



# VILLAGE OF BARTLETT BOARD MINUTES FEBRUARY 18, 2025

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## 1. CALL TO ORDER

President Wallace, called the regular meeting of February 4, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

## 2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte (remote), Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Chief Pretkelis, Deputy Chief Naydenoff, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Andrew Weiss from Faith World Outreach

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL

### **Chase Hopkins, 976 Chippendale Drive**

Mr. Hopkins stated that he was the nephew of Trustee Hopkins and wanted to wish his Uncle Happy Birthday since it's his birthday tomorrow.

### **Philip Bozant, 825 Carillon Drive**

Mr. Bozant wanted to discuss the red light at the corner of Main Street and Bartlett Road by the CVS. He stated that there's a left hand turn lane on Bartlett Road at that red light and with Aldi located there, there's 18 wheelers coming out of that lot after making deliveries. He went on to say that he was in that turn lane the other day when a truck was trying to turn; they couldn't make that turn. Mr. Bozant stated that he had to reverse quickly in order for the truck to make that turn without causing any damage. He asked the Board to consider moving the line back to allow trucks to make that turn. Mayor Wallace stated that he believes they've done that in the past. He did ask the Chief to look into that. Chief Pretkelis stated that he didn't believe that commercial vehicles should be traveling on that roadway heading in that direction. He went on to say that he believed that is a county roadway and that he would reach out to Highway Department to come out and take a look at that.



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6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Gunsteen stated that he would like to add item A. 1 to the Consent Agenda – Ordinance Adopting the Village of Bartlett Illinois Official Zoning Map 2025.

Trustee Deyne stated that he would like to add item F. 2 to the Consent Agenda – Resolution Authorizing an Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN), item F. 3 Resolution Approving the Purchase of Natural Gas by the Village of Bartlett at a Price not to Exceed \$0.52/therm, item F. 4 Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price not to Exceed \$0.082/kWH, F. 5 Ordinance Accepting the Public Improvements for Get Fresh Produce at 1397 Schieferl Road.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that she would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Suwanski moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

Trustee Suwanski moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

7. MINUTES – Covered and approved under the Consent Agenda.



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8. BILL LIST – Covered and approved under the Consent Agenda.

9. TREASURER’S REPORT

Assistant Finance Director Matt Coulter stated that the Treasurer’s Report for the month of December is included in the packet. Also included is the sales tax report and they received \$594,776 up 93% from the prior year. For Motor Fuel Tax, they received \$154,353 which was down 4% from the prior year but is the highest monthly total for the fiscal year so far. For income tax sharing, we’re up to \$4,664,743 for our fiscal year to date, which would be \$7,209,803 if we were receiving the full 10%.

10. PRESIDENT’S REPORT - None

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne wanted to recognize staff for their birthdays, especially Trustee Hopkins, as well as Commissioners on their anniversaries.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated Ordinance 2025-10, An Ordinance Adopting the Village of Bartlett, Illinois Official Zoning Map 2025, was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Resolution 2025-11-R, A Resolution Approving the U-46 September 18, 2024, Request for Release of School Donations and Authorizing the Release of \$720,505.42 to U-46 from the Developer Donation Fund. He stated that the village received a Request of Release of Developer Contributions to School District U-46 dated September 18, 2024, for the sum of \$720,505.42. Under the Bartlett Donation Ordinance, the village collects money from developers for the impact of their developments on the village and other taxing bodies, including School District U-46, which is held in the village’s Developer Deposit Fund. The balance in that fund as of September 18, 2024, is \$720,505.42. The attached resolution authorizes the payment of that amount to School District U-46 to reimburse it for certain school improvements that are “Qualified Expenditures” as defined in the Bartlett Donation Ordinance.



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Trustee LaPorte moved to approve Resolution 2025-11-R, A Resolution Approving the U-46 September 18, 2024, Request for Release of School Donations and Authorizing the Release of \$720,505.42 to U-46 from the Developer Donation Fund. That motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2025-11-R, A RESOLUTION APPROVING THE U-46 SEPTEMBER 18, 2024, REQUEST FOR RELEASE OF SCHOOL DONATIONS AND AUTHORIZING THE RELEASE OF \$720,505.42 TO U-46 FROM THE DEVELOPER DONATION FUND**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIES

### **D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated there was no report.

### **E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that there was no report.

### **F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2025-13-R, A Resolution Authorizing an Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN), Resolution 2025-14-R, A Resolution Approving the Purchase of Natural Gas by the Village of Bartlett at a Price not to Exceed \$0.52/therm, Resolution 2025-15-R, A Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price not to Exceed \$0.082/kWH, and Ordinance 2025-16, An Ordinance Accepting the Public Improvements for Get Fresh Produce at 1397 Schiefel Road were covered and approved under the Consent Agenda.

Trustee Deyne presented Resolution 2025-12-R, A Resolution Approving the Downtown Streetscape Improvements Design-Build Agreement with Burke, LLC. Trustee Deyne turned it over to Public Works Director Dan Dinges for further discussion.

Public Works Director Dan Dinges stated that this is the design build contract with Burke to do the Metro landscape in the Town Center as well as the sidewalk along Railroad and Main Street that was previously discussed. He went on to say that since then, they've received bids from contractors and negotiated with them; Martam Construction was the lowest bid. He stated that Burke put together a contract covering both their design plus Martam Construction to get this



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project completed.

Trustee Deyne moved to approve Resolution 2025-12-R, A Resolution Approving the Downtown Streetscape Improvements Design-Build Agreement with Burke, LLC. That motion was seconded by Trustee Suwanski.

Trustee Gandsey asked about seeing updates on the project. Public Works Director Dan Dinges stated that during previous discussions, most of the comments were on the Town Center portion. He stated that some of the things that the board talked about were possible sound system extending the stream etc. He went on to say that they're also looking at having lighting on the trees that are able to change color, they're ensuring that there are allowances built into the contract that will allow us to get those things completed. He went on to say that this is to get into the discussion of what we would like to incorporate since they're about 60% into the design, they still have time to build those things in. He mentioned that Jim and Bob from Burke were present to answer any questions that the Board might have as well.

Trustee Gunsteen asked if approved tonight, whether the final design would come back for board approval. Public Works Director Dan Dinges stated that they can bring it back to the Board for approval.

Trustee Hopkins wanted to verify that out of the 2.6 million for this project that we were getting \$150,000 from Metra as a grant. Public Works Director Dan Dinges stated that was correct. He went on to say that since Metra's getting rid of the split platform, they allowed us to move it to the South side from the Depot Museum to the Metra Station. He stated that they'll be able to complete that landscape and once Metra completes the platform work on the Northside, they will incorporate our design feature into their restoration portion. Trustee Hopkins asked if they had considered postponing the project until Metra does their design and build. Public Work Director Dan Dinges stated that all their work is on the Northside of the track, which is independent of what they're doing on the South side. He went on to say that right now their plan is 2026-2027, but with delays, they've pushed back coming to visit us and provide an update on the project. He stated that Metra has to go through IDOT for their funding which usually means delays. If they choose to postpone, which he wouldn't recommend it. Mayor Wallace stated that the project wouldn't get done until 2030 if we did that.

Trustee Suwanski stated that we can postpone and leave Metra out of it since we have more pressing infrastructure projects that are more important than the aesthetic project.

Trustee Hopkins stated that he was concerned at the last meeting about the economics and our fund balances since they're trending downward. He went on to say that he is concerned about spending 2.6 million on a project when the numbers didn't look promising and that he wasn't sure that this was an essential project.

Village Administrator Paula Schumacher stated that this project is more than just cosmetic and that it did include replacement of sidewalks that need to be completed downtown. She went on to say that the fountain needs to be replaced since it's not functioning, which means plumbing needs



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to be replaced as well. She went on to say that this is a good opportunity for us to meet our Strategic Plan goal that was set out to enhance downtown. She stated that she feels that we've budgeted for this project correctly and that they are seeking some other grants even though they're not for significant amounts. She went on to say that the timeframes are entirely up to the board but that this project has been budgeted for.

Mayor Wallace agreed that the project is budgeted for, and that they should start to move it forward. Trustee Deyne stated that he's concerned about the cost escalating if they extend starting for a year or two.

Trustee Gunsteen stated that they would like to make sure that if it's approved, that the board will have the opportunity to review the final drawings. Mayor Wallace stated that it would likely be more than just the final drawings but probably reviewing several different options as the project moves along.

Public Works Director Dan Dinges stated that at this point they would want to finalize things before they start construction and have it nailed down. He went on to say that probably in the next month, they would come back questions about the stream and if we want it extended or not, if they want a sound system knowing that there's neighbors nearby etc. he stated that if that's what the Board would like to see, they would come back with the final design that shows those things incorporated in it.

Trustee Gandsey stated that it sounded like they would get to see things every step of the way and whether anything varies from what the budget is. She went on to say that what they're concerned about is that they didn't get to see the chart last week which didn't allow them to see cost.

Village Administrator Paula Schumacher stated that she was just reminded that the Metra money does expire at the end of the year.

Trustee Gandsey asked they would get to see something next. Public Works Director Dan Dinges stated most likely the second meeting in March.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2025-12-R, A RESOLUTION APPROVING THE DOWNTOWN STREETScape IMPROVEMENTS DESIGN-BUILD AGREEMENT WITH BURKE, LLC.**

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte, Suwanski

NAYS: Trustee Hopkins

ABSENT: None

MOTION CARRIES

13. NEW BUSINESS – None



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14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:23 p.m.

Jackie Cardoza  
Executive Assistant