



Agenda Item Executive Summary

Item Name Computer Replacement Program Purchase Committee or Board Board

BUDGET IMPACT

Amount:	\$52,262	Budgeted	\$66,200
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List what fund	Equipment Replacement Fund
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EXECUTIVE SUMMARY

As part of our ongoing computer replacement program, we are seeking to purchase 37 desktop and 13 laptop computers from Dell through the State of Illinois and Midwest Higher Education Compact.

ATTACHMENTS (PLEASE LIST)

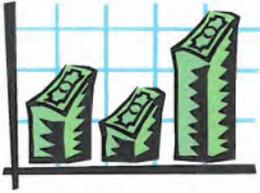
Finance Memo 23-01

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve the purchase of 37 desktop and 13 laptop computers from Dell through the Midwest Higher Education Compact Bid obtained by the State of Illinois in an amount not to exceed \$52,262.00.

Staff: Chris Hostetler, IT Coordinator Date: 2/13/23



Village of Bartlett Finance Department Memo 23-01

DATE: February 13, 2023
TO: Paula Schumacher, Village Administrator
FROM: Chris Hostetler, IT Coordinator
SUBJECT: Computer Replacement Program Purchase

In December 1999 the Village Board adopted the village-wide Information Technology Plan. In the Plan, the Village approved the concept of implementing a replacement program for its computer inventory. The 2022-2023 fiscal year budget contains \$66,200 for the purchase of desktop and laptop computers to replace some of the Village's oldest, least powerful, computers. All of the computers being replaced are at least 4 years old. The Village had been on a 3-year replacement cycle until 2012 when the annual purchase was deferred. Since then, the Village has been on a 4-year replacement cycle.

Computer manufacturers are, for the most part, unwilling to respond to bids or even RFP's unless you are a state government or very large city. Rather, most allow you to purchase under an existing government pricing program. All of the manufacturers have set up sections of their company to deal just with state and local governments and offer pricing accordingly. The Village of Bartlett is fortunate enough to be able to take advantage of joint purchasing through the State of Illinois and the Midwest Higher Education Compact (MHEC). The State of Illinois Joint Purchasing Act permits local governments to participate in these joint purchasing opportunities without repeating the bidding process.

The Village has standardized on business desktop computers from Dell Since 2001. Dell has consistently offered an excellent product and their support is superior to other manufacturers. Support and quick replacement of parts is very important for minimizing the impact of hardware failures on employees.

Dell desktop computers are available through joint purchase with Midwest Higher Education Compact. The Midwest Higher Education Compact is a compact of twelve states, including Illinois, whose mission includes cost savings for members through joint purchasing.

Staff recommends the purchase of 37 desktop and 13 laptop computers from Dell for a total amount not to exceed \$52,262.

MOTION:

To approve the purchase of 37 desktop and 13 laptop computers from Dell through the Midwest Higher Education Compact Bid obtained by the State of Illinois in an amount not to exceed \$52,262.