



Agenda Item Executive Summary

Item Name Purchase of Replacement Sign Machine and Software Committee or Board Board

BUDGET IMPACT

Amount: \$30,253.68 *Budgeted* \$32,000

List what fund Machinery & Equipment

EXECUTIVE SUMMARY

Staff sought out quotes to replace the twenty (20) year-old sign printing equipment at the Public Works Department. This equipment is used to create a variety of signs used throughout the village, and due to its age, needs to be replaced.

Staff received three (3) quotes, but due to a quote not having the equipment or software specified, was thrown out. The two viable quotes ranged from \$30,253.68 - \$30,766.21 with Grimco, Inc. providing the lowest estimate.

This equipment will have more advanced capabilities, including the creation of banners. The 2021/22 Fiscal Year provided for \$32,000 for the purchase of this equipment.

ATTACHMENTS (PLEASE LIST)

Memo
Proposals

ACTION REQUESTED

For Discussion Only
Resolution
Ordinance

✓ Motion: **MOVE TO APPROVE THE PURCHASE OF A NEW SIGN PRINTER AND SOFTWARE FROM GRIMCO, INC. OF INDIANAPOLIS, IN.**

Staff: Dan Dinges, Director of Public Works

Date: 5/10/2021

Memo

To: Paula Schumacher, Village Administrator
From: Dan Dinges, Director of Public Works
Subject: **Purchase of Replacement Sign Machine and Software**
Date: May 18, 2021

Staff sought out quotes to replace the twenty (20) year-old sign printing equipment at the Public Works Department. This equipment is used to create a variety of signs used throughout the village, and due to its age, needs to be replaced.

Staff received three (3) quotes, but due to a quote not having the equipment or software specified, was thrown out. The two viable quotes ranged from \$30,253.68 - \$30,766.21 with Grimco, Inc. providing the lowest estimate.

This equipment will have more advanced capabilities, including the creation of banners. The 2021/22 Fiscal Year provided for \$32,000 for the purchase of this equipment.

Motion

**MOTION TO APPROVE THE PURCHASE OF A NEW SIGN PRINTER AND SOFTWARE
FROM GRIMCO, INC. OF INDIANAPOLIS, IN.**



Grimco, Inc. • www.grimco.com • www.grimco.ca

QUOTE# 645075-1

Chad Comerford
 E-Mail: ccomerford@grimco.com
 7301 Georgetown Rd
 Indianapolis, IN 46268
 Phone: 1(800)542-9941

Sold To:

BARTLETT VILLAGE HALL(#2257665)
 228 S MAIN ST
 BARTLETT, IL 60103-4421 US
 ATT: BILL JOHNSON
 PH: (630)837-0800

Bill To:

BARTLETT VILLAGE HALL(#2257665)
 228 S MAIN ST
 BARTLETT, IL 60103-4421 US
 ATT: BILL JOHNSON
 PH: (630)837-0800

Ship To:

VILLAGE OF BARTLETT(#2974921)
 1150 BITTERSWEET DR
 ATTN: STREET DEPT
 BARTLETT, IL 60103-8807 US
 ATT: BILL JOHNSON
 PH: (630)837-0811

Created: 5/5/2021

Revision Date: 5/5/2021

Production Time: Varies

Quantity	Part #	Description	Your Unit Price	Your Total Price
1	L365	HP L365 64" Latex Printer *Produce sharp consistent, repeatable image quality with high-efficiency curing 6 colors: CMYKcm + Optimizer *Print and deliver in record time with fast warm-up and prints come out completely dry *Healthier printer with HP Latex - no special ventilation required, no hazard warning labels or HAPs, nickel free *HP OMAS precise and accurate motion control of media advance between print swaths *i1 embedded spectrophotometer enables automatic calibration Printer uses HP 831 Inks and printheads. 1-year subscription of FlexiPrint included. Shipping Crate 110x33x49in 672lbs; Printer 101x33"x54" 476lbs	\$16,995.00	\$16,995.00
1	HP-SPR	HP Sponsored Printer Rebate - \$1,000.00 Instant Rebate for a L365. ** OFFER EXPIRES: May 31st, 2020 - Order must be placed by May 31st, 12pm local time to qualify for promo **	(\$1,000.00)	(\$1,000.00)
1	LATEX BUNDLE	Bundle of HP 831 Ink (C,M,Y,K,LM,LC,Optimizer) *Ships separate from printer. *This is the initial set of ink and is required for printer set-up.	\$980.00	\$980.00
1	HP-S831R	Ink That Comes With; The Purchase Of A New Printer, . HP Sponsored 831 Ink \$980 Rebate *Rebate applies to Part # LATEX BUNDLE only	(\$980.00)	(\$980.00)



QUOTE# 645075-1

Chad Comerford
 E-Mail:ccomerford@grimco.com
 7301 Georgetown Rd
 Indianapolis, IN 46268
 Phone:1(800)542-9941

Quantity	Part #	Description	Your Unit Price	Your Total Price
1	HP-SLOI1000	HP SPONSORED \$1000 LOI REBATE ** OFFER EXPIRES: May 31st,, 2020 - Order must be placed by May 31st, 12pm local time to qualify for promo ** Must attend LOI event and fill out LOI form. Equipment must be purchased within 30 days of event.	(\$1,000.00)	(\$1,000.00)
1	HPF0M64A	HP LATEX 3XO EDGE HOLDERS 4 Per Package	\$175.00	\$175.00
1	FC9000-140	GRAPHTEC 54" PLOTTER W/ ETHERNET KIT Dimensions: 74" X 28" X 48"; Weight 141 Pounds; With Take Up Reel 178 Pounds	\$5,792.54	\$5,792.54
1	OPH-A47-GA	GRAPHTEC INSTALLED PUSH ROLLER FC9000	\$285.00	\$285.00
1	PHP32-CB15N-1	1.5mm GRAPHTEC BLADEHOLDER (RED TIP)	\$128.17	\$128.17
1	CB15UA-K30-2	1.5mm BLADE 60 DEGREE 2/PACK	\$171.50	\$171.50
1	FLEXIMUTCD	FLEXI MUTCD SOFTWARE *****; Flexi Mutcd Software; *****	\$1,600.00	\$1,600.00
1	FLEXIPC3MAUTH	FLEXIPRINT and CUT 3M AUTHORIZED EDITION Customization Notes: -----	\$1,955.00	\$1,955.00
1	GFP355-TH	GFP 355TH 55" TOP HEAT LAMINATOR The Gfp 300 Series Laminator Adds An; Integrated Rear Rewind For Roll-To-Roll; Applications, New Aluminum Quick-Grip; Supply Shafts That Allow Film Rolls To; Simply Slide On For Easy Loading, And; New Metal Allow Tubular Heater To Reduce; Breakage.; - Laminating Width 55"; - Front Unwind Included; - Top Heat Assist; - 5" Roller Diameter; - Variable Speed Up To 20 Ft/Min; - 1" Roller Gap; - Hand Wheel Pressure Adjustment; - Swing Up Feed Table; - Top/Bottom Unwinds; - Integrated Rear Rewind; - Metal Alloy Heater; - Max Temp. 122 F; - 3" Aluminum Quick-Grip Shafts; - Chain Drive Liner Rewind; - 38" Output Height; - Foot Pedal; - Stand With Casters; -110 Volt 12amp Service; - Ctuvus Certified; 1 Year Manufacture's Parts And; Labor Warranty	\$4,856.47	\$4,856.47
1	GRIMCOBASICIT	Grimco Basic Equipment Training *Includes installation and training by an HP certified technician *Color Management and profile writing training is NOT included. - Contact tech support for more information: TechSupport@grimco.com	\$295.00	\$295.00



Grimco, Inc. • www.grimco.com • www.grimco.ca

QUOTE# 645075-1

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7301 Georgetown Rd
Indianapolis, IN 46268
Phone: 1(800)542-9941

COMMENTS: All printer deliveries are set up with a Delivery Appointment and Liftgate, first floor only. If your shipment arrives without either of these, please do not accept delivery and contact Grimco Tech Support immediately at 877-283-5579.

Residential Addresses, inside delivery, pallet jack and special handling will incur additional fees.

Please go online to grimco.directcapital.com for additional financing options.

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- * Price quotations are good for 30 days only and are based on entire quantity/items being purchased at once. Exclusions may apply.
 - * All quotes must meet our \$50 order minimum. Custom signs and blanks have a 64 square foot minimum order requirement.
 - * Lead times start at date of approval and are subject to change.
 - * Prices do not include freight unless otherwise stated. Actual freight costs vary.
 - * We reserve the right to over/under ship by 5%, on custom sign and blank orders, over 50 pieces.
 - * We accept returns up to 30 days from receipt of merchandise. Restocking fees may apply. Custom and non-stock items are non-returnable.
 - * All sign and blank dimensions are listed WxH.
 - * Custom PMS color matching may incur additional charges if outside of Grimco standard colors.

Sub Total	\$30,253.68
Tax	\$0.00
Freight	\$0.00
Total	\$30,253.68

EQUIPMENT PAYMENT OPTIONS

- * 50% deposit required for printers, routers, and flatbed cutters with installations under \$50,000
- * 50% deposit required for printers, routers, and flatbed cutters with installations over \$50,000.
40% due to release shipment and remaining 10% due directly following training.
- * 100% deposit required for plotters, laminators, substrate cutters, software and all other accessories.

OPTION #1

CREDIT CARD:

Call in your credit card for payment to your sales rep or Grimco Accounting 800-542-9941.

-OR-

Fax the Authorization for Payment form with CC information. Grimco Accounting Fax 636-305-7398

- Please do not e-email CC information, for your protection.
- A Grimco representative will follow up after the installation (if applicable) to collect balance.

OPTION #2:

ELECTRONIC CHECK:

Fax the Authorization for Payment form with check information. Grimco accounting fax: 636-305-7398

- If this option is chosen do not mail into lockbox

OPTION #3

LEASE: Secured funding with a Grimco approved leasing company

Leasing Company:

PO#:

Lease Amount:

* If you are not leasing the entire amount, deposit is due before order is released.

SITE & POST WARRANTY CONTACT INFORMATION

For equipment installations only, please provide the following contact information:

DELIVERY & INSTALL CONTACT NAME:

PHONE #:

EMAIL ADDRESS:

DELIVERY ADDRESS:

WARRANTY CONTACT NAME:

PHONE #:

EMAIL ADDRESS:

Please make arrangements to make payment for your equipment purchase within 24 business hours of signing your contract.

Signature

Printed Name

Date



CONTRACT FOR PURCHASE AND SALE OF EQUIPMENT AND SERVICES

Quote # 645075-1

Agreement entered into this 5th of May, 2021, between Grimco, Inc. 11745 Sappington Barracks Road, Sunset Hills, MO 63127 ("Grimco") and BARTLETT VILLAGE HALL located at 228 S MAIN ST, BARTLETT, IL 60103-4421 ("Customer")

- 1. Grimco Inc. agrees to sell and buyer agrees to purchase the equipment, systems and/or software described in the attached quote transaction document. This order can not be cancelled after proposal is signed.
2. Pricing: The pricing stated on the referenced quote number is valid until the date listed in the quote.
3. Taxes: Buyer will pay all applicable sales tax in accordance with state and local laws.
4. Payment Terms and Conditions for Delivery Only: Payment in full with order based on quoted price by credit card, check, wire transfer or lease payment before shipment.
5. Payment Terms and Conditions for Installed Equipment: Customer shall pay the total price on the quote document and payment terms shall be as follows: 50% upon order and signed contract with the balance due upon installation or delivery of equipment. Option two 50% deposit from Grimco approved leasing company and balance due at installation.
6. Acceptance. Acceptance of this contract is restricted to the original terms and no additional terms unless expressly approved, in writing, by an authorized Grimco representative. Any additional terms that materially alter the contract will not be a valid acceptance.
7. Delivery: Delivery dates are estimates only and are subject to Grimco's suppliers' current lead times. Grimco is not responsible for delay or failure of delivery due to issues with the manufacturer, supplier or shipping company.
8. Representations: Customer acknowledges that they have accepted the manufacturers' product specifications in all regards including, but not limited to print speed, print resolution, acceptable materials, and all other areas. Customer accepts these specifications. Customer acknowledges that there are no other representations, either verbal or in any other form of communication, that he is relying on to make his purchase decision other than the manufacturers' written specifications.
9. Warranty: Grimco does not supply a warranty of any kind for the equipment, software, ink or media you are purchasing. The warranty is between the customer and manufacturer. By signing this agreement you understand that Grimco provides no warranty of any kind for the equipment, software, ink and media being purchased.
10. Liability: Grimco is not liable for any injury, loss, damage, claim or ink and media expense arising from set-up, use or inability to use the proposed equipment, software or services listed in this equipment proposal. Under no circumstances will Grimco be liable for any indirect, incidental, punitive or other damages arising from or in relation to the equipment, software, ink, media or services purchased from Grimco. Grimco is not liable for any injury, loss or damage during the assembly and set-up of equipment.
11. Preparation and Delivery: Preparation of the installation-site will be at the customer's expense and should be in accordance with the manufacturer guidelines. Some guidelines could include, but are not limited to a clean, air conditioned, humidity controlled environment with proper electrical requirements. Grimco Inc. and their suppliers will not be held accountable for equipment/systems failures outside these guidelines. Unloading of equipment and electrical receptacles must be in place prior to scheduling installation and training. Customer is fully responsible for the delivery and unloading, including any need for a forklift, added labor, building modification or any other condition to get the equipment into the building, all at customer expense.
12. Installation and Acceptance of Equipment/Systems: Equipment installation, testing and training will be performed by Grimco Inc. or the manufacturer if that is stated in the quote. No live production will take place at time of installation and training. The customer agrees to make employees available for training purposes on scheduled dates and times. Failure to do so could result in additional fees for setup. Upon completion of scheduled installation/training the customer will be required to sign a Certificate of Installation and Acceptance. By signing the certificate the customer will be accepting all equipment and training provided. Grimco has a no return policy on all equipment purchases.
13. Limited Parts Warranty: The parts warranty period on equipment begins at the date of purchase and runs for the length of time set by the manufacturer. Grimco Inc. and the manufacturers are not obligated to provide warranty service or support for claims resulting from equipment/systems being removed from their originally installed location or damage/services required caused by the use of any third party product.

Grimco Inc. Authorized Signature

Customer Authorized Signature

Print Name

Print Name

Date

Date

QUOTATION

BIGSYSTEMS LLC

N59 W14053 Bobolink Avenue
Menomonee Falls, WI 53051-5901

Quote Number: JE214077
Quote Date: May 4, 2021
Page: 1

888.244.4177
262.703.9000
fax: 262.703.9009



sales
solutions
supplies
support

▶ PRINT BRILLIANT

bigsys.com

Quoted To:
QUOTATION

Ship To:
Village of Bartlett Attr: Bill Johnson 1150 Bittersweet Drive Bartlett, IL 60103

Best Way

Customer ID	Good Thru	Payment Terms	Sales Rep
QUOTATION	5/31/21	Prepaid / Lease	Jason Eippert

Quantity	Item	Description	Unit Price	Amount
1.00	v8l39a	HP DesignJet L365 64"	16,995.00	16,995.00
1.00	discount	HP Instant Rebate [expires 05/31/21]	1,000.00	-1,000.00
1.00	discount	HP Latex 365 LOI [expires 05/31/21]	1,000.00	-1,000.00
1.00	special	Includes: HP Latex 365 Printer, Printheads, Maintenance Cartridge, Printer Stand, Spindle & Take Up Reel		
1.00	special	Includes: 1 FREE full set of inks [775ml x 7 pcs]		
1.00	special	HP Latex 365 includes 1 Year Parts & Labor Warranty		
1.00	99112	Flexi Print & Cut 3M Authorized Traffic Edition	2,294.00	2,294.00
1.00	99112	SignCentral™ MUTCD Sign and Font Library	649.00	649.00
1.00	fc9000-140	FC9000-140 54" Cutter	6,395.00	6,395.00
1.00	special	FC9000-140 Includes 3 Year Warranty		
1.00	discount	FC9000-140 Bundle Discount	400.00	-400.00
1.00	gfp-355TH	55" 355TH Cold Laminator w/Heat Asst; Stand, Foot Switch & Rewind	5,340.00	5,340.00
1.00	special	355TH Includes 1 Year Warranty		
1.00	training	Onsite Installation, Calibration & Training with HP Certified Big Systems Technician	895.00	895.00
1.00	commcarrier	Common Carrier	598.21	598.21

Review this order carefully and email your authorization or fax to 262-703-9009.

Subtotal	30,766.21
Sales Tax	
TOTAL	30,766.21

Authorization to Purchase [Signature] _____ [Date] _____ [Please Print Name] _____ I understand and agree to the terms of payment required.
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TO EXPEDITE YOUR ORDER, if downpayment is required, please have your Accounts Payable Dept process payment to release shipment.

IT Supplies
 2100 Golf Road
 Suite 230
 Rolling Meadows, IL 60008
 P: (847) 394-8888
 F: (800) 771-9583

Quote	
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Village of Bartlett
Bill Johnson 1150 Bittersweet Dr Bartlett, IL 60103 P: (630) 540-5424

Village of Bartlett
Bill Johnson 1150 Bittersweet Dr Bartlett, IL 60103 P: (630) 540-5424

Purchase Order #	Customer ID	Shipping Method	Payment Terms	Req'd Ship Date	Order
	ITS285894	UPS GROUND	CREDIT CARD	5/4/2021	

Quantity Ordered	Quantity Shipped	Quantity BO	UOM	Item Number	Description	Price	Extended Price
1	0	0	each	V8L39A	HP Latex 365 64" Printer	\$16,995.00	\$16,995.00
					<i>Must include part# DLRIT when selling this item</i>		
1	0	0	EACH	MEMO	Free shipping/ installation/ training	\$0.00	\$0.00
					<i>No Discounts Available</i>		
1	0	0	Each	HPLATEXPROMO	HP Instant rebate	-\$1,000.00	-\$1,000.00
1	0	0	Each	HPLATEXPROMO	HP LOI \$1,000	-\$1,000.00	-\$1,000.00
1	0	0	Each	FC9000-140	Graphtec 54" Wide Cutter	\$5,195.00	\$5,195.00
					<i>Ship from Ingram - SRL 8/24/18</i>		
1	0	0	each	355-TH	GFP 55" Top Heat Laminator - Stand, Foot Switch & Rewind included	\$4,495.00	\$4,495.00
1	0	0	each	LIFT-GATE-REQUIRED	Lift Gate	\$0.00	\$0.00
1	0	0	EACH	MEMO	Flexi included	\$0.00	\$0.00

Subtotal	\$24,685.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$24,685.00