



VILLAGE OF BARTLETT
BOARD MINUTES
February 21, 2017

1. CALL TO ORDER

President Wallace called the regular meeting of February 21, 2017 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

3. INVOCATION – Reverend Susan Tyrell from Immanuel United Church of Christ did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Carbonaro stated that he would like to add items 1 and 2 under the Police & Health Committee (Ordinance 2017-16, An Ordinance Amending Title 5, Chapter 8, of the Bartlett Municipal Code to Regulate Cannabis and Drug Paraphernalia and Ordinance 2017-17, An Ordinance Amending Title 6, Part/Chapter 19, Section 6-19-102 of the Bartlett Municipal Code Regulating the Seizure and Impoundment of Vehicles used in the Commission of Certain Offenses) to the Consent Agenda.



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Trustee Carbonaro moved to amend the Consent Agenda by adding items 1 and 2 under the Police & Health Committee (Ordinance 2017-16, An Ordinance Amending Title 5, Chapter 8, of the Bartlett Municipal Code to Regulate Cannabis and Drug Paraphernalia and Ordinance 2017-17, An Ordinance Amending Title 6, Part/Chapter 19, Section 6-19-102 of the Bartlett Municipal Code Regulating the Seizure and Impoundment of Vehicles used in the Commission of Certain Offenses) in addition to the items already shown on the Consent Agenda and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Carbonaro moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

6. MINUTES

Trustee Camerer moved to approve the Board minutes from January 23, 30 and February 7, 2017 and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE THE BOARD MINUTES FROM JANUARY, 23, 30 AND FEBRUARY 7, 2017.

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Interim Finance Director, Todd Dowden summarized that the Motor Fuel Tax distribution through November, 2016 totaled \$93,216 and represented a decrease of 8.15%. He stated that it was on track and the prior year was unusually high. Municipal Sales Tax



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Report through October, 2016 was \$212,435 and it represented an increase of 0.07% and they are on schedule to be up 4% overall for this year.

President Wallace noted that he will be interested (now that they have the Ace Hardware and perhaps a new grocer soon) to recognize some increase in the sales tax figures.

Trustee Hopkins stated that the MFT has \$4.1 million dollars in the account.

Mr. Dowden stated that when they issued the 2012 road resurfacing bonds and they did the streets program for three years, they did not use MFT money so it accumulated for those three years while they were utilizing the road bonds. They do have a surplus in the MFT fund right now and they have plans to use about \$2 million in the upcoming budget to eliminate the surplus.

9. PRESIDENT'S REPORT - None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Hopkins asked about the bills list from the last Board meeting. He stated that Christopher Burke did some work for the Village on the Ruzicka parking lot and asked what it pertained to.

Public Works Director Dan Dinges stated that in the budget for next year they will be resurfacing the Ruzicka field parking lot so they did some of the engineering.

Trustee Hopkins asked if this would be the only amount that they will see or will there be additional engineering services.

Mr. Dinges stated that there will be additional design work and it is scheduled to go out to bid this summer with construction happening in the late summer/fall. They have to work with ComEd to get the agreement there as well as stormwater. This entails a whole engineering design.

Trustee Hopkins asked if this was going to go out to bid or is Burke going to do it.

Mr. Dinges stated that Burke is doing the design.

Trustee Hopkins referred to the capital budget review and stated that they talked about trying to save money and bid out projects, especially having to do with engineering. He was curious why this did not go out to bid.

Mr. Dinges stated that they don't typically bid engineering. For this project, they looked at the consultants they used in the past. The main issue being stormwater detention and



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making sure to avoid that. Christopher Burke has done several stormwater projects and has done a good job, so they moved forward with Christopher Burke.

11. TOWN HALL

David Lawrence, 640 White Oak Lane

Mr. Lawrence stated that he wrote to the Board about the property at the northeast corner of Lake and 59. He had concern with the lack of any type of development along Lake or 59. He knew there was a TIF district in place but felt that the condition of these properties was getting worse and worse. He acknowledged the Bartlett Police Department for handling their concerns with the tenants. He would like to see an updated plan for the area and the same level of commitment as the Board has for the downtown and various industrial parks.

12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Ordinance 2017-14, An Ordinance Adopting the Village of Bartlett, Illinois Official Zoning Map 2017 was covered and approved under the Consent Agenda.

B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS

Trustee Arends presented Resolution 2017-15-R, A Resolution Approving Certain Executive Session Minutes and Determining Which Executive Session Minutes to Release or Hold as Confidential after Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions.

Attorney Mraz stated that the Village does a semi-annual review of the executive session minutes. He stated that they are tabbed and designated as “approve”, “release” and “hold”. He stated that there was a resolution to be approved that will accomplish this.

Trustee Arends moved to approve Resolution 2017-15-R, A Resolution Approving Certain Executive Session Minutes and Determining Which Executive Session Minutes to



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Release or Hold as Confidential after Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO APPROVE RESOLUTION 2017-15-R APPROVING CERTAIN EXECUTIVE SESSION MINUTES

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that Ordinance 2017-16, An Ordinance Amending Title 5, Chapter 8, of the Bartlett Municipal Code to Regulate Cannabis and Drug Paraphernalia and Ordinance 2017-17, An Ordinance Amending Title 6, Part/Chapter 19, Section 6-19-102 of the Bartlett Municipal Code Regulating the Seizure and Impoundment of Vehicles used in the Commission of Certain Offenses were covered and approved under the Consent Agenda.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer presented Resolution 2017-18-R, a Resolution Approving of an Engineering Services Agreement Between Christopher B. Burke Engineering, Ltd. and the Village of Bartlett.

Mr. Dinges stated that at the last meeting the Board approved the DuPage Water agreements and they have those executed agreements in hand. They now have all the capital improvements necessary in order to make the transition happen. DuPage Water is in the process of hiring an engineer to do the transmission main and to bring it to Bartlett. This agreement provides the delivery point for DuPage to bring in that transmission main which will consist of a metering station. There will be a pump station along with reservoirs that will allow them to pump Lake Michigan water into our system. Based on review of the consultants they have worked with, Christopher Burke is doing the modeling of their system which will need to be coordinated with DuPage Water. Their familiarity with the water study for the past five years and the need to get this pump station in place for that transmission main, along with the US EPA grants that they are hoping to get which has an April deadline. They feel that moving along with Burke on this project would be appropriate. They do have another \$14 million worth of work, internal to Bartlett which at that point they would be utilizing the RFP process and looking at consultants to complete that work.



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Trustee Camerer moved to approve Resolution 2017-18-R, a Resolution Approving of an Engineering Services Agreement Between Christopher B. Burke Engineering, Ltd. and the Village of Bartlett and that motion was seconded by Trustee Deyne.

Trustee Camerer asked what the storage tanks were used for. Were they used to just hold the water? What is the difference between concrete and steel storage tanks? Does that lower the cost of the project considerably or not?

Mr. Dinges stated that when they go into design, they will look at both of those and do estimating with the steel and concrete vendors. At that time, all depending on the commodities, they can actually bid it as an alternate. These reservoirs are where the Lake Michigan water will be brought into the Village and from there, our pump stations will pump it through town.

Trustee Camerer asked if there are any advantages of one over another?

Mr. Dinges stated that there are pros and cons for both. Steel requires a little bit more maintenance than concrete but there are advantages for both. It will get down to the pricing and from there we will look at the lifecycle for each option.

Trustee Hopkins asked if another engineering firm could do this cheaper?

Mr. Dinges stated that he did not know. He believes that Burke is able to do it most economically because they are already familiar and already doing the modeling. A new consultant would have to come in and do modeling or utilize some of Burke's modeling. In doing that coordination, they would have to get up to speed on all that. Burke is already very familiar with it. He feels that with the timelines that are involved for this portion of the project he recommends going with Christopher Burke. Typically a project like this is in the 5 to 8% of construction costs and Burke is down at the 5%. Based on their review, he felt they were getting a good value for the engineering work involved.

Trustee Hopkins asked if the cost estimates from Burke on previous projects was lower than they anticipated?

Mr. Dinges referred to the FEMA project and stated that some of those costs got higher but that was due to unit costs on earthwork, disposal, etc. They are estimates and go off of the best information that is available at the time. When it actually bids and how much time delay there is from the estimate being done to when the project is actually built, vectors into a lot of that.

Trustee Hopkins asked if they had to re-engineer the FEMA job to get the cost down?



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Mr. Dinges stated that they did end up doing some re-engineering but they still accomplished the same net result of the project. The end result was that the project came in under budget.

ROLL CALL VOTE TO APPROVE RESOLUTION 2017-18-R APPROVING AN ENGINEERING AGREEMENT WITH CHRISTOPHER B. BURKE

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

13. NEW BUSINESS

Trustee Carbonaro stated that he had conversations with Congressman Roskam and in lieu of what we are trying to do in our TOD plan, instead of going to the State of Illinois, which would be a waste of time in his opinion, he has given him a couple of people to contact for federal funding. When you apply for federal funding they usually want some kind of drawings. The topic he discussed with him was moving the train platforms in the downtown as well as an underpass. They would need the approval to apply for the money and it would require drawings. He asked that this become a discussion at a future Committee meeting.

Acting Administrator Schumacher stated that they have a list of shovel ready projects that they keep updating all the time and send to all of their legislators in the event there is some grant opportunities. They will certainly add the platform's move to it but they need to have some parameters for the project.

Community Development Director Plonczynski stated that he did look at the drawings that they had in the past and they really just show the existing configuration. A number of years ago there were some ballpark estimates on what it would cost to move on that platform but he has not found anything in the archives. Metra put the money in for the train station building itself and the platform on the east side. At that time, they talked about realigning the platforms and he thought it was in the ballpark of \$2 million. They looked at changing the pedestrian crossing which would be about \$400,000. That project will have some flux in it on the ballpark figure we had a few years ago.

Trustee Carbonaro stated that the basis of his conversation was to let them know that we have already talked to Metra and the RTA who have no money. The next step would be to try to acquire money federally and that is what he suggested.

President Wallace asked if they can start getting some dates on when the Route 20/59 intersection will be done by IDOT?



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Mr. Plonczynski stated that he did check with them and there are two intersection projects that are going to be let at the April letting - Route 20/59 as well as Route 59/Stearns. The IDOT programming chief told him that the Route 20/59 could move back to June since they need to get a final agreement with Streamwood on some sound wall issues. They have subsequently met with Streamwood and he does not know the results of it. If they get the local agreement with Streamwood, it will stay on the April letting. He also stated that they have had that property at local adjudication and the hearing officer fined the property owner for the second time. It is subject to him and completing some additional violations that occurred. The owner of that property is trying to evict the tenants and that gets out of our local adjudication.

President Wallace stated that once Route 20/59 gets completed they need to have a rough shot plan of what we would like it to look like after they get their improvements done.

Mr. Plonczynski stated that other than the redevelopment plan that they have for the TIF district on the southwest corner (at one time it was going to be a shopping center), there are options to restart that TIF and expand it to include the southeast and the northeast corner. The northeast corner is the only parcel we have in the Village other than Walnut Hills and it is behind Mr. Lawrence's house. That annexed in a number of years ago, was a subdivision and the developer was planning on bringing infrastructure to that area and continue that development pattern through some of those unincorporated properties but things went south with the economy and he lost the property.

Trustee Reinke stated that during strategic planning they talked about the entire Route 59 corridor so maybe that's part of this and we figure out what we are going to do from north to south and certainly address the property.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting and then into Executive Session to discuss Personnel pursuant to Section 2(c)1 of the Open Meetings Act.



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There being no further business to discuss, Trustee Arends moved to adjourn the regular Board meeting and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:29 p.m.

Lorna Gilles
Village Clerk