



**VILLAGE OF BARTLETT
BOARD MINUTES
DECEMBER 3, 2024**

1. CALL TO ORDER

President Wallace called the regular meeting of December 3, 2024, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Kristy Stone, Paul Petersen, Food and Beverage Manager, Chief Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Sweeney, Attorney Kurt Asprooth, and Village Clerk Lorna Gilles.

3. INVOCATION – Father Chris Ciomek from St. Peter Damian Catholic Church

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL

Jeffrey Perrault, 132 S. Hale Avenue

Mr. Perrault came forward to discuss overnight parking. Mayor Wallace advised him that there would be further discussion regarding overnight parking at the Committee Meeting. Mr. Perrault stated that he would come forward during that time.

Jesus Mendoza, 162 S. Hale Avenue

Mr. Mendoza stated that he was here at the last meeting regarding overnight parking. He stated there's quite a few residents in attendance and that they were looking forward to hearing about what solutions will be presented regarding overnight parking

Norelis Nava, 126 S. Hale Avenue

Ms. Nava stated that she was also here regarding overnight parking. She stated that she has a disability and a daughter. She also said she would like to hear more about what can be done for residents regarding overnight parking.

Laura Fazio, 229 Eastern Avenue

Ms. Fazio stated that she was here to follow up regarding Village violations and what the process/criteria is. Mayor Wallace stated that this would be further discussed at the Committee Meeting.



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6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 1 to the Consent Agenda - Resolution 2024-116-R, A Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Multisystem Management Company.

Trustee Hopkins stated that he would like to add item D. 1 to the Consent Agenda – 2025 Annual Meeting Schedule.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

7. MINUTES – Covered and approved under the Consent Agenda.

8. BILL LIST – Covered and approved under the Consent Agenda.



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9. TREASURER'S REPORT - None

10. PRESIDENT'S REPORT

President Wallace stated that there was a presentation by Lauterbach and Amen LLP regarding the 2024 Auditor's Report.

Ms. Wilke from Lauterbach and Amen LLP presented the information while thanking the Village of Bartlett especially the Finance Department for their time. She stated that included in the packet was the Auditor's communication to the Board of Trustees, the Management Letter, and the 2024 Annual Comprehensive Financial Report which she went over for the Board. Ms. Wilke pointed out the Certificate of Achievement of excellence in financial reporting. She stated that the award is the highest level of financial reporting that any local government can undertake each year and gave kudos to the Village and the Finance Department.

Ms. Wilke concluded by reiterating that it was a clean audit with no findings. She then stated that she would be happy to answer any questions.

Trustee Gandsey asked if there was anything that the audit didn't include. Ms. Wilke stated that according to the State statute requirement, this was a full and complete audit. She went on to say that the only unique piece is TIF reporting.

Trustee Gunsteen asked out of roughly 100 clients, how many of them get a clean audit percentage wise. Ms. Wilke stated a good percentage which is part of the firm's philosophy; to work with the right government entities who want to do the right things that contribute to the certificate of achievement program.

President Wallace thanked Ms. Wilke for her time and staff for putting the presentation together.

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne had some recognitions regarding employee anniversaries and birthdays.

Trustee Gandsey wanted to mention that the Holiday tree lighting begins this Friday, and the Cocoa Crawl would be taking place next Saturday December 14th.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated there was no report.



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B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Ordinance 2024-114, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025. Trustee LaPorte stated that the total levy is \$12,870,519, a 1.61% decrease from the 2023 property tax extension. He went on to say that a Truth in Taxation Public Hearing for the 2024 levy was held on October 15, 2024.

Trustee LaPorte moved to approve Ordinance 2024-114, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025. The motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-114, AN ORDINANCE FOR THE LEVY AND ASSESSMENT TAXES FOR THE GENERAL CORPORATE AND OTHER PURPOSES OF THE VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2024, AND ENDING APRIL 30, 2025.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee LaPorte presented Ordinance 2024-115, An Ordinance abating a portion of taxes heretofore levied for the year 2024 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois. Trustee LaPorte stated that the final process for the 2024 tax levy is to calculate tax levy abatements for the 2017, 2019, and 2021A General Obligation Bonds. Abatements proposed equal \$1,720,633.

Trustee LaPorte moved to approve Ordinance 2024-115, An Ordinance abating a portion of taxes heretofore levied for the year 2024 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois. That Motion was seconded by Trustee Deyne.



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ROLL CALL VOTE TO APPROVE ORDINANCE 2024-115, AN ORDINANCE ABATING A PORTION OF TAXES HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON: GENERAL OBLIGATION REFUNDING BONDS SERIES 2017; GENERAL OBLIGATION REFUNDING BONDS SERIES 2019; AND GENERAL OBLIGATION BONDS SERIES 2021 A OF THE VILLAGE OF BARTLETT, DUPAGE, COOK, AND KANE COUNTIES ILLINOIS.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that the 2025 Annual Meeting Schedule was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2024-116-R; A Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Multisystem Management Company was covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES – None

15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None



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MOTION CARRIED

The meeting was adjourned at 7:24 p.m.

Jackie Cardoza
Executive Assistant