



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 17, 2024

1. CALL TO ORDER

President Wallace called the regular meeting of December 17, 2024, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talarico, Planning & Development Director Kristy Stone, Phil Lenz, Head Golf Professional, Chief Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Sweeney, Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL

Renee Young, 652 Cedar Lane

Ms. came forward to ask for modifications to the noise ordinance. She stated she feels the ordinance has hindered the officers with what they can do. She stated there's one house on the street that plays loud music multiple days of the week. She said their houses are too close together for the amplifier permit to work. She went on to say that she understands that neighbors will have parties and get together; however, it's an issue when the music is so loud that your home across the street is rattling. She stated that the Police stated because they had a permit, nothing could be done. Chief Pretkelis stated that like with every ordinance, they understand that they're not going to be able to accommodate every resident. He did state that one or both of the Deputy Chiefs would be happy to meet with Ms. Young outside to get more information and assist further.

6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 17, 2024

asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte, Suwanski

NAYS: Trustee Hopkins

ABSENT: None

MOTION CARRIED

7. MINUTES – Covered and approved under the Consent Agenda.

8. BILL LIST – Covered and approved under the Consent Agenda.

9. TREASURER'S REPORT

Finance Director Todd Dowden stated that the Treasurer's Report for the month of October is included in the packet. Also included is the sales tax report and they received \$669,876. For Motor Fuel Tax, they received \$157,805 which was consistent with the previous months. For income tax sharing, we're up to \$3, 843,000 for our fiscal year to date, which would be just under \$6,000,000 if we were receiving the full 10%.

10. PRESIDENT'S REPORT

- A. President Wallace read a Proclamation recognizing Finance Director Todd Dowden upon his retirement.
- B. President Wallace asked Trustee Gandsey to read a Proclamation for Jay Doherty as he steps down from the Bike and Run Plan Commission.

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne had some recognitions regarding commissioner anniversaries.



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 17, 2024

Trustee Gandsey wanted to mention that the Holiday tree lighting begins this Friday, and the Cocoa Crawl would be taking place next Saturday December 14th.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen Presented Ordinance 2024-118, An Ordinance Granting a One (1) Year Extension for Construction to Commence on the Promenade of Bartlett Mixed Use Development. Trustee Gunsteen stated that on January 16, 2024, the Village Board passed Ordinance 2024-01, An Ordinance Approving a Preliminary Final Plat of subdivision for a planned unit Development, a Rezoning, Special Use Permits, and a Site Plan for the Promenade of Bartlett Mixed Use Development. Section 10-9-11(A) of the Village of Bartlett Zoning Ordinance requires that Construction of a Planned Unit Development commence within one (1) year from the date of approval.

The petitioner is requesting a one (1) year extension to allow construction to commence by January 16, 2026.

Trustee Gunsteen moved to approve Ordinance 2024-118, An Ordinance Granting a One (1) Year Extension for Construction to Commence on the Promenade of Bartlett Mixed Use Development. The motion was seconded by Trustee Deyne.

Planning and Development Services Director Kristy Stone stated that the petitioner was present and wanted to provide an update to the Board. Mr. Hemant Patel came forward stating that he is one of the architects on the project. He stated that it's taking some time due to reviewing several options with the carwash package. He stated they are looking into having the latest technology which is less noisy. Mr. Patel stated that they are also currently looking into the daycare center and have started preparing working drawings for the facility. He stated that he had a packet that details that civil engineering drawing for the carwash is complete. The only thing left to finish is the daycare center.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-118, AN ORDINANCE GRANTING A ONE (1) YEAR EXTENSION FOR CONSTRUCTION TO COMMENCE ON THE PROMENADE OF BARTLETT MIXED USE DEVELOPMENT.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



**VILLAGE OF BARTLETT
BOARD MINUTES
DECEMBER 17, 2024**

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Resolution 2024-119-R, Resolution Adopting the 2025-2029 Capital Improvements Program. Trustee LaPorte stated Attached is the Resolution to adopt the 2025-2029 Capital Improvements Program and authorize the staff to begin engineering and design work on those projects included in the 2025-26 fiscal year. A 2025-26 Projects by Source of Funds is attached that lists the proposed projects that total \$19,255,360. If this Resolution is passed, the 2025-26 projects will be incorporated into the Operating Budget that will be presented to the Village Board in February. Discussions will continue on funding sources and capital projects for the following years of the Capital Improvement Plan.

Trustee LaPorte moved to approve Resolution 2024-119-R, A Resolution Adopting the 2025-2029 Capital Improvements Program. The motion was seconded by Trustee Deyne.

Trustee Gandsey asked when we would see a breakdown of numbers from Public Works. Public Works Director Dan Dinges stated that he would have that information to the Board regarding additional funding sources at the first meeting in February.

ROLL CALL VOTE TO APPROVE RESOLUTION 2024-119-R, A RESOLUTION ADOPTING THE 2025-2029 CAPITAL IMPROVEMENT PLAN.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that item D. 1, Appointment of Matt Coulter to Acting Treasurer and D. 2 Appointment of Matt Coulter to Acting Budget Officer were covered and approved under the Consent Agenda. Trustee Hopkins stated that

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski presented Ordinance 2024-120, An Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking. The police department and the planning and development services department have been working on a solution to the parking concerns raised by many of the residents who reside in the Bartlett Green townhomes located on Oneida Ave, Chase Ave,



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 17, 2024

and Hale Ave at the recent board meeting on Tuesday, November 19, 2024. On a regular basis, approximately 50-70 vehicles will be parked on Oneida Ave, Chase Ave, and Hale Ave between 2:00 a.m. and 6:00 a.m. when overnight parking is prohibited per ordinance. Residents are allowed three overnight parking permissions per month per vehicle. However, the overnight parking issue continues to persist in this area because of the lack of available parking.

The suggested amendments to Sections 6-11-1304.8 “Commuter Parking”, Section 6-11-1304.8.1 “Village Parking Lot Permits”, Section 6-11-1304.8.2 “Overnight Parking Permit”, Section 6-11-1303.5 “Schedule IX, Commuter Permit Parking” and Section 6-11-1304.2 “Overnight Parking” would provide the opportunity for residents within the residential parking permit zone to apply for parking permits that would allow them to park their vehicles in the designated permit parking areas during overnight hours, 2:00 a.m. to 6:00 a.m.

Trustee Suwanski moved to Approve Ordinance 2024-120, an Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking. That motion was seconded by Trustee Deyne.

Trustee Gandsey asked about when the permits would be issued and how this would be communicated to those residents. Chief Pretkelis stated that they plan on issuing and implementing permits this coming Thursday 12/19/2024 with the resuming of enforcement to take place after the New Year. He went on to say that following the meeting, they will provide the residents from the quad area that are present with a draft letter. He went on to say that they will also be putting a code red message informing all residents who live in those specific areas to visit the village web page for specific messaging. Chief Pretkelis stated that for the vehicles that are currently parked out there, they would put out a letter explaining what the process is.

Trustee Suwanski wanted to confirm that they were not going to take into account tickets that have already been issued for the initial permitting. Chief Pretkelis confirmed that was correct. He stated that they still want residents to pay their fines for those tickets but were not going to take that into account. Trustee Suwanski asked if future parking tickets after the permits have issued would be considered during the renewal process in a year. Deputy Chief Rob Sweeney stated currently no. He went on to say that currently, they will handle all payments through the ye drop system which is set up as the collections process. He went on to say that if they see any issues with permittees not following parking regulations such as moving their cars during two inches of snow, that's when they will approach the board to maybe amend the ordinance regarding the procedures that they would use to determine renewing permits.

Trustee Suwanski asked if they anticipated that being a problem now that residents will have permits to park during those times. Deputy Chief Sweeney stated that they don't expect them to get additional tickets, but they do expect to see a lot less overnight parking tickets. Trustee Suwanski thanked the Police Department, Village staff, and the residents for their input which was a really important part of this process.

Trustee Gunsteen stated that he expressed some concerns about Oneida having parking at the last meeting. He stated that he wants to make sure that we have the opportunity to review this in a year or two when the train station is realigned because traffic on Oneida will increase. He went



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 17, 2024

on to say that his other concern was the intersection of Prospect and Oneida. He stated he thinks we should give a little extra room to park and maybe eliminate one more of those parking stalls there. Deputy Chief Sweeney stated per State law, they're going to be given at least 30 feet from the stop sign. Deputy Chief Sweeney went on say that even if the diagram may show up closer, it will be 30 feet from the stop ign. He stated that there will be signed posted on Oneida and on South Hill and South Shades showing the extra area beginning and ending of the parking permit zones.

Trustee LaPorte suggested that they schedule something at the end of the first quarter or beginning of the second quarter to review and see how things are going like they did with the noise ordinance. Chief Pretkelis stated that they' be more than happy to present to the board with an update. Trustee LaPorte also suggested seeing if there's a way to let the residents know when they review this again so that they can attend the meeting as well.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-120, AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING PERMIT PARKING.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2024-117; An Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett was covered under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

President Wallace wished everyone and staff a Merry Christmas.

Trustee LaPorte asked why JC's was closed and if they were on vacation. Planning and Zoning Development Services Director Kristy Stone stated that they are currently closed because they're out of town. She went on to say that they are applying for a remodeling permit and are going to make some improvements on the inside.

15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Suwanski moved to adjourn the meeting, that motion was seconded by Trustee Deyne.



**VILLAGE OF BARTLETT
BOARD MINUTES
DECEMBER 17, 2024**

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:27 p.m.

Jackie Cardoza
Executive Assistant