

2017-2018 Proposed Budget Public Hearing – 7:00 p.m.

VILLAGE OF BARTLETT

BOARD AGENDA

MARCH 21, 2017

7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- \*6. MINUTES: Board Minutes – March 7, 2017  
Committee Minutes – February 21 and March 7, 2017
- \*7. BILL LIST: March 21, 2017
8. TREASURER'S REPORT: January, 2017  
Motor Fuel Tax Report – December, 2016  
Sales Tax Report – November, 2016
9. PRESIDENT'S REPORT: None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:
  - A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE
    1. Zoning Ordinance Updates – Chapters 2 & 4A
    2. Brewster Creek Business Park Lot 9M – Muirfield West, LLC
  - B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

None
  - C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

\*1. Brewster Creek TIF Project Fund Payout No. 2 and General Subaccount Payout No. 1
  - D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS

None
  - E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

\*1. Sale of Surplus Property by "Internet" Auction  
\*2. Sale of Surplus Property by "eBay" Auction
  - F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER
    - \*1. Sale of Surplus Property by "Internet" Auction
    - \*2. 2017 MFT Project – Bridge Maintenance and Construction Engineering
    - \*3. 2017 MFT Project – Stearns Road Culvert Extension and Construction Engineering
    4. 2017 MFT Project – Ruzicka Field Parking Lot Construction and Engineering
    5. Water and Sewer Rate Increases
13. NEW BUSINESS:
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT

**PUBLIC NOTICE**

A Public Hearing to review the fiscal year May 1, 2017 through April 30, 2018 Budget for the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, will be held at 7:00 P.M. on Tuesday, March 21, 2017 in the Council Chambers of the Bartlett Municipal Complex, 228 S. Main Street, Bartlett, Illinois. A copy of the Proposed Budget is available for public inspection at the Main Office. All interested parties are invited to attend and will be given an opportunity to be heard. If an accommodation for an individual with a disability is necessary, please contact Paula Schumacher, Acting Village Administrator (630) 837-0800. Todd Dowden, Acting Finance Director  
Published in Daily Herald  
March 8, 2017 (4466087)

**CERTIFICATE OF PUBLICATION**

**Paddock Publications, Inc.**

**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Addison, Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Bartlett, Batavia, Bensenville, Bloomingdale, Buffalo Grove, Burlington, Campton Hills, Carol Stream, Carpentersville, Cary, Deer Park, Des Plaines, East Dundee, Elburn, Elgin, Elk Grove Village, Elmhurst, Fox Lake, Fox River Grove, Geneva, Gilberts, Glen Ellyn, Glendale Heights, Glenview, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Itasca, Keeneyville, Kildeer, Lake Barrington, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Lisle, Lombard, Long Grove, Medinah, Mt. Prospect, Mundelein, Naperville, North Aurora, North Barrington, Oakbrook, Oakbrook Terrace, Palatine, Prospect Heights, Rolling Meadows, Roselle, Schaumburg, Sleepy Hollow, South Barrington, South Elgin, St. Charles, Woodridge, Streamwood, Tower Lakes, Vernon Hills, Villa Park, Volo, Warrenville, Wauconda, Wayne, West Chicago, West Dundee, Wheaton, Wheeling, Wildwood, Winfield, Wood Dale, Round Lake Park, Pingree Grove County(ies) of Cook, DuPage, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published March 8, 2017 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
DAILY HERALD NEWSPAPERS

BY *Paula Schumacher*  
Authorized Agent

Control # 4466087



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 7, 2017**

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1. CALL TO ORDER

President Wallace called the regular meeting of March 7, 2017 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:05 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Acting Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Public Works Director Dan Dinges, Bob Allen, Public Works Engineer, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION

Father Chris Ciomek from St. Peter Damian Catholic Church did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to add item 1 under the Planning & Zoning Committee (Ordinance 2017-19, an Ordinance Amending the Bartlett Municipal Code to Allow for the Administrative Approval of Amplifier Permits by the Community Development Department) to the Consent Agenda.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
March 7, 2017**

---

Trustee Deyne stated that he would like to add item 2 under Finance & Golf Committee (Resolution 2017-20-R, a Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency) to the Consent Agenda.

Trustee Arends stated that she would like to add item 1 under License & Ordinance Committee, the approval of the open burn permit request by the Northwest Suburban Special Education Organization at Sunrise Lake Outdoor Center to the Consent Agenda.

Trustee Camerer stated that he would like to add item 1 under Public Works (Ordinance 2017-21, an Ordinance Approving a Site Plan Amendment for the Koehler Fields of Bartlett) to the Consent Agenda.

Trustee Deyne moved to amend the Consent Agenda by adding Ordinance 2017-19, an Ordinance Amending the Bartlett Municipal Code to Allow for the Administrative Approval of Amplifier Permits by the Community Development Department; Resolution 2017-20-R, a Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency; approval of the open burn permit request by the Northwest Suburban Special Education Organization at Sunrise Lake Outdoor Center; Ordinance 2017-21, an Ordinance Approving a Site Plan Amendment for the Koehler Fields of Bartlett in addition to the items already shown on the Consent Agenda and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

Trustee Camerer moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

6. MINUTES - Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT - None



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 7, 2017**

---

9. PRESIDENT'S REPORT

President Wallace stated that he wanted to recognize Bartlett Public Works employees Matt McKee and Tyler Reese, along with a wood chipper, who were sent to assist the town of Naplate, Illinois with its cleanup efforts following the tornado damage sustained there on Tuesday, February 28. Naplate is east of Peoria near Ottawa. Bartlett is part of the Illinois Public Works Mutual Aid Network that responds to natural disasters, such as this tornado.

President Wallace appointed two new members to the Economic Development Committee (EDC). The first appointment was for Joe LaPorte who has been a resident since 1977 and is self-employed, specializing in marketing. He attended the University of Illinois, Chicago, with a Bachelor's of Science degree in marketing. He thanked him for his service.

President Wallace stated that he was appointing Joe Laporte as a member of the Economic Development Committee.

Trustee Deyne moved to consent to the appointment of Joe LaPorte to the EDC and that motion was seconded by Trustee Hopkins.

**ROLL CALL TO CONSENT TO THE APPOINTMENT OF JOE LAPORTE TO THE EDC**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

President Wallace stated that he would like to make the second appointment to the Economic Development Commission, that being Russell Martino who has been at Continental Electric for 23 years prior to his current job as Project Manager with Meade Electric. His projects range from \$5,000,000 to \$100,000,000 and he has worked with clients such as United Airlines, CVS, Microsoft, etc., he is very involved with design, development, construction and procurement.

President Wallace then appointed Russell Martino as a member of the Economic Development Committee.

Trustee Camerer moved to consent to the appointment of Russell Martino to the EDC and that motion was seconded by Trustee Deyne.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 7, 2017**

---

ROLL CALL TO CONSENT TO THE APPOINTMENT OF RUSSELL MARTINO TO THE EDC

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Carbonaro asked Mr. Dowden who his writer was for his presentation because it was awesome.

Trustee Camerer inquired about an email he received from the lobbyist that talked about the State furthering gaming laws and he wondered if there was any way to find out more about it.

11. TOWN HALL

**Mark Llanuza, 1324 Northgate Drive**

Mr. Llanuza stated that he has been a resident for almost 30 years. He stated that he drives his son to the train station and there are countless times when they announced that his train would be on the number one main or number two. He asked if anyone knew what that meant? Most commuters do not know what this means and by the time the train comes, they are running for the gates and it is too late to run across the tracks. They will either get a ticket or get hit by the train. This happens all the time. The separated platform is a nuisance. He stated that he works for Metra but that he is not a Metra spokesperson. They have countless delays because of handicapped people at the Bartlett train station that don't have time to get themselves over and it and it is not Metra's responsibility. He would like to see the Board take consideration in moving the platform before someone gets killed.

Trustee Deyne stated that they are discussing the train station. He does not know what the results will be but it is an ongoing discussion.

**Jennifer Rasmussen, 361 S. Hickory**

Ms. Rasmussen stated that she wanted to address a couple of issues that came up at the ZBA meeting regarding the bees and chickens ordinance. The first question was "What do you do if a chicken is sick or when they die". She did a quick Google search and there are quite a few animal hospitals and veterinarians in the area that can handle sick chickens and will take care of disposing the dead chickens. The ZBA also questioned, "What was to stop people from having more than the allotted number of chickens". As



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 7, 2017**

---

with other ordinance violations, there would be a complaint and the person would be fined or ticketed accordingly. They also brought up the 100 square-foot maximum coop size that was proposed. With only four hens, they would probably only be half that size. She spoke about a Wauconda ordinance where they restrict the height to 6 feet from the ground to the top. Most people that want to raise these chickens treat them like pets. They are very well cared for and the provided structures are usually very nice. As of right now, no municipality that has passed an ordinance has had a problem where they needed to reverse it. She really felt that it would do well here.

**Jessica Graumann, 964 Cuyahoga Drive**

Ms. Graumann stated that she would really like to see a chicken ordinance passed with regulations.

**Nathaniel Domschke, 139 Cedarfield Drive**

Mr. Domschke stated that he was there to support the backyard chicken ordinance. There are several teachers at his school that have chickens, one lives in Geneva and one in Hampshire. His daughter has been asking to have chickens for two years now and he was hoping this ordinance would pass. The movement for people to get back in touch with nature and the land is something that's very, very important.

**Jill Hentrich, 449 Woodhollow Lane**

Ms. Hentrich stated that she was a student at Bartlett High School and was there to support the chicken community. She is in 4-H and has a cow in which she enters into competitions and would love to have the opportunity to have a chicken.

**Natalie Hentrich, 449 Woodhollow Lane**

Ms. Hentrich stated that she was also there to support the backyard chicken movement. She spoke about 4-H and stated that they are very detailed about what they do in their projects. She thought the chickens would be great and has read that they do have their own personalities just like any animal. It is a hands-on responsibility that gets you back to nature. She stated that she has just read that they are becoming comfort birds.

**Laura Fazio, 229 Eastern Avenue**

Ms. Fazio stated that she has been at many town meetings regarding chickens. She supports the chicken ordinance and thanked Jennifer for making her a political participant in the Village. She would like to see a class, hosted at Village Hall about raising chickens so the people that get the permits are educated. She stated that she has not heard anyone oppose this ordinance at any of the previous meetings. She stated that she has faith and trust in the Board representing Bartlett the best they could.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 7, 2017**

---

**Lisa Doeringsfeld, 138 N. Eastern Avenue**

Ms. Doeringsfeld stated that she has three young boys and she thought it would be really nice for them to see where their food comes from. She was there to support the chicken ordinance and see that it will be passed.

**Michael Kennedy, 214 S. Western Avenue**

Mr. Kennedy stated that he and his wife are both long-term Bartlett residents and they were there to show their support for backyard chickens. He hoped that the Board would allow this ordinance to pass.

12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Ordinance 2017-19, an Ordinance Amending the Bartlett Municipal Code to Allow for the Administrative Approval of Amplifier Permits by the Community Development Department was covered and approved under the Consent Agenda.

B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2017-23-R, a Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Crystal Maintenance Services Corp. and Resolution 2017-20-R, a Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency were covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS

Trustee Arends stated that the open burn permit request by the Northwest Suburban Special Education Organization at Sunrise Lake Outdoor Center was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that there was no report.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 7, 2017**

---

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that Ordinance 2017-21, an Ordinance Approving a Site Plan Amendment for the Koehler Fields of Bartlett was covered and approved under the Consent Agenda.

Trustee Camerer then presented Resolution 2017-22-R, a Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price Not To Exceed \$0.053/KWh and asked the Public Works Director to explain.

Public Works Director Dan Dinges stated that electric rates are low right now and according to the Village's electric consultant, they were advised to go out to bid since the contract expires at the end of this year. Right now the prices look like they are lower, however, prices and the seller are not locked in until the day that they put the bid out and bids below the threshold the Board sets are received. That is why they put a "not to exceed" price in the resolution which would be a savings overall for the Village.

Trustee Camerer moved to approve Resolution 2017-22-R, a Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price Not To Exceed \$0.053/kWh and that motion was seconded by Trustee Deyne.

ROLL CALL TO APPROVE RESOLUTION 2017-22-R, ELECTRICITY PURCHASE NOT TO EXCEED \$0.053/Kwh

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

13. NEW BUSINESS

Trustee Deyne thanked all the people that spoke this evening regarding chickens.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Arends stated that everyone should go to the fish fry at Bartlett Hills because it is the best fish fry in Bartlett. The service and the food are good and you will see a lot of your friends and neighbors there.

President Wallace stated that he was out at a couple of the new developments. He stated that we have our first Kane County residents in the history of Bartlett. William Ryan homes is opening up on Naperville Road.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
March 7, 2017**

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15. ADJOURNMENT

There being no further business to discuss, Trustee Camerer moved to adjourn the regular Board meeting and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:38 p.m.

Lorna Giles  
Village Clerk

LG/



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
February 21, 2017**

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President Wallace called the Committee of the Whole meeting to order at 7:29 p.m.

PRESENT: Trustee Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Gilles.

**PLANNING & ZONING**

**2250-2260 Southwind Blvd.**

Trustee Reinke stated that 2250-2260 Southwind Blvd. is up for discussion and forwarding to the Plan Commission.

Community Development Director Jim Plonczynski stated that this property is located on the far west end of the Village at the southeast corner of Route 25 and West Bartlett Road. This is an area where they are starting to see some development occur. This particular proposal is an outside storage yard for the first building that was built out there which is Bluff City Materials headquarters and owned by Abbott Land and Development. The Bartlett Point subdivision is also on this site. This is a pretty simple outside storage area for Benchmark Construction. They occupied the basement of the office building and would like to use this for equipment storage. They are a large construction, storm and underground piping operation. They will do landscaping and a fence in the storage area will be enclosed with some berming as well as stormwater detention requirements.

Trustee Hopkins asked if this would be screened from the new Kane County residents?

Mr. Plonczynski stated that this was a concern by the staff and also the building owner. He spoke about the plan and the berming as well as evergreen shrubs for screening.

Dean Kelley from Abbott Land stated that this is their office building and they wanted it to look nice as well as being functional for Benchmark Construction which is one of their major tenants and owners of the building. He stated that when you come down



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
February 21, 2017**

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Southwind Boulevard towards the east, it is the lower level of the building. The repairs are done inside the building and then it goes out to the job site. There will be another building to the east that will also screen the use as well as other buildings to the north.

Trustee Hopkins talked about storing machinery like this and being close to a residential area and wondered if there would be noise emitted.

Mr. Kelley stated that they will repair it and it will leave the premises. There is no reason to turn it on. He stated that they are well aware of that. His company is developing the adjacent single family homes.

Trustee Camerer asked what future development was planned for the site.

Mr. Kelley stated that it will all be commercial. He stated that they are going to bring in a gas station at the corner as well as other transitional uses.

Trustee Camerer stated that he would like it to look nice. He didn't like the idea that equipment would get dumped there.

Mr. Kelley stated that it is screened very heavily. They have the berm and the solid fence which will be a nice looking fence, as well as the landscaping. Over time, you will not be able to see it. They have a vested interest in creating a nice park that is inviting to everyone.

**PUBLIC WORKS**

**Water and Sewer Rates**

Trustee Camerer presented the water and sewer fund rates and asked staff to comment.

Interim Finance Director Todd Dowden stated that it has been five years since they raised water/sewer rates. As part of the budget process and with all the activity going on with the water, this is the time to implement rate increases with the budget reviews. Based on fund balances, which they have been using excess surplus funds for the past years, they are getting below their minimums. They are looking at a 20% increase for water and sewer rates. In Cook County, that would be a \$10.42 increase per month based on 6,000 gallon usage and in DuPage County, \$12.19 per month. The cash balance projection on the water fund is estimated to be at \$2,148,604 and the minimum is \$1,661,954 which is just the basic minimum of 25% of operations. They are projecting to use \$481,000 of the surplus in this year. With the increase and the added engineering and water main replacement program, they are still expecting to use a fund



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
February 21, 2017**

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balance of \$474,000. That would bring the estimated balance for 2017/18 down to 1,674,329 with the 20% increase. As part of the 2 to 3 year process of transitioning to Lake Michigan water, they will have to continue increasing rates as they add more loans.

The sewer fund balance is estimated at \$709,332 and that is already \$116,370 below the minimum policy as far as 25% of cash balance. A lot of that is due to the sewer rehab they have been doing and it has been utilizing the cash balance on hand since they have not increased rates. With the 20% increase, they are projecting to be another \$100,000 down and would end up with an ending balance of \$599,640 which would be \$258,206 below the minimum. He didn't like being below the minimum and thought that they would eventually have to get it back up to 25% of the fund balance.

The way that the revenue falls between Cook and DuPage County is that roughly 39% of the residents are in Cook County and 61% are in DuPage County. 29% of the revenue comes from Cook County and 71% of DuPage County. That comes to \$1,073,000 from Cook with the 20% increase and \$2,665,000 is estimated from DuPage County with the 20% increase.

Acting Village Administrator Paula Schumacher stated that one of the headlines, even with this 20% increase is that if you look at the comparison rates with other communities, we will be in the middle. Our neighbors have not had the five year gap so it really puts us into the middle of the pack.

Public Works Director Dan Dinges stated that there are a lot of capital improvements with the Devon excess flow facility as well as Bittersweet. He stated that this is phase 1 of the increases. This rate increase will assist with operations as well as some of the capital engineering that is involved with both water and sewer. Next year they will secure low interest loans and have a better idea of where future rates need to be.

Administrator Schumacher stated that in terms of the projects that they have factored into the 20% increase – 70% of the increase on the water end relates to the engineering to get the Lake Michigan water here. On the sewer side, 58% represents the work that they have to do with the Devon Avenue facility and getting that up to EPA standards. The majority of this increase relates to the capital projects that are coming up.

President Wallace asked if they need to keep the Devon Avenue facility open. He thought at some point they were talking about potentially shutting it down for good.

Mr. Dinges stated that they are still working on that. Right now they have a permit into MWRD to remove the restrictor which would take the Cook County flow and send it to MWRD. Currently, there is a restrictor and they only accept so much. In March, providing they get the permit, they will get the restrictor out of the Devon facility and



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
February 21, 2017**

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should not take any more flow. There is a time limit of three years on this. They are also looking at other options.

Trustee Hopkins asked if there was ever a time when MWRD took 100% of the flow from Cook County residents?

Mr. Dinges stated that plant was built in the 1920's and actually was MWRD's facility. When Bittersweet was built, there was a transition where MWRD sold it to Bartlett.

Trustee Hopkins was wondering why Hanover Park or Streamwood does not have an excess flow facility and why we bought an excess flow facility from a taxing district.

Mr. Dinges stated that those communities are restricted based on their pump stations. They are basically using their sanitary sewers for storage which can be dangerous because if you get too much, then you are talking about sewer backups.

Trustee Hopkins asked if staff is going to do a rate study?

Administrator Schumacher stated that Mr. Dinges was able to find the original study that Pavia Marting did in 1994 and has been pulling through our budget to see if that study is still valid and if the numbers line up. We have just started that analysis and when we have that result it will be shared with the Board.

President Wallace stated that the Board will be going into Executive Session to discuss Personnel pursuant to Section 2(c)1 of the Open Meetings Act.

There being no further business to discuss, Trustee Carbonaro moved to adjourn the Committee of the Whole meeting and that motion was seconded by Trustee Camerer.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

The meeting adjourned at 7:57 p.m.

Lorna Gilles  
Village Clerk  
LG/



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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President Wallace called the Committee of the Whole meeting to order at 6:08 p.m.

PRESENT: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke, President Wallace.

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Acting Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Devin DeRoo, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Village Clerk Lorna Giless and Village Attorney Bryan Mraz.

**FINANCE & GOLF COMMITTEE**

Trustee Deyne stated that they have the 2017-2018 Proposed Budget Presentation this evening and he asked the staff to proceed.

Acting Finance Director Todd Dowden opened by welcoming all in attendance and introduced the 2017-18 proposed budget presentation.

Please refer to the attached presentation.

There being no further business to discuss, Trustee Camerer moved to adjourn the Committee meeting and that motion was seconded by Trustee Arends.

**ROLL CALL VOTE TO ADJOURN**

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

**MOTION CARRIED**

There being no further questions, the meeting was adjourned at 6:52 PM.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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President Wallace called the Committee of the Whole meeting back to order at 7:39 p.m.

PRESENT: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke, President Wallace.

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Acting Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Chief Patrick Ullrich, Village Clerk Lorna Giles and Village Attorney Bryan Mraz.

**PLANNING & ZONING COMMITTEE**

Bracht's Place Site Plan Amendment & Special Use Permits

Trustee Reinke presented Bracht's Place site plan amendment and special use permits and asked community development to take over.

Community Development Director Jim Plonczynski stated that Larry Humbracht, the proprietor of Bracht's Place, was there tonight and is desiring to add to his existing place at 363 Prospect Avenue and expand into one of the vacant stores next to his property. He would also like to add a game room, recreation and amusement establishment special use into that 1,200 square-foot unit that serves liquor. He is also asking for an outdoor seating area that will come out of the back of the property in the area where there is some parking.

Trustee Reinke asked if the outdoor seating area would go all the way back to the parking area and will it prevent firetrucks or ambulances from getting around the back of the building?

Mr. Plonczynski stated that it will. He stated that there was a driveway in the front. He stated that the fire department looked at the plan and there is access to a fire hydrant. There is no circulation around the back of the building.

Trustee Reinke asked what the distance was between the outdoor seating area and the residents to the east?

Mr. Plonczynski stated that it is about 200 to 220 feet and he will need to "Notice" some of the properties in his Public Hearing.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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Trustee Hopkins asked if this outdoor seating area would be open until 4:00 a.m.

Mr. Humbracht stated that they are only open until 4:00 a.m., two nights per week. He stated that this could be closed off earlier if desired. He spoke about smokers and stated that he is trying to contain his patrons within the beer garden. There will not be any music and will actually be further away from the residents living there now. He stated that they have not had any problems in the back of the building with noise.

Trustee Hopkins asked if there were any complaints in the front of the building with the neighbors to the west?

Mr. Humbracht stated that they have had problems in the past and they had issues a couple of years ago. He stated that his biggest problem is that people don't want to go home and gather in the parking lot after business hours.

Attorney Mraz stated that this establishment has the only 4:00 a.m. liquor license. This is a special use and if the Board were inclined to grant the permit, they could put a condition of a different closing time.

Trustee Hopkins asked if it would eliminate some of the disturbances from smokers in the front of the building if they would now be going to the back?

Mr. Humbracht stated that they try to keep the smokers in the back of the building. He stated that the only difference would be that they could carry their beer with them in the back when they went out to smoke. He stated that they have not had any problems in the back with noise or disturbances.

Trustee Camerer stated that his concern was that there was no sound barrier in the back and wondered if the neighbors could hear them.

Mr. Humbracht stated that it is just the opposite. If they go out in the front, the residents across the street are closer and it bothers them. They currently go out in the back because that is the only place they have to go.

Trustee Reinke asked if there were a lot of people in the bar between 3:00 and 4:00 a.m.?

Mr. Humbracht stated that it is "standing room only" sometimes at 4:00 a.m., the majority of these people are not the amateur drinkers. They don't really have any problems with this crowd.

President Wallace stated that he has heard very little complaints over the years and he thought this addition makes a lot of sense.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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Trustee Arends stated that she has known Mr. Humbracht since he was an old poor dirt farmer here in Bartlett. His family goes back many generations and is probably one of the closest things to royalty that we have in this town. He has been in business for quite a number of years and she suggested they send it on to the Plan Commission with the preface that he has been a good businessman in this town the whole time. The one or two problems he has had were taken care of immediately and Larry is a man of his word and sincerely dedicated to his business here in Bartlett.

Trustee Deyne stated that he has an acquaintance that also owns a lounge in another suburb and he told him unequivocally that a great percentage of his revenue is because he is open from 2 to 4 a.m. He suggested that the ordinance could have the outside area closed at a specific time rather than affect his entire business by restricting the liquor license that he currently has.

President Wallace disagreed primarily because the back entrance is where the smokers are going to go and if you close it early, the smokers will be out in the front. He recommended that they leave everything as requested.

Trustee Hopkins also agreed.

Trustee Carbonaro stated that the freight trains probably make more noise than the 22 people that are going to sit on the concrete. He also agreed.

Trustee Reinke stated that they will move this on to the Plan Commission for further review.

Trustee Deyne stated that Mr. Humbracht would like to move this along as quickly as possible. He asked if they could expedite this to the Plan Commission.

Mr. Plonczynski stated that they have to have a Public Hearing. It is on the agenda for April. He suggested having it come from the Plan Commission directly to the Board.

Zoning Ordinance Updates (Chapters 2 & 5 – Bees and Chickens)

Trustee Reinke presented amendments to the zoning ordinance which includes chapters 2 and 5 which includes many other things as well as bees and chickens, religious institutions and impervious surfaces in swimming pools.

Mr. Plonczynski stated that this amendment is the entire Chapter 5 which was 86 pages, condensed to 11 pages thanks to Roberta Grill. He stated that the topics of big discussion were the bees and chickens. It was brought before the Committee of the Whole and staff was given direction to make the lot sizes smaller for chickens (around



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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8,000 SF and 10,000 SF for bees. Staff researched other towns and size limits for coops, limiting the number of chickens, enclosures, setbacks, structure insulation, maintaining code issues for cleanliness, no roosters, no slaughtering, permit for building the accessory structure, chicken licenses (\$25). With bees, they added a little larger lot size (10,000), two hives, setbacks, fencing, cleanliness, initial permit and a one-time license, limited to 25 licenses. They took all the text amendments to the Zoning Board of Appeals for their required Public Hearing. There are 85 pages of minutes and most of the people that spoke tonight also came to the Zoning Board of Appeals meeting. They were fine with the text amendments to Chapter 5 and the definitions. With beekeeping, they made a motion to increase the lot size to one acre and recommended approval of increasing the lot size from the 10,000 SF to one acre and reduced the number of hives from two to one. With chickens, it went through the motion of trying to increase the minimal lot size from 8,000 SF to 20,000 SF but that motion did not pass and ended up in a tie. Therefore, the ZBA did not make a recommendation on chickens. On impervious surface, the Zoning Board recommended that pools be included in the impervious surface calculation which was opposite of what the Committee wanted at the time. Overall, they did also approve all the definitions that coincide with these.

Trustee Reinke thanked the community development staff for doing a very good job of consolidating this entire section. As someone that reads zoning ordinances for a living, it's really appreciated that he can go to one place and understand what's going on. When a developer comes into the Village and looks at these ordinances and they make sense and are user-friendly, that's a win for us. Great work Roberta.

Trustee Reinke asked if there was a limit on the height of the chicken coops.

Mr. Plonczynski stated that they don't put a limit on it as much as a limit that is based on the accessory building height which is 15 feet for the structure of the coop. We have a fence height limit of 6 feet in that kind of yard.

Trustee Camerer stated that he thought this was an opportunity to move forward and do things that are user-friendly that help to make our community a little greener and allow residents to do more for their food sourcing. Staff has looked at other communities and figured out what works while putting together a proposal that reflects. He would like to see them go back to the original proposal with the 8,000 SF for the chickens and the 10,000 SF for the bees and to move forward with that. He believed that they had way more positive feedback on this and very little negative. He thought they should listen to what people are asking for because if there was a big concern, people could have been there complaining about it. He felt that the Zoning Board's decision was not based on anything and was more of a fear than a fact. He would like to move on with this and let people have the opportunity to raise chickens.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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Trustee Hopkins agreed that they should keep the 8,000 SF for the chickens and 10,000 SF for the bees. He asked where they stand on how many hives someone could potentially have.

Mr. Plonczynski stated they had a limit of two on a 10,000 SF lot. The Zoning Board recommended only one and that was based on some research they had done in other towns.

Trustee Deyne stated that the responses he has received from residents as well as emails have been 10 to 1 in favor of chickens. That is pretty overwhelming. He felt that they were issuing a limited amount of permits (25) so this could be monitored in a very manageable manner and it could always be tweaked in the future. He was in agreement that the 8,000 SF lots were very acceptable. He asked staff to research the other communities with reference to the height of the coops.

Mr. Plonczynski stated that they were relying on input from the residents of other towns and it's considered an accessory structure and he didn't think that most people would build them as big as a shed. He thought a 6 foot height limit on the Coop as well as the fence would be fine.

Trustee Reinke didn't think they should overcomplicate this. If it's already treated as an accessory structure and he thought they were fine.

President Wallace stated that he read that in other towns the coops were not visible from the street or sidewalk.

Trustee Reinke stated that they are talking about 25 people maximum that are very committed to this use - just keep it simple.

Trustee Arends stated that she has lived on her grandmother's farm for much of her childhood. She found chickens to be dirty, noisy, require specific caretaking and they could attract predators. This will surely attract coyotes to the yards, to your children, to your dogs, etc. She would accept a compromise and that would be to put the sunset clause on this ordinance.

President Wallace agreed.

Trustee Reinke stated that his concern was that people have made an investment at that point and what will they do with the coops.

President Wallace stated that they should understand that they are taking a risk and if we find out that there are many complaints after one year, then we would have to act.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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Trustee Reinke suggested that it would be a longer-term of perhaps two years. If they were really concerned then let's back the 25 permits down a little bit.

Trustee Deyne thought that it should be reviewed in one year because there is too much of a time gap for problems to occur.

President Wallace stated that they will have a two-year sunset clause and the Board agreed.

Trustee Hopkins asked about section 10-5-3, special requirements for commercial motor vehicles and asked where that height came from.

Mr. Plonczynski stated that it was a text amendment made several years ago when there was a request from some of the contractors in the community who had to bring their vehicles home with the ladder racks.

Trustee Hopkins asked if anyone would object to changing that to 9 feet (an extra 6 inches)?

Mr. Plonczynski stated that they get the problems when people bring in the big box trucks. If someone threw an extra ladder on their truck he didn't think that they would get that specific. It is usually just the box trucks that they look for.

Trustee Reinke asked if they all agreed to increase the height by 6 inches?

The Board agreed with no objections.

Trustee Reinke stated that he read the Plan Commission minutes and understands that the surface underneath the pool is impervious but the intent was to soften this and not be too arbitrary. If the staff is happy with the numbers, let's do this.

Attorney Mraz asked if they were leaving the pools in or out?

Trustee Reinke stated that it is excluding pools from the impervious calculation.

Mr. Plonczynski reiterated that they don't want to count the pool in the calculation of impervious.

Trustee Reinke stated that this will go to the Village Board for a final vote.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 7, 2017**

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There being no further business to discuss, Trustee Reinke move to adjourn the regular Committee of the Whole meeting and that motion was seconded by Trustee Arends.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

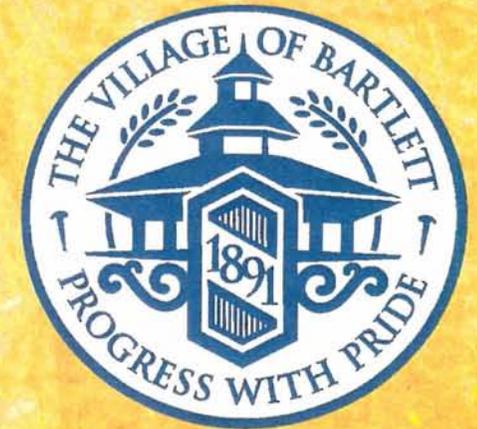
The meeting adjourned at 8:23 p.m.

  
Lorna Gilles  
Village Clerk

LG/

# Village of Bartlett, Illinois

## 2017 — 2018 Proposed Budget Presentation



**VILLAGE OF BARTLETT  
 FY 2017-2018 PROPOSED BUDGET PRESENTATION  
 TABLE OF CONTENTS**

		<u>PAGE</u>	<u>APPENDIX</u>
<b>Overview</b>	The Bartlett Budget “More Than Just the Numbers”	2	
<b>Revenues</b>	Major Revenue Review	9	
<b>Expenditures</b>	Operating Expenditures – Total	24	
	Operating Expenditures by Type	25	
	Operating Expenditures by Department	26	
<b>Issues</b>	Budget Snapshot	28	
<b>Fund Balances</b>	General Fund	30	A-1
	Water Fund	31	A-3
	Sewer Fund	32	A-5



**WELCOME**

**2017/2018  
PROPOSED BUDGET  
PRESENTATION**

# Village of Bartlett Budget “More Than Just The Numbers”

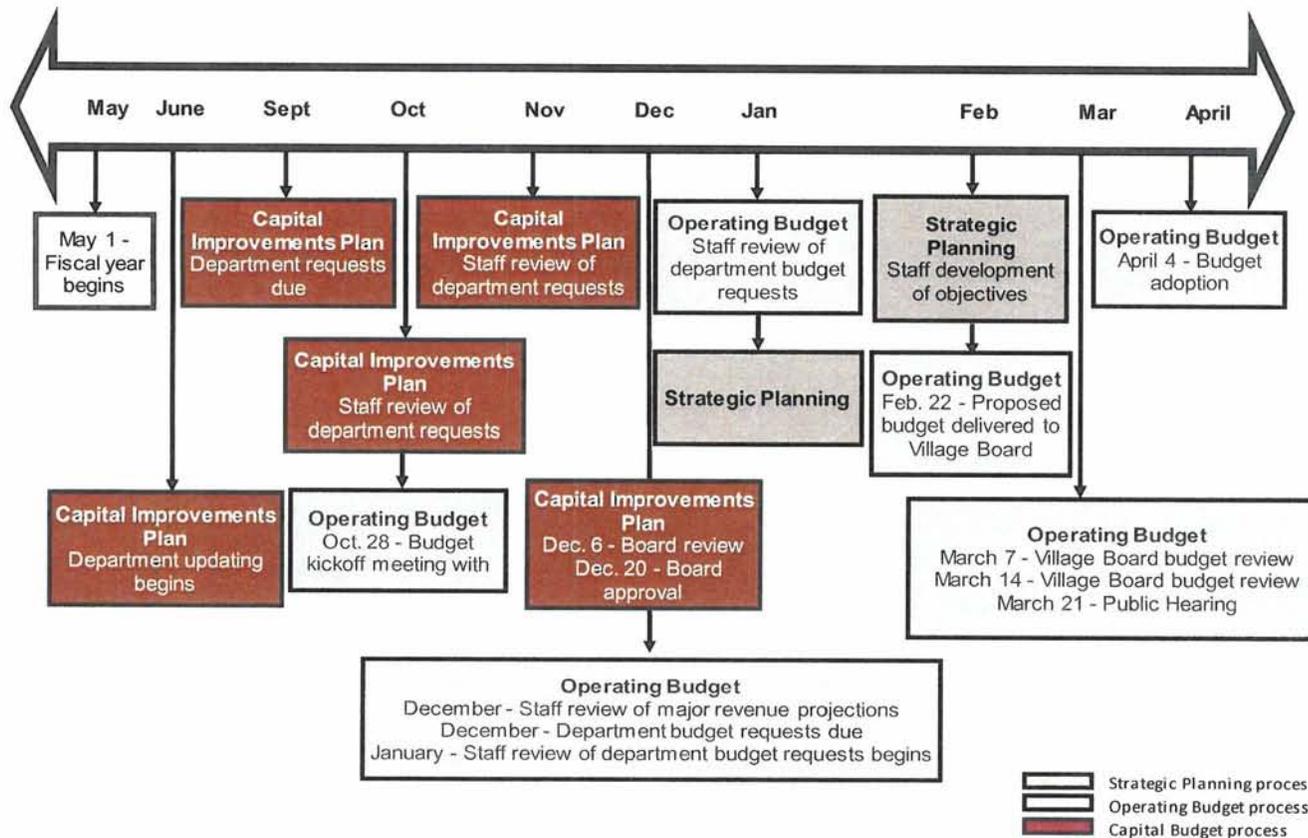
- **The Budget is a Policy Document**
  - Village Wide - Long Term Financial Policies
  - Village Wide - Non-Financial Goals and Objectives (Strategic Plan)
  - Clearly Stated Goals and Objectives (Departments)
  
- **The Budget is a Financial Plan**
  - Summarizes Major Revenues and Expenditures
  - Describes Major Revenues
  - Projects Major Changes in Fund Balance

# Village of Bartlett Budget

## “More Than Just The Numbers”

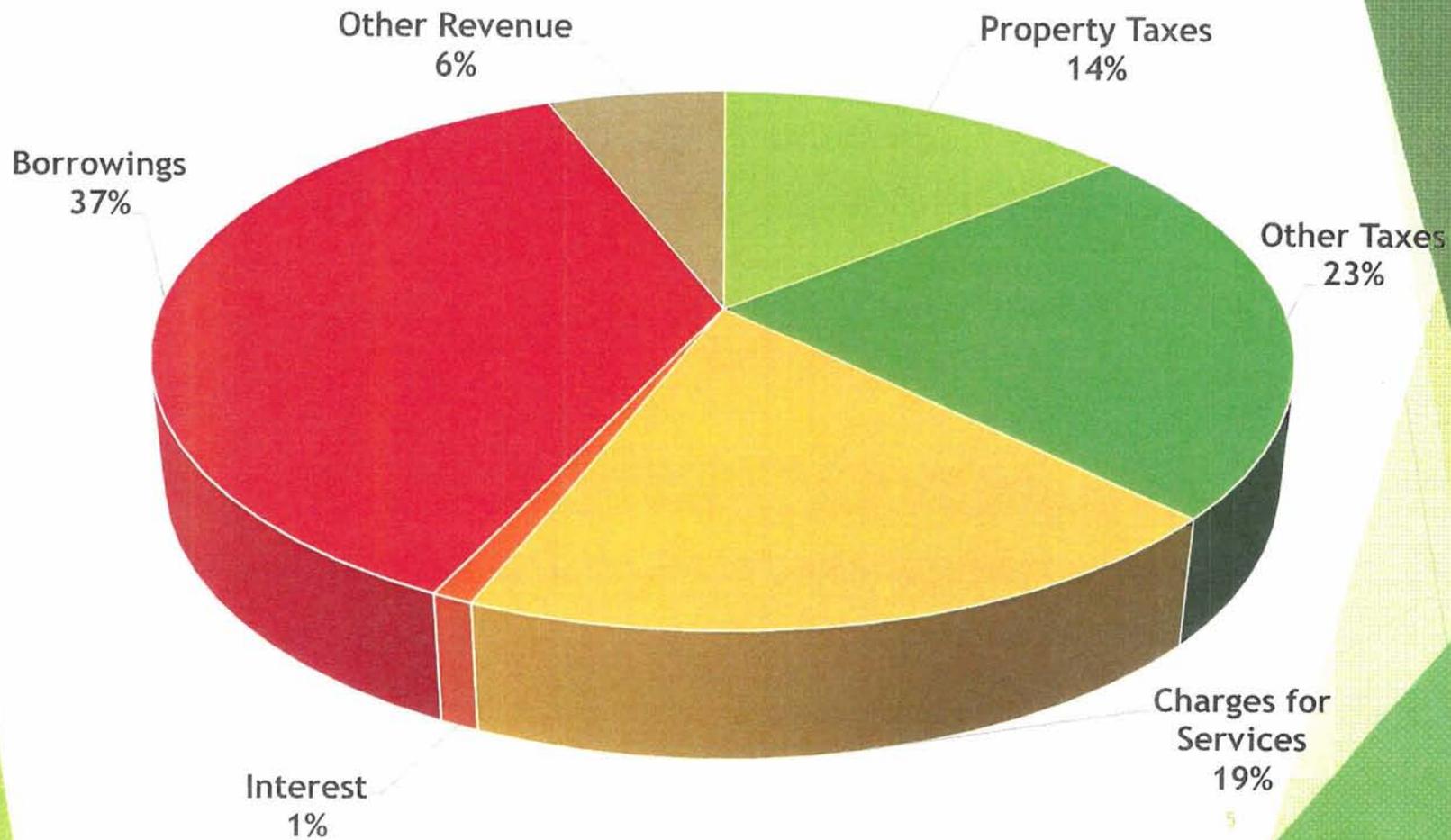
- **The Budget is an Operation Guide**
  - The budget describes activities, services and function of the Village
  - Budget includes an organizational chart
  - Budget includes a personnel summary
  
- **The Budget is a Communication Device**
  - Defines who develops, prepares, reviews and adopts budget
  - Provides a detailed budget message to Board of Trustees
  - Defines financial polices (Fund Balance) and long term capital planning (Capital Improvement Plan)
  - Budget includes statistical data to convey long term information to the public

# Budget Calendar



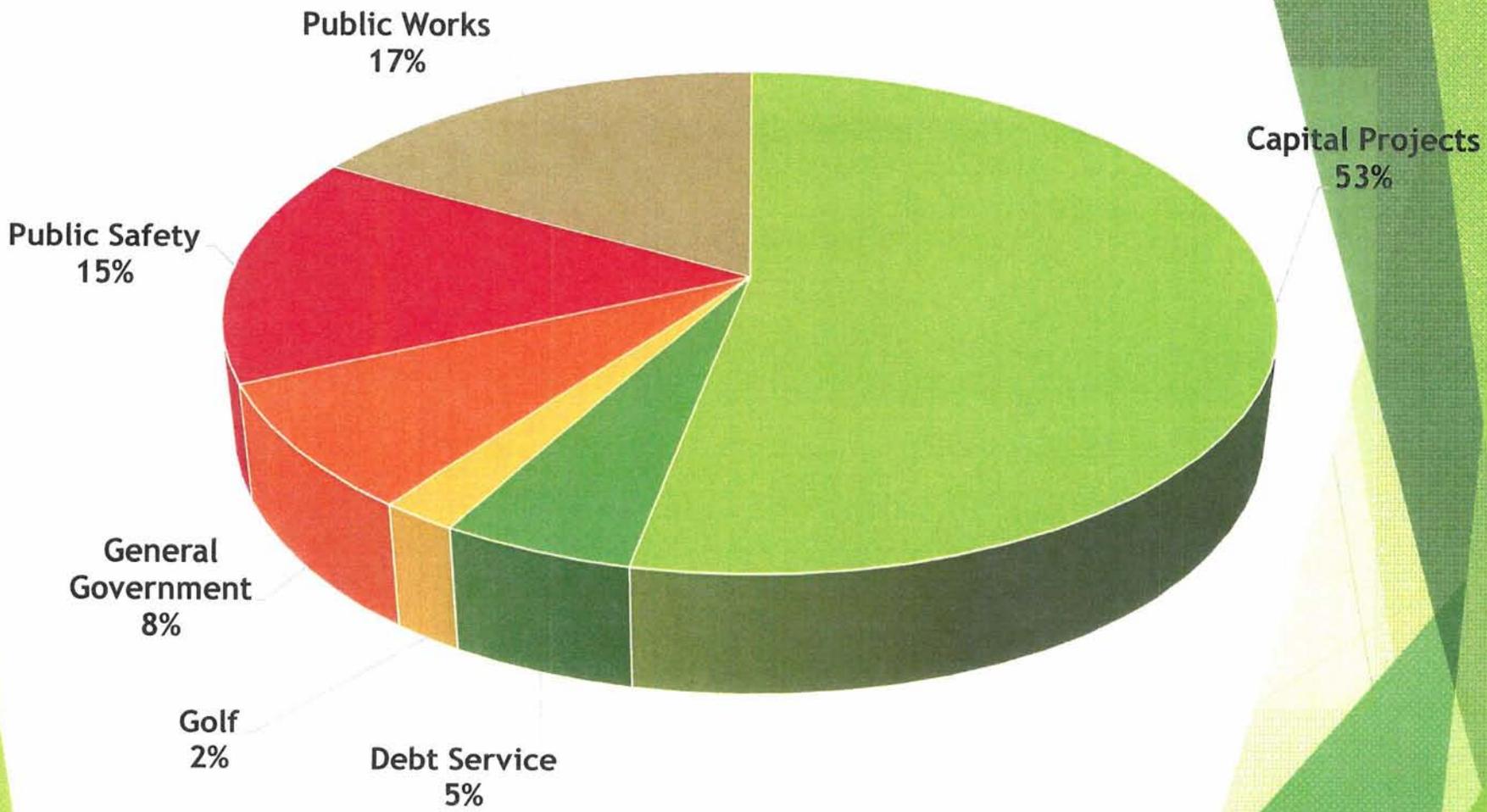
# “Where the Money Comes From”

Total Revenue: \$75,535,842

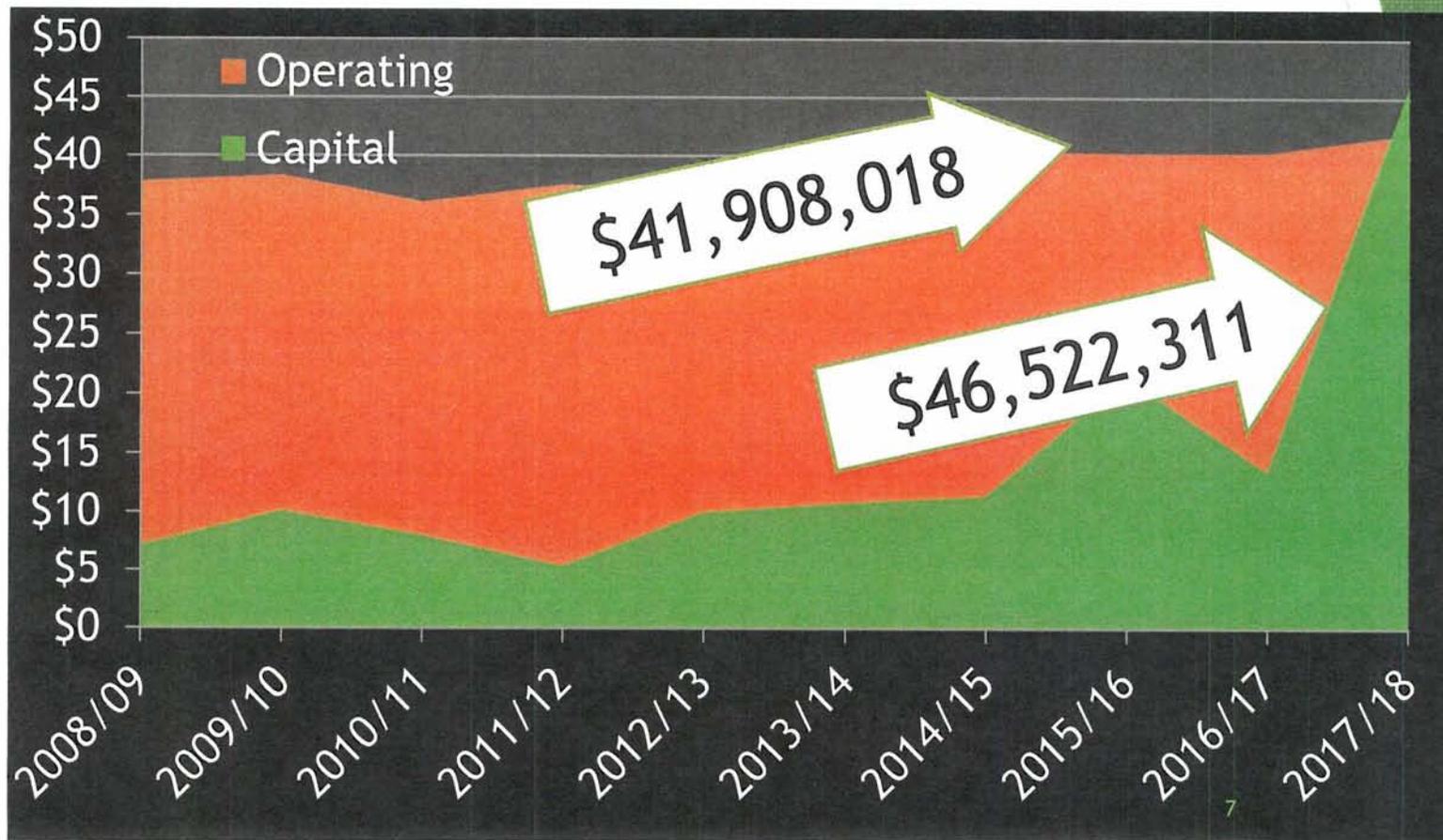


# “Where the Money Goes”

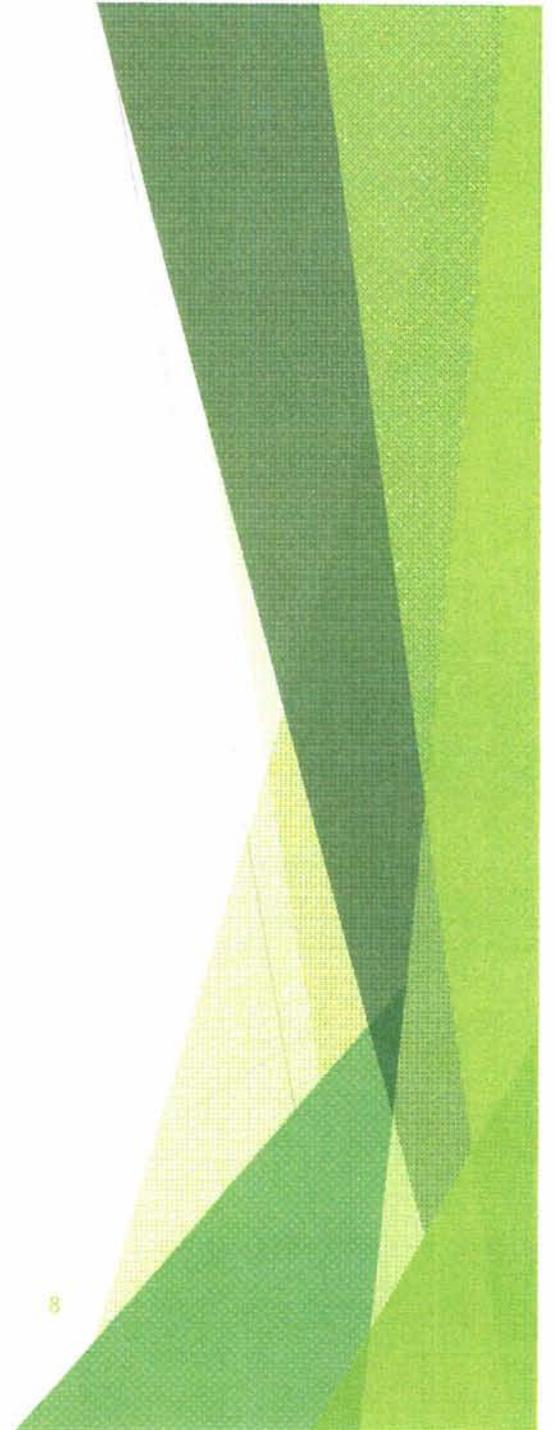
Total Expenditures: \$88,430,329



# Operating vs. Capital Expenditures

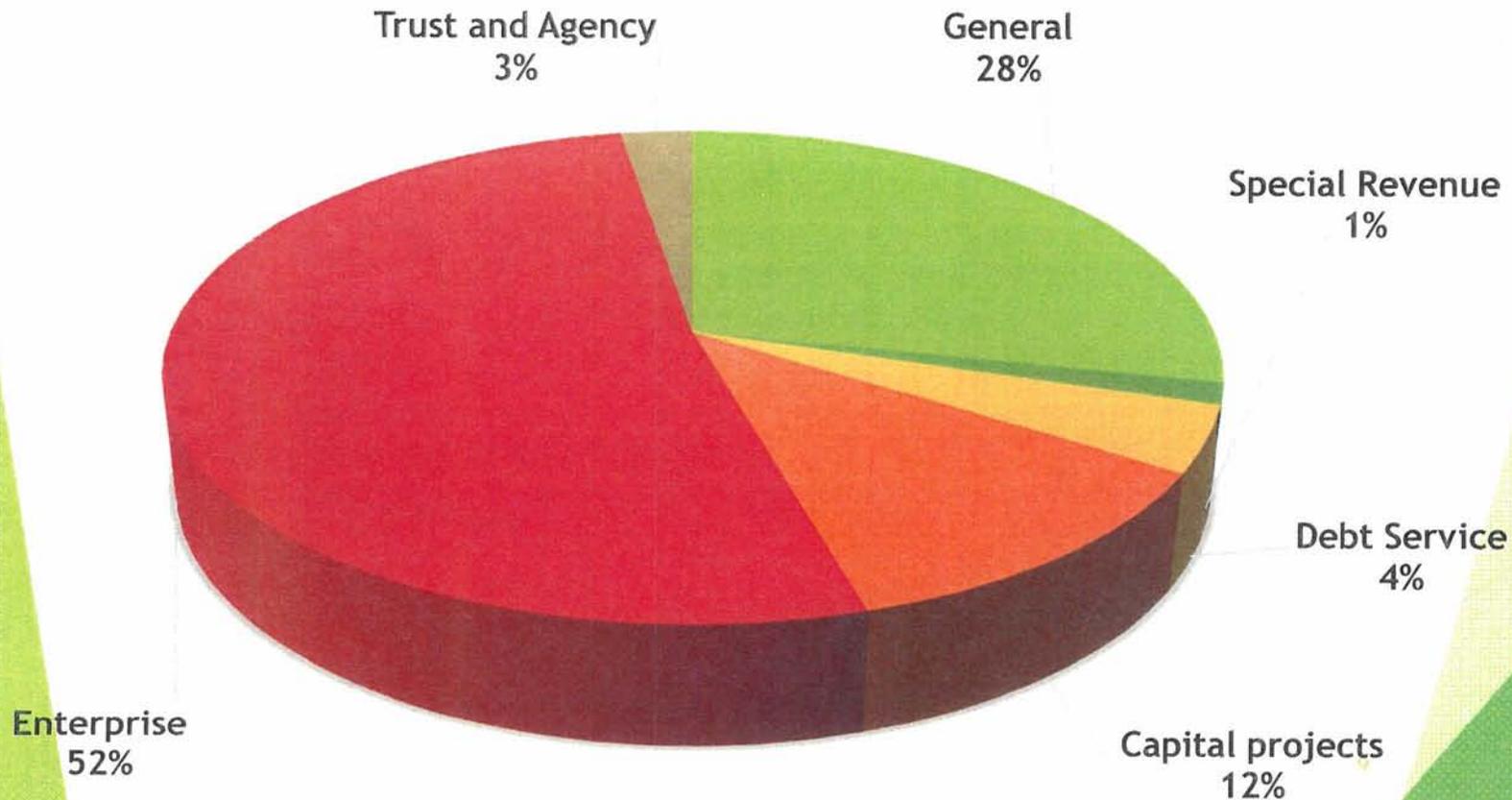


**Village of Bartlett  
FY 2017/18  
Revenue Review**



# Revenue by Fund

Proposed = \$75,535,842 (net of transfers)  
50% Increase



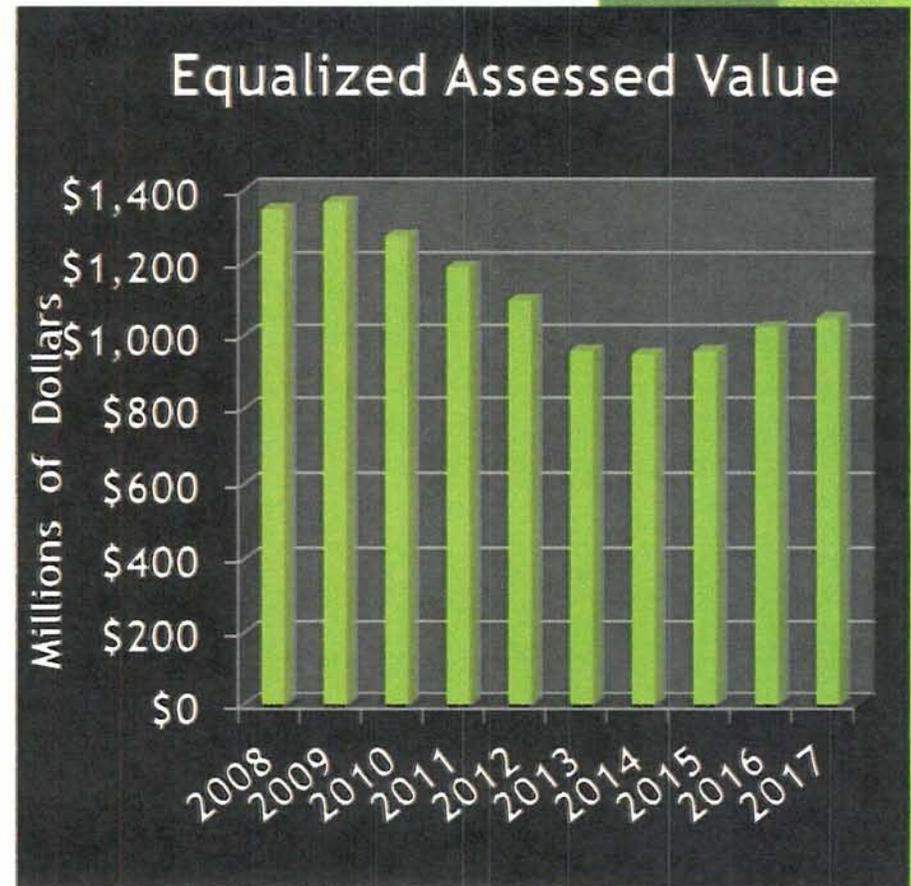
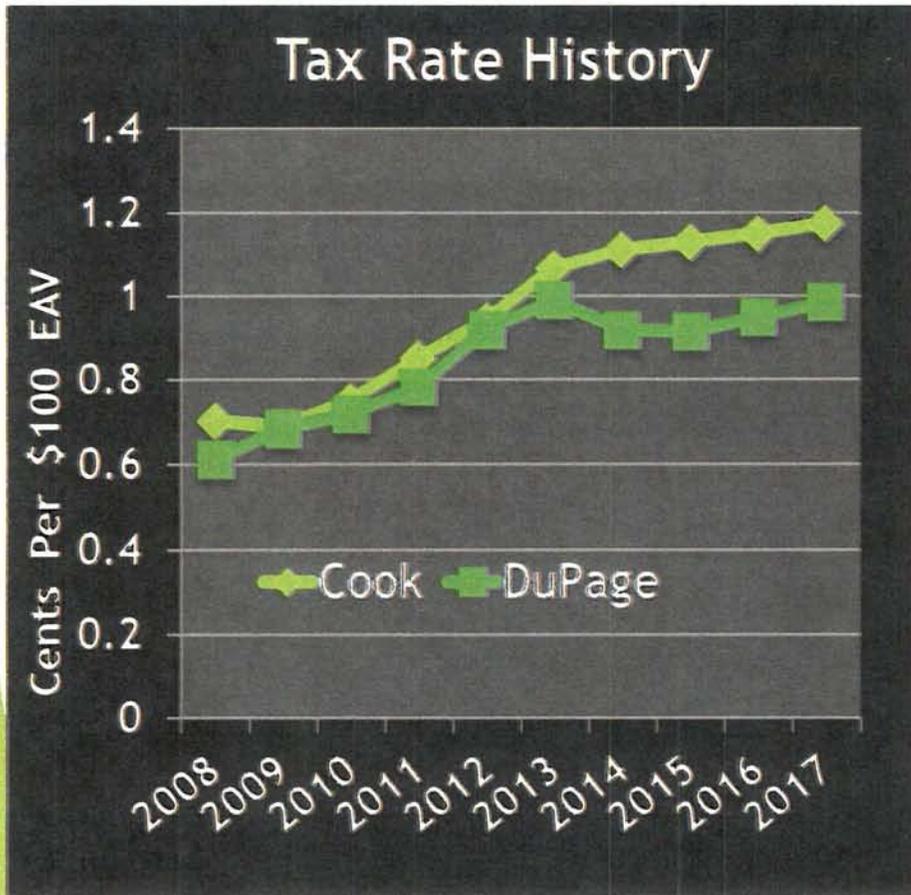
# FY 2018 Revenue Review

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## ‡ Property Taxes

- \$10,845,938
  - 14% of Total Revenue
  - \$1,550,795 Increase from FY16/17 Budget
  - 17% Increase from FY16/17 Budget
1. Dollar amount includes levy for General Corporate, Police Pension and Debt Service
  2. Village's share of property tax pie is 9%
  3. Increase in levy is estimated to be \$287,025
  4. EAV is projected to increase 4% as real estate rebounds
  5. Estimated Cook rate = 1.18/\$100 - Estimated DuPage rate = .99/\$100.  
No increase to General Corporate levy
  6. Review of levy timetable

# Property Tax Rates and EAV



# FY 2018 Revenue Review

---

## ‡ Other Taxes - Income Tax

- \$4,165,000
- 5.5% of Total Revenue
- \$193,048 Decrease from FY16/17 Budget
- 5% Decrease from FY16/17 Budget

1. Village receives revenue based on IML per capita rate and population of 41,208. IML's latest estimate for FY 2018 = \$101.00 per capita
2. The IML lowered its per capita estimate 5% during FY 2017. Continue to monitor for updates
3. State of Illinois rate is now 3.75% and municipalities receive 8% of this

# FY 2018 Revenue Review

---

## ‡ Other Taxes - Sales Tax

- \$2,400,000
- 3% of Total Revenue
- \$195,000 Increase from FY16/17 Budget
- 9% Increase from FY16/17 Budget

1. Village receives 1% tax on purchases made within the Village
2. Tax is collected by the state and distributed to the municipalities
3. Sales tax sharing agreements are reflected as expenditures in Community Development budget entitled “rebates”
4. Welch Brothers agreement expired in 2016 and the Ace Hardware agreement started in 2017

# FY 2018 Revenue Review

---

## ‡ Other Taxes - Local Use Tax

- \$1,040,000
- 1% of Total Revenue
- \$38,825 Decrease from FY16/17 Budget
- 4% Decrease from FY16/17 Budget

1. Village receives revenue based on IML per capita rate and population of 41,208. IML latest update = \$25.30
2. Amazon began withholding sales tax in Illinois in 2015. Budget is up \$313,000 from 2014 actual
3. This year's budget is up \$70,000 from the 16/17 estimate

# FY 2018 Revenue Review

---

## ‡ Other Taxes - Telecommunications Tax

- \$930,000
- 1% of Total Revenue
- \$127,500 Decrease from FY16/17 Budget
- 12% Decrease from FY16/17 Budget

1. Village collects a 6% tax on landlines and cellular service
2. State of Illinois collects tax and remits to Village (similar to sales tax)
3. Reduction due to elimination of landlines and more affordable package deals
4. Steady decline in revenue since 2011

# FY 2018 Revenue Review

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## ‡ Other Taxes - Real Estate Transfer Tax

- \$610,000
  - 1% of Total Revenue
  - No change from FY16/17 Budget
1. Values for residential and commercial properties along with new developments generating additional revenue have had positive results over the past four years
  2. Average sale price of residential home was \$255,643

# FY 2018 Revenue Review

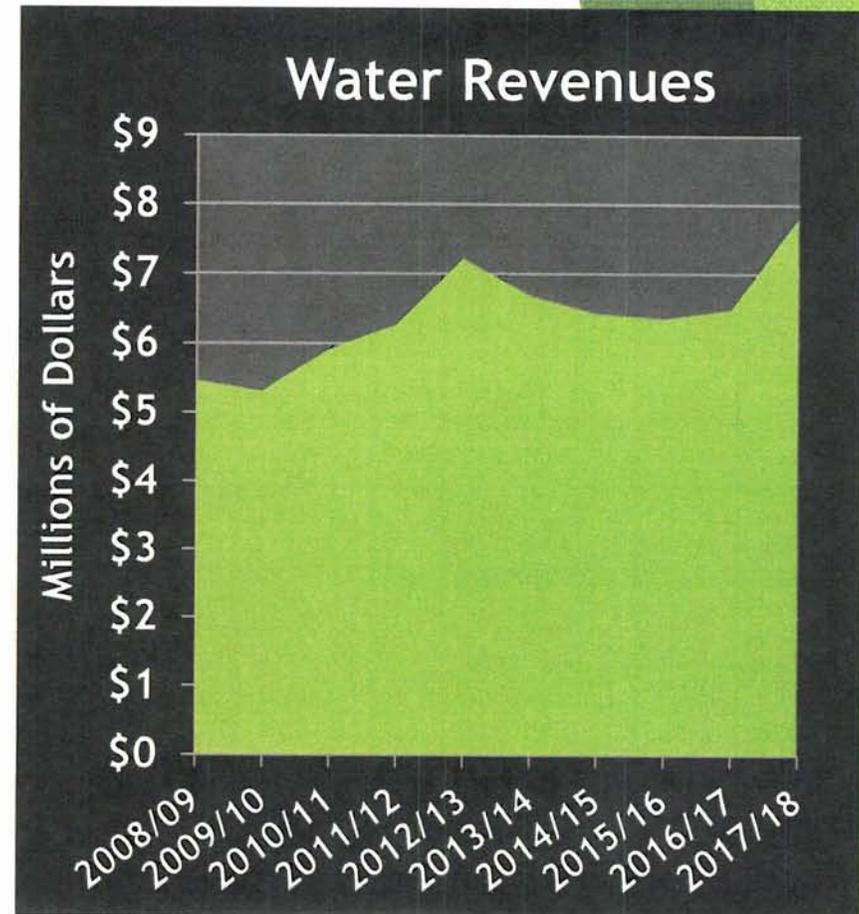
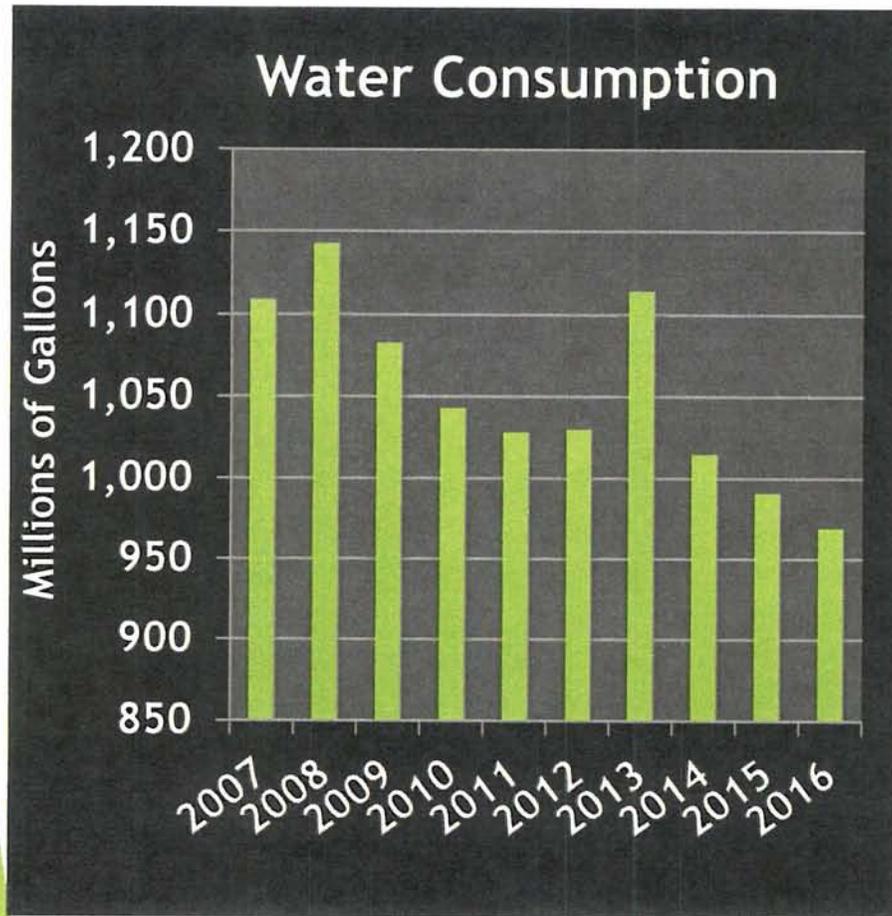
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## ‡ Service Charges - Water Sales

- \$7,800,000
- 10% of Total Revenue
- \$1,100,000 Increase from FY16/17 Budget
- 16% Increase from FY16/17 Budget

1. Revenue is based upon consumption estimates and a proposed 20% rate increase.
2. Average residential monthly water bill in proposed budget is \$45.84, up from \$38.16 based upon 6,000 gallons of usage per month
3. Last rate increase was in 2012. Rates are expected to increase again as Lake Michigan water source improvements are completed

# Water Revenue and Consumption History



# FY 2018 Revenue Review

---

## ‡ Service Charges - Sewer Sales

- \$3,820,000
- 5% of Total Revenue
- \$570,000 Increase from FY16/17 Budget
- 18% Increase from FY16/17 Budget

1. Increase is based upon a 20% proposed rate increase
2. Approximately 54% of sewer sales is from fixed rate charges
3. Average residential monthly sewer bill by county based on 6,000 gallons:
  - a) Cook/Kane = \$16.57/month
  - b) DuPage = \$27.00/month

# FY 2018 Revenue Review

---

## ‡ Service Charges - Golf

- \$1,198,650
  - 1.6 % of Total Revenue
  - \$57,250 Decrease from FY16/17 Budget
  - 4.5% Decrease from FY16/17 Budget
1. Proposed budget projects 34,500 rounds of golf, a 500 round increase from the FY 2016/17 budget. Estimate based on trends over last two years
  2. Proposed revenue budget is 3% over 16/17 estimated
  3. Pro shop sales are budgeted at \$73,800, up 2%

# FY 2018 Revenue Review

---

## ‡ Service Charges - Food and Beverage

- \$922,000
  - 1% of Total Revenue
  - \$66,000 Decrease from FY16/17 Budget
  - 7% Decrease from FY16/17 Budget
1. Actual revenue for 16/17 is projected to be \$878,000. The budget reflects a 5% increase
  2. Five events were hosted with attendance over 200 since the expansion project was completed

# FY 2018 Revenue Review

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## ‡ Other Revenue - Development/Building Permits

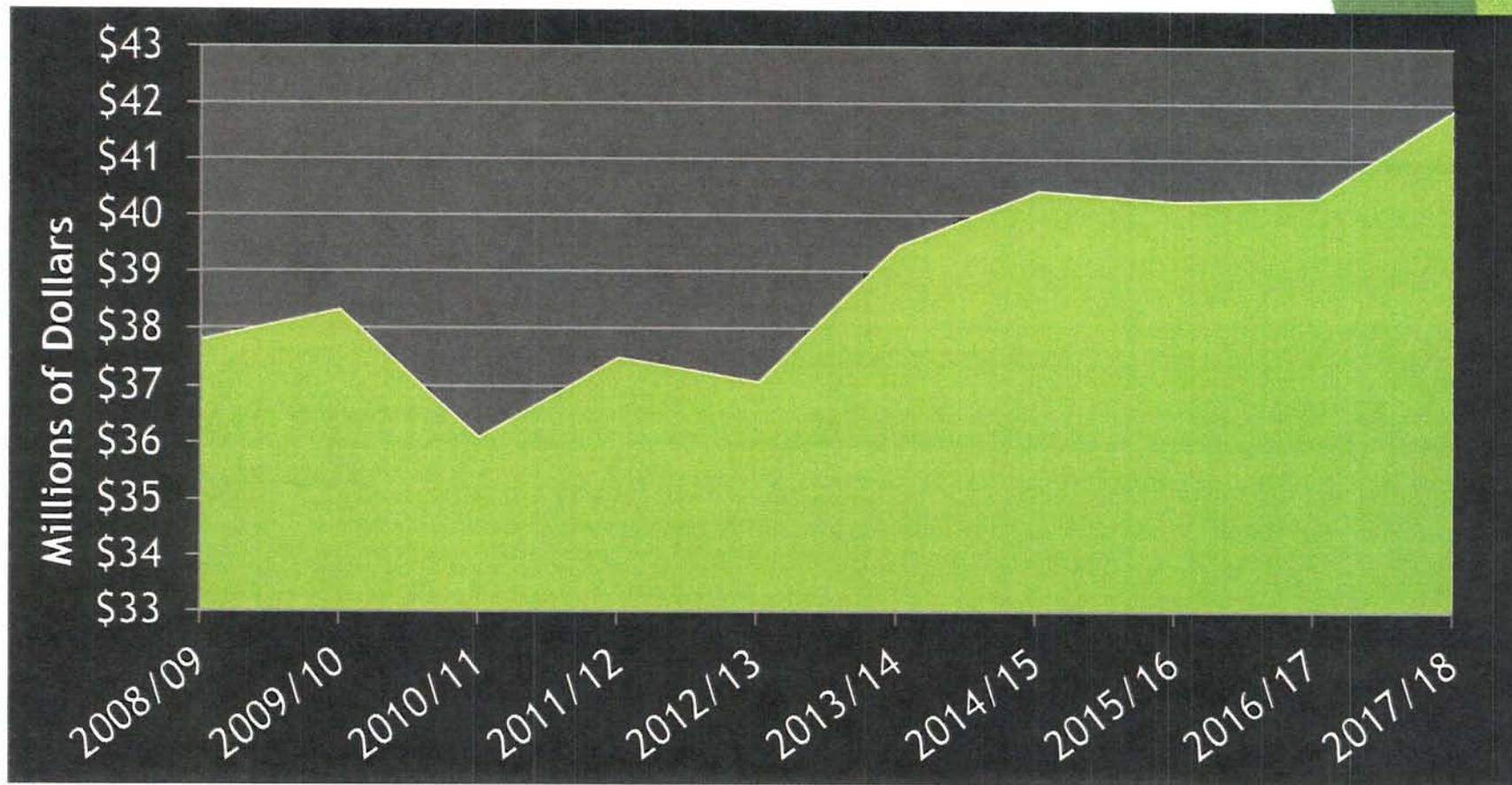
- \$640,000
- 1% of Total Revenue
- \$1,275 Decrease from FY16/17 Budget
- 0% Decrease from FY16/17 Budget

1. Projected number of new residential permits is 28 and 3 new commercial permits
2. Commercial permits for new and existing construction will be over \$300,000 for 16/17
3. 2,800 miscellaneous permits are projected and are estimated to account for 44% of the permit revenue

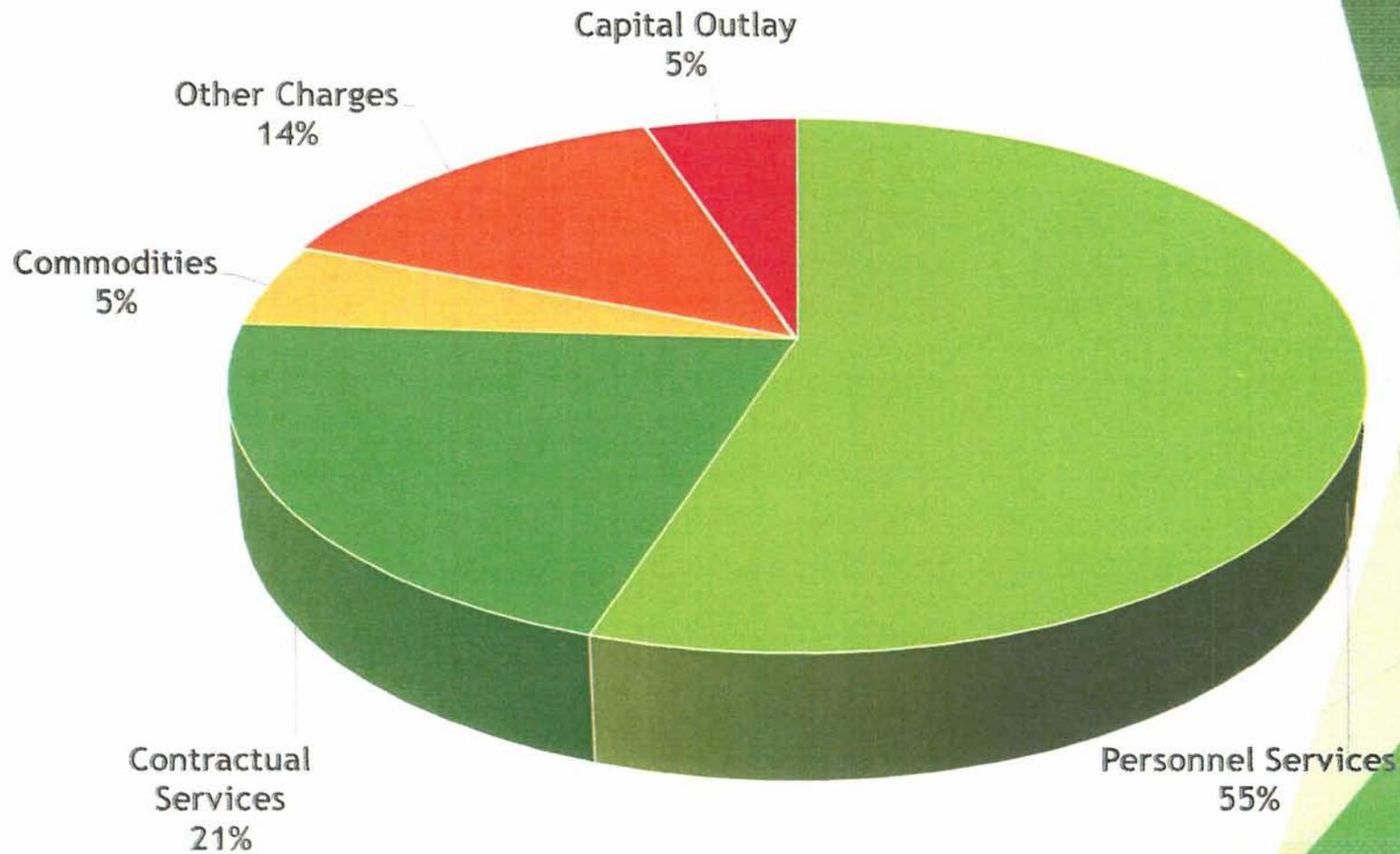
**Village of Bartlett  
FY 2017/18  
Expenditure Review**

# Operating Expenditures-Total

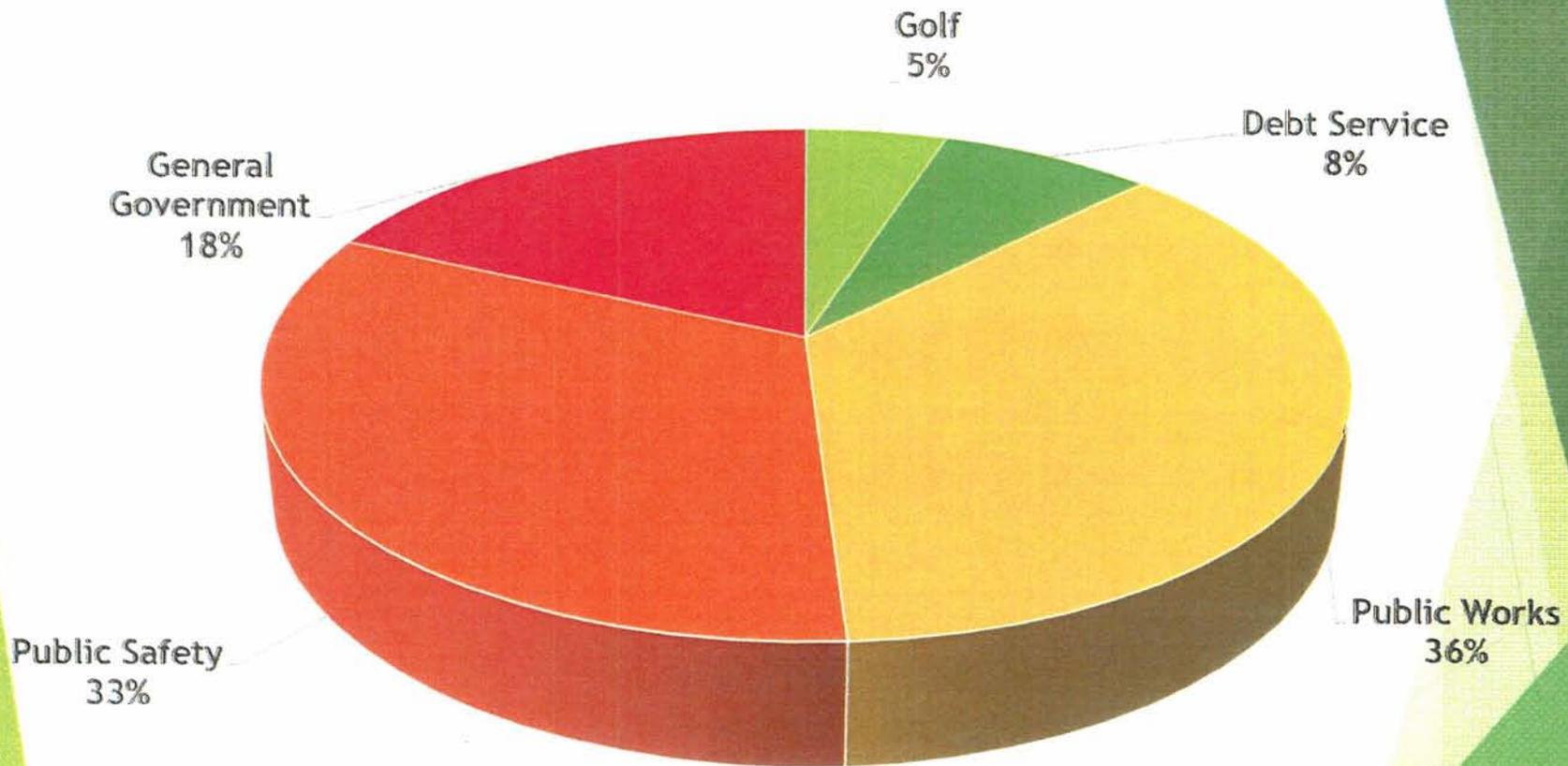
Proposed Operating Expenditures = \$41,908,018  
3.9% Increase



# Operating Expenditures By Type



# Operating Expenditures by Department



# FY 2018 Vehicle Replacement

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- Estimated Beginning Balance \$1,171,016
- Annual transfer from departments \$593,770
- Proposed Budget for FY17/18 \$1,016,500
- Jet Cleaning Truck \$390,000
- Ending Balance \$802,286

1. A total of 14 vehicles and one mower are scheduled to be replaced in this budget
2. In the following year, there are 18 vehicles including another two large dump trucks scheduled to be replaced for a total of \$772,000

# Budget Snapshot

- No new taxes or fees
- Flat General Fund property tax levy
- Non-union wage increase of 2.5% factored in
- Net of 4 additional positions being held open
- Water and Sewer rate increases
- Capital Projects totaling over \$41 million

**Village of Bartlett  
FY 2017/18  
Fund Balance Review**

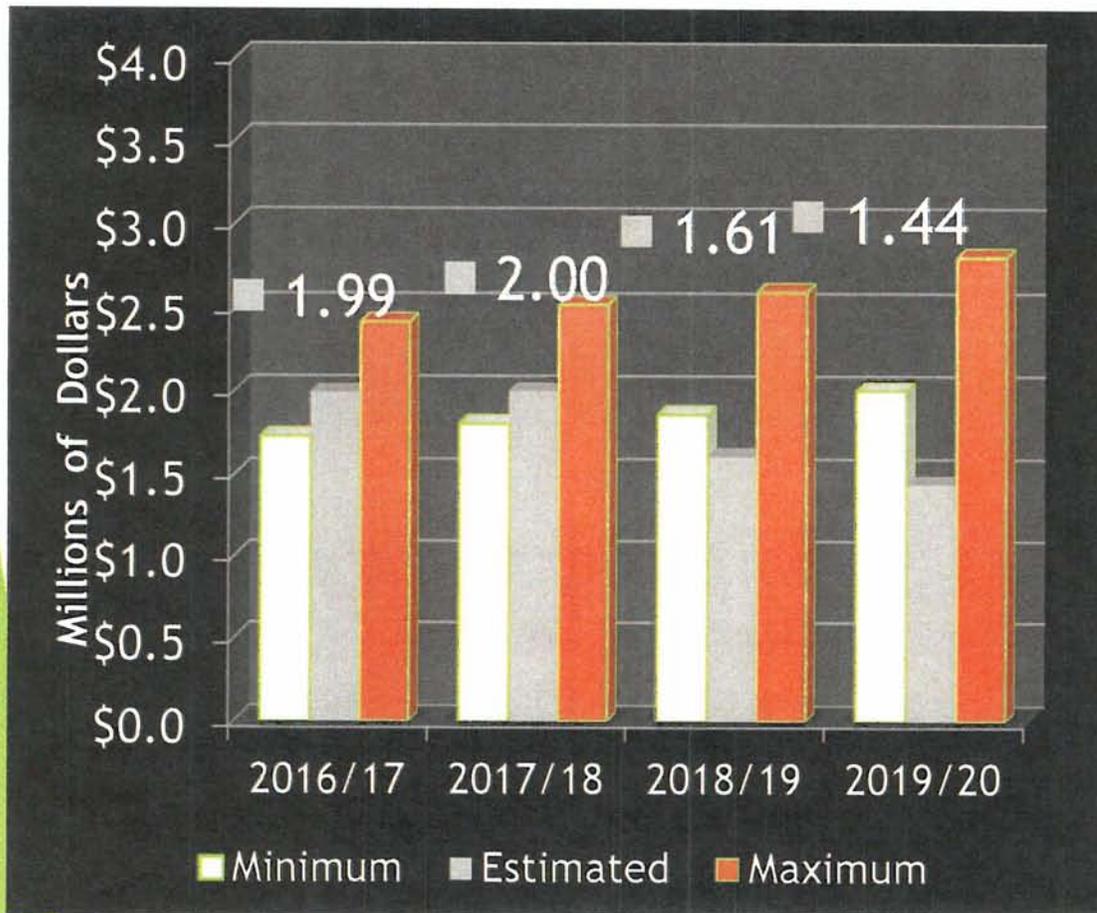
# Fund Balance - General Fund



## Policy

- 25 - 35% of operating expenditures
- Avg. increase in property tax levy and liabilities
- Designated reserves
  - Storm Water
  - Tri-centennial celebration

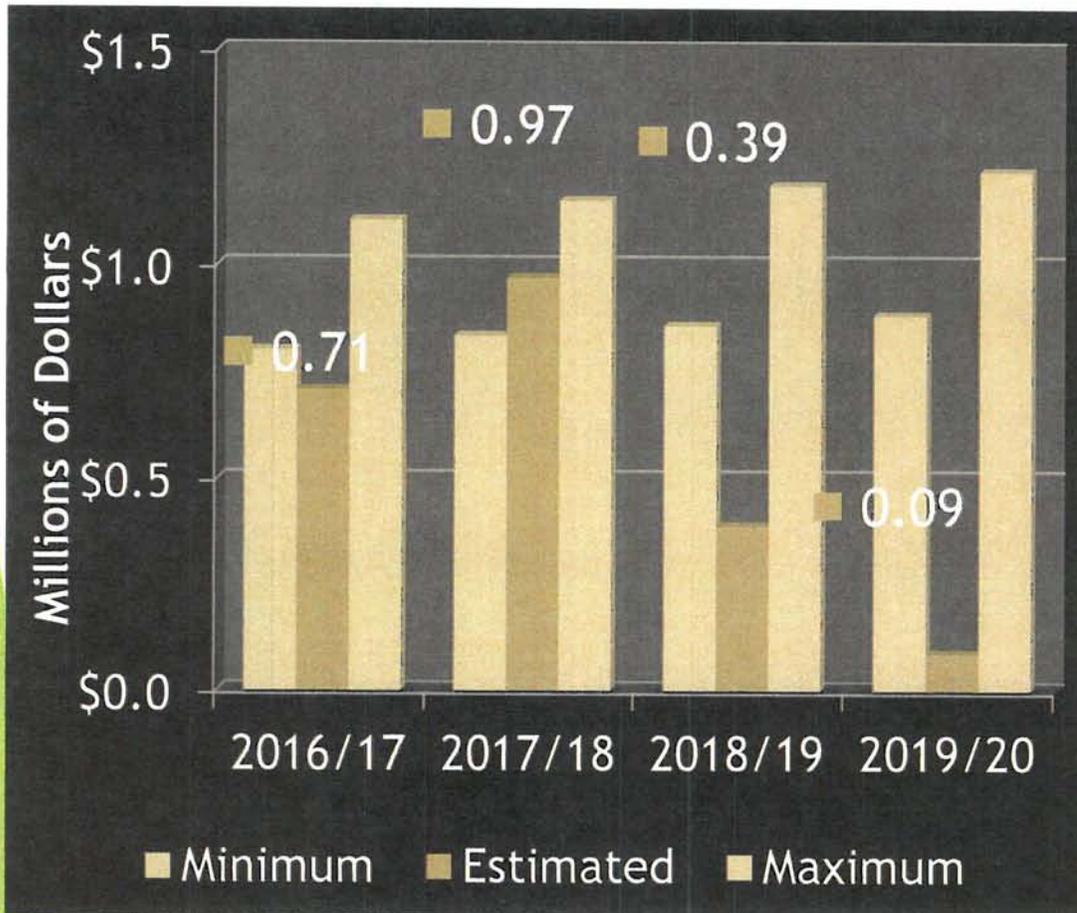
# Fund Balance - Water Fund



## Policy

- 25 - 35% of operating expenditures
- Designated reserves:
  - Equipment Replacement
  - Tank painting
  - Capital Improvement

# Fund Balance - Sewer Fund



## Policy

- 25 - 35% of operating expenditures
- Designated reserves:
  - Equipment replacement
  - Capital Improvement Reserve

# Thanks and Credits To:

- Police Department - Chief Ullrich, Deputy Chief Snider and Pretkelis
- Community Development - Jim Plonczynski and staff
- Building Department - Brian Goralski and staff
- Public Works - Dan Dinges and staff
- Administration - Paula Schumacher, Scott Skrycki and Lorna Giless
- Golf Course - Phil Lenz, Kevin DeRoo, Paul Petersen
- Finance - Matt Coulter, Millie Oleksyk, Chris Hostetler, Janelle Terrance

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
GENERAL FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy			
04/30/16 Cash Balance	11,704,705				
<b>2016-17 Estimated</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>	
Property Taxes	7,595,143	25% of Operating Expenditures	4,776,183	35% of Operating Expenditures	6,686,656
Other Taxes	10,012,000	Avg. Annual Increase in Tax levy	0	Avg. Annual Increase in Tax levy	0
Rev. Miscellaneous	3,537,542	Avg. Annual Current Liabilities	838,139	Avg. Annual Current Liabilities	838,139
Transfers In	493,250	Stormwater Reserve	50,000	Stormwater Reserve	50,000
Total Revenue	21,637,935	Centennial 2076 Reserve	18,094	Centennial 2076 Reserve	18,094
		Retirement Reserve	465,000	Retirement Reserve	465,000
Exp. Operating	19,104,732				
Transfers Out	2,584,714	Minimum Balance	6,147,416	Maximum Balance	8,057,889
Total Expenditures	21,689,446				
Excess (Deficiency)	(51,511)				
<b>04/30/17 Estimated Balance</b>	<b>11,653,194</b>	<b>Over (Under) Minimum</b>	<b>5,505,778</b>	<b>Over (Under) Maximum</b>	<b>3,595,305</b>
<b>2017-18 Proposed</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>	
Property Taxes	7,697,730	25% of Operating Expenditures	4,940,456	35% of Operating Expenditures	6,916,638
Other Taxes	10,175,000	Avg. Annual Increase in Tax levy	0	Avg. Annual Increase in Tax levy	0
Rev. Miscellaneous	3,387,000	Avg. Annual Current Liabilities	850,000	Avg. Annual Current Liabilities	850,000
Transfers In	593,250	Stormwater Reserve	50,000	Stormwater Reserve	50,000
Total Revenues	21,852,980	Centennial 2076 Reserve	18,094	Centennial 2076 Reserve	18,094
		Retirement Reserve	465,000	Retirement Reserve	465,000
Exp. Operating	19,761,822				
Transfers Out	2,528,579	Minimum Balance	6,323,550	Maximum Balance	8,299,732
Total Expenditures	22,290,401				
Excess (Deficiency)	(437,421)				
<b>04/30/18 Estimated Balance</b>	<b>11,215,773</b>	<b>Over (Under) Minimum</b>	<b>4,892,224</b>	<b>Over (Under) Maximum</b>	<b>2,916,041</b>

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
GENERAL FUND BALANCE PROJECTIONS**

Fund Balance Projections			Fund Balance Policy		
<b>2018-19 Projected</b>					
	Property Taxes	7,700,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
Rev.	Other Taxes	10,340,000	25% of Operating Expenditures	5,090,456	35% of Operating Expenditures 7,126,638
	Miscellaneous	3,400,000	Avg. Annual Increase in Tax levy	0	Avg. Annual Increase in Tax levy 0
	Transfers In	593,250	Avg. Annual Current Liabilities	850,000	Avg. Annual Current Liabilities 850,000
	Total Revenues	22,033,250	Stormwater Reserve	50,000	Stormwater Reserve 50,000
			Centennial 2076 Reserve	18,094	Centennial 2076 Reserve 18,094
Exp.	Operating	20,361,822	Retirement Reserve	465,000	Retirement Reserve 465,000
	Transfers Out	4,550,000			
	Total Expenditures	24,911,822	Minimum Balance	6,473,550	Maximum Balance 8,509,732
	Excess (Deficiency)	(2,878,572)			
<b>04/30/19 Estimated Balance</b>		<b>8,337,201</b>	<b>Over (Under) Minimum</b>	<b>1,863,652</b>	<b>Over (Under) Maximum (172,531)</b>
<b>2019-20 Projected</b>					
	Property Taxes	7,850,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
Rev.	Other Taxes	10,500,000	25% of Operating Expenditures	5,240,456	35% of Operating Expenditures 7,336,638
	Miscellaneous	3,500,000	Avg. Annual Increase in Tax levy	0	Avg. Annual Increase in Tax levy 0
	Transfers In	600,000	Avg. Annual Current Liabilities	850,000	Avg. Annual Current Liabilities 850,000
	Total Revenues	22,450,000	Stormwater Reserve	50,000	Stormwater Reserve 50,000
			Centennial 2076 Reserve	18,094	Centennial 2076 Reserve 18,094
Exp.	Operating	20,961,822	Retirement Reserve	465,000	Retirement Reserve 465,000
	Transfers Out	2,550,000			
	Total Expenditures	23,511,822	Minimum Balance	6,623,550	Maximum Balance 8,719,732
	Excess (Deficiency)	(1,061,822)			
<b>04/30/20 Estimated Balance</b>		<b>7,275,379</b>	<b>Over (Under) Minimum</b>	<b>651,830</b>	<b>Over (Under) Maximum (1,444,353)</b>

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy			
04/30/16 Cash Balance	2,629,902				
<b>2016-17 Estimated</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>	
Charges for Services	6,590,000	25% of Operating Expenditures	1,725,000	35% of Operating Expenditures	2,415,000
Connection Fees	208,000	Equipment Reserve	0	Equipment Reserve	0
Rev. Interest Income	9,000	Tank Painting Reserve	0	Tank Painting Reserve	0
Miscellaneous	41,000	Radium Removal Reserve	0	Radium Removal Reserve	0
Transfer In	0	Capital Improvement Reserve	0	Capital Improvement Reserve	0
Total Revenue	<u>6,848,000</u>	Minimum Balance	<u>1,725,000</u>	Maximum Balance	<u>2,415,000</u>
Exp. Operating	6,900,000				
Capital Projects	<u>589,470</u>				
Total Expenditures	<u>7,489,470</u>				
Excess (Deficiency)	(641,470)				
<b>04/30/17 Estimated Balance</b>	<b>1,988,432</b>	<b>Over (Under) Minimum</b>	<b>263,432</b>	<b>Over (Under) Maximum</b>	<b>(426,568)</b>
<b>2017-18 Proposed with 20% increase</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>	
Charges for Services	7,890,000	25% of Operating Expenditures	1,800,444	35% of Operating Expenditures	2,520,621
Connection Fees	125,000	Equipment Reserve	0	Equipment Reserve	0
Rev. Interest Income	7,000	Tank Painting Reserve	0	Tank Painting Reserve	0
Miscellaneous	19,005,500	Radium Removal Reserve	0	Radium Removal Reserve	0
Transfer In	0	Capital Improvement Reserve	0	Capital Improvement Reserve	0
Total Revenue	<u>27,027,500</u>	Minimum Balance	<u>1,800,444</u>	Maximum Balance	<u>2,520,621</u>
Exp. Operating	7,201,775				
Capital Projects	<u>19,815,500</u>				
Total Expenditures	<u>27,017,275</u>				
Excess (Deficiency)	10,225				
<b>04/30/18 Estimated Balance</b>	<b>1,998,657</b>	<b>Over (Under) Minimum</b>	<b>198,213</b>	<b>Over (Under) Maximum</b>	<b>(521,964)</b>

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections			Fund Balance Policy		
<b>2018-19 Projected</b>					
	Charges for Services	7,890,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
	Connection Fees	50,000	25% of Operating Expenditures	1,854,444	35% of Operating Expenditures
Rev.	Interest Income	7,000	Equipment Reserve	0	Equipment Reserve
	Miscellaneous	19,005,500	Tank Painting Reserve	0	Tank Painting Reserve
	Transfer In	0	Radium Removal Reserve	0	Radium Removal Reserve
	Total Revenue	<u>26,952,500</u>	Capital Improvement Reserve	<u>0</u>	Capital Improvement Reserve
			Minimum Balance	<u>1,854,444</u>	Maximum Balance
	Operating	7,417,775			<u>2,596,221</u>
Exp.	Capital Projects	<u>19,927,500</u>			
	Total Expenditures	<u>27,345,275</u>			
	Excess (Deficiency)	(392,775)			
<b>04/30/19 Estimated Balance</b>	<b>1,605,882</b>	<b>Over (Under) Minimum</b>	<b>(248,562)</b>	<b>Over (Under) Maximum</b>	<b>(990,339)</b>
<b>2019-20 Projected</b>					
	Charges for Services	13,090,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
	Connection Fees	50,000	25% of Operating Expenditures	2,000,000	35% of Operating Expenditures
Rev.	Interest Income	5,000	Equipment Reserve	0	Equipment Reserve
	Miscellaneous	100,000	Tank Painting Reserve	0	Tank Painting Reserve
	Total Revenue	<u>13,245,000</u>	Radium Removal Reserve	0	Radium Removal Reserve
			Capital Improvement Reserve	<u>0</u>	Capital Improvement Reserve
			Minimum Balance	<u>2,000,000</u>	Maximum Balance
	Operating	8,000,000			<u>2,800,000</u>
Exp.	Capital Projects	1,413,500			
	Loan Payments	<u>4,000,000</u>			
	Total Expenditures	<u>13,413,500</u>			
	Excess (Deficiency)	(168,500)			
<b>04/30/20 Estimated Balance</b>	<b>1,437,382</b>	<b>Over (Under) Minimum</b>	<b>(562,618)</b>	<b>Over (Under) Maximum</b>	<b>(1,362,618)</b>

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
SEWER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy				
04/30/16 Cash Balance		1,499,393				
<b>2016-17 Estimated</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>		
	Charges for Services	3,230,000	25% of Operating Expenditures	748,017	35% of Operating Expenditures	1,047,224
	Connection Fees	195,000	Equipment Reserve	55,000	Equipment Reserve	55,000
Rev.	Interest Income	2,800	Capital Improvement Reserve		Capital Improvement Reserve	0
	Miscellaneous	0	Minimum Balance	803,017	Maximum Balance	1,102,224
	<u>Total Revenue</u>	<u>3,427,800</u>				
	Operating	2,992,068				
	Capital Projects	777,943				
Exp.	IEPA Debt Service	137,150				
	Transfers	310,740				
	<u>Total Expenditures</u>	<u>4,217,901</u>				
Excess (Deficiency)		(790,101)				
<b>04/30/17 Balance</b>		<b>709,292</b>	<b>Over (Under) Minimum</b>	<b>(93,725)</b>	<b>Over (Under) Maximum</b>	<b>(392,932)</b>
<b>2017-18 Proposed with 20% rate increase</b>						
	Charges for Services	3,865,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>	
	Connection Fees	95,000	25% of Operating Expenditures	780,151	35% of Operating Expenditures	1,092,211
Rev.	Interest Income	2,800	Equipment Reserve	55,000	Equipment Reserve	55,000
	Miscellaneous	5,455,000	Capital Improvement Reserve		Capital Improvement Reserve	0
	<u>Total Revenue</u>	<u>9,417,800</u>	Minimum Balance	835,151	Maximum Balance	1,147,211
	Operating	3,120,602				
	Capital Projects	5,589,202				
Exp.	IEPA Debt Service	137,150				
	Transfers	310,740				
	<u>Total Expenditures</u>	<u>9,157,694</u>				
Excess (Deficiency)		260,106				
<b>04/30/18 Estimated Balance</b>		<b>969,398</b>	<b>Over (Under) Minimum</b>	<b>134,247</b>	<b>Over (Under) Maximum</b>	<b>(177,813)</b>

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
SEWER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy			
<b>2018-19 Projected</b>					
	Charges for Services	3,865,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
Rev.	Connection Fees	95,000	25% of Operating Expenditures	803,901	35% of Operating Expenditures
	Interest Income	2,800	Equipment Reserve	55,000	Equipment Reserve
	Miscellaneous	4,340,000	Capital Improvement Reserve		Capital Improvement Reserve
	Total Revenue	<u>8,302,800</u>	Minimum Balance	<u>858,901</u>	Maximum Balance
					<u>1,180,461</u>
Exp.	Operating	3,215,602			
	Capital Projects	5,221,558			
	IEPA Debt Service	137,150			
	Transfers	310,740			
	Total Expenditures	<u>8,885,050</u>			
	Excess (Deficiency)	(582,250)			
<b>04/30/19 Estimated Balance</b>		<b>387,148</b>	<b>Over (Under) Minimum</b>	<b>(471,753)</b>	<b>Over (Under) Maximum</b>
<b>(793,313)</b>					
<b>2019-20 Projected</b>					
	Charges for Services	3,865,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
Rev.	Connection Fees	95,000	25% of Operating Expenditures	827,651	35% of Operating Expenditures
	Interest Income	2,800	Equipment Reserve	55,000	Equipment Reserve
	Miscellaneous	5,300,000	Capital Improvement Reserve		Capital Improvement Reserve
	Total Revenue	<u>9,262,800</u>	Minimum Balance	<u>882,651</u>	Maximum Balance
					<u>1,213,711</u>
Exp.	Operating	3,310,602			
	Capital Projects	5,805,951			
	IEPA Debt Service	137,150			
	Transfers	310,740			
	Total Expenditures	<u>9,564,443</u>			
	Excess (Deficiency)	(301,643)			
<b>04/30/20 Estimated Balance</b>		<b>85,505</b>	<b>Over (Under) Minimum</b>	<b>(797,146)</b>	<b>Over (Under) Maximum</b>
<b>(1,128,206)</b>					

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

**10000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEARBORN NATIONAL	MONTHLY INSURANCE - MARCH 2017	2,610.09
** 1 FIDELITY SECURITY LIFE	MONTHLY INSURANCE - MARCH 2017	797.97
<b>INVOICES TOTAL:</b>		<b>3,408.06</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	LABELS/POP-UP NOTES/SUPPLIES	113.16
<b>INVOICES TOTAL:</b>		<b>113.16</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CONFERENCE REGISTRATION/LODGING	376.18
1 EDWARD DRELLACK	IACE TRAINING	35.00
<b>INVOICES TOTAL:</b>		<b>411.18</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	FLOWERS	42.79
1 ROSEMARY MORRIS	MEMORIAL DAY WALK CANON SALUTE	200.00
<b>INVOICES TOTAL:</b>		<b>242.79</b>

**543910-HISTORY MUSEUM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MUSEUM SUPPLIES	673.82
<b>INVOICES TOTAL:</b>		<b>673.82</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	PHOTOS/INDEX CARDS	117.03
1 COMCAST	VPN SERVICE	8.41
<b>INVOICES TOTAL:</b>		<b>125.44</b>

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLARK BAIRD SMITH LLP	RETAINER/LEGAL SERVICES	22,500.00
1 CULLEN INC	PROFESSIONAL SERVICES	2,000.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	360.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 3/21/2017

INVOICES TOTAL: 25,785.00

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	97.29
<u>INVOICES TOTAL:</u>		<u>97.29</u>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	105.00
<u>INVOICES TOTAL:</u>		<u>105.00</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	LOBBY PLANTER/POTTING MIX	54.42
1 CREEKSIDE PRINTING	LIQUOR LICENSES	93.01
1 CREEKSIDE PRINTING	BUSINESS LICENSES	104.57
1 WAREHOUSE DIRECT	TONER	260.07
1 WAREHOUSE DIRECT	PAPER/CUPS/PAPER TOWELS	120.54
1 WAREHOUSE DIRECT	TONER	224.80
<u>INVOICES TOTAL:</u>		<u>857.41</u>

**1500-COMMUNITY DEVELOPMENT**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	PUBLIC HEARING NOTICE	88.50
<u>INVOICES TOTAL:</u>		<u>88.50</u>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	633.43
<u>INVOICES TOTAL:</u>		<u>633.43</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ROBERTA GRILL	CONFERENCE EXPENSES	194.40
<u>INVOICES TOTAL:</u>		<u>194.40</u>

**1600-BUILDING**

**511200-TEMPORARY SALARIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDRZEJ NYCZ	3 INSPECTIONS	90.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

**INVOICES TOTAL: 90.00**

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDEX OFFICE	PRINTS/COPIES	212.62
1 WAREHOUSE DIRECT	STORAGE BOXES	87.76
<b>INVOICES TOTAL:</b>		<b>300.38</b>

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COUNTRYSIDE FUNERAL HOMES	TRANSPORTATION SERVICES	400.00
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	120.00
1 STERICYCLE INC	SERVICE AGREEMENT	169.64
1 STERICYCLE INC	SERVICE AGREEMENT	169.64
1 VERIZON WIRELESS	WIRELESS SERVICES	684.27
<b>INVOICES TOTAL:</b>		<b>1,543.55</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	944.23
<b>INVOICES TOTAL:</b>		<b>944.23</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	COMPUTER SUPPLIES	26.00
<b>INVOICES TOTAL:</b>		<b>26.00</b>

**524240-IMPOUNDING ANIMALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY ANIMAL CARE	ANIMAL SERVICES	435.00
<b>INVOICES TOTAL:</b>		<b>435.00</b>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	VEHICLE MAINTENANCE SUPPLIES	12.56
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	26.85
** 1 CARDMEMBER SERVICE	WHEEL LOCKS/LICENSE PLATE RENEWAL	347.33
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	62.37
1 MR CAR WASH	FEBRUARY 2017 CAR WASHES	133.57
<b>INVOICES TOTAL:</b>		<b>582.68</b>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	VEHICLE MAINTENANCE SUPPLIES	8.99

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

INVOICES TOTAL: 8.99

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EMD BUSINESS FORMS & LABELS INC	WARNING CITATIONS	948.71
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER EXAM/VACCINATION	288.24
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	178.00
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	128.86
1 ULINE	ECONOMY BILL COUNTER	202.47
** 1 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	44.35
1 WAREHOUSE DIRECT	TONER	324.62
1 WAREHOUSE DIRECT	STYROFOAM CUPS	72.88
1 WAREHOUSE DIRECT	TONER	128.43
<u>INVOICES TOTAL:</u>		<u>2,316.56</u>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 P F PETTIBONE & CO	SERVICE BARS/GOLD STARS	168.00
<u>INVOICES TOTAL:</u>		<u>168.00</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STATE GRAPHICS	BUSINESS CARDS	88.00
** 1 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	20.00
1 WAREHOUSE DIRECT	PENS/MARKERS/HIGHLIGHTERS	274.67
1 WAREHOUSE DIRECT	CORRECTION TAPE/ENVELOPES	248.70
<u>INVOICES TOTAL:</u>		<u>631.37</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 HOLIDAY INN EXPRESS & SUITES	CONFERENCE LODGING/K RYBASKI	260.96
** 1 HOLIDAY INN EXPRESS & SUITES	CONFERENCE LODGING/M RUMMELL	260.96
** 1 IL DRUG ENFORCEMENT	CONFERENCE FEE/E KISTLER	260.00
** 1 IL DRUG ENFORCEMENT	CONFERENCE FEE/G MITCHELL	260.00
** 1 ILLINOIS LAW ENFORCEMENT ALARM	CONFERENCE REGISTRATION	90.00
1 KATHRYN R JUZWIN	CONSULTING SERVICES	1,800.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	125.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	400.00
** 1 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	210.00
<u>INVOICES TOTAL:</u>		<u>3,666.92</u>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	17.88
<u>INVOICES TOTAL:</u>		<u>17.88</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 3/21/2017

**1800-STREET MAINTENANCE**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	97.47
1 UNIFIRST CORP	UNIFORM RENTAL	97.47
<b>INVOICES TOTAL:</b>		<b>194.94</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	2.10
1 VERIZON WIRELESS	WIRELESS SERVICES	207.64
1 VERIZON WIRELESS	WIRELESS SERVICES	22.68
<b>INVOICES TOTAL:</b>		<b>232.42</b>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RADCO COMMUNICATIONS INC	RADIO ANTENNA REPAIRS	82.43
<b>INVOICES TOTAL:</b>		<b>82.43</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HD SUPPLY WATERWORKS LTD	MATERIALS & SUPPLIES	244.00
1 HD SUPPLY WATERWORKS LTD	MATERIALS & SUPPLIES	244.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	334.82
1 RANDALL PRESSURE SYSTEMS INC	MATERIALS & SUPPLIES	169.64
1 WELCH BROS INC	MATERIALS & SUPPLIES	146.01
1 WELCH BROS INC	MATERIALS & SUPPLIES	1.94
<b>INVOICES TOTAL:</b>		<b>1,140.41</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	154.57
<b>INVOICES TOTAL:</b>		<b>154.57</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/FOLDERS	99.88
1 WAREHOUSE DIRECT	COFFEE/PENS	98.00
1 WAREHOUSE DIRECT	REPORT COVERS/SUPPLIES	26.97
<b>INVOICES TOTAL:</b>		<b>224.85</b>

**534230-SNOW PLOWING SALT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CARGILL INC - SALT DIVISION	ROAD SALT PURCHASE	10,268.36
1 CARGILL INC - SALT DIVISION	ROAD SALT PURCHASE	3,464.49
1 CARGILL INC - SALT DIVISION	ROAD SALT PURCHASE	3,423.47

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

**INVOICES TOTAL: 17,156.32**

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	POWER PRUNER	499.98
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	222.61
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	119.35
<b>INVOICES TOTAL:</b>		<b>841.94</b>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELCH BROS INC	WASHED STONE/GRAVEL PURCHASE	501.88
<b>INVOICES TOTAL:</b>		<b>501.88</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR BOLT REPLACEMENT	55.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	127.73
<b>INVOICES TOTAL:</b>		<b>182.73</b>

**4200-MUNICIPAL BLDG PROJECTS EXP**

**585058-2016 POLICE STATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 NORTH COOK COUNTY SOIL & WATER	NATURAL RESOURCE REPORT APPLICATION	300.00
<b>INVOICES TOTAL:</b>		<b>300.00</b>

**4800-BREWSTER CREEK TIF MUN ACC EXP**

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COM-ED - NEW BUSINESS DEPT	POWER POLE RELOCATION	2,000.00
<b>INVOICES TOTAL:</b>		<b>2,000.00</b>

**5000-WATER OPERATING EXPENSES**

**520025-ELGIN WATER AGREEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CITY OF ELGIN	ELGIN WATER BILL	366,904.53
<b>INVOICES TOTAL:</b>		<b>366,904.53</b>

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	43.01
1 UNIFIRST CORP	UNIFORM RENTAL	43.01

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

INVOICES TOTAL: 86.02

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AQUA BACKFLOW INC	CROSS CONNECTION CONTROL PROGRAM	1,094.50
1 M E SIMPSON CO INC	METER TESTING SERVICES	2,350.00
1 WATER REMEDIATION	BASE TREATMENT CHARGE/W-4	10,658.58
1 WATER REMEDIATION	BASE TREATMENT CHARGE/W-7	2,293.33
<u>INVOICES TOTAL:</u>		<u>16,396.41</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	207.64
<u>INVOICES TOTAL:</u>		<u>207.64</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	379.44
1 CONSTELLATION ENERGY	ELECTRIC BILL	1,608.14
1 CONSTELLATION ENERGY	ELECTRIC BILL	932.81
1 CONSTELLATION ENERGY	ELECTRIC BILL	2,250.00
<u>INVOICES TOTAL:</u>		<u>5,170.39</u>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OIL MASTERS	VEHICLE MAINTENANCE	40.24
<u>INVOICES TOTAL:</u>		<u>40.24</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELCH BROS INC	WASHED STONE/GRAVEL PURCHASE	501.89
<u>INVOICES TOTAL:</u>		<u>501.89</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	140.81
<u>INVOICES TOTAL:</u>		<u>140.81</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	WATER/SEWER LETTERHEAD	402.06
1 WAREHOUSE DIRECT	COFFEE/FOLDERS	99.88
1 WAREHOUSE DIRECT	COFFEE/PENS	98.01
1 WAREHOUSE DIRECT	REPORT COVERS/SUPPLIES	26.98
<u>INVOICES TOTAL:</u>		<u>626.93</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
INVOICES DUE ON/BEFORE 3/21/2017

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE FLOLO CORP	EQUIPMENT INSTALLATION	740.00
1 GRAINGER	CREDIT - RETURNED ITEMS	-58.32
1 HD SUPPLY WATERWORKS LTD	EQUIPMENT MAINTENANCE SUPPLIES	160.35
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	57.12
	<u>INVOICES TOTAL:</u>	<u>899.15</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR BOLT REPLACEMENT	55.00
1 GRAINGER	LIGHTING SUPPLIES	240.50
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	385.39
	<u>INVOICES TOTAL:</u>	<u>680.89</u>

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PATRICK MARTINEZ	REFUND/WATER BILL OVERPAYMENT	381.06
	<u>INVOICES TOTAL:</u>	<u>381.06</u>

**5090-WATER CAPITAL PROJECTS EXP**

**581025-STEARNES RD IRON FILTER REPLCT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REPUBLIC SERVICES #933	WASTE CONTAINER PICK UP	4,606.00
	<u>INVOICES TOTAL:</u>	<u>4,606.00</u>

**5100-SEWER OPERATING EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
	<u>INVOICES TOTAL:</u>	<u>132.44</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	207.65
	<u>INVOICES TOTAL:</u>	<u>207.65</u>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	325.00
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	678.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

INVOICES TOTAL: 1,003.00

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	63.29
1 CONSTELLATION ENERGY	ELECTRIC BILL	94.30
1 CONSTELLATION ENERGY	ELECTRIC BILL	68.44
1 CONSTELLATION ENERGY	ELECTRIC BILL	215.94
1 CONSTELLATION ENERGY	ELECTRIC BILL	93.45
1 CONSTELLATION ENERGY	ELECTRIC BILL	196.72
1 CONSTELLATION ENERGY	ELECTRIC BILL	221.76
1 CONSTELLATION ENERGY	ELECTRIC BILL	224.57
1 CONSTELLATION ENERGY	ELECTRIC BILL	106.87
1 CONSTELLATION ENERGY	ELECTRIC BILL	312.54
1 CONSTELLATION ENERGY	ELECTRIC BILL	198.78
1 CONSTELLATION ENERGY	ELECTRIC BILL	278.57
1 CONSTELLATION ENERGY	ELECTRIC BILL	359.45
1 CONSTELLATION ENERGY	ELECTRIC BILL	1,073.94
1 CONSTELLATION ENERGY	ELECTRIC BILL	52,081.77
1 CONSTELLATION ENERGY	ELECTRIC BILL	134.88
1 NICOR GAS	GAS BILL	26.03
1 NICOR GAS	GAS BILL	83.35
1 NICOR GAS	GAS BILL	23.62
<u>INVOICES TOTAL:</u>		<u>55,858.27</u>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	25.22
<u>INVOICES TOTAL:</u>		<u>25.22</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KIMBALL MIDWEST	MATERIALS & SUPPLIES	181.38
<u>INVOICES TOTAL:</u>		<u>181.38</u>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT SPORTS	DEPARTMENT JACKET	58.00
<u>INVOICES TOTAL:</u>		<u>58.00</u>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	2,238.45
1 SOLENIS LLC	CHEMICAL SUPPLIES	7,786.00
<u>INVOICES TOTAL:</u>		<u>10,024.45</u>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	98.06
	<u>INVOICES TOTAL:</u>	<u>98.06</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FASTENAL CO	EQUIPMENT MAINTENANCE SUPPLIES	35.07
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	21.08
1 LIONHEART CRITICAL POWER	BLOCK HEATER REPLACEMENT	1,882.00
	<u>INVOICES TOTAL:</u>	<u>1,938.15</u>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST TRADING SUPPLIES INC	CURLEX BLANKET/GRASS SEED	392.42
	<u>INVOICES TOTAL:</u>	<u>392.42</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR BOLT REPLACEMENT	55.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	158.30
	<u>INVOICES TOTAL:</u>	<u>213.30</u>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	525.00
1 UNIFIRST CORP	MATS	12.00
	<u>INVOICES TOTAL:</u>	<u>537.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	127.24
	<u>INVOICES TOTAL:</u>	<u>127.24</u>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DSL LINE FOR METRA PAY BOXES	29.95
	<u>INVOICES TOTAL:</u>	<u>29.95</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	137.97
	<u>INVOICES TOTAL:</u>	<u>137.97</u>

**570200-BLDG & GROUNDS IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

1 CINTAS CORPORATION	CLEANING SERVICES	64.40
		<u>INVOICES TOTAL:</u> 64.40

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OTIS ELEVATOR CO	ELEVATOR MAINTENANCE	1,146.39
1 ROSCOE CO	MATS	109.01
		<u>INVOICES TOTAL:</u> 1,255.40

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	1,082.19
		<u>INVOICES TOTAL:</u> 1,082.19

**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE ANTIGUA GROUP INC	MISC. GOLF MERCHANDISE	728.02
		<u>INVOICES TOTAL:</u> 728.02

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS FIRE PROTECTION	FIRE SYSTEM SPRINKLER REPAIRS	2,075.98
		<u>INVOICES TOTAL:</u> 2,075.98

**5510-GOLF MAINTENANCE EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	35.70
1 CINTAS CORPORATION	UNIFORM RENTAL	35.70
1 CINTAS CORPORATION	UNIFORM RENTAL	35.70
1 CINTAS CORPORATION	UNIFORM RENTAL	35.70
		<u>INVOICES TOTAL:</u> 142.80

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	337.96
1 NICOR GAS	GAS BILL	360.74
		<u>INVOICES TOTAL:</u> 698.70

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	1,100.00
1 CHICAGOLAND TURF	PLANT GROWTH REGULATOR	530.00
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	163.40

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

INVOICES TOTAL: 1,793.40

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	13.68
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	148.30
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	15.50
1 O'REILLY AUTOMOTIVE INC	EQUIPMENT MAINTENANCE SUPPLIES	1,032.64
1 REINDERS INC	PUMP KIT	419.11
<u>INVOICES TOTAL:</u>		<u>1,629.23</u>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	MAINTENANCE SUPPLIES	949.21
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	202.00
1 L & M GREENHOUSES	CHRISTMAS WREATHS	95.98
<u>INVOICES TOTAL:</u>		<u>1,247.19</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY SERVICE FEE	282.35
<u>INVOICES TOTAL:</u>		<u>282.35</u>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COMPLETE BAR SYSTEMS INC	DEPOSIT/NEW BEER LINE INSTALLATION	1,200.00
<u>INVOICES TOTAL:</u>		<u>1,200.00</u>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE RENTAL/SHARPENING	17.00
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	40.00
<u>INVOICES TOTAL:</u>		<u>57.00</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	40.00
<u>INVOICES TOTAL:</u>		<u>40.00</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TEMPERATURE ENGINEERING INC	COOLER REPAIRS	197.37
<u>INVOICES TOTAL:</u>		<u>197.37</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	117.93
1 NICOR GAS	GAS BILL	180.37
<b>INVOICES TOTAL:</b>		<b>298.30</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EDWARD DON & COMPANY	COTTON GLOVES/HAND TOWELS	42.68
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	42.20
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	33.65
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	30.39
<b>INVOICES TOTAL:</b>		<b>148.92</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	129.77
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	80.44
1 EUCLID BEVERAGE LTD	BEER PURCHASE	108.37
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	193.60
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	72.98
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	988.51
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	896.64
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	291.59
1 GRECO AND SONS INC	CREDIT - RETURNED ITEM	-12.99
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	725.28
1 LAKESHORE BEVERAGE	BEER PURCHASE	59.81
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	95.19
1 SCHAMBERGER BROS INC	BEER PURCHASE	223.55
1 TURANO BAKING CO	FOOD PURCHASE	16.15
1 TURANO BAKING CO	FOOD PURCHASE	58.90
<b>INVOICES TOTAL:</b>		<b>3,927.79</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAUL PETERSEN	FOODSERVICE CLASS REGISTRATION	105.00
<b>INVOICES TOTAL:</b>		<b>105.00</b>

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
1 MICKEY'S LINEN	LINEN SERVICES	12.50
1 MICKEY'S LINEN	LINEN SERVICES	52.85
1 MICKEY'S LINEN	LINEN SERVICES	12.50
1 MICKEY'S LINEN	LINEN SERVICES	95.26

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

INVOICES TOTAL: 231.11

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 M & M SPECIAL EVENTS CO	TABLE RENTAL	266.55
<u>INVOICES TOTAL:</u>		<u>266.55</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	40.00
<u>INVOICES TOTAL:</u>		<u>40.00</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TEMPERATURE ENGINEERING INC	COOLER REPAIRS	197.37
<u>INVOICES TOTAL:</u>		<u>197.37</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	180.37
<u>INVOICES TOTAL:</u>		<u>180.37</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EDWARD DON & COMPANY	COTTON GLOVES/HAND TOWELS	151.72
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	42.20
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	33.65
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	30.40
1 MLA WHOLESALE INC	FLOWERS	29.70
1 MLA WHOLESALE INC	FLOWERS	66.50
1 PAUL PETERSEN	PLASTIC LIDS FOR BANQUET PLATES	448.02
<u>INVOICES TOTAL:</u>		<u>802.19</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	BATTERIES/INDEX PAPER	24.18
<u>INVOICES TOTAL:</u>		<u>24.18</u>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	735.39
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	321.78
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	589.93
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	343.55
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	328.18
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	113.92
1 GORDON FOOD SERVICE INC	CREDIT - RETURNED ITEM	-29.99

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

1	GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	258.70
1	GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	224.92
1	GRECO AND SONS INC	FOOD PURCHASE	12.99
1	GRECO AND SONS INC	FOOD PURCHASE	39.95
1	GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	558.76
1	GRECO AND SONS INC	FOOD PURCHASE	20.95
1	GRECO AND SONS INC	FOOD PURCHASE	88.78
1	IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	30.00
1	IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	39.60
1	LAKESHORE BEVERAGE	BEER PURCHASE	59.81
1	PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	95.20
1	SCHAMBERGER BROS INC	BEER PURCHASE	24.84
1	TURANO BAKING CO	FOOD PURCHASE	16.15
1	TURANO BAKING CO	FOOD PURCHASE	58.90
<b>INVOICES TOTAL:</b>			<b>3,932.31</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAUL PETERSEN	FOODSERVICE CLASS REGISTRATION	105.00
<b>INVOICES TOTAL:</b>		<b>105.00</b>

**5580-GOLF MIDWAY EXPENSES**

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	95.28
<b>INVOICES TOTAL:</b>		<b>95.28</b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	2,517.00
1 THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	2,120.90
<b>INVOICES TOTAL:</b>		<b>4,637.90</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CDS OFFICE TECHNOLOGIES	AIRVANTAGE MANAGEMENT SERVICE	324.00
1 COMCAST	VPN SERVICE	84.90
1 COMCAST	VPN SERVICE	134.85
1 COMCAST	VPN SERVICE	234.85
<b>INVOICES TOTAL:</b>		<b>778.60</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	MATS	41.80

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/21/2017**

**INVOICES TOTAL: 41.80**

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AT&T	TELEPHONE BILL	125.05
** 1 CARDMEMBER SERVICE	DSL LINE FOR VILLAGE HALL	65.00
1 FIRST COMMUNICATIONS LLC	P.W. TELEPHONE CIRCUIT	346.46
1 VERIZON WIRELESS	WIRELESS SERVICES	292.12
1 VERIZON WIRELESS	WIRELESS SERVICES	76.02
<b>INVOICES TOTAL:</b>		<b>904.65</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GAFFER TAPE	10.97
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	176.26
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	606.80
1 WAREHOUSE DIRECT	PAPER/CUPS/PAPER TOWELS	716.37
<b>INVOICES TOTAL:</b>		<b>1,510.40</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	HARD DRIVE/COMPUTER SUPPLIES	260.03
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	18.90
1 SHI	IPAD PROS	5,880.00
1 TOWN & COUNTRY GARDENS	FLOWERS	566.95
1 TYLER TECHNOLOGIES INC	FORM SIGNATURE MODIFICATION	589.25
<b>INVOICES TOTAL:</b>		<b>7,315.13</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLOUD SERVICES	236.72
<b>INVOICES TOTAL:</b>		<b>236.72</b>

**7000-POLICE PENSION EXPENDITURES**

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IPPFA	ANNUAL MEMBERSHIP DUES	795.00
<b>INVOICES TOTAL:</b>		<b>795.00</b>

**GRAND TOTAL: 573,154.59**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 3/21/2017**

GENERAL FUND	64,179.53
MUNICIPAL BUILDING FUND	300.00
BREWSTER CREEK TIF MUN ACCT	2,000.00
WATER FUND	396,641.96
SEWER FUND	70,132.34
PARKING FUND	896.56
GOLF FUND	22,784.00
CENTRAL SERVICES FUND	15,425.20
POLICE PENSION FUND	795.00
<b>GRAND TOTAL</b>	<b>573,154.59</b>

\*\* Indicates pre-issue check.

CASH & INVESTMENT REPORT  
January 31, 2017

Fund	12/31/2016	Receipts	Disburse- ments	1/31/2017
General	14,223,576	1,272,540	2,115,609	13,380,507
MFT	3,963,691	98,378	0	4,062,069
Debt Service	184,043	2,152	0	186,195
Capital Projects	61,793	1	168,901	(107,106)
Municipal Building	17,064,843	8,461	1,587	17,071,718
Developer Deposits	3,819,365	25,208	1,950	3,842,623
Town Center TIF	451,714	36	0	451,749
59 & Lake TIF	0	0	0	0
BC Municipal TIF	525,587	50	37,250	488,387
Bluff City Tif Municipal	9,473	1	0	9,474
Water	21,779,558	496,012	492,163	21,783,407
Sewer	20,585,786	261,715	276,958	20,570,543
Parking	107,371	14,461	11,272	110,561
Golf	1,206,988	47,432	121,785	1,132,635
Central Services	747,073	85,151	61,493	770,730
Vehicle Replacement	3,122,884	49,675	19,769	3,152,789
<b>TOTALS</b>	<b>74,597,719</b>	<b>2,361,271</b>	<b>3,308,735</b>	<b>86,906,281</b>

Detail of Ending Balance			
Cash	Investments	Net Assets/Liab.	1/31/2017
3,994,532	8,857,052	528,923	13,380,507
1,452,778	2,626,598	(17,308)	4,062,069
57,452	127,999	744	186,195
0	0	(107,106)	(107,106)
179,168	399,172	16,493,377	17,071,718
16,480	3,569,086	257,057	3,842,623
83,989	187,122	180,638	451,749
0	0	0	0
156,422	348,495	(16,529)	488,387
0	0	9,474	9,474
804,658	1,792,492	19,186,257	21,783,407
182,015	405,292	19,983,236	20,570,543
19,522	43,494	47,545	110,561
0	0	1,132,635	1,132,635
208,591	464,724	97,415	770,730
435,428	970,098	1,747,263	3,152,789
<b>7,591,035</b>	<b>19,791,625</b>	<b>59,523,621</b>	<b>86,906,281</b>

BC Project TIF	8,464,773	3,615	0	8,468,388	8,468,389	0	0	8,468,388
Bluff City Project TIF	101	0	0	101	101	0	0	101
Bluff City SSA Debt Srv.	312,770	453	4,816	308,408	308,408	0	0	308,408
Police Pension	36,176,531	419,019	139,449	36,456,101	1,199,377	35,157,223	99,501	36,456,101



Todd Dowden  
Acting Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT  
REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND  
FISCAL YEAR 2016/17 as of January 31, 2017

Fund	Revenues				Expenditures			
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	16,497,631	21,848,541	75.51%	74.43%	16,093,658	22,116,878	72.77%	73.21%
MFT	837,913	1,071,387	78.21%	81.50%	781,200	1,330,000	58.74%	69.61%
Debt Service	1,409,658	1,755,685	80.29%	79.88%	1,968,688	1,970,139	99.93%	99.93%
Capital Projects	41	100,100	0.04%	113.00%	168,901	25,000	675.60%	113.96%
Municipal Building	16,591,835	3,860	100.00%	581.07%	697,551	340,500	204.86%	9.28%
Developer Deposits	58,614	78,500	74.67%	33.66%	475,747	206,100	230.83%	39.61%
Town Center TIF	1,193	0	100.00%	100.00%	7,327	0	100.00%	0.00%
Bluff City SSA	411,520	950,381	43.30%	46.20%	993,027	1,125,000	88.27%	83.30%
59 & Lake TIF	0	6,100	0.00%	0.00%	0	56,000	0.00%	0.00%
Bluff City Municipal TIF	4,398	1,505	292.23%	130.33%	0	0	0.00%	0.00%
Bluff City Project TIF	68,711	1,979,510	0.22%	0.93%	68,634	1,975,000	3.48%	0.93%
Brewster Creek Municipal TIF	619,717	500,600	123.79%	86.26%	379,782	666,137	57.01%	67.18%
Brewster Creek Project TIF	14,570,567	4,276,050	340.75%	210.69%	9,326,500	4,323,553	215.71%	162.53%
Water	5,200,561	7,466,070	69.66%	38.06%	4,969,574	8,158,758	60.91%	38.27%
Sewer	2,645,446	7,387,450	35.81%	30.32%	3,162,052	8,199,905	38.56%	36.45%
Parking	168,583	230,075	73.27%	74.55%	140,296	227,026	61.80%	75.61%
Golf	1,819,355	2,658,000	68.45%	77.48%	1,805,479	2,632,324	68.59%	75.25%
Central Services	767,038	1,021,763	75.07%	74.99%	799,135	1,118,733	71.43%	67.61%
Vehicle Replacement	479,072	645,270	74.24%	70.30%	604,930	919,000	65.82%	52.31%
Police Pension	2,816,591	2,098,049	134.25%	27.18%	1,113,653	2,098,049	53.08%	50.21%
<b>Subtotal</b>	<b>64,968,442</b>	<b>54,078,896</b>	<b>120.14%</b>	<b>67.05%</b>	<b>43,556,132</b>	<b>57,488,102</b>	<b>75.77%</b>	<b>64.82%</b>
<b>Less Interfund Transfers</b>	<b>(2,413,676)</b>	<b>(3,109,832)</b>	<b>77.61%</b>	<b>71.91%</b>	<b>(2,413,676)</b>	<b>(3,109,832)</b>	<b>77.61%</b>	<b>71.91%</b>
<b>Total</b>	<b>62,554,767</b>	<b>50,969,064</b>	<b>122.73%</b>	<b>66.77%</b>	<b>41,142,456</b>	<b>54,378,270</b>	<b>75.66%</b>	<b>64.42%</b>

VILLAGE OF BARTLETT TREASURER'S REPORT  
 MAJOR REVENUE BUDGET COMPARISONS  
 FISCAL YEAR 2016/17 as of January 31, 2017

Fund	Current Year		Percent	Prior YTD
	Actual	Budget		%
Property Taxes	7,445,199	9,275,478	80.27%	80.06%
Sales Taxes (General Fund)	1,793,064	2,205,000	81.32%	80.20%
Income Taxes	3,159,379	4,368,048	72.33%	86.02%
Telecommunications Tax	711,224	1,057,500	67.26%	66.50%
Real Estate Transfer Tax	558,452	610,000	91.55%	83.21%
Building Permits	575,586	641,275	89.76%	58.11%
MFT	828,763	1,067,287	77.65%	81.21%
Water Charges	4,890,358	6,700,000	72.99%	67.98%
Sewer Charges	2,417,585	3,250,000	74.39%	74.06%
Interest Income	97,722	49,375	197.92%	55.47%
Gas Utility Tax	262,572	550,000	47.74%	39.63%
Electric Utility Tax	127,702	153,000	83.47%	84.65%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 GOLF FUND DETAIL (Excluding Capital Projects)  
 FISCAL YEAR 2016/17 as of January 31,2017

Fund	Current Year		Percent
	Actual	Budget	
<b>Golf Program</b>			
Revenues	1,060,795	1,670,000	63.52%
Expenses	1,074,248	1,587,645	67.66%
Net Income	(13,453)	82,355	-16.34%
<b>F&amp;B - Restaurant</b>			
Revenues	111,090	133,000	83.53%
Expenses	238,138	319,149	74.62%
Net Income	(127,049)	(186,149)	68.25%
<b>F&amp;B - Banquet</b>			
Revenues	530,464	735,000	72.17%
Expenses	438,673	660,230	66.44%
Net Income	91,791	74,770	122.76%
<b>F&amp;B - Midway</b>			
Revenues	117,007	120,000	97.51%
Expenses	54,420	65,300	83.34%
Net Income	62,587	54,700	114.42%
<b>Golf Fund Total</b>			
Revenues	1,819,355	2,658,000	68.45%
Expenses	1,805,479	2,632,324	68.59%
Net Income	13,876	25,676	54.04%

## MOTOR FUEL TAX

Month	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
May	89,807	85,450	89,115	104,788	106,665	89,988	93,139
June	86,890	83,830	75,066	71,924	80,212	58,408	58,737
July	82,123	78,002	87,721	84,361	89,915	103,948	94,278
August	89,014	90,041	87,924	99,063	61,056	100,154	89,533
September	86,580	88,420	76,347	70,076	83,006	67,441	79,032
October	99,672	79,216	83,510	90,026	89,337	87,626	91,489
November	73,018	88,011	89,027	77,655	90,552	101,486	93,216
December	93,136	92,981	85,014	103,117	103,771	93,002	97,757
January	89,163	115,721	82,788	90,866	97,525	89,828	
February	96,459	83,346	70,348	83,687	74,031	90,531	
March	77,675	84,943	83,251	65,802	37,978	77,861	
April	89,807	82,622	70,866	75,969	95,841	93,782	
<b>Subtotal</b>	<b>1,053,344</b>	<b>1,052,583</b>	<b>980,978</b>	<b>1,017,334</b>	<b>1,009,889</b>	<b>1,054,055</b>	<b>697,181</b>
Plus:							
High Growth	46,918	29,046	29,031	37,678	37,682	37,743	37,801
Jobs Now	179,796	179,796	179,796	179,796	359,592		
<b>Total</b>	<b>1,280,058</b>	<b>1,261,425</b>	<b>1,189,805</b>	<b>1,234,808</b>	<b>1,407,163</b>	<b>1,091,798</b>	<b>734,982</b>
Budget	1,015,000	1,250,000	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287
Annual Inc in \$ w/o High Growth	<b>1.50%</b>	<b>-0.07%</b>	<b>-6.80%</b>	<b>3.71%</b>	<b>-0.73%</b>	<b>4.37%</b>	<b>5.11%</b>



**Illinois Department of Transportation**  
2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets  
217-782-1662

Bartlett

Municipality Report

January 3, 2017

**MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR DECEMBER, 2016**

Beginning Unobligated Balance		<b>\$4,122,825.27</b>
Motor Fuel Tax Allotment	\$97,756.63	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		<b>\$97,756.63</b>
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		<b>\$4,220,581.90</b>

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PROCESSED TRANSACTIONS:

## Sales Taxes

Month	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
May	146,546	126,506	175,701	173,657	178,983	170,734	186,214
June	137,130	164,604	195,692	193,303	201,968	200,031	224,385
July	176,678	165,519	190,898	186,097	188,547	194,738	211,186
August	180,229	177,919	180,797	184,425	190,872	206,213	209,930
September	177,173	187,893	182,163	189,650	183,399	198,880	206,205
October	168,710	177,758	165,188	170,530	188,055	212,286	212,435
November	162,303	161,152	181,865	174,037	179,846	204,437	207,123
December	171,232	164,341	165,852	153,005	163,529	178,413	
January	166,523	167,926	168,154	210,506	187,865	194,219	
February	171,856	157,086	147,189	151,678	141,054	149,630	
March	168,981	177,777	147,039	128,886	141,609	161,850	
April	132,397	152,124	162,595	153,553	170,308	178,006	
<b>Total</b>	<b>1,959,758</b>	<b>1,980,605</b>	<b>2,063,133</b>	<b>2,069,327</b>	<b>2,116,036</b>	<b>2,249,438</b>	<b>1,457,479</b>
<b>% increase</b>	<b>-7.33%</b>	<b>0.86%</b>	<b>4.17%</b>	<b>0.30%</b>	<b>2.26%</b>	<b>4.52%</b>	<b>1.31%</b>
Budget	1,950,000	1,950,000	1,975,000	2,010,000	2,075,000	2,115,000	2,205,000

<b>Warrant/EFT#: EF 0018956</b>				
Fiscal Year:	2017	Issue Date:	01/10/17	
Warrant Total:	\$207,123.21	Warrant Status:		
Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A1052533	7A1052533	\$207,123.21

<b>IOC Accounting Line Details</b>						
Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$207,123.21	DISTRIBUTE MUNI/CNTY SALES TAX

<b>Payment Voucher Description</b>	
Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 01/09/2017
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: OCT. 2016 COLL MO: NOV. 2016 VCHR MO: JAN. 2017
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX



# Agenda Item Executive Summary

Zoning Ordinance Updates  
Chapter 4A (# Changed Due to Codification) -  
Residential Districts

Item Name Chapter 2 - Rules and Definitions

Committee  
or Board Village Board

## BUDGET IMPACT

Amount: N/A

Budgeted N/A

List what  
fund N/A

## EXECUTIVE SUMMARY

Attached for the Board's review are the Zoning Ordinance Updates for Chapter 4A Residential Districts and Chapter 2 Rules and Definitions (specifically related to revisions proposed in Chapter 4A).

Over the past year the Village Board Committee has reviewed these chapters and has asked for additional research regarding Agricultural Uses in Residential Districts - specifically, Beekeeping and Raising Chickens. The Board also asked Staff to review the Impervious Surface regulations.

The Staff's research was presented to the Committee, modifications were made to the proposed regulations regarding each of the three topics listed above and these changes were then discussed by the Zoning Board of Appeals at their meeting on February 2, 2017 where the required public hearing was held. A summary of the Zoning Board's recommendations are as follows:

**Chapter 4A:** The Zoning Board recommended approval of the proposed Text Amendments to Chapter 4A excluding the topics relating to Beekeeping, Chickens and Impervious Surface which were voted on separately.

**Beekeeping:** Recommended approval of proposed Text Amendment but increased minimum lot size from 10,000 sq. ft. to one (1) acre and reduced the number of hives permitted from two (2) to one (1).

**Chickens:** A motion was made to recommend approval of proposed Text Amendment but to increase the minimum lot size from 8,000 sq. ft. to 20,000 sq. ft. The motion failed to pass without 4 consecutive votes (3-3 tie).

**Impervious Surface:** Recommended approval to continue to include pools in the impervious surface calculation.

**Chapter 2:** The Zoning Board recommended approval of the proposed Text Amendments to Chapter 2 with one change: to delete the proposed language to exclude pools from the definition of Impervious Surface (to keep the definition for Impervious Surface as currently written in the code).

The Planning and Zoning Committee reviewed the draft Text Amendment language for Chapter 4A Residential Districts and Chapter 2 Rules and Definitions (specifically related to revisions proposed in Chapter 4A) at their meeting on March 7, 2017. The Committee recommended the following:

**Beekeeping:** Directed Staff to draft the text amendment language with the original minimum 10,000 sq. ft. lot size, the maximum of two (2) hives and the remaining language as originally proposed;

**Chickens:** Directed Staff to draft the text amendment language with the original minimum 8,000 sq. ft. lot size and the remaining language as originally proposed;

**Impervious Surface:** Directed Staff to exclude pools from the impervious surface calculation;

**Chapter 5: Commercial Vehicles:** Directed Staff to increase the maximum height from 8'6" to 9' and to forward the remaining text amendment language as proposed;

**Chapter 2:** Directed Staff to make the necessary text amendment changes as related to the Chapter 4A; and to forward the petition on to the Village Board for a final vote.

## ATTACHED

CD Memo, Ordinance with the proposed Text Amendment language

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to approve Ordinance #2017- \_\_\_\_ An Ordinance Amending the Bartlett Zoning Ordinance Chapter 4A: Residential Districts and Chapter 2: Rules and Definitions
- Motion

**COMMUNITY DEVELOPMENT MEMORANDUM**  
**17-41**

DATE: March 8, 2017

TO: Paula Schumacher, Acting Village Administrator

FROM: Jim Plonczynski, Com Dev Director

RE: Zoning Ordinance Updates – Chapter **4A** (# Changed Due to Codification)  
- Residential Districts and Chapter 2 – Rules and Definitions

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**CHAPTER 4A – RESIDENTIAL DISTRICTS**

Attached for your review is the Text Amendment request for Chapter 4A of the Zoning Ordinance. **The previous chapter was 83 pages in length; the revised Chapter 4A has been condensed to just 11 pages.** Charts are now being utilized to eliminate duplication and redundancy from each residential zoning classification, thereby simplifying the Ordinance.

**UPDATED POLICY ISSUES DISCUSSION**

**Commercial Motor Vehicles, Inoperable Vehicles, Recreational Vehicles, Trailers, All-Terrain Vehicles, Watercraft, Snowmobiles and Semi-Trailers** – This ordinance has been revised and now clarified specifically for the distinction between commercial *motor* vehicles and trailers. Trailers are now “generally” categorized so that **ANY** trailer, regardless of type, will fall under this revised section of the ordinance. Staff believes these modifications give the Village a stronger case if a violation were to go to court.

**Churches/Religious Institutions/Places of Assembly** – Previously, the term *Place of Assembly* was not defined in our Zoning Ordinance and often was used interchangeably with *Religious Institution*. The ordinance was also not consistent in the regulation of religious land uses as required by the *Religious Land Use and Institutionalized Persons Act of 2000 (RLUIPA)*. RLUIPA states that, subject to some exceptions, local and state governments may not “impose or implement a land use regulation in a manner that imposes a substantial burden on the religious exercise of a person, including a religious assembly or institution.”

In this revised ordinance, churches would now be classified as Religious Institutions and would be regulated the same as Places of Assembly since they have comparable impacts (i.e. parking, noise, traffic, etc.). Places of Assembly, Religious Institutions, Lodges (fraternal and civic), equal or less than 10,000 sq. ft. would be permitted by right in the ER-1 and ER-2 (1 acre or larger) Zoning Districts, and as a special use in the remainder of the residential districts. These same uses, if greater than 10,000 sq. ft., would require a special use in all residential districts. **Staff believes this revised ordinance more closely meets the Religious Land Use and Institutionalized Persons Act requirements.**

**Impervious Surface** – The impervious surface regulations were reviewed by the ZBA in December of 2013 and approved on February 4, 2014 by **Ordinance #2014-07 An Ordinance Amending the Bartlett Zoning Ordinance with Respect to the Regulation of Impervious Surfaces in Residential Zoning Districts**. This ordinance set a maximum impervious surface percentage for residential lots based on their lot size to reduce storm water runoff and maintain green space. The Staff has been implementing this ordinance and its regulations since its inception. **To date, no variations have been requested.**

#### **Village Board Committee (April 19, 2016)**

Staff first presented the proposed Text Amendment to Chapter 4A at the Committee of the Whole meeting in April. A variety of topics were discussed and several Trustees felt additional Staff review was needed regarding **Agriculture Uses** in Residential Districts; specifically: **Beekeeping and Raising Chickens**. The Committee also asked the Staff to review the **Impervious Surface** regulations.

#### **Village Board Committee (June 7, 2016)**

Staff researched the three topics and provided the following background information for the Board to review:

### **BEEKEEPING**

#### **Background**

Staff found that very few towns specifically regulate beekeeping; these include, Hanover Park, Evanston, Skokie, Palatine and Schaumburg. Hanover Park only allows beekeeping within their **Community Apiary**, and not on a single family lot. Schaumburg also has a Community Apiary that is free for beekeepers to use, however, they do allow single family homeowners to apply for a special use permit to keep bees if they so choose (\$603). Evanston, Skokie and Palatine allow beekeeping on single family lots.

**Similar to Bartlett, many towns may allow beekeeping as an accessory use to agricultural uses** and the bulk requirements in that district would come into play (i.e. 100 feet from any lot line).

#### **Staff Recommendation**

**As part of the Chapter 4A update, the Staff proposed reducing the minimum 10 acre requirement for Agricultural Uses (including beekeeping) to 2 acres.** Currently when single family homeowners call the Village inquiring about the regulations regarding beekeeping, Staff has referred them to both the Hanover Park Community Apiary which is located on Army Trail Road, as well as the IL Dept. of Agriculture.

If the Board directed Staff to look into the possibility of a Community Apiary, Staff would recommend contacting the DuPage County Forest Preserve or the IDNR to see if there would be any interest in a joint venture to share costs, not only the start-up

fees such as fencing, signage etc. but the fees associated with the continued maintenance and inspection of the site. At this time, DuPage County does not permit beekeepers to bring hives to their forest preserves. Only Kline Creek has live working bee hives that were donated by the previous land owner and these are used for teaching and classroom experiences.

**The Committee requested additional information on the costs involved with beekeeping if a Community Apiary were to be considered and the cost for a beekeeper to obtain private insurance if they were to keep bees on Village owned property. The Committee also directed Staff to research allowing beekeeping on individual single family lots.**

**Village Board Committee (January 3, 2017):**

Staff outlined discussions with Hanover Park regarding the creation of a Community Apiary. These discussions revealed the costs associated with the establishment of a 40' x 40' area with crushed limestone, the installation of a chain link fence around the perimeter, securing the area with a lock and distributing keys to the beekeepers utilizing the apiary. These start-up costs totaled approximately \$5,000.

Insurance for the beekeepers (Comprehensive General Liability naming the Village of Bartlett as an additional insured) ranged from \$250-500/year for a \$1 million dollar policy. Staff would also recommend a bee license be issued by the Village at no cost to the beekeeper and proof of registration with the Illinois Department of Agriculture.

**If the Board chose to recommend allowing beekeeping on residential lots within the Village, Staff recommended the following regulations: Please note: Staff also added additional regulations in red, per the Village Board Committee's continued discussion on this issue.)**

*Beekeeping.*

- a. Bees and bee hives shall be permitted on residential zoning lots containing a minimum of 10,000 square feet.
- b. A maximum of two (2) hives/colonies shall be permitted on properties zoned and occupied for single family residential uses.
- c. The hive(s) shall be located only in the rear yard and a minimum of ~~25~~ 15 feet from all lot lines.
- d. A flyway barrier at least five (5) feet in height, consisting of either a solid fence with a secure gate, or dense vegetation/landscaping shall be required along the perimeter of the rear yard in which the hive(s) is located. *Those lots exceeding 20,000 square feet in area shall only be required to screen the hive(s) with either dense landscaping or solid fencing at least five (5) feet in height to create a flyway barrier for the bees and to minimize the impact to adjoining properties.*
- e. Prominent signage warning of the presence of bees shall be required on the property (i.e. gate).
- f. *Each hive shall not exceed five (5) feet in height, nor shall the land area designated for the hives exceed 30 square feet in total.*

- g. A source of water shall be available at all times on the property during the beehive's active months (March-November).
- h. *All areas where beehives are kept shall be clean and well maintained with no accumulation of bee combs, wax, etc. around the site.*
- i. An *initial* building permit shall be required for all hives and a building inspection/approval is required prior to obtaining a beekeeping license.
- j. A beekeeping license issued by the Village with a *one-time* fee of \$25 shall be required prior to obtaining the bees. *A renewal license shall be required each year thereafter, with no additional fee or building inspection required.*
- k. Proof of registration with the Illinois Department of Agricultural will be required with the license.
- l. A maximum of 25 residential zoning lots will be licensed to have bees in the Village at one time.

**The Board directed Staff to no longer investigate a Community Apiary, but wanted the regulations for beekeeping on individual lots, outlined above by Staff, to be sent to the ZBA for further review and discussion.**

## **CHICKENS**

### **Background**

Staff researched 24 towns in suburban Chicago and found that eight (8) allow chickens in residential districts. Typical restrictions include no roosters, permitted in the rear yard only and located in an enclosed, accessory structure. **The remaining 16 towns all prohibit chickens.**

### **Staff Recommendation**

Community Development Staff receives a few inquiries each year with regards to allowing chickens. Currently, chickens are allowed on a minimum of 10 acres, however, the Staff proposed reducing this requirement to a minimum of 2 acres. If the Board directed Staff to allow chickens on smaller residential lots, Staff recommended the following language be incorporated into the Zoning Ordinance:

*Chickens (Poultry).*

- a. *The raising/keeping of chickens shall only be permitted in the ER-1, ER-2, ER-3, SR-2 and SR-3 Zoning Districts and shall be prohibited in all other residential districts.*
- b. *A maximum of four (4) chickens may be kept on properties zoned and occupied for single family residential uses.*
- c. *All chickens shall be kept within a covered enclosure/structure with an attached covered/enclosed outdoor area to prevent chickens from encroaching onto neighboring properties.*
- d. *All enclosures/structures shall be located at least five (5') from all lot lines.*

- e. A building permit shall be required for all enclosures/structures associated with the raising of chickens.
- f. All chickens and enclosures/structures shall be kept/located in the rear yard only.
- g. Roosters are prohibited.
- h. No Slaughtering.
- i. No other poultry, including but not limited to geese, ducks and turkeys shall be kept on the property.
- j. Shall register with the Illinois Department of Agriculture.

**Village Board Committee (June 7, 2016):**

The Committee requested additional information regarding the **size of both the structure and outdoor area** for chickens and to review the **setbacks** proposed due to the possibility of an **odor** that may be associated with this use. The Committee also directed Staff to review **allowing chickens on 8,000 square foot lots**, but wanted to **limit the number of lots** granted permits for the raising of chickens and to be able to review this number if demand warranted an increase.

**Village Board Committee (January 3, 2017):**

Staff **revised** its regulations (in red) to specifically provide a minimum lot size, added parameters to the size of the structure and the outdoor area, increased the setback requirement and provided a maximum number of lots that would be allowed at this time to raise chickens. **Below are the proposed regulations: (Please note: Staff also added additional regulations in red, per the Village Board Committee's continued discussion on this issue.)**

*Chickens (Poultry).*

- a. The raising/keeping of chickens shall be permitted on residential zoning lots containing a *minimum of 8,000 square feet*.
- b. A maximum of four (4) chickens shall be permitted on properties zoned and occupied for single family residential uses.
- c. All chickens shall be kept within a covered enclosure/structure with an attached covered/enclosed outdoor area to prevent chickens from encroaching onto neighboring properties.
- d. *An outdoor area a minimum of ~~ten~~ six (6) square feet per chicken will be required and a maximum of 100 square feet will be permitted for the covered enclosure/structure.*
- e. All enclosures/structures shall be located a minimum of *ten (10')* from all lot lines.
- f. The structure shall ~~be heated~~, *contain insulated walls* and/or an insulated blanket shall cover the structure during the winter months.
- g. All chickens and enclosures/structures shall be kept/located only in the rear yard.
- h. *All areas where hens are kept shall be clean and well maintained with little to no accumulation of waste, such as to cause odors that are detectable on adjacent properties.*

- i. Roosters are prohibited.
- j. No slaughtering.
- k. No other poultry, including but not limited to geese, ducks and turkeys shall be kept on the property.
- l. An *initial* building permit shall be required for all enclosures/structures associated with the raising of chickens. A building inspection/approval is required prior to obtaining a chicken license.
- m. A chicken license issued by the Village with a *one-time* fee of \$25 shall be required prior to purchasing the chickens. *A renewal license shall be required each year thereafter, with no additional fee or building inspection required.*
- n. Proof of registration with the Illinois Department of Agriculture will be required with the license.
- o. A maximum of 25 residential zoning lots will be licensed to have chickens in the Village at one time.

## **IMPERVIOUS SURFACE**

### **Background**

Staff researched 14 towns and found nine (9) count pools as impervious similar to Bartlett and consider them an **accessory use**. The remaining five (5) towns don't regulate pools as impervious because they count only accessory buildings in the impervious calculation and pools are not considered an accessory building.

### **Staff Recommendation**

**Impervious Surface** – The impervious surface regulations were **approved** on February 4, 2014 by **Ordinance #2014-07 An Ordinance Amending the Bartlett Zoning Ordinance with Respect to the Regulation of Impervious Surfaces in Residential Zoning Districts**. This ordinance set a maximum impervious surface percentage for residential lots based on their lot size to reduce storm water runoff and maintain green space (see Table 5-4 on Page 11.) The Staff has been implementing this ordinance and its regulations since its inception. **To date, no variations have been requested.**

### **Village Board Committee (April 19, 2016):**

**The Committee directed Staff to specifically review pools and how they are calculated as part of the Impervious Surface regulations.**

The 2014 Impervious Surface Zoning Ordinance Amendment included pools in the impervious calculation and were referred to as accessory uses. Examples were included in 2014 that depicted pools on single family lots in addition to patios and other impervious surfaces. Staff recommended the Impervious Surface Ordinance remain as written.

**Village Board Committee (June 7, 2016):**

After further discussion, the Committee directed Staff to **not** include pools in the impervious surface calculation since they were assumed to hold water and therefore would not add to the surface water run-off.

**Village Board Committee (January 3, 2017):**

Staff revised the Impervious Surface Regulations as follows, including the definition and diagrams:

Impervious Surface Standards: The maximum impervious surface percentage for all buildings and structures (principal and accessory uses, **excluding pools**) including paved, impervious or traveled surfaces on a lot shall not exceed the following:

Single-family, detached lots:	
Equal to or greater than 20,000 square feet	30 percent
Equal to or greater than 10,800 square feet but less than 20,000 square feet	35 percent
Less than 10,800 square feet	40 percent
Duplex lots	45 percent
Townhome and other multi-family lots	n/a

Further, if the building department determines that a material is pervious, the area covered by such material shall not count toward the total area of impervious surface.

**CHAPTER 2 – RULES AND DEFINITIONS (Pertaining Only to the Chapter 4A Text Amendments)**

Also attached for your review are those sections of Chapter 2 that have been updated per the revisions made to Chapter 4A (i.e. Places of Assembly, Agriculture, Commercial Vehicles, etc.).

**RECOMMENDATIONS**

1. The Zoning Board of Appeals reviewed the proposed Text Amendments and conducted the required public hearing at their meeting on February 2, 2017. The Zoning Board made the following recommendations:

## Chapter 4A

The Zoning Board recommended **approval** of the proposed Text Amendments to Chapter 4A excluding the topics relating to Beekeeping, Chickens and Impervious Surface which would be voted on separately.

### Beekeeping

The Zoning Board made several motions which failed to pass, but the final motion was to recommend **approval** of the proposed Beekeeping Regulations outlined by Staff with the following changes in red:

- a. Bees and bee hives shall be permitted on residential zoning lots containing a minimum of ~~10,000 sq. ft.~~ **one (1) acre**.
- b. A maximum of ~~two (2)~~ **one (1)** hives/colony~~ies~~ shall be permitted on properties zoned and occupied for single family residential uses.
- c. The hive(s) shall be located only in the rear yard and a minimum of 15 feet from all lot lines.
- d. ~~A flyway barrier at least five (5) feet in height, consisting of either a solid fence with a secure gate, or dense vegetation/landscaping shall be required along the perimeter of the rear yard in which the hive(s) is located. Those lots exceeding 20,000 square feet in area shall only be required to~~ **The beehive shall be screened** the hive(s) with either dense landscaping or solid fencing at least five (5) feet in height to create a flyway barrier for the bees and to minimize the impact to adjoining properties.
- e. Prominent signage warning of the presence of bees shall be required on the property ~~(i.e. gate)~~.
- f. ~~Each~~ **The** hive shall not exceed five (5) feet in height, nor shall the land area designated for the hives exceed 30 square feet in total.
- g. A source of water shall be available at all times on the property during the beehive's active months (March-November).
- h. All areas where ~~a~~ **bee hives are is kept located** shall be clean and well maintained with no accumulation of bee combs, wax, etc. around the site.
- i. An initial building permit shall be required for ~~all~~ **a** hives and a building inspection/approval is required prior to obtaining a beekeeping license.
- j. A beekeeping license issued by the Village with a one-time fee of \$25 shall be required prior to obtaining the bees. A renewal license shall be required each year thereafter, with no additional fee or building inspection required.
- k. Proof of registration with the Illinois Department of Agricultural will be required with the license.
- l. A maximum of 25 residential zoning lots will be licensed to have bees in the Village at one time.

### Chickens (Poultry)

The Zoning Board made several motions which failed to pass, but the final motion was to recommend approval of the proposed Chicken Regulations outlined by

Staff with the one change shown in red. The motion failed to pass without the required 4 consecutive votes (3-3 tie). The ZBA requested this final vote be forwarded to the Village Board.

- a. The raising/keeping of chickens shall be permitted on residential zoning lots containing a minimum of ~~8,000~~ 20,000 square feet.
- b. A maximum of four (4) chickens shall be permitted on properties zoned and occupied for single family residential uses.
- c. All chickens shall be kept within a covered enclosure/structure with an attached covered/enclosed outdoor area to prevent chickens from encroaching onto neighboring properties.
- d. An outdoor area a minimum of six (6) square feet per chicken will be required and a maximum of 100 square feet will be permitted for the covered enclosure/structure.
- e. All enclosures/structures shall be located a minimum of ten (10') from all lot lines.
- f. The structure shall contain insulated walls and/or an insulated blanket shall cover the structure during the winter months.
- g. All chickens and enclosures/structures shall be kept/located only in the rear yard.
- h. All areas where hens are kept shall be clean and well maintained with little to no accumulation of waste, such as to cause odors that are detectable on adjacent properties.
- i. Roosters are prohibited.
- j. No slaughtering.
- k. No other poultry, including but not limited to geese, ducks and turkeys shall be kept on the property.
- l. An initial building permit shall be required for all enclosures/structures associated with the raising of chickens. A building inspection/approval is required prior to obtaining a chicken license.
- m. A chicken license issued by the Village with a one-time fee of \$25 shall be required prior to purchasing the chickens. A renewal license shall be required each year thereafter, with no additional fee or building inspection required.
- n. Proof of registration with the Illinois Department of Agriculture will be required with the license.
- o. A maximum of 25 residential zoning lots will be licensed to have chickens in the Village at one time.

### Impervious Surface

The Zoning Board discussed the proposed change to the Impervious Surface regulations regarding excluding pools from the impervious calculation. The Zoning Board recommended to **keep the Impervious Surface Ordinance as currently written to include pools in the impervious calculation** as pools do not permit water to be absorbed into the ground.

**Chapter 2**

The Zoning Board recommended **approval** of the proposed Text Amendments to Chapter 2 with one change: **to delete the proposed language to exclude pools from the definition of Impervious Surface (to keep the definition for Impervious Surface as currently written in the code).**

**IMPERVIOUS SURFACE: A surface which does not allow water to be absorbed so it may percolate into deeper ~~the~~ ground. ~~Pools will not be calculated as impervious.~~**

2. The Planning and Zoning Committee discussed the draft text amendment language for Chapter 4A Residential Districts and Chapter 2 Rules and Definitions (specifically related to revisions to Chapter 4A). The Committee recommended the following:

**Beekeeping:** Directed Staff to draft the text amendment language with the original minimum 10,000 sq. ft. lot size, the maximum of two (2) hives and the remaining language as originally proposed;

**Chickens:** Directed Staff to draft the text amendment language with the original minimum 8,000 sq. ft. lot size and the remaining language as originally proposed;

**Impervious Surface:** Directed Staff to exclude pools from the impervious surface calculation;

**Chapter 4A: Commercial Vehicles:** Directed Staff to increase the maximum height permitted for a commercial vehicle from 8'6" to 9' and to forward the remaining text amendment language as proposed;

**Chapter 2:** Directed Staff to make the necessary text amendment changes as related to the Chapter 4A; and to forward the petition on to the Village Board for a final vote.

3. The Ordinance containing the proposed Text Amendment language for Chapters 2 and 4A is attached for your review.

/rbg  
Attachments

ORDINANCE 2017 - \_\_\_\_\_

**AN ORDINANCE AMENDING THE BARTLETT ZONING ORDINANCE  
CHAPTER 4A: RESIDENTIAL DISTRICTS AND CHAPTER 2: RULES AND  
DEFINITIONS**

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**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That Article A. ER-1 Estate Residence District of Chapter 4, ESTABLISHMENT OF ZONING DISTRICTS, and Sections 10-4A-1, 10-4A-2, 10-4A-3, 10-4A-4, 10-4A-5, 10-4A-6 and 10-4A-7 of Title 10 of the Bartlett Municipal Code, as amended, known as the Bartlett Zoning Ordinance, are hereby repealed in their entirety.

**SECTION TWO:** That Title 10 of the Bartlett Municipal Code, known as the Bartlett Zoning Ordinance, is further amended by adding thereto and in place of the deletion of the aforementioned repealed Article A and subsequent aforementioned Sections in Chapter 4, as provided in Section One of this Ordinance, the newly created Article A. to Chapter 4 entitled "RESIDENTIAL DISTRICTS" and new Sections 10-4A-1, 10-4A-2 and 10-4A-3, 10-4A-4, 10-4A-5 and 10-4A-6 as follows:

**CHAPTER 4A: RESIDENTIAL DISTRICTS**

**Organization:**

- 10-4A-1 Uses in Residential Districts
- 10-4A-2 Additional Development Standards For Specific Uses in Residential Districts
- 10-4A-3 Special Requirements in Residential Districts
- 10-4A-4 Area, Bulk, Density, and Setback Requirements
- 10-4A-5 Development Standards for Mobile Homes and Mobile Home Parks
- 10-4A-6 Impervious Surface Standards for Residential Districts

**10-4A-1: USES IN RESIDENTIAL DISTRICTS:**

**A. Permitted Uses:**

Uses identified with a "P" in Table 4A-1 are permitted as of right in each respective district, provided that uses comply with all other applicable standards of this Ordinance. No building or premises improved or unimproved shall be used, and no building shall be hereafter erected, converted, enlarged, reconstructed, or structurally altered, except for a purpose permitted in the district in which the building or land use is located as shown in Table 4A-1, except for: Uses lawfully established prior to the effective date of this Ordinance or in accordance with Chapter 10, Nonconforming Lots, Buildings and Uses, of this Ordinance.

- B. **Special Uses:** Uses identified with an “S” in Table 4A-1 are considered special uses and may be permitted in the subject district only after review and approval in accordance with Chapter 13 (Administration and Enforcement) of this Ordinance.
- C. **Prohibited Uses:** Uses listed in Table 4A-1 and not identified with a “P” or “S” are expressly prohibited in the subject district. Uses not listed in Table 4A-1 are also prohibited; however the Village Board, upon recommendation from the Plan Commission, may permit a use that is not listed in accordance with Section 10-1-3.F of this Ordinance.
- D. **Accessory Uses:** Accessory Uses are permitted in residential districts as regulated in Chapter 3 (Accessory Uses, Buildings and Structures) of this Ordinance.

**TABLE 4A-1  
USES IN RESIDENTIAL DISTRICTS**

USE	ER-1	ER-2	ER-3	SR-2	SR-3	SR-4	SR-5	SR-6	MH-1	Additional Standards
<b>RESIDENTIAL USES</b>										
<b>HOUSEHOLD LIVING</b>										
Mobile Homes									P	10-5-5*
Multi-family							P	P		10-5-4*
Single-family, Attached							P	P		10-5-4*
Single-family, Detached	P	P	P	P	P	P	P	P		
<b>GROUP LIVING</b>										
Community Residence	S	S	S	S	S	S	S	S		10-5-2*
Senior Housing							S	S		Min. 1 acre*
<b>NONRESIDENTIAL USES</b>										
<b>DAY CARE &amp; EDUCATIONAL FACILITIES</b>										
Day Care, Center (Adult or Child)							S	S		*
Day Care, Group Home (Adult or Child)	S	S	S	S	S	S	S	S		*
School	P	P	P	P	P	P	P	P		*
School, with boarding	S	S	S	S	S	S	S	S		Min. 5 acres*
<b>COMMUNITY FACILITIES</b>										
Club/Recreation Buildings (Private)	P	P	P	P	P	P	P	P	P	
Parks/Open Space	P	P	P	P	P	P	P	P	P	*
Places of Assembly, Religious Institutions, Lodge (fraternal and civic) equal or less than 10,000 sq. ft.	P	P	S	S	S	S	S	S	S	*
Places of Assembly, Religious Institutions, Lodge (fraternal and civic) greater than 10,000 sq. ft.	S	S	S	S	S	S	S	S	S	10-5-2*
Public/Government Facility	P	P	P	P	P	P	P	P	P	*
<b>MISCELLANEOUS USES</b>										
Agriculture	P	P	P	P	P	P	P	P		10-5-2
Planned Unit Development (Plan)	S	S	S	S	S	S	S	S	S	10-9
Accessory Uses/Structures	P	P	P	P	P	P	P	P	P	10-3-2
Utilities (Private), Cellular Tower	S	S	S							*

\* Site Plan review and approval required.

**10-4A-2: ADDITIONAL DEVELOPMENT STANDARDS FOR SPECIFIC USES IN RESIDENTIAL DISTRICTS:**

**A. Community Residence:**

1. A Community Residence shall have a maximum of eight (8) unrelated persons residing in it, with a minimum of one but not more than three (3) paid professional support staff provided by the sponsoring agency, either living with the residents on a twenty four (24) hour basis, or present whenever residents are present at the dwelling to provide supervision and support.
2. The Community Residence is located at least 1,200 feet, measured in all directions, from any other building used as a Community Residence pursuant to this Title, or a "Community Residence" as defined pursuant to any adjacent jurisdiction's Zoning Ordinance.
3. Services, including, but not limited to, counseling and other treatment, shall be provided for only persons residing at the Community Residence.

**B. Places of Assembly, Religious Institutions and Lodges (Fraternal and Civic):**

A Traffic Impact Study shall be required for all places of assembly, religious institutions and lodges (fraternal and civic) greater than 10,000 square feet.

**C. Agriculture:**

1. Land used for the shelter, feeding, keeping, propagating and culture of livestock and farm animals shall be a minimum of 2 (two) acres in area and all accessory structures associated with the above keeping of livestock and farm animals shall be a minimum of one hundred feet (100') from the nearest lot line. Any other structure used in the pursuit of agriculture not associated with animals shall be a minimum of one hundred feet (100') from the nearest front lot line, and a minimum of fifty feet (50') from the nearest interior and rear lot lines.
2. Chickens (Poultry).
  - a. The raising/keeping of chickens shall be permitted on residential zoning lots containing a minimum of 8,000 square feet.
  - b. A maximum of four (4) chickens shall be permitted on properties zoned and occupied for single family residential uses.
  - c. All chickens shall be kept within a covered enclosure/structure with an attached covered/enclosed outdoor area to prevent chickens from encroaching onto neighboring properties.
  - d. An outdoor area a minimum of six (6) square feet per chicken will be required and a maximum of 100 total square feet will be permitted for both the covered enclosure/structure and outdoor area.
  - e. All enclosures/structures shall be located a minimum of ten feet (10') from all lot lines.
  - f. The structure shall contain insulated walls and/or an insulated blanket shall cover the structure during the winter months.
  - g. All chickens and enclosures/structures shall be kept/located in the rear yard only.
  - h. All areas where chickens are kept shall be clean and well maintained with little to no accumulation of waste. In addition, all areas where chickens are kept shall not produce or cause odors that are detectable on adjacent properties.
  - i. Roosters are prohibited.
  - j. No slaughtering.

- k. No other poultry, including but not limited to geese, ducks and turkeys shall be kept on the property.
  - l. An initial building permit shall be required for all enclosures/structures associated with the raising of chickens. A building inspection/approval is required prior to obtaining a chicken license.
  - m. A chicken license issued by the Village with a one-time fee of \$25 shall be required prior to purchasing the chickens. A renewal license shall be required each year thereafter, with no additional fee or building inspection required.
  - n. Proof of registration with the Illinois Department of Agriculture will be required with the annual license.
  - o. A maximum of 25 residential zoning lots will be licensed to have chickens in the Village at one time.
  - p. The provisions of this Subsection 2 (10-4A-2:C.2. Chickens) shall sunset and be automatically repealed on March 21, 2019, unless on or before said date, the Corporate Authorities pass an Ordinance extending the provisions of this section and repeal the sunset clause.
3. Beekeeping.
- a. Bees and Bee Hives shall be permitted on residential zoning lots containing a minimum of 10,000 square feet.
  - b. A maximum of two (2) hives/colonies shall be permitted on properties zoned and occupied for single family residential uses.
  - c. The hive(s) shall be located only in the rear yard and a minimum of 15 feet from all lot lines.
  - d. A flyway barrier at least five (5) feet in height, consisting of either a solid fence with a secure gate, or dense vegetation/landscaping shall be required for the perimeter of the rear yard in which the hive is located. Those lots exceeding 20,000 square feet in area shall only be required to screen the hive(s) with either dense landscaping or solid fencing at least five (5) feet in height to create a flyway barrier for the bees and to minimize the impact to adjoining properties.
  - e. Prominent signage warning of the presence of bees shall be required on the property (i.e. gate).
  - f. Each hive shall not exceed five (5) feet in height, nor shall the land area designated for the hives exceed 30 square feet in total.
  - g. A source of water shall be available at all times on the property during the beehive's active months (March-November).
  - h. All areas where beehives are kept shall be clean and well maintained with no accumulation of bee combs, wax, etc. around the site.
  - i. An initial building permit shall be required for all hives and an inspection/approval is required prior to obtaining a beekeeping license.
  - j. A beekeeping license issued by the Village with a one-time fee of \$25 shall be required prior to obtaining the bees. A renewal license shall be required each year thereafter, with no additional fee or building inspection required.
  - k. Proof of registration with the Illinois Department of Agricultural will be required with the annual license.
  - l. A maximum of 25 residential zoning lots will be licensed to have bees in the Village at one time.

### **10-4A-3: SPECIAL REQUIREMENTS IN RESIDENTIAL DISTRICTS:**

**A. Commercial Motor Vehicles:** Commercial Motor Vehicles, including those that have signage and/or lettering on any surface of the vehicle, may be parked or stored on a residential zoning lot if located within a garage or fully enclosed building; or, if visible from adjacent rights-of-way or properties, shall meet all of the following requirements:

1. The commercial motor vehicle shall display a Passenger Plate, a B Truck Plate, a D Plate, a Taxi Plate or a Livery Plate. The gross motor vehicle weight, including the vehicle and cargo, shall not exceed a maximum weight of 12,000 lbs.
2. A commercial motor vehicle including all racks, equipment and materials stored thereon, shall not exceed an overall height of nine (9) feet measured from the existing grade.
3. The commercial motor vehicle must be parked on asphalt, concrete or pavers a minimum of ten (10) feet from the side and/or rear property line of the zoning lot;
4. The equipment and materials stored in the bed of a pick-up or flatbed truck must be securely covered by a commercially manufactured bed cap, cover or tarp.
5. The commercial motor vehicle must be owned or legally controlled by one of the owners or occupants of the principal use.

**B. Inoperable Vehicles:** No inoperable or unlicensed vehicle shall be parked, kept or stored on any zoning lot in a residential district except in a garage or fully enclosed building.

**C. Recreational Vehicles, Trailers, All-Terrain Vehicles, Watercraft and Snowmobiles:**

1. Recreational vehicles, trailers, recreational units, all-terrain vehicles, watercraft, and snowmobiles, as defined, in Chapter 2 of this Ordinance shall only be parked or stored on asphalt, concrete or pavers located in the front or corner side yard on a residential or PD zoning lot containing a detached single family dwelling unit or a duplex dwelling unit (a) between May 1 and October 31 (except snowmobiles on snowmobile trailers), or (b) between November 15 and April 15 for snowmobiles on a trailer.
2. A recreational vehicle or trailer parked or stored in a residential or PD zoning district containing a detached single family or duplex dwelling unit shall only be occupied for living or sleeping purposes for a maximum of seven (7) consecutive days or a total of fifteen (15) days per calendar year.
3. A maximum of one (1) recreational vehicle, trailer, or recreational unit (including all-terrain vehicles, watercraft, and snowmobiles on a trailer) may be located in a rear yard or that portion of an interior side yard which is located behind the front elevation of the principal residence, a minimum of five (5) feet from the side and/or rear lot line.
4. Recreational vehicles, trailers, all-terrain vehicles, watercraft, and snowmobiles, which are in a state of visible disrepair, partial construction or being utilized for a purpose other than what it was originally designed, shall only be stored or parked within a garage or fully enclosed building.
5. Recreational vehicles, trailers, all-terrain vehicles, watercraft and snowmobiles, shall be located only within a garage or fully enclosed building on a zoning lot containing a townhome, attached residential unit or a mobile home in an SR-5, SR-6, MH-1 or PD Zoning District.

6. Recreational vehicles, trailers, all-terrain vehicles, watercraft and snowmobiles may be parked or stored in a designated common area within a mobile home park provided the area is fenced and/or screened from view from adjacent properties.
- D. Semi-Trailers:** Semi-Trailers shall not be permitted in any residential zoning district or the residential area of a PD Zoning District.
  - E. Domestic Animals:** No person, group or firm shall keep more than three (3) adult domestic animals unless they are kept on a property specifically zoned to allow a veterinary clinic, animal hospital, kennel, animal training facility, pet store or zoo. For purposes of this title, when an animal reaches six (6) months of age, it shall be considered an adult animal.
  - F. Site Plan:** Site plan review and approval, in accordance with the regulations in Chapter 13 of this Title, shall be required prior to the approval of a building permit for any multi-family or non-residential use in the following zoning districts: ER-1, ER-2, ER-3, SR-2, SR-3, SR-4, SR-5, SR-6 or MH-1 District, or prior to the rezoning of property to an SR-5, SR-6 and MH-1 District.
  - G. Sewer and Water:** All uses requiring sanitary facilities shall be served by a municipal sewer and water system, however, in the ER-1 or ER-2 Districts a private individual sewage disposal system and water supply system approved by the appropriate County Health Department, the Illinois Department of Public Health, and the Village Engineer may be permitted.
  - H.** All uses shall conform to the applicable requirements set forth in this Title.

**10-4A-4: AREA, BULK, DENSITY AND SETBACK REQUIREMENTS:**

**A. Scope and Applicability of Requirements:** Except as may be provided elsewhere in this Ordinance, the provisions of this Chapter shall establish the minimum and maximum requirements of area, bulk, density, and setbacks for all residential Districts. No building or structures shall be erected, converted, enlarged, reconstructed, or structurally altered in violation of the requirements of this Chapter.

**TABLE 4A-2  
SINGLE FAMILY RESIDENTIAL DISTRICTS BULK REGULATIONS**

		ER-1	ER-2	ER-3	SR-2	SR-3	SR-4
Minimum Lot Size		80,000 sq. ft.	40,000 sq. ft.	20,000 sq. ft.	10,800 sq. ft.	8,100 sq. ft.	6,000 sq. ft.
Minimum Lot Width		200 ft. <sup>(1)</sup>	140 ft. <sup>(1)</sup>	100 ft. <sup>(1)</sup>	80 ft. <sup>(1)</sup>	60 ft.	60 ft.
Required Yards	Front	50 ft.	50 ft.	40 ft.	35 ft.	35 ft.	25 ft. <sup>(2)</sup>
	Rear	100 ft.	80 ft.	70 ft.	55 ft.	35 ft.	45 ft.
	Side, Interior	30 ft.	25 ft.	15 ft.	10 ft.	7.5 ft.	5 ft.
	Side, Corner	50 ft.	50 ft.	40 ft.	35 ft.	35 ft.	25 ft.
Maximum Building Height		30 ft. <sup>(4)</sup>	30 ft. <sup>(4)</sup>	30 ft. <sup>(4)</sup>	30 ft. <sup>(4)</sup>	30 ft. <sup>(4)</sup>	30 ft. <sup>(4)</sup>
Maximum Impervious Surface		See 10-5-6	See 10-5-6	See 10-5-6	See 10-5-6	See 10-5-6	See 10-5-6
Maximum Floor Area Ratio (Non-Residential Uses) <sup>(3)</sup>		0.2	0.2	0.2	0.2	0.2	0.2

<sup>(1)</sup> For cul-de-sac lots or lots on a curvilinear portion of the street, the lot width requirement may be reduced by 25% in ER-1, 15% in ER-3 and 10% in SR-2 Zoning Districts, and the lot width shall be measured at the front setback line.

<sup>(2)</sup> In the SR-4 zoning district, where the average setback on existing structures on a block face is less than 25 feet, that average shall be the depth of the required front yard for new structures or additions on that block face.

<sup>(3)</sup> The maximum Floor Area Ratio does not apply to single-family detached or duplex dwellings.

<sup>(4)</sup> Any structure exceeding the height of the district shall require a special use permit.

**TABLE 4A-3  
MULTIPLE FAMILY RESIDENTIAL DISTRICTS BULK REGULATIONS**

		SR-5	SR-6	
Minimum Contiguous Area		1 acre	1 acre	
Minimum Lot Width		Sufficient Width to Accommodate the Use and/or Building Separations		
Accessory Structures Setback		(See Section 10-3-2)		
Maximum Building Height	Principal Building	35 feet <sup>(1)</sup>	50 feet <sup>(1)</sup>	
Maximum Floor Area Ratio	Townhome and Multiple Family Dwelling Units <sup>(1)</sup>	.30	.50	
	All other Uses	.20	.20	
Residential Uses	Density	8 d.u./acre <sup>(2)</sup>	14 d.u./acre <sup>(2)</sup>	
	Required Front Yard	25 ft.	25 ft.	
	Building Separations	Front to Front	60 ft.	60 ft.
		Front to Side	40 ft.	40 ft.
		Side to Side	30 ft.	30 ft.
		Rear to Side	40 ft.	40 ft.
		Rear to Rear	60 ft.	60 ft.
	Minimum Lot Area	Senior Housing	1 acre (See 10-5-2)	1 acre (See 10-5-2)
		All Other Residential Uses	Sufficient Area to Accommodate the Use and/or Building Separations	
	Required Guest Parking Space Ratio (Units/Guest Space)		4:1	3:1
Perimeter Setbacks		50 ft. Adjacent to an Arterial/Railroad R-O-W 40 ft. Adjacent to All Other Uses		
Open Space Requirement		15%	20%	

**TABLE 4A-3 (CONTINUED)**

Non-Residential Uses	Required Front Yard		40 ft.	40 ft.	
	Required Side Yard		20 ft.	20 ft.	
	Required Corner Side Yard		40 ft.	40 ft.	
	Required Rear Yard		50 ft.	50 ft.	
	Minimum Lot Area	School with Boarding		5 acres	5 acres
		Places of Assembly and Religious Institutions		1 acre	1 acre
		Park	No Minimum		
		All Other Non-Residential Uses		20,000 sq. ft.	20,000 sq. ft.
(1) Any structure exceeding the height of the district shall require a special use permit.					
(2) Excluding Two-Family Detached Dwellings (e.g. Duplexes).					

**10-4A-5: DEVELOPMENT STANDARDS FOR MOBILE HOMES AND MOBILE HOME PARKS:**

- A.** Minimum Contiguous Area: Each mobile home park must be at least seventy-five (75) acres in size.
- B.** Mobile homes shall not be permitted except on a lot in a mobile home park.
- C.** A mobile home shall not be permitted as an accessory building.
- D.** Building Height: The maximum building height shall be twenty feet (20').
- E.** Special Conditions: All mobile home parks shall be governed solely by and shall comply with the minimum site size per unit, perimeter property setback lines, spacing between units and other bulk, development and operational regulations as set forth in the Illinois Mobile Home Park Act, 210 Illinois Compiled Statutes 115 et seq., and other State of Illinois statutes and regulations governing mobile homes or mobile home parks or mobile homes as defined in said act.

**10-4A-6: IMPERVIOUS SURFACE STANDARDS FOR RESIDENTIAL DISTRICTS:**

- A.** The maximum impervious surface percentage for all buildings and structures (principal and accessory uses, excluding pools) including paved, impervious, or traveled surfaces on a lot shall not exceed the following:

**TABLE 4A-4  
MAXIMUM IMPERVIOUS SURFACE IN RESIDENTIAL DISTRICTS**

	Maximum Impervious Surface
Single Family, Detached Lots	
Equal to or greater than 20,000 sq. ft.	30%
Equal to or greater than 10,800 sq. ft. but less than 20,000 sq. ft.	35%
Less than 10,800 sq. ft.	40%
Duplex Lots	45%
Townhome and Other Multi-Family Lots	N/A

**B.** If the Building Department determines that a material is pervious, the area covered by such material shall not count toward the total area of impervious surface.

**SECTION THREE:** That Title 10, Chapter 4, Articles B through J, inclusive, of the Bartlett Municipal Code, as amended, known as the Bartlett Zoning Ordinance, are hereby repealed.

**SECTION FOUR:** That Section 2: Definitions of Title 10, Chapter 2 of the Bartlett Municipal Code, as amended, known as the Bartlett Zoning Ordinance, is hereby repealed as follows:

**AGRICULTURE:** The use of at least 2 acres of land for crop production or raising of livestock. The term "agricultural" encompasses the farmhouse, and accessory uses and structures customarily incidental to agricultural activities.

**ALL-TERRAIN VEHICLE:** Any motorized off-highway device fifty inches (50") or less in width, having a manufacturer's dry weight of six hundred (600) pounds or less, traveling on three (3) or more low-pressure tires, designed with a seat or saddle for operator use, and handlebars or steering wheel for steering control.

**AUTOMOBILE BODY AND REPAIR:** An establishment, building, or land used for the repair and maintenance of automobiles, motorcycles, trucks or similar vehicles including but not limited to body, fender, muffler, or oil change and lubrication, painting, motor replacement or rebuilding, but excluding dismantling and salvage and establishments and facilities where the servicing and repair of vehicles is incidental to marketing and selling activities. All such service shall be conducted within an enclosed building.

**AUTOMOBILE SALES, NEW:** A building or part of a building and parcel of land where new, from the factory vehicles are sold to the public. New automobile sales may include limited service on vehicles up to twenty-five (25) percent of the floor area of the building and used vehicle sales, up to twenty-five (25) percent of the new vehicle inventory.

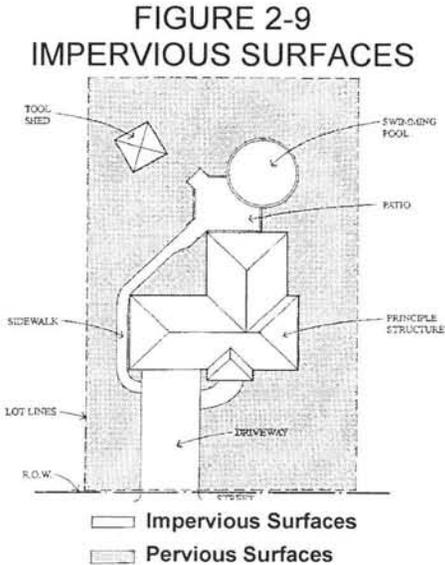
**AUTOMOBILE SALES, USED:** A building or part of a building and parcel of land where previously owned vehicles are sold to the public. Used automobile sales may include limited service of vehicles, up to twenty-five (25) percent of the floor area of the building.

**AUTOMOBILE SERVICE STATION or GAS STATION:** Any building or premises used for dispensing, sale or offering for sale at retail to the public, gasoline stored only in underground tanks, kerosene, lubricating oil or grease for the operation of automobiles and including the sale and installation of tires, batteries and other minor accessories and services for automobiles, but not including major automobile repairs; and including washing of automobiles where no production line methods are employed. When the dispensing, sale or offering for sale of motor fuels is incidental to the conduct of a public garage, the premises shall be classified as a public garage. May also include, as accessory uses, convenience stores and/or restaurants.

**AUTOMOBILE WRECKING YARD:** See "JUNKYARD".

**EDUCATIONAL INSTITUTIONS:** A public, parochial, private, charitable or non-profit school, junior college or university, other than trade or business schools, including instructional and recreational uses, with or without living quarters, dining rooms, restaurants, heating plants, and other incidental facilities for students, teachers and employees.

**IMPERVIOUS SURFACE:** A surface which does not allow water to be absorbed so it may percolate into deeper ground.



**INSTITUTIONAL USE:** A nonprofit or quasi-public use or institution such as a church, library, public or private school, hospital or publicly owned or operated building, structure or land used for a public purpose.

**KENNEL:** Any premises or portion thereof on which four (4) or more dogs, cats, or other domestic animals over six (6) months in age are kept, boarded, bred or cared for, in return for remuneration, or for the purpose of sale. This use includes animal day care establishments, but does not include the retail sale of household domestic animals unless animals are kept or exercised out of doors.

**LODGE, FRATERNAL, and CIVIC ASSEMBLY:** A group of people formally organized for a common interest, usually cultural, religious, or entertainment, with regular meetings and formal written membership requirements.

**MOBILE HOME:** A structure designed for permanent habitation, and so constructed as to permit its transport on wheels, temporarily or permanently attached to its frame, from the place of its construction to the location, or subsequent locations, at which it is intended to be a permanent home and designed to permit the occupancy thereof as a dwelling unit for one or more persons. Even if such a structure rests on a permanent foundation, with wheels, tongue, hitch and axle or lug bolts permanently removed, it shall be construed as a mobile home. A mobile home may be with or without mechanical power.

**MOBILE HOME PARK:** Improved parcels having multiple mobile home structures that are in the nature of a community plus any streets, service drives, and community areas such as yards, clubhouses, and pools.

**MOTOR VEHICLE:** Any passenger vehicle, motorcycle, recreational vehicle, truck, truck-trailer or semitrailer propelled or drawn by mechanical power.

**RECREATIONAL VEHICLE:** Any camping trailer, motor home, mini-motor home, travel trailer, truck camper or van camper used primarily for recreational purposes and not used commercially nor owned by a commercial business.

**RELIGIOUS INSTITUTION:** A place of worship or religious assembly with related facilities such as: rectory; private school; meeting hall; offices for administration of the institution; licensed child or adult care, playground, cemetery.

**RENTAL, CAR AND LIGHT TRUCK:** Rental of automobiles and light trucks and vans, including incidental parking and servicing of vehicles for rent or lease.

**SCHOOL:** Any public or private preschool or elementary or secondary school.

**TRAILER:** Any vehicle without motive power in operation, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.

1. TRAILER - CAMPER PARKS: A residential facility designed, used or intended to be used to accommodate the overnight or temporary location, hookup or use of its facilities for travel trailers, camp trailers and recreation vehicles.
2. TRAILER, CAMPING: A trailer, not used commercially, constructed with partial side walls which fold for towing and unfold to provide temporary living quarters for recreational camping or travel use and of a size or weight not requiring an over dimension permit when towed on a highway.
3. TRAILER, COMMERCIAL: A trailer, used commercially, which allows for property and/or equipment to be stored and/or transported in a manner which is not completely enclosed within such trailer. A trailer used in a commercial enterprise and contains lettering or logos advertising that commercial enterprise shall also be considered a commercial trailer.
4. TRAILER, HOUSE: (A) A trailer or semitrailer equipped and used for living quarters or for human habitation (temporarily or permanently) rather than for the transportation of freight, goods, wares and merchandise; or (B) A house trailer or a semitrailer which is used commercially (temporarily or permanently), that is, for the advertising, sales, display or promotion of merchandise or services, or for any other commercial purpose except the transportation of property for hire or the transportation of property for distribution by a private carrier.
5. TRAILER, POLE: Every vehicle without motive power designed to be drawn by another vehicle and attached to the towing vehicle by means of a reach or pole, or by being boomed or otherwise secured to the towing vehicle, and ordinarily used for transporting long or irregularly shaped loads such as poles, pipes or structural members capable, generally, of sustaining themselves as beams between the supporting connections.
6. TRAILER, TRAVEL: A trailer, not used commercially, designed to provide living quarters for recreational, camping or travel use, and of a size or weight not requiring an over dimension permit when towed on a highway.

VEHICLE: Every device, in, upon or by which a person or property is or may be transported or drawn upon a highway, except devices moved by human power and devices used exclusively upon stationary rails or tracks.

1. VEHICLE, COMMERCIAL: A vehicle that, by virtue of its design, type or characteristics, is not customary and incidental to the use or occupancy of residential properties, but not including a vehicle used in a ride-sharing arrangement when being used for that purpose or a recreational vehicle not being used commercially. In addition, a vehicle will be considered to be a commercial vehicle if the vehicle (A) allows for the property and/or equipment to be stored and/or transported in a manner which is not completely enclosed within such vehicle, (B) is licensed for a gross weight, including vehicle and cargo, of more than twelve (12,000) pounds and/or is bearing a class designation other than an

"A", "B" or "D" under the provisions of the Illinois motor vehicle code, or (c) is bearing a class designation of "D" and exceeds a vehicle height of eight-feet, six-inches (8'6") as measured from the existing grade to the top of the vehicle roof.

2. **VEHICLE, INOPERABLE:** A vehicle which cannot be legally driven upon the public streets for reasons including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.

**WATERCRAFT:** Any unit that is used for water travel or pleasure or any vessel defined as every description of watercraft used or capable of being used as a means of transportation on water, except a seaplane on the water, innertube, air mattress or similar device, and boats used for concession rides in artificial bodies of water designed and used exclusively for such concessions.

**SECTION FIVE:** That Title 10 of the Bartlett Municipal Code, known as the Bartlett Zoning Ordinance, is further amended by adding thereto and in place of the deletion of the aforementioned Definitions in Chapter 2, Section 2, as provided in Section FOUR the following:

**AGRICULTURE:** The use of at least two (2) acres of land for crop production or raising of livestock and farm animals. The term "agricultural" encompasses the farmhouse, and accessory uses and structures customarily incidental to agricultural activities.

**ALL-TERRAIN VEHICLE:** Any motorized device designed to travel primarily off public streets, fifty inches (50") or less in width, having a manufacturer's dry weight of 1,500 pounds or less, traveling on three (3) or more tires, designed with a seat or saddle for operator use, and handlebars or steering wheel for steering control, except lawnmowers.

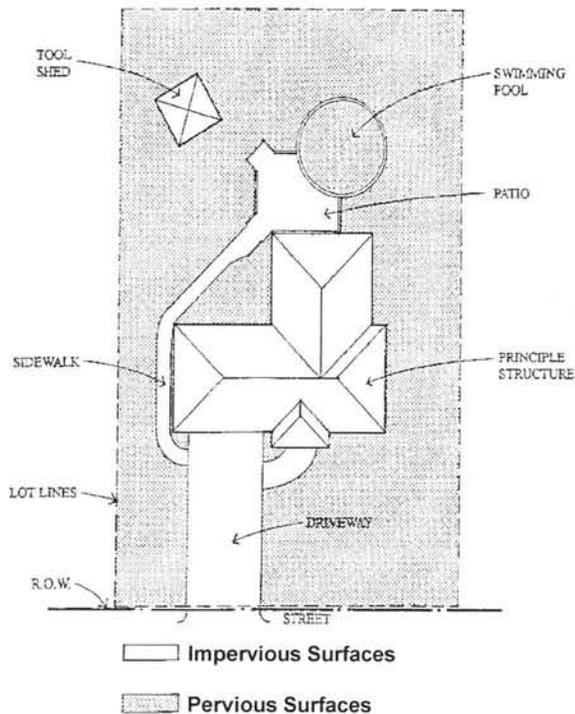
**COLONY:** A hive and its equipment and appurtenances, including bees, comb, honey, pollen and brood.

**EDUCATIONAL FACILITY:** A public, parochial, private, charitable or non-profit school, junior college or university, trade or business schools, including instructional and recreational uses, with or without living quarters, dining rooms, restaurants, heating plants, and other incidental facilities for students, teachers and employees.

**HIVE:** A structure intended for the housing of a bee colony.

**IMPERVIOUS SURFACE:** A surface which does not allow water to be absorbed into the ground. Pools will not be calculated as impervious.

FIGURE 2-9  
IMPERVIOUS SURFACES



**KENNEL:** Any premises or portion thereof on which four (4) or more dogs, cats, or other domestic animals over six (6) months in age are kept, boarded, bred or cared for, in return for remuneration, or for the purpose of sale. This use includes animal day care establishments, but does not include the retail sale of household domestic animals.

**LODGE, (FRATERNAL, and CIVIC):** A group of people formally organized for a common interest, usually cultural, religious, or entertainment, with regular meetings and formal written membership requirements.

**MOBILE HOME OR MANUFACTURED HOME:** A structure, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein. The term includes any structure that meets all of the requirements of this paragraph except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the United States Secretary of Housing and Urban Development and

complies with the standards established under Title 42 of the United States Code. The term “manufactured home” does not include campers and recreational vehicles.

**MOBILE HOME PARK:** A tract of land or 2 or more contiguous tracts of land upon which contain sites with the necessary utilities for 5 or more independent mobile homes for permanent habitation either free of charge or for revenue purposes, and shall include any building, structure, vehicle, or enclosure used or intended for use as a part of the equipment of such mobile home park. Separate ownership of contiguous tracts of land shall not preclude the tracts of land from common licensure as a mobile home park if they are maintained and operated jointly. Neither an immobilized mobile home nor a motorized recreational vehicle shall be construed as being a part of a mobile home park.

**MOTOR VEHICLE:** Any vehicle which is self-propelled by mechanical or electrical power but not operated upon rails.

**MOTOR VEHICLE BODY AND REPAIR:** An establishment, building, or land used for the repair and maintenance of automobiles, motorcycles, trucks or similar vehicles including but not limited to body, fender, muffler, or oil change and lubrication, painting, motor replacement or rebuilding, but excluding dismantling and salvage and establishments and facilities where the servicing and repair of vehicles is incidental to marketing and selling activities. All such service shall be conducted within an enclosed building.

**MOTOR VEHICLE SALES:** A building or part of a building and parcel of land where vehicles are sold to the public.

**MOTOR VEHICLE SERVICE STATION or GAS STATION:** Any building or premises used for dispensing, sale or offering for sale at retail to the public, gasoline stored only in underground tanks, kerosene, lubricating oil or grease for the operation of automobiles and including the sale and installation of tires, batteries and other minor accessories and services for automobiles, but not including major automobile repairs; and including washing of automobiles where no production line methods are employed. When the dispensing, sale or offering for sale of motor fuels is incidental to the conduct of a public garage, the premises shall be classified as a public garage. May also include, as accessory uses, convenience stores and/or restaurants.

**MOTOR VEHICLE WRECKING YARD:** See definition of “JUNKYARD”.

**PLACES OF ASSEMBLY:** Any amphitheater, assembly hall, auditorium, religious institution, coliseum, concert hall, hall, meeting room, sanctuary stadium, or other main activity area of a building, structure, or place, whether enclosed or out of doors, whether a principal use or an accessory use, which is used or intended for use as a place for the gathering together of a group of persons for any purpose or purposes.

**RECREATIONAL UNIT:** One recreational vehicle or one or more all-terrain vehicles, snowmobiles or watercraft on a single trailer.

**RECREATIONAL VEHICLE:** Any camping trailer, motor home, mini-motor home, travel trailer, truck camper or van camper used primarily for recreational purposes.

**RELIGIOUS INSTITUTION:** A place of worship or religious assembly with related facilities such as: rectory; private school; meeting hall; offices for administration of the institution; licensed child or adult care, playground or cemetery.

**SCHOOL:** Any public or private educational facility (with or without boarding) including business or trade schools.

**SEMI-TRAILER:** A non-motorized, portable container on wheels that is designed to be attached and pulled for the purpose of transporting primarily goods and materials customarily for commercial purposes over public roads. The size and weight of a semi-trailer enables it to only be pulled by a large truck or semi-tractor. Semi-trailers may be tankers, flatbeds or enclosed.

**TRAILER:** Any vehicle without motive power in operation designed for carrying persons or property and for being drawn by a motor vehicle.

**VEHICLE:** Every device, in, upon or by which a person or property is or may be transported or drawn upon public streets.

1. **COMMERCIAL MOTOR VEHICLE:** Any motor vehicle operated for the transportation of persons or property in the furtherance of any commercial or industrial enterprise, For-Hire or Not-For-Hire, but not including a commuter van, a motor vehicle used in a ridesharing arrangement when being used for that purpose, or a recreational vehicle not being used commercially.
2. **INOPERABLE VEHICLE:** A vehicle which cannot be legally driven upon the public streets for reasons including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.

**WATERCRAFT:** Any vessel used or capable of being used as a means of transportation on water.

**SECTION SIX: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION SEVEN: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION EIGHT: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:            March 21, 2017**

**APPROVED:        March 21, 2017**

\_\_\_\_\_  
**Kevin Wallace, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017-\_\_\_\_\_ enacted on March 21, 2017 and approved on March 21, 2017 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
**Lorna Giles, Village Clerk**



**COMMUNITY DEVELOPMENT MEMORANDUM**

**17-044**

DATE: March 10, 2017  
TO: Paula Schumacher, Acting Village Administrator  
FROM: Jim Plonczynski, Community Development Director  
RE: **(#17-04) Brewster Creek Business Park Lot 9M- Muirfield West LLC**

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**PETITIONER**

Dominic Valvano (project manager for Krusinski Construction Company on behalf of Muirfield West, LLC)

**SUBJECT SITE**

Lot 9M in the Brewster Creek Business Park, Unit 1, located 900 feet east of Brewster Creek Boulevard, on the south side of Schiferl Road

***Staff is requesting that the Petitioner's request be forwarded directly to the Village Board for a final vote in order to facilitate the construction of the proposed building.***

**REQUEST**

Site Plan Review

**EXISTING AND PROPOSED CONDITIONS**

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
<b>Subject Site</b>	<b>Vacant</b>	<b>Mixed Use Business Park</b>	<b>I-2 EDA</b>
North	Detention	Mixed Use Business Park	I-2 EDA
South	Forest Preserve	Open Space/Recreation	P-1
East	Industrial Bldg.	Mixed Use Business Park	I-2 EDA
West	Temp. Parking	Mixed Use Business Park	I-2 EDA

**DISCUSSION**

1. The petitioner is requesting a Site Plan Review for a proposed 100,891 square foot industrial building/warehouse on an 8.81 acre lot in the Brewster Creek Business

Park, Unit 1. This building would be constructed for two tenants with a 53,924 square foot addition proposed along the south end of the building if needed in the future.

2. The proposed building will be constructed of smooth form finished white pre-cast concrete wall panels with grey accents. The office areas are located on the north side of the building facing Schiferl Road. The proposed building height to the highest point is 35'-6".
3. The Site Plan shows 2 exterior docks and 3 drive-through doors on the west side of the building.
4. Two curb cuts are proposed along Schiferl Road. The west curb cut will mainly be used for trucks and cars to access the parking lots and loading areas. The eastern curb cut will mainly be used for cars to access the parking lots.
5. The Zoning Ordinance requires 83 parking stalls for the warehouse and 69 stalls for the office space totaling 152 parking stalls. The Site Plan identifies 197 car parking stalls, including seven (7) handicapped accessible stalls. This would meet the Zoning Ordinance requirements. The Zoning Ordinance would require 54 parking stalls for the future warehouse addition requiring a total of 206 parking stalls if the future expansion was constructed. There are 47 land-banked/future parking stalls provided which would bring the total to 234 parking stalls, exceeding the Zoning Ordinance requirements when the future expansion is built.
6. The Engineering plans are currently being reviewed.

## **RECOMMENDATION**

1. The Staff recommends **approval** of the petitioner's request subject to the following conditions and Findings of Fact:
  - A. Staff approval of the Engineering Plans;
  - B. Signage shall be reviewed and approved separately by the Community Development Department in accordance with the Sign Ordinance;
  - C. If landscaping cannot be installed at the time of construction, a landscape estimate shall be submitted to Community Development for review and approval by the Village Arborist and a bond posted in the approved amount for its future installation;
  - D. Landscaping must be installed within one year of the issuance of a building permit;
  - E. Findings of Fact (Site Plan):
    - i. That the proposed warehouse is a permitted use in the I-2 EDA Zoning District;
    - ii. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
    - iii. That the vehicular ingress and egress to and from the site and circulation

within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;

- iv. That the site plan provides for the safe movement of pedestrians within the site;
  - v. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
  - vi. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.
2. The **Plan Commission** reviewed the petitioner's request at their meeting on March 9, 2017. The Commission recommended **approval** subject to the Findings of Fact outlined in the Staff Report.
  3. Minutes from the Plan Commission meeting, the draft Ordinance, including exhibits and additional background information are attached for your review.

ALZ//Attachments

ORDINANCE 2017 - \_\_\_\_\_

**AN ORDINANCE GRANTING SITE PLAN APPROVAL  
ON LOT 9M IN THE  
BREWSTER CREEK BUSINESS PARK**

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**WHEREAS**, Krusinski Construction Company (the “Petitioner”) has filed a petition on behalf of Muirfield West LLC, (the “Owner”) for property legally described on **Exhibit A** attached hereto (the “Subject Property”) in the Brewster Creek Business Park for a Site Plan approval (the “Petition”); and

**WHEREAS**, the owner of the Subject Property, Muirfield West LLC, has consented to the filing of the Petition; and

**WHEREAS**, the Bartlett Plan Commission reviewed the Site Plan on March 9, 2017 with respect to the Petition (Case #17-04) and has recommended to the corporate authorities that the Site Plan be approved subject to the conditions and findings of fact set forth in its report; and

**WHEREAS**, the corporate authorities have determined that it is in the public interest to approve the Site Plan recommended for approval by the Plan Commission, provided the conditions set forth in this Ordinance are satisfied;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

**SECTION ONE:** That the corporate authorities do hereby make the following findings of fact pertaining to the Site Plan:

1. That the proposed warehouse is a permitted use in the I-2 EDA Zoning District;
2. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
3. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
4. That the site plan provides for the safe movement of pedestrians within the site;
5. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed

development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)

6. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.

**SECTION TWO:** That the Subject Property shall be developed in strict accordance with the Site Plan prepared by Harris Architects Inc. dated February 1, 2017 and last revised February 24, 2017 attached hereto as **Exhibit B**; the Building Elevations prepared by Harris Architects Inc. dated February 1, 2017 and last revised March 17, 2017 attached hereto as **Exhibit C**, and the Landscape Plans prepared by McCallum Associates dated January 24, 2017 and last revised February 24, 2017 attached hereto as **Exhibit D** each of which are expressly made a part of this Ordinance and are collectively referred to hereby as the "Site Plan" are hereby approved, subject to the conditions set forth in Section Three of this Ordinance.

**SECTION THREE:** That the findings set forth in Sections One and the Site Plan approval in Section Two of this Ordinance, are subject to the following conditions:

- A. Staff approval of the Engineering Plans;
- B. Signage shall be reviewed and approved separately by the Community Development Department in accordance with the Sign Ordinance;
- C. If landscaping cannot be installed at the time of construction, a landscape estimate shall be submitted to Community Development for review and approval by the Village Arborist and a bond posted in the approved amount for its future installation;
- D. Landscaping must be installed within one year of the issuance of a building permit;

**SECTION FOUR: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.

**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED this 21<sup>st</sup> day of March, 2016**

**APPROVED this 21<sup>st</sup> day of March, 2016**

\_\_\_\_\_  
**Kevin Wallace, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

### **C E R T I F I C A T I O N**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017-\_\_\_\_\_, enacted on March 21, 2017 and approved on March 21, 2017, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

## EXHIBIT A

### LEGAL DESCRIPTION:

#### LOT 9M:

THAT PART OF LOT 9G1 IN ASSESSMENT PLAT NO. 5 OF LOT 9 BREWSTER CREEK BUSINESS PARK UNIT 1, BEING PART OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 29, 2007 AS DOCUMENT NUMBER R2007-195152 IN DUPAGE COUNTY, ILLINOIS DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 9G1; THENCE THE FOLLOWING THREE (3) COURSES AND DISTANCES ALONG THE NORTH LINE OF SAID LOT: 1) SOUTH 89 DEGREES 14 MINUTES 10 SECONDS EAST, 161.13 FEET TO A POINT OF CURVATURE; 2) EASTERLY ALONG AN ARC OF A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 733.00 FEET, HAVING A CHORD BEARING OF NORTH 85 DEGREES 02 MINUTES 02 SECONDS EAST, 146.61 FEET TO A POINT OF TANGENCY; 3) NORTH 79 DEGREES 18 MINUTES 15 SECONDS EAST, 478.06 FEET FOR THE PLACE OF BEGINNING; THENCE CONTINUING THE FOLLOWING TWO (2) COURSES AND DISTANCES ALONG THE SAID NORTH LINE: 1) NORTH 79 DEGREES 18 MINUTES 15 SECONDS EAST, 420.17 FEET TO A POINT OF CURVATURE; 2) EASTERLY ALONG AN ARC OF A CURVE CONCAVE SOUTHERLY, HAVING A RADIUS OF 1967.00 FEET, HAVING A CHORD BEARING OF NORTH 80 DEGREES 22 MINUTES 54 SECONDS EAST, 73.98 FEET; THENCE SOUTH 00 DEGREES 27 MINUTES 11 SECONDS EAST, 844.56 FEET TO THE SOUTH LINE OF SAID LOT 9G1; THENCE NORTH 86 DEGREES 14 MINUTES 35 SECONDS WEST ALONG SAID SOUTH LINE, 487.81 FEET; THENCE NORTH 00 DEGREES 27 MINUTES 11 SECONDS WEST, 722.25 FEET TO THE POINT OF BEGINNING.

# SITE PLAN

## LOT 9M

### BREWSTER CREEK BUSINESS PARK

**EMPLOYEE AND SHIFT INFORMATION:**

<b>TENANT A:</b>	TOTAL NUMBER OF EMPLOYEES: 42 TOTAL: 8 OFFICE & 34 SHOP
	NUMBER OF SHIFTS & TIME OF SHIFT: (2) 10 HR SHIFTS w/ CHANGE @ 4:00
<b>TENANT B:</b>	TOTAL NUMBER OF EMPLOYEES: 110 TOTAL: 50 OFFICE & 60 SHOP
	NUMBER OF SHIFTS & TIME OF SHIFT: (1) SHIFT 6:30 TO 5:30

**SITE DATA**

<b>SITE AREA</b>	8.810 ACRES	383,760.69 S.F.
<b>F.A.R.</b>		26.29%
<b>LANDSCAPE</b>		
OPEN SPACE REQUIRED		15%
OPEN SPACE PROVIDED (95,557 SF) @ TIME OF FUTURE BUILDOUT		24.90%
<b>GROSS BUILDING AREA</b>		
OFFICE AREA		118,750 S.F.
WAREHOUSE/STORAGE/MANUFACTURING		882,141 S.F.
TOTAL BUILDING		100,891 S.F.
<b>AUTO PARKING REQUIRED (PER I-2 "EDA" ZONING)</b>		
OFFICE (1/275 SF)		69 STALLS - REQUIRED
WAREHOUSE (1/1000 SF)		83 STALLS - REQUIRED
TOTAL PARKING REQUIRED		152 STALLS
STANDARD STALLS PROVIDED		190 STALLS
ACCESSIBLE STALLS PROVIDED		7 STALLS
LAND BANK STALLS PROVIDED		47 STALLS
TOTAL PARKING PROVIDED (INCLUDING FUTURE)		234 STALLS
<b>TRAILER STALLS</b>		0 TRAILER STALLS
<b>EXTERIOR DOCKS</b>		2 DOCKS
<b>DRIVE-IN DOORS</b>		3 DOORS

**INDEX TO DRAWINGS**

A1.0	SITE PLAN, SITE DATA & DETAILS
A2.0	BUILDING ELEVATIONS
A3.0	OVERALL FLOOR PLAN

THIS BUILDING SHALL HAVE AN APPROVED STREET ADDRESS NUMBER, BUILDING NUMBER, OR VILLAGE APPROVED BUILDING IDENTIFICATION SIGN PLACED IN A LOCATION THAT IS PLAINLY LEGIBLE AND VISIBLE FROM THE STREET OR ROAD FRONTING THE PROPERTY. ALL LETTERS AND NUMBERS SHALL CONTRAST WITH THEIR BACKGROUND. ALL CHARACTERS TO BE 4" TALL MIN. WITH 1/2" STROKE WIDTH. FIELD VERIFY LOCATION, COLOR AND TYPE OF BUILDING IDENTIFICATION WITH THE LOCAL GOVERNING AUTHORITY.

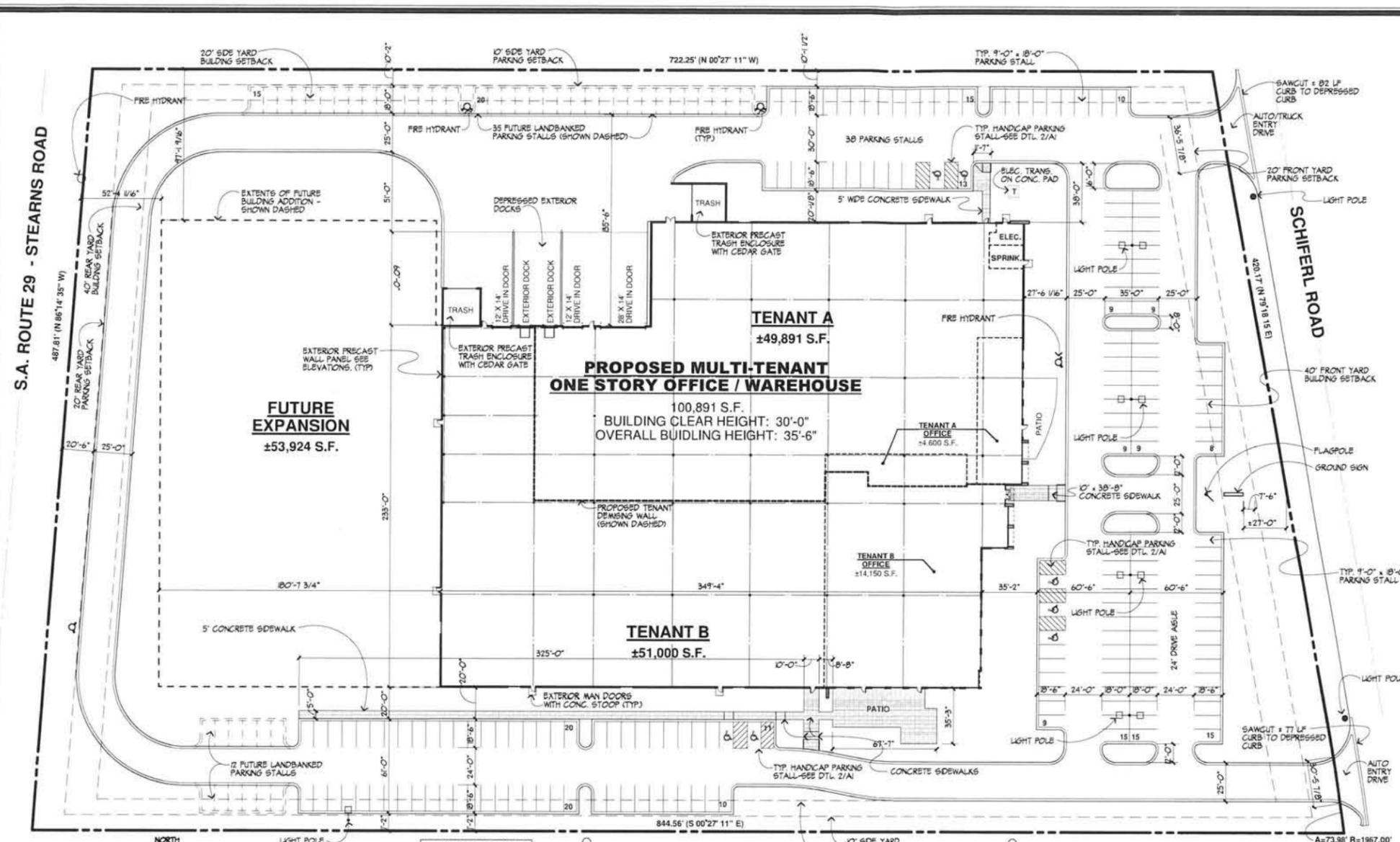
**CONSTRUCTION DATA**

BUILDING CODE	BBC ORDINANCE 2014-46-BC 2012
BUILDING HEIGHT	30'-0" CLEAR INSIDE 35'-6" TOP OF PRECAST (TYPICAL)
ZONING	I-2 EDA ECONOMIC OVERLAY DISTRICT OVERLAY DISTRICT
CONSTRUCTION TYPE	TYPE 2B-UNPROTECTED NON-COMBUSTIBLE, UNLIMITED AREA
OCCUPANCY TYPE	"B" BUSINESS (ACCESSORY TO MAJOR USE) "S-1" MODERATE HAZARD STORAGE
HANDICAPPED PARKING	HANDICAPPED PARKING AND SIGNS PER APRIL, 1997 STATE OF ILLINOIS ACCESSIBILITY STANDARDS
FIRE PROTECTION	BUILDING TO BE EQUIPPED THROUGHOUT WITH E.S.F.R. AUTOMATIC FIRE SUPPRESSION SYSTEM REFER TO FIRE PROTECTION DRAWINGS BY OTHERS.

- GENERAL NOTES:**
- SEE CIVIL ENGINEERING DRAWINGS 3. EXACT LOCATION OR PLACEMENT OF NEW BLDG. INDICATED ABOVE SHALL BE DETERMINED BY LAND SURVEYOR HIRING BY G.C. AND SHALL COORDINATE & INFORM THE ARCHITECT OF ANY DISCREPANCY PRIOR TO STARTING WORK.
  - ALL DIMENSIONS ARE FROM BACK FACE OF CURB OR BUILDING UNLESS NOTED OTHERWISE.

"THIS IS TO CERTIFY THAT THE UNDERSIGNED IS FAMILIAR WITH THE BARTLETT BUILDING CODE INCLUDING BUT NOT LIMITED TO THE 2012 INTERNATIONAL BUILDING CODE W/AMENDMENTS 2012 INTERNATIONAL RESIDENTIAL CODE INCL. APPENDICES F, G & J W/AMENDMENTS 2012 INTERNATIONAL MECHANICAL CODE W/AMENDMENTS 2014 ILLINOIS STATE PLUMBING CODE W/AMENDMENTS 2011 NATIONAL ELECTRIC CODE W/AMENDMENTS 2015 INTERNATIONAL ENERGY CONSERVATION CODE W/AMENDMENTS 2012 INTERNATIONAL FIRE CODE INCL. APPENDICES B, C, D, W/AMENDMENTS LATEST EDITION ILLINOIS ACCESSIBILITY CODE EACH OF WHICH HAS BEEN INCORPORATED THEREIN BY REFERENCE, AND THE UNDERSIGNED IS FAMILIAR WITH THE VILLAGE DELETIONS, MODIFICATIONS, ADDITIONS, AND AMENDMENTS TO SAID REFERENCED CODES AND REGULATIONS. IT IS UNDERSTOOD THAT THE APPROVAL OF PLANS SUBMITTED TO THE BUILDING DEPT. FOR REVIEW IS A CONDITIONAL REVIEW ONLY AND CONSTRUCTION SHALL BE SUBJECT TO ALL PROVISIONS OF THE APFOREMENTIONED BARTLETT BUILDING CODE. IT IS FURTHER UNDERSTOOD THAT IN THE EVENT OF A CONFLICT BETWEEN THE APPROVED PLANS AND THE PROVISIONS OF THE BARTLETT BUILDING CODE, THE BARTLETT BUILDING CODE SHALL CONTROL AND BE THE FINAL AUTHORITY."

PATRICK C. HARRIS



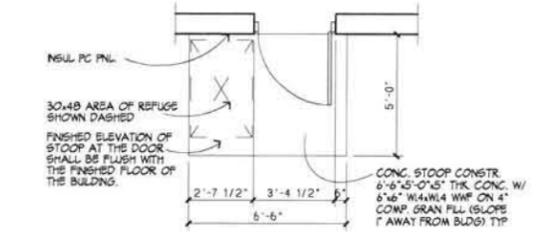
**SITE PLAN**  
SCALE: 1/4"=1'-0"



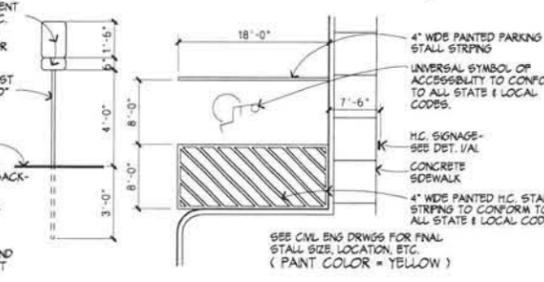
**LOCATION PLAN**  
SCALE: N.T.S.



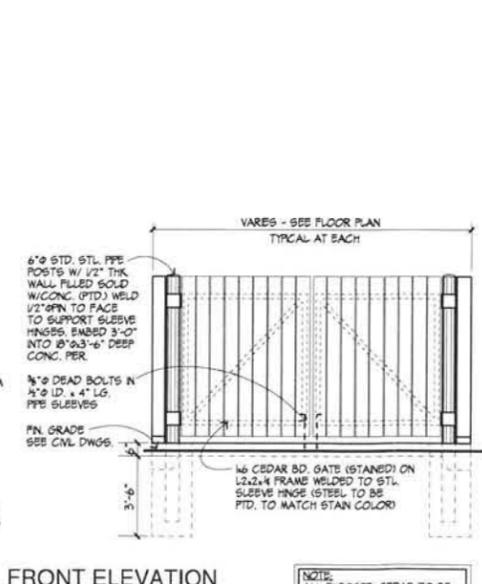
**HANDICAPPED PARKING SIGN**  
SCALE: 1/4"=1'-0"



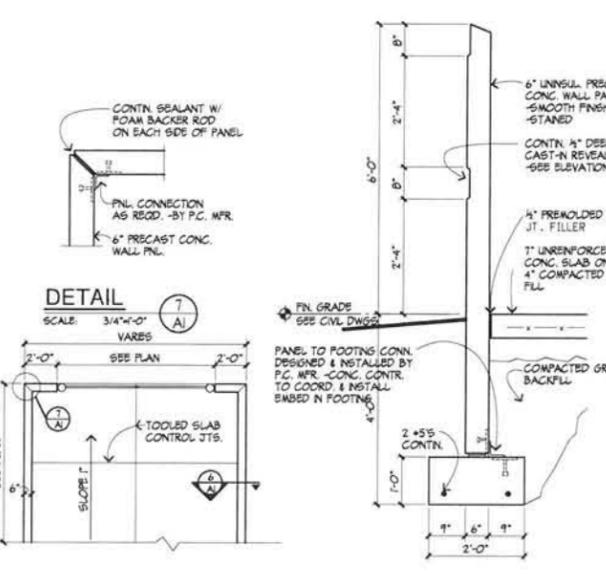
**ENLARGED CONC. STOOP PLAN**  
SCALE: 3/4"=1'-0"



**H.C. STALL**  
SCALE: 1/8"=1'-0"



**FRONT ELEVATION TRASH ENCLOSURE**  
SCALE: 1/4"=1'-0"



**PLAN - TRASH ENCLOSURE**  
SCALE: 1/4"=1'-0"

**SECTION**  
SCALE: 3/4"=1'-0"

**KRUSINSKI CONSTRUCTION COMPANY**

**HARRIS ARCHITECTS INC.**  
400 HANCOCK AVENUE, FARMINGTON, ILLINOIS 62506-1000  
COPYRIGHT © 2016 BY HARRIS ARCHITECTS, INC.

NEW OFFICE/MANUFACTURING FACILITY FOR:  
**MUIRFIELD WEST LLC - LOT 9M**  
BREWSTER CREEK BUSINESS PARK  
BARTLETT, ILLINOIS

07-29-2017  
07-24-2017

ISSUED FOR SITE PLAN REVIEW  
SITE PLAN REVIEW COMMENTS

PROJECT NO. 25146  
DRAWN BY: WR6  
DATABASE: FLR 01 2017.DB

SHEET NO. A-1.0  
1 OF 3 SHEETS

EXHIBIT B



Camcraft

Schlerer Road  
Bartlett, Illinois

DAVID R. McCALLUM ASSOCIATES, INC.  
LANDSCAPE ARCHITECTS  
300 N. Milwaukee Avenue | Liberty, Illinois 60438  
T 847.962.0209 | F 847.962.0204

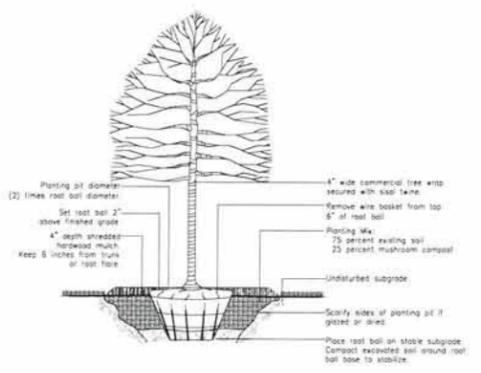
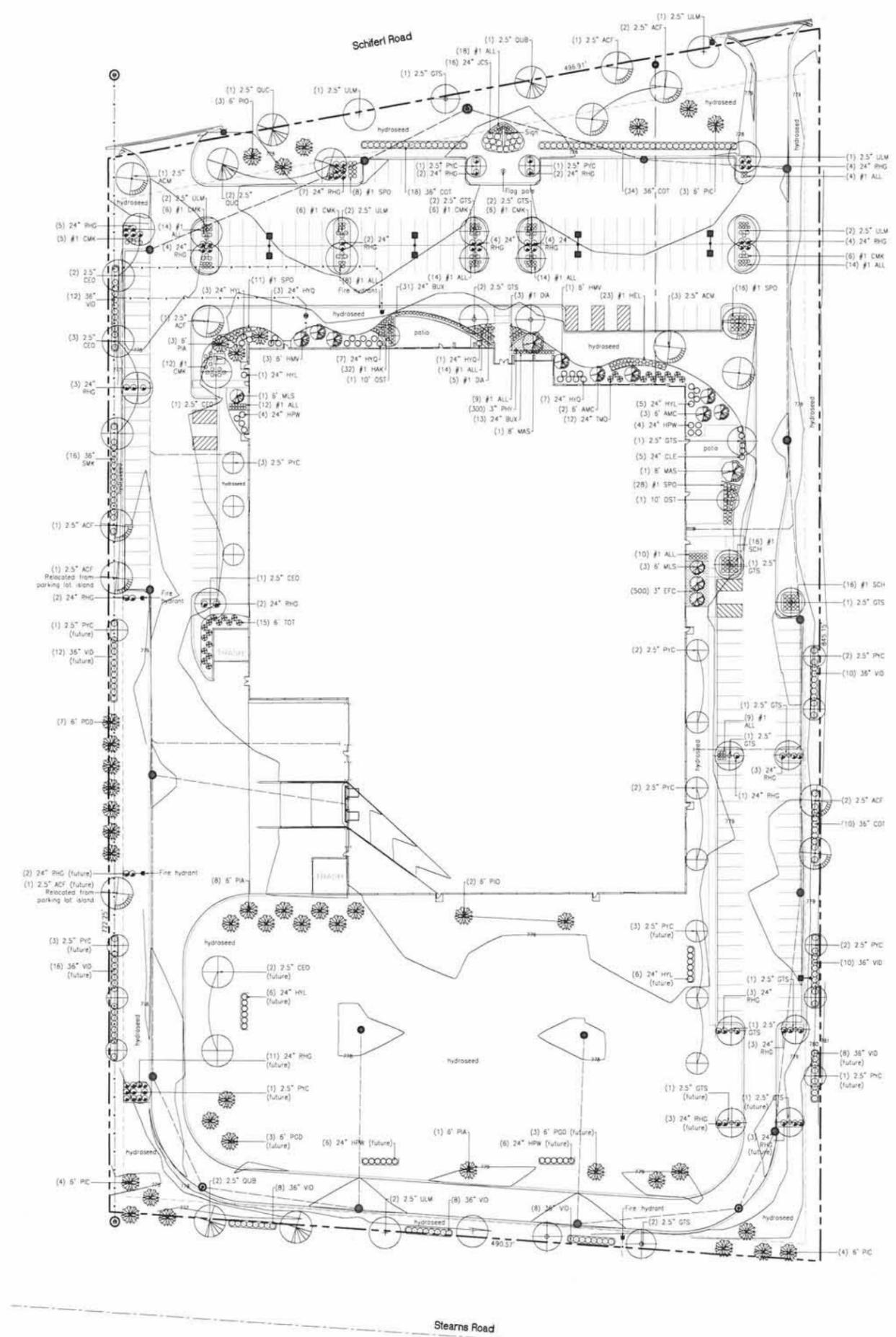


Landscape Plan

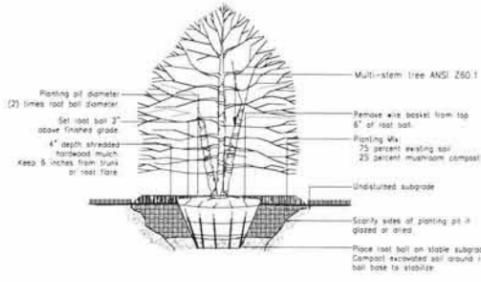
3	Site Plan Application	02/24/17
	Review Comments	
2	Per Comments	03/30/17
1	For Review	02/24/17
Mark	Description	Date
Issuance		

Number 46117  
Scale 1" = 40'  
File 46175FMA  
Sheet L10

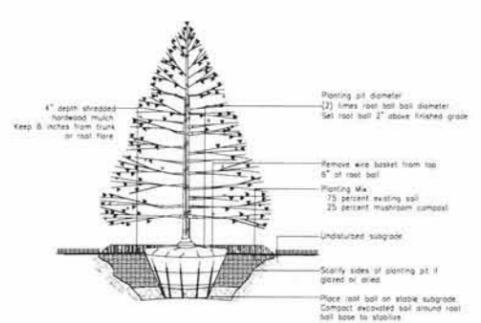
EXHIBIT D



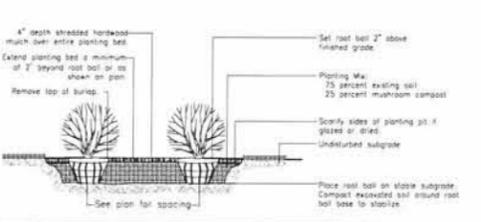
Deciduous Tree Planting



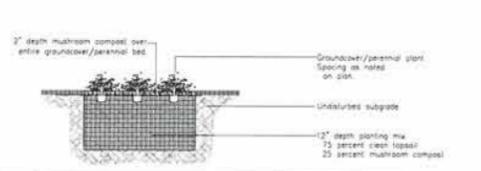
Deciduous Ornamental Tree Planting



Evergreen Tree Planting



Shrub Planting



Groundcover/Perennial Planting

Plant List

Shade Trees	Key	Qty	Size	Botanical Name	Common Name	Remarks
ACF	8	2.5'		Acer x freemanii 'Autumn Blaze'	Autumn Blaze Freeman Maple	BB
ACM	4	2.5'		Acer sp. 'Morton'	State Street Maple	BB
CEO	7	2.5'		Celtis occidentalis 'Prairie Pride'	Prairie Pride Common Hackberry	BB
QTS	16	2.5'		Quercus laevis var. 'Merrill Skyline'	Savine Thornless Honeylocust	BB
PVC	13	2.5'		Pyrus calleryana 'Glen's Farm'	Glen's Farm Ornamental Pear	BB
QUB	3	2.5'		Quercus bicolor	Swamp White Oak	BB
QUC	3	2.5'		Quercus muhlenbergii	Chinquapin Oak	BB
ULM	11	2.5'		Ulmus x 'Morton Glassy'	Triumph Elm	BB

Ornamental Trees	Key	Qty	Size	Botanical Name	Common Name	Remarks
AMC	5	6'		Amenanther canadensis	Shadblow Serviceberry	BB/Clump
HAM	4	6'		Hamelis virginica	Vernis Witchhazel	BB/Clump
MAS	2	8'		Magnolia stenata 'Royal Star'	Royal Star Magnolia	BB/Clump
MLS	4	6'		Morus nigra	Sagehen Crabapple	BB/Clump
GST	2	10'		Deltoya virginiana	Ironwood/American Hoopbeam	BB

Evergreen Trees	Key	Qty	Size	Botanical Name	Common Name	Remarks
PGD	7	6'		Picea glauca 'Denesta'	Black Hills Spruce	BB
PIA	12	6'		Picea abies	Norway Spruce	BB
PIC	11	6'		Picea canadensis	Colorado Green Spruce	BB
PQJ	5	6'		Picea canadensis	Serbian Spruce	BB

Shrubs	Key	Qty	Size	Botanical Name	Common Name	Remarks
BUX	44	24"		Buxus x microphylla 'Dence'	Chicagoland Green Boxwood	BB
CLE	5	24"		Cedrus sinensis 'Hummingbird'	Hummingbird Summersweet	BB
COI	62	36"		Cotoneaster acutifolius	Peking Cotoneaster	BB
HPW	8	24"		Hydrangea paniculata 'Pinky Winky'	Pinky Winky Hydrangea	BB
HNL	9	24"		Hydrangea paniculata 'Limelight'	Limelight Hydrangea	BB
HLG	18	24"		Hydrangea paniculata	Oakleaf Hydrangea	BB
JCS	15	24"		Juniperus chinensis var. 'Sargentii'	Sargent Juniper	BB
RHG	55	24"		Rhus aromatica 'Gra-Low'	Gra-Low Fragrant Sumac	BB
SMK	15	36"		Syringa patula 'Miss Kim'	Miss Kim Dwarf Lilac	BB
TWD	12	24"		Taxus x media 'Stetsonii'	Dense Yew	BB
TOT	15	6'		Thuja occidentalis 'Techny'	Mission Arborvitae	BB
VID	58	36"		Viburnum dentatum 'Autumn Jazz'	Autumn Jazz Viburnum	BB

Perennials, Ornamental Grasses and Groundcovers	Key	Qty	Size	Botanical Name	Common Name	Remarks
ALL	140	#1		Allium 'Summer Beauty'	Summer Beauty Allium	Container
CMK	47	#1		Calamagrostis acutiflora 'Karl Foerster'	Feather Reed Grass	Container
DA	8	#1		Dianthus gratiopolitanus 'Firewitch'	Firewitch Cheddar Pinks	Container
ERC	500	#1		Eurythmus latifolius var. coloratus	Purpleleaf Wintercreeper	Pots
HAK	32	#1		Hakonechloa macro 'Aureola'	Golden Variegated Japanese Grass	Container
HEL	25	#1		Hebe x 'Pink Lady'	Pink Lady Lenten Rose	Container
PHY	300	#1		Physandria termedia	Pink Lady Lenten Rose	Pots
SCH	32	#1		Schizanthus luteus	Little Bluestem	Container
SPD	63	#1		Sporobolus heterolepis	Prairie Dropseed	Container

Plant List | Future

Note: Plants to be installed if landscaped parking is installed.

Shade Trees	Key	Qty	Size	Botanical Name	Common Name	Remarks
ACF	1	2.5'		Acer x freemanii 'Autumn Blaze'	Autumn Blaze Freeman Maple	BB
CEO	2	2.5'		Celtis occidentalis 'Prairie Pride'	Prairie Pride Common Hackberry	BB
QTS	2	2.5'		Quercus laevis var. 'Merrill Skyline'	Savine Thornless Honeylocust	BB
PVC	9	2.5'		Pyrus calleryana 'Glen's Farm'	Glen's Farm Ornamental Pear	BB

Evergreen Trees	Key	Qty	Size	Botanical Name	Common Name	Remarks
PGD	5	8'		Picea glauca 'Denesta'	Black Hills Spruce	BB

**Landscape Calculations**  
Site Area: 383,751 square feet (8.81 acres)  
Landscape Area | Final Buildout: 95,462 square feet (2.192 acres) (24.88%)

**Notes**  
To insure viability, shrubs shall not exceed a mature height of thirty inches (30") above pavement on landscape islands at the end of parking rows.  
Branching shall start no less than six feet (6') above the pavement measured from pavement level.

**Case # 17-04 Muirfield West, LLC – Brewster Creek Business Park– Lot 9M - Site Plan Review**

**A Zubko** stated the petitioner is requesting a Site Plan Review for a proposed 100,891 square foot industrial building/warehouse on an 8.81 acre lot in the Brewster Creek Business Park. This building would be constructed for two tenants with a 53,924 square foot addition proposed along the south end of the building if needed in the future.

The office areas are located on the north side of the building facing Schiferl Road. The proposed building height to the highest point is 35'-6".

The Site Plan shows 2 exterior docks and 3 drive in doors on the west side of the building.

Two curb cuts are proposed along Schiferl Road. The west curb cut will mainly be used for trucks and cars to access the parking lots and loading areas. The eastern curb cut will mainly be used for cars to access the parking lots.

The Zoning Ordinance requires 152 parking stalls, the Site Plan identifies 197 car parking stalls, including seven (7) handicapped accessible stalls. This would meet the Zoning Ordinance requirements. The Zoning Ordinance would require 54 parking stalls for the future warehouse addition requiring a total of 206 parking stalls if the future expansion was constructed. There are 47 land-banked/future parking stalls provided which would bring the total to 234 parking stalls, exceeding the Zoning Ordinance requirements when the future expansion is built.

The Staff recommends approval of the petitioner's request subject to the conditions and Findings of Fact which are outlined in your Staff Report. The Petitioner and team is in attendance for any questions or comments.

**J. Lemberg** asked if there were any questions from the members or anything the Petitioner would like to add.

**A. Hopkins** questioned how the parking spaces are calculated since the tenants are not known at this time.

**A. Zubko** stated this project does have 2 tenants in place. There is a standard that is used for businesses in Brewster Creek. 5,000 to 10,000 sq. feet for office and the remainder for the warehouse when doing the parking calculations.

**Petitioner: D. Valvano** introduced himself and had nothing else to add to A. Zubko's comments other than wanting to get approval and getting on to the next step of going the Village Board.

**A. Hopkins** questioned would the future expansion be for the existing tenants or future tenants.

**D. Valvano** stated it would be for only one of the existing occupants, Tenant B.

**T. Ridenour** questioned if the expansion had any loading docks.

**Plan Commission Minutes**

**March 9, 2017**

**D. Valvano** stated at this moment they have one depressed loading dock and one drive in door. Their truck velocity is very low.

**J. Lemberg** asked if there were any other questions.

No other comments were made.

**A motion was made to approve the Site Plan along with the Conditions and Findings of Fact outlined in the Staff Report.**

**Motioned by: J. Miaso**

**Seconded by: A. Hopkins**

**Roll call**

**All in favor**

**Motion Carried**



**KRUSINSKI**  
CONSTRUCTION  
COMPANY

General Contractors

2107 Swift Drive  
Oak Brook, Illinois 60523-1581

[www.krusinski.com](http://www.krusinski.com)

TEL 630-573-7700

FAX 630-573-7780



February 1st, 2017

Mr. Kevin Wallace  
**VILLAGE OF BARTLETT**  
228 S. Main Street  
Bartlett, IL 60103

**Re: Site Plan Approval for New Building (Brewster Creek)**

Dear President and Board of Trustees,

On behalf of Muirfield West LLC, Krusinski Construction Company respectfully submits the site plan application package for village board and plan commission approval. Our request is to build a new 101,000 SF facility on Lot 9M in the Brewster Creek Business Park for the new home of both Camcraft ([camcraft.com](http://camcraft.com)) and Matrix Industrial Automation ([matrixdesignllc.com](http://matrixdesignllc.com)). The two will share a main entry and common vestibule but each tenant will have their own office space and warehouse space within the building. A future expansion with land banked parking has been designed for as well as a ring road and a site complimented by a full landscape design.

The project goal is to break ground this April, 2017. In order to achieve this, we ask for continued guidance and cooperation to meet the monthly Plan Commission and Village Board Meetings. Making the March 9<sup>th</sup> Plan Commission meeting is critical in order to make the subsequent Village Board meetings, obtain site approval and submit for building permit.

Krusinski and ownership have assembled a team recently familiar with Bartlett, particularly Brewster Creek, which includes Harris Architects, V3 Companies (civil design) and McCallum Associates (landscape design). We truly look forward to working with all staff members and creating a beautiful building that Muirfield West LCC will be proud to call home and that The Village of Bartlett will be proud have in the community.

Respectfully,

Dominic Valvano  
Project Manager  
[dominicv@krusinski.com](mailto:dominicv@krusinski.com)

RECEIVED  
COMMUNITY DEVELOPMENT

FEB 01 2017

VILLAGE OF  
BARTLETT



## VILLAGE OF BARTLETT SITE PLAN APPLICATION

For Office Use Only  
Case # 17-04  
RECEIVED  
COMMUNITY DEVELOPMENT  
FEB 01 2017  
VILLAGE OF  
BARTLETT

**PROJECT NAME** Muirfield West LLC - Lot 9M

**PETITIONER INFORMATION (PRIMARY CONTACT)**

Name: Dominic Valvano (as agent)

Street Address: 2107 Swift Drive

City, State: Oak Brook, IL

Zip Code: 60523

Email Address: dominicv@krusinski.com

Phone Number: 630-573-7700

Preferred Method to be contacted Email

**PROPERTY OWNER INFORMATION**

Name: Muirfield West LLC

Street Address: 1080 Muirfield Dr.

City, State: Hanover Park, IL

Zip Code: 60133

Phone Number: 630-582-6000

OWNER'S SIGNATURE: *Dominic Valvano* Date: 2-1-17  
(OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)

**SITE PLAN DESCRIPTION** (Use: commercial, industrial or office, square footage, # of units, etc.)

A new +/- 101,000 SF building set on Lot 9M in the Brewster Creek Business Park. Will house two tenants each with their own office and warehouse components. A future expansion to the south will be designed for as well as future parking. Minimal dock doors and drive-ins on the west side. Main parking on the north for access to main office entry on the northern portion of the building, acting as focal point. Two patios for breaks or gatherings. Ring road for fire department access. The offices will be approximately 18,000 SF of the 101,000 SF shell.

**SIGN PLAN REQUIRED?** No

(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)



# VILLAGE OF BARTLETT SITE PLAN APPLICATION

<b>For Office Use Only</b>
Case # _____
<i>(Village Stamp)</i>

**PROJECT NAME** Camcraft - Brewster Creek, Bartlett

**PETITIONER INFORMATION (PRIMARY CONTACT)**

**Name:** Dominic Valvano (as agent)

**Street Address:** 2107 Swift Drive

**City, State:** Oak Brook, IL

**Zip Code:** 60523

**Email Address:** dominicv@krusinski.com

**Phone Number:** 630-573-7700

**Preferred Method to be contacted** Email

**PROPERTY OWNER INFORMATION**

**Name:** Muirfield West LLC

**Street Address:** 1080 Muirfield Dr.

**City, State:** Hanover Park, IL

**Zip Code:** 60133

**Phone Number:** 630-582-6000

**OWNER'S SIGNATURE:** \_\_\_\_\_ **Date:** 2-1-17

***(OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)***

**SITE PLAN DESCRIPTION** (Use: commercial, industrial or office, square footage, # of units, etc.)

A new +/- 101,000 SF building set on Lot 9M in the Brewster Creek Business Park. Will house two tenants each with their own office and warehouse components. A future expansion to the south will be designed for as well as future parking. Minimal dock doors and drive-ins on the west side. Main parking on the north for access to main office entry on the northern portion of the building, acting as focal point. Two patios for breaks or gatherings. Ring road for fire department access. The offices will be approximately 18,000 SF of the 101,000 SF shell.

**SIGN PLAN REQUIRED?** No

*(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)*

**PROPERTY INFORMATION**

**Common Address/General Location of Property:** Brewster Creek: Lot 9M off of Schiferl Rd.

**Property Index Number ("Tax PIN"/"Parcel ID"):** 01-05-402-007

**Acreage:** +/- 8.81

**Zoning:** Existing: I-2 EDA  
(Refer to Official Zoning Map)

**Land Use:** Existing: Vacant

Proposed: I-2 EDA

Proposed: Industrial

**Comprehensive Plan Designation for this Property:** Industrial  
(Refer to Future Land Use Map)

**APPLICANT'S EXPERTS** (If applicable, including name, address, phone and email)

**Attorney** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Engineer** V3 Companies  
\_\_\_\_\_  
7325 Janes Avenue, Suite 100  
\_\_\_\_\_  
Woodridge, IL 60517  
\_\_\_\_\_

**Other** David R. McCallum Associates, Inc. (Landscape Architect)  
\_\_\_\_\_  
350 North Milwaukee Avenue  
\_\_\_\_\_  
Libertyville, Illinois 60048  
\_\_\_\_\_

**\*\*PLEASE FILL OUT THE FOLLOWING FINDINGS OF FACT AS THEY RELATE TO YOUR PETITION\*\***

**FINDINGS OF FACT FOR SITE PLANS**

Both the Plan Commission and Village Board must decide if the requested Site Plan meets the standards established by the Village of Bartlett Zoning Ordinance.

The Plan Commission shall make findings based upon evidence presented on the following standards: **(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the Plan Commission and Village Board to review.)**

1. The proposed use is a permitted use in the district in which the property is located.

Correct, the use of the building would be permitted for a standard commercial or industrial business parks such as Brewster Creek. The end users are Camcraft and Matrix Industrial Automation. Camcraft produces high precision components for automotives, website is <http://camcraft.com>. Matrix designs, builds and installs robotic automation systems, website is <https://matrixdesignllc.com>.

Both uses would be appropriate for the Brewster Creek Business Park.

2. The proposed arrangement of buildings, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses.

There will be one contiguous building on the site, sitting roughly in the middle (north to south). The main parking lot is north of the building up against the north improvement setback of Schiferl Road. Parking also flanks the sides of the building off of the ring road that circles the entire perimeter of the site for FD access. The area to the south is designated for a ~54,000 SF expansion. No off-street parking is being requested. Site access will be through two (2) curb cuts at the far west and east ends. Site lighting will be provided through a combination of building mounted light fixtures and light poles. Landscaping and site drainage will be designed to meet park standards.

3. The vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well.

Employee cars and trucks will enter the site off of Schiferl road (b/t Munger and Brewster Creek Blvd). Cars will enter and exit the site from both the east and west entrances. Trucks will enter via the west entrance only since the docks are on the west elevation allowing a direct route south to the docks. Truck velocity is very low comparable to a typical distribution center. Also indicative by the fact that there are only 3 drive-in doors and 2 dock doors. Aisles are wide enough for two way traffic. Vehicles can travel around the entire ring road if needed. No dead ends are present. The site has been designed efficiently for the end users needs. 

4. The site plan provides for the safe movement of pedestrians within the site.

Sidewalks are provided to allow pedestrian circulation from the parking lots to the building safely. Green areas also allow for additional circulation to keep people out of drive aisles. Handicap stalls are located near the main front entrance. The parking lot aisles are double-wide to allow two-way traffic and the islands in the north lot help define a pattern for car traffic.

5. There is sufficient mixture of grass, trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses and will provide a pleasing appearance to the public. Any part of the site plan area not used for buildings, structures, parking or accessways shall be landscaped with a mixture of grass, trees and shrubs. (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements)

The green space area (at final/future build-out) will be approximately 25% which exceeds the 15% requirement. The landscape design has a well blended mix of grass, trees and plantings at both the interior and perimeter. Please see the landscape plan which should suffice minimum requirements. This building will be equal to if not exceed adjacent buildings in aesthetic value.

6. All outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.

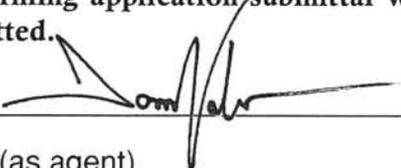
On the west elevation there are two areas for trash collection that each have screening. The northern trash enclosure will be screened using low-height precast panels. The south trash area will use either precast or landscaping to shield any views from Stearns Road. The setback dock area (as opposed to flush with the main facade) also helps "tuck" the service area away and limit views from the main streets.

**ACKNOWLEDGEMENT**

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATURE OF PETITIONER:  \_\_\_\_\_

PRINT NAME: Dominic Valvano (as agent) \_\_\_\_\_

DATE: 2-1-17 \_\_\_\_\_

**REIMBURSEMENT OF CONSULTANT FEES AGREEMENT**

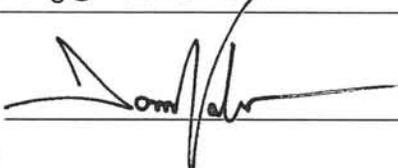
The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

NAME OF PERSON TO BE **BILLED**: Krusinski Construction Company - Dominic Valvano \_\_\_\_\_

ADDRESS: 2107 Swift Drive \_\_\_\_\_  
Oak Brook, IL \_\_\_\_\_

PHONE NUMBER: 630-573-7700 \_\_\_\_\_

EMAIL: accounting@krusinski.com \_\_\_\_\_

SIGNATURE:  \_\_\_\_\_

DATE: 2-1-17 \_\_\_\_\_

# ZONING/LOCATION MAP

Brewster Creek BP Lot 9M  
Case #17-04 - Site Plan Review  
PIN 01-05-402-007



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, GIS User Community





CONCEPTUAL ARCHITECTURAL RENDERING  
**MUIRFIELD WEST, LLC**  
LOT 9M  
BREWSTER CREEK BUSINESS PARK  
BARTLETT, ILLINOIS

**A**

02-01-2017



CONCEPTUAL ARCHITECTURAL RENDERING

**MUIRFIELD WEST, LLC**

LOT 9M  
BREWSTER CREEK BUSINESS PARK  
BARTLETT, ILLINOIS

**B**

02-01-2017



# Agenda Item Executive Summary

Item Name      Brewster Creek TIF Payout Request      Committee or Board      Board

## BUDGET IMPACT

Amount:      \$577,477.20      Budgeted      \$577,477.20

List what fund      Brewster Creek TIF Project

## EXECUTIVE SUMMARY

Attached is a resolution and several documents to approve the 2<sup>nd</sup> payout request from the Brewster Creek TIF 2016 Project Fund and the 1<sup>st</sup> payout request from the Brewster Creek TIF General Subaccount. The total request is \$577,477.20. The attachments are various documents required by the Village's redevelopment agreement.

## ATTACHMENTS (PLEASE LIST)

Finance Department Memo 2017-05, dated March 13, 2017

Resolution

Requests for Payment

Owner's Sworn Statements

Village Engineer letters

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

**MOTION:** I move to approve Resolution Number 2017-\_\_\_\_\_ A Resolution Approving of Disbursement Request for Payout No. 2 from the Series 2016 Project Fund, and Payout No. 1 from the General Subaccount, Totaling \$577,477.20 for costs of improvements for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project

Staff:      Todd Dowden, Acting Finance Director

Date:      March 13, 2017

**Village of Bartlett**  
**Finance Department Memo**  
**2017 - 05**

**DATE:** March 13, 2017

**TO:** Paula Schumacher, Acting Village Administrator

**FROM:** Todd Dowden, Acting Finance Director 

**SUBJECT:** Brewster Creek TIF Payout Request

Attached is a resolution and several documents to approve the 2<sup>nd</sup> payout request from the Brewster Creek TIF 2016 Project Fund and the 1<sup>st</sup> payout request from the General Subaccount. The total request is \$577,477.20. The attachments are various documents required by the Village's redevelopment agreement. The attachments include:

1. Resolution Approving of Disbursement Requests
2. Request for Payment of Costs from Project Fund
3. Request for Payment of Costs from General Subaccount
4. Owner's Sworn Statements
5. Village Engineer letters concurring with Disbursement Requests

Upon approval of the resolution, these funds will be paid to Chicago Elmhurst Stone from the 2016 Project Fund in the amount of \$457,911.87 and from the General Subaccount in the amount of \$119,565.33.

**MOTION:** I move to approve Resolution Number 2017-\_\_\_\_\_ A Resolution Approving of Disbursement Request for Payout No. 2 from the Series 2016 Project Fund, and Payout No. 1 from the General Subaccount, Totaling \$577,477.20 for costs of improvements for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project

RESOLUTION 2017 - \_\_\_\_\_

**A RESOLUTION APPROVING OF DISBURSEMENT REQUEST FOR PAYOUT NO. 2 FROM THE SERIES 2016 PROJECT FUND, AND PAYOUT NO. 1 FROM THE GENERAL SUBACCOUNT, TOTALING \$577,477.20 FOR COSTS OF IMPROVEMENTS FOR THE ELMHURST CHICAGO STONE BARTLETT QUARRY REDEVELOPMENT PROJECT**

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**WHEREAS**, ECS has submitted an owner's sworn statement, general contractor's sworn statement, waivers of lien, invoices and other documentation (the "Supporting Documentation") concerning the Bartlett Quarry Redevelopment Project in support of its Memorandum of Payment Request No. 2, which is attached hereto as Exhibit A, which is in the total amount of \$577,477.20 (payable \$457,911.87 from the 2016 Project Fund and \$119,535.33 from the General Subaccount) in accordance with Section 12-1 of the Redevelopment Agreement to support eligible Project Costs which documentation has been reviewed and approved by the Village Engineer, and he has concurred with the Developer's Engineer that the work has been completed and materials are in place as indicated by the Second Memorandum of Payment Request No. 2; and

**WHEREAS**, pursuant to the Redevelopment Agreement dated as of November 1, 1999 between the Village and Elmhurst Chicago Stone Company ("ECS"), the Village agreed to issue tax increment revenue bonds from which certain TIF eligible expenses related to the Bartlett Quarry Redevelopment Project (the "Project Costs") are to be reimbursed according to certain procedures for payment; and

**WHEREAS**, the Village passed an Ordinance providing for the issue of certain Taxable Junior Lien Tax Increment Revenue Variable Rate Bonds, Series 2016, in an amount not to exceed \$9,200,000 (the "Series 2016 Bonds") which created certain funds, including the "Project Fund" out of which the Project Costs are to be paid; and

**WHEREAS**, the Village currently has on hand \$457,911.87 in the said project fund; and

**WHEREAS**, ECS has delivered to the Village its Request No. 2 for Payment of Costs of Improvements or Cost of Issuance, which Request for Payment is attached hereto as Exhibit B, requesting that it be reimbursed or paid the sum of \$457,911.87 in Project Costs from the Project Fund being administered by the Village; and

**WHEREAS**, the Village currently has on hand the sum of \$1,258,657 in the General Subaccount, said monies being limited incremental property taxes remaining to the credit of the Public Redevelopment Projects Account of the special Tax Allocation Fund as provided in the FIRST SUPPLEMENTAL INDENTURE OF TRUST dated September 1, 2016 between the Village of Bartlett and Wells Fargo, N.A. concerning the Bartlett Quarry Redevelopment Project (the "2016 Supplemental Indenture"); and

**WHEREAS**, ECS has delivered to the Village its first Request for Payment of Costs of Improvements for the Bartlett Quarry Redevelopment Project Area from the General Subaccount attached hereto as Exhibit C, requesting disbursement of \$119,565.33 to pay eligible TIF expenses; and

**WHEREAS**, ECS' Memorandum of Payment Request No. 2 and the supporting documents and Request for Payment are in accord with the terms of the Redevelopment Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois as follows:

**SECTION ONE:** The Memorandum of Payment No. 2 of Elmhurst Chicago Stone Company requesting payment in the sum of \$577,477.20 attached hereto as Exhibit A is hereby approved.

**SECTION TWO:** The Request for Payment of Costs of Improvements or Cost of Issuance dated March 21, 2017 appended hereto as Exhibit B, requesting a Disbursement from the Series 2016 Project Fund of \$457,911.87 (of the \$577,477.20 approved in Section One) is hereby approved.

**SECTION THREE:** The Request for Payment of Costs of Improvements for the Bartlett Quarry Redevelopment Project Area from the General Subaccount dated March 21, 2017 appended hereto as Exhibit C requesting disbursement of \$119,565.33 (of the \$577,477.20 approved in Section One) is hereby approved.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED

APPROVED

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2017 - \_\_\_\_\_ enacted on \_\_\_\_\_, 2017, and approved on \_\_\_\_\_, 2017, as the same appeared from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**REQUEST FOR PAYMENT OF COSTS  
OF IMPROVEMENTS OR COSTS OF ISSUANCE**

TO: Village of Bartlett  
228 South Main Street  
Bartlett, Illinois, 60103  
Attention: James Plonczynski

RE: \$9,200,000  
Village of Bartlett, Cook, DuPage and Kane Counties, Illinois  
Senior Lien Tax Increment Revenue Bonds Series 2016  
(Bartlett Quarry Redevelopment Project)

Amount Requested: \$457,911.87  
Request No.: 2  
Total Disbursements to Date: 1

1. Elmhurst-Chicago Stone Company (the "Developer") hereby requests that the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois (the "Village") pursuant to the Bond Ordinance adopted on September 6, 2016 (the "Ordinance"), disburse on March 21, 2017 the Amount Requested above from the Project Fund. All capitalized terms herein shall have the meanings assigned to them in the Ordinance.

2. In connection with the requested disbursement, the Village and the Developer hereby certify(ies) as follows:

(a) This written requisition is for payment of Costs of Project in connection with the issuance of the above-referenced Bonds or reimbursement for the Costs of the Project as detailed in Schedule 1.

(b) The Developer has complied with all requirements under the Act and the Ordinance relating to the disbursement request.

(c) The Village Engineer has inspected the work for which payment is requested and has confirmed that the work for which payment is requested has been completed and payment therefor should be approved.

(d) Payment instructions sufficient to make the requested payment of \$457,911.87 are set forth in Schedule 2.

(e) No portion of the disbursement was set forth in any previous request for payment.

(f) The Developer is not in default under the Redevelopment Agreement and nothing has occurred to the knowledge of the Developer that would prevent the performance of its obligations under the Redevelopment Agreement.

VILLAGE OF BARTLETT, COOK, DUPAGE  
AND KANE COUNTIES, ILLINOIS

By: \_\_\_\_\_  
Its: \_\_\_\_\_

ELMHURST-CHICAGO STONE COMPANY,  
a Delaware corporation

By: Kenneth J. Talner  
Its: V.O.

SCHEDULE 1

COST OF THE IMPROVEMENTS

Martam Constr.	BCBP-Lots 9C1		\$ 457,911.87
		Total	<u>\$ 457,911.87</u>

**DEVELOPER NOTE # 9200**  
**OWNER'S SWORN STATEMENT TO CHICAGO TITLE INSURANCE COMPANY**

Commitment No.

Draw No. 2

State of Illinois, County of Du Page

THE AFFIANT, Kenneth J Lahner, being duly sworn on oath deposes and says that he is Vice President of Elmhurst Chicago Stone Company 400 West 1st Street, Elmhurst, IL 60126, owner for the premises in Du Page County, Illinois described on Exhibit A attached hereto

That, for the purposes of said contract, the following persons have been contracted with, and have furnished, or are furnishing and preparing materials for, and have done or are doing labor on said improvement. That there is due them, respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of such persons, the amounts paid and the amount due or to become due to each.

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
Bryan E. Mraz & Associates 111 East Irving Park Road Roselle, IL 60172	Legal Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
Faermark, Mindel & Williams LLC 1900 South Highland - Suite 100 Lombard, IL 60148	Legal Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
Chapman & Cutler P O Box 71291 Chicago, IL 60694	Legal Fees	\$52,000.00	\$0.00	\$0.00	\$52,000.00	\$0.00	\$0.00
Terracon Consultants, Inc 135 Ambassador Drive Naperville, IL 60540-3955	Geotechnical Exploration	\$14,863.93	\$0.00	\$0.00	\$14,863.93	\$0.00	\$0.00
Village of Bartlett West Suburban Bank	Rounding	\$289.22	\$0.00	\$0.00	\$289.22	\$0.00	\$0.00
Encap, Inc 1709 Afton Road Sycamore, IL 60178	Wetlands Management	\$223,555.21	\$0.00	\$0.00	\$223,555.21	\$0.00	\$0.00
Planning Resources, Inc 402 West Liberty Drive Wheaton, IL 60187	Wetlands Monitoring	\$70,917.03	\$0.00	\$0.00	\$70,917.03	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Spitzer Road	\$2,188.05	\$0.00	\$0.00	\$2,188.05	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bike Path	\$95,715.00	\$0.00	\$0.00	\$95,715.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Fire Station	\$16,415.90	\$0.00	\$0.00	\$16,415.90	\$0.00	\$0.00
V3 Construction 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bike Path	\$3,442.41	\$0.00	\$0.00	\$3,442.41	\$0.00	\$0.00
V3 Construction 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Grade Spitzer Road at Fire Station	\$9,741.76	\$0.00	\$0.00	\$9,741.76	\$0.00	\$0.00

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bartlett Quarry Professional Surveying	\$3,546.80	\$0.00	\$0.00	\$3,546.80	\$0.00	\$0.00
Lake County Grading Co, LLC P O Box L Libertyville, IL 60048	Lot 9E Mass Grading	\$245,943.80	\$0.00	\$0.00	\$245,943.80	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Spitzer Road at Fire Station Paving	\$45,595.00	\$0.00	\$0.00	\$45,595.00	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Spitzer Road Paving	\$5,367.91	\$0.00	\$0.00	\$5,367.91	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Brewster Creek Blvd Ext	\$8,298.24	\$0.00	\$0.00	\$8,298.24	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Brewster Creek Boulevard	\$381,263.38	\$0.00	\$0.00	\$381,263.38	\$0.00	\$0.00
Fleming's Landscape 1828 Arabian Avenue Naperville, IL 60565	Dania Frontage Tree & Seed	\$1,290.00	\$0.00	\$0.00	\$1,290.00	\$0.00	\$0.00
Com Ed C/O V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Electric Service Hardt & Humbracht	\$7,127.67	\$0.00	\$0.00	\$7,127.67	\$0.00	\$0.00
Landworks, Ltd 751 S. Bolingbrook Drive Link #17 Bolingbrook, IL 60440	Minador Wetlands Mitigation	\$107,589.34	\$0.00	\$0.00	\$107,589.34	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Repair Potholes and Fire Hydrant	\$3,978.50	\$0.00	\$0.00	\$3,978.50	\$0.00	\$0.00
La Fayette Home Nursery RR 1 Box 1A La Fayette, IL 61449	Controlled Burn of Wetland Slopes	\$7,950.00	\$0.00	\$0.00	\$7,950.00	\$0.00	\$0.00
Anchor Electric 291 East St Charles Road Carol Stream, IL 60188	Humbracht Circle Ext Street Lighting	\$72,152.39	\$0.00	\$0.00	\$72,152.39	\$0.00	\$0.00
R-Mark Wildlife Mgt P O Box 3992 St Charles, IL 60174	Muskrat & Beaver Control	\$4,075.00	\$0.00	\$0.00	\$4,075.00	\$0.00	\$0.00
Pizzo and Associates, Ltd P O Box 98 136 Railroad Street Leland, IL 60531	Wetlands Management	\$153,569.10	\$0.00	\$0.00	\$153,409.36	\$0.00	\$159.74
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Respread Topsoil on Wetland Slopes	\$2,185.00	\$0.00	\$0.00	\$2,185.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Topographic Mapping	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00

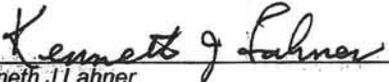
NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Brewster Creek Blvd Pavement Rehab	\$41,500.00	\$0.00	\$0.00	\$41,500.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Surveying Consulting Services	\$25,078.00	\$0.00	\$0.00	\$25,078.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Wetlands Parking	\$69,425.00	\$0.00	\$0.00	\$64,525.00	\$0.00	\$4,900.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9B	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Neenah Grates	\$4,315.68	\$0.00	\$0.00	\$4,315.68	\$0.00	\$0.00
Martam Construction 1200 Gasket Drive Elgin, IL 60120	Lot 9B Mass Grading	\$449,822.50	\$0.00	\$0.00	\$449,822.50	\$0.00	\$0.00
Martam Construction 1200 Gasket Drive Elgin, IL 60120	Lot 9B, 9G, 9H, & 9I Mass Grading	\$1,933,899.10	\$264,382.55	\$0.00	\$2,198,281.65	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	BCBP 2015 Mass Grading - Bidding, Final Engineering, Topographic Mapping for Lots 9B, 9G, 9H, 9I	\$63,247.50	\$0.00	\$0.00	\$63,247.50	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Brewster Creek Lot 9 Arco Murray - Final Engineering & Topographic Mapping	\$71,572.50	\$2,670.00	\$0.00	\$71,572.50	\$0.00	\$2,670.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	BCBP Lot 9 MG - Construction Management	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Wetlands Sanitary Sewer Grading	\$33,641.75	\$0.00	\$0.00	\$33,641.75	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9 Mass Grading	\$41,701.81	\$0.00	\$0.00	\$41,701.81	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Land Planning, Engineering & Surveying Services	\$4,170.00	\$0.00	\$0.00	\$4,170.00	\$0.00	\$0.00
Terracon Consultants, Inc 135 Ambassador Drive Naperville, IL 60540-3955	Lot 9B Mass Grading- Material Testing	\$34,300.00	\$0.00	\$0.00	\$14,157.50	\$0.00	\$20,142.50

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
Terracon Consultants, Inc 135 Ambassador Drive Naperville, IL 60540-3955	Lots 9B, 9G, 9H & 9I Mass Grading - Material Testing	\$71,060.00	\$4,193.00	\$0.00	\$75,253.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9 Wetland Basin Hydrologic Study and Grading Plan	\$375,000.00	\$0.00	\$0.00	\$337,000.00	\$0.00	\$38,000.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9C1 Mass Grading Construction Management	\$175,000.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bike Path Design	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00
Geo Services, Inc. 805 Amherst Ct, Ste 204 Naperville, IL 60565-3488	Material Testing Services	\$150,000.00	\$52,450.00	\$0.00	\$198,085.00	\$0.00	\$4,365.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Cook Cty Land Planning	\$1,802.50	\$0.00	\$0.00	\$1,802.50	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Cook Cty Topo Survey	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Ck Cty Mass Grading Design	\$35,000.00	\$0.00	\$0.00	\$27,007.43	\$0.00	\$7,992.57
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Ck Cty Wetland Bike Path	\$263,560.00	\$0.00	\$0.00	\$256,000.00	\$0.00	\$7,560.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	BCBP-Parkway Tree Design	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00
Breezy Hill Nursery 7530 288th Ave Salem, WI 53168	Parkway Trees - BCB TIF	\$60,271.00	\$14,840.00	\$7,511.10	\$54,243.90	\$0.00	\$20,867.10
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	ComEd ROW Survey	\$1,939.00	\$0.00	\$0.00	\$1,939.00	\$0.00	\$0.00
Martam Construction 1200 Gasket Drive Elgin, IL 60120	Lot 9C1 Mass Grading	\$2,976,085.75	\$920,508.62	\$0.00	\$3,371,360.67	\$457,911.87	\$67,321.83
TOTALS		\$8,609,952.73	\$1,259,044.17	\$7,511.10	\$9,237,106.29	\$457,911.87	\$173,978.74

AMOUNT OF ORIGINAL CONTRACT	\$8,609,952.73	WORK COMPLETED TO DATE	\$9,702,529.26
EXTRAS TO CONTRACT	\$1,259,044.17	LESS: 0.00% RETAINED	\$7,511.10
TOTAL CONTRACT AND EXTRAS	\$9,868,996.90	NET AMOUNT EARNED	\$9,695,018.16
CREDITS TO CONTRACT			
ADJUSTED TOTAL CONTRACT	\$9,868,996.90	NET PREVIOUSLY PAID	\$9,237,106.29
		<b>NET AMOUNT OF THIS PAYMENT</b>	<b>\$457,911.87</b>
		BALANCE TO BECOME DUE (Inc. Retentior	\$173,978.74

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 100% of the cost of work completed to date.

I agree to furnish Waivers of Lien for the material under my contract when demanded.

  
 Kenneth J Lahner  
 Vice President

Subscribed and sworn before me this 8th day of March, 2017

The above sworn statement should be obtained by the owner before each and every payment   
 Notary





**SCHEDULE 1**

**COST OF THE IMPROVEMENTS**

V3	Lot 9 Arco Murray	\$ 2,670.00
Geo Services	Lot 9C1	\$ 4,365.00
Breezy Hill Nursery	Parkway trees	\$13,356.00
V3	BCB for Mass Grading	\$ 9,750.00
V3	Engineering Services	\$ 2,312.50
Geo Services	Lot 12A	\$19,790.00
Martam Constr.	BCBP-Lots 9C1	\$67,321.83
	Total	<u>\$ 119,565.33</u>

**DEVELOPER NOTE  
OWNER'S SWORN STATEMENT TO CHICAGO TITLE INSURANCE COMPANY**

Commitment No.

Draw No. 1

State of Illinois, County of Du Page

THE AFFIANT, Kenneth J Lahner, being duly sworn on oath deposes and says that he is Vice President of Elmhurst Chicago Stone Company 400 West 1st Street, Elmhurst, IL 60126, owner for the premises in Du Page County, Illinois described on Exhibit A attached hereto

That, for the purposes of said contract, the following persons have been contracted with, and have furnished, or are furnishing and preparing materials for, and have done or are doing labor on said improvement. That there is due them, respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of such persons, the amounts paid and the amount due or to become due to each.

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
Bryan E. Mraz & Associates 111 East Irving Park Road Roselle, IL 60172	Legal Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
Faermark, Mindel & Williams LLC 1900 South Highland - Suite 100 Lombard, IL 60148	Legal Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
Chapman & Cutler P O Box 71291 Chicago, IL 60694	Legal Fees	\$52,000.00	\$0.00	\$0.00	\$52,000.00	\$0.00	\$0.00
Terracon Consultants, Inc 135 Ambassador Drive Naperville, IL 60540-3955	Geotechnical Exploration	\$14,863.93	\$0.00	\$0.00	\$14,863.93	\$0.00	\$0.00
Village of Bartlett West Suburban Bank	Rounding	\$289.22	\$0.00	\$0.00	\$289.22	\$0.00	\$0.00
Encap, Inc 1709 Afton Road Sycamore, IL 60178	Wetlands Management	\$223,555.21	\$0.00	\$0.00	\$223,555.21	\$0.00	\$0.00
Planning Resources, Inc 402 West Liberty Drive Wheaton, IL 60187	Wetlands Monitoring	\$70,917.03	\$0.00	\$0.00	\$70,917.03	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Spitzer Road	\$2,188.05	\$0.00	\$0.00	\$2,188.05	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bike Path	\$95,715.00	\$0.00	\$0.00	\$95,715.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Fire Station	\$16,415.90	\$0.00	\$0.00	\$16,415.90	\$0.00	\$0.00
V3 Construction 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bike Path	\$3,442.41	\$0.00	\$0.00	\$3,442.41	\$0.00	\$0.00
V3 Construction 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Grade Spitzer Road at Fire Station	\$9,741.76	\$0.00	\$0.00	\$9,741.76	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bartlett Quarry Professional Surveying	\$3,546.80	\$0.00	\$0.00	\$3,546.80	\$0.00	\$0.00
Lake County Grading Co, LLC P O Box L Libertyville, IL 60048	Lot 9E Mass Grading	\$245,943.80	\$0.00	\$0.00	\$245,943.80	\$0.00	\$0.00

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Spitzer Road at Fire Station Paving	\$45,595.00	\$0.00	\$0.00	\$45,595.00	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Spitzer Road Paving	\$5,367.91	\$0.00	\$0.00	\$5,367.91	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Brewster Creek Blvd Ext	\$8,298.24	\$0.00	\$0.00	\$8,298.24	\$0.00	\$0.00
Plote Construction, Inc 1100 Brandt Drive Hoffman Estates, IL 60192	Brewster Creek Boulevard	\$381,263.38	\$0.00	\$0.00	\$381,263.38	\$0.00	\$0.00
Fleming's Landscape 1828 Arabian Avenue Naperville, IL 60565	Dania Frontage Tree & Seed	\$1,290.00	\$0.00	\$0.00	\$1,290.00	\$0.00	\$0.00
Com Ed C/O V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Electric Service Hardt & Humbracht	\$7,127.67	\$0.00	\$0.00	\$7,127.67	\$0.00	\$0.00
Landworks, Ltd 751 S. Bolingbrook Drive Link #17 Bolingbrook, IL 60440	Minador Wetlands Mitigation	\$107,589.34	\$0.00	\$0.00	\$107,589.34	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Repair Potholes and Fire Hydrant	\$3,978.50	\$0.00	\$0.00	\$3,978.50	\$0.00	\$0.00
La Fayette Home Nursery RR 1 Box 1A La Fayette, IL 61449	Controlled Burn of Wetland Slopes	\$7,950.00	\$0.00	\$0.00	\$7,950.00	\$0.00	\$0.00
Anchor Electric 291 East St Charles Road Carol Stream, IL 60188	Humbracht Circle Ext Street Lighting	\$72,152.39	\$0.00	\$0.00	\$72,152.39	\$0.00	\$0.00
R-Mark Wildlife Mgt P O Box 3992 St Charles, IL 60174	Muskrat & Beaver Control	\$4,075.00	\$0.00	\$0.00	\$4,075.00	\$0.00	\$0.00
Pizzo and Associates, Ltd P O Box 98 136 Railroad Street Leland, IL 60531	Wetlands Management	\$153,569.10	\$0.00	\$0.00	\$153,409.36	\$0.00	\$159.74
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Respread Topsoil on Wetland Slopes	\$2,185.00	\$0.00	\$0.00	\$2,185.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Topographic Mapping	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Brewster Creek Blvd Pavement Rehab	\$41,500.00	\$0.00	\$0.00	\$41,500.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Surveying Consulting Services	\$25,078.00	\$0.00	\$0.00	\$25,078.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Wetlands Parking	\$69,425.00	\$0.00	\$0.00	\$64,525.00	\$0.00	\$4,900.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9B	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
V3 Construction Group, Ltd 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Neenah Grates	\$4,315.68	\$0.00	\$0.00	\$4,315.68	\$0.00	\$0.00

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
Martam Construction 1200 Gasket Drive Elgin, IL 60120	Lot 9B Mass Grading	\$449,822.50	\$0.00	\$0.00	\$449,822.50	\$0.00	\$0.00
Martam Construction 1200 Gasket Drive Elgin, IL 60120	Lot 9B, 9G, 9H, & 9I Mass Grading	\$1,933,899.10	\$264,382.55	\$0.00	\$2,198,281.65	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	BCBP 2015 Mass Grading - Bidding, Final Engineering, Topographic Mapping for Lots 9B,9G, 9H, 9I	\$63,247.50	\$0.00	\$0.00	\$63,247.50	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Brewster Creek Lot 9 Arco Murray - Final Engineering & Topographic Mapping 12/12/16	\$71,572.50	\$2,670.00	\$0.00	\$71,572.50	\$2,670.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	BCBP Lot 9 MG - Construction Management	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Wetlands Sanitary Sewer Grading	\$33,641.75	\$0.00	\$0.00	\$33,641.75	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9 Mass Grading	\$41,701.81	\$0.00	\$0.00	\$41,701.81	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Land Planning, Engineering & Surveying Services	\$4,170.00	\$0.00	\$0.00	\$4,170.00	\$0.00	\$0.00
Terracon Consultants, Inc 135 Ambassador Drive Naperville, IL 60540-3955	Lot 9B Mass Grading- Material Testing	\$34,300.00	\$0.00	\$0.00	\$14,157.50	\$0.00	\$20,142.50
Terracon Consultants, Inc 135 Ambassador Drive Naperville, IL 60540-3955	Lots 9B, 9G, 9H & 9I Mass Grading - Material Testing	\$71,060.00	\$4,193.00	\$0.00	\$75,253.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9 Wetland Basin Hydrologic Study and Grading Plan	\$375,000.00	\$0.00	\$0.00	\$337,000.00	\$0.00	\$38,000.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Lot 9C1 Mass Grading Construction Management	\$175,000.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bike Path Design	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00
Geo Services, Inc. 805 Amherst Ct, Ste 204 Naperville, IL 60565-3488	Material Testing Services 11/9/2016	\$150,000.00	\$52,450.00	\$0.00	\$198,085.00	\$4,365.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Cook Cty Land Planning	\$1,802.50	\$0.00	\$0.00	\$1,802.50	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Cook Cty Topo Survey	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Ck Cty Mass Grading Design	\$35,000.00	\$0.00	\$0.00	\$27,007.43	\$0.00	\$7,992.57

NAME & ADDRESS	KIND OF WORK	AMT OF CONTRACT	EXTRAS TO CONTRACTS	RETENTION (INC. CURRENT)	NET OF PREVIOUS PAYMENTS	NET AMOUNT THIS PAYMENT	BALANCE TO BECOME DUE
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Ck Cty Wetland Bike Path	\$263,560.00	\$0.00	\$0.00	\$256,000.00	\$0.00	\$7,560.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	BCBP-Parkway Tree Design	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00
Breezy Hill Nursery 7530 288th Ave Salem, WI 53168	Parkway Trees - BCB TIF 10/31/16	\$60,271.00	\$14,840.00	\$7,511.10	\$54,243.90	<b>\$13,356.00</b>	\$7,511.10
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	ComEd ROW Survey	\$1,939.00	\$0.00	\$0.00	\$1,939.00	\$0.00	\$0.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Topographic Mapping Lot 12 12/12/2016	\$9,750.00	\$0.00	\$0.00	\$0.00	<b>\$9,750.00</b>	\$0.00
Geo Services, Inc. 805 Amherst Ct, Ste 204 Naperville, IL 60565-3488	Lot 12A Material testing 1/18/2017	\$21,870.00	\$0.00	\$0.00	\$0.00	<b>\$19,790.00</b>	\$2,080.00
V3 Companies 7325 Janes Avenue - Suite 100 Woodridge, IL 60517	Bartlett Quarry 12/12/2016	\$2,312.50	\$0.00	\$0.00	\$0.00	<b>\$2,312.50</b>	\$0.00
Martam Construction 1200 Gasket Drive Elgin, IL 60120	Lot 9C1 Mass Grading 12/31/16	\$2,976,085.75	\$920,508.62	\$0.00	\$3,371,360.67	<b>\$67,321.83</b>	\$457,911.87
<b>TOTALS</b>		<b>\$8,643,885.23</b>	<b>\$1,259,044.17</b>	<b>\$7,511.10</b>	<b>\$9,237,106.29</b>	<b>\$119,565.33</b>	<b>\$546,257.78</b>

AMOUNT OF ORIGINAL CONTRACT	\$8,643,885.23	WORK COMPLETED TO DATE	\$9,364,182.72
EXTRAS TO CONTRACT	\$1,259,044.17	LESS: 0.00% RETAINED	\$7,511.10
TOTAL CONTRACT AND EXTRAS	\$9,902,929.40	NET AMOUNT EARNED	\$9,356,671.62
CREDITS TO CONTRACT			
ADJUSTED TOTAL CONTRACT	\$9,902,929.40	NET PREVIOUSLY PAID	\$9,237,106.29
		NET AMOUNT OF THIS PAYMENT	<b>\$119,565.33</b>
		BALANCE TO BECOME DUE (Inc. Retentic	<b>\$546,257.78</b>

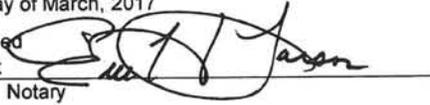
It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 100% of the cost of work completed to date.

I agree to furnish Waivers of Lien for the material under my contract when demanded.

  
 Kenneth J Lahner  
 Vice President

Subscribed and sworn before me this 14th day of March, 2017

The above sworn statement should be obtained by the owner before each and every payment

  
 Notary



March 14, 2017

Mr. Todd Dowden, Acting Director of Finance

RE: **2016 PROJECT FUND REQUEST # 2** – RELATIVE TO THE  
REDEVELOPMENT AND FINANCING  
AGREEMENT BETWEEN THE VILLAGE  
OF BARTLETT AND ELMHURST CHICAGO  
STONE COMPANY

Dear Todd:

We are herein submitting information relative to the above referenced payment request for the redevelopment of the Elmhurst Chicago Stone Company property in Bartlett. Included as part of the documentation is:

- The **2016 Project Fund Request # 2** from Elmhurst Chicago Stone Company requesting payment in the amount of **\$ 457,911.87** to reimburse itself for monies spent on the project for the period of **October 1, 2016** through **December 31, 2016**;
- An Owner's Sworn Statement listing the contractors and material suppliers with the total contract price, amounts previously paid, amount to be paid this request and the balance due on each respective contract.

We have also reviewed:

- Executed contracts, agreements for services and purchase orders;
- Contractor invoices, work completion and amounts paid or retained;
- Partial or final waivers of lien and sworn statements for each contractor or vendor receiving payment on this draw.

All documentation provided and reviewed meets the requirements of Section 12-1 of the Redevelopment and Financing Agreement between the Village of Bartlett and Elmhurst Chicago Stone Company.

We have also reviewed the certification of Martam Construction, stating that the work has been completed and materials are in place as indicated on the **2016 Project Fund Request #2**. Based on periodic field observations and review of supporting documents submitted, we concur with the opinion of Martam Construction, that the work has been completed and materials are in place as indicated in the **2016 Project Fund Request #2**, covered by the dates October 1, 2016 through December 31, 2016.

Please contact our office if there are any questions.

Bartlett Village Engineer

A handwritten signature in black ink, appearing to read "Robert Allen". The signature is fluid and cursive, with the first name "Robert" and last name "Allen" clearly distinguishable.

Robert Allen, P.E.

cc: Dan Dinges, P.E., Director of Public Works  
Kenneth Lahner, Elmhurst Chicago Stone Company  
Bryan Mraz, Village Attorney

March 14, 2017

Mr. Todd Dowden, Acting Director of Finance

RE: **2016 GENERAL SUBACCOUNT FUND REQUEST #1** – RELATIVE TO THE  
REDEVELOPMENT AND FINANCING  
AGREEMENT BETWEEN THE VILLAGE  
OF BARTLETT AND ELMHURST CHICAGO  
STONE COMPANY

Dear Todd:

We are herein submitting information relative to the above referenced payment request for the redevelopment of the Elmhurst Chicago Stone Company property in Bartlett. Included as part of the documentation is:

- The **2016 General Subaccount Fund Request #1** from Elmhurst Chicago Stone Company requesting payment in the amount of **\$ 119,565.33** to reimburse itself for monies spent on the project for the period of **October 1, 2016** through **December 31, 2016**;
- An Owner's Sworn Statement listing the contractors and material suppliers with the total contract price, amounts previously paid, amount to be paid this request and the balance due on each respective contract.

We have also reviewed:

- Executed contracts, agreements for services and purchase orders;
- Contractor invoices, work completion and amounts paid or retained;
- Partial or final waivers of lien and sworn statements for each contractor or vendor receiving payment on this draw.

All documentation provided and reviewed meets the requirements of Section 12-1 of the Redevelopment and Financing Agreement between the Village of Bartlett and Elmhurst Chicago Stone Company.

We have also reviewed the certification of V3 Companies, Geo-Services, Inc., Breezy Hill Nursery and Martam Construction, stating that the work has been completed and materials are in place as indicated on the **2016 General Subaccount Fund Request #1**. Based on periodic field observations and review of supporting documents submitted, we concur with the opinion of V3 Companies, Geo-Services, Inc., Breezy Hill Nursery and Martam Construction, that the work has been completed and materials are in place as indicated in the **2016 General Subaccount Fund Request #1**, covered by the dates October 1, 2016 through December 31, 2016.

Please contact our office if there are any questions.

Bartlett Village Engineer

A handwritten signature in black ink, appearing to read "Robert Allen". The signature is fluid and cursive, with the first name "Robert" and last name "Allen" clearly distinguishable.

Robert Allen, P.E.

cc: Dan Dinges, P.E., Director of Public Works  
Kenneth Lahner, Elmhurst Chicago Stone Company  
Bryan Mraz, Village Attorney



# Agenda Item Executive Summary

Item Name      An Ordinance Authorizing the Sale by Internet  
Auction of Surplus Personal Property Owned by  
the Village of Bartlett      Committee  
or Board      Board

## BUDGET IMPACT

Amount:      N/A      Budgeted      N/A

List what  
fund      N/A

## EXECUTIVE SUMMARY

The attached proposed ordinance is for the Police Department to utilize the Obenauf Auction Service Incorporated online auction site to sell Police Department equipment that are no longer of use to the Village. The Police Department is also requesting to donate the used surplus personal property to another law enforcement agency, or to recycle or otherwise dispose of it in an environmentally sound manner if it does not receive any bids and is unable to be sold on the online auction site. Public Works has used Obenauf Auction Service Incorporated in the past to auction off surplus items and their service has been proven to be effective for the disposal of surplus property.

## ATTACHMENTS (PLEASE LIST)

Police Department Memorandum  
Ordinance

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion
- 

**MOTION** I move to approve Ordinance 2017 - , an ordinance authorizing the use of Obenauf Auction Service Incorporated online auction site for the sale of surplus property owned by the Village of Bartlett.

Staff:      P. Ullrich  
            G. Pretkelis

Date:      3/13/17

**POLICE DEPARTMENT MEMORANDUM**  
**17-17**

**DATE:** March 13, 2017

**TO:** Paula Schumacher, Acting Village Administrator

**FROM:** Patrick Ullrich, Chief of Police 

**RE:** Authorization to Sell Surplus Personal Property Owned by the Village of Bartlett by Internet Auction

The Police Department would like to utilize the Obenauf Auction Service Incorporated online auction site to sell the Village's used surplus personal property. As part of their service, Obenauf Auction Service Incorporated identifies potential bidders who may be interested in the type of used surplus personal property the Police Department would like to sell. Public Works has previously utilized Obenauf Auction Service Incorporated and their service has been proven to be a very effective method for disposing the Village's surplus personal property.

The used surplus personal property equipment includes, a boat, Segway electric personal assistive mobility devices, speed trailers, police radios, police emergency vehicle lighting and electronic equipment and other miscellaneous Police Department equipment.

This used surplus personal property can be sold at an online public auction site, subject to the Village Board's approval of the attached Ordinance. The Police Department is also requesting to donate the used surplus personal property to another law enforcement agency, or to recycle or otherwise dispose of it in an environmentally sound manner if it does not receive any bids and is unable to be sold on the online public auction site. I am therefore requesting the ordinance authorizing the sale of this used surplus personal property to be placed on the agenda for the March 21, 2017 meeting of the Village President and Board of Trustees.

ORDINANCE 2017 – \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE SALE BY INTERNET  
AUCTION OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE VILLAGE OF BARTLETT**

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**WHEREAS**, the Illinois Municipal Code requires the adoption of an ordinance passed by a simple majority of the corporate authorities then holding office declaring personal property that the Village of Bartlett (the “Village”) desires to sell “no longer necessary or useful to or for the best interest of” the Village, and that conveyance of said personal property be set in any manner that the corporate authorities may designate with or without advertising the sale (65 ILCS 5/11-76-4); and

**WHEREAS**, Obenauf Auction Service Incorporated is a private corporation located in Round Lake, Illinois, that provides internet-based auctions of personal property declared surplus by municipalities, townships and private parties;

**WHEREAS**, staff has recommended that the corporate authorities declare as surplus and authorize the sale of the used personal property and equipment described on Exhibit A and the vehicles and equipment described on Exhibit B, copies of which are attached hereto and incorporated herein (sometimes hereinafter collectively referred to as the “Surplus Vehicles and Equipment”), through the Obenauf Auction Service Incorporated online auction site to the respective highest bidders bidding on the purchase of the Surplus Vehicles and Equipment;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, the President and Board of Trustees of the Village (the "Board") finds and declares that the used personal property and equipment listed on Exhibit A, hereinafter referred to as the "Surplus Equipment", is longer necessary or useful to or for the best interest of the Village.

**SECTION TWO:** Pursuant to said Section 11-76-4 and the Village's home rule authority, the Board authorizes the Acting Village Administrator, or her designee, Deputy Chief Geoffrey Pretkelis, to sell the Surplus listed on Exhibit A, through the Obenauf Auction Service Incorporated online auction site to the respective highest bidders.

**SECTION THREE:** In the event the Surplus Equipment listed on Exhibit A, or any of it, is unable to be sold after solicitation to the public through the Obenauf Auction Service Incorporated online auction site to the respective highest bidders, and has received no bids therefor, the Board authorizes the Acting Village Administrator, or her designee, Deputy Chief Pretkelis, to make every effort to donate the same by individual item or in bulk to another law enforcement agency, or to recycle it or otherwise dispose of such unsold Equipment in an environmentally sound manner.

**SECTION FOUR:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, the President and Board of Trustees of the Village (the "Board") finds and declares

that the vehicles and equipment listed on Exhibit B, hereinafter collectively referred to as the "Surplus Vehicles" are no longer necessary or useful to or for the best interest of the Village.

**SECTION FIVE:** Pursuant to said Section 11-76-4 and the Village's home rule authority, the Board authorizes the Acting Village Administrator, or her designee, Deputy Chief Geoffrey Pretkelis, to sell the Surplus Vehicles listed on Exhibit A through the Obenauf Auction Service Incorporated online auction site to the respective highest bidders, contingent upon said bidders agreeing to the terms and conditions of the Buyer Release, Disclaimer and Indemnification Agreement - Village's Online Sale – Terms and Conditions, a copy of which is attached hereto and incorporated herein as Exhibit C (the "Release Agreement"), unless the bidder's acceptance of said terms and conditions of the Release Agreement is waived in writing by the Village Attorney.

**SECTION SIX:** In the event the Surplus Vehicles listed on Exhibit B, or any of them, are unable to be sold after solicitation to the public through the Obenauf Auction Service Incorporated online auction site to the respective highest bidders, or the bidder is unwilling to execute the Release Agreement, or no bids are received therefor, the Board authorizes the Acting Village Administrator, or her designee, Deputy Chief Pretkelis, to make every effort to donate such unsold Surplus Vehicle(s) to another law enforcement agency that will execute the Release Agreement and pick up any such donated Surplus Vehicle(s) from the Village, otherwise authority is hereby given to recycle or otherwise dispose of Surplus Vehicles in an environmentally sound manner.

**SECTION SEVEN:** The Village Clerk is directed to deliver a copy of the Release Agreement to Obenauf Auction Service Incorporated to be posted on its online auction site.

**SECTION EIGHT:** The Acting Village Administrator is hereby authorized and directed to sign vehicle titles and such other documents as may be necessary to transfer ownership of the Surplus Vehicles and Equipment as provided herein upon receipt of the proceeds of the sale, and with respect to any Surplus Vehicles, confirmation of the successful bidder's acceptance of the terms and conditions of the Release Agreement or waiver of that requirement therefor by the Village Attorney, subject to the provisions of Sections Five and Six of this Ordinance.

**SECTION NINE: SEVERABILITY.** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION TEN: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION ELEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, by a vote of majority of the corporate authorities and approval in the manner provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017 – \_\_\_\_\_, enacted on **March 21, 2017**, and approved on **March 21, 2017**, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## LIST OF SURPLUS EQUIPMENT

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Ace	HP5000	K9 Door Popper Controller	BC1342
1	ADRF	Duo-i6525	Dual Band SMR (800 and 900MHz) RF Repeater	D6525NM070765
1	Advance Tec	AT8240	Hands Free Speaker Kit Junction Box	13156
1	Appollo	AI1000	Overhead Projector	2091045
2	Arrowstik	PSE	Vehicle Grill Light Bar	
1	ATI		Remote Speaker	
1	Blackberry	7510	Cellphone	4003E1C9
1	Blackberry	7100I	Cellphone	4000F3367
1	Blackberry	Unknown	Cellphone	4004C8FC
1	Canon	P1DHII	Palm Printing Calculator	
1	Cashbat 2		Crash Sensor	C201910A0
1	Casio	FR5100	Calculator	1239786
1	Cellular Specialties	CSIAIY/806860111	Antenna	268
1	Charge Guard	CG128	Vehicle Automatic Battery On/Off Timer Switch	176020
1	Charge Guard	CG12D	Vehicle Automatic Battery On/Off Timer Switch	176019
1	Charge Guard	CG12D	Vehicle Automatic Battery On/Off Timer Switch	176066
2	Charge Guard	CG1210	Vehicle Automatic Battery On/Off Timer Switch	
2	Code 3	Deckblaster	Directional Dash and Deck-Mount- Able Warning Grill Lights	
1	Code 3	T11728	Vehicle Rear Deck Light	038997/d
1	Code 3		Vehicle Rear Deck Light	039053/d
1	Code 3		Emergency Vehicle Light	123000543
1	Code 3	Narrowstik	Emergency Vehicle Light Bar Controller	None
3	Code 3	3000	Emergency Vehicle Undercover Siren Power Supply	None
1	Code 3	PSE LED	Emergency Vehicle LED-X Interior Mounted Deck or Dash Light	95052371
1	Code 3	3920	Emergency Vehicle Remote Compact Siren Controller	981002065
2	Code 3		Emergency Vehicle Arrowstik Controller	

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Code 3		Emergency Vehicle Narrowstik Traffic Directing Device	
3	Code 3		Emergency Vehicle Narrowstik Traffic Directing Device Controller	
1	Code 3		Emergency Vehicle Overhead Light Bar	LL002250976
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00250973
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00250977
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00250981
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00279814
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00279816
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00279827
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00279837
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00280392
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00280393
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00357911
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00402945
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00402946
1	Code 3		Emergency Vehicle Overhead Light Bar	LL00402948
1	Code 3		Emergency Vehicle Overhead Light Bar	LL02055991
1	Code 3		Emergency Vehicle Overhead Light Bar	LL0205992
1	Code 3		Emergency Vehicle Overhead Light Bar	LL0206348
1	Code 3		Emergency Vehicle Overhead Light Bar	LL0206350
1	Code 3		Emergency Vehicle Overhead Light Bar	LL0509346
1	Code 3		Emergency Vehicle Overhead Light Bar	LL206351
1	Code 3	Unknown	Emergency Vehicle 4 Led Light Head	None
1	Cortelco	E303449	Telephone	None
1	Cyber Power	890	Surge Protector	None

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Dalite		Projection Screen	None
1	Decatur	Genesis	Police Radar Antenna	GK10362
1	Decatur	Genesis	Police Radar Antenna	GK1308
1	Decatur	Genesis	Police Radar Antenna	GK36154
1	Decatur	Genesis	Police Radar Antenna	GK36196
1	Decatur	Genesis	Police Radar Antenna	GK36203
1	Decatur	Genesis	Police Radar Antenna	GK40871
1	Decatur	Genesis	Police Radar Antenna	GK40903
1	Decatur	Genesis	Police Radar Antenna	GK4882
1	Decatur	Genesis	Police Radar Antenna	GK4892
1	Decatur	Genesis	Police Radar Antenna	GK06210
1	Decatur	Genesis	Police Radar Antenna	GK361474
1	Decatur	Genesis	Police Radar Device	G21576
1	Decatur	Genesis	Police Radar Device	G26185
1	Decatur	Genesis	Police Radar Device	G26812
1	Decatur	Genesis	Police Radar Device	G4608
1	Decatur	Genesis	Police Radar Device	G6960
1	Decatur	Genesis	Police Radar Device	G8743
1	Decatur	Genesis	Police Radar Display	G10421
1	Decatur	Genesis	Police Radar Horn	GK36157
1	Decatur	Genesis	Police Radar Horn	GK40891
1	Decatur	Genesis	Police Radar Display	G26163
1	Decatur	Genesis	Police Radar Display	G8723
1	Decatur	Genesis	Police Radar Horn	GK13010
1	Decatur	Genesis	Police Radar Horn	GK16540
1	Decatur	Genesis	Police Radar Horn	GK40875

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Decatur	Genesis	Police Radar Antenna	Gk12943
1	Decatur	Genesis	Police Radar Antenna	Gk36146
1	Decatur	Genesis	Police Radar Antenna	GK36180
1	Decatur	Genesis	Police Radar Display Unit	G23593
1	Decatur	Genesis	Police Radar Display Unit	G8722
1	Decatur	Genesis	Police Radar Antenna	GK1040
1	Decatur	Genesis 1	Police Radar Control Box Unit	G6959
1	Decatur		Police Radar Control Box Unit	
1	Decatur	Genesis 1	Police Radar Control Box Unit	G4606
1	Decatur	Genesis 2	Police Radar Control Box Unit	G23594
1	Decatur	Genesis 3	Police Radar Control Box Unit	623592
1	Decatur	Genesis	Police Radar Cone Head	GK06149
1	Decatur	Genesis	Police Radar Cone Head	GK36199
2	E11		Emergency Light	
1	Eversan		Speed Display	None
1	Federal Signal	SW400SS	Emergency Vehicle Lighting Controller Switch Box	
1	Federal Signal	Fireball 2 FB2	Portable Emergency Strobe Light	
1	Federal Signal	PA300/6900	Siren Antenna	
1	Federal Signal	SPS2P	Power Supply	105
1	Federal Signal	SPS2P	Power Supply	1141
1	Federal Signal	SW400SS	Emergency Vehicle Lighting Controller Switch Box	
1	Federal Signal	690000	Electronic Siren,11 to 15 VDC	
1	Federal Signal	690000	Electronic Siren,11 to 15 VDC	
1	Federal Signal	SW400SS	Emergency Vehicle Lighting Controller Switch Box	
1	Federal Signal	SW400SS	Emergency Vehicle Lighting Controller Switch Box	
1	Federal Signal	8583469D	Serial Interface Module	

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Federal Signal	PA300	Emergency Vehicle Siren Heads	
5	Federal Signal	PA300	Emergency Vehicle Siren Heads	
6	Federal Signal	PA300/690000	Emergency Vehicle Siren Heads	
2	Federal Signal	SPS2P	Power Supply	
2	Federal Signal	600131	Strobe Power Supply	
2	Federal Signal	PA300	Emergency Vehicle Siren Heads	
3	Federal Signal	PA300/690000	Emergency Vehicle Siren Heads	
3	Federal Signal	416109	SILVER SERIES 4A 12VDC-24 Power Supply	
13	Federal Signal	SW400SS	Emergency Vehicle Lighting Controller Switch Box	
2	Federal Signal	SW400SS	Emergency Vehicle Lighting Controller Switch Box	
1	Federal Signal	Unknown	Junction Box	B29000816
1	Federal Signal	Aerodynamic/25801	Emergency Overhead Lights	SAEWW393
1	Federal Signal	Unknown	Emergency Overhead Lights	SAEW388
1	Federal Signal	330132	Basic 6 Lamp Directional Light Control	
1	Flashback	25343	Amp	
1	GBC	Image Maker 2000	Manual Comb Binder Binding Machine	CD06588
1	Go Video	DDV9490	Dual Deck Hi-Fi 4-Head VCR	0389949061524
12	Grote	5065	Vehicle Rear Deck Light	
3	Grote	5065	Vehicle Rear Deck Light	
1	Grote	5065	Vehicle Rear Deck Light	
1	Ibico	GL-4	Small Laminator	21654
1	Intelabox	IB5000	Canine Heat Alarm	B11345
1	Kodak	DC220	1.0 MP Compact Digital Camera	EKG81800275
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR06070536
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR02060475
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR06070525

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR03061045
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR06070534
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR06060001
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR07050077
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB007790
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB011770
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB011708
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB015328
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB011707
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB007788
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB011711
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB011709
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB007789
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB007791
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB007794
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB007732
1	L3		Mobile Vision Camera	FB007793
1	L3		In Car Camera Display	11706
1	L3	Voicelink Plus	In Car Camera Component	TR06070533
1	L3	Voicelink Plus	In Car Camera Component	TR06070538
1	L3	Voicelink/MV900TRCG	In Car Camera Video Mic Charging Base	1090041
1	L3	Voicelink/MVVLPCG	In Car Camera Video Mic Charging Base	CG01110367
1	L3	Voicelink/MVVLPCG	In Car Camera Video Mic Charging Base	CG01110373
1	L3	Voicelink/MVVLPCG	In Car Camera Video Mic Charging Base	CG02050700
1	L3	Voicelink/MVVLPCG	In Car Camera Video Mic Charging Base	CG02060082

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG01110377
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG060600050
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG060600044
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG060600045
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG060600048
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG060600049
1	L3	Voicelink/MVVLP CGP	In Car Camera Video Mic Charging Base	CG08013297
1	L3	Voice link/MVVLP CG	In Car Camera Video Mic Charging Base	CG01110366
1	L3	Voice link/MVVLP CG	In Car Camera Video Mic Charging Base	CG01110368
1	L3	Voice link/MVVLP CG	In Car Camera Video Mic Charging Base	CG01110383
1	L3	Voicelink/MV900TRCG	In Car Camera Video Mic Charging Base	CG01090040
1	L3	Voicelink/MVVLP CG	In Car Camera Video Mic Charging Base	CG01110372
1	L3	Voicelink/MVVLP CG	In Car Camera Video Mic Charging Base	CG02050698
1	L3	Voicelink/MVVLP CG	In Car Camera Video Mic Charging Base	CG02050699
1	L3		Mobile Vision Camera	FB007795
1	L3		Mobile Vision Camera	FB007792
1	L3	MVVLP224R	In Car Camera Video Voicelink Transmitter	R1DS11070239
1	L3	MVVLP224R	In Car Camera Video Voicelink Transmitter	R1DS11070438
1	L3	MVVLPTRP	In Car Camera Video Voicelink Plus Component	TR06070540
1	L3	MVVLPTRP	Voicelink plus In Car Camera Video Voicelink Plus Component	TR07050069
1	L3	FB2Sn19479	In Car Camera Video Control Box	EF216120048
1	L3	MVVLP24TR	In Car Camera Video Mic Charging Base	FB032901
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	Unknown
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM060600
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM06060062
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM07040159

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM07040161
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM07040273
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM07040274
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM07040453
1	L3	Flashback/FB04m	In Car Camera Video Control Box	FBM07040456
1	L3	Voicelink Plus MVVLDDSP	In Car Camera Video Mic	FB011706
1	L3	Voicelink Plus MVVLP224TR	In Car Camera Video Mic	CG13020403
1	L3		In Car Camera Video Mic	CG14050224
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR011000
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR07040431
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR07050138
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR06070150
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR07050078
1	L3	Voicelink Plus MVVLPTRP	In Car Camera Video Mic	TR03060800
1	L3	Mobile Vision	In Car Camera Video Camera	FB007794
1	L3	Mobile Vision	In Car Camera Video Camera	FB007791
1	L3	MVVLCG19	In Car Camera Video Mic Charging Base	CG16060221
1	L3	MVVLP224RT	In Car Camera Video Mic Charging Base	FB046043
1	L3	MVVLP224RT	In Car Camera Video Mic Charging Base	FB046045
1	L3	MVVLC619	In Car Camera Video Mic Charging Base	CG16060211
1	L3	MVVLC620	In Car Camera Video Mic Charging Base	CG16060201
1	L3	Flashback2	In Car Camera Video Controller Component	FB2SN018274
1	L3	MVVLP224TR	In Car Camera Video Mic	FB032899
1	LG	LGVN250	Cellphone	006CYEA0972868
1	LG	LGVN250	Cellphone	006CYMR0963627
1	LG	LGVN251	Cellphone	112CYDG1233898

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	LG		Cellphone	008CYSF2170502
1	Mentor		Automatic Vehicle Location (AVL) Device	2405030497
1	Mentor		Automatic Vehicle Location (AVL) Device	2405030566
1	Mentor	BBX	Automatic Vehicle Location (AVL) Device	2404110399
1	Mentor	BBX	Automatic Vehicle Location (AVL) Device	2405030537
1	Mentor		Automatic Vehicle Location (AVL) Device	2404110400
1	Mentor		Modem Automatic Vehicle Location (AVL) Device	2405030559
1	Messenger	M90	Pager	UGBC6C2S6S
1	Midland	74200	All Hazard Alert Monitor Scanner	805227
1	Mobile Vision		In Car Camera	84800
1	Mobile Vision		In Car Camera Video Monitor	
1	Mobil Vision	Voicelink/MVVLPTR	In Car Camera Video Mic Charging Base	TR01090162
1	Mobile Vision	Voicelink/MVVLPTR	Charging base In Car Camera Video Mic Charging Base	TR04070960
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0682
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0689
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0690
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0691
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0692
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0693
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0694
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0695
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TJG0697
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0176
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0182
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0183
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0200

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0201
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0202
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKJ0203
1	Motorola	PR1500	Portable Two – Way Radio With Battery and Battery Charger	626TKLJ0196
14	Motorola	NTN7160A	Portable Two-Way Radio Battery Charging Station	
1	Motorola	Impres Adaptive	Portable Two-Way Radio Charging Station	
1	Motorola	M44GMC29C4AA	Mobile Radio	159TVJH624
1	Motorola	Radius SM120	UHF Mobile Radio 40 Watt 16 Channel	682FYE2974
15	Motorola	Impres	Adaptive Radio Charger	
1	Motorola	AA1G742	Radio Charger	1312299083
1	Motorola		Radio Charger	1312133700
1	Motorola		Radio Charger	1312299217
1	Motorola		Speaker	HSN40188
1	Motorola	VC6LMVIRO1		8118MML05
1	Motorola	AA16742	Dual Battery Charger	1312146396
1	Motorola	I530	Cellphone	354VESNH5K
1	Motorola	I530	Cellphone	364VESLPZ6
1	Motorola	I530	Cellphone	364VEUONPS
1	Motorola	I530	Cellphone	36WESNH3B
1	Motorola	I570	Cellphone	364BJAD7V7
1	Motorola	I730	Cellphone	H63XAN6RR489
1	Motorola	I860	Cellphone	354YFC84F4
1	Motorola		Cellphone	J686NJ4QCR
1	Motorola		Cellphone	J686NJ4v4d
1	Motorola		Cellphone	j686nj4w5q
1	Motorola		Datacast Pager	None

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Motorola		Talkbout Pager	36BBBU254
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AVL6640
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AVL6646
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AVL6649
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AWL7954
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AWL7987
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AWL7991
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402AWL7993
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TAJ2495
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TAJ2522Z
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TAJ2525
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TAJ2526
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TAJ2552Z
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TAJ2578
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TCG1849
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TCN2741
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TCN2746
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TCN402
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TXG1848
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG1767
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG1779
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG1841
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG1853
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG1856
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG1857
1	Motorola	HT1000	Portable VHF 16 Channel Radio With Battery	402TZG4855

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Motorola	Securenet	Portable VHF 16 Channel Radio With Battery	426APL116
1	Motorola	Securenet	Portable VHF 16 Channel Radio With Battery	426AQL8705
1	Motorola	Securenet	Portable VHF 16 Channel Radio With Battery	426AQLV704
1	Motorola	Visar	Portable VHF 16 Channel Radio With Battery	720AJV1466
1	Motorola	Visar	Portable VHF 16 Channel Radio With Battery	720TYJ0536
1	Motorola	NTN7160A	Portable Radio Battery Charging Station	None
4	Motorola	NTN1177A	Portable Radio Battery Charging Station	None
1	Motorola	NTN1177C	Portable Radio Battery Charging Station	None
1	Motorola	Spectra D44KMA7JA4Ak	UHF 450-485 40W 128Ch Radio	617ATL0664
1	Motorola	VRM600	Mobile Packet Radio Modem	508SYQ0091
1	Motorola	VRM600	Mobile Packet Radio Modem	508SYQ0093
1	Nova	Unknown	Strobe Light Controller	None
1	Panasonic	CFVDR289	Toughbook DVR/RW Drive Computer	4EKSA26410
1	Proxima	S100	Surge Protector	None
1	Radio Shack	12 volt supply	Power Supply	None
1	Sanyo	SRT6000B	Video Cassette Recorder	2211072209
1	Sensormatic	RV2116	Color Video Mutiplexer	610782010
1	Sharp	CS1680	Calculator	None
1	Sharp	CS1675	Calculator	None
1	Sho-Me	227434	Emergency Vehicle Strobe Light	None
2	Sho-Me	119000	Emergency Vehicle Micro Light	None
1	Sony	WEGA	Television	4335438
1	Sound Off		Rear Flasher	21652
1	Speedstream	5100	5100 Ethernet DSL Modem	None
1	Speedstream	5360	5360 Ethernet DSL Modem	None
1	Tomar		Power Supply	A41303

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Tomar		Power Supply	A06535
1	Toshiba	RT80S	AM/FM Cassette Radio	None
1	Ultra Stobe	CS450	Power Supply	US00135
1	Unknown		Connector Box	(blank)
2	Unknown		Laptop Docking Station	(blank)
1	Whelen	CSP690	Power Supply	N04965
1	Whelen		Power Supply	PND04361
1	Whelen		Power Supply	US00200
1	Whelen	UPS64C	Power Supply	71318
1	Whelen	UPS64LXA	Power Supply	PNG06198
16	Whelen		Vehicle Ion Lightheds	None
14	Whelen	LED dash lights/112000	Vehicle Sho-Me Light Bar	None
2	Whelen	LED duolite/112842	Vehicle Sho-Me Light Bar	None
2	Whelen		Vehicle Direct Strobe Light	None
2	Whelen	170846	Vehicle Rear Deck light	None
1	Whelen	LED dash light/118000SF	Vehicle Sho-Me Light Bar	12300050
2	Whelen	Micro light/119000	Vehicle Sho-Me Light Bar	None
1	Whelen		Smart LED 500	None
1	Whelen	118700	Dashpro LED Interior Lights	None
1	Whelen	DMP1S	Vehicle Strobe Deck Lights	C0129940
1	Whelen	DMP1S	Vehicle Strobe Deck Lights	C013394
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	3
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	123000535
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	123000539
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	123000542
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	123000569

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	123000571
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	123000578
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000536
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000537
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000538
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000541
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000545
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000546
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000547
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000568
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000570
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	1230000579
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	PFJ10372
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	PIA29789
1	Whelen	LED Light/112000	Vehicle Sho-Me Light Bar	PKG20810
1	Whelen	Light bar controller/111000	Vehicle Sho-Me Light Bar Controller	None
1	Whelen	UPS64LX	Strobe Power Supply	PLH49632
1	Whelen		Vehicle Visor Lights	PIG34424
1	Whelen		Vehicle Visor Lights	Pig34489
1	Whelen	Arrowstik control	Vehicle Sho-Me Light Bar Controller	None
1	Whelen	DM1SL	Interior Vehicle Strobe Light	PII31134
1	Whelen	DM1SL	Interior Vehicle Strobe Light	PMD50362
1	Whelen	DM1SL	Interior Vehicle Strobe Light	PMG49216
3	Whelen	112000	LED Vehicle Dash Light	None
2	Whelen		Linear Reflectors	None
1	Whelen	1190002	Vehicle Sho-Me Light Component	None

## EXHIBIT A

Quantity	Make	Model	Description	Serial Number
1	Whelen	LED strobe	Vehicle Sho-Me Light Component	None
8	Whelen		Ion	None
2	Whelen		Ion	None
1	Whelen	CSP690	Strobe Power Supply	N05234
12	Whelen	LED dash lights/112000	Sho-Me LED Vehicle Dash Light	None
3	Whelen	LED dash lights/11800	Sho-Me Light Component	None
1	Whelen	DM1SL	Interior Vehicle Strobe Light	PIh30303
2	Whelen		Emergency Vehicle Grill Lights	None
2	Whelen	11800SF	Sho-Me Light Component	None
1	Whelen	MMEDG6P	Edge/M9	POF12597
1		CGMNP	Miscellaneous Electronic Component	349104

## LIST OF SURPLUS VEHICLES

## EXHIBIT B

Quantity	Make	Model	Description	Serial Number
1	All Traffic Solutions	ATS	Non-Working 2005 Radar Speed Display Trailer	400017314050103
1	All Traffic Solutions	ATS	Damaged & Non-Working 2009 Radar Speed Display Trailer	1B9AF511X8M825269
1	Segway	X2	2007 Mobile Transporter (Needs New Batteries)	072161029881
1	Segway	X2	2008 Mobile Transporter (Needs New Batteries)	082191041932
1	Segway	X2	2013 Mobile Transporter (Needs New Batteries)	132261084416
1	Coleman	Crawdad	1985 Green Colored 10' Fiberglass Flat Bottom Fishing Boat With Hole/Crack on the Bottom of the Base	06254035255

## EXHIBIT C

### VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS BUYER RELEASE, DISCLAIMER, AND INDEMNIFICATION AGREEMENT

#### ONLINE SALES – TERMS AND CONDITIONS

All bidders and other participants of this auction agree that they have read and fully understand these terms and agree to be bound thereby.

**Acceptance of Terms and Conditions.** By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions of Online Sales, and agree to pay for and remove the property, if the bid is accepted by the dates and times specified.

#### **Disclaimer and Indemnification.**

THE VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS (the "Seller") HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE regarding the personal property being sold by the Village to Buyer (the "Personal Property"). Seller neither assumes nor authorizes any person to assume for it any liability in connection with the sale, offer for sale, and/or conveyance of the Personal Property. In no event shall Seller be liable to Buyer or anyone else for any loss of profit, direct, indirect, incidental, collateral, and/or exemplary damages and/or any liability of any kind relative to the sale, offer for sale, and/or conveyance of the Personal Property.

Buyer agrees to purchase the Personal Property, in "AS IS", "WHERE IS" condition with all faults. Buyer understands that Seller does not expressly or implicitly warrant that the Personal Property meets or complies with any applicable safety and/or regulatory standards (examples: ASTM, ANSI, FMVSS). Buyer is solely responsible for determining that the Personal Property is appropriate for any and all particular uses.

Buyer, for himself/herself/itself, and Buyer's heirs, legatees, legal representatives, directors, officers, shareholders, managers, members, employees, successors and assigns, hereby releases the Village of Bartlett, and its officials, officers and employees, from any and all claims, liabilities, actions, and/or causes of action resulting from injuries, death, damages and/or losses resulting from injuries, death, damages and/or losses arising out of, connected with or in any way associated with the condition of or use of the Personal Property.

To the fullest extent permitted by law, Buyer shall indemnify, hold harmless and defend the Village of Bartlett, its officials, officers and employees from any and all claims, liabilities, actions, and/or causes of action resulting from injuries, death, damages and/or

losses arising out of, connected with, or in any other way associated with the condition of and/or use of the Personal Property.

**Personal and Property Risk.** Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the Seller from liability therefor.

**Inspection.** Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the item description. Please contact Geoffrey Pretkelis: 630-837-0846 office, 630-837-0865 fax, or e-mail: [gpretkelis@vbartlett.org](mailto:gpretkelis@vbartlett.org).

**Consideration of Bid.** Village of Bartlett reserves the right to reject any and all bids and to withdraw from sale any of the Personal Property listed.

**Buyer's Certificate.** Successful bidders will receive a paid invoice by email from Obenauf Auction Service, Inc. (the "Notice").

**Removal.** All items must be removed within five (5) business days from the time and date of issuance of the Notice. Purchases will be released only upon receipt of payment as specified above. Successful bidders are responsible for removal of any and all property awarded to them from the place where the property is located as indicated on the website. The Buyer will make all arrangements and perform all work necessary, for removal of the property. Under no circumstances will the Village of Bartlett assume responsibility for delivery. Property may be removed between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday, excluding legal holidays by prior appointment only. Please contact Geoffrey Pretkelis: 630-837-0846 office, 630-837-0865 fax, or e-mail: [gpretkelis@vbartlett.org](mailto:gpretkelis@vbartlett.org), regarding scheduling payment for and pick up of Personal Property.

**Vehicles of Titles.** Seller will issue a title or certificate upon receipt of payment. Titles may be subject to any restrictions as indicated in the item description on the website. Open titles cannot be issued. The Village of Bartlett will not issue replacement titles.

**Default.** Default by Buyer shall include (1) failure by Buyer to observe these terms and conditions; or (2) failure to remove all items within the specified time. If the Buyer fails in the performance of any obligation hereunder, as provided herein, Seller may terminate this Agreement and shall be entitled to all rights and remedies as are provided by law and/or equity, including attorney's fees and court costs. Seller reserves the right to reclaim and resell all items not removed by Buyer upon the expiration of the specified removal date.

**State/Local Sales and/or Use Tax.** Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting the appropriate tax office, completing any forms, and paying any taxes that may be imposed.



# Agenda Item Executive Summary

Item Name      Authorization to Sell Municipal Property on eBay Auction System      Committee or Board      Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

The attached proposed ordinance is for the Police Department to utilize the eBay.com online auction site to sell nine used police vehicles that are no longer of use to the Village.

## ATTACHMENTS (PLEASE LIST)

Police Department Memorandum  
Ordinance

## ACTION REQUESTED

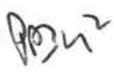
- For Discussion Only
- Resolution
- Ordinance
- Motion
- 

**MOTION:** I move to approve Ordinance 2017 - , an ordinance authorizing the use of eBay auctions for the sale of surplus property owned by the Village of Bartlett.

Staff:      P. Ullrich  
              G. Pretkelis

Date:      3/6/17

**POLICE DEPARTMENT MEMORANDUM**  
**17-16**

**DATE:** March 6, 2017  
**TO:** Paula Schumacher, Acting Village Administrator  
**FROM:** Patrick Ullrich, Chief of Police   
**RE:** Authorization to Sell Municipal Property on eBay Auction System

The Police Department would like to continue to utilize the eBay online auction site to sell used vehicles. We have been selling our used vehicles with eBay auctions since 2007.

We have identified nine vehicles that are no longer of use to the Village and would like to sell them on eBay.

The property to be sold includes: one 2007 Ford Explorer utility, one 2009 Chevrolet Impala sedan, one 2010 Ford F-150 pickup truck, one 2011 Chevrolet Impala sedan, two 2013 Ford Taurus sedans and three 2014 Ford Taurus sedans.

This property can be sold at public auction, subject to the Village Board's approval of the attached Ordinance. I am therefore requesting the ordinance authorizing the sale of this property to be placed on the agenda for the March 21, 2017 meeting of the Village President and Board of Trustees.

ORDINANCE 2017 – \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY  
OWNED BY THE VILLAGE OF BARTLETT ON eBAY

---

**WHEREAS**, the Illinois Municipal Code requires the adoption of an ordinance passed by a simple majority of the corporate authorities then holding office declaring personal property that the Village of Bartlett (the "Village") desires to sell "no longer necessary or useful to or for the best interest of" the Village, and that conveyance of said personal property be set in any manner that the corporate authorities may designate with or without advertising the sale (65 ILCS 5/11-76-4); and

**WHEREAS**, staff has recommended that the corporate authorities authorize the sale of the vehicles and personal property described on Exhibit A, a copy of which is attached hereto and incorporated herein, on the eBay.com online auction site (the "eBay Vehicles") to the respective highest bidders bidding on the purchase of the eBay Vehicles at not less than the respective minimum bid amounts set forth on Exhibit A (the "Minimum Bid Amounts");

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, the President and Board of Trustees of the Village (the "Board") finds and declares that the eBay Vehicles, defined in the recitals herein and listed on Exhibit A, are no longer necessary or useful to or for the best interest of the Village.

**SECTION TWO:** Pursuant to said Section 11-76-4 and the Village's home rule authority, the Board authorizes the Acting Village Administrator, or her designee,

Deputy Chief Geoffrey Pretkelis, to sell the eBay Vehicles through the ebay.com online auction site to the respective highest bidders at not less than the respective Minimum Bid Amounts, and contingent upon said bidders agreeing to the terms and conditions of the Village's Online Sale – Terms and Conditions, a copy of which is attached hereto and incorporated herein as Exhibit B (the "Seller's Agreement"), unless the bidder's acceptance of said terms and conditions of the Seller's Agreement is waived in writing by the Village Attorney.

**SECTION THREE:** The Village Clerk is directed to deliver a copy of the Seller's Agreement to eBay.com to be posted on its online auction site.

**SECTION FOUR:** The Acting Village Administrator is hereby authorized and directed to sign vehicle titles and such other documents as may be necessary to transfer ownership of the eBay Vehicles as provided herein upon receipt of the proceeds of the sale and confirmation of the successful bidder's acceptance of the terms and conditions of the Seller's Agreement or waiver of that requirement by the Village Attorney, subject to the provisions of Section Two above.

**SECTION FIVE: SEVERABILITY.** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION SIX: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, by a vote of majority of the corporate authorities and approval in the manner provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017 – \_\_\_\_\_, enacted on **March 21, 2017**, and approved on **March 21, 2017**, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

### EXHIBIT A

<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vehicle Identification Number</b>	<b>Minimum Bid</b>
2007	Ford	Explorer	1FMEU73E87UB13090	\$1,500
2009	Chevrolet	Impala	2G1WS57M591309449	\$2,500
2010	Ford	F-150	1FTEX1EW2AFC92365	\$1,500
2011	Chevrolet	Impala	2G1WD5EM6B1288906	\$2,500
2013	Ford	Taurus	1FAHP2M81DG144766	\$2,500
2013	Ford	Taurus	1FAHP2M83DG144770	\$2,500
2014	Ford	Taurus	1FAHP2MK2EG125852	\$2,000
2014	Ford	Taurus	1FAHP2MK4EG125853	\$2,000
2014	Ford	Taurus	1FAHP2MK6EG125854	\$2,500

## EXHIBIT B

### VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS

#### ONLINE SALES – TERMS AND CONDITIONS

All bidders and other participants of this auction agree that they have read and fully understand these terms and agree to be bound thereby.

**Acceptance of Terms and Conditions.** By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions of Online Sales, and agree to pay for and remove the property, if the bid is accepted by the dates and times specified.

#### **Disclaimer and Indemnification.**

THE VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS (the "Seller") HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE regarding the personal property being sold by the Village to Buyer (the "Personal Property"). Seller neither assumes nor authorizes any person to assume for it any liability in connection with the sale, offer for sale, and/or conveyance of the Personal Property. In no event shall Seller be liable to Buyer or anyone else for any loss of profit, direct, indirect, incidental, collateral, and/or exemplary damages and/or any liability of any kind relative to the sale, offer for sale, and/or conveyance of the Personal Property.

Buyer agrees to purchase the Personal Property, in "AS IS", "WHERE IS" condition with all faults. Buyer understands that Seller does not expressly or implicitly warrant that the Personal Property meets or complies with any applicable safety and/or regulatory standards (examples: ASTM, ANSI, FMVSS). Buyer is solely responsible for determining that the Personal Property is appropriate for any and all particular uses.

Buyer, for himself/herself/itself, and Buyer's heirs, legatees, legal representatives, directors, officers, shareholders, managers, members, employees, successors and assigns, hereby releases the Village of Bartlett, and its officials, officers and employees, from any and all claims, liabilities, actions, and/or causes of action resulting from injuries, death, damages and/or losses resulting from injuries, death, damages and/or losses arising out of, connected with or in any way associated with the condition of or use of the Personal Property.

To the fullest extent permitted by law, Buyer shall indemnify, hold harmless and defend the Village of Bartlett, its officials, officers and employees from any and all claims, liabilities, actions, and/or causes of action resulting from injuries, death, damages and/or losses arising out of, connected with, or in any other way associated with the condition of and/or use of the Personal Property.

**Personal and Property Risk.** Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the Seller from liability therefor.

**Inspection.** Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the item description. Please contact Geoffrey Pretkelis: 630-837-0846 office, 630-837-0865 fax, or e-mail: [gpretkelis@vbartlett.org](mailto:gpretkelis@vbartlett.org).

**Consideration of Bid.** Village of Bartlett reserves the right to reject any and all bids and to withdraw from sale any of the Personal Property listed.

**Buyer's Certificate.** Successful bidders will receive a notice by email from e-bay (the "Notice").

**Payment.** Payment in full is due not later than five (5) business days from the time and date of the Notice. Acceptable forms of payment are:

- Cash (U.S. currency)
- Certified Check (Non-cancelable, with Letter of Certified Funds from bank)
- Money Order
- Cashiers Check

Checks shall be made payable to Village of Bartlett. Payments shall be made at the location indicated by the Village.

**Removal.** All items must be removed within ten (10) business days from the time and date of issuance of the Notice. Purchases will be released only upon receipt of payment as specified above. Successful bidders are responsible for removal of any and all property awarded to them from the place where the property is located as indicated on the website. The Buyer will make all arrangements and perform all work necessary, for removal of the property. Under no circumstances will the Village of Bartlett assume responsibility for delivery. Property may be removed between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday, excluding legal holidays by prior appointment only. Please contact Geoffrey Pretkelis: 630-837-0846 office, 630-837-0865 fax, or e-mail: [gpretkelis@vbartlett.org](mailto:gpretkelis@vbartlett.org), regarding scheduling payment for and pick up of Personal Property.

**Vehicles of Titles.** Seller will issue a title or certificate upon receipt of payment. Titles may be subject to any restrictions as indicated in the item description on the website. Open titles cannot be issued. The Village of Bartlett will not issue replacement titles.

**Default.** Default by Buyer shall include (1) failure by Buyer to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all items within the specified time. If the Buyer fails in the performance of any obligation hereunder,

as provided herein, Seller may terminate this Agreement and shall be entitled to all rights and remedies as are provided by law and/or equity, including attorney's fees and court costs. Seller reserves the right to reclaim and resell all items not removed by Buyer upon the expiration of the specified removal date.

**State/Local Sales and/or Use Tax.** Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting the appropriate tax office, completing any forms, and paying any taxes that may be imposed.



# Memorandum

**To:** Dan Dinges, Public Works Director  
**From:** Tyler Isham, Administrative Intern  
**Date:** 3/14/2017  
**Re:** Internet Items Auction

---

The Public Works Department wishes to dispose of surplus items and personal property of the Village through internet auction. The personal property equipment includes chairs, lawn equipment and other miscellaneous hardware from the Streets and Sewer Divisions. A detailed list of the items are attached.

The surplus vehicles and property are to be auctioned by Obenauf Auction Services. As part of their service, Obenauf identifies potential bidders who may be interested in the type of vehicles and equipment we wish to sell. We have utilized Obenauf in prior years and the service they provide has proven to be a very effective method for disposal of our surplus property.

Attached is an ordinance authorizing the sale of surplus property through Obenauf Auction Services.

**ORDINANCE 2017-\_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE SALE BY INTERNET  
AUCTION OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE VILLAGE OF BARTLETT**

---

**WHEREAS**, the Illinois Municipal Code requires the adoption of an ordinance passed by a simple majority of the corporate authorities then holding office declaring personal property that the Village of Bartlett (the "Village") desires to sell "no longer necessary or useful to or for the best interest of" the Village, and that transfer of said personal property be set in any manner that the corporate authorities may designate with or without advertising the sale (65 ILCS 5/11-76-4); and

**WHEREAS**, Obenauf Auction Service Incorporated is a private corporation located in Ingleside, Illinois, that provides internet-based auctions of personal property declared surplus by municipalities, townships and private parties

**WHEREAS**, staff has recommended that the Corporate Authorities authorize the sale of the used vehicles and equipment described on Exhibit A, a copy of which is attached hereto and incorporated herein (the "Surplus Vehicles and Equipment"), as it is no longer necessary or useful or for the best interest of the Village, through the Obenauf Auction Service Incorporated on-line auction site to the respective highest bidders bidding on the purchase of the Surplus Vehicles & Equipment;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, the President and Board of Trustees of the Village (the "Board") hereby find and

declare that the Vehicles and Equipment, defined in the recitals herein and listed on Exhibit A is no longer necessary or useful to or for the best interest of the Village.

**SECTION TWO:** Pursuant to said Section 11-76-4 and the Village's home rule authority, the Board authorizes the Village Administrator, or her designee, Daniel Dinges, to sell the Surplus Vehicles and Equipment through the Obenauf Auction Services Incorporated on-line auction site to the respective highest bidders.

**SECTION THREE:** The Village Administrator and the Assistant Village Administrator, or either of them, are each hereby authorized and directed to sign vehicle titles and such other documents as may be necessary to transfer ownership of the Surplus Vehicles and Equipment as provided herein upon receipt of the proceeds of the sale.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, by a vote of majority of the corporate authorities and approval in the manner provided by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:**

**APPROVED:**

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Gilles, Village Clerk

**C E R T I F I C A T I O N**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017- \_\_\_\_\_ enacted on March 21, 2017, and approved on March 21, 2017, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Gilles, Village Clerk

Village of Bartlett

Ordinance 17-\_\_\_\_\_

Attachment "A": Surplus Vehicles, Motorized Equipment and  
Other Personal Property List

Serial / VIN	Yr.	Make	Model / Description	Equipment Number
4UF06MPV76T303154	2006	Artic Cat	Utility Vehicle, Prowler XT	06-E103
iD4GP24373B172483	2003	Dodge	Caravan	02-120
		Ford	F-250 Tailgate & Rear Bumper	
			Stackable Red Fabric Chairs (x21)	
		Constant Chlor Plus	Calcium Hypochlorite Chlorinator System	
		Envirosight	Outpost Portable Video Inspection Unit (Box)	
			3" Trash Pump	
			3" Trash Pump	
		SCBA	Scotts Air Bottle Pak - Composite	
		SCBA	MSA Air Bottle Pak - Composite	
F09LFD8438AG		Motorola	Cell Phone	
600		Polaroid	Camera	
1754		Imperial Eastman	Hydraulic Hose Making Machine	
140644		David	White Transit	
1FDAF56P34EB15944	2004	Ford	F550 Super Duty Dump Truck/ Snow Plow	04-016

Village of Bartlett  
Ordinance 17- \_\_\_\_\_  
Attachment "A": Surplus Vehicles, Motorized Equipment and  
Other Personal Property List

<b>Serial / VIN</b>	<b>Yr.</b>	<b>Make</b>	<b>Model</b>	<b>Equipment Number</b>
			Strobe Light Parts	
			Salt Spreader Parts	
7671		Sears	Dwell/Tech Meter	
CP-7501		Sun	Timing Light	
29A 9646		Sun	ALT/Battery Tester	
			Lockers (x25)	
			Traffic Counters	
			Wooden Office Desks (x2)	
840061990	1987	Case	Plate Tamper	87-E009
806679686	2015	Stihl	Weed Trimmer	15-E042
173716091	2009	Stihl	Chain Saw	09-E064
O25	2001	Stihl	Chain Saw	01-E082
ATJ0840011	2006	Homelite	Chain Saw	06-E079
291334755	2012	Stihl	Power Pruner	12-E091
C20		Xerox	Copy Center	
800063	2001	Woods	Mower Deck	01-E075

Village of Bartlett  
 Ordinance 17- \_\_\_\_\_  
 Attachment "A": Surplus Vehicles, Motorized Equipment and  
 Other Personal Property List

Serial / VIN	Yr.	Make	Model	Equipment Number
01-16959	2010	Kee	Sidewalk Edger	10-E073
			Brush Pick-Up Collection Box Truck Mounted	
G0348 16323		Ryobi	Cordless Drill	
163		Traficounter Jr.	Traffic Counters (x9)	
		Western	Snowplow Shoes (x22)	
		Swiss	Truck Cap	
		Komline- Sanderson	Kompres	
		Micromax	Pro Gas Detector (x7)	
			Communication Boards	
		D152	Level Controllers (x2)	



## Agenda Item Executive Summary

Item Name                      2017 MFT-Bridge Maintenance                      Committee or Board                      Village Board

### BUDGET IMPACT

<i>Amount:</i>	\$ 85,000.00	<i>Budgeted</i>	\$ 260,000.00 total
<i>List what fund</i>	MFT Funds		

### EXECUTIVE SUMMARY

Enclosed is an MFT Resolution for consideration by the Village Board to direct funds for use in the 2017/2018 Bridge Maintenance Project. The attached resolution is being submitted in the amount of \$ 85,000.00. Any unused funds will be credited back to the MFT account for use on other projects.

### ATTACHMENTS (PLEASE LIST)

Memo, Motion, IDOT Resolution

### ACTION REQUESTED

For Discussion Only \_\_\_\_\_

Resolution   X  

Ordinance \_\_\_\_\_

Motion: I MOVE THE VILLAGE BOARD APPROVE RESOLUTION 2017\_\_\_\_\_, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$85,000.00 FOR THE FY2017/2018 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION AND ENGINEERING FOR THE BRIDGE MAINTENANCE PROJECT AND:

TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.

Staff:                      Dan Dinges

Date:                      March 21, 2017

Director of Public Works

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Dan Dinges, Director of Public Works  
Subject: Resolution for the 2017 MFT Bridge Maintenance  
Date: March 14, 2017

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Enclosed is an MFT Resolution that needs to be adopted by the Village Board in order to use MFT funds for bridge maintenance of the Struckman bridge over the West Branch of the DuPage River, Schick Rd. bridge over the West Branch of the DuPage River and the Schick Rd bridge over the CN railroad tracks.

Bridge Maintenance and Construction Engineering	\$ 85,000.00
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The referenced resolution is being submitted in the amount of \$ 85,000.00 and will commit funds to these projects. Funds not used will be credited back to the MFT account for use on other projects.

I am requesting that you place this resolution on the next available Board agenda for action.



BE IT RESOLVED, by the PRESIDENT AND BOARD OF TRUSTEES of the VILLAGE of BARTLETT, Illinois, that there is hereby appropriated the sum of \$85,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from JANUARY 1, 2017 to DECEMBER 31, 2017.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at SCHAUMBURG, Illinois.

I, LORNA GILESS Clerk in and for the VILLAGE of BARTLETT, County of COOK/ DU PAGE/ KANE

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the PRESIDENT AND BOARD OF TRUSTEES at a meeting on March 7, 2017

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of

(SEAL) Village Clerk (City, Town or Village)

Approved Regional Engineer Department of Transportation Date



## Agenda Item Executive Summary

Item Name                      2017 MFT-Stearns Road Culvert Extension                      Committee or Board                      Village Board

### BUDGET IMPACT

<i>Amount:</i>	\$ 205,000.00	<i>Budgeted</i>	\$ 505,000.00 total
<i>List what fund</i>	MFT Funds		

### EXECUTIVE SUMMARY

Enclosed is an MFT Resolution for consideration by the Village Board to direct funds for use in the 2017/2018 Stearns Road Culvert Extension and Construction/Engineering Project. The attached resolution is being submitted in the amount of \$ 205,000.00. Any unused funds will be credited back to the MFT account for use on other projects.

### ATTACHMENTS (PLEASE LIST)

Memo, Motion, IDOT Resolution

### ACTION REQUESTED

For Discussion Only \_\_\_\_\_

Resolution   X  

Ordinance \_\_\_\_\_

Motion: I MOVE THE VILLAGE BOARD APPROVE RESOLUTION 2017\_\_\_\_\_, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$205,000.00 FOR THE FY2017/2018 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION AND ENGINEERING FOR THE STEARNS CULVERT EXTENSION PROJECT AND:  
TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.

Staff:                      Dan Dinges

Date:                      March 21, 2017

Director of Public Works

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Dan Dinges, Director of Public Works  
Subject: Resolution for the 2017 Stearns Rd. Culvert Extension  
Date: March 14, 2017

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Enclosed is an MFT Resolution that needs to be adopted by the Village Board in order to use MFT funds for the construction and construction engineering for the Stearns Road culvert extension.

Stearns Rd. Culvert Extension and Construction Engineering      \$ 205,000.00

The referenced resolution is being submitted in the amount of \$ 205,000.00 and will commit funds to these projects. Funds not used will be credited back to the MFT account for use on other projects.

I am requesting that you place this resolution on the next available Board agenda for action.



BE IT RESOLVED, by the PRESIDENT AND BOARD OF TRUSTEES of the VILLAGE of BARTLETT Illinois that the following described street(s) be improved under the Illinois Highway Code:

Table with 4 columns: Name of Thoroughfare, Route, From, To. Row 1: STEARNS ROAD, FAU 0361, LEE STREET, PROSPECT.

BE IT FURTHER RESOLVED, 1. That the proposed improvement shall consist of a concrete box culvert extension, sidewalk construction with concrete curb and gutter, hot mix asphalt surface course, block retaining wall, topsoil and sodding and all incidental and collateral work necessary to complete the project.

and shall be constructed 28 feet wide and be designated as Section 17-00090-00-BR

2. That there is hereby appropriated the (additional Yes No) sum of Two Hundred Five Thousand Dollars (\$205,000.00) for the improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by CONTRACT Specify Contract or Day Labor ; and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved Date Department of Transportation Regional Engineer

I, LORNA GILESS Clerk in and for the VILLAGE of BARTLETT County of COOK / DuPAGE / KANE, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the PRESIDENT AND BOARD OF TRUSTEES Council or President and Board of Trustees at a meeting on March 7, 2017 Date IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of (SEAL) City, Town, or Village Clerk



## Agenda Item Executive Summary

Item Name                      2017 MFT-Ruzicka Field Parking Lot                      Committee or Board                      Village Board

### BUDGET IMPACT

<i>Amount:</i>	\$ 675,000.00	<i>Budgeted</i>	\$ 675,000.00
<i>List what fund</i>	MFT Funds		

### EXECUTIVE SUMMARY

Enclosed is an MFT Resolution for consideration by the Village Board to direct funds for use in the 2017/2018 Ruzicka Field Parking Lot Construction/Engineering. The attached resolution is being submitted in the amount of \$ 675,000.00. Any unused funds will be credited back to the MFT account for use on other projects.

### ATTACHMENTS (PLEASE LIST)

Memo, Motion, IDOT Resolution

### ACTION REQUESTED

For Discussion Only \_\_\_\_\_

Resolution   X  

Ordinance \_\_\_\_\_

Motion: I MOVE THE VILLAGE BOARD APPROVE RESOLUTION 2017 \_\_\_\_\_, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$675,000.00 FOR THE FY2017/2018 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION AND ENGINEERING FOR THE RUZICKA FIELD PARKING LOT PROJECT AND:  
TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.

Staff:                      Dan Dinges

Date:                      March 21, 2017

Director of Public Works

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Dan Dinges, Director of Public Works  
Subject: Resolution for the Ruzicka Parking Lot  
Date: March 14, 2017

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Enclosed is an MFT Resolution that needs to be adopted by the Village Board in order to use MFT funds for the Ruzicka Field parking lot engineering and construction

Ruzicka Field Parking Lot Construction and Engineering	\$ 675,000.00
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The referenced resolution is being submitted in the amount of \$ 675,000.00 and will commit funds to these projects. Funds not used will be credited back to the MFT account for use on other projects.

I am requesting that you place this resolution on the next available Board agenda for action.



**Illinois Department of Transportation**

**Resolution for Improvement by Municipality Under the Illinois Highway Code**

BE IT RESOLVED, by the \_\_\_\_\_ PRESIDENT AND BOARD OF TRUSTEES \_\_\_\_\_ of the \_\_\_\_\_ Council or President and Board of Trustees \_\_\_\_\_ of the \_\_\_\_\_ VILLAGE \_\_\_\_\_ of BARTLETT \_\_\_\_\_ Illinois  
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
NEWPORT BLVD.	FAU 0361	CORAL AVE.	MILLWOOD DR.

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of aggregate base, concrete curb & gutter, HMA binder and surface course, installation of bio swales, storm sewer, pavement marking and topsoil and sodding.

\_\_\_\_\_ and shall be constructed 500 x 150 feet wide and be designated as Section 17-000XX-00-PK

2. That there is hereby appropriated the (additional  Yes  No) sum of Six Hundred Seventy Five Thousand Dollars ( \$675,000.00 ) for the improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by CONTRACT \_\_\_\_\_ ; and, \_\_\_\_\_  
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved \_\_\_\_\_

Date \_\_\_\_\_

Department of Transportation

Regional Engineer \_\_\_\_\_

I, LORNA GILESS Clerk in and for the  
VILLAGE of BARTLETT  
City, Town or Village  
County of COOK / DuPAGE / KANE , hereby certify the  
foregoing to be a true, perfect and complete copy of a resolution adopted  
by the PRESIDENT AND BOARD OF TRUSTEES  
Council or President and Board of Trustees  
at a meeting on \_\_\_\_\_  
Date \_\_\_\_\_  
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this  
\_\_\_\_\_ day of \_\_\_\_\_  
(SEAL)  
\_\_\_\_\_  
City, Town, or Village Clerk



# Agenda Item Executive Summary

Item Name Water & Sewer Rate Increases Committee or Board Board

## BUDGET IMPACT

Amount: TBD Budgeted NA

List what fund Water & Sewer Funds

## EXECUTIVE SUMMARY

Attached is an ordinance that amends the current Village Municipal Code regarding water and sewer charges. As we discussed at the February 21 Committee Meeting, water rates were last increased over five years ago on January 1st 2012 by 13% and sewer rates were last increased on May 1st 2012 by 9%. With the recent approval of the DuPage Water Commission agreements, Devon Excess Flow Facility Violation, and the approved Capital Budget, the operating revenues do not cover the upcoming capital projects therefore we are proposing a 20% rate increase for both Water and Sewer that would start on May 1, 2017.

Please note that rates will need to be adjusted again as engineering and loan payment plans are finalized in the future for infrastructure improvements associated with the DuPage Water transition and the wastewater treatment plants.

## ATTACHMENTS (PLEASE LIST)

- Finance Department Memo 2017-06
- Ordinance

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

I move the passage of Ordinance 2017- \_\_\_\_\_, An Ordinance Amending the Bartlett Municipal Code regarding water and sewer charges.

Staff: Dan Dinges, Director of Public Works Date: 3/10/2017

**Village of Bartlett  
Finance Department Memo  
2017-06**

**DATE:** March 10, 2017

**TO:** Paula Schumacher, Acting Village Administrator

**FROM:** Todd Dowden, Acting Finance Director  
Dan Dinges, Public Works Director

**SUBJECT:** Water and Sewer Rates

In the past, water and sewer rates were reviewed every two years to determine the adequacy of revenues to meet operating expenses, capital improvement needs, and maintain minimum fund balances. Water rates were last increased over five years ago on January 1<sup>st</sup> 2012 by 13% and sewer rates were last increased on May 1<sup>st</sup> 2012 by 9%. Rate increases were not needed and had been held off as the water source discussions progressed. With the recent decision to go with the DuPage Water Commission for water and the approved Capital Budget, the operating revenues do not cover the upcoming capital projects, therefore we are proposing a rate increase that would start on May 1, 2017. For the last two years, cash reserves have been used for infrastructure improvements. The Water Fund balance on April 30, 2017 is estimated to be about \$2,148,604 or \$486,650 over the minimum policy balance of 25% of operating expenses and the Sewer Fund balance is estimated to be about \$709,332 or \$116,370 below the minimum policy balance of 25% of operating expenses. The rate increases proposed in this memo include a portion of the engineering costs for the Lake Michigan water transition and WWTP improvements. Rates will need to be adjusted again as engineering and loan payment plans are finalized in the future for infrastructure improvements associated with the DuPage Water transition and the wastewater treatment plants.

**Water Charges**

Based on the Water projects approved in the Capital Budget, a 20% increase in the water rate is proposed. Engineering costs related to the Lake Michigan water transition are expected to be \$900,000 or 70% of the increase. The water main replacement program, with an annual cost of about \$400,000, accounts for the remaining 30% of the increase. The balance at 4/30/18 is estimated to be \$1,674,329, which is slightly under the minimum policy balance by \$126,115. Below is a chart that shows the impact of a 20% increase on the water user charge per 1,000 gallons.

	Current	Proposed	Percent Change
Water User Charge	6.36	7.64	20%

**Sewer Charges**

Based on the Sewer projects approved in the Capital Budget, a 20% increase is also proposed for the sewer rate. The capital projects to be funded are the engineering for the Devon Excess Flow Facility at \$370,000 or 58% of the increase, sewer rehabilitation program at \$64,000 and the DRSCW fee at \$70,000. The rate increase will also go towards the IEPA debt service related improvements at the Bittersweet WWTP. This increase does not include any of the approved capital projects at the Bittersweet WWTP which we plan to fund with IEPA loans. The balance at 4/30/18 is estimated to be \$599,640, which is under the minimum policy balance by \$258,206. Below is a chart that shows the impact of a 20% increase on the sewer flat charge and user charge per 1,000 gallons.

	Cook/Kane County			DuPage County		
	Current	Proposed	% Change	Current	Proposed	% Change
Flat Charge	9.21	11.05	20%	10.85	13.02	20%
User Rate	0.77	0.92	20%	1.94	2.33	20%

Below is a chart that shows the impact of the proposed changes on a monthly bill for 6,000 gallons of water with a 20% water and 20% sewer increase. The total monthly increase is \$10.42 per month in Cook and Kane Counties and \$12.19 for residents in DuPage County.

Impact of increase on Monthly Bill						
	Cook/Kane County			DuPage County		
	Current	Proposed	Change	Current	Proposed	Change
Water 20%	38.16	45.84	7.68	38.16	45.84	7.68
Sewer 20%	13.83	16.57	2.74	22.49	27.00	4.51
Total	51.99	62.41	10.42	60.65	72.84	12.19
	Percent Change		20.0%	Percent Change		20.1%

Attached are rate sheets comparing the Village to other communities and fund balance projections using the 20% proposed rate increase for water and sewer rates. Bartlett's current water and sewer rates are in the bottom third compared to the 26 other communities that we surveyed. Even with the 20% increase in rates we still remain in the middle with our rates.

**I move the passage of Ordinance 2017- \_\_\_\_\_, An Ordinance Amending the Bartlett Municipal Code regarding water and sewer charges.**

### Current Rates

Water			Sewer			Misc. Charges			Total		
Monthly Bill based on 6,000 Gallon Consumption			Monthly Bill based on 6,000 Gallon Consumption			Monthly Bill based on 6,000 Gallon Consumption			Monthly Bill based on 6,000 Gallon Consumption		
Rank	Town	Bill	Rank	Town	Bill	Rank	Town	Bill	Rank	Town	Bill
1	Willowbrook	\$82.49	1	St. Charles	\$48.49	1	Libertyville	\$60.98	1	Libertyville	\$119.68
2	Wood Dale	\$65.58	2	Wood Dale	\$45.72	2	Buffalo Grove	\$24.00	2	Wood Dale	\$117.42
3	Roselle	\$62.40	3	Glen Ellyn	\$42.66	3	Geneva	\$22.96	3	Elmhurst	\$106.22
4	Glen Ellyn	\$58.50	4	Addison	\$37.80	4	Elgin	\$21.22	4	Roselle	\$105.90
5	Elmhurst	\$58.14	5	Elmhurst	\$37.56	5	Roselle	\$17.70	5	Glen Ellyn	\$101.16
6	Schaumburg	\$57.26	6	West Chicago	\$36.66	6	Wheaton	\$13.59	6	Bensenville	\$96.00
7	Hoffman Estates	\$55.02	7	Lombard	\$33.96	7	Bensenville	\$13.02	7	Addison	\$90.52
8	Addison	\$51.72	8	Bensenville	\$33.90	8	Crystal Lake	\$12.88	8	Lombard	\$88.00
9	Niles	\$50.64	9	Libertyville	\$28.08	9	Carpentersville	\$11.59	9	Geneva	\$83.08
10	Bensenville	\$49.51	10	Glendale Heights	\$26.88	10	Elmhurst	\$10.52	10	Willowbrook	\$82.49
11	Woodridge	\$49.08	11	Bloomingtondale	\$26.76	11	Lombard	\$9.40	11	Glendale Heights	\$79.86
12	Bloomingtondale	\$47.52	12	Roselle	\$25.80	12	Glendale Heights	\$9.00	12	St. Charles	\$74.85
13	Lombard	\$44.64	13	Crystal Lake	\$24.06	13	Wood Dale	\$6.12	13	Bloomingtondale	\$74.28
14	Glendale Heights	\$43.98	14	Bartlett	DuPage: \$22.49 Cook/Kane: \$13.83	14	Hoffman Estates	\$5.84	14	Schaumburg	\$72.58
15	Carol Stream	\$41.58	15	Geneva	\$21.24	15	Arlington Heights	\$5.20	15	West Chicago	\$70.28
16	Wheaton	\$40.51	16	Carpentersville	\$20.70	16	Schaumburg	\$4.40	15	Wheaton	\$70.28
17	Des Plaines	\$40.50	17	Carol Stream	\$20.52	17	Addison	\$1.00	17	Hoffman Estates	\$68.78
18	Geneva	\$38.88	18	Wheaton	\$16.44	18	St. Charles	\$0.45	18	Carol Stream	\$62.10
19	Bartlett	\$38.16	19	Des Plaines	\$11.88	19	Bartlett	\$0.00	19	Crystal Lake	\$60.94
20	West Chicago	\$33.62	20	Elgin	\$11.46	20	Bloomingtondale	\$0.00	20	Bartlett	DuPage: \$60.65 Cook/Kane: \$51.99
21	Arlington Heights	\$33.12	21	Schaumburg	\$10.92	21	Carol Stream	\$0.00	21	Elgin	\$59.80
22	Libertyville	\$30.62	22	Arlington Heights	\$8.52	22	Des Plaines	\$0.00	22	Buffalo Grove	\$58.14
23	Buffalo Grove	\$27.36	23	Hoffman Estates	\$7.92	23	Glen Ellyn	\$0.00	23	Woodridge	\$56.28
24	Elgin	\$27.12	24	Woodridge	\$7.20	24	Niles	\$0.00	24	Niles	\$55.14
25	St. Charles	\$25.91	25	Buffalo Grove	\$6.78	25	West Chicago	\$0.00	25	Des Plaines	\$52.38
26	Crystal Lake	\$24.00	26	Niles	\$4.50	26	Willowbrook	\$0.00	26	Carpentersville	\$50.89
27	Carpentersville	\$18.60	27	Willowbrook	\$0.00	27	Woodridge	\$0.00	27	Arlington Heights	\$46.84

## 20% Water and 20% Sewer Rate Increase

20% Water Increase			20% Sewer Increase			Misc. Charges			Total		
Monthly Bill based on 6,000 Gallon Consumption			Monthly Bill based on 6,000 Gallon Consumption			Monthly Bill based on 6,000 Gallon Consumption			Monthly Bill based on 6,000 Gallon Consumption		
Rank	Town	Bill	Rank	Town	Bill	Rank	Town	Bill	Rank	Town	Bill
1	Willowbrook	\$82.49	1	St. Charles	\$48.49	1	Libertyville	\$60.98	1	Libertyville	\$119.68
2	Wood Dale	\$65.58	2	Wood Dale	\$45.72	2	Buffalo Grove	\$24.00	2	Wood Dale	\$117.42
3	Roselle	\$62.40	3	Glen Ellyn	\$42.66	3	Geneva	\$22.96	3	Elmhurst	\$106.22
4	Glen Ellyn	\$58.50	4	Addison	\$37.80	4	Elgin	\$21.22	4	Roselle	\$105.90
5	Elmhurst	\$58.14	5	Elmhurst	\$37.56	5	Roselle	\$17.70	5	Glen Ellyn	\$101.16
6	Schaumburg	\$57.26	6	West Chicago	\$36.66	6	Wheaton	\$13.59	6	Bensenville	\$96.00
7	Hoffman Estates	\$55.02	7	Lombard	\$33.96	7	Bensenville	\$13.02	7	Addison	\$90.52
8	Addison	\$51.72	8	Bensenville	\$33.90	8	Crystal Lake	\$12.88	8	Lombard	\$88.00
9	Niles	\$50.64	9	Libertyville	\$28.08	9	Carpentersville	\$11.59	9	Geneva	\$83.08
10	Bensenville	\$49.51	10	Bartlett	DuPage: \$26.99 Cook/Kane: \$16.60	10	Elmhurst	\$10.52	10	Willowbrook	\$82.49
11	Woodridge	\$49.08	11	Glendale Heights	\$26.88	11	Lombard	\$9.40	11	Glendale Heights	\$79.86
12	Bloomington	\$47.52	12	Bloomington	\$26.76	12	Glendale Heights	\$9.00	12	St. Charles	\$74.85
13	Bartlett	\$45.79	13	Roselle	\$25.80	13	Wood Dale	\$6.12	13	Bloomington	\$74.28
14	Lombard	\$44.64	14	Crystal Lake	\$24.06	14	Hoffman Estates	\$5.84	14	Bartlett	DuPage: \$72.78 Cook/Kane: \$62.39
15	Glendale Heights	\$43.98	15	Geneva	\$21.24	15	Arlington Heights	\$5.20	15	Schaumburg	\$72.58
16	Carol Stream	\$41.58	15	Carpentersville	\$20.70	16	Schaumburg	\$4.40	15	West Chicago	\$70.28
17	Wheaton	\$40.51	17	Carol Stream	\$20.52	17	Addison	\$1.00	17	Wheaton	\$70.28
18	Des Plaines	\$40.50	18	Wheaton	\$16.44	18	St. Charles	\$0.45	18	Hoffman Estates	\$68.78
19	Geneva	\$38.88	19	Des Plaines	\$11.88	19	Bartlett	0.00	19	Carol Stream	\$62.10
20	West Chicago	\$33.62	20	Elgin	\$11.46	20	Bloomington	\$0.00	20	Crystal Lake	\$60.94
21	Arlington Heights	\$33.12	21	Schaumburg	\$10.92	21	Carol Stream	\$0.00	21	Elgin	\$59.80
22	Libertyville	\$30.62	22	Arlington Heights	\$8.52	22	Des Plaines	\$0.00	22	Buffalo Grove	\$58.14
23	Buffalo Grove	\$27.36	23	Hoffman Estates	\$7.92	23	Glen Ellyn	\$0.00	23	Woodridge	\$56.28
24	Elgin	\$27.12	24	Woodridge	\$7.20	24	Niles	\$0.00	24	Niles	\$55.14
25	St. Charles	\$25.91	25	Buffalo Grove	\$6.78	25	West Chicago	\$0.00	25	Des Plaines	\$52.38
26	Crystal Lake	\$24.00	26	Niles	\$4.50	26	Willowbrook	\$0.00	26	Carpentersville	\$50.89
27	Carpentersville	\$18.60	27	Willowbrook	\$0.00	27	Woodridge	\$0.00	27	Arlington Heights	\$46.84

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy				
04/30/16 Cash Balance		2,629,902				
<b>2016-17 Estimated</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>		
	Charges for Services	6,590,000	25% of Operating Expenditures	1,661,954	35% of Operating Expenditures	2,326,735
	Connection Fees	199,000	Equipment Reserve	0	Equipment Reserve	0
Rev.	Interest Income	7,000	Tank Painting Reserve	0	Tank Painting Reserve	0
	Miscellaneous	41,000	Radium Removal Reserve	0	Radium Removal Reserve	0
	Transfer In	0	Capital Improvement Reserve	0	Capital Improvement Reserve	0
	Total Revenue	<u>6,837,000</u>	Minimum Balance	<u>1,661,954</u>	Maximum Balance	<u>2,326,735</u>
Exp.	Operating	6,647,815				
	Capital Projects	670,483				
	Total Expenditures	<u>7,318,298</u>				
Excess (Deficiency)		(481,298)				
<b>04/30/17 Estimated Balance</b>		<b>2,148,604</b>	<b>Over (Under) Minimum</b>	<b>486,650</b>	<b>Over (Under) Maximum</b>	<b>(178,131)</b>
<b>2017-18 Proposed with 20% increase</b>						
	Charges for Services	7,890,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>	
	Connection Fees	125,000	25% of Operating Expenditures	1,800,444	35% of Operating Expenditures	2,520,621
Rev.	Interest Income	7,000	Equipment Reserve	0	Equipment Reserve	0
	Miscellaneous	5,500	Tank Painting Reserve	0	Tank Painting Reserve	0
	Transfer In	0	Radium Removal Reserve	0	Radium Removal Reserve	0
	Total Revenue	<u>8,027,500</u>	Capital Improvement Reserve		Capital Improvement Reserve	0
			Minimum Balance	<u>1,800,444</u>	Maximum Balance	<u>2,520,621</u>
Exp.	Operating	7,201,775				
		900,000	Engineering Lake Michigan water source			
	Capital Projects	400,000	Watermain replacement program			
	Total Expenditures	<u>8,501,775</u>				
Excess (Deficiency)		(474,275)				
<b>04/30/18 Estimated Balance</b>		<b>1,674,329</b>	<b>Over (Under) Minimum</b>	<b>(126,115)</b>	<b>Over (Under) Maximum</b>	<b>(846,292)</b>

**VILLAGE OF BARTLETT 2017/18 PROPOSED BUDGET  
SEWER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy				
04/30/16 Cash Balance		1,499,393				
<b>2016-17 Estimated</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>		
	Charges for Services	3,230,000	25% of Operating Expenditures	825,702	35% of Operating Expenditures	1,155,983
	Connection Fees	195,000	Equipment Reserve	0	Equipment Reserve	0
Rev.	Interest Income	2,800	Capital Improvement Reserve	0	Capital Improvement Reserve	0
	Miscellaneous	0	Minimum Balance	825,702	Maximum Balance	1,155,983
	<u>Total Revenue</u>	<u>3,427,800</u>				
	Operating	3,302,808				
Exp.	Capital Projects	777,943	Sewer rehab, Country Crk Lift Station, DRSCW			
	IEPA Debt Service	137,110	Dewatering improvements at Bittersweet WWTP			
	<u>Total Expenditures</u>	<u>4,217,861</u>				
Excess (Deficiency)		(790,061)				
<b>04/30/17 Balance</b>		<b>709,332</b>	<b>Over (Under) Minimum</b>	<b>(116,370)</b>	<b>Over (Under) Maximum</b>	<b>(446,651)</b>
<b>2017-18 Proposed with 20% rate increase</b>						
	Charges for Services	3,865,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>	
	Connection Fees	95,000	25% of Operating Expenditures	857,846	35% of Operating Expenditures	1,200,984
Rev.	Interest Income	2,800	Equipment Reserve		Equipment Reserve	0
	Miscellaneous	0	Capital Improvement Reserve		Capital Improvement Reserve	0
	<u>Total Revenue</u>	<u>3,962,800</u>	Minimum Balance	857,846	Maximum Balance	1,200,984
	Operating	3,431,382				
Exp.	IEPA Debt Service	137,110	2014 Dewatering improvements at Bittersweet WWTP			
	Capital Projects	134,000	(\$64,000 Sewer rehab & \$70,000 DRSCW Fee)			
		370,000	Devon Excess Flow Facility engineering			
	<u>Total Expenditures</u>	<u>4,072,492</u>				
Excess (Deficiency)		(109,692)				
<b>04/30/18 Estimated Balance</b>		<b>599,640</b>	<b>Over (Under) Minimum</b>	<b>(258,206)</b>	<b>Over (Under) Maximum</b>	<b>(601,344)</b>

ORDINANCE 2017 - \_\_\_\_\_

**AN ORDINANCE AMENDING THE BARTLETT  
MUNICIPAL CODE REGARDING WATER AND SEWER CHARGES**

**WHEREAS**, the corporate authorities have determined that the increased cost of operating the water system of the Village of Bartlett have made it necessary for the Village to adjust its customary charges for the use of the water system.

**NOW, THEREFORE BE IT ORDAINED**, by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** Section 7-5B-1, Water Rates, of the Bartlett Municipal Code is amended to read as follows:

**7-5B-1 WATER RATES:** Effective May 1, 2017, the amount to be charged to each user of water from the Bartlett water distribution system shall be computed at the rate of seven dollars and sixty four cents (\$7.64) per thousand gallons with a minimum charge of nineteen dollars and ten cents (\$19.10) monthly to reimburse the Village for the cost of operating and maintaining a water distribution system ready to serve each user. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own water charges shall receive a ten percent (10%) discount on all water charges.

**SECTION TWO:** Section 7-5D-8, Sewer Rate Charges, be amended to read as follows:

**7-5D-8 SEWER RATE CHARGES:** Effective May 1, 2017, the amount to be charged monthly to each user of the Bartlett sanitary sewer system shall be as follows:

- A. For the collection and excess flow treatment of Cook and Kane County users' wastewater, eleven dollars and five cents (\$11.05) plus ninety two cents (\$.92) per thousand gallons with a minimum charge of thirteen dollars and thirty five cents (\$13.35) per user per month. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own sewer charges shall receive a ten percent (10%) discount on all sewer charges.
- B. For the collection and treatment of DuPage County users' wastewater, thirteen dollars and two cents (\$13.02) plus two dollars and thirty three cents (\$2.33) per thousand gallons with a minimum charge of eighteen dollars and eighty five cents (\$18.85) per user per month. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own sewer charges shall

receive a ten percent (10%) discount on all sewer charges.

**SECTION THREE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent Jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED** this 21<sup>st</sup> day of March 2017

**APPROVED** this 21<sup>st</sup> day of March 2017

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Kevin Wallace, Village President

**ATTEST:**

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Lorna Gilles, Village Clerk

## CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017 - \_\_\_\_\_, enacted on March 21, 2017, and approved on March 21, 2017, as the same appears from the official records of the Village of Bartlett.

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Lorna Giles, Village Clerk