

VILLAGE OF BARTLETT
VILLAGE HALL, 228 S. MAIN STREET
BOARD AGENDA
December 17, 2024
7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **TOWN HALL:** (Note: Three (3) minute time limit per person)
6. ***CONSENT AGENDA***
All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- *7. **MINUTES:** Board – December 3, 2024, Committee – December 3, 2024
- *8. **BILL LIST:** December 17, 2024
9. **TREASURER'S REPORT:** October 2024
Sales Tax Report, October 2024
Motor Fuel Tax Report, October 2024
10. **PRESIDENT'S REPORT:**
 - A. Todd Dowden Proclamation
 - B. Jay Doherty Proclamation
11. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
12. **STANDING COMMITTEE REPORTS:**
 - A. **BUILDING AND ZONING COMMITTEE, CHAIRMAN GUNSTEEN**
 1. Ordinance Granting a One (1) Year Extension for Construction to Commence on the Promenade of Bartlett Mixed Use Development
 - B. **COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**
 1. None
 - C. **FINANCE COMMITTEE, CHAIRMAN LAPORTE**
 1. Resolution Approving the 2025-2029 Capital Improvements Program
 - D. **LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**
 - *1. Appointment of Matt Coulter to Acting Treasurer
 - *2. Appointment of Matt Coulter to Acting Budget Officer
 - E. **POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI**
 1. Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking
 - F. **PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**
 - *1. Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett
15. **NEW BUSINESS**
16. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
17. **ADJOURNMENT**



VILLAGE OF BARTLETT BOARD MINUTES DECEMBER 3, 2024

1. CALL TO ORDER

President Wallace called the regular meeting of December 3, 2024, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Kristy Stone, Paul Petersen, Food and Beverage Manager, Chief Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Sweeney, Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION – Father Chris Ciomek from St. Peter Damian Catholic Church

4. PLEDGE OF ALLEGIANCE

5. TOWN HALL

Jeffrey Perrault, 132 S. Hale Avenue

Mr. Perrault came forward to discuss overnight parking. Mayor Wallace advised him that there would be further discussion regarding overnight parking at the Committee Meeting. Mr. Perrault stated that he would come forward during that time.

Jesus Mendoza, 162 S. Hale Avenue

Mr. Mendoza stated that he was here at the last meeting regarding overnight parking. He stated there's quite a few residents in attendance and that they were looking forward to hearing about what solutions will be presented regarding overnight parking

Norelis Nava, 126 S. Hale Avenue

Ms. Nava stated that she was also here regarding overnight parking. She stated that she has a disability and a daughter. She also said she would like to hear more about what can be done for residents regarding overnight parking.

Laura Fazio, 229 Eastern Avenue

Ms. Fazio stated that she was here to follow up regarding Village violations and what the process/criteria is. Mayor Wallace stated that this would be further discussed at the Committee Meeting.



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DECEMBER 3, 2024**

6. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item F. 1 to the Consent Agenda - Resolution 2024-116-R, A Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Multisystem Management Company.

Trustee Hopkins stated that he would like to add item D. 1 to the Consent Agenda – 2025 Annual Meeting Schedule.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

7. MINUTES – Covered and approved under the Consent Agenda.

8. BILL LIST – Covered and approved under the Consent Agenda.



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9. TREASURER'S REPORT - None

10. PRESIDENT'S REPORT

President Wallace stated that there was a presentation by Lauterbach and Amen LLP regarding the 2024 Auditor's Report.

Ms. Wilke from Lauterbach and Amen LLP presented the information while thanking the Village of Bartlett especially the Finance Department for their time. She stated that included in the packet was the Auditor's communication to the Board of Trustees, the Management Letter, and the 2024 Annual Comprehensive Financial Report which she went over for the Board. Ms. Wilke pointed out the Certificate of Achievement of excellence in financial reporting. She stated that the award is the highest level of financial reporting that any local government can undertake each year and gave kudos to the Village and the Finance Department.

Ms. Wilke concluded by reiterating that it was a clean audit with no findings. She then stated that she would be happy to answer any questions.

Trustee Gandsey asked if there was anything that the audit didn't include. Ms. Wilke stated that according to the State statute requirement, this was a full and complete audit. She went on to say that the only unique piece is TIF reporting.

Trustee Gunsteen asked out of roughly 100 clients, how many of them get a clean audit percentage wise. Ms. Wilke stated a good percentage which is part of the firm's philosophy; to work with the right government entities who want to do the right things that contribute to the certificate of achievement program.

President Wallace thanked Ms. Wilke for her time and staff for putting the presentation together.

11. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne had some recognitions regarding employee anniversaries and birthdays.

Trustee Gandsey wanted to mention that the Holiday tree lighting begins this Friday, and the Cocoa Crawl would be taking place next Saturday December 14th.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated there was no report.



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B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Ordinance 2024-114, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025. Trustee LaPorte stated that the total levy is \$12,870,519, a 1.61% decrease from the 2023 property tax extension. He went on to say that a Truth in Taxation Public Hearing for the 2024 levy was held on October 15, 2024.

Trustee LaPorte moved to approve Ordinance 2024-114, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025. The motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-114, AN ORDINANCE FOR THE LEVY AND ASSESSMENT TAXES FOR THE GENERAL CORPORATE AND OTHER PURPOSES OF THE VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2024, AND ENDING APRIL 30, 2025.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee LaPorte presented Ordinance 2024-115, An Ordinance abating a portion of taxes heretofore levied for the year 2024 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois. Trustee LaPorte stated that the final process for the 2024 tax levy is to calculate tax levy abatements for the 2017, 2019, and 2021A General Obligation Bonds. Abatements proposed equal \$1,720,633.

Trustee LaPorte moved to approve Ordinance 2024-115, An Ordinance abating a portion of taxes heretofore levied for the year 2024 to pay debt service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois. That Motion was seconded by Trustee Deyne.



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ROLL CALL VOTE TO APPROVE ORDINANCE 2024-115, AN ORDINANCE ABATING A PORTION OF TAXES HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON: GENERAL OBLIGATION REFUNDING BONDS SERIES 2017; GENERAL OBLIGATION REFUNDING BONDS SERIES 2019; AND GENERAL OBLIGATION BONDS SERIES 2021 A OF THE VILLAGE OF BARTLETT, DUPAGE, COOK, AND KANE COUNTIES ILLINOIS.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that the 2025 Annual Meeting Schedule was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2024-116-R; A Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Multisystem Management Company was covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES – None

15. ADJOURNMENT

President Wallace stated the meeting will adjourn. There being no further business to discuss, Trustee Deyne moved to adjourn the meeting, that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None



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MOTION CARRIED

The meeting was adjourned at 7:24 p.m.

Jackie Cardoza
Executive Assistant



VILLAGE OF BARTLETT COMMITTEE MINUTES December 3, 2024

1. CALL TO ORDER

President Wallace called the Committee of the Whole meeting of December 3, 2024, of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:54 p.m.

2. ROLL CALL

PRESENT: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Kristy Stone, Paul Petersen, Food and Beverage Manager, Chief Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Sweeney, Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. TOWN HALL: None

4. STANDING COMMITTEE REPORTS

A. POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI

1. Residential Parking Permit Review

Trustee Suwanski stated that the police department, and the planning and development services department have been working on a solution to the parking concerns raised by many of the residents who reside in the Bartlett Green townhomes located on Oneida Ave, Chase Ave, and Hale Ave at the recent board meeting on Tuesday, November 19, 2024. On a regular basis, approximately 50-70 vehicles will be parked on Oneida Ave, Chase Ave, and Hale Ave between 2:00 a.m. and 6:00 a.m. when overnight parking is prohibited per ordinance. Residents are allowed three overnight parking permissions per month per vehicle. However, the overnight parking issue continues to persist in this area because of the lack of available parking.

The suggested amendments to Section 6-11-1304.8.1 "Residential Permit Parking Area" would provide the opportunity for residents within the residential parking permit zone to apply for an annual residential parking permit that would allow them to park their vehicles in the designated permit parking areas during overnight hours, 2:00 a.m. to 6:00 a.m.

Chief Pretkelis stated the Police Department has been working collaboratively with Planning and Development Services as well as GIS to not only assess the number of residential units there are in the area (354), but also look at the amount of safe parking spaces that would be allowed on Chase, Oneida, and Hale which comes out to approximately 132 spaces. He went on to say that they also contacted the



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Management company responsible for Bartlett Green who stated that at this time they don't have the budget or the space to add any additional parking spaces for residential units. Chief Pretkelis stated that they also put a pause on issuing overnight parking citations in order to monitor the situation and allow for additional parking for residents and guests as we head into the Holidays.

Chief Pretkelis turned it over to Deputy Chief Sweeney to present their recommendations. Deputy Chief Sweeney stated that the recommendation today is a Residential parking Permit Program to include the streets of South Chase, South Hale between North Avenue and Oneida which would be on the East side of the street due to restricted parking on the West side. He went on to say that in order to qualify for a parking permit, you would need to be a resident in the Bartlett Green Townhomes in order to register. He stated that there would be a \$50 application fee to account for the processing fee of background check which would need to be completed along with the stickers being made and applied.

Deputy Chief Sweeney stated that it would be a one time a year processing fee that would be completed annually from January through December each calendar year. He went on to say that there are 130 spots that are on these three streets. Additional parking would be available in the Metra lot along with sixteen spots along North Avenue. Deputy Chief Sweeney stated that those spots wouldn't be included in the residential parking permit area, those additional parking spots would be to accommodate guest parking.

The Mayor wanted to verify the 132 spots. Deputy Chief Sweeney stated that was correct without any margin or error. Chief Pretkelis wanted to mention that per State Statute and Village Ordinance, we would need to allow for 30 feet from each intersection.

Deputy Chief Sweeney stated that there are five units on Hale that are afforded with no parking, so in that area an average of 2 spots per household. He went on to say that similar townhomes in the area have 2-3 spots, so they are below the average of other similar townhomes. He stated those five units on Hale would be allowed three spots per unit initially, and all the other residents in that area would be allowed one spot per resident initially. After that initial process, there would be a wait list for additional vehicles. Deputy Chief Sweeney stated they looked at other towns to see what they are doing to accommodate parking to help come up with a solution. He wanted to reiterate that just because you get a parking permit doesn't mean you would be able to park however you'd like. Residents will still be required to follow parking rules and not block driveways, hydrants, as well as making sure cars are moved when there's more than two inches of snow. Deputy Chief Sweeney stated that the parking permit will be issued based on the prior year's violations and then additionally any parking tickets that they would receive the year prior to the permit being issued.

Mayor Wallace asked if we would be doing this by license plate or a sticker. Deputy Chief Sweeney stated it would be based per vehicle; one permit per vehicle, non-transferable, and it'll be a decal that has a serial number assigned to that license plate and it'll go in the upper left-hand corner, driver's side of the windshield.

Trustee Gandsey asked how many permits residents can get. Deputy Chief Sweeney stated that if we don't get near 132, residents could get as many as they need. However, residents on Hale would be allowed 3 parking passes initially; every other resident would be allowed one initially to give themselves three



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parking passes per residence including their garage. He went on to say that after that, it would be on a first come first serve basis which is where the wait list comes in. Chief Pretkelis stated that's why it was important and fair to charge the \$50 fee to allow for staff time, signage and repair costs, as well as the cost of the stickers. He went on to say that the cost would be less than what some Associations are charging for parking which is why they feel this was a fair amount to charge.

Trustee Gandsey asked if residents would be grandfathered in as in automatic renewal of a parking permit regarding if a resident moves out and a new tenant moves in. Chief Pretkelis stated that's why they doing a role out to accommodate growing families and additional cars added to households etc. Trustee Gandsey asked how this would affect the single-family homes in that area. Deputy Chief Sweeney stated that he didn't foresee that being an issue and stated that it's only affecting residents from 2:00-6:00am.

Trustee Gunsteen asked if residents are allowed to park at the Metra lot during those hours. Chief Pretkelis stated that they could but would need to move their cars before snowplow operations begin.

Trustee Suwanski stated that the Metra lot by the water tower looked pretty torn up. She wanted to know if there was something in place to get that fixed. Trustee LaPorte stated that it would be part of the Capital Budget discussion. Trustee Suwanski asked how residents would be informed of this new opportunity. Chief Pretkelis stated that if this gets approved at the next Board Meeting, they will work with GIS, Planning and Development, and Public Works to roll out an educational campaign as well as messaging through social media and putting out signs for residents.

Trustee Gunsteen asked how the spaces would be defined. Chief Pretkelis stated it would be first come first serve that is listed on the map in the packet which will be on one side of the street.

Mayor Wallace stated that this would be moved to the Board for a vote.

B. BUILDING AND ZONING COMMITTEE, CHAIRMAN GUNSTEEN

1. Code Enforcement Process

Trustee Gunsteen stated that in the past year, residents have reached out to the Village Board to voice concerns with code violations on adjacent properties as well as code violation notices that they have received. Staff will be explaining procedures that the Village's two code enforcement officers follow for every complaint that is received from the public or initiated by staff. Staff's goal is to have the property owner correct the violation prior to a ticket being issued for a local adjudication hearing. Over 90% of code complaints are corrected prior to a local adjudication ticket being issued.

Planning and Development Director Kristy Stone stated that they get complaints in one of two ways, they're either initiated by the public or staff initiates them when they go out to do their rounds. She went on to say that they enter every complaint that they receive into their online tracking system. She stated that the inspectors conduct an initial inspection, they typically knock on the door to see if the homeowner is there to talk to them, give notice of violation on the property either in person or they post it to the



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homeowner's door/car etc. The homeowner is allowed 7-14 days before a re-inspection is completed. She went on to say that if the issue is corrected, the case is closed and completed. If it's not corrected, the case is closed, and a second notice of violation is issued. This is the final notice given, after which the homeowner is given another week or two to comply with the outstanding issue. These notices are hand delivered, posted on the property, or mailed via first class. Planning and Development Director Kristy Stone went on to say that if after the final inspection, the issue is still not corrected, the resident is issued an administrative citation for local adjudication. The residents are provided with a ticket and a letter advising them of the court date as well as a form detailing the local adjudication hearing procedure which was implemented earlier this year. She went on to say that if the residents don't show up to their court date, they are fined. She stated that the goal is not to fine residents, it's to ensure compliance and the Code Officers along with the hearing officer do work with the residents to make sure of that.

Village Administrator Paula Schumacher wanted to specify that 90% of the complaints received are resolved with compliance before a ticket is issued or it gets to local adjudication.

Trustee Deyne asked what the number one complaint received was. Planning and Development Director Kristy Stone stated that if they cite a resident for garbage cans in their front yard, those residents drive around the Village and give a list of every address that they can find with garbage cans.

Trustee Gunsteen wanted to verify the timelines that were provided that allows a resident to be in compliance before having to pay a fine. Planning and Development Director Kristy Stone stated that they have 30 days to be in compliance before they have their hearing date.

Trustee Hopkins asked about the timeframe as well. Planning and Development Director Kristy Stone stated that it's dependent on what the issue is. Garbage cans for example should be able to get resolved in a week, versus a fence needed repair or replacement which would require contacting contractors and getting bids etc. She went on to say that they work with the residents and it's on a case-by-case basis. Trustee Hopkins had additional questions regarding the amount for a fine. Planning and Development Director Kristy Stone stated that it ranges anywhere from \$25-\$750 that they can be fined if the hearing officer wants to go that route. Trustee Hopkins referenced a resident who received a \$500 fine and stated he thought that it was ridiculous to charge. Planning and Development Director Kristy Stone stated that the resident was given a chance to come back to a new adjudication date to further discuss after which the fine was waived.

Trustee LaPorte wanted to point out that we are 90% compliant with these cases. Mayor Wallace agreed that there's 10% that don't want to be complaint or are confused and need further clarification, which we are doing and have laid down in the paperwork that's provided to the residents.

Trustee Hopkins asked how it's handled if a resident does call regarding a citation or need clarification. Planning and Development Director Kristy Stone stated that the information is logged in the system in the notes section which is used for internal use only.

2. #2024-17 Cheer Athletics Chicago



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Trustee Gunsteen stated that the petitioner is requesting a Special Use Permit to allow a cheerleading training center (fitness/recreation facility) at 810 E. Devon Avenue in the I-1 Light Industrial Zoning District. The petitioner is also requesting a variation to reduce the required parking for the entire property from 186-147 spaces. The facility would primarily operate on evenings and weekends. He stated that this is for review before it goes to the Planning Commission.

Trustee Gunsteen stated the other businesses typically work during the day so it's a pretty good balance. Planning and Development Director Kristy Stone stated that if we had applied the regulations that we have for the downtown overlay where you look at the specific uses and their peak time, she doesn't anticipate a problem. She verified that the space is currently vacant.

Trustee Hopkins asked if there was a diagram that discusses the stacking of cars when people get picked up and dropped off. Planning and Development Director Kristy Stone stated they can have a diagram prepared for the Planning and Zoning Commission. Trustee Hopkins also asked how many kids would be there at a given time. Trustee Gunsteen and Planning and Development Director Kristy Stone stated it was 28 which was included in the packet.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

1. Proposed 2025-2029 Capital Budget

Trustee LaPorte stated that they are excited to discuss the proposed 2025-2029 capital budget, and that staff would now go over their presentation.

Public Works Director Dan Dinges stated that the main goal today would be to discuss Fiscal year 2025 and 2026 which would be in next year's budget, but to also touch base on years 2 through 5 in the capital. He primarily discussed Water and Sewer and the water main replacement program which were referenced starting on page 62 in the PowerPoint. He also discussed water main replacements, fire hydrants, and water tower improvements/replacements.

Mayor Wallace stated that this is framing a very potential pitfall to cash flow for some of these projects. Public Works Director Dan Dinges stated that is the issue. He went on to say that they haven't had the funding to support the five-year program which is why they're presenting next year's budget and to show that they don't have the funds to support years two through five unless something is done to generate more revenue coming in.

Trustee Hopkins asked if they were going to present their own ideas or have the board provide some input. Public Works Director Dan Dinges stated that they would present idea based on their research from surrounding Village's but would love to get the input from the Board regarding their suggestions.

Public Works Director Dan Dinges continued presenting his PowerPoint presentation regarding Sewers.

Trustee Hopkins asked why other communities warned us that we were going to have more water main breaks. Public Works Director Dan Dinges stated that we were getting the majority of our water from the



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West side of town and now we're getting it from the East. He went on to say that whenever you change the flow and have slight pressure changes, mains can react differently and that's when we tend to see breaks.

Trustee Hopkins asked if we keep flow meters on the sewage and if the lining has helped with the INI. Public Works Director Dan Dinges stated that this year they are planning to do some flow monitoring to see how we're doing and what impact it's had.

Assistant Public Works Director Tyler Isham then began presenting referencing the PowerPoint presentation on Streets. He also discussed bike path maintenance, along with the downtown sidewalk renovation, Metra depot improvements, and the Town Center improvements. He went on to say that he sat in on a design progress meeting with Metra. In regard to their plans to merge the platform, they are still providing us with a \$150,000 grant but would like the focus solely on the area around the depot museum. He stated that anything that we do around the depot, they will match on the North side.

Village Administrator Paula Schumacher stated that they're at 60% engineering drawings for the platform change. She stated that we've invite them to come talk to the board about their progress and the plans for that.

Trustee Gunsteen asked if the landscaping drawing on the North side is on hold until we meet with them. Assistant Public Works Director Tyler Isham stated that it is on hold until they're done with their portion of merging the platform. He went on to say that once the platform is moved, they will do the Northside and that the plan is to do the whole way across.

Trustee LaPorte asked if Ruzicka was ours or if it belonged to DuPage County. Assistant Public Works Director Tyler Isham stated that it is ours and that we have a lease with ComEd for the fields which is still in the lease renewal process. Trustee LaPorte asked if there was a portion that we were working on annexed. Public Works Director Dan Dinges stated that ComEd right of way is not in the Village, they would have to go through the DuPage County process. He went on to say that they're trying to pursue ComEd to annex that area to the Village so that we can go through our process. He stated that the goal would be actually constructing the parking lot that has been talked about in 2026-2027.

Trustee LaPorte asked about the sidewalk in front of Moore Brewing. Public Works Director Dan Dinges stated that the project that's in there right now is the one that's in conjunction with the Town Center and Metra is picking up from Moore heading East to Main Street and then down to basically the fire barn.

Trustee Gunsteen asked about the areas that are not getting redone for sidewalks if we're able to just fix them and get them re-leveled. Public Works Director Dan Dinges stated that they've been going through those areas and doing that each year. Trustee Gunsteen agreed that there's no reason to rip those up if we can just repair them to give us a few additional years.

Assistant Public Works Director Tyler Isham stated that the last section was the Economic Development Projects which include the TIFS that need to be completed. Trustee Gunsteen asked if the Town Center work plans would be available for their review. Public Works Director Dan Dinges stated that they have a



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meeting with them in a couple of weeks and that they're at 60% design. He stated that they have been following the concept that was shown to the Board last year and that they were just getting those final details completed in order to modify them from there. He went on to say that they would bring it back to the Board to take a look.

Trustee Hopkins asked who was doing the design work. Public Works Director Dan Dinges stated that it was Christopher Burke.

Assistant Public Works Director Tyler Isham then referenced his PowerPoint presentation to page 114 in order to discuss the Golf projects, such as the irrigation system, the parking lot seal coating, and the pump repairs for the well pump.

Trustee Gunsteen asked about the roof and replacement. It was confirmed that the roof would be re-evaluated to determine whether it needs replacement. Trustee Gunsteen asked whether Public Works would be able to do the cart pass replacement. Public Works Director Dan Dinges stated that was the plan, to have their crews replace the paths.

Assistant Public Works Director Tyler Isham discussed the stormwater projects which he referenced on page 126 of his PowerPoint presentation. He discussed Country Creek, metal pipe under W. Bartlett Road, and regular storm sewer maintenance and replacements. He also talked about Municipal Building improvements that our facilities need to stay maintained.

Public Works Director Dan Dinges then went into a discussion regarding funding options. He stated there's a water and sewer rate increase that can be done and that some of the discussions with the board is an industrial commercial rate versus residentially kind of separating that out a little bit. He went on to say that the concern that they've had with that is that the majority of our revenue comes from residential, about 80% comes from residential and 20% roughly comes from industrial, commercial and large residential.

Public Works Director Dan Dinges went over what that impact would look like in terms of numbers. He stated that for the large industrial it's a \$15,000 per month increase and small restaurants would see a \$76.00 per month. He stated the more obvious options would be to do a 2% residential increase and then look at how that would impact all the other amounts.

Trustee Hopkins asked what other communities are doing and what we're doing to make sure we get a fair look at the other municipalities. Public Works Director Dan Dinges stated that some communities are using a higher rate for high use which would look like a lawn watering fee. He stated another idea is a Home Rule Sales Tax increase. He went on to say that some of the other discussions we've had is the capital improvement surcharge. He also referenced a cross-connection control program fee which would be a backflow device.

Public Works Director Dan Dinges stated that an area where more towns are going towards is the stormwater fee based on an impervious area. He went on to say that when they discussed asset management, stormwater is in our system, but it's currently not funded. He also mentioned a local MFT



VILLAGE OF BARTLETT COMMITTEE MINUTES December 3, 2024

gas tax, which would essentially be at our gas stations in town. A certain amount per gallon that's sold in that revenue would come to the Village.

Trustee LaPorte stated that he liked the Capital improvement surcharge because everyone uses water and sewer services. He stated that everyone should kick in a little bit to maintain that. He also stated that the motor fuel tax would be good because we'd be capturing the people that use it locally but also those that are passing through. He stated he would like more information on both of those. He went on to say that we all need to pay for the infrastructure since these are services that we all use.

Trustee Hopkins asked how much time is spent on sewer odors. Public Works Director Dan Dinges stated that it is covered by the fines that they've been assessing but that it fluctuates. Trustee Hopkins asked about the main water breaks and cost. Public Works Director Dan Dinges stated it depends on the size of the break and what level of work it would require, for example a clamp or digging a hole.

Trustee LaPorte asked if there were any consultants that could look at the additional revenue options that could look at a national level at what municipalities have done in their area and what's been most successful without hurting the taxpayer. He stated that he felt it would be beneficial to look both on a local scale and a grander scale regarding solutions.

Trustee Gunsteen stated that the goal is to keep the residential rate as low as possible. He went on to say that all the ideas presented need to be put on paper to see what the actual revenue increases would be across the board.

Trustee Gandsey asked if we were expecting it to be more than one of these solutions. Public Works Director Dan Dinges stated that it was correct.

Trustee LaPorte stated that he owns a business in a neighboring town and received a letter in the mail saying that over the next four years there would be a 3.5% raise in the commercial water rate. He went on to say that it allowed them to prepare as a business and that it's easier to let a company know who's established here that after the first year of being there that it would go up.

Planning and Development Services Director Kristy Stone stated that she pulled up the most recent industrial building permit that was issued. She stated that a 10-inch water connection was a little over \$90,000 and a 8 inch sewer was \$35,000. She went on to say that she will be presenting building permit fees for discussion in January since they haven't been updated in a while.

D. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

1. Standard Public Works Contract Review

Trustee Deyne stated that the Village Board requested the Village Attorney to review the standard contract utilized for construction projects in the Village. Through the Village Attorney's review, the overall



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substance of the Village's Standard Contract is comprehensive and covers the main areas of concern that arise from public construction work.

Additional items to improve clarity, efficiency and cost were suggested and staff will work with the Village Attorney to make improvements to the standard contract for future projects. There were questions regarding "means and methods" from the board, and it is recommended to keep the current language as-is to prevent additional liability to the Village. Attached is a memo provided by the Village Attorney for further explanation on these topics.

Village Attorney Kurt Asprooth stated that they did a review to the standard public works contract that the Village has been using. He stated that overall, it's very comprehensive and that the main concern that we always want to look at for any Public Works Contract is insurance and identification. He went on to say that there's a few things that we would change in order to be consistent with some updates regarding the law, performance, and payment bonds.

Village Attorney Kurt Asprooth stated that Certified payrolls under the Prevailing Wage Act is something to look at as well. He went on to say that every contractor had to provide US Certified payrolls on a payment application saying here's our proof that we comply with the Prevailing Wage Act and would have to keep those payrolls for three years. He stated that it's changed where contractors now upload them directly to the Department of Labor. He also mentioned the Means and Methods provision and stated that's standard in every construction contract. He went on to say that it requires compliance with specifications, deadlines etc. He stated it's to protect the Village from taking on any additional liability while ensuring the contractors meets our specifications.

Trustee Gunsteen asked if in the event that the Village or Public Works Department sees something where the work doesn't look correct, is there a provision in the contract that allows us to hire an independent inspectional service to remedy that which doesn't put us on the hook for liability. Village Attorney Kurt Asprooth stated that's something we have the right to do and that we would always want to inspect the work before making payment.

Public Works Director Dan Dinges stated that with every project, they have either on staff inspectors or a consultant assisting. He went on to say that every project gets inspected to make sure that it meets our standards. Village Attorney Kurt Asprooth stated that we do keep a retainage to make sure that they do complete any changes and make sure that if there's any nonconforming work that we don't pay until that's completed and we have a final close out.

Trustee Hopkins stated that he brought this up as he was concerned with the water main project. He stated that he doesn't think the industry standards were followed on that project. He stated he didn't know if that was an internal control on our end or something to write up in the contract to make sure they follow industry standards so that the same problems don't happen in other neighborhoods.

Public Works Director Dan Dinges stated that it was in our control. He went on to say that in the future, they will make sure we do a better job of making sure the contractors at the end of the day clean up, cover holes, make sure the site is safe etc.



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5. ADJOURNMENT

Mayor Wallace moved to adjourn the Committee of the Whole Meeting. Trustee Deyne moved to approve; the motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The Committee of the Whole meeting was adjourned at 9:15 p.m.

Jackie Cardoza
Executive Assistant

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 12/17/2024**

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEARBORN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - DEC 2024	4,173.14
INVOICES TOTAL:		4,173.14
		4,173.14

1100-VILLAGE BOARD/ADMINISTRATION

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	96.04
INVOICES TOTAL:		96.04

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	ICSC TRADESHOW/FACEBOOK BOOSTS	154.31
** 1 ELAN FINANCIAL SERVICES	SQUARE SPACE SUBSCRIPTION	276.00
INVOICES TOTAL:		430.31

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	E-NEWSLETTER FEE/TAX INCREMENT BOOKS	229.33
INVOICES TOTAL:		229.33

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	INK CARTRIDGES/OFFICE SUPPLIES	85.68
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	7.50
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	114.54
INVOICES TOTAL:		207.72

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	CHAMBER EVENT/ICMA CONFERENCE	464.00
INVOICES TOTAL:		464.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	40.00
INVOICES TOTAL:		40.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DISC JOCKEY REVOLUTIONS LLC	DJ SERVICE FOR TREE LIGHTING	650.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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 INVOICES DUE ON/BEFORE 12/17/2024**

**	1 ELAN FINANCIAL SERVICES	M&B CANDLES/HOLIDAY CARDS/TREE DECOR	961.91
**	1 MY COCINA GRILL	BREAKFAST WITH SANTA EVENT	860.00
**	1 PETTY CASH	PETTY CASH REIMBURSEMENT	6.59
**	2 PETTY CASH		41.34
**	1 SANTA'S VILLAGE LLC	DEC 2024 MAGICAL REINDEER DISPLAY BALANCE DUE	1,200.00
**	1 SUNSHINE FARM II	M&B HORSE & CARRIAGE BALANCE DUE	1,700.00
		<u>INVOICES TOTAL:</u>	<u>5,419.84</u>

543910-HISTORY MUSEUM EXPENSES

	<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
**	1 ELAN FINANCIAL SERVICES	MUSEUM EVENT SUPPLIES & CRAFTS	255.10
**	1 PETTY CASH	PETTY CASH REIMBURSEMENT	5.36
**	2 PETTY CASH		8.42
**	3 PETTY CASH		13.88
**	4 PETTY CASH		26.20
**	5 PETTY CASH		31.98
		<u>INVOICES TOTAL:</u>	<u>340.94</u>

546900-CONTINGENCIES

	<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
	1 COMCAST	CABLE SERVICE	18.93
**	1 ELAN FINANCIAL SERVICES	BUSINESS MEETING/POINSETTIA ORDER	164.95
**	1 PETTY CASH	PETTY CASH REIMBURSEMENT	31.15
**	2 PETTY CASH		38.75
		<u>INVOICES TOTAL:</u>	<u>253.78</u>

7,481.96

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

	<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
	1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	950.00
		<u>INVOICES TOTAL:</u>	<u>950.00</u>

950.00

1400-FINANCE

522400-SERVICE AGREEMENTS

	<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
	1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	43.95
		<u>INVOICES TOTAL:</u>	<u>43.95</u>

522950-ORDINANCE CODIFICATION

	<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
	1 AMERICAN LEGAL PUBLISHING	ANNUAL WEB HOSTING	500.00
		<u>INVOICES TOTAL:</u>	<u>500.00</u>

** Indicates pre-issue check.

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523500-AUDIT SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	AUDIT SERVICES	3,100.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	22.78
INVOICES TOTAL:		3,122.78

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	TAX FORMS/ENVELOPES	628.46
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	271.86
INVOICES TOTAL:		900.32

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	IGFOA WEBINAR	20.00
INVOICES TOTAL:		20.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	13.40
** 2 PETTY CASH		23.45
INVOICES TOTAL:		36.85

4,623.90

1500-PLANNING & DEV SERVICES

523010-ELEVATOR INSPECTIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMPSON ELEVATOR INSPECTION	INSPECTION	100.00
INVOICES TOTAL:		100.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	10.00
INVOICES TOTAL:		10.00

526006-INSPECTION SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FOOD & ALCOHOL SERVICE TRAINING INC	FOOD SERVICE INSPECTIONS 10/24 & 11/24	1,280.00
INVOICES TOTAL:		1,280.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 KANE COUNTY PLANNERS	ANNUAL HOLIDAY FORUM	150.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	20.00

** Indicates pre-issue check.

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INVOICES TOTAL: 170.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTHWEST BUILDING OFFICIALS AND	MEMBERSHIP RENEWAL	80.00
1 SUBURBAN BUILDING OFFICIALS CONF	MEMBERSHIP DUES/J KOMOROWSKI	100.00
		<u>INVOICES TOTAL: 180.00</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PDS HOLIDAY WINDOW MATERIALS	43.88
		<u>INVOICES TOTAL: 43.88</u>

1,783.88

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	160.13
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	91.37
1 PROSHRED CHICAGO	PAPER SHREDDING SERVICES	237.68
1 T-MOBILE	TELEPHONE BILL	1,253.06
1 T-MOBILE	TELEPHONE BILL	1,041.60
1 T-MOBILE	TELEPHONE BILL	1,265.87
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VERIZON WIRELESS	WIRELESS SERVICES	72.02
		<u>INVOICES TOTAL: 5,356.73</u>

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	HELP WANTED ADS	345.00
		<u>INVOICES TOTAL: 345.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	93.48
1 AMAZON CAPITAL SERVICES INC	COFFEE MAKER	177.98
1 AMAZON CAPITAL SERVICES INC	HOLIDAY PARTY DECOR	19.94
** 1 ELAN FINANCIAL SERVICES	MAVERICK GROOMING/FLOWERS	183.27
1 THE FINER LINE INC	ENGRAVING	30.00
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	119.47
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	222.12
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	33.38
		<u>INVOICES TOTAL: 879.64</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	ONLINE/SOFTWARE SUBSCRIPTION	266.91
	INVOICES TOTAL:	266.91

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	SHOOTING TARGETS	215.48
	INVOICES TOTAL:	215.48

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE UPS STORE	SHIPPING CHARGES	15.69
	INVOICES TOTAL:	15.69

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AKEEL ABDELHADI	TRAINING EXPENSES	96.00
1 AKEEL ABDELHADI	TRAINING EXPENSES	38.40
1 AKEEL ABDELHADI	TRAINING EXPENSES	115.20
1 AKEEL ABDELHADI	TRAINING EXPENSES	23.70
1 AKEEL ABDELHADI	TRAINING EXPENSES	71.10
1 AKEEL ABDELHADI	TRAINING EXPENSES	38.40
** 1 ELAN FINANCIAL SERVICES	ITOA/CAR SEAT/AIICPR REGISTRATION	1,485.00
** 1 ELAN FINANCIAL SERVICES	CALEA CONFERENCE LODGING	684.36
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	38.40
	INVOICES TOTAL:	2,590.56

542000-PLANNING & RESEARCH

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	SQUARE SPACE SUBSCRIPTION	212.00
	INVOICES TOTAL:	212.00

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	50.00
	INVOICES TOTAL:	50.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRITICAL REACH INC	APBNET ANNUAL SUPPORT FEE	875.00
** 1 ELAN FINANCIAL SERVICES	NOTARY FEES	875.70
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/PRETKELIS	250.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/NAYDENOFF	250.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/RVBASKI	250.00
	INVOICES TOTAL:	2,500.70

** Indicates pre-issue check.

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543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	19.92
** 1 ELAN FINANCIAL SERVICES	HALLOWEEN BAGS/DARE GRADUATION/CPA	238.25
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	59.88
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	18.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	170.64
INVOICES TOTAL:		506.69

544001-PRISONER DETENTION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	16.96
1 BARTLETT SOAP N SUDS	DETENTION BLANKET CLEANING	25.00
INVOICES TOTAL:		41.96

12,981.36

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	288.70
1 VERIZON WIRELESS	WIRELESS SERVICES	50.44
1 VERIZON WIRELESS	WIRELESS SERVICES	3.55
1 VERIZON WIRELESS	WIRELESS SERVICES	22.26
INVOICES TOTAL:		364.95

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	183.46
1 NICOR GAS	GAS BILL	65.79
1 NICOR GAS	GAS BILL	197.75
INVOICES TOTAL:		447.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMERCIAL TIRE SERVICE	VEHICLE MAINTENANCE	267.92
1 COMMERCIAL TIRE SERVICE	VEHICLE MAINTENANCE	340.00
1 FTD AUTO LLC	VEHICLE MAINTENANCE	55.00
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	315.00
1 SAUBER MFG CO	AERIAL & POWER UNIT INSPECTION	1,078.00
INVOICES TOTAL:		2,055.92

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHN B REYNOLDS & SONS MEMORIALS INC	DEATH DATE ENGRAVING	1,000.00

** Indicates pre-issue check.

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INVOICES TOTAL: 1,000.00

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTENANCE	1,143.78
		<u>INVOICES TOTAL: 1,143.78</u>

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	123.49
		<u>INVOICES TOTAL: 123.49</u>

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARIO CINARDI	PUBLIC SIDEWALK REPLACEMENT	650.00
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	2,857.95
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	2,665.10
1 ELMHURST CHICAGO STONE COMPANY	DELIVERY WAITING FEE	236.25
1 DEAN MILLER	PUBLIC SIDEWALK REPLACEMENT	728.00
		<u>INVOICES TOTAL: 7,137.30</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	86.74
		<u>INVOICES TOTAL: 86.74</u>

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	361.03
		<u>INVOICES TOTAL: 361.03</u>

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	246.89
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	32.50
		<u>INVOICES TOTAL: 279.39</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	42.44
1 WAREHOUSE DIRECT	COFFEE	53.11
		<u>INVOICES TOTAL: 95.55</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE TRAILER AND HITCHES	MAINTENANCE SUPPLIES	94.37

** Indicates pre-issue check.

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1 BATTERY SERVICE CORP	BATTERY	129.50
1 FLEETPRIDE	MAINTENANCE SUPPLIES	770.00
1 FLEETPRIDE	MAINTENANCE SUPPLIES	137.94
1 FLEETPRIDE	CORE RETURN	-320.00
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	26.48
1 TERMINAL SUPPLY CO	MAINTENANCE SUPPLIES	228.68
	INVOICES TOTAL:	1,066.97

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 3M COMPANY	STREET SIGN MATERIALS	1,706.22
1 HIGH STAR TRAFFIC	STREET MAINTENANCE MATERIALS	1,146.00
	INVOICES TOTAL:	2,852.22

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING REPAIRS	660.00
1 GRAINGER	MAINTENANCE SUPPLIES	744.22
	INVOICES TOTAL:	1,404.22

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	IAA CONFERENCE	225.00
** 1 ELAN FINANCIAL SERVICES	APWA MEETING/HOLIDAY PARTY	80.00
	INVOICES TOTAL:	305.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	ISA MEMBERSHIP DUES	285.00
1 ILLINOIS PUBLIC WORKS	MEMBERSHIP RENEWAL	250.00
	INVOICES TOTAL:	535.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	BANNER DRY CLEANING	9.33
	INVOICES TOTAL:	9.33

19,267.89

2200-MFT EXPENDITURES

585045-IDOT INTERSECTION IMPRVTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME TOWNE ELECTRIC INC	LIGHT POLES INSTALLATION	12,320.00
1 REXEL	LIGHT POLE HARDWARE	604.80
1 REXEL	SERVICE CHARGE	9.07
1 REXEL	SERVICE CHARGE	9.07

** Indicates pre-issue check.

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INVOICES TOTAL: 12,942.94

12,942.94

5000-WATER OPERATING EXPENSES

520025-DWC WATER AGREEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - OCTOBER 24	597,260.88
<u>INVOICES TOTAL:</u>		<u>597,260.88</u>

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	SCADA PHONE SERVICE	37.95
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	12,738.17
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
<u>INVOICES TOTAL:</u>		<u>15,069.45</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	33.60
1 T-MOBILE	TELEPHONE BILL	288.70
1 VERIZON WIRELESS	WIRELESS SERVICES	50.44
<u>INVOICES TOTAL:</u>		<u>372.74</u>

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	827.50
<u>INVOICES TOTAL:</u>		<u>827.50</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	567.25
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	315.03
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	3,074.22
1 NICOR GAS	GAS BILL	112.61
<u>INVOICES TOTAL:</u>		<u>4,069.11</u>

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	211.05
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	770.04
1 VULCAN CONSTRUCTION MATERIALS LLC	GRAVEL PURCHASE	2,042.30
<u>INVOICES TOTAL:</u>		<u>3,023.39</u>

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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1 CUTLER WORKWEAR	UNIFORMS	596.66
		<u>INVOICES TOTAL: 596.66</u>

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	1,145.31
		<u>INVOICES TOTAL: 1,145.31</u>

530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 USA BLUE BOOK	MAINTENANCE MATERIALS	1,096.05
		<u>INVOICES TOTAL: 1,096.05</u>

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	32.50
		<u>INVOICES TOTAL: 32.50</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	42.44
1 WAREHOUSE DIRECT	COFFEE	53.12
		<u>INVOICES TOTAL: 95.56</u>

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER BILLS POSTAGE	3,224.55
		<u>INVOICES TOTAL: 3,224.55</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	26.48
		<u>INVOICES TOTAL: 26.48</u>

534810-METER MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS & SUPPLIES	926.40
		<u>INVOICES TOTAL: 926.40</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	APWA MEETING/HOLIDAY PARTY	80.00
		<u>INVOICES TOTAL: 80.00</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	BANNER DRY CLEANING	9.33

** Indicates pre-issue check.

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INVOICES TOTAL: 9.33

547072-DWC CAPITAL BUY IN PRINCIPAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - OCTOBER 24	36,196.20
	<u>INVOICES TOTAL:</u>	<u>36,196.20</u>

664,052.11

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FAROOQ RAHMAN	WATER BILL OVERPAYMENT REFUND	64.29
	<u>INVOICES TOTAL:</u>	<u>64.29</u>

64.29

5090-WATER CAPITAL PROJECTS EXP

581020-WATER METER AUTOMATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS & SUPPLIES	168,250.72
	<u>INVOICES TOTAL:</u>	<u>168,250.72</u>

581031-LEAK SURVEY/REPAIR

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER SERVICES CO	EMERGENCY LEAK DETECTION SERVICES	800.00
	<u>INVOICES TOTAL:</u>	<u>800.00</u>

169,050.72

5100-SEWER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	SCADA PHONE SERVICE	37.95
	<u>INVOICES TOTAL:</u>	<u>37.95</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	67.20
1 T-MOBILE	TELEPHONE BILL	288.71
1 VERIZON WIRELESS	WIRELESS SERVICES	50.45
	<u>INVOICES TOTAL:</u>	<u>406.36</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	422.89

** Indicates pre-issue check.

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1 COMMONWEALTH EDISON CO	ELECTRIC BILL	20.51
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	9.51
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	108.49
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	179.60
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	21.38
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	72.45
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	30.38
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	10.36
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	108.28
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	25,633.76
1 NICOR GAS	GAS BILL	53.14
1 NICOR GAS	GAS BILL	55.46
1 NICOR GAS	GAS BILL	56.69
1 NICOR GAS	GAS BILL	150.94
1 NICOR GAS	GAS BILL	194.57
1 NICOR GAS	GAS BILL	53.87
1 NICOR GAS	GAS BILL	55.44
1 NICOR GAS	GAS BILL	54.95
1 NICOR GAS	GAS BILL	58.54
1 NICOR GAS	GAS BILL	149.47
1 NICOR GAS	GAS BILL	54.05
		INVOICES TOTAL: 27,554.73

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	KEYS	11.40
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	61.06
		INVOICES TOTAL: 72.46

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	82.78
		INVOICES TOTAL: 82.78

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	32.50
		INVOICES TOTAL: 32.50

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	42.44
		INVOICES TOTAL: 42.44

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER BILLS POSTAGE	3,224.54
		INVOICES TOTAL: 3,224.54

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTRISYS CENTRIFUGE-SYSTEMS LLC	MAINTENANCE SUPPLIES	147.04
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	26.48
INVOICES TOTAL:		173.52

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	APWA MEETING/HOLIDAY PARTY	80.00
INVOICES TOTAL:		80.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	BANNER DRY CLEANING	9.34
INVOICES TOTAL:		9.34

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	MISC ENVIRONMENTAL REVIEWS	4,398.79
** 1 ELAN FINANCIAL SERVICES	OFFICE FURNITURE	2,160.00
1 UNIVERSAL FLOOR AND WALL	GRAY EPOXY TOPCOAT WITH GRIT	13,704.00
INVOICES TOTAL:		20,262.79

51,979.41

5190-SEWER CAPITAL PROJECTS EXP

582025-SANITARY SEWER EVALUATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PERFORMANCE PIPELINING INC	SANITARY SERVICE LINING PROJECT	47,732.85
INVOICES TOTAL:		47,732.85

582028-DEVON EXCESS FLOW PLANT REHB

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW SEWER & FORCEMAIN	14,646.50
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	6,407.75
INVOICES TOTAL:		21,054.25

68,787.10

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	350.00
INVOICES TOTAL:		350.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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 INVOICES DUE ON/BEFORE 12/17/2024**

523800-RENT TO RAILROAD

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	QTRLY LEASE PYMT/AUG 24-OCT 24	1,313.75
INVOICES TOTAL:		1,313.75

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	73.53
1 NICOR GAS	GAS BILL	101.04
1 VERIZON WIRELESS	WIRELESS SERVICES	42.17
INVOICES TOTAL:		216.74

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	METRA INTERNET SERVICE	88.29
INVOICES TOTAL:		88.29

1,968.78

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COLLEY ELEVATOR COMPANY	QUARTERLY INSPECTION SERVICES	254.00
1 MOLTREE MECHANICAL	MAINTENANCE AGREEMENT	2,856.00
1 ROSCOE CO	MATS	364.23
1 TERMINIX ANDERSON	PEST CONTROL SERVICES	129.25
INVOICES TOTAL:		3,603.48

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIRE SCIENCE TECHNIQUES	INSTALLATION CHARGES	459.00
INVOICES TOTAL:		459.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	419.76
1 NICOR GAS	GAS BILL	652.32
INVOICES TOTAL:		1,072.08

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CREDIT MEMO	-151.79
1 EDWARD DON & COMPANY	TOWELS & GLOVES	158.64
1 GORDON FOOD SERVICE INC	SUPPLIES	166.79
1 SYSCO CHICAGO INC	FOOD PURCHASE	136.77

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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 INVOICES DUE ON/BEFORE 12/17/2024**

INVOICES TOTAL: 310.41

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,168.41
1 REINDERS INC	MAINTENANCE SUPPLIES	689.84
		<u>INVOICES TOTAL: 1,858.25</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PHONE	47.00
		<u>INVOICES TOTAL: 47.00</u>

534200-GOLF CART MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	118.05
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	128.16
1 O'REILLY AUTOMOTIVE INC	FINANCE CHARGE	4.16
		<u>INVOICES TOTAL: 250.37</u>

7,600.59

5510-GOLF MAINTENANCE EXPENSES

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	217.44
1 NICOR GAS	GAS BILL	133.35
		<u>INVOICES TOTAL: 350.79</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	308.76
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,168.40
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	34.96
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	106.72
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	48.14
		<u>INVOICES TOTAL: 1,666.98</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAINTENANCE SUPPLIES	26.98
		<u>INVOICES TOTAL: 26.98</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	MATERIALS & SUPPLIES	106.23
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	9.14

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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 INVOICES DUE ON/BEFORE 12/17/2024**

1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	15.83
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	71.50
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	25.73
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	57.52
1 REINDERS INC	MAINTENANCE SUPPLIES	717.48
1 REINDERS INC	MAINTENANCE SUPPLIES	104.39
	INVOICES TOTAL:	1,107.82

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
1 THELEN MATERIALS LLC	MAINTENANCE MATERIALS	1,147.20
	INVOICES TOTAL:	1,421.33
		4,573.90

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	87.50
1 A MAESTRANZI SONS	KNIFE SHARPENING	20.00
	INVOICES TOTAL:	107.50

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	108.72
	INVOICES TOTAL:	108.72

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CREDIT MEMO	-151.79
1 EDWARD DON & COMPANY	TOWELS & GLOVES	35.05
1 GORDON FOOD SERVICE INC	SUPPLIES	69.58
1 SYSCO CHICAGO INC	FOOD PURCHASE	130.00
	INVOICES TOTAL:	82.84

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELGIN BEVERAGE CO	BEER PURCHASE	52.03
1 SYSCO CHICAGO INC	FOOD PURCHASE	100.00
	INVOICES TOTAL:	152.03

451.09

5570-GOLF BANQUET EXPENSES

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	87.50
1 ALSCO	LINEN SERVICES	230.43
1 ALSCO	LINEN SERVICES	356.74
1 ALSCO	LINEN SERVICES	286.65
1 ALSCO	FINANCE CHARGE	4.45
1 JK TECHNOLOGY SOLUTIONS	MONTHLY SOFTWARE SUPPORT	300.00
INVOICES TOTAL:		1,265.77

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	AWARD PLAQUES	92.12
INVOICES TOTAL:		92.12

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	108.72
INVOICES TOTAL:		108.72

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CREDIT MEMO	-151.79
1 EDWARD DON & COMPANY	TOWELS & GLOVES	141.79
1 GORDON FOOD SERVICE INC	SUPPLIES	69.58
1 MLA WHOLESALE INC	FLOWERS	40.70
1 SYSCO CHICAGO INC	FOOD PURCHASE	600.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	45.98
INVOICES TOTAL:		746.26

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELGIN BEVERAGE CO	BEER PURCHASE	300.00
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	584.65
1 GORDON FOOD SERVICE INC	SUPPLIES	49.01
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	426.89
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	889.19
1 GRECO AND SONS INC	FOOD PURCHASE	364.20
1 GRECO AND SONS INC	FOOD PURCHASE	200.15
1 GRECO AND SONS INC	FOOD PURCHASE	312.54
1 GRECO AND SONS INC	FOOD PURCHASE	288.85
1 IL GIARDINO DEL DOLCE INC	CAKE	88.50
1 SYSCO CHICAGO INC	FOOD PURCHASE	95.96
1 SYSCO CHICAGO INC	FOOD PURCHASE	731.04
1 TEC COFFEE & FOODS	COFFEE PURCHASE	208.75
INVOICES TOTAL:		4,539.73

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 12/17/2024

6,752.60

5580-GOLF MIDWAY EXPENSES

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO CHICAGO INC	FOOD PURCHASE	100.00
INVOICES TOTAL:		100.00
		100.00

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T-MOBILE	TELEPHONE BILL	67.20
INVOICES TOTAL:		67.20

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	GIS AUTOMATION/MDM FEES	186.00
1 GOGOVAPPS INC	ANNUAL GO-NOTIFY SUBSCRIPTION	2,568.00
1 GOGOVAPPS INC	ANNUAL GO-REQUEST SUBSCRIPTION	7,860.00
1 VC3 INC	MONTHLY SERVICE AGREEMENT	2,499.00
INVOICES TOTAL:		13,113.00

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING REPAIRS	250.00
1 TERMINIX ANDERSON	PEST CONTROL SERVICES	263.56
INVOICES TOTAL:		513.56

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	94.90
INVOICES TOTAL:		94.90

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	301.95
1 NICOR GAS	GAS BILL	933.77
INVOICES TOTAL:		1,235.72

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	144.72
1 AMAZON CAPITAL SERVICES INC	IPHONE CASE	29.38
** 1 ELAN FINANCIAL SERVICES	FOOD FOR ANNIVERSARIES	662.59

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 12/17/2024**

**	1	PETTY CASH	PETTY CASH REIMBURSEMENT	15.81
**	2	PETTY CASH		15.81
**	1	SAM'S CLUB	MATERIALS & SUPPLIES	332.94
	1	WAREHOUSE DIRECT	TOWELS	155.34
				<u>INVOICES TOTAL:</u> 1,356.59

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONVERGINT TECHNOLOGIES LLC	SECURITY SOFTWARE MAINTENANCE	744.00
1 CONVERGINT TECHNOLOGIES LLC	SECURITY SOFTWARE MAINTENANCE	744.00
		<u>INVOICES TOTAL:</u> 1,488.00

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELAN FINANCIAL SERVICES	CLOUD SERVICES	1.74
		<u>INVOICES TOTAL:</u> 1.74

17,870.71

6100-VEHICLE REPLACEMENT EXPENSES

570180-STREETS VEH REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUSH TRUCK CENTERS	VEHICLE REPLACEMENT	133,983.00
		<u>INVOICES TOTAL:</u> 133,983.00

133,983.00

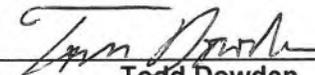
GRAND TOTAL: 1,191,439.37

GENERAL FUND	51,262.13
MOTOR FUEL TAX FUND	12,942.94
WATER FUND	833,167.12
SEWER FUND	120,766.51
PARKING FUND	1,968.78
GOLF FUND	19,478.18
CENTRAL SERVICES FUND	17,870.71
VEHICLE REPLACEMENT FUND	133,983.00
GRAND TOTAL	1,191,439.37

** Indicates pre-issue check.

VILLAGE OF BARTLETT TREASURER'S REPORT
 CASH & INVESTMENT REPORT
 FISCAL YEAR 2024/25 as of October 31, 2024

Fund	9/30/2024	Receipts	Disburse- ments	10/31/2024	Detail of Ending Balance			
					Cash	Investments	Net Assets/Liab.	10/31/2024
General	31,395,470	2,720,082	4,503,753	29,611,798	13,309,051	14,979,447	1,323,301	29,611,798
MFT	6,835,351	187,886	0	7,023,237	3,972,071	3,018,922	32,243	7,023,237
Debt Service	3,082,844	37,938	0	3,120,782	1,397,020	1,723,184	578	3,120,782
Capital Projects	4,031,181	16,483	0	4,047,664	20,453	4,027,211	0	4,047,664
Municipal Building	2,813,798	2,011,341	35,000	4,790,139	2,023,471	2,495,894	270,774	4,790,139
Developer Deposits	3,261,860	43,122	0	3,304,982	767,255	2,848,917	(311,190)	3,304,982
59 & Lake TIF	(2,560,938)	107	0	(2,560,831)	624,740	770,599	(3,956,170)	(2,560,831)
BC Municipal TIF	1,102,514	4,800	0	1,107,313	495,781	611,532	0	1,107,313
Bluff City TIF Municipal	435,474	11,722	0	447,196	200,225	246,971	0	447,196
Water	8,554,603	1,452,107	1,566,219	8,440,491	3,108,861	3,834,569	1,497,061	8,440,491
Sewer	30,205,724	1,564,310	1,069,517	30,700,518	4,163,569	5,135,521	21,401,427	30,700,518
Parking	(196,061)	9,592	7,710	(194,179)	0	0	(194,179)	(194,179)
Golf	(1,238,034)	267,706	231,006	(1,201,334)	0	0	(1,201,334)	(1,201,334)
Central Services	702,159	146,827	116,940	732,046	337,038	415,726	(20,718)	732,046
Vehicle Replacement	4,777,909	82,085	634,054	4,225,940	1,037,125	1,279,264	1,909,550	4,225,940
TOTALS	93,203,852	8,556,108	8,164,199	93,595,761	31,456,659	41,387,758	20,751,345	93,595,761
BC Project TIF	1,477,780	5,974	0	1,483,754	0	0	1,483,754	1,483,754
Bluff City Project TIF	1,492,629	161,365	0	1,653,994	740,549	913,446	0	1,653,994
Bluff City SSA Debt Srv.	58,323	236	0	58,558	0	0	58,558	58,558
Police Pension	67,789,345	134,306	327,953	67,595,698	1,647,123	65,941,173	7,402	67,595,698



Todd Dowden
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT
REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND
FISCAL YEAR 2024/25 as of October 31, 2024

Fund	Revenues				Expenditures			
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	20,610,202	32,890,154	62.66%	54.54%	17,285,269	34,412,598	50.23%	47.28%
MFT	1,079,884	2,185,000	49.42%	50.12%	128,696	2,000,000	6.43%	30.23%
Debt Service	2,384,729	3,003,039	79.41%	59.25%	313,660	2,967,321	10.57%	11.89%
Capital Projects	115,341	100,000	115.34%	55.48%	500,000	3,000,000	16.67%	0.00%
Municipal Building	2,166,899	2,125,000	101.97%	273.69%	51,370	475,000	10.81%	0.42%
Developer Deposits	371,608	595,000	62.46%	63.35%	69,300	0	0.00%	0.00%
Bluff City SSA	1,480	8,422	17.57%	1.23%	0	60,000	0.00%	3.21%
59 & Lake TIF	3,247	360,000	0.90%	0.00%	0	360,000	0.00%	0.00%
Bluff City Municipal TIF	110,861	99,000	111.98%	106.84%	0	105,000	0.00%	0.28%
Bluff City Project TIF	1,620,697	3,670,000	44.16%	52.82%	0	3,650,000	0.00%	0.00%
Brewster Creek Municipal TIF	28,076	10,000	280.76%	92.59%	215,218	505,000	42.62%	29.19%
Brewster Creek Project TIF	40,062	20,000	200.31%	76.33%	43,028	100,000	43.03%	3.41%
Water	7,600,283	13,551,000	56.09%	57.42%	9,507,894	19,253,702	49.38%	34.76%
Sewer	7,691,123	10,720,000	71.75%	40.81%	5,040,162	15,221,332	33.11%	24.51%
Parking	40,590	75,000	54.12%	66.44%	39,683	85,285	46.53%	20.92%
Golf	2,215,127	4,535,100	48.84%	46.56%	2,972,760	4,534,131	65.56%	32.91%
Central Services	884,382	1,751,282	50.50%	42.22%	835,734	1,763,541	47.39%	48.84%
Vehicle Replacement	445,287	747,132	59.60%	43.85%	729,333	1,781,000	40.95%	17.91%
Police Pension	8,649,337	7,465,735	115.85%	1.58%	1,929,271	3,951,316	48.83%	49.96%
Subtotal	56,059,215	83,910,864	66.81%	49.41%	39,661,378	94,225,226	42.09%	29.35%
Less Interfund Transfers	(5,605,184)	(6,657,813)	84.19%	48.50%	(5,605,184)	(6,657,813)	84.19%	48.50%
Total	50,454,032	77,253,051	65.31%	49.46%	34,056,194	87,567,413	38.89%	28.46%

VILLAGE OF BARTLETT TREASURER'S REPORT
MAJOR REVENUE BUDGET COMPARISONS
FISCAL YEAR 2024/25 as of October 31, 2024

Fund	Actual	Current Year Budget	Percent	Prior YTD %
Property Taxes	10,245,700	12,870,519	79.61%	57.00%
Sales Taxes (General Fund)	2,485,527	4,950,000	50.21%	47.72%
Income Taxes	3,843,583	7,025,000	54.71%	55.58%
Telecommunications Tax	194,938	390,000	49.98%	47.34%
Home Rule Sales Tax	1,728,598	3,000,000	57.62%	57.35%
Real Estate Transfer Tax	417,020	600,000	69.50%	51.47%
Use Tax	763,739	1,700,000	44.93%	45.75%
Building Permits	908,381	850,000	106.87%	81.52%
MFT	931,408	1,790,000	52.03%	54.16%
Water Charges	6,971,916	13,100,000	53.22%	55.84%
Sewer Charges	3,776,317	6,750,000	55.95%	58.47%
Interest Income	1,582,079	1,645,000	96.18%	93.06%

VILLAGE OF BARTLETT TREASURER'S REPORT
 GOLF FUND DETAIL (Excluding Capital Projects)
 FISCAL YEAR 2024/25 as of October 31, 2024

Fund	Actual	Current Year Budget	Percent
Golf Program			
Revenues	1,380,352	1,647,500	83.78%
Expenses	879,922	1,524,035	57.74%
Net Income	500,431	123,465	405.32%
F&B - Restaurant			
Revenues	130,594	163,000	80.12%
Expenses	251,851	429,549	58.63%
Net Income	(121,257)	(266,549)	45.49%
F&B - Banquet			
Revenues	502,676	865,000	58.11%
Expenses	428,650	808,547	53.01%
Net Income	74,026	56,453	131.13%
F&B - Midway			
Revenues	201,505	200,000	100.75%
Expenses	90,195	100,400	89.84%
Net Income	111,310	99,600	111.76%
Golf Fund Total			
Revenues	2,215,127	2,875,500	77.03%
Expenses	1,650,618	2,862,531	57.66%
Net Income	564,509	12,969	4352.76%

Sales Taxes

Month	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
May	141,609	161,850	159,411	167,379	156,194	160,850	185,540	220,859	255,956	296,621
June	170,308	178,006	186,494	194,753	187,952	183,798	277,635	281,954	308,327	340,105
July	170,734	181,943	201,320	200,041	205,572	198,797	274,678	303,057	323,030	374,363
August	200,031	224,385	219,629	227,783	232,110	209,005	331,855	338,161	350,947	436,666
September	193,484	211,186	224,268	218,236	220,524	233,289	325,874	334,152	354,588	367,895
October	204,424	209,930	215,328	211,089	262,349	221,535	299,302	380,114	340,045	669,876
November	198,880	206,205	208,760	215,922	227,334	202,764	304,608	319,337	325,687	
December	212,286	212,435	219,639	196,081	214,284	236,916	314,214	316,040	307,781	
January	204,437	207,123	221,599	221,276	243,184	208,079	282,703	338,672	334,418	
February	170,190	201,075	206,836	196,714	186,495	199,411	312,927	335,097	348,179	
March	194,219	190,934	196,530	181,590	203,051	203,477	308,392	452,524	334,584	
April	149,630	167,837	180,413	170,866	193,930	211,072	247,260	281,334	268,643	
Total	2,210,232	2,352,909	2,440,227	2,401,729	2,532,977	2,468,994	3,464,989	3,901,303	3,852,186	
% increase	6.46%	6.46%	3.71%	-1.58%	5.46%	-2.53%	40.34%	12.59%	-4.51%	97.00%
Budget	2,115,000	2,205,000	2,400,000	2,425,000	2,460,000	2,575,000	3,400,000	3,400,000	4,050,000	4,050,000



SUSANA A. MENDOZA

ILLINOIS STATE COMPTROLLER

VENDOR WARRANT DETAIL

BARTLETT VILLAGE TREASURER



- [RETURN HOME](#)
- [VENDOR SUMMARY](#)
- [CONTRACT SEARCH](#)
- [PAYMENTS SEARCH](#)
- [PAYMENTS ISSUED](#)
- [PENDING PAYMENTS](#)
- [PAYMENTS NOTIFICATIONS](#)

[Return Back](#)

Warrant/EFT#: EF 0012815

Fiscal Year	2025	Issue Date	10/04/24	
Warrant Total	\$669,876.17	Warrant Status		
Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A4210413	5A4210413	\$669,876.17

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$669,876.17	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 10/03/2024
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: JUL. 2024 COLL MO: AUG. 2024 VCHR MO: OCT. 2024
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

[Click here for assistance with this screen.](#)

MOTOR FUEL TAX

Month	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
May	89,988	93,139	91,478	86,848	83,590	96,769	134,647	138,706	148,455	143,652
June	58,408	58,737	72,645	79,592	76,204	99,562	138,322	143,599	154,189	157,757
July	103,948	94,278	95,252	93,416	95,250	121,837	137,127	140,615	146,693	156,001
August	100,154	89,533	89,970	90,079	137,033	142,172	148,687	135,008	152,712	165,946
September	67,441	79,032	79,527	75,247	148,846	132,059	142,475	146,887	161,807	160,216
October	87,626	91,489	91,053	98,725	136,575	130,305	131,236	139,533	145,203	157,805
November	101,486	93,216	92,796	92,950	153,788	131,647	144,611	140,270	170,467	
December	93,002	97,757	91,055	89,502	180,890	136,795	153,239	160,435	160,431	
January	89,828	92,928	93,233	89,403	128,180	119,239	140,177	128,618	137,026	
February	90,531	88,602	80,765	81,313	126,802	112,605	96,768	131,699	146,175	
March	77,861	75,544	80,062	77,761	131,268	116,673	137,179	127,842	134,330	
April	93,782	90,224	94,326	91,212	122,218	135,751	138,279	146,038	147,837	
Subtotal	1,054,055	1,044,479	1,052,164	1,046,048	1,520,643	1,475,415	1,642,746	1,679,249	1,805,325	941,376
Plus:										
High Growth	37,743	37,801	37,266	36,909	9,192	89,348	61,771	-	37,987	
Jobs Now										
Rebuild Illinois						1,357,885	905,256	452,628		
Total	1,091,798	1,082,280	1,089,430	1,082,957	1,529,835	2,922,648	2,609,773	2,131,877	1,843,312	
Budget	1,025,000	1,067,287	1,095,000	1,095,000	1,085,000	1,715,000	1,620,000	1,650,000	1,750,000	1,790,000
Annual Inc in \$ only MFT Allocations	4.37%	-0.91%	0.74%	-0.58%	45.37%	-2.97%	11.34%	2.22%	1.23%	8.68%



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets
217-782-1662

Municipality Report

November 1, 2024

Bartlett

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR OCTOBER, 2024

Beginning Unobligated Balance		\$9,568,683.90
Motor Fuel Tax Fund Allotment	\$78,403.83	
MFT Transportation Renewal Fund Allotment	\$79,400.76	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$157,804.59
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$9,726,488.49

PROCESSED TRANSACTIONS:

LGDF (Local Government Distributive Fund) - Local Share of State Income Tax Revenue

The local municipalities share of the state income tax is not a grant, but is part of an irrevocable commitment to municipalities in return for their support in creating a state income tax in 1969.

Month	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total Difference
May	738,677	562,075	552,308	565,171	827,513	415,461	693,410	1,304,763	988,791	1,100,016	
June	306,761	268,673	285,636	261,088	258,429	257,341	608,397	383,282	463,652	471,450	
July	432,821	383,442	377,861	353,016	386,474	408,647	545,787	647,045	617,724	685,865	
August	251,174	223,293	180,579	259,137	277,037	558,708	306,468	333,265	405,992	458,266	
September	239,229	243,902	212,997	252,907	245,191	316,571	323,647	362,169	368,502	359,762	
October	420,455	360,422	324,300	393,064	437,466	458,423	588,142	663,057	712,313	768,224	
November	277,231	241,907	244,065	283,096	285,514	309,760	337,156	419,871	479,810		
December	216,813	219,162	214,871	234,648	269,799	274,242	314,565	376,725	376,979		
January	406,804	354,337	313,145	341,897	377,110	436,922	560,065	611,766	655,603		
February	445,170	409,813	453,275	411,330	388,526	461,926	698,349	604,890	620,344		
March	257,723	214,499	227,873	247,673	288,908	318,357	302,694	358,254	403,200		
April	398,780	413,655	349,908	397,816	424,333	507,617	646,664	576,594	636,579		
Total	4,391,638	3,895,179	3,736,819	4,000,843	4,466,301	4,723,974	5,925,343	6,641,682	6,729,489	3,843,583	
LGDF @ 10%	5,489,548	4,868,974	6,145,469	7,037,087	7,767,480	7,855,193	9,777,794	10,844,504	10,514,038	5,940,623	
DIFFERENCE	(1,097,910)	(973,795)	(2,408,650)	(3,036,244)	(3,301,179)	(3,131,219)	(3,852,451)	(4,202,823)	(3,784,549)	(2,097,040)	(39,216,321)

LGDF Effective % Rate Changes

7/1/2010 - 10% to 6%

2/1/2015 - 6% to 8%

8/1/2017 - 8% to 5.45%

7/1/2018 - 5.45% to 5.75%

7/1/2020 - 5.75% to 6.06%

8/1/2022 - 6.06% to 6.16%

7/1/2023 - 6.16% to 6.47%

**A PROCLAMATION RECOGNIZING FINANCE DIRECTOR TODD DOWDEN
UPON HIS RETIREMENT FROM THE VILLAGE OF BARTLETT**

WHEREAS, Todd Dowden joined the Village of Bartlett as the assistant finance director in May 2001, and served as the interim finance director from November 2016 until May 2017, when he was promoted to finance director; and

WHEREAS, during his tenure as assistant to two different directors, Todd consistently showed himself to be an astute and attentive financial overseer and a consummate professional, who easily earned the high regard and admiration of his supervisors and his colleagues in other departments; and

WHEREAS, during his subsequent years as director, he skillfully steered the village financial operations with common sense, grace and good humor and followed up by reporting Bartlett's fiscal health in award-winning fashion, continuing to accumulate annual Distinguished Budget Presentation Awards from the GFOA and extending the decades-long count of annual Certificates of Achievement for Excellence in Financial Reporting; and

WHEREAS, Todd leaves us with a history of remarkable performance, a clearer picture of excellence in municipal government and a well-drawn roadmap for exceptional public service for us to follow; and

WHEREAS, everyone who has had the good fortune of working with Todd during his tenure with the village will attest to how sorely we will miss him and miss the equal doses of professionalism and enthusiasm he brought to Village Hall each day;

NOW, THEREFORE, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage and Kane Counties, offer our many, many thanks to Finance Director Todd Dowden for his service. We are proud to have had you as an employee in the Village of Bartlett and we wish you a retirement with a long column of assets, zero liabilities and filled with many years of good health and much happiness.

Dated this 17th day of December, 2024



Kevin Wallace, Village President

**A PROCLAMATION RECOGNIZING JAY DOHERTY FOR HIS SERVICE
AS HE STEPS DOWN FROM THE BIKE AND RUN PLAN
ADVISORY COMMITTEE**

WHEREAS, the Bartlett Bike and Run Plan Advisory Committee serves in an advisory capacity to the village president and board of trustees regarding the continued maintenance, upgrading and expansion of the village bike path system; and

WHEREAS, since Jay Doherty was appointed to the committee in March 2023, his insights have been integral in advancing key initiatives to improve the village's bike network; and

WHEREAS, during his tenure as a committee member, Jay reviewed and provided comments on the village's application for the League of American Bicyclists' Bicycle Friendly Community program, which greatly helped Bartlett receive an honorable mention, quite an accomplishment for a first-time application; and

WHEREAS, Jay's input on the recently adopted Wayfinding Signage Plan was crucial in shaping the final outcome; and

WHEREAS, throughout his public service, he showed himself to be one of Bartlett's dedicated civic volunteers, sharing his time, his insight and his input toward making our community more bike and pedestrian friendly;

NOW, THEREFORE, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage and Kane Counties, extend our many thanks to Jay Doherty for his demonstrated commitment and distinguished service on the Bike and Run Plan Advisory Committee. We are proud to have you as a Bartlett resident and we extend our continued best wishes.

Dated this 17th Day of December 2024



Kevin Wallace, Village President



Agenda Item Executive Summary

AGENDA ITEM: #2021-18 Promenade BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount \$N/A Budgeted \$N/A

Fund: N/A Corresponding Activity Measure: N/A

EXECUTIVE SUMMARY

On January 16, 2024, the Village Board passed Ordinance 2024-01 An Ordinance Approving a Preliminary/Final Plat of Subdivision for a Planned Unit Development, a Rezoning, Special Use Permits, and a Site Plan for the Promenade of Bartlett Mixed Use Development. Section 10-9-11(A) of the Village of Bartlett Zoning Ordinance requires that construction of a Planned Unit Development commence within one (1) year from the date of approval.

The petitioner is requesting a one (1) year extension to allow construction to commence by January 16, 2026.

ATTACHMENTS (PLEASE LIST)

Memo, letter from petitioner, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Work to improve retail business profile in the village

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2024-_____, An Ordinance Granting a One (1) Year Extension for Construction to Commence on the Promenade of Bartlett Mixed Use Development

Staff: Kristy Stone, PDS Director

Date: December 10, 2024

PLANNING & DEVELOPMENT SERVICES MEMORANDUM

24-94

DATE: December 10, 2024

TO: Paula Schumacher, Village Administrator

FROM: Kristy Stone, PDS Director 

RE: **(#21-18) Promenade of Bartlett Mixed Use Development**

On January 16, 2024, the Village Board passed Ordinance 2024-01 An Ordinance Approving a Preliminary/Final Plat of Subdivision for a Planned Unit Development, a Rezoning, Special Use Permits, and a Site Plan for the Promenade of Bartlett Mixed Use Development. Section 10-9-11(A) of the Village of Bartlett Zoning Ordinance requires that construction of a Planned Unit Development commence within one (1) year from the date of approval.

The Promenade of Bartlett is a three (3) lot subdivision of 4.6 acres located at the northwest corner of Stearns Road and County Farm Road. In addition to the required stormwater detention, the project would include a carwash on Lot 1, a 14,000 square foot commercial building on Lot 2, and a 6,175 square foot daycare center on Lot 3.

The petitioner is requesting a one (1) year extension to allow construction to commence by January 16, 2026.

The letter from the petitioner and the ordinance approving the extension are attached.

11-27-24

Re: Request for Extension to start construction for the approved PUD for the Promenade of Bartlett - Village of Bartlett.
Northeast Corner of Newport Boulevard and Stearns Road.

Dear Village Trustees,

Proposed Development is a mixed-use development and has 3 buildings. Retail Shopping Building, Car Wash and Day Care Center. As a developer I have been diligently working on finalizing what is needed to apply for the construction permit drawings and upon approval of the same start construction.

However, there are a few parts of the proposed development that took some time to finalize.

1. Car Wash Equipment Package, I have rigorously reviewed the best available options with the latest technology and have already finalized the purchase agreement with the supplier of the equipment. The building permit drawings are being prepared by the architect and consulting engineers and will be submitted for the construction permit by mid-December 2024.
2. For the Day care Center, I am finalizing an agreement with an experienced operator after reviewing a few options.

For the two above noted decisions I have gone through a rigorous process and took some time while I was reviewing the sustainable options to bring the best to the community.

I plan to submit the construction permit drawings by mid-December. Upon approval of the permit drawings I plan to start the construction immediately.

The current PUD and Zoning Approval require to start the construction by January 16, 2025. I am seriously committed to building the development as approved during the PUD and Zoning Approval Process. I humbly request the board to assist me for the above noted and consider granting an extension to start the construction of the approved PUD and Zoning Approval.

Feel free to contact me please, I will be happy to provide you any additional information needed and or if you have any questions.

Sincerely,



Hemant Patel
Promenade of Bartlett.

ORDINANCE 2024 - _____

**AN ORDINANCE GRANTING A ONE (1) YEAR EXTENSION FOR
CONSTRUCTION TO COMMENCE ON THE PROMENADE OF BARTLETT
MIXED USE DEVELOPMENT**

WHEREAS, HD Real Estate Venture, LLC, an Illinois limited liability company (also referred to as the "**Petitioner**") is the owner of approximately 4.6 acres of land located at the northeast corner of Newport Boulevard and Stearns Road in the Village of Bartlett ("**Village**"), legally described on **Exhibit A**, which is referred to herein as the "**Subject Property**"; and

WHEREAS, on January 16, 2024, the Corporate Authorities of the Village passed Ordinance 2024-01, which approved, among other approvals, a Rezoning, a Special Use Permit for a Planned Unit Development, a Special Use Permit for a Car Wash, and a Site Plan for a development known as the Promenade of Bartlett Mixed Use Development on the Subject Property (collectively, the "**PUD Approvals**"); and

WHEREAS, Section 10-9-11(A) of the Bartlett Zoning Ordinance requires that construction in accordance with an approved final PUD plan must commence within one year, and that failure to commence construction within such one period shall render the final plan approval of the PUD, all approvals upon which the final plan approval depends, and the special use permit for the PUD null and void; and

WHEREAS, Section 10-9-11(B)(2) of the Bartlett Zoning Ordinance authorizes the Village Board to extend the one-year construction time limit provided for under Section 10-9-11(A) for good cause shown up to a period of twelve (12) months; and

WHEREAS, Hemant Patel, on behalf of the Petitioner, has requested that the Village Board grant a one (1) year extension of the PUD Approvals pursuant to Section 10-9-11(B)(2) of the Bartlett Zoning Ordinance to allow for construction of the Promenade Mixed Use Development to commence; and

WHEREAS, the Corporate Authorities have determined that it is in the public interest to grant the one (1) year extension authorized by Section 10-9-11(B)(2) of the Bartlett Zoning Ordinance to allow for construction to commence no later than January 16, 2026.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois (the "Corporate Authorities"), pursuant to its home rule authority, as follows:

Section 1. Recitals. The recitals listed above are incorporated into this Ordinance as if fully set forth in this Section 1.

Section 2. Extension of PUD Approvals. Pursuant to Section 10-9-11(B)(2) of the Bartlett Zoning Ordinance, the Corporate Authorities of the Village hereby approve an extension for a period of 12 months, or until January 16, 2026, for the Petitioner to commence construction of the Promenade of Bartlett Mixed Use Development on the Subject Property pursuant to the PUD Approvals.

Section 3. Failure to Commence Construction. If the Petitioner fails to commence construction on the Promenade of Bartlett Mixed Use Development prior to January 16, 2026, the PUD Approvals will be revoked and become null and void; provided, however, that the Corporate Authorities will provide the Petitioner seven (7) days' advance written notice and an opportunity to be heard at a Village Board Meeting prior to adopting an Ordinance revoking the PUD Approvals. In the event of revocation, the development and use of the Subject Property will be governed solely by the applicable zoning regulations as they were prior to the adoption of the PUD Approvals and as the same may, from time to time, be amended.

Section 4. Severability. In the event a court of competent jurisdiction finds this Ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 5. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

Section 6. Effective Date. This Ordinance shall be in full force and effect after is passage and approval according to law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2024- _____ enacted on December 17, 2024, and approved on December 17, 2024, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

EXHIBIT A

LEGAL DESCRIPTION

Outlot 15 in Bartlett Subdivision Unit One-L, being a Subdivision of part of the southwest quarter and the southeast quarter of Section 1, Township 40 North, Range 9 East of the Third Principal Meridian, recorded as Document Number R90116440; except that part taken for roadway purposes per condemnation Case No. 94ED-51;

And also, except that part described as follows:

Commencing at the southeast corner of said Outlot 15; thence south 89 degrees 57 minutes 00 seconds west along the south line of said Outlot 15, a distance of 333.16 feet to the point of beginning; thence north 00 degrees, 03 minutes, 00 seconds west at right angles to the last described course, a distance of 215.00 feet to a line parallel with said south line; Thence north 89 degrees, 57 minutes, 00 seconds east along said parallel line, a distance of 306.35 feet to the westerly line of County Farm Road per condemnation Case No. 94ED-51; Thence south along said westerly line, being a curve concave easterly, not tangent to the last described course, having a radius of 8055.00 feet, an arc length of 152.23 feet; thence south 45 degrees, 23 minutes, 23 seconds west along said westerly line to the south line of said Outlot 15; thence south 89 degrees, 57 minutes 00 seconds west, along said south line, a distance of 277.10 feet to the point of beginning, in DuPage County, Illinois.

This property is located near the northwest corner of Stearns Road and County Farm Road in Du Page County. The Permanent Index Number for the property is: 01-01-425-045.



Agenda Item Executive Summary

AGENDA ITEM: Capital Budget Adoption **BOARD OR COMMITTEE:** Board

BUDGET IMPACT

Amount \$19,255,360 **Budgeted** N/A

Fund: General, Water, Sewer, MFT, Municipal Building, Golf

Corresponding Activity Measure: Annual approve the CIP as part of the financial planning/budget process.

EXECUTIVE SUMMARY

Attached is the Resolution to adopt the 2025-2029 Capital Improvements Program and authorize the staff to begin engineering and design work on those projects included in the 2025-26 fiscal year. A 2025-26 Projects by Source of Funds is attached that lists the proposed projects that total \$19,255,360. If this Resolution is passed, the 2025-26 projects will be incorporated into the Operating Budget that will be presented to the Village Board in February. Discussions will continue on funding sources and capital projects for the following years of the Capital Improvement Plan.

ATTACHMENTS (PLEASE LIST)

Memo, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain checks and balances to ensure financial stewardship.

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Resolution 2024- -R, a resolution adopting the 2025-2029 Capital Improvements Program.

Staff: Todd Dowden, Finance Director

Date: December 9, 2024

Village of Bartlett
Finance Department Memo
2024 - 16

DATE: December 9, 2024
TO: Paula Schumacher, Village Administrator
FROM: Todd Dowden, Finance Director
SUBJECT: 2025-2029 Capital Improvements Program

Attached is the Resolution to adopt the 2025-2029 Capital Improvements Program and authorize the staff to begin engineering and design work on those projects included in the 2025-26 fiscal year. A 2025-26 Projects by Source of Funds is attached that lists the proposed projects that total \$19,255,360. If this Resolution is passed, the 2025-26 projects will be incorporated into the Operating Budget that will be presented to the Village Board in February. Discussions will continue on funding sources and capital projects for the following years of the Capital Improvement Plan.

Motion: I move to approve Resolution 2024- -R, a resolution adopting the 2025-2029 Capital Improvements Program.

RESOLUTION 2024- -R

A RESOLUTION ADOPTING THE 2025-2029 CAPITAL IMPROVEMENTS PROGRAM

WHEAREAS, it is in the best interest of sound financial planning to utilize a capital planning and budgeting system; and

WHEAREAS, multi-year planning for capital project revenues and expenditures provides opportunities for long-range needs identification and assists in early season project planning.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That the 2025-2029 Capital Improvements Program is hereby adopted.

SECTION TWO: That the Village Administrator is hereby authorized and directed to cause, as necessary, such engineering and design work on those projects outlined in the 2025-2026 fiscal year totaling \$19,255,360.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 17, 2024

APPROVED: December 17, 2024

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2024- -R enacted on December 17, 2024, approved on December 17, 2024 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2025-2029

2025-26 Projects by Source of Funds

<i>Project</i>	<i>Page</i>	<i>Water Fund</i>	<i>Sewer Fund</i>	<i>MFT Fund</i>	<i>STP Funds</i>	<i>Other</i>	<i>General Fund</i>	<i>Municipal Building</i>	<i>Bluff City TIF</i>	<i>Total</i>
<i>Water Main Replacement</i>	4	200,000								200,000
<i>Water Tower Painting</i>	6	985,000								985,000
<i>Infrastructure Improvements</i>	8	75,000								75,000
<i>Watermain Leak Survey and Repairs</i>	10	125,000								125,000
<i>Water Meter Changeout</i>	12	2,250,000								2,250,000
<i>Infrastructure Removals</i>	14	100,000								100,000
<i>Hydrant Painting Program</i>	16	50,000								50,000
<i>Sanitary Sewer System Rehabilitation</i>	19		0							0
<i>Lift Station Upgrades & Rehabilitation</i>	23		2,060,000							2,060,000
<i>WRF Rehabilitation</i>	27		200,000							200,000
<i>25/26 MFT Maintenance Program</i>	30			4,275,000						4,275,000
<i>IDOT Intersection Improvements</i>	32			425,000						425,000
<i>North Ave & Oak Ave Resurfacing</i>	34			250,000	980,000	170,000				1,400,000
<i>Bike Path Maintenance</i>	36					10,000	740,000			750,000
<i>Parking Lot Improvements</i>	38						50,000			50,000
<i>Downtown Sidewalk Renovation</i>	40						503,000			503,000
<i>Metra Area Landscaping Improvements</i>	42					150,000	420,000			570,000
<i>Town Center Improvements</i>	44						1,625,000			1,625,000
<i>Bluff City/Blue Heron Improvements</i>	49								2,300,000	2,300,000
<i>Parking Lot Sealcoating</i>	54					30,000				30,000
<i>Cart Path Replacement</i>	56					25,000				25,000
<i>Stormwater System Improvements</i>	61						655,000			655,000
<i>Schick/DuPage River Engineering Study</i>	63			100,000						100,000
<i>Municipal Building Improvements</i>	65							502,360		502,360
Total		3,785,000	2,260,000	5,050,000	980,000	385,000	3,993,000	502,360	2,300,000	19,255,360



Agenda Item Executive Summary

AGENDA ITEM: Motion Approving Matt Coulter as Acting Treasurer for the Village of Bartlett Board

BUDGET IMPACT

Amount \$ N/A **Budgeted** \$ N/A

Fund: N/A **Corresponding Activity Measure:** N/A

EXECUTIVE SUMMARY

According to Chapter Eight (8) of the Village of Bartlett Ordinance relating to Village Officers and Employees, Article C. VILLAGE TREASURER (1-8C-1: APPOINTMENT AND TERM) states the following: "In the event the Village Treasurer shall be incapacitated from performing the duties of his or her office, or in the event of a vacancy in the Office of Village Treasurer, a qualified person shall be appointed as Acting Village Treasurer by the President with the advice and consent of the Board of Trustees during such absence, incapacity or vacancy with all the powers and duties of that office, who shall perform the duties thereof without furnishing any additional bond if such appointee shall already be under bond in any other capacity."

ATTACHMENTS (PLEASE LIST)

Memorandum regarding Appointment of Acting Treasurer Officer
Memorandum regarding Interim Finance Director

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain Checks and balances to ensure financial stewardship

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve the appointment of Matt Coulter as Acting Treasurer effective December 21, 2024.

Staff: Janelle Terrance, HR Director

Date: 12/09/2024

Memorandum

To: Village President & Village Board of Trustees
From: Paula Schumacher, Village Administrator
Date: December 9, 2024
Re: Appointment of Acting Village Treasurer

As you know, Todd Dowden has announced his retirement from his position of Finance Director with the Village of Bartlett effective December 20, 2024. As you know, I have recommended Assistant Finance Director Matt Coulter as the Interim Finance Director. Matt will serve in this capacity for the next six months, during which time his performance will be evaluated to determine his potential to transition into the role permanently.

According to Chapter Eight (8) of the Village of Bartlett Ordinance relating to Village Officers and Employees, Article C. VILLAGE TREASURER (1-8C-1: APPOINTMENT AND TERM) states the following: "In the event the Village Treasurer shall be incapacitated from performing the duties of his or her office, or in the event of a vacancy in the Office of Village Treasurer, a qualified person shall be appointed as Acting Village Treasurer by the President with the advice and consent of the Board of Trustees during such absence, incapacity or vacancy with all the powers and duties of that office, who shall perform the duties thereof without furnishing any additional bond if such appointee shall already be under bond in any other capacity."

I move to approve the appointment of Matt Coulter to Acting Village Treasurer effective December 21, 2024.



Agenda Item Executive Summary

AGENDA ITEM: Motion Approving Matt Coulter as Acting Budget Officer for the Village of Bartlett Board

BUDGET IMPACT

Amount \$ N/A **Budgeted** \$ N/A

Fund: N/A **Corresponding Activity Measure:** N/A

EXECUTIVE SUMMARY

According to Chapter Eight (8) of the Village of Bartlett Ordinance relating to Village Officers and Employees, Article D. VILLAGE BUDGET OFFICER AND DIRECTOR OF FINANCE (1-8D-1, Section E, Acting Budget Officer) states the following: "In the event the Budget Officer shall be incapacitated from performing the duties of his or her office, or in the event of a vacancy in the Office of Budget Officer, a qualified person shall be appointed as Acting Budget Officer by the President with the advice and consent of the Board of Trustees during such absence, incapacity or vacancy with all the powers and duties of that office, who shall perform the duties thereof without furnishing any additional bond if such appointee shall already be under bond in any other capacity."

ATTACHMENTS (PLEASE LIST)

Memorandum regarding Appointment of Acting Budget Officer
Memorandum regarding Interim Finance Director

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain Checks and balances to ensure financial stewardship

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve the appointment of Matt Coulter as Acting Budget Officer effective December 21, 2024.

Staff: Janelle Terrance, HR Director

Date: 12/09/2024

Memorandum

To: Village President & Village Board of Trustees
From: Paula Schumacher, Village Administrator
Date: December 9, 2024
Re: Appointment of Acting Budget Officer

As you know, Todd Dowden has announced his retirement from his position of Finance Director with the Village of Bartlett effective December 20, 2024. As you know, I have recommended Assistant Finance Director Matt Coulter as the Interim Finance Director. Matt will serve in this capacity for the next six months, during which time his performance will be evaluated to determine his potential to transition into the role permanently.

According to Chapter Eight (8) of the Village of Bartlett Ordinance relating to Village Officers and Employees, Article D. VILLAGE BUDGET OFFICER AND DIRECTOR OF FINANCE (1-8D-1, Section E, Acting Budget Officer) states the following: "In the event the Budget Officer shall be incapacitated from performing the duties of his or her office, or in the event of a vacancy in the Office of Budget Officer, a qualified person shall be appointed as Acting Budget Officer by the President with the advice and consent of the Board of Trustees during such absence, incapacity or vacancy with all the powers and duties of that office, who shall perform the duties thereof without furnishing any additional bond if such appointee shall already be under bond in any other capacity.

I move to approve the appointment of Matt Coulter to Acting Budget Officer effective December 21, 2024.



Agenda Item Executive Summary

AGENDA ITEM: An Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	\$	Budgeted	\$
Fund:		Corresponding Activity Measure: Police Department issued 1,204 overnight parking citations since 2021	

EXECUTIVE SUMMARY

Attached is an ordinance amending the Bartlett Municipal Code Regarding Permit Parking.

The police department and the planning and development services department have been working on a solution to the parking concerns raised by many of the residents who reside in the Bartlett Green townhomes located on Oneida Ave, Chase Ave, and Hale Ave at the recent board meeting on Tuesday, November 19, 2024. On a regular basis, approximately 50-70 vehicles will be parked on Oneida Ave, Chase Ave, and Hale Ave between 2:00 a.m. and 6:00 a.m. when overnight parking is prohibited per ordinance. Residents are allowed three overnight parking permissions per month per vehicle. However, the overnight parking issue continues to persist in this area because of the lack of available parking.

The suggested amendments to Sections 6-11-1304.8 "Commuter Parking", Section 6-11-1304.8.1 "Village Parking Lot Permits", Section 6-11-1304.8.2 "Overnight Parking Permit", Section 6-11-1303.5 "Schedule IX, Commuter Permit Parking" and Section 6-11-1304.2 "Overnight Parking" would provide the opportunity for residents within the residential parking permit zone to apply for parking permits that would allow them to park their vehicles in the designated permit parking areas during overnight hours, 2:00 a.m. to 6:00 a.m.

ATTACHMENTS (PLEASE LIST)

Memo, Map, Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: CONTINUE TO ENHANCE AND IMPROVE EFFICIENCY OF SERVICE DELIVERY METHODS AND APPROACHES

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2024-_____, An Ordinance Amending the Bartlett Municipal Code Regarding Permit Parking.

Staff: Rob Sweeney, Deputy Chief of Operations

Date:

December 17, 2024

POLICE DEPARTMENT MEMORANDUM
24-54

DATE: December 10, 2024

TO: Paula Schumacher, Village Administrator

FROM: Rob Sweeney, Deputy Chief of Operations

RE: Ordinance Amending Permit Parking

The Police Department and the Planning & Development Services department have been working on a solution to address the parking concerns raised by many of the residents who reside in the Bartlett Green townhomes located on Oneida Avenue, Chase Avenue, and Hale Avenue. On a regular basis, approximately 50-70 vehicles are parked on those streets between 2:00 a.m. and 6:00 a.m., when overnight parking is prohibited by ordinance. Residents are allowed three overnight parking permissions per vehicle each month. However, issues with overnight parking persist in this area due to the shortage of available parking.

During the Committee of the Whole meeting on December 3, 2024, the police department proposed amendments to Section 6-11-1304.8.1, titled "Residential Permit Parking Area." The proposed amendments would allow residents within the residential parking permit zone to apply for an annual residential parking permit, enabling them to park their vehicles in designated permit parking areas during overnight hours (2:00 a.m. to 6:00 a.m.). The designated residential parking permit areas would include:

- The east side of S. Hale Avenue between North Avenue and Oneida Avenue
- The east side of S. Chase Avenue between North Avenue and Oneida Avenue
- The south side of Oneida Avenue between Prospect Avenue and S. Elroy Avenue

It is important to note that this permit would not exempt vehicles from all other parking restrictions, such as blocking a fire hydrant, blocking a crosswalk/driveway, or parking on the street after two inches of snowfall. An application fee of \$50.00 will be charged for each permit annually. The proposed changes are not expected to raise any traffic safety concerns, as there were only two motor vehicle crashes in the area over a three-year period, neither of which were caused by vehicles parked on the roadway.

Based on feedback from the Village Board and residents at the board meeting, the police department is proposing the following amendments to the Bartlett Municipal Code regarding parking permits:

- Section 6-11-1304.8 will be renamed "Commuter Parking" to differentiate between types of permit parking.
- Section 6-11-1304.8.1 will be renamed "Village Parking Lot Permits," modifying the eligibility of residents within the "Overnight Permit Parking Zone" and increasing the maximum number of permits issued to twenty (20).
- Section 6-11-1304.8.2, titled "Overnight Parking Permit," will be added to address all components of the overnight parking permit for residents within the "Overnight Permit Parking Zone" who wish to utilize on-street parking from 2:00 a.m. to 6:00 a.m. in the designated area.
- Section 6-11-1303.5 will be renamed "Schedule IX, Commuter Permit Parking."
- Section 6-11-1304.2 will state that having a validly issued "Village Parking Lot Permit" or "Overnight Parking Permit" exempts the holder from parking restrictions between 2:00 a.m. and 6:00 a.m.

Key changes made based on feedback from the Village Board and residents include:

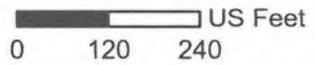
- Section 6-11-1304.8.1 will remain free of charge for qualifying residents who wish to continue using this permit instead of the "Overnight Parking Permit."
- Section 6-11-1304.8.2 allows qualifying residents with vehicles not registered in their names to receive an "Overnight Parking Permit" provided they offer evidence that the vehicle is owned, leased, or otherwise under their control.
- Section 6-11-1304.8.2 will not consider unpaid parking tickets during the "Overnight Parking Permit" application process. All unpaid parking tickets will still be forwarded to collections (IDROP) for payment.

The proposed amendments aim to provide residents within the overnight permit parking zone with a reasonable, lasting solution to their overnight parking challenges.



Created by Bartlett GIS,
November 2024

Residential Units Eligible for Residential Parking Permits



ORDINANCE 2024 - _____

AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING
PERMIT PARKING

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Village is authorized to regulate the use of its streets and other Village property (65 ILCS 5/11-80-2), and regulate the standing or parking of vehicles with respect to streets and highways under its jurisdiction (625 ILCS 5/11-208(a)(1)); and

WHEREAS, the Village is authorized to restrict parking in residential areas for residents parking only (65 ILCS 5/11-80-2a); and

WHEREAS, the corporate authorities of the Village desire to amend the regulations for permit parking in the Village of Bartlett Municipal Code ("**Village Code**"); and

WHEREAS, the corporate authorities of the Village find that amending the Village Code, as provided in this Ordinance, is in the best interests of the health, safety, and welfare of Village residents.

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Amendment to Section 6-11-1304.8 of the Village Code. That Section 6-11-1304.8, "Permit Parking," of Part 11-3000, "Stopping, Standing and Parking," of Title 6, "Motor Vehicles and Traffic," of the Village of Bartlett Municipal Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~) (omitted language is not intended to be amended):

"6-11-1304.8: **COMMUTER** PERMIT PARKING

The following regulations shall govern **commuter permit parking in the commuter permit parking areas described in section 6-11-1305.5, schedule IX of this Part.** ~~on Village streets, in off street parking facilities owned, leased, controlled or operated by the Village, or in parking areas comprised of both Village~~

~~streets and off street parking facilities owned, leased and controlled or operated by the Village.~~

[...]"

SECTION 3. Amendment to Section 6-11-1304.8.1 of the Village Code. That Section 6-11-1304.8.1, "Residential Permit Parking Area," of Part 11-3000, "Stopping, Standing and Parking," of Title 6, "Motor Vehicles and Traffic," of the Village of Bartlett Municipal Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~) (omitted language is not intended to be amended):

~~"6-11-1304.8.1: RESIDENTIAL PERMIT PARKING AREA~~ **VILLAGE PARKING LOT PERMITS:**

- A. ~~"Residential area" shall mean a contiguous or nearly contiguous area containing public highways or parts thereof primarily abutted by residential property or residential and nonbusiness property (such as: schools, parks and churches).~~ **"Parking Lot Permit Zone" will mean the following residential areas of the Village:**
- i. **The area north of the railroad tracks and south of Oneida Avenue between S. Elroy Avenue on the west and Prospect Avenue on the east.**
 - ii. **The area along S. Chase Avenue between North Avenue and Oneida Avenue.**
 - iii. **The area along S. Hale Avenue between North Avenue and Oneida Avenue.**
 - iv. **The area along the west side of S. Prospect Avenue between North Avenue and Oneida Avenue.**
- B. All **Only** residents **who reside within the Parking Lot Permit Zone** shall be deemed eligible for a **Village parking lot permit** residential permit parking when the residents would otherwise park the vehicles on the street in violation of the two o'clock (2:00) A.M. to six o'clock (6:00) A.M. prohibition.
- C. ~~"Residential permit parking area~~ **Village Parking Lot Permit Area**" shall mean the residential area west of Berteau Avenue, the north side of East Bartlett Avenue, first ten (10) spaces to the permit parking area known as Lot 7, and the east side of Berteau Avenue north of East Bartlett Avenue south of West Oneida Avenue. The northern ~~six (6)~~ **ten (10)** spaces of Lot 14 where parking shall be allowed for vehicles owned or leased by a Village resident who has procured and displays a residential parking permit **Village parking lot permit**. This permit parking area is reserved for the use of Village residents who have ~~"residential parking permits~~ **Village parking lot permits** issued one per **residence** property on a first come, first issued basis. **A maximum of twenty (20) Village parking lot permits may be issued.**
- D. The application for a permit shall contain the name of the owner or operator of the motor vehicle, proof **of residency within the Parking Lot Permit**

Zone, ~~residential address~~, the motor vehicle's make, model, and registration number, ~~and proof of residency~~.

- E. The permit shall be renewed quarterly on or before the first day of the new quarter, January 1, April 1, July 1 and October 1. The permit shall display the quarter number for which it is issued. This permit shall entitle the permittee to park in the Village Parking Lot Permit Area ~~residential permit area~~ twenty four (24) hours daily.
- F. The parking permit hanger will be displayed hanging from the rear view mirror inside of the vehicle in such a manner that it is clearly visible from the outside of the motor vehicle.
- G. No person shall display a parking permit hanger on any vehicle other than the vehicle described in the application for which the Village parking lot permit ~~residential parking permit~~ hanger has been made and parking permit hanger issued. Any such use or display of a parking permit hanger on a vehicle as described above shall constitute a violation of the regulation by the permittee and by the person who so used or displayed such parking permit hanger.
- H. It shall constitute a violation of this regulation for any person to make representation of eligibility for a Village Parking Lot Permit ~~residential parking permit~~ or to furnish any false information in an application in order to obtain a ~~residential parking permit~~.
- I. Any person who shall violate any provision of this regulation shall, upon conviction, be subject to a fine of twenty five dollars (\$25.00) and if not paid within a period of ten (10) days from the date appearing on the violation notice, said person shall be subject to an additional fine of twenty five dollars (\$25.00).

SECTION 4. Amendment to Part 11-300 of the Village Code. That Part 11-300, "Stopping, Standing and Parking," of Title 6, "Motor Vehicles and Traffic," of the Village of Bartlett Municipal Code is hereby amended to add a new subsection 6-11-1304.8.2 as follows:

"6-11-1304.8.2: OVERNIGHT PERMIT PARKING:

A. Definitions:

- 1. "Overnight Permit Parking Area" will mean the following on-street parking areas:
 - i. The parking areas on the east side of the street on S. Hale Avenue between North Avenue and Oneida Avenue.
 - ii. The parking areas on the east side of the street on S. Chase Avenue between North Avenue and Oneida Avenue.
 - iii. The parking areas on the South side of the street on Oneida Avenue between Prospect Avenue and S. Elroy Avenue.

2. "Overnight Permit Parking Zone" will mean the following residential areas of the Village:
 - i. The area north of the railroad tracks and south of Oneida Avenue between S. Elroy Avenue on the west and Prospect Avenue on the east.
 - ii. The area along S. Chase Avenue between North Avenue and Oneida Avenue.
 - iii. The area along S. Hale Avenue between North Avenue and Oneida Avenue.
 - iv. The area along the west side of S. Prospect Avenue between North Avenue and Oneida Avenue.
- B. Only residents who reside within the Overnight Permit Parking Zone will be eligible to apply for an overnight parking permit pursuant to this subsection.
- C. An overnight parking permit will allow a vehicle to be parked anywhere within the Overnight Permit Parking Area between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. of any day, without violating the overnight parking prohibition contained in Section 6-11-1304.2 of this Part.
- D. Application Requirements:
 1. The application for an overnight parking permit shall contain the name of the owner or operator of the motor vehicle, proof of current residency within the Overnight Permit Parking Zone, the motor vehicle's make, model, registration number, and registration address.
 2. Applicants must provide evidence that the vehicle to be permitted is owned, leased, or otherwise under the control of the applicant.
 3. Applicants must pay an application fee of fifty dollars (\$50.00) per permit.
- E. A maximum of 135 overnight parking permits may be issued for use in the Overnight Permit Parking Area. All overnight parking permits will be issued on a first-come, first-issued basis, subject to the maximum numbers per residence set forth in this subsection.
- F. Every residence with a driveway or off-street parking area within the Overnight Permit Parking Zone will be allowed a maximum of one (1) overnight parking permit.
- G. Every residence without a driveway or off-street parking area within the Overnight Permit Parking Zone will be allowed a maximum of three (3) overnight parking permits.

- H. In the event that the maximum number of overnight parking permits is not issued within the first two weeks of open permit registration of any given year, the remaining permits may be issued on a first-come, first-issued basis, with a maximum of two (2) additional overnight parking permits per residence.
- I. The overnight parking permit must be renewed annually and will remain valid for one calendar year.
- J. The overnight parking permit decal must be affixed to the upper left side (driver's side) of the vehicle's windshield in such a manner that it is clearly visible from the outside of the motor vehicle.
- K. The overnight parking permit decal shall not be transferrable between vehicles. No person shall display an overnight parking permit decal on any vehicle other than the vehicle described in the application for which the overnight parking permit was issued. Any prohibited use or display of an overnight parking permit decal on a vehicle shall constitute a violation of this subsection by the permittee and by the person who impermissibly used or displayed such overnight parking permit decal.
- L. Overnight parking permits do not exempt vehicles or permittees from compliance with all other parking restrictions in the Village Code, including but not limited to, blocking a fire hydrant, blocking a crosswalk/driveway, and parking on the street after 2 inches of snowfall.
- M. The issuance of an overnight parking permit does not reserve any specific parking space or area for the permittee. The issuance of an overnight parking permit does not guarantee that a parking space within the Overnight Permit Parking Area will always be available for the permittee.
- N. The overnight parking regulations in Section 6-11-1304.2 of this Part, including the temporary overnight parking regulations, will continue to apply to the Overnight Permit Parking Area.

SECTION 5. Amendment to Section 6-11-1305.5 of the Village Code. That Section 6-11-1305.5 "Schedule IX, Permit Parking," of Part 11-3000, "Stopping, Standing and Parking," of Title 6, "Motor Vehicles and Traffic," of the Village of Bartlett Municipal Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~) (omitted language is not intended to be amended):

"6-11-1303.5: SCHEDULE IX, **COMMUTER** PERMIT PARKING:

The following described areas, depicted in appendix 1 on file in the Village, are hereby designated as **commuter** permit parking areas:

The parking area on the south side of West Bartlett Avenue from the east line of Western Avenue easterly to the west line of Oak Avenue consisting of 45 spaces (Lot 3).

The parking lots (Lots 5, the west 1/2 of Lot 6, 7, 12, and 14) located north of the Metra railroad tracks, south of Oneida Avenue, from the east line of Eastern Avenue easterly to the east line of Berteau Avenue excluding the east 1/2 of Lot 6 and Lot 13 (39 spaces) the east side of Berteau Avenue north of East Bartlett Avenue south of West Oneida Avenue the northern ~~10~~ 6 spaces of Lot 14, and the north side of East Bartlett Avenue, first 10 spaces to the permit parking area known as Lot 7.”

SECTION 6. Amendment to Section 6-11-1304.2 of the Village Code. That Section 6-11-1304.2 “Overnight Parking” of Part 11-3000, “Stopping, Standing and Parking,” of Title 6, “Motor Vehicles and Traffic,” of the Village of Bartlett Municipal Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~) (omitted language is not intended to be amended):

“6-11-1304.2: OVERNIGHT PARKING:

No person shall park any vehicle on any street for a period of time longer than thirty (30) minutes between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. of any day, except **pursuant to a validly issued Village parking lot permit or overnight parking permit**, ~~in a residential permit parking area pursuant to a validly issued residential parking permit issued pursuant to section 6-11-1304.8.1 of this part,~~ or physicians on emergency calls; provided, however, that in the event of an emergency, or in the event of mechanical malfunction of a vehicle, such vehicle may be parked on the street between such hours; provided that the owner or person responsible for the parking of such vehicle on the Village street shall notify the Bartlett Police Department as to the existence of such emergency situation, the location where such vehicle shall be parked, the identity of the owner of the premises in front of which such vehicle shall be parked, the identity of the owner and driver of such vehicle and such additional information as the Bartlett police may require.

The provisions of this section shall not apply to vehicles owned by the United States, State of Illinois, any county or municipality which may be subject to call twenty four (24) hours a day. The Chief of Police is authorized to grant special permission: a) in emergency situations, or b) on a temporary basis, however, overnight parking permission is limited to three (3) nights per calendar month.”

SECTION 7. Severability. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 8. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein

contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION 9. Effective Date. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2024- _____ enacted on December 17, 2024, and approved on December 17, 2024, as the same appears from the official records of the Village of Bartlett.

Lorna Gilles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: Sale of Village Owned Surplus Property

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
Fund: N/A	Corresponding Activity Measure: N/A		

EXECUTIVE SUMMARY

Sale of Surplus Village-owned property to be publicly auctioned off online.

ATTACHMENTS (PLEASE LIST)

Memo, Ordinance, Surplus List

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain Checks and Balances

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve ORDINANCE # 2024-____, AN ORDINANCE AUTHORIZING THE SALE BY INTERNET AUCTION OF SURPLUS PROPERTY OWNED BY THE VILLAGE OF BARTLETT

Staff: Tyler Isham, Assistant Director of Public Works

Date: December 9, 2024

Memo

To: Paula Schumacher, Village Administrator
From: Tyler Isham, Assistant Director of Public Works
Subject: **Sale of Village Owned Surplus Property**
Date: December 9, 2024

The Village wishes to dispose of surplus items and personal property of the Village through internet auction.

The surplus vehicles and property are to be auctioned by Obenauf Auction Services. As part of their service, Obenauf identifies potential bidders who may be interested in the type of vehicles and equipment the departments wish to sell. The Village has utilized Obenauf in prior years and the service they provide has proven to be a very effective method for disposal of the Village's surplus property.

Attached is an ordinance authorizing the sale of surplus property through internet auction as well as a list of all surplus property to be sold.

MOTION

**MOTION TO APPROVE ORDINANCE # 2024-____, AN ORDINANCE
AUTHORIZING THE SALE BY INTERNET AUCTION OF SURPLUS PROPERTY OWNED
BY THE VILLAGE OF BARTLETT**

ORDINANCE 2024-_____

**AN ORDINANCE AUTHORIZING THE SALE BY INTERNET
AUCTION OF SURPLUS PERSONAL PROPERTY
OWNED BY THE VILLAGE OF BARTLETT**

WHEREAS, the Illinois Municipal Code requires the adoption of an ordinance passed by a simple majority of the corporate authorities then holding office declaring personal property that the Village of Bartlett (the "Village") desires to sell "no longer necessary or useful to or for the best interest of" the Village, and that transfer of said personal property be set in any manner that the corporate authorities may designate with or without advertising the sale (65 ILCS 5/11-76-4); and

WHEREAS, staff has recommended that the Corporate Authorities authorize the sale of the used vehicles and equipment described on Attachment A, a copy of which is attached hereto and incorporated herein (the "Surplus Vehicles and Equipment"), as it is no longer necessary or useful or for the best interest of the Village, through the Obenauf Auction Service Incorporated and eBay on-line auction site to the respective highest bidders bidding on the purchase of the Surplus Vehicles & Equipment;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: Pursuant to Section 11-76-4 of the Illinois Municipal Code, the President and Board of Trustees of the Village (the "Board") hereby find and declare that the Vehicles and Equipment, defined in the recitals herein and listed on Exhibit A is no longer necessary or useful to or for the best interest of the Village.

SECTION TWO: Pursuant to said Section 11-76-4 and the Village's home rule authority, the Board authorizes the Village Administrator, or her designee, to sell the Surplus Vehicles and Equipment through the Obenauf Auction Services Incorporated and eBay on-line auction site to the respective highest bidders.

SECTION THREE: The Village Administrator and the Assistant Village Administrator, or either of them, are each hereby authorized and directed to sign vehicle titles and such other documents as may be necessary to transfer ownership of the Surplus Vehicles and Equipment as provided herein upon receipt of the proceeds of the sale.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION FIVE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, by a vote of majority of the corporate authorities and approval in the manner provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 17, 2024

APPROVED: December 17, 2024

Kevin Wallace, Village President

ATTEST:

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2024- _____ enacted on December 17, 2024, and approved on December 17, 2024, as the same appears from the official records of the Village of Bartlett.

Lorna Gilles, Village Clerk

Attachment A: Surplus Items

Serial / VIN	Yr	Make	Model / Description	Equipment Number
G900333427	1993	Onan	25DL6 L34581F/ Diesel Generator	
2G1WS57M91303159	2009	Chevy	Impala	
1FM5K8AR1JGC74548	2018	Ford	Explorer	
1FAHP2MK9EG125850	2014	Ford	Taurus	