

VILLAGE OF BARTLETT
VILLAGE HALL, 228 S. MAIN STREET
BOARD AGENDA
January 7, 2025
7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **TOWN HALL:** (Note: Three (3) minute time limit per person)
6. ***CONSENT AGENDA***
All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- *7. **MINUTES:** Board – December 17, 2024, Committee – December 17, 2024
- *8. **BILL LIST:** January 7, 2025
9. **TREASURER'S REPORT:** None
10. **PRESIDENT'S REPORT:**
 - A. Victoria Anderson Proclamation
 - B. Rita Fletcher Bike and Run Commission Appointment
11. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
12. **STANDING COMMITTEE REPORTS:**
 - A. **BUILDING AND ZONING COMMITTEE, CHAIRMAN GUNSTEEN**
 1. None
 - B. **COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**
 1. None
 - C. **FINANCE COMMITTEE, CHAIRMAN LAPORTE**
 1. None
 - D. **LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**
 1. Ordinance Amending Section 3-3-2-21 of the Bartlett Liquor Control Ordinance regarding the Number of Class V Licenses
 2. Ordinance Amending Section 3-3-2-1 of the Bartlett Liquor Control Ordinance regarding the Number of Class A Licenses
 - E. **POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI**
 1. Ordinance Amending Section 6-11-802.2 of the Bartlett Municipal Code Regarding Prohibited Left Turn Locations
 - F. **PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**
 1. Ordinance Accepting the Public Improvements for 305-323 Miles Parkway
 2. Ordinance Accepting the Public Improvements for Zippy Bartlett at 450 Miles Parkway
15. **NEW BUSINESS**
 1. Issuing Class V and Class A Licenses-120 Live Bartlett Inc.
16. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
17. **ADJOURNMENT**



VILLAGE OF BARTLETT

BOARD MINUTES

DECEMBER 17, 2024

1. CALL TO ORDER

President Wallace called the regular meeting of December 17, 2024, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talarico, Planning & Development Director Kristy Stone, Phil Lenz, Head Golf Professional, Chief Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Sweeney, Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL

Renee Young, 652 Cedar Lane

Ms. came forward to ask for modifications to the noise ordinance. She stated she feels the ordinance has hindered the officers with what they can do. She stated there's one house on the street that plays loud music multiple days of the week. She said their houses are too close together for the amplifier permit to work. She went on to say that she understands that neighbors will have parties and get together; however, it's an issue when the music is so loud that your home across the street is rattling. She stated that the Police stated because they had a permit, nothing could be done. Chief Pretkelis stated that like with every ordinance, they understand that they're not going to be able to accommodate every resident. He did state that one or both of the Deputy Chiefs would be happy to meet with Ms. Young outside to get more information and assist further.

6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He



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asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

7. MINUTES – Covered and approved under the Consent Agenda.
8. BILL LIST – Covered and approved under the Consent Agenda.
9. TREASURER'S REPORT

Finance Director Todd Dowden stated that the Treasurer's Report for the month of October is included in the packet. Also included is the sales tax report and they received \$669,876. For Motor Fuel Tax, they received \$157,805 which was consistent with the previous months. For income tax sharing, we're up to \$3, 843,000 for our fiscal year to date, which would be just under \$6,000,000 if we were receiving the full 10%.

10. PRESIDENT'S REPORT

- A. President Wallace read a Proclamation recognizing Finance Director Todd Dowden upon his retirement.
- B. President Wallace asked Trustee Gandsey to read a Proclamation for Jay Doherty as he steps down from the Bike and Run Plan Commission.

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne had some recognitions regarding commissioner anniversaries.



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Trustee Gandsey wanted to mention that the Holiday tree lighting begins this Friday, and the Cocoa Crawl would be taking place next Saturday December 14th.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen Presented Ordinance 2024-118, An Ordinance Granting a One (1) Year Extension for Construction to Commence on the Promenade of Bartlett Mixed Use Development. Trustee Gunsteen stated that on January 16, 2024, the Village Board passed Ordinance 2024-01, An Ordinance Approving a Preliminary Final Plat of subdivision for a planned unit Development, a Rezoning, Special Use Permits, and a Site Plan for the Promenade of Bartlett Mixed Use Development. Section 10-9-11(A) of the Village of Bartlett Zoning Ordinance requires that Construction of a Planned Unit Development commence within one (1) year from the date of approval.

The petitioner is requesting a one (1) year extension to allow construction to commence by January 16, 2026.

Trustee Gunsteen moved to approve Ordinance 2024-118, An Ordinance Granting a One (1) Year Extension for Construction to Commence on the Promenade of Bartlett Mixed Use Development. The motion was seconded by Trustee Deyne.

Planning and Development Services Director Kristy Stone stated that the petitioner was present and wanted to provide an update to the Board. Mr. Hemant Patel came forward stating that he is one of the architects on the project. He stated that it's taking some time due to reviewing several options with the carwash package. He stated they are looking into having the latest technology which is less noisy. Mr. Patel stated that they are also currently looking into the daycare center and have started preparing working drawings for the facility. He stated that he had a packet that details that civil engineering drawing for the carwash is complete. The only thing left to finish is the daycare center.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-118, AN ORDINANCE GRANTING A ONE (1) YEAR EXTENSION FOR CONSTRUCTION TO COMMENCE ON THE PROMENADE OF BARTLETT MIXED USE DEVELOPMENT.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



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B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Resolution 2024-119-R, Resolution Adopting the 2025-2029 Capital Improvements Program. Trustee LaPorte stated Attached is the Resolution to adopt the 2025-2029 Capital Improvements Program and authorize the staff to begin engineering and design work on those projects included in the 2025-26 fiscal year. A 2025-26 Projects by Source of Funds is attached that lists the proposed projects that total \$19,255,360. If this Resolution is passed, the 2025-26 projects will be incorporated into the Operating Budget that will be presented to the Village Board in February. Discussions will continue on funding sources and capital projects for the following years of the Capital Improvement Plan.

Trustee LaPorte moved to approve Resolution 2024-119-R, A Resolution Adopting the 2025-2029 Capital Improvements Program. The motion was seconded by Trustee Deyne.

Trustee Gandsey asked when we would see a breakdown of numbers from Public Works. Public Works Director Dan Dinges stated that he would have that information to the Board regarding additional funding sources at the first meeting in February.

ROLL CALL VOTE TO APPROVE RESOLUTION 2024-119-R, A RESOLUTION ADOPTING THE 2025-2029 CAPITAL IMPROVEMENT PLAN.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that item D. 1, Appointment of Matt Coulter to Acting Treasurer and D. 2 Appointment of Matt Coulter to Acting Budget Officer were covered and approved under the Consent Agenda. Trustee Hopkins stated that

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski presented Ordinance 2024-120, An Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking. The police department and the planning and development services department have been working on a solution to the parking concerns raised by many of the residents who reside in the Bartlett Green townhomes located on Oneida Ave, Chase Ave,



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and Hale Ave at the recent board meeting on Tuesday, November 19, 2024. On a regular basis, approximately 50-70 vehicles will be parked on Oneida Ave, Chase Ave, and Hale Ave between 2:00 a.m. and 6:00 a.m. when overnight parking is prohibited per ordinance. Residents are allowed three overnight parking permissions per month per vehicle. However, the overnight parking issue continues to persist in this area because of the lack of available parking.

The suggested amendments to Sections 6-11-1304.8 "Commuter Parking", Section 6-11-1304.8.1 "Village Parking Lot Permits", Section 6-11-1304.8.2 "Overnight Parking Permit", Section 6-11-1303.5 "Schedule IX, Commuter Permit Parking" and Section 6-11-1304.2 "Overnight Parking" would provide the opportunity for residents within the residential parking permit zone to apply for parking permits that would allow them to park their vehicles in the designated permit parking areas during overnight hours, 2:00 a.m. to 6:00 a.m.

Trustee Suwanski moved to Approve Ordinance 2024-120, an Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking. That motion was seconded by Trustee Deyne.

Trustee Gandsey asked about when the permits would be issued and how this would be communicated to those residents. Chief Pretkelis stated that they plan on issuing and implementing permits this coming Thursday 12/19/2024 with the resuming of enforcement to take place after the New Year. He went on to say that following the meeting, they will provide the residents from the quad area that are present with a draft letter. He went on to say that they will also be putting a code red message informing all residents who live in those specific areas to visit the village web page for specific messaging. Chief Pretkelis stated that for the vehicles that are currently parked out there, they would put out a letter explaining what the process is.

Trustee Suwanski wanted to confirm that they were not going to take into account tickets that have already been issued for the initial permitting. Chief Pretkelis confirmed that was correct. He stated that they still want residents to pay their fines for those tickets but were not going to take that into account. Trustee Suwanski asked if future parking tickets after the permits have issued would be considered during the renewal process in a year. Deputy Chief Rob Sweeney stated currently no. He went on to say that currently, they will handle all payments through the ye drop system which is set up as the collections process. He went on to say that if they see any issues with permittees not following parking regulations such as moving their cars during two inches of snow, that's when they will approach the board to maybe amend the ordinance regarding the procedures that they would use to determine renewing permits.

Trustee Suwanski asked if they anticipated that being a problem now that residents will have permits to park during those times. Deputy Chief Sweeney stated that they don't expect them to get additional tickets, but they do expect to see a lot less overnight parking tickets. Trustee Suwanski thanked the Police Department, Village staff, and the residents for their input which was a really important part of this process.

Trustee Gunsteen stated that he expressed some concerns about Oneida having parking at the last meeting. He stated that he wants to make sure that we have the opportunity to review this in a year or two when the train station is realigned because traffic on Oneida will increase. He went



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on to say that his other concern was the intersection of Prospect and Oneida. He stated he thinks we should give a little extra room to park and maybe eliminate one more of those parking stalls there. Deputy Chief Sweeney stated per State law, they're going to be given at least 30 feet from the stop sign. Deputy Chief Sweeney went on say that even if the diagram may show up closer, it will be 30 feet from the stop ign. He stated that there will be signed posted on Oneida and on South Hill and South Shades showing the extra area beginning and ending of the parking permit zones.

Trustee LaPorte suggested that they schedule something at the end of the first quarter or beginning of the second quarter to review and see how things are going like they did with the noise ordinance. Chief Pretkelis stated that they' be more than happy to present to the board with an update. Trustee LaPorte also suggested seeing if there's a way to let the residents know when they review this again so that they can attend the meeting as well.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-120, AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING PERMIT PARKING.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2024-117; An Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett was covered under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

President Wallace wished everyone and staff a Merry Christmas.

Trustee LaPorte asked why JC's was closed and if they were on vacation. Planning and Zoning Development Services Director Kristy Stone stated that they are currently closed because they're out of town. She went on to say that they are applying for a remodeling permit and are going to make some improvements on the inside.

15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Suwanski moved to adjourn the meeting, that motion was seconded by Trustee Deyne.



**VILLAGE OF BARTLETT
BOARD MINUTES
DECEMBER 17, 2024**

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting was adjourned at 7:27 p.m.

Jackie Cardoza
Executive Assistant



VILLAGE OF BARTLETT COMMITTEE MINUTES December 17, 2024

1. CALL TO ORDER

President Wallace called the Committee of the Whole meeting of December 3, 2024, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:54 p.m.

2. ROLL CALL

PRESENT: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talarico, Planning & Development Director Kristy Stone, Phil Lenz, Head Golf Professional, Chief Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Sweeney, Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. TOWN HALL

Edward Pleasa-414 Harvard Lane, Phil Stevens-1784 Penny Lane, Anabel Barajas-1760 Penny Lane

Mr. Pleasa, Mr. Stevens, and Ms. Barajas were present to speak on behalf of the Fairfax HOA. They stated they were here as follow-up to a letter that was sent to the Board regarding establishing an SSA for the purpose of grass maintenance in one detention area of the neighborhood and 13 cul-de-sac islands. They stated one of the biggest challenges they've had is HOA members not paying their dues. They went on to say that they feel that if they went with an SSA; they would be able to collect more dues.

They went on to say that they're the only three people who are willing to do this and they're getting older. They're also concerned about what would happen if one or all of them were to move. They did mention that they have an agreement with Olympic Chiropractic at the corner of Fair Oaks and Army Trail, who covers 69% of the cost of the detention area, which means the amount that the Village would have to collect from the residents is greatly reduced because of that.

Trustee Hopkins asked if the cost for administration fees would drastically impact the fees for residents.

Mayor Wallace stated that Public Works Director Dan Dinges would be going over this committee item in a few minutes.

4. STANDING COMMITTEE REPORTS

A. PUBLIC WOKS AND GOLF COMMITTEE, CHAIRMAN DEYNE



VILLAGE OF BARTLETT COMMITTEE MINUTES December 17, 2024

1. Fairfax Commons HOA Request SSA

Trustee Deyne stated that the Fairfax Commons HOA has requested to establish a special service area to facilitate Village provided grass cutting/landscaping of HOA required open areas. This would be our first residential SSA that we would manage so we had our Village Attorney review and put together an overview for establishing the SSA and the process that is required to establish the SSA. We have over 60 Homeowner's Associations so we would need to be prepared for others that may request to establish an SSA as well.

Trustee Deyne stated that while he's sympathetic to their concerns, the only issue he has with this is that we'd be establishing a precedent that he's concerned about how it will affect other SSA's.

Trustee Gunsteen asked how the Village recuperates its money.

Village Attorney Kurt Asprooth stated that it's done through a tax levy. He went on to say that if we establish an SSA, the village board would have to adopt a specific SSA levy each year that would only be levied against the properties within the SSA, and then we would take that money. He stated we would then perform the mowing services which we would administer by going through a contractor. He went on to say that we would have to have the insurance and then we would be limited to that tax levy to pay for those services.

Village Attorney Kurt Asprooth went on to say that the amount of the tax levy is going to be set at that floor when it's started, and to change that amount of that levy, per the SSA Ordinance we would need to go through the whole process of setting up the SSA again by amending it. He stated the issue with that is that any SSA amendment or an initial SSA can be shot down by 51% of residents in the SSA. Which means that the cost to amend it would need to be taken into consideration.

Trustee Suwanski stated that if over the course of one year or eighteen months, the other 59 HOA's decided to approach the board for an SSA, we would have 60 separate SSA's. Village Attorney Kurt Asprooth stated that was correct.

Trustee LaPorte wanted to verify that the only house that the tax levy would impact would be lot 1 through 75 on the list. Village Attorney Kurt Asprooth stated they would have to define those properties a little bit more, but it would only be those lots listed.

Mayor Wallace stated that the biggest challenge with this is that the Village trying to enforce the homeowner's associations primary responsibility. He went on to say that they understand where they're coming from but he cannot support this.

Ms. Barajas wanted to verify if approved, whether the lawn mowing process would be outsourced or handled by Bartlett employees. Public Works Director Dan Dinges stated it would be contracted so that we would specifically have a company responsible for that particular HOA. Ms. Barajas voiced concerns once again that it's just the three of them. And the concern is that if they default on these payments, this would go back to the Village anyways.



VILLAGE OF BARTLETT COMMITTEE MINUTES December 17, 2024

Trustee Gunsteen stated that their HOA is a legally binding contract. Ms. Barajas stated that's another challenge because not every realtor is advising those residents that they still need to pay the money even if they sell their house. Trustee Gunsteen stated that an attorney would be more likely to be able to help in their efforts to collect those funds by leaning those houses or those individuals that fail to pay compacting legal fees. He went on to say that he agrees, with the Mayor, Trustee Deyne, and Trustee Suwanski that it's just not a good idea for the Village to get involved as it would get very convoluted as to who gets taxed for what, not to mention all the other HOA's that would come to the board for similar issues.

Mr. Pleasa stated that it costs money to collect money, and they would have to quadruple their assessment in order to have enough funds to go after the dues that are owed.

Trustee Suwanski wanted to clarify that in the memorandum, it stated that we can't necessarily count on the County Assessor and the collectors to collect this on our behalf.

Village Attorney Kurt Asprooth stated that if we are unable to levy the tax in a standard way, we'd have to establish what's called a special tax roll. He went on to say that when it's difficult for the county to levy it like that, we would have to find a way to levy it.

Trustee Hopkins asked if we did establish this, what would be the legal cost to fund this every year to monitor it. Village Attorney Kurt Asprooth stated that there would be legal costs up front to establish the SSA. He went on to say that there's a process that involves two separate ordinances, public hearing, and notices that go out in each newspaper and then to each of the impacted residences. He stated that once the SSA is set up, there's not much legal work from a day-to-day perspective. He did say that if there's issues with how those SSA taxes are collected, that's when additional costs come in.

Trustee Deyne stated that was all for the agenda item. Mayor Wallace stated that they've heard from at least three other HOA's that are having similar challenges, and they don't really have a great solution; however, as a Board they don't want to get involved in an SSA situation. He thanked the HOA members for coming out.

5. ADJOURNMENT

Mayor Wallace moved to adjourn the Committee of the Whole Meeting. Trustee Deyne moved to approve; the motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
December 17, 2024**

The Committee of the Whole meeting was adjourned at 7:44 p.m.

Jackie Cardoza
Executive Assistant

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2025**

100-GENERAL FUND REVENUES

420230-BUILDING PERMITS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DR HORTON	BOND REFUND-1168 WOOD LILY LN	1,000.00
INVOICES TOTAL:		1,000.00
		1,000.00

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/JAN 25	963.90
INVOICES TOTAL:		963.90
		963.90

1100-VILLAGE BOARD/ADMINISTRATION

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A5 BRANDING & DIGITAL	VILLAGE BRANDING	2,500.00
INVOICES TOTAL:		2,500.00

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	RETIREMENT DECOR/CALENDARS	45.93
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	42.97
INVOICES TOTAL:		88.90

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE MAYORS & MANAGERS	CONFERENCE MEETING	50.00
1 MGT IMPACT SOLUTIONS LLC	PROFESSIONAL SERVICES	13,416.00
INVOICES TOTAL:		13,466.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 3CMA	ANNUAL MEMBERSHIP DUES	400.00
1 BARTLETT ROTARY CLUB	3RD QTR 2024 DUES	195.00
INVOICES TOTAL:		595.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAGG PRESS INC	DEC 24/JAN 25 BARTLETTER	4,082.64
INVOICES TOTAL:		4,082.64

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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 INVOICES DUE ON/BEFORE 1/7/2025**

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	76.37
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	39.60
INVOICES TOTAL:		115.97
		20,848.51

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERCVICES	950.00
INVOICES TOTAL:		950.00

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	SOUTHWIND SHOPPING CTR REVIEW	338.75
1 HAMPTON LENZINI AND RENWICK INC	1350 MUNGER STRMWATER/ENGINEERING REVIEW	231.25
1 HAMPTON LENZINI AND RENWICK INC	PROMENADE OF STRMWATER REVIEW	601.25
1 HAMPTON LENZINI AND RENWICK INC	1277 KEIM TRAIL ENGINEERING REVIEW	560.00
1 HAMPTON LENZINI AND RENWICK INC	GRASSLANDS - PHASE 1	165.00
INVOICES TOTAL:		1,896.25

523600-SOCIAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTHEAST DUPAGE FAMILY	SOCIAL WORKER PROGRAM	5,950.49
INVOICES TOTAL:		5,950.49
		8,796.74

1400-FINANCE

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	33.45
INVOICES TOTAL:		33.45
		33.45

1500-PLANNING & DEV SERVICES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	26.02
INVOICES TOTAL:		26.02

523010-ELEVATOR INSPECTIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 THOMPSON ELEVATOR INSPECTION	INSPECTION	100.00
		<u>INVOICES TOTAL: 100.00</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE/MAINTENANCE SUPPLIES	299.90
1 FTD AUTO LLC	VEHICLE MAINTENANCE	513.89
		<u>INVOICES TOTAL: 813.79</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE/MAINTENANCE SUPPLIES	92.91
** 1 WEX BANK	FUEL PURCHASES - NOVEMBER 2024	551.74
		<u>INVOICES TOTAL: 644.65</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHN KOMOROWSKI	ICCA TRAINING	40.00
		<u>INVOICES TOTAL: 40.00</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE/MAINTENANCE SUPPLIES	18.00
		<u>INVOICES TOTAL: 18.00</u>

1,642.46

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	256.32
		<u>INVOICES TOTAL: 256.32</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	314.85
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	1,906.76
1 FTD AUTO LLC	VEHICLE MAINTENANCE	85.00
1 FTD AUTO LLC	VEHICLE MAINTENANCE	85.00
1 FTD AUTO LLC	VEHICLE MAINTENANCE	104.54
1 FTD AUTO LLC	VEHICLE MAINTENANCE	104.54
1 FTD AUTO LLC	VEHICLE MAINTENANCE	308.99
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	639.92
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	700.35
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	60.93
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	99.95
1 MYD BARTLETT SG, LLC	OCT 2024 CAR WASHES	168.00

** Indicates pre-issue check.

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1 ULTRA STROBE COMMUNICATIONS INC	SHIPPING CHARGES	25.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	59.47
INVOICES TOTAL:		4,663.30

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	67.97
1 THE FINER LINE INC	ENGRAVING	30.00
1 WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	48.06
1 WAREHOUSE DIRECT	TONER	114.38
INVOICES TOTAL:		260.41

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - NOVEMBER 2024	10,314.63
INVOICES TOTAL:		10,314.63

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	178.94
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	165.85
INVOICES TOTAL:		344.79

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTOXIMETERS INC	MATERIALS & SUPPLIES	109.50
1 MUNICIPAL ELECTRONICS DIVISION LLC	RADAR CERTIFICATION FEES	1,270.00
INVOICES TOTAL:		1,379.50

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AKEEL ABDELHADI	TRAINING EXPENSES	118.50
1 COLLEGE OF DUPAGE	BASIC SWAT CLASS	975.00
1 COLLEGE OF DUPAGE	TRAINING CLASS	4,696.00
1 NICHOLAS GRAY	TRAINING EXPENSES	88.50
1 NICHOLAS GRAY	TRAINING EXPENSES	88.50
INVOICES TOTAL:		5,966.50

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/G PRETKELIS	275.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/W NAYDENOFF	275.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/R SWEENEY	275.00
1 ILLINOIS LAW ENFORCEMENT	MEMBERSHIP RENEWAL	150.00
** 1 NORTH SUBURBAN ASSOC CHIEFS/POLICE	2025 MEMBERSHIP DUES/G PRETKELIS	400.00
INVOICES TOTAL:		1,375.00

** Indicates pre-issue check.

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545200-POLICE/FIRE COMMISSION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PHYSICIANS IMMEDIATE CARE	PERSONNEL TESTING	2,120.00
** 1 PHYSICIANS IMMEDIATE CARE	PERSONNEL TESTING	75.00
INVOICES TOTAL:		2,195.00

26,755.45

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BAMWX LLC	ANNUAL SERVICE AGREEMENT	2,300.00
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
INVOICES TOTAL:		2,312.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2.20
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	210.21
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	775.56
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,340.84
1 NICOR GAS	GAS BILL	2,621.15
INVOICES TOTAL:		4,949.96

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ATLAS BOBCAT LLC	MAINTENANCE SUPPLIES	11,728.54
1 COMMERCIAL TIRE SERVICE	VEHICLE MAINTENANCE	1,245.00
INVOICES TOTAL:		12,973.54

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY DIVISION	TRAFFIC SIGNAL MAINTENANCE	6,674.45
1 ILLINOIS DEPT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANCE	771.87
INVOICES TOTAL:		7,446.32

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	METRA/TOWN CENTER PRELIMINARY DESIGN	20,015.00
1 MACKIE CONSULTANTS LLC	THE GRASSLANDS-ENGINEERING SERVICES	1,970.00
1 JOAN NESS	PUBLIC SIDEWALK REPLACEMENT	988.00
INVOICES TOTAL:		22,973.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	281.60

** Indicates pre-issue check.

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1	AMAZON CAPITAL SERVICES INC	CHRISTMAS TREE	30.98
1	DULTMEIER SALES LLC	MATERIALS & SUPPLIES	381.72
1	GRAINGER	MAINTENANCE SUPPLIES	247.50
1	GRAINGER	MAINTENANCE SUPPLIES	973.74
1	GRAINGER	MAINTENANCE SUPPLIES	55.00
1	GRAINGER	MAINTENANCE SUPPLIES	97.35
1	JSN CONTRACTORS SUPPLY	UTILITY MARKING FLAGS/PAINT	431.80
1	JSN CONTRACTORS SUPPLY	UTILITY MARKING PAINT	129.50
INVOICES TOTAL:			2,629.19

532010-FUEL PURCHASES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	WEX BANK	FUEL PURCHASES - NOVEMBER 2024	6,022.39
INVOICES TOTAL:		6,022.39	

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AMAZON CAPITAL SERVICES INC	TONER	32.49
1	WAREHOUSE DIRECT	OFFICE SUPPLIES	109.67
1	WAREHOUSE DIRECT	OFFICE SUPPLIES	14.23
1	WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	167.84
1	WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	23.51
INVOICES TOTAL:		347.74	

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	ALTORFER INDUSTRIES INC	MAINTENANCE MATERIALS	1,378.06
1	ALTORFER INDUSTRIES INC	MAINTENANCE MATERIALS	1.15
1	AUTOZONE INC	MAINTENANCE SUPPLIES	554.58
1	HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	46.36
1	HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	170.45
INVOICES TOTAL:		2,150.60	

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	3M COMPANY	STREET SIGN MATERIALS	591.24
1	GRAINGER	MAINTENANCE SUPPLIES	295.14
1	HIGH STAR TRAFFIC	STREET MAINTENANCE MATERIALS	3,019.15
1	WELCH BROS INC	GRAVEL PURCHASE	173.25
INVOICES TOTAL:		4,078.78	

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	KINNEY HEATING & AIR	FURNACE MAINTENANCE	1,000.00
INVOICES TOTAL:		1,000.00	

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543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	M&M FEMA NATIVE BASINS	946.53
1 DUPAGE COUNTY STORMWATER MANAGEME	WATER QUALITY - OUTFALL MONITORING	60.44
INVOICES TOTAL:		1,006.97

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	138.33
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	129.41
INVOICES TOTAL:		267.74

68,158.23

2200-MFT EXPENDITURES

583005-MFT MAINTENANCE PROGRAM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORRECTIVE ASPHALT MATERIALS LLC	PAVEMENT PRESERVATION PROJECT	119,016.00
INVOICES TOTAL:		119,016.00

119,016.00

3000-DEBT SERVICE EXPENDITURES

523700-AGENTS FEES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPUTERSHARE TRUST COMPANY N.A.	AGENT FEES/SERIES 2016	1,000.00
INVOICES TOTAL:		1,000.00

547068-2016 GO BOND INTEREST

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COMPUTERSHARE TRUST COMPANY N.A.	2016 GO BOND PAYMENT	42,987.50
INVOICES TOTAL:		42,987.50

547069-2016 GO BOND PRINCIPAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 COMPUTERSHARE TRUST COMPANY N.A.	2016 GO BOND PAYMENT	675,000.00
INVOICES TOTAL:		675,000.00

718,987.50

430000-DEVELOPER DEPOSITS FUND

262099-DEPOSIT-ORDINANCE 89-49

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DR HORTON	BOND REFUND-1306 WILD TULIP CIR	1,000.00
INVOICES TOTAL:		1,000.00

** Indicates pre-issue check.

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1,000.00

4440-BLUFF CITY TIF PROJ EXPENSES

547006-DEVELOPER NOTES INTEREST

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUFF CITY MATERIALS INC	DEVELOPER NOTE 1/1/25 PYMT	973,008.08
	INVOICES TOTAL:	973,008.08

547007-DEVELOPER NOTES PRINCIPAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 BLUFF CITY MATERIALS INC	DEVELOPER NOTE 1/1/25 PYMT	646,000.00
	INVOICES TOTAL:	646,000.00

1,619,008.08

500-WATER FUND REVENUES

450100-UTILITY CHARGES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HECHT DRIVE CONDO ASSOCIATION	WATER/SEWER REFUND	61,413.08
	INVOICES TOTAL:	61,413.08

61,413.08

5000-WATER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	588.00
	INVOICES TOTAL:	600.00

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HIGH STAR TRAFFIC	STREET MAINTENANCE MATERIALS	463.40
1 HIGH STAR TRAFFIC	STREET MAINTENANCE MATERIALS	1,320.00
1 VERIZON WIRELESS	WIRELESS SERVICES	381.76
	INVOICES TOTAL:	2,165.16

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2024 BILLING	721.93
	INVOICES TOTAL:	721.93

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	46.82

** Indicates pre-issue check.

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1	COMMONWEALTH EDISON CO	ELECTRIC BILL	65.15
1	NEXAMP INC	ELECTRIC BILL	1,171.91
1	NICOR GAS	GAS BILL	52.32
1	NICOR GAS	GAS BILL	271.00
INVOICES TOTAL:			1,607.20

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AUTOZONE INC	MAINTENANCE SUPPLIES	6.19
INVOICES TOTAL:		6.19	

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	134.00
1	SCADATA HOLDINGS	TECH SUPPORT	1,367.50
1	WELCH BROS INC	GRAVEL PURCHASE	1,166.00
INVOICES TOTAL:		2,667.50	

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AIRGAS USA LLC	CYLINDER RENTAL	281.60
1	AMAZON CAPITAL SERVICES INC	CHRISTMAS TREE	30.99
1	CORE & MAIN LP	MATERIALS & SUPPLIES	1,408.80
1	CORE & MAIN LP	MATERIALS & SUPPLIES	29.79
1	CORE & MAIN LP	MATERIALS & SUPPLIES	925.00
1	CORE & MAIN LP	MATERIALS & SUPPLIES	105.00
INVOICES TOTAL:		2,781.18	

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	HAWKINS INC	CHEMICAL SUPPLIES	834.44
INVOICES TOTAL:		834.44	

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	WEX BANK	FUEL PURCHASES - NOVEMBER 2024	670.61
INVOICES TOTAL:		670.61	

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AMAZON CAPITAL SERVICES INC	TONER	32.49
1	WAREHOUSE DIRECT	OFFICE SUPPLIES	97.64
1	WAREHOUSE DIRECT	OFFICE SUPPLIES	14.24
1	WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	167.84
1	WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	23.51
INVOICES TOTAL:		335.72	

** Indicates pre-issue check.

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534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OVERHEAD MATERIAL HANDLING	INSPECTION FEES	1,395.04
1 WEST SIDE TRACTOR SALES	MAINTENANCE MATERIALS	266.63
INVOICES TOTAL:		1,661.67

534810-METER MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS & SUPPLIES	6,435.60
1 WATER RESOURCES INC	WATER METERS & SUPPLIES	3,141.85
INVOICES TOTAL:		9,577.45

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN WATER WORKS ASSOCIATION	MEMBERSHIP DUES/D HODAY	87.00
INVOICES TOTAL:		87.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	138.33
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	129.41
INVOICES TOTAL:		267.74

23,983.79

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LYNCH INCORPORATED	WATER REFUND/OVERPAYMENT ON FINAL WATER BILL	52.28
INVOICES TOTAL:		52.28

52.28

5090-WATER CAPITAL PROJECTS EXP

581020-WATER METER AUTOMATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS & SUPPLIES	2,540.10
INVOICES TOTAL:		2,540.10

581029-WATERMAIN REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TRINE CONSTRUCTION CORP	2024 WATER MAIN REPLACEMENT	107,295.49
INVOICES TOTAL:		107,295.49

581038-VILLAGE SYSTEM IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 CHRISTOPHER B BURKE ENG LTD	PUMP STATION MODIFICATIONS	1,800.00
	INVOICES TOTAL:	1,800.00

111,635.59

510-SEWER FUND REVENUES

450100-UTILITY CHARGES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HECHT DRIVE CONDO ASSOCIATION	WATER/SEWER REFUND	28,496.02
	INVOICES TOTAL:	28,496.02

28,496.02

5100-SEWER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
	INVOICES TOTAL:	12.00

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2024 BILLING	721.92
	INVOICES TOTAL:	721.92

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENVIROSCIENCE INC	ANALYTICAL TESTING	980.00
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	468.50
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	150.00
1 TEKLAB INC	SAMPLE TESTING	979.70
	INVOICES TOTAL:	2,578.20

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	2,293.02
1 NICOR GAS	GAS BILL	53.17
1 NICOR GAS	GAS BILL	151.09
	INVOICES TOTAL:	2,497.28

524210-SLUDGE REMOVAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	8,943.00
	INVOICES TOTAL:	8,943.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 AUTOZONE INC	MAINTENANCE SUPPLIES	74.05
	<u>INVOICES TOTAL:</u>	<u>74.05</u>

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMAZON CAPITAL SERVICES INC	CHRISTMAS TREE	30.99
1 ENVIRONMENTAL RESOURCE ASSOCIATES	MATERIALS & SUPPLIES	756.07
	<u>INVOICES TOTAL:</u>	<u>787.06</u>

532000-AUTOMOTIVE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 WEX BANK	FUEL PURCHASES - NOVEMBER 2024	1,215.75
	<u>INVOICES TOTAL:</u>	<u>1,215.75</u>

532200-OFFICE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CASE LOTS INC	KITCHEN TOWELS/TOILET PAPER	299.10
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	70.48
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	14.24
1 WAREHOUSE DIRECT	MAINTENANCE SUPPLIES	23.51
	<u>INVOICES TOTAL:</u>	<u>407.33</u>

534300-EQUIPMENT MAINTENANCE MATLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 FLOW-TECHNICS INC	RECYCLE WATER PUMP	14,490.00
	<u>INVOICES TOTAL:</u>	<u>14,490.00</u>

534500-GROUNDS MAINTENANCE MATERIALS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	1,899.99
	<u>INVOICES TOTAL:</u>	<u>1,899.99</u>

546900-CONTINGENCIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	138.34
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	129.41
	<u>INVOICES TOTAL:</u>	<u>267.75</u>

570100-MACHINERY & EQUIPMENT

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 COLFAX CORPORATION	ASBESTOS ABATEMENT	2,150.00
1 THE SHERWIN-WILLIAMS CO	PAINT	563.85
	<u>INVOICES TOTAL:</u>	<u>2,713.85</u>

36,608.18

5190-SEWER CAPITAL PROJECTS EXP

** Indicates pre-issue check.

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582026-LIFT STATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TROTTER & ASSOCIATES INC	LIFT STATION REHAB PROJECT	707.50
1 TROTTER & ASSOCIATES INC	LIFT STATION REHAB PROJECT	6,844.50
1 TROTTER & ASSOCIATES INC	LIFT STATION REHAB PROJECT	1,035.50
INVOICES TOTAL:		8,587.50

582027-WWTP FACILITY IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOSEPH J HENDERSON & SON INC	BITTERSWEET WRF IMPROVEMENTS	43,950.29
INVOICES TOTAL:		43,950.29

52,537.79

5200-PARKING OPERATING EXPENSES

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	134.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	63.95
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	519.27
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	22.58
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	58.79
1 NEXAMP INC	ELECTRIC BILL	539.65
INVOICES TOTAL:		1,339.14

1,339.14

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	278.40
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	260.43
1 COMCAST	INTERNET SERVICE	142.95
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	49.50
1 GPS INDUSTRIES LLC	CONNECT RENTAL FEES	4,940.00
INVOICES TOTAL:		5,671.28

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	47.03
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,552.52
1 NEXAMP INC	ELECTRIC BILL	26.73
INVOICES TOTAL:		1,626.28

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2025**

1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	110.00
1 SYSCO CHICAGO INC	SUPPLIES	52.36
		<u>INVOICES TOTAL:</u> 162.36

532200-OFFICE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	71.50
1 AMAZON CAPITAL SERVICES INC	TIME CARDS	8.82
1 KWIK PRINT	ENVELOPES	260.35
		<u>INVOICES TOTAL:</u> 340.67

7,800.59

5510-GOLF MAINTENANCE EXPENSES

524120-UTILITIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	519.84
		<u>INVOICES TOTAL:</u> 519.84

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 REINDERS INC	MAINTENANCE SUPPLIES	485.13
1 REINDERS INC	MAINTENANCE SUPPLIES	62.25
		<u>INVOICES TOTAL:</u> 547.38

534300-EQUIPMENT MAINTENANCE MATLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 REVELS TURF & TRACTOR LLC	MAINTENANCE SUPPLIES	60.13
1 REVELS TURF & TRACTOR LLC	MAINTENANCE SUPPLIES	21.52
		<u>INVOICES TOTAL:</u> 81.65

534500-GROUNDS MAINTENANCE MATERIALS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 L & M GREENHOUSES	FLOWERS	339.98
		<u>INVOICES TOTAL:</u> 339.98

543101-DUES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 MAGCS INC	MEMBERSHIP RENEWAL/M GIERMAK	200.00
		<u>INVOICES TOTAL:</u> 200.00

546900-CONTINGENCIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 REINDERS INC	MAINTENANCE SUPPLIES	7,483.50
		<u>INVOICES TOTAL:</u> 7,483.50

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2025

9,172.35

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	34.80
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	32.56
1 BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	1,428.75
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.83
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	112.50
INVOICES TOTAL:		1,654.44

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	259.92
INVOICES TOTAL:		259.92

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO CHICAGO INC	FOOD PURCHASE	31.30
INVOICES TOTAL:		31.30

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	71.50
INVOICES TOTAL:		71.50

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE	231.42
1 GRECO AND SONS INC	FOOD PURCHASE	20.00
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	135.35
INVOICES TOTAL:		386.77

2,403.93

5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	34.80
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	32.56
1 ALSCO	LINEN SERVICES	246.17
1 ALSCO	LINEN SERVICES	327.07
1 BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	192.50
1 BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	2,513.75
1 BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	365.75

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
INVOICES DUE ON/BEFORE 1/7/2025

1	BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	1,900.00
1	GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.84
1	GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	112.50
			<u>INVOICES TOTAL:</u>
			<u>5,770.94</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	1,271.00
1	BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	1,496.25
1	BB WEDDING RENTALS INC	CHAIR COVER/SASH RENTAL	800.00
		<u>INVOICES TOTAL:</u>	
		<u>3,567.25</u>	

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	COMMONWEALTH EDISON CO	ELECTRIC BILL	259.92
		<u>INVOICES TOTAL:</u>	
		<u>259.92</u>	

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	110.00
1	AMAZON CAPITAL SERVICES INC	CREDIT MEMO	-219.59
1	SYSCO CHICAGO INC	FOOD PURCHASE	31.30
		<u>INVOICES TOTAL:</u>	
		<u>-78.29</u>	

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	71.50
		<u>INVOICES TOTAL:</u>	
		<u>71.50</u>	

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	ALBERTSONS - SAFEWAY	FOOD PURCHASE	198.55
1	CHRIST PANOS FOODS CORPORATION	FOOD PURCHASE	788.20
1	GORDON FOOD SERVICE INC	FOOD PURCHASE	286.64
1	GORDON FOOD SERVICE INC	FOOD PURCHASE	2,413.60
1	GORDON FOOD SERVICE INC	CREDIT MEMO	-196.60
1	GORDON FOOD SERVICE INC	CREDIT MEMO	-100.00
1	GORDON FOOD SERVICE INC	FOOD PURCHASE	165.10
1	GORDON FOOD SERVICE INC	FOOD PURCHASE	1,662.51
1	GRECO AND SONS INC	FOOD PURCHASE	600.00
1	GRECO AND SONS INC	FOOD PURCHASE	181.57
1	GRECO AND SONS INC	CREDIT MEMO	-29.91
1	GRECO AND SONS INC	FOOD PURCHASE	451.72
1	IL GIARDINO DEL DOLCE INC	PASTRIES & COOKIES	240.00
1	PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	135.35
1	SYSCO CHICAGO INC	FOOD PURCHASE	1,122.50
		<u>INVOICES TOTAL:</u>	
		<u>7,919.23</u>	

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2025

17,510.55

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	3,093.00
INVOICES TOTAL:		3,093.00

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HEARTLAND BUSINESS SYSTEMS	FORTINET ANALYZER	966.00
1 KNOWBE4 INC	COMPLIANCE & SECURITY AWARENESS SUBSCRIPTION	5,033.10
1 NETWRIX CORPORATION	IT AUDITING SOFTWARE	3,366.47
INVOICES TOTAL:		9,365.57

523001-PERSONNEL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PHYSICIANS IMMEDIATE CARE	PERSONNEL TESTING	75.00
INVOICES TOTAL:		75.00

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTIONS	1,898.00
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - JULY 2024	4,468.00
** 1 ALPHA BUILDING MAINTENANCE	JANITORIAL SERVICES - OCT 2024	4,179.74
1 THOMPSON ELEVATOR INSPECTION	INSPECTION	41.00
INVOICES TOTAL:		10,586.74

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	889.55
INVOICES TOTAL:		889.55

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	95.91
1 NEXAMP INC	ELECTRIC BILL	171.18
INVOICES TOTAL:		267.09

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	RETIREMENT DECOR/CALENDARS	132.61
1 AMAZON CAPITAL SERVICES INC	COFFEE CREAMER	53.63
1 SOUTHERN COMPUTER WAREHOUSE	APC UPS BACKUP	755.40
INVOICES TOTAL:		941.64

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2025

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ITSAVVY	TROY PRINTER REPLACEMENT	570.15
1 ITSAVVY	TROY PRINTER REPLACEMENT	1,690.76
1 ITSAVVY	TROY PRINTER REPLACEMENT	217.31
INVOICES TOTAL:		2,478.22

27,696.81

GRAND TOTAL: 2,966,860.42

GENERAL FUND	128,198.74
MOTOR FUEL TAX FUND	119,016.00
DEBT SERVICE FUND	718,987.50
DEVELOPER DEPOSITS FUND	1,000.00
BLUFF CITY TIF PROJECT FUND	1,619,008.08
WATER FUND	197,084.74
SEWER FUND	117,641.99
PARKING FUND	1,339.14
GOLF FUND	36,887.42
CENTRAL SERVICES FUND	27,696.81
GRAND TOTAL	2,966,860.42

**A Proclamation Recognizing Police Officer Victoria Anderson
upon her Retirement from the Village of Bartlett**

WHEREAS, Officer Victoria Anderson was sworn in as a Bartlett Police Officer on January 5, 2005, embarking on a distinguished career marked by dedication, professionalism, and unwavering commitment to the community; and

WHEREAS, for over 20 years of dedicated service, Officer Anderson served as a Patrol Officer, Crime Prevention Officer, Honor Guard Member, Kane County Chiefs of Police Association Honor Guard Member, Recruitment Team and Training Committee Member, Juvenile Officer, DARE Instructor, Elderly Services Officer, Evidence Technician, Autism Trainer, Crisis Negotiator, ALICE Instructor, and handler for the police department's facility dog, Maverick; and

WHEREAS, Officer Anderson was an active member of several professional organizations that enhanced her expertise and the department's capabilities, including the Illinois Child Death Review Team, Illinois DARE Officers Association, North Suburban Juvenile Officers Association, Illinois Tactical Officers Association, Illinois Crime Prevention Officers Association, Northwest Suburban Cook County Hoarding Task Force, Women's Tactical Officers Association, Peer Support Group, and as Vice-President of both FOP Lodge #252 and MAP #114; and

WHEREAS, Officer Anderson played a pivotal role in the Village of Bartlett's First Place National Night Out Awards in 2010, 2016, 2018, 2021, and 2022 during her tenure as a Crime Prevention Officer; and

WHEREAS, As the Bartlett Police Department's Law Enforcement Torch Run liaison for Special Olympics Illinois, Officer Anderson was responsible for organizing numerous fundraising efforts for the Torch Run, Polar Plunge, Cop on a Rooftop, and Row for Dough, raising thousands of dollars to support Special Olympic Illinois athletes during her career; and

WHEREAS, Officer Anderson's exemplary career is further evidenced by her many awards and accolades, including the 2018 and 2019 Spirit Awards, a 2023 Meritorious Service Award, four Unit Citations, five Employee of the Month honors, a MADD DUI Award, and the distinguished title of Illinois' 2023 DARE Officer of the Year; and

NOW, THEREFORE, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage and Kane Counties, extend our deepest gratitude to Officer Victoria Anderson for her 20 years of dedicated service. Her exceptional commitment to the Bartlett Police Department and the Village of Bartlett has made a lasting and profoundly positive impact on our community. We wish her a well-deserved retirement filled with good health, joy, and continued happiness.

Dated this 7th Day of January 2025



Kevin Wallace, Village President



Agenda Item Executive Summary

AGENDA ITEM: Bike and Run Commission Appointment

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount \$ n/a **Budgeted** \$

Fund: **Corresponding Activity Measure:**

EXECUTIVE SUMMARY

Jay Doherty resigned from the Bike and Run Plan Advisory Committee, leaving a vacancy. Recommended to fill the vacancy is resident Rita Fletcher. Rita has a master's degree in recreation administration from Aurora University and over 39 years of service in parks and recreation, most recently serving the Bartlett Park District. Ms. Fletcher is the retired Executive Director of the Bartlett Park District. She has been an active leader of the Illinois Parks and Recreation Association and champion of Bartlett's interests with local and state legislators.

The term of the appointment is for three years.

ATTACHMENTS (PLEASE LIST)

State of Illinois Senate Resolution no. 911.

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Improve village bike and pedestrian pathways and routes.

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to appoint Rita Fletcher to a three year term on the Bike and Run Plan Advisory Committee, beginning January 7, 2025.

Staff: Paula Schumacher, Village Administrator

Date: December 26, 2024

State of Illinois



Senate Resolution

ONE HUNDRED THIRD GENERAL ASSEMBLY

Senate Resolution No. 911

Offered by Senator Lewis;
Senator Harmon, President of the Senate;
and all Senators.

WHEREAS, The members of the Illinois Senate wish to congratulate Rita K. Fletcher on the occasion of her retirement as a public servant in the field of parks and recreation after an illustrious career; and

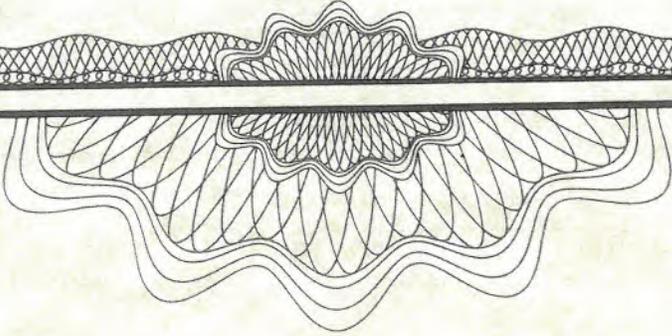
WHEREAS, Rita Fletcher received a bachelor's degree in parks and recreation administration from Eastern Illinois University and a master's degree in recreation administration from Aurora University; and

WHEREAS, Rita Fletcher has more than 39 years of service in parks and recreation, and she has built a stellar reputation within the community as a standard for how to perform park district operations efficiently, effectively, and in a fiscally responsible manner; and

WHEREAS, Rita Fletcher began her career as an athletic coordinator at the Wheaton Park District; and

WHEREAS, Rita Fletcher then worked at the Bartlett Park District for 37 years, where she initially served as recreation supervisor before being promoted to assistant superintendent of recreation in 1996, superintendent of recreation in 2002, and executive director in 2005; and

WHEREAS, Under Rita Fletcher's leadership, the Bartlett Park District received the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for 20 consecutive years, and the park district has been deemed an Illinois Distinguished Accredited Agency since 1999; and



WHEREAS, For the 2023-2024 fiscal year, Rita Fletcher managed a district-wide budget of approximately \$16 million; and

WHEREAS, Rita Fletcher served as a certification board member of the Illinois Parks and Recreation Association (IPRA) from 2002 to 2007 and as chair of the IPRA Board of Directors in 2017; and

WHEREAS, Rita Fletcher has been active at the state level, attending annual legislative conferences at the Illinois State Capitol and legislative meetings with local legislators to ensure that her community is always represented and its priorities heard; and

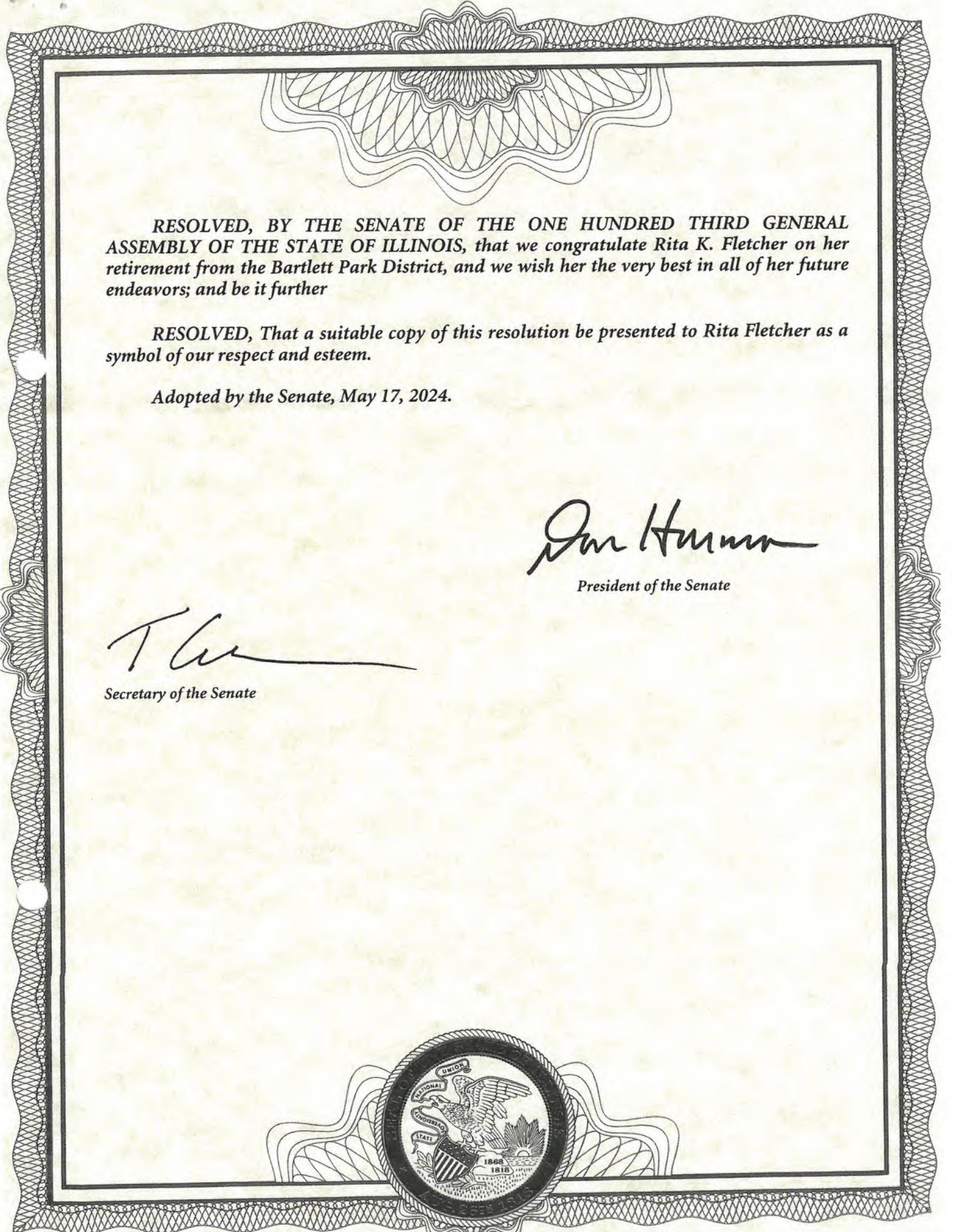
WHEREAS, Rita Fletcher has been the recipient of several awards in her field, including the IPRA Administration and Finance Section Distinguished Service Award in 2012 and the IPRA Professional Award in 2013; and

WHEREAS, Rita Fletcher has served on the National Recreation and Parks Association (NRPA) Joint Distinguished Agency Committee and the NRPA Great Lakes Regional Council Committee and as a board member for the Northwest Suburban Recreation Association (NWSRA), as president and treasurer of the Suburban Park and Recreation Association (SPRA), as a member of the Illinois Park and Recreation Association, as a member of the National Recreation and Park Association, and as a trustee for the Bartlett Parks Foundation; and

WHEREAS, Rita Fletcher is also very active in her community; she has been a member of her local Rotary Club since 2005, serving as president from 2007 to 2008; she has also been involved with the Character Counts Coalition, the Bartlett Parks Foundation, the Bartlett Area Chamber of Commerce, and the Youth Athletic Organizations for baseball, football, soccer, swimming, cheerleading, and lacrosse; and

WHEREAS, Through this decades-long commitment to her community, Rita Fletcher has cultivated strong working relationships with the Village of Bartlett, the Bartlett Police Department, the Bartlett Fire Department, Elgin Area School District U-46, and the local library district; she has also served as a speaker on the subject of girl power at many state conferences, sharing useful tips on career advancement, leadership, and how to be a successful, inspiring female leader; therefore, be it





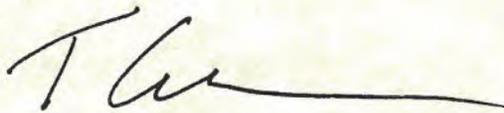
RESOLVED, BY THE SENATE OF THE ONE HUNDRED THIRD GENERAL ASSEMBLY OF THE STATE OF ILLINOIS, that we congratulate Rita K. Fletcher on her retirement from the Bartlett Park District, and we wish her the very best in all of her future endeavors; and be it further

RESOLVED, That a suitable copy of this resolution be presented to Rita Fletcher as a symbol of our respect and esteem.

Adopted by the Senate, May 17, 2024.



President of the Senate



Secretary of the Senate





Agenda Item Executive Summary

AGENDA ITEM: Class V Liquor License Creation **BOARD OR COMMITTEE:** Board

BUDGET IMPACT

Amount	\$	Budgeted	\$
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Fund:	Corresponding Activity Measure:
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EXECUTIVE SUMMARY

Attached for your consideration is an Ordinance amending Section 3-3-2-21: Class V of the Bartlett Liquor Control Ordinance.

A new license in this class must be created before the license can be issued by the liquor commissioner.

ATTACHMENTS (PLEASE LIST)

Staff memo dated 12/23/2024

Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to Approve Ordinance 2025-_____ An Ordinance Amending Section 3-3-2-21 Of The Bartlett Liquor Control Ordinance Regarding The Number Of Class V Licenses.

Staff: Samuel Hughes
Assistant to the Village Administrator

Date: 12/23/2024

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Assistant to the Village Administrator
Date: 12/23/2024
Re: Class V Liquor License Creation

Attached for your consideration is an Ordinance amending Section 3-3-2-21:
Class V of the Bartlett Liquor Control Ordinance.

A new license in this class must be created before the license can be issued by the
liquor commissioner.

Motion

I move to Approve Ordinance 2025-_____ An Ordinance Amending Section 3-
3-2-21 Of The Bartlett Liquor Control Ordinance Regarding The Number Of
Class V Licenses.

ORDINANCE 2025-_____

An Ordinance Amending Section 3-3-2-21 of the Bartlett Liquor Control Ordinance regarding the Number of Class V Licenses.

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Title 3, Section 3, The Bartlett Liquor Control Ordinance, as amended, is hereby further amended as follows:

SECTION TWO: That Title 3 Section 3-3-2-21: V Shall be amended to read as follows:

3-3-2-21:V NUMBER ISSUED: THE NUMBER OF CLASS V
LICENSES SHALL BE LIMITED TO 12

SECTION THREE: SEVERABILITY

The various provisions of this ordinance are to be considered as severable and if any part or portion of this ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES

All prior ordinances and resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE

This ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2025

APPROVED: January 7, 2025

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025-_____ enacted on January 7, 2025 and approved on January 7, 2025 as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: Class A Liquor License Creation **BOARD OR COMMITTEE:** Board

BUDGET IMPACT

Amount	\$	Budgeted	\$
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Fund:	Corresponding Activity Measure:
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EXECUTIVE SUMMARY

Attached for your consideration is an Ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance.
A new license in this class must be created before the license can be issued by the liquor commissioner.

ATTACHMENTS (PLEASE LIST)

Staff memo dated 12/23/2024
Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to Approve Ordinance 2025-_____ An Ordinance Amending Section 3-3-2-1 Of The Bartlett Liquor Control Ordinance Regarding The Number Of Class A Licenses.

Staff: Samuel Hughes
Assistant to the Village Administrator

Date: 12/23/2024

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: 12/23/2024
Re: Liquor License Creation Class A

Attached for your consideration is an ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance.

A new license in this class must be created before the license can be issued by the liquor commissioner.

Motion

I move to approve Ordinance 2025-____ An Ordinance Amending Section 3-3-2-1 Of The Bartlett Liquor Control Ordinance Regarding The Number Of Class A Licenses.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2025

APPROVED: January 7, 2025

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025-_____ enacted on January 7, 2025 and approved on January 7, 2025 as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: An Ordinance Amending the Bartlett Municipal Code Section 6-11-802.2: Left Turn Prohibited Location

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	N/A	Budgeted	N/A
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Fund: N/A	Corresponding Activity Measure: Maintain Collaborative Practices with other Taxing Districts
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EXECUTIVE SUMMARY

Attached is an ordinance amending the Bartlett Municipal Code Regarding Left Turn Prohibited Locations.

To address safety concerns and traffic congestion, Liberty Elementary School Principal Stephanie Sylvester has requested the installation of a 'No Left Turn During School Hours: 7:30-8:30 AM and 1:30-2:30 PM' traffic control sign at the school exit onto westbound West Bartlett Road. The police department has reviewed Principal Sylvester's request and supports amending the village's ordinance to prohibit left turns onto westbound West Bartlett Road during designated school hours.

ATTACHMENTS (PLEASE LIST)

Memo, Map, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: CONTINUE TO ENHANCE AND IMPROVE EFFICIENCY OF SERVICE DELIVERY METHODS AND APPROACHES

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-_____, An Ordinance Amending the Bartlett Municipal Code Section 6-11-802.2: Left Turn Prohibited Location.

Staff: Geoffrey Pretkelis, Deputy Chief of Police

Date: January 7, 2025

**POLICE DEPARTMENT MEMORANDUM
25-01**

DATE: January 7, 2025
TO: Paula Schumacher, Village Administrator
FROM: Geoffrey Pretkelis, Chief of Police
RE: Left Turn Prohibited Amendment

To address safety concerns and traffic congestion, Liberty Elementary School Principal Stephanie Sylvester has requested the installation of a 'No Left Turn During School Hours: 7:30-8:30 AM and 1:30-2:30 PM' traffic control sign at the school exit onto westbound West Bartlett Road. Principal Sylvester emphasized that this measure would enhance traffic flow for parents during drop-off and pick-up times while improving safety by reducing vehicle backups on eastbound West Bartlett Road from parents waiting to turn into the school parking lot.

The police department has reviewed Principal Sylvester's request and supports amending the village's ordinance to prohibit left turns onto westbound West Bartlett Road during designated school hours. Additionally, the department consulted with the Cook County Highway Department, which raised no objections to the installation of the 'No Left Turn During School Hours: 7:30-8:30 AM and 1:30-2:30 PM' traffic control sign. A reference map is attached for your review.

MOTION

MOTION TO APPROVE ORDINANCE #2025- _____ AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-802.2: LEFT TURN PROHIBITED LOCATION



W BARTLETT RD

MUNGER RD

JODI LN

**LIBERTY
ELEMENTARY
SCHOOL**

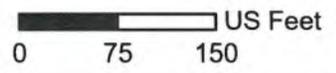
**Left Turn Prohibited
School Days
7:30 am - 8:30 am
1:30 pm - 2:30 pm**



Created by Bartlett GIS,
December 2024

PROPOSED SIGN LOCATION MAP

**LIBERTY ELEMENTARY SCHOOL
LEFT TURN PROHIBITED ON SCHOOL DAYS**



ORDINANCE 2025 - _____

**AN ORDINANCE AMENDING
SECTION 6-11-802.2 OF THE BARTLETT MUNICIPAL CODE REGARDING
PROHIBITED LEFT TURN LOCATIONS**

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Village has designated certain rights of way where left turns are prohibited, as set forth in Section 6-11-802.2 of the Bartlett Municipal Code; and

WHEREAS, the Corporate Authorities of the Village have determined that it is necessary and advisable to prohibit left turns from the Liberty Elementary School exit onto westbound West Bartlett Road during certain hours on school days, as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Amendment to Section 6-11-802.2 of the Village Code. That Section 6-11-802.2, "Left Turn Prohibited Location," of Part 11-800, "Turning and Starting and Signals," of Title 6, "Motor Vehicles and Traffic," of the Village of Bartlett Municipal Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~) (omitted language is not intended to be amended):

"6-11-802.2: LEFT TURN PROHIBITED LOCATION:

Left turns are specifically prohibited from:

Northbound Beaumont circle on westbound
Mayflower Lane during school days from 7:30 a.m. to
4:30 p.m.

Westbound Congress Drive onto southbound Route
59.

Eastbound Evergreen Lane onto northbound Sycamore Lane during school days from 7:30 A.M. through 3:30 P.M.

Eastbound Foster Avenue onto northbound Sycamore Lane during school days from 7:30 A.M. through 3:30 P.M.

Sycamore Trails exit onto southbound Sycamore Lane or onto westbound Evergreen Lane.

Southbound Sycamore Lane 250' south of Evergreen Lane onto the school entrance.

Westbound Railroad Avenue onto Oak Avenue Monday through Friday 6:00 A.M. through 8:00 A.M. and 4:00 P.M. through 6:00 P.M.

Northbound Oak Avenue onto W. Bartlett Avenue.

Northbound Oak Avenue onto Oneida Avenue Monday through Friday 6:00 A.M. through 9:00 A.M. and 3:00 P.M. through 6:00 P.M.

Liberty Elementary School exit onto westbound West Bartlett Road during school days from 7:30am – 8:30am and 1:30pm – 2:30pm.”

SECTION 3. Severability. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 4. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- _____ enacted on January 7, 2025, and approved on January 7, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: 305 - 323 Miles Parkway, Acceptance of Public Improvements

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
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Fund: N/A	Corresponding Activity Measure: N/A
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EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements for the new building at 305 - 323 Miles Parkway. The developer, *Harynek Real Estate 2, LLC*, has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

ATTACHMENTS (PLEASE LIST)

Memorandum, Letter, Ordinance, Bill of Sale

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-_____, accepting the public improvements at 305 - 323 Miles Parkway

Staff: Nick Talarico

Date: January 7, 2025

MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Nick Talarico, Village Engineer *NT*
Subject: Acceptance of Public Improvements for
305 - 323 Miles Parkway, Blue Heron Business Park
Date: January 7, 2025

Attached is an ordinance to accept the public improvements for the new building at **305 - 323 Miles Parkway**. The developer, *Harynek Real Estate 2, LLC* has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE _____ ACCEPTING THE
PUBLIC IMPROVEMENTS AT 305 - 323 MILES PARKWAY**

January 7, 2025

Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

Attn: Dan Dinges, Director of Public Works

RE: **VILLAGE ACCEPTANCE OF PUBLIC IMPROVEMENTS**
305 - 323 Miles Parkway
Blue Heron Business Park

Please be advised that the public improvements have been completed for the new building at **305 – 323 Miles Parkway** in the Blue Heron Business Park.

All punch list work, for items covered by the Site Plan Completion Letter of Credit, have been successfully completed. The Public Works Department has conducted final reviews and inspections of the utilities and other public improvements. As a result, it has been determined that the public improvements have been constructed in substantial conformance with the approved Final Engineering Plans and Specifications for the new building at **305 - 323 Miles Parkway**.

The developer, *Harynek Real Estate 2, LLC*, has submitted all required final documents to the Village. A set of reproducible Record Drawings, showing the completed public improvements has been received. The public improvements consist of water main and water/sanitary sewer connections. Because the connections been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

I recommend that the Village Board adopt an Ordinance accepting the public improvements at 305 - 323 Miles Parkway.

Sincerely,

Nick Talarico

Nick Talarico, P.E.
Village Engineer

Attachment

cc: Lorna Gilles, Village Clerk
Beth Urgo, Public Works
Todd Dowden, Director of Finance
Kurt Asprooth, Village Attorney
Kristy Stone, Director of PDS
John Komorowski, BCE

ORDINANCE 2025-

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS FOR
305 - 323 MILES PARKWAY**

WHEREAS, the Village Engineer has reported to the corporate authorities that the water main and water/sanitary sewer connections, (“the Public Improvements”) for the site known as 305 – 323 Miles Parkway (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on April 1, 2024 (“the Completion Date”) and that *Harynek Real Estate 2, LLC*, the developer of the site, (“the Developer”) has presented evidence that the Public Improvements have been fully paid for; and

WHEREAS, the Developer has submitted all required documents and drawings to the Village of Bartlett; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That the Village of Bartlett hereby accepts the Public Improvements at 305 - 323 Miles Parkway.

SECTION TWO: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

PASSED

APPROVED

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025- enacted on January 7, 2025, and approved on January 7, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

BILL OF SALE

FOR THE WATER MAIN INSTALLED AT THE

305 - 323 Miles Parkway, Blue Heron Business Park INDUSTRIAL SITE

LOT NO. _____, 06-36-200-038, 06-36-200-035 **SUBDIVISION**

ADDRESS 305 - 323 Miles Parkway, Bartlett, IL 60103

In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, Harynek Real Estate 2 LLC ("the Seller") do hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto;

("the Property") being the Public Improvements for the 305 - 323 Miles Parkway Industrial Site developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, including, without limitation, mechanic's liens, mortgages, and chattel mortgage security instruments; and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

IN WITNESS WHEREOF the Seller has signed and sealed, or caused this Bill of Sale to be signed and sealed, at 365 Miles Pkwy Bartlett, Illinois on November 11, 2024.

Signed: *Kevin M. Harynek*
President Manager

Attest: _____
Secretary

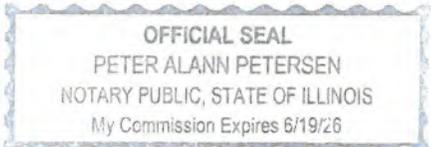
STATE OF ILLINOIS)
) SS:
COUNTY OF KANE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Kevin M. Harynek and _____, personally known to me to be the President and Secretary, respectively of Harynek Real Estate 2 LLC, ("the Corporation"), and personally known to me to be the same persons whose names are subscribed to the foregoing Bill of Sale, appeared before this day in person and severally acknowledged that they signed the foregoing Bill of Sale as such President and Secretary of the Corporation and caused the seal of the Corporation to be affixed thereto, as their free and voluntary act, and as the free and voluntary act of the Corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 11th day of November 2024.

Peter Alann Petersen
Notary Public

My Commission Expires: 6/19/26





Agenda Item Executive Summary

AGENDA ITEM: Zippy Bartlett at 450 Miles Parkway

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
Fund: N/A	Corresponding Activity Measure: N/A		

EXECUTIVE SUMMARY

Attached is an ordinance to accept the public improvements for Zippy Bartlett at 450 Miles Parkway. The developer, *ZS-Bartlett Property Owner, LLC* has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

ATTACHMENTS (PLEASE LIST)

Memorandum, Letter, Ordinance, Bill of Sale

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2025-_____, accepting the public improvements at 450 Miles Parkway

Staff: Nick Talarico

Date: January 7, 2025

MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Nick Talarico, Village Engineer *NT*
Subject: Acceptance of Public Improvements for Zippy Bartlett
450 Miles Parkway, Blue Heron Business Park
Date: January 7, 2025

Attached is an ordinance to accept the public improvements for **Zippy Bartlett** at 450 Miles Parkway. The developer, *ZS-Bartlett Property Owner, LLC* has submitted all required final documents to the Village. A set of Record Drawings has been received and is on file.

Because the water main and water/sanitary sewer connections have been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE _____ ACCEPTING THE
PUBLIC IMPROVEMENTS FOR ZIPPY BARTLETT AT 450 MILES
PARKWAY**

January 7, 2025

Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

Attn: Dan Dinges, Director of Public Works

RE: **VILLAGE ACCEPTANCE OF PUBLIC IMPROVEMENTS**
Zippy Bartlett
450 Miles Parkway
Blue Heron Business Park

Please be advised that the public improvements have been completed for **Zippy Bartlett** at 450 Miles Parkway.

All punch list work, for items covered by the Site Plan Completion Letter of Credit, have been successfully completed. The Public Works Department has conducted final reviews and inspections of the utilities and other public improvements. As a result, it has been determined that the public improvements have been constructed in substantial conformance with the approved Final Engineering Plans and Specifications for **Zippy Bartlett** at 450 Miles Parkway.

The developer, *ZS-Bartlett Property Owner, LLC*, has submitted all required final documents to the Village. A set of reproducible Record Drawings, showing the completed public improvements has been received. The public improvements consist of water main and water/sanitary sewer connections. Because the connections been operational and functioning successfully for more than 12 months, Village staff recommends waiving the maintenance period.

I recommend that the Village Board adopt an Ordinance accepting the public improvements for **Zippy Bartlett** at 450 Miles Parkway.

Sincerely,

Nick Talarico

Nick Talarico, P.E.
Village Engineer

Attachment

cc: Lorna Giles, Village Clerk
Beth Uργο, Public Works
Todd Dowden, Director of Finance
Kurt Asprooth, Village Attorney
Kristy Stone, Director of PDS
John Komorowski, BCE

ORDINANCE 2025-

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS FOR
ZIPPY BARTLETT AT 450 MILES PARKWAY**

WHEREAS, the Village Engineer has reported to the corporate authorities that the water main and water/sanitary sewer connections, (“the Public Improvements”) for the site known as Zippy Bartlett (“the Development”) were completed substantially in accordance with the plans and specifications therefore and the requirements of the Village Subdivision Ordinance on April 1, 2024 (“the Completion Date”) and that *ZS-Bartlett Property Owner, LLC*, the developer of the site, (“the Developer”) has presented evidence that the Public Improvements have been fully paid for; and

WHEREAS, the Developer has submitted all required documents and drawings to the Village of Bartlett; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That the Village of Bartlett hereby accepts the Public Improvements for Zippy Bartlett at 450 Miles Parkway.

SECTION TWO: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

PASSED

APPROVED

ATTEST:

Kevin Wallace, Village President

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2025-_____ enacted on January 7, 2025, and approved on January 7, 2025, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

BILL OF SALE

**FOR THE WATER MAIN INSTALLED
AT THE**

ZIPPY

INDUSTRIAL SITE

LOT NO. _____, _____ **SUBDIVISION**

ADDRESS 450 MILES PARKWAY, BARTLETT, IL

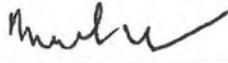
In consideration of the payment of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which is hereby expressly acknowledged, ZS-Bartlett Property Owner LLC ("the Seller") do hereby sell, assign, transfer and set over unto the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, the following described property:

The water distribution system, including, but not limited to, water mains and services, valves, valve vaults, fire hydrants, and all structures appurtenant thereto;

("the Property") being the Public Improvements for the ZIPPY
Industrial Site developed by the Seller in the Village of Bartlett.

The Seller hereby represents and warrants to the Village of Bartlett that the Seller is the absolute owner of the Property; that the Property is free and clear of all liens, charges and encumbrances, including, without limitation, mechanic's liens, mortgages, and chattel mortgage security instruments; and that the Seller has full right, power and authority to transfer title to the Property to the Village of Bartlett, and to execute and deliver this Bill of Sale.

IN WITNESS WHEREOF the Seller has signed and sealed, or caused this Bill of Sale to be signed and sealed, at Cook County, Illinois on November 22, 2024.

Signed:  Michael Brennan
Vice-President

Attest:  Sam Mandarino
Secretary

STATE OF ILLINOIS)
)
COUNTY OF COOK) SS:

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Michael Brennan and Sam Mandarino, personally known to me to be the President and Secretary, respectively of ZS-Bartlett Property, ("the Corporation"), and personally known to me to be the same persons whose names are subscribed to the foregoing Bill of Sale, appeared before this day in person and severally acknowledged that they signed the foregoing Bill of Sale as such President and Secretary of the Corporation and caused the seal of the Corporation to be affixed thereto, as their free and voluntary act, and as the free and voluntary act of the Corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 22nd day of November, 2024


Notary Public

My Commission Expires: January 10, 2028



N:\Mc-13\WPMC-13 - Bill of Sale Form 10-03-08.wpd



Agenda Item Executive Summary

AGENDA ITEM: Class A/V Liquor License Request- 120 Live Bartlett, Inc. **BOARD OR COMMITTEE:** Board

BUDGET IMPACT

Amount	\$	Budgeted	\$
Fund:		Corresponding Activity Measure:	

EXECUTIVE SUMMARY

Attached for your consideration is a Liquor License application submitted by 120 Live Bartlett, Inc. doing business as 120 Live, 120 W. Bartlett Ave. The Class A allows for the retail sale of beer, wine and alcoholic liquor for consumption on their premises, Sunday through Thursday from 8:00 a.m. until 1:00 a.m. and 8:00 a.m. until 2:00 a.m. Friday and Saturday. The Class V allows for video gaming terminals to be in the restaurant/bar.

120 Live Bartlett, Inc. is in the process of purchasing 120 Live from the current owners. Before a liquor license is released, the village attorney will review the sales document and any other pending items before approving for release. In this case, the new owners would be taking over the insurance and bond policies so those are not attached but will be reviewed by the village attorney before being approved.

ATTACHMENTS (PLEASE LIST)

Staff memo dated 01/02/2025, liquor license application, business license application, articles of incorporation, lease agreement, floor plan, liquor manager application, basset certificate, background check approval

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve the Class A and V Liquor License application submitted by 120 Live Bartlett, Inc.

Staff: Samuel Hughes
Assistant to the Village Administrator

Date: 01/02/2024

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Assistant to the Village Administrator
Date: January 2, 2025
Re: Class A/V Liquor License Request- 120 Live

Attached for your consideration is a Liquor License application submitted by 120 Live Bartlett, Inc. They are intending to purchase 120 Live at 120 W. Bartlett Ave. and the DBA will remain the same.

The owners are requesting a Class A and V License. The Class A allows for retail sale of beer, wine and liquor for use and consumption on the premises from 8:00 a.m. to 1:00 a.m. Sunday through Thursday and 8:00 a.m. to 2:00 a.m. Friday and Saturday. The Class V allows for video gaming terminals to be in the restaurant/bar.

The current owner of 120 Live has the same liquor license classes currently.

In the past when a business with a liquor license has been purchased, the liquor commissioner waits to release the license until the village attorney has reviewed the sales agreement to confirm the sale along with any other pending items. In this case, the new owners would be taking over the insurance and bond policies so those are not attached but will be reviewed by the village attorney before being approved. Once all documents have been reviewed and approved, the liquor commissioner approves the license, and it would be released.

Motion

I move to approve the Class A and V Liquor License application submitted by 120 Live Bartlett, Inc.



Village of Bartlett, IL

December 23, 2024

LQ-24-11

Liquor License

Status: Active

Submitted On: 12/16/2024

Primary Location

120 W BARTLETT AVE
BARTLETT, IL 60103

Owner

MARY ANN BOLLMAN, LLC
120 W BARTLETT AVE
BARTLETT, IL 60103-4235

Applicant

 Diana Gunsteen



Bartlett, IL 60103

Business Information

Do you have or have you already submitted a general business license application?*

No



Is this a renewal or new liquor license application?*

New application

Name of Business (DBA)*

120 Live

Entity Type*

Corporation

Corporation or LLC Name*

120 Live Bartlett, Inc.

Corporation Registered Agent* 

Timothy McGrath

Date Corporate Charter was issued*

12/05/2024

List the total number of issued shares of common stock of the corporation

1000

Business Phone Number*

6303304502

Primary Business Email Address* 



Federal Employer Identification Number*



Retailer Occupational/Sales Tax Number*

na

Nature of Business*

bar/restuarant

Number of Employees*

10

Floor Plan



No File Uploaded

Certificate of Good Standing*



120Live IL SOS.png

Articles of Incorporation*



120LiveBartlett Inc Incorporati
on papers FEIN.pdf

Have you or will you be applying for a video gaming
license?*

Yes

A separate video gaming license application must be submitted. You must also apply
for a liquor license AND either a Class V or Class VC license.

Corporate Officers

Name*

Diana Gunsteen

Residential Address*



Corporate Role*

Officer

Birth date*



Percentage of total stock held*

100

Additional Business Information

Copy of Deed or Lease* 



Placeholder.docx

Certificate of Registration 



Placeholder.docx

Copy of County Health Permit* 



Placeholder.docx

Other Locations* 

n/a

Previous Addresses* 

n/a

Has your business license ever been revoked?* 

No

Criminal History* 

n/a

Municipal Violation History* 

n/a

Consumer Fraud Complaint* 

n/a

Specify the dollar value of goods, wares, and merchandise now on hand*

100000

Liquor License Application

Descriptions of the various liquor license types can be found at Barlett Municipal Code - Chapter 3. If you have additional questions, call 630-837-0800. Additionally, if you intend to offer video gaming, you must also request a combination of liquor license and Class V or VC. Information on these designations can be viewed in this ordinance.

Type of Liquor License Requested*

Class A and V

Does applicant seek a liquor license on the premises as a full-service restaurant or video cafe?*

Full-service restaurant

Will the menu include at least 15 food items?*

Yes

What is the seating capacity of venue?*

200

Do you anticipate that 30% or more of your revenue will come from gaming?*

No

Has any manufacturer, distributor or importing distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business?*

No

Is the applicant engaged in the manufacture of alcoholic liquors?*

No

Is the applicant conducting the business of an importing distributor or distributor of alcoholic liquors?*

No

Has any Officer, Director, or Manager of said Corporation or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of any felony under any Federal or State law? *

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of a violation of any Federal, State or Local law within the last 10 years?*

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering or other crime or misdemeanor opposed to decency and morality? *

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever permitted an appearance bond forfeiture of any of the violations mentioned above?*

No

Has the Corporation (Applicant) or any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, made application for a similar license for this period for any premises other than those described above? *

No

Is any law enforcing Official, Mayor, Alderman, Member of the City Council or Commission, Member of the Village Board of Trustees, or member of a County Board, directly or indirectly interested in the business for which license is sought? *

Yes

Each applicant must designate at least one individual who shall serve as Liquor Manager for the applicant. Please supply the following information:

Name of Liquor Manager*

Diana Gunsteen

Home address:*



Position held by the Liquor Manager in the business*

Owner/manager



Has the Liquor Manager been finger printed for the purpose of this application?*

No

Has the Liquor Manager been fingerprinted by the Bartlett Police Department?*

No

All Liquor Managers must be fingerprinted by the Bartlett Police Department before a license can be approved. Please have them complete the Liquor License Manager application and call 630-837-0800 to schedule their fingerprinting.

Emergency Contacts

Please provide contact information of personnel that have keys to the business in case first responders need access to the building during non-business hours.

Primary contact*

Diana Gunsteen

Primary contact phone number*



Secondary contact*

Dan Gunsteen

Secondary contact phone number*



AFFIDAVIT

Applicant does hereby agree to operate the aforesaid place of business in accordance with the policies, regulations, and ordinances of the Village of Bartlett now in force and any others that may be enacted during the duration of this license, and does hereby authorize inspections of the premises by the appropriate Village Departments and officials as my be required, and the Bartlett Fire Protection District, in accordance with Title 3, Chapter 1, Sections 3-1-1 through 3-1-17 of the Bartlett Municipal Code. I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge.

I agree that my electronic signature is equivalent to a handwritten signature and is binding for all purposes related to this transaction*

Diana Gunsteen
Dec 11, 2024

The business applying for this license has a ?
Certificate of Occupancy issued by the Village of
Bartlett Planning & Development Services
Department.

I hereby certify that as the applicant, I
am the owner of the business.



Village of Bartlett, IL

December 23, 2024

BL-24-72

General Business License

Status: Active

Submitted On: 12/19/2024

Primary Location

120 W BARTLETT AVE
BARTLETT, IL 60103

Owner

MARY ANN BOLLMAN, LLC
120 W BARTLETT AVE
BARTLETT, IL 60103-4235

Applicant

 Diana Gunsteen


Bartlett, IL 60103

Business Information

Name of Business (DBA)*

120 Live

Entity Type*

Corporation

Corporation or LLC Name*

120 Live Bartlett, Inc.

Corporation Registered Agent* 

Timothy McGrath

Business Phone Number*

6308558349

Primary Business Email Address* 



Federal Employer Identification Number*



Sales or Occupational Tax Number*

TBD

Nature of Business*

Bar/Restaurant

Does this business have a grease trap?*

Yes

How often is the grease trap cleaned?*

2x per year

Number of Employees*

10

Floor Plan ?



Placeholder.docx

Certificate of Good Standing ?



120 live inc Cert of good standing.JPG

Corporate Officers

Name*

Diana Gunsteen

Residential Address*



Corporate Role* ?

Officer

Date of birth*



Percentage of total stock held*

100

Additional Business Information

Copy of Deed or Lease ?



120 Live lease.pdf

Certificate of Registration ?



120 live inc Cert of good standing.JPG

Copy of County Health Permit ?



Placeholder.docx

Other Locations* ⓘ

n/a

Previous Addresses* ⓘ

n/a

Has your business license ever been revoked?* ⓘ

No

Criminal History* ⓘ

n/a

Municipal Violation History* ⓘ

n/a

Consumer Fraud Complaint* ⓘ

n/a

License Fees

Please select the business type(s) below that match your type of business. If you do not match one of the specific categories, please select "Retail/Commercial Establishment Not Listed Above".

Asphalt Plant

Automobile Service Station

Bakery - Retail

Bakery - Wholesale

Banking Institution

Barbershop

Billiard and pool halls

Bowling alley

Brokers (other than real estate and insurance)

Bus service company

Catering services and establishment

Central Station

Confectionery stores

Day nursery/nursery school

Dealer - precious metals

Dry cleaning plant

Dry cleaning retail outlet

Factory

Fish market

Florist

Food delivery vehicles and food dispensers

Fruit/Vegetable Stand - Year Round

Fruit/Vegetable Stand - Seasonal

Game room

Garage/Parking Lot

Grocery store

Hardware Store

Hotels and motel

Ice cream store/parlor

Ice cream vendor

Laundry (self-service coin operated)

Machine shop

Meat Market/Dealer

Mining operation, quarry or gravel pit

Mobile home park

Motor vehicle repair establishment

Pawnbroker

Redi Mix Plant

Restaurant/Carry Out

Scavengers

Stable

Vending machine

Retail/Commercial Establishment Not Listed Above



Additional Accessory Licenses

Will you have amusement devices on site?*

No

Will you have vending machines on site?*

No

Will you have a jukebox on site?*

Yes

How many jukeboxes?

1

Will you be selling tobacco products?*

No

Will you be serving or selling liquor?*

Yes

Do you have an existing Bartlett liquor license?*

No

If you do not have an existing Bartlett liquor license, you must submit a separate Village of Bartlett Liquor License Application

Emergency Contacts

Please provide contact information of personnel that have keys to the business in case first responders need access to the building during non-business hours.

Primary contact*

Diana Gunsteen

Primary contact phone number*



Secondary contact*

Dan Gunsteen

Secondary contact phone number*



AFFIDAVIT

Applicant does hereby agree to operate the aforesaid place of business in accordance with the policies, regulations, and ordinances of the Village of Bartlett now in force and any others that may be enacted during the duration of this license, and does hereby authorize inspections of the premises by the appropriate Village Departments and officials as may be required, and the Bartlett Fire Protection District, in accordance with Title 3, Chapter 1, Sections 3-1-1 through 3-1-17 of the Bartlett Municipal Code. I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge.

I agree that my electronic signature is equivalent to a handwritten signature and is binding for all purposes related to this transaction* 

Diana Gunsteen
Dec 19, 2024

The business has a Certificate of Occupancy issued by the Village of Bartlett Planning & Development Services Department* 



I hereby certify that as the applicant, I* am an owner of the business.

FORM **BCA 2.10**
ARTICLES OF INCORPORATION
 Business Corporation Act

Filing Fee: \$150

File #: 74951007

Approved By: MAP

FILED
DEC 05 2024
Alexi Giannoulis
Secretary of State

1. Corporate Name: 120 LIVE BARTLETT, INC.

2. Initial Registered Agent: TIMOTHY J MCGRATH
First Name Middle Initial Last Name

Initial Registered Office: 440 S STATE ST
Number Street Suite No.

MANHATTAN IL 60442-8504 WILL
City ZIP Code County

3. Purposes for which the Corporation is Organized:
 The transaction of any or all lawful businesses for which corporations may be incorporated under the Illinois Business Corporation Act.

4. Authorized Shares, Issued Shares and Consideration Received:

Class	Number of Shares Authorized	Number of Shares Proposed to be Issued	Consideration to be Received Therefor
COMMON	1000	100	\$ 1000

NAME & ADDRESS OF INCORPORATOR

5. The undersigned incorporator hereby declares, under penalties of perjury, that the statements made in the foregoing Articles of Incorporation are true.

Dated DECEMBER 05, 2024
Month & Day Year

DIANA GUNSTEEN
Name


Street

STREAMWOOD IL 60107
City/Town State ZIP Code

Date of this notice: 12-05-2024

Employer Identification Number:
[REDACTED]

Form: SS-4

Number of this notice: CP 575 A

120 LIVE BARTLETT INC
& DIANA GUNSTEEN
[REDACTED]
STREAMWOOD, IL 60107

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN [REDACTED]. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did not apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 941	04/30/2025
Form 940	01/31/2026
Form 1120	04/15/2025

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification (corporation, partnership, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:
If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S, U.S. Income Tax Return for an S Corporation, must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents or other payroll service providers, are available to assist you. Visit www.irs.gov/mefbusproviders for a list of companies that offer IRS e-file for business products and services.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.
- * Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is [REDACTED]. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, *Safeguarding Taxpayer Data: A Guide for Your Business*.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

RENTAL LEASE

Date of Lease: December 16, 2024
Term of Lease: Beginning date: January 1, 2025 Ending date: November 30, 2035
Monthly Rent: \$5,000.00
Security Deposit: \$0

LESSEE

Name:
120 Live Bartlett, Inc
120 Bartlett Ave.
Bartlett, IL 60103

LESSOR

Name:
DMB Bartlett Development LLC
651 S. Sutton Rd.
Streamwood, IL 60107

For the Premises at: 120 Bartlett Ave, Bartlett, IL

In consideration of the mutual covenants and agreements herein stated Lessor hereby leases to Lessee and Lessee hereby leases from Lessor for a bar/restaurant designated above (the "Premises"), together with the appurtenances thereto, for the above Term.

LEASE COVENANTS AND AGREEMENTS

RENT

1. Lessee shall pay Lessor's agent as rent for the Premises the sum stated above, monthly in advance, beginning January 1, 2025 with the last rent payment due on November 30,, 2035.

SECURITY DEPOSIT

2. Lessee has deposited with Lessor the Security Deposit stated above for the performance of all covenants and agreements of Lessee hereunder. Lessor may apply all or any portion thereof in payment of any amounts due Lessor from Lessee, and upon Lessor's demand Lessee shall in such case during the term of the lease promptly deposit with Lessor such additional amounts as may then be required to bring the Security Deposit up to the full amount stated above. Upon termination of the lease and full performance of all matters and payment of all amounts due by Lessee, so much of the Security Deposit as remains unapplied shall be returned to Lessee. This deposit does not bear interest unless and except as required by law. Where all or a portion of the Security Deposit is applied by Lessor as compensation for property damage, Lessor, when and as required by law shall provide to Lessee an itemized statement of such damage and of the estimated or actual cost of repairing same. If the building in which Premises are located (the "Building") is sold or otherwise transferred, Lessor may transfer or assign the Security Deposit to the purchaser or transferee of the Building, who shall thereupon be liable to Lessee for all of Lessor's obligations

hereunder, and Lessee shall look thereafter solely to such purchaser or transferee for return of the Security Deposit and for other matters (including any interest or accounting) relating thereto.

CONDITION OF PREMISES; REDELIVERY TO LESSOR

3. Lessee has examined and knows, the condition of and has received the same in good order and repair except as herein otherwise specified, and no representations as to the condition or repair thereof have been made by Lessor or his agent prior to, or at the execution of this lease, that are not herein expressed or endorsed hereon; and upon the termination of this lease in any way, Lessee will immediately yield up Premises to Lessor in as good condition as when the same were entered upon by Lessee, ordinary wear and tear only excepted, and shall then return all keys to Lessor.

LIMITATION OF LIABILITY

4. Except as provided by Illinois statute, Lessor shall not be liable for any damage occasioned by failure to keep Premises in repair, and shall not be liable for any damage done or occasioned by or from plumbing, gas, water, steam or other pipes, or sewerage, or the bursting, leaking or running of any cistern, tank, wash-stand, water-closet, or waste-pipe, in, above, upon or about the Building or Premises, nor for damage occasioned by water, snow or ice being upon or coming through the roof, skylight, trap-door or otherwise, nor for damages to Lessee or others claiming through Lessee for any loss or damage of or to property wherever located in or about the Building or Premises, nor for any damage arising from acts or neglect of co-tenants or other occupants of the Building, or of any owners or occupants of adjacent or contiguous property.

USE; SUBLET; ASSIGNMENT

5. Lessee will not allow Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that hereinbefore specified, nor to occupied in whole or in part by any other persons, and will not sublet the same, nor any part thereof, nor assign this lease, without in each case the written consent of the Lessor first had, and will not permit any transfer, by operation of law, of the interest in Premises acquired through this lease, and will not permit Premises to be used for any unlawful purpose or purpose that will injure the reputation of the same or of the Building or disturb the tenants of the Building or the neighborhood.

USE AND REPAIR

6. Lessee will take good care of the building demised and the fixtures therein, and will commit and suffer no waste therein; no changes or alterations of the Premises shall be made, nor partitions erected, nor walls papered, nor locks on doors installed or changed, without the consent in writing of Lessor; Lessee will make all repairs required to the walls, ceilings, paint, plastering, plumbing work, pipes and fixtures belonging to Premises, whenever damage or injury to the same shall have resulted from misuse or neglect; no furniture filled or to be filled wholly or partially with liquid; shall be placed in the Premises without the consent in writing of Lessor; the Premises shall not be used as a "boarding" or "lodging" house, nor for a school, nor to give instructions in music, dancing or singing, and none of the rooms shall be offered for lease by placing notices on any door, window or wall of the Building, nor by advertising the same directly or indirectly, in any newspaper or otherwise, nor shall any signs be exhibited on or at any windows or exterior portions of the Premises or of the Building without the consent in writing of Lessor; there shall be

no lounging, sitting upon, or unnecessary tarrying in or upon the front steps, the sidewalk, railing, stairways, halls, landing or other public places of the Building by Lessee, members of the family or others persons connected with the occupancy of Premises; no provisions, milk, ice, marketing, groceries, furniture, packages or merchandise shall be taken into the Premises through the front door of the Building except where there is no rear or service entrance; cooking shall be done only in the kitchen and in no event on porches or other exterior appurtenances; Lessee, and those occupying under Lessee, shall not interfere with the heating apparatus, or with the lights, electricity, gas, water or other utilities of the Building which are not within the building hereby demised, nor with the control of any of the public portions of the Building; use of any master television antenna hookup shall be strictly in accordance with regulations of Lessor or Lessor's agent; Lessee and those occupying under Lessee shall comply with and conform to all reasonable rules and regulations that Lessor or Lessor's agent may make for the protection of the Building or the general welfare and the comfort of the occupants thereof, and shall also comply with and conform to all applicable laws and governmental rules and regulations affecting the Premises and the use and occupancy thereof.

ACCESS

7. Lessee will allow Lessor free access to the Premises at all reasonable hours for the purpose of examining or exhibiting the same or to make any needful repairs which Lessor may deem fit to make for the benefit of or related to any part of the Building; also Lessee will allow Lessor to have placed upon the Premises, at all times, notice of "For Sale" and "To Rent," and will not interfere with the same.

RIGHT TO RELET

8. If Lessee shall abandon or vacate the Premises, the same may be re-let by Lessor for such rent and upon such terms as Lessor may see fit; and if a sufficient sum shall not thus be realized, after paying the expenses of such reletting and collecting, to satisfy the rent hereby reserved, Lessee agrees to satisfy and pay all deficiency.

HOLDING OVER

9. If the Lessee retains possession of the Premises or any part thereof after the termination of the term by lapse of time or otherwise, then the Lessor may at Lessor's option within thirty days after the termination of the term serve written notice upon Lessee that such holding over constitutes either (a) renewal of this lease for one year, and from year to year thereafter, at double the rental specified under Section 1 for such period, or (b) creation of a month to month tenancy, upon the terms of this lease except at double the monthly rental specified under Section 1, or (c) creation of a tenancy at sufferance, at a rental of \$130.00 dollars per day for the time Lessee remains in possession. If no such written notice is served, then a tenancy at sufferance with rental as stated at (c) shall have been created, and in such case if specific per diem rental shall not have been inserted herein at (c), such per diem rental shall be one-fifteenth of the monthly rental specified under Section 1 of this lease. Lessee shall also pay to Lessor all damages sustained by Lessor resulting from retention of possession by Lessee.

RESTRICTIONS ON USE

10. Lessee will not permit anything to be thrown out of the windows, or down the courts or light shafts in the Building; nothing shall be hung from the outside of the windows or placed on the outside window sills of any window in the Building; no parrot, dog or other animal shall be kept within or about the Premises; the front halls and stairways and the back porches shall not be used for the storage of carriages, furniture or other articles.

UTILITIES

11. Lessee shall pay for all utilities - gas, electricity, water and garbage.

Lessee shall be responsible for the maintenance work on the heating and air conditioning. Lessee shall contract for HVAC annual maintenance with a reputable firm approved by Lessor to provide for periodic maintenance and repair and shall provide a copy of the HVAC service agreement to Lessor upon request.

DEFAULT BY LESSEE

12. If default be made in the payment of the above rent, or any part thereof, or in any of the covenants herein contained to be kept by the Lessee, Lessor may at any time thereafter at his election declare said term ended and reenter the Premises or any part thereof, with or (to the extent permitted by law) without notice or process of law, and remove Lessee or any persons occupying the same, without prejudice to any remedies which might otherwise be used for arrears of rent, and Lessor shall have at all times the right to distrain for rent due, and shall have a valid and first lien upon all personal property which Lessee now owns, or may hereafter acquire or have an interest in, which is by law subject to such distraint, as security for payment of the rent herein reserved.

NO RENT DEDUCTION OR SET OFF

13. Lessee's covenant to pay rent is and shall be independent of each and every other covenant of this lease. Lessee agrees that any claim by Lessee against Lessor shall not be deducted from rent nor set off against any claim for rent in any action.

RENT AFTER NOTICE OR SUIT

14. It is further agreed, by the parties hereto, that after the service of notice or the commencement of a suit or after final judgment for possession of the Premises, Lessor may receive and collect any rent due, and the payment of said rent shall not waive or affect said notice, said suit, or said judgment.

PAYMENT OF COSTS

15. Lessee will pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by Lessor in enforcing the covenants and agreements of this lease.

RIGHTS CUMULATIVE

16. The rights and remedies of Lessor under this lease are cumulative. The exercise or use of any one or more thereof shall not bar Lessor from exercise or use of any other right or remedy provided herein or otherwise provided by law, nor shall exercise nor use of any right or remedy by Lessor waive any other right or remedy.

FIRE AND CASUALTY

17. In case the Premises shall be rendered untenable during the term of this lease by fire or other casualty, Lessor at his option may terminate the lease or repair the Premises within 60 days thereafter. If Lessor elects to repair, this lease shall remain in effect provided such repairs are completed within said time. If Lessor shall not have repaired the Premises within said time, then at the end of such time the term hereby created shall terminate. If this lease is terminated by reason of fire or casualty as herein specified, rent shall be apportioned and paid to the day of such fire or other casualty.

INSURANCE

18. During the term of the Lease, Lessee shall maintain comprehensive public liability insurance against claims for personal injury, death, and property damage occurring in or about the leased premises; such insurance to afford minimum protection of \$1,000,000.00 with respect to the personal injury or death occurring or resulting from one occurrence, and \$1,000,000.00 with respect to property damage, which insurance shall contain an endorsement adding Lessor as an additional insured. Further, Lessee shall provide proof of Dram Shop limits of not less than \$1,000,000.00 naming the Lessor as additional insured;

SUBORDINATION

19. This lease is subordinate to all mortgages which may now or hereafter affect the real property of which Premises form a part.

PLURALS; SUCCESSORS

20. The words "Lessor" and "Lessee" wherever herein occurring and used shall be construed to mean "Lessors" and "Lessees" in case more than one person constitutes either party to this lease; and all the covenants and agreements herein contained shall be binding upon, and inure to, their respective successors, heirs, executors, administrators and assigns and be exercised by his or their attorney or agent.

SEVERABILITY

21. Wherever possible each provision of this lease shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this lease shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this lease.

HOLD HARMLESS AGREEMENT

22. We, The Lessee agrees to defend, indemnify and hold Babich Enterprises, LLC, its' members as individuals, free and harmless from all claims and liabilities.

WITNESS the hands and seals of the parties hereto, as of the Date of Lease stated above.

LESSEE:

120 Live Bartlett, Inc.

Diana Gunsteen (seal)
Diana Gunsteen, President

LESSOR:

DMB Bartlett Development, LLC

By: *Diana Gunsteen* (seal)
Diana Gunsteen, Managing Member

By: Daniel Gunsteen III (seal)
Daniel Gunsteen III, Managing Member

ASSIGNMENT BY LESSOR

On this _____, 2016, for value received, Lessor hereby transfers, assigns and sets over to _____ all right, title and interest in and to the above lease and the rent thereby reserved, except rent due and payable prior to _____, 2016.

(seal)

(seal)

GUARANTEE

On this _____, 2016, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Guarantor hereby guarantees the payment of rent and performance by Lessee, Lessee's heirs, executors, administrators, successors or assigns of all covenants and agreements of the above lease.

(seal)

(seal)



NOVEMBER 18, 2019



NEW BAR AND MUSIC VENUE
120 W BARTLETT AVE.
BARTLETT, IL

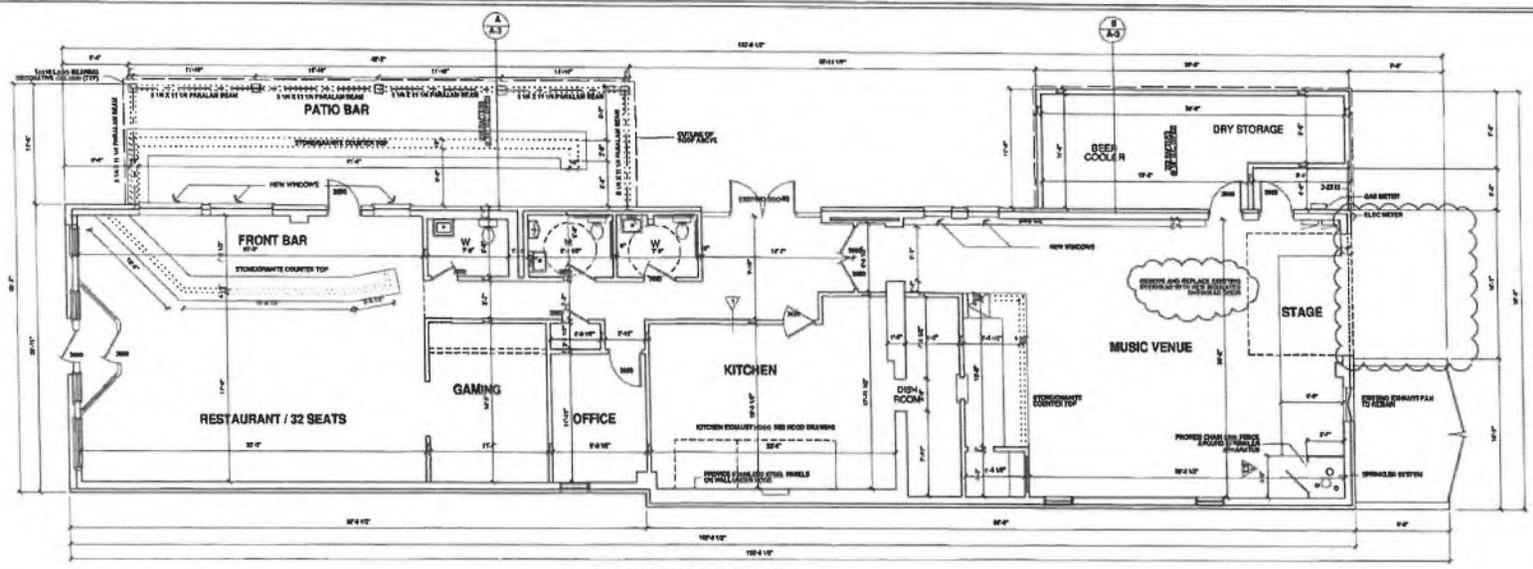
FLOOR PLAN REFLECTED CEILING PLAN

REVISIONS
11/27/19
12/8/19

SCALE

AS NOTED

DRAWING
A-2



REVISED FLOOR PLAN
SCALE: 3/16" = 1'-0"



REFLECTED CEILING PLAN

- CEILING FAN
- LED TRACK LIGHT
- 501 LAY-IN LED FIXTURE
- 154 SURFACE MOUNTED LED FIXTURE
- 158 SURFACE MOUNTED LED FIXTURE
- LED TRACK LIGHT
- 303 SUPPLY REGISTER
- 302 RETURN AIR REGISTER
- 502 LAY-IN LED FIXTURE
- TOILET EXHAUST FAN
- R9 LED RECESSED CAR FIXTURE
- SPRINKLER HEAD



Village of Bartlett, IL

December 23, 2024

LM-45

Liquor Manager

Application

Status: Active

Submitted On: 12/19/2024

Primary Location

No location

Owner

No owner information

Applicant

Diana Gunsteen

Bartlett, IL 60103

Statement of Liquor Manager

Name of Business* ?

120 Live Bartlett, Inc.

Business Address:*

120 W. Bartlett Ave, Bartlett, IL 60103

Business Telephone Number*

630-855-8349

Liquor Manager Name*

Diana Gunsteen

Home Address*

Previous address ?

Home Telephone Number* ?

Date of birth*

Place of birth*

, IL

Social Security Number*

Drivers License Number*

State issued by

IL

Have you been fingerprinted by the Bartlett Police Department for the purpose of this application?*



No

If you have not been fingerprinted by the Bartlett PD, then you cannot submit your application. Please call 630-837-0846 to schedule printing.

Have you ever been convicted of a felony under any Federal or State law in the last 10 years?*

No

Have you been convicted of being the keeper of a house of ill fame, or of pandering or other Crimes or misdemeanors opposed to decency and morality?*

No

Have you ever been convicted of a violation of any Federal, State or Local Liquor law?*

No

Have you ever permitted an Appearance Bond Forfeiture for any of the violations mentioned in the questions above?*

No

Has any license previously issued to you by Federal, State or Local authorities been revoked?*

No

In what capacity are you employed by the applicant?*

owner

Give name of person who appointed you in your present capacity*

Diana Gunsteen

Date of appointment

12/19/2024

List employer(s) for past five year, including business name, address, manager's name, and position.*

self employed

List all prior experience and education that you have in managing the sale of alcoholic liquor and/or in conducting any business which is similar in nature to the business which you will be engaged in pursuant to the application*

n/a

How many hours per week will you be physically present at the premises to be licensed?*

40

AFFIDAVIT

Petitioner swears (or affirms) that he/she will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the Laws of the State of Illinois or the Laws of the State of Illinois or the Laws of the United States of America, in the conduct of the place of business described herein. The undersigned further swears (of affirms) that he/she shall conduct the business in a manner consistent with all representations made on this application and consistent with any representations made before the Local Liquor Commissioner.

By checking this box I agree to the above without reservation.*

Diana Gunsteen
Dec 19, 2024

CORPORATION INVESTIGATION AUTHORIZATION/RELEASE

I hereby authorize the Chief of Police of the Village of Bartlett, or his designee, to conduct a background investigation, including the authorization to receive reports from other law enforcement agencies necessary to verify the information included in this application and to verify compliance of applicable Federal, State and Local law. I hereby release the Village of Bartlett, the Bartlett Police Department, and each of their respective Directors, Officers, Elected and appointed Officials, Agents and Employees from any and all liability which may arise as a result of such background investigation.

By checking this box I agree to the above without reservation.*

Diana Gunsteen
Dec 19, 2024



Certificate of Completion

This is to certify that

Diana Gunsteen

has diligently and with merit completed

On-Premise BASSET Alcohol Certification

Completion Date: 12-30-2024

This temporary certificate is valid for 30 days.
Download your official BASSET card at mytax.illinois.gov

A handwritten signature in black ink, appearing to read "John D. Comly".

John Comly
President, CEO and Director

225 East Robinson St Ste 570
Orlando, FL 32801

Certificate # 16468668



Est. 1892

DEPARTMENT OF POLICE

The Village of
Bartlett



Police Department, 228 S. Main Street, Bartlett, Illinois 60103-4495
Telephone 630.837.0846 Fax 630.837.0865

POLICE DEPARTMENT MEMORANDUM
24-59

DATE: December 19, 2024
TO: Paula Schumacher, Village Administrator
FROM: Geoffrey Pretkelis, Chief of Police *WHP*
RE: Liquor License Applicant

Fingerprint record checks for criminal history records have been completed on the following Liquor License Applicant:

Diana Lynn Gunsteen

Business: 120 Live (Liquor Manager/Owner)

The applicant's criminal records were checked through the Illinois State Police Bureau of Identification and Federal Bureau of Identification and were returned showing no criminal record.

There is no record that would disqualify her as an applicant under Illinois Law.

GP/kt

cc: Diane Czerwinski
File



450th Nationally