

**VILLAGE OF BARTLETT**  
**VILLAGE HALL, 228 S. MAIN STREET**  
**BOARD MEETING AGENDA**  
**September 16, 2025**  
**7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **TOWN HALL:** (Note: Three (3) minute time limit per person)
5. **\*CONSENT AGENDA\***  
*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- \*6. **MINUTES:** Board – September 2, Committee – September 2, 2025
- \*7. **BILL LIST:** September 16, 2025
8. **TREASURER'S REPORT:** July 2025  
Sales Tax Report, July 2025  
Motor Fuel Tax Report, July 2025
9. **PRESIDENT'S REPORT:** Police Pension Commission Reappointments: John Sias and Martin Kashnowski  
Proclamation for National Think Train Week
10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
11. **STANDING COMMITTEE REPORTS:**
  - A. **BUILDING AND ZONING COMMITTEE, CHAIRMAN HOPKINS**
    1. None
  - B. **COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**
    1. None
  - C. **FINANCE COMMITTEE, CHAIRMAN LAPORTE**
    1. GIS Technician Position
  - D. **LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN**
    1. None
  - E. **POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI**
    1. None
  - F. **PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**
    - \*1. Ordinance Accepting the Public Improvements at Eastfield Subdivision
    - \*2. Ordinance Accepting the Public Improvements at Cratos, 2305 Kenyon Road
    - \*3. Ordinance Accepting the Public Improvements at Bartlett Auto Mall - West
    - \*4. Ordinance Accepting the Public Improvements at Bartlett Auto Mall - East
    5. Resolution Approving of a Professional Services Agreement Between the Village of Bartlett and Michael Baker International for the Phase I Engineering Services for the Oak Avenue Realignment
    - \*6. Resolution Approving a Construction Administration Agreement for Telecommunications Facilities with Ezee Fiber of Texas, LLC
12. **NEW BUSINESS**
13. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
14. **ADJOURNMENT**



## VILLAGE OF BARTLETT BOARD MINUTES SEPTEMBER 2, 2025

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### 1. CALL TO ORDER

President Gunsteen, called the regular meeting of September 2, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

### 2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Human Resources Director Janelle Terrance, Finance Director Matt Coulter, Planning & Development Director Kristy Stone, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, IT Director John Peebles, Deputy Chief Sweeney, Deputy Chief Naydenoff, Chief Ryan Conway, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

### 3. PLEDGE OF ALLEGIANCE

### 4. TOWN HALL

#### **David Michalek – 1195 Morning Glory Lane**

Mr. Michalek stated that he lives near the intersection of Struckman near the fire station and he has a continuing issue with sewer gas. He stated that some days it's very strong and fills up the garage and the bathroom. He stated the smell comes from the outside and it's a strong odor of sanitary odor around the intersection. He also mentioned the traffic around the intersection which makes it hard to sleep at night. He stated that the police department has always assisted when needed and he appreciated that. Mr. Michalek also mentioned trash bags being thrown into the river and suggested cameras in that area to monitor it and prevent it from happening. President Gunsteen asked Public Works Director Dan Dinges to follow up with Mr. Michalek regarding his concerns.

### 5. CONSENT AGENDA

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Gandsey stated that she would like to add item B. 1. to the Consent Agenda- Mo's Gyros BEDA Grant Application.



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Trustee Suwanski stated that she would like to add item E. 1. to the Consent Agenda- Resolution Approving the Intergovernmental Agreement with School District U-46 regarding Video Surveillance Access.

Trustee Hopkins stated that he would like to add item A. 2. to the Consent Agenda- Ordinance Approving a Preliminary/Final Plat of Subdivision, a Special Use Permit, Variations, and a Site Plan for the Kiddie Academy Subdivision.

President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee LaPorte moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT - None

9. PRESIDENT'S REPORT – None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES



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Trustee Deyne recognized some commissioners for their years of service. Trustee Deyne also recognized staff on their years of service with the Village of Bartlett.

Trustee Deyne asked about the completion of the downtown area and whether we are on track with it. Public Works Director Dan Dinges stated that we are on schedule for it to be completed by the end of November, which was the original plan. He stated that they were ahead of schedule but then had some bolts for the tunnel that got delayed. He went on to say that those should arrive in the next two weeks, which sets their current goal for it to be completed by Thanksgiving.

Trustee Gandsey asked about the mail regarding lead that went out to residents. She asked if we've consistently reached out to those residents who do have lead as there seems to be confusion with some thinking they might have it when they don't. Mr. Dinges stated that they have 75 lead services and that they are in communication with all of them, especially the ones they're sampling, which is 60 out of 75. He stated that unfortunately, IEP requires them to send a blast out to everyone even though it's a small percentage. He stated that they tried to include a map showing the area they're referring to and that hopefully those lead services will be gone shortly. Trustee Hopkins asked on average how many we are doing per year. Mr. Dinges stated they've been doing it with the watermain replacements that they've been conducting in that area. He stated that they will be proposing in the capital budget to put lead service replacement project together to get them completed.

Trustee LaPorte stated that he's had several residents ask him about E bikes and how dangerous it's becoming with kids not abiding by traffic rules and riding without helmets. He stated that the consensus is it's like the wild west and someone's going to get hurt.

Trustee Battermann asked about the Lake Street bridge over 59. Mr. Dinges stated that in regard to the pavement condition, they tried to do a micro layer on it and it didn't work, he stated he believes they're scheduled to repair that again but doesn't have a date yet. Trustee Battermann asked if there was any update on the West Bartlett closure or any traffic easement that could take place. Mr. Dinges stated that unfortunately they are in week one of six to eight at this time.

President Gunsteen stated that he's received a lot of positive feedback regarding the bike lane on North Avenue and that people are really excited and happy about it.

### 11. STANDING COMMITTEE REPORTS

#### A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Resolution 2025-78-R, a Resolution Approving the Service Station Demolition Project Agreement between the Village of Bartlett and Fowler Enterprises LLC, was covered and approved under the Consent Agenda.

Trustee Hopkins presented Ordinance 2025-86, An Ordinance Revoking the Residences at Bartlett Station PUD Approvals. He stated that Ordinance 2021-74 granted a special use permit



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and plan approvals for the Residences at Bartlett Station Planned Unit Development. In July 2024, the Village board granted a one year extension requiring the construction of the first floor above grade must begin by July 16, 2025 or the Village board would have the ability to revoke the PUD approvals.

He stated that construction did not start on the project and while the PUD approvals have lapsed, the formal nullification of the approvals must be confirmed by an ordinance adopted by the village board.

He stated that the Committee of the Whole discussed the terms of the development agreement as well as the letter submitted by the petitioner at their August 19, 2025, meeting. The Committee forwarded this item to the Village Board to vote on the revocation of the PUD approvals.

Trustee Hopkins moved to approve Ordinance 2025-86, An Ordinance Revoking the Residences at Bartlett Station PUD Approvals. That motion was seconded by Trustee Deyne.

Trustee Hopkins stated that the petitioner was not present at the meeting, and he doesn't believe that he's online. He asked if he had reached out to staff. Planning and Development Director Kristy Stone stated that he has not reached out but was notified that there could be discussion on this item tonight. Village Attorney Kurt Asprooth stated that he notified the petitioners attorney as well. Trustee Hopkins asked if the lean holder of the property or the person that gave him the construction loan had any feedback or if we had heard from the mortgage company. Village Attorney Kurt Asprooth stated that he had not heard from any mortgage company that has a lean on the property.

ROLL CALL VOTE TO APPROVE ORDINANCE 2025-86, AN ORDINANCE REVOKING THE RESIDENCES AT BARTLETT STATION PUD APPROVALS.

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that Mo's Gyros BEDA Grant Application was covered and approved under the Consent Agenda.

**C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte stated that there was no report.



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D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN

Trustee Battermann stated that the Bartlett Area Chamber of Commerce Road Closure, and the Oktoberfest Class D Liquor License Application, were covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that Resolution 2025-87-R, A Resolution Approving the Intergovernmental Agreement with School District U-46 regarding Video Surveillance Access, was covered and approved under the Consent Agenda.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2025-88, Ordinance Accepting the Public Improvements for 2325 Benchmark Lane was covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

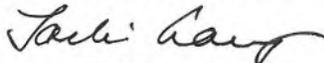
AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:15 p.m.

  
Jackie Cardoza  
Executive Assistant



# VILLAGE OF BARTLETT COMMITTEE MINUTES September 2, 2025

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## 1. CALL TO ORDER

President Gunsteen called the Committee of the Whole meeting of September 2, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:16 p.m.

## 2. ROLL CALL

PRESENT: Chairmen Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Human Resources Director Janelle Terrance, Finance Director Matt Coulter, Planning & Development Director Kristy Stone, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, IT Director John Peebles, Deputy Chief Sweeney, Deputy Chief Naydenoff, Chief Ryan Conway, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giless.

3. TOWN HALL: None

## 4. STANDING COMMITTEE REPORTS

### A. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

#### 1. TIF Database Demo

Trustee Gandsey stated that with the creation of the Lake Street TIF District, village staff recognized the need for a centralized system to manage property information and communications with brokers, property owners, and investors. Administration, GIS, and Planning & Development collaborated to build a database and tool that improve internal coordination and promote redevelopment opportunities. She stated that GIS designed an internal dashboard where staff can log correspondence notes through a survey form. Records are organized, searchable, and shared across departments, giving planning insight into economic development activity and vice versa. This ensures even further alignment between the Planning & Development Services and Economic Development.

Trustee Gandsey stated that to encourage transparency and investment, GIS also created a public facing mapping application. Featuring property details, drone imagery, and video, the tool helps developers, brokers, and buyers better understand opportunities in the TIF District and supports proactive marketing. Looking ahead, the database will serve as both a progress tracker and promotional tool. Real-time updates such as site cleanup, demolition, and groundbreaking will be connected to a QR code shared through real estate journals, broker blasts, and promotional materials. This system will extend outreach to developers, site selectors, financial and legal professionals, and industry groups like ICSC, IEDC, and chambers of commerce, strengthening interest in the Lake Street TIF District.



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Assistant Village Administrator Scott Skrycki went over the PowerPoint and wanted to highlight the purpose and vision which includes a public mapping application and an internal dashboard. He stated that these components give us the metrics needed to cross reference data such as how many brokers we've talked to. Ricci Lucas, Community Engagement Coordinator, referenced the public mapping application which is an interactive map that the user can click on to gather information about each property. Ms. Lucas then referenced the branding messaging for the village and stated that they can include demographic information on this page as well as branding materials that have already been incorporated. She stated that it also provides demographic information such as property size, frontage, property depth, as well as a feature that would allow the viewer to view drone video that's hosted by YouTube. Ms. Lucas also went over the intake form for interested parties to see if the property is available and stated that we can also include brokerage information if needed. She stated that we would also be able to follow the development timeline, for example when we acquired the property, any removal or demolition that happened on the property and the progression of its development phase.

Ms. Lucas then went over the internal dashboard that can consolidate all of the staff communication with brokers, property owners, and interested parties all located in one place. She stated that staff will have the ability to filter all of the notes that were taken based on that and who they have corresponded with. She went on to say that there is also an interactive analysis page included that will have the ability to provide metrics and give insight to all the data that has been collected. Ms. Lucas stated that as the database continues to grow, eventually they will be able to migrate the information that already lives on our village website that's applicable to this platform.

Trustee Gandsey stated that it looks like this is all housed within a GIS system, she asked if there were any plans to have this on a separate landing page. Mr. Skrycki stated that within the marketing plan that the board approved via the budget, we do have some of those Google analytics within our budget and platform and we might eventually evolve into a landing page for dual use.

President Gunsteen asked how long before this would go live. Mr. Skrycki stated that they're close to going live. He stated that there are some mobile applications that look a little different, but in terms of optimal viewing which is in the message when you initially click on the website, it's close to being live. President Gunsteen stated that he's excited about this and what it means for the future since it is a 23-year TIF and it sets us up for success as the data will all be stored there to continue moving that momentum forward for years to come.

### B. FINANCE COMMITTEE, CHAIRMAN LAPORTE

#### 1. Discussion of a GIS Technician Position

The Village's Geographic Information Systems (GIS) division has become a vital service supporting nearly every department. It offers mapping, asset management, dashboards, and data analysis that influence both daily operations and long-term planning. Demand for GIS services has increased significantly, with over 2,500 hours of work logged in the past year. The GIS team created more than 100 web applications and 65 custom maps during that time, along with essential tools for Police, Public Works, Planning, and Economic Development.



## **VILLAGE OF BARTLETT COMMITTEE MINUTES September 2, 2025**

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Despite these accomplishments, the current two-person team is at full capacity. They are consistently forced to prioritize urgent requests over strategic projects that would enhance efficiency and service in the future. The total cost of the current in-house GIS program is \$183,252.84 in salaries, but the workload shows that additional staffing is needed to maintain service levels and support the Village's broader goals.

Adding a GIS Technician, a Grade 1 position with a salary range of \$48,841 to \$71,121, would address this gap. The role would enable the team to respond more promptly to daily requests while allowing senior staff to focus on higher-value projects such as system integration, process automation, and the development of public-facing tools. It would also provide vital support for upcoming strategic initiatives, including the Cartegraph asset management system and Lake Street TIF Database management.

Adding a Technician to the GIS team helps Bartlett meet increasing demand, deliver timely and dependable services, and update its systems affordably. This move enhances efficiency, responsiveness, and the Village's long-term technology goals.

Trustee LaPorte stated that staff did look into having this done through a consortium which was about four times the amount annually. He went on to say that they would bill us at an hourly rate, which means the position would pay for itself.

Information Systems Director John Peebles introduced the GIS Staff to the board, Cameron Zable GIS Administrator as well as Olivia Durica GIS Applications Specialist. He stated that the challenge that they're facing without a GIS Technician, the day-to-day work of updating maps, entering new data, and correcting errors, is beginning to accumulate. He went on to say that the GIS Administrator and Application Specialist end up spending much of their time on basic editing instead of focusing on bigger projects and planning work as needed.

GIS Administrator Cameron Zable then walked staff through what the day to day looks like in the GIS Department using a PowerPoint presentation. He referenced the lead services and went over a map that was created of the water system along with the attributes that are within the data that helps with the planning of projects. He stated that GIS Applications Specialist Olivia Durica makes a lot of databases or applications that show ways that planning can be made for hydrant inspections etc. He went on to say that they are currently doing a lot of drone imagery and referenced the TIF Database. Mr. Zable stated that due to federal regulations, they always have to keep eyes on the drone, which means the entire department has to go out whenever they do a drone flight, which hinders them from addressing other service requests. He then presented the map used for the garage sale which presented some technical issues that needed troubleshooting. He stated that a GIS Technician would allow a middle piece where they can set up things on the back end and make sure the databases, servers, and interactive maps are all working as they should. Mr. Zable also referenced the Address Reference Map and the importance of checking all that data since Bartlett spans over three counties. Mr. Peebles stated that some of the data they receive from the counties is not accurate, which means they have to spend time reviewing the data and posting it correctly as well as inputting it into the map accurately. He then asked if anyone had any questions.



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Trustee Gandsey asked Mr. Zable if the other places he worked had a team of three people. Mr. Zable stated that when he worked at the County level it was three people and his previous employer was a smaller city, so there were only two, however they were considering adding a third person. Trustee Suwanski asked what the difference between GIS and Gaby Infusino was. Assistant Village Administrator Scott Skrycki stated that Gaby's position is to maintain the village website and keep the information updated along with written communications. He stated the GIS software applications along with mapping are a GIS function and not related to website management.

Trustee Hopkins asked for four or five examples of where they're back logged right now. Mr. Zable stated that their servers and software need to be updated as well as making sure that everything needs to be updated correctly. He stated that there are a lot of projects at Public Works that need to be worked on as well. Trustee Suwanski asked besides those two what other projects they were behind on. She went on to say that updating a server shouldn't be a daily function and asked how often that should be completed. Mr. Peebles stated they're behind on that and would like to conduct that annually.

President Gunsteen asked Planning and Development Director Kristy Stone how often her staff utilizes GIS services. Ms. Stone stated that currently they use Bluebeam to calculate the impervious surface requirements for every permit that comes in. She stated that they also do their annual map updates, such as subdivisions and annexations, zoning, and land use as they use it as part of the capital budget to keep track of what percentages of different land uses we have within the village. President Gunsteen asked who goes in to update the data that they rely on. Ms. Stone stated that the GIS Department does that. President Gunsteen stated that usually GIS is in the Planning and Development department at other municipalities. Village Administrator Paula Schumacher stated that GIS did start in the Planning Department but since it's grown so much over time, we have expanded those uses to Public Works. She went on to say that they haven't covered the uses at the Police Department and has merited broader housing other than just Planning and Development. President Gunsteen asked Ms. Stone if having an extra person in GIS would take the stress off her department. Ms. Stone stated that it would as they would have more current data.

Trustee Suwanski asked how GIS impacts the Police Department. Chief Conway stated that the GIS Team builds our dashboards to help us with crime prevention and directed patrol so that they'll have real time crime data and directed in specific areas. Trustee Suwanski wanted to clarify that we don't have that now. Chief Conway stated that we currently don't have a dashboard that could give us that and analyze that information. He stated that they have to go system by system to get their data.

Trustee Hopkins stated that in comparing staffing at other communities, Schaumburg only has two GIS Staff. He asked for further details on these other communities that are managing with a team of two. Mr. Zable stated that Schaumburg doesn't have a drone program and is not using that capability. He went on to say that in speaking to GIS staff from Schaumburg, they do more internal facing things that are done in Bartlett. Former GIS Administrator Ricci Lucas added that Schaumburg has empowered users in each department. She stated that for example, the Planning Division has their own GIS user that coordinates with the GIS team. She went on to say that the GIS team at Schaumburg is really just in charge of the servers and data management versus the application making and map making which they use empowered users to operate. President Gunsteen asked if that's a long term and feasible strategy.



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He stated that to Trustee Suwanski's point, the work runs out for this position once they're caught up. He went on to say that maybe there will be a little explanation on that such as does this role emerge and move to a planning department or public works to empower people in those departments to work on what's currently being built and carried forward. Mr. Zable stated that a lot of administration goes into what the servers and software we use to ensure accuracy and that they are working correctly. He stated that they're always discovering new utilities or things that are inputted incorrectly. Village Administrator Paula Schumacher stated that we had our social media and communications, it was fanned out to each of the departments and found that it was not an efficient way to do it and that we've consolidated it back to make sure we're using consistent templates and consistent measures. She stated it's the same concept with GIS, working to make sure it's consistent and that we're using standard protocols. Ms. Lucas also stated that the more applications that GIS makes, the more maintenance it takes on the team. She stated that by implementing Cartegraph, they have to make sure their data sets are ready to be integrated into that new software and then also maintaining that data integrity. Ms. Lucas stated that Cartegraph is the public works asset management software that is coming down the pipeline to be used. Trustee LaPorte stated that if there were no other questions, staff would work on additional data to be presented at a future board meeting.

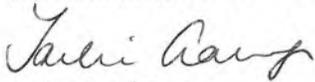
**B. ADJOURNMENT**

Mayor Gunsteen moved to adjourn the Committee of the Whole Meeting to Executive Session. Trustee Deyne moved to approve; the motion was seconded by Trustee Suwanski.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Chairmen Batterman, Deyne, Gandsey, Hopkins, LaPorte, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

The Committee of the Whole meeting was adjourned at 7:47 p.m.

  
Jackie Cardoza  
Executive Assistant

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/16/2025**

**100000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/SEPT 2025	969.85
** 1 IPBC	MONTHLY INSURANCE - SEPT 2025	312,245.64
	<b>INVOICES TOTAL:</b>	<b>313,215.49</b>
		<b>313,215.49</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A5 GROUP INC	VILLAGE BRANDING	1,225.00
** 1 ELAN FINANCIAL SERVICES	ICSC MEMBERSHIP DUES	680.00
	<b>INVOICES TOTAL:</b>	<b>1,905.00</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	E-NEWSLETTER FEE/DAILY HERALD SUBSCRIPTION	288.05
	<b>INVOICES TOTAL:</b>	<b>288.05</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	69.83
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	86.59
	<b>INVOICES TOTAL:</b>	<b>156.42</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	COD TUITION FEES/HR OFFICE DECOR	979.56
	<b>INVOICES TOTAL:</b>	<b>979.56</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT ROTARY CLUB	2ND QTR 2025 DUES	235.00
	<b>INVOICES TOTAL:</b>	<b>235.00</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	45.73
** 1 ELAN FINANCIAL SERVICES	FOOD FOR MEETINGS/M&B TENT RENTAL DEPOSIT	1,406.78
1 FLAGS USA LLC	BARTLETT FLAGS	504.00
	<b>INVOICES TOTAL:</b>	<b>1,956.51</b>

\*\* Indicates pre-issue check.

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**543910-HISTORY MUSEUM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	ANCESTRY.COM FEE/MUSEUM TREATS	251.37
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	58.33
	<b>INVOICES TOTAL:</b>	<b>309.70</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	25.28
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	34.78
	<b>INVOICES TOTAL:</b>	<b>60.06</b>

**5,890.30**

**1400-FINANCE**

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RYDIN DECAL	NO SOLICITOR DECALS	470.61
	<b>INVOICES TOTAL:</b>	<b>470.61</b>

**530135-LEAF BAG LABELS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GROOT INC	YARD WASTE STICKERS	2,000.00
	<b>INVOICES TOTAL:</b>	<b>2,000.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	A/P CHECK FORMS	254.69
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	39.78
	<b>INVOICES TOTAL:</b>	<b>294.47</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	PICK UP CHARGES	44.25
	<b>INVOICES TOTAL:</b>	<b>44.25</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	PAYROLL SEMINAR	149.00
	<b>INVOICES TOTAL:</b>	<b>149.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	GFOA MEMBERSHIP DUES	305.00
	<b>INVOICES TOTAL:</b>	<b>305.00</b>

\*\* Indicates pre-issue check.

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3,263.33

**1500-PLANNING & DEV SERVICES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	ADOBE	37.51
1 OPEN GOV INC	PERMIT SOFTWARE	30,250.51
<b>INVOICES TOTAL:</b>		<b>30,288.02</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	20.00
<b>INVOICES TOTAL:</b>		<b>20.00</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PETTY CASH	PETTY CASH REIMBURSEMENT	56.10
<b>INVOICES TOTAL:</b>		<b>56.10</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MINUTEMAN PRESS	FOOD INSPECTION REPORT FORMS	234.18
<b>INVOICES TOTAL:</b>		<b>234.18</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	BUILDING & FIRE CODE REG FEES/CONFERENCE RI	1,401.35
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	50.00
<b>INVOICES TOTAL:</b>		<b>1,451.35</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	MEMBERSHIP FEE	50.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	25.00
<b>INVOICES TOTAL:</b>		<b>75.00</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNO MAS LANDSCAPING	LANDSCAPING SERVICES	180.00
<b>INVOICES TOTAL:</b>		<b>180.00</b>

32,304.65

**1700-POLICE**

\*\* Indicates pre-issue check.

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**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEW TRADITION FUNERAL SERVICES	TRANSPORTATION SERVICES	400.00
1 NEW TRADITION FUNERAL SERVICES	TRANSPORTATION SERVICES	433.00
1 T-MOBILE	TELEPHONE BILL	1,075.20
1 T-MOBILE	TELEPHONE BILL	1,695.86
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VECTOR SOLUTIONS	ANNUAL SERVICE AGREEMENT	3,528.00
1 VERIZON WIRELESS	WIRELESS SERVICES	36.01
1 VERIZON WIRELESS	WIRELESS SERVICES	72.02
<b>INVOICES TOTAL:</b>		<b>8,475.09</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	CELLEBRITE CERTIFICATION FEES	330.00
1 VECTOR SOLUTIONS	ANNUAL SUBSCRIPTION FEE	400.00
<b>INVOICES TOTAL:</b>		<b>730.00</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	1,292.51
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	1,324.46
** 1 ELAN FINANCIAL SERVICES	LICENSE PLATE RENEWALS	308.80
1 UNITED MOTORWORKS	VEHICLE MAINTENANCE	839.23
1 UNITED MOTORWORKS	VEHICLE MAINTENANCE	1,522.49
1 UNITED MOTORWORKS	VEHICLE MAINTENANCE	70.00
<b>INVOICES TOTAL:</b>		<b>5,357.49</b>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	2,470.25
<b>INVOICES TOTAL:</b>		<b>2,470.25</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	66.11
1 AMAZON CAPITAL SERVICES INC	PHONE CHARGER	8.99
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	155.31
** 1 ELAN FINANCIAL SERVICES	MAVERICK GROOMING/LUNCHEON/REG FEES	242.15
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	126.50
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	224.08
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	411.06
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	52.18
<b>INVOICES TOTAL:</b>		<b>1,286.38</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 THE EAGLE UNIFORM CO	UNIFORM PATCHES	326.00
1 RAY O'HERRON CO INC	UNIFORM APPAREL	1,183.47
1 RAY O'HERRON CO INC	UNIFORM APPAREL	1,163.31
1 SPECIAL T UNLIMITED	ACADEMY UNIFORM APPAREL	564.00
<b>INVOICES TOTAL:</b>		<b>3,236.78</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	ONLINE SOFTWARE SUBSCRIPTION	280.26
<b>INVOICES TOTAL:</b>		<b>280.26</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PRINTER FOR RANGE	359.00
<b>INVOICES TOTAL:</b>		<b>359.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	21.58
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	279.25
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	61.90
<b>INVOICES TOTAL:</b>		<b>362.73</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE UPS STORE	SHIPPING CHARGES	17.51
<b>INVOICES TOTAL:</b>		<b>17.51</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MUNICIPAL ELECTRONICS DIVISION LLC	RADAR REPAIRS	207.87
<b>INVOICES TOTAL:</b>		<b>207.87</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COLLEGE OF DUPAGE	TRAINING CLASS	149.00
** 1 ELAN FINANCIAL SERVICES	REGISTRATION FEES	3,020.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	24.00
<b>INVOICES TOTAL:</b>		<b>3,193.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	NOTARY FEES	163.95
<b>INVOICES TOTAL:</b>		<b>163.95</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	NNO SUPPLIES	95.93
** 1 ELAN FINANCIAL SERVICES	NNO PRIZES/ICE CREAM/POPCORN	1,468.36
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	134.52
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	8.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	645.13
<b>INVOICES TOTAL:</b>		<b>2,351.94</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	NNO PRIZES/ICE CREAM/POPCORN	1.00
1 CAITLIN HINDS	FIREARM PURCHASE REIMBURSEMENT	430.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	10.00
1 PETE RAKIEWICZ	FIREARM PURCHASE REIMBURSEMENT	477.40
1 DAISY SALLIS	FIREARM PURCHASE REIMBURSEMENT	477.40
<b>INVOICES TOTAL:</b>		<b>1,395.80</b>

**570105-EQUITABLE SHARING EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AXON ENTERPRISE INC	BODY CAMERA LICENSES	2,383.15
1 AXON ENTERPRISE INC	MOBILE VIDEO RECORDERS	54,868.00
<b>INVOICES TOTAL:</b>		<b>57,251.15</b>

**87,139.20**

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	336.42
1 VERIZON WIRELESS	WIRELESS SERVICES	50.43
1 VERIZON WIRELESS	WIRELESS SERVICES	21.00
<b>INVOICES TOTAL:</b>		<b>407.85</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	3,943.89
1 NICOR GAS	GAS BILL	154.88
1 NICOR GAS	GAS BILL	66.19
1 NICOR GAS	GAS BILL	149.49
<b>INVOICES TOTAL:</b>		<b>4,314.45</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	45.00
1 MID-STATES TRANSMISSION SERVICE INC	VEHICLE MAINTENANCE	2,995.00

\*\* Indicates pre-issue check.

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1 PRECISE MRM LLC	VEHICLE MAINTENANCE	690.00
	<b>INVOICES TOTAL:</b>	<b>3,730.00</b>

**527100-SERVICES TO MAINTAIN STREETS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	2025 NBIS BRIDGE INSPECTIONS	4,950.00
	<b>INVOICES TOTAL:</b>	<b>4,950.00</b>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTENANCE	1,190.64
	<b>INVOICES TOTAL:</b>	<b>1,190.64</b>

**527112-SERVICE TO MAINTAIN STR LIGHTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	CREDIT MEMO	-25.00
	<b>INVOICES TOTAL:</b>	<b>-25.00</b>

**527113-SERVICES TO MAINT. GROUNDS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TRUGREEN	FERTILIZER APPLICATION	351.46
1 UNO MAS LANDSCAPING	LANDSCAPE MAINTENANCE SERVICES	7,365.00
	<b>INVOICES TOTAL:</b>	<b>7,716.46</b>

**527130-SIDEWALK & CURB REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,462.00
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,419.00
1 MATEY MANDAZHIEV	PUBLIC SIDEWALK REPLACEMENT	2,100.00
1 BALDEMAR SOSA	PUBLIC SIDEWALK REPLACEMENT	1,976.00
1 ED TRAINOR	PUBLIC SIDEWALK REPLACEMENT	1,000.00
1 WELCH BROS INC	MATERIALS & SUPPLIES	200.00
	<b>INVOICES TOTAL:</b>	<b>8,157.00</b>

**527160-STREET SWEEPING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LRS LLC	STREET SWEEPING SERVICES	10,403.00
	<b>INVOICES TOTAL:</b>	<b>10,403.00</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MAINTENANCE SUPPLIES	128.96
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	11.76
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	1,665.00
1 WEST SIDE ELECTRIC SUPPLY INC	MAINTENENCE SUPPLIES	8.54
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	164.75

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 1,979.01

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	134.95
		<u>INVOICES TOTAL: 134.95</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	51.36
** 1 ELAN FINANCIAL SERVICES	DESK FOR SAM HUGHES	173.33
		<u>INVOICES TOTAL: 224.69</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	531.99
1 BATTERY SERVICE CORP	BATTERY	133.10
1 BRISTOL HOSE & FITTING INC	MAINTENANCE SUPPLIES	411.00
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	112.50
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	181.85
1 NAPA AUTO PARTS	MAINTENANCE SUPPLIES	263.50
1 RALPH HELM INC	MAINTENANCE SUPPLIES	604.38
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	16.32
		<u>INVOICES TOTAL: 2,254.64</u>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	5,110.09
		<u>INVOICES TOTAL: 5,110.09</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KINNEY HEATING & AIR	WATER HEATER REPLACEMENT	633.33
1 KINNEY HEATING & AIR	AC REPAIRS	525.00
		<u>INVOICES TOTAL: 1,158.33</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRIS CHURCH	PWX CONFERENCE EXPENSES	52.77
** 1 ELAN FINANCIAL SERVICES	STAFF LUNCH	35.65
1 WILLIAM JOHNSON	PWX CONFERENCE EXPENSES	13.50
1 BRAD KEDZIOR	PWX CONFERENCE EXPENSES	13.50
1 ALVIN MATSUI	APWA CONFERENCE EXPENSES	15.50
1 TYLER REESE	IPW CONFERENCE EXPENSES	13.50
		<u>INVOICES TOTAL: 144.42</u>

\*\* Indicates pre-issue check.

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**543800-STORMWATER FACILITIES MAINT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BAXTER & WOODMAN	ONEIDA BASIN IMPROVEMENTS	2,112.25
1 WELCH BROS INC	MATERIALS & SUPPLIES	450.00
<b>INVOICES TOTAL:</b>		<b>2,562.25</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A&W AUTO TRUCK AND TRAILER	UTILITY TRAILER	4,548.00
1 CASEY EQUIPMENT COMPANY INC	LEEBOY 7000C PAVER	185,026.00
1 PETERBILT ILLINOIS JOLIET INC	DUMP TRUCKS PURCHASE	280,698.08
<b>INVOICES TOTAL:</b>		<b>470,272.08</b>

524,684.86

**2200-MFT EXPENDITURES**

**583005-MFT MAINTENANCE PROGRAM**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUBINO ENGINEERING INC	2025 ASPHALT RESURFACING PROJECT	3,870.00
1 RUBINO ENGINEERING INC	2025 ASPHALT RESURFACING PROJECT	4,185.00
1 SCHROEDER ASPHALT SERVICES INC	2025 ASPHALT RESURFACING PROJECT	982,925.36
<b>INVOICES TOTAL:</b>		<b>990,980.36</b>

990,980.36

**4000-CAPITAL PROJECTS EXPENDITURES**

**582028-DEVON EXCESS FLOW PLANT REHB**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW SEWER & FORCEMAIN	2,040.00
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	24,798.81
<b>INVOICES TOTAL:</b>		<b>26,838.81</b>

26,838.81

**430000-DEVELOPER DEPOSITS FUND**

**262099-DEPOSIT-ORDINANCE 89-49**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DR HORTON	BOND REFUND-1135 BLUEBELL LN	1,000.00
1 DR HORTON	BOND REFUND-1291 TIGER LILY DR	6,500.00
1 DR HORTON	BOND REFUND-1265 FOXGLOVE DR	1,000.00
1 DR HORTON	BOND REFUND-1263 FOXGLOVE DR	1,000.00
<b>INVOICES TOTAL:</b>		<b>9,500.00</b>

9,500.00

**4450-LAKE ST TIF EXPENDITURES**

\*\* Indicates pre-issue check.

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**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	CONSULTING SERVICES-555 LAKE ST	12,500.00
1 HAMPTON LENZINI AND RENWICK INC	TIF DISTRICT WETLAND DELINEATON	8,900.00
<b>INVOICES TOTAL:</b>		<b>21,400.00</b>

**21,400.00**

**5000-WATER OPERATING EXPENSES**

**520025-DWC WATER AGREEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - JULY 2025	702,994.80
<b>INVOICES TOTAL:</b>		<b>702,994.80</b>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	SCADA PHONE SERVICE	38.51
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	13,035.25
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
<b>INVOICES TOTAL:</b>		<b>15,367.09</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	33.60
1 T-MOBILE	TELEPHONE BILL	336.43
1 VERIZON WIRELESS	WIRELESS SERVICES	50.43
<b>INVOICES TOTAL:</b>		<b>420.46</b>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	1,157.00
<b>INVOICES TOTAL:</b>		<b>1,157.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STANTEC CONSULTING SERVICES INC	WATER & SEWER RATE STUDY 2025	8,144.00
<b>INVOICES TOTAL:</b>		<b>8,144.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,032.18
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,995.56
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	3,972.54
1 NICOR GAS	GAS BILL	54.64
1 NICOR GAS	GAS BILL	65.46

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 9,120.38

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	161.00
<u>INVOICES TOTAL:</u>		<u>161.00</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	408.03
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	406.02
1 COMMONWEALTH EDISON CO	COMED EQUIPMENT DAMAGED DURING A MAIN BI	18,000.58
1 WELCH BROS INC	GRAVEL PURCHASE	994.00
<u>INVOICES TOTAL:</u>		<u>19,808.63</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAGG PRESS INC	LEAD EXCEEDANCE LETTER	2,954.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	11.77
<u>INVOICES TOTAL:</u>		<u>2,965.77</u>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	566.50
<u>INVOICES TOTAL:</u>		<u>566.50</u>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	853.69
1 USA BLUE BOOK	CREDIT MEMO FOR SALES TAX	-61.77
<u>INVOICES TOTAL:</u>		<u>791.92</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	51.37
** 1 ELAN FINANCIAL SERVICES	DESK FOR SAM HUGHES	173.33
1 WAREHOUSE DIRECT	TONER	122.05
<u>INVOICES TOTAL:</u>		<u>346.75</u>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	SEPTEMBER BILLS POSTAGE	3,405.12
<u>INVOICES TOTAL:</u>		<u>3,405.12</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 KINNEY HEATING & AIR	WATER HEATER REPLACEMENT	633.33
	<b>INVOICES TOTAL:</b>	<b>633.33</b>

**534810-METER MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FERGUSON WATERWORKS #1934	MAINTENANCE SUPPLIES	1,124.18
1 FERGUSON WATERWORKS #1934	MAINTENANCE SUPPLIES	1,984.00
	<b>INVOICES TOTAL:</b>	<b>3,108.18</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	APWA-PWX REG FEE	50.00
** 1 ELAN FINANCIAL SERVICES	STAFF LUNCH	35.66
1 MAX KEOUGH	PWX CONFERENCE EXPENSES	13.50
1 TOBIASZ NIEMES	PWX CONFERENCE EXPENSES	13.50
1 BRIAN REYES	PWX CONFERENCE EXPENSES	13.50
	<b>INVOICES TOTAL:</b>	<b>126.16</b>

**547072-DWC CAPITAL BUY IN PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - JULY 2025	36,196.20
	<b>INVOICES TOTAL:</b>	<b>36,196.20</b>

805,313.29

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DR HORTON	1300 TIGER LILY DR-OVERPAYMENT ON FINAL WAT	452.13
1 SYLWIA NOWAK	1184 PRINCETON DR-OVERPAYMENT ON FINAL WAI	122.56
	<b>INVOICES TOTAL:</b>	<b>574.69</b>

574.69

**5090-WATER CAPITAL PROJECTS EXP**

**581020-WATER METER AUTOMATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FERGUSON WATERWORKS #1934	MAINTENANCE SUPPLIES	644.30
1 FERGUSON WATERWORKS #1934	WATER METERS & SUPPLIES	7,564.28
1 WATER SERVICES CO	REPAIRS	2,500.00
	<b>INVOICES TOTAL:</b>	<b>10,708.58</b>

10,708.58

**5100-SEWER OPERATING EXPENSES**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	SCADA PHONE SERVICE	38.51
<b>INVOICES TOTAL:</b>		<b>38.51</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	67.20
1 T-MOBILE	TELEPHONE BILL	336.43
1 VERIZON WIRELESS	WIRELESS SERVICES	50.43
<b>INVOICES TOTAL:</b>		<b>454.06</b>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TEKLAB INC	SAMPLE TESTING	979.70
<b>INVOICES TOTAL:</b>		<b>979.70</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STANTEC CONSULTING SERVICES INC	WATER & SEWER RATE STUDY 2025	8,144.00
<b>INVOICES TOTAL:</b>		<b>8,144.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	335.32
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	32.11
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	15.89
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	317.77
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	97.49
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	19.92
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	63.41
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	17.34
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	8,986.66
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	11,917.62
1 NICOR GAS	GAS BILL	56.18
1 NICOR GAS	GAS BILL	56.42
1 NICOR GAS	GAS BILL	54.70
1 NICOR GAS	GAS BILL	58.08
1 NICOR GAS	GAS BILL	56.18
1 NICOR GAS	GAS BILL	58.49
1 NICOR GAS	GAS BILL	57.28
1 NICOR GAS	GAS BILL	62.39
1 NICOR GAS	GAS BILL	149.49
1 NICOR GAS	GAS BILL	151.21
1 NICOR GAS	GAS BILL	149.49
1 NICOR GAS	GAS BILL	57.29
<b>INVOICES TOTAL:</b>		<b>22,770.73</b>

\*\* Indicates pre-issue check.

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**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	96.30
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	138.00
<b>INVOICES TOTAL:</b>		<b>234.30</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	225.41
1 USA BLUE BOOK	CREDIT MEMO FOR SALES TAX	-4.18
<b>INVOICES TOTAL:</b>		<b>221.23</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	289.09
<b>INVOICES TOTAL:</b>		<b>289.09</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	722.89
<b>INVOICES TOTAL:</b>		<b>722.89</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 USA BLUE BOOK	MAINTENANCE MATERIALS	436.95
<b>INVOICES TOTAL:</b>		<b>436.95</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	300.00
<b>INVOICES TOTAL:</b>		<b>300.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	DESK FOR SAM HUGHES	173.34
1 WAREHOUSE DIRECT	TONER	122.05
<b>INVOICES TOTAL:</b>		<b>295.39</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	SEPTEMBER BILLS POSTAGE	3,405.12
<b>INVOICES TOTAL:</b>		<b>3,405.12</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	REPLACE CYLINDER ON DOOR AT DEVON LIFT STA	100.50

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	50.88
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	149.92
1 CONVERGINT TECHNOLOGIES LLC	HARDWARE REPAIRS	645.66
1 USA BLUE BOOK	CREDIT MEMO FOR SALES TAX	-59.89
<b>INVOICES TOTAL:</b>		<b>887.07</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KINNEY HEATING & AIR	WATER HEATER REPLACEMENT	633.34
<b>INVOICES TOTAL:</b>		<b>633.34</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	APWA-PWX REG FEE	134.00
** 1 ELAN FINANCIAL SERVICES	STAFF LUNCH	35.66
<b>INVOICES TOTAL:</b>		<b>169.66</b>

39,982.04

**5190-SEWER CAPITAL PROJECTS EXP**

**582027-WWTP FACILITY IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF-START UP & TRAINING	2,100.00
<b>INVOICES TOTAL:</b>		<b>2,100.00</b>

**582028-DEVON EXCESS FLOW PLANT REHB**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARTAM CONSTRUCTION INC	DEVON EXCESS FLOW LIFT STATION	155,421.90
<b>INVOICES TOTAL:</b>		<b>155,421.90</b>

157,521.90

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	350.00
<b>INVOICES TOTAL:</b>		<b>350.00</b>

**523800-RENT TO RAILROAD**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	QTRLY LEASE PYMT/MAY 25-JULY 25	1,200.92
<b>INVOICES TOTAL:</b>		<b>1,200.92</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	90.12

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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1 VERIZON WIRELESS	WIRELESS SERVICES	42.22
		<b>INVOICES TOTAL: 132.34</b>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	METRA INTERNET SERVICE	88.29
		<b>INVOICES TOTAL: 88.29</b>

1,771.55

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COLLEY ELEVATOR COMPANY	QTRLY INSPECTION SERVICE	254.00
1 COMCAST	INTERNET SERVICE	194.95
1 NADLER GOLF CAR SALES INC	FLEET CAR RENTAL	1,176.00
1 ROSCOE CO	MATS	350.06
		<b>INVOICES TOTAL: 1,975.01</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METROPOLITAN FIRE PROTECTION INC	FIRE ALARM DEFICIENCIES	1,175.00
1 MOLTREE MECHANICAL	EQUIPMENT REPAIRS	2,463.30
1 MOLTREE MECHANICAL	EQUIPMENT REPAIRS	229.50
		<b>INVOICES TOTAL: 3,867.80</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	347.01
		<b>INVOICES TOTAL: 347.01</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	40.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	450.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	400.00
1 HORNUNG'S GOLF PRODUCTS INC	GOLF CART KEY TAGS	249.95
		<b>INVOICES TOTAL: 1,139.95</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,760.18
		<b>INVOICES TOTAL: 1,760.18</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	195.95
<u>INVOICES TOTAL:</u>		<u>195.95</u>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	MAINTENANCE SUPPLIES	276.38
<u>INVOICES TOTAL:</u>		<u>276.38</u>

**534332-PURCHASES - GOLF BALLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUNLOP SPORTS AMERICAS	GOLF BALLS	720.00
1 DUNLOP SPORTS AMERICAS	GOLF BALLS	196.16
<u>INVOICES TOTAL:</u>		<u>916.16</u>

**534333-PURCHASES - GOLF CLUBS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUNLOP SPORTS AMERICAS	GOLF SUPPLIES	1,152.00
1 DUNLOP SPORTS AMERICAS	GOLF SUPPLIES	1,669.10
1 DUNLOP SPORTS AMERICAS	GOLF SUPPLIES	100.75
1 DUNLOP SPORTS AMERICAS	GOLF SUPPLIES	110.75
<u>INVOICES TOTAL:</u>		<u>3,032.60</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RED ALERT SERVICES LLC	EQUIPMENT REPAIRS	500.00
<u>INVOICES TOTAL:</u>		<u>500.00</u>

14,011.04

**5510-GOLF MAINTENANCE EXPENSES**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	66.19
<u>INVOICES TOTAL:</u>		<u>66.19</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SIMPLOT TURF & HORTICULTURE	MATERIALS & SUPPLIES	420.00
<u>INVOICES TOTAL:</u>		<u>420.00</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXCEL OIL SERVICE	USED OIL PICKUP	75.00
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	807.03
<u>INVOICES TOTAL:</u>		<u>882.03</u>

\*\* Indicates pre-issue check.

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**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PRINTER	66.98
<b>INVOICES TOTAL:</b>		<b>66.98</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	85.84
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	140.67
1 REINDERS INC	MAINTENANCE SUPPLIES	51.30
1 REINDERS INC	MAINTENANCE SUPPLIES	72.30
1 REVELS TURF & TRACTOR LLC	MAINTENANCE SUPPLIES	354.02
1 VALLEY HYDRAULIC SERVICE INC	MAINTENANCE SUPPLIES	82.04
<b>INVOICES TOTAL:</b>		<b>786.17</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	275.95
1 SIMPLOT TURF & HORTICULTURE	MATERIALS & SUPPLIES	373.00
<b>INVOICES TOTAL:</b>		<b>648.95</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METROPOLITAN FIRE PROTECTION INC	DRY CHEMICAL INSPECTION	300.00
1 METROPOLITAN FIRE PROTECTION INC	FIRE ALARM DEFICIENCIES	3,000.00
<b>INVOICES TOTAL:</b>		<b>3,300.00</b>

**534700-TREE MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SAVATREE	TREE REMOVAL	3,887.60
1 SAVATREE	TREE REMOVAL	3,986.50
<b>INVOICES TOTAL:</b>		<b>7,874.10</b>

**14,044.42**

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	87.50
1 COMPLETE BAR SYSTEMS LLC	CLEAN BEER LINES	64.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	112.50
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.83
<b>INVOICES TOTAL:</b>		<b>309.83</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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** 1 ELAN FINANCIAL SERVICES	BARTLETT HILLS JOB POSTING	105.52
	<u>INVOICES TOTAL:</u>	<u>105.52</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	57.84
	<u>INVOICES TOTAL:</u>	<u>57.84</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	24.99
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	50.00
1 GRECO AND SONS INC	FOOD PURCHASE	109.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	50.00
	<u>INVOICES TOTAL:</u>	<u>233.99</u>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	550.00
1 CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	222.92
1 CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	350.00
** 1 ELGIN BEVERAGE CO	BEER PURCHASE	51.30
** 1 ELGIN BEVERAGE CO	BEER PURCHASE	184.40
1 EUCLID BEVERAGE LLC	BEER PURCHASE	367.55
1 EUCLID BEVERAGE LLC	BEER PURCHASE	450.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	750.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	233.56
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	200.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	158.56
1 GRECO AND SONS INC	FOOD PURCHASE	172.00
1 GRECO AND SONS INC	FOOD PURCHASE	197.98
1 LAKESHORE BEVERAGE	BEER PURCHASE	41.95
1 LAKESHORE BEVERAGE	BEER PURCHASE	86.81
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	125.00
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	123.41
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	193.23
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	193.77
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	484.70
1 TEC COFFEE & FOODS	COFFEE PURCHASE	95.25
1 TURANO BAKING COMPANY	FOOD PURCHASE	100.06
1 TURANO BAKING COMPANY	FOOD PURCHASE	104.34
	<u>INVOICES TOTAL:</u>	<u>5,436.79</u>

6,143.97

**5570-GOLF BANQUET EXPENSES**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	87.50
1 ALSCO	LINEN SERVICES	260.41
1 ALSCO	CREDIT MEMO	-72.54
1 ALSCO	LINEN SERVICES	1,514.29
1 ALSCO	CREDIT MEMO	-535.72
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	112.50
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.84
1 JK TECHNOLOGY SOLUTIONS	MONTHLY SOFTWARE SUPPORT	300.00
<b>INVOICES TOTAL:</b>		<b>1,712.28</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	BARTLETT HILLS JOB POSTING	105.52
<b>INVOICES TOTAL:</b>		<b>105.52</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	57.84
2 NICOR GAS		115.68
<b>INVOICES TOTAL:</b>		<b>173.52</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	27.98
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	65.22
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	50.00
1 GRECO AND SONS INC	FOOD PURCHASE	109.00
1 MLA WHOLESALE INC	FLOWERS	266.80
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	50.00
<b>INVOICES TOTAL:</b>		<b>569.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	484.13
<b>INVOICES TOTAL:</b>		<b>484.13</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE BAKING INSTITUTE BAKERY CO	CAKE	62.19
1 THE BAKING INSTITUTE BAKERY CO	CAKE	186.99
1 THE BAKING INSTITUTE BAKERY CO	CAKE	355.99
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	1,119.05
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	366.99
1 CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	1,600.00
1 CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	290.39

\*\* Indicates pre-issue check.

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**	1	ELGIN BEVERAGE CO	BEER PURCHASE	51.30
	1	EUCLID BEVERAGE LLC	BEER PURCHASE	367.56
	1	EUCLID BEVERAGE LLC	BEER PURCHASE	76.13
	1	FORTUNE FISH & GOURMET	FOOD PURCHASE	577.75
	1	GORDON FOOD SERVICE INC	FOOD PURCHASE	3,664.62
	1	GORDON FOOD SERVICE INC	FOOD PURCHASE	841.50
	1	GORDON FOOD SERVICE INC	FOOD PURCHASE	2,980.00
	1	GRECO AND SONS INC	FOOD PURCHASE	661.49
	1	GRECO AND SONS INC	FOOD PURCHASE	87.70
	1	GRECO AND SONS INC	FOOD PURCHASE	400.00
	1	GRECO AND SONS INC	FOOD PURCHASE	72.96
	1	GRECO AND SONS INC	FOOD PURCHASE	300.49
	1	IL GIARDINO DEL DOLCE INC	PASTRIES & COOKIES	150.00
	1	LAKESHORE BEVERAGE	BEER PURCHASE	280.70
	1	PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	117.35
	1	PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	123.42
	1	TEC COFFEE & FOODS	COFFEE PURCHASE	95.25
	1	TURANO BAKING COMPANY	FOOD PURCHASE	100.06
	1	TURANO BAKING COMPANY	FOOD PURCHASE	104.34
<b>INVOICES TOTAL:</b>				<b>15,034.22</b>

18,078.67

**5580-GOLF MIDWAY EXPENSES**

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	124.96
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	50.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	58.13
<b>INVOICES TOTAL:</b>		<b>233.09</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	650.00
1 CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	650.00
1 CIGAR WERKS INC	CIGAR PURCHASE	689.56
** 1 ELGIN BEVERAGE CO	BEER PURCHASE	273.43
** 1 ELGIN BEVERAGE CO	BEER PURCHASE	272.82
1 EUCLID BEVERAGE LLC	BEER PURCHASE	417.00
1 EUCLID BEVERAGE LLC	BEER PURCHASE	884.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	200.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	800.00
1 LAKESHORE BEVERAGE	BEER PURCHASE	119.16
1 LAKESHORE BEVERAGE	BEER PURCHASE	41.96
1 LAKESHORE BEVERAGE	BEER PURCHASE	128.00
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	140.00
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	260.25

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/16/2025**

1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	62.10
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	124.20
1 TEC COFFEE & FOODS	COFFEE PURCHASE	50.00
1 TURANO BAKING COMPANY	FOOD PURCHASE	100.07
1 TURANO BAKING COMPANY	FOOD PURCHASE	104.35
<b>INVOICES TOTAL:</b>		<b>5,966.90</b>

6,199.99

**6000-CENTRAL SERVICES EXPENSES**

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST MECHANICAL	EQUIPMENT REPAIRS	686.00
<b>INVOICES TOTAL:</b>		<b>686.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	152.99
1 NICOR GAS	GAS BILL	501.85
<b>INVOICES TOTAL:</b>		<b>654.84</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	REPLACEMENT PARTS FOR LUNCHROOM WATER CO	25.84
** 1 ELAN FINANCIAL SERVICES	DONUTS FOR BRUCE WODARSKI'S RETIREMENT	179.50
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	82.60
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	474.82
1 WAREHOUSE DIRECT	MFOLD TOWELS	167.94
<b>INVOICES TOTAL:</b>		<b>930.70</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTANT ELECTRIC SUPPLY CO	LIGHTING MATERIALS	547.70
<b>INVOICES TOTAL:</b>		<b>547.70</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOWN & COUNTRY GARDENS EL	FLOWERS	177.99
<b>INVOICES TOTAL:</b>		<b>177.99</b>

2,997.23

**6010-INFORMATION SYSTEMS**

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	GIS AUTOMATION/MDM FEES/CLOUD SERVICES	187.08

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 9/16/2025**

INVOICES TOTAL: 187.08

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	96.90
1 T-MOBILE	TELEPHONE BILL	67.20
<u>INVOICES TOTAL:</u>		<u>164.10</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	496.62
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	18.03
<u>INVOICES TOTAL:</u>		<u>514.65</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DRUM FOR PRINTER	118.99
1 AMAZON CAPITAL SERVICES INC	CREDIT MEMO	-118.99
** 1 ELAN FINANCIAL SERVICES	FOOD FOR MEETING	27.61
<u>INVOICES TOTAL:</u>		<u>27.61</u>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DELL COMPUTER CORP	POWEREDGE R360 SERVER	5,200.44
<u>INVOICES TOTAL:</u>		<u>5,200.44</u>

6,093.88

**7000-POLICE PENSION EXPENDITURES**

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	AUGUST 2025 PSA	210.00
<u>INVOICES TOTAL:</u>		<u>210.00</u>

210.00

**GRAND TOTAL: 3,098,868.25**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 9/16/2025**

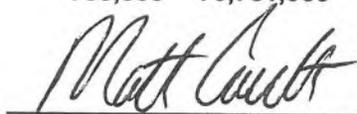
GENERAL FUND	966,497.83
MOTOR FUEL TAX FUND	990,980.36
CAPITAL PROJECTS	26,838.81
DEVELOPER DEPOSITS FUND	9,500.00
LAKE ST TIF	21,400.00
WATER FUND	816,596.56
SEWER FUND	197,503.94
PARKING FUND	1,771.55
GOLF FUND	58,478.09
CENTRAL SERVICES FUND	9,091.11
POLICE PENSION FUND	210.00
<b>GRAND TOTAL</b>	<b>3,098,868.25</b>

\*\* Indicates pre-issue check.

VILLAGE OF BARTLETT TREASURER'S REPORT  
 CASH & INVESTMENT REPORT  
 FISCAL YEAR 2025/26 as of July 31, 2025

Fund	6/30/2025	Receipts	Disburse- ments	7/31/2025	Detail of Ending Balance			
					Cash	Investments	Net Assets/Liab.	7/31/2025
General	33,878,418	2,555,269	2,587,008	33,846,679	17,895,919	13,721,065	2,229,695	33,846,679
MFT	8,139,095	185,165	42,087	8,282,172	5,153,687	3,096,071	32,413	8,282,172
Debt Service	1,868,243	19,675	0	1,887,917	1,029,819	857,520	578	1,887,917
Capital Projects	3,088,613	10,014	386,911	2,711,716	25,718	2,699,876	(13,878)	2,711,716
Municipal Building	4,391,600	20,590	0	4,412,190	2,254,719	1,877,482	279,989	4,412,190
Developer Deposits	3,669,804	36,154	0	3,705,958	1,221,612	2,476,297	8,049	3,705,958
59 & Lake TIF	(2,547,056)	0	0	(2,547,056)	33	27	(2,547,116)	(2,547,056)
BC Municipal TIF	0	0	0	0	0	0	0	0
Bluff City TIF Municipal	515,622	5,937	0	521,559	284,586	236,972	0	521,559
Water	11,136,354	1,367,319	1,172,450	11,331,222	2,965,919	2,469,607	5,895,697	11,331,222
Sewer	31,667,480	1,155,326	333,640	32,489,166	5,741,232	4,780,581	21,967,353	32,489,166
Parking	(179,361)	10,173	4,666	(173,855)	0	0	(173,855)	(173,855)
Golf	(368,420)	435,046	345,695	(279,069)	0	0	(279,069)	(279,069)
Central Services	953,463	147,711	260,129	841,044	449,797	374,541	16,706	841,044
Vehicle Replacement	4,852,668	73,709	0	4,926,377	1,212,856	1,009,933	2,703,587	4,926,377
<b>TOTALS</b>	<b>101,066,522</b>	<b>6,022,087</b>	<b>5,132,587</b>	<b>101,956,022</b>	<b>38,235,898</b>	<b>33,599,973</b>	<b>30,120,151</b>	<b>101,956,022</b>

BC Project TIF	689,816	2,449	0	692,265	0	0	692,265	692,265
Bluff City Project TIF	922,228	64,878	0	987,106	538,610	448,495	0	987,106
Lake St. Tif	0	0	50,000	(50,000)	(27,282)	0	(50,000)	(50,000)
Bluff City SSA Debt Srv.	108,258	384	0	108,643	0	0	108,643	108,643
Police Pension	71,133,470	697,529	338,657	71,492,343	733,855	70,751,066	7,422	71,492,343



Matt Coulter  
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT  
REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND  
FISCAL YEAR 2025/26 as of July 31, 2025

Fund	Revenues				Expenditures			
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	10,628,427	33,708,404	31.53%	31.13%	8,300,127	37,599,396	22.08%	21.54%
MFT	523,155	3,150,000	16.61%	23.58%	66,075	6,450,000	1.02%	0.00%
Debt Service	1,002,665	3,037,773	33.01%	39.15%	279,099	2,962,198	9.42%	10.57%
Capital Projects	32,417	20,000	162.09%	61.33%	386,911	0	100.00%	0.00%
Municipal Building	47,121	90,000	52.36%	6.13%	0	502,360	0.00%	2.39%
Developer Deposits	127,660	840,000	15.20%	34.38%	0	0	0.00%	0.00%
Bluff City SSA	1,138	2,500	45.50%	8.92%	0	60,000	0.00%	0.00%
59 & Lake TIF	60	605,000	0.01%	0.70%	0	605,000	0.00%	0.00%
Bluff City Municipal TIF	62,706	130,000	48.24%	63.29%	0	105,000	0.00%	0.00%
Bluff City Project TIF	921,668	4,120,000	22.37%	25.40%	0	4,100,000	0.00%	0.00%
Brewster Creek Municipal TIF	0	0	0.00%	131.63%	0	0	0.00%	0.00%
Brewster Creek Project TIF	7,343	15,000	48.95%	106.00%	0	0	0.00%	0.00%
Lake St TIF	0	0	0.00%	0.00%	50,000	0	100.00%	0.00%
Water	3,635,282	13,691,000	26.55%	25.94%	2,501,006	16,020,825	15.61%	18.67%
Sewer	2,454,450	7,335,000	33.46%	34.76%	1,097,586	9,478,382	11.58%	15.79%
Parking	23,991	75,000	31.99%	26.80%	12,532	72,600	17.26%	20.62%
Golf	1,248,118	3,412,500	36.57%	26.51%	922,498	3,266,927	28.24%	48.51%
Central Services	439,866	1,751,282	25.12%	25.35%	536,361	1,960,761	27.35%	25.32%
Vehicle Replacement	213,833	878,132	24.35%	26.37%	0	850,000	0.00%	0.00%
Police Pension	6,179,511	8,128,098	76.03%	68.47%	1,004,077	4,244,901	23.65%	23.58%
Subtotal	27,549,411	80,989,689	34.02%	32.86%	15,156,272	88,278,350	17.17%	18.39%
Less Interfund Transfers	(1,631,922)	(5,427,564)	30.07%	27.58%	(1,631,922)	(5,427,564)	30.07%	27.58%
Total	25,917,489	75,562,125	34.30%	33.32%	13,524,350	82,850,786	16.32%	17.70%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 MAJOR REVENUE BUDGET COMPARISONS  
 FISCAL YEAR 2025/26 as of July 31, 2025

Fund	Current Year		Percent	Prior YTD %
	Actual	Budget		
Property Taxes	4,307,172	12,882,559	33.43%	39.77%
Sales Taxes (General Fund)	1,856,972	5,900,000	31.47%	20.43%
Income Taxes	2,481,192	7,250,000	34.22%	32.13%
Telecommunications Tax	98,731	390,000	25.32%	24.76%
Home Rule Sales Tax	1,092,386	3,500,000	31.21%	23.80%
Real Estate Transfer Tax	240,538	600,000	40.09%	40.69%
Use Tax	93,193	800,000	11.65%	23.21%
Building Permits	327,608	900,000	36.40%	58.33%
MFT	450,947	1,800,000	25.05%	25.10%
Water Charges	3,474,623	13,100,000	26.52%	24.68%
Sewer Charges	1,888,634	7,000,000	26.98%	26.93%
Interest Income	604,753	1,725,000	35.06%	42.78%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 GOLF FUND DETAIL (Excluding Capital Projects)  
 FISCAL YEAR 2025/26 as of July 31, 2025

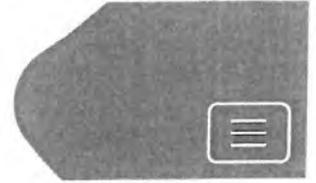
Fund	Actual	Current Year Budget	Percent
<b>Golf Program</b>			
Revenues	789,130	2,121,500	37.20%
Expenses	498,275	1,854,331	26.87%
Net Income	<u>290,855</u>	<u>267,169</u>	108.87%
<b>F&amp;B - Restaurant</b>			
Revenues	75,304	171,000	44.04%
Expenses	133,360	433,801	30.74%
Net Income	<u>(58,056)</u>	<u>(262,801)</u>	22.09%
<b>F&amp;B - Banquet</b>			
Revenues	263,175	890,000	29.57%
Expenses	211,166	797,523	26.48%
Net Income	<u>52,009</u>	<u>92,477</u>	56.24%
<b>F&amp;B - Midway</b>			
Revenues	120,509	230,000	52.40%
Expenses	42,531	116,772	36.42%
Net Income	<u>77,978</u>	<u>113,228</u>	68.87%
<b>Golf Fund Total</b>			
Revenues	1,248,118	3,412,500	36.57%
Expenses	885,332	3,202,427	27.65%
Net Income	<u>362,786</u>	<u>210,073</u>	172.70%

Sales Taxes

Month	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
May	161,850	159,411	167,379	156,194	160,850	185,540	220,859	255,956	296,621	567,635
June	178,006	186,494	194,753	187,952	183,798	277,635	281,954	308,327	340,105	651,951
July	181,943	201,320	200,041	205,572	198,797	274,678	303,057	323,030	374,363	637,387
August	224,385	219,629	227,783	232,110	209,005	331,855	338,161	350,947	436,666	
September	211,186	224,268	218,236	220,524	233,289	325,874	334,152	354,588	367,895	
October	209,930	215,328	211,089	262,349	221,535	299,302	380,114	340,045	669,876	
November	206,205	208,760	215,922	227,334	202,764	304,608	319,337	325,687	499,933	
December	212,435	219,639	196,081	214,284	236,916	314,214	316,040	307,781	594,776	
January	207,123	221,599	221,276	243,184	208,079	282,703	338,672	334,418	676,203	
February	201,075	206,836	196,714	186,495	199,411	312,927	335,097	348,179	574,313	
March	190,934	196,530	181,590	203,051	203,477	308,392	452,524	334,584	590,749	
April	167,837	180,413	170,866	193,930	211,072	247,260	281,334	268,643	586,756	
<b>Total</b>	<b>2,352,909</b>	<b>2,440,227</b>	<b>2,401,729</b>	<b>2,532,977</b>	<b>2,468,994</b>	<b>3,464,989</b>	<b>3,901,303</b>	<b>3,852,186</b>	<b>6,008,258</b>	<b>1,856,972</b>
<b>% increase</b>	<b>6.46%</b>	<b>3.71%</b>	<b>-1.58%</b>	<b>5.46%</b>	<b>-2.53%</b>	<b>40.34%</b>	<b>12.59%</b>	<b>-4.51%</b>	<b>118.42%</b>	<b>70.26%</b>
<b>Budget</b>	<b>2,205,000</b>	<b>2,400,000</b>	<b>2,425,000</b>	<b>2,460,000</b>	<b>2,575,000</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>4,050,000</b>	<b>4,950,000</b>	<b>5,900,000</b>



# SUSANA A. MENDOZA ILLINOIS STATE COMPTROLLER



## VENDOR WARRANT DETAIL

### BARTLETT VILLAGE TREASURER



[RETURN HOME](#)

[VENDOR SUMMARY](#)

[CONTRACT SEARCH](#)

[PAYMENTS SEARCH](#)

[PAYMENTS ISSUED](#)

[PENDING PAYMENTS](#)

[PAYMENTS NOTIFICATIONS](#)

[Return Back](#)

Warrant/EFT#: EF 0016552

Fiscal Year

2026

Issue Date

07/08/25

Warrant Total

\$637,386.89

Warrant Status

Agency

Contract

Invoice

Voucher

Agency Amount

492 - REVENUE

A4424304

6A4424304

\$637,386.89

#### IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$637,386.89	DISTRIBUTE MUNI/CNTY SALES TAX

#### Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 07/08/2025
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: APR. 2025 COLL MO: MAY. 2025 VCHR MO: JUL. 2025
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

[Click here](#) for assistance with this screen.

**MOTOR FUEL TAX**

Month	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
May	93,139	91,478	86,848	83,590	96,769	134,647	138,706	148,455	143,652	149,421
June	58,737	72,645	79,592	76,204	99,562	138,322	143,599	154,189	157,757	152,959
July	94,278	95,252	93,416	95,250	121,837	137,127	140,615	146,693	156,001	157,678
August	89,533	89,970	90,079	137,033	142,172	148,687	135,008	152,712	165,946	
September	79,032	79,527	75,247	148,846	132,059	142,475	146,887	161,807	160,216	
October	91,489	91,053	98,725	136,575	130,305	131,236	139,533	145,203	157,805	
November	93,216	92,796	92,950	153,788	131,647	144,611	140,270	170,467	166,026	
December	97,757	91,055	89,502	180,890	136,795	153,239	160,435	160,431	154,353	
January	92,928	93,233	89,403	128,180	119,239	140,177	128,618	137,026	150,579	
February	88,602	80,765	81,313	126,802	112,605	96,768	131,699	146,175	156,060	
March	75,544	80,062	77,761	131,268	116,673	137,179	127,842	134,330	140,929	
April	90,224	94,326	91,212	122,218	135,751	138,279	146,038	147,837	148,567	
Subtotal	1,044,479	1,052,164	1,046,048	1,520,643	1,475,415	1,642,746	1,679,249	1,805,325	1,857,890	460,058
Plus:										
High Growth Jobs Now	37,801	37,266	36,909	9,192	89,348	61,771	-	37,987		
Rebuild Illinois					1,357,885	905,256	452,628			
Total	1,082,280	1,089,430	1,082,957	1,529,835	2,922,648	2,609,773	2,131,877	1,843,312	1,857,890	460,058
Budget	1,067,287	1,095,000	1,095,000	1,085,000	1,715,000	1,620,000	1,650,000	1,750,000	1,790,000	1,800,000
Annual Inc in \$ only MFT Allocations	-0.91%	0.74%	-0.58%	45.37%	-2.97%	11.34%	2.22%	1.23%	0.49%	1.08%



Municipality Report  
August 4, 2025

Bartlett

**MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR JULY, 2025**

Beginning Unobligated Balance		<b>\$8,246,062.31</b>
Motor Fuel Tax Fund Allotment	\$78,185.28	
MFT Transportation Renewal Fund Allotment	\$79,492.90	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		<b>\$157,678.18</b>
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		<b>\$8,403,740.49</b>

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**PROCESSED TRANSACTIONS:**

**Income Taxes - Based on Month vouchered (not necessarily paid in same month)**

Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
May	622,835	738,677	562,075	552,308	565,171	827,513	415,461	693,410	1,304,763	988,791	1,100,016	1,286,294
June	231,987	306,761	268,673	285,636	261,088	258,429	257,341	608,397	383,282	463,652	471,450	446,092
July	383,947	432,821	383,442	377,861	353,016	386,474	408,647	545,787	647,045	617,724	685,865	748,806
August	223,978	251,174	223,293	180,579	259,137	277,037	558,708	306,468	333,265	405,992	458,266	
September	219,026	239,229	243,902	212,997	252,907	245,191	316,571	323,647	362,169	368,502	359,762	
October	390,808	420,455	360,422	324,300	393,064	437,466	458,423	588,142	663,057	712,313	768,224	
November	263,481	277,231	241,907	244,065	283,096	285,514	309,760	337,156	419,871	479,810	461,166	
December	198,121	216,813	219,162	214,871	234,648	269,799	274,242	314,565	376,725	376,979	359,994	
January	335,683	406,804	354,337	313,145	341,897	377,110	436,922	560,065	611,766	655,603	751,153	
February	500,840	445,170	409,813	453,275	411,330	388,526	461,926	698,349	604,890	620,344	613,630	
March	218,490	257,723	214,499	227,873	247,673	288,908	318,357	302,694	358,254	403,200	393,730	
April	446,490	398,780	413,655	349,908	397,816	424,333	507,617	646,664	576,594	636,579	720,976	
<b>Total</b>	<b>4,035,686</b>	<b>4,391,638</b>	<b>3,895,179</b>	<b>3,736,819</b>	<b>4,000,843</b>	<b>4,466,301</b>	<b>4,723,974</b>	<b>5,925,343</b>	<b>6,641,682</b>	<b>6,729,489</b>	<b>7,144,231</b>	<b>2,481,192</b>
<b>Annual Inc</b>												
Budget	4,042,750	4,125,000	4,368,048	4,165,000	3,700,000	4,150,000	4,325,000	4,560,000	5,400,000	6,400,000	7,025,000	7,250,000

## **COMMISSION RE-APPOINTMENTS**

### **Police Pension Fund Board of Trustees**

#### **Two-Year Term**

1. With the advice and consent of the Village Board, I re-appoint John Sias to serve a two-year term on the Police Pension Fund Board of Trustees beginning September 16, 2025 and expiring September 16, 2027

*Motion to Concur to the re-appointment of John Sias to serve a two-year term on the Police Pension Fund Board of Trustees beginning September 16, 2025, and expiring September 16, 2027*

2. With the advice and consent of the Village Board, I re-appoint Martin Kashnowski to serve a two-year term on the Police Pension Fund Board of Trustees beginning September 16, 2025, and expiring September 16, 2027

*Motion to Concur to the re-appointment of Martin Kashnowski to serve a two-year term on the Police Pension Fund Board of Trustees beginning September 16, 2025, and expiring September 16, 2027*

## PROCLAMATION FOR NATIONAL THINK TRAIN WEEK

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**WHEREAS**, See Tracks? Think Train® Week is to be held across the U.S. from September 15 to 21, 2025;

**WHEREAS**, 2,252 rail grade crossing collisions resulted in 749 personal injuries and were responsible for 268 fatalities in the United States during 2024; and

**WHEREAS**, 1,465 pedestrian trespassing casualties have occurred in the United States resulting in 821 pedestrians being killed and another 644 injured while trespassing on railroad property rights of way during 2024; and

**WHEREAS**, educating and informing the public about rail safety (reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

**WHEREAS**, the International Association of Chiefs of Police, National Operation Lifesaver Inc., United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National See Tracks? Think Train® Week;

**NOW, THEREFORE**, I, Daniel H. Gunsteen, President of the Village of Bartlett, do hereby attest my full support proclaiming September 15 to 21, 2025, National See Tracks? Think Train® Week and I encourage all citizens to recognize the importance of rail safety education

Dated this 16<sup>th</sup> day of September 2025.



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Daniel H. Gunsteen, Village President



# Agenda Item Executive Summary

**AGENDA ITEM:** GIS Technician Position

**BOARD OR COMMITTEE:** Board

## BUDGET IMPACT

<b>Amount</b>	\$ 60,000	<b>Budgeted</b>	\$ 60,000
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<b>Fund:</b> Central Services	<b>Corresponding Activity Measure:</b>
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## EXECUTIVE SUMMARY

To address the growing demand for data-driven insights, staff recommend the addition of a GIS Technician position. The Village's GIS program has evolved into a unified, Village-wide tool, but the current two-person team is at full capacity. This strain is causing project delays and limiting the team's ability to focus on strategic, high-value work. The new technician will handle routine tasks, freeing up senior staff to work on system automation and advanced analytics. This entry-level position is already budgeted at \$60,000 in the FY25/26 Central Services Fund, representing the next step in the program's evolution and ensuring the Village can continue to meet its long-term objectives.

## ATTACHMENTS (PLEASE LIST)

Information Systems memo 2526-04

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue to enhance and improve efficiency of service delivery methods & approaches.

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion to approve hiring an entry-level GIS Technician position budgeted at \$60,000.

## MOTION:

Staff: John Peebles, Information Systems Director

Date: 8/26/2025

# Memo

**To:** Paula Schumacher, Village Administrator  
**From:** John Peebles, Information Systems Director  
**Date:** 9/16/2025  
**Re:** GIS Technician Position

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The Village's Geographic Information Systems (GIS) program has evolved from a small, fragmented resource into a unified, Village-wide tool. Initially managed separately by Community Development and Public Works, the program was centralized under the IT division in 2018. This consolidation established a new goal: to support all departments beyond just public works and community development. The original team consisted of a GIS Analyst, a GIS Technician, and a seasonal intern, with system maintenance overseen by the IT Coordinator.

## GIS Team Evolution

In May 2024, under the newly formed Information Systems Department, the GIS team transformed to better serve the Village. Roles were redefined to align with core functions, establishing a **GIS Administrator** for system maintenance and a **GIS Applications Specialist** to handle the high demand for custom tools. The GIS program itself expanded to include a new drone program, providing up-to-date aerials and development imagery. This specialized team now oversees all data management, applications, and hardware, ensuring a modern and effective system.

## Program Impact

GIS has become an indispensable tool supporting both daily operations and long-term planning. Over the past year alone, the team's output has been significant: over **100 web applications developed**, and **65 custom maps produced**. Departments such as Police, Public Works, Planning, and Economic Development now rely on GIS for essential functions, and recent examples like the Lake Street TIF Database and Strategic Planning dashboards.

## The Challenge

The increasing demand for applications, digital mapping, and drone imagery has two-person GIS team operating over full capacity. Time-sensitive requests, such as location maps for board agendas and planning exhibits, often take priority. More complex projects, like an asset maintenance dashboard, require extensive staff planning, inter-departmental collaboration, and time-consuming data verification. This high volume of work and need for manual data management limits the team's ability to focus on strategic, long-term initiatives. Increased application creation requires a proportionate increase in maintenance.

## Going Forward

To address this growing demand, staff recommend adding a **GIS Technician** position. This entry-level, Grade 1 role, with a salary range of \$48,841 to \$71,121, has already been budgeted at **\$60,000 in the FY25/26 Central Services Fund**.

The technician will be responsible for:

- Data quality control and verification
- Routine map updates
- Service requests, including drone flight coordination

By handling these tasks, the new technician will enable senior GIS staff to dedicate more time to high-value projects, such as system automation, advanced analytics, and inter-departmental integration.

Adding this position is the next logical step in the evolution of the GIS program. It will ensure the Village can continue to meet the growing demand for data-driven insights, timely services and accomplish the long-term objectives outlined in the Strategic Technology Utilization Plan.

**MOTION: I MOVE TO APPROVE HIRING AN ENTRY-LEVEL GIS POSITION BUDGETED AT \$60,000.**



# Agenda Item Executive Summary

AGENDA ITEM: Eastfield Subdivision, Public Improvements Acceptance

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$	N/A	Budgeted	\$	N/A
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Fund: N/A Corresponding Activity Measure: N/A

## EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements at *Eastfield Subdivision*. The developer, *Pulte Home Company, LLC*, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

## ATTACHMENTS (PLEASE LIST)

Memorandum, Letter, Ordinance, Bill of Sale

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-\_\_\_\_\_, accepting the public improvements at Eastfield Subdivision

Staff: Nick Talarico

Date: September 16, 2025

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Nick Talarico, Village Engineer *NT*  
Subject: Acceptance of Public Improvements at Eastfield Subdivision,  
Petersdorf Road at Army Trail Road  
Date: September 16, 2025

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Attached is an ordinance to accept the public improvements at ***Eastfield Subdivision***. The developer, ***Pulte Home Company, LLC***, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ ACCEPTING THE PUBLIC IMPROVEMENTS AT EASTFIELD SUBDIVISION**

**ORDINANCE 2025-**

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS AT EASTFIELD  
SUBDIVISION**

**WHEREAS**, the Village Engineer has reported to the corporate authorities that the water main and water/sanitary sewer connections, (“the Public Improvements”) for the site known as ***Eastfield Subdivision*** (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on July 31, 2023 (“the Completion Date”) and that ***Pulte Home Company, LLC***, the developer of the site, (“the Developer”) has presented evidence that the Public Improvements have been fully paid for; and

**WHEREAS**, the Developer has submitted all required documents and drawings to the Village of Bartlett; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Village of Bartlett hereby accepts the Public Improvements at ***Eastfield Subdivision***.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**PASSED**

**APPROVED**

\_\_\_\_\_  
**Daniel H. Gunsteen, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025-\_\_\_\_\_ enacted on September 16, 2025, and approved on September 16, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

September 16, 2025

Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103

Attn: Dan Dinges, Director of Public Works

RE: **VILLAGE ACCEPTANCE OF PUBLIC IMPROVEMENTS**  
**Eastfield Subdivision**  
**Petersdorf Road at Army Trail Road**

Please be advised that the public improvements have been completed at ***Eastfield Subdivision***.

All punch list work, for items covered by the Site Plan Completion Letter of Credit, have been successfully completed. The Public Works Department has conducted final reviews and inspections of the utilities and other public improvements. As a result, it has been determined that the public improvements have been constructed in substantial conformance with the approved Final Engineering Plans and Specifications at ***Eastfield Subdivision***.

The developer, ***Pulte Home Company, LLC***, has submitted all required final documents to the Village. A set of reproducible Record Drawings showing the completed public improvements has been received. The public improvements consist of water main and water/sanitary sewer connections. Because the connections been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

I recommend that the Village Board adopt an Ordinance accepting the public improvements at ***Eastfield Subdivision***.

Sincerely,

*Nick Talarico*

Nick Talarico, P.E.  
Village Engineer

Attachment

cc: Lorna Giless, Village Clerk  
Beth Urgo, Public Works  
Matt Coulter, Director of Finance  
Kurt Asprooth, Village Attorney  
Kristy Stone, Director of PDS  
John Komorowski, BCE

**BILL OF SALE**

For the Watermain Installed in the Eastfield Subdivision Located at Army Trail Road and Petersdorf Road in Bartlett, IL 60103

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, Pulte Home Company, LLC of 1900 E. Golf Road, Suite 300, Schaumburg, IL 60173 ("the Seller") do hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto; ("the Property") being the Public Improvements for the Eastfield Subdivision developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, including, without limitation, mechanic's liens, mortgages, and chattel mortgage security instruments; and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

IN WITNESS WHEREOF the Seller has signed and sealed, or caused this Bill of Sale to be signed and sealed, at 1900 E. Golf Road, Suite 300 Schaumburg, Illinois on the 9<sup>th</sup> day of September 2024.

Signed:   
Ty Morris, VP of Land Development

STATE OF ILLINOIS            )  
  )    SS:  
COUNTY OF COOK    )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Ty Morris, personally known to me to be the VP of Land Development, respectively of Pulte Home Company, LLC and personally known to me to be the same person whose name is subscribed to the foregoing Bill of Sale, appeared before this day in person and severally acknowledged that he signed the foregoing Bill of Sale as such VP of Land Development, as his free and voluntary act, and as the free and voluntary act of the Corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 9<sup>th</sup> day of September 2024

  
Notary Public

My Commission Expires: 9/5/2025





# Agenda Item Executive Summary

AGENDA ITEM: Public Improvements Acceptance for Cratos, 2305 Kenyon Road

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
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Fund: N/A	Corresponding Activity Measure: N/A
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## EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements at *Cratos, 2305 Kenyon Road*. The developer, *Blue Heron 160, LLC*, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

## ATTACHMENTS (PLEASE LIST)

Memorandum, Letter, Ordinance, Bill of Sale

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-\_\_\_\_\_, accepting the public improvements at Cratos, 2305 Kenyon Road.

Staff: Nick Talarico

Date: September 16, 2025

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Nick Talarico, Village Engineer *NT*  
Subject: Acceptance of Public Improvements at Cratos, 2305 Kenyon Road  
Blue Heron Business Park  
Date: September 16, 2025

---

Attached is an ordinance to accept the public improvements at **Cratos, 2305 Kenyon Road**. The developer, **Blue Heron 160, LLC**, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ ACCEPTING THE PUBLIC IMPROVEMENTS AT CRATOS, 2305 KENYON ROAD**

September 16, 2025

Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103

Attn: Dan Dinges, Director of Public Works

RE: **VILLAGE ACCEPTANCE OF PUBLIC IMPROVEMENTS**  
**Cratos, 2305 Kenyon Road**  
**Blue Heron Business Park**

Please be advised that the public improvements have been completed at **Cratos, 2305 Kenyon Road**.

All punch list work, for items covered by the Site Plan Completion Letter of Credit, have been successfully completed. The Public Works Department has conducted final reviews and inspections of the utilities and other public improvements. As a result, it has been determined that the public improvements have been constructed in substantial conformance with the approved Final Engineering Plans and Specifications at **Cratos, 2305 Kenyon Road**.

The developer, **Blue Heron 160, LLC**, has submitted all required final documents to the Village. A set of reproducible Record Drawings showing the completed public improvements has been received. The public improvements consist of water main and water/sanitary sewer connections. Because the connections been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

I recommend that the Village Board adopt an Ordinance accepting the public improvements at **Cratos, 2305 Kenyon Road.**

Sincerely,

*Nick Talarico*

Nick Talarico, P.E.  
Village Engineer

Attachment

cc: Lorna Giles, Village Clerk  
Beth Uργο, Public Works  
Matt Coulter, Director of Finance  
Kurt Asprooth, Village Attorney  
Kristy Stone, Director of PDS  
John Komorowski, BCE

**ORDINANCE 2025-**

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS AT CRATOS, 2305  
KENYON ROAD**

**WHEREAS**, the Village Engineer has reported to the corporate authorities that the water main and water/sanitary sewer connections, (“the Public Improvements”) for the site known as **Cratos, 2305 Kenyon Road** (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on September 1, 2025 (“the Completion Date”) and that **Blue Heron 160, LLC**, the developer of the site, (“the Developer”) has presented evidence that the Public Improvements have been fully paid for; and

**WHEREAS**, the Developer has submitted all required documents and drawings to the Village of Bartlett; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Village of Bartlett hereby accepts the Public Improvements at **Cratos, 2305 Kenyon Road**.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**PASSED**

**APPROVED**

\_\_\_\_\_  
**Daniel H. Gunsteen, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025-\_\_\_\_\_ enacted on September 16, 2025, and approved on September 16, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## BILL OF SALE

FOR THE WATER MAIN INSTALLED  
AT THE

SE corner IL Rte. 25 and Kenyon Road COMMERCIAL SITE  
LOT NO. N/A, Blue Heron Business Park SUBDIVISION  
ADDRESS 2305 - 2325 Kenyon Road in Bartlett

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, Blue Heron 160 LLC ("the Seller") does hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

**The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto, as more fully depicted on the engineering plans prepared by Mackie Consultants, with an approved plan date of May 1, 2024 a copy of which is incorporated by reference herein; revised June 11, 2024**

(collectively, the "Property") being the Public Improvements for the SE corner IL. Rte. 25 and Kenyon Road Commercial Site developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

[signature page follows]





# Agenda Item Executive Summary

AGENDA ITEM: Bartlett Auto Mall - West, Public Improvements Acceptance

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$	N/A	Budgeted	\$	N/A
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Fund: N/A Corresponding Activity Measure: N/A

## EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements at *Bartlett Auto Mall - West, 1201 and 1215 W. Lake Street*. The developer, *Bartlett Automotive Mall, LLC*, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

## ATTACHMENTS (PLEASE LIST)

Memorandum, Letter, Ordinance, Bill of Sale

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-\_\_\_\_\_, accepting the public improvements at Bartlett Auto Mall - West.

Staff: Nick Talarico

Date: September 16, 2025

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Nick Talarico, Village Engineer *NT*  
Subject: Acceptance of Public Improvements at Bartlett Auto Mall West,  
1201 and 1215 West Lake Street  
Date: September 16, 2025

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Attached is an ordinance to accept the public improvements at ***Bartlett Auto Mall - West***. The developer, ***Bartlett Automotive Mall, LLC***, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ ACCEPTING THE  
PUBLIC IMPROVEMENTS AT BARTLETT AUTO MALL - WEST**

September 16, 2025

Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103

Attn: Dan Dinges, Director of Public Works

RE: **VILLAGE ACCEPTANCE OF PUBLIC IMPROVEMENTS**  
**Bartlett Auto Mall - West**  
**1201 and 1215 W. Lake Street**

Please be advised that the public improvements have been completed at ***Bartlett Auto Mall - West***.

All punch list work, for items covered by the Site Plan Completion Letter of Credit, have been successfully completed. The Public Works Department has conducted final reviews and inspections of the utilities and other public improvements. As a result, it has been determined that the public improvements have been constructed in substantial conformance with the approved Final Engineering Plans and Specifications at ***Bartlett Auto Mall - West***.

The developer, ***Bartlett Automotive Mall, LLC***, has submitted all required final documents to the Village. A set of reproducible Record Drawings showing the completed public improvements has been received. The public improvements consist of water main and water/sanitary sewer connections. Because the connections been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

I recommend that the Village Board adopt an Ordinance accepting the public improvements at ***Bartlett Auto Mall - West***.

Sincerely,

*Nick Talarico*

Nick Talarico, P.E.  
Village Engineer

Attachment

cc: Lorna Giles, Village Clerk  
Beth Urgo, Public Works  
Matt Coulter, Director of Finance  
Kurt Asprooth, Village Attorney  
Kristy Stone, Director of PDS  
John Komorowski, BCE

**ORDINANCE 2025-**

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS AT BARTLETT AUTO MALL - WEST**

**WHEREAS**, the Village Engineer has reported to the corporate authorities that the water main and water/sanitary sewer connections, (“the Public Improvements”) for the site known as ***Bartlett Auto Mall – West, 1201 and 1215 W. Lake Street*** (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on October 31, 2023 (“the Completion Date”) and that ***Bartlett Automotive Mall, LLC***, the developer of the site, (“the Developer”) has presented evidence that the Public Improvements have been fully paid for; and

**WHEREAS**, the Developer has submitted all required documents and drawings to the Village of Bartlett; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Village of Bartlett hereby accepts the Public Improvements at ***Bartlett Auto Mall - West***.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**PASSED**

**APPROVED**

**ATTEST:**

Daniel H. Gunsteen, Village President

Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- enacted on September 16, 2025, and approved on September 16, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

**BILL OF SALE**

**FOR THE WATER MAIN INSTALLED  
AT THE**

Bartlett Auto Mall (West) COMMERCIAL SITE  
LOT NO. n/a, n/a SUBDIVISION  
ADDRESS 1201 & 1215 W Lake Street

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, Bartlett Automotive Mall LLC ("the Seller") does hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

**The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto, as more fully depicted on the engineering plans prepared by RWG Engineering, LLC, with an approved plan date of March 23, 2023, a copy of which is incorporated by reference herein;**

(collectively, the "Property") being the Public Improvements for the Bartlett Auto Mall Commercial Site developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

*[signature page follows]*

IN WITNESS WHEREOF the Seller has signed and sealed, or caused this Bill of Sale to be signed and sealed, at , Illinois on July 1st, 2025.

Signed: [Signature]  
President

Attest: [Signature]  
Secretary

STATE OF ILLINOIS )  
 ) SS:  
COUNTY OF )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid,  
DO HEREBY CERTIFY that Robert Loguercio and Robert Loguercio, personally known to me to be the President and Secretary, respectively of Bartlett Automotive Mall LLC, ("the Corporation"), and personally known to me to be the same persons whose names are subscribed to the foregoing Bill of Sale, appeared before this day in person and severally acknowledged that they signed the foregoing Bill of Sale as such President and Secretary of the Corporation and caused the seal of the Corporation to be affixed thereto, as their free and voluntary act, and as the free and voluntary act of the Corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 1st day of July, 2025.



[Signature]  
Notary Public

My Commission Expires: 04/21/2026



# Agenda Item Executive Summary

AGENDA ITEM: Bartlett Auto Mall - East, Public Improvements Acceptance

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$	N/A	Budgeted	\$	N/A
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Fund: N/A Corresponding Activity Measure: N/A

## EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements at *Bartlett Auto Mall - East, 1105 W. Lake Street*. The developer, *Bartlett Automotive Mall, LLC*, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

## ATTACHMENTS (PLEASE LIST)

Memorandum, Letter, Ordinance, Bill of Sale

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-\_\_\_\_\_, accepting the public improvements at Bartlett Auto Mall - East.

Staff: Nick Talarico

Date: September 16, 2025

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Nick Talarico, Village Engineer *NT*  
Subject: Acceptance of Public Improvements at Bartlett Auto Mall East,  
1105 West Lake Street  
Date: September 16, 2025

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Attached is an ordinance to accept the public improvements at ***Bartlett Auto Mall - East***. The developer, ***Bartlett Automotive Mall, LLC***, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ ACCEPTING THE  
PUBLIC IMPROVEMENTS AT BARTLETT AUTO MALL - EAST**

**ORDINANCE 2025-**

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS AT BARTLETT AUTO MALL - EAST**

**WHEREAS**, the Village Engineer has reported to the corporate authorities that the water main and water connections, (“the Public Improvements”) for the site known as ***Bartlett Auto Mall – East, 1105 W. Lake Street*** (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on October 31, 2023 (“the Completion Date”) and that ***Bartlett Automotive Mall, LLC***, the developer of the site, (“the Developer”) has presented evidence that the Public Improvements have been fully paid for; and

**WHEREAS**, the Developer has submitted all required documents and drawings to the Village of Bartlett; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Village of Bartlett hereby accepts the Public Improvements at ***Bartlett Auto Mall - East***.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**PASSED**

**APPROVED**

**ATTEST:**

\_\_\_\_\_  
**Daniel H. Gunsteen, Village President**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025-\_\_\_\_\_ enacted on September 16, 2025, and approved on September 16, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**BILL OF SALE**

**FOR THE WATER MAIN INSTALLED  
AT THE**

Bartlett Auto Mall (East) COMMERCIAL SITE  
LOT NO. n/a, n/a SUBDIVISION  
ADDRESS 1105 W Lake Street

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, Bartlett Automotive Mall LLC ("the Seller") does hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

**The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto, as more fully depicted on the engineering plans prepared by RWG Engineering, LLC, with an approved plan date of June 15, 2023, a copy of which is incorporated by reference herein;**

(collectively, the "Property") being the Public Improvements for the Bartlett Auto Mall Commercial Site developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

*[signature page follows]*

IN WITNESS WHEREOF the Seller has signed and sealed, or caused this Bill of Sale to be signed and sealed, at , Illinois on September 3, 2025.

Signed: [Signature]  
President

Attest: [Signature]  
Secretary

STATE OF ILLINOIS )  
 ) SS:  
COUNTY OF COOK )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid,  
DO HEREBY CERTIFY that Robert P Loguercio and Robert P. Loguercio personally known to me to be the President and Secretary, respectively of Bartlett Auto Mall (EAST), ("the Corporation"), and personally known to me to be the same persons whose names are subscribed to the foregoing Bill of Sale, appeared before this day in person and severally acknowledged that they signed the foregoing Bill of Sale as such President and Secretary of the Corporation and caused the seal of the Corporation to be affixed thereto, as their free and voluntary act, and as the free and voluntary act of the Corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 3rd day of September, 2025.



Tina Marie Rabey  
Notary Public

My Commission Expires: 10/11/28



# Agenda Item Executive Summary

AGENDA ITEM: Award for the Phase I Engineering Services for the Oak Ave Realignment

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$ 597,353.53 (Over 2 FYs)	Budgeted	\$
Fund(s): General	Corresponding Activity Measure:		

## EXECUTIVE SUMMARY

As the Oak St. Realignment project is a major goal for the newly created Lake Street TIF, the village issued an RFQ on May 23, 2025, for engineering services related to the Oak Street Realignment project, a key initiative of the new Lake Street TIF. Nine firms submitted Statements of Qualifications, and after review, three were interviewed. Michael Baker International Inc. was determined to be the most qualified.

## RECOMMENDATION

Staff recommends entering into the professional services agreement with Michael Baker International

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Phase I Scope, Agreement

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue long term capital improvements forecasting

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

**MOTION: MOVE TO APPROVE RESOLUTION # 2025-\_\_\_\_ - R, A RESOLUTION APPROVING OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND MICHAEL BAKER INTERNATIONAL FOR THE PHASE I ENGINEERING SERVICES FOR THE OAK AVENUE REALIGNMENT**

Staff: Tyler Isham, Assistant Director of Public Works

Date: August 20, 2025

# Memo

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**To:** Paula Schumacher, Village Administrator  
**From:** Tyler Isham, Assistant Director of Public Works  
**Subject:** **Award for the Phase I Engineering Services for the Oak Ave  
Realignment**  
**Date:** August 20, 2025

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As the Oak St. Realignment project is a major goal for the newly created Lake Street TIF, the village issued an RFQ for engineering services for the project on May 23, 2025. Statements of Qualifications (SOQ) were due from interested firms by Friday, June 20, 2025. The Village received nine (9) SOQs, all from qualified and reputable firms.

Staff reviewed all the firms SOQs and the selection committee narrowed it down to three (3) firms to conduct interviews with. Of the three firms interviewed, Michael Baker International inc. was determined to be the most qualified firm to submit. Michael Baker has a significant amount of roadway improvement engineering experience working on projects most recently in Schaumburg, Bensenville, Cook County and IDOT roadways. Michael Baker is an engineering firm, and they will partner with HLR for environmental/surveying services and Rubino for geotechnical services, as subconsultants. The village has worked with both subconsultant firms in the past and has no concerns.

The consultant will conduct the Phase #1 design/engineering services for the realignment project including providing initial options for roadway design, obtaining resident feedback as well as assisting the village with consultation with U-46 on how this project can benefit the area. Phase #1 is anticipated to be completed in 15-18 months. Phase 2 design will follow. Some work items are being completed in Phase 1 instead of Phase 2 to provide a quicker timeframe for approval with IDOT and shorten the amount of time it takes to go to construction.

## **RECOMMENDATION**

Staff recommends entering into the professional services agreement with Michael Baker International Inc.

## **MOTION**

**I MOVE TO APPROVE RESOLUTION # 2025- \_\_\_\_\_ - R, A RESOLUTION APPROVING OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND MICHAEL BAKER INTERNATIONAL FOR THE PHASE I ENGINEERING SERVICES FOR THE OAK AVENUE REALIGNMENT**

**RESOLUTION 2025 - \_\_\_ - R**

**A RESOLUTION APPROVING OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND MICHAEL BAKER INTERNATIONAL FOR THE PHASE I ENGINEERING SERVICES FOR THE OAK AVENUE REALIGNMENT**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The agreement between the Village of Bartlett and Michael Baker International dated September 16, 2025 (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President is hereby authorized and directed to sign the Amendment to the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provision of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED**      **September 16, 2025**

**APPROVED**    **September 16, 2025**

\_\_\_\_\_  
**Daniel H. Gunsteen, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025 -\_\_\_\_-R, enacted on September 16, 2025, and approved on September 16, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**OAK AVENUE REALIGNMENT**  
Bartlett Road, US RTE 20, N Oak Avenue  
**PHASE I ENGINEERING SERVICES**  
Village of Bartlett

**Michael Baker International, Inc**  
**September 3, 2025**

**PROJECT LOCATION**

The project is located on a new roadway alignment, beginning just south of Hickory Avenue on the south end and aligning through open land with existing Bartlett Road at US Route 20 (Lake Street). Work on US Route 20 (Lake Street) is anticipated approximately 500' west of Bartlett Road to a point approximately 500' east of Oak Avenue.

**PROJECT DESCRIPTION**

The Oak Avenue Realignment Project involves relocating existing Oak Avenue from its current alignment through open land to create a four-way intersection at US Route 20 (Lake Street) and Bartlett Road. The proposed alignment lies within a newly established Tax-Increment Financing (TIF) District and crosses both IDOT-owned and privately held land. The project, initiated at IDOT's direction, will create an approximately 0.35 miles new corridor with a curb and gutter cross section, pedestrian accommodations with new sidewalk, a shared use path on one side, planning for future street lighting, planning for a watermain extension and connections to the existing distribution system where possible, and the creation of a new four-way intersection at Lake Street and Bartlett Road. The project will require coordination with utility providers and potential utility relocations, as well as land acquisition.

Phase I engineering is set to begin in FY 25/26, followed by Phase II upon design approval. Funded through Motor Fuel Tax (MFT) and future sources which are to be determined, all project documentation and construction will adhere to IDOT federal aid guidelines. The PROJECT is scoped for a State Approved Categorical Exclusion documented within in a Project Development Report (BLR Form 22210) per IDOT BDE requirements for Design Approval.

The Village of Bartlett is herein referred to as VILLAGE, and the Illinois Department of Transportation is herein referred to as IDOT. Michael Baker International, Inc. hereinafter referred to as the CONSULTANT and work performed by subconsultants hereinafter referred to as the SUBCONSULTANT in this document.

**PROJECT ASSUMPTIONS AND EXCLUSIONS**

- All coordination meetings are assumed to be virtual via video conferencing platforms unless otherwise indicated
- The Village will furnish relevant documentation and data to support the project, including record plans, GIS utility atlas information, local standard details and specifications, future land use plans, zoning maps, pavement condition reports, maintenance history, traffic counts, turning movement data, and crash reports. This information will be made available to the Consultant and Subconsultants for use throughout the design process.
- A Public Information Meeting will be required; this will be an in-person meeting

- Assume traffic control for construction will require MOT staging plans accompanied by IDOT Highway Standards. Additionally, it is assumed the project can be constructed with stage construction. No detour is anticipated and no detour analysis/report is included.
- An FHWA Coordinating Meeting will be required.
- Any necessary Village Board or Committee presentations will be coordinated and made by Village staff

**PROJECT INFORMATION**

		<u>Length</u> <u>(ft.)</u>	<u># of</u> <u>Sheets</u> <u>(1"=20'</u> <u>scale)</u>	<u># of</u> <u>Sheets</u> <u>(1"=50'</u> <u>scale)</u>
<b>Project Limits:</b>				
Mainline	Oak Avenue			
	South of Jessica to 300' N of Lake Street	2500	5	3
Mainline	US Route 20 (Lake Street)			
	500' W of Bartlett Rd to 500' E of Oak Ave	1900	4	2
Side Road	N Hickory Avenue			
	Realignment to Jessica Lane	200	1	1
Side Road	Eastview School Entrance			
	New Oak Ave to Existing North Entrance	600	2	1
		Total Project Study Length (Feet)	5200	
		Total Project Study Length (miles):	0.98	
		Total Plan Sheets	12	7
		*Total Survey Length (feet):	6000	

**20 Scale 500 Feet**

**50 Scale 1200 Feet**

\* Survey length covers 20-Scale sheet limits

**Signalized Intersection(s)**

- 1 Oak Avenue & US Route 20 (Lake Street)
- 1 Bartlett Rd & US Route 20 (Lake Street)

**Unsignalized Intersection(s)**

- 1 Jessica Ln & N Hickory Ave
- 1 N Hickory Ave & Oak Ave
- 1 Realigned Oak Avenue & Eastview School Access Road

**Driveways**

**Interchange(s)**

None

**Waterway Crossing(s)**

None

## PHASE I – PRELIMINARY ENGINEERING SERVICES

### TASK 1 - Early Coordination and Data Collection

- 1.01 Initial Meeting with Village - We will conduct a joint kick-off meeting with the Village and the Design Staff from Michael Baker, with meeting minutes to be prepared by Michael Baker.
- 1.02 Collecting available existing information required for the Phase I Report and performing the necessary classification and cataloging for use in subsequent tasks, including:
- Collect and review any available previous studies and existing roadway plans.
  - Collect land use, public transit, zoning, school district, driveway permits, maps and plans.
  - Collect crash data including police accident reports provided by the VILLAGE for 5 years, to be used in TASK 7.
  - Obtain publicly available aerial imagery, Microfilm, and as-builts.
  - Coordinate with the Village to incorporate Village GIS files for existing utilities including storm, sanitary, water distribution, electrical/lighting, trees, signs, etc.
- 1.03 Preliminary Utility Company Coordination - We will order a Design J.U.L.I.E. ticket to identify any facility owners in the project limits. Michael Baker will send letters or e-mails and project location maps to the identified utility companies to obtain public utility and dry utility atlas maps.

### TASK 2 - Topographic and Land Survey (Subconsultant Coordination)

- 2.01 Topographic Survey - Full topographic survey of the project area for use in both the Phase I and Phase II Engineering design. Horizontal control utilizing state plane coordinates will be established. Vertical control will be performed using a level circuit throughout the entire length of the project establishing benchmarks and assigning elevations to the horizontal control points. This will be based on NAVD 88 datum holding one of the GPS control points.
- Topo of all hard surfaces will be completed with a ground-based scanner/LIDAR and features will be extracted on a 50' cross section interval perpendicular to the street the cross section is on, at driveways, and all other grade controlling features. Topo of the field / ground area will be completed with a drone-based LIDAR providing +/- 1.5-inch vertical accuracy. Additional conventional work may still be needed in highly vegetated areas during leaf-on periods.
- Typical hard surface items such as curb and gutters, road center line, pavement markings, sidewalks, trees, signs, drainage structures, driveway culverts, crossroad culverts, driveways and building faces will be collected and defined in the topographic survey.
- Visible utilities will be located within the project limits. Utility location will consist of ASCE standard 38-02 Level QL-C Data. This utility survey will collect invert directions and elevations on storm sewer, water main, and sanitary sewer structures within the project area and one structure away allowing pipe elevations to be interpolated within the project location. If the one structure out is located on private property, contact information and access will be coordinated and provided by the client. The utility locate shots will also be used as verification points for the ground-based LIDAR scan data. Manhole lids that cannot be opened with a manhole pick and structures/culverts full of debris or clogged will be reported to the client. It will be the client's responsibility to coordinate with the utility provider for opening and or cleaning before data can be collected.
- 2.02 Topographic Survey - Land Survey / Existing Right-of-Way Survey - The existing right-of-way will be established using monumented property corners, section corners, recorded subdivision plats, plats of dedication, and other existing documentation IDOT and Bartlett provide. Existing easements will not be shown unless specifically directed to do so. Costs of recorded documents will be billed as a direct cost. The existing right-of-way will be determined by an Illinois Professional

Land Surveyor. The deliverable for this task will be a .dgn file for use in design as well as future use in Plat of Highways.

**A copy of HLR's proposal is included in Attachment B.1**

**TASK 3 - Prepare Environmental Survey Request (ESR), Wetland Impact Evaluation (WIE), and Section 4(f) Report) (Subconsultant Coordination)**

- 3.01 HLR will prepare and submit an ESR to obtain the latest natural resource information from various regulatory agencies, both federal and state. This information will be critical for the permitting phase and will be requested through correspondence. The ESR exhibits will include an aerial map showing the existing right-of-way and the ESR limits, National Wetland Inventory maps, floodplain maps, historic area maps and a photo log of all structures and/or buildings that may be 50 or more years old.

Agencies include Archaeological/Historic/Architectural (IHPA), Wetlands (IDNR, USACE), Biological Survey (INHS, IDNR, USFWS), and Special Waste Survey (ISGS).

HLR will review the wetland impact exhibit and complete the WIE form provided by Michael Baker MBI if wetlands are found.

- 3.02 The following Section 4(f) protected property is located within the project limits: Eastview Middle School. Based on the scope of work, there are possible impacts to this Section 4(f) resource. A Section 4(f) de minimis report will be prepared for each impacted property. It is assumed that one (1) property will have Section 4(f) de minimis.

**A copy of HLR's proposal is included in Attachment B.1**

**TASK 4 - Environmental Services (Subconsultant Coordination)**

- 4.01 A Wetland Screening and Memorandum - HLR will conduct a map review of the project for wetlands. The following maps and documents will be reviewed prior to conducting the field investigation:

- U.S. Geological Survey Topographic Maps
- National Wetlands Inventory Maps
- DuPage County Wetland Map
- USDA Soil Survey
- Hydric Soils of the United States
- Flood Insurance Rate Maps

From review of preliminary mapping there does not appear to be any wetlands or waterways mapped within the project limits. Therefore, we propose completing a wetland screening. If potential wetlands are identified, then a formal delineation will be conducted. If there are no wetlands, a brief wetland screening memorandum will be prepared summarizing our negative wetland findings.

- 4.02 Wetland Delineation and Report (if needed) - If potential wetlands are identified, HLR will perform a formal wetland delineation of up to two wetlands identified within the proposed project area. The wetland delineation will be conducted to meet the requirements of Executive Order 11990, "Protection of Wetlands", Section 404 of the Federal Water Pollution Control Act as amended by

the Clean Water Act (Corps of Engineers, Section 404 Permit), and Illinois Environmental Protection Agency (IEPA Section 401 Guidelines) regulations. The investigation will meet the requirements of these regulations as well as the requirements of the DuPage County Stormwater Management Commission by identifying the type, functions, and boundary of the wetlands involved.

If wetlands are found, a wetland delineation report will be prepared summarizing the findings of the fieldwork. Included in the report will be the required wetland delineation data sheets, floristic quality assessments, and photographs that summarize the findings of the field investigation as well as figures that detail the maps reviewed and current wetland boundaries of the site. This task assumes a wetland delineation for up to two wetlands.

- 4.03 Preliminary Environmental Site Assessment - HLR will conduct a Preliminary Environmental Site Assessment (PESA) for all properties along the Oak Street Realignment, excluding IDOT-owned US Route 20 right-of-way. The assessment will follow established standards and include historical research, database reviews, on-site evaluations, and analysis of environmental conditions. Within a half-mile of the project, several environmental concerns were identified, including LUST sites, SRP listings, and RCRA entries. No oil or gas pipelines are present. A final report with supporting documentation and photographs will be submitted, including a review of IDOT's ISGS PESA report.

The Preliminary Environmental Site Assessment (PESA) is valid for a period of 6 months; there we anticipate that we will need to update the initial PESA completed for this project. This will include ordering the environmental database record, conducting a site visit and completing a written PESA update as an addendum to the original report.

- 4.04 Tree Survey and Memorandum - A Certified Arborist will conduct a tree survey of all trees 3 inches and greater within the project limits. All trees will be tagged and surveyed. We will identify all trees by type, diameter, health and structure. During the tree survey we will evaluate potential bat habitat. The findings of the tree survey will be summarized in a tree memorandum.
- 4.05 Illinois Department of Agriculture (IDOA) Coordination - As there are prime farmlands that will be impacted by the construction of the new road, coordination will be required with IDOA. This will include a calculation of prime farmlands within the corridor and completion of NRCSCPA-106 form.
- 4.06 Noise Analysis and Technical Report - A noise analysis is required for the Oak Avenue realignment due to the new road alignment and presence of sensitive receptors (homes, a church, and a school). HLR will follow IDOT and FHWA guidelines to assess current and future noise levels using traffic data, site visits, and modeling (TNM). Noise monitoring will occur at three locations, and up to eight receptors will be evaluated. If noise impacts are identified, feasibility and reasonableness of abatement measures (e.g., noise walls) will be analyzed. A technical report will summarize findings, and residential coordination may be needed in Phase 2 if abatement is pursued.

**A copy of HLR's proposal is included in Attachment B.1**

#### **TASK 5 - Geotechnical Investigation (Subconsultant Coordination)**

- 5.01 Rubino Engineering will obtain pavement cores to determine the composition and thickness of the existing pavement. We will coordinate the locations of the cores with the Village and Rubino.
- 5.02 Rubino Engineering will obtain soils borings along proposed roadway alignments to determine soil properties and identify ground water levels to assess suitability for construction. We will coordinate the locations of the borings with Rubino once a chosen preferred alignment is determined.

**A copy of Rubino's proposal is included in Attachment B.2**

## **TASK 6 - Traffic Analysis**

IDOT mandates that all signalized intersections be assessed for warrants and that signalized intersections maintain an acceptable Level of Service (LOS). Intersection studies will be conducted to determine required traffic control and lane configurations to achieve acceptable LOS and required storage lengths to accommodate queue lengths. Review and tabulate data collected in TASK 1 from the VILLAGE.

- 6.01 Perform intersection turning movement, bicycle and pedestrian counts at the existing intersections and driveways using traffic video camera systems (by SUBCONSULTANT HLR). Data collection to include a 48-hour count at the Route 20 (Lake Street) and Bartlett Road Intersection, 24-hour intersection counts at three (3) intersections along Oak Avenue (N. Hickory Avenue and two (2) Eastview Middle School entrances), and 12-hour intersection counts at N. Hickory Avenue and Jessica Avenue and at eight (8) driveway intersections along Oak Avenue and Route 20 (Lake Street). Count collection to extend beyond study intersections to capture volume information needed to evaluate travel pattern redistributions.
- 6.02 Traffic Volume Development (Existing, No Action, and Build concepts) - Reduce and tabulate traffic count data; determine A.M., School P.M., and P.M. peak hours; prepare traffic volume exhibits. Develop design hourly traffic volumes (DHV's) based on existing traffic volumes. Develop future "No Action" condition volumes for a future design year by applying background growth based on historic count data or other volumes provided by others. Develop future build condition volume estimates for up to two volume scenarios representing various changes to access by applying redistribution of traffic volumes based on change in access and realignment. Replica origin-destination data may be used as required to supplement volume development.
- 6.03 Operations Analysis - Prepare A.M., School P.M., and P.M. capacity analyses for the following intersections: Route 20 (Lake Street) and Bartlett Road, Route 20 (Lake Street) and Oak Avenue, and Oak Avenue and N. Hickory Avenue. Analysis to be prepared for the Existing Year and Forecast Year "No Action" conditions, as well as two build concept alternatives and one final preferred concept. Analysis to be conducted with either Synchro or Highway Capacity Software (HCS) using Highway Capacity Manual (HCM) methodologies. SIDRA to be utilized to evaluate roundabout options.
- 6.04 Warrant Analysis - Perform signal warrants at four intersections: 1) Route 20 (Lake Street) and Bartlett Road, 2) Route 20 (Lake Street) and Oak Avenue, 3) Oak Avenue and Eastview Middle School extension roadway, and 4) Oak Avenue and Realigned Hickory Avenue. Perform all-way stop-controlled intersection warrants based on MUTCD standards and guidance at Oak Avenue and Realigned Hickory Avenue if required under alternatives analysis.
- 6.05 Evaluate uncontrolled pedestrian crossings utilizing IDOT's TRA-23 guidelines. Evaluation of up to five locations is anticipated.
- 6.06 Prepare queue length summaries including red-time calculations at the Route 20 (Lake Street) intersections.
- 6.07 Traffic analyses and summaries will be submitted as part of the Project Development Report. One revision of capacity analyses and signal warrants, including responses to IDOT comments, is included.

## **TASK 7 - Crash Analysis**

To satisfy IDOT and FHWA requirements, it will be necessary to review crash data for the study area to determine the existence of any safety hazards. The safety analysis will include Route 20 (Lake Street) between Old Lake Street and Club Tree Drive, Oak Avenue between Route 20 (Lake Street) and 500-ft south of Hickory Avenue, and Hickory Avenue between Oak Avenue and 450-ft south of Oak Avenue. This work item will include:

- 7.01 A Review and tabulate data 5 years of crash data collected in TASK 1 from the VILLAGE.
- 7.02 Plot collision diagrams at key locations.
- 7.03 Prepare wet/dry and lighting crash analysis.
- 7.04 Evaluate safety improvement needs, identify countermeasures and prepare crash analysis narrative.

## **TASK 8 - Drainage Investigation**

Roadway drainage and detention will be planned for with emphasis placed on handling the roadway corridor needs.

### **8.01 EXISTING DRAINAGE SYSTEM**

- Develop general location drainage map on one (1) plan sheet.
- Prepare Existing Drainage Plan on six (6) plan sheets at 1" = 50-scale and one (1) overall sheet with delineated drainage areas in accordance with IDOT Drainage Manual.
- Document identified drainage problems.
- Evaluate one (1) existing culvert crossings using HY-8. The existing culvert under Oak Avenue east of Jessica Lane will need to be evaluated for existing conditions and may require reconstruction. It is anticipated that the culvert will not require a hydraulic report because it is not located at a mapped floodplain or well-defined stream.
- Review existing field tiles investigation findings

### **8.02 PROPOSED DRAINAGE SYSTEM**

- Design criteria will be based on IDOT Drainage Manual in accordance with ISWS Bulletin 75 rainfall data. In addition, DuPage County Stormwater Management Ordinance will be followed for sizing the detention systems. Obtain DuPage County Stormwater Certification if wetlands are present.
- Outlet evaluation for up to four (4) outlets.
- Stormwater detention analysis. Additional impervious area will be added that require detention analysis for proposed conditions. Michael Baker will evaluate the area between old Oak Avenue, realigned Oak Avenue, and the Eastwood Middle School access drive for detention suitability and capacity. Detention alternatives evaluated will include primarily above ground surface detention, and no oversized sewer detention will be considered. Excess capacity beyond that which is needed for the roadway footprint to offset future development of adjacent parcels will also be considered, but the focus will be on meeting the proposed roadway detention needs. The analysis will follow DuPage County Stormwater Management Ordinance requirements.
- Perform Right-of-Way Analysis.
- Drainage alternatives. Assumes the alternatives considered will be briefly summarized, including why the chosen one was preferred.
- Drainage calculation includes hydrologic and hydraulic analysis of culverts, ditches, storm sewer and inlet spacing.
- Local & other agency coordination assumes a virtual meeting with the Village and a virtual meeting with IDOT Hydraulics.
- Proposed drainage plan prepared on eleven (11) plan and profile sheets at 1" = 20-scale.

- Water quality/BMP Design. Determine water quality requirements for the added impervious area of the Realigned Oak Avenue and other improvements.

### 8.03 Location Drainage Study

- Study assembly. Prepare the location drainage study report.

## TASK 9 - Preliminary Geometric Design

The following is based on IDOT BLRS Design Approval requirements with details as discussed at the August 26, 2025 pre-scoping meeting between the Michael Baker design team and Village of Bartlett. Michael Baker will analyze build alternatives for intersections, intersecting roadway alignments, and pedestrian and bicycle accommodations. This task also includes Phase I design and plans for horizontal and vertical alignment, intersection, traffic signal, and maintenance of traffic.

9.01 Design Criteria: Develop and document design criteria for Oak Avenue, local streets, driveways

9.02 Build Alternatives Analysis: Michael Baker will develop alternative exhibits and evaluation summaries for the following arterial and intersection alternatives:

- Hickory Avenue and Jessica Avenue at realigned Oak Avenue. Develop and evaluate two (2) concepts considering the realignment of N. Hickory Avenue between Jessica Avenue and realigned Oak Avenue. Evaluation will consider horizontal and vertical alignment, sight distance and control options for two closely spaced intersections.
- Eastview Middle School access to realigned Oak Avenue. Develop and evaluate two (2) concepts including connections to the existing northern and southern school drives.
- Old Oak Avenue access to Realigned Oak Avenue. Develop two (2) concepts considering school access, RIRO access from Old Oak Avenue at Route 20 (Lake Street), Eastwood Middle School access to realigned and old Oak Avenue, and traffic calming to deter undesired cut-thru traffic.
- Realigned Oak Avenue and Eastwood Middle School primary access road. Develop and evaluate two (2) concepts: roundabout and traditional three-leg intersection designs

9.03 Multi-Modal Alternatives

- Design of Realigned Oak Avenue to include sidewalk on one side and bike path on the other side. Consider existing sidewalks and bike paths north and south of project limits; pedestrian and bicycle traffic generators like residential, education, and commercial assets in and near the project area; Realigned Oak Avenue crossing locations and control. Develop two (2) concepts for multi-modal accommodations along Realigned Oak Avenue and adjacent improved roadways.

9.04 Horizontal and Vertical Geometric Design: Michael Baker will develop horizontal and vertical geometry for Realigned Oak Avenue, Route 20 (Lake Street), Eastview Middle School access roadway, and N. Hickory Avenue. Bentley Open Roads Designer (ORD) will be used to develop alignment models.

- Phase I Plan Set Sheets: Michael Baker will create a title sheet, schematic plan, and general notes for the Realigned Oak Avenue Phase I plans
- Typical Sections: Create typical sections for Oak Avenue (curb and gutter, one lane in each direction, sidewalk and bike path, utilities), Route 20 (Lake Street) at Realigned Oak Avenue, Route 20 (Lake Avenue) at old Oak Avenue, Eastview Middle School access road, N. Hickory Avenue, Jessica Avenue, and a typical commercial driveway. Create conceptual typical sections for Village review and stakeholder engagement; seven (7) sections at 6 hours per

section, 42 hours. Address agency and stakeholder comments and update typical sections for inclusion in final PDR; seven (7) sections at 4 hours per section, 28 hours.

- Critical cross sections: Cross sections will be displayed on sheets for critical locations of maximum grading, existing feature impact, or other key design elements. Assume critical locations every 200-ft. Grading and limits will be determined from the ORD model and critical cross sections to establish construction limits, ROW takes, and the future ROW footprint of Realigned Oak Avenue. Fifteen critical sections will be created: Realigned Oak Avenue (10 cross sections), Eastview Middle School access road (2 sections), N. Hickory Avenue (1 section), Old Oak Avenue (2 sections).A

#### 9.05 Intersection Details:

- Realigned Oak Avenue and Route 20 (Lake Street). Prepare Intersection Design Study for redesigned intersection with new fourth south leg. Assemble analysis inputs from TASK 6 – Traffic Analysis.

#### 9.06 Signal Design:

- Conceptual layout of proposed signal equipment at Route 20 (Lake Street) and Bartlett Road/Oak Avenue. Conceptual layout to include locations of proposed mast arm poles, pedestrian poles, push buttons, signal heads, controller cabinet, and detection devices.

#### 9.07 Maintenance of Traffic:

- Much of the realigned Oak Avenue can be constructed offline with minimal impact to existing roadways. At the project termini, to the north where realigned Oak Avenue meets Route 20 (Lake Street) and to the south at the reconfigured intersection with Oak Avenue and N. Hickory Lane, Michael Baker will develop conceptual plans for staged construction. The conceptual phasing will include temporary pavement to minimize the impact to Route 20 (Lake Street) and existing Oak Avenue. MOT notes will prescribe construction sequencing to minimize impact to Eastview Middle School and Bartlett Fire Protection District Station No. 1. Conceptual MOT phasing exhibits and sequencing will be included in the PDR.

### **TASK 10 - Public Information Meeting**

10.01 The Federal Highway Administration (FHWA) requires public meetings as part of the National Environmental Policy Act (NEPA) process to ensure early and meaningful public involvement in federally funded transportation projects. These meetings must be held when a project involves major changes—such as significant right-of-way acquisition, substantial roadway modifications, or notable environmental, social, or economic impacts. Based on the scope of the project and the likelihood of obtaining Federal funding sources, a public meeting will be required. This work item will include:

- Selection of and coordination with public meeting venue.
- Preparation of public meeting newspaper legal notice.
- Preparation of public meeting brochure.
- Preparation and distribution of public meeting notification letters to area residents and businesses.

10.02 Preparation of public meeting exhibits (excludes existing/proposed renderings).

- Provide public meeting materials to Village for inclusion on website.

10.03 Preparation for and attendance at public meeting dry run with Village if requested.

- 10.04 Attendance at public information meeting.
- 10.05 Preparation of meeting summary and responses to comments received.

#### **TASK 11 - Draft Project Development Report**

It is anticipated that the environmental process results will confirm that the proposed improvement meets the requirements for a State Approved Categorical Exclusion. Consequently, this work task will involve integrating project data and engineering studies into a Draft Project Development Report (PDR) that complies with IDOT requirements as specified in BLR Form 22210. It is assumed that the Draft PDR will be submitted electronically. Specifically, this work item will include the following:

- 11.01 Prepare report exhibits, including a location map and a land use exhibit.
- 11.02 Compose the text and Compile appendices for the PDR.
- 11.03 Prepare Design Exception Guideline (BLR 22000); Includes one revision based on IDOT comments.
- 11.04 Prepare Design Exception forms (BLR 22120). Assume no more than 4 design exception requests will be necessary. Includes one revision of each design exception based on IDOT comments.
- 11.05 Prepare a checklist and exhibits for bicycle accommodations in accordance with BLRS Chapter 42-2.
- 11.06 Provide Draft PDR for Village review. Includes QA/QC before submittal.
  - Provide a disposition of Village comments and revise Draft PDR; includes one round of revisions.
- 11.07 Submit the Draft PDR for IDOT review (assume one submittal).
  - Attend review meeting/phone conference with IDOT and Village, if required.
- 11.08 Preliminary Cost Estimate

#### **TASK 12 - Meetings**

This item allocates time for coordination with the VILLAGE, IDOT, and other relevant agencies. It includes the preparation of meeting materials and the documentation of meeting minutes for each session. For scoping purposes, it is assumed that all meetings will be conducted virtually, an FHWA Coordinating Meeting will be required, and any necessary Village Board or Committee presentations will be coordinated and made by Village staff. The following tasks are included:

- 12.01 Conduct a meeting with IDOT Local Roads Field Engineer to discuss the IDOT owned parcel of land required for this project and determine the best path forward to begin working with IDOT to acquire the entire parcels for Village ownership and control. We will coordinate with our subcontractor HLR to have them attend also.
- 12.02 Organize and lead a Phase I Kick-Off Meeting with IDOT, the Village, and the planning liaison to present the project's objectives and scope. The meeting will establish consensus on the required components for inclusion in the Project Development Report (PDR), confirm acceptance of the proposed project schedule, and secure commitment from all parties to conduct timely reviews throughout the project. We will coordinate with our subcontractor HLR to have them attend also.
- 12.03 Facilitate coordination with School District U-46 to address potential project impacts on Eastview Middle School. This includes planning and conducting up to three (3) dedicated meetings focused

on identifying and responding to the school's specific needs related to the project. We will coordinate with our subcontractor HLR to have them attend also.

- 12.04 Conduct coordination meetings with Fire Protection District to discuss land acquisition for improvements to the Jessica/Hickory/Oak intersection. We will coordinate with our subcontractor HLR to have them attend also.
- 12.05 Coordination with IDOT regarding processing of submittals and reviews.

### **TASK 13 - Final Project Development Report**

- 13.01 Based on the review outcomes of the draft report by the Village and IDOT, as well as feedback from public involvement activities and comments, the Final Project Development Report (PDR) will be prepared. Design Approval will be requested from IDOT and it is assumed that the Final PDR will be submitted electronically. This work item will include the following tasks:
  - Prepare a disposition of IDOT comments on the draft PDR.
  - Revise and edit the draft PDR report.
  - Revise and edit draft PDR exhibits and appendices.
  - Provide Final PDR for Village approval
  - Provide a disposition of Village comments and revise Final PDR up to one time. Includes QA/QC before submittal to IDOT.
  - Prepare Checklist for Determination of State/Federal Approved Categorical Exclusions (BLR 19110). Provide Final PDR for Village signature. Includes QA/QC before submittal.
  - Finalize Preliminary Cost Estimate
  - Submit the Final PDR to IDOT for Design Approval

### **TASK 14 - QA/QC Review**

- 14.01 Reviews of the project will be performed at each of the key milestone submittals in accordance with Michael Baker's Quality Assurance / Quality Control plans. The reviews will be performed by a professional engineer independent of the design team. One of Michael Baker's Resident Engineers will also complete a full contract document review. The review will consider constructability issues as well as identification of missing pay items, quantities of work, and special provisions required.

### **TASK 15 - Administration and Project Coordination**

- 15.01 Project Administration - This item includes project setup, monthly invoicing, preparation of status reports, and in-house coordination meetings. This item also includes regular client coordination and implementation and execution of Michael Baker's project specific quality management plan (PSQMP) for the milestone deliverables.
  - Project Submittals - As noted above, we will make the necessary document submittals and follow through with each agency in regard to their review comments or arrange a review meeting to discuss plan changes necessary to resolve conflicts if possible. We will provide to the Village all reports, plans, studies and other information as requested in digital format.

# **Attachment A.1**

Cost Estimate for Consulting Services – Michael Baker International

Task Number	Task ID	Labor Cost	Total Hours	Percent of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager
<b>PHASE I – PRELIMINARY ENGINEERING SERVICES</b>					<b>\$90.00</b>	<b>\$88.03</b>	<b>\$86.89</b>	<b>\$59.47</b>	<b>\$39.81</b>	<b>\$75.54</b>	<b>\$59.47</b>	<b>\$84.19</b>	<b>\$63.83</b>	<b>\$80.40</b>	<b>\$56.93</b>
Task 1	Early Coordination and Data Collection	\$ 3,284.99	51	2.3%	2	5	4	21	9	0	0	0	0	6	4
Task 2	Topographic and Land Survey (Subconsultant Coordination)	\$ 1,454.82	22	1.0%	0	2	4	8	0	0	0	0	0	0	8
Task 3	Environmental Survey Request, Wetland Impact Evaluation (WIE) and Section 4(f) Report (Subconsultant Coordination)	\$ 1,057.14	14	0.6%	0	2	0	4	0	0	0	0	0	8	0
Task 4	TASK 4 - Environmental Services (Subconsultant Coordination)	\$ 2,129.34	26	1.2%	0	0	6	0	0	0	0	0	0	20	0
Task 5	Geotechnical Investigation	\$ 506.80	8	0.4%	0	0	4	0	4	0	0	0	0	0	0
Task 6	Traffic Analysis	\$ 21,153.16	410	18.4%	0	4	12	0	280	114	0	0	0	0	0
Task 7	Crash Analysis	\$ 6,387.76	118	5.3%	0	4	6	0	74	34	0	0	0	0	0
Task 8	Drainage Investigation	\$ 29,652.92	440	19.7%	0	0	0	0	0	0	0	77	363	0	0
Task 9	Preliminary Geometric Design	\$ 24,212.74	474	21.3%	0	7	28	159	258	8	14	0	0	0	0
Task 10	Public Information Meeting	\$ 10,165.90	146	6.5%	6	20	32	18	12	0	0	0	0	10	48
Task 11	Draft Project Development Report	\$ 10,736.10	170	7.6%	0	11	32	47	42	0	6	10	10	0	12
Task 12	Meetings	\$ 6,859.58	88	3.9%	2	26	30	30	0	0	0	0	0	0	0
Task 13	Final Project Development Report	\$ 7,079.15	115	5.2%	0	12	15	36	24	0	6	0	2	0	20
Task 14	QA/QC Review	\$ 3,203.88	38	1.7%	10	12	0	0	0	8	0	0	0	8	0
Task 15	Administration and Project Coordination	\$ 9,687.24	110	4.9%	2	108	0	0	0	0	0	0	0	0	0
Total Labor Cost		\$ 137,571.52			22	213	173	323	703	164	26	87	375	52	92
Multiplier (2.70)		\$ 364,564.53													
Direct Costs (See Attached)		\$ 5,465.00													
Sub Consultant Expenses (See Attached)		\$ 227,324.00													
<b>TOTAL ENGINEERING FEE:</b>		<b>\$ 597,353.53</b>	<b>2230</b>	<b>100%</b>											



		# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 4 TASK 4 - Environmental Services (Subconsultant Coordination)</b>																
04.01	Wetland Screening and Memorandum (Subconsultant Coordination)		5	19%			1							4		
04.02	Wetland Delineation and Report (Subconsultant Coordination)		5	19%			1							4		
04.03	Preliminary Environmental Site Assessment (Subconsultant Coordination)		5	19%			1							4		
04.04	Tree Survey and Memorandum (Subconsultant Coordination)		3	12%			1							2		
04.05	Illinois Department of Agriculture (IDOA) Coordination (Subconsultant Coordination)		3	12%			1							2		
04.06	Noise Analysis and Technical Report (Subconsultant Coordination)		5	19%			1							4		
SUBTOTALS =		0	26	100.0%	0	0	6	0	0	0	0	0	0	20	0	
<b>Task 5 Geotechnical Investigation</b>																
05.01	Pavement Cores (Subconsultant Coordination)		4	50%			2		2							
05.02	Soil Borings (Subconsultant Coordination)		4	50%			2		2							
SUBTOTALS =		0	8	100.0%	0	0	4	0	4	0	0	0	0	0	0	

	# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 6 Traffic Analysis</b>															
<b>06.01</b>	<b>Perform turning movement counts</b>														
	Counts to include bicycles and pedestrians. Four roadway intersections and eight driveway intersections. (Subconsultant Coordination)	2	0.5%			1			1						
<b>06.02</b>	<b>Develop traffic volumes</b>														
	Existing, future No-Action, and two Build concept A.M., School P.M., and P.M. peak hours	59	14.4%			3		40	16						
<b>06.03</b>	<b>Conduct traffic operations analysis</b>														
	Use HCS or Synchro for Existing, future No-Action, and two Build concepts for A.M., School P.M., and P.M. peak hours; SIDRA to be used for any roundabout concept operations analysis; Provide preferred alternative support using analysis results	192	46.8%					144	48						
<b>06.04</b>	<b>Prepare signal warrant analysis</b>														
	Four existing and potential intersections based on MUTCD standards	48	11.7%					36	12						
<b>06.05</b>	<b>Evaluate uncontrolled pedestrian crossings</b>														
	Use IDOT TRA-23 guidelines	22	5.4%					16	6						
<b>06.06</b>	<b>Prepare queue length summaries</b>														
	Include red-time calculations at signalized intersections	24	5.9%					16	8						
<b>06.07</b>	<b>Prepare traffic analysis summaries</b>														
	Submit with the Project Development Report	63	15.4%		4	8		28	23						
	<b>SUBTOTALS =</b>	<b>0</b>	<b>410</b>	<b>100.0%</b>	<b>0</b>	<b>4</b>	<b>12</b>	<b>0</b>	<b>280</b>	<b>114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Task 7 Crash Analysis</b>															
<b>07.01</b>	<b>Review and tabulate crash data collected in TASK 1</b>														
		44	37.3%					32	12						
<b>07.02</b>	<b>Plot collision diagrams</b>														
		32	27.1%					28	4						
<b>07.03</b>	<b>Prepare wet/dry and lighting crash analysis</b>														
		10	8.5%					8	2						
<b>07.04</b>	<b>Evaluate safety improvement needs, identify countermeasures and prepare crash analysis narrative</b>														
		32	27.1%		4	6		6	16						
	<b>SUBTOTALS =</b>	<b>0</b>	<b>118</b>	<b>100.0%</b>	<b>0</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>74</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

	# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 8 Drainage Investigation</b>															
<b>08.01 Existing Drainage System</b>															
General Location Drainage Map on one (1) plan sheet	1	8	1.8%								2	6			
Existing Drainage Plan on seven (7) plan sheets	7	55	12.5%								7	48			
Identified Drainage Problems		12	2.7%								2	10			
Existing Culvert Hydraulic Analysis		14	3.2%								2	12			
Review Existing Field Tiles Investigation		7	1.6%								1	6			
<b>08.02 Proposed Drainage System</b>															
Design Criteria		4	0.9%								1	3			
Outlet Evaluation		12	2.7%								2	10			
Stormwater Detention Analysis		48	10.9%								8	40			
Right-of-Way Analysis		8	1.8%								2	6			
Drainage Alternatives		14	3.2%								2	12			
Drainage Calculations		76	17.3%								20	56			
Local & Other Agency Coordination		8	1.8%								4	4			
Proposed Drainage Plan on eleven (11) P&P sheets at 1:20 scale	11	88	20.0%								10	78			
BMP Design		32	7.3%								8	24			
<b>08.03 Location Drainage Study</b>															
Exhibits		13	3.0%								1	12			
Supporting documents (incl. inputs and outputs)		13	3.0%								1	12			
Study Assembly		28	6.4%								4	24			
SUBTOTALS =		19	440	100.0%	0	0	0	0	0	0	77	363	0	0	

	# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 9 Preliminary Geometric Design</b>															
<b>09.01 Design criteria</b>		16	3.4%			2	4	10							
<b>09.02 Build Alternatives Analysis</b>															
Hickory Avenue Intersection realignment (2 concepts)		19	4.0%			2	8	9							
Eastview Middle School access (3 concepts)		34	7.2%		1	3	6	24							
Old Oak Avenue access to Lake Street (2 concepts)		31	6.5%		1	2	8	20							
Realigned Oak Avenue and Eastview Middle School access intersection (2 concepts, roundabout and three-leg with single approach stop control)		22	4.6%			2	8	12							
<b>09.03 Multi-Modal Alternatives</b>															
Sidewalk and bike path - two (2) concepts		28	5.9%			2	10	16							
<b>09.04 Horizontal and Vertical Geometric Design</b>															
Title, Schematic, General Notes Sheets	3	26	5.5%		1	2	6	17							
Create Typical Sections (7 sections)	3	54	11.4%			2	12	40							
Critical Cross Sections (15 sections)		36	7.6%			1	15	20							
Plan and Profile - Realigned Oak Avenue (50-scale)	3	60	12.7%			2	32	26							
Plan and Profile - Cross Streets (50-scale)	4	64	13.5%		2	2	28	32							
<b>09.05 Intersection Details</b>															
Route 20 (Lake St) at Realigned Oak Avenue IDS	1	20	4.2%			2	6	12							
<b>09.06 Signal Design</b>															
Concept plan	2	24	5.1%			2			8	14					
<b>09.07 Maintenance of Traffic</b>															
Conceptual MOT for phased construction of intersections		40	8.4%		2	2	16	20							
<b>SUBTOTALS =</b>	<b>16</b>	<b>474</b>	<b>100.0%</b>	<b>0</b>	<b>7</b>	<b>28</b>	<b>159</b>	<b>258</b>	<b>8</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

		# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 10</b>	<b>Public Information Meeting</b>															
<b>10.01</b>	<b>Public Meeting</b>															
	Selection and coordination with public meeting venue		4	2.7%		2	2									
	Preparation of public meeting newspaper legal notice		4	2.7%			2	2								
	Preparation of public meeting brochure		10	6.8%		2	8									
	Preparation and distribution of public meeting notification letters to area residents and businesses		18	12.3%		2	2	2	4						8	
	<b>Preparation of public meeting exhibits (excluding renderings)</b>															
<b>10.02</b>	<b>Prepare exhibits and provide materials to Village for inclusion on website</b>		62	42.5%		2	4	8	8						40	
<b>10.03</b>	<b>Preparation and attendance at public meeting dry run, if requested</b>		14	9.6%	2	4	4							4		
<b>10.04</b>	<b>Attendance at public information meeting</b>		22	15.1%	4	6	6							6		
<b>10.05</b>	<b>Preparation of meeting summary and comment responses</b>		12	8.2%		2	4	6								
	<b>SUBTOTALS =</b>	<b>0</b>	<b>146</b>	<b>100.0%</b>	<b>6</b>	<b>20</b>	<b>32</b>	<b>18</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>48</b>	

	# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 11 Draft Project Development Report</b>															
<b>11.01 Draft Report Preparation</b>															
Prepare exhibits, including location map and land use exhibit		44	25.9%		1	4	8	9		2	10	2		8	
<b>11.02 Compose text writeup and compile appendices for the PDR</b>		24	14.1%		2	6	8	8							
<b>11.03 Prepare Design Exception Guideline (BLR 22000); includes one (1) revision</b>		8	4.7%			8									
<b>11.04 Prepare Design Exception forms</b>															
Prepare form BLR 22120, assumed up to four (4) design exception requests and 1 (one) revision per exception		20	11.8%		1	2	8	9							
<b>11.05 Prepare checklist and exhibits for bicycle accommodations (per BLRS 42-2)</b>		10	5.9%			2	8								
<b>11.06 Provide Draft PDR to Village. Includes QA/QC</b>															
Provide Draft PDR for Village review.		10	5.9%		1	2	7								
Provide disposition of Village comments and make one (1) round of revisions		19	11.2%		1	2	4	8						4	
<b>11.07 Submit Draft PDR to IDOT</b>															
Submit Draft PDR for IDOT review		4	2.4%		2	2									
Attend review meeting/conference call with IDOT and Village, if required.		4	2.4%		2	2									
<b>11.07 Preliminary Cost Estimate</b>		27	15.9%		1	2	4	8		4		8			
<b>SUBTOTALS =</b>	<b>0</b>	<b>170</b>	<b>100.0%</b>	<b>0</b>	<b>11</b>	<b>32</b>	<b>47</b>	<b>42</b>	<b>0</b>	<b>6</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>12</b>	

<b>Task 12 Meetings</b>															
<b>12.01 Joint Phase I/II Kick Off Meeting</b>															
Present project objectives, scope, gain concurrence from IDOT on the components of PDR, gain acceptance of schedule and design process.		8	9.1%		2	2	2	2							
<b>12.02 Phone/email Coordination with Local Agencies</b>															
Includes Village of Bartlett Police, schools, Post Office, Park District, and bicycle groups. Up to two (2) meetings		12	13.6%		4	4	4								
<b>12.03 Coordination with School District U-46</b>															
Email coordination and three (3) meetings		24	27.3%		8	8	8								
<b>12.04 Coordination with Fire Protection District</b>															
Email coordination and three (3) meetings		24	27.3%		8	8	8								
<b>12.05 Coordination with IDOT</b>															
Coordinate regarding processing of submittals and reviews		20	22.7%		4	8	8								
<b>SUBTOTALS =</b>	<b>0</b>	<b>88</b>	<b>100.0%</b>	<b>2</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>0</b>							

	# of Sheets	Total Hours	% of Hours	Project Principal	Project Manager	Roadway Lead	Project Engineer	Civil Engineer	Traffic Lead	Traffic Engineer	Drainage Lead	Drainage Engineer	Environm. Engineer	CADD Manager	Comments
<b>Task 13 Final Project Development Report</b>															
<b>13.01 Final Report Preparation</b>															
Prepare disposition of IDOT comments		8	7.0%		2	2								4	
Revise and edit the draft PDR report		30	26.1%		2	2	10	12		4					
Revise and edit the draft PDR exhibits and appendices		24	20.9%			2	12	2						8	
Prepare disposition of Village comments, Revise PDR up to one (1) time and perform QA/QC before submittal to IDOT		18	15.7%		1	1	4	4						8	
Provide Final PDR for Village approval and signature. Includes QA/QC.		8	7.0%		2	2	4								
Prepare checklist for Determination of State/Federal C.E. (BLR 19110)		10	8.7%		2	2	4	2							
Electronic submittal of Final PDR to IDOT for D.A.		4	3.5%		2	2									
Finalize Cost Estimate		13	11.3%		1	2	2	4		2		2			
<b>SUBTOTALS =</b>	<b>0</b>	<b>115</b>	<b>100.0%</b>	<b>0</b>	<b>12</b>	<b>15</b>	<b>36</b>	<b>24</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>20</b>	
<b>Task 14 QA/QC Review</b>															
<b>14.01 Reviews of milestone submittals</b>															
Independent peer review		24	63.2%	2	6				8				8		
Constructability review		14	36.8%	8	6										
<b>SUBTOTALS =</b>	<b>0</b>	<b>38</b>	<b>100.0%</b>	<b>10</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	
<b>Task 15 Administration and Project Coordination</b>															
<b>15.01 Project Administration</b>															
<b>SUBTOTALS =</b>	<b>0</b>	<b>110</b>	<b>100.0%</b>	<b>2</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL =</b>	<b>35</b>	<b>2230</b>		<b>22</b>	<b>213</b>	<b>173</b>	<b>323</b>	<b>703</b>	<b>164</b>	<b>26</b>	<b>87</b>	<b>375</b>	<b>52</b>	<b>92</b>	



**Attachment B.1**  
**Subconsultant – Hampton, Lenzini and Renwick, Inc.**  
**(HLR)**



## Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists  
www.hlrengineering.com

### Oak Avenue Realignment Phase 1 Scope of Work Village of Bartlett / Michael Baker International

Michael Baker International (herein referred to as "MBI" or "Client") has requested professional services for the Village of Bartlett's Oak Avenue Realignment Project. The following outlines the proposed Project scope of services. See Exhibit A for the Detailed Cost Breakdown of hours and costs for the below tasks.

Bulleted below is a list of summarized project services and tasks. Detailed explanations of project tasks are provided by field of service following this list.

#### Project Service and Task Summary:

- **Survey and Land Acquisition**
  - Topographic Survey
  - Land Survey – Existing right-of-way determination only; titles, plats and legals not included
  - Land Acquisition – Not included
- **Preliminary Engineering Services**
  - Environmental Survey Request
  - Section 4(f) de minimis Report
- **Design Engineering Services – Not included**
- **Structural Engineering Services – Not included**
- **Drainage Engineering Services – Not included**
- **Traffic Engineering Services**
  - Traffic Count Data Collection
  - Traffic Signal Controller Data Collection
- **Construction Engineering Services – Not included**
- **Environmental Services**
  - Wetlands Screening and/or Aquatic Resource Report
  - Preliminary Environmental Site Assessment (PESA)
  - PESA Update
  - Tree Survey and Memorandum
  - Illinois Department of Agriculture (IDOA) Coordination
  - Noise Analysis and Technical Report
  - Field Drain Tile Survey – by others
- **Geographic Information System (GIS) Services – Not included**
- **Water/Wastewater Engineering Services – Not included**
- **Permitting – Not included**
- **Consultation and Coordination**
  - Meetings
  - Public Information Meeting
- **Quality Assurance and Project Administration**

### Survey Services

Hampton, Lenzini and Renwick, Inc. (HLR) has prepared this Scope of Work for survey services based on the following streets:

- Oak Ave (W Lake St – 500' north of W Lake St, ~500 ft)
- W Lake St (500' west of Oak Ave – Old Oak Ln, ~2,000 ft)
- Oak Ave (W Lake St – 400' north of W Morse Ave, ~2,100 ft)
- N Hickory Ave (Oak Ave – 200' south of Queens Pkwy, ~900 ft)
- Working project limits shown on PDF received 08/26/2025

Based on our understanding of the project and the needs of the client the following services are included in the scope of service:

#### Task 1.0 - Topographic Survey

- Control Points – Set ~20 control points / benchmarks / aerial targets. Control will be horizontally located with GPS on NAD 83 IL East State plane coordinates. A digital level loop will be completed through the control & benchmarks; elevations will be based on NAVD 88 datum holding one of the GPS control points.
- Topographic Survey – Topo of all hard surfaces will be completed with a ground-based scanner/LIDAR and features will be extracted on a 50' cross section interval perpendicular to the street the cross section is on, at driveways, and all other grade controlling features. Topo of the field / ground area will be completed with a drone-based LIDAR providing +/- 1.5-inch vertical accuracy. Additional conventional work may still be needed in highly vegetated areas during leaf-on periods.

**Limits** are along the above-mentioned route from right-of-way to right-of-way plus 30' on each side of Oak Ave, W Lake St, N Hickory Ave. Limits for the field / ground are roughly from ~250' west along W Lake St from the intersection of Oak Ave (North) & W Lake St to the south ROW then south to the northeast corner of 324 Ford Ln, thence following the boundary of Williamsburg Hills Unit No. 2, & Williamsburg Hills Unit No. 1, to the northeast corner of 300 Jessica Ln, being the west and south limits of the field / ground area. The east limits being 30' past the west ROW of Oak Ave and the north limits being 30' past the south ROW of W Lake St. Creating an area of ~24 acres. ~175' East of the east ROW for Oak Ave (South) from 1,200' south of W Lake Ave to Lake Ave ROW.

Typical hard surface items such as curb and gutters, road center line, pavement markings, sidewalks, trees, signs, drainage structures, driveway culverts, crossroad culverts, driveways and building faces will be collected and defined in the topographic survey. This scope does not include performing the topo work during snow on the ground periods of the year.

- Utilities – Visible utilities will be located within the project limits. Utility location will consist of ASCE standard 38-02 Level QL-C Data. This utility survey will collect invert directions and elevations on storm sewer, water main, and sanitary sewer structures within the project area and one structure away allowing pipe elevations to be interpolated within the project location. If the one structure out is located on private property, contact information and access will be coordinated and provided by the client. The utility locate shots will also be used as verification points for the ground-based LIDAR scan data. Manhole lids that are not able to be opened with a manhole pick, and structures/culverts full of debris or clogged will be reported to the client. It will be the client's responsibility to coordinate with the utility provider for opening and or cleaning before data can be collected. Individual homeowner notification is not part of this scope. Traffic control, if deemed necessary, is not part of this scope and will be expected to be provided by the LPA. JULIE coordination is not part of this scope.

- Data deliverables – Features extraction linework on 50-foot cross section intervals perpendicular to the street, and surface file will be delivered in a .dgn format utilizing IDOT layers and codes. Point cloud data will be delivered in a .las file. 1.5" resolution aerial photo will be delivered in a .tiff format.

### **Task 2.0 Land Survey – Existing Right-of-Way Survey**

The existing right-of-way will be established using monumented property corners, section corners, recorded subdivision plats, plats of dedication, and other existing documentation IDOT and Bartlett provide. Existing easements will not be shown unless specifically directed to do so. Costs of recorded documents will be billed as a direct cost. The existing right-of-way will be determined by an Illinois Professional Land Surveyor. The deliverable for this task will be a .dgn file for use in design as well as future use in Plat of Highways.

Title commitments with supporting documents are not included in this scope. They can be ordered as directed for any parcels determined to need an acquisition. Costs for title commitments and supporting documents will be billed as a direct cost (estimate \$600-1000 per parcel) – Not included in this scope.

### **Preliminary Engineering Services**

#### **Task 3.0 Prepare Environmental Survey Request (ESR) and Wetland Impact Evaluation (WIE) (if needed)**

HLR will prepare and submit an ESR to obtain the latest natural resource information from various regulatory agencies, both federal and state. This information will be critical for the permitting phase and will be requested through correspondence. The ESR exhibits will include an aerial map showing the existing right-of-way and the ESR limits, National Wetland Inventory maps, floodplain maps, historic area maps and a photo log of all structures and/or buildings that may be 50 or more years old. HLR will review the wetland impact exhibit and complete the WIE form provided by MBI if wetlands are found.

#### **Task 4.0. Section 4(f) Report (if needed)**

The following Section 4(f) protected property is located within the project limits: Eastview Middle School. Based on the scope of work, there are possible impacts to this Section 4(f) resource. A Section 4(f) de minimis report will be prepared for each impacted property. It is assumed that one (1) property will have Section 4(f) de minimis report.

### **Traffic Engineering Services**

#### **Task 5.0 Traffic Count Data Collection**

HLR staff will conduct a turning movement traffic count at the locations and durations noted below using video recordings. The video will be processed by a subconsultant (StreetLogicPro). The data will include two-vehicle classifications, pedestrians, and bicyclists both on-street and in crosswalks. The two-vehicle classification provides a breakdown of Light Vehicles (FHWA Classes 1, 2, 3, and 5 that are the size of an ambulance or smaller) and Heavy Vehicles (All other FHWA Classes). Formatted data results and video will be provided to the client upon completion. All traffic counts will be conducted while Eastview Middle School has classes in session.

- Two typical weekdays: 24-Hours each day (12:00am – 11:59pm)
  - US Route 20 (Lake Street) at Bartlett Road
- One typical weekday: 24-Hours (12:00am – 11:59pm)
  - US Route 20 (Lake Street) at Oak Avenue
  - Oak Avenue at Hickory Avenue
  - Hickory Avenue & Jessica Lane

- One typical weekday: 13-Hours (6:00pm-7:00pm)
  - Oak Avenue & Shopping North Driveway
  - Oak Avenue & Shopping Middle Driveway
  - Oak Avenue & Shopping South Driveway
  - Oak Avenue & School North Driveway
  - Oak Avenue & School South Driveway
  - US Route 20 (Lake Street) at Shopping Driveway
  - US Route 20 (Lake Street) at Old Oak Lane/Dunkin West Driveway
  - US Route 20 (Lake Street) at Dunkin East Driveway



**Task 5.1 Traffic Signal Controller Data Collection**

HLR staff will remotely upload the existing traffic signal controller database and provide the data to the client upon completion at the noted locations. The data will be formatted in a report native to the traffic signal controller manufacturer's associated software program.

- US Route 20 (Lake Street) at Bartlett Road
- US Route 20 (Lake Street) at Oak Avenue

## Environmental Services

The environmental studies will include the right-of-way along all new proposed roadways plus the wooded area in the central portion of the project that is essentially landlocked and may be used for future detention. See below image for the project area.



### Task 6.0 Wetland Screening and Memorandum

HLR will conduct a map review of the project. The following maps and documents will be reviewed prior to conducting the field investigation:

- U.S. Geological Survey Topographic Maps
- National Wetlands Inventory Maps
- DuPage County Wetland Map
- USDA Soil Survey
- Hydric Soils of the United States
- Flood Insurance Rate Maps

From review of preliminary mapping there does not appear to be any wetlands or waterways mapped within the project limits. Therefore, we propose completing a wetland screening. If potential wetlands are identified, then a formal delineation will be conducted (see Task 6.1). If there are no wetlands, a brief wetland screening memorandum will be prepared summarizing our negative wetland findings.

### **Task 6.1 Wetland Delineation and Report (if needed)**

If potential wetlands are identified, HLR will perform a formal wetland delineation of up to two wetlands identified within the proposed project area. The wetland delineation will be conducted to meet the requirements of Executive Order 11990, "Protection of Wetlands", Section 404 of the Federal Water Pollution Control Act as amended by the Clean Water Act (Corps of Engineers, Section 404 Permit), and Illinois Environmental Protection Agency (IEPA Section 401 Guidelines) regulations. These regulations pertain to the placement of fill or alterations of drainage within wetlands of any type and apply to private as well as publicly owned wetlands. The investigation will meet the requirements of these regulations as well as the requirements of the DuPage County Stormwater Management Commission by identifying the type, functions, and boundary of the wetlands involved.

"Wetlands" are defined by the U.S. Army Corps of Engineers (USACE) for jurisdictional purposes as "those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions" (33 CFR 323.3(c)).

The field investigation will be conducted by our environmental personnel who are experienced in Federal methods for conducting wetland delineations. Our staff will classify and define hydric soils, hydrophytic vegetation, and evidence of hydrology to determine if wetlands are present. The wetland perimeter (s) will be staked and surveyed. Wetland boundary stake locations will be surveyed using a handheld Trimble R1 GNSS receiver.

Wetlands found will be classified according to type using the "Classification of Wetlands and Deep Water Habitats of the United States" by Cowardin. Wetland boundaries will be defined in accordance with the Corps of Engineers Wetlands Delineation Manual: Midwest Region. This includes a soil investigation to determine the presence or absence of hydric soils and an analysis of the dominant plant species. Field observations will be made on any evidence indicating the hydrology of the area and on water sources that are supporting these wetlands. Functions of these wetlands will be evaluated from field observations.

A wetland delineation report will be prepared summarizing the findings of the fieldwork. Included in the report will be the required wetland delineation data sheets, floristic quality assessments, and photographs that summarize the findings of the field investigation as well as figures that detail the maps reviewed and current wetland boundaries of the site. This task assumes a wetland delineation for up to two wetlands.

### **Task 7.0 Preliminary Environmental Site Assessment**

HLR will complete the PESA for all properties along the Oak Street Realignment, except for US Route 20 (IDOT owned) right-of-way. This scope includes completing a Preliminary Environmental Site Assessment. The PESA will be prepared using historical and geological information. The specific methods used to conduct the assessment are contained in 1) ASTM Standards E1527-13, 2) A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation Highway Projects (Erdmann et al., 2012), 3) Special Wastes Procedures for Local Highway Improvements (IDOT Local Roads Manual, July 22, 2004), and 4) "IDOT Bureau of Design and Environment Manual (BDE Manual), Section 27-3.03 (b), October 2015). The PESA will include a database search, review of historical records, an on-site evaluation, and review of other project conditions that may give us insight into the existing environmental conditions along the route.

Within a half mile of the project area, there are seven Leaking Underground Storage Tank (LUST) sites, two Site Remediation Program (SRP) listings, 1 Potential Contamination Sites, and eighteen database entries of Federal RCRA sites. No oil or gas pipelines are mapped within a half mile of the project area.

Once the review has been completed, a written report will be completed and submitted as documentation to the on-site analysis. This report will accompany various site photographs, maps, and the above-mentioned documentation, which will be utilized to assist the project evaluation and any applicable recommendations. A review of IDOTs ISGS PESA report is included in this task.

### **Task 7.1 Preliminary Environmental Site Assessment Update (if needed)**

The Preliminary Environmental Site Assessment (PESA) is valid for a period of 6 months; there we anticipate that we will need to update the initial PESA completed for this project. This will include ordering the environmental database record, conducting a site visit and completing a written PESA update as an addendum to the original report.

### **Task 8.0 Tree Survey and Memorandum**

A Certified Arborist will conduct a tree survey of all trees 3 inches and greater within the project limits. All trees will be tagged and surveyed. We will identify all trees by type, diameter, health and structure. During the tree survey we will evaluate potential bat habitat. The findings of the tree survey will be summarized in a tree memorandum.

### **Task 9.0 Illinois Department of Agriculture (IDOA) Coordination**

As there are prime farmlands that will be impacted by the construction of the new road, coordination will be required with IDOA. This will include a calculation of prime farmlands within the corridor and completion of NRCS-CPA-106 form. HLR will require preliminary right-of-way requirements plan sheets from MBI to complete this form.

### **Task 10.0 Noise Analysis and Technical Report**

A noise analysis will be required for the Oak Avenue realignment project, since this is a new road on new alignment and sensitive receptors are present. Sensitive receptors include single-family residences, multi-family residences, a church (Encounter Church) and a school (Eastview Middle School).

Current noise levels in the community are affected by traffic volumes, traffic mix (cars, medium trucks, and heavy trucks), receptor proximity, and the topographic variation in roadway placement. The noise analysis will be completed following IDOT policies and procedures and FHWA guidance, including 23 CFR 772. Noise analysis is a requirement of any Type I projects, where Type I is considered for highway on new location or physical changes in horizontal or vertical alignment or increments in the number of through-traffic lanes. (See BDE 26-6.05 (a) and (b)).

Data collection for the noise analysis includes information on land uses, traffic volume data, existing roadway design features (i.e. speed limits, ADT, and ROW limits, and sensitive receptor locations). Potential receptor locations for the existing and future conditions will be based on identifying sensitive receptors. No more than eight (8) receptor locations are anticipated. During the site visit, photo-documentation will be completed.

HLR will conduct noise monitoring at three locations using a Bruel and Kjaer 2270 noise meter. We will also count traffic along the adjacent road(s) during the noise monitoring, by visually tabulating cars and trucks.

The TNM model will be used to complete the noise analysis for existing worse case and design year (Build and No-Build) noise levels using hourly peak traffic volumes. These receptors will be reviewed in conjunction with IDOT policies to determine noise impacted receptors. Data inputs for the model will include a MicroStation file of topographical information and geometry as well as traffic characteristics.

According to IDOT policy, for a noise abatement measure to be constructed, it must meet both the feasibility and reasonable criteria. The noise analysis will determine if there is a noise impact to any sensitive receptors which is defined by noise levels that approach, meet, or exceed the appropriate Federal Highway Administration (FHWA) Noise Abatement Criteria (NAC). TNM software will also be used to perform the noise barrier feasibility and reasonableness evaluation for impacted receptors. Design constraints, i.e. space and access, will be considered in the noise abatement analysis. When determining if an abatement measure is feasible and reasonable, the noise reductions achieved, number of residences benefited, total cost, and total cost per residence benefited will be considered.

A noise technical report will be prepared to summarize project area characteristics, methodologies, receptor characteristics, and the results of the study.

If noise impacts occur and a noise abatement wall is evaluated, proposed coordination with residences will be required per the IDOT Noise Policy in Phase 2.

#### **Task 11.0 Field Drain Tile Survey**

A field tile survey will be completed by our subconsultant, Huddleston McBride, and will include a record research, field investigation, and location of existing drain tiles. All of the located field tiles will be record mapped and final drain tile mapping will be computer drafted on a base map including recent color digital aerial photography, topography, and project limits. A field report shall be attached to the plan containing the following evaluation information: size, flow, system effectiveness, restrictive siltation, pipe invert to ground surface depth, pipe type / quality, system classification and specific field notes.

After completion of the investigation report, Huddleston McBride will be responsible for obtaining existing drain tile investigation mapping and report approval and acceptance by the County or other applicable engineering review agencies.

#### **Consultation and Coordination**

##### **Task 12.0 Coordination Meetings**

This will include coordination meetings with MBI and/or the Village of Bartlett necessary for the project. This will include attendance at 4 public meetings (IDOT Kick Off, Elected Official, School Board, and Public Involvement Meeting) at 4 hours each. This includes 4 internal meetings with MBI/Village of Bartlett at 2 hours each.

#### **Quality Assurance and Project Administration**

##### **Task 13.0 Quality Assurance and Project Administration**

This task will include project administration and quality assurance necessary for the project.

HLR will conduct internal quality assurance reviews prior to the submittal of the above-referenced deliverables.

Management and administration will last throughout the expected duration of the project to ensure successful completion of the project. The expected activities within this task include:

- Project schedule/progress monitoring
- Budget monitoring
- Document Management
- Staff coordination
- Invoicing
- Project close-out

**EXHIBIT A  
 DETAILED COST BREAKDOWN  
 PROFESSIONAL ENGINEERING SERVICES  
 Oak Avenue Realignment Phase 1  
 Michael Baker International / Village of Bartlett**

Project Phase/Task	Employee Classification													Direct Costs	Hours	Fee			
	PR	E6	E5	E4	E3	E2	E1	T3	T2	SUR1	ENV3	ENV2							
<b>SURVEY AND LAND ACQUISITION SERVICES</b>																			
Set Control										40								40	\$ 5,200.00
Survey (Traditional)																			
Land Survey (Field Work)										140								140	\$ 18,200.00
Existing Right-of-Way Survey (no plats & legals)	72							16									\$ 500.00	88	\$ 20,500.00
Topographic Survey (Scanned)																			
Site/Route Scanning										20								20	\$ 2,600.00
Supplemental Traditional Survey (Locating Utilities/Ground Shots)										36								36	\$ 4,680.00
Manhole Inspection Survey										52								52	\$ 6,760.00
Process Survey Data																			
Process Scanned Data to Readable Format										16								16	\$ 2,080.00
Extract scan data (Feature Extraction)									94									94	\$ 15,980.00
Manhole Inspection Data Processing								20										20	\$ 3,400.00
<b>PRELIMINARY ENGINEERING SERVICES</b>																			
Traffic Data Collection					6													6	\$ 1,050.00
Traffic Counts - 12 counts, 224hrs					6		23										\$ 4,300.00	29	\$ 8,340.00
Traffic Signal Controller Timings					4													4	\$ 700.00
Prepare ESR and WIEs					8	16			2									26	\$ 4,000.00
Section 4(f) (assumes de minimis) (if needed)																			
Draft de minimis documentation (BDE 26-2.04(d))				4	26													30	\$ 5,740.00
Coordinate advertisement in local paper and IDOT website				4													\$ 150.00	4	\$ 910.00
<b>ENVIRONMENTAL SERVICES</b>																			
IDOA Coordination				8					4									12	\$ 2,080.00
Wetlands																			
Wetland Screening and Memorandum									3		1	8						12	\$ 1,730.00
Aquatic Resource Report (if needed)									1		2	32						35	\$ 5,000.00
Tree Survey and Memorandum									6		2	80						88	\$ 12,420.00
Noise Analysis and Technical Report	4			60				6									\$ 100.00	70	\$ 13,480.00
Special Waste																			
Prepare a Preliminary Environmental Site Analysis (PESA)									6		16	62					\$ 600.00	84	\$ 13,160.00
PESA Update (Optional)									1		6	24					\$ 200.00	31	\$ 4,840.00
Field Drain Tile Survey - by Huddleston McBride				3													\$ 19,685.00	3	\$ 20,255.00
<b>CONSULTATION AND COORDINATION</b>																			
Prepare and Attend Kick-off Meeting with Village of Bartlett	2			2														4	\$ 860.00
Prepare and Attend Coordination Meetings (4)	14			14														28	\$ 6,020.00
Public Information Meetings	8			8														16	\$ 3,440.00
<b>QUALITY ASSURANCE AND PROJECT ADMINISTRATION</b>																			
Quality Assurance and Quality Control	6	30																36	\$ 8,040.00
Project Administration	30																	30	\$ 7,200.00
																			\$ -
<b>TOTALS</b>	<b>136</b>	<b>30</b>	<b>4</b>	<b>125</b>	<b>24</b>	<b>16</b>	<b>23</b>	<b>136</b>	<b>23</b>	<b>304</b>	<b>27</b>	<b>206</b>					<b>1054</b>	<b>\$ 198,665.00</b>	



Women Owned Small Business (WOSB)

Huddleston McBride Services, LLC  
Lindsey R. Dixon, President  
9504 East Fowler Rd., Rochelle, IL, 61068  
Rudy Dixon, Operations, M. 618-559-2260  
Email [rdixon@huddlestonmcbride.com](mailto:rdixon@huddlestonmcbride.com)

## PROPOSAL

Kate Kasch Schulstad, P.E.  
Hampton, Lenzini and Renwick, Inc.  
1707 N. Randall Rd., Suite 100  
Elgin, IL 60123

Date : September 3, 2025  
Prop : 25596R1  
Terms: Net 30 Days  
Proposal Expiration: 30 days

>>

### RE: LAND DRAINAGE INVESTIGATION SERVICES PROPOSAL

LOCATION: Oak Avenue & US Route 20 Realignment ( 3,320 L.F. of Existing Roadway & 15± Acres Land)

Thank you for the opportunity to submit the attached Mainline Drain Tile Investigation *Letter of Agreement* for your consideration.

Following is a brief summary outlining investigation services which shall be completed in accordance with DuPage County typical standards and procedures for the subject property located at Sections 26, 27, 34 & 35, Hanover Township, Cook County, IL.

This investigation will be limited to the mapping of all mainline and sub-main collectors, and will include local lateral / feeder drain tiles only when encountered at slit trench or hand probe transect locations. Huddleston McBride Drainage Co. shall not be responsible for crop damage, all excavated investigation trenches will be backfilled and slightly mounded to allow for natural settlement.

### I. SCOPE OF WORK

#### *FIELD INVESTIGATION PROCEDURES:*

Field reconnaissance and record research<sup>1</sup> work will be completed in efforts to identify all areas which are typical to installation of existing drain tile. Existing features such as soils, watertable, topographical elevations, surface channels, depressions, wetlands and natural drainage ingress and egress locations are considered.

Following field review, investigation areas are staked and slit trenched or hand probed to verify existence of drain tile. All existing drain tiles encountered during the investigation procedure are logged on field mapping and repaired to their original state according to U.S.D.A. Natural Resource Conservation Service construction repair practices. Following specific point locations, drain tile routes are located by surface probing or electronic detection and field staked at 50' intervals including cut stakes for invert elevations where requested. Any existing drain tile not encountered during slit trenching or probe transect procedures will remain unknown.

<sup>1</sup>Huddleston McBride Land Drainage Co., (Illinois Professional Design Firm. Lic no. 184008000-0002) owns, maintains and will access an extensive electronic record system of Cook County Existing Agricultural Drain Tile Historic Mapping Records. This mapping system has been based upon geographic parcel location including record information from Huddleston-McBride Land Drainage Co.(1975) , Cooprider Farm Drainage Co. (1930), Elbridge F. Ball & Sons, (drainage engr.) Survey notes (1940), Countryside Drainage (2009). These record files include historic farm parcel notes, active / inactive drainage district maps and documents, conservation resource mapping, agricultural drain tile contractor records, aerial photo delineation, S.C.S./ N.R.C.S design notes and soil maps, typical drain tile investigation reports, record construction drawings, and land owner sketch drawings.

**RECORD MAPPING AND REPORT:**

Record mapping shall be performed according to typical civil engineering mapping standards. It will be the responsibility of the developer to furnish one ACAD (version 2013 or 2024 .dwg) computer data file of the investigation area including mapped topography, easements, right-of-ways, wetland delineation areas and property boundary limits.

All existing drain tile routes will be located in the field by GPS location systems (<1m., Illinois State Plane East NAD 83) and recorded on final plans. Our field staking process will include pipe invert cut stakes at all perimeter locations, strategic interior locations and 50' interval pin flagging along tile routes for electronic survey location by the project engineer if deemed necessary. It will be the responsibility of the project engineer to survey drain tile location/elevation staking pertinent to final improvement design.

Final drain tile mapping will be computer drafted on a base map including recent color digital aerial photography, topography and project limits. Mapped information will include the location of all existing drain tile routes and applicable drainage findings encountered during the field investigation process. A field report shall be attached to the plan containing evaluation information including size, flow, system effectiveness, restrictive siltation, pipe invert to ground surface depth, pipe type / quality, system classification and specific field notes.

After completion of the investigation report it will be our responsibility to obtain final existing drain tile investigation mapping and report approval and acceptance by DuPage County Planning and Development technical staff and applicable engineering review agencies.

<b>II. Proposed Service Description:</b>			
The intent of this proposal is to provide existing drain tile location, consulting and GPS survey mapping services in regard with typical existing drain tile investigation standards and in accordance with DuPage County Stormwater Ordinance Standards, located at Oak Avenue & US Route 20 Realignment ( 3,320 L.F. of Existing Roadway & 15± Acres Land) , Sections 26, 27, 34 & 35, Hanover Township, Cook County, IL.			
<b>III. Proposed Services Cost:</b>	<b>Qty.</b>	<b>Cost</b>	<b>Amount</b>
1 Drainage Investigation and Repair Crew (4 days) (field survey services including all excavation equipment and labor)	1 ea.	15,600.00	15,600.00
4 Project Consulting Services Hour Basis (GPS field survey, staking, and record plans on state plane)	16 hrs	200.00	3,200.00
5 Heavy Equipment Transport Hour basis, (114 miles, round trip, 2 units) (including DOT permits, electronic logs, licenses and fees)	3 hrs	295.00	885.00
6 Travel cost for crew lodging (overnight expenses and lodging, 6-man crew)	0 days	780.00	0.00
			0.00
<b>Proposed Materials Cost:</b> <i>All materials incidental to labor cost</i>			0.00
1 Drainage Investigation and Repair Crew Hour Basis ; is calculated on an hourly basis of \$520.00 including a full (6 man) drainage tile investigation/ repair crew consisting of ground man laborers, (1 or 2) 4-wheel drive loader backhoe w/ operator, (1)- kobelco wide track mid-class excavator w/ operator, kobota ATV, electronic and manual investigation equipment, pipeline video equipment, incidental pipe repair materials, field staking materials, field supervision and miscellaneous support equipment including pumps, probes, and other necessary tools. Daily hours are computed by home port to home port.			
4 Project Consulting Services Hour Basis ; (T.L. Huddleston / R Dixon) is calculated on an hourly basis of \$200.00 including initial project assessment, client consultation, site meetings, Utility locations, GPS land surveying , existing conditions research, project planning, record mapping w/ plots and project supervision.			
5 Heavy Equipment Transport Hour basis; - is calculated on an hourly basis of \$ 295.00 including heavy equipment loading transport including all IDOT and Local transportation permits, licenses and fees, and electronics log system requirements.			
Travel cost for crew lodging, long haul mobilization, overnight materials trips and expenses will be at \$780.00 (based on 6-man crew)			
<b>TOTAL LUMP SUM CHARGES INCLUDING ALL MATERIALS AND SERVICES</b>			<b>\$19,685.00</b>

Kate Kasch Schulstad, HLR  
Oak Avenue & US Route 20 Realingment ( 3,320 L.F. of Existing Roadway & 15± Acres Land), proposal no.  
**25596R1**  
September 3, 2025, Page 3 of 3

Huddleston McBride Land Drainage Co.

An invoice will be presented following the completion of the work and will be due and payable thirty (30) days after the invoice date. Any late payments made will be subject to the interest rate of 1 ½% per month on the entire principal amount of the money owed for the period from the date it becomes due and payable through the period of time in which it is paid.

#### IV. LIMITS OF LIABILITY

Any breach on the part of either party shall be limited to liability in an amount not to exceed the contract price of services associated with this drain tile investigation proposal.

Should the terms of this letter of agreement meet with your approval, please execute below and return one original.

Thank you for considering our proposal, we look forward to an opportunity to assist you with the development of this project.

Respectfully Submitted,

*Lindsey R. Dixon*

Lindsey R. Dixon, President  
Huddleston McBride Services, LLC

ABOVE LETTER OF AGREEMENT ACCEPTED THIS \_\_\_\_\_ DAY \_\_\_\_\_ 2025.

BY: \_\_\_\_\_  
PRINTED NAME / TITLE

\_\_\_\_\_  
SIGNATURE

**Attachment B.2**  
**Subconsultant – Rubino Engineering Inc**  
**(Rubino)**

September 2, 2025

To: Jeffrey Maczko, PE, CFM  
Michael Baker  
200 West Adams Street | Suite 1800  
Chicago, IL 60606  
P: 331.333.2523

Re: Proposal - Geotechnical  
Exploration  
Proposed Oak Avenue  
Realignment in Bartlett, Illinois

Proposal No. Q25.473g

Via email: [Jeffrey.Maczko@mbakerint.com](mailto:Jeffrey.Maczko@mbakerint.com)

Dear Mr. Maczko,

Rubino Engineering, Inc. (Rubino) is pleased to submit the following proposal to provide geotechnical engineering services for the above referenced project. Rubino received a request for proposal from Jeffrey Maczko, PE, CFM of Michael Baker via email on August 29th, 2025.

### PROJECT UNDERSTANDING

Rubino understands that Michael Baker is planning to aid the Village of Bartlett in the realignment of Oak Avenue to connect with Bartlett Road at Lake Street. The funding will be via MFT funds so will need to follow IDOT standards.

#### Information received:

- RFP email from Jeffrey Maczko, PE, CFM of Michael Baker on August 29th, 2025.
- Boring Location Map – “Soil Boring and Coring Map.pdf” (Shown Below)



*Preliminary Location Map “Soil Boring and Coring Map.pdf”*

<b>Field Services Scope of Services Summary</b>	
Additional Scope discussion can be found in subsequent pages of this proposal	
<b>Site Access</b>	Tree clearance assumed completed by others prior to mobilization
<b>Drilling Permit Needs</b>	IDOT
<b>Field Equipment Proposed</b>	Track-mounted Geoprobe Drill Rig & Core Machine
<b>Traffic Control Needs</b>	Flaggers
<b>Boring Location Plan</b>	See below for aerial / KMZ
<b>Soil Sampling Intervals</b>	SPT – 2 ½ ft to 10 feet, 5 ft thereafter
<b>Backfill Needs</b>	Cuttings, excess spoils remain on site
<b>Patching</b>	Cold Patch
<b>Site Protection or Restoration included</b>	None
<b>Groundwater Readings</b>	During drilling and upon auger removal

Boring Depths

To obtain data to evaluate subsurface conditions within the proposed development/construction areas. Rubino and Michael Baker proposes the drilling scope of work as detailed below:

NUMBER OF BORINGS	NUMBER OF CORES	DEPTH (FEET BEG*)	LOCATION ON SITE	SPT SAMPLING INTERVALS
10	-	10	Final Locations TBD, approximately 300 – 500 ft spacing along new alignment and exiting Oak ave	2 ½ ft to 10 feet
-	5	2	School and Plaza Entrances	
-	8	2	Along Route 20, Oak Ave, Jessica Lane, and Bartlett Rd	

**10 Total Borings    13 Total Cores    100 Total Lineal Feet**

Should any of the information on which this proposal has been based, including as described above, be inconsistent with the planned construction, Rubino requests to be contacted immediately in order to make any necessary changes to this proposal and scope of work.

**SCOPE OF SERVICES DISCUSSION**

The following sections outline the scope of services developed based on the information provided by the client and the information listed above in order to provide a geotechnical exploration the planned project. The exploration will be performed in general accordance with both the requested proposal information and Rubino’s current understanding of the project.

Site Access

Based on current site topography, surface conditions, and project discussions, Rubino anticipates that the project site will be mostly accessible to track-mounted Geoprobe drilling equipment, however some tree clearance may need to be coordinated by others for work in existing wooded areas.

### Traffic Control

Rubino anticipates that traffic control will be necessary. Rubino will subcontract a traffic control company to provide flaggers or an attenuator truck.

### Boring Locations

The approximate proposed boring locations will be determined prior to mobilization. Rubino recommends that the borings be located and surveyed for elevation by others prior to drilling. If the borings cannot be surveyed, Rubino will locate the borings in the field by measuring distances from known, fixed site features.

### SPT - Soil Sampling

Soil sampling will include split-barrel samples or thin-walled tube samples on cohesive soils at 2 ½ - foot intervals to a depth of 15 feet and 5 - foot intervals thereafter, as applicable.

### Completion of Borings

Upon completion of drilling, the borings will be backfilled with soil cuttings and capped with similar existing material and/or asphalt cold patch. Some damage to ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. Rubino will attempt to minimize such damage, but no restoration other than backfilling the soil test borings is included.

It should be noted that over time, some settlement may occur in the bore hole. If Rubino is requested to return to the site for the purpose of filling any bore holes that may have settled, additional time and material charges may apply.

### Geotechnical Laboratory Testing

The soil samples obtained during the field exploration program will be transported to the laboratory for classification and a limited number of laboratory tests. The nature and extent of the laboratory testing program is at the discretion of Rubino Engineering, Inc. and will depend upon the subsurface conditions encountered during drilling.

Laboratory testing will be performed in accordance with AASHTO procedures and may include examination of selected samples to evaluate the soils' index properties and relative strength characteristics.

Based on the proposed quantity of soil borings, anticipated depths, and project type, a list of the anticipated laboratory tests are summarized below.

Laboratory Test	Estimated Quantity	Sample Type
Natural Moisture Content	40	Split spoon
Atterberg Limits	4	Split spoon (AASHTO)
Hydrometer	4	Split spoon (AASHTO)
Organic Content	4	Split spoon (AASHTO)

## ROADWAY GEO REPORT (RGR)

Upon completion of field and laboratory work, Rubino will prepare a roadway geotechnical engineering report (RGR) using the collected data. The report will include the following per the IDOT Geotechnical Manual:

- Cover Sheet and Table of Contents
- Project Description, Location and Scope
- Geology and Pedology
- Field Exploration
- General Subgrade Conditions
- Special Conditions, if applicable
- Construction Monitoring
- Appendices (Supporting Documentation): location map, boring plan and soil profile, boring logs, laboratory test results, SSR Charts, photographs

An electronic copy of the report will be provided. The report will be addressed to Michael Baker.

## PROJECT SCHEDULE

Rubino proposes to initiate work on this project within 5 working days after receiving written authorization to proceed and we will follow the schedule below in order to complete the project:

Task	Number of Working Days
Utility clearance and rig mobilization	5 – 10
Field work including site layout and drilling	2
Geo Laboratory Testing	5 – 10
Geo Reporting	5 - 10

Project schedules can be affected by weather conditions and changes in scope. If the report needs to be delivered by a specific day, please notify us as soon as possible. Preliminary verbal recommendations can be made to appropriate parties upon completion of the field investigation and laboratory testing. Rubino will need to receive a signed copy of this proposal intact prior to mobilizing the drill rig.

## UTILITY LOCATE AND OUTSIDE SERVICES

Rubino will coordinate contacting the Utility "One-Call" for public utility clearance prior to the start of drilling activities. It is Rubino's experience that this service does not mark the locations of privately owned utilities. This proposal is based on privately owned utility locates being coordinated by the owner prior to drill rig mobilization.

## FEES

Rubino proposes to charge the fee for performance of the outlined scope of services on a cost plus fixed fee basis per the attached CECS.

Please see the attached fee schedule for additional unit rates for services requested after issuing the geotechnical report (drawing / spec review, scope or site layout change, etc.).

### Scope Limitations

Project services do not include a site evaluation to determine the presence or absence of wetlands, hazardous substances, or toxic materials.

Rock coring is not included in the scope of this exploration, therefore, the character and continuity of refusal materials, if encountered, can be determined only with a more comprehensive scope of services. Therefore, the borings will be advanced to the depths referenced above, or to refusal, whichever is shallower.

Boring, sampling and testing requirements are a function of the subsurface conditions encountered. The proposed lump-sum fee is based on the existence of adequate bearing materials being encountered within the proposed boring depths. Should conditions be encountered which require a deepening of borings or additional investigation, Rubino will notify you to discuss modifying the outlined scope of services. Additional work beyond the lump-sum fee will not be performed without your prior authorization.

### **AUTHORIZATION**

If this proposal is acceptable to you, Rubino will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. Rubino will proceed with the work upon receipt of authorization.

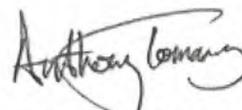
Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact Rubino with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

### **RUBINO ENGINEERING, INC.**



Michelle A. Lipinski, PE  
President  
[michelle.lipinski@rubinoeng.com](mailto:michelle.lipinski@rubinoeng.com)



Anthony T. Tomaras, PG  
Project Manager  
[anthony@rubinoeng.com](mailto:anthony@rubinoeng.com)

MAL/file

Attachments: Proposal Acceptance and Data Sheet  
Schedule of Services and Fees  
General Conditions

\*\*This is an electronic copy. Hard Copies of this proposal are available upon request.

**PROPOSAL ACCEPTANCE:**

<b>AGREED TO, THIS</b> _____ <b>DAY OF</b> _____ , 202__.
<b>BY (please print):</b> _____
<b>TITLE:</b> _____
<b>COMPANY:</b> _____
<b>SIGNATURE:</b> _____

**PROJECT INFORMATION:**

1. Project Name: \_\_\_\_\_
2. Project Location: \_\_\_\_\_
3. Your Job No: \_\_\_\_\_ Purchase Order No.: \_\_\_\_\_
4. Project Manager: \_\_\_\_\_ Telephone No.: \_\_\_\_\_
5. Site Contact: \_\_\_\_\_ Telephone No.: \_\_\_\_\_
6. Number and Distribution of Reports:  
( ) Copies To: \_\_\_\_\_ ( ) Copies To: \_\_\_\_\_  
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7. Invoicing Address: \_\_\_\_\_  
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Attn: \_\_\_\_\_  
**Email:** \_\_\_\_\_
8. Other Pertinent Information Or Previous Subsurface Information Available:  
\_\_\_\_\_  
\_\_\_\_\_

**Rubino Engineering, Inc.  
2025 Schedule of Geotechnical Services & Fees**

**FEE REMARKS**

- 1) All fees and services are provided in accordance with the attached Rubino General Conditions.
- 2) Unit prices/rates are in effect for 12 months from the date of this proposal and are subject to change without notice thereafter.
- 3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 8:00 AM or after 5:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate.
- 4) All rates are billed on a portal-to-portal basis.
- 5) Standby time due to delays beyond Rubino's control will be charged at the applicable hourly rate.
- 6) Transportation and per diem are charged at the applicable rates.
- 7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
- 8) A minimum charge of 4 hours applies to field testing and observation services.  
Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum charge of 4 hours.
- 9) For all Rubino services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
- 10) The minimum billing increment for time is a half hour.
- 11) A project set-up charge of a minimum of two hours applies to all projects.
- 12) Professional services rates are exclusive of expert deposition or testimony time.
- 13) Drilling and field service rates are based on OSHA Level D personnel protection.
- 14) For sites where drilling is to occur that are not readily accessible to a truck mounted drill rig, rates for rig mobility, site clearing, crew stand-by time, etc. will be charged as applicable.
- 15) If applicable the prevailing wage fees charged under this agreement will be adjusted if there is any change in the applicable prevailing wage rate established by the Illinois Department of Labor.
- 16) Services and fees not listed on this schedule may be quoted on request.
- 17)

Client#: 1171577

RUBINENG

**ACORD CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

9/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

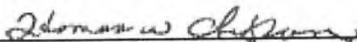
PRODUCER USI Ins Svcs LLC Euclid-Prof 2021 Spring Road, Suite 100 Oak Brook, IL 60523 312 442-7200	CONTACT NAME: Laurie Cloninger PHONE (A/C No. Ext): 630 625-5219 FAX (A/C No.): 610 537-4939 E-MAIL ADDRESS: AECertificates@usi.com
	INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company NAIC # 13056 INSURER B: Pacific Insurance Company, Limited 10046 INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Rubino Engineering, Inc. 425 Shepard Dr Elgin, IL 60123	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL POLICIES	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		PSB0003777	09/01/2024	09/01/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & AD/MLRY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		PSA0001881	09/01/2024	09/01/2025	COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		PSE0002142	09/01/2024	09/01/2025	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETORS/PARTNERS/EXECUTIVE OFFICER-MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y/N/A	PSW0002789	09/01/2024	09/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Professional Liability		B3OH056719924	09/01/2024	09/01/2025	\$2,000,000 each claim / \$4,000,000 annual aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Professional Liability is written on a 'claims made' policy form.  
 Some or all officers are excluded from Workers Compensation coverage.

CERTIFICATE HOLDER Rubino Engineering, Inc. 425 Shepard Dr. Elgin, IL 60123	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03) 1 of 1 #S46128240/M46082929

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## GENERAL CONDITIONS

**1. PARTIES AND SCOPE OF SERVICES:** Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the services. "Services" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional services ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the services to be done by Rubino Engineering, Inc. If Client is ordering the services on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said services. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s services. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of services from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

**2. TESTS AND INSPECTIONS:** Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall be brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold Rubino Engineering, Inc., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.

**3. SCHEDULING OF SERVICES:** The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the services or if, upon embarking upon its services, Rubino Engineering, Inc. is required to stop or interrupt the progress of its services as a result of changes in the scope of the services requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.

**4. ACCESS TO SITE:** Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the services. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its services or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional services as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.

**5. CLIENT'S DUTY TO NOTIFY ENGINEER:** Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to perform services hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Rubino Engineering, Inc. may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, losses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client and/or by any of Client's subcontractors or sub consultants

**6. RESPONSIBILITY:** Rubino Engineering, Inc.'s services shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s services or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.

**7. SAMPLE DISPOSAL:** Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.

**8. PAYMENT:** Client shall be invoiced once each month for services performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its services upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Release of such lien shall be given only when payment in full has been received for services duly rendered. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.

**9. STANDARD OF CARE:** RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. RUBINO ENGINEERING, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN CONNECTION WITH ITS SERVICES PROVIDED AS SET FORTH IN ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, AND THESE GENERAL CONDITIONS. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.

**10. INDEMNITY:** To the fullest extent permitted by law, Client and Rubino Engineering, Inc. each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, subcontractors, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Rubino Engineering, Inc., they shall be borne by each party in proportion to its negligence.

**11. TERMINATION:** This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Rubino Engineering Inc. has been paid in full all amounts due for services, expenses and other related changes.

**12. DISPUTE RESOLUTION:** In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Rubino Engineering, Inc. agree to attempt to resolve such disputes in the following manner: 1) The parties agree to attempt to resolve any and all unsettled claims, counterclaims, disputes and other matters in question through direct negotiations between the appropriate representatives of each party; 2) If such negotiations are not fully successful, the parties agree to submit any and all remaining unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

**13. WITNESS FEES:** Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena.

**14. NO HIRE:** Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.

**15. HAZARDOUS MATERIALS:** Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA, CERCLA, or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA, CERCLA, and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

**16. PROVISIONS SEVERABLE:** The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

**17. ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

**Rubino Engineering, Inc.**



Local Public Agency  County  Section Number

Prime Consultant (Firm) Name  Prepared By  Date

Consultant / Subconsultant Name  Job Number

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**

Hours and Direct costs per scope outlined in Rubino Proposal Number Q25.473g.

**PAYROLL ESCALATION TABLE**

CONTRACT TERM	18	MONTHS	OVERHEAD RATE	159.87%
START DATE	9/2/2025		COMPLEXITY FACTOR	
RAISE DATE	3/1/2026		% OF RAISE	2.00%
END DATE	3/1/2027			

**ESCALATION PER YEAR**

Year	First Date	Last Date	Months	% of Contract
0	9/2/2025	3/1/2026	6	33.33%
1	3/2/2026	3/1/2027	12	68.00%





**Local Public Agency**  
 Village of Bartlett

**County**  
 Kane

**Section Number**

**Consultant / Subconsultant Name**  
 Rubino Engineering, Inc.

**Job Number**

**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	6	\$65.00	\$390.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)	3	\$2,500.00	\$7,500.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	\$1,542.68	\$1,542.68
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Drill Rig Mobilization	In house Direct Cost	2	\$550.00	\$1,100.00
Drillers	In House Direct Cost	16	\$450.00	\$7,200.00
IDOT Bond	In house Direct Cost	1	\$200.00	\$200.00
				\$0.00
<b>TOTAL DIRECT COSTS:</b>				<b>\$17,932.68</b>

<b>Lab Testing</b>	<b>Quantity</b>	<b>Rate</b>	<b>Total</b>
Moisture Content	40	\$ 8.90	\$ 356.00
Atterberg Limits	4	\$ 89.00	\$ 356.00
Hydrometer	4	\$ 178.00	\$ 712.00
Unconfined Compression Testing		\$ 95.00	\$ -
Organic Content	4	\$ 29.67	\$ 118.68
Consolidation Testing		\$ 960.00	\$ -
pH Testing		\$ 22.25	\$ -
Triaxial Testing		\$ 1,800.00	\$ -
<b>Grand Total</b>			<b>\$ 1,542.68</b>



**Local Public Agency**

Village of Bartlett

**County**

Kane

**Section Number**

**Consultant / Subconsultant Name**

Rubino Engineering, Inc.

**Job Number**

**AVERAGE HOURLY PROJECT RATES**  
**EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET**

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Drilling Lab Reporting											
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Material Tester	45.84	16.0	19.05%	8.73	16	19.05%	8.73									
Project Manager / Engineer	51.23	12.0	14.29%	7.32	12	14.29%	7.32									
Staff Engineer / Geologist / Laboratory Staff	38.73	52.0	61.90%	23.98	52	61.90%	23.98									
Principal	76.00	2.0	2.38%	1.81	2	2.38%	1.81									
Driller	74.07	2.0	2.38%	1.76	2	2.38%	1.76									
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<b>TOTALS</b>		84.0	100%	\$43.60	84.0	100.00%	\$43.60	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

## PROFESSIONAL SERVICES AGREEMENT

This **PROFESSIONAL SERVICES AGREEMENT** is dated as of the \_\_\_\_ day of \_\_\_\_\_, 2025 ("**Agreement**"), and is by and between **THE VILLAGE OF BARTLETT** ("**Village**"), an Illinois home rule municipality, and **MICHAEL BAKER INTERNATIONAL, INC.**, a Pennsylvania corporation. ("**Contractor**")

**IN CONSIDERATION OF** the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village's authority, the parties agree as follows:

### **SECTION 1. CONTRACTOR AND SCOPE OF SERVICES.**

**A. Engagement of Contractor.** The Village hereby engages the Contractor to perform and provide Phase 1 Engineering (the "**Services**") in accordance with (1) the Village of Bartlett's Request for Qualifications for the Oak Avenue Realignment Phase 1 Engineering ("RFQ") and (2) Michael Bakers's Level of Effort and Fee proposal dated September 3, 2025, all of which are attached hereto and incorporated herein as **Group Exhibit A** to this Agreement (collectively, the "**Proposal**"). The Contractor represents it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the Services set forth in the Proposal in accordance with the standards of practice, care, and diligence practiced by recognized companies or firms performing services of a similar nature in existence at the time of performance. The representations and certifications expressed are in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are reserved to the Village.

**B. Commencement; Time of Performance.** The Contractor must commence the Services immediately upon receipt of written notice that this Agreement has been fully executed by the Parties ("**Commencement Date**").

**C. Compensation.** The Village will pay the Contractor a lump sum, not-to-exceed amount of **\$597,353.53**, in accordance with the fee proposal attached to this Agreement as part of Group Exhibit A. The lump sum payment will be made by the Village within thirty (30) days of the Contractor's completion of the final report as described in the Proposal.

**D. Term.** The term of this Agreement will run from the effective date until the Contractor's completed Phase 1 Engineering.

### **SECTION 2. CONFIDENTIAL INFORMATION.**

**A. Confidential Information.** The term "**Confidential Information**" shall mean information in the possession or under the control of the Village relating to the technical, business, or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system and information obtained from server logs or other records of electronic or machine readable form. Village Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Contractor from a source other than the Village prior to the time of disclosure of said information to the Contractor under this Agreement ("**Time of Disclosure**"); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Contractor or the

Village; or (4) to have been supplied to the Contractor after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

**B. No Disclosure of Confidential Information by the Contractor.** The Contractor acknowledges that it may, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Contractor agrees to hold confidential all Confidential Information and will not disclose or use Confidential Information without express prior written consent of the Village. The Contractor must use reasonable measures at least as strict as those the Contractor uses to protect its own confidential information.

### **SECTION 3. INDEMNIFICATION; INSURANCE.**

A. **Indemnification.** Contractor will indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fee) that may arise, or be alleged to have arisen, out of or in connection with the Contractor's performance of, or failure to perform, the Services provided for under this Agreement, or any part thereof, or any failure to meet the representations and certifications set forth in this Agreement.

B. **Insurance.** The Contractor will, at its sole cost, obtain and keep in force at all times during the performance of any work referred to above, Workers Compensation and Employer's Liability Insurance, Commercial General Liability Insurance, and Automobile Insurance in at least the type and amounts as follows:

1. Commercial General Liability: \$2,000,000.00 General Aggregate

The Contractor must name the Village as an additional insured and provide Village with Certificates of Insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. Failure of Village to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Village to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. The Contractor agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the Village. Upon request, the Contractor will provide copies of any or all policies of insurance maintained in fulfillment hereof. Failure to maintain the required insurance may result in termination of this Contract at Village's option.

### **SECTION 4. DEFAULT.**

If it should appear at any time that the Contractor has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("**Event of Default**"), and fails to cure any such Event of Default within 10 business days after the Contractor's receipt of written notice of such Event of Default from the Village, then the Village will have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Contractor. The Village may require the Contractor, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Contractor and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination, and the Contractor must refund any amounts already paid by the Village on a pro-rata basis.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Contractor, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Contractor or as a result of actions taken by the Village in response to any Event of Default by the Contractor.

## **SECTION 5. SPECIAL PROVISIONS.**

**A. Relationship of the Parties.** The Contractor acts as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Contractor; or (2) to create any relationship between the Village and any subcontractor of the Contractor.

**B. Conflict of Interest.** The Contractor represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of the Contractor or this Agreement; (2) as of the date of this Agreement neither the Contractor nor any person employed or associated with the Contractor has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Contractor nor any person employed by or associated with the Contractor shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

**C. No Collusion.** The Contractor represents and certifies that the Contractor is not barred from contracting with a unit of state or local government as a result of (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Contractor is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Contractor represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Contractor has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Contractor shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

**D. Compliance With Laws.** Contractor must give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and

authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations. Contractor is solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Contractor's, or its subcontractors, performance of, or failure to perform, the Services or any part thereof. Every provision of law required by law to be inserted into this Contract is deemed to be inserted.

**E. Mutual Cooperation.** The Village agrees to cooperate with the Contractor in the performance of the Services, including meeting with the Contractor and providing the Contractor with such information that the Village may have that may be relevant and helpful to the Contractor's performance of the Services. The Contractor agrees to cooperate with the Village in the performance of and the completion of the Services and with any other Contractors engaged by the Village.

**F. Ownership.** Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Contractor in connection with any or all of the Services to be performed under this Agreement ("**Documents**") are deemed the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Contractor will cause the Documents to be promptly delivered to the Village.

**H. Freedom of Information Act.** The Contractor agrees to maintain, without charge to the Village, all records and documents for projects of the Village in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor must produce records which are responsive to a request received by the Village under the Freedom of Information Act so that the Village may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor must notify the Village and if possible, the Village will request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act due to Contractor's failure to Contractor documents or otherwise appropriately respond to a request under the Act, then Contractor will indemnify and hold the Village harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

## **SECTION 6. GENERAL PROVISIONS.**

**A. Amendment.** No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

**B. Assignment.** This Agreement may not be assigned by the Village or by the Contractor without the prior written consent of the other party.

**C. Binding Effect.** The terms of this Agreement will bind and inure to the benefit of the Parties to this Agreement and their agents, successors, and assigns.

**D. Notice.** All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (4) by

email. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt; (d) time-stamp email was sent. By notice complying with the requirements of this Section, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

**Daniel Dinges**  
**Public Works Director**  
**Village of Bartlett**  
**1150 Bittersweet Drive**  
**Bartlett, IL 60103**  
[ddinges@bartlett.il.gov](mailto:ddinges@bartlett.il.gov)

Notices and communications to the Contractor shall be addressed to, and delivered at, the following address:

**Scott Rodseth**  
**Vice President | Director of Transportation**  
**Michael Baker International**  
**200 West Adams Street**  
**Chicago, IL 60606**  
[scott.rodseth@mbakerintl.com](mailto:scott.rodseth@mbakerintl.com)

**E. Third Party Beneficiary.** No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

**F. Governing Laws.** This Agreement will be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois. Venue for any dispute arising out of relating to this Agreement will be in the Circuit Courts of Cook County, Illinois.

**G. Entire Agreement.** This Agreement, including Group Exhibit A, constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Agreement.

**H. Waiver.** Neither the Village nor the Contractor shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village or the Contractor to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Contractor's right to enforce such rights or any other rights.

I. **Exhibits.** Exhibit A attached to this Agreement is hereby incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibits and the text of this Agreement, the text of this Agreement shall control.

**THE VILLAGE OF BARTLETT**

By: \_\_\_\_\_  
Village Administrator

**MICHAEL BAKER INTERNATIONAL**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**GROUP EXHIBIT A**

*Proposal*



# Agenda Item Executive Summary

AGENDA Ezee Fiber Construction Administration  
ITEM: Agreement for Telecommunication Facilities

BOARD OR  
COMMITTEE: Board

## BUDGET IMPACT

Amount \$ N/A Budgeted \$ N/A

Fund: N/A Corresponding Activity Measure: JULIE Calls

## EXECUTIVE SUMMARY

As an objective of the strategic plan to “Continue to enhance and improve the efficiency of service delivery methods and approaches”, staff have been in discussions with Ezee Fiber of TEXAS (Ezee Fiber) to provide internet services to businesses and residents through a fiber-to-the-home approach. Ezee Fiber would offer internet services but not TV or phone services.

Before Ezee Fiber can begin the build-out, the Board must approve the attached three-year agreement. Preliminary meetings have focused on outreach efforts, minimizing construction disruptions, and providing residents with contact information for inquiries. Ezee Fiber will also collaborate with a third-party utility locator to perform locates for the build-out and will compensate the Village for any assistance from Public Works locators. Additionally, Ezee Fiber will go through the Right of Way permit process to ensure any utility conflicts are minimized.

## RECOMMENDATION

Staff recommends approving the construction administration agreement with Ezee Fiber of Texas, LLC.

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Agreement

### RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue to enhance and improve efficiency of service delivery methods and approaches

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

For Discussion Only

Resolution

Ordinance

Motion: Move to approve Resolution #2025-\_\_\_\_\_, A RESOLUTION APPROVING A CONSTRUCTION ADMINISTRATION AGREEMENT FOR TELECOMMUNICATIONS FACILITIES WITH EZEE FIBER OF TEXAS, LLC

Staff: Tyler Isham, Assistant Director of Public Works

Date: September 8, 2025

# Memo

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**To:** Paula Schumacher, Village Administrator  
**From:** Tyler Isham, Assistant Director of Public Works  
**Subject:** **EZEE Construction Administration Agreement for  
Telecommunication Facilities**  
**Date:** September 8, 2025

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## **BACKGROUND**

As an objective of the strategic plan goal to “Continue to enhance and improve the efficiency of service delivery methods and approaches”, staff have been in discussions with EZEE Fiber of Texas, LLC (“EZEE”), who are interested in providing internet services to businesses and residents. EZEE would provide a “fiber-to-the home” approach that would enable streaming services and internet but would not provide a dedicated television or phone service. EZEE is working in several neighboring communities as well. Before EZEE can begin the utility build-out, the attached agreement must be approved by the Board. This initial agreement is for three years.

Staff has met preliminarily with EZEE to determine their plan for outreach, mitigating construction disturbance and restoration. EZEE will have a dedicated employee and website to discuss questions or complaints with residents and would provide the Village with information for us to share with residents should they have questions regarding the build-out or purchasing services.

EZEE has also agreed to solicit a third-party locating service Stake Center Locating for underground utilities in the areas they are building out to ensure that Village crews can maintain the utility locating for other contractors and projects. EZEE has also agreed to compensate the Village for the time Public Works locators have to assist EZEE crews in locating. EZEE will also still go through the Right of Way permit process.

## **RECOMMENDATION**

Staff recommends approving the construction administration agreement with EZEE Fiber of Texas, LLC.

## **MOTION**

**MOTION TO APPROVE RESOLUTION #2025-\_\_\_\_-R, A RESOLUTION  
APPROVING A CONSTRUCTION ADMINISTRATION AGREEMENT FOR  
TELECOMMUNICATIONS FACILITIES WITH EZEE FIBER OF TEXAS, LLC**

RESOLUTION 2025 - \_\_\_\_\_

**A RESOLUTION APPROVING A CONSTRUCTION ADMINISTRATION AGREEMENT  
FOR TELECOMMUNICATIONS FACILITIES WITH EZEE FIBER OF TEXAS, LLC**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, pursuant to its home rule authority, as follows:

**SECTION ONE:** **APPROVAL.** The Construction Administration Agreement for Telecommunications Facilities between the Village of Bartlett and Ezee Fiber of Texas, LLC (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** **AUTHORIZATION.** The Village President is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

**SECTION THREE:** **SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR:** **REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE:** **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Daniel H. Gunsteen, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025 - \_\_\_\_\_ enacted on September 16, 2025, and approved on September 16, 2025, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## VILLAGE OF BARTLETT

### CONSTRUCTION ADMINISTRATION AGREEMENT FOR TELECOMMUNICATIONS FACILITIES

This Construction Administration Agreement ("**Agreement**") is hereby entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the Village of Bartlett, an Illinois home rule municipal corporation (the "**Authority**" or "**Village**") and Ezee Fiber Texas, LLC, d/b/a Ezee Fiber, a Delaware limited liability company (the "**Facility Owner**"). The Authority and Facility Owner may be referred to herein singularly as a "**Party**" and collectively as the "**Parties**."

**WHEREAS**, the Village of Bartlett is an Illinois home rule municipal corporation operating under power and authority granted by the laws and Constitution of the State of Illinois; and

**WHEREAS**, the Village is a highway authority with respect to such rights-of-way located within the boundaries of the Village and not otherwise operated and maintained by a county or the State of Illinois; and

**WHEREAS**, the Authority has heretofore adopted Title 7, Chapter 6 of the Bartlett Municipal Code, entitled, "Construction of Utility Facilities in the Rights of Way," (hereafter referred to as the "**Regulations**"); and

**WHEREAS**, the Regulations provide for telecommunications retailers that desire to construct utility facilities in the right-of-way to provide, as a condition of being awarded each permit, proof of insurance and a security fund; and

**WHEREAS**, the Regulations provide that the Authority, in its discretion and as limited by law, may require utilities to enter into a franchise, license or similar agreement for the privilege of locating their facilities within the Authority rights-of-way and, in such an agreement, the Authority may provide for terms and conditions inconsistent with the Regulations; and

**WHEREAS**, Facility Owner operates and is registered with the Illinois Department of Revenue as a Telecommunications Retailer under the Telecommunications Infrastructure Maintenance Fee Act (TIMFA) (35 ILCS 635/10 and following); and

**WHEREAS**, the Facility Owner intends and desires to engage in a widescale construction project for the purpose of installing telecommunication facilities within the Authority rights-of-way (the "**Project**"); and

**WHEREAS**, the Authority and the Facility Owner desire to facilitate the mutually convenient and efficient administration of the Project to minimize the cost to the Facility Owner and the inconvenience to the public; and

**WHEREAS**, the Authority and Facility Owner desire for this Agreement to supersede the Regulations to the extent of any conflict.

**NOW, THEREFORE, IN CONSIDERATION OF** the foregoing recitals, the mutual covenants and obligations herein described, and other good and valuable consideration, the Authority and Facility Owner hereby agree as follows:

1. Recitals. The Parties hereby confirm the validity of the representations and recitals set forth in the foregoing recitals. The parties acknowledge that said recitals are material to this Agreement and are hereby incorporated into and made a part of this Agreement, as though they were fully set forth in this Section 1 and that they shall continue for as long as this Agreement is in full force and effect.

2. Police Powers. Nothing in this Agreement shall be construed as an abrogation by the Authority of any of its police powers to adopt and enforce generally applicable ordinances deemed necessary by the Authority for the health, safety, and welfare of the public, and the Facility Owner shall comply with all generally applicable laws, codes and ordinances enacted by the Authority pursuant to such police power.

3. Term of Agreement; Renewal.

- a. The term of the Agreement granted hereunder shall be three (3) years unless the Agreement is renewed or is lawfully terminated in accordance with the terms of this Agreement and/or applicable law.
- b. The term of this Agreement shall automatically renew for additional three (3) year terms unless either party delivers notice of intent not to renew no later than ninety (90) days prior to the expiration of the then current term.

4. Reservation of Authority. Nothing in this Agreement shall (A) abrogate the right of the Authority to authorize the use of rights-of-way for public purposes or to perform any public works or public improvements of any description, (B) except as explicitly described herein, be construed as a waiver of any laws, codes or ordinances of general applicability promulgated or enforceable by the Authority, or (C) be construed as a waiver or release of the rights of the Authority in and to the rights-of-way.

5. Construction Standards. Except as otherwise provided in this Agreement, Facility Owner shall comply with all the requirements established in the Regulations.

6. Modified Application Requirements.

- a. Insurance. For the term of this Agreement, the Facility Owner shall be deemed to satisfy the requirements described in §7-6-8 of the Regulations if the Facility Owner annually files evidence with the Authority that the Facility Owner, at its own cost and expense, maintains insurance coverages which comply with §7-6-8 of the Regulations. Provided the Facility Owner annually files such evidence of insurance, the Facility Owner shall not be required to include proof of insurance with each permit application.

b. Security. For the term of this Agreement, the Facility Owner shall be deemed to satisfy the requirements described in §7-6-10 of the Regulations if the Facility Owner deposits with the Authority a surety bond in an amount of \$50,000, to satisfy the requirements described in §7-6-10(C) of the Regulations. In the event the Authority withdraws from the Security Fund in the manner described in §7-6-10(D), the Facility Owner shall not be compliance with this section unless the Facility Owner restores the full value of the Security Fund within fourteen (14) days from receipt of notice from the Authority of the amount withdrawn from the Security Fund and the reasons therefor. Provided the Facility Owner maintains the Security Fund in compliance with this section, the Facility Owner shall not be required to deposit a separate security fund with each permit application. The Security Fund shall not be closed and returned to the Facility Owner until the expiration or earlier termination of this Agreement, provided however, after the completion of initial construction, the Village, in its sole discretion, may reduce the amount of the surety bond to \$20,000 to satisfy the requirements described in §7-6-10(C) of the Regulations.

c. Project Plans. For the term of this Agreement, the Facility Owner shall be deemed to satisfy the requirements described in §7-6-4(C)(4) of the Regulations if the Facility Owner annually files with the Authority, on or before the date of the construction administration meeting described in Section 7 of this Agreement, a general description of all proposed work the Facility Owner intends to perform during the next twelve (12) months and the purposes and intent of the facility and the uses to which the facility will be put (the "Project Plans"). The scope and detail of such Project Plans shall be appropriate to the nature and character of the work to be performed, with special emphasis on those matters likely to be affected or impacted by the work proposed, especially including, but not limited to, any adjacent residential uses. The Project Plans must also be drawn to a scale that is legible enough for the Authority to determine if there are any conflicts with other utilities. Where the Facility Owner intends to construct or where the Project Plans clearly require, additional aboveground facilities in the rights-of-way, the Project Plans shall include a proposed facilities plan showing the type and location of facilities intended or required. Provided the Facility Owner annually files the aforementioned Project Plans in compliance with this section, the Facility Owner shall not be required to deposit separate plans with each permit application.

7. Facility Owner Obligations: In consideration for the benefits granted the Facility Owner under this Agreement, the Facility Owner agrees to the following:

a. Construction Administration Meeting. The Facility Owner agrees to meet with the Authority's designated representatives annually, on or before November 15 each year, to (i) review the Facility Owner's Project Plans for the succeeding year, (ii) coordinate and schedule the parties' respective construction projects for the succeeding year to avoid conflicts and increase opportunities for concurrent work in the rights-of-way, and (iii) agree upon changes to the Facility Owner's Project Plans ensure compliance with the Regulation and minimize the degree of incompatibility between the Facility Owner's facilities and Authority-owned

facilities or adjacent land uses. If the Facility Owner desires to modify its Project Plans in any manner the parties have not jointly memorialized following the Construction Administrative Meeting, the Facility Owner may not modify such Project Plans without advance written approval from the Authority.

- b. Permits by Section. The Facility Owner agrees to provide the Authority with a map showing the division of the Village's boundaries into sections. The Authority will permit the Project on a section-by-section basis. The Authority reserves the right to only permit one section to be under construction at a time to limit disruptions to the Village and its residents.
- c. As-Built Plans. Upon completion of any portion of the Project, the Facility Owner will provide the Village with As-Built Plans showing the facilities in an electronic format acceptable to the Village.
- d. JULIE Locating. Facility Owner must engage USIC and pay all fees, charges and costs for JULIE locates on the Village's behalf in accordance with the Ezee Fiber Texas Locate Letter Agreement, which is attached hereto as Exhibit A and incorporated by this reference. If the Village determines, in its sole discretion, that additional JULIE locates are necessary for the Facility Owner's Project, or that Village staff assistance is required for locates being conducted by USIC, the Village may conduct such additional JULIE locates or provide Village Staff assistance to USIC at Facility Owner's cost. The Facility Owner agrees to pay for any additional locate costs incurred by the Village for the Facility Owner's Project at a rate of \$47.50 per hour.
- e. Reimbursement of fees. The Facility Owner agrees to reimburse the Village for all actual and reasonable fees and costs incurred by the Village in reviewing the Facility Owner's applications and submittal documents, including, but not limited to, design documents and for field observation fees, in accordance with Section 7-6-4(F) of the Regulations.

8. Notice of Violation or Default. In the event the Authority believes that the Facility Owner has not complied with the terms of the Agreement, it shall notify the Facility Owner in writing with specific details regarding the nature of the alleged noncompliance or violation.

9. Facility Owner's Right to Cure. The Facility Owner shall have thirty (30) days from the receipt of the Authority's written notice of violation to cure such noncompliance; or in the event that, by nature of the default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the Authority of the steps being taken and the projected date that the cure will be completed and request additional time from the Authority to complete the cure.

10. Enforcement. In the event the Facility Owner fails to cure a violation within the applicable cure period, the Facility Owner shall be deemed in default of this Agreement. If the Facility Owner is in default of any provision of the Agreement, the Authority may:

- a. suspend any additional work by the Facility Owner; and

- b. seek specific performance of any provision that reasonably lends itself to such remedy, or seek other relief available in equity including declaratory or injunctive relief; or
- c. in the case of either a frequently recurring default or a substantial default of a material provision of the Agreement, declare the Agreement to be revoked, terminated and no further force and effect.

11. Remedies Not Exclusive. In addition to the remedies set forth in Section 10, the Facility Owner acknowledges the Authority's ability to enforce the requirements and standards, and the penalties for non-compliance with such standards consistent with the Regulations and any other generally applicable provision of the Bartlett Municipal Code. Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to permit the Authority to exercise such rights and remedies in a manner that permits duplicative recovery from, or payments by, the Facility Owner. Such remedies may be exercised from time to time and as often and in such order as may be deemed expedient by the Authority.

12. Force Majeure. The Facility Owner shall not be held in default under, or in noncompliance with, the provisions of the Agreement, nor suffer any enforcement or penalty relating to noncompliance or default (including suspension, termination, cancellation or revocation of the Agreement), where such noncompliance or alleged defaults occurred or were caused by strike, riot, war, earthquake, flood, tidal wave, hurricane, tornado or other catastrophic act of nature, labor disputes (not involving the Facility Owner's employees), governmental, administrative or judicial order or regulation or other event that is reasonably beyond the Facility Owner's ability to anticipate or control. This provision also covers work delays caused by waiting for utility providers to service or monitor their own utility poles on which the Facility Owner's equipment is attached.

13. Notice. All notices, consents, approvals, requests, and other communications required or permitted under this Agreement shall be in writing and shall be sufficiently given and served upon the other party by (a) hand delivery, (b) first class mail, registered or certified, return receipt requested, postage prepaid, or (c) reputable overnight courier service and addressed as follows:

To the Authority:

Village of Bartlett  
1150 Bittersweet Drive  
Bartlett, IL 60103  
ATTN: Dan Dinges, Public Works Director

To the Facility Owner:

Ezee Fiber Texas, LLC  
ATTN: Legal  
5959 Corporate Dr., Ste. 2000

Houston, TX. 77036

With a Copy to:

[legal@ezeefiber.com](mailto:legal@ezeefiber.com)

24-Hour Emergency Contact:

Ezee Fiber NOC:

Phone: 1+ (281)-407-0050

Toll Free: (844) 428-9662

Email: [noc@ezeefiber.com](mailto:noc@ezeefiber.com)

Either party may change its address and addressee for notice by notice to the other party under this Section. Notice by hand delivery, and notice by overnight courier service shall be deemed received when delivered, and notice by mail shall be deemed delivered three days after placing in the United States Mail.

14. Good Standing; Taxes. Notwithstanding anything in the Regulations, Facility Owner shall not be required to pay any additional fees or compensation to the Village under this Agreement including for site specific permits, application, inspection, and review fees, so long as 1) Facilities Owner maintains its status as a Telecommunications Retailer under the Telecommunications Infrastructure Maintenance Fee Act (TIMFA) (35 ILCS 635/) and 2) timely pays any taxes imposed by the Simplified Municipal Telecommunications Tax Act (SMTT) (35 ILCS 636/5); and 3) timely pays any other taxes or fees imposed by the Village.

15. Assignment. Except to an entity controlling, controlled by, or under common control with of the Facility Owner [and which executes an Assignment & Assumption Agreement mutually agreeable to the Parties], Facility Owner shall not assign any rights or obligation contained in this Agreement or the Agreement itself without the prior written consent of the Village. Notwithstanding anything in this Agreement to the contrary, without notice to or receipt of the Village's consent and without any obligation to pay the Village any fee or charge in connection therewith, Facility Owner has the right to assign this Agreement to: (i) any entity as a result of or in connection with: (i) a public offering of stock; (ii) an entity resulting from or in connection with a private offering or transfer of stock in connection with a merger, sale, consolidation or joint venture; (iii) a transfer to an affiliate or subsidiary of Facility Owner or any entity controlling, controlled by or under common control with Facility Owner; and (iv) the purchaser of substantially all of Tenant's assets.

16. Entire Agreement. This Agreement embodies the entire understanding and agreement of the Authority and the Facility Owner with respect to the subject matter of this Agreement and supersedes all prior agreements, understandings, negotiations and communications, whether written or oral, and there are no representations or agreements among the parties except as specifically set forth in this Agreement. All ordinances or parts of ordinances related to the construction of telecommunications facilities that are in explicit conflict with or

otherwise impose obligations different from the provisions of this Agreement are superseded by this Agreement.

17. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority with jurisdiction over the parties, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect. In the event any provision hereof is nonetheless found by a final, non-appealable judicial order to be invalid or unenforceable in the manner in which it is applied or implemented by the parties hereto, the parties agree that the change in interpretation and performance of this Agreement shall be solely prospective from the effective date of the order and shall not give rise to any retroactive claims for a party's actions in reliance on this Agreement preceding the date of such order unless such order clearly addresses the retroactive and prospective application of such order. If any material provision of this Agreement is found to be unenforceable in a final judicial or administrative proceeding, either party may notify the other in writing that the Agreement has been materially altered by the finding of unenforceability and elect to terminate the Agreement.

18. Governing Law. This Agreement shall be deemed to be executed in the State of Illinois and shall be governed by the laws of the State of Illinois, without regard to conflict of laws, except where superseded by Federal law.

19. Venue. Except as to any matter within the exclusive jurisdiction of the federal courts or the FCC, all judicial actions relating to any interpretation, enforcement, dispute resolution or any other aspect of this Agreement shall be brought in the Circuit Court of the State of Illinois, Cook County, Illinois. Any matter brought pursuant to the jurisdiction of the federal court shall be brought in the United States District Court of the Northern District of Illinois.

20. Modification. No provision of this Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the Authority and the Facility Owner, which amendment shall be authorized on behalf of the Authority through the approval by the Corporate Authorities of the Village, as required by applicable law.

21. No Third-Party Beneficiaries. Nothing in this Agreement is intended to confer third-party beneficiary status on any person, individual, corporation or member of the public not a signatory to this Agreement to enforce the terms of this Agreement.

22. Village's Contract Rights; Exercise of Home Rule Authority. The parties hereby acknowledge and agree that the Village's execution and enforcement of this Agreement, and the grant of such benefits given to the Facility Owner in consideration for the same, are an exercise of the Village's home rule authority to enter into contracts having a bearing on the local government and affairs of the Village to the extent granted or permitted by Article VII, Section 6 of the Illinois Constitution.

23. No Disqualifications

- a. Patriot Act. The Facility Owner represents and warrants that it is not acting, directly or indirectly, for or on behalf of any person, group, entity, or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity, or nation designated in Presidential Executive Order 13224 as a person who commits, threatens to commit, or supports terrorism; and that it is not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity, or nation.
- b. Debarment. The Facility Owner hereby certifies that it is not barred from entering into this Agreement as a result of a violation of either Section 33E-3 or Section 33E-4 of the Illinois Criminal Code and that the Facility Owner has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4).

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement.

**AUTHORITY:**

Village of Bartlett

**FACILITY OWNER:**

Ezee Fiber Texas, LLC

\_\_\_\_\_  
By: Daniel H. Gunsteen  
Village President

  
\_\_\_\_\_  
By: *Garet Dunsing*  
Its: *SVP, Government Affairs*

ATTEST:

\_\_\_\_\_  
By: Lorna Gilles  
Village Clerk

9/16/2025

Village of Bartlett  
Attn. Daniel Dinges, Public Works Director  
1150 Bittersweet Drive  
Bartlett, IL 60103

**RE: Ezee Fiber Texas, LLC Locate Letter Agreement with the Village of Bartlett**

Dear Mr. Dinges:

Ezee Fiber Texas, LLC ("Ezee Fiber") constructs and operates fiber-to-the-premises networks (each a "FTTP Network") to provide state-of-the-art all fiber communications and broadband services to residential and business consumers. To facilitate such construction, the Village of Bartlett ("Village") will be required to locate certain of its underground utility facilities. Village wishes for the Ezee Fiber to perform such locating work on the Village's behalf. Ezee Fiber is willing to accommodate Village's request in accordance with the terms and conditions stated below. With the intent to be bound, Ezee Fiber and the Village agree as follows:

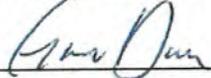
- (1) **Engagement of Contractor.** Prior to construction, Ezee Fiber will retain Stake Center Locating, a third-party contractor ("Contractor"), to locate and mark Village owned underground utility facilities.
- (2) **Locate Tickets.** Ezee Fiber will submit locate tickets for underground construction in conformity with applicable law. Ezee Fiber and Village agree that Ezee Fiber shall manage the work of the Contractor and is responsible for all fees and/or charges from Contractor to locate and mark Village owned underground utility facilities.
- (3) **Term.** The term of this Agreement will commence on the Effective Date and will continue for the same term as the Construction Administration Agreement between Ezee Fiber and the Village ("Term").
- (4) **Limitation of Liability.** NEITHER PARTY SHALL HAVE ANY RESPONSIBILITY, LIABILITY OR OBLIGATION TO THE OTHER OR THE OTHER'S AFFILIATES, DIRECTORS, OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, SUCCESSORS OR PERMITTED ASSIGNS FOR ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS, COST OF REPLACEMENT SERVICES, LOSS OF CUSTOMERS OR AGENTS, LOSS OF USE, OR PENALTIES IMPOSED BY OTHERS, REGARDLESS OF ANY ACT OF OMISSION OR COMMISSION IN CONNECTION WITH OR UNDER THIS AGREEMENT.

- (5) **No Joint Venture.** This Agreement is not intended to create nor will it be construed to create any partnership, joint venture, or employment relations between the Village and Ezee Fiber, and neither party will liable for the payment or performance of any debt, obligation, or liabilities of the other party, except as expressly stated herein.
- (6) **Applicable Law.** In the event of any matter or dispute arising out of or related to this Agreement, it is agreed between the parties that the law of the State of Illinois will be given the interpretation, validity and effect of this Agreement without regard to the place of execution or place of performance thereof, or any conflicts of law provisions.

Please indicate the Village's acceptance of and agreement to the above terms by signing the below.

Accepted and agreed to as of the date of the last signatory ("Effective Date").

**Ezee Fiber Texas, LLC**

By: 

Name: Franck Dincan

Title: SVP, Government Affairs

Date: 04/09/2025

**Village of Bartlett**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_