

**VILLAGE OF BARTLETT**  
**BOARD AGENDA**  
**SEPTEMBER 18, 2018**  
**7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

\*6. MINUTES: Board and Committee Minutes – September 4, 2018

\*7. BILL LIST: September 18, 2018

8. TREASURER'S REPORT: July 2018  
Sales Tax Report – May, 2018  
Motor Fuel Tax Report – June, 2018

9. PRESIDENT'S REPORT: A. Pride in Ownership Awards  
B. Jim Plonczynski Proclamation

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

11. TOWN HALL: (Note: Three (3) minute time limit per person)

12. STANDING COMMITTEE REPORTS:

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS**

1. Ordinance Amending Title 4, Chapter 3, Section 4-3-2 of the Bartlett Municipal Code Entitled "Plants, Weeds, Grass, Vegetation and Native Plantings"

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA**

- \*1. Ordinance Amending Title 6 of the Bartlett Municipal Code by Adding Section 6-11-601.1:A.6 – 25 MPH on Key Downtown Roadways

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

- \*1. Ordinance Amending the Bartlett Municipal Code Regarding Water Charges
- \*2. Resolution Approving of Disbursement Request for Payout No. 8 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER**

- \*1. Bartlett High Homecoming Fireworks Request
- \*2. Resolution Approving Certain Executive Session Minutes and Determining which Executive Session Minutes to Release or Hold as Confidential after Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions
- \*3. Ordinance Amending Ordinance 2010-03 to Appoint a New Freedom of Information Officer

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

1. None

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE**

- \*1. Resolution Awarding Contract and Approving the Contract Agreement Between Performance Construction & Engineering, LLC and the Village of Bartlett for the Villa Olivia Water Main and Sanitary Sewer Project
- \*2. Ordinance Accepting the Public Improvements for 1580 Hecht Court – Lot 4F in the Brewster Creek Business Park
- \*3. Purchase of One (1) Ford F-250 Crew Cab Pick-Up Truck through the Suburban Purchasing Cooperative

13. NEW BUSINESS

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

15. ADJOURNMENT



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**September 4, 2018**

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1. CALL TO ORDER

President Wallace called the regular meeting of September 4, 2018 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Management Analyst Sam Hughes, Human Resources Director Janelle Terrance, Finance Director Todd Dowden, Assistant Community Development Director Roberta Grill, Management Analyst Tyler Isham, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Rob Ritacco, Jesus Journey Church, gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to add item 1 under Public Works, Resolution 2018-100-R, a Resolution Approving of Professional Services Agreement Between the Village of Bartlett and Crawford, Murphy & Tilly (CMT) for Design Services for the Apple Orchard Lift Station Rehabilitation Project to the Consent Agenda.

Trustee Camerer moved to amend the Consent Agenda to add item 1 under Public Works, Resolution 2018-100-R, a Resolution Approving of Professional Services Agreement Between the Village of Bartlett and Crawford, Murphy & Tilly (CMT) for Design Services



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**September 4, 2018**

---

for the Apple Orchard Lift Station Rehabilitation Project and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA**

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

President Wallace then recited each item that was originally on the Consent Agenda and each item that was added to the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon on the Amended Consent Agenda. He then stated that he would entertain a motion to approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Hopkins moved to approve the Amended Consent Agenda, and all items designated to be approved by consent therein as amended, and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT - None
9. PRESIDENT'S REPORT - None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**September 4, 2018**

---

11. TOWN HALL

**Terry Witt, 471 S. Western Avenue**

Mr. Witt stated that he likes to ride his bike. You don't see too many people on Stearns but he does see a lot of people in the State Park. He rides on three kinds of streets: complete streets (where the question is how to get people to where they want to be safely), roads (where they say how to get tires from point A to point B as fast as possible), and stroads (something that tries to be a street and a road but doesn't do very well at either one). After a long bike ride he stops for refreshments and watches the people that are walking, talking and laughing. He felt that we could do the same thing here in Bartlett. We can slow the cars and make it inviting for people. He hoped that the Board would challenge the Bike and Run Committee to work with staff and residents to formulate a community event around this. He felt that they could get grants for this and he hoped that Bartlett could become a bike friendly community.

**George Koziol, 654 Hazelnut Court**

Mr. Koziol stated that he was there to speak in favor of the TOD implementation strategy, which is hopefully a reduction in speed limits from 30 MPH to 25 MPH in the downtown. As discussed in the TOD it was not necessarily a goal to reduce speed limits because people were speeding, but they were looking for consistent downtown speed limits throughout the entire area. The slower speed limits potentially improves the field of vision and that would be important in the downtown area especially in the morning and evening with the rail commuters. He felt that the recommendation that the staff is putting forth to reduce the speed limit from 30 MPH to 25 MPH was very important.

**Michael Werden, 431 S. Main Street**

Mr. Werden thanked the Village Board and the community for all the support with all the different community events, especially with the upcoming Heritage Days. We have a lot more events than most towns around us and he was glad to see the Village support the trolley ride again this year. He stated that a lot of people ride this trolley and they have a lot of positive feedback. Not only are we a safe community but we are a fun community. He put in a plug for the Bartlett Historical Society Cemetery Walk on the 16<sup>th</sup>. He encouraged the Board to continue all of their support.

**Theresa Materna, 329 W. North Avenue**

Ms. Materna stated that she had an incident at the corner where her house is on North Avenue and Western and people not stopping at the four way stop. She stated that her husband and her were leaving their driveway in two separate cars and it took them over seven minutes to get out of their driveway. She felt that it was unsafe for them to back out of the driveway because people don't stop when they are going north on Western. She stated that the police have monitored and issued multiple tickets but nothing seems to make a difference. She was concerned for her safety when walking as well as driving and was scared to live on this corner.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**September 4, 2018**

---

Trustee Camerer asked if that intersection had the capability of putting a portable traffic monitoring sign there.

Police Chief Patrick Ullrich stated that the speed trailers are used to get drivers to pay attention to their speed. They will put some extra enforcement out there and try to send a message to the drivers that they need to stop at the stop sign or risk getting a citation.

Trustee Hopkins suggested a stop sign with the flashing border.

Chief Ullrich stated that those kinds of signs are used in a dark area where the sign is not visible. He thought the issue was the fact that people are in too much of a hurry and not making a complete stop. He would like to try enforcement and will try and resolve the situation.

Trustee Camerer suggested road islands like they have in Chicago.

Trustee Reinke suggested pavement marking as another option.

Administrator Schumacher stated that there are a lot of different things in the complete streets in addition to pavement marking and highlighting contours of the roads. She stated that they have the ability to track hotspots and target our patrol a little more precisely. The police department is implementing some additional patrols with the traffic unit and she would like to look at those types of things as well as road contours.

12. STANDING COMMITTEE REPORTS:

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Ordinance 2018-101, an Ordinance Granting a Rear Yard Variation for 1439 Snow Drift Circle was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya presented Ordinance 2018-99, an Ordinance Granting a Special Use Permit to Serve Alcohol at May's Lounge at 211 S. Main Street. The petitioner is asking for a special use permit to serve alcohol in order to obtain a liquor license and state video gaming license. The Plan Commission reviewed the petitioners request, conducted the public hearing and recommended approval at their July 12, 2018 meeting.

Trustee Reinke recused himself from the discussion.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**September 4, 2018**

---

Trustee Gabrenya moved to approve Ordinance 2018-99, an Ordinance Granting a Special Use Permit to Serve Alcohol at May's Lounge at 211 S. Main Street and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE ORDINANCE 2018-99 GRANTING A SPECIAL USE TO SERVE ALCOHOL AT MAY'S LOUNGE.

AYES: Trustees Carbonaro, Gabrenya, Hopkins, President Wallace

NAYS: Trustees Camerer, Deyne

ABSTAIN: Trustee Reinke

ABSENT: None

MOTION CARRIED

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated there was nothing to report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that Bartlett High School Homecoming Parade Request, Ordinance 2018-102, Creation of Class A Liquor License (Bartlett Tap) and Ordinance 2018-103, Creation of Class B Liquor License (May's Lounge) were covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that the Metropolitan Alliance of Police Union Contract is being deferred to item 17.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Resolution 2018-100-R, a Resolution Approving of Professional Services Agreement Between the Village of Bartlett and Crawford, Murphy & Tilly (CMT) for Design Services for the Apple Orchard Lift Station Rehabilitation Project was covered and approved under the Consent Agenda.

13. NEW BUSINESS

President Wallace stated that if there were no objections from the Board he would issue the Class A liquor license for Bartlett Tap. No Trustees stated any objections and President Wallace stated that he would issue that license.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
September 4, 2018**

---

Trustee Deyne moved to approve a Class A Liquor License for Bartlett Tap and was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE CLASS A LIQUOR LICENSE FOR BARTLETT TAP**

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: None

**MOTION CARRIED**

President Wallace stated that if there were no objections from the Board he would issue the Class B liquor license for May's Lounge. No Trustees stated any objections and President Wallace stated that he would issue that license.

Trustee Deyne moved to approve a Class B Liquor License for May's Lounge and was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE CLASS B LIQUOR LICENSE FOR MAY'S LOUNGE**

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: None

**MOTION CARRIED**

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

15. ADJOURN TO EXECUTIVE SESSION

President Wallace stated that the Board will be going into the Executive Session to Discuss Collective Negotiation Matters Pursuant to Section 2(c)2 of the Open Meetings Act.

The Board will reconvene the Board meeting immediately following and take action on the Metropolitan Alliance of Police Union Contract.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting to Executive Session pursuant to Sections 2(c)2 of the Open Meetings Act and that motion was seconded by Trustee Camerer.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
September 4, 2018**

---

ROLL CALL VOTE TO ADJOURN TO EXECUTIVE SESSION

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting was adjourned at 7:26 p.m. to Executive Session

16. RECONVENE BOARD MEETING

The Board meeting was reconvened and the Village President called the regular meeting back to order at 7:52 p.m. and asked the Village Clerk to call the roll.

ROLL CALL

PRESENT: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

17. POLICE & HEALTH COMMITTEE

Trustee Carbonaro presented Resolution 2018-104-R, A Resolution Approving and Directing the Execution of the Agreement Between the Village of Bartlett and the Metropolitan Alliance of Police, Chapter #114.

Trustee Carbonaro moved to approve Resolution 2018-104-R, A Resolution Approving and Directing the Execution of the Agreement Between the Village of Bartlett and the Metropolitan Alliance of Police, Chapter #114 as presented and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE RESOLUTION 2018-104-R, APPROVING AND DIRECTING THE EXECUTION OF THE AGREEMENT WITH THE METROPOLITAN ALLIANCE OF POLICE, CHAPTER #114.

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: Trustee Carbonaro  
ABSENT: None  
MOTION CARRIED



**VILLAGE OF BARTLETT  
BOARD MINUTES  
September 4, 2018**

---

18. ADJOURNMENT

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:54 p.m.

Lorna Gilles  
Village Clerk



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

President Wallace called the Committee of the Whole meeting to order at 7:54 p.m.

**PRESENT:** Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

**ABSENT:** None

**ALSO PRESENT:** Village Administrator Paula Schumacher, Management Analyst Sam Hughes, Finance Director Todd Dowden, Assistant Community Development Director Roberta Grill, Management Analyst Tyler Isham, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food and Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Chuck Snider, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

**BUILDING AND ZONING, CHAIRMAN HOPKINS**

**Proposed Revisions to Title 4, Chapter 3, Section 4-3-2 of the Bartlett Municipal Code Entitled "Plants, Weeds, Grass, Vegetation and Native Plantings"**

Chairman Hopkins stated there is one item on the agenda tonight and that is the proposed amendments of the Municipal Code, proposed revisions to Title 4, Chapter 3, Section 4-3-2 of the Bartlett Municipal Code entitled "plants, weeds, grass, vegetation and native plantings."

Assistant Community Development Director Roberta Grill stated that the proposed ordinance would strengthen the Villages existing weed and grass regulations for all lots. It would also shorten the compliance time from 10 days to 7 days, including a nuisance abatement procedure, along with the nuisance abatement fee of \$75. This fee would cover the costs incurred by the Village for the investigation, inspection and administrative costs associated with the abatement of the nuisance. It would also include a billing notice and the IDROP format. The ordinance also includes allowance for native plantings, but creates a formal process that includes the issuance of a permit from the Community Development department after they have submitted a landscape plan, payment, a plan review and inspection.

Chairman Deyne asked how many people have been in violation of this ordinance.

Ms. Grill stated that the Village has had 131 homes in violation for weeds this year.

Chairman Deyne asked if the homes that have planted natural vegetation will be impacted by this violation.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

Ms. Grill stated that we currently have seven homes that have natural vegetation and they would have to follow the formal procedure outlined in the proposed ordinance.

Chairman Deyne asked if they still have to if they are already planted.

Village Attorney Bryan Mraz stated that the homeowners would need to follow the procedures in the proposed ordinance in order to make sure they are actually native plantings and not weeds that are in excess of the height requirement.

Chairman Camerer asked if we are only talking about the front yards.

Ms. Grill stated that it could include the backyard as well.

Chairman Camerer asked why they can't have them in a fenced in backyard.

Mr. Mraz stated that not everyone is going to have them fenced in and the neighbors do not always appreciate the native plants. Some native plants grow above the fence line as well.

President Wallace stated that they attract unwanted animals as well.

Chairman Deyne asked if we currently have an ordinance in place.

Ms. Grill stated that we currently have a plants and weeds ordinance in place from 1968.

Chairman Camerer asked if there is a fine for homes that are in violation.

Ms. Grill stated that the Village has to determine whether they are weeds or native plantings on our own dime and there is no abatement fee.

President Wallace stated that if someone decides to grow plants on their property that are in the front yard and over the fence, there is nothing we can do about it.

Chairman Camerer agreed that it needed to change, but had concerns with the bureaucracy of the Village telling people what they can do on their own property.

President Wallace stated that he agreed as long as there are not complaints, but there are hundreds.

Chairman Camerer stated that he has an issue with the \$150 renewal rate. If a person is following the rules and only has the plants they are supposed to have, then why penalize them.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

Mr. Mraz stated that the \$250 initial fee is important to determine what they are planting. We want to make sure those people cut the plantings each year, but we could reduce the yearly inspection fee.

Trustee Camerer stated that if we have the proper fines in place and if the homeowner violates what we trusted them to not violate, they will be fined. The people who do it right are not fined and should not be penalized for doing something right.

President Wallace agreed and stated that we need to enact something to allow that to happen.

Trustee Camerer stated that the Village needs to add definition on what plants are legal and let the people who want to, do it within reason.

Mr. Mraz stated that this ordinance would allow the Village to put a weed cutting lien on the house so when we have to go on the property to cut the weeds, we are reimbursed. We can reduce the annual fee, but we need to know what is reasonable to the Board.

Trustee Deyne asked to leave the compliance days at 10 days instead of 7 days. If we have rain or bad weather then they don't have the ability to do it. He doesn't want to penalize people for having the native plantings and charging them an annual fee. He doesn't see many houses that have bad weeds in their yards. He thinks the houses that have a lot of vegetation in their yard, look good.

Mr. Mraz stated that if they do it appropriately, we are not disagreeing with that, but they need to follow some rules so we can determine what that is.

President Wallace stated that it is perfectly fine to have sections of your yard with indigenous plants and you are taking care of them. This is the beginning of a discussion which is good, but you should see some of these places. It is just a matter of time before someone backs out and runs over a kid.

Trustee Camerer stated that maybe we should not allow it in the front yards.

Village Administrator Paula Schumacher stated that if someone has weeds in their backyard, they get a violation notice and can be fined. If someone is claiming that their native plantings grow taller than 8 inches then that is the distinction between weeds and native plantings. There is parody between someone letting dandelions grow and someone who is cultivating. Additionally, we do get a lot of complaints about the 10 day time period. We are reasonable about giving people leeway if it has been raining or they call and say they won't be able to get to it for another day or two.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

Mr. Mraz stated that not allowing plantings in the front yards, you are infringing on people's rights that want them in the front and those people may challenge it.

Ms. Schumacher stated that the people with native plantings are living in neighborhoods, not a wildlife area, so having the vision triangles and diagrams that are being proposed walks that balance between wanting native plantings and having neighbors.

Chairman Carbonaro stated that if you can't plant a blue spruce within three feet of the sidewalk, maybe we should not allow it for native plants.

Chairman Hopkins thinks the fees are out of line, we should not be charging someone for putting something on their own land.

Chairman Camerer suggested a minimal fee.

Chairman Gabreyna stated that if they are not in compliance and the Village has to check it again, then it should be a higher fee.

Chairman Camerer suggested that the fee homeowners should pay if the Village has to cut their plants, should cover our costs.

Chairman Carbonaro asked if a homeowner goes through local adjudication if they do not comply after the second time.

Ms. Grill stated that the Village sends them a billing abatement notice and they have 30 days to pay that. If they don't, we can lien the property, go through local adjudication or impose a fine.

Mr. Mraz stated that if you lien a property, when it is sold, eventually you'll get paid. One of the things we did was update all the notice provisions so we could perfect that lien. The fees can be what you wish as long as they are reasonable and cover the cost. He suggested a nominal fee for the first year and a smaller fee for each year which could be reduced from what we have suggested. The fines have to fall within the parameters set by local adjudication, but each day could be a violation. If someone is really non-compliant, the hearing officer has the ability to fine them for a number of days so the fines could be high.

President Wallace stated that this is not intended to hurt people that are doing the right thing, but there are many people that are negatively affected by native plantings.

Chairman Camerer stated that we should create a definition of what should be planted and create a fee for it. If they do not do it in the parameters we are setting, then they are fined, but we should not bill them \$150 for doing the right thing.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

Mr. Mraz suggested a \$100 first time fee, a \$50 annual fee and a \$75 re-inspection fee.

Chairman Camerer suggested not having an annual inspection fee.

Chairman Gabreyna asked if the bee license has a \$25 fee each year.

Ms. Grill stated that bees and the chicken licenses were a one-time fee.

The Board suggested a \$100 onetime fee, no annual inspection and a \$25 re-inspection fee.

Chairman Gabreyna stated that she did not know if the five feet by five feet triangle is big enough from a safety perspective. She asked what the setback was for a fence in the front yard.

Building Director Brian Goralski stated that it can be one foot from the sidewalk and 4 feet high.

Ms. Grill stated that trees and shrubs can be planted there which are much taller.

Chairman Hopkins asked if other communities have limits on things that can be planted in the five foot by five foot triangle.

President Wallace stated that it is a safety issue because cars may not be able to see a bike going down the sidewalk or a jogger if they are backing out.

Ms. Grill stated this came from a specific complaint we had with someone not being able to see pulling out of their driveway next to a native planting lot. We thought the five foot triangle would be sufficient, but we can go larger.

Chairman Hopkins asked if we can see what other municipalities do.

Mr. Mraz pulled other ordinances from communities that allow native plantings and the only thing that was found was a setback for native plantings from the sidewalk. Our main concern was the vision triangle so that is unique to Bartlett. Other cities have nothing other than a five foot set-back.

Chairman Hopkins asked if it would be overboard to get some information from a traffic consultant.

President Wallace stated that the vision triangle sounds like a good start and if we get complaints about safety we can amend it.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

Chairman Deyne asked why the neighbor's that have lived with the issue of native plants in their neighbor's yards have been silent about the complaints for years.

President Wallace stated that they have not been. It has been going on as long as he knows at a particular location. There is a petition and the yard has not improved. The front yard looks like a jungle.

Mr. Mraz stated that if you have an ordinance that did not allow native plantings in the front yard, we would have a lawsuit.

The item was forwarded on to the Village Board for a final vote.

**COMMUNITY AND ECONOMIC DEVELOPMENT, CHAIRMAN GABRENYA**

**TOD Implementation Strategy – 25 MPH on Key Downtown Roadways**

Chairman Gabreyna stated that we have one item having to do with the TOD implementation to reduce the speed limit to 25 miles per hour on key downtown roadways.

Ms. Grill stated that this item was seen by the Committee of the Whole in December of 2017. The Board asked staff to conduct an additional speed study on North Ave. and W. Devon Ave. The speed studies took place at the end of April and the end of July. The staff's intent is not to show that motorists are speeding in town. Staff would like to create a consistent downtown speed limit zone. We want pedestrians to feel more comfortable crossing the streets downtown, make it walkable, increase the awareness of economic activities taking place in downtown, allow drivers to be more aware of pedestrians and reduce the risk of crashes between pedestrians and vehicles. Staff is recommending reducing the speed limit along Main St., Railroad Ave. and Oak Ave. Additionally, along North Ave., west of Crest.

Chairman Camerer stated that he is in favor of whatever it takes to make things safe. He didn't think there were many issues in the downtown after looking at the traffic study. He asked the Chief of Police if the three incidents that have happened in five years were because of speeding or pedestrians stepping in front of cars.

Chief of Police Patrick Ullrich stated that he does not know the causes without looking it up.

Chairman Camerer stated that there was a high likelihood that people were not paying attention and stepped in the street, so we probably can't blame all the accidents on cars speeding. He asked if there were studies that substantiate people will feel better if the cars are driving slower. He stated that it seems like the Village is making a change for the



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

---

sake of making a change, but he is not against it, he just doesn't know if it is going to accomplish much.

President Wallace stated that he disagreed. The Board has heard complaints for years about cars cutting through to North Ave. to get to Lake St. and I think lowering the speed limit has the potential to lower that cut through traffic somewhat.

Chairman Deyne stated that we should not spend any more money on traffic studies. We are talking about reducing the speed by five miles an hour. He suggested the Board move forward with it.

Chairman Camerer stated that he agrees, he just does not see a benefit.

Chairman Gabreyna stated that she wished they had the data that discussed the reduction of injuries from a 30 mph impact compared to a 25 mph impact. If this is a top five recommendation from the TOD then we should trust that it is a good idea.

Chairman Hopkins stated that we have to look at the areas that we are reducing the speeds. It is in the downtown and in front of an elementary school so he thought it was common sense.

The item was forwarded on to the Village Board for a final vote.

**FINANCE AND GOLF, CHAIRMAN DEYENE**

**Water Rate Discussion**

Chairman Deyne stated that the Finance and Golf Committee has the Water Rate Discussion on the agenda and asked Finance Director Todd Dowden to present the material.

Mr. Dowden stated this is part of our multi year plan that started many years ago with the water source study. It was officially kicked off with the agreement that was signed in February 2017. When the agreement was signed, the general idea was that rates were going to double. In May of 2017, rates increased 20% to cover some of the preliminary costs. In May of 2018, the rates went up 27%. The reason next year's is already up for consideration, is because we need to be able to show that we can pay the low interest IEPA loans. That loan is going towards the receiving station and storage tanks out at the public works facility and that work is starting this September. For us to be reimbursed for those expenses with the loan money, these rates need to be in place. The 21% increase for this time is the same amount of increase as in May of 2018, but it is on a higher base, so that is why it is not 27%. Our projected fund balance on April 30<sup>th</sup>, 2019 is estimated to be \$1,877,000 which is below our minimum policy by \$126,000. Because the timing of



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

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our IEPA loan was off, we used some of our cash reserves which brought some of our cash balances down. The Villa Olivia transmission main as well as some upgrades to the Lake St. pump station used some of our reserves.

The proposed rates are \$11.76 per 1,000 gallons. We started back in January 2012 at \$6.36. The total increase was 85%. The final projected rates from October 2016 had us in the range of \$13.20 to 13.80 so we are below the projected rates. Some of the costs came in below what was projected and that has helped.

Chairman Deyne asked what the cost per 1,000 gallons would be if we went 100% Elgin.

Mr. Dowden stated that the rate was projected at \$11.70 to \$12.30, so we are \$.06 over the low range.

Chairman Hopkins stated that Elgin has higher rates than us, so we could have been possibly paying more money than we are now.

President Wallace stated that Elgin was not going to let us pay a lower rate than their residents. He emphasized that this is less than what we estimated the cost to come out to be even with some of the issues we weren't expecting like the IEPA loan. For five years, the Village didn't touch the water rates on purpose, so it is a shock going from a flat rate for five years to this increase.

Ms. Schumacher stated that leaving it flat meant that we did not increase it for our regular maintenance like painting water towers, so there was a five year gap of not funding existing maintenance and therefore some necessary catch up.

Chairman Reinke added that no matter what choice we made, the cost of water was going to go up because the cost of delivery goes up whether we are getting the water from Lake Michigan, the Fox River or the wells. It was a matter of what was going to be the best decision for the residents for the next 30 years.

Chairman Hopkins stated that it is important to note that all residents next year are going to get softened water that everyone will see right away and it is definitely worth the cost.

President Wallace stated that in the notes, it states that it is going up \$12.36 and he pays for that in salt. He thanked Mr. Dowden on being so thorough and predicting what the cost was going to be so well.

Trustee Deyne moved to adjourn and Trustee Camerer seconded the motion.

**ROLL CALL VOTE TO ADJOURN THE MEETING**



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
September 4, 2018**

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AYES: Trustee Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke.  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting adjourned at 8:36 p.m.

A handwritten signature in black ink, appearing to read 'Sam Hughes', is written above the printed name.

Sam Hughes  
Deputy Village Clerk

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 9/18/2018

**100000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEARBORN NATIONAL	MONTHLY INSURANCE - SEPT 2018	2,692.96
** 1 FIDELITY SECURITY LIFE	MONTHLY INSURANCE - SEPT 2018	949.25
<b>INVOICES TOTAL:</b>		<b>3,642.21</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	FUN TOTES/SPORTPACKS	854.96
<b>INVOICES TOTAL:</b>		<b>854.96</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	TAPE	48.03
<b>INVOICES TOTAL:</b>		<b>48.03</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ICMA CONFERENCE CANCELLATION	-685.00
<b>INVOICES TOTAL:</b>		<b>-685.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ILCMA MEMBERSHIP DUES	190.75
<b>INVOICES TOTAL:</b>		<b>190.75</b>

**543910-HISTORY MUSEUM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MUSEUM SUPPLIES	679.73
<b>INVOICES TOTAL:</b>		<b>679.73</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	31.74
1 DUPAGE MAYORS & MANAGERS	MEETING REGISTRATION FEES	600.00
<b>INVOICES TOTAL:</b>		<b>631.74</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CHAIRS	423.00
<b>INVOICES TOTAL:</b>		<b>423.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOCIATES P.C.	PROFESSIONAL SERVICES	14,321.00
1 CULLEN INC	PROFESSIONAL SERVICES	2,000.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	45.00
<b>INVOICES TOTAL:</b>		<b>17,291.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC PASS THRU	340.00
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC PASS THRU	1,382.45
<b>INVOICES TOTAL:</b>		<b>1,722.45</b>

**1400-FINANCE**

**523500-AUDIT SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	AUDIT SERVICES	33,700.00
<b>INVOICES TOTAL:</b>		<b>33,700.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	TONER	114.56
1 WAREHOUSE DIRECT	CHAIRS	274.00
<b>INVOICES TOTAL:</b>		<b>388.56</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	BC TIF PAYOUT	16.87
<b>INVOICES TOTAL:</b>		<b>16.87</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	IGFOA CONFERENCE REGISTRATION	350.00
<b>INVOICES TOTAL:</b>		<b>350.00</b>

**1500-COMMUNITY DEVELOPMENT**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WEBQA INC	FOIA SERVICES/TRAINING	800.00
<b>INVOICES TOTAL:</b>		<b>800.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CAR CLEANING SERVICES	129.00
	<b>INVOICES TOTAL:</b>	<b>129.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	POCKET FOLDERS	61.72
	<b>INVOICES TOTAL:</b>	<b>61.72</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	APA CONFERENCE REGISTRATION	260.00
	<b>INVOICES TOTAL:</b>	<b>260.00</b>

**1600-BUILDING**

**526005-PLAN REVIEW SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	3,661.94
	<b>INVOICES TOTAL:</b>	<b>3,661.94</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	RECEIPT BOOKS/LANYARDS/SUPPLIES	235.11
	<b>INVOICES TOTAL:</b>	<b>235.11</b>

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FULTON SIREN SERVICES	WARNING SIREN MAINTENANCE	223.39
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	120.00
1 VERIZON WIRELESS	WIRELESS SERVICES	743.56
	<b>INVOICES TOTAL:</b>	<b>1,086.95</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,454.68
	<b>INVOICES TOTAL:</b>	<b>1,454.68</b>

**524240-IMPOUNDING ANIMALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	24.99
	<b>INVOICES TOTAL:</b>	<b>24.99</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
**INVOICES DUE ON/BEFORE 9/18/2018**

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	67.16
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	1,240.41
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	25.00
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	44.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	125.62
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	1,039.60
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MR CAR WASH	AUGUST 2018 CAR WASHES	86.71
1 STREICHER'S INC	DOOR OPENING TOOLS	225.50
1 ULTRA STROBE COMMUNICATIONS INC	SHIPPING CHG/EQUIPMENT REPAIRS	12.95
<b>INVOICES TOTAL:</b>		<b>2,907.80</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	96.14
1 AMAZON CAPITAL SERVICES INC	CARPET CLEANER/SHAMPOOER	189.99
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER MEDICATION	9.82
1 PARTNERS AND PAWS VETERINARY SERVICES	K9 BOARDING FEES	360.00
** 1 SAM'S CLUB	FOOD PURCHASE/SUPPLIES	194.90
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	51.93
<b>INVOICES TOTAL:</b>		<b>902.78</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AXON ENTERPRISE INC	TASER SUPPLIES	6,362.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	9.86
1 SAGE CONTROL ORDNANCE INC	PORTABLE TARGET SYSTEM	200.00
<b>INVOICES TOTAL:</b>		<b>6,571.86</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	MARKERS/TAPE/STAPLER	44.92
1 WAREHOUSE DIRECT	COFFEE DECANTERS/PENS	110.46
<b>INVOICES TOTAL:</b>		<b>155.38</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CONFERENCE REGISTRATION FEE	90.00
1 TRACEY DENDINGER	TRAINING EXPENSES	111.00
1 FORCE SCIENCE INSTITUTE LTD	CERTIFICATION CLASS TUITION	3,300.00
1 FULCRUM TACTICAL TRAINING	ADVANCED TACTICAL SKILLS COURSE	7,750.00
1 ILLINOIS HOMICIDE INVESTIGATORS ASSOC	CONFERENCE REGISTRATION FEE	225.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	375.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

1 ROBERT SWEENEY	TRAINING EXPENSES	66.60
1 THE SITE	RANGE RENTAL/TRAINING FEES	1,776.50
		<b>INVOICES TOTAL: 13,694.10</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY CHILDREN'S CENTER	ANNUAL DUES	3,500.00
		<b>INVOICES TOTAL: 3,500.00</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	4.06
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	46.92
1 ROSE PARTY RENTAL	EQUIPMENT RENTAL/NAT'L NIGHT OUT	2,732.50
** 1 SAM'S CLUB	FOOD PURCHASE/SUPPLIES	137.24
		<b>INVOICES TOTAL: 2,920.72</b>

**545200-POLICE/FIRE COMMISSION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STATE GRAPHICS	POLICE/FIRE COMMISSION LETTERHEAD	141.30
		<b>INVOICES TOTAL: 141.30</b>

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	2.11
1 LEE JENSEN SALES CO INC	CHAIN SAW RENTAL	50.00
1 TRAFFIC CONTROL & PROTECTION INC	BARRICADE RENTAL	398.00
1 VERIZON WIRELESS	WIRELESS SERVICES	190.33
1 VERIZON WIRELESS	WIRELESS SERVICES	37.11
		<b>INVOICES TOTAL: 677.55</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	24.81
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	4,158.27
1 NICOR GAS	GAS BILL	95.54
		<b>INVOICES TOTAL: 4,278.62</b>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	70.00
		<b>INVOICES TOTAL: 70.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 9/18/2018

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	EMERGENCY SIGNAL REPAIRS	996.00
1 MEADE ELECTRIC CO INC	BATTERY BACKUP REPLACEMENT	6,066.00
	<b>INVOICES TOTAL:</b>	<b>7,062.00</b>

**527113-SERVICES TO MAINT. GROUNDS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES	1,024.00
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPE MAINTENANCE	843.75
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	25.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	25.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	25.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	25.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	25.00
1 SEBERT LANDSCAPING CO	LANDSCAPE MAINTENANCE	1,200.00
1 SEBERT LANDSCAPING CO	LANDSCAPE MAINTENANCE	2,185.71
	<b>INVOICES TOTAL:</b>	<b>5,378.46</b>

**527130-SIDEWALK & CURB REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CURB CUTTERS INC	HANDICAP ACCESS RAMPS	280.00
1 LANETTE URVEN	PUBLIC SIDEWALK REIMBURSEMENT	338.00
	<b>INVOICES TOTAL:</b>	<b>618.00</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 3M COMPANY	MATERIALS & SUPPLIES	6.79
1 MARY CORRADO	REIMBURSEMENT/DAMAGED MAILBOX	1,463.00
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	92.85
1 BOB REILLEY	REIMBURSEMENT/DAMAGED MAILBOX	70.00
1 VALLEY HYDRAULIC SERVICE INC	MATERIALS & SUPPLIES	109.02
1 WELCH BROS INC	MATERIALS & SUPPLIES	40.93
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	67.77
	<b>INVOICES TOTAL:</b>	<b>1,850.36</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	146.93
	<b>INVOICES TOTAL:</b>	<b>146.93</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MCCANN INDUSTRIES INC	WHEEL KIT	225.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	31.97
	<b>INVOICES TOTAL:</b>	<b>256.97</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER TOWELS/PENS/COFFEE CREAMER	21.48
	<b>INVOICES TOTAL:</b>	<b>21.48</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	36.07
1 CAROL STREAM LAWN & POWER	CREDIT - RETURN	-5.33
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	91.30
1 INTERSTATE BILLING SERVICE INC	EQUIPMENT MAINTENANCE SUPPLIES	119.90
1 INTERSTATE BILLING SERVICE INC	EQUIPMENT MAINTENANCE SUPPLIES	431.00
1 INTERSTATE BILLING SERVICE INC	CREDIT - CORE RETURNS	-63.84
1 RUSSO'S POWER EQUIPMENT INC	GAS TANKS/COVERS	65.67
	<b>INVOICES TOTAL:</b>	<b>674.77</b>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	3,767.13
	<b>INVOICES TOTAL:</b>	<b>3,767.13</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	14.04
1 UNIFIRST CORPORATION	MATS	14.04
	<b>INVOICES TOTAL:</b>	<b>28.08</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MEETING REGISTRATION FEES	16.67
	<b>INVOICES TOTAL:</b>	<b>16.67</b>

**543800-STORMWATER FACILITIES MAINT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	STONE PURCHASE/HAULING CHARGES	651.48
1 WELCH BROS INC	MAINTENANCE SUPPLIES	135.75
	<b>INVOICES TOTAL:</b>	<b>787.23</b>

**2200-MFT EXPENDITURES**

**583082-STEARN'S RD COUNTY CRK CULVRT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIANCE CONTRACTORS INC	STEARN'S RD CULVERT EXTENSION PROJECT	141,239.95
	<b>INVOICES TOTAL:</b>	<b>141,239.95</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**4200-MUNICIPAL BLDG PROJECTS EXP**

**585058-2016 POLICE STATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FREDERICK QUINN CORPORATION	POLICE STATION PAYOUT #14	399,606.00
1 INTERIOR INVESTMENTS LLC	STORAGE CABINET	723.39
1 WAREHOUSE DIRECT	COFFEE DECANTERS	52.74
<b>INVOICES TOTAL:</b>		<b>400,382.13</b>

**5000-WATER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	10,836.83
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
<b>INVOICES TOTAL:</b>		<b>13,130.16</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	190.33
<b>INVOICES TOTAL:</b>		<b>190.33</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	95.47
1 NICOR GAS	GAS BILL	36.21
1 NICOR GAS	GAS BILL	36.75
<b>INVOICES TOTAL:</b>		<b>168.43</b>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	STONE PURCHASE/HAULING CHARGES	651.49
<b>INVOICES TOTAL:</b>		<b>651.49</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MATERIALS & SUPPLIES	358.31
1 CORE & MAIN LP	MATERIALS & SUPPLIES	39.00
1 ZIEBELL WATER SERVICE	STOCK FOR REPAIRS	5,438.70
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	27.21
<b>INVOICES TOTAL:</b>		<b>5,863.22</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VIKING CHEMICAL COMPANY	CHEMICAL SUPPLIES	2,270.00
<b>INVOICES TOTAL:</b>		<b>2,270.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/SUPPLIES	36.54
1 WAREHOUSE DIRECT	PAPER TOWELS/PENS/COFFEE CREAMER	21.49
	<b>INVOICES TOTAL:</b>	<b>58.03</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	21.99
	<b>INVOICES TOTAL:</b>	<b>21.99</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	14.04
1 UNIFIRST CORPORATION	MATS	14.04
	<b>INVOICES TOTAL:</b>	<b>28.08</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MEETING REGISTRATION FEES	16.67
	<b>INVOICES TOTAL:</b>	<b>16.67</b>

**5090-WATER CAPITAL PROJECTS EXP**

**581030-WATER TOWER PAINTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DONE-RITE SEALCOATING	ASPHALT SURFACE SEALING	1,772.00
	<b>INVOICES TOTAL:</b>	<b>1,772.00</b>

**5100-SEWER OPERATING EXPENSES**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	190.33
	<b>INVOICES TOTAL:</b>	<b>190.33</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	157.63
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	120.74
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	131.85
1 NICOR GAS	GAS BILL	28.37
1 NICOR GAS	GAS BILL	97.70
1 NICOR GAS	GAS BILL	28.38
1 NICOR GAS	GAS BILL	95.33
1 NICOR GAS	GAS BILL	29.07
1 NICOR GAS	GAS BILL	29.07

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

1 NICOR GAS	GAS BILL	28.40
1 NICOR GAS	GAS BILL	28.48
1 NICOR GAS	GAS BILL	42.30
		<u>INVOICES TOTAL:</u>
		<u>817.32</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	STONE PURCHASE/HAULING CHARGES	651.49
1 WELCH BROS INC	MAINTENANCE SUPPLIES	1,533.25
		<u>INVOICES TOTAL:</u>
		<u>2,184.74</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KIMBALL MIDWEST	MATERIALS & SUPPLIES	124.71
1 LAMP RECYCLERS INC	RECYCLING/DISPOSAL FEES	1,144.47
		<u>INVOICES TOTAL:</u>
		<u>1,269.18</u>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STATE INDUSTRIAL PRODUCTS	CHEMICAL SUPPLIES	377.66
		<u>INVOICES TOTAL:</u>
		<u>377.66</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/SUPPLIES	129.95
1 WAREHOUSE DIRECT	PAPER TOWELS/PENS/COFFEE CREAMER	345.53
		<u>INVOICES TOTAL:</u>
		<u>475.48</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ATLAS BOILER & WELDING CO INC	EQUIPMENT INSTALLATION	820.00
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	29.99
1 CORE & MAIN LP	EQUIPMENT MAINTENANCE SUPPLIES	808.00
1 FLOW-TECHNICS INC	EQUIPMENT INSTALLATION	2,280.00
1 FLOW-TECHNICS INC	PUMP REPLACEMENT	3,854.37
1 GRAINGER	EQUIPMENT MAINTENANCE SUPPLIES	454.40
1 LAI LTD	DIGESTOR VALVES	2,400.60
1 USA BLUE BOOK	EQUIPMENT MAINTENANCE SUPPLIES	1,914.78
		<u>INVOICES TOTAL:</u>
		<u>12,562.14</u>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES	150.00
		<u>INVOICES TOTAL:</u>
		<u>150.00</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

1 UNIFIRST CORPORATION	MATS	14.04
1 UNIFIRST CORPORATION	MATS	14.04
		<u>INVOICES TOTAL: 28.08</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MEETING REGISTRATION FEES	16.66
		<u>INVOICES TOTAL: 16.66</u>

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE COUNTY SEWER TREATMENT	933.01
		<u>INVOICES TOTAL: 933.01</u>

**5190-SEWER CAPITAL PROJECTS EXP**

**582023-PHOSPHORUS REMOVAL SYSTEM**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	NORTH AVENUE DYE WATER TESTING	541.75
		<u>INVOICES TOTAL: 541.75</u>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
1 UNIFIRST CORPORATION	MATS	16.78
1 UNIFIRST CORPORATION	MATS	16.78
		<u>INVOICES TOTAL: 433.56</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	156.75
1 NICOR GAS	GAS BILL	31.20
1 NICOR GAS	GAS BILL	28.43
		<u>INVOICES TOTAL: 216.38</u>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DSL LINE FOR METRA PAY BOXES	30.16
1 SEBERT LANDSCAPING CO	LANDSCAPE MAINTENANCE	1,685.71
		<u>INVOICES TOTAL: 1,715.87</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**570200-BLDG & GROUNDS IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES	2,138.00
1 PRIME TIME WINDOW CLEANING INC	WINDOW CLEANING SERVICES	1,850.00
	<b>INVOICES TOTAL:</b>	<b>3,988.00</b>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	100.26
1 DIGITAL GOLF TECHNOLOGIES	DAILY PLAY FEES	204.00
1 DIGITAL GOLF TECHNOLOGIES	DAILY PLAY FEES	519.00
1 DIGITAL GOLF TECHNOLOGIES	DAILY PLAY FEES	1,707.00
1 DIGITAL GOLF TECHNOLOGIES	DAILY PLAY FEES	1,636.00
1 DIGITAL GOLF TECHNOLOGIES	DAILY PLAY FEES	1,531.00
1 TEMPERATURE ENGINEERING INC	MONTHLY SERVICE AGREEMENT	550.00
	<b>INVOICES TOTAL:</b>	<b>6,247.26</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TEMPERATURE ENGINEERING INC	A/C UNIT REPAIRS	968.57
	<b>INVOICES TOTAL:</b>	<b>968.57</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	322.55
	<b>INVOICES TOTAL:</b>	<b>322.55</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUPPLYWORKS	BATH TISSUE/HAND TOWELS	157.17
1 SUPPLYWORKS	TRASH BAGS	127.94
	<b>INVOICES TOTAL:</b>	<b>285.11</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CASH REGISTER TAPE	34.99
1 AMAZON CAPITAL SERVICES INC	TONER	20.50
	<b>INVOICES TOTAL:</b>	<b>55.49</b>

**534330-PURCHASES - BAGS/HEADCOVERS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIZUNO USA INC - NDC	GOLF BAGS	227.00
	<b>INVOICES TOTAL:</b>	<b>227.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**534333-PURCHASES - GOLF CLUBS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIZUNO USA INC - NDC	GOLF CLUBS	1,568.71
1 MIZUNO USA INC - NDC	GOLF CLUBS	129.01
1 MIZUNO USA INC - NDC	GOLF CLUBS	260.00
1 MIZUNO USA INC - NDC	GOLF CLUBS	480.00
1 TAYLOR MADE GOLF COMPANY	GOLF CLUBS	376.96
<b>INVOICES TOTAL:</b>		<b>2,814.68</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WEST SIDE ELECTRIC SUPPLY INC	FLUORESCENT LIGHTS	279.30
<b>INVOICES TOTAL:</b>		<b>279.30</b>

**5510-GOLF MAINTENANCE EXPENSES**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	36.63
1 NICOR GAS	GAS BILL	107.52
<b>INVOICES TOTAL:</b>		<b>144.15</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BTSI	MATERIALS & SUPPLIES	1,466.40
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	902.00
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	1,100.00
1 REINDERS INC	MATERIALS & SUPPLIES	200.00
<b>INVOICES TOTAL:</b>		<b>3,668.40</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	EQUIPMENT MAINTENANCE SUPPLIES	238.15
<b>INVOICES TOTAL:</b>		<b>238.15</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BTSI	MATERIALS & SUPPLIES	657.00
<b>INVOICES TOTAL:</b>		<b>657.00</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WEST SIDE ELECTRIC SUPPLY INC	BATTERIES	148.02
<b>INVOICES TOTAL:</b>		<b>148.02</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**534700-TREE MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NELS J JOHNSON TREE EXPERTS INC	TREE REMOVAL SERVICES	4,500.00
<b>INVOICES TOTAL:</b>		<b>4,500.00</b>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	FIRST AID SUPPLIES	27.10
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	50.00
1 DARLING INGREDIENTS INC	SERVICE AGREEMENT	70.00
1 TEMPERATURE ENGINEERING INC	MONTHLY SERVICE AGREEMENT	75.00
<b>INVOICES TOTAL:</b>		<b>222.10</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	53.76
<b>INVOICES TOTAL:</b>		<b>53.76</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	22.50
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	43.50
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	32.30
1 SYSCO FOOD SERVICES - CHICAGO	BROOM/MOP RACK	12.03
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	36.57
<b>INVOICES TOTAL:</b>		<b>146.90</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	91.22
1 ELGIN BEVERAGE CO	BEER PURCHASE	29.21
1 ELGIN BEVERAGE CO	BEER PURCHASE	29.21
1 EUCLID BEVERAGE LLC	BEER PURCHASE	434.09
1 GRECO AND SONS INC	FOOD PURCHASE	175.47
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	112.58
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	14.49
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	38.86
1 LAKESHORE BEVERAGE	BEER PURCHASE	98.70
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	444.67
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	170.19
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	458.83
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	205.78
<b>INVOICES TOTAL:</b>		<b>2,303.30</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE SERVICE	17.00
1 ALSCO	LINEN SERVICES	205.52
1 ALSCO	LINEN SERVICES	53.50
1 CINTAS CORPORATION	FIRST AID SUPPLIES	27.10
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
1 DARLING INGREDIENTS INC	SERVICE AGREEMENT	70.00
1 TEMPERATURE ENGINEERING INC	MONTHLY SERVICE AGREEMENT	75.00
<b>INVOICES TOTAL:</b>		<b>506.12</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT HISTORICAL SOCIETY	BARTLETT CEMETERY WALK AD	30.00
1 NEL-TURNER MEDIA GROUP INC	ADVERTISING	1,200.00
1 NOVOPRINT USA INC	ADVERTISING	595.00
<b>INVOICES TOTAL:</b>		<b>1,825.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	53.76
<b>INVOICES TOTAL:</b>		<b>53.76</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	22.50
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	43.50
1 MLA WHOLESALE INC	FLOWERS	59.75
** 1 SAM'S CLUB	FOOD PURCHASE/SUPPLIES	60.47
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	32.31
1 SYSCO FOOD SERVICES - CHICAGO	BROOM/MOP RACK	12.03
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	36.57
<b>INVOICES TOTAL:</b>		<b>267.13</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CASH REGISTER TAPE	35.00
1 AMAZON CAPITAL SERVICES INC	TONER	61.48
1 WAREHOUSE DIRECT	MONTHLY PLANNER REFILL/BATTERIES	42.20
<b>INVOICES TOTAL:</b>		<b>138.68</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	347.12

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	473.30
1 ELGIN BEVERAGE CO	BEER PURCHASE	207.47
1 GRECO AND SONS INC	FOOD PURCHASE	395.11
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	92.11
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	151.31
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	45.72
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	111.23
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	38.87
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	127.50
1 LAKESHORE BEVERAGE	BEER PURCHASE	98.70
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	225.26
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	-109.33
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	483.33
<b>INVOICES TOTAL:</b>		<b><u>2,687.70</u></b>

**5580-GOLF MIDWAY EXPENSES**

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	59.97
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	32.31
1 SYSCO FOOD SERVICES - CHICAGO	BROOM/MOP RACK	12.04
<b>INVOICES TOTAL:</b>		<b><u>104.32</u></b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	139.00
1 ELGIN BEVERAGE CO	BEER PURCHASE	94.95
1 ELGIN BEVERAGE CO	BEER PURCHASE	82.35
1 EUCLID BEVERAGE LLC	BEER PURCHASE	594.24
1 EUCLID BEVERAGE LLC	BEER PURCHASE	247.10
1 GRECO AND SONS INC	FOOD PURCHASE	10.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	40.13
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	14.49
1 LAKESHORE BEVERAGE	BEER PURCHASE	15.90
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	205.80
** 1 SAM'S CLUB	FOOD PURCHASE/SUPPLIES	191.93
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	192.48
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	177.22
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	138.44
<b>INVOICES TOTAL:</b>		<b><u>2,144.03</u></b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	2,190.47

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

INVOICES TOTAL: 2,190.47

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	84.90
1 GOGOVAPPS INC	ANNUAL SOFTWARE LICENSE	5,636.00
<u>INVOICES TOTAL:</u>		<u>5,720.90</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	397.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2018	3,380.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	CARPET CLEANING SERVICES	280.00
1 PRIME TIME WINDOW CLEANING INC	WINDOW CLEANING SERVICES	600.00
1 UNIFIRST CORPORATION	MATS	52.20
1 UNIFIRST CORPORATION	MATS	52.20
<u>INVOICES TOTAL:</u>		<u>4,761.40</u>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DSL LINE FOR VILLAGE HALL	65.45
1 VERIZON WIRELESS	WIRELESS SERVICES	328.95
1 VERIZON WIRELESS	WIRELESS SERVICES	114.03
<u>INVOICES TOTAL:</u>		<u>508.43</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	105.41
1 NICOR GAS	GAS BILL	94.70
1 NICOR GAS	GAS BILL	96.57
1 NICOR GAS	GAS BILL	137.54
<u>INVOICES TOTAL:</u>		<u>434.22</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SAM'S CLUB	FOOD PURCHASE/SUPPLIES	193.02
1 WAREHOUSE DIRECT	PAPER/RESTROOM SUPPLIES	493.43
<u>INVOICES TOTAL:</u>		<u>686.45</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ONLINE SUBSCRIPTION RENEWAL	199.00
<u>INVOICES TOTAL:</u>		<u>199.00</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	SOFTWARE LICENSES	41.71

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/18/2018**

1 TOWN & COUNTRY GARDENS	FLOWERS	259.98
		<u>INVOICES TOTAL:</u> <b>301.69</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLOUD SERVICES	14.09
1 TYLER TECHNOLOGIES INC	MUNIS CSS AND ESS	1,280.00
		<u>INVOICES TOTAL:</u> <b>1,294.09</b>

**GRAND TOTAL:** 762,194.65

GENERAL FUND	123,396.88
MOTOR FUEL TAX FUND	141,239.95
MUNICIPAL BUILDING FUND	400,382.13
WATER FUND	24,170.40
SEWER FUND	19,546.35
PARKING FUND	6,353.81
GOLF FUND	31,008.48
CENTRAL SERVICES FUND	16,096.65
<b>GRAND TOTAL</b>	<b>762,194.65</b>

\*\* Indicates pre-issue check.

CASH & INVESTMENT REPORT  
July 31, 2018

Fund	6/30/2018			Disbursements		7/31/2018		
	Receipts	Receipts	Disbursements	Receipts	Disbursements	Cash	Investments	Net Assets/Liab.
General	14,033,542	2,257,292	1,814,933	14,475,901	14,475,901	8,047,539	6,205,669	222,693
MFT	3,362,615	84,011	685,461	2,761,165	2,761,165	1,936,325	1,062,873	(238,033)
Debt Service	1,031,087	381,965	250	1,412,802	1,412,802	772,102	636,685	4,016
Capital Projects	40,197	45	0	40,242	40,242	22,001	18,142	99
Municipal Building	3,792,360	7,138	512,975	3,286,522	3,286,522	247,943	204,457	2,834,121
Developer Deposits	3,655,757	10,338	0	3,666,095	3,666,095	105,046	3,678,920	(117,872)
59 & Lake TIF	0	0	0	0	0	148,838	122,734	(271,572)
BC Municipal TIF	720,289	1,524	37,264	684,549	684,549	371,702	16,236	296,611
Bluff City Tif Municipal	31,669	4,346	0	36,015	36,015	0	0	36,015
Water	7,319,074	896,568	1,588,138	6,627,503	6,627,503	1,091,379	899,883	4,636,242
Sewer	19,259,498	434,005	290,330	19,403,172	19,403,172	491,275	405,029	18,506,869
Parking	68,569	32,697	14,396	86,870	86,870	44,146	36,404	6,322
Golf	609,088	317,350	233,441	692,997	692,997	0	0	692,997
Central Services	565,323	98,757	117,668	546,413	546,413	171,062	141,060	234,291
Vehicle Replacement	3,531,441	66,798	76,761	3,521,478	3,521,478	544,395	448,915	2,528,167
<b>TOTALS</b>	<b>58,020,508</b>	<b>4,592,834</b>	<b>5,371,617</b>	<b>57,241,725</b>	<b>57,241,725</b>	<b>13,993,752</b>	<b>13,877,007</b>	<b>29,370,966</b>

Fund	6/30/2018			Disbursements		7/31/2018		
	Receipts	Receipts	Disbursements	Receipts	Disbursements	Cash	Investments	Net Assets/Liab.
BC Project TIF	6,931,884	10,685	0	6,942,570	6,942,570	6,942,571	0	0
Bluff City Project TIF	163,861	67,722	0	231,583	231,583	231,583	0	0
Bluff City SSA Debt Srv.	826,028	1,103	3,500	823,631	823,631	0	0	823,631
Police Pension	40,950,798	955,797	171,760	41,734,835	41,734,835	1,486,187	40,155,982	92,665

  
Todd Dowden  
Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT  
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND  
 FISCAL YEAR 2018/19 as of July 31, 2018

Fund	Revenues			Expenditures		
	Actual	Current Year Budget	Prior YTD %	Actual	Current Year Budget	Prior YTD %
General	7,151,962	22,259,999	31.79%	5,366,486	24,035,326	22.33%
MFT	277,141	2,179,958	11.94%	1,074,861	3,548,225	30.29%
Debt Service	1,400,652	3,206,718	38.57%	698,625	3,198,750	21.84%
Capital Projects	164	400	0.00%	0	0	0.00%
Municipal Building	26,917	2,489,650	1.80%	1,337,142	9,378,906	14.26%
Developer Deposits	36,944	105,000	10.08%	0	1,528,000	0.00%
Bluff City SSA	2,146	993,020	4.45%	18,907	1,155,000	1.64%
59 & Lake TIF	0	78,000	0.00%	0	78,000	0.00%
Bluff City Municipal TIF	14,830	28,500	19.36%	0	28,000	0.00%
Bluff City Project TIF	230,981	1,881,000	0.36%	0	1,880,000	0.00%
Brewster Creek Municipal TIF	374,465	668,000	52.05%	130,354	708,877	18.39%
Brewster Creek Project TIF	2,964,531	8,360,000	29.11%	345,200	8,463,720	4.08%
Water	2,546,155	39,932,200	6.38%	2,326,752	39,206,347	5.93%
Sewer	1,334,479	5,075,000	20.75%	859,645	5,626,286	15.28%
Parking	57,170	231,500	22.33%	40,706	217,042	18.07%
Golf	854,852	2,397,150	38.05%	590,618	2,347,087	25.16%
Central Services	293,174	1,162,763	22.02%	307,247	1,458,006	21.07%
Vehicle Replacement	168,771	651,770	31.76%	100,138	356,500	28.09%
Police Pension	2,150,692	4,747,655	45.30%	468,726	4,747,655	9.87%
Subtotal	19,886,026	96,448,283	18.27%	13,665,406	107,961,727	12.66%
Less Interfund Transfers	(1,168,682)	(3,474,938)	28.97%	(1,168,682)	(3,474,938)	33.63%
Total	18,717,343	92,973,345	17.87%	12,496,724	104,486,789	11.96%

MAJOR REVENUE BUDGET COMPARISONS  
 FISCAL YEAR 2018/19 as of July 31, 2018

Fund	Current Year		Percent	Prior YTD %
	Actual	Budget		
Property Taxes	4,872,325	10,943,187	44.52%	39.43%
Sales Taxes (General Fund)	559,694	2,425,000	23.08%	22.57%
Income Taxes	1,179,275	3,700,000	31.87%	39.62%
Telecommunications Tax	199,168	765,000	26.04%	28.91%
Home Rule Sales Tax	0	1,333,000	0.00%	0.00%
Real Estate Transfer Tax	393,780	645,000	61.05%	46.30%
Building Permits	173,843	690,000	25.19%	32.94%
MFT	260,775	1,095,000	23.82%	23.23%
Water Charges	2,426,568	9,900,000	24.51%	19.38%
Sewer Charges	1,228,098	4,945,000	24.84%	19.37%
Interest Income	136,996	248,900	55.04%	27.24%
Gas Utility Tax	75,104	25,000	300.41%	317.36%
Electric Utility Tax	20,077	10,000	200.77%	323.85%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 GOLF FUND DETAIL (Excluding Capital Projects)  
 FISCAL YEAR 2018/19 as of July 31, 2018

Fund	Current Year		Percent
	Actual	Budget	
<b>Golf Program</b>			
Revenues	551,440	1,428,150	38.61%
Expenses	317,178	1,335,621	23.75%
Net Income	<u>234,262</u>	<u>92,529</u>	253.18%
<b>F&amp;B - Restaurant</b>			
Revenues	65,058	156,000	41.70%
Expenses	80,827	313,051	25.82%
Net Income	<u>(15,768)</u>	<u>(157,051)</u>	10.04%
<b>F&amp;B - Banquet</b>			
Revenues	174,890	685,000	25.53%
Expenses	168,246	632,815	26.59%
Net Income	<u>6,644</u>	<u>52,185</u>	12.73%
<b>F&amp;B - Midway</b>			
Revenues	63,464	128,000	49.58%
Expenses	24,368	65,600	37.15%
Net Income	<u>39,096</u>	<u>62,400</u>	62.65%
<b>Golf Fund Total</b>			
Revenues	854,852	2,397,150	35.66%
Expenses	590,618	2,347,087	25.16%
Net Income	<u>264,233</u>	<u>50,063</u>	527.80%

Warrant/EFT#: EF 0011889

Fiscal Year: 2019

Issue Date: 07/06/18

Warrant Total: \$200,041.26

Warrant Status:

Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A1311240	9A1311240	\$200,041.26

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$200,041.26	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 07/05/2018
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: APR. 2018 COLL MO: MAY. 2018 VCHR MO: JUL. 2018
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

Sales Taxes

Month	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
May	126,506	175,701	173,657	178,983	170,734	186,214	201,320	200,041.26
June	164,604	195,692	193,303	201,968	200,031	224,385	219,629	
July	165,519	190,898	186,097	188,547	194,738	211,186	224,268	
August	177,919	180,797	184,425	190,872	206,213	209,930	215,328	
September	187,893	182,163	189,650	183,399	198,880	206,205	208,760	
October	177,758	165,188	170,530	188,055	212,286	212,435	219,639	
November	161,152	181,865	174,037	179,846	204,437	207,123	221,599	
December	164,341	165,852	153,005	163,529	178,413	201,075	206,836	
January	167,926	168,154	210,506	187,865	194,219	190,934	196,530	
February	157,086	147,189	151,678	141,054	149,630	167,837	180,413	
March	177,777	147,039	128,886	141,609	161,850	159,411	167,379	
April	152,124	162,595	153,553	170,308	178,006	186,494	194,753	
<b>Total</b>	<b>1,980,605</b>	<b>2,063,133</b>	<b>2,069,327</b>	<b>2,116,036</b>	<b>2,249,438</b>	<b>2,363,230</b>	<b>2,456,454</b>	

% increase 1.06% 4.17% 0.30% 2.26% 6.30% 5.06% 3.94% -0.64%

Budget 1,950,000 1,975,000 2,010,000 2,075,000 2,115,000 2,205,000 2,400,000 2,425,000



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets  
217-782-1662

Municipality Report

July 2, 2018

Bartlett

## MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR JUNE, 2018

Beginning Unobligated Balance		<b>\$2,869,080.11</b>
Motor Fuel Tax Allotment	\$79,591.75	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		<b>\$79,591.75</b>
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		<b>\$2,948,671.86</b>

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PROCESSED TRANSACTIONS:

**MOTOR FUEL TAX**

Month	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
May	85,450	89,115	104,788	106,665	89,988	93,139	91,478	86,848
June	83,830	75,066	71,924	80,212	58,408	58,737	72,645	79,592
July	78,002	87,721	84,361	89,915	103,948	94,278	95,252	
August	90,041	87,924	99,063	61,056	100,154	89,533	89,970	
September	88,420	76,347	70,076	83,006	67,441	79,032	79,527	
October	79,216	83,510	90,026	89,337	87,626	91,489	91,053	
November	88,011	89,027	77,655	90,552	101,486	93,216	92,796	
December	92,981	85,014	103,117	103,771	93,002	97,757	91,055	
January	115,721	82,788	90,866	97,525	89,828	92,928	93,233	
February	83,346	70,348	83,687	74,031	90,531	88,602	80,765	
March	84,943	83,251	65,802	37,978	77,861	75,544	80,062	
April	82,622	70,866	75,969	95,841	93,782	90,224	94,336	
<b>Subtotal</b>	<b>1,052,583</b>	<b>980,978</b>	<b>1,017,334</b>	<b>1,009,889</b>	<b>1,054,055</b>	<b>1,044,479</b>	<b>1,052,174</b>	<b>166,439</b>
Plus:								
High Growth	29,046	29,031	37,678	37,682	37,743	37,801	37,266	
Jobs Now	179,796	179,796	179,796	359,592				
<b>Total</b>	<b>1,261,425</b>	<b>1,189,805</b>	<b>1,234,808</b>	<b>1,407,163</b>	<b>1,091,798</b>	<b>1,082,280</b>	<b>1,089,440</b>	<b>166,439</b>
Budget	1,250,000	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000
Annual Inc in \$								
w/o High Growth	-0.07%	-6.80%	3.71%	-0.73%	4.37%	-0.91%	0.74%	9.56%



# Agenda Item Executive Summary

Item Name Pride in Ownership Awards Committee or Board Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

Attached is a memo listing the 2018 winners of Bartlett's Pride in Ownership Awards. The Pride in Ownership Program started in 1996 and was started to recognize owners who do an outstanding job in maintaining their property.

## ATTACHMENTS (PLEASE LIST)

Staff Memo

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

## MOTION:

Staff: Joey Dienberg, Administrative Intern

Date: 9/7/18

# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Joey Dienberg, Administrative Intern  
**Date:** September 7, 2018  
**Re:** Pride in Ownership

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The Village of Bartlett is pleased to recognize the winners of the 2018 Pride in Ownership Awards.

The Pride in Ownership program was started in Bartlett in 1996 to recognize owners who do an outstanding job in maintaining their property. The Village calls out for nominees at the beginning of the summer and volunteer judges visit all of the nominated properties, evaluating them on general appearance, landscaping, curb appeal, and creativity. This year we had 3 single family winners and 2 multi-family winners:

Single Family Winners:

1 <sup>st</sup> Place:	Brenda & Tim Heeley	1306 Silver Court
2 <sup>nd</sup> Place:	Mr. & Mrs. Timothy Hund	612 Winchester Court
3 <sup>rd</sup> Place:	Mr. & Mrs. M. Ficarella	169 Primrose Lane

Multi-Family Winners:

1 <sup>st</sup> Place:	Carmena G. Cruz	1245 Dunamon Drive
2 <sup>nd</sup> Place:	Phyllis Jensen	195B Thomas Court

The Village congratulates all of the nominated and winning property owners and thanks them for helping to keep Bartlett beautiful. The winners received a yard sign, an ACE Hardware gift card and will be listed in the Bartletter.

## **A Resolution Recognizing Community Development Director Jim Plonczynski upon his Retirement from the Village of Bartlett**

**WHEREAS**, the 1992 cover letter that accompanied Jim Plonczynski's application for the position of Community Development Director states, "I have recently read the notice for the job and feel that I have the necessary qualifications that the Village desires," it's highly doubtful that original job description asked if Jim was qualified to be the chief wrangler of Village Hall recycling totes, manager of the annual Village-Chamber softball game or routine supplier of Friday morning donuts; and

**WHEREAS**, all joking aside, it has been Bartlett's good fortune that for 26 years, Jim has enthusiastically worn both those informal hats and his official, professional mantle with equal aplomb; and

**WHEREAS**, Jim's extensive knowledge of planning, zoning and community development guided the Village through a boom in residential growth during which Bartlett added many high quality, desirable single and multi-family subdivisions, nearly doubled its population and then layered in senior and assisted living that will meet the needs of the Village for generations to come; and

**WHEREAS**, his experience with economic and urban development helped the Village to successfully attract business and commercial projects, such as the Brewster Creek Business Park, the Blue Heron Business Park, and the many retail, dining and service businesses that make up the Route 59 corridor and that he also has continued to skillfully shepherd the redevelopment of Bartlett's downtown; and

**WHEREAS**, during his long tenure with the Village, Jim has seen the addition of Bartlett's first McDonald's and first Starbuck's as well as its first backyard chicken coops; he has weighed in on the allowed height of fences and the regulations for business signs and residential setbacks; he has been an equal witness to the demolition of once notable properties that were beyond repair and the construction of a new commuter train station, new civic buildings and more than one new school; and

**WHEREAS**, the Village is forever appreciative for the hand Jim has had in shaping Bartlett for two and a half decades, always making sure to balance our economic growth with our residents desire for a family-friendly community;

**NOW, THEREFORE**, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage and Kane Counties, offer our many, many thanks to Community Development Director Jim Plonczynski for his many years of service to our municipality. We are proud to have had you as an employee in the Village of Bartlett and we wish you a retirement with more than enough time for Huskies football, White Sox baseball, fun with family and an abundance of good health and happiness.

Dated this 18th day of September, 2018



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Kevin Wallace, Village President



# Agenda Item Executive Summary

Item Name	Proposed Amendment to the Municipal Code - Title 4, Chapter 3, Nuisances: Section 4-3-2: Plants, Weeds, Grass, Vegetation and Native Plantings	Committee or Board	Board
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## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

At the Committee of the Whole Meeting on September 4, 2018, Staff was directed to revise the fees associated with a Native Planting Lot **initial** permit and the **annual** permit resubmittal and re-inspection.

Below are the proposed revisions:

### Native Planting Lot(s)

- Initial Native Planting Lot Permit Application - **\$100** (Reduced from \$250)
- Re-inspection Fee if initial inspection fails and/or not in compliance - \$25 (No Change)
- Annual permit resubmittal and annual re-inspection - **\$0** (Reduced from \$150)

### Lots Declared a Nuisance (Both High Weed Lots or Native Planting Lots)

- Cost of Abatement (Contractor Fee) + Nuisance Abatement Fee of \$75 (No Change)

## ATTACHMENTS (PLEASE LIST)

CD Memo, proposed Ordinance

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to approve Ordinance #2018-\_\_\_\_\_ An Ordinance Amending Title 4, Chapter 3, Section 4-3-2 of the Bartlett Municipal Code Entitled "Plants, Weeds, Grass, Vegetation and Native Plantings"
- Motion

Staff: Jim Plonczynski, Com Dev Director

Date: 9/7/2018

## COMMUNITY DEVELOPMENT MEMORANDUM

18-168

DATE: September 7, 2018

TO: Paula Schumacher, Village Administrator

FROM: Jim Plonczynski, CD Director

RE: **Proposed Amendment to the Municipal Code Title 4, Chapter 3, Nuisances: Section 4-3-2: Plants, Weeds, Grass, Vegetation and Native Plantings**

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### UPDATE

At the Committee of the Whole Meeting on September 4, 2018, Staff was directed to revise the fees associated with a Native Planting Lot **initial** permit and the **annual** permit resubmittal and re-inspection.

Below are the proposed revisions:

#### Native Planting Lot(s)

- Initial Native Planting Lot Permit Application - **\$100** (Reduced from \$250)
- Re-inspection Fee, if initial inspection fails and/or not in compliance - \$25 (No Change)
- Annual permit resubmittal and annual re-inspection - **\$0** (Reduced from \$150)

#### Lots Declared a Nuisance (Both High Weed Lots or Native Planting Lots)

- Cost of Abatement (Contractor Fee) + Nuisance Abatement Fee of \$75 (No Change)

### PREVIOUS DISCUSSION

In response to a large number of weed complaints this year due to a very wet spring/early summer and the emergence of resident concerns regarding lots that are landscaped with native plantings (i.e. indigenous grasses and wild flowers); the Health Officer and Community Development Staff have proposed an amendment to the existing Municipal Code under Title 4, Chapter 3, Nuisances; specifically, Plants, Weeds, Grass, Vegetation and Native Plantings.

The proposed Ordinance would strengthen the Village's existing weed and grass regulations for all lots, whether occupied or vacant, **shorten the time frame for compliance from ten (10) days to seven (7) days** and also includes clear "Notice of Abatement" procedures along with a "Nuisance Abatement Fee" (\$75) to cover the costs incurred by the Village for the investigation, inspections and administrative costs associated with the abatement of the nuisance. A Billing Notice and the newly adopted IDROP format have also been added for a more formal collection of fees.

This Ordinance also includes language that would continue to allow native plantings on lots within the Village, however a formal process would be established that includes the issuance of a permit from the Community Development Department as well as a plan review, inspections and a fee. Property owners issued a permit for a "Native Planting Lot" would be limited to plantings that are native to Illinois, as well as those that would naturally occur in a Midwest prairie environment.

**RECOMMENDATION:**

1. Staff is recommending approval of the proposed amendments to the Nuisance Ordinance that addresses the community concerns associated with both weeds and native planting lots.
2. The Committee of the Whole reviewed the proposed amendments to the Nuisance Ordinance and requested Staff to lower the fees associated with an **initial** permit application from \$250 to \$100 and to reduce the fee for the **annual** permit application and annual inspection from \$150 to \$0.
3. The Ordinance approving of the proposed amendments to the Municipal Code Title 4, Chapter 3, Nuisances: Section 4-3-2: Plants, Weeds, Grass, Vegetation and Native Plantings is attached for your review.

ORDINANCE 2018 - \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE 4, CHAPTER 3, SECTION 4-3-2 OF THE  
BARTLETT MUNICIPAL CODE ENTITLED "PLANTS, WEEDS,  
GRASS, VEGETATION AND NATIVE PLANTINGS"**

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**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows;

**SECTION ONE:** That Title 4, Chapter 3, Section 4-3-2: PLANTS AND WEEDS: of the Bartlett Municipal Code is hereby repealed.

**SECTION TWO:** That Title 4, Chapter 3, of the Bartlett Municipal Code is hereby amended to add the following new Section 4-3-2 entitled: PLANTS, WEEDS, GRASS, VEGETATION AND NATIVE PLANTINGS: in place of the former Section 4-3-2: repealed in Section One of this Ordinance:

**4-3-2: PLANTS, WEEDS, GRASS, VEGETATION AND NATIVE PLANTINGS:**

A. Nuisance Declared:

1. Any such weeds as jimson, burdock, ragweed, thistle, cocklebur, or other noxious weed as defined in the Illinois Noxious Weed Law<sup>1</sup> found growing in any lot or tract of land in the village are hereby declared to be a nuisance, and it shall be unlawful to permit any such weeds to grow or remain in any such place.
2. It shall be unlawful for anyone to permit plants, weeds, grass, or other vegetation other than trees, bushes, flowers or other ornamental plants, to grow to a height exceeding eight inches (8") anywhere in the village, except native plantings on native planting lots as described in subsection H of this section for which a current native planting lot permit as provided in paragraph 3 of subsection H of this section has been issued, or in a natural or buffer area as provided under 525 Illinois Compiled Statutes 30/1, *et seq.* Any such weeds, grass, plants, or other vegetation exceeding such height are hereby declared to be a nuisance.

B. Vacant Lots: All vacant lots or open land shall be maintained free of brush, rocks, garbage, rubbish, debris, dirt piles, or spoils so that the same may be mowed by the village, or a contractor hired by the village, at the direction of the health officer or code enforcement officer in the event of a violation of this section and the failure of the property owner to abate any such nuisance after notice as provided in subsection C and/or subsection D of this section.

C. Removal; Notice to Abate: It shall be the duty of the health officer or code enforcement officer to serve or cause to be served a notice upon the owner of any such premises

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<sup>1</sup> 505 ILCS 100/2(s)

on which weeds, grass, plants and/or other vegetation or plants have grown in violation of the provisions of this section, and to demand the abatement of the nuisance within seven (7) days, or if a violation reoccurs within the same calendar year, demand the abatement of the nuisance within five (5) days. Where the property owner cannot be found or otherwise served with notice by mail, then alternatively notice to abate a violation of this section may be given by posting a sign in a conspicuous place near the main entrance of a structure on the property, if there is a structure on the property, otherwise, at a conspicuous place on the property. In either event, the text of the notice shall contain a reference to the provision of this code violated and may contain such other information respecting the nature of the violation as the health officer and/or code enforcement officer deemed advisable. It shall be unlawful for any person to deface, tamper with, or remove the "Notice to Abate" sign from the property where it is posted unless authorized by the health officer or code enforcement officer.

- D. Abatement: If the person so served does not abate the nuisance within seven (7) days after such notice, or if a violation reoccurs within the same calendar year, if the person so served does not abate the nuisance within five (5) days, the Village may enter upon the premises, or hire a contractor and authorize it to enter upon the premises, to abate such nuisance, by cutting or removing the overgrown weeds, grass, plants or other vegetation or native plantings, keeping an account of the expense of the abatement and such expense shall be charged to the owner and paid by such owner or the occupant of the property. In addition, a fee to cover the costs incurred by the Village for investigation, inspection and administrative costs associated with the abatement of the nuisance (to be known as a "nuisance abatement fee") in the amount of \$75.00 shall also be charged to the owner of said property.
- E. Nuisance Abatement Billing Notice: In the event the owner or occupant fails to abate the nuisance within the time prescribed in subsection D, once a nuisance has been abated by the Village on a property, the health officer and/or code enforcement officer shall notify the property owner thereof in writing of the costs incurred by the Village to abate the nuisance, and of any other fees associated with the abatement, including the nuisance abatement fee, in a nuisance abatement billing notice. Such fees shall be paid by the owner or occupant of the property to the Village within said 30 days from the date stated on the nuisance abatement billing notice. If the fees are not paid within 30 days, the health officer or code enforcement officer shall prepare a notice of claim for lien for the Village Clerk's signature, together with (1) a copy of the statute granting authority to the Village to lien the property (65 ILCS 5/11-20-7), (2) a copy of the ordinance implementing the statute referenced in (1), or as codified in this section of the Code, and (3) the location of the overgrown weeds, grass, plants, or other vegetation, or native plantings in violation of subsection H, which have been cut or removed. Notice of such claim for lien shall be mailed to the person or entity to whom the tax bill for the general real estate taxes on the property for the taxable year immediately preceding the cutting or removal activities was mailed, and to the owner of the premises if the owner is a different person or entity, and his address is known, sent by certified mail, or delivered by personal service; provided, however, that failure of the village clerk or her designee to mail such notice, or the failure of the owner to

receive such notice, shall not affect the validity of the debt owed to the Village. If on any one parcel the Village engaged in removal or cutting activity on more than one occasion during the course of one (1) year, then the Village may combine any or all of the abatement costs and fees for each of those abatement activities and the applicable nuisance abatement fees into a single notice of lien.

- F. Lien: The expense of the abatement and the nuisance abatement fee shall be a lien upon the premises. Whenever a bill for abatement charges remains unpaid for thirty (30) days after it has been sent, the village clerk or her/his designee shall file within sixty (60) days of the date on which the Village or its authorized contractor cut or removed the overgrown weeds, grass, plants or other vegetation, or native plantings in violation of subsection H, a sworn statement of lien claim with the recorder of deeds, or registrar of titles of the county in which such premises are located. This sworn statement shall be signed by the village clerk and shall contain the legal description of the premises, the permanent index number(s), street address or other description sufficient for identification of the premises, the amount of money representing the expense and costs incurred or payable for the abatement services, the date the overgrown weeds or overgrown grass, plants or other vegetation, or native plantings were cut or removed, and the date or dates when such cost and expense was incurred by the Village, or payable for the service. The failure of the Village Clerk or her designee to timely record such sworn statement of lien claim shall not affect the validity of the debt owed the Village.
- G. Foreclosure Of Lien: Property subject to a lien for unpaid abatement charges, including weed cutting and/or removal charges and/or nuisance abatement fees, may be sold for nonpayment of the same and the proceeds of such sale shall be applied to pay the charges and fees after deducting costs, as is the case with the foreclosure of statutory liens. Such foreclosure shall be in equity in the name of the Village.

The village prosecutor is hereby authorized to institute such foreclosure proceedings in the name of the village, in any court having jurisdiction over such matters, against any property for which such notice as provided in this section have been properly sent and the lien has been timely recorded, and in his/her opinion has been perfected.

H. Native Planting Lot(s):

1. "Native Planting Lot" shall mean a privately owned lot which is landscaped, or is proposed to be landscaped, so as to exhibit the deliberate and conscious decision to plant, cultivate, and maintain "native plantings" defined as those native or naturally occurring plant species identified as wildflower and prairie grasses in commonly accepted publications including "Plants Of The Chicago Region", by Floyd Swink and Gerold Wilhelm (1974), "Wildflowers Of The Tallgrass Prairie, The Upper Midwest", by Sylvan T. Runkel and Dean M. Roosa (1989), "Field Guide To North American Wildflowers, Eastern Region", by the Audubon Society (1979), and "Native Illinois Herbs And Forbs", by the Illinois Department of Conservation. A copy of each aforesaid publication shall be on file and available for review in the Community Development Department.

2. Restrictions: Native plantings shall not:
  - a. Be permitted within the public parkway, unless approved and installed by the Village;
  - b. Obstruct a public sidewalk/path or the intended flow of any drainage easement or swale;
  - c. Interfere with the "native planting vision clearance triangle" defined as the triangular area determined by a diagonal line connecting two (2) points measured five (5) feet equidistant from each lot corner of the two (2) intersecting property lot lines of the subject property (see Exhibit A);
  - d. Be permitted without the issuance of a permit therefor as provided in paragraph 3 of this subsection H.
3. Permit: No person shall own or maintain a native planting lot without first securing a permit for a native planting lot from the Community Development Department. A permit application must be submitted or renewed each year with the Community Development Department prior to May 1<sup>st</sup> and shall be valid for one (1) year; from May 1<sup>st</sup> to the following April 30<sup>th</sup>. Applications for a permit shall include the following:
  - a. Landscape plan drawn to scale with the location of existing/proposed native plant materials clearly labeled and identified;
  - b. List of all native plant materials by common name;
  - c. Common address and permanent index number (PIN) of the subject property;
  - d. Location of any/all easements;
  - e. Property lines clearly identified;
  - f. All existing structures, including accessory structures, fences, etc.;
  - g. Paved/impervious areas; and
  - h. North arrow.
4. Fee(s): A fee of \$100.00 shall be required for an initial native planting lot permit application submittal. If the initial inspection fails and/or is not in compliance with the approved permit and/or landscape plan, a \$25.00 re-inspection fee will be charged to the owner of the subject property for each subsequent inspection. Each year thereafter, a native planting lot permit application shall be required to be renewed and an annual re-inspection of the property shall occur, however no annual renewal fee/inspection will be charged. If determined by the Community Development Director or his/her designee(s) that a consultant is necessary to

review the permit application and/or conduct an inspection on the subject property, the applicant shall reimburse the Village for all consultant fees and expenses charged to the Village.

5. Required Inspection(s): Once an application is approved by the Community Development Department, a permit shall be issued for the installation of the native plantings per the approved permit for the native planting lot. The owner of the subject property shall contact the Community Development Department for an inspection once the native plantings have been installed. The inspection shall be conducted by the health officer and/or code enforcement officer for compliance with the approved permit and the plans and information submitted in support of a native planting lot. If the subject property is not in compliance with the approved permit and/ or fails the inspection, a re-inspection will be required until compliance is met. Thereafter, only an annual inspection shall be conducted on the subject property for continued compliance with the approved permit on file with the Community Development Department.
  6. Compliance with Permit: Compliance with the terms of this section shall be a condition of the issuance of any native planting lot permit. The terms and conditions of native planting lot permits shall be enforced in accordance with Title 3, Chapter 1, of the Bartlett Municipal Code. If three or more violations of this section occur on any property issued a native planting lot permit, said permit may be revoked by the Village President in accordance with the provisions of Title 3, Chapter 1, of this code. Permits may be amended with the express written approval of the Community Development Director and/or his/her designee.
  7. Annual Cutting: Native plantings on native planting lots shall be fully mowed or cut to a height of eighteen inches (18") or less at least once prior to May 1st of each calendar year. The health officer and/or the code enforcement officer shall conduct an inspection of the subject property to verify the native plantings have been mowed or cut.
- I. Penalty: Any person violating any provision of this section shall be fined not more than five hundred dollars (\$500.00) for each offense; and a separate offense shall be deemed committed on each day during or on which violation occurs or continues. Any such fine imposed shall be in addition to any abatement costs and nuisance abatement fees due the Village under this section, which in addition to any fine imposed by an administrative hearing officer or court of competent jurisdiction, shall be a debt owed the Village.
  - J. Collection of Unpaid Fees and Expenses:
    1. If an owner has unpaid fines for a violation of this section and/or outstanding costs and/or fees associated with the abatement of a nuisance on any property in the Village for a violation of this section, and no lien has been recorded against said property, the Village Administrator or his/her designee, may utilize the Illinois Comptroller's Local Debt Recovery Program (IDROP) as referenced in the

Intergovernmental Agreement between the Illinois Office of the Comptroller and the Village of Bartlett to collect such unpaid fines, costs and fees.

2. Properties subject to unpaid fines and/or abatement charges, including nuisance abatement fees imposed under this section, shall not be eligible for a property transfer stamp from the Village of Bartlett until said outstanding fines and/or fees have been paid in full.

**SECTION THREE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Ordinance shall become effective ten days after its passage, execution by the Village President and publication in pamphlet form as required by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

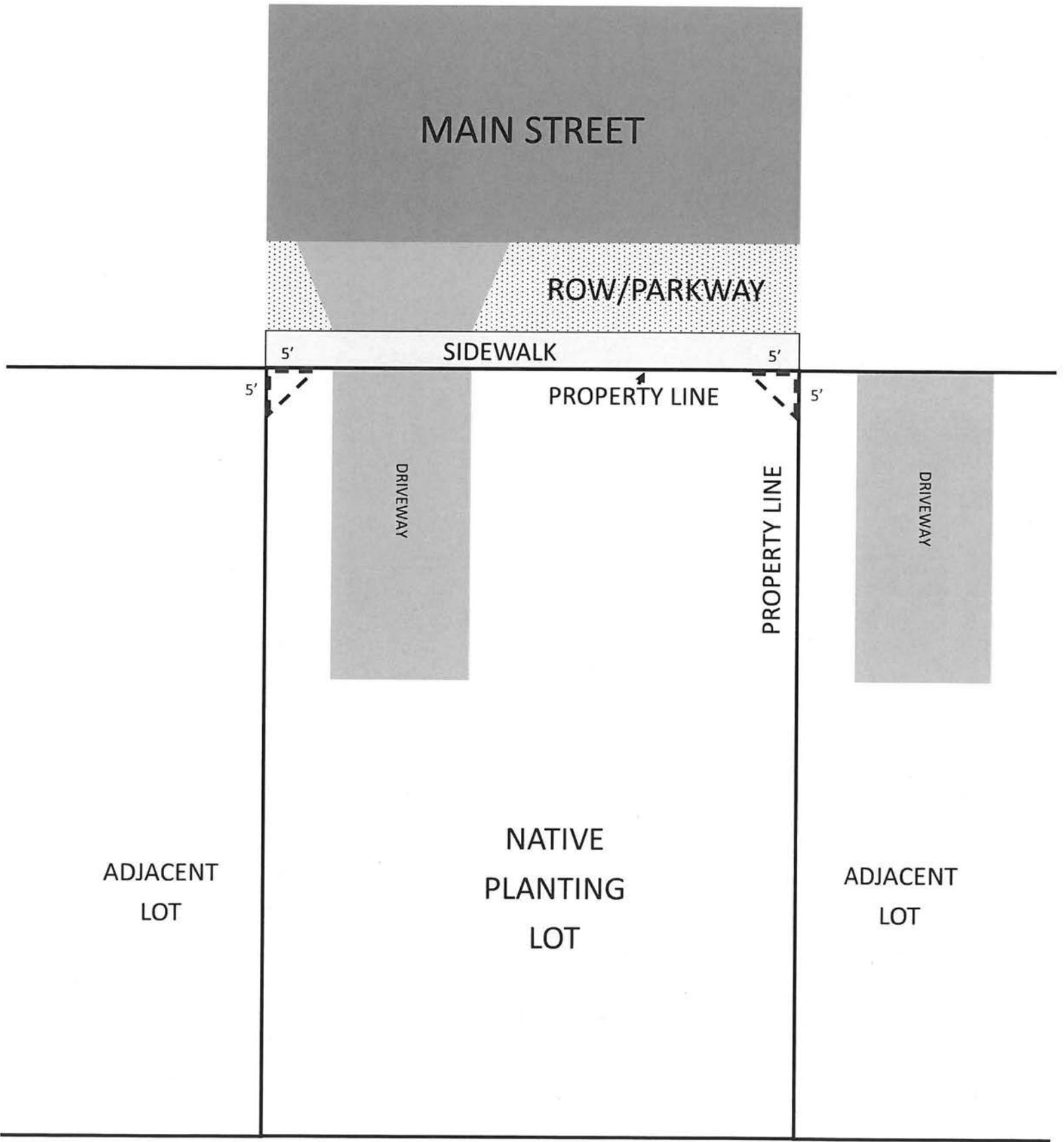
\_\_\_\_\_  
Lorna Gilles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the village clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2018-\_\_\_\_\_, enacted on September 18, 2018, and approved on September 18, 2018, and published in pamphlet form on September 18, 2018, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Gilles

# EXHIBIT A





## Agenda Item Executive Summary

Item Name      TOD Implementation Strategy-25 mph on Key  
Downtown Roadways      Committee  
or Board      Board

### BUDGET IMPACT

Amount:      N/A      Budgeted      N/A

List what  
fund      N/A

### EXECUTIVE SUMMARY

At the Committee of the Whole meeting on September 4, 2018, Staff was directed to proceed with the TOD Implementation Strategy to reduce the speed limit from 30 mph to 25 mph on Key Downtown Roadways (Main Street, portions of Oak, Railroad and North Avenues).

The Ordinance proposing the speed limit reduction is attached for your review.

### ATTACHMENTS (PLEASE LIST)

CD Memo, Ordinance with Exhibit

### ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to approve Ordinance #2018- \_\_\_\_\_ An Ordinance Amending Title 6 of the Bartlett Municipal Code by Adding Section 6-11-601.1: A-6.
- Motion

Staff:      Jim Plonczynski, Com Dev Director      Date:      September 10, 2018

## COMMUNITY DEVELOPMENT MEMORANDUM

18-167

DATE: September 7, 2018

TO: Paula Schumacher, Village Administrator

FROM: Jim Plonczynski, Community Development Director

RE: TOD Implementation Strategy – 25 mph on Key Downtown Roadways

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### MOST RECENT DISCUSSION

The Committee of the Whole reviewed the TOD Speed Reduction Implementation Strategy at their meeting on September 4, 2018. The Committee forwarded the proposal to the Village Board for a final vote.

### UPDATE

The 25 mph TOD Implementation Strategy was last discussed at the Committee of the Whole meeting on December 5, 2017 whereby the Board directed Staff to conduct an additional speed study on North Avenue regarding traffic in front of the Bartlett Elementary School and along W. Devon Avenue. The Bartlett Police Department conducted a speed study at both of these locations at the end of April and then again at the end of July (to verify the numbers). In general, the reports found that along North Avenue (immediately west of Prospect) where the posted speed limit is 35 mph, 41% exceeded this speed. On North Avenue, east of Elroy, the posted speed limit is 30 mph and 64% exceeded the posted speed limit (primarily when school was not in session). Along W. Devon Avenue the posted speed limit is 25 mph and when averaged together, 93% of the vehicles were exceeding the speed limit. (The Summary Reports are attached for your review.)

**Staff is not recommending to lower the speed limit because motorists are speeding, but reducing the speed limit from 30 mph to 25 mph on Main St., Oak, Railroad and North Avenues would:**

- Create a **consistent Downtown Speed Limit Zone**
- Enable **pedestrians** to “feel” more **comfortable crossing streets** and moving about Downtown
- Make Downtown more **walkable, pedestrian friendly**
- Increase **awareness of economic activities** taking place
- Allow **drivers to be more aware of pedestrians** in and around the roadways (especially during the evening hours)
- **Reduce the “risk” of crashes between pedestrians and vehicles (three incidents in five years)**

## **BACKGROUND**

Since the adoption of the TOD Plan in 2016, the Staff has begun working on several strategies recommended for implementation in the Downtown area. Some strategies have already been implemented, such as the adoption of the **Complete Streets Policy**, the **Invest in Cook Grant** the Village recently received for improving drainage along with a bike path that serves as a vital pedestrian link to Downtown businesses and the Metra Station and a grant received for a **bike shelter** near the train station.

## **TOD TRANSPORTATION RECOMMENDATIONS**

The five "Transportation Recommendations for Downtown" as outlined in the TOD Plan are as follows:

- 1) **Adopt a Complete Streets Policy** (Completed);
- 2) **Improve Pedestrian Safety** (Received *Invest in Cook Grant*, researching additional grants to improve crosswalks in Downtown);
- 3) **Expand Bike Parking throughout Downtown** (Received grant for a bike shelter at the Metra Station; reviewing areas for additional bike racks);
- 4) **Establish 25 mph Speed Limits on all Roadways in Downtown;**
- 5) **Improve Design of Street Crossings** (Researching grant applications for crosswalk improvements).

As stated in the TOD Plan:

*"Key Downtown roadways including Oak Avenue, Main Street and Bartlett Road (W. Railroad Avenue) all have **speed limits of 30 mph** (see attached map). The National Association of City Transportation Officials (NACTO) produced a Cone of Vision Simulation, showing how much small increases in speed can decrease what a driver sees. This is an important consideration for Downtown Bartlett with the high volume of Downtown commuters. Further, a consistent 25 mph posted speed limit functions as a gateway, introducing arrival into the Downtown zone, reinforcing the multi-modal environment.*

Implementing slower traffic speeds would also serve to **Improve Pedestrian Safety** (second Transportation Recommendation) and is specifically listed in the TOD as a "design tool to enhance the safety, accessibility, mobility and comfort of pedestrians."

## **SPEED STUDY (2017)**

The Police Department conducted a speed study that started on 9/14/2017 at 6:00 a.m. and ended on 9/16/2017 at 8:00 p.m. (see attached results) which found on average half the motorists abided by the 30 mph. The proposed speed limit reduction to 25 mph, would help to further slow motorists, allowing pedestrians crossing either at busy intersections or mid-block to feel comfortable entering the crosswalk areas while creating a pedestrian friendly and safer walkable environment. In addition, providing consistent speed limits

in Downtown would reduce confusion as to where the speed limit changes occur in the area and would alert drivers they are entering the Downtown.

National and international studies have shown that "to reduce the number of pedestrians seriously injured and killed in crashes with motor vehicles, it is necessary to **reduce the risk** of crashes occurring." And, "in places such as residential streets and **urban areas designed to allow pedestrians and vehicles to be in close proximity to one another**, examples of measures to reduce vehicle speeds include traffic calming techniques such as speed bumps, lane narrowing, changes in roadway curvature, as well as increased enforcement or **reduction of speed limits.**"<sup>1</sup> (AAA Foundation for Traffic Safety)

### **SPEED LIMITS IN OTHER DOWNTOWNS**

Staff conducted a survey of current speed limits in other Downtowns. The findings are as follows:

St. Charles: 25 mph	Glenview: 25 mph
Geneva: 25 mph	Palatine: 25 mph
Batavia: 25 mph	Northfield: 30 mph
Elgin: Combination 25/30 mph	Park Ridge: 25 mph
South Elgin: 25 mph	Skokie: Combination 25/30 mph
(30 mph on Rt. 31)	Des Plaines: Combination 25/30 mph

### **RECOMMENDATION**

1. **Staff is recommending reducing the speed limit along key roadways (Main Street, Railroad Avenue and Oak Avenue) and along North Avenue (west of Crest Avenue) in Downtown from 30 mph to 25 mph as recommended in the TOD Plan.** In addition, the Police Department will increase the enforcement of the 25 mph speed limit along W. Devon Avenue with both speed trailers and patrol officers.
2. The Committee of the Whole reviewed the TOD Speed Reduction Implementation Strategy at their meeting on September 4, 2018. The Committee forwarded the proposal to the Village Board for a final vote.
3. An Ordinance with a map identifying the portions of the roadways proposed for a speed limit change are attached for your review.

**ORDINANCE 2018-\_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 6 OF THE BARTLETT MUNICIPAL CODE  
BY ADDING SECTION 6-11-601.1:A.6.**

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**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That Title 6, Part 11-600. Speed Restrictions of the Bartlett Municipal Code is hereby amended by adding new section 6-11-601.1:A.6 as follows:

6. The speed limit for Main Street between Devon Avenue and Railroad Avenue shall be (25) miles per hour. The speed limit for Railroad Avenue between South Western Avenue and Main Street shall be (25) miles per hour. The speed limit for Oak Avenue between North Avenue and Railroad Avenue shall be (25) miles per hour. The speed limit for North Avenue between Oak Avenue and Crest Avenue shall be (25) miles per hour. (Ord. 2018-\_\_\_\_, 9-18-2018).

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Ordinance shall become effective ten days after its passage, execution by the Village President and publication in pamphlet form as required by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED: September 18, 2018**

**APPROVED: September 18, 2018**

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**Kevin Wallace, Village President**

**ATTEST:**

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**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2018-\_\_\_\_ enacted on September 18, 2018 and approved on September 18, 2018 as the same appears from the official records of the Village of Bartlett.

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**Lorna Giles, Village Clerk**



# DOWNTOWN KEY ROADWAYS

## 30 MPH TO 25 MPH





**Village of Bartlett**  
**Finance Department Memo**  
**18-25**

**DATE:** September 10, 2018  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** May 1, 2019 Water Rate Increase

The water rate was reviewed during this year's budget process and increased by 27% starting with the May 1, 2018 bills. The rate increase was mainly for capital improvements related to the Lake Michigan water transition. At that time it was noted the water rate will need to be raised again the following year as construction associated with the Lake Michigan water transition is completed and loan payments begin. The reason the May 1, 2019 rate increase is being reviewed now is that a condition to receiving IEPA loan funds is that the rate to fund the loan repayment must be approved before the first disbursement of the loan to the Village. The IEPA loan of \$7.8 million was approved for the construction of the receiving station and storage tanks to be located at the Bittersweet public works facility. This construction is scheduled to start in September of 2018. Sewer rates are also planned to increase with the May 1, 2019 bills and will be reviewed when the Devon Avenue lift station project are determined.

**Water Charges**

The current year's 27% increase in the water rate is estimated to generate an additional \$2,100,000 in revenue. The May 1, 2019 increase would be just over 21% to generate an additional \$2,100,000 during the 19/20 fiscal year. Costs related to the Lake Michigan water transition are budgeted to be \$29,050,000 during the 18/19 year. Payments on loans estimated to total \$34 million from the DuPage Water Commission will begin the summer of 2019. Payments for the IEPA loan for an estimated \$7.8 million are also expected to begin the year the project is completed. Annual debt service is estimated to be \$2.5 million for all loans combined. The water main replacement program, with an annual budgeted cost of \$1,275,000, and tower painting projects will also continue.

The fund's cash balance at 4/30/19 is estimated to be \$1,877,538, which is below the minimum policy balance by \$126,749. The balance at 4/30/20 is estimated to be \$2,195,467. This would be \$359,177 below the minimum balance when including 25% of the annual debt service. On the next page is a chart that shows the impact of a 21.2% increase on the water user charge per 1,000 gallons. The total increase from the rate prior to the May 1, 2017 increase of \$6.36 to the proposed rate of \$11.76 per 1,000 gallons to be effective May 1, 2019 would be \$5.40 or 85%. The rate of \$11.76 per 1,000 gallons is \$1.44 below the low end of the range from the last potable water study update.

Effective Bill Date	Rate Per 1,000 gal	Percent Change
Water Charge Jan 1, 2012	\$6.36	
Water Charge May 1, 2017	\$7.64	20%
Water Charge May 1, 2018	\$9.70	27%
Water Charge May 1, 2019 (Proposed)	\$11.76	21%
Total increase	\$5.40	85%

The Village had held off on its routine, biennial reviews of water rates from January 1, 2012 to 2017 as the water source study was taking place. The impact of the proposed change on the water portion of a monthly bill for 6,000 gallons of water would be an increase of \$12.36. The total water charge would increase from the current amount of \$58.20 to \$70.56. The water rate will continue to be reviewed on an annual basis as the transition to Lake Michigan water is completed and infrastructure improvements continue. Residents that currently use water softeners should realize a savings from the water not needing the treatment requirements of well water with the target date of May 2019.

Attached are the updated Water fund balance projections, the projected rates from the last potable water study update, and a rate comparison chart.

**I move to approve ordinance 2018- \_\_\_\_\_, an ordinance amending the Bartlett Municipal Code regarding water charges.**

**VILLAGE OF BARTLETT  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy	
04/30/18 Cash Balance	2,369,185	Minimum Balance	Maximum Balance
<b>2018-19 Budget with 27% Increase</b>			
Charges for Services	9,990,000	25% of Operating Expenditures	1,884,287
Connection Fees	90,000	Equipment Reserve	0
Interest Income	15,000	Tank Painting Reserve	0
Miscellaneous	1,000	Radium Removal Reserve	120,000
Total Revenue	<u>10,096,000</u>	Minimum Balance	<u>2,004,287</u>
Operating	7,537,147		
Water main replace	850,000	Water Rate	7.64
Water tower paint	536,000	Increase	27.00%
Leak Survey	64,500	New Rate	9.70
Villa Olivia TR Main	800,000		
Lake St Pump Station	800,000		
Total Expenditures	<u>10,587,647</u>	\$29,836,200 in Capital Projects paid with loans	
Excess (Deficiency)	(491,647)		
<b>04/30/19 Estimated Balance</b>		<b>Over (Under) Minimum</b>	<b>Over (Under) Maximum</b>
	<b>1,877,538</b>	<b>(126,749)</b>	<b>(880,463)</b>
<b>2019-20 Projected with 21% Increase</b>			
Charges for Services	12,090,000	25% of Operating Expenditures	1,884,287
Connection Fees	80,000	Equipment Reserve	0
Interest Income	15,000	Radium Removal Reserve	120,000
Miscellaneous	1,000	25% of Annual Loan Payments	550,356
Transfer In	0	Minimum Balance	<u>2,554,643</u>
Total Revenue	<u>12,186,000</u>		
Operating	7,537,147		
Water main replace	1,275,000	No increase from prior year	
Water tower paint	819,500	Water Rate	9.70
Leak Survey	35,000	Increase	21.20%
DWC Buy-In	434,354	New Rate	11.76
DWC Loan (\$21M)	1,527,070		
IEPA Loan (\$7.8M)	240,000		
Total Expenditures	<u>11,868,071</u>		
Excess (Deficiency)	317,929		
<b>04/30/20 Projected Balance</b>		<b>Over (Under) Minimum</b>	<b>Over (Under) Maximum</b>
	<b>2,195,467</b>	<b>(359,177)</b>	<b>(1,112,891)</b>

**VILLAGE OF BARTLETT  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy	
2020-21 Projected with no increase	Minimum Balance	Maximum Balance	
Charges for Services	12,090,000	1,940,816	2,717,142
Connection Fees	80,000	0	0
Interest Income	15,000	120,000	120,000
Miscellaneous	1,000	610,356	610,356
Transfer In	0	2,671,172	3,447,498
<b>Total Revenue</b>	<b>12,186,000</b>		
Operating	7,763,262		
Water main replace	1,275,000		
Water tower paint	432,500	11.76	Cost for 6,000 gallons
Leak Survey	35,000		70.54
DWC Buy-In	434,354		
DWC Loan (\$21M)	1,527,070		
IEPA Loan (\$7.8M)	480,000		
<b>Total Expenditures</b>	<b>11,947,186</b>		
Excess (Deficiency)	238,814		
<b>04/30/21 Projected Balance</b>	<b>2,434,280</b>	<b>(236,892)</b>	<b>Over (Under) Maximum</b>
			<b>(1,013,218)</b>

# ALTERNATIVES SHORT LIST

PROJECTED 2019 BARTLETT RATE (SEE NOTES)	
AT 3.2 MGD ADF	AT 3.9 MGD ADF
100% ELGIN [2 <sup>ND</sup> CONNECTION BUILT UP FRONT]	\$11.70 - \$12.30      \$10.60 - \$11.20
100% NSMJAWA <sup>1</sup>	\$13.10 - \$13.80      \$11.90 - \$12.50
100% DUPAGE WATER COMMISSION	\$13.20 - \$13.80      \$12.00 - \$12.50
50-50 ELGIN- NSMJAWA <sup>1</sup>	\$11.60 - \$12.30      \$10.70 - \$11.30

<sup>1</sup> Updated Oct. 27, 2016 for NSMJAWA's proposed Bartlett rate of \$5.40 per 1,000 gallons



FY 19/20 Rates

Water		
Monthly Bill Based on 6,000 Gallon		
Rank	Municipality	Bill (\$)
1	Elgin	\$89.38
2	Roselle	\$84.00
3	Elmhurst	\$83.70
4	Hoffman Estates	\$71.92
<b>5</b>	<b>Bartlett</b>	<b>\$70.56</b>
6	Wood Dale	\$68.64
7	Schaumburg	\$65.80
8	Geneva	\$63.88
9	Glen Ellyn	\$59.58
10	Hanover Park	\$56.10
11	Addison	\$54.90
12	Bloomingtondale	\$48.72
13	Streamwood	\$43.37
14	Lake Zurich	\$40.92
15	Wheeling	\$37.64
16	Elk Grove Village	\$36.00

ORDINANCE 2018 - \_\_\_\_\_

**AN ORDINANCE AMENDING THE BARTLETT  
MUNICIPAL CODE REGARDING WATER CHARGES**

**WHEREAS**, the corporate authorities have determined that the increased cost of operating the water system of the Village of Bartlett have made it necessary for the Village to adjust its customary charges for the use of the water system.

**NOW, THEREFORE BE IT ORDAINED**, by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** Section 7-5B-1, Water Rates, of the Bartlett Municipal Code is amended to read as follows:

**7-5B-1 WATER RATES:** Effective May 1, 2019, the amount to be charged to each user of water from the Bartlett water distribution system shall be computed at the rate of eleven dollars and seventy six cents (\$11.76) per thousand gallons with a minimum charge of twenty nine dollars and forty cents (\$29.40) monthly to reimburse the Village for the cost of operating and maintaining a water distribution system ready to serve each user. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own water charges shall receive a ten percent (10%) discount on all water charges.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent Jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED** this 18<sup>th</sup> day of September 2018

**APPROVED** this 18<sup>th</sup> day of September 2018

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

### **CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2018 - \_\_\_\_\_, enacted on September 18, 2018, and approved on September 18, 2018, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



# Agenda Item Executive Summary

Item Name    Brewster Creek TIF Developer Note #4, Payout #8    Committee or Board    Board

## BUDGET IMPACT

Amount:	\$418,900	Budgeted	\$418,900
List what fund	Brewster Creek TIF Project Fund		

## EXECUTIVE SUMMARY

Brewster Creek Public Improvements - TIF Developer Note #4, Payout #8.

## ATTACHMENTS (PLEASE LIST)

Finance Memo  
Resolution  
Memorandum of Payment  
Schedule of Costs  
Village Engineer Letter

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2018-\_\_\_\_\_, a resolution approving of the Disbursement Request for Payout No. 8 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project.

Staff:            Todd Dowden, Finance Director

Date:            09/10/18

**Village of Bartlett**  
**Finance Department Memo**  
**2018 - 26**

**DATE:** September 10, 2018

**TO:** Paula Schumacher, Village Administrator

**FROM:** Todd Dowden, Finance Director

**SUBJECT:** Brewster Creek TIF Developer Note #4 Payout Request #8

In September 2016, the Board authorized the Village to issue Developer Note #4, not to exceed \$11,500,000 to Elmhurst Chicago Stone for continuing the public improvements in the Brewster Creek TIF. Elmhurst Chicago Stone advances funds from their own sources and receives a note from the Village to get reimbursement if and when there is sufficient tax increment to do so and after all other TIF obligations are paid.

Attached is a resolution and several documents to approve the 8<sup>th</sup> developer note #4 payout request for the Brewster Creek TIF development. The total amount is \$418,900. The attachments are various documents required by the Village's redevelopment agreement. The attachments include:

1. Resolution Approving of Disbursement Request
2. Memorandum of Payment
3. Schedule of Costs
4. Village Engineer letter concurring with Disbursement Request

Upon approval of the resolution, the note will be executed and the amount tracked for payment as increment becomes available.

**MOTION:** I move to approve Resolution Number 2018-\_\_\_\_\_ A Resolution Approving of Disbursement Request for Payout No. 8 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project

## RESOLUTION 2018-

### A RESOLUTION APPROVING OF DISBURSEMENT REQUEST FOR PAYOUT NO. 8 FROM THE SUBORDINATE LIEN TAX INCREMENT REVENUE NOTE, SERIES 2016 FOR THE ELMHURST CHICAGO STONE BARTLETT QUARRY REDEVELOPMENT PROJECT

**WHEREAS**, pursuant to the Redevelopment Agreement dated as of November 1, 1999 between the Village and Elmhurst Chicago Stone Company ("ECS"), the Village agreed to issue subordinate lien tax increment revenue notes from which certain TIF eligible expenses related to the Bartlett Quarry Redevelopment Project (the "Project Costs") are to be reimbursed according to certain procedures for payment; and

**WHEREAS**, the Village passed an Ordinance providing for the issue of certain Subordinate Lien Tax Increment Revenue Notes, Series 2016, in an amount not to exceed \$11,500,000 (the "Series 2016 Subordinate Note"); and

**WHEREAS**, ECS has delivered to the Village its eighth Memorandum of Payment requesting that it be reimbursed the sum of \$418,900 in Project Costs for Payout No. 8 from the Subordinate Lien Tax Increment Revenue Note; and

**WHEREAS**, ECS has submitted an owner's sworn statement, general contractor's sworn statement, waivers of lien, invoices and other documentation (the "Supporting Documentation") in support of its eighth Memorandum of Payment request in accordance with Section 12-1 of the Redevelopment Agreement to support eligible Project Costs which documentation has been reviewed and approved by the Village Engineer, and he has concurred with the Developer's Engineer that the work has been completed and materials are in place as indicated by the eighth Memorandum of Payment request; and

**WHEREAS**, The Series 2016 Subordinate Note requires advances to be in even increments of \$100,

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois as follows:

**SECTION ONE:** The Memorandum of Payment No. 8 of Elmhurst Chicago Stone Company requesting reimbursement from the Series 2016 Subordinate Note in the sum of \$418,900 is hereby approved.

**SECTION TWO: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION THREE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED**                      September 18, 2018

**APPROVED**                      September 18, 2018

---

Kevin Wallace, Village President

**ATTEST:**

---

Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2018- , enacted on September 18, 2018 and approved on September 18, 2018, as the same appeared from the official records of the Village of Bartlett.

---

Lorna Giles, Village Clerk

## DEVELOPER NOTE #4

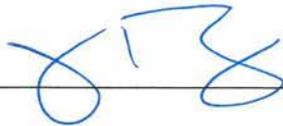
### MEMORANDUM OF PAYMENT NO. 8

Pursuant to the **REDEVELOPMENT AND FINANCING AGREEMENT** (the "Agreement") between the **VILLAGE OF BARTLETT** (the "Village") and **ELMHURST-CHICAGO STONE COMPANY** (the "Developer"), dated November 4, 1999, the Developer hereby submits a signed Memorandum of Payment pursuant to Section 12-2 of said Agreement. Attached to this Memorandum of Payment is the following:

1. Documentation which authorizes and requests partial payment; and
2. Documentation which sets forth payments by the Developer of the invoices for which partial payments is being requested; and
3. Such other documentation as is required by Section 12-1.C of the Agreement.
4. Developer requests payment in the sum of \$ 418,900.00 bearing an interest rate at 7.0% per annum.

**ELMHURST-CHICAGO STONE COMPANY**

By: \_\_\_\_\_



Dated: \_\_\_\_\_

9-6-18

SCHEDULE 1

COST OF THE IMPROVEMENTS

V3	Spitzer Road CM	\$	7,500.00
V3	Project Oak Mass Grading CM	\$	30,000.00
Martam	Project Oak Mass Grading	\$	352,730.12
Terracon	Project Oak Geo Tech Site Inspections	\$	28,585.03
	<b>Total</b>	<b>\$</b>	<b><u>418,815.15</u></b>

September 18, 2018

Mr. Todd Dowden, Director of Finance

RE: **DEVELOPER NOTE # 4 MEMORANDUM  
OF PAYMENT # 8 – RELATIVE TO THE  
REDEVELOPMENT AND FINANCING  
AGREEMENT BETWEEN THE VILLAGE  
OF BARTLETT AND ELMHURST CHICAGO  
STONE COMPANY**

Dear Todd:

We are herein submitting information relative to the above referenced payment request for the redevelopment of the Elmhurst Chicago Stone Company property in Bartlett. Included as part of the documentation is:

- The **Developer Note # 4 Memorandum of Payment # 8** from Elmhurst Chicago Stone Company requesting payment in the amount of **\$418,900.00** to reimburse itself for monies spent on the project for the period of **August 1, 2018** through **August 31, 2018**.
- An Owner's Sworn Statement listing the contractors and material suppliers with the total contract price, amounts previously paid, amount to be paid this request and the balance due on each respective contract.

We have also reviewed:

- Executed contracts, agreements for services and purchase orders;
- Contractor invoices, work completion and amounts paid or retained;
- Partial or final waivers of lien and sworn statements for each contractor or vendor receiving payment on this draw.

All documentation provided and reviewed meets the requirements of Section 12-1 of the Redevelopment and Financing Agreement between the Village of Bartlett and Elmhurst Chicago Stone Company.

We have reviewed the certification for V3 Companies, Terracon and Martam, stating that the work has been completed and materials are in place as indicated on the **Developer Note # 4 Memorandum of Payment # 8**. We have also included invoices from firms noted above for professional services. Based on periodic field observations and review of supporting documents submitted, including the invoices for professional services, we concur with the opinion of V3 Companies, Terracon and Martam that the work has been completed and materials are in place as indicated in the **Developer Note # 4 Memorandum of Payment # 8**, covered by the dates August 1, 2018 through August 31, 2018.

Please contact our office if there are any questions.

Bartlett Village Engineer

A handwritten signature in black ink, appearing to read "Robert Allen". The signature is fluid and cursive, with a large initial "R" and "A".

Robert Allen, P.E.

cc: Dan Dinges, P.E., Director of Public Works  
Bryan Mraz, Village Attorney



# Memorandum

**To:** Sam Hughes, Management Analyst  
**From:** Joey Dienberg, Administrative Intern  
**Date:** 8/31/2018  
**Re:** Bartlett High School Fireworks Request

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The Bartlett High School Boosters are requesting to hold a fireworks display on Monday, September 24<sup>th</sup> at Bartlett High School, with racks set up away from the northeast corner of the football field.

The Appropriate certificate of insurance has been submitted by School District U-46 and approved by the Village Attorney. Also, a copy of the pyrotechnic operator's license, the Federal Explosives License/Permit, as well as a map outlining where the fireworks will be shot off have been submitted. The Boosters have also received permission from the Bartlett Fire Department, that permit is attached.

## Motion

I move to approve Bartlett High School's request to hold a fireworks display on Tuesday, September 24<sup>th</sup>, 2017 at Bartlett High School.

OFFICAL PERMIT COPY



Bartlett Fire Protection District  
Fire Prevention Bureau  
234 N. Oak Avenue  
Bartlett, IL 60103  
(630)837-3701 Fax (630)837-4052

**Fire Prevention Permit #:** 18-097

**Date Issued:** August 30, 2018

**Expiration Date:** September 24, 2018

**Event Dates:** September 24, 2018

**Time:** 7:00pm—9:30pm

**Installation of:** Fire Alarm System [  ] Sprinkler System [  ] Ansul System [  ]  
Above Ground Tank [  ] Other [  ]

**Activity:** Fireworks Display [  ] Bon Fire [  ] Other [  ]

**Activity:** Bartlett High School Fall Fire Works Displays for Hawk Fest

Location: Bartlett High School  
Address: 701 W. Schick  
Town: Bartlett, Illinois 60103

Applicant: Mark Loewe - Mad Bomber Fireworks Productions, Inc. IL License #IL06-O-00029  
Address: 411 Windermere Way  
Town: Lake in the Hills, IL 60156-5803

*The applicant hereby certifies to the correctness of all submitted information and agrees to perform the above activity in strict compliance of the Bartlett Fire Protection District Fire Prevention Code, NFPA Standards and Local Ordinances.*

*It is necessary to call for all inspections, including final inspection. Call the Fire Prevention Bureau at (630)837-3701. Inspections must be arranged by the applicant with the Fire Prevention Bureau 48 hours prior to the day the inspection is desired. When scheduling inspections, refer to the lot number if available, the address and the business name.*

*Proof of a current operator's license issued by the Office of the Illinois State Fire Marshal has been provided along with Proof of Insurance, notification of Registered Assistants and a site plan. On site storage of fireworks shall be secured and supervised following ATF requirements and other applicable codes and standards.*

Approved: 

Mike Heimbecker  
Fire Marshal

**Applicant Copy**



STATE OF ILLINOIS  
OFFICE OF THE STATE FIRE MARSHAL  
DIVISION OF FIRE PREVENTION  
1035 Stevenson Drive • Springfield, IL 62703-4259



# Pyrotechnic Distributor License

PLANET PRODUCTIONS/MAD BOMBER FIREWORKS  
3999 E HUPP ROAD BUILDING R-3-1  
LA PORTE, IN 46350

IL06-OP-00029

05/15/2021

License #

EXPIRATION DATE

OP

Matt Perez  
STATE FIRE MARSHAL

CLASSIFICATION

This license may be revoked by the Office of the State Fire Marshal for failure to comply with the lawful rules regulating this program.



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
2/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 777 108th Ave NE, #200 Bellevue WA 98004		CONTACT NAME: Kristen Look PHONE (A/C No. Ext): 425-588-1016 FAX (A/C No.): 425-451-3716 E-MAIL ADDRESS:	
INSURED MIANINC-01 Mad Bomber Fireworks Productions 3909 E. Hupp Road, Building R-3-1 La Porte, IN 46350		INSURER(S) AFFORDING COVERAGE INSURER A: T.H.E. Insurance Company NAIC # 12888 INSURER B: Travelers Property Casualty Co of America 25874 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 387085688 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR LTR	TYPE OF INSURANCE	SUBSCRIBER (INSURED)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Per Show Acc GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> SECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		CPP010528902	2/4/2018	2/4/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Excess amount) \$100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		CPP010528902	2/4/2018	2/4/2019	COMBINED SINGLE LIMIT (Excess amount) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS		ELP001210402	2/4/2018	2/4/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$9,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	BJUBBF38398418	2/4/2018	2/4/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
OPERATIONS: FIREWORKS DISPLAY						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder is named as additional insured on the General Liability policy per form number CG133F (07/95)  
**ADDITIONAL INSUREDS:** VILLAGE OF BARTLETT, ILLINOIS  
 BARTLETT FIRE PROTECTION DISTRICT  
 BARTLETT HIGH SCHOOL CCDS U46  
 BARTLETT HIGH SCHOOL BOOSTERS

<b>CERTIFICATE HOLDER</b> BARTLETT HIGH SCHOOL CCDS U-46 71 SCHICK ROAD BARTLETT, IL 60103	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



BARTLETT HIGH SCHOOL FIREWORKS  
DISCHARGE AREA FOR MONDAY  
SEPTEMBER 24<sup>th</sup> Hawk Fest<sup>™</sup> DISPLAY

DISCHARGE AREA

DISCHARGE AREA 210 FEET FROM SPECTATORS  
AND STRUCTURES

Bartlett High School

Petersdorf Rd

Petersdorf Rd

at Pond



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**BRYAN E. MRAZ**  
BEM@MRAZLAW.COM

---

DAVID W. GULLION  
ASSOCIATE  
DWG@MRAZLAW.COM

MEMORANDUM

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TO: President and Board of Trustees of the Village of Bartlett  
Paula Schumacher, Village Administrator

FROM: Bryan E. Mraz

DATE: September 6, 2018

RE: Executive Session Minutes

---

**CONFIDENTIAL – SUBJECT TO ATTORNEY/CLIENT PRIVILEGE**

The Open Meetings Act requires the Board to review its executive session minutes semi-annually for the purpose of determining which minutes can be released for public inspection and which minutes shall remain confidential. Section One of the Resolution approves of new executive session minutes from October 17, 2017 through June 5, 2018, which the Board has not yet seen or approved. Those minutes start after the cover sheet for Section One in the attached enclosure entitled "APPROVE" and will be approved pursuant to Section One of the attached Resolution if it passes.

All executive session minutes, including minutes of meetings that occurred before a Trustee or the Village President took office, must be reviewed semi-annually to determine whether the need for confidentiality still exists. I have re-reviewed all of the executive session minutes that the Board last determined should remain confidential on October 3, 2017, along with the new executive session minutes since then, and I have prepared the attached Resolution which incorporates my recommendations as to which minutes should be released after the Cover Sheet for Section Two entitled "RELEASE", and which executive session minutes I recommend should continue to be held and remain confidential after the cover sheet for Section Three entitled "HOLD". In addition, recorded verbatim transcripts of minutes do not need to be kept when more than 18 months has passed since their completion and the minutes of those meetings approved. Section Four of the Resolution provides that the recordings can be destroyed and the minutes of those meetings will stand as the record for those meetings.

Therefore, I recommend the Board pass the attached "Resolution 2018-\_\_\_\_ A Resolution Approving Certain Executive Session Minutes and Determining Which Executive Session Minutes to Release or Hold as Confidential After Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions."

The press has been given a copy of the Resolution, but not any of the executive session minutes.

RESOLUTION 2018 – \_\_\_\_\_

**A RESOLUTION APPROVING CERTAIN EXECUTIVE SESSION MINUTES  
AND DETERMINING WHICH EXECUTIVE SESSION MINUTES  
TO RELEASE OR HOLD AS CONFIDENTIAL AFTER SEMI-ANNUAL  
REVIEW, AND AUTHORIZING THE DESTRUCTION OF VERBATIM  
RECORDS OF CERTAIN CLOSED SESSIONS**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Executive Session minutes for the following dates are hereby approved:

October 17, 2017  
May 1, 2018

May 15, 2018  
June 5, 2018

**SECTION TWO:** That the minutes or portions of minutes for the following executive sessions shall hereby be made available to the public for inspection, as the Board finds they no longer require confidential treatment:

2/16/10 Item 2

2/17/15

**SECTION THREE** That the minutes or portions of minutes for the following Executive Sessions shall hereby remain closed, because the Board finds the need for confidentiality as to all or a part of such minutes still exists:

2/6/2001 (all)	10/3/2006 Item 1	7/17/2012 (all)	6/21/2016 Item 1
	11/7/2006 Item 1	10/16/2012	6/21/2016 Item 2
11/19/2002 (all)	11/7/2006 Item 3		9/6/2016
	11/7/2006 Item 4	2/5/2013 (all)	9/20/2016 Item 1
3/4/2003 (all)	12/19/2006 (all)	6/4/2013 (all)	9/20/2016 Item 2
		9/3/2013 (all)	9/20/2016 Item 3
2/15/2005 Item 1	4/3/2007 (all)	11/19/2013 (all)	12/20/2016
2/15/2005 Item 2	9/18/2007 (all)		
3/1/2005 (all)		9/16/2014 Item 1	1/3/17
3/15/2005 (all)	5/6/2008 (all)	9/16/2014 Item 2	1/17/17 and confidential attachments
6/21/2005 (all)		9/16/2014 Item 3	
8/16/2005 Item 1	3/17/2009 Item 1	11/4/2014 (all)	1/23/17 and confidential attachments
8/16/2005 Item 2	5/5/2009 (all)		
9/6/2005 Item 1	6/16/2009 (all)	1/6/2015 (all)	1/30/17
	7/21/2009 Item 1	1/20/2015 (all)	2/21/17 and confidential attachments
1/17/2006 Item 3		4/21/2015 (all)	
3/21/2006 Item 1	9/1/2009 Item 1	7/7/2015	4/4/17
6/20/2006 (all)	9/1/2009 Item 2	7/21/2015 Item 1	7/18/17 (Item 1)
7/18/2006 Item 2		7/21/2015 Item 2	7/18/17 (Item 2)
8/15/2006 Item 1	3/16/2010 (all)	8/18/2015	8/15/17
8/15/2006 Item 2	7/20/2010 (all)		10/17/17
9/19/2006 (all)		1/5/2016 Item 1	
	6/7/2011 Item 1	1/5/2016 Item 2	5/1/18
		4/5/2016	5/15/18
			6/5/18 and confidential attachments

**SECTION FOUR:** Pursuant to Section 2.06(c) of the Open Meetings Act (5 ILCS 120/2.06(c)), the Village Board hereby approves of the destruction of the verbatim records of the following executive session meetings, as more than eighteen (18) months has passed since the completion of the meeting so recorded, and the Village Board has approved of the written minutes of said meetings which meet the requirements of Section 2.06(a) of the Open Meetings Act (5 ILCS 120/2.06(a)):

4/5/16	1/3/17
6/21/16	1/17/17
9/6/16	1/23/17
9/20/16	1/30/17
12/20/16	2/21/17

**SECTION FIVE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION SIX: REPEAL OF PRIOR RESOLUTIONS.** All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 18, 2018

APPROVED: September 18, 2018

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Gilles, Village Clerk

### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2018 - \_\_\_\_\_ enacted on September 18, 2018, and approved on September 18, 2018, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Gilles



# Memorandum

**To:** Paula Schumacher, Village Administrator  
**From:** Sam Hughes, Management Analyst  
**Date:** September 11, 2018  
**Re:** Appointment of a New Freedom of Information Officer

---

In January of 2010, the Village Board passed Ordinance No. 2010-03. That Ordinance, in part, was created to make the Village compliant with amendments made to the Freedom of Information Act (FOIA). Those amendments included requiring each public body to designate one or more Freedom of Information Officer(s) and for those appointees to successfully complete an electronic training curriculum conducted by the Public Access Counselor (“PAC”) within the Illinois Attorney General’s Office and undergo annual training conducted by the PAC.

In the 2010 ordinance, the Community Development Director position was appointed as the FOIA Officer and that has remained the same. With the Community Development Director retiring shortly, a new FOIA Officer has to be named in order to stay compliant with FOIA regulations.

The attached Ordinance amends Ordinance 2010-03 and formally appoints the Administration Department Management Analyst as the new FOIA Officer and the Assistant Village Administrator will remain the alternate FOIA officer.

## **Motion**

I move to approve Ordinance 2018-\_\_\_\_, an Ordinance Amending Ordinance 2010-03 to Appoint a New Freedom of Information Officer.

**ORDINANCE NO. 2018 - \_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE 2010-03 TO APPOINT  
A NEW FREEDOM OF INFORMATION OFFICER**

---

**WHEREAS**, the Freedom of Information Act (“FOIA”) requires each public body to designate one or more officials or employees to act as the public body’s Freedom of Information officer or officers; and

**WHEREAS**, on January 5, 2010, the corporate authorities of the Village of Bartlett adopted Ordinance 2010-03, “AN ORDINANCE Creating the Offices of Village of Bartlett Freedom of Information Officer and Village of Bartlett Open Meetings Act Officer” (“Ordinance 2010-03”), which provided in Section Two of said Ordinance 2010-03 that the Community Development director shall serve as the Bartlett Freedom of Information Officer and in the absence of the Community Development Director, the Assistant Village Administrator shall serve as the alternate Freedom of Information Officer; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That Section Two of Ordinance 2010-03 is hereby amended and restated as follows:

“The Village of Bartlett Management Analyst shall serve as the Bartlett Freedom of Information Officer, and in the absence of the Management Analyst, the Assistant Village Administrator shall act as the Bartlett Freedom of Information Officer.”

**SECTION TWO:** That Section Four of Ordinance 2010-03 is hereby amended and restated as follows:

"The Village of Bartlett Management Analyst, acting as the Freedom of Information Officer, shall successfully complete an electronic training curriculum to be developed by the Public Access Counselor on or before October 31, 2018, and shall thereafter successfully complete annual training programs in accordance with Section 3.5 of the Freedom of Information Act. The Assistant Village Administrator, acting as the Freedom of Information Officer alternate, shall similarly complete the electronic curriculum developed by the Public Access Counselor and thereafter successfully complete annual training programs in accordance with Section 3.5 of the Freedom of Information Act."

**SECTION THREE:** That Section Five of Ordinance 2010-03 is hereby amended and restated as follows:

"The Village shall update its website to include a directory designating the Management Analyst by name and title as the Freedom of Information Officer and the Assistant Village Administrator by name and title as the alternate Freedom of Information Officer and to cause the website to otherwise comply with Section 4 of Freedom of Information Act. (5 ILCS 140/4)."

**SECTION FOUR: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 18, 2018

APPROVED: September 18, 2018

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giless, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2018 - \_\_\_\_\_ enacted on September 18, 2018, and approved on September 18, 2018, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giless



## Agenda Item Executive Summary

Item Name: Villa Olivia Water Main and Sanitary Sewer Agreement between Performance Construction & Engineering, LLC and the Village of Bartlett  
Committee or Board: Board

### BUDGET IMPACT

Amount:	\$588,000.00	Budgeted	\$600,000.00
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List what fund: Water Fund

### EXECUTIVE SUMMARY

Bids were opened and read on August 29, 2018 for the Villa Olivia Water Main and Sanitary Sewer Project. Nine (9) bids were received and ranged from \$588,000 to \$924,596. The low bidder, Performance Construction & Engineering, LLC, met all requirements per the contract documents therefore they are the lowest responsible and responsive bidder. Rempe-Sharpe and Associates, Inc. has worked with the contractor on similar projects and found their work acceptable.

We recommend award of the Villa Olivia Water Main & Sanitary Sewer Project to Performance Construction & Engineering, LLC.

### ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Contract Agreement & Attachments

### ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2018-\_\_\_\_\_, a Resolution Approving the Agreement Between Performance Construction & Engineering, LLC and the Village of Bartlett for the Villa Olivia Water Main and Sanitary Sewer Project.

Staff: Dan Dinges, Director of Public Works

Date: 09/6/18



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**CONSULTING ENGINEERS**

Principals

J. Bibby P.E., S.E.  
D. A. Watson P.E.  
B. Aderman P.E.  
B. Bennett P.E. CFM  
N. Dornfeld P.E.  
L. Vo P.E.

324 West State Street  
Geneva, Illinois 60134  
Phone: 630/232-0827 – Fax: 630/232-1629

August 31, 2018

Village of Bartlett  
228 South Main Street  
Bartlett, IL 60103

Attn: Mr. Dan Dinges  
Director of Public Works

Re: Villa Olivia Watermain and Sanitary Sewer

File: BRT-12A

Dear Mr. Dinges,

In accordance with the Request for Bids, the Village of Bartlett opened Bids for the Villa Olivia Watermain and Sanitary Sewer Project on Wednesday morning August 29, 2018. The project consists of watermain installation, open cut excavation and directional drilling, of 320 LF of 6", 1770 LF of 12" DIP watermain, CL 52; 560 LF of 8" sanitary sewer; pavement removal and replacement, along with appurtenances and related restoration work at the Villa Olivia Golf Course in the Village of Bartlett, in accordance with the Plans and Specifications as set forth in the Contract Documents.

Seventeen (17) contractors purchased plans and nine (9) contractors submitted bids as follows:

<u>COMPANY</u>	<u>BID</u>
Performance Construction & Engineering, Yorkville, IL	\$588,000.00
Trine Construction Corp, West Chicago, IL	\$670,800.50
Martam Construction, Inc., Elgin, IL	\$692,969.50
A Lamp Concrete Contractors, Schaumburg, IL	\$700,000.00
Berger Excavating Contractors, Inc., Wauconda, IL	\$719,117.00
Neri Construction Company, Inc., Addison, IL	\$734,881.00
Copenhaver Construction, Gilberts, IL	\$741,286.00
Archon Construction Company, Addison, IL	\$834,000.00
Mauro Sewer Construction, Inc., Des Plaines, IL	\$924,596.00
Engineer's Estimate	\$590,678.00

The attached Bid Tabulation gives an itemized cost for all of the bids. The low bid, from Performance Construction & Engineering, LLC of Yorkville, Illinois is \$2,678.00, or .027% lower than the Engineer's Total Estimate of \$590,678.000.

Village of Bartlett  
Attn: Dan Dinges

Villa Olivia Watermain & Sanitary Sewer  
August 31, 2018  
Page 2 of 2

The Engineer has worked with the Contractor, Performance Construction & Engineering, LLC on similar projects in the past for other municipalities in the area. The Contractor had successfully completed the projects and the Engineer has found the Contractor's work to be in compliance with the Contract Documents. The Engineer had previously contacted the Contractor's references and found that all the contacted references would award another bid to the contractor.

Performance Construction and Engineering had the requisite experience, including their subcontractor's directional drilling experience, which accounts for 87% of the watermain to be installed.

Rempe-Sharpe and Associates, Inc. recommends that the Village of Bartlett award the Villa Olivia Watermain and Sanitary Sewer Project in the amount of \$588,000.00 to Performance Construction & Engineering, LLC of Yorkville, IL.

Enclosed, please find three (3) copies of the Notice of Award for the Villa Olivia Watermain and Sanitary Sewer Project. Upon the Village's approval, please sign and date all three (3) copies of the Notice of Award. Send one signed copy to the Contractor, Performance Construction & Engineering, LLC of Yorkville, IL, return one signed copy to Rempe-Sharpe and Associates, Inc., and retain one signed copy for the Village's files. Our office will arrange for a pre-construction Performance Construction & Engineering, LLC of Yorkville, IL after the Notice of Award is signed.

If there are any questions, please contact the undersigned.

REMPE-SHARPE AND ASSOCIATES, INC.  
BY:



Daniel A. Watson, P.E.

Attachments

RESOLUTION 2018 – \_\_\_\_\_

**A RESOLUTION AWARDING CONTRACT AND APPROVING THE  
CONTRACT AGREEMENT BETWEEN PERFORMANCE CONSTRUCTION &  
ENGINEERING, LLC AND THE VILLAGE OF BARTLETT FOR THE VILLA OLIVIA  
WATER MAIN AND SANITARY SEWER PROJECT**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the contract for the construction of the Villa Olivia Water Main & Sanitary Sewer (the "Project") is awarded to Performance Construction & Engineering, LLC (the "Contractor"), being the lowest responsive and responsible bidder meeting the specifications for the Project.

**SECTION TWO:** The Contract Agreement between Performance Construction & Engineering, LLC and the Village of Bartlett dated September 18, 2018 (the "Contract Agreement") for the construction of the Project for the sum of \$588,000 (based on the unit prices bid times the Engineer's estimate of quantities for each unit item as set forth in the Contract Documents), a copy of which Contract Agreement is attached hereto as Exhibit A, is hereby approved, and the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Contract Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 18, 2018

APPROVED: September 18, 2018

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2018 - \_\_\_\_\_ enacted on September 18, 2018, and approved on September 18, 2018, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## CONTRACT AGREEMENT

THIS AGREEMENT is dated as of the 18<sup>th</sup> day of September, in the year 2018, by and between the VILLAGE OF BARTLETT, Illinois (hereinafter called OWNER) and Performance Construction & Engineering, LLC (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

### ARTICLE 1: WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: watermain installation, open cut excavation and directional drilling, of 320 LF of 6", 1770 LF of 12" DIP watermain, CL 52; 560 LF of 8" sanitary sewer; pavement removal and replacement, along with appurtenances and related restoration work at the Villa Olivia Golf Course in the Village of Bartlett, in accordance with the Plans and Specifications as set forth in the Contract Documents.

### ARTICLE 2: ENGINEER

The Project has been designed by Rempe-Sharpe and Associates, Inc., 324 West State Street, Geneva, Illinois, who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

### ARTICLE 3: CONTRACT TIME AND LIQUIDATED DAMAGES

3.1. The Work will be substantially completed within 200 calendar days from the date when the Contract Time commences to run as provided in paragraph 2.3 of the General Conditions, and completed and ready for final payment in accordance with paragraph 14.13 of the General Conditions within 220 calendar days from the date when the Contract Time commences to run.

3.2. LIQUIDATED DAMAGES. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the work is not completed within the times specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 3.1 for Substantial Completion until the Work is substantially complete. After Substantial Completion if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER Two Hundred Dollars (\$200.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment.

### ARTICLE 4: CONTRACT PRICE

4.1. OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents in current funds as follows: at the lump sum or unit prices stated in the Bid and totaling \$588,000.00.

## ARTICLE 5: PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

5.1. PROGRESS PAYMENTS. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment, including submittal of all "Progress Payment Documents" as set forth in SC-14.2 of the Supplementary General Conditions, and as recommended by ENGINEER, on or about the 20th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the schedule of values established in paragraph 2.9 of the General Conditions (and in the case of Unit Price Work based on the number of units completed or, in the event there is no schedule of values, as provided in the General Requirements.

5.1.1. Prior to Substantial completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less that aggregate of payments previously made and less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with paragraph 14.7 of the General Conditions.

90% of Work completed. If Work had been 90% completed as determined by ENGINEER, and if the character and progress of the Work have been satisfactory to OWNER and ENGINEER, OWNER on recommendation of ENGINEER, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no additional retainage on account of Work completed in which case the remaining progress payments prior to Substantial completion will be in an amount equal to 100% of the Work completed.

50% of materials and equipment not incorporated in the Work (but delivered, suitably stored and accompanied by documentation satisfactory to OWNER as provided in paragraph 14.2 of the General Conditions).

5.1.2. Upon Substantial Completion, in an amount sufficient to increase total payments to CONTRACTOR to 95% of the Contract Price, less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with paragraph 14.7 of the General Conditions.

5.2. FINAL PAYMENT. Upon final completion and submittal of all final Application for Payment Documentation as provided in SC-14.12 of the Supplementary General Conditions, and acceptance of the Work in accordance with paragraph 14.13 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said paragraph 14.13.

## ARTICLE 6: INTEREST

All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the maximum rate allowed by law at the place of the Project.

## ARTICLE 7: CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following

representations:

7.1. CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

7.2. CONTRACTOR has studied carefully all reports of explorations and tests of subsurface conditions and drawings of physical conditions which are identified in the Supplementary Conditions as provided in paragraph 4.2 of the General Conditions, and accepts the determination set forth in paragraph SC-4.2 of the Supplementary Conditions of the extent of the technical data contained in such reports and drawings upon which CONTRACTOR is entitled to reply.

7.3. CONTRACTOR has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies (in addition to or to supplement those referred to in paragraph 7.2 above) which pertain to the subsurface or physical conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the Work as CONTRACTOR considers necessary for the performance of furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.2 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or will be required by CONTRACTOR for such purposes.

7.4. CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities are or will be required by CONTRACTORS in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.3 of the General Conditions.

7.5. CONTRACTOR has correlated the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents.

7.6. CONTRACTOR has given ENGINEER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

7.7. CONTRACTOR hereby acknowledges that it has reviewed the Intergovernmental Agreement between the Bartlett Park District and the Village of Bartlett which is expressly incorporated herein by reference and made a part of the Contract Agreement, including without limitation, the definition of the "Construction Area", the obligations upon the Village thereunder, including but not limited to: (i) the requirement to erect a temporary construction fence around the Construction Area acceptable to the Bartlett Park District prior to beginning construction; (ii) the requirement to confine all construction activity, including access to the Construction Area; (iii) the requirement to properly maintain the Construction Area and Water Main Premises in good order and free and clear of rubbish and to remove all tree stumps and other debris off site; (iv) the requirement to install barricades and warning signs; and (v) the restoration requirement. Said obligations of the Village are hereby made and shall become the contractual obligations of the CONTRACTOR with respect to any portion of the Work performed on the Bartlett Park District's Villa Olivia Property, and to assume any liability arising from its construction activity or the failure of the CONTRACTOR to perform its obligations.

## ARTICLE 8: CONTRACT DOCUMENTS

Document which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 8.1. This Agreement (pages 1 to 5 inclusive).
- 8.2. Advertisement for Bids.
- 8.3. Information for Bidders.
- 8.4. Contractor's Bid and Bond.
- 8.5. Performance and other Bonds, identified as Section SDF - 2.
- 8.6. Certificate of Compliance.
  
- 8.7. Certification of Contract.
- 8.8. Certification of Contract.
- 8.9. Notice of Award.
- 8.10. Notice to Proceed.
- 8.11. General Conditions (pages 1 to 42, inclusive).
- 8.12. Supplementary General Conditions (pages 1 to 9, inclusive).
- 8.13. Special Provisions.
- 8.14. Standard Specifications and Drawings as set forth in Division V - Standard Specifications and Drawings.
- 8.15. Drawings consisting of Sheets 1 thru 10 inclusive with each sheet bearing the following general title: VILLA OLIVIA WATERMAIN AND SANITARY, Bartlett, Illinois.
- 8.16. Addenda numbers   N/A   to   N/A  , inclusive.
- 8.17. The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents pursuant to paragraphs 3.4 and 3.5 of the General Conditions.
- 8.18. The documents listed in paragraphs 8.2 et seq. above are attached to this Agreement (except as expressly noted).

There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be amended, modified or supplemented as provided in paragraphs 3.4 and 3.5 of the General Conditions.

## ARTICLE 9: MISCELLANEOUS

- 9.1. Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.

9.2. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.3. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

ARTICLE 10: OTHER PROVISIONS

Notwithstanding any provision of this Contract to the contrary, the services, labor, materials and equipment provided by Contractor are for the construction of a public improvement as defined by Section 23 of The Mechanic's Lien Act of the State of Illinois (770 ILCS 60/23) and/or of the Public Construction Bond Act (30 ILCS 550/1, *et seq.*). Contractor, its subcontractors, material men, and employees shall not suffer or permit any mechanic's lien to be filed against any such real property upon which the work is performed. If any such mechanic's lien shall at any time be filed against any such real property, Contractor shall cause same to be discharged of record within 15 days after the date of filing. If Contractor shall fail to discharge such lien within said period, then, in addition to any other right or remedy of the Village, the Village may, but shall not be obligated to, discharge the same by paying the amount claimed to be due and deducting the amount so paid from the balance owed Contractor.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by ENGINEER on their behalf.

This Agreement will be effective on September 18, 2018.

CONTRACTOR: Performance Construction & Engineering, LLC OWNER: VILLAGE OF BARTLETT

BY \_\_\_\_\_  
[CORPORATE SEAL]

BY \_\_\_\_\_  
[CORPORATE SEAL]

Attest \_\_\_\_\_  
Address for giving notices

Attest \_\_\_\_\_  
Address for giving notices

\_\_\_\_\_

228 South Main Street

License No. \_\_\_\_\_  
Agent for service of process:

Bartlett, Illinois 60103  
(If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of Agreement.)

(If CONTRACTOR is a corporation, attach evidence of authority to sign).

CERTIFICATE OF COMPLIANCE WITH SECTION 11-42.1-1  
OF THE ILLINOIS MUNICIPAL CODE

The undersigned, upon being first duly sworn, hereby certifies to the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, that Performance Construction & Engineering, LLC (Contractor) is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue, or otherwise in default upon any such tax as defined under Chapter 65, Section 11-42.1, Illinois Revised Statutes (65 ILCS 5/11-42.1).

Performance Construction & Engineering, LLC  
(Name of Contractor)

BY: \_\_\_\_\_  
Name: \_\_\_\_\_

TITLE: \_\_\_\_\_

Subscribed and sworn to  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Notary Public

CERTIFICATION FOR CONTRACT

The undersigned, as a duly-authorized representative of the Bidder, hereby certifies to the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, that the Bidder is fully aware of and able to comply with all Local, State, and Federal Safety Laws and Regulations applicable for the construction of the Project known as Villa Olivia Water Main and Sanitary Project.

Performance Construction & Engineering, LLC  
(Name of Contractor)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_ Date

CERTIFICATION FOR CONTRACT

The undersigned, as a duly-authorized representative of the Bidder, hereby certifies to the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, that the Bidder is fully aware that the Freedom of Information Act, 5 ILCS 140/1 et seq. (the "Act") places an obligation on the Village to produce certain records that may be in the possession of Contractor. Contractor shall comply with the record retention and documentation requirements of the Local Records Retention Act 5 ILCS 160/1 et seq. And the Act and shall maintain all records relating to this Agreement VILLA OLIVIA WATERMAIN & SANITARY in compliance with the Local Records Retention Act and the Act (complying in all respects as if the Contractor was, in fact, the Village. Contractor shall review its records promptly and produce to the Village within two (2) business days of contact from the Village the required documents responsive to a request under the Act. If additional time is necessary to comply with the request, the Contractor may request the Village to extend the time do so, and the Village will, if time and basis of extension under the Act permits, consider such extensions.

Performance Construction & Engineering, LLC  
(Name of Contractor)

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Date

**BID TABULATION  
VILLA OLIVIA WATERMAIN & SANITARY  
VILLAGE OF BARTLETT**

8/29/2018

BY: DAW

NO.	ITEM DESCRIPTION	TOTAL QUANTITY	UNIT	ENGINEER'S ESTIMATE		PERFORMANCE CONST. YORKVILLE, IL		TRINE CONSTRUCTION WEST CHICAGO, IL		MARTAM CONSTRUCTION ELGIN, IL		A LAMP CONCRETE SCHAUMBURG, IL	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
<b>BASE BID ITEMS</b>													
1	6" DIP Watermain, Class 52	20	LF	\$55.00	\$1,100.00	\$100.00	\$2,000.00	\$71.10	\$1,422.00	\$86.00	\$1,720.00	\$90.00	\$1,800.00
2	12" DIP Watermain, Class 52	270	LF	\$90.00	\$24,300.00	\$115.00	\$31,050.00	\$87.60	\$23,652.00	\$102.00	\$27,540.00	\$140.00	\$37,800.00
3	16" DIP Watermain, Class 52	10	LF	\$155.00	\$1,550.00	\$650.00	\$6,500.00	\$542.40	\$5,424.00	\$288.00	\$2,880.00	\$180.00	\$1,800.00
4	6" DIP Watermain, Class 52, Directionally Drilled	300	LF	\$95.00	\$28,500.00	\$110.00	\$33,000.00	\$118.10	\$35,430.00	\$88.00	\$26,400.00	\$150.00	\$45,000.00
5	12" DIP Watermain, Class 52, Directionally Drilled	1,500	LF	\$120.00	\$180,000.00	\$130.00	\$195,000.00	\$169.85	\$254,775.00	\$155.00	\$232,500.00	\$180.00	\$270,000.00
6	12" DIP Watermain, Class 52, in 20" DIP Casing w/Spacers, Augered & Pulled	90	LF	\$350.00	\$31,500.00	\$400.00	\$36,000.00	\$642.00	\$57,780.00	\$486.00	\$43,740.00	\$235.00	\$21,150.00
7	Polyethylene Encasement	2,214	LF	\$2.00	\$4,428.00	\$1.00	\$2,214.00	\$0.60	\$1,328.40	\$1.00	\$2,214.00	\$1.00	\$2,214.00
8	Fittings, M.J. Body Casting Weight	3,439	LBS	\$5.00	\$17,195.00	\$1.00	\$3,439.00	\$0.01	\$34.39	\$6.50	\$22,353.50	\$4.00	\$13,756.00
9	Reinforced PCC Thrust Blocks	15	EA	\$200.00	\$3,000.00	\$250.00	\$3,750.00	\$0.10	\$1.50	\$450.00	\$6,750.00	\$350.00	\$5,250.00
10	Restrained Joints, All Diameters	10	EA	\$125.00	\$1,250.00	\$125.00	\$1,250.00	\$157.55	\$1,575.50	\$150.00	\$1,500.00	\$250.00	\$2,500.00
11	12" Non-Pressure Connection/Disconnection to Existing Water Main	1	EA	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$4,071.25	\$4,071.25	\$2,680.00	\$2,680.00	\$4,000.00	\$4,000.00
12	16" Non-Pressure Connection/Disconnection to Existing Water Main	1	EA	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$5,105.00	\$5,105.00	\$4,160.00	\$4,160.00	\$7,000.00	\$7,000.00
13	12" Pressure Connection/Disconnection to Existing Water Main	1	EA	\$12,500.00	\$12,500.00	\$9,500.00	\$9,500.00	\$7,405.00	\$7,405.00	\$6,860.00	\$6,860.00	\$12,500.00	\$12,500.00
14	Water Service Connection, 2"	1	EA	\$750.00	\$750.00	\$2,000.00	\$2,000.00	\$1,825.75	\$1,825.75	\$2,610.00	\$2,610.00	\$5,000.00	\$5,000.00
15	Curb Stop and Box, 2"	1	EA	\$500.00	\$500.00	\$1,207.00	\$1,207.00	\$793.50	\$793.50	\$860.00	\$860.00	\$1,500.00	\$1,500.00
16	Water Service Piping, 2"	50	EA	\$55.00	\$2,750.00	\$65.00	\$3,250.00	\$48.95	\$2,447.50	\$62.00	\$3,100.00	\$50.00	\$2,500.00
17	6" R.S. Gate Valve	6	EA	\$2,000.00	\$12,000.00	\$1,800.00	\$10,800.00	\$2,480.00	\$14,880.00	\$1,160.00	\$6,960.00	\$2,500.00	\$15,000.00
18	12" R.S. Gate Valve	1	EA	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$3,875.00	\$3,875.00	\$2,960.00	\$2,960.00	\$4,500.00	\$4,500.00
19	16" R.S. Gate Valve	1	EA	\$8,000.00	\$8,000.00	\$7,000.00	\$7,000.00	\$8,015.00	\$8,015.00	\$8,860.00	\$8,860.00	\$9,250.00	\$9,250.00
20	60" Dia. Type A, Valve Vault with Frame and Lid	2	EA	\$4,000.00	\$8,000.00	\$2,500.00	\$5,000.00	\$3,415.00	\$6,830.00	\$3,800.00	\$7,600.00	\$3,000.00	\$6,000.00
21	72" Dia. Type A, Valve Vault with Frame and Lid	1	EA	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$4,540.00	\$4,540.00	\$5,860.00	\$5,860.00	\$4,000.00	\$4,000.00
22	Fire Hydrant with 6" Inlet	5	EA	\$3,500.00	\$17,500.00	\$4,500.00	\$22,500.00	\$5,050.00	\$25,250.00	\$4,420.00	\$22,100.00	\$6,500.00	\$32,500.00
23	Valve Box, 6"	6	EA	\$400.00	\$2,400.00	\$300.00	\$1,800.00	\$306.70	\$1,840.20	\$360.00	\$2,160.00	\$500.00	\$3,000.00
24	6" PVC DR-18, C-900, Directionally Drilled	70	LF	\$120.00	\$8,400.00	\$110.00	\$7,700.00	\$301.70	\$21,119.00	\$268.00	\$18,760.00	\$125.00	\$8,750.00
25	Sanitary Sewer 6" Dia PVC SDR 26	510	LF	\$65.00	\$33,150.00	\$72.00	\$36,720.00	\$55.20	\$28,152.00	\$71.00	\$36,210.00	\$90.00	\$45,900.00
26	Sanitary Sewer 8" Dia PVC SDR 26	50	LF	\$70.00	\$3,500.00	\$100.00	\$5,000.00	\$92.00	\$4,600.00	\$114.00	\$5,700.00	\$100.00	\$5,000.00
27	48" Dia. Type A, SAN MH with Frame and SS Lid	5	EA	\$5,500.00	\$27,500.00	\$4,000.00	\$20,000.00	\$4,650.25	\$23,251.25	\$4,210.00	\$21,050.00	\$3,950.00	\$19,750.00
28	Connection to Existing Sanitary Manhole	1	EA	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$4,318.50	\$4,318.50	\$1,120.00	\$1,120.00	\$1,000.00	\$1,000.00
29	Televise Inspection of Installed Sewer	630	LF	\$2.00	\$1,260.00	\$2.00	\$1,260.00	\$4.95	\$3,118.50	\$6.00	\$3,780.00	\$3.00	\$1,890.00
30	Storm Sewer Removal	32	LF	\$5.00	\$160.00	\$15.00	\$480.00	\$22.65	\$724.80	\$16.00	\$512.00	\$10.00	\$320.00
31	Storm Structure Removal (INL/MH)	1	EA	\$300.00	\$300.00	\$500.00	\$500.00	\$251.25	\$251.25	\$300.00	\$300.00	\$350.00	\$350.00
32	INL/MH to be Adjusted	1	EA	\$375.00	\$375.00	\$750.00	\$750.00	\$613.25	\$613.25	\$510.00	\$510.00	\$350.00	\$350.00
33	Trench Backfill, CA-6, Compacted	500	CY	\$35.00	\$17,500.00	\$35.00	\$17,500.00	\$0.01	\$5.00	\$36.00	\$18,000.00	\$35.00	\$17,500.00
35	HMA Pavement Remove and Replace (bikepath/driveway), TY-3	400	SY	\$30.00	\$12,000.00	\$55.00	\$22,000.00	\$63.25	\$25,300.00	\$46.00	\$18,400.00	\$40.00	\$16,000.00
34	Aggregate Path, Type B, 4"	800	SY	\$10.00	\$8,000.00	\$6.00	\$4,800.00	\$11.65	\$9,320.00	\$8.00	\$6,400.00	\$10.00	\$8,000.00
36	Tree Removal, 6 to 15 units Dia (as needed)	1	UNIT	\$260.00	\$260.00	\$60.00	\$60.00	\$494.50	\$494.50	\$55.00	\$55.00	\$50.00	\$50.00
37	Tree Removal, over 15 units Dia (as needed)	1	UNIT	\$350.00	\$350.00	\$70.00	\$70.00	\$684.25	\$684.25	\$65.00	\$65.00	\$60.00	\$60.00
38	Topsoil Furnish and Place, 6"	5,200	SY	\$5.50	\$28,600.00	\$4.00	\$20,800.00	\$8.10	\$42,120.00	\$6.00	\$31,200.00	\$1.00	\$5,200.00
39	Seeding, Class 1 (with Fertilizer)	5,200	SY	\$2.00	\$10,400.00	\$1.00	\$5,200.00	\$1.25	\$6,500.00	\$2.50	\$13,000.00	\$1.00	\$5,200.00
40	Erosion Control Blanket	5,200	SY	\$2.00	\$10,400.00	\$2.00	\$10,400.00	\$2.25	\$11,700.00	\$2.70	\$14,040.00	\$1.00	\$5,200.00
41	Uncontaminated Soil Certification	1	LSUM	\$1,800.00	\$1,800.00	\$1,500.00	\$1,500.00	\$3,880.71	\$3,880.71	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00
42	Traffic Control and Protection	1	LSUM	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00	\$7,401.50	\$7,401.50	\$40,000.00	\$40,000.00	\$18,460.00	\$18,460.00
43	Mobilization	1	LSUM	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$8,945.00	\$8,945.00	\$15,500.00	\$15,500.00	\$30,000.00	\$30,000.00
<b>TOTAL</b>					<b>\$590,678.00</b>		<b>\$588,000.00</b>		<b>\$670,800.50</b>		<b>\$692,969.50</b>		<b>\$700,000.00</b>

BID TABULATION  
VILLA OLIVIA WATERMAIN & SANITARY  
VILLAGE OF BARTLETT

8/29/2018  
: DAW

NO.	ITEM DESCRIPTION	TOTAL QUANTITY	UNIT	BERGER EXCAVATING WAUCONDA, IL		NERI CONSTRUCTION ADDISON, IL		COPENHAVER CONST. GILBERTS, IL		ARCHON CONSTRUCTION ADDISON, IL		MAURO SEWER CONST DES PLAINES, IL	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
<b>BASE BID ITEMS</b>													
1	6" DIP Watermain, Class 52	20	LF	\$100.00	\$2,000.00	\$78.00	\$1,560.00	\$104.00	\$2,080.00	\$72.90	\$1,458.00	\$95.00	\$1,900.00
2	12" DIP Watermain, Class 52	270	LF	\$105.00	\$28,350.00	\$110.00	\$29,700.00	\$114.00	\$30,780.00	\$106.30	\$28,701.00	\$127.00	\$34,290.00
3	16" DIP Watermain, Class 52	10	LF	\$230.00	\$2,300.00	\$250.00	\$2,500.00	\$155.00	\$1,550.00	\$370.75	\$3,707.50	\$350.00	\$3,500.00
4	6" DIP Watermain, Class 52, Directionally Drilled	300	LF	\$110.00	\$33,000.00	\$115.00	\$34,500.00	\$103.00	\$30,900.00	\$142.05	\$42,615.00	\$125.00	\$37,500.00
5	12" DIP Watermain, Class 52, Directionally Drilled	1,500	LF	\$155.00	\$232,500.00	\$178.00	\$267,000.00	\$163.00	\$244,500.00	\$224.85	\$337,275.00	\$185.00	\$277,500.00
6	12" DIP Watermain, Class 52, in 20" DIP Casing w/Spacers, Augered & Pulled	90	LF	\$850.00	\$76,500.00	\$650.00	\$58,500.00	\$767.00	\$69,030.00	\$631.40	\$56,826.00	\$650.00	\$58,500.00
7	Polyethylene Encasement	2,214	LF	\$4.00	\$8,856.00	\$2.00	\$4,428.00	\$2.00	\$4,428.00	\$1.40	\$3,099.60	\$1.00	\$2,214.00
8	Fittings, M.J. Body Casting Weight	3,439	LBS	\$9.00	\$30,951.00	\$7.00	\$24,073.00	\$6.00	\$20,634.00	\$7.60	\$26,136.40	\$8.00	\$27,512.00
9	Reinforced PCC Thrust Blocks	15	EA	\$500.00	\$7,500.00	\$300.00	\$4,500.00	\$400.00	\$6,000.00	\$31.00	\$465.00	\$100.00	\$1,500.00
10	Restrained Joints, All Diameters	10	EA	\$500.00	\$5,000.00	\$150.00	\$1,500.00	\$100.00	\$1,000.00	\$69.00	\$690.00	\$150.00	\$1,500.00
11	12" Non-Pressure Connection/Disconnection to Existing Water Main	1	EA	\$4,600.00	\$4,600.00	\$4,500.00	\$4,500.00	\$3,700.00	\$3,700.00	\$2,675.00	\$2,675.00	\$8,950.00	\$8,950.00
12	16" Non-Pressure Connection/Disconnection to Existing Water Main	1	EA	\$8,050.00	\$8,050.00	\$12,500.00	\$12,500.00	\$4,900.00	\$4,900.00	\$2,853.00	\$2,853.00	\$13,750.00	\$13,750.00
13	12" Pressure Connection/Disconnection to Existing Water Main	1	EA	\$10,000.00	\$10,000.00	\$6,800.00	\$6,800.00	\$9,700.00	\$9,700.00	\$12,238.00	\$12,238.00	\$11,500.00	\$11,500.00
14	Water Service Connection, 2"	1	EA	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,462.00	\$1,462.00	\$1,500.00	\$1,500.00
15	Curb Stop and Box, 2"	1	EA	\$1,200.00	\$1,200.00	\$1,800.00	\$1,800.00	\$1,500.00	\$1,500.00	\$1,086.00	\$1,086.00	\$1,850.00	\$1,850.00
16	Water Service Piping, 2"	50	EA	\$42.00	\$2,100.00	\$45.00	\$2,250.00	\$40.00	\$2,000.00	\$43.15	\$2,157.50	\$65.00	\$3,250.00
17	6" R.S. Gate Valve	6	EA	\$1,150.00	\$6,900.00	\$1,200.00	\$7,200.00	\$1,400.00	\$8,400.00	\$1,178.00	\$7,068.00	\$1,750.00	\$10,500.00
18	12" R.S. Gate Valve	1	EA	\$3,500.00	\$3,500.00	\$3,200.00	\$3,200.00	\$3,800.00	\$3,800.00	\$4,785.00	\$4,785.00	\$4,950.00	\$4,950.00
19	16" R.S. Gate Valve	1	EA	\$8,300.00	\$8,300.00	\$8,500.00	\$8,500.00	\$6,800.00	\$6,800.00	\$7,932.00	\$7,932.00	\$9,950.00	\$9,950.00
20	60" Dia. Type A, Valve Vault with Frame and Lid	2	EA	\$2,800.00	\$5,600.00	\$3,600.00	\$7,200.00	\$3,500.00	\$7,000.00	\$3,104.00	\$6,208.00	\$2,450.00	\$4,900.00
21	72" Dia. Type A, Valve Vault with Frame and Lid	1	EA	\$4,000.00	\$4,000.00	\$4,800.00	\$4,800.00	\$4,300.00	\$4,300.00	\$5,110.00	\$5,110.00	\$3,950.00	\$3,950.00
22	Fire Hydrant with 6" Inlet	5	EA	\$4,000.00	\$20,000.00	\$5,500.00	\$27,500.00	\$5,900.00	\$29,500.00	\$3,930.00	\$19,650.00 *	\$6,750.00	\$33,750.00
23	Valve Box, 6"	6	EA	\$675.00	\$4,050.00	\$400.00	\$2,400.00	\$600.00	\$3,600.00	\$253.00	\$1,518.00	\$750.00	\$4,500.00
24	6" PVC DR-18, C-900, Directionally Drilled	70	LF	\$110.00	\$7,700.00	\$145.00	\$10,150.00	\$147.00	\$10,290.00	\$177.10	\$12,397.00	\$225.00	\$15,750.00
25	Sanitary Sewer 6"Dia PVC SDR 26	510	LF	\$64.00	\$32,640.00	\$68.00	\$34,680.00	\$35.00	\$17,850.00	\$66.80	\$34,068.00	\$125.00	\$63,750.00
26	Sanitary Sewer 8"Dia PVC SDR 26	50	LF	\$68.00	\$3,400.00	\$70.00	\$3,500.00	\$45.00	\$2,250.00	\$78.85	\$3,942.50	\$155.00	\$7,750.00
27	48" Dia. Type A, SAN MH with Frame and SS Lid	5	EA	\$4,200.00	\$21,000.00	\$3,750.00	\$18,750.00	\$3,500.00	\$17,500.00	\$3,804.00	\$19,020.00	\$9,950.00	\$49,750.00
28	Connection to Existing Sanitary Manhole	1	EA	\$3,400.00	\$3,400.00	\$1,200.00	\$1,200.00	\$1,800.00	\$1,800.00	\$7,307.00	\$7,307.00	\$4,000.00	\$4,000.00
29	Televise Inspection of Installed Sewer	630	LF	\$4.00	\$2,520.00	\$5.00	\$3,150.00	\$6.00	\$3,780.00	\$6.40	\$4,032.00	\$6.00	\$3,780.00
30	Storm Sewer Removal	32	LF	\$20.00	\$640.00	\$5.00	\$160.00	\$20.00	\$640.00	\$5.55	\$177.60	\$25.00	\$800.00
31	Storm Structure Removal (INL/MH)	1	EA	\$850.00	\$850.00	\$300.00	\$300.00	\$800.00	\$800.00	\$178.00	\$178.00	\$1,000.00	\$1,000.00
32	INL/MH to be Adjusted	1	EA	\$900.00	\$900.00	\$500.00	\$500.00	\$700.00	\$700.00	\$356.00	\$356.00	\$650.00	\$650.00
33	Trench Backfill, CA-6, Compacted	500	CY	\$49.00	\$24,500.00	\$40.00	\$20,000.00	\$0.01	\$5.00	\$43.00	\$21,500.00	\$30.00	\$15,000.00
35	HMA Pavement Remove and Replace (bikepath/driveway), TY-3	400	SY	\$54.00	\$21,600.00	\$65.00	\$26,000.00	\$56.00	\$22,400.00	\$48.30	\$19,320.00	\$60.00	\$24,000.00
34	Aggregate Path, Type B, 4"	800	SY	\$6.00	\$4,800.00	\$6.50	\$5,200.00	\$10.00	\$8,000.00	\$9.50	\$7,600.00	\$40.00	\$32,000.00
36	Tree Removal, 6 to 15 units Dia (as needed)	1	UNIT	\$50.00	\$50.00	\$90.00	\$90.00	\$70.00	\$70.00	\$56.00	\$56.00	\$65.00	\$65.00
37	Tree Removal, over 15 units Dia (as needed)	1	UNIT	\$60.00	\$60.00	\$90.00	\$90.00	\$79.00	\$79.00	\$68.00	\$68.00	\$85.00	\$85.00
38	Topsoil Furnish and Place, 6"	5,200	SY	\$6.00	\$31,200.00	\$9.50	\$49,400.00	\$5.00	\$26,000.00	\$12.65	\$65,780.00	\$11.00	\$57,200.00
39	Seeding, Class 1 (with Fertilizer)	5,200	SY	\$1.00	\$5,200.00	\$1.50	\$7,800.00	\$1.00	\$5,200.00	\$1.05	\$5,460.00	\$2.00	\$10,400.00
40	Erosion Control Blanket	5,200	SY	\$2.00	\$10,400.00 *	\$2.25	\$11,700.00	\$2.00	\$10,400.00	\$1.75	\$9,100.00	\$2.00	\$10,400.00
41	Uncontaminated Soil Certification	1	LSUM	\$7,000.00	\$7,000.00	\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$6,957.00	\$6,957.00	\$5,000.00	\$5,000.00
42	Traffic Control and Protection	1	LSUM	\$7,500.00	\$7,500.00	\$5,000.00	\$5,000.00	\$46,000.00	\$46,000.00	\$6,957.00	\$6,957.00	\$44,000.00	\$44,000.00
43	Mobilization	1	LSUM	\$25,000.00	\$25,000.00	\$15,800.00	\$15,800.00	\$64,000.00	\$64,000.00	\$30,077.90	\$30,077.90	\$20,000.00	\$20,000.00
<b>TOTAL</b>					<b>\$717,117.00 *</b>		<b>\$734,881.00</b>		<b>\$741,366.00 *</b>		<b>\$830,070.00 *</b>		<b>\$924,596.00</b>

\* DENOTES MATH ERROR



## Agenda Item Executive Summary

Item Name      Acceptance of Public Improvements at 1580 Hecht Court, Brewster Creek Business Park      Committee or Board      Board

### BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

### EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements for 1580 Hecht Court - Lot 4F, in the Brewster Creek Business Park. The developer, G4 Construction Group, has submitted a Bill of Sale, transferring ownership of the public improvements to the Village. A set of Record Drawings has been received and is on file.

The public improvements consist of an extension of the Village's water main system. Because this water main has been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

### ATTACHMENTS (PLEASE LIST)

Letter, Memo, Ordinance, Bill of Sale

### ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ ACCEPTING THE PUBLIC IMPROVEMENTS FOR 1580 HECHT COURT - LOT 4F, IN THE BREWSTER CREEK BUSINESS PARK.**

Staff:              Bob Allen, Village Engineer

Date:              September 18, 2018

September 18, 2018

Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103

Attn: Dan Dinges, Director of Public Works

RE: **VILLAGE ACCEPTANCE OF PUBLIC IMPROVEMENTS  
1580 HECHT COURT – LOT 4F  
BREWSTER CREEK BUSINESS PARK**

Please be advised that the public improvements have been completed for 1580 Hecht Court – Lot 4F in the Brewster Creek Business Park.

All punch list work, for items covered by the Site Plan Completion Letter of Credit, have been successfully completed. The Public Works Department has conducted final reviews and inspections of the public improvements. As a result, it has been determined that the public improvements have been constructed in substantial conformance with the approved Final Engineering Plans and Specifications for the Lot 4F site.

The developer, G4 Construction Group, has submitted a Bill of Sale, transferring ownership of these public improvements to the Village. A set of reproducible Record Drawings, showing the completed public improvements, has been received. The public improvements consist of an extension of the Village's water main system. Because this water main has been in place and operating without problems for more than 12 months, I recommend that the Maintenance Period be waived.

The installation of the proposed on-site water main has required establishing a Public Utility Easement for the water main and all fire hydrants. The Plat of Easement has been submitted to the Village for their signatures.

I recommend that the Village Board adopt an Ordinance accepting the public improvements at 1580 Hecht Court – Lot 4F in the Brewster Creek Business Park.

Sincerely,

A handwritten signature in cursive script that reads "Robert Allen".

Robert Allen, P.E.  
Village Engineer

Attachment

cc: Lorna Giless, Village Clerk, w/original Bill of Sale  
Beth Urgo, Public Works  
Brian Goralski, Building Director  
Todd Dowden, Director of Finance  
Bryan Mraz, Village Attorney  
Jim Plonczynski, Community Development Director  
Ron DeRosa, G4 Construction Group

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Bob Allen, Village Engineer  
Subject: Acceptance of Public Improvements for 1580 Hecht Court – Lot 4F,  
Brewster Creek Business Park  
Date: September 18, 2018

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Attached is an ordinance to accept the public improvements for 1580 Hecht Court – Lot 4F, in the Brewster Creek Business Park. The developer, G4 Construction Group, has submitted a Bill of Sale, transferring ownership of the public improvements to the Village. A set of Record Drawings has been received and is on file.

The public improvements consist of an extension of the Village's water main system. Because this water main has been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ ACCEPTING THE PUBLIC IMPROVEMENTS FOR 1580 HECHT COURT - LOT 4F IN THE BREWSTER CREEK BUSINESS PARK**

**ORDINANCE 2018-**

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS FOR  
1580 HECHT COURT – LOT 4F IN THE BREWSTER CREEK BUSINESS PARK**

**WHEREAS**, the Village Engineer has reported to the corporate authorities that the water distribution system, (“the Public Improvements”) for the site known as 1580 Hecht Court - Lot 4F, (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on September 9, 2016 (“the Completion Date”) and that G4 Construction Group, the developer of Lot 4F, (“the Developer”) has presented evidence that all of the Public Improvements have been fully paid for; and

**WHEREAS**, the Developer has submitted a Bill of Sale transferring legal title to the Public Improvements to the Village of Bartlett; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Village of Bartlett hereby accepts the Public Improvements for 1580 Hecht Court – Lot 4F in the Brewster Creek Business Park.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**PASSED**

**APPROVED**

**ATTEST:**

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**Kevin Wallace, Village President**

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**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2018-        enacted on September 18, 2018 and approved on September 18, 2018, as the same appears from the official records of the Village of Bartlett.

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Lorna Giles, Village Clerk

**BILL OF SALE**

**FOR THE WATER MAIN INSTALLED  
AT THE**

1580 HECHT CT \_\_\_\_\_ **INDUSTRIAL SITE**  
**LOT NO.** 4F \_\_\_\_\_ **SUBDIVISION**  
**ADDRESS** 1580 HECHT CT

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, \_\_\_\_\_ ("the Seller") do hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

**The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto;**

("the Property") being the Public Improvements for the 1580 HECHT CT, LLC Industrial Site developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, including, without limitation, mechanic's liens, mortgages, and chattel mortgage security instruments; and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

IN WITNESS WHEREOF the Seller has signed and sealed, or caused this Bill of Sale to be signed and sealed, at Bartlett, Illinois on July 16<sup>th</sup>, 2018.

Signed: [Signature]  
President

Attest: \_\_\_\_\_  
Secretary

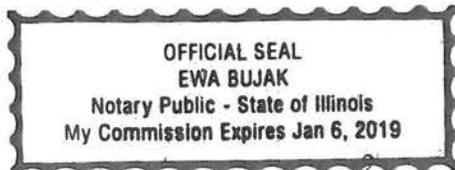
STATE OF ILLINOIS     )  
                                  )  
COUNTY OF DuPage    )     SS:

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that GIAN GREGO and \_\_\_\_\_, personally known to me to be the President and Secretary, respectively of \_\_\_\_\_, ("the Corporation"), and personally known to me to be the same persons whose names are subscribed to the foregoing Bill of Sale, appeared before this day in person and severally acknowledged that they signed the foregoing Bill of Sale as such President and Secretary of the Corporation and caused the seal of the Corporation to be affixed thereto, as their free and voluntary act, and as the free and voluntary act of the Corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 16<sup>th</sup> day of July, 2018.

[Signature]  
Notary Public

My Commission Expires: 2019 1-6-19





# MEMO

Date: August 31, 2018

To: Paula Schumacher, Village Administrator

From: Dan Dinges, Public Works Director

Re: ***Public Works Purchase of One (1) Pick-Up Truck***

I have received all of the necessary information regarding the purchase of One (1) Ford F250 Crew Cab Pick-Up Truck through the Suburban Purchasing Cooperative.

Currie Motors of Frankfort, Illinois was awarded the contract for these vehicles. The cost for the truck delivered to Bartlett is \$27,601. There is a budget of \$30,000 in the current budget for this vehicle purchase.

This truck will replace Truck 05-044, a 2005 Ford F350 Pick-Up. Truck 05-044 has 101,000 miles and will be sold at auction after the new truck is delivered.

I would recommend the Village of Bartlett purchase one (1) Pick-Up Truck from Currie Motors of Frankfort for the total amount of \$27,601.

Please place this on the next available Village Board Agenda.

**Motion:** I move the Village Board award the purchase of One (1) Ford F250 Crew Cab Pick-Up Truck through the Suburban Purchasing Cooperative to Currie Motors of Frankfort, IL in the amount of \$27,601.

cc: Todd Dowden, Finance Director

Base	\$21,911
6.75 Bed	\$3,055
Bed Liner	\$496
110 Outlet	\$69
Upfitter Switches	\$152
Running Boards	\$409
Running Lights	\$41
Front Mats Weather Tech	\$150
Back Up Alarm	\$128
Rust Proofing	\$295
Corner Strobes	\$895
	\$27,601



**2019 FORD F-250  
XL 4X2 PICK UP  
Contract# 178**



**Currie Motors Fleet**

**"Nice People to Do Business With"**

**Your Full-Line Municipal Dealer  
Tentative Order Cut-Off:  
March 2019**

**Contract #178**



**Currie Motors Frankfort**  
**SPC Contract Winner**  
**2019 FORD F-250**  
**XL 4x2 PICK UP**

**Standard Package: \$21,911.00**

Warranty 3 Years 36, 000 miles Bumper to Bumper/ 5 Years 60,000 Power train

6.2L 2 Valve Gasoline SOHC V-8  
(Flex Fuel)

6-Speed Automatic w/ Select Shift  
4-Wheel Disc Brakes

Front/Rear Black Painted Bumpers  
Solar Tint Glass

Tailgate-Removable w/ Key Lock  
3-Blink Lane Change Signal

Front Tow Hooks

Trailer Tow Package

Trailer Sway Control

17" Argent Steel Wheels

5 - LT245/75Rx17EBSW Tires

8' Bed Pickup Box Lamp

157 Amp Heavy Duty Alternator

650 CCA 72AH Battery

Oil minder System

Twin I-Beam Front Axle w. coil spring  
suspension

H.D. Gas Shock Absorbers

Front Stabilizer Bar

Air Conditioner – Manual

Dome Lamp

AM/FM/Clock

Manual Door Locks & Windows

Intermittent Windshield Wiper

Advance Trac with Roll Stability Control

Driver and Passenger Front & Side

Airbag/Curtain

Passenger Side Deactivation Switch

Free delivery within 50 miles of dealership

**Contract #178**



**Options – Body Style**

<input type="checkbox"/>	Super Cab with 6 ¾' Bed	1849.00
<input checked="" type="checkbox"/>	Crew Cab with 6 ¾' Bed	3055.00
<input type="checkbox"/>	8' Bed on Super/Crew Cab	262.00
<input type="checkbox"/>	66D Pick Up Box Delete (Spare Tire Optional)	-575.00

**Options – Powertrain**

<input type="checkbox"/>	6.2L V8 with 6-speed Automatic	N/C
<input type="checkbox"/>	6.7L OHV Power Stroke Diesel	8391.00
<input type="checkbox"/>	4x4- Includes Electronic Shift on the Fly	2753.00
<input type="checkbox"/>	Limited Slip Axle	359.00
<input type="checkbox"/>	98F Gaseous Prep (does not include Conversion)	289.00
<input type="checkbox"/>	62R PTO Provision	257.00
<input type="checkbox"/>	21M Manual Locking Front Hubs-requires 4x4 Option	N/C
<input type="checkbox"/>	41H Engine Block Heater	92.00
<input type="checkbox"/>	Engine Idle Shut Down (N/A with reverse sensing) Duration _____ Minutes	231.00
<input type="checkbox"/>	67B Dual Extra Duty Alternators (requires Diesel Motor)	105.00
<input type="checkbox"/>	67E Extra Heavy Duty Alternator	78.00
<input type="checkbox"/>	98R Operator Command Regeneration (requires Diesel Motor)	231.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	935.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	1945.00
<input type="checkbox"/>	6 Year /60,000 Premium Care Warranty 4x4 Gasoline Motor with Snow Plow Prep	2120.00
<input type="checkbox"/>	6 Year /100,000 Premium Care Warranty 4x4 Gasoline Motor with Snow Plow Prep	2965.00

**Options – Wheels/Tires**

<input type="checkbox"/>	TBK LT245/75Rx17E BSW A/S (4x2)	STD
<input type="checkbox"/>	TD8 LT245/75Rx17E BSW A/S Plus (4x4)	STD
<input type="checkbox"/>	TBM LT245/75Rx17E BSW A/T	152.00
<input type="checkbox"/>	TDX LT275/70Rx18E BSW A/T Plus (Requires 17S STX Appearance Pkg)	152.00
<input type="checkbox"/>	512 Full Size Spare with Box Delete Option	272.00
<input type="checkbox"/>	51X Spare Tire Delete for Pick Up	-73.00



**Options - Functional**

<input type="checkbox"/> 41P	Skid Plates-Not Available with 66D Box Delete	92.00
<input type="checkbox"/> 874	Ultimate Trailer Tow Camera System <ul style="list-style-type: none"> <li>▪ Rear View Camera</li> <li>▪ Rear CHMSL Camera</li> <li>▪ 360° Camera System</li> <li>▪ Reverse Guidance</li> </ul> Requires Power Equipment Group, XL Value Group, & SYNC 3	653.00
<input type="checkbox"/> 592	LED Roof Marker Lights	88.00
<input type="checkbox"/> 85G	Tailgate Step-N/A with 66D Box Delete	345.00
<input checked="" type="checkbox"/> 85S	Tough Bed Spray-In Liner- NA 66D Box Delete	496.00
<input type="checkbox"/> 43B	Rear Defroster (requires Privacy Glass and 90L Power Group)	56.00
<input type="checkbox"/> 924	Privacy Glass (requires 43B and 90L)	27.00
<input type="checkbox"/> 52B	Trailer Brake Controller	249.00

**Options - Groups/Packages**

<input type="checkbox"/> 96V	<b>XL Value Package</b> <ul style="list-style-type: none"> <li>▪ Cruise Control</li> <li>▪ AM/FM/MP3/SYNC/Clock</li> </ul> NA with 17S	920.00
<input type="checkbox"/> 17S	<b>STX Appearance Package</b> <ul style="list-style-type: none"> <li>▪ Bright Chrome Grille</li> <li>▪ Chrome Front / Rear Bumpers</li> <li>▪ STX Vent Badge</li> <li>▪ 18" Sparkle Cast Aluminum Wheels (SRW Only)</li> <li>▪ LT275/65Rx18E BSW Tires</li> <li>▪ Speed Control</li> </ul>	1555.00
<input type="checkbox"/> 90L	<b>Power Equipment Group</b> <ul style="list-style-type: none"> <li>▪ Heated power mirrors with integrated clearance lamps/turn signals</li> <li>▪ Perimeter Alarm</li> <li>▪ Accessory Delay</li> <li>▪ Power Windows/Locks/Tailgate Lock</li> <li>▪ Remote Keyless</li> <li>▪ Upgraded door trim</li> </ul>	<input type="checkbox"/> Regular Cab: 841.00 <input type="checkbox"/> Crew/Super: 1035.00
<input type="checkbox"/> 17X	<b>Fx4 Off Road Package</b> <ul style="list-style-type: none"> <li>▪ Hill Descent Control</li> <li>▪ Rancho Branded Shocks</li> <li>▪ Transfer Case &amp; Fuel Tank Skid Plates</li> </ul> N/A with Pickup Box Delete	368.00



	Requires 4x4, All Terrain Tires and Locking Differential	
<input type="checkbox"/> 473	<b>Snow Plow Prep Package</b> (Requires 4x4) <ul style="list-style-type: none"> <li>▪ Upgraded Front Springs</li> <li>▪ Extra Heavy-Duty Alternator</li> </ul>	171.00
<input type="checkbox"/> 47B	<b>Snow Plow/Camper Package</b> <ul style="list-style-type: none"> <li>▪ Upgraded front springs for snow plow</li> <li>▪ Extra Heavy Duty Alternator</li> <li>▪ Rear Auxiliary Springs</li> <li>▪ Rear Stabilizer Bar (SRW Only)</li> <li>▪ Slide-In Camper Certification</li> </ul>	225.00
<input type="checkbox"/> 535	<b>F250 Trailer Tow Package – High Capacity</b> (Requires Diesel Motor) <ul style="list-style-type: none"> <li>▪ Increased GCW to 25700 LBS</li> <li>▪ Max Front Springs</li> </ul>	1039.00
<input type="checkbox"/> 67H	Heavy Service Front Suspension – Heavy Service Front Springs	115.00

**Options – Interior**

<input checked="" type="checkbox"/> 43C	110V/400W Outlet	69.00
<input type="checkbox"/>	XLT Package – Regular Cab \$3982.00/Super cab/Crew \$4294.00	
<input type="checkbox"/> 41A	Rapid Heat Supplemental Cab Heater (requires Diesel Motor)	231.00
<input type="checkbox"/> 18A	Up fitter Interface Module for PTO Programming	272.00
<input type="checkbox"/> 87S	Ford Pass Connect Wi-Fi® hotspot connects up to 10 devices1 – Remotely start, lock and unlock vehicle2 – Schedule specific times to remotely start vehicle2 – Locate parked vehicle2 – Check vehicle status2 reqs. SYNC® 3 (913)	207.00
<input type="checkbox"/> 76Z	Advanced Security Pack <ul style="list-style-type: none"> <li>▪ Securilock</li> <li>▪ Passive Anti-Theft</li> <li>▪ Inclination/Intrusion Sensors</li> </ul> Requires 90L Power Equipment Group	56.00
<input checked="" type="checkbox"/> 66S	Upfitter Switches	152.00
<input type="checkbox"/> 76S	Remote Start (Requires Power Equipment Group)	231.00
<input type="checkbox"/> 913	SYNC3 (Requires Ultimate Tow Camera)	415.00
<input type="checkbox"/>	Carhart Seat Covers Front Seats-Loose Ship	198.00

**Options – Exterior**

<input type="checkbox"/> 60B	BLIS® (Blind Spot Information System) with Cross-traffic Alert and Trailer Tow (BLIS® sensor in tail lamp) (Reqs. Power	496.00
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	Equipment Group (90L) on XL; N/A with Pickup Box Delete (66D)	
<input type="checkbox"/> 873	Rear CHMSL Camera-Displays in Center Stack (Requires XL Value Package or 585 AM-FM CD Radio)	184.00
<input type="checkbox"/> 872	Camera Prep Package for Box Delete	381.00
<input type="checkbox"/> 66B	Box Link – 4 Premium Locking Cleats N/A with Box Delete	69.00
<input type="checkbox"/> 76R	Reverse Sensing System-NA with 66D Box Delete	225.00
<input type="checkbox"/> 53W	5 <sup>th</sup> Wheel Gooseneck Prep	460.00
<input checked="" type="checkbox"/> 18B	Platform Running Boards	<input type="checkbox"/> Regular Cab 295.00 <input checked="" type="checkbox"/> Super / Crew cab 409.00
<input type="checkbox"/> 66L	LED Box Lighting-NA with 873 CHMSL Rear Camera	56.00

**Options – Fleet**

<input type="checkbox"/> 39S	Sirius XM Radio-requires 585 Radio or SYNC 3	415.00
<input type="checkbox"/> 17F	XL Décor Group-Includes Chrome Front/Rear Bumpers	203.00
<input type="checkbox"/> 525	Cruise Control	216.00
<input checked="" type="checkbox"/> 942	Daytime Running Lights	41.00
<input type="checkbox"/> 556	Driver Passenger Side Airbags/Curtain Delete N/A 10,000 LBS or Less GVWR-NA with 557	-180.00
<input type="checkbox"/> 557	Front Passenger & Side Airbags/Curtains delete N/A 10,000 LBS or Less GVWR –NA with 556	-180.00
<input type="checkbox"/> 585	AM/FM/SYNC	507.00
<input type="checkbox"/> 87T	Ford Telematics	736.00

**Options – Accessories**

<input type="checkbox"/> 52R	Stow / Load Ramps-NA with 66D Box Delete	640.00
<input checked="" type="checkbox"/>	Weather Tech Front Row Liners	150.00
<input type="checkbox"/> 91S	LED Warning Strobes-NA with LED Box Light	621.00
<input type="checkbox"/> 85L	Drop-In Bed Liner-NA with 66D Box Delete	323.00
<input type="checkbox"/> 61M	Wheel Well Liner-NA with 66D Box Delete	165.00
<input type="checkbox"/> 85M	Bed Mat-NA with 66D Box Delete	139.00
<input type="checkbox"/> 61S	Front/Rear Splash Guards-NA with 66D Box Delete	139.00
<input checked="" type="checkbox"/> 76C	Back Up Alarm	128.00
<input checked="" type="checkbox"/>	Rustproofing –Does Not Include Sound Shield	295.00
<input checked="" type="checkbox"/>	4 Corner Strobes (Requires Upfitter Switches)	895.00
<input type="checkbox"/>	8' Steel Service Body – White Finish	6133.00
<input type="checkbox"/>	7'6" Western Snow Plow	5191.00
<input type="checkbox"/>	8' Western Snow Plow	5277.00
<input type="checkbox"/>	8'-6" Western Snow Plow	5366.00
<input type="checkbox"/>	7'6" Boss Snow Plow	5191.00



<input type="checkbox"/>	8' Boss Snow Plow	5277.00
<input type="checkbox"/>	8'-6" Boss Snow Plow	5366.00
<input type="checkbox"/>	Hand Held Controller (Requires Plow)	90.00
<input type="checkbox"/>	Snow Deflector (Requires Plow)	276.00
<input type="checkbox"/>	Detailed CD Rom Shop Manual	295.00
<input type="checkbox"/>	Delivery Charge Over 50 Miles	175.00
<input type="checkbox"/>	License & Title – M Plates (Shipped)	203.00

**Exterior**

<input type="checkbox"/>	AT-Yellow	608.00
<input type="checkbox"/>	BY-School Bus Yellow	608.00
<input type="checkbox"/>	D1-Stone Gray	N/C
<input type="checkbox"/>	E4-Vermillion	608.00
<input type="checkbox"/>	GR-Green	608.00
<input type="checkbox"/>	J7-Magnetic	N/C
<input type="checkbox"/>	PG&E Blue	608.00
<input type="checkbox"/>	MB-Orange	608.00
<input checked="" type="checkbox"/>	N1-Blue Jeans Metallic	N/C
<input type="checkbox"/>	PQ-Race Red	N/C
<input type="checkbox"/>	UM-Agate Black	N/C
<input type="checkbox"/>	UX-Ingot Silver	N/C
<input type="checkbox"/>	W6-Green Gem	608.00
<input type="checkbox"/>	Z1-Oxford White	N/C

**Interior**

<input checked="" type="checkbox"/>	Steel 40/20/40 Vinyl	STD
<input type="checkbox"/>	Steel 40/20/40 Cloth	92.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl- <b>No Armrest Included</b> (Regular Cab Only)	327.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- <b>No Armrest Included</b>	473.00



**Title Name** \_\_\_\_\_

**Title Address** \_\_\_\_\_

**Title City** \_\_\_\_\_

**Title Zip Code** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Purchase Order Number** \_\_\_\_\_

**Fleet Identification Number** \_\_\_\_\_

**Tax Exempt Number** \_\_\_\_\_

**Total Dollar Amount** \_\_\_\_\_

**Total Number of Units** \_\_\_\_\_

**Delivery Address** \_\_\_\_\_

**\*Orders Require Signed Original Purchase Order and Tax Exempt Letter Submitted to:**

*Currie Motors Fleet  
10125W Laraway  
Frankfort, IL 60423  
PHONE: (815)464-9200  
Tom Sullivan [Curriefleet@gmail.com](mailto:Curriefleet@gmail.com)  
Kristen De La Riva [Fleetcurre@gmail.com](mailto:Fleetcurre@gmail.com)*

***\*Fleet Status is accessible by registering at [www.fleet.ford.com](http://www.fleet.ford.com). Please provide FIN Code at time of order to track your order times.***

***\*Title Corrections will be Billed Appropriate Assessed Fees by the Sec. of State***

**Contract #178**