

**VILLAGE OF BARTLETT**  
**BOARD AGENDA**  
**APRIL 7, 2015**  
**7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **\*CONSENT AGENDA\***

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

- \*6. **MINUTES:** 2015-16 Budget Public Hearing Minutes - March 17, 2015  
2015-16 Budget Review Minutes – March 17, 2015  
Board & Committee Minutes – March 17, 2015
- \*7. **BILL LIST:** April 7, 2015
8. **TREASURER’S REPORT:** February 2015  
Sales Tax Report – January 2015  
Motor Fuel Tax Report – February 2015
9. **PRESIDENT’S REPORT:** None
10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
11. **TOWN HALL:** (Note: Three (3) minute time limit per person) – Representative Christine Winger
12. **STANDING COMMITTEE REPORTS:**

- A. **PLANNING & ZONING COMMITTEE, CHAIRMAN CAMERER**  
No Report
- B. **BUILDING COMMITTEE, CHAIRMAN MARTIN**  
No Report
- C. **FINANCE & GOLF COMMITTEE, CHAIRMAN REINKE**
  1. Bartlett Hills Construction Change Order
- D. **LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CARBONARO**  
No Report
- E. **POLICE & HEALTH COMMITTEE, CHAIRMAN SHIPMAN**  
No Report
- F. **PUBLIC WORKS COMMITTEE, CHAIRMAN ARENDS**
  1. 2015-2018 Biosolids Removal Contract

13. **NEW BUSINESS:**
14. **QUESTION/ANSWER: PRESIDENT & TRUSTEES:**
15. **ADJOURNMENT**



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**1. CALL TO ORDER**

President Wallace called the 2015-16 Budget Public Hearing to order on the above date at 7:06 PM in the Council Chambers.

He stated that the Certificate of Publication from the Daily Herald to reflect the notice of this Public Hearing was duly published on March 6, 2015, which meets the statutory prerequisites which require that the notice be published between 7 and 30 days before the Public Hearing, be entered into the record. The tentative budget has been available to the public for inspection for not less than 30 days.

**2. ROLL CALL**

PRESENT: Trustee Arends (via webcam), Camerer, Carbonaro, Martin, Reinke, Shipman and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Chief Kent Williams, Deputy Chief Joe Leonas, Deputy Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

Administrator Salmons stated that the proposed revenues for fiscal year 2015-16 total \$58.9 million dollars. The proposed general property tax levy will remain flat or declining for the sixth consecutive year. The total proposed budget for 2015-16 is \$62 million and this is an 8.33% increase from last year. The operating portion of the proposed budget is \$40.5 million and that is a less than 1% increase from last year. The overall budget increases primarily related to the emerald ash borer replacement program, municipal building expenditures for upgrades, police facility study and capital projects related to water and sewer funds. Operating expenditures can be divided into five categories. A little over 2/3 of the operating expenditures are for Public Safety and Public Works which includes streets, water, sewer and parking. The remaining 1/3 is divided amongst general government, golf, and debt.

The capital projects portion of the proposed budget is \$17.1 million. The capital portion varies from year to year based upon the individual projects scheduled. The capital portion of the budget is divided into five broad categories: water, sewer, streets, economic development, golf, and other. About 62% of the proposed capital projects for 2015/16 relate to the water and sewer projects. Water main, tank painting, new disk filter in the



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sewer, emerald ash borer removal and replacement, road improvements, development in the Brewster Creek and Bluff City TIF districts and storm water detention on the north side of the Village are the highlights. The Village Administrator stated that she and the Finance Director were prepared for any questions or comments that the Board may have.

President Wallace asked if there were any questions from the Board.

There were none.

President Wallace asked if any member of the public wished to offer written or oral testimony on the Budget. There were none.

President Wallace asked if there were any questions from any members of the public.

There were none.

### 3. ADJOURNMENT

It was moved by Trustee Camerer to adjourn the Budget Public Hearing and seconded by Trustee Martin.

#### ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

The Public Hearing was adjourned at 7:09 p.m.

Lorna Gilles  
Village Clerk

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**CALL TO ORDER**

President Wallace called the Committee of the Whole meeting to order on the above date at 6:00 p.m. in the Council Chambers.

**ROLL CALL**

**PRESENT:** Trustees Arends (via webcam), Camerer, Carbonaro, Martin, Reinke, Shipman and President Wallace answered present.

**ABSENT:** None

**ALSO PRESENT:** Administrator Valerie Salmons, Assistant Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Chief Kent Williams, Deputy Chief Patrick Ullrich, Deputy Chief Joe Leonas, Clerk Lorna Giless.

Administrator Salmons stated that staff cut \$1,163,800 from the proposed budget prior to its printing to the Board. Additional cuts have been made equating to \$291,632 and will be reflected as staff proceeds with their presentations.

Trustee Reinke announced the Proposed Budget meeting for 2015/16 and asked the staff to begin.

**Police Department**

Police Chief Kent Williams stated that his budget had a significant rise in the request for capital expenditures directly attributed to the aging physical structure of the 23 year old police department building. It requires both present and future upkeep/updates in order to remain structurally useable. He spoke about the expansion of the Crisis Intervention Team (CIT) and the cyber-crime detective. He stated that the Ford Interceptors will be discontinued and transitioning to an SUV type model with extra space for officers and gear.

Sergeant Jessica Crowley was awarded the Department's Officer of the Year Award, and will also receive the Cook County Sheriff's Law Enforcement Award of Merit. Property Control Custodian & Court Liaison Officer Michael Brady was selected to receive the Department's Civilian Employee of the Year Award. Sergeant Scott Yarwood graduated from Northwestern University's Police Staff & Command Program.

Bartlett Police Department executives were leaders and the driving force behind developing and creating the multi-jurisdictional STAR (Serious Traffic Accident Reconstruction) Team. This group of highly trained police officers are all accident

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reconstructionists who are employed by numerous police agencies throughout the northwest suburbs.

The Bartlett Police Department continues to chair the DuPage County Chiefs of Police Association's Heroin Response Sub-Committee. These efforts have led to officers being trained in the use and dispensing of NARCAN (a heroin overdose antidote) that provides police officers with another line of defense to combat the recent rise in heroin related use, overdose and death. Since the training in NARCAN was introduced there have been close to 30 lives saved by officers in DuPage County with one of them being by a Bartlett police officer.

He stated that the proposed budget included a 2% increase and had no request for additional personnel.

Chief Williams talked about his vehicle replacement allocation and stated that they requested the following items: #1 - 7 Patrol Vehicles (based on a 3 year rotation) of which 2 were not funded (5 @ \$33,000 each), #2 - 3 Community Service Officer Vehicle of which 3 were requested and 2 were not funded (1 @ \$33,000), #3 - Traffic Unit Utility at \$33,000, #4 - Directed Patrol Team Sedan at \$30,000. The following items were not funded: #5- Directed Patrol/Support Svcs. Sedan at \$30,000, #6 - Crime Prevention Utility at \$33,000 #7 - Property Control Officer Sedan at \$30,000, #8 - K-9 Utility Vehicle for 2<sup>nd</sup> canine at \$33,000, #9 - L3 Video Camera System for 2<sup>nd</sup> K-9 Utility Vehicle at \$5,500, #10 - Toughbook Computer for 2<sup>nd</sup> K-9 Utility Vehicle at \$4,500. He stated that the 2<sup>nd</sup> canine was cut from this year's budget.

#11 - Evidence Room Surveillance Cameras at \$8,500.

Trustee Reinke asked if they had any problems.

Chief Williams stated that there was nothing specific. He stated that there are "Best Practices" and had concerns with not utilizing them. In particular, where the evidence is transferred when the officer brings it into the building should be videotaped.

Trustee Reinke asked how firm he was on the \$8,500.

Chief Williams stated that is a ball park figure based on a couple advisors in the industry.

#12 - Evidence Room Upkeep and Storage at \$15,500, #13 - Storage Container at \$4,000 was not funded, #14 - Building Security Cameras at \$55,000 was not funded, #15 - Building Maintenance Renovation at \$81,860 was not funded, #16 - Pistol Range at \$64,000 was not funded, #17 - Garage Expansion at \$200,000 was not funded.

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Trustee Reinke asked about the "needs analysis" and how it was coming along.

Administrator Salmons stated that the RFP is completed and will be on the street next week requesting proposals.

Trustee Reinke asked when they expected responses.

Chief Williams stated that they should get responses within 90 days.

#18 - Parking Lot Resurfacing and Repair at \$60,000, #19 - New Fire Alarm System at \$115,000.

Trustee Reinke asked the Chief if they don't replace the fire alarm system, will there be an increased risk.

Chief Williams stated "absolutely". There is no way to repair the old system if it fails.

#20 - New HVAC at \$124,000, #21 - Records Update and Renovation at \$27,000 was not funded, #22 - Training Room Remodel and A/V Equipment at \$65,000 was not funded, #23 - Evidence/Property Room Office Furniture at \$3,500 was not funded, #24 - Police Detector Canine and Training at \$10,000 was not funded, #25 - 10 Emergency Vehicle Light Bars at \$15,000, #26 - 10 Genesis Police Radar Units at \$20,000, #27 - 17 LED Mighty Flares at \$11,430.

Trustee Shipman asked if they were 17 individual units or 17 kits.

Chief Williams stated that it was 17 kits with 6 flares per kit.

#28 - 2 Portable Traffic Counters at \$3,100.

Trustee Camerer asked how many they currently have.

Chief Williams stated 2.

#29 - 4 Portable Platform Truck Scales Protective Cases at \$1,500 were not funded, #30 - 4 Platform Portable Truck Scales & Indicators at \$15,300 were not funded, #31 - Time Management Scheduling Software at \$18,000.

President Wallace questioned the amount of overtime costs in the Police Department. He asked what kind of an impact this may have. They spent \$500,000 in overtime last year.

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Chief Williams stated that he didn't want to oversell statistics or national standards but he didn't ask for personnel because he felt they could do without. He stated that the size of his staff, and the size of this town, and how busy it is, it has relied on overtime to fill the gaps.

President Wallace asked if this software aided in this area.

Chief Williams stated that they have a tight grip on the money that is being utilized for overtime. He stated that the overtime is not really \$500,000 because of all of the grants and relationships with outside entities. These statistics show the money going out and not the money coming in through grant revenues and contractual relationships.

President Wallace asked what the software actually does.

Chief Williams stated that it takes a Commander an extensive amount of time to put together schedules and because there are so many moving parts throughout the schedule, it is a difficult thing to track by pen and paper. This software allows them to streamline scheduling and be able to track it through the future and archive more effectively.

Trustee Martin asked if the software could be used for other departments.

Chief Williams stated "no".

Trustee Reinke asked if there was a cheaper alternative.

Chief Williams stated that they did several studies and this is one of the most cost-effective and best contractual relationship they could find.

#32 - 4 Desktop Scanners at \$2,000, #33 - 2 Desktop Copiers at \$1,200, #34 - FBI Index IDNetworks Upgrade at \$7,500, #35 - Overhear Equipment Kit for Illegal Drug Investigations at \$4,150, #36 - 3 New Rock River AR-15 Patrol Rifles at \$3,200, #37 - 5 Glock Simunition Guns at \$2,500, #38 - 6 Outdoor Rifle Range Steel Targets at \$2,400, #39 - Dual Purpose Trailer at \$4,200, #40 - Directed Patrol Team Sedan L3 Video Camera System at \$7,000, #41 - MDC Computer and Printer for Incident Command Vehicle at \$5,000, #42 - Jotto Desk MDC Docking Station for Incident Command Vehicle at \$1,000, #43 - Wireless Trunk Mode with Internet Hot Spot Capabilities for Incident Command Vehicle at \$1,000, #44 - 15 VHF Narrow Banding Digital Mobile Radios at \$7,875, #45 - Radio Repeater for VHF Narrow Banding Digital Mobile Radios at \$2,400, #46 - 2 Police Training Fist Suits at \$1,600, #47 - Noptic PSV-1000 Thermal Imaging Spotlight at \$4,000, #48 - Handheld Thermal Imaging Spotlight at \$3,500.

Trustee Reinke asked if they could do one this year and another next year.

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Chief Williams stated "yes". He would like to fund it from another source so it would not come out of his Operations budget such as drug seizure money.

Trustee Reinke asked when he would know if they could do that or not.

Chief Williams stated he will know sometime this week.

#49 - 3 Solar Flashing School Speed Zone Signs at \$12,000.

Trustee Camerer asked if the sign was permanent.

Chief Williams stated "yes" it is permanent.

Trustee Reinke asked where they were putting them.

Chief Williams was thinking about Stearns and Prospect by Centennial School because of resident speeding complaints.

Trustee Shipman asked if U-46 can help with this cost. He stated that there was grant money available for speed reduction in school zones and asked Chief Williams to check into it.

Assistant to the Village Administrator Scott Skrycki stated that he consulted folks in Springfield regarding this in early February and the answer was that they don't know and they're not sure. He will continue to check if any monies are available.

#50 - Evidence Digital Camera at \$1,500, #51 - Property Room Paper Money Scanner & Counter at \$2,100 was not funded, #52 - 28 Digital Cameras for Patrol Vehicles at \$5,600.

President Wallace asked if they will be necessary if the body cameras come in. What is the timeline.

Chief Williams stated they may not be necessary. He stated that Illinois is a unique animal and there are laws that make it difficult for officers to record certain things through Overhear without a court order.

Administrator Salmons stated that there are proposals in Springfield for funding for body cameras and they are watching.

Chief Williams stated that the funding for the body cameras is being talked about and also the changes in the law to allow officers to effectively record are being discussed as well.

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Trustee Martin asked if they could get by with 14 this year and 14 next year.

Chief Williams stated "yes". They can have an officer come over from another beat if needed.

#53 - Incident Command Vehicle at \$300,000. Chief Williams stated that this would not be in the budget if it were upon the taxpayers or out of his Operations budget. He stated that money is allocated for this type of purchase based upon a robust narcotic investigation team they are part of. The money is there to augment budgets for police tools that could not otherwise be justified in a normal budget. He challenged his staff to see how often they would use a Command Post and the list consisted of train derailments, shootings, murders, suicides, severe weather events, flooding, setting up a Village point of contact in a flood or another weather disaster, outreach, a large business in the community that required his officers to rally their resources, serious accidents during inclement weather, festivals, lost/missing children, alzheimer's patients, crime scenes, warrant services.

He stated that generally, in the western suburbs, the towns that have these, have alternative funding sources through the narcotics program.

Trustee Camerer asked how old the existing vehicle is.

Chief Williams stated that it was an ambulance from the Fire Department and they retrofitted it and have made do. He stated that they quite often tow it back from the scene and sometimes it never gets there in the first place. It is time for it to be replaced. This is an alternative funding source that does not come upon the taxpayers.

Trustee Shipman stated that the money is coming from dope dealers and that's a pretty easy sell. What is the possibility of using another town's vehicle if there was an incident. Why do we have to have it.

Chief Williams stated that they don't have to have it. He stated that other towns retrofit them to be specific to their town. They have their specific computers and tools that are specific to their teams. He believed that Naperville and Skokie have one.

Trustee Martin asked if there was a natural disaster, could streets and sanitation use it.

Chief Williams stated that it would be shared with all departments.

Trustee Camerer asked how many times per year the vehicle would be used.

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Chief Williams stated that they use the ambulance 10 times per year but this vehicle would be used a lot more.

Trustee Reinke asked what they would get for \$300,000.

Chief Williams stated that it is a large vehicle and would hold the entire Command staff. It has a meeting area with a table and marker boards and maps of the Village. It is an emergency management center on wheels.

Trustee Martin asked if they could have used this at the Brewster Creek incident because he saw other incident command vehicles there.

Chief Williams said that there was a bunch of them there but they didn't house any of his staff.

Trustee Reinke asked if he could pare this down at all.

Chief Williams stated "yes" and could do a visual demonstration at the next meeting.

Trustee Shipman stated that he understands that it is purchased with drug dollars but there are probably quite a few things they could buy with drug dollars. It is still a lot of money. Conversely, perhaps there are other things to fund like the Overhear or the canine and not have to use as much taxpayer money for them.

President Wallace asked if there is a list of other items to use this money for.

Chief Williams stated "yes". The second canine, thermal imaging units, etc. There are a lot of things that these funds cannot be utilized for - things that they already have, things that are on-going, operational budget type issues. It is clearly delineated for things for law enforcement that would otherwise not be appropriated through the operation funds.

Trustee Martin asked how many years the command vehicle would be in service.

Chief Williams stated that they are built for 25 years of service.

Professional Development was cut by approximately \$90,000 so they will be spending the next few weeks re-prioritizing it. There is a drastic cut to tuition reimbursements, advanced education and out of state training.

He indicated that Professional Association is about the same as last year except for "Critical Reach" which is a way to communicate patrol bulletins in the Chicago Metropolitan area. They are also a new member to DuPage Major Crimes Task Force.

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Trustee Camerer referred to Capital Outlay Item #1 Patrol Cars. He asked the Chief why they needed the SUV type patrol vehicles. He wondered if the officers are extremely large. Is there a difference in price between the SUV and sedans.

Chief Williams stated that there is a difference in several hundred dollars if not close to \$1,000. They are not going to make sedans any more. They are simply not user friendly. When you think of the size of an officer, you also have to consider the vest, winter coat, utility belt, computer, camera. The SUV's are not a true SUV, it is a bowed out frame with a little more roof space on the same engine and chassis. It is more user-friendly for an officer with equipment and that's the way the industry is going.

Trustee Camerer felt that they should revisit this from the standpoint that most cars nowadays are just getting broke in at 100,000 miles.

Chief Williams stated that once the cars go above 100,000 miles the reliability is not where he thinks it should be for an emergency services fleet. Repairs are expensive (engines, transmissions) and no longer part of the fleet. They would have to wait for the next budget to replace them. He reminded the Board that when they approve the purchase of a squad car on May 1<sup>st</sup>, that will not be on the street until November. Any vehicle approved tonight would not be on the street until fall.

Trustee Shipman stated that mileage is a ghost figure because the cars spend so much time idling. He stated that with another police fleet he knew of, they average about 3 hours idling every hour of actual moving. 70,000 miles running might actually translate to something like 150,000-175,000 on the average car. We do have to be somewhat cognizant of the fact that we don't want the residents relying on a car with 100,000+ miles responding to their home when someone is trying to break in.

Chief Williams stated that they have been very conservative and many years ago they went from a two year rotation to a three year rotation. They are pretty good at charting the maintenance history and if they have a strong vehicle they will push it another year. He didn't feel that they should push the entire fleet for a whole year because of maintenance and down time issues for an emergency fleet.

Trustee Arends referred to Item #52 Digital Cameras – she objected to the Board cutting that purchase in half. She stated that she couldn't see taking an officer from one position to take a \$200 camera to an officer in another position. She stated that the cut was well intentioned but she didn't think it was a good enough cut and she didn't want to see the officers calling each other to bring over a camera.

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Trustee Shipman agreed but felt that \$200 seemed high for that kind of camera.

Chief Williams stated that they will try to get them cheaper.

Trustee Shipman stated that if you could get 28 at \$100 that would solve the problem.

Chief Williams stated that sometimes Costco has them on sale. They are just looking for something with functionality and ease of use.

President Wallace asked who made the decision to cut \$90,000 from Professional Development.

Chief Williams stated that he is very proud to work for a fiscally conservative boss who challenges him every chance that she gets and this was one of the challenges. It is an increase but it wasn't everything they asked for and he understood that.

Administrator Salmons stated that the Board talked about the need to gradually go back to some of the higher levels of training. This is an increase from last year and previous years and they are slowly moving it back up.

Trustee Shipman had a question in the Line Item Detail for National Night Out videotaping at \$3,500. He stated that they had some luck with South Elgin High School taping for free.

Chief Williams stated that he challenged his staff and asked if anyone else could come and do that. He stated that what makes you a national contender is a very nicely done, edited, professional video. It is a reduction in price over the years and was initially \$5,000. It is a big part in the program to be nationally competitive. He stated that the video runs 24/7 in the police department lobby, it is utilized in the neighborhood watch programs, recruiting days, citizen police academies.

There being no further business to discuss, Trustee Shipman moved to adjourn the Committee meeting and that motion was seconded by Trustee Camerer.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

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There being no further questions, the meeting was concluded at 7:01 p.m.



Lorna Giles  
Village Clerk

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**CALL TO ORDER**

President Wallace called the Committee of the Whole meeting back to order on the above date at 7:45 p.m. in the Council Chambers.

**ROLL CALL**

**PRESENT:** Trustees Arends (via webcam), Camerer, Carbonaro, Martin, Reinke, Shipman and President Wallace answered present.

**ABSENT:** None

**ALSO PRESENT:** Administrator Valerie Salmons, Assistant Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Chief Kent Williams, Deputy Chief Patrick Ullrich, Deputy Chief Joe Leonas, Clerk Lorna Giles.

President Wallace stated that they will continue with the budget review.

Trustee Reinke asked that the Finance department begin.

**Finance Department**

Finance Director Jeff Martynowicz stated that he was pleased to present his budget for the 2015/16 year. The Finance department includes accounting, utility billing, human resources, information technology and the main office cashiers. The department is responsible for all financial records and transactions for the Village including general ledger, payroll, accounts payable, investments and fixed assets. They also prepare the Annual budget, Comprehensive Annual Financial Report, and updates the five year Capital Improvement Plan. The Finance department budget has increased 2% this year and that increase is primarily due to a line item that provides for the senior rebate for the gas and electric utility tax that is budgeted under Finance. He stated that the Strategic Plan Action Steps which includes maintaining a fiscally responsible government will continue to manage the five year Capital budget and yearly Operating budget including statistics to insure balanced and cost effective expenditures throughout the organization. He stated that they will be analyzing and developing a rate structure for water charges based upon the new water study that will provide for a long term water source for the Village. They will work with a benefits consultant firm in analyzing the cost benefit in switching the group health insurance plan to a self-insured plan. They will also provide cash receipting services to the Village's new administrative adjudication program.

He stated that the IT department replaced the existing backup and disaster recovery structure to improve the ability to recover from system failures and natural disasters. The

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old tape backup system has been replaced with a new disk based backup. This enables them to back up critical systems, multiple times per day and move those backups off-site immediately. Chris Hostetler has assisted the Police department with new federal mandates which require two factor authentication in the squad cars. Human Resources will assist in contract negotiations with the Police Local 114 and that contract is due April 30, 2015. He stated that the Human Resources Director and himself sit in on those negotiations. He stated that they will be developing performance measures in the next budget in compliance with GFOA's Distinguished Budget Award. He stated that they have received the GFOA Certificate of Achievement Award in Financial Reporting for the 32nd consecutive year. They have also applied for the GFOA's Budget Presentation Award for the 19<sup>th</sup> consecutive year. This is the third year of the senior utility tax rebate program which includes the mailing and database management for 1,600-1,700 utility tax rebates to senior residents. They have successfully negotiated a collective bargaining agreement with Local 150 that represents the Public Works union.

He stated that under the authorized staffing area they have a long history of staffing levels and are not proposing any new personnel in this budget. He spoke about the utility bills and the fact that they send out about 160,000 per year and shut off/past due letters at about 13,500. Capital Outlay includes employee ID card production software and printer that was not funded in last year's budget. The system is outdated but he feels that it can be deferred for another year.

Professional Development has the Finance Director going to the National conference in Pennsylvania and the Assistant Finance Director will attend the IGFOA State conference. He stated that they would defer going to the State conference this year. They have provided for some local seminars for the Human Resources Director and other accounting staff.

Trustee Reinke verified that he was proposing to cut the Springfield conference and keeping the Philadelphia conference.

Martynowicz stated that he is proposing to have the Assistant Finance Director go and he would defer, so the funds would only include one person to go to that conference. They usually budget for two but this year only for one.

Trustee Reinke stated that is the State conference but what about the National.

Martynowicz stated that he was proposing to keep that.

Trustee Reinke stated that it was a hefty price tag (\$1,950). He asked what sort of value does that bring to the Village.

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Martynowicz stated that it gives him an opportunity to get training on pensions, things going on in the pension world, opportunity to meet with Moody's and the representatives there to talk about the debt world. There are presentations that go on that are high level and keep him up to date on industry standards that go on in the finance profession.

Trustee Reinke stated that since the Police department is going to cut the out of state training then the Finance department should do that too.

Trustee Camerer asked how much difference could there be between the National and the State.

Martynowicz stated that there are representatives from Moody's and investment companies. If the Board should choose, he stated that he would be happy to defer this.

Trustee Camerer asked if he had to pick one, which would he choose.

Trustee Shipman stated that he couldn't speak about the finance world but he could say that having gone to a number of State conferences and a number of National conferences, National conferences have a lot more information. He didn't think that one person going to a National conference was unreasonable. He asked if the police were cutting all out of state travel.

Administrator Salmons stated that from the budget as a whole – much of it. They cut all out of state conferences completely last year and so she said there would be limited out of state and it would need some prior approvals before the final decision. She stated that the Police had one out of state conference that he felt was critical for his staff but as a general rule she cut all out of state conferences again.

Trustee Reinke stated that he thought they should cut the Philadelphia conference.

Trustee Shipman stated that he didn't have a particular problem with it. They can bring this up later.

President Wallace stated that he thought conferences were a thing of the past. Every conference is usually done via video. He felt that training is important and very important to stay at the top of the game. He thought that they have a pretty stellar financial record for a reason and he will leave it like that.

Trustee Camerer asked that if they only approved the State conference, would he be inclined to go himself instead of his assistant.

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Martynowicz stated that he was comfortable with just sending Todd Dowden, his assistant. He stated that it was not a priority that he go so if the Board wanted to cut out of state conferences that is fine. As the Mayor said, there are opportunities to get a lot of this via the internet and CD's.

Trustee Reinke asked what the consensus is.

Trustee Carbonaro stated that since there is a National, State and Chicago conference of the same nature – pick one that you learn the most from and if it is that important, bring it back to the Board.

Martynowicz stated that there is a wide variety of topics of the government finance world.

Trustee Martin stated that his budget is not out of line and they should be on top of it. He suggested that maybe he pick the top two.

Trustee Reinke asked for some clear direction. What is everyone else's position on the Philadelphia conference.

Trustee Camerer stated that they could do without this year but keep the State and Chicago conferences.

Trustee Martin agreed.

Trustee Carbonaro agreed.

There were no changes to Professional Association.

Finance Director Jeff Martynowicz filled in for Information Technology Coordinator Chris Hostetler. He stated that under Capital Outlay Item #1 Server and Software for Munis for \$18,000. Item #2 Desktop Computer Replacements for \$39,000.

Trustee Martin asked how many computers are being replaced.

Martynowicz stated 39 computers at \$1,000 each.

President Wallace asked if they were still buying desktop computers or are they going for laptops or tablets. He felt that desktops were almost obsolete.

Martynowicz stated that individual departments have different needs. For himself, a desktop computer works the best because of the keyboard and numeric pad. Most of the Finance department and data entry personnel, they still work the best. He couldn't speak

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for other departments. He stated that they do have some laptops around the Village and this money does include laptops also.

Item #3 Police Toughbook Computers at \$88,000 was not funded, Item #4 Copier for Finance Department for \$21,000 was not funded. Item #5 Copier for Administration Department for \$21,000 was not funded. He stated that there was a maintenance contract and they do see the technician on a regular basis but they can be pushed another year.

Trustee Martin asked if it was an on-going contract.

Trustee Carbonaro asked if they were buying them or leasing.

Martynowicz stated that they buy them because leasing is more expensive because of the interest. He stated that they set aside funds over the years to replace them.

Item #6 Projector for Training Room for \$1,000, Item #7 Next Generation Firewalls for Village Hall, Public Works and Golf for \$22,000, Item #8 Munis Employee Self Service Module for \$15,500 was not funded, Item #9 Wireless Microphones for \$15,000. They recommend scaling this back to \$3,000 and purchase speakers to improve clarity.

Trustee Reinke stated that they are getting rid of the wireless microphones and adding speakers.

Martynowicz stated that they will keep the wireless microphones and use the hand-held. They want to have some money to get overhead speakers to improve the sound.

Trustee Martin stated that instead of \$225,000 they are at \$82,000.

President Wallace stated that he created a couple of Call Centers in his prior life and they would come in and put the baffles up in the area. It is an inexpensive way and they can do decorative baffles that improves sound by 100%.

Trustee Carbonara stated that there was no additional personnel but wondered why his Personnel Services had an increase of \$36,000.

Martynowicz stated that is the new GIS Technician and Community Development will talk about that since that position falls under his supervision. The funds for that position comes out of Central Services.

Martynowicz stated that his Professional Development includes GMIS conferences, technical training and materials. There is GIS training and ILGISA conferences for the 2 GIS technicians.

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President Wallace asked what the training and materials for \$5,000 was.

Martynowicz stated that they were technical conferences that Chris regularly attends such as Microsoft and the Firewall software updates.

Trustee Camerer asked if it was in state.

President Wallace asked if they were itemized or just a ballpark number.

Martynowicz stated that they were in state and it was a ballpark.

Trustee Reinke stated that it was a composite and not an estimate of what they expect.

Martynowicz stated "yes".

Professional Association remain the same as previous years where Chris and John are members of GMIS and Illinois GIS.

Trustee Reinke stated that the \$3,000 investment isn't going to change the remote dial-in problems.

Administrator Salmons stated that the remote dial-in is a very expensive fix.

Trustee Carbonaro stated that it is a lot easier to just show up.

Trustee Reinke stated that he worked with Kristy Stone on a couple of projects and felt that she was a tremendous resource to the Village. He felt that it was money well spent for her training. He stated that she has been outstanding in all his interactions with her.

President Wallace asked about the manpower required to process all of the utility bills. He asked if there was a game plan to eliminate the manual labor. Can they get rid of 3 people by just automating something.

Martynowicz stated that they print the bills and burst them in-house. The manpower between the 3 Clerks takes about 1-1/2 days. The majority of their time is spent working with residents and customer service. They are looking into having the post cards printed by a printer who will also put a postal code on them. By having this done out of house, it will actually save the Village money. He stated that other communities use 8-1/2 X 11 bills but the problem is that the postage and printing costs exponentially increase.

President Wallace asked if there was a way to wean residents away from paper.

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Martynowicz stated that they have different methods of payment such as direct debit, payment through Illinois Funds via credit card. One of the largest payments they get is from Chase bank. He felt that putting a specific software program at a large cost on the website would not be a cost benefit.

President Wallace asked if there was a way for residents to opt out of the paper bills.

Martynowicz stated that he will talk to the printing company to see if this is possible.

Trustee Martin stated that a lot of places will credit you a dollar or so.

Trustee Reinke stated that he noticed the Employee Assistance Program charge at \$4,400 and asked if that was for all employees.

Martynowicz stated that any employee can use it and it covers the entire staff.

Trustee Reinke asked about the Council Chamber Sound System at \$2,000 on page 19.

Administrator Salmons stated that it is the baffles and speakers.

Trustee Reinke suggested that they adjourn for the evening.

Administrator Salmons asked if they wanted to complete the budget by the next regularly scheduled meeting or consider a Special Meeting because there is a third Tuesday in March.

President Wallace recommended the extra meeting.

Administrator Salmons stated that they could move the vote to the second meeting in April.

President Wallace suggested that they start at 7:00 p.m. He asked Paula to send out an e-mail to confirm the date.

Trustee Reinke asked for a summary of the cuts.

Trustee Shipman commended them for the cuts that were made.

There being no further business to discuss, Trustee Shipman moved to adjourn the Committee meeting and that motion was seconded by Trustee Martin.

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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

There being no further questions, the meeting was concluded at 8:30 p.m.



Lorna Giles  
Village Clerk



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
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1. CALL TO ORDER

President Wallace called the regular meeting of March 17, 2015 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:09 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Arends (via webcam), Camerer, Carbonaro, Martin, Reinke, Shipman, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Chief Kent Williams, Deputy Chief Joe Leonas, Deputy Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Tim Casey from Good Shepherd United Methodist Church did the invocation.

President Wallace stated that Trustee Martin requested that they recognize Paul J. Seger Sr. with a moment of silence.

Trustee Martin stated that they lost a veteran last week. Paul J. Seger was a VFW member of Post 11018, a WWII vet, fought in the European theater, and was a driver of landing crafts. He had been in the U.S. Navy and was 89 years old when he passed.

The Board and those in attendance observed a moment of silence.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and would be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.



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Trustee Reinke asked that the Minutes be added to the Consent Agenda.

Trustee Carbonaro moved to amend the Consent Agenda by adding the Minutes and that motion was seconded by Trustee Martin.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA**

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

**MOTION CARRIED**

Trustee Martin moved to approve the Amended Consent Agenda and all items contained therein, and that motion was seconded by Trustee Reinke.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA**

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT - None
9. PRESIDENT’S REPORT

President Wallace and the Board honored the memory of Steve Kane. President Wallace highlighted Mr. Kane’s service to the Village of Bartlett. Steve Kane served on the Plan Commission for 21 years as well as various other volunteer organizations in the community.

President Wallace stated he wished to appoint a new member to the Economic Development Commission (EDC) by the name of Barry Krall. He stated that he sent Mr. Krall’s resume to the Board and it was not disputed.

**10. QUESTION/ANSWER: PRESIDENT & TRUSTEES**

Trustee Reinke asked for the status on the Spartan Report.



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Administrator Salmons stated that they received a draft copy of it and it was forwarded to the Economic Development Commission. They read it, identified a few things they thought were really good ideas and they have taken it apart at a staff level and have included several of those ideas in the marketing plan. Staff will bring it to the Board with a copy of the whole Spartan plan within a month or two.

11. TOWN HALL

**Art Pierscionek, 925 Auburn Lane**

Mr. Pierscionek stated that he read in the Examiner that they were closing in on TIF discussions and it has spurred a lot of interest in the community regarding what it is about and what it's going to accomplish. He requested that the Board set up a Town Hall style meeting, where they could get an active conversation going on with the community since this is a long term commitment for taxes and development. He thought it would be the proper thing to do so everyone is aware of what's going on.

Trustee Reinke asked what the plan was for the public engagement of the TIF.

Community Development Director Jim Plonczynski stated that there is a Joint Review Board meeting on April 22nd. All the taxing districts will be notified of that and will have the opportunity to give their input. The Board will have a Public Hearing on the TIF on June 2nd prior to the regularly scheduled Board meeting. Notice of the Public Hearing will be published in the newspaper, and a notice will be mailed to residents within 750 feet of the proposed redevelopment area. After that Public Hearing, there will be ordinances that can be acted on to create the TIF.

Trustee Reinke stated that in terms of actual public outreach, they are just going to have the Public Hearing before this Board in June.

Plonczynski stated that is what is scheduled right now. He stated that the Joint Review Board is technically a Public Hearing.

Trustee Shipman asked if at both of those meetings, the public would have the opportunity to ask questions and be heard.

Plonczynski stated that the neighbors within 750 feet of the TIF boundaries are notified as well as all the taxing districts.

President Wallace asked if he was asking for an additional meeting.

Mr. Pierscionek stated "yes", where the Board and residents could have a 2-way dialog.



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President Wallace suggested that a note be sent to the Board to see if everyone is in favor of something like that.

**Charlie Deveaux, 111 Tatge Avenue**

Mr. Deveaux thanked the Police Department for their diligence in setting up a "no parking" zone on Tatge to alleviate the school problem for parking during the day. He stated that he and his neighbors really appreciated it.

**12. STANDING COMMITTEE REPORTS**

**A. PLANNING & ZONING COMMITTEE, CHAIRMAN CAMERER**

Trustee Camerer presented Ordinance 2015-21, an Ordinance Granting Lot Size, Lot Width, Rear Yard Setback, North Side Yard Setback and South Side Yard Setback Variations for 220 Roslara Court. He stated that there are five variations to bring the property into conformance with the requirements of the SR-2 Suburban Residence zoning district. A public hearing was held on March 5, 2015 on the variations and the ZBA recommended approval subject to certain conditions and made the requisite findings of fact.

Trustee Camerer moved to approve Ordinance 2015-21 an Ordinance Granting Lot Size, Lot Width, Rear Yard Setback, North Side Yard Setback and South Side Yard Setback Variations for 220 Roslara Court as proposed and that motion was seconded by Trustee Reinke.

**ROLL CALL TO APPROVE ORDINANCE 2015-21, GRANTING VARIATIONS TO 220 ROSLARA COURT**

**AYES:** Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

**B. BUILDING COMMITTEE, CHAIRMAN MARTIN**

Trustee Martin stated that there was no report.

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN REINKE**

Trustee Reinke stated that there was no report.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CARBONARO**

Trustee Carbonaro stated that the Jain Society Amplifier Permit Request and the Arts in Bartlett Amplifier Permit Request were covered and approved under the Consent Agenda.



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E. POLICE & HEALTH COMMITTEE, CHAIRMAN SHIPMAN  
Trustee Shipman stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN ARENDS  
Trustee Arends stated that there was no report.

13. NEW BUSINESS - None

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

There being no further business to discuss, Trustee Shipman moved to adjourn the regular Board meeting and reconvene the Committee of the Whole meeting and that motion was seconded by Trustee Martin.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:28 p.m.

Lorna Giles  
Village Clerk

LG/



**VILLAGE OF BARTLETT**  
**COMMITTEE MINUTES**

**March 17, 2015**

President Wallace called the Committee of the Whole meeting to order at 7:28 p.m.

Present: Trustee Arends (via webcam), Camerer, Carbonaro, Martin, Reinke, and Shipman

Also Present: Village Clerk Lorna Giless, Village Administrator Valerie L. Salmons, Assistant Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Chief Kent Williams, Deputy Chief Patrick Ullrich, Deputy Chief Joe Leonas, Head Golf Professional Phil Lenz, Food & Beverage Manager Paul Petersen, Grounds Superintendent Kevin DeRoo, and Attorney Bryan Mraz

**PLANNING & ZONING COMMITTEE**

**Seasons Produce & Specialty Market**

Chairman Camerer asked Community Development Director Jim Plonczynski to review the item.

J. Plonczynski explained that the petitioner, Valery Kapadoukakis on behalf of Seasons Produce and Specialty Market, is requesting a second amendment to their special use permit to allow for the expansion of the outdoor sales area and add Friday hours. Staff recommends forwarding the petition to the Plan Commission for their review and to conduct the public hearing.

Trustee Martin commented that there would still be plenty of room for parking even with the expansion.

Trustee Shipman asked if this is Seasons Produce's second expansion.

J. Plonczynski responded yes, they expanded last year. You may recall they added a second operation at the Village's Farmers Market in the downtown. They are not going to the downtown location, but will expand at Rt. 59 and Stearns and add an extra day.

Chairman Camerer clarified that they will not have a market at Bartlett Plaza.

J. Plonczynski responded that is correct.

President Wallace asked what drove their decision to leave Bartlett Plaza and expand at Rt. 59 and Stearns.

J. Plonczynski responded that it was a matter of economics. They are getting more bang for their buck at Rt. 59 and the extra day will accommodate any loss of revenue they might have experienced at Bartlett Plaza.

President Wallace asked if the property owner will be removing the cement median.

J. Plonczynski explained that the tent isn't as large as the red area depicted on the map.

Trustee Martin commented that the corn is very good at the market.

There being no further comments or questions, Chairman Camerer forwarded the petition to the Plan Commission for further review and public hearing.

#### Sanzeri's Subdivision Rezoning & Preliminary/Final Plat

Chairman Camerer asked Community Development Director Jim Plonczynski to review the agenda item.

J. Plonczynski explained that the petitioner, Dana Sanzeri, represented by Linda Sanzeri, is requesting rezoning from ER-1 to SR-2 and preliminary/final plat of subdivision to create two detached single-family residential lots. The subject property is on the south side of W. Railroad Avenue, west of S. Western Avenue, commonly known as 429 W. Railroad Avenue. He stated that Mr. Elmer Hecht used to own the property for a number of years. It is zoned ER-1 and was never rezoned for anything until the Sanzeri's purchased it. They would like to create a two-lot subdivision and rezone the property to the SR-2 district. Once rezoned, they would like to build one of their own houses and then have a second lot for sale for anyone who wishes to build. Both lots would meet the SR-2 minimum of 10,800 square feet. Staff recommends forwarding the petition to the Plan Commission for their review and to conduct the public hearing.

There being no further comments or questions, Chairman Camerer forwarded the petition to the Plan Commission for further review and public hearing.

#### Inglesia Bautista Betel Site Plan Amendment

Chairman Camerer asked Community Development Director Jim Plonczynski to review the agenda item.

J. Plonczynski explained that the petitioner, Dr. Elmer Fernandez, is requesting a site plan amendment to expand an existing parking lot. Pastor Fernandez entered into an agreement with the owners of the former World Overcomers Church, now the Encounter Church to swap church sites. Part of the agreement is to expand the site plan and improve the parking lot for his former church site. This will be the site of the new Encounter Church (referring to exhibit) that Pastor DiPalma will run. Essentially, they will expand the parking lot, improve the driveway access off of N. Bartlett Road, and install landscaping around the perimeter, as well as stormwater detention for the facility. Engineering and landscaping plans are currently being reviewed by staff. Staff recommends forwarding the petition to the Plan Commission for their review.

Trustee Shipman asked if the driveway that is accessed by N. Bartlett Road goes through a second property and if so, is that owned by the church as well.

J. Plonczynski explained that it is in an easement. It goes through this property (referring to exhibit). The church has a longstanding easement between the properties and they share that common access.

Trustee Shipman asked if it divides two separate properties.

J. Plonczynski responded yes, as well as providing access to both. A number of years ago, the Board approved a commercial center and a gas station that never got built. They share that same access.

President Wallace asked what would happen if someone is interested in the parcel on the corner and the driveway is an essential portion of the business.

J. Plonczynski responded that they share the easement. The property has the same easement that the Encounter Church will share. There used to be a gas station on the corner, then the Board approved a second gas station with a Dunkin Donuts about 7 or 8 years ago, but it never was built. It is still zoned commercial and has an approved site plan. A new business would have to share and honor those easements.

There being no further comments or questions, Chairman Camerer forwarded the item to the Plan Commission for further review.

#### Artis Senior Living of Bartlett Final Subdivision & Final PUD/Site Plan for Lot 1

Chairman Camerer asked Community Development Director Jim Plonczynski to review the agenda item.

J. Plonczynski explained that the petitioner, Jay Hicks on behalf of Artis Senior Living, is requesting final subdivision and final PUD site plan approval for Lot 1. Artis was given preliminary approval as well as preliminary PUD plan for the property on the east side of Rt. 59, south of Apple Valley Drive. They are dividing it into three lot subdivision and asking for final approval on Lot 1, the Artis site. The subdivision is pretty straight forward. It's divided to include a detention, future second lot, and the Artis site (referring to exhibit). It is a 72-unit senior memory care facility (elevations exhibit displayed). The site will be landscaped and a perimeter fence will be installed. They will provide detention for not only this facility, but also for Lot 2 when it develops. The subdivision and site plan are in substantial compliance with the approved preliminary plan. The proposed permitted use list will become a part of the adopted ordinance.

Trustee Arends asked who the parent company is for Artis.

J. Hicks responded that there isn't a parent company per se, but Artis is connected to the Bainum family of Maryland. The Bainum's founded ManorCare back in the early 60's; that's where we all got our start. So, there isn't a parent company, but there is a parent

family, if you will. The Bainum's, nor any of us, have had anything to do with ManorCare since the late 90's, but that's where we all came together on assisted living.

Trustee Arends asked if that is the same ManorCare that is located in Mt. Prospect.

J. Hicks responded that it very well could be. They have a very big presence in the Chicago area.

Trustee Shipman commented that he still has some concerns regarding the access in and out on Rt. 59 and the entrance. Specifically, southbound Rt. 59 really has no way to access the facility.

President Wallace asked if there has been any interest in the back lot.

J. Hicks responded that he has gotten a number of phone calls, but has deliberately not pursued anything until final approval was given.

President Wallace stated that the Rt. 59 corridor is such prime real estate and we are looking forward to Artis being there, but would really like to see some tax revenue from the back lot, if at all possible.

J. Hicks responded that Artis will be doing their part; we don't generate children, but do generate revenue. We are the best of both worlds. We generate a non-residential tax base but yet we are essentially a residential use, meeting what we think is an acute demand for quality senior care in Bartlett.

Chairman Camerer stated that he is pleased to see Artis coming into Bartlett because the subject property has been sitting vacant for 30+ years.

There being no further comments or questions, Chairman Camerer forwarded the item to the Plan Commission for further review.

President Wallace entertained a motion to adjourn the Committee of the Whole meeting.

Moved by Trustee Camerer  
Seconded by Trustee Carbonaro

Motion carried

President Wallace adjourned the Committee of the Whole meeting at 7:43 p.m.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 4/7/2015**

**100-GENERAL FUND REVENUES**

**410110-REAL ESTATE TRANSFER TAX**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ROBERT GLINIEWICZ	TRANSFER TAX REFUND	831.00
<b>INVOICES TOTAL:</b>		<b>831.00</b>

**430300-VILLAGE FINES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MICHAEL FARRAR-DAVIS	PARKING TICKET REFUND	15.00
1 DAVID TOOBY	PARKING TICKET REFUND	30.00
<b>INVOICES TOTAL:</b>		<b>45.00</b>

**100000-GENERAL FUND**

**121500-PREPAID EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HUNTER'S FAIRWAY SOTHEBY'S	EARNEST MONEY/VACANT OAK ST LOT	1,000.00
<b>INVOICES TOTAL:</b>		<b>1,000.00</b>

**140200-INVENTORY - GASOLINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MACKIE CONSULTANTS LLC	FUEL TANK REMOVAL/PW ADDITION	1,900.00
<b>INVOICES TOTAL:</b>		<b>1,900.00</b>

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - APRIL 2015	277,799.05
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - APRIL 2015	15,571.11
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - APRIL 2015	190.11
<b>INVOICES TOTAL:</b>		<b>293,560.27</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	323.01
<b>INVOICES TOTAL:</b>		<b>323.01</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	347.63
** 1 WEX BANK	FUEL PURCHASES	135.83
<b>INVOICES TOTAL:</b>		<b>483.46</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 4/7/2015**

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	EASEL PADS/MARKERS	37.00
	<b>INVOICES TOTAL:</b>	<b>37.00</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INT'L CITY/COUNTY MANAGEMENT	CUSTOMER SERVICE TRAINING	4,000.00
1 SIKICH LLP	STRATEGIC PLANNING WORKSHOP	4,621.60
	<b>INVOICES TOTAL:</b>	<b>8,621.60</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	EASEL PADS/MARKERS	37.00
	<b>INVOICES TOTAL:</b>	<b>37.00</b>

**1200-PROFESSIONAL SERVICES**

**522900-PROFESSIONAL PLANNERS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KANE MCKENNA & ASSOCIATES INC	DOWNTOWN TIF CONSULTANTS	1,937.50
	<b>INVOICES TOTAL:</b>	<b>1,937.50</b>

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOC PC	PROFESSIONAL SERVICES	19,414.00
1 CLARK BAIRD SMITH LLP	RETAINER/LEGAL SERVICES	22,500.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	300.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	551.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	450.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	300.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	675.00
	<b>INVOICES TOTAL:</b>	<b>46,040.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	POTABLE WATER STUDY	6,302.81
1 COULTER TRANSPORTATION	TRAFFIC ENGINEERING SERVICES	2,212.50
1 ENGINEERING ENTERPRISES INC	STORMWATER REVIEW	88.00
1 ENGINEERING ENTERPRISES INC	STORMWATER REVIEW	77.50
1 ENGINEERING ENTERPRISES INC	STORMWATER REVIEW	542.50
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	45.00
	<b>INVOICES TOTAL:</b>	<b>9,268.31</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	SPAULDING ROAD QUIET ZONE	3,874.42
	<b>INVOICES TOTAL:</b>	<b>3,874.42</b>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	450.31
	<b>INVOICES TOTAL:</b>	<b>450.31</b>

**523110-LEGAL PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	LEGAL PUBLICATION	33.35
	<b>INVOICES TOTAL:</b>	<b>33.35</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CITYTECH USA INC	ANNUAL MEMBERSHIP DUES	390.00
1 THE KIPLINGER LETTER	SUBSCRIPTION RENEWAL	98.00
	<b>INVOICES TOTAL:</b>	<b>488.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TYLER BUSINESS FORMS	PAYROLL CHECK FORMS	154.88
1 WAREHOUSE DIRECT	STAPLER/LETTER OPENERS	21.31
1 WAREHOUSE DIRECT	POCKET FOLDERS/DUSTER	110.90
1 WAREHOUSE DIRECT	CREDIT - WRONG ITEM	-22.04
1 WAREHOUSE DIRECT	PAPER	6.77
1 WAREHOUSE DIRECT	FILE JACKETS	44.56
	<b>INVOICES TOTAL:</b>	<b>316.38</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 U S POSTAL SERVICE	POSTAGE FOR METER	5,000.00
	<b>INVOICES TOTAL:</b>	<b>5,000.00</b>

**542100-REBATES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STELLA B RODWAY	UTILITY TAX REBATE	30.00
	<b>INVOICES TOTAL:</b>	<b>30.00</b>

**1500-COMMUNITY DEVELOPMENT**

\*\* Indicates pre-issue check.

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**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 TONY FRADIN	ICSC FORUM REGISTRATION	260.00
	<u>INVOICES TOTAL:</u>	<u>260.00</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	100.06
	<u>INVOICES TOTAL:</u>	<u>100.06</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	TONER/BINDER COVERS	83.76
	<u>INVOICES TOTAL:</u>	<u>83.76</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A-1 TROPHIES & AWARDS INC	PLAQUE/ENGRAVING FEES	114.00
	<u>INVOICES TOTAL:</u>	<u>114.00</u>

**1600-BUILDING**

**511200-TEMPORARY SALARIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JEFFREY BERNSON	8 INSPECTIONS	240.00
	<u>INVOICES TOTAL:</u>	<u>240.00</u>

**523010-ELEVATOR INSPECTIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELEVATOR INSPECTION SERVICES	ELEVATOR INSPECTIONS	1,792.00
1 ELEVATOR INSPECTION SERVICES	ELEVATOR RE-INSPECTIONS	128.00
	<u>INVOICES TOTAL:</u>	<u>1,920.00</u>

**526005-PLAN REVIEW SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	600.00
	<u>INVOICES TOTAL:</u>	<u>600.00</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	148.56
	<u>INVOICES TOTAL:</u>	<u>148.56</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SIR SPEEDY	DESIGN CHANGES	65.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 65.00

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADT SECURITY SERVICES	ALARM MONITORING SERVICE	39.45
1 ADT SECURITY SERVICES	ALARM MONITORING SERVICE	39.45
1 AMERI-SHRED INC	PAPER SHREDDING SERVICES	60.00
1 AMERI-SHRED INC	PAPER SHREDDING SERVICES	60.00
1 CHICAGO OFFICE TECHNOLOGY GROUP	MONTHLY MAINTENANCE FEES	363.33
1 FULTON TECHNOLOGIES INC	WARNING SYSTEM MONITORING FEE	451.94
1 STERICYCLE INC	SERVICE AGREEMENT	364.89
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY MAINTENANCE FEE	255.00
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,500.00
1 VERIZON WIRELESS	WIRELESS SERVICES	810.87
1 VERIZON WIRELESS	WIRELESS SERVICES	474.37
<u>INVOICES TOTAL:</u>		<u>4,419.30</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	807.78
<u>INVOICES TOTAL:</u>		<u>807.78</u>

**524240-IMPOUNDING ANIMALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY ANIMAL CARE	ANIMAL SERVICES	210.00
<u>INVOICES TOTAL:</u>		<u>210.00</u>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	26.85
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	29.95
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	190.17
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	132.56
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	26.85
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	68.56
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	68.56
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	26.85
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	26.85
1 CHIEF SUPPLY CORP	LOCKOUT TOOL KITS	122.46
1 HOME DEPOT CREDIT SERVICES	VEHICLE SUPPLIES/BATTERIES	14.91
1 L-3 COMMUNICATIONS	CAMERA SYSTEM MATERIALS	89.00
1 ULTRA STROBE COMMUNICATIONS INC	TRUNK MODEM INSTALLATION	150.00
<u>INVOICES TOTAL:</u>		<u>973.57</u>

\*\* Indicates pre-issue check.

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**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABILITY AWARDS INC	AWARDS/ENGRAVING	113.80
1 ABILITY AWARDS INC	AWARDS/ENGRAVING	75.00
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	82.15
** 1 B & H PHOTO & VIDEO	MAGLITE RECHARGEABLE FLASHLIGHTS	411.60
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER EXAM/VACCINATION	74.51
1 HOME DEPOT CREDIT SERVICES	VEHICLE SUPPLIES/BATTERIES	59.85
1 NEW ALBERTSONS INC	FOOD PURCHASE/SUPPLIES	41.43
1 TOPS IN DOG TRAINING	DOG FOOD/LUTHER	178.40
1 WAREHOUSE DIRECT	INK CARTRIDGES/ENVELOPES	569.36
1 WAREHOUSE DIRECT	CREDIT - RETURNED ITEMS	-401.37
1 WAREHOUSE DIRECT	TONER	182.29
<b>INVOICES TOTAL:</b>		<b>1,387.02</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	UNIFORMS/ACCESSORIES	1,417.02
1 RAY O'HERRON CO INC	HAT BAND	9.99
1 RAY O'HERRON CO INC	UNIFORMS/ACCESSORIES	1,856.04
1 KYLE RYBASKI	REIMBURSEMENT/UNIFORM ITEMS	82.17
<b>INVOICES TOTAL:</b>		<b>3,365.22</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	154.42
<b>INVOICES TOTAL:</b>		<b>154.42</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RADIOSHACK CORP	BATTERIES	6.00
1 STATE GRAPHICS	BUSINESS CARDS	88.00
1 STATE GRAPHICS	TOW REPORTS	187.91
1 WAREHOUSE DIRECT	NOTARY STAMPS	51.70
1 WAREHOUSE DIRECT	TONER/MEMORY CARDS/BATTERIES	332.50
1 WAREHOUSE DIRECT	MEMORY CARDS	85.00
1 WAREHOUSE DIRECT	LABELS/BATTERIES/FOLDERS	325.26
1 WAREHOUSE DIRECT	BINDERS/SUPPLIES	169.85
1 WAREHOUSE DIRECT	LEGAL PADS/ENVELOPES	132.76
1 WAREHOUSE DIRECT	CORRECTION TAPE/PENS	38.99
<b>INVOICES TOTAL:</b>		<b>1,417.97</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE UPS STORE	SHIPPING CHARGES	13.41
1 THE UPS STORE	SHIPPING CHARGES	9.74

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 23.15

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR/LOCK REPAIRS	305.00
<u>INVOICES TOTAL:</u>		<u>305.00</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ADVOCATE SHERMAN HOSPITAL	CPR/AED CARDS	62.50
1 CHILD CARE RESOURCE &	CLASS REGISTRATION FEE	25.00
1 MAJOR CASE ASSISTANCE TEAM	MCAT AWARDS BANQUET	198.00
1 ROBERT SWEENEY	TRAINING EXPENSES	42.60
<u>INVOICES TOTAL:</u>		<u>328.10</u>

**542000-PLANNING & RESEARCH**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIKE PHEIL	ACCREDITATION CONSULTING SVCS	800.00
<u>INVOICES TOTAL:</u>		<u>800.00</u>

**542810-SAFETY PROGRAM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	40.00
1 CRITICALTOOL INC	STERILE EYE WASH	55.15
<u>INVOICES TOTAL:</u>		<u>95.15</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CNA SURETY	NOTARY FEE/H FAURIE	30.00
1 CNA SURETY	NOTARY FEE/S YOUNG	30.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP DUES/K WILLIAMS	50.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP DUES/J LEONAS	50.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP DUES/P ULLRICH	50.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/J LEONAS	225.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/K WILLIAMS	225.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/P ULLRICH	225.00
** 1 SECRETARY OF STATE	NOTARY RENEWAL FEE/C BARWACZ	10.00
** 1 SECRETARY OF STATE	NOTARY RENEWAL FEE/S ANGELACOS	10.00
1 SECRETARY OF STATE	NOTARY RENEWAL FEE/H FAURIE	10.00
1 SECRETARY OF STATE	NOTARY RENEWAL FEE/S YOUNG	10.00
<u>INVOICES TOTAL:</u>		<u>925.00</u>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PATTI ANN UMMEL	FACE PAINTING FOR OPEN HOUSE	300.00
1 WISE RENTALS	HELIUM TANK RENTAL/OPEN HOUSE	307.90
1 YOU'RE #1 INC	OPEN HOUSE GIVEAWAYS	128.11

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1 YOU'RE #1 INC	OPEN HOUSE GIVEAWAYS	502.93
1 YOU'RE #1 INC	OPEN HOUSE GIVEAWAYS	468.01
<b>INVOICES TOTAL:</b>		<b>1,706.95</b>

**544001-PRISONER DETENTION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEW ALBERTSONS INC	FOOD PURCHASE/SUPPLIES	59.90
<b>INVOICES TOTAL:</b>		<b>59.90</b>

**545100-EMERGENCY MANAGEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PRAIRIE PATH CYCLES	POLICE BICYCLE	1,249.97
<b>INVOICES TOTAL:</b>		<b>1,249.97</b>

**545200-POLICE/FIRE COMMISSION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	793.00
1 STEPHEN A LASER ASSOCIATES	POLICE OFFICER ASSESSMENT	550.00
<b>INVOICES TOTAL:</b>		<b>1,343.00</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WILLIAM NAYDENOFF	INVESTIGATION EXPENSES	1,500.00
<b>INVOICES TOTAL:</b>		<b>1,500.00</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KATANA FORENSICS LLC	MOBILE FORENSICS DEVICE	2,129.00
<b>INVOICES TOTAL:</b>		<b>2,129.00</b>

**1800-STREET MAINTENANCE**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	102.22
1 UNIFIRST CORP	UNIFORM RENTAL	135.21
1 UNIFIRST CORP	UNIFORM RENTAL	100.86
<b>INVOICES TOTAL:</b>		<b>338.29</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PATTEN INDUSTRIES INC	WHEEL LOADER RENTAL	2,917.25
<b>INVOICES TOTAL:</b>		<b>2,917.25</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	306.06

\*\* Indicates pre-issue check.

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1 COMMONWEALTH EDISON CO	ELECTRIC BILL	23.53
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	213.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	64.26
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,066.40
1 CONSTELLATION NEWENERGY INC	ELECTRIC BILL	6,397.65
1 INTEGRYS ENERGY	ELECTRIC BILL	54.71
1 NICOR GAS	GAS BILL	262.35
1 NICOR GAS	GAS BILL	885.29
<b>INVOICES TOTAL:</b>		<b>10,274.15</b>

**524230-SNOW PLOWING CONTRACTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AJD CONCRETE CONSTRUCTION CORP	SNOW PLOWING SERVICES	1,080.00
1 AJD CONCRETE CONSTRUCTION CORP	SNOW PLOWING SERVICES	1,035.00
1 AJD CONCRETE CONSTRUCTION CORP	SNOW PLOWING SERVICES	1,395.00
1 C E SMITH LAWN MAINTENANCE INC	SNOW PLOWING SERVICES	2,745.00
1 VIRGILIO CARDENAS	SNOW PLOWING SERVICES	1,215.00
1 VIRGILIO CARDENAS	SNOW PLOWING SERVICES	1,485.00
1 DAN LOURAS LAWN CARE CO INC	SNOW PLOWING SERVICES	720.00
1 JAMES SAVINO	SNOW PLOWING SERVICES	1,350.00
1 KONCRETE CONSTRUCTION INC	SNOW PLOWING SERVICES	3,510.00
1 STEVE R NAPLES	SNOW PLOWING SERVICES	810.00
1 PINE LANDSCAPING INC	SNOW PLOWING SERVICES	450.00
1 S & B PLOWING & SNOW	SNOW PLOWING SERVICES	810.00
<b>INVOICES TOTAL:</b>		<b>16,605.00</b>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	125.39
** 1 ILLINOIS SECRETARY OF STATE	TITLE/PLATES FEES	105.00
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	240.00
<b>INVOICES TOTAL:</b>		<b>470.39</b>

**527100-SERVICES TO MAINTAIN STREETS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HR GREEN INC	BRIDGE SAFETY INSPECTION	4,993.00
1 LIBERTY TIRE RECYCLING LLC	TIRE MAINTENANCE	296.83
1 MACKIE CONSULTANTS LLC	FUEL TANK REMOVAL/PW ADDITION	2,834.35
<b>INVOICES TOTAL:</b>		<b>8,124.18</b>

**527140-TREE TRIMMING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TREES R US INC	TREE REMOVAL SERVICES	23,197.68
1 TREES R US INC	TREE REMOVAL SERVICES	30,636.94
1 TREES R US INC	TREE REMOVAL SERVICES	12,170.66
1 TREES R US INC	TREE REMOVAL SERVICES	40,567.03

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 106,572.31

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	136.35
1 AIRGAS NORTH CENTRAL	MATERIALS & SUPPLIES	412.67
1 FASTENAL CO	MATERIALS & SUPPLIES	76.35
1 JOHN JAGLOWICZ	REIMBURSEMENT/DAMAGED MAILBOX	97.17
1 MERRIE JOHNSON	REIMBURSEMENT/DAMAGED MAILBOX	54.36
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	20.00
1 DENNIS NOLAN	REIMBURSEMENT/DAMAGED MAILBOX	290.00
1 SAFETY-KLEEN SYSTEMS INC	PARTS WASHER SOLVENT	309.72
1 TRAFFIC CONTROL & PROTECTION INC	MATERIALS & SUPPLIES	81.00
<u>INVOICES TOTAL:</u>		<u>1,657.62</u>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY GLOVES/EAR PLUGS	427.40
<u>INVOICES TOTAL:</u>		<u>427.40</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 O'REILLY AUTOMOTIVE INC	AUTOMOTIVE SUPPLIES	189.18
1 WEST SIDE TRACTOR SALES CO	AUTOMOTIVE SUPPLIES	605.02
1 WEST SIDE TRACTOR SALES CO	AUTOMOTIVE SUPPLIES	476.76
** 1 WEX BANK	FUEL PURCHASES	5,493.74
<u>INVOICES TOTAL:</u>		<u>6,764.70</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	TREE REMOVAL DOOR HANGERS	140.00
1 WAREHOUSE DIRECT	COFFEE/CREAMER/FOLDERS	187.16
<u>INVOICES TOTAL:</u>		<u>327.16</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ATLAS BOBCAT LLC	EQUIPMENT MAINTENANCE SUPPLIES	380.86
1 BROOK ELECTRICAL SUPPLY	ELECTRICAL SUPPLIES	105.50

\*\* Indicates pre-issue check.

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1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	31.85
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	406.12
1 FASTENAL CO	EQUIPMENT MAINTENANCE SUPPLIES	62.49
1 GRAINGER	SILICONE GREASE	35.48
1 INTERSTATE BATTERY SYSTEM OF	BATTERIES	155.90
1 INTERSTATE BILLING SERVICE INC	EQUIPMENT MAINTENANCE SUPPLIES	65.92
1 MONROE TRUCK EQUIPMENT INC	EQUIPMENT MAINTENANCE SUPPLIES	753.54
1 REAL'S TIRE SERVICE	TIRE REPAIRS	365.50
1 SAUBER MFG CO	EQUIPMENT MATERIALS/REPAIRS	523.25
1 STANDARD EQUIPMENT CO	EQUIPMENT MAINTENANCE SUPPLIES	166.03
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	163.05
1 WHOLESALE DIRECT INC	EQUIPMENT MAINTENANCE SUPPLIES	1,089.37
	<b>INVOICES TOTAL:</b>	<b>4,304.86</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY MAINTENANCE FEE	99.00
	<b>INVOICES TOTAL:</b>	<b>99.00</b>

**534800-STREET LIGHTS MAINT MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMUND & NELSON CO	STREET LIGHT REPAIRS	505.00
	<b>INVOICES TOTAL:</b>	<b>505.00</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	SEMINAR REGISTRATION FEES	80.00
	<b>INVOICES TOTAL:</b>	<b>80.00</b>

**4000-CAPITAL PROJECTS EXPENDITURES**

**583072-NORTH/ PROSP STORMWTR DETENTIO**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 V3 COMPANIES	BARTLETT FLOOD CONTROL BASIN	3,380.00
	<b>INVOICES TOTAL:</b>	<b>3,380.00</b>

**4200-MUNICIPAL BLDG PROJECTS EXP**

**584023-GOLF COURSE FACILITY IMPROV**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WALTER DANIELS CONSTRUCTION CO IN	BANQUET EXPANSION/PAYOUT #2	70,037.37
	<b>INVOICES TOTAL:</b>	<b>70,037.37</b>

**430000-DEVELOPER DEPOSITS FUND**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**262099-DEPOSIT-ORDINANCE 89-49**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIRZA BAIG	VBR BOND REFUND	500.00
** 1 GEEN LTD	SIDEWALK BOND REFUND	800.00
1 OBAID KHAN	VBR BOND REFUND	500.00
<b>INVOICES TOTAL:</b>		<b>1,800.00</b>

**4800-BREWSTER CREEK TIF MUN ACC EXP**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAW BULLETIN PUBLISHING CO	ADVERTISING	625.00
<b>INVOICES TOTAL:</b>		<b>625.00</b>

**5000-WATER OPERATING EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	42.84
1 UNIFIRST CORP	UNIFORM RENTAL	41.47
1 UNIFIRST CORP	UNIFORM RENTAL	41.47
<b>INVOICES TOTAL:</b>		<b>125.78</b>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JULIE INC	QUARTERLY SERVICE FEES	780.11
<b>INVOICES TOTAL:</b>		<b>780.11</b>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	982.77
<b>INVOICES TOTAL:</b>		<b>982.77</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	27.63
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	54.43
1 NICOR GAS	GAS BILL	288.62
1 NICOR GAS	GAS BILL	119.83
1 NICOR GAS	GAS BILL	74.95
<b>INVOICES TOTAL:</b>		<b>565.46</b>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OIL MASTERS	VEHICLE MAINTENANCE	33.99
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENT	669.64

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 703.63

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STARK & SON TRENCHING INC	WATER MAIN/HYDRANT REPAIRS	4,792.00
	<u>INVOICES TOTAL:</u>	<u>4,792.00</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FASTENAL CO	MATERIALS & SUPPLIES	383.26
	<u>INVOICES TOTAL:</u>	<u>383.26</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BP	FUEL PURCHASES	53.90
** 1 WEX BANK	FUEL PURCHASES	976.51
	<u>INVOICES TOTAL:</u>	<u>1,030.41</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	WATER DEPT DOOR HANGERS	155.00
1 WAREHOUSE DIRECT	COFFEE/CREAMER/FOLDERS	187.17
	<u>INVOICES TOTAL:</u>	<u>342.17</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	31.85
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	59.88
	<u>INVOICES TOTAL:</u>	<u>91.73</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY MAINTENANCE FEE	99.00
	<u>INVOICES TOTAL:</u>	<u>99.00</u>

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DENNIS HOLMBERG	REFUND/WATER BILL OVERPAYMENT	27.90
1 DJUNDI KARJADI	REFUND/WATER BILL OVERPAYMENT	47.49
1 PARKVUE REALTY	REFUND/WATER BILL OVERPAYMENT	34.76
1 PRUDENTIAL STARCK	REFUND/WATER BILL OVERPAYMENT	27.04
** 1 JUDITH SMITH	REFUND - W/S OVERPAYMENT	404.12
1 SMITH PARTNERS & ASSOCIATES	REFUND/WATER BILL OVERPAYMENT	148.58

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 689.89

**5100-SEWER OPERATING EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	67.59
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
<u>INVOICES TOTAL:</u>		<u>200.03</u>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JULIE INC	QUARTERLY SERVICE FEES	780.11
<u>INVOICES TOTAL:</u>		<u>780.11</u>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	35.50
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	71.00
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	80.50
<u>INVOICES TOTAL:</u>		<u>187.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTEGRYS ENERGY	ELECTRIC BILL	358.66
1 INTEGRYS ENERGY	ELECTRIC BILL	266.56
1 INTEGRYS ENERGY	ELECTRIC BILL	310.60
1 NICOR GAS	GAS BILL	77.20
1 NICOR GAS	GAS BILL	64.53
1 NICOR GAS	GAS BILL	23.36
1 NICOR GAS	GAS BILL	24.78
1 NICOR GAS	GAS BILL	24.02
1 NICOR GAS	GAS BILL	23.61
1 NICOR GAS	GAS BILL	76.20
1 NICOR GAS	GAS BILL	658.18
1 NICOR GAS	GAS BILL	476.81
1 NICOR GAS	GAS BILL	66.92
<u>INVOICES TOTAL:</u>		<u>2,451.43</u>

**524210-SLUDGE REMOVAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	2,700.00
<u>INVOICES TOTAL:</u>		<u>2,700.00</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STARK & SON TRENCHING INC	WATER MAIN/HYDRANT REPAIRS	1,325.80

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 1,325.80

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	136.35
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	49.23
		<u>INVOICES TOTAL: 185.58</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	1,009.63
		<u>INVOICES TOTAL: 1,009.63</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/CREAMER/FOLDERS	187.17
		<u>INVOICES TOTAL: 187.17</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACCURATE TANK TECHNOLOGIES	CORROSION TESTING	300.00
1 ACCURATE TANK TECHNOLOGIES	CORROSION TESTING	400.00
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	31.86
1 CERTIFIED BALANCE & SCALE CORP	LAB EQUIPMENT CLEANING/CALIBRATION	268.00
1 CHICAGO CHAIN & TRANSMISSION CO	CREDIT - RETURNED ITEMS	-348.00
1 CHICAGO CHAIN & TRANSMISSION CO	EQUIPMENT INSPECTION	75.00
1 CHICAGO CHAIN & TRANSMISSION CO	EQUIPMENT REPAIRS	1,844.58
1 CHICAGO CHAIN & TRANSMISSION CO	MOTOR	944.67
1 WEST SIDE ELECTRIC SUPPLY INC	LIGHTING SUPPLIES	41.70
		<u>INVOICES TOTAL: 3,557.81</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY MAINTENANCE FEE	99.00
		<u>INVOICES TOTAL: 99.00</u>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BOLLER CONSTRUCTION CO INC	WWTP INFLUENT GRINDER	108,720.00
		<u>INVOICES TOTAL: 108,720.00</u>

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE COUNTY SEWER TREATMENT	34.74

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 34.74

**5190-SEWER CAPITAL PROJECTS EXP**

**582025-Sanitary Sewer Evaluation**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TROTTER & ASSOC INC	WTP LOCAL LIMITS ORDINANCE	3,067.00
<u>INVOICES TOTAL:</u>		<u>3,067.00</u>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	525.00
1 UNIFIRST CORP	MATS	12.00
1 UNIFIRST CORP	MATS	12.18
1 UNIFIRST CORP	MATS	12.00
<u>INVOICES TOTAL:</u>		<u>561.18</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	122.40
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	126.00
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	78.09
1 INTEGRYS ENERGY	ELECTRIC BILL	731.95
1 INTEGRYS ENERGY	ELECTRIC BILL	85.98
1 NICOR GAS	GAS BILL	85.23
1 NICOR GAS	GAS BILL	281.01
<u>INVOICES TOTAL:</u>		<u>1,510.66</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOMATED PARKING TECHNOLOGIES I	DIGITAL PAY STATION REPAIRS	799.01
1 AUTOMATED PARKING TECHNOLOGIES I	DIGITAL PARKING RECEIPT PAPER	339.20
<u>INVOICES TOTAL:</u>		<u>1,138.21</u>

**570200-BLDG & GROUNDS IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	METRA STATION EQUIPMENT INSTALLATION	1,928.16
<u>INVOICES TOTAL:</u>		<u>1,928.16</u>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OTIS ELEVATOR CO	ELEVATOR MAINTENANCE	1,080.34

\*\* Indicates pre-issue check.

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1 ROSCOE CO	MATS	97.75
1 TEMPERATURE ENGINEERING INC	MONTHLY MAINTENANCE AGREEMENT	700.00
1 TEMPERATURE ENGINEERING INC	HEATING UNIT REPAIRS	590.29
1 TEMPERATURE ENGINEERING INC	MONTHLY MAINTENANCE AGREEMENT	550.00
<b>INVOICES TOTAL:</b>		<b>3,018.38</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEX MEDIA	ADVERTISING	208.53
<b>INVOICES TOTAL:</b>		<b>208.53</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST CONTROL	PEST CONTROL SERVICES	80.62
1 CRYSTAL MGMT & MAINT SERVICES COR	CLEANING SERVICES - MARCH 2015	550.00
<b>INVOICES TOTAL:</b>		<b>630.62</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTEGRYS ENERGY	ELECTRIC BILL	38.30
1 INTEGRYS ENERGY	ELECTRIC BILL	1,640.17
1 INTEGRYS ENERGY	ELECTRIC BILL	1,734.92
1 NICOR GAS	GAS BILL	1,347.48
1 NICOR GAS	GAS BILL	183.17
1 NICOR GAS	GAS BILL	1,071.21
<b>INVOICES TOTAL:</b>		<b>6,015.25</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALL STAR PRO GOLF	PENCILS	400.03
<b>INVOICES TOTAL:</b>		<b>400.03</b>

**534330-PURCHASES - BAGS/HEADCOVERS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PING	GOLF BAG	140.38
<b>INVOICES TOTAL:</b>		<b>140.38</b>

**534333-PURCHASES - GOLF CLUBS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TAYLOR MADE GOLF CO	GOLF CLUBS	153.02
1 WILSON GOLF DIVISION	GOLF CLUBS	948.85
<b>INVOICES TOTAL:</b>		<b>1,101.87</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH BURRIS	PLUMBING SERVICES	292.00
1 KENNETH BURRIS	BAR SINK EQUIPMENT INSTALLATION	2,450.00

\*\* Indicates pre-issue check.

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**	1 AFFORDABLE SEATING LLC	TABLETOPS FOR BAR FURNITURE	1,288.33
	1 EDWARD DON & CO	BAR EQUIPMENT FOR EXPANSION	6,502.82
		<b>INVOICES TOTAL:</b>	<b>10,533.15</b>

**5510-GOLF MAINTENANCE EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORP	UNIFORM RENTAL	28.44
1 CINTAS CORP	UNIFORM RENTAL	28.44
1 CINTAS CORP	UNIFORM RENTAL	30.39
1 CINTAS CORP	UNIFORM RENTAL	28.44
	<b>INVOICES TOTAL:</b>	<b>115.71</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTEGRYS ENERGY	ELECTRIC BILL	12.78
1 INTEGRYS ENERGY	ELECTRIC BILL	545.00
1 INTEGRYS ENERGY	ELECTRIC BILL	580.00
1 NICOR GAS	GAS BILL	441.26
1 NICOR GAS	GAS BILL	445.00
1 NICOR GAS	GAS BILL	100.00
1 NICOR GAS	GAS BILL	310.00
	<b>INVOICES TOTAL:</b>	<b>2,434.04</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	28.70
1 PRO CHEM INC	MATERIALS & SUPPLIES	196.67
	<b>INVOICES TOTAL:</b>	<b>225.37</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	33.55
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	49.62
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	162.85
1 O'REILLY AUTOMOTIVE INC	EQUIPMENT MAINTENANCE SUPPLIES	160.24
1 REINDERS INC	EQUIPMENT MAINTENANCE SUPPLIES	463.03
	<b>INVOICES TOTAL:</b>	<b>869.29</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS TURFGRASS FOUNDATION	MEMBERSHIP RENEWAL	125.00
	<b>INVOICES TOTAL:</b>	<b>125.00</b>

**5560-GOLF RESTAURANT EXPENSES**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TEMPERATURE ENGINEERING INC	HEATING UNIT REPAIRS	100.00
1 TEMPERATURE ENGINEERING INC	MONTHLY MAINTENANCE AGREEMENT	75.00
<b>INVOICES TOTAL:</b>		<b>175.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRYSTAL MGMT & MAINT SERVICES COR	CLEANING SERVICES - MARCH 2015	85.00
<b>INVOICES TOTAL:</b>		<b>85.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTEGRYS ENERGY	ELECTRIC BILL	6.38
1 INTEGRYS ENERGY	ELECTRIC BILL	272.50
1 INTEGRYS ENERGY	ELECTRIC BILL	290.00
1 NICOR GAS	GAS BILL	222.50
1 NICOR GAS	GAS BILL	50.00
1 NICOR GAS	GAS BILL	200.00
<b>INVOICES TOTAL:</b>		<b>1,041.38</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	35.54
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	137.36
<b>INVOICES TOTAL:</b>		<b>172.90</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	OVEN MAINTENANCE	95.37
<b>INVOICES TOTAL:</b>		<b>95.37</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EUCLID BEVERAGE LTD	BEER PURCHASE	244.60
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	177.60
1 GRECO AND SONS INC	FOOD PURCHASE	204.66
1 GRECO AND SONS INC	FOOD PURCHASE	51.90
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	97.84
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	588.29
<b>INVOICES TOTAL:</b>		<b>1,364.89</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TIME BUSINESS SYSTEMS INC	CABLE TESTING	180.54
<b>INVOICES TOTAL:</b>		<b>180.54</b>

\*\* Indicates pre-issue check.

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**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MICKEY'S LINEN	LINEN SERVICES	139.40
1 MICKEY'S LINEN	LINEN SERVICES	110.12
1 TEMPERATURE ENGINEERING INC	HEATING UNIT REPAIRS	100.00
1 TEMPERATURE ENGINEERING INC	MONTHLY MAINTENANCE AGREEMENT	75.00
<b>INVOICES TOTAL:</b>		<b>424.52</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO STYLE WEDDINGS	ADVERTISING/MARKETING SERVICES	1,500.00
<b>INVOICES TOTAL:</b>		<b>1,500.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRYSTAL MGMT & MAINT SERVICES COR	CLEANING SERVICES - MARCH 2015	85.00
<b>INVOICES TOTAL:</b>		<b>85.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTEGRYS ENERGY	ELECTRIC BILL	6.38
1 INTEGRYS ENERGY	ELECTRIC BILL	272.50
1 INTEGRYS ENERGY	ELECTRIC BILL	290.00
1 NICOR GAS	GAS BILL	222.50
1 NICOR GAS	GAS BILL	50.00
1 NICOR GAS	GAS BILL	200.00
<b>INVOICES TOTAL:</b>		<b>1,041.38</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	35.55
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	198.99
<b>INVOICES TOTAL:</b>		<b>234.54</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	OVEN MAINTENANCE	95.38
<b>INVOICES TOTAL:</b>		<b>95.38</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	99.24
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	97.85
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	378.54

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 575.63

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TIME BUSINESS SYSTEMS INC	CABLE REPAIRS/PRINTER SET-UP	557.75
		<u>INVOICES TOTAL: 557.75</u>

**5580-GOLF MIDWAY EXPENSES**

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	40.21
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	30.69
		<u>INVOICES TOTAL: 70.90</u>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	72.08
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	2,397.00
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY MAINTENANCE FEE	255.00
		<u>INVOICES TOTAL: 2,724.08</u>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	212.35
1 COMCAST	VPN SERVICE	234.40
1 COMCAST	VPN SERVICE	92.40
1 DLS INTERNET SERVICES	INTERNET SERVICES	123.95
1 ESRI INC	GIS SOFTWARE MAINTENANCE	12,400.00
1 SHAVLIK	PATCH MGMT MAINTENANCE RENEWAL	1,120.00
1 TKB ASSOCIATES INC	LASERFICHE SOFTWARE RENEWAL	8,253.00
1 WAVECREST COMPUTING	WEB USAGE REPORTING LICENSE	1,443.00
		<u>INVOICES TOTAL: 23,879.10</u>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BOOKLET ENVELOPES	325.73
		<u>INVOICES TOTAL: 325.73</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRYSTAL MGMT & MAINT SERVICES COR	CLEANING SERVICES - MARCH 2015	2,705.00
1 SIMPLEXGRINNELL	SERVICE AGREEMENT	1,564.82
1 THYSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	1,132.06

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 4/7/2015**

1 THYSSENKRUPP ELEVATOR CORP	ELEVATOR INSPECTIONS	600.00
1 UNIFIRST CORP	MATS	41.80
1 UNIFIRST CORP	MATS	42.43
1 UNIFIRST CORP	MATS	41.80
		<u>INVOICES TOTAL:</u>
		<b>6,127.91</b>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AT&T	TELEPHONE BILL	99.41
1 AT&T	TELEPHONE BILL	65.69
1 CALL ONE	TELEPHONE BILL	2,136.40
1 PAETEC	TELEPHONE BILL	479.42
1 VERIZON WIRELESS	WIRELESS SERVICES	368.82
1 VERIZON WIRELESS	WIRELESS SERVICES	76.02
		<u>INVOICES TOTAL:</u>
		<b>3,225.76</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	725.19
1 INTEGRYS ENERGY	ELECTRIC BILL	65.52
1 NICOR GAS	GAS BILL	305.02
		<u>INVOICES TOTAL:</u>
		<b>1,095.73</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACCUTECH SERVICES	LASERJET PRINTER REPAIRS	192.70
1 ACCUTECH SERVICES	LASERJET PRINTER REPAIRS	30.00
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	90.65
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	259.38
1 WAREHOUSE DIRECT	POCKET FOLDERS/DUSTER	11.24
		<u>INVOICES TOTAL:</u>
		<b>583.97</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BATTERIES PLUS	BATTERIES	99.90
1 GRAINGER	THERMOSTAT GUARD	30.64
		<u>INVOICES TOTAL:</u>
		<b>130.54</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CBT NUGGETS	IT TRAINING	1,188.00
		<u>INVOICES TOTAL:</u>
		<b>1,188.00</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOWN & COUNTRY GARDENS	FLOWERS	86.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 4/7/2015**

INVOICES TOTAL: **86.00**

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CDW GOVERNMENT INC	MICROSOFT SURFACE PRO TABLETS	1,868.50
1 DELL MARKETING L P	COMPUTER REPLACEMENTS	892.16
1 DELL MARKETING L P	COMPUTER REPLACEMENTS	29,469.84
<u>INVOICES TOTAL:</u>		<b>32,230.50</b>

**6100-VEHICLE REPLACEMENT EXPENSES**

**570180-STREETS VEH REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUSH TRUCK CENTERS	AERIAL LIFT TRUCK BODY/EQUIPMENT	71,615.00
<u>INVOICES TOTAL:</u>		<b>71,615.00</b>

**7000-POLICE PENSION EXPENDITURES**

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MESIROW INSURANCE SERVICES INC	FIDUCIARY LIABLILITY RENEWAL	6,496.00
<u>INVOICES TOTAL:</u>		<b>6,496.00</b>

**GRAND TOTAL: 959,774.01**

GENERAL FUND	560,475.80
CAPITAL PROJECTS	3,380.00
MUNICIPAL BUILDING FUND	70,037.37
DEVELOPER DEPOSITS FUND	1,800.00
BREWSTER CREEK TIF MUN ACCT	625.00
WATER FUND	10,586.21
SEWER FUND	124,505.30
PARKING FUND	5,138.21
GOLF FUND	33,517.80
CENTRAL SERVICES FUND	71,597.32
VEHICLE REPLACEMENT FUND	71,615.00
POLICE PENSION FUND	6,496.00
<b>GRAND TOTAL</b>	<b>959,774.01</b>

\*\* Indicates pre-issue check.



**CASH & INVESTMENT REPORT**  
**February 28, 2015**

Fund	1/31/2015	Receipts	Disburse- ments	2/28/2015
General	11,742,980	1,458,864	2,108,203	11,093,641
MFT	3,593,504	97,732	0	3,691,236
Debt Service	548,449	119,502	400	667,551
Capital Projects	1,040,166	72	11,750	1,028,488
Municipal Building	1,437,175	74	0	1,437,249
Developer Deposits	6,218,157	176	3,545	6,214,788
Town Center TIF	457,062	18	0	457,079
59 & Lake TIF	0	0	0	0
BC Municipal TIF	486,274	33	33,159	453,148
Bluff City Tif Municipal	3,892	0	0	3,893
Water	23,842,657	505,123	624,631	23,723,148
Sewer	24,666,389	261,947	280,136	24,648,200
Parking	113,259	15,303	14,892	113,670
Golf	1,890,038	18,150	111,470	1,796,718
Central Services	825,117	85,111	50,776	859,452
Vehicle Replacement	2,887,833	50,587	0	2,938,419
<b>TOTALS</b>	<b>79,752,951</b>	<b>2,612,691</b>	<b>3,238,961</b>	<b>79,126,681</b>

Detail of Ending Balance			2/28/2015
Cash	Investments	Net Assets/Liab.	2/28/2015
3,519,785	7,774,763	(200,907)	11,093,641
1,352,227	2,197,204	141,805	3,691,236
207,155	460,054	342	667,551
88,496	820,435	119,557	1,028,488
359,121	797,546	280,582	1,437,249
445,981	4,991,063	777,744	6,214,788
85,885	190,735	180,459	457,079
0	0	0	0
148,397	329,563	(24,812)	453,148
1,208	2,683	2	3,893
1,056,285	2,345,602	20,321,262	23,723,148
674,723	1,498,220	22,475,257	24,648,200
8,173	18,150	87,347	113,670
0	0	1,796,718	1,796,718
242,003	537,447	80,002	859,452
380,794	845,677	1,711,949	2,938,419
<b>8,570,233</b>	<b>22,809,141</b>	<b>47,747,306</b>	<b>79,126,681</b>

BC Project TIF	5,372,356	2,807	2,081,370	3,293,794
Bluff City Project TIF	15	0	0	15
Bluff City SSA Debt Srv.	374,347	3	27,893	346,456
Police Pension	33,424,515	772,175	96,752	34,099,938

  
 Jeff Martynowicz  
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT  
REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND  
FISCAL YEAR 2014/15 as of February 28, 2015

Fund	Revenues				Expenditures			
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	17,812,563	22,165,693	80.36%	83.02%	18,815,945	22,520,430	83.55%	84.02%
MFT	1,278,432	1,188,990	107.52%	91.98%	0	250,000	0.00%	0.00%
Debt Service	1,555,184	1,754,644	88.63%	82.65%	1,957,488	1,959,688	99.89%	99.87%
Capital Projects	826,623	2,501,421	33.05%	0.42%	3,764,405	6,764,261	55.65%	59.05%
Municipal Building	9,208	1,400	657.71%	1460.73%	3,100	518,000	0.60%	0.00%
Developer Deposits	76,937	20,912	367.91%	72.11%	90,936	616,751	14.74%	3.13%
Town Center TIF	317	0	100.00%	100.00%	0	0	0.00%	0.00%
Bluff City SSA	452,878	1,008,420	44.91%	44.32%	1,034,564	1,220,000	84.80%	84.04%
59 & Lake TIF	0	74,000	0.00%	0.00%	0	74,000	0.00%	25.03%
Bluff City Municipal TIF	819	1,200	68.24%	77.01%	0	0	0.00%	0.00%
Bluff City Project TIF	12,773	2,182,500	0.04%	1.13%	12,767	2,182,500	0.58%	1.14%
Brewster Creek Municipal TIF	568,384	500,300	113.61%	102.06%	377,040	504,357	74.76%	73.12%
Brewster Creek Project TIF	4,626,425	4,290,500	107.83%	93.27%	4,808,525	4,305,750	111.68%	102.41%
Water	5,743,659	8,544,613	67.22%	69.23%	5,159,880	9,432,416	54.70%	61.45%
Sewer	2,953,488	3,281,625	90.00%	103.61%	3,072,596	4,009,193	76.64%	79.69%
Parking	190,695	230,000	82.91%	80.40%	197,454	279,742	70.58%	97.56%
Golf	1,708,319	2,491,050	68.58%	71.82%	1,965,573	2,471,723	79.52%	78.94%
Central Services	851,934	1,021,263	83.42%	80.10%	791,908	1,165,598	67.94%	75.80%
Vehicle Replacement	561,436	644,770	87.08%	58.13%	494,141	644,500	76.67%	53.85%
Police Pension	3,793,593	2,012,526	188.50%	129.07%	989,108	2,012,526	49.15%	42.89%
Subtotal	43,023,667	53,915,827	79.80%	76.05%	43,535,428	60,931,435	71.45%	73.83%
Less Interfund Transfers	(2,695,935)	(3,360,309)	80.23%	73.09%	(2,695,935)	(3,360,309)	80.23%	73.09%
Total	40,327,732	50,555,518	79.77%	76.25%	40,839,493	57,571,126	70.94%	73.88%

VILLAGE OF BARTLETT TREASURER'S REPORT  
MAJOR REVENUE BUDGET COMPARISONS  
FISCAL YEAR 2014/15 as of February 28, 2015

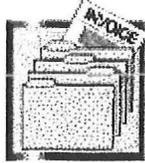
Fund	Current Year		Prior YTD	
	Actual	Budget	Percent	%
Property Taxes	8,406,411	9,692,526	86.73%	83.98%
Sales Taxes (General Fund)	1,747,180	2,075,000	84.20%	85.65%
Income Taxes	3,164,996	4,042,750	78.29%	81.64%
Telecommunications Tax	963,172	1,300,000	74.09%	78.06%
Real Estate Transfer Tax	438,268	410,000	106.89%	104.44%
Building Permits	421,503	435,600	96.76%	128.71%
MFT	1,275,282	1,188,490	107.30%	91.91%
Water Charges	5,487,060	6,800,000	80.69%	83.25%
Sewer Charges	2,678,217	3,220,000	83.17%	83.89%
Interest Income	88,066	43,200	203.86%	130.58%
Gas Utility Tax	680,156	1,095,000	62.11%	70.00%
Electric Utility Tax	497,824	610,000	81.61%	83.51%

**VILLAGE OF BARTLETT TREASURER'S REPORT  
 GOLF FUND DETAIL (Excluding Capital Projects)  
 FISCAL YEAR 2014/15 as of February 28, 2015**

Fund	Current Year		Percent
	Actual	Budget	
<b>Golf Program</b>			
Revenues	999,333	1,525,050	65.53%
Expenses	1,195,508	1,495,904	79.92%
Net Income	(196,174)	29,146	-673.07%
<b>F&amp;B - Restaurant</b>			
Revenues	95,996	128,000	75.00%
Expenses	253,174	321,466	78.76%
Net Income	(157,179)	(193,466)	81.24%
<b>F&amp;B - Banquet</b>			
Revenues	512,053	725,000	70.63%
Expenses	466,111	590,992	78.87%
Net Income	45,943	134,008	34.28%
<b>F&amp;B - Midway</b>			
Revenues	100,937	113,000	89.32%
Expenses	50,781	63,361	80.15%
Net Income	50,156	49,639	101.04%
<b>Golf Fund Total</b>			
Revenues	1,708,319	2,491,050	68.58%
Expenses	1,965,573	2,471,723	79.52%
Net Income	(257,254)	19,327	-1331.06%

## Sales Taxes

<b>Month</b>	<b>FY 10/11</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
May	146,546	126,506	175,701	173,657	178,983
June	137,130	164,604	195,692	193,303	201,968
July	176,678	165,519	190,898	186,097	188,547
August	180,229	177,919	180,797	184,425	190,872
September	177,173	187,893	182,163	189,650	183,399
October	168,710	177,758	165,188	170,530	188,055
November	162,303	161,152	181,865	174,037	179,846
December	171,232	164,341	165,852	153,005	163,529
January	166,523	167,926	168,154	210,506	187,865
February	171,856	157,086	147,189	151,678	
March	168,981	177,777	147,039	128,886	
April	132,397	152,124	162,595	153,553	
<b>Total</b>	<b>1,959,758</b>	<b>1,980,605</b>	<b>2,063,133</b>	<b>2,069,327</b>	<b>1,663,065</b>
<b>% increase</b>	<b>-7.33%</b>	<b>0.86%</b>	<b>4.17%</b>	<b>0.30%</b>	<b>1.70%</b>
<b>Budget</b>	<b>1,950,000</b>	<b>1,950,000</b>	<b>1,975,000</b>	<b>2,010,000</b>	<b>2,075,000</b>



**Vendor Warrants**

[Vendor Home](#)

**BARTLETT VILLAGE TREASURER**



[Summary](#) [Contracts](#) [Payments](#)

**Warrant/EFT#: EF 0007401**

Fiscal Year:	2015	Issue Date:	03/09/15	
Warrant Total:	\$187,865.37	Warrant Status:		
<b>Agency</b>	<b>Contract</b>	<b>Invoice</b>	<b>Voucher</b>	<b>Agency Amount</b>
492 - REVENUE		AG768273	5AG768273	\$187,865.37

**IOC Accounting Line Details**

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$187,865.37	DISTRIBUTE MUNI/CNTY SALES TAX

**Payment Voucher Description**

Line	Text
<b>1</b>	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 03/07/2015
<b>2</b>	MUNICIPAL 1 % SHARE OF SALES TAX
<b>3</b>	LIAB MO: DEC. 2014 COLL MO: JAN. 2015 VCHR MO: MAR. 2015
<b>4</b>	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
<b>61</b>	MUNICIPAL 1 % SHARE OF SALES TAX

Click [here](#) for assistance with this screen.

## MOTOR FUEL TAX

Month	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
May	89,807	85,450	89,115	104,788	106,665
June	86,890	83,830	75,066	71,924	80,212
July	82,123	78,002	87,721	84,361	89,915
August	89,014	90,041	87,924	99,063	61,056
September	86,580	88,420	76,347	70,076	83,006
October	99,672	79,216	83,510	90,026	89,337
November	73,018	88,011	89,027	77,655	90,552
December	93,136	92,981	85,014	103,117	103,771
January	89,163	115,721	82,788	90,866	97,525
February	96,459	83,346	70,348	83,687	74,031
March	77,675	84,943	83,251	65,802	
April	89,807	82,622	70,866	75,969	
<b>Subtotal</b>	<b>1,053,344</b>	<b>1,052,583</b>	<b>980,978</b>	<b>1,017,334</b>	<b>876,070</b>
Plus:					
High Growth	46,918	29,046	29,031	37,678	37,682
Jobs Now	179,796	179,796	179,796	179,796	359,592
<b>Total</b>	<b>1,280,058</b>	<b>1,261,425</b>	<b>1,189,805</b>	<b>1,234,808</b>	<b>1,273,344</b>
Budget	1,015,000	1,250,000	1,250,000	1,175,000	1,188,990
Annual Inc in \$ w/o High Growth	<b>1.50%</b>	<b>-0.07%</b>	<b>-6.80%</b>	<b>3.71%</b>	<b>0.06%</b>



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets  
217-782-1662

Municipality Report

March 3, 2015

Bartlett

## **MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR FEBRUARY, 2015**

Beginning Unobligated Balance		<b>\$4,198,253.83</b>
Motor Fuel Tax Allotment	\$74,030.54	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		<b>\$74,030.54</b>
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		<b>\$4,272,284.37</b>

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**PROCESSED TRANSACTIONS:**

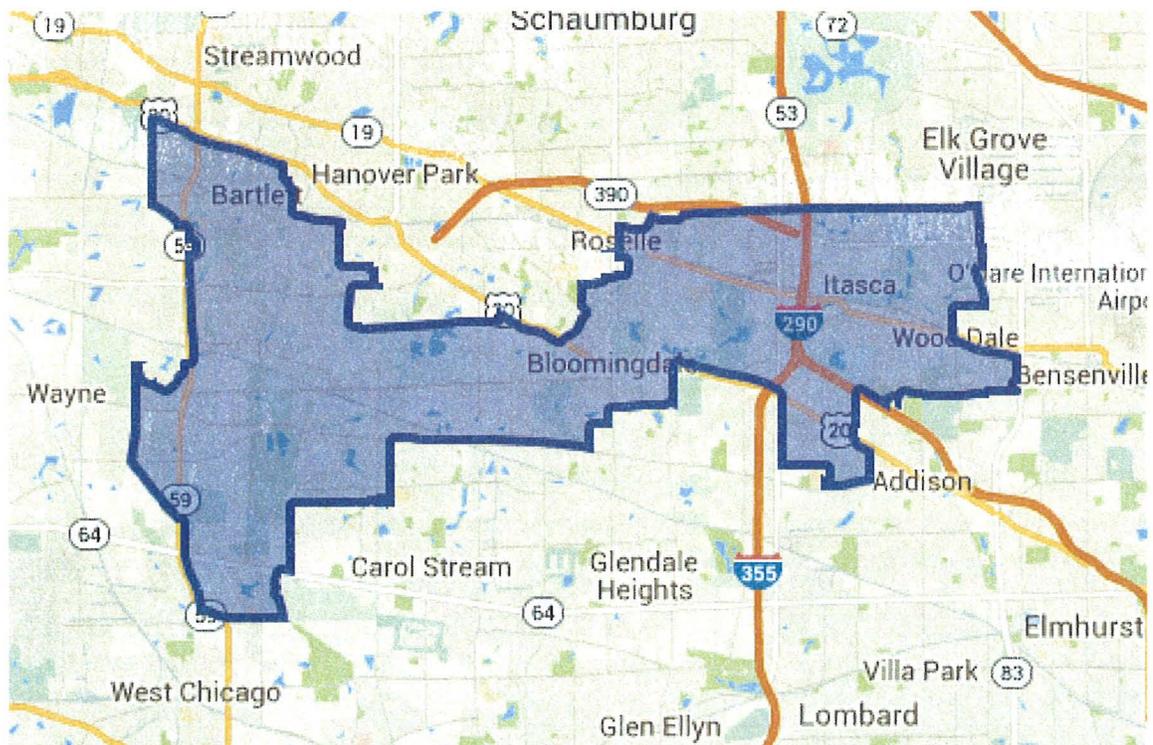
# Memorandum

**To:** Village President and Trustees  
**From:** Scott Skrycki, Assistant to the Administrator  
**Date:** 3/31/2015  
**Re:** Town Hall Visit

---

Representative Christine Winger asked if she could introduce herself to the Village Board, Staff, and Community at one of the Village Board Meetings. Representative Winger was invited to introduce herself at the Town Hall portion on April 7, 2015. Representative Winger was sworn into office this year and represents the 45<sup>th</sup> District.

## Illinois State Representative Christine Winger's District







## Agenda Item Executive Summary

Item Name Bartlett Hills Change Order #1 Committee or Board Board

### BUDGET IMPACT

Amount:	\$12, 979.35	Budgeted	no
List what fund	Municipal Building Fund		

### EXECUTIVE SUMMARY

Building, Golf and Administration Staff and the architect have received and reviewed a revised cost proposal from Walter Daniels Construction Company for a change order relative to the Bartlett Hills construction. The revision accounts for seven items. After accounting for the contingency and allowances of \$11,500, the total amount of the change order is \$12,979.35.

The total cost of this project including the change order is \$188,479.35. The project was completed on time and \$61,520.65 under the original project budget.

### ATTACHMENTS (PLEASE LIST)

Resolution 2015- \_\_\_ A Resolution Approving of Change Order Number 1 to the Contract Between the Village of Bartlett and Walter Daniels Construction Company, Inc.

### ACTION REQUESTED

For Discussion Only \_\_\_\_\_  
 Resolution \_\_\_x\_\_\_  
 Ordinance \_\_\_\_\_  
 Motion:

I move to approve Resolution 2015- \_\_\_ A Resolution Approving of Change Order Number 1 to the Contract Between the Village of Bartlett and Walter Daniels Construction Company, Inc.

Staff: Paula Schumacher Date: March 19, 2015  
Assistant Village Administrator

# Memorandum

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**To:** Valerie L. Salmons, Village Administrator  
**From:** Paula Schumacher, Assistant Village Administrator  
**Date:** 4/1/2015  
**Re:** Bartlett Hills Construction Change Order

---

Staff, and the architect have received and reviewed a revised cost proposal from Walter Daniels Construction Company relative to the Bartlett Hills construction. The change order accounts for several items, some of the items were anticipated at the time of bidding, others have arisen since the construction began. After accounting for the contingency and unused allowances, of \$11,500 the total amount of the change order is \$12,979.35. Many of the items that necessitated the change order were due to hidden conditions or unseen deterioration of the existing building. The total cost of this project including the change order is \$188,479.35. The project was completed on time and \$61,520.65 under the original project budget.

A summary of the change order items is listed below:

- Structural Repairs \$5,732.40

In the Banquet Room the roof was not supported by the existing girder truss, but rather the exterior wall. This could not be determined from the existing building plans and could not be seen until the drywall ceiling was removed. The wall we intended to move for the expansion was a load bearing wall. With the addition of header beams to support the roof and the use of existing steel columns, the wall could be safely removed for the expansion. The architect worked with the contractor to do this work on a time and materials basis which significantly reduced the cost.

- New Bar Top \$3,437.17

The laminate for the new bar top. This item was anticipated from the direction the Village Board gave at the time of awarding the bid.

- Partition System Track \$2,262.65

It was determined that the existing partition track system could be modified so as to match the existing wall partitions. This allowed the columns to be reduced in size and opened up additional floor space. A soffit was constructed to house the tracking system for the partition.

- Repair Bar Soffit \$5,991.02

The soffit in the bar area was pulling away from the ceiling and in danger of collapse. This was not visible, but discovered when the ceiling was removed in the bar area. The soffit had to be completely removed and replaced. The drywall around the existing soffit was deteriorated and required replacement as well.

- Electrical Revisions \$3,859.83

The trim around the light fixtures at the bar were no longer available so new trim was required. Also to better service the bar area additional outlets for cable and electricity were installed in the bar area at our request. Two cable TV outlets were relocated and two were added. Two additional electricity outlets and a new under cabinet light was added at the bar. The architect worked with the contractor to lower the cost of these items.

- Bar Tile, Wall and Flooring \$2,878.91

The existing bar structure was significantly deteriorated from water seepage and mold buildup over the years. The entire bottom track was corroded and required replacement. The existing floor behind the bar was delaminating as well. The extent of the water damage was not revealed until the sink was removed. The contractor rebuilt the existing walls and removed and reinstalled a new floor. To prevent future water seepage, a 12" high ribbon of cement board was installed at the base of the wall along with water resistant plaster then both were covered with a fiberglass reinforced panel.

- Replace Bar Ceiling Tile \$2,643.40

The existing ceiling tiles in the bar area were too discolored and smoke stained to match with the new area. All the ceiling tiles were replaced and the grid was repainted. The Bartlett Hills staff assisted with the grid painting to reduce the cost of this item.

- Wood Flooring \$2,326.03 **credit**

There was a \$9,000 allowance in the bid for a wood floor in the bar area. The floor selected cost \$6,673.97 for the credit of \$2,326.03.

RESOLUTION NO. 2015 - \_\_\_\_\_

**A RESOLUTION APPROVING OF CHANGE ORDER NUMBER 1  
TO THE CONTRACT BETWEEN THE VILLAGE OF BARTLETT  
AND WALTER DANIELS CONSTRUCTION COMPANY, INC.**

---

**WHEREAS**, the Village of Bartlett (the "Village") and Walter Daniels Construction Company, Inc. (the "Contractor") entered into a Standard Form of Agreement between Owner and Contractor dated November 18, 2014 (the "Contract") for the construction of two additions and certain renovation work to the Bartlett Hills Clubhouse (the "Project"), in the original contract amount of \$175,500.00 (the "Original Contract Sum"); and

**WHEREAS**, the Contract included a contingency and allowance amounts of \$11,500 for unforeseen and other conditions inherent in a renovation project, and for certain items to be priced when material selections were made, and in fact there were a series of changes necessitated by concealed conditions and material selections made, some of which resulted in an extra or additional cost, and some of which resulted in a credit or reduction in cost, that when combined result in a net increase to the Original Contract Sum of \$12,979.35, as set forth in Change Order Number 1 attached hereto as Exhibit A and expressly incorporated herein; and

**WHEREAS**, the Village's architect, Mark Lindstrom of Lindstrom Associates, LLC, designed the Project based on the Village's original construction drawings of the existing Bartlett Hills Clubhouse improvements that did not indicate that the weight of the existing roof trusses were bearing on the outside veranda wall scheduled to be removed; and

**WHEREAS**, when certain drywall walls and ceilings which concealed the existing roof trusses were removed, it was discovered that the existing original drawings were incorrect and did not reflect as-built conditions and a structural engineer was retained and prepared a report recommending additional structural components be added to ensure that the Project is structurally sound, which is described more fully in the attached Change Order Number 1 under the heading Bartlett Hills Expansion Change Order Summary (the "Summary") as CP-1, which is expressly incorporated herein (the "Extra Structural Work"); and

**WHEREAS**, the additional cost of providing the Extra Structural Work listed on the last page of the Summary as CPCO 1 under the heading "Revised Proposal", is \$5,732.40; and

**WHEREAS**, the base bid for the Project provided for the matching of the existing bar top for the expanded bar and an alternate for granite countertops, which alternate was rejected; and

**WHEREAS**, due to the condition and age of the existing bar top, it would be impossible to match, so a new laminate top with wooden molding was selected, as described more fully in the Summary under CP-2 at a cost of \$3,437.17 as listed on the last page of the Summary as CPCO 2 (the "New Laminate Bar Top"); and

**WHEREAS**, the wood floor material selected for the bar room was less than the allowance amount for that work included in the original Contract Sum as described in the Summary under CP-3, which resulted in a credit/deduction of \$2,326.03 as listed on the last page of the Summary as CPCO 3; and

**WHEREAS**, a revision to the room partitions as described in the Summary under CP-4 resulting in a credit of \$237.50 as listed on the last page of the Summary as CPCO 4; and

**WHEREAS**, when the ceiling and walls in the bar room were removed it was determined that the existing bar soffit was pulling away from the ceiling and in danger of collapse, necessitating that the existing soffit structure be removed, redesigned and rebuilt, as more fully described in the Summary under CP-5 (the "Repair Bar Soffit Work"); and

**WHEREAS**, the additional cost of providing the Repair Bar Soffit Work (CP-5) is \$3,678.56 as listed on the last page of the Summary as CPCO 5; and

**WHEREAS**, the Contractor advised and the Architect confirmed that matching trim for around the existing light fixtures could not be purchased and Village staff determined the additional electrical outlets and cable TV outlets for televisions in the bar/lounge would be less costly to add to the Project during construction rather than to add after construction was completed; and

**WHEREAS**, the new light trim and the additional outlets and cable TV outlets are collectively referred to herein as the "Extra Electrical Work" and are more fully described in the Summary as CP-6; and

**WHEREAS**, the net additional cost of providing the Extra Electrical Work after deducting all appropriate electrical credits, listed on the last page of the Summary as CPCO 6, is \$3,859.83; and

**WHEREAS**, with the existing bar disassembled to add a new bar top, it was discovered that the top and sinks behind the bar concealed various water damage to the base, bar walls and to the tile behind the bar (the "Extra Bar Work") more fully described in the Summary under CP-7; and

**WHEREAS**, the additional cost to complete the Extra Bar Work (CP-7) is \$2,643.42 as listed on the last page of the Summary as CPCO 7; and

**WHEREAS**, due to nicotine stains, overall aging and discoloration of the existing ceiling tiles in the bar room, it was discovered that the existing ceiling tiles did not match the new ceiling tiles that had to be replaced in the addition area, thereby requiring the ceiling tiles in the bar room to be fully replaced as more fully described in the Summary as CP-8 (the "Extra Ceiling Tile Work"); and

**WHEREAS**, the additional cost of providing the Extra Ceiling Tile Work is \$2,312.46, as listed on the last page of the Summary as CPCO 8; and

**WHEREAS**, while performing the Repair Bar Soffit Work (CP-5), it was discovered that the drywall behind the existing soffit was deteriorated and required replacement to match the surface of the new drywall being installed as more fully described in the Summary as CP-9 (the "Bar Room Drywall Replacement Work"); and

**WHEREAS**, the additional cost of providing the Bar Room Drywall Replacement Work is \$2,312.46, as listed on the last page of the Summary as CPCO 9; and

**WHEREAS**, to match the existing partitions, one new partition was eliminated (CP-4), and the existing partition track, soffit and column were modified from the original design to open up floor space and sight lines, and provide sounding proofing, as more fully described in the Summary as CP-10 (the "Repair and Rebuild Operable Partition Track Soffit Work"); and

**WHEREAS**, the additional cost for the Repair and Rebuild Operable Partition Track Soffit Work is \$2,500, as listed on the last page of the Summary as CPCO 10; and

**WHEREAS**, applying the Project contingency and allowance totaling \$11,500, which amount was included in the original Contract Sum of \$175,500, the net additional cost of the series of changes (CP-1 through CP-10) to the Contract included in Change Order Number 1 is \$12,979.35; and

**WHEREAS**, the amended Contract Sum for the Project with Change Order Number 1 is \$188,479.35;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett (the "Board"), Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Board hereby finds and determines that the circumstances necessitating the series of changes to the scope of the Work and Project included in Change Order Number 1 were not reasonably foreseeable at the time the Contract was signed; that Change Order Number 1 is germane to the original Contract as signed; and/or that Change Order Number 1 is in the best interest of the Village and is authorized by law.

**SECTION TWO:** That Change Order Number 1 attached hereto as Exhibit A, which adds the net amount of \$12,979.35 to the Contract Sum for the Project is hereby approved, and the Village Administrator is hereby authorized and directed to sign Change Order Number 1 on behalf of the Village, making the new Contract Sum, including Change Order Number 1, \$188,479.35.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:  
NAYS:  
ABSENT:

PASSED:  
APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2015 - \_\_\_\_\_ enacted on \_\_\_\_\_, 2015 and approved on \_\_\_\_\_, 2015 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



# AIA® Document G701™ – 2001

## Change Order

<b>PROJECT:</b>	Bartlett Hills Expansion 800 W. Onieda Bartlett, IL 60103	<b>CHANGE ORDER NUMBER:</b>	1	<b>OWNER</b>	<input checked="" type="checkbox"/>
		<b>DATE:</b>	24-Mar-15	<b>ARCHITECT</b>	<input checked="" type="checkbox"/>
		<b>ARCHITECT'S PROJECT NO.:</b>		<b>CONTRACTOR</b>	<input checked="" type="checkbox"/>
<b>TO CONTRACTOR:</b>	Walter Daniels Const Co. Inc. 6316 N. Northwest Highway Chicago, IL 60631	<b>CONTRACT DATE:</b>	18-Nov-14	<b>FIELD</b>	<input checked="" type="checkbox"/>
		<b>CONTRACT FOR:</b>	Construction	<b>OTHER</b>	<input type="checkbox"/>

The Contract is changed as follows:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

See attached summary and supplemental information.

The original (Contract Sum) (Guaranteed maximum Price) was	\$	175,500.00
Net change by previously authorized Change orders	\$	0.00
The (Contract Sum) (Guaranteed maximum Price) prior to this Change order was	\$	0.00
The (Contract Sum) (Guaranteed maximum price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$	12,979.35
The new (Contract Sum) (Guaranteed maximum Price) including this Change order will be	\$	188,479.35

The Contract Time will be (increased) decreased) (unchanged) by ( 0 ) days.  
 The date of Substantial Completion as of the date of this Change Order therefore is 13-Mar-15

*NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.*

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<b>Lindstrom Associates, LLC</b> <b>ARCHITECT</b> (Firm Name) 776 Dunmore Lane, Bartlett, IL <b>Address</b>	<b>Walter Danieles Construction</b> <b>CONTRACTOR</b> (Firm Name) 6316 N. Northwest Hw, Chicago, IL <b>Address</b>	<b>Village of Bartlett</b> <b>OWNER</b> (Firm Name) 228 S. Main Street <b>Address</b>
_____ <b>BY</b> (Signature) Mark Lindstrom (Typed name)	_____ <b>BY</b> (Signature) Ed Arnolde (Typed name)	_____ <b>BY</b> (Signature)  (Typed name)
_____ <b>DATE</b>	_____ <b>DATE</b>	_____ <b>DATE</b>

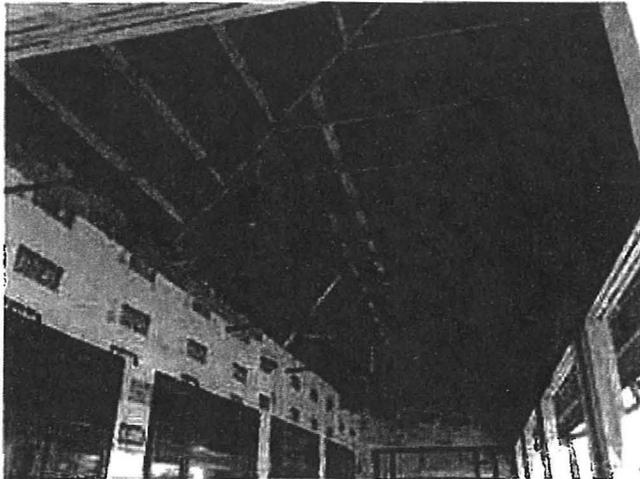
**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

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## **Bartlett Hills Expansion Change Order Summary**

### **CP-1 Install Structural Headers at Banquet Expansion area (Differing Site Condition)**

The original drawings indicated that roof trusses were bearing on the outside veranda wall. After the ceiling was removed it was noted that the roof trusses appeared to be bearing on the wall scheduled to be removed (see below).



To confirm whether or not the wall scheduled to be removed was a bearing wall a Structural Engineer was consulted. The Structural Engineer determined (see attached report) that the wall scheduled to be removed was in fact a load bearing wall. The report indicated that headers had to be installed between the existing columns to carry the roof load. Contractor installed the headers as prescribed in the report.

### **CP-2 Install new Bar top in lieu of extending existing (Differing Site Condition)**

Due to the condition and age of the existing bar tops it would be impossible to match the existing surfaces due to deterioration and scarring. Originally both the bar and banquet bar tops were estimated to be replaced but it was determined that only the Bar was necessary at this time.

### **CP-3 Bar Flooring (Other)**

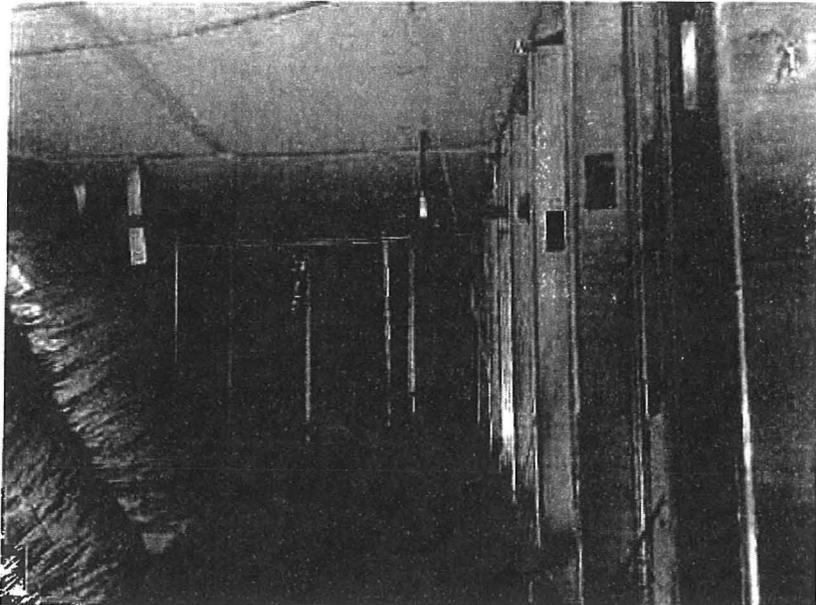
There was an allowance of \$9,000.00 for the proposed wood floor in the bar area. The floor selected from Contractor provided samples cost \$6,674.00 for a savings of (\$2,326.00).

#### **CP-4 Operable Partitions (Owner Request)**

It was determined that the accordion type operable partitions indicated on the drawings were not required due to the fact that one of the partition systems was to be eliminated. It was determined that one of the track systems would be modified to accept new partitions in lieu of the specified accordion type. The line item amount for the originally specified partitions was \$6,456.00. The revised modified track and partition system is at \$6,278.65 for a savings of (\$237.35).

#### **CP-5 Revise and rebuilt Bar Soffit (Differing Site Condition)**

After the ceiling was removed in the Bare area it was discovered the bar soffit was pulling away from the ceiling that it was attached to and in danger of collapse (see picture below).



As you can see from the picture the screws they used to attach the track to the ceiling were pulling away and some attempt was made to secure it by wiring the soffit to the ceiling.

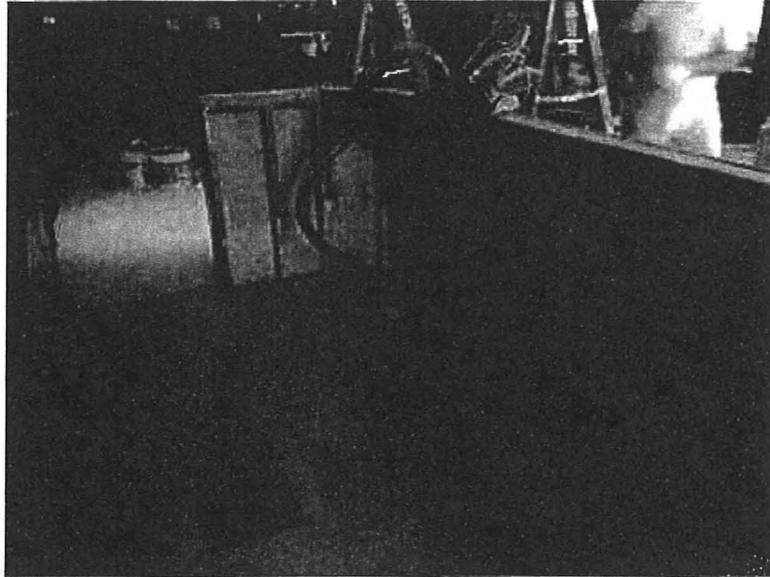
Due to the condition of the soffit and for the safety of patrons the soffits structure had to be removed and replaced.

#### **CP-6 Electrical Revisions (Other)**

Miscellaneous electrical enhancements were done to better service the lounge area. The trim around the light fixtures at the bar were no longer available so new trim was required to be installed. Four new cable TV outlets were installed along with receptacles for TV's. Two existing cable TV outlets and receptacles were relocated to facilitate new TV configurations. Two additional outlets and a new under cabinet light fixture were added at the bar for new equipment being installed.

**CP-7 Rebuild Bar walls and replace flooring (Differing Site Condition)**

During demolition it was noted that the existing bar structure was severely deteriorated from water spillage over the years as seen in the picture below.



The entire bottom track was corroded and required complete replacement. Additionally, the existing floor was delaminating and in disrepair. Contractor rebuilt the existing walls and removed and re-installed a new floor. To alleviate any future deterioration a 12" high ribbon of Durarock Cement Board was installed at the base of the wall along with water resistant plaster board above that and then both were covered with a fiberglass reinforced panel (FRP)..

**CP-8 Replace Bar Ceiling Tile (Differing Site Condition)**

Due to the age and discoloration of the existing ceiling tile in the bar area in order there was no way to match the existing with new, therefore new ceiling tile was required. Since the existing ceiling grid was severely nicotine stained the grid required cleaning and was repainted to match the new ceiling grid installed.

**CP-9 Repalce bar Soffit Drywall (Differing Site Condition)**

During rebuilding of the soffit the remaining existing drywall was in a deteriorated state and required replacement to match the surfaces of the new drywall being installed.

**CP-10 Repair and rebuild Operable Partition Track Soffit (Owner Request)**

By agreeing to utilize the existing partition system a new track had to be added so the partitions could make it around the existing column and track to the outside wall. This required that the existing track be modified to accept the new partitions that are added to close in the extend space. In order for this operation to work a track support system had to be constructed.



Once the support system was installed a soffit was built around it to match the existing adjacent surfaces.

### Bartlett Hills Expansion Change Order Summary

	<b>Work Description</b>	<b>Original Proposal</b>	<b>Revised Proposal</b>
CPCO 1	Structural Repairs	\$11,029.25	\$5,732.40
CPCO 2	New Bar Top	\$6,419.69	\$3,437.17
CPCO 3	Wood Flooring	(\$2,326.03)	(\$2,326.03)
CPCO 4	Revise Operable Partitions	(\$1,223.11)	(\$237.35)
CPCO 5	Repair Bar Soffit	\$3,678.56	\$3,678.56
CPCO 6	Add Electrical	\$3,859.83	\$3,859.83
CPCO 7	Bar Tile and Bar Wall	\$2,878.91	\$2,878.91
CPCO 8	Replace Bar Ceiling Tile	\$2,643.40	\$2,643.40
CPCO 9	Repace Bar Drywall	\$2,312.46	\$2,312.46
CPCO 10	Build Soffit for track	\$2,896.76	\$2,500.00
	Contingency/Allowances	(\$11,500.00)	(\$11,500.00)
	<b>Total</b>	<b>\$20,669.72</b>	<b>\$12,979.35</b>



**DG STRUCTURAL ENGINEERING LLC**

75 EXECUTIVE DRIVE, SUITE 127, AURORA, IL 60504. VOICE: (708) 668 -1380.

January 20, 2015

Brian Goralski  
The Village of Bartlett  
228 S Main Street  
Bartlett, IL 60103

Re: Bartlett Hills Country Club – Lounge and Banquet Expansion - Wall Removal

Dear Mr. Goralski,

We have examined the proposal to remove existing exterior walls at North West and South West corners of the building as part of the subject project. We examined the existing structural drawings and also inspected the conditions at site on January 16, 2015. Our opinions and recommendations are summarized below.

**South West Exterior Wall:** At this location we observed that existing roof trusses appear to be supported by the existing girder truss labelled JT2 in the structural drawings, which is a two-ply truss, and are connected to it by means of hanger connectors. Hence in our opinion the exterior wall at this location which is proposed to be removed does not support the roof structure and is not a load bearing wall, and can be removed without modification to the roof structure at this location.

**North West Exterior Wall:** At this location we observed that existing roof trusses do not appear to be supported by the existing girder truss labelled JT5 in the structural drawings. The truss JT2 is not a two-ply truss and the roof trusses are not connected to it by means of hanger connectors. Hence in our opinion the exterior wall proposed to be removed supports the roof trusses and is a load bearing wall at this location. However this wall can be removed as proposed by providing header beams in place of the load bearing walls. The header beams need to be (3)-LVL 1 3/4"x14" and should be supported at the locations of the existing steel posts in the column, by means of 4x6 wood posts. The posts and header beams are to be centered on the column line at the existing wall that is to be removed.

Please do not hesitate to call us at (708) 668-1380 if you need any further clarifications.

Sincerely,

Deepak Gidwani, P.E., S.E.  
Principal Structural Engineer  
DG Structural Engineering LLC



(LICENSE EXP. 11/30/2016)



# Memo

DATE: March 31, 2015

TO: Valerie Salmons  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: 2015 – 2018 Biosolids Removal Contract

At the wastewater treatment plant we are required to dispose of the biosolids that are generated. The biosolids are land applied to farm fields for fertilizer. Since 1990 Synagro Central LLC. has been performing this service for the Village through a verbal agreement.

Synagro would like to formalize the agreement through a three year contract for biosolids removal. They are proposing to charge the Village \$19.25/CY for FY 2015-16 with annual adjustments based on the Non-Seasonally Adjusted Consumer Price Index. The Village averages approximately 1,825 cubic yards per year. With the addition of the centrifuge and future inline grinder, we believe we will be able to reduce the amount of biosolids to dispose of to less than 1,800 CY.

Synagro Central LLC. has been performing this service for the Village for many years and has done a good job therefore we recommend that we proceed with this three year contract. We did receive proposals from Stewart Spreading and Dahm Companies and their prices were \$30 & \$37.75/CY therefore Synagro is also lowest cost option.

**MOTION:**

I MOVE TO APPROVE RESOLUTION 2015-\_\_\_\_, A RESOLUTION APPROVING A THREE YEAR AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND SYNAGRO CENTRAL LLC.

**RESOLUTION 2015 - \_\_\_\_\_**

**A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE  
VILLAGE OF BARTLETT AND SYNAGRO CENTRAL, LLC**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The agreement between the Village of Bartlett and Synagro Central, LLC dated as of April 7, 2015 (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 7, 2015

APPROVED: April 7, 2015

---

Kevin Wallace, Village President

ATTEST:

---

Lorna Gilles, Village Clerk

### CERTIFICATION

I, Lorna Gilles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2015 - \_\_\_\_\_ enacted on April 7, 2015 and approved on April 7, 2015 as the same appears from the official records of the Village of Bartlett.

---

Lorna Gilles, Village Clerk



# Materials Management Agreement

This Agreement made and entered into as of this 7th day of April, 2015 by and between Contractor and Customer.

<b>C U S T O M E R</b>	Customer Legal Name <b>Village of Bartlett</b>			
	Street Address <b>228 S. Main St.</b>			
	City / Town <b>Bartlett</b>	County <b>Cook/DuPage</b>	State <b>IL</b>	Zip Code <b>60103</b>
<b>C O N T R A C T O R</b>	Synagro Legal Name <b>Synagro Central, LLC</b>			
	Street Address <b>435 Williams Court</b>			
	City / Town <b>Baltimore</b>	State <b>MD</b>	Zip Code <b>21220</b>	
<b>T E R M</b>	Commencement Date <b>April 7, 2015</b>		Expiration Date <b>April 30, 2018</b>	
	<p>The "Term" of this Agreement shall be from the Commencement Date up to and including the Expiration Date. This Agreement may be extended upon the mutual consent of the Parties. This Agreement and any extensions shall automatically renew on a year-to-year basis following expiration of the Term, until Contractor or Customer delivers notice to the other party of its intent to terminate the Agreement. If Contractor provides Contractor Services to Customer outside of the Term without another written agreement, then such services shall be deemed provided pursuant to the terms of this Agreement (other than the Term) and Customer's request for or acceptance of Contractor Services shall be deemed consent to the terms of this Agreement. No such provision of services by Contractor shall be deemed an agreement to provide any further services or extend the term of this contract for additional periods.</p>			
<b>B I L L I N G</b>	Customer Contact Name <b>Village of Bartlett</b>		Telephone # <b>630-837-0800</b>	
	Street Number / P.O. Box <b>228</b>		Fax # <b>630-837-7168</b>	
	Address <b>S. Main St.</b>		Contact Person <b>Daniel Dinges</b>	
			E-mail Address <b>ddinges@vbartlett.org</b>	
	City / State <b>Bartlett, IL</b>		Zip Code <b>60103</b>	
<b>S I G N A T U R E S</b>	FOR CUSTOMER:		Date	
	Signature			
	Name and Title			
	FOR CONTRACTOR:		Date	
	Signature			
	Name and Title			

## SCOPE OF SERVICES AND PRICING APPENDIX

**Scope of Service.**

**Synagro to provide:**

- Biosolids management services that includes removal, transportation and land application or other beneficial reuse of Customer's biosolids which constitute primarily cake (15-25% solids) residue generated during the treatment of the waste water by the Bartlett, IL WWTP.
- Remove and replace end dumps as needed.
- Maintain authorizations and landowner agreements required for land application services.
- Apply biosolids as required by all governmental agencies.
- Develop and implement monitoring, record keeping and reporting programs as required by legal requirements.
- Compliance sampling, land permitting, removal, hauling and land application of liquid residuals.
- Annual reports, permit renewal, Ag-consulting, public relations support.

**Owner to provide:**

- Synagro with 100% of the annual volume of biosolids generated at the plant for off-site beneficial reuse.
- Reasonable access to the Owner's residuals delivery system, except as reasonably required for safety or emergency considerations or planned shutdown of the plant(s).
- Non-hazardous biosolids or biosolids which contain hazardous materials or which contained polychlorinated biphenyls.
- Notify Synagro of any changes or conditions which could reasonably affect Synagro's operation for land application.
- Loading of Synagro's end dumps.

**Customer Materials.**

Customer Materials shall consist of the following:

- Cake Biosolids (Wastewater)
- 100% of the annual Biosolids volume generated. This is approximately 2,100 cubic yards per year. Material to be free of all rocks, clay or other debris.
- Biosolids (wastewater), nonhazardous, meeting land application standards.

**Method of Delivery of Customer Materials.** The Customer Material shall be delivered to Contractor in the following manner:

Customer to load Synagro's end dumps equally.

**"Customer Facility(ies) " shall mean the following locations where Customer Material(s) are generated or stored:**

1. WWTP located in Bartlett, IL

**Contractor right to refuse loads.** If trucks or containers are loaded by Customer or its agents, Contractor has the right to refuse loads that are not within legal weight restrictions, are defective, or are not filled to mutually agreed-upon minimums or maximums.

**PRICE**

The Agreement Price(s) shall be as follows:

RATE	UNIT	SERVICE
\$19.25	Cubic Yard	Cake Land Application

**CPI. All Agreement Prices shall be adjusted as follows:**

All Agreement Prices shall be adjusted annually beginning on **April 1, 2016** based on the Non-Seasonally Adjusted Consumer Price Index established by the United States Department of Commerce, Bureau of Labor Statistics, for **Chicago** with the CPI immediately preceding the Commencement Date being the base index. Said adjustment shall apply to all fees contained herein, and shall be based on the following formula:

$$\text{New Price} = (\text{Price Adjustment}) \times \text{First Year Agreement Price}$$

$$\text{Price Adjustment} = 1 + \left( \frac{\text{Current CPI} - \text{Base CPI}}{\text{Base CPI}} \right)$$

**CPI = All Items, Chicago, CUURA207SA0, CUUSA207SA0**

**Base CPI = January 2015**

Once the CPI is available, the price adjustment shall take effect retroactively, where applicable, as of the dates specified above for price adjustments. No New Price shall ever be lower than any existing current Agreement Price in effect immediately before the annual adjustment.

**Fuel Surcharge Adjustment**

All Agreement Prices shall be adjusted monthly for a fuel surcharge ("Fuel Surcharge Adjustment") to reflect any increased change in diesel fuel prices, in accordance with the table below, if the cost of retail on-highway diesel fuel (Department of Energy, Energy Information Administration – **Midwest** is at, or exceeds, **\$3.60** per gallon (Base Price).

The Fuel Surcharge Adjustment will be based on the following chart and the Retail On-Highway Diesel Price – **Midwest** as published by the U.S. Department of Energy's Energy Information Administration for **Midwest** and will be applied to the then current fixed or unit fee, as applicable. The Fuel Surcharge Adjustment will be no more than once a calendar month beginning with the second calendar month following the Commencement of Services and shall be adjusted as of the first day of each month. Fuel Surcharge Adjustment will then be applied as follows:

Diesel Price \$/Gallon - Note <sup>1</sup>	Fuel Surcharge Adjustment %
< \$(Base Price)	None
Base Price to Base Price plus \$.049	0.5 %
Base Price plus \$0.05 to Base Price plus \$0.099	1.0 %
Base Price plus \$0.1 to Base Price plus \$.0149	1.5 %

For each \$0.05/gallon increase thereafter add 0.5%

EXAMPLE:

Base Price = \$3.01 / Gallon

Diesel Price \$/Gallon - Note <sup>1</sup>	Fuel Surcharge Adjustment %
≤ \$3.01 (Base Price)	None
\$3.02 - \$3.049	0.5 %
\$3.05 - \$3.099	1. %
\$3.10 - \$3.149	1.5 %

Note 1 - Fuel Rate based on DOE EIA monthly retail on-highway diesel prices (**Midwest**)

## GENERAL TERMS AND CONDITIONS

1. **Definitions.** As used in this Agreement:

A. "Affiliate" shall mean any Person which, directly or indirectly, owns or controls, or is under common ownership or control with, or is owned or controlled by, such Person.

B. "Agreement" shall mean this agreement, and each and every exhibit, appendix and schedule attached hereto, and by reference made part of this Agreement.

C. "Agreement Price(s)" shall mean any one or, collectively, all the prices to be paid by the Customer to Contractor for Contractor Services.

D. "Authorizations" means all authorizations, permits, applications, notices of intent, registrations, variances, and exemptions required for the removal, transportation and land application of Customer Materials in compliance with all Laws.

E. Agreement shall consist of the following documents which Customer acknowledges receiving copies of:

1. The Agreement
2. Scope of Service and Price Appendix
3. General Terms and Conditions

F. "Contractor Facility" shall mean a facility operated or controlled by Contractor or an Affiliate of Contractor.

G. "Contractor Services" shall be those services described in Scope of Service and Price Appendix.

H. "Customer" shall mean the entity identified as Customer in the first paragraph of this Agreement and its permitted successors and assigns.

I. "Customer Material(s)" shall mean the materials generated by or stored at the Customer's Facility which are described in Scope of Service and Price Appendix, Section A. 2. and meet(s) the requirements set forth in Appendix 2.

J. "Governmental Authority" means any governmental authority including the United States of America and any State, local authority, political subdivision, agency, department, commission, board, bureau, court, tribunal having jurisdiction over this Agreement, Customer Material(s), or Contractor, Customer, or Customer Facility.

K. "Hazardous Materials" means any "petroleum," "oil," "hazardous waste," "hazardous substance," "toxic substance," and "extremely hazardous substance" as such terms are defined, listed, or regulated under Laws.

L. "Intended Use" shall mean any use, placement or disposal of Customer Materials pursuant to this Agreement including by example, land application, composting, deposit in landfill, or incineration.

M. "Laws" means any Authorization and any applicable federal, state, or local law, rule, regulation, ordinance, order, decision, principle of common law, consent decree or order, of any Governmental Authority, now or hereafter in effect.

N. "Non-Conforming Material(s)" shall mean material(s) which (i) fail(s) to meet the description or characteristics described in Appendices 1 and/or 2, or (ii) are Hazardous Materials, or (iii) contain a concentration of polychlorinated biphenyls equal to or greater than 50 milligrams per kilogram of total solids (on a dry weight basis).

O. "Party" shall mean either Customer or Contractor; "Parties" shall mean Customer and Contractor.

P. "Person" shall mean any partnership, corporation, Governmental Authority, trust or legal entity, as well as a natural person.

Q. "Term" shall mean the term of this Agreement including any extensions, as provided for in the Agreement.

3. **Services.** Contractor shall provide Contractor Services to Customer.

4. **Price and Adjustments.**

A. The Agreement Price(s) for Contractor Services is set forth in Scope of Services and Price.

B. Contractor will have no duty to handle Non-Conforming Materials unless Customer and Contractor mutually agree to terms including cost for the handling of such Non-Conforming Materials on a

case-by-case basis. If Contractor discovers material is Non-Conforming after it takes possession, then Customer shall reimburse all costs and expenses of Contractor in handling such Non-Conforming Material until Customer arranges for removal and transportation of such Non-Conforming Material for appropriate processing and disposal, plus 10% of such costs and expenses.

5. **Ownership of Materials.** Customer shall retain all title to and ownership of the Customer Material and Non-Conforming Materials.

6. **Rejection or Revocation of Acceptance of Materials.**

A. Contractor shall have the right to reject any Non-Conforming Material prior to taking possession or revoking its acceptance after taking possession of any Non-Conforming Material, provided that Contractor notifies Customer by e-mail or in writing of such rejection of Non-Conforming Materials promptly upon Contractor's discovery thereof. Any such notice of rejection not given initially in writing shall be promptly confirmed in writing to Customer. Contractor shall provide Customer with the documentation used to identify Customer Materials as Non-Conforming, and Customer shall have the right to re-test the Customer Materials.

B. Within twenty-four (24) hours after receipt of notice of rejection of Non-Conforming Material (or such longer period provided that Customer is acting with due diligence). Customer shall in accordance with Laws, arrange for and pay all costs associated with the testing, removal and transport of such Non-Conforming Material for appropriate processing and disposal. If Customer fails to remove Non-Conforming Material(s) within 10 business days of the date Customer is notified by Contractor, then Contractor shall have the right, but not the obligation, to remove, store, handle, transport, store, process and dispose of Non-Conforming Materials and Customer shall reimburse Contractor for all costs and expenses associated therewith, plus 10% of such costs and expenses.

C. Nothing in this section shall be construed to limit Customer's obligation to indemnify Contractor.

7. **Change in Conditions Affecting Quality of Materials.**

Customer shall immediately notify Contractor of changes or irregularities related to the creation, processing or conditions that would reasonably be expected to affect the quality, character or composition of Customer Materials. Customer shall promptly furnish to Contractor any information regarding known or suspected changes in the composition or characteristics of the Customer Materials.

8. **Record Keeping.** Contractor shall maintain records of the Contractor Services to the extent Contractor is required by Law, and further, shall maintain records to the extent specifically set forth in Scope of Services and Price. Customer shall maintain records to the extent Customer is required by Law. Customer shall keep and maintain records showing all data necessary for computation of the invoiced amounts during the term of the Agreement and for eighteen (18) months after the termination of the Agreement. Customer shall, upon reasonable notice from Contractor, allow Contractor to inspect and copy all records reasonably necessary for Contractor to compute the amounts to be invoiced.

9. **Terms of Payment.** Customer shall pay Contractor the full amount due under any invoice within thirty (30) days of the date of the invoice. Any invoice amount not paid in full within thirty (30) days of the date of the invoice shall bear interest at the lesser of: (i) one and one-half percent (1.5%) per month; or (ii) the maximum legally permissible interest rate on any unpaid balance thereof. Interest shall be computed from the date of the invoice.

10. **Default Termination.**

A. In the event a Party seeks to terminate this Agreement because the other Party has failed to perform one or more of its material obligations hereunder, then the non-defaulting Party shall give a default notice to the defaulting party. Such default notice shall list with reasonable detail the nature of the default. Unless otherwise stated in Subsection B below, a defaulting Party shall have a right to cure a default within 10 days. If the defaulting Party fails to cure the default within 10 days after the receipt of the default notice, then this Agreement may be terminated by the non-defaulting party by delivery of notice of termination, effective on the termination date stated in such termination notice.



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B. Notwithstanding any provision herein to the contrary, Contractor may immediately terminate this Agreement upon notice to Customer if:

- (i) Customer fails to make full payment within 30 days of any invoice date;
- (ii) there is a change in or to the interpretation of any Laws which increases Contractor's risk or cost, or which would serve to delay Contractor's performance of Contractor Services;
- (iii) Contractor reasonably determines that performing Contractor Services will cause personal injury, or damage to a Party's facilities, equipment or operation, or will cause Contractor to be in violation of Laws, or will produce or cause to be produced a process byproduct that is classified as Hazardous Material(s); or
- (iv) Customer fails to provide the NANI or NANI Equivalent as provided for in Section 29.A.4.b. of this Agreement.

## 11. Indemnification.

A. Contractor shall defend, indemnify and hold harmless Customer, its directors, officers and agents from and against any and all claims, suits, actions, proceedings, liabilities, losses, damages, fines, penalties and expenses of every character whatsoever (including, but not limited to, liability for pollution, environmental or natural resource damage or restoration, nuisance, bodily injury, sickness and/or disease, including death, and loss of or damage to property), to the extent proximately caused by Contractor's negligent act or omission or willful misconduct, or the negligent act or omission of the Contractor's affiliates, subcontractors, or any person or entity acting on the contractor's behalf ("Contractor's Agents") or breach of this Agreement. If any such suits, actions or proceedings are threatened or commenced, Customer shall promptly notify Contractor.

B. Customer shall defend, indemnify and hold harmless Contractor, its partners, directors, officers, employees and agents from and against any and all claims, suits, actions, proceedings, liabilities, losses, damages, fines, penalties and expense of every character whatsoever (including, but not limited to, liability for pollution, environmental or natural resource damage or restoration, nuisance, bodily injury, sickness and/or disease, including death, and loss of or damage to property), to the extent they arise out of: (i) Customer's failure to comply with any of its obligations under this Agreement; (ii) Customer's delivery of Non-Conforming Material to Contractor; (iii) Contractor's acceptance, handling, use or application of Non-Conforming Material; and (iv) any other negligent act or omission or willful misconduct by Customer, except to the extent caused by the Contractor and/or Contractor's Agents. If any such suits, actions or proceedings are threatened or commenced, Contractor shall promptly notify Customer.

12. Access. Customer shall provide Contractor access to Customer Facility(ies) as and when requested by Contractor in order to provide Contractor Services. Customer shall bear all costs or fees associated with providing access to Contractor.

13. Compliance with Laws. Unless otherwise specifically provided in this Agreement, Contractor shall comply with Laws directly regulating Contractor Services and Customer shall comply with all Laws imposed upon.

## 14. Physical Damage Responsibility; Insurance.

A. Contractor shall provide workers compensation insurance for all its employees providing services under this Agreement in accordance with applicable law.

B. Contractor shall provide commercial general liability insurance to cover the liabilities of Contractor arising out of the Contractor Services with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate. Such insurance shall provide that coverage shall not be canceled without thirty (30) days prior notice to Contractor and Customer, or ten (10) days' notice in the event that such coverage is cancelled for non-payment. Contractor shall provide evidence of said insurance, in the form of an insurance certificate, within thirty (30) days from the date hereof. Said certificate shall name Customer as an additional insured.

C. Contractor shall provide general liability and property damage insurance to cover the liabilities of Contractor arising out of the use of vehicles in the performance of Contractor Services with a combined single limit of one million dollars (\$1,000,000), with an umbrella policy of five million dollars (\$5,000,000).

15. Force Majeure. Neither Party shall be liable to the other Party for breach or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to, fires, strikes (except any strikes involving a Party's personnel), orders or judgments of any Federal, State or local court, administrative agency or governmental body, accidents and Acts of God. It is specifically understood that, without limitation, none of the following acts, events or circumstances shall constitute an act or occurrence beyond a Party's reasonable control: (i) reasonably anticipated weather conditions normal for the region in which the work is performed or (ii) any failure to pay any sums in accordance with the terms of this Agreement. Whenever the provisions of this Section are believed to apply, the Party relying thereon shall give prompt notice to the other Party of the circumstances, the basis for applicability of this Section and the time required to cure such breach or delay and Contractor and Customer shall use reasonable best efforts to agree on appropriate mitigating actions under the circumstances.

16. Representation of Authority. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver and perform this Agreement. Each Party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such Party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms.

17. Survival of Obligations. Notwithstanding the expiration or sooner termination of this Agreement, any duty or obligation which has been incurred and which has not been fully observed, performed and/or discharged, and any right, conditional or unconditional, which has been created and has not been fully enjoyed, enforced and/or satisfied, shall survive such expiration or termination until such duty or obligation has been fully observed, performed and/or discharged and such right has been fully enjoyed, enforced and/or satisfied.

18. Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior agreements and understandings, both written and verbal, between the Parties with respect to the subject matter hereof.

19. Amendments. This Agreement may be amended from time to time only by an instrument in writing signed by the Parties to this Agreement.

20. Counterparts. This Agreement may be executed in counterparts, which together shall constitute one and the same contract. The Parties may execute more than one copy of this Agreement, each of which shall constitute an original.

21. Assignment. This Agreement shall be binding upon and inure to the benefit of the Parties thereto and their successors and permitted assigns. The Agreement may not be assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed, except that Contractor may assign performance and/or collection to an Affiliate of Contractor without the consent of Customer.

22. Modification. This Agreement may not be amended, altered or modified except in writing signed by the Parties hereto. No waiver by either Party of any breach by the other Party of any provisions of this Agreement shall be construed as a waiver of any subsequent breach, whether of the same or of any different provision of this Agreement. No course of conduct or series of dealings shall constitute a waiver hereunder.

23. Governing Law, Venue Selection. This Agreement shall be governed by and construed under the laws of the State of Illinois.

24. No Third Party Liability. Neither this Agreement nor any Subcontract is intended to give rise to or recognize any third party beneficiary to this Agreement.

25. Partial Invalidity. If any provision of this Agreement is determined to be invalid, illegal or unenforceable for any reason, that provision shall be deleted from this Agreement and such deletion shall



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in no way affect, impair, or invalidate any other provision of this Agreement, unless it was material to the consideration for the performance required. If a provision is deleted which is not material to such consideration, the remaining provisions shall be given the force and effect originally intended.

**26. Consent to Breach Not Waiver.** No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent is in writing and signed by the Party claimed to have waived or consented. No consent by any Party to, or waiver of, a breach by the other Party shall constitute consent to, waiver of, or excuse of any other different or subsequent breach.

**27. Notice.** Except as otherwise specifically provided in this Agreement, all notices must be given in writing sent by recognized overnight courier or registered or certified US mail, postage prepaid, return receipt requested, addressed listed on the first page and with an additional copy of any notice to Contractor sent to:

435 Williams Court, Suite 100  
Baltimore, MD 21220  
Attn: Legal Manager

Notice shall be sent to the referenced persons and addresses unless the Parties are otherwise notified in writing of a change in the name or address of the person to be notified.

**28. Consequential Damages.** In no event shall Contractor, its affiliated corporations and Affiliates or its and their directors, officers, employees or any of its subcontractors be liable for any incidental, indirect, special, punitive, economic or consequential damages, suffered or incurred by Customer or any of its agents or contractors as a result of Contractor's performance or non-performance of services pursuant to this Agreement. In no event shall Contractor's liability hereunder exceed the value of the payments to Contractor under this Agreement for any breach of contract claim, or exceed the limits of Contractor's required insurance coverage as set forth in Section 14 of these General Terms and Conditions, with respect to any claim arising in tort or a legal theory other than breach of contract, regardless of legal theory.

**29. Drafting Responsibility.** Neither Contractor nor Customer shall be considered the drafter of this Agreement, and any ambiguities herein shall not be construed against either Contractor or Customer, both having participated in the drafting of this Agreement.

**29. Customer Materials.** Customer represents and warrants the following with respect to the quality of Customer Materials:

**A. Biosolids.**

1. Hazardous Materials. Customer will not provide Hazardous Materials to Contractor.
2. Polychlorinated Biphenyls. Customer Materials shall not contain a concentration of polychlorinated biphenyls (PCB's) equal to or greater than 50 milligrams per kilogram (dry weight basis), nor shall Customer Materials violate more stringent state or local standards, where applicable.
3. Suitability of Materials for Intended Use. All Customer Materials are suitable for their Intended Use and the qualities and characteristics of Customer Materials meet or exceed the minimum requirements under Laws for Intended Use.
4. Land Application of Biosolids. If land application is an Intended Use of Customer Materials, the following shall apply:
  - a. Customer agrees to provide Contractor with Customer Materials that meet federal, state and local land application criteria at the time they are released to Contractor. Where Contractor Services include pathogen reduction requirements and/or vector attraction reduction, Customer is not obligated to meet pathogen and/or vector attraction reduction requirements.
  - b. Customer shall provide Contractor documentation that Customer's biosolids meet 40 CFR PART 503, state and local land application quality criteria with respect to the three biosolids quality criteria (i.e. metals content, pathogen reduction requirements, and vector attraction reduction requirements) unless Contractor has specifically agreed otherwise as part of the Contractor Services described below.

This information is to be supplied to Contractor using a Notice and Necessary Information ("NANI") form or NANI Equivalent within 45 days after the end of the Customer's monitoring period based on the biosolids testing frequency in 40 CFR 503.16. "NANI Equivalent" shall mean lab results which clearly show the three biosolids quality criteria are met (e.g. metal test results, fecal coliform test results, SOUR test results). If Customer has more than one Customer Facility, a NANI Form or NANI Equivalent is required for each Customer Facility at which Contractor Services are being provided. If Customer uses more than one treatment process within Customer Facility, (for example, customer produces anaerobically digested and lime stabilized biosolids) a NANI form or NANI Equivalent is required for each treatment process used by the Customer. If Customer has stored biosolids in more than one location/structure within Customer Facility produced over different time periods or tested separately due to its unique characteristics or Customer's desired sampling program, a NANI form or NANI Equivalent are required for each Customer Facility storage location/structure. Contractor shall have the right to rely upon any information or certification provided by Customer and shall not have any independent duty to investigate or inquire regarding the subject matter of Customer's certification or of the information which Customer provides to Contractor. Where Contractor Services include pathogen reduction requirements, the NANI Form or NANI Equivalent provided Customer is not required to document compliance with pathogen reduction requirements by Law. Where Contractor Services include vector attraction reduction, the NANI Form or NANI Equivalent provided by Customer is not required to document compliance with vector attraction reduction requirements.

c. If Customer fails to provide the NANI Form or NANI Equivalent when required by Law, Contractor shall have the immediate right, but not the obligation, to suspend or terminate Contractor Services or this Agreement. Customer shall be liable for all additional costs and expenses arising out of such suspension or termination.

d. Contractor will land apply Customer Materials based on the most current NANI Form or NANI equivalent test results provided to the Contractor.

5. Disposal of Biosolids into Landfill. Where Customer Materials are to be disposed of in landfill(s), Customer Materials must meet the requirements in 40 CFR Part 258 (e.g., pass paint filter test and be non-hazardous per 40 CFR Part 261) and any applicable state requirements

**B. Industrial Residuals:**

1. Hazardous Materials. Customer will not provide Hazardous Materials to Contractor.
2. Polychlorinated Biphenyls. Customer Materials shall not contain a concentration of polychlorinated biphenyls (PCB's) equal to or greater than 50 milligrams per kilogram (dry weight basis), nor shall Customer Materials violate more stringent state or local standards, where applicable.
3. Suitability of Materials for Intended Use. All Customer Materials are suitable for their Intended Use and the qualities and characteristics of Customer Materials meet or exceed the minimum requirements under Laws for Intended Use.
4. Cadmium. Customer will provide Contractor with the total cadmium (Cd) concentration of the residuals in milligrams per kilograms (mg/kg) dry weight with the frequency required by Laws.
5. Disease Vectors. Customer Materials shall not attract disease vectors that endanger public health.
6. Disposal of Biosolids into Landfill. Where Customer Materials are to be disposed of in landfill(s), Customer Materials must meet the requirements in 40 CFR Part 258 (e.g., pass paint filter test and be non-hazardous per 40 CFR Part 261) and any applicable state requirements.

**C. Additional Customer Materials (if any):**