

**5:30 P.M. - PROPOSED BUDGET REVIEW**

**VILLAGE OF BARTLETT**

**COMMITTEE AGENDA**

**MARCH 3, 2015**

**PLANNING & ZONING**

1. Revised Rt. 59/Stearns Road IDOT Improvements

**FINANCE**

1. 2015-16 Proposed Budget Review – 5:30 p.m.
2. Major Revenues Update
3. Utility Tax Reduction



**COMMUNITY DEVELOPMENT MEMORANDUM**

**15-029**

**DATE:** February 20, 2015  
**TO:** Valerie L. Salmons, Village Administrator  
**FROM:** Jim Plonczynski, CD Director  
**RE:** REVISED Rt. 59 and Stearns Road Intersection Improvements

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**MOST RECENT DISCUSSION**

The Planning and Zoning Committee reviewed the revised IDOT design plan for the east leg of the Rt. 59 and Stearns Road intersection improvements at their February 3, 2015 meeting. Discussion focused on the design allowing for a dedicated left turn movement into the Brewster Creek Shopping Center, the new Walgreens's and the child day care facility. This design was proposed after the submittal of a letter of support by the Village to the DuPage County Highway Department. An additional condition of the design is that the Village pass an ordinance restricting left turn movements out of the shopping center during peak hours.

Trustees expressed concerns over the safety of this left turn movement and the ability of the traffic flow to allow the turn movement to be made without congestion at the shopping center driveway.

As an alternative to the proposed roadway design, the Village's traffic consultant suggested a traffic signal at Rt. 59 and Norwood Lane. This signal would allow another safe ingress and egress to the commercial shopping area and for the residents of Braintree Lane.

Village resident Richard Lewis spoke at the meeting and indicated that the revised design would not have much of an affect for the Braintree Lane residents but believed that the traffic signal at Norwood Lane would help.

Shopping Center owner, Dennis Cortesi spoke in favor of the revised design, suggesting that it helps all of the businesses in that area as well as providing for a safer entrance into the center.

At the end of the discussion Committee requested that this project be reviewed at a future meeting with the Village's traffic consultant present.

## **PREVIOUS DISCUSSION**

IDOT officials and their consulting engineer presented the proposed Rt. 59 and Stearns Road intersection improvements at the August 17, 2014 Village Board Committee meeting. At that meeting several concerns were expressed by the Village Trustees related to the access to the Home Depot and Brewster Creek Shopping Center and the impact on the residents of Braintree Lane in the Bartlett Estates neighborhood.

The proposed IDOT plans showed that the left turn from Stearns Road into the Brewster Creek Shopping Center would be eliminated and that access would be from the Rt. 59 entrances to the shopping center, Norwood Lane and westbound from Stearns Road with a right-in right-out access (see attached **Original Design** plan).

After that presentation and a subsequent public meeting held by IDOT, the shopping center owner with support of the Village requested that IDOT and DuPage County re-examine the Stearns Road access to the shopping center. DuPage County and IDOT traffic engineers followed up on the request and submitted an alternate design of the Stearns Road east leg of the intersection.

At the request of the Village and the Brewster Creek Shopping Center owner, IDOT and the DuPage County Division of Transportation revised the east leg of the Rt. 59 and Stearns Road intersection improvements to provide for a left turn movement from Stearns Road into the new Walgreen's and the Brewster Creek Shopping Center (see attached **Revised Design** plan). In addition to this revised plan the County is requesting that the Village adopt an ordinance restricting peak hour left turn lane movement from the shopping center access point.

The revised access drawing was reviewed by Staff and Brent Coulter, the Village's traffic consultant. As with any plan to revise a complicated access problem there are concerns expressed with the revisions. This revised set of plans provides for an ingress and egress to the shopping center and the new Walgreen's which is an improvement over the existing conditions. However, there are still some traffic movement conflicts with entering the shopping center during peak hours and crossing the additional lanes of traffic that will be constructed with the intersection improvement. (See **Potential Sight Line Issue** Exhibit and **Median Re-design** Exhibit)

A proposed additional improvement to the Rt. 59 project which has not yet been requested of or reviewed by IDOT is to add a new traffic signal at Norwood Lane and Rt. 59. This new traffic signal would provide controlled access to and from the commercial and residential area. This signal improvement, along with limiting the east bound traffic into Bartlett Estates by installing "Do Not Enter" signs just east of the

commercial area (see **Rt. 59 Norwood Signal** Exhibit) would help alleviate the resident's concerns with the traffic flow through Braintree Lane.

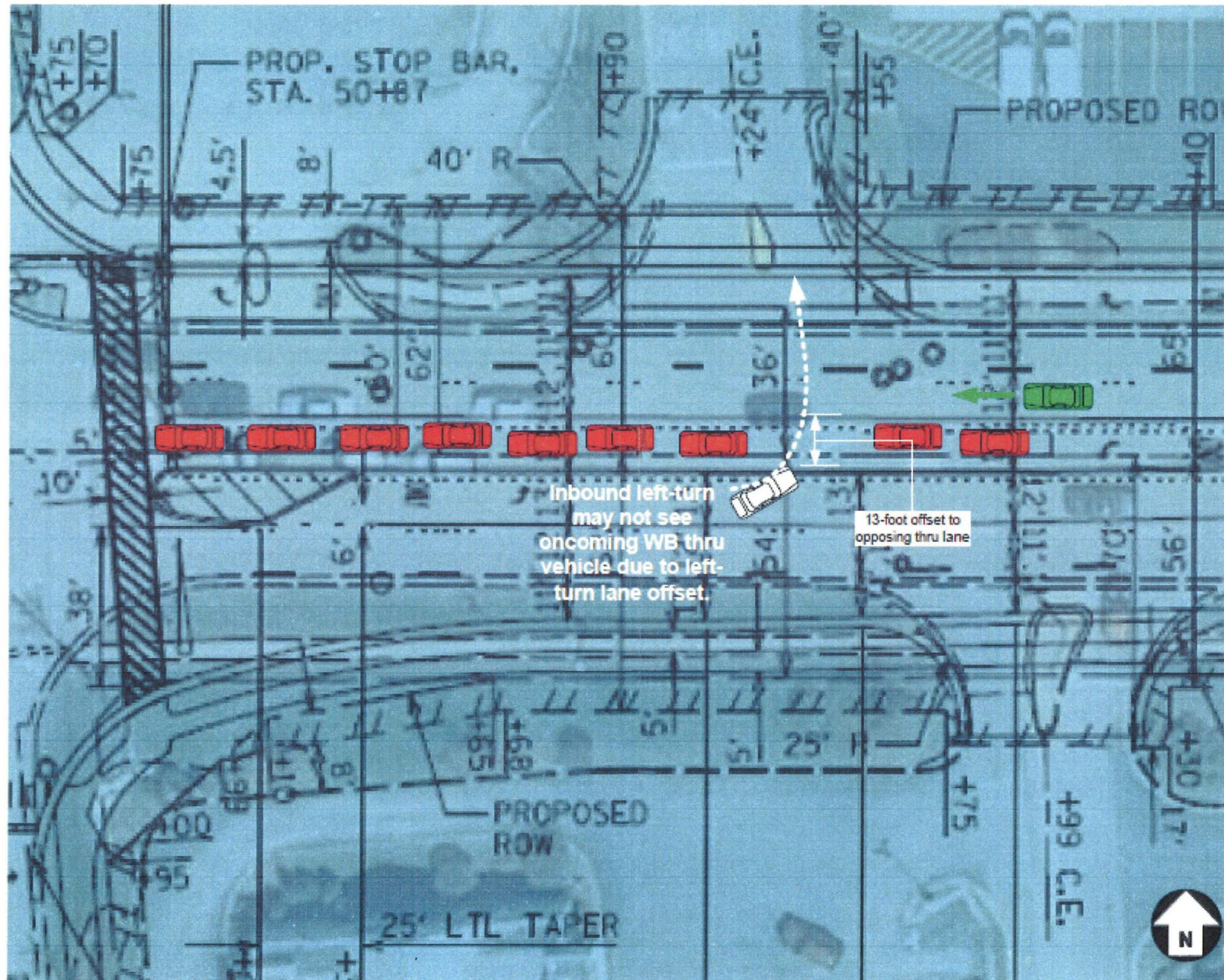
**REQUESTED ACTION**

IDOT and the DuPage County Division of Transportation are seeking feedback on this alternate design of the east leg of Stearns Road prior to finalizing the intersection improvement plans.

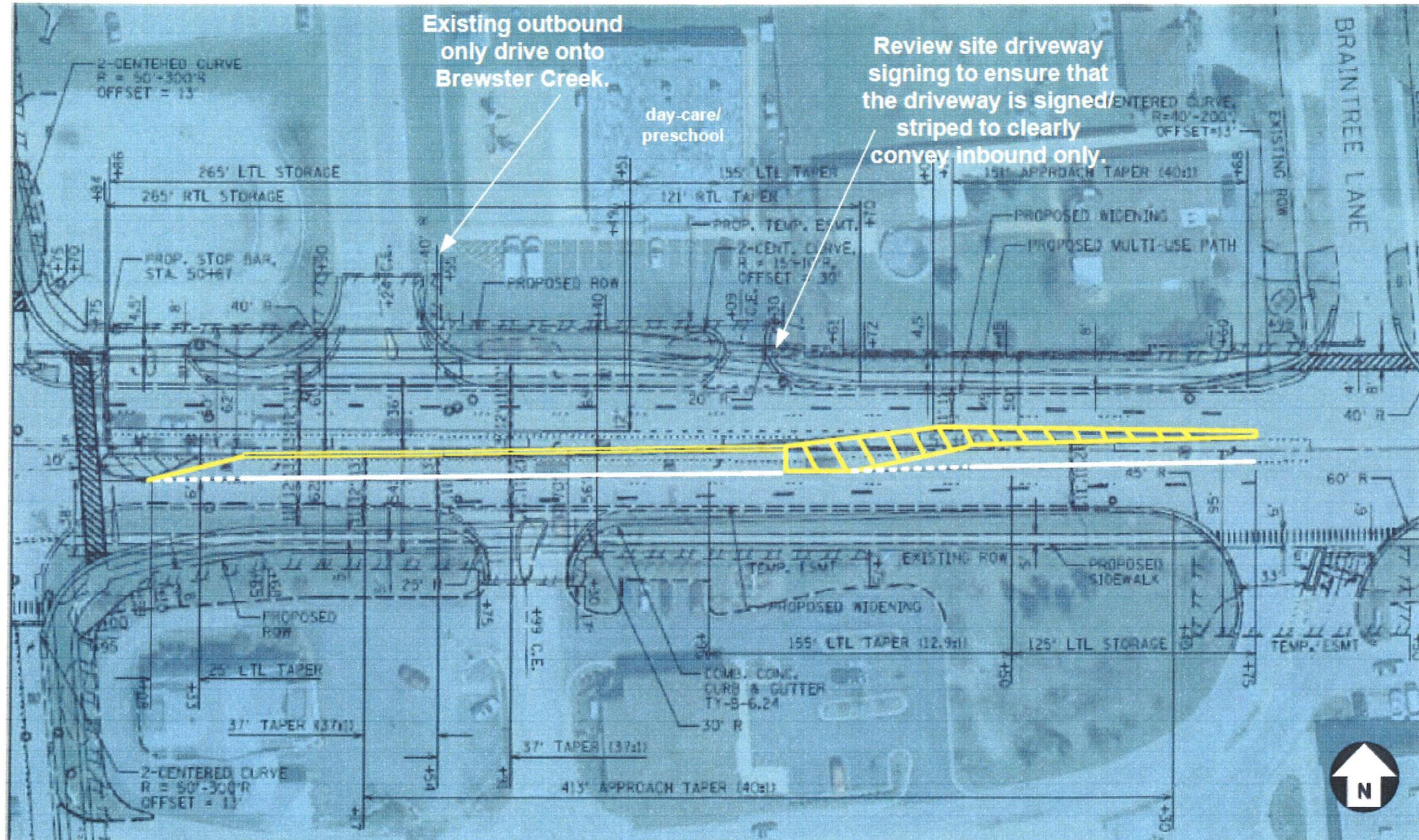




# Potential Sight Line Issue for Inbound Left Turns

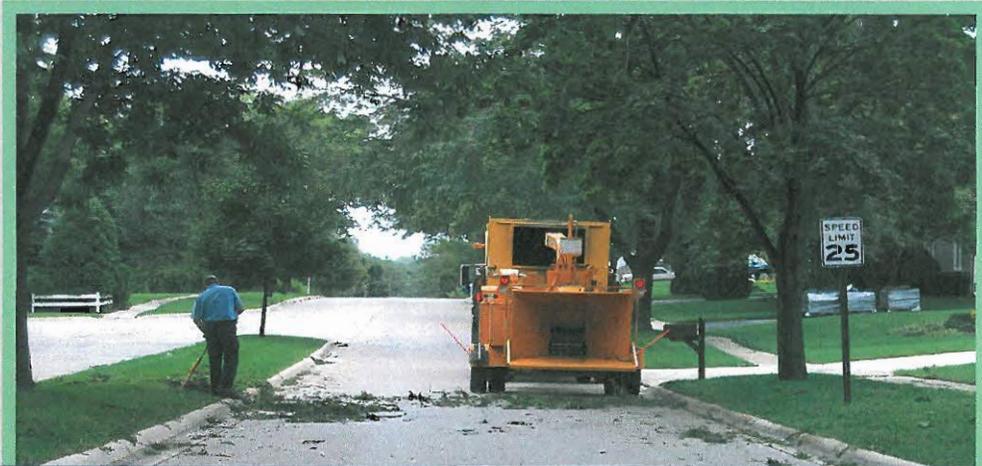


# Potential Restriping of IDOT/County Concept



# Potential IL 59/Norwood Signal Installation Alternative





# Village of Bartlett, Illinois

*2015-2016 Proposed Budget*

February 18, 2015

The Honorable Village President  
And Board of Trustees  
Village of Bartlett, Illinois

I am pleased to submit for your consideration, the proposed Annual Budget for the fiscal year beginning May 1, 2015 and ending April 30, 2016.

Preparation of the annual budget document begins in September for the staff. Budget forms, spending guidelines, and deadlines are presented to the departments at the annual staff budget meeting in October. Budget requests are submitted in December.

Review and analysis by the budget team begins at that time. Budget adjustments are made and, if necessary, additional meetings are held with the departments regarding the adjustments. Staff is well prepared for this process. We focus our efforts on cutting costs with care and consideration for key services and maintaining high standards.

The proposed budget is balanced. This was accomplished through rigorous evaluation and reductions of proposed expenditures. Total cuts from this proposed budget total \$1,163,800. Additionally, we have budgeted more money from the Brewster

Creek TIF Municipal Fund to pay for increased police presence at the business park.

### BUDGET SUMMARY

Total expenditures (net of transfers) for all funds are \$62,157,361, a 8.33% increase over last year's budget. The operating portion of the proposed budget totals \$40,581,752, a less than 1% increase or .32% over the 2014/15 operating total. The increase is minimal due to reductions in personnel and additional reductions in many operating line items throughout the budget.

Over the last several budget cycles, the Village responded to the economic downturn by deferring

*Funding for the Emerald Ash Borer  
Tree removal and replacement  
program*

hiring, not replacing equipment, and foregoing professional development. These areas were cut significantly and we knew then that this could not be permanent without eroding the services we provide. Fortunately, we continue to see signs of recovery from previous years. The improved economy allows for this budget to fully staff the Police Department and provide funds for the emerald ash borer tree replacement program. This proposed budget includes necessary capital equipment costs, including some vehicles that

were deferred in prior years' budgets. However, the majority of our cuts were vehicle purchases.

**Revenues**

Total revenue (net of transfers) increased 13.39%. The increase in revenue is attributable to IEPA loan proceeds and grants in the Capital Projects Fund. Revenues related to our five operating funds (General, Water, Sewer, Parking, Golf) have increased by \$415,174 or 1.2%

For the second year we have increased our estimate of the real estate transfer tax. This revenue source is up \$100,000 or 24% from last year's budget as the local housing market slowly recovers.

Intergovernmental revenues such as the income tax and local use tax combined will increase by \$164,250. The income tax has now fully recovered from the dramatic drop of 2009 where the per capita rate was \$74.00 and now stands at \$99.00. The motor fuel tax projection has dropped by 14% as consumer consumption has slowed. This tax will generate \$1 million dollars. These funds will be used to upkeep roads as we put our annual road maintenance plan back into place.

Our local economy continues to be stable as far as retail sales. Sales tax revenue is projected to increase again to \$2,115,000. The Village's sales tax base did

not see the kind of dramatic decline in the past years that other communities in our area did.

We also see continued progress in our Brewster Creek TIF district as businesses continue to express interest in locating to the business park. Currently, there are 77 businesses in the business park. This budget includes revenues for the issuance of notes to continue building the necessary infrastructure of the park. Maintaining the infrastructure and aesthetic appeal of the park is important to both existing businesses and those we hope to attract.

**Property Taxes**

The general corporate levy is budgeted to be flat from the prior year's levy. Over the last two years the Village has decreased its property tax levy by \$750,000. This is the sixth year we have kept that levy flat or reduced. In December 2014, the Village Board approved abatements in its debt service fund to keep the debt service levy consistent with prior years. The total amount of property tax reductions over the last

*Sixth consecutive year of flat or reduced property taxes*

two years including debt service abatements amounts to more than \$1 million dollars. The reductions in property taxes were done with no decreases to services that the Village provides. The Police Pension

levy increased 7% based on actuarial valuations. The Police Pension Fund continues to have excellent investment returns lowering the Village's annual required contribution.

### **STRATEGIC PLANNING**

This budget reflects the direction provided by the Village Board in the Strategic Plan. The staff has followed that direction by including specific funding for objectives outlined in the plan. These objectives include:

- Continue to provide and maintain infrastructure, facilities, and services to focus on core municipal service areas.
- Maintain a safe community.
- Continue to address the development of Brewster Creek Business Park.
- Maintain and enhance communication.

The Brewster Creek TIF Municipal Account Fund includes funds for advertising and other out-of-pocket expenses related to the business park and an allocation of staff salaries for time spent on the development. The Brewster Creek TIF Project Fund includes expenditures to continue the public improvements. The Blue Heron/Bluff City TIF also

includes funds for public improvements. Expenditures have also been included in the Route 59 and Lake Street TIF to continue planning efforts for a commercial development.

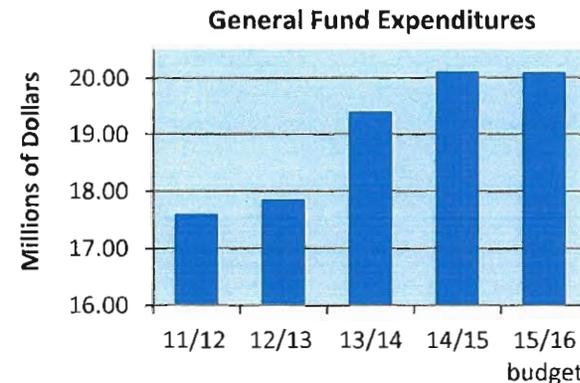
As we begin another fiscal year, you will continue to notice the budget and its expenditures relate to the goals and objectives identified by the Village Board in the Strategic Plan. As you review each department's requests, you will see departmental objectives aimed at furthering the Board's key goals.

### **FUND SUMMARIES**

The next several pages of this message provide an overview of the budget for each major fund or fund type.

#### **General Fund**

The General Fund budget, as proposed, includes a .04% decrease in expenditures to \$20,093,961 (net of transfers).



The chart above shows a five-year history of General Fund expenditures. General Fund revenues (net of transfers) will increase .56% from the 2014/15 budget. Overall total tax income, which includes property taxes, income tax, sales tax and the real estate transfer tax, has decreased 1% from last year due to the decrease in property taxes. Fees and fines are up 13% and include an increase to cable franchise fee revenue

*Building permits increased 55% from strong residential miscellaneous permits*

of 10%. Building permits have increased 55% as we have budgeted for both new residential and commercial permits. Finally, miscellaneous revenue includes an interest income credit from our liability insurance carrier of \$300,000.

On the expenditure side of the General Fund we continue to maintain costs with reasonable operating increases. The budget includes an increase in professional development as training was substantially cut over the last several years. Grants, such as the Traffic Safety Enforcement Grant from the Illinois Department of Transportation, have been used to fund police personnel costs for traffic safety efforts again.

Our professional services budget, which includes legal and engineering costs, has decreased by 1% and the

liability insurance contribution increased 8%. We continue to receive a substantial credit for our positive safety experiences in all departments. Over the last six years, the Village has received over \$1.9 million in experience modifier credits.

This budget also includes a continued effort to fund some capital equipment. Pages S-20 through S-23 in the Budget Summary section lists all of the capital outlay for which we have budgeted. Capital outlay represents a total expenditure of \$2.9 million. We have included \$814,860 of necessary upgrades and improvements to the Police facility. The facility is now over 20 years old and is showing its age. We continue to aggressively pursue grants, both large and small, to fund these expenses. The necessary purchases of vehicles in the Police, Street, Building and Golf Departments total \$780,500.

#### **Special Revenue Fund**

This includes only the Motor Fuel Tax Fund. We are proposing a transfer of \$300,000 to help pay for salt in the Street Department. Funds will continue to be set aside to use for future road repairs after the three-year road bond improvement program is finished.

### **Debt Service**

Expenditures are budgeted to remain flat compared to last year's budget. The Village levies and pays for three General Obligation bonds with total debt service equaling \$1,966,388.

### **Internal Service Funds**

These include the Central Services and Vehicle Replacement Funds.

In the Vehicle Replacement Fund, funding will occur for vehicle replacements in the Police Department, Public Works Department, Community Development Department and Golf Course. Internal service expenditures are budgeted to increase 21% as we continue to catch up from prior year deferral of vehicle purchases.

The Central Services budget has an overall increase of 5% from last year's budget. Equipment includes servers, desktop replacement program, copiers and toughbooks. We are also proposing to hire a GIS technician. Funds for this new position come out of the Central Services budget.

### **Capital Projects Funds**

This fund includes six capital project funds in total. The total amount budgeted in the Capital Projects Funds for 2015/16 is \$10,681,282 or 17% of total expenditures. These expenditures were approved by the Village Board in December 2014.

Major projects for 2015/16 include the re-establishment of the street maintenance program, storm water infrastructure improvements funded via

*\$2,935,000 is designated for capital improvements related to economic development in the Brewster Creek and Bluff City TIF's*

grants and the 2012 bond issue, economic development activity in the Brewster Creek TIF District and the Blue Heron/Bluff City TIF District. Dollars from the Municipal Building Fund have been budgeted for needed maintenance and improvements to the Police facility. Capital Projects Expenditures section pages S-24- S-27.

### **Enterprise Funds**

Enterprise Funds include Water, Sewer, Parking, and Golf. Overall, Enterprise Fund operating expenses are budgeted to decrease by 2.59%. A brief overview of each follows:

The **Water Fund** 2015/16 operating budget is projected to decrease by 1% over the current year's budget to a total of \$6,821,657. Revenues have increased 5% from last year's budget. Rates will be reviewed in January 2016 once a final determination of

our water source has been concluded. The fund includes connection fees of \$20,000 and proceeds from an IEPA loan of \$5,781,000 to fund infrastructure improvements approved in the Capital Budget December of 2014. However, depending on what water source is chosen these IEPA loans may not be needed next year.

The **Sewer Fund** 2015/16 operating budget is projected to decrease by 3% over the current year's budget. Total operating expenses for the Sewer Fund total \$3,235,400. The decrease is attributable to a position being open and capital outlay request being less than prior year. Capital projects have been budgeted in accordance with the current Capital Improvements Program. Operating revenues have increased 1% from last year. A sewer rate review will occur in January 2016 as rates have not increased in the last three years.

The **Golf Fund** accounts for the resources used in operating the Bartlett Hills Golf Course. The total golf revenue proposed for 2015/16 is \$2,336,650, a 5% decrease from last year. The Golf operating expenses are projected to be \$2,288,719, a 4.77% decrease from 2014/15. The Golf Pro/Manager position is being held open this year. We are confident that the existing staff at Bartlett Hills and administration personnel can run the operation throughout next year. We are proposing to use a transfer of \$29,500 from the Municipal Building Fund to help fund golf course improvements.

The requested expenditures will continue to support the mission of maintaining a quality facility.

Restaurant, Banquet and Midway sales are projected to increase 1%. We are hopeful that the improvements made to the Bartlett Hills will help to generate additional dollars. Rounds of golf budgeted are 35,500. This number represents the average number of rounds played in previous years and what the trend is throughout the industry.

The **Parking Fund** proposed budget is down 21%. We have re-allocated a maintenance worker salary back to the General Fund to maintain an appropriate fund balance in the Parking Fund.

#### **Trust & Agency Funds**

This includes the Police Pension Fund and Bluff City SSA Debt Service Fund. The **Police Pension** budget includes expenses for current retirees and anticipated retirement that may occur in the upcoming year. In accordance with state law, the fund must be 90% funded by 2040. As of May 1, 2014, the fund is 85% funded. Data from Moody's investor services suggests the Village's Police Pension funding level is one of the highest in the Chicagoland suburban area.

The **Bluff City SSA Debt Service Fund** includes principal and interest payments on the SSA bonds. Property tax revenue from the Bluff City development is captured to pay for those bonds. The bonds are classified as

non-commitment debt in the Comprehensive Annual Financial Report.

### **PERSONNEL SUMMARY**

A key component in keeping our service level high is our municipal employees. The largest area of the budget is in personnel related costs.

The budget includes the proposed staffing changes:

- A new GIS technician to help with the increased demand and expansion of our GIS program
- A part time data entry clerk in the Building Department to help with permit entry as our miscellaneous and new permits are now increasing each year.

We continue to evaluate each position as they become open or vacant. We keep vacant positions open for longer periods of time and have positions that continue to be vacant. This budget includes three new positions that are being held open. The management analyst position in Administration, the Golf Pro/Manager position at the Golf Course and a Code Enforcement Officer position in Community Development.

In total, the Village has eliminated or kept seven positions open to help balance the budget and reduce

a structural budget deficit that occurred from the faltering economy.

Department productivity, service demands and personnel costs are evaluated throughout the year to ensure appropriate staffing levels.

### **CONCLUSION**

This budget has been constructed to accomplish the following:

- Minimize operating expenditure increases to maintain adequate fund balances, taking into account the still fragile economy.
- Continue development in the Town Center, Brewster Creek Business Park, and Bluff City Industrial Park.
- Continue infrastructure maintenance including road improvements, flood remediation and emerald ash borer tree removal and replacement.
- Provide a source of funds to improve and maintain the Police facility.
- Provide necessary capital outlay equipment for our Police Department and Public Works Department to effectively do their jobs.

Each new fiscal year, we renew our commitment to providing high quality public services in the most cost efficient manner possible. We aggressively seek out funding alternatives through grants and partnerships. We maintain our fund balance policies to keep our financial condition strong, and we monitor the local impacts of the state and national economy. We believe the cost to the residents is reasonable.

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to the Village of Bartlett for its annual budget for the fiscal year beginning May 1, 2014. This is the 19th consecutive year the Village has received this award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The budget has been prepared in accordance with all applicable local, state, and federal laws. The Village of Bartlett operates under the Budget Officer Act, which requires that the budget be adopted not later than May 1 of each year. The proposed budget is presented to the Village Board, typically two weeks before the start of the budget meetings to afford adequate review

time. The budget schedule provides for Village Board approval of the document at the first meeting in April. All required hearings have been scheduled, and the appropriate notices will be given.

I recommend this budget for the fiscal year 2015/16. The Village Board's review of this proposed financial plan will begin on March 3, 2015. I look forward to the Board's review of this document. The Finance staff and I will be prepared to respond to your questions and concerns.

#### **ACKNOWLEDGEMENTS**

The budget serves as a road map for the Village, showing us not only where we have been, but where we are headed. As we begin a new fiscal year, we sometimes fail to appreciate the many hours of planning and the many cooperative hands that work together to produce this document. Putting together the budget is a labor-intensive task that begins anew almost as soon as the preceding budget is completed. Over the course of the year, many people share in the hard work and effort, and all of them should be recognized for their contribution to the annual budget.

First, my thanks go to Finance Director Jeff Martynowicz. His efforts have ensured the continued professionalism and quality of our most important process. Todd Dowden, Millie Oleksyk, Matt Coulter and Lorna Giless, in the Finance Department, also deserve thanks for their patience and valuable assistance to other departments in their budget development. To Executive Secretary Karen Mich, who continues to go above and beyond in her support of the budget document, I extend my sincere thanks.

Respectfully submitted,

A handwritten signature in blue ink that reads "Valerie L. Salmons". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Valerie L. Salmons  
Village Administrator

## 2015/16 PROPOSED REVENUE & EXPENDITURE SUMMARY

Fund	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenditures	Transfers In	Transfers Out	Estimated Ending Balance
<b>General Fund</b>	\$12,460,506	\$21,694,230	\$20,085,705	\$643,250	\$2,505,213	\$12,207,068
<b>Special Revenue Fund</b>						
Motor Fuel Tax	3,236,733	1,029,000	765,000	0	300,000	3,200,733
<b>Debt Service Fund</b>	911,786	1,725,098	1,966,388	29,880	0	700,376
<b>Capital Projects Funds</b>						
Capital Projects	229,601	1,907,875	2,127,844	0	0	9,632
Municipal Building	897,794	2,900	814,860	0	29,500	56,334
Developer Deposits	4,404,778	57,375	933,783	0	59,000	3,469,370
Route 59 & Lake Street TIF	618,744		59,000	59,000	0	618,744
Bluff City TIF Municipal	3,889	900		0	0	4,789
Bluff City TIF Project Fund	9	1,975,000	1,975,000	0	0	9
Brewster Creek TIF Municipal Account	322,540	575,500	627,177	0	29,880	240,983
Brewster Creek TIF Project Fund	3,217,295	4,155,600	4,143,618	0	0	3,229,277
<b>Enterprise Funds</b>						
Water	3,629,882	13,081,000	12,723,661	0	282,740	3,704,481
Sewer	2,198,702	8,170,900	8,095,400	0	310,740	1,963,462
Parking	60,255	225,100	197,561	0	22,110	65,684
Golf	200	2,336,650	2,288,719	29,500	68,250	9,381
<b>Internal Services Funds</b>						
Central Services	710,025	1,000	1,220,075	1,020,763	0	511,713
Vehicle Replacement	1,214,022	76,500	792,500	593,770	0	1,091,792
<b>Trust &amp; Agency Fund</b>						
Police Pension	30,136,255	919,800	2,121,070	1,231,270	0	30,166,255
Bluff City Debt Service	878,319	990,805	1,220,000	0	0	649,124
<b>Total Revenues &amp; Expenditures</b>		<b>\$58,925,233</b>	<b>\$62,157,361</b>	<b>\$3,607,433</b>	<b>\$3,607,433</b>	

In all funds where expenditures exceed revenues, fund balances are being reduced either as part of the fund balance policies or as part of a planned capital project where funds have been accumulated for that purpose.

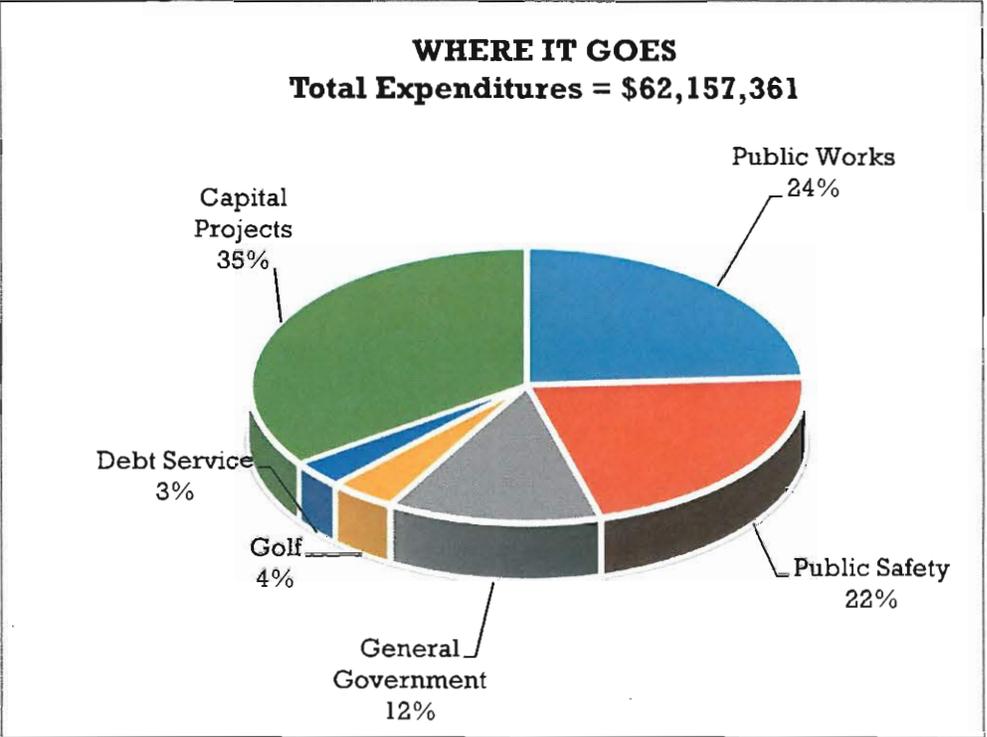
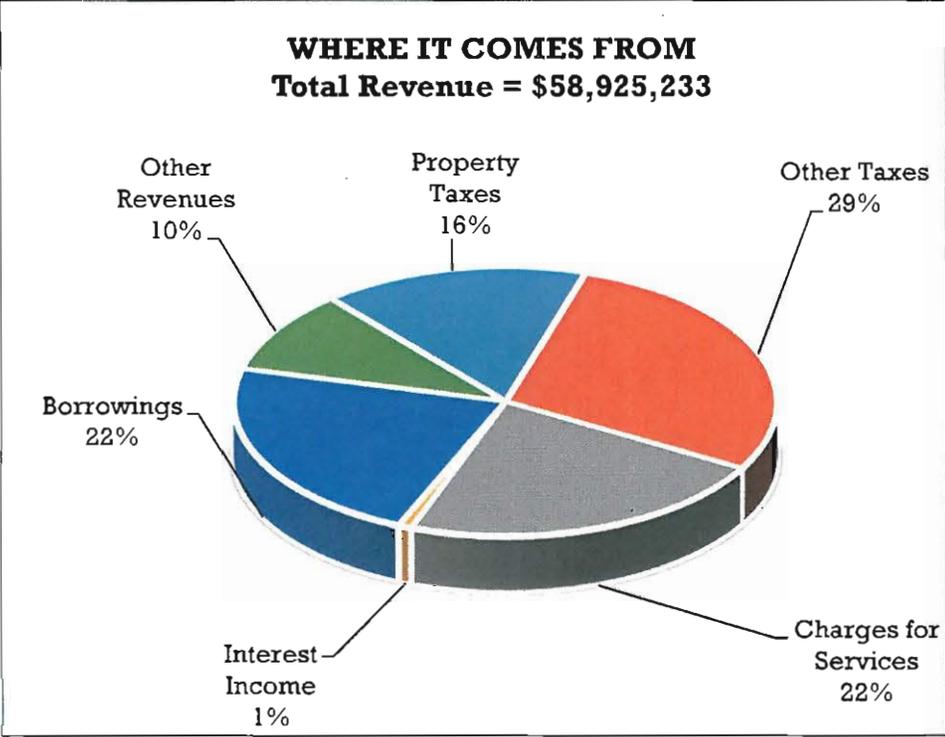
## 2015/16 PROPOSED SOURCES & USES

### By Fund Type

	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Trust & Agency Fund	Total
<b>Revenues by Category</b>								
Property Taxes	7,674,364	0	1,680,000	0	0	0	0	9,354,364
Other Taxes	10,699,000	1,025,000	0	4,105,900	0	0	990,755	16,820,655
Charges for Services	0	0	0	0	13,162,300	0	0	13,162,300
Interest Income	20,000	4,000	1,500	27,100	8,850	2,500	404,850	468,800
Borrowings	0	0	0	2,600,000	10,641,000	0	0	13,241,000
Other Revenues	3,300,866	0	43,598	1,942,150	1,500	75,000	515,000	5,878,114
<b>Total Revenues</b>	<b>\$21,694,230</b>	<b>\$1,029,000</b>	<b>\$1,725,098</b>	<b>\$8,675,150</b>	<b>\$23,813,650</b>	<b>\$77,500</b>	<b>\$1,910,605</b>	<b>\$58,925,233</b>
<b>Expenditures by Program</b>								
Public Works	3,792,472	0	0	0	10,254,618	901,999	0	14,949,089
Public Safety	10,656,719	0	0	0	0	683,587	2,121,070	13,461,376
General Government	5,636,514	0	0	627,177	0	280,334	1,220,000	7,764,025
Golf	0	0	0	0	2,288,719	146,655	0	2,435,374
Debt Service	0	0	1,966,388	0	0	0	0	1,966,388
Capital Projects	0	765,000	0	10,054,105	10,762,004	0	0	21,581,109
<b>Total Expenditures</b>	<b>\$20,085,705</b>	<b>\$765,000</b>	<b>\$1,966,388</b>	<b>\$10,681,282</b>	<b>\$23,305,341</b>	<b>\$2,012,575</b>	<b>\$3,341,070</b>	<b>\$62,157,361</b>
Net Interfund Transfers	(1,861,963)	(300,000)	29,880	(59,380)	(654,340)	1,614,533	1,231,270	0
<b>Increases (Decreases) in Fund Balance</b>	<b>(\$253,438)</b>	<b>(\$36,000)</b>	<b>(\$211,410)</b>	<b>(\$2,065,512)</b>	<b>(\$146,031)</b>	<b>(\$320,542)</b>	<b>(\$199,195)</b>	

This chart provides a summary of revenues, expenditures (net of interfund transfers), and changes in fund balance by fund type. Where fund balances are decreasing, it is a result of either a planned capital project for which funds have been set aside in the past or part of the Village's fund balance policy.

## 2015/16 PROPOSED SOURCES & USES



The revenue chart above shows the distribution of Village revenues by major categories. As the reader can see, the Village is not overly dependent on one revenue source. The Village desires and has maintained a diversified revenue base. The category "Other Taxes" is the Village's largest revenue area and is made up of Motor Fuel taxes and Incremental Property taxes in the Village's TIF funds. Charges for Services are primarily revenues from our Enterprise funds and represent the second largest revenue source. Property Taxes represent 16% of the entire budget. Other revenues such as income tax, sales tax and the telecommunications tax represent 29% of the budget and interest earnings and borrowing (note proceeds) represent 1% of total revenues.

The expenditure chart above shows the distribution of expenditures by program. Capital Projects can vary significantly from year to year. Capital projects in this year's budget represent 30% of the entire budget. Public Safety and Public Works which includes streets, water and sewer represent 48% of the entire budget. General Government includes Administration, Community Development, Building, Finance, Professional Services, Liability Insurance, and Brewster Creek TIF Municipal Account. This area represents 12% of the Village budget. General Obligation Debt Service is 3% of this year's budget and the expenses related to the Village's Golf course are 4% of the budget.

**2015/16 PROPOSED REVENUE & EXPENDITURES COMPARED TO PRIOR YEARS**  
(Net of Transfers)

Fund	Revenues				Expenditures			
	Actual 2013/14	Budget 2014/15	Budget 2015/16	Percent Change	Actual 2013/14	Budget 2014/15	Budget 2015/16	Percent Change
<b>General Fund</b>	21,717,783	21,572,443	21,694,230	0.56%	19,364,118	20,093,961	20,085,705	-0.04%
<b>Special Revenue Fund</b>								
Motor Fuel Tax	1,415,900	1,188,990	1,029,000	-13.46%	0	0	765,000	100.00%
<b>Debt Service Fund</b>	1,633,122	1,724,764	1,725,098	0.02%	1,722,113	1,959,688	1,966,388	0.34%
<b>Capital Projects Funds</b>								
Capital Projects	699,753	2,501,421	1,907,875	-23.73%	5,026,887	6,764,261	2,127,844	-68.54%
Municipal Building	10,802	1,400	2,900	107.14%	0	430,000	814,860	100.00%
Developer Deposits	58,774	20,912	57,375	174.36%	10,458	542,751	933,783	72.05%
Route 59 & Lake Street TIF	0	0	0	0.00%	13,514	74,000	59,000	-20.27%
Bluff City TIF Municipal Acct	1,157	1,200	900	-25.00%	0	0	0	0.00%
Bluff City TIF Project Fund	18,061	2,182,500	1,975,000	-9.51%	18,056	2,182,500	1,975,000	-9.51%
Brewster Creek TIF Muni Acct	500,511	500,300	575,500	15.03%	452,366	474,477	627,177	32.18%
Brewster Creek TIF Project Fund	3,959,895	4,290,500	4,155,600	-3.14%	4,246,388	4,305,750	4,143,618	-3.77%
<b>Enterprise Funds</b>								
Water	6,886,386	8,544,613	13,081,000	53.09%	6,751,941	9,149,676	12,723,661	39.06%
Sewer	3,385,292	3,281,625	8,170,900	148.99%	4,347,238	3,698,453	8,095,400	118.89%
Parking	228,384	230,600	225,100	-2.39%	334,115	257,632	197,561	-23.32%
Golf	2,093,571	2,403,050	2,336,650	-2.76%	2,355,648	2,403,473	2,288,719	-4.77%
<b>Internal Service Funds</b>								
Central Services	881	500	1,000	100.00%	1,048,511	1,165,598	1,220,075	4.67%
Vehicle Replacement	25,484	51,000	76,500	50.00%	559,915	644,500	792,500	22.96%
<b>Trust &amp; Agency Fund</b>								
Police Pension	834,540	860,000	919,800	6.95%	2,174,574	2,012,526	2,121,070	5.39%
Bluff City Debt Service	1,071,288	1,008,420	990,805	-1.75%	1,115,878	1,220,000	1,220,000	0.00%
<b>Grand Total</b>	<b>\$44,541,584</b>	<b>\$50,364,238</b>	<b>\$58,925,233</b>	<b>17.00%</b>	<b>\$49,541,720</b>	<b>\$57,379,246</b>	<b>\$62,157,361</b>	<b>8.33%</b>

Total expenditures for 2015/16 are \$60,560,361 which represents 8.33 % increase from the 2014/15 budget. Increase in expenditures is primarily from the Emerald Ash Borer tree removal and replacement, upgrades to the Police Facility and capital projects in the Water and Sewer Fund. Revenues are estimated to increase 17.00% to \$58,925,233. The increase is attributable to the issuance of IEPA loans in the Water Fund and Sewer Funds.

**2015/16 PROJECTED CASH BALANCES**  
Compared to Policy Requirements

Fund	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenditures	Net Transfers	Estimated Ending Balance	Change		Policy Requirement	
						Dollar	Percent	Minimum	Maximum
<b>General</b>	\$12,460,506	\$21,694,230	\$20,085,705	(1,861,963)	12,207,068	(253,438)	-2.03%	6,510,109	8,518,679
<b>Special Revenue Fund</b>									
Motor Fuel Tax	3,236,733	1,029,000	765,000	(300,000)	3,200,733	(36,000)	-1.11%	0	N/A
<b>Debt Service Fund</b>	911,786	1,725,098	1,966,388	29,880	700,376	(211,410)	-23.19%	982,194	1,966,388
<b>Capital Projects Funds</b>									
Capital Projects	229,601	1,907,875	2,127,844	0	9,632	(219,969)	0.00%	0	N/A
Municipal Building	897,794	2,900	814,860	(29,500)	56,334	(841,460)	-93.73%	0	N/A
Developer Deposits	4,404,778	57,375	933,783	(59,000)	3,469,370	(935,408)	-21.24%	0	N/A
Route 59 & Lake Street TIF	618,744	0	59,000	59,000	618,744	0	0.00%	0	N/A
Bluff City TIF Municipal	3,889	900	0	0	4,789	900	23.14%	0	N/A
Bluff City TIF Project Fund	9	1,975,000	1,975,000	0	9	0	0.00%	0	N/A
Brewster Creek TIF Municipal Acct	322,540	575,500	627,177	(29,880)	240,983	(81,557)	-25.29%	0	N/A
Brewster Creek TIF Project Fund	3,217,295	4,155,600	4,143,618	0	3,229,277	11,982	0.37%	0	N/A
<b>Enterprise Funds</b>									
Water	3,629,882	13,081,000	12,723,661	(282,740)	3,704,481	74,599	2.06%	1,705,414	2,387,579
Sewer	2,198,702	8,170,900	8,095,400	(310,740)	1,963,462	(235,240)	-10.70%	808,850	1,132,390
Parking	60,255	225,100	197,561	(22,110)	65,684	5,429	9.01%	49,390	69,146
Golf	200	2,336,650	2,288,719	(38,750)	9,381	9,181	4590.50%	228,871	228,871
<b>Internal Service Funds</b>									
Central Services	710,025	1,000	1,220,075	1,020,763	511,713	(198,312)	-27.93%	122,557	N/A
Vehicle Replacement	1,214,022	76,500	792,500	593,770	1,091,792	(122,230)	-10.07%	792,500	N/A
<b>Trust &amp; Agency Fund</b>									
Police Pension	30,136,255	919,800	2,012,526	1,231,270	30,274,799	138,544	0.46%	30,196,055	N/A
Bluff City Debt Service	878,319	990,805	1,220,000	0	649,124	(229,195)	-26.09%	0	N/A
<b>Total Revenue &amp; Expenditures</b>		<b>\$58,925,233</b>	<b>\$62,048,817</b>	<b>0</b>					

The total expenditures shown in this chart differ from other charts in this document by the amount of the "Reserve for Future Pension Payments" line item in the Police Pension Fund, which has been deleted from expenditures for this chart. This more accurately reflects the progress towards full funding on an actuarial basis.

## 2015/16 PROJECTED FUND BALANCES

**General Fund** – This budget shows a decrease of 2% in the General Fund balance. The Village’s fund balance policy limits the General Fund cash balance to a specific range based on expenditures, cash flow needs, average current liabilities, and designated reserves. Balances above the maximum are transferred to the Municipal Building Fund. This proposed budget will leave the General fund with a fund balance of 61% of operating expenditures.

This budget includes four reserves. The first reserve represents the average annual increase in the corporate property tax levy. The reserve is intended to help the General Fund with cash flow needs if that becomes necessary.

The second reserve represents the average annual current liabilities at fiscal year end. The reserve is also intended to help the General Fund with cash flow needs if that becomes necessary.

The third reserve represents the cumulative balance in the storm water account. Currently the balance is zero as we used these funds to complete storm-water improvements on Amherst Road.

The fourth reserve is for the 2076 tri-centennial celebration, which began with a donation a number of years ago. The estimated balance at the end of 2015/16 is \$18,094.

**Motor Fuel Tax Fund** – Fund balance is being increased by 1%. MFT dollars are reserved for future road projects. We have

budgeted \$300,000 of MFT funds for road salt. The fund will have adequate balances for all capital projects planned in the next five years given the annual revenues expected in the same time frame.

**Debt Service Fund** - The projected cash balance is expected to decrease by \$211,410 in 2015/16. The fund has adequate reserve set aside to pay for one year of principal and interest on General Obligation debt.

**Capital Projects Funds** – Capital Projects Funds balances are reviewed in developing the 5-year Capital Improvements Program. Debt financing, grants, or inter-fund transfers can be used to finance projects when balances are not adequate. Increases and decreases in fund balances are associated with the specific projects planned. For example, bond proceeds from the 2012 road bonds will be used to pay for \$3,000,000 of road improvements this year. Also, notes will be issued for the ongoing development of the Brewster Creek and Bluff City TIF’s.

**Water Fund** - The Water Fund cash balance will increase 2%, to approximately \$3.7 million. The Water Fund will meet the minimum (25%) and maximum (35%) of operating expenses. The budget includes connection fees of \$20,000 which has significantly decreased from prior years due to the development slowdown. The policy includes maintaining a balance adequate for emergency needs, funding capital

## 2015/16 PROJECTED FUND BALANCES

improvements, funding equipment reserve and designations of specific reserves such as tank painting and radium removal.

**Sewer Fund** – The Sewer Fund cash balance will decrease 11%, or approximately \$244,640. The decrease is associated with capital outlay of \$180,000. The policy includes maintaining a balance adequate for emergency needs, funding capital improvements, funding equipment reserve and designations of specific Village Board reserves. The fund is currently not meeting the policy objective of maintaining 25-35% of operating expenses and equipment replacement reserve.

**Parking Fund** - The cash balance will increase by \$5,429 or 9%. The increase is due to re-classifying a streets maintenance worker back to the General Fund in order to meet a balanced budget and maintain fund balance. The balance will be below the maximum, 10%-15% of expenditures for operating purposes plus planned capital projects.

The **Golf Fund** cash balance is projected to increase approximately \$9,181. The Golf Fund remains below the minimum established in the fund balance policy. The policy dictates 10% of operating expenditures. In an effort to reduce cash deficits in the Golf Fund, all transfers to the Central Service and Vehicle Replacement Funds have been suspended again this fiscal year and the Golf Pro/Manager position is being held open.

**Internal Service Funds** - Both funds must maintain sufficient balances to replace equipment at its scheduled replacement

date. In addition, the Central Services Fund must have a reserve equal to 10%-15% of operating expenses. Funds are accumulated or depleted based on the equipment replacements required. The balance in the Central Services Fund will decrease 28%. The fund includes \$225,000 in capital outlay. Both funds will be within the policy limits. The Vehicle Replacement Fund balance will remain the same as last fiscal year. Vehicles in the streets, building and police department are scheduled for replacement.

**Police Pension Fund** is evaluated by an actuary annually to determine the required contribution. In accordance with state law, the fund must be 90% funded, as determined by an actuarial review, by 2040. As of May 1, 2014, the fund is 85% funded. The balance shown on page S-5 is the amount reserved for future pension payments. The "Reserve for Future Pension Payments" line item has been subtracted from the budgeted expenses for that chart to show the total expected accumulation in the Fund. Increases in assets are necessary to meet full funding of 90% imposed by the State of Illinois.

## BUDGET PROCESS

The Village of Bartlett operates under the Budget Officer Act, which requires the budget to be adopted by the beginning of the fiscal year - May 1<sup>st</sup>. Two major planning processes, Strategic Planning and Capital Improvements Programming impact budget development. The table on the next page shows each of these processes and their component steps in a time line. It's clear to see the year-round nature of these processes and how they overlap.

Preparation of the budget is guided by the goals and objectives developed through the Village's strategic planning process. All major stakeholders in the Village, including residents, elected officials, businesses, and staff, participate in the planning effort. Out of that process comes a vision and mission statement for the Village as well as goals and objectives to guide the Village work program. The Strategic Plan is reviewed regularly, and updates are made as needed.

The Village's bimonthly newsletter (Bartletter) contains summaries of the strategic plan and requests resident feedback. The Village Board typically meets in January to update and discuss goals/objectives of the Strategic Plan. The identified goals/objectives are presented at a meeting of the Village's management staff who identify specific objectives and action steps to achieve the goals identified. The Strategic Plan provides the base for developing the Village budget and work programs.

A second major influence on the operating budget is the Capital Improvements Program, which is a 5-year plan updated annually.

The process begins in the summer with departments reviewing the current plan and making changes and updates as necessary. These are reviewed by the Village Board, and a final 5-year plan is adopted in December or January. The upcoming year of this plan is incorporated into the operating budget.

Preparation of the operating budget begins in earnest in September for the staff. Budget forms, spending guidelines, and schedules are reviewed at the annual staff budget meeting in October or November. Departments submit their requests in December. Reviews with the budget team begin thereafter and last into late January. The proposed budget document is presented to the Village Board near the end of February and made available to the public at the Main office. Village Board review sessions and a public hearing are held in March. The budget is approved in April.

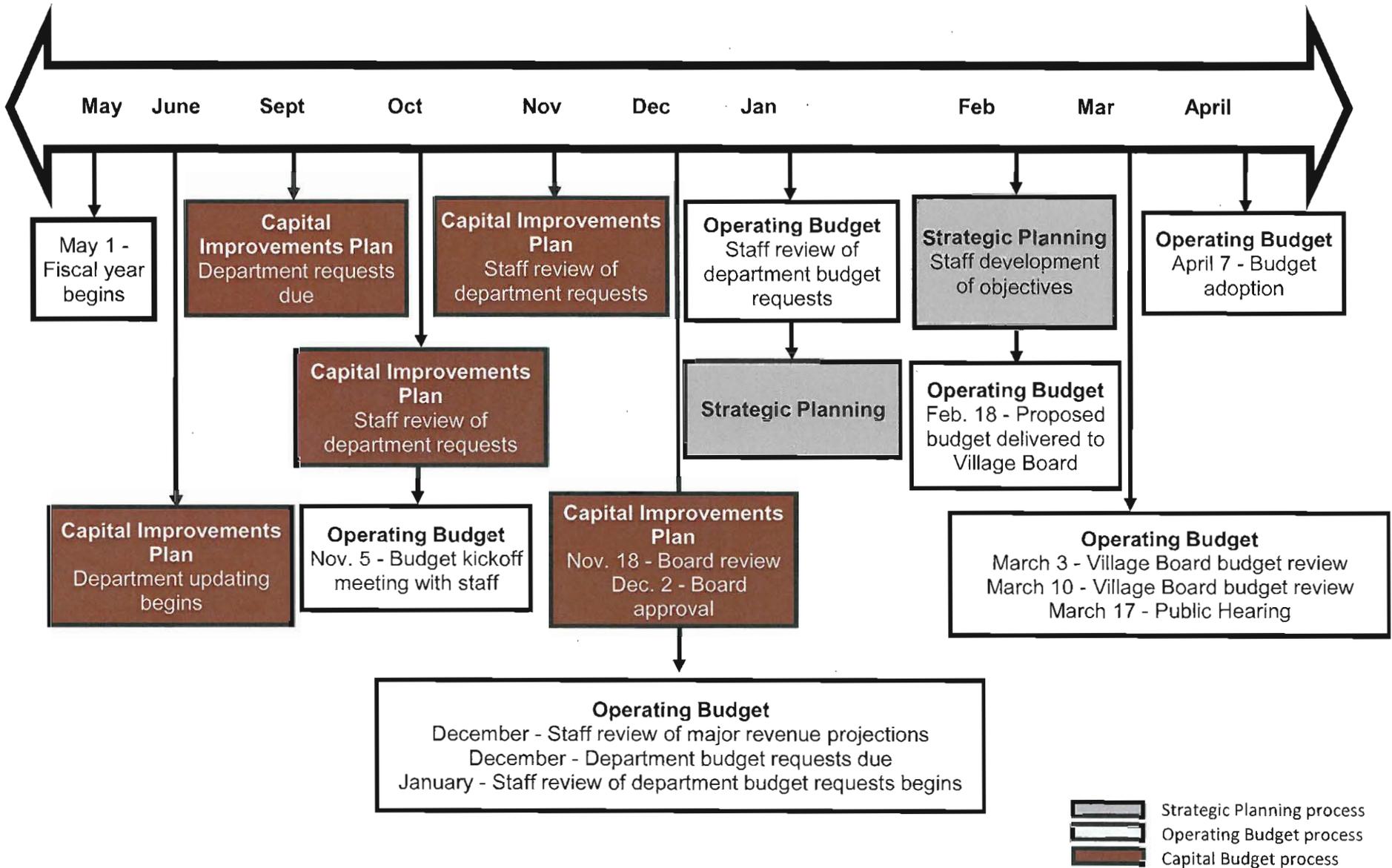
Once the budget is adopted, it can be amended by the Village Board. Such amendments are required if any fund will exceed its original budget or if additional interfund transfers are required. Generally, this is done once at the end of the year.

Budgets are monitored throughout the year with monthly reports on actual expenditures. Year-end estimates are updated on a monthly basis by the Finance Department. Individual line items may exceed budget if there are savings in another line item. Departments are expected to stay within their total budget except in the most unusual situations.

## BUDGET PROCESS

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
<b>Strategic Planning Process</b>												
Citizen input (informal)												
Citizen input - Bartletter feedback												
Telephone Survey												
Village Board goal setting												
Staff development of objectives												
<b>Capital Improvements Program</b>												
Department review and preparation												
Village Administrator review												
Village Board review												
<b>Annual Budget</b>												
Finance budget preparation												
Budget kickoff												
Department budget development												
Village Administrator review												
Proposed budget to Village Board												
Village Board review												
Public Hearing												
Budget adoption												

# BUDGET CALENDAR



## REVENUES

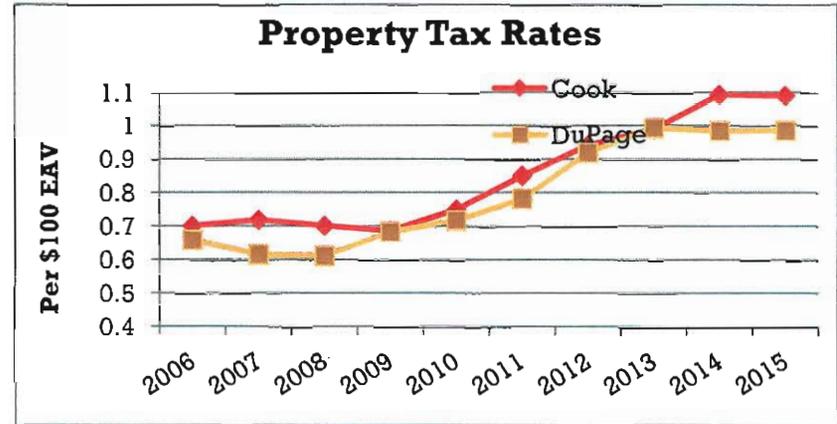
**Property Tax:** The 2015 property tax budget will decrease 3.48% over the 2014 amount. The General Corporate levy will decrease 6.07% from a reduction in dollars levied and the Police Pension Fund will increase 6.83% as the Actuarial required contribution has been increased. The property tax rate is expected to fluctuate again as EAV's decrease. A home valued at \$300,000 will pay approximately \$861 in property taxes for fiscal year 2015/16.

Fund	2015/16 Budget	2014/15 Approved Budget	Increase (Decrease)	Percent Change
General	6,443,094	6,860,000	(416,906)	(6.07%)
Police	1,231,270	1,152,526	78,744	6.83%
<b>Subtotal</b>	<b>7,674,364</b>	<b>8,012,526</b>	<b>(338,162)</b>	<b>(4.22%)</b>
Debt	1,680,000	1,680,000	0	0%
<b>Total</b>	<b>9,354,364</b>	<b>9,692,526</b>	<b>(338,162)</b>	<b>(3.48%)</b>

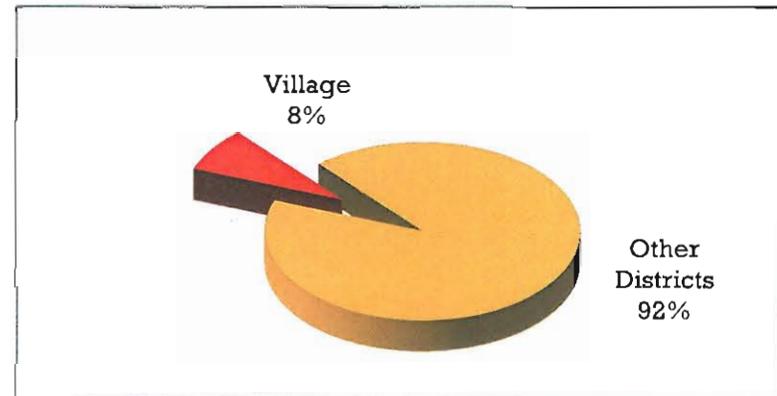
The Village has traditionally endeavored to maintain a level, or declining, property tax rate for many years. This has been possible due to increases in the equalized assessed value (EAV), which comes from a combination of new growth and appreciation in existing properties.

Over the past 10 years, the Village's EAV has increased 1.29% and currently stands at 959 million dollars the lowest value since 2003. During the past five years however, the Village's EAV has decreased 6.74%. This trend has been indicative of falling home prices seen over the past five years. With the recovering housing market we are anticipating our EAV to be flat for 2014 with modest growth in future years. Given the estimate of EAV and the

proposed budget, the estimated tax rate will be \$1.09 per 100 of EAV in the Cook County portion of Bartlett, and \$.98 per \$100 of EAV in the DuPage portion. The following chart shows a ten-year history of property tax rates for the Village.



The pie chart below shows the Village's share of the total property tax bill for its residents. Other taxing bodies include schools, parks, library, county, etc. Truth In Taxation public hearing will be held in



## REVENUES

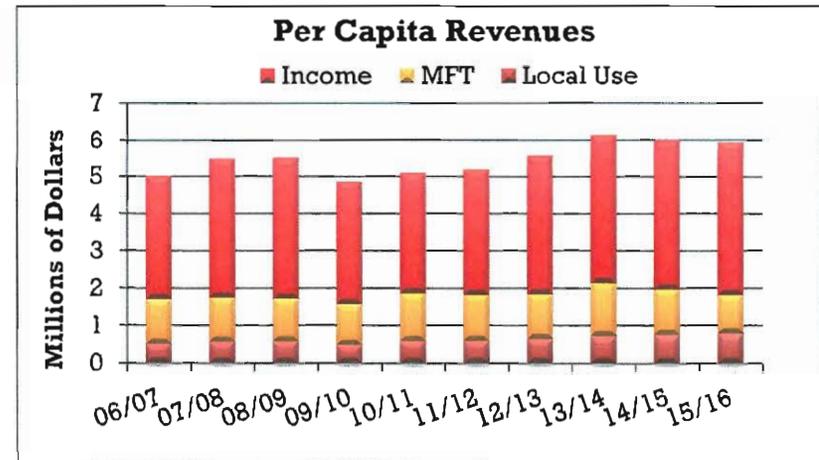
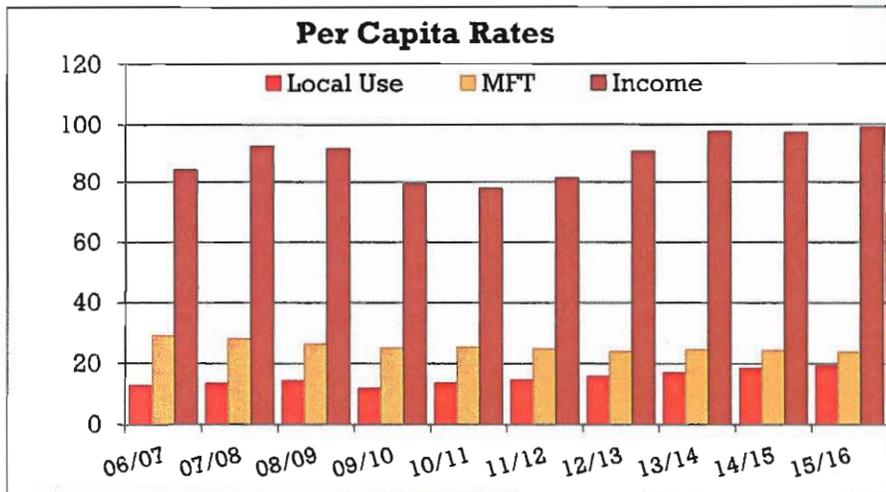
the fall of 2015, in accordance with state law. The levy must be approved and filed by the last Tuesday in December. The tax levy cycle is shown in the table below.

Date	Levy Cycle
April, 2015	Village Board approves budget
May 1, 2015	Budget year begins
Fall 2015	Village Board conducts public hearing and approves tax levy
March 2016 through December 2016	Village receives Cook County taxes
June 2016 through November 2016	Village receives DuPage and Kane County taxes

**Other Taxes - Per Capita Revenue:** These are revenues collected by the State and shared with municipalities based upon

population. They include one-sixth of the state income tax. The state income tax was raised to a flat rate of 5% for individuals in January, 2011. The state adjusted the municipal share to one sixth from one tenth as to not give municipalities any share of the increase. State shared revenue also includes 16% of the use tax, and approximately 25% of the motor fuel tax.

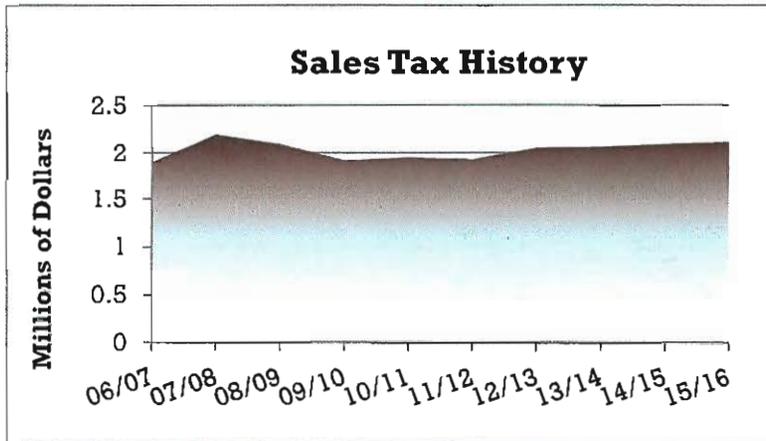
The Per Capita Rate chart below shows the per capita rates for each of the three revenue sources. These estimates are prepared by the Illinois Municipal League. The per capita rates for Local use, MFT and Income tax are \$19.40, \$23.80 and \$99.00 respectively. Income tax rate has increased 2% from FY2014 while the local use tax rate has increased 5%. MFT has decreased 2% as consumers consumption is trending down. The Village's current population from the 2010 census is 41,208. The budget estimate for per capita taxes reflects revenue from the current population (41,208). Below is a chart showing the 2015/16 revenue estimates along with several years of history. Income and local use tax revenue are



## REVENUES

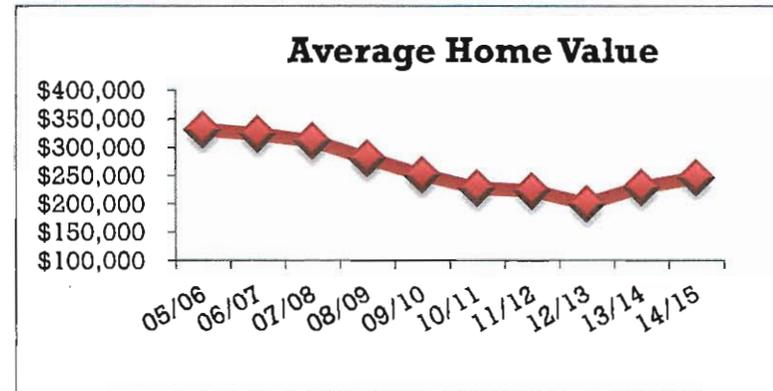
budgeted in the General Fund and are available for general governmental purposes. The combined revenue estimate for 2015/16 is \$4,927,500. This estimate is \$164,250 higher or 3% higher than the 2014/15 budget. Motor fuel tax is budgeted in the Motor Fuel Tax Fund and is restricted for street maintenance and construction. Revenue for 2015/16 is expected to decrease to \$980,750 based upon the per capita rate projected by the Illinois Municipal League.

**Other Taxes - Sales Tax:** The Village receives a 1% tax on purchases made within the Village. The tax is collected by the state and distributed to the Village based upon point of sale. There is a 3-month lag between the time of the sale and the receipt of the tax by the Village. Below is a chart that shows our sales tax revenue history for the past ten years. The revenue estimate for 2015/16 is \$2,115,000. The estimate is up 2% over the 2014/15 budget.



**Other Taxes – Telecommunications Tax:** A 6% telecommunications tax is imposed on all telephone charges. The state collects this tax on behalf of the Village, and there is a three month lag before the Village receives the funds. The revenue estimate for next year is \$1,175,000. This represents a 10% decrease over the 2014/15 budget. The decrease is most likely attributable to packaged call and data plans limiting increased usage.

**Other Taxes - Real Estate Transfer Tax:** This is a tax on the sale of property at the rate of \$3.00 per \$1,000 of sale price. The budget FY 2015/16 budgeted amount is \$510,000 which is a 24% increase from FY 14/15. The increase in revenue is based on positive results from FYE 14/15 and a rebound in the housing market.

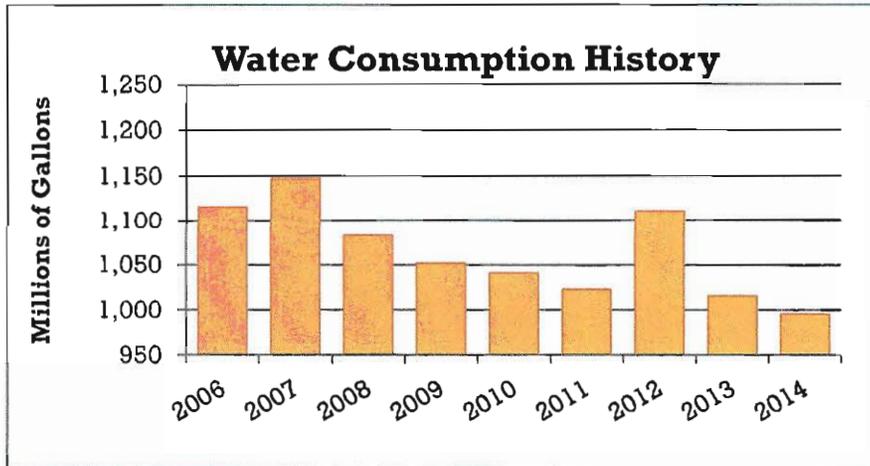


As the chart above shows, the average value of homes sold in the current fiscal year is \$246,298 up 7.5% from 2013/14.

## REVENUES

**Other Taxes – Gas and Electric Utility Tax:** These taxes were implemented in 2012. The gas utility tax has a rate of 5 cents per therm. Budgeted revenue for fiscal year 2015/16 is \$1,085,000 which represents a decrease of 1% from FYE 14/15. The electric utility tax is also based on consumption with variable rates that decline with increased consumption. \$606,000 is budgeted for fiscal year 2015/16, a 1% decrease from last fiscal year.

**Service Charges - Water & Sewer Charges:** These charges are based upon water consumption and the rate adopted by the Village Board. Currently the Village bills slightly more than 1 billion gallons annually. Development in the Brewster Creek Industrial Park is expected to increase consumption in future years. Below is a chart showing the consumption history for the last 9 years.



Based upon current consumption and the rate of \$6.36/1,000 gallons effective January 1, 2012, water charges are budgeted at \$7,175,000 which represents an overall increase in revenue of 6% from 2013/14.

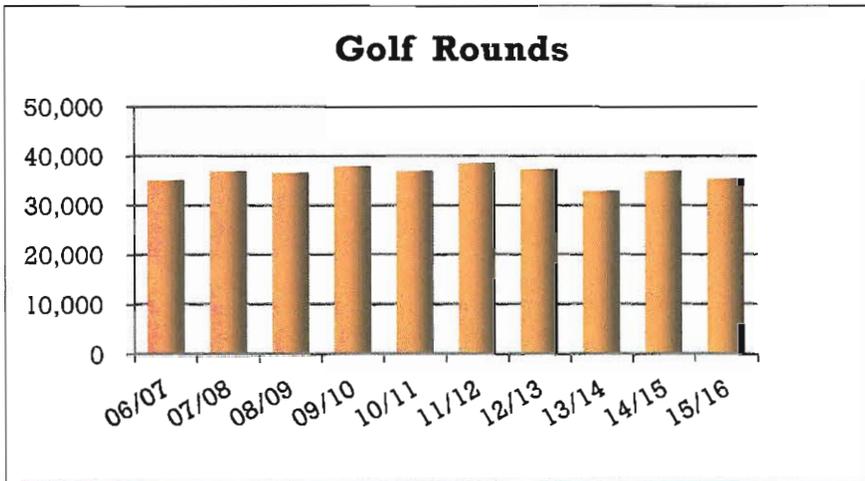
There are different rates for sewer based on whether the user is in Cook, Kane, or DuPage County. The DuPage rate, \$1.94 per 1,000 gallons, includes wastewater treatment. The Cook and Kane County proposed rate, \$.77 per 1,000 gallons, includes only collection and distribution to the Metropolitan or Fox River Water Reclamation Districts' treatment systems. In addition to the usage charge, sewer rates include a flat fee per billing cycle, \$10.85 in DuPage and \$9.21 in Cook and Kane. The 2015/16 revenue projection for sewer user charges is \$3,250,500, which is up 1% from the 2014/15 budget.

Water and sewer user fees are combined in a monthly bill sent to residents and businesses. The "typical" family of four (one who consumes 6,000 gallons of water per month) will see a bill similar to the one below:

<b>"Average" Residential Water Bill</b>		
	<b>DuPage County</b>	<b>Cook/Kane County</b>
Water	\$38.16	\$38.16
Sewer	\$22.49	\$13.83
<b>Total</b>	<b>\$60.65</b>	<b>\$51.99</b>

## REVENUES

**Service Charges - Golf Fees:** These revenues include charges for rounds of golf, pro shop merchandise sales, and food and beverage sales. The revenue estimate for golf course fees is based on 35,500 rounds of play. The number of rounds budgeted has decreased 4% from FY 2014/15 based on current year trends. A history of actual rounds played is shown in the chart below.

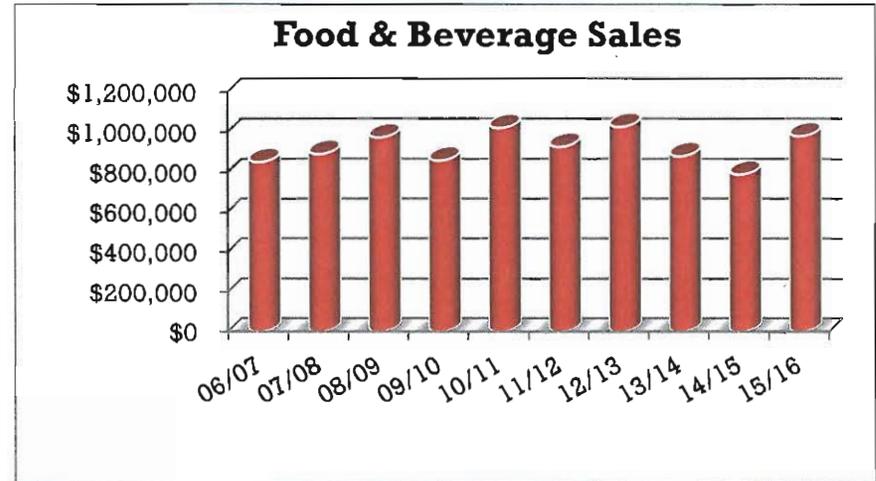


The rates are designed to remain competitive with local courses, generate sufficient revenue to cover operating costs, and increase rounds of play. Total course revenue budgeted for 2014/15 is \$1,281,900 a 5% decrease from the 2014/15 budgeted amount.

The budget estimate for pro shop sales is based upon history. Pro shop sales are expected to total \$73,500 for fiscal year 2015/16.

Food and beverage revenue for 2015/16 is expected to increase 1% over the current year budget. We expect to generate additional

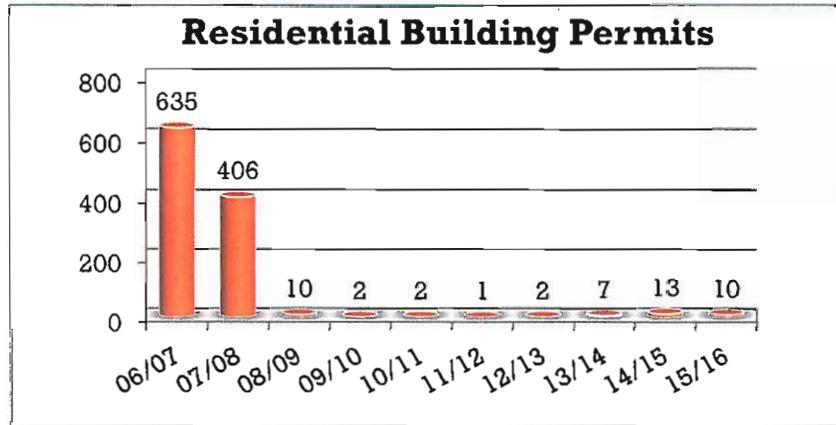
revenue with the upgrades to Bartlett Hills. The chart following shows the history of food & beverage revenues for the past 10 years.



**Other Revenues - Developer Revenues:** New construction brings with it a number of fees that we refer to as developer revenues. They include building permits, developer contributions, and utility connection fees. Four funds receive revenue from these sources.

The revenue projections are driven by estimates for building permits. Residential development in the Village has decreased significantly over the last five years in part due to the economy and land available for new construction. The budget estimate for 2015/16 assumes 10 new residential construction permits to be issued and 2 commercial permits. The 2014/15 budget used an estimate of 5 for residential and commercial permits.

## REVENUES



The chart above shows the ten-year history of residential building permits. Revenues are estimated based upon average cost of permit and contribution fees for the specific development or similar ones from the recent past. Different from years past, miscellaneous building permits, such as porches, decks, etc. represent the majority of permit revenues. Also included is a conservative estimate of commercial permits based on recent history and known developments. This revenue source is budgeted conservatively because of its sensitivity to economic changes and a reluctance to base operating expenditures on revenue that will decline as growth slows.

Revenues for connection fees are based on the number of permits and the rate charged for each connection. These revenues are set aside for capital projects in the water and sewer fund. It should be noted water and sewer connection fees have also decreased significantly from prior year levels.

The total revenues included in the budget related to developer fees and the funds that are credited with the revenue are detailed in the table below:

Developer Revenues			
Revenue Source	Fund	Budget	% Change
Building Permits	General	\$675,500	55%
Developer Contributions	Developer Dep	\$45,375	316%
	Municipal Bldg	\$1,400	114%
Connection Fees	Water	\$20,000	-70%
	Sewer	\$9,400	-12%
Total		\$524,450	43%

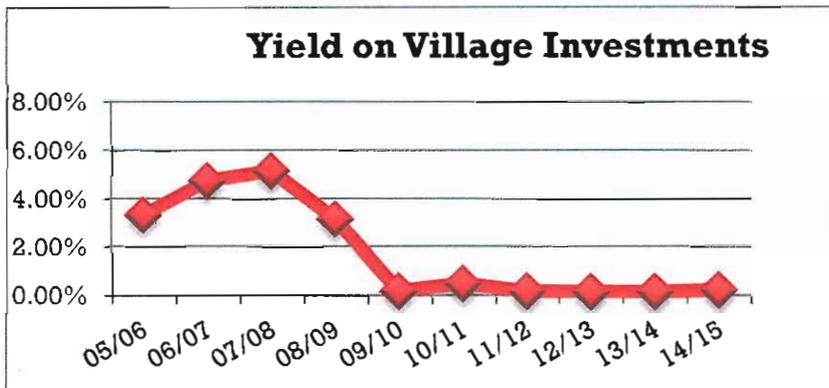
**Other Revenues – Borrowings:** Developer notes in the Brewster Creek TIF Project Fund and the Bluff City TIF Project Fund are planned for in 2015/16. We estimate \$640,000 will be drawn on to continue the public improvements in the Brewster Creek Business Park and \$1,960,000 will be drawn upon to continue public improvements at the Bluff City TIF site.

## REVENUES

IEPA loans are budgeted for in the Water Fund. The total is \$5,781,000 and the proceeds will be used to do well modifications in the Water Fund. However, at this time it is undetermined if those capital projects will be necessary.

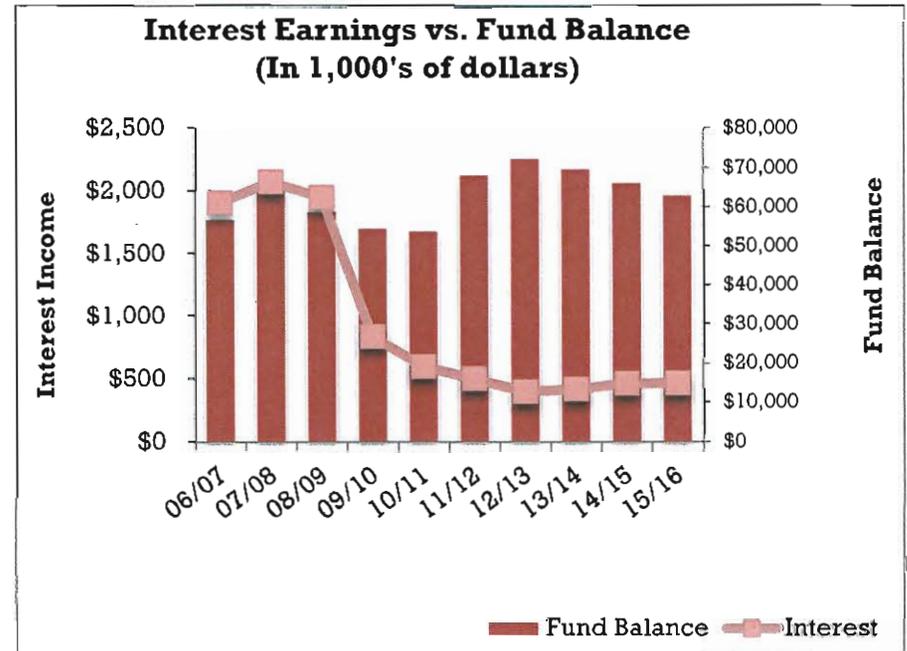
Interfund borrowing is budgeted in the Route 59 & Lake Street TIF fund. A total of \$59,000 is projected to be loaned from the Developer Deposits Fund. As the year progresses, only the actual amount needed to balance the fund will be transferred. Repayment plans, with interest, will be developed for the amount actually borrowed.

**Other Revenues - Interest Income:** Interest income is budgeted in every fund. It consists of money earned on investments made with temporarily idle cash. The estimates consider historic trends, anticipated interest rate changes, and cash balances available for investment. The chart below shows the yield on Village investments (exclusive of the Police Pension, Brewster Creek TIF, and Bluff City SSA funds) currently trending below .5% for a 360 day Certificate of Deposit.



Interest rates continue to be at historic lows. Overall, budgeted interest revenue for FYE 2015/16 is projected to be \$468,800 which is a 19% increase from FYE 2014/15 .

The chart below shows the relationship of interest earnings to average fund balances over the last 10 years including the 2015/16 fiscal year estimate.



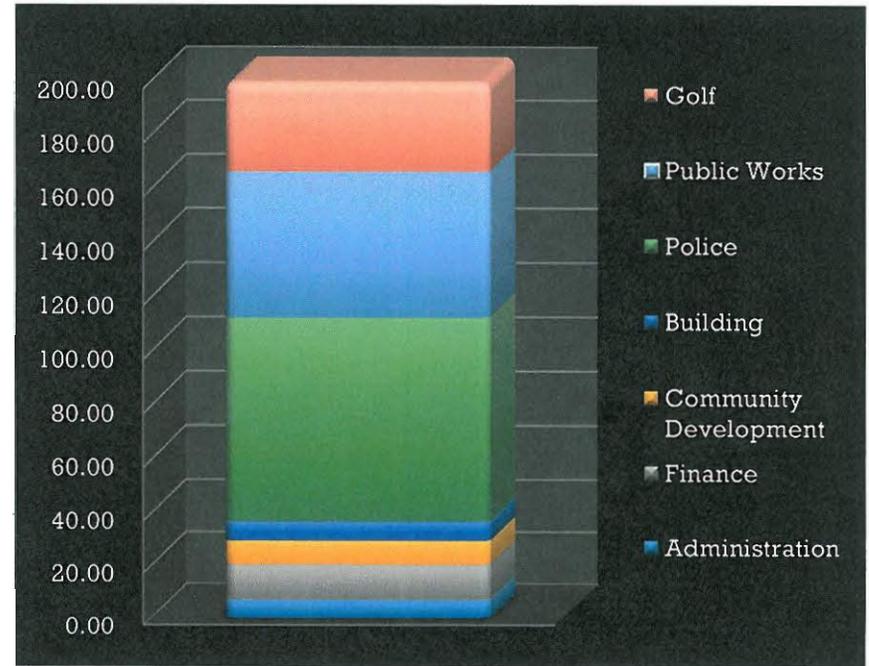
## SUMMARY OF TAX RATES AND FEES

Description	2010/11	2011/12	2012/13	2013/14	2014/15
<b>Property Tax Rates</b>					
DuPage County	0.718 / \$100 EAV	0.782 / \$100 EAV	0.920 / \$100 EAV	0.994 / \$100 EAV	1.00 / \$100 EAV
Cook County	0.750 / \$100 EAV	0.851 / \$100 EAV	0.942 / \$100 EAV	0.939 / \$100 EAV	0.947 / \$100 EAV
<b>Other Taxes</b>					
Income	\$77.90 per capita	\$81.44 per capita	\$90.12 per capita	\$96.70 per capita	\$94.70 per capita
Local Use	\$13.73 per capita	\$14.71 per capita	\$15.92 per capita	\$16.70 per capita	\$17.55 per capita
Motor Fuel	\$25.40 per capita	\$24.80 per capita	\$24.03 per capita	\$24.10 per capita	\$23.75 per capita
Sales	1%	1%	1%	1%	1%
Telecommunications	6%	6%	6%	6%	6%
Real Estate Transfer	0.30%	0.30%	0.30%	0.30%	0.30%
<b>Service Charges</b>					
Water Charge	\$5.63 / 1,000 gallons	\$5.98 / 1,000 gallons	\$6.36 / 1,000 gallons	\$6.36 / 1,000 gallons	\$6.36 / 1,000 gallons
Water Connection	\$1,680 / dwelling unit				
Sewer Charge - DuPage					
Flat Fee	\$9.95 / month	\$9.95 / month	\$10.85 / month	\$10.85 / month	\$10.85 / month
Usage Rate	\$1.78 / 1,000 gallons	\$1.78 / 1,000 gallons	\$1.94 / 1,000 gallons	\$1.94 / 1,000 gallons	\$1.94 / 1,000 gallons
Sewer Charge - Cook & Kane					
Flat Fee	\$8.45 / month	\$8.45 / month	\$9.21 / month	\$9.21 / month	\$9.21 / month
Usage Rate	\$.71 / 1,000 gallons	\$.71 / 1,000 gallons	\$.77 / 1,000 gallons	\$.77 / 1,000 gallons	\$.77 / 1,000 gallons
Sewer Connection Charge					
Du Page	\$2,125 / dwelling unit				
Cook & Kane	\$940 / dwelling unit				
Parking Fees					
Daily Rate	\$1.00	\$1.50	\$1.50	\$1.50	\$1.50
Quarterly Pass	\$75.00	\$90.00	\$90.00	\$90.00	\$90.00
<b>Other Revenues</b>					
Gas Utility Tax	\$0	\$0	5¢ per therm	5¢ per therm	5¢ per therm
Electric Utility Tax	\$0	\$0	Variable Rate	Variable Rate	Variable Rate
Cable TV Franchise Fee	5% of gross receipts				
Garbage Franchise Fee	5% of gross receipts				
Dog Licenses	\$2	\$2	\$2	\$2	\$2
Contractor Licenses	\$100	\$100	\$100	\$100	\$100

## PERSONNEL REQUIREMENTS BY DEPARTMENT

The 2015/16 operating budget shows a decrease in the amount of 2 full time equivalent personnel. The budget includes an additional full time GIS Technician in Community Development, a part time Clerk in the Building Department, and a part time MPA Intern in Public Works. Positions being held open include a Management Analyst in Administration, Golf Pro Manager, Assistant Public Works Director, Maintenance Worker in Public Works and a Code Enforcement Officer in Community Development.

Department	Budget			Change
	2013/14	2014/15	2015/16	
Administration	8.08	8.08	7.12	(0.96)
Finance	13.50	13.50	13.50	0.00
Community Development	9.00	9.00	9.00	0.00
Building	7.08	7.08	7.58	0.50
Police	73.50	75.50	75.50	0.00
<b>Public Works</b>				
Streets	23.88	23.88	23.88	0.00
Water	12.12	12.12	12.12	0.00
Sewer	15.79	16.79	16.79	0.00
Parking	1.50	1.50	1.00	(0.50)
Total Public Works	53.29	54.29	53.79	(0.50)
<b>Golf</b>				
Golf Program	8.62	8.62	7.62	(1.00)
Grounds Maintenance	9.70	9.70	9.70	0.00
Food & Beverage	17.23	17.23	17.23	0.00
Total Golf	35.55	35.55	34.55	(1.00)
<b>Total Village Employees</b>	<b>200.00</b>	<b>203.00</b>	<b>201.04</b>	<b>(1.96)</b>



**2015/16 PROPOSED CAPITAL OUTLAY EXPENDITURES**

Department/Description	Fund	New/Replacement	Budget	Department Total
<b>Community Development</b>				
Code Enforcement Vehicle	Vehicle Replacement	Replacement	20,000	
(3) Mini Light Bars	General	New	1,300	
2015 Air Photo of Village	General	Replacement	15,000	
				<b>36,300</b>
<b>Finance</b>				
ID Card Production Software and Printer	General	Replacement	3,000	
				<b>3,000</b>
<b>Police</b>				
(5) - Patrol Vehicles	Vehicle Replacement	Replacement	165,000	
(1) - Community Service Officer Vehicle	Vehicle Replacement	Replacement	33,000	
(1) -Traffic Unit Utility	Vehicle Replacement	Replacement	33,000	
(1) - Directed Patrol Team Sedan	Vehicle Replacement	Replacement	30,000	
(1) K-9 Utility Vehicle for 2nd Canine	Vehicle Replacement	New	33,000	
L3 Video Camera System for 2nd K-9 Utility Vehicle	General	New	5,500	
Toughbook Computer for 2nd K-9 Utility Vehicle	General	New	4,500	
Evidence Room Upkeep and Storage	Municipal Building	Replacement	15,500	
Storage Container	Municipal Building	New	4,000	
Building Security Cameras	Municipal Building	Replacement	55,000	
Building Maintenance and Renovation	Municipal Building	Replacement	81,860	
Pistol Range	Municipal Building	Replacement	64,000	
Garage Expansion	Municipal Building	Replacement	200,000	
Parking Lot Resurfacing & Repair	Municipal Building	Replacement	60,000	
New Fire Alarm System for Building	Municipal Building	Replacement	115,000	
New HVAC	Municipal Building	Replacement	124,000	
Records Update and Renovation	Municipal Building	Replacement	27,000	
Training Room Remodel & A/V Equipment	Municipal Building	Replacement	65,000	
Evidence/Property Room Office Furniture	Municipal Building	Replacement	3,500	
Police Detector Canine and Training	General	New	10,000	
Emergency Vehicle Light Bars	General	Replacement	15,000	

## 2015/16 PROPOSED CAPITAL OUTLAY EXPENDITURES

Department/Description	Fund	New/Replacement	Budget	Department Total
Genesis 2 Police Radar Units	General	Replacement	20,000	
LED Mighty Flares	General	New	11,430	
Portable Traffic Counters	General	Replacement	3,100	
Portable Platform Truck Scales Protective Cases	General	Replacement	1,500	
Platform Portable Truck Scales & Indicators	General	Replacement	15,300	
Time Management Scheduling Software	General	Replacement	18,000	
Desktop Scanners	General	New	2,000	
Desktop Copiers	General	New	1,200	
FBI Index IDNetworks Upgrade	General	Replacement	7,500	
Overhear Equipment Kit	General	Replacement	4,150	
New Rock River AR-15 Patrol Rifles	General	New	3,200	
Glock Simunition Guns	General	New	2,500	
Outdoor Rifle Range Steel Targets	General	New	2,400	
Dual Purpose Trailer	General	New	4,200	
Directed Patrol Team Sedan L3 Video Cameras	General	New	7,000	
MDC Computer and Printer for Incident Command Vehicle	General	New	5,000	
Jotto Desk MDC Docking Station	General	New	1,000	
Wireless Trunk Modem for Incident Command Vehicle	General	New	1,000	
VHF Narrow Banding Digital Mobile Radios	General	Replacement	7,875	
Radio Repeater for VHF Narrow Banding Digital Mobile Radios	General	Replacement	2,400	
Police Training Fist Suits	General	Replacement	1,600	
Noptic PSV-1000 Thermal Imaging Spotlight	General	New	4,000	
Handheld Thermal Imaging Spotlight	General	New	3,500	
Solar Flashing School Speed Zone Signs	General	New	12,000	
Evidence Digital Camera	General	New	1,500	
Property Room Paper Money Scanner & Counter	General	New	2,100	
Digital Cameras for Patrol Vehicles	General	Replacement	5,600	
Incident Command Vehicle	Public Safety Dollars	Replacement	300,000	
				<b>1,294,915</b>
<b>Streets</b>				
(1) Large Dump Truck with plow and salt spreader	Vehicle Replacement	Replacement	120,000	
Mudjack Pump	General	Replacement	12,000	
(1) Small Dump Truck with plow and spreader	Vehicle Replacement	Replacement	68,000	

## 2015/16 PROPOSED CAPITAL OUTLAY EXPENDITURES

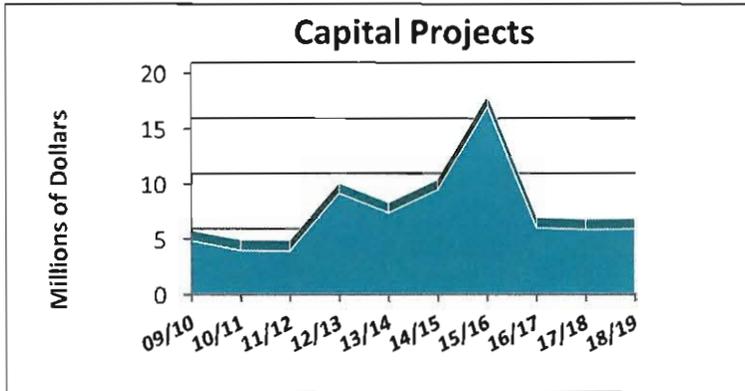
Department/Description	Fund	New/Replacement	Budget	Department Total
(2) Staff Vehicles	Vehicle Replacement	Replacement	54,000	
(1) Four Wheel Drive Pick Up Truck	Vehicle Replacement	Replacement	35,000	
(1) Wheel Loader	Vehicle Replacement	Replacement	140,000	
Mower Lift	General	New	1,200	
15 Foot Wide Area Mower	General	New	28,000	
(2) Computer Work Stations	General	New	3,000	
IPAD for JULIE Locator	General	New	1,300	
Undercarriage Washer	General	New	1,400	
Broom Attachment for Skid Loader	General	New	5,500	
Skid Loader Bucket with teeth	General	New	2,000	
Tree Purchases	General	New	246,000	
				<b>717,400</b>
<b>Water</b>				
Automatick Tank Mixer	General	New	11,500	
Roof for Stearns Road Control Building	General	Replacement	18,500	
12" EZ Valve Insertion at Oneida Tower	General	New	9,200	
1-1/2" De-Watering Pump	General	Replacement	950	
Portable Hand-Held Meter Reader	General	Replacement	6,900	
4 Permanent Water Sampling Stations	General	New	3,600	
2 Ferro-Magnetic Locators	General	Replacement	1,800	
Acoustic Leak Detection Equipment	General	New	7,000	
				<b>59,450</b>
<b>Sewer</b>				
Inline Grinder for Sludge De-Watering	General	New	15,000	
Sanitary Sewer Televising Camera	General	New	85,000	
(3) Chemical Storage Tanks	General	Replacement	30,000	
(8) Aerobic Digester De-Watering Tubes	General	Replacement	50,000	
				<b>180,000</b>
<b>Parking</b>				
Trash Receptacles	Parking	Replacement	20,000	
Building and Ground Improvements	Parking	New	24,000	
				<b>44,000</b>

## 2015/16 PROPOSED CAPITAL OUTLAY EXPENDITURES

Department/Description	Fund	New/Replacement	Budget	Department Total
<b>Golf Program</b>				
Office HVAC Unit	Municipal Building	Replacement	13,500	
(2) Display Units for Golf Shop	Municipal Building	New	4,000	
Sealcoat and Restripe Parking Lot	Municipal Building	New	12,000	
				<b>\$29,500</b>
<b>Golf Maintenance</b>				
Sand Bunker Rake Machine	Vehicle Replacement	Replacement	13,500	
Utility Mower	Vehicle Replacement	Replacement	36,000	
Tree Purchases	Golf	New	1,400	
Other Capital Outlay	Golf	New	1,000	
				<b>51,900</b>
<b>Golf Food &amp; Beverage Banquet</b>				
One Door T-23F True Freezer	Municipal Building	Replacement	2,900	
One Door T-23 True Cooler	Municipal Building	Replacement	2,800	
Refrigerated Glass-Front Cooler	Municipal Building	Replacement	3,300	
Portable Hot Box/Plate Warmer	Municipal Building	New	6,000	
(12) Dance Floor Pieces, Trim and Rack	Municipal Building	New	2,600	
				<b>17,600</b>
<b>Central Services</b>				
Server and Software for Munis	Equip. Replacement Fund	Replacement	18,000	
Desktop Computer Replacements	Equip. Replacement Fund	Replacement	39,000	
(22) Police Toughbook Computers	Equip. Replacement Fund	Replacement	88,000	
Copier for Finance Department	Equip. Replacement Fund	Replacement	21,000	
Copier for Administration Department	Equip. Replacement Fund	Replacement	21,000	
Projector for Training Room	Equip. Replacement Fund	Replacement	1,000	
Next Generation Firewalls	Equip. Replacement Fund	New	22,000	
Wireless Microphones	Equip. Replacement Fund	Replacement	15,000	
				<b>225,000</b>
<b>Grand Total Capital Outlay</b>				<b>\$ 2,659,065</b>

## 2015/16 CAPITAL PROJECTS EXPENDITURES

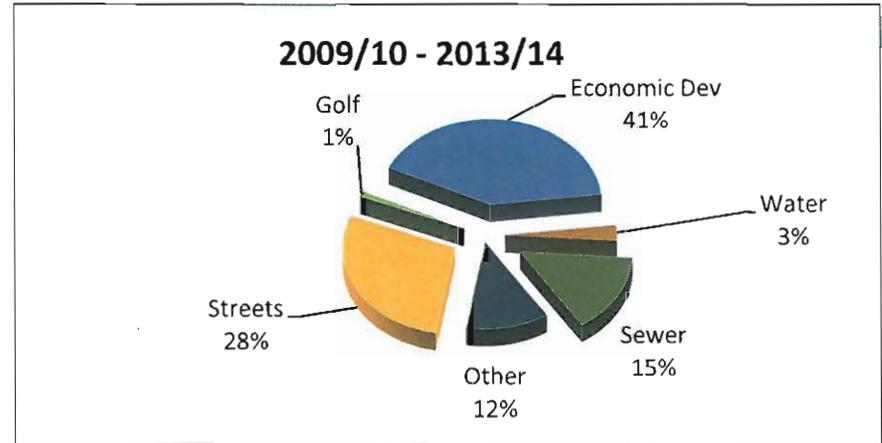
**CAPITAL PROJECTS** include the purchase, construction, replacement, addition, or major repair of public facilities. Expenditures can vary significantly from year to year. The chart below shows actual, estimated, budgeted, and proposed expenditures over ten years.



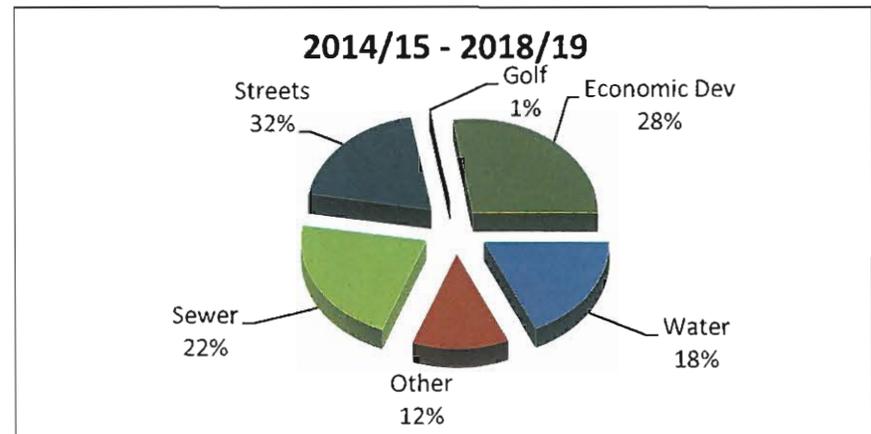
The Village maintains a 5-year Capital Improvements Program that is updated annually. This planning process precedes the operating budget development to allow more time for discussion. It also allows early preparation of plans and specifications for bid prior to the construction season. This results in lower bid prices as contractors have not yet fully committed their time.

The Village divides the capital projects into six categories: water, sewer, streets, economic development, golf, and other. The pie charts on the right show the distribution of capital expenditures by category for the past five years compared with the current 5-year plan.

The first year of the Capital Improvements Program is called the Capital Budget and is incorporated into the annual budget. Capital expenditures for 2015/16 total \$17,188,631 27% of total expenditures.



The next two pages have charts itemizing the capital projects included in the 2015/16 budget. The charts include the budget amount, fund the project is budgeted in, and the impact of the project on the operating budget. More detailed information on each project can be found in the 5-Year Capital Improvements Program.



**2015/16 CAPITAL PROJECTS EXPENDITURES**

<b>PROJECT</b>	<b>BUDGET</b>	<b>FUND</b>	<b>DESCRIPTION</b>	<b>OPERATING BUDGET IMPACTS</b>
<b>WATER</b>				
Stearns Road Iron Filter Tank Replacement	495,000	Water	Rebuild tank for existing iron removal filter	None
1,000 GPM Well	3,206,004	Water	Installation of new well to meet demand	None
Well #8 Barium/Radium Removal	1,530,000	Water	New treatment system to remove barium/radium	None
Water Main Replacement	396,000	Water	Replace 700 feet of water main	None
Water Tower Painting	275,000	Water	Sandblast and paint Oneida Avenue Water Tower	None
<b>Total Water Projects</b>	<b>5,902,004</b>			
<b>SEWER</b>				
Phosphorous Removal System	275,000	Sewer	Construction of a Phosphorous Removal System at the Stearns Road Treatment Plant	None
Sanitary Sewer System Evaluation	435,000	Sewer	Evaluate condition of the Sanitary Sewer System	None
Country Creek Lift Station Upgrade	560,000	Sewer	Replace dry pumps with submersible pumps	None
New Disc Filter	3,590,000	Sewer	Replace current sand filters at WWTP	None
<b>Total Sewer Projects</b>	<b>4,860,000</b>			

**2015/16 CAPITAL PROJECTS EXPENDITURES**

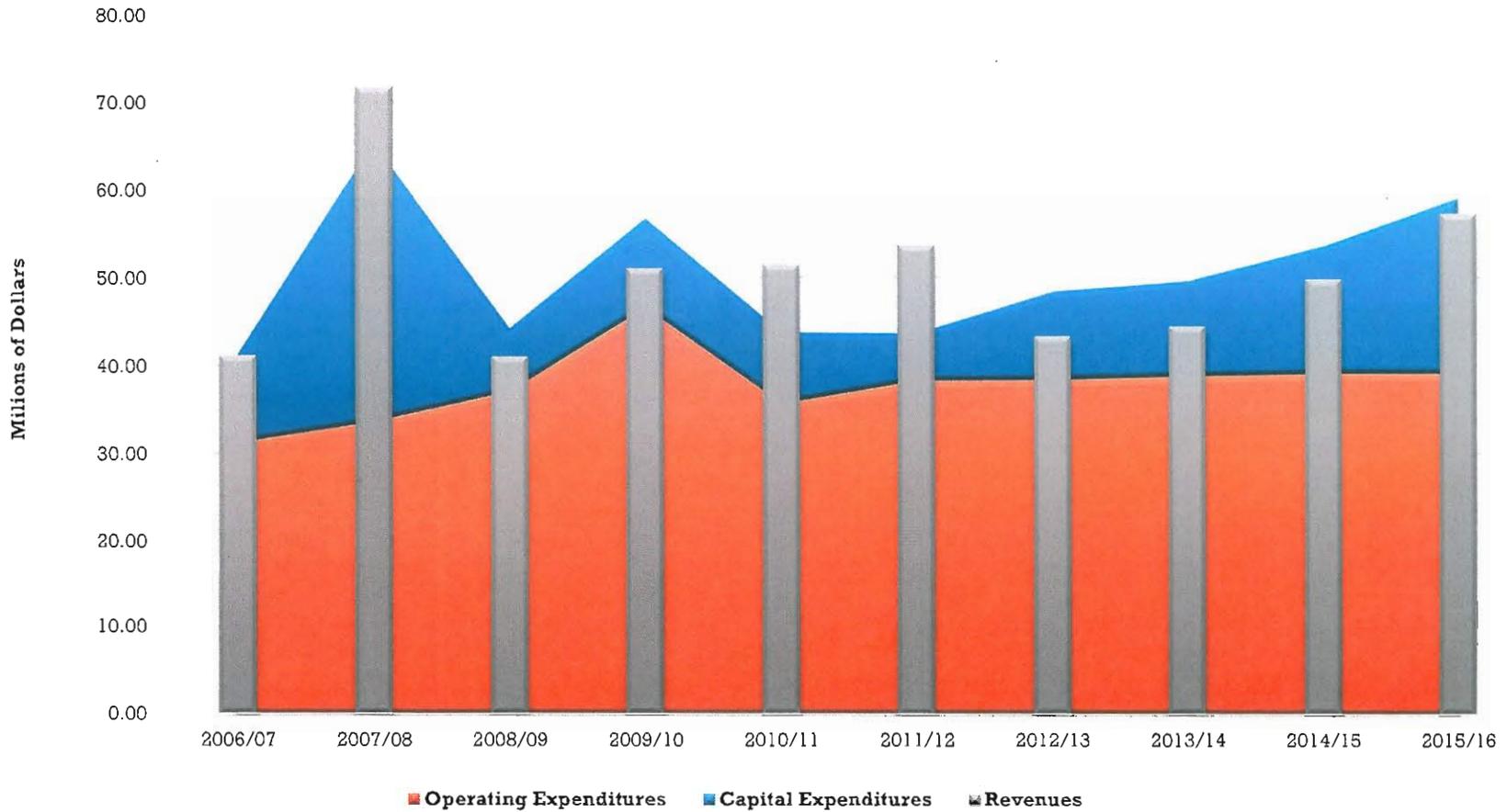
<b>PROJECT</b>	<b>BUDGET</b>	<b>FUND</b>	<b>DESCRIPTION</b>	<b>OPERATING BUDGET IMPACTS</b>
<b>STREETS</b>				
Sidewalk/Path Installations	132,000	Developer Deposits	Install new sidewalks on Stearns Road, Windsor to Bittersweet	None
West Bartlett/Naperville Bike Path	60,000	Capital Projects	Install bike path on West Bartlett/Naperville to southern edge of Amber Grove subdivision	None
Roadway Maintenance Bond Project	633,000	MFT	Asphalt paving of various streets throughout the Village	None
IDNR State Park Bike Path Links	140,851	Developer Deposits	Install two bike path links connecting to the IDNR State park with Koehler field and Lakewood Mills subdivision	None
Street Garage Building Addition	400,000	Developer Deposits	Connect existing garage to cold storage building	None
Emerald Ash Borer	392,932	Developer Deposits	Final Year of EAB removal	None
<b>Total Street Projects</b>	<b>1,758,783</b>			
<b>ECONOMIC DEVELOPMENT</b>				
Brewster Creek Public Improvements	640,000	Brewster Creek TIF Project	Reclaim mining pit, construct sanitary sewer, watermains, storm sewer system, wetland mitigation, roadway system, site amenities for Brewster Creek Business Park	\$175,000 growing to \$225,000 per year for plan review, marketing, inspection, police protection, street maintenance, general admin.
Blue Heron/Bluff City TIF Public Improvements	1,960,000	Bluff City TIF	Site preparation/land reclamation/soil remediations to fill quarry site, Complete Southwind Blvd, water distribution, sewers, etc.	None
<b>Total Economic Development Projects</b>	<b>2,600,000</b>			

**2015/16 CAPITAL PROJECTS EXPENDITURES**

<b>PROJECT</b>	<b>BUDGET</b>	<b>FUND</b>	<b>DESCRIPTION</b>	<b>OPERATING BUDGET IMPACTS</b>
<b>OTHER</b>				
North & Prospect/Hearthwood Farms Stormwater Detention	2,067,844	Capital Projects	Construct stormwater detention ponds to alleviate flooding on the east side of Prospect	None
<b>Total Other Projects</b>	<b>2,067,844</b>			
<b>TOTAL CAPITAL PROJECTS</b>	<b>17,188,631</b>			

## TEN-YEAR REVENUE AND EXPENDITURE HISTORY

This chart compares 10 years of revenues and expenditures. It shows that operating expenditures have increased steadily until 2010/11 where expenditures in all operating funds were cut. Operating expenditures in the budget are flat from 2013/14. Capital expenditures have varied, sometimes significantly from one year to the next depending on the particular capital needs of the year. Operating Revenues (exclusive of borrowings) from 2002 to 2007 increased 47.5% in the six year period. Operating Revenues (exclusive of borrowing) from 2011-2015 increased 9.94% averaging .50% in the five year period.



## REVENUE HISTORY BY FUND & CATEGORY

	Actual					Estimate	Unaudited
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
<b>Property Taxes</b>							
General Fund	7,976,600	8,345,563	8,282,946	8,285,029	8,225,459	7,797,102	7,674,364
Debt Service Fund	1,119,150	1,028,368	1,032,657	1,105,207	1,582,438	1,724,000	1,680,000
<b>Property Taxes Total</b>	<b>9,095,750</b>	<b>9,373,931</b>	<b>9,315,603</b>	<b>9,390,236</b>	<b>9,807,897</b>	<b>9,521,102</b>	<b>9,354,364</b>
<b>Other Taxes</b>							
General Fund	7,617,500	7,697,911	7,865,226	9,745,879	10,372,511	10,509,515	10,699,000
MFT Fund	1,059,000	1,274,110	1,226,931	1,190,095	1,414,605	1,210,000	1,025,000
Capital Projects Funds	5,020,930	5,083,338	4,971,668	4,987,818	5,102,850	5,521,874	5,096,655
<b>Other Taxes Total</b>	<b>13,697,430</b>	<b>14,055,359</b>	<b>14,063,825</b>	<b>15,923,792</b>	<b>16,889,966</b>	<b>17,241,389</b>	<b>16,820,655</b>
<b>Charges for Services</b>							
Water Fund	5,458,886	6,021,088	6,500,266	7,353,979	6,862,927	7,199,150	7,295,000
Sewer Fund	2,929,190	3,032,781	3,042,728	3,409,110	3,361,837	3,313,303	3,306,900
Parking Fund	152,200	154,843	220,342	213,072	229,213	225,000	225,000
Golf Fund	2,240,800	2,294,863	2,321,513	2,393,418	2,092,496	2,034,032	2,335,400
<b>Charges for Services Total</b>	<b>10,781,076</b>	<b>11,503,575</b>	<b>12,084,849</b>	<b>13,369,579</b>	<b>12,546,473</b>	<b>12,771,485</b>	<b>13,162,300</b>
<b>Other Revenues</b>							
Licenses & Permits	889,869	1,065,392	1,010,407	829,705	901,352	934,300	994,500
Grants & Reimbursements							
General Fund	107,500	230,992	302,097	148,750	452,471	183,324	208,460
MFT Fund	193,400	134,725	58,684	20,373	0	0	0
Capital Projects Funds	74,660	110,657	27,166	52,869	723,165	2,042,366	1,942,150
Enterprise Funds			55,612	423,400	36,600	0	0
Grants & Reimbursements Total	<b>375,560</b>	<b>476,374</b>	<b>443,559</b>	<b>645,392</b>	<b>1,212,236</b>	<b>2,225,690</b>	<b>2,150,610</b>
Interest Income - All Funds	1,349,772	175,792	501,400	469,507	420,345	466,385	468,800
Borrowings							
Debt Service Fund	0	0	0	0	0	0	0
Capital Projects Funds	0	0	13,756,227	463,700	446,900	2,935,000	2,600,000
Enterprise Funds	290,000	0	0	0	0	201,426	10,641,000
Borrowings Total	<b>290,000</b>	<b>0</b>	<b>13,756,227</b>	<b>463,700</b>	<b>446,900</b>	<b>3,136,426</b>	<b>13,241,000</b>
Miscellaneous - All Funds	14,564,407	4,896,839	2,673,592	2,295,383	2,316,415	2,723,063	2,733,004
<b>Other Revenues Total</b>	<b>17,469,608</b>	<b>6,614,397</b>	<b>18,385,185</b>	<b>4,703,687</b>	<b>5,297,248</b>	<b>9,485,864</b>	<b>19,587,914</b>
<b>Total Revenues</b>	<b>\$51,043,864</b>	<b>\$41,547,262</b>	<b>\$53,849,462</b>	<b>\$43,387,294</b>	<b>\$44,541,584</b>	<b>\$49,019,840</b>	<b>\$58,925,233</b>

## EXPENDITURE HISTORY BY FUND & CATEGORY

		Actual					Estimate	Proposed
		2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Personnel Services	General Fund	13,108,484	13,428,063	13,744,795	13,936,984	14,374,055	15,008,206	15,006,268
	Capital Projects Funds	373,844	397,327	407,712	427,460	438,680	477,000	593,177
	Enterprise Funds	4,731,676	4,729,116	4,902,292	4,973,791	5,143,903	4,878,260	4,939,690
	Internal Service Funds	259,202	341,899	363,483	357,943	372,943	365,068	439,720
	Trust and Agency Funds	1,872,117	2,022,768	4,183,307	3,713,955	2,082,653	1,922,616	2,016,045
	<b>Personnel Services Total</b>	<b>20,345,323</b>	<b>20,919,173</b>	<b>23,601,589</b>	<b>23,410,133</b>	<b>22,412,234</b>	<b>22,651,150</b>	<b>22,994,900</b>
Contractual Services	General Fund	1,981,138	1,901,407	1,705,365	1,748,979	2,347,920	2,313,729	2,314,589
	Debt Service Fund	128,811	1,050	1,300	2,850	1,325	1,500	2,000
	Capital Projects Funds	100,504	86,765	2,244	6,195	12,973	10,200	70,000
	Enterprise Funds	5,282,716	5,590,544	5,568,635	5,516,097	5,753,101	5,614,087	5,998,805
	Internal Service Funds	462,028	490,249	534,093	537,966	464,381	461,906	488,470
	Trust and Agency Funds	70,476	79,358	84,917	86,278	88,227	86,485	97,750
<b>Contractual Services Total</b>	<b>8,025,673</b>	<b>8,149,373</b>	<b>7,896,554</b>	<b>7,898,365</b>	<b>8,667,927</b>	<b>8,487,907</b>	<b>8,971,614</b>	
Com- modities	General Fund	874,449	931,141	909,051	794,588	927,116	1,022,172	1,052,390
	Enterprise Funds	859,945	910,282	977,313	1,004,771	952,103	939,622	1,116,980
	Internal Service Funds	44,356	31,674	34,288	30,181	33,686	39,300	40,150
	<b>Commodities Total</b>	<b>1,778,750</b>	<b>1,873,097</b>	<b>1,920,652</b>	<b>1,829,540</b>	<b>1,912,905</b>	<b>2,001,094</b>	<b>2,209,520</b>
Other Charges	General Fund	1,058,662	1,052,978	1,145,645	1,283,815	1,604,784	1,117,025	1,218,703
	Debt Service Fund	12,980,214	1,069,525	1,082,169	1,341,930	1,720,788	1,956,688	1,964,388
	Capital Projects Funds	4,699,617	3,149,463	3,167,660	3,200,978	3,831,771	4,193,552	3,541,618
	Enterprise Funds	98,389	112,927	103,205	109,240	90,142	126,177	154,912
	Internal Service Funds	38,376	15,040	25,616	18,015	26,855	19,450	26,735
	Trust and Agency Funds	1,320,352	1,294,097	1,226,110	1,144,002	1,119,572	1,082,425	1,227,275
<b>Other Charges Total</b>	<b>20,195,610</b>	<b>6,694,030</b>	<b>6,750,405</b>	<b>7,097,980</b>	<b>8,393,912</b>	<b>8,495,317</b>	<b>8,133,631</b>	
Capital Outlay	General Fund	100,177	156,841	33,125	70,562	110,243	281,963	493,755
	Enterprise Funds	161,021	314,572	555,455	762,466	323,386	455,254	332,950
	Internal Service Funds	575,856	804,398	635,874	420,576	710,561	841,194	1,017,500
	Capital Projects Funds	0	0	0	0	0	0	814,860
	<b>Capital Outlay Total</b>	<b>837,054</b>	<b>1,275,811</b>	<b>1,224,454</b>	<b>1,253,604</b>	<b>1,144,190</b>	<b>1,578,411</b>	<b>2,659,065</b>
Capital Improve- ments	MFT Fund	2,509,664	1,004,407	1,931,778	904,166	0	0	765,000
	Capital Projects Funds	2,878,797	3,661,335	255,508	5,163,247	5,484,245	9,746,704	5,661,627
	Enterprise Funds	118,114	198,338	49,215	799,794	1,526,307	631,500	10,762,004
	Bluff City SSA Debt Service	0	0	0	0	0	0	0
	<b>Capital Improvements Total</b>	<b>5,506,575</b>	<b>4,864,080</b>	<b>2,236,501</b>	<b>6,867,207</b>	<b>7,010,552</b>	<b>10,378,204</b>	<b>17,188,631</b>
<b>Total Expenditures</b>		<b>\$56,688,985</b>	<b>\$43,775,564</b>	<b>\$43,630,155</b>	<b>\$48,356,829</b>	<b>\$49,541,720</b>	<b>\$53,592,083</b>	<b>\$62,157,361</b>

## EXPENDITURE HISTORY BY PROGRAM & DEPARTMENT

		Actual					Estimate	Proposed
		2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Public Works	Streets	3,339,758	3,636,551	3,316,702	3,268,499	4,351,391	4,089,980	4,035,744
	Water	6,351,667	6,416,093	6,591,677	6,783,734	6,900,627	6,770,420	7,260,171
	Sewer	3,018,139	3,139,207	3,055,980	3,370,548	3,176,000	3,328,910	3,442,939
	Parking	160,586	311,894	336,249	279,040	351,697	200,767	210,234
	<b>Public Works Total</b>	<b>12,870,150</b>	<b>13,503,745</b>	<b>13,300,608</b>	<b>13,701,821</b>	<b>14,779,715</b>	<b>14,390,077</b>	<b>14,949,088</b>
Public Safety	Police	9,125,689	9,478,648	9,661,351	9,825,174	10,217,200	11,043,770	11,340,308
	Police Pension	1,944,585	2,105,906	4,271,856	3,805,845	2,174,574	2,012,526	2,121,070
	<b>Public Safety Total</b>	<b>11,070,274</b>	<b>11,584,554</b>	<b>13,933,207</b>	<b>13,631,019</b>	<b>12,391,774</b>	<b>13,056,296</b>	<b>13,461,378</b>
General Government	Administration	1,091,766	1,185,369	1,214,373	1,247,725	1,213,992	1,180,297	1,245,999
	Professional Services	678,563	428,415	467,608	461,509	410,347	501,250	563,000
	Liability Insurance	555,037	575,999	636,918	638,566	651,390	596,345	610,000
	Finance	1,219,215	1,365,027	1,300,619	1,384,588	1,539,016	1,456,396	1,525,450
	Community Development	1,096,102	1,001,976	1,077,619	1,000,338	1,051,269	1,040,271	1,009,254
	Building	803,006	777,076	778,660	793,298	892,190	885,027	963,145
	Brewster Creek TIF Municipal	389,556	406,524	414,905	433,655	452,366	493,200	627,177
	Bluff City SSA Debt Service	1,318,360	1,290,317	1,222,478	1,138,390	1,115,878	1,079,000	1,220,000
	<b>General Government Total</b>	<b>7,151,605</b>	<b>7,030,703</b>	<b>7,113,180</b>	<b>7,098,069</b>	<b>7,326,448</b>	<b>7,231,786</b>	<b>7,764,025</b>
Golf	Golf Program	747,043	785,143	1,101,488	796,331	790,777	806,930	675,804
	Golf Maintenance	683,684	702,362	717,807	682,807	697,728	679,930	702,105
	Golf Driving Range	7,595	5,997	7,814	7,114	5,921	7,490	9,190
	Golf Restaurant	288,350	292,237	316,535	315,790	313,946	282,680	337,713
	Golf Banquet	521,297	644,674	592,329	639,175	603,712	553,050	649,711
	Golf Midway	66,596	64,463	64,506	71,738	67,526	59,900	60,850
	<b>Golf Total</b>	<b>2,314,565</b>	<b>2,494,876</b>	<b>2,800,479</b>	<b>2,512,955</b>	<b>2,479,610</b>	<b>2,389,980</b>	<b>2,435,373</b>
<b>Debt Service</b>	<b>13,109,025</b>	<b>1,070,575</b>	<b>1,083,469</b>	<b>1,344,780</b>	<b>1,722,113</b>	<b>1,958,188</b>	<b>1,966,388</b>	
<b>Subtotal Operating</b>	<b>\$46,515,619</b>	<b>\$35,684,453</b>	<b>\$38,230,943</b>	<b>\$38,288,644</b>	<b>\$38,699,660</b>	<b>\$39,026,327</b>	<b>\$40,576,252</b>	
<b>Capital Projects</b>	<b>10,173,366</b>	<b>8,091,111</b>	<b>5,399,212</b>	<b>10,068,185</b>	<b>10,841,610</b>	<b>14,565,756</b>	<b>21,581,109</b>	
<b>Total Expenditures</b>	<b>\$56,688,985</b>	<b>\$43,775,564</b>	<b>\$43,630,155</b>	<b>\$48,356,829</b>	<b>\$49,541,270</b>	<b>\$53,592,083</b>	<b>\$62,157,361</b>	

## GENERAL FUND HISTORY

General Fund	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Revenues</b>									
Tax Income	15,780,103	16,043,474	16,148,172	18,030,908	18,597,970	18,306,617	18,503,976	18,373,364	-1%
Licenses & Permits	910,842	1,054,392	1,002,601	823,230	902,258	934,300	746,668	994,500	33%
Fees & Fines	978,472	1,085,584	1,195,824	1,201,457	1,281,756	1,299,934	1,330,565	1,367,906	3%
Grants & Reimbursements	136,506	230,992	85,492	148,750	452,471	183,324	183,234	208,460	14%
Miscellaneous	756,028	819,803	686,551	588,561	483,328	815,550	808,000	750,000	-7%
Transfers In	883,497	283,250	633,250	323,250	343,250	593,250	593,250	643,250	8%
<b>Total Revenues</b>	<b>19,445,448</b>	<b>19,517,495</b>	<b>19,751,890</b>	<b>21,116,156</b>	<b>22,061,033</b>	<b>22,132,975</b>	<b>22,165,693</b>	<b>22,337,480</b>	<b>1%</b>
<b>Expenditures</b>									
Administration	1,089,847	1,172,665	1,204,062	1,269,966	1,227,156	1,190,787	1,322,695	1,249,486	-6%
Professional Services	678,563	428,415	467,608	461,509	410,347	501,250	567,800	563,000	-1%
Liability Insurance	555,036	575,999	625,551	638,566	651,390	596,345	571,545	610,000	7%
Finance	1,215,201	1,343,811	1,287,321	2,204,732	1,539,028	1,455,687	1,469,990	1,510,955	3%
Community Development	1,097,471	993,577	1,068,543	1,023,497	1,062,773	1,048,858	1,096,199	1,012,476	-8%
Building	824,534	792,637	796,708	841,058	926,270	930,893	933,100	998,968	7%
Police	10,230,886	10,500,963	10,772,581	11,197,739	11,524,328	12,137,297	12,287,538	12,514,547	2%
Street Maintenance	3,451,961	3,612,964	3,381,568	3,464,427	4,561,119	4,211,778	4,271,563	4,132,361	-3%
<b>Total Expenditures</b>	<b>19,143,499</b>	<b>19,421,031</b>	<b>19,603,942</b>	<b>21,101,494</b>	<b>21,902,411</b>	<b>22,072,895</b>	<b>22,520,430</b>	<b>22,591,793</b>	<b>0%</b>
Fund Balance Transfers									
<b>Excess Revenues (Exp)</b>	<b>301,949</b>	<b>96,464</b>	<b>147,948</b>	<b>14,662</b>	<b>158,622</b>	<b>60,080</b>	<b>(354,737)</b>	<b>(254,313)</b>	
<b>Ending Cash Balance</b>	<b>10,742,628</b>	<b>10,714,051</b>	<b>10,447,011</b>	<b>12,149,321</b>	<b>12,400,426</b>	<b>12,460,506</b>	<b>12,045,689</b>	<b>12,206,193</b>	

## SPECIAL REVENUE FUND HISTORY

Motor Fuel Tax (MFT) Fund	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Revenues</b>									
Tax Income	1,091,807	1,274,110	1,226,931	1,190,095	1,414,605	1,210,000	1,188,490	1,025,000	-14%
Grants & Reimbursements	1,173,768	134,725	58,684	20,373	0	0	0	0	0%
Miscellaneous	(933)	2,417	271	494	1,295	4,100	500	4,000	100%
Transfers In	0	0	0	0	0	0	0	0	0%
<b>Total Revenues</b>	<b>2,264,642</b>	<b>\$1,411,252</b>	<b>\$1,285,886</b>	<b>\$1,210,962</b>	<b>\$1,415,900</b>	<b>\$1,214,100</b>	<b>\$1,188,990</b>	<b>\$1,029,000</b>	<b>-13%</b>
<b>Expenditures</b>									
Capital Improvements	2,509,664	1,004,407	1,916,182	904,166	0	0	0	765,000	100%
Transfers Out	0	0	0	0	0	250,000	250,000	300,000	83%
<b>Total Expenditures</b>	<b>2,509,664</b>	<b>\$1,004,407</b>	<b>\$1,916,182</b>	<b>\$904,166</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$1,065,000</b>	<b>100%</b>
<b>Excess Revenues (Exp)</b>	<b>(245,022)</b>	<b>406,845</b>	<b>(630,296)</b>	<b>306,796</b>	<b>1,415,900</b>	<b>964,100</b>	<b>938,990</b>	<b>(36,000)</b>	
<b>Ending Cash Balance</b>	<b>\$1,815,538</b>	<b>\$1,298,602</b>	<b>\$600,372</b>	<b>\$1,040,566</b>	<b>\$2,272,633</b>	<b>\$3,236,733</b>	<b>\$3,211,623</b>	<b>\$3,200,733</b>	

## DEBT SERVICE FUND HISTORY

Debt Service Fund	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Revenues</b>									
Tax Income	1,123,259	1,028,368	1,032,657	1,105,207	1,582,438	1,724,000	1,680,000	1,680,000	0%
Fees and Fines	0	0	0	0	0	0	0	0	0%
Miscellaneous	11,402,937	53,345	51,418	50,764	50,684	45,714	44,764	45,098	1%
Transfers In	659,664	29,880	29,880	294,141	29,880	29,880	29,880	29,880	0%
<b>Total Revenues</b>	<b>13,185,860</b>	<b>\$1,111,593</b>	<b>\$1,113,955</b>	<b>\$1,450,112</b>	<b>\$1,663,002</b>	<b>\$1,799,594</b>	<b>\$1,754,644</b>	<b>\$1,754,978</b>	<b>0%</b>
<b>Expenditures</b>									
Paying Agent Fees	1,525	1,050	1,300	2,850	1,325	1,500	3,000	2,000	-33%
Issuance Costs	127,286	0	0	0	0	0	0	0	0%
Principal & Interest	12,980,214	1,069,525	1,082,169	1,341,930	1,720,788	1,956,688	1,956,688	1,964,388	0%
<b>Total Expenditures</b>	<b>13,109,025</b>	<b>\$1,070,575</b>	<b>\$1,083,469</b>	<b>\$1,344,780</b>	<b>\$1,722,113</b>	<b>\$1,958,188</b>	<b>\$1,959,688</b>	<b>\$1,966,388</b>	<b>0%</b>
<b>Excess Revenues (Exp)</b>	<b>76,835</b>	<b>41,018</b>	<b>30,486</b>	<b>105,332</b>	<b>(59,111)</b>	<b>(158,594)</b>	<b>(205,044)</b>	<b>(211,410)</b>	
<b>Ending Cash Balance</b>	<b>\$952,128</b>	<b>\$993,146</b>	<b>\$1,023,632</b>	<b>\$1,129,489</b>	<b>\$1,070,380</b>	<b>\$911,786</b>	<b>\$865,336</b>	<b>\$700,376</b>	

### CAPITAL PROJECTS FUNDS HISTORY

	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Capital Projects Fund</b>									
<b>Revenues</b>									
Licenses & Permits	0	0	0	0	0	0	0	0	0%
Grants & Reimbursements	10,662	83,488	0	18,374	674,758	1,975,054	2,494,421	1,895,375	-24%
Miscellaneous	7,731	672	13,756,230	26,058	24,995	39,500	7,000	12,500	79%
Transfers In	0	65,000	0	0	0	0	0	0	0%
<b>Total Revenues</b>	<b>18,393</b>	<b>\$149,160</b>	<b>\$13,756,230</b>	<b>\$44,432</b>	<b>\$699,753</b>	<b>\$2,014,554</b>	<b>\$2,501,421</b>	<b>\$1,907,875</b>	<b>-24%</b>
<b>Expenditures</b>									
Fund Expenditures	195,176	529,072	526,143	4,826,549	5,026,887	5,635,962	6,764,261	2,127,844	-69%
Transfers Out	0	0	0	264,261	0	0	0	0	0%
<b>Total Expenditures</b>	<b>195,176</b>	<b>\$529,072</b>	<b>\$526,143</b>	<b>\$5,090,810</b>	<b>\$5,026,887</b>	<b>\$5,635,962</b>	<b>\$6,764,261</b>	<b>\$2,127,844</b>	<b>-69%</b>
<b>Excess Revenues (Exp)</b>	<b>(176,783)</b>	<b>(379,912)</b>	<b>13,230,087</b>	<b>(5,046,378)</b>	<b>(4,327,134)</b>	<b>(3,621,408)</b>	<b>(4,262,840)</b>	<b>(219,969)</b>	
<b>Ending Cash Balance</b>	<b>\$489,924</b>	<b>(\$379,912)</b>	<b>\$12,850,175</b>	<b>\$9,967,103</b>	<b>\$3,851,009</b>	<b>\$229,601</b>	<b>(\$411,831)</b>	<b>\$9,632</b>	
<b>Municipal Building Fund</b>									
<b>Revenues</b>									
Grants & Reimbursements	140	2,207	140	140	8,530	7,842	700	1,400	100%
Miscellaneous	17,088	3,627	1,365	1,023	2,272	1,800	700	1,500	114%
Transfers In	0	0	0	800,000	0	0	0	0	0%
<b>Total Revenues</b>	<b>17,228</b>	<b>\$5,834</b>	<b>\$1,505</b>	<b>\$801,163</b>	<b>\$10,802</b>	<b>\$9,642</b>	<b>\$1,400</b>	<b>\$2,900</b>	<b>107%</b>
<b>Expenditures</b>									
Fund Expenditures	11,827	\$840	\$13,803	\$22,871	\$0	\$175,000	\$430,000	\$814,860	100%
Transfers Out	341,342	0	0	0	121,000	88,000	88,000	29,500	-66%
<b>Total Expenditures</b>	<b>353,169</b>	<b>\$840</b>	<b>\$13,803</b>	<b>\$22,871</b>	<b>\$121,000</b>	<b>\$263,000</b>	<b>\$518,000</b>	<b>\$844,360</b>	<b>63%</b>
<b>Fund Balance Transfers</b>									
From General Fund	0	0	0	0	0	0	0	0	0%
<b>Excess Revenues (Exp)</b>	<b>(335,941)</b>	<b>4,994</b>	<b>(12,298)</b>	<b>778,292</b>	<b>(110,198)</b>	<b>(253,358)</b>	<b>(516,600)</b>	<b>(841,460)</b>	
<b>Ending Cash Balance</b>	<b>\$490,362</b>	<b>\$495,356</b>	<b>\$483,058</b>	<b>\$1,280,170</b>	<b>\$1,151,152</b>	<b>\$897,794</b>	<b>\$634,552</b>	<b>\$56,334</b>	

### CAPITAL PROJECTS FUNDS HISTORY

	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Developer Deposits Fund</b>									
<b>Revenues</b>									
Grants & Reimbursements	6,231	24,962	27,026	34,355	39,877	59,470	10,912	45,375	316%
Miscellaneous	625,938	170,534	18,822	347,403	18,897	33,615	10,000	12,000	20%
<b>Total Revenues</b>	<b>632,169</b>	<b>\$195,496</b>	<b>\$45,848</b>	<b>\$381,758</b>	<b>\$58,774</b>	<b>\$93,085</b>	<b>\$20,912</b>	<b>\$57,375</b>	<b>174%</b>
<b>Expenditures</b>									
Fund Expenditures	280,775	333,471	12,054	173,127	10,458	1,000,742	542,751	933,783	72%
Transfers Out	695,672	65,000	365,581	7,967	13,514	5,150	74,000	59,000	-20%
<b>Total Expenditures</b>	<b>976,447</b>	<b>\$398,471</b>	<b>\$377,635</b>	<b>\$181,094</b>	<b>\$23,972</b>	<b>\$1,005,892</b>	<b>\$616,751</b>	<b>\$992,783</b>	<b>61%</b>
<b>Excess Revenues (Exp)</b>	<b>(344,278)</b>	<b>(202,975)</b>	<b>(331,787)</b>	<b>200,664</b>	<b>34,802</b>	<b>(912,807)</b>	<b>(595,839)</b>	<b>(935,408)</b>	
<b>Ending Cash Balance</b>	<b>\$5,817,605</b>	<b>\$5,431,352</b>	<b>\$5,023,712</b>	<b>\$5,246,437</b>	<b>\$5,317,585</b>	<b>\$4,404,778</b>	<b>\$4,721,746</b>	<b>\$3,469,370</b>	
<b>Route 59 &amp; Lake TIF Fund</b>									
<b>Revenues</b>									
Tax Income	50,545	32,542	67	0	0	0	0	0	0%
Miscellaneous	6	4,967	3	0	0	0	0	0	0%
Transfers In	26,932	0	15,581	7,967	13,514	5,150	74,000	59,000	-20%
<b>Total Revenues</b>	<b>77,483</b>	<b>\$37,509</b>	<b>\$15,651</b>	<b>\$7,967</b>	<b>\$13,514</b>	<b>\$5,150</b>	<b>\$74,000</b>	<b>\$59,000</b>	<b>-20%</b>
<b>Total Expenditures</b>	<b>77,483</b>	<b>\$27,166</b>	<b>\$25,994</b>	<b>\$7,967</b>	<b>\$13,514</b>	<b>\$5,150</b>	<b>\$74,000</b>	<b>\$59,000</b>	<b>-20%</b>
<b>Excess Revenues (Exp)</b>	<b>0</b>	<b>10,343</b>	<b>(10,343)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Ending Cash Balance</b>	<b>\$554,779</b>	<b>\$592,054</b>	<b>\$581,712</b>	<b>\$605,260</b>	<b>\$618,774</b>	<b>\$618,774</b>	<b>\$618,774</b>	<b>\$618,774</b>	

### CAPITAL PROJECTS FUNDS HISTORY

	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Brewster Crk TIF Muni. Fund</b>									
<b>Revenues</b>									
Tax Income	362,674	416,919	450,780	483,075	499,975	557,635	500,000	575,000	15%
Miscellaneous	5,600	929	605	442	536	500	300	500	67%
<b>Total Revenues</b>	<b>368,274</b>	<b>\$417,848</b>	<b>\$451,385</b>	<b>\$483,517</b>	<b>\$500,511</b>	<b>\$558,135</b>	<b>\$500,300</b>	<b>\$575,500</b>	<b>15%</b>
<b>Total Expenditures</b>	<b>419,356</b>	<b>\$436,404</b>	<b>\$444,785</b>	<b>\$463,535</b>	<b>\$482,246</b>	<b>\$523,080</b>	<b>\$504,357</b>	<b>\$657,057</b>	<b>30%</b>
<b>Excess Revenues (Exp)</b>	<b>(51,082)</b>	<b>(18,556)</b>	<b>6,600</b>	<b>19,982</b>	<b>18,265</b>	<b>35,055</b>	<b>(4,057)</b>	<b>(81,557)</b>	
<b>Ending Cash Balance</b>	<b>\$262,842</b>	<b>\$245,754</b>	<b>\$245,645</b>	<b>\$268,865</b>	<b>\$287,485</b>	<b>\$322,540</b>	<b>\$283,428</b>	<b>\$240,983</b>	
<b>Brewster Crk TIF Proj. Fund</b>									
<b>Revenues</b>									
Tax Income	2,552,989	2,934,108	3,179,291	3,395,960	3,512,443	3,915,444	3,515,000	3,515,000	0%
Miscellaneous	233,223	44,150	80,792	141,215	447,452	775,600	775,500	640,600	-17%
<b>Total Revenues</b>	<b>2,786,212</b>	<b>\$2,978,258</b>	<b>\$3,260,083</b>	<b>\$3,537,175</b>	<b>\$3,959,895</b>	<b>\$4,691,044</b>	<b>\$4,290,500</b>	<b>\$4,155,600</b>	<b>-3%</b>
<b>Total Expenditures</b>	<b>2,660,547</b>	<b>\$2,867,175</b>	<b>\$3,217,165</b>	<b>\$3,316,728</b>	<b>\$4,246,388</b>	<b>\$4,944,635</b>	<b>\$4,305,750</b>	<b>\$4,143,618</b>	<b>-4%</b>
<b>Excess Revenues (Exp)</b>	<b>125,665</b>	<b>111,083</b>	<b>42,918</b>	<b>220,447</b>	<b>(286,493)</b>	<b>(253,591)</b>	<b>(15,250)</b>	<b>11,982</b>	
<b>Ending Cash Balance</b>	<b>\$3,382,608</b>	<b>\$3,493,169</b>	<b>\$3,533,008</b>	<b>\$3,757,281</b>	<b>\$3,470,886</b>	<b>\$3,217,295</b>	<b>\$3,455,636</b>	<b>\$3,229,277</b>	
<b>Bluff City TIF Project Fund</b>									
<b>Revenues</b>									
Tax Income	0	9,742	3,280	16,983	18,056	12,767	22,500	15,000	-33%
Miscellaneous	448,000	1,849,500	0	4	5	2,160,000	2,160,000	1,960,000	-9%
<b>Total Revenues</b>	<b>\$448,000</b>	<b>\$1,859,242</b>	<b>\$3,280</b>	<b>\$16,987</b>	<b>\$18,061</b>	<b>\$2,172,767</b>	<b>\$2,182,500</b>	<b>\$1,975,000</b>	<b>-10%</b>
<b>Total Expenditures</b>	<b>\$448,000</b>	<b>\$1,859,242</b>	<b>\$3,280</b>	<b>\$16,983</b>	<b>\$18,056</b>	<b>\$2,172,767</b>	<b>\$2,182,500</b>	<b>\$1,975,000</b>	<b>-10%</b>
<b>Excess Revenues (Exp)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Ending Cash Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4</b>	<b>\$9</b>	<b>\$9</b>	<b>\$9</b>	<b>\$9</b>	

### CAPITAL PROJECTS FUNDS HISTORY

	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Bluff City Municipal Fund</b>									
<b>Revenues</b>									
Tax Income	0	622	209	1,084	1,153	815	1,200	900	-25%
Miscellaneous	0		0	2	4	0	0	0	0%
<b>Total Revenues</b>	<b>0</b>	<b>\$622</b>	<b>\$209</b>	<b>\$1,086</b>	<b>\$1,157</b>	<b>\$815</b>	<b>\$1,200</b>	<b>\$900</b>	<b>-25%</b>
<b>Total Expenditures</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Excess Revenues (Exp)</b>	0	622	209	1,086	1,157	815	1,200	900	
<b>Ending Cash Balance</b>	<b>\$0</b>	<b>\$622</b>	<b>\$831</b>	<b>\$1,917</b>	<b>\$3,074</b>	<b>\$3,889</b>	<b>\$4,274</b>	<b>\$4,789</b>	

## ENTERPRISE FUNDS HISTORY

	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Water Fund</b>									
<b>Revenues</b>									
Grants for Reimbursents	0	0	0	211,700	18,300	0	0	5,781,000	0%
Charges for Services	5,415,895	6,022,768	6,500,266	7,353,979	6,862,927	7,199,150	6,966,613	7,275,000	4%
Miscellaneous Income	38,861	213,607	5,136	4,736	169,373	5,785	1,578,000	25,000	-98%
Transfers In	797,083	0	0	0	0	0	0	0	0%
<b>Total Revenues</b>	<b>6,251,839</b>	<b>\$6,236,375</b>	<b>\$6,505,402</b>	<b>\$7,570,415</b>	<b>\$7,050,600</b>	<b>\$7,204,935</b>	<b>\$8,544,613</b>	<b>\$13,081,000</b>	<b>53%</b>
<b>Expenses</b>									
Operating Expenses	5,920,438	6,048,797	6,242,528	6,479,865	6,555,648	6,409,399	6,860,001	6,821,657	-1%
Transfers Out	491,988	271,959	277,885	281,676	282,740	282,740	282,740	282,740	0%
Capital Improvements	118,114	131,160	22,256	0	196,293	290,000	2,289,675	5,902,004	158%
<b>Total Expenses</b>	<b>6,530,540</b>	<b>\$6,451,916</b>	<b>\$6,542,669</b>	<b>\$6,761,541</b>	<b>\$7,034,681</b>	<b>\$6,982,139</b>	<b>\$9,432,416</b>	<b>\$13,006,401</b>	<b>38%</b>
<b>Excess Revenues (Exp)</b>	<b>(278,701)</b>	<b>(215,541)</b>	<b>(37,267)</b>	<b>808,874</b>	<b>15,919</b>	<b>222,796</b>	<b>(887,803)</b>	<b>74,599</b>	
<b>Radium Removal Reserve</b>									
<b>Ending Cash Balance</b>	<b>\$2,728,468</b>	<b>\$2,399,327</b>	<b>\$2,308,738</b>	<b>\$3,152,980</b>	<b>\$3,407,086</b>	<b>\$3,629,882</b>	<b>\$2,519,283</b>	<b>\$3,704,481</b>	
<b>Sewer Fund</b>									
<b>Revenues</b>									
Grants & Reimbursements	0	0	55,612	211,700	18,300	0	0	0	0%
Charges for Services	2,919,121	3,034,905	3,042,728	3,409,110	3,361,837	3,313,303	3,277,625	3,310,900	1%
Miscellaneous Income	51,427	230,590	5,562	5,281	5,155	205,526	4,000	4,860,000	100%
<b>Total Revenues</b>	<b>\$2,970,548</b>	<b>\$3,265,495</b>	<b>\$3,103,902</b>	<b>\$3,626,091</b>	<b>\$3,385,292</b>	<b>\$3,518,829</b>	<b>\$3,281,625</b>	<b>\$8,170,900</b>	<b>149%</b>
<b>Expenses</b>									
Operating Expenses	2,863,473	2,959,331	2,893,232	3,219,569	3,017,224	3,151,402	3,356,953	3,235,400	-4%
Transfers Out	403,384	259,959	266,177	309,676	310,740	310,740	310,740	310,740	0%
Capital Improvements	0	67,178	26,959	799,794	1,330,014	341,500	341,500	4,860,000	100%
<b>Total Expenses</b>	<b>\$3,266,857</b>	<b>\$3,286,468</b>	<b>\$3,186,368</b>	<b>\$4,329,039</b>	<b>\$4,657,978</b>	<b>\$3,803,642</b>	<b>\$4,009,193</b>	<b>\$8,406,140</b>	<b>110%</b>
<b>Excess Revenues (Exp)</b>	<b>(296,309)</b>	<b>(20,973)</b>	<b>(82,466)</b>	<b>(702,948)</b>	<b>(1,272,686)</b>	<b>(284,813)</b>	<b>(727,568)</b>	<b>(235,240)</b>	
<b>Ending Cash Balance</b>	<b>\$2,520,560</b>	<b>\$2,323,830</b>	<b>\$2,382,912</b>	<b>\$2,394,643</b>	<b>\$2,483,515</b>	<b>\$2,198,702</b>	<b>\$1,755,947</b>	<b>\$1,963,462</b>	

## ENTERPRISE FUNDS HISTORY

	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Parking Fund</b>									
<b>Revenues</b>									
Licenses and Permits	14,400	11,000	7,806	6,475	(906)	0	5,400	0	-100%
Charges for Services	153,952	154,843	220,342	213,072	229,213	225,000	225,000	225,000	0%
Miscellaneous Income	5,054	1,106	455	228	77	100	200	100	-50%
<b>Total Revenues</b>	<b>\$173,406</b>	<b>\$166,949</b>	<b>\$228,603</b>	<b>\$219,775</b>	<b>\$228,384</b>	<b>\$225,100</b>	<b>\$230,600</b>	<b>\$225,100</b>	<b>-2%</b>
<b>Expenses</b>									
Operating Expenses	146,789	294,397	318,498	266,541	334,115	190,061	257,632	197,561	-23%
Transfers Out	22,110	22,110	22,110	22,110	22,110	22,110	22,110	22,110	0%
Capital Improvements	0	0	0	0	0	0	0	0	0%
<b>Total Expenses</b>	<b>\$168,899</b>	<b>\$316,507</b>	<b>\$340,608</b>	<b>\$288,651</b>	<b>\$356,225</b>	<b>\$212,171</b>	<b>\$279,742</b>	<b>\$219,671</b>	<b>-21%</b>
<b>Excess Revenues (Exp)</b>	<b>4,507</b>	<b>(149,558)</b>	<b>(112,005)</b>	<b>(68,876)</b>	<b>(127,841)</b>	<b>12,929</b>	<b>(49,142)</b>	<b>5,429</b>	
<b>Ending Cash Balance</b>	<b>\$494,113</b>	<b>\$344,059</b>	<b>\$236,399</b>	<b>\$164,390</b>	<b>\$47,326</b>	<b>\$60,255</b>	<b>(\$1,816)</b>	<b>\$65,684</b>	
<b>Golf Fund</b>									
<b>Revenues</b>									
Golf Course Revenues	1,321,658	1,199,111	1,303,881	1,253,799	1,140,274	1,184,132	1,352,900	1,281,900	-5%
Pro Shop Sales	81,427	75,773	77,079	71,632	71,798	60,900	82,900	73,500	-11%
Food & Beverage Sales	849,728	1,019,979	926,750	1,025,435	880,424	789,000	966,000	980,000	1%
Miscellaneous Income	4,527	9,916	175,801	43,384	1,075	600	1,250	1,250	0%
Transfers In	0	0	0	0	121,000	88,000	88,000	29,500	-66%
<b>Total Revenues</b>	<b>\$2,257,340</b>	<b>\$2,304,779</b>	<b>\$2,483,511</b>	<b>\$2,394,250</b>	<b>\$2,214,571</b>	<b>\$2,122,632</b>	<b>\$2,491,050</b>	<b>\$2,366,150</b>	<b>-5%</b>
<b>Expenses</b>									
Golf Course Operating	1,395,054	1,421,792	1,747,522	1,441,937	1,438,714	1,366,908	1,495,904	1,308,695	-13%
Food & Beverage Operating	876,244	1,001,374	973,370	1,026,703	985,184	895,630	975,819	1,048,274	7%
Capital Improvements	0	0	0	0	0	0	0	0	0%
<b>Total Expenses</b>	<b>\$2,271,298</b>	<b>\$2,423,166</b>	<b>\$2,720,892</b>	<b>\$2,468,640</b>	<b>\$2,423,898</b>	<b>\$2,262,538</b>	<b>\$2,471,723</b>	<b>\$2,356,969</b>	<b>-5%</b>
<b>Excess Revenues (Exp)</b>	<b>(13,958)</b>	<b>(118,387)</b>	<b>(237,381)</b>	<b>(74,390)</b>	<b>(209,327)</b>	<b>(139,906)</b>	<b>19,327</b>	<b>9,181</b>	
<b>Ending Cash Balance</b>	<b>\$27,120</b>	<b>\$200</b>	<b>\$200</b>	<b>\$202</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	

## TRUST AND AGENCY FUND HISTORY

Police Pension Fund	Actual					Unaudited 2014/15	Budget		% Change
	2009/10	2010/11	2011/12	2012/13	2013/14		2014/15	2015/16	
<b>Revenues</b>									
Miscellaneous	901,811	980,549	959,873	845,457	834,540	860,000	860,000	919,800	7%
Transfers In	1,042,774	1,125,357	1,214,215	1,308,261	1,240,236	1,152,526	1,152,526	1,231,270	7%
<b>Total Revenues</b>	<b>1,944,585</b>	<b>\$2,105,906</b>	<b>\$2,174,088</b>	<b>\$2,153,718</b>	<b>\$2,074,776</b>	<b>\$2,012,526</b>	<b>\$2,012,526</b>	<b>\$2,151,070</b>	<b>7%</b>
<b>Total Expenses</b>	<b>695,568</b>	<b>\$863,344</b>	<b>\$979,944</b>	<b>\$1,053,558</b>	<b>\$1,130,511</b>	<b>\$1,200,141</b>	<b>\$1,348,634</b>	<b>\$2,121,070</b>	<b>57%</b>
<b>Excess Revenues (Exp)</b>	1,249,017	1,242,562	1,194,144	1,100,160	944,265	812,385	663,892	30,000	
<b>Ending Net Assets</b>	<b>\$20,357,016</b>	<b>\$23,047,993</b>	<b>\$26,339,905</b>	<b>\$29,092,192</b>	<b>\$31,295,454</b>	<b>\$32,107,839</b>	<b>\$31,959,346</b>	<b>\$32,137,839</b>	
<b>Bluff City SSA Debt Serv Fund</b>									
<b>Revenues</b>									
Tax Income	723,689	1,271,018	1,338,041	1,090,716	1,071,223	1,035,213	1,008,420	990,755	-2%
Miscellaneous	166	207	165	28	65	50	0	50	100%
<b>Total Revenues</b>	<b>723,855</b>	<b>\$1,271,225</b>	<b>\$1,338,206</b>	<b>\$1,090,744</b>	<b>\$1,071,288</b>	<b>\$1,035,263</b>	<b>\$1,008,420</b>	<b>\$990,805</b>	<b>-2%</b>
<b>Total Expenses</b>	<b>1,318,360</b>	<b>\$1,290,317</b>	<b>\$1,222,478</b>	<b>\$1,138,390</b>	<b>\$1,115,878</b>	<b>\$1,079,000</b>	<b>\$1,220,000</b>	<b>\$1,220,000</b>	<b>0%</b>
<b>Excess Revenues (Exp)</b>	(\$594,505)	(19,092)	115,728	(47,646)	(44,590)	(43,737)	(211,580)	(229,195)	
<b>Ending Net Assets</b>	<b>\$923,742</b>	<b>\$852,959</b>	<b>\$986,967</b>	<b>\$942,096</b>	<b>\$906,995</b>	<b>\$863,258</b>	<b>\$695,415</b>	<b>\$634,063</b>	

## INTERNAL SERVICES FUNDS HISTORY

Central Services Fund	Actual					Unaudited	Budget		%
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>Revenues</b>									
Miscellaneous	13,926	4,855	1,247	2,548	881	1,000	500	1,000	100%
Transfers In	797,725	797,725	797,725	1,134,247	1,020,763	1,020,763	1,020,763	1,020,763	0%
<b>Total Revenues</b>	<b>811,651</b>	<b>\$802,580</b>	<b>\$798,972</b>	<b>\$1,136,795</b>	<b>\$1,021,644</b>	<b>\$1,021,763</b>	<b>\$1,021,263</b>	<b>\$1,021,763</b>	<b>0%</b>
<b>Total Expenses</b>	<b>881,108</b>	<b>\$977,093</b>	<b>\$1,129,310</b>	<b>\$1,109,794</b>	<b>\$1,048,511</b>	<b>\$1,082,418</b>	<b>\$1,165,598</b>	<b>\$1,220,075</b>	<b>5%</b>
<b>Excess Revenues (Exp)</b>	<b>(69,457)</b>	<b>(174,513)</b>	<b>(330,338)</b>	<b>27,001</b>	<b>(26,867)</b>	<b>(60,655)</b>	<b>(144,335)</b>	<b>(198,312)</b>	
<b>Ending Cash Balance</b>	<b>\$1,219,620</b>	<b>\$1,066,139</b>	<b>\$719,104</b>	<b>\$802,449</b>	<b>\$770,680</b>	<b>\$710,025</b>	<b>\$626,345</b>	<b>\$511,713</b>	
<b>Vehicle Replacement Fund</b>									
<b>Revenues</b>									
Miscellaneous	66,659	92,000	18,940	12,057	25,484	76,500	51,000	76,500	50%
Transfers In	366,550	344,884	416,560	237,884	617,884	593,770	593,770	593,770	0%
<b>Total Revenues</b>	<b>433,209</b>	<b>\$436,884</b>	<b>\$435,500</b>	<b>\$249,941</b>	<b>\$643,368</b>	<b>\$670,270</b>	<b>\$644,770</b>	<b>\$670,270</b>	<b>4%</b>
<b>Total Expenses</b>	<b>654,176</b>	<b>\$706,167</b>	<b>\$464,044</b>	<b>\$254,887</b>	<b>\$559,915</b>	<b>\$644,500</b>	<b>\$644,500</b>	<b>\$792,500</b>	<b>23%</b>
<b>Excess Revenues (Exp)</b>	<b>(220,967)</b>	<b>(269,283)</b>	<b>(28,544)</b>	<b>(4,946)</b>	<b>83,453</b>	<b>25,770</b>	<b>270</b>	<b>(122,230)</b>	
<b>Ending Cash Balance</b>	<b>\$1,166,212</b>	<b>\$1,351,968</b>	<b>\$1,204,106</b>	<b>\$1,195,261</b>	<b>\$1,188,252</b>	<b>\$1,214,022</b>	<b>\$1,188,522</b>	<b>\$1,091,792</b>	

**REVENUE DETAIL**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>100 - General Fund</b>								
410100	Property Tax	7,111,077	7,018,648	7,033,369	6,610,000	6,860,000	6,443,094	-6%
410101	Road & Bridge Tax	153,885	152,633	157,848	152,325	148,200	150,500	2%
410103	Police Pension Tax	1,171,869	1,266,381	1,192,090	1,187,102	1,152,526	1,231,270	7%
410104	State Replacement Tax	42,346	41,880	48,146	40,000	40,000	40,000	0%
410105	Sales Tax	1,993,151	2,052,864	2,063,764	2,092,200	2,075,000	2,115,000	2%
410106	State Income Tax	3,358,779	3,713,676	4,015,561	4,030,142	4,042,750	4,125,000	2%
410107	Telecommunications Tax	1,424,011	1,333,104	1,249,425	1,185,000	1,300,000	1,175,000	-10%
410109	Local Use Tax	602,410	657,685	727,264	762,348	720,500	802,500	11%
410110	Real Estate Transfer Tax	290,644	303,264	367,794	485,000	410,000	510,000	24%
410112	Utility Gas Tax	0	911,924	1,095,769	1,075,000	1,095,000	1,085,000	-1%
410113	Utility Electric Tax	0	570,769	608,604	601,000	610,000	606,000	-1%
410114	Gaming Tax	0	8,080	38,336	86,500	50,000	90,000	80%
	<b>Total Tax Income</b>	<b>16,148,172</b>	<b>18,030,908</b>	<b>18,597,970</b>	<b>18,306,617</b>	<b>18,503,976</b>	<b>18,373,364</b>	<b>-1%</b>
420100	Vehicle Licenses	303,221	0	0	0	0	0	0%
420101	Vehicle License Penalties	9,595	0	0	0	0	0	0%
420200	Business Licenses	48,330	46,735	50,995	47,500	47,500	47,500	0%
420210	Contractors Licenses	48,879	48,700	53,525	50,000	50,000	50,000	0%
420215	Liquor/Bar Licenses	38,675	40,690	52,215	50,000	45,000	50,000	11%
420220	Dog Licenses	700	490	432	500	500	500	0%
420230	Building Permits	383,988	516,412	570,513	615,300	435,600	675,500	55%
420231	Erosion Control Permits	350	175	1,725	500	500	500	0%
420625	Antenna License Fees	168,863	170,028	172,853	170,500	167,568	170,500	2%
	<b>Total License Fees</b>	<b>1,002,601</b>	<b>823,230</b>	<b>902,258</b>	<b>934,300</b>	<b>746,668</b>	<b>994,500</b>	<b>33%</b>
430235	Plan Review Fees	12,203	21,852	68,154	33,000	45,000	50,000	11%
430236	Elevator Inspections	2,653	1,202	1,850	2,500	2,500	2,500	0%
430260	Cable TV Franchise Fees	572,129	608,742	622,134	691,900	640,000	705,750	10%
430280	Garbage Franchise Fees	270,130	204,394	182,945	210,000	228,065	219,156	-4%
430300	Village Fines	82,678	77,182	96,378	95,000	100,000	100,000	0%
430305	County Fines	146,831	143,139	158,795	152,034	155,000	155,000	0%
430310	Towing/Impound Fines	109,200	144,800	151,500	115,500	160,000	135,500	-15%
	<b>Total Fees &amp; Fines</b>	<b>1,195,824</b>	<b>1,201,311</b>	<b>1,281,756</b>	<b>1,299,934</b>	<b>1,330,565</b>	<b>1,367,906</b>	<b>3%</b>
440405	General Operating Grants	0	2,310	317,658	0	0	0	0%
440406	Public Works Operating	1,980	0	0	0	0	40,000	100%
440407	Public Safety Operating	78,571	142,439	129,628	178,324	178,234	163,460	-8%
440540	FOIA Requests	4,941	4,001	5,185	5,000	5,000	5,000	0%
	<b>Total Grants &amp; Reimbursements</b>	<b>85,492</b>	<b>148,750</b>	<b>452,471</b>	<b>183,324</b>	<b>183,234</b>	<b>208,460</b>	<b>14%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>100 - General Fund</b>								
480100	Mining Royalties	56,343	52,248	57,735	75,000	75,000	75,000	0%
480200	Sale of Cemetery Lots	450	590	260	500	500	500	0%
480600	Interest Income	18,138	16,764	16,940	22,550	15,000	20,000	33%
480601	Miscellaneous Income	513,703	452,305	351,939	625,000	650,000	575,000	-12%
480602	IRMA Reimbursements	90,228	62,395	49,293	85,000	60,000	72,000	20%
480666	Yard Waste Bags	7,689	4,259	7,161	7,500	7,500	7,500	0%
	<b>Total Miscellaneous Income</b>	<b>686,551</b>	<b>588,561</b>	<b>483,328</b>	<b>815,550</b>	<b>808,000</b>	<b>750,000</b>	<b>-7%</b>
490220	Transfer from MFT	0	0	0	250,000	250,000	300,000	100%
490430	Transfer from Developer Deposits	350,000	0	0	0	0	0	0%
490500	Transfer from Water	120,000	120,000	130,000	130,000	130,000	130,000	0%
490510	Transfer from Sewer	80,000	120,000	130,000	130,000	130,000	130,000	0%
490520	Transfer from Parking	15,000	15,000	15,000	15,000	15,000	15,000	0%
490550	Transfer from Golf	68,250	68,250	68,250	68,250	68,250	68,250	0%
	<b>Total Transfers In</b>	<b>633,250</b>	<b>323,250</b>	<b>343,250</b>	<b>593,250</b>	<b>593,250</b>	<b>643,250</b>	<b>8%</b>
<b>Total General Fund Revenues</b>		<b>\$19,751,890</b>	<b>\$21,116,010</b>	<b>\$22,061,033</b>	<b>\$22,132,975</b>	<b>\$22,165,693</b>	<b>\$22,337,480</b>	<b>1%</b>
<b>220 - Motor Fuel Tax (MFT) Fund</b>								
410111	MFT Allotments	1,226,931	1,190,095	1,414,605	1,210,000	1,188,490	1,025,000	-14%
	<b>Total Tax Income</b>	<b>1,226,931</b>	<b>1,190,095</b>	<b>1,414,605</b>	<b>1,210,000</b>	<b>1,188,490</b>	<b>1,025,000</b>	<b>-14%</b>
440406	Grant Income	58,684	20,373	0	0	0	0	0%
	<b>Total Grant &amp; Reimbursements</b>	<b>58,684</b>	<b>20,373</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
480600	Interest Income	271	494	1,295	4,100	500	4,000	700%
	<b>Total Miscellaneous Income</b>	<b>271</b>	<b>494</b>	<b>1,295</b>	<b>4,100</b>	<b>500</b>	<b>4,000</b>	<b>700%</b>
<b>Total Motor Fuel Tax Revenues</b>		<b>\$1,285,886</b>	<b>\$1,210,962</b>	<b>\$1,415,900</b>	<b>\$1,214,100</b>	<b>\$1,188,990</b>	<b>\$1,029,000</b>	<b>-13%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>300 - Debt Service Fund</b>								
410100	Property Tax	1,032,657	1,105,207	1,582,438	1,724,000	1,680,000	1,680,000	0%
	<b>Total Tax Income</b>	1,032,657	1,105,207	1,582,438	1,724,000	1,680,000	1,680,000	0%
480600	Interest Income	1,465	1,206	1,295	1,700	750	1,500	100%
480601	Miscellaneous Income	49,953	49,558	49,389	44,014	44,014	43,598	-1%
	<b>Total Miscellaneous Income</b>	51,418	50,764	50,684	45,714	44,764	45,098	1%
490400	Transfer from Capital Projects	0	264,261	0	0	0	0	0%
490480	Transfer from Brewster Creek TIF	29,880	29,880	29,880	29,880	29,880	29,880	0%
	<b>Total Transfers In</b>	29,880	294,141	29,880	29,880	29,880	29,880	0%
<b>Total Debt Service Fund Revenues</b>		<b>\$1,113,955</b>	<b>\$1,450,112</b>	<b>\$1,663,002</b>	<b>\$1,799,594</b>	<b>\$1,754,644</b>	<b>\$1,754,978</b>	<b>0%</b>
<b>400 - Capital Projects Fund</b>								
440406	Grants	0	18,374	674,758	1,975,054	2,494,421	1,652,375	-34%
	<b>Total Grants &amp; Reimbursements</b>	0	18,374	674,758	1,975,054	2,494,421	1,652,375	-34%
480300	Bond Proceeds	13,525,000	0	0	0	0	0	0%
480301	Debt Issue Premium	231,227	0	0	0	0	0	0%
480600	Interest Income	3	26,058	24,995	39,500	7,000	12,500	79%
480601	Miscellaneous Income	0	0	0	0	0	0	0%
	<b>Total Miscellaneous Income</b>	13,756,230	26,058	24,995	39,500	7,000	12,500	79%
490430	Transfer from Developer Deposits	0	0	0	0	0	0	0%
	<b>Total Transfers In</b>	0	0	0	0	0	0	0%
<b>Total Capital Projects Fund Revenues</b>		<b>\$13,756,230</b>	<b>\$44,432</b>	<b>\$699,753</b>	<b>\$2,014,554</b>	<b>\$2,501,421</b>	<b>\$1,664,875</b>	<b>-33%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>420 - Municipal Building Fund</b>								
440510	Contributions	140	140	8,530	7,842	700	1,400	100%
	<b>Total Grants &amp; Reimbursements</b>	140	140	8,530	7,842	700	1,400	100%
480600	Interest Income	1,365	1,023	2,272	1,800	700	1,500	114%
	<b>Total Miscellaneous Income</b>	1,365	1,023	2,272	1,800	700	1,500	114%
490100	Transfer from General	0	800,000	0	0	0	0	0%
	<b>Total Transfers In</b>	0	800,000	0	0	0	0	0%
<b>Total Municipal Building Fund Revenues</b>		<b>\$1,505</b>	<b>\$801,163</b>	<b>\$10,802</b>	<b>\$9,642</b>	<b>\$1,400</b>	<b>\$2,900</b>	<b>107%</b>
<b>430 - Developer Deposits Fund</b>								
440406	Grants	23,104	29,829	8,863	0	0	0	0%
440510	Contributions	3,922	4,526	31,014	59,470	10,912	45,375	316%
	<b>Total Grants &amp; Reimbursements</b>	27,026	34,355	39,877	59,470	10,912	45,375	316%
480600	Interest Income	18,822	15,003	2,897	33,500	10,000	12,000	20%
480601	Miscellaneous Income	0	332,400	16,000	115	0	0	0%
	<b>Total Miscellaneous Income</b>	18,822	347,403	18,897	33,615	10,000	12,000	20%
<b>Total Developer Deposit Fund Revenues</b>		<b>\$45,848</b>	<b>\$381,758</b>	<b>\$58,774</b>	<b>\$93,085</b>	<b>\$20,912</b>	<b>\$57,375</b>	<b>174%</b>
<b>442 - Route 59 &amp; Lake TIF Fund</b>								
410100	Property Tax - Current	67	0	0	0	0	0	0%
	<b>Total Tax Income</b>	67	0	0	0	0	0	0%
480600	Interest Income	3	0	0	0	0	0	0%
480601	Miscellaneous Income	0	0	0	0	0	0	0%
	<b>Total Miscellaneous Income</b>	3	0	0	0	0	0	0%
490430	Transfer from Developer Deposits	15,581	7,967	13,514	5,150	74,000	59,000	-20%
	<b>Total Transfers In</b>	15,581	7,967	13,514	5,150	74,000	59,000	-20%
<b>Total Rte 59 &amp; Lake TIF Fund Revenues</b>		<b>\$15,651</b>	<b>\$7,967</b>	<b>\$13,514</b>	<b>\$5,150</b>	<b>\$74,000</b>	<b>\$59,000</b>	<b>-20%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>443 - Bluff City TIF Municipal Fund</b>								
410100	Property Tax - Current	209	1,084	1,153	815	1,200	900	-25%
	<b>Total Tax Income</b>	209	1,084	1,153	815	1,200	900	-25%
480600	Interest Income	0	2	4	0	0	0	0%
	<b>Total Miscellaneous Income</b>	0	2	4	0	0	0	0%
<b>Total Bluff City TIF Municipal Revenues</b>		<b>\$209</b>	<b>\$1,086</b>	<b>\$1,157</b>	<b>\$815</b>	<b>\$1,200</b>	<b>\$900</b>	<b>-25%</b>
<b>444 - Bluff City TIF Project Fund</b>								
410100	Property Tax	3,280	16,983	18,056	12,767	22,500	15,000	-33%
	<b>Total Tax Income</b>	3,280	16,983	18,056	12,767	22,500	15,000	-33%
480350	Note Proceeds	0	0	0	2,160,000	2,160,000	1,960,000	-9%
480600	Interest Income	0	4	5	0	0	0	0%
	<b>Total Miscellaneous Income</b>	0	4	5	2,160,000	2,160,000	1,960,000	-9%
<b>Total Bluff City TIF Project Fund Revenues</b>		<b>\$3,280</b>	<b>\$16,987</b>	<b>\$18,061</b>	<b>\$2,172,767</b>	<b>\$2,182,500</b>	<b>\$1,975,000</b>	<b>-10%</b>
<b>480 - Brewster Creek TIF Municipal Account Fund</b>								
410100	Property Tax - Current	450,780	483,075	499,975	557,635	500,000	575,000	15%
	<b>Total Tax Income</b>	450,780	483,075	499,975	557,635	500,000	575,000	15%
480600	Interest Income	605	442	536	500	300	500	67%
	<b>Total Miscellaneous Income</b>	605	442	536	500	300	500	67%
<b>Total BCTIF Municipal Account Revenues</b>		<b>\$451,385</b>	<b>\$483,517</b>	<b>\$500,511</b>	<b>\$558,135</b>	<b>\$500,300</b>	<b>\$575,500</b>	<b>15%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>481 - Brewster Creek TIF Project Fund</b>								
410100	Property Tax	3,155,463	3,381,525	3,499,825	3,903,444	3,500,000	3,500,000	0%
410105	Sales Tax	23,828	14,435	12,618	12,000	15,000	15,000	0%
	<b>Total Tax Income</b>	<b>3,179,291</b>	<b>3,395,960</b>	<b>3,512,443</b>	<b>3,915,444</b>	<b>3,515,000</b>	<b>3,515,000</b>	<b>0%</b>
480350	Note Proceeds	80,300	140,700	446,900	775,000	775,000	640,000	-17%
480600	Interest Income	492	515	552	600	500	600	20%
	<b>Total Miscellaneous Income</b>	<b>80,792</b>	<b>141,215</b>	<b>447,452</b>	<b>775,600</b>	<b>775,500</b>	<b>640,600</b>	<b>-17%</b>
<b>Total BCTIF Project Fund Revenues</b>		<b>\$3,260,083</b>	<b>\$3,537,175</b>	<b>\$3,959,895</b>	<b>\$4,691,044</b>	<b>\$4,290,500</b>	<b>\$4,155,600</b>	<b>-3%</b>
<b>500 - Water Fund</b>								
440406	Grants	0	211,700	18,300	0	0	0	0%
	<b>Total Grants &amp; Reimbursements</b>	<b>0</b>	<b>211,700</b>	<b>18,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
450100	Water Sales	6,260,350	7,222,951	6,694,265	7,050,000	6,800,000	7,175,000	6%
450105	Late Payment Fees	97,766	110,264	94,526	93,650	95,000	95,000	0%
450110	Meter Sales	1,416	1,088	7,243	10,500	5,000	5,000	0%
450120	Water Connection Charges	140,734	19,676	66,893	45,000	66,613	20,000	-70%
	<b>Total Charges For Services</b>	<b>6,500,266</b>	<b>7,353,979</b>	<b>6,862,927</b>	<b>7,199,150</b>	<b>6,966,613</b>	<b>7,295,000</b>	<b>5%</b>
480600	Interest Income	3,883	4,146	4,249	5,285	3,000	4,500	50%
480601	Miscellaneous Income	1,253	590	910	500	0	500	0%
480652	IEPA Loan Program	0	0	0	0	1,575,000	5,781,000	267%
	<b>Total Miscellaneous Income</b>	<b>5,136</b>	<b>4,736</b>	<b>5,159</b>	<b>5,785</b>	<b>1,578,000</b>	<b>5,786,000</b>	<b>267%</b>
490300	Transfer from Debt Service	0	0	0	0	0	0	0%
490510	Transfer from Sewer Fund	0	0	0	0	0	0	0%
	<b>Total Transfers In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Water Fund Revenues</b>		<b>\$6,505,402</b>	<b>\$7,570,415</b>	<b>\$6,886,386</b>	<b>\$7,204,935</b>	<b>\$8,544,613</b>	<b>\$13,081,000</b>	<b>53%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>510 - Sewer Fund</b>								
440406	Grants	55,612	211,700	18,300	0	0	0	0%
	<b>Total Grants &amp; Reimbursements</b>	55,612	211,700	18,300	0	0	0	0%
450100	Sewer Charges	2,993,575	3,340,323	3,236,191	3,230,000	3,220,000	3,250,500	1%
450105	Late Payment Fees	47,028	51,332	46,732	46,603	47,000	47,000	0%
450120	Sewer Connection Charges	2,125	17,455	78,914	36,700	10,625	9,400	-12%
	<b>Total Charges For Services</b>	3,042,728	3,409,110	3,361,837	3,313,303	3,277,625	3,306,900	1%
480600	Interest Income	5,562	5,281	5,155	4,100	4,000	4,000	0%
480652	IEPA Loan Program	0	0		201,426	0	4,860,000	100%
	<b>Total Miscellaneous Income</b>	5,562	5,281	5,155	205,526	4,000	4,864,000	100%
<b>Total Sewer Fund Revenues</b>		<b>\$3,103,902</b>	<b>\$3,626,091</b>	<b>\$3,385,292</b>	<b>\$3,518,829</b>	<b>\$3,281,625</b>	<b>\$8,170,900</b>	<b>149%</b>
<b>520 - Parking Fund</b>								
420200	Metra Station Bus. License Fee	7,806	6,475	(906)	0	5,400	0	-100%
	<b>Total License Fee</b>	7,806	6,475	(906)	0	5,400	0	-100%
450200	Parking Meter Revenue	220,342	213,072	229,213	225,000	225,000	225,000	0%
	<b>Total Charges For Services</b>	220,342	213,072	229,213	225,000	225,000	225,000	0%
480600	Interest Income	455	228	77	100	200	100	-50%
	<b>Total Miscellaneous Income</b>	455	228	77	100	200	100	-50%
<b>Total Parking Fund Revenues</b>		<b>\$228,603</b>	<b>\$219,775</b>	<b>\$228,384</b>	<b>\$225,100</b>	<b>\$230,600</b>	<b>\$225,100</b>	<b>-2%</b>

**REVENUE DETAIL**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>550 - Golf Fund</b>								
460000	Green Fees - 18 holes	624,281	599,939	531,672	601,712	645,000	613,750	-5%
460010	Twilight Fees	165,894	148,305	131,682	122,000	180,000	162,000	-10%
460020	Green Fees - 9 holes	31,951	22,737	22,906	23,000	23,000	26,250	14%
460030	Permanent Tee Time Fee	10,175	8,250	9,000	9,000	9,000	9,000	0%
460040	Season Passes	94,980	80,890	85,740	93,120	90,000	90,000	0%
460050	Handicapping Fees	4,410	3,180	3,210	3,200	3,500	3,500	0%
460060	Range Balls	30,283	28,540	25,369	29,500	30,000	30,000	0%
460070	Pull Cart Rentals	770	506	349	750	800	800	0%
460080	Motorized Cart Rentals	339,267	360,012	328,871	300,000	370,000	345,000	-7%
460090	Club Rentals	970	860	825	1,200	1,000	1,000	0%
460100	Locker Rentals	900	580	650	650	600	600	0%
	<b>Total Golf Course Revenues</b>	<b>1,303,881</b>	<b>1,253,799</b>	<b>1,140,274</b>	<b>1,184,132</b>	<b>1,352,900</b>	<b>1,281,900</b>	<b>-5%</b>
461000	Bags/Head Covers	1,430	1,143	1,892	2,000	2,500	2,500	0%
461010	Golf Shoes	4,012	4,243	4,169	6,000	6,000	6,000	0%
461020	Golf Balls	21,415	21,121	17,549	20,000	22,000	20,000	-9%
461030	Golf Clubs	18,964	14,960	13,091	8,000	16,000	12,000	-25%
461040	Golf Gloves	5,387	5,162	5,300	4,200	6,400	5,000	-22%
461050	Miscellaneous Golf Merchandise	24,671	23,679	28,630	19,500	28,000	26,000	-7%
461060	Miscellaneous Non-Taxable Sales	1,200	1,324	1,167	1,200	2,000	2,000	0%
	<b>Total Golf Pro Shop Sales</b>	<b>77,079</b>	<b>71,632</b>	<b>71,798</b>	<b>60,900</b>	<b>82,900</b>	<b>73,500</b>	<b>-11%</b>
470000	Restaurant Sales	115,509	127,024	118,802	113,000	128,000	135,000	5%
470010	Banquet Sales	705,036	788,235	652,548	570,000	725,000	735,000	1%
470020	Midway Sales	106,205	110,176	109,074	106,000	113,000	110,000	-3%
	<b>Total Food &amp; Beverage Revs</b>	<b>926,750</b>	<b>1,025,435</b>	<b>880,424</b>	<b>789,000</b>	<b>966,000</b>	<b>980,000</b>	<b>1%</b>
480520	Sale of Equipment	161,100	0	0	0	0	0	0%
480600	Interest Income	132	62	22	100	250	250	0%
480601	Miscellaneous Income	766	770	1,053	500	1,000	1,000	0%
480650	Developer Contributions	13,803	42,552	0	0	0	0	0%
	<b>Total Miscellaneous Income</b>	<b>175,801</b>	<b>43,384</b>	<b>1,075</b>	<b>600</b>	<b>1,250</b>	<b>1,250</b>	<b>0%</b>
490420	Transfer from Municipal Building	0	0	121,000	88,000	88,000	29,500	-66%
	<b>Total Transfers In</b>	<b>0</b>	<b>0</b>	<b>121,000</b>	<b>88,000</b>	<b>88,000</b>	<b>29,500</b>	<b>-66%</b>
<b>Total Golf Fund Revenues</b>		<b>\$2,483,511</b>	<b>\$2,394,250</b>	<b>\$2,214,571</b>	<b>\$2,122,632</b>	<b>\$2,491,050</b>	<b>\$2,366,150</b>	<b>-5%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>600 - Central Services Fund</b>								
480600	Interest Income	1,247	881	881	1,000	500	1,000	100%
480601	Miscellaneous Income	0	1,667	0	0	0	0	0%
	<b>Total Miscellaneous Income</b>	<b>1,247</b>	<b>2,548</b>	<b>881</b>	<b>1,000</b>	<b>500</b>	<b>1,000</b>	<b>100%</b>
490100	Transfer from General	535,565	852,653	757,041	757,041	757,041	757,041	0%
490500	Transfer from Water	131,080	140,797	131,861	131,861	131,861	131,861	0%
490510	Transfer from Sewer	131,080	140,797	131,861	131,861	131,861	131,861	0%
490550	Transfer from Golf	0	0	0	0	0	0	0%
	<b>Total Transfers In</b>	<b>797,725</b>	<b>1,134,247</b>	<b>1,020,763</b>	<b>1,020,763</b>	<b>1,020,763</b>	<b>1,020,763</b>	<b>0%</b>
<b>Total Central Services Fund Revenues</b>		<b>\$798,972</b>	<b>\$1,136,795</b>	<b>\$1,021,644</b>	<b>\$1,021,763</b>	<b>\$1,021,263</b>	<b>\$1,021,763</b>	<b>0%</b>
<b>610 - Vehicle Replacement Fund</b>								
480520	Sale of Equipment	17,164	10,556	24,097	75,000	50,000	75,000	50%
480600	Interest Income	1,776	1,501	1,387	1,500	1,000	1,500	50%
	<b>Total Miscellaneous Income</b>	<b>18,940</b>	<b>12,057</b>	<b>25,484</b>	<b>76,500</b>	<b>51,000</b>	<b>76,500</b>	<b>50%</b>
490100	Transfer from General	327,548	161,016	541,016	516,902	516,902	516,902	0%
490500	Transfer from Water	26,805	20,879	20,879	20,879	20,879	20,879	0%
490510	Transfer from Sewer	55,097	48,879	48,879	48,879	48,879	48,879	0%
490520	Transfer from Parking	7,110	7,110	7,110	7,110	7,110	7,110	0%
490550	Transfer from Golf	0	0	0	0	0	0	0%
	<b>Total Transfers In</b>	<b>416,560</b>	<b>237,884</b>	<b>617,884</b>	<b>593,770</b>	<b>593,770</b>	<b>593,770</b>	<b>0%</b>
<b>Total Vehicle Replacement Fund Revenues</b>		<b>\$435,500</b>	<b>\$249,941</b>	<b>\$643,368</b>	<b>\$670,270</b>	<b>\$644,770</b>	<b>\$670,270</b>	<b>4%</b>

REVENUE DETAIL								
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>700 - Police Pension Fund</b>								
480500	Pension Member Contributions	437,328	449,565	476,822	510,000	510,000	515,000	1%
480510	Pension Service Credit	0	0	0	0	0	0	0%
480600	Interest Income	461,054	395,869	357,718	350,000	350,000	404,800	16%
480601	Miscellaneous Income	61,491	23	0	0	0	0	0%
	<b>Total Miscellaneous Income</b>	959,873	845,457	834,540	860,000	860,000	919,800	7%
490100	Village Contribution (from General)	1,214,215	1,308,261	1,240,236	1,152,526	1,152,526	1,231,270	7%
	<b>Total Transfers In</b>	1,214,215	1,308,261	1,240,236	1,152,526	1,152,526	1,231,270	7%
<b>Total Police Pension Fund Revenues</b>		<b>\$2,174,088</b>	<b>\$2,153,718</b>	<b>\$2,074,776</b>	<b>\$2,012,526</b>	<b>\$2,012,526</b>	<b>\$2,151,070</b>	<b>7%</b>
<b>720 - Bluff City SSA Debt Service Fund</b>								
410100	Property Taxes	1,338,041	1,090,716	1,071,223	1,035,213	1,008,420	990,755	-2%
	<b>Total Tax Income</b>	1,338,041	1,090,716	1,071,223	1,035,213	1,008,420	990,755	-2%
480600	Interest Income	165	28	65	50	0	50	100%
	<b>Total Miscellaneous Income</b>	165	28	65	50	0	50	100%
<b>Total Bluff City SSA Debt Svc Fund Revenues</b>		<b>\$1,338,206</b>	<b>\$1,090,744</b>	<b>\$1,071,288</b>	<b>\$1,035,263</b>	<b>\$1,008,420</b>	<b>\$990,805</b>	<b>-2%</b>

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1800 - Street Maintenance</b>								
511000	Regular Salaries	1,387,961	1,321,167	1,297,363	1,390,372	1,427,400	1,423,906	0%
511100	Overtime Salaries	52,407	69,234	121,355	60,820	55,000	55,000	0%
511200	Temporary Salaries	24,430	15,355	11,958	13,053	7,200	7,200	0%
514000	Employee Retirement Contributions	285,973	260,777	266,430	293,103	314,150	289,528	-8%
515000	Employee Group Insurance	357,683	353,120	382,521	405,459	398,310	376,194	-6%
	<b>Total Personnel Services</b>	<b>2,108,454</b>	<b>2,019,653</b>	<b>2,079,627</b>	<b>2,162,807</b>	<b>2,202,060</b>	<b>2,151,828</b>	<b>-2%</b>
522300	Uniform Rentals	6,513	6,327	6,338	5,932	6,000	6,000	0%
522500	Equipment Rental	25,282	26,985	34,248	32,286	24,000	29,200	22%
523100	Advertising	100	0	2,421	1,080	1,300	1,300	0%
524120	Utilities	126,708	133,204	118,070	126,000	190,000	170,000	-11%
524230	Snow Plowing Contracts	55,980	107,595	212,505	175,000	175,000	175,000	0%
526000	Vehicle Maintenance	56,290	32,011	43,654	44,000	40,000	45,000	13%
527100	Services to Maintain Streets	43,781	42,774	51,707	41,823	95,000	55,000	-42%
527110	Services to Maintain Traffic Signals	37,697	38,462	30,149	35,436	33,000	35,000	6%
527112	Services to Maintain Street Lights	0	0	0	0	0	30,000	100%
527113	Services to Maintain Grounds	0	0	0	0	0	94,500	100%
527130	Sidewalk and Curb Replacement	63,618	66,210	69,785	68,435	70,000	70,000	0%
527140	Tree Trimming	29,745	46,580	468,020	337,500	337,500	15,000	-96%
	<b>Total Contractual Services</b>	<b>445,714</b>	<b>500,148</b>	<b>1,036,897</b>	<b>867,492</b>	<b>971,800</b>	<b>726,000</b>	<b>-25%</b>
530100	Materials & Supplies	80,383	122,209	81,504	87,176	88,500	63,500	-28%
530110	Uniforms	3,500	4,375	3,025	3,510	3,000	3,000	0%
530115	Subscriptions/Publications	798	317	356	335	400	400	0%
530150	Small Tools	3,916	2,804	175	5,175	6,000	6,000	0%
530160	Safety Equipment	394	2,186	1,243	2,243	3,000	3,000	0%
532000	Automotive Supplies	120,474	116,089	157,418	118,000	92,583	0	-100%
532010	Fuel Purchases	0	0	0	0	0	70,600	100%
532200	Office Supplies	2,216	1,980	1,067	2,000	2,500	2,500	0%
532300	Postage	625	504	662	597	600	600	0%

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1800 - Street Maintenance</b>								
534230	Snow Plowing Salt	206,311	57,863	195,391	305,024	250,000	275,000	10%
534300	Equipment Maintenance Materials	57,820	56,167	57,080	57,000	30,000	52,000	73%
534400	Street Maintenance Materials	0	0	0	0	0	25,000	100%
534500	Grounds Maintenance Materials	18,666	18,409	17,734	18,269	25,000	25,000	0%
534600	Building Maintenance Materials	1,847	6,457	3,832	4,045	15,000	15,000	0%
534800	Street Light Maintenance Materials	31,848	17,274	42,443	20,351	28,000	18,000	-36%
	<b>Total Commodities</b>	<b>528,798</b>	<b>406,634</b>	<b>561,930</b>	<b>623,725</b>	<b>544,583</b>	<b>559,600</b>	<b>3%</b>
541600	Professional Development	3,097	2,577	1,855	2,500	3,970	5,165	30%
543101	Dues	1,240	1,279	1,550	1,571	1,761	1,479	-16%
543800	Storm Water Facilities Maintenance	47,273	176,114	386,010	40,000	50,000	50,000	0%
546900	Contingencies	85	8,842	12,625	26,964	10,000	10,000	0%
	<b>Total Other Charges</b>	<b>51,695</b>	<b>188,812</b>	<b>402,040</b>	<b>71,035</b>	<b>65,731</b>	<b>66,644</b>	<b>1%</b>
570100	Machinery & Equipment	6,447	5,625	27,814	39,381	37,500	42,400	13%
574800	Tree Purchases	506	1,219	25,548	107,450	110,000	246,000	124%
	<b>Total Capital Outlay</b>	<b>6,953</b>	<b>6,844</b>	<b>53,362</b>	<b>146,831</b>	<b>147,500</b>	<b>288,400</b>	<b>96%</b>
590220	Transfer to MFT	0	144,637	0	0	0	0	0%
590600	Transfer to Central Services	56,520	140,797	90,361	90,361	90,361	90,361	0%
590610	Transfer to Vehicle Replacement	183,434	56,902	336,902	249,528	249,528	249,528	0%
	<b>Total Transfers Out</b>	<b>239,954</b>	<b>342,336</b>	<b>427,263</b>	<b>339,889</b>	<b>339,889</b>	<b>339,889</b>	<b>0%</b>
	<b>Total Street Maintenance Expenditures</b>	<b>\$3,381,568</b>	<b>\$3,464,427</b>	<b>\$4,561,119</b>	<b>\$4,211,779</b>	<b>\$4,271,563</b>	<b>\$4,132,361</b>	<b>-3%</b>

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5000 - Water Operating</b>								
511000	Regular Salaries	832,019	866,798	897,265	904,417	904,417	931,549	3%
511100	Overtime Salaries	21,923	39,749	55,049	40,000	40,000	40,000	0%
511200	Temporary Salaries	0	0	0	0	0	4,832	100%
514000	Employee Retirement Contributions	160,337	169,283	176,898	189,688	189,155	192,682	2%
515000	Employee Group Insurance	229,516	230,931	242,420	206,183	204,183	214,396	5%
	<b>Total Personnel Services</b>	<b>1,243,795</b>	<b>1,306,761</b>	<b>1,371,632</b>	<b>1,340,288</b>	<b>1,337,755</b>	<b>1,383,459</b>	<b>3%</b>
520025	Elgin Water Agreement	4,301,215	4,249,267	4,077,115	4,274,487	4,436,402	4,436,402	0%
522300	Uniform Rentals	2,818	2,782	2,646	2,100	2,500	2,500	0%
522400	Service Agreements	242,909	197,820	545,160	261,324	413,349	340,810	-18%
522500	Equipment Rental	1,650	2,820	2,303	2,450	3,800	3,800	0%
522720	Printing Services	3,146	4,425	2,702	3,850	7,200	7,200	0%
522800	Analytical Testing	12,642	11,222	19,470	16,400	23,000	23,000	0%
523100	Advertising	0	0	1,006	80	0	0	0%
523401	Engineering Services	0	0	0	6,000	25,000	25,000	0%
524120	Utilities	220,201	231,394	216,832	206,355	235,000	235,000	0%
526000	Vehicle Maintenance	8,603	1,173	5,638	3,500	3,825	3,850	1%
527120	Services to Maintain Mains	61,749	74,035	122,727	62,000	62,500	63,750	2%
	<b>Total Contractual Services</b>	<b>4,854,933</b>	<b>4,774,938</b>	<b>4,995,599</b>	<b>4,838,546</b>	<b>5,212,576</b>	<b>5,141,312</b>	<b>-1%</b>
530100	Materials & Supplies	34,451	32,483	43,143	41,000	42,000	42,000	0%
530110	Uniforms	1,050	1,785	1,400	1,675	1,675	1,925	15%
530115	Subscriptions/Publications	59	59	59	59	350	350	0%
530120	Chemical Supplies	14,482	13,747	10,631	8,900	18,000	9,840	-45%
530150	Small Tools	0	1,337	1,671	1,350	1,400	1,400	0%
530160	Safety Equipment	430	1,660	542	1,100	1,300	1,300	0%
532000	Automotive Supplies	21,251	24,250	19,808	20,750	25,250	25,250	0%
532200	Office Supplies	1,762	1,636	1,003	1,400	4,500	4,500	0%
532300	Postage	24,341	25,470	25,731	30,300	30,200	31,200	3%

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5000 - Water Operating</b>								
534300	Equipment Maintenance Materials	1,257	6,919	13,953	15,600	45,000	45,000	-82%
534500	Grounds Maintenance Materials	1,316	4,267	2,600	3,100	5,000	5,000	400%
534600	Building Maintenance Materials	3,240	1,064	713	7,200	8,000	8,000	2410%
534810	Meter Maintenance Materials	17,026	19,326	13,467	24,000	24,000	25,000	-100%
	<b>Total Commodities</b>	<b>120,665</b>	<b>134,003</b>	<b>134,721</b>	<b>156,434</b>	<b>206,675</b>	<b>200,765</b>	<b>-98%</b>
541600	Professional Development	294	497	570	1,775	2,150	3,700	-53%
543101	Dues	431	533	510	630	745	871	719%
543900	Community Relations	0	0	0	0	1,000	1,000	2400%
546300	Bank Charges	4,761	5,273	5,252	5,426	6,100	6,100	501%
546900	Contingencies	6,059	1,212	698	8,500	25,000	25,000	-100%
	<b>Total Other Charges</b>	<b>11,545</b>	<b>7,515</b>	<b>7,030</b>	<b>16,331</b>	<b>34,995</b>	<b>36,671</b>	<b>70%</b>
570100	Machinery & Equipment	11,590	256,648	46,666	57,800	68,000	59,450	-100%
	<b>Total Capital Outlay</b>	<b>11,590</b>	<b>256,648</b>	<b>46,666</b>	<b>57,800</b>	<b>68,000</b>	<b>59,450</b>	<b>91%</b>
590100	Transfer to General	120,000	120,000	130,000	130,000	130,000	130,000	1%
590300	Transfer to Debt Service	0	0	131,861	0	0	0	0%
590600	Transfer to Central Services	131,080	140,797	20,879	131,861	131,861	131,861	114%
590610	Transfer to Vehicle Replacement	26,805	20,879	0	20,879	20,879	20,879	-100%
	<b>Total Transfers Out</b>	<b>277,885</b>	<b>281,676</b>	<b>282,740</b>	<b>282,740</b>	<b>282,740</b>	<b>282,740</b>	<b>-100%</b>
<b>Total Water Operating Expenses</b>								
		<b>\$6,520,413</b>	<b>\$6,761,541</b>	<b>\$6,838,388</b>	<b>\$6,692,139</b>	<b>\$7,142,741</b>	<b>\$7,104,397</b>	<b>-1%</b>

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5100 - Sewer Operating</b>								
511000	Regular Salaries	1,312,357	1,293,878	1,342,145	1,322,768	1,408,900	1,389,762	-1%
511100	Overtime Salaries	47,833	58,896	68,341	48,000	40,000	40,000	0%
511200	Temporary Salaries	0	0	0	0	0	0	0%
514000	Employee Retirement Contributions	254,252	252,447	265,919	288,638	285,900	279,060	-2%
515000	Employee Group Insurance	310,200	323,970	343,337	306,240	305,233	302,302	-1%
	<b>Total Personnel Services</b>	<b>1,924,642</b>	<b>1,929,191</b>	<b>2,019,742</b>	<b>1,965,646</b>	<b>2,040,033</b>	<b>2,011,124</b>	<b>-1%</b>
522300	Uniform Rentals	3,919	3,946	3,907	3,500	4,000	4,500	13%
522400	Service Agreements	7,803	21,862	18,400	22,000	26,210	26,210	0%
522500	Equipment Rental	13,539	2,052	2,302	2,400	3,000	3,000	0%
522600	Meter Reading Service	0	0	6,654	0	0	0	0%
522800	Analytical Testing	5,793	6,133	143	3,000	6,000	12,000	100%
523100	Advertising	0	0	0	530	500	500	0%
523401	Engineering Services	0	3,868	7,149	10,000	10,000	25,000	150%
524120	Utilities	373,753	378,709	393,951	370,000	430,000	400,000	-7%
524210	Sludge Removal	60,300	54,450	48,150	30,000	60,000	30,000	-50%
526000	Vehicle Maintenance	4,388	10,038	4,396	5,000	7,500	7,500	0%
527120	Services to Maintain Mains	14,226	12,144	34,901	60,000	50,000	50,000	0%
	<b>Total Contractual Services</b>	<b>483,721</b>	<b>493,202</b>	<b>519,953</b>	<b>506,430</b>	<b>597,210</b>	<b>558,710</b>	<b>-6%</b>
530100	Materials & Supplies	26,546	24,398	19,827	27,000	32,000	32,000	0%
530110	Uniforms	1,925	2,765	2,200	4,600	4,000	4,500	13%
530120	Chemical Supplies	74,608	58,594	79,156	60,000	80,000	60,000	-25%
530150	Small Tools	1,518	1,226	2,002	2,600	3,000	3,000	0%
530160	Safety Equipment	3,685	3,446	1,606	5,800	5,300	7,300	38%
532000	Automotive Supplies	24,716	27,934	24,441	26,000	32,000	32,000	0%
532200	Office Supplies	4,670	5,489	5,267	5,200	6,500	6,500	0%
532300	Postage	24,297	25,482	25,893	25,000	25,000	25,000	0%

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5100 - Sewer Operating</b>								
534300	Equipment Maintenance Materials	159,076	175,892	159,913	180,000	150,000	225,000	50%
534500	Grounds Maintenance Materials	6,780	7,389	1,916	6,000	12,000	12,000	0%
534600	Building Maintenance Materials	20,772	4,265	6,559	6,500	6,500	12,500	92%
	<b>Total Commodities</b>	<b>348,593</b>	<b>336,880</b>	<b>328,780</b>	<b>348,700</b>	<b>356,300</b>	<b>419,800</b>	<b>18%</b>
541600	Professional Development	3,562	2,494	2,122	4,000	6,380	7,575	19%
534101	Dues	10,366	9,287	9,433	9,200	9,530	9,691	2%
546200	Permit Fees	18,000	18,000	18,000	18,000	18,000	18,000	0%
546300	Bank Charges	4,761	5,273	5,252	5,426	5,500	5,500	0%
546900	Contingencies	6,581	14,490	0	25,000	25,000	25,000	0%
	<b>Total Other Charges</b>	<b>43,270</b>	<b>49,544</b>	<b>34,807</b>	<b>61,626</b>	<b>64,410</b>	<b>65,766</b>	<b>2%</b>
570100	Machinery & Equipment	93,006	410,752	113,942	269,000	299,000	180,000	-40%
	<b>Total Capital Outlay</b>	<b>93,006</b>	<b>410,752</b>	<b>113,942</b>	<b>269,000</b>	<b>299,000</b>	<b>180,000</b>	<b>-40%</b>
590100	Transfer to General	80,000	120,000	130,000	130,000	130,000	130,000	0%
590500	Transfer to Water	0	0	0	0	0	0	0%
590600	Transfer to Central Services	131,080	140,797	131,861	131,861	131,861	131,861	0%
590610	Transfer to Vehicle Replacement	55,097	48,879	48,879	48,879	48,879	48,879	0%
	<b>Total Transfers Out</b>	<b>266,177</b>	<b>309,676</b>	<b>310,740</b>	<b>310,740</b>	<b>310,740</b>	<b>310,740</b>	<b>0%</b>
<b>Total Sewer Operating Expenses</b>		<b>\$3,159,409</b>	<b>\$3,529,245</b>	<b>\$3,327,964</b>	<b>\$3,462,142</b>	<b>\$3,667,693</b>	<b>\$3,546,140</b>	<b>-3%</b>

**PUBLIC WORKS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5200 - Parking Operating</b>								
511000	Regular Salaries	113,654	124,864	128,075	88,565	88,565	59,141	-33%
511100	Overtime Salaries	4,127	5,205	9,899	0	0	0	0%
514000	Employee Retirement Contributions	14,981	22,748	25,501	10,767	10,767	10,657	-1%
	<b>Total Personnel Services</b>	<b>132,762</b>	<b>152,817</b>	<b>163,475</b>	<b>99,332</b>	<b>99,332</b>	<b>69,798</b>	<b>-30%</b>
522400	Service Agreements	19,408	30,112	28,767	17,120	22,760	17,408	-24%
523800	Rent to Railroad	13,473	25,922	17,750	15,132	28,000	28,000	0%
524120	Utilities	11,943	11,490	12,492	11,975	10,540	13,355	27%
529000	Other Contractual Services	395	10,356	13,513	19,364	22,000	20,000	-9%
	<b>Total Contractual Services</b>	<b>45,219</b>	<b>77,880</b>	<b>72,522</b>	<b>63,591</b>	<b>83,300</b>	<b>78,763</b>	<b>-5%</b>
530100	Materials and Supplies	3,310	2,724	3,380	3,138	5,000	5,000	0%
	<b>Total Commodities</b>	<b>3,310</b>	<b>2,724</b>	<b>3,380</b>	<b>3,138</b>	<b>5,000</b>	<b>5,000</b>	<b>0%</b>
570100	Machinery & Equipment	16,566	0	2,685	0	0	20,000	0%
570200	Building & Grounds Improvements	120,641	33,120	92,053	24,000	70,000	24,000	-66%
	<b>Total Capital Outlay</b>	<b>137,207</b>	<b>33,120</b>	<b>94,738</b>	<b>24,000</b>	<b>70,000</b>	<b>44,000</b>	<b>-37%</b>
590100	Transfer to General	15,000	15,000	15,000	15,000	15,000	15,000	0%
590300	Transfer to Debt Service	0	0	0	0	0	0	0%
590610	Transfer to Vehicle Replacement	7,110	7,110	7,110	7,110	7,110	7,110	0%
	<b>Total Transfers Out</b>	<b>22,110</b>	<b>22,110</b>	<b>22,110</b>	<b>22,110</b>	<b>22,110</b>	<b>22,110</b>	<b>0%</b>
<b>Total Parking Operating Expenses</b>		<b>\$340,608</b>	<b>\$288,651</b>	<b>\$356,225</b>	<b>\$212,171</b>	<b>\$279,742</b>	<b>\$219,671</b>	<b>-21%</b>

**PUBLIC SAFETY EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1700 - Police</b>								
511000	Regular Salaries	5,596,328	5,651,709	5,915,623	6,193,313	6,193,313	6,192,630	0%
511100	Overtime Salaries	487,171	572,724	506,240	600,000	500,000	525,000	5%
511201	Crossing Guard Salaries	129,739	126,475	129,567	142,820	142,820	142,820	0%
514000	Employee Retirement Contributions	565,535	566,165	578,767	649,837	644,755	665,935	3%
515000	Employee Group Insurance	1,164,983	1,195,161	1,284,645	1,388,424	1,363,789	1,418,340	4%
	<b>Total Personnel Services</b>	<b>7,943,756</b>	<b>8,112,234</b>	<b>8,414,842</b>	<b>8,974,394</b>	<b>8,844,677</b>	<b>8,944,725</b>	<b>1%</b>
522400	Service Agreements	54,185	60,754	60,008	75,000	79,079	81,155	3%
522500	Equipment Rentals	16,981	15,996	16,003	16,982	22,340	25,300	13%
522700	Computer Services	21,373	17,738	27,204	38,728	38,728	39,263	1%
523100	Advertising	2,598	1,299	1,697	1,500	3,000	500	-83%
524220	Towing	0	0	0	800	1,000	1,000	0%
524240	Impounding Animals	3,021	1,565	1,395	1,500	3,000	3,000	0%
525400	Communications - DuComm	502,536	503,064	535,590	579,405	616,911	604,941	-2%
526000	Vehicle Maintenance	42,192	50,945	41,953	61,500	62,000	67,000	8%
526050	Vehicle Setup	44,854	45,963	53,235	48,000	56,640	60,200	6%
526100	Auto Body Repairs	6,181	6,147	15,836	7,500	7,500	7,500	0%
	<b>Total Contractual Services</b>	<b>693,921</b>	<b>703,471</b>	<b>752,921</b>	<b>830,915</b>	<b>890,198</b>	<b>889,859</b>	<b>0%</b>
530100	Materials & Supplies	39,345	35,683	30,557	44,000	45,120	57,000	26%
530110	Uniforms	60,145	59,773	69,217	74,051	74,051	73,500	-1%
530115	Subscriptions/Publications	5,498	4,410	4,678	5,682	6,360	6,780	7%
530125	Shooting Range Supplies	28,907	32,030	20,284	36,075	36,075	37,025	3%
532000	Automotive Supplies	151,623	164,212	150,300	130,000	197,750	175,000	-12%
532200	Office Supplies	12,955	11,001	11,359	12,000	25,000	20,000	-20%
532300	Postage	9,436	10,548	11,323	11,088	14,750	17,750	20%
534300	Equipment Maintenance Materials	4,414	6,763	6,549	9,800	11,000	11,000	0%
	<b>Total Commodities</b>	<b>312,323</b>	<b>324,420</b>	<b>304,267</b>	<b>322,696</b>	<b>410,106</b>	<b>398,055</b>	<b>-3%</b>

**PUBLIC SAFETY EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1700 - Police</b>								
541600	Professional Development	77,186	79,817	88,508	90,000	90,000	110,000	22%
542000	Planning & Research	5,940	7,613	5,265	2,102	7,042	7,470	6%
542810	Safety Program Expenses	9,137	7,915	4,307	8,000	11,085	15,515	40%
543101	Dues	15,712	15,460	19,288	13,886	22,155	23,440	6%
543900	Community Relations	23,953	26,048	30,310	38,500	38,850	40,500	4%
544001	Prisoner Detention	278	500	845	593	1,000	1,000	0%
545100	Emergency Management	7,557	9,825	10,221	3,000	5,000	5,000	0%
545200	Police/Fire Commission	13,563	15,342	9,828	15,107	48,100	15,100	-69%
546900	Contingencies	12,600	6,973	3,903	8,823	20,000	20,000	0%
547015	Capital Lease Payment	11,732	11,732	11,732	11,732	0	0	0%
	<b>Total Other Charges</b>	<b>177,658</b>	<b>181,225</b>	<b>184,207</b>	<b>191,743</b>	<b>243,232</b>	<b>238,025</b>	<b>-2%</b>
570100	Machinery & Equipment	23,671	63,718	50,181	135,132	120,241	186,055	55%
	<b>Total Capital Outlay</b>	<b>23,671</b>	<b>63,718</b>	<b>50,181</b>	<b>135,132</b>	<b>120,241</b>	<b>186,055</b>	<b>55%</b>
590600	Transfer to Central Services	283,921	421,295	394,558	394,558	394,558	394,558	0%
590610	Transfer to Vehicle Replacement	123,116	83,116	183,116	135,333	232,000	232,000	0%
590700	Transfer to Police Pension	1,214,215	1,308,260	1,240,236	1,152,526	1,152,526	1,231,270	7%
	<b>Total Transfers Out</b>	<b>1,621,252</b>	<b>1,812,671</b>	<b>1,817,910</b>	<b>1,682,417</b>	<b>1,779,084</b>	<b>1,857,828</b>	<b>4%</b>
<b>Total Police Expenditures</b>								
		<b>\$10,772,581</b>	<b>\$11,197,739</b>	<b>\$11,524,328</b>	<b>\$12,137,297</b>	<b>\$12,287,538</b>	<b>\$12,514,547</b>	<b>2%</b>

**PUBLIC SAFETY EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>7000 - Police Pension Fund</b>								
511500	Payments to Pensioners	891,395	961,668	1,016,443	1,109,731	1,231,959	1,404,354	14%
511600	Refunds to Participants	0	0	22,147	500	10,000	10,000	0%
513600	Reserve for Future Pension Pyts	3,291,912	2,752,287	1,044,063	812,385	663,892	601,691	-9%
	<b>Total Personnel Services</b>	<b>4,183,307</b>	<b>3,713,955</b>	<b>2,082,653</b>	<b>1,922,616</b>	<b>1,905,851</b>	<b>2,016,045</b>	<b>6%</b>
521000	Financial Consultant	69,010	74,552	69,970	67,000	75,000	72,000	-4%
523001	Personnel Testing	1,700	1,225	1,449	1,500	1,500	2,250	50%
523400	Legal Services	8,082	3,588	2,833	3,235	8,000	8,000	0%
529000	Other Contractual Services	6,125	6,913	13,975	14,750	14,900	15,500	4%
	<b>Total Contractual Services</b>	<b>84,917</b>	<b>86,278</b>	<b>88,227</b>	<b>86,485</b>	<b>99,400</b>	<b>97,750</b>	<b>-2%</b>
541600	Professional Development	1,507	3,258	1,075	1,075	3,775	3,775	0%
546300	Bank Charges	2,125	2,354	2,319	2,350	2,500	2,500	0%
546900	Contingencies	0	0	300	0	1,000	1,000	0%
	<b>Total Other Charges</b>	<b>3,632</b>	<b>5,612</b>	<b>3,694</b>	<b>3,425</b>	<b>7,275</b>	<b>7,275</b>	<b>0%</b>
<b>Total Police Pension Fund Expenses</b>								
		<b>\$4,271,856</b>	<b>\$3,805,845</b>	<b>\$2,174,574</b>	<b>\$2,012,526</b>	<b>\$2,012,526</b>	<b>\$2,121,070</b>	<b>5%</b>

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1100 - Village Board/Administration</b>								
511000	Regular Salaries	742,086	764,887	730,734	693,999	778,168	740,484	-5%
511100	Overtime Salaries	4,375	7,447	7,560	3,750	8,000	4,000	-50%
511200	Temporary Salaries	0	0	129,570	0	0	0	0%
514000	Employee Retirement Contributions	130,595	132,224	138,767	122,775	155,813	135,785	-13%
515000	Employee Group Insurance	119,071	132,830	0	140,352	138,664	127,400	-8%
	<b>Total Personnel Services</b>	<b>996,127</b>	<b>1,037,388</b>	<b>1,006,631</b>	<b>960,876</b>	<b>1,080,645</b>	<b>1,007,669</b>	<b>-7%</b>
529000	Other Contractual Services	0	0	7,990		0	0	0%
522400	Service Agreements	0	0	0	3,800	4,048	4,050	0%
	<b>Total Contractual Services</b>	<b>0</b>	<b>0</b>	<b>7,990</b>	<b>3,800</b>	<b>4,048</b>	<b>4,050</b>	<b>0%</b>
530115	Subscriptions/Publications	201	490	350	550	875	750	-14%
530135	Recycling Expenses	0	0	0	0	0	0	0%
532000	Automotive Supplies	2,529	2,467	2,035	3,000	2,620	3,250	24%
532200	Office Supplies	4,256	3,421	2,682	3,115	3,500	3,500	0%
532300	Postage	2,452	3,176	1,929	1,811	3,480	2,500	-28%
	<b>Total Commodities</b>	<b>9,438</b>	<b>9,554</b>	<b>6,996</b>	<b>8,476</b>	<b>10,475</b>	<b>10,000</b>	<b>-5%</b>
541600	Professional Development	7,668	15,057	13,819	11,920	15,645	17,680	13%
543101	Dues	58,984	59,249	59,570	59,642	63,185	64,160	2%
543900	Community Relations	54,987	50,383	39,916	53,000	54,270	52,500	-3%
543910	Historical Society Expenses	9,493	11,433	9,354	9,646	11,000	10,000	-9%
546900	Contingencies	11,068	8,771	9,453	10,000	10,000	10,000	0%
	<b>Total Other Charges</b>	<b>142,200</b>	<b>144,893</b>	<b>132,112</b>	<b>144,208</b>	<b>154,100</b>	<b>154,340</b>	<b>0%</b>
570100	Machinery & Equipment	2,501	0	0	0	0	0	0%
	<b>Total Capital Outlay</b>	<b>2,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
590600	Transfer to Central Services	49,796	74,131	69,427	69,427	69,427	69,427	0%
590610	Transfer to Vehicle Replacement	4,000	4,000	4,000	4,000	4,000	4,000	0%
	<b>Total Transfers Out</b>	<b>53,796</b>	<b>78,131</b>	<b>73,427</b>	<b>73,427</b>	<b>73,427</b>	<b>73,427</b>	<b>0%</b>
<b>Total Village Board/Administration Exp</b>		<b>\$1,204,062</b>	<b>\$1,269,966</b>	<b>\$1,227,156</b>	<b>\$1,190,787</b>	<b>\$1,322,695</b>	<b>\$1,249,486</b>	<b>-6%</b>

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1200 - Professional Services</b>								
521000	Actuarial Consultant	1,750	2,000	1,900	2,000	2,000	2,000	0%
522900	Professional Planners	0	0	346,934	32,500	0	25,000	0%
523400	Legal Services	375,469	371,292	52,779	391,850	455,800	426,000	-7%
523401	Engineering Services	89,525	84,089	0	62,900	75,000	75,000	0%
	<b>Total Contractual Services</b>	466,744	457,381	401,613	489,250	532,800	528,000	-1%
546900	Contingencies	864	4,128	8,734	12,000	35,000	35,000	0%
	<b>Total Other Charges</b>	864	4,128	8,734	12,000	35,000	35,000	0%
<b>Total Professional Services Expenditures</b>		<b>\$467,608</b>	<b>\$461,509</b>	<b>\$410,347</b>	<b>\$501,250</b>	<b>\$567,800</b>	<b>\$563,000</b>	<b>-1%</b>
<b>1210- Liability Insurance</b>								
544100	IRMA Premiums	541,950	579,120	559,614	531,345	506,545	545,000	8%
544200	IRMA Deductible Payments	83,601	59,446	91,776	65,000	65,000	65,000	0%
	<b>Other Charges</b>	625,551	638,566	651,390	596,345	571,545	610,000	7%
<b>Total Liability Insurance Expenditures</b>		<b>\$625,551</b>	<b>\$638,566</b>	<b>\$651,390</b>	<b>\$596,345</b>	<b>\$571,545</b>	<b>\$610,000</b>	<b>7%</b>

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1400 - Finance</b>								
511000	Regular Salaries	778,041	805,421	820,465	842,000	835,987	864,275	3%
511100	Overtime Salaries	6,092	946	2,265	5,000	3,500	5,000	43%
514000	Employee Retirement Contributions	148,717	149,339	158,235	160,000	164,967	167,967	2%
515000	Employee Group Insurance	194,921	186,872	201,926	202,546	206,680	208,622	1%
	<b>Total Personnel Services</b>	<b>1,127,771</b>	<b>1,142,578</b>	<b>1,182,891</b>	<b>1,209,546</b>	<b>1,211,134</b>	<b>1,245,864</b>	<b>3%</b>
522400	Service Agreements	1,828	1,965	1,979	2,400	5,000	5,000	0%
522950	Ordinance Codification	6,238	5,097	6,422	7,800	7,500	8,500	13%
523100	Advertising	100	0	50	50	500	500	0%
523110	Legal Publications	4,449	5,280	3,334	3,000	5,400	5,000	-7%
523500	Audit Services	38,102	40,102	41,377	44,150	44,500	45,810	3%
529000	Other Contractual Services	8,263	1,492	1,156	1,350	1,200	1,460	22%
	<b>Total Contractual Services</b>	<b>58,980</b>	<b>53,936</b>	<b>54,318</b>	<b>58,750</b>	<b>64,100</b>	<b>66,270</b>	<b>3%</b>
530115	Subscriptions/Publications	1,243	1,456	759	775	1,435	985	-31%
530135	Recycling Expenses	8,690	2,970	8,494	8,500	6,200	7,750	25%
532200	Office Supplies	10,220	9,939	10,582	10,000	10,700	11,500	7%
532300	Postage	18,728	22,465	16,891	27,000	29,100	31,000	7%
	<b>Total Commodities</b>	<b>38,881</b>	<b>36,830</b>	<b>36,726</b>	<b>46,275</b>	<b>47,435</b>	<b>51,235</b>	<b>8%</b>
541600	Professional Development	1,463	2,338	3,599	3,915	5,610	4,100	-27%
542100	Rebates	0	45,210	69,884	57,000	60,200	59,000	-2%
543101	Dues	1,472	1,406	1,225	1,250	1,340	1,315	-2%
546900	Contingencies	3,392	40,269	113,434	2,000	3,220	3,220	0%
	<b>Total Other Charges</b>	<b>6,327</b>	<b>89,223</b>	<b>188,142</b>	<b>64,165</b>	<b>70,370</b>	<b>67,635</b>	<b>-4%</b>
570100	Machinery & Equipment	0	0	0	0	0	3,000	0%
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0%</b>
590420	Transfer to Municipal Building	0	800,000	0	0	0	0	0%
590600	Transfer to Central Services	55,362	82,165	76,951	76,951	76,951	76,951	0%
	<b>Total Transfers Out</b>	<b>55,362</b>	<b>82,165</b>	<b>76,951</b>	<b>76,951</b>	<b>76,951</b>	<b>76,951</b>	<b>0%</b>
<b>Total Finance Expenditures</b>		<b>\$1,287,321</b>	<b>\$2,204,732</b>	<b>\$1,539,028</b>	<b>\$1,455,687</b>	<b>\$1,469,990</b>	<b>\$1,510,955</b>	<b>3%</b>

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1600 - Building</b>								
511000	Regular Salaries	483,923	495,449	513,997	531,114	531,114	580,325	9%
511100	Overtime Salaries	109	0	14,452	19,000	500	500	0%
511200	Temporary Salaries	1,546	10,485	4,170	4,600	7,000	7,000	0%
514000	Employee Retirement Contributions	91,868	91,053	99,147	106,738	106,738	111,290	4%
515000	Employee Group Insurance	111,971	117,847	118,567	121,331	121,331	127,400	5%
	<b>Total Personnel Services</b>	<b>689,417</b>	<b>714,834</b>	<b>750,333</b>	<b>782,783</b>	<b>766,683</b>	<b>826,515</b>	<b>8%</b>
522300	Uniform Rentals	0	0	0	350	400	400	0%
522500	Equipment Rentals	52	0	0	0	250	250	0%
522501	Document Imaging Services	0	0	519	1,000	1,000	1,000	0%
523010	Elevator Inspections	1,904	2,768	2,496	1,972	1,972	2,260	15%
526000	Vehicle Maintenance	1,619	1,965	5,854	2,900	3,000	3,000	0%
526005	Plan Review Services	30,802	24,437	73,736	33,000	50,000	50,000	0%
	<b>Total Contractual Services</b>	<b>34,377</b>	<b>29,170</b>	<b>82,605</b>	<b>39,222</b>	<b>56,622</b>	<b>56,910</b>	<b>1%</b>
530115	Subscriptions/Publications	553	1,723	100	1,100	1,370	1,370	0%
532000	Automotive Supplies	4,476	4,197	5,230	4,300	5,100	4,860	-5%
532200	Office Supplies	3,526	4,105	4,416	3,600	3,094	4,802	55%
532300	Postage	1,276	1,301	1,383	1,700	1,703	1,968	16%
	<b>Total Commodities</b>	<b>9,831</b>	<b>11,326</b>	<b>11,129</b>	<b>10,700</b>	<b>11,267</b>	<b>13,000</b>	<b>15%</b>
541600	Professional Development	3,403	1,826	2,639	4,400	4,480	7,580	69%
543101	Dues	454	607	609	729	789	829	5%
546900	Contingencies	73	0	272	0	200	200	0%
	<b>Total Other Charges</b>	<b>3,930</b>	<b>2,433</b>	<b>3,520</b>	<b>5,129</b>	<b>5,469</b>	<b>8,609</b>	<b>57%</b>
570100	Machinery & Equipment	0	0	0	0	0	0	0%
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
590600	Transfer to Central Services	48,529	72,671	68,059	68,059	68,059	68,059	0%
590610	Transfer to Vehicle Replacement	10,624	10,624	10,624	25,000	25,000	25,000	0%
	<b>Total Transfers Out</b>	<b>59,153</b>	<b>83,295</b>	<b>78,683</b>	<b>93,059</b>	<b>93,059</b>	<b>93,059</b>	<b>0%</b>
<b>Total Building Expenditures</b>		<b>\$796,708</b>	<b>\$841,058</b>	<b>\$926,270</b>	<b>\$930,893</b>	<b>\$933,100</b>	<b>\$998,093</b>	<b>7%</b>

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>1500 - Community Development</b>								
511000	Regular Salaries	623,295	651,635	669,114	647,000	665,688	584,642	-12%
511100	Overtime Salaries	577	799	1,116	800	1,200	1,200	0%
511200	Temporary Salaries	0	0	0	0	0	0	0%
514000	Employee Retirement Contributions	122,470	121,633	127,908	130,000	126,858	113,695	-10%
515000	Employee Group Insurance	132,928	136,230	141,593	140,000	140,194	130,130	-7%
	<b>Total Personnel Services</b>	<b>879,270</b>	<b>910,297</b>	<b>939,731</b>	<b>917,800</b>	<b>933,940</b>	<b>829,667</b>	<b>-11%</b>
522400	Service Agreements	0	0	0	4,500	4,500	4,500	100%
522501	Document Imaging Services	0	0	0	0	2,000	2,000	0%
523100	Advertising	1,229	4,667	8,014	18,000	35,000	35,000	0%
526000	Vehicle Maintenance	4,400	206	3,562	1,800	2,000	2,000	0%
	<b>Total Contractual Services</b>	<b>5,629</b>	<b>4,873</b>	<b>11,576</b>	<b>24,300</b>	<b>43,500</b>	<b>43,500</b>	<b>0%</b>
530100	Materials & Supplies	2,563	497	1,424	4,000	7,000	7,000	0%
530115	Subscriptions/Publications	1,046	413	482	500	1,250	1,000	-20%
532000	Automotive Supplies	2,256	2,305	2,125	3,000	7,800	7,000	-10%
532200	Office Supplies	1,340	1,219	1,015	1,400	3,000	3,000	0%
532300	Postage	2,575	1,390	1,022	1,400	2,500	2,500	0%
	<b>Total Commodities</b>	<b>9,780</b>	<b>5,824</b>	<b>6,068</b>	<b>10,300</b>	<b>21,550</b>	<b>20,500</b>	<b>-5%</b>
541600	Professional Development	4,021	4,895	4,931	6,400	7,050	7,450	6%
542100	Rebates	118,895	22,481	23,696	20,000	15,000	20,000	33%
543101	Dues	3,105	3,815	3,575	3,500	4,100	4,000	-2%
546900	Contingencies	32	3,344	2,437	2,500	7,000	7,000	0%
	<b>Total Other Charges</b>	<b>126,053</b>	<b>34,535</b>	<b>34,639</b>	<b>32,400</b>	<b>33,150</b>	<b>38,450</b>	<b>16%</b>
570100	Machinery & Equipment	0	0	6,700	0	0	16,300	100%
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>6,700</b>	<b>0</b>	<b>0</b>	<b>16,300</b>	<b>100%</b>
590600	Transfer to Central Services	41,437	61,594	57,685	57,685	57,685	57,685	0%
590610	Transfer to Vehicle Replacement	6,374	6,374	6,374	6,374	6,374	6,374	0%
	<b>Total Transfers Out</b>	<b>47,811</b>	<b>67,968</b>	<b>64,059</b>	<b>64,059</b>	<b>64,059</b>	<b>64,059</b>	<b>0%</b>
<b>Total Community Development Expenditures</b>		<b>\$1,068,543</b>	<b>\$1,023,497</b>	<b>\$1,062,773</b>	<b>\$1,048,859</b>	<b>\$1,096,199</b>	<b>\$1,012,476</b>	<b>-8%</b>

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>4430 - Bluff City TIF Municipal Acct Fund</b>								
511000	Regular Salaries	0	0	0	0	0	0	0%
523401	Employee Retirement Contrib.				0	0	0	0%
	<b>Total Personnel Services</b>	0	0	0	0	0	0	0%
523100	Advertising				0	0	0	0%
523400	Legal Services				0	0	0	0%
524000	Bond Issuance Costs				0	0	0	0%
	<b>Total Contractual Services</b>	0	0	0	0	0	0	0%
541600	Professional Development	0			0	0	0	0%
546900	Contingencies	0			0	0	0	0%
	<b>Total Other Charges</b>	0	0	0	0	0	0	0%
590300	Transfer to Debt Service	0	0		0	0	0	0%
	<b>Total Transfers Out</b>	0	0	0	0	0	0	0%
<b>Total Bluff City TIF Municipal Acct Exp</b>		\$0	\$0	\$0	\$0	\$0	\$0	0%

**GENERAL GOVERNMENT EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>4800 - Brewster Creek Business Park TIF Municipal Acct Fund</b>								
511000	Regular Salaries	355,845	374,108	381,285	415,000	377,047	514,269	36%
514000	Employee Retirement Contributions	51,867	53,352	57,395	62,000	63,430	78,908	24%
	<b>Total Personnel Services</b>	<b>407,712</b>	<b>427,460</b>	<b>438,680</b>	<b>477,000</b>	<b>440,477</b>	<b>593,177</b>	<b>35%</b>
523100	Advertising	5,573	5,799	7,522	6,500	10,000	10,000	0%
523400	Legal Services	99	0	2,328	1,500	5,000	5,000	0%
523401	Engineering Services	0	396	3,123	2,200	7,000	7,000	0%
	<b>Total Contractual Services</b>	<b>5,672</b>	<b>6,195</b>	<b>12,973</b>	<b>10,200</b>	<b>22,000</b>	<b>22,000</b>	<b>0%</b>
541600	Professional Development	1,521	0	713	3,000	7,000	7,000	0%
546900	Contingencies	0	0	0	3,000	5,000	5,000	0%
	<b>Total Other Charges</b>	<b>1,521</b>	<b>0</b>	<b>713</b>	<b>6,000</b>	<b>12,000</b>	<b>12,000</b>	<b>0%</b>
590300	Transfer to Debt Service	29,880	29,880	29,880	29,880	29,880	29,880	0%
	<b>Total Transfers Out</b>	<b>29,880</b>	<b>29,880</b>	<b>29,880</b>	<b>29,880</b>	<b>29,880</b>	<b>29,880</b>	<b>0%</b>
<b>Total Brewster Crk TIF Municipal Acct Exp</b>								
		<b>\$444,785</b>	<b>\$463,535</b>	<b>\$482,246</b>	<b>\$523,080</b>	<b>\$504,357</b>	<b>\$657,057</b>	<b>30%</b>

## GOLF EXPENSES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5500 - Golf Program</b>								
511000	Regular Salaries	250,979	255,785	255,578	195,000	192,360	125,632	-35%
511100	Overtime Salaries	349	498	130	250	500	500	0%
511200	Temporary Salaries	113,524	95,037	91,724	88,000	102,000	102,000	0%
514000	Employee Retirement Contribution	54,375	51,786	54,264	58,566	58,566	35,000	-40%
515000	Employee Group Insurance	55,320	57,770	52,233	43,333	43,333	27,300	-37%
	<b>Total Personnel Services</b>	<b>474,547</b>	<b>460,876</b>	<b>453,929</b>	<b>385,149</b>	<b>396,759</b>	<b>290,432</b>	<b>-27%</b>
522400	Service Agreements	18,852	19,497	19,824	19,400	19,400	19,800	2%
523100	Advertising	12,707	12,114	7,382	10,000	13,000	11,000	-15%
523425	Handicapping Services	2,400	240	1,480	2,000	2,000	1,000	-50%
524100	Building Maintenance Services	35,315	27,274	27,755	35,000	37,000	39,000	5%
524120	Utilities	37,191	34,504	35,425	36,000	40,000	40,000	0%
529000	Other Contractual Services	0	0	0	30,660	31,000	31,770	2%
	<b>Total Contractual Services</b>	<b>106,465</b>	<b>93,629</b>	<b>91,866</b>	<b>133,060</b>	<b>142,400</b>	<b>142,570</b>	<b>0%</b>
530100	Materials & Supplies	11,939	12,976	12,377	10,200	13,500	13,500	0%
530110	Uniforms	1,018	1,233	667	1,800	2,500	2,500	0%
532000	Automotive Supplies	17,760	14,636	14,025	13,250	14,700	14,500	-1%
532200	Office Supplies	1,690	1,116	1,493	1,700	1,900	1,900	0%
532300	Postage	254	311	157	100	250	250	0%
534200	Golf Cart Maintenance Materials	4,550	3,443	5,430	5,000	5,000	6,000	20%
534300	Equipment Maintenance Materials	765	967	0	800	1,000	1,000	0%
534330	Purchases - Bags/Head Covers	1,437	1,623	1,666	1,200	2,000	2,000	0%
534331	Purchases - Golf Shoes	4,472	7,350	4,982	6,800	5,000	5,000	0%
534332	Purchases - Golf Balls	14,633	17,311	13,906	17,500	18,000	18,000	0%
534333	Purchases - Golf Clubs	19,794	13,242	10,653	9,000	14,000	11,000	-21%
534334	Purchases - Golf Gloves	2,457	2,551	2,292	3,000	3,000	3,000	0%
534335	Purchases - Misc Golf Merchandise	21,020	20,064	20,596	16,000	23,000	21,000	-9%
534336	Purchases - Rental Golf Clubs	0	0	1,825	1,000	2,000	2,000	0%
534600	Building Maintenance Materials	1,365	1,592	1,449	1,500	1,500	1,500	0%
	<b>Total Commodities</b>	<b>103,154</b>	<b>98,415</b>	<b>91,518</b>	<b>88,850</b>	<b>107,350</b>	<b>103,150</b>	<b>-4%</b>

## GOLF EXPENSES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5500 - Golf Program</b>								
541600	Professional Development	1,367	2,775	133	200	200	1,750	775%
543101	Dues	2,186	2,136	2,076	2,200	2,200	1,925	-13%
546300	Bank Charges	22,609	21,839	20,239	20,000	24,000	22,000	-8%
546900	Contingencies	2,739	2,018	3,335	10,000	10,000	10,000	0%
547030	Interest Expense	3,248	3,565	2,514	2,250	2,250	1,150	-49%
	<b>Total Other Charges</b>	<b>32,149</b>	<b>32,333</b>	<b>28,297</b>	<b>34,650</b>	<b>38,650</b>	<b>36,825</b>	<b>-5%</b>
570100	Machinery & Equipment	311,254	54,796	63,186	101,500	101,500	29,500	-71%
	<b>Total Capital Outlay</b>	<b>311,254</b>	<b>54,796</b>	<b>63,186</b>	<b>101,500</b>	<b>101,500</b>	<b>29,500</b>	<b>-71%</b>
590100	Transfer to General	68,250	68,250	68,250	68,250	68,250	68,250	0%
590600	Transfer to Central Services	0	0	0	0	0	0	0%
	<b>Total Transfers Out</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>0%</b>
<b>Total Golf Program Expenses</b>		<b>\$1,095,819</b>	<b>\$808,299</b>	<b>\$797,046</b>	<b>\$811,459</b>	<b>\$854,909</b>	<b>\$670,727</b>	<b>-22%</b>

## GOLF EXPENSES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5510 - Golf Grounds Maintenance</b>								
511000	Regular Salaries	262,829	266,165	273,388	278,212	278,212	283,776	2%
511100	Overtime Salaries	3,973	2,176	729	500	1,500	750	-50%
511200	Temporary Salaries	102,340	82,485	78,979	85,300	90,750	88,500	-2%
514000	Employee Retirement Contribution	61,524	57,472	60,044	65,377	65,377	67,338	3%
515000	Employee Group Insurance	60,480	66,892	73,486	60,666	60,666	63,699	5%
	<b>Total Personnel Services</b>	<b>491,146</b>	<b>475,190</b>	<b>486,626</b>	<b>490,055</b>	<b>496,505</b>	<b>504,063</b>	<b>2%</b>
522300	Uniform Rentals	1,726	1,859	2,108	1,310	1,200	1,500	25%
522500	Equipment Rental	543	371	494	400	800	800	0%
524120	Utilities	14,116	12,680	14,743	13,850	14,100	13,500	-4%
526000	Vehicle Maintenance	1,352	1,116	203	600	1,000	750	-25%
	<b>Total Contractual Services</b>	<b>17,737</b>	<b>16,026</b>	<b>17,548</b>	<b>16,160</b>	<b>17,100</b>	<b>16,550</b>	<b>-3%</b>
530100	Materials & Supplies	49,913	47,571	46,287	38,500	42,000	39,350	-6%
530150	Small Tools	785	399	677	600	750	750	0%
532000	Automotive Supplies	27,164	23,610	24,141	21,200	22,550	20,800	-8%
532200	Office Supplies	0	78	0	100	250	250	0%
534300	Equipment Maintenance Materials	19,446	25,239	22,619	18,950	18,950	18,950	0%
534500	Grounds Maintenance Materials	25,785	26,245	25,603	19,270	21,000	17,915	-15%
534600	Building Maintenance Materials	2,953	3,632	5,410	2,500	1,000	1,500	50%
534700	Tree Maintenance Materials	4,330	0	0	4,900	2,500	2,750	10%
	<b>Total Commodities</b>	<b>130,376</b>	<b>126,774</b>	<b>124,737</b>	<b>106,020</b>	<b>109,000</b>	<b>102,265</b>	<b>-6%</b>
541600	Professional Development	1,765	2,221	1,581	300	980	780	-20%
543101	Dues	758	572	758	720	720	720	0%
546900	Contingencies	1,147	4,950	4,497	0	4,500	2,000	-56%
	<b>Total Other Charges</b>	<b>3,670</b>	<b>7,743</b>	<b>6,836</b>	<b>1,020</b>	<b>6,200</b>	<b>3,500</b>	<b>-44%</b>
570100	Machinery & Equipment	0	791	0	1,150	900	0	100%
572000	Building & Grounds Improvements	0	0	0	500	1,000	1,000	0%
574800	Tree Purchases	960	0	0	1,304	1,100	1,400	27%
	<b>Total Capital Outlay</b>	<b>960</b>	<b>791</b>	<b>0</b>	<b>2,954</b>	<b>3,000</b>	<b>2,400</b>	<b>-20%</b>
590610	Transfer to Vehicle Replacement	0	0	0	0	0	0	0%
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Golf Grounds Maintenance Expenses</b>		<b>\$643,889</b>	<b>\$626,524</b>	<b>\$635,747</b>	<b>\$616,209</b>	<b>\$631,805</b>	<b>\$628,778</b>	<b>0%</b>

**GOLF EXPENSES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5520 - Golf Driving Range</b>								
511200	Temporary Salaries	4,575	3,870	4,636	4,200	4,800	4,800	0%
514000	Employee Retirement Contribution	350	296	355	390	390	390	0%
	<b>Total Personnel Services</b>	<b>4,925</b>	<b>4,166</b>	<b>4,991</b>	<b>4,590</b>	<b>5,190</b>	<b>5,190</b>	<b>0%</b>
530100	Materials & Supplies	2,889	678	930	2,900	4,000	4,000	0%
	<b>Total Commodities</b>	<b>2,889</b>	<b>678</b>	<b>930</b>	<b>2,900</b>	<b>4,000</b>	<b>4,000</b>	<b>0%</b>
570100	Machinery & Equipment	0	2,270	0	0	0	0	0%
	<b>Total Capital Outlay</b>	<b>0</b>	<b>2,270</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
590610	Transfer to Vehicle Replacement	0	0	0	0	0	0	0%
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Golf Driving Range Expenses</b>		<b>\$7,814</b>	<b>\$7,114</b>	<b>\$5,921</b>	<b>\$7,490</b>	<b>\$9,190</b>	<b>\$9,190</b>	<b>0%</b>

## GOLF EXPENSES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5560 - Golf Restaurant</b>								
511000	Regular Salaries	109,431	105,878	110,353	101,000	110,236	121,903	11%
511100	Overtime Salaries	3,723	196	1,379	500	1,000	1,000	0%
511200	Temporary Salaries	61,619	64,470	62,110	57,000	64,260	66,000	3%
514000	Employee Retirement Contributions	30,512	27,491	29,498	28,500	28,560	29,355	3%
515000	Employee Group Insurance	29,802	30,575	35,347	31,100	31,110	32,655	5%
	<b>Total Personnel Services</b>	<b>235,087</b>	<b>228,610</b>	<b>238,687</b>	<b>218,100</b>	<b>235,166</b>	<b>250,913</b>	<b>7%</b>
522400	Service Agreements	4,900	5,532	5,146	5,000	5,500	5,300	-4%
523100	Advertising	100	95	155	100	100	100	0%
524100	Building Maintenance Services	1,771	1,581	1,803	1,800	2,000	2,000	0%
524120	Utilities	6,164	5,610	5,834	6,000	6,000	6,000	0%
	<b>Total Contractual Services</b>	<b>12,935</b>	<b>12,818</b>	<b>12,938</b>	<b>12,900</b>	<b>13,600</b>	<b>13,400</b>	<b>-1%</b>
530100	Materials & Supplies	4,848	4,914	4,013	3,780	4,500	4,500	0%
530110	Uniforms	0	348	149	100	300	300	0%
532200	Office Supplies	297	251	397	200	300	300	0%
534300	Equipment Maintenance Materials	2,495	2,472	1,051	3,000	2,500	3,000	20%
534320	Food & Beverage Purchases	55,795	61,621	51,282	39,500	60,000	60,000	0%
	<b>Total Commodities</b>	<b>63,435</b>	<b>69,606</b>	<b>56,892</b>	<b>46,580</b>	<b>67,600</b>	<b>68,100</b>	<b>1%</b>
541600	Professional Development	0	800	295	100	100	100	0%
546300	Bank Charges	1,610	1,876	2,297	2,000	2,000	2,200	10%
546900	Contingencies	3,468	2,080	2,837	3,000	3,000	3,000	0%
	<b>Total Other Charges</b>	<b>5,078</b>	<b>4,756</b>	<b>5,429</b>	<b>5,100</b>	<b>5,100</b>	<b>5,300</b>	<b>4%</b>
<b>Total Golf Restaurant Expenses</b>		<b>\$316,535</b>	<b>\$315,790</b>	<b>\$313,946</b>	<b>\$282,680</b>	<b>\$321,466</b>	<b>\$337,713</b>	<b>5%</b>

## GOLF EXPENSES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5570 - Golf Banquet</b>								
511000	Regular Salaries	166,223	172,202	175,730	165,000	175,858	216,595	23%
511100	Overtime Salaries	7,007	10,810	7,097	7,000	7,000	6,000	-14%
511200	Temporary Salaries	110,800	120,427	103,838	90,000	100,400	71,560	-29%
514000	Employee Retirement Contributions	45,364	47,129	47,997	48,000	49,440	50,396	2%
515000	Employee Group Insurance	45,682	45,862	48,084	45,000	44,944	60,060	34%
	<b>Total Personnel Services</b>	<b>375,076</b>	<b>396,430</b>	<b>382,746</b>	<b>355,000</b>	<b>377,642</b>	<b>404,611</b>	<b>7%</b>
522400	Service Agreements	12,723	16,107	14,935	13,500	14,000	14,000	0%
522500	Equipment Rentals	7,221	9,506	4,105	3,500	6,000	5,500	-8%
523100	Advertising	19,001	14,599	15,999	18,000	20,000	20,000	0%
524100	Building Maintenance Services	1,771	1,601	1,802	1,900	2,000	2,000	0%
524120	Utilities	6,164	5,610	5,834	6,500	6,000	6,000	0%
	<b>Total Contractual Services</b>	<b>46,880</b>	<b>47,423</b>	<b>42,675</b>	<b>43,400</b>	<b>48,000</b>	<b>47,500</b>	<b>-1%</b>
530100	Materials & Supplies	12,954	15,325	11,971	10,500	13,000	24,350	87%
530110	Uniforms	340	348	183	300	500	400	-20%
532200	Office Supplies	1,486	903	1,316	1,400	1,500	1,400	-7%
534300	Equipment Maintenance Materials	3,000	3,126	1,773	3,000	3,000	3,000	0%
534320	Food & Beverage Purchases	143,662	167,560	150,451	132,000	140,000	144,000	3%
	<b>Total Commodities</b>	<b>161,442</b>	<b>187,262</b>	<b>165,694</b>	<b>147,200</b>	<b>158,000</b>	<b>173,150</b>	<b>10%</b>
541600	Professional Development	1,198	1,034	1,115	200	100	100	0%
546300	Bank Charges	5,007	4,270	3,714	3,750	3,750	3,750	0%
546900	Contingencies	1,288	2,045	2,914	3,500	3,500	3,000	-14%
	<b>Total Other Charges</b>	<b>7,493</b>	<b>7,349</b>	<b>7,743</b>	<b>7,450</b>	<b>7,350</b>	<b>6,850</b>	<b>-7%</b>
570100	Machinery & Equipment	1,438	711	4,854	0	0	17,600	100%
	<b>Total Capital Outlay</b>	<b>1,438</b>	<b>711</b>	<b>4,854</b>	<b>0</b>	<b>0</b>	<b>17,600</b>	<b>100%</b>
<b>Total Golf Banquet Expenses</b>		<b>\$592,329</b>	<b>\$639,175</b>	<b>\$603,712</b>	<b>\$553,050</b>	<b>\$590,992</b>	<b>\$649,711</b>	<b>10%</b>

**GOLF EXPENSES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5580 - Golf Midway</b>								
511200	Temporary Salaries	18,766	18,216	19,634	18,200	18,500	18,200	-2%
514000	Employee Retirement Contributions	1,546	1,534	2,441	1,900	1,611	1,900	18%
	<b>Total Personnel Services</b>	20,312	19,750	22,075	20,100	20,111	20,100	0%
524100	Building Maintenance Services	745	181	0	0	500	0	-100%
	<b>Total Contractual Services</b>	745	181	0	0	500	0	-100%
530100	Materials & Supplies	593	599	944	800	750	750	0%
534300	Materials To Maintain Other Equip	0	0	0	0	0	0	0%
534320	Food & Beverage Purchases	42,856	47,830	44,507	39,000	42,000	40,000	-5%
	<b>Total Commodities</b>	43,449	48,429	45,451	39,800	42,750	40,750	-5%
570100	Machinery & Equipment	0	3,378	0	0	0	0	0%
	<b>Total Capital Outlay</b>	0	3,378	0	0	0	0	0%
<b>Total Golf Midway Expenses</b>		<b>\$64,506</b>	<b>\$71,738</b>	<b>\$67,526</b>	<b>\$59,900</b>	<b>\$63,361</b>	<b>\$60,850</b>	<b>-4%</b>

**DEBT SERVICE EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>3000 - Debt Service</b>								
523700	Agent Fees	1,300	2,850	1,325	1,500	3,000	2,000	-33%
524000	Bond Issue Costs	0	0	0	0	0	0	0%
	<b>Total Contractual Services</b>	1,300	2,850	1,325	1,500	3,000	2,000	-33%
547010	Refunding Escrow	0	0	0	0	0	0	0%
547053	2001 GO Bond Interest	0	0	0	0	0	0	0%
547054	2001 GO Bond Principal	0	0	0	0	0	0	0%
547055	2002 GO Bond Interest	0	0	0	0	0	0	0%
547056	2002 GO Bond Principal	0	0	0	0	0	0	0%
547057	2005 GO Bond Interest	0	0	0	0	0	0	0%
547058	2005 GO Bond Principal	0	0	0	0	0	0	0%
547059	2007 GO Bond Interest	173,088	165,688	157,888	149,888	149,888	141,488	-6%
547060	2007 GO Bond Principal	185,000	195,000	200,000	210,000	210,000	215,000	2%
547064	2009 GO Interest	369,081	361,981	354,881	347,781	347,781	333,281	-4%
547065	2009 GO Principal	355,000	355,000	355,000	580,000	580,000	605,000	4%
547066	2012 GO Interest	0	264,261	453,019	449,019	449,019	444,619	-1%
547067	2012 GO Principal	0	0	200,000	220,000	220,000	225,000	2%
	<b>Total Other Charges</b>	1,082,169	1,341,930	1,720,788	1,956,688	1,956,688	1,964,388	0%
<b>Total Debt Service Fund Expenditures</b>								
		<b>\$1,083,469</b>	<b>\$1,344,780</b>	<b>\$1,722,113</b>	<b>\$1,958,188</b>	<b>\$1,959,688</b>	<b>\$1,966,388</b>	<b>0%</b>

**NON-DEPARTMENTAL EXPENDITURES**

Account Number	Description	Actual			Estimated	Budget	Requested	%
		2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>6000 - Central Services Fund</b>								
511000	Regular Salaries	241,092	252,521	260,958	258,800	264,334	299,961	13%
511100	Overtime Salaries	1,247	1,626	3,001	2,500	1,000	1,000	0%
514000	Employee Retirement Contributions	46,310	46,526	49,333	49,400	53,385	58,657	10%
515000	Employee Group Insurance	50,178	54,298	59,651	49,368	49,379	70,102	42%
516500	Unemployment Benefits	24,656	2,972	0	5,000	10,000	10,000	0%
	<b>Total Personnel Services</b>	<b>363,483</b>	<b>357,943</b>	<b>372,943</b>	<b>365,068</b>	<b>378,098</b>	<b>439,720</b>	<b>16%</b>
522400	Service Agreements	142,577	131,403	133,181	140,356	142,550	138,250	-3%
522700	Computer Services	100,185	92,151	103,453	126,000	135,800	140,820	4%
522720	Printing Services	50,849	55,736	31,871	28,350	55,700	30,700	-45%
523001	Personnel Testing	1,853	1,573	2,048	2,000	2,000	2,000	0%
524100	Building Maintenance Services	110,589	99,492	109,979	98,000	104,100	107,400	3%
524110	Telephone	120,072	148,089	73,488	57,200	61,000	59,300	-3%
524120	Utilities	7,968	9,522	10,361	10,000	10,000	10,000	0%
	<b>Total Contractual Services</b>	<b>534,093</b>	<b>537,966</b>	<b>464,381</b>	<b>461,906</b>	<b>511,150</b>	<b>488,470</b>	<b>-4%</b>
530100	Materials & Supplies	27,053	28,094	28,081	34,500	34,500	35,150	2%
534600	Building Maintenance Materials	7,235	2,087	5,605	4,800	5,000	5,000	0%
	<b>Total Commodities</b>	<b>34,288</b>	<b>30,181</b>	<b>33,686</b>	<b>39,300</b>	<b>39,500</b>	<b>40,150</b>	<b>2%</b>
541600	Professional Development	6,467	6,820	7,071	11,000	11,235	10,885	-3%
542810	Safety Program Expenses	50	367	50	100	500	500	0%
543101	Dues	117	125	158	350	200	350	75%
546900	Contingencies	18,982	10,703	19,576	8,000	15,000	15,000	0%
	<b>Total Other Charges</b>	<b>25,616</b>	<b>18,015</b>	<b>26,855</b>	<b>19,450</b>	<b>26,935</b>	<b>26,735</b>	<b>-1%</b>
570100	Machinery & Equipment	171,830	165,689	150,646	196,694	209,915	225,000	7%
	<b>Total Capital Outlay</b>	<b>171,830</b>	<b>165,689</b>	<b>150,646</b>	<b>196,694</b>	<b>209,915</b>	<b>225,000</b>	<b>7%</b>
<b>Total Central Services Expenses</b>		<b>\$1,129,310</b>	<b>\$1,109,794</b>	<b>\$1,048,511</b>	<b>\$1,082,418</b>	<b>\$1,165,598</b>	<b>\$1,220,075</b>	<b>5%</b>



**CAPITAL PROJECTS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>2200 - Motor Fuel Tax (MFT) Fund</b>								
583005	MFT Maintenance Program	1,590,331	883,793	0	0	0	633,000	100%
583066	Route 25 Improvements	58,684	20,373	0	0	0	0	0%
583068	Main Street Improvements	104,067	0	0	0	0	0	0%
583074	Stearns and Prospect/Tallgrass Signal	163,100	0	0	0	0	0	0%
583081	Sidewalk/Path Installation	0	0	0	0	0	132,000	100%
	<b>Total Capital Improvements</b>	<b>1,916,182</b>	<b>904,166</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>765,000</b>	<b>0%</b>
590100	Transfer to General	0	0	0	250,000	250,000	300,000	20%
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>300,000</b>	<b>100%</b>
<b>Total MFT Capital Projects</b>		<b>\$1,916,182</b>	<b>\$904,166</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$1,065,000</b>	<b>326%</b>
<b>4000 - Capital Projects Fund</b>								
524000	Bond Issuance Costs	290,948	0	0	0	0	0	0%
	<b>Total Contractual Services</b>	<b>290,948</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
583008	W Bartlett/Naperville Bike Path	86,240	0	0	0	385,000	60,000	100%
583069	Oak Ave-W. Bartlett Rd Paving	46,170	936	0	0	0	0	0%
583070	Newport Blvd. Resurfacing	102,785	20,683	0	0	0	0	0%
583072	North Ave and Prospect Stormwater	0	0	782,785	2,067,843	3,298,414	2,067,844	-37%
583077	Street Repair Project	0	4,804,930	4,244,102	3,568,119	3,080,847	0	-100%
	<b>Total Capital Improvements</b>	<b>235,195</b>	<b>4,826,549</b>	<b>5,026,887</b>	<b>5,635,962</b>	<b>6,764,261</b>	<b>2,127,844</b>	<b>-69%</b>
590300	Transfer to Debt Service	0	264,261	0	0	0	0	0%
	<b>Total Transfers Out</b>	<b>0</b>	<b>264,261</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Capital Projects Fund Exp</b>		<b>\$526,143</b>	<b>\$5,090,810</b>	<b>\$5,026,887</b>	<b>\$5,635,962</b>	<b>\$6,764,261</b>	<b>\$2,127,844</b>	<b>-69%</b>

### CAPITAL PROJECTS EXPENDITURES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>4200 - Municipal Building Fund</b>								
572000	Building & Grounds Improvements	13,803	22,871	0	0	0	0	0%
585016	Police Building Upgrades	0	0	0	0	180,000	814,860	100%
584023	Golf Course Facility Improvements	0	0	0	175,000	250,000	0	100%
	<b>Total Capital Improvements</b>	13,803	22,871	0	175,000	430,000	814,860	100%
590550	Transfer to Golf Fund	0	0	121,000	88,000	88,000	29,500	-66%
	<b>Total Transfers Out</b>	0	0	121,000	88,000	88,000	29,500	-66%
<b>Total Municipal Building Capital Projects</b>		<b>\$13,803</b>	<b>\$22,871</b>	<b>\$121,000</b>	<b>\$263,000</b>	<b>\$518,000</b>	<b>\$844,360</b>	<b>63%</b>
<b>4300 - Developer Deposits Fund</b>								
546900	Contingencies	0	0	0	0	0	0	0%
	<b>Total Other Charges</b>	0	0	0	0	0	0	0%
583028	Sidewalk Installations	0	0	0	0	60,000	0	100%
585033	West Bartlett Road Streetscape	12,054	130,575	10,458	0	0	0	0%
585039	Asphalt Cart Paths	0	42,552	0	70,000	70,000	0	-100%
585041	IDOT Route 20 Improvements	0	0	0	0	64,751	0	-100%
585042	IDNR State Bike Path Links	0	0	0	0	10,500	140,851	1241%
585043	Emerald Ash Borer Replacement Prog.	0	0	0	930,742	337,500	392,932	16%
585044	Streets Garage Bldg. Addition	0	0	0	0	0	400,000	100%
	<b>Total Capital Improvements</b>	12,054	173,127	10,458	1,000,742	542,751	933,783	72%
590100	Transfer to General Fund	350,000	0	0	0	0	0	0%
590400	Transfer to Capital Projects	0	0	0	0	0	0	0%
590442	Transfer to 59 & Lake TIF	15,581	7,967	13,514	5,150	74,000	59,000	-20%
	<b>Total Transfers Out</b>	365,581	7,967	13,514	5,150	74,000	59,000	-20%
<b>Total Developer Deposits Capital Projects</b>		<b>\$377,635</b>	<b>\$181,094</b>	<b>\$23,972</b>	<b>\$1,005,892</b>	<b>\$616,751</b>	<b>\$992,783</b>	<b>52%</b>

**CAPITAL PROJECTS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>4420 - Route 59 &amp; Lake TIF Fund</b>								
522900	Professional Planners	0	0	0	0	40,000	40,000	0%
523400	Legal Services	0	0	0	0	5,000	5,000	0%
523401	Engineering Services	0	0	0	0	3,000	3,000	0%
	<b>Total Contractual Services</b>	0	0	0	0	48,000	48,000	0%
547101	Interest Payment	7,810	5,117	4,787	5,150	6,000	6,000	0%
546900	Contingencies	18,184	2,850	8,727	0	20,000	5,000	100%
	<b>Total Other Charges</b>	25,994	7,967	13,514	5,150	26,000	11,000	-58%
580000	Land Acquisition	0	0	0	0	0	0	0%
	<b>Total Capital Improvements</b>	0	0	0	0	0	0	0%
<b>Total Route 59 &amp; Lake TIF Fund</b>		<b>\$25,994</b>	<b>\$7,967</b>	<b>\$13,514</b>	<b>\$5,150</b>	<b>\$74,000</b>	<b>\$59,000</b>	<b>-20%</b>
<b>4440 - Bluff City TIF Project Fund</b>								
547006	Developer Note Interest Expense	3,280	16,983	18,056	12,767	22,500	15,000	-33%
547007	Developer Note Principal	0	0	0	0	0	0	0%
	<b>Total Other Charges</b>	3,280	16,983	18,056	12,767	22,500	15,000	-33%
523401	Engineering	0	0	0	200,000	200,000	100,000	-50%
524000	Bond Issuance/Costs	0	0	0	0	0	0	0%
546900	Contingencies	0	0	0	160,000	160,000	160,000	0%
583002	Streetscape Improvements	0	0	0	0	0	0	0%
583036	Soil Remediation	0	0	0	0	0	0	0%
583037	Bike Paths	0	0	0	0	0	0	0%
583038	Utilities	0	0	0	300,000	300,000	200,000	100%
583074	Traffic Signalization	0	0	0	0	0	0	0%
583075	Site Preparation - Earthwork	0	0	0	1,000,000	1,000,000	1,000,000	0%
583076	Road Improvements	0	0	0	500,000	500,000	500,000	0%
583078	Public Infrastructure	0	0	0	0	0	0	0%
	<b>Total Capital Improvements</b>	0	0	0	2,160,000	2,160,000	1,960,000	-9%
<b>Total Bluff City TIF Project Fund</b>		<b>\$3,280</b>	<b>\$16,983</b>	<b>\$18,056</b>	<b>\$2,172,767</b>	<b>\$2,182,500</b>	<b>\$1,975,000</b>	<b>-10%</b>

### CAPITAL PROJECTS EXPENDITURES

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>4810 - Brewster Creek Business Park TIF Projects Fund</b>								
524000	Bond Issuance Costs	3,000	8,500	3,000	3,000	3,000	3,000	0%
547006	Developer Note Interest Expense	240,985	204,301	192,300	148,885	200,000	150,000	-25%
547007	Developer Note Principal	469,000	274,000	947,000	1,390,000	700,000	750,000	7%
547061	2007 TIF Bond Interest Expense	1,308,880	1,249,227	1,172,188	1,092,750	1,092,750	1,010,618	-8%
547062	2007 TIF Bond Principal Expense	1,115,000	1,440,000	1,485,000	1,535,000	1,535,000	1,590,000	4%
	<b>Total Other Charges</b>	<b>3,136,865</b>	<b>3,176,028</b>	<b>3,799,488</b>	<b>4,169,635</b>	<b>3,530,750</b>	<b>3,503,618</b>	<b>-1%</b>
582015	Sanitary Sewer/Water Distribution	0	0	0	0	0	0	0%
582016	Wetland Mitigation	80,300	140,700	69,600	50,000	50,000	25,000	-50%
583031	Roadways	0	0	367,100	300,000	300,000	120,000	-60%
585005	Site Preparation - Earthwork	0	0	10,200	400,000	400,000	470,000	18%
585006	Signs & Landscaping	0	0	0	25,000	25,000	25,000	0%
	<b>Total Capital Improvements</b>	<b>80,300</b>	<b>140,700</b>	<b>446,900</b>	<b>775,000</b>	<b>775,000</b>	<b>640,000</b>	<b>-17%</b>
<b>Total Brewster Creek Capital Projects</b>		<b>\$3,217,165</b>	<b>\$3,316,728</b>	<b>\$4,246,388</b>	<b>\$4,944,635</b>	<b>\$4,305,750</b>	<b>\$4,143,618</b>	<b>-4%</b>
<b>5090 - Water Fund</b>								
581013	Oak Watermain Interrconnect	0	0	6,488	0	0	0	0%
581026	Well #8 Barium Removal	22,256	0	189,805	0	1,530,000	1,530,000	0%
581028	1,000 GPM Well	0	0	0	0	0	3,206,004	0%
581029	Watermain Replacement	0	0	0	290,000	130,000	396,000	205%
581030	Water Tower Painting	0	0	0	0	185,000	275,000	49%
581025	Iron Tank Replacement (Stearns)	0	0	0	0	444,675	495,000	100%
	<b>Total Capital Improvements</b>	<b>22,256</b>	<b>0</b>	<b>196,293</b>	<b>290,000</b>	<b>2,289,675</b>	<b>5,902,004</b>	<b>158%</b>
<b>Total Water Capital Projects</b>		<b>\$22,256</b>	<b>\$0</b>	<b>\$196,293</b>	<b>\$290,000</b>	<b>\$2,289,675</b>	<b>\$5,902,004</b>	<b>158%</b>

**CAPITAL PROJECTS EXPENDITURES**

Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change
		2011/12	2012/13	2013/14				
<b>5190 - Sewer Fund</b>								
582022	Influent Pump Replacement	0	627,746	606,657	0	0	0	0%
582024	Belt Filter Replacement	26,959	156,731	643,325	0	0	0	0%
582025	Sanitary Sewer Evaluation	0	15,317	80,032	310,000	310,000	435,000	40%
582023	Phosphorous Removal System	0	0	0	31,500	31,500	275,000	773%
582026	Country Creek Lift Station	0	0	0	0	0	560,000	100%
582027	New Disc Filter	0	0	0	0	0	3,590,000	100%
	<b>Total Capital Improvements</b>	26,959	799,794	1,330,014	341,500	341,500	4,860,000	1323%
<b>Total Sewer Capital Projects</b>		<b>\$26,959</b>	<b>\$799,794</b>	<b>\$1,330,014</b>	<b>\$341,500</b>	<b>\$341,500</b>	<b>\$4,860,000</b>	<b>1323%</b>
<b>7200 - Bluff City SSA Debt Service</b>								
547004	SSA Bond Interest Expense	18,508	17,985	8,926	9,000	100,000	100,000	0%
547005	SSA Bond Principal Payment	920,000	920,000	920,000	920,000	920,000	920,000	0%
547102	Bond Issuance Costs	283,970	200,405	186,952	150,000	200,000	200,000	0%
	<b>Total Other Charges</b>	1,222,478	1,138,390	1,115,878	1,079,000	1,220,000	1,220,000	0%
<b>Total Bluff City SSA Debt Service</b>		<b>\$1,222,478</b>	<b>\$1,138,390</b>	<b>\$1,115,878</b>	<b>\$1,079,000</b>	<b>\$1,220,000</b>	<b>\$1,220,000</b>	<b>0%</b>

## VILLAGE BOARD/ADMINISTRATION

### *Department Description*

The Administration Department provides general administrative services for the Village as a whole. Policymaking and legislative authority are vested in the Board of Trustees. The Village Administrator is responsible for carrying out the Board's policies and overseeing the day-to-day operations of the Village. The staff works directly with the Village Board and coordinates policies and services with all Village departments.

Additional duties include the recycling program, health inspection program, and monitoring of municipal franchise agreements. The Administration Department also includes the History Museum Director who designs new exhibits, records museum inventory, and presents education programs to increase awareness of local history. The Bartlett History Museum is incorporated in the lobby of the Village Hall and the Bartlett Depot Museum offering two venues for our residents to learn about our local history. A Community Relations Coordinator is responsible for, among other things, production of the Bartletter (a bi-monthly newsletter distributed free of charge to Village residents) and maintenance of the Village cable channel, website content and writing various news releases. A full-time Health Inspector monitors business and residential sanitation, spot inspections of food and drink establishments and weed/tall grass control.

### *2015/16 Budget Highlights*

The roots of modern budgeting can be traced back to New York City in 1906, when the city's Bureau of Municipal Research called for all city agencies to use a budget. We have come a long way since that first municipal budget 110 years ago.

The Administration Department budget shows a 6% decrease compared to last year's budget. The bulk of the decrease can be attributed to staffing changes, no longer coordinating the Farmer's Market and reducing the number of museum exhibits and events. Overall, the proposed budget holds service levels and programs provided by our department at last year's levels. No personnel or capital equipment requests have been made.

The Village Board requested a policy to evaluate requests from local civic groups for funding grants. The budget for funds given to local organizations was held to last year's levels pending the Village Board's decision on the funding policy.

## VILLAGE BOARD/ADMINISTRATION

### **Strategic Plan – 2015/16 Action Steps**

**Strategic Plan Objective:** Facilitate intergovernmental relationships with other local taxing districts.

Action Steps: Solicit input from other taxing bodies and carefully consider the impact of development, zoning, and building issues on those districts.

Action Steps: Continue intergovernmental meetings driven by need, topic and timing.

Action Steps: Continue to work closely with other taxing bodies.

### **2014/15 Highlights**

#### **Strategic Plan Action Steps Status Report**

Expand and update information opportunities on the internet site.

Status: The Go Request Mobile Application has been active for just over one calendar year, during that time Administrative Department responded to 295 requests for service and all Village Departments have responded to 2,402 requests for service received through the system. In January, we launched the newly designed website. The IT, Administration and Community Development staff worked on the website redesign and content organization. All departments were trained on the content

management operations of the site and look forward to using the new site to communicate with our residents, businesses and visitors.

Promote the Village’s website, Twitter and Facebook presence to residents.

Status: The Village’s website received 335,178 visits in the last fiscal year. The Discover Bartlett Facebook page averages 15 posts per month and has 3,566 followers. The Bartlett Museums Facebook page has 394 followers. The Village Twitter account has 621 followers, the Police Department’s account has 1,486 followers and the Museum has 217 followers. The eNews blasts average 365 followers across all topics.

Maintain municipal focus in the Bartletter to provide more information to residents.

Status: The Bartletter continues to be an important vehicle to get information out to our residents, especially regarding on-going projects like the potable water study, Emerald Ash Borer tree removal, street resurfacing, promoting new businesses through the “Zoned for Business” section and local community events featured on the calendar pages.

“Minute with the Mayor” and “Time Out with the Trustees” highlight Board actions in the newsletter. Special sections on the Strategic Plan, water quality, clean-up week, and the budget were published this year.

## VILLAGE BOARD/ADMINISTRATION

### Maintain training pertaining to the Open Meetings Act and the Freedom of Information Act and compliance with the law.

Status: Staff has completed the mandatory trainings and continue to receive training on the automated systems implemented to improve response and tracking of Freedom of Information Act requests.

### Enhance transparency efforts.

Status: All information that is typically searched for transparency purposes has been conveniently located on one page of our website with links to the documents. This eliminates the need for users to search multiple locations to find information. The Village received a Sunshine Award from the Illinois Policy Institute for achieving a score of 90.6% on its local government transparency audit.

### Other Highlights:

The Administration Department coordinated a special Town Hall meeting regarding the DuPage County property tax increase with Illinois State Senator Tom Cullerton. Staff facilitated a ribbon cutting ceremony for the DuPage County Watershed project with DuPage County and hosted a ground breaking ceremony with United States Representative Tammy Duckworth for the FEMA Hazard Mitigation Project grant.

Our staff assisted with the data collection for the updated parkway tree survey. Creating an inventory of those trees infested with EAB

using an IPad application. The inventory included information on tree location, size and condition and was used to plan for the accelerated removal and replanting plan.

Clean Up Week was held June 23-28 and included a gently used school supply collection, a worn flag and eyeglass collection, document shredding and a rain barrel raffle drawing. Over two hundred homes participated in the Village Wide Garage Sale coordinated by the Administration Department in August. In the fall, the Village Board recognized the winners of the Pride in Ownership property maintenance contest which is kicked off each year during Clean Up Week.

Staff continues to work on the Spaulding Road Quiet Zone application and maintenance issues at the Metra Station. The Village has been working with the Federal Railroad Administration, the Illinois Commerce Commission and railroad companies on the reconfiguration of the crossing to allow for the quiet zone. The relocation of two commercial driveways, signal modifications and roadway improvements are necessary.

This fall the wifi connection at the train station went live and a television screen to promote local information was installed.

The Bartlett History Museums' Young Apprentice participants got a behind the scenes look at how the Bartlett History and Depot Museums create exhibits and manage the artifacts in the collections. Using their new knowledge they created a downtown Bartlett "I Spy Scavenger Hunt" for the eyes of children 12 and younger. To kick off this new

## VILLAGE BOARD/ADMINISTRATION

offering the museum distributed the activity during Heritage Days. The tour will be used with school and scout groups going forward.

The Intergovernmental Risk Management Agency conducted an evaluation of our risk management policies and practices this year. This evaluation process occurs every three years. Our overall score increased from 92% to 95%.

The Village began the process to work with the junior year students at Beacon Academy located in South Elgin High School to produce an economic development video in the spring.

Looking forward we will be celebrating 125 years of incorporation in 2016, so we will begin the preparations to recognize this milestone in the coming year.

## VILLAGE BOARD/ADMINISTRATION SUMMARY

		2009/10	2010/11	Actual 2011/12	2012/13	2013/14	Estimate 2014/15	Proposed 2015/16
<b>Budget</b>	Personnel Services	900,184	956,213	996,127	1,037,388	1,006,631	960,876	1,007,669
	Contractual Services	0	0	0	0	7,990	3,800	4,050
	Commodities	6,776	6,651	9,438	9,554	6,996	8,476	10,000
	Other Charges	126,271	151,908	142,200	144,893	132,112	144,208	154,340
	Capital Outlay	2,821	4,097	2,501	0	0	0	0
	Subtotal Net of Transfers	1,036,052	1,118,869	1,150,266	1,191,835	1,153,729	1,117,360	1,176,059
	Central Service Allocation	49,796	49,796	49,796	74,131	69,427	69,427	69,427
	Vehicle Replacement Allocation	4,000	4,000	4,000	4,000	4,000	4,000	4,000
	<b>Total Village Board/Admin</b>	<b>1,089,848</b>	<b>1,172,665</b>	<b>1,204,062</b>	<b>1,269,966</b>	<b>1,227,156</b>	<b>1,190,787</b>	<b>1,249,486</b>
<b>Authorized Staffing</b>	Village Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Assistant Village Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Assistant to the Village Administrator	1.00	1.00	1.00	1.00	1.00	0.00	1.00
	Community Relations Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Health Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	History Museum Director	0.80	0.90	0.80	0.86	0.96	0.50	0.50
	Management Analyst	0.86	0.93	1.00	1.00	1.00	1.00	0.00
	History Museum Intern	0.00	0.00	0.00	0.12	0.12	0.12	0.12
	Administrative Intern	0.00	0.00	0.00	0.00	0.00	0.50	0.50
	<b>Total Full Time Equivalent</b>	<b>7.66</b>	<b>7.83</b>	<b>7.80</b>	<b>7.98</b>	<b>8.08</b>	<b>7.12</b>	<b>7.12</b>
<b>Activity Measures</b>	Health Inspections	2,160	2,300	1,295	2,578	2,608	2,650	2,500
	Website Visits	255,550	284,563	260,971	327,157	335,178	377,790	380,000
	Tons of recyclables	4,214	4,792	4,708	4,914	4,594	4,736	4,900
	Pounds of Prescription Drugs Collected	n/a	n/a	418	380	1,211	1,500	1,500
	History Museum events	30	48	35	41	41	21	20
	Number of App requests	n/a	n/a	n/a	n/a	92	345	380

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Position Title/Justification	Additional Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
	None				
	<b>TOTAL</b>	<b>\$0</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
ICMA Conference Valerie Salmons September 27-30, 2015 Seattle, WA	635	900	450		1,985
ILCMA Winter Conference Scott Skrycki February 2-5, 2016 Normal, IL	250	325	150		725
IAMMA Meetings (16 at \$25.00) Paula Schumacher, Scott Skrycki, Sam Hughes	400				400
Illinois Association of Code Enforcement Meetings (4 at \$35.00) Ed Drellack	140				140
Illinois Municipal League Conference Village Board (3 Members) Oct-15 Chicago, IL	750	125			875
Goal Setting Workshops (Facilities and consultants for Board and Staff goal setting meetings)	9,000				9,000
U.S. Conference of Mayor's Winter Conference Mayor January, 2016 Washington D.C.	625	835	305		1,765

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Miscellaneous training	1,000	350	350		1,700
ILCMA Summer Conference Paula Schumacher June 10-12, 2015 Galena, IL	250	690	150		1,090
	<b>\$13,050</b>	<b>\$3,225</b>	<b>\$1,405</b>	<b>\$0</b>	<b>\$17,680</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Organization Name	New or Existing	Employee(s) Name	Cost
Bartlett Chamber of Commerce	Existing	Village Board	550
Illinois Municipal League	Existing	Village Board	2,190
Illinois City Management Association	Existing	Salmons, Schumacher, Skrycki	975
International City Management Association	Existing	Salmons, Schumacher, Skrycki	3,400
DuPage Mayors and Managers	Existing	Village Board	23,000
Northwest Municipal Conference	Existing	Village Board	22,065
U.S. Conference of Mayors	Existing	Village President	3,490
Bartlett Rotary Club	Existing	Salmons	1,000
American Society for Public Administration	Existing	Salmons	100
American Alliance of Museums	Existing	Rohleder	210
Illinois Association of Museums	Existing	Rohleder	50

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Organization Name	New or Existing	Employee(s) Name	Cost
Illinois Association of Code Enforcement	Existing	Drellack	25
Illinois Environmental Health Association	Existing	Drellack	40
DuPage Mayors and Managers Building Loan	Existing	Village	4,290
Kane DuPage Regional Museum Association	Existing	Rohleder	35
City-County Communications and Marketing Association	Existing	Infusino	390
Metropolitan Mayors' Caucus	Existing	Village	1,445
American Association for State and Local History	Existing	Rohleder	210
Sister Cities International	Existing	Village	580
Municipal Clerks Association N-NW Suburbs	Existing	Giless	20
Municipal Clerks of DuPage County	Existing	Giless	20
Municipal Clerks of Illinois	Existing	Giless	75
		<b>Total</b>	<b>\$ 64,160</b>

GENERAL GOVERNMENT EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>1100 - Village Board/Administration</b>									
511000	Regular Salaries	742,086	764,887	730,734	693,999	778,168	740,484	-5%	(14/15 estimate under) 1 position held off, 1 reduced
511100	Overtime Salaries	4,375	7,447	7,560	3,750	8,000	4,000	-50%	
511200	Temporary Salaries	0	0	0	0	0	0	0%	
514000	Employee Retirement Contributions	130,595	132,224	129,570	122,775	155,813	135,785	-13%	
515000	Employee Group Insurance	119,071	132,830	138,767	140,352	138,664	127,400	-8%	
	<b>Total Personnel Services</b>	<b>996,127</b>	<b>1,037,388</b>	<b>1,006,631</b>	<b>960,876</b>	<b>1,080,645</b>	<b>1,007,669</b>	<b>-7%</b>	
529000	Other Contractual Services	0	0	7,990		0	0	0%	
522400	Service Agreements	0	0	0	3,800	4,048	4,050	0%	
	<b>Total Contractual Services</b>	<b>0</b>	<b>0</b>	<b>7,990</b>	<b>3,800</b>	<b>4,048</b>	<b>4,050</b>	<b>0%</b>	
530115	Subscriptions/Publications	201	490	350	550	875	750	-14%	
530135	Recycling Expenses	0	0	0	0	0	0	0%	
532000	Automotive Supplies	2,529	2,467	2,035	3,000	2,620	3,250	24%	Admin vehicle is due for new brakes soon
532200	Office Supplies	4,256	3,421	2,682	3,115	3,500	3,500	0%	
532300	Postage	2,452	3,176	1,929	1,811	3,480	2,500	-28%	Museum invites cut down
	<b>Total Commodities</b>	<b>9,438</b>	<b>9,554</b>	<b>6,996</b>	<b>8,476</b>	<b>10,475</b>	<b>10,000</b>	<b>-5%</b>	
541600	Professional Development	7,668	15,057	13,819	11,920	15,645	17,680	13%	
543101	Dues	58,984	59,249	59,570	59,642	63,185	64,160	2%	
543900	Community Relations	54,987	50,383	39,916	53,000	54,270	52,500	-3%	
543910	History Museum Expenses	9,493	11,433	9,354	9,646	11,000	10,000	-9%	Reduction of supplies
546900	Contingencies	11,068	8,771	9,453	10,000	10,000	10,000	0%	
	<b>Total Other Charges</b>	<b>142,200</b>	<b>144,893</b>	<b>132,112</b>	<b>144,208</b>	<b>154,100</b>	<b>154,340</b>	<b>0%</b>	
570100	Machinery & Equipment	2,501	0	0	0	0	0	0%	
	<b>Total Capital Outlay</b>	<b>2,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
590600	Transfer to Central Services	49,796	74,131	69,427	69,427	69,427	69,427	0%	
590610	Transfer to Vehicle Replacement	4,000	4,000	4,000	4,000	4,000	4,000	0%	
	<b>Total Transfers Out</b>	<b>53,796</b>	<b>78,131</b>	<b>73,427</b>	<b>73,427</b>	<b>73,427</b>	<b>73,427</b>	<b>0%</b>	
<b>Total Village Board/Administration Exp</b>		<b>\$1,204,062</b>	<b>\$1,269,966</b>	<b>\$1,227,156</b>	<b>\$1,190,787</b>	<b>\$1,322,695</b>	<b>\$1,249,486</b>	<b>-6%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Village Board/Administration**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>543900</b>	<b>Community Relations</b>	<b>54,270</b>	<b>52,500</b>
	4th of July Committee (fireworks) 12,000	12,000	12,000
	DuPage Senior Citizens Council (subsidize Meals on Wheels & home maintenance program) 12,000	12,000	12,000
	Annual Holiday Party 5,250	5,250	5,250
	Arts in Bartlett Sponsorship 6,000	6,000	6,000
	Farmer's Market (supplies, entertainment, advertising) 4,000	4,000	0
	Civic Group Activities & Support 7,620	7,620	8,000
	Prescription Drug Collection 2,700	2,700	3,200
	4th of July Parade Supplies (Segways, Candy, Supplies) 1,500	1,500	1,500
	Promotional items (Village mugs, pens, flags, awards, note cards, stationery) 500	500	800
	Clean-up Week 1,000	1,000	1,000
	Principal's Breakfasts & Special Meetings 1,200	1,200	2,000
	Memorial Day Parade 500	500	750
	<b>54,270</b>		
<b>543910</b>	<b>History Museum</b>	<b>11,000</b>	<b>10,000</b>
	Exhibits 3,000	3,000	3,000
	Programs (Passport to Adventure, First Ladies Tea) 4,000	4,000	4,000
	Promotional Items/Postage 1,500	1,500	1,500
	Archival/Photo Processing Supplies 2,500	2,500	1,500
	<b>11,000</b>		
<b>546900</b>	<b>Contingencies:</b>	<b>10,000</b>	<b>10,000</b>
	Other		

GENERAL GOVERNMENT EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>1200 - Professional Services</b>									
521000	Actuarial Consultant	1,750	2,000	1,900	2,000	2,000	2,000	0%	
522900	Professional Planners	0	0	0	32,500	0	25,000	0%	
523400	Legal Services	375,469	371,292	346,934	391,850	455,800	426,000	-7%	
523401	Engineering Services	89,525	84,089	52,779	62,900	75,000	75,000	0%	
	<b>Total Contractual Services</b>	466,744	457,381	401,613	489,250	532,800	528,000	-1%	
546900	Contingencies	864	4,128	8,734	12,000	35,000	35,000	0%	
	<b>Total Other Charges</b>	864	4,128	8,734	12,000	35,000	35,000	0%	
<b>Total Professional Services Expenditures</b>		<b>\$467,608</b>	<b>\$461,509</b>	<b>\$410,347</b>	<b>\$501,250</b>	<b>\$567,800</b>	<b>\$563,000</b>	<b>-1%</b>	
<b>1210- Liability Insurance</b>									
544100	IRMA Premiums	541,950	579,120	559,614	531,345	506,545	545,000	8%	
544200	IRMA Deductible Payments	83,601	59,446	91,776	65,000	65,000	65,000	0%	
	<b>Other Charges</b>	625,551	638,566	651,390	596,345	571,545	610,000	7%	
<b>Total Liability Insurance Expenditures</b>		<b>\$625,551</b>	<b>\$638,566</b>	<b>\$651,390</b>	<b>\$596,345</b>	<b>\$571,545</b>	<b>\$610,000</b>	<b>7%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Professional Services**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
521000	<b>Actuarial Consultant</b> 1/2 of Police Pension actuarial valuation (other 1/2 in Police Pension Fund budget)	2,000	2,000
522900	<b>Professional Planners</b> RTA planning grant 25% local share	25,000	0
523400	<b>Legal Services</b> <b>Robert Krupp - Traffic Court</b> (presently \$925/semi-monthly court call; no increase for 2014. Budget assumes \$25 fee increase - \$950 X 24)  <b>Robert Krupp - Housing Court</b> (Budget \$1,000 X 12)  <b>Bryan E. Mraz - Village Attorney</b> based on this year's estimate + 5% <b>Clark, Baird, Smith - Labor Attorney</b> , annual retainer <b>State Lobbier</b> - Cullen <b>Towing Fee Hearing Officer</b> - Thomas Bastian <b>Administrative Hearing Officer</b> - Thomas Bastian <b>Other legal services</b>	22,800  12,000  290,000 45,000 24,000 5,000 7,200 20,000 <hr/> 391,200	455,800  426,000

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Professional Services**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
523401	<b>Engineering Services</b> Misc Engineering/Christopher Burke	75,000	75,000
546900	<b>Contingencies</b> Reduced to \$35,000 beginning 11/12	35,000	35,000

## BUILDING

### *Department Description*

The Bartlett Building Department was established over 67 years ago. When the Building Department was formed back in the late 1940's our Village didn't resemble what we have today. Today we have numerous residential subdivisions, shopping areas and the Bartlett Business Parks. The Building Department is proud to be an important part of the Village's progression. **Safe** buildings and structures are continuously being constructed in the Village. **Healthy** businesses and homes that our residents frequent, purchase goods and services and support is very important to the Building Department's staff. When the community has safe, healthy buildings and structures the **Welfare** of the community remains strong and prosperous. The Building Department as a result completes its every day mission and is to protect the **Health, Safety and Welfare** of the Village of Bartlett! Our goal is "Building a Safer Bartlett".

In addition, the Building Department, along with the Fire District, conducts annual business life safety inspections. The department maintains records of all building-related issues, as well as responds to questions on drainage and concerns presented by builders, attorneys, engineers, and citizens. The Building Director is the Insurance Service Officer for the Village and provides flood information to mortgage companies, realtors and residents. The Building Department works closely with the Public Works in-house engineers during inspections and on the Village drainage system.

### *2015/16 Budget Highlights*

The Building Department's budget represents a 7% increase from the previous year's budget. All line items continually stay reduced. Part-time data entry help throughout the year is being requested. Staff will continue with document imaging in-house.

### *Strategic Plan – 2015/16 Action Steps*

**Strategic Plan Objective:** Maintain a safe community.

**Action Steps:** The Building Department continuously promotes safe and healthy buildings for the welfare of the community. We continue to educate the public on all new and existing codes.

**Strategic Plan Objective:** Provide support to existing and new business communities.

**Action Steps:** We always communicate with our business community and strive for a seamless construction project. We strive to be business friendly and we work cooperatively as a team when any new or existing business comes into our department.

**Strategic Plan Objective:** Continue to address the development of the Brewster Creek Business Park.

## BUILDING

Action Steps: The Brewster Creek Business Park continues to grow and prosper, the Building Department is proud to be an integral part of the process. This is the first year since 2006 that we are starting to get renewed interest to build new buildings in the park.

**Strategic Plan Objective:** Promote residential, industrial and commercial property maintenance.

Action Steps: Our department conducts vacant building inspections on residential structures and annual safety inspections on all existing commercial and Industrial uses.

**Strategic Plan Objective:** Encourage resident involvement.

Action Steps: The front office staff and everyone else in the department is aware that listening to our residents is very important. We will continue to work to resolve all issues. Encourage residents to attend Home Improvement Day.

### ***2014/15 Highlights***

#### **Strategic Plan Action Steps Status Report**

The Building Department remains diligent in assisting the public and businesses to maintain safe facilities.

Status: The department conducts annual safety inspections to help all businesses to be aware of and to be able to inform all business owners of any potential life safety issues from occurring.

The Building Department assists all new businesses through the permitting process.

Status: The Building Department reviewed, inspected and completed RANA waste water improvements and phase 4 RR, Greco expansion, Get Fresh expansion into ITW building, ITW expansion, Cheese Merchants build-out, Tri-City Corrugated build-out, new spec building for Greco and Sons, Rhinodox underwent a change in name to Access Information Management, improvements to Wittenstein Corp., and the build-out for Thermo Fisher.

The business parks continues to evolve and grow each year.

Status: As the business parks continue to grow the Building Department continues to assist in their development. We have issued the first permit in the Blue Heron Business Park on Miles Parkway. Hopefully this is the first of many. Inspections are underway at this time.

## BUILDING

A beautiful Bartlett has always been the top priority within the Building Department and continues to be today.

Status: The Building Department works hard to educate and inform the residents and contractors regarding the relationship between building codes and a beautiful Bartlett.

The Building Department staff is aware that listening to our residents is important.

Status: Listening to our residents is a direct reflection on how the Building Department maintains wonderful customer service to our residents.

### Other Highlights

The Vacant Building Registry (VBR) has greatly improved the Villages appearance and safety. It requires new property owners to make necessary repairs and correct code violations.

The Building Department has reviewed and approved over \$41 million dollars of improvements within the Village.

Our department remains one of the highest requested departments of providing Freedom Of Information Act (FOIA) requests. Currently, we are averaging eighteen requests a month.

Miscellaneous permit activity continues to increase due to energy incentives and the Vacant Building Registry. The two combined have attributed to a high number of permits that have been issued this year.

The Enclave subdivision started their first model and before the model was completed they completely sold out the subdivision of 17 lots. All lots will be occupied by the end of 2014.

The Building Department submitted our annual paperwork to FEMA/Homeland Security to remain certified as a Community Rating System (CRS) Community. Bartlett business owners and residents are eligible to receive a discount in flood insurance. In addition, being a CRS community allows the Village to apply for federal funding from FEMA for our flood control projects.

The Building Department has updated all of our miscellaneous handouts to conform to the updated building code for the Village's new website.

The Building Department reviewed and processed 54 Government Outreach (GO) requests this year.

## BUILDING SUMMARY

		2009/10	2010/11	Actual 2011/12	2012/13	2013/14	Estimate 2014/15	Proposed 2015/16
<b>Budget</b>	Personnel Services	710,916	695,582	689,417	714,834	750,333	782,783	826,515
	Contractual Services	42,359	24,543	34,377	29,170	82,605	39,222	56,910
	Commodities	8,510	9,729	9,831	11,326	11,129	10,700	13,000
	Other Charges	3,594	3,629	3,930	2,433	3,520	5,129	8,609
	Capital Outlay	0	0	0	0	0	0	0
	Subtotal Net of Transfers	765,379	733,483	737,555	757,763	847,587	837,834	905,034
	Central Service Allocation	48,529	48,529	48,529	72,671	68,059	68,059	68,059
	Vehicle Replacement Allocation	10,624	10,624	10,624	10,624	10,624	25,000	25,000
	<b>Total Building</b>	<b>824,532</b>	<b>792,636</b>	<b>796,708</b>	<b>841,058</b>	<b>926,270</b>	<b>930,893</b>	<b>998,093</b>
<b>Authorized Staffing</b>	Building Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Assistant Building Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Electrical Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Plumbing Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Permit Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Secretary	2.00	2.00	1.00	1.00	1.00	1.00	1.00
	Part-time Inspectors & data entry	0.08	0.08	0.08	0.08	0.08	0.08	0.58
	<b>Total Full Time Equivalents</b>	<b>8.08</b>	<b>8.08</b>	<b>7.08</b>	<b>7.08</b>	<b>7.08</b>	<b>7.08</b>	<b>7.58</b>
<b>Activity Measures</b>	New residential permits	2	2	1	2	7	13	10
	New commercial/industrial permits	3	4	2	3	2	1	2
	Miscellaneous permits	1,929	3,939	2,081	2,123	2,634	2,500	2,200
	Final occupancies	45	58	54	43	26	43	25
	Drainage complaints	104	155	86	61	48	105	85
	Citations issued	2	4	7	4	0	0	2
	Inspections	5,521	5,350	5,163	5,650	6,360	6,472	6,500
	Vacant Building Registry	0	0	0	0	185	189	139

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
Part-time data entry clerk 25 hours a week for 52 weeks for the year Starting pay at \$19.64 hour	25,532		2,809	1,953
<b>TOTALS</b>	<b>\$25,532</b>	<b>\$0</b>	<b>\$2,809</b>	<b>\$1,953</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
	<b>TOTAL</b>	<b>\$0</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
2015 ICC Annual Conference and Final Action Hearings, Educational Seminar. September 29th - October 3rd, 2015 San Diego, California (Fredericks) Don is the SBOC President this year.	475	300	500		300
	<b>Paid by Association</b>		<b>Paid by Association</b>		
Suburban Building Official's Conference Monthly meetings and educational programs that provide CEU'S (All clerical and code officials)	400				400
Suburban Building Official's Annual Meeting & March School (CEU'S) (All building officials and clerical)	1,350				1,350
Association of Building Coordinators of Illinois (Wilber, Fink)	240				240
Illinois Plumbing Inspectors monthly meeting and program (CEU'S) (Heneghan)	200				200
Illinois Association for Floodplain and Stormwater Management Conference Bloomington/Normal, IL. (Goralski)	330	275	50		655
Northwest BOCA monthly meeting and educational program (CEU'S) (All code officials)	150				150
International Association of Electrical Inspectors Monthly meeting and educational program (CEU'S) (Dettmer)	150				150

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Webinar of on line course for Bachelor of Business Administration Degree throughout year (Heneghan) 2 classes	3,200				3,200
Continuing Certification Classes/Renewals of Certificates/Accreditations (All code officials & Permit Technician)	400				400
IAEI Winter Meeting 2014 Winter (Dettmer)	150		30		180
Northwest BOCA November School Days (CEU'S) (All clerical and Code officials) <b>This item was not funded</b>	600				600
IPIA Continuing Education for required 18 credits (CEU'S) Plumbing courses throughout year (Heneghan)	355				355
	<b>\$6,925</b>	<b>\$575</b>	<b>\$80</b>	<b>\$0</b>	<b>\$7,580</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Organization Name	New or Existing	Employee(s) Name	Cost
ICC International Code Council	Existing	Brian Goralski, Primary Representative	125
ICC International Code Council	Existing	Don Fredericks, Associate Member	100
ICC International Code Council	Existing	Bill Dettmer, Dave Rahn, Sheryl Peterson & Chris Heneghan	180
Suburban Building Officials Conference	Existing	Brian Goralski, Don Fredericks, Bill Dettmer and Dave Rahn	75
Illinois Plumbing License Renewal	Existing	Chris Heneghan	100
Illinois Plumbing Inspectors Association	Existing	Chris Heneghan	65
Northwest BOCA Building Officials	Existing	Sheryl Wilber, Don Fredericks, Brian Goralski and Dave Rahn	80
Association of Building Coordinators of Illinois	Existing	Sheryl Wilber and Janice Fink	0
Illinois Association of Electrical Inspectors & ICC	Existing	Bill Dettmer	104
		<b>Total</b>	<b>\$829</b>

GENERAL GOVERNMENT EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>1600 - Building</b>									
511000	Regular Salaries	483,923	495,449	513,997	531,114	531,114	580,325	9%	Part-time data entry secretary added
511100	Overtime Salaries	109	0	14,452	19,000	500	500	0%	
511200	Temporary Salaries	1,546	10,485	4,170	4,600	7,000	7,000	0%	
514000	Employee Retirement Contributions	91,868	91,053	99,147	106,738	106,738	111,290	4%	
515000	Employee Group Insurance	111,971	117,847	118,567	121,331	121,331	127,400	5%	
	<b>Total Personnel Services</b>	<b>689,417</b>	<b>714,834</b>	<b>750,333</b>	<b>782,783</b>	<b>766,683</b>	<b>826,515</b>	<b>8%</b>	
522300	Uniform Rentals	0	0	0	350	400	400	0%	
522500	Equipment Rentals	52	0	0	0	250	250	0%	
522501	Document Imaging Services	0	0	519	1,000	1,000	1,000	0%	
523010	Elevator Inspections	1,904	2,768	2,496	1,972	1,972	2,260	15%	4 more elevators to inspect
526000	Vehicle Maintenance	1,619	1,965	5,854	2,900	3,000	3,000	0%	
526005	Plan Review Services	30,802	24,437	73,736	33,000	50,000	50,000	0%	
	<b>Total Contractual Services</b>	<b>34,377</b>	<b>29,170</b>	<b>82,605</b>	<b>39,222</b>	<b>56,622</b>	<b>56,910</b>	<b>1%</b>	
530115	Subscriptions/Publications	553	1,723	100	1,100	1,370	1,370	0%	
532000	Automotive Supplies	4,476	4,197	5,230	4,300	5,100	4,860	-5%	
532200	Office Supplies	3,526	4,105	4,416	3,600	3,094	4,802	55%	
532300	Postage	1,276	1,301	1,383	1,700	1,703	1,968	16%	
	<b>Total Commodities</b>	<b>9,831</b>	<b>11,326</b>	<b>11,129</b>	<b>10,700</b>	<b>11,267</b>	<b>13,000</b>	<b>15%</b>	
541600	Professional Development	3,403	1,826	2,639	4,400	4,480	7,580	69%	College class reimbursement
543101	Dues	454	607	609	729	789	829	5%	
546900	Contingencies	73	0	272	0	200	200	0%	
	<b>Total Other Charges</b>	<b>3,930</b>	<b>2,433</b>	<b>3,520</b>	<b>5,129</b>	<b>5,469</b>	<b>8,609</b>	<b>57%</b>	
570100	Machinery & Equipment	0	0	0	0	0	0	0%	
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
590600	Transfer to Central Services	48,529	72,671	68,059	68,059	68,059	68,059	0%	
590610	Transfer to Vehicle Replacement	10,624	10,624	10,624	25,000	25,000	25,000	0%	
	<b>Total Transfers Out</b>	<b>59,153</b>	<b>83,295</b>	<b>78,683</b>	<b>93,059</b>	<b>93,059</b>	<b>93,059</b>	<b>0%</b>	
<b>Total Building Expenditures</b>		<b>\$796,708</b>	<b>\$841,058</b>	<b>\$926,270</b>	<b>\$930,893</b>	<b>\$933,100</b>	<b>\$998,093</b>	<b>7%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
522300	<b>Uniform Rental:</b> Gloves, boots. etc. for personnel 200 Contingency 200 <hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 400	400	400
522500	<b>Equipment Rentals:</b> Accessories for inspectors phone/computer in the field if necessary 250	250	250
522501	<b>Document Imaging Services:</b> 12 drawers + several new commercial, residential plans plus imaging microfilm jackets. 1,000	1,000	1,000
523010	<b>Elevator Inspections:</b> Annual inspections for 55 elevators 55 x \$32 1,760 Estimated re-inspections 10 x \$32 320 Plan review services at \$100 100 Estimated new construction inspections & re-inspections 80 Increases due to State Fire Marshall newly adopted requirements <hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 2,260	1,972	2,260
526000	<b>Vehicle Maintenance:</b> 4 municipal cars: 1-2006 Chevy, 1-2010 Ford, 1-2014 Ford 2500 and 1-2015 Ford plus weekly car washes at \$4.00 each and vehicle maintenance 500 <hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 3,000	3,000	3,000

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Building**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530115</b>	<b>Subscriptions/Publications:</b>		
	Certification workbooks and plan analyst software	300	1,370
	Tuition book fees, course study books and new Illinois plumbing codes	1000	1,370
	Government Headline News Service via e-mail	70	
	<b>1,370</b>		
<b>532000</b>	<b>Automotive Supplies:</b>		
	\$3.50 per gallon average \$380/month x 12 + \$300 (contingency and/or price increases) With uncertainty of fuel prices new hybrids will lower costs	<b>4,860</b>	<b>5,100</b>
<b>532200</b>	<b>Office Supplies:</b>		
	Average yearly cost for office supplies	1600	3,094
	Report forms per year plus file envelopes	800	4,802
	ICC stickers (466) + business cards @\$10.00 a box X 7 (70) & copy service maintenance \$562	1,282	
	Printer toner-black 10 @ \$197, color 4 @ \$280. Fax toner 4 @ \$50 (Did not get new copier yet)	700	
	Home Improvement Day supplies & copier maintenance fee	420	
	<b>4,802</b>		Laser printer toner costs
<b>532300</b>	<b>Postage:</b>		
	100 plan review letters @ 0.48	48	1,703
	2,500 miscellaneous permits @ 0.48= \$1,200/ 55 Elevator letters and cert. = \$48	1,248	1,968
	1,400 permits mailed out, compliance letters, handouts to residents	672	
	<b>1,968</b>		

## COMMUNITY DEVELOPMENT

### *Department Description*

The Community Development Department is responsible for planning, zoning, economic development, GIS mapping, issuance of new addresses, recording of plats, processing Freedom of Information Act (FOIA) requests, issuance of various permits, residential, commercial and industrial property maintenance code enforcement and tracking and maintaining a database on foreclosures. The department handles numerous issues regarding residential, commercial, and industrial development projects, rezoning, site plan reviews, comprehensive planning, bike path planning, and marketing development sites within the Village (to commercial and industrial developers). The department works with the Bartlett Chamber of Commerce on local business matters; educates residents in property maintenance matters; enforces subdivision, zoning, property maintenance, and sign ordinances; issues permits for signs, home occupations and amplifiers. Staff works with developers within the Village's Brewster Creek Business Park (BCBP), Bluff City/ Blue Heron and Route 59 and Lake Street Tax Increment Financing Districts. The department also provides staff support to the Village Board, Economic Development Commission, Plan Commission, and the Zoning Board of Appeals.

### *2015/16 Budget Highlights*

The Community Development Department shows an 8% decrease in its budget for next fiscal year

### *Strategic Plan – 2015/16 Action Steps*

**Strategic Plan Objective:** Provide support to existing and new business community.

**Action Steps:** The Village Board hired Kane McKenna Associates to develop a new Tax Increment Financing (TIF) District in the downtown area. The proposed TIF District has been reviewed at the Committee level and was forwarded to the Economic Development Commission (EDC) for review.

**Action Steps:** The Community Development staff prepared amendments to the Village's sign regulations focusing on the business signs. The amendments allow for administrative changes to the Unified Center Sign Plan, allow for sandwich boards, allow for more window sign coverage. These changes were approved by the Village Board.

**Action Steps:** The EDC Coordinator will be preparing a draft Marketing Plan for review and approval by the EDC and Village Board.

**Action Steps:** The Community Development staff redesigned the Village's Dining Guide for community wide distribution.

## COMMUNITY DEVELOPMENT

**Strategic Plan Objective:** Continue to evaluate and implement the use of technology in providing services and municipal operations.

Action Steps: GIS Coordinator created a web application that allowed for the Village Arborist and field crews to inventory all ash trees in the parkway and track their removal with mobile devices. GIS coordinator created maps showing the approximate start dates for ash tree removal for all areas with the Village and a list that stated the existed start date of tree removal for each street. These maps and lists were on the Village website.

Action Steps: GIS Coordinator created web utility maps for Public Works that can be accessed on their mobile devices or desktop computers.

Action Steps: GIS Coordinator created base maps for the Police Department to use in conjunction with their crime analysis.

**Strategic Plan Objective:** Continue the corridor plan for West Bartlett Road.

Action Steps: The Community Development staff's review of the Bartlett Pointe West Subdivision has incorporated the West Bartlett Road Corridor Plan Strategies (ie., bike path, bike nodes fencing and berms) into their subdivision design to provide continuity along the roadway corridor.

Action Steps: Community Development staff designed the winter banners for the corridor street lights and new banners will be designed for the Spring.

**Strategic Plan Objective:** Continue efforts toward promoting, embracing and enhancing our schools and local education system.

Action Steps: The GIS Coordinator was a guest lecturer at the Bartlett High School civil engineering class, participated in the career lecture series and presented at Wayne Elementary School as part of GIS Day.

### **2014/15 Highlights**

#### **Strategic Plan Action Steps Status Report**

The Community Development staff reviewed the site development plans for a new stand alone Walgreen's at the northeast corner of Route 59 and Stearns Road.

Status: The new Walgreen's opened for business in the Summer of 2014.

#### **Other Highlights:**

Received an RTA Grant for \$100,000 with a local share of \$25,000 to prepare a downtown TOD Study and Plan. The Scope of Services was reviewed by staff and will be presented to the RTA Board for approval in January.

## COMMUNITY DEVELOPMENT

The Village Board approved Local Adjudication for in-house code enforcement and local ordinance violations. The GIS Coordinator with staff input is preparing a database tracking system for the local adjudication cases.

Community Development staff completed the revisions to Chapter 4 of the Zoning Ordinance, this chapter has not gone through the full text amendment process.

Community Development and Public Works staff received an IDNR Bike Path grant to install two bike path links from the State Park to Koehler Fields and Lakewood Mill subdivision.

The first industrial building at 425 Miles Parkway in the Blue Heron Business Park was approved for construction.

The BAPS completed their sewer and water connection from Petersdorf Road to the temple on Route 59.

An Open House sponsored by the Village and Choose DuPage was held at the Brewster Creek Business Park. Over 100 people attended and many of them were industrial brokers.

**COMMUNITY DEVELOPMENT SUMMARY**

		Actual					Estimate	Proposed
		2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
<b>Budget</b>	Personnel Services	921,089	882,279	879,270	910,297	939,731	917,800	829,667
	Contractual Services	2,463	1,532	5,629	4,873	11,576	24,300	43,500
	Commodities	8,928	8,570	9,780	5,824	6,068	10,300	20,500
	Other Charges	117,181	53,385	126,053	34,535	34,639	32,400	38,450
	Capital Outlay	0	0	0	0	6,700	0	16,300
	<b>Subtotal Net of Transfers</b>	<b>1,049,661</b>	<b>945,766</b>	<b>1,020,732</b>	<b>955,529</b>	<b>998,714</b>	<b>984,800</b>	<b>948,417</b>
	Central Service Allocation	41,437	41,437	41,437	61,594	57,685	57,685	57,685
	Vehicle Replacement Allocation	6,374	6,374	6,374	6,374	6,374	6,374	6,374
	<b>Total Community Development</b>	<b>1,097,472</b>	<b>993,577</b>	<b>1,068,543</b>	<b>1,023,497</b>	<b>1,062,773</b>	<b>1,048,859</b>	<b>1,012,476</b>
<b>Authorized Staffing</b>	Community Development Dir	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Asst Community Dev Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Economic Development Coord	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	GIS Specialist	0.00	0.00	0.00	1.00	1.00	1.00	1.00
	Planner	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	GIS Technician	1.00	1.00	1.00	0.00	0.00	0.00	1.00
	Code Enforcement Officer	3.00	3.00	3.00	3.00	3.00	3.00	2.00
	Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Intern	0.27	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total Full Time Equivalents</b>	<b>9.27</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>Activity Measures</b>	New petitions filed	24	19	27	23	32	35	37
	Cases reviewed	29	32	35	35	39	40	43
	Plan Commission reviews	12	14	11	9	12	14	15
	ZBA reviews	7	7	15	15	12	12	12
	Landscape Inspections	60	6	9	14	10	14	16
	Building set permit reviews	6	17	38	48	42	50	52
	Res. Code complaints	532	448	403	386	497	374	400
	Res. Code compliance	527	427	389	367	483	359	375
	Comm./Ind. Code complaints	34	66	97	117	50	58	55
	Go Request responses	n/a	n/a	n/a	n/a	92	120	135
	Comm./Ind. Compliance	15	41	88	106	30	42	45
	Business visitations	15	12	15	25	32	40	50
	FOIAs processed	540	650	865	719	725	814	850
	GIS maps generated	68	121	624	696	810	885	900
	Addresses Assigned	n/a	n/a	42	7	19	15	25
	Documents recorded	n/a	n/a	10	5	5	5	7
	Permits issued	120	104	157	129	121	104	110

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Community Development**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
GIS Technician - need additional GIS person to assist with the volume and demand of collecting and inputting data and producing maps for all departments for the GIS system. (see job description) <b>Funded from Central Services</b>	37,500	17,333	4,676	2,868
<b>TOTALS</b>	<b>\$37,500</b>	<b>\$17,333</b>	<b>\$4,676</b>	<b>\$2,868</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Community Development**

<b>Priority Number</b>	<b>Equipment Description</b>	<b>Estimated Cost</b>	<b>New or Replacement</b>	<b>Requested Prior Years Yes/No</b>	<b>Justification</b>
1	Code Enforcement Vehicle	20,000	Replacement	No	Replace the one code enforcement vehicle that broke down and had 51,725 miles and was scheduled for replacement in 2011
2	(3) Mini light bars magnetic/or (3) LED beacons	1,300	New	No	Safety lights for code officer vehicles
3	2015 Air Photo of Village	15,000	Replacement	Yes	2015 air photo of the Village - has not been done since 2007
	<b>TOTAL</b>	<b>\$36,300</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Community Development**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
American Planning Association National Conference Phoenix, AZ - April, 2016 CD Director	500	1,000	1,000		2,500
IEDC Training - Workforce Development Strategies, Indianapolis, IN 2015 <b>Paid out of Brewster Creek TIF fund</b> ED Coordinator	435	265	100		800
AIRE, ICSC, CIP and other local industrial/commercial trade shows <b>Paid out of Brewster Creek TIF fund</b>	1,500	500	500	500 booth rental fee	3,000
Local APA, Chaddick Institute, Audio Web seminars, Code Enforcement Chapter meetings and events For all CD Staff members to attend local seminars and training	2,000	500	500		3,000
AACE Conference (Susan DuChesne, Tony DiMartino)	750	500	200		1,450
EDC, ZBA and Plan Commissioners - Misc. local seminars	400	0	100		500
ILGISA Conferences, Summer 2015 <b>Paid out of Central Services fund</b>	350	400			750
<b>TOTALS</b>	<b>\$3,650</b>	<b>\$2,000</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$7,450</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Community Development**

<b>Organization Name</b>	<b>New or Existing</b>	<b>Employee(s) Name</b>	<b>Cost</b>
American Planning Assoc. & American Institute of Certified Planners (AICP)	Existing	Jim Plonczynski, Roberta Grill, Mike Schwarz, Kristy Stone	2,100
Illinois Tax Increment Association	Existing	Jim Plonczynski	750
American, Illinois, and DuPage County Association of Code Enforcement	Existing	Susan DuChesne, Tony DiMartino	275
Illinois Development Council	Existing	Tony Fradin	250
International Council of Shopping Centers	Existing	Tony Fradin	100
International Economic Development Council	Existing	Tony Fradin	325
International Code Council Inc.	Existing	Susan DuChesne, Tony DiMartino	150
Illinois Geographic Information System Association	Existing	Kristy Stone	50
		<b>Total</b>	<b>\$4,000</b>

GENERAL GOVERNMENT EXPENDITURES									
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change	
		2011/12	2012/13	2013/14					
<b>1500 - Community Development</b>									
511000	Regular Salaries	623,295	651,635	669,114	647,000	665,688	584,642	-12%	
511100	Overtime Salaries	577	799	1,116	800	1,200	1,200	0%	
511200	Temporary Salaries	0	0	0	0	0	0	0%	
514000	Employee Retirement Contributions	122,470	121,633	127,908	130,000	126,858	113,695	-10%	
515000	Employee Group Insurance	132,928	136,230	141,593	140,000	140,194	130,130	-7%	
	<b>Total Personnel Services</b>	<b>879,270</b>	<b>910,297</b>	<b>939,731</b>	<b>917,800</b>	<b>933,940</b>	<b>829,667</b>	<b>-11%</b>	
522400	Service Agreements	0	0	0	4,500	4,500	4,500	0%	Continue online FOIA system
522501	Document Imaging Services	0	0	0	0	2,000	2,000	0%	
523100	Advertising	1,229	4,667	8,014	18,000	35,000	35,000	0%	
526000	Vehicle Maintenance	4,400	206	3,562	1,800	2,000	2,000	0%	
	<b>Total Contractual Services</b>	<b>5,629</b>	<b>4,873</b>	<b>11,576</b>	<b>24,300</b>	<b>43,500</b>	<b>43,500</b>	<b>0%</b>	
530100	Materials & Supplies	2,563	497	1,424	4,000	7,000	7,000	0%	
530115	Subscriptions/Publications	1,046	413	482	500	1,250	1,000	-20%	
532000	Automotive Supplies	2,256	2,305	2,125	3,000	7,800	7,000	-10%	
532200	Office Supplies	1,340	1,219	1,015	1,400	3,000	3,000	0%	
532300	Postage	2,575	1,390	1,022	1,400	2,500	2,500	0%	
	<b>Total Commodities</b>	<b>9,780</b>	<b>5,824</b>	<b>6,068</b>	<b>10,300</b>	<b>21,550</b>	<b>20,500</b>	<b>-5%</b>	
541600	Professional Development	4,021	4,895	4,931	6,400	7,050	7,450	6%	Provide for professional development for staff
542100	Rebates	118,895	22,481	23,696	20,000	15,000	20,000	33%	Increase in production results in increase in sales tax rebate
543101	Dues	3,105	3,815	3,575	3,500	4,100	4,000	-2%	Continue to provide for professional memberships
546900	Contingencies	32	3,344	2,437	2,500	7,000	7,000	0%	Continue with emergency board ups
	<b>Total Other Charges</b>	<b>126,053</b>	<b>34,535</b>	<b>34,639</b>	<b>32,400</b>	<b>33,150</b>	<b>38,450</b>	<b>16%</b>	
570100	Machinery & Equipment	0	0	6,700	0	0	16,300	100%	Replace Code enforcement vehicle, computer program, safety lights, air photo
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>6,700</b>	<b>0</b>	<b>0</b>	<b>16,300</b>	<b>100%</b>	
590600	Transfer to Central Services	41,437	61,594	57,685	57,685	57,685	57,685	0%	
590610	Transfer to Vehicle Replacement	6,374	6,374	6,374	6,374	6,374	6,374	0%	
	<b>Total Transfers Out</b>	<b>47,811</b>	<b>67,968</b>	<b>64,059</b>	<b>64,059</b>	<b>64,059</b>	<b>64,059</b>	<b>0%</b>	
<b>Total Community Development Expenditures</b>		<b>\$1,068,543</b>	<b>\$1,023,497</b>	<b>\$1,062,773</b>	<b>\$1,048,859</b>	<b>\$1,096,199</b>	<b>\$1,012,476</b>	<b>-8%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Community Development**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
530100	Misc. office supplies for ten staff	7,000	7,000
532000	<b>Automotive Supplies</b> Gas for four (4) vehicles Misc. auto supplies	5,000 2,800 <hr/> 7,800	7,800
546900	<b>Contingencies</b> Emergency board up of vacant houses	7,000	7,000

## FINANCE

### *Department Description*

The Finance Department includes Accounting, Utility Billing, Human Resources, Information Technology and the Main Office cashiers. The department is responsible for all financial records and transactions for the Village including general ledgers, payroll, accounts payable, investments, and fixed assets. The department also prepares the annual budget, Comprehensive Annual Financial Report (CAFR), and the annual update of the 5-year Capital Improvements Plan.

The Finance Director is the Village Treasurer and, as such, functions as Treasurer to the Police Pension Fund. This includes investment decisions and all financial transactions required in the pension fund. Human Resources provides services and assistance to employees. Recruiting, benefit administration, employee relations, and post-employment requirements are part of the services provided. The Utility Billing function is responsible for the billing and collection of fees for water and sewer service. Information Technology maintains the Village's information systems, which includes local and wide-area networks, corporate software systems, document imaging system, printers, copiers, telephone system, personal computers and the Village's web site.

The Main Office cashiers provide a variety of services to the residents of Bartlett including: accepting payments for utility bills, parking and compliance citations, parking permits, contractor's licenses, business licenses and collectible items for the Bartlett History Museum just to name a few services.

### *2015/16 Budget Highlights*

The Finance department budget has increased 2%. The budget includes a line item for rebates to provide for the senior discount on gas and electric utility taxes.

### *Strategic Plan – 2015/16 Action Steps*

**Strategic Plan Objective:** Maintain a fiscally responsible government.

**Action Steps:** Manage the Capital (5 year) and Operating (yearly) budget statistics to ensure balanced and cost-effective expenditures throughout the organization.

**Action Steps:** Analyze and develop a rate structure for water charges based on the new water study that will provide a long term water source for the Village.

**Action Steps:** Work with a benefits consulting firm in analyzing the cost/benefit of switching the Village's group health insurance plan to a self-insured plan.

**Action Steps:** Provide cash receipting services to the Village's new administrative adjudication program.

## FINANCE

### **2014/15 Highlights**

#### **Strategic Plan Action Steps Status Report**

Replace our existing backup and disaster recovery infrastructure to vastly improve our ability to recover from system failures and natural disasters.

Status: The old tape based backup system has been replaced with a disk-based backup system. This system enables us to back up critical systems multiple times per day and move those backups off site immediately.

Assist the Police Department in meeting new federal mandate that requires two-factor authentication in the squad cars.

Status: Two-factor authentication has been implemented in all of the Police Department's squad cars thus fully meeting the federal requirements.

Assist in contract negotiations with the Police Local 114 union.

Status: The Police Union Collective Bargaining Agreement will expire on April 30, 2015. The goal is to negotiate a successor contract prior to expiration.

Develop performance measures as part of the budget process in compliance with GFOA's Distinguished Budget Award Program.

Status: Continue to meet the principles set to maintain our standards.

#### **Other Highlights:**

Received the GFOA Certificate of Achievement Award in Financial Reporting for the 32<sup>nd</sup> consecutive year. We are awaiting notification on the FY 2014 financial award.

Received the GFOA's Budget Presentation Award for the 2013/2014 Budget. This is the 19<sup>th</sup> consecutive year the Village received this award.

The Village continued the senior rebate program for residents over the age of 65 that have been a resident during the entire 2014 fiscal year and have electric or natural gas service in their name.

Successfully negotiated a Collective Bargaining Agreement (CBA) with the International Union of Operating Engineers Local 150. The CBA will be effective until April 30, 2016

## FINANCE SUMMARY

		2009/10	2010/11	Actual 2011/12	2012/13	2013/14	Estimate 2014/15	Proposed 2015/16
<b>Budget</b>	Personnel Services	1,024,950	1,174,357	1,127,771	1,142,578	1,182,891	1,209,546	1,245,864
	Contractual Services	73,430	68,672	58,980	53,936	54,318	58,750	66,270
	Commodities	56,040	39,872	38,881	36,830	37,107	46,275	51,235
	Other Charges	5,419	5,550	6,327	89,223	187,833	64,165	67,635
	Capital Outlay	0	0	0	0	0	0	3,000
	<b>Subtotal Net of Transfers</b>	<b>1,159,839</b>	<b>1,288,451</b>	<b>1,231,959</b>	<b>1,322,567</b>	<b>1,462,149</b>	<b>1,378,736</b>	<b>1,434,004</b>
	Central Service Allocation	55,362	55,362	55,362	82,165	76,951	76,951	76,951
	Transfer to Municipal Allocation	0	0	0	800,000	0	0	0
<b>Total Finance</b>	<b>1,215,201</b>	<b>1,343,813</b>	<b>1,287,321</b>	<b>2,204,732</b>	<b>1,539,100</b>	<b>1,455,687</b>	<b>1,510,955</b>	
<b>Authorized Staffing</b>	Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Assistant Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Chief Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Accounts Payable Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Main Office Cashiers	4.00	3.00	2.50	2.50	2.50	2.50	2.50
	Benefits Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Information Systems Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Information Systems Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full Time Equivalents</b>	<b>15.00</b>	<b>14.00</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	
<b>Activity Measures</b>	Transfer stamps issued	445	714	819	1,058	1,126	1,200	1,250
	Business/Liquor licenses	378	390	450	560	575	590	605
	Contractor licenses	679	800	869	766	659	700	715
	Parking Ticket Payments	3,423	3,516	3,670	2,907	2,745	2,800	2,850
	Invoices sent	130	97	110	106	104	110	118
	Checks issued	10,886	10,702	10,667	10,409	11,113	11,200	12,000
	Positions filled	2	4	6	8	9	11	5
	Interviews conducted	12	24	36	34	34	32	30
	Utility bills issued	159,954	159,847	159,463	159,865	159,735	159,760	159,825
	Utility shutoff and past due letters	13,150	13,540	13,676	13,655	13,517	13,550	13,650

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Finance**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Finance**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	ID Card Production Software and Printer	3,000	Replacement	Yes	Software to produce employee ID cards
	<b>TOTAL</b>	<b>\$3,000</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Finance**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
GFOA National Conference May 31-June 3, 2015 - Philadelphia, PA Finance Director - (3 nights)	400	800	750	0	1,950
IGFOA State Conference Sept 13 - 15, 2015 - Springfield IL Assistant Finance Director ( person, 3 nights)	175	375	150	0	700
Chicago Metro GFOA meetings Finance Director, Assistant Finance Director, Chief Accountant and Accountant	325	0	0	0	325
Annual Illinois Public Employer Labor Relations Association (IPELRA) Conference Galena, Fall 2015 Human Resource Manager	300	300	100	0	700
Miscellaneous Seminars - Professional, Technical & Clerical Staff	500	0	0	0	425
	<b>\$1,700</b>	<b>\$1,475</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$4,100</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Finance**

Organization Name	New or Existing	Employee(s) Name	Cost
National Government Finance Officers Association - Primary member cost based on population (41,208), includes two members March, 2015	Existing	Martynowicz, Dowden	300
Illinois Government Finance Officers Association January, 2015	Existing	Martynowicz, Dowden, Oleksyk, Coulter	600
Society of Human Resources Management August, 2015	Existing	Terrance	215
National Public Labor Relations Association May, 2015	Existing	Terrance	200
		<b>TOTAL</b>	<b>\$1,315</b>

GENERAL GOVERNMENT EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>1400 - Finance</b>									
511000	Regular Salaries	778,041	805,421	820,465	842,000	847,496	864,275	2%	
511100	Overtime Salaries	6,092	946	2,265	5,000	3,500	5,000	43%	
514000	Employee Retirement Contributions	148,717	149,339	158,235	160,000	164,967	167,967	2%	
515000	Employee Group Insurance	194,921	186,872	201,926	202,546	206,680	208,622	1%	
	<b>Total Personnel Services</b>	<b>1,127,771</b>	<b>1,142,578</b>	<b>1,182,891</b>	<b>1,209,546</b>	<b>1,222,643</b>	<b>1,245,864</b>	<b>2%</b>	
522400	Service Agreements	1,828	1,965	1,979	2,400	5,000	5,000	0%	
522950	Ordinance Codification	6,238	5,097	6,422	7,800	7,500	8,500	13%	Increased in anticipation of C.D. updating pages of Municipal Codes
523100	Advertising	100	0	50	50	500	500	0%	
523110	Legal Publications	4,449	5,280	3,334	3,000	5,400	5,000	-7%	
523500	Audit Services	38,102	40,102	41,377	44,150	44,500	45,810	3%	
529000	Other Contractual Services	8,263	1,492	1,156	1,350	1,200	1,460	22%	
	<b>Total Contractual Services</b>	<b>58,980</b>	<b>53,936</b>	<b>54,318</b>	<b>58,750</b>	<b>64,100</b>	<b>66,270</b>	<b>3%</b>	
530115	Subscriptions/Publications	1,243	1,456	1,140	775	1,435	985	-31%	
530135	Recycling Expense	8,690	2,970	8,494	8,500	6,200	7,750	25%	Increase based on past history
532200	Office Supplies	10,220	9,939	10,582	10,000	10,700	11,500	7%	
532300	Postage	18,728	22,465	16,891	27,000	29,100	31,000	7%	
	<b>Total Commodities</b>	<b>38,881</b>	<b>36,830</b>	<b>37,107</b>	<b>46,275</b>	<b>47,435</b>	<b>51,235</b>	<b>8%</b>	
541600	Professional Development	1,463	2,338	3,290	3,915	5,610	4,100	-27%	
542100	Rebates	0	45,210	69,884	57,000	60,200	59,000	-2%	
543101	Dues	1,472	1,406	1,225	1,250	1,340	1,315	-2%	
546900	Contingencies	3,392	40,269	113,434	2,000	3,220	3,220	0%	
	<b>Total Other Charges</b>	<b>6,327</b>	<b>89,223</b>	<b>187,833</b>	<b>64,165</b>	<b>70,370</b>	<b>67,635</b>	<b>-4%</b>	
570100	Machinery & Equipment	0	0	0	0	0	3,000	100%	
	<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>100%</b>	
590420	Transfer to Municipal Buiding	0	800,000	0	0	0	0	0%	
590600	Transfer to Central Services	55,362	82,165	76,951	76,951	76,951	76,951	0%	
	<b>Total Transfers Out</b>	<b>55,362</b>	<b>882,165</b>	<b>76,951</b>	<b>76,951</b>	<b>76,951</b>	<b>76,951</b>	<b>0%</b>	
	<b>Total Finance Expenditures</b>	<b>\$1,287,321</b>	<b>\$2,204,732</b>	<b>\$1,539,100</b>	<b>\$1,455,687</b>	<b>\$1,481,499</b>	<b>\$1,510,955</b>	<b>2%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Finance**

<b>Account Number</b>	<b>Description/Detail</b>	<b>2014/15 Budget</b>	<b>2015/16 Budget Request</b>
<b>522400</b>	<b>Service Agreements</b>		
	Neopost (postage machine) lease and Semplex (time stamp machine) lease	2,000	5,000
	Copier maintenance costs based on historical usage	3,000	5,000
		<u>5,000</u>	
<b>522950</b>	<b>Ordinance Codification</b>		
	For Building and Community Development municipal code updates	8,500	7,500
	Community Development planning on updating over 200 pages of Zoning Ordinances @\$21.00 = \$4,200.		
	Sterling Codifiers annual fee = \$500		
	Actual spent through November, 2014 = \$5,5604.00		
<b>523100</b>	<b>Advertising:</b>	500	500
	Keep budget same as last year for flexibility		
<b>523110</b>	<b>Legal Publications</b>		
	Public Hearing Notices for Village Board, Planning Commission, Zoning Board of Appeals	5,000	5,400
	<i>Request based on past history</i>		
<b>523500</b>	<b>Audit Services:</b>		44,500
	Annual Audit (3rd year of contract with Sikich plus Single Audit)	42,890	
	OPEB Update 13 = \$1,000.	1,000	
	GFOA Certificate of Achievement (14 = \$500; fee based on total revenues)	500	
	GFOA Budget Award Program (14 = \$350; fees based on expenditures)	350	
	GFOA Popular Annual Financial Report Award Program	435	
	Continuing Disclosure	635	
		<u>45,810</u>	
<b>529000</b>	<b>Other Contractual Services</b>		
	Rydin Decal (Dog, Vending Machine Stickers and Gaming Machines) \$900.00	1,460	1,200
	Ameri-Shred - Paper shredding services -4 bins @\$35.00 X 4 times per year \$560.00		
	<i>Increase based on past year history</i>		
<b>530115</b>	<b>Subscriptions &amp; Publications</b>		1,435
	Kiplinger Letter	100	
	Local Government News	225	
	Finance & Personnel Pub.	140	
	City Tech Subscription	410	
	Crain's Chicago Business	110	
		<u>985</u>	985

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Finance**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530135</b>	<b>Recycling</b> 500 bags per order @\$3.10 per bag = \$1,550 - 5 orders per year = \$7,750 <i>Increase based on past year history</i>	<b>7,750</b>	<b>6,200</b>
<b>532200</b>	<b>Office Supplies:</b> Accounts Payable - (4,000 @ \$140 per thousand = \$560) Formunis Pressure Seal Checks 560 Payroll Checks - (5,000 @ \$150 per thousand = \$750) Formunis Pressure Seal Checks 750 Direct Deposit Checks - 5,000 @ \$130 per thousand = \$500 650 Transfer Tax Forms ( 1,000 @ \$215 per thousand) 215 Transfer Tax Stamps ( 1,000 @ \$235 per thousand) 235 Checks-Co Pay Reimbursement ( 100 checks = \$85) 85 Checks - 125 Reimbursement ( 1,000 checks = \$ 150) 150 Audit report covers and tabs 285 W2's and 1099's new laser printer forms 300 Contractor, business/liquor licenses 400 Letterhead and address Labels 120 Ink cartridges and label strips for the postage machine 750 Microsoft Surface Pro - for H.R. 1,000 Fire Proof Safe - current safe too small for Finance needs 900 Office/computer supplies (actual spent through 11/30 = \$3,837) 5,100 <b>11,500</b>	<b>10,700</b>	<b>11,500</b>
<b>532300</b>	<b>Postage:</b> U.S. Postmaster (postage for mail machine less allocations) 13,100 Postage for senior utility rebates (approximately 2,100 rebates @.49) 1,029 Business, contractor and liquor license packets 431 Bartletter mailed 6 times a year - approximately \$2,340 per mailing 14,040 Bartlett by the Numbers - approximately \$2,200 2,200 Bulk Mail Permit per year = \$200 200 <b>31,000</b>	<b>29,100</b>	<b>31,000</b>
<b>546900</b>	<b>Contingencies:</b> Reporting services for FYE 2014 = \$2,245. Ordinance Recording Fees = \$370. Finger Printing = \$250 Request based on past history - keep budget same as last year for flexibility	<b>3,220</b>	<b>3,220</b>

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-2016 BUDGET**

**DEPARTMENT: Central Services**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	Server and Software for Munis	18,000	Replacement	No	Updated hardware, operating system, and database are needed to continue to support latest versions of Munis software which includes General ledger, accounts payable, payroll, utility billing, building permit, etc. <b>Funded through Equipment Replacement Fund</b>
2	Desktop Computer Replacements	39,000	Replacement	No	This will provide replacement of aging computers no longer covered by warranty. <b>Funded through Equipment Replacement Fund</b>
3	Police Toughbook Computers (22)	88,000	Replacement	No	Replacement is necessary to insure reliability. <b>Funded through Equipment Replacement Fund</b>
4	Copier for Finance Department	21,000	Replacement	No	Replacement of existing copier which is no longer reliable. <b>Funded through Equipment Replacement Fund</b>
5	Copier for Administration Department	21,000	Replacement	No	Replacement of existing copier which is no longer reliable. <b>Funded through Equipment Replacement Fund</b>
6	Projector for Training Room	1,000	Replacement	No	It has become difficult to find quality replacement parts. <b>Funded through Equipment Replacement Fund</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-2016 BUDGET**

**DEPARTMENT: Central Services**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
7	Next Generation Firewalls for Village Hall, Public Works and Golf	22,000	New	No	These will provide redundancy and load balancing for Internet and VPN Connections between sites. Without these, a site may encounter two days of internet and VPN interruption.
8	<del>Munis Employee Self Service Module</del> <b>ITEM NOT FUNDED</b>	15,500	New	No	This would provide a number of tools to employees and supervisors including, employee time entry, time off requests, open enrollment, pay history, accrual balances and a pay calculator.
9	Wireless Microphones	15,000	Replacement	No	Replacement of existing wireless microphone to provide better sound.
	<b>TOTAL</b>	<b>\$225,000</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
GMIS Annual Conference November 2015, Normal, IL Chris Hostetler	395	500	140		1,035
GMIS Meetings Chris Hostetler John Peebles	100				100
Technical Training & Materials Chris Hostetler John Peebles	5,000				5,000
GIS Training For Kristy Stone and Jake Itskovich	4,000				4,000
ILGISA Spring Conference Champaign, IL Kristy Stone	350	400			750
<b>TOTALS</b>	<b>\$9,845</b>	<b>\$900</b>	<b>\$140</b>	<b>\$0</b>	<b>\$10,885</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Organization Name	New or Existing	Employee(s) Name	Cost
Government Management Information Sciences (GMIS) International and State Chapter	Existing	Includes entire organization	250
Illinois GIS Association	Existing	Chris Hostetler Kristy Stone	100
		<b>TOTAL</b>	<b>\$350</b>

NON-DEPARTMENTAL EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>6000 - Central Services Fund</b>									
511000	Regular Salaries	241,092	252,521	260,958	258,800	264,334	299,961	13%	New GIS Technician
511100	Overtime Salaries	1,247	1,626	3,001	2,500	1,000	1,000	0%	
514000	Employee Retirement Contributions	46,310	46,526	49,333	49,400	53,385	58,657	10%	
515000	Employee Group Insurance	50,178	54,298	59,651	49,368	49,379	70,102	42%	
516500	Unemployment Benefits	24,656	2,972	0	5,000	10,000	10,000	0%	
	<b>Total Personnel Services</b>	<b>363,483</b>	<b>357,943</b>	<b>372,943</b>	<b>365,068</b>	<b>378,098</b>	<b>439,720</b>	<b>16%</b>	
522400	Service Agreements	142,577	131,403	133,181	140,356	142,550	138,250	-3%	
522700	Computer Services	100,185	92,151	103,453	126,000	135,800	140,820	4%	
522720	Printing Services	50,849	55,736	31,871	28,350	55,700	30,700	-45%	Reduced cost for printing Bartletter
523001	Personnel Testing	1,853	1,573	2,048	2,000	2,000	2,000	0%	
524100	Building Maintenance Services	110,589	99,492	109,979	98,000	104,100	107,400	3%	
524110	Telephone	120,072	148,089	73,488	57,200	61,000	59,300	-3%	
524120	Utilities	7,968	9,522	10,361	10,000	10,000	10,000	0%	
	<b>Total Contractual Services</b>	<b>534,093</b>	<b>537,966</b>	<b>464,381</b>	<b>461,906</b>	<b>511,150</b>	<b>488,470</b>	<b>-4%</b>	
530100	Materials & Supplies	27,053	28,094	28,081	34,500	34,500	35,150	2%	
534600	Building Maintenance Materials	7,235	2,087	5,605	4,800	5,000	5,000	0%	
	<b>Total Commodities</b>	<b>34,288</b>	<b>30,181</b>	<b>33,686</b>	<b>39,300</b>	<b>39,500</b>	<b>40,150</b>	<b>2%</b>	
541600	Professional Development	6,467	6,820	7,071	11,000	11,235	10,885	-3%	
542810	Safety Program Expenses	50	367	50	100	500	500	0%	
543101	Dues	117	125	158	350	200	350	75%	
546900	Contingencies	18,982	10,703	19,576	8,000	15,000	15,000	0%	
	<b>Total Other Charges</b>	<b>25,616</b>	<b>18,015</b>	<b>26,855</b>	<b>19,450</b>	<b>26,935</b>	<b>26,735</b>	<b>-1%</b>	
570100	Machinery & Equipment	171,830	165,689	150,646	196,694	209,915	225,000	7%	
	<b>Total Capital Outlay</b>	<b>171,830</b>	<b>165,689</b>	<b>150,646</b>	<b>196,694</b>	<b>209,915</b>	<b>225,000</b>	<b>7%</b>	
<b>Total Central Services Expenses</b>		<b>\$1,129,310</b>	<b>\$1,109,794</b>	<b>\$1,048,511</b>	<b>\$1,082,418</b>	<b>\$1,165,598</b>	<b>\$1,220,075</b>	<b>5%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>516500</b>	<b>Unemployment Benefits</b> Historically inconsistent charges each fiscal year	<b>10,000</b>	<b>10,000</b>
<b>522400</b>	<b>Service Agreements</b> Village Security/Fire System (Tyco) \$510/qtr - Village Hall; \$222/qtr Koehler Fields Central Color Copier Maintenance Elevator Maintenance Agreement Mosquito Service Agreement - and additional spaying HVAC Agreement (VH, PD, Metra, Museum, PD Garage) - Midwest Mechanical ABC Control (HVAC) Maintenance Agreement Employee Assistance Program 13/14 \$4,225 Backflow Inspections - Nelson Mechanical Koehler Field Alarm System Maintenance Agreement Train Depot Fire/Burglar Alarm Service (Tyco) Public Works Fire Panel Maintenance (SimplexGrinell) CODE RED Emergency Notification Service	<b>138,250</b>	<b>138,250</b>
	Decrease due to elimination of line printer and generator maintenance agreements		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>522700</b>	<b>Computer Service</b>	<b>135,800</b>	<b>140,820</b>
	Exchange Online Protection (1 year)	6,200	
	Web Site Hosting\Maintenance	4,800	
	VPN Service (Comcast)	7,620	
	Mobile App and Citizen Request Service	4,800	
	Financial/Admin/Bldg. Software Maintenance Agreement	57,200	
	Munis Disaster Recovery Service	10,900	
	Information Resource Systems	12,000	
	DLS (Internet Service Provider)	1,500	
	Amazon EC2 Hosting of GIS Server	3,000	
	Hardware/Software Maintenance Agreements	6,000	
	Shavlik Patch Management	\$1,200	
	Dameware Remote Support/Kiwi Syslog	\$200	
	Netsupport Notify	\$100	
	Firewall Maintenance Agreement	\$5,500	
	Document Imaging Maintenance Agreements (Laserfiche, Kofax, and Blue Lake)	11,500	
	GIS Software Maintenance	13,600	
	Cyfin (web monitor) subscription	1,700	
		<b>140,820</b>	
<b>522720</b>	<b>Printing Services</b>	<b>55,700</b>	<b>30,700</b>
	Annual Budget	1,200	
	Popular Financial Report 11/12 \$7,500; 12/13 \$7,200	7,500	
	Budget supplies	1,000	
	Miscellaneous Printing	1,000	
	Bartletter 2012/13	48,413	
	Bartletter 2013/14	31,565	
	Bartletter 2014/15 est.	19,500	
	Decrease due to reduction in Bartletter printing costs	20,000	
		<b>30,700</b>	
<b>523001</b>	<b>Personnel Testing</b>	<b>2,000</b>	<b>2,000</b>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>524100</b>	<b>Building Maintenance Services</b>	<b>104,100</b>	<b>107,400</b>
	Janitorial Services	36,000	
	Mat Cleaning Service - Unifirst - 12/13 \$2,500	2,300	
	HVAC Maintenance - 11/12 \$18,183; 12/13 \$16,038; 13/14 \$14,575; 14/15 est. \$12,850	13,500	
	Village Lawn Care/Weed Enforcement - 11/12 \$25,700; 12/13 \$25,200; 13/14 \$23,500	26,000	
	Window Cleaning	700	
	Pest Control - 11/12 \$1,856; 12/13 \$2,013; 13/14 \$2,370; 14/15 est. \$2,770	2,800	
	Sprinkler Inspections/Maintenance - 13/14 \$2,803 (Valley Fire Prot. Syst.)	2,900	
	Fire Extinguisher Service	3,200	
	Phone Additions/Replacements/Repairs - 13/14 \$1,785; 14/15 est. \$800	1,500	
	Boiler Inspection by State	500	
	Security System Maintenance	1,500	
	Council Chambers Sound System	2,000	
	Lawn Sprinkler Maintenance - 12/13 \$2,002; 13/14 \$1,448; 14/15 est. \$1,450	1,500	
	Miscellaneous Services - 11/12 \$14,900; 12/13 \$12,480; 13/14 \$18,595; 14/15 est. \$10,000	13,000	
		<b>107,400</b>	
<b>524110</b>	<b>Telephone</b>	<b>61,000</b>	<b>59,300</b>
	Local & Long Distance		
	2012/13	130,747	
	2013/14	60,000	
	2014/15 est.	45,000	
	Cellular Service:		
	2012/13	7,408	
	2013/14	5,666	
	2014/15 est.	6,500	
	Phone System & Voice Mail Maintenance Agreements	9,500	
		<b>59,300</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Central Services Fund**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
524120	<b>Utilities</b> 12/13 \$9,266; 13/14 \$10,447 Expenses largely depend on weather and natural gas prices.	10,000	10,000
530100	<b>Materials &amp; Supplies</b>		34,500
	Coffee & Pop Purchases - 11/12 \$3,745; 12/13 \$5,838; 13/14 \$5,807	6,000	
	Village Letterhead & Envelopes - 12/13 \$2,418; 13/14 \$3,384	3,000	
	Computer & Copier Paper - 10/11 \$6,283; 11/12 \$6,682; 12/13 \$7,078; 13/14 \$7,312	7,500	
	Medical Supplies - 10/11 \$1,000; 11/12 \$805; 12/13 \$867; 13/14 \$705	900	
	Paper products (e.g. hand towels, toilet paper and lunch room utensils) 12/13 \$6,897;13/14 \$4,741	7,000	
	Printer Supplies 12/13 \$1,476; 13/14 \$994	1,000	
	Printer Repair - 10/11 \$1,269; 11/12 \$1,200; 12/13 \$920; 13/14 \$334	1,300	
	25 Uninterruptible power supplies (25 @ \$100)	2,500	
	Birthdays	1,450	
	Employee Anniversary Pens/Luncheons	2,500	
	Miscellaneous supplies 11/12 \$945; 12/13 \$1,904; 13/14 \$2,044	2,000	
	<b>35,150</b>		
534600	<b>Building Maintenance Supplies</b> Miscellaneous Building Maintenance Supplies 11/12 \$5,100; 12/13 \$2,174; 13/14 \$5,712	5,000	5,000
542810	<b>Safety Program Expenses</b>	500	500
546900	<b>Contingencies</b>	15,000	15,000

NONDEPARTMENTAL EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>6100 - Vehicle Replacement Fund</b>									
570110	Administration Veh. Replacement	0	0	0	0	0	0	0%	
570150	Community Dev Vehicle Replace	0	0	0	0	0	20,000	100%	
570160	Building Vehicle Replacement	0	0	23,956	25,000	25,000	0	-100%	
570170	Police Vehicle Replacement	68,516	218,364	250,814	232,000	232,000	294,000	27%	
570180	Streets Vehicle Replacement	348,131	12,398	215,622	363,000	363,000	417,000	15%	
570500	Water Vehicle Replacement	23,961	0	20,155	0	0	0	0%	
570510	Sewer Vehicle Replacement	6,218	0	20,920	0	0	0	0%	
570550	Golf Vehicle Replacement	17,218	24,125	28,448	24,500	24,500	49,500	102%	
	<b>Total Capital Outlay</b>	<b>464,044</b>	<b>254,887</b>	<b>559,915</b>	<b>644,500</b>	<b>644,500</b>	<b>780,500</b>	<b>21%</b>	
<b>Total Vehicle Replacement Expenses</b>									
		<b>\$464,044</b>	<b>\$254,887</b>	<b>\$559,915</b>	<b>\$644,500</b>	<b>\$644,500</b>	<b>\$780,500</b>	<b>21%</b>	

## GOLF

### **Department Description**

Bartlett Hills is an 18-hole golf course purchased by the Village in 1978. An average of 35,500 rounds annually have been played over the last five years. The course hosts tournaments, outings, and leagues, offers a practice facility with grass tees, and a full service golf shop. In winter months, when weather and ground conditions allow, the course is open for golf. With sufficient snow cover, the course is used for cross-country skiing as staff grooms trails for those with their own equipment. The clubhouse includes amenities such as the golf shop, locker rooms, cart storage, lounge, grill room and banquet facilities.

The food and beverage operation includes a restaurant (grille room), lounge, banquet and meeting facilities, on-course midway and beverage cart service. Banquets, weddings and all other group functions are offered throughout the year. All other food/beverage services are offered seasonally.

### **2015/16 Budget Highlights**

Bartlett Hills golf fund revenues are projected to decrease by 5% from 2014/2015 budget totals. Staff will continue the restructuring of league starting times allowing more rounds to be played during popular twilight times. Events such as couples golf nights combining golf with food and beverage will be introduced and marketed aggressively. Staff will target smaller scale golf

outings to fill tee times and better utilize the newly renovated bar area.

Budgeted rounds of golf are 35,500, up from 32,675 last year. The rounds total is our five year average. Golf shop revenues reflect the decrease of budgeted rounds and the continued downward pressure on golf fees.

Midway expenses are projected lower by 4% bringing it into line with lesser golf rounds. Banquet expenses are projected to have a 10% increase. Restaurant expenses are projected to increase by 5%.

Golf fund expenses are projected to decrease by 22% as staff continues to look at every opportunity to reduce expenses. The large decrease in expenses is due to the Golf Pro/Manager position not being filled as well as a decrease in capital outlay requests.

Grounds maintenance capital expenditures include a new sand bunker rake machine and a new utility banks mower which are both vehicle replacement fund items.

## GOLF

### **Strategic Plan – 2015/16 Action Steps**

**Strategic Plan Objective:** Promote community identity and events tied to enhanced communications.

Action Step: Maintain Junior Golf program.

Action Step: Continue as host for U-46 boys and girls golf teams.

**Strategic Plan Objective:** Maintain a fiscally responsible government.

Action Step: Maintain golf rates that are competitive with similar facilities.

Action Step: Market facility through new and improved website.

Action Step: Initiate "Couples Golf Night" in Summer 2015.

### **2014/15 Highlights**

#### **Strategic Plan Action Steps Status Report**

Maintain junior golf and continue to support U-46 athletics.

Status: Served as home course for Bartlett, South Elgin and Elgin High Schools golf teams. Hosted Elgin High School Invitational in September with 106 golfers. Junior golf program in June served 40

Bartlett junior golfers, providing them with the opportunity to be introduced to the game.

Increase opportunities for families and youth golfers to play Bartlett Hills.

Status: Offered our "Kids Play Free" program. Promotion is available any day after 5:00 p.m. and allows youth age 17 and under the opportunity to play at no charge when accompanied by a paid adult.

Encourage, promote, and support civic and community groups.

Status: Continued to host annual golf outings for the Bartlett Chamber of Commerce, Bartlett Lions Club, Bartlett Learning Center, Bartlett Silver Hawks baseball, Bartlett travel soccer, Hanover Township food pantry and the Trisha Lynn Simon Foundation.

Continue to enhance marketing efforts for Bartlett Hills.

Status: Marketing has shifted from paper based advertising to internet driven. Staff analytics of marketing sources has enabled Bartlett Hills to successfully find new clients.

Status: Off-season events such as Girls Night Out and the bridal and vendor shows have showcased our facility to potential future clients.

## GOLF

Status: Winner of The Knot.com award for the third time in four years.

Status: Successfully rolled out liquor service on beverage carts and credit card processing.

Status: Rotated value added specials throughout season in restaurant with increased sales and guest compliments.

### **Other Highlights:**

A total of 28 dead ash trees have been cut down and removed from the golf course by staff personnel in 2013-14.

In conjunction with this, 48 tree stumps were ground out and remaining holes were repaired.

## GOLF SUMMARY

		2009/10	2010/11	Actual 2011/12	2012/13	2013/14	Estimated 2014/15	Proposed 2015/16
<b>Budget</b>	Personnel Services	1,482,692	1,557,918	1,601,093	1,585,022	1,589,054	1,472,994	1,475,309
	Contractual Services	194,197	193,484	184,762	170,077	165,027	205,520	220,020
	Commodities	460,419	507,730	504,745	531,164	485,222	431,350	491,415
	Other Charges	53,419	63,180	48,390	52,181	48,305	48,220	52,475
	Capital Outlay	12,322	32,604	313,652	61,946	68,040	104,454	49,500
	Subtotal Net of Transfers	2,203,049	2,354,916	2,652,642	2,400,390	2,355,648	2,262,538	2,288,719
	Central Services Allocation	0	0	0	0	0	0	0
	Vehicle Replacement Allocation	0	0	0	0	0	0	0
	<b>Total Golf</b>	<b>2,203,049</b>	<b>2,354,916</b>	<b>2,652,642</b>	<b>2,400,390</b>	<b>2,355,648</b>	<b>2,262,538</b>	<b>2,288,719</b>
<b>Authorized Staffing</b>	Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00	1.00	0.00
	Head Golf Professional	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Grounds Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Assistant Grounds Supt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Senior Grounds Maintenance Wkr	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Food & Beverage Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Asst Food & Beverage Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Head Cook	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Sous Chef	0.00	0.00	1.00	1.00	1.00	1.00	1.00
	Secretary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Golf seasonal employees	6.62	6.62	6.62	6.62	6.62	6.62	6.62
	Grounds seasonal employees	5.70	5.70	5.70	5.70	5.70	5.70	5.70
	Food & Beverage Part-time staff	13.23	13.23	13.23	13.23	13.23	13.23	13.23
	<b>Total Full Time Equivalents</b>	<b>34.55</b>	<b>34.55</b>	<b>35.55</b>	<b>35.55</b>	<b>35.55</b>	<b>35.55</b>	<b>34.55</b>
<b>Activity Measures</b>	Total golf rounds	37,950	37,000	38,572	37,348	32,931	32,675	35,500
	Total resident rounds	17,077	16,280	16,585	15,700	13,175	13,070	14,200
	Percent resident rounds	45%	44%	43%	42%	40%	40%	40%
	Season Passes	75	78	83	65	65	67	65
	Leagues	10	10	11	10	10	10	10
	Golf outings	82	51	79	88	75	70	75
	Non-golf banquet functions	110	125	125	129	120	80	130
	Junior Golf participants	90	70	42	40	40	40	40

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
PGA Merchandise Show Orlando, Florida - January, 2016 Phil Lenz		700	500		1,200
PGA Education Programs for Recertification Orlando, Florida - January, 2015 Phil Lenz	250				250
Seminars, Clinics, and Workshops Illinois sites and dates TBA Phil Lenz	300				300
<b>TOTALS</b>	<b>\$550</b>	<b>\$700</b>	<b>\$500</b>	<b>\$0</b>	<b>\$1,750</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Organization Name	New or Existing	Employee(s) Name	Cost
PGA of America	New	Paul Galvan	350
PGA of America	Existing	Phil Lenz	740
United States Golf Association	Existing	Bartlett Hills	110
Chicago District Golf Association	Existing	Bartlett Hills	400
Inter-Suburban Golf League	Existing	Bartlett Hills	100
National Golf Foundation	Existing	Bartlett Hills	225
		<b>TOTAL</b>	<b>\$1,925</b>

GOLF EXPENSES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5500 - Golf Program</b>									
511000	Regular Salaries	250,979	255,785	255,578	195,000	192,360	125,632	-35%	
511100	Overtime Salaries	349	498	130	250	500	500	0%	
511200	Temporary Salaries	113,524	95,037	91,724	88,000	102,000	102,000	0%	
514000	Employee Retirement Contribution	54,375	51,786	54,264	58,566	58,566	35,000	-40%	
515000	Employee Group Insurance	55,320	57,770	52,233	43,333	43,333	27,300	-37%	
	<b>Total Personnel Services</b>	<b>474,547</b>	<b>460,876</b>	<b>453,929</b>	<b>385,149</b>	<b>396,759</b>	<b>290,432</b>	<b>-27%</b>	
522400	Service Agreements	18,852	19,497	19,824	19,400	19,400	19,800	2%	
523100	Advertising	12,707	12,114	7,382	10,000	13,000	11,000	-15%	
523425	Handicapping Services	2,400	240	1,480	2,000	2,000	1,000	-50%	
524100	Building Maintenance Services	35,315	27,274	27,755	35,000	37,000	39,000	5%	
524120	Utilities	37,191	34,504	35,425	36,000	40,000	40,000	0%	
529000	Other Contractual Services	0	0	0	30,660	31,000	31,770	2%	
	<b>Total Contractual Services</b>	<b>106,465</b>	<b>93,629</b>	<b>91,866</b>	<b>133,060</b>	<b>142,400</b>	<b>142,570</b>	<b>0%</b>	
530100	Materials & Supplies	11,939	12,976	12,377	10,200	13,500	13,500	0%	
530110	Uniforms	1,018	1,233	667	1,800	2,500	2,500	0%	
532000	Automotive Supplies	17,760	14,636	14,025	13,250	14,700	14,500	-1%	
532200	Office Supplies	1,690	1,116	1,493	1,700	1,900	1,900	0%	
532300	Postage	254	311	157	100	250	250	0%	
534200	Golf Cart Maintenance Materials	4,550	3,443	5,430	5,000	5,000	6,000	20%	
534300	Equipment Maintenance Materials	765	967	0	800	1,000	1,000	0%	
534330	Purchases - Bags/Head Covers	1,437	1,623	1,666	1,200	2,000	2,000	0%	
534331	Purchases - Golf Shoes	4,472	7,350	4,982	6,800	5,000	5,000	0%	
534332	Purchases - Golf Balls	14,633	17,311	13,906	17,500	18,000	18,000	0%	
534333	Purchases - Golf Clubs	19,794	13,242	10,653	9,000	14,000	11,000	-21%	
534334	Purchases - Golf Gloves	2,457	2,551	2,292	3,000	3,000	3,000	0%	
534335	Purchases - Misc Golf Merchandise	21,020	20,064	20,596	16,000	23,000	21,000	-9%	
534336	Purchases - Rental Golf Clubs	0	0	1,825	1,000	2,000	2,000	0%	
534600	Building Maintenance Materials	1,365	1,592	1,449	1,500	1,500	1,500	0%	
	<b>Total Commodities</b>	<b>103,154</b>	<b>98,415</b>	<b>91,518</b>	<b>88,850</b>	<b>107,350</b>	<b>103,150</b>	<b>-4%</b>	
541600	Professional Development	1,367	2,775	133	200	200	1,750	100%	
543101	Dues	2,186	2,136	2,076	2,200	2,200	1,925	-13%	
546300	Bank Charges	22,609	21,839	20,239	20,000	24,000	22,000	-8%	
546900	Contingencies	2,739	2,018	3,335	10,000	10,000	10,000	0%	
547030	Interest Expense	3,248	3,565	2,514	2,250	2,250	1,150	-49%	
	<b>Total Other Charges</b>	<b>32,149</b>	<b>32,333</b>	<b>28,297</b>	<b>34,650</b>	<b>38,650</b>	<b>36,825</b>	<b>-5%</b>	
570100	Machinery & Equipment	311,254	54,796	63,186	101,500	101,500	29,500	-71%	
	<b>Total Capital Outlay</b>	<b>311,254</b>	<b>54,796</b>	<b>63,186</b>	<b>101,500</b>	<b>101,500</b>	<b>29,500</b>	<b>-71%</b>	
590100	Transfer to General	68,250	68,250	68,250	68,250	68,250	68,250	0%	
590600	Transfer to Central Services	0	0	0	0	0	0	0%	
	<b>Total Transfers Out</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>68,250</b>	<b>0%</b>	
	<b>Total Golf Program Expenses</b>	<b>\$1,095,819</b>	<b>\$808,299</b>	<b>\$797,046</b>	<b>\$811,459</b>	<b>\$854,909</b>	<b>\$670,727</b>	<b>-22%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>522400</b>	<b>Service Agreements</b>	<b>19,400</b>	<b>19,800</b>
	Security alarm/fire protection monitoring system (80% of clubhouse total)	4,350	
	Copy machine	950	
	Elevator service	4,500	
	HVAC/Refrigeration (80% of clubhouse total)	7,000	
	Point-of-Sale	1,600	
	Floor Mats	1,400	
	<b>19,800</b>		
<b>523100</b>	<b>Advertising</b>	<b>13,000</b>	<b>11,000</b>
	Marketing program	3,000	
	Internet promotions	1,800	
	Telephone directories	3,000	
	Golf publications	1,000	
	Web site and online store	2,200	
	<b>11,000</b>		
<b>523425</b>	<b>Handicapping Services</b> <b>Decrease due to more on-line renewals</b>	<b>1,000</b>	<b>2,000</b>
	125 golfers @ \$20.00		<b>1,000</b>
<b>524100</b>	<b>Building Maintenance Service</b>	<b>37,000</b>	<b>39,000</b>
	Daily cleaning service 1,000/month (80% of clubhouse total)	9,000	
	Painting (70% of clubhouse total)	2,000	
	Carpet, drapery, and furniture cleaning (50% of clubhouse total)	2,000	
	Window cleaning (50% of clubhouse total)	1,100	
	Pest control (50% of clubhouse total)	600	
	Equipment repairs	13,000	
	Boiler testing	800	
	Backflow testing/certification	500	
	General building <b>Increase due to expenditures on clubhouse exterior</b>	10,000	
	<b>39,000</b>		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>524120</b>	<b>Utilities</b>	<b>40,000</b>	<b>40,000</b>
	Gas (80% of clubhouse total)	11,000	
	Electric (60% of clubhouse total which is 60% of total golf course bill)	29,000	
		<u>40,000</u>	
<b>529000</b>	<b>Other Contractual Services</b>	<b>35,960</b>	<b>31,770</b>
	Beverage Cart Lease	2,675	
	Golf cart payment	29,095	
	Took GPS out of budget	<u>31,770</u>	
<b>530100</b>	<b>Materials and Supplies</b>	<b>13,500</b>	<b>13,500</b>
	Misc. materials and supplies	1,500	
	Paper goods (80% of clubhouse total)	4,000	
	Cleaning supplies (including locker room and towels)	700	
	Misc. supplies (trash bags, trash containers, batteries, light bulbs, etc.)	2,350	
	Scorecards	2,000	
	Pencils	750	
	Gift Cards	600	
	Display supplies (hangers, shelving mannequins, etc.)	600	
	Misc. Items	1,000	
		<u>13,500</u>	
<b>530110</b>	<b>Uniforms</b>	<b>2,500</b>	<b>2,500</b>
	Staff shirts, sweaters, jackets		
<b>532000</b>	<b>Automotive Supplies</b>	<b>14,700</b>	<b>14,500</b>
	Oil	700	
	Gas (3,943 gallons @ \$3.50/gallon)	13,800	
		<u>14,500</u>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>532200</b>	<b>Office Supplies</b>		<b>1,900</b>
	General office supplies	700	
	Paper and ink cartridges for point-of-sale and credit card printers	800	
	Small office equipment	200	
	Misc.	200	
		<b>1,900</b>	
<b>532300</b>	<b>Postage</b>		
	Stamps and shipping costs	250	250
<b>534200</b>	<b>Maintenance Golf Carts</b>	<b>6,000</b>	<b>5,000</b>
	Misc. parts <b>Increase due to age of carts</b>		<b>6,000</b>
<b>534300</b>	<b>Maintenance Equipment</b>		<b>1,000</b>
	Material and service for equip/ i.e. power washers, copy/ fax machine, registers, etc.	<b>1,000</b>	
<b>534330</b>	<b>Purchases - Bags &amp; Headcovers</b>		<b>2,000</b>
	Men's & ladies' golf bags including stand bags and cart bags	1,000	
	Travel bags	500	
	Headcovers	500	
		<b>2,000</b>	
<b>534331</b>	<b>Purchases - Golf Shoes</b>		<b>5,000</b>
	Men's golf shoes	3,000	
	Ladies' golf shoes	1,000	
	Special orders	1,000	
		<b>5,000</b>	
<b>534332</b>	<b>Purchases - Golf Balls</b>	<b>18,000</b>	<b>18,000</b>
	Includes dozen boxes, counter displays, 4-ball and 6-ball sleeves.		
	More inexpensive golf balls in stock		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Program**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request	
534333	<b>Purchases - Golf Clubs</b> Sets of irons & woods Individual clubs - putters and wedges, metal woods Special orders Junior clubs Using credit on account to bring in new product	11,000	14,000	11,000
534334	<b>Purchases - Golf Gloves</b> Men's and ladies' gloves including 1/2 gloves, right handed and winter gloves. Reduction due to carryover inventory	3,000	3,000	3,000
534335	<b>Purchases - Misc. Golf Merchandise</b> Men's shirts, sweaters, vests, wind shirts, fleece, shorts, slacks, rain suits Ladies' tops, sweaters, shorts, wind shirts, fleece Misc. items such as caps, hats, tees, spikes, jewelry, sunglasses, books, tapes, socks, belts	21,000	23,000	21,000
534336	<b>Purchases - Rental Clubs</b> Transfer of in stock clubs and the purchase of new clubs for use as rental clubs Upgrading of rental sets. Special pricing based on six sets instead of four or five as in the past.	2,000	2,000	2,000
534600	<b>Building Maintenance Materials</b>	1,500	1,500	1,500
546300	<b>Bank Charges</b> Includes MC/Visa and Amex processing fees and gift cards	22,000	24,000	22,000
546900	<b>Contingencies</b> Unanticipated expenses	10,000	10,000	10,000

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Grounds Maintenance**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Grounds Maintenance**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Chicago District Golf Association Seminar - March, 2016 Medinah, IL (Kevin DeRoo)	100				100
Midwest Turf Clinic Medinah Country Club - November, 2015 (Kevin DeRoo)	100				100
I-Turf Expo Bolingbrook, IL - January, 2016 (Kevin DeRoo, Dennis Beyette, Dave Missele, and Antonio Hernandez)	150				150
Monthly M.A.G.C.S. and I.T.F. meetings (Kevin DeRoo)	350				350
State of Illinois Pesticide License (Kevin DeRoo, Dave Missele, Antonio Hernandez)	80				80
<b>TOTALS</b>	<b>\$780</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$780</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Grounds Maintenance**

Organization Name	New or Existing	Employee(s) Name	Cost
Golf Course Superintendents Association of America (G.C.S.A.A.)	Existing	Kevin DeRoo	415
Illinois Turfgrass Foundation	Existing	Kevin DeRoo - Bartlett Hills & Staff	125
Midwest Association of Golf Course Superintendents (M.A.G.C.S.)	Existing	Kevin DeRoo	180
		<b>TOTAL</b>	<b>\$ 720</b>

GOLF EXPENSES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5510 - Golf Grounds Maintenance</b>									
511000	Regular Salaries	262,829	266,165	273,388	278,212	278,212	283,776	2%	
511100	Overtime Salaries	3,973	2,176	729	500	1,500	750	-50%	
511200	Temporary Salaries	102,340	82,485	78,979	85,300	90,750	88,500	-2%	
514000	Employee Retirement Contribution	61,524	57,472	60,044	65,377	65,377	67,338	3%	
515000	Employee Group Insurance	60,480	66,892	73,486	60,666	60,666	63,699	5%	
	<b>Total Personnel Services</b>	<b>491,146</b>	<b>475,190</b>	<b>486,626</b>	<b>490,055</b>	<b>496,505</b>	<b>504,063</b>	<b>2%</b>	
522300	Uniform Rentals	1,726	1,859	2,108	1,310	1,200	1,500	25%	
522500	Equipment Rental	543	371	494	400	800	800	0%	
524120	Utilities	14,116	12,680	14,743	13,850	14,100	13,500	-4%	
526000	Vehicle Maintenance	1,352	1,116	203	600	1,000	750	-25%	
	<b>Total Contractual Services</b>	<b>17,737</b>	<b>16,026</b>	<b>17,548</b>	<b>16,160</b>	<b>17,100</b>	<b>16,550</b>	<b>-3%</b>	
530100	Materials & Supplies	49,913	47,571	46,287	38,500	42,000	39,350	-6%	Less Supplies
530150	Small Tools	785	399	677	600	750	750	0%	
532000	Automotive Supplies	27,164	23,610	24,141	21,200	22,550	20,800	-8%	Lower fuel prices
532200	Office Supplies	0	78	0	100	250	250	0%	
534300	Equipment Maintenance Materials	19,446	25,239	22,619	18,950	18,950	18,950	0%	
534500	Grounds Maintenance Materials	25,785	26,245	25,603	19,270	21,000	17,915	-15%	Less materials purchased
534600	Building Maintenance Materials	2,953	3,632	5,410	2,500	1,000	1,500	50%	
534700	Tree Maintenance Materials	4,330	0	0	4,900	2,500	2,750	10%	
	<b>Total Commodities</b>	<b>130,376</b>	<b>126,774</b>	<b>124,737</b>	<b>106,020</b>	<b>109,000</b>	<b>102,265</b>	<b>-6%</b>	
541600	Professional Development	1,765	2,221	1,581	300	980	780	-20%	
543101	Dues	758	572	758	720	720	720	0%	
546900	Contingencies	1,147	4,950	4,497	0	4,500	2,000	-56%	
	<b>Total Other Charges</b>	<b>3,670</b>	<b>7,743</b>	<b>6,836</b>	<b>1,020</b>	<b>6,200</b>	<b>3,500</b>	<b>-44%</b>	Cut backs
570100	Machinery & Equipment	0	791	0	1,150	900	0	-100%	
572000	Building & Grounds Improvements	0	0	0	500	1,000	1,000	0%	
574800	Tree Purchases	960	0	0	1,304	1,100	1,400	27%	
	<b>Total Capital Outlay</b>	<b>960</b>	<b>791</b>	<b>0</b>	<b>2,954</b>	<b>3,000</b>	<b>2,400</b>	<b>-20%</b>	No equipment purchases
590610	Transfer to Vehicle Replacement	0	0	0	0	0	0	0%	
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>Total Golf Grounds Maintenance Expenses</b>		<b>\$643,889</b>	<b>\$626,524</b>	<b>\$635,747</b>	<b>\$616,209</b>	<b>\$631,805</b>	<b>\$628,778</b>	<b>0%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Grounds Maintenance**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
522300	<b>Uniform Rentals</b> 12 months @ \$125/month	1,500	1,200
522500	<b>Equipment Rentals</b> Air compressor (2 days @ \$400/day)	800	800
524120	<b>Utilities</b> Gas @ \$375/month Electricity @ \$750 month	4,500 9,000 <u>13,500</u>	14,100  13,500
526000	<b>Vehicle Maintenance</b> Misc. vehicle repairs	750	1,000
530100	<b>Materials &amp; Supplies</b> Fairway fertilizer (30 acres @ \$200/acre) Greens fertilizer (30 acres @ \$160/acre) Tee fertilizer (20 acres @ \$100/acre) Rough fertilizer (30 acres @ \$70/acre) Fungicides (150 acres @ \$125/acre) Insecticides Herbicides Bio stimulants & growth regulators Pond algae control Wetting agents Misc. supplies (pond dye, sticker, defoamer, etc.) Misc. shop supplies	6,000 4,800 2,000 2,100 18,750 1,200 500 1,250 500 1,250 500 500 <u>39,350</u>	42,000             39,350



**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Grounds Maintenance**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>534500</b>	<b>Grounds Maintenance Materials</b>	<b>21,000</b>	<b>17,915</b>
	Topdressing sand-greens (55 tons @ \$55/ton)	3,025	
	Topdressing mix-tees (20 tons @ \$40/ton)	800	
	Bunker sand-traps (50 tons @ \$20/ton)	1,000	
	Bluegrass (250 yds @ \$2.00/yd)	500	
	Annual flowers (433 flats @ \$12.85/flat)	5,565	
	Golf course supplies (misc, flagpoles, flags, rope, stakes, etc.)	500	
	Irrigation supplies	250	
	Drainage supplies	500	
	Nursery stock and supplies	525	
	Grass seed (300 lbs. @ \$6.00/lb)	1,800	
	Safety equipment - misc.	500	
	Construction supplies-landscape timbers, paver bricks, etc.	750	
	Gravel (50 tons @ \$10/ton)	500	
	Mosquito abatement (0 treatments @ \$300/treatment)	0	
	Wildflower seeds	300	
	Mushroom compost (40 cu. yds. @ \$15/cu.yd.)	600	
	Icemelt	300	
	Signage	500	
	<b>17,915</b>		
<b>534600</b>	<b>Building Maintenance Materials</b>	<b>1,500</b>	<b>1,500</b>
	Miscellaneous maintenance building supplies		
<b>534700</b>	<b>Tree Maintenance Materials</b>	<b>2,750</b>	<b>2,750</b>
	Man & Machine hrs (50 man hrs @ \$55.00/hr)		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Grounds Maintenance**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
546900	<b>Contingencies</b> Unexpected expenses, repairs	2,000	4,500
572000	<b>Building &amp; Grounds Improvement</b> Landscaping around clubhouse	1,000	1,000
574800	<b>Tree Purchase</b> New trees (7 trees @ \$200/tree)	1,400	1,400

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Driving Range**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
	None				
	<b>TOTAL</b>	<b>\$0</b>			

GOLF EXPENSES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5520 - Golf Driving Range</b>									
511200	Temporary Salaries	4,575	3,870	4,636	4,200	4,800	4,800	0%	
514000	Employee Retirement Contribution	350	296	355	390	390	390	0%	
	<b>Total Personnel Services</b>	<b>4,925</b>	<b>4,166</b>	<b>4,991</b>	<b>4,590</b>	<b>5,190</b>	<b>5,190</b>	<b>0%</b>	
530100	Materials & Supplies	2,889	678	930	2,900	4,000	4,000	0%	
	<b>Total Commodities</b>	<b>2,889</b>	<b>678</b>	<b>930</b>	<b>2,900</b>	<b>4,000</b>	<b>4,000</b>	<b>0%</b>	
570100	Machinery & Equipment	0	2,270	0	0	0	0	0%	
	<b>Total Capital Outlay</b>	<b>0</b>	<b>2,270</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
590610	Transfer to Vehicle Replacement	0	0	0	0	0	0	0%	
	<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>Total Golf Driving Range Expenses</b>		<b>\$7,814</b>	<b>\$7,114</b>	<b>\$5,921</b>	<b>\$7,490</b>	<b>\$9,190</b>	<b>\$9,190</b>	<b>0%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Driving Range**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530100</b>	<b>Materials &amp; Supplies</b>	<b>4,000</b>	<b>4,000</b>
	Range balls	2,700	
	Misc. items (tee markers, yardage signs, tokens, range ball baskets, bag stands, etc.)	550	
	Equipment maintenace materials	500	
		250	
		<b>4,000</b>	

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage Restaurant**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage Restaurant**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
	None				
	<b>TOTAL</b>	<b>\$0</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage Restaurant**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Bassett Training/Food Handling Certification Bartenders, wait staff, midway & beverage cart attendants, cooks May, 2015	100				100
<b>TOTALS</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100</b>

PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET

DEPARTMENT: Golf Food & Beverage Restaurant

Organization Name	New or Existing	Employee(s) Name	Cost
None			
		TOTAL	0

GOLF EXPENSES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5560 - Golf Restaurant</b>									
511000	Regular Salaries	109,431	105,878	110,353	101,000	110,236	121,903	11%	
511100	Overtime Salaries	3,723	196	1,379	500	1,000	1,000	0%	
511200	Temporary Salaries	61,619	64,470	62,110	57,000	64,260	66,000	3%	
514000	Employee Retirement Contributions	30,512	27,491	29,498	28,500	28,560	29,355	3%	
515000	Employee Group Insurance	29,802	30,575	35,347	31,100	31,110	32,655	5%	
	<b>Total Personnel Services</b>	<b>235,087</b>	<b>228,610</b>	<b>238,687</b>	<b>218,100</b>	<b>235,166</b>	<b>250,913</b>	<b>7%</b>	
522400	Service Agreements	4,900	5,532	5,146	5,000	5,500	5,300	-4%	
523100	Advertising	100	95	155	100	100	100	0%	
524100	Building Maintenance Services	1,771	1,581	1,803	1,800	2,000	2,000	0%	
524120	Utilities	6,164	5,610	5,834	6,000	6,000	6,000	0%	
	<b>Total Contractual Services</b>	<b>12,935</b>	<b>12,818</b>	<b>12,938</b>	<b>12,900</b>	<b>13,600</b>	<b>13,400</b>	<b>-1%</b>	
530100	Materials & Supplies	4,848	4,914	4,013	3,780	4,500	4,500	0%	
530110	Uniforms	0	348	149	100	300	300	0%	
532200	Office Supplies	297	251	397	200	300	300	0%	
534300	Equipment Maintenance Materials	2,495	2,472	1,051	3,000	2,500	3,000	20%	
534320	Food & Beverage Purchases	55,795	61,621	51,282	39,500	60,000	60,000	0%	
	<b>Total Commodities</b>	<b>63,435</b>	<b>69,606</b>	<b>56,892</b>	<b>46,580</b>	<b>67,600</b>	<b>68,100</b>	<b>1%</b>	
541600	Professional Development	0	800	295	100	100	100	0%	
546300	Bank Charges	1,610	1,876	2,297	2,000	2,000	2,200	10%	
546900	Contingencies	3,468	2,080	2,837	3,000	3,000	3,000	0%	
	<b>Total Other Charges</b>	<b>5,078</b>	<b>4,756</b>	<b>5,429</b>	<b>5,100</b>	<b>5,100</b>	<b>5,300</b>	<b>4%</b>	
<b>Total Golf Restaurant Expenses</b>		<b>\$316,535</b>	<b>\$315,790</b>	<b>\$313,946</b>	<b>\$282,680</b>	<b>\$321,466</b>	<b>\$337,713</b>	<b>5%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage - Restaurant**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>522400</b>	<b>Service Agreements</b>	<b>5,500</b>	<b>5,300</b>
	Maestranzi Knife 450		
	Complete bar 600		
	Great Lakes Service 1,900		
	Hood Cleaning 350		
	Cintas First-Aid 100		
	Torvac 400		
	Aurora Tri-State 200		
	Security/fire protection monitoring system (10% of clubhouse total) 400		
	HVAC/refrigeration (10% of clubhouse total) 900		
	<b>5,300</b>		
<b>523100</b>	<b>Advertising</b>	<b>100</b>	<b>100</b>
	<b>100</b>		
<b>524100</b>	<b>Building Maintenance Services</b>	<b>2,000</b>	<b>2,000</b>
	Daily cleaning (10% of clubhouse total) 750		
	Painting (15% of clubhouse total) 200		
	Carpet, drapery & furniture cleaning (25% of clubhouse total) 450		
	Window cleaning (25% of clubhouse total) 450		
	Pest control (25% of clubhouse total) 150		
	<b>2,000</b>		
<b>524120</b>	<b>Utilities</b>	<b>6,000</b>	<b>6,000</b>
	Gas (10% of clubhouse total) 2,000		
	Electric (10% of clubhouse total) 4,000		
	<b>6,000</b>		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage - Restaurant**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530100</b>	<b>Materials &amp; Supplies</b>		<b>4,500</b>
	Food Service - Dish chemicals, paper products, silverware, china, smallwares, misc.	2,780	
	Bar Service - Napkins, straws, glassware, matches	1,250	
	Paper goods (10% of clubhouse total)	250	
	Special occasion decorations	220	
		<b>4,500</b>	
<b>530110</b>	<b>Uniforms</b>	<b>300</b>	<b>300</b>
<b>532200</b>	<b>Office Supplies</b>	<b>300</b>	<b>300</b>
	Paper, printer cartridges, pencils, pens, markers		
<b>534300</b>	<b>Maintenance - Equipment</b>	<b>3,000</b>	<b>2,500</b>
	Coolers, grills, slicer, mixer, ovens, dishmachine-equipment getting older		
<b>534320</b>	<b>Restaurant Food &amp; Beverage Purchases</b>	<b>60,000</b>	<b>60,000</b>
	44.4% targeted cost-beer, wine, soda, liquor, meat, dairy, dry goods		
<b>546300</b>	<b>Bank Charges</b>	<b>2,200</b>	<b>2,000</b>
	Credit card charges with increased sales		
<b>546900</b>	<b>Contingencies</b>	<b>3,000</b>	<b>3,000</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage Banquet**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	One Door T-23F True Freezer	2,900	Replacement	No	Replaces an 18 year old refrigerator freezer combo that is too expensive to maintain. This unit was down multiple times this year and given little hope to survive.
2	One Door T-23 True Cooler	2,800	Replacement	No	Replaces same unit described above. Two separate units have a much better service record.
3	Refrigerated Glass-Front Cooler	3,300	Replacement	No	Replaces a custom unit that has cost too much in repairs over its 18 year life (3-4 times annually). It is critical for storage and guest service during banquets.
4	Portable Hot Box/Plate Warmer	6,000	New	No	Needed for additional plated dinner capacity due to construction.
5	12 Dance floor pieces, trim and new rack	2,600	New	No	Allows for larger dance floor since seating capacity has increased.
	<b>TOTAL</b>	<b>\$17,600</b>			



**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage - Banquet**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>522400</b>	<b>Service Agreements</b>	<b>14,000</b>	<b>14,000</b>
	Maestranzi Knife	300	
	Linen service	9,480	
	Great Lakes Service	1,900	
	Torvac	400	
	Hood Cleaning	350	
	Aurora Tri-State	200	
	Cintas First Aid	120	
	Security/fire protection monitoring system (10% of clubhouse total)	350	
	HVAC/refrigeration (10% of clubhouse total)	900	
		<b>14,000</b>	
<b>522500</b>	<b>Equipment Rentals</b>	<b>6,000</b>	<b>5,500</b>
	M & M rental wedding special event accessories, risers, chairs, arches, bows	5,500	
<b>523100</b>	<b>Advertising</b>	<b>20,000</b>	<b>20,000</b>
	Wedding Guide	2,200	
	Chicago Style Wedding	4,700	
	The Knot	6,800	
	My Wedding.com	600	
	Examiner	500	
	Wedding Wire	2,600	
	Here Comes the Guide	400	
	Miscellaneous websites and publications	2,200	
		<b>20,000</b>	
<b>524100</b>	<b>Building Maintenance Services</b>	<b>2,000</b>	<b>2,000</b>
	Daily cleaning (10% of clubhouse total)	750	
	Painting (15% of clubhouse total)	200	
	Carpet, drapery & furniture cleaning (25% of clubhouse total)	450	
	Window cleaning (25% of clubhouse total)	450	
	Pest control (25% of clubhouse total)	150	
		<b>2,000</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage - Banquet**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>524120</b>	<b>Utilities</b>		
	Gas (10% of clubhouse total)	2,000	6,000
	Electric (10% of clubhouse total)	4,000	6,000
		<u>6,000</u>	
<b>530100</b>	<b>Materials &amp; Supplies</b>		<b>13,000</b>
	Food Service - Dish chemicals, paper products, silverware, china, smallwares, misc.	17,350	24,350
	Bar Service - Napkins, straws, glassware, matches	1,750	
	Building Maintenance Materials	500	
	Furniture	1,000	
	Paper goods (10% of clubhouse total)	250	
	Flowers	3,500	
		<u>24,350</u>	
<b>530110</b>	<b>Uniforms</b>	500	400
<b>532200</b>	<b>Office Supplies</b>	1,400	1,500
	Paper, printer cartridges, pencils, pens, markers		1,400
<b>534300</b>	<b>Maintenance - Equipment</b>	3,000	3,000
	Coolers, misc. kitchen		
<b>534320</b>	<b>Banquet Food &amp; Beverage Purchases</b>	140,000	140,000
	20% targeted cost-beer, wine, soda, liquor, meat, dairy, dry goods		144,000
<b>546300</b>	<b>Bank Charges</b>	3,750	3,750
<b>546900</b>	<b>Contingencies</b>	3,000	3,500
	Unexpected repairs		3,000

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage Midway**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
	None				
	<b>TOTAL</b>	<b>\$0</b>			

GOLF EXPENSES								COMMENTS
Account Number	Description	Actual			Estimated	Budget	Requested	
		2011/12	2012/13	2013/14	2014/15	2014/15	2015/16	Change
<b>5580 - Golf Midway</b>								
511200	Temporary Salaries	18,766	18,216	19,634	18,200	18,500	18,200	-2%
514000	Employee Retirement Contributions	1,546	1,534	2,441	1,900	1,611	1,900	18%
	<b>Total Personnel Services</b>	<b>20,312</b>	<b>19,750</b>	<b>22,075</b>	<b>20,100</b>	<b>20,111</b>	<b>20,100</b>	<b>0%</b>
524100	Building Maintenance Services	745	181	0	0	500	0	-100%
	<b>Total Contractual Services</b>	<b>745</b>	<b>181</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>-100%</b>
530100	Materials & Supplies	593	599	944	800	750	750	0%
534300	Materials To Maintain Other Equip	0	0	0	0	0	0	0%
534320	Food & Beverage Purchases	42,856	47,830	44,507	39,000	42,000	40,000	-5%
	<b>Total Commodities</b>	<b>43,449</b>	<b>48,429</b>	<b>45,451</b>	<b>39,800</b>	<b>42,750</b>	<b>40,750</b>	<b>-5%</b>
570100	Machinery & Equipment	0	3,378	0	0	0	0	0%
	<b>Total Capital Outlay</b>	<b>0</b>	<b>3,378</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Golf Midway Expenses</b>		<b>\$64,506</b>	<b>\$71,738</b>	<b>\$67,526</b>	<b>\$59,900</b>	<b>\$63,361</b>	<b>\$60,850</b>	<b>-4%</b>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Golf Food & Beverage - Midway**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
524100	<b>Building Maintenance Services</b> Staff will perform these services and not use outside company	500	0
530100	<b>Materials &amp; Supplies</b> Cups, plates, napkins, straws, garbage bags.	750	750
534320	<b>Purchases - Food &amp; Beverage</b> Meat, bakery, dry goods, beer, soft drinks 36.4% targeted cost	42,000	40,000

## POLICE

### ***Department Description***

The Police Department utilizes a number of programs for the public safety and welfare of Bartlett residents and visitors. It is divided into two divisions, each under the command of a Deputy Chief. These divisions are Administration and Operations.

The Support Services Division provides operational support and includes the criminal investigations/Detectives, School Liaison Officers, drug enforcement officer, Records Section, crossing guards, emergency management and court liaison.

The Operations Division includes the Patrol Section, Traffic Unit, Planning and Research (Accreditation), Crime Prevention/DARE Officers, Directed Patrol, K-9 Unit and training.

### ***2014/15 Budget Highlights***

The proposed budget for the police department in 2015/16 has increased by 2%.

This budget does not include any requests for additional personnel.

This budget demonstrates a significant rise in the request for capital expenditures over the last fiscal year, in order to buttress an intentional delay in such requests during past years. Most of the increase in capital can be directly attributed to the aging physical structure of the 21-year-old police department building,

which requires both present and future upkeep/update in order to remain structurally useable. However, none of these requests will assist in the actual need for additional work and storage space by a police force which has outgrown its present facility.

Additional capital requests include the anticipated \$294,000 in vehicle replacement through the Village's vehicle replacement policy.

With the third year's initiative into replacing our squad cars from the old Ford Crown Victoria, to the new Ford Interceptor complete, we have completed the transition. This final phase included a greater emphasis towards SUV style squad cars (3 squads) because of their greater interior room for our larger officers and for our Field Training Squads that are utilized with two officers (the new recruit and the senior FTO Training Officer).

### ***Strategic Plan – 2014/15 Action Steps***

**Strategic Plan Objective:** Maintain a Safe Community

**Action Steps:** Continue to promote safety in the Village by proactively addressing the influence of gang and criminal activity associated with drug crimes and crimes against people, by enhancing a well supervised team of officers who work collaboratively with patrol and investigations to identify and bring to justice criminal offenders, through both overt and covert measures.

## POLICE

Action Steps: Continue to suppress illegal drug usage and sales within the Village; by targeting nuisance level drugs sales with an internal team as well as area drug trafficking within a large drug taskforce. We will also strive to continue providing community and high school presentations and educational venues designed to curtail the recent surge in heroin usage, addiction and death associated with overdoses.

Action Steps: Continue to train and utilize the department's cyber-crime investigator in order to enhance the department's ability to investigate cyber-based crime, and to provide greater statistical analysis of crime patterns and trends which can be utilized proactively by all police department personnel.

Action Steps: Continue to support CIT (Crisis Intervention Team) concepts/practices within the police department designed to directly impact the effectiveness of interacting with those in need of mental health considerations.

Action Steps: Continue to train and enhance our Crisis Intervention Team made up of a supervisor and core group of officers with advanced training and skills designed to effectively mitigate and deescalate unpredictable incidents involving citizens with mental health related needs. These officers additionally are skilled in finding and allocating follow-up resources to these parties who potentially require advanced care.

### **2014/15 Highlights**

#### **Strategic Plan Action Steps Status Report**

Continue to promote community identity and events by remaining highly involved in various community events throughout the fiscal year.

Status: The Village was awarded the nation's second place award for its participation in National Night Out. This was the 13<sup>th</sup> time the Village of Bartlett finished in the top 3 in National Night Out since 2002. This most recent award reflects our continued positive involvement between the police department, Village staff and our community.

Additionally, the police department was actively involved with planning and participating in many civic events such as the 4<sup>th</sup> of July festivities, Heritage Days Celebration and carnival, the police department annual open house and various Chamber of Commerce, school and other civic functions and festivities.

Continue to aggressively pursue grant opportunities through the Illinois Department of Transportation for the department's efforts in seat belt and driving under the influence of alcohol enforcement.

## POLICE

Status: The police department expects to receive approximately \$90,549.00 in grant allocations in total for fiscal year 2013/2014. These grants included; our enforcement efforts supported by the Illinois Liquor Control Commission to curtail underage sales of alcohol and tobacco products, the police department's enforcement efforts sponsored by the Illinois Department of Transportation to assist in keeping the Village's streets safe through various measures designed to promote the use of seat belt usage, speed compliance and to curtail driving under the influence of alcohol. Also, we received a grant from the U.S. Department of Justice to assist the department in our bullet proof vest replacement program. Finally, we were awarded a substantial grant to assist our agency in providing highly professionalized training in Crisis Intervention regarding our customers who require mental health related issues.

Continue to work at local, state and federal levels to enforce illegal narcotics use, sales and delivery within the Village of Bartlett by maintaining local efforts and equipment and garnering greater inter-agency cooperation with state and federal agencies.

Status: The Bartlett police department has been working with local, county, and state authorities to enforce illegal narcotics sales, use and delivery since 1995. The police department has had an officer assigned in an undercover capacity since that time in a variety of task forces, such as NEMEG, HIDTA, DUMEG, and most recently the federal DEA task force. All of these efforts have resulted in a large quantity of arrests and drug seizures throughout the Village.

Continue to assess the capabilities of an aging K-9 unit as Brewster approaches the twilight of a highly successful career as our police K-9. Preparations will begin for researching the needs assessment for a new K-9 in the future.

Status: Having served with honor since 2005, the 2013/2014 fiscal year represented the 8<sup>th</sup> and final year of Brewster's recommended career with the Village. This budget year we retired Brewster and hired Luther who is an active and trustworthy addition to our police department. Additionally, this year's budget recommends a second K-9 unit to further assist our department.

### Other Highlights:

With a 2nd prize honor, The Village is once again honored with our 20<sup>th</sup> award for excellence by the National Association of Town Watch and the annual National Night Out community ceremony. National Night Out is a unique crime prevention event sponsored by the National Association of Town Watch that is specifically designed to heighten crime and drug prevention awareness and strengthen neighborhood spirit and police-community partnerships. Thousands of Bartlett residents participated in this year's National Night Out celebration by attending the National Night Out Twilight Skate Park Bash, Tailgate, and Pool Party, the National Night Out Block Party & Neighborhood Lighting Competition, and the National Night Out Picnic in the Park celebration on Tuesday, August 5, 2014.

## POLICE

Sergeant Jessica Crowley was awarded the Department's Officer of the Year Award, and will also receive the Cook County Sheriff's Law Enforcement Award of Merit. She was nominated and selected by a group of her peers and staff based on her demonstrated talents and efforts that went above and beyond what is expected from her current position, both within the agency and throughout the profession.

Property Control Custodian & Court Liaison Officer Michael Brady was selected to receive the department's Civilian Employee of The Year Award. He too was nominated and selected by a group of her peers and command staff based upon his outstanding work ethic, professionalism both internally and externally, and his willingness to share his wealth of knowledge with all members of the agency.

Sergeant Scott Yarwood graduated from Northwestern University's Police Staff & Command Program. This prestigious accomplishment further represents the department's ongoing commitment to leadership development and professionalism. Presently all but are least tenured Sergeant has graduated from this extensive leadership development program.

The police department developed curriculum and executed our charter Citizen's Police Academy. This 11 week interactive initiative was met with high interest and praise and served to further develop and solidify strong interwoven relationships throughout the community by introducing a group of community members to the commitments, goals and objectives surrounding the daily efforts of the staff of the police department.

Bartlett Police Department executives were leaders and the driving force behind developing and creating the multi-jurisdictional STAR (Serious Traffic Accident Reconstruction) Team. This group of highly trained police officers are all accident Reconstructionist who are employed by numerous police agencies throughout the North West suburbs. Through the development of this multi-jurisdictional task force, participating communities have access to shared equipment and expertise through this consolidated team of resources. These efforts will result in greater services with a reduced fiscal burden on the individual communities who are represented on the team.

The police department successfully managed our Police Officer Examination in June with over 400 people participating in this process. Additionally, our Sergeant's Promotional Examination was conducted in December with 12 police officers participating in this process.

The police department conducted an extensive training for Active Shooter scenarios which was held at the Bartlett High School. This training utilized many role-players and incorporated joint efforts with the Bartlett Fire Department in order to address rescuing and treating potential wounded victims.

The Bartlett Police Department continues to chair the DuPage County Chiefs of Police Association's Heroin Response Subcommittee. These efforts lead to a widely utilized video on the dangers of heroin and the production of a heroin awareness and prevention program that has served as a template for numerous other communities beyond the borders of Bartlett. Finally, these

## POLICE

efforts have led to officers being trained in the use and dispensing of NARCAN (a heroin overdose antidote) that provides police officers with another line of defense to combat the recent rise in heroin related use, overdose and death. Since the training in NARCAN was introduced there have been close to 30 lives saved by officers in DuPage County with one of them being by a Bartlett Police Officer. This program has served as the template for many other jurisdictions throughout Illinois and the nation.

The Police Department initiated their Data Driven Approaches to Crime and Traffic Safety (DDACTS) initiative, assisting the department in their effective and efficient deployment of police resources. This is an ongoing deployment strategy which to date, has led to decreased traffic accidents at targeted intersections with notable reductions in crime in the immediate area as well.

**POLICE SUMMARY**

		Actual					Estimate	Proposed
		2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
<b>Budget</b>	Personnel Services	7,514,038	7,641,053	7,943,756	8,112,234	8,414,842	8,974,394	8,944,725
	Contractual Services	665,551	645,679	693,921	703,471	752,921	830,915	889,859
	Commodities	270,072	308,598	312,323	324,420	304,267	322,696	398,055
	Other Charges	174,669	214,953	177,658	181,225	184,207	191,743	238,025
	Capital Outlay	68,612	136,620	23,671	63,718	50,181	135,132	186,055
	Subtotal Net of Transfers	8,692,942	8,946,903	9,151,329	9,385,068	9,706,418	10,454,880	10,470,664
	Central Services Allocation	283,921	283,921	283,921	421,295	394,558	394,558	394,558
	Vehicle Replacement Allocation	211,248	144,782	123,116	83,116	183,116	232,000	232,000
	<b>Total Police</b>	<b>9,188,111</b>	<b>9,375,606</b>	<b>9,558,366</b>	<b>9,889,479</b>	<b>10,284,092</b>	<b>11,081,438</b>	<b>11,097,222</b>
<b>Authorized Staffing</b>	Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Deputy Chief	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Commander	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Sergeant	6.00	6.00	6.00	6.00	7.00	7.00	7.00
	Police Officer	43.00	43.00	43.00	43.00	44.00	44.00	44.00
	Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Accreditation Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Records Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Records Clerk	10.50	10.50	9.50	9.50	9.50	9.50	9.50
	Evidence Custodian / Court Ofc.	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Community Service Officers	5.00	5.00	4.00	4.00	4.00	4.00	4.00
	<b>Total Full Time Equivalent</b>	<b>75.50</b>	<b>75.50</b>	<b>73.50</b>	<b>73.50</b>	<b>75.50</b>	<b>75.50</b>	<b>75.50</b>
<b>Activity Measures</b>	Service/Activities	42,000	41,884	42,300	38,116	39,519	38,400	40,000
	Offenses	4,500	3,168	3,758	3,419	3,418	3,240	3,800
	Court Cases	3,570	3,386	3,956	3,956	3,747	3,744	4,000
	Alarms	1,400	1,340	1,370	1,370	1,047	1,080	1,100
	Investigation/Youth	630	423	524	524	525	550	600
	Traffic Enforcement	550	586	622	622	3,125	2,556	3,200
	Crime prevention events	475	498	477	477	485	498	500
	Training hours	10,500	9,933	10,350	10,350	10,115	10,260	11,000
	Part I & II arrests	1,350	1,423	1,450	1,100	1,228	1,296	1,400
	FOI Requests	1,900	1,264	1,800	1,800	1,066	1,104	1,200



**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	Patrol Vehicles (7 Utilities @ \$33,000) <b>(2 NOT FUNDED)</b>	165,000	Replacement	No	Regular vehicle replacement of (5) 2013 patrol sedans. Age and maintenance are at a point where replacement is desirable. (Mileage: 939 - 68,400, 940 - 66,400, 941 - 68,800, 943 - 71,100, 945 - 66,300)
2	Community Service Officer Vehicles (3 CSO Vehicles @ \$33,000=\$99,000) <b>(2 NOT FUNDED)</b>	33,000	Replacement	Yes	Regular vehicle replacement of (1) 2009 CSO vehicle. Age and maintenance are at a point where replacement is desirable. (Mileage: 97,900) ALREADY DEFERRED 2 YEARS
3	Traffic Unit Utility	33,000	Replacement	Yes	Regular vehicle replacement of (1) 2009 traffic unit squad. Age and maintenance are at a point where replacement is desirable. (Mileage: 63,600) ALREADY DEFERRED 2 YEARS
4	Directed Patrol Team Sedan	30,000	Replacement	Yes	Regular vehicle replacement of (1) 2009 directed patrol team squad. Age and maintenance are at a point where replacement is desirable. (Mileage: 56,900) ALREADY DEFERRED 1 YEAR

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
5	Directed Patrol Team/Support Services Sergeant Sedan (1 @ \$30,000) <b>ITEM NOT FUNDED</b>	<del>30,000</del>	Replacement	Yes	Regular vehicle replacement of (1) 2009 directed patrol team/support services sergeant vehicle. Age and maintenance are at a point where replacement is desirable. (Miles: 43,100)
6	Crime Prevention Unit Utility (1 @ \$33,000) <b>ITEM NOT FUNDED</b>	<del>33,000</del>	Replacement	No	Regular vehicle replacement of (1) 2006 crime prevention unit vehicle. Age and maintenance are at a point where replacement is desirable. (Mileage: 17,600)
7	Property Control Officer/Court Liaison Officer Sedan (1 @ \$30,000) <b>ITEM NOT FUNDED</b>	<del>30,000</del>	Replacement	Yes	Regular vehicle replacement of 2009 property control officer/court liaison officer vehicle. Age and maintenance are at a point where replacement is desirable. (Miles: 40,700)
8	K-9 Utility Vehicle for 2nd Canine	33,000	New	No	Additional K9 SUV needed for the Police Detector Canine.
9	L3 Video Camera System for 2nd K-9 Utility Vehicle	5,500	New	No	This would outfit the additional K-9 officer vehicle with a digital video recorder and microphone.

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
10	Toughbook Computer for 2nd K-9 Utility Vehicle	4,500	New	No	Required computer for new K-9 vehicle.
11	Evidence Room Surveillance Cameras	8,500	New	No	Provide more security at different access points near the evidence & bulk storage room.
12	Evidence Room Upkeep and Storage (Storage Cage, processing counter, refrigeration locker)	15,500	Replacement	No	More room for evidence, better chain of custody and ability to process more evidence is needed. <b>(M.B.F)</b>
13	Storage Container (Conex, 40'x 8.5')	4,000	New	Yes	Third container needed for storage due to lack of space at police facility. <b>(M.B.F)</b>
14	Building Security Cameras (Est. Cost = \$55,000)	55,000	Replacement	No	Police Dept. interior/exterior cameras in need of replacement due to age and increased maintenance. Includes replacement of existing system and additional coverage to include Investigations and Evidence. <b>(M.B.F)</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Priority Number</b>	<b>Equipment Description</b>	<b>Estimated Cost</b>	<b>New or Replacement</b>	<b>Requested Prior Years Yes/No</b>	<b>Justification</b>
15	Building Maintenance and Renovation (Restrooms, locker rooms and lunchroom, shelving & desks - Est. Cost -\$81,860)	81,860	Replacement	No	Renovation needed due to age and maintenance. <b>(M.B.F)</b>
16	Pistol Range (Est. Cost=\$64,000)	64,000	Replacement	No	Renovation of range due to age and maintenance. <b>(M.B.F)</b>
17	Garage Expansion (Est. Cost \$200,000)	200,000	Replacement	No	No space for needed storage. <b>(M.B.F)</b>
18	Parking Lot Resurfacing & Repair	60,000	Replacement	No	Beyond repair (patching). <b>(M.B.F)</b>
19	New Fire Alarm System for Building	115,000	Replacement	No	Obsolete and not to code. <b>(M.B.F)</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Priority Number</b>	<b>Equipment Description</b>	<b>Estimated Cost</b>	<b>New or Replacement</b>	<b>Requested Prior Years Yes/No</b>	<b>Justification</b>
20	New HVAC	124,000	Replacement	Yes	Old system is obsolete and is no longer reliable. <b>(M.B.F)</b>
21	Records Update and Renovation	27,000	Replacement	No	Replacement due to age and maintenance. <b>(M.B.F)</b>
22	Training Room Remodel & A/V Equipment	65,000	Replacement	No	Renovation of Training Room to include upgraded A/V equipment (monitor, overhead projector, screen). <b>(M.B.F)</b>
23	Evidence/Property Room Office Furniture (Desk, Chair, File Cabinets)	3,500	Replacement	No	Allow for actual work station in Property Control, currently he sits/stands at a counter with a bar stool chair. Make more efficient use of limited space available. <b>(M.B.F)</b>
24	Police Detector Canine and Training	10,000	New	No	Additional non-aggression canine to use in narcotic and missing person cases. Detector canine is more suitable for public relations and child interaction.

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
25	Emergency Vehicle Light Bars (10 @ \$1,500) (Year 1 of 2)	15,000	Replacement	No	Replacement due to age of current emergency light bars that were purchased during or before 2007 and difficulty of obtaining parts for repair.
26	Genesis 2 Police Radar Units (10 @ \$2,000) (Year 1 of 2)	20,000	Replacement	No	Replacement due to age of current radar units that were purchased 14-15 years ago during and difficulty of repairing them.
27	LED Mighty Flares (17 @ \$635)	11,430	New	No	LED Electronic Flares allow police to effectively direct traffic traffic at accident scenes and during community events without the danger of using incendiary flares.
28	Portable Traffic Counters (2 @ \$1550)	3,100	Replacement	No	Replacement of old traffic counters to allow police & public works to effectively respond to traffic complaints & requests for traffic control devices.
29	Portable Platform Truck Scales Protective Cases (4 @ \$375)	1,500	Replacement	No	Protect the Platform Portable Truck Scales & Indicators from normal wear and tear and from being damaged during transport in police vehicles.

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Priority Number</b>	<b>Equipment Description</b>	<b>Estimated Cost</b>	<b>New or Replacement</b>	<b>Requested Prior Years Yes/No</b>	<b>Justification</b>
30	Platform Portable Truck Scales & Indicators (4 @ \$3,825)	15,300	Replacement	No	Replacement of old portable truck scales to allow police to effectively enforce overweight commercial motor vehicle violations when responding to traffic complaints from residents and businesses.
31	Time Management Scheduling Software	18,000	Replacement	No	New software for scheduling and training would be compatible with MUNIS payroll system.
32	Desktop Scanners (4 @ \$500)	2,000	New	No	One desktop Cannon Dr-C225 scanner for each workstation. Will expedite chronological scanning of documents into RMS cases.
33	Desktop Copiers (2 @ \$600)	1,200	New	No	1 unit for Records (shared by all workstations). 1 unit for Records Supervisor's Office
34	FBI Index IDNetworks Upgrade	7,500	Replacement	No	One time charge for ID Networks to implement an interface to free FBI National Data Exchange (National IJIS)

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
35	Overhear Equipment Kit for Illegal Drug Investigations	4,150	Replacement	No	Allow officers to safely and effectively investigate illegal drug activity.
36	New Rock River AR-15 Patrol Rifles (3 @ \$1,067)	3,200	New	No	Continued transition from shotgun to long rifles.
37	Glock Simunition Guns (5 @ \$500)	2,500	New	No	Allow officers to participate in realistic non-lethal in-house training scenarios
38	Outdoor Rifle Range Steel Targets (6 @ \$400)	2,400	New	No	Allow officers to enhance their rifle skills at the outdoor range facility
39	Dual Purpose Trailer (Boat/ATV)	4,200	New	No	Allows both the boat and ATV to be trailed together. Quicker response time to scenes.

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
40	Directed Patrol Team Sedan L3 Video Camera System	7,000	New	No	This would outfit the unmarked directed patrol vehicle with a digital video recorder and microphone.
41	MDC Computer and Printer for Incident Command Vehicle	5,000	New	No	Allows for on scene, real time computer use and sharing of information at large scale incidents inside the ICV
42	Jotto Desk MDC Docking Station for Incident Command Vehicle	1,000	New	No	This is needed to safely secure the above MDC and printer inside the mobile ICV
43	Wireless Trunk Modem with Internet Hot Spot Capabilities for Incident Command Vehicle	1,000	New	No	Enable Incident Command Vehicle to act as a WiFi Hot Spot and to provide a more reliable internet connection during emergency and critical incidents.
44	VHF Narrow Banding Digital Mobile Radios for Police Vehicles (15 @ \$525)	7,875	Replacement	No	Radios need to be replaced to be compatible with the Digital repeater listed below

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Priority Number</b>	<b>Equipment Description</b>	<b>Estimated Cost</b>	<b>New or Replacement</b>	<b>Requested Prior Years Yes/No</b>	<b>Justification</b>
45	Radio Repeater for VHF Narrow Banding Digital Mobile Radios	2,400	Replacement	No	Repeater is necessary to increase reception and coverage area, of car to car radio traffic and car to police department radio traffic.
46	Police Training Fist Suits (2 @ \$800)	1,600	Replacement	No	Replace severely worn and outdated training suit for physical skills training. This equipment is used often and an important piece of training equipment
47	Noptic PSV-1000 Thermal Imaging Spotlight (Squad Mounted)	4,000	New	No	Device that allows officers to see body heat of a person in the dark. Can be used to locate offenders and missing subjects.
48	Handheld Thermal Imaging Spotlight	3,500	New	No	Device that allows officers to see body heat of a person in the dark. Can be used to locate offenders and missing subjects.
49	Solar Flashing School Speed Zone Signs (3 @ \$4,000)	12,000	New	No	These devices would alert drivers of the presence of students walking to and from school while school is in session. They would also dramatically increase driver compliance in slowing down near schools

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Priority Number</b>	<b>Equipment Description</b>	<b>Estimated Cost</b>	<b>New or Replacement</b>	<b>Requested Prior Years Yes/No</b>	<b>Justification</b>
50	Evidence Digital Camera	1,500	New	No	A second evidence digital will allow for more efficient processing of crime scenes and will minimize the time victims of crime are waiting for evidence technicians.
51	Property Room Paper Money Scanner & Counter	2,100	New	No	Scan and accurately count large denominations of paper currency that is turned into evidence.
52	Digital Cameras for Patrol Vehicles (28 @ \$200)	5,600	Replacement	No	Replacement due to age and maintenance. The majority of the cameras do not work anymore.
53	Incident Command Vehicle (Est. Cost = \$300,000) <b>FUNDED FROM PUBLIC SAFETY DOLLARS</b>	300,000	Replacement	Yes	Regular vehicle replacement of incident command vehicle. Age and maintenance are at a point where replacement is desirable.
	<b>Vehicle Replacement Total:</b>	<b>294,000</b>			
	<b>Other Capital Total:</b>	<b>494,555</b>			
	<b>Municipal Building Total:</b>	<b>814,860</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
<b>Accident Investigation</b>					
Northwestern University Center for Public Safety Vehicle Dynamics, 1 Week One Officer	800	110			910
Northwestern University Center for Public Safety - 1 Officer Traffic Crash Reconstruction I, 2 Weeks	1,100	215			1,315
Northwestern University Center for Public Safety - 1 Officer Traffic Crash Reconstruction II, 1 Week	850	110			960
Northwestern University Center for Public Safety Pedestrian Vehicle Crash Reconstruction, 1 Officer, 3 Days	575	726			1,301
Northwestern University Center for Public Safety Traffic Crash Reconstruction Refresher, 2 Officers 3 Days	1,050	130			1,180
Northwestern University Center for Public Safety Advanced Crash Reconstruction Utilizing Human Factors Research, 2 Ofcs	1,750	220			1,970
<b>K-9 Training</b>					
Annual Canine Basic & Maintenance Training	3,000				3,000
Annual Canine Certification	200				200
Tracking & Article Recover Course Spring & Fall 2015	750				750
Advance Cadaver Water Recovery Course	375				375
Handler Instruction and Training Seminar (HITS) Ofc. Kmiecik Jacksonville, FL August 18-21, 2015	319	730	600		1,649
NAPWADA K-9 Certification and Conference Ofc Kmiecik Douglasville, GA June 7-12, 2015	275	968	700		1,943
TOPS Kennels/2nd K-9 Initial Training		1,800			1,800
K-9 Continuing Training Courses	Free 1st year				
Annual Recertification, Maintenance Training	Free 1st year				
<b>Conferences</b>					
CALEA Conference Deputy Chief Support Services & CALEA Manager (\$700) COP & Vlg. Admin.-Candidate agency registration (\$170) Miami, FL November 18-21, 2015	1,740	4,350	2,480		8,570
Crisis Intervention Team (CIT) International Conference CIT Team, Chicago Spring 2016, \$300 x 14	4,200				4,200

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Name, Location, Date(s) of Professional Development Name of Employee(s) Attending</b>	<b>Registration</b>	<b>Hotels &amp; Meals</b>	<b>Travel</b>	<b>Other (Specify)</b>	<b>Total</b>
Illinois Emergency Management Agency Annual Conference Deputy Chief Operations, Patrol Commander Springfield, IL, Sept. 2015, 3 Days	400	750			1,150
Illinois FBI National Academy Conference Deputy Chief, Galena, IL November 2015	250	750			1,000
FBI National Academy National Conference Deputy Chief, Seattle, WA July 2015	575	1,100	600		2,275
ILEAS Conference DC Ullrich, Cmdr. McGuigan Springfield, IL, Spring 2015, 2 Days	400				400
Illinois Association of Chiefs of Police- Spring Training Conference Chief of Police Wheeling, IL, June 2015	265	700			965
Illinois Homicide Investigators Association Conference Detectives, MCAT Members Summer 2015	1,000	500			1,500
Illinois Juvenile Officers Association Conference 2 Officers, 2 Days	350	1,200			1,550
International Association of Chiefs of Police 6 Command Staff members Chicago, Illinois October 2015	2,100				2,100
Illinois Tactical Officers Association Annual Conference 3 NIPAS & 6 SPEAR Officers (Warrant team) Oakbrook, IL, November 2015	2,655				2,655
Police Memorial Week, IL 6 Honor Guard members, May 2015	0	2,200			2,200
Police Memorial Week, National 6 Honor Guard members, Washington DC	0	2,500	1,400		3,900
Illinois Drug Enforcement Officers Association Conference 3 Officers East Peoria, IL, April 2016	975	1,129			2,104
IL Public Employer Labor Relations Assoc(IPELRA) Year end Labor Update 3 Command Staff Naperville, IL, December 2014	350				350
Evidence Managers Training Evidence Custodian, 2 Days	325				325

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
International Narcotics Interdiction Association Conference 1 Officer, Orange County, CA, May 2015	400	800	1,200		2,400
Midwest Gang Investigators Association 3 Officers, Omaha, NE May 2015	900	950			1,850
<b>Leadership / Management Courses</b>					
Northwestern University Center for Public Safety - Staff & Command 1 Sergeant Naperville, IL, Fall 2015	3,500	852			4,352
Basic Crime Prevention Through Environmental Design Southern Police Institute - Louisville KY Pretkelis Summer 2015	550	880			1,430
<b>Firearms &amp; Defensive Tactics</b>					
NEMRT Rifle / Carbine Instructor Training 1 Officer, 5 Days	1,000	213			1,213
St. Charles Pistol / Rifle Range Fee for 2015 - 12 dates per year	1,000				1,000
SAGE Less Lethal Instructor Training 1 Officer, 3 Days	800	64			864
NEMRT Close Quarter Handgun Skills Level 1 5 Officers, 2 Days	1,500				1,500
NEMRT Close Quarter Handgun Skills Level 2 5 Officers, 1 Day	107				107
NEMRT Pressure Point Control Tactics (PPCT) 1 Officer, 5 Days	40				40
<b>Tuition Reimbursement</b>					
Crowley Certificate	9,000				9,000
Alagna \$336.13 x 15 = \$5,041.95	5,042				5,042
McGuigan Graduate 24 X \$342.33 = \$8,215.92	8,216				8,216
Naydenoff Graduate 24 X \$342.33 = \$8,215.92	8,216				8,216
Kmiecik Undergraduate \$336.13 X 24 = \$8,067.84	8,068				8,068
<b>Miscellaneous Training</b>					
Suburban Law Enforcement Academy SLEA 3 positions @ \$3,080 per recruit	9,240	3,300	3,900		16,440
Strictly Business: The Dale Carnegie Immersion Seminar	1,795				1,795
The 7 Habits of Highly Effective People for Managers 2 Days	1,995				1,995

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Developing Your Leadership Voice for Presence & Impact Training	2,650				2,650
Coaching & Teambuilding Skills for Managers & Supervisors Training	1,900				1,900
Subject Matter Expert - Anderson Fall 2015	6,000				6,000
Consultation Juzwin & Associates Consulting				8,000	8,000
Building Searches Claggett In-house Building Search Training 5 Days	7,500				7,500
SPEAR Team Annual Training 13 SPEAR Team members Claggett team training, Bartlett, IL, Summer/Fall 2015	7,500				7,500
Force Science Institute 2 Officers, Des Plaines, IL, 5 Days	6,000	2,800			8,800
Illinois Law Enforcement Alarm System 80 Hour Basic SWAT Course 2 SPEAR Team members, Fall 2015	3,000	425			3,425
Chemical Immobilization of Animals 1 CSO, Wausau, WI, 2 Days-2015	725	350			1,075
Northeast Multi-Regional Training - Annual Membership Fee 2015 \$100 x 57 sworn, 8 civilians	6,500	10,000			16,500
DARE Training New Crime Prevention Officer, Indiana, Spring 2016	800	1,052			1,852
NEMRT REID Interviewing & Interrogations 5 Officers, 3 Days	2,000				2,000
NEMRT Sokolove FTO Program 4 New FTO's, 5 Days	1,600	430			2,030
NEMRT Social Networking Investigation 2 Officers, 1 Day	300				300
NEMRT Street Crimes Program 2 Officers, 3 Days	550				550
NEMRT Breath Alcohol Testing 4 Officers, 3 Days	240				240
NEMRT Chemical Suicide Response Investigations 2 Officers	200				200
NEMRT Police Cyclist School 2 Officers, 4 Days	350				350

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Name, Location, Date(s) of Professional Development Name of Employee(s) Attending</b>	<b>Registration</b>	<b>Hotels &amp; Meals</b>	<b>Travel</b>	<b>Other (Specify)</b>	<b>Total</b>
NEMRT Sexting, A Proactive Law Enforcement Response 1 Officer	150				150
NEMRT Cyber Bullying 1 Officer, 1 Day	149				149
NEMRT Physical Surveillance 4 Officer, 2 Days	500				500
Investigating Child Abductions 1 Officer, 2 Days	125	43			168
NEMRT Search & Seizure Updates 4 Officers	100				100
NEMRT Juvenile Specialist Certification Course 2 Officers, 5 Days	75				75
NEMRT Laws of Arrests Search and Seizure 1 Officer, 3 Days	50				50
<b>Total</b>	<b>\$ 136,962</b>	<b>\$ 42,347</b>	<b>\$ 10,880</b>	<b>\$ 8,000</b>	<b>198,189</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Organization Name	New or Existing	Employee(s) Name	Cost
Bartlett Lions Club	Existing	Snider	85
Bartlett V.F.W.	Existing	Winterstein	35
BASSET (alcohol vendor awareness certification)	Existing	Pretkelis	250
Canine Legal Update Membership (web based)	Existing	Kmiecik	35
CIT International Membership (Crisis Intervention Team)	Existing	14 Officers @ \$25.00	350
Cook County Children's Advocacy Center	Existing	Department	3,000
COPES (Professional Organization for Chief's Secretaries)	Existing	Atkinson	200
Crime Analysts of Illinois	Existing	Meade	35
Critical Reach	New	57 Sworn Personnel	565
DuPage County Chief of Police Association	Existing	Chief, 2 Deputy Chiefs, 3 Commanders	240
DuPage County Children's Center	Existing	Department	3,500
DuPage County Juvenile Officer's Association	Existing	1 Detective	25

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Organization Name</b>	<b>New or Existing</b>	<b>Employee(s) Name</b>	<b>Cost</b>
DuPage County Major Crimes	New	Department	500
DuPage County Senior Police Management Association	Existing	Snider, Pretkelis, Naydenoff, Yarwood	360
Elderly Service Officer's Association	Existing	8 Officers	160
FBI National Academy Graduate's Association	Existing	Williams, Leonas	190
Illinois Association of Chiefs' of Police	Existing	Chief, 2 Deputy Chiefs, 3 Commanders	695
Illinois Association of Technical Accident Investigators (IATAI)	Existing	Budds, Snider, Roger	135
Illinois Crime Prevention Association	Existing	2 Crime Prevention Officers	100
Illinois DARE Officer's Association	Existing	2 Crime Prevention Officers	40
Illinois Fire & Police Commissioners	Existing	Fire & Police Commission	375
Illinois Law Enforcement Alarm System (ILEAS)	Existing	Department	240
Illinois Police Accreditation Coalition	Existing	Department	50
Illinois Tactical Officer's Association	Existing	Warrant Service Team (15 Members @ \$40.00)	600

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Organization Name	New or Existing	Employee(s) Name	Cost
Illinois Traffic Safety Leaders	Existing	Snider, Hecker, Sweeney, Roger, Budds	100
Illinois Truck Enforcement Association	Existing	Snider, Sweeney, Roger, Hecker, Sheahan, Jenkins	100
International Association of Chief's of Police	Existing	Chief Williams, 2 Deputy Chiefs, 3 Commanders	900
Int'l Association of Crime Analysts	Existing	Ackerley, Meade	50
Int'l Association for Property & Evidence	Existing	Pretkelis, Brady	100
Int'l Association of Law Enforcement Firearms Instructors	Existing	Neidlinger	55
Int'l Association of Law Enforcement Planners	Existing	Ackerley	75
Int'l Critical Incident Stress Foundation	Existing	Crowley	50
Law Enforcement Executive Development Assoc (LEEDA)	Existing	Chief Williams	50
Law Enforcement Records Managers of Illinois	Existing	Records Supervisor	25
Major Case Assistance Team (MCAT)	Existing	Department	3,000
Midstates Organized Crime Information Center (MOCIC)	Existing	Department	250

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

<b>Organization Name</b>	<b>New or Existing</b>	<b>Employee(s) Name</b>	<b>Cost</b>
N.U. Center For Public Safety Alumni Association	Existing	11 Members	550
National Animal Control Officer's Association	Existing	Durbin, 4 Community Service Officers	125
National Association of School Resource Officers	Existing	Walsh, Bosh	80
National Association of Town Watch	Existing	Department	35
National Tactical Officers Association	Existing	Warrant Service Team: 13 members	150
North America Police Working Dog Association	Existing	Kmiecik	45
North Suburban Chief's Association	Existing	Chief Williams	50
Northern Illinois Police Alarm System (NIPAS)	Existing	Department	4,635
Northwest Police Academy (NWPA)	Existing	Department	50
Notary Membership	Existing	8 Employees, 2 new clerks (@ \$50.00 each)	500
Police Executive Research Forum (PERF)	Existing	Williams, Leonas, Ullrich (@ 160.00 each)	480

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Organization Name	New or Existing	Employee(s) Name	Cost
Sherman Hospital Training Center Dues	Existing	McGuigan, Tavalacci, Goff, Tellschow	100
Suburban Law Enforcement Administrative Professionals (SLEAP)	Existing	Atkinson	120
		<b>TOTAL</b>	<b>\$ 23,440</b>

PUBLIC SAFETY EXPENDITURES									COMMENTS
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16	% Change	
		2011/12	2012/13	2013/14					
<b>1700 - Police</b>									
511000	Regular Salaries	5,596,328	5,651,709	5,915,623	6,193,313	6,193,313	6,192,630	0%	
511100	Overtime Salaries	487,171	572,724	506,240	600,000	500,000	525,000	5%	
511201	Crossing Guard Salaries	129,739	126,475	129,567	142,820	142,820	142,820	0%	
514000	Employee Retirement Contributions	565,535	566,165	578,767	649,837	644,755	665,935	3%	
515000	Employee Group Insurance	1,164,983	1,195,161	1,284,645	1,388,424	1,363,789	1,418,340	4%	
	<b>Total Personnel Services</b>	<b>7,943,756</b>	<b>8,112,234</b>	<b>8,414,842</b>	<b>8,974,394</b>	<b>8,844,677</b>	<b>8,944,725</b>	<b>1%</b>	
522400	Service Agreements	54,185	60,754	60,008	75,000	79,079	81,155	3%	
522500	Equipment Rentals	16,981	15,996	16,003	16,982	22,340	25,300	13%	
522700	Computer Services	21,373	17,738	27,204	38,728	38,728	39,263	1%	
523100	Advertising	2,598	1,299	1,697	1,500	3,000	500	-83%	
524220	Towing	0	0	0	800	1,000	1,000	0%	
524240	Impounding Animals	3,021	1,565	1,395	1,500	3,000	3,000	0%	
525400	Communications - DuComm	502,536	503,064	535,590	579,405	616,911	604,941	-2%	
526000	Vehicle Maintenance	42,192	50,945	41,953	61,500	62,000	67,000	8%	
526050	Vehicle Setup	44,854	45,963	53,235	48,000	56,640	60,200	6%	
526100	Auto Body Repairs	6,181	6,147	15,836	7,500	7,500	7,500	0%	
	<b>Total Contractual Services</b>	<b>693,921</b>	<b>703,471</b>	<b>752,921</b>	<b>830,915</b>	<b>890,198</b>	<b>889,859</b>	<b>0%</b>	
530100	Materials & Supplies	39,345	35,683	30,557	44,000	45,120	57,000	26%	
530110	Uniforms	60,145	59,773	69,217	74,051	74,051	73,500	-1%	
530115	Subscriptions/Publications	5,498	4,410	4,678	5,682	6,360	6,780	7%	
530125	Shooting Range Supplies	28,907	32,030	20,284	36,075	36,075	37,025	3%	
532000	Automotive Supplies	151,623	164,212	150,300	130,000	197,750	175,000	-12%	
532200	Office Supplies	12,955	11,001	11,359	12,000	25,000	20,000	-20%	
532300	Postage	9,436	10,548	11,323	11,088	14,750	17,750	20%	
534300	Equipment Maintenance Materials	4,414	6,763	6,549	9,800	11,000	11,000	0%	
	<b>Total Commodities</b>	<b>312,323</b>	<b>324,420</b>	<b>304,267</b>	<b>322,696</b>	<b>410,106</b>	<b>398,055</b>	<b>-3%</b>	



**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET  
DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>522400</b>	<b>Service Agreements</b>	<b>79,079</b>	<b>81,155</b>
	Tyco Integrated Security Door Access System (\$690 per Quarter)	2,820	
	ADT Security (formerly Broadview) @ 12 x 46 (Property Room Alarm)	552	
	Copy Machine Maintenance Agreement	6,000	
	EMNET Computer	500	
	Fulton Contracting:		
	Annual maintenance contract for tornado warning sirens	4,725	
	Computer testing and monitoring on a monthly basis for sirens	525	
	Miscellaneous repairs for sirens	2,500	
	Funeral Home transportation Services (new line item)	4,000	
	L3 Digital Evidence Pro Application Software	1,865	
	LIVESCAN Equipment (includes booking/imaging systems) maintained by ID Networks	3,500	
	Liveview GPS tracking service (40 x 12) x 2	960	
	Maintenance of Miscellaneous equipment (Department assuming risk, see below)	8,000	
	Mobil Vision in car cameras (7,950)	0	
	Panasonic Laptops @ 23 X 350 = 8,050	0	
	Porter Lee service agreement (Evidence Track) Proprietary software	844	
	Shredding Service (120 x 12)	1,440	
	Sketch artist contract	2,000	
	Stericycle Biohazard Disposal Service (366 x 12)	4,392	
	Truck Scale Recertification @ 4 X 200	800	
	Tyco Fire Alarm Monitoring (new line item) \$273 per Quarter	1,092	
	Ultra Strobe Monthly Squad/Radio service agreement w/modem maintenance @ 12 x 1,500	18,000	
	Includes in-car video recording system diagnostic checks		
	Verizon Wireless in car computer network @ (30 x 39) x 12	14,040	
	Word Systems	2,600	
		<b>81,155</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>522500</b>	<b>Equipment Rentals</b>	<b>22,340</b>	<b>25,300</b>
	4th of July Temporary Traffic Signal/Stearns Road	4,400	
	Verizon Phones @ (27 x \$50) x 12 (includes 2nd canine officer)	16,200	
	4th of July Scissor Lift Observation Platform and observation assistance.	1,700	
	Miscellaneous unexpected costs	3,000	
		<b>25,300</b>	
<b>522700</b>	<b>Computer Services</b>	<b>38,728</b>	<b>39,263</b>
	CJIS accessed through DUCOMM	0	
	Miscellaneous computer services and software service	3,000	
	Cook Co. Court software license for Records 4th desk & Court Liaison (\$250 ea)	500	
	Software purchase for Computer Crimes Unit (occasional expense)	1,000	
	ID Networks Records management System (RMS) Maintenance Agreement	11,745	
	ID Networks Records management System (RMS) 4th year of 8.5	11,733	
	IJIS - Web access as part of RMS facilitates data sharing with multiple jurisdictions	2,500	
	Leads on-line	3,700	
	SDI USA	335	
	Information Resource Systems	1,000	
	Cook County Wide Area Network Connection	3,750	
		<b>39,263</b>	
<b>523100</b>	<b>Advertising</b>	<b>3,000</b>	<b>500</b>
<b>524220</b>	<b>Towing</b>	<b>1,000</b>	<b>1,000</b>
<b>524240</b>	<b>Impounding Animals</b>	<b>3,000</b>	<b>3,000</b>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET  
DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>525400</b>	<b>Communications-DuComm</b> 57 @ 11,271 (10,613 + new building fee @ 658.00) (57 is current authorized total sworn) Portable Radio Airtime @ (54 radios x 39) x 12 months = 25,272	<b>616,911</b>	<b>604,941</b>
<b>526000</b>	<b>Vehicle Maintenance</b> Routine maintenance items: increase due to costs of aging fleet Contingency for cost increase/additional labor hours	63,000 4,000 <b>67,000</b>	<b>67,000</b>
<b>526050</b>	<b>Vehicle Maintenance Setup Costs</b>	<b>56,640</b>	<b>60,200</b>
<b>526100</b>	<b>Auto Body Repairs</b>	<b>7,500</b>	<b>7,500</b>
<b>530100</b>	<b>Materials and Supplies</b> Adjudication tickets (6,000 tickets) Canine Supplies (increase due to possible 2nd dog) Citations Dupage County/Parking Coffee supplies, increase in price of coffee Employee awards and plaques Evidence technician supplies Film and film processing Food purchases (training and meetings) Honor Guard Equipment Medical/safety supply monthly replenishment Miscellaneous hardware supplies Miscellaneous packaging expenses Miscellaneous processing and packaging materials for crime and accident scenes Printing services Radio batteries and miscellaneous flashlight hardware Reflective traffic cones (replace damaged cones) Road Flares (replenish supply) Toner for all printers (\$1000 increase for Records additional printers/copiers)	5,000 10,000 6,000 3,000 2,000 4,500 500 2,200 1,500 2,500 2,000 500 1,500 2,600 1,500 200 1,500 10,000 <b>57,000</b>	<b>45,120</b> <b>57,000</b>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET  
DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530110</b>	<b>Uniforms</b>	<b>74,051</b>	<b>73,500</b>
	Civilian uniform allowance 17 @ \$500 each	8,500	
	Miscellaneous	5,500	
	New officer's uniforms 3 @ \$3,500	10,500	
	Replacement of damaged uniforms for crossing guards	1,000	
	Replacement of damaged uniforms	2,500	
	Sworn officer's uniform allowance 57 @ \$650	37,050	
	Vest replacement @ 5 years 13 @ \$650	8,450	
	<b>73,500</b>		
<b>530115</b>	<b>Subscriptions/Publications</b>	<b>6,360</b>	<b>6,780</b>
	CLEAR - Assist police with suspect information during investigations	1,732	
	Criminal Code Manuals, Illinois Criminal Law & Procedure Lexis Nexis Contains the Criminal Code, Juvenile Code and Illinois Supreme Court Rules (10 each)	1,450	
	Daily Herald	450	
	Ebay / PayPal for surplus vehicle sales (\$50 per sale)	800	
	Illinois Law Enforcement Officer's Bulletin	30	
	Manager's Legal Bulletin, Alexander Hamilton Institute	72	
	National Directory of Law Enforcement Administrators	150	
	Patrol Field Directories, Allegra Printing	750	
	Quinlan Publishing		
	Arrest Law Bulletin	280	
	Narcotics Law	280	
	Police Officer Grievances	168	
	Search & Seizure	168	
	Sam's Club - Department Membership	90	
	Social Services Room Publications (Highlights/Parenting/Popular Science)	75	
	Traffic Crash Reconstruction 2nd Edition	85	
	Uniform Complaint Book Update	200	
	<b>6,780</b>		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530125</b>	<b>Supplies-Pistol Range</b>		
	Factory ammunition/annual change over and practice	9,500	
	Less than Lethal (beanbag & Sage) projectiles	5,110	
	Miscellaneous	1,000	
	Range cleaning and lead removal	3,200	
	Taser supplies, repairs, replacement & additional operators	3,000	
	Rifle Ammunition and training, increased cost of ammunition	12,000	
	Simmunition equipment, ammunition, training and replacement	2,500	
	Targets- paper and mechanical for practice	715	
		<b>37,025</b>	
<b>532000</b>	<b>Automotive Supplies</b>	<b>197,750</b>	<b>175,000</b>
	50,000 @ \$3.50 per gallon		
<b>532200</b>	<b>Office Supplies</b>	<b>20,000</b>	<b>20,000</b>
	Miscellaneous office items: computer disks, correction fluid, desktop items, business cards, stationary, envelopes, filing items, pens, markers, paper clips, etc.		
<b>532300</b>	<b>Postage</b>	<b>17,750</b>	<b>17,750</b>
	Administrative Tow Hearings: \$4,400		
	Regular postage needs: \$10,350		
	Local Adjudication notifications: \$3,000 (250 notifications)		
<b>534300</b>	<b>Maintenance Material-Other Equipment</b>		<b>11,000</b>
	Computer hardware repair	1,000	
	Jail cell cleaning/replacement/repair	2,500	
	Lock repair, service, and updating	1,500	
	Miscellaneous repair	500	
	Repair/Maintenance of Detention Area/Parking Lot Camera System	2,500	
	Repair of fitness room equipment	500	
	Repairs/recertification radar units. Repairs to truck scales, radar trailers, misc. equipment	2,500	
		<b>11,000</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET  
DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>542000</b>	<b>Planning and Research</b>	<b>7,042</b>	<b>7,470</b>
	Reaccreditation certificates	455	
	Annual Report (using in house printer)	400	
	CALEA records keeping program (Power DMS)	150	
	IACP Net	1,200	
	CALEA annual continuation fee	4,065	
	CALEA on-site fee estimate	450	
	CALEA on-site assessor expenses	750	
		<b>7,470</b>	
<b>542810</b>	<b>Safety Program Expense</b>	<b>11,085</b>	<b>15,515</b>
	Drug screening costs, random twice yearly	2,000	
	Fire extinguisher maintenance	1,500	
	Combat Gauze (\$25 x 10)	525	
	Combat Tourniquets (\$45 x 10)	450	
	AED Pads (\$50.00 x 20)	1,000	
	Halo Chest Seals for first aid kits (\$16 x 30)	480	
	N95 Respiratory Masks (\$3.00 x 25)	75	
	Lead level screenings (\$50.00 x 10 range officers)	500	
	Audiogram testing (\$25 x 10 range officers)	250	
	Hepatitis Inoculation Program	2,000	
	CPR Masks (\$25 x 10)	250	
	AED Batteries FR2 (\$276 X 15) FRX (\$169 X 5) (FRX AEDs are replacing current FR2 AEDs)	4,985	
	Miscellaneous	1,500	
		<b>15,515</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Police**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>543900</b>	<b>Community Relations</b>	<b>38,850</b>	<b>40,500</b>
	Project Alert Drinking Cups (Middle School Drug Prevention Program)	600	
	Handouts, Giveaways, Coloring Books, Rulers, Erasers, Pencils, Balloons, Badges	5,000	
	Dare Expenses (State Police will no longer provide DARE supplies)	4,000	
	DARE Fishing Derby	200	
	National Night Out: Family Tailgate, Pool Party and Skate Park Bash	2,700	
	Picnic in the Park	22,000	
	Videotaping	3,500	
	Neighborhood Watch and miscellaneous expenses	2,500	
		<u>40,500</u>	
<b>544001</b>	<b>Prisoner Detention</b>	<b>1,000</b>	<b>1,000</b>
<b>545100</b>	<b>Emergency Management</b>	<b>5,000</b>	<b>5,000</b>
	Continued modification to EOC, Incident Command Vehicle and Boat	3,000	
	Budget Contingency	2,000	
		<u>5,000</u>	
<b>545200</b>	<b>Police and Fire Commission</b>	<b>48,100</b>	<b>15,100</b>
	Legal fees	3,800	
	Civilian personnel hiring costs (polygraphs, medicals)	1,300	
	Officer hiring cost (polygraphs, psychologicals, credit checks, medicals)	10,000	
		<u>15,100</u>	
<b>546900</b>	<b>Contingencies</b>	<b>20,000</b>	<b>20,000</b>
	Miscellaneous and unexpected expenses/repairs		
<b>Total Line Item Budget</b>		<b>\$ 1,431,381</b>	<b>\$ 1,392,499</b>

## STREET MAINTENANCE

### *Department Description*

Street Maintenance is the largest of the three divisions of Public Works. It is responsible for maintaining the Village right-of-ways and most other Village properties, including the cemetery and commuter parking lots. Some Street activities include street patching and paving, snow plowing and salting, parkway tree trimming, brush pick-up, street light maintenance and installation, roadway sign installation, tree planting, street sweeping, grass and weed cutting, street striping, landscaping, "JULIE" underground locating, maintenance of the storm sewer system, ponds, creeks, and rivers. Less visible activities include vehicle and equipment maintenance, sidewalk, bike path, and curb repairs, as well as subdivision inspections.

### *2015/16 Budget Highlights*

New line items have been added for Services to Maintain Grounds (landscape contracts), Services to Maintain Street Lights (street lights repaired by contractor), Fuel Purchases and Street Maintenance Materials (asphalt purchases for in-house paving). These line items will help staff better track expenses for those functions.

The budget has decreased by 3%. The biggest factor for the decrease is the Tree Trimming line item in "Total Contractual Services", which has been high for the last two years due to EAB tree removals. In 2015, removal cost will be paid out of Developer

Donations, and the tree trimming budget has been reduced 96% to the Pre-EAB level.

Equipment Rental has been increased 22% for the rental of a stump grinder for trees removed by Public Works crews. Services to Maintain Streets shows a 42% reduction, but this reduction is due to funds being moved to Services to Maintain Grounds.

Total Capital Outlay has increased 96%. Tree Purchases increased 124% due to EAB tree replacements.

### *Strategic Plan – 2015/16 Action Steps*

**Strategic Plan Objective:** Evaluate municipal purchases and practices for environmental-friendly purchases.

**Action Steps:** The proposed budget includes funds for replacing 250 of our current street lights with LED fixtures.

## STREET MAINTENANCE

### 2014/15 Highlights

#### Strategic Plan Action Steps Status Report

Continue our recycling efforts for Village produced wood chips, paper and plastics.

Status: Public Works continues to recycle paper and plastic items. Wood chips are regularly provided to nurseries for use in their planting beds.

Continue the use of liquid de-icer and other department policies to reduce road salt usage during snow operations.

Status: The Village currently has seven trucks capable of adding liquid de-icer to our salt. Our average salt usage per event has been reduced 23% since the 2011/2012 snow season.

Continue the evaluation of transitioning from conventional street lighting fixtures to LED fixtures.

Status: The Public Works staff has met with lighting vendors regarding compatible LED replacement fixtures and potential funding options.

#### Other Highlights:

Removal of parkway trees infested with the emerald ash borer took the spotlight with Street Department activities again in 2014. 776 parkway trees were removed by Village contractors, and an additional 500 were removed in-house by Street Department staff for a total of 1,276 trees.

## STREET MAINTENANCE SUMMARY

		2009/10	2010/11	Actual			Estimate	Proposed
				2011/12	2012/13	2013/14	2014/15	2015/16
<b>Budget</b>	Personnel Services	2,037,310	2,078,578	2,108,454	2,019,653	2,079,627	2,162,807	2,151,828
	Contractual Services	520,092	734,432	445,714	500,148	1,036,897	867,492	726,000
	Commodities	523,626	557,723	528,798	406,634	561,930	623,725	559,600
	Other Charges	75,169	45,685	51,695	188,812	402,040	71,035	66,644
	Capital Outlay	28,744	16,124	6,953	6,844	53,362	146,831	288,400
	Subtotal Net of Transfers	3,184,941	3,432,542	3,141,614	3,122,091	4,133,856	3,871,890	3,792,472
	Central Services Allocation	56,520	56,520	56,520	140,797	90,361	90,360	90,361
	Vehicle Replacement Allocation	210,500	123,902	183,434	56,902	336,902	249,528	249,528
	<b>Total Streets</b>	<b>3,451,961</b>	<b>3,612,964</b>	<b>3,381,568</b>	<b>3,319,790</b>	<b>4,561,119</b>	<b>4,211,778</b>	<b>4,132,361</b>
<b>Authorized Staffing</b>	Public Works Director	0.34	0.34	0.34	0.34	0.34	0.34	0.34
	Assistant PW Director	0.34	0.34	0.34	0.34	0.34	0.34	0.34
	Civil Engineer	0.34	0.34	0.34	0.34	0.34	0.34	0.34
	Engineering Technician	0.34	0.66	0.66	0.66	0.66	0.66	0.66
	Arborist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Secretary	0.68	0.68	0.68	0.68	0.68	0.68	0.68
	Street Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Senior Maintenance Workers	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Maintenance Workers	14.38	14.38	14.38	14.38	15.38	15.38	15.38
	Custodian	1.14	1.14	1.14	1.14	1.14	1.14	1.14
<b>Total Full Time Equivalent</b>	<b>22.56</b>	<b>22.88</b>	<b>22.88</b>	<b>22.88</b>	<b>23.88</b>	<b>23.88</b>	<b>23.88</b>	
<b>Activity Measures</b>	Work Orders	2,000	2,100	2,100	1,637	685	1,445	1,600
	JULIE calls	4,500	4,000	4,000	3,371	4,509	6,000	6,000
	Tree trimming hours	1,800	2,000	2,350	2,500	3,204	3,000	3,000
	Wood chip loads delivered	160	150	150	100	93	100	100
	Tons of salt	4,825	3,000	3,000	1,910	2,908	3,128	3,300
	Hours of snow removal	2,500	2,500	3,000	1,856	4,397	2,500	2,500
	Street sweeping miles	3,000	3,200	3,100	3,000	3,045	3,000	3,000
	Burials	20	20	18	20	20	20	20
	Street lights repaired	350	350	360	251	110	250	500
	Signs made	400	400	400	400	224	225	225

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
MPA Intern Assisting Public Works Staff with administrative functions Average 25 hours per week (\$ 14,500 total) (1/3 split, water/sewer/streets)	4,833			
Engineering Intern 40 Hours per week for 16 weeks (\$7,680 total) Assist engineering staff with construction projects during the Summer (1/3 split, water/sewer/streets) <b>THIS ITEM WAS NOT FUNDED</b>	2,560			
<b>TOTALS</b>	<b>\$ 4,833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Streets Operating**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	LED Street Light Conversion <b>ITEM NOT FUNDED</b>	100,000	New	No	Upgrade our existing street lights with LED fixtures. It is anticipated that grant monies will be available to reimburse a portion of the costs.
2	Two (2) Large Dump Trucks with plows, salt spreaders and anti-icing equipment <b>(1 NOT FUNDED)</b>	120,000	Replacement	No	This truck will replace a 2007 International truck due to age and condition
3	Mudjack Pump	12,000	Replacement	No	The 2000 mudjack pump raises sidewalks to eliminate trip hazards. The existing pump is in poor condition.
4	One (1) Small Dump Truck with plow and spreader	68,000	Replacement	No	This will replace a 2005 Ford dump due to age and condition
5	Two (2) Staff Vehicles	54,000	Replacement	Yes	These will replace a 2003 Taurus and a 2004 Taurus due to age and condition
6	One (1) Four Wheel Drive Pick Up Truck	35,000	Replacement	No	This will replace a 2004 Ford Pick Up due to age and condition
7	One (1) Wheel Loader	140,000	Replacement	No	This will replace a 1997 John Deere loader due to age and condition
8	Mower Lift	1,200	New	No	This will provide safer access to the underside of our mowers during service work
9	15 Foot Wide Area Mower	28,000	New	No	This tow behind mower would be used with one of our existing tractors
10	(2) Computer Work Stations	3,000	New	No	Provide computer access for senior maint. workers

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Streets Operating**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
11	(1) IPAD for JULIE Locator	1,300	New	No	Will be used for JULIE locating
12	Street Sweeper <b>ITEM NOT FUNDED</b>	250,000	Replacement	No	This replaces our 2007 Crosswind Sweeper due to high maintenance costs.
13	Undercarriage Washer	1,400	New	No	This is used in conjunction with our pressure washer to clean salt residue and other debris from under trucks and other equipment.
14	Broom attachment for Skid Loader	5,500	New	No	This is used for cleaning area in preparation for patching.
15	Skid Loader Bucket with Teeth	2,000	New	No	This is used during pavement demolition prior to paving
	<b>TOTAL</b>	<b>\$ 471,400</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
National Academy of Professional Driving for Public Works Driving - IRMA Training (Safety) 6 employees to be announced, \$50 per employee	300		Village Vehicle		300
Continuing Education - IRMA, College classes, Northwest Municipal Conference, APWA Chapter Employees to be announced	1,500		Village Vehicle		1,500
Illinois Arborist Association Trade Show Location and dates to be announced 2 employees @ \$110/employee	220		Village Vehicle		220
Illinois Public Works Mutual Aid Network (IPWMAN) Annual Conference October, 2015, Bloomington, IL Keith Watson	50	400	Village Vehicle		450
Engineer Training (Misc.) Bob Allen, Mike Kozar	1,500		Village Vehicle		1,500
Illinois Public Services Institute (IPSI)- Management Training Effingham, IL - October 2015 1 Employee	695	500	Village Vehicle		1,195
<b>TOTALS</b>	<b>\$4,265</b>	<b>\$900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,165</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Organization Name	New or Existing	Employee(s) Name	Cost
American Public Works Association	Existing	Dan Dinges, Keith Watson, Bob Allen, Mike Kožar @ \$161.00/Yr.	644
Morton Arboretum	Existing	Sarah Perry	60
National Safety Council	Existing	Village of Bartlett	25
Arborist Society (ISA, IAA)	Existing	Village Arborist	175
Society of Municipal Arborists	Existing	Village Arborist	85
American Society of Civil Engineers	Existing	Bob Allen	240
Illinois Public Works Mutual Aid Network	Existing	Village of Bartlett	250
		<b>TOTAL</b>	<b>\$1,479</b>

PUBLIC WORKS EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>1800 - Street Maintenance</b>									
511000	Regular Salaries	1,387,961	1,321,167	1,297,363	1,390,372	1,427,400	1,423,906	0%	Includes MPA Intern
511100	Overtime Salaries	52,407	69,234	121,355	60,820	55,000	55,000	0%	
511200	Temporary Salaries	24,430	15,355	11,958	13,053	7,200	7,200	0%	Added an Engineering Intern
514000	Employee Retirement Contributions	285,973	260,777	266,430	293,103	314,150	289,528	-8%	
515000	Employee Group Insurance	357,683	353,120	382,521	405,459	398,310	376,194	-6%	
	<b>Total Personnel Services</b>	<b>2,108,454</b>	<b>2,019,653</b>	<b>2,079,627</b>	<b>2,162,807</b>	<b>2,202,060</b>	<b>2,151,828</b>	<b>-2%</b>	
522300	Uniform Rentals	6,513	6,327	6,338	5,932	6,000	6,000	0%	
522500	Equipment Rental	25,282	26,985	34,248	32,286	24,000	29,200	22%	
523100	Advertising	100	0	2,421	1,080	1,300	1,300	0%	
524120	Utilities	126,708	133,204	118,070	126,000	190,000	170,000	-11%	History
524230	Snow Plowing Contracts	55,980	107,595	212,505	175,000	175,000	175,000	0%	
526000	Vehicle Maintenance	56,290	32,011	43,654	44,000	40,000	45,000	13%	
527100	Services to Maintain Streets	43,781	42,774	51,707	41,823	95,000	55,000	-42%	
527110	Services to Maintain Traffic Signals	37,697	38,462	30,149	35,436	33,000	35,000	6%	History
527112	Services to Maintain Street Lights	0	0	0	0	0	30,000	100%	New line item separate from light materials
527113	Services to Maintain Grounds	0	0	0	0	0	94,500	100%	New line item for Landscape Contracts
527130	Sidewalk and Curb Replacement	63,618	66,210	69,785	68,435	70,000	70,000	0%	
527140	Tree Trimming	29,745	46,580	468,020	337,500	337,500	15,000	-96%	
	<b>Total Contractual Services</b>	<b>445,714</b>	<b>500,148</b>	<b>1,036,897</b>	<b>867,492</b>	<b>971,800</b>	<b>726,000</b>	<b>-25%</b>	
530100	Materials & Supplies	80,383	122,209	81,504	87,176	88,500	63,500	-28%	\$25,000 moved to Street Maintenance Materials
530110	Uniforms	3,500	4,375	3,025	3,510	3,000	3,000	0%	
530115	Subscriptions/Publications	798	317	356	335	400	400	0%	
530150	Small Tools	3,916	2,804	175	5,175	6,000	6,000	0%	
530160	Safety Equipment	394	2,186	1,243	2,243	3,000	3,000	0%	
532000	Automotive Supplies	120,474	116,089	157,418	118,000	92,583	0	-100%	Reallocated to Fuel Purchases & Equipment Maint. Materials
532010	Fuel Purchases	0	0	0	0	0	70,600	100%	Separate line item for fuel purchases
532200	Office Supplies	2,216	1,980	1,067	2,000	2,500	2,500	0%	
532300	Postage	625	504	662	597	600	600	0%	
534230	Snow Plowing Salt	206,311	57,863	195,391	305,024	250,000	275,000	10%	
534300	Equipment Maintenance Materials	57,820	56,167	57,080	57,000	30,000	52,000	73%	Auto supplies added to line item (\$22,000)
534400	Street Maintenance Materials	0	0	0	0	0	25,000	100%	New line item for In-house paving materials
534500	Grounds Maintenance Materials	18,666	18,409	17,734	18,269	25,000	25,000	0%	



**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Account Number	Description Detail	2014/15 Budget	2015/16 Budget Request
<b>522300</b>	<b>Uniform Rental</b> Uniforms for employees	<b>6,000</b>	<b>6,000</b>
<b>522500</b>	<b>Equipment Rental</b> Pagers 1,200 Barricades 4,000 Verizon/USA Mobility/American Messaging 2,300 Misc. Tool Rental 4,300 Winter Loader Lease 14/15 9,600 Continental Weather Service 1,800 Stump Grinder Rental 6,000 <u>29,200</u>	<b>29,200</b>	<b>24,000</b>
<b>523100</b>	<b>Advertising</b>	<b>1,300</b>	<b>1,300</b>
<b>524120</b>	<b>Utilities</b> NICOR natural gas service for the street garage, storage building, and public works admin bldg. Electricity for 1,500 street lights. Increase is due to higher utility costs.	<b>170,000</b>	<b>190,000</b>
<b>524230</b>	<b>Snow Plowing Contractors</b> These contractors used to assist Village crews with snowplowing. Contractors are assigned areas to plow, and are supervised by the street supervisor. The Village currently uses nine (9) different contractors.	<b>175,000</b>	<b>175,000</b>
<b>526000</b>	<b>Vehicle Maintenance</b> Schneider Truck Service 3,000 Elgin Spring Co. 4,000 Reals Tire Service 3,000 Rush International 10,000 Ron Hopkins Ford 6,000 Misc. Service Companies 11,000 Kammes Auto And Truck Repair 8,000 <u>45,000</u>	<b>45,000</b>	<b>40,000</b>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Account Number	Description Detail	2014/15 Budget	2015/16 Budget Request
<b>527100</b>	<b>Services to Maintain Streets</b>	<b>55,000</b>	<b>95,000</b>
	Road Paving 10,000 Bike Path Maintenance 10,000		
	Road Striping Companies 10,000 Sidewalk Inspection and Cutting 25,000		
<b>527113</b>	<b>Services to Maintain Grounds</b>	<b>94,500</b>	<b>0</b>
	Main St 10,000 West Bartlett Road (East of Rt 59) 12,000		
	West Bartlett Road (West of Rt 59) 12,000 Veteran's Memorial 8,000		
	Tru Green (Cemetery) 2,500 Additional Contracts (\$50,000) <u>94,500</u>		
<b>527110</b>	<b>Service to Maintain Traffic Signals</b>	<b>35,000</b>	<b>33,000</b>
	Meade Electric Company		
<b>527112</b>	<b>Services to Maintain Street Lights</b>	<b>10,000</b>	<b>0</b>
	Elmund Nelson 10,000		
<b>527130</b>	<b>Sidewalk and Curb Replacement</b>	<b>70,000</b>	<b>70,000</b>
	This line item funds sidewalk and curb repairs, along with the 50/50 sidewalk program. Increase due to the amount of walks and curbs that require repair		
<b>527140</b>	<b>Tree Trimming</b>	<b>15,000</b>	<b>337,500</b>
	Contractual trimming of trees that are too large to be trimmed by Village, and removal of trees with Emerald Ash Borer		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Account Number	Description Detail	2014/15 Budget	2015/16 Budget Request
<b>530100</b>	<b>Materials and Supplies</b>	<b>63,500</b>	<b>88,500</b>
	Certanium Alloys 1,000 Des Plaines Sod Farm 3,000	3,000	
	DuPage Topsoil 3,000 Home Depot 4,200	4,200	
	Earth Inc. 1,500 Safety Supply Illinois 4,500	4,500	
	Elgin Paper Co. 1,500 Sears 4,000	4,000	
	Fastenal 3,200 Warning Lites of Illinois 20,000	20,000	
	USA Bluebook 1,300 Welch Bros. 6,500	6,500	
	Midwest Trading 1,300 Will DuPage Service 4,500	4,500	
	Tree Maintenance Materials 4,000	<u>63,500</u>	
<b>530110</b>	<b>Uniforms</b>	<b>3,000</b>	<b>3,000</b>
<b>530115</b>	<b>Subscriptions/Publications</b>		<b>400</b>
	Tree Care Industry 30 Public Works Management & Policy 150	150	
	Communication Solutions 95 Arborist Publications 125	125	
		<u>400</u>	
<b>530150</b>	<b>Small Tools</b>		<b>6,000</b>
	Electric power tools (such as cordless drills, grinders, sanders) 2,000	2,000	6,000
	Gas power tools (such as leaf blowers, chainsaws, power pruners) 2,000	2,000	
	Misc. Tools (such as rakes, hammers, screwdrivers) 2,000	2,000	
		<u>6,000</u>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Account Number	Description Detail	2014/15 Budget	2015/16 Budget Request
<b>530160</b>	<b>Safety Equipment</b>	<b>3,000</b>	<b>3,000</b>
	Five Star Safety 1,000 Safetyline 1,000		
	Northern Safety Supply 1,000		
<b>532000</b>	<b>Automotive Supplies</b>	<b>70,583</b>	<b>92,583</b>
	Fuel Cost (est \$3.50 / gal)		
<b>532200</b>	<b>Office Supplies</b>	<b>2,500</b>	<b>2,500</b>
<b>534230</b>	<b>Snow Plowing Salt</b> 14/15 80.71 per ton	<b>275,000</b>	<b>250,000</b>
	Purchase of salt for snow and ice control (3,300 tons x \$80.71 ton = \$266,343)		
<b>534300</b>	<b>Equipment Maintenance Materials</b>	<b>52,000</b>	<b>30,000</b>
	Home & Yard Power Service 1,000 Sauber Mfg.. Co. 1,500		
	Interstate Batteries 1,000 Union Hydraulics 1,000		
	Monroe Truck 3,750 Valley Hydraulics 1,750		
	NAPA Auto Parts 5,500 Westside Tractor 1,500		
	Ralph Helm 3,000 Wholesale Direct 3,000		
	Pomp's Tire Service 1,250 Misc. Suppliers 5,000		
	Safety-Kleen 750 <u>30,000</u>		
	<b>Increase due to general increase in material costs</b>		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Street Maintenance**

Account Number	Description Detail	2014/15 Budget	2015/16 Budget Request
534500	<b>Grounds Maintenance Materials</b> Paver Bricks, Landscaping Shrubs, Sod, Weed Spraying	25,000	25,000
534600	<b>Building Maintenance Materials</b> Cleaning and maintenance supplies for Public Works Garage and other offices. Repairs to driveway, storage bins, buildings and equipment.	15,000	15,000
534800	<b>Street Light Maintenance Materials</b> Crescent Electric 7,500 Steiner Electric 7,500 Misc. Supplies 3,000	18,000	28,000
543800	<b>Stormwater Facilities Maintenance</b> Repair of retention/detention ponds. Installation of storm sewers as needed.	50,000	50,000
546900	<b>Contingencies</b> Used for unanticipated expenditures	10,000	10,000
574800	<b>Tree Purchases</b> 50/50 Tree Program. Budget figures are for 100% of tree costs. Revenues from 50/50 tree program are part of General Fund revenues.	246,000	110,000

## WATER

### *Department Description*

Water is one of the three major divisions of Public Works. Water personnel are responsible for maintaining the entire water system, including 7 wells, 5 elevated storage towers, 2 ground storage reservoirs, and a pump station for water purchased from the City of Elgin. Bartlett pumps an average of 3.25 MGD (million gallons per day) into the water distribution system, with 2.0 MGD of that coming from Elgin. The Village Board just approved us to move forward with negotiating a contract with Elgin to purchase 100% of our water from Elgin. We will be increasing the amount of water we purchase from Elgin as we gradually make this transition. The distribution system consists of approximately 292 miles of transmission mains, 2,280 fire hydrants, and 2,290 isolation valves.

There are approximately 13,340 service connections, which are metered and billed monthly. All of our meters feature drive-by radio read technology. All monthly bills are based on actual reads. Department personnel are involved in all aspects of the pump stations, chemical feeding, maintenance of fire hydrants, b-boxes, main valves, building and ground maintenance, water sampling, water meter installation and repair, handling customer complaint calls, and water meter readings.

### *2015/16 Budget Highlights*

There is a decrease of 1% in the proposed budget as all line item categories remain relatively level to last year's budget.

### *Strategic Plan – 2015/16 Action Steps*

**Strategic Plan Objective:** Continue to provide and maintain infrastructure, facilities and services to focus on core municipal service areas.

Action Steps: Upgrade our existing Lake Street pumping station to enable us to take more Elgin water.

**Strategic Plan Objective:** Maintain and enhance the appearance of our community.

Action Steps: Paint the Oneida Avenue elevated water tower.

## WATER

### 2014/15 Highlights

#### Strategic Plan Action Steps Status Report

Clean the inside of the 1MG ground storage tank at the Stearns Road pumping station.

Status: This is expected to be done in March 2015.

Replace the roofs, gutters, and downspouts on our control buildings at the Kent Circle water tower site.

Status: This work was completed in October 2014.

#### Other Highlights:

We replaced about 600 feet of water main on San Diego Pl and about 770 feet of water main on N. Hickory in August and September.

We replaced the Well #7 enclosure hut in May.

The filter media was replaced in our Well #4 Radium Removal System in May.

After several presentations by Burke Engineering regarding future water needs, the Village Board directed us to begin the process of transitioning over to 100% purchased water from the City of Elgin.

## WATER SUMMARY

		2009/10	2010/11	Actual			Estimate	Proposed
				2011/12	2012/13	2013/14	2014/15	2015/16
<b>Budget</b>	Personnel Services	1,394,360	1,173,412	1,243,795	1,306,761	1,371,632	1,340,288	1,383,459
	Contractual Services	4,358,228	4,730,858	4,854,933	4,774,938	4,995,599	4,838,546	5,141,312
	Commodities	93,664	122,089	120,665	134,003	134,721	156,434	200,765
	Other Charges	8,789	15,275	11,545	7,515	7,030	16,331	36,671
	Capital Outlay	65,396	7,164	11,590	256,648	46,666	57,800	59,450
	Subtotal Net of Transfers	5,920,437	6,048,798	6,242,528	6,479,865	6,555,648	6,409,399	6,821,657
	Central Service Allocation	131,080	131,080	131,080	140,797	131,861	131,861	131,861
	Vehicle Replacement Allocation	20,879	20,879	26,805	20,879	20,879	20,879	20,879
	<b>Total Water</b>	<b>6,072,396</b>	<b>6,200,757</b>	<b>6,400,413</b>	<b>6,641,541</b>	<b>6,708,388</b>	<b>6,562,139</b>	<b>6,974,397</b>
<b>Authorized Staffing</b>	Public Works Director	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Assistant Public Works Director	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Civil Engineer	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Engineering Technician	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Secretary	0.66	0.66	0.66	0.66	0.66	0.66	0.66
	Water Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Lab Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50
	Senior Maintenance Workers	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Maintenance Workers	6.00	6.00	6.00	6.00	6.00	6.00	6.00
	Customer Service Representative	0.50	0.50	0.50	0.50	0.50	0.50	0.50
	Billing Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Building Custodian	0.14	0.14	0.14	0.14	0.14	0.14	0.14
	<b>Total Full Time Equivalents</b>	<b>12.12</b>						
<b>Activity Measures</b>	Well pumpage in 1,000 gallons	588,626	480,366	441,423	531,040	472,867	424,969	422,500
	Booster pumpage in 1,000 gals	1,321,829	1,287,378	1,166,501	1,259,936	1,171,287	1,181,037	1,259,113
	Number of accounts	13,340	13,340	13,303	13,340	13,340	13,350	13,360
	Service calls	4,070	3,200	3,681	3,884	4,078	4,100	4,140
	New meters installed	20	14	14	3	10	20	15
	Meters repaired	110	100	94	56	104	130	135
	Main breaks	21	20	16	38	41	38	37
	Final meter readings	1,124	986	1,078	1,322	1,448	1,405	1,485

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
MPA Intern Assisting Public Works Staff with administrative functions Average 25 hours per week (\$ 14,500 total) (1/3 split, water/sewer/streets)	4,833			
Engineering Intern 40 Hours per week for 16 weeks (\$7,680 total) Assist engineering staff with construction projects during the Summer (1/3 split, water/sewer/streets) <b>ITEM NOT FUNDED</b>	2,560			
<b>TOTALS</b>	<b>4,833</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years	Justification
1	Automatic Tank Mixer for the Stearns Road Ground Storage Tank.	11,500	New	No	To improve the water quality. The water in the bottom of the 1 million gallon tank doesn't "turn over" frequently enough, which affects the quality going out to the distribution system.
2	New Roof for the Stearns Road Control Building.	18,500	Replacement	No	Existing roof is approximately 21 years old and the shingles are curling and cracking. This building will still be in use during and after the transition to Elgin water.
3	12" EZ Valve insertion at the Oneida Tower	9,200	New	No	The 12" main coming off of the water tower does not have a shut-off valve, and that line had a main break last year which made the repair difficult and dangerous.
4	1-1/2" De-Watering Pump	950	Replacement	No	Existing pump is 10 years old and becoming less reliable.
5	Portable Hand-Held Meter Reader with charging cradle.	6,900	Replacement	No	Existing unit is 10 years old and the technology even older and no longer supported by the manufacturer.
6	Four additional permanent Water Sampling Stations at \$900 each	3,600	New	Yes	The EPA is recommending that sample locations be indoor or "sample specific" sites as opposed to using outside building spigots to lessen the possibility of contaminated samples.
7	Two Ferro-Magnetic Locators at \$900 per unit	1,800	Replacement	No	For locating buried b-boxes, valves, and manholes. These will replace two existing models that are over 10 years old and no longer serviceable.
8	Acoustic Leak Detection Equipment.	7,000	New	No	For pinpointing water leaks to determine where to dig which reduces property damaged during excavations. We spend about \$2,000-\$5,000 per year for leak detection service. This equipment would also be used to proactively survey areas for "hidden leaks" which will reduce unaccounted water loss.
<b>TOTAL</b>		<b>\$59,450</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Mid-Central Water Operator's monthly meetings \$20.00 per meeting per person	200		Village Vehicle		200
Misc. training seminars through Southern Illinois Environmental Resource Training Center (ERTC)/ IEPA for water staff to satisfy mandatory continuing education requirements. 3 certified operators, 1 seminar each @ \$100 per seminar	300		Village Vehicle		300
Various seminars to meet IRMA requirements	300		Village Vehicle		300
Illinois Potable Water Supply Operator's Conference Springfield, IL- September 2015 2 employees attending	340	660	Village Vehicle		1,000
American Public Works Association Congress & Esposition Phoenix, AZ August 2015 Director of Public Works	700	700	500		1,900
<b>TOTALS</b>	<b>\$1,840</b>	<b>\$1,360</b>	<b>\$500</b>	<b>\$0</b>	<b>\$3,700</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Organization Name	New or Existing	Employee(s) Name	Cost
American Waterworks Association - Affiliate	Existing	5 Staff Members	425
Mid-Central Operator's Association	Existing	Corporate Membership	175
National Safety Council	Existing	Village of Bartlett	110
American Public Works Association	New	Tom Ruzicka	161
		<b>TOTAL</b>	<b>\$871</b>

PUBLIC WORKS EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5000 - Water Operating</b>									
511000	Regular Salaries	832,019	866,798	897,265	904,417	904,417	931,549	3%	Includes MPA Intern
511100	Overtime Salaries	21,923	39,749	55,049	40,000	40,000	40,000	0%	
511200	Temporary Salaries	0	0	0	0	0	4,832	0%	
514000	Employee Retirement Contributions	160,337	169,283	176,898	189,688	189,155	192,682	2%	
515000	Employee Group Insurance	229,516	230,931	242,420	206,183	204,183	214,396	5%	
	<b>Total Personnel Services</b>	<b>1,243,795</b>	<b>1,306,761</b>	<b>1,371,632</b>	<b>1,340,288</b>	<b>1,337,755</b>	<b>1,383,459</b>	<b>3%</b>	
520025	Elgin Water Agreement	4,301,215	4,249,267	4,077,115	4,274,487	4,436,402	4,436,402	0%	
522300	Uniform Rentals	2,818	2,782	2,646	2,100	2,500	2,500	0%	
522400	Service Agreements	242,909	197,820	545,160	261,324	413,349	340,810	-18%	WRT filter media exchange cost is reduced.
522500	Equipment Rental	1,650	2,820	2,303	2,450	3,800	3,800	0%	
522720	Printing Services	3,146	4,425	2,702	3,850	7,200	7,200	0%	
522800	Analytical Testing	12,642	11,222	19,470	16,400	23,000	23,000	0%	
523100	Advertising	0	0	1,006	80	0	0	0%	
523401	Engineering Services	0	0	0	6,000	25,000	25,000	0%	
524120	Utilities	220,201	231,394	216,832	206,355	235,000	235,000	0%	
526000	Vehicle Maintenance	8,603	1,173	5,638	3,500	3,825	3,850	1%	
527120	Services to Maintain Mains	61,749	74,035	122,727	62,000	62,500	63,750	2%	
	<b>Total Contractual Services</b>	<b>4,854,933</b>	<b>4,774,938</b>	<b>4,995,599</b>	<b>4,838,546</b>	<b>5,212,576</b>	<b>5,141,312</b>	<b>-1%</b>	
530100	Materials & Supplies	34,451	32,483	43,143	41,000	42,000	42,000	0%	
530110	Uniforms	1,050	1,785	1,400	1,675	1,675	1,925	15%	
530115	Subscriptions/Publications	59	59	59	59	350	350	0%	
530120	Chemical Supplies	14,482	13,747	10,631	8,900	18,000	9,840	-45%	Lower chlorine cost and less well production.
530150	Small Tools	0	1,337	1,671	1,350	1,400	1,400	0%	
530160	Safety Equipment	430	1,660	542	1,100	1,300	1,300	0%	
532000	Automotive Supplies	21,251	24,250	19,808	20,750	25,250	25,250	0%	
532200	Office Supplies	1,762	1,636	1,003	1,400	4,500	4,500	0%	
532300	Postage	24,341	25,470	25,731	30,300	30,200	31,200	3%	

PUBLIC WORKS EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5000 - Water Operating</b>									
534300	Equipment Maintenance Materials	1,257	6,919	13,953	15,600	45,000	45,000	0%	
534500	Grounds Maintenance Materials	1,316	4,267	2,600	3,100	5,000	5,000	0%	
534600	Building Maintenance Materials	3,240	1,064	713	7,200	8,000	8,000	0%	
534810	Meter Maintenance Materials	17,026	19,326	13,467	24,000	24,000	25,000	4%	
	<b>Total Commodities</b>	120,665	134,003	134,721	156,434	206,675	200,765	-3%	
541600	Professional Development	294	497	570	1,775	2,150	3,700	72%	
543101	Dues	431	533	510	630	745	871	17%	Adding an additional APWA membership
543900	Community Relations	0	0	0	0	1,000	1,000	0%	
546300	Bank Charges	4,761	5,273	5,252	5,426	6,100	6,100	0%	
546900	Contingencies	6,059	1,212	698	8,500	25,000	25,000	0%	
	<b>Total Other Charges</b>	11,545	7,515	7,030	16,331	34,995	36,671	5%	
570100	Machinery & Equipment	11,590	256,648	46,666	57,800	68,000	59,450	-13%	
	<b>Total Capital Outlay</b>	11,590	256,648	46,666	57,800	68,000	59,450	-13%	
590100	Transfer to General	120,000	120,000	130,000	130,000	130,000	130,000	0%	
590300	Transfer to Debt Service	0	0		0	0	0	0%	
590600	Transfer to Central Services	131,080	140,797	131,861	131,861	131,861	131,861	0%	
590610	Transfer to Vehicle Replacement	26,805	20,879	20,879	20,879	20,879	20,879	0%	
	<b>Total Transfers Out</b>	277,885	281,676	282,740	282,740	282,740	282,740	0%	
<b>Total Water Operating Expenses</b>									
		\$6,520,413	\$6,761,541	\$6,838,388	\$6,692,139	\$7,142,741	\$7,104,397	-1%	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>520025</b>	<b>Elgin Water Agreement</b>	<b>4,436,402</b>	<b>4,436,402</b>
	Based on an average of 2.3 million gallons per day, or 839,500,000 gallons per year		
	730,000,000 gallons = 975,930 (100 cu. Ft.) x \$4.229 per 100 cu.ft.	4,127,208	
	Monthly availability charges	25,432	
	Buffer in case of increased water demand	283,762	
		<b>4,436,402</b>	
<b>522400</b>	<b>Service Agreements</b>	<b>413,349</b>	<b>340,810</b>
	Charles Equipment - service for emergency generators	2,400	
	CPS & HARCO Cathodic Protection for Storage Tanks	5,610	
	J.U.L.I.E.- Average charge: \$250/month	3,000	
	Accurate Tank- testing for fuel tanks. Avg. \$425/month	5,100	
	Cross connection administration service	700	
	WRT- Estimated annual cost for Well 4 radium removal: 12 months	127,000	
	WRT- Estimated annual cost for Well 7 radium removal: 12 months	29,000	
	Neptune- Annual maint. agreement for meter reading hardware and software	2,500	
	Illinois Central Railroad watermain right of way lease	500	
	Well 7 WRT filter media exchange	165,000	
		<b>340,810</b>	
<b>522500</b>	<b>Equipment Rentals</b>	<b>3,800</b>	<b>3,800</b>
	Verizon Wireless	3,000	
	Misc rental equipment	800	
		<b>3,800</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
522720	Printing Services	7200	7,200
522800	<b>Analytical Testing</b>		23,000
	Suburban Laboratory - Monthly routine and misc. sampling	20,320	
	Radiological sampling	2,680	
		23,000	
523401	<b>Engineering Services</b>	25,000	25,000
	Water tank engineering inspections		
	Miscellaneous engineering needs		
524120	<b>Utilities</b>		235,000
	Commonwealth Edison	221,000	
	Northern Illinois Gas (avg \$300/month)	3,600	
	Emergency Power/Gas Costs	10,400	
		235,000	
527120	<b>Services to Maintain Mains</b>	63,750	62,500
	Excavation Contractor - Projected 30 main breaks, 15 hydrant repairs, miscellaneous valve and b-box repairs, 2 more EZ valve installations.		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
<b>530100</b>	<b>Materials &amp; Supplies</b>	<b>42,000</b>	<b>42,000</b>
	Home Depot - misc supplies & equipment	4,000	
	Grainger- misc. fasteners and supplies	4,000	
	Bluff City Gravel - gravel for backfilling excavations	2,000	
	HD Waterworks - hydrants, valves, repair clamps, b-box supplies	2,500	
	Ziebell Water Supply- hydrants, valves, repair clamps, b-box supplies	14,000	
	USA Blue Book - misc supplies and equipment	3,500	
	Misc Vendors - additional supplies and equipment	12,000	
		<b>42,000</b>	
<b>530115</b>	<b>Subscriptions/Publications</b>	<b>350</b>	<b>350</b>
	Illinois Issues	47	
	Water Engineering and Management	70	
	Daily Herald Newspaper	233	
		<b>350</b>	
<b>530120</b>	<b>Chemical Supplies</b>		
	Viking Chemical:		
	120 Chlorine tanks @ \$62.00 each	7,380	<b>18,000</b>
	6 Fluoride barrels @ \$210 each	1,260	<b>9,840</b>
	HACH Chemical (testing reagents)	1,200	
		<b>9,840</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
532000	<b>Automotive Supplies</b> (Misc. Repair Parts / Supplies for Vehicles) Misc repair parts and supplies for vehicles. 1,625 Estimated 6,750 gallons of fuel@\$3.50/Gal 23,625 <hr style="width: 100%;"/> <b>25,250</b>	25,250	25,250
532200	<b>Office Supplies</b>	4,500	4,500
532300	<b>Postage</b> Water portion of monthly water bills 24,000 Annual water report mailing costs, monthly postage meter charges 6,300 Water sample mailing (UPS Store); cross connection survey mailing 900 <hr style="width: 100%;"/> <b>31,200</b>	30,200	31,200
534300	<b>Maintenance - Equipment</b> 45,000 Miscellaneous routine equipment maintenance and replacement, as well as any unforeseen emergency repairs Budget amount that goes on rate. Overage charged against reserve	45,000	45,000
534500	<b>Grounds Maintenance Materials</b>	5,000	5,000

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Water Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
534600	<b>Building Maintenance Materials</b> General maintenance of water buildings Interior painting at pump stations	8,000	8,000
534810	<b>Materials to Maintain Meters</b> Large meter testing and repair: Meters for new construction, meter fittings and supplies	5,200 19,800 <hr/> 25,000	24,000  25,000
546900	<b>Contingencies</b> Same as previous years	25,000	25,000

## SEWER

### *Department Description*

The Sewer division is one of the three major divisions of the Public Works department. The Sewer division consists of the main water reclamation plant located on Bittersweet Drive and approximately 150 miles of sanitary sewers. The Sewer division is staffed by 13 employees who maintain the sewers, 21 sewage lift stations, and two excess flow facilities, as well as manage the water reclamation plant process and the associated equipment. The reclamation plant is permitted to treat an average daily flow of 3.679 million gallons per day (MGD), with a peak flow rate of 5.151 MGD. The current average daily flow is about 2.5 MGD. The excess flow facilities treat flows in excess of the 5.151 MGD. The water reclamation plant and the two excess flow facilities are permitted discharges with water quality limitations. Permits are issued by the Illinois Environmental Protection Agency under the National Pollutant Discharge Elimination System (NPDES). The treated effluent from the reclamation plant continually meets the imposed permit limits. The treated organic matter in the sewage is biologically stabilized and hauled away by a private contractor and used as a soil amendment on farmland.

### *2015/16 Budget Highlights*

The proposed budget has decreased by 3% from last year with decreases in Capital Outlay and sludge removal upgrades.

### *Strategic Plan – 2015/16 Action Steps*

**Strategic Plan Objective:** Continue to provide and maintain infrastructure, facilities, and services to focus on core municipal service areas.

Action Step: Purchase an Inline Grinder that would protect the sludge de-watering equipment and allow setting adjustments which will contribute to sludge hauling costs savings.

Action Step: Purchase a Sanitary Sewer Televising Camera. This will allow village personnel to perform work otherwise contracted out, which would provide significant savings for the village, as part of the Sanitary Sewer Rehabilitation project.

**Strategic Plan Objective:** Maintain a fiscally responsible government.

Action Steps: Continue process control parameter changes which will allow us to lower sludge hauling and chemical costs, enabling savings for the Village.

## SEWER

### 2014/15 Highlights

#### Strategic Plan Action Steps Status Report

Purchase a channel monster that would protect the new influent pumps at the head works of the WTP.

Status: The new channel monster has been purchased and installation is scheduled for early Spring of 2015.

Replace the roof on the 40 year old influent structure as well as the distribution arms on the Nitrification Towers.

Status: The roof on the influent structure was completed in October of 2014. The Nitrification Tower project has been pushed into the future capital project plans.

Continue process control parameter changes which will allow significant savings on sludge hauling and chemicals.

Status: WWTP is on pace to save \$50,000 on the 2014/15 operating budget for sludge hauling and chemical costs, combined.

#### Other Highlights:

The Apple Orchard lift station generator was replaced with a new 75 KW Diesel generator. Also, the wet well can at Jervey lift station was lined with a special coating guaranteed to last thirty years.

Due to the corrosive environment, the digester covers on wells 3/4, were replaced with new fabric and galvanized structural piping.

The influent building doors were also replaced, accomplishing the operating capital projects during the 2014/2015 fiscal year.

## SEWER SUMMARY

		2009/10	2010/11	Actual			Estimate	Proposed
				2011/12	2012/13	2013/14	2014/15	2015/16
<b>Budget</b>	Personnel Services	1,786,232	1,847,207	1,924,642	1,929,191	2,019,742	1,965,646	2,011,124
	Contractual Services	690,708	630,206	483,721	493,202	519,953	506,430	558,710
	Commodities	305,396	270,896	348,593	336,880	328,780	348,700	419,800
	Other Charges	36,180	34,472	43,270	49,544	34,807	61,626	65,766
	Capital Outlay	44,960	176,551	93,006	410,752	113,942	269,000	180,000
	Subtotal Net of Transfers	2,863,476	2,959,332	2,893,232	3,219,569	3,017,224	3,151,402	3,235,400
	Central Services Allocation	131,080	131,080	131,080	140,797	131,861	131,861	131,861
	Vehicle Replacement Allocation	48,879	48,879	55,097	48,879	48,879	48,879	48,879
	<b>Total Sewer</b>	<b>3,043,435</b>	<b>3,139,291</b>	<b>3,079,409</b>	<b>3,409,245</b>	<b>3,197,964</b>	<b>3,332,142</b>	<b>3,416,140</b>
<b>Authorized Staffing</b>	Public Works Director	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Assistant Public Works Director	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Civil Engineer	0.33	0.33	0.33	0.33	0.33	0.33	0.33
	Engineering Technician	0.66	0.66	0.66	0.66	0.66	0.66	0.66
	Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Lab Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50
	Wastewater Operators	3.00	3.00	3.00	3.00	3.00	4.00	4.00
	Senior Maintenance Workers	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Maintenance Workers	7.00	7.00	7.00	7.00	7.00	7.00	7.00
	Customer Service Representative	0.50	0.50	0.50	0.50	0.50	0.50	0.50
	Billing Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Building Custodian	0.14	0.14	0.14	0.14	0.14	0.14	0.14
	<b>Total Full Time Equivalents</b>	<b>15.79</b>	<b>15.79</b>	<b>15.79</b>	<b>15.79</b>	<b>15.79</b>	<b>16.79</b>	<b>16.79</b>
<b>Activity Measures</b>	Influent flow in 1,000 gallons	996,500	920,000	839,000	840,000	840,000	840,000	840,000
	Effluent flow in 1,000 gallons	882,500	860,000	792,000	793,000	793,000	796,000	796,000
	Influent pump hours	17,000	16,000	13,000	13,000	14,000	14,000	14,000
	DuPage Lift Stations	13	13	13	13	13	13	13
	Hours of operation	16,000	15,500	15,000	15,000	15,000	15,500	15,500
	1,000 gallons of flow	345,000	340,000	311,000	312,000	314,000	314,500	315,000
	Cook Lift Stations	7	7	7	7	8	8	8
	Hours of operation	10,000	9,500	9,800	9,800	9,900	9,900	9,900
	1,000 gallons of flow	171,000	160,000	150,000	150,000	160,000	160,000	165,000

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
MPA Intern Assisting Public Works staff with administrative functions Average 25 hours per week (\$ 14,500 total) (1/3 split, water/sewer/streets)	4,833			
Engineering Intern 40 Hours per week for 16 weeks (\$7,680 total) Assist engineering staff with construction projects during the Summer (1/3 split, water/sewer/streets)	2,560			
<b>TOTALS</b>	<b>\$4,833</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	Inline Grinder for Sludge De-watering Equipment	15,000	New	No	Will protect Centrifuge and allow to adjust settings accordingly to produce a dryer sludge cake which will reduce sludge hauling cost.
2	Sewer Cleaning Truck <b>ITEM NOT FUNDED</b>	<del>380,000</del>	Replace	Yes	Fourteen year old Vector truck needs repair due to wear and tear over the years.
3	Sanitary Sewer Televising Camera	85,000	New	No	As part of our Sanitary Sewer program, village pesonnel will be able to televise collection system. This will eliminate sourcing out work to Contractors,which will help the village save money.
4	Chemical Storage Tanks (3)	30,000	Replace	No	Replace 20 year old chemical tanks with proper double wall polyethelene material.
5	Aerobic Digester De-Watering Tubes (8)	50,000	Replace	No	Replace 30 yeard old slip tubes. Operator's currently use trash pumps with hoses, making working conditions unsafe, during the winter months.
	<b>TOTAL</b>	<b>\$180,000</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Illinois Association of Water Pollution Control Operators (IAWPCO) Regional Conference- September 2015 -Aurora, IL Three Employees	150		Village Vehicle		150
Illinois Water Environment Association Conference March, 2016-Peoria, IL One employee	250	400	Village Vehicle		650
IL Association of Water Pollution Control Operators Annual Conference April, 2016-Springfield, IL Two employees	300	950	150		1,400
IWEA Collection Systems Seminar November, 2015- Lisle, IL Three employees	225		Village Vehicle		225
Illinois Association of Wastewater Agencies Five monthly meetings John Pullia	250		Village Vehicle		250

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
Safety Seminars IRMA, National Safety Council Various Employees	300		Village Vehicle		300
Training Seminars - Various Employees Wastewater Treatment and Associated Subjects	300		Village Vehicle		300
Government Affairs Seminar Willowbrook, IL - January, 2016 One employee	75		Village Vehicle		75
Central States Water Environment Assn. annual conference TBA John Pullia	350	680	Village Vehicle		1,030
American Trainco - Electrical Training Elk Grove, IL - October 2015 Two Employees	2,000		Village Vehicle		2,000
Illinois Public Services Institute (IPSI)- Management Training Effingham, IL - October 2015 John Pullia	695	500	Village Vehicle		1,195
<b>TOTALS</b>	<b>\$4,200</b>	<b>\$2,030</b>	<b>\$150</b>	<b>\$0</b>	<b>\$7,575</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Organization Name	New or Existing	Employee(s) Name	Cost
Illinois Association of Wastewater Agencies	Existing	Village Membership	2,400
Water Environment Federation/Central States & Illinois Water	Existing	Dan Dinges, John Pullia	310
Fox Valley Operators Association	Existing	Six employees	120
Northern Illinois Water Analysis Association	Existing	Mark McCue	25
National Safety Council	Existing	Public Works	100
American Public Works Association	NEW	John Pullia	161
DuPage River/Salt Creek Work Group	Existing	Public Works	6,575
		<b>TOTAL</b>	<b>\$9,691</b>

PUBLIC WORKS EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5100 - Sewer Operating</b>									
511000	Regular Salaries	1,312,357	1,293,878	1,342,145	1,322,768	1,408,900	1,389,762	-1%	Includes MPA Intern
511100	Overtime Salaries	47,833	58,896	68,341	48,000	40,000	40,000	0%	
511200	Temporary Salaries	0	0	0	0	0	0	0%	
514000	Employee Retirement Contributions	254,252	252,447	265,919	288,638	285,900	279,060	-2%	
515000	Employee Group Insurance	310,200	323,970	343,337	306,240	305,233	302,302	-1%	
	<b>Total Personnel Services</b>	<b>1,924,642</b>	<b>1,929,191</b>	<b>2,019,742</b>	<b>1,965,646</b>	<b>2,040,033</b>	<b>2,011,124</b>	<b>-1%</b>	
522300	Uniform Rentals	3,919	3,946	3,907	3,500	4,000	4,500	13%	Additional operator
522400	Service Agreements	7,803	21,862	18,400	22,000	26,210	26,210	0%	
522500	Equipment Rental	13,539	2,052	2,302	2,400	3,000	3,000	0%	
522600	Meter Reading Service	0	0	6,654	0	0	0	0%	
522800	Analytical Testing	5,793	6,133	143	3,000	6,000	12,000	100%	Added sampling for pre-treatment-local limits evaluation
523100	Advertising	0	0	0	530	500	500	0%	
523401	Engineering Services	0	3,868	7,149	10,000	10,000	25,000	150%	Added engineering for pre-treatment evaluation
524120	Utilities	373,753	378,709	393,951	370,000	430,000	400,000	-7%	
524210	Sludge Removal	60,300	54,450	48,150	30,000	60,000	30,000	-50%	Process changes/ New sludge de-watering equip.
526000	Vehicle Maintenance	4,388	10,038	4,396	5,000	7,500	7,500	0%	
527120	Services to Maintain Mains	14,226	12,144	34,901	60,000	50,000	50,000	0%	
	<b>Total Contractual Services</b>	<b>483,721</b>	<b>493,202</b>	<b>519,953</b>	<b>506,430</b>	<b>597,210</b>	<b>558,710</b>	<b>-6%</b>	
530100	Materials & Supplies	26,546	24,398	19,827	27,000	32,000	32,000	0%	
530110	Uniforms	1,925	2,765	2,200	4,600	4,000	4,500	13%	Additional operator
530120	Chemical Supplies	74,608	58,594	79,156	60,000	80,000	60,000	-25%	Flow proportional pumps will help reduce costs
530150	Small Tools	1,518	1,226	2,002	2,600	3,000	3,000	0%	
530160	Safety Equipment	3,685	3,446	1,606	5,800	5,300	7,300	38%	Replace self-contained breathing apparatus
532000	Automotive Supplies	24,716	27,934	24,441	26,000	32,000	32,000	0%	
532200	Office Supplies	4,670	5,489	5,267	5,200	6,500	6,500	0%	
532300	Postage	24,297	25,482	25,893	25,000	25,000	25,000	0%	

PUBLIC WORKS EXPENDITURES								COMMENTS	
Account Number	Description	Actual			Estimated 2014/15	Budget 2014/15	Requested 2015/16		% Change
		2011/12	2012/13	2013/14					
<b>5100 - Sewer Operating</b>									
534300	Equipment Maintenance Materials	159,076	175,892	159,913	180,000	150,000	225,000	50%	Replacement of lift station pumps
534500	Grounds Maintenance Materials	6,780	7,389	1,916	6,000	12,000	12,000	0%	
534600	Building Maintenance Materials	20,772	4,265	6,559	6,500	6,500	12,500	92%	Replacement of 30 year old doors
	<b>Total Commodities</b>	<b>348,593</b>	<b>336,880</b>	<b>328,780</b>	<b>348,700</b>	<b>356,300</b>	<b>419,800</b>	<b>18%</b>	
541600	Professional Development	3,562	2,494	2,122	4,000	6,380	7,575	19%	Added IPSI Management training
534101	Dues	10,366	9,287	9,433	9,200	9,530	9,691	2%	Added APWA Membership
546200	Permit Fees	18,000	18,000	18,000	18,000	18,000	18,000	0%	
546300	Bank Charges	4,761	5,273	5,252	5,426	5,500	5,500	0%	
546900	Contingencies	6,581	14,490	0	25,000	25,000	25,000	0%	
	<b>Total Other Charges</b>	<b>43,270</b>	<b>49,544</b>	<b>34,807</b>	<b>61,626</b>	<b>64,410</b>	<b>65,766</b>	<b>2%</b>	
570100	Machinery & Equipment	93,006	410,752	113,942	269,000	299,000	180,000	-40%	
	<b>Total Capital Outlay</b>	<b>93,006</b>	<b>410,752</b>	<b>113,942</b>	<b>269,000</b>	<b>299,000</b>	<b>180,000</b>	<b>-40%</b>	
590100	Transfer to General	80,000	120,000	130,000	130,000	130,000	130,000	0%	
590500	Transfer to Water	0	0	0	0	0	0	0%	
590600	Transfer to Central Services	131,080	140,797	131,861	131,861	131,861	131,861	0%	
590610	Transfer to Vehicle Replacement	55,097	48,879	48,879	48,879	48,879	48,879	0%	
	<b>Total Transfers Out</b>	<b>266,177</b>	<b>309,676</b>	<b>310,740</b>	<b>310,740</b>	<b>310,740</b>	<b>310,740</b>	<b>0%</b>	
<b>Total Sewer Operating Expenses</b>		<b>\$3,159,409</b>	<b>\$3,529,245</b>	<b>\$3,327,964</b>	<b>\$3,462,142</b>	<b>\$3,667,693</b>	<b>\$3,546,140</b>	<b>-3%</b>	

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Account Number	Description/Detail				2014/15 Budget	2015/16 Budget Request
522300	<b>Uniform Rentals</b>				4,000	4,500
522400	<b>Service Agreements</b>					
	JULIE System (utility locating)	2,500	Weather Monitoring System	750	26,210	26,210
	Charles Equipmnet(Generator Maint)	15,000	Flolo - Predictive Maintenance	2,400		
	Copier Maintenance	500	Accurate Tank (leak testing)	4,560		
	Crane Inspection	300	Lab Equipment Calibration	200		
522500	<b>Equipment Rental</b>				3,000	3,000
	American Messaging	650	Radios & generators for 4th of July	300		
	Verizon	1,700	Misc. rentals	350		
522800	<b>Analytical Testing</b>				12,000	6,000
	Quarterly Sludge analysis	2,400	USEPA Quality Control testing	800		
	Quality Control	600	Holidays and contingency	600		
	Increased NPDES testing per new Permit	1600	Pre-treatment sampling	6,000		

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
523401	<p><b>Engineering Services</b></p> <p>Engineering Services for plan reviews, operational assistance, and misc. sewer activities. Infiltration and inflow study to determine excess flows. Engineering services for pre-treatment - local limits evaluation (FOG)</p>	<p>10,000      25,000</p> <p>15,000</p>	<p>10,000      25,000</p>
524120	<p><b>Utilities</b></p> <p>Natural Gas                      20,000 Electricity                      380,000</p>	<p>400,000</p>	<p>430,000      400,000</p>
524210	<p><b>Sludge Removal</b></p> <p>These funds are for the disposal of the sludge produced by the treatment plant. Approximately 4,200 cubic yards of sludge are mostly land applied, with a contingency to landfill.</p>	<p>30,000</p>	<p>60,000      30,000</p>
526000	<p><b>Vehicle Maintenance</b></p> <p>These funds are for maintenance on the seven vehicles and two utility carts within the division. Three of the trucks are used for snow plowing.</p>	<p>7,500</p>	<p>7,500      7,500</p>
527120	<p><b>Service to Maintain Mains</b></p> <p>This line item is used for sewer line and manhole repairs and closed circuit television inspection of sanitary sewer lines. Funding for the overhead sewer program is charged to this line item but not budgeted.</p>	<p>50,000</p>	<p>50,000      50,000</p>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Account Number	Description/Detail				2014/15 Budget	2015/16 Budget Request
<b>530100</b>	<b>Materials and Supplies</b>				<b>32,000</b>	<b>32,000</b>
	Paper and cleaning supplies	2,000	Lubricants	2,200		
	Lab supplies and chemicals	14,000	Electrical supplies	1,600		
	Airgas	1,200	Misc.(chart paper, batteries, gravel, pipe, hardware)	11,000		
<b>530120</b>	<b>Chemical Supplies</b>					
	These funds are for process chemicals used in to operate the treatment plant.					
	Polymer	19,000			<b>60,000</b>	
	Ferric Chloride	5,000	Dechlorination	16,000		
	Hypochlorite	20,000				
	Decrease use of odor control and Microbes.					<b>80,000</b>
						<b>60,000</b>
<b>530160</b>	<b>Safety Equipment</b>				<b>7,300</b>	<b>5,300</b>
	Fire Extinguishers	500	Medical kits	300		
	Safety videos	500	Misc. safety equipment	3,500		
	Disposable gloves	500	SCBA Replacement	2,000		
<b>532000</b>	<b>Automotive Supplies</b>				<b>32,000</b>	<b>32,000</b>
	Gasoline, tires, filters, and other vehicle maintenance supplies for seven vehicles and two utility carts. Two specialized vehicles, the crane truck and the Vactor cost more to maintain. Gasoline now purchased at a local gas station.					<b>32,000</b>

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Account Number	Description/Detail		2014/15 Budget	2015/16 Budget Request
532200	<p><b>Office Supplies</b></p> <p>Paper, computer supplies, laboratory record books, log books, software, paper towels Village Hall shelving and cleaning supplies.</p>	6,500	6,500	6,500
532300	<p><b>Postage</b></p> <p>This line item is mainly for water and sewer billing postage. Most of the amount requested represents half of the total cost. The other half is budgeted in the Water fund.</p>	25,000	25,000	25,000
534300	<p><b>Maintenance of Equipment</b></p> <p>These funds will be used for routine equipment maintenance and for unforeseeable, unscheduled maintenance and repair of equipment. Replacement of various lift station pumps..</p>	150,000	150,000	225,000
534500	<p><b>Maintenance of Grounds</b></p> <p>These funds will be used for fence repairs, painting, parking lot maintenance, repair of underground air leaks, landscaping the plant grounds, and contract lawn care and landscaping.</p>	12,000	12,000	12,000
534600	<p><b>Maintenance of Buildings</b></p> <p>These funds will be used for heating and air conditioning repairs, window repairs, cleaning supplies, and similar expenses. Control Building needs two double doors replacement.</p>	6,500	6,500	12,500

**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Sewer Operating**

Account Number	Description/Detail	2014/15 Budget	2015/16 Budget Request
546200	<b>Permit Fees</b> These are annual fees imposed by the State of Illinois on all NPDES permitted discharges. These fees were first charged in 2003.	18,000	18,000
546900	<b>Contingencies</b> These funds are used for emergency expenditures in line items where needed. Budget is consistent with prior years.	25,000	25,000

## PARKING SUMMARY

		2009/10	2010/11	Actual 2011/12	2012/13	2013/14	Estimate 2014/15	Proposed 2015/16
<b>Budget</b>	Personnel Services	68,394	150,578	132,762	152,817	163,475	99,332	69,798
	Contractual Services	39,587	35,995	45,219	77,880	72,522	63,591	78,763
	Commodities	467	9,571	3,310	2,724	3,380	3,138	5,000
	Other Charges	0	0	0	0	0	0	0
	Capital Outlay	38,343	98,253	137,207	33,120	94,738	24,000	44,000
	Subtotal Net of Transfers	146,791	294,397	318,498	266,541	334,115	190,061	197,561
	Central Service Allocation	0	0	0	0	0	0	0
	Vehicle Replacement Allocation	7,110	7,110	7,110	7,110	7,110	7,110	7,110
<b>Total Parking</b>		<b>153,901</b>	<b>301,507</b>	<b>325,608</b>	<b>273,651</b>	<b>341,225</b>	<b>197,171</b>	<b>204,671</b>
<b>Authorized Staffing</b>	Parking Enforcement/Maintenance	0.50	1.50	1.50	1.50	1.50	1.00	1.00
	Portions of other employee positions are charged to parking to capture appropriate cost. However, for staff reporting purposes these amounts are reported in the employees "home" department. Included is a public works employee and a parking enforcement officer.							
	<b>Total Full Time Equivalents</b>	<b>0.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>
<b>Activity Measures</b>	Total parking spaces	755	755	755	755	755	755	755
	Permit spaces	115	115	115	115	115	115	115
	Daily spaces	628	628	628	628	628	628	628
	Motorcycle spaces	12	12	12	12	12	12	12
	North lot spaces	45	45	45	45	45	45	45
	South lot spaces	58	58	58	58	58	58	58
	East lot spaces	441	441	441	441	441	441	441
	West lot spaces	211	211	211	211	211	211	211

**PERSONNEL REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Parking**

Position Title/Justification	Annual Salary	Employee Group Insurance	IMRF	FICA
None				
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY REQUEST DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Parking**

Priority Number	Equipment Description	Estimated Cost	New or Replacement	Requested Prior Years Yes/No	Justification
1	Trash Receptacles	20,000	Replacement	No	Replace approximately 1/2 of the old and damaged wooden trash receptacles with new receptacles
3	Sidewalk Tractor w/Snow Blower <b>ITEM NOT FUNDED</b>	<del>34,000</del>	New	No	This tractor will be use to clear snow from the downtown sidewalks.
	<b>TOTAL</b>	<b>\$20,000</b>			

**PROFESSIONAL DEVELOPMENT DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Parking**

Name, Location, Date(s) of Professional Development Name of Employee(s) Attending	Registration	Hotels & Meals	Travel	Other (Specify)	Total
None					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PROFESSIONAL ASSOCIATION DETAIL  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Parking**

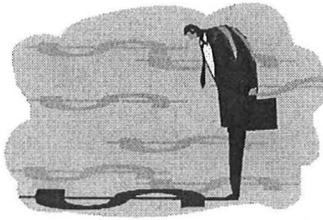
Organization Name	New or Existing	Employee(s) Name	Cost
None			
		<b>TOTAL</b>	<b>0</b>



**LINE ITEM JUSTIFICATION  
FISCAL YEAR 2015-16 BUDGET**

**DEPARTMENT: Parking**

Account Number	Description Detail	2014/15 Budget	2015/16 Budget Request	
<b>522400</b>	<b>Service Agreements</b>		<b>22,760</b>	<b>17,408</b>
	ADT Security Services	432 Bank Credit Card 10,000		
	Digital Payment Technologies	6,300 Unifirst (Mat Cleaning) 676	<b>17,408</b>	
<b>523800</b>	<b>Rent to Railroad</b>		<b>28,000</b>	<b>28,000</b>
	Landscape Lease	11,000 Quarterly Revenue Lease 16,000	<b>28,000</b>	
<b>524120</b>	<b>Utilities</b>		<b>10,540</b>	<b>13,355</b>
	Electric (ComEd)	7,000 Natural Gas (NICOR) 4,160 11,160		
	Phone / Paybox DSL (AT&T)	840 TV / Wi-Fi (Comcast) 1,355 840	<b>13,355</b>	
<b>529000</b>	<b>Other Contractual Services</b>		<b>22,000</b>	<b>20,000</b>
	METRA Landscape Maintenance Contract		10,000	
	Other Landscape Maintenance		10,000 <b>20,000</b>	
<b>530100</b>	<b>Materials &amp; Supplies</b>		<b>5,000</b>	<b>5,000</b>
	Landscaping, Supplies for METRA Station		5,000	
<b>570200</b>	<b>Building &amp; Grounds Improvements</b>		<b>24,000</b>	<b>70,000</b>
	Misc. Lawn Services	24,000	70,000	



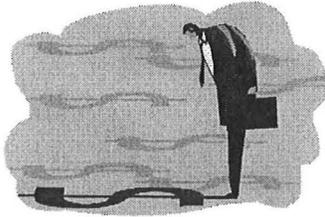
**Village of Bartlett**  
**Finance Department Memo**  
**2015 - 07**

**DATE:** February 23, 2015  
**TO:** Valerie Salmons, Village Administrator  
**FROM:** Jeff Martynowicz, Finance Director  
**SUBJECT:** Major Revenues Update

Recently, Governor Rauner proposed the upcoming Illinois budget. In his budget address he stated that he is proposing to reduce the amount of income tax municipalities receive from **8% to 4%**. Essentially reducing income tax revenue by **50%**. A 50% reduction in income tax would mean a cut of **\$2,062,500** in revenue on an annual basis. Our proposed budget does not include any reductions to services at this point to address the loss of more than \$2 million. The IML, our conferences of government and our lobbyist watch the State's budget process very closely and will inform us when and if the cut to income tax becomes part of the State's budget. Also, the Governor proposed freezing property taxes for a two year period. It's unclear whether the freeze will apply to pensions and debt payments. However, over the last two years the Village has cut **\$750,000** in its corporate levy. If the Governor's proposal on property taxes goes through, it will mean property taxes will be frozen at the lower level. The Village's proposed budget includes a corporate levy that is flat from the levy that was adopted in December 2014.

Mayor Wallace has recently asked to review the Village's economic condition at the time the Utility tax was implemented. At the time of implementation, the General Fund was experiencing a structural deficit of more than **\$1 million annually**. Before the tax was implemented we had cut more than **2 million dollars** over a three year period from our budget in order to balance it each year. Several positions were left open and cut, vehicles and capital outlay equipment were deferred, our nonunion pay plan was reduced, professional development was cut, and transfers to internal service funds were reduced. All of these cuts came with no decreases to our service levels as the prior Village Board did not want service level cuts. The prior board was also concerned with our reliance on using General Fund reserves and transfers from our Developer Deposit Fund to cover the shortfall. We had been using \$500,000 in General Fund reserves and \$350,000 in Developer deposits to balance the budget. It was projected that by the 2014/15 fiscal year we would be running a deficit of \$1.8 million and our fund balance would drop to \$5.7 million below our minimum fund balance policy. Staff provided the board with a number of options which included the use of Fund balance and transfers in future years, an increase to the Vehicle sticker from \$15 to \$30, or implementation of a utility tax. Ultimately, the Board chose to eliminate the Vehicle sticker and impose a Natural Gas and Electric tax to generate \$1.6 million annually. The Board at that time also concluded that all of our surrounding communities have the utility tax.

Mayor Wallace also asked to have a review of our major revenue sources in the General Fund. I evaluated our major revenue sources over a ten year period. Major revenues are classified as Property Tax, Sales Tax, Income Tax, Local Use Tax, Telecommunications Tax, Real Estate Transfer Tax, Building Permits and Interest Income. Major revenues increased \$772,440 or 5.09% from FY 05/06 to FY 12/13 (year utility tax was implemented). Annualized over a seven year period the increase is .72% per year. Major revenues from 2005/06 to 2015/16 have increased \$677,704 or 4.46% in a ten year period. Annualized over ten years the increase is .44%. Major revenues from FY 2012/13 (year utility tax was implemented) to the proposed budget of 2015/16 decreased \$94,736 or .59%. The reason for the decrease in the three year period is the reduction in property taxes. The most pressing issue we were facing was the severe decline in three revenue sources. The Real Estate Transfer Tax, Building Permits and Interest Earnings had declined from the recession. Pre - recession revenue from these three areas generated a total of \$3,355,591. In FY 2012/13 these revenues generated \$955,247. The total percentage decrease when the utility tax was generated was 71.5%. Our proposed 2015/16 budget for the three revenue sources is \$1,205,000. This represents a 64% decline over the ten year period.



**Village of Bartlett**  
**Finance Department Memo**  
**2015 - 06**

**DATE:** February 24, 2015  
**TO:** Valerie Salmons, Village Administrator  
**FROM:** Jeff Martynowicz, Finance Director  
**SUBJECT:** Utility Tax Reduction

Per your request, I have determined a number of cuts that can take place if the Village Board were to eliminate the Electric Utility Tax. Currently, the Electric Utility Tax generates \$606,000 annually. I have developed two options to eliminate this tax.

**Option One - Phase out over two years:**

- Implement changes to the personnel benefit program. Savings - \$271,671
- Cap all Village vehicle purchases to \$400,000 per year and reduce transfers from General Fund to Vehicle Replacement Fund. Savings - \$200,000

Total Savings - \$471,671

**Option Two – Eliminate in one year:**

- Switch medical insurance plan from full insured to self insured. Savings - \$300,000
- Freeze personnel costs. – Savings \$192,766
- Cap all Village vehicle purchases to \$500,000 per year and reduce transfers from General Fund to Vehicle replacement fund. Savings - \$100,000.

Total Savings - \$592,766