



**VILLAGE OF BARTLETT
BOARD MINUTES
SEPTEMBER 16, 2025**

1. CALL TO ORDER

President Gunsteen, called the regular meeting of September 16, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, Suwanski, and President Gunsteen

ABSENT: Trustee LaPorte

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Economic and Development Coordinator Tony Fradin, Finance Director Matt Coulter, Planning & Development Director Kristy Stone, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Assistant Golf Professional Paul Galvan, IT Director John Peebles, Deputy Chief Sweeney, Deputy Chief Naydenoff, Chief Ryan Conway, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giless.

3. PLEDGE OF ALLEGIANCE

4. TOWN HALL - None

5. CONSENT AGENDA

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 5 to the Consent Agenda- Resolution Approving of a Professional Services Agreement Between the Village of Bartlett and Michael Baker International for the Phase I Engineering Services for the Oak Avenue Realignment

President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Batterman.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN



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AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee LaPorte

MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee LaPorte

MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Finance Director Matt Coulter stated that the Treasurer's Report included was for the month of July and the sales tax collected in July was for the month of April in the amount of \$637,387 which is an increase of \$263,024 or 70% from the prior year. Mr. Coulter stated that Motor Fuel Tax allotments for July totaled \$157,678, which is an increase of \$1,677 or 1% from the prior year. He went on to say that the State shared income tax received in July totaled \$748,806, which is up \$62,941 or 9% from the prior year.

9. PRESIDENT'S REPORT

President Gunsteen stated that with the advice and consent of the village board, he would like to re-appoint John Sias to serve a two-year term on the Police Pension Fund Board of Trustees effective September 16, 2025, and expiring September 16, 2027. Trustee Deyne made a motion to re-appoint John Sias to serve a two-year term on the Police Pension Fund Board of Trustees. That motion was seconded by Trustee Battermann.

ROLL CALL VOTE TO RE-APPOINT JOHN SIAS TO SERVE A TWO-YEAR TERM ON THE POLICE PENSION FUND BOARD OF TRUSTEES



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AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee LaPorte
MOTION CARRIED

President Gunsteen stated that with the advice and consent of the village board, he would like to re-appoint Martin Kashnowski to serve a two-year term on the Police Pension Fund Board of Trustees effective September 16, 2025, and expiring September 16, 2027. Trustee Deyne made a motion to re-appoint Martin Kashnowski to serve a two-year term on the Police Pension Fund Board of Trustees. That motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO RE-APPOINT MARTIN KASHNOWSKI TO SERVE A TWO-YEAR TERM ON THE POLICE PENSION FUND BOARD OF TRUSTEES

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee LaPorte
MOTION CARRIED

President Gunsteen read a Proclamation for National Think Train Week to be held across the U.S from September 15, September 21, 2025.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Suwanski asked how long before we have a completion of the Town Center Park across the street. She stated that she was there this morning between 9:45-10:45am and there wasn't anyone out there working on it. Public Works Director Dan Dinges stated that they're in the process of getting the bolts for the runnel which are due this week. He stated that those vaults serve as a pump station as they hold the water and then pump it back up to the top. He stated that there will be a lot more activity after that over the next month and a half as they are anticipating a completion date before Thanksgiving. Trustee Hopkins asked if this would be kept all year around or if it would be drained over the winter. Mr. Dinges stated that it would be drained over the winter.

Trustee Gandsey congratulated Mike Werden for being a Bartlett resident for 64 years and for approximately 45 of those helping in some capacity on a commission.

Trustee Deyne wanted to recognize commissioners on their anniversaries and thanked them for their service.

President Gunsteen thanked Bartlett Hills for their organization with the youth high school golf program that two of his children are a part of. He went on to say what a phenomenal job they're doing hosting different high schools and emphasizing the importance of a sport that isn't generally held at a high school.



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11. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee Battermann presented the GIS Technician Position in the absence of Trustee LaPorte. He stated that to address the growing demand for data-driven insights, staff recommend the addition of a GIS Technician position. He went on to say that the Village's GIS program has evolved into a unified, Village-wide tool, but the current two-person team is at full capacity. He stated that this strain is causing project delays and limited the team's ability to focus on strategic, high-value work. The new technician will handle routine tasks, freeing up senior staff to work on system automation and advanced analytics. He stated that this entry level position is already budgeted at \$60,000 in the FY25/26 Central Services Fund, representing the next step in the program's evolution and ensuring the Village can continue to meet its long-term objectives.

President Gunsteen stated that the board received a list of about 20 projects that the GIS team is working on, which are all very high value type projects. He went on to say that they demonstrated some of that at the last Committee meeting, including a few apps as well as providing the board with data regarding surrounding villages and what they use for GIS. President Gunsteen stated that they have eliminated the Examiner from Bartlett which doesn't really leave a method to look up police reports. He stated that having the ability to look it up by map location would be one of the ways we evolve data analytics and start to make things more map driven including drone footage. President Gunsteen stated that this technology is a very important aspect for the village and made a motion to approve hiring for the GIS Technician position. Trustee Deyne seconded that motion.

ROLL CALL VOTE FOR THE GIS TECHNICIAN POSITION

AYES: Trustees Battermann, Deyne, Gandsey, President Gunsteen

NAYS: Trustees Hopkins and Suwanski

ABSENT: Trustee LaPorte

MOTION CARRIED



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D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN

Trustee Battermann stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2025-89, Ordinance Accepting the Public Improvements at Eastfield Subdivision, Ordinance 2025-90, Ordinance Accepting the Public Improvements at Cratos, 2305 Kenyon Road, Ordinance 2025-91, Ordinance Accepting the Public Improvements at Bartlett Auto Mall – West, Ordinance 2025-92, Ordinance Accepting the Public Improvements at Bartlett Auto Mall – East, Resolution 2025-93-R, Resolution Approving of a Professional Services Agreement Between the Village of Bartlett and Michael Baker International for the Phase I Engineering Services for the Oak Avenue Realignment, and Resolution 2025-94-R, Resolution Approving a Construction Administration Agreement for Telecommunications Facilities with Ezee Fiber of Texas, LLC was covered and approved under the Consent Agenda.

13. NEW BUSINESS

Public Works Director Dan Dinges wanted to remind everyone that DuPage County has an open house on Thursday September 18th from 4pm-7pm for the Stearns Road bike path. He stated that it's being proposed from Munger West to the State Park at the Bartlett Park District. Mr. Dinges also wanted to remind staff about the Public Works Open house on Friday September 19th from 2pm-6pm.

President Gunsteen asked Mr. Dinges what the time frame was on the “no parking” signs on North Avenue. Mr. Dinges stated that they would have those signs up in the next week or two.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN



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AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee LaPorte

MOTION CARRIED

The meeting was adjourned at 7:16 p.m.

Jackie Cardoza
Executive Assistant