

VILLAGE OF BARTLETT
VILLAGE HALL, 228 S. MAIN STREET
COMMITTEE AGENDA
September 16, 2025

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **TOWN HALL: (Note: Three (3) minute time limit per person)**
4. **STANDING COMMITTEE REPORTS:**
 - A. **BUILDING AND ZONING COMMITTEE, CHAIRMAN HOPKINS**
 1. #2025-08 Bartlett Mart
 2. CP #2025-05 Copperleaf
 - B. **COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**
 1. MORE Brewing BEDA Application
 2. Strategic Plan Discussion
 3. Community and Economic Affairs Committee
 - C. **POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI**
 1. Amending Ordinances Pertaining to Commercial Truck Enforcement and Permitting Procedures
5. **ADJOURNMENT**



Agenda Item Executive Summary

AGENDA ITEM: #2025-08 Bartlett Mart BOARD OR COMMITTEE: Committee

BUDGET IMPACT

Amount \$N/A Budgeted \$N/A

Fund: N/A Corresponding Activity Measure: P&Z Commission Review

EXECUTIVE SUMMARY

The petitioner is requesting a **special use permit to allow package liquor sales** at 331 S. Main Street unit A. The Bartlett Mart convenience store opened earlier this year and is now requesting to sell beer, wine and liquor.

ATTACHMENTS (PLEASE LIST)

Memo, cover letter, application, location map, floor plan

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Work to improve retail business profile in the village

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only - For review and to forward to the Planning & Zoning Commission to conduct the public hearing
- Resolution
- Ordinance
- Motion

Staff: Kristy Stone, PDS Director

Date: September 8, 2025

PLANNING & DEVELOPMENT SERVICES MEMORANDUM

25-53

DATE: September 9, 2025
TO: Paula Schumacher, Village Administrator
FROM: Brian Krause, Associate Planner *BK*
RE: **(#25-08) Bartlett Mart**

PETITIONER

Shashikant Patel

SUBJECT SITE

331 S Main St, Unit A

REQUESTS

Special Use Permit – to sell package liquor (beer, wine, and liquor)

SURROUNDING LAND USES

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
Subject Site	Commercial	Commercial	B-3
North	Residential	Attached Residential	SR-6
South	Commercial	Commercial	B-3
East	Commercial	Commercial	ER-3
West	Commercial	Commercial	B-3

CURRENT DISCUSSION

1. The petitioner is requesting a **Special Use Permit** to sell beer, wine, and liquor in an existing convenience store in the B-3 (Neighborhood Shopping) Zoning District. This unit has 2,077 square feet of floor area.
2. The existing hours of operation are 7 days a week, 7:00a.m. to 10:00p.m. The proposed hours of operation would be Sunday-Thursday, 7:00a.m. to midnight and Friday-Saturday from 8:00a.m. to 1:00a.m. If granted a Class C Liquor License, the selling of packaged liquor would be limited to Sunday-Thursday 8:00a.m. to 10:00p.m. and Friday-Saturday 8:00a.m. to midnight.

3. The floor plan identifies 50% of coolers and shelves containing alcohol-based goods and 50% containing convenience goods.
4. The applicant will submit for a Class C Liquor license.

RECOMMENDATION

1. Staff recommends forwarding the application to the Planning and Zoning Commission for review to conduct the public hearing.
2. A letter from the petitioner, Special Use Permit Application, location map, and floor plan are attached for your review.

ab/attachments
General - PDS Team\memos 2025\053_BartlettMart_vbc.docx

Timothy E. Hoerman, Ltd.

Attorneys at Law
323 N. Washington Street
Westmont, Illinois 60559
630.442.1923 (o) / 630.570.0222 (f)
email@timhoerman.lawyer

June 27, 2025

Mr. Dan Gunsteen
Members of the Board of Trustees
The Village of Bartlett
209 South Main Street
Bartlett, IL 60103

**Re: SCS One Properties, LLC / Anayra, Inc.
Request for Special Use Permit**

Dear Mr. Gunsteen and Members of the Board of Trustees:

I represent Anayra, Inc. and SCS One Properties, LLC. SCS One is the owner of 331 S. Main, Unit A, Bartlett, IL 60103, which is located within the B-3 business district of Bartlett.

SCS One and Anayra are both owned by my client Shashikant "Sam" Patel. Mr. Patel desires to add higher-end liquor, beer, and wine to the convenience store that he currently operates at the location. This store will be within walking distance of nearby residents and will be the closest convenience store to downtown Bartlett. The proposed use will not be detrimental to the health, safety or general welfare of the persons residing or working within the vicinity. Nor will the proposed use be injurious to property values or improvement in the vicinity. Mr. Patel believes that his store will offer a unique experience that will not only benefit the local community but also will attract visitors from neighboring communities.

Because the store will be located in the B-3 business district, a special use permit will be required in order to operate the business as intended. Mr. Patel respectfully requests that the Board grant his request for a Special Use Permit to operate his business concept.

We look forward to working with the Board and Village officials on this request.

Very truly yours,



Timothy E. Hoerman



VILLAGE OF BARTLETT SPECIAL USE PERMIT APPLICATION

For Office Use Only
Case # _____

PROJECT NAME Bartlett Mart Convenience Store

PETITIONER INFORMATION (PRIMARY CONTACT)

Name: Anayra, Inc. (Shashikant Patel)

Street Address: 331 S. Main Street, Unit A

City, State: Bartlett, IL

Zip Code: 60103

Email Address: bartlettmartoffice@gmail.com

Phone Number: (912) 391-9327

Preferred method to be contacted: Phone

PROPERTY OWNER INFORMATION

Name: SCS One Properties, LLC

Street Address: 1469 Harmony Dr.

City, State: Bartlett, IL

Zip Code: 60103

Phone Number: (912) 391-9327

OWNER'S SIGNATURE: 

Date: June 6, 2025

(OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)

SPECIAL USE PERMIT REQUESTED (Please describe i.e. liquor sales, outdoor seating, etc.)
Convenience Store with Beer, Wine and Liquor sales.

PROPERTY INFORMATION

Common Address/General Location of Property: 331 S. Main Street, Bartlett, IL 60103 (Unit A)

Property Index Number ("Tax PIN"/"Parcel ID"): 06-35-316-048-001

Acreage: .75

Zoning: B-3
(Refer to Official Zoning Map)

Land Use: Retail Store

Comprehensive Plan Designation for this Property: Commercial
(Refer to Future Land Use Map)

APPLICANT'S EXPERTS (If applicable, including name, address, phone and email)

Attorney Timothy E. Hoerman, Ltd.
323 N. Washington Street
Westmont, IL 60559 P: (630) 442-1923; E: email@timhoerman.lawyer

Engineer _____

Other Puhoit Architects, Inc.
251 Bradwell Road
Inverness, IL 60010 P: (847) 942-8777; E: hemal@purohitarchitects.com

FINDINGS OF FACT FOR SPECIAL PERMIT

Both the Planning & Zoning Commission and Village Board must decide if the requested Special Use meets the standards established by the Village of Bartlett Zoning Ordinance. The Planning & Zoning Commission shall make findings based upon evidence presented on the following standards:

(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the Planning & Zoning Commission and Village Board to review.)

1. That the proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.

This will be a locally owned convenience store that will be within walking distance of residents and will be closest convenience store to downtown Bartlett.

2. That such use will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity.

The proposed use will not be detrimental to the health, safety, morals, or general welfare of persons residing or working within the vicinity. Nor will the proposed use be injurious to property value or improvement in the vicinity.

3. That the special use shall conform to the regulations and conditions specified in this Title for such use and with the stipulation and conditions made a part of the authorization granted by the Village Board of Trustees.

The special use will conform to the regulations and conditions specified for such use and with any stipulation and conditions made part of the authorization granted by the Village

Please refer to Chapter 13 for additional Findings of Fact for Proposed Cannabis Uses.

ACKNOWLEDGEMENT

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATURE OF PETITIONER:  _____
Signed by: A1A8757467CF498

PRINT NAME: Shashikant Patel _____

DATE: June 6, 2025 _____

REIMBURSEMENT OF CONSULTANT FEES AGREEMENT

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

NAME OF PERSON TO BE BILLED: Shashikant Patel _____

ADDRESS: 1469 Harmony Dr. _____
Bartlett, IL 60103 _____

PHONE NUMBER: (912) 391-9327 _____

EMAIL: bartlettmartoffice@gmail.com _____

SIGNATURE:  _____
Signed by: A1A8757467CF498

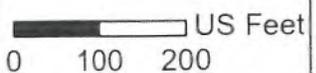
DATE: June 6, 2025 _____



Created by Bartlett GIS
June 2025

331 S Main St, Unit A

PIN # 06-35-316-048





Agenda Item Executive Summary

AGENDA ITEM: CP #2025-05 Copperleaf

BOARD OR COMMITTEE: Committee

BUDGET IMPACT

Amount \$N/A

Budgeted \$N/A

Fund: N/A

Corresponding Activity Measure: N/A

EXECUTIVE SUMMARY

The petitioner, M/I Homes, is requesting a concept plan review for a single-family development on 15 acres located on the east side of Naperville Road between the Amber Grove and Timberline Subdivisions. The development would consist of 63 two-story homes. The typical lot size proposed is 44' x 120', each of the four (4) models is approximately 30 feet wide.

The proposed concept plan also identifies a seventeen-foot (17') right of way dedication including a ten-foot (10') wide multi-use path along Naperville Road. Detention would be provided at the southeast corner of the development.

ATTACHMENTS (PLEASE LIST)

Memo, cover letter, application, location map, site plan, M/I Homes Pitchbook

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Evaluate further annexation of unincorporated properties

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

For Discussion Only - To review the petitioner's concept plan and provide direction to the petitioner

Resolution

Ordinance

Motion

Staff: Kristy Stone, PDS Director

Date: September 8, 2025

PLANNING AND DEVELOPMENT SERVICES MEMORANDUM
25-59

DATE: September 8, 2025
TO: Paula Schumacher, Village Administrator
FROM: Kristy Stone, Planning & Development Services Director
RE: **(CP #25-05) Copperleaf Concept Plan**

PETITIONER

Anna Sutton on behalf of M/I Homes Chicago LLC

SUBJECT SITE

East side of Naperville Road approximately 2,000 feet south of Lake Street

REQUEST

Concept Plan Review (A conceptual review of a proposed development project in which the Petitioner requests input and direction from the Village Board Committee prior to their full submittal of an application.)

SURROUNDING LAND USES

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
Subject Site	Single Family	Attached Residential (Low Density)	R-4*
North	Townhomes	Attached Residential (Low Density)	SR-5 PUD
South	Single Family	Suburban Residential	SR-5 PUD/SR-6 PUD
East	Townhomes	Attached Residential (Low Density)	SR-6 PUD
West	Golf Course Townhomes	Open Space Attached Residential (Low Density)	P-1 PD

*Cook County – Single Family Residence

DISCUSSION

1. The Petitioner is requesting a Concept Plan Review for a single-family development on 15 acres located on the east side of Naperville Road. The development would consist of 63 single family lots.
2. This Concept Plan identifies the full access point on Naperville Road aligns with Philip Drive and would require approval from the Cook Department of Transportation and Highways. (Naperville Road is under the jurisdiction of Cook County.) The road would connect with Tamarack Drive (Timberline Subdivision) to the north providing for a second point of ingress/egress.
3. The Petitioner would install a public 10-ft wide bike path along the east side of Naperville Road, which would connect to the existing paths to the north and south.
4. The Petitioner would be requesting, at the time of a full application submittal, to annex the property into the Village and to rezone (upon annexation) to the PD Planned Development Zoning District.
5. **The Comprehensive Plan designates the Subject Property as Attached Residential – Low Density (5-8 dwelling units per net acre).** The Site Plan identifies a density of 4.2 dwelling units per acre. Below is a chart of the surrounding subdivision densities.

Subdivision Name	Density
Copperleaf (single-family)	4.2
North - Timberline Sub. (townhomes)	5.3
East - Eagles Ridge Sub. (townhomes)	2.0 (includes 47 acres of wetland/floodplain)
South - Amber Grove Unit 4 (single-family)	4.7
South - Amber Grove Unit 5 (townhomes)	7.0

6. If the Petitioner chooses to move forward with a formal application, they would be requesting annexation, rezoning (upon annexation), a preliminary subdivision/PUD plan, a special use for a PUD and an amendment to the Future Land Use Plan.
7. Stormwater detention requirements would be determined at the time of a formal application submittal.

RECOMMENDATION

1. If the Committee of the Whole gives a favorable review of this Concept Plan, the Petitioner could proceed with a full development application submittal.
2. A copy of the Concept Plan and additional background information are attached for your review.

kms/attachments

Rosanova & Whitaker Ltd.
Attorneys at Law

445 Jackson Avenue, Suite 200
Naperville, Illinois 60540

630-355-4600 office
630-352-3610 fax

September 9, 2025

Village President and Board of Trustees
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

***RE: Village of Bartlett Concept Submittal – Copperleaf Subdivision (“Copperleaf”)
Address: 9N249 Naperville Rd, 9N281 Naperville Rd, Elgin, IL 60120***

M/I Homes of Chicago, LLC (“M/I”) is the 13th largest homebuilder in the United States, with operations in 18 markets across 10 states. Locally, M/I has a long and successful history in Chicago’s western suburbs, having completed developments in Naperville, Warrenville, St. Charles, Plainfield, Hawthorn Woods, and Bolingbrook, among others.

M/I is the contract purchaser of the approximately 15-acre property commonly known as 9N249 and 9N281 Naperville Rd, Elgin, Illinois (“Property”), which Property is located immediately east of Naperville Road and several blocks south of U.S. Route 20 (W Lake Street). The Property is currently located in unincorporated Cook County but is contiguous to the Village of Bartlett (“Village”) on all four sides, making the site ripe for annexation to the Village. While the Property has been historically used for agriculture purposes, it is currently utilized primarily for vehicle storage. Despite its present use in unincorporated Cook County, the Village’s Future Land Use Plan adopted in 2018 anticipates the Property being annexed to the Village and developed with a residential use to better complement the surrounding area.

Consistent with the Village’s Future Land Use Plan, M/I seeks to redevelop the Property with sixty-three (63) single-family homes, which community will be commonly known as Copperleaf. The proposed development will complete the Village’s cohesive vision for the area and is consistent with the area’s residential nature. The proposed development will logically transition between the higher density attached single-family residential homes to the north and east and the lower density detached single-family homes to the south. In addition, landscape improvements, including a large, naturalized detention basin at the Property’s east property line, have been planned along the perimeter of the development to complement the residential feel of the area and provide adequate buffering from the neighboring subdivisions.

The proposed development will showcase M/I’s “Hearthstone Series,” which offers four different floor plans, each with multiple elevations. The home sizes will range from approximately 2,500-3,000 square feet and will include 3-4 bedroom options, 2.5 bathrooms, a basement, and a

Rosanova & Whitaker, Ltd.

2-car garage. Additional upgrades will be available, providing a variety of options at various price points to meet the needs/desires of a broad buyer pool.

The Hearthstone Series has elevated design and timeless curb appeal as depicted on the elevation materials submitted herewith. Each home features thoughtfully curated exterior trim details, decorative garage and entry doors, and a generous array of windows adorned with distinctive grill patterns. To further enrich the streetscape, the front elevations feature a mix of siding profiles, creating visual interest and architectural harmony throughout the community.

Primary access to the community will be from the west via Naperville Road. A secondary access will connect Copperleaf to the Timberline subdivision to the north via Tamarack Drive at the Property's northeast corner. Internally, the development will be served by a looped roadway that will be dedicated to the Village. Pedestrian sidewalks will be integrated throughout the community and will link to the existing sidewalk system in the Timberline subdivision. A 10' multi-use path is planned along Naperville Road for additional interconnectivity with the area. The design of the project targets individuals and families seeking to own their own home, but with the added benefit of reduced lot sizes to minimize cost and time spent on maintenance, prioritizing overall open space areas including landscape buffers and naturalized detention areas.

The proposed development will help establish a new identity for the area while replenishing, rejuvenating, and spurring reinvestment in the Village's housing stock. Simultaneously, Copperleaf will enhance the Village's real estate tax base by infusing the local economy with additional income and providing support for the Village's commercial and retail uses.

M/I is excited for the opportunity to bring a successful community to the Village and looks forward to meeting with the Village to discuss the concept plan for Copperleaf in additional detail.

Sincerely,

Vince Rosanova

Attorney for M/I Homes of Chicago, LLC



VILLAGE OF BARTLETT CONCEPT PLAN APPLICATION

(Please type or complete in blue or black ink.)

For Office Use Only Case # <u>CP 2025-05</u>

PROJECT NAME Copperleaf

PETITIONER INFORMATION (PRIMARY CONTACT)

Name: Anna Sutton, M/I Homes Chicago, LLC

Street Address: 2135 City Gate Ln Suite 620

City, State: Naperville, IL

Zip Code: 60563

Email Address: asutton@mihomes.com

Phone Number: 312-995-2268

Preferred Method to be contacted: Email

PROPERTY OWNER INFORMATION

Name: Elgin Property Trust dated February 10, 2022

Street Address: 9N249 Naperville Rd

City, State: Elgin, IL

Zip Code: 60120

Phone Number: 2244025437

OWNER'S SIGNATURE: See the attached Date: 7/28/25

(OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)

PROPERTY INFORMATION

Common Address/General Location of Property: 9N249 Naperville Rd, Elgin, IL 60120

Property Index Number ("Tax PIN"/"Parcel ID"): 06-28-102-013 & 06-28-102-012

Acreage: 15

No. of Lots/Units: 63

Zoning: Existing: Unincorporated See Dropdown
(Refer to Official Zoning Map)

Land Use: Existing: Residential

Proposed: SR-4 PUD

Proposed: Residential

Comprehensive Plan Designation for this Property: Suburban Residential
(Refer to Future Land Use Map)

APPLICANT'S EXPERTS (If applicable, including name, address, phone and email)

Attorney

Vince Rosanova & Eric Prechtel from Rosanova & Whitaker

630-355-4600

vince@rw-attorneys.com

Engineer

Don Henne from Pearson Brown

847-367-6707

dhenne@pearsonbrown.com

Other

Landscape Architect - Doug Shannon from GRWA

224-760-1261

dshannon@grwainc.com

ACKNOWLEDGEMENT

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATURE OF PETITIONER: _____



PRINT NAME: Anna Sutton

DATE: 09-05-2025

REIMBURSEMENT OF CONSULTANT FEES AGREEMENT

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

NAME OF PERSON TO BE BILLED: Anna Sutton, M/I Homes of Chicago, LLC

ADDRESS: 2135 City Gate Ln Suite 620

Naperville, IL

PHONE NUMBER: 312-995-2268

EMAIL: asutton@mihomes.com

SIGNATURE: _____



DATE: 09-05-2025

CONCEPT PLAN APPLICATION OWNER'S SIGNATURE

**ELGIN PROPERTY TRUST
DATED FEBRUARY 10, 2022**

By: Dean Puckett
Name: Elmer D. Puckett
Title: Trustee

By: Linda N. Puckett
Name: Linda N. Puckett
Title: Trustee

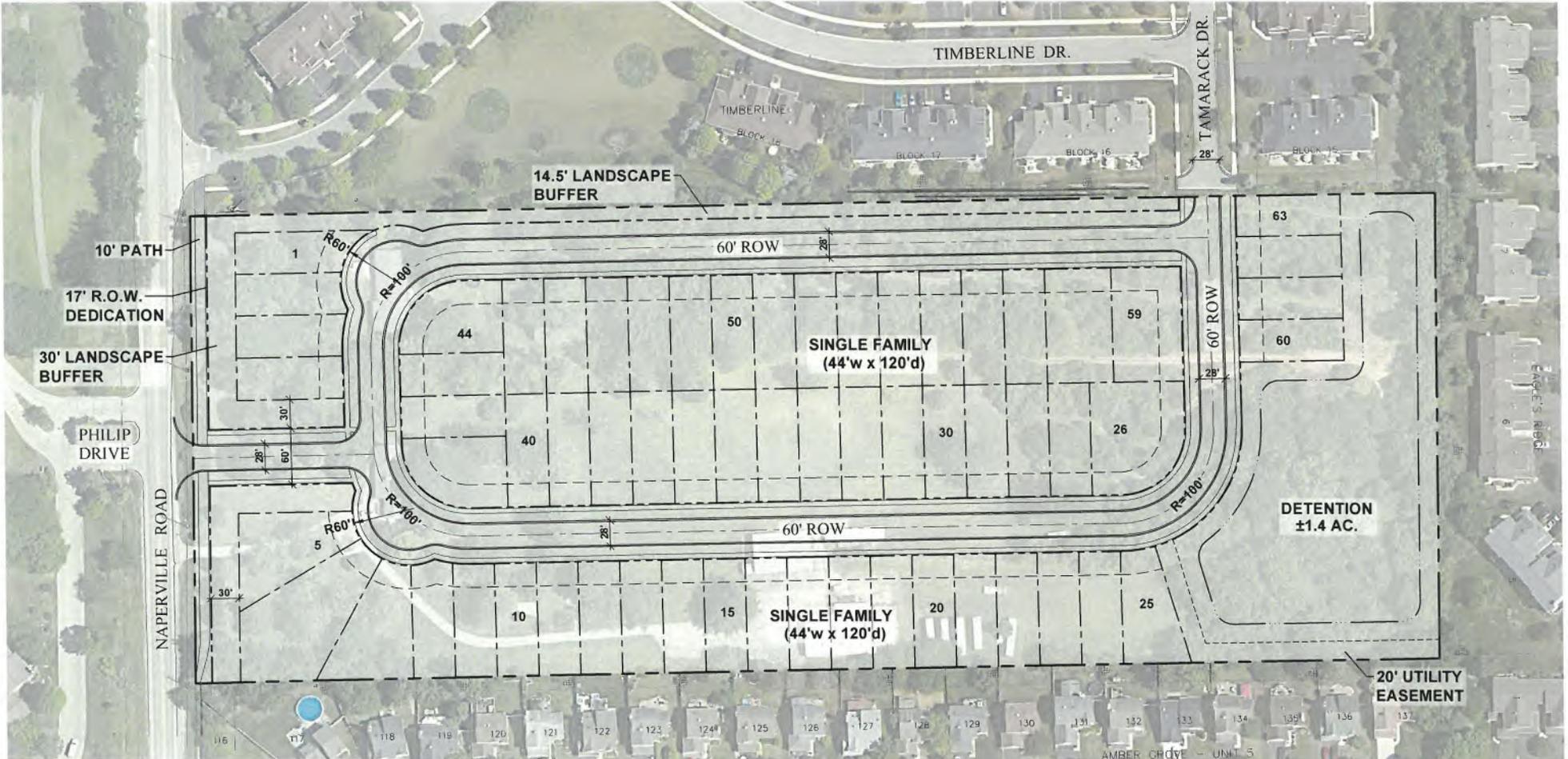


Location Map

CP #2025-05 Copperleaf Concept Plan



0 450 900 US Feet



SITE DATA

LAND USE	UNITS	AREA	% OF SITE
SINGLE FAMILY (44'w x 120'd)	63	11.7	78.0%
DETENTION / OPEN SPACE	-	3.3	22.0%
TOTAL	63	15.0 AC.	100.0%



COPPERLEAF - SITE PLAN
BARTLETT, ILLINOIS

09/04/2025



Copperleaf

Bartlett, Illinois



M/I HOMES



Chicago Division Land Team



Scott Barenbrugge

VP Land
sbarenbrugge@mihomes.com



Jason Polakow

VP Land Development
jpolakow@mihomes.com



Greg Collins

Director Land Acquisition
gcollins@mihomes.com



Zachary E. Kenitzer

Manager Land Entitlement & Planning
kenitzer@mihomes.com



Anna Sutton

Manager Land Entitlement & Planning
asutton@mihomes.com



Ryan Champine

Land Analyst
rchampine@mihomes.com



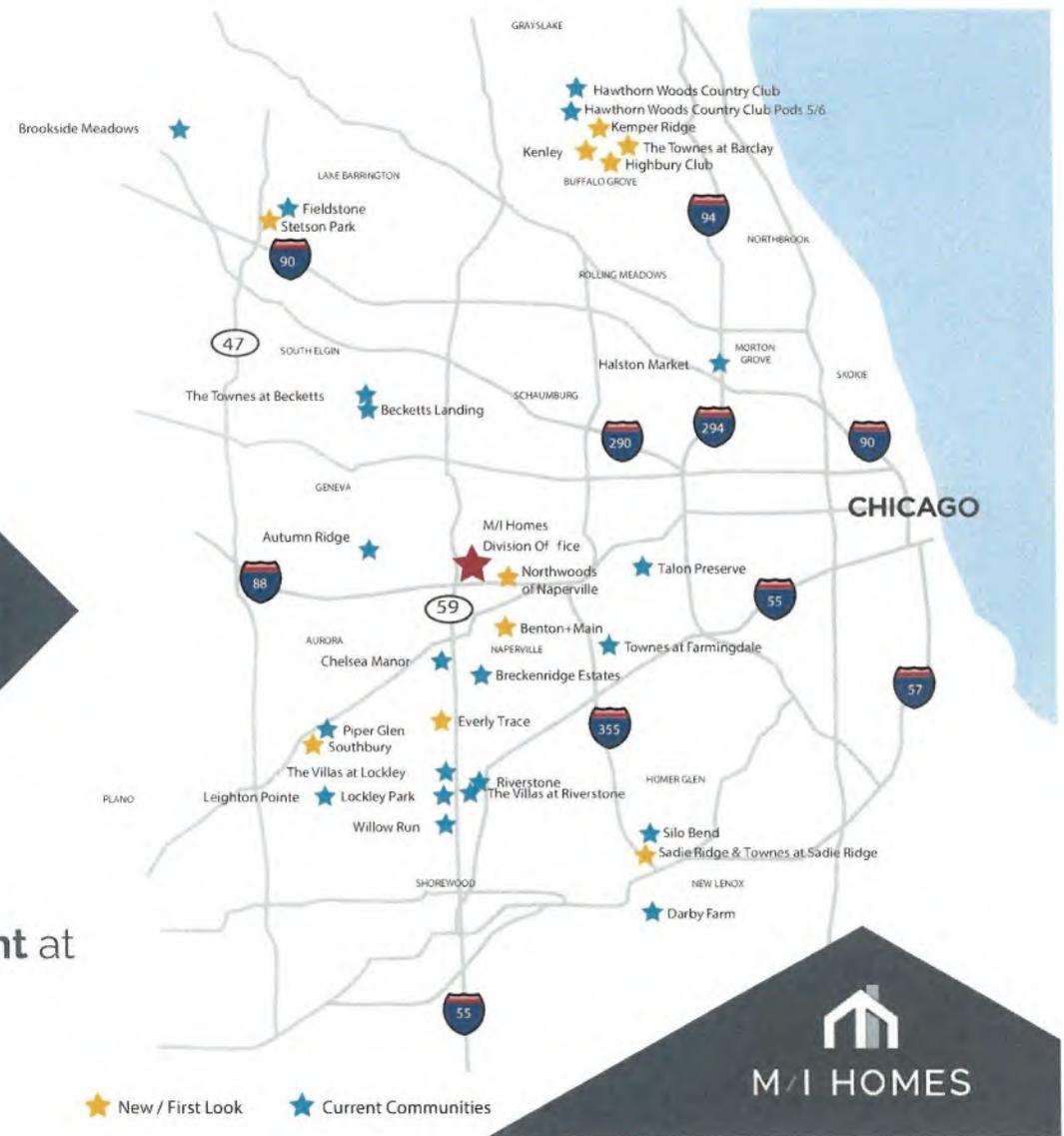
About M/I Homes

Mel and Irving: A Caring Tradition...

In 1976, Melvin and Irving Schottenstein founded M/I Homes and began building single-family homes.

**ONE OF THE TOP HOMEBUILDERS
IN CHICAGOLAND**

- Opened Chicago Division in **2007**
- Diverse Array of **Single Family** Homes
- Committed to **Quality, Value, Integrity, Excellence**, and **Treating the Customer Right** at every stage of land development and homebuilding



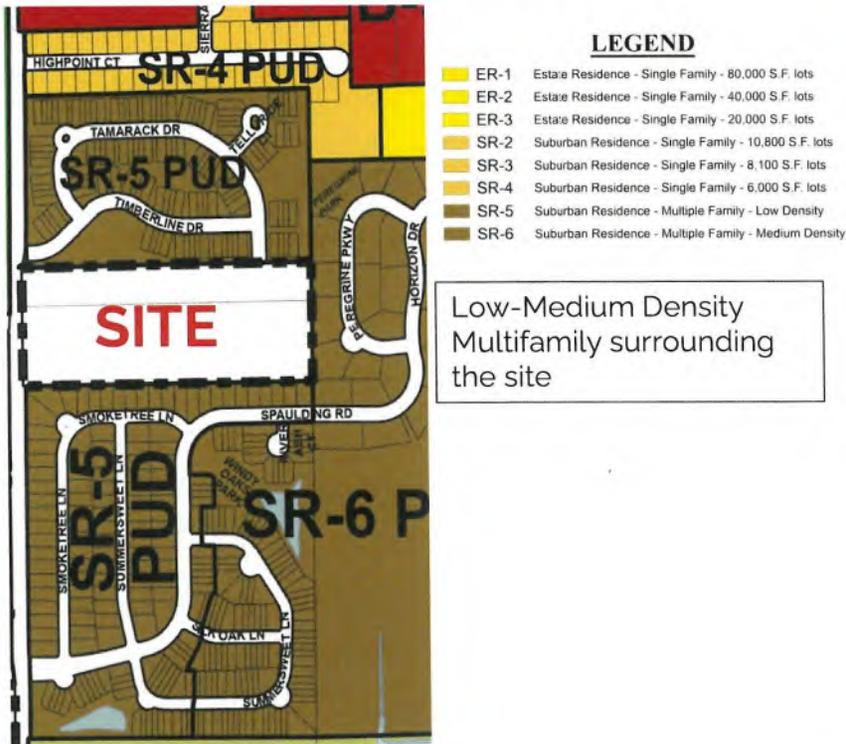


Development

M/I HOMES

Site History

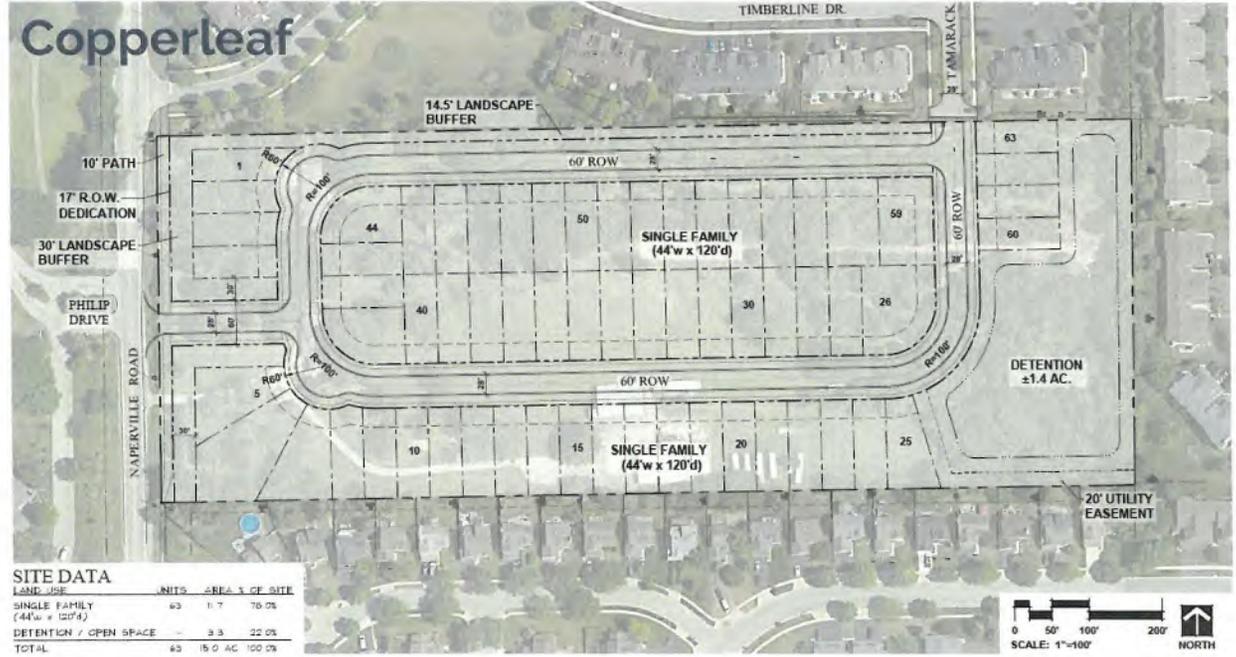
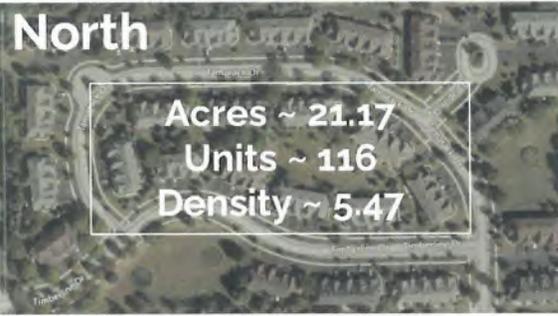
▶ Current Zoning - Unincorporated



▶ Future Land Use



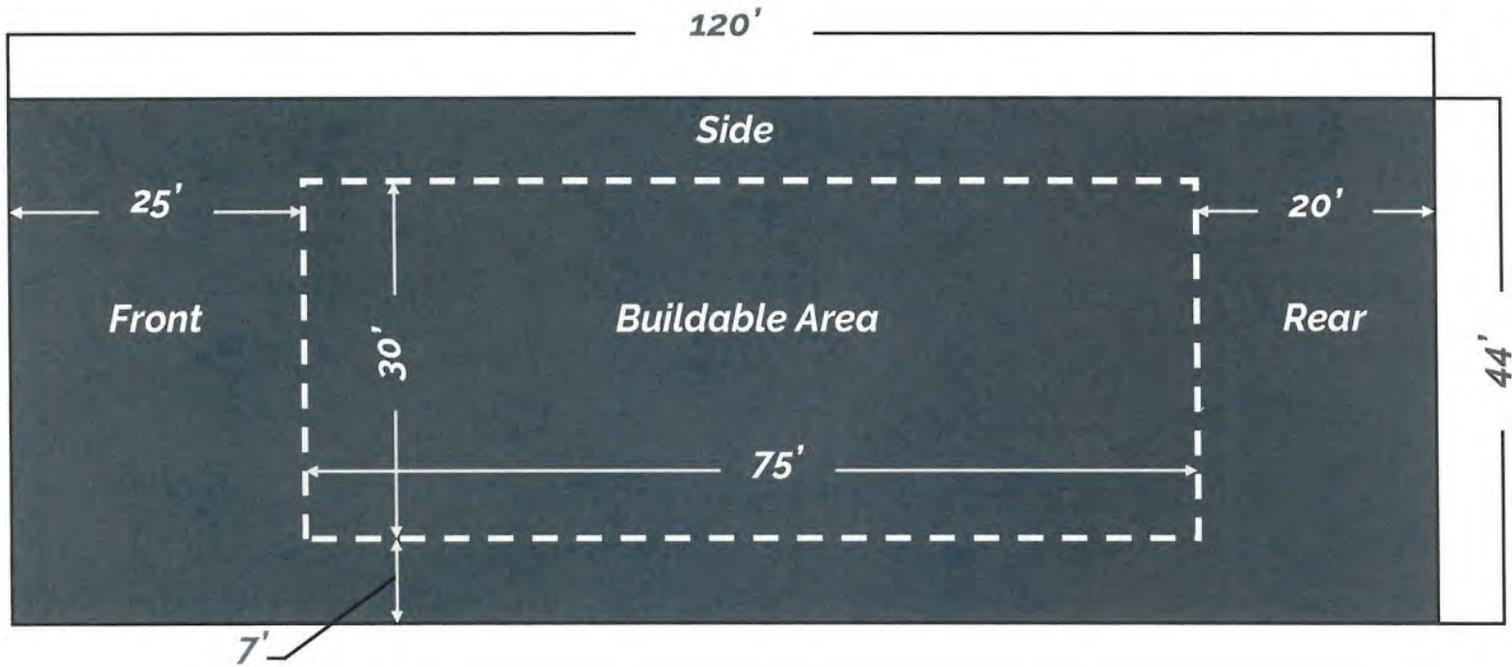
Density Study



Acres ~ 15
Units ~ 63
Density ~ 4.20



Typical Lot Detail



Copperleaf

Quick Facts

Address	9N249 Naperville Rd, Elgin, IL 60120
Jurisdiction	Village of Bartlett
School District	U-46
Elementary School	Liberty Elementary School
Middle School	Kenyon Woods Middle School
High School	South Elgin High School
Project Area	± 15 Acres
Project Units	63
Open Space/Detention	± 3.1 Acres (1.8 Acres detention)
Targeted Buyers	Midlife singles, young couples, and young families.



Proposed Home – 'Norwood'

Elevations



Traditional



Farmhouse



Cottage



Right Elevation



Left Elevation

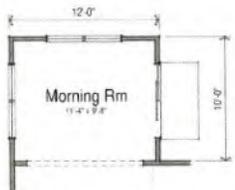


Rear Elevation



Proposed Home – ‘Norwood’

Floorplan



Opt. Morning Rm



Owners Bath
Opt Luxury Bath



Owners Bath
Opt Walk-in Shower



First Floor Plan



Second Floor Plan



Proposed Home – 'Oxford'

Elevations



Right Elevation



Left Elevation



Rear Elevation



Proposed Home – ‘Oxford’

Floorplans



Proposed Home – 'Preston'

Elevations



Traditional



Cottage



Farmhouse



Right Elevation



Left Elevation

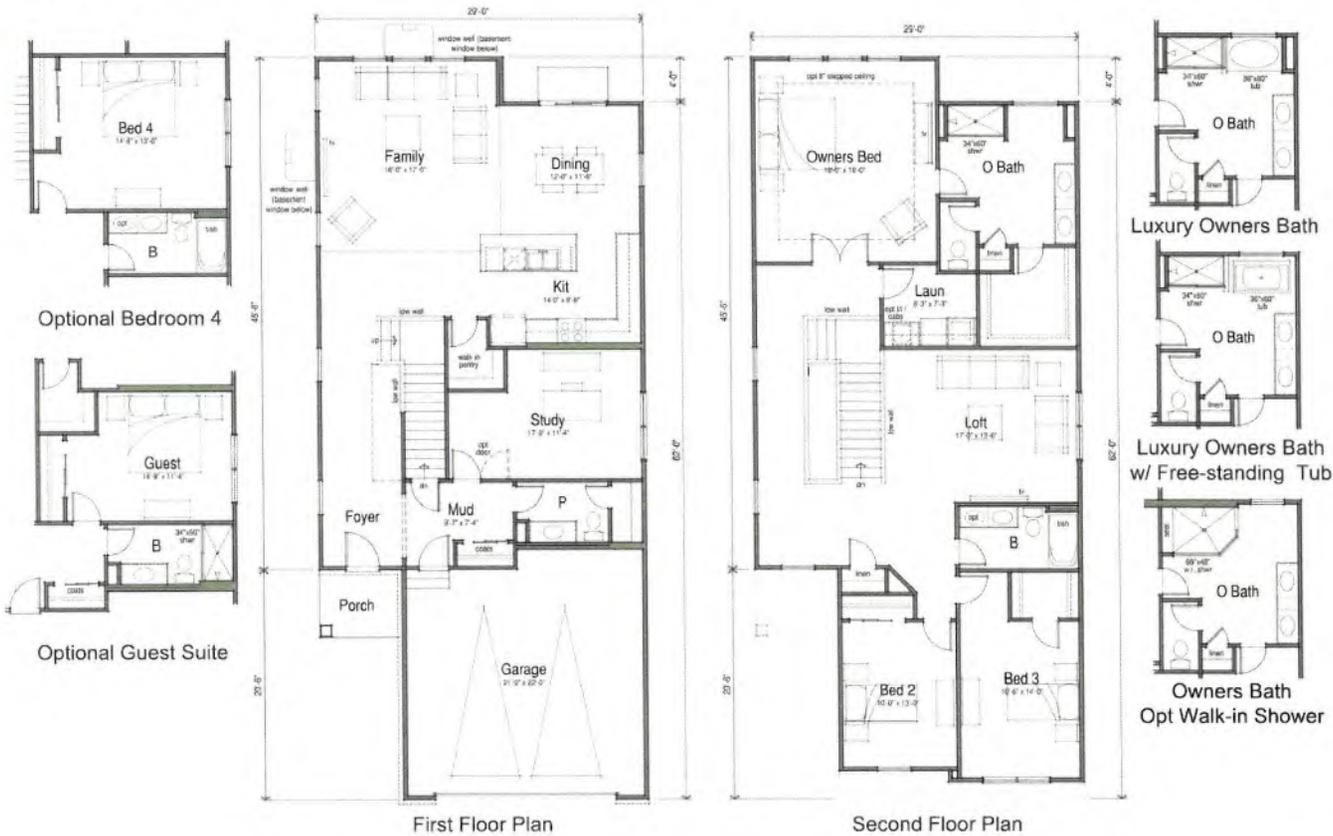


Rear Elevation



Proposed Home – 'Preston'

Floorplans



Proposed Home – 'Quill'

Elevations



Right Elevation



Left Elevation



Rear Elevation



Traditional



Cottage



Farmhouse

Proposed Home – ‘Quill’

Floorplans



Luxury Owners Bath



Luxury Owners Bath w/ Free-standing Tub



Owners Bath
Opt Walk-in Shower



First Floor Plan

Quill



Second Floor Plan



Proposed Product Matrix

Single Family

Series	Plan	Width	Type	Garage	Found	Base SqFt	Stories	Bed	Bath
Hearthstone	Norwood	30'	Front Load	2 Car	Basement	2,379	2	3	2.5
	Oxford	30'	Front Load	2 Car	Basement	2,530	2	3	2.5
	Preston	30'	Front Load	2 Car	Basement	2,830	2	3	2.5
	Quill	30'	Front Load	2 Car	Basement	2,958	2	4	2.5





EXAMPLE INTERIOR PHOTOS



Agenda Item Executive Summary

AGENDA ITEM: MORE Brewing BEDA application

BOARD OR COMMITTEE: Committee

BUDGET IMPACT

Amount	\$50,000	Budgeted	\$250,000
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Fund: Incentives **Corresponding Activity Measure:** BEDA grants made

EXECUTIVE SUMMARY

MORE Brewing Company has requested a \$50,000 Business and Economic Development Assistance (BEDA) grant to support a \$250,000 rooftop patio enhancement at its downtown Bartlett location (121 W. Railroad Avenue).

MORE Brewing proposes installing a louvered roofing system with motorized retractable siding, weather sensors, LED lighting, and electrical integration to make its rooftop patio weather-resistant and usable year-round, addressing a 30-40% seating capacity loss during inclement weather.

The upgrade is expected to increase revenue by 10-12% through expanded event programming (e.g., private parties, beer releases, corporate gatherings) and support year-round staffing, preventing seasonal layoffs and potentially creating new jobs.

The total project cost is approximately \$250,000 after design fees and contingencies, with MORE Brewing funding 80% privately. The \$50,000 BEDA grant (20% of costs) will be reimbursed upon project completion and submission of proof of payments.

The project meets BEDA criteria by generating sales tax, leveraging private investment, enhancing aesthetics and functionality, supporting job retention/creation, and diversifying the local economy as Bartlett's only brew pub with a rooftop beer garden.

On July 14, 2025, the Economic Development Commission unanimously recommended approving the \$50,000 BEDA grant, contingent on project completion to code and verified payments.

ATTACHMENTS (PLEASE LIST)

Memo, MORE Brewing's BEDA application, July 14, 2025 EDC meeting minutes

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Revisit, refine and execute the village's overall economic development incentives

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

To forward MORE Brewing's \$50,000 BEDA grant request to the next Village Board meeting agenda

Staff: Tony Fradin, Economic Development Coordinator

Date: September 9, 2025

ECONOMIC DEVELOPMENT MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Tony Fradin, Economic Development Coordinator
Date: September 9, 2025
Re: BEDA Application for MORE Brewing Company

Background

MORE Brewing Company has been operational in downtown Bartlett for nearly two and a half years.

The business was previously approved for a BEDA grant in late 2022 based on its initial \$4M+ investment in constructing its 8,000+ SF multi-level facility at 121 W. Railroad Avenue and is eligible to apply for another grant.

This project represents another meaningful investment in the downtown Bartlett business district and aligns with the Village's goals to support revenue-generating businesses, enhance community amenities, and retain and create local jobs.

Project Summary

MORE Brewing Company, located at 121 W. Railroad Avenue, is proposing the installation of a louvered roofing system and motorized retractable siding on its rooftop patio. This system includes motorized louvers with weather sensors, retractable solar mesh siding, LED lighting, and electrical integration — all designed to make the rooftop space weather-resistant and usable year-round.

Currently, weather fluctuations restrict the use of the rooftop patio, which results in the loss of 30–40% of total seating capacity during inclement weather. This investment would help prevent those closures and allow MORE Brewing to host events throughout the winter and other seasons, including private parties, beer releases, and corporate gatherings.

MORE projects a 10–12% increase in overall revenue due to expanded programming.

Just as important, this expansion supports workforce retention and job creation. During colder months, seasonal dips in foot traffic currently force staffing reductions. The upgraded rooftop space will help the business maintain staffing year-round and potentially hire additional event-focused personnel.

Cost and Funding

The total anticipated cost of the project is **\$208,000**. A detailed contractor proposal from Status Technology, Inc. outlines the following project components:

- **Louvered Roofing System** – \$179,364
- **Electrical Package** – \$11,621
- **Motorized Retractable Screens** – \$17,827
- **Total Project Cost** – **\$208,812**, with additional contingencies and design fees bringing the full investment to approximately **\$250,000**.

MORE Brewing is requesting a **\$50,000 BEDA grant**, which would account for 20% of the total project cost and serve as a reimbursement upon completion or 24% of the documented eligible costs for the louvered roofing system.

BEDA Program Eligibility and Alignment

This project meets several key criteria of the BEDA program:

- **Sales Tax Generating Use:** MORE Brewing is a restaurant and brew pub, a prime example of a sales-tax-generating business.
- **Private Investment Leverage:** The applicant is contributing approximately 80% of the total cost from private funding.
- **Job Retention and Creation:** The project will help avoid seasonal layoffs and lead to new job opportunities.
- **Aesthetic and Functional Improvement:** The rooftop upgrades significantly enhance the usability and appeal of the space, making it a stronger downtown destination.
- **Diversifying Our Local Economy:** The business continues to invest in downtown Bartlett, is an important regional draw, the village's only brew pub with a rooftop beer garden.

EDC Recommendation

Ross Davis, Director of Operations for MORE Brewing, presented this request and answered questions at the July 14, 2025 Economic Development Commission meeting, at which time the EDC unanimously recommended in favor of making a **\$50,000 BEDA grant** once the project is completed to all applicable codes and proof of payments are submitted.

Assistance

The Bartlett Economic Development Assistance (BEDA) grant program provides grants up to a maximum of \$50,000 for **sales tax producing** uses including retail establishments and restaurants. Grant funds will be distributed on a reimbursement basis once projects are substantially completed.

Building owners or lessees (who produce written consent from the building owner for all proposed improvements) are eligible to apply. The program applies Village-wide, with the exception of properties that are located within existing Tax Increment Financing (TIF) districts.

The amounts of incentives granted will vary based upon the improvements made and each application will be reviewed on a case-by-case basis. All improvements must conform to the Village's regulations including, but not limited to, the Zoning Ordinance and Building Codes. Bartlett's municipal code is available online [Bartlett Municipal and Zoning Code](#).

Individual properties will be eligible for grants regardless of who the current tenant may be once every two fiscal years. The Village of Bartlett's fiscal year runs from May 1st of every year through the following April 30th.

Targeted Businesses

Priority will be given to those generating sales tax for the Village as defined by those offering merchandise or food and beverage services to the public, the sale or providing of which is subject to sales tax ("Retail sales"), and from which the revenue derived constitutes the majority of the revenue of the business. Example of eligible businesses include, but not limited to, retail stores, restaurants, and specialty food stores.

Additional consideration will be given to projects that will create new job opportunities as a result of the project.

Only businesses located in commercially-zoned areas are eligible to participate in this program. Existing businesses wishing to expand and/or upgrade are also encouraged to participate.

Eligible Project Costs Include:

- Façade Renovations
- Interior Build-Outs and/or Rehabilitation
- Windows and Doors
- Signs or Awnings
- Outdoor Dining Areas - Permanent Improvements Only
- Code-Required Landscaping Improvements

- ADA Compliance
- Improvements in Energy Efficiency
- Lighting
- Code-Compliance Related Items

Approval Process for Successful Grant Applications

1. Schedule a pre-application meeting with Bartlett's Economic Development Team. Contact Tony Fradin at (630) 540-5937 or tfradin@bartlett.il.gov.
2. Submit a complete application.
3. Staff reviews application and presents it to the Economic Development Commission, which reviews the application and makes a recommendation to the Village Board.
4. Village Board approval or denial.
5. Following approval of grants, the recipient must sign an Economic Incentive Agreement including a recapture agreement should the business fail to remain open or meet its obligations within the following two years.
6. Following approval of grants, all applicable permits and licenses must be obtained per the Village Code. All work must begin within six months of awarding of grant and be completed within twelve months.
7. Grant recipients shall provide a request for reimbursement and required documentation for work completed. Once work is completed in accordance with submitted plans, the Village will reimburse the approved funds.

Criteria that Will Be Considered on Applications

1. The amount of private investment in the project and the ratio of private investment to the rebate.
2. Jobs anticipated to be created or retained as a result of the new business or expansion.
3. The type of use, with priority given to sales tax generating businesses.
4. The amount that the project demonstrates a significant improvement over the existing situation including the reoccupation of vacant buildings or spaces within commercial buildings.
5. The extent to which the project will improve the aesthetics of the property.

- 6. That the project will enhance Bartlett's appeal to new businesses and visitors and add value to the Village
- 7. The Village of Bartlett supports local businesses and contractors and encourages applicants to purchase materials and services locally. Consideration will be given to the extent to which materials are purchased and local contractors are engaged in the project. or provided an opportunity to compete for participation in the project.

Applicant Information

Is the Applicant the Primary Contact for the Project?*

Yes

Applicant is or will be*

Property Owner

Number of years in business*

8

Number of years in Bartlett*

2

Contact name for applicant's agent or architect

Ross Davis

Property Information

The property is . . . (check all that apply)

Retail

Restaurant

Other

Number of businesses on site:*

1

Size of building (dimensions or square feet)*

18,000

Stories in building:*

3

Number of parking spaces on property:*

0

Amount of last real estate taxes paid:*

661.67

Property Tax Index Number(s) (PIN)*

06344090010000

County*

Cook

Project Information

Total anticipated cost \$:*

250000

Project scope:*

We are looking to cover our rooftop patio with a louvered roofing system. In addition, we are looking to have the same company provide retractable siding to make the space usable year-round.

Affidavit

I hereby make application to participate in the Bartlett Economic Development Assistance (BEDA) program. In making this application I understand that the purpose of BEDA is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

I understand that all improvements made through the help of BEDA must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing.

In making this application, I understand that the BEDA program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Bartlett. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. I recognize that a project that enhances the Village's business climate by returning an underutilized property into economic productivity, increases local employment opportunities and includes a larger percentage of private investment than public stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project. I also understand that if selected for this program, I will be required to enter into an Economic Incentive Agreement with the Village governing the terms and conditions of the BEDA grant award, and that the Village will not issue any grant funds unless and until I have fully executed the Economic Incentive Agreement in the form required by the Village.

I acknowledge that BEDA operates as a **rebate program** and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at some percentage as recommended by staff in relation to the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

I acknowledge that the project is to be completed within 12 months, and that an extension request must be made in writing by the applicant and presented for approval to the Grant Administrator, EDC, or Village Board if necessary.

I acknowledge that if the final costs come in less than what was estimated to determine the reimbursement amount, then the grant amount would be reduced accordingly.

I acknowledge that the Village will perform a background check on myself and the other owners of my business, and I hereby agree to provide the Village with all necessary authorizations to conduct such background checks. I also acknowledge that my business must hold a valid, current business license issued by the Village and that my business must be current on all payments due to the Village in order to be eligible to receive any BEDA grant funds.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.

Digital Signature - I agree that my electronic signature is equivalent to a handwritten signature and is binding for all purposes related to this transaction*



Ross
Davis
Jun 30,
2025



**13980 Automall Dr
Huntley, IL 60142**

**126 S Villa Ave
Villa Park, IL 60181**

**121 W Railroad Ave
Bartlett, IL 60103**

How a Louvered Roof Will Help Us Grow

At our brewery, we've always aimed to create a space where people can relax, enjoy great beer, and feel part of something—rain or shine. But as much as we'd like to control the weather, it's been one of our biggest limitations, especially when it comes to using our rooftop. One minute it's sunny and packed, the next we're moving tables, scrambling to remove chair cushions, or closing early because of a passing shower. We've lost too many good days to bad weather.

Installing a louvered roofing system changes all of that. This motorized, weather-sensing roof opens and closes automatically depending on conditions, giving us the flexibility to keep the rooftop open even when the weather isn't ideal. Right now, we lose about 30–40% of our total seating capacity every time we shut down the rooftop due to rain, wind, or cold. With this system in place, we're essentially weatherproofing one of our biggest assets.

More importantly, it allows us to use the space year-round. We'll be able to host events in every season—private parties, beer releases, corporate get-togethers, winter beer dinners, you name it. Based on current numbers and projected bookings, we anticipate a 10–12% increase in overall revenue just from being able to program and rent the rooftop space throughout the winter and during unpredictable weather stretches in spring and fall.

That kind of growth means more consistency in our business—and for our staff. Seasonal dips in foot traffic during the colder months have historically forced us to reduce hours or temporarily lay off team members. With the rooftop active year-round, we'll be able to retain more staff through the off-season, keeping our core team together and strengthening the service we offer. It also opens up new opportunities for additional hires, especially on the events side, which is good for both us and the local job market.

This isn't just about weather—it's about leveling up what we can offer. It gives our guests more reasons to come back, it brings in new customers who want unique event space, and it makes our brewery more resilient and community-focused.

At the end of the day, this investment lets us do what we love—serve great beer to great people—365 days a year. And that's a win for everyone.



STATTUS

TECHNOLOGY OUTDOORS



COMMERCIAL PROPOSAL - 2263 / 01

CLIENT/CONTRACTOR:

ATTN: PERRY PATEL
MORE BREWING CO.
121 W RAILROAD AVE
BARTLETT, IL, 60103
PHONE: (847)852-0182

PROJECT INFORMATION:

MORE BREWING CO. PERGOLA
121 W RAILROAD AVE
BARTLETT, IL, 60103

Jul 7, 2025



INTRODUCTION

GREETINGS

THE ARCHITECTURAL SOLUTIONS TEAM AT STATUS TECHNOLOGY, INC. IS PLEASED TO PRESENT YOU WITH THE ENCLOSED HIGH-LEVEL BUDGET PROPOSAL. STATUS IS A LEADING INNOVATOR OF LUXURY OUTDOOR LIVING SPACES. WE SPECIALIZE IN OUTDOOR COMFORT WITH A FULL LINE OF PRODUCTS TO IMPROVE YOUR OUTDOOR LIFESTYLE.

PROPOSAL DETAILS

WE HAVE INVESTED A SIGNIFICANT AMOUNT OF TIME TO PUT TOGETHER A PROPOSAL FOR YOUR PROJECT. THIS MAY ALSO INCLUDE A DESIGN TO SHOW WHAT THIS PROJECT WOULD ENTAIL AS WELL AS DETAILS AND SELECTION OPTIONS. IF YOU HAVE ANY QUESTIONS ABOUT THIS PROPOSAL, PLEASE DON'T HESITATE TO ASK. WE TRY OUR BEST TO MAKE THINGS AS CLEAR AS POSSIBLE. WE FIND THAT THIS EXTRA TIME UP FRONT ALMOST ELIMINATES THE NEED FOR CHANGE ORDERS, AND THEREFORE ALLOWS US TO FINISH THE PROJECT WITHIN BUDGET. WE ARE CONFIDENT THAT WE CAN OFFER A PROJECT THAT FITS YOUR NEEDS.

OUR STANDARDS

THERE IS NO COMPROMISE WHEN IT COMES TO MATERIALS AND BEST CONSTRUCTION PRACTICES. WE STRIVE FOR PERFECTION IN EVERYTHING THAT WE DO. WE ARE INTENTIONAL WITH ENVIRONMENTAL INNOVATION, FROM THE CHOICE OF LIGHTWEIGHT MATERIALS AND LEAN PRODUCTION METHODS TO EFFICIENT TECHNOLOGY AND DESIGN. OUR PRICES ARE FAIR AND REFLECT THIS QUALITY. STATUS DESIGNED PROJECTS ARE DESIGNED WITH YOU TO FIT YOUR SPACE DIMENSIONALLY, AESTHETICALLY AND FUNCTIONALLY. CUSTOM IS THE STATUS STANDARD.

OUR WARRANTY

BY LAW, WE ARE REQUIRED TO OFFER A WARRANTY FOR OUR PROJECTS FOR ONE YEAR AFTER COMPLETION. HOWEVER, WE FEEL THAT IF SOMETHING IS DONE RIGHT, IT SHOULD LAST MUCH LONGER. THIS IS WHY WE OFFER A MUCH LONGER WARRANTY FOR EVERYTHING THAT WE DO. THIS OBVIOUSLY DOES NOT INCLUDE ORDINARY WEAR AND TEAR, NEGLIGENCE, OR UNUSUAL ABUSE. THE TERMS OF OUR WARRANTY ARE AVAILABLE BY REQUEST.

COST-EFFECTIVE | RAPID CONSTRUCTION

COMPARED TO TRADITIONAL CONSTRUCTION ALTERNATIVES, NOTHING COMES CLOSE TO THE FLEXIBILITY, FUNCTIONALITY, AND QUALITY OF A PROJECT DESIGNED BY STATUS. INSTEAD OF TRADITIONAL CONSTRUCTION TAKING WEEKS AND SOMETIME MONTHS TO COMPLETE A PROJECT, STATUS PROJECTS ARE OFTEN INSTALLED IN A MATTER OF DAYS.

WE ARE COMMITTED TO SUPERB CUSTOMER SERVICE AND ON-TIME, ON-BUDGET COMPLETION. THANK YOU FOR THIS OPPORTUNITY AND WE LOOK FORWARD TO A SUCCESSFUL COLLABORATION.

PROJECT TEAM

OUR PROJECT TEAM OF DEDICATED CONSTRUCTION SPECIALISTS IS THE MOST EXPERIENCED DESIGN AND PROJECT MANAGEMENT ORGANIZATION IN THE INDUSTRY. OUR PROJECT MANAGERS REMAIN WITH A PROJECT FROM BEGINNING TO END, INCLUDING BEING AVAILABLE FOR ALL CALLS AND MEETINGS THROUGHOUT THE PROJECT.

MICAH RAYBURN

PRESIDENT & CEO
O: 833.STATUS
M: 561.203.5672
E: MRAYBURN@STATUS.TECH

NICHOLE RAYBURN

VICE PRESIDENT
O: 833.STATUS
E: NRAYBURN@STATUS.TECH

IVAN JOSIPOVIC

CTO | LEAD DESIGNER
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DANIEL NOBLES

OPERATIONS MANAGER
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JACLYN BALTIMORE

EXECUTIVE ASSISTANT
O: 833.STATUS
M: 561.486.6706
E: JBALTIMORE@STATUS.TECH

NICHOLAS OSBON

PRODUCTION MANAGER
O: 833.STATUS
M: 561.501.2305
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ADRON NOBLES

PRODUCTION ASSISTANT
O: 833.STATUS
E: ANOBLES@STATUS.TECH

CORPORATE CONTACT

9611 N US HWY 1 STE 341
SEBASTIAN, FL 32958
O: 833.STATUS
E: OFFICE@STATUS.TECH
WWW.STATUS.TECH

SINCERELY,

MICAH RAYBURN
PRESIDENT & CEO



PROPOSAL | SCOPE OF WORK

DATE: Jul 7, 2025
TO: MORE BREWING CO.
VALID UNTIL: Aug 7, 2025
PROPOSAL: 2263/01

LOCATION: 121 W RAILROAD AVE
BARTLETT, IL, 60103
PHONE: (847)852-0182
E-MAIL: PERRY@MOREBREWING.COM

WE PROPOSE TO FURNISH ALL MATERIALS AND PERFORM ALL LABOR AND SUPERVISION NECESSARY TO COMPLETE THE FOLLOWING:

\$ PRICE	INDIVIDUAL PROJECT DESCRIPTION	INITIAL TO ACCEPT
\$179,364.00	<p>LOUVERED ROOF - OVERALL SIZE: ~53'-8" x 36'-1"</p> <ul style="list-style-type: none"> • Louvered Roofing System: • [5] Operable zones • Motorized Louvers • Structural Aluminum Frame on top of the existing steel structure • Color - Frame: BLACK Gutters: BLACK Louvers: BLACK • [1] Rain Sensor • [1] Wireless Control of Louvered Zones • [15] Accessory Beams <p>NOTE: Construction drawings and engineering are included in the price</p>	
\$11,621.00	<p>ELECTRICAL PACKAGE:</p> <ul style="list-style-type: none"> • Wiring and all electrical hookups • Installation of [36] LED lights • Installation up to [9] FAN BOXES • Electrical Plans 	
\$17,827.00	<p>MOTORIZED RETRACTABLE SCREENS PACKAGE:</p> <ul style="list-style-type: none"> • [1] 10'-6" x 10'-3" Motorized Retractable Screen with Solar Mesh <ul style="list-style-type: none"> ◦ Fabric type and color: TBD ◦ Frame color: BLACK • [1] 29'-8" x 10'-3" Motorized Retractable Screen with Solar Mesh <ul style="list-style-type: none"> ◦ Fabric type and color: TBD ◦ Frame color: BLACK • [1] Handheld Remote • 5 YEARS WARRANTY 	
EXCLUDED	<p>STRUCTURAL PERMIT:</p> <ul style="list-style-type: none"> • By Others 	

Signature: _____ Date: _____



TERMS & CONDITIONS

TOTAL PROJECT PLAN AND ACCEPTANCE OF PROPOSAL | SCOPE OF WORK:

THIS PROPOSAL WILL BECOME A CONTRACT BETWEEN BOTH PARTIES WITH THE SIGNATURE OF BOTH PARTIES (EXECUTION - PAGE 6). WE PROPOSE TO FURNISH ALL MATERIAL AND LABOR NECESSARY, COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS.

FOR THE TOTAL SUM OF: TWO HUNDRED EIGHT THOUSAND EIGHT HUNDRED TWELVE DOLLARS AND ZERO CENTS
\$208,812.00

IMPORTANT NOTES

- DELIVERY, INSTALLATION, AND PROJECT MANAGEMENT SERVICES ARE INCLUDED IN THE ABOVE PRICES. ALL PRODUCT DELIVERED MAY BE DIRECT TO SITE FOR A CONTINUOUS INSTALLATION. ANY SPECIAL PHASING OR DELIVERY LOCATION REQUEST WILL CHANGE FREIGHT AND INSTALLATION COSTS.
- CLEAR AND FREE ACCESS TO JOB SITE MUST BE PROVIDED BY THE OWNER.
- CONSTRUCTION DRAWINGS AND SITE-SPECIFIC STAMPED ENGINEERING IS INCLUDED IF REQUIRED.
- ALL NECESSARY BUILDING PERMITS ARE INCLUDED IF REQUIRED.
- PAYMENTS WILL BE MADE ACCORDING TO THE DRAW SCHEDULE.
- DISPOSAL OR RECYCLING OF ALL PACKAGING IS INCLUDED. SITE TO BE LEFT IN BROOM CLEAN CONDITION.

EXCLUSIONS

- NOTE: ELECTRICAL SUPPLIES AND LABOR ARE NOT INCLUDED IN PRICING UNLESS SPECIFICALLY INCLUDED IN THE SCOPE OF WORK.
- ELECTRICAL POWER MUST BE PROVIDED BY THE OWNER. THIS TYPICALLY INCLUDES A JUNCTION BOX FOR STATUS TO PLUG IN AND ANY NECESSARY SWITCHES FOR LIGHTING OR OTHER ACCESSORIES.
- PRICING DOES NOT INCLUDE UNION LABOR, OVERTIME OR HOLIDAY TIME.

LOCAL CODES, REGULATION & PERMITS

STATUS TECHNOLOGY INC. WILL COMPLY WITH ALL LOCAL LAWS, CODES, AND REGULATIONS APPLICABLE TO PRODUCTS AND SERVICES PROVIDED UNDER THIS PROPOSAL. STATUS WILL PROVIDE COMPLETE PRODUCT INSTALLATION DOCUMENTATION AND ALL NECESSARY DETAILED DRAWINGS INCLUDING STRUCTURAL ENGINEERED STAMPED DRAWINGS REQUIRED FOR PERMITS. THIS IS TYPICALLY SUFFICIENT FOR PERMITTING, HOWEVER, IF THE BUILDING DEPARTMENT OR GOVERNMENTAL AUTHORITIES HAVING JURISDICTION OVER THE STATUS PORTION OF THE PROJECT REQUIRES "PROJECT SPECIFIC" STRUCTURAL ENGINEERED CALCULATIONS, ADDITIONAL CHARGES MAY APPLY.

PAYMENT TERMS - THE DRAW SCHEDULE IS SEPARATED BASED ON EACH INDIVIDUAL PROJECT CATEGORY; PAYMENTS MAY NOT NECESSARILY BE IN ORDER. ALL PAYMENTS ARE NON-REFUNDABLE UNLESS AGREED TO THROUGH A CHANGE ORDER. SEE TERMS AND AGREEMENT FOR FURTHER DETAILS.

%	PAYMENT TERMS - DRAW SCHEDULE	\$ TOTAL
10%	DEPOSIT AT SIGNING OF AGREEMENT	\$20,881.20
50%	PAYMENT UPON COMPLETION OF ENGINEERING	\$104,406.00
20%	PAYMENT UPON COMPLETION OF POWDER COATING	\$41,762.40
15%	PAYMENT UPON SUBSTANTIAL COMPLETION OF INSTALLATION NOT INCLUDING FINAL ELECTRICAL HOOKUPS.	\$31,321.80
5%	STANDARD RETAINER PAID UPON COMPLETION OF ANY REMAINING PUNCH LIST ITEMS. [CUSTOMER SIGN OFF]	\$10,440.60

Signature: _____

Date: _____

Bartlett Economic Development Commission Meeting Minutes

July 14, 2025

1. CALL TO ORDER

The Bartlett Economic Development Commission meeting was called to order at 1:00 PM on the afternoon of July 14, 2025.

2. ROLL CALL

The following members were present: Jerry Kubaszko, Kirsten Erickson, Bruce Suffern, Nanette Gudenkauf, Robert Gorski, and Mike Densford. Robert Perri was absent. Commissioner Lewenski arrived during the meeting.

3. APPROVAL OF PRIOR MEETING MINUTES

The first agenda item was the approval of the previous meeting minutes from June 9, 2025. A motion to approve was made by Mike Densford and seconded by Bruce Suffern. All were in favor, with Robert Gorski abstaining, and the motion carried.

4. PUBLIC COMMENT

No public comments were made, so the meeting moved to the next agenda item: a BEDA grant request from More Brewing.

5. MORE BREWING BEDA GRANT REQUEST

Tony provided background on MORE Brewing's prior engagement with the EDC in late 2022, when they received a BEDA grant for their initial \$4 million investment, including construction and soft costs.

The current application is for a louvered roofing system with advanced outdoor technology to enhance their rooftop beer garden. The proposed system includes motorized louvers to improve weather resistance, addressing challenges from snow, ice, heat, and rain.

The project is expected to increase seating capacity and revenue, particularly for private events like weddings. The total project cost is approximately \$209,000, with additional costs bringing the estimate to \$250,000.

MORE Brewing requested a \$50,000 grant, which is less than a quarter of the total cost. This is the second BEDA application for the fiscal year starting May 1, with \$28,000 already allocated and ample funding still available.

Ross Davis, representing MORE Brewing, elaborated on the project. The louvered system will make the rooftop usable year-round, mitigating weather-related disruptions that reduce guest satisfaction and increase labor costs. The system maintains the open-air feel pitched originally, with retractable louvers and sidewalls made of aluminum and screens for shade and heating efficiency.

The system features a weather-sensing mechanism and a gutter system to prevent leaks, built by a reputable company experienced in extreme weather conditions. Installation is straightforward, with offsite construction and quick assembly, allowing advertising for events as early as December.

The project is expected to conservatively increase annual revenue by 10-12%, adding at least \$200,000 to their \$2 million annual revenue, with capacity for 125-150 people on the rooftop and 95 on the first floor.

Commissioner Suffern raised a concern about other restaurants facing similar patio dining challenges, citing JC's and Atlas Chicken as examples. He suggested the village proactively inform the restaurant community about the BEDA grant program to encourage similar improvements.

Tony confirmed that the village promotes the program through email blasts and social media, though not specifically targeting patio enclosures. The commission discussed the importance of raising awareness, with Davis noting that supporting such projects benefits the entire town by increasing revenue.

A motion to recommend the approval of the \$50,000 BEDA grant for MORE Brewing was made, seconded, and unanimously approved by commissioners Kubaszko, Suffern, Lewensky, Gorski, Densford, Gudenkauf, and Erickson. The recommendation will be forwarded to the village board for review and a final vote.



Agenda Item Executive Summary

AGENDA ITEM: Draft Strategic Plan

BOARD OR COMMITTEE: Committee

BUDGET IMPACT			
Amount	\$	Budgeted	\$
Fund:		Corresponding Activity Measure: N/A	
EXECUTIVE SUMMARY			
STRATEGIC PLAN BACKGROUND			
<p>The Village Board launched a new strategic plan following a governance workshop with CP2 Consulting. Staff was directed to work with CP2 to create a streamlined plan with clear directives. A two-night board session included a SWOT analysis, environmental scan, visioning and goal-setting exercises, surveys, and discussion on the Village's future. Goals were refined with the management team, leading to CP2's draft plan.</p>			
THE DRAFT PLAN			
<p>The draft outlines five goals: Financial Stability, Future-Focused Development, Quality of Life, Future-Ready Workforce, and Preserved Critical Infrastructure.</p>			
NEXT STEPS			
<p>Consultant Cory Plasch will guide discussion on adoption steps, including a "measure gallery" to engage stakeholders and ensure community-driven support.</p>			
ATTACHMENTS (PLEASE LIST)			
<p>Memo Proposed Plan</p>			
RELATIONSHIP TO STRATEGIC PLAN GOAL			
<p>Strategic Plan Goal: New Plan</p>			
<p>Short Term (1-3 Years): Routine <input type="checkbox"/> Complex <input type="checkbox"/></p>			
<p>Long Term (3-5 Years): Routine <input type="checkbox"/> Complex <input type="checkbox"/></p>			
ACTION REQUESTED			
<p><input type="checkbox"/> For Discussion Only <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Motion</p>			
MOTION:			
Staff:		Date:	
<p><u>Scott Skrycki, Asst. Village Administrator</u></p>		<p><u>9/9/2025</u></p>	

Memorandum

To: Village President and Board of Trustees
From: Paula Schumacher, Village Administrator
Date: September 9, 2025
Re: Strategic Plan

STRATEGIC PLAN BACKGROUND

The Village Board has initiated the development of a new strategic plan, stemming from a recent governance workshop with CP2 Consulting. The Village Board directed staff to continue to engage with CP2 and create a new streamlined plan with fresh directives. The draft plan was part of a two-night board discussion, that included a swot analysis, environmental scan, goal and visioning exercises, anonymous surveys by the board and the management team on an array of issues, as well as in-depth discussion on the future of the Village. Those overall goals were then brought to the management team for analysis and the conclusion of goals and timeline accomplishments. From that analysis, CP2 has brought forward a draft plan for consideration and discussion.

THE DRAFT PLAN

The plan is attached and includes five primary goals, *Financial Stability, Future Focused Development, Quality of Life, Future Ready Workforce, and Critical Infrastructure Preserved.*

NEXT STEPS

Our Consultant Cory Plasch will be on hand to discuss potential steps going forward leading to formal adoption of the plan. Cory will discuss a “*measure gallery*”. This will add another layer of community input from our shared stakeholders to ensure a community supported plan.

Memorandum

To: Village President and Board of Trustees
From: Paula Schumacher, Village Administrator
Date: September 9, 2025
Re: Strategic Plan

STRATEGIC PLAN BACKGROUND

The Village Board has initiated the development of a new strategic plan, stemming from a recent governance workshop with CP2 Consulting. The Village Board directed staff to continue to engage with CP2 and create a new streamlined plan with fresh directives. The draft plan was part of a two-night board discussion, that included a swot analysis, environmental scan, goal and visioning exercises, anonymous surveys by the board and the management team on an array of issues, as well as in-depth discussion on the future of the Village. Those overall goals were then brought to the management team for analysis and the conclusion of goals and timeline accomplishments. From that analysis, CP2 has brought forward a draft plan for consideration and discussion.

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Bartlett Strategic Plan: Goals, Outcomes, and Targets

Goal: Financial Sustainability

Outcome: Calibrate general corporate property tax levy to capture new growth.

Target:

1. Present new growth data and police pension data to board by October annually

Outcome: Percentage of Services Delivered Covered by Fees Collected

Targets:

1. Water/Sewer Study completed by 12/2026
2. Determine cost of all services delivered by 12/2028

Outcome: Grant Strategy Established

Targets:

1. Develop a Grant Matrix by 5/2026
2. Prepare 3 projects for grant eligibility annually

Goal: Future Focused Development

Outcome: Developer in place for 20-acre parcel

Targets:

1. Planning consultant facilitates public engagement/visioning by 12/2025
2. RFP to developers 8/2026
3. Selection 3/2027

Outcome: Community's Vision for Downtown Understood

Targets:

1. TOD implementation strategy launched by 12/2026
2. Digital engagement to establish vision for downtown C obtain public input by 6/2027

Outcome: Increases residential housing options

Target:

1. Enter into development agreements for multifamily developments by 12/2028

Goal: Quality of Life

Outcome: Expanded Civic Engagement Opportunities

Target:

1. New EDC format fully implemented by 6/2026

Outcome: Coordinated Community Engagement

Targets:

1. Quarterly meetings by Village with community's under-engaged populations
2. Village website launched by 6/2026

Outcome: Evidence Based Safety Engagement

Target:

1. Data-driven program for public safety implementation by 12/2028

Goal: Future Ready Workforce

Outcome: Satisfied and Engaged Workforce

Target:

1. Stay interviews for 25% of workforce annually

Outcome: Staff Capacity to meet Service Demands

Targets:

1. Report service response time data quarterly beginning 5/2026
2. Minimum staffing levels established by 11/2027
3. Time to fill police vacancies decreased by 10% by 7/2026

Outcome: Organizational Resilience

Targets:

1. Comprehensive Employee Development Program
2. Skill-based career development plan set for 25% of roles annually
3. 20 hours of professional training per employee annually

Goal: Critical Infrastructure Preserved

Outcome: Assets Maintained Adequately to meet Level of Service

Target:

1. Asset Management software implementation
 - a. Streets by 12/2026
 - b. Water by 12/2027
 - c. Sewer by 12/ 2028

Outcome: Lead Service Lines Eliminated

Target:

1. 1/3 of lines eliminated annually 2026-2028

Outcome: Oak Avenue Realignment

Targets:

1. Phase I Engineering by 3/2027
2. Phase II Engineering by 3/2028

Outcome: Naperville + Rt. 5S Bike Connections

Targets:

1. Engineering by 6/2027
2. Construction on connection begins by 6/2028



Agenda Item Executive Summary

AGENDA ITEM: Community and Economic Affairs Committee

BOARD OR COMMITTEE: Committee

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
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Fund: N/A Corresponding Activity Measure:

EXECUTIVE SUMMARY

One of President Gunsteen's initiatives was to expand and shine a spotlight on our mission to strengthen economic development and community engagement.

To achieve this, the proposal is to reimagine the committee structure that combines the Bike and Run Committee with the EDC in the new commission with new broader objectives, of which are highlighted in the staff memo.

ATTACHMENTS (PLEASE LIST)

A staff memo outlining the new structure
A draft ordinance of the new committee

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Enhance communication to stakeholders via an education campaign to increase residents' awareness of village services, activities, funding, Enhance community events, Continue the business recruitment strategy to attract developers to invest in the downtown area and provide options for businesses to locate to Bartlett, Continue implementation of community branding plan, work to improve the retail business profile in the village

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

Staff: Scott Skrycki, Asst. Village Administrator

Date: 9/9/2025

Memorandum

To: Village President and Board of Trustees
From: Scott Skrycki, Assistant Village Administrator
Date: September 9th, 2025
Re: Community and Economic Affairs Committee

NEW COMMITTEE: COMMUNITY AND ECONOMIC AFFAIRS

One of President Gunsteen's initiatives was to expand and shine a spotlight on our mission to strengthen economic development and community engagement. The *current EDC* and *Bike and Run* committees would disband with the initiation of the proposed Community and Economic Development Committee.

OBJECTIVES/FORMAT

Key Details of the New Commission:

- Membership: 11 members, appointed by the Village President with the advice and consent of the Board of Trustees.
- Terms: Initial appointments will be staggered (3-year, 2-year, and 1-year terms).
- Designated Members: One seat will be held by the President of the Bartlett Area Chamber of Commerce (or their designee), and one seat by the current Village Trustee who chairs the standing Community and Economic Affairs Committee. That Trustee will also serve as Chairperson of the Commission.
- Purpose: The Commission will meet monthly and serve in an advisory capacity to the Village President and Board of Trustees. It will:
 - Review and recommend special events and economic development strategies.
 - Plan, coordinate, and promote initiatives to foster community pride and participation.
 - Provide community-related data to support sound economic development programs, including business attraction, expansion, and retention.

GOING FORWARD

This commission will meet monthly and serve in an advisory capacity to the Village President and Board of Trustees for consideration of special events and economic development plans and strategies. The commission will plan, coordinate and promote events and initiatives to foster community involvement, pride and participation and provide community related data to be used for sound economic development programs to attract new businesses for expansion or location in Bartlett as well as the retention of existing businesses.

ORDINANCE 2025 - _____

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING THE
COMMUNITY AND ECONOMIC AFFAIRS COMMISSION**

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the corporate authorities of the Village are aware of the need for the promotion and encouragement of economic growth within the Village; and

WHEREAS, the corporate authorities of the Village recognize the responsibility of providing leadership and creating an environment which will be conducive to encouraging economic growth; and

WHEREAS, under Resolution No. 80-6-R and Resolution No. 99-136-R, the Village created the Bartlett Economic Development Commission as an advisory board to make findings and recommendations to the Village corporate authorities regarding structuring sound economic development programs; and

WHEREAS, the corporate authorities of the Village now desire to consolidate certain community advisory commissions and committees to create a new Community and Economic Affairs Commission; and

WHEREAS, the corporate authorities of the Village find that amending the Village Code, as provided in this Ordinance, is in the best interests of the health, safety, and welfare of the Village and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION ONE. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION TWO REPEAL OF PRIOR RESOLUTIONS. Resolution No. 80-6-9, a Resolution Establishing the Village of Bartlett Economic Development Commission, and Resolution No. 99-136-9, An Amendment to the Resolution Establishing the Village of Bartlett Economic Development Commission, are hereby repealed in their entirety. Furthermore, all prior Ordinances and Resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

SECTION THREE. Amendment to Chapter 6 of Title 2 of the Village Code.
That of Chapter 6, "Bike and Run Plan Advisory Committee," of Title 2, "Boards and Commissions," of the Village of Bartlett Municipal Code is hereby repealed in its entirety and replaced with the following (additions in **bold and underline**, deletions in ~~strikethrough~~) (omitted language is not intended to be amended):

CHAPTER 6: COMMUNITY AND ECONOMIC AFFAIRS COMMISSION

2-6-1: COMMISSION CREATION AND PURPOSE:

There is hereby created a Community and Economic Affairs Commission ("Commission"), which shall be a standing advisory commission to the corporate authorities of the Village for the purpose of planning, coordinating, and promoting events and initiatives that foster community involvement, pride, and participation, and which provide the Village's corporate authorities with community-related data to be used in the preparation and presentation of sound economic development programs to attract new business prospects considering expansion or location in the Bartlett area, as well as the retention of existing businesses.

2-6-2: APPOINTMENT, MEMBERSHIP, TERMS AND CHAIRPERSON:

A. The Community and Economic Affairs Commission shall consist of eleven (11) members. Any appointments made by the Village President to the Community and Economic Affairs Commission shall be made with the advice and consent of the Board of Trustees. Initially the members of the Commission shall be appointed for the following terms:

1. One (1) member shall be the current Village Trustee who serves as Chair of the Board of Trustee's standing Community and Economic Affairs Committee.

2. One (1) member shall be the President of the Bartlett Area Chamber of Commerce, or the President's designee.

3. Four (4) members shall be citizens who reside within the Village, and who are appointed at-large by the Village President with the advice and consent of the Board of Trustees to serve an initial term of three (3) years, or until their respective successor(s) are appointed and qualified.

4. Three (3) members shall be citizens who reside within the Village, and who are appointed at-large by the Village President with the advice and consent of the Board of Trustees to serve an initial term of two (2) years, or until their respective successor(s) are appointed and qualified.

5. Two (2) members shall be citizens who reside within the Village, and who are appointed at-large by the Village President with the advice and consent of the Board of Trustees to serve an initial term of one (1) year, or until their respective successor(s) are appointed and qualified.

B. The successor of each member so appointed and qualified shall be appointed for a three (3) year term.

C. The Community and Economic Affairs Commission shall have a chairperson. The Village Trustee appointed to the Community and Economic Affairs Commission shall automatically serve as the chairperson of the Commission.

2-6-3: MEETINGS AND QUORUM:

A. The Community and Economic Affairs Commission shall hold regular monthly meetings. The dates and times of such regular monthly meetings shall be determined by the Community and Economic Affairs Commission. Special meetings of the Community and Economic Affairs Commission shall be held at the call of the chairperson or any five (5) committee members.

B. A quorum shall consist of six (6) members of the Community and Economic Affairs Commission, and any formal recommendations made to the Village Board shall require the affirmative vote of a majority of the quorum present at a regular or special meeting of the Community and Economic Affairs Commission.

2-6-4: SUCCESSIVE TERMS, REMOVAL, AND VACANCY:

A. An appointed member of the Community and Economic Affairs Commission may be reappointed to serve subsequent terms.

B. In the event a member misses more than four (4) consecutive Community and Economic Affairs Commission meetings, or six (6) meetings in a calendar year, the Community and Economic Affairs Commission may vote to recommend to the Village President that the member be removed from the Community and Economic Affairs Commission. Upon receiving the recommendation to remove a member from the Community and Economic Affairs Commission, the Village President shall have the sole discretion to declare a vacancy and remove a Commission member.

C. Any vacancy in the Community and Economic Affairs Commission shall be filled in the same manner as original appointments.

2-6-5: POWERS, DUTIES, AND LIMITATIONS:

A. The Community and Economic Affairs Commission shall have the following powers and duties:

1. Serve in an advisory capacity to the Village President and Village Board of Trustees for its consideration of special events and economic development plans and strategies.

2. Serve in an advisory capacity to the Village President and Village Board of Trustees for the further review and study of such issues and matters referred to it by the Village corporate authorities.

3. Work with Village staff to create an annual report to the Village Board regarding the Commission's recommendations regarding special events and economic development strategies.

4. Complete any other tasks as assigned by the Village corporate authorities.

B. In no event shall the Community and Economic Affairs Commission be authorized to expend Village funds or incur obligations on behalf of the Village. However, nothing in this subsection shall be construed to prevent the Community and Economic Affairs Commission from engaging volunteers.

SECTION FOUR. Dissolution. The Board of Trustees of the Village of Bartlett hereby dissolves the Bartlett Economic Development Commission and dissolves the Bike and Run Plan Advisory Committee.

SECTION FIVE. Severability. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION SIX. Effective Date. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: _____, 2025

APPROVED: _____, 2025

Daniel H. Gunsteen , Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- _____ enacted on _____, 2025, and approved on _____, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: Amending Ordinances Pertaining to Commercial Truck Enforcement and Permitting Procedures
BOARD OR COMMITTEE: Committee

BUDGET IMPACT

Amount	N/A	Budgeted	\$ 0
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Fund: Corresponding Activity Measure: Commercial Truck Traffic Enforcement and Permitting Procedures

EXECUTIVE SUMMARY

The Police Department is requesting amendments to several village ordinances pertaining to commercial truck enforcement and permitting procedures to address complaints from residents regarding violations of weight restricted roadways by commercial trucks. Despite the numerous amounts of signage before and on restricted roadways and increased enforcement, commercial trucks continue to violate local weight restrictions. These suggested amendments are a good balance for both the residents and our local business community.

ATTACHMENTS (PLEASE LIST)

Police Department Memorandum 25-89, Recommended Ordinance Language

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: CONTINUE TO ENHANCE AND IMPROVE EFFICIENCY OF SERVICE DELIVERY METHODS AND APPROACHES

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

Staff: Rob Sweeney, Deputy Chief of Operations

Date: September 16 2025

POLICE DEPARTMENT MEMORANDUM
25-89

DATE: September 16, 2025

TO: Paula Schumacher, Village Administrator

FROM: Rob Sweeney, Deputy Chief of Operations

RE: Amending Ordinances Pertaining to Commercial Truck Enforcement and Permitting Procedures

For the past several years, the Village has been receiving and addressing complaints from residents regarding illegal truck traffic traveling on weight restricted roadways. Despite the numerous amounts of signage before and on restricted roadways within the Village of Bartlett and increased enforcement, commercial trucks continue to violate local weight restrictions, and damage roadways that were not engineered to handle frequent commercial vehicle traffic, causing roads to fail sooner.

The police department is recommending several amendments to our current ordinances to address these issues.

6-12-1: The addition of three statutes to this section and for the statutes regarding truck enforcement to be moved to 6-15-114.

6-12-3: An increase in penalty for violations of the Illinois Vehicle Code located in this section from \$25.00 to \$75.00 if paid within ten (10) days and the late payment penalty remaining at \$25.00 for a total penalty of \$100.00 if paid after ten (10) days.

6-15-113: Modified overweight truck fine schedule to mirror section 15-111 of the Illinois Vehicle Code (as adopted by Village Code) and able to be resolved through administrative adjudication.

6-15-114: Included statutes regarding commercial truck enforcement.

6-15-301: Updated process for commercial trucks owners and operators to obtain permits for oversized and overweight trucks.

6-15-316: Removal of North Ave between Prospect Ave and Western Ave from this section and moved to 6-15-316.4.1 which would restrict this roadway to 10,000 pounds and make it ineligible for permitting.

6-15-316.5: Add a penalty for violations of sections 6-15-316.

6-20-2: Allow violations of 6-15-100 and 6-15-300 to be enforced through administrative adjudication.

The purpose of these proposed amendments is to deter commercial vehicles from violating weight restricted roadways while also allowing them the option to receive permission from the village, by obtaining a permit, to utilize certain roadways when required. These permitting fees should offset the cost of the additional wear and tear that occurs to roadways when travelled by heavier commercial motor vehicles. Commercial trucks that continue to be in violation of local ordinances will face increased financial penalties. We believe these suggested amendments are a good balance for both the residents and our local business community.

6-12-1: STATE LAW ADOPTED:

The following sections of chapter 625, acts 5, 25 and 40 of the Illinois Compiled Statutes; known and cited as the "Illinois Vehicle Code" set forth in the left hand column of the following table under the heading "Illinois Vehicle Code (625 ILCS)" are expressly incorporated by this reference and are made a part hereof, and are hereby adopted and restated herein in full in that Section of the Bartlett Municipal Code as described in the middle column under the heading "Description" and renumbered as set forth in the right hand column, and as may be cited to in the following table under the heading "Bartlett Municipal Code Citation" as follows:

Illinois Vehicle Code (625 ILCS)	Description	Bartlett Municipal Code Citation
Illinois Vehicle Code (625 ILCS)	Description	Bartlett Municipal Code Citation
625 ILCS 5/3-112(b)	Failure to transfer title within 20 days	6-12-1:5/3-112(b)
625 ILCS 5/3-411(a)	Failure to carry registration card or reciprocity permit - second division vehicle	6-12-1:5/3-411(a)
625 ILCS 5/3-413(a)	No front/rear registration plate	6-12-1:5/3-413(a)
625 ILCS 5/3-413(b)	Improper display license plates/sticker	6-12-1:5/3-413(b)
625 ILCS 5/3-413(b)	Improper display (tinted or obscured plastic covers)	6-12-1:5/3-413(b)
625 ILCS 5/3-413(f)	Operation of vehicle with expired registration plate or sticker	6-12-1:5/3-413(f)
625 ILCS 5/3-416	Failure to notify the Secretary of State of name/address change	6-12-1:5/3-416
625 ILCS 5/3-417(a)	Failure to immediately apply for lost, stolen, damaged registration card, plate, or registration sticker	6-12-1:5/3-417(a)

625 ILCS 5/3-701(a)(1)	No valid registration - no valid plate or sticker obtained	6-12-1:5/3-701(a)(1)
625 ILCS 5/3-701(a)(2)	No valid registration - reciprocity, prorate or apportionment	6-12-1:5/3-701(a)(2)
625 ILCS 5/5-201(h)	No in-transit plates	6-12-1:5/5-201(h)
625 ILCS 5/5-202(e)	Failure to display tow truck plate (towed vehicle)	6-12-1:5/5-202(e)
625 ILCS 5/11-1404	Riding motorcycle without special equipment	6-12-1:5/11-1404
625 ILCS 5/11-1405	No passenger footrests on motorcycles	6-12-1:5/11-1405
625 ILCS 5/11-1419.01	Failure to carry single trip revenue permit	6-12-1:5/11-1419.01
625 ILCS 5/11-1419.02	Failure to display Motor Fuel Tax identification card	6-12-1:5/11-1419.02
625 ILCS 5/11-1419.03	Failure to display valid external Motor Fuel Tax decals	6-12-1:5/11-1419.03
625 ILCS 5/11-1426.1(e)	Improper operation of non-highway vehicles without proper equipment as required	6-12-1:5/11-1426.1(e)
625 ILCS 5/11-1426.2(f)	Improper operation of low speed vehicle without proper equipment as required	6-12-1:5/11-1426.2(f)
625 ILCS 5/11-1507(a)	Bicycle without lamps and other equipment	6-12-1:5/11-1507(a)
625 ILCS 5/11-1507(b)	Bicycle shall not be equipped with a siren	6-12-1:5/11-1507(b)

625 ILCS 5/11-1507.1	Lamps on motorized pedal-cycles	6-12-1:5/11-1507.1
625 ILCS 5/12-101(a)	Operation of vehicle with unsafe equipment	6-12-1:5/12-101(a)
625 ILCS 5/12-201(a)	Operation of motorcycle without lighted headlamp	6-12-1:5/12-201(a)
625 ILCS 5/12-201(b)	Driving vehicles other than motorcycles without 2 lighted headlamps and tail lamps when required	6-12-1:5/12-201(b)
625 ILCS 5/12-201(c)	No rear registration plate light	6-12-1:5/12-201(c)
625 ILCS 5/12-202(a)	Insufficient clearance, identification or side marker lamps and reflectors - second division vehicle	6-12-1:5/12-202(a)
625 ILCS 5/12-202(b)	Trailers and semitrailers without required red reflectors	6-12-1:5/12-202(b)
625 ILCS 5/12-203(a)	Failure to use parking lights while vehicle is standing on highway	6-12-1:5/12-203(a)
625 ILCS 5/12-204	Improper lamp or flag on projecting load	6-12-1:5/12-204
625 ILCS 5/12-205	Improper use of lamps on towing and towed vehicles	6-12-1:5/12-205
625 ILCS 5/12-205.1	Implements of husbandry or slow moving vehicles - display of amber signal lamp	6-12-1:5/12-205.1
625 ILCS 5/12-207(a)	Improper use of more than 1 spot lamp	6-12-1:5/12-207(a)
625 ILCS 5/12-207(b)	Improper use of more than 3 auxiliary driving lamps	6-12-1:5/12-207(b)

625 ILCS 5/12-208(a)	No stop signal lamp or signal device - no stop light	6-12-1:5/12-208(a)
625 ILCS 5/12-209(c)	Defective backup lights	6-12-1:5/12-209(c)
625 ILCS 5/12-210(a)	Failure to dim headlights/auxiliary driving lamps within 500 feet on approach of vehicle	6-12-1:5/12-210(a)
625 ILCS 5/12-210(b)	Failure to dim headlights/auxiliary driving lamps within 300 feet of vehicle in same direction	6-12-1:5/12-210(b)
625 ILCS 5/12-211(a)	Improper lighting on vehicles other than motorcycles - only 1 headlamp	6-12-1:5/12-211(a)
625 ILCS 5/12-211(b)	Improper use of more than 4 lighted headlights/auxiliary driving lamps	6-12-1:5/12-211(b)
625 ILCS 5/12-212(a)	Improper use of red light visible from front of vehicle	6-12-1:5/12-212(a)
625 ILCS 5/12-212(b)	Unlawful use of oscillating, rotating or flashing lights	6-12-1:5/12-212(b)
625 ILCS 5/12-401	Unlawful use of metal studded tire	6-12-1:5/12-401
625 ILCS 5/12-405(c)	Use of unsafe tire	6-12-1:5/12-405(c)
625 ILCS 5/12-501(a)	Operation of vehicle without windshield	6-12-1:5/12-501(a)
625 ILCS 5/12-502	Operation of vehicle without rear reflecting mirror	6-12-1:5/12-502
625 ILCS 5/12-503(a)	Obstructed view of windshield or side windows adjacent to driver	6-12-1:5/12-503(a)

625 ILCS 5/12-503(b)	Unlawful application of tinted film to windshield or window(s) adjacent to driver - all vehicles manufactured after December 31, 1981	6-12-1:5/12-503(b)
625 ILCS 5/12-503(c)	Obstructed view of any window by stationary or suspended object(s)	6-12-1:5/12-503(c)
625 ILCS 5/12-503(d)	Operation of vehicle without windshield cleaning device; operation of vehicle with view obstructed by snow, ice or moisture	6-12-1:5/12-503(d)
625 ILCS 5/12-503(e)	Obstructed view due to defective condition or repair of any window	6-12-1:5/12-503(e)
625 ILCS 5/12-601(a)	Operation of vehicle with defective horn	6-12-1:5/12-601(a)
625 ILCS 5/12-601(b)	Unlawful possession or use of siren	6-12-1:5/12-601(b)
625 ILCS 5/12-602	Operation of vehicle with defective or modified exhaust system	6-12-1:5/12-602
625 ILCS 5/12-603(b)	Operation of vehicle without 2 front seat safety belts - vehicles of 1965 or later model years	6-12-1:5/12-603(b)
625 ILCS 5/12-603.1	Failure of driver/front seat occupant(s) to use seat safety belt	6-12-1:5/12-603.1
625 ILCS 5/12-604.1(a)	Operation of vehicle with television receiver visible to driver	6-12-1:5/12-604.1(a)
625 ILCS 5/12-606	Operation of tow truck without:	6-12-1:5/12-606
	A. Identifying sign attached on each side	
	B. Required equipment - 1 broom, shovel, trash can and fire extinguisher	
	C. Removing roadway debris and spreading dirt or sand on oil/grease deposits	
	D. Insurance policy in cab	

625 ILCS 5/12-607(a)	Operation of vehicle with unlawfully altered vehicle suspension system - body lifted in excess of 3 inches from chassis	6-12-1:5/12-607(a)
625 ILCS 5/12-610(a)	Operation of vehicle while wearing headset receiver	6-12-1:5/12-610(a)
625 ILCS 5/12-702(a)	Operation of second division vehicle without carrying flares/warning devices	6-12-1:5/12-702(a)
625 ILCS 5/12-702 (c, d, e, f, g)	Failure to use flares/warning devices when second division vehicle is disabled	6-12-1:5/12-702 (c, d, e, f, g)
625 ILCS 5/12-707	Overloaded school bus, commuter van or motor vehicle used for hire	6-12-1:5/12-707
625 ILCS 5/12-709(a)(b)	Slow moving vehicle emblem violation	6-12-1:5/12-709(a)(b)
625 ILCS 5/12-710	Inadequate or no rear fender splash guards	6-12-1:5/12-710
625 ILCS 5/12-711	Operation of garbage truck, roll-off hoist or roll-on container without audible backing warning system	6-12-1:5/12-711
625 ILCS 5/12-712(a)	Failure to display company name on construction equipment	6-12-1:5/12-712(a)
625 ILCS 5/12-713(a)	Failure to display company name on commercial trucks: construction contractors or subcontractors	6-12-1:5/12-713(a)
625 ILCS 5/12-806	Failure to cover school bus sign	6-12-1:5/12-806
625 ILCS 5/12-807	Seat belt for driver (school bus)	6-12-1:5/12-807
625 ILCS 5/12-808	No fire extinguisher in a school bus	6-12-1:5/12-808

625 ILCS 5/12-809	No first aid kit in a school bus	6-12-1:5/12-809
625 ILCS 5/12-810	No restraining device for disabled passenger	6-12-1:5/12-810
625 ILCS 5/15-106	Failure to fasten loose projecting component *move to Part 15-100*	6-12-1:5/15-106
625 ILCS 5/15-108	Failure to plank edge of pavement for any vehicle in excess of 8,000 pounds *move to Part 15-100*	6-12-1:5/15-108
625 ILCS 5/15-109(b)	Spilling load on highway or load not secure *move to Part 15-100*	6-12-1:5/15-109(b)
625 ILCS 5/15-109.1	Failure to cover load when required *move to Part 15-100*	6-12-1:5/15-109.1
625 ILCS 5/18c-4604(1)	Operation without current cab card and Illinois identifier stamp	6-12-1:5/18c-4604(1)
625 ILCS 5/18c-4604(2)	Transfer a cab card and identifier to a vehicle other than the vehicle for which it was originally executed	6-12-1:5/18c-4604(2)
625 ILCS 5/18c-4604(3)	Use of a cab card and Illinois identifier stamp issued to another carrier *move to Part 15-100*	6-12-1:5/18c-4604(3)
625 ILCS 5/18c-4604(4)	Failure to display or present a cab card and Illinois identifier stamp *move to Part 15-100*	6-12-1:5/18c-4604(4)
625 ILCS 5/18c-4701(1)	Operating without trade name, license and registration number of carrier painted or affixed to both doors of power unit *move to Part 15-100*	6-12-1:5/18c-4701(1)
625 ILCS 25/4	Transporting child under age of 8; restraint system	6-12-1:25/4
625 ILCS 25/4a	Children 8 years of age or older but under the age of 19; seat belts	6-12-1:25/4a
625 ILCS 40/3-1	Operation of unnumbered snowmobile	6-12-1:40/3-1
625 ILCS 40/4-1	Operation of snowmobile without required equipment:	6-12-1:40/4-1

	1. 1 white headlamp during darkness	
	2. 1 rear taillight during darkness	
	3. Brake system in good mechanical condition	
	4. Reflective material on each side of cowling	
	5. Adequate sound suppression equipment	
625 ILCS 5/6-116	Failure to notify Secretary of State of address change	
625 ILCS 5/12-301	Inadequate Brakes	
625 ILCS 5/12-608	Unlawful bumper height	

6-12-3: PENALTIES AND SETTLEMENT OF PENALTY PROCEDURES:

A. Violations: Any person accused of a violation listed in section 6-12-1 of this chapter may settle and compromise the claim pursuant to subsection B of this section and prior to such person being issued a second notice of violation and/or notice to appear.

B. Vehicular Compliance Citation Violation Penalties; Settlement Of Penalties; Authorization And Procedure: The following procedure regarding settlement and compromise of vehicular compliance citation violations as set forth in this section is hereby authorized:

1. Any operator or occupants who are issued a vehicular compliance citation for a violation listed in section 6-12-1 of this chapter, may settle and compromise that citation by paying **seventy five dollars (\$75.00)** to the Village on or before ten (10) days after the date of issuance, not counting the date of issuance. If paid after that date but not less than seven (7) days before the hearing date, the vehicular compliance citation can be settled and compromised for **one hundred dollars (\$100.00)**. After that date, upon a finding of liable by the Administrative Hearing Officer whether by default judgment or after an administrative adjudication hearing, the total amount of the fine and penalty shall be a minimum of one hundred dollars (\$100.00) not to exceed two hundred fifty dollars (\$250.00) for each separate violation. Payments received by mail shall be credited as paid on the date received by the Village.

C. Adjudication Fines And Penalties: Pursuant to sections 6-20-13 and 6-20-14 of this title any fine, penalty or part of any fine or any penalty assessed in accordance with the provisions of that chapter remaining unpaid after the exhaustion of or the failure to exhaust administrative remedies created under said chapter, and the conclusion of any judicial review procedures, shall be a debt due and owing the Village and the Village may take the necessary actions to collect said fines and/or penalties. (Ord. 2018-98, 8-21-2018)

6-12-4: REGISTRATION PRIMA FACIE EVIDENCE:

The fact that an automobile or motor vehicle which is registered with the Secretary of State in the name of said alleged violator shall be considered prima facie proof that said alleged violator was in control of or was the operator of the automobile or vehicle at the time of such alleged violation. (Ord. 2018-98, 8-21-2018)

6-12-5: SECOND NOTICE OF VEHICULAR COMPLIANCE VIOLATION:

Pursuant to subsection 6-20-5M of this title, if the citation is not settled in accordance with subsection 6-12-3B of this chapter within ten (10) days of issuance, a second notice of violation and/or notice to appear will be mailed and the respondent shall have the option of avoiding an appearance at an administrative hearing by paying the fine and penalty amount stated on the second notice at least seven (7) days prior to the scheduled hearing date. Notices shall be mailed in accordance with subsection 6-20-5P of this title. (Ord. 2018-98, 8-21-2018)

6-15-100: STREET OR HIGHWAY DEFINED:

The entire width between boundary lines of every way or place of whatever nature maintained by the Village of Bartlett when any part thereof is open to the use of the public as a matter of right for purposes of vehicular traffic. (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-101: SCOPE AND EFFECT OF TITLE:

A. It is unlawful for any person to drive or move on, upon or across or for the owner to cause or knowingly permit to be driven or moved on, upon or across any street or highway, any vehicle or vehicles of a size and weight exceeding the limitations stated in this Title or otherwise in violation of this Title.

B. The provisions of this Title governing size, weight and load do not apply to fire apparatus, equipment designed for snow and ice removal operations on highways and streets owned or operated by the State of Illinois or any political subdivision thereof, or to any service vehicle making one service delivery per day on any Village street or highway. (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-102: WIDTH OF VEHICLES:

The maximum width of any vehicle and its load shall not exceed eight feet (8'). (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-103: HEIGHT OF VEHICLES:

The height of a vehicle from the under side of the tire to the top of the vehicle, inclusive of load, shall not exceed thirteen feet six inches (13'6"). (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-105: PROJECTING LOADS ON PASSENGER VEHICLES:

No passenger-type vehicle shall be operated on any highway with any load carried thereon extending beyond the line of the fenders on the left side of such vehicle nor extending more than six inches (6") beyond the line of the fenders on the right side thereof. (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-107: LENGTH OF VEHICLES:

A. No vehicle, unladen or with load, shall exceed a length of forty two feet (42') extreme overall dimension.

B. No truck tractor and semitrailer, unladen or with load, shall exceed a length of fifty five feet (55') extreme overall dimension, except that such combination when specially designed to transport motor vehicles may have a length of sixty feet (60') extreme overall dimension, subject to those exceptions and special rules otherwise stated in this Title. No other combination of vehicles, unladen or with load, shall exceed a length of sixty feet (60') extreme overall dimension, except that a truck trailer with semitrailer drawing one trailer, unladen or with load, or a tractor and stinger-steered semi-trailer, or any combination when specially designed to transport motor vehicles, with load, may have a length of sixty five feet (65') extreme overall dimension on any four (4) lane highway. (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-109: SPILLING LOADS AND DEPOSITING DEBRIS ON HIGHWAYS PROHIBITED:

A. No vehicle shall be driven upon a Village street or highway in such a manner as to cause any dirt, clay, mud, stones or any other material to be deposited upon such street or highway. The owner or operator of any vehicle which deposits dirt, clay, mud, stones or other material upon a street or highway shall promptly remove the same, prior to five o'clock (5:00) P.M. on the day on which such material is so spilled or deposited.

B. No person shall operate on any highway any vehicle with any load unless said load and any covering thereon is securely fastened so as to prevent said covering or load from becoming loose, detached or in any manner a hazard to other users of the highway. (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-111: WHEEL AND AXLE LOADS AND GROSS WEIGHTS:

The Illinois Vehicle Code (625 Illinois Compiled Statutes, 5/15-111) is hereby expressly incorporated herein and made part of this Section by this reference, as if fully set forth herein; provided, however, that the weight restriction set forth in Section 6-11-1417.3.1 of this Title, shall be applicable to the Prospect Avenue railroad crossing. (Ord. 88-90, 9-20-88; amd. Ord. 2022-46, 5-17-2022)

6-15-112: OFFICERS TO WEIGH VEHICLES AND REQUIRE REMOVAL OF EXCESS LOADS:

A. Any police officer having reason to believe that the weight of a vehicle and load is unlawful shall require the driver to stop and submit to a weighing of the same either by means of a portable or stationary scales. If such scales are not available at the place where

such vehicle is stopped, the police officer shall require that such vehicle be driven to the nearest available scale that has been tested and approved by the Illinois Department of Agriculture.

B. Whenever any officer, upon weighing a vehicle and the load, determines that the weight is unlawful, such officer shall require the driver to stop the vehicle in a suitable place and remain standing until such portion of the load is removed as may be necessary to reduce the weight of the vehicle to the limit permitted under this Title and shall forthwith arrest the driver or owner or both. All material so unloaded shall be cared for by the owner or operator of the vehicle at the risk of such owner or operator.

C. Whenever any axle load of a vehicle exceeds the weight limits permitted by this Title by one thousand (1,000) pounds or less, the owner or operator of the vehicle must shift or remove the excess so as to comply. No arrest ticket shall be issued to the owner or operator of the vehicle by any officer if the excess weight is either shifted or removed as required by this paragraph. (1984 Code; amd. Ord. 2022-46, 5-17-2022)

6-15-113: WEIGHT VIOLATIONS, PENALTIES:

Whenever any vehicle is operating in violation of the provisions of this Title, the owner or driver or both of such vehicle shall be deemed guilty of such violation and either or both the owner and the driver of such vehicle may be prosecuted for such violation.

A. Any person, firm or corporation found liable of a violation of the provisions of a permit issued under the provisions of Sections 15-301 through 15-318 of the Illinois Vehicle Code (as adopted by the Village Code) by operating with axle weights in excess of those authorized in such permit, the owner or driver of such vehicle shall be deemed guilty of a business offense and either the owner or the driver of such vehicle may be prosecuted for such violation. Any person, firm or corporation found liable of such violation shall be fined in an amount not less than 2 cents nor more than 5 cents per pound for each pound of excess weight on such axle or tandem axle in excess of the weight authorized in the permit when the excess is 1,000 pounds or less; not less than 5 cents nor more than 10 cents per pound for each pound of excess weight when the excess exceeds 1,000 pounds and is 2,000 pounds or less; not less than 10 cents nor more than 15 cents per pound for each pound of excess weight when the excess exceeds 2,000 pounds and is 3,000 pounds or less; and not less than 15 cents nor more than 20 cents per pound for each pound of excess weight when the excess exceeds 3,000 pounds.

B. Any person, firm or corporation found liable of a violation of the provisions of a permit issued under the provisions of Sections 15-301 through 15-318 of the Illinois Vehicle Code (as adopted by the Village Code) operating with the gross weight in excess of that authorized in such permit, the owner or driver of such vehicle shall be deemed guilty of a business offense and either the owner or the driver of such vehicle may be prosecuted for such violation. Any person, firm or corporation found liable of such violation shall be fined in an amount not less than 2 cents nor more than 5 cents per pound for each pound of excess weight in excess of the gross weight authorized in the permit when the excess is

1,000 pounds or less; not less than 4 cents nor more than 7 cents per pound for each pound of excess weight when the excess exceeds 1,000 pounds and is 2,000 pounds or less; not less than 7 cents nor more than 10 cents per pound for each pound of excess weight when the excess exceeds 2,000 pounds and is 3,000 pounds or less; not less than 10 cents nor more than 15 cents per pound for each pound of excess weight when the excess exceeds 3,000 pounds and is 4,000 pounds or less; not less than 15 cents nor more than 20 cents per pound for each pound of excess weight when the excess exceeds 4,000 pounds and is 5,000 pounds or less; and not less than 17 cents nor more than 25 cents per pound for each pound of excess weight when the excess exceeds 5,000 pounds.

C. General Weight Limit Violations. Any person, firm, or corporation found liable of any violation of Section 15-111 of the Illinois Vehicle Code (as adopted by the Village Code), including, but not limited to, a maximum axle or gross limit specified on a regulatory posted sign, shall be fined according to the following schedule:

Up to and including 2000 pounds overweight, the fine is \$100

From 2001 through 2500 pounds overweight, the fine is \$270

From 2501 through 3000 pounds overweight, the fine is \$330

From 3001 through 3500 pounds overweight, the fine is \$520

From 3501 through 4000 pounds overweight, the fine is \$600

From 4001 through 4500 pounds overweight, the fine is \$850

From 4501 through 5000 pounds overweight, the fine is \$950

From 5001 or more pounds overweight, the fine shall be computed by assessing \$1500 for the first 5000 pounds overweight and \$150 for each additional increment of 500 pounds overweight or fraction thereof.

In addition, any person, firm, or corporation found liable of 4 or more violations of of this Chapter within any 12 month period shall be fined an additional amount of \$5,000 for the fourth and each subsequent conviction within the 12 month period. Provided, however, that with regard to a firm or corporation, a fourth or subsequent conviction shall mean a fourth or subsequent conviction attributable to any one employee-driver.

6-15-114: ADDITIONAL STATE LAWS ADOPTED:

The following sections of the Illinois Vehicle Code set forth in the left hand column of the following table under the heading "Illinois Vehicle Code (625 ILCS)" are expressly incorporated herein by this reference and are made a part hereof and are hereby adopted and are restated in full in this Section of the Bartlett Municipal Code as described in the middle column under the heading "Description" and as renumbered and as may be cited in the right hand column of the following table under the heading "Bartlett Municipal Code Citation":

Illinois Vehicle Code (625 ILCS)	Description	Bartlett Municipal Code Citation
625 ILCS 5/15-102	Violation of maximum width of vehicles	6-5/15-102
625 ILCS 5/15-103	Violation of maximum height of vehicles	6-5/15-103
625 ILCS 5/15-105	Projecting loads on vehicles	6-5/15-105
625 ILCS 5/15-107	Violation of maximum length of vehicles	6/5-15-107
625 ILCS 5/15-106	Failure to Fasten Loose Projecting Member	6-5/15-106
625 ILCS 5/15-108	Failure to Plank Edge of Pavement for any Vehicle in Excess of 8,000 Pounds	6-5/15-108

625 ILCS 5/15-109(b)	Operating Loading Vehicle Without Securely Fastening Covering	6-5/15-109(b)
625 ILCS 5/15-114	Unlawful Pushing of Disabled Vehicle	6-5/15-114
625 ILCS 5/15-106	Failure to fasten loose projecting component	6-12-1:5/15-106
625 ILCS 5/15-108	Failure to plank edge of pavement for any vehicle in excess of 8,000 pounds	6-12-1:5/15-108
625 ILCS 5/15-109(b)	Spilling load on highway or load not secure	6-12-1:5/15-109(b)
625 ILCS 5/15-109.1	Failure to cover load when required	6-12-1:5/15-109.1
625 ILCS 5/15-110	Insufficient safety chain	*NOT CURRENTLY INCORPERATED*
625 ILCS 5/18c-4604(1)	Operation without current cab card and Illinois identifier stamp	6-12-1:5/18c-4604(1)
625 ILCS 5/18c-4604(2)	Transfer a cab card and identifier to a vehicle other than the vehicle for which it was originally executed	6-12-1:5/18c-4604(2)
625 ILCS 5/18c-4604(3)	Use of a cab card and Illinois identifier stamp issued to another carrier	6-12-1:5/18c-4604(3)
625 ILCS 5/18c-4604(4)	Failure to display or present a cab card and Illinois identifier stamp	6-12-1:5/18c-4604(4)
625 ILCS 5/18c-4701(1)	Operating without trade name, license and registration number of carrier painted or affixed to both doors of power unit	6-12-1:5/18c-4701(1)

6-15-301: SPECIAL PERMITS:

A. The corporate authorities with respect to highways under their jurisdiction may, in their discretion, upon application in writing and good cause being shown therefor, issue a special permit in writing authorizing the applicant to operate or move a vehicle or combination of vehicles of a size or weight of vehicle or load exceeding the maximum specified in this Title or otherwise not in conformity with this Title upon any highway under Village jurisdiction and for the maintenance of which the Village is responsible, only upon the conditions heretofore set forth. Except for an application to move directly across a highway, the application shall show that the load to be moved by such a vehicle or combination of vehicles cannot reasonably be dismantled or disassembled.

B. The application for any such permit shall: 1) state if the applicant is an authorized carrier under the Illinois Motor Carrier of Property Law, if so, his certificate, registration or permit number issued by the Illinois Commerce Commission; 2) specifically describe the vehicle or vehicles (including the vehicle's make, serial number, Illinois registration number, empty weight, number of axles) and load to be operated or moved and whether such permit is requested for a single trip or for limited continuous operation; 3) state the points of origin and destination of overweight vehicles or loads and of oversize vehicles or loads including estimated number of movements per day on each Village street; and 4) state if the vehicles or loads are being transported for hire; and 5) identify the owner of the vehicle and give owner's address and phone number. No permits for the movement of a vehicle or load for hire shall be issued to any applicant who is required under the Illinois Motor Carrier of Property Law to have a certificate, registration or permit and does not have such certificate, registration or permit.

C. The corporate authorities, when not inconsistent with traffic safety, may issue such permit or, if such permit is issued, they may prescribe the route or routes to be travelled, limit the number of trips, establish seasonal or other time limitations within which the vehicles described may be operated on the highways indicated, or otherwise limit or prescribe conditions of operations of such vehicle or vehicles, when necessary to assure against undue damage to the road foundations, surface or structures and may require such undertaking or other security as may be deemed necessary to compensate for any injury to any road way or road structure.

D. Every permit shall be carried in the vehicle or combination of vehicles to which it refers and shall be open to inspection by any police officer or authorized agent of any authority granting the permit and no person shall violate any of the terms or conditions of such special permit.

E. Whenever any vehicle is operated or movement made under a permit fraudulently obtained or in violation of a permit issued in accordance with this Section, the person to whom such permit was granted, in addition to the driver of such vehicle, is guilty of such violation and either or both persons may be prosecuted for such violation.

Penalties for violation of this Section shall be in addition to any penalties for violation of other sections of this Title.

F. The Village, with respect to highways under its jurisdiction, shall collect a fee from the applicant for the issuance of a permit to operate or move a vehicle or combination of vehicles or load as authorized in Section 6-15-301 of this Title. The charge for each permit shall consist of 1) an issuance fee, 2) fees for any dimension, axle weight or gross weight in excess of the maximum size or weight specified in this Title, and 3) additional fees for special investigations and special police escort when required.

With respect to issuance fees, the charge shall be sufficient to cover the cost of processing, issuing, analyzing and enforcing the special permit. With respect to overweight fees, the charge shall be sufficient to compensate in part for the cost to the Village of making repairs necessitated by the extra wear and tear on that portion of the highways over which the load is to be moved.

With respect to over dimension permits, the fee shall be sufficient to compensate in part for the special privilege of transporting oversize vehicle or vehicle combination and load, and the additional cost to the Village of providing standby police protection. **All costs must be paid prior to the issuance of an overweight or over dimension permit and the movement of any vehicles upon any Village roadways.**

Fees to be paid by the applicant are to be at the rates specified in this Title and in determining the fees, all dimensions shall be to the next nearest foot except as otherwise stated, all weights shall be to the next highest one thousand (1,000) pounds, and all distances shall be to the nearest tenth of a mile as determined from the Official Bartlett Map.

1. Fees for special permits to move vehicles with overweight axle loads, gross weight or oversized loads shall be paid by the applicant to the Village, which shall credit them to the road and bridge fund. Such fees shall be at a flat rate for a single trip or a limited continuous operation not to exceed **thirty (30)** days in duration.

a. Oversize Fee Schedule (Legal Weight Only)

Category	Max Width	Max Height	Max Length	Escort	Single Trip**	Round Trip***
S1	12'	14'6"	100'	No	\$50.00	\$80.00
S2	13'6"	Over 14'6"*	110'*	Yes*	\$75.00	\$120.00
S3	Over 13'6"*	*Special assessment needed to evaluate necessary and appropriate administrative, engineering, and road damage fees.				

b. Overweight Vehicle Fee Schedule

Weight (With Load)	Single Trip	Round Trip
Up to 100,000 lbs	\$100.00	\$175.00
100,001-120,000 lbs	\$150.00	\$250.00
120,001-140,000 lbs	\$200.00	\$325.00

Over 140,000 lbs	***	***
***Special assessment needed to evaluate necessary and appropriate administrative, engineering, and road damage fees.		

c. Limited Continues Operation Permits (LCO) Overweight Permits

Category 1 Weight (With Load)	Daily	7 Day Permit	30 Day Permit
Up to 100,000 lbs (5-axle)	\$150.00	\$300.00	\$600.00
Up to 120,000 lbs (6-axle)	\$150.00	\$300.00	\$600.00

Category 2 Weight (With Load)	Daily	7 Day Permit	30 Day Permit
10,000-26,000 lbs	\$10.00	\$50.00	\$100.00
26,001-54,999 lbs	\$25.00	\$100.00	\$200.00
54,999-73,280 lbs (3-5 Axle)	\$30.00	\$150.00	\$250.00
73,281-80,000 lbs (5-6 Axle)	\$45.00	\$200.00	\$300.00

G. No permit shall be issued to operate a vehicle in excess of the weight limits set forth in Section [6-15-111](#) upon a gravel road (and any special permit issued pursuant to this Title shall be revoked) unless and until the applicant causes to be spread upon such road sufficient oil, calcium chloride or other dust control chemicals to provide a dust-free surface. (Ord. 2022-46, 5-13-2022)

H. All permit requests made on the same day of the movement shall incur a fifty-dollar (\$50.00) surcharge to the permit fee.

I. It shall be unlawful for any owner or operator to operate any vehicle upon any street or highway in the village in violation of the provisions of this section and the owner or operator may be prosecuted for such violation.

J. Any vehicle(s) and/or load that is found to be divisible will render the permit null and void. The entire gross weight and axle weights of the vehicle(s) with the load will then be subject to legal weights as defined in 625 ILCS 5/15-111. It is the duty of the applicant to verify the non-divisibility of the vehicle(s) before applying for the permit. The permit itself is prima facie evidence that the applicant confirmed the vehicle(s) and/or load was non-divisible.

K. For purposes of this section, the following definition shall apply:

NON-DIVISIBLE:

A. A vehicle and load will be considered non-divisible when further separating or dismantling the vehicle or load:

1. Would require more than eight (8) work hours to dismantle using appropriate equipment. (The applicant has the burden of proof as to the number of work hours required to dismantle the load.)

2. Will compromise or destroy the intended use of the load only. A load can be either permanently mounted or temporarily secured equipment. Any parts, fluids, or material necessary to the operation of only the power unit portion of the vehicle shall be deemed non-divisible.

3. Would prohibit the vehicle from hauling one attachment that is necessary to the operation of the load. To be considered non-divisible, the attachment must be securely mounted to the load in the manner it is to be used and not carried as a separate object on the hauling vehicle.

B. Carriers For International Shipping: To be considered a non-divisible load, international shipping containers must be sealed for international shipment and in route for import or export from/to a foreign country. The driver shall present documentation on demand from law enforcement in written or electronic form that specifically ties the container being moved to the container listed in the documentation through a unique container number. The documentation shall clearly state the foreign country destination or origin of the container. Failure to produce such documentation may result in the load being considered a divisible load and operating without a permit.

6-15-316: TRUCKS, OTHER COMMERCIAL VEHICLES PROHIBITED ON DESIGNATED HIGHWAYS/STREETS:

It shall be unlawful for any truck and other commercial vehicles which displays, or is legally required to display, a class F or higher license plate, or any vehicle whose "gross vehicle weight", as defined in the Illinois vehicle code, exceeds twelve thousand (12,000) pounds, to be operated on the following streets:

On Mayflower Lane between Struckman Boulevard and Schick Road

On Gerber Road between Army Trail Road and Schick Road

On North Avenue between Prospect Avenue and Western Avenue ← Move to 6-15-316.4.1 (10,000 lb)

On North Oak Avenue between Lake Street and Railroad Avenue

On Schick Road between South Bartlett Road and Mayflower Lane/Woodlake Drive

On South Main Street between Railroad Avenue and Devon Avenue

On Stearns Road between South Bartlett Road and County Farm Road

On West Bartlett Road between IL Route 59 and Devon Avenue

On Railroad Avenue between Devon Avenue and Prospect Avenue

Munger Road between Army Trail Road and Stearns Road

On Devon Avenue between West Bartlett Road and South Main Street/South Bartlett Road with the following exceptions:

- A. For the purpose of making a local delivery or pick up of a passenger, and then for not more than the minimum distance necessary for that purpose.
- B. Firetrucks and other emergency vehicles.
- C. Snowplowing and other maintenance trucks of the village, and service vehicles of Commonwealth Edison Company, Nicor, AT&T, Ameritech, Comcast or other utility providers, while such trucks are actually being used in connection with the maintenance of said streets and/or village sewer and water systems, or electric, gas, phone, cable TV lines, or other cable and/or telecommunications systems and appurtenances located within the rights of way of said weight restricted streets.
- D. School buses picking up or dropping off students at locations that are only accessible using the streets listed in this section.
- E. Trucks making a lawful home delivery to or picking up a lawful load from a residential location in the village that is only accessible off of said streets.
- F. Any truck or vehicle or combination of vehicles operating under a valid over size and/or dimension permit issued by the village under the authority of section 6-15-301 of this title.

Signs stating "No Trucks Over 12,000 LBS REGISTERED / G.V.W.R." shall be posted by the director of public works at appropriate locations.

6-15-316.1: LIMITED LOAD STREETS:

Whenever the weight of vehicles permitted on a street is limited by ordinance and signs indicating such limitations are posted, it shall be unlawful to operate a vehicle in excess of such weight on such street, except for the purpose of making delivery or picking up a load, in which case such vehicle may be driven on such street for not more than the minimum distance necessary for the purpose. (Ord. 2022-46, 5-13-2022)

6-15-316.2: POSTING SIGNS:

The director of public works or any other person designated by the village board shall post or cause to be posted suitable signs for all such through streets, one-way streets or alleys, yield right of way and stop intersections. (Ord. 2022-46, 5-13-2022)

6-15-316.3: TRUCKS PROHIBITED ON CERTAIN STREETS:

- A. It shall be unlawful to drive any truck except for the purpose of making a delivery and then for one block only on any street so designated by ordinance and properly signposted.

B. It shall be unlawful to drive any truck, at any time, on Prospect Avenue between Oneida Avenue and Devon Avenue. (Ord. 2022-46, 5-13-2022)

6-15-316.3.1: HEAVY VEHICLES CROSSING RAILROAD CROSSING AT PROSPECT:

No school or other bus, and no truck which displays or is legally required to display a class F or higher license plate, or any vehicle whose gross weight, as defined in the Illinois vehicle code, exceeds twelve thousand (12,000) pounds, shall cross the railroad right of way at its intersection with Prospect Avenue in the village, with the following exceptions:

A. Firetrucks and other emergency vehicles.

B. Snowplowing and other maintenance trucks of the village, and service vehicles of Commonwealth Edison Company, Nicor, AT&T, Ameritech, Comcast or other utility providers, while such trucks are actually being used in connection with the maintenance of that portion of Prospect Avenue, and/or village sewer and/or water systems, or electric, gas, phone, cable TV lines, or other cable and/or telecommunications systems and appurtenances within the Prospect Avenue right of way. (Ord. 2022-46, 5-13-2022)

6-15-316.4: BUSES PROHIBITED ON CERTAIN STREETS:

It shall be unlawful to drive any bus, at any time, on Prospect Avenue between Oneida Avenue and Devon Avenue. (Ord. 2022-46, 5-13-2022)

6-15-316.4.1: HEAVY VEHICLES AND BUSES PROHIBITED ON CERTAIN STREETS:

A. It shall be unlawful for any school or other bus, and any truck which displays, or is legally required to display, a class F or higher license plate, or any vehicle whose "gross vehicle weight", as defined in the Illinois vehicle code, exceeds twelve thousand (12,000) pounds, to drive on Sayer Road between Munger Road and Stearns Road, with the following exceptions:

1. For the purpose of making a local delivery or pick up of a load or a passenger, and then for not more than the minimum distance necessary for that purpose.

2. Firetrucks and other emergency vehicles.

3. Snowplowing and other maintenance trucks of the village, and service vehicles of Commonwealth Edison Company, Nicor, AT&T, Ameritech, Comcast or other utility providers, while such trucks are actually being used in connection with the maintenance of that portion of Sayer Road and village sewer and/or water systems, or electric, gas, phone, cable TV lines, or other cable and/or telecommunication systems and appurtenances within the Sayer Road right of way.

Signs stating, "No Thru Trucks Over 12,000 GVW" shall be posted by the director of public works at appropriate locations.

B. As provided under the authority of 625 Illinois Compiled Statutes 5/15-316, it shall be unlawful for any truck, tow truck in combination with a disabled vehicle, or other

commercial vehicle which displays or is legally required to display a class F or higher license plate, or any vehicle which has a "gross vehicle weight", as defined in the Illinois vehicle code, that exceeds ten thousand (10,000) pounds, to drive on Spaulding Road between Naperville Road, Lambert Lane extended, or on Lambert Lane between Spaulding Road and the northernmost village corporate limits on Lambert Lane, **and on North Avenue between Prospect Avenue and Western Avenue**. The general local delivery exceptions set forth in section 6-11-1417.1 and subsection 6-11-1418A of this part, or subsection 6-15-101B of this title shall not be applicable, but the vehicle size and weight limitations while operating on the village streets set forth in this subsection shall not apply to:

1. Firetrucks and other emergency vehicles.
2. Snowplowing and other maintenance trucks of the village, and service vehicles of Commonwealth Edison Company, Nicor, AT&T, Ameritech, Comcast or other utility providers, while such trucks are actually being used in connection with the maintenance of that portion of Spaulding Road or Lambert Lane, and the village sewer and/or water systems, or electric, gas, phone, cable TV lines, or other cable and/or telecommunication systems and appurtenances within the Spaulding Road or Lambert Lane right of way.
3. School buses picking up or dropping off students at locations that are only accessible off of Spaulding Road or Lambert Lane.
4. Trucks making a lawful home delivery to or picking up a lawful load from a residential location in the village that is only accessible off of Spaulding Road or Lambert Lane.
5. Any truck or vehicle or combination of vehicles operating under a valid over size and/or dimension permit issued by the village under the authority of section 6-15-301 of this title.

6-15-316.5 Penalties: Any driver or owner of a vehicle operated in violation of this Section shall be subject to a fine of not less than two hundred fifty dollars (\$250.00), but not more than seven hundred fifty dollars (\$750.00)

6-20-2: PURPOSE:

The purpose of this chapter is to provide for the fair and efficient enforcement through administrative adjudication of violations of ordinances regulating the standing and parking of vehicles (title 6, part 11-1300, "Stopping, Standing And Parking", of this title); ~~and~~ the condition and use of vehicle equipment (section 6-12-1 of this title), **vehicle width, length, and weight (title 6, part 15-100 "Vehicle Width, Length, and Weight" of this title); and permits and special regulations (title 6, part 15-300 "Permits and Special Regulations" of this title)**. The administrative adjudication system set forth in this chapter is established pursuant to the authority conferred by section 1-2.1-1 et seq., of the Illinois Municipal Code 1 and section 11-208.3 of the Illinois Vehicle Code 2 .

