

VILLAGE OF BARTLETT
BOARD OF FIRE AND POLICE COMMISSION

Minutes of Regular Meeting
Held on Tuesday, November 4, 2025
Bartlett Police Department
2nd Floor Administrative Conference Room
228 South Main Street

A. CALL TO ORDER

Commissioner Parcel called the meeting to order at 3:27 p.m. with executive session entered at 3:29 p.m.

B. ROLL CALL

Present: Commissioners Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel, and John Sampey (all physically present)

Absent: None

Also Present: Chief Ryan Conway, Deputy Chief William Naydenoff, Deputy Chief Robert Sweeney, Commander Peter Rakiewicz, Sergeant Christopher Johnson, and Recorder Christine Sanchez

C. PUBLIC COMMENTS

None

D. APPROVAL OF MINUTES

COMMISSIONER SAMPEY MOVED, second by Commissioner Kirkby to approve the July 7, 2025, Special Meeting minutes.

MOTION ADOPTED VIA VOICE VOTE

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to approve the July 7, 2025, Special Meeting Closed Session minutes.

MOTION ADOPTED VIA VOICE VOTE

E. EXECUTIVE (CLOSED) SESSION

Closed Session was entered at 3:29 p.m. to discuss the following pursuant to: 5 ILCS 12/2 (c)(1) of the Open Meetings Act for purposes of discussing the employment of a specific Village employee.

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to enter into Closed Session at 3:29 p.m.

ROLL CALL VOTE:

Present: Commissioners Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Nay: None
Absent: None
Abstain: None

MOTION PASSED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to end Closed Session at 4:32 p.m.

ROLL CALL VOTE:

Present: Commissioners Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Nay: None
Absent: None
Abstain: None

MOTION PASSED

F. OLD BUSINESS

None

G. NEW BUSINESS

1. Discussion of proposed revisions to the Rules and Regulations of the Board of Fire and Police Commission

This item was stayed until after closed session occurred. No objections were made.

Afterward, the Board members returned to this item.

Commissioner Parcel informed the Board members the Rules and Regulations require updating for both the police officer entry level hiring and promotional processes. Commissioner Parcel informed the Board members the potential revisions would be made and distributed for all Board members to review prior to the next meeting

A brief discussion ensued between all members present and it was determined a Special Meeting will take place on December 2, 2025, at 3:00 p.m. to discuss and adopt the potential changes to the Rules and Regulations.

Chief Conway and Deputy Chief Naydenoff thanked all members present for their continued efforts regarding the hiring process.

2. Decide if the following candidates pass or do not pass their background investigations:
- Ava Crawford
 - Alexandria Ellenberger
 - DeMauria Battles
 - Melissa Cabral
 - Isaac Levin
 - Justin Talavera Diaz
 - Hannah Peat
 - Anthony Schaer
 - Joselyne Corona Ramirez

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Ava Crawford and provide her with a conditional offer of employment.

ROLL CALL VOTE:

Aye: Commissioner Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)

Nay: None

Absent: None

MOTION PASSED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Alexandria Ellenberger and provide her with a conditional offer of employment.

ROLL CALL VOTE:

Aye: Commissioner Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)

Nay: None

Absent: None

MOTION PASSED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate DeMauria Battles and provide him with a conditional offer of employment.

ROLL CALL VOTE:

Aye: Commissioner Jane Kirkby (physically present)

Nay: Commissioners John McGuire, Guy Papa, Kenneth Parcel, and John
Sampey (all physically present)

Absent: None

MOTION FAILED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire pass and accept the background for candidate Melissa Cabral and provide her with a conditional offer of employment.

ROLL CALL VOTE:

Aye: None
Nay: Commissioners Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Absent: None

MOTION FAILED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Isaac Levin and provide him with a conditional offer of employment.

ROLL CALL VOTE:

Aye: Commissioners Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Nay: None
Absent: None

MOTION PASSED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Justin Talavera Diaz and provide him with a conditional offer of employment when a position opening occurs.

ROLL CALL VOTE:

Aye: Commissioner Kenneth Parcel (physically present)
Nay: Commissioners Jane Kirkby, John McGuire, Guy Papa, and John Sampey
(all physically present)
Absent: None

MOTION FAILED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Hannah Peat and provide her with a conditional offer of employment when a position opening occurs.

ROLL CALL VOTE:

Aye: Commissioner Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Nay: None
Absent: None

MOTION PASSED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Anthony Schaer and provide him with a conditional offer of employment when a position opening occurs.

ROLL CALL VOTE:

Aye: None
Nay: Commissioner Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Absent: None

MOTION FAILED

COMMISSIONER SAMPEY MOVED, second by Commissioner McGuire to pass and accept the background for candidate Joselyne Corona Ramirez and provide her with a conditional offer of employment when a position opening occurs.

ROLL CALL VOTE:

Aye: Commissioner Jane Kirkby, John McGuire, Guy Papa, Kenneth Parcel,
and John Sampey (all physically present)
Nay: None
Absent: None

MOTION PASSED

H. ADJOURN

COMMISSIONER PARCEL MOVED, second by Commissioner Sampey to adjourn.
MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 4:43 p.m.

Respectfully Submitted By:

Christine Sanchez

Christine Sanchez / Recorder
November 5, 2025