



VILLAGE OF BARTLETT
BOARD MINUTES
MARCH 18, 2025

1. CALL TO ORDER

President Wallace, called the regular meeting of March 18, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Human Resources Director Janelle Terrance, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talarico, Wastewater Supervisor John Pullia, Streets Supervisor Mike Warmus, Water Supervisor Blake Grenlie, Planning & Development Director Kristy Stone, IT Director John Peebles, Grounds Superintendent Matt Giermak, Chief Pretkelis, Deputy Chief Rob Sweeney, Deputy Chief Will Naydenoff, Village Attorney Kurt Asprooth, and Village Clerk Lorna Gilles.

3. INVOCATION – Reverend Catherine Erwin from the Immanuel United Church of Christ

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL - None

6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 1 to the Consent Agenda – Resolution Approving of the Stearns Road Reservoir Painting Project Agreement between the Village of Bartlett and L.C United Painting CO., Inc. Trustee Hopkins asked that it be taken off the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 2 to the Consent Agenda - Resolution Approving the Construction Engineering Agreement Between the Village of Bartlett and Dixon



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Engineering Inc. and item F. 3 to the Consent Agenda - Resolution Approving a Construction Administration Agreement for Telecommunications Facilities with Metro Fibernet, LLC

Trustee Gunsteen stated that he would like to add item A. 1 to the Consent Agenda – Ordinance Amending the Bartlett Municipal Code Regarding Certain Fees and Charges

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Deyne stated that moving forward, he would appreciate a phone call if another Trustee wanted an item from his committee to stay on the agenda.

7. MINUTES – Covered and approved under the Consent Agenda.

8. BILL LIST – Covered and approved under the Consent Agenda.

9. TREASURER’S REPORT

Assistant Finance Director Matt Coulter stated that the Treasurer’s Report for the month of January in the amount of \$676,203. He stated that it is the largest monthly total to date and is up over 102% from last year. For Motor Fuel Tax, they received \$150,579 and is up 10% from



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last year. He stated that the local share of State income tax for the year total \$5,415,896 and if we were still receiving the local share at 10%, that total would be \$8,370,782.

Trustee LaPorte asked what caused the increase in October. Mr. Coulter stated it was mainly from the Auto Mall as well as a business is Brewster Creek.

10. PRESIDENT'S REPORT

Mayor Wallace read the Proclamation Celebrating the 15-year Anniversary of Bartlett's Sister City Relationship with Miaoli City, Taiwan.

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne wanted to recognize some commissioners for their years of service. The Board all wished Trustee Gandsey a Happy Birthday.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated Ordinance 2025-23, An Ordinance Amending the Bartlett Municipal Code Regarding Certain Fees and Charges, was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte stated there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.



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F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2025-25-R, A Resolution Approving the Construction Engineering Agreement Between the Village of Bartlett and Dixon Engineering Inc., and Resolution 2025-26-R, A Resolution Approving a Construction Administration Agreement for Telecommunications Facilities with Metro Fibernet, LLC were covered and approved under the Consent Agenda.

Trustee Deyne presented Resolution 2025-24-R, Resolution Approving of the Stearns Road Reservoir Painting Project Agreement between the Village of Bartlett and L.C United Painting CO., Inc.

Trustee Hopkins stated that staff received a letter from the Painter's Union about certain issues with the contractor; he asked if it was looked into and if there was any validity to the letter. Public Works Director Dan Dinges stated that they did look into it and Dixon Engineering looked into it as well. He stated that they have worked with this contractor several times and they've satisfactorily met all the requirements for prevailing wages and completing the projects successfully. He went on to say that he does believe that they are a qualified contractor. He stated that he does not know the validity of what the Painter's Union has claimed but from Dixon's experience of working on several projects, they have done a satisfactory job. Trustee Hopkins stated that it was a pretty serious accusation and asked if staff looked into this knowing if what was in the letter was fact based. Village Attorney Kurt Asprooth stated that the Department of Labor keeps a list of the bar contractors who have violated the Permitting Wage Act and that we would be prohibited from signing a contract with them. He stated that they are not on that list. Trustee Hopkins asked what the letter they received was about then. Village Administrator Paula Schumacher stated she believes that the letter is an opinion. She stated that the objections that were raised were regarding prevailing wage, regarding performance and OSHA violations. She stated that they are satisfied with the performance of the company and their previous jobs and that they are a qualified contractor. Trustee Hopkins asked if payroll is checked and verified that it is the prevailing wage before any payouts are made. Village Attorney Kurt Asprooth stated that the contract requires them to comply with the Prevailing Wage Act and that they are required to upload certified payrolls directly to the Department of Labor since the law was changed about four to five years ago. He went on to say that the Department of Labor will be the one making sure that they are complying with the Prevailing Wage Rates. He went on to say that the contractor would have to indemnify the Village if they do somehow violate the Prevailing Wage Act. Trustee Gunsteen clarified that we are legally protected. Village Attorney Kurt Asprooth stated that everything that they are required to do is in the contract and it places the burden solely on them to comply. Trustee Hopkins stated that he wanted to point out that he didn't remove this item from the Consent Agenda, that it was not on the Consent Agenda.

ROLL CALL VOTE TO APPROVE RESOLUTION 2025-24-R, A RESOLUTION APPROVING OF THE STEARNS ROAD RESERVOIR PAINTING PROJECT AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND L.C UNITED PAINTING CO., INC.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski



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NAYS: None
ABSENT: None
MOTION CARRIES

13. NEW BUSINESS

Trustee LaPorte stated that to create more activity in the downtown area to generate some revenue, we could maybe do a food truck. He stated that it could be a summer permit that they can purchase at a minimal cost where they can park there on Fridays and Saturdays. He stated that we could also rent that space out to car shows or even Farmer's Markets. Trustee Gunsteen stated that Hampshire has a food truck parking lot once a week and he believes it's successful. He stated it could be done from June 1st through September 1st to get some revenue coming in. Trustee LaPorte stated that South Barrington did something where they did summer concerts where people could bring their lawn chairs and cooler to spend the day there. He went on to say that since we're partners with the Park District, we could park the food trucks there and then discuss a rate. He stated that if we're only \$3,000 over expenses every year, it would be nice to see that number boosted and it would generate passive income along with increasing traffic in the downtown area. Mayor Wallace agreed and stated that things have definitely changed where it seems more people would want to participate especially since we don't have the vegetable food stand. He stated that it sounds like a great idea and definitely something worth looking in to.

Trustee Hopkins stated that U-46 reached out to him via email regarding the bike path near Bartlett High School. Planning and Development Services Director Kristy Stone stated that there is a history; she stated that when the Village annexed what is now the Bartlett High School property, they reached an agreement with U-46 that the Village was going to put in the bike path on Petersdorf to Army Trail Road North to the Southern entrance of the school along Schick to the entrance of the school per the U-46 agreement. She stated that the main drive on the school property to link those two paths and they never did. She stated the Village later got a grant to put in the remainder of the bike path on Schick and down Petersdorf to the Northern entrance. She stated that U-46 is now asking the Village to connect the two paths. Mayor Wallace agreed that this is U-46's responsibility.

Trustee Suwanski asked for a brief summary regarding the complaints they've received about a property on Braintree. Planning and Development Services Director Kristy Stone stated that they had received a complaint last year that the property was renting rooms in the basement illegally. She stated that staff investigated it and found that they had finished the basement without a permit. She stated that there is no kitchen in the basement which means it doesn't qualify as a multi-family dwelling. She went on to say that they did come in to obtain the necessary building permits needed so that the rooms are up to code but that we do not have any ordinance regulating rentals of single-family homes. She stated if someone wanted to rent out a room, they could and that they do look at the different room sizes to determine the occupancy of the house.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None



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15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:22 p.m.

Jackie Cardoza
Executive Assistant