



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 16, 2025

1. CALL TO ORDER

President Gunsteen, called the regular meeting of December 16, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, Planning & Development Director Kristy Stone, IT Director, John Peebles, Head Golf Professional Phil Lenz, Police Chief Ryan Conway, Deputy Chief Will Naydenoff, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Dean Annin of Village Church of Bartlett

4. PLEDGE OF ALLEGIANCE

5. POLICE OFFICER APPOINTMENTS:

Police Chief Ryan Conway stated the importance of this appointment and thanked all three officers for their commitment to the field as well as the Village of Bartlett. He proceeded to introduce the three officers that were sworn in by Village Clerk Lorna Giles during the meeting: Ava Crawford, Alexandria, and Isaac Levin. Chief Conway stated how proud the Police Department is to welcome all three of the new officers to the department.

6. TOWN HALL

Jeremy Carlson-816 Beech Drive, Elgin

Mr. Carlson stated he's here today to discuss the impact of a development on its border on the West side of town. He stated that there's a development being referred to as the Umiya Temple. He stated that a project such as this doesn't respect jurisdictional guidelines such as traffic patterns, emergency response etc. He stated that his request is simple, that Bartlett remains engaged and informed should this project advance especially as it relates to crowd size and traffic. He stated this isn't about opposition or endorsement but rather responsible governance. He thanked the board for their time.



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Rosa Naruseviciute – 4711 Yender Ave, Lisle

Ms. Naruseviciute stated that she was here to present the idea of a woman owned tattoo shop in Bartlett. She described their business mission and stated that not only would they like to own a business in Bartlett but also to give back to the community. She went on to say that they've already started doing that by partnering with a local elementary school to do face painting at Halloween. She stated that they aim to be a positive contribution to the Bartlett community and thanked the board for their time.

Trustee Gandsey asked Ms. Stone for a brief overview regarding this process. Ms. Stone stated that this would have to be a text amendment as currently body art establishments are not permitted or listed as special use in our zoning ordinance. She stated that we would need to establish what locations are appropriate for a body art establishment and determine whether the board wants it to be a special use. She went on to say that this would require a public hearing and about 3 months or so after that to get the process started.

7. CONSENT AGENDA

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add items F. 1, A Resolution Approving the Third Amendment to WRT Radium Removal System Agreement Between the Village of Bartlett and Water Remediation Technology, LLC, F. 2, A Resolution Waiving Advertising for Bids and Approving the WRT Equipment Removal and Well Buildings Demolition Agreement with Fowler Enterprises, LLC, and F. 4, A Resolution Approving the First Amendment to the Village of Bartlett Semi-Annual Brush Collection Service Agreement to the Consent Agenda.

Trustee Gandsey stated that she would like to add item B. 1, JC's Mexican Restaurant BEDA Request to the Consent Agenda.

President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN



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AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

8. MINUTES – Covered and approved under the Consent Agenda.

9. BILL LIST – Covered and approved under the Consent Agenda.

10. TREASURER'S REPORT

Mr. Coulter stated that the sales tax collected for the month of October was from the month of July in the amount of \$700,630 and was up \$30,754 or 4.5% from the previous year. He stated that motor fuel tax collected was for October totaled \$156,352 which is down \$1,453 or 0.9% from the previous year. State shared income tax was \$788,447, which is up \$20,223 or 2.6% from the prior year. Overall income tax is up \$221,248 from the prior year.

11. PRESIDENT'S REPORT - None

12. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne wanted to recognize commissioners on their anniversaries.

Village Administrator Paula Schumacher wanted to recognize former Village Clerk Linda Gallien on her passing.

Trustee Suwanski wanted to thank staff for their hard work and effort regarding Merry and Bright. President Gunsteen agreed and stated it was a great event.

13. STANDING COMMITTEE REPORTS



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A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that item B. 1 was covered and approved under the Consent Agenda.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte stated that there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN

Trustee Battermann stated that item D. 1 was covered and approved under the Consent Agenda.

Trustee Battermann presented Ordinance 2025-120, An Ordinance Amending Title 3, Chapter 3 of the Bartlett Municipal Code Regarding the Number of Class A Liquor Licenses. He stated that attached is an Ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance. A new license in this class must be created before the license can be issued by the liquor commissioner. The application was submitted by Fiamma Napoletana Inc. doing business as Fiamma Napoletana at 778 W. Bartlett Road. The village attorney has reviewed and approved all the appropriate documents. Trustee Battermann moved to approve Ordinance 2025-120, An Ordinance Amending Title 3, Chapter 3 of the Bartlett Municipal Code Regarding the Number of Class A Liquor Licenses. That motion was seconded by Trustee Deyne.

Trustee Gandsey asked when they were scheduled to open. Ms. Stone stated that they were working on final inspections but would be ready to open by January 2026.

ROLL CALL VOTE TO APPROVE ORDINANCE 2025-120, AN ORDINANCE AMENDING TITLE 3, CHAPTER 3 OF THE BARTLETT MUNICIPAL CODE REGARDING THE NUMBER OF CLASS A LIQUOR LICENSES

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI



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Trustee Suwanski stated that Ordinance 2025-121, An Ordinance Amending the Municipal Code of Bartlett Regarding Overweight Vehicle Permits was covered and approved under the Consent Agenda.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2025-122-R, A Resolution Approving the Third Amendment to WRT Radium Removal System Agreement Between the Village of Bartlett and Water Remediation Technology, LLC, Resolution 2025-123-R, A Resolution Waiving Advertising for Bids and Approving the WRT Equipment Removal and Well Buildings Demolition Agreement with Fowler Enterprises, LLC, and Resolution 2025-125-R, A Resolution Approving the First Amendment to the Village of Bartlett Semi-Annual Brush Collection Service Agreement was covered and approved under the Consent Agenda.

Trustee Deyne presented Ordinance 2025-124, An Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Rates and Charges. Trustee Deyne stated as part of the current strategic plan to evaluate, budget and implement water and wastewater infrastructure projects and the draft strategic plan to maintain critical infrastructure, The Board was presented and has since further reviewed the Water and Sewer Rate Study completed by Stantec. The goal of the study is to ensure that the Village properly maintains their critical infrastructure at a service level that is acceptable to the Board, and that the rates paid are equitable for those that rely on these different systems presently and for future sustainability. Some of the recommendations from Stantec's study include replacing approximately 1% of the Village's 210 miles of watermain annually and reinstituting the Sanitary Sewer Rehab budget back into the Capital Improvement Program.

While the study's recommendation is for annual increases over the next five years, the Village Board will continue its annual review. This annual review will allow the opportunity to adjust rate increases if circumstances change. This year's proposed rate increases, along with the issuance of bonds will allow us to maintain the Capital Improvement Program to a service level approved by the Board.

RECOMMENDATIONS

Based off the information provided by Stantec, Staff recommends adopting the proposed recommendations from Stantec. These include:

- The proposed rate adjustments for Water and Sewer, which would allow the Village to fund the CIP at the recommended levels.
- Water Annual Rate Adjustment: 8%
- Sewer Annual Rate Adjustment: 5%
- The rates will continue to be reviewed annually and adjusted accordingly if necessary.
- Scale the base charge based off meter size, and eliminate the "minimum bill"
- Modify the residential rate structure to a tiered structure to promote water conservation



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- Maintain a uniform volumetric rate for non-residential users
- Utilize the cost of service for treatment and collection to follow for each county's proposed sewer rate.

Trustee Deyne moved to approve Ordinance 2025-124, An Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Rates and Charges. That motion was seconded by Trustee Suwanski.

Trustee Suwanski asked when we raised the home rule tax if it was supposed to incorporate infrastructure. Ms. Schumacher stated that that it was specifically for Storm water. She went on to say that it's funded out of the general fund and so that sales tax increase is to fund those stormwater issues and projects. She stated that the increase in the local sales tax also replaced the state grocery tax that was decommissioned and rather than create our own separate grocery tax, the board chose to increase the existing Home Rule State tax.

President Gunsteen stated that the Motor Fuel tax also doesn't produce enough money to maintain the road so this money also goes towards that. Trustee Deyne asked Mr. Dinges to confirm what that included, Mr. Dinges stated roads, storm sewer, and the large culvert pipes. He also confirmed that we had two water main breaks over the weekend. President Gunsteen wanted to confirm that this is a 5-year projection but that we would visit this every year in our budget to discuss it. Trustee Gandsey asked if they would have to request this coming back to the board each year or whether that would be automatic, Mr. Dinges stated that it would come back every year to the board allowing them to review it and determine whether they will approve capital budget with a rate increase or not.

ROLL CALL VOTE TO APPROVE ORDINANCE 2025-124, AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING WATER AND SEWER RATES AND CHARGES

AYES: Trustees Battermann, Deyne, Gandsey, LaPorte,

NAYS: Trustees Suwanski and Hopkins

ABSENT: None

MOTION CARRIED

13. NEW BUSINESS – None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES – None

15. ADJOURNMENT



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President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Battermann.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:40 p.m.

Jackie Cardoza
Executive Assistant