

VILLAGE OF BARTLETT
VILLAGE HALL, 228 S. MAIN STREET
BOARD AGENDA
March 4, 2025
7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **TOWN HALL:** (Note: Three (3) minute time limit per person)
6. ***CONSENT AGENDA***

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

- *7. **MINUTES:** Board – February 18, 2025, Committee – February 18, 2025
- *8. **BILL LIST:** March 4, 2025
9. **TREASURER'S REPORT:** None
10. **PRESIDENT'S REPORT:** None
11. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
12. **STANDING COMMITTEE REPORTS:**

A. BUILDING AND ZONING COMMITTEE, CHAIRMAN GUNSTEEN

1. Resolution Approving the Promenade of Bartlett Public Improvements Completion Agreement

B. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

1. Resolution Supporting a Class 6b Real Estate Tax Incentive for RANA USA, Inc.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

1. Ordinance Amending the Bartlett Municipal Code Regarding the Municipal Retailers' and Service Occupation Taxes
2. Ordinance Amending the Bartlett Municipal Code to Impose a Municipal Motor Fuel Tax

D. LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

1. Ordinance Regarding the Applicability of the Cook County Paid Leave Ordinance

E. POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI

1. None

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

1. Resolution Waiving Bids and Approving the First Amendment to the Agreement with LRS Holdings, LLC for Street Sweeping Services

13. **NEW BUSINESS**
14. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
15. **ADJOURNMENT**



**VILLAGE OF BARTLETT
BOARD MINUTES
FEBRUARY 18, 2025**

1. CALL TO ORDER

President Wallace, called the regular meeting of February 4, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte (remote), Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Chief Pretkelis, Deputy Chief Naydenoff, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Andrew Weiss from Faith World Outreach

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL

Chase Hopkins, 976 Chippendale Drive

Mr. Hopkins stated that he was the nephew of Trustee Hopkins and wanted to wish his Uncle Happy Birthday since it's his birthday tomorrow.

Philip Bozant, 825 Carillon Drive

Mr. Bozant wanted to discuss the red light at the corner of Main Street and Bartlett Road by the CVS. He stated that there's a left hand turn lane on Bartlett Road at that red light and with Aldi located there, there's 18 wheelers coming out of that lot after making deliveries. He went on to say that he was in that turn lane the other day when a truck was trying to turn; they couldn't make that turn. Mr. Bozant stated that he had to reverse quickly in order for the truck to make that turn without causing any damage. He asked the Board to consider moving the line back to allow trucks to make that turn. Mayor Wallace stated that he believes they've done that in the past. He did ask the Chief to look into that. Chief Pretkelis stated that he didn't believe that commercial vehicles should be traveling on that roadway heading in that direction. He went on to say that he believed that is a county roadway and that he would reach out to Highway Department to come out and take a look at that.



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BOARD MINUTES
FEBRUARY 18, 2025**

6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Gunsteen stated that he would like to add item A. 1 to the Consent Agenda – Ordinance Adopting the Village of Bartlett Illinois Official Zoning Map 2025.

Trustee Deyne stated that he would like to add item F. 2 to the Consent Agenda – Resolution Authorizing an Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN), item F. 3 Resolution Approving the Purchase of Natural Gas by the Village of Bartlett at a Price not to Exceed \$0.52/therm, item F. 4 Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price not to Exceed \$0.082/kWH, F. 5 Ordinance Accepting the Public Improvements for Get Fresh Produce at 1397 Schieferl Road.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that she would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Suwanski moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Suwanski moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

7. MINUTES – Covered and approved under the Consent Agenda.



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8. BILL LIST – Covered and approved under the Consent Agenda.

9. TREASURER'S REPORT

Assistant Finance Director Matt Coulter stated that the Treasurer's Report for the month of December is included in the packet. Also included is the sales tax report and they received \$594,776 up 93% from the prior year. For Motor Fuel Tax, they received \$154,353 which was down 4% from the prior year but is the highest monthly total for the fiscal year so far. For income tax sharing, we're up to \$4,664,743 for our fiscal year to date, which would be \$7,209,803 if we were receiving the full 10%.

10. PRESIDENT'S REPORT - None

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne wanted to recognize staff for their birthdays, especially Trustee Hopkins, as well as Commissioners on their anniversaries.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated Ordinance 2025-10, An Ordinance Adopting the Village of Bartlett, Illinois Official Zoning Map 2025, was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Resolution 2025-11-R, A Resolution Approving the U-46 September 18, 2024, Request for Release of School Donations and Authorizing the Release of \$720,505.42 to U-46 from the Developer Donation Fund. He stated that the village received a Request of Release of Developer Contributions to School District U-46 dated September 18, 2024, for the sum of \$720,505.42. Under the Bartlett Donation Ordinance, the village collects money from developers for the impact of their developments on the village and other taxing bodies, including School District U-46, which is held in the village's Developer Deposit Fund. The balance in that fund as of September 18, 2024, is \$720,505.42. The attached resolution authorizes the payment of that amount to School District U-46 to reimburse it for certain school improvements that are "Qualified Expenditures" as defined in the Bartlett Donation Ordinance.



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Trustee LaPorte moved to approve Resolution 2025-11-R, A Resolution Approving the U-46 September 18, 2024, Request for Release of School Donations and Authorizing the Release of \$720,505.42 to U-46 from the Developer Donation Fund. That motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE RESOLUTION 2025-11-R, A RESOLUTION APPROVING THE U-46 SEPTEMBER 18, 2024, REQUEST FOR RELEASE OF SCHOOL DONATIONS AND AUTHORIZING THE RELEASE OF \$720,505.42 TO U-46 FROM THE DEVELOPER DONATION FUND

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIES

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2025-13-R, A Resolution Authorizing an Intergovernmental Agreement for Participation in the Illinois Public Works Mutual Aid Network (IPWMAN), Resolution 2025-14-R, A Resolution Approving the Purchase of Natural Gas by the Village of Bartlett at a Price not to Exceed \$0.52/therm, Resolution 2025-15-R, A Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price not to Exceed \$0.082/kWH, and Ordinance 2025-16, An Ordinance Accepting the Public Improvements for Get Fresh Produce at 1397 Schiefel Road were covered and approved under the Consent Agenda.

Trustee Deyne presented Resolution 2025-12-R, A Resolution Approving the Downtown Streetscape Improvements Design-Build Agreement with Burke, LLC. Trustee Deyne turned it over to Public Works Director Dan Dinges for further discussion.

Public Works Director Dan Dinges stated that this is the design build contract with Burke to do the Metro landscape in the Town Center as well as the sidewalk along Railroad and Main Street that was previously discussed. He went on to say that since then, they've received bids from contractors and negotiated with them; Martam Construction was the lowest bid. He stated that Burke put together a contract covering both their design plus Martam Construction to get this



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project completed.

Trustee Deyne moved to approve Resolution 2025-12-R, A Resolution Approving the Downtown Streetscape Improvements Design-Build Agreement with Burke, LLC. That motion was seconded by Trustee Suwanski.

Trustee Gandsey asked about seeing updates on the project. Public Works Director Dan Dinges stated that during previous discussions, most of the comments were on the Town Center portion. He stated that some of the things that the board talked about were possible sound system extending the stream etc. He went on to say that they're also looking at having lighting on the trees that are able to change color, they're ensuring that there are allowances built into the contract that will allow us to get those things completed. He went on to say that this is to get into the discussion of what we would like to incorporate since they're about 60% into the design, they still have time to build those things in. He mentioned that Jim and Bob from Burke were present to answer any questions that the Board might have as well.

Trustee Gunsteen asked if approved tonight, whether the final design would come back for board approval. Public Works Director Dan Dinges stated that they can bring it back to the Board for approval.

Trustee Hopkins wanted to verify that out of the 2.6 million for this project that we were getting \$150,000 from Metra as a grant. Public Works Director Dan Dinges stated that was correct. He went on to say that since Metra's getting rid of the split platform, they allowed us to move it to the South side from the Depot Museum to the Metra Station. He stated that they'll be able to complete that landscape and once Metra completes the platform work on the Northside, they will incorporate our design feature into their restoration portion. Trustee Hopkins asked if they had considered postponing the project until Metra does their design and build. Public Work Director Dan Dinges stated that all their work is on the Northside of the track, which is independent of what they're doing on the South side. He went on to say that right now their plan is 2026-2027, but with delays, they've pushed back coming to visit us and provide an update on the project. He stated that Metra has to go through IDOT for their funding which usually means delays. If they choose to postpone, which he wouldn't recommend it. Mayor Wallace stated that the project wouldn't get done until 2030 if we did that.

Trustee Suwanski stated that we can postpone and leave Metra out of it since we have more pressing infrastructure projects that are more important than the aesthetic project.

Trustee Hopkins stated that he was concerned at the last meeting about the economics and our fund balances since they're trending downward. He went on to say that he is concerned about spending 2.6 million on a project when the numbers didn't look promising and that he wasn't sure that this was an essential project.

Village Administrator Paula Schumacher stated that this project is more than just cosmetic and that it did include replacement of sidewalks that need to be completed downtown. She went on to say that the fountain needs to be replaced since it's not functioning, which means plumbing needs



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to be replaced as well. She went on to say that this is a good opportunity for us to meet our Strategic Plan goal that was set out to enhance downtown. She stated that she feels that we've budgeted for this project correctly and that they are seeking some other grants even though they're not for significant amounts. She went on to say that the timeframes are entirely up to the board but that this project has been budgeted for.

Mayor Wallace agreed that the project is budgeted for, and that they should start to move it forward. Trustee Deyne stated that he's concerned about the cost escalating if they extend starting for a year or two.

Trustee Gunsteen stated that they would like to make sure that if it's approved, that the board will have the opportunity to review the final drawings. Mayor Wallace stated that it would likely be more than just the final drawings but probably reviewing several different options as the project moves along.

Public Works Director Dan Dinges stated that at this point they would want to finalize things before they start construction and have it nailed down. He went on to say that probably in the next month, they would come back questions about the stream and if we want it extended or not, if they want a sound system knowing that there's neighbors nearby etc. he stated that if that's what the Board would like to see, they would come back with the final design that shows those things incorporated in it.

Trustee Gandsey stated that it sounded like they would get to see things every step of the way and whether anything varies from what the budget is. She went on to say that what they're concerned about is that they didn't get to see the chart last week which didn't allow them to see cost.

Village Administrator Paula Schumacher stated that she was just reminded that the Metra money does expire at the end of the year.

Trustee Gandsey asked they would get to see something next. Public Works Director Dan Dinges stated most likely the second meeting in March.

ROLL CALL VOTE TO APPROVE RESOLUTION 2025-12-R, A RESOLUTION APPROVING THE DOWNTOWN STREETScape IMPROVEMENTS DESIGN-BUILD AGREEMENT WITH BURKE, LLC.

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte, Suwanski
NAYS: Trustee Hopkins
ABSENT: None
MOTION CARRIES

13. NEW BUSINESS – None



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14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:23 p.m.

Jackie Cardoza
Executive Assistant



VILLAGE OF BARTLETT COMMITTEE MINUTES February 18, 2025

1. CALL TO ORDER

President Wallace called the Committee of the Whole meeting of February 18, 2025, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:23 p.m.

2. ROLL CALL

PRESENT: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte (remote), Suwanski President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Chief Pretkelis, Deputy Chief Naydenoff, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. TOWN HALL:

Kevin Romejko, Executive Director Bartlett Park District

Mr. Romejko stated that he was here to answer any questions that the Board might have regarding the Park District's request to have the Village use its Home Rule Authority to exempt the Park District from the Cook County Paid Leave Ordinance. He went on to say that the Park District is in a similar position that the Village was in in December of 2023. He stated that's when the state was enacting its own paid leave for all Workers Act, park districts were exempted from that act but municipalities and villages were not. He stated that the same concerns the Village was facing then is what the Park District is facing right now. Mr. Romejko stated that this not only adds to the undue financial burden this places on the park district but also creates inequity for the park district part-time employees that work in Cook County but not in DuPage County. He stated that back in December of 2023, the Village astutely used its Home Rule Authority to exempt itself from the state Paid Leave for all Workers Act but also included verbiage exemption from any future Cook County paid leave acts or ordinances. He concluded by stating that the Park District is here to ask the Board of Trustees to exempt them from that ordinance under their Home Rule. He thanked the Board for their time and consideration.

4. STANDING COMMITTEE REPORTS

A. LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

1. Bartlett Park District Paid Leave for All Exemption

Chairman Hopkins stated that this was discussed at length two meeting ago where it was turned down. He stated the Paid Leave for all Workers Act was enacted by the State of Illinois in 2023. The Paid Leave



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Act generally requires employers to provide employees with paid leave at a rate of one hour for every 40 hours worked, including part time employees. The Paid Leave Act specifically and expressly excludes park districts from complying with the mandatory paid leave requirements. He went on to say that while the Cook County Paid Leave Ordinance largely mirrors the State Paid Leave Act, the Cook County Paid Leave Act Ordinance does not exempt park districts from complying with the Paid Leave requirements.

Mayor Wallace asked why there seems to be a problem with helping the Park District. He stated that he wasn't present at the meeting when it was voted on. He stated that he was disappointed that there is an issue with this.

Trustee Suwanski stated that she would like the fees that our attorney has invested in this to be charged back to the Park District. Mayor Wallace stated that he didn't think that would be a problem.

Trustee Deyne stated that he believes the Community has to support one another. He stated that the Village is here to serve its residents as is the Park District, and we have to work hand in hand. Mayor Wallace stated that he agreed.

Trustee Hopkins stated that he had no problem forwarding this on to the Village Board for a vote.

Trustee LaPorte stated that he didn't think that Cook County taxpayers need any more increases in taxes. He stated that if Cook County gets their way, it's going to increase the taxes for the Cook County portion, and he didn't think they should have to pay that.

Trustee Gandsey stated that she didn't feel like people had a problem, she stated that they had questions and that it was the process to get more information and have their questions answered.

Trustee Hopkins stated that if there were no other questions, this would be forwarded over to the Board for a vote.

B. FINANCE COMMITTEE, CHAIRMAN LAPORTE

1. Proposed Budget Presentation

Chairman LaPorte stated that there would be a presentation regarding the fiscal year 2025-2026 proposed budget. He handed it over to Assistant Finance Director Matt Coulter to go over the presentation. Matt Coulter stated that the timeline for the next month and a half entails getting this proposed budget to the Board on Friday. He stated he would do a quick overview to go over revenues and fund balances, as well as going over the department reviews. He stated that the department reviews will be split between the March 4th and March 18th meetings and that in April they will have the public hearing to adopt the 25-26 budget.

Assistant Finance Director Matt Coulter stated that total revenues came in at 73.426 million, which is down 1.869 million or 2.48% from last year's budget. He stated total expenditures came in at 80.74 million



VILLAGE OF BARTLETT COMMITTEE MINUTES February 18, 2025

Assistant Finance Director Matt Coulter stated that total revenues came in at 73.426 million, which is down 1.869 million or 2.48% from last year's budget. He stated total expenditures came in at 80.74 million which is down 4.87 million or 5.69% from last year's budget. He went on to say that the main reason for the overall budget change is the wastewater treatment plant rehab project being completed. He stated that other reasons are the divine excess flow project which should be wrapped up by the end of this year, as well as the golf irrigation project. He stated that total revenue is 73,426,927, 32% of that is coming from charges for services which is our enterprise funds, which is water, sewer, parking, and golf. He stated that 31% comes from other taxes such as income sales use, telecom real estate MFT and gaming tax. He stated 18% comes from property taxes and 8% comes from other revenues such as licenses, permits, franchise fees etc.

He stated that total expenditure is 80.74 million. 26% goes to capital projects for water, sewer, streets, the TIF, 25% goes to public works, 24% to public safety, and 11% to general government. He went on to say that 10% is our debt service, and 4% is golf. He then went over a graph detailing operating expenditures.

Assistant Finance Director Matt Coulter then went over operating expenditures by type so 51% is for personnel which includes 4.2 million for police pension, contractual services is at 21% which includes the DuPage Water Commission water bill, 21% for charges including debts and liability insurance and 4% for commodities and capital outlay.

He then detailed some of our general funds including the General fund, MFT fund, water fund, sewer fund, golf fund, central services, and vehicle replacement. He stated that 80% of our general fund revenues come from four sources. 24% comes from our general corporate property taxes, 24% comes from income taxes, 20% from regular sales tax, and 12% from our Home Rule sales tax.

For Motor Fuel Tax, he states total revenues 3.15 million which is an increase of \$965,000 or 4% from last year's budget. he stated that MFT fund revenues or allotments, we are budgeting for 1.8 million which is an increase of \$10,000 or 1% from last year's budget.

He then went over the Water fund, total revenues are 13.691 million which is an increase of \$140,000 or 1% from last year's budget, with total expenditures being 15.55 million. He stated that Finance Director Todd Dowden took out the water replacement program to make it work with the funds we currently had available, so in 26-27 we would normally budget 3.5 million for the water replacement program.

Trustee Hopkins asked what project he was referring to. Assistant Finance Director Matt Coulter stated the water main replacement project where we budget 3.5 million every other year. Trustee Hopkins asked why Finance Director Todd Dowden took it out. Public Works Director Dan Dinges stated that during the Capitalist discussion, they had discussed that year one was funded with funds that they had in reserve. He went on to say that years two through five, they assume no rate increase or additional revenue source. He stated that they showed year two through five of depleting their reserves to the point where if it got below, they would do a water and sewer rate study to determine what they need to do to fund the capital program. He stated they would see the water and sewer rates shortly as the plan is to get that done by the fall.



VILLAGE OF BARTLETT COMMITTEE MINUTES February 18, 2025

Assistant Finance Director Matt Coulter stated for the Water fund revenue they're budgeting 13.49 million which is an increase of \$90,000 or a 1% increase from last year's budget. He then presented about the Sewer fund and stated that total revenue is 7.335 million which is a decrease of 3.35 million or 32%. He stated this is due to the wastewater treatment plant being completed where the total expenditures were 8.98 million.

Assistant Finance Director Matt Coulter then presented on the Golf Fund where total revenues were 3.412 million, which is a decrease of 1.122 million or 25% from last year's budget. He stated this was due to the irrigation project being completed.

Assistant Finance Director Matt Coulter then discussed the Central Services Fund. He stated that they made a few changes in this year's budget where they created an Information Systems Department which includes IT and GIS staff. He stated now that they're their own department, they are no longer a part of the Finance Department. He stated they moved some items out of Central Services such as printing of the Bartletter, Code Red, Village weeds enforcement as well as Police building maintenance. He stated those items were moved to the other departments within the General Fund, mainly Administration and Police.

Assistant Finance Director Matt Coulter then went over the Vehicle Replacement Fund. He stated we have a total of 8 vehicles scheduled to be replaced in this budget totaling \$850,000. He stated they've received all vehicles that were on backorder. He went on to say that transfers into vehicle replacement are \$783,132 which is up 14% from last year.

Assistant Finance Director Matt Coulter concluded by stating that they are presenting the board with a balanced budget with the use of fund surplus that is within our budget policy. He stated this included no new taxes or fees. He went on to say that as of yet, there are no increases to the general corporate property tax levy, no proposed water or sewer increases. He stated Personnel costs included a 3.75% cost of living increase for non-union employees. He once again stated that the capital projects total 21 million. Assistant Finance Director Matt Coulter thanked Village Administrator Paula Schumacher as well as all the Department Heads and staff for making this a seamless transition and he thanked everyone for their time. He stated he would be happy to answer any question at this time.

Mayor Wallace gave a quick overview stating March 4th we will start department reviews.

Trustee Gandsey stated that the projection in terms of budgeting don't look great, she asked what else we are looking at for this year other than raising all the different taxes.

Assistant Finance Director Matt Coulter stated that we definitely have a lot of infrastructure projects this year and going forward which have been discussed. He stated we have a good cushion to work with within our fund balances but that's why they're looking at revenues going forward.

Mayor Wallace stated that this isn't to be confused with our audit and that Assistant Finance Director Matt Coulter was providing raw numbers with no increase in any type of fees, taxes, or anything else. He stated that the financial situation is solid when it comes to our overall picture of the village. He went on to say that it shows these balances going down just so we can prepare for what's going to happen in the



VILLAGE OF BARTLETT COMMITTEE MINUTES February 18, 2025

Assistant Finance Director Matt Coulter wanted to reiterate that we usually end up in a better position than what we project since we are conservative in our revenues. Trustee Gandsey stated that it looked like we were in really good standing with the COVID money. Assistant Finance Director Matt Coulter stated that the COVID money definitely helped our position and that we've seen an increase in sales tax numbers and income tax numbers. He stated that we've been trending in a really good direction, it's just the infrastructure projects that cost 9 million. He stated it would be tough for any Village to sustain those kinds of numbers.

Trustee Gandsey asked if there was any outside funding to assist with Country Creek. Public Works Director Dan Dinges stated that they've looked for some grants to find revenue to help fund some of that project but have not been successful so far.

Trustee LaPorte said if there were no other questions, they would continue with Department Reviews on March 4th.

5. ADJOURNMENT

Mayor Wallace moved to adjourn the Committee of the Whole Meeting. Trustee Deyne moved to approve; the motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte (remote), Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The Committee of the Whole meeting was adjourned at 8:02 p.m.

Jackie Cardoza
Executive Assistant

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025

100-GENERAL FUND REVENUES

420230-BUILDING PERMITS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAREN LUBY	PERMIT FEE REFUND	75.00
1 SUNRUN INSTALLATION SERVICES	SOLAR PERMIT REFUND	325.00
1 SUNRUN INSTALLATION SERVICES	SOLAR PERMIT REFUND	75.00
INVOICES TOTAL:		475.00

475.00

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/MAR 25	969.85
INVOICES TOTAL:		969.85

969.85

1100-VILLAGE BOARD/ADMINISTRATION

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BENCHMARK IMAGING & DISPLAY	ICSC BANNERS WITH BRANDING IMAGERY	686.13
INVOICES TOTAL:		686.13

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	25.08
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	18.39
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	51.23
INVOICES TOTAL:		94.70

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAULA SCHUMACHER	ILCMA CONFERENCE EXPENSES	147.40
INVOICES TOTAL:		147.40

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	480.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	50.00
INVOICES TOTAL:		530.00

543910-HISTORY MUSEUM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PETTY CASH	PETTY CASH REIMBURSEMENT	4.05

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025**

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	5.58
	<u>INVOICES TOTAL:</u>	<u>5.58</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PETTY CASH	PETTY CASH REIMBURSEMENT	32.80
	<u>INVOICES TOTAL:</u>	<u>32.80</u>

593.12

1500-PLANNING & DEV SERVICES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	35.03
	<u>INVOICES TOTAL:</u>	<u>35.03</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FTD AUTO LLC	VEHICLE MAINTENANCE	94.25
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	35.00
	<u>INVOICES TOTAL:</u>	<u>129.25</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PETTY CASH	PETTY CASH REIMBURSEMENT	25.04
	<u>INVOICES TOTAL:</u>	<u>25.04</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CREDIT MEMO	-84.80
	<u>INVOICES TOTAL:</u>	<u>-84.80</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH DEWAYNE BURRIS	MONTHLY CEU MEETING	25.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	25.00
1 KRISTY STONE	APA CONFERENCE EXPENSES	171.96
	<u>INVOICES TOTAL:</u>	<u>221.96</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH DEWAYNE BURRIS	ANNUAL IPIA MEMBERSHIP DUES	70.00
	<u>INVOICES TOTAL:</u>	<u>70.00</u>

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
INVOICES DUE ON/BEFORE 3/4/2025

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	TONER	59.99
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	127.72
1 SIRCHIE ACQUISITION COMPANY LLC	EVIDENCE SUPPLIES	811.17
1 THE UPS STORE	SHIPPING CHARGES	13.39
INVOICES TOTAL:		1,012.27

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STREICHER'S INC	BODY ARMOR	1,550.00
INVOICES TOTAL:		1,550.00

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	PISTOL RANGE SUPPLIES	88.50
INVOICES TOTAL:		88.50

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DESKTOP WHITEBOARD	28.48
1 AMAZON CAPITAL SERVICES INC	USB FLASH DRIVE	27.99
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	10.77
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	178.65
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	24.62
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	22.05
INVOICES TOTAL:		292.56

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICHOLAS GRAY	TRAINING EXPENSES	88.50
1 NICHOLAS GRAY	TRAINING EXPENSES	88.50
1 DYLAN VILLAREAL	TRAINING EXPENSES	102.00
INVOICES TOTAL:		279.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE CO CHIEFS OF POLICE ASSOC	DUPAGE CHIEFS ADMINISTRATIVE LUNCHEON	125.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/G PRETKELIS	220.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/W NAYDENOFF	220.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/R SWEENEY	220.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/T ALAGNA	220.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/P RAKIEWICZ	220.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/K RYBASKI	220.00
INVOICES TOTAL:		1,445.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025**

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMERCIAL TIRE SERVICE	VEHICLE MAINTENANCE	512.50
	INVOICES TOTAL:	512.50

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASTROBLAST INC	BOBCAT TRAILER BLASTED & COATED	3,000.00
1 JERRY'S WELDING INC	EQUIPMENT REPAIRS	3,910.00
	INVOICES TOTAL:	6,910.00

527112-SERVICE TO MAINTAIN STR LIGHTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LOMBARDI ELECTRIC INC	STREET LIGHT ELECTRICAL REPAIRS	2,395.00
	INVOICES TOTAL:	2,395.00

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT/140 E BARTLETT AVE	74.06
	INVOICES TOTAL:	74.06

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	MISC ENVIRONMENTAL REVIEWS	626.20
	INVOICES TOTAL:	626.20

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	326.93
1 GRAINGER	MAINTENANCE SUPPLIES	373.23
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	4,701.97
	INVOICES TOTAL:	5,402.13

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VANTAGE CUSTOM CLASSICS INC	STAFF APPAREL	151.99
	INVOICES TOTAL:	151.99

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	311.33
	INVOICES TOTAL:	311.33

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	80.32

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025

INVOICES TOTAL: 636.00

636.00

5000-WATER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	96.75
1 METROPOLITAN WATER RECLAMATION	SUNRISE LAKE 2024 USER CHARGE	34.45
<u>INVOICES TOTAL:</u>		<u>143.20</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	382.72
<u>INVOICES TOTAL:</u>		<u>382.72</u>

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY 2025 BILLING	722.13
<u>INVOICES TOTAL:</u>		<u>722.13</u>

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	BID NOTICES	98.90
<u>INVOICES TOTAL:</u>		<u>98.90</u>

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT/140 E BARTLETT AVE	74.07
<u>INVOICES TOTAL:</u>		<u>74.07</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	194.95
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	72.28
1 NEXAMP INC	ELECTRIC BILL	1,241.21
1 NICOR GAS	GAS BILL	619.55
<u>INVOICES TOTAL:</u>		<u>2,127.99</u>

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VULCAN CONSTRUCTION MATERIALS LLC	GRAVEL PURCHASE	1,374.05
1 WELCH BROS INC	GRAVEL PURCHASE	954.25
<u>INVOICES TOTAL:</u>		<u>2,328.30</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025**

581031-LEAK SURVEY/REPAIR

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER SERVICES CO	EMERGENCY LEAK DETECTION SERVICES	350.00
	INVOICES TOTAL:	350.00

350.00

5100-SEWER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
	INVOICES TOTAL:	12.00

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY 2025 BILLING	722.13
	INVOICES TOTAL:	722.13

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT/140 E BARTLETT AVE	74.07
	INVOICES TOTAL:	74.07

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	359.41
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	286.21
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	0.58
1 NEXAMP INC	ELECTRIC BILL	2,427.68
1 NICOR GAS	GAS BILL	4,200.58
1 NICOR GAS	GAS BILL	152.74
	INVOICES TOTAL:	7,427.20

524210-SLUDGE REMOVAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	11,382.00
	INVOICES TOTAL:	11,382.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	POSTER FRAMES	75.97
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE MATERIALS	592.54
1 AUTOZONE INC	MAINTENANCE SUPPLIES	17.44
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	146.35
1 KIMBALL MIDWEST	MATERIALS & SUPPLIES	209.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025**

35,596.59

510000-SEWER FUND

200504-FRWRD PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CTY SEWER TREATMENT 02/25	998.41
	INVOICES TOTAL:	998.41

998.41

5190-SEWER CAPITAL PROJECTS EXP

582026-LIFT STATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TROTTER & ASSOCIATES INC	LIFT STATION REHAB PROJECT	14,567.50
	INVOICES TOTAL:	14,567.50

582027-WWTP FACILITY IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOSEPH J HENDERSON & SON INC	BITTERSWEET WRF IMPROVEMENTS	233,150.00
1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF	18,400.00
1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF	10,770.00
	INVOICES TOTAL:	262,320.00

582028-DEVON EXCESS FLOW PLANT REHB

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	6,228.18
	INVOICES TOTAL:	6,228.18

283,115.68

5200-PARKING OPERATING EXPENSES

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	137.19
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	903.20
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	31.97
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	9.64
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	60.03
1 NEXAMP INC	ELECTRIC BILL	571.43
1 VERIZON WIRELESS	WIRELESS SERVICES	42.17
	INVOICES TOTAL:	1,755.63

1,755.63

5500-GOLF PROGRAM EXPENSES

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025**

INVOICES TOTAL: 13.66

13,242.95

5510-GOLF MAINTENANCE EXPENSES

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	554.00
		<u>INVOICES TOTAL:</u> <u>554.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	BAGS OF SALT	387.25
		<u>INVOICES TOTAL:</u> <u>387.25</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	37.95
1 REVELS TURF & TRACTOR LLC	MAINTENANCE SUPPLIES	552.82
		<u>INVOICES TOTAL:</u> <u>590.77</u>

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOP TO BOTTOM INSTALLATIONS	BURGLAR ALARM MONITORING	270.00
		<u>INVOICES TOTAL:</u> <u>270.00</u>

1,802.02

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	1,428.75
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.81
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	112.50
		<u>INVOICES TOTAL:</u> <u>1,587.06</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	277.00
		<u>INVOICES TOTAL:</u> <u>277.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	50.00
1 GRECO AND SONS INC	FOOD PURCHASE	40.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 3/4/2025**

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EDWARD DON & COMPANY	TOWELS & GLOVES	120.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	100.00
1 GRECO AND SONS INC	FOOD PURCHASE	40.00
1 MLA WHOLESALE INC	FLOWERS	63.90
1 SYSCO CHICAGO INC	SUPPLIES	99.90
1 SYSCO CHICAGO INC	SUPPLIES	192.99
INVOICES TOTAL:		616.79

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	126.53
INVOICES TOTAL:		126.53

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	798.95
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	276.55
1 GRECO AND SONS INC	FOOD PURCHASE	624.85
1 GRECO AND SONS INC	FOOD PURCHASE	165.71
1 IL GIARDINO DEL DOLCE INC	CAKE	80.50
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	199.05
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	600.00
INVOICES TOTAL:		2,745.61

17,177.89

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	238.65
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	3,432.00
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	435.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	123.45
INVOICES TOTAL:		4,229.10

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	FIBER OPTIC CABLE	23.48
1 VC3 INC	MONTHLY SERVICE AGREEMENT	2,499.00
INVOICES TOTAL:		2,522.48

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	173.64

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
DETAIL BOARD REPORT
INVOICES DUE ON/BEFORE 3/4/2025**

GENERAL FUND	211,430.23
DEBT SERVICE FUND	636.00
WATER FUND	12,444.38
SEWER FUND	319,710.68
PARKING FUND	1,755.63
GOLF FUND	34,898.14
CENTRAL SERVICES FUND	8,328.65
VEHICLE REPLACEMENT FUND	395,772.00
GRAND TOTAL	984,975.71

** Indicates pre-issue check.



Agenda Item Executive Summary

AGENDA ITEM: Promenade of Bartlett PICA

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	N/A	Budgeted	N/A
Fund: N/A	Corresponding Activity Measure: N/A		

EXECUTIVE SUMMARY

Attached is a resolution to accept the Public Improvements Completion Agreement (PICA) for Promenade of Bartlett Subdivision. The proposed development is located at the northeast corner of Stearns Road and Newport Boulevard. The Public Improvements include water main, sanitary sewer connections, storm sewer connections and a storm detention basin.

ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Agreement (PICA)

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I MOVE TO APPROVE RESOLUTION # 2025-____-R, A RESOLUTION APPROVING OF THE PUBLIC IMPROVEMENTS COMPLETION AGREEMENT (PICA) FOR PROMENADE OF BARTLETT SUBDIVISION

Staff: Nick Talarico, Village Engineer

Date: March 4, 2025

Memo

To: Paula Schumacher, Village Administrator
From: Nick Talarico, Village Engineer *NT*
Subject: Promenade of Bartlett, Public Improv. Completion Agreement (PICA)
Date: March 4, 2025

Attached is a resolution to accept the Public Improvements Completion Agreement (PICA) for Promenade of Bartlett Subdivision. The proposed development is located at the northeast corner of Stearns Road and Newport Boulevard. The Public Improvements include water main, sanitary sewer connections, storm sewer connections and a storm detention basin.

Village staff, including the Village Attorney, have reviewed and approved the attached PICA. The required construction security has been calculated and is noted in the PICA. The developer has signed and notarized the PICA, dated 2/21/2025, as required.

MOTION

I MOVE TO APPROVE RESOLUTION # 2025-____-R, A RESOLUTION APPROVING OF THE PUBLIC IMPROVEMENTS COMPLETION AGREEMENT (PICA) FOR PROMENADE OF BARTLETT SUBDIVISION

RESOLUTION 2025- _____

AN RESOLUTION APPROVING THE PROMENADE OF BARTLETT PUBLIC IMPROVEMENTS COMPLETION AGREEMENT

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, as follows:

SECTION ONE: The Promenade of Bartlett Public Improvements Completion Agreement dated February 21, 2025, between the Village of Bartlett and HD Real Estate Venture LLC (the Agreement). A copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village Administrator is hereby authorized and directed to sign the agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. The Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

PASSED March 4, 2025

APPROVED March 4, 2025

ATTEST:

Kevin Wallace, Village President

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025-_____ enacted on March 4, 2025, and approved on March 4, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

PUBLIC IMPROVEMENTS COMPLETION AGREEMENT

THIS PUBLIC IMPROVEMENTS COMPLETION AGREEMENT (this "**Agreement**") is made and entered into this 21st day of February, 2025, by and among HD Real Estate Venture LLC, an Illinois limited liability company (the "**Owner**"), Annex Builders LLC (the "**Contractor**"), and the VILLAGE OF BARTLETT, an Illinois home rule municipality (the "**Village**").

RECITALS:

A. The Owner is the owner of real estate located in the Village legally described on Exhibit A appended hereto and made a part hereof (the "**Property**").

B. The Owner has applied for building permits to construct a development on the Property; and

C. Pursuant to the Bartlett Municipal Code and Ordinance No. 2024-01, and as condition of the zoning approvals and the issuance of building permits for the development on the Property, the Owner is required to construct certain public improvements and is required to enter into this Agreement with the Village to guarantee the completion of such public improvements; and

D. The Owner has submitted to the Village for its approval the engineering plans and specifications for the on-site and any off-site public improvements for the development on the Property (the "**Public Improvements**") prepared by Geotech Inc., with an approved plan date of November 4, 2024 (the "**Plans**"), and the Village Engineer has approved the Plans.

E. The Owner has hired Contractor as its general contractor to construct and install the Public Improvements, and in that capacity will hire various subcontractors and material suppliers to furnish labor and/or material in connection with the installation and/or construction of the Public Improvements.

F. The Village is willing to issue permits for the development on the Property only upon the condition that the Owner agrees to cause the Public Improvements for the Development to be installed and completed in a good and workmanlike manner with materials of good quality in strict accordance with the Plans and applicable Village Ordinances, will be fully paid for, and will be maintained by the Owner for a period of from 15 months to 24 months after their completion as determined by the Village Engineer, and such obligations, and those set forth herein, and/or in the Ordinances of the Village, will be properly secured.

NOW THEREFORE, in consideration of the mutual promises hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency whereof is expressly acknowledged, it is agreed by and among the Parties as follows:

therefrom as approved by the Village Attorney. The Owner hereby acknowledges that the Owner has chosen to provide the construction security through Surety Bonds.

5. Lien Waivers. The Owner, Contractor, and any other prime contractor(s) hired by the Owner to perform the Public Improvement work shall each furnish to the Village Contractor's Sworn Statement(s), and each shall furnish such final waivers of lien from all subcontractors and material suppliers that furnished labor and/or material for or in connection with the Public Improvements as shall be necessary to insure the Village against mechanic's lien claims under Section 23 of the Mechanic's Lien Act (770 ILCS 60/23) and against claims for lien under the Public Construction Bond Act (30 ILCS 550/1, et seq.) (West 2008) (the "**Bond Act**") on any Performance Bond, Labor and Material Payment Bond, Maintenance Bond, Standby Letter of Credit (Performance and Payment), Standby Letter of Credit (Maintenance), Irrevocable Cash Deposit Agreement, or other security that the Owner has caused to be posted with the Village to secure its obligations under this Agreement.

6. Construction and Maintenance Security.

A. Surety Bonds.

(i) The Subdivision Performance Bond and the Subdivision Labor and Material Payment Bond shall be maintained and renewed by the Owner/Contractor and shall be held in escrow by the Village until the posting of the Maintenance Bond and satisfaction of the Owner/Contractor's other obligations required for acceptance of the Public Improvements by the Village. After the posting of the Maintenance Bond and subsequent acceptance of the Public Improvements by the Village, the Village shall release the Performance and Payment Bond.

(ii) Maintenance Bonds. Prior to the acceptance by the Village of the Public Improvements pursuant to this Agreement and the Subdivision Ordinance, the Owner/Contractor shall post a Maintenance Bond in the amount of 15% of actual total cost of the Public Improvements based on contracts on file with the Village Clerk, otherwise 15% of the original penal sum on the Subdivision Performance Bond (the "Maintenance Amount") as security for the performance of the Owner's/Contractor's maintenance obligations under this Agreement and the Subdivision Ordinance. The Maintenance Bond shall be held by the Village in escrow until the last to occur of (a) the date that is the end of the Maintenance Period as determined by the Village Engineer, or (b) the date that is one (1) year after the proper correction of any defect or deficiency in the Public Improvements of which defect or deficiency the Village notifies the Owner within the Maintenance Period pursuant to this Agreement and payment of the cost of correction. If the Village is required to draw, make a claim on and/or to bring suit to collect on the Maintenance Bond by reason of the Owner's/Contractor's failure to fulfill its

Village Clerk. No Surety Bond shall be released until the Public Improvement work is satisfactorily completed and all of the Owner's/Contractor's obligations under this Agreement and the Subdivision Ordinance (collectively, the "Village Approvals") have been satisfied, and the Village has accepted the Public Improvements. Further, none of the Surety Bonds shall be released unless and until the Owner/Contractor has presented to the Village Attorney owner's sworn statements, contractors' sworn statements, and final waivers of lien, as may be appropriate, and any additional documentation that the Village Attorney may reasonably request to demonstrate full payment for the Public Improvements and full payment to all contractors, subcontractors, and material suppliers performing such work or furnishing such materials for the Public Improvements.

(v) Replenishment of Surety Bonds. If at any time the Village determines that the penal sum on each of the Performance and Payment Bonds is not, or may not be, sufficient to pay in full the remaining unpaid cost of all Public Improvements and all unpaid Village fees, or that the funds remaining in the Maintenance Bond are not, or may not be, sufficient to pay all unpaid costs of correcting any and all defects and deficiencies in the Public Improvements, then, within ten days after a demand by the Village, the Owner/Contractor shall cause the Surety to increase the penal sum of the appropriate Surety Bond(s) to an amount determined by the Village to be sufficient to cover said deficiency and pay the unpaid costs and fees, or shall deposit said sum with the Village pursuant to an Irrevocable Cash Deposit Agreement in form as set forth in the Subdivision Ordinance, otherwise the Village may make demand upon the Principal and the Surety for the penal sum of the applicable Surety Bond(s) and pursue all remedies available to the Village under the applicable Surety Bond(s) and pursue any deficiency from such Owner/Contractor.

(vi) Replacement Surety Bonds. In the event the surety on the Performance and Payment Bonds has issued a notice of expiration of the applicable bond as provided in the underlying Surety Bond, and/or in the event (i) the Owner/Contractor has not performed all of its obligations under this Agreement, the Subdivision Ordinance and the other Village Approvals as determined by the Village in its sole discretion prior to the date by which the Village must bring suit on the Performance and Payment Bonds, or either of them to enforce it; and (ii) either (a) the issuer of the Performance and Payment Bond has not issued an extension or retraction of its notice of expiration more than 30 days prior to its expiration date, or (b) the Owner/Contractor has not caused another surety company that meets the minimum requirements set forth in paragraph 4.A.iii. above to issue a replacement surety bond in form as prescribed in the Subdivision Ordinance with such deviations and

11. Emergency Repairs. If it becomes necessary, as determined by the Village Administrator, in her sole discretion, to perform any emergency repair work on the Public Improvements to protect the health, welfare and safety of the Public, the Village may perform such repairs, and the Owner shall reimburse the Village promptly for the costs so incurred.

12. License to Village to Complete Public Improvements. In the event of a default and the election by the Village (and/or the Surety in the case of a Performance Bond) to take over and complete the Public Improvements, the Owner, for itself and for its successors in interest and assigns hereby grants a non-exclusive license to the Village (and if applicable to the Surety) and their respective employees, engineers, consultants, contractors, subcontractors, material suppliers, agents and anyone hired by or on behalf of either of them, to complete the Public Improvements (the "**Village Designees**") in, under, upon, across, through and under the Property, and hereby assigns such right, and interest if any off-site easements or licenses granted to the Owner to install or construct any off-site Public Improvements to serve the Property to the Village and/or the Surety. In the event of such take-over of the Public Improvements, the Village will endeavor to require any contractor it hires to procure liability insurance in similar types, coverages, and amounts as required of the Contractor in paragraph 13 of this Agreement.

13. Insurance. The Owner, the Contractor, and each prime contractor if the Owner hires more than one contractor to construct and install the Public Improvements, each referred to for purposes of this paragraph as "*Contractor*", shall obtain and maintain insurance of the types and in the amounts listed as follows:

A. Commercial General and Umbrella Liability Insurance.

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the development on the Property. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Village shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Village. Any insurance or self-insurance maintained by the Village shall be excess of the Contractor's insurance and shall not contribute with it. There shall be no endorsement

insurance referred to therein. Written notice to the Village shall be by certified mail, return receipt requested.

Failure of the Village to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Village to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. Failure to maintain the required insurance may result in a stop work order at the Village's option.

(ii) Acceptability of Insurers.

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Village has the right to reject insurance written by an insurer it deems unacceptable.

(iii) Cross-Liability Coverage.

If Contractor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

(iv) Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to the Village. At the option of the Village, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Village, its officers, officials, employees and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

(v) Subcontractors.

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the type and minimum amount of coverage specified above. When requested by the Village, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

14. Village Rights in Event of Breach by Owner. In the event the Village Engineer determines, in the Village Engineer's sole and absolute discretion, that the Owner (i) has failed to timely complete construction as set forth in paragraph 3 on or before the completion date therein specified; (ii) has not adequately maintained, any of the Public Improvements, or (iii) the Owner is otherwise in default under this Agreement, applicable Village Ordinances or the Village Approvals, the Village may, after ten (10)

amount or value, with applicable interest and costs, including without limitation legal fees and administrative expenses, and the right to enforce the lien in the manner provided by law for mortgage foreclosure proceedings. The lien shall be subordinate to the lien of any first mortgage now or hereafter placed on the Property; provided, however, that the lien subordination shall apply only to charges that have become due and payable prior to a sale or transfer of the Property pursuant to a judgment of foreclosure, or any other proceeding in lieu of foreclosure, but the sale or transfer shall not relieve the Property from liability for any charges thereafter become due, nor form the lien of any subsequent charge.

17. Hold Harmless. Owner shall, in the event a claim is made against the Village, its officers, other officials, agents and employees or any of them, or if the Village, its officers, other officials, agents and employees or any of them, is made a party-defendant in any proceeding arising out of, or alleged to arise out of, the construction, installation, payment for, failure to pay for, maintenance and/or repair of the Public Improvements or in connection with this Agreement, including, but not limited to, matters pertaining to the hazardous material and other environmental matters, (except as may be required by provisions 765 ILCS 705/1 and 740 ILCS 35/1 of the Illinois Statute for the negligent acts and omissions of the Village, its officers, other officials, agents and employees or any of them) defend, indemnify, and hold the Village and such officers, other officials, agents and employees harmless from all claims, liabilities, losses, taxes, judgments, costs, fees, including expenses and reasonable attorneys' fees in connection therewith.

18. Remedies.

A. It is agreed that the parties hereto shall have the following rights and remedies in the event of a breach or default hereunder, in addition to any other rights provided under this Agreement.

(i) Enforce or compel the performance of this Agreement, at law or in equity by suit, action, mandamus or any other proceedings, including, but not limited to, injunction and/or specific performance.

(ii) Maintain an action to recover any sums which the other party has agreed to pay pursuant to this Agreement and which have become due and remain unpaid for more than 15 days following written notice of delinquency.

(iii) Draw upon any Subdivision Performance Bond, Subdivision Labor and Material Payment Bond and/or Maintenance Bond.

B. Upon a breach of this Agreement, any of the parties, by any action or proceeding at law or in equity, may exercise any remedy available at law or in equity. The remedies of the Village shall include, but not be limited to, the right to stop construction of the development and refuse issuance of further building

To the Contractor: Annex Builders LLC
2044 Techny Road
North Brook, IL 60062

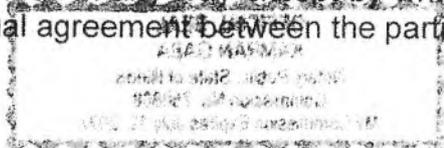
B. Severability. If any provision of this Agreement is held invalid by a court of a competent jurisdiction or in the event a court shall determine that the Village does not have the power to perform a disputed provision, the provision shall be deemed to be excised from this Agreement and invalidity shall not affect any of the other provisions contained herein, and the judgment or decree shall relieve the Village from performance under the invalid provision of this Agreement.

C. Counterparts. This Agreement may be executed in multiple counterparts, all of which, together, shall constitute one and the same agreement. Further, photocopies, facsimile transmissions and other reproductions of this Agreement and / or the signatures hereon shall be the equivalent of originals.

D. Consequential, Special, and Punitive Damages. Notwithstanding any provision of this Agreement to the contrary, the Village, the Owner, and the Contractor waive any and all consequential, special, and/or punitive damages it may have against the other arising from a breach of this Agreement.

E. No Third Party Beneficiaries. No claim as a third party beneficiary under this Agreement by any person, firm or corporation may be made, or be valid, against the Village, the Owner, or the Contractor.

F. Amendment. This Agreement may not be modified revised or amended in any way except by written document approved and executed by the mutual agreement between the parties.



[signature page follows]

EXHIBIT A

Description of the Property

Outlot 15 in Bartlett Subdivision Unit One-L, being a Subdivision of part of the southwest quarter and the southeast quarter of Section 1, Township 40 North, Range 9 East of the Third Principal Meridian, recorded as Document Number R90116440; except that part taken for roadway purposes per condemnation Case No. 94ED- 51;

And also, except that part described as follows:

Commencing at the southeast corner of said Outlot 15; thence south 89 degrees 57 minutes 00 seconds west along the south line of said Outlot 15, a distance of 333. 16 feet to the point of beginning; thence north 00 degrees, 03 minutes, 00 seconds west at right angles to the last described course, a distance of 215. 00 feet to a line parallel with said south line; Thence north 89 degrees, 57 minutes, 00 seconds east along said parallel line, a distance of 306.35 feet to the westerly line of County Farm Road per condemnation Case No. 94ED- 51; Thence south along said westerly line, being a curve concave easterly, not tangent to the last described course, having a radius of 8055. 00 feet, an arc length of 152. 23 feet; thence south 45 degrees, 23 minutes, 23 seconds west along said westerly line to the south line of said Outlot 15; thence south 89 degrees, 57 minutes 00 seconds west, along said south line, a distance of 277. 10 feet to the point of beginning, in DuPage County, Illinois.

This property is located near the northwest corner of Stearns Road and County Farm Road in DuPage County.

The Permanent Index Number for the property is: 01-01-425-045.



Agenda Item Executive Summary

AGENDA ITEM: Rana Class 6B Property Tax Incentive

BOARD OR COMMITTEE: BOARD

BUDGET IMPACT

Amount	\$ N/A	Budgeted
Fund:		Corresponding Activity Measure: Number of Business Incentives Approved

EXECUTIVE SUMMARY

Class 6b is a property tax incentive offered by Cook County to make industrial properties more attractive to businesses and developers by reducing the tax bill to level the playing field and make it more competitive with surrounding counties.

Class 6b status reduces the assessment level on an industrial property from the normal 25% level to 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. It is renewable.

The village has previously passed Resolutions supporting seven Class 6b applications to attach to the Cook County application. Host communities must support this program for the county to approve it.

The project subject to this request is Rana USA's newest building, an approximately 300,000 SF facility being constructed at 300 Spitzer Road, previously known as 1103 Dennis Ct and 31 W 323 Bartlett Road, PIN numbers 06-32-300-008-0000 and 06-32-400-003-0000.

Rana is the village's largest employer, with over 1,000. The business has continued to expand in its fourteen years in the village, and this project could result in an additional 150 jobs over five years and a capital investment of approximately \$50 million. Support from the village for their Class 6b application will help Rana continue to grow and prosper in Bartlett.

ATTACHMENTS (PLEASE LIST)

Memo, Updated Class 6B request letter from Kane & Company dated January 24, 2025, Class 6B application, Resolution

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goals: Revisit, refine and execute the village's overall economic development incentives

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

For Discussion Only

Resolution - I move to approve Resolution 2025 - ____, A RESOLUTION SUPPORTING A CLASS 6b REAL ESTATE TAX INCENTIVE FOR RANA USA, INC

Staff: Tony Fradin, Economic Development Coordinator

Date: February 24, 2025

ECONOMIC DEVELOPMENT MEMORANDUM

DATE: February 24, 2025
TO: Paula Schumacher, Village Administrator
FROM: Tony Fradin, Economic Development Coordinator 17
RE: Rana USA, Inc. Class 6b Request

APPLICANT: Rana Real Estate LLC

CLASS 6b: Cook County's Class 6b program is a property tax incentive offered by Cook County to make industrial properties more attractive to businesses and developers by reducing their assessment level, therefore their bill, to make it more competitive with surrounding counties.

Class 6b status reduces the assessment level on an industrial property from the normal 25% level to 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year.

It is renewable in the tenth year.

The village has previously passed Resolutions supporting seven Class 6b applications to attach to the Cook County application in industrial areas throughout the village including three in the Cook County portion of Brewster Creek Business Park, two on Graham, one at 802 E. Devon, and Sebert Landscaping on West Bartlett Road.

Host communities must support this program for the county to approve it.

RANA:

The project subject to this request is Rana USA's newest building, an approximately 300,000 SF facility being constructed at 300 Spitzer Road, previously known as 1103 Dennis Ct and 31 W 323 Bartlett Road, PIN numbers 06-32-300-008-0000 and 06-32-400-003-0000.

Rana is the village's largest employer, with over 1,000. The business has continued to expand in its fourteen years in the village, and this project could result in an additional 150 jobs over five years and a capital investment of approximately \$50 million.

The 6b application includes Rana's Sustainability Report, a sixty-year family history, Rana in the world showing 2 existing production facilities, one research center, and one logistics center in Bartlett, the company's approach to supply chain management, its product manifesto, and much more.

Overall, it provides a strong testament to one of the best-known and most successful businesses in the food industry in the Chicago area.

Rana and its tax representatives have indicated that the village's continued support for the business and endorsing this Class 6b is a critical element in Rana selecting the village for its next project rather than other potential sites that were under consideration.

The village's continued support for Rana in the form of a Resolution in support of their Class 6b application will help the business continue to grow and prosper in Bartlett.



January 24, 2025

VIA EMAIL

Mayor Kevin Wallace
c/o Mr. Tony Fradin
Economic Development Coordinator
Village of Bartlett
228 S. Main St.
Bartlett, IL 60103

RE: Letter of Request for Class 6b Status

Properties for Potential Expansion:

1103 Dennis Ct., Bartlett, IL 60103 (also known as 300 Spitzer Road, Bartlett, IL)

PIN: 06-32-300-008-0000

31 W. 323 Bartlett Rd., Bartlett, IL 60103 (also known as 300 Spitzer Road, Bartlett, IL)

PIN: 06-32-400-003-0000

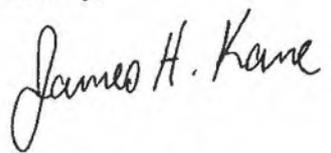
Dear Mayor Wallace and Village Board of Trustees,

Our Client, Rana USA, Inc. (“Company”), is in the process of expanding their manufacturing footprint in the Village of Bartlett at 1103 Dennis Ct., Bartlett, IL 60103 and 31 W. 323 Bartlett Rd., Bartlett, IL 60103 (“Subject Property”; also known as 300 Spitzer Road, Bartlett, IL 60103). On December 11, 2023, our client requested the support of the Village of Bartlett in the designation of this site as Class 6b (Exhibit A). The Company submitted a Class 6b Application to the Cook County Assessor on December 18, 2023 and an amended Class 6b Application to the Cook County Assessor on July 30, 2024. Included in that submission was a letter from Mr. Tony Fradin, the Economic Development Coordinator from the Village of Bartlett, acknowledging receipt of the letter to the Village from the Company requesting Class 6b Status as well as a statement of support for the County approval of the Class 6b Application. Accordingly, the Company respectfully requests a Resolution from the Village of Bartlett Mayor and Council supporting and consenting to Class 6b Status for the subject property.

The designation of the parcel as Class 6b is vital to the success of this expansion project. The overall project, if approved, will include the construction of an approximately 300,000 square foot manufacturing facility – resulting in approximately \$50,000,000 of capital investment. Additionally, the project, if approved, could also result in new job creation of approximately 150 jobs over 5 years.

Should you have any other questions or concerns, or require any additional documentation or information, do not hesitate to contact me at (708) 267-4887.

Sincerely,

A handwritten signature in black ink that reads "James H. Kane". The signature is written in a cursive style with a large, prominent initial "J".

James H. Kane, Esq.
Kane & Co.

COOK COUNTY ASSESSOR
FRITZ KAEGI



COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, CHICAGO, IL 60602
PHONE: 312.443.7550 FAX: 312.603.6584
WWW.COOKCOUNTYASSESSOR.COM

*AS AMENDED

CLASS 6B
ELIGIBILITY APPLICATION

Carefully review the Class 6B Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Development Incentives Department (312) 603-7529. This application, **a filing fee of \$500.00**, and supporting documentation (*except drawings and surveys*) must be filed as follows:

This application must be filed **PRIOR TO** the commencement of New Construction or **PRIOR TO** the commencement of Substantial Rehabilitation Activities or **PRIOR TO** the commencement of Reoccupation of Abandoned Property.

Applicant Information

Name: Alexis Ytell Telephone: (630) 581-4103
Company: Rana Real Estate LLC
Address: 1370 Brewster Creek Boulevard
City: Bartlett State: IL Zip Code: 60103
Email: AYTELL@RANAUSA.US

Contact Person (if different than the Applicant)

Name: James Kane Telephone: (708) 267-4887
Company: Kane & Co.
Address: 77 W. Washington St., Suite 900
City: Chicago State: IL Zip Code: 60602
Email: jim.kane@jhkane.com

Property Description (per PIN)

If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street Address: (1) 1103 Dennis Ct
Permanent Real Estate Index Number: 06-32-300-008-0000
(2) 31 W. 323 Bartlett Rd
Permanent Real Estate Index Number: 06-32-400-003-0000
(3) _____
Permanent Real Estate Index Number: _____
City: Bartlett State: IL Zip Code: 60103
Township: Hanover Existing Class: 1-00

Attach legal description, site dimensions and square footage and building dimensions and square footage.
See Exhibit A.

Identification of Person Having an Interest in the Property

Attach a complete list of all owners, developers, occupants and other interested parties (*including all beneficial owners of a land trust*) identified by names and addresses, and the nature and extent of their interest.

The Applicant is the sole owner of the subject property.

Industrial Use

Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.

100% Industrial Use

Include copies of materials, which explain the occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

See Exhibit B.

Employment Opportunities

How many construction jobs will be created as a result of this development? 75

How many new permanent full-time and part-time employees do you now employ in Cook County?

Full-time: 0 Part-time: 0

How many new permanent full-time jobs will be created by this proposed development? 50

How many new permanent full-time jobs will be created by this proposed development? 50

Nature of Development

Indicate nature of proposed development by checking the appropriate space:

- New Construction (**Read and Complete Section A**)
- Substantial Rehabilitation (**Read and Complete Section A**)
Incentive only applied to the market value attributable to the rehabilitation
- Occupation of Abandoned Property - No Special Circumstance
(Read and Complete Section B)
- Occupation of Abandoned Property - With Special Circumstance
(Read and Complete Section C)
- Occupation of Abandoned Property - (**CEERM Supplemental Application**)
(Read and Complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of *New Construction* or *Substantial Rehabilitation*, provide the following information:

Estimated date of construction commencement (*excluding demolition, if any*): 4/1/2024

Estimated date of construction completion: 12/31/2026

Attach copies of the following:

1. Specific description of the proposed *New Construction* or *Substantial Rehabilitation* See Exhibit C.
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits (*including date of issuance*)
5. Complete description of the cost and extent of the *Substantial Rehabilitation* or *New Construction* (*including such items as contracts, itemized statements of all direct and indirect costs, contractor's affidavits, etc*)

SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 12 continuous months prior to the purchase for value?

YES NO

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of such vacancy

2. Application must be made to the Assessor prior to occupation:

Estimated date of reoccupation: _____
Date of Purchase: _____
Name of purchaser: _____
Name of seller: _____
Relationship of purchaser to seller: _____

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a **purchase for value**, but the period of **abandonment prior to purchase was less than 12 months**, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application 12 continuous months or greater**, complete section (2).

1. How long was the period of abandonment prior to the purchase for value? _____

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. *Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 12-month abandonment period.*

Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of Reoccupation: _____
Date of purchase: _____
Name of purchaser: _____
Name of seller: _____
Relationship of purchaser to seller: _____

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

2. How long has the subject property been unused?

- 12 or greater continuous months (*Eligible for Special Circumstance*)
- 3 continuous months and maintain/create 250 Employees (*Eligible for Special Circumstance under CEERM*) - **Complete CEERM Supplemental Application**
- Not Eligible for Special Circumstance if No purchase and less than 12 continuous months vacant, or not a CEERM**

When and by whom was the subject property last occupied prior to the filing of this application?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value.

Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of reoccupation: _____

CEERM SUPPLEMENTAL APPLICATION

(This form will ONLY be utilized for applicants who specifically elect for CEERM)

This supplemental eligibility application is for properties that have been abandoned (due to special circumstances) where there has been no purchase for value and the buildings and other structures have been vacant and unused for at least three continuous months and applicant has provided sufficient documentation to establish that such applicant will create or maintain at least 250 jobs for employees at the subject location.

The CEERM Program shall be limited to the party who is the initial applicant of the Class 6B Incentive under the CEERM Program and the subject of the municipal Resolution or Ordinance.

*Under the CEERM Program, qualifying industrial real estate would be eligible for the Class 6B level of assessment from the date of substantial re-occupancy of the abandoned property. Properties receiving Class 6B will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. **The terms of this program are Not Renewable.***

I _____ applicant/representative hereby specifically elect to submit this **Supplemental Application** for the **CEERM** program.

Further affiant sayeth not.

Agent's Signature

Agent's Name & Title

Agent's Mailing Address

Agent's Telephone Number

Applicant's Name

Applicant's Mailing Address

Applicant's e-mail address

Subscribed and sworn before me this _____ day of _____, 20 _____

Signature of Notary Public

LOCAL APPROVAL

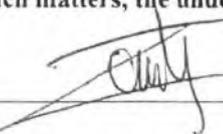
A certified copy of a resolution or ordinance from the municipality in which the real estate is located (*or the County Board, if the real estate is located in an unincorporated area*) should accompany this Application. *The ordinance or resolution must expressly state that the municipality supports and consents to this Class 6B Application and that it finds Class 6B necessary for development to occur on the subject property.* If a resolution is unavailable at the time the application is filed, a letter from the municipality or the County Board, as the case may be, stating that a resolution or ordinance supporting the incentive has been requested may be filed with this application instead. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of "special circumstances" from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested. If, at a later date, the municipality or the County Board denies the applicant's request for a resolution or ordinance, the applicant will be deemed ineligible for the Class 6B incentive, whether or not construction has begun. In all circumstances, the resolution must be submitted by the time the applicant files an "Incentive Appeal". See Exhibit D.

FINALIZING THE INCENTIVE PROCESS

In order to finalize the class change you will need to file an **Incentive Appeal** with supporting documentation (including **Proof of Occupancy**) in the year that the property has been substantially occupied. It is advised that you access our website (*www.cookcountyassessor.com*) to determine the allowable filing dates for such action.

When filing an appeal requesting an Incentive Class Change, a \$100.00 filing fee (made out to the Cook County Assessor) must be included. The property cannot receive Class 6B designation until you file an Incentive Appeal Form, AND this office grants reclassification for the parcel(s).

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters, the undersigned certifies that he/she believes the same to be true.

Signature 

Jean Pierre Comte
Print Name

Date 12/15/23

President
Title

Economic Disclosure Affidavit

I, Alexis Ytell, do hereby certify that I would attest to the following facts as required by Sections 74-46 and 74-62 through 74-73 of the Cook County Code if called to testify:

1. That Rana Real Estate, LLC is the contract purchaser of the property located at 1103 Dennis Ct., Bartlett, IL 60103 and 31 W. 323 Bartlett Rd., Bartlett, IL 60103, also referred to as 300 Spitzer Road, Bartlett, IL 60103 ("Subject Property").
PINs: 06-32-300-008-0000 and 06-32-400-003-0000.
2. Applicant does own the following property in Cook County
 - a. 31 W. Bartlett Road 223
Elgin, IL 60103
06-32-400-002-0000
 - b. 1501 Bartlett Road
Bartlett, IL 60103
06-32-401-006-0000
3. Applicant's ownership is as follows: a. Rana Real Estate, LLC - 100%
1370 Brewster Creek Boulevard
Bartlett, IL 60103
4. To my knowledge and after reviewing the Applicant's records, Applicant is not delinquent in the payment of any property taxes administered by Cook County or by a local municipality.

Further Affiant Sayeth Not
Alexis Ytell

Date: 1/28/2025

State of Illinois
County of DuPage



Subscribed and sworn before me, a Notary Public, on this 28th day of January, 2025

Signature of Notary Public Monica Reeves

Print Name: Monica S Reeves

EXHIBIT A

Legal Description of the Subject Property

LEGAL DESCRIPTION

PARCEL 06-32-400-003-0000 (Bartlett)

THE SOUTH $\frac{1}{2}$ OF THE WEST $\frac{1}{2}$ OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 06-32-300-008-0000 (Bartlett)

THAT PART OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS WHICH LIES EAST OF THE EASTERLY RIGHT OF WAY LINE OF ELGIN JOLIET AND EASTERN RAILWAY COMPANY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE WEST ALONG THE SOUTH LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 32, 400 FEET; THENCE NORTH ALONG A LINE 400 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF SAID SOUTHWEST $\frac{1}{4}$ OF SECTION 32, 1492.90 FEET; THENCE NORTHEASTERLY ALONG A LINE 432.81 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 32, SAID POINT BEING 1650.0 FEET NORTH OF SAID SOUTHEAST CORNER OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 32; THENCE SOUTH ALONG SAID EAST LINE OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 32, 1650.0 FEET TO THE POINT OF BEGINNING.

Exhibit B

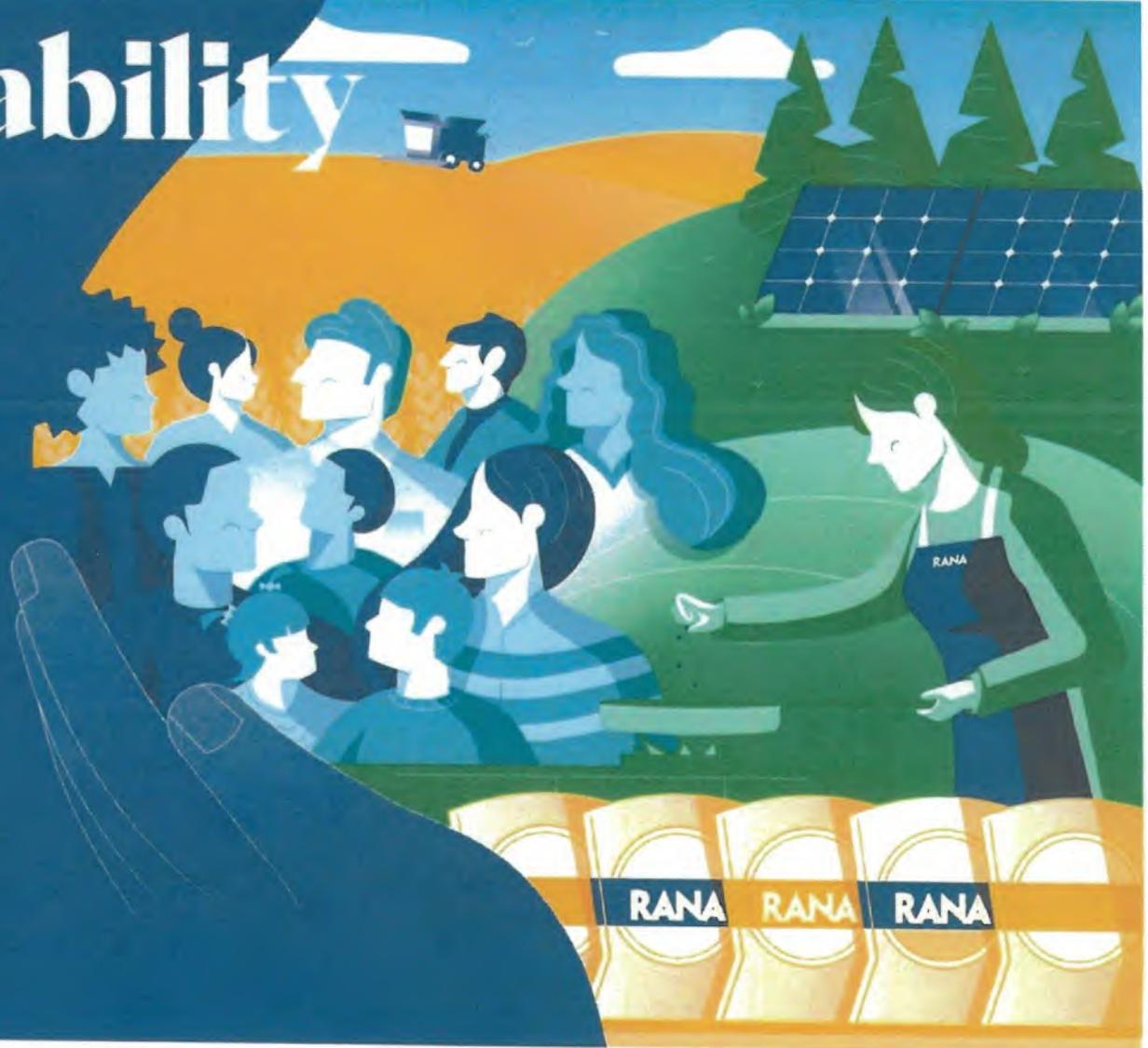
The proposed project would add 300,000 square feet of manufacturing space to support the Company's food manufacturing operation. 100% of the space will be dedicated to manufacturing activities.

Company fact sheets, corporate information, and website pages describing the various acts of the business and products follow.

2022

Sustainability Report

We nourish our future



RANA

RANA RANA RANA

We nourish our future

Letter to the stakeholders.

Dear Readers,

since its foundation, the Rana Group has been driven by the desire to build, especially what was not there before, to tread unbeaten paths, and to chart new horizons. For over thirty-five years, I have had the honor of leading this family and this company, constantly nurturing a spirit that perfectly reflects my identity as a man of action and innovation. I am therefore grateful for the journey that is now materializing, as it has allowed us to formalize to the set of values that have been encompassed within everyone's choices throughout the great journey that has taken us from San Giovanni Lupatoto to all corners of the world.

For me, being in business has always

meant having a role of responsibility within society; the entrepreneur has the task of contributing to the development of the social fabric, identifying talents, and creating conditions for them to emerge. As a Group, we are aware of the global challenges we are facing, so we have decided to gather and promote all the principles through which our company has been built day by day. Thus, the first "Sustainability Report" is born.

We are a family-owned company, united by strong values and founded on ethics and sustainability, the cornerstones of our sixty-one years of history, which have made our business healthy, robust, with constant global growth, always driven by the desire to revolutionize the dynamics

of our industry. We will continue to dedicate an increasingly larger and deeper space to reflect on all aspects of sustainability, focusing together on the areas of action that are the key to building a better future for the next generations.

Thanks to this compass, we have given life to "We Nourish Our Future", a strategic sustainability path through which we carry out projects and actions aimed at taking care of the people and the communities where we are present, while respecting the planet.

We embark on this journey as a family - thousands of protagonists - always the lifeblood of our successes. We proceed together guided by our spirit of innovation, seen as the key to sustainable devel-

opment, by our passion for the quality of our raw materials, and by our ethical and transparent value chain, for a responsible supply chain. In this way, the Rana Group will continue to contribute to collective well-being, creating value for people, supporting culture and the community.

"We Nourish Our Future" is an extraordinary milestone in the journey and history of all of us, forever inspired by the will to do our best.

Gian Luca Rana
CEO Pastificio Rana



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The Rana family

5 Who we are
6 Our values and our mission
7 A sixty-year family history
8 Rana in numbers
9 Rana in the world
10 Rana in Italy
11 Leadership in innovation
12 The taste of innovation

Governance

16 Governance

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36 Training and development
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45 Sustainability of the packaging
47 Energy
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The Rana family



Who we are

Ours is a story of love, respect and passion for goodness, taste and freshness that the large Rana family has brought to the world's table, for more than 60 years, sharing it with an increasing number of people.

Our pasta factory embarked on the road to success in 1962 in San Giovanni Lupatoto, Verona, where our headquarters is still located. A journey in excellence and taste that skillfully combines tradition and innovation. Founded by the chairman **Giovanni Rana** when he was just over twenty years old, our business has been led for more than 35 years by the Chief Executive Officer, Gian Luca Rana. Thanks to his strategic vision, we have become **the world leaders in the production and marketing of fresh food products**: filled and unfilled pasta, gnocchi, sauces and ready meals. From a small family workshop in a little town in the province of Verona, our company has constantly grown. Thanks to filled pasta, our first great love, we reached markets where success seemed impossible, especially with a product so linked to local Italian gastronomic traditions.

The dream was achieved thanks to

the passion and vision of Gian Luca Rana who, over the years, extended the range to include other important categories that mirror the evolution in the lifestyles of consumers, such as ready meals and fresh sauces. Indeed, our CEO has always believed that **innovation, internationalization and the value of people are the fundamental drivers of success**.

We have always focused our commitment and investments on research and development and in the selection of the best raw materials with the aim of offering consumers only products of the highest quality and with a unique taste that constantly meet the needs of a market that is always evolving. These ingredients, together with the love for cooking and a wealth of experience, have allowed us to get Rana products known and appreciated, with a dynamic portfolio of more than 1,800 items, in

67 different countries in the world.

In 2007, the company also entered the catering sector with a cooking show format, where the dishes are prepared on the spot in a large, open kitchen. Currently, we have 22 restaurants distributed across Italy, and one in Berlin.

We remain a family company, a large family that shares the same values, made up of all those who collaborate and cook with us. Over these years, the creativity and passion for quality have not been static, on the contrary, they multiplied thanks to the work, talent and richness of the various points of view of every team member.



Our values and our mission

We are people who cook for people, with both our mind and our hearts. We are a big family united by the passion for what we do with love: creating innovative products of the very highest quality and a unique taste for all lovers of good cuisine. In our our everyday work, we are guided by our motto “Never Give Up” and by the values that we share with all team members.

QUALITY TRANSPARENCY INNOVATION FAMILY

PASSION AND COMMITMENT TO QUALITY AND EXCELLENCE

Our star ingredient has always been the passion we invest in everything we do, which translates into a **continuous search for excellence and better quality**. A shared choice that enables us to make unique products that we can be proud of every day.

TRANSPARENCY AND INTEGRITY

We have always been convinced that goodness and quality are not nurtured with secrets but with excellence. For this reason, we will never forego the integrity of our values, our conduct and our ingredients, **we are certain that always being transparent**, in everything we do and in our communication, is **one of the most important forms of respect and responsibility towards all our stakeholders**.

GUIDED BY INNOVATION TOWARDS THE FUTURE

We are pioneers, whose hands get inspired in the kitchen and whose eyes are turned to the future. Our history has its roots in an important domestic and artisan tradition: a solid base that has always driven us to improve. **We promote and implement innovation in products and processes in order to create value for the entire supply chain and the world around us**. We do this by dedicating time and resources to the study of patented technologies with a high level of automation and digitalization in order to meet the new consumption needs, anticipating the future.

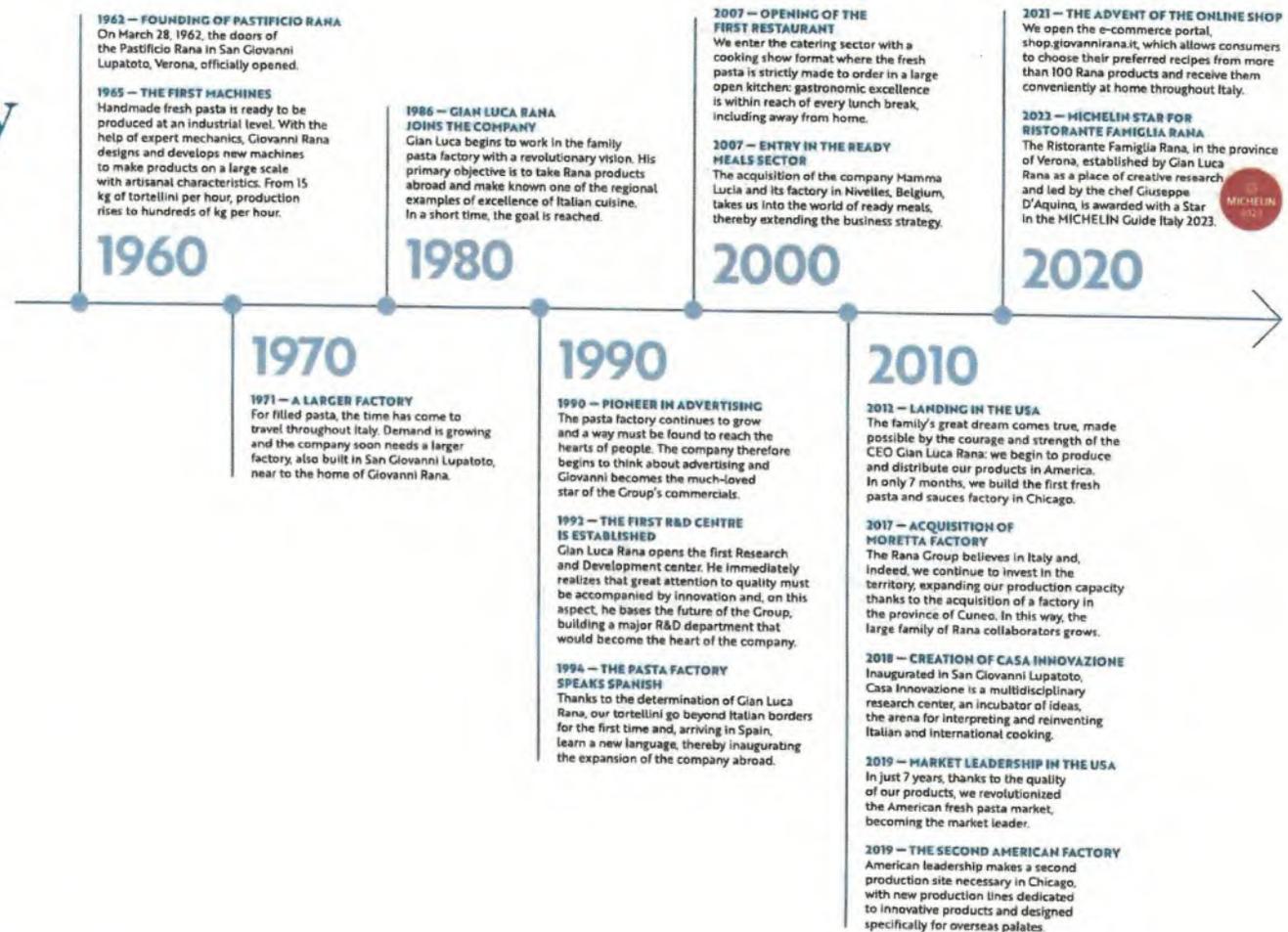
FEELING PART OF A FAMILY

We believe it is indispensable to **value the various points of view of all our colleagues, taking inspiration and enrichment from those who surround us**: this is how we make everyone part of our large, extended family. In the same way, every consumer has a hand in our recipes: indeed, our portfolio includes more than 1,800 items. They are created on the basis of the cardinal principle of customization. We love to adjust every recipe to the tastes of the intended market, inspired by local gastronomic traditions and the particular habits of our consumers in the world.

A sixty-year family history

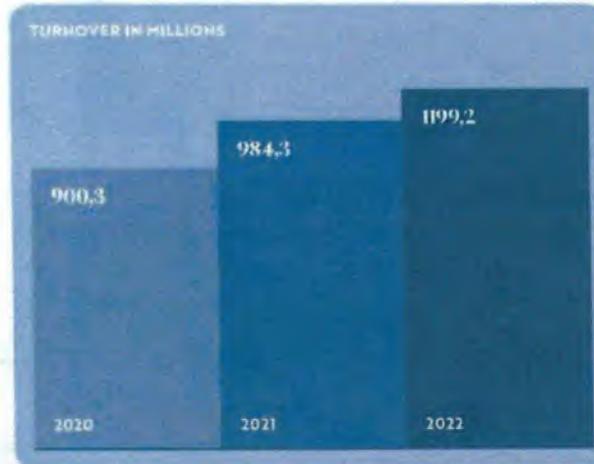
A journey of continuous evolution, to reach new goals together.

Our long journey began in 1962 at the height of the Italian economic boom when young Giovanni Rana, born in 1937, realized the potential of the historic moment and the rising demand for good products that were quick to prepare. So the small fresh pasta artisan became a cutting-edge entrepreneur. It was the beginning of a family history of excellence, a local business that became a global leader thanks to the vision of the CEO Gian Luca Rana, at the helm of the company for more than 35 years. Gian Luca has always put people and their value at the center and focused strategically on internationalization and innovation to take the Rana Group to future success.



Rana in numbers

The world's largest manufacturer of filled fresh pasta and the leading manufacturer of fresh ready meals in the USA.



TURNOVER BY GEOGRAPHICAL AREAS

28% ITALY
40% USA
32% EU+OTHERS

OUR PEOPLE

2022

3080

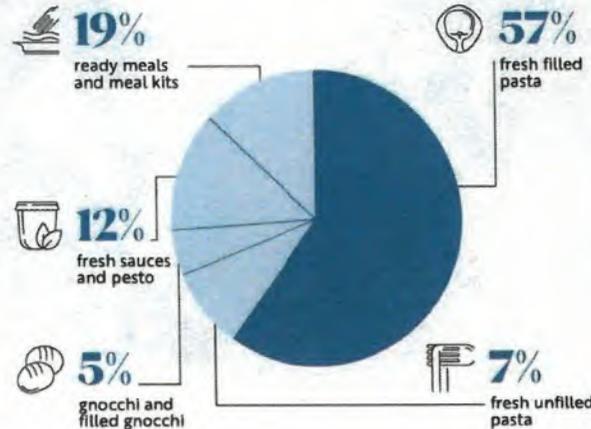
2021

3057

2020

2861

BUSINESS AREAS



PRODUCTION VOLUMES

208,001
 † TONS OF PRODUCTS SOLD IN 2022, ENOUGH TO ALMOST FILL THE WHOLE OF THE VERONA ARENA



1,824
 † Different SKUs



Rana in the world

We are a global company that has made territoriality its strength.

8
PRODUCTION FACILITIES ●
IN WHICH OUR PRODUCTS
ARE MANUFACTURED

2
R&D CENTER ●
IN ITALY AND IN US, IN WHICH OUR
RECIPES ARE CREATED AND TESTED

2
LOGISTICS CENTERS ●
IN VERONA AND CHICAGO

Bartlett, Illinois, USA ●●●●●
2 production facilities
1 research center
1 logistics center

Nivelles, Belgium ●
1 production facility

67
THE COUNTRIES OF
THE WORLD
IN WHICH WE
OPERATE

10
THE COUNTRIES
WHERE OUR
BRANCHES
ARE BASED

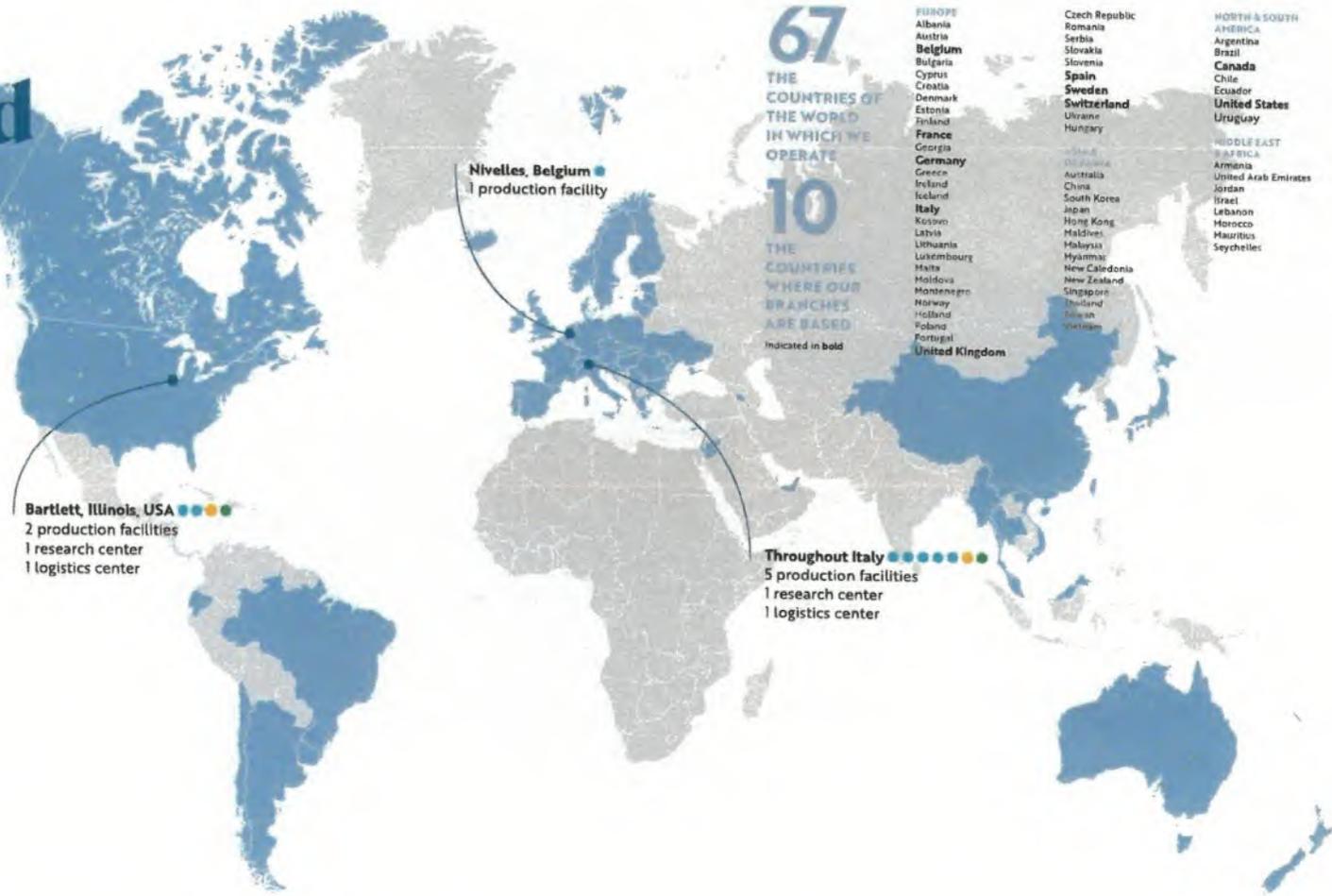
Indicated in bold

- Albania
- Austria
- Belgium**
- Bulgaria
- Cyprus
- Croatia
- Denmark
- Estonia
- Finland
- France
- Georgia
- Germany**
- Greece
- Ireland
- Island
- Italy
- Kosovo
- Latvia
- Lithuania
- Luxembourg
- Malta
- Moldova
- Montenegro
- Norway
- Holland
- Poland
- Portugal
- United Kingdom**

- Czech Republic
- Romania
- Serbia
- Slovakia
- Slovenia
- Spain**
- Sweden**
- Switzerland**
- Ukraine
- Hungary

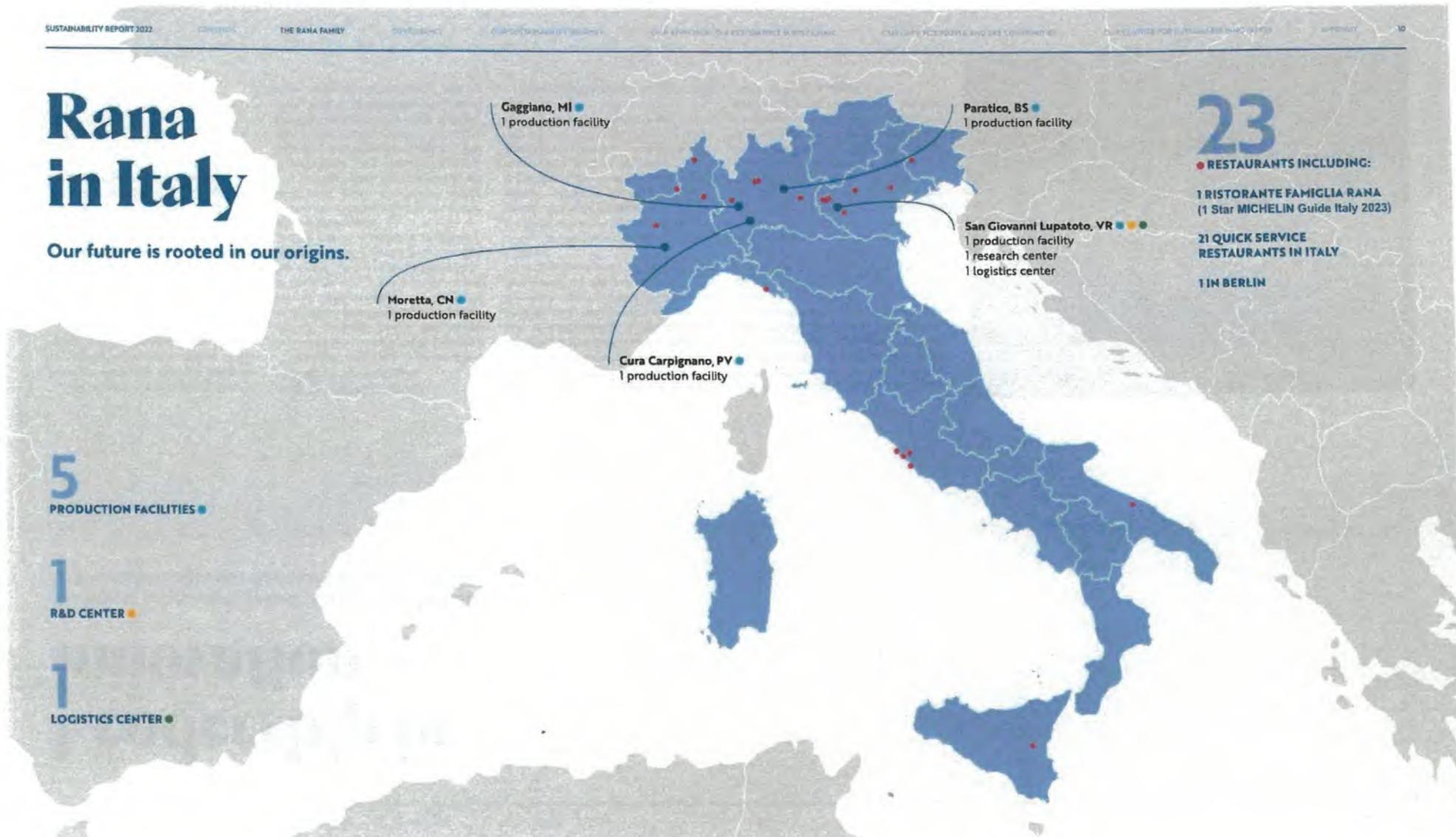
- NORTH & SOUTH AMERICA**
- Brazil
- Canada
- Chile
- Ecuador
- United States**
- Uruguay

- MIDDLE EAST**
- AFRICA
- Armenia
- United Arab Emirates
- Jordan
- Israel
- Lebanon
- Morocco
- Mauritius
- Seychelles



Rana in Italy

Our future is rooted in our origins.



23

RESTAURANTS INCLUDING:

1 RISTORANTE FAMIGLIA RANA
(1 Star MICHELIN Guide Italy 2023)

21 QUICK SERVICE
RESTAURANTS IN ITALY

1 IN BERLIN

Leadership in innovation

We invest in technology and research as the key to the sustainable development of our business.

Our attention is focused on the future: our corporate model is based on the ability to renew ourselves rapidly and explore new territories. We are continuously searching for product solutions, technologies and production processes that are increasingly at the cutting edge in order to improve quality and efficiency and thereby generate new awareness and value. Our aim is to anticipate and satisfy the constantly evolving needs of consumers and all stakeholders, investing in innovation as the key to the sustainable development of our business.

CASA DELL'INNOVAZIONE (HOUSE OF INNOVATION)

Casa dell'Innovazione was launched in 2018 by Gian Luca Rana to create an evolved research center that would be a **hub of excellence in the innovation of fresh products**. An incubator of ideas in which the individual and the world, knowledge and technology, past and future enter into dialogue to give rise to a **creative, multidisciplinary laboratory**.

Indeed, in this building, the architecture of which recalls the shape of a classic house, various corporate departments are accommodated, including Marketing Innovation, Research and Development, Purchase, Quality, Sustainability and Restaurants, which collaborate with each other, without distinction of role or

area of origin, in a shared creative process, part of the same family.

This virtuous circle of exchange and cooperation is also stimulated by a system of participation in the corporate profits, under which each member of the team receives variable remuneration based on the product's EBITDA, once the break-even point has been reached.

This is the beating heart of Pastificio Rana, where we cultivate ideas and talent. The new collaborators of the various departments receive specific training here, thanks to tutors with many years' experience in our Group, who are very familiar with the corporate culture and skills. Many of these later continue their path in our American sites.

In Casa dell'Innovazione, where the

average age of new recruits in the last three years has been 30, **the focus is on the future, working every day on the development of the products of tomorrow**. We test our ideas in latest-generation kitchens, cooking and tasting all new recipes. A few yards away, a dedicated production line makes it possible to test the new products and a 3D printer enables prototype packaging to be created in a few hours.

We intervene directly in the design of new technological solutions, collaborating with highly specialized, trusted suppliers. **We have 296 patents and our production plants are furnished with a high level of automation and digitalization**, thanks to our continuous investments in latest-generation systems in terms of production and quality control.



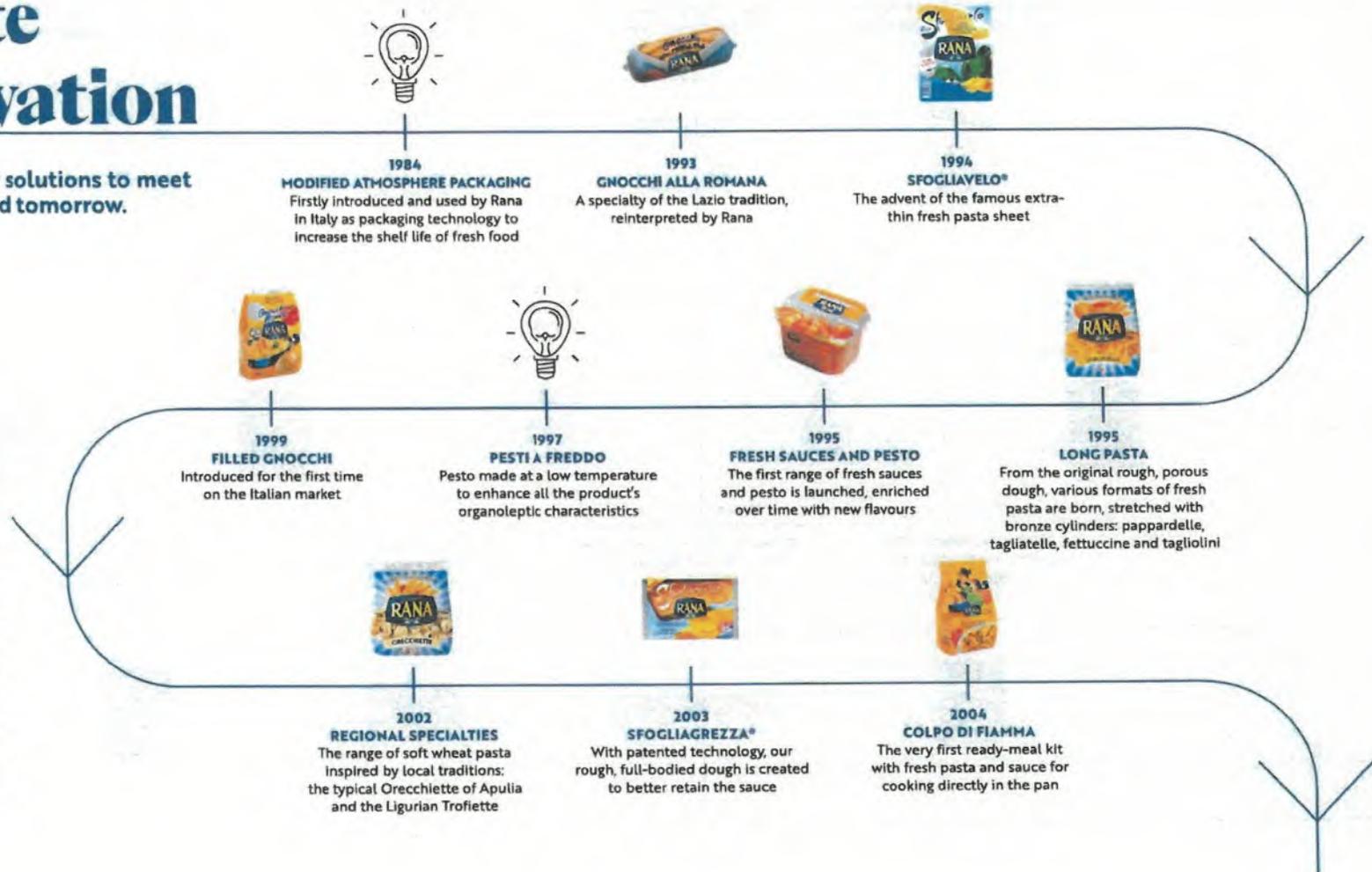
The taste of innovation

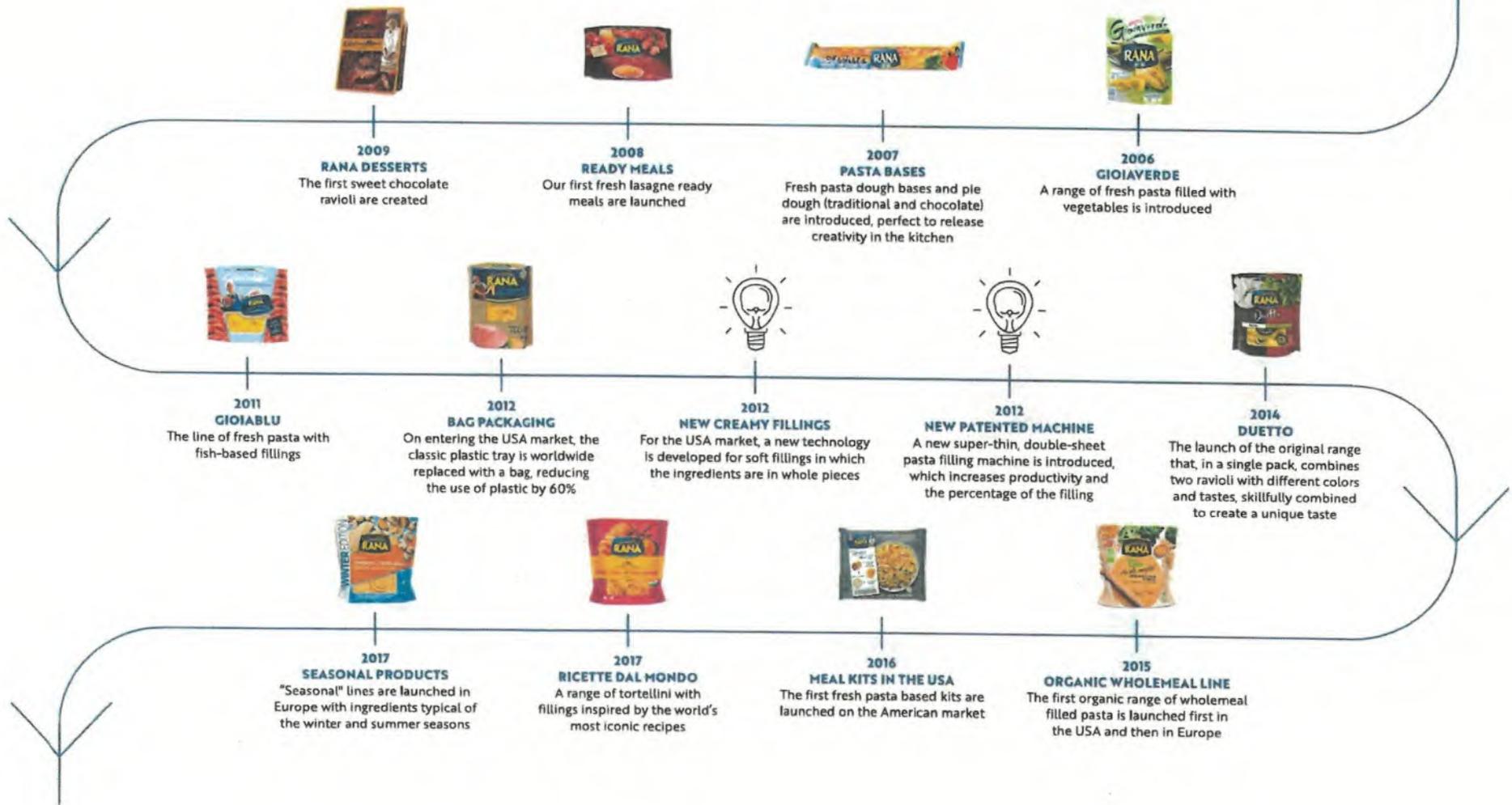
We create new consumer solutions to meet the lifestyles of today and tomorrow.

For more than 60 years, thanks to our creativity and ability to accommodate and anticipate the wishes of the consumers, we have brought new taste experiences to the tables of the whole world. Our natural propensity for innovation has ensured that the changes in the markets and lifestyles become the driving force for creating new ideas, transforming the product concept into experiential consumer solutions.

Moreover, the process of internationalization, launched by Gian Luca Rana 30 years ago, encouraged the development of cross-fertilization, giving greater impetus to our capacity to innovate. New markets, with different needs, are fertile soil for creating a system of exchanging ideas, thereby taking the technological development to an increasingly advanced level.

From fresh pasta to gnocchi, from fresh sauces to ready meals, from meal kits to the new consumer solutions of tomorrow, our journey continues!







2017

NEW TECHNOLOGY FOR FILLINGS

A production technology is patented to create tortellini with extra-creamy fillings



2017

TORTELLINI "SENZA SFOGLIA"

The record for the thinnest sheet of pasta is broken with a thickness of only 0.2 mm. The product is called "Senza Sfoglia" and is introduced in Rana restaurants



2018

EXPRESS PASTA COOKING

Patented system for cooking pasta without using boilers (Horeca channel)



2018

**THE EXPERIENCE IN THE KITCHEN
L'ESPERIENZA IN CUCINA**

A range of frozen fresh pasta dedicated to restaurants marks entry in the Food Service channel



2019

PAN-FRIED GNOCCHI

The advent of gnocchi that can be cooked directly in the pan: crispy outside and soft inside. A Gioiaverde range of gnocchi filled with vegetables is also added



2020

CHOCOLATE RAVIOLI

The beloved Rana dessert returns in a limited edition: the delicious sweet ravioli



2019

FLASH SAUCES TECHNOLOGY

A pasteurization system is patented that enhances the ingredients of sauces both organoleptically and in texture



2019

PASTA KITS IN EUROPE

A kit is created for cooking a tasty, high-quality dish in the microwave in a few minutes



2019

GNOCCHI KITS

A complete kit in a single box for tasting gnocchi at their best in the pan, perfect as a starter or snack



2019

CHEF IN MICRO

Thanks to a proprietary technology, the introduction of the first range of fresh pasta that is not pre-cooked but cooked in the sauce, directly in the microwave



2021

RISOTTO KITS

Even classic risotto can easily and quickly be prepared in the microwave, without renouncing the unique taste and creamy consistency



2021

BOLOGNEW!

Launched in various categories of 100% vegetarian products, with meat analogue raw materials, BologNew! is an entirely vegetable ragù, prepared like a traditional Bolognese ragù



2021

LIMITED EDITIONS IN ITALY

New ranges of filled pasta are launched in limited editions in Italy: one dedicated to Giro d'Italia with typical recipes of Italian regions, and a gourmet one for the holidays, called Oro Rosso



2021

STARS AND STRIPES LASAGNE

Lasagne ready meals arrive in the USA, made with a patented and automated production line

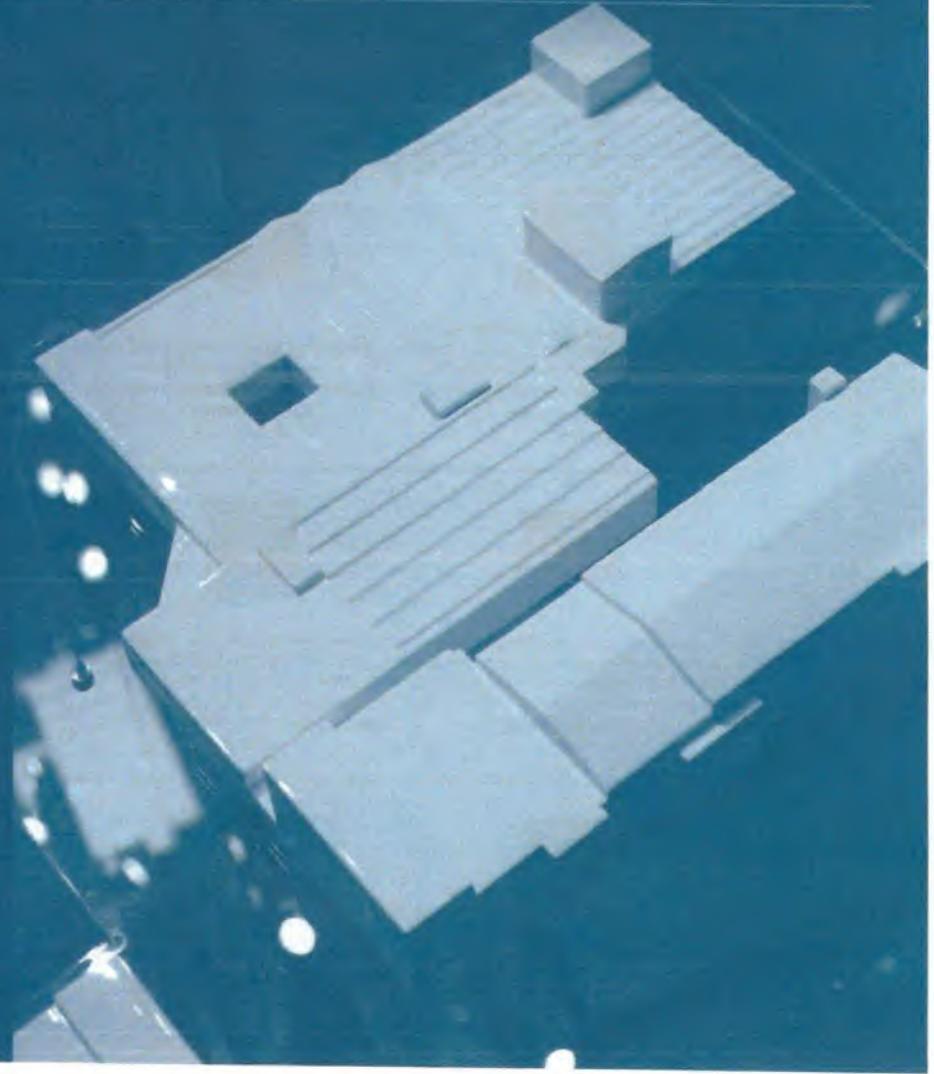


2022

LIMITED EDITIONS IN THE WORLD

Thanks to the success of the Italian ranges of filled pasta in limited editions, the following were launched: the Encuentro gourmet line in Spain and, in North European countries, a Winter Edition, with ingredients dedicated to the cold season

Governance



Governance

Our governance model is aimed at ensuring transparency and responsibility in running the business, thanks to regulations, processes and behaviours that mirror the values of transparency, propriety, integrity and legality.

GOVERNANCE MODEL

Pastificio Rana S.p.A. is a joint-stock company under family ownership, the whose system of governance is shared between the following bodies:

- **Board of Directors (BoD)**, which decides the business's strategic direction and is made up of two members: the Chairman and the Chief Executive Officer.
- **Board of Auditors**, which supervises the observance of the law and proper administration. It is made up of three statutory auditors and two substitutes, appointed by the Shareholders' General Meeting and in post for three years.

The Chief Executive Officer directly selects the highest level of management and the officers based on the relevance of their expertise for the organization and their relationship with stakeholders. The Board of Directors,

the Chairman and the Chief Executive Officer, moreover, have the power to appoint holders of ordinary and special powers of attorney, whose limits of proxies are described in the documents lodged with the Verona Chamber of Commerce.

The organizational system is based on a division of the activities among the corporate departments, ensuring a clear and proper allocation of responsibilities, as well as a definition of skills and tasks assigned to each organizational structure.

ORGANIZATION, CONTROL AND MANAGEMENT MODEL LEGISLATIVE DECREE 221/01 AND CODE OF ETHICS AND CONDUCT

The values that characterize our daily work are defined in the Code of Ethics and Conduct. The document contains the conduct guidelines at the basis of

our relations with human resources, suppliers, commercial partners and all stakeholders, inspired by principles of diligence, clarity and honesty.

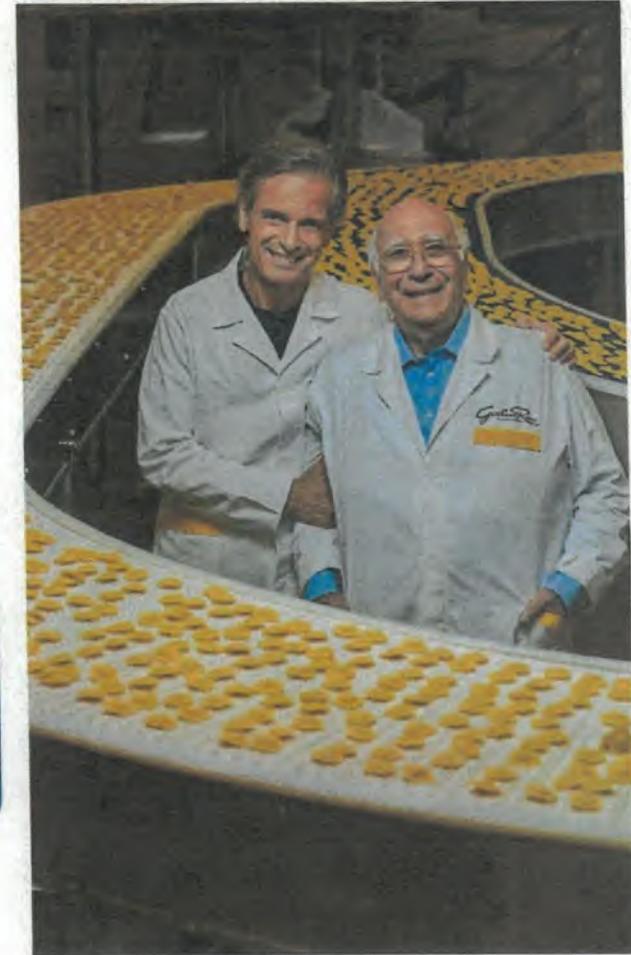
The Code of Ethics is an integral part of the **Model of Organization, Management and Control (MOGC)** that we voluntarily adopted in 2016 in line with the provisions of Legislative Decree 231/01. The MOGC and its special parts were reviewed (in accordance with the new guidelines published by Confindustria in July 2021) and approved by our BoD during 2022.

The aim of the Model is to guarantee the utmost propriety and transparency in managing the corporate activities, as well as preventing the offenses under the decree, defining the regulations and procedures that must be respected by all intended recipients, such as the collaborators and third parties that operate on behalf or in the interest

of Pastificio Rana within the risk areas identified in accordance with Legislative Decree 231/01.

THE MOGC ALSO INCLUDES:

- The system of proxies and powers of attorney
- The procedural and internal control system
- The financial management control system
- The externalized processes
- The disciplinary system



Governance

The contents are conveyed to all collaborators through an information set supplied at the time of recruitment and a constant activity of differentiated training in terms of contents and methods of dissemination, based on the intended recipients and the level of risk in the area in which they operate.

All programmes illustrate the principles of Legislative Decree 231/01, the elements that make up the Model and the conduct considered sensitive with reference to the commission of the offenses identified by the decree. In addition to this shared matrix, there is also personalized training with regard to the area of operations and the tasks of the individuals. In 2022, a training course was organized for collaborators involving ten meetings dedicated to the awareness and in-depth knowledge of our Model and GDPR and data processing issues. The participation rate on these courses was 92%.

The implementation of the Code of Ethics and the Model is monitored by the Supervisory Board (SB), an independent, autonomous body with control and information responsibilities, with the collaboration of the company's Internal Audit department. Moreover, there is a "whistle-blowing" system that provides an anonymous digital tool so that all the employees can report conduct that is detrimental to the values and company regulations and that could be a violation of the law, as laid down and indicated by the European Directive 2019/1937.

For the purpose of pursuing our constant commitment to ethical, correct and transparent management, we introduced a specific anti-money laundering policy in 2022 aimed at preventing this type of offense. In 2020, 2021 and 2022, no episodes of corruption were recorded.

HOW WE RESPOND TO RISKS

Our organizational system, in carrying out the respective functions, mitigates risks by means of the following general control principles, laid out in the Model:

- **Separation of powers:** no one can autonomously manage an entire process; the authorization and signing powers must be defined in a way consistent with the assigned organizational responsibilities;
- **Transparency:** every operation must be justifiable, verifiable, consistent and congruent;
- **Adequacy of the in-house regulations:** the series of company rules must be consistent with the operations carried out and with the level of organizational complexity, and such as to ensure the controls necessary to prevent the commission of the offenses laid down by the decree;

- **Traceability:** every operation, and the respective activities of verification and control, must be documented and the documentation must be properly archived.

FISCAL RESPONSIBILITY

The principles defined within our Code of Ethics are the basis of the management of the fiscal activity. We act responsibly and abide by the fiscal regulations of the countries in which we operate, maintaining conduct marked by the principles of propriety, transparency and collaboration with the Financial Administration.



Our sustainability journey



We nourish our future

We care about the planet and the communities in which we operate, focusing on an ethical and transparent value chain and on innovation as the key to sustainable development in order to reduce our impact on the environment.

As a family business, we are always inspired by the principles of ethics and sustainability: our daily decisions are based on these to ensure the health and solidity of the business, that, only in this way, can create long term value for the all the territories it reaches and for all the people, directly and indirectly involved in our project.

Aware of the profound global challenges facing everyone involved, we decided to voluntarily draw up our first Sustainability Report to share the non-financial activities of the Rana Group through the communication of transparent and structured sustain-

ability. This decision enabled us to reflect even further on the **fields of action and innovation on which we intend to focus, with the aim of building a better tomorrow for us and future generations.**

Through an in-depth, internal and external analysis, we have identified the areas in which we have the greatest impact and that are most consistent and significant for our business and for our stakeholders. We decided to give form to our commitments by drawing up a strategic corporate sustainability plan: "We nourish our future". We intend to continue to take care more and

more of the communities in which we operate, the people that bring them to life and the planet, relying on an ethical and transparent value chain and on innovation as the key to sustainable development. **"We nourish our future" is based on three key concepts, pillars, which, like a compass, guide us towards fundamental strategic areas to achieve our goals for the future.** This is how we aim to contribute in our way to achieving the Sustainable Development Goals defined by the United Nations (UN).



Our pillars of sustainability



Our approach to a responsible supply chain



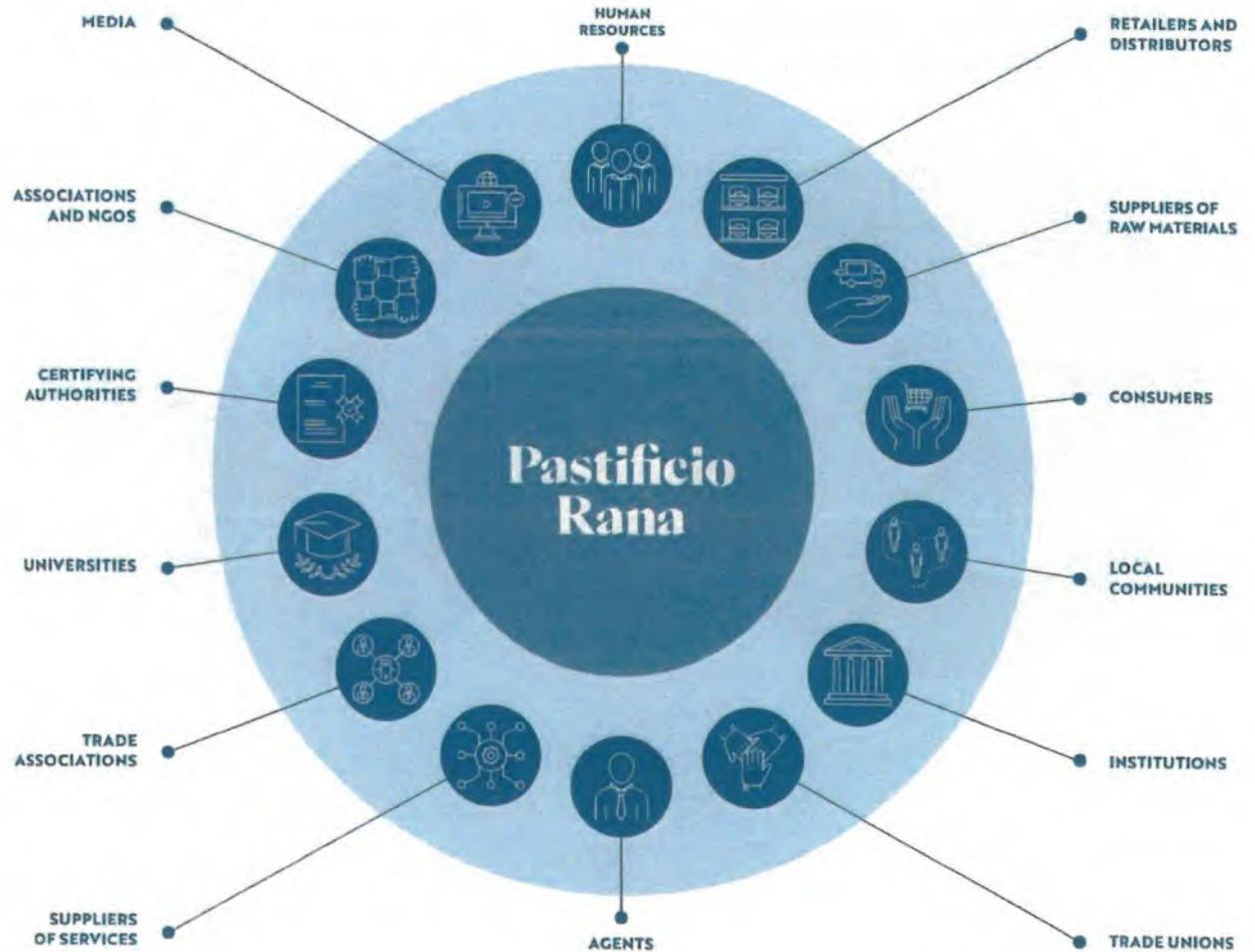
Our care for people and communities



Our culture for sustainable innovation

Our stakeholders

As a first step, we have identified the stakeholders, that is, the interest-bearers in the activities of the Rana Group.



Materiality analysis

To be successful in a continually evolving world, we must identify, respond and adapt to the sustainability issues that are most important for our stakeholders and for our company. Our sustainability strategy emerged from this analysis.

In reference to the GRI standards, the Rana Group defined its materiality analysis to identify its strategic social and environmental priorities in line with its business strategy and the Sustainable Development Goals defined by the United Nations.

During the first phase, the potential materiality issues were identified through a context analysis. The internal context was studied both with documentary analysis and through interviews with management. At the same time, we proceeded with a study of the external picture with reference to the needs of the agriculture and food sector, the risks and opportunities and the sustainability trends of companies similar to the Rana Group in terms of size, governance and plurality of stakeholders.

Subsequently, the potential materiality issues were brought to the at-

tention of those who spearhead the strategy and vision of the Group and to the attention of the internal representatives of the stakeholders. Following their evaluations, it was possible to reconcile the corporate needs, the priorities of stakeholders and the requirements of the market, thereby creating the list of the matters on which the economic, social and environmental performance of the Rana Group has the most significance. We then built the pillars of Rana's sustainability with the respective material issues.

Our approach to a responsible supply chain

Sustainable and responsible agriculture

Quality and responsible procurement

Availability of raw materials

Transparency and traceability of the supply chain

Responsible marketing and labelling

Our care for people and communities

Well-being and safety in the workplace

Diversity and inclusion

Talent development

Promotion of a healthy lifestyle and nutritional education

Our culture for sustainable innovation

Sustainability of the packaging

Energy and water efficiency

Emissions

Waste

The sustainable development goals

We are committed to contributing to the attainment of the SDGs (Sustainable Development Goals) defined by the United Nations.

Our approach to a responsible supply chain



Intensifying collaboration with responsible suppliers, which practice sustainable agriculture techniques



Increasingly enhancing the transparency and traceability of the supply chain

Continuing to share with consumers an increasingly transparent communication of our products

Our care for people and communities



Promoting the well-being of our collaborators and constantly raising the levels of health and safety in the workplace



Always acting in favour of inclusion, promoting the professional growth of all the collaborators

Our culture for sustainable innovation



Using sustainable materials for packaging of our products

Reducing waste from procurement to production



Reducing the emissions in production and logistics systems

Improving the efficiency of water and energy management

Our approach to a responsible supply chain



Our principles

To offer only the best.

Creating safe, high-quality and tasty products is the primary objective of our work, which we have performed with dedication and passion for more than 60 years. A commitment of responsibility towards clients and consumers that translates into a constant search for excellence in order to offer only the best.

For us, quality means using carefully-selected, top-quality ingredients. Carrying out analysis on the entire supply chain, operating and developing highly specialized, avant-garde machinery able to respect the goodness of the raw materials, performing systematic verifications at every stage of the production cycle.

In order to guarantee all this, we have adopted a management system that lays down very strict measures and tests in all the areas of the procurement chain, in production and in logistics. Not only we do apply the provisions of the H.A.C.C.P.

(Hazard Analysis and Critical Control Points) system but we have added a further Rana control protocol to ensure the utmost level of safety of our products.

The raw materials are examined, both during selection and approval of the suppliers and at the time of acceptance at the production sites. We perform more than 1 million tests a year but, for us, the "human factor" is fundamental. Indeed, we have a team of specialized tasters who daily perform a multisensorial evaluation of the samples of all the ingredients, to ensure the required organoleptic correspondence. Furthermore, throughout every production phase, the assigned personnel carry out cooking tests before and after pasteurization, checking the consistency and integrity of the product.

Our factories are designed to ensure the creation of all the Items in accordance with the strictest requirements of

quality and food safety. Our production systems are the latest generation and include our proprietary technologies, developed specifically to meet Rana's high quality standards. In addition, we use sophisticated equipment to prevent the presence of foreign bodies.

We also pay great attention to the air quality, which is constantly filtered in order to maintain high levels of purity during the various production phases through to the clean rooms, where the product is packed in a controlled atmosphere and we apply a system of absolute filtration.

Finally, once the products leave our factories, we make sure that the cold chain is maintained during transportation so that they arrive in the proper condition at the destination.

THE QUALITY IN NUMBERS

1.2 million

ANNUAL TESTS ON INGREDIENTS, PRODUCTION PROCESSES AND FINISHED PRODUCTS

100%

CERTIFIED PRODUCTION FACILITIES

200k

ORGANOLEPTIC TESTS PER YEAR

23k

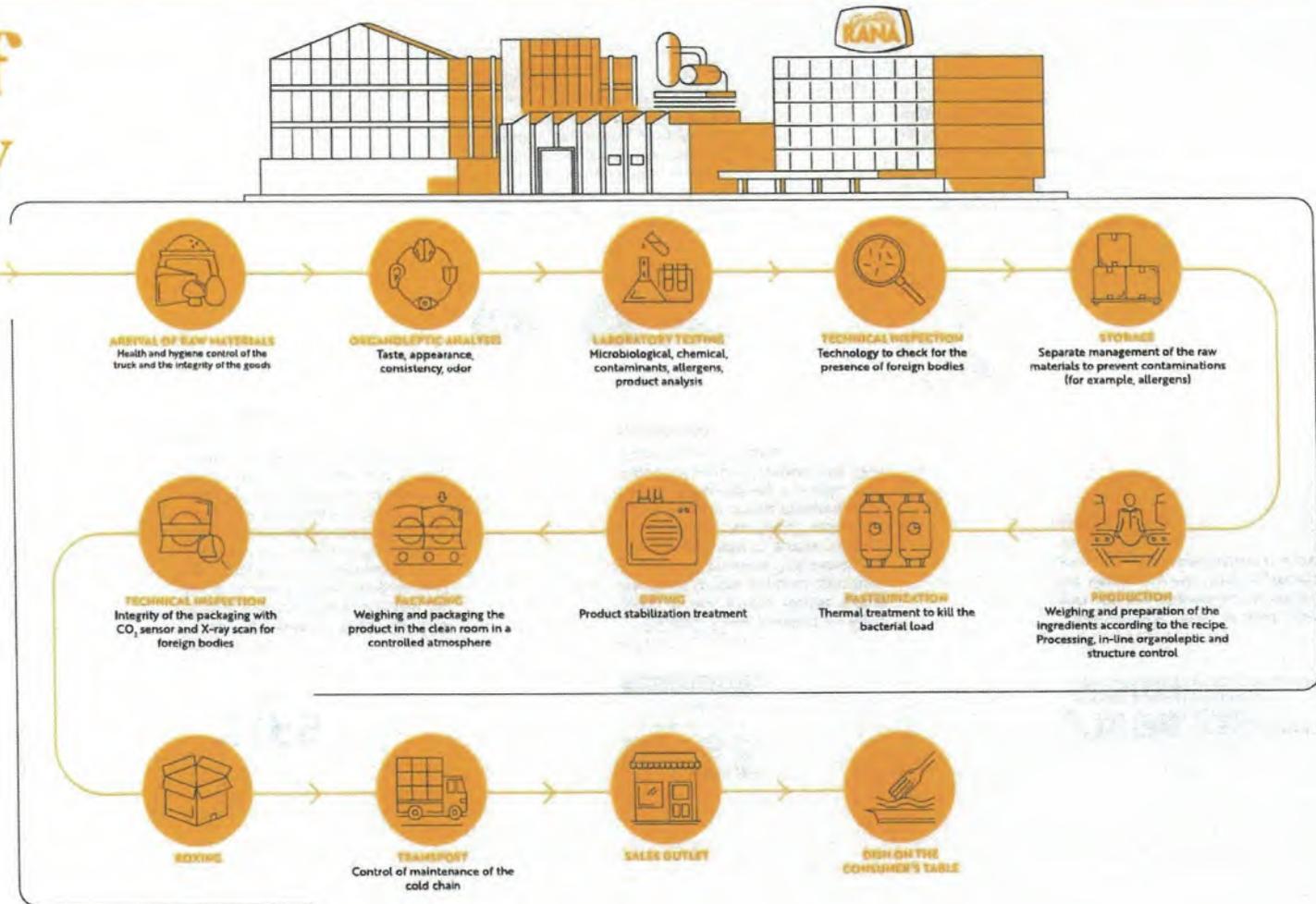
ANNUAL TESTS IN EXTERNAL LABORATORIES

80

PEOPLE ON THE QUALITY TEAM

The path of our quality system

From the field to the table, a guarantee of goodness and safety.



Certified quality and food safety

To guarantee our commitment to quality, we adopt voluntary certification in our production factories on matters of food safety, in accordance with the highest international standards in the sector.



IFS CERTIFICATION

The International Food Standard (IFS) is an international standard for the assessment of the compliance of the products and processes regarding the safety and quality of food. Recognized by the Global Food Safety Initiative (GFSI), its purpose is to reinforce, promote and control food safety along the entire supply chain and ensure compliance with the laws that regulate the sector.

Plant certification



Food Safety

CERTIFIED

BRC CERTIFICATION

The BRC Global Standard for Food Safety is one of the specific global standards for the safety of agricultural and food products. The demanded requirements refer to quality management systems, the HACCP methodology, a series of criteria including GMP (Good Manufacturing Practice), GLP (Good Laboratory Practice) and GHP (Good Hygiene Practice).

Plant certification



Non-Genetically Engineered Ingredients**
Ingrédients non génétiquement modifiés**

NO GMO CERTIFICATION

Global certification of food products with non-engineered ingredients (no Genetically Modified Organisms) along the entire supply chain and production process.

Product certification



ORGANIC CERTIFICATION

The Consortium for the Control of Organic Products (CCPB) and Quality Assurance International are the control and certification bodies of organic products that define the system of production, processing, labelling and their control and certification in the European Union and the United States.

Plant certification



VEGETARIAN

V-LABEL CERTIFICATION

V-LABEL® is an international brand for vegetarian and vegan products and services, distributed by V Label Italia, promoted and recognized by the Italian Vegetarian Association (AVI) and certified by CSQA.

Product certification

Raw materials

We only choose excellence.

Our offer includes 1,824 SKUs and to produce them we use 820 different ingredients, carefully chosen based on their organoleptic characteristics and their adherence to high standards of quality and food safety. A wealth of flavors that requires the availability of the raw materials during the entire year in order to ensure production continuity.

That's why we adopt a model of global procurement management and

supply chain control that allows us to plan, optimize and verify the flow of ingredients, including seasonality and proximity.

In this way, we can ensure the availability of the raw materials, in the quantity and quality that we require, guaranteeing the supply even under exceptional circumstances, such as natural calamities and political instability.



ITALIAN EXCELLENCE

We promote Italian excellence at the global level, including through the use of PDO and PGI ingredients, which we indicate not only on the label but also in the naming and graphics of the packages of our products distributed throughout the world. These ingredients are promoted and protected by recognized consortia with which we have collaborated for a long time.



TOGETHER FOR EXCELLENCE THE BASIL PROJECT

Our mission is to build the sustainable, long-term relationship between the producers of basil in Italy and the consumers of our products, ensuring the highest quality and the best way of supporting the responsible supply chain.

Thanks to the support of the Italian Government, in 2022 we created a group of producers from whom we selected the suppliers and engaged in a long-term relationship with them. In this way, we can ensure the availability of the product in any season, while also promoting the quality of the supply chain and the production of basil in Italy.

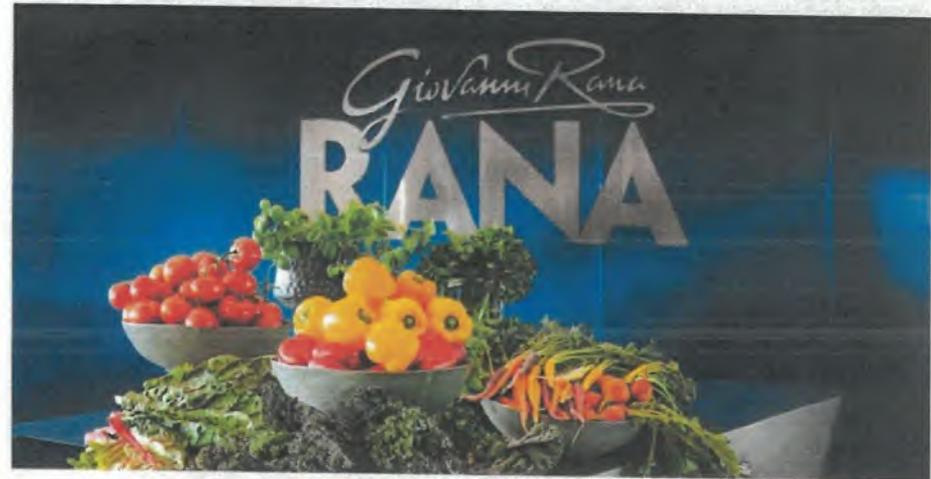
Through the "Basil Project" initiative, we promote the producers and producers of basil, we intend to do the following:

- In the next few years, through our own resources, we will have developed a new collaboration with the producers of the Basil Project, in order to ensure the availability of the product in any season, while also promoting the quality of the supply chain and the production of basil in Italy.



Our product manifesto

Quality without compromises is always the best.



OUR CHOICES



Class A fresh **eggs** from cage-free hens.



Soft wheat **flour** and high quality durum wheat to give softness, elasticity and consistency unique to our pasta.



Whole pieces of **meat** for the visual recognition of the quality of the cut and to ensure the absence of mixed meats.



Only whole pieces of **cheeses**, for greater control and to keep the taste and freshness intact.



Unprocessed **vegetables**. The preparation is carried out by our personnel in the plant.

WE SAY NO



NO Palm Oil



NO Food gums



NO Artificial flavors and colorants



NO Glutamate



NO GMO



NO Hydrogenated fats



NO Anti-caking agents

Our suppliers: a choice of quality

We supervise the supply chain by establishing relationships of trust with our partners, which must guarantee the highest standards.

We are constantly committed to improving the promotion of transparency of the production processes along the supply chain and ensuring the traceability of the products and the raw materials.

We supervise all phases of our supply chain, starting with the scrupulous selection of our suppliers. We are committed to collaborating with partners that guarantee our qualitative and food safety standards and we establish solid and long-lasting relationships with them based on values and trust. A delicate and complex process considering the great richness and variety of the raw materials that we use, which involves contracts with more than 500 suppliers.

THE SELECTION CRITERIA FOR SUPPLIERS

Our criteria for the search, selection and qualification of suppliers are very strict and, before final approval, in-depth assessments, analyses and audit are conducted directly by our collaborators to confirm the safety of the raw materials and the working methods of our partners.

- ✓ Compliance with the legal regulations and HACCP
- ✓ BRC/IFS certification
- ✓ Provision of health protocols for the environment and people
- ✓ Adherence to the Rana Suppliers' Code of Conduct
- ✓ Compliance with Rana's requirements
- ✓ The application of Rana specifications for production processes and techniques of cultivation/rearing
- ✓ Compliance with the product's quality and safety requirements indicated in the technical specifications
- ✓ Acceptance of announced and unannounced audits by Rana personnel

THE SUPPLIERS' CODE OF CONDUCT

All our suppliers are required to adhere to and observe the Suppliers' Code of Conduct, which is inspired by the principles contained in the Rana Code of Ethics and Conduct and lays down requirements in terms of environmental matters, human rights and the protection of workers, in particular on issues of health and safety and equal treatment in the workplace, based on the Guidelines for Multinational Companies of the Organization for Economic Cooperation and Development (OECD), the Conventions of the International Labour Organization and on the 10 principles of the UN Global Compact.



ANIMAL WELFARE

All our suppliers (poultry, fish and eggs) are obliged to adhere to the European Union Directive (Directive 609/1986) promoted by the World Organisation for Animal Health (WOAH). Our suppliers are therefore obliged to respect the requirements listed below to ensure the highest quality and safety of our raw materials, ensuring the maximum well-being and health of animals and the quality and safety of our final products.

- 1 Freedom from thirst, hunger and malnutrition
- 2 Freedom from discomfort by having an adequate physical environment
- 3 Freedom from pain, injury and disease
- 4 Freedom to express natural behavior
- 5 Freedom from fear and distress

Our care for people and communities



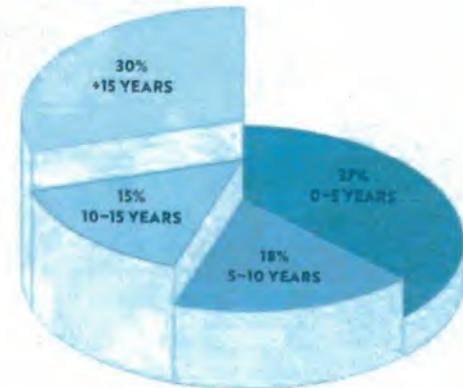
One big family

We invest in the human capital, we develop know-how and skills that generate value for the whole of society.

RANA PEOPLE BY GEOGRAPHIC AREA



COMPANY SENIORITY



We believe that every business is a social cell and that its purpose is to give a future perspective to its people. A positive economic balance is the basis that allows all our collaborators to cultivate their own approaches and the mission of our Group is to create the opportunities to enhance them. **Our commitment is focused on identifying and multiplying the talents of all those who are part of our big family and dedicate their work to the Group.**

The Rana story is made up of people who, for more than 60 years, have been enthusiastic about what they do with care every day. Each one of them is as fundamental for the suc-

cess of the company as the quality of our products. That's why we believe it is crucial to invest in the human capital, develop their know-how and skills in a safe, stimulating, and creative environment, embracing and promoting diversity. Creating know-how means generating value not only for the business but for the whole of society, for our collaborators and their families, for the future of all.

OUR PEOPLE

On 31 December 2022, those collaborating with our Group at the global level numbered 3,080, including direct and contracted employees. That number is growing thanks to the continuous development of our business. Of these, 60% are located in Italy and 21% in the USA and Canada, with the remaining 19% in Europe and the rest of the world. We are a global family that shares the same passion and the same values. In every daily action, we pursue our constant commitment to ensuring a safe and stimulating environment, together with continuous opportunities for training and growth. These val-

ues of responsibility and commitment are fully reciprocated by our collaborators, whose long ties to the company, on average 12 years, mirror a deep passion.

We collaborate every day with external figures, professionals who operate permanently in our bases, and we occasionally also make use of interim work, prior to recruitment. A peculiarity of the sector in which we operate are work peaks due to the seasonal nature of the products. To manage this aspect, we make use of seasonal and outside workers, employed through social cooperatives and labour agencies.

AVERAGE LENGTH OF SERVICE IN THE COMPANY IS 12 YEARS

Respect and inclusion

We create a safe environment in which everyone can interact with dignity and honesty, promoting an inclusive culture able to transform diversity into a precious resource.

With over 3,000 employees in more than 10 countries, we are aware of the importance of involving everyone, listening and responding to their opinion and the great opportunity and responsibility that we have in making a positive impact on issues such as gender equality and inclusion of diversity among our people.

That's why we share the same values with our collaborators and we believe that a diversified and inclusive working group is fundamental for the long-term success of the company. We continuously draw inspiration and enrichment from the multiplicity of cultures and viewpoints of each of the members of this great team. We value the difference, making every person part of the family, with respect and collaboration. Indeed, only inclusivity can transform diversity into a precious resource.

We are committed to promoting an inclusive culture in which all our collaborators feel appreciated and treated in an equitable way. By cultivating their curiosity and their innate inclinations, we provide the means to obtain personal and professional success during their career in the company.

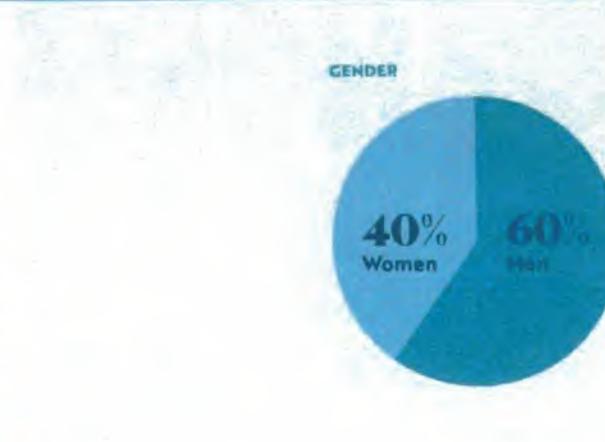
The presence of different talents makes Rana an innovative, multicultural and satisfying working environment. We create a climate in which everyone can interact with dignity, honesty and reciprocal respect. In recognizing the value of the daily work of our people, we are promoting team spirit, transparency, integrity and equality.

We ensure every day equal opportunities, prevent any type of discrimination in all phases of the professional career: from the selection process through the steps of professional

growth to the end of the employment relationship.

We support the attainment of an ever greater level of balance between genders, rewarding the ability of each person, and we are working to eliminate any gender pay gap at the global level. We also favour the integration of the younger generations in the workplace, at the same time enhancing the skills of those who have many years' experience in our Group and who have internalized our culture, enabling them to work side by side. In this way, a continuous migration of knowledge is implemented, a generational interchange in which the youngest and those with greater seniority in the company share their privileged viewpoints.

The Rana Group is a manufacturing organization (64% of employees are employed in production) and the



diversity and inclusion in the same way we do. For example, in the United States, each supplier is requested to compile a Vendor Diversity Questionnaire aimed at understanding the percentage of minorities, women and veterans in their workforce.



SOCIAL COOPERATIVE WORK CENTER

In 2022, in agreement with the Veneto Region, we signed an important convention with the Social Cooperative Work Center San Giovanni Calabria for the integration in our structure of disabled workers. We decided to support this cooperative which, since 1975, has worked to generate employment opportunities that create the conditions for the self-fulfillment and well-being of everyone. In this way, value is placed on the desire to take an active role in the world of work by people in situations of psychophysical and social disadvantage.

As part of a tutoring project, people who have joined our Group work in the e-commerce division, making the various types of boxes ordered online by our consumers.

company workforce is made up of people of around 30 different nationalities. The number of women in the Group amounts to 40% of the total and, currently, 34% of the senior and middle managers of our company are women.

Consistent with the current regulations and local legislation, we provide the possibility for all employees to take full advantage of parental leave.

Promoting the professional growth of each person, enhancing each talent is the manifestation of a concept that we have always made our own: considering people as members of our family, regardless of ethnicity, gender, sexual orientation, religious belief, political opinions, and vulnerabilities (no cases of discrimination were reported in 2022).

With regard to this issue, we also ensure that our suppliers approach

Talent attraction

We generate opportunities for expressing, cultivating and enhancing the aptitude of all our employees.

For our company, one of the most significant figures regards employment: in ten years, the Rana workforce has quadrupled and continues to grow. This is the number of which we are most proud and that gives meaning to every project and effort. This is our greatest resource and challenge: we do not limit ourselves to creating excellent products, we want to ensure a future for all those who believe in this project and their families.

We are aware that the management of the collaborators is at the heart of every successful company: attracting and retaining the best resources is fundamental in order to make headway in any market. We are convinced that

creating a motivating and stimulating workplace in which people can express their value can lead to the growth of our business and greater loyalty on the part of the talent.

NEW RECRUITS

Our daily work is based on the search for excellence and passion, values that we also seek in the candidates at the recruitment phase. Our selection process, which involves various phases of assessment, ensures equal opportunities of admission and any recruitment offer is decided on the basis of objective criteria regarding the skills of the candidate.

In the choice of the new resources,

we assess the profiles with the intention of hiring and growing young talent who can look to the future of our business and, at the same time, we also recruit older people with great wealth of experience that can be shared in the company. Two connected worlds that create a powerful generational synergy.

In 2022, 147 people joined our Group around the world. Of these, 42% are women and 28% of the new resources are younger than 30 years old, in confirmation of our willingness to cultivate young professionals, recognizing the added value that they bring to Rana.

The new collaborators who joined the company in 2022 are mainly located at our sites in Chicago (69%). Italy

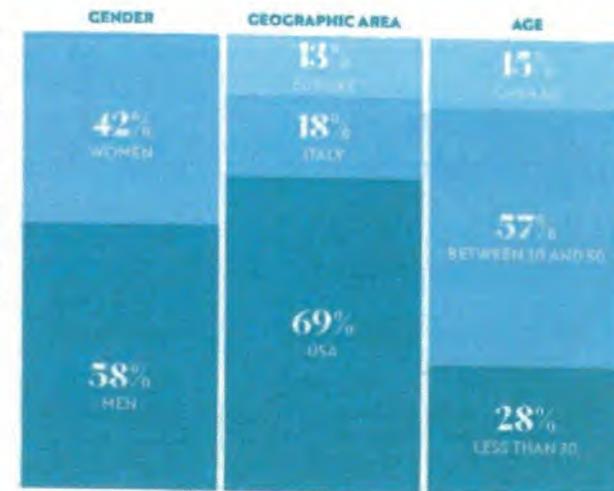
took on 18% of the new recruits and the remaining 13% are working in European branches.

In the same year, 150 people left the Group, with an overall turnover rate of 18%.

Regarding parenthood, we are committed to ensuring new mothers and fathers can enjoy this important time in their lives. At the same time, we want to make their return to the Rana Group family as easy and pleasant as possible. Our high return-to-work rates after parental leave (96%) demonstrate that we took the right direction.

+147

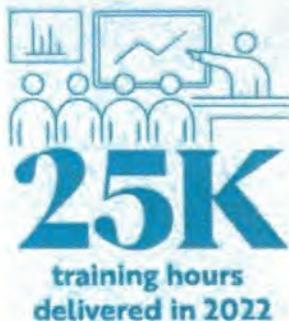
NEW RECRUITS IN 2022 OF WHOM:



Data referring to new hires in 2022

Training and development

We believe in the strategic importance of the constant professional and personal growth of our team.



Creating new jobs is crucial but it is not enough. **Talented people, once identified, are cultivated by investing in professional training but also nurturing the dreams and emotions that give value to the person, not only to the work.** To do this, it is necessary to create the right conditions to facilitate growth, especially among the youngest, guiding them in finding their professional identity, sometimes in a maieutic way, even discovering attitudes and qualities that they did not know they had. It is also **indispensable to recognize the creativity and the contribution of each person to the development of the company. Feeling part of a shared project but, at the same time, being recognized as an individual who has a unique value.**

With the growing internationalization of our company and the evolution of our business model, it is fun-

damental to preserve and protect our know-how, experience and the distinctive skills that we have accumulated during our history, at the same time developing new abilities through continuous learning.

We believe in the strategic importance of constant growth, both professional and personal, of our people. That's why we consider the training activity fundamental in order to foster the development of our personnel and organization, consolidating the individual skills and, at the same time, disseminating our values and our strategy.

Every year, we plan training courses for the various corporate departments, aimed at acquiring the main elements of professionalism and updating the skills acquired. In 2022, the courses involved the R&D teams, marketing, catering, administration, commercial, IT,

PR, quality, production, logistics, acquisitions, CRM, human resources and general management.

In every factory and office, the personnel receive training on health, safety, hygiene and quality. All training courses (both in-house and outside the company headquarters) are conducted while the employees are on duty, so that their participation is always fully remunerated.

We constantly guarantee access to training funds, such as, for example, those of Fondimpresa in collaboration with Confindustria, organizing courses aimed at developing the IT and digital skills of our collaborators, as well as literacy and language courses for the reinforcement of transversal, strategic linguistic skills in an increasingly global corporate context and aimed at the future.

In total, around **25,000 training**



hours were delivered in 2022, more than 15 hours per employee on average.

EXTERNAL COLLABORATIONS

For several years, we have collaborated with training institutes, schools, universities and business schools. We organise training and exchange days with our teams, students and teachers. We periodically organize visits to our production sites and our Casa Innovazione creative hub, and we take part personally in university lecture halls, as speakers in conferences and meetings, in which we share our corporate case histories regarding the fields in which we stand out (food technology & engineering, communication and marketing, food quality and safety).

The following are among the universities with which collaborate: Milan Polytechnic, MIP School of Management,

Università Cattolica del Sacro Cuore, Tor Vergata University, Milan State University, San Raffaele University of Milan, Florence University, Parma University, SDA Bocconi School of Management and Verona University.

In addition, since 2003 we have supported IULM, the free university of languages and communication, as the partner of the Executive Master's in Business Communication.

In some of our departments, we have listened to and trained high school students regarding work experience projects, as well as university students who have completed internships in our company, in the specific department regarding their study courses.

People's well-being

A motivating and stimulating workplace.

We believe in the precious value of individual people and we believe it is fundamental to offer them a workplace where they can improve their professionalism and well-being. In this way, we can guarantee continuous evolution and constant improvement of what we are and what we do. Improvement that works on several levels: the value of the work, belonging, self-fulfilment, trust and openness to change.

A favorable professional environment does not only mean bonuses, incentives or benefits but also concrete actions that favour personal well-being. In the light of this, we have developed "Progetto Dialogo", a programme of services dedicated to our people, which range from financial to fiscal assistance, from legal consultancy to child care, making the best professionals available at no cost. To protect the

health of our collaborators, moreover, we have put in place agreements with the territory's health centers.

THE DIALOGUE WITH THE SOCIAL PARTNERS

We comply with the labour laws and respect the rights of workers in the various countries in which we operate. We firmly believe in building a constructive and profitable relationship with the Trade Union Organizations, promoting dialogue between the parties and listening to the needs of our employees in order to find solutions of reciprocal benefit. In Italy, with the supplementary agreement signed in 2022, trade union relations were enhanced through the establishment and regulation of the National Coordination of the Amalgamated Union (RSU).

SUPPLEMENTARY NATIONAL AGREEMENT 2022 - 2025 SIGNED IN ITALY

In 2022, we signed, in agreement with the social partners, the new supplementary contract in Italy, valid for the four years 2022/2025, which ensures uniform conditions for all people who are part of the Rana family at the national level. We have held discussions and worked with the trade unions in a constructive way to achieve this important result, which is part of a wider context in which collaborators are adequately supported in tackling the challenges of the near future. The new supplementary contract, in fact, is based on one of the fundamental values of the Rana Family: taking care of our people by improving the organization of the work and corporate efficiency.

That's why we decided to work

on productivity with an approach aimed at favouring the well-being of our employees and the awareness of the culture of safety within our Group. In this way, a process was undertaken aimed at harmonizing the treatment in the various sites, including the values of bonuses and lunch vouchers, with special attention to the working hours, in order to more effectively reconcile living and working times. With regard to the important issue of safety in the workplace, additional training and information opportunities have been introduced, as well as paid leave dedicated to activities of the Workers' Health and Safety Representative. Finally, we distributed petrol coupons to all employees in Italy.



Health and safety

We protect our large family by sharing a culture of safety in all the workplaces.

The health and safety of all the people who collaborate with us are at the center of the planning of every activity, a daily priority, and a constant responsibility. We are determined to offer all our collaborators the safest possible environment, conditions of well-being and periodic controls to improve health in the long term, with the ambitious goal of zero accidents.

The countless decisions that the managers of all our factories in the world are obliged to take every day are inspired and linked to compliance with all the applicable regulations in the field of care and protection. In Italy, the guidelines are dictated by Legislative Decree No. 81/08, translated and communicated by us through the Corporate Policy on the Health and Safety of Workers. In Belgium, the system of managing risks and accidents follows the criteria and laws both of the "Code du bien-être"

and the "Règlement Général pour la protection au travail" (RGPT). Finally, in the United States, the federal laws applied to the system of managing health and safety are in accordance with the Occupational Safety & Health Administration (OSHA).

People's skills are protected by organizing regular training courses and the provision of adequate equipment during the performance of the assigned activities. The results of these measures are evaluated through risk assessment processes, with a plan that provides monitoring and periodic updating, both based on regulatory variations and the quantification of the risks. These processes follow a global strategy called SOBANE (Screening, Observation, Analysis, Experience), that is, a detailed analysis of the activities of workers and their workstations, with the operator's feedback and continu-

ing observation of the work during the course of the operations conducted by managers and in-house consultants on safety.

Workers immediately report accidents, near-misses and hazardous working conditions for their health or safety to their supervisors, who records the occurrence through an IT system that was specifically developed to always be available and for reporting cases to the management. On receiving these reports, the Protection and Prevention Service proceeds with an investigation, following the 5-WHYS method, the iterative interrogative technique used to explore the relationship of cause and effect of a particular problem. In the United States, it is also possible to call OSHA directly and anonymously.

The Rana Group ensures health surveillance for all collaborators, as required by the current regulations and



in accordance with the health protocol provided by the Chief Medical Officer of each country. Our people also have the option of extraordinary examinations where needed. In the United States, we provide annual health checks (confidential and free), flexible Health Benefit Plans with freedom of choice based on the desired service and, in 2020, we made available 2 cycles of anti Covid-19 vaccine to all the personnel. The Indi-

cators in the table show our history of safety with regard to direct and contract employees.

The rate of accidents at work with serious consequences fell in 2021 and 2022 (compared to 2020), demonstrating the extent of our commitment. Conversely, the rate of minor accidents in the workplace slightly increased in 2021 before falling in 2022. No fatal accidents occurred in 2020, 2021 and 2022.

The most common accidents recorded concerned hands or fingers, typically hematomas, lacerations, or muscle strains. Although these types of accidents are not serious, we have no intention of underestimating these numbers and undertake to intensify our efforts to disseminate a safety culture in all the workplaces.

	UNIT	2020	2021	2022
Number of hours worked	h	4,017,790	4,346,947	4,723,364
Rate of accidents at work	Accidents every 1,000,000 hours worked	14,68	17,48	13,97
Rate of accidents at work with serious consequences (excluding fatalities)	Accidents every 1,000,000 hours worked	2,49	2,07	1,48

Rate of recordable accidents at work, calculated as: total number of recordable accidents/total number of hours worked*1,000,000

Our commitment to communities

We believe that every businesses represents an important social cell that contributes to progress and collective well-being.

For us, doing business means, above all, taking a role of responsibility in society, leading to a more social than economic commitment, able to contribute to progress and collective well-being. That's why we dedicate ourselves every day to our work with passion in order to create value and build a better future together for everyone.

A profound bond unites us to our territory, from which we draw our values and our strength. Driven by the wish to give back as much as we have received, we collaborate with numerous associations and organizations at the local and global levels, promoting initiatives of solidarity in support of issues that we hold particularly dear.

With the aim of generating shared development, the Rana Group and the

Rana Family Foundation work together to identify existing social projects and create new ones. The various activities that we support come within fields of specific issues such as social inclusion, culture, health and research. Sometimes, the initiatives on which we focus have national and international impact by means of their dissemination by thousands of individuals. In other cases, they respond to a unique and unrepeatable call that can transform the reality of a person and the world that surrounds them.

SOCIAL INCLUSION

Since 1962, we have been making fresh products with the aim of creating opportunities for sharing, taste, conviviality and serenity around the table. On

the basis of this principle, we undertake to favor the access to food for the people most in difficulty.

In collaboration with the food bank (Banco Alimentare), in Italy we implemented various solidarity campaigns, which enabled us in 2021 to donate more than 6 million plates of fresh pasta to those who could not afford it. Combined with our limited edition products "Chocolate Ravioli" and "Rana Giro d'Italia", the initiatives have involved consumers in a simple and effective gesture of sharing. For each package purchased from the two ranges, we donated a fresh product to the Banco Alimentare which, through its volunteers and its charitable structure, distributes foodstuffs throughout Italy. Our collaboration with Banco Allmen-

FONDAZIONE
FAMIGLIA
RANA

FAMIGLIA RANA FOUNDATION

Taking up the legacy of the Progettò Famiglia non-profit association, the Rana Family Foundation was established in 2010. It is a further element of the entrepreneurial solidarity of Gian Luca Rana, CEO of Pastificio Rana, who considers the company to be the glue in the social fabric and who intends to improve the quality of life of society.

Indeed, the aim of the Foundation is the development and promotion of social projects that place the dignity and value of the individual at the center, coordi-

ning the activities of solidarity with complete transparency in order to ensure the well-being of the individual and the community. It supports projects in various fields: scientific research, prevention, culture, protection of the right to education, social integration, support for fragile and marginalized people. A previous focus is also represented by the appreciation of Deaf Culture, with particular attention to the discovery and dissemination of the Italian Sign Language.

tare goes back a long way: in 5 years, we have donated 14 million fresh dishes, a major milestone documented step by step. Indeed, delivery notes for each project have been published on our website in order to be able to follow every package to its destination, from the consumer's cart to the tables of families who struggle with food insecurity, in the most transparent way. Throughout 2022, moreover, we supported local non-profit associations and charities, donating more than 147,000 kg of fresh products to them throughout Italy. Through our branches abroad, meanwhile, we donated 176,695 kg of product in 2022 for a total of more than 323,000 kg globally.



MORE THAN
2.5 MILLION
FRESH MEALS
DONATED IN 2022

Our commitment to communities

SOCIAL INCLUSION

In order to be at the side of young people in situations of fragility and promote the values we have always held dear, such as teamwork, dedication and the determination to never give up, since 2020 we have supported the ASD Buster Basket by contributing to the "Suspended basket" project. The initiative, organized in collaboration with the social services of the Municipality of Verona, enables children in difficult conditions, for economic or social reasons, to access sports, offering them the opportunity to play against their contemporaries and find an opportunity for growth in sport and healthy competition. In 2022, furthermore, we signed up for the purchase of a vehicle to take the children to matches of BASKIN (BASKet INclusivo), a sport affiliated to EISI (Italian Inclusive Sport Organization recognized by the Italian Olympic Committee) which

is inspired by basketball, in which disabled and able-bodied athletes form part of the same team and play together, through a system of dedicated rules that make the match "Inclusive".

An important area of our activity in favour of the community is the **support and appreciation of Deaf Culture**, with particular attention to the **promotion of LIS, the Italian Sign Language**. Our commitment has led us to fund interpretation services, training courses for operators and psychological support. For several years, we have also supported ENS Verona (National Deaf Organization) and the non-profit social cooperative 'Il Treno', which regards bilingual education (LIS and Italian) as fundamental in the psychosocial development of all children, especially the deaf. In 2022, we also contributed to staging **Sign Café**, the **International Conference on Sign Language**, which was held at the Ragusa site of Catania

University. The workshop, organized by Adam Schembri of Birmingham University, was focused on cognitive and functional approaches to the linguistics of signs, involving 18 speakers with the participation of 350 people from 11 different countries.



SUPPORT FOR THE PEOPLE OF UKRAINE

Soon after the eruption of the crisis in Ukraine, we mobilized in support of refugees and the weakest subjects hit by the conflict. As a first step, we collected essential goods and involved the Italtrans Spa transport company in delivering the goods to the humanitarian organizations that operate on the borders with Ukraine. As a result, in concert with the competent authorities, three trucks left in March 2022 from the Rana Logistics Centre in San Giovanni Lupatoto in support of the Ukrainian population.

We also contributed to the collections managed by the associations in our territory. Malve of Ukraine, the Ukraine Association in Verona, through which we donated hygiene products for the refugees; and the association Betania ODV, with which we have collaborated for many years in support of long-distance adoptions and which coordinated an extraordinary collection.



PAINTING WITH THE SOUL

Through the Bana Family Foundation, always in the front line supporting deaf culture, we chose to work alongside a young woman and deaf artist, Sofia Ines Musumano.

Having suffered from profound deafness from birth, art for her has become a new dimension of communication and expression. Her technique is not derived from the teaching of a master but the trust response to an irresistible and necessary production. She follows her own path, giving us an absolutely personal style without filters, marked by the rhythm of her time and her perception of the world.

Since Sofia attended middle school, we have supported her training and artistic career, assisting her in her studies with a constant interpretation service and offering her communication courses and consultancy. We are promoting her career as a painter in various fields, contributing to her teaching activity and the organization of her solo and collective exhibitions. In 2022, in particular, we also supported the exhibition of her works at the former church of Sant'Antonio in Ragusa Iola, organized on the occasion of the International Conference on Sign Language.

Our commitment to communities

HEALTH

Innovation is at the center of our work and, in line with this principle, we believe that the contribution to scientific research is indispensable for the purpose of ensuring the well-being of the present and future community.

This year, for the winter festivities, we chose to give away the typical Christmas dessert, a "Pan d'Oro", inside a special box on sale in our e-commerce channel, created in collaboration with the Round Table 36 Verona association. In 2021, the proceeds from the desserts were donated to the Oncology Department of the Ospedale Sacro Cuore di Negrar (Verona), in order to support research for the treatment and prevention of breast cancer. With the free Pandoro from the Rana family, in 2022 the online purchase of the "Rana Christmas at home" box was also transformed into a gesture of sharing

and solidarity: the revenues made it possible to support the activities of **Telefona Rosa**, a pioneer association in the defence of the rights of women, which, since 1988, has listened, welcomed, aided and supported female victims of violence and abuse, offering psychological and legal support, in addition to activities of linguistic-cultural mediation.

Furthermore, in the Easter period, we contributed to the initiative "Give life with a dove" (a dove-shaped Easter cake) of ADOCES, the Association of Hemopoietic Stem Cell Donors. The proceeds were used to fund six study bursaries for young doctors and biologists operating at the Integrated University Hospital of Verona and to buy medical and scientific equipment for the treatment of leukemia.

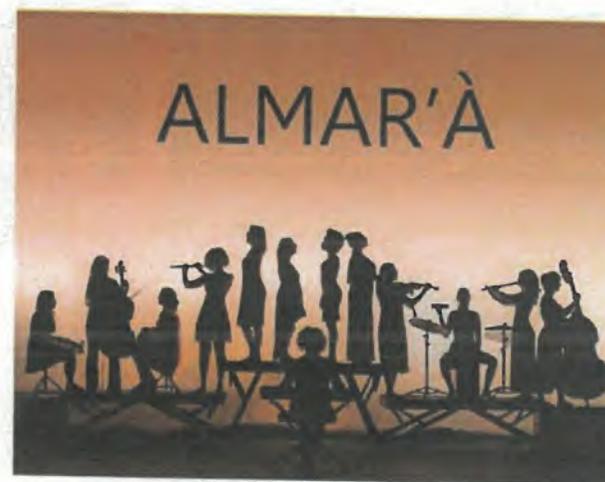
Still with the aim of contributing to the improvement of the quality of life,



since 2019 we have been actively supporting **Smile House Fondazione ETS**, a foundation that assists children and young adults born with cranio-maxillofacial malformations obtain surgery and specialist medical treatments from prenatal diagnosis to adulthood. With our support over the years, more than 20 surgical operations have been carried out and we have contributed to the purchase of painkillers, operating tables and equipment for medical stations that are required for the operations. In 2022, in particular, we backed a foundation project aimed at surgery and medical assistance for patients from low-income countries, so without the possibility of being treated by specialist doctors in suitable facilities. We supported the costs of the treatment project (which includes the costs of medicine, cultural mediation, hospital fees, transfers, food and lodg-

ings for families accompanying very young patients) for children who have undergone operations in Italy.

With the great attention we always pay to the youngest children, we have been at the side of **Fondazione Mente**, which works to create adequate, functional spaces for learning and entertaining minors with neurodevelopmental disorders – with a particular focus on the autistic spectrum – at the same time supporting their families, offering them personal free time. We also contributed to the collection of funds for the **A(l)uTiamo** project, which aims to improve the quality of life of users through their relationship with nature, in the search for autonomy but also through therapies with the aid of animals and agricultural and sensorial activities.

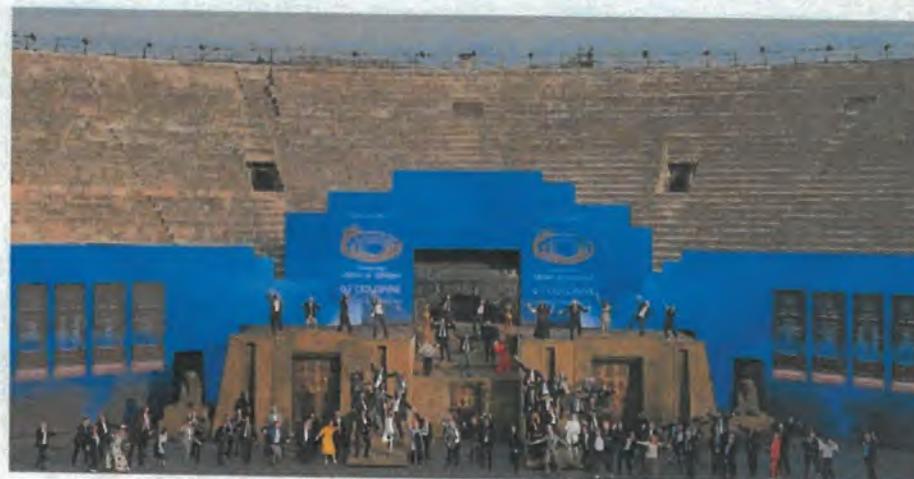


A CAMPAIGN OF AWARENESS ABOUT VIOLENCE AGAINST WOMEN

Much has been done, but there is still a lot to do to make people aware and increase everyone's knowledge of the phenomenon of violence against women. With the goal of promoting a culture of recognizing reciprocal freedom and reciprocal respect, we signed up to an ambitious campaign of awareness promoted by the Verona South Rotary Club. Between 2021 and 2022, in fact, a rich program was rolled out of meetings open to the public, with notable female guests from the national and international scene. To mention only a few, they ranged from the astrophysicist Sandra Savaglio to the Olympic gold medalist Sara Simeoni, from the captain of the women's

team of Hellas Verona to the Iraqi economist Tolosa Saleh, from the head of missions operating abroad of Doctors without Borders, Ilana Razub, to the Secretary-General of the Global Compact Network Italia, Daniela Barpacchi. The initiative ended with an extraordinary event at the Teatro Ristori of Verona, a performance by Almar'À, which in Arabic means "women with dignity", an all-women orchestra made up of 12 women of 6 nationalities playing Mediterranean Arab music. Continuing to this initiative was important to reinforce the message, in which we firmly believe, that a society free of violence and gender stereotypes is a better society.

Our commitment to communities



CULTURE

Culture is a legacy that stimulates the whole social fabric, producing a positive impact in numerous other fields, from employment to education, inclusion and urban redevelopment. That's why we believe that promoting the cultural heritage is a value to be safeguarded and protected. As a business, in fact, we feel the need and the responsibility to support this heritage, which makes our country unique in the world and, in particular, to make our contribution to the territory that has seen our establishment and growth at the international level.

Starting from 2021, we have taken part in the corporate membership

project "67 columns for the Arena di Verona", in which Gian Luca Rana, as the patron, is at the forefront of support for the opera-symphonic foundation after the difficulties connected to the spread of Covid-19, reaffirming not only its economic but, above all, its ethical and social importance. The initiative was inspired by the 67 pillars of the outer wall of the Arena, which collapsed during the earthquake of 1117 and which were put back virtually in their place thanks to the support of 67 donors, drawn by the enthusiasm and authority of its ambassadors and founders (the CEO of Pastificio Rana and the Chairman of the Calzedonia Group) who collected more than 3 mil-

lion euros in the first two years in support of a beacon of artistic and cultural excellence at the international level.

Last year, the ambitious collective project, aimed at enhancing one of the most iconic examples of cultural and artistic excellence of our country, received various awards: it was given the Art Bonus 2021 award by the Ministry of Culture as the best initiative, and won the 9th edition of the "Culture + Business Award" as the best fundraising project of 2021.

To mark the celebrations for the 700th anniversary of the death of Dante Alighieri, Verona mobilized to honour the supreme poet and his close links with the city in which he stayed

during his long exile. In this way, "Dante prophet of hope" is one of the most innovative initiatives to involve young people with passion in reading the Divine Comedy and this is why we decided to support its 2022 editions, dedicated to the Inferno, and 2023, linked to Purgatory. This is a digital tour with high visual impact that displays the various Dantescan cantos in Immersive form. What makes this experience truly unique are its guides: 40 girls from Verona high schools who are trained on the contents of the exhibition in order to present it in a modern light to their contemporaries and all the visitors.



FESTIVAL OF THE FUTURE

- 4 editions (from 2019 to 2022)
- 252 speakers and experts on technology, economy, finance, work, society, health, geopolitics, nutrition, energy and the environment
- 3 million views via streaming and the festival's social channels

The sharing of knowledge is fundamental for planning and creating a sustainable tomorrow. Always oriented to this vision, in 2019 Gian Luca Rana contributed to the establishment of the Festival of the Future, an important opportunity for discussions on issues of innovation, the goal of which is to inspire entrepreneurs, professionals

and students in tackling the global challenges in the coming decades from the perspective of innovation.

The event, sponsored by the Harvard Business Review Italia, Eccellenze d'Impresa and Athesis Group, is held annually in Verona, attracting a large audience from all over Italy. During the event, the major trends of the future are tackled through the contribution of experts and leading personalities in various disciplines, from technology to science, from the economy to climate change, from nutrition to health, deciphering the main trends and the respective opportunities that they offer and also assessing the possible risks that may arise.

Our culture for sustainable innovation



Defending the environment

The natural resources are source of life and are not unlimited, that's why we avoid waste and invest in innovation and in the efficiency of our supply chain.

The product quality that sets us apart is supported every day with materials and ingredients that come from a healthy planet. Unfortunately, the effects of human consumption and the growing demand for energy, land and water irreparably affect the environment that surrounds us. Our future, and the future of society, depend on our choices every day and their impact on climate change.

As a company, our actions embrace the fields of environmental management and include innovation in various areas of our value chain, such as energy, water and waste management.

Today, economic competitiveness is directly linked to sustainable innovation and the corporate strategies are pervasive in every aspect. A reasoned environmental approach makes it possible to mitigate and anticipate the risks arising from direct and indirect operations, as well as identifying the opportunities for growth and innovation. Sustainability brings with it the great advantage of focusing attention on the efficiency of the production process and the supply chain, cutting costs where possible and generating a virtuous circle of investments and innovation.

The management strategy of the direct and indirect impact of our operations focuses innovation in the following areas:

CIRCULAR DESIGN OF THE PACKAGING

The packaging becomes the basis of new value creation, supporting the transition to a circular economy.

FIGHTING CLIMATE CHANGE

Reduction of the emissions in the field of production and the logistics systems.

ENERGY AND WATER MANAGEMENT

Increase in the supply of energy from renewable sources, energy efficiency and responsible management of the water resources.

WASTE MANAGEMENT

Transition to a circular economy where the waste is valued and recovered and does not become the source of pollution.



Sustainability of the packaging

We believe in the circularity of the production and we are committed to use renewable materials.

Disposable, unsustainable packaging is the leading source of waste and one of the causes of tension in the relationship between humans and the planet. The drivers of the transition to sustainable packaging that respects the environment today are people, with their growing awareness that the waste created by packaging ends up in landfill and pollutes our seas.

Faced with this transition to sustainable packaging, the Rana Group is drawing up its innovation strategy around the cornerstone of sustainable packaging. At Rana, we firmly believe in the circularity of our production and our primary and secondary packaging do not differ.

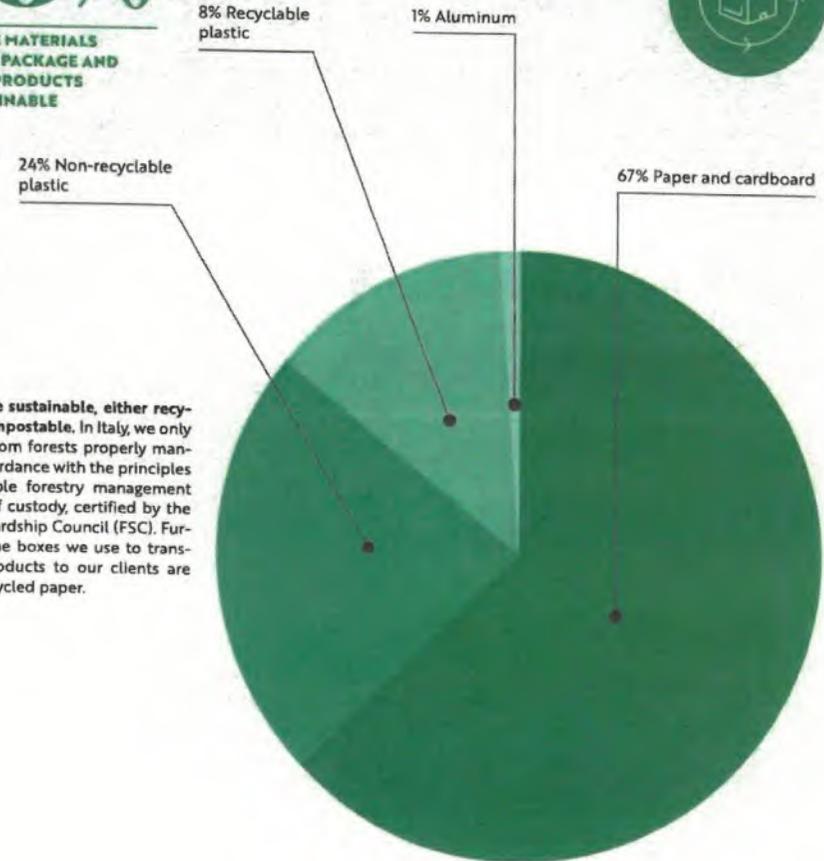
We have worked for several years to develop products in recyclable materials and always with a growing percentage of recycled. Our attention is focused above all at paper and plastic.

the materials we use the most to pack and transport our products. By their very nature, Rana's fresh products require high protective barriers and this makes the transition a challenge that we, however, do not shrink from.

In 2022, our production increased and, as a consequence, so did our consumption of materials and packaging. The determination to reduce our impact on the planet has however led us to make informed choices, from the product development to the procurement office and production. Our commitment produced the desired results: **76% of all the materials that we use for packing and shipping our**

76%

OF ALL THE MATERIALS WE USE TO PACKAGE AND SHIP OUR PRODUCTS ARE SUSTAINABLE



products are sustainable, either recyclable or compostable. In Italy, we only use paper from forests properly managed in accordance with the principles of responsible forestry management and chain of custody, certified by the Forest Stewardship Council (FSC). Furthermore, the boxes we use to transport the products to our clients are made of recycled paper.

MATERIAL (tons)	2020	2021	2022
Renewable material	21,693	22,494	24,366
Non-renewable material	6,899	7,297	7,684
Total packaging	28,593	29,791	32,050

Sustainability of the packaging



We are proud of our efforts, but the road is still long: we must concentrate our efforts on the 24% of plastic that is not recyclable. This great opportunity to rethink certain elements gives us the impetus to continue to innovate and explore the market in the search

for solutions in mono-material recyclable plastic, bioplastics and compostable plastic in order to close the circle of the circular economy that we have set as our goal. And the results are beginning to be seen:

	RENEWABLE			NON-RENEWABLE		
	2020	2021	2022	2020	2021	2022
Plastic consumption (tons)	2,190	2,098	2,606	6,863	7,260	7,657

At the global level, between 2021 and 2022, the use of plastic increased, as well as the production volumes. Notwithstanding this, we succeeded in increasing the percentage of recyclable plastic compared to the overall use of plastic: in 2021, 22% of plastic was recyclable while, in 2022, we reached 25% of recyclable plastic, an improvement of 3%. Some steps and important challenges remain on our path to recyclability and the circularity of our materials but we are determined to continue to follow it.

RECYCLABLE PLASTIC

2021

22%

2022

25% (+3%)



Energy

We believe that responsible energy consumption is essential for a sustainable future.



The efficient use of energy is central to our strategy of responsible consumption of natural resources and the reduction of emissions.

All our products have an intrinsic energy content, determined by the production and pasteurization processes. We are therefore obliged to pay great attention to the constant control of this consumption and endeavour to optimize and reduce it.

We invest in the modernization of our production equipment and in the implementation of new technologies in order to improve the energy efficiency of production. An important study, the outcome of the close collaboration between our technicians and external partners, produced what are now the most efficient machines on the market for the production of filled fresh pasta with low energy consumption, triple the productivity compared to the

market benchmark, reduced production waste and reduced sizes.

Furthermore, over the years investments have included the installation of high-efficiency pasteurizers, the installation of heat recovery systems, the modernization of burners and the installation of high-performance boilers.

For an energy-intensive company like ours, it is essential to carry out periodic energy diagnoses that enable us to obtain a snapshot of our progress and pause to reflect and study solutions and investments for the continuous improvement of the use of energy in our processes. Renewable energy sources play a central role for us in the procurement strategy: all our 6 plants in Europe acquire electricity only from renewable sources with certificates of guarantee of origin. At the global level, 64% of electricity is acquired from certified renewable resources.

TOTAL ENERGY CONSUMPTION OF THE ORGANIZATION (GJ)	2020	2021	2022
Natural gas	667,246	738,957	868,949
Fuel (diesel and petrol)	14,308	15,744	16,265
Purchased	365,739	395,437	431,732
From non-renewable sources	336,421	137,125	156,405
From renewable sources with guarantee of origin	29,318	258,312	275,327
Energy intensity GJ/tons	6.09	5.84	6.33

Energy intensity calculated as: energy consumption/quantity of finished product.

64%

OF THE OVERALL PURCHASED ELECTRICITY COME FROM CERTIFIED RENEWABLE SOURCES WITH GUARANTEE OF ORIGIN

100%

OF THE ELECTRICITY PURCHASED IN OUR EUROPEAN PLANTS COMES FROM RENEWABLE SOURCES

Emissions



We are aware of our role in the process of decarbonization and that's why we are fighting against climate change.

The measurement and reduction of emissions play a central role in the fight against climate change, contributing to the reduction of the risks along the entire value chain.

At Rana, we are aware that all our decisions have impact on the world around us and that industries must play a key role in the global process of decarbonization and in attaining the goals laid down by the Paris Agreement.

This process is in constant evolution and it is vital to support it in a timely way and with reliable data. We have therefore calculated our emissions in accordance with the international EPA, IPCC and GHG standards.

Through the use of energy from re-

newable sources, we have succeeded in reducing our indirect emissions by 41% compared to 2020. Moreover, thanks to innovation and increasing process efficiency, we obtained a reduction in the carbon intensity of 21%, again compared to 2020.

However, we are far from the end of our path, on the contrary, we are only at the beginning. The principles of environmental sustainability guide our choices and the direction of our investments. We plan to carry out an analysis of our value chain to quantify the emissions for which we are indirectly responsible and collaborate with our suppliers to design solutions to reduce carbon impact.

	UNITS	2020	2021	2022
Scope 1				
Fixed combustion sources	t CO _{2eq}	33,590	37,201	43,745
Mobile Sources	t CO _{2eq}	970	1,065	1,097
Refrigerant gas	t CO _{2eq}	3,530	3,189	3,611
Total Scope 1	t CO _{2eq}	38,090	41,454	48,452
Total Scope 2 (Market-based)				
	t CO _{2eq}	32,919	17,118	19,524
Total Emissions	t CO _{2eq}	71,009	58,572	67,977
Carbon intensity	t CO _{2eq} /tons 0.4l		0.30	0.33

Calculated as: greenhouse gas emissions/quantity of finished product

-41%

REDUCTION OF INDIRECT EMISSIONS COMPARED TO 2020

-21%

REDUCTION OF GREENHOUSE GAS EMISSION PER TON OF FINISHED PRODUCT COMPARED TO 2020



Water

We pay great attention to the use of water in our production processes and we aim to constantly reduce our consumption.



Water is a limited asset, one of the most precious for supporting life, which must be protected for the common well-being.

In our plants, water is mainly used for washing the equipments, ensuring the highest and strictest hygiene standards, and for the pasteurization processes that ensure the safety of the end product. In all our factories around the world, the operations of drawing and discharging water are carried out in full respect of the environment and the local regulations. The extraction points vary from plant to plant. In Italy and Belgium, the water used is mainly drawn from wells and, to a lesser extent, from the water mains while, in the United States, the water comes from Lake Michigan. Once used, the water

resource is purified and controlled in a way that ensures all the correct parameters for being discharged, then it once again becomes reusable.

Aware of the vital importance of water, we do not extract or discharge the resource from areas at risk of water shortage, as defined by the WWF Water Risk Filter Tool. Moreover, all water extracted and discharged is fresh water, that is, with a content of dissolved solids of $\leq 1,000$ mg/L. The table contains the information on the use of the water resource by source and consumption of the Rana Group in the years 2020, 2021 and 2022. In 2022, we succeeded in reducing the water intensity by 8%, thanks to a watchful management of the washing cycles and the optimization of the use of pasteurization machines.

WATER WITHDRAWAL, DISCHARGE AND CONSUMPTION OF THE PRODUCTION PLANTS (ML)	2020	2021	2022
Withdrawal of water by source			
Surface water	248	259	309
Groundwater	604	604	728
Water network	304	331	342
Total withdrawal	1,156	1,194	1,379
Discharge of water by destination			
Surface water	155	218	263
Groundwater	133	121	190
Water network	390	409	394
Total discharged	677	748	847
Total water consumption	478	447	532
Water intensity (ML/tons)	2.78	2.27	2.56

Water intensity (ML/ton) calculated as water intensity/quantity of finished product

-8%

WATER INTENSITY REDUCTION
COMPARED TO 2020

Waste

We are guided by a circular approach based on the prevention and reuse of waste.



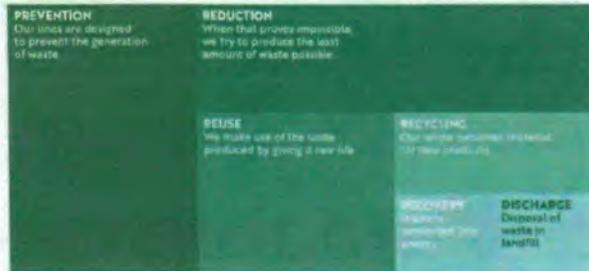
84%

OF THE RANA GROUP'S WASTE FOLLOWS THE VIRTUOUS CYCLE OF RECYCLING OR RECOVERY

Responsible waste management enables a circular economy approach, extending the life of the primary resources and reducing human impact on the environment.

In our sector, the issue of waste is

of fundamental importance for the fight against food waste and, in Rana, we take care of all the waste produced at our plants. Our waste management philosophy follows a precise hierarchy:



WASTE PRODUCED (TONS)	2020	2021	2022
Non-hazardous	16,087	17,975	20,572
Hazardous	50.8	43.8	38.3
Total	16,138	18,019	20,611
Amounts intended for recycling/recovery			
Non-hazardous	14,345	15,381	17,255
Hazardous	37	34	34
Total	14,382	15,415	17,289
Amounts disposed of/treated			
Non-hazardous	1,742	2,594	3,317
Hazardous	14	10	5
Total	1,756	2,604	3,322

We daily receive a vast amount of ingredients that are packaged in protective materials and so every pallet generates waste. From the arrival of the raw materials, we manage waste responsibly: the boxes and the packaging plastic are differentiated and shipped to recycling centers, while the pallets are reused for outgoing logistics or sent to recycling companies.

The ingredients are combined and shaped to create the finish product. During the shaping of the pasta, a lot of waste is created: we have devised an automated system of recovery to take it back to the kneading machines where it becomes pasta again, ready to be shaped.

We collaborate with external companies in every country where we have production plants in order to arrange the recycling of our paper and cardboard, plastic, metal and wood waste. Organic waste from our plants in the United States is reused as animal fodder: in 2022, we diverted 4,658 tons of organic waste heading for landfill to the animal fodder industry (3,623 tons in 2021). In Belgium and Italy, on the other hand, organic production waste is sent to the supply chain of biogas production: in 2022, we supplied 7,223 tons of category 3 certified organic product for digestion and conversion to biogas (6,707 in 2021).

Methodological note

The consolidated Sustainability Report was drawn up voluntarily by Pastificio Rana S.p.A. and compiled with reference to the GRI Sustainability Reporting Standards 2021.

The data and information presented refer to the tax year starting on the 1st of January and ending on the 31st of December, 2022. Comparative data of the two previous tax years have been reported, when relevant, to show the Group's performance trend over a longer time period.

The scope of reporting, in line with the data presented in the consolidated Financial Statement at 31 December 2022, includes the parent company Pastificio Rana S.p.A. and its companies Rana Nordics AB, Giovanni Rana Uk LTD, Rana France S.a.s, Rana Hispania S.a.u, Mamma Lucia s.a., Giovanni Rana Deutschland GmbH, Rana Meal Solutions Canada INC, Giovanni Rana Suisse AG and Rana USA Inc., which incorporates Rana Real Estate LLC, Rana Meal Solutions LLC and

Rana USA LLC.

The perimeter also includes 8 production sites, of which 5 are in Italy, 1 in Belgium and 2 in the United States, as well as 2 logistics centers. In addition, there are 22 restaurants in Italy and 1 in Germany (unless otherwise indicated).

For further details on the goals, indicators and results attained or for comments on this document, please send a request to: sustainability@rana.it



GRI Index

The Rana Group has reported the information referred to in this index of the GRI contents for the period beginning on 1 January 2022 and ending on 31 December 2022 with reference to the GRI Standards.

GRI INDICATOR 2021	DESCRIPTION OF THE INDICATOR	SECTION OF THE REPORT		
General Disclosures	GRI 2-1	Organizational details	Who We Are	
	GRI 2-2	Entities included in the organization's sustainability reporting	Methodological note	
	GRI 2-3	Reporting period, frequency and contact point	Methodological note	
	GRI 2-6	Activities, value chain and other business relationships	Who We Are	The taste of innovation
	GRI 2-7 [Ⓢ]	Employees	One big family	
	GRI 2-8	Workers who are not employees	One big family	
	GRI 2-9	Governance structure and composition	Governance	
	GRI 2-10	Nomination and selection of the highest governance body	Governance	
	GRI 2-22	Statement on sustainable development strategy	Letter to the stakeholders	
	GRI 2-28	Membership associations	Our commitment to the community	
	GRI 2-29	Approach to the involvement of the stakeholders	We nourish our future	
	GRI 2-30 [Ⓢ]	Collective bargaining agreements	Well-being of people	
	Anti-corruption	GRI 205-2	Operations assessed for risks related to corruption	Governance
		GRI 205-3	Confirmed incidents of corruption and actions taken	Governance
Taxes	GRI 207-1	Approach to tax	Governance	

[Ⓢ] The breakdown by professional category and age is not available. The Group is committed to adding this in future financial years.

[Ⓢ] Reporting only in qualitative terms.

Indice GRI

GRI INDICATOR 2021		DESCRIPTION OF THE INDICATOR	SECTION OF THE REPORT
Marketing and labeling	GRI 417-1	Requirements for product and service information and labeling	Product and service information
	GRI 417-2	Incidents of non-compliance concerning product and service information and labeling	Product and service information
	GRI 417-3	Incidents of non-compliance concerning marketing communications	Product and service information
Health and safety of the customers	GRI 416-2	Incidents of non-compliance concerning the health and safety of products and services	Product and service information
Diversity and equal opportunity	GRI 405-1 [ⓐ]	Diversity of governance bodies and employees	Respect and inclusivity
Non-discrimination	GRI 406-1	Incidents of discrimination and corrective actions taken	Respect and inclusivity
Occupational health and safety [ⓑ]	GRI 403-1	Occupational health and safety management system	Health and safety
	GRI 403-2	Hazard identification, risk assessment and incident investigation	Health and safety
	GRI 403-3	Occupational health services	Health and safety
	GRI 403-4	Worker participation, consultation and communication on occupational health and safety	Well-being of people
	GRI 403-5	Worker training on occupational health and safety	Health and safety
	GRI 403-6	Promotion of worker health	Health and safety
	GRI 403-7	Prevention and mitigation of occupational health and safety impacts directly linked to business relationships	Health and safety
	GRI 403-8	Workers covered by an occupational health and safety management system	Health and safety
	GRI 403-9	Work-related injuries	Health and safety

[ⓐ] The breakdown by professional category and age is not available. The Group is committed to adding this in future financial years.

[ⓑ] Information refers to the manufacturing plants of the Rana Group in Italy, Belgium and USA.

[ABOUT US](#)[PRODUCTS](#)[RECIPES](#)[INGREDIENTS](#)

Giovanni Rana pasta is another way to say "home", it's about sharing and opening our hearts to others, while staying true to ourselves.

This is why if you look into our pasta, you'll find the essence of what we are, how we work and what we believe in.

Being genuine is showing everyone what we're made of and it makes us feel happy. You can try it too.

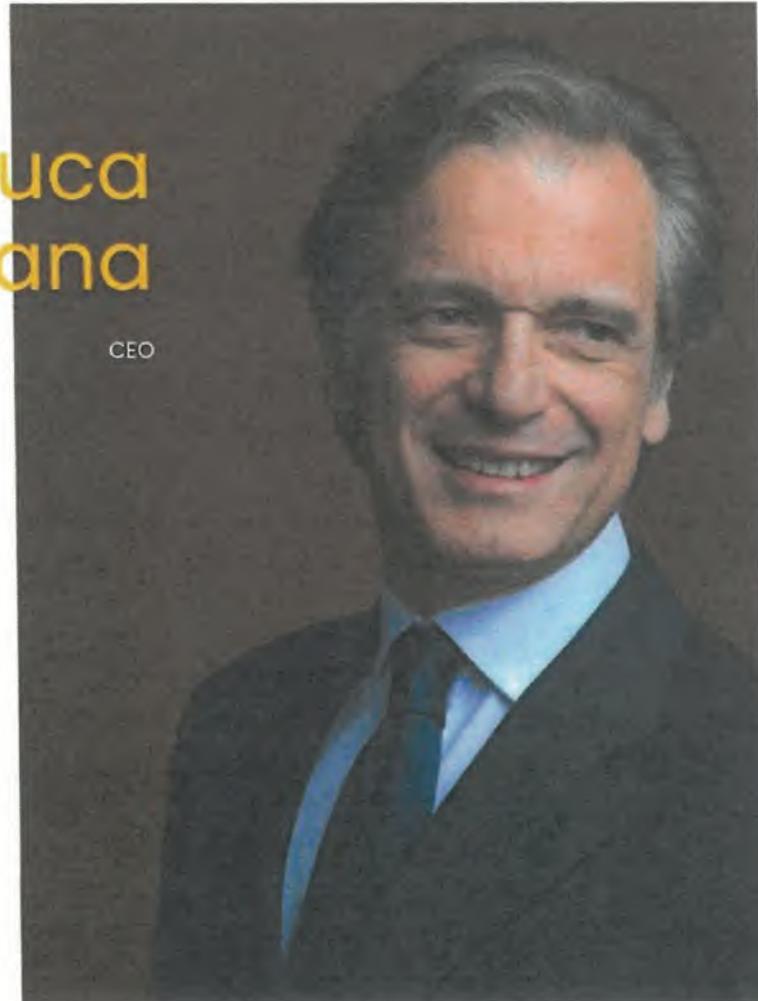
Share what's inside™.





Gian Luca Rana

CEO



I am passionate about what I do, and the same goes for my whole team: that is why we always strive for improvement and we are constantly trying to outdo ourselves.

Ours is not a brand that is stamped on the package, but an actual family from Verona that has been living in Italy for three generations, and has decided to bring the finest pasta variety, first to Europe and now to the United States as well. That's how our family grows!

I must admit that the urge to extend beyond Italy was all mine, first as a tribute to my father and to pasta, then as a strong call to introduce our lovely pasta to dinner tables even further away.

It's quite a challenge because we always focus on quality, ideas, ingredients, recipes and people, which are the basis of everything. I've always been passionate about history and adventure, and encountering new tastes and different cultures is a way of discovering the world, the land and its people.

Indice GRI

GRI INDICATOR 2021		DESCRIPTION OF THE INDICATOR	SECTION OF THE REPORT
Emissions	GRI 305-1	Direct (Scope 1) GHG emissions	Emissions
	GRI 305-2	Energy indirect (Scope 2) GHG emissions	Emissions
	GRI 305-4	GHG emissions intensity	Emissions
Waste ^⓪	GRI 306-1	Waste discharge by quality and destination	Waste
	GRI 306-2	Waste by type and disposal method	Waste
	GRI 306-3	Significant spills	Waste
	GRI 306-4	Transport of hazardous waste	Waste
	GRI 306-5	Water bodies affected by water discharges and/or runoff	Waste
Materials	GRI 301-1	Materials used by weight or volume	Sustainability of the packaging
	GRI 301-2	Recycled input materials used	Sustainability of the packaging

^⓪ The information refers to the Rana Group's production plants in Italy, Belgium and the USA. The quantity of waste of offices, restaurants and logistics centers is excluded due to the insignificant quantity.

Indice GRI

GRI INDICATOR 2021	DESCRIPTION OF THE INDICATOR	SECTION OF THE REPORT	
Employment	GRI 401-1 ^①	New employee hires and employee turnover	Attraction of talent
	GRI 401-2	Benefits provided to full-time employees that are not provided to temporary or part-time employees	Well-being of people
	GRI 401-3	Parental leave	Attraction of talent
Training and education	GRI 404-1 ^②	Average hours of training per year per employee	Energy and environment
Energy	GRI 302-1	Energy consumption within the organization	Energy
	GRI 302-3	Energy intensity	Energy
Water and effluent ^③	GRI 303-1	Interactions with water as a shared resource	Water
	GRI 303-2	Management of the impact linked to water discharge	Water
	GRI 303-3	Water withdrawal	Water
	GRI 303-4	Water discharge	Water
	GRI 303-5	Water consumption	Water

^① The breakdown by professional category and age is not available. The Group is committed to adding this in future financial years.

^② The breakdown of the average training hours per gender and category is not available. The Group is committed to adding this in future financial years.

^③ The information refers to the Rana Group's production plants in Italy, Belgium and the USA. Water consumption of offices, restaurants and logistics centers is excluded due to the insignificant quantity.

Indice GRI

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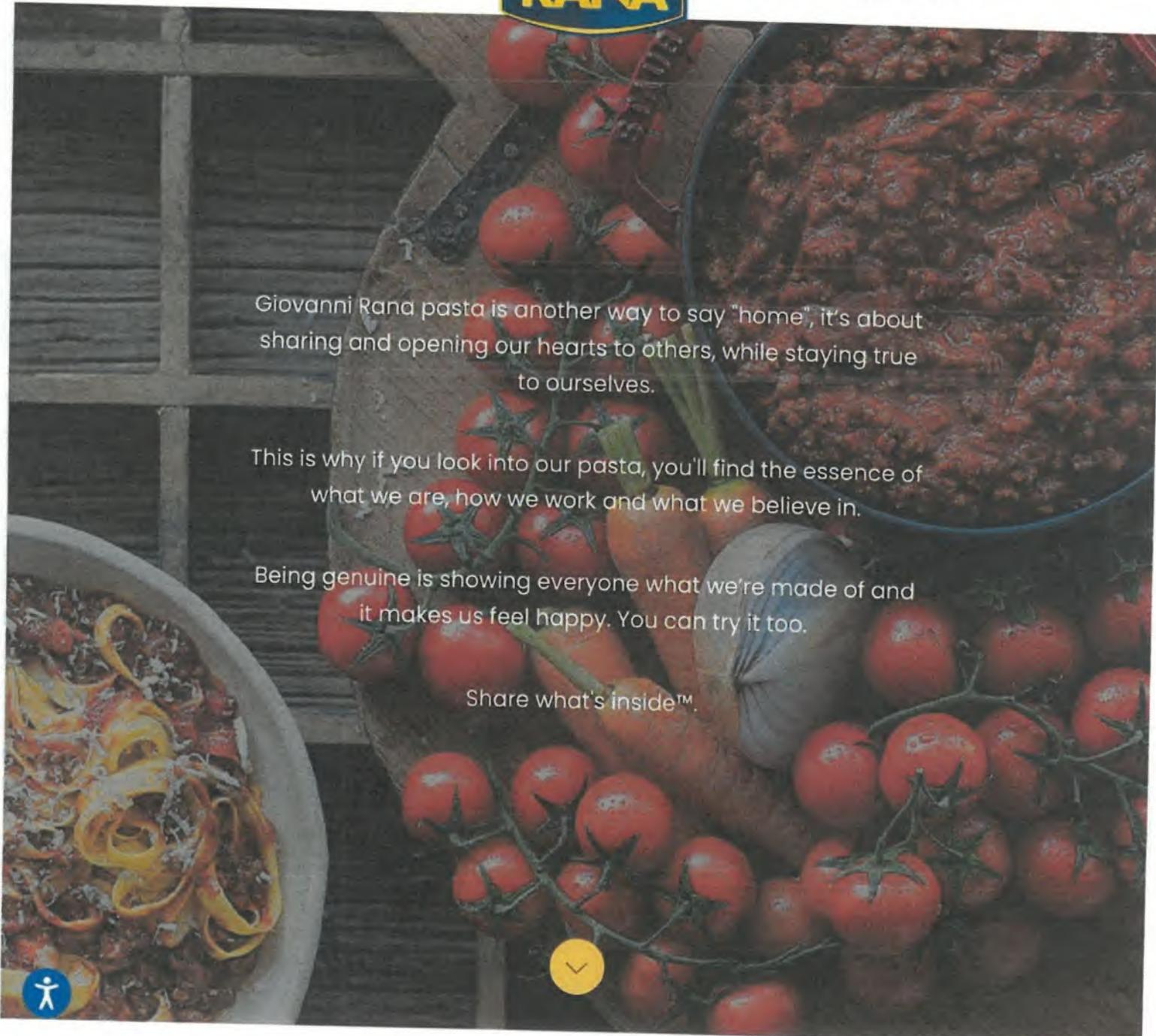


Giovanni Rana pasta is another way to say "home", it's about sharing and opening our hearts to others, while staying true to ourselves.

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Being genuine is showing everyone what we're made of and it makes us feel happy. You can try it too.

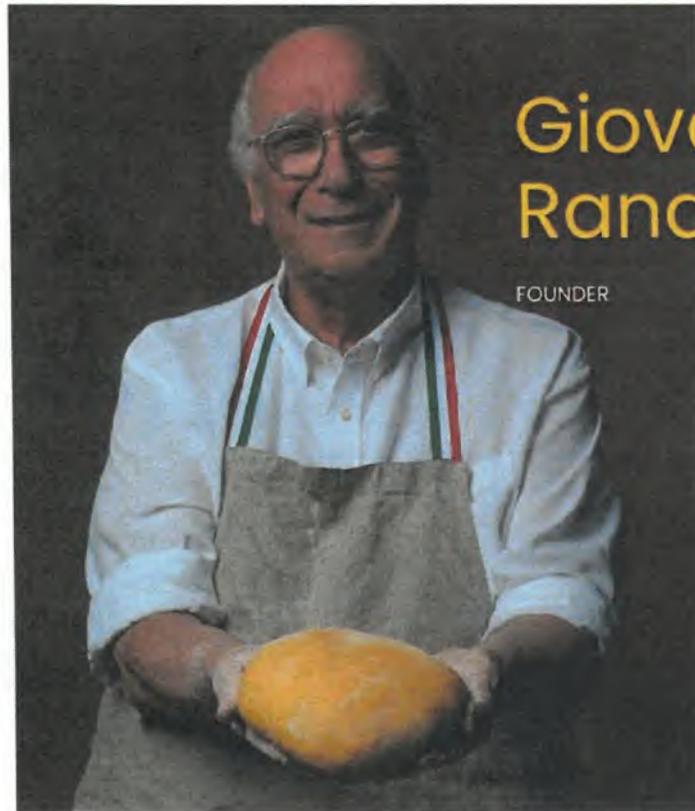
Share what's inside™.





"Only if you put your heart into something
you can put your stamp on it."

Giovanni Rana



Giovanni
Rana

FOUNDER

From the tiny kitchen in San Giovanni Lupatoto we have made it all the way here, to America!

And I still feel now the same way I felt when riding my little red Guzzi motorbike, happily unaware of the road ahead... The only difference between today and 1962 is that the basket I used for my tortellini has gotten so big that now I can share my pasta with the United States!

For me, it is like a wonderful and delectable miracle. In fact, there's no secret to this success, we just believe that a dream can come true with hard work and great passion. And so it has been, ever since I started selling my tortellini to shop after shop. I like to stay close to the source of my preferred ingredients. It is no surprise that at present, our predominance in pasta and fresh sauce production extends primarily to Italy and Europe.

[Giovanni Rana ▶](#)



Gian Luca Rana

CEO

I am passionate about what I do, and the same goes for my whole team: that is why we always strive for improvement and we are constantly trying to outdo ourselves.

Ours is not a brand that is stamped on the package, but an actual family from Verona that has been living in Italy for three generations, and has decided to bring the finest pasta variety, first to Europe and now to the United States as well. That's how our family grows!

I must admit that the urge to extend beyond Italy was all mine, first as a tribute to my father and to pasta, then as a strong call to introduce our lovely pasta to dinner tables even further away.

It's quite a challenge because we always focus on quality, ideas, ingredients, recipes and people, which are the basis of everything. I've always been passionate about history and adventure, and encountering new tastes and different cultures is a way of discovering the world, the land and its people.





Today, Giovanni Rana is one big global family; a mosaic of 4,000 people who reflect different backgrounds and perspectives to create an inclusive culture with a shared passion and enthusiasm. We continue to grow into new markets, reaching more people and

gracing dinner tables around the world. And at the head of this family is the unifying force, Giovanni Rana, a beloved grandfather to each and every one of us. From our family to yours, Buon Appetito.

Gian Luca Rana ▶



© 2016 Rana Meat Solutions LLC

[ABOUT US](#)[RECIPES](#)[WHERE TO BUY](#)[TERMS AND CONDITIONS](#)[CONTACT US](#)[GIANLUCA RANA BIO](#)[WORK WITH US](#)[SUSTAINABILITY](#)[COOKIE POLICY](#)[FOODSERVICE SOLUTIONS](#)[GIOVANNI RANA BIO](#)[PRODUCTS](#)[PRIVACY POLICY](#)[INGREDIENTS](#)



MEAL KIT | FILLED PASTA | FLAT CUT PASTA & GNOCCHI | SAUCES | LASAGNA

MEAL KIT



ITALIAN SAUSAGE AND PEPPERS FETTUCCINE

Creamy Italian sausage and pepper sauce with fettuccine



CHICKEN CARBONARA FETTUCCINE

Fettuccine tossed in a creamy, Parmesan cheese sauce with Chicken Breast and uncured Bacon.



CHICKEN MARSALA LINGUINE

Linguine tossed in a creamy Marsala wine sauce with Chicken Breast and Portobello Mushrooms.



CHICKEN FLORENTINE



FETTUCCINE MUSHROOM



GRILLED WHITE CHICKEN





FETTUCCINE MEATBALLS WITH TOMATO SAUCE

Creamy tomato sauce made with cream and parmesan cheese, combined with 100% Beef Meatballs and fettuccine. 3 ingredients, ready in less than 10 minutes!



FETTUCCINE PRIMAVERA SAUCE WITH CHICKEN

Fettuccine tossed in a creamy sauce with Chicken Breast and fresh Baby Spinach, Peas, Zucchini, Carrots, and Red Peppers.



GNOCCHI SKILLET MEAL KIT

Imported Italian gnocchi, garlic parmesan and cheesy tomato sauce with mascarpone and parmesan. 3 ingredients ready in less than 10 minutes.



ITALIAN SAUSAGE AND ONION RAVIOLI - PASTA + SAUCE PAIRING

Italian Sausage & Onion Ravioli with Creamy Mushroom and Cheese Sauce



SPINACH AND CHEESE RAVIOLI - PASTA + SAUCE PAIRING

Spinach and Cheese Ravioli Paired with White Chicken Vodka Sauce



FILLED PASTA



4 CHEESE RAVIOLI

Ricotta, Romano, mozzarella & gorgonzola cheeses - classic Italian recipe



5 CHEESE TORTELLINI

Ricotta, mozzarella, fontina, mascarpone and fontina cheeses - Mild flavor



TRICOLOR 5 CHEESE TORTELLONI

Ricotta, mozzarella, fontina, mascarpone and fontina cheeses - Mild flavor



BUTTERNUT SQUASH RAVIOLI

Sweet & creamy butternut squash are added in this pasta



SPINACH & RICOTTA RAVIOLI

Fresh baby spinach & creamy ricotta cheese wrapped in this pasta



CHEESE LOVERS TORTELLONI

An amazing team of cheeses to create the most delicious taste!





ITALIAN SAUSAGE RAVIOLI

Mildly seasoned Italian sausage & cheese wrapped in thin pasta.



MAINE LOBSTER RAVIOLI

Maine Lobster meat and ricotta wrapped in a thin dough.



MOZZARELLA CHEESE RAVIOLI

Blend of mozzarella & creamy ricotta cheese - Mild flavor.



MUSHROOM RAVIOLI

Portobello mushrooms & creamy cheeses wrapped in thin pasta.



PROSCIUTTO & CHEESE TORTELLONI

Aged prosciutto & a blend of cheeses wrapped in thin pasta.



SPINACH & CHEESE TORTELLONI

Creamy ricotta cheese & fresh baby spinach wrapped in thin pasta.



SPINACH & RICOTTA RAVIOLI

Fresh spinach & creamy ricotta wrapped in thin pasta.





EXPLORE

FLAT CUT PASTA & GNOCCHI



FETTUCCINE

Thin flat ribbons with our exclusive signature texture that holds your sauces like no other.



TAGLIATELLE

A mix of green and yellow tagliatelle with our exclusive signature texture that holds your sauces like no other.



LINGUINE

Flat, narrow ribbons with our exclusive signature texture that holds your sauces like no other.



PAPPARDELLE

Wide flat ribbons with our exclusive signature texture that holds your sauces like no other.



SKILLET GNOCCHI

Soft morsels of dough made from potatoes - Deliciously crispy outside and tender center when prepared in a skillet.



LASAGNE SHEETS

No boiling necessary - thin pasta sheets with exclusive signature texture for an easy, oven-baked lasagne.



SAUCES



BASIL PESTO

Made with Italian basil, the perfect addition to pasta, sandwiches or salad dressings.



ALFREDO

Made with the best cheeses to ensure the most amazing taste.



PORTOBELLO MUSHROOM SAUCE

Our creamy sauce is cooked in our kitchen, from a traditional recipe of Mr. Giovanni Rana. Our mushrooms are sauteed with onion, garlic, and white wine.



MARINARA

This sauce is both light and fresh-tasting, made with a zesty blend of spices and cherry tomato halves.



LASAGNA



MEAT LASAGNA 40 OZ

My family recipe, made with 100% beef, my delicious tomato sauce, creamy ricotta, melting mozzarella & signature dough.



MEAT LASAGNA

My family recipe, made with 100% beef, my delicious tomato sauce, creamy ricotta, melting mozzarella & signature dough.



FIVE CHEESE LASAGNA 40 OZ

My favorite recipe, made with a blend of mozzarella, ricotta, fontina, mascarpone, parmesan, delicious tomato sauce & signature dough.



FIVE CHEESE LASAGNA

My favorite recipe, made with a blend of mozzarella, ricotta, fontina, mascarpone, parmesan, delicious tomato sauce & signature dough.



"Be true to yourself and the things
that make you happy"

Giovanni Rana

Since 1962, our passion for pasta has driven us to choose only ingredients from the finest sources, in keeping with our Italian tradition. All Giovanni Rana filled pasta products are made without GMO ingredients* and, many of our ingredients also bear the D.O.P. (Protected Designation of Origin) classification. This means they come from a particular region and are made in a particular way, protecting their integrity. Our commitment to high quality, authentic ingredients is a difference you can taste and share with all those you love.

NO PRESERVATIVES

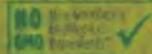
NO ARTIFICIAL FLAVORS

NO ARTIFICIAL COLORS

NO POWDERED EGG

NO GUMS

NO PRESERVATIVES



- NO artificial flavors
- NO artificial colors
- NO powdered egg
- NO gums



We choose the perfect flour, based on our deep know-how, in order to create the ideal consistency and al dente bite. Our thin pasta results in more flavor, shorter cooking times and an overall lighter meal.



FLOUR



GOLDEN-YOLKED EGGS

We only use whole eggs, to guarantee a rich, golden pasta.

Sourced from Italy where the unique climate and soil conditions create the purest of flavors.



ITALIAN BASIL



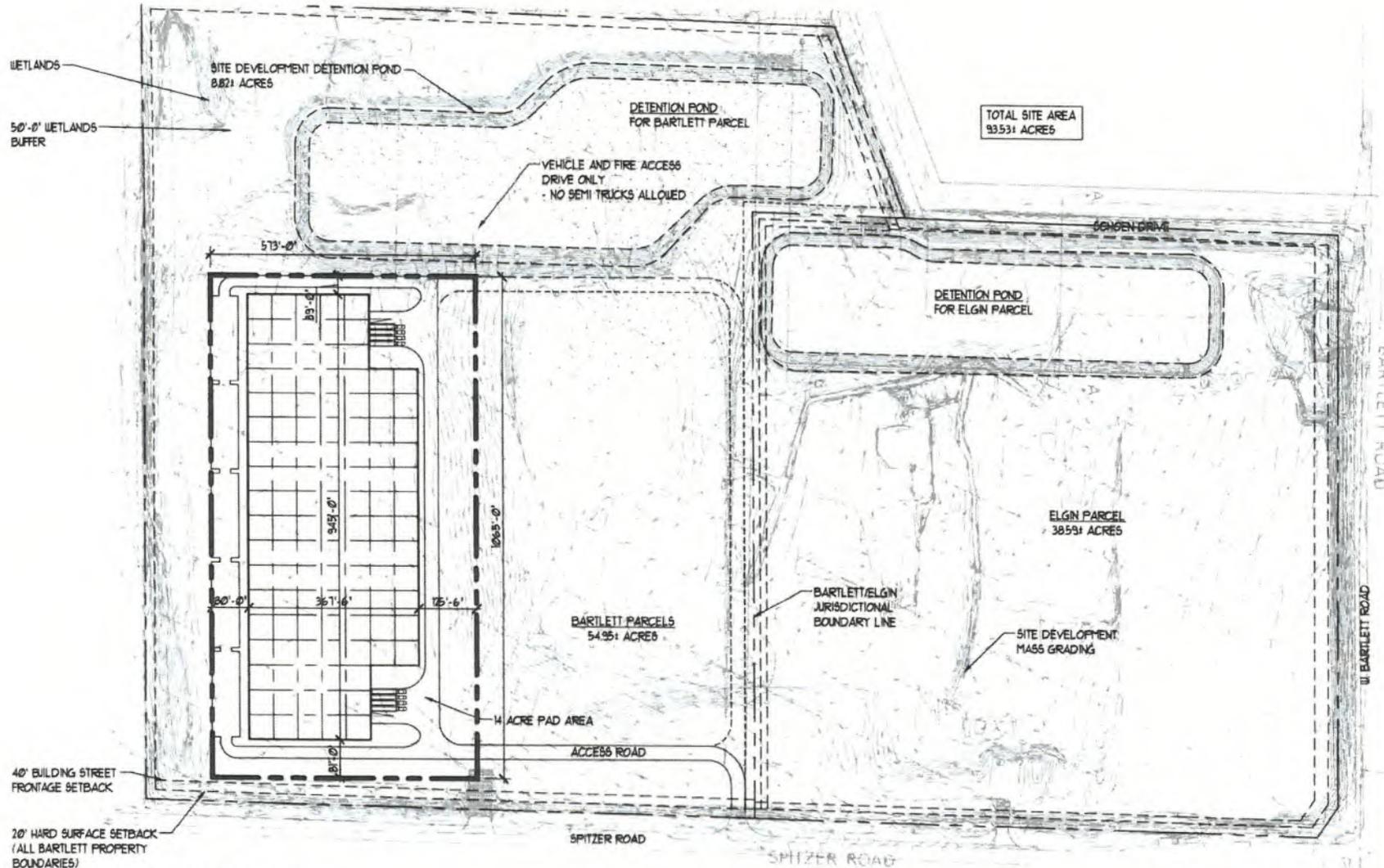
VEGETABLES

These are carefully sourced and selected from farmers around the world. Most of our vegetables are cooked at a low temperature in our factories, to ensure freshness and respect the quality of the ingredients.



Exhibit C

The Company is an integrated manufacturer of Italian foods including Lasagna, Sauces, Gnocci, Fresh Pasta and Redit Meals. The company's facilities are located in Bartlett, Illinois. The company's operations currently consist of two manufacturing locations (Plant 1- 550 Spitzer Road and Plant 2 – 1370 Brewster Creek Road) and a large refrigerated distribution center (Warehouse - 1320 Brewster Creek Road). The proposed project is the construction of a new 300,000 sq ft. manufacturing facility to increase the Company's integrated manufacturing operations capacity in Bartlett, IL.



WETLANDS

50'-0" WETLANDS BUFFER

SITE DEVELOPMENT DETENTION POND
8.82± ACRES

DETENTION POND
FOR BARTLETT PARCEL

TOTAL SITE AREA
93.53± ACRES

VEHICLE AND FIRE ACCESS
DRIVE ONLY
- NO SEMI TRUCKS ALLOWED

SENSEN DRIVE

DETENTION POND
FOR ELGIN PARCEL

BARTLETT ROAD

ELGIN PARCEL
38.59± ACRES

BARTLETT PARCELS
54.95± ACRES

BARTLETT/ELGIN
JURISDICTIONAL
BOUNDARY LINE

SITE DEVELOPMENT
MASS GRADING

4 ACRE PAD AREA

ACCESS ROAD

40' BUILDING STREET
FRONTAGE SETBACK

20' HARD SURFACE SETBACK
(ALL BARTLETT PROPERTY
BOUNDARIES)

SPITZER ROAD

SPITZER ROAD

W BARTLETT ROAD

RANA - NEW BARTLETT PLANT

SPITZER ROAD, BARTLETT, ILLINOIS

© 2022 Partners in Design Architects, Inc.



SITE PLAN
SCALE: 1" = 200'-0"
09.06.22



Partners in Design
ARCHITECTS

262 682 2000
647 940 0300

647 940 0300
Rana 022221...

Exhibit D



THE VILLAGE
OF
BARTLETT

VILLAGE PRESIDENT
Kevin Wallace

ADMINISTRATOR
Paula Schumacher

VILLAGE CLERK
Lorna Gilles

TRUSTEES
Raymond H. Deyne
Stephanie Z. Gandsey
Daniel H. Gunsteen
Adam J. Hopkins
Joe LaPorte
Renée Suwanski

December 12, 2023

Mr. James H. Kane, Esq.
Kane & Co.
77 W. Washington St., Suite 900
Chicago, IL 60602

RE: Requested Resolution

Dear Mr. Kane,

The Village of Bartlett is in receipt of your letter, dated December 11, 2023, requesting a Resolution for Class 6b Status from the Village of Bartlett for the property located at 1103 Dennis Ct., Bartlett, IL 60103.

The Village has in the past passed resolutions as the one requested at the time when a development application is submitted. Rana is a valued and important corporate member of our community and staff would highly recommend approving a resolution in favor of the Class 6b application to Cook County

If you have any questions, please do not hesitate to contact me.

Sincerely,

Tony Fradin, CEcD
Economic Development Coordinator

TF/lg

RESOLUTION NO. _____

**A RESOLUTION SUPPORTING A
CLASS 6b REAL ESTATE TAX INCENTIVE
FOR RANA USA, INC.**

WHEREAS, the Village of Bartlett (the "**Village**") is a home rule municipality located in Cook, DuPage, and Kane Counties, Illinois; and

WHEREAS, the President and Board of Commissioners of Cook County have enacted an ordinance known as the Cook County Real Property Assessment Classification Ordinance, as amended from time to time ("**Classification Ordinance**"), which provides for a tax assessment incentive classification designed to encourage industrial development throughout Cook County by offering a real estate tax incentive for the development of new industrial facilities, the rehabilitation of existing industrial structures and the utilization of abandoned industrial building in order to create employment opportunities and expand the tax base; and

WHEREAS, the owner of property may request that the municipality in which the real estate is located approve and consent to a Cook County Class 6b Real Estate Tax Incentive under the Classification Ordinance (the "**Class 6b Incentive**") for a property to be used primarily for industrial purposes with new or rehabilitated buildings; and

WHEREAS, Rana USA, Inc. ("**RANA**"), is the owner of certain real property within the Village located at 300 Spitzer Road, which property is legally described in Exhibit A to this Resolution (the "**Subject Property**"); and

WHEREAS, RANA intends to expand its manufacturing footprint within the Village by constructing a new 300,000 square foot manufacturing facility on the Subject Property, with a capital investment in the project of approximately \$50,000,000 (the "**Manufacturing Development**"); and

WHEREAS, RANA has filed, or will cause to be filed, with the Office of the Assessor of Cook County an Eligibility Application for Class 6b Incentive for the Manufacturing Development on the Subject Property; and

WHEREAS, RANA has filed with the Village an Economic Disclosure Affidavit as required under the County Ordinance; and

WHEREAS, the Subject Property is a development priority for the Village; and

WHEREAS, the Corporate Authorities of the Village have determined that private investment in industrial property enhances the local economy; and

WHEREAS, the Corporate Authorities have determined that the 6b Incentive for the Manufacturing Development on the Subject Property will help create 50 full-time jobs and 75 construction jobs; and

WHEREAS, the Village has determined that the Class 6b Incentive is necessary for the Manufacturing Development to occur on the Subject Property; and

WHEREAS, the Corporate Authorities of the Village have determined that it is in the best interest of the Village to support and consent to the 6b Incentive for the Manufacturing Development on the Subject Property.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION ONE. RECITALS. The foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

SECTION TWO. FINDINGS. The Village of Bartlett has determined that the Class 6b Incentive is necessary for RANA's Manufacturing Development to occur on the Subject Property.

SECTION THREE. SUPPORT AND CONSENT. The Village of Bartlett supports and consents to RANA's request for the 6b Incentive under the Classification Ordinance for the Manufacturing Development on the Subject Property.

SECTION FOUR. AUTHORIZATION. The Village President and Village Clerk are authorized to execute any document necessary to evidence the corporate authorities' support and consent to the 6b Incentive for the Subject Property. The Village Clerk is also authorized to send a certified copy of this Resolution to RANA. RANA will be responsible for filing this Resolution with Cook County.

SECTION FIVE. Repeal and Savings Clause. All resolutions or parts of resolutions in conflict herewith are hereby repealed; provided however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION SIX. EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025 - _____ enacted on February 4, 2025, and approved on February 4, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA Home-Rule Sales Tax Amendment

BOARD OR COMMITTEE: Board

ITEM: _____

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
Fund: All		Corresponding Activity Measure:	

EXECUTIVE SUMMARY

Staff was directed to review and analyze different potential funding source options that the Village could utilize to fund necessary capital projects at desired service levels and maintain a reserve balance within the general fund balance policy. These options, along with existing and potential general fund projections, were presented at the February 4th Committee of the Whole Meeting. One of those funding options was amending the Home-Rule Sales Tax percentage.

The projected general fund balance for those years is:

- 2026 -\$8 M over the minimum and \$4M above the maximum fund balance
- 2027 - \$843,420 over the minimum and \$2M under the maximum fund balance
- 2028- \$4.7M under the minimum and \$8M under the maximum fund balance
- 2029 - \$7.4 under the minimum and \$10M under the maximum fund balance

Key considerations impacting these projections include the need to fund capital projects, like the Country Creek stabilization, and the loss of \$250,000 annually due to the elimination of the grocery tax in January 2026. Additionally, funding police pensions through transfers from the general fund will be unsustainable without additional revenue. The past three years have seen transfers of \$319,175 in 2022 and 2023, and \$768,538 in 2024. Without new revenue, there may be a need to increase the Police Pension Levy in 2026/27 or beyond.

To address the fund balance concerns and ensure continued capital infrastructure funding, the Village Board evaluated increasing the home rule sales tax by either 0.50% (raising \$1.75M) or 0.75% (raising \$2.625M). The recommendation is to increase the sales tax to 1.75%, due to .5% still unable to address the shortfalls within the general fund balance policy limits for future years (2028 and 2029). Additionally, the Village Board is reviewing a stormwater funding plan as part of the upcoming water and sewer rate analysis, as stormwater projects are currently funded through the general fund.

Approval for the home rule sales tax increase must occur by April 1 to begin collection by July 1, 2025.

ATTACHMENTS (PLEASE LIST)

Memo, General Fund Balance Chart Projections with .5%, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

- Strategic Plan Goal: Continue to enhance and improve efficiency of service delivery methods and approaches
Continue infrastructure asset management program
Evaluate, budget and implement water, wastewater and stormwater infrastructure projects
Maintaining checks and balances to ensure financial stewardship

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion: Motion to Approve Ordinance # 25- ____, AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING THE MUNICIPAL RETAILERS' AND SERVICE OCCUPATION TAXES INCREASE TO 1.75%

Staff: Tyler Isham, Assistant Director of Public Works

Date: February 10, 2025

Memo

To: Paula Schumacher, Village Administrator
From: Tyler Isham, Assistant Director of Public Works
Subject: Revenue Source Implementation
Date: February 10, 2024

BACKGROUND

At the February 4, 2025 Committee of the Whole meeting, staff presented a four year general fund balance progression that accounted for the Capital Improvements Program for years 2026, 2027, 2028 and 2029.

The projected general fund balance for those years is:

2026 - \$8 M over the minimum and \$4M above the maximum fund balance
2027 - \$843,420 over the minimum and \$2M under the maximum fund balance
2028 - \$4.7M under the minimum and \$8M under the maximum fund balance
2029 - \$7.4 under the minimum and \$10M under the maximum fund balance

When reviewing the home rule sales tax increase, we talked mostly about the infrastructure costs for projects like the Country Creek stabilization project, the loss of about \$250,000 annually from the elimination of the grocery tax in January of 2026. These factors coupled with no change in municipal revenue would eventually result in not meeting our fund balance policy minimums.

One of the areas we did not specifically highlight was the funding of police pensions. The past three years we have used the general fund surplus to keep the police pension levy flat. We transferred from the general fund \$319,175 in 2022, \$319,175 in 2023 and \$768,538 in 2024. The projections that we have discussed for the General Fund show that we will not continue to have those surplus funds available from the general fund to transfer. Without additional revenue from the increased sale tax, there is the potential for a needed increase in the Police Pension Levy on residential property tax bills in 26/27 or the following years.

To bring revenue closer to the desired fund balance and continue to fund capital infrastructure at the desired service level, the Village Board evaluated an increase of the home rule sales tax by 0.50% (increasing revenue by \$1,750,000) and 0.75% (increasing revenue by \$2.625,000).

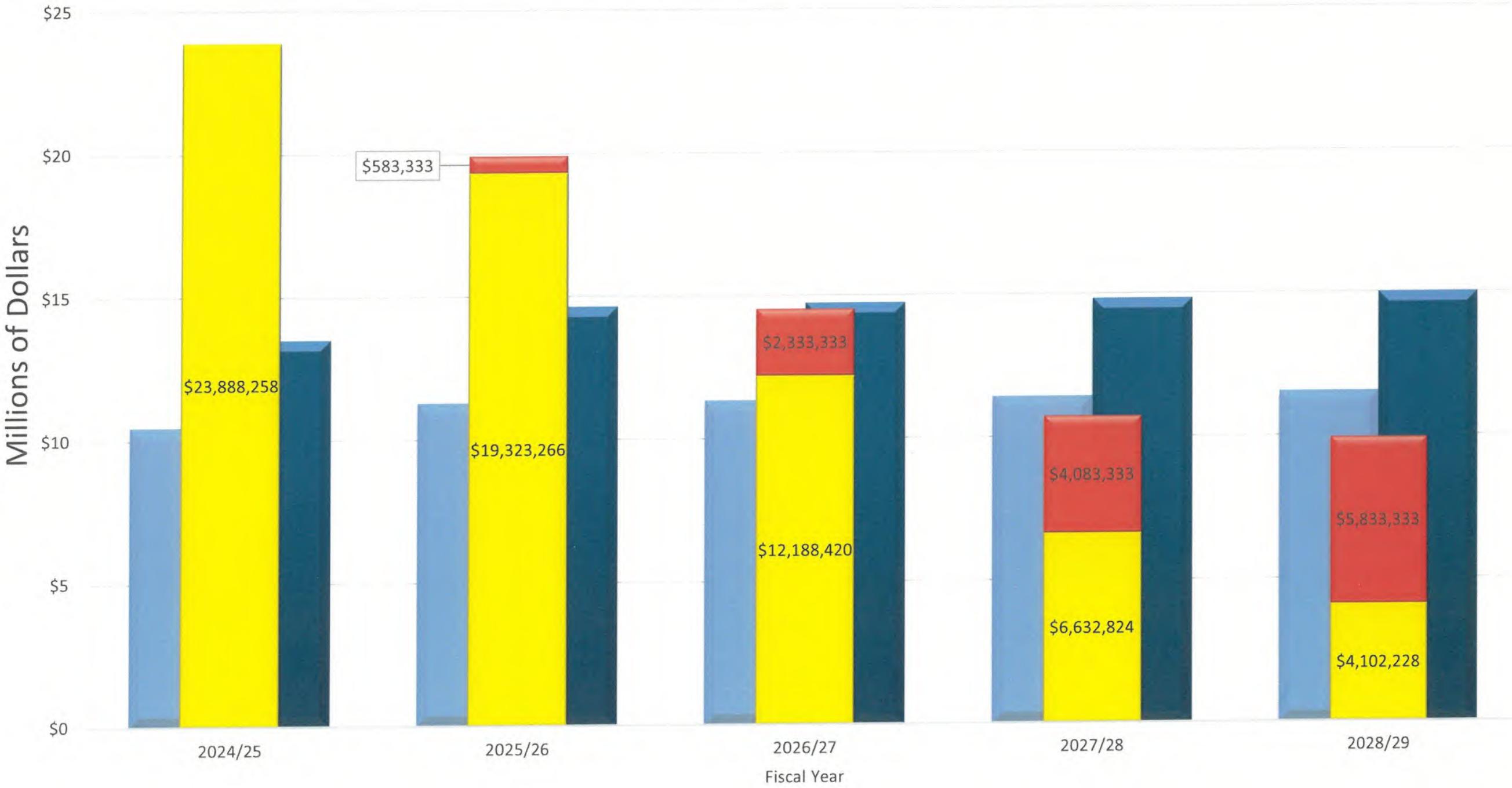
RECOMMENDATION

The additional revenue from a .50% increase in the home rule sales tax will put our projections within our fund balance policy limits for fiscal year 2026/2027, but not in years 2028 and 2029. An additional quarter percent to .75% was also discussed, the motion is to increase the home rule sales tax to 1.75%.

The village board further reviewed the adoption of a stormwater funding plan that will be reviewed as part of an upcoming water and sewer rate analysis. Currently storm water projects are included in the general fund.

The Home Rule Sales Tax change needs to be approved by April 1 to begin collection by July 1.

■ Minimum
 ■ Maximum
 ■ Estimated
 ■ Sales .50% HR



ORDINANCE 2025 - _____

AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING THE MUNICIPAL RETAILERS' AND SERVICE OCCUPATION TAXES

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Village has previously adopted a Home Rule Municipal Retailers' Occupation Tax and a Home Rule Municipal Service Occupation Tax, as set forth in Section 3-2-1 of the Village of Bartlett Municipal Code ("**Village Code**"); and

WHEREAS, the corporate authorities of the Village find that amending the Home Rule Municipal Retailers' Occupation Tax and Home Rule Municipal Service Occupation Tax as provided for in this Ordinance is in the best interests of the health, safety, and welfare of the Village and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Amendment to Section 3-2-1 of the Village Code. That Section 3-2-1, "Municipal Retailers' and Service Occupation Taxes," of Title 3, "Business and License Regulations" of the Village of Bartlett Municipal Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~):

"3-2-1: MUNICIPAL RETAILERS' AND SERVICE OCCUPATION TAXES:

- A. Tax Imposed: A tax is hereby imposed upon all persons engaged in the business of selling tangible personal property, other than an item of tangible personal property titled or registered with an agency of this State's government, at retail in this Municipality at the rate of **1.75** ~~4.0~~ percent of the gross receipts from such sales made in the course of such business while this section is in effect; and a tax is hereby imposed upon all persons engaged in this Municipality in the business of making sales of service, at the rate of **1.75** ~~4.0~~ percent of the selling price of all tangible personal property transferred by such servicemen as an incident to a sale of service. This "Home Rule Municipal Retailers' Occupation Tax" and this "Home Rule Municipal Service Occupation Tax" shall not be applicable to the sales of

food for human consumption which is to be consumed off the premises where it is sold (other than alcoholic beverages, soft drinks, and food that has been prepared for immediate consumption) and prescription and non-prescription medicines, drugs, medical appliances and insulin, urine testing materials, syringes and needles used by diabetics.

The imposition of these Home Rule Taxes is in accordance with and subject to the provisions of sections 8-11-1 and 8-11-5, respectively, of the Illinois Municipal Code.

- B. Illinois Department Of Revenue To Administer: The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue and the State of Illinois. The Department of Revenue shall have full power to administer and enforce the provisions of this section."

SECTION 3. Severability. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 4. Authorization. The Village Clerk is authorized and directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before April 1, 2025.

SECTION 5. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION 6. Effective Date. This Ordinance shall take effect on July 1, 2025.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- _____ enacted on _____, 2025, and approved on _____, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: **Municipal Motor Fuel Implementation**

BOARD OR COMMITTEE: **Board**

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
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Fund: All Corresponding Activity Measure:

EXECUTIVE SUMMARY

Staff was directed to review and analyze different potential funding source options that the Village could utilize to fund necessary capital projects at desired service levels. These options were presented at the February 4th Committee of the Whole Meeting. One of those items discussed was the implementation of a Municipal Motor Fuel Tax (MMFT).

The Village receives \$1.8M in Motor Fuel Tax from IDOT annually dedicated to general maintenance which includes road resurfacing, crack filling, pavement preservation, concrete replacement and bike path maintenance. The annual IDOT allocation provides the funds to resurface approximately 4 miles per year. The Village maintains approximately 150 miles of roadway, 250 miles of sidewalk, and 30 miles of bike path.

The current funding level provides a resurfacing cycle of 38 years, the average pavement life varies between 15-20 years dependent upon underground and weather conditions. Our current pavement condition index (PCI) rating is 74 which is considered satisfactory. The village saw a boom of development in the 90's and 2000's, and as those areas start to age, the maintenance for those areas also increases to maintain desired service levels.

The MFT Fund has been built up over several years, and is currently at \$7,095,211, but through the 5-year projection the balance decreases to \$1.4m, short of being able to fund the current road resurfacing program and other maintenance activities. The addition of the MMFT of \$0.03/gallon would provide the Village with an estimated \$243,178.50 in additional revenue. While this wouldn't cover all the costs, it would assist in making the situation more manageable and allow us to adjust the program and the fund balance at the end of FY 2029. To maintain the current level of service with road maintenance, we would need the additional local MMFT and possibly some general fund funding for the streets program in future years.

The MMFT needs to be approved by April 1 to begin collection by July 1.

RECOMMENDATION

Based on Board direction, Staff recommends adopting the attached ordinance implementing the Municipal Motor Fuel Tax (MMFT) at \$0.03/gallon.

ATTACHMENTS (PLEASE LIST)

Memo, Map, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue to enhance and improve efficiency of service delivery methods and approaches
Continue infrastructure asset management program
Evaluate, budget and implement water, wastewater and stormwater infrastructure projects
Maintaining checks and balances to ensure financial stewardship

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance

Motion: Motion to Approve Ordinance # 25- ____, AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE TO IMPOSE A MUNICIPAL MOTOR FUEL TAX AT \$0.03/GALLON

Staff: Tyler Isham, Assistant Director of Public Works

Date: February 10, 2025

Memo

To: Paula Schumacher, Village Administrator
From: Tyler Isham, Assistant Director of Public Works
Subject: Revenue Source Implementation
Date: February 10, 2024

BACKGROUND

Staff was directed to review and analyze different potential funding source options that the Village could utilize to fund necessary capital projects. These options were presented at the February 4th Committee of the Whole Meeting.

The village receives \$1.8M in Motor Fuel Tax from IDOT annually dedicated to general maintenance which includes road resurfacing, crack filling, pavement preservation and concrete replacement and bike path resurfacing. With the annual MFT amount from IDOT we can resurface about 4 miles of road. The Village maintains 150 miles of road, 250 miles of sidewalk and 30 miles of bike path. Our current road maintenance program is over two years which maintains our roads at a 38 year life cycle for resurfacing at a pavement condition index (PIC) rating of 74 which is considered satisfactory.

Bartlett experienced a development boom in the late 90's and early '00. The infrastructure installed during that growth is aging, and as it ages, the cost to maintain it increases. Ideally, a road would last about 20 years, but the freeze/thaw cycles, it usually brings the life span of a road to more like 15 to 20 years.

We have built up the MFT fund over several years, the expected fund balance at the end of this current year to be \$7,095,211. The big project in MFT is the MFT streets program which is budgeted for every other year at \$4,275,000. This is budgeted in FY 26 and FY 28. At the end of the 5 year projection in FY 29 the balance will be \$1,405,211. The issue is that next year, FY 30, there won't be enough funds to budget the \$4.275 million for the typical streets program. The balance would be about \$1.059 million short for covering the streets program.

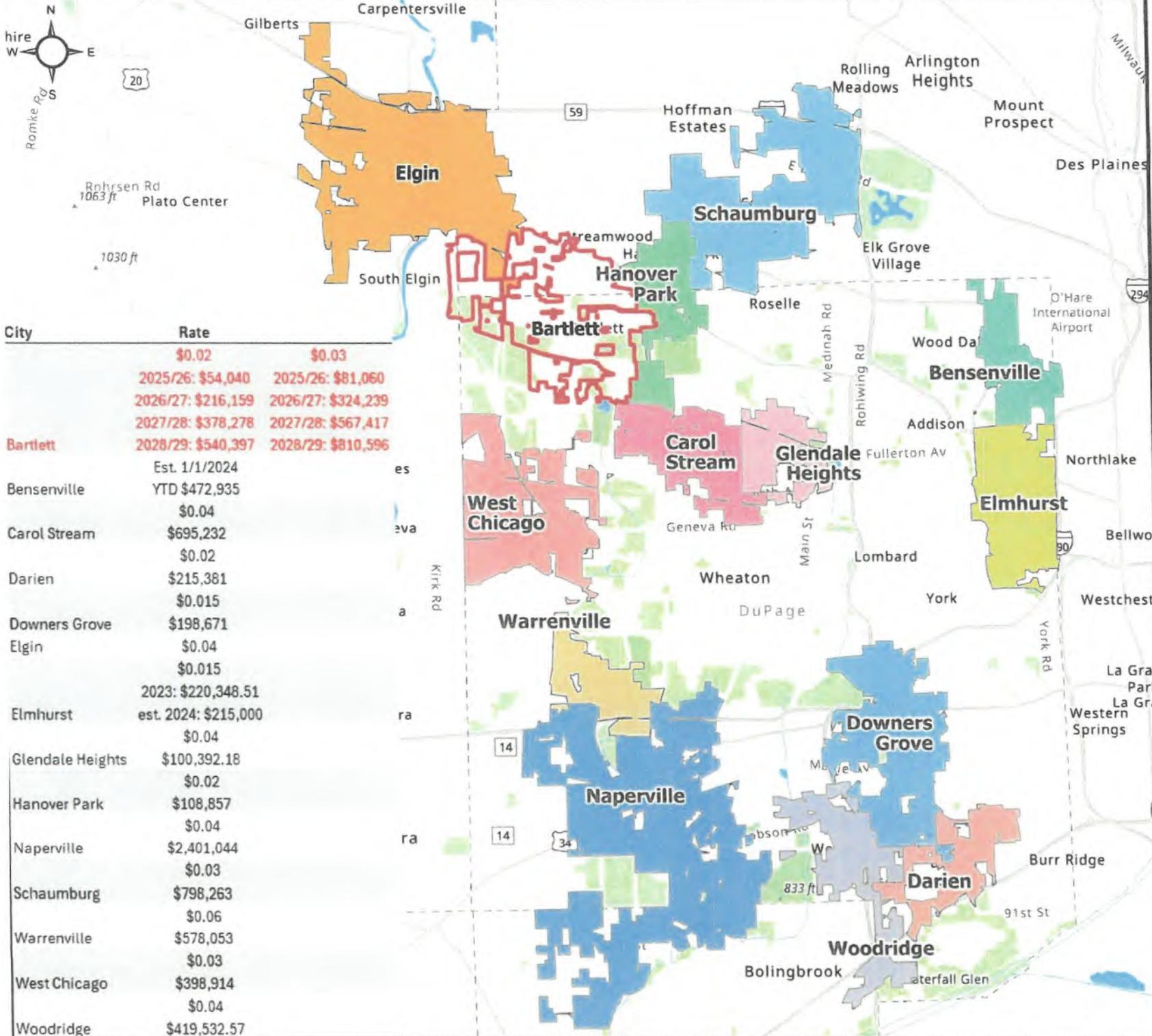
To address this, the board considered the Municipal Motor Fuel Tax (MMFT). Most of our surrounding communities have a local motor fuel tax ranging from \$0.015/per gal to \$0.06/per gal.

It is our estimate that a \$0.03/gal tax has the potential to raise \$243,178.50 in revenue bringing our combined state and local funds available for MFT eligible projects for roads, sidewalks, and bike paths up to \$2,043,178.50.

While the additional revenue from a MMFT does not completely solve the problem, it will make the situation more manageable at the very least, allowing us to adjust the program and the fund balance at the end of FY 2029. To maintain the current level of service with road maintenance we would need the additional local MMFT and possibly some general fund funding for the streets program in future years.

RECOMMENDATION

Based on the direction from the Board, staff has put together an ordinance that would adopt the Municipal Motor Fuel Tax (MMFT) at \$0.03/gallon. MMFT needs to be approved by April 1 to begin collection by July 1.



City	Rate	Rate
	\$0.02	\$0.03
	2025/26: \$54,040	2025/26: \$81,060
	2026/27: \$216,159	2026/27: \$324,239
	2027/28: \$378,278	2027/28: \$567,417
Bartlett	2028/29: \$540,397	2028/29: \$810,596
	Est. 1/1/2024	
Bensenville	YTD \$472,935	
	\$0.04	
Carol Stream	\$695,232	
	\$0.02	
Darien	\$215,381	
	\$0.015	
Downers Grove	\$198,671	
Elgin	\$0.04	
	\$0.015	
	2023: \$220,348.51	
Elmhurst	est. 2024: \$215,000	
	\$0.04	
Glendale Heights	\$100,392.18	
	\$0.02	
Hanover Park	\$108,857	
	\$0.04	
Naperville	\$2,401,044	
	\$0.03	
Schaumburg	\$798,263	
	\$0.06	
Warrenville	\$578,053	
	\$0.03	
West Chicago	\$398,914	
	\$0.04	
Woodridge	\$419,532.57	

Motor Fuel Tax Study



ORDINANCE 2025 - _____

AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE TO IMPOSE A MUNICIPAL MOTOR FUEL TAX

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, Section 8-11-2.3 of the Illinois Municipal Code (65 ILCS 5/8-11-2.3) authorizes municipalities located either wholly or in part in a county with a population of over 3,000,000 inhabitants to impose, by ordinance, a tax upon all persons engaged in the municipality in the business of selling motor fuel, as defined in the Motor Fuel Tax Law, at retail for the operation of motor vehicles upon public highways at a rate not to exceed \$0.03 per gallon; and

WHEREAS, a portion of the Village of Bartlett is located in Cook County, a county with a population over 3,000,000 inhabitants; and

WHEREAS, the Village is therefore authorized to impose a municipal motor fuel tax on all persons engaged in selling motor fuel at retail within the Village's boundaries pursuant to Section 8-11-2.3 of the Illinois Municipal Code; and

WHEREAS, the corporate authorities of the Village desire to amend the Village of Bartlett Municipal Code ("**Village Code**") to impose a Municipal Motor Fuel Tax of \$0.03 per gallon on all persons engaged in selling motor fuel at retail within the Village's boundaries; and

WHEREAS, the corporate authorities of the Village find that amending the Village Code to impose the Municipal Motor Fuel Tax, as provided in this Ordinance, is in the best interests of the health, safety, and welfare of the Village and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Amendment to Title 3, Chapter 2 of the Village Code. That Chapter 2, "Municipal Occupation and Use Taxes," of Title 3, "Business and License Regulations," of the Village of Bartlett Municipal Code is hereby amended to add a new subsection 3-2-5 as follows:

“3-2-5: MUNICIPAL MOTOR FUEL TAX:

- A. Tax Imposed: A tax is hereby imposed upon all persons engaged in the Village of Bartlett in the business of selling motor fuel, as defined in the Motor Fuel Tax Law, at retail for the operation of motor vehicles upon public highways or for the operations of recreational watercraft upon waterways, at the rate of \$0.03 per gallon of motor fuel sold at retail in the Village of Bartlett for the purpose of use or consumption and not for the purpose of resale.
- B. Illinois Department of Revenue Administration: The Municipal Motor Fuel tax hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.
- C. The imposition of this Municipal Motor Fuel Tax is in accordance with and subject to the provisions of 65 ILCS 5/8-11-2.3. The tax levied herein is in addition to any and all other taxes and charges.”

SECTION 3. Severability. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 4. Authorization. The Village Clerk is authorized and directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before April 1, 2025.

SECTION 5. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION 6. Effective Date. This Ordinance shall take effect on July 1, 2025.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- _____ enacted on _____, 2025, and approved on _____, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: _Bartlett Park District Paid Leave for All Exemption_ **BOARD OR COMMITTEE:** Board

BUDGET IMPACT

Amount \$1,642.50 **Budgeted** \$

Fund: General **Corresponding Activity Measure:**

EXECUTIVE SUMMARY

The Paid Leave for All Workers Act ("*Paid Leave Act*") was enacted by the State of Illinois in 2023. The Paid Leave Act, generally, requires employers to provide employees with paid leave at a rate of one hour for every 40 hours worked, including part-time employees. The Paid Leave Act specifically and expressly *excludes* park districts from complying with the mandatory paid leave requirements.

Cook County has now adopted its own mandatory paid leave ordinance that applies to all employers within Cook County ("*Cook County Paid Leave Ordinance*"). Village Ordinance 2023-117 expressly exempted the Village from complying with any paid leave ordinance adopted by Cook County, so the Cook County Paid Leave Ordinance does not apply to the Village or Village employees.

While the Cook County Paid Leave Ordinance largely mirrors the State's Paid Leave Act, the Cook County Paid Leave Ordinance does *not* exempt park districts from compliance with its paid leave requirements.

The Bartlett Park District ("*Park District*") has facilities in Cook County and DuPage County. Park District employees working within Cook County may be subject to the Cook County Paid Leave Ordinance, while Park District employees working solely within DuPage County would not. Further, the Park District has indicated that compliance with the Cook County Paid Leave Ordinance would impose a significant financial burden on the Park District.

The Park District has requested that the Village exercise its home rule powers to exempt the Park District from compliance with the Cook County Paid Leave Ordinance. At the February 4, 2025 Board Meeting the request was moved to the Committee of the Whole for further discussion. The item was discussed at the February 18, 2025 Committee and forwarded back to the Village Board with the request that the Park District pay the costs for the Village Attorney to evaluate the request for exemption.

The Village Attorney time spent on the Ordinance for the Paid Leave for All exemption of the Bartlett Park District, including the communications internally amongst the Village, communications with the Park District, the time spent drafting the memo to the Board on the background of the Paid Leave Exemption, and the follow up time after the ordinance was originally presented to the Board, and drafting the ordinance the total cost was \$1,642.50.

ATTACHMENTS (PLEASE LIST)

Memo, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: _____ Maintain Positive Relationships with all taxing bodies

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-_____, an ordinance regarding the applicability of the cook county paid leave ordinance.

Staff: Paula Schumacher, Village Administrator

Date: February 26, 2025



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Kurt S. Asprooth
kasprooth@ancelglink.com
(P) 312.604.9139
(F) 312.782.0943

MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Kurt S. Asprooth
Erin M. Monforti
Subject: Bartlett Park District Paid Leave For All Exemption
Date: January 10, 2025

The Paid Leave for All Workers Act (“*Paid Leave Act*”) was enacted by the State of Illinois in 2023. The Paid Leave Act, generally, requires employers to provide employees with paid leave at a rate of one hour for every 40 hours worked, including part-time employees. The Paid Leave Act specifically and expressly *excludes* park districts from complying with the mandatory paid leave requirements.

The Village of Bartlett (“*Village*”) adopted Ordinance 2023-117 on December 19, 2023, opting-out of compliance with the Paid Leave Act for Village employees pursuant to the Village’s home rule powers. Thus, the Paid Leave Act does not apply to the Village.

Cook County has now adopted its own mandatory paid leave ordinance that applies to all employers within Cook County (“*Cook County Paid Leave Ordinance*”). Village Ordinance 2023-117 expressly exempted the Village from complying with any paid leave ordinance adopted by Cook County, so the Cook County Paid Leave Ordinance does not apply to the Village or Village employees.

While the Cook County Paid Leave Ordinance largely mirrors the State’s Paid Leave Act, the Cook County Paid Leave Ordinance does *not* exempt park districts from compliance with its paid leave requirements.

The Bartlett Park District (“*Park District*”) has facilities in Cook County and DuPage County. Park District employees working within Cook County may be subject to the Cook County Paid Leave Ordinance, while Park District employees working solely within DuPage County would not. Further, the Park District has indicated that compliance with the Cook County Paid Leave Ordinance would impose a significant financial burden on the Park District.

The Park District has requested that the Village exercise its home rule powers to exempt the Park District from compliance with the Cook County Paid Leave Ordinance. The Park District has indicated that doing so would (1) avoid the uneven application of the Cook County Paid Leave

ANCEL GLINK
January 10, 2025
Page 2

Ordinance to Park District employees working in Cook County compared to those working in DuPage County; (2) eliminate the undue financial burden imposed on the Park District by the paid leave requirements, and (3) put the Park District on a level playing field with all other park districts outside of Cook County.

We have prepared an ordinance for the Village Board to consider that exempts the Park District from compliance with the Cook County Paid Leave Ordinance. The Ordinance also confirms, again, that the Village is exempt from compliance with the Cook County Paid Leave Ordinance. Several other municipalities within Cook County have used their authority in a similar manner to exempt park districts within their jurisdiction from compliance with the Cook County Paid Leave Ordinance.

ORDINANCE 2025 - _____

AN ORDINANCE REGARDING THE APPLICABILITY OF THE COOK COUNTY PAID LEAVE ORDINANCE

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Cook County Board of Commissioners ("**County**") passed a Paid Leave Ordinance ("**County Ordinance**"), which closely resembles the Illinois Paid Leave for All Workers Act, 820 ILCS 192/1 et seq., effective December 31, 2023, and which requires employers including local taxing bodies to provide certain paid leave to its employees; and

WHEREAS, on December 19, 2023, the Village, pursuant to its home rule authority, adopted Ordinance 2023-117, which exempted the Village from the provisions of the Paid Leave for All Workers Act and any similar Cook County Ordinances regulating paid leave; and

WHEREAS, the Illinois Paid Leave for All Workers Act specifically exempts park districts from compliance with the mandatory paid leave requirements; and

WHEREAS, the County Ordinance does not exempt park districts from compliance with its paid leave obligations, in contrast to the Illinois Paid Leave for All Workers Act; and

WHEREAS, the Bartlett Park District (the "**Park District**") operates in both Cook County and DuPage County, resulting in an uneven application of the County Ordinance to Park District employees; and

WHEREAS, the Park District has requested that the Village use its home rule authority to exempt the Park District from compliance with the County Ordinance to (1) avoid the uneven application of the Cook County Paid Leave Ordinance to Park District employees working in Cook County compared those working in DuPage County; (2) eliminate the undue financial burden imposed on the Park District by the paid leave requirements, and (3) put the Park District on a level playing field with all other park districts outside of Cook County; and

WHEREAS, the Village deems it necessary to exercise its home rule authority in order to maintain the *status quo* with respect to the level of employee leave benefits provided by the Park District before the adoption of the County Ordinance; and

WHEREAS, this Ordinance and any prior applicable Village ordinances prevail over the County Ordinance to the extent they conflict with the County Ordinance pursuant to Section 6(c) of Article VII of the Illinois Constitution; and

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, follows:

SECTION 1: The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2: The Village hereby determines and declares that the Bartlett Park District is exempt from following the provisions of the County Ordinance for its own employees. The paid leave obligations contained in the County Ordinance regulating paid leave, as well as any subsequent amendments to the County Ordinance, will not apply to employees of the Bartlett Park District.

SECTION 3: The Village hereby reaffirms that the Village is exempt from the Paid Leave for All Workers Act and is exempt from the provisions of the County Ordinance, as established by Ordinance No. 2023-117.

SECTION 4: Any Cook County Ordinance in conflict with this Ordinance is hereby superseded to the full extent of such conflict pursuant to the exercise of the Home Rule powers of the Village.

SECTION 5. In the event a court of competent jurisdiction finds this Ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

SECTION 6. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION 7. This Ordinance shall be in full force and effect after its passage and approval according to law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

ATTEST:

Kevin Wallace, Village President

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- _____ enacted on March 4, 2025, and approved on March 4, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

AGENDA 2025-2026 Street Sweeping Program
ITEM: Amendment

BOARD OR Board
COMMITTEE: _____

BUDGET IMPACT

Amount	\$ 112,785	Budgeted	\$ 115,000
Fund: General	Corresponding Activity Measure: Street Sweeping Miles		

EXECUTIVE SUMMARY

In March 2022, the Village awarded the Street Sweeping Program to LRS CleanSweep. The original contract term is up, but the contract did allow the Village to renew for an additional two years based on the acceptance of the new pricing from LRS CleanSweep.

LRS sweeps the Village nine times throughout the year, three times more often than in-house staff was able to do. The contract still allows for additional sweeping if deemed necessary, and the Village still has a street sweeper available in the event of an emergency.

RECOMMENDATION

Staff recommends approving the first amendment to the agreement between LRS Holdings, LLC and the Village of Bartlett for the Village Street Sweeping Program.

ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Agreement w/ Extension

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue to enhance and improve efficiency of service delivery methods & approaches

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve RESOLUTION 2025-_____, A RESOLUTION WAIVING BIDS AND APPROVING THE FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND LRS HOLDINGS, LLC FOR STREET SWEEPING SERVICES

Staff: Tyler Isham, Assistant Director of Public Works

Date: February 24, 2025

Memo

To: Paula Schumacher, Village Administrator
From: Tyler Isham, Assistant Director of Public Works
Subject: **2025-2026 Street Sweeping Program Amendment**
Date: February 24, 2025

BACKGROUND

In March 2022, the Village awarded the Street Sweeping Program to LRS CleanSweep. The original contract term is up, but the contract did allow the Village to renew for an additional two (2) years based on the acceptance of the new pricing from LRS CleanSweep. The price in 2024 was \$9,700 per sweeping. They are proposing 3% increases for years 2025 & 2026 to \$9,991 and \$10,290.73 per sweeping. We believe these increases are reasonable. The amendment also includes a not-to-exceed amount of \$92,803 for 2025 and \$95,584.57 for 2026.

LRS sweeps the Village nine (9) times throughout the year, three (3) times more often than in-house staff was able to do. The contract still allows for additional sweeping if deemed necessary, and the Village still has a street sweeper available in the event of an emergency.

LRS has been responsive and consistent in their sweeping and allows Village staff the time to conduct infrastructure maintenance as opposed to a dedicated employee in the street sweeper.

RECOMMENDATION

Staff recommends entering into the professional services agreement between LRS Holdings, LLC and the Village of Bartlett for the Village Street Sweeping Program

MOTION

I MOVE TO APPROVE RESOLUTION # 2025-___-R, A RESOLUTION WAIVING BIDS AND APPROVING THE FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND LRS HOLDINGS, LLC FOR STREET SWEEPING SERVICES

RESOLUTION 2025 - _____

**A RESOLUTION WAIVING BIDS AND APPROVING THE FIRST AMENDMENT TO
THE AGREEMENT WITH LRS HOLDINGS, LLC FOR STREET SWEEPING
SERVICES**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION ONE: **APPROVAL.** The First Amendment to the Agreement between the Village of Bartlett and LRS Holdings, LLC for Street Sweeping Services (the "First Amendment"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO. **WAIVER OF BIDS.** To the extent any formal competitive bidding requirements apply to the First Amendment approved by this Resolution, such competitive bidding requirements are hereby waived.

SECTION THREE: **AUTHORIZATION.** The Village President is hereby authorized and directed to sign the First Amendment on behalf of the Village of Bartlett.

SECTION FOUR: **SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FIVE: **REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

ATTEST:

Kevin Wallace, Village President

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2025 - _____ enacted on March 4, 2025, and approved on March 4, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND LRS HOLDINGS, LLC FOR STREET SWEEPING SERVICES

This First Amendment to the Agreement for street sweeping services by and between LRS Holdings, LLC (the “*Consultant*”) and the Village of Bartlett, an Illinois municipal corporation and home rule unit of government of Cook, DuPage, and Kane Counties, Illinois (the “*Village*”) is entered into on this _____ day of February 2025.

RECITALS:

WHEREAS, the Consultant and the Village entered into a certain Agreement for Street Sweeping Services dated March 15, 2022 (the “*Original Agreement*”); and

WHEREAS, the Village and the Consultant desire to amend the term and the compensation set forth in the Original Agreement pursuant to the terms of this First Amendment.

NOW THEREFORE, in consideration of the foregoing and as acknowledged and agreed to in the Original Agreement, the receipt and sufficiency of which is hereby acknowledged by the Village and the Consultant, IT IS HEREBY MUTUALLY agreed as follows:

1. **Recitals:** The foregoing recitals are expressly incorporated herein and are made a part of this First Amendment.
2. **Amendment to Section 3 of the Original Agreement:** Section 3 of the Original Agreement is hereby deleted in its entirety and replaced with the following:

“3. **Compensation.** The Village shall pay the Consultant a sum not to exceed \$92,803.00 for services provided in calendar year 2025, and a sum not to exceed \$95,584.57 for services provided in calendar year 2026. A breakdown of the fees by task for 2025 and 2026 is summarized below.

Sweeping Schedule 2025	Per Cycle Charge	Sweeping Schedule 2026	Per Cycle Charge
Week of 3/31/25	\$9,991.00	Week of 3/30/26	\$10,290.73
Week of 5/12/25	\$9,991.00	Week of 5/11/26	\$10,290.73
Week of 6/23/25	\$9,991.00	Week of 6/22/26	\$10,290.73
Week of 7/28/25	\$9,991.00	Week of 7/27/26	\$10,290.73
Week of 8/25/25	\$9,991.00	Week of 8/24/26	\$10,290.73
Week of 9/29/25	\$9,991.00	Week of 9/28/26	\$10,290.73
Week of 10/27/25	\$9,991.00	Week of 10/26/26	\$10,290.73
Week of 11/10/25	\$9,991.00	Week of 11/9/26	\$10,290.73
Week of 11/24/25	\$9,991.00	Week of 11/23/26	\$10,290.73
LOTS	Per Cycle Charge	LOTS	Per Cycle Charge
Week of 3/31/25	\$412.00	Week of 3/30/26	\$424.00
Week of 5/12/25	\$412.00	Week of 5/11/26	\$424.00
Week of 7/28/25	\$412.00	Week of 7/27/26	\$424.00