



VILLAGE OF BARTLETT COMMITTEE MINUTES September 16, 2025

1. CALL TO ORDER

President Gunsteen called the Committee of the Whole meeting of September 16, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:16 p.m.

2. ROLL CALL

PRESENT: Chairmen Battermann, Deyne, Gandsey, Hopkins, Suwanski, and President Gunsteen

ABSENT: Trustee LaPorte

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Economic and Development Coordinator Tony Fradin, Finance Director Matt Coulter, Planning & Development Director Kristy Stone, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Assistant Golf Professional Paul Galvan, IT Director John Peebles, Deputy Chief Naydenoff, Chief Ryan Conway, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. TOWN HALL: None

4. STANDING COMMITTEE REPORTS

A. BUILDING AND ZONING COMMITTEE, CHAIRMAN HOPKINS

1. #2025-08 Bartlett Mart

Trustee Hopkins stated that the petitioner is requesting a Special Use Permit to allow package liquor sales at 331 S. Main Street Unit A. He stated that the Bartlett Mart convenience store opened earlier this year and is now requesting to sell beer, wine, and liquor. Trustee Hopkins stated that they are going to discuss this to see if we are going to forward this to the Planning and Zoning Commission to conduct a public hearing there.

Trustee Deyne asked if the special use permit is granted, would the petitioner have any desire to put gaming machines in as well. The petitioner stated they would not be inputting gaming machines. Trustee Hopkins asked Planning and Development Services Director Kristy Stone if the petitioner would be allowed to put gaming machines in. She stated they would not be allowed to put gaming machines in. Trustee Hopkins stated if there were no other questions, this would be sent to the Planning and Zoning Commissions to conduct a public hearing.

2. CP #2025-05 Copperleaf

Trustee Hopkins stated that the petitioner, M/I Homes, is requesting a concept plan review for a single-family development on 15 acres located on the east side of Naperville Road between the Amber Grove



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and Timberline Subdivisions. The development would consist of 63 two-story homes. He stated that the typical lot size proposed is 44'x 120', each of the four models is approximately 30 feet wide. Trustee Hopkins stated that the concept plan also identifies a seventeen foot right of way dedication including a ten-foot-wide multi-use path along Naperville Road. Detention would be provided at the southeast center of the development.

Trustee Hopkins introduced Ms. Stone for further information. She stated that the right of way dedication that was being covered is the same and has been consistent with what we have further north in the Timberline subdivision as well as what used to be World Overcomers Church. She stated that it will have the development features of two access points; one on Naperville Road and a secondary access off Tamarac planned as part of the Timberline subdivision. She went on to say that the proposed lot width of 44 feet is narrower than the village's SR-4 zoning standard of 60 feet, with increased side yard setbacks of 7 feet versus 5 feet, and a rear yard setback of 20 feet. Ms. Stone stated that they have yet to figure out what their maximum impervious surface coverage would be for these lots. She went on to say that as part of any annexation agreement, we would probably negotiate that the applicant provide additional stormwater detention than our minimum standards are due to this impervious coverage requirement.

Ms. Stone then introduced the petitioners stating that they wanted to introduce themselves to the board and provide some additional details about the project as well. The petitioner, Anna Sutton (Land Entitlement Manager) and Greg Collins (Acquisition Director) from MI Homes, introduced the project, emphasizing MI Homes' experience as a top home builder operating in 10 states and their 15–20-year presence in the Chicagoland area. They highlighted the project's unique architecture, diverse elevations, and enhanced landscaping that exceeds code requirements.

Trustee Suwanski asked why they chose Bartlett and whether the village contacted them. Mr. Collins stated that they contacted the village. He went on to say that MI Homes chose Bartlett due to its established community, infrastructure, and proximity to arterial roadways. He stated that viewing the 15-acre site as ideal for a small enclave of single-family homes targeting millennials and first-time buyers seeking low-maintenance properties.

Trustee Gandsey stated that it looks like the petitioner is targeting both singles and families for this property but that there's not a lot of land that comes with it. She asked what kind of amenities come with this land for families. Ms. Sutton stated that they've been working with the village regarding how to incorporate into the existing framework of the community. She stated one of those is a bike path connection along with sidewalks throughout that will connect. Trustee Suwanski wanted to confirm that there would be no park, the petitioner stated that was correct. Trustee Suwanski asked what the projected pricing would be. Ms. Sutton stated that it's always subjective on the option that the customer would pick, but they're expecting mid fives to high sixes.

Trustee Gandsey stated that they asked about connections as the underpass following the railroad track on 59, someone would have to go to the front of the subdivision right up Naperville and around as there's no direct way to get through. Ms. Stone stated that there will be a bike path along the east side of Naperville Road which fills in one of the existing gaps. She stated that they would be able to cross the



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railroad tracks when Metra puts in the pedestrian crossing which would allow them to take a bike path through the Grasslands for that underpass. She went on to say that the sidewalk connections for Tamarac as you head to the northeast corner of the Timberline Subdivision does connect to the Peregrine Park in the Eagles Ridge Subdivision. Ms. Stone stated that it is up to the Park District whether they want a land donation or a cash donation.

Trustee Deyne asked about street parking should there be a special occasion or event. Ms. Sutton stated that the right of way would allow for street parking like you would in any typical neighborhood. She stated that they wouldn't designate that with parking signs but in the event of a party, there would be room available for street parking. Trustee Hopkins asked how many developments the petitioner has with density like this. Ms. Stone stated that the setbacks are unique in this case for single family homes. She stated that they do have townhome communities that have a higher density. The petitioner pulled up their Site History map with current zoning as a reference to density.

Trustee Deyne asked if there would be a HOA on these properties, it was confirmed that there would be. He also wanted to follow up to Trustee Suwanski's question about pricing for this property, it was confirmed that it would be between five and six hundred thousand.

President Gunsteen stated that they had another developer come through with a different design and he definitely thinks this design is a better use for the property. He stated that he did have a few concerns. The corner lots where the curved streets are, he asked how those houses are going to be oriented. He also asked if there were going to be special setbacks for the fences that would be allowed on these lots so that they're not up against the sidewalks. He also asked since it's an HOA, would there be a requirement to have a certain type of fence that are the same height. Ms. Stone stated that we could put a restriction as part of the annexation agreement for this to have those fences cut back so we could be mindful of the vision clearance. The petitioner stated that their standard for any single-family community is between a four- and five-foot fence. The petitioner went on to say that it's a decorative black aluminum to keep it consistent with one design with 4-inch spacing between. President Gunsteen stated that his only concern is if the driveways will have enough room to park a car without being in the curve of those inner lots, he did ask the petitioner to take a look at that.

Trustee Hopkins stated that it was mentioned that the street is 28 feet from curb to curb. He asked Public Works Director Dan Dinges what the standard is in our village. Mr. Dinges stated that he believes that was the standard, 28 feet. President Gunsteen asked if this would be community mailboxes or one in front of each home. The petitioner confirmed it would be community mailboxes. President Gunsteen asked if the sidewalk is up against the curb or gutter or if it's set back with a green space parkway. Ms. Stone confirmed that there would be a parkway. Trustee Suwanski asked what the spacing in the parkway was. It was confirmed that it appears to be about three to four feet. Trustee Suwanski and President Gunsteen both wanted to ensure that there would be enough space for two cars without it blocking the sidewalk and not hanging into the street.

Trustee Hopkins stated that he is concerned about the traffic on Naperville Road, which several residents do have concerns about. He stated that hopefully that's something that will work itself out. He advised



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the petitioner to continue to work with staff to come up with a final plan to present to the board. Ms. Stone stated that if the board feels positive about this submittal, the petitioner will come in for a full development application which would include an annexation agreement. Trustee Hopkins stated that they would have to go through the Planning and Zoning Commission and a Public Hearing, he asked what their timeframe was. The petitioner stated they would assume a handful of months required for a final development plan and to deal with construction. Trustee Hopkins thanked the petitioner for being here and stated that if there were no other questions the petitioner will continue to work with staff and come up with a final plan.

B. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

1. MORE Brewing BEDA Application

Trustee Gandsey stated that MORE Brewing requested a \$50,000 Business Enhancement Assistance BEDA grant to support a \$250,000 rooftop patio enhancement at their Bartlett location. They proposed installing a louvered roofing system with motorized retractable siding, weather sensors, LED lighting and electrical integration to make its rooftop patio weather assistant and usable year-round, addressing the 30% to 40% seating capacity lost during inclement weather. The upgrade is expected to increase revenue by 10 to 12% through expanded event programming, private parties, corporate gatherings and support year-round staffing, preventing seasonal layoffs and potentially creating new jobs.

Trustee Gandsey stated that the total project is approximately \$250,000 after design fees and contingencies, with more brewing funding 80% privately. The \$50,000 BEDA grant, 20% of the cost, will be reimbursed upon project completion and submission of proof of payment. The project meets beta criteria by generating sales tax, leveraging private investment, enhancing aesthetics and functionality, supporting job retention creation, and diversifying the local economy as Bartlett's only brewpub with a rooftop beer garden. Trustee Gandsey stated that on July 14, 2025, the Economic Development Commission unanimously recommended approving the \$50,000-dollar bid to grant contingent on project completion to code and verified payments.

Trustee Gandsey stated that the petitioner was present if there were any questions. Trustee Gandsey stated that she couldn't tell from the picture but wanted to know if there were sides as well. The petitioner stated that the intention is to have it where it's fully usable no matter the season. He stated that it is hurricane proof which means it can withstand inclement weather. Trustee Gandsey asked if it would still feel like open air if the weather was nice. The petitioner stated that was correct. He went on to say that it would be full light and full breeze if the weather was nice as it would be fully open. But as the weather changes, they would have fans, heaters etc. to make sure that the space is fully utilized. Trustee Gandsey asked if there were more questions about private parties. The petitioner stated that they get those requests daily and that they had a couple of weddings over the summer, one of which was 150 people where they had the ceremony upstairs. He stated to be able to do something like that year-round versus just the 60 days a year when the weather is nice would be most beneficial to them as a business.



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Trustee Gandsey stated that if there were no further questions, this would be forwarded to the next village board agenda.

2. Strategic Plan Discussion

Trustee Gandsey stated that the village board launched a new strategic plan following a governance workshop with CP2 Consulting. Staff were directed to work with CP2 to create a streamlined plan with clear directives. A2 Night board session included a SWOT analysis, environmental scan, visioning and goal setting exercises surveys, and discussion on the village's future. She stated that goals were refined with the management team leading to CP2's draft plan. The draft outlines five goals: Financial stability, future focused development, quality of life, future ready workforce and preserve critical infrastructure.

Trustee Gandsey stated that consultant Corey Plasch will guide discussion on adoption steps, including a “measure gallery” to engage stakeholders and ensure community driven support. Ms. Plasch went over her PowerPoint. She began stating that an outcome is essentially what does success look like. She stated that the target is what measurable outcome the village is looking for, stating that we always measure progress towards a goal never people. Ms. Plasch covered each step of Financial Stability and encouraged the board to ask any questions that they might have. Trustee Suwanski asked when the water and sewer study started. Mr. Dinges stated that it was approved in May and that they’re due to have a committee meeting, probably the first meeting in November, to be able to finalize it by December. Trustee Suwanski asked why this would take until December 2026, Mr. Dinges stated that it was an error, and it should say December 2025. Trustee Suwanski asked about the grant matrix and if it would take another six months to come up with a grant matrix. Village Administrator Paula Schumacher stated that they want to go through the capital budget process, the timeframe lines up with the approved budget so that we know what those projects are going to be which would allow us to be more aligned with the grant matrix.

Ms. Plasch then moved on to Future Focused Development. She emphasized the importance of a clear vision stating that the targets then align with understanding what the vision is and having clear alignment with that vision. Trustee Suwanski asked about the first target asking why it would take eight months to get a vision and send an RFP out. Ms. Stone stated that the reason for the delay is that they’re hoping to be farther along with phase one for the Oak Realignment so that they know if they can include all the IDOT property and determine how much excess is when they’re sending an RFP out to developers. That way a developer knows if it’s going to be a 19-acre site or closer to a 45-acre site. Ms. Plasch moved on to Quality of Life, stating that this has to do with public safety and making sure that we’ve got evidence-based safety engagement. Trustee Suwanski asked Ms. Plasch to define under engaged populations for the purpose of this document. Ms. Plasch stated that it’s the populations that simply don’t engage as much, which varies by community. She stated sometimes it’s the younger populations, sometimes it’s renters, or English as a second language, it just depends. She went on to say that it’s about making sure that we first identify which populations those are and then making specific outreach. Trustee Suwanski asked about the village website and whether it was improving the current website or replacing it. Mr. Skrycki stated it was replacing the current website.



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Ms. Plasch moved on to Future Ready Workforce stating that this includes items already discussed but with some more targets that are dialed in. Critical Infrastructure Preserved was then discussed detailing all future infrastructure projects that were discussed. Trustee Hopkins asked Mr. Dinges how much the cost would be for the asset management software. Mr. Dinges stated that with streets it will be \$90,000, implementation will be \$50,000, and 40,000 as the annual. He stated they would be adding water and sewer over the next two years. He stated that once everything is implemented it would be approximately \$100,000 annually. Trustee Gandsey asked if the village has full control over the lead service or if residents who own properties can push back. Mr. Dinges stated that to date they've had one person refuse. He stated that EPA has advised them that if the residents sign a waiver saying they're refusing the services, we should be covered. Trustee Gandsey asked if the homeowner stated why they refused. Mr. Dinges stated that there was something in the basement that required being moved and they did not want to deal with it. He went on to say that they were advised that this would be their one shot to get it done. Trustee Gandsey asked if they were to sell the house if there would be some notice for the new owner. Mr. Dinges stated that they would have to advise them that the property has lead service. Trustee Gandsey asked what the target was to eliminate the alleged services. Mr. Dinges stated that the goal is to have it completed by 2028. He went on to say that they're looking at approximately 75 total which would average to about 25 per year over the next three years.

Ms. Plasch moved on to Measure Gallery stated that it's an opportunity for both staff and the community to actually a look at this before it's finalized. She stated that it's an opportunity where people can give input before it's finalized, that way they can get some constructive ideas as well as be able to tweak things before they move to finalizing those targets, outcomes, and then moving towards initiatives. Ms. Plasch stated that at that point, CP2 Consulting would go ahead and prepare the final report. She stated that they would work with a graphic designer so that the final product would be suitable to release to the public and then they can work on project plans. Trustee Battermann asked if there was a digital way to measure gallery versus having an open house set up for viewing. Ms. Plasch stated that one of the challenges with a measure gallery is that sometimes you need a little bit of context, which is why it's helpful to have someone explain it. She stated that it's possible but without the context it's a little more challenging. Trustee Battermann stated that his concern with that is that they're likely to get about 10 people, likely the ones who are outspoken and come to town hall versus 41,000 people. He went on to say that something digital would assist in getting better metrics. President Gunsteen stated that it's important to note that communication without residents has improved a great deal since the last time we've had community outreach. He stated that it's important to make sure that these community engagement campaigns are fully out there in our newsletter, Bartletter, etc. to ensure that we have enough people showing up. Trustee Gandsey stated that she's been invited to some strategic planning events and it's usually an email list that gets sent out. She stated that it felt like an invitation to participate versus putting it out like a newspaper etc. Ms. Plasch stated that she agreed that directly inviting people to attend is more targeted.

President Gunsteen wanted to clarify that our foot is not off the gas pedal with any other infill properties or commercial developments outside the strategic plan. He stated that they're currently working on development from Army Trail to Irving Park all the way out to the west part of the road. He went on to say that in addition to this strategic plan, staff is working diligently on different properties like MI home.



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He stated that he thinks one of the questions that Trustee Suwanski was asking was how MI Homes discovered us and he believes she meant it was because You/We Belong in Bartlett campaign that lured them in. Trustee Suwanski stated that was correct. President Gunsteen stated that if that was how the developer came forward, it's good to keep our strategic plan focused on certain things while we're still evolving in other areas. He went on to say that downtown and the development from CVS all the way to our TIF District is very important to a lot of people and so it's important to make sure we stay focused on that. He stated that there has been some hype about us being a development friendly community now and that it's trickling out to the development arena. He went on to say that it's good that we're putting strategic plans in place and sending out the message that we are development friendly, and we want developers to feel like they do belong in Bartlett. President Gunsteen thanked Ms. Plasch for being here and for her input throughout this process.

3. Community and Economic Affairs Committee

Trustee Gandsey stated that one of President Gunsteen's initiatives was to expand and shine a spotlight on our mission to strengthen economic development and community engagement. To achieve this, the proposal is to reimagine the committee structure that combines the Bike and Run Committee with the EDC in the new commission with new broader objectives, of which are highlighted in the staff memo.

Assistant Village Administrator Scott Skrycki stated that this was the outline for a new committee and that President Gunsteen sent out a letter to all the commissioners. He stated that we have received responses back from those who were interested in this new initiative. Trustee Gandsey asked if we've heard back from anyone saying that they're not interested. Village Administrator Paula Schumacher stated that we have had a couple of people state that if we received enough interest, they would step back to make room on the committee for them.

President Gunsteen stated that during his time on the EDC, it was more of an informational download where they sat there and listened to what staff had to share. He stated that he thinks it's important that the people that are giving their time have something valuable to take away from that and that is their involvement in the community. He stated that one of the things that was moved to this new committee was the presentation of event money like civic funding. That way a group could come before this committee to explain why they needed those funds, and it would be evaluated at the front end by the commissioners before it comes to the board. He stated that the BEDA grant program is also being reworked to decide if it'll be kept there or moved. Trustee Suwanski asked about how many members would be a part of the committee. President Gunsteen stated it would be 11 members including the chairperson. Trustee Suwanski wanted to confirm that one of the members would be a designated member of the Chamber of Commerce and wanted to know if they had to reside in Bartlett as she feels that's important. President Gunsteen stated that they hadn't defined it but agreed that it should be a resident of Bartlett. Ms. Schumacher stated that the Area Chamber of Commerce includes members of Hanover Park, South Elgin etc., as they have a broader reach than just Bartlett. Trustee Gandsey stated that she would say they wouldn't need to reside in Bartlett as it's a paid position and they don't need to live in our community to have an interest as it's to the betterment of the entire chamber that they're



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there. President Gunsteen stated that was true and that we no longer require a business owner to have to live in Bartlett which is the same concept. He did agree that we would need to clarify that.

President Gunsteen stated that he knows that there are some concerns or questions regarding consolidating the Bike and Run committee to the EDC Committee as not everyone shares the same passion for Bike and Run. He went on to say that when you look at this at the EDC as a whole, it's not just Economic Developments, it's also community affairs which bring the Bike and Run Committee back into the mix. Trustee Deyne asked how many seats a one-year term would be. Village Attorney stated it would just be two, so as to initially stagger them so that we don't have everyone rolling over all at once, until they get to full terms. He stated that it is just for the initial terms, after which they'll go to the standard three-year terms. Trustee Hopkins stated that he is not in favor of this. He stated that this takes away from what the Bike and Run Committee goals are. He stated that the committee only meets four times a year not every month, and he doesn't see this new commission functioning in the best interest of bike paths and running paths in this community. He went on to say that he doesn't see what Bike and Run maintenance and signage has to do with economic development; stating that there are some very passionate people currently on the committee and he's not sure they'd have an interest in Economic Development or would be willing to meet once a month. Trustee Hopkins asked what time the meeting would be held at. Village Attorney Kurt Asprooth stated that it was left up to the new committee to decide what times and days the meetings would be held at. Trustee Hopkins stated that he foresees this shifting into economic development and not really focused on bike and run. He went on to say that he feels they are two completely different things, and he can't wrap his head around what's being presented. Trustee Deyne wanted to verify how many people there are on the Bike and Run Committee and how many times a year they meet. It was confirmed it's 5 members in total who meet four times a year. Trustee Deyne asked why they couldn't still keep the Bike and Run Committee. President Gunsteen stated that he felt we should consolidate the amount of meeting that we're having. He went on to say that he disagrees and thinks Bike and Run is imperative to our community and economic stability in our town. He stated that there's a lot to be said for being a bike and run community and there's a lot that comes with that beyond bike paths and signage.

Trustee Hopkins asked if they should increase the budget for Bike and Run. President Gunsteen stated if that's important then the budget needs to come before the board to be looked at. President Gunsteen wanted to confirm that there's really no budget for that. Ms. Schumacher stated that was correct. Trustee Gandsey stated that she feels like it gives a holistic approach so it's not just development. She stated that affairs are talking about all of the events, lifestyle, and various things that make Bartlett the community that it is. She went on to say that it's important to look at what's pulling people in, whether its residents, people visiting; and then helping bolster development because it's getting more events etc. into the community to showcase Bartlett. She went on to say that while she hasn't been to a Bike and Run Committee in a while, they did have some great goals. She asked whether we've received any feedback from Bike and Run regarding this change. Trustee Suwanski stated that she's open to hearing both sides of this, but like Trustee Gandsey, wanted to know if we've heard from Bike and Run Committee members regarding this change. Ms. Schumacher stated that the Bike and Run Committee and EDC members all received the letter last week. She stated that we have not heard from anyone on the Bike and Run Committee.



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President Gunsteen asked Ms. Stone who attends these meetings if she feels there's any gaps in how this comes together. Ms. Stone stated that she recommends that we have a set agenda, stating that meeting quarterly was really beneficial to Bike and Run. She went on to say that if there was something upcoming regarding bike path maintenance etc., we could make those items on the set agenda quarterly that they were planning on discussing. Ms. Stone stated that bike paths are very popular in the village of Bartlett based on a lot of the surveys for community input. She stated that we recommend that if we are combining the twos, we really emphasize the Bike and Run aspect of that as we've been trying to get a bicycle friendly community. President Gunsteen stated that he suggests we design that Bike and Run be a standing committee report, the same way we do it for board meetings. Trustee Gandsey stated that she feels like the whole purpose of this was to talk more about events together. She went on to say that this would be the perfect way to get this together to discuss it together if it's on the agenda. Ms. Stone stated that like President Gunsteen stated, if we have a standing report then Bike and Run items would be on the agenda to be discussed, whether that's on a month-to-month basis or designated as the topic that's being covered. She went on to say that it would be beneficial when we have funding opportunities as sometimes the funding and grant deadline don't match up perfectly with what's they're doing when they meet quarterly. President Gunsteen confirmed that so far, they've only heard back from about 4-5 members from the EDC and none so far from Bike and Run. He stated that this will come back for another discussion unless they're comfortable moving it to the board. Trustee Gandsey stated that she was good with this change and thought we should try it. Trustee Deyne stated that he's not okay based on what he heard from Trustee Hopkins and doesn't understand why we would consider dissolving a 5-member group that's meeting quarterly. He stated that he needs some more information from staff and current Bike and Run committee members. President Gunsteen stated that we'll talk to staff further and get continued feedback from both EDC and Bike and Run to get their thought process about this. Trustee Gandsey stated that she feels it would be best to do a personal reach out to get some more feedback from them. Trustee Suwanski stated that it's important to make sure that they are aware that there's an attendance requirement now. President Gunsteen stated that staff should get some more feedback to bring this back for further discussion.

C. POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI

1. Amending Ordinances Pertaining to Commercial Truck Enforcement and Permitting Procedures

Trustee Suwanski stated that The Police Department is requesting amendments to several village ordinances pertaining to commercial truck enforcement and permitting procedures to address complaints from residents regarding violations of weight restricted roadways by commercial trucks. Despite the numerous amounts of signage before and on restricted roadways and increased enforcement, commercial trucks continue to violate local weight restrictions. These suggested amendments are a good balance for both the residents and our local business community.



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Officer Abdelhadi from the Bartlett Police Department's Traffic Unit went over a PowerPoint presentation. He stated that while it's estimated that less than 5% of police officers nationally have any commercial vehicle training, the Bartlett Police Department is at about 20%. He then discussed what trucks on our roadways are required to have such as, sufficient registration, required equipment, periodic inspections certificates, Bill of Lading, and proper weights and permit(s). Officer Abdelhadi then went over the two types of CDL licenses required for those operating a vehicle with actual weights such as Class A and Class B License. He discussed the four types of plates required such as Z Plates, Apportioned Plates, Trailer Plates, and Semi-Trailer Plates. He went over Overweight Trucks and the several ways that a truck can be overweight. He discussed Local Weight Restrictions and stated that there are a few issues with signs that need to be adjusted due to not going up at the same time and that the Village has grown since some of those were initially put up. Officer Abdelhadi went over Safety Stickers and who needs them, stating that Non-Exempt 2nd division vehicles with a gross weight above 10,000 lbs., trailers/semitrailers with a gross weight above 5,000 lbs., and Non-Exempt 2nd division vehicles with a gross weight of 8,000-10,000 lbs. when towing a trailer which requires a safety inspection, need safety stickers.

Officer Abdelhadi talked about an incident that happened recently with an Illinois Temporary Registration Plate. He stated that he ran the plate because it violated our local weight restriction on West Bartlett Road. It turned out that this operator had no commercial driver's license and forged his own registration plate. Trustee Gandsey asked if he was delivering to Bartlett, Officer Abdelhadi stated that he was driving through to a salvage yard. Trustee Suwanski asked if the vehicles were impounded at that time. Officer Abdelhadi stated that they can't be impounded but they get it back after a \$500 impound fee plus the tow cost but that there's no seizure or forfeiture. Trustee Hopkins asked what they're legally allowed to do. Officer Abdelhadi stated that they can remove it from a yard, but they're not allowed to drive it onto the roadway legally. He went on to say that the driver stated that he had only one stop in the last three years operating like this and he'd been arrested in another state. Trustee Hopkins asked what kind of fines the driver faced from this incident. Officer Abdelhadi stated that he was charged with multiple felonies, misdemeanors, and that he spent one day of Cook County jail time. Officer Abdelhadi continued to go over examples of fraudulent plates as well as drivers who are not qualified to operate a truck.

Officer Abdelhadi then went over a few things that they're looking to implement in order to improve commercial vehicle safety. He stated first thing is updating Ordinance 6-15-316 to add a fine schedule. Next would be updating Part 15-100 to current weight penalties to include commercial vehicle violations with a separate compliance citation fee schedule. And last would be to update Ordinance 6-15-301 to include oversized vehicle permits, reposessor/relocator and local weight restriction permits. He went on to say that currently OXCART Permit Systems is the premier system that neighboring communities such as Carol Stream, Hoffman Estates, Roselle, Addison etc. have used for over a decade. The proposal is that it's time that our Village considers using this system or one similar to it to administer overweight permits.

Trustee Deyne asked how to tell if a truck is overweight. Officer Abdelhadi stated that trucks are allotted a certain amount of weight based on their length and their axles. He stated that generally you can tell because there's wheel bulging and the suspension will sit lower because it's carrying more weight than designed to hold. Trustee Deyne stated that that becomes more of an opinion to stop a truck. Officer Abdelhadi stated that an officer doesn't need probable cause, it's described as reasonable belief, stating



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that based on their training and experience, they can stop what they believe looks like an overweight vehicle and then clarify it and take it to the scales as part of that process. Trustee Gandsey inquired as to what the ask was with this. Officer Abdelhadi stated that updating the ordinances that he went over earlier to include 6-15-316 and 6-15-301. He referenced the packets that were handed to the board prior to the meeting pointing out the modifications that were determined after several conversation with Village Attorney Asprooth.

Mr. Asprooth stated that one of the other big changes is that we would bring some of these violations, including the overweight violations to our administrative adjudication held at Village Hall. He stated that there was a court ruling about two years ago that allowed home renewalties to adjudicate those types of vehicle code offenses through administrative adjudication. He went on to say that we could get the fine instead of going to Circuit Court. Trustee Hopkins wanted to confirm that if they got arrested and went to Cook County that we could still give them a local adjudication. Mr. Asprooth confirmed that was correct. Trustee Suwanski stated that the fine going from \$25 to \$75 doesn't seem to have a lot of teeth in it. Officer Abdelhadi stated that fine was for compliance tickets for things such as expired registration plates, expired lights, things for passenger vehicles. He went on to say that those amounts haven't been updated in approximately 40 years, elaborating that the last time they updated that fine schedule from \$25 to the consumer price index shows that \$25 in 1984 would be \$78 and some change today. He went on to say that they rounded down to \$75 to be fair to the residents, stating that those citations normally if they were to go to State Court would be between \$90-\$164 for moving violations. Officer Abdelhadi stated that going any higher than that would be excessively punitive in his opinion. Trustee Suwanski asked if these violations were reported to IDOT. Officer Abdelhadi stated that all commercial violations due to federal masking laws are required to be reported to the Department of Transportation, whether they're handled administratively within our system or a court system, they would need to be reported within a certain period. Trustee Suwanski wanted to clarify that once it's reported, it should appear on the SAFER website to see those out of service violations. Officer Abdelhadi stated that was correct, but unfortunately due to a lack of enforcement officers available, whether at the Department of Transportation or the Illinois State Troopers, they are far and few in between as there are more commercial vehicles being registered than there are troopers and IDOT inspectors to administer those set inspections. Trustee Suwanski asked if Officer Abdelhadi was certified to do that. He clarified that those were the only two sets of officers that can issue out of service violations. He went on to say that he is certified to do inspections but not out of service. He stated that if he sees something that warrants an out of service, he can call a State Trooper working our district who would then come out to do an inspection and issue an out of service. Trustee Suwanski asked if police officers can apply to get this designation or just ISP. Officer Abdelhadi stated that ISP are the only ones who are authorized in the State of Illinois to do an out of service.

President Gunsteen stated that we do host overweight campaigns with the Illinois State Police and other municipalities adjacent which he's seen on Lake Street where Bartlett, Streamwood, and Hanover Park are working in conjunction to take them out of service. President Gunsteen asked what percentage of ticketing results in two or more violations. Officer Abdelhadi stated that based on his education and experience with commercial vehicles, about 90% of his stops. He clarified that he did not have hard data to back that up. President Gunsteen stated that no matter what their violations are, there's a high likelihood that they're going to have more than one violation. Officer Abdelhadi stated that with a



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violation of local weight restriction, which is the caveat of this ask, is that the violation will require a hearing date in front of our Hearing Officer, and if found guilty there will be fine anywhere between \$250 to \$750 as determined by the adjudicator. Trustee Suwanski wanted to confirm that they would have to come to that hearing. Officer Abdelhadi stated that it would be a mandatory appearance for that hearing, and if they don't appear, the Hearing Officer will assess, and they can be fined in default if they don't appear.

Trustee Battermann asked if there is a charge for the OXCART software. Officer Abdelhadi and Chief Conway confirmed that it is free of charge. He stated that it would be paid by the trucking companies and that the permitting fees would range between \$5 to \$16 to pay depending on the weight of what type of permit they're asking for. Chief Conway stated that just for context, they are probably one of three municipalities that don't use OXCART. He went on to say that the vast majority of municipalities are using OXCART, so the trucking companies are very familiar with it. President Gunsteen asked if this would replace the manual paper form process. Officer Abdelhadi stated that we currently don't have a system or software. He stated that if they get a call from a company that they're doing work in the area and have to drive on Bartlett roadways, they have to advise them that we don't have a permit to give them. President Gunsteen asked if this would give the Police Department more authority to protect our streets and our residents. Officer Abdelhadi stated that it most certainly would. President Gunsteen stated that we need to move forward with this to get these trucks in compliance as much as possible. Trustee Suwanski stated that if there were no other questions, this would be sent to the next board meeting for a vote.

B. ADJOURNMENT

Mayor Gunsteen moved to adjourn the Committee of the Whole Meeting. Trustee Deyne moved to approve; the motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Batterman, Deyne, Gandsey, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee LaPorte

MOTION CARRIED

The Committee of the Whole meeting was adjourned at 8:48 p.m.

Jackie Cardoza
Executive Assistant