



# VILLAGE OF BARTLETT

## BOARD MINUTES

### OCTOBER 7, 2025

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#### 1. CALL TO ORDER

President Gunsteen, called the regular meeting of October 7, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

#### 2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, and President Gunsteen

ABSENT: Trustee Suwanski

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Finance Director Matt Coulter, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, Food & Beverage Manager Paul Petersen, Deputy Chief Sweeney, Deputy Chief Naydenoff, Chief Ryan Conway, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

#### 3. PLEDGE OF ALLEGIANCE

#### 4. TOWN HALL

##### **Mary and Michael Sobieszczyk-236 S. Hickory**

Mr. and Mrs. Sobieszczyk were present to ask for assistance with their neighbor (234 S. Hickory), who has multiple code violations that have going on for the past two years. They stated that it is not the owner of the property who resides in that residence. They went on to say that they've called the police on the code enforcement officer and that they're not allowed on the property, so they get violations emailed to him. Mrs. Sobieszczyk stated that he ignores the date and has been given multiple 60 days, which is why this has been occurring since 2023. She stated that he's got seven to eight open violations as of September 2025, and that the Hearing judge gave the neighbor another 60 days regarding his property because the village engineer reported that he needs to correct his lot line to repair 104 inches. She went on to say that they are left with a combative neighbor who they were forced to get a protective order against for two years, along with flooding issues, digging into their property, fires in the middle of the yard left unattended and an unfinished fence with nails digging out facing their property. Mr. and Mrs. Sobieszczyk stated that they have lived in Bartlett for 36 years and it's disheartening to see this continue with a neighbor who's lived there for 3 and a half years. Village Administrator Paula Schumacher along with President Gunsteen stated that they are aware of this residence and are working with code enforcement and the police department and taking it through the adjudication process. President Gunsteen thanked Mr. and Mrs. Sobieszczyk for coming in to voice their concerns and that they would do everything we can to get this resolved for them.



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5. CONSENT AGENDA

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 1 and item F. 3 to the Consent Agenda- Resolution Waiving Advertising for Bids and Approving the Garage Door Repair Project Agreement with Raynor Door Authority, Inc., and Resolution Waiving Advertising for Bids and Approving the Sludge Building Repair Project Agreement with Otto Baum Company, Inc.

Trustee Hopkins stated that he would like to add item E. 1 to the Consent Agenda- Ordinance Amending the Municipal Code of Bartlett to Provide for Administrative Adjudication of Moving Violations.

President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte  
NAYS: None  
ABSENT: Trustee Suwanski  
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte  
NAYS: None  
ABSENT: Trustee Suwanski  
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.



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7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT - None

9. PRESIDENT'S REPORT

Trustee Gandsey read a Proclamation for Arts DuPage month.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne wanted to recognize staff on their birthdays and anniversaries.

President Gunsteen advised that Trustee Battermann would be running the marathon on Sunday and encouraged folks to cheer him on.

Trustee Battermann thanked the Village for sending the board to the IML conference a few weeks ago. He stated that it was a great conference where they discussed some important topics such as local grocery sales tax as well as planning and zoning training. Trustee Battermann also stated that he learned a lot about the TIF along with increment funding and how the funding mechanisms work. He stated that this would be another good idea to conduct some sessions for the community on what a TIF means.

Trustee LaPorte stated that he was at a wedding out in downtown Arlington Heights over the weekend and wanted to mention how well the space was used with both apartment buildings as well as retail stores, a lot of mixed-use space. He stated that he mentioned it in relation to the discussions we've had about downtown Bartlett as well as what we're working on at Lake Street.

11. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE



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Trustee LaPorte stated that there was no report.

### **D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN**

Trustee Battermann stated that the Halloween Funfest Parade Permit and the BAPS Fireworks Display Request were both covered and approved under the Consent Agenda.

Trustee Battermann presented Resolution 2025-95-R, A Resolution Making a Determination on Executive Session Meeting Minutes and Verbatim Recordings. Trustee Battermann stated that, the Village Board of Trustees has met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and pursuant to 5 ILCS 120/2.06, the Village Board must conduct its semi-annual review of approved executive session meeting minutes. He stated that the Village Board has determined that certain executive session minutes not yet released should remain confidential, subject to further review and determination as to their appropriateness for release at a future date; and the Village Board has further determined that certain verbatim recordings of executive session minutes for meetings that occurred at least 18 months ago and for which minutes have been approved are ready for destruction in accordance with Section 2.06(c) of the Open Meetings Act.

He stated therefore by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, pursuant to its home rule authority, as follows:

The Village Board of Trustees hereby determines that the following executive session meeting minutes should be approved for content:

<b>APPROVED FOR CONTENT</b>
June 18, 2024
September 3, 2024
October 1, 2024
November 5, 2024
March 18, 2025
June 17, 2025
July 1, 2025
July 15, 2025

He stated that the Village Board of Trustees has determined that the following executive session minutes should remain confidential at this time, subject to further review and determination as to their appropriateness for release at a future date.

He went on to say that the Village Board has determined that the verbatim recordings of executive session meetings that occurred at least 18 months ago and for which minutes have been



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approved are ready for destruction and hereby direct the Village Clerk or designee to destroy these recordings without further action or approval by the Village Board. Trustee Battermann made a motion to approve Resolution 2025-95-R, A Resolution Making a Determination on Executive Session Meeting Minutes and Verbatim Recordings. Trustee Deyne seconded that motion.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2025-95-R, A RESOLUTION MAKING A DETERMINATION ON EXECUTIVE SESSION MEETING MINUTES AND VERBATIM RECORDINGS**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte

NAYS: None

ABSENT: Trustee Suwanski

MOTION CARRIED

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

President Gunsteen stated that Ordinance 2025-96, An Ordinance Amending the Municipal Code of Bartlett to Provide for Administrative Adjudication of Moving Violations, and Replacement of a Police Vehicle were both covered and approved under the Consent Agenda.

**F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2025-97-R, A Resolution Waiving Advertising for Bids and Approving the Garage Door Repair Project Agreement with Raynor Door Authority, Inc., Ordinance 2025-98, An Ordinance Amending the Bartlett Municipal Code Section 6-11-1303.1: Schedule V, No Parking Zones, Resolution 2025-99-R, A Resolution Waiving Advertising for Bids and Approving the Sludge Building Repair Project Agreement with Otto Baum Company, Inc., and Resolution 2025-100-R, A Resolution Approving of the Public Improvements Completion Agreement For 1360 Schiferl Road Among Palmer Logistics (Midwest 2) Assets, LLC, Morgan/Harbour Construction, LLC, And the Village of Bartlett were covered and approved under the Consent Agenda.

**13. NEW BUSINESS**

Village Administrator Paula Schumacher stated that the IML are putting together a time capsule, and Bartlett is required to submit something small. She stated that she's working with the Museum Director Pam Rohleder on the Village's submission as well as the 100<sup>th</sup> anniversary of Bartlett Hills.

**14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None**



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15. ADJOURNMENT

President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Battermann.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte

NAYS: None

ABSENT: Trustee Suwanski

MOTION CARRIED

The meeting was adjourned at 7:20 p.m.

Jackie Cardoza  
Executive Assistant