



VILLAGE OF BARTLETT
BOARD MINUTES
JUNE 17, 2025

1. CALL TO ORDER

President Gunsteen, called the regular meeting of June 17, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Human Resources Director Janelle Terrance, Economic and Development Coordinator Tony Fradin, Assistant to the Village Administrator Sam Hughes, Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civil Engineer Nick Talarico, Planning & Development Director Kristy Stone, Food and Beverage Manager Paul Petersen, Deputy Chief Naydenoff, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Alex Culpepper from Renovation Church

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL – None

6. EXECUTIVE SESSION

Trustee Suwanski made a motion to adjourn to Executive Session Pursuant to Section 2(C)(1) of the Open Meetings Act. Trustee Deyne seconded that motion.

ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen

ABSENT: None

President Gunsteen called the regular board meeting back to order.

ROLL CALL

PRESENT: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski, and President Gunsteen



VILLAGE OF BARTLETT
BOARD MINUTES
JUNE 17, 2025

ABSENT: None

7. CONSENT AGENDA

President Gunsteen stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 1 to the Consent Agenda-Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett.

President Gunsteen then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

8. MINUTES – Covered and approved under the Consent Agenda.

9. BILL LIST – Covered and approved under the Consent Agenda.



**VILLAGE OF BARTLETT
BOARD MINUTES
JUNE 17, 2025**

10. TREASURER'S REPORT

Finance Director Matt Coulter stated that the Treasurer's Report is for the month of April, and that the Sales Tax received in April is for the month of January and totaled \$586,756. He stated that the final yearly total for fiscal year 2025 is \$6,008,258 which is \$2,156,072 higher than the prior year. He stated that Motor Fuel Tax allotments for April totaled \$148,567 which brought fiscal year 2025's total to \$1,875,890. Mr. Coulter stated that this total is \$14,578 higher than the prior year and \$67,890 higher than what was budgeted.

Trustee LaPorte asked with the new water tax would kick in. Mr. Coulter confirmed that it would be July 1st and that we would get those funds in October. Trustee Hopkins stated that the interest income is 198% over what we budgeted and asked what contributed to that. Mr. Coulter stated that he attributes it to being modest with what we budgeted.

11. PRESIDENT'S REPORT

President Gunsteen stated there was one item, to Appoint Chief of Police. Trustee Suwanski moved to approve the Village President's Appointment of Ryan Conway as Chief of Police of the Bartlett Police Department. That motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE VILLAGE PRESIDENT'S APPOINTMENT OF RYAN CONWAY AS CHIEF OF POLICE OF THE BARTLETT POLICE DEPARTMENT

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

12. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized commissioners on their anniversaries.

Trustee Suwanski had some questions regarding the flock cameras. She asked how often the flock cameras are actually used for the village when that data is used. She thanked Acting Chief Naydenoff for the information that was provided but stated that she feels that privacy is just an illusion. Trustee Suwanski asked if there was any way to get documentation of how many times those cameras were actually used going forward. Acting Chief Naydenoff stated he would put the requested documentation together. He went on to say that those cameras are often utilized in every criminal investigation that they work on for traffic investigations. He went on to say that he would provide a document that will clarify and specify how often they are used. Trustee Hopkins asked if our information and cameras were accessible by outside agencies. Acting Chief Naydenoff stated that outside agencies are restricted from accessing our data. Trustee Hopkins asked if Flock had access to our data. Acting Chief Naydenoff stated that Flock only has access to technology data which is used to improve the technology and camera equipment.



VILLAGE OF BARTLETT BOARD MINUTES JUNE 17, 2025

Trustee LaPorte asked about the flags that were put up in regard to trucks and weight limits. He asked what the fine would be if that was violated. Acting Chief Naydenoff stated that the State ticket is \$176. Trustee LaPorte asked if that was enough to deter those truck drivers and whether we have a say in that amount due to it being the State. Acting Chief Naydenoff stated that we do not have a say since it is a state ticket. He went on to say that we have a local ordinance that's a lot cheaper which is \$25. Trustee LaPorte asked if that meant they would have to pay both sets of fines, Acting Chief Naydenoff stated that they've been advised to only use the \$176 fine. He stated that oftentimes those stops lead to other infractions regarding registration, overweight etc. President Gunsteen asked if our ticket was \$300, would that be in lieu of the state ticket cost of \$176 or would it be both. Acting Chief Naydenoff stated that the \$176 ticket is regulated by the state and that we would have to have an ordinance that stated the ordinance ticket amount be increased or we would need to create a new fee structure. He stated that we could bring it into local adjudication to have some more control over it potentially. Trustee Gandsey wanted to specify what street they were referring to and asked if they've received any feedback about how the signs are working. Acting Chief Naydenoff stated that they're still waiting for the additional sign on West Bartlett Road from the County. He went on to say that after that's installed, the hope is that it would create a barrier and prevent trucks from coming into the downtown area. He went on to say that once the sign is installed, that's when they will do a full court press with enforcements as all signs will be in place. Trustee LaPorte asked that we follow up in a couple of months and determine if the fine amount needs to be changed to deter trucks from coming through town.

Trustee Battermann stated that he saw the first National Night Out sign out at West Bartlett Road, he asked how many more we anticipated and where else we would be advertising for it. Acting Chief Naydenoff stated that he would get back to Trustee Battermann regarding where they would place the additional signs.

Trustee Hopkins had a question for Public Works Director Dan Dinges regarding whether the excess flow pipeline pumping station was up and running yet. Mr. Dinges stated that the lift station is operational but that it's still torn up as they just installed the pipe underground and it has to sit for 30 days before they can do the testing which is scheduled for the second week of July.

President Gunsteen asked Mr. Dinges about an update regarding the Streetscape structure. Mr. Dinges stated that the project is moving along well. He stated that they are currently working in front of Moore Brewing and State Farm along that stretch which will soon be framed up as the goal is to have all the sidewalk and brick installed prior to 4th of July. He stated that they would be moving on to Town Center at the end of the week. He went on to say that some of the landscaping has been completed but the rest will have to be done in August. President Gunsteen wanted to confirm that everything would be buttoned up before the 4th of July parade, Mr. Dinges confirmed that was correct.

President Gunsteen wanted to thank staff for doing a remarkable job preparing for Merry and Bright, stating that it's hard to believe it's just six months away. He went on to say that Public Works provided some samples of new light fixtures for the light poles. President Gunsteen stated that it will be a lot merrier and brighter since it will be on Saturday this year. Trustee LaPorte



VILLAGE OF BARTLETT
BOARD MINUTES
JUNE 17, 2025

thanked staff for a great job on Hometown heroes. He also asked if we had enough candy and dog treats too for the 4th of July parade. Mr. Dinges confirmed that we are well prepared for the parade.

13. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was nothing to report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was nothing to report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented the 2026 Desktop Compute Purchase. He stated that the Information Systems Department requests approval to purchase 40 Dell OptiPlex Pro Slim desktop computers as part of the Village's four-year replacement cycle. These replacements are essential for maintaining reliable and efficient technology for staff across all departments.

To ensure cost efficiency and compliance with procurement standards, the purchase will be made through the Dell Midwest Compact Master Agreement (MHEC). This consortium allows the Village to bypass the formal bidding process and secure competitively low, pre-negotiated pricing.

The total cost for the desktop replacements is \$39,912.40. The new systems will be ordered, delivered, and installed upon approval. This upgrade supports the Village's Strategic Technology Plan and ensures that staff have dependable tools to perform their duties effectively.

Trustee Gandsey asked why we were ordering desktops versus laptops which make more sense for mobility. IT Director John Peebles stated that they chose desktops due to pricing. He went on to say that Department Heads will be getting laptops due to mobility being a factor. He stated the desktops for the other staff since they are approximately \$500-\$600 less per device which adds up when over 40 devices are needed. Mr. Peebles also said that IT does have a few laptops available for other staff to check out and/or borrow should they need it.

ROLL CALL VOTE TO APPROVE THE 2026 DESKTOP COMPUTER PURCHASE

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



**VILLAGE OF BARTLETT
BOARD MINUTES
JUNE 17, 2025**

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN BATTERMANN

Trustee Battermann stated that the Fourth of July Parade Request, Fourth of July Carnival License Application, and the Fourth of July Class D Request were all covered and approved under the Consent Agenda.

Trustee Battermann stated that the Liquor Commission Appointment was resolved yesterday, so there was no motion for item D. 1.

Trustee Battermann presented Ordinance 2025-61, An Ordinance Amending Title 3, Chapter 3 of the Bartlett Municipal Code to Increase the Number of Class A Liquor License. He stated that this is an Ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance. A new License in this Class must be created before the license can be issued by the liquor commissioner. He stated that when a business is sold, the liquor licenses are taken down one, thus an ordinance must be passed to re-establish the license.

Trustee Suwanski asked Village Attorney Kurt Asprooth if they could get a better explanation of this Ordinance. Mr. Asprooth stated that the way the code works, is when somebody sells the business or transfers the license, the license goes away so that you can't really just convey a license to different owners. He stated that when somebody wants to transfer it, the number of available licenses automatically goes down. He went on to say that this means when they want to convey it to a new entity, they have to come to the village to apply for a new license and the board has the decision of whether they want to issue that license again. Mr. Asprooth stated that this was for the Eggceptional Café who have already completed the background check and gone through the process.

ROLL CALL VOTE TO APPROVE ORDINANCE 2025-61, AN ORDINANCE AMENDING TITLE 3, CHAPTER 3 OF THE BARTLETT MUNICIPAL CODE TO INCREASE THE NUMBER OF CLASS A LIQUOR LICENSE

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was nothing to report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2025-62, An Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett, Resolution 2025-63-R, A



**VILLAGE OF BARTLETT
BOARD MINUTES
JUNE 17, 2025**

Resolution Authorizing the Purchase of Up to 650 Tons of Road Salt from Compass Minerals America, Inc., Resolution 2025-64-R, Resolution Approving of the Village of Bartlett's 2025 Crack Sealing Project Agreement Between the Village of Bartlett and SKC Construction, Inc., and Resolution 2025-65-R, A Resolution Approving of the 2025 Pavement Marking Project Agreement Between the Village of Bartlett and Precision Pavement Markings, Inc, were covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Hopkins stated that in the future he would like to go into Executive Session to discuss acquiring some property. President Gunsteen stated they could do that.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Gunsteen stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Battermann.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Battermann, Deyne, Gandsey, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 8:01 p.m.

Jackie Cardoza
Executive Assistant