

**VILLAGE OF BARTLETT**  
**VILLAGE HALL, 228 S. MAIN STREET**  
**BOARD MEETING AGENDA**  
**December 2, 2025**  
**7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **TOWN HALL:** (Note: Three (3) minute time limit per person)
5. **\*CONSENT AGENDA\***  
*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- \*6. **MINUTES:** Board – November 18
- \*7. **BILL LIST:** December 2, 2025
8. **TREASURER'S REPORT:** None
9. **PRESIDENT'S REPORT:** EDC Recognitions
10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
11. **STANDING COMMITTEE REPORTS:**
  - A. **BUILDING AND ZONING COMMITTEE, CHAIRMAN HOPKINS**
    - \*1. Ordinance Granting an Impervious Surface Coverage Variation for 200 Primrose Lane
    2. Ordinance Approving a Special Use Permit for Package Liquor Sales at the Bartlett Mart
  - B. **COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**
    1. None
  - C. **FINANCE COMMITTEE, CHAIRMAN LAPORTE**
    1. Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, And Kane Counties, Illinois, For the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026
    2. Ordinance Abating a Portion of Taxes heretofore Levied for the year 2025 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois
  - D. **LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN**
    - \*1. Resolution Authorizing an Amendment of the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission
  - E. **POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI**
    1. None
  - F. **PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**
    - \*1. Resolution Approving the Intergovernmental Agreement Between the Village of Bartlett and the State Of Illinois Department of Transportation
12. **NEW BUSINESS**
13. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
14. **ADJOURNMENT**



## VILLAGE OF BARTLETT BOARD MINUTES NOVEMBER 18, 2025

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### 1. CALL TO ORDER

President Gunsteen, called the regular meeting of November 18, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

### 2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski (remote), and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, Planning & Development Director Kristy Stone, Food and Beverage Manager Paul Petersen, Deputy Chief Will Naydenoff, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

### 3. PLEDGE OF ALLEGIANCE

### 4. TOWN HALL

#### **Mike Hogan-549 S. Western Avenue**

Mr. Hogan stated that he's the President of Bartlett Little League and was present to discuss a resolution regarding Razika Park and Raiders football agreement. He went on to say that he was not here to criticize or attack the Raiders but instead to find a resolution. He stated that they have a lease agreement stating that during the season (August 1<sup>st</sup>-November 30<sup>th</sup>), the Raiders are responsible for reimbursing water, electric, and gas. He stated that during the joint season (December 1<sup>st</sup>-February 28<sup>th</sup>), they split the cost after which they control the rest of the year. Mr. Hogan stated that the fields were not maintained during their season and because their name is on the lease, they are ultimately held accountable for the appearance of the field. Mr. Hogan requested Village assistance in bringing all parties together to resolve this matter. Mr. Hogan then moved on to the second reason he was present, which is to try to partner with the village to help improve Kohler fields. He stated that their program is growing and has increased by roughly 25%. He went on to say that while the program has grown, the number of volunteers has declined and it's not sustainable to maintain the fields. Mr. Hogan stated that they travel to other towns for games and tournaments and their restrooms, concessions, centralized modern facilities, and structural field maintenance exceed Kohler Parks. He stated that with the support of the Village, he believes we can create something special for Bartlett's families and children.

Trustee Gandsey asked who is supposed to be taking care of the field and how do we enforce that. Mr. Hogan stated that the Little League pays all the bills after which they are forwarded to



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the Raiders who have a 30-day window to pay it back. He went on to say that throughout the years that communication has deteriorated and they're looking for help to resolve this.

President Gunsteen stated that he will work to set up a meeting with staff, himself and the presidents of both organizations so that they can sit down and discuss if this is a viable lease. He went on to say that in regard to Kohler Field, we have been working diligently to come up with a plan to better modernize the field. President Gunsteen stated that he would like to set up a time to meet with the board members from Bartlett Little League to generate some ideas regarding how to move forward.

Trustee Suwanski asked about the Bartlett Park District attending this meeting. Mr. Hogan stated that there is a gray area since its village owned land with a clear divider line on the property where Park District also leases land from the village. President Gunsteen asked that Village Administrator Paula Schumacher set up a meeting between the Park District and the two organization to have a roundtable discussion. Mr. Hogan left a copy of the lease with the board for reference.

### **George Lebron-506 Tamarack Drive**

Mr. Lebron was present to discuss Naperville Road. He stated that the neighborhood has been hearing rumors about a new possible project regarding widening lanes on Naperville Road. He went on to say that he's met with Village staff before regarding this issue and the traffic and noise from the gravel trucks which has only increased and become worse over time especially during rush hour. He stated that the traffic has nearly tripled since the last traffic study was done. Mr. Lebron stated that the Village did offer to pay half of the cost to put in a traffic light, but Cook County wanted nothing to do with it.

President Gunsteen stated that he has not heard anything regarding widening the road to four lanes. Village Administrator Paula Schumacher stated that Cook County has been very firm that this is a truck route and they have no intention of reclassifying it. She went on to say that we continue to push Cook County for a light at Spaulding while sending over current speed studies to help keep this moving. President Gunsteen stated that this is the unfortunate truth about Cook County having jurisdiction over this road. He went on to say that it's very hard to make changes to a road that we don't own or operate.

## 5. CONSENT AGENDA

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.



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Trustee Deyne asked to add items F. 1 to the Consent Agenda - Ordinance Accepting the Public Improvements at 1249 Humbracht Circle.

President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Mr. Coulter stated that the Treasurer's Report is for the month of September and that the sales tax collected was for the month of June and totaled \$673,538, which is up \$305,643 or 83% from the prior year. HE stated that Motor Fuel tax allotments received were \$164,17 which is up \$4,201 dollars of 2.6% from the prior year. Mr. Coulter went on to say that our State Income Tax received in September was \$366,019, which is up \$6,257 or 1.7% from the prior year. He stated overall Income Tax is up \$2,124 compared to this time last year.

9. PRESIDENT'S REPORT



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Mr. Coulter introduced Jamie Wilkie from Lauterbach and Amen to go over the 2025 Auditor's Report. Ms. Wilkie started with the Certificate of Achievement for Excellence in financial reporting, which is conducted by the Government Finance Officers Association. She stated that they are required each year in conjunction with actual opinions on materials of financial statements to take a look at overall internal control environment, which means they're looking at policies, procedures, workflow etc. Ms. Wilke then went over a PowerPoint presentation detailing their findings during the audit. A copy of that PowerPoint was provided to the Board.

Ms. Wilke discussed Financial Highlights stating overall there was an increase in the Village's equity during the year as well as a decrease in bonded debts. Next were the General Fund results, which indicated that the General Fund was able to report a surplus for the year. Ms. Wilke stated that expenditures were well within the budget.

Next, she covered the Statistical Section stating this is one of the mandated sections for the award program. That covers the Village's revenue capacity, debt obligations and debt capacity, demographic information as well as operating indicators. Ms. Wilke stated that as part of the auditing process they issue two separate letters; the first of which is called the SAS 114 letter. She stated that this is a standard communication letter that is required to be reported, and that the Village's letter states that everything related to the audit went according to plan. Lastly, she discussed the Management letter which is where they point out some best practice recommendations as well as compliance changes coming down the pipeline. Ms. Wilke stated that there were two recommendations made; the first relates to funds over budget specifically tied to Brewster Creek Municipal TIF, Brewster Creek Project TIF, as well as the Police Pension. Ms. Wilke stated that the recommendation is that the Village investigate the causes of the funds over budget and adopt appropriate future funding measures. She stated that the second recommendation is funds that are out of compliance with the Village's reserve or fund balance policy. She stated that many Village's funds have policies around that level of funding balance that we want to maintain at the end of each fiscal year. The recommendation is that the Village investigate the fund balances and adopt future budgets to address these items not in compliance.

Trustee Gandsey asked what other types of audits we could have done and how this differs from others. Ms. Wilke stated that this type of audit is mandated by the State and is called a Financial Statement Audit. She stated that there are other kinds of audit options such as forensic audits but those generally take a long time to complete, and the cost is much more significant. Trustee Gandsey asked if they would recommend doing a deep dive audit like this for the Village. Ms. Wilke stated that there was nothing during this year's audit where they would make that recommendation.

Trustee Battermann asked when we would be able to discuss the funds under balance and come up with some mechanisms to better that. Village Administrator Paula Schumacher stated that stated that one of the things they've discussed is to use the expertise of an outside food and beverage consultant to look at the operations at the golf course. She stated that they would work with staff to come up with a plan and a list of recommendations. Ms. Schumacher stated



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that getting someone from the outside to look at more of the structural operations would be most beneficial.

Trustee Gandsey read the Proclamation for Small Business Saturday.

**10. QUESTION/ANSWER: PRESIDENT & TRUSTEES**

Trustee Deyne wanted to recognize staff on their birthdays and anniversaries.

Trustee Deyne stated he was looking forward to the fountain and runnel up and running and asked for confirmation on the date and time. Public Works Director Dan Dinges stated that was November 20<sup>th</sup> and that he would contact Trustee Deyne regarding the time.

Trustee Gandsey asked about North Avenue and truck enforcement, she wanted to know about progress being made. Chief Conway stated the ordinance was passed in October and that the Oxcart Permitting system would be implemented in December. He went on to say that they've lowered the weight restrictions on North Avenue that they will now be able to enforce with a new ordinance and new fee structure in the downtown area.

Trustee Hopkins asked about the benches near the fountain, he asked if staff has looked into other options. Mr. Dinges stated they have not done any research as it's not in season, but they will look into options and bring it back to the board for review and discussion. Trustee Hopkins asked about the gas station on Bartlett Road and Route 20 and what the process is with that. Planning and Development Director Kristy Stone stated that they're waiting to hear from the IEPA if they will accept the pre-existing no further remediation letter. She stated once we hear from them, we will be able to more actively market that space. Trustee Hopkins asked if there was a time frame on that, Ms. Stone stated by the end of the year.

President Gunsteen stated that he would like to keep the Fletcher family in our prayers following her passing this past week. He stated that Ms. Fletcher was the longest serving Director of the Bartlett Park District and was an active member on the Bike and Run Committee, Rotary, and countless Village events such as Merry and Bright.

**11. STANDING COMMITTEE REPORTS**

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that there was no report.

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report



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**C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte presented Resolution 2025-112-R, a Resolution Approving of Certificate of Expenditure No. 7 in the Amount of \$1,907,200 for the Subordinate Lien Tax Increment Revenue Note, Series 2009, for the Bluff City Quarry Redevelopment Project. He stated that Attached is a resolution approving Certificate of Expenditure No. 7 in the amount of \$1,907,200 for public improvements and related costs in the Bluff City TIF. The resolution is to approve an increase to the 2009 Developer Note not to exceed \$13,500,000. The note will be repaid as TIF increment becomes available. Trustee LaPorte motioned to approve Resolution 2025-112-R, a Resolution Approving of Certificate of Expenditure No. 7 in the Amount of \$1,907,200 for the Subordinate Lien Tax Increment Revenue Note, Series 2009, for the Bluff City Quarry Redevelopment Project, that motion was seconded by Trustee Deyne.

Trustee Gandsey asked what number we were going up to. Mr. Coulter stated that the developer note is not to exceed 13.5 million, and after this one they have about 1 million remaining.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2025-112-R, A RESOLUTION APPROVING OF CERTIFICATE OF EXPENDITURE NO. 7 IN THE AMOUNT OF \$1,907,200 FOR THE SUBORDINATE LIEN TAX INCREMENT REVENUE NOTE, SERIES 2009, FOR THE BLUFF CITY QUARRY REDEVELOPMENT PROJECT**

**AYES:** Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte  
**NAYS:** Trustee Suwanski  
**ABSENT:** None  
**MOTION CARRIED**

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN**

Trustee Battermann stated that there was no report.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that there was no report

**F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2025-113, An Ordinance Accepting the Public Improvements at 1249 Humbracht Circle was covered and approved under the Consent Agenda.

**13. NEW BUSINESS**



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Trustee Hopkins stated that he would like to discuss a policy change for the inspectors. He stated that he had requested some inspection reports on different projects and learned that not all of our projects in Bartlett are inspected by our inspectors. He stated that he would like to see how that came about as any electrical work or plumbing that is being done in town needs to be inspected by our building inspection team. Village Administrator Paula Schumacher wanted to clarify that the projects that Trustee Hopkins was inquiring about are projects within the right of way and the purview of Public Works. She stated that all other buildings are inspected by our plumbing and electrical inspectors. Trustee Hopkins asked to add a committee meeting to have a discussion about policy change. President Gunsteen suggested that we get the Ordinance as it's written currently so that they can have a discussion to see what the limitations are.

Public Works Director Dan Dinges stated that in regard to the Streetscape Project, they've never gotten permits from the Building Department, however they do have inspectors inspecting the work to make sure it meets the design that the licensed engineers have put together. President Gunsteen stated that we should pull the Ordinance to review it in order to discuss this further.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:52 p.m.

Jackie Cardoza  
Executive Assistant

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/2/2025**

**100-GENERAL FUND REVENUES**

**420210-CONTRACTORS LICENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOSEPH SCARDINO	CONTRACTOR LICENSE REFUND/PROJECT CANCEL	50.00
	<u>INVOICES TOTAL:</u>	<u>50.00</u>
		50.00

**1100-VILLAGE BOARD/ADMINISTRATION**

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	19.99
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	72.48
1 AMAZON CAPITAL SERVICES INC	PHONE CASE	17.99
	<u>INVOICES TOTAL:</u>	<u>110.46</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO METROPOLITAN AGENCY	ANNUAL DUES	1,846.49
	<u>INVOICES TOTAL:</u>	<u>1,846.49</u>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ERIC CHIOU	SHIPPING CHARGES OF SIGN TO TAIWAN	230.00
1 GRECO AND SONS INC	FOOD PURCHASE	291.39
** 1 WGN 9	TV INTERVIEW	1,500.00
	<u>INVOICES TOTAL:</u>	<u>2,021.39</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILCMA	JOB AD POSTING FEE	50.00
1 PADDOCK PUBLICATIONS INC	PUBLIC HEARING NOTICES	46.00
	<u>INVOICES TOTAL:</u>	<u>96.00</u>
		4,074.34

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANCEL GLINK P.C.	PROFESSIONAL SERVICES	21,729.60
	<u>INVOICES TOTAL:</u>	<u>21,729.60</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	BARTLETT REVIEW-GRASSLANDS PHASE 1	850.00

\*\* Indicates pre-issue check.

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1 HAMPTON LENZINI AND RENWICK INC	551 READING DR ENGINEERING REVIEW	190.00
1 HAMPTON LENZINI AND RENWICK INC	ENGINEERING REVIEWS-SINGLE FAMILY RESIDENC	712.50
1 HAMPTON LENZINI AND RENWICK INC	995 E DEVON AVE STRMWATER/ENGINEERING REV1	1,755.00
1 HAMPTON LENZINI AND RENWICK INC	1320 BREWSTER CREEK ENGINEERING REVIEW	1,520.00
1 HAMPTON LENZINI AND RENWICK INC	BARTLETT REVIEW-PULTE WETLAND	1,470.00
1 HAMPTON LENZINI AND RENWICK INC	BARTLETT MISC ENGINEERING SERVICES	237.50
	<u>INVOICES TOTAL:</u>	<u>6,735.00</u>

**523600-SOCIAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTHEAST DUPAGE FAMILY	SOCIAL WORKER PROGRAM	9,508.07
	<u>INVOICES TOTAL:</u>	<u>9,508.07</u>

37,972.67

**1210-LIABILITY INSURANCE**

**544200-LIABILITY INS DEDUCTIBLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGE	OCTOBER 2025 DEDUCTIBLE	40,492.52
	<u>INVOICES TOTAL:</u>	<u>40,492.52</u>

40,492.52

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GENESISONE	COPIER MAINTENANCE SERVICE	58.51
	<u>INVOICES TOTAL:</u>	<u>58.51</u>

**523110-LEGAL PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	LEGAL PUBLICATIONS	604.80
	<u>INVOICES TOTAL:</u>	<u>604.80</u>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
2 PADDOCK PUBLICATIONS INC	LEGAL PUBLICATIONS	2,296.35
	<u>INVOICES TOTAL:</u>	<u>2,296.35</u>

2,959.66

**1500-PLANNING & DEV SERVICES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	31.59

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 31.59

**523110-LEGAL PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	PUBLIC HEARING NOTICES	294.40
<u>INVOICES TOTAL:</u>		<u>294.40</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MYD BARTLETT SG, LLC	NOVEMBER 2025 CAR WASHES	28.00
<u>INVOICES TOTAL:</u>		<u>28.00</u>

**526005-PLAN REVIEW SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMPSON ELEVATOR INSPECTION	ELEVATOR PLAN REVIEW	100.00
1 THOMPSON ELEVATOR INSPECTION	ELEVATOR PLAN REVIEW	100.00
1 THOMPSON ELEVATOR INSPECTION	ELEVATOR PLAN REVIEW	100.00
<u>INVOICES TOTAL:</u>		<u>300.00</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCTOBER 2025	657.92
<u>INVOICES TOTAL:</u>		<u>657.92</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	33.82
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	188.27
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	90.45
<u>INVOICES TOTAL:</u>		<u>312.54</u>

1,624.45

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	225.54
1 FIFTH THIRD BANK LEGAL ENTRY	SUBPOENA RESEARCH FEES	5.00
1 GENESISONE	COPIER MAINTENANCE SERVICE	265.99
1 T-MOBILE	SUBPOENA FEES	50.00
1 VITAL RECORDS CONTROL	DOCUMENT SHREDDING SERVICES	360.14
<u>INVOICES TOTAL:</u>		<u>906.67</u>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	414.42

\*\* Indicates pre-issue check.

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1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT TO REPLACE 2114	7,766.08
		<b>8,180.50</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELGIN KEY & LOCK CO INC	KEYS	7.00
1 THE FINER LINE INC	NAME PLATE/ENGRAVING	60.00
1 STREICHER'S INC	MEDAL	779.50
1 WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	143.52
		<b>990.02</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STREICHER'S INC	UNIFORM APPAREL	4,158.97
1 STREICHER'S INC	CREDIT MEMO	900.00
1 STREICHER'S INC	UNIFORM APPAREL	230.00
1 STREICHER'S INC	UNIFORM APPAREL	250.00
		<b>5,538.97</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCTOBER 2025	14,114.49
		<b>14,114.49</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	ADMIN AND CEU SUPPLIES	38.30
1 STATE GRAPHICS	BUSINESS CARDS	163.83
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	329.72
1 WAREHOUSE DIRECT	CREDIT MEMO	-26.92
		<b>504.93</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PATRICK CAREY	TRAINING EXPENSES	82.80
		<b>82.80</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE CHILDREN'S ADVOCACY CENTER	ANNUAL CONTRIBUTION	2,500.00
		<b>2,500.00</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	SRO LAPTOP BAGS	63.96
1 AMAZON CAPITAL SERVICES INC	ADMIN AND CEU SUPPLIES	89.99

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 153.95

**544001-PRISONER DETENTION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ICS JAIL SUPPLIES INC	DETENTION SUPPLIES	517.77
		<u>INVOICES TOTAL: 517.77</u>

**570105-EQUITABLE SHARING EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DACRA ADJUDICATION SYSTEM	MONTHLY SERVICE FEE	3,100.00
1 DACRA ADJUDICATION SYSTEM	MONTHLY SERVICE FEE	3,100.00
		<u>INVOICES TOTAL: 6,200.00</u>

39,690.10

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
		<u>INVOICES TOTAL: 12.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	26.58
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	95.66
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,083.20
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	9,297.33
		<u>INVOICES TOTAL: 10,502.77</u>

**527113-SERVICES TO MAINT. GROUNDS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE - NOV 2025	2,645.00
		<u>INVOICES TOTAL: 2,645.00</u>

**527130-SIDEWALK & CURB REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GLADYS SOLIS ARANO	PUBLIC SIDEWALK REPLACEMENT	1,818.00
1 GRANT CARLSON	PUBLIC SIDEWALK REPLACEMENT	780.00
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,433.85
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,651.10
1 GANNETT FLEMING INC	ROUTE 59 BIKE UNDERPASS PROJECT	4,984.10
1 ELIZABETH GILSON	PUBLIC SIDEWALK REPLACEMENT	1,337.00
1 AMANDA IMBROGNO	PUBLIC SIDEWALK REPLACEMENT	1,040.00
1 WELCH BROS INC	REBAR	325.00
		<u>INVOICES TOTAL: 13,369.05</u>

\*\* Indicates pre-issue check.

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**527140-TREE TRIMMING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABBOTT TREE CARE PROFESSIONALS LL	TREE REMOVALS	2,465.00
1 BURKE LLC	METRA & TOWN CENTER IMPROVEMENT PROJECT	346,824.02
1 TESKA ASSOCIATES INC	BARTLETT TOWN CENTER LANDSCAPE CONCEPTS	5,860.00
<u>INVOICES TOTAL:</u>		<u>355,149.02</u>

**527160-STREET SWEEPING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LRS LLC	STREET SWEEPING SERVICES	10,403.00
<u>INVOICES TOTAL:</u>		<u>10,403.00</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	333.46
1 AIRGAS USA LLC	CYLINDER LEASE RENEWAL	78.47
1 BURRIS EQUIPMENT CO	BLADE FOR SIDEWALK MACHINE	3,012.80
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	39.58
1 GRAINGER	MAINTENANCE SUPPLIES	177.90
1 GRAINGER	MAINTENANCE SUPPLIES	11.80
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	160.57
<u>INVOICES TOTAL:</u>		<u>3,814.58</u>

**532010-FUEL PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCTOBER 2025	5,358.74
<u>INVOICES TOTAL:</u>		<u>5,358.74</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	16.66
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	6.96
<u>INVOICES TOTAL:</u>		<u>23.62</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BRISTOL HOSE & FITTING INC	MAINTENANCE SUPPLIES	107.00
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	27.29
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	142.43
<u>INVOICES TOTAL:</u>		<u>276.72</u>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 3M COMPANY	SIGN FABRICATION MATERIALS	2,821.19
1 GRIMCO INC	MATERIALS & SUPPLIES	122.43
1 GRIMCO INC	MATERIALS & SUPPLIES	360.84

\*\* Indicates pre-issue check.

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1 GRIMCO INC	MATERIALS & SUPPLIES	702.12
1 GRIMCO INC	MATERIALS & SUPPLIES	351.06
1 HIGH STAR TRAFFIC	STREET MAINTENANCE MATERIALS	780.50
<u>INVOICES TOTAL:</u>		<u>5,138.14</u>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE TOPSOIL INC	GRAVEL PURCHASE	1,580.00
<u>INVOICES TOTAL:</u>		<u>1,580.00</u>

408,272.64

**2200-MFT EXPENDITURES**

**583005-MFT MAINTENANCE PROGRAM**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUBINO ENGINEERING INC	2025 ASPHALT RESURFACING PROJECT	3,943.00
<u>INVOICES TOTAL:</u>		<u>3,943.00</u>

3,943.00

**3000-DEBT SERVICE EXPENDITURES**

**523700-AGENTS FEES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPUTERSHARE TRUST COMPANY N.A	AGENT FEES/SERIES 2016	1,000.00
<u>INVOICES TOTAL:</u>		<u>1,000.00</u>

**547070-2017 GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2017 GO BOND DEBT SERVICE PYMT	9,150.00
<u>INVOICES TOTAL:</u>		<u>9,150.00</u>

**547071-2017 GO BOND PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 UMB BANK N.A.	2017 GO BOND DEBT SERVICE PYMT	300,000.00
<u>INVOICES TOTAL:</u>		<u>300,000.00</u>

**547077-2019 GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2019 GO BOND DEBT SERVICE PYMT	40,250.00
<u>INVOICES TOTAL:</u>		<u>40,250.00</u>

**547078-2019 GO BOND PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 UMB BANK N.A.	2019 GO BOND DEBT SERVICE PYMT	270,000.00
<u>INVOICES TOTAL:</u>		<u>270,000.00</u>

\*\* Indicates pre-issue check.

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**547081-2021B GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2021B GO BOND DEBT SERVICE PYMT	82,653.75
	<b>INVOICES TOTAL:</b>	<b>82,653.75</b>

**547082-2021B GO BOND PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 UMB BANK N.A.	2021B GO BOND DEBT SERVICE PYMT	995,000.00
	<b>INVOICES TOTAL:</b>	<b>995,000.00</b>

**547083-2022A GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2022A GO BOND DEBT SERVICE PYMT	114,182.50
	<b>INVOICES TOTAL:</b>	<b>114,182.50</b>

**547084-2022A GO BOND PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 UMB BANK N.A.	2022A GO BOND DEBT SERVICE PYMT	135,000.00
	<b>INVOICES TOTAL:</b>	<b>135,000.00</b>

1,947,236.25

**430000-DEVELOPER DEPOSITS FUND**

**262099-DEPOSIT-ORDINANCE 89-49**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AL'S FAMILY CONSTRUCTION INC.	BOND REFUND-565 HAWTHORNE AVE	5,000.00
1 DR HORTON	BOND REFUND-1123 BLUEBELL LN	6,500.00
1 MARK INGOLIA	BOND REFUND	6,500.00
1 WITTENSTEIN HOLDING CORP	BOND REFUND-1249 HUMBRACHT CIR	423,000.00
	<b>INVOICES TOTAL:</b>	<b>441,000.00</b>

441,000.00

**5000-WATER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE - NOV 2025	1,562.00
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
1 JOHNSON CONTROLS SECURITY SOLUTIO	QUARTERLY BILLING	96.75
	<b>INVOICES TOTAL:</b>	<b>1,670.75</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	388.65
	<b>INVOICES TOTAL:</b>	<b>388.65</b>

\*\* Indicates pre-issue check.

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**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	NOVEMBER 2025 BILLING	722.59
	<b>INVOICES TOTAL:</b>	<b>722.59</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNWELL ENGINEERING GROUP INC	PROFESSIONAL SERVICES	2,200.00
1 STANTEC CONSULTING SERVICES INC	WATER & SEWER RATE STUDY 2025	11,615.50
	<b>INVOICES TOTAL:</b>	<b>13,815.50</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	30.03
1 NICOR GAS	GAS BILL	146.20
	<b>INVOICES TOTAL:</b>	<b>176.23</b>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	754.42
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	339.02
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,433.85
1 WATER SERVICES CO	METER BENCH TEST	45.00
1 WATER SERVICES CO	EMERGENCY WEEKEND CALL FOR HEAVY MACHIN	1,000.00
1 WELCH BROS INC	GRAVEL PURCHASE	1,232.00
	<b>INVOICES TOTAL:</b>	<b>4,804.29</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	333.47
1 AIRGAS USA LLC	CYLINDER LEASE RENEWAL	78.48
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	8.89
1 GRAINGER	MAINTENANCE SUPPLIES	228.16
1 GRAINGER	MAINTENANCE SUPPLIES	259.61
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	122.03
1 ZIEBELL WATER SERVICE	MATERIALS & SUPPLIES	674.11
1 ZIEBELL WATER SERVICE	MATERIALS & SUPPLIES	2,463.39
	<b>INVOICES TOTAL:</b>	<b>4,168.14</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	384.70
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	45.00
	<b>INVOICES TOTAL:</b>	<b>429.70</b>

\*\* Indicates pre-issue check.

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**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCTOBER 2025	1,304.37
	<b>INVOICES TOTAL:</b>	<b>1,304.37</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	16.66
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	6.96
	<b>INVOICES TOTAL:</b>	<b>23.62</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST TRADING HORTICULTURAL	SEED/STRAW BLANKET PURCHASE	253.10
	<b>INVOICES TOTAL:</b>	<b>253.10</b>

**534810-METER MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FERGUSON WATERWORKS #1934	WATER METERS & SUPPLIES	937.32
	<b>INVOICES TOTAL:</b>	<b>937.32</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STCHARLESIL WELLNOW URGENT CARE	PERSONNEL TESTING	189.00
	<b>INVOICES TOTAL:</b>	<b>189.00</b>

**547047-IEPA LOAN INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 IL ENVIRONMENTAL PROTECTION AGEN	IEPA LOAN PAYMENT	52,808.45
	<b>INVOICES TOTAL:</b>	<b>52,808.45</b>

**547048-IEPA LOAN PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 IL ENVIRONMENTAL PROTECTION AGEN	IEPA LOAN PAYMENT	180,666.32
	<b>INVOICES TOTAL:</b>	<b>180,666.32</b>

**547079-2021A GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2021A GO BOND DEBT SERVICE PYMT	212,075.00
	<b>INVOICES TOTAL:</b>	<b>212,075.00</b>

**547080-2021A GO BOND PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 UMB BANK N.A.	2021A GO BOND DEBT SERVICE PYMT	705,000.00
	<b>INVOICES TOTAL:</b>	<b>705,000.00</b>

\*\* Indicates pre-issue check.

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1,179,433.03

**5090-WATER CAPITAL PROJECTS EXP**

**581020-WATER METER AUTOMATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FERGUSON WATERWORKS #1934	WATER METERS & SUPPLIES	37,808.90
1 WATER SERVICES CO	PLUMBING REPAIRS	800.00
1 WATER SERVICES CO	PLUMBING REPAIRS	800.00
1 WATER SERVICES CO	PLUMBING REPAIRS	800.00
1 WATER SERVICES CO	PLUMBING REPAIRS	800.00
1 WATER SERVICES CO	PLUMBING REPAIRS	800.00
1 WATER SERVICES CO	PLUMBING REPAIRS	800.00
<b>INVOICES TOTAL:</b>		<b>42,608.90</b>

**581030-WATER TOWER PAINTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DIXON ENGINEERING INC	WATER TOWER PROJECT	24,540.00
<b>INVOICES TOTAL:</b>		<b>24,540.00</b>

67,148.90

**5100-SEWER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AQUATIC INFORMATICS INC	SOFTWARE THAT MONITORS SCADA SYSTEM AT TP	1,080.00
1 AQUATIC INFORMATICS INC	SOFTWARE THAT MONITORS SCADA SYSTEM AT TP	4,770.00
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE - NOV 2025	625.00
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
<b>INVOICES TOTAL:</b>		<b>6,487.00</b>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	NOVEMBER 2025 BILLING	722.59
<b>INVOICES TOTAL:</b>		<b>722.59</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STANTEC CONSULTING SERVICES INC	WATER & SEWER RATE STUDY 2025	11,615.50
<b>INVOICES TOTAL:</b>		<b>11,615.50</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	80.22
1 NICOR GAS	GAS BILL	60.48
1 NICOR GAS	GAS BILL	1,804.68
1 NICOR GAS	GAS BILL	154.17

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 2,099.55

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FTD AUTO LLC	VEHICLE MAINTENANCE	1,143.93
		<u>INVOICES TOTAL: 1,143.93</u>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SOLENIS LLC	CHEMICAL SUPPLIES	17,641.82
		<u>INVOICES TOTAL: 17,641.82</u>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	113.46
		<u>INVOICES TOTAL: 113.46</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCTOBER 2025	2,232.17
		<u>INVOICES TOTAL: 2,232.17</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	16.66
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	184.29
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	6.97
		<u>INVOICES TOTAL: 207.92</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MAINTENANCE SUPPLIES	375.59
1 HACH COMPANY	MATERIALS & SUPPLIES	358.05
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	41.43
		<u>INVOICES TOTAL: 775.07</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
2 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	327.02
		<u>INVOICES TOTAL: 327.02</u>

**547075-2019 SEWER BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2019 GO BOND DEBT SERVICE PYMT	118,825.00
		<u>INVOICES TOTAL: 118,825.00</u>

\*\* Indicates pre-issue check.

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**547076-2019 SEWER BOND-PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 UMB BANK N.A.	2019 GO BOND DEBT SERVICE PYMT	315,000.00
	<u>INVOICES TOTAL:</u>	<u>315,000.00</u>
		477,191.03

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CTY SEWER TREATMENT 11/25	3,215.91
	<u>INVOICES TOTAL:</u>	<u>3,215.91</u>
		3,215.91

**5190-SEWER CAPITAL PROJECTS EXP**

**582026-LIFT STATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TROTTER & ASSOCIATES INC	LIFT STATION CONTROLS IMPROVEMENTS	2,348.75
	<u>INVOICES TOTAL:</u>	<u>2,348.75</u>
		2,348.75

**5200-PARKING OPERATING EXPENSES**

**523800-RENT TO RAILROAD**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	QTRLY LEASE PYMT/AUG 25-OCT 25	1,275.51
	<u>INVOICES TOTAL:</u>	<u>1,275.51</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	134.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	7.30
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	60.26
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	64.73
	<u>INVOICES TOTAL:</u>	<u>267.19</u>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE - NOV 2025	1,475.00
	<u>INVOICES TOTAL:</u>	<u>1,475.00</u>
		3,017.70

**5500-GOLF PROGRAM EXPENSES**

\*\* Indicates pre-issue check.

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**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	28.60
1 JOHNSON CONTROLS SECURITY SOLUTIO	QUARTERLY BILLING	274.13
1 ROSCOE CO	MATS	371.63
<b>INVOICES TOTAL:</b>		<b>674.36</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,267.34
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	27.02
<b>INVOICES TOTAL:</b>		<b>2,294.36</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GOLF CORE	SCORECARDS	515.24
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	100.00
1 GRECO AND SONS INC	SUPPLIES	63.45
<b>INVOICES TOTAL:</b>		<b>678.69</b>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	MAINTENANCE SUPPLIES	101.46
<b>INVOICES TOTAL:</b>		<b>101.46</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY TREASURER	PIN 06-34-100-026-0000	11.24
<b>INVOICES TOTAL:</b>		<b>11.24</b>

3,760.11

**5510-GOLF MAINTENANCE EXPENSES**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PORTABLE EQUIPMENT CO INC	EQUIPMENT RENTAL	880.00
<b>INVOICES TOTAL:</b>		<b>880.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	755.78
<b>INVOICES TOTAL:</b>		<b>755.78</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSERV FS INC	ENGINE OIL	937.75

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 937.75

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	72.88
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	366.29
1 REINDERS INC	MAINTENANCE SUPPLIES	50.41
<u>INVOICES TOTAL:</u>		<u>489.58</u>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	87.42
<u>INVOICES TOTAL:</u>		<u>87.42</u>

3,150.53

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS LLC	CLEAN BEER LINES	67.00
<u>INVOICES TOTAL:</u>		<u>67.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	377.89
<u>INVOICES TOTAL:</u>		<u>377.89</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	50.00
1 GRECO AND SONS INC	SUPPLIES	73.21
<u>INVOICES TOTAL:</u>		<u>123.21</u>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EUCLID BEVERAGE LLC	BEER PURCHASE	68.51
1 EUCLID BEVERAGE LLC	BEER PURCHASE	46.71
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	300.00
1 GRECO AND SONS INC	FOOD PURCHASE	100.00
1 GRECO AND SONS INC	FOOD PURCHASE	71.64
<u>INVOICES TOTAL:</u>		<u>586.86</u>

1,154.96

**5570-GOLF BANQUET EXPENSES**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/2/2025**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALSCO	LINEN SERVICES	433.14
1 ELEGANT PRESENTATIONS INC	NAPKIN RENTAL	233.06
<b>INVOICES TOTAL:</b>		<b>666.20</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	377.89
<b>INVOICES TOTAL:</b>		<b>377.89</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	50.00
1 GRECO AND SONS INC	SUPPLIES	73.22
1 MLA WHOLESALE INC	FLOWERS	164.85
1 MLA WHOLESALE INC	FLOWERS	174.85
<b>INVOICES TOTAL:</b>		<b>462.92</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE BAKING INSTITUTE BAKERY CO	CAKE/PIES	450.84
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	4,389.35
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	141.53
1 GORDON FOOD SERVICE INC	CREDIT MEMO	-362.88
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	198.86
1 GRECO AND SONS INC	FOOD PURCHASE	605.16
1 GRECO AND SONS INC	FOOD PURCHASE	400.00
<b>INVOICES TOTAL:</b>		<b>5,822.86</b>

7,329.87

**5580-GOLF MIDWAY EXPENSES**

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE BAKING INSTITUTE BAKERY CO	CAKE	420.99
<b>INVOICES TOTAL:</b>		<b>420.99</b>

420.99

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	222.00
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	3,570.00
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	453.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/2/2025**

1	NITECH FIRE & SECURITY INDUSTRIES INC BURGLAR ALARM MONITORING	123.45
<u>INVOICES TOTAL:</u>		<u>4,368.45</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	MIDWEST MECHANICAL EQUIPMENT REPAIRS	3,843.00
<u>INVOICES TOTAL:</u>		<u>3,843.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	COMMONWEALTH EDISON CO ELECTRIC BILL	55.25
<u>INVOICES TOTAL:</u>		<u>55.25</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	AMAZON CAPITAL SERVICES INC OFFICE SUPPLIES	81.60
1	AMAZON CAPITAL SERVICES INC OFFICE SUPPLIES	39.99
1	GRAINGER MAINTENANCE SUPPLIES	32.30
1	WAREHOUSE DIRECT MAINTENANCE SUPPLIES	298.69
1	WAREHOUSE DIRECT MAINTENANCE SUPPLIES	167.94
<u>INVOICES TOTAL:</u>		<u>620.52</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	GRAINGER MAINTENANCE SUPPLIES	45.02
1	GRAINGER MAINTENANCE SUPPLIES	722.74
1	HOME DEPOT CREDIT SERVICES MATERIALS & SUPPLIES	1,589.55
**	1 KSRP CONSTRUCTION INC HALF OF THE COST OF A HALLWAY LOFT LADDER	1,925.00
<u>INVOICES TOTAL:</u>		<u>4,282.31</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	STCHARLESIL WELLNOW URGENT CARE PERSONNEL TESTING	179.00
<u>INVOICES TOTAL:</u>		<u>179.00</u>

13,348.53

**6010-INFORMATION SYSTEMS**

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	VC3 INC MONTHLY SERVICE AGREEMENT	2,499.00
<u>INVOICES TOTAL:</u>		<u>2,499.00</u>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1	COMCAST TELEPHONE BILL	3,647.25

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/2/2025**

1 COMCAST	INTERNET SERVICE	187.90
1 T-MOBILE	TELEPHONE BILL	1,687.87
<b>INVOICES TOTAL:</b>		<b>5,523.02</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MICR CHECK PRINTER TONER	412.99
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	14.39
1 AMAZON CAPITAL SERVICES INC	KEY FOB WRIST BANDS	18.96
1 VISION 21 SOLUTIONS	TROY TONER M507E	316.00
** 1 WEX BANK	FUEL PURCHASES - OCTOBER 2025	47.48
<b>INVOICES TOTAL:</b>		<b>809.82</b>

8,831.84

**7000-POLICE PENSION EXPENDITURES**

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	OCTOBER 2025 PSA	210.00
<b>INVOICES TOTAL:</b>		<b>210.00</b>

210.00

**GRAND TOTAL: 4,697,877.78**

GENERAL FUND	535,136.38
MOTOR FUEL TAX FUND	3,943.00
DEBT SERVICE FUND	1,947,236.25
DEVELOPER DEPOSITS FUND	441,000.00
WATER FUND	1,246,581.93
SEWER FUND	482,755.69
PARKING FUND	3,017.70
GOLF FUND	15,816.46
CENTRAL SERVICES FUND	22,180.37
POLICE PENSION FUND	210.00
<b>GRAND TOTAL</b>	<b>4,697,877.78</b>

\*\* Indicates pre-issue check.



# Agenda Item Executive Summary

**AGENDA ITEM:** #2025-12 200 Primrose Lane      **BOARD OR COMMITTEE:** Board

## BUDGET IMPACT

**Amount** \$N/A      **Budgeted** \$N/A

**Fund:** N/A      **Corresponding Activity Measure:** P&Z Commission Review

## EXECUTIVE SUMMARY

The petitioner is requesting a variation to allow an increase in the maximum impervious surface coverage from 35% to 40% to allow the patio to remain that was constructed without a building permit.

A pool and patio permit was issued on March 23, 2022 which met the impervious requirement of 35%. Final inspections for the patio, pool, and driveway were completed, and the permits were closed April 5, 2023.

In August, Staff received a code violation complaint for a patio installed without a permit at this site. Upon inspection, the code officer found that the patio had been enlarged without a permit. The homeowner was notified of the violation and applied for the variance request in order to keep the unpermitted patio that exceeds the maximum impervious surface percentage. *If approved, the homeowner must apply for the patio permit, pay double permit fees and pass the final inspection.*

The Planning & Zoning Commission conducted the public hearing at their November 6, 2025 meeting and **recommended approval** of the petitioner's request.

The Committee of the Whole reviewed the Planning & Zoning Commission recommendation at their November 18, 2025 meeting and forwarded the petition to the Village Board for a final vote.

## ATTACHMENTS (PLEASE LIST)

Memo, ordinance with exhibits

### RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: \_\_\_\_\_

Short Term (1-3 Years):    Routine       Complex

Long Term (3-5 Years):    Routine       Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to approved Ordinance 2025-\_\_\_\_ An Ordinance Granting an Impervious Surface Coverage Variation for 200 Primrose Lane
- Motion

Staff:      Kristy Stone, PDS Director

Date:      November 25, 2025

**PLANNING AND DEVELOPMENT SERVICES MEMORANDUM**  
**25-75**

DATE: November 25, 2025  
TO: Paula Schumacher, Village Administrator  
FROM: Brian Krause, Associate Planner  
RE: **(#25-12) 200 Primrose Ln** *BK*

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**PETITIONER**

Nadeem Parker

**SUBJECT SITE**

200 Primrose Lane

**REQUEST**

Variation – Impervious Coverage

**DISCUSSION**

1. The subject property is zoned Planned Development (PD), and is located in the Heron's Landing Subdivision.
2. The petitioner is requesting a **variation** to allow an increase in the maximum impervious surface coverage from 35% to 40%.
3. The current maximum impervious surface allotments were adopted by Ordinance 2017-24 in March of 2017. The subject lot is 10,908 square feet, and therefore has a maximum impervious coverage of 35% (3,818 sq. ft.).
4. In November 2021, an application was submitted for a building permit (B-21-1875) to install an inground pool and a porcelain tile pool patio. There were four revisions to the permit in order to reduce the size of the patio to meet the maximum impervious surface regulation. The timeline of these revisions is shown in the table below.

Impervious Review Date	Proposed Impervious Coverage
December 7, 2021	53%, 2,016 sq ft over the maximum
December 9, 2021	50%, 1,596 sq ft over the maximum
February 17, 2022	41%, 639 sq ft over the maximum
March 10, 2022	35%, meeting the requirement by 24 sq ft

5. The pool and patio permit was issued on March 23, 2022. The impervious requirement of 35% was met by reducing the size of the patio and by converting the driveway and front walkway to permeable pavers by applying for an additional permit (B-22-77). Final inspections for the patio, pool, and driveway were completed, and the permits were closed April 5, 2023.
6. On August 15, 2025, Village Staff received a code violation complaint for a patio installed without a permit at this site. On August 25, a code officer inspected the property, and found that significant additions to the patio were installed without a permit. The homeowner was notified of the violation and applied for the variance request on September 12, 2025.
7. Staff has reviewed the current impervious conditions and have determined that 566 square feet of impervious surface was added without a permit. This brings the total lot coverage to 40%.

**RECOMMENDATION**

1. The Planning and Zoning Commission held the required public hearing, reviewed the petitioner's request for a Variation and **recommended approval** at their meeting on November 6, 2025 based on the following findings of fact:
  - A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
  - B. That conditions upon which the petition for variation is based are unique to the property for which the variation is sought and are not applicable, generally, to other property within the same zoning classifications.
  - C. That the purpose of the variation is not based exclusively upon a desire to make money out of the property.
  - D. That the alleged difficulty or hardship is caused by the provision of this Title and has not been created by any person presently having an interest in the

property.

- E. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.
  - F. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
  - G. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.
2. The minutes from the Planning and Zoning Commission meeting and background material is attached for your review and consideration.
  3. The Committee of the Whole reviewed the petitioner's requests at their meeting on **November 18, 2025**. The Committee forwarded the petition to the Village Board for a final vote.
  4. The ordinance with exhibits is attached for your review.

bk/attachments

General – PDS Team\memos 2025\075\_200PrimroseLn\_vb.docx

**ORDINANCE 2025 - \_\_\_\_\_**

**AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE COVERAGE VARIATION FOR 200 PRIMROSE LANE**

**WHEREAS**, a public hearing has was held by the Bartlett Planning & Zoning Commission on November 6, 2025, pursuant to public notice as required by law, with respect to the petition (Case #25-12) of Nadeem Parker (the "**Applicant**") for the property commonly known as 200 Primrose Lane, Bartlett, Illinois (the "**Subject Property**"), for a variation from Section 10-4A-6 of the Bartlett Zoning Ordinance to allow an increase in the maximum impervious surface coverage from 35% to 40% (the "**Variation**") in the Planned Development (PD) Zoning District for the Heron's Landing Subdivision;

**WHEREAS**, the Planning & Zoning Commission has recommended approval of the variation to the corporate authorities; and

**WHEREAS**, the corporate authorities have determined that it is in the public interest to grant the zoning relief requested by the Applicant.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

**SECTION ONE: FINDINGS OF FACT:** The corporate authorities hereby make the following findings of fact regarding the Applicant's application for a variance to increase the maximum impervious surface coverage for the Subject Property from 35% to 40% :

- A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
- B. That conditions upon which the petition for a variation is based are unique to the property for which the variations are sought and are not applicable,

generally, to other property within the same zoning classifications.

- C. That the purpose of the variation is not based exclusively upon a desire to make money out of the property.
- D. That the alleged difficulty or hardship is caused by the provision of the Zoning Ordinance and has not been created by any person presently having an interest in the property.
- E. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.
- F. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
- G. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.

**SECTION TWO: VARIATION:** A variation from Section 10-4A-4 of the Bartlett Zoning Ordinance to allow an increase in the maximum impervious surface coverage from 35% to 40% (the "Variation") in the Planned Development (PD) Zoning District for the Heron's Landing Subdivision, is hereby granted for the Subject Property, which is legally described as follows:

**Lot 30 in Herons Landing Unit One, being a subdivision of part of the north half of Section 31, Township 41 north, Range 9 east of the third principal meridian, according to the plat thereof recorded June 21, 2004 as document number 0417331079, in Cook County, Illinois, commonly known as: 200 Primrose Lane, Bartlett, Illinois**

**PERMANENT INDEX NUMBER: 06-31-203-035**

subject to the findings of fact in Section One and the conditions set forth in Section Three of this Ordinance.

**SECTION THREE: CONDITIONS:** The approval granted pursuant to this Ordinance shall be and is hereby expressly subject to and contingent upon each of the following terms, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the Corporate Authorities, invalidate the approvals granted in this Ordinance:

- A. The Applicant must obtain after-the-fact permits for the patio construction on the Subject Property that was completed without the proper permits, and the Applicant must pay the Village the additional permit fees required by Section 9-13-6 of the Bartlett Municipal Code for such after-the-fact permits.
- B. The Bartlett Zoning Ordinance, the Subdivision Ordinance, Village building codes, and all other applicable Village ordinances and regulations shall continue to apply to the Subject Property, and the development and use of the Subject Property must comply with all laws and regulations of the Village and all other federal, state, and local governments and agencies having jurisdiction.
- C. The development of the Subject Property must be in substantial compliance with the final plans attached hereto as Exhibit A except for minor changes to such plans as approved by the Director of Planning and Development Services and the Village Engineer.

**SECTION FOUR: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Daniel H. Gunsteen, Village President

ATTEST:

\_\_\_\_\_  
Lorna Gilles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- \_\_\_\_\_ enacted on December 2, 2025, and approved on December 2, 2025, as the same appears from the official records of the Village of Bartlett.

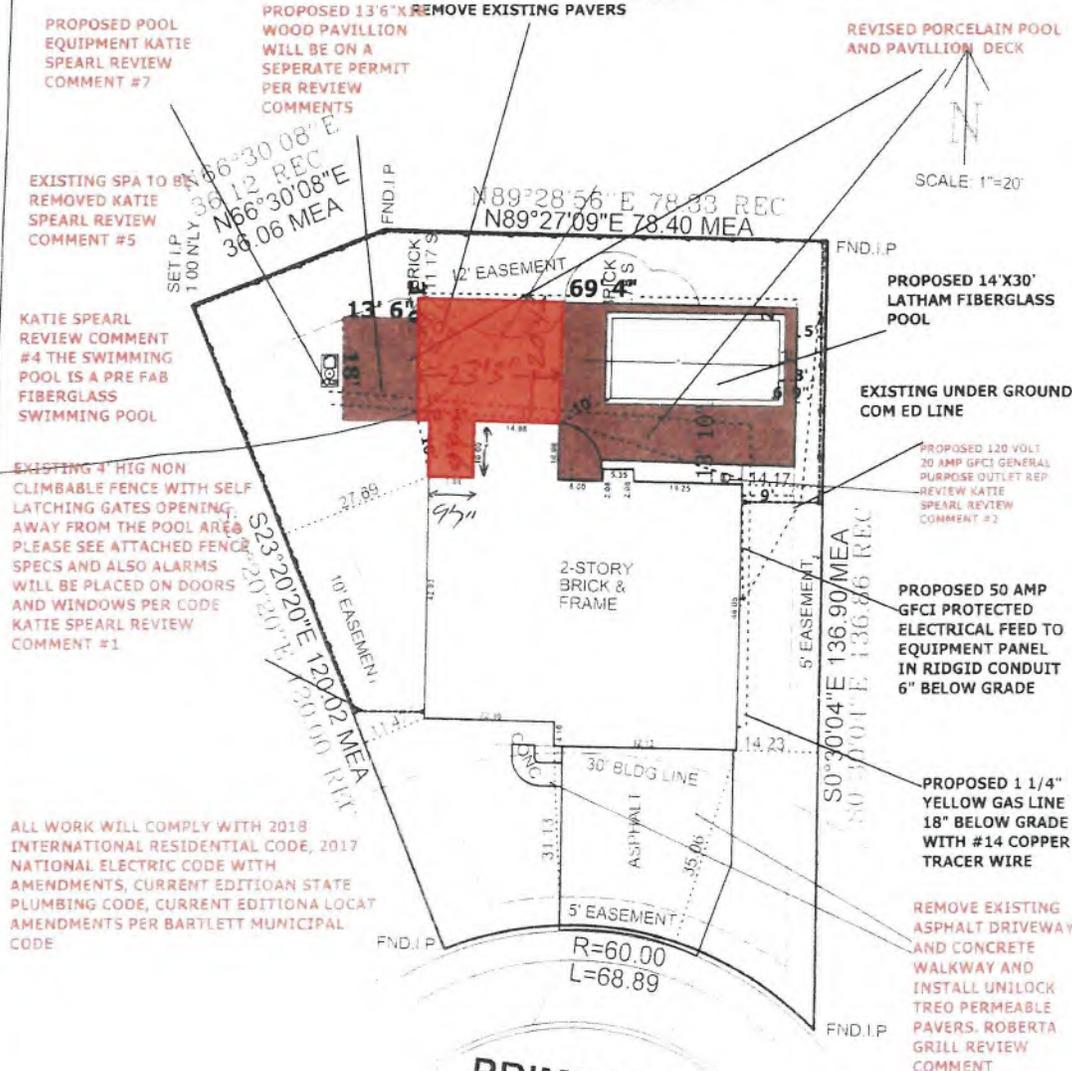
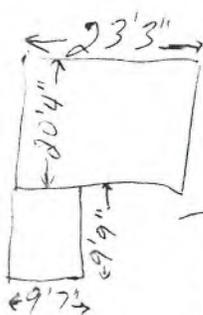
**EXHIBIT A**

Plans

# PLAT OF SURVEY

**DALE FLOYD LAND SURVEYING L.L.C.**  
 2600 KESLINGER ROAD SUITE A  
 GENEVA, ILLINOIS 60134  
 PHONE 630-232-7705 FAX 630-232-7725

LOT 30 IN HERONS LANDING UNIT ONE, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF SECTION 31 TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 21, 2004 AS DOCUMENT NUMBER 0417331079, IN COOK COUNTY, ILLINOIS, COMMONLY KNOWN AS: 200 PRIMROSE LANE, BARTLETT, ILLINOIS.



ALL WORK WILL COMPLY WITH 2018 INTERNATIONAL RESIDENTIAL CODE, 2017 NATIONAL ELECTRIC CODE WITH AMENDMENTS, CURRENT EDITION STATE PLUMBING CODE, CURRENT EDITION LOCAL AMENDMENTS PER BARTLETT MUNICIPAL CODE

NOTE: This professional service conforms to the current Illinois minimum standards for a boundary survey.

Compare all points before building by same and at once report any difference.

Structure located and initial survey completed 3-7-2012

*[Signature]*  
 Illinois Professional Land Surveyor No. 035-002876

Job No. 000212-7 License expiration date 11-30-2012



State of Illinois S.S.  
 County of Kane

We, Dale Floyd Land Surveying L.L.C., a professional design firm, License No. 184-004129 Do hereby certify that the above described property has been surveyed in the manner represented on the plat hereon drawn.

Dimensions are shown in feet and decimal parts thereof.

Geneva, Illinois 3-12 A.D. 2012

*[Signature]*  
 Illinois Professional Land Surveyor No. 035-002876

SCALE: 1"=20'





# Agenda Item Executive Summary

**AGENDA ITEM:** #2025-08 Bartlett Mart      **BOARD OR COMMITTEE:** Board

## BUDGET IMPACT

**Amount** \$N/A

**Budgeted** \$N/A

**Fund:** N/A

**Corresponding Activity Measure:** P&Z Commission Review

## EXECUTIVE SUMMARY

The petitioner is requesting a **special use permit to allow package liquor sales** at 331 S. Main Street unit A. The Bartlett Mart convenience store opened earlier this year and is now requesting to sell beer, wine and liquor.

The Planning & Zoning Commission reviewed the petitioner's request at their November 6, 2025 meeting. During the public hearing the owner of Town Liquors & Food and the owner of Bartlett Town Center opposed the request for package liquor sales due to the proximity of existing businesses with package liquor sales. The P&Z Commission's motion to approve the special use permit **failed to pass with a 4-1 vote.** *(A concurring vote of 5 members is required to pass a positive recommendation.)*

The Committee of the Whole reviewed the results of the Planning & Zoning Commission public hearing at their November 18, 2025 meeting. The petition was forwarded to the Village Board for a final vote. **A concurring vote of four (4) trustees is required to pass the ordinance since the Planning & Zoning Commission did not make a positive recommendation.**

## ATTACHMENTS (PLEASE LIST)

Memo, ordinance with exhibits

### RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Work to improve retail business profile in the village

Short Term (1-3 Years):    Routine       Complex

Long Term (3-5 Years):    Routine       Complex

## ACTION REQUESTED

For Discussion Only

Resolution

Ordinance - Move to approve Ordinance 2025-\_\_\_\_\_ An Ordinance Approving a Special Use Permit for Package Liquor Sales at the Bartlett Mart

Motion

Staff: Kristy Stone, PDS Director

Date: November 25, 2025

**PLANNING AND DEVELOPMENT SERVICES MEMORANDUM**  
**25-74**

DATE: November 25, 2025  
TO: Paula Schumacher, Village Administrator  
FROM: Brian Krause, Associate Planner *BK*  
RE: **(#25-08) Bartlett Mart**

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**PETITIONER**

Shashikant Patel

**SUBJECT SITE**

331 S Main St, Unit A

**REQUEST**

**Special Use Permit – to sell package liquor (beer, wine, and liquor)**

**SURROUNDING LAND USES**

	<b><u>Land Use</u></b>	<b><u>Comprehensive Plan</u></b>	<b><u>Zoning</u></b>
<b>Subject Site</b>	<b>Commercial</b>	<b>Commercial</b>	<b>B-3</b>
North	Residential	Attached Residential	SR-6
South	Commercial	Commercial	B-3
East	Commercial	Commercial	B-3
West	Commercial	Commercial	B-3

**DISCUSSION**

1. The petitioner is requesting a **Special Use Permit** to sell beer, wine, and liquor in an existing convenience store in the B-3 (Neighborhood Shopping) Zoning District. This unit has 2,077 square feet of floor area.
2. The existing hours of operation are 7 days a week, 7:00a.m. to 10:00p.m. The proposed hours of operation would be Sunday-Thursday, 7:00a.m. to midnight and Friday-Saturday from 8:00a.m. to 1:00a.m. If granted a Class C Liquor License, the selling of packaged liquor would be limited to Sunday-Thursday

8:00a.m. to 10:00p.m. and Friday-Saturday 8:00a.m. to midnight.

3. The floor plan identifies 50% of coolers and shelves containing alcohol-based goods and 50% containing convenience goods.
4. The applicant will submit for a Class C Liquor license.

### **RECOMMENDATION**

1. The Staff recommends **approval** of the petitioner's request for a special use permit subject to the following conditions and findings of fact:
  - A. All proposed signage shall require permits and approval from the Planning and Development Services Department prior to installation.
  - B. Building permits shall be required for all construction activities, and this Ordinance does not authorize the commencement of any work on the Subject Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind may be commenced on the Subject Property pursuant to the approvals granted by this Ordinance unless and until all condition of this Ordinance precedent to that work have been fulfilled and after all permits, approvals, and other authorizations for the work have been properly applied for, paid for, and granted in accordance with all applicable laws and regulations.
  - C. The Barlett Zoning Ordinance, the Subdivision Ordinance, Village building codes, and all other applicable Village ordinances and regulations shall continue to apply to the Subject Property, and the development and use of the Subject Property must comply with all laws and regulations of the Village and all other federal, state, and local governments and agencies having jurisdiction.
  - D. All business licenses shall be applied for, paid for, and granted with the Village prior to operating this business.
  - E. The special use permit shall not, be transferred to any person or entity other than the Petitioner without that person or entity first applying for and receiving the Village's approval of a new application for a special use permit.
  - F. The Petitioner must apply for and receive all necessary liquor licenses from the Village and the State of Illinois for package liquor sales from the Subject Property. The Village makes no representations that a liquor license will be available for the Petitioner's proposed package liquor sales, and this Ordinance does not provide the Petitioner with any right or entitlement to a liquor license from the Village.
  - G. Findings of fact (special use permit):
    - i. The proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of

- public convenience and will contribute to the general welfare of the neighborhood or community;
- ii. That the proposed use will not under the circumstances of the particular case be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity.
  - iii. That the special use shall conform to the regulations and conditions specified in this Title for such use and with the stipulation and conditions made a part of the authorization granted by the Village Board of Trustees.
2. The Planning and Zoning Commission held the required public hearing and reviewed the petitioner's request for a Special Use Permit at their meeting on November 6, 2025. The motion to approve the Special Use Permit **failed to pass with a 4-1 vote** (a concurring vote of 5 members is required for a special use motion to pass).
  3. The Committee of the Whole reviewed the petitioner's requests at their meeting on **November 18, 2025**. The Committee forwarded the petition to the Village Board for a final vote.
  4. The ordinance with exhibits is attached for your review.

bk/attachments

General - PDS Team\memos 2025\074\_BartlettMart\_vb.docx

ORDINANCE 2025 - \_\_\_\_\_

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR PACKAGE LIQUOR SALES AT THE BARTLETT MART**

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**WHEREAS**, Anayra, Inc, an Illinois corporation (the "**Petitioner**") operates a convenience store at 331 South Main Street, Unit A, which property is legally described on **Exhibit A**, and referred to herein as the "**Subject Property**"; and

**WHEREAS**, the Subject Property is currently owned by SCS One Properties, LLC (the "**Owner**"); and

**WHEREAS**, Petitioner seeks to sell package liquors as part of the existing convenience store operation on the Subject Property; and

**WHEREAS**, the Subject Property is zoned in the B-3 Neighborhood Shopping District, which allows package liquor sales only upon the issuance of a special use permit; and

**WHEREAS**, Petitioner, with the permission of the Owner, has filed a petition requesting the approval of special use permit to allow for package liquor sales from the existing convenience store operation on the Subject Property (Case #25-08) (the "**Petition**"); and

**WHEREAS**, on November 6, 2025, pursuant to proper notice, the Village Planning and Zoning Commission conducted a public hearing and reviewed the Petition, and at the conclusion of the public hearing the vote to recommend approval of the Petition was 4-1, which did not reach the required 5 affirmative votes to provide a positive recommendation to the Village Board; and

**WHEREAS**, the Corporate Authorities have considered the negative recommendation of the Bartlett Planning and Zoning Commission and have determined that it is in the public interest of the Village and its residents to approve the Petition, subject to the terms and conditions set forth in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois (the "Corporate Authorities"), pursuant to its home rule authority, as follows:

**Section 1. Recitals.** The recitals listed above are incorporated into this Ordinance as if fully set forth in this Section 1.

**Section 2. Findings of Fact.**

A. Special Use Permit. Based in part on the conditions set forth in Section 4 of this Ordinance, the Corporate Authorities make the following findings of fact regarding the Petitioner's application for a Special Use Permit to allow for package liquor sales in the B-3 District:

1. That the proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public convenience and will contribute to the general welfare of the neighborhood or community;
2. That such use will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity;
3. That the special use shall conform to the regulations and conditions specified in this title for such use and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.

**Section 3. Special Use Permit.** Pursuant to Section 10-13-9 of the Bartlett Zoning Ordinance, and subject to the conditions set forth in Section 4 of this Ordinance, the Corporate Authorities hereby approve the issuance of a special use permit to the Petitioner to allow for package liquor sales at the existing convenience store on the Subject Property.

**Section 4. Conditions.** The approval granted pursuant to this Ordinance shall be and is hereby expressly subject to and contingent upon each of the following terms, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the Corporate Authorities, invalidate the approvals granted in this Ordinance:

- A. Building permits shall be required for all construction activities, and this Ordinance does not authorize the commencement of any work on the Subject Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind may be commenced on the Subject Property pursuant to the approvals granted by this Ordinance unless and until all conditions of this Ordinance precedent to that work have been fulfilled and after all permits, approvals, and other authorizations for the work have been properly applied for, paid for, and granted in accordance with all applicable laws and regulations.
- B. All proposed signage shall require permits and approval from the Planning and Development Services Department prior to installation.
- C. The Bartlett Zoning Ordinance, the Subdivision Ordinance, Village building codes, and all other applicable Village ordinances and regulations shall

continue to apply to the Subject Property, and the development and use of the Subject Property must comply with all laws and regulations of the Village and all other federal, state, and local governments and agencies having jurisdiction.

- D. All business licenses shall be applied for, paid for, and granted with the Village prior to any package liquor sales occurring on the Subject Property.
- E. Binding Effect; Non-Transferability. The privileges, obligations, and provisions of each and every section of this Ordinance are for the sole benefit of, and shall be binding on, the Petitioner and the Owner. Nothing in this Ordinance will be deemed to allow the approvals granted pursuant to this Ordinance to be transferred to any person or entity other than the Petitioner without that person or entity first applying for and receiving the Village's approval of a new application for a special use permit.
- F. The Petitioner must apply for and receive all necessary liquor licenses from the Village and the State of Illinois for package liquor sales from the Subject Property. The Village makes no representations that a liquor license will be available for the Petitioner's proposed package liquor sales, and this Ordinance does not provide the Petitioner with any right or entitlement to a liquor license from the Village.

**Section 5. Failure to Comply.** Upon failure or refusal of the Petitioner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, the approval granted pursuant to this Ordinance (collectively, the "***Conditioned Approval***"), will, at the sole discretion of the Corporate Authorities, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Corporate Authorities will not revoke the Conditioned Approval unless it first provides the Petitioner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village Board of Trustees regarding the revocation. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the B-3 Zoning District, as the same may, from time to time, be amended. Further, in the event of revocation, the Village Administrator and Village Attorney are authorized and directed to bring all zoning enforcement actions as may be appropriate under the circumstances. The Petitioner acknowledges that public notices and hearings have been held with respect to the adoption of this Ordinance, have considered the possibility of the revocation provided for in this Section 5, and agrees not to challenge any revocation on the grounds of any procedural infirmity or any denial of any procedural right, provided that the notice to the Petitioner required by this Section 5 is given.

**Section 6. Severability.** In the event a court of competent jurisdiction finds this Ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

**Section 7. Repeal and Saving Clause.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

**Section 8. Effective Date.** This Ordinance shall be in full force and effect after its passage and approval according to law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Daniel H. Gunsteen, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025 - \_\_\_\_\_ enacted on December 2, 2025, and approved on December 2, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**EXHIBIT A**

*Legal Description of the Subject Property*

UNIT A TOGETHER WITH ITS UNDIVIDED PERCENTAGE INTEREST IN THE COMMON ELEMENTS IN 331BUILDING CONDOMINIUM AS DELINEATED AND DEFINED IN THE DECLARATION RECORDED AS DOCUMENT NUMBER 94262599, AS AMENDED FROM TIME TO TIME, THE WEST HALF SOUTHWEST QUARTER OF SECTION 53 AND EAST HALF SOUTHEAST QUARTER OF SECTION 34, ALL IN TOWNSHIP 41NORTH, RANGE 9, EAST OF THE THRID PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PERMANENT INDEX NUMBER: 06-35-316-048-1001



# Agenda Item Executive Summary

**AGENDA ITEM:** 2025 Property Tax Levy Approval      **BOARD OR COMMITTEE:** Board

## BUDGET IMPACT

<b>Amount</b>	\$13,354,429	<b>Budgeted</b>	\$13,354,429
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**Fund:** General, Debt Service, & Police Pension

**Corresponding Activity Measure:** Increase to the Police Pension Levy to reduce the reliance of the general fund to supplement the police pension fund.

## EXECUTIVE SUMMARY

Attached is the 2025 property tax levy ordinance. The total levy is \$13,354,429, a 2.17% increase from the 2024 property tax extension. A Truth in Taxation Public Hearing for the 2025 levy was held on November 4, 2025.

## ATTACHMENTS (PLEASE LIST)

Memo, Ordinance

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain checks and balances to ensure financial stewardship.

Short Term (1-3 Years):    Routine       Complex

Long Term (3-5 Years):    Routine       Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

**MOTION:** I move to approve Ordinance Number 2025-\_\_\_\_\_, an Ordinance for the Levy and Assessment of Taxes for the General Corporate and other purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2025 and ending April 30, 2026.

Staff:      Matt Coulter, Finance Director

Date:      November 24, 2025

**Village of Bartlett  
Finance Department Memo  
2025 - 12**

**DATE:** November 24, 2025  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Matt Coulter, Finance Director  
**SUBJECT:** 2025 Property Tax Levy Ordinance

Attached is the 2025 property tax levy ordinance. The total levy is \$13,354,429, a 2.17% increase from the 2024 property tax extension. A Truth In Taxation Public Hearing for the 2025 levy was held on November 4, 2025. A summary of the 2025 levy is included below:

<b>Proposed Levy Compared to Prior Year's Extension</b>				
	<b>2025</b>			
	<b>Proposed</b>	<b>2024</b>	<b>Increase</b>	<b>Percent</b>
	<b>Levy</b>	<b>Extension</b>	<b>(Decrease)</b>	<b>Change</b>
General Corporate	7,269,094	7,351,074	(81,980)	-1.12%
Police Pension	3,153,930	2,713,571	440,359	16.23%
Subtotal	10,423,024	10,064,645	358,379	3.56%
Debt Service	2,931,405	3,006,591	(75,186)	-2.50%
<b>TOTAL</b>	<b>13,354,429</b>	<b>13,071,236</b>	<b>283,193</b>	<b>2.17%</b>

**MOTION:** To approve Ordinance 2025- \_\_\_\_\_, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2025 and ending April 30, 2026.

**ORDINANCE 2025-  
ANNUAL TAX LEVY ORDINANCE**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE  
GENERAL CORPORATE AND OTHER PURPOSES OF THE VILLAGE OF  
BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026.**

**WHEREAS**, the Village of Bartlett is a home rule unit of government under Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois (the "Constitution"); and

**WHEREAS**, the President and Board of Trustees of the Village of Bartlett have heretofore on April 15, 2025, passed, adopted, and approved the Annual Budget for the Village of Bartlett for the fiscal year beginning May 1, 2025 and ending April 30, 2026 ("the current fiscal year") after a public hearing held pursuant to the notice and other requirements of Section 8-2-9.1 through 8-2-9.9 of the Illinois Municipal Code (65 ILCS 5/8-2-9.1 through 8-2-9.9).

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, pursuant to its home rule authority, as follows:

**SECTION ONE:** That the total amount of budgeted funds for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of Thirteen Million, Three Hundred Fifty-Four Thousand, Four Hundred and Twenty-Nine (\$13,354,429).

**SECTION TWO:** That the sum of Thirteen Million, Three Hundred Fifty-Four Thousand, Four Hundred and Twenty-Nine (\$13,354,429), being the total of the budgeted funds which are to be collected from the tax levy for the current fiscal year of the Village of Bartlett for the corporate purposes of the Village of Bartlett and also for the purpose of providing for a Corporate Fund, Debt Service Fund, and a Police Pension Fund, as budgeted for the current fiscal year by the Annual Budget of the Village of Bartlett for the fiscal year ending April 30, 2026, approved by the corporate authorities of the Village of Bartlett at the legally convened meeting of April 15, 2025, be, and is hereby levied upon all of the property subject to taxation for the current year, the specific amounts as levied for the various funds heretofore named being included herein by being placed in separate columns under the heading "To Be Raised by Tax Levy", which appears over the same, the tax so levied being for the current fiscal year of said Village beginning May 1, 2025 and ending April 30, 2026, and for the said budget to be collected from said tax levy, the total of which has been ascertained as aforesaid, and being as follows, to wit:

	<b>Budget Amount</b>	<b>Estimated Receipts from Sources Other than Tax Levy</b>	<b>To Be Raised by Tax Levy</b>
<b>General Fund</b>			
Office of Village Board	3,497,046	2,536,723	960,323
Professional Services	642,400	465,991	176,409
Liability Insurance	1,050,000	617,489	432,511
Finance Department	1,851,730	1,190,675	661,055
Planning & Development	2,263,451	2,263,451	0
Police Department	15,120,203	12,213,692	2,906,511
Streets Department	9,705,968	7,573,683	2,132,285
<b>Total General Fund</b>	<b>34,130,798</b>	<b>26,861,704</b>	<b>7,269,094</b>
Total Budget for Corporate Fund	34,130,798		
Less Estimated Revenues from Sources Other than Taxation		26,861,704	
<b>Total Amount to be Raised by Tax Levy for Corporate Fund</b>			<b>7,269,094</b>
<b>Debt Service Fund</b>			
2016 GO Bonds	764,725	0	764,725
2017 GO Bonds	319,300	36,368	282,932
2019 GO Bonds	918,900	556,900	362,000
2021A GO Bonds	1,128,900	1,128,900	0
2021B GO Bonds	1,155,408	0	1,155,408
2022A GO Bonds	366,340	0	366,340
<b>Total Debt Service Fund</b>	<b>4,653,573</b>	<b>1,722,168</b>	<b>2,931,405</b>
<b>Police Pension Fund</b>			
Current Pensions & Expenses	4,244,901		
<b>Total Police Pension Fund</b>	<b>4,244,901</b>	<b>1,090,971</b>	<b>3,153,930</b>
Total Budget for Police Pension Fund	4,244,901		
Less Estimated Revenues from Sources Other than Taxation		1,090,971	

<b>Total Amount to be Raised by Tax Levy for Police Pension Fund</b>			<b>3,153,930</b>
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**Summary of All Levied Funds**

General Corporate Fund	34,130,798	26,861,704	7,269,094
Debt Service Fund	4,653,573	1,722,168	2,931,405
Police Pension Fund	4,244,901	1,090,971	3,153,930
<b>Total All Levied Funds</b>	<b>43,029,272</b>	<b>29,674,843</b>	<b>13,354,429</b>

Total Budget for All Levied Funds	43,029,272		
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Less Estimated Revenues from Sources Other than Taxation		29,674,843	
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<b>Total Amount to be Raised by Tax Levy for All Levied Funds</b>			<b>13,354,429</b>
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**SECTION THREE:** That the total amount of Thirteen Million, Three Hundred Fifty-Four Thousand, Four Hundred and Twenty-Nine (\$13,354,429) ascertained above, be, and the same is hereby levied and assessed on all property subject to taxation within the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, according to the value of said property as assessed and equalized for State and County purposes for the current year.

**SECTION FOUR:** This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6 of Article VII of the Constitution of the State of Illinois.

**SECTION FIVE:** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION SIX:** That there is hereby certified to the County Clerks of Cook, DuPage, and Kane Counties, Illinois, the several sums aforesaid constituting said total amount of Thirteen Million, Three Hundred Fifty-Four Thousand, Four Hundred and Twenty-Nine (\$13,354,429) which said total amount the Village of Bartlett requires to be raised by taxation for the current fiscal year of the Village, and the Village Clerk is hereby ordered and directed to file with the County Clerks of Cook, DuPage, and Kane Counties, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

**SECTION SEVEN:** That this Ordinance shall take effect and be in full force immediately upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 2, 2025

**APPROVED:** December 2, 2025

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Daniel H. Gunsteen, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- enacted on December 2, 2025, approved on December 2, 2025 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION LAW**

I, Daniel H. Gunsteen, Village President and presiding officer of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, do hereby certify that the Village of Bartlett has fully and completely complied with the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law (35 ILCS 200/18-60 through 18-85) in the adoption of the attached Village of Bartlett tax levy ordinance entitled "Annual Tax Levy Ordinance", Ordinance No. 2025- .

\_\_\_\_\_  
Daniel H. Gunsteen, Village President



# Agenda Item Executive Summary

**AGENDA ITEM:** 2025 Abatement of GO Bonds    **BOARD OR COMMITTEE:** Board

## BUDGET IMPACT

<b>Amount</b>	\$1,722,168	<b>Budgeted</b>	\$1,722,168
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**Fund:** Debt Service Fund

**Corresponding Activity Measure:** Required to file property tax abatements with the counties.

## EXECUTIVE SUMMARY

The final process for the 2025 tax levy is to calculate tax levy abatements for the 2017, 2019, and 2021A General Obligation Bonds. Abatements proposed equal \$1,722,168.

## ATTACHMENTS (PLEASE LIST)

Memo, Ordinance

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain checks and balances to ensure financial stewardship.

Short Term (1-3 Years):    Routine     Complex

Long Term (3-5 Years):    Routine     Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

**MOTION:** I move to approve abatement ordinance 2025-\_\_\_\_\_, an ordinance abating a portion of taxes heretofore levied for the year 2025 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.

Staff:    Matt Coulter, Finance Director

Date:    November 24, 2025

**Village of Bartlett**  
**Finance Department Memo**  
**2025 - 11**

**DATE:** November 24, 2025  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Matt Coulter, Finance Director  
**SUBJECT:** GO Bond Abatements

The final process for the 2025 tax levy is to calculate tax levy abatements for the 2017, 2019, and 2021A GO bonds. Total gross debt service for all outstanding general obligation bonds equals \$4,653,573. Abatements proposed equal \$1,722,168. Therefore, the net debt service equals \$2,931,405. The following represents the detail for the three proposed abatements:

The first abatement being proposed is in the amount of \$36,368. The 2017 bond issue estimates a payment in the amount of \$36,368 for the Fire District's share of the bonds attributable to the portion of the District outside of the Village.

The second abatement is for the 2019 refunding bonds. The total debt service due for these bonds is \$918,900, with \$556,900 of this being for the sewer portion. Since the sewer portion is being funded out of the Sewer Fund, the \$556,900 is being abated.

The third abatement is for the 2021A general obligation bonds. The total debt service due for these bonds is \$1,128,900. Since these bonds are being funded out of the Water Fund, the entire \$1,128,900 is being abated.

**Motion:** I move to approve abatement ordinance 2025 - \_\_\_\_\_ an ordinance abating a portion of taxes heretofore levied for the year 2025 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.

**ORDINANCE 2025-**

**AN ORDINANCE abating a portion of taxes heretofore levied for the year 2025 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.**

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**WHEREAS**, the Board of Trustees (the "**Board**") of the Village of Bartlett, an Illinois municipal corporation of DuPage, Cook and Kane Counties, Illinois (the "**Village**") heretofore adopted Ordinance 2017-78 providing for the issuance of not to exceed \$2,950,000 General Obligation Refunding Bonds, Series 2017, and for the levy and collection of an annual tax for the payment of such bonds ("Ordinance 2017-78"); and

**WHEREAS**, Ordinance 2017-78 provided for the issuance of not to exceed \$2,950,000 General Obligation Bonds, hereinafter referred to as the "Bartlett Series 2017 GO Refunding Bonds" and for the levy of a direct annual tax sufficient to pay the principal and interest on the Bartlett Series 2017 GO Refunding Bonds; and

**WHEREAS**, the Board has determined that there will be on hand in the Village funds from other lawful sources available to pay the amount of \$36,368 toward debt service on the Bartlett Series 2017 GO Refunding Bonds, which after prior abatement by the Direction for the Abatement of Taxes for the 2025 Levy of \$39,700 of the \$359,000 tax levied for 2025 in Ordinance 2017-78, left a tax to be extended sufficient to produce the sum of \$319,300 for the 2025 levy with respect to the Bartlett Series 2017 GO Refunding Bonds; and

**WHEREAS**, on July 21, 2017, the Village filed with the County Clerk of the County of DuPage, Illinois and with the County Clerk of the County of Kane, Illinois a certain Direction for Abatement of Taxes, and on December 20, 2017, the Village filed with the County Clerk of the County of Cook, Illinois that same Direction for Abatement of Taxes (the "Direction for the Abatement of Taxes for Ordinance 2017-78"), confirming the sale of the Series 2017 GO Refunding Bonds, and abating a portion of the taxes levied for various years under Ordinance 2017-78; and

**WHEREAS**, the Board previously adopted Ordinance 2019-87 providing for the issuance of not to exceed \$15,000,000 General Obligation Refunding Bonds, Series 2019, and for the levy and collection of direct annual tax for the payment of and interest on such bonds ("Ordinance 2019-87"); and

**WHEREAS**, Ordinance 2019-87 provided for the issuance of not to exceed \$15,000,000 General Obligation Bonds, hereinafter referred to as the "Bartlett Series 2019 GO Refunding Bonds" and for the levy of a direct annual tax sufficient to pay the principal and interest on the Bartlett Series 2019 GO Refunding Bonds; and

**WHEREAS**, the Board has determined that there will be on hand in the Village funds from other lawful sources available to pay the amount of \$556,900 toward debt service on the Bartlett Series 2019 GO Refunding Bonds, which after prior abatement by the Direction for the Abatement of Taxes for the 2025 Levy of \$996,100 of the \$1,915,000 tax levied for 2025 in Ordinance 2019-87, left a tax to be extended sufficient to produce the sum of \$918,900 for the 2025 levy with respect to the Bartlett Series 2019 GO Refunding Bonds; and

**WHEREAS**, on December 5, 2019, the Village filed with the County Clerk of the County of DuPage, Illinois and with the County Clerk of the County of Kane, Illinois a certain Direction for Abatement of Taxes, and on December 26, 2019, the Village filed with the County Clerk of the County of Cook, Illinois that same Direction for Abatement of Taxes (the "Direction for the Abatement of Taxes for Ordinance 2019-87"), pursuant to Ordinance 2019-87, confirming the sale of the Series 2019 GO Refunding Bonds, and abating a portion of the taxes levied for various years under Ordinance 2019-87;

**WHEREAS**, the Board previously adopted Ordinance 2020-125 providing for the issuance of not to exceed \$18,800,000 General Obligation Bonds, Series 2021A, and for the levy and collection of direct annual tax for the payment of and interest on such bonds ("Ordinance 2020-125"); and

**WHEREAS**, Ordinance 2020-125 provided for the issuance of not to exceed \$18,800,000 General Obligation Bonds, hereinafter referred to as the "Bartlett Series 2021A GO Bonds" and for the levy of a direct annual tax sufficient to pay the principal and interest on the Bartlett Series 2021A GO Bonds; and

**WHEREAS**, the Board has determined that there will be on hand in the Village funds from other lawful sources available to pay the amount of \$1,128,900 toward debt service on the Bartlett Series 2021A GO Bonds, which after prior abatement by the Direction for the Abatement of Taxes for the 2025 Levy of \$571,100 of the \$1,700,000 tax levied for 2025 in Ordinance 2020-125, left a tax to be extended sufficient to produce the sum of \$1,128,900 for the 2025 levy with respect to the Bartlett Series 2021A GO Bonds; and

**WHEREAS**, on January 15, 2021, the Village filed with the County Clerk of the County of DuPage, Illinois and with the County Clerk of the County of Kane, Illinois a certain Direction for Abatement of Taxes, and on January 19, 2021, the Village filed with the County Clerk of the County of Cook, Illinois that same Direction for Abatement of Taxes (the "Direction for the Abatement of Taxes for Ordinance 2020-125"), to Ordinance 2020-125, confirming the sale of the Series 2021A GO Bonds, and abating a portion of the taxes levied for various years under Ordinance 2020-125.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, pursuant to its home rule authority, as follows:

**SECTION ONE: Partial Abatement of Tax Levied Under Ordinance 2017-**

**78.** That \$36,368 of the tax heretofore levied for the year 2025 in Village of Bartlett Ordinance 2017-78 to pay principal and interest on the Bartlett Series 2017 GO Refunding Bonds, to the extent not previously abated by the Direction for Abatement of Taxes for Ordinance 2017-78 for the year 2025, shall be abated, thereby leaving \$282,932 of the tax levy for 2025 to be levied for principal and interest to and including December 1, 2026. Nothing contained herein shall be construed as abating the remaining \$282,932 of the \$319,300 tax levy for 2025 after prior abatement, or abating any portion of the tax levies set forth in Section 12 of Ordinance 2017-78 after adjustment for the prior abatements set forth in the Direction for the Abatement of Taxes for Ordinance 2017-78, for future year 2026.

**SECTION TWO: Partial Abatement of Tax Levied Under Ordinance 2019-**

**87.** That \$556,900 of the tax heretofore levied for the year 2025 in Village of Bartlett Ordinance 2019-87 to pay principal and interest on the Bartlett Series 2019 GO Refunding Bonds, to the extent not previously abated by the Direction for Abatement of Taxes for Ordinance 2019-87 for the year 2025, shall be abated, thereby leaving \$362,000 of the tax levy for 2025 to be levied for principal and interest to and including December 1, 2026. Nothing contained herein shall be construed as abating the remaining \$362,000 of the \$918,900 tax levy for 2025 after prior abatement, or abating any portion of the tax levies set forth in Section 10 of Ordinance 2019-87 after adjustment for the prior abatements set forth in the Direction for the Abatement of Taxes for Ordinance 2019-87, for future years 2026 through 2039.

**SECTION THREE: Full Abatement of Tax Levied Under Ordinance 2020-125.**

That \$1,128,900 of the tax heretofore levied for the year 2025 in Village of Bartlett Ordinance 2020-125 to pay principal and interest on the Bartlett Series 2021A GO Bonds, to the extent not previously abated by the Direction for Abatement of Taxes for Ordinance 2020-125 for the year 2025, shall be abated, thereby leaving \$0 of the tax levy for 2025 to be levied for principal and interest to and including December 1, 2026. Nothing contained herein shall be construed as abating any portion of the tax levies set forth in Section 10 of Ordinance 2020-125 after adjustment for the prior abatements set forth in the Direction for the Abatement of Taxes for Ordinance 2020-125, for future years 2026 through 2039.

**SECTION FOUR: Filing of Ordinance.**

After the adoption of this Ordinance, the Village Clerk shall file a certified copy of this Ordinance with the respective County Clerks of DuPage, Cook and Kane Counties, and it shall be the duty of said County Clerks to abate the portion of taxes for the year 2025 in accordance with the provisions of Section One of this Ordinance.

**SECTION FIVE: Severability.**

The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION SIX: Repeal of Prior Ordinances.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: Effective Date.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 2, 2025

**APPROVED:** December 2, 2025

\_\_\_\_\_  
Daniel H. Gunsteen, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- enacted on December 2, 2025, approved on December 2, 2025 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



# Agenda Item Executive Summary

AGENDA ITEM: ONCC IGA Renewal BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$	Budgeted	\$
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Fund:	Corresponding Activity Measure:
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## EXECUTIVE SUMMARY

The Village of Bartlett is a member of the O'Hare Noise Compatibility Commission (ONCC), the only inter-governmental agency that is dedicated to reducing aircraft noise in the communities around O'Hare International Airport. It was established in 1996, following an invitation from the City of Chicago to suburban mayors to begin constructive dialogues on aircraft noise issues. The village uses the ONCC to refer complaints we receive about aircraft noise. ONCC has worked with the FAA and the City of Chicago to implement fly quiet programs which are designed to disperse nighttime aircraft noise in all directions of the airport. Attached is an IGA to renew our membership with the ONCC.

## ATTACHMENTS (PLEASE LIST)

Staff memo dated November 13, 2025

Resolution

IGA

Appendix A

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain positive relationships with all taxing bodies

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Resolution 2025-\_\_\_\_ a Resolution Authorizing an Amendment of the Intergovernmental Agreement relating to the O'Hare Noise Compatibility Commission.

Staff: Samuel Hughes, Assistant to the Village Administrator Date: 11/13/2025

# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Samuel Hughes, Assistant to the Village Administrator  
**Date:** 11/13/2025  
**Re:** ONCC IGA Renewal

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The Village of Bartlett is a member of the O'Hare Noise Compatibility Commission (ONCC), the only inter-governmental agency that is dedicated to reducing aircraft noise in the communities around O'Hare International Airport. It was established in 1996, following an invitation from the City of Chicago to suburban mayors to begin constructive dialogues on aircraft noise issues. The village uses the ONCC to refer complaints we receive about aircraft noise. ONCC has worked with the FAA and the City of Chicago to implement fly quiet programs which are designed to disperse nighttime aircraft noise in all directions of the airport. The O'Hare Modernization Program (OMP) has pushed flight traffic heavily to an East-West arrangement and Bartlett is directly under three separate flight patterns. An updated Fly Quiet Program was submitted in 2022 to the CDA which approved and submitted to the FAA. This process has taken some time but is back on track. There is still many items that need to be checked off, including an environmental review which could take up to 3 years for the FAA to complete, but the goal would be to eventually work towards approval of the new Fly Quiet considering The OMP. The new Fly Quiet program would put in place official guidelines for directing runway use, and alternating flight paths as well as runway directions.

Attached is an IGA to renew our membership with the ONCC. This agreement, effective January 1, 2026, succeeds the previous agreement that was approved by the Chicago City Council and which went into effect January 1, 2021, which expires under its own terms on December 31, 2025. It is entered into by the City of Chicago, a municipality and home rule unit of government under the Illinois constitution of 1970, by and through the Chicago Department of Aviation, and the undersigned Members, organized under the laws of the State of Illinois.

## Motion

I move to approve Resolution 2025-\_\_\_\_\_ a Resolution Authorizing an Amendment of the Intergovernmental Agreement relating to the O'Hare Noise Compatibility Commission.

**Resolution 2025-\_\_\_\_-R**

**A RESOLUTION AUTHORIZING AN AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT RELATING TO THE O'HARE NOISE COMPATIBILITY COMMISSION**

**WHEREAS**, the City of Chicago is a home rule municipality pursuant to Article VII, Section 6 of the 1970 Illinois Constitution (the "Illinois Constitution"), and, as such, may exercise any power and perform any function related to its government and affairs; and

**WHEREAS**, the City of Chicago owns and operates an airport known as Chicago O'Hare International Airport (the "Airport"); and

**WHEREAS**, pursuant to authority granted by an ordinance adopted by this City Council on October 30, 1996, and Section 10 of Article VII of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220), the City entered into an Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission (the "Intergovernmental Agreement") by and among the City and various municipalities and public school districts (as defined in the Intergovernmental Agreement, "Participants"); and

**WHEREAS**, the O'Hare Noise Compatibility Commission ("ONCC") was established pursuant to the Intergovernmental Agreement and provides a common forum for interested parties to have a voice in noise issues related to the Airport; and

**WHEREAS**, by its terms, the Intergovernmental Agreement became effective in November of 1996 and the term was extended from December 31, 2025 to December 31, 2030, and

**WHEREAS**, ONCC has indicated a desire to approve the extension of the Intergovernmental Agreement; and

**WHEREAS**, **The Village of Bartlett** is currently a member of the O'Hare Noise Compatibility Commission; and

**WHEREAS**, the City of Chicago approved the extension of the Intergovernmental Agreement which is attached to this Resolution as "EXHIBIT A

**NOW, THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION 1:** That the recitals set forth herein above are incorporated herein by reference as the factual basis for this transaction.

**SECTION 2:** That the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission attached hereto as Exhibit A is hereby approved.

**SECTION 3:** That Village President Daniel H. Gunsteen is hereby authorized and directed to execute, and Village Clerk Lorna Giless is hereby authorized and directed to attest the attached Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission on behalf of the Village of Bartlett.

**SECTION 4:** That this Resolution shall be in full force and effect from and after its passage and approval according to law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:**

**APPROVED:**

\_\_\_\_\_  
Daniel H. Gunsteen, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025-\_\_-R enacted on December 2, 2025, and approved on December 2, 2025, as the same appeared from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## **INTERGOVERNMENTAL AGREEMENT RELATING TO THE O’HARE NOISE COMPATIBILITY COMMISSION**

This agreement, effective January 1, 2026, succeeds the previous agreement that was approved by the Chicago City Council and which went into effect on January 1, 2021, which expires under its own terms on December 31, 2025. It is entered into by the City of Chicago, a municipality and home rule unit of government under the Illinois Constitution of 1970, by and through the Chicago Department of Aviation, and the undersigned Members, organized under the laws of the State of Illinois. In consideration of the mutual agreements contained in this Agreement, the City of Chicago and each Member agree as follows below.

### **Section 1. Establishment of O’Hare Commission; Purposes.**

The O’Hare Noise Compatibility Commission (“O’Hare Commission”) is hereby established pursuant to Section 10 of Article VII of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act. The purposes of the O’Hare Commission are to: (a) determine certain Noise Compatibility Projects and Noise Compatibility Programs to be implemented in the O’Hare Commission Area; (b) oversee an effective and impartial noise monitoring system; (c) advise the City of Chicago concerning O’Hare-related noise issues; and (d) provide a forum for direct citizen engagement.

### **Section 2. Definitions.**

Whenever used in this Agreement, the following terms shall have the following meanings listed below.

“*Advisory Member*” means an authorized representative of a non-governmental entity or group located in the O’Hare Commission Area who shall serve as a special advisory Member of the O’Hare Commission as provided in Section 3.D. of this Agreement, but who shall have no voting powers on the O’Hare Commission and shall not be parties to the Agreement.

“*Alternate*” means a Designee’s substitute.

“*Chicago TRACON Boundary*” means the area depicted in Appendix B.

“*City*” means the City of Chicago. The Commissioner of Aviation or his or her Alternate (or any successor thereto) shall have the sole authority to undertake the City of Chicago’s obligations and responsibilities under this Agreement, and the City shall act by and through the Commissioner of Aviation or his or her Alternate (or any successor thereto) for purposes of this Agreement, except as otherwise set forth in this Agreement.

“*Designee*” means a Member’s chief elected officer for a municipality other than the City, the Commissioner of Aviation for the City, chief elected officer for a county, or the superintendent or chief executive for a school district.

“*FAA*” means the Federal Aviation Administration or any successor agency.

“*Member*” means, at any time, each city, village, public school district, or county located in the O’Hare Commission Area that has executed a counterpart of this Agreement on the basis set forth in this Agreement, other than the City. In addition, “*Member*” shall include Wards 36, 38, 39, 40, 41, and 45 of the City of Chicago (“*Chicago Ward Members*”) as set forth in Section 3.B.(iii) of this Agreement, who shall be eligible to participate as individual Members on the O’Hare Commission upon approval and execution of this Agreement by the City.

“*Noise Compatibility Programs*” means programs, including but not limited to the Residential Sound Insulation Program and the School Sound Insulation Program, which address aircraft noise concerns in the O’Hare Commission Area as determined by the O’Hare Commission in cooperation with the City.

“*Noise Compatibility Projects*” means the noise compatibility projects (including administrative costs) in the O’Hare Commission Area which are eligible for funding based on FAA regulations and grant assurances, which have been identified as eligible for participation in Noise Compatibility Programs as determined by the O’Hare Commission in cooperation with the City based on criteria adopted by the O’Hare Commission, and for which there is available funding. Noise Compatibility Projects include, but are not limited to, the sound insulation of homes and schools and/or providing the funding for such sound insulation to be implemented. Participation in a Noise Compatibility Program or receipt of a Noise Compatibility Project shall be voluntary on the part of the relevant property owner.

“*O’Hare*” means Chicago O’Hare International Airport.

“*O’Hare Commission Area*” means the Illinois area within the Chicago TRACON Boundary with an interest in O’Hare-related aircraft noise issues, which area includes, but is not limited to, the following municipalities, counties (which shall represent their respective residents in unincorporated areas), and public school districts: (i) the City of Chicago, Addison, Arlington Heights, Bartlett, Bensenville, Bloomingdale, Des Plaines, Elmhurst, Elmwood Park, Franklin Park, Glenview, Hanover Park, Harwood Heights, Hoffman Estates, Itasca, Lincolnwood, Melrose Park, Mount Prospect, Niles, Norridge, Northlake, Palatine, Park Ridge, River Forest, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, St. Charles, Stone Park, and Wood Dale; (ii) Cook County and DuPage County; and (iii) School Districts 2, 7, 59, 63, 64, 80, 81, 84, 84.5, 85.5, 86, 87, 88, 89, 100, 214, 234, and 401. Municipalities, counties, and public school districts may be added to or removed from the O’Hare Commission Area pursuant to the terms of this Agreement.

“*Part 150 Plan*” means a noise abatement and land use compatibility plan developed pursuant to 14 C.F.R. Part 150, or any successor provision.

“*Residential Sound Insulation Program*” means the program determined by the O’Hare Commission in cooperation with the City to provide sound insulation to homes in the O’Hare Commission Area that are affected by O’Hare-related aircraft noise, and that are eligible for sound

insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

*"School Sound Insulation Program"* means the program determined by the O'Hare Commission in cooperation with the City to provide sound insulation to schools in the O'Hare Commission Area that are affected by O'Hare-related aircraft noise, and that are eligible for sound insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

*"TRACON"* means an FAA Terminal Radar Approach Control facility.

### **Section 3. Composition and Organization.**

A. In order for a person to participate as a Designee, the city, village, public school district, or county represented by such person must have approved and executed a counterpart of this Agreement by December 31, 2025, or pursuant to Section 7.G. of this Agreement, except that the Chicago Ward Members shall be eligible to participate as individual Members of the O'Hare Commission upon approval and execution of this Agreement by the City.

B. The O'Hare Commission shall consist of: (i) the chief elected officer as Designee or other Alternate of each of the municipalities and counties in the O'Hare Commission Area, except that the Commissioner of Aviation, or his or her Alternate, shall represent the City in an *ex officio* capacity; (ii) the superintendent, or chief executive as Designee or other Alternate of each public school district serving any portion of the O'Hare Commission Area; and (iii) Chicago Ward Designees, who shall be appointed by the Mayor of the City of Chicago. An individual may serve as a Designee or an Alternate for only one Member, except that Chicago Ward Designees shall not have an Alternate.

C. The O'Hare Commission Area includes municipalities, counties, Chicago wards, and public school districts with an interest in O'Hare-related noise issues, and a principal purpose of this Agreement is to provide a forum for those municipalities, counties, Chicago wards, and public school districts within the O'Hare Commission area to work together with the City on a cooperative basis in addressing these issues.

D. The Chair, with majority approval of the Executive Committee, as defined in the O'Hare Commission bylaws, may appoint non-governmental entities or groups to serve as special Advisory Members of the O'Hare Commission. Advisory Members may participate fully in the deliberations of the O'Hare Commission, but shall have no voting powers and shall not be parties to this Agreement.

E. The O'Hare Commission shall elect annually from its Designees or Alternates a Chair, Vice Chair, Treasurer, and any other officers that it deems necessary pursuant to the O'Hare Commission bylaws. The O'Hare Commission shall appoint, retain, and employ an Executive Director and such other staff, professional advisors, and consultants as may be needed to carry out its powers and duties. The appointment of the Executive Director must be approved by a simple majority of the Members of the O'Hare Commission.

F. Unless otherwise specified in the bylaws, a majority of the Members of the O'Hare Commission in good standing shall constitute a quorum for the transaction of business. Except as provided for in Section 7.H., a concurrence of a simple majority of the quorum shall be necessary for the approval of any action by the O'Hare Commission. The O'Hare Commission shall establish a schedule of regular meetings in accordance with its bylaws ("Regular Meetings"), and special meetings may be called by the City or any five Members of the O'Hare Commission upon at least seven days' written notice to the City, each Member, and each Advisory Member.

#### **Section 4. O'Hare Commission Powers and Duties.**

A. The O'Hare Commission shall have the following duties and powers listed below.

(1) The O'Hare Commission shall determine certain Noise Compatibility Programs and Noise Compatibility Projects to be implemented in the O'Hare Commission Area in cooperation with the City as set forth in Appendix A, and shall establish criteria for participation in such Noise Compatibility Programs and for determining the priorities for providing such Noise Compatibility Projects.

(2) The O'Hare Commission may make recommendations to the City regarding noise reduction programs at O'Hare including, but not limited to, the use of new technologies and flight patterns, preferential runway usage, the implementation of sound insulation programs, the use of ground run-up enclosures, and the implementation of FAA standard noise abatement, takeoff, and high-altitude approach procedures. No such recommendations shall be submitted to the FAA or implemented by the City without the prior approval of the O'Hare Commission. The O'Hare Commission also shall cooperate with the City in seeking agreements with the airlines using O'Hare and the FAA, as appropriate, with respect to aircraft noise mitigation and related matters.

(3) The O'Hare Commission may advise the City concerning any Part 150 Plan concerning O'Hare. The City shall not submit any such plan or any subsequent revision proposed by the City to the FAA without allowing the O'Hare Commission 60 days to review it and submit written recommendations to the City for consideration.

(4) The O'Hare Commission may request and, except as set forth below, the City shall provide full access to all publicly available documents relating to: (i) any O'Hare noise monitoring; (ii) any O'Hare-related Noise Compatibility Project proposed or undertaken in whole or in part by the City; and (iii) any recommendations or submissions to the FAA by the City related to aircraft noise mitigation related to O'Hare. Such requests may not impose an undue burden upon the City or interfere with its operations. In such circumstances, the City shall extend to the O'Hare Commission an opportunity to confer with it in an attempt to reduce the request to manageable proportions.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using FAA flight data for O'Hare and/or Chicago Midway International Airport ("Data") in legal actions to enforce noise abatement policy or regulations without prior approval of the FAA, and shall not

release such Data without notice to and consultation with the FAA. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release the Data for use by law enforcement agencies or for use in any civil litigation except as otherwise required by law. If the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors are required by law to release such Data, they shall notify the FAA before doing so. This notification must be provided promptly after the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors receives a request or requirement to release the Data, and prior to the release of the Data. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release Data if advised by the FAA that the Data contains any information deemed sensitive at the sole discretion of the FAA, unless required by law to release such Data.

(6) The O'Hare Commission shall adopt an annual expense budget for each fiscal year, which shall be consistent with the City of Chicago fiscal year. The O'Hare Commission's expense budget shall be adopted at least 30 days prior to the commencement of each such fiscal year. The O'Hare Commission's expense budget shall be funded by the City and any grants received pursuant to Section F of Appendix A of this Agreement, following the evaluation and approval by the City of the proposed budget request.

(7) The O'Hare Commission shall have the power to sue and be sued and to take any other action necessary to perform its powers under this Agreement. No funds received by the O'Hare Commission from the City shall be used for legal services or other costs in connection with any action by the O'Hare Commission against the City, its officers or employees, or any airline using O'Hare, except for enforcement of the provisions of this Agreement. The City will indemnify, defend, and hold harmless Members from any and all claims, costs, expenses, including attorney's fees, damages, judgments and court costs arising out of the Member's participation in the O'Hare Commission. Members shall promptly provide to the City copies of any notices which Members may receive of any claims, actions, fines, proceedings or suits as may be given or filed in connection with the Member's participation in the O'Hare Commission.

(8) The O'Hare Commission shall undertake any procurement activities in accordance with this Agreement and pursuant to applicable law.

(9) The O'Hare Commission shall adopt bylaws consistent with the powers enumerated herein.

B. A record of proceedings and documents of the O'Hare Commission shall be maintained, which shall be available for inspection by the City, each Member, each Advisory Member, and the public as permitted by law. The accounts of the O'Hare Commission shall be subject to an annual audit by a qualified independent public accountant.

C. The powers and duties of the O'Hare Commission shall be limited to those expressly set forth in this Agreement.

## **Section 5. Term of Agreement.**

A. This Agreement shall be effective January 1, 2026, and shall terminate on December 31, 2030, unless otherwise terminated with the written consent of the City and two-thirds of the Members. The term of this Agreement may be extended upon the approval of the City and any Member which wishes to extend the term of the Agreement. If any Member defaults in any material respect in the performance of any of its duties or obligations under this Agreement, and such default continues for 30 days after the O'Hare Commission notifies the Member, the O'Hare Commission may terminate the defaulting Member's participation as a party to this Agreement. A material default by a Member shall include, but is not limited to, failure to comply with Section 6.

B. Any Member may withdraw as a Member of the O'Hare Commission at any time by providing 60 days advance written notice of its intent to withdraw to the City and the O'Hare Commission. Each such written notice shall be accompanied by a certified copy of a resolution or other official action of such Member's legislative body authorizing such withdrawal. Following its withdrawal from the O'Hare Commission, the Member shall cease to exercise any of its rights under this Agreement and to be responsible for any subsequent obligation incurred by the O'Hare Commission.

C. The City may terminate this Agreement at any time after January 1, 2026, upon 180 days prior written notice to each Member and each Advisory Member. Following the City's termination of this Agreement, the rights and obligations of each party to this Agreement shall terminate.

#### **Section 6. Attendance Policy**

A. Members' Designees or Alternates shall attend the majority of Regular Meetings in a calendar year. If a Members' Designee or Alternate misses three consecutive or the majority of Regular Meetings in a single calendar year, the Member will receive written notification from the Executive Director that it will be temporarily suspended from the O'Hare Commission for a period of one year, which shall begin on the date of the written notification.

B. Temporary suspension will involve the loss of membership and voting privileges for that one-year period from the date of the suspension. During the temporary suspension, suspended Members may attend meetings and participate in discussions as members of the public, but will not count as part of the voting quorum and will not be eligible to vote.

C. At any time during its one-year temporary suspension, a Member may appeal its temporary suspension by submitting a written request to the Executive Director due to a change in circumstances. Reinstatement of the Member shall be governed by the bylaws.

D. No later than 30 days following the end of the temporary suspension period, a Member may submit a written request to the Executive Director to be reinstated. Reinstatement of the Member shall be governed by the bylaws. If the Executive Director does not receive the reinstatement request within 30 days after the end of the suspension period, then this Agreement shall be terminated between the City and the Member.

**Section 7. Miscellaneous.**

A. All notices hereunder shall be in writing and shall be given as follows:

If to the City, to:

Commissioner of Aviation  
Chicago Department of Aviation  
10510 W. Zemke Road  
Chicago, IL 60666

If to a Member, to the address set forth on the signature page of the counterpart of this Agreement executed by such Member, and, in the case of Chicago Ward Members, to such addresses and telephone numbers as they may provide to the O'Hare Commission. Members may provide an email address for purposes of receiving notices.

All notices shall be effective upon receipt by U.S. mail or email. Any Member may change the address or addresses for notices to be sent to it by giving notice to the O'Hare Commission.

B. No Member may assign its rights or obligations under this Agreement without the prior written consent of the City and the other Members.

C. The City shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by a Member or other municipality or county. A Member shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by the City, another Member, or another municipality or county. The City's financial obligations under this Agreement are limited to legally available airport revenues. Neither the City nor any Member shall be liable for any expenditures, indebtedness, or other financial obligations incurred by the O'Hare Commission unless the City or such Member has affirmatively agreed to incur such expenditure, indebtedness, or financial obligation. No Advisory Member shall be subject to any liabilities or obligations under this Agreement.

D. This Agreement and the bylaws authorized in Section 4.A.(9) constitutes the entire agreement of the parties with regard to the subject matter hereof. This Agreement shall not confer upon any person or entity other than the parties hereto any rights or remedies. Appendix A and Appendix B are incorporated herein and made a part of this Agreement.

E. This Agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each party. Each counterpart may vary in order to identify the Member, its address for notices, and its execution by an authorized officer. The execution of counterparts of this Agreement by a municipality, public school district, or county located in the O'Hare Commission Area prior to

December 31, 2025, shall not require the consent of the O'Hare Commission, the City, or any Member.

F. This Agreement shall be governed and construed in accordance with Illinois law.

G. Any municipality, public school district, or county located in the O'Hare Commission Area that does not become a Member prior to December 31, 2025, may thereafter become a Member upon: (i) the approval of the City and a majority of the O'Hare Commission as set forth in Section 3.F. of this Agreement; and (ii) execution of a counterpart of this Agreement.

H. The approval of the City and two-thirds of the Members shall be required to amend this Agreement. Notice of any proposed amendment shall be transmitted to each Member and each Advisory Member at least ten days prior to the meeting of the O'Hare Commission at which any proposed amendment is to be first considered. Any amendment shall be effective on all parties hereto when counterparts are executed by the City and two-thirds of the Members.

Executed as of this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF CHICAGO**

By:

\_\_\_\_\_  
Commissioner  
Chicago Department of Aviation

\_\_\_\_\_ (Name of Member)

By:

\_\_\_\_\_  
Authorized Officer

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## APPENDIX A

### Implementation of Noise Compatibility Programs and Projects

In connection with the development and implementation of Noise Compatibility Programs and Noise Compatibility Projects in the O'Hare Commission Area, the City and the O'Hare Commission shall have the following duties and responsibilities listed below.

A. The Members of the O'Hare Commission shall direct the further development of the Noise Compatibility Programs for the O'Hare Commission Area. The Members of the O'Hare Commission shall establish criteria for the equitable allocation of Noise Compatibility Projects and approved airport revenues (including but not limited to FAA Airport Improvement Program ("AIP") grants, Passenger Facility Charge ("PFC") funds, and General Airport Revenue Bonds, and/or bonds backed by such funding sources) within the O'Hare Commission Area and the priorities for providing Noise Compatibility Projects, subject in each case to approval by the FAA and in compliance with all applicable FAA regulations and grant assurances, as well as other applicable law, and subject to available funding.

B. The City shall retain all necessary powers to satisfy the assurances made to the FAA in connection with the expenditure of airport revenues, including eligibility for sound insulation and/or sound insulation funding that is paid by airport revenues. The City shall enter into all agreements and assurances and shall take all other actions that may be necessary to provide for the utilization of airport revenues on the basis set forth in this Appendix A. Each Member and municipality and county that receives Noise Compatibility Projects shall enter into all agreements and assurances, including agreements with and assurances to the City, shall execute any necessary certificates, records, and other documents, and shall take all other actions that may be necessary to obtain and maintain FAA approval for the use of the airport revenues as contemplated in this Appendix A. Neither the O'Hare Commission nor any Member shall take or omit to take any action if such action or omission violates restrictions on the use of airport revenues. The City shall not be obligated in any year to pay or utilize any amounts in excess of available airport revenues to carry out the purposes of this Appendix A.

C. The determination of eligibility to participate in a Noise Compatibility Program or receive a Noise Compatibility Project is not to be construed as an admission or determination of negative impact by aircraft noise or of liability for damages or any other injury relating to aircraft noise on the part of the City or the O'Hare Commission.

D. In the event they are determined to be eligible for participation in a Noise Compatibility Program, property owners in the O'Hare Commission Area shall not be required to pay any portion of the cost of any Noise Compatibility Project. Upon approval by the City and with the consent of the property owner, at its option the City may acquire homes that are subject to very high levels of aircraft noise.

E. Noise Compatibility Projects outside the City may be implemented through Members and other municipalities and counties located in the O'Hare Commission Area. A municipality and county may request that the City undertake a Noise Compatibility Project within

its corporate boundaries. Noise Compatibility Projects within the boundaries of the City shall be implemented by the City. The City may enter into agreements in connection with the planning and implementation of proposed Noise Compatibility Projects in the O'Hare Commission Area. All procurement activities related to Noise Compatibility Projects shall be undertaken in accordance with applicable law.

F. The City shall provide administrative support and professional and technical assistance to the O'Hare Commission, each Member, and all other municipalities and counties located in the O'Hare Commission Area in connection with the operations of the O'Hare Commission and the planning and implementation of Noise Compatibility Projects.

G. The O'Hare Commission may receive grants from any source to be used for the purpose of discharging its duties and obligations in accordance with the provisions of this Appendix A, and also may make grants for such purposes. The O'Hare Commission may expend any such grants for purposes consistent with this Appendix A. The City and the O'Hare Commission shall each use its best efforts (including serving as the sponsor or applicant for federal grants) to obtain the maximum amount of federal funds in connection with any Noise Compatibility Projects, so as to maximize the availability and impact of the City's financial contribution to Noise Compatibility Projects in the O'Hare Commission Area.

H. The City shall install, operate, and maintain a permanent noise monitoring system ("System") at and around O'Hare. The purposes of the System include validation of the FAA-approved noise contour for O'Hare, assisting in determining the eligibility and priority of proposed Noise Compatibility Projects for schools, enhancing public understanding of aircraft noise issues, and monitoring trends in aircraft noise.

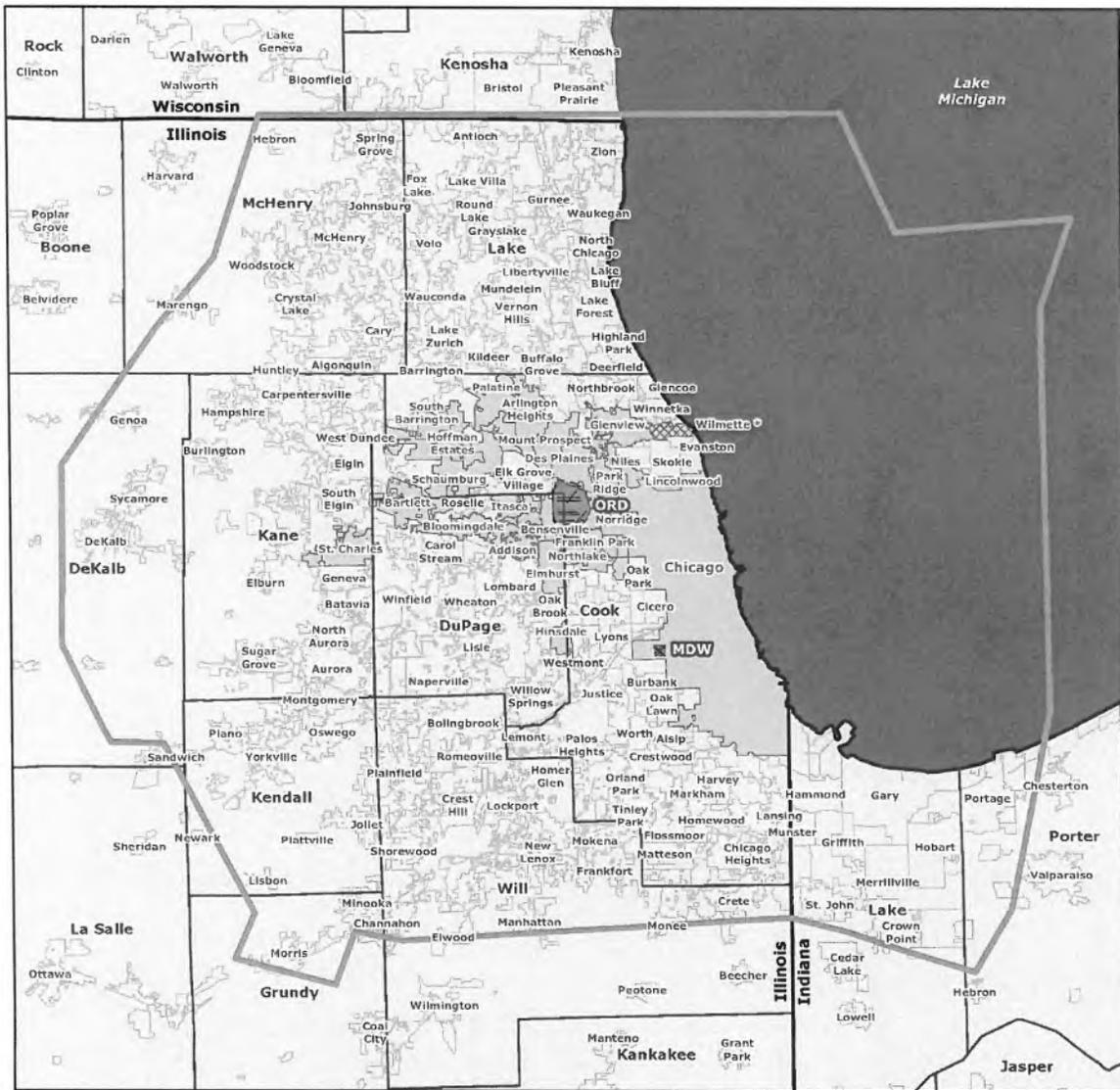
(1) The City may retain a third-party vendor ("System Operator") selected by the City with the input of the O'Hare Commission to operate and maintain the System pursuant to an agreement between the City and the System Operator.

(2) At the request of the O'Hare Commission, the City may also retain and pay the cost of another third-party vendor ("System Expert") to provide independent management oversight of the System. The System Expert shall be mutually selected by the City and the O'Hare Commission. The System Expert will be responsible for independently verifying data and system operation through the review of all inputs and operational aspects of the System. All reports prepared by the System Expert shall be provided directly to the City and the O'Hare Commission. The activities and duties of the System Expert shall be consistent in all respects with the applicable requirements of the FAA. If the O'Hare Commission requests the City to retain and pay for such a System Expert, the amount that the City is obligated to pay the System Expert shall not exceed \$200,000 per year, adjusted annually in accordance with the Consumer Price Index for All Urban Consumers ("CPI-U") for the Chicago-Naperville-Elgin area.

(3) The System shall include a minimum of 36 monitoring sites in the O'Hare Commission Area, plus such number of additional permanent monitoring sites as may be agreed upon by the City and the O'Hare Commission.

(4) The data collected by the System shall be made available by the City to the O'Hare Commission and any Member that requests such data. The City shall provide reports to the O'Hare Commission and any Member based on the data collected by the System.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using, information generated by the System in violation of Section 4.A.(5) of this Agreement.



### Chicago O'Hare International Airport

**City of Chicago**  
 Brandon Johnson, Mayor  
 Michael J. McMurray, Commissioner

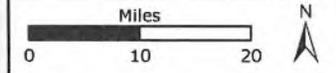
### Chicago TRACON (C90)

#### Legend

- Chicago TRACON (C90) Boundary
- Community Boundaries
- County Boundaries
- State Boundaries
- Communities in the ONCC (36)

- Addison
- Arlington Heights
- Bartlett
- Bensenville
- Bloomingdale
- Chicago
- Des Plaines
- Elmhurst
- Elmwood Park
- Franklin Park
- Glenview
- Hanover Park
- Harwood Heights
- Hinsdale
- Hoffman Estates
- Itasca
- Lincolnwood
- Melrose Park
- Mount Prospect
- Niles
- Norridge
- Northlake
- Palatine
- Park Ridge
- River Forest
- River Grove
- Rolling Meadows
- Rosemont
- Schaumburg
- Schiller Park
- South Barrington
- St. Charles
- Stone Park
- Wilmette \*
- Wood Dale
- Cook County
- DuPage County

\* Membership pending





# Agenda Item Executive Summary

AGENDA ITEM: Lake St. at Oak Ave. and Bartlet Rd. Improvements BOARD OR COMMITTEE: Board

### BUDGET IMPACT

Amount	\$734,776	Budgeted	\$400,000
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Fund: Capital Corresponding Activity Measure:

### EXECUTIVE SUMMARY

IDOT plans to complete intersection improvements, traffic signal modernization, and lighting installation along Lake Street at the intersections of Oak Avenue and Bartlett Road. The Village's proposed \$734,776 share of the project is primarily related to the installation of 29 decorative light poles extending from just east of Oak Avenue to just west of Bartlett Road. These expenditures are now anticipated in FY27, rather than FY26 as originally budgeted. The current capital program includes \$400,000 in FY26 for these improvements, but this allocation will be revised to reflect the updated project schedule and costs. The Village will also be responsible for the energy costs for the new traffic signal at Oak Avenue and the maintenance of the Emergency Vehicle Pre-Emption (EVP) system. Approval of the Intergovernmental Agreement (IGA) with IDOT is required for the project to proceed.

### ATTACHMENTS (PLEASE LIST)

- Memo
- Resolution
- IDOT IGA
- Exhibit A

### RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A \_\_\_\_\_

Short Term (1-3 Years): Routine  Complex   
 Long Term (3-5 Years): Routine  Complex

### ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

**MOTION:** I move to Approve Resolution 2025-\_\_\_\_\_ A Resolution Approving the Intergovernmental Agreement Between the Village of Bartlett and the State of Illinois Department of Transportation.

Staff: Samuel Hughes  
Assistant to the Village Administrator

Date: 11/20/2025

# Memo

DATE: November 20, 2025

TO: Paula Schumacher  
Village Administrator

FROM: Samuel Hughes  
Assistant to the Village Administrator

SUBJECT: Lake Street at Oak Avenue and Bartlett Road Improvements

IDOT is scheduled to make improvements along Lake Street at the intersections of Oak Ave. and Bartlett Road. The improvements include intersection improvements, traffic signal modernization and lighting installation. The majority of the Village's \$734,776 in proposed expenditures will come from the addition of 29 decorative light poles beginning just east of Oak Ave. and ending just west of Bartlett Rd. These costs are not anticipated to be realized in FY 26, but rather in FY27. The current capital program budgets \$400,000 in expenditures for these intersection improvements for FY26, but this will be revised. Additionally, the village will be responsible for the energy costs for the traffic signal at the Oak Ave. intersection as well as the maintenance costs for the Emergency Vehicle Pre-emption (EVP) system. An agreement between the Village and IDOT for the improvements is required for this work to be included. Attached is the intergovernmental agreement between the Village and IDOT.

Staff recommend that the Village Board approve the IGA with IDOT.

**MOTION:** I Move to Approve Resolution 2025 - \_\_\_\_\_, a Resolution Approving the Intergovernmental Agreement Between the Village of Bartlett and the State of Illinois Department of Transportation.

RESOLUTION 2025 - \_\_\_\_\_

A RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
THE VILLAGE OF BARTLETT  
AND  
THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION  
\_\_\_\_\_

**WHEREAS**, the Village of Bartlett (Village) has entered into an Agreement with the State of Illinois (State) for the improvement of US 20 (Lake Street) at Oak Avenue and Bartlett Road, known as Contract No. 62P51, STATE Section No.: 2021-133-N; and

**WHEREAS**, in compliance with the aforementioned Agreement, it is necessary for the Village to appropriate sufficient funds to pay its share of the cost of said improvement.

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That there is hereby appropriated the sum of Seven Hundred Thirty-Four Thousand Seven Hundred Seventy-Six Dollars (\$734,776) or so much thereof as may be necessary, from any money now or hereinafter allotted to the Village, to pay its share of the cost of this improvement as provided in the Agreement; and

**SECTION TWO:** That upon award of the contract for this improvement, the Village will pay to the State in a lump sum from any funds allotted to the Village, an amount equal to 80% of its obligation incurred under this Agreement, and, upon completion of the project, will pay to said State the remainder of its obligation, based on final costs; and

**SECTION THREE:** That the Village agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient, to cover said cost.

**SECTION FOUR:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION FIVE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION SIX: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 2, 2025

APPROVED: December 2, 2025

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Daniel H. Gunsteen, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025 - \_\_\_\_\_ enacted on December 2, 2025, and approved on December 2, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

FAP 345 US 20 (Lake Street)  
At Oak Avenue and Bartlett Road  
State Section: 2021-133-N  
Cook County  
Job No.: C-91-011-22  
Contract No.: 62P51  
JN-126-013

## AGREEMENT

This Agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025 A.D.,  
by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT  
OF TRANSPORTATION, hereinafter called the STATE, and the VILLAGE OF  
BARTLETT of the State of Illinois, hereinafter called the VILLAGE.

## WITNESSETH:

WHEREAS, the STATE, in order to facilitate the free flow of traffic and ensure safety  
to the motoring public, is desirous of improving approximately 4,000 lineal feet of US  
20 (Lake Street), at Oak Avenue and Bartlett Road, State Section FAP 345 US 20  
(Lake Street) at Oak Avenue and Bartlett Road, STATE Job No.: C-91-011-22, State  
Contract Number 62P51 as follows:

This is an intersection improvement, traffic signal modernization, and lighting  
installation project. The work to be performed under this project consists of earth  
excavation, pavement removal, sidewalk removal, driveway removal, hot-mix asphalt  
surface removal, curb and gutter removal, pavement patching, installation of  
aggregate and hot-mix mix asphalt shoulders, widening with hot-mix asphalt base  
course, resurfacing with polymerized hot-mix asphalt binder and polymerized hot-mix

asphalt surface courses, structure adjustments, installation of storm sewer, drainage structures, sidewalk, shared-use path, driveways, lighting, and signing, traffic signal modernization, placement of thermoplastic pavement markings, and all incidental and collateral work necessary to complete the project and any other work necessary to complete the project in accordance with the approved plans and specifications.

WHEREAS, the VILLAGE is desirous of said improvement in that same will be of immediate benefit to the VILLAGE residents and permanent in nature.

WHEREAS, the VILLAGE has requested that the STATE include in its contract emergency vehicle pre-emption equipment, and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights of way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the approved plans, specifications and contract.
2. The STATE agrees to pay for all right of way, construction, and engineering cost subject to partial reimbursement by the VILLAGE, as hereinafter stipulated.
3. It is mutually agreed by and between the parties hereto that the estimated cost and cost proration for this improvement is as shown on Exhibit A attached hereto and made a part hereof.

4. The VILLAGE has passed a resolution appropriating sufficient funds to pay its share of the cost for this improvement, a copy of which is attached hereto as Exhibit B and made a part hereof.
5. The VILLAGE further agrees that, upon award of the contract for this improvement, the VILLAGE will pay to the STATE, in a lump sum from any funds allotted to the VILLAGE, an amount equal to 80% of its obligation incurred under this AGREEMENT, and will pay to said STATE the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project, based upon final costs.
6. The VILLAGE has adopted a resolution, will send a letter, or sign the Plan Approval page, which is part of this document, prior to the STATE advertising for the work to be performed hereunder, approving the plans and specifications as prepared.
7. The VILLAGE agrees not to permit driveway entrance openings to be made in the curb, as constructed, or the construction of additional entrances, private or commercial, along US 20 (Lake Street) without the consent of the STATE.
8. The VILLAGE shall exercise its franchise rights to cause private utilities to be relocated, if required, at no expense to the STATE.
9. The VILLAGE agrees to cause its utilities installed on right of way after said right of way was acquired by the STATE or installed within the limits of a roadway after the said roadway's jurisdiction was assumed by the STATE, to be relocated and/or adjusted, if required, at no expense to the STATE.

10. All VILLAGE owned utilities, on STATE right of way within the limits of this improvement, which are to be relocated/adjusted under the terms of this Agreement, will be relocated/adjusted in accordance with the applicable portions of the "Accommodation of Utilities of Right of Way of the Illinois State Highway System." (92 Ill. Adm. Code 530).
11. The VILLAGE agrees to obtain from the STATE an approved permit for any VILLAGE owned utility relocated/adjusted as part of this improvement and shall abide by all conditions set forth therein.
12. Upon final field inspection of the improvement and so long as US 20 (Lake Street) is used as a STATE Highway, the STATE agrees to maintain or cause to be maintained, the left-turn lanes and right turn lanes and the curb and gutter or stabilized shoulders and ditches adjacent to those traffic lanes and turn lanes.
13. Upon final field inspection of the improvement, the VILLAGE agrees to maintain or cause to be maintained those portions of the improvement which are not maintained by the STATE, new and existing sidewalks, and shared use path, crosswalk and stop line markings. VILLAGE owned highway lighting including furnishing the electrical energy.
14. The VILLAGE agrees to maintain their owned utilities, sanitary and storm sewers, and appurtenances by performing those functions necessary to keep the sewer in a serviceable condition including cleaning sewer lines, inlets,

manholes, and catch basins along with the repair or replacement of inlet, manhole and catch basins' frames, grates, or lids. The maintenance, repair and/or reconstruction of storm sewers constructed as part of this improvement beyond the aforescribed responsibilities shall be that of the STATE.

15. The VILLAGE further agrees to continue its existing maintenance responsibilities on all side road approaches under its jurisdiction within the limits of the improvement, including all left and right turn lanes on said side road approaches, up to the through edge of pavement of US 20 (Lake Street). Drainage facilities, if any, at the aforementioned side roads located within the STATE right-of-way shall be the joint maintenance responsibility of the STATE and the VILLAGE unless there is an agreement specifying different responsibilities.

16. Upon acceptance by the STATE of the new traffic signal work included herein the financial responsibility for maintenance and energy charges for the operation of the traffic signal at the intersection(s) listed below shall be proportioned as follows:

<u>Intersection</u>	<u>Maintenance</u>	<u>Energy</u>
US 20 (Lake Street) At Oak Ave.		
STATE Share	100%	0%
VILLAGE Share	0%	100%
US 20 (Lake Street) At Bartlett Road		
STATE Share	100%	100%
VILLAGE Share	0%	0%

And shall continue a part of the current Master Agreement between the STATE and the VILLAGE.

17. It is mutually agreed that the actual traffic signal maintenance will be performed by the STATE either with its own forces or through an ongoing contractual agreement.

The STATE retains the right to control the sequence of timing on the traffic signals.

Although the STATE's electrical contractor ("STATE's contractor") will inspect, make note, and keep inventory of the Village owned EMERGENCY VEHICLE PRE-EMPTION ("EVP") system to support the maintenance of the EVP system, responsibility for maintenance of the EVP System shall be assumed by the Village. Maintenance of the EVP system shall include the light detector amplifier, field wiring, light detectors and cabinet appurtenances. The Village will be invoiced for all such maintenance costs directly by the STATE's contractor. When repair is necessary, the STATE's contractor shall notify the Village that its EVP system is not operating or requires maintenance. When the repair or maintenance activity has been approved by the Village, the maintenance will be provided by the STATE's contractor.

The Village may require end users of the emitters within its jurisdiction to enter into separate agreements with the STATE's contractor to have the emergency vehicle emitters tested in accordance with the recommendation of the Manufacturer of such equipment.

18. It is mutually agreed, if, in the future, the STATE adopts a roadway or traffic signal improvement passing through the traffic signal included herein which requires modernization or reconstruction to said traffic signal then the VILLAGE agrees to be financially responsible for its proportionate share in accordance

with STATE policy to modernize or reconstruct said installation and will be responsible for all costs to relocate or reconstruct the Emergency Preemption equipment in conjunction with the STATE's proposed improvement.

19. Under penalties of perjury, the VILLAGE certifies that its correct Federal Tax Identification number is 36-6005784 and it is doing business as a GOVERNMENTAL ENTITY, whose mailing address is:

Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103

Obligations of the STATE and the VILLAGE will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.

This AGREEMENT and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the agreement.

This Agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

VILLAGE OF BARTLETT

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Print or Type)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_

Clerk

(SEAL)

STATE OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Jose Rios, P.E.  
Region One Engineer

Date: \_\_\_\_\_

PLAN APPROVAL

WHEREAS, in order to facilitate the improvement of FAP 345 US 20 (Lake Street), Contract No. 62P51, State Section 2021-133-N, the VILLAGE agrees to that portion of the plans and specifications relative to the VILLAGE's financial and maintenance obligations described herein, prior to the STATE's advertising for the aforescribed proposed improvement.

Approved \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**EXHIBIT A  
ESTIMATE OF COST Contract 62P51**

Type of Work	FEDERAL		STATE		Village of Bartlett		TOTAL
	\$	%					\$
All roadway work excluding the following:	\$3,645,993	80%	\$911,498	20%			\$4,557,491
P&C Engineering (15%)	\$546,899	80%	\$136,725	20%			\$683,624
<b>TRAFFIC SIGNALS</b>							
US 20 at Oak Ave.	\$367,434	80%	\$61,086	13.3%	\$30,773	6.7%	\$459,293
P&C Engineering (15%)	\$55,115	80%	\$9,163	13.3%	\$4,616	6.7%	\$68,894
Emergency Vehicle Pre-emption System					\$9,000	100%	\$9,000
P&C Engineering (15%)					\$1,350.00	100%	\$1,350.00
US 20 at Bartlett Road	\$367,434	80%	\$61,086	13.3%	\$30,773	6.7%	\$459,293
P&C Engineering (15%)	\$55,115	80%	\$9,163	13.3%	\$4,616	6.7%	\$68,894
Emergency Vehicle Pre-emption System					\$9,000	100%	\$9,000
P&C Engineering (15%)					\$20,250	100%	\$1,350
<b>OTHER WORK</b>							
Drainage structure to be clean			\$13,726	100%			\$13,726
P&C Engineering (15%)			\$2,059	100%			\$2,059
Lighting					\$542,956	100%	\$542,956
P&C Engineering (15%)					\$81,443	100%	\$81,443
<b>TOTAL</b>	<b>\$5,037,991</b>		<b>\$1,204,506</b>		<b>\$734,776</b>		<b>\$ 6,977,273</b>