

Amendment To Annexation Agreement For Bluff City Industrial Park Public Hearing-7:00 p.m.

VILLAGE OF BARTLETT

BOARD AGENDA

NOVEMBER 15, 2022

7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. ***CONSENT AGENDA***
All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- *6. **MINUTES:** Board Minutes – November 1, 2022
- *7. **BILL LIST:** November 15, 2022
8. **TREASURER'S REPORT:** September, 2022
Sales Tax Report - September, 2022
Motor Fuel Tax Report – September, 2022
9. **PRESIDENT'S REPORT**
A. 2022 Auditor's Report
10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
11. **TOWN HALL:** (Note: Three (3) minute time limit per person)
12. **STANDING COMMITTEE REPORTS:**
 - A. **BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS**
 - *1. Ordinance Approving the Third Amendment to the 186 Acre Annexation Agreement for the Bluff City Industrial Park Property
 - *2. Ordinance Approving a Third Amended Preliminary PUD Plan and Third Amended General Site Plan for the Bluff City Industrial Park, Amending Ordinance #2003-103, Approving a Final PUD Plan for 2250 Graham Street and Granting a Special Use Permit
 - *3. Ordinance Amending the Bartlett Building Code, Title 9 (Driveway Width)
 - B. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**
 - *1. Banbury Barn BEDA Grant Approval
 - *2. Pasta Mia BEDA Grant Approval
 - *3. MORE Brewing BEDA Grant Approval
 - *4. Resolution Adopting the Bartlett & Streamwood Bicycle and Pedestrian Plan
 - *5. Resolution Supporting and Consenting to the Class 6B Eligibility Application of HH Premier Properties LLC for Two 25,000 +/- SF Industrial Buildings Proposed to be Built on a 10.357 Acre Vacant Parcel of Property in the Bluff City Industrial Park Commonly Known as 2250 Graham Street (PIN 06-30-101-003-0000) Bartlett, Illinois
 - C. **FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**
 1. None
 - D. **LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN**
 - *1. Ordinance Amending Title 3, Chapters 29A and 29B of the Bartlett Municipal Code with Regard to Massage Establishments, and with Regard to Bodywork Establishments Licensing and Licensing Requirements for Practitioners of Bodywork Approaches
 - E. **POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**
 1. None
 - F. **PUBLIC WORKS COMMITTEE, CHAIRMAN LAPORTE**
 1. None
13. **NEW BUSINESS**
 - A. The Boss's Signature Class F Liquor License Request
 - B. LeP'tit Resto Bar Tapas Class A Liquor License Request
14. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
15. **ADJOURNMENT**



Agenda Item Executive Summary

Item Name	186 Acre Bluff City Industrial Park Third Amended Annexation Agreement- Public Hearing	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

The Third Amended Annexation Agreement for the 186-acre Bluff City Industrial Park.

The Public Hearing notice was published in the Daily Herald on October 31, 2022 and the 3rd Amended Annexation Agreement has been available for public viewing in the Planning & Development Services Department.

The 3rd Amended Annexation Agreement amends Exhibit F (Surface Uses) by adding Exhibit F-1 which would allow automotive services as Special Use with respect to the 2250 Graham Property.

ATTACHMENTS (PLEASE LIST)

Public Hearing Notice and Proof of Publication

ACTION REQUESTED

- For Discussion Only: **Required Public Hearing**
- Resolution
- Ordinance
- Motion

Staff: Kristy Stone, Interim PDS Director

Date: 11.7.2022

PUBLIC HEARING NOTICE

NOTICE IS HEREBY GIVEN that the Village Board of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, will hold a Public Hearing on Tuesday, November 15, 2022 at 7:00 P.M. or as soon thereafter as the matter may be heard, in the Bartlett Municipal Center, 228 South Main Street, Bartlett, Illinois to consider testimony and evidence from the petitioners and members of the public with respect to the Third Amended Annexation Agreement between the Village of Bartlett and the petitioners Bluff City Materials for the 186 acre Bluff City Industrial Park for the following legally described property:

THAT PART OF NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD. THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD, THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET, ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND IT'S EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104, THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST, THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET, ALONG A LINE PARALLEL WITH SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET, THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 1466.00 FEET, THENCE THE FOLLOWING 7 COURSES ALONG THE NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET AND COMISKEY ROAD PER DOCUMENT NO 0425234104 RECORDED SEPTEMBER 8, 2004, THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET, THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY HAVING OF RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST, THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST, THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 31.18 FEET THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING SOUTH 49 DEGREES 25 MINUTES 08 SECONDS WEST, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 447.97 FEET, TO THE POINT OF BEGINNING, THENCE NORTH 01 DEGREES 40 MINUTES 46 SECONDS EAST, A DISTANCE OF 572.36 FEET, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 799.83 FEET, ALONG A LINE PARALLEL TO THE SAID NORTH RIGHT OF WAY OF GRAHAM STREET, TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30

Public Hearing Notice

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THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, A DISTANCE OF 571.48 FEET, ALONG SAID WEST LINE OF SECTION 30 TO SAID NORTH RIGHT OF WAY OF GRAHAM STREET, THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 779.68 FEET, ALONG SAID NORTH RIGHT OF WAY LINE OF GRAHAM STREET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

PERMANENT INDEX NUMBER: 06-30-101-003-0000

This property is located at 2250 Graham Street, Bartlett, Illinois.

The Third Amended Annexation Agreement is available for public viewing at the Bartlett Village Hall located at 228 South Main Street in the Community Development Department from 8:30 A.M. to 4:30 P.M. Monday through Friday.

The above-referred Public Hearing may be recessed from time to time to another date or dates, if notice of the time and place of such adjourned Public Hearing is publicly announced at the immediately preceding Public Hearing.

All interested parties are invited to attend and will be given an opportunity to be heard. If an accommodation for an individual with a disability is necessary, please contact Paula Schumacher at 837-0800 (voice) or 830-0940 (TDD).

BY
Kevin Wallace, President
Village of Bartlett

cc: L. Giless, Village Clerk,
Petitioners

To be published in The Daily Herald on October 31, 2022.

PUBLIC HEARING NOTICE
NOTICE IS HEREBY GIVEN that the Village Board of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, will hold a Public Hearing on Tuesday, November 15, 2022 at 7:00 P.M. or as soon thereafter as the matter may be heard, in the Bartlett Municipal Center, 228 South Main Street, Bartlett, Illinois to consider testimony and evidence from the petitioners and members of the public with respect to the **Third Amended Annexation Agreement** between the Village of Bartlett and the petitioners Bluff City Materials for the 186 acre Bluff City Industrial Park for the following legally described property:

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By
 Kevin Wallace, President
 Village of Bartlett

cc: L. Giles, Village Clerk,
 Petitioners
 Published in The Daily Herald October 31, 2022. (4590616)

RECEIVED

NOV - 3 2022

ADVISORY BOARD

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

**DuPage County
 Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville and has been circulated daily in the Village(s) of:

- Addison, Aurora, Bartlett, Bensenville, Bloomingdale, Carol Stream,
- Darien, Downers Grove, Elmhurst, Glen Ellyn, Glendale Heights,
- Hanover Park, Hinsdale, Itasca, Keeneyville, Lisle, Lombard, Medinah,
- Naperville, Oakbrook, Oakbrook Terrace, Plainfield, Roselle, Villa Park,
- Warrenville, West Chicago, Westmont, Wheaton, Willowbrook,
- Winfield, Wood Dale, Woodridge

County(ies) of DuPage
 and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DuPage County DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 10/31/22 in said DuPage County DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
 DAILY HERALD NEWSPAPERS

BY *Laula Baltz*
 Designee of the Publisher and Officer of the Daily Herald

Control # 4590616



VILLAGE OF BARTLETT
BOARD MINUTES
November 1, 2022

1. CALL TO ORDER

President Wallace called the regular meeting of November 1, 2022 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski (via Zoom) and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Interim Planning and Development Director Kristy Stone, Head Golf Professional Phil Lenz, Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Deputy Chief Will Naydenoff, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Jim DiPalma from Encounter Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Suwanski stated that she would like to add item 12.E.1, Resolution 2022-99-R, a Resolution Waiving Bids and Approving of the Purchase of Mobile Video Recorders Manufactured by Axon Enterprise, Inc. Through the Sourcewell Governmental Purchasing Coop to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of



VILLAGE OF BARTLETT
BOARD MINUTES
November 1, 2022

matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT - None
9. PRESIDENT’S REPORT - None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Hopkins stated that at the October 18th Committee of the Whole meeting, the Village recognized our friends and community partners at the Library District for their 50th Anniversary of establishment. However, I wanted to go on record and mention its predecessor, which was the Bartlett Volunteer Library. These amazing volunteers set the foundation for what would evolve into what the district is today. Four years prior to the establishment of the district, there were many people who did wonderful work. The



VILLAGE OF BARTLETT
BOARD MINUTES
November 1, 2022

volunteer library started with 5,000 donated books due to amazing community support and issued 700 library cards. The leaders at the Village at the time also saw the value in this, playing a pivotal role when providing a home for volunteers to set up, when designing the village hall in 1968. We would like to recognize these individuals, and hope we didn't miss anyone:

Ruth Beckner
Joan Kelly
Phyllis Smead
Gwen Mayer
Nancy Samuelson
Wayne Ethel
Debra Arter
Dorothy Heinberg
Dorothy Peterson
Mickey Gardner
Kathy Hubrick
Leo Spanuello
Carol Krumpfuss
Lori Pelliteri
Jean Petersen
Mary Hecht

Author Ray Bradbury said, "Without libraries what have we? We have no past and no future" or as Ron Weasley said to Harry Potter, chasing down the hallway after Hermione, "when in doubt go to the library". We are so grateful for these amazing volunteers who laid the ground work for Bartlett's library services.

Trustee Deyne recognized staff birthdays and anniversaries as well as commissioners. He also mentioned that Joe LaPorte, who has played golf for just 4 years, hit a hole-in-one on hole 8, which is a par 3, for 112 yards.

11. TOWN HALL

Jay Langfelder, 415 S. Hickory

Mr. Langfelder thanked the board for standing up and upholding the amendment to the cannabis medical and recreational use in downtown Bartlett. He had positive, open-ended conversations with the trustees regarding this. He threw a challenge out to President Wallace and suggested that Tony Fradin and Scott Skrycki gather a committee to get restaurants (14 in the downtown) and other municipalities as well as Chicago. He would give it 3 years to get additional businesses in the downtown and benefit Bartlett.



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Bob Stalley, 1138 Washington Street

Mr. Stalley stated that they have had a smell on their street. They have been told that it's coming from the Brewster Creek area. It has been going on since 2018. There has been some remediation by the village in terms of addressing what is being dumped into the sewer line. There have been some "smell boxes" placed up and down Route 59 by Home Depot. Over the last 5-7 months, the smell has come back and it is a little bit worse. They notice it a lot more in the afternoons and wondered if there was something the village could do to step in. It is not just their immediate street which is Washington, it goes down Struckman and the whole neighborhood smells in the early evening. They can't even open their windows.

Public Works Director Dan Dinges stated that he is very familiar with it. They have been trying several different things and they thought they had it. One of the pumps that was feeding the chemical had an issue. They will go back and investigate and he will keep in touch with him and the neighbors.

Tim Lamz, 1129 Washington Street

Mr. Lamz stated that this issue has been going on for several years. The village has attempted to correct the situation but dumping chemicals in the sewer to get rid of a smell that comes into their homes is not the answer. They have done the recommendations of changing traps, wax rings, but it is so pungent and inside the house. Dumping chemicals in the sewer line to get rid of the smell isn't the problem and he is sure that the EPA has been notified. It is the food processing facilities in Brewster Creek and he does not know how to proceed past the recommendations the village told them to do.

Trustee Gandsey asked what exactly the smell is.

Mr. Lamz stated it is sewage. They don't live next to the sewer treatment plant but that's what it smells like. If they get up at 2:00 a.m., it smells like sewer in the house. He didn't know what else they could do.

Trustee Hopkins stated that they passed an ordinance with the food processing facilities saying that they need to pretreat their sewage.

Mr. Lamz stated that he was sure they meet the EPA standards. He asked if they check them.

President Wallace stated that they check the numbers very frequently as he has seen reports multiple times.



**VILLAGE OF BARTLETT
BOARD MINUTES
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Mr. Dinges stated that they are working with the food industries because they believe that is where it is coming from. They continue to work with those industries to try to improve by getting pretreatment added at some of the facilities. It is not just the chemical to hide the order, but a chemical that actually neutralizes it. They will continue to look at other options.

Mr. Lamz stated that it has never gone away it has simply masked the situation for a little while.

Mr. Dinges stated that if it is inside the house it is a venting issue and they can work on that with them.

Mr. Lamz stated that it is not a venting issue and he has had it scoped. They have all done this and invested their own money into figuring it out. The village told them that they had a backup in their vent stack and that is not the problem.

President Wallace asked staff to escalate this a little bit and figure out what is going on.

Trustee Gunsteen stated that they live pretty far from Brewster Creek.

Mr. Lamz stated that it is the main sewer line from Brewster Creek that runs right through Washington and goes down Struckman all the way to the fire department. You can smell it behind the fire department.

Mr. Dinges stated that there is a Brewster Creek pump station that pumps behind the Home Depot and also a lift station at Home Depot which pumps it to Washington and by gravity all the way to the treatment plant.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was nothing to report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that Resolution 2022-100-R, a Resolution Supporting and Consenting to the Class 6B Eligibility Application of MIF 303 Jack Ct (Bartlett) Owner, LLC for Proposed Lot 2C in the Brewster Creek Business Park (26.1141 Acres) Commonly Known as 1303 Jack Court (PIN 06-33-300-003-0000) Bartlett, Illinois was covered and approved under the Consent Agenda.



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November 1, 2022**

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was nothing to report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that there was nothing to report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that Resolution 2022-99-R, Resolution Waiving Bids and Approving of the Purchase of Mobile Video Recorders Manufactured by Axon Enterprise, Inc. Through the Sourcewell Governmental Purchasing Coop. and the authorization to purchase two 2023 Ford Interceptor vehicles through the Suburban Purchasing Cooperative Contract #204 in the amount of \$81,716 from Currie Motors were covered and approved under the Consent Agenda.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN, CHAIRMAN LAPORTE

Trustee LaPorte stated that Resolution 2022-101-R, a Resolution Approving of an Engineering Services Agreement Between Christopher B. Burke Engineering, Ltd. and the Village of Bartlett and Resolution 2022-102-R, a Resolution Authorizing the use of Rebuild Illinois (RBI) Funds in the Amount of \$1,265,218.98 to Pay for the Cost of Construction for the FY2022-2023 Various Streets Resurfacing Project were covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Deyne asked about the gas station on Route 20 and Bartlett Road.

Interim Planning & Development Services Director Kristy Stone stated that they have it in housing court. They are trying to get permission from the courts to clean up the site. They have been notified and we are waiting to see if they appear at the next court date. They were requesting that the village give an appraisal report and something to say that the entire building is structurally unsound and needs to be torn down. The village wasn't necessarily going to court to have the building torn down and to take ownership of it - we are just trying to get the site cleaned up.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES – None



**VILLAGE OF BARTLETT
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15. ADJOURN

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:18 p.m.

Lorna Giles
Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 11/15/2022

100-GENERAL FUND REVENUES

410110-REAL ESTATE TRANSFER TAX

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEMO BRACH	TRANSFER TAX REFUND	549.00
1 TOMASZ LACZYNSKI	TRANSFER TAX REFUND	813.00
INVOICES TOTAL:		1,362.00

10000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - NOV 2022	325,806.90
** 1 DEARBORN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - NOV 2022	4,434.09
** 1 METROPOLITAN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - NOV 2022	16,492.35
INVOICES TOTAL:		346,733.34

1100-VILLAGE BOARD/ADMINISTRATION

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	167.64
INVOICES TOTAL:		167.64

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MERRY & BRIGHT SUPPLIES	672.85
** 1 CARDMEMBER SERVICE	LUNCH MEETING	58.02
INVOICES TOTAL:		730.87

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ELECTED OFFICIALS HANDBOOK	25.00
INVOICES TOTAL:		25.00

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CHILI COOK OFF MEDALS	20.29
1 WAREHOUSE DIRECT	FOLDERS	104.64
INVOICES TOTAL:		124.93

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	ORDNANCE REPAIRS/BC TIF PAYOUT	22.66
INVOICES TOTAL:		22.66

** Indicates pre-issue check.

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541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ICMA LODGING/CONFERENCE FEES	411.45
	INVOICES TOTAL:	411.45

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GIFT CARDS	235.22
** 1 DAHNKE FAMILY FARMS	REINDEER DISPLAY	2,199.50
1 SUNSHINE FARM II	BALANCE DUE/HORSE TROLLEY	1,500.00
	INVOICES TOTAL:	3,934.72

543910-HISTORY MUSEUM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MUSEUM EXPENSES/SUPPLIES	236.35
	INVOICES TOTAL:	236.35

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CONF LODGING/ZOOM FEES/LUNCH MTG	962.54
1 COMCAST	CABLE SERVICE	31.60
	INVOICES TOTAL:	994.14

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOCIATES P.C.	PROFESSIONAL SERVICES	19,040.00
1 CULLEN INC	PROFESSIONAL SERVICES	2,000.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	1,350.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	481.03
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	785.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	637.50
	INVOICES TOTAL:	25,218.53

1400-FINANCE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	65.60
	INVOICES TOTAL:	65.60

523500-AUDIT SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GOVERNMENT FINANCE OFFICERS	COA APPLICATION FEE	610.00

** Indicates pre-issue check.

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1 LAUTERBACH & AMEN LLP	AUDIT SERVICES	7,605.00
		INVOICES TOTAL: 8,215.00

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	TREASURY REPORT	1,641.00
		INVOICES TOTAL: 1,641.00

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	POSTAGE MACHINE INK CARTRIDGE	400.90
1 WAREHOUSE DIRECT	BATH TISSUE/TAPE	36.44
1 WAREHOUSE DIRECT	BINDERS	93.96
		INVOICES TOTAL: 531.30

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	ORDNANCE REPAIRS/BC TIF PAYOUT	22.89
		INVOICES TOTAL: 22.89

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	IGFOA CONFERENCE LODGING	220.80
		INVOICES TOTAL: 220.80

1500-PLANNING & DEV SERVICES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	74.72
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	40.35
1 OPENGOV INC	PERMIT TRACKING SOFTWARE	28,810.00
		INVOICES TOTAL: 28,925.07

523110-LEGAL PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	LEGAL NOTICES	225.00
		INVOICES TOTAL: 225.00

526006-INSPECTION SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING INSPECTIONS	175.00
		INVOICES TOTAL: 175.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 AMAZON CAPITAL SERVICES INC	CANON EXCHANGE ROLLER KIT	51.38
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	119.87
	<u>INVOICES TOTAL:</u>	<u>171.25</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTHWEST BUILDING OFFICIALS AND	FALL SCHOOL REGISTRATION	100.00
	<u>INVOICES TOTAL:</u>	<u>100.00</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PLANNING ASSOCIATION	MEMBERSHIP DUES/ K STONE	490.00
	<u>INVOICES TOTAL:</u>	<u>490.00</u>

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GETDATA SOFTWARE RENEWAL	504.90
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	67.52
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	195.14
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	173.17
1 VERIZON WIRELESS	WIRELESS SERVICES	722.40
1 VERIZON WIRELESS	WIRELESS SERVICES	1,302.54
	<u>INVOICES TOTAL:</u>	<u>2,965.67</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	66.65
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	702.00
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	230.20
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	266.70
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
** 1 CARDMEMBER SERVICE	LICENSE PLATE RENEWAL FEES	154.40
1 ILLINOIS TOLLWAY	NEW TRANSPONDER FEE	10.00
1 MYD BARTLETT SG LLC	CAR WASH SERVICES	36.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	21.96
	<u>INVOICES TOTAL:</u>	<u>1,702.11</u>

526050-VEHICLE SET UP

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	803.89
1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	803.89
1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	803.89
1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	803.89

** Indicates pre-issue check.

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1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	803.89
		INVOICES TOTAL: 4,019.45

530100-MATERIALS & SUPPLIES

	VENDOR	INVOICE DESCRIPTION		INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	PINK RIBBON PINS/MAVERICK GROOMING		171.15
	1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER MEDICAL PROCEDURE		837.82
	1 LT ARTISTIC FRAMING INC	RETIREMENT SHADOW BOXES		350.00
**	1 SAM'S CLUB	MATERIALS & SUPPLIES		33.37
	1 STATE GRAPHICS	CASE FOLDERS		2,973.69
	1 WAREHOUSE DIRECT	INK CARTRIDGE		122.78
	1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES		149.04
	1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES		9.99
				INVOICES TOTAL: 4,647.84

530110-UNIFORMS

	VENDOR	INVOICE DESCRIPTION		INVOICE AMOUNT
	1 THE EAGLE UNIFORM CO	VELCRO POLICE PATCHES		52.00
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		56.66
	1 RAY O'HERRON CO INC	DRESS CAP		44.96
	1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES		259.13
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		229.45
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		129.60
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		38.87
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		256.58
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		85.59
	1 RAY O'HERRON CO INC	UNIFORM APPAREL		85.59
	1 STREICHER'S INC	BULLET PROOF VESTS		2,280.00
				INVOICES TOTAL: 3,518.43

530125-SHOOTING RANGE SUPPLIES

	VENDOR	INVOICE DESCRIPTION		INVOICE AMOUNT
	1 FEDERAL EXPRESS CORP	ORDNANCE REPAIRS/BC TIF PAYOUT		178.00
	1 RAY O'HERRON CO INC	AMMUNITION		4,004.00
				INVOICES TOTAL: 4,182.00

532200-OFFICE SUPPLIES

	VENDOR	INVOICE DESCRIPTION		INVOICE AMOUNT
	1 WAREHOUSE DIRECT	ENVELOPES/OFFICE SUPPLIES		246.43
				INVOICES TOTAL: 246.43

541600-PROFESSIONAL DEVELOPMENT

	VENDOR	INVOICE DESCRIPTION		INVOICE AMOUNT
	1 THOMAS ALAGNA	IPELRA CONFERENCE EXPENSES		875.18
**	1 CARDMEMBER SERVICE	CRASH INVESTIGATION COURSE		2,590.00
	1 JIM DURBIN	IACP CONFERENCE EXPENSES		1,623.19
	1 WILLIAM NAYDENOFF	IACP CONFERENCE EXPENSES		1,554.10

** Indicates pre-issue check.

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1 PETE RAKIEWICZ	TRAINING EXPENSES	147.50
1 ROBERT SWEENEY	IACP CONFERENCE EXPENSES	2,606.73
1 ROBERT SWEENEY	TRAINING EXPENSES	94.80
		INVOICES TOTAL:
		9,491.50

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	22.60
		INVOICES TOTAL:
		22.60

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NATIONAL ASSOC OF FIRE INVESTIGATORS	ANNUAL MEMBERSHIP DUES	55.00
		INVOICES TOTAL:
		55.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CPR AED ECARDS	221.00
1 CROWN TROPHY	CROSSING GUARD RETIREMENT	47.00
		INVOICES TOTAL:
		268.00

545100-EMERGENCY MANAGEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	ETHERNET SWITCH	249.00
		INVOICES TOTAL:
		249.00

545200-POLICE/FIRE COMMISSION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INDUSTRIAL ORGANIZATIONAL SOLUTIONS I	POLICE OFFICER RECRUITMENT	1,899.00
1 INDUSTRIAL ORGANIZATIONAL SOLUTIONS I	POLICE OFFICER RECRUITMENT	3,537.00
		INVOICES TOTAL:
		5,436.00

570105-EQUITABLE SHARING EXPENSE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	SMIP PERF REGISTRATION FEES	750.00
		INVOICES TOTAL:
		750.00

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTA CONSTRUCTION EQUIPMENT	EQUIPMENT RENTAL	855.00
1 COMCAST	CABLE SERVICE	2.10
1 VERIZON WIRELESS	WIRELESS SERVICES	451.69
1 VERIZON WIRELESS	WIRELESS SERVICES	36.01
1 VERIZON WIRELESS	WIRELESS SERVICES	237.67

** Indicates pre-issue check.

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INVOICES TOTAL: **1,582.47**

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	190.82
1 NICOR GAS	GAS BILL	77.21
1 NICOR GAS	GAS BILL	330.79
1 NICOR GAS	GAS BILL	185.10
<u>INVOICES TOTAL:</u>		783.92

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	LED STROBE LIGHT	44.97
1 INTERSTATE BILLING SERVICE INC	VEHICLE MAINTENANCE	240.50
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	554.98
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	80.00
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	739.50
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	360.00
<u>INVOICES TOTAL:</u>		2,019.95

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	322.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	392.00
<u>INVOICES TOTAL:</u>		714.00

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTENANCE	1,049.40
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL LIGHT REPAIRS	809.88
<u>INVOICES TOTAL:</u>		1,859.28

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABBOTT TREE CARE PROFESSIONALS LLC	LAWN MAINTENANCE SERVICES	1,093.75
1 ABBOTT TREE CARE PROFESSIONALS LLC	LAWN MAINTENANCE SERVICES	2,393.75
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPE SERVICES	3,246.00
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE/OCT 2022	2,350.00
1 UNO MAS LANDSCAPING	LANDSCAPE MAINTENANCE/NOV 2022	4,885.00
<u>INVOICES TOTAL:</u>		13,968.50

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	2,896.00
1 NAPCO STEEL INC	CONCRETE SIDEWALK FORMS	3,294.00
1 PATRICK PASDIORA	PUBLIC SIDEWALK REPLACEMENT	704.00

** Indicates pre-issue check.

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INVOICES TOTAL: **6,894.00**

527160-STREET SWEEPING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLEAN SWEEP	STREET SWEEPING SERVICES	10,100.00
1 CLEAN SWEEP	STREET SWEEPING SERVICES	10,100.00
<u>INVOICES TOTAL:</u>		20,200.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	WIRELESS KEYBOARD	19.99
1 GRAINGER	MATERIALS & SUPPLIES	48.37
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	468.22
1 WAREHOUSE DIRECT	BATH TISSUE/COFFEE CREAMER	101.22
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	19.57
<u>INVOICES TOTAL:</u>		657.37

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	UNIFORM PINS	71.45
1 CUTLER WORKWEAR	UNIFORMS	249.24
<u>INVOICES TOTAL:</u>		320.69

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	GLOVES/EAR PLUGS/VESTS	1,007.25
<u>INVOICES TOTAL:</u>		1,007.25

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERSTATE BATTERY SYSTEM	MAINTENANCE SUPPLIES	386.85
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	135.28
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	28.66
1 RANDALL PRESSURE SYSTEMS INC	MAINTENANCE SUPPLIES	136.43
1 TERMINAL SUPPLY CO	MAINTENANCE SUPPLIES	264.48
1 ULTRA STROBE COMMUNICATIONS INC	LED LIGHT KITS	169.90
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	19.33
<u>INVOICES TOTAL:</u>		1,140.93

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	662.11
1 GRIMCO INC	MAINTENANCE SUPPLIES	264.85
1 TRAFFIC CONTROL & PROTECTION INC	BARRICADES/TRAFFIC SIGNS	1,886.35
1 WELCH BROS INC	GRAVEL PURCHASE	174.00

** Indicates pre-issue check.

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INVOICES TOTAL: 2,987.31

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST TRADING HORTICULTURAL	GRASS SEED	768.00
		<u>INVOICES TOTAL: 768.00</u>

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KINNEY HEATING & AIR	FURNACE MAINTENANCE	975.00
		<u>INVOICES TOTAL: 975.00</u>

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MAINTENANCE SUPPLIES	296.07
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	353.57
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	971.64
1 WEST SIDE ELECTRIC SUPPLY INC	LIGHTING SUPPLIES	118.29
		<u>INVOICES TOTAL: 1,739.57</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	APWA CONFERENCE/LODGING FEES	968.00
		<u>INVOICES TOTAL: 968.00</u>

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BAXTER & WOODMAN	WINDING CREEK PHASE 2 & 3	3,200.00
1 ENGINEERING RESOURCE ASSOCIATES	ONEIDA BASIN IMPROVEMENTS	1,602.63
		<u>INVOICES TOTAL: 4,802.63</u>

2200-MFT EXPENDITURES

583005-MFT MAINTENANCE PROGRAM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUBINO ENGINEERING INC	CONCRETE COMPRESSION TESTING	3,135.00
		<u>INVOICES TOTAL: 3,135.00</u>

3000-DEBT SERVICE EXPENDITURES

523700-AGENTS FEES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPUTERSHARE TRUST COMPANY N.A.	AGENT FEES/SERIES 2016	1,000.00
		<u>INVOICES TOTAL: 1,000.00</u>

** Indicates pre-issue check.

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430000-DEVELOPER DEPOSITS FUND

261336-TRAILER BOND-FEATHERSTONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEATHERSTONE INC	TRAILER BOND REFUND	500.00
INVOICES TOTAL:		500.00

261341-TRAILER BOND - R.A. HEATH

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 R.A. HEATH CONSTRUCTION & MILLWORK IN	TRAILER BOND REFUND	500.00
INVOICES TOTAL:		500.00

262099-DEPOSIT-ORDINANCE 89-49

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARY C OLSON	VBR BOND REFUND	500.00
INVOICES TOTAL:		500.00

5000-WATER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	SCADA PHONE SERVICE	37.66
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE/OCT 2022	1,562.00
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	11,846.92
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
INVOICES TOTAL:		15,739.91

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	451.69
INVOICES TOTAL:		451.69

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	3,590.57
INVOICES TOTAL:		3,590.57

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	JOB AD POSTING	375.00
INVOICES TOTAL:		375.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2,061.04
1 NEXAMP INC	ELECTRIC BILL	1,061.11

** Indicates pre-issue check.

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1 NICOR GAS	GAS BILL	49.98
1 NICOR GAS	GAS BILL	69.28
1 NICOR GAS	GAS BILL	167.97
		INVOICES TOTAL: 3,409.38

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	120.00
		INVOICES TOTAL: 120.00

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	231.41
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	966.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	1,176.00
1 CORNERSTONE LAND & LAWN INC	TURF RESTORATION SERVICES	1,050.00
1 WATERLY LLC	ANNUAL BASE SUBSCRIPTION	5,100.00
		INVOICES TOTAL: 8,523.41

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	51.94
1 WAREHOUSE DIRECT	BATH TISSUE/COFFEE CREAMER	101.22
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	26.36
		INVOICES TOTAL: 179.52

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	1,052.88
		INVOICES TOTAL: 1,052.88

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	NOVEMBER BILLS POSTAGE	2,911.44
		INVOICES TOTAL: 2,911.44

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	SCADA KVM EXTENDER	283.57
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	28.66
		INVOICES TOTAL: 312.23

534810-METER MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS	6,578.00
1 WATER RESOURCES INC	WATER METERS	2,054.00
1 WATER RESOURCES INC	WATER METERS	475.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
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INVOICES TOTAL: 9,107.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	APWA CONFERENCE/LODGING FEES	157.25
	<u>INVOICES TOTAL:</u>	<u>157.25</u>

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LARRY A PAXSON	REFUND/WATER BILL OVERPAYMENT	891.70
	<u>INVOICES TOTAL:</u>	<u>891.70</u>

5090-WATER CAPITAL PROJECTS EXP

581031-LEAK SURVEY/REPAIR

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	784.00
	<u>INVOICES TOTAL:</u>	<u>784.00</u>

581040-INFRASTRUCTURE REMOVAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER WELL SOLUTIONS ILLINOIS LLC	MUNICIPAL WELL ABANDONMENT	56,322.00
	<u>INVOICES TOTAL:</u>	<u>56,322.00</u>

5100-SEWER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE/OCT 2022	625.00
	<u>INVOICES TOTAL:</u>	<u>625.00</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	451.69
	<u>INVOICES TOTAL:</u>	<u>451.69</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	17,185.57
1 NEXAMP INC	ELECTRIC BILL	2,082.48
1 NICOR GAS	GAS BILL	50.74
1 NICOR GAS	GAS BILL	52.84
1 NICOR GAS	GAS BILL	162.86
1 NICOR GAS	GAS BILL	246.69

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
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1 NICOR GAS	GAS BILL	50.72
1 NICOR GAS	GAS BILL	163.19
1 NICOR GAS	GAS BILL	50.60
1 NICOR GAS	GAS BILL	53.42
1 NICOR GAS	GAS BILL	52.32
1 NICOR GAS	GAS BILL	160.73
1 NICOR GAS	GAS BILL	52.29
1 NICOR GAS	GAS BILL	62.04
1 NICOR GAS	GAS BILL	53.87
INVOICES TOTAL:		20,480.36

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	1,007.73
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	120.00
INVOICES TOTAL:		1,127.73

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	322.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	392.00
INVOICES TOTAL:		714.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	263.13
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	29.90
INVOICES TOTAL:		293.03

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	233.90
INVOICES TOTAL:		233.90

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	1,731.30
1 SOLENIS LLC	CHEMICAL SUPPLIES	16,831.47
INVOICES TOTAL:		18,562.77

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	NOVEMBER BILLS POSTAGE	2,911.44
INVOICES TOTAL:		2,911.44

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	49.97
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	28.67
1 LAI LLC	MAINTENANCE SUPPLIES	289.40
	INVOICES TOTAL:	368.04

541600-PROFESSIONAL DEVELOPMENT

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 CARDMEMBER SERVICE	APWA CONFERENCE/LODGING FEES	709.00
	INVOICES TOTAL:	709.00

510000-SEWER FUND

200504-FRWRD PAYABLE

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 FRWRD	KANE CO SEWER TREATMENT/OCT 22	1,224.84
	INVOICES TOTAL:	1,224.84

5190-SEWER CAPITAL PROJECTS EXP

582027-WWTP FACILITY IMPROVEMENTS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 RUBINO ENGINEERING INC	CONCRETE COMPRESSION TESTING	7,686.00
	INVOICES TOTAL:	7,686.00

582028-DEVON EXCESS FLOW PLANT REHB

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	5,054.00
	INVOICES TOTAL:	5,054.00

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMERICAN ELECTRIC CONSTRUCTION CO	PAYSTATION MAINTENANCE	452.85
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
	INVOICES TOTAL:	852.85

524120-UTILITIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 NEXAMP INC	ELECTRIC BILL	492.97
1 NICOR GAS	GAS BILL	58.50
1 NICOR GAS	GAS BILL	131.51
1 VERIZON WIRELESS	WIRELESS SERVICES	42.07
	INVOICES TOTAL:	725.05

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 11/15/2022**

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	METRA INTERNET SERVICE	62.35
INVOICES TOTAL:		62.35

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	117.50
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	48.80
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	107.85
INVOICES TOTAL:		274.15

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING SERVICES	340.00
** 1 CARDMEMBER SERVICE	MAINTENANCE EQUIPMENT	438.25
INVOICES TOTAL:		778.25

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	407.26
1 NEXAMP INC	ELECTRIC BILL	14.66
1 NICOR GAS	GAS BILL	467.88
INVOICES TOTAL:		889.80

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EDWARD DON & COMPANY	PAPER TOWELS/SERVING TONGS	242.72
1 GOLF CORE	SCORECARDS	247.07
1 SYSCO CHICAGO INC	FOOD PURCHASE/SUPPLIES	111.38
INVOICES TOTAL:		601.17

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	138.12
INVOICES TOTAL:		138.12

534200-GOLF CART MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	172.51
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	49.67
INVOICES TOTAL:		222.18

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 11/15/2022**

5510-GOLF MAINTENANCE EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
INVOICES TOTAL:		75.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	4.88
1 NICOR GAS	GAS BILL	150.30
1 NICOR GAS	GAS BILL	155.96
INVOICES TOTAL:		311.14

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	138.12
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,405.38
INVOICES TOTAL:		1,543.50

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	MAINTENANCE SUPPLIES	159.77
1 TOP TO BOTTOM INSTALLATIONS	BURGLAR ALARM MONITORING	150.00
INVOICES TOTAL:		309.77

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	197.27
INVOICES TOTAL:		197.27

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS LLC	CLEANED BEER LINES	64.00
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
INVOICES TOTAL:		113.50

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	2.44
1 NICOR GAS	GAS BILL	77.98
INVOICES TOTAL:		80.42

** Indicates pre-issue check.

VILLAGE OF BARTLETT
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530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EDWARD DON & COMPANY	PAPER TOWELS/SERVING TONGS	30.34
1 SYSCO CHICAGO INC	FOOD PURCHASE/SUPPLIES	69.33
INVOICES TOTAL:		99.67

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE	129.92
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	262.62
1 GRECO AND SONS INC	FOOD PURCHASE	168.38
1 GRECO AND SONS INC	FOOD PURCHASE	72.50
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	152.69
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	200.00
1 SYSCO CHICAGO INC	FOOD PURCHASE/SUPPLIES	21.16
1 SYSCO CHICAGO INC	FOOD PURCHASE	357.29
INVOICES TOTAL:		1,364.56

5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE SHARPENING	20.00
1 ALSCO	LINEN SERVICES	194.20
1 ALSCO	LINEN SERVICES	162.12
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
INVOICES TOTAL:		483.82

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	JOB AD POSTINGS	402.66
1 EXAMINER PUBLICATIONS INC	BOOTS & BLING ADVERTISING	60.00
1 EXAMINER PUBLICATIONS INC	LADIES NITE ADVERTISING	60.00
INVOICES TOTAL:		522.66

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	2.44
1 NICOR GAS	GAS BILL	77.98
INVOICES TOTAL:		80.42

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EDWARD DON & COMPANY	PAPER TOWELS/SERVING TONGS	90.29
1 MLA WHOLESALE INC	FLOWERS	165.65

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 11/15/2022

1 MLA WHOLESALE INC	FLOWERS	84.15
		INVOICES TOTAL: 340.09

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE BAKING INSTITUTE BAKERY CO	WEDDING CAKE	230.99
1 GRECO AND SONS INC	FOOD PURCHASE	5,188.01
1 GRECO AND SONS INC	FOOD PURCHASE	129.92
1 GRECO AND SONS INC	FOOD PURCHASE	629.67
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	262.62
1 GRECO AND SONS INC	FOOD PURCHASE	376.32
1 GRECO AND SONS INC	FOOD PURCHASE	98.35
1 IL GIARDINO DEL DOLCE INC	CAKE PURCHASE	78.00
1 IL GIARDINO DEL DOLCE INC	CAKE PURCHASE	88.50
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	262.03
1 SYSCO CHICAGO INC	FOOD PURCHASE/SUPPLIES	403.00
1 SYSCO CHICAGO INC	FOOD PURCHASE	104.95
1 SYSCO CHICAGO INC	FOOD PURCHASE	1,521.70
		INVOICES TOTAL: 9,374.06

5580-GOLF MIDWAY EXPENSES

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELGIN BEVERAGE CO	BEER PURCHASE	75.51
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	66.34
1 GRECO AND SONS INC	FOOD PURCHASE	168.39
1 GRECO AND SONS INC	FOOD PURCHASE	117.80
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	93.96
1 SYSCO CHICAGO INC	FOOD PURCHASE/SUPPLIES	230.00
		INVOICES TOTAL: 752.00

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MACMUNNIS INC	2020 REAL ESTATE TAX	314.08
		INVOICES TOTAL: 314.08

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GIS AUTOMATION/MDM FEES/SOFTWARE	186.51
1 CENTER FOR INTERNET SECURITY INC	ANNUAL CIS SERVICES	14,700.00
1 COMCAST	INTERNET SERVICE	91.90
1 VC3 INC	MONTHLY SERVICE AGREEMENT	2,090.90
		INVOICES TOTAL: 17,069.31

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 11/15/2022**

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING & SEWER CO	BLOWER MOTOR REPLACEMENT	2,800.00
1 ADVANTAGE PLUMBING & SEWER CO	PUMP MOTOR REPAIRS	237.00
1 ALLEGIANT FIRE PROTECTION LLC	FIRE ALARM PANEL REPAIRS	1,050.00
1 ATLAS BOILER & WELDING CO INC	ANNUAL BOILER MAINTENANCE	2,080.00
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	120.00
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	120.00
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	980.00
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	882.71
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	1,319.30
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	3,051.55
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	1,015.85
INVOICES TOTAL:		13,656.41

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	410.11
1 VERIZON WIRELESS	WIRELESS SERVICES	569.37
INVOICES TOTAL:		979.48

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	156.38
1 NICOR GAS	GAS BILL	169.62
1 NICOR GAS	GAS BILL	701.37
INVOICES TOTAL:		1,027.37

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	COMPUTER CABLES	27.98
1 AMAZON CAPITAL SERVICES INC	IPAD PRO CHARGERS	28.65
** 1 CARDMEMBER SERVICE	RETIREMENT PARTY SUPPLIES	34.97
1 CENTURY PRINT & GRAPHICS	VILLAGE WINDOW ENVELOPES	1,455.18
** 1 DOGFATHER HOT DOGS	RETIREMENT LUNCHEON	1,238.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	1,035.29
1 WAREHOUSE DIRECT	BATH TISSUE/TAPE	87.14
1 WAREHOUSE DIRECT	PAPER TOWELS/PLATES/NAPKINS	720.92
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	71.48
INVOICES TOTAL:		4,699.61

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KNOWBE4 INC	SUBSCRIPTION RENEWAL	1,338.75
INVOICES TOTAL:		1,338.75

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 11/15/2022**

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLOUD SERVICES	1.49
1 KONICA MINOLTA BUSINESS	COPIER SUPPLIES	178.46
INVOICES TOTAL:		179.95

6100-VEHICLE REPLACEMENT EXPENSES

570180-STREETS VEH REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CURRIE MOTORS	FORD F-250 PICKUP TRUCK	29,026.00
INVOICES TOTAL:		29,026.00

7000-POLICE PENSION EXPENDITURES

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IPPFA	ANNUAL MEMBERSHIP DUES	795.00
INVOICES TOTAL:		795.00

GRAND TOTAL: 780,969.98

GENERAL FUND	521,687.44
MOTOR FUEL TAX FUND	3,135.00
DEBT SERVICE FUND	1,000.00
DEVELOPER DEPOSITS FUND	1,500.00
WATER FUND	103,927.98
SEWER FUND	60,441.80
PARKING FUND	1,640.25
GOLF FUND	18,551.55
CENTRAL SERVICES FUND	39,264.96
VEHICLE REPLACEMENT FUND	29,026.00
POLICE PENSION FUND	795.00
GRAND TOTAL	780,969.98

** Indicates pre-issue check.

VILLAGE OF BARTLETT TREASURER'S REPORT
 CASH & INVESTMENT REPORT
 FISCAL YEAR 2022/23 as of September 30, 2022

Fund	8/31/2022	Receipts	Disburse- ments	9/30/2022
General	22,770,408	6,549,287	5,038,873	24,280,822
MFT	5,546,539	593,560	134,318	6,005,781
Debt Service	1,638,678	706,762	318	2,345,121
Capital Projects	2,819,488	2,771,359	500,000	5,090,847
Municipal Building	1,007,033	59,581	0	1,066,614
Developer Deposits	2,448,081	2,653	0	2,450,734
59 & Lake TIF	0	0	0	0
BC Municipal TIF	1,602,098	316,618	43,007	1,875,710
Bluff City TIF Municipal	217,918	15,068	0	232,986
Water	6,359,883	1,232,487	829,401	6,762,969
Sewer	24,593,137	1,970,233	2,562,449	24,000,921
Parking	(155,033)	4,687	9,745	(160,091)
Golf	(155,167)	351,738	285,164	(88,593)
Central Services	888,391	121,590	202,234	807,747
Vehicle Replacement	3,876,856	87,482	0	3,964,338
TOTALS	73,458,310	14,783,106	9,605,510	78,635,906

Detail of Ending Balance				
	Cash	Investments	Assets/Liab.	Net
	8,293,573	14,719,346	1,267,903	24,280,822
	2,620,671	2,060,529	1,324,581	6,005,781
	785,753	1,558,784	584	2,345,121
	14,260	28,289	5,048,298	5,090,847
	263,631	522,993	279,991	1,066,614
	92,900	1,735,845	621,989	2,450,734
	298,468	592,103	(890,571)	0
	638,341	1,266,346	(28,977)	1,875,710
	78,083	154,902	1	232,986
	2,767,355	5,489,705	(1,494,091)	6,762,969
	1,481,624	2,939,060	19,580,237	24,000,921
	0	0	(160,091)	(160,091)
	0	0	(88,593)	(88,593)
	228,966	454,225	124,556	807,747
	633,790	1,257,318	2,073,230	3,964,338
TOTALS	18,197,415	32,779,447	27,659,044	78,635,906

BC Project TIF	7,827,059	2,963,581	744,500	10,046,141
Bluff City Project TIF	748,756	235,139	0	983,895
Bluff City SSA Debt Srv.	496,012	885	0	496,897
Police Pension	55,044,474	(796,431)	247,676	54,000,367


 Todd Dowden
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND
 FISCAL YEAR 2022/23 as of September 30, 2022

Fund	Revenues			Expenditures		
	Actual	Current Year Budget	Prior YTD %	Actual	Current Year Budget	Prior YTD %
General	16,734,133	27,110,465	61.73%	13,454,094	30,083,547	44.72%
MFT	1,169,168	2,105,128	55.54%	315,761	2,870,000	11.00%
Debt Service	1,760,121	2,966,810	59.33%	337,056	2,962,167	11.38%
Capital Projects	2,781,775	2,763,462	100.66%	500,000	500,000	100.00%
Municipal Building	60,708	2,004,200	3.03%	0	476,000	0.00%
Developer Deposits	12,422	172,500	7.20%	0	241,958	0.00%
Bluff City SSA	2,762	947,509	0.29%	29,413	981,925	3.00%
59 & Lake TIF	0	61,000	0.00%	0	61,000	0.00%
Bluff City Municipal TIF	62,615	60,100	104.18%	0	105,000	0.00%
Bluff City Project TIF	975,904	2,100,500	46.46%	0	2,100,000	0.00%
Brewster Creek Municipal TIF	874,316	1,015,500	86.10%	246,606	2,119,354	11.64%
Brewster Creek Project TIF	7,715,242	8,055,000	95.78%	1,809,298	8,052,000	22.47%
Water	5,631,883	12,812,500	43.96%	3,244,328	14,582,092	22.25%
Sewer	8,272,093	22,710,000	36.42%	6,441,308	22,722,961	28.35%
Parking	23,323	50,000	46.65%	45,448	239,902	18.94%
Golf	1,783,299	2,507,558	71.12%	1,292,750	2,496,920	51.77%
Central Services	608,105	1,456,154	41.76%	698,499	1,553,135	44.97%
Vehicle Replacement	378,472	704,992	53.68%	451,626	989,000	45.66%
Police Pension	386,703	7,061,621	5.48%	1,192,942	3,487,530	34.21%
Subtotal	49,233,046	96,664,999	50.93%	30,059,129	96,624,491	31.11%
Less Interfund Transfers	(5,189,959)	(4,772,975)	108.74%	(5,189,959)	(4,772,975)	108.74%
Total	44,043,086	91,892,024	47.93%	24,869,170	91,851,516	27.08%
			46.79%			21.58%

VILLAGE OF BARTLETT TREASURER'S REPORT
 MAJOR REVENUE BUDGET COMPARISONS
 FISCAL YEAR 2022/23 as of September 30, 2022

Fund	Actual	Current Year		Prior YTD %
		Budget	Percent	
Property Taxes	7,006,143	11,629,537	60.24%	67.78%
Sales Taxes (General Fund)	1,478,183	3,400,000	43.48%	40.88%
Income Taxes	3,030,525	5,400,000	56.12%	54.34%
Telecommunications Tax	179,990	410,000	43.90%	38.58%
Home Rule Sales Tax	1,104,103	2,500,000	44.16%	42.37%
Real Estate Transfer Tax	418,968	850,000	49.29%	78.37%
Use Tax	673,422	1,600,000	42.09%	70.92%
Building Permits	406,466	650,000	62.53%	66.36%
MFT	696,207	1,650,000	42.19%	42.87%
Water Charges	5,526,642	12,600,000	43.86%	45.51%
Sewer Charges	3,033,741	6,550,000	46.32%	44.43%
Interest Income	172,071	38,300	449.27%	0.15%

VILLAGE OF BARTLETT TREASURER'S REPORT
 GOLF FUND DETAIL (Excluding Capital Projects)
 FISCAL YEAR 2022/23 as of September 30, 2022

Fund	Actual	Current Year	
		Budget	Percent
Golf Program			
Revenues	1,092,503	1,430,558	76.37%
Expenses	711,122	1,397,786	50.87%
Net Income	381,381	32,772	1163.74%
F&B - Restaurant			
Revenues	113,454	149,000	76.14%
Expenses	211,834	365,622	57.94%
Net Income	(98,379)	(216,622)	45.42%
F&B - Banquet			
Revenues	439,750	780,000	56.38%
Expenses	311,092	667,812	46.58%
Net Income	128,658	112,188	114.68%
F&B - Midway			
Revenues	137,592	148,000	92.97%
Expenses	58,702	65,700	89.35%
Net Income	78,889	82,300	95.86%
Golf Fund Total			
Revenues	1,783,299	2,507,558	71.12%
Expenses	1,292,750	2,496,920	51.77%
Net Income	490,549	10,638	4611.29%

Sales Taxes

Month	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 21/23
May	143,188	125,055	141,609	161,850	159,411	167,379	156,194	160,850	185,540	220,859
June	162,596	153,553	170,308	178,006	186,494	194,753	187,952	183,798	277,635	281,954
July	173,657	178,983	170,734	181,943	201,320	200,041	205,572	198,797	274,678	303,057
August	191,196	200,051	200,031	224,385	219,629	227,783	232,110	209,005	331,855	338,161
September	186,097	188,547	193,484	211,186	224,268	218,236	220,524	233,289	325,874	334,152
October	184,425	190,872	204,424	209,930	215,328	211,089	262,349	221,535	299,302	
November	186,229	181,445	198,880	206,205	208,760	215,922	227,334	202,764	304,608	
December	170,530	188,055	212,286	212,435	219,639	196,081	214,284	236,916	314,214	
January	174,037	179,846	204,437	207,123	221,599	221,276	243,184	208,079	282,703	
February	149,669	160,774	170,190	201,075	206,836	196,714	186,495	199,411	312,927	
March	210,506	187,865	194,219	190,934	196,530	181,590	203,051	203,477	308,392	
April	151,678	141,054	149,630	167,837	180,413	170,866	193,930	211,072	247,260	
Total	2,083,807	2,076,100	2,210,232	2,352,909	2,440,227	2,401,729	2,532,977	2,468,994	3,464,989	1,478,183
% increase	1.73%	-0.37%	6.46%	6.46%	3.71%	-1.58%	5.46%	-2.53%	40.34%	2.54%
Budget	2,010,000	2,075,000	2,115,000	2,205,000	2,400,000	2,425,000	2,460,000	2,575,000	3,400,000	3,400,000

Warrant/EFT#: EF 0014427

Fiscal Year	2023	Issue Date	09/08/22	
Warrant Total	\$334,152.14	Warrant Status		
Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A2241712	3A2241712	\$334,152.14

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$334,152.14	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 09/07/2022
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: JUN. 2022 COLL MO: JUL. 2022 VCHR MO: SEP. 2022
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

MOTOR FUEL TAX

Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
May	106,665	89,988	93,139	91,478	86,848	83,590	96,769	134,647	138,706
June	80,212	58,408	58,737	72,645	79,592	76,204	99,562	138,322	143,599
July	89,915	103,948	94,278	95,252	93,416	95,250	121,837	137,127	140,615
August	61,056	100,154	89,533	89,970	90,079	137,033	142,172	148,687	135,008
September	83,006	67,441	79,032	79,527	75,247	148,846	132,059	142,475	146,887
October	89,337	87,626	91,489	91,053	98,725	136,575	130,305	131,236	
November	90,552	101,486	93,216	92,796	92,950	153,788	131,647	144,611	
December	103,771	93,002	97,757	91,055	89,502	180,890	136,795	153,239	
January	97,525	89,828	92,928	93,233	89,403	128,180	119,239	140,177	
February	74,031	90,531	88,602	80,765	81,313	126,802	112,605	96,768	
March	37,978	77,861	75,544	80,062	77,761	131,268	116,673	137,179	
April	95,841	93,782	90,224	94,326	91,212	122,218	135,751	138,279	
Subtotal	1,009,889	1,054,055	1,044,479	1,052,164	1,046,048	1,520,643	1,475,415	1,642,746	704,815
Plus:									
High Growth	37,682	37,743	37,801	37,266	36,909	9,192	89,348	61,771	
Jobs Now	359,592								
Rebuild Illinois									
Total	1,407,163	1,091,798	1,082,280	1,089,430	1,082,957	1,529,835	1,357,885	905,256	452,628
Budget	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000	1,085,000	1,715,000	1,620,000	1,650,000
Annual Inc in \$									
only MFT Allocations	-0.73%	4.37%	-0.91%	0.74%	-0.58%	45.37%	-2.97%	11.34%	3.10%



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets
217-782-1662

Municipality Report

October 4, 2022

Bartlett

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR SEPTEMBER, 2022

Beginning Unobligated Balance		\$7,632,632.04
Motor Fuel Tax Fund Allotment	\$84,080.77	
MFT Transportation Renewal Fund Allotment	\$62,805.83	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$146,886.60
Plus Credits Processed		\$452,628.22
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$8,232,146.86

PROCESSED TRANSACTIONS:

CREDITS:

Date	Section	Category	Memo	Amount
9/27/2022		Supplemental Allotment	FY2023 Rebuild Illinois Bond Grant Installment #6	\$452,628.22
			TOTAL	\$452,628.22

VILLAGE BOARD MEMORANDUM

DATE: November 3, 2022
TO: The Honorable Village President and Board of Trustees
FROM: Paula Schumacher, Village Administrator
SUBJECT: 2022 Fiscal Year End Audit

Included in this packet is the following:

1. Auditor's Communication to the Board of Trustees
2. Management Letter
3. 2022 Annual Comprehensive Financial Report

We have scheduled the auditors for a presentation at the November 15th board meeting.



October 24, 2022

The Honorable Village President
Members of the Board of Trustees
Village of Bartlett, Illinois

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett, Illinois for the year ended April 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 24, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Village are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended April 30, 2022. We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the governmental and business-type activities' financial statements were:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets, the net pension liabilities/(assets) is based on estimated assumptions used by the actuary, the total OPEB liability is based on estimated assumptions used by the actuary and the asset retirement obligation is based on historical costs for similar abandonments, adjusted for inflation. We evaluated the key factors and assumptions used to develop the depreciation expense, net pension liabilities/(assets), the total OPEB Liability, and asset retirement obligation estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

Significant Audit Findings - Continued

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 24, 2022.

Management Consultations with Other Independent Auditors

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Village's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information and supplemental schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section and statistical section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, and we do not express an opinion or provide any assurance on it.

Village of Bartlett, Illinois
October 24, 2022
Page 3

Restrictions on Use

This information is intended solely for the use of the Members of the Board of Trustees and management of the Village and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Members of the Board of Trustees and staff (in particular the Finance Department) of the Village of Bartlett, Illinois for their valuable cooperation throughout the audit engagement.

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

VILLAGE OF BARTLETT, ILLINOIS

MANAGEMENT LETTER

FOR THE FISCAL YEAR ENDED
APRIL 30, 2022



October 24, 2022

The Honorable Village President
Members of the Board of Trustees
Village of Bartlett, Illinois

In planning and performing our audit of the financial statements of the Village of Bartlett (the Village), Illinois, for the year ended April 30, 2022, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration, we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less-significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Board, Executive Director and senior management of the Village of Bartlett, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Village personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well prepared audit package and we appreciate the courtesy and assistance given to us by the entire Village staff.

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

PRIOR RECOMMENDATIONS

1. GASB STATEMENT NO. 87 LEASES

Comment

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, *Leases*, which provides guidance regarding the information needs of financial statement users by improving accounting and financial reporting for leases by governments. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. In accordance with GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, which was issued as temporary relieve to governments and other stakeholders in light of the COVID-19 pandemic, GASB Statement No. 87, *Leases* is applicable to the Village's financial statements for the year ended April 30, 2023.

Recommendation

Lauterbach & Amen, LLP will work directly with the Village to review the new lease criteria in conjunction with the Village's current leases to determine the appropriate financial reporting for these activities under GASB Statement No. 87.

Status

This comment has not been implemented and will be repeated in the future.

Management's Response

Management acknowledges the comment and will work with Lauterbach & Amen, LLP to implement when required.

PRIOR RECOMMENDATIONS - Continued

2. FUNDS OVER BUDGET

Comment

Previously and during our current year-end audit procedures, we noted that the following funds had an excess of actual expenditures/expenses, exclusive of depreciation, over budget for the fiscal year:

<u>Fund</u>	<u>4/30/22</u>	<u>4/30/21</u>
Brewster Creek Project TIF	\$ —	2,391,953
Debt Service	215,653	195,860
Capital Projects - Bluff City	156,655	—

Recommendation

We recommended the Village investigate the causes of the funds over budget and adopt appropriate future funding measures.

Status

This comment has not been implemented and will be repeated in the future.

Management Response

The Village Board approved the refunding of the 2016 GO bonds during the year for a present value savings of \$685,087. Bond issuance costs of \$217,856 included in the new bonds were the reason for the Debt Service Fund being over budget. Overall, the Debt Service fund balance increased by \$36,955 for the year. The Bluff City Project TIF expenditures were over budget by \$156,655 due to the village paying \$247,455 more interest on the 2009 developer note than had been budgeted. The amount of developer note interest that is paid is tied directly to how much property tax the TIF receives during the fiscal year. In FY 22 the Bluff City Project TIF received \$817,454 of Kane County property taxes which was \$247,454 more than had been anticipated. Overall, the Bluff City Project TIF fund balance increased slightly by \$43 to \$7,991.

PRIOR RECOMMENDATIONS - Continued

3. FUNDS WITH DEFICIT NET POSITION

Comment

Previously and during our current year-end audit procedures, we noted the following funds with deficit net position.

Fund	4/30/2022	4/30/2021
Golf	579,143	521,462
Parking	137,968	58,883

Recommendation

We recommended the Village investigate the causes of the deficit and adopt appropriate future funding measures.

Status

This comment has not been implemented and will be repeated in the future.

Management Response

The Golf Fund net position continued to decrease in FY 22 albeit at a much slower pace than recent years. The Golf Fund net position decreased by \$57,681 in FY 22 compared to decreases of \$544,933 in FY 20 and \$242,119 in FY 21. These numbers combined with the fact that the Golf Fund had a positive “net cash provided by operating activities” of \$66,434 seems to show that the Golf Fund is slowly recovering from the pandemic. Staff is encouraged by the fact that the number of golfing rounds continues to go up and that this seems to be a positive post-pandemic trend that will continue into the foreseeable future. Staff is also optimistic that banquet bookings will continue to increase the further we get from the pandemic driven restrictions the golf course faced these last few years. The Parking Fund is another enterprise fund that was hit hard by the pandemic as it continues to try and climb its way out of the hole. Parking revenue continues to be down over 80% from pre-pandemic times as the number of daily commuters has remained significantly low. Staff will continue to monitor and analyze the data going forward to see if parking rate adjustments and/or reducing expenditures need to be made to the Parking Fund.

VILLAGE OF BARTLETT, ILLINOIS

ANNUAL COMPREHENSIVE FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED
APRIL 30, 2022

VILLAGE OF BARTLETT, ILLINOIS

ANNUAL COMPREHENSIVE FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED APRIL 30, 2022

Prepared by:
Finance Department

Paula Schumacher, Village Administrator
Todd Dowden, Finance Director

VILLAGE OF BARTLETT, ILLINOIS

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VILLAGE OF BARTLETT, ILLINOIS

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INTRODUCTORY SECTION

This section includes miscellaneous data regarding the Village of Bartlett including: List of Principal Officials, Organization Chart, Letter of Transmittal, and Certificate of Achievement for Excellence in Financial Reporting.

VILLAGE OF BARTLETT, ILLINOIS

**List of Principal Officials
April 30, 2022**

Principal Officials

Kevin Wallace, Village President

Lorna Giles, Village Clerk

Trustees

Renee Suwanski

Stephanie Z. Gandsey

Dan Gunsteen

Raymond H. Deyne

Adam J. Hopkins

Aaron H. Reinke

Executive

Paula Schumacher, Village Administrator

Department Directors

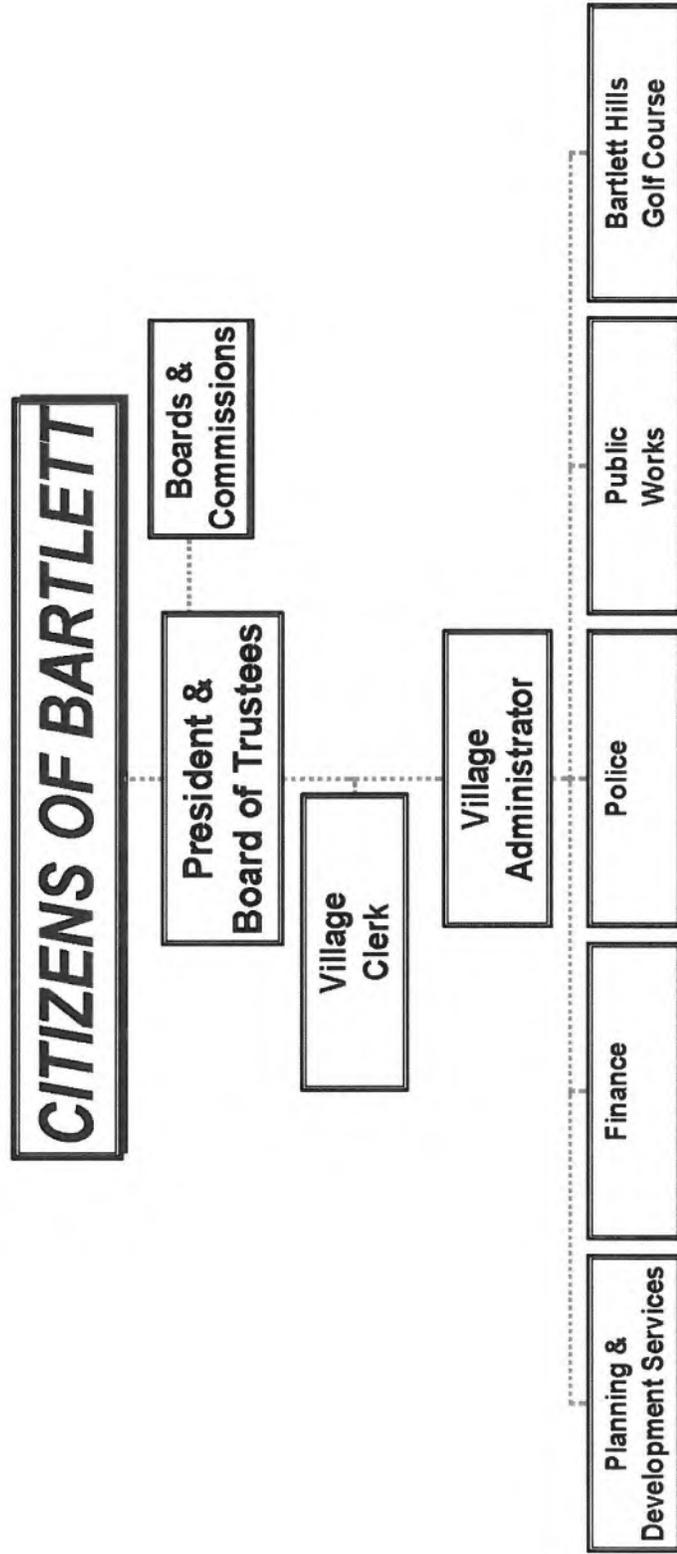
Todd Dowden, Finance Director

Dan Dinges, Public Works Director

Patrick Ullrich, Chief of Police

Roberta Grill, Planning and Development Services Director

VILLAGE OF BARTLETT
Organization Chart





**THE VILLAGE
OF
BARTLETT**

VILLAGE PRESIDENT
Kevin Wallace

ADMINISTRATOR
Paula Schumacher

VILLAGE CLERK
Lorna Gilles

TRUSTEES
Raymond H. Deyne
Stephanie Z. Gandsey
Daniel H. Gunsteen
Adam J. Hopkins
Aaron H. Reinke
Renée Suwanski

October 24, 2022

To The Honorable Village President,
Members of the Board of Trustees,
Citizens of the Village of Bartlett, Illinois

The Annual Comprehensive Financial Report of the Village of Bartlett, Illinois, for the Fiscal Year ended April 30, 2022, is hereby submitted as mandated by local ordinances and state statutes. These ordinances and statutes require that the Village of Bartlett issue annually a report on its financial position and activity, and that this report be audited by an independent accounting firm of certified public accountants.

Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with management. The village is responsible for establishing and maintaining internal control designed to ensure that the assets of the village are protected from loss, theft, or misuse, and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. Internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and that the valuation of costs and benefits requires estimates and judgments by management. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner that presents fairly the financial position and changes in financial position of the various funds of the Village of Bartlett. All disclosures necessary to enable the reader to gain an understanding of the Village of Bartlett's financial activity have been included.

The Annual Comprehensive Financial Report of the Village of Bartlett, Illinois, for the year ended April 30, 2022 has been audited by the accounting firm of Lauterbach & Amen, LLP independent certified public accountants. The auditor's report on the financial statements is included in the financial section of this report.

This letter complements management's discussion and analysis (MD&A), and should be read in conjunction with it. The purpose of this letter of transmittal is to provide an overview of the village and its operations. For detailed financial information and analysis, please see the MD&A. The MD&A can be found in the financial section of this report immediately following the report of the independent auditors.

The financial reporting entity (the village) includes all the funds of the primary government (i.e., the Village of Bartlett as legally defined). The village has no component units. Component units are legally separate entities for which the primary government is financially accountable. The Village of Bartlett provides a full range of services including police protection, water and sanitary sewer services, construction and maintenance of highways, streets and infrastructure, recreational activities, and cultural events.

The Village of Bartlett maintains extensive budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the village's board of trustees. Activities of the General Fund, Special Revenue Fund, Debt Service Fund, Capital Project Funds, Enterprise Funds, Internal Service Funds, and Trust Funds are included in the annual budget. Preparation of the annual budget document begins in September for the staff. Budget forms, spending guidelines, and deadlines are presented to the departments at the annual staff budget meeting in October. Budget requests are submitted in December. Review and analysis by the budget team begin at that time. Budget adjustments are made, and, if necessary, additional meetings are held with the departments regarding the adjustments. The proposed budget is presented to the village board near the end of February and is made available to the public at the village hall. Village board review sessions and a public hearing are held in March. The budget is approved in April. The legal level of budgetary control (i.e., the level at which expenditures cannot exceed the budgeted amount) is established at the fund level.

GOVERNMENTAL STRUCTURE, LOCAL ECONOMIC CONDITION, AND OUTLOOK

The Village of Bartlett, incorporated in 1891, is located in DuPage, Cook, and Kane counties, approximately 31 miles northwest of downtown Chicago. In the past 40 years, the village has grown from 3,500 residents to the 2020 Census count of 41,105. During the same time frame, the land area of the Village of Bartlett grew from 8 square miles to over 15 square miles.

The village operates with a board of trustees/village administrator form of government. Policy making and legislative authority are vested in the board of trustees, which consists of a president and six members. The board of trustees is the policy-setting body for the village, determining how it will be governed. This includes, among other things, passing ordinances, adopting budgets, and appointing committee members. The village administrator is responsible for carrying out the policies and ordinances set by the board of trustees, for overseeing day-to-day operations of the village, and for appointing the heads of the village's departments. The board of trustees is elected on a nonpartisan basis. Board members are elected to four-year staggered terms. The president is elected to a four-year term. The members of the board of trustees and the president are elected at large.

The village staff is divided into departments that are responsible for providing the various services the village offers. These departments include: Administration, Public Works, Police, Golf Course, Finance, and Planning and Development Services.

Bartlett's future is one of continued, controlled, well-planned growth. This growth includes an active program designed to attract business and industry to Bartlett, primarily along the western edge of the village, and to expand the commercial and industrial base.

The Village of Bartlett received a technical assistance grant from the Regional Transportation Authority (RTA) in 2015 to develop a downtown transit-oriented development (TOD) plan. A few of the goals of a TOD plan are to increase economic development throughout the downtown area, provide a mixed-use environment with more residential options and a variety of commercial businesses, expand the local tax base to support future infrastructure improvements, encourage the use of Metra to help reduce traffic congestion and air pollution, and to promote a compact, walkable community. A steering committee of local business owners, residents, village elected officials and staff, and representatives from the RTA and Metra was formed and worked with planning consultants on crafting this plan. The first in a series of input sessions was held in November 2015, and over the next ten months the steering committee addressed the following topics: business attraction and economic development, transportation, train station access, parking, pedestrian and bike access, and zoning and development opportunities. The village board adopted the final version of the TOD plan in October 2016. The TOD plan will continue to guide and help shape the development of downtown Bartlett now and for years to come.

The Village of Bartlett employs a full-time economic development coordinator who implements programs to attract and retain quality businesses throughout the village's commercial and industrial areas, with an added emphasis of promoting the existing businesses. The economic development coordinator works closely with retail and industrial brokers, developers, and potential business owners to market downtown retail properties, Brewster Creek Business Park, and existing shopping centers and office buildings with available space throughout the village.

The continuing goal of the village's economic development staff is to create and implement economic policies, programs and projects that enhance and diversify Bartlett's tax base and the quality of life for village residents. The village promotes existing retail and industrial space via the village's website, advertising in trade journals, targeted mailings and participation in area trade shows. The economic development coordinator also conducts business retention visits in conjunction with the Economic Development Commission and Chamber of Commerce. The goals of these visits are to proactively address issues that concern the business community and to open a line of communications between the village and its businesses.

The Village of Bartlett continued to attract private investment and new development throughout the past year. The economic engine of the village, Brewster Creek Business Park, continued to expand and is nearing full capacity as the Tax Increment Financing (TIF) district that supports the development nears its end. There are four new projects currently in the pipeline, ranging from a relocation and expansion of a popular sports bar and grill all the way to a 400,000 square foot speculative warehouse facility on the last large land site in the Cook County portion of the business park.

Further west in the Kane County portion of the village, numerous projects are proceeding in the Blue Heron Business Park. A self-storage facility, truck repair facility, landscaping business, and a potential retail strip center are at various stages of the development process.

Bartlett's eating and drinking category continues to expand as well. Two restaurants closed in 2022, but were soon replaced with Indian Foodie Lounge in the Streets of Bartlett and the village's first Columbian restaurant, Al Carbon Express, which will be coming soon. Additionally, popular downtown bakery Rebecca's Cakes by Design has relocated and expanded into the Bartlett Town Center while the much-anticipated MORE Brewing is currently under construction. A local restaurateur is also in the process of opening a tapas and wine bar at the historic barn in Bartlett's long-time downtown retail anchor, the Shoppes of Banbury Fair.

The village's largest business development in many years, the Bartlett Auto Mall, has been approved and should be proceeding during the coming year along Lake Street at the site of the former Barrington RV dealership.

Other sites throughout the village are being investigated and pursued by developers, therefore we anticipate the pace of development to continue at a rapid pace throughout at least the next year, both enhancing the village's growing reputation as a business-friendly community and diversifying the tax base.

MAJOR INITIATIVES

In 2018 the village board adopted a new strategic plan that involved input from a variety of stakeholders within the community, including civic groups, other taxing bodies, business groups, residents, and village staff. The strategic plan prioritizes the goals for the community into four categories – short-term routine; short-term complex; long-term routine; and long-term complex. Short-term implies one to three years while long-term implies three to five years. This plan acts as a road map for the village going forward and department heads incorporate this vision into their day-to-day operations as well as the budget.

The village board and department heads meet yearly to examine the current status of the strategic plan. They discuss the goals that were accomplished during the past year, any items that need to be adjusted, as well as any new goals they feel should be incorporated into the plan going forward. One short term goal that the village board and staff worked diligently on this past year was to enhance community events. The village and its civic groups put a lot of time, effort, and resources into providing its residents with events that bring everyone together to have fun while providing a sense of community. The event “Merry & Bright” is a perfect example of what this collective effort was able to achieve. This past year “Merry & Bright” evolved from the typical tree lighting, Santa, and hot cocoa to also include carriage rides, Disney characters, food trucks, enhanced Christmas lights and displays, and much more. These collective efforts will continue going forward with events such as Oktoberfest coming this Fall. A long-term goal that continues to make progress is the plan to refurbish/rebuild the village’s sewage treatment plant. The village was able to secure a \$37 million IEPA low interest loan for the construction of the wastewater treatment plant on Bittersweet Drive. Construction on this is well under way as is the continuing evaluation of the condition of the sanitary sewer collection system throughout the village. A few examples of some goals that the village board and staff will continue to work extensively on going forward are to attract and incentivize bringing an additional grocery store into the village, to develop a strategy to connect the east and west sides of Bartlett, and to revitalize sites along Lake Street, Route 59, and Route 25.

The Village of Bartlett also has a capital improvements program that is approved by the village board in the fall of each year, immediately prior to the start of the operating budget process. This has allowed the village board to spend more time evaluating the operating budget, since the capital plan is approved in advance. It also provides a coordinated long-range plan for spending scarce revenues on capital improvements. In the next five years, the village is scheduling approximately \$104.8 million to be spent on a variety of water, sewer, street, economic development, and other projects.

The water fund capital project budget for FY 23 consists of infrastructure improvements related to water main replacements, water tower painting, Stearns Road pump station improvements, water main leak survey/repair, a new water meter changeout project, a lead service replacement program, and infrastructure removal for a total of \$4,050,000. The sewer fund capital project budget totals \$18,477,530 with wastewater treatment plant improvements accounting for \$16 million of this amount. Other sewer capital projects consist of lift station upgrades and the sanitary sewer system rehabilitation.

A few of the streets department projects included within the 2022/23 budget are the MFT roadway maintenance program, construction of the South Oak Avenue parking lot, Rt. 59 and West Bartlett Road intersection improvements, and Metra area landscaping/sidewalk improvements. Other projects for the coming year include storm water system improvements and ongoing work at the Brewster Creek and Blue Heron business parks.

Other Information

Awards

The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the Village of Bartlett for its Annual Comprehensive Financial Report for the Fiscal Year ended April 30, 2021. This was the 39th consecutive year that the Village of Bartlett received this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized Annual Comprehensive Financial Report. This report satisfied both generally accepted accounting principles and all applicable legal requirements.

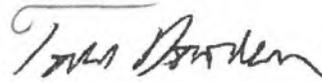
A Certificate of Achievement from the GFOA is valid for the period of one year only. We believe that our current Annual Comprehensive Financial Report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

Acknowledgments

The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the village's finance department. We would like to express our appreciation to all members of the department who assisted and contributed to the preparation of this report. Due credit should also be given to the president and board of trustees for their interest and support in planning and conducting the operations of the village in a responsible and progressive manner. Respectfully submitted,



Paula Schumacher
Village Administrator



Todd Dowden
Finance Director



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Village of Bartlett
Illinois**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

April 30, 2021

Christopher P. Morill

Executive Director/CEO

FINANCIAL SECTION

This section includes:

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Other Supplementary Information
- Supplemental Schedules

INDEPENDENT AUDITORS' REPORT

This section includes the opinion of the Village's independent auditing firm.



October 24, 2022

The Honorable Village President
Members of the Board of Trustees
Village of Bartlett, Illinois

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett, Illinois, as of and for the year ended April 30, 2022, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett, Illinois, as of April 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedules, and GASB-required pension and other post-employment benefit (OPEB) reporting, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Bartlett, Illinois' basic financial statements. The other supplementary information and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, other supplementary information and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises of the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis

April 30, 2022

As management of the Village of Bartlett, we offer readers of the Village's financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended April 30, 2022. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Village's financial statements, which follow this narrative.

Financial Highlights

- The assets/deferred outflows of the Village exceeded its liabilities/deferred inflows at the close of the fiscal year by \$116,371,569, including \$151,073,392 net investment in capital assets. The Total Net Position increased over \$15.1 million, mainly due to increases in the General Fund, Capital Projects Fund and the Water Fund.
- As of the close of the current fiscal year, the Village's governmental funds, which do not reflect long-term debt or capital assets, reported combined ending fund balances of \$38,895,063, an increase of \$7,936,125 in comparison with the prior year. The increase is due to revenue in the General Fund being over budget by almost \$6.5 million and combined increases in nonmajor funds of \$4,036,174.
- At the end of the current fiscal year, unrestricted fund balance for the General Fund was \$17,569,059, or 70.5 percent of total General Fund expenditures for the fiscal year.
- The Village of Bartlett's long-term liability totaled \$127,359,305 at the end of the current fiscal year. The GO bonded debt decreased by \$1,320,000 with only refunding bonds being issued during the year. TIF bonded debt decreased by \$3,545,000.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Village's basic financial statements which consist of three components; 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The basic financial statements present two different views of the Village through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Village of Bartlett.

Government-Wide Financial Statements

The first two statements in the basic financial statements are the government-wide financial statements. These are designed to provide the reader with a broad overview of the Village's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the Village's financial status as a whole.

The two government-wide statements report the Village's net position and how it has changed. The statement of net position presents the Village's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Measuring the net position is one way to gauge the Village's financial condition.

The government-wide statements are divided into two categories: 1) governmental activities and 2) business-type activities. The governmental activities include the Village's basic services such as public safety, public works, and general administration. Property taxes, state revenue sharing, and fees finance most of these activities. The business-type activities are those that the Village charges residents to provide. These include water, sewer, parking, and golf services offered by the Village of Bartlett.

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis

April 30, 2022

Fund Financial Statements

The fund financial statements provide a more detailed look at the Village's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village of Bartlett, like most governmental entities, uses fund accounting to ensure and reflect compliance with finance-related legal requirements. All of the funds of the Village of Bartlett can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds - Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the Village's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the Village's programs. The reconciliation between the net change in total fund balance for all governmental funds (reported in the Statement of Revenues, Expenditures, and Changes in Fund Balances) and the change in net position of governmental activities (reported in the Statement of Net Position and the Statement of Activities) are a part of the fund financial statements.

The Village of Bartlett adopts an annual budget for its General Fund, as required by Illinois Statutes. The budget is a legally adopted document that incorporates input from the citizens of the Village, the management of the Village, and the decisions of the board about which services to provide and how to pay for them. It also authorizes the Village to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the Village complied with the budget and whether or not the Village succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting (which is the same basis of accounting as modified accrual accounting) and is presented using the same format, language, and classifications as the legal budget document. The statement shows three columns: 1) the original budget as adopted by the board; 2) the final budget as amended by the board; and 3) the actual revenues, expenditures, and ending balances in the General Fund. This budgetary comparison statement can be found in the Required Supplementary Information.

Proprietary Funds - The Village of Bartlett has two different kinds of proprietary funds. *Enterprise Funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The Village uses enterprise funds to account for its water, sewer, parking, and golf operations. These fund statements are the same as those functions shown in the business-type activities in the Statement of Net Position and the Statement of Activities.

Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the Village. The Village uses two internal service funds to account for its central services and vehicle replacement operations. Because these operations benefit predominantly governmental rather than business-type activities, the internal service funds operations have been included within the governmental activities in the government-wide financial statements.

Fiduciary funds - The Village of Bartlett has two fiduciary funds (Police Pension Trust Fund and Bluff City SSA Agency Fund) that are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support Village programs.

Notes to the Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis

April 30, 2022

Other Information - In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning the Village's pension and other post-employment benefit obligations to its employees and the General Fund. Other supplemental information includes schedules of the General Fund's revenues and expenditures, a schedule of revenue, expenditures and changes in fund balance of the major funds, combining statements and schedules of the non-major funds, enterprise funds, fiduciary funds, internal service funds, and schedules of the long-term debt requirements. The last section of the report is the statistical section. It includes information on government-wide revenue and expenditures, fund balances, property taxes, outstanding debt, and miscellaneous statistics.

Village of Bartlett Financial Analysis

Net Position. As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets and deferred outflows of the Village of Bartlett exceeded liabilities and deferred inflows of activities by \$116,371,569 as of April 30, 2022. Total net position increased \$15,143,912 in 2022. Governmental activities resulted in an increase of \$11,404,826 and business-type activities resulted in an increase of net position in the amount of \$3,739,086. The main reason for the increase in governmental net position can be attributed to the increased revenues in the General Fund, changes in pension liability, and debt retirement. Business-type net position increased due to operating gains in both the Water and Sewer Funds. The Water Fund had an operating gain of \$3,247,739 as a result of the increased rates to repay the DuPage Water Commission to construct a transmission line and a receiving station. The Sewer Fund had an operating gain of \$1,112,872 due to increased rates in preparation for major projects including improvements to the waste water treatment plant.

	Net Position					
	Governmental Activities		Business-Type Activities		Totals	
	2022	2021	2022	2021	2022	2021
Current and Other Assets	\$ 56,121,756	46,869,091	22,689,927	18,663,987	78,811,683	65,533,078
Noncurrent Assets	124,140,807	126,915,203	57,916,527	56,426,955	182,057,334	183,342,158
Total assets	180,262,563	173,784,294	80,606,454	75,090,942	260,869,017	248,875,236
Deferred Outflows	10,422,078	8,100,658	1,182,388	2,062,859	11,604,466	10,163,517
Total Assets and Deferred Outflows	190,684,641	181,884,952	81,788,842	77,153,801	272,473,483	259,038,753
Noncurrent Liabilities	71,116,418	71,639,930	48,389,591	49,174,327	119,506,009	120,814,257
Current Liabilities	13,667,937	11,727,415	4,851,685	4,195,313	18,519,622	15,922,728
Total Liabilities	84,784,355	83,367,345	53,241,276	53,369,640	138,025,631	136,736,985
Deferred Inflows	15,357,159	19,379,306	2,719,124	1,694,805	18,076,283	21,074,111
Total Liabilities and Deferred Inflows	100,141,514	102,746,651	55,960,400	55,064,445	156,101,914	157,811,096
Net Position						
Net Investment in Capital Assets	105,258,423	106,508,102	45,814,969	45,628,056	151,073,392	152,136,158
Restricted	13,347,647	9,190,372	180,590	180,590	13,528,237	9,370,962
Unrestricted	(28,062,943)	(36,560,173)	(20,167,117)	(23,719,290)	(48,230,060)	(60,279,463)
Total Net Position	90,543,127	79,138,301	25,828,442	22,089,356	116,371,569	101,227,657

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis

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The largest portion of net position reflects the Village's investment in capital assets (e.g. land, streets, water mains, sewers, buildings, machinery, and equipment) less any related debt still outstanding that was issued to acquire those items. The Village uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Village's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities.

Restricted net position represents resources that are subject to external restrictions on how they may be used. Governmental restricted net position includes the Debt Service Fund balance, Motor Fuel Tax Fund balance, Tax Increment Financing funds related to economic development and debt service, Capital Projects Fund balance, and forfeited funds. The governmental restricted net position increased from the prior year due to the increase in the Motor Fuel Tax Fund and the Capital Projects Fund. Business-type restricted net position is for the radium removal contingency reserve and was unchanged from the prior year.

Unrestricted net position for governmental activities, the part of net position that can be used to finance day-to-day operations, had a negative balance of \$28.1 million compared with a negative balance of \$36.6 million the previous year. The negative balance is caused by outstanding tax increment financing bonds, developer notes issued for redevelopment costs, general obligation bonds issued for the construction of projects that did not produce a capital asset owned by the Village, and pension liabilities. The Statement of Net Position reflects this debt as a reduction of unrestricted net position. However, there is a dedicated future revenue stream that will be used to pay the tax increment financed debt service. As the debt is paid, the unrestricted net position will increase. Unrestricted net position for business-type activities had a negative ending balance of \$20.2 million due to the Lake Michigan water project expenses and the loan due to the DuPage Water Commission. The negative balance will continue to decrease as the loans are paid down.

VILLAGE OF BARTLETT, ILLINOIS

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Statement of Activities

For the fiscal year ended April 30, 2022, revenue from all sources totaled \$67.7 million. Governmental revenue accounted for \$45.6 million of that total, while business-type activities accounted for \$22.1 million. Expenses for all functions totaled \$52.6 million, with \$34.5 million for governmental activities and \$18.1 million for business-type activities.

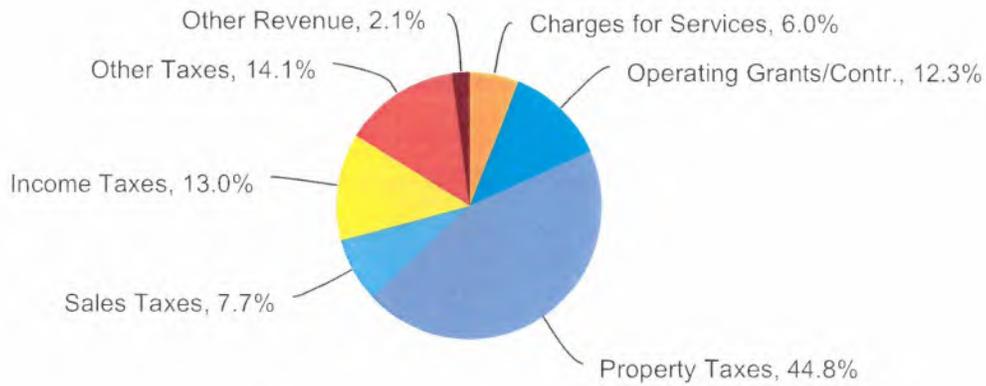
	Changes in Net Position					
	Governmental Activities		Business-Type Activities		Totals	
	2022	2021	2022	2021	2022	2021
Revenues						
Program Revenues:						
Charges for Services	\$ 2,731,441	2,658,166	21,432,136	20,741,864	24,163,577	23,400,030
Operating Grants/Contrib.	5,607,113	4,407,880	—	—	5,607,113	4,407,880
Capital Grants/Contrib.	—	—	486,000	288,950	486,000	288,950
General Revenues:						
Taxes						
Property Taxes	20,454,771	18,768,342	—	—	20,454,771	18,768,342
Intergovernmental						
Sales Tax	3,533,005	2,663,402	—	—	3,533,005	2,663,402
Income Tax	5,925,343	4,723,974	—	—	5,925,343	4,723,974
Other Taxes	6,418,823	5,728,007	—	—	6,418,823	5,728,007
Interest Income	24,825	87,998	49,508	(10,670)	74,333	77,328
Miscellaneous	933,772	975,921	105,146	2,177	1,038,918	978,098
Total Revenues	45,629,093	40,013,690	22,072,790	21,022,321	67,701,883	61,036,011
Expenses						
General Government	4,864,154	6,070,257	—	—	4,864,154	6,070,257
Public Safety	15,265,464	13,236,540	—	—	15,265,464	13,236,540
Public Works	11,498,410	11,318,988	—	—	11,498,410	11,318,988
Interest on Long-Term Debt	2,856,031	3,009,926	—	—	2,856,031	3,009,926
Water	—	—	9,864,987	10,030,997	9,864,987	10,030,997
Sewer	—	—	5,729,134	5,792,676	5,729,134	5,792,676
Golf	—	—	2,375,885	1,995,948	2,375,885	1,995,948
Parking	—	—	103,906	133,369	103,906	133,369
Total Expenses	34,484,059	33,635,711	18,073,912	17,952,990	52,557,971	51,588,701
Change Before Transfers	11,145,034	6,377,979	3,998,878	3,069,331	15,143,912	9,447,310
Internal Activity-Transfers	259,792	293,292	(259,792)	(293,292)	—	—
Change in Net Position	11,404,826	6,671,271	3,739,086	2,776,039	15,143,912	9,447,310
Net Position-Beginning	79,138,301	72,467,030	22,089,356	19,313,317	101,227,657	91,780,347
Net Position-Ending	90,543,127	79,138,301	25,828,442	22,089,356	116,371,569	101,227,657

VILLAGE OF BARTLETT, ILLINOIS

Management’s Discussion and Analysis
April 30, 2022

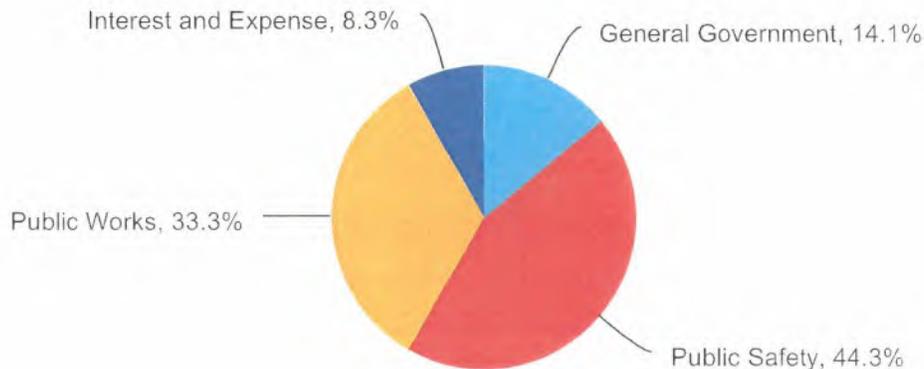
Governmental Activities - For the fiscal year ended April 30, 2022, governmental revenues totaled \$45.6 million, with 79.6 percent coming from taxes. Total taxes increased by 14.0 percent or \$4.4 million from the prior year. 44.8 percent of governmental revenues came from property taxes, which totaled \$20.5 million in 2022. State income, sales, and other taxes combined accounted for 34.8 percent of total revenues in 2022. State income tax was up 25.4 percent after being up 5.8% the prior year. The Village’s share of the state sales tax was up 32.7 percent after being up 5.4% in 2021. Overall, sales tax generated \$3.5 million in 2022. Other taxes include the local use, real estate transfer, telecommunications, and home rule sales taxes. Other tax revenue was up 12.1 percent, or \$690,816 due to home rule sales taxes being up for online sales and gaming taxes being up due to the increase in gaming terminals in the village.

Governmental Revenues by Source



Charges for services, at \$2.7 million, represent 6.0 percent of total governmental revenues. Charges for services include fees, licenses, and fines. Building permit fees accounted for 29% of the charges for services and were down 6% from the prior year due to less commercial activity. Franchise fees make up 30% of charges for services. A total of \$303,749 was received for fines and towing fees. Operating grants and contributions of \$5.6 million were up 27% due to the Village receiving \$2.7 million in American Rescue Plan Act funds.

Governmental Expenses by Function



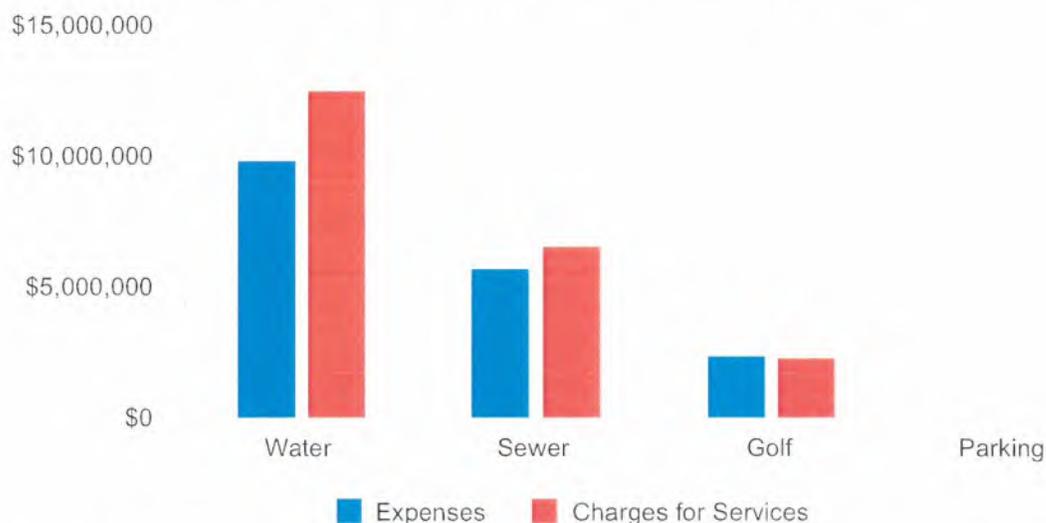
VILLAGE OF BARTLETT, ILLINOIS

Management’s Discussion and Analysis April 30, 2022

Expenses for governmental activities totaled \$34.5 million, down from \$33.6 million the prior year, and include public works, public safety, general government, and interest expense functions. Public works made up 33.3 percent or \$11.5 million of all governmental expenses in fiscal 2022. Public works expenses were up just \$0.2 million from the prior year. Public works expenses are accounted for in the General Fund Streets department, Motor Fuel Tax Fund, and the Capital Projects Funds. Capital expenses can vary from one year to the next depending on current projects. Public Safety expenses are mainly accounted for in the Public Safety department in the General Fund and totaled \$15.3 million. General Government expenses are also accounted for in the General Fund and include the Village Board and Administration, Professional Services, Liability Insurance, Finance, and Planning & Development departments. Total General Government expenses were \$4.9 million in fiscal 2022. Interest and fiscal charges of \$2.9 million were charged to the Debt Service Fund and Capital Projects Funds. These charges are for interest paid on outstanding debt along with the costs of issuing and maintaining the debt.

Business-type Activities - Total business-type charges for services were \$21.4 million for the 2022 fiscal year and exceeded total expenses by \$3.7 million. Water charges for services of \$12.5 million made up 58% of the total charges for services, while sewer charges of \$6.5 million were 31%. Charges for water and sewer were up just \$0.2 million from the previous year with no water or sewer rate increases. Water consumption was down by 1% compared to being up 7% the prior year. Golf charges were up \$531,861 at \$2.3 million. Parking charges were up slightly at \$39,821, but still less than 20% of revenue before the pandemic. The Water Fund received contributions of \$486,000 for the year.

Expenses and Program Revenues - Business-Type Activities



Total business-type expenses including transfers were \$18.3 million. Water expenses were \$9.9 million and sewer expenses were \$5.7 million. Water expenses were down slightly due to bond issue costs the prior year and reduced pension liabilities. Sewer expenses were also close to the previous year with contractual and commodity increases being offset by pension liability decreases. Parking expenses continue to be low due to the lack of current revenue. Golf expenses were higher this year as food and beverage activities began to return to more normal levels after being limited by the pandemic related restrictions the prior year.

VILLAGE OF BARTLETT, ILLINOIS

Management’s Discussion and Analysis
April 30, 2022

Major Funds Discussion

General Fund Functions and Fund Balance

The schedule on the following page presents a summary of General Fund revenues and other financing sources for the year ended April 30, 2022 and compares the information to the prior year. Total revenues were up \$4,667,016 from the prior year with intergovernmental revenues being up the most. The total property taxes in 2021/22 were \$8,888,988, compared to \$8,315,944 in 2020/21. This represents an increase of \$573,044, or a 6.89% increase in property taxes. The police pension levy had an increase of \$421,736. The general levy was up \$132,179 due to an increase for brush pickup. Real Estate Transfer taxes totaled \$1,268,989, up \$6,492 or 0.51% above the prior year, remaining high due to a number of large commercial property sales. Home rule sales tax was also up by \$723,780 due to collections beginning for online shopping. Local use taxes decreased by \$223,153 as changes to sales tax reporting reclassified these collections to regular sales tax.

General Fund Revenues and Other Financing Sources	2022 Amount	2021 Amount	% of Total 2022	Increase (Decrease) From 2021	% Increase (Decrease) From 2021
Taxes	\$ 15,188,069	13,991,209	48.22%	\$ 1,196,860	8.55%
Licenses and Permits	2,257,499	2,308,690	7.17%	(51,191)	(2.22%)
Intergovernmental Revenues	12,645,200	9,045,865	40.14%	3,599,335	39.79%
Fines	303,749	213,632	0.96%	90,117	42.18%
Investment Income	12,607	39,827	0.04%	(27,220)	(68.35%)
Miscellaneous	748,831	889,716	2.38%	(140,885)	(15.83%)
Transfers-In	343,250	343,250	1.09%	—	—%
Totals	31,499,205	26,832,189	100.00%	4,667,016	17.39%

Licenses and permits were down \$51,191 or 2%, compared to the prior fiscal year. Building permits decreased by \$46,916 from the previous year. Permits totaled \$792,265, down 6% due to slowing activity in large commercial building permitting in the business parks. Franchise fees for garbage, natural gas and cable television totaled \$815,681 and were up \$36,908 due to a increased cable charges. Other license fees included business, contractor, liquor, and antenna licenses which combined for a total of \$649,553.

Intergovernmental revenues increased \$3,599,335. State income tax was up 25%, or \$1,201,369, after increasing 6% the prior year, totaling \$5,925,343. Sales taxes also increased from the 2020/21 level by \$868,972 or 33% due to the reclass of online sales taxes. \$170,703 of intergovernmental revenue was reimbursement to the Village for the police liaison officers with School District U-46. Public safety operating grants totaled \$2,912,833 due to the receipt of American Rescue Plan Act funding. Towing fees and fines were up \$90,117 and investment income was down \$27,216 as interest rates remained low after they dropped dramatically in 2020. Miscellaneous revenues of \$748,831 were down \$140,885 from the prior year and included \$116,592 from mining royalties, \$365,875 for use of the IRMA excess reserve, and \$52,463 for insurance claims reimbursements. Transfers-in from other funds totaled \$343,250 and remained the same as the prior year. Transfers were from the Water, Sewer, Golf and Parking Funds for liability and administrative costs.

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis April 30, 2022

The following schedule presents a summary of General Fund expenditures for the year ended April 30, 2022 and compares the information with the prior year.

General Fund Expenditure by Function	2022 Amount	2021 Amount	% of Total 2022	Increase (Decrease) From 2021	% Increase (Decrease) From 2021
General Government	\$ 6,160,402	6,199,812	24.74%	(39,410)	(0.64%)
Public Safety	14,302,543	13,213,349	57.42%	1,089,194	8.24%
Public Works	4,441,391	4,137,431	17.83%	303,960	7.35%
Totals	24,904,336	23,550,592	99.99%	1,353,744	5.75%

Public Safety accounted for 57% of the total General Fund expenditures in 2021/22. Public Safety expenditures were up by \$1,089,194. Personnel increased by \$733,930 due to an increase of \$488,736 for retirement benefits along with increased overtime and crossing guard expenses due to the return of community events and schools reopening. Costs were also up in contractual services due to DuPage Public Safety Communications waiving one quarterly payment the prior year. Regular salaries were lower as a number of retirements left positions unfilled temporarily.

Within the General Fund, general government expenditures accounted for 25% of the total expenditures and decreased \$39,410, or 0.6% from the previous year. General government personnel costs increased by \$214,414 from the 2021 fiscal year. Contractual expenditures in the Planning and Development department totaled \$54,676 for a decrease of \$70,442, which was due to lower plan review costs. The Village hall roof replacement the prior year of \$132,151 was the reason for the decrease in other charges along with less economic incentives being distributed.

Public works accounted for 18% of General Fund expenditures, with a cost increase of 7% or \$303,960. Personnel costs were down by \$25,330 due to personnel changes. A new brush collection program increased expenses by \$89,393. Other charges were also up by \$182,966 due to increases stormwater maintenance projects.

The General Fund unassigned balance of \$17,569,059 is 70% of the current year fund expenditures and is an increase of \$3,633,894 from the 2020/21 balance. The prior year General Fund unassigned balance of \$13,935,165 was 59% of the 2021 fiscal year General Fund expenditures. The increase in fund balance was the result of revenue being over budget by almost \$6.5 million. The total fund balance increased by \$3,829,153 as \$2.7 million of the surplus was transferred for future capital projects. The fund balance remains over the minimum balance required by the Village's fund balance policy and will be used in the coming years for non-recurring expenditures.

General Fund Budgetary Highlights

The General Fund budget was increased by \$25,000 from the original budget for community relations activities. Actual revenues in the General Fund were \$6,535,458 above the budgeted amount. Overall, taxes were \$1,571,072 above the budget. The State use tax was \$750,892 over budget even as online taxes are now being collected as sales tax. Real estate transfer taxes were over by \$418,989 with commercial sales remaining high. Home rule sales tax was over by \$212,576 as the tax now applies to online sales. Intergovernmental revenue was over by \$4,480,200 with income tax being over \$1,365,343 as the State collected more than expected. ARPA funding of over \$2.7 million, that was received as a response to the pandemic, was not in the budget. Building permits accounted for most of the difference in licenses revenue, being over budget by \$142,265 as commercial activity remained strong. Miscellaneous revenue was over due to higher than expected investment returns on the liability insurance reserve.

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis
 April 30, 2022

	General Fund Budget to Actual		
	Original Budget 2022	Final Budget 2022	Actual 2022
Revenues			
Taxes	\$ 13,616,997	13,616,997	15,188,069
Intergovernmental	8,165,000	8,165,000	12,645,200
Licenses	2,010,500	2,010,500	2,257,499
Fines	270,000	270,000	303,749
Interest	30,000	30,000	12,607
Miscellaneous	528,000	528,000	748,831
Total Revenues	24,620,497	24,620,497	31,155,955
Expenditures			
General Government	6,622,592	6,647,592	6,160,402
Public Safety	15,055,055	15,055,055	14,302,543
Public Works	4,595,162	4,595,162	4,441,391
Debt Service	—	—	—
Total Expenses	26,272,809	26,297,809	24,904,336
Deficiency of Revenues Over Expenditures	(1,652,312)	(1,677,312)	6,251,619
Other Financing Sources			
Transfers Net	593,250	593,250	(2,422,466)
Change in Fund Balance	\$ (1,059,062)	(1,084,062)	3,829,153

The General Fund actual expenditures were \$1,393,473 under the budgeted amount of \$24,904,336. General government departments were a combined \$581,897 under budget. Administration was under in economic incentive expenditures by \$224,631 as a number of applicants were still in the process of completing their requirements. The Planning and Development department was under by a combined amount of \$249,147 from personnel costs and plan review services being less than expected. Public safety expenditures were \$752,512 under budget mainly due to personnel costs being under budget from staff retirements that led to a number of positions being unfilled temporarily. Public works expenditures were \$153,771 under budget as personnel costs and snow plowing salt combined to account for most of the difference.

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis

April 30, 2022

Brewster Creek TIF Project Fund

The Brewster Creek TIF Project Fund had \$8,104,392 in total revenues in 2021/22. The property tax increment accounted for \$6,751,588 and note proceeds totaled \$1,336,000. Incremental property taxes increased \$833,597, or 14% from the previous year. Total expenditures of \$8,033,594 included \$1,336,000 for capital outlay to develop the industrial park, \$927,594 for interest and debt related expenses, and \$5,770,000 for principal payments. Outstanding TIF bonds totaled \$9,275,000 at the end of the year. The ending fund balance was \$4,140,197, an increase of \$70,798 from the previous year.

Water Fund

Operating revenues of the Village's water system totaled \$12,448,710 and had an increase of just \$9,622 above 2020/21 levels. Charges for services remained level as water consumption was down about 1% for the year after being up 7% the prior year.

Operating expenses in the Water Fund before depreciation totaled \$7,703,097, a decrease of \$404,911, or 5% from 2020/21. Contractual expenses including the cost of water purchases from the DuPage Water Commission were down a total of \$197,255 with the cost of water being down \$19,517 and no bond issue costs during the current year. Personnel, retirement, and insurance expenses decreased by a total of \$210,779, or 16% with a reduction of pension liability of \$200,050. Capital outlay decreased by \$23,704 from the prior year. Depreciation expense of \$1,497,874 for the fiscal year brought the operating gain to the amount of \$3,247,739. The ending net position balance was \$4,375,416, consisting of \$25,265,916 net investment in capital assets, \$180,590 restricted for radium removal, and a negative \$21,071,090 being unrestricted. The deficit unrestricted net position is due to the cost to construct the DuPage Water Commission's transmission line to connect with the Village's water system. The total loan payable to the DuPage Water Commission was \$11,727,570 at the end of the fiscal year. There is also a low interest loan from the Illinois EPA for the construction of the water receiving station for \$6,959,429 and general obligation bonds with a net payable amount of \$17,402,461. The Village began receiving Lake Michigan water through the DuPage Water Commission in May of 2019.

Sewer Fund

Operating revenues of the Village's sewer system totaled \$6,519,534 and had an increase of \$190,109 above the 2020/21 levels. The increase reflects an increase in commercial surcharges and fines. The operating revenues are based on water consumption and a fixed fee that is not dependent on water consumption. Revenue from a residential cost sharing program resulted in \$25,371 in miscellaneous income.

Sewer operating expenses before depreciation totaled \$4,008,817, a decrease of \$204,967 from the prior year. Capital outlay expenses including sewer evaluation and repairs were down by \$336,581. Personnel costs were down \$124,811. The retirement contribution expenses included in personnel costs decreased by \$108,066 from the prior year due to a reduction in the IMRF net pension liability which was the result of better than expected investment returns in the pension fund. Contractual expenses were up by \$154,326 due to required dewatering services while repairs were being made. Depreciation expense of \$1,397,845 for the fiscal year brought the result of sewer operations to an operating gain in the amount of \$1,112,872. The net gain after non-operating revenues, interest charges, and transfers out was \$794,892 compared to a net gain of \$504,668 the prior year. The ending net position balance was \$22,170,137, consisting of \$18,611,576 net investment in capital assets and \$3,558,561 being unrestricted. Sewer rates were not increased this year due to the pandemic, but future rate increases are planned in anticipation of major capital projects that are in the construction and planning stages for a combined cost estimated to be about \$43 million.

VILLAGE OF BARTLETT, ILLINOIS

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April 30, 2022

Golf Operations

The Golf Fund is seeing improvements after being affected by the COVID-19 pandemic. Operations were closed to the public starting in March of 2020 and restrictions continued through the entire 20/21 fiscal year. Overall golf operating revenue increased \$531,861, or 30%, in 2021/22 and operating expenses increased \$378,588. Food and beverage sales of \$954,548 increased by \$656,633 above 2020/21 sales as the restaurant reopened and banquet events resumed. Golf-related fees of \$1,348,448 decreased \$124,772, or 8% below 2020/21 but was still up from the 2019/20 year. Personnel expenses were up \$103,573 as staff levels were brought back to more normal levels, but were offset partly by decreased pension liabilities. The net position was reduced by 57,681 to an ending net position balance of a negative \$579,143, consisting of \$1,905,497 net investment in capital assets and a deficit unrestricted balance of \$2,484,640.

Capital Assets

As of the end of fiscal 2022, the Village had a combined total of \$182,057,334 invested in capital assets. Below is a table listing the assets by category.

	Capital Assets at Year End Net of Depreciation	
	4/30/2022	4/30/2021
Land	\$ 70,261,135	70,261,135
Construction in Progress	5,388,356	2,628,878
Land Improvements	542,513	479,207
Buildings and Improvements	34,560,305	36,362,218
Machinery and Equipment	5,242,754	6,027,741
Storm Sewers	16,205,377	16,790,026
Streets/Bridges/Sidewalks	12,733,393	14,025,176
Water and Sewer Lines	37,123,501	36,767,777
	<u>182,057,334</u>	<u>183,342,158</u>

Additional information on the Village's long-term debt can be found in Note 3 of this report.

Debt Administration

At the end of fiscal year 2022, the Village had a total of \$53,155,000 in outstanding G.O. bonded indebtedness from seven bond issues. The Village has \$9,275,000 in outstanding Senior Lien Tax Increment Revenue Bonds and has approved \$28,000,000 in developer notes that will be repaid solely from tax increment financing revenue from the Brewster Creek Industrial Park and the Blue Heron Industrial Park. It has Special Service Area Bonds of \$1,810,000 that were issued to develop the Bluff City Industrial Park. These bonds are the sole obligation of the special service area. It has an IEPA loan balance of \$10,581,686 for sewer treatment improvements which entered the repayment phase in fiscal 2015 from the Sewer Fund, for the construction of the water receiving station in 2019, and for the waste water treatment plant construction that started in 2022. The Village also has a loan payable to the DuPage Water Commission for the capital buy-in cost currently totaling \$11,727,569. The repayment of the loan began in May of 2019 when the water connection was completed. The Village bond rating remains at Aa1 based on the global rating scale of Moody's Investors Services, evidencing the Village's sound fiscal practices.

Additional information on the Village's long-term debt can be found in Note 3 of this report.

VILLAGE OF BARTLETT, ILLINOIS

Management's Discussion and Analysis

April 30, 2022

Economic Factors and Next Year's Budget and Rates

The Village of Bartlett continues to conservatively budget for its operating expenditures. The Village's equalized assessed value increased for the seventh time since its low in 2014. The Village has traditionally endeavored to maintain a level or declining property tax rate and has budgeted to keep the general property tax levy unchanged this year. Commercial and industrial development has continued to progress in two TIF districts within the Village. Sales tax was up 32% in fiscal 2022 due to the State's changes to taxing online sales and is expected to remain strong with new businesses developing. The Village's share of State income tax revenue has increased again as the economy recovered from the pandemic continues. No change was made to the State's income tax sharing rate for the fiscal 2022 year.

The budget for the fiscal year starting May 1, 2022 was approved by the board on April 5, 2022. Total expenditures for all funds are \$89,510,636, a 1% decrease from last year's budget. The operating portion of the budget totals \$52,674,106, a slight decrease from the 2021/22 operating total of \$52,731,392. The budget includes \$28 million in capital projects. \$16 million is related to the Bittersweet waste water treatment plant facility improvements, \$1.4 million for sanitary lift station improvements, \$3.5 million for streets projects, and \$2.2 million is related to economic development in the Brewster Creek and Blue Heron Industrial Parks. Other significant projects include the water main replacement program, a water meter changeout program, and stormwater improvements.

Water and sewer rates were increased for the year beginning May 1, 2022 after not being increased the last two years due to the pandemic. The water rate increase is to meet continued maintenance costs and to fund the meter changeout program. Sewer rate increases are to cover the cost of capital projects including the Devon Avenue excess flow facility and the Bittersweet WWTP. Water and sewer rates will be reviewed on an annual basis going forward with increases anticipated for the year beginning May 1, 2023.

Requests for Information

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the Village's finances and to show the Village's commitment to public accountability. If you have any questions about this report or wish to request any additional information, please contact the Finance Department of the Village of Bartlett, 228 S. Main Street, Bartlett, IL 60103.

BASIC FINANCIAL STATEMENTS

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements

Governmental Funds

Proprietary Funds

Fiduciary Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Net Position
April 30, 2022

See Following Page

VILLAGE OF BARTLETT, ILLINOIS

Statement of Net Position
April 30, 2022

	Primary Government		
	Governmental Activities	Business-Type Activities	Totals
ASSETS			
Current Assets			
Cash and Investments	\$ 38,950,798	18,842,105	57,792,903
Receivables - Net	11,550,700	3,600,942	15,151,642
Due from Other Governments	138,279	—	138,279
Internal Balances	577,168	(577,168)	—
Prepays	781,094	85,763	866,857
Inventories	—	77,553	77,553
Land Held for Resale	2,814,078	—	2,814,078
Total Current Assets	54,812,117	22,029,195	76,841,312
Noncurrent Assets			
Capital assets			
Nondepreciable	68,181,873	7,467,618	75,649,491
Depreciable	147,773,879	128,814,256	276,588,135
Accumulated Depreciation	(91,814,945)	(78,365,347)	(170,180,292)
Total Capital Assets	124,140,807	57,916,527	182,057,334
Other Assets			
Net Pension Asset - IMRF	1,309,639	660,732	1,970,371
Total Noncurrent Assets	125,450,446	58,577,259	184,027,705
Total Assets	180,262,563	80,606,454	260,869,017
DEFERRED OUTFLOWS OF RESOURCES			
Unamortized Loss on Refunding	1,216,714	—	1,216,714
Deferred Items - IMRF	938,034	473,252	1,411,286
Deferred Items - Police Pension	8,049,059	—	8,049,059
Deferred Items - RBP	218,271	58,731	277,002
Deferred Items - ARO	—	650,405	650,405
Total Deferred Outflows of Resources	10,422,078	1,182,388	11,604,466
Total Assets and Deferred Outflows of Resources	190,684,641	81,788,842	272,473,483

The accompanying notes to the financial statements are an integral part of this statement.

	Primary Government		
	Governmental	Business-Type	Totals
	Activities	Activities	
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 1,687,654	2,780,284	4,467,938
Accrued Payroll	639,977	143,879	783,856
Accrued Interest Payable	2,002,499	398,790	2,401,289
Gift Certificates Payable	—	77,548	77,548
Deposits Payable	484,630	—	484,630
Other Payables	480,695	—	480,695
Current Portion of Long-Term Debt	8,372,482	1,451,184	9,823,666
Total Current Liabilities	<u>13,667,937</u>	<u>4,851,685</u>	<u>18,519,622</u>
Noncurrent liabilities:			
Compensated Absences Payable	1,155,637	259,563	1,415,200
Net Pension Liability - Police Pension	20,724,264	—	20,724,264
Total OPEB Liability - RBP	2,786,507	749,774	3,536,281
General Obligation Bonds Payable - Net	29,184,098	24,391,190	53,575,288
Developer Notes Payable	13,765,912	—	13,765,912
Tax Increment Financing Bonds Payable	3,500,000	—	3,500,000
Loans Payable	—	11,727,569	11,727,569
IEPA Loans Payable	—	10,136,335	10,136,335
Asset Retirement Obligation	—	1,125,160	1,125,160
Total Noncurrent Liabilities	<u>71,116,418</u>	<u>48,389,591</u>	<u>119,506,009</u>
Total Liabilities	<u>84,784,355</u>	<u>53,241,276</u>	<u>138,025,631</u>
DEFERRED INFLOWS OF RESOURCES			
Property Taxes	9,295,284	—	9,295,284
Deferred Items - IMRF	4,809,584	2,426,504	7,236,088
Deferred Items - Police Pension	164,781	—	164,781
Deferred Items - RBP	1,087,510	292,620	1,380,130
Total Deferred Inflows of Recourses	<u>15,357,159</u>	<u>2,719,124</u>	<u>18,076,283</u>
Total Liabilities and Deferred Inflows of Resources	<u>100,141,514</u>	<u>55,960,400</u>	<u>156,101,914</u>
NET POSITION			
Net Investment in Capital Assets	105,258,423	45,814,969	151,073,392
Restricted - Public Safety	900,661	—	900,661
Restricted - Debt Service	3,059,176	—	3,059,176
Restricted - Highways and Streets	5,152,375	—	5,152,375
Restricted - Capital Projects	2,809,073	—	2,809,073
Restricted - Redevelopment	1,426,362	—	1,426,362
Restricted - Radium Removal	—	180,590	180,590
Unrestricted (Deficit)	<u>(28,062,943)</u>	<u>(20,167,117)</u>	<u>(48,230,060)</u>
Total Net Position	<u>90,543,127</u>	<u>25,828,442</u>	<u>116,371,569</u>

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Activities

For the Fiscal Year Ended April 30, 2022

	Expenses	Program Revenues		
		Charges for Services	Operating Grants/Contributions	Capital Grants/Contributions
Governmental Activities				
General Government	\$ 4,864,154	2,257,499	—	—
Public Safety	15,265,464	473,942	2,912,833	—
Public Works	11,498,410	—	2,694,280	—
Interest on Long-Term Debt	2,856,031	—	—	—
Total Governmental Activities	34,484,059	2,731,441	5,607,113	—
Business-Type Activities				
Water	9,864,987	12,505,830	—	486,000
Sewer	5,729,134	6,583,489	—	—
Golf	2,375,885	2,302,996	—	—
Parking	103,906	39,821	—	—
Total Business-Type Activities	18,073,912	21,432,136	—	486,000
Total Primary Government	52,557,971	24,163,577	5,607,113	486,000

General Revenues

Taxes

 Property

 Local Use

 Home Rule Sales

 Telecommunications

 Real Estate Transfer

 Gaming

Intergovernmental - Unrestricted

 State Replacement

 State Income Taxes

 State Sales Taxes

Investment Income

Miscellaneous

Transfers - Internal Activity

Totals

Change in Net Position

Net position - Beginning

Net position - Ending

The accompanying notes to the financial statements are an integral part of this statement.

Net (Expenses) Revenues		
Primary Government		
Governmental Activities	Business-Type Activities	Totals
(2,606,655)	—	(2,606,655)
(11,878,689)	—	(11,878,689)
(8,804,130)	—	(8,804,130)
(2,856,031)	—	(2,856,031)
(26,145,505)	—	(26,145,505)
—	3,126,843	3,126,843
—	854,355	854,355
—	(72,889)	(72,889)
—	(64,085)	(64,085)
—	3,844,224	3,844,224
(26,145,505)	3,844,224	(22,301,281)
20,454,771	—	20,454,771
1,650,892	—	1,650,892
2,592,576	—	2,592,576
427,639	—	427,639
1,268,989	—	1,268,989
358,985	—	358,985
119,742	—	119,742
5,925,343	—	5,925,343
3,533,005	—	3,533,005
24,825	49,508	74,333
933,772	105,146	1,038,918
259,792	(259,792)	—
37,550,331	(105,138)	37,445,193
11,404,826	3,739,086	15,143,912
79,138,301	22,089,356	101,227,657
90,543,127	25,828,442	116,371,569

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Balance Sheet - Governmental Funds
April 30, 2022

	General	Capital Projects		Totals
		Brewster Creek Project TIF	Nonmajor	
ASSETS				
Cash and Investments	\$ 18,165,174	4,140,197	13,850,898	36,156,269
Receivables - Net of Allowances				
Taxes	8,904,085	—	2,334,473	11,238,558
Accounts	114,673	—	197,469	312,142
Due from Other Governments	—	—	138,279	138,279
Advances to Other Funds	1,827,168	—	2,454,651	4,281,819
Land Held for Resale	—	—	2,814,078	2,814,078
Prepays	703,894	—	578	704,472
Total Assets	29,714,994	4,140,197	21,790,426	55,645,617
LIABILITIES				
Accounts Payable	474,884	—	1,170,545	1,645,429
Accrued Payroll	913,415	—	28,981	942,396
Deposits Payable	—	—	484,630	484,630
Advances from Other Funds	—	—	3,704,651	3,704,651
Other Payables	365,102	—	313,062	678,164
Total Liabilities	1,753,401	—	5,701,869	7,455,270
DEFERRED INFLOWS OF RESOURCES				
Property Taxes	6,960,811	—	2,334,473	9,295,284
Total Liabilities and Deferred Inflows of Resources	8,714,212	—	8,036,342	16,750,554
FUND BALANCES				
Nonspendable	2,531,062	—	578	2,531,640
Restricted	900,661	4,140,197	10,309,288	15,350,146
Assigned	—	—	3,444,218	3,444,218
Unassigned	17,569,059	—	—	17,569,059
Total Fund Balances	21,000,782	4,140,197	13,754,084	38,895,063
Total Liabilities, Deferred Inflows of Resources and Fund Balances	29,714,994	4,140,197	21,790,426	55,645,617

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Reconciliation of the Total Governmental Fund Balance to the Statement of Net Position - Governmental Activities

April 30, 2022

Total Governmental Fund Balances	\$ 38,895,063
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.	124,140,807
Less Amount Reported in Internal Service Funds	(2,282,264)
A net pension asset is not considered to represent a financial resource and therefore is not reported in the funds.	
Net Pension Asset - IMRF	1,309,639
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the governmental funds.	197,469
Deferred outflows (inflows) of resources related to the pensions not reported in the funds.	
Deferred Items - IMRF	(3,871,550)
Deferred Items - Police Pension	7,884,278
Deferred Items - RBP	(842,929)
Internal service funds are used by the Village to charge the costs of central services and vehicle replacement to individual funds. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Position.	4,935,635
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Compensated Absences Payable	(1,523,119)
Less Amount Reported in the Governmental Funds as Current Payables	319,320
Less Amount Reported in Internal Service Funds Above	48,005
Net Pension Liability - Police	(20,724,264)
Total OPEB Liability - RBP	(2,786,507)
Less Amount Reported in Internal Service Funds Above	84,339
General Obligation Bonds Payable - Net	(31,414,098)
Developer Notes Payable	(13,765,912)
Tax Increment Financing Bonds Payable	(9,275,000)
Unamortized Loss on Refunding	1,216,714
Accrued Interest Payable	(2,002,499)
Net Position of Governmental Activities	<u>90,543,127</u>

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds
For the Fiscal Year Ended April 30, 2022

	General	Capital Projects Brewster Creek Project TIF	Nonmajor	Totals
Revenues				
Taxes	\$ 15,188,069	6,751,588	4,814,195	26,753,852
Intergovernmental	12,645,200	15,916	2,694,280	15,355,396
Licenses and Permits	2,257,499	—	—	2,257,499
Fines and Forfeitures	303,749	—	—	303,749
Investment Income	12,607	888	9,566	23,061
Miscellaneous	748,831	—	184,941	933,772
Total Revenues	31,155,955	6,768,392	7,702,982	45,627,329
Expenditures				
General Government	6,160,402	—	—	6,160,402
Public Safety	14,302,543	—	—	14,302,543
Public Works	4,441,391	—	599,710	5,041,101
Capital Outlay	—	1,336,000	3,284,361	4,620,361
Debt Service				
Principal Retirement	—	5,770,000	2,000,000	7,770,000
Interest and Fiscal Charges	—	927,594	2,054,375	2,981,969
Total Expenditures	24,904,336	8,033,594	7,938,446	40,876,376
Excess (Deficiency) of Revenues Over (Under) Expenditures	6,251,619	(1,265,202)	(235,464)	4,750,953
Other Financing Sources (Uses)				
Debt Issuance	—	1,336,000	11,199,200	12,535,200
Payment to Paying Agent	—	—	(9,609,820)	(9,609,820)
Transfers In	343,250	—	2,798,188	3,141,438
Transfers Out	(2,765,716)	—	(115,930)	(2,881,646)
	(2,422,466)	1,336,000	4,271,638	3,185,172
Net Change in Fund Balances	3,829,153	70,798	4,036,174	7,936,125
Fund Balances - Beginning	17,171,629	4,069,399	9,717,910	30,958,938
Fund Balances - Ending	21,000,782	4,140,197	13,754,084	38,895,063

The accompanying notes to the financial statements are an integral part of this statement..

VILLAGE OF BARTLETT, ILLINOIS

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to to the Statement of Activities - Governmental Activities
For the Fiscal Year Ended April 30, 2022**

Net Change in Fund Balances - Total Governmental Funds	\$ 7,936,125
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital Outlays	481,745
Depreciation Expense	(2,941,219)
Disposals - Cost	(25,090)
Disposals - Accumulated Depreciation	20,144
Revenues in the Statement of Activities that are not available in governmental funds are not reported as revenue in governmental funds until received.	(40,634)
Deferred outflows (inflows) of resources related to the pensions not reported in the funds.	
Change in Deferred Items - IMRF	(2,543,746)
Change in Deferred Items - Police Pension	8,933,540
Change in Deferred Items - RBP	(731,076)
Internal service funds are used by the Village to charge the costs of insurance to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.	199,677
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal on long-term debt consumes the current financial resources of the governmental funds.	
Change in Compensated Absences Payable	214,736
Change in Net Pension Liability/(Asset) - IMRF	3,698,254
Change in Net Pension Liability - Police Pension	(9,448,529)
Change in Total OPEB Liability - RBP	639,707
Issuance of Debt	(12,535,200)
Retirement of Debt	16,195,000
Amortization of Bond Premium	636,445
Issuance of Loss on Refunding	778,820
Amortization of Loss on Refunding	(100,548)
Changes to accrued interest on long-term debt in the Statement of Activities does not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	<u>36,675</u>
Changes in Net Position of Governmental Activities	<u><u>11,404,826</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Net Position - Proprietary Funds
April 30, 2022

	Business-Type Activities - Enterprise Funds					Governmental Activities
	Totals				Internal Service	
	Water	Sewer	Golf	Nonmajor Parking		
ASSETS						
Current Assets						
Cash and Investments	\$ 7,064,867	11,777,238	—	—	18,842,105	2,794,529
Receivables - Net of Allowances						
Accounts	1,546,377	2,011,150	—	600	3,558,127	—
Accrued Interest	—	42,815	—	—	42,815	—
Prepays	27,808	37,053	20,902	—	85,763	76,622
Inventories	—	—	77,553	—	77,553	—
Total Current Assets	8,639,052	13,868,256	98,455	600	22,606,363	2,871,151
Noncurrent Assets						
Capital Assets						
Nondepreciable	500,142	5,366,496	1,569,000	31,980	7,467,618	—
Depreciable	66,385,876	55,940,860	6,212,166	275,354	128,814,256	9,165,086
Accumulated Depreciation	(32,742,804)	(39,519,202)	(5,827,987)	(275,354)	(78,365,347)	(6,882,822)
Total Capital Assets	34,143,214	21,788,154	1,953,179	31,980	57,916,527	2,282,264
Other Assets						
Net Pension Asset - IMRF	190,729	308,060	151,523	10,420	660,732	—
Advances to Other Funds	—	1,250,000	—	—	1,250,000	—
Total Other Assets	190,729	1,558,060	151,523	10,420	1,910,732	—
Total Noncurrent Assets	34,333,943	23,346,214	2,104,702	42,400	59,827,259	2,282,264
Total Assets	42,972,995	37,214,470	2,203,157	43,000	82,433,622	5,153,415
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Items - IMRF	136,610	220,649	108,529	7,464	473,252	—
Deferred Items - RBP	16,979	27,091	14,661	—	58,731	6,606
Deferred Items - ARO	512,905	137,500	—	—	650,405	—
Total Deferred Outflows of Resources	666,494	385,240	123,190	7,464	1,182,388	6,606
Total Assets and Deferred Outflows of Resources	43,639,489	37,599,710	2,326,347	50,464	83,616,010	5,160,021

The accompanying notes to the financial statements are an integral part of this statement.

	Business-Type Activities - Enterprise Funds					Governmental Activities	
	Water	Sewer	Golf	Nonmajor			Totals
				Parking	Internal Service		
LIABILITIES							
Current Liabilities							
Accounts Payable	1,063,477	1,600,061	112,390	4,356	2,780,284	42,225	
Accrued Payroll	28,747	65,557	47,611	1,964	143,879	16,901	
Accrued Interest Payable	271,233	125,661	1,896	—	398,790	—	
Gift Certificates Payable	—	—	77,548	—	77,548	—	
Compensated Absences Payable	15,126	32,002	24,451	1,572	73,151	11,259	
General Obligation Bonds Payable	610,000	275,000	—	—	885,000	—	
IEPA Loan Payable	340,455	104,896	—	—	445,351	—	
Installment Contract	—	—	47,682	—	47,682	—	
Total Current Liabilities	2,329,038	2,203,177	311,578	7,892	4,851,685	70,385	
Noncurrent Liabilities							
Advances from Other Funds	—	—	1,690,472	136,696	1,827,168	—	
Compensated Absences Payable	53,674	113,553	86,760	5,576	259,563	36,746	
Total OPEB Liability - RBP	216,753	345,849	187,172	—	749,774	84,339	
General Obligation Bonds Payable - Net Loan Payable	16,682,869	7,708,321	—	—	24,391,190	—	
IEPA Loan Payable	11,727,569	—	—	—	11,727,569	—	
Asset Retirement Obligation	6,618,974	3,517,361	—	—	10,136,335	—	
Total Noncurrent Liabilities	850,160	275,000	—	—	1,125,160	—	
Total Liabilities	36,149,999	11,960,084	1,964,404	142,272	50,216,759	121,085	
	38,479,037	14,163,261	2,275,982	150,164	55,068,444	191,470	
DEFERRED INFLOWS OF RESOURCES							
Deferred Items - IMRF	700,442	1,131,335	556,459	38,268	2,426,504	—	
Deferred Items - RBP	84,594	134,977	73,049	—	292,620	32,916	
Total Deferred Inflows of Resources	785,036	1,266,312	629,508	38,268	2,719,124	32,916	
Total Liabilities and Deferred Inflows of Resources	39,264,073	15,429,573	2,905,490	188,432	57,787,568	224,386	
NET POSITION							
Net Investment in Capital Assets	25,265,916	18,611,576	1,905,497	31,980	45,814,969	2,282,264	
Restricted - Radium Removal	180,590	—	—	—	180,590	—	
Unrestricted (Deficit)	(21,071,090)	3,558,561	(2,484,640)	(169,948)	(20,167,117)	2,653,371	
Total Net Position	4,375,416	22,170,137	(579,143)	(137,968)	25,828,442	4,935,635	

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

**Statement of Revenues, Expenses, and Changes in Net Position - Proprietary Funds
For the Fiscal Year Ended April 30, 2022**

	Business-Type Activities - Enterprise Funds						Governmental Activities Internal	
	Water		Sewer	Golf	Nonmajor Parking			Totals
Operating Revenues								
Charges for Services	\$ 12,448,710	6,519,534	2,302,996	39,821	21,311,061	—	—	
Interfund Services	—	—	—	—	—	—	2,084,492	
Total Operating Revenues	12,448,710	6,519,534	2,302,996	39,821	21,311,061	—	2,084,492	
Operating Expenses								
Personnel Services	1,074,496	1,819,565	1,298,611	51,934	4,244,606	553,895	—	
Contractual Services	6,129,619	857,451	187,482	38,607	7,213,159	599,125	—	
Commodities	205,121	536,111	550,568	2,690	1,294,490	45,454	—	
Capital Outlay	62,542	500,490	10,017	2,428	575,477	57,001	—	
Central Services	191,911	191,911	—	—	383,822	—	—	
Vehicle Replacement	20,879	48,879	—	7,112	76,870	—	—	
Other Charges	18,529	54,410	74,423	—	147,362	18,752	—	
Total Operating Expenses	7,703,097	4,008,817	2,121,101	102,771	13,935,786	1,274,227	—	
Operating Income (Loss) Before Depreciation	4,745,613	2,510,717	181,895	(62,950)	7,375,275	810,265	—	
Depreciation and Amortization	1,497,874	1,397,845	252,153	1,135	3,149,007	639,366	—	
Operating Income (Loss)	3,247,739	1,112,872	(70,258)	(64,085)	4,226,268	170,899	—	

The accompanying notes to the financial statements are an integral part of this statement.

	Business-Type Activities - Enterprise Funds					Governmental Activities	
	Water	Sewer	Golf	Nonmajor			Totals
				Parking	Internal		
Nonoperating Revenues (Expenses)							
Investment Income	\$ 4,342	45,166	—	—	49,508	1,764	
Other Income	79,775	25,371	—	—	105,146	5,512	
Connection Fees	57,120	63,955	—	—	121,075	—	
Disposal of Capital Assets	—	—	—	—	—	21,502	
Interest Expense	(664,016)	(322,472)	(2,631)	—	(989,119)	—	
	(522,779)	(187,980)	(2,631)	—	(713,390)	28,778	
Income (Loss) Before Transfers and Contributions	2,724,960	924,892	(72,889)	(64,085)	3,512,878	199,677	
Transfers In	—	—	83,458	—	83,458	—	
Transfers Out	(130,000)	(130,000)	(68,250)	(15,000)	(343,250)	—	
Capital Contributions	486,000	—	—	—	486,000	—	
	356,000	(130,000)	15,208	(15,000)	226,208	—	
Change in Net Position	3,080,960	794,892	(57,681)	(79,085)	3,739,086	199,677	
Net Position - Beginning	1,294,456	21,375,245	(521,462)	(58,883)	22,089,356	4,735,958	
Net Position - Ending	4,375,416	22,170,137	(579,143)	(137,968)	25,828,442	4,935,635	

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Cash Flows - Proprietary Funds
For the Fiscal Year Ended April 30, 2022

	Business-Type Activities - Enterprise Funds						Governmental Activities	
	Water	Sewer	Golf	Nonmajor		Totals	Internal	
				Parking	Other			
Cash Flows from Operating Activities								
Receipts from Customers and Users	\$ 12,433,446	5,243,361	2,252,599	39,040		19,968,446		—
Receipts from Interfund Services	—	—	—	—	—	—		2,084,492
Payments to Employees	(1,074,496)	(1,819,565)	(1,298,611)	(51,934)		(4,244,606)		(553,895)
Payments to Suppliers	(6,539,272)	(1,308,347)	(887,554)	35,006		(8,700,167)		(783,321)
Payments for Interfund Services	(212,790)	(240,790)	—	(7,112)		(460,692)		—
	4,606,888	1,874,659	66,434	15,000		6,562,981		747,276
Cash Flows from Noncapital Financing Activities								
Transfer In	—	—	83,458	—		83,458		—
Transfers Out	(130,000)	(130,000)	(68,250)	(15,000)		(343,250)		—
	(130,000)	(130,000)	15,208	(15,000)		(259,792)		—
Cash Flows from Capital and Related Financing Activities								
Purchase of Capital Assets	(1,062,161)	(2,727,945)	(33,500)	—		(3,823,606)		(333,195)
Disposal of Capital Asset	—	—	—	—		—		25,307
Issuance of Capital Debt	—	2,190,757	—	—		2,190,757		—
Retirement of Debt	(1,233,630)	(362,529)	(45,511)	—		(1,641,670)		—
Interest Expense	(664,016)	(322,472)	(2,631)	—		(989,119)		—
	(2,959,807)	(1,222,189)	(81,642)	—		(4,263,638)		(307,888)

The accompanying notes to the financial statements are an integral part of this statement.

	Business-Type Activities - Enterprise Funds				Governmental
	Water	Sewer	Golf	Nonmajor Parking	Activities Internal
				Totals	
Cash Flows from Investing Activities					
Investment Income	\$ 4,342	45,166	—	49,508	1,764
Net Change in Cash and Cash Equivalents	1,521,423	567,636	—	2,089,059	441,152
Cash and Cash Equivalents - Beginning	5,543,444	11,209,602	—	16,753,046	2,353,377
Cash and Cash Equivalents - Ending	7,064,867	11,777,238	—	18,842,105	2,794,529
Reconciliation of Operating Income to					
Net Cash Provided (Used) by Operating Activities	3,247,739	1,112,872	(70,258)	(64,085)	170,899
Operating Income (Loss)					
Adjustments to Reconcile Operating Income					
to Net Income to Net Cash					
Provided by (Used in) Operating Activities:					
Depreciation and Amortization Expense	1,497,874	1,397,845	252,153	1,135	639,366
Other Income	136,895	89,326	—	—	5,512
(Increase) Decrease in Current Assets	(152,159)	(1,365,499)	(50,397)	(781)	(6,762)
Increase (Decrease) in Current Liabilities	(123,461)	640,115	(65,064)	78,731	(61,739)
Net Cash Provided by Operating Activities	4,606,888	1,874,659	66,434	15,000	747,276
Noncash Capital and Related Financing Activities					
Capital Contributions	486,000	—	—	—	486,000

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Fiduciary Net Position

April 30, 2022

	Pension Trust <hr/> Police Pension	Custodial <hr/> Bluff City Special Service Area
ASSETS		
Cash and Cash Equivalents	\$ 2,918,332	523,547
Investments		
Illinois Police Pension Investment Fund	52,661,750	—
Prepays	530	—
	<hr/>	<hr/>
Total Assets	55,580,612	523,547
	<hr/>	<hr/>
LIABILITIES		
Accounts Payable	600	—
	<hr/>	<hr/>
NET POSITION		
Restricted		
Pensions	55,580,012	—
Individuals, Organizations, and Other Governments	—	523,547
	<hr/>	<hr/>
Total Net Position	55,580,012	523,547
	<hr/> <hr/>	<hr/> <hr/>

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Statement of Changes in Fiduciary Net Position
For the Fiscal Year Ended April 30, 2022

	Pension Trust Police Pension	Custodial Bluff City Special Service Area
Additions		
Contributions - Employer	\$ 2,300,084	—
Contributions - Plan Members	560,761	—
Other Income	2,353	—
Total Contributions	<u>2,863,198</u>	<u>—</u>
Investment Income		
Interest Earned	348,392	200
Net Change in Fair Value	(2,370,284)	—
	<u>(2,021,892)</u>	<u>200</u>
Less Investment Expenses	(158,484)	—
Net Investment Income	<u>(2,180,376)</u>	<u>200</u>
Property Taxes	—	882,102
Total Additions	<u>682,822</u>	<u>882,302</u>
Deductions		
Administration	48,596	—
Benefits and Refunds	2,842,332	—
Debt Service		
Principal Retirement	—	900,000
Interest and Fiscal Charges	—	88,076
Total Deductions	<u>2,890,928</u>	<u>988,076</u>
Change in Fiduciary Net Position	(2,208,106)	(105,774)
Net Position Restricted for Pensions, Individuals, Organizations, and Other Governments		
Beginning	<u>57,788,118</u>	<u>629,321</u>
Ending	<u>55,580,012</u>	<u>523,547</u>

The accompanying notes to the financial statements are an integral part of this statement.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Bartlett (Village), Illinois, is a municipal corporation governed by an elected president and six-member Board of Trustees. The Village's major operations include public safety, highway and street maintenance and reconstruction, building code enforcement, public improvements, economic development, planning and zoning, water and sewer services, golf services, parking services, and general administrative services.

The government-wide financial statements are prepared in accordance with generally accepted accounting principles (GAAP in the United States). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP in the United States for state and local governments through its pronouncements (Statements and Interpretations).

REPORTING ENTITY

The Village's financial reporting entity comprises the following:

Primary Government:	Village of Bartlett
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In determining the financial reporting entity, the Village complies with the provisions of GASB Statement No. 61, "The Financial Reporting Omnibus - an Amendment of GASB Statements No. 14 and No. 34," and includes all component units that have a significant operational or financial relationship with the Village. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

Police Pension Employees Retirement System

The Village's sworn police employees participate in the Police Pension Employees Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board. Two members appointed by the Village's President, one elected pension beneficiary and two elected police employees constitute the pension board. The participants are required to contribute a percentage of salary as established by state statute and the Village is obligated to fund all remaining PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it is legally separate from the Village, the PPERS is reported as if it were part of the primary government because its sole purpose is to provide retirement benefits for the Village's police employees. The PPERS is reported as a fiduciary fund, and specifically a pension trust fund, due to the fiduciary responsibility exercised over the PPERS.

BASIS OF PRESENTATION

Government-Wide Financial Statements

The Village's basic financial statements include both government-wide (reporting the Village as a whole) and fund financial statements (reporting the Village's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The Village's public safety, highway and street maintenance and reconstruction, building code enforcement, public improvements, economic development, planning and zoning, and general administrative services are classified as governmental activities. The Village's water services, sewer services, golf services, and parking services are classified as business-type activities.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

BASIS OF PRESENTATION - Continued

Government-Wide Financial Statements - Continued

In the government-wide Statement of Net Position, both the governmental and business-type activities columns are: (a) presented on a consolidated basis by column, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets/deferred outflows and receivables as well as long-term debt/deferred inflows and obligations. The Village's net position is reported in three parts: net investment in capital assets; restricted; and unrestricted. The Village first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Village's functions and business-type activities (general government, public safety, public works, etc.). The functions are supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, licenses and permits, fines and forfeitures, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The net costs (by function or business-type activity) are normally covered by general revenue (property taxes, sales taxes, income taxes, interest income, etc.).

The Village does allocate indirect costs. Costs for data processing (Central Services) and fleet management (Vehicle Replacement) are provided to other departments or agencies of the government on a cost reimbursed basis.

This government-wide focus is more on the sustainability of the Village as an entity and the change in the Village's net position resulting from the current year's activities.

Fund Financial Statements

The financial transactions of the Village are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets/deferred outflows, liabilities/deferred inflows, fund equity, revenues and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets/deferred outflows, liabilities/deferred inflows, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The Village electively added funds, as major funds, which either had debt outstanding or specific community focus. The nonmajor funds are combined in a column in the fund financial statements. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

Total assets/deferred outflows, liabilities/deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

BASIS OF PRESENTATION - Continued

Fund Financial Statements - Continued

Total assets/deferred outflows, liabilities/deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The various funds are reported by generic classification within the financial statements. The following fund types are used by the Village:

Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Village:

General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is a major fund.

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Village maintains one nonmajor special revenue fund.

Debt service funds are used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt. The Debt Service Fund is treated as a non major fund.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The Village maintains one major capital projects fund. The Brewster Creek Project TIF Fund is used to account for the restricted revenues accumulated and expenditures incurred for the development of the Bartlett Quarry Project. The Village also maintains seven nonmajor capital projects funds.

Proprietary Funds

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The accounting principles generally accepted in the United States of America applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the Village:

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

BASIS OF PRESENTATION - Continued

Fund Financial Statements - Continued

Proprietary Funds - Continued

Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The Village maintains three major enterprise funds. The Water Fund is used to account for the provision of water services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collections. The Sewer Fund is used to account for the provision of sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collections. The Golf Fund is used to account for the operations of the Village golf course. Financing is provided by the user charges from utilizing the golf course. The Village has chosen to report this fund as a major fund.

Internal service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the Village on a cost-reimbursement basis. The Village maintains two internal service funds. Internal service funds account for data processing (Central Services) and fleet management services (Vehicle Replacement) provided to departments or agencies of the government, or to other governments, on a cost reimbursement basis. The Village's internal service fund is presented in the proprietary funds financial statements. Because the principal users of the internal services are the Village's governmental activities, the financial statements of the internal service funds are consolidated into the governmental column when presented in the government-wide financial statements. To the extent possible, the cost of these services is reported in the appropriate functional activity (general government, public safety, public works, etc.).

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Village programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds.

Pension trust funds are used to account for assets held in a trustee capacity for pension benefit payments. The Police Pension Fund accounts for the activities of the accumulation of resources to pay pension costs. Resources are contributed by members at rates fixed by state statutes and by the Village which uses the annual property tax levy to fund the employer contribution.

Custodial funds are used to account for assets held by the Village in a purely custodial capacity. The Bluff City Special Service Area Fund is used to account for the repayment of noncommitment debt for the Bluff City Special Service Area.

The Village's fiduciary funds are presented in the fiduciary fund financial statements by type (pension trust and custodial). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, pension participants, etc.) and cannot be used to address activities or obligations of the Village, these funds are not incorporated into the government-wide statements.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate.

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

All proprietary and fiduciary funds utilize an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows and liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported. Proprietary and pension trust fund equity is classified as net position.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflow is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Village recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty-day availability period is used for revenue recognition for all other governmental fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, sales and use taxes, income taxes, licenses, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued

Basis of Accounting - Continued

All proprietary and fiduciary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Village's enterprise funds, and of the Village's internal service funds are charges to customers for sales and services.

The Village also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

Cash and Investments

For the purpose of the Statement of Net Position, cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent. For the purpose of the proprietary funds' Statement of Cash Flows, cash and cash equivalents are considered to be cash on hand, demand deposits, cash with fiscal agent, and all highly liquid investments with an original maturity of three months or less.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Village categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Interfund Receivables, Payables and Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Internal service fund services provided and used are not eliminated in the process of consolidation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

Receivables

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivables balances for governmental activities include property taxes, sales and use taxes, income taxes, and grants. Business-type activities report charges for services as their major receivables.

Prepays/Inventories - Land Held for Resale

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements. Prepays/inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method. The costs of governmental fund-type prepaids/inventories are recorded as expenditures when consumed rather than when purchased.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 to \$50,000, depending on asset class, or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Village as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. In the case of the initial capitalization of general infrastructure assets (i.e., those reported by the governmental activities) the government chose to include all such items regardless of their acquisition date. Infrastructure such as streets, traffic signals and storm sewers are capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation bases for proprietary fund capital assets are the same as those used for the general capital assets. Donated capital assets are capitalized at acquisition value on the date donated.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Land Improvements	10 - 20 Years
Buildings and Improvements	25 - 50 Years
Buildings, Structures and Distribution Systems	25 - 50 Years
Improvements Other than Structures	50 Years
Machinery, Equipment and Vehicles	2 - 20 Years
Storm Sewers	50 Years
Streets, Bridges, and Sidewalks	15 - 50 Years

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

Compensated Absences

The Village accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as “terminal leave” prior to retirement.

All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Deferred Outflows/Inflows of Resources

Deferred outflow/inflow of resources represents a consumption/acquisition of net assets that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

Net Position

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net Investment in Capital Assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislations.

Unrestricted - All other net position balances that do not meet the definition of "restricted" or "net investment in capital assets."

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

BUDGETARY INFORMATION

Budgets are adopted on a basis consistent with GAAP in accordance with the Illinois Budget Officer Act. Annual budgets are adopted (at the fund level) for all funds. The annual budget is legally enacted and provides for a legal level of control at the fund level. All annual budgets lapse at fiscal year-end.

All departments of the Village submit requests for budget to the Village's manager so that a budget may be prepared. The budget is prepared by fund, function, and activity and includes information on the past three-year actuals, current year estimates, current year budgets, and requested budgets for the next fiscal year.

The proposed budget is presented to the governing body for review. The governing body holds a public hearing and can add to, subtract from, or change budgets, but cannot change the form of the budget.

The total budget for any fund can only be amended by the governing body; the line item changes within each fund can be made by management, if the fund's total budget is not changed.

There was one budget amendment during fiscal year 2022.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY - Continued

EXCESS OF ACTUAL EXPENDITURES OVER BUDGET IN INDIVIDUAL FUNDS

The following funds had an excess of actual expenditures over budget as of the date of this report:

Fund	Excess
Debt Service	\$ 215,653
Capital Projects - Bluff City	156,655

DEFICIT NET POSITION

The following funds had deficit net position as of the date of this report:

Fund	Deficit
Golf	\$ 579,143
Parking	137,968

NOTE 3 - DETAIL NOTES ON ALL FUNDS

DEPOSITS AND INVESTMENTS

Permitted Deposits and Investments - Statutes authorize the Village to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, and commercial paper rated within the three highest classifications by at least two standard rating services, Illinois Funds, and Illinois Public Reserves Investment Management Trust.

The Illinois Funds is an investment pool managed by the Illinois Public Treasurer's Office which allows governments within the State to pool their funds for investment purposes. The Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

The Illinois Public Reserves Investment Management Trust (IPRIME) is an investment opportunity and cash management service for Illinois Municipal Treasurers acting on behalf of counties, townships, cities, towns, villages, special road districts, public water supply districts, fire protection districts, drainage districts, levee districts, sewer districts, housing authorities, and all other political corporations or subdivisions of the State of Illinois. Participation in IPRIME is voluntary. IPRIME is not registered with the SEC as an Investment Company. Investments in IPRIME are valued at the share price, the price for which the investment could be sold.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

DEPOSITS AND INVESTMENTS - Continued

Village

Deposits. At year-end, the carrying amount of the Village's deposits for governmental and business-type activities totaled \$14,823,594 and the bank balances totaled \$15,038,101. In addition, the Village has \$20,147,933 invested in the Illinois Funds, \$22,821,376 invested in IPRIME, and \$2,814,078 invested in Land Held for Resale.

The Village has the following recurring fair value measurements as of April 30, 2022:

- Illinois Funds of \$20,147,933 is measured by net asset value per share as determined by the pool
- IPRIME of \$22,821,376 is measured by net asset value per share as determined by the pool
- Land Held for Resale of \$2,814,078 is valued using a matrix pricing model (Level 2 inputs)

Debt Securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the Village limits its exposure to interest rate risk by structuring the portfolio to provide liquidity for short and long-term cash flow needs while providing a reasonable rate of return based on the current market. Unless matched to a specific cash flow, the Village does not directly invest in securities maturing more than five years from the date of purchase. However, under no circumstances shall the Village portfolio dollar-weighted average maturity exceed three years. Illinois Funds and IPRIME have average maturities of less than one year.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Village limits its exposure to credit risk by limiting investments to the types of securities listed above; prequalifying the financial institutions, broker/dealers, intermediaries, and advisers with which the Village will do business in accordance with the Village's investment policy; diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized. At year-end, the Village's investment in the Illinois Funds is rated AAAM and the IPRIME is rated AAAs by Standard & Poor's.

Custodial Credit Risk. In the case of deposits, this is the risk that in the event of a bank failure, the Village's deposits may not be returned to it. The Village's investment policy requires pledging of collateral or insurance policies for all bank balances in excess of federal depository insurance with the collateral held by the Village's agent in the Village's name. At year-end, all of the deposits were covered by FDIC insurance or collateral held by the Village or safekeeping in the Village's name. At year-end, the Village's investment in the Illinois Funds and IPRIME was not subject to custodial credit risk.

For an investment, this is the risk that in the event of the failure of the counterparty, the Village will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. To limit its exposure, the Village's investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment (DVP) basis with the underlying investments held by an independent third-party custodian and evidenced by safekeeping receipts.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

DEPOSITS AND INVESTMENTS - Continued

Village - Continued

Concentration Risk. This is the risk of loss attributed to the magnitude of the Village's investment in a single issuer. The Village's investment policy requires diversification of investments to avoid unreasonable risk. The investments shall be diversified by:

- Limiting investments to no more than 33% of the Village's investment portfolio at any one financial institution.
- Limiting investments deposited at a financial institution to no more than 50% of the capital stock and surplus of that institution.
- Limiting deposits in the Illinois Funds to no more than 50% of the Village's investment portfolio.

At year-end, the Village does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

Police Pension Fund

The Illinois Police Officers Pension Investment Fund (IPOPIF) is an investment trust fund responsible for the consolidation and fiduciary management of the pension assets of Illinois suburban and downstate police pension funds. IPOPIF was created by Public Act 101-0610, and codified within the Illinois Pension Code, becoming effective January 1, 2020, to streamline investments and eliminate unnecessary and redundant administrative costs, thereby ensuring assets are available to fund pension benefits for the beneficiaries of the participating pension funds. Participation in IPOPIF by Illinois suburban and downstate police pension funds is mandatory. Investments of the Fund are combined in a commingled external investment pool and held by IPOPIF. A schedule of investment expenses is included in IPOPIF's annual report. For additional information on IPOPIF's investments, please refer to their annual report as of June 30, 2021. A copy of that report can be obtained from IFPIF at 456 Fulton Street, Suite 402 Peoria, Illinois 61602 or at www.ipopif.org. The Fund transferred all eligible assets to the Investment Fund on March 1, 2022.

Deposits. The Fund retains all its available cash with one financial institution. Available cash is determined to be that amount which is required for the current expenditures of the Fund. The excess of available cash is required to be transferred to IPOPIF for purposes of the long-term investment for the Fund. At year-end, the carrying amount of the Fund's cash on hand totaled \$2,918,332 and the bank balances totaled \$2,896,907.

Custodial Credit Risk. In the case of deposits, this is the risk that in the event of a bank failure, the Fund's deposits may not be returned to it. For an investment, this is the risk that in the event of the failure of the counterparty, the Fund will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Illinois Police Pension Investment Fund's investment policy does not address custodial credit rate risk.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

DEPOSITS AND INVESTMENTS - Continued

Police Pension Fund - Continued

Investments. At year-end the Fund has \$52,661,750 invested in IPOPIF, which is measured at the Net Asset Value (NAV) per share as determined by the pool. The pooled investments consist of the investments as noted in the target allocation table available at www.ipopif.org.

Investment Policy. IPOPIF's current investment policy was adopted by the Board of Trustees on December 17, 2021. IPOPIF is authorized to invest in all investments allowed by Illinois Compiled Statutes (ILCS). The IPOPIF shall not be subject to any of the limitations applicable to investments of pension fund assets currently held by the transferor pension funds under Sections 1-113.1 through 1-113.12 or Article 3 of the Illinois Pension Code.

Rate of Return

For the year ended April 30, 2022, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 0.16%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

PROPERTY TAXES

Property taxes for 2021 attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). The DuPage and Kane County installments are due June 1 and September 1, while Cook County installments are due March 1 and August 1. The counties collect such taxes and remit them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

The 2022 tax levy, which attached as an enforceable lien on property as of January 1, 2022, has not been recorded as a receivable as of April 30, 2022 as the tax has not yet been levied by the Village and will not be levied until December 2022 and, therefore, the levy is not measurable at April 30, 2022.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements
April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund Advances

The composition of interfund advances as of the date of this report, is as follows:

Receivable Fund	Payable Fund	Amount
General	Golf	\$ 1,690,472
General	Nonmajor Business-Type	136,696
Nonmajor Governmental	Nonmajor Governmental	2,454,651
Sewer	Nonmajor Governmental	1,250,000
		<u>5,531,819</u>

The purpose of the advances is as follows:

- \$1,690,472 from General Fund to Golf Fund to cover temporary cash shortages.
- \$136,696 from General Fund to Parking Fund to cover temporary cash shortages.
- \$2,454,651 from Developer Deposits and Municipal Building Funds (nonmajor governmental) to Rt. 59 and Lake TIF Fund (nonmajor governmental) for land purchases.
- \$1,250,000 from Sewer Fund to Rt. 59 and Lake TIF Fund (nonmajor governmental) for land purchases.

Interfund Transfers

Interfund transfers for the year consisted of the following:

Transfers In	Transfers Out	Amount
General	Water	\$ 130,000
General	Sewer	130,000
General	Golf	68,250
General	Nonmajor Business-Type	15,000
Nonmajor Governmental	General	2,765,716
Nonmajor Governmental	Nonmajor Governmental	32,472
Golf	Nonmajor Governmental	83,458
		<u>3,224,896</u>

The purpose of significant transfers is as follows:

- \$130,000 from Water Fund to General Fund for liability insurance and general administrative costs.
- \$130,000 from Sewer Fund to General Fund for liability insurance and general administrative costs.
- \$68,250 from Golf Fund to General Fund for liability insurance and general administrative costs.
- \$2,765,716 from General Fund to Capital Project (nonmajor governmental) for future capital projects.
- \$83,458 from Developer Deposits Fund (nonmajor governmental) to Golf Fund for golf cart lease and purchase of golf simulator.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

CAPITAL ASSETS

Governmental Activities

Governmental capital asset activity for the year was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 67,603,557	—	—	67,603,557
Construction in Progress	538,135	40,181	—	578,316
	<u>68,141,692</u>	<u>40,181</u>	<u>—</u>	<u>68,181,873</u>
Depreciable Capital Assets				
Land Improvements	1,676,998	142,014	9,400	1,809,612
Buildings and Improvements	31,660,251	—	—	31,660,251
Machinery and Equipment	12,307,351	376,364	188,639	12,495,076
Storm Sewers	29,231,641	—	—	29,231,641
Streets, Bridges, and Sidewalks	72,320,918	256,381	—	72,577,299
	<u>147,197,159</u>	<u>774,759</u>	<u>198,039</u>	<u>147,773,879</u>
Less Accumulated Depreciation				
Land Improvements	1,255,215	62,531	9,400	1,308,346
Buildings and Improvements	7,293,725	610,960	—	7,904,685
Machinery and Equipment	9,137,351	774,281	179,888	9,731,744
Storm Sewers	12,441,615	584,649	—	13,026,264
Streets, Bridges, and Sidewalks	58,295,742	1,548,164	—	59,843,906
	<u>88,423,648</u>	<u>3,580,585</u>	<u>189,288</u>	<u>91,814,945</u>
Total Net Depreciable Capital Assets	<u>58,773,511</u>	<u>(2,805,826)</u>	<u>8,751</u>	<u>55,958,934</u>
Total Net Capital Assets	<u>126,915,203</u>	<u>(2,765,645)</u>	<u>8,751</u>	<u>124,140,807</u>

Depreciation expense was charged to governmental activities as follows:

General Government	\$ 174,594
Public Safety	447,932
Public Works	2,318,693
Internal Service	<u>639,366</u>
	<u>3,580,585</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

CAPITAL ASSETS - Continued

Business-Type Activities

Business-type capital asset activity for the year was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 2,657,578	—	—	2,657,578
Construction in Progress	2,090,743	2,719,297	—	4,810,040
	<u>4,748,321</u>	<u>2,719,297</u>	<u>—</u>	<u>7,467,618</u>
Depreciable Capital Assets				
Land Improvements	1,425,004	—	—	1,425,004
Buildings, Structures and Distribution Systems	118,072,473	1,513,197	—	119,585,670
Improvements Other than Structures	172,605	—	—	172,605
Equipment and Vehicles	7,553,865	77,112	—	7,630,977
	<u>127,223,947</u>	<u>1,590,309</u>	<u>—</u>	<u>128,814,256</u>
Less Accumulated Depreciation				
Land Improvements	1,367,580	16,177	—	1,383,757
Buildings, Structures and Distribution Systems	69,309,004	2,348,426	—	71,657,430
Improvements Other than Structures	172,605	—	—	172,605
Equipment and Vehicles	4,696,124	455,431	—	5,151,555
	<u>75,545,313</u>	<u>2,820,034</u>	<u>—</u>	<u>78,365,347</u>
Total Net Depreciable Capital Assets	<u>51,678,634</u>	<u>(1,229,725)</u>	<u>—</u>	<u>50,448,909</u>
Total Net Capital Assets	<u>56,426,955</u>	<u>1,489,572</u>	<u>—</u>	<u>57,916,527</u>

Depreciation expense was charged to business-type activities as follows:

Water	\$ 1,270,211
Sewer	1,296,535
Golf	252,153
Parking	1,135
	<u>2,820,034</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements
April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT

General Obligation Bonds

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. General obligation bonds currently outstanding are as follows:

Issue	Fund Debt Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
\$13,525,000 General Obligation Bond dated May 1, 2012, due in annual installments of \$200,000 to \$1,945,000 plus interest at 2.00% to 4.00% through December 1, 2021.	Debt Service	\$ 305,000	—	305,000	—
\$15,455,000 General Obligation Bond dated December 15, 2016, due in annual installments of \$525,000 to \$1,130,000 plus interest at 3.00% to 5.00% through January 1, 2037.	Debt Service	13,180,000	—	8,425,000 * 620,000	4,135,000
\$2,535,000 General Obligation Refunding Bond dated July 27, 2017, due in annual installments of \$30,000 to \$310,000 plus interest at 2.00% to 3.00% through December 1, 2026.	Debt Service	1,730,000	—	275,000	1,455,000
\$12,970,000 General Obligation Refunding Bond dated December 16, 2019, due in annual installments of \$260,000 to \$840,000 plus interest at 3.00% to 5.00% through December 1, 2039.	Debt Service Sewer	4,415,000 7,610,000	— —	720,000 260,000	3,695,000 7,350,000
\$15,840,000 General Obligation Bonds dated January 21, 2021 due in annual installments of \$465,000 to \$1,100,000 plus interest at 2.00% to 5.00% through December 1, 2039.	Water	15,840,000	—	465,000	15,375,000
\$11,395,000 General Obligation Refunding Bond dated January 21, 2021 due in annual installments of \$80,000 to \$1,840,000 plus interest at 1.25% to 2.00% through December 1, 2031.	Debt Service	11,395,000	—	80,000	11,315,000
\$11,395,000 General Obligation Refunding Bond dated February 24, 2022 due in annual installments of \$135,000 to \$1,100,000 plus interest at 0.65% to 2.85% through January 1, 2037.	Debt Service	—	9,830,000	—	9,830,000
*Refunded Amount		54,475,000	9,830,000	11,150,000	53,155,000

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements
April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

Developer Notes

Developer notes are issued to reimburse developers for qualifying costs incurred in the tax increment financing (TIF) districts and are expected to be repaid solely from tax increment financing revenues. Since these revenues are not determinable, there is no debt service requirement to maturity schedule. None of the developer notes produced a capital asset owned by the Village. Developer notes currently outstanding are as follows:

Issue	Fund Debt Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
Subordinate Lien Tax Increment Revenue Note Series 2009 not to exceed \$13,500,000, interest payable in annual installments at 6.5%, principal due in one lump sum at maturity on September 25, 2029. The note is subordinate to the tax increment financing bonds.	Bluff City Project TIF	\$ 9,179,010	1,369,200	—	10,548,210
Subordinate Lien Tax Increment Revenue Note Series 2016 not to exceed \$11,500,000, interest payable in annual installments at 7.0%, principal due in one lump sum at maturity on December 31, 2023. The note is subordinate to the tax increment financing bonds.	Brewster Creek Project TIF	4,056,701	1,336,000	2,225,000	3,167,701
Subordinate Lien Tax Increment Revenue Note Series 2020 not to exceed \$3,000,000, interest payable in annual installments at 7.0%, principal due in one lump sum at maturity on December 31, 2023. The note is subordinate to the tax increment financing bonds.	Brewster Creek Project TIF	50,001	—	—	50,001
		<u>13,285,712</u>	<u>2,705,200</u>	<u>2,225,000</u>	<u>13,765,912</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

Tax Increment Financing Bonds

Tax increment financing (TIF) bonds are expected to be repaid solely from tax increment financing revenues and are being used to finance various projects within the tax increment financing district. None of the TIF bonds produced a capital asset owned by the Village. Tax increment financing bonds currently outstanding are as follows:

Issue	Fund Debt Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
\$26,000,000 Tax Increment Financing Taxable Senior Lien Bonds dated August 22, 2007, due in annual installments of \$135,000 to \$2,875,000 plus interest at 5.35% to 5.60% through January 1, 2023.	Brewster Creek Project TIF	\$ 5,640,000	—	2,765,000	2,875,000
\$9,200,000 Tax Increment Financing Taxable Senior Lien Bonds dated October 25, 2016, due in annual installments of \$610,000 to \$3,500,000 plus interest at 4.00% through July 1, 2024.	Brewster Creek Project TIF	7,180,000	—	780,000	6,400,000
		12,820,000	—	3,545,000	9,275,000

Loans Payable

The Village entered into loans payable for the construction of connection facilities and buy-in to the DuPage Water Commission. Loans payable are direct obligations and pledge the full faith and credit of the Village. The terms of the loans will not be finalized until construction is completed; therefore, repayment schedules are not available at the date of this report. Loans payable currently outstanding are as follows:

Issue	Fund Debt Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
\$13,030,632 Loan Payable dated February 7, 2017, due in monthly installments of \$36,196 for 360 payments.	Water	\$ 12,161,924	—	434,354	11,727,570

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

IEPA Loans Payable

The Village has entered into loan agreements with the IEPA to provide low interest financing for sewer and water improvements. Final repayment schedule for the Illinois EPA Installment Loan L17-0034 is not available as of the date of this report. IEPA loans currently outstanding are as follows:

Issue	Fund Debt Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
\$2,146,359 Illinois EPA Installment Loan L17-4695 due in semi-annual installments of \$137,150, including interest of 2.295%, through January 17, 2034.	Sewer	\$ 1,534,029	—	102,529	1,431,500
\$7,740,230 Illinois EPA Installment Loan L17-5512 due in semi-annual installments, including interest of 1.84%, through May 23, 2039.	Water	7,293,705	—	334,276	6,959,429
\$2,190,757 Illinois EPA Installment Loan L17-0034 due in semi-annual installments, including interest of 0.91%, through December 30, 2043.	Sewer	—	2,190,757	—	2,190,757
		<u>8,827,734</u>	<u>2,190,757</u>	<u>436,805</u>	<u>10,581,686</u>

Installment Contracts

Installment Contracts are being used to finance the new golf cart fleet. Installments contracts currently outstanding are as follows:

Issue	Fund Debt Retired by	Beginning Balances	Issuances	Retirements	Ending Balances
\$340,860 Installment Contract dated May 18, 2018, due in annual installments of \$42,154 to \$162,074 through 2022.	Golf	\$ 93,193	—	45,511	47,682

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

Long-Term Liability Activity

Changes in long-term liabilities during the fiscal year were as follows:

Type of Debt	Beginning Balances	Additions	Deductions	Ending Balances	Amounts Due Within One Year
Governmental Activities					
Compensated Absences					
General	\$ 1,742,712	267,597	535,195	1,475,114	356,223
Internal Service	57,325	9,321	18,641	48,005	11,259
Net Pension Liability/(Asset) - IMRF	2,388,615	—	3,698,254	(1,309,639)	—
Net Pension Liability - Police Pension	11,275,735	9,448,529	—	20,724,264	—
Total OPEB Liability - RHP					
General	3,341,875	—	639,707	2,702,168	—
Internal Service	106,291	—	21,952	84,339	—
General Obligation Bonds	31,025,000	9,830,000	10,425,000	30,430,000	2,230,000
Plus: Unamortized Premium	1,620,543	—	636,445	984,098	—
Developer Notes	13,285,712	2,705,200	2,225,000	13,765,912	—
Tax Increment Revenue Bonds	12,820,000	—	3,545,000	9,275,000	5,775,000
	<u>77,663,808</u>	<u>22,260,647</u>	<u>21,745,194</u>	<u>78,179,261</u>	<u>8,372,482</u>
Business-Type Activities					
Compensated Absences	369,683	36,969	73,938	332,714	73,151
Net Pension Liability/(Asset) - IMRF	1,260,302	—	1,921,034	(660,732)	—
Total OPEB Liability - RBP	936,912	—	187,138	749,774	—
General Obligation Bonds	23,450,000	—	725,000	22,725,000	885,000
Plus: Premium on Issuance	2,696,972	—	145,782	2,551,190	—
Loans Payable	12,161,924	—	434,354	11,727,570	—
IEPA Loans Payable	8,827,734	2,190,757	436,805	10,581,686	445,351
Installment Contract	93,193	—	45,511	47,682	47,682
Asset Retirement Obligation	1,100,000	25,160	—	1,125,160	—
	<u>50,896,720</u>	<u>2,252,886</u>	<u>3,969,562</u>	<u>49,180,044</u>	<u>1,451,184</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

Long-Term Liability Activity - Continued

For governmental activities, the net pension liabilities/(assets), and the total OPEB liability are generally liquidated by the General Fund. The compensated absences are liquidated by the General Fund and the Brewster Creek Project TIF Fund and for April 30, 2022, \$307,043 and \$12,277 were recorded in the funds, respectively, as current payables. The general obligation bonds are being liquidated by the Debt Service Fund. The Brewster Creek Project TIF and the Bluff City Project TIF funds make payments on the developer notes. The Brewster Creek Project TIF liquidates the tax increment financing bonds.

For business-type activities, compensated absences, the net pension liability/(asset) and total OPEB liability are being liquidated by the Water, Sewer, Golf and Parking Funds and the net other post-employment benefit obligation is liquidated by the Water, Sewer and Golf Funds. The asset retirement obligation is liquidated by the Water and Sewer Funds. The Water Fund makes payments on the loans payable. The Golf Fund makes payments on the installment contracts. The Sewer Fund makes payments on the general obligation bonds and the Water Fund and Sewer Fund make payments on the IEPA loan payable.

Conduit Debt

The Village has issued industrial development revenue bonds to provide financing for certain economic development projects. The bonds are secured solely by the property financed and are payable solely from the payments received on the underlying mortgage loans on the property. The Village is not obligated in any manner for the repayment of the bonds. Accordingly, the bonds outstanding are not reported as a liability in these financial statements. As of April 30, 2022, there was one series of bonds outstanding with the original issuance of \$4,000,000. The outstanding balance as of April 30, 2022 is \$1,233,333.

Noncommitment Debt

Special Service Area Bonds outstanding as of the date of this report totaled \$905,000. These bonds are not an obligation of the Village and are secured by the levy of real estate taxes on certain property within the special service area. The Village is in no way liable for repayment but is only acting as agent for the property owners in levying and collecting the assessments and forwarding the collections to bondholders.

Legal Debt Margin

Article VII, Section 6(k) of the 1970 Illinois Constitution governs the computation of legal debt margin. "The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum...shall not be included in the foregoing percentage amounts." To date the Illinois General Assembly has set no limits for home rule municipalities. The Village is a home rule municipality.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements
April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

Asset Retirement Obligation

The Village has recognized an asset retirement obligation (ARO) and related deferred outflow of resources in connection with its obligation to seal and abandon various water wells and demolition of the Village's pump station, reservoir and water towers at the end of their estimated useful lives in accordance with federal, state, and/or local requirements. The ARO was measured using actual historical costs for similar abandonments, adjusted for inflation through the end of the year. The estimated remaining useful lives of the assets are 1-19 years.

Debt Service Requirements to Maturity

The annual debt service requirements to maturity, including principal and interest, are as follows:

Fiscal Year	Governmental Activities			
	General Obligation Bonds		Tax Increment Revenue Bonds	
	Principal	Interest	Principal	Interest
2023	\$ 2,230,000	727,166	5,775,000	417,000
2024	2,260,000	705,905	3,500,000	140,000
2025	2,335,000	627,320	—	—
2026	2,400,000	558,197	—	—
2027	2,475,000	492,773	—	—
2028	2,575,000	424,473	—	—
2029	2,645,000	355,188	—	—
2030	2,700,000	291,788	—	—
2031	2,790,000	236,113	—	—
2032	2,805,000	190,415	—	—
2033	990,000	140,620	—	—
2034	1,015,000	116,860	—	—
2035	1,040,000	91,485	—	—
2036	1,070,000	61,845	—	—
2037	1,100,000	31,350	—	—
	<u>30,430,000</u>	<u>5,051,498</u>	<u>9,275,000</u>	<u>557,000</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

LONG-TERM DEBT - Continued

Debt Service Requirements to Maturity - Continued

Fiscal Year	Business-Type Activities					
	General					
	Obligation Bonds		IEPA Loans*		Installment Contracts	
	Principal	Interest	Principal	Interest	Principal	Interest
2023	\$ 885,000	801,300	445,351	158,749	47,682	2,275
2024	930,000	757,050	454,067	150,036	—	—
2025	975,000	710,550	462,951	141,147	—	—
2026	1,020,000	661,800	472,013	132,085	—	—
2027	1,075,000	610,800	481,255	122,844	—	—
2028	1,130,000	557,050	490,679	113,421	—	—
2029	1,185,000	500,550	500,289	103,809	—	—
2030	1,245,000	441,300	510,090	94,008	—	—
2031	1,300,000	387,650	520,085	84,015	—	—
2032	1,355,000	331,600	530,277	73,822	—	—
2033	1,395,000	290,950	540,671	63,429	—	—
2034	1,435,000	249,100	551,270	52,828	—	—
2035	1,480,000	206,050	424,145	42,806	—	—
2036	1,515,000	171,800	431,984	34,965	—	—
2037	1,550,000	136,700	439,969	26,980	—	—
2038	1,585,000	100,750	448,102	18,848	—	—
2039	1,625,000	63,950	456,385	10,564	—	—
2040	1,040,000	26,200	231,346	2,130	—	—
	22,725,000	7,005,150	8,390,929	1,426,486	47,682	2,275

*IEPA Loan L17-0034 is not included due to final repayment schedule not being available.

Defesaed Debt

During the current year, the Village issued \$9,830,000 par value General Obligation Refunding Bonds of 2022 to refund \$8,425,000 of the General Obligation Bonds of 2016. The Village defeased bonds by placing the proceeds of the new bonds in an irrevocable trust to provide for all future debt service payment of the old bonds. Since the requirements that normally satisfy defeasance have been met, the financial statements reflect satisfaction of the original liability through the irrevocable transfer to an escrow agent of an amount computed to be adequate to meet the future debt service requirements of the issue. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the government's basic financial statements. Through this refunding, the Village reduced its total debt service by \$682,317 and obtained an economic gain of \$685,087.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

NET POSITION CLASSIFICATIONS

Net investment in capital assets was comprised of the following as of April 30, 2022:

Governmental Activities	
Capital Assets - Net of Accumulated Depreciation	\$ 124,140,807
Plus: Unamortized Loss on Refunding	1,216,714
Less Capital Related Debt:	
General Obligation Refunding Bond of 2016	(4,135,000)
General Obligation Refunding Bond of 2017	(1,455,000)
General Obligation Refunding Bond of 2019	(3,695,000)
General Obligation Refunding Bond of 2022	(9,830,000)
Premium on General Obligation Bonds	<u>(984,098)</u>
Net Investment in Capital Assets	<u><u>105,258,423</u></u>
Business-Type Activities	
Capital Assets - Net of Accumulated Depreciation	57,916,527
Plus: Unspent Bond Proceeds	8,429,000
Less Capital Related Debt:	
General Obligation Refunding Bond of 2019	(7,350,000)
Premium on General Obligation Bonds	(2,551,190)
IEPA Loan Payable	(10,581,686)
Installment Contract	<u>(47,682)</u>
Net Investment in Capital Assets	<u><u>45,814,969</u></u>

FUND BALANCE CLASSIFICATIONS

In the governmental funds financial statements, the Village considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Village first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements
April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

FUND BALANCE CLASSIFICATION - Continued

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

	Capital Projects			Totals
	General	Brewster Creek Project TIF	Nonmajor	
Fund Balances				
Nonspendable				
Advances	\$ 1,827,168	—	—	1,827,168
Prepays	703,894	—	578	704,472
	<u>2,531,062</u>	<u>—</u>	<u>578</u>	<u>2,531,640</u>
Restricted				
Public Safety	900,661	—	—	900,661
Debt Service	—	4,140,197	921,478	5,061,675
Highways and Streets	—	—	5,152,375	5,152,375
Capital Projects	—	—	2,809,073	2,809,073
Redevelopment	—	—	1,426,362	1,426,362
	<u>900,661</u>	<u>4,140,197</u>	<u>10,309,288</u>	<u>15,350,146</u>
Assigned				
Capital Projects	—	—	3,444,218	3,444,218
Unassigned	<u>17,569,059</u>	<u>—</u>	<u>—</u>	<u>17,569,059</u>
Total Fund Balances	<u>21,000,782</u>	<u>4,140,197</u>	<u>13,754,084</u>	<u>38,895,063</u>

Nonspendable Fund Balance. Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

Restricted Fund Balance. Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

FUND BALANCE CLASSIFICATION - Continued

Committed Fund Balance. Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Board of Trustees; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Assigned Fund Balance. Consists of amounts that are constrained by the Board of Trustees' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Board of Trustees itself or b) a body or official to which the Board of Trustees has delegated the authority to assign amounts to be used for specific purposes. The Village's highest level of decision-making authority is the Board of Trustees, who is authorized to assign amounts to a specific purpose.

Unassigned Fund Balance. Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

Minimum Fund Balance Policy. The Village has established a fund balance policy for the General Fund. The policy requires unassigned fund balance to be maintained in the General Fund equivalent to 25% - 35% of the audited expenditures. Any fund balance in the General Fund in excess of the maximum can be assigned for nonrecurring expenditures or transferred to the Municipal Building Fund for future capital needs.

NOTE 4 - OTHER INFORMATION

RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health; natural disasters; illness of employees; and injuries to the Village's employees. The Village purchases third party indemnity insurance for employee health, dental, and vision.

Intergovernmental Risk Management Agency (IRMA)

The Village also participates in the Intergovernmental Risk Management Agency (IRMA). IRMA is an organization of municipalities and special districts in Northeastern Illinois which have formed an association under the Illinois Intergovernmental Cooperations Statute to pool its risk management needs. The agency administers a mix of self-insurance and commercial insurance coverages; property/casualty and workers' compensation claim administration/litigation management services; unemployment claim administration; extensive risk management/loss control consulting and training programs; and a risk information system and financial reporting service for its members.

The Village's payments to IRMA are displayed on the financial statements as expenditures/expenses in appropriate funds. Each member assumes the first \$50,000 of each occurrence, and IRMA has a mix of self-insurance and commercial insurance at various amounts about that level.

Each member appoints one delegate, along with an alternate delegate, to represent the member on the Board of Directors. The Village does not exercise any control over the activities of the Agency beyond its representation on the Board of Directors.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

RISK MANAGEMENT - Continued

Intergovernmental Risk Management Agency (IRMA) - Continued

The Village's payments to IRMA are displayed on the financial statements as expenditures/expenses in appropriate funds. Each member assumes the first \$50,000 of each occurrence, and IRMA has a mix of self-insurance and commercial insurance at various amounts about that level.

Each member appoints one delegate, along with an alternate delegate, to represent the member on the Board of Directors. The Village does not exercise any control over the activities of the Agency beyond its representation on the Board of Directors.

Initial contributions are determined each year based on the individual member's eligible revenue as defined in the by-laws of IRMA and experience modification factors based on past member loss experience. Members have a contractual obligation to fund any deficit of IRMA attributable to a membership year during which they were a member. Supplemental contributions may be required to fund these deficits.

There were no significant reductions in insurance coverage during the year. The Village did not have any claims that exceeded insurance coverage for the last three fiscal years.

COMMITMENTS

The Village has certain contracts for various funds for construction projects which were in progress at April 30, 2022. Remaining commitments under these contracts approximated \$35,386,462.

CONTINGENT LIABILITIES

Litigation

The Village is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Village's attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the Village.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Village expects such amounts, if any, to be immaterial.

Financial Impact from COVID-19

In March 2020, the World Health Organization declared the COVID-19 virus a public health emergency. As of the date of this report, the extent of the impact of COVID-19 on the Village's operations and financial position cannot be determined.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS

The Village contributes to two defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system, and the Police Pension Plan which is a single-employer pension plan. A separate report is issued for the Police Pension Plan and may be obtained by writing to the Village at 228 S. Main Street, Bartlett, Illinois 60103. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online www.imrf.org. The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes and can only be amended by the Illinois General Assembly.

The aggregate amounts recognized for the two pension plans is:

	Net Pension Liability/ (Asset)	Deferred Outflows	Deferred Inflows	Pension Expense/ (Revenue)
IMRF	\$ (1,970,371)	1,411,287	7,236,089	(553,391)
Police Pension	20,724,264	8,049,059	164,781	2,815,073
	<u>18,753,893</u>	<u>9,460,346</u>	<u>7,400,870</u>	<u>2,261,682</u>

Illinois Municipal Retirement Fund (IMRF)

Plan Descriptions

Plan Administration. All employees (other than those covered by the Police Pension Plan) hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

Plan Administration. All employees (other than those covered by the Police Pension Plan) hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Benefits Provided - Continued. IMRF provides two tiers of pension benefits. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Plan Membership. As of December 31, 2021, the measurement date, the following employees were covered by the benefit terms:

Inactive plan members currently receiving benefits	105
Inactive plan members entitled to but not yet receiving benefits	79
Active plan members	<u>112</u>
Total	<u><u>296</u></u>

Contributions. As set by statute, the Village's Regular Plan Members are required to contribute 4.50% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended April 30, 2022, the Village's contribution was 13.91% of covered payroll.

Net Pension Liability/(Asset). The Village's net pension liability/(asset) was measured as of December 31, 2021. The total pension liability used to calculate the net pension liability/(asset) was determined by an actuarial valuation as of that date.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Actuarial Assumptions. The total pension liability was determined by an actuarial valuation performed, as of December 31, 2021, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Fair Value
Actuarial Assumptions	
Interest Rate	7.25%
Salary Increases	2.85% to 13.75%
Cost of Living Adjustments	3.25%
Inflation	2.25%

For nondisabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed Income	25.00%	(0.60%)
Domestic Equities	39.00%	1.90%
International Equities	15.00%	3.15%
Real Estate	10.00%	3.30%
Blended	10.00%	1.70% - 5.50%
Cash and Cash Equivalents	1.00%	(0.90%)

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Discount Rate

The discount rate used to measure the total pension liability was 7.25%, the same as the prior valuation. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Village contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

Discount Rate Sensitivity

The following is a sensitivity analysis of the net pension liability/(asset) to changes in the discount rate. The table below presents the net pension liability/(asset) of the Village calculated using the discount rate as well as what the Village's net pension liability/(asset) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension Liability/(Asset)	\$ 5,390,341	(1,970,371)	(7,859,065)

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Changes in the Net Pension Liability/(Asset)

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability/ (Asset) (A) - (B)
Balances at December 31, 2020	\$ 58,810,849	55,161,932	3,648,917
Changes for the year:			
Service Cost	865,684	—	865,684
Interest on the Total Pension Liability	4,196,874	—	4,196,874
Difference Between Expected and Actual Experience of the Total Pension Liability	(46,231)	—	(46,231)
Changes of Assumptions	—	—	—
Contributions - Employer	—	1,324,927	(1,324,927)
Contributions - Employees	—	411,786	(411,786)
Net Investment Income	—	9,146,800	(9,146,800)
Benefit Payments, including Refunds of Employee Contributions	(2,711,557)	(2,711,557)	—
Other (Net Transfer)	—	(247,898)	247,898
Net Changes	2,304,770	7,924,058	(5,619,288)
Balances at December 31, 2021	61,115,619	63,085,990	(1,970,371)

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended April 30, 2022, the Village recognized pension revenue of \$553,391. At April 30, 2022, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience	\$ 901,246	(34,440)	866,806
Change in Assumptions	160,398	(231,165)	(70,767)
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	—	(6,970,484)	(6,970,484)
	<u>1,061,644</u>	<u>(7,236,089)</u>	<u>(6,174,445)</u>
Pension Contributions Made Subsequent to the Measurement Date	349,643	—	349,643
	<u>1,411,287</u>	<u>(7,236,089)</u>	<u>(5,824,802)</u>

\$349,643 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability/(asset) in the reporting year ended April 30, 2023. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred (Inflows) of Resources
2023	\$ (966,875)
2024	(2,465,505)
2025	(1,703,689)
2026	(1,038,376)
2027	—
Thereafter	—
Total	<u>(6,174,445)</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Police Pension Plan

Plan Descriptions

Plan Administration. The Police Pension Plan is a single-employer defined benefit pension plan that covers all sworn police personnel. The defined benefits and employee and minimum employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3-1) and may be amended only by the Illinois legislature. The Village accounts for the Fund as a pension trust fund. The Fund is governed by a five-member pension board. Two members of the Board are appointed by the Village President, one member is elected by pension beneficiaries and two members are elected by active police employees.

Plan Membership. At April 30, 2022, the measurement date, membership consisted of the following:

Inactive Plan Members Currently Receiving Benefits	41
Inactive Plan Members Entitled to but not yet Receiving Benefits	6
Active Plan Members	<u>58</u>
Total	<u><u>105</u></u>

Benefits Provided. The following is a summary of the Police Pension Plan as provided for in Illinois State Statutes.

The Police Pension Plan provides retirement benefits through two tiers of benefits as well as death and disability benefits. Covered employees hired before January 1, 2011 (Tier 1), attaining the age of 50 or older with 20 or more years of creditable service are entitled to receive an annual retirement benefit of ½ of the salary attached to the rank held on the last day of service, or for one year prior to the last day, whichever is greater. The annual benefit shall be increased by 2.5 percent of such salary for each additional year of service over 20 years up to 30 years, to a maximum of 75 percent of such salary. Employees with at least eight years but less than 20 years of credited service may retire at or after age 60 and receive a reduced benefit. The monthly benefit of a police officer who retired with 20 or more years of service after January 1, 1977 shall be increased annually, following the first anniversary date of retirement and be paid upon reaching the age of at least 55 years, by 3 percent of the original pension and 3 percent compounded annually thereafter.

Covered employees hired on or after January 1, 2011 (Tier 2), attaining the age of 55 or older with 10 or more years of creditable service are entitled to receive an annual retirement benefit equal to the average monthly salary obtained by dividing the total salary of the police officer during the 48 consecutive months of service within the last 60 months of service in which the total salary was the highest by the number of months of service in that period. Police officer salary for the pension purposes is capped at \$106,800, plus the lesser of ½ of the annual change in the Consumer Price Index or 3 percent compounded. The annual benefit shall be increased by 2.5 percent of such a salary for each additional year of service over 20 years up to 30 years to a maximum of 75 percent of such salary. Employees with at least 10 years may retire at or after age 50 and receive a reduced benefit (i.e., ½ percent for each month under 55). The monthly benefit of a Tier 2 police officer shall be increased annually at age 60 on the January 1st after the police officer retires, or the first anniversary of the pension starting date, whichever is later. Noncompounding increases occur annually, each January thereafter. The increase is the lesser of 3 percent of ½ of the change in the Consumer Price Index for the proceeding calendar year.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Police Pension Plan - Continued

Plan Descriptions - Continued

Contributions. Covered employees are required to contribute 9.91% of their base salary to the Police Pension Plan. If an employee leaves covered employment with less than 20 years of service, accumulated employee contributions may be refunded without accumulated interest. The Village is required to contribute the remaining amounts necessary to finance the plan and the administrative costs as actuarially determined by an enrolled actuary. However, effective January 1, 2011, ILCS requires the Village to contribute a minimum amount annually calculated using the projected unit credit actuarial cost method that will result in the funding of 90% of the past service cost by the year 2040. For the year-ended April 30, 2022, the Village's contribution was 40.65% of covered payroll.

Concentrations. At year end, the Pension Plan does not have investments (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments) in any one organization that represent 5 percent or more of net position available for benefits.

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation performed, as of April 30, 2022, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Fair Value
Actuarial Assumptions	
Interest Rate	6.75%
Salary Increases	Service Based
Cost of Living Adjustments	3.00%
Inflation	2.50%

Mortality rates were based on the PubS-2010 Employee mortality, unadjusted, with generational improvements with most recent projection scale (currently Scale MP-2021). 10% of active deaths are assumed to be in the line of duty.

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Police Pension Plan - Continued

Discount Rate

The discount rate used to measure the total pension liability was 6.75%, compared to last year's which used 6.875%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Village contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

Discount Rate Sensitivity

The following is a sensitive analysis of the net pension liability to changes in the discount rate. The table below presents the net pension liability of the Village calculated using the discount rate as well as what the Village's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Net Pension Liability	\$ 32,957,043	20,724,264	10,905,656

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Police Pension Plan - Continued

Changes in the Net Pension Liability

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Balances at April 30, 2021	\$ 69,063,853	57,788,118	11,275,735
Changes for the Year:			
Service Cost	1,392,264	—	1,392,264
Interest on the Total Pension Liability	4,746,153	—	4,746,153
Changes of Benefit Terms	—	—	—
Difference Between Expected and Actual Experience of the Total Pension Liability	2,004,036	—	2,004,036
Changes of Assumptions	1,940,302	—	1,940,302
Contributions - Employer	—	2,300,084	(2,300,084)
Contributions - Employees	—	560,761	(560,761)
Contributions - Other	—	2,353	(2,353)
Net Investment Income	—	(2,180,376)	2,180,376
Benefit Payments, including Refunds of Employee Contributions	(2,842,332)	(2,842,332)	—
Administrative Expenses	—	(48,596)	48,596
Net Changes	7,240,423	(2,208,106)	9,448,529
Balances at April 30, 2022	76,304,276	55,580,012	20,724,264

VILLAGE OF BARTLETT, ILLINOIS

**Notes to the Financial Statements
April 30, 2022**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLANS - Continued

Police Pension Plan - Continued

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended April 30, 2022, the Village recognized pension expense of \$2,815,073. At April 30, 2022, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience	\$ 3,832,553	(146,679)	3,685,874
Change in Assumptions	4,122,821	(18,102)	4,104,719
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	93,685	—	93,685
Total Deferred Amounts Related to Police Pension	<u>8,049,059</u>	<u>(164,781)</u>	<u>7,884,278</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred Outflows of Resources
2023	\$ 1,055,695
2024	1,340,490
2025	1,016,592
2026	2,668,568
2027	816,847
Thereafter	<u>986,086</u>
Total	<u><u>7,884,278</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

OTHER POST-EMPLOYMENT BENEFITS

General Information about the OPEB Plan

Plan Description. The Village's defined benefit OPEB plan, Retiree Benefits Plan (RBP), provides OPEB for all permanent full-time general and public safety employees of the Village. RBP is a single-employer defined benefit OPEB plan administered by the Village. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Village Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided. RBP provides healthcare insurance identical to active employees if they meet the eligibility for retirement under the applicable retirement plan.

Plan Membership. As of April 30, 2022, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	14
Inactive Plan Members Entitled to but not yet Receiving Benefits	—
Active Plan Members	<u>165</u>
Total	<u>179</u>

Total OPEB Liability

The Village's total OPEB liability was measured as of April 30, 2022 and was determined by an actuarial valuation as of April 30, 2021.

Actuarial Assumptions and Other Inputs. The total OPEB liability in the April 30, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.50%
Salary Increases	2.64% to 11.00%
Discount Rate	3.98%
Healthcare Cost Trend Rates	Initial trend rate of 7.50% with an ultimate trend rate of 4.00%
Retirees' Share of Benefit-Related Costs	100% of projected health insurance premiums for retirees

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

OTHER POST-EMPLOYMENT BENEFITS - Continued

Total OPEB Liability - Continued

Actuarial Assumptions and Other Inputs - Continued. The discount rate was based on S&P Municipal Bond Index with a maturity of 20 years.

Mortality rates were based on the RP-2014 Blue Collar Table, Scale MP 2017.

Change in the Total OPEB Liability

	Total OPEB Liability
	<u>Liability</u>
Balance at April 30, 2021	\$ 4,385,078
Changes for the Year:	
Service Cost	264,577
Interest on the Total OPEB Liability	84,082
Difference Between Expected and Actual Experience	(1,086,875)
Changes of Assumptions or Other Inputs	—
Benefit Payments	<u>(110,581)</u>
Net changes	<u>(848,797)</u>
Balance at April 30, 2022	<u><u>3,536,281</u></u>

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, calculated using a Single Discount Rate of 3.98%, while the prior year rate was calculated using 1.83%, as well as what the total OPEB liability would be if it were calculated using a Single Discount Rate that is one percentage point lower or one percentage point higher:

	1% Decrease (2.98%)	Current Discount Rate (3.98%)	1% Increase (4.98%)
	<u>Liability</u>		
Total OPEB Liability \$	3,989,503	3,536,281	3,155,087

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements
April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

OTHER POST-EMPLOYMENT BENEFITS - Continued

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, calculated using varied Healthcare Trend Rates, as well as what the total OPEB liability would be if it were calculated using varied Healthcare Trend Rate that are one percentage point lower or one percentage point higher:

	1% Decrease (Varies)	Healthcare Trend Rates (Varies)	1% Increase (Varies)
Total OPEB Liability \$	3,034,746	3,536,281	4,160,230

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended April 30, 2022, the Village recognized OPEB revenue of \$3,019. At April 30, 2022, the Village reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience \$	27,007	—	27,007
Change in Assumptions	249,995	(1,380,130)	(1,130,135)
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	—	—	—
Total Deferred Amounts Related to Police Pension	<u>277,002</u>	<u>(1,380,130)</u>	<u>(1,103,128)</u>

VILLAGE OF BARTLETT, ILLINOIS

Notes to the Financial Statements

April 30, 2022

NOTE 4 - OTHER INFORMATION - Continued

OTHER POST-EMPLOYMENT BENEFITS - Continued

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates - Continued

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year	Net Deferred (Inflows) of Resources
2023	\$ (130,516)
2024	(130,516)
2025	(130,516)
2026	(130,516)
2027	(130,514)
Thereafter	<u>(450,550)</u>
Total	<u><u>(1,103,128)</u></u>

SUBSEQUENT EVENT

American Rescue Plan Act

On March 11, 2021, the American Rescue Plan Act of 2021 was signed into law. This act provides \$350 billion in funding for local governments. The Village has been allocated \$5,531,433 to be received in two installments. On August 20, 2021 the Village received their first installment of \$2,765,717. On September 14, 2022 the Village received their second installment of \$2,765,716.

REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule Employer Contributions
 Illinois Municipal Retirement Fund
 Police Pension Fund
- Schedule of Changes in the Employer's Net Pension Liability
 Illinois Municipal Retirement Fund
 Police Pension Fund
- Schedule of Investment Returns
 Police Pension Fund
- Schedule of Changes in the Employer's Total OPEB Liability
 Retiree Benefit Plan
- Budgetary Comparison Schedule
 General Fund

Notes to the Required Supplementary Information

Budgetary Information - Budgets are adopted on a basis consistent with generally accepted accounting principles.

VILLAGE OF BARTLETT, ILLINOIS

**Illinois Municipal Retirement Fund
Schedule of Employer Contributions
April 30, 2022**

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2016	\$ 1,016,321	\$ 1,025,012	\$ 8,691	\$ 8,434,199	12.15%
2017	1,040,584	1,040,584	—	8,085,352	12.87%
2018	1,087,231	1,087,231	—	8,207,681	13.25%
2019	1,070,078	1,070,078	—	8,407,413	12.73%
2020	1,047,415	1,098,814	51,399	8,377,797	13.12%
2021	1,266,680	1,266,680	—	8,809,284	14.38%
2022	1,269,486	1,269,486	—	9,129,667	13.91%

Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	22 Years
Asset Valuation Method	5-Year Smoothed Fair Value
Inflation	2.50%
Salary Increases	3.35% - 14.25%
Investment Rate of Return	7.25%
Retirement Age	See the Notes to the Financial Statements
Mortality	IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015).

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

VILLAGE OF BARTLETT, ILLINOIS

Police Pension Fund
Schedule of Employer Contributions
April 30, 2022

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2015	\$ 1,231,270	\$ 1,222,637	\$ (8,633)	\$ 5,066,337	24.13%
2016	1,152,049	1,311,249	159,200	5,288,654	24.79%
2017	1,254,636	1,202,963	(51,673)	5,108,305	23.55%
2018	1,377,155	1,331,419	(45,736)	5,481,270	24.29%
2019	1,583,071	1,457,503	(125,568)	5,489,372	26.55%
2020	1,930,426	1,897,720	(32,706)	5,448,852	34.83%
2021	2,067,903	1,811,346	(256,557)	6,013,946	30.12%
2022	2,203,621	2,300,084	96,463	5,658,537	40.65%

Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	18 Years
Asset Valuation Method	3-Year Smoothed Fair Value
Inflation	2.50%
Salary Increases	Service Based
Investment Rate of Return	6.75%
Retirement Age	See the Notes to the Financial Statements
Mortality	PubS-2010 Employee Mortality, projected 5 years past the valuation date with Scale MP-2020.

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

VILLAGE OF BARTLETT, ILLINOIS

**Illinois Municipal Retirement Fund
Schedule of Changes in the Employer's Net Pension Liability
April 30, 2022**

See Following Page

VILLAGE OF BARTLETT, ILLINOIS

Illinois Municipal Retirement Fund

Schedule of Changes in the Employer's Net Pension Liability/(Asset)

April 30, 2022

	12/31/2015	12/31/2016
Total Pension Liability		
Service Cost	\$ 931,018	914,689
Interest	3,012,848	3,249,495
Differences Between Expected and Actual Experience	625,811	(418,896)
Change of Assumptions	115,233	(236,462)
Benefit Payments, Including Refunds of Member Contributions	(1,284,720)	(1,508,373)
Net Change in Total Pension Liability	3,400,190	2,000,453
Total Pension Liability - Beginning	40,455,570	43,855,760
Total Pension Liability - Ending	43,855,760	45,856,213
Plan Fiduciary Net Position		
Contributions - Employer	\$ 1,025,012	1,040,584
Contributions - Members	396,613	397,163
Net Investment Income	176,973	2,440,876
Benefit Payments, Including Refunds of Member Contributions	(1,284,720)	(1,508,373)
Other (Net Transfer)	(303,866)	94,553
Net Change in Plan Fiduciary Net Position	10,012	2,464,803
Plan Net Position - Beginning	35,326,244	35,336,256
Plan Net Position - Ending	35,336,256	37,801,059
Employer's Net Pension Liability	\$ 8,519,504	8,055,154
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	80.57 %	82.43 %
Covered Payroll	\$ 8,434,199	8,085,352
Employer's Net Pension Liability/(Asset) as a Percentage of Covered Payroll	101.01%	99.63%

Changes of Assumptions. Changes in assumptions related to the discount rate were made in 2015 through 2018 and 2020. Changes in assumptions related to the demographics were made in 2017.

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021
876,993	833,775	877,735	866,601	865,684
3,404,355	3,540,960	3,756,276	3,987,553	4,196,874
924,797	772,868	911,832	1,047,525	(46,231)
(1,491,591)	1,527,802	—	(439,273)	—
(1,806,618)	(1,936,470)	(2,262,507)	(2,437,977)	(2,711,557)
1,907,936	4,738,935	3,283,336	3,024,429	2,304,770
45,856,213	47,764,149	52,503,084	55,786,420	58,810,849
47,764,149	52,503,084	55,786,420	58,810,849	61,115,619
1,110,862	1,109,067	1,005,721	1,240,113	1,324,927
368,078	378,835	375,879	400,612	411,786
6,398,897	(2,195,682)	7,650,093	6,951,112	9,146,800
(1,806,618)	(1,936,470)	(2,262,507)	(2,437,977)	(2,711,557)
(191,601)	840,792	224,214	137,453	(247,898)
5,879,618	(1,803,458)	6,993,400	6,291,313	7,924,058
37,801,059	43,680,677	41,877,219	48,870,619	55,161,932
43,680,677	41,877,219	48,870,619	55,161,932	63,085,990
4,083,472	10,625,865	6,915,801	3,648,917	(1,970,371)
91.45 %	79.76 %	87.60 %	93.80 %	103.22 %
8,128,060	8,376,635	8,378,511	8,902,473	9,150,407
50.24%	126.85%	82.54%	40.99%	(21.53%)

VILLAGE OF BARTLETT, ILLINOIS

Police Pension Fund

Schedule of Changes in the Employer's Net Pension Liability

April 30, 2022

	4/30/2015	4/30/2016
Total Pension Liability		
Service cost	\$ 1,405,472	1,034,022
Interest	2,769,463	3,137,656
Changes of Benefit Terms	—	—
Differences Between Expected and Actual Experience	77,998	(1,173,432)
Change of Assumptions	2,692,056	—
Benefit Payments, Including Refunds of Member Contributions	(1,113,048)	(1,315,394)
Net Change in Total Pension Liability	5,831,941	1,682,852
Total Pension Liability - Beginning	37,069,748	42,901,689
Total Pension Liability - Ending	42,901,689	44,584,541
Plan Fiduciary Net Position		
Contributions - Employer	\$ 1,222,637	1,311,249
Contributions - Members	512,357	504,401
Contributions - Other	—	20,530
Net Investment Income	2,096,642	268,993
Benefit Payments, Including Refunds of Member Contributions	(1,113,048)	(1,315,394)
Administrative Expense	(21,844)	(28,815)
Net Change in Plan Fiduciary Net Position	2,696,744	760,964
Plan Net Position - Beginning	31,295,453	33,992,197
Plan Net Position - Ending	33,992,197	34,753,161
Employer's Net Pension Liability	\$ 8,909,492	9,831,380
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	79.23%	77.95%
Covered Payroll	\$ 5,066,337	5,288,654
Employer's Net Pension Liability as a Percentage of Covered Payroll	175.86%	185.90%

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

4/30/2017	4/30/2018	4/30/2019	4/30/2020	4/30/2021	4/30/2022
1,126,541	1,113,232	1,202,943	1,250,801	1,232,579	1,392,264
3,264,617	3,526,152	3,717,185	4,148,360	4,444,983	4,746,153
—	—	—	240,080	—	—
732,645	573,017	929,829	808,727	1,055,413	2,004,036
—	(48,274)	3,119,800	—	1,211,217	1,940,302
(1,363,752)	(1,631,945)	(1,767,984)	(2,111,749)	(2,295,105)	(2,842,332)
3,760,051	3,532,182	7,201,773	4,336,219	5,649,087	7,240,423
44,584,541	48,344,592	51,876,774	59,078,547	63,414,766	69,063,853
48,344,592	51,876,774	59,078,547	63,414,766	69,063,853	76,304,276
1,202,963	1,331,419	1,457,503	1,897,720	1,811,346	2,300,084
506,233	521,064	522,540	527,561	560,161	560,761
195	477	35	97	45	2,353
2,595,984	2,211,339	3,550,754	1,914,967	11,805,868	(2,180,376)
(1,363,752)	(1,631,945)	(1,767,984)	(2,111,749)	(2,295,105)	(2,842,332)
(33,162)	(41,106)	(33,090)	(48,615)	(56,806)	(48,596)
2,908,461	2,391,248	3,729,758	2,179,981	11,825,509	(2,208,106)
34,753,161	37,661,622	40,052,870	43,782,628	45,962,609	57,788,118
37,661,622	40,052,870	43,782,628	45,962,609	57,788,118	55,580,012
10,682,970	11,823,904	15,295,919	17,452,157	11,275,735	20,724,264
77.90%	77.21%	74.11%	72.48%	83.67%	72.84%
5,108,305	5,481,270	5,489,372	5,448,852	6,013,946	5,658,537
209.13%	215.71%	278.65%	320.29%	187.49%	366.25%

VILLAGE OF BARTLETT, ILLINOIS

Police Pension Fund

Schedule of Investment Returns

April 30, 2022

Fiscal Year	Annual Money- Weighted Rate of Return, Net of Investment Expense
2015	7.25%
2016	4.18%
2017	7.75%
2018	6.06%
2019	8.87%
2020	4.36%
2021	25.59%
2022	0.16%

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

VILLAGE OF BARTLETT, ILLINOIS

Retiree Benefit Plan

Schedule of Changes in the Employer's Total OPEB Liability

April 30, 2022

	2019	2020	2021	2022
Total OPEB Liability				
Service Cost	\$ 191,926	220,607	250,503	264,577
Interest	137,629	137,467	136,489	84,082
Differences Between Expected and Actual Experience	—	—	34,723	—
Change of Assumptions or Other Inputs	209,000	200,825	(532,311)	(1,086,875)
Benefit Payments	(73,250)	(79,110)	(85,241)	(110,581)
Net Change in Total OPEB Liability	465,305	479,789	(195,837)	(848,797)
Total OPEB Liability - Beginning	3,635,821	4,101,126	4,580,915	4,385,078
Total OPEB Liability - Ending	4,101,126	4,580,915	4,385,078	3,536,281
Covered-Employee Payroll	\$ 12,984,098	13,634,601	14,079,727	14,785,121
Total OPEB Liability as a Percentage of Employee-Covered Payroll	31.59%	33.60%	31.14%	23.92%

Notes: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Changes of Assumptions. Changes of assumptions related to the discount rate were made in 2019 through 2022.

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes	\$ 13,616,997	13,616,997	15,188,069
Intergovernmental	8,165,000	8,165,000	12,645,200
Licenses and Permits	2,010,500	2,010,500	2,257,499
Fines and Forfeitures	270,000	270,000	303,749
Investment Income	30,000	30,000	12,607
Miscellaneous	528,000	528,000	748,831
Total Revenues	<u>24,620,497</u>	<u>24,620,497</u>	<u>31,155,955</u>
Expenditures			
General Government	6,622,592	6,647,592	6,160,402
Public Safety	15,055,055	15,055,055	14,302,543
Public Works	4,595,162	4,595,162	4,441,391
Total Expenditures	<u>26,272,809</u>	<u>26,297,809</u>	<u>24,904,336</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(1,652,312)</u>	<u>(1,677,312)</u>	<u>6,251,619</u>
Other Financing Sources (Uses)			
Transfers In	593,250	593,250	343,250
Transfers Out	—	—	(2,765,716)
	<u>593,250</u>	<u>593,250</u>	<u>(2,422,466)</u>
Change in Fund Balance	<u>(1,059,062)</u>	<u>(1,084,062)</u>	3,829,153
Net Position - Beginning			<u>17,171,629</u>
Fund Balance - Ending			<u><u>21,000,782</u></u>

OTHER SUPPLEMENTARY INFORMATION

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

- Budgetary Comparison Schedules - Major Governmental Funds
- Combining Statements - Nonmajor Governmental Funds
- Budgetary Comparison Schedules - Nonmajor Governmental Funds
- Budgetary Comparison Schedules - Enterprise Funds
- Budgetary Comparison Schedules - Fiduciary Funds
- Consolidated Year-End Financial Report

INDIVIDUAL FUND SCHEDULES

GENERAL FUND

The General Fund is used to accounts for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUND

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than fiduciary funds or capital projects funds) that are legally restricted to expenditure for specified purposes.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund is used to account for revenue from the state gasoline tax restricted by the state for roadway improvements and maintenance.

DEBT SERVICE FUND

The Debt Service Fund is used to account for funds restricted, committed or assigned for principal retirements, interest and fiscal charges for debt issues.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for all resources used for the acquisition of capital assets by the Village, except those financed by Proprietary and Trust Funds, including general and infrastructure capital assets.

Brewster Creek Project TIF Fund

The Brewster Creek Project TIF Fund is used to account for the restricted revenues accumulated and expenditures incurred for the development of the Bartlett Quarry Project.

Rt. 59 and Lake TIF Fund

The Rt. 59 and Lake TIF Fund is used to account for incremental property taxes restricted for construction and/or improvements to the Route 59 and Lake Street Redevelopment Project Area.

Municipal Building Fund

The Municipal Building Fund is used to account for the funds restricted, committed or assigned for construction and/or improvements of municipal buildings.

INDIVIDUAL FUND SCHEDULES

CAPITAL PROJECTS FUNDS - CONTINUED

Bluff City Project TIF Fund

The Bluff City Project TIF Fund is used to account for revenues restricted for the development of the Bluff City South Business property, Blue Heron Business Park property, and Bluff City Industrial Park property.

Capital Projects Fund

The Capital Projects Fund is used to account for all funds restricted, committed or assigned for capital improvements not specifically accounted for in other funds.

Developer Deposits Fund

The Developer Deposits Fund is used to account for contributions and deposits made to the Village by developers that are restricted, committed or assigned for capital projects in the Village.

Brewster Creek Municipal TIF Fund

The Brewster Creek Municipal TIF Fund is used to account for the incremental property taxes restricted for municipal expenditures related to the Bartlett Quarry Redevelopment Project Area.

Bluff City Municipal TIF Fund

The Bluff City Municipal TIF Fund is used to account for the incremental property taxes restricted for municipal expenditures related to the Bluff City South Business property, Blue Heron Business Park property, and Bluff City Industrial Park property.

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where it has been decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose.

Water Fund

The Water Fund is used to account for the provision of water services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collections.

INDIVIDUAL FUND SCHEDULES

ENTERPRISE FUNDS - Continued

Sewer Fund

The Sewer Fund is used to account for the provision of sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

Golf Fund

The Golf Fund is used to account for the operations of the Village golf course. Financing is provided by the user charges from utilizing the golf course.

Parking Fund

The Parking Fund is used to account for the provision of parking services to the residents of the Village. Financing is provided by the user charges from utilizing the parking facilities.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies other governmental unit, or to other governmental units, on a cost-reimbursement basis.

Central Services Fund

The Central Services Fund is used to account for data processing services provided to other departments or agencies of the Village, or to other governments, on a cost reimbursement basis.

Vehicle Replacement Fund

The Vehicle Replacement Fund is used to account for fleet management services provided to other departments or agencies of the Village, or to other governments, on a cost reimbursement basis.

INDIVIDUAL FUND SCHEDULES

FIDUCIARY FUNDS

PENSION TRUST FUND

Police Pension Fund

The Police Pension Fund is used to account for the accumulation of resources to pay pension costs. Resources are contributed by members at rates fixed by state statutes and by the Village which uses the annual property tax levy to fund the employer contribution.

CUSTODIAL FUND

Bluff City Special Service Area Fund

The Bluff City Special Service Area Fund is used to account for the repayment of noncommitment debt for the Bluff City Special Service Area.

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Revenues - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Taxes			
Property			
General	\$ 6,529,094	6,529,094	6,544,340
Road and Bridge	160,000	160,000	164,307
Police Pension	2,067,903	2,067,903	2,180,341
Local Use	900,000	900,000	1,650,892
Home Rule Sales	2,380,000	2,380,000	2,592,576
Telecommunication	480,000	480,000	427,639
Real Estate Transfer	850,000	850,000	1,268,989
Gaming	250,000	250,000	358,985
Total Taxes	13,616,997	13,616,997	15,188,069
Intergovernmental			
State Replacement	40,000	40,000	119,742
Sales	3,400,000	3,400,000	3,517,089
State Income	4,560,000	4,560,000	5,925,343
Grants and Program	20,000	20,000	2,912,833
Liaison Officer Reimbursement	145,000	145,000	170,193
Total Intergovernmental	8,165,000	8,165,000	12,645,200
Licenses and Permits			
Chicken Licenses	—	—	300
Business Licenses	75,000	75,000	148,771
Contractor Licenses	60,000	60,000	63,020
Liquor-Bar Licenses	30,000	30,000	56,030
Building Permit Fees	650,000	650,000	792,265
Erosion Control Permits	3,500	3,500	5,950
Antenna License Fees	290,000	290,000	308,117
Plan Review Fees	120,000	120,000	67,365
Elevator Inspections	2,000	2,000	—
Franchise Fees			
Cable Television	600,000	600,000	622,786
Natural Gas	40,000	40,000	46,648
Garbage	140,000	140,000	146,247
Total Licenses and Permits	2,010,500	2,010,500	2,257,499

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Revenues - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Fines and Forfeitures			
Village	\$ 115,000	115,000	58,046
County	90,000	90,000	170,703
Towing/Impounding Fees	65,000	65,000	75,000
Total Fines and Forfeitures	270,000	270,000	303,749
Investment Income	30,000	30,000	12,607
Miscellaneous			
FOIA Requests Fees	6,000	6,000	5,939
Mining Royalties	135,000	135,000	116,592
Sale of Cemetery Lots	1,000	1,000	6,400
Miscellaneous Income	350,000	350,000	562,058
IRMA Reimbursement	30,000	30,000	52,463
Yard Waste Bags	6,000	6,000	5,379
Total Miscellaneous	528,000	528,000	748,831
Total Revenues	24,620,497	24,620,497	31,155,955

VILLAGE OF BARTLETT, ILLINOIS

General Fund

**Schedule of Expenditures - Budget and Actual
For the Fiscal Year Ended April 30, 2022**

	Budget		Actual
	Original	Final	
General Government			
Village Board and Administration			
Personnel Services			
Regular Salaries	\$ 1,163,918	1,163,918	1,175,779
Overtime Salaries	4,000	4,000	3,868
Employee Retirement Contribution	249,238	249,238	80,195
Illinois Municipal Retirement Fund	—	—	149,771
Employee Group Insurance	211,070	211,070	183,311
Total Personnel Services	1,628,226	1,628,226	1,592,924
Contractual Services			
Service Agreements	7,800	7,800	7,701
Advertising	20,000	20,000	6,247
	27,800	27,800	13,948
Commodities			
Subscriptions and Publications	1,000	1,000	1,621
Automotive Supplies	500	500	103
Office Supplies	3,000	3,000	3,262
Postage	2,000	2,000	1,127
Total Commodities	6,500	6,500	6,113
Other Charges			
Professional Development	26,273	26,273	16,448
Economic Incentives	255,000	255,000	30,369
Dues	62,558	62,558	55,416
Community Relations	33,000	58,000	82,131
Historical Society	10,000	10,000	8,511
Contingencies	10,000	10,000	11,793
Total Other Charges	396,831	421,831	204,668
Central Services	103,326	103,326	103,326
Vehicle Replacement	4,000	4,000	4,000
Total Village Board and Administration	2,166,683	2,191,683	1,924,979

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
General Government - Continued			
Professional Services			
Contractual Services			
Actuarial Consultant	\$ 4,500	4,500	3,536
Professional Planners	56,250	56,250	—
Legal Services	374,800	374,800	368,171
Engineering Services	60,000	60,000	34,175
Social Services	30,000	30,000	16,502
Total Contractual Services	525,550	525,550	422,384
Other Charges			
Contingencies	20,000	20,000	113,407
Total Professional Services	545,550	545,550	535,791
Liability Insurance			
Other Charges			
IRMA Premiums	500,000	500,000	492,120
IRMA Deductible Payments	140,000	140,000	242,587
Total Liability Insurance	640,000	640,000	734,707
Finance Department			
Personnel Services			
Regular Salaries	667,383	667,383	669,195
Overtime Salaries	5,500	5,500	4,097
Employee Retirement Contribution	147,382	147,382	47,701
Illinois Municipal Retirement Fund	—	—	89,364
Employee Group Insurance	168,856	168,856	145,704
Total Personnel Services	989,121	989,121	956,061
Contractual Services			
Service Agreements	3,900	3,900	3,298
Ordinance Codification	9,500	9,500	5,658
Advertising	250	250	50
Legal Publications	500	500	344
Audit Services	47,000	47,000	52,675
Other Contractual Services	1,740	1,740	1,238
Total Contractual Services	62,890	62,890	63,263

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
General Government - Continued			
Finance Department - Continued			
Commodities			
Subscriptions and Publications	\$ 1,800	1,800	1,542
Recycling Supplies	10,500	10,500	3,250
Office Supplies	10,000	10,000	5,589
Postage	25,400	25,400	15,482
Total Commodities	47,700	47,700	25,863
Other Charges			
Professional Development	2,200	2,200	1,015
Dues	850	850	838
Contingencies	3,600	3,600	3,034
Total Other Charges	6,650	6,650	4,887
Central Services	87,719	87,719	87,719
Total Finance Department	1,194,080	1,194,080	1,137,793
Planning and Development Services			
Personnel Services			
Regular Salaries	1,153,682	1,153,682	1,092,244
Overtime Salaries	3,000	3,000	2,024
Temporary Salaries	5,500	5,500	5,376
Employee Retirement Contribution	253,690	253,690	79,758
Illinois Municipal Retirement Fund	—	—	141,834
Employee Group Insurance	295,498	295,498	255,690
Total Personnel Services	1,711,370	1,711,370	1,576,926
Contractual Services			
Service Agreements	33,310	33,310	23,257
Document Imaging Services	4,000	4,000	4,000
Elevator Inspections	3,000	3,000	82
Other Inspections	5,000	5,000	6,228
Legal Publications	3,200	3,200	2,470
Plan Review Services	110,000	110,000	15,680
Vehicle Maintenance	6,000	6,000	2,959
Total Contractual Services	164,510	164,510	54,676

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
General Government - Continued			
Planning and Development Services - Continued			
Commodities			
Materials and Supplies	\$ 3,750	3,750	3,162
Subscriptions and Publications	1,000	1,000	247
Automotive Supplies	5,800	5,800	5,283
Office Supplies	5,000	5,000	1,767
Postage	1,500	1,500	690
Total Commodities	17,050	17,050	11,149
Other Charges			
Professional Development	11,170	11,170	2,829
Dues	3,295	3,295	2,168
Contingencies	5,000	5,000	15,500
Total Other Charges	19,465	19,465	20,497
Central Services	132,510	132,510	132,510
Vehicle Replacement	31,374	31,374	31,374
Total Planning and Development Services	2,076,279	2,076,279	1,827,132
Total General Government	6,622,592	6,647,592	6,160,402
Public Safety			
Police Protection			
Personnel Services			
Regular Salaries	7,325,129	7,325,129	6,862,411
Overtime Salaries	550,000	550,000	563,479
Crossing Guard	125,000	125,000	80,752
Employee Retirement Contribution	788,971	788,971	549,141
Illinois Municipal Retirement Fund	—	—	124,036
Employee Group Insurance	1,604,132	1,604,132	1,390,267
Total Personnel Services	10,393,232	10,393,232	9,570,086

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Public Safety - Continued			
Police Protection - Continued			
Contractual Services			
Service Agreements	\$ 90,037	90,037	76,319
Equipment Rentals	25,500	25,500	6,658
Computer Services	37,498	37,498	29,690
Advertising	1,800	1,800	1,173
Towing	1,000	1,000	—
Impounding Animals	1,500	1,500	2,305
Communications	713,502	713,502	711,870
Vehicle Maintenance	63,000	63,000	61,659
Vehicle Setup	45,500	45,500	53,348
Auto Body Repairs	7,500	7,500	688
Total Contractual Services	986,837	986,837	943,710
Commodities			
Materials and Supplies	55,850	55,850	41,116
Uniforms	84,800	84,800	89,467
Subscriptions and Publications	8,588	8,588	4,365
Shooting Range Supplies	40,125	40,125	33,825
Automotive Supplies	132,000	132,000	122,189
Office Supplies	15,000	15,000	13,107
Postage	15,000	15,000	4,587
Equipment Maintenance Materials	9,500	9,500	7,856
Total Commodities	360,863	360,863	316,512
Other Charges			
Professional Development	107,643	107,643	96,061
Planning and Research	11,185	11,185	11,569
Safety Program	15,830	15,830	11,495
Dues	30,150	30,150	25,515
Community Relations	42,400	42,400	41,943
Prisoner Detention	1,250	1,250	350
Emergency Management	4,000	4,000	1,950
Police and Fire Commission	23,100	23,100	33,996
Contingencies	10,000	10,000	6,928
Total Other Charges	245,558	245,558	229,807

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Public Safety - Continued			
Capital Outlay			
Machinery and Equipment	\$ 38,350	38,350	44,468
Equitable Sharing Expenditure	141,900	141,900	42,647
Total Capital Outlay	180,250	180,250	87,115
Central Services	588,412	588,412	588,412
Vehicle Replacement	232,000	232,000	266,818
Police Pension Contribution	2,067,903	2,067,903	2,300,083
Total Public Safety	15,055,055	15,055,055	14,302,543
Public Works			
Streets			
Personnel Services			
Regular Salaries	1,611,268	1,611,268	1,621,336
Overtime Salaries	55,000	55,000	60,411
Temporary Salaries	24,200	24,200	13,225
Employee Retirement Contribution	370,241	370,241	122,540
Illinois Municipal Retirement Fund	—	—	217,572
Employee Group Insurance	431,005	431,005	374,308
Total Personnel Services	2,491,714	2,491,714	2,409,392
Contractual Services			
Equipment Rentals	37,000	37,000	30,568
Advertising	1,300	1,300	281
Utilities	130,000	130,000	118,284
Snow Plow Contracts	140,000	140,000	127,170
Vehicle Maintenance	45,000	45,000	62,287
Services to Maintain Streets	20,000	20,000	31,609
Services to Maintain Traffic Signals	50,000	50,000	47,707
Services to Maintain Street Lights	25,000	25,000	27,490
Services to Maintain Grounds	95,000	95,000	139,060
Sidewalk and Curb Replacement	95,000	95,000	85,081
Tree Trimming	35,000	35,000	43,360
Total Contractual Services	673,300	673,300	712,897

VILLAGE OF BARTLETT, ILLINOIS

General Fund

Schedule of Expenditures - Budget and Actual - Continued

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Public Works - Continued			
Streets - Continued			
Commodities			
Materials and Supplies	\$ 35,000	35,000	38,085
Brush Collection	86,000	86,000	89,393
Uniforms	10,000	10,000	8,305
Subscriptions and Publications	100	100	—
Small Tools	5,500	5,500	2,784
Safety Equipment	3,000	3,000	2,614
Fuel Purchases	70,000	70,000	89,262
Office Supplies	4,500	4,500	4,451
Postage	750	750	1,102
Snow Plowing Salt	165,000	165,000	91,946
Equipment Maintenance Materials	60,000	60,000	52,668
Street Maintenance Materials	60,000	60,000	46,884
Ground Maintenance Materials	27,000	27,000	12,657
Building Maintenance Materials	7,000	7,000	8,460
Street Light Maintenance Materials	35,500	35,500	45,413
Total Commodities	569,350	569,350	494,024
Other Charges			
Professional Development	8,900	8,900	7,591
Dues	1,755	1,755	1,489
Stormwater Maintenance	305,000	305,000	279,187
Contingencies	10,000	10,000	10,758
Total Other Charges	325,655	325,655	299,025
Capital Outlay			
Machinery and Equipment	75,500	75,500	67,365
Tree Purchases	50,000	50,000	49,045
Total Capital Outlay	125,500	125,500	116,410
Central Services	160,115	160,115	160,115
Vehicle Replacement	249,528	249,528	249,528
Total Public Works	4,595,162	4,595,162	4,441,391
Total Expenditures	26,272,809	26,297,809	24,904,336

VILLAGE OF BARTLETT, ILLINOIS

Brewster Creek Project TIF - Capital Projects Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ 6,125,000	6,125,000	6,751,588
Intergovernmental			
Sales Taxes	12,000	12,000	15,916
Investment Income	3,000	3,000	888
Total Revenues	<u>6,140,000</u>	<u>6,140,000</u>	<u>6,768,392</u>
Expenditures			
Capital Outlay	2,950,000	2,950,000	1,336,000
Debt Service			
Principal Retirement	5,165,000	5,165,000	5,770,000
Interest and Fiscal Charges	973,040	973,040	927,594
Total Expenditures	<u>9,088,040</u>	<u>9,088,040</u>	<u>8,033,594</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(2,948,040)	(2,948,040)	(1,265,202)
Other Financing Sources			
Debt Issuance	<u>2,950,000</u>	<u>2,950,000</u>	<u>1,336,000</u>
Change in Fund Balance	<u>1,960</u>	<u>1,960</u>	70,798
Net Position - Beginning			<u>4,069,399</u>
Fund Balance - Ending			<u><u>4,140,197</u></u>

VILLAGE OF BARTLETT, ILLINOIS

**Nonmajor Governmental Funds
Combining Balance Sheet
April 30, 2022**

See Following Page

VILLAGE OF BARTLETT, ILLINOIS

Nonmajor Governmental Funds
 Combining Balance Sheet
 April 30, 2022

	Special Revenue		
	Motor Fuel Tax	Debt Service	Municipal Building
ASSETS			
Cash and Investments	\$ 5,265,495	921,478	725,917
Receivables - net of allowances			
Taxes	—	2,334,473	—
Accounts	—	197,469	—
Due from Other Governments	138,279	—	—
Advances to Other Funds	—	—	279,989
Land Held for Resale	—	—	—
Prepays	—	578	—
Total Assets	5,403,774	3,453,998	1,005,906
LIABILITIES			
Accounts Payable	135,806	—	—
Accrued Payroll	—	—	—
Deposits Payable	—	—	—
Advances from Other Funds	—	—	—
Other Payables	115,593	197,469	—
Total Liabilities	251,399	197,469	—
DEFERRED INFLOWS OF RESOURCES			
Property Taxes	—	2,334,473	—
Total Liabilities and Deferred Inflows of Resources	251,399	2,531,942	—
FUND BALANCES			
Nonspendable	—	578	—
Restricted	5,152,375	921,478	—
Assigned	—	—	1,005,906
Total Fund Balances	5,152,375	922,056	1,005,906
Total Liabilities, Deferred Inflows of Resources and Fund Balances	5,403,774	3,453,998	1,005,906

Capital Projects							
Rt. 59 and Lake TIF	Bluff City Project TIF	Capital Projects	Developer Deposits	Brewster Creek Municipal TIF	Bluff City Municipal TIF	Totals	
890,573	7,991	2,809,073	1,781,939	1,278,061	170,371	13,850,898	
—	—	—	—	—	—	2,334,473	
—	—	—	—	—	—	197,469	
—	—	—	—	—	—	138,279	
—	—	—	2,174,662	—	—	2,454,651	
2,814,078	—	—	—	—	—	2,814,078	
—	—	—	—	—	—	578	
3,704,651	7,991	2,809,073	3,956,601	1,278,061	170,371	21,790,426	
—	—	—	1,033,659	1,080	—	1,170,545	
—	—	—	—	28,981	—	28,981	
—	—	—	484,630	—	—	484,630	
3,704,651	—	—	—	—	—	3,704,651	
—	—	—	—	—	—	313,062	
3,704,651	—	—	1,518,289	30,061	—	5,701,869	
—	—	—	—	—	—	2,334,473	
3,704,651	—	—	1,518,289	30,061	—	8,036,342	
—	—	—	—	—	—	578	
—	7,991	2,809,073	—	1,248,000	170,371	10,309,288	
—	—	—	2,438,312	—	—	3,444,218	
—	7,991	2,809,073	2,438,312	1,248,000	170,371	13,754,084	
3,704,651	7,991	2,809,073	3,956,601	1,278,061	170,371	21,790,426	

VILLAGE OF BARTLETT, ILLINOIS

Nonmajor Governmental Funds

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Fiscal Year Ended April 30, 2022

	Special Revenue		
	Motor Fuel Tax	Debt Service	Municipal Building
Revenues			
Taxes	\$ —	2,980,050	—
Intergovernmental	2,609,773	—	—
Investment Income	3,556	539	667
Miscellaneous	—	40,634	4,620
Total Revenues	<u>2,613,329</u>	<u>3,021,223</u>	<u>5,287</u>
Expenditures			
Public Works	—	—	—
Capital Outlay	1,789,086	—	438
Debt Service			
Principal Retirement	—	2,000,000	—
Interest and Fiscal Charges	—	1,234,328	—
Total Expenditures	<u>1,789,086</u>	<u>3,234,328</u>	<u>438</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>824,243</u>	<u>(213,105)</u>	<u>4,849</u>
Other Financing Sources (Uses)			
Debt Issuance	—	9,830,000	—
Payment to Paying Agent	—	(9,609,820)	—
Transfers In	—	29,880	—
Transfers Out	—	—	—
	<u>—</u>	<u>250,060</u>	<u>—</u>
Change in Fund Balances	824,243	36,955	4,849
Fund Balances - Beginning	<u>4,328,132</u>	<u>885,101</u>	<u>1,001,057</u>
Fund Balances - Ending	<u><u>5,152,375</u></u>	<u><u>922,056</u></u>	<u><u>1,005,906</u></u>

Capital Projects						
Rt. 59 and Lake TIF	Bluff City Project TIF	Capital Projects	Developer Deposits	Brewster Creek Municipal TIF	Bluff City Municipal TIF	Totals
—	817,454	—	—	964,513	52,178	4,814,195
—	—	—	84,507	—	—	2,694,280
—	44	916	2,828	906	110	9,566
—	—	—	139,687	—	—	184,941
—	817,498	916	227,022	965,419	52,288	7,702,982
—	—	—	—	599,710	—	599,710
—	1,369,200	—	125,637	—	—	3,284,361
—	—	—	—	—	—	2,000,000
2,592	817,455	—	—	—	—	2,054,375
2,592	2,186,655	—	125,637	599,710	—	7,938,446
(2,592)	(1,369,157)	916	101,385	365,709	52,288	(235,464)
—	1,369,200	—	—	—	—	11,199,200
—	—	—	—	—	—	(9,609,820)
2,592	—	2,765,716	—	—	—	2,798,188
—	—	—	(86,050)	(29,880)	—	(115,930)
2,592	1,369,200	2,765,716	(86,050)	(29,880)	—	4,271,638
—	43	2,766,632	15,335	335,829	52,288	4,036,174
—	7,948	42,441	2,422,977	912,171	118,083	9,717,910
—	7,991	2,809,073	2,438,312	1,248,000	170,371	13,754,084

VILLAGE OF BARTLETT, ILLINOIS

Motor Fuel Tax - Special Revenue Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental			
Motor Fuel Tax Allotments	\$ 1,620,000	1,620,000	1,704,517
Grants	905,256	905,256	905,256
Investment Income	5,000	5,000	3,556
Total Revenues	<u>2,530,256</u>	<u>2,530,256</u>	2,613,329
Expenditures			
Capital Outlay	<u>2,920,000</u>	<u>2,920,000</u>	1,789,086
Excess (Deficiency) of Revenues Over (Under) Expenditures	(389,744)	(389,744)	824,243
Other Financing (Uses)			
Transfers Out	<u>(250,000)</u>	<u>(250,000)</u>	—
Change in Fund Balance	<u><u>(639,744)</u></u>	<u><u>(639,744)</u></u>	824,243
Net Position - Beginning			<u>4,328,132</u>
Fund Balance - Ending			<u><u>5,152,375</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Debt Service Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ 2,944,649	2,944,649	2,980,050
Investment Income	1,000	1,000	539
Miscellaneous	39,704	39,704	40,634
Total Revenues	<u>2,985,353</u>	<u>2,985,353</u>	<u>3,021,223</u>
Expenditures			
Debt Service			
Principal Retirement	2,000,000	2,000,000	2,000,000
Interest and Fiscal Charges	1,018,675	1,018,675	1,234,328
Total Expenditures	<u>3,018,675</u>	<u>3,018,675</u>	<u>3,234,328</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(33,322)</u>	<u>(33,322)</u>	<u>(213,105)</u>
Other Financing Sources (Uses)			
Debt Issuance	—	—	9,830,000
Payment to Paying Agent	—	—	(9,609,820)
Transfers In	29,880	29,880	29,880
	<u>29,880</u>	<u>29,880</u>	<u>250,060</u>
Change in Fund Balance	<u>(3,442)</u>	<u>(3,442)</u>	36,955
Net Position - Beginning			<u>885,101</u>
Fund Balance - Ending			<u><u>922,056</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Municipal Building - Capital Projects Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Investment Income	\$ 1,000	1,000	667
Miscellaneous			
Developer Contributions	4,000	4,000	4,620
Total Revenues	<u>5,000</u>	<u>5,000</u>	<u>5,287</u>
Expenditures			
Capital Outlay			
Other Capital Outlay	375,000	375,000	438
Change in Fund Balance	<u>(370,000)</u>	<u>(370,000)</u>	4,849
Net Position - Beginning			<u>1,001,057</u>
Fund Balance - Ending			<u><u>1,005,906</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Rt. 59 and Lake TIF - Capital Projects Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ —	—	—
Expenditures			
Public Works			
Contractual Services	48,000	48,000	—
Other Charges	5,000	5,000	—
Debt Service			
Interest and Fiscal Charges	8,000	8,000	2,592
Total Expenditures	61,000	61,000	2,592
Excess (Deficiency) of Revenues Over (Under) Expenditures	(61,000)	(61,000)	(2,592)
Other Financing Sources			
Transfers In	61,000	61,000	2,592
Change in Fund Balance	—	—	—
Net Position - Beginning			—
Fund Balance - Ending			—

VILLAGE OF BARTLETT, ILLINOIS

Bluff City Project TIF - Capital Projects Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ 570,000	570,000	817,454
Investment Income	500	500	44
Total Revenues	<u>570,500</u>	<u>570,500</u>	<u>817,498</u>
Expenditures			
Capital Outlay	1,460,000	1,460,000	1,369,200
Debt Service			
Interest and Fiscal Charges	570,000	570,000	817,455
Total Expenditures	<u>2,030,000</u>	<u>2,030,000</u>	<u>2,186,655</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,459,500)	(1,459,500)	(1,369,157)
Other Financing Sources			
Debt Issuance	<u>1,460,000</u>	<u>1,460,000</u>	<u>1,369,200</u>
Change in Fund Balance	<u>500</u>	<u>500</u>	43
Net Position - Beginning			<u>7,948</u>
Fund Balance - Ending			<u><u>7,991</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Capital Projects - Capital Projects Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
 For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Investment Income	\$ 100	100	916
Expenditures			
Capital Outlay	—	—	—
Excess (Deficiency) of Revenues Over (Under) Expenditures	100	100	916
Other Financing Sources			
Transfers In	—	—	2,765,716
Change in Fund Balance	<u>100</u>	<u>100</u>	2,766,632
Net Position - Beginning			<u>42,441</u>
Fund Balance - Ending			<u><u>2,809,073</u></u>

VILLAGE OF BARTLETT, ILLINOIS

**Developer Deposits - Capital Projects Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
 For the Fiscal Year Ended April 30, 2022**

	Budget		Actual
	Original	Final	
Revenues			
Intergovernmental			
Grant	\$ 258,000	258,000	84,507
Investment Income	2,000	2,000	2,828
Miscellaneous			
Developer Contributions	115,000	115,000	139,687
Total Revenues	<u>375,000</u>	<u>375,000</u>	<u>227,022</u>
Expenditures			
Capital Outlay	<u>481,000</u>	<u>481,000</u>	<u>125,637</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(106,000)	(106,000)	101,385
Other Financing (Uses)			
Transfers Out	<u>(145,958)</u>	<u>(145,958)</u>	<u>(86,050)</u>
Change in Fund Balance	<u>(251,958)</u>	<u>(251,958)</u>	15,335
Net Position - Beginning			<u>2,422,977</u>
Fund Balance - Ending			<u><u>2,438,312</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Brewster Creek Municipal TIF - Capital Projects Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ 875,000	875,000	964,513
Investment Income	500	500	906
Total Revenues	<u>875,500</u>	<u>875,500</u>	<u>965,419</u>
Expenditures			
Public Works			
Personnel Services	598,237	598,237	596,239
Contractual Services	74,750	74,750	2,198
Other Charges	505,000	505,000	1,273
Total Expenditures	<u>1,177,987</u>	<u>1,177,987</u>	<u>599,710</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(302,487)	(302,487)	365,709
Other Financing (Uses)			
Transfers Out	<u>(29,880)</u>	<u>(29,880)</u>	<u>(29,880)</u>
Change in Fund Balance	<u>(332,367)</u>	<u>(332,367)</u>	335,829
Net Position - Beginning			<u>912,171</u>
Fund Balance - Ending			<u><u>1,248,000</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Bluff City Municipal TIF - Capital Projects Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Revenues			
Taxes			
Property Taxes	\$ 35,000	35,000	52,178
Investment Income	100	100	110
Total Revenues	<u>35,100</u>	<u>35,100</u>	52,288
Expenditures			
Public Works			
Other Charges	105,000	105,000	—
Change in Fund Balance	<u>(69,900)</u>	<u>(69,900)</u>	52,288
Net Position - Beginning			<u>118,083</u>
Fund Balance - Ending			<u><u>170,371</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Water - Enterprise Fund

Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services			
Water Fees	\$ 12,130,000	12,130,000	12,448,710
Operating Expenses			
Personnel Services	1,378,656	1,378,656	1,074,496
Contractual Services	6,461,500	6,461,500	6,129,619
Commodities	207,200	207,200	205,121
Capital Outlay	3,438,354	3,438,354	62,542
Central Services	191,911	191,911	191,911
Vehicle Replacement	20,879	20,879	20,879
Other Charges	36,260	36,260	18,529
Total Operating Expenses	11,734,760	11,734,760	7,703,097
Operating Income Before Depreciation	395,240	395,240	4,745,613
Depreciation and Amortization	—	—	1,497,874
Operating Income	395,240	395,240	3,247,739
Nonoperating Revenues (Expenses)			
Investment Income	1,500	1,500	4,342
Other Income	26,000	26,000	79,775
Connection Fees	80,000	80,000	57,120
Interest Expense	(1,400,093)	(1,400,093)	(664,016)
	(1,292,593)	(1,292,593)	(522,779)
Income (Loss) Before Transfers and Contributions	(897,353)	(897,353)	2,724,960
Transfers Out	(130,000)	(130,000)	(130,000)
Capital Contributions	—	—	486,000
	(130,000)	(130,000)	356,000
Change in Net Position	(1,027,353)	(1,027,353)	3,080,960
Net Position - Beginning			1,294,456
Net Position - Ending			4,375,416

VILLAGE OF BARTLETT, ILLINOIS

Sewer - Enterprise Fund

Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services			
Sewer Fees	\$ 6,135,000	6,135,000	6,519,534
Operating Expenses			
Personnel Services	2,200,197	2,200,197	1,819,565
Contractual Services	582,610	582,610	857,451
Commodities	479,000	479,000	536,111
Capital Outlay	22,866,273	22,866,273	500,490
Central Services	191,911	191,911	191,911
Vehicle Replacement	48,879	48,879	48,879
Other Charges	68,757	68,757	54,410
Total Operating Expenses	26,437,627	26,437,627	4,008,817
Operating Income (Loss) Before Depreciation	(20,302,627)	(20,302,627)	2,510,717
Depreciation and Amortization	—	—	1,397,845
Operating Income (Loss)	(20,302,627)	(20,302,627)	1,112,872
Nonoperating Revenues (Expenses)			
Investment Income	2,000	2,000	45,166
Other Income	16,750,000	16,750,000	25,371
Connection Fees	80,000	80,000	63,955
Principal Retirement	(362,529)	(362,529)	—
Interest Expense	(328,521)	(328,521)	(322,472)
	16,140,950	16,140,950	(187,980)
Income (Loss) Before Transfers	(4,161,677)	(4,161,677)	924,892
Transfers Out	(130,000)	(130,000)	(130,000)
Change in Net Position	(4,291,677)	(4,291,677)	794,892
Net Position - Beginning			21,375,245
Net Position - Ending			22,170,137

VILLAGE OF BARTLETT, ILLINOIS

Golf - Enterprise Fund

Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services			
Golf Fees	\$ 2,328,300	2,328,300	2,302,996
Operating Expenses			
Personnel Services	1,471,021	1,471,021	1,298,611
Contractual Services	250,653	250,653	187,482
Commodities	484,125	484,125	550,568
Capital Outlay	45,299	45,299	10,017
Other Charges	81,755	81,755	74,423
Total Operating Expenses	2,332,853	2,332,853	2,121,101
Operating Income (Loss) Before Depreciation	(4,553)	(4,553)	181,895
Depreciation	—	—	252,153
Operating (Loss)	(4,553)	(4,553)	(70,258)
Nonoperating Revenues (Expenses)			
Other Income	1,000	1,000	—
Interest Expense	—	—	(2,631)
	1,000	1,000	(2,631)
(Loss) Before Transfers	(3,553)	(3,553)	(72,889)
Transfers In	84,958	84,958	83,458
Transfers Out	(68,250)	(68,250)	(68,250)
	16,708	16,708	15,208
Change in Net Position	13,155	13,155	(57,681)
Net Position - Beginning			(521,462)
Net Position - Ending			(579,143)

VILLAGE OF BARTLETT, ILLINOIS

Parking - Enterprise Fund

Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services			
Parking Fees	\$ 100,000	100,000	39,821
Operating Expenses			
Personnel Services	85,177	85,177	51,934
Contractual Services	64,000	64,000	38,607
Commodities	6,500	6,500	2,690
Capital Outlay	95,000	95,000	2,428
Vehicle Replacement	7,110	7,110	7,112
Total Operating Expenses	<u>257,787</u>	<u>257,787</u>	<u>102,771</u>
Operating (Loss) Before Depreciation	(157,787)	(157,787)	(62,950)
Depreciation	—	—	1,135
(Loss) Before Transfers	(157,787)	(157,787)	(64,085)
Transfers Out	<u>(15,000)</u>	<u>(15,000)</u>	<u>(15,000)</u>
Change in Net Position	<u>(172,787)</u>	<u>(172,787)</u>	(79,085)
Net Position - Beginning			<u>(58,883)</u>
Net Position - Ending			<u>(137,968)</u>

VILLAGE OF BARTLETT, ILLINOIS

Internal Service Funds
 Combining Statement of Net Position
 April 30, 2022

	Central Services	Vehicle Replacement	Totals
ASSETS			
Current Assets			
Cash and Investments	\$ 830,262	1,964,267	2,794,529
Prepays	76,622	—	76,622
Total Current Assets	<u>906,884</u>	<u>1,964,267</u>	<u>2,871,151</u>
Noncurrent Assets			
Capital Assets			
Depreciable	1,061,136	8,103,950	9,165,086
Accumulated Depreciation	<u>(852,098)</u>	<u>(6,030,724)</u>	<u>(6,882,822)</u>
Total Noncurrent Assets	<u>209,038</u>	<u>2,073,226</u>	<u>2,282,264</u>
Total Assets	<u>1,115,922</u>	<u>4,037,493</u>	<u>5,153,415</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Items - RBP	6,606	—	6,606
Total Assets and Deferred Outflows of Resources	<u>1,122,528</u>	<u>4,037,493</u>	<u>5,160,021</u>
LIABILITIES			
Current Liabilities			
Accounts Payable	42,225	—	42,225
Accrued Payroll	16,901	—	16,901
Compensated Absences Payable	11,259	—	11,259
Total Current Liabilities	<u>70,385</u>	<u>—</u>	<u>70,385</u>
Noncurrent Liabilities			
Compensated Absences Payable	36,746	—	36,746
Total OPEB Liability - RBP	84,339	—	84,339
Total Noncurrent Liabilities	<u>121,085</u>	<u>—</u>	<u>121,085</u>
Total Liabilities	<u>191,470</u>	<u>—</u>	<u>191,470</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred Items - RPB	32,916	—	32,916
Total Liabilities and Deferred Inflows of Resources	<u>224,386</u>	<u>—</u>	<u>224,386</u>
NET POSITION			
Investment in Capital Assets	209,038	2,073,226	2,282,264
Unrestricted	<u>689,104</u>	<u>1,964,267</u>	<u>2,653,371</u>
Total Net Position	<u>898,142</u>	<u>4,037,493</u>	<u>4,935,635</u>

VILLAGE OF BARTLETT, ILLINOIS

Internal Service Funds

Combining Statement of Revenues, Expenses, and Changes in Net Position

For the Fiscal Year Ended April 30, 2022

	Central Services	Vehicle Replacement	Totals
Operating Revenues			
Charges for Services	\$ 1,455,904	628,588	2,084,492
Operating Expenses			
Personnel Services	553,895	—	553,895
Contractual Services	599,125	—	599,125
Commodities	45,454	—	45,454
Capital Outlay	56,206	795	57,001
Other Charges	18,752	—	18,752
Total Operating Expenses	1,273,432	795	1,274,227
Operating Income Before Depreciation	182,472	627,793	810,265
Depreciation	64,602	574,764	639,366
Operating Income	117,870	53,029	170,899
Nonoperating Revenues			
Investment Income	522	1,242	1,764
Other Income	5,512	—	5,512
Disposal of Capital Assets	—	21,502	21,502
	6,034	22,744	28,778
Changes in Net Position	123,904	75,773	199,677
Net Position - Beginning	774,238	3,961,720	4,735,958
Net Position - Ending	898,142	4,037,493	4,935,635

VILLAGE OF BARTLETT, ILLINOIS

Combining Statement of Cash Flows - Internal Service Funds
For the Fiscal Year Ended April 30, 2022

	Central Services	Vehicle Replacement	Totals
Cash Flows from Operating Activities			
Receipts from Interfund Services	\$ 1,455,904	628,588	2,084,492
Payments to Employees	(553,895)	—	(553,895)
Payments to Suppliers	(729,860)	(53,461)	(783,321)
	<u>172,149</u>	<u>575,127</u>	<u>747,276</u>
Cash Flows from Capital and Related Financing Activities			
Purchase of Capital Assets	(30,272)	(302,923)	(333,195)
Disposal of Capital Assets	—	25,307	25,307
	<u>(30,272)</u>	<u>(277,616)</u>	<u>(307,888)</u>
Cash Flows from Investing Activities			
Investment Income	522	1,242	1,764
Net Change in Cash and Cash Equivalents	142,399	298,753	441,152
Cash and Cash Equivalents - Beginning	687,863	1,665,514	2,353,377
Cash and Cash Equivalents - Ending	<u>830,262</u>	<u>1,964,267</u>	<u>2,794,529</u>
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities			
Operating Income	117,870	53,029	170,899
Adjustments to Reconcile Operating Income to Net Income to Net Cash Provided by (Used in) Operating Activities:			
Depreciation Expense	64,602	574,764	639,366
Other Income	5,512	—	5,512
(Increase) Decrease in Current Assets	(6,762)	—	(6,762)
Increase (Decrease) in Current Liabilities	(9,073)	(52,666)	(61,739)
Net Cash Provided by Operating Activities	<u>172,149</u>	<u>575,127</u>	<u>747,276</u>

VILLAGE OF BARTLETT, ILLINOIS

Central Services - Internal Service Fund

Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services			
General Fund	\$ 1,072,082	1,072,082	1,072,082
Water Fund	191,911	191,911	191,911
Sewer Fund	191,911	191,911	191,911
Total Operating Revenues	<u>1,455,904</u>	<u>1,455,904</u>	<u>1,455,904</u>
Operating Expenses			
Personnel Services	557,649	557,649	553,895
Contractual Services	725,500	725,500	599,125
Commodities	42,700	42,700	45,454
Capital Outlay	99,200	99,200	56,206
Other Charges	25,855	25,855	18,752
Total Operating Expenses	<u>1,450,904</u>	<u>1,450,904</u>	<u>1,273,432</u>
Operating Income Before Depreciation	5,000	5,000	182,472
Depreciation	—	—	64,602
Operating Income	<u>5,000</u>	<u>5,000</u>	<u>117,870</u>
Nonoperating Revenues			
Investment Income	500	500	522
Other Income	—	—	5,512
	<u>500</u>	<u>500</u>	<u>6,034</u>
Change in Net Position	<u>5,500</u>	<u>5,500</u>	123,904
Net Position - Beginning			<u>774,238</u>
Net Position - Ending			<u>898,142</u>

VILLAGE OF BARTLETT, ILLINOIS

Vehicle Replacement - Internal Service Fund

Schedule of Revenues, Expenses, and Changes in Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Operating Revenues			
Charges for Services			
General Fund	\$ 516,902	516,902	551,720
Water Fund	20,879	20,879	20,879
Sewer Fund	48,879	48,879	48,879
Parking Fund	7,110	7,110	7,110
Total Operating Revenues	593,770	593,770	628,588
Operating Expenses	659,619	659,619	795
Operating Income (Loss) Before Depreciation	(65,849)	(65,849)	627,793
Depreciation	—	—	574,764
Operating Income (Loss)	(65,849)	(65,849)	53,029
Nonoperating Revenues			
Investment Income	2,000	2,000	1,242
Disposal of Capital Assets	10,000	10,000	21,502
	12,000	12,000	22,744
Change in Net Position	(53,849)	(53,849)	75,773
Net Position - Beginning			3,961,720
Net Position - Ending			4,037,493

VILLAGE OF BARTLETT, ILLINOIS

Police Pension - Pension Trust Fund

Schedule of Changes of Fiduciary Net Position - Budget and Actual

For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Additions			
Contributions - Employer	\$ 2,067,903	2,067,903	2,300,084
Contributions - Plan Members	575,000	575,000	560,761
Other Income	500	500	2,353
Total Contributions	<u>2,643,403</u>	<u>2,643,403</u>	<u>2,863,198</u>
Investment income			
Interest Earned	3,690,000	3,690,000	348,392
Net Change in Fair Value	—	—	(2,370,284)
	<u>3,690,000</u>	<u>3,690,000</u>	<u>(2,021,892)</u>
Less Investment Expenses	(194,560)	(194,560)	(158,484)
Net Investment Income	<u>3,495,440</u>	<u>3,495,440</u>	<u>(2,180,376)</u>
Total Additions	<u>6,138,843</u>	<u>6,138,843</u>	<u>682,822</u>
Deductions			
Administration	44,895	44,895	48,596
Benefits and Refunds	6,093,948	6,093,948	2,842,332
Total Deductions	<u>6,138,843</u>	<u>6,138,843</u>	<u>2,890,928</u>
Change in Fiduciary Net Position	<u>—</u>	<u>—</u>	<u>(2,208,106)</u>
Net Position Restricted for Pensions			
Beginning			<u>57,788,118</u>
Ending			<u><u>55,580,012</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Bluff City Special Service Area - Custodial Fund
Schedule of Changes of Fiduciary Net Position - Budget and Actual
For the Fiscal Year Ended April 30, 2022

	Budget		Actual
	Original	Final	
Additions			
Property Taxes	\$ 923,483	923,483	882,102
Interest Earned	500	500	200
Total Additions	<u>923,983</u>	<u>923,983</u>	<u>882,302</u>
Deductions			
Debt Service			
Principal Retirement	900,000	900,000	900,000
Interest and Fiscal Charges	115,175	115,175	88,076
Total Deductions	<u>1,015,175</u>	<u>1,015,175</u>	<u>988,076</u>
Change in Fiduciary Net Position	<u>(91,192)</u>	<u>(91,192)</u>	(105,774)
Net Position Restricted for Individuals, Organizations, and Other Governments			
Beginning			<u>629,321</u>
Ending			<u><u>523,547</u></u>

VILLAGE OF BARTLETT, ILLINOIS

Consolidated Year-End Financial Report
April 30, 2022

CSFA #	Program Name	State	Federal	Other	Totals
494-00-0967	High-Growth Cities Program	\$ 61,771	—	—	61,771
494-00-1488	Motor Fuel Tax Program	307,551	—	—	307,551
494-00-2356	Local REBUILD ILLINOIS Bond Program	1,419,763	—	—	1,419,763
494-10-0343	State and Community Highway Safety/National Priority Safety Program	—	14,631	—	14,631
	Other Grant Programs and Activities	—	5,873	5,140,242	5,146,115
	All Other Costs Not Allocated	—	—	45,608,140	45,608,140
	Totals	1,789,085	20,504	50,748,382	52,557,971



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENTAL AUDITING STANDARDS**

October 24, 2022

The Honorable Village President
Members of the Board of Trustees
Village of Bartlett, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett, Illinois, as of and for the year ended April 30, 2022, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements, and have issued our report thereon dated October 24, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Village's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

SUPPLEMENTAL SCHEDULES

VILLAGE OF BARTLETT, ILLINOIS

**Long-Term Debt Requirements
General Obligation Bonds of 2016
April 30, 2022**

Date of Issue	December 15, 2016
Date of Maturity	January 1, 2037
Authorized Issue	\$15,455,000
Denomination of Bonds	\$5,000
Interest Rates	3.00% to 5.00%
Interest Dates	July 1 and January 1
Principal Maturity Date	January 1
Payable at	Wells Fargo Bank

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 640,000	124,975	764,975
2024	660,000	105,775	765,775
2025	675,000	85,975	760,975
2026	700,000	65,725	765,725
2027	720,000	44,725	764,725
2028	740,000	23,125	763,125
	<u>4,135,000</u>	<u>450,300</u>	<u>4,585,300</u>

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements

General Obligation Refunding Bonds of 2017

April 30, 2022

Date of Issue	July 27, 2017
Date of Maturity	December 1, 2026
Authorized Issue	\$2,535,000
Denomination of Bonds	\$5,000
Interest Rates	2.00% to 3.00%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	UMB Bank, NA

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2023	\$ 275,000	43,650	318,650
2024	280,000	35,400	315,400
2025	290,000	27,000	317,000
2026	300,000	18,300	318,300
2027	310,000	9,300	319,300
	<u>1,455,000</u>	<u>133,650</u>	<u>1,588,650</u>

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements

General Obligation Refunding Bond Series of 2019

April 30, 2022

Date of Issue	December 16, 2019
Date of Maturity	December 1, 2039
Authorized Issue	\$12,970,000
Denomination of Bonds	\$5,000
Interest Rate	3.00% to 5.00%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	UMB Bank, NA

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 1,065,000	465,650	1,530,650
2024	1,130,000	412,400	1,542,400
2025	755,000	355,900	1,110,900
2026	585,000	318,150	903,150
2027	630,000	288,900	918,900
2028	670,000	257,400	927,400
2029	715,000	223,900	938,900
2030	760,000	188,150	948,150
2031	405,000	150,150	555,150
2032	425,000	129,900	554,900
2033	440,000	117,150	557,150
2034	450,000	103,950	553,950
2035	465,000	90,450	555,450
2036	480,000	76,500	556,500
2037	495,000	62,100	557,100
2038	510,000	47,250	557,250
2039	525,000	31,950	556,950
2040	540,000	16,200	556,200
	<u>11,045,000</u>	<u>3,336,050</u>	<u>14,381,050</u>
Governmental Activities	3,695,000		
Business-Type Activities	<u>7,350,000</u>		
	<u>11,045,000</u>		

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements
 General Obligation Bonds 2021A
 April 30, 2022

Date of Issue	January 21, 2021
Date of Maturity	December 1, 2039
Authorized Issue	\$15,840,000
Denomination of Bonds	\$5,000
Interest Rates	2.00% to 5.00%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	UMB Bank, NA

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 610,000	520,400	1,130,400
2024	640,000	489,900	1,129,900
2025	675,000	457,900	1,132,900
2026	705,000	424,150	1,129,150
2027	740,000	388,900	1,128,900
2028	780,000	351,900	1,131,900
2029	820,000	312,900	1,132,900
2030	860,000	271,900	1,131,900
2031	895,000	237,500	1,132,500
2032	930,000	201,700	1,131,700
2033	955,000	173,800	1,128,800
2034	985,000	145,150	1,130,150
2035	1,015,000	115,600	1,130,600
2036	1,035,000	95,300	1,130,300
2037	1,055,000	74,600	1,129,600
2038	1,075,000	53,500	1,128,500
2039	1,100,000	32,000	1,132,000
2040	500,000	10,000	510,000
	<u>15,375,000</u>	<u>4,357,100</u>	<u>19,732,100</u>

VILLAGE OF BARTLETT, ILLINOIS

**Long-Term Debt Requirements
General Obligation Refunding Bonds of 2021B
April 30, 2022**

Date of Issue	January 21, 2021
Date of Maturity	December 1, 2031
Authorized Issue	\$11,395,000
Denomination of Bonds	\$5,000
Interest Rates	1.25% to 2.00%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	UMB Bank, NA

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 340,000	194,607	534,607
2024	345,000	187,807	532,807
2025	780,000	180,907	960,907
2026	995,000	165,307	1,160,307
2027	1,010,000	145,408	1,155,408
2028	1,375,000	125,208	1,500,208
2029	1,385,000	97,708	1,482,708
2030	1,400,000	70,008	1,470,008
2031	1,845,000	52,508	1,897,508
2032	1,840,000	27,600	1,867,600
	11,315,000	1,247,068	12,562,068

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements
General Obligation Refunding Bonds of 2022
April 30, 2022

Date of Issue	February 24, 2022
Date of Maturity	January 1, 2037
Authorized Issue	\$9,830,000
Denomination of Bonds	\$5,000
Interest Rates	0.65% to 2.85%
Interest Dates	June 1 and December 1
Principal Maturity Date	December 1
Payable at	UMB Bank, NA

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 185,000	179,184	364,184
2024	135,000	231,673	366,673
2025	135,000	230,188	365,188
2026	135,000	228,365	363,365
2027	140,000	226,340	366,340
2028	140,000	223,890	363,890
2029	910,000	221,230	1,131,230
2030	925,000	203,030	1,128,030
2031	945,000	183,605	1,128,605
2032	965,000	162,815	1,127,815
2033	990,000	140,620	1,130,620
2034	1,015,000	116,860	1,131,860
2035	1,040,000	91,485	1,131,485
2036	1,070,000	61,845	1,131,845
2037	1,100,000	31,350	1,131,350
	<u>9,830,000</u>	<u>2,532,480</u>	<u>12,362,480</u>

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements

Tax Increment Financing Taxable Senior Lien Bonds of 2007

April 30, 2022

Date of Issue	August 22, 2007
Date of Maturity	January 1, 2023
Authorized Issue	\$26,000,000
Denomination of Bonds	\$5,000
Interest Rates	5.35% to 5.60%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1
Payable at	Wells Fargo Bank

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2023	<u>\$ 2,875,000</u>	<u>161,000</u>	<u>3,036,000</u>

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements

Tax Increment Financing Taxable Senior Lien Bonds of 2016

April 30, 2022

Date of Issue	October 25, 2016
Date of Maturity	July 1, 2024
Authorized Issue	\$9,200,000
Denomination of Bonds	\$5,000
Interest Rate	4.00%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1
Payable at	Wells Fargo Bank

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2023	\$ 2,900,000	256,000	3,156,000
2024	3,500,000	140,000	3,640,000
	<u>6,400,000</u>	<u>396,000</u>	<u>6,796,000</u>

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements

Illinois Environmental Protection Agency Installment Loan L17-4695

April 30, 2022

Date of Maturity	January 17, 2034
Authorized Issue	\$2,146,359
Interest Rate	2.295%
Interest Dates	January 17 and July 17

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 104,896	32,254	137,150
2024	107,316	29,834	137,150
2025	109,794	27,356	137,150
2026	112,328	24,822	137,150
2027	114,921	22,229	137,150
2028	117,573	19,577	137,150
2029	120,287	16,863	137,150
2030	123,064	14,086	137,150
2031	125,904	11,246	137,150
2032	128,810	8,340	137,150
2033	131,783	5,367	137,150
2034	134,824	2,325	137,149
	<u>1,431,500</u>	<u>214,299</u>	<u>1,645,799</u>

VILLAGE OF BARTLETT, ILLINOIS

Long-Term Debt Requirements

Illinois Environmental Protection Agency Installment Loan L17-5512

April 30, 2022

Date of Maturity	May 23, 2039
Authorized Issue	\$7,740,230
Interest Rate	1.840%
Interest Dates	May 23 and November 23

CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Principal	Interest	Totals
2023	\$ 340,455	126,495	466,950
2024	346,751	120,202	466,953
2025	353,157	113,791	466,948
2026	359,685	107,263	466,948
2027	366,334	100,615	466,949
2028	373,106	93,844	466,950
2029	380,002	86,946	466,948
2030	387,026	79,922	466,948
2031	394,181	72,769	466,950
2032	401,467	65,482	466,949
2033	408,888	58,062	466,950
2034	416,446	50,503	466,949
2035	424,145	42,806	466,951
2036	431,984	34,965	466,949
2037	439,969	26,980	466,949
2038	448,102	18,848	466,950
2039	456,385	10,564	466,949
2040	231,346	2,130	233,476
	6,959,429	1,212,187	8,171,616

STATISTICAL SECTION (Unaudited)

This part of the annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Village's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the Village's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the Village's most significant local revenue sources.

Debt Capacity

These schedules present information to help the reader assess the affordability of the Village's current levels of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the Village's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the Village's financial report relates to the services the Village provides and the activities it performs.

VILLAGE OF BARTLETT, ILLINOIS

**Net Position by Component - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

See Following Page

VILLAGE OF BARTLETT, ILLINOIS

**Net Position by Component - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

	2013	2014	2015
Governmental Activities			
Net Investment in Capital Assets	\$ 93,472,059	97,791,985	97,311,259
Restricted	7,198,466	12,529,972	8,156,826
Unrestricted (deficit)	(12,005,169)	(24,375,709)	(21,344,581)
Total Governmental Activities			
Net Position	<u>88,665,356</u>	<u>85,946,248</u>	<u>84,123,504</u>
Business-Type Activities			
Net Investment in Capital Assets	46,596,409	44,221,377	42,680,832
Restricted	120,000	120,000	120,000
Unrestricted	5,352,223	5,739,700	4,969,604
Total Business-Type Activities			
Net Position	<u>52,068,632</u>	<u>50,081,077</u>	<u>47,770,436</u>
Primary Government			
Net Investment in Capital Assets	140,068,468	142,013,362	139,992,091
Restricted	7,318,466	12,649,972	8,276,826
Unrestricted	(6,652,946)	(18,636,009)	(16,374,977)
Total Primary Government Net Position	<u><u>140,733,988</u></u>	<u><u>136,027,325</u></u>	<u><u>131,893,940</u></u>

Data Source: Audited Financial Statements

2016	2017	2018	2019	2020	2021	2022
95,710,192	106,987,423	104,839,347	107,643,851	106,709,610	106,508,102	105,258,423
7,588,842	9,139,793	7,640,457	7,904,869	8,357,841	9,190,372	13,347,647
(37,438,454)	(38,974,026)	(36,472,969)	(44,877,189)	(42,600,421)	(36,560,173)	(28,062,943)
65,860,580	77,153,190	76,006,835	70,671,531	72,467,030	79,138,301	90,543,127
41,681,924	42,451,101	41,509,512	45,829,757	46,298,359	45,628,056	45,814,969
120,000	120,000	120,000	120,000	120,000	180,590	180,590
2,038,678	(13,055,576)	(15,746,535)	(29,690,047)	(27,105,042)	(23,719,290)	(20,167,117)
43,840,602	29,515,525	25,882,977	16,259,710	19,313,317	22,089,356	25,828,442
137,392,116	149,438,524	146,348,859	153,473,608	153,007,969	152,136,158	151,073,392
7,708,842	9,259,793	7,760,457	8,024,869	8,477,841	9,370,962	13,528,237
(35,399,776)	(52,029,602)	(52,219,504)	(74,567,236)	(69,705,463)	(60,279,463)	(48,230,060)
109,701,182	106,668,715	101,889,812	86,931,241	91,780,347	101,227,657	116,371,569

VILLAGE OF BARTLETT, ILLINOIS

Changes in Net Position - Last Ten Fiscal Years
April 30, 2022 (Unaudited)

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Expenses										
Governmental Activities										
General Government	5,972,013	6,138,265	6,046,499	7,039,895	5,663,642	6,099,230	5,846,318	6,595,984	6,070,257	4,864,154
Public Safety	11,717,616	11,952,742	12,056,061	14,357,320	12,809,524	12,853,084	14,348,182	15,026,397	13,236,540	15,265,464
Public Works	12,588,160	12,467,215	11,827,739	15,274,719	9,765,907	11,148,368	15,517,930	9,991,049	11,318,988	11,498,410
Interest	2,619,921	2,530,397	2,399,379	2,540,144	3,087,509	2,074,959	3,382,040	3,286,054	3,009,926	2,856,031
Total Governmental Activities Expenses	32,897,710	33,088,619	32,329,678	39,212,078	31,326,582	33,075,641	39,094,470	34,899,484	33,635,711	34,484,059
Business-Type Activities										
Water	7,161,301	7,394,832	6,948,610	7,459,958	20,813,531	10,970,904	20,986,909	9,739,237	10,030,997	9,864,987
Sewer	4,034,335	4,231,628	4,584,960	5,135,132	5,578,990	4,792,625	4,864,486	5,669,124	5,792,676	5,729,134
Golf	2,562,114	2,542,609	2,397,955	2,458,559	2,710,979	2,298,982	2,221,022	2,391,238	1,995,948	2,375,885
Parking	286,499	354,075	242,519	205,225	205,262	229,191	201,983	216,488	133,369	103,906
Total Business-Type Activities Expenses	14,044,249	14,523,144	14,174,044	15,258,874	29,308,762	18,291,702	28,274,400	18,016,087	17,952,990	18,073,912
Total Primary Government Expenses	46,941,959	47,611,763	46,503,722	54,470,952	60,635,344	51,367,343	67,368,870	52,915,571	51,588,701	52,557,971
Program Revenues										
Governmental Activities										
Charges for Services										
General Government	1,719,930	1,847,422	1,735,724	1,994,024	2,206,568	2,274,495	1,965,903	2,168,138	2,308,690	2,257,499
Public Safety	487,409	536,300	478,169	484,357	483,247	427,747	452,812	450,544	349,476	473,942
Public Works	323,736	384	—	—	—	—	—	—	—	—
Operating Grants/Contributions	1,334,844	1,732,165	1,546,168	1,453,442	1,394,042	1,413,524	1,327,281	1,926,397	4,407,880	5,607,113
Capital Grants/Contributions	73,241	1,348,965	1,100,179	1,880,677	12,952,249	—	—	—	—	—
Total Governmental Activities Program Revenues	3,939,160	5,465,236	4,860,240	5,812,500	17,036,106	4,115,766	3,745,996	4,545,079	7,066,046	8,338,554
Business-Type Activities										
Charges for Services										
Water	7,353,979	6,862,927	6,567,482	6,567,406	6,807,458	8,282,000	10,175,318	11,886,391	12,562,443	12,505,830
Sewer	3,409,110	3,361,837	3,259,589	3,342,572	3,509,720	4,149,753	5,213,811	6,276,538	6,389,163	6,583,489
Parking	219,547	228,306	230,234	225,387	223,226	229,083	230,490	1,914,447	1,771,135	2,302,996
Golf	2,350,867	2,092,495	1,908,749	2,120,669	2,138,042	2,120,661	2,045,833	214,168	19,123	39,821
Capital Grants and Contributions	465,952	200,814	—	191,579	2,280,175	—	853,963	717,781	288,950	486,000
Total Business-Type Activities Program Revenues	13,799,455	12,746,379	11,966,054	12,447,613	14,958,621	14,781,497	18,519,415	21,009,325	21,030,814	21,918,136
Total Primary Government Program Revenues	17,738,615	18,211,615	16,826,294	18,260,113	31,994,727	18,897,263	22,265,411	25,554,404	28,096,860	30,256,690

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Net (Expenses) Revenues										
Governmental Activities	\$ (28,958,550)	(27,623,383)	(27,469,438)	(33,399,578)	(14,290,476)	(28,959,875)	(35,348,474)	(30,354,405)	(26,569,665)	(26,145,505)
Business-Type Activities	(244,794)	(1,776,765)	(2,207,990)	(2,811,261)	(14,350,141)	(3,510,205)	(9,754,985)	2,993,238	3,077,824	3,844,224
Total Primary Government Net (Expenses) Revenues	(29,203,344)	(29,400,148)	(29,677,428)	(36,210,839)	(28,640,617)	(32,470,080)	(45,103,459)	(27,361,167)	(23,491,841)	(22,301,281)
General Revenues and Other Changes in Net Position										
Governmental Activities										
Taxes										
Property	13,425,536	13,984,754	14,329,462	13,614,732	14,575,358	16,532,883	17,325,412	18,118,080	18,768,342	20,454,771
Telecommunications	1,333,104	1,249,425	1,119,305	1,009,063	919,119	822,100	753,858	604,963	465,513	1,650,892
Local Use	657,685	727,264	848,595	956,168	1,014,243	1,089,733	1,274,855	1,479,590	1,840,363	2,592,576
Home Rule Sales	—	—	—	—	—	—	—	—	1,868,796	427,639
Real Estate Transfer	303,264	367,794	505,829	547,960	711,299	804,721	800,899	872,854	1,262,497	1,268,989
Utility	1,482,693	1,704,373	1,589,989	1,177,731	588,143	676,819	25,289	—	—	—
Other	8,080	38,336	93,791	146,694	163,535	183,289	1,584,208	1,992,168	—	—
Gaming	—	—	—	—	—	—	—	—	204,414	358,985
Cannabis	—	—	—	—	—	—	—	—	33,682	—
Intergovernmental (Unrestricted)	—	—	—	—	—	—	—	—	—	—
State Replacement	41,880	48,146	46,127	47,560	50,353	38,363	43,657	51,912	52,742	119,742
State Income Taxes	3,713,676	4,015,560	4,035,689	4,391,637	3,895,179	3,736,819	4,000,843	4,466,301	4,723,974	5,925,343
State Sales Taxes	2,067,299	2,076,382	2,107,785	2,268,674	2,377,955	2,454,481	2,386,593	2,526,705	2,663,402	3,533,005
Investment Income	61,862	66,256	70,843	74,527	205,125	477,616	675,382	610,723	87,998	24,825
Miscellaneous	233,587	403,735	644,031	841,716	964,597	653,446	665,710	1,083,358	975,921	933,772
Transfers	323,250	222,250	255,250	343,250	118,180	343,250	320,385	343,250	293,292	259,792
Total Governmental Activities General Revenues	23,651,916	24,904,275	25,646,696	25,419,712	25,583,086	27,813,520	29,857,091	32,149,904	33,240,936	37,550,331
Business-Type Activities										
Investment Income	9,717	9,500	12,146	14,312	24,346	44,850	94,372	180,982	(10,670)	49,508
Miscellaneous	1,360	1,960	140,453	759	118,898	176,057	302,889	222,637	2,177	105,146
Transfers	(323,250)	(222,250)	(255,250)	(343,250)	(118,180)	(343,250)	(320,385)	(343,250)	(293,292)	(259,792)
Total Business-Type Activities General Revenues	(312,173)	(210,790)	(102,651)	(328,179)	25,064	(122,343)	76,876	60,369	(301,785)	(105,138)
Total Primary Government General Revenues	23,339,743	24,693,485	25,544,045	25,091,533	25,608,150	27,691,177	29,933,967	32,210,273	32,939,151	37,445,193
Changes in Net Position										
Governmental Activities	(5,306,634)	(2,719,108)	(1,822,742)	(7,979,866)	11,292,610	(1,146,355)	(5,491,383)	1,795,499	6,671,271	11,404,826
Business-Type Activities	(556,967)	(1,987,555)	(2,310,641)	(3,139,440)	(14,325,077)	(3,632,548)	(9,678,109)	3,053,607	2,776,039	3,739,086
Total Primary Government Changes in Net Position	(5,863,601)	(4,706,663)	(4,133,383)	(11,119,306)	(3,032,467)	(4,778,903)	(15,169,492)	4,849,106	9,447,310	15,143,912

Data Source: Audited Financial Statements

VILLAGE OF BARTLETT, ILLINOIS

Fund Balances of Governmental Funds - Last Ten Fiscal Years April 30, 2022 (Unaudited)

	2013	2014	2015
General Fund			
Nonspendable	\$ 645,793	383,109	626,746
Restricted	194,351	487,555	737,066
Unassigned	11,098,231	11,226,358	11,153,490
Total General Fund	<u>11,938,375</u>	<u>12,097,022</u>	<u>12,517,302</u>
All Other Governmental Funds			
Nonspendable	2,464,656	2,363,170	180,823
Restricted	14,499,441	11,405,747	8,884,426
Assigned	5,694,134	5,537,485	8,921,118
Unassigned	—	—	(2,814,078)
Total All Other Governmental Funds	<u>22,658,231</u>	<u>19,306,402</u>	<u>15,172,289</u>
Total Governmental Funds	<u>34,596,606</u>	<u>31,403,424</u>	<u>27,689,591</u>

Data Source: Audited Financial Statements

2016	2017	2018	2019	2020	2021	2022
1,523,646	1,536,705	1,662,289	1,606,076	2,202,788	2,369,615	2,531,062
765,619	550,860	556,197	771,277	980,245	866,849	900,661
10,687,271	10,527,155	10,471,940	10,029,715	10,706,999	13,935,165	17,569,059
12,976,536	12,614,720	12,690,426	12,407,068	13,890,032	17,171,629	21,000,782
2,994,396	2,819,078	2,814,078	—	578	578	578
8,567,772	10,614,646	9,095,201	9,145,147	9,541,246	10,362,697	14,449,485
5,437,189	20,710,496	8,225,898	3,412,413	3,540,338	3,424,034	3,444,218
(2,814,078)	(2,814,078)	(2,814,078)	—	—	—	—
14,185,279	31,330,142	17,321,099	12,557,560	13,082,162	13,787,309	17,894,281
27,161,815	43,944,862	30,011,525	24,964,628	26,972,194	30,958,938	38,895,063

VILLAGE OF BARTLETT, ILLINOIS

Changes in Fund Balances for Governmental Funds - Last Ten Fiscal Years
 April 30, 2022 (Unaudited)

	2013	2014	2015	2016
Revenues				
Taxes	\$ 23,033,216	24,212,034	24,676,572	17,499,908
Intergovernmental	1,525,709	2,545,414	2,790,921	10,125,818
Licenses and Permits	1,659,566	1,777,466	1,735,724	1,994,024
Fines and Forfeitures	365,120	406,673	333,595	352,969
Investment Income	61,862	66,256	67,827	68,926
Developer Contributions	4,665	39,544	—	—
Miscellaneous	835,467	536,961	644,031	841,716
Total Revenues	27,485,605	29,584,348	30,248,670	30,883,361
Expenditures				
General Government	5,642,178	5,818,291	5,666,580	5,590,262
Public Safety	11,197,739	11,524,327	11,859,493	12,529,493
Public Works	3,756,726	5,024,152	4,300,952	4,377,546
Capital Outlay	6,067,414	5,536,791	6,871,964	9,360,949
Debt Service				
Principal Retirement	2,264,000	3,187,000	3,946,732	3,386,732
Interest and Fiscal Charges	2,276,058	2,356,119	2,212,432	2,168,705
Total Expenditures	31,204,115	33,446,680	34,858,153	37,413,687
Excess (Deficiency) of Revenues Over (Under) Expenditures	(3,718,510)	(3,862,332)	(4,609,483)	(6,530,326)
Other Financing Sources (Uses)				
Debt Issuance	140,700	446,900	640,400	5,659,300
Premium on Debt Issuance	—	—	—	—
Payment to Paying Agent	—	—	—	—
Transfers In	1,569,995	386,644	380,682	681,043
Transfers Out	(1,246,745)	(164,394)	(125,432)	(337,793)
	463,950	669,150	895,650	6,002,550
Net Change in Fund Balances	(3,254,560)	(3,193,182)	(3,713,833)	(527,776)
Debt Service as a Percentage of Noncapital Expenditures	14.55%	16.57%	18.58%	15.16%

Data Source: Audited Financial Statements

2017	2018	2019	2020	2021	2022
18,033,530	20,147,908	21,808,178	23,119,567	24,443,607	26,753,852
7,851,932	7,746,501	7,869,997	9,097,679	11,983,842	15,355,396
2,206,568	2,274,495	1,965,903	2,168,138	2,308,690	2,257,499
345,260	286,070	297,532	272,268	213,632	303,749
193,481	459,439	648,112	579,167	82,716	23,061
—	—	—	—	—	—
964,597	653,446	665,710	1,083,358	975,921	933,772
29,595,368	31,567,859	33,255,432	36,320,177	40,008,408	45,627,329
5,873,862	5,565,660	5,491,983	5,984,207	6,199,812	6,160,402
12,062,255	12,205,104	12,583,061	13,178,243	13,213,349	14,302,543
4,098,778	4,227,806	4,474,668	4,481,899	4,816,021	5,041,101
4,769,474	18,317,845	16,021,212	3,716,238	5,447,503	4,620,361
3,046,732	5,052,333	5,642,732	6,222,899	6,964,000	7,770,000
2,301,025	2,974,093	3,310,568	3,129,992	3,150,633	2,981,969
32,152,126	48,342,841	47,524,224	36,713,478	39,791,318	40,876,376
(2,556,758)	(16,774,982)	(14,268,792)	(393,301)	217,090	4,750,953
25,681,801	4,965,500	8,901,510	7,048,100	14,669,701	12,535,200
745,425	115,156	—	718,234	402,556	—
(7,205,601)	(2,582,261)	—	(5,708,717)	(11,595,895)	(9,609,820)
981,580	703,265	2,843,079	448,802	446,849	3,141,438
(863,400)	(360,015)	(2,522,694)	(105,552)	(153,557)	(2,881,646)
19,339,805	2,841,645	9,221,895	2,400,867	3,769,654	3,185,172
16,783,047	(13,933,337)	(5,046,897)	2,007,566	3,986,744	7,936,125
29.75%	23.35%	22.03%	25.96%	26.31%	26.62%

VILLAGE OF BARTLETT, ILLINOIS

**Assessed Value and Actual Value of Taxable Property - Last Ten Tax Levy Years
April 30, 2022 (Unaudited)**

Tax Levy Year	Residential Property	Commercial Property	Industrial Property
2012	\$ 973,691,167	\$ 59,328,296	\$ 25,853,913
2013	881,118,258	54,207,036	23,853,230
2014	877,445,263	52,440,441	19,963,064
2015	887,363,639	51,420,033	19,017,338
2016	974,050,114	54,096,566	22,927,115
2017	1,000,489,327	57,816,186	21,202,143
2018	1,018,360,998	59,238,300	20,592,101
2019	1,078,371,471	63,654,169	24,402,764
2020	1,099,018,623	66,283,192	26,870,050
2021	N/A	N/A	N/A

Data Source: Office of the County Clerk

N/A - Data not yet available from Counties

Note: Property is assessed at 33.33% of actual value.

	Misc. Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Value Taxable Value	Estimated Actual Taxable Value
\$	133,228	\$ 1,059,006,604	0.942	\$ 3,177,019,812	33.33 %
	151,828	959,330,352	1.066	2,877,991,056	33.33 %
	189,075	950,037,843	1.111	2,850,113,529	33.33 %
	190,775	957,991,785	1.129	2,873,975,355	33.33 %
	206,757	1,051,280,552	1.112	3,153,841,656	33.33 %
	205,156	1,079,712,812	1.152	3,239,138,436	33.33 %
	204,512	1,098,395,911	1.201	3,295,187,733	33.33 %
	208,780	1,166,637,184	1.105	3,499,911,552	33.33 %
	220,783	1,192,392,648	1.116	3,577,177,944	33.33 %
	N/A	1,214,156,342	N/A	3,642,469,026	33.33 %

VILLAGE OF BARTLETT, ILLINOIS

Direct and Overlapping Property Tax Rates - Cook County - Last Ten Tax Levy Years
April 30, 2022 (Unaudited)

	2012	2013	2014
Village Direct Rates			
Corporate	0.677	0.742	0.762
Bonds and Interest	0.149	0.194	0.203
Police Pension	0.116	0.130	0.146
Total Direct Rates	0.942	1.066	1.111
Overlapping Rates			
Cook County	0.531	0.560	0.568
Cook County Forest Preserve	0.063	0.069	0.069
Hanover Township	0.229	0.276	0.277
Metropolitan Water Reclamation District of Greater Chicago	0.370	0.417	0.430
Northwest Mosquito Abatement	0.010	0.013	0.013
Bartlett Public Library District	0.295	0.331	0.340
Bartlett Fire Protection District	0.580	0.698	0.734
Bartlett Park District	0.660	0.793	0.824
Unit School District #46	6.540	7.580	7.668
Community College District #509	0.516	0.638	0.638
Mental Health District	0.050	0.061	0.061
Consolidated Elections	—	0.031	—
Streamwood Park District	0.629	0.760	0.770
Total Overlapping Rates	10.473	12.227	12.392
Total Tax Rates	9.923	11.415	13.293

Data Source: Office of the County Clerk

Note: Property tax rates are per \$100 of assessed valuation.

*As of the date of the report, the 2021 tax levy extension is not available.

2015	2016	2017	2018	2019	2020	2021
0.781	0.674	0.674	0.689	0.628	0.624	*
0.208	0.306	0.334	0.342	0.308	0.291	*
0.140	0.132	0.144	0.170	0.169	0.201	*
1.129	1.112	1.152	1.201	1.105	1.116	*
0.552	0.533	0.496	0.489	0.454	0.453	*
0.069	0.063	0.062	0.060	0.059	0.058	*
0.295	0.255	0.261	0.276	0.247	0.256	*
0.426	0.406	0.402	0.396	0.389	0.378	*
0.011	0.010	0.010	0.011	0.010	0.010	*
0.340	0.314	0.312	0.314	0.303	0.303	*
0.776	0.678	0.693	0.863	0.810	0.828	*
0.877	0.766	0.784	0.768	0.704	0.716	*
7.947	6.837	6.932	7.120	6.439	6.575	*
0.654	0.570	0.562	0.612	0.544	0.527	*
0.058	0.057	0.059	0.063	0.057	0.059	*
0.034	—	0.031	—	0.030	—	*
0.789	0.676	0.700	0.740	0.656	0.683	*
12.828	11.165	11.304	11.712	10.702	10.846	*
13.957	12.277	12.456	12.913	11.807	11.962	*

VILLAGE OF BARTLETT, ILLINOIS

**Direct and Overlapping Property Tax Rates - DuPage County - Last Ten Tax Levy Years
April 30, 2022 (Unaudited)**

	2012	2013	2014
Village of Bartlett (DuPage)			
Corporate	0.663	0.692	0.631
Bonds and Interest	0.143	0.177	0.166
Police Pension	0.114	0.122	0.121
Total Direct Rates	<u>0.920</u>	<u>0.991</u>	<u>0.918</u>
Overlapping Rates			
DuPage County	0.193	0.204	0.206
DuPage Airport	0.017	0.018	0.020
Forest Preserve District	0.154	0.166	0.169
Wayne Township	0.081	0.098	0.103
Bartlett Fire Protection District	0.574	0.657	0.629
Village of Hanover Park Fire	0.979	1.129	1.320
Fox River Fire Protection District	0.250	0.266	0.275
South Elgin Fire Protection District	0.762	0.821	0.848
Bartlett Public Library District	0.292	0.323	0.361
Bartlett Park District	0.649	0.752	0.710
Hanover Park District	0.561	0.567	0.583
Unit School District #46	6.605	7.852	6.413
Community College District #509	0.536	0.692	0.501
Total Overlapping Rates	<u>11.653</u>	<u>13.545</u>	<u>12.138</u>
 Total Tax Rates	 <u><u>12.573</u></u>	 <u><u>14.536</u></u>	 <u><u>13.056</u></u>

Data Source: Office of the County Clerk, DuPage County-Department of Revenue

Note: Property tax rates are per \$100 of assessed valuation.

2015	2016	2017	2018	2019	2020	2021
0.635	0.594	0.570	0.550	0.525	0.510	0.537
0.166	0.265	0.277	0.268	0.252	0.233	0.240
0.114	0.116	0.122	0.136	0.141	0.164	0.182
0.915	0.975	0.969	0.954	0.918	0.907	0.959
0.197	0.185	0.175	0.167	0.166	0.161	0.159
0.188	0.018	0.017	0.146	0.141	0.015	0.014
0.162	0.151	0.131	0.128	0.124	0.121	0.118
0.101	0.096	0.094	0.093	0.091	0.090	0.090
0.629	0.607	0.600	0.705	0.690	0.689	0.691
1.445	1.217	1.188	1.158	1.068	1.111	1.109
0.272	0.268	0.267	0.269	0.276	0.279	0.279
0.811	0.766	0.751	0.931	0.924	0.910	0.886
0.333	0.332	0.298	0.311	0.316	0.293	0.302
0.723	0.682	0.671	0.622	0.603	0.598	0.594
0.610	0.561	0.542	0.519	0.480	0.476	0.486
6.833	6.338	6.164	5.975	5.778	5.637	5.582
0.567	0.530	0.506	0.516	0.496	0.458	0.455
12.871	11.751	11.404	11.540	11.153	10.838	10.764
13.786	12.726	12.373	12.494	12.071	11.745	11.723

VILLAGE OF BARTLETT, ILLINOIS

Direct and Overlapping Property Tax Rates - Kane County - St. Charles Township - Last Ten Tax Levy Years

April 30, 2022 (Unaudited)

	2012	2013	2014
Village of Bartlett (Kane)			
Corporate	0.639	0.426	0.638
Bonds and Interest	0.146	0.110	0.168
Police Pension	0.109	0.075	0.122
Total Direct Rates	<u>0.894</u>	<u>0.611</u>	<u>0.928</u>
Overlapping Rates			
Kane County	0.434	0.462	0.468
Kane County Forest Preserve District	0.271	0.304	0.313
St. Charles Township	0.418	0.044	0.045
St. Charles Township Roads	0.086	0.091	0.094
St. Charles Cemetery	0.015	0.016	0.017
South St. Charles Park District	0.606	0.641	0.663
St. Charles Library District	0.318	0.335	0.349
Community School District #303	5.520	5.885	6.134
Community College District #509	0.522	0.571	0.608
South Elgin Fire Protection District	0.756	0.816	0.848
Total Overlapping Rates	<u>8.946</u>	<u>9.165</u>	<u>9.539</u>
Total Tax Rates	<u><u>9.840</u></u>	<u><u>9.776</u></u>	<u><u>10.467</u></u>

Data Source: Kane County Tax Extension Department

Note: Property tax rates are per \$100 of assessed valuation. No residential property in Kane County.

2015	2016	2017	2018	2019	2020	2021
0.601	0.568	0.427	0.369	0.473	0.488	0.456
0.158	0.255	0.209	0.181	0.229	0.225	0.204
0.108	0.111	0.091	0.091	0.127	0.157	0.154
0.867	0.934	0.727	0.641	0.829	0.870	0.814
0.448	0.420	0.425	0.388	0.374	0.362	0.352
0.295	0.225	0.166	0.161	0.155	0.148	0.144
0.045	0.044	0.044	0.044	0.044	0.044	0.044
0.093	0.091	0.091	0.090	0.091	0.091	0.091
0.016	0.016	0.016	0.016	0.016	0.016	0.016
0.657	0.642	0.633	0.625	0.628	0.636	0.634
0.345	0.337	0.334	0.327	0.318	0.312	0.312
6.118	5.950	5.347	5.291	5.314	5.349	5.260
0.561	0.530	0.500	0.508	0.486	0.444	0.451
0.811	0.766	0.751	0.931	0.924	0.910	0.887
9.389	9.021	8.307	8.381	8.350	8.312	8.191
10.256	9.955	9.034	9.022	9.179	9.182	9.005

VILLAGE OF BARTLETT, ILLINOIS

**Direct and Overlapping Property Tax Rates - Kane County - Elgin Township - Last Ten Tax Levy Years
April 30, 2022 (Unaudited)**

	2012	2013	2014
Village of Bartlett (Kane)			
Corporate	0.639	0.426	0.638
Bonds and Interest	0.146	0.110	0.168
Police Pension	0.109	0.075	0.122
Total Direct Rates	<u>0.894</u>	<u>0.611</u>	<u>0.928</u>
Overlapping Rates			
Kane County	0.434	0.462	0.468
Kane County Forest Preserve District	0.271	0.304	0.313
Elgin Township	0.100	0.111	0.116
Elgin Township Roads	0.076	0.816	0.089
Bartlett Park District	0.589	0.626	0.694
Gail Borden Library District	0.479	0.509	0.580
South Elgin Fire Protection District	0.756	0.816	0.848
Community College District #509	0.522	0.571	0.608
Unit School District #46	6.371	5.940	8.023
Total Overlapping Rates	<u>9.598</u>	<u>10.155</u>	<u>11.739</u>
Total Tax Rates	<u><u>10.492</u></u>	<u><u>10.766</u></u>	<u><u>12.667</u></u>

Data Source: Kane County Tax Extension Department

Note: Property tax rates are per \$100 of assessed valuation. No residential property in Kane County.

2015	2016	2017	2018	2019	2020	2021
0.601	0.568	0.427	0.369	0.473	0.488	0.456
0.158	0.255	0.209	0.181	0.229	0.225	0.204
0.108	0.111	0.091	0.091	0.127	0.157	0.154
0.867	0.934	0.727	0.641	0.829	0.870	0.814
0.448	0.420	0.402	0.388	0.374	0.365	0.352
0.294	0.225	0.166	0.161	0.155	0.148	0.144
0.110	0.102	0.119	0.116	0.112	0.107	0.103
0.085	0.091	0.076	0.074	0.072	0.071	0.068
0.648	0.642	0.522	0.444	0.544	0.371	0.466
0.529	0.490	0.473	0.463	0.445	0.465	0.454
0.811	0.766	0.751	0.731	0.924	0.910	0.887
0.561	0.530	0.506	0.508	0.486	0.458	0.451
7.124	6.549	6.164	6.124	5.789	5.637	5.618
10.610	9.815	9.179	9.009	8.901	8.532	8.543
11.477	10.749	9.906	9.650	9.730	9.402	9.357

VILLAGE OF BARTLETT, ILLINOIS

Principal Property Tax Payers - Current Fiscal Year and Nine Fiscal Years Ago
 April 30, 2022 (Unaudited)

Taxpayer	2022			2013		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village of Total Assessed Value
Rana Real Estate LLC (DuPage)	\$ 11,276,230	1	0.93%			
Cref X Bartlett (DuPage)	6,971,010	2	0.57%			
1323 Brewster Creek (DuPage)	5,746,640	3	0.47%	\$ 3,938,040	2	0.37%
Dawson Logistics (DuPage)	5,600,000	4	0.46%			
Senior Flexonics (Cook)	5,531,354	5	0.46%	4,888,747	1	0.46%
David O Welch (Cook & Kane)	5,507,484	6	0.45%	3,738,598	3	0.35%
Bluff City LLC (Cook & Kane)	5,493,267	7	0.45%	3,714,035	5	0.35%
Spring Lake Estates (Cook)	4,188,788	8	0.34%			
Tube Way Drive LLC (DuPage)	4,026,500	9	0.33%	2,580,040	10	0.24%
Northridge Holdings (Cook)	3,931,529	10	0.32%			
DGJ Activities LLC (DuPage)				3,736,410	4	0.35%
Bartlett Properties (Cook)				3,601,984	6	0.34%
Cole Mt Bartlett IL (DuPage)				3,324,890	7	0.31%
Cabott II Properties (DuPage)				2,771,550	8	0.26%
Ashphalt Operating Service				2,743,882	9	0.26%
	<u>58,272,802</u>		<u>4.78%</u>	<u>35,038,176</u>		<u>3.29%</u>

Data Source: Office of the County Clerk

Note: Every effort has been made to seek out and report the largest taxpayers. However, many of the taxpayers contain multiple parcels, and it is possible that some parcels and their valuations have been overlooked.

VILLAGE OF BARTLETT, ILLINOIS

**Property Tax Levies and Collections - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Tax Levy Year	Tax Extensions	Tax Collections	Percentage of Extensions Collected	Collections in 2022 for Previous Years	Total Tax Collections	Percentage of Extensions Collected
2012	\$ 9,829,152	\$ 9,775,608	99.46%	\$ —	\$ 9,775,608	99.46 %
2013	9,748,195	9,672,257	99.22%	—	9,672,257	99.22 %
2014	9,379,140	9,314,305	99.31%	—	9,314,305	99.31 %
2015	9,468,078	9,425,081	99.55%	—	9,425,081	99.55 %
2016	10,766,177	10,676,548	99.17%	—	10,676,548	99.17 %
2017	11,157,237	11,048,878	99.03%	—	11,048,878	99.03 %
2018	11,375,026	11,286,165	99.22%	2,929	11,289,094	99.24 %
2019	11,479,814	11,349,627	98.87%	8,185	11,357,812	98.94 %
2020	11,673,134	11,491,832	98.45%	—	11,491,832	98.45 %
2021	11,691,379	2,456,108	21.01%	—	2,456,108	21.01 %

Data Source: Cook, DuPage and Kane County Clerk's Office

Note: Amounts exclude road and bridge taxes that are not levied by the Village.

VILLAGE OF BARTLETT, ILLINOIS

**Ratios of Outstanding Debt by Type - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Fiscal Year	Governmental Activities				Business-Type	
	General Obligation Bonds	TIF Bonds	Developer Notes	Capital Leases	General Obligation Bonds	Installment Contracts
2013	\$ 27,085,000	\$ 21,225,000	\$ 4,417,200	\$ 72,292	—	\$ 84,014
2014	26,759,648	19,740,000	3,917,100	60,560	—	57,084
2015	25,722,882	18,205,000	3,167,500	48,828	—	29,094
2016	24,651,116	16,615,000	8,086,800	37,095	—	—
2017	39,707,100	23,860,000	2,347,501	25,364	—	—
2018	37,955,374	21,820,000	3,457,401	13,631	—	—
2019	36,089,438	19,085,000	11,262,911	1,899	—	178,786
2020	34,138,373	16,095,000	11,845,011	—	8,575,701	136,632
2021	32,645,543	12,820,000	13,285,712	—	26,146,972	93,193
2022	31,414,098	9,275,000	13,765,912	—	25,276,190	47,682

*See the Schedule of Demographic and Economic Statistics for personal income and population data.

Note: Details of the Village's outstanding debt can be found in the notes to financial statements.

Activities			Total Primary Government	EAV	Percentage of EAV	Percentage of Personal Income*	Per Capita*
IEPA Loans	Loans Payable						
\$ 877,319	\$ —	\$ 53,760,825	\$ 1,059,006,604	5.08%	3.59%	\$ 1,305	
2,107,866	—	52,642,258	959,330,352	5.49%	3.51%	1,277	
2,102,413	—	49,275,717	950,037,843	5.19%	3.34%	1,196	
2,013,003	—	51,403,014	957,801,010	5.37%	3.32%	1,247	
1,921,530	13,108,537	80,970,032	1,051,280,552	7.70%	5.06%	1,965	
1,827,945	16,013,723	81,088,074	1,079,712,812	7.51%	5.06%	1,968	
7,783,889	31,015,214	105,417,137	1,098,395,911	9.60%	6.41%	2,558	
9,029,265	30,834,727	110,654,709	1,166,637,184	9.48%	6.46%	2,685	
8,827,734	12,161,924	105,981,078	1,132,392,648	9.36%	5.78%	2,572	
10,581,686	11,727,570	102,088,138	1,132,392,648	9.02%	5.97%	2,484	

VILLAGE OF BARTLETT, ILLINOIS

**Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Fiscal Year	General Obligation Bonds	Less: Amounts Available for Debt Service	Total	Percentage of Total Taxable Assessed Value of Property*	Per Capita**
2013	\$ 27,085,000	\$ 1,023,632	\$ 26,061,368	2.46%	\$ 632
2014	26,759,648	1,128,964	25,630,684	2.67%	622
2015	25,722,882	1,069,855	24,653,027	2.59%	598
2016	24,651,116	2,744,473	21,906,643	2.29%	532
2017	39,707,100	2,224,998	37,482,102	3.57%	910
2018	37,955,374	3,996,920	33,958,454	3.15%	824
2019	36,089,438	3,023,073	33,066,365	3.01%	802
2020	42,714,074	3,031,232	39,682,842	3.40%	963
2021	58,792,515	2,914,748	55,877,767	4.69%	1,356
2022	56,690,288	3,059,176	53,631,112	4.42%	1,305

* See the Schedule of Assessed Value and Actual Value of Taxable Property for property value data.

** See the Schedule of Demographic and Economic Statistics for population data.

Note: Details of the Village's outstanding debt can be found in the notes to financial statements.

VILLAGE OF BARTLETT, ILLINOIS

**Schedule of Direct and Overlapping Governmental Activities Debt
April 30, 2022 (Unaudited)**

Governmental Unit	Gross Debt	Percentage of Debt Applicable to Village *	Village's Share of Debt
Village of Bartlett	\$ 54,455,010	100.00 %	54,455,010
Cook County Forest Preserve District	2,534,411,750	.24 %	6,082,588
Metropolitan Water Reclamation District (3)	2,807,592,000	.24 %	6,738,221
DuPage County Forest Preserve District (1)	111,935,000	1.80 %	2,014,830
Kane County Forest Preserve District (1)	104,230,000	.04 %	41,692
Bartlett Park District (1)	17,660,000	95.05 %	16,785,830
Hanover Park District (1)	3,330,000	2.24 %	74,592
Gail Borden Public Library District	670,000	3.46 %	23,182
Poplar Creek Public Library District	10,645,000	2.83 %	301,254
Elgin Unit District No. 46	185,425,910	21.92 %	40,645,359
Elgin Community College No. 509 (2)	140,415,000	8.76 %	12,300,354
South Elgin and Countryside Fire Prot.Dist.	8,855,000	.68 %	60,214
Total Overlapping Debt	5,925,169,660		85,068,116
Total Direct and Overlapping Debt	5,979,624,670		139,523,126

Data Sources: Office of the County Clerk - Cook, DuPage and Kane Counties, Illinois

(1) - All debt is Alternative Revenue Source

(2) - Includes original principal amounts of outstanding General Obligation Capital Appreciation Bonds

(3) - Includes Illinois EPA Revolving Loan Fund Bonds

* Determined by ratio of assessed valuation of property subject to taxation in the Village to valuation of property subject to taxation in overlapping unit.

VILLAGE OF BARTLETT, ILLINOIS

Legal Debt Margin

April 30, 2022 (Unaudited)

Article VII, Section 6(k) of the Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and may require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one per cent: ... indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts."

VILLAGE OF BARTLETT, ILLINOIS

**Demographic and Economic Statistics - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Fiscal Year	Population	Per Capita Personal Income	Estimated Total Personal Income of Population	Median Age	Level in Years of Schooling	Unemployment Rate
2013	41,208	\$ 36,375	\$ 1,498,941,000	38.2	14	7.60%
2014	41,208	36,403	1,500,094,824	36.7	14	6.10%
2015	41,208	35,839	1,476,853,512	37.8	14	4.60%
2016	41,208	37,573	1,548,308,184	38.7	14	5.10%
2017	41,208	38,865	1,601,548,920	38.8	14	4.20%
2018	41,208	38,865	1,601,548,920	38.8	14	2.91%
2019	41,208	39,936	1,645,682,688	38.8	15	3.00%
2020	41,208	41,579	1,713,387,432	38.9	15	16.20%
2021	41,208	44,510	1,834,168,080	39.0	15	4.10%
2022	41,105	41,821	1,719,052,205	39.7	15	3.00%

Data Source: Bureau of Labor Statistics

VILLAGE OF BARTLETT, ILLINOIS

**Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
April 30, 2022 (Unaudited)**

Employer	Product	Year Established	2022			2013		
			Employees	Rank	Percentage of Total Village Employment	Employees	Rank	Percentage of Total Village Employment
School Dist. U-46	feK-12 Education	1946	782	1	7.96%	827	1	10.34%
Rana Meal Soulations	Pasta and Sauce Products	2012	354	2	3.60%			
Get Fresh Produce	Produce Distributors	2009	350	3	3.56%	265	5	3.31%
Greco & Sons	Food Distributors	2006	316	4	3.22%	310	3	3.88%
Senior Flexonics	Metal Frabrication	1902	237	5	2.41%	432	2	5.40%
Cheese Merchants	Cheese Distributors	214	203	6	2.07%			
Village of Bartlett	Municipal Government	1891	162	7	1.65%	165	9	2.06%
Auto Truck	Auto Manufacturing	2009	157	8	1.60%			
Welch Brothers, Inc.	Concrete	2000	148	9	1.51%	160	10	2.00%
Bluff City Materials	Construction Materials	2004	118	10	1.20%			
Bartlett Park District	Recreation	1965				291	4	3.64%
Jewel-Osco	Grocery/Pharmacy	1983				230	6	2.88%
Cadillac Ranch/Moretti's	Restaurant/Banquet Center	1992				200	7	2.50%
Clare Oaks	Senior Living	2008				175	8	2.19%
			<u>2,827</u>		<u>28.78%</u>	<u>3,055</u>		<u>38.20%</u>

Data Source: Village of Bartlett, Illinois official bond statements; Illinois Manufacturer's Directory

VILLAGE OF BARTLETT, ILLINOIS

**Full-Time Equivalent Government Employees by Function - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

See Following Page

VILLAGE OF BARTLETT, ILLINOIS

**Full-Time Equivalent Village Government Employees by Function - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Function/Program	2013	2014	2015
General Government			
Administration	7.96	8.08	8.08
Finance	13.50	13.50	13.50
Community Development	9.00	9.00	9.00
Building	7.08	7.08	7.08
Public Safety			
Police	73.50	73.50	75.50
Public Works			
Streets	22.89	23.88	23.88
Water	12.12	12.12	12.12
Sewer	15.79	15.79	16.79
Parking	1.50	1.50	1.50
Golf			
Golf Program	8.62	8.62	8.62
Grounds Maintenance	9.70	9.70	9.70
Food and Beverage	17.23	17.23	17.23
Total Village Employees	198.89	200.00	203.00

Data Source: Village Operating Budget

2016	2017	2018	2019	2020	2021	2022
7.12	7.12	7.12	9.62	10.12	10.00	10.12
13.50	12.50	12.50	9.50	12.00	13.00	13.00
9.00	9.00	9.50	9.50	7.00	15.00	15.30
7.58	7.58	7.80	7.80	7.90	—	—
75.50	75.50	72.50	72.00	74.00	77.00	79.00
23.88	22.88	21.05	21.22	21.88	20.90	20.88
12.12	10.62	10.54	10.71	9.37	10.40	10.37
16.79	15.29	16.87	17.04	16.70	16.70	16.70
1.00	1.00	1.00	1.00	1.00	1.00	1.00
7.62	7.62	8.62	8.62	8.62	8.60	8.62
9.70	9.70	8.70	8.70	8.70	8.70	8.70
17.23	17.23	18.23	17.23	16.23	16.20	16.23
201.04	196.04	194.43	192.94	193.52	197.50	199.92

VILLAGE OF BARTLETT, ILLINOIS

**Operating Indicators by Function/Program - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Function/Program	2013	2014	2015
General Government			
Building and Zoning			
Permits Issued	2,128	2,552	2,333
Inspections Conducted	5,650	6,360	5,678
Business Licenses Issued	262	285	295
Parking Spaces Available for Metra Lots	765	765	765
Public Safety			
Police			
Traffic Collision Investigations	1,100	1,048	1,199
Incident Investigations	35,931	35,981	32,039
Traffic Citations	4,078	4,295	3,217
Parking Citations	4,769	5,319	4,597
Written Warnings	6,281	7,217	6,888
Arrests	2,006	1,810	851
Public Works			
Vehicles/Equipment Maintained by Public Works	74	74	74
Number of Street Signs Replaced	203	203	203
Public Services			
Waterworks and Sewer Systems			
Number of Metered Customers	13,520	13,530	13,530
Maximum Daily Pumping Capacity (MGD)	10	10	10
Average Daily Pumpage (Gallons)	3,451,880	3,209,005	3,170,172
Gallons of Water Pumped	1,259,963,200	1,171,286,900	1,157,112,800
Gallons of Water Sold (Billed)	1,113,595,000	1,014,872,000	990,034,000
Water Main Breaks	38	41	27
Utilization	88.38%	86.65%	85.56%
Culture and Recreation			
Golf Course			
Rounds of Golf	37,218	32,833	32,253

Data Source: Various Village Departments

2016	2017	2018	2019	2020	2021	2022
3,248	3,175	2,995	2,806	2,916	3,359	3,254
5,585	5,505	5,770	6,040	7,289	7,781	7,718
305	295	392	413	280	400	425
765	765	736	746	746	746	746
1,062	1,138	1,081	988	978	813	978
29,871	31,199	31,807	29,726	27,775	24,437	27,775
3,241	3,468	2,604	2,644	2,593	2,213	2,593
4,742	4,765	4,777	4,173	3,338	1,176	3,338
6,818	6,719	6,311	5,467	5,510	14,381	5,510
914	898	865	691	628	852	628
74	82	82	82	82	82	82
62	62	62	62	62	62	91
13,530	13,540	13,601	13,486	13,506	13,677	13,710
10	10	10	10	10	10	10
3,172,367	3,112,412	3,074,285	3,110,574	3,200,000	3,200,000	3,200,000
1,161,086,300	1,136,030,500	1,122,114,100	1,135,359,500	1,105,271,700	1,142,486,000	1,159,160,000
968,201,000	967,719,000	982,176,000	966,919,000	938,111,000	1,015,591,000	1,008,208,000
22	14	40	22	61	62	40
83.38%	85.18%	87.52%	85.16%	85.94%	88.98 %	86.98%
34,013	34,707	32,216	29,793	26,541	33,182	31,486

VILLAGE OF BARTLETT, ILLINOIS

**Capital Asset Statistics by Function/Program - Last Ten Fiscal Years
April 30, 2022 (Unaudited)**

Function/Program	2013	2014	2015
Public Safety			
Police			
Stations	1	1	1
Area Patrols	5	5	5
Sworn Officers	39	41	41
Public Works			
Streets (Miles)	127	127	127
Streetlights	1,544	1,544	1,544
Water			
Water Mains (Miles)	189	189	189
Fire Hydrants	2,047	2,047	2,047
System Capacity (Gallons)	5,250,000	5,250,000	5,250,000
Sewer			
Sanitary Sewers (Miles)	163	163	163
Storm Sewers (Miles)	205	205	205
Treatment Average Load (Gallons)	2,210,900	2,160,000	2,300,000
Treatment Peak Load Capacity (Gallons)	7,405,000	7,405,000	7,900,000

Data Source: Various Village Departments

2016	2017	2018	2019	2020	2021	2022
1	1	1	1	1	1	1
5	5	5	5	5	5	5
41	41	43	43	41	42	56
127	174	174	181	181	182	182
1,544	1,858	1,858	2,000	2,000	2,000	2,000
189	193	193	195	195	201	201
2,047	2,331	2,331	2,345	2,345	2,410	2,416
5,250,000	5,000,000	5,000,000	6,500,000	6,500,000	6,500,000	6,500,000
163	167	167	167	167	167	167
205	221	221	221	221	221	221
2,500,000	2,510,000	2,510,000	2,510,000	2,970,000	3,000,000	3,000,000
7,950,000	7,400,000	7,400,000	7,400,000	7,400,000	7,400,000	7,400,000



Agenda Item Executive Summary

Item Name Bluff City Industrial Park Third Amended Committee
Annexation Agreement or Board Board

BUDGET IMPACT

Amount: N/A Budgeted N/A
List what
fund N/A

EXECUTIVE SUMMARY

The petition for 2250 Graham Street included a request from Bluff City LLC to amend the Annexation Agreement for the 186 Acre Bluff City Industrial Park.

The amendment would allow automotive services as a Special Use at the 2250 Graham Street property; automotive services would remain a prohibited use for all other properties within the industrial park.

The **Committee of the Whole** reviewed the request as part of the review of 2250 Graham Street at their meeting on October 18, 2022. The Committee forwarded the petition on to the Village Board to hold the Public Hearing for the Third Amended Annexation Agreement and to vote on the Ordinances for adoption.

The following item will be voted on:

- a) The Third Amended Annexation Agreement

ATTACHMENTS (PLEASE LIST)

PDS Memo and Ordinance with Exhibit

ACTION REQUESTED

- For Discussion only
- Resolution
- Ordinance - Move to approved Ordinance #2022-_____ An Ordinance Approving the Third Amendment to the 186 Acre Annexation Agreement for the Bluff City Industrial Park Property
- Motion

Staff: Kristy Stone, Interim PDS Director

Date: 11.7.2022

PLANNING AND DEVELOPMENT SERVICES MEMORANDUM
22-108

DATE: November 3, 2022
TO: Paula Schumacher, Village Administrator
FROM: Kristy Stone, Interim PDS Director *KS*
RE: **#22-13 2250 Graham Street**

PETITIONER

David A. Schaefer Architects on behalf of Freighstar Expediated LLC
Bluff City, LLC

SUBJECT SITE

2250 Graham St (Bluff City Industrial Park)

REQUESTS

Amendment to the Annexation Agreement

SURROUNDING LAND USES

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
Subject Site	Industrial	Industrial	PD
North	Industrial	Industrial	PD
South	Industrial	Industrial	PD
East	Detention	Industrial	PD
West	Municipal	Industrial	P-1

BACKGROUND

1. The Planned Development approved by Ordinance #2003-98, approved and executed the annexation agreement between Bluff City LLC, Southwind Financial Ltd and the Village of Bartlett for the Bluff City Industrial Park. The annexation agreement specifies the permitted uses, special uses and prohibited uses for the industrial park. *The annexation agreement lists automotive services as a prohibited use.*

2. Ordinance #2003-103 approved the Bluff City Industrial Park's Preliminary PUD Plan and General Site Plan which identified the Subject Property as an asphalt/concrete plant.
3. Ordinance #2016-90 amended the Bluff City Industrial Park's Preliminary PUD Plan and General Site Plan and approved a Final PUD Plan and granted special use permits to allow outdoor truck and trailer storage on the subject property. The Ordinance restricted outdoor storage on the Acton Mobile site (the west 5 acres of the Subject Property) to mobile office trailers, storage trailers and portable classrooms. The ordinance prohibited the following on the truck and trailer storage site (the east 5 acres of the Subject Property):
 - Operation of commercial office or retail businesses out of stored vehicles
 - Truck and motor vehicle repair operations
 - Storage of furniture not in an enclosed container
 - Storage of vehicles and trucks in disrepair
 - Junk yards
4. The petitioner submitted a concept plan for this project which was reviewed by the **Committee of the Whole** at their May 3, 2022 meeting. The committee encouraged the applicant to submit a full development application and directed staff to forward the application directly to the Planning & Zoning Commission to conduct the required public hearing.

DISCUSSION

1. The annexation agreement for Bluff City Industrial Park lists automotive services as a prohibited use in the Bluff City Industrial Park. The Village Board conducted the public hearing and review the request to **amend the annexation agreement** approved by Ordinance #2003-98 Exhibit F – Surface Uses. The amendment would allow automotive services as a Special Use at the 2250 Graham Street property; automotive services would remain a prohibited use for all other properties within the industrial park.
2. The **Planning & Zoning Commission** reviewed the petitioners' requests and conducted the required public hearing and recommended approval of the requests for the 2250 Graham Street at their **October 6, 2022** meeting. *These requests will be voted on in a separate ordinance.*
3. The **Committee of the Whole** reviewed the request to amend the annexation agreement as part of their review of 2250 Graham Street at their meeting on **October 18, 2022**. The Committee forwarded the petition on to the Village Board to hold the Public Hearing for the Third Amended Annexation Agreement and to vote on the Ordinances for adoption.

4. The ordinance approving the third amendment to the 186 acre annexation agreement with exhibits is attached for your review.

kms/attachments
x:\comdev\memos 2022\098_2250 graham_vbc.docx

ORDINANCE 2022 - _____

**AN ORDINANCE APPROVING THE THIRD AMENDMENT TO
THE 186 ACRE ANNEXATION AGREEMENT FOR THE
BLUFF CITY INDUSTRIAL PARK PROPERTY**

RECITALS

WHEREAS, the Village of Bartlett, an Illinois municipal corporation of Cook, DuPage and Kane Counties, Illinois (the "Village"), Bluff City, LLC, an Illinois limited liability company ("Bluff City"), and Southwind Financial Ltd., an Illinois corporation ("Southwind") entered into that certain Annexation Agreement dated July 29, 2003 (the "Original 186 Acre Annexation Agreement"), which is incorporated herein by reference, to govern the annexation and rezoning of approximately one hundred and eighty six (186) acres of land in Cook and Kane Counties (the "Bluff City Industrial Park Property"); and

WHEREAS, as of the date of the Original 186 Acre Annexation Agreement, Bluff City owned approximately eighty-six (86) acres of the Bluff City Industrial Park Property and Southwind owned approximately one hundred (100) acres of the Bluff City Industrial Park Property; and

WHEREAS, the Bluff City and Southwind as signatories to and the legal owners of the Bluff City Industrial Property at the time, amended the 186 Acre Annexation Agreement pursuant to that certain First Amendment to the 186 Acre Annexation Agreement dated August 17, 2004 (the "First Amendment"), which is incorporated herein by reference; and

WHEREAS, as of the date of the Second Amendment and after various sales, transfers and dedications, the Bluff City Industrial Park Property was owned as follows: Bluff City owned approximately 103 acres; Asphalt Operating Services, an Illinois limited liability company ("AOS") owned approximately 16 acres; Rail Spur, LLC, an Illinois limited liability company ("Rail Spur") owned approximate 3 acres; and Chicago Title Land Trust Company, as Trustee under Trust Agreement dated May 1, 2008 and known as Trust No. 8002350429, as successor trustee to Northstar Trust Company, as successor to Harris, N.A., as Trustee under Trust Agreement dated September 1, 2005 and known as Trust No. HTB 1532 (the "Trustee") owned approximately 18 acres of the Bluff City Industrial Property; and

WHEREAS, Bluff City, AOS, Rail Spur and the Trust as signatories to and the legal owners of the Bluff City Industrial Property at the time, amended the 186 Acre Annexation Agreement pursuant to that certain Second Amendment to the 186 Acre Annexation Agreement dated March 17, 2009 (the "Second Amendment"), which is incorporated herein by reference; and

WHEREAS, the Second Amendment provided in relevant part as follows:

“11. Amendment. This Second Amendment may be further amended from time to time with the consent of the Parties hereto, and in the same manner prescribed by law for adoption of this Second Amendment. However, only the written approval of the legal title holder(s) of an interest in property affected by any future amendment shall be required. No purported oral amendment shall be binding or enforceable.” [emphasis added]

WHEREAS, Bluff City, LLC and the Village wish to further amend the 186 Acre Annexation Agreement to allow for a truck repair facility on the Subject Property owned by Bluff City LLC only, and which is legally described on Exhibit A; and

WHEREAS, no electors reside on the Subject Property and under the terms of the Second Amendment to the Annexation Agreement for the Bluff City Industrial Park Property, the consent and/or approval of the other parties to that Second Amendment and/or the other current owners of the Bluff City Industrial Park Property that are not owners of the Subject Property is not necessary with respect to any subsequent amendments, changes or modifications which solely affects it; and

WHEREAS, a public hearing on the Third Amended Annexation Agreement was held on November 15, 2022, before the Village President and Board of Trustees of the Village of Bartlett (the “Corporate Authorities”) pursuant to legal notice duly published in a newspaper of general circulation in the Village not less than 15 days nor more than 30 days before said hearing;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Third Amendment to the 186 Acre Annexation Agreement for the Bluff City Industrial Park Property between the Village of Bartlett and Bluff City LLC, dated November 15, 2022, a copy of which is appended hereto as **Exhibit 1** and is expressly incorporated herein (the “Agreement”), is hereby approved.

SECTION TWO: The President and Village Clerk are authorized to sign and attest, respectively, the Agreement on behalf of the Village.

SECTION THREE: The Village Clerk is directed to record this Ordinance and the Agreement attached hereto as Exhibit 1 with the Cook County Clerk’s Office, Recording Division.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION FIVE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 15, 2022

APPROVED: November 15, 2022

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2022- _____, enacted on November 15, 2022, and approved on November 15, 2022, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

THIRD AMENDMENT TO THE 186 ACRE ANNEXATION AGREEMENT

THIS THIRD AMENDMENT TO THE 186 ACRE ANNEXATION AGREEMENT (the "Third Amendment") is made on this _____ day of _____ 2022, by and between the Village of Bartlett, an Illinois municipal corporation (the "Village") by and through the President and the Board of Trustees (hereinafter collectively referred to as the "Corporate Authorities"), Bluff City, LLC, an Illinois limited liability company ("Bluff City") hereinafter collectively referred to as the "Parties" or individually as a "Party".

RECITALS

WHEREAS, the Village, Bluff City and Southwind Financial Ltd., an Illinois corporation ("Southwind") entered into that certain Annexation Agreement dated July 29, 2003 (the "Original 186 Acre Annexation Agreement"), which is incorporated herein by reference, to govern the annexation and rezoning of approximately one hundred and eighty six (186) acres of land in Cook and Kane Counties (the "Bluff City Industrial Park Property");

WHEREAS, as of the date of the 186 Acre Annexation Agreement, Bluff City owned approximately eighty-six (86) acres of the Bluff City Industrial Park Property and Southwind owned approximately one hundred (100) acres of the Bluff City Industrial Park Property;

WHEREAS, as of the date of the Second Amendment and after various sales, transfers and dedications, the Bluff City Industrial Park Property was owned as follows: Bluff City owned approximately 103 acres; Asphalt Operating Services, an Illinois limited liability company ("AOS") owned approximately 16 acres; Rail Spur, LLC, an Illinois limited liability company ("Rail Spur") owned approximate 3 acres; and Chicago Title Land Trust Company, as Trustee under Trust Agreement dated May 1, 2008 and known as Trust No. 8002350429, as successor trustee to Northstar Trust Company, as successor to Harris, N.A., as Trustee under Trust Agreement dated September 1, 2005 and known as Trust No. HTB 1532 (the "Trustee") owned approximately 18 acres of the Bluff City Industrial Property; and

WHEREAS, the Bluff City and Southwind as signatories to and the legal owners of the Bluff City Industrial Property at the time, amended the 186 Acre Annexation Agreement pursuant to that certain First Amendment to the 186 Acre Annexation Agreement dated August 17, 2004 (the "First Amendment"), which is incorporated herein by reference;

WHEREAS, Bluff City, AOS, Rail Spur and the Trust as signatories to and the legal owners of the Bluff City Industrial Property at the time, amended the 186 Acre Annexation Agreement pursuant to that certain Second Amendment to the 186 Acre Annexation Agreement dated March 17, 2009 (the "Second Amendment"), which is incorporated herein by reference;

WHEREAS the Second Amendment provided as follows:

"11. Amendment. This Second Amendment may be further amended from time to time with the consent of the Parties hereto, and in the same manner prescribed by law for adoption of this Second Amendment. However, only the written approval of the legal title holder(s) of an interest in property affected by any

future amendment shall be required. No purported oral amendment shall be binding or enforceable.” [emphasis added]

WHEREAS, the Parties wish to further amend the 186 Acre Annexation Agreement to allow for a truck repair facility on Property owned by Bluff City LLC only as to the parcel legally described on Exhibit E

WHEREAS, the Parties agree that the amendments to the 186 Acre Annexation Agreement set forth herein are in the best interests of the community; and

WHEREAS, the Village agrees that this Third Amendment is being entered into pursuant to the provisions of Section 11-15.1-1, *et seq.* of the Illinois Municipal Code (65 ILCS 5/11-15.1, *et seq.*).

NOW, THEREFORE, in consideration of the mutual covenants, promises, recitals and agreements contained in this Third Amendment, and other good and valuable consideration the Parties agree as follows:

1. Recitals. The above stated Recitals are hereby incorporated in this Second Amendment as if fully restated herein.
2. Capitalized Terms. All capitalized terms used in this Second Amendment shall have the same meaning as set forth in the 186 Acre Annexation Agreement unless otherwise noted.
3. New Exhibit: The following exhibit to the Original 186 Acre Annexation Agreement approved by Bartlett Ordinance #2003-103 as Exhibit F- Surface Uses is amended by adding thereto Exhibit F-1 attached hereto, which supplement and amend the Surface Uses only with respect to the 2250 Graham Property legally described on Exhibit E.
4. Counterparts. This Second Amendment may be executed in more than one counterpart, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same instrument.
5. Sum of the Terms. All other terms and conditions of the 186 Acre Annexation Agreement, as amended by the First and Second Amendment, shall remain in full force and effect and are incorporated herein by reference pursuant to the terms of the Recitals of this Third Amendment, and thusly, are applicable to this Third Amendment except where the terms of the 186 Acre Annexation Agreement, as amended by the First and Second Amendment, expressly conflict with the terms of this Third Amendment and in such case the terms of this Third Amendment shall control.
6. Amendment. This Third Amendment may be further amended from time-to-time with the consent of the Parties hereto and in the same manner prescribed by law for the adoption of this Second Amendment. However, only the written approval of the legal titleholder(s) of an interest in the property affected by any such future amendment shall be required. No purported oral amendment shall be binding or enforceable.

IN WITNESS WHEREOF, the Parties have caused this Second Amendment to be executed by respective proper officials, duly authorized to execute the same, on the day and year written above.

Village of Bartlett, an Illinois municipal Corporation

Bluff City, LLC, an Illinois limited liability company

By: _____

By: _____

Village President

Its: _____

Attest:

Village Clerk

STATE OF ILLINOIS)
COUNTY OF _____) SS
)

I, _____, a Notary Public, do hereby certify that _____, personally known to me to be the President of the Village of Bartlett whose name is subscribed in the foregoing instrument, appeared before me this day in person and acknowledged that as such President she signed and delivered the said instrument as such President of said village, as her free and voluntary act, and as the free and voluntary act of said village, for purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 2022.

Notary Public

My commission expires:

STATE OF ILLINOIS)
COUNTY OF _____) SS
)

I, _____, a Notary Public, do hereby certify that _____, personally known to me to be a _____ of Bluff City, LLC, an Illinois limited liability company, whose name is subscribed in the foregoing instrument, appeared before me this day in person and acknowledged that as such _____, he signed and delivered the said instrument as such _____ of said company, as his free and voluntary act, and as the free and voluntary act of said company, for purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 2022.

Notary Public

My commission expires:

EXHIBIT A
Legal Description of the Bluff City Parcel

PARCEL 1:

THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT-OF-WAY; WEST OF THE CENTER LINE OF GIFFORD ROAD; NORTH OF THE SOUTH 1500.00 FEET OF SAID SECTION 30; EAST OF A LINE BEING PERPENDICULAR TO SAID NORTH LINE OF THE SOUTH 1500.00 FEET OF SAID SECTION 30 AND 2508.42 FEET WESTERLY OF THE CENTERLINE OF GIFFORD ROAD AS MEASURED ALONG SAID NORTH LINE OF THE SOUTH 1500.00 FEET OF SAID SECTION 30; (EXCEPTING ALL THAT PART OF THE NORTH 1/2 OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, WHICH IS ENCLOSED WITHIN THE FOLLOWING DESCRIBED BOUNDARY LINES, BEGINNING AT A POINT DETERMINED BY MEASURING FROM THE NORTHEAST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 30, WEST ALONG SAID SECTION LINE 3 CHAINS AND 15 LINKS AND THENCE SOUTH 06 DEGREES AND 45 MINUTES WEST 1700 FEET TO THE SOUTHERLY LINE OF THE RIGHT OF WAY OF SAID CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD CO., SAID SOUTHERLY LINE BEING PARALLEL WITH AND 50 FEET DISTANT FROM THE CENTER LINE OF THE RIGHT OF WAY OF SAID CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD FOR A POINT OF BEGINNING, THENCE RUNNING SOUTH 06 DEGREES AND 45 MINUTES WEST 344 FEET, THENCE RUNNING EASTWARD ON A STRAIGHT LINE 706 FEET TO A POINT IN THE AFORESAID SOUTHERLY BOUNDARY LINE OF RIGHT OF WAY, THENCE WESTERLY ALONG SAID SOUTHERLY LINE OF RIGHT OF WAY WEST 750 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

PARCEL 2A:

THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD; EAST OF THE WEST LINE OF SAID SECTION 30; NORTH OF THE SOUTH 1500.00 FEET OF SAID SECTION 30; WEST OF A LINE BEING PERPENDICULAR TO SAID NORTH LINE OF THE SOUTH 1500.00 FEET OF SAID SECTION 30 AND 2508.42 FEET WESTERLY OF THE CENTERLINE OF GIFFORD ROAD AS MEASURED ALONG SAID NORTH LINE OF THE SOUTH 1500.00 FEET OF SAID SECTION 30; EXCEPTING THAT PART OF THE SOUTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF

THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, KANE COUNTY, ILLINOIS; THENCE SOUTH 89 DEGREES 21 MINUTES 59 SECONDS EAST ALONG THE EASTERLY EXTENSION OF THE NORTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 456.0 FEET; THENCE SOUTH 01 DEGREE 45 MINUTES 35 SECONDS WEST 1111.33 FEET TO A LINE 1500.0 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF SAID SOUTHWEST QUARTER (AS MEASURED PERPENDICULAR TO SAID SOUTH LINE); THENCE NORTH 89 DEGREES 05 MINUTES 19 SECONDS WEST ALONG SAID PARALLEL LINE, 456.0 FEET TO THE WEST LINE OF SAID SOUTHWEST QUARTER; THENCE NORTH 01 DEGREE 45 MINUTES 35 SECONDS EAST ALONG SAID WEST LINE, 1109.12 FEET TO THE POINT OF BEGINNING ALSO AND EXCEPTING THAT PART OF THE SOUTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, KANE COUNTY, ILLINOIS; THENCE SOUTH 89 DEGREES 21 MINUTES 59 SECONDS EAST ALONG THE EASTERLY EXTENSION OF THE NORTH LINE OF SAID SOUTHEAST QUARTER, 456.0 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89 DEGREES 21 MINUTES 59 SECONDS EAST, A DISTANCE OF 782.74 FEET; THENCE SOUTH 01 DEGREE 45 MINUTES 28 SECONDS WEST 1115.12 FEET TO A LINE 1500.0 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF SAID SOUTHWEST QUARTER (AS MEASURED PERPENDICULAR TO SAID SOUTH LINE); THENCE NORTH 89 DEGREES 05 MINUTES 19 SECONDS WEST ALONG SAID PARALLEL LINE, 782.67 FEET; THENCE NORTH 01 DEGREE 45 MINUTES 35 SECONDS EAST AND PARALLEL TO THE WEST LINE OF SAID SOUTHWEST QUARTER, 1111.33 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

PARCEL 2B:

THAT PART OF THE EAST 1/2 OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 25; THENCE SOUTHERLY ALONG THE EAST LINE OF SAID SECTION 25, 2359.0 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 80 DEGREES 02 MINUTES 0 SECONDS WEST, 738.6 FEET ALONG A SOUTHERLY LINE OF THE PARCEL RECORDED AUGUST 15, 1950 PER DOCUMENT 656117; THENCE SOUTH 87 DEGREES 54 MINUTES 0 SECONDS WEST, 881.4 FEET ALONG SAID SOUTHERLY LINE OF THE PARCEL OF LAND RECORDED AUGUST 15, 1950 PER DOCUMENT 656117 TO THE CENTER LINE OF STATE ROUTE NO. 25; THENCE SOUTHERLY ALONG SAID CENTER LINE, 113.08 FEET; THENCE SOUTHEASTERLY ALONG A LINE WHICH FORMS AN ANGLE OF 60 DEGREES 57 MINUTES 17 SECONDS TO THE LEFT WITH THE PROLONGATION OF THE LAST DESCRIBED COURSE, 37.74 FEET TO THE EASTERLY RIGHT OF WAY LINE OF STATE ROUTE 25 TO THE NORTHWEST

CORNER OF THE PARCEL RECORDED OCTOBER 12, 1999 PER DOCUMENT 1999K097128; THENCE CONTINUING SOUTHEASTERLY ALONG THE LAST DESCRIBED COURSE, 124.86 FEET ALONG SAID PARCEL RECORDED OCTOBER 12, 1999 PER DOCUMENT 1999K097128; THENCE SOUTHEASTERLY AND EASTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 370.70 FEET AND BEING TANGENT TO THE LAST DESCRIBED COURSE, 251.07 FEET ALONG SAID PARCEL RECORDED OCTOBER 12, 1999 PER DOCUMENT 1999K097128; THENCE EASTERLY TANGENT TO THE LAST DESCRIBED CURVE, 101.26 FEET ALONG SAID PARCEL RECORDED OCTOBER 12, 1999 PER DOCUMENT 1999K097128; THENCE EASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 616.16 FEET AND BEING TANGENT TO THE LAST DESCRIBED COURSE, 118.18 FEET ALONG SAID PARCEL RECORDED OCTOBER 12, 1999 PER DOCUMENT 1999K097128; THENCE EASTERLY TANGENT TO THE LAST DESCRIBED CURVE, 15.15 FEET ALONG SAID PARCEL RECORDED OCTOBER 12, 1999 PER DOCUMENT 1999K097128 TO THE WEST LINE OF THE PARCEL RECORDED OCTOBER 26, 1998 PER DOCUMENT 98K098647; THENCE NORTH, 22.15 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 25 ALONG SAID WEST LINE OF A PARCEL RECORDED OCTOBER 26, 1998 PER DOCUMENT 98K098647 TO THE NORTH LINE OF SAID PARCEL RECORDED OCTOBER 26, 1998 PER DOCUMENT 98K098647; THENCE EAST ALONG SAID NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 25 ALONG THE NORTH LINE SAID PARCEL RECORDED OCTOBER 26, 1998 PER DOCUMENT 98K098647, 980.78 FEET TO THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 25; THENCE NORTHERLY, 287.15 FEET ALONG SAID EAST LINE OF SECTION 25 TO THE POINT OF BEGINNING; ALL IN KANE COUNTY, ILLINOIS.

ALSO:

EXCEPTING FROM THE ABOVE DESCRIBED PARCELS 1, 2A AND 2B, THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, THE FOLLOWING DESCRIBED RIGHT OF WAY DEDICATION: COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 266.30 FEET ALONG SAID CENTERLINE OF GIFFORD ROAD; THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 33.00 FEET ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE LAST DESCRIBED COURSE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 159.57 FEET ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 75.95 FEET AND CHORD BEARING

SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST; THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET; THENCE SOUTHWESTERLY ALONG A CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 102.84 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 665.76 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE SOUTH 01 DEGREES 02 MINUTES 55 SECONDS EAST, A DISTANCE OF 160.00 FEET ALONG A LINE PERPENDICULAR TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 TO SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 1954.42 FEET ALONG SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 00 DEGREES 42 MINUTES 29 SECONDS WEST (NORTH 01 DEGREES 45 MINUTES 28 SECONDS EAST RECORD), A DISTANCE OF 1126.22 FEET (1115.12 FEET RECORD); THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 1238.74 FEET ALONG THE EASTERLY EXTENSION OF THE NORTH LINE OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE NORTH 00 DEGREES 20 MINUTES 16 SECONDS WEST, A DISTANCE OF 66.02 FEET; THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 1227.65 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING NORTH 49 DEGREES 25 MINUTES 08 SECONDS EAST; THENCE NORTH 10 DEGREES 40 MINUTES 57 SECONDS EAST, A DISTANCE OF 31.18 FEET; THENCE NORTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING NORTH 50 DEGREES 20 MINUTES 29 SECONDS EAST; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 29.35 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING NORTH 45 DEGREES 00 MINUTES 00 SECONDS EAST; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 66.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 91.12 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE WESTERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 271.75 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 148.13 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST; THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 145.48 FEET; THENCE SOUTHERLY

ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 197.00 FEET, AN ARC DISTANCE OF 39.16 FEET AND CHORD BEARING SOUTH 04 DEGREES 59 MINUTES 14 SECONDS WEST; THENCE SOUTH 00 DEGREES 42 MINUTES 29 SECONDS EAST, A DISTANCE OF 921.24 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 39.42 FEET AND CHORD BEARING SOUTH 45 DEGREES 52 MINUTES 42 SECONDS EAST; THENCE NORTH 88 DEGREES 57 MINUTES 05 SECONDS EAST, A DISTANCE OF 888.16 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 01 DEGREES 02 MINUTES 55 SECONDS WEST, A DISTANCE OF 7.00 FEET ALONG A LINE PERPENDICULAR TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 88 DEGREES 57 MINUTES 05 SECONDS EAST, A DISTANCE OF 300.00 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 29.88 FEET AND CHORD BEARING NORTH 83 DEGREES 36 MINUTES 06 SECONDS EAST; THENCE NORTH 78 DEGREES 15 MINUTES 07 SECONDS EAST, A DISTANCE OF 607.07 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 44.82 FEET AND CHORD BEARING NORTH 83 DEGREES 36 MINUTES 06 SECONDS EAST; THENCE NORTH 88 DEGREES 57 MINUTES 05 SECONDS EAST, A DISTANCE OF 669.41 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING NORTH 76 DEGREES 40 MINUTES 32 SECONDS EAST; THENCE NORTH 64 DEGREES 23 MINUTES 59 SECONDS EAST, A DISTANCE OF 189.92 FEET; THENCE NORTHEASTERLY ALONG A CURVE, CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING NORTH 77 DEGREES 59 MINUTES 57 SECONDS EAST; THENCE SOUTH 88 DEGREES 24 MINUTES 06 SECONDS EAST, A DISTANCE OF 159.57 FEET ALONG A LINE PERPENDICULAR TO THE CENTERLINE OF GIFFORD ROAD TO A LINE 33.00 FEET WEST OF SAID CENTERLINE OF GIFFORD ROAD; THENCE SOUTH 01 DEGREES 35 MINUTES 54 SECONDS WEST A DISTANCE OF 80.00 FEET ALONG SAID LINE 33.00 FEET WEST OF SAID CENTERLINE OF GIFFORD ROAD, TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

ALSO:

EXCEPTING FROM THE ABOVE DESCRIBED PARCELS 1, 2A AND 2B, THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, THE FOLLOWING DESCRIBED PARCEL - DETENTION AREA: COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE

CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET ALONG SAID CENTERLINE OF GIFFORD ROAD; THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST; THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 669.41 FEET, ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE SOUTHWESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 44.82 FEET AND CHORD BEARING SOUTH 83 DEGREES 36 MINUTES 06 SECONDS WEST; THENCE SOUTH 78 DEGREES 15 MINUTES 07 SECONDS WEST, A DISTANCE OF 607.07 FEET THENCE WESTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 29.88 FEET AND CHORD BEARING SOUTH 83 DEGREES 36 MINUTES 06 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 300.00 FEET, ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE SOUTH 01 DEGREES 02 MINUTES 55 SECONDS EAST, A DISTANCE OF 7.00 FEET; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 888.16 FEET, ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTHERLY ALONG A CURVE, CONCAVE NORTHEASTERLY, HAVING A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 39.42 FEET AND CHORD BEARING NORTH 45 DEGREES 52 MINUTES 42 SECONDS WEST; THENCE NORTH 00 DEGREES 42 MINUTES 29 SECONDS WEST, A DISTANCE OF 921.24 FEET; THENCE NORTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 197.00 FEET, AN ARC DISTANCE OF 39.16 FEET AND CHORD BEARING NORTH 04 DEGREES 59 MINUTES 14 SECONDS EAST; THENCE NORTH 10 DEGREES 40 MINUTES 57 SECONDS EAST, A DISTANCE OF 145.48 FEET; THENCE NORTHEASTERLY ALONG A CURVE, CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 148.13 FEET AND CHORD BEARING NORTH 50 DEGREES 20 MINUTES 29 SECONDS EAST; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 29.35 FEET; THENCE NORTHEASTERLY ALONG A CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 271.75 FEET AND CHORD BEARING NORTH 45 DEGREES 00 MINUTES 00 SECONDS EAST; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 91.12 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 66.00 FEET,

TO THE POINT OF BEGINNING; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 31.69 FEET CONTINUING ALONG THE LAST DESCRIBED COURSE; THENCE NORTH 01 DEGREES 29 MINUTES 18 SECONDS WEST, A DISTANCE OF 663.10 FEET; THENCE NORTH 15 DEGREES 16 MINUTES 46 SECONDS WEST, A DISTANCE OF 88.04 FEET; THENCE NORTH 27 DEGREES 35 MINUTES 43 SECONDS WEST, A DISTANCE OF 58.67 FEET; THENCE SOUTH 89 DEGREES 09 MINUTES 39 SECONDS WEST, A DISTANCE OF 131.18 FEET; THENCE NORTH 00 DEGREES 50 MINUTES 21 SECONDS WEST, A DISTANCE OF 226.50 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 1855.49 FEET, AN ARC DISTANCE OF 176.60 FEET AND CHORD BEARING NORTH 83 DEGREES 17 MINUTES 02 SECONDS WEST ALONG SAID SOUTH RIGHT-OF-WAY; THENCE SOUTH 00 DEGREES 50 MINUTES 21 SECONDS EAST, A DISTANCE OF 249.71 FEET; THENCE SOUTH 89 DEGREES 09 MINUTES 39 SECONDS WEST, A DISTANCE OF 238.05 FEET; THENCE SOUTH 54 DEGREES 02 MINUTES 07 SECONDS WEST, A DISTANCE OF 57.05 FEET; THENCE SOUTH 19 DEGREES 02 MINUTES 57 SECONDS WEST, A DISTANCE OF 79.62 FEET; THENCE SOUTH 01 DEGREES 40 MINUTES 46 SECONDS WEST A DISTANCE OF 1098.59 FEET; THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 397.88 FEET, ALONG A LINE PARALLEL TO THE EASTERLY EXTENSION OF THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING NORTH 49 DEGREES 25 MINUTES 08 SECONDS EAST; THENCE NORTH 10 DEGREES 40 MINUTES 57 SECONDS EAST, A DISTANCE OF 31.18 FEET; THENCE NORTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING NORTH 50 DEGREES 20 MINUTES 29 SECONDS EAST; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 29.35 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING NORTH 45 DEGREES 00 MINUTES 00 SECONDS EAST; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 91.12 FEET, TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

ALSO:

EXCEPTING FROM THE ABOVE DESCRIBED PARCELS 1, 2A AND 2B, THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET

ALONG SAID CENTERLINE OF GIFFORD ROAD; THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND ITS EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104; THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD: THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST; THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET; THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 598.29 FEET TO THE POINT OF BEGINNING; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 899.40 FEET CONTINUING ALONG THE LAST DESCRIBED COURSE; THENCE NORTH 01 DEGREES 29 MINUTES 18 SECONDS WEST, A DISTANCE OF 663.10 FEET; THENCE NORTH 15 DEGREES 16 MINUTES 46 SECONDS WEST, A DISTANCE OF 88.04 FEET; THENCE NORTH 27 DEGREES 35 MINUTES 43 SECONDS WEST, A DISTANCE OF 58.67 FEET; THENCE SOUTH 89 DEGREES 09 MINUTES 39 SECONDS WEST, A DISTANCE OF 131.18 FEET; THENCE NORTH 00 DEGREES 50 MINUTES 21 SECONDS WEST, A DISTANCE OF 226.50 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 1855.49 FEET, AN ARC DISTANCE OF 576.37 FEET AND CHORD BEARING SOUTH 71 DEGREES 39 MINUTES 30 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY; THENCE SOUTH 62 DEGREES 45 MINUTES 34 SECONDS EAST, A DISTANCE OF 541.67 FEET CONTINUING ALONG SAID SOUTH RIGHT-OF-WAY; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 530.77 FEET; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 75.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 65.00 FEET, TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

ALSO:

EXCEPTING FROM THE ABOVE DESCRIBED PARCELS 1, 2A AND 2B, THAT PART OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS

FOLLOWS: COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD; THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET, ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND IT'S EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104 AND AMENDED BY CERTIFICATE OF CORRECTION ON FEBRUARY 23, 2005 AS DOCUMENT NO. 0505434001; THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD: THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST; THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET, ALONG A LINE PARALLEL WITH SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET; THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 1466.00 FEET; THENCE THE FOLLOWING 7 COURSES ALONG THE NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET AND COMISKEY ROAD PER DOCUMENT NO. 0425234104 RECORDED SEPTEMBER 8, 2004 AND AMENDED BY CERTIFICATE OF CORRECTION ON FEBRUARY 23, 2005 AS DOCUMENT NO. 0505434001: THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE WESTERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST; THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 31.18 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE WESTERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING SOUTH 49 DEGREES 25 MINUTES 08 SECONDS WEST; THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 397.88 FEET, TO THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 50.09 FEET, CONTINUING ALONG SAID NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET; THENCE NORTH 01 DEGREES 40 MINUTES 46 SECONDS

EAST, A DISTANCE OF 572.36 FEET; THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 799.83 FEET, ALONG A LINE PARALLEL WITH SAID NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30; THENCE NORTH 00 DEGREES 20 MINUTES 16 SECONDS WEST, A DISTANCE OF 696.32 FEET, ALONG SAID WEST LINE TO THE SOUTH RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL & PACIFIC RAILROAD; THENCE THE FOLLOWING TWO COURSES ALONG SAID SOUTH RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL & PACIFIC RAILROAD: THENCE NORTH 74 DEGREES 10 MINUTES 34 SECONDS EAST, A DISTANCE OF 561.78 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 1855.49 FEET, AN ARC DISTANCE OF 641.65 FEET AND CHORD BEARING NORTH 84 DEGREES 04 MINUTES 58 SECONDS EAST; THENCE SOUTH 00 DEGREES 50 MINUTES 21 SECONDS EAST, A DISTANCE OF 249.71 FEET; THENCE SOUTH 89 DEGREES 09 MINUTES 39 SECONDS WEST, A DISTANCE OF 238.05 FEET; THENCE SOUTH 54 DEGREES 02 MINUTES 07 SECONDS WEST, A DISTANCE OF 57.05 FEET; THENCE SOUTH 19 DEGREES 02 MINUTES 57 SECONDS WEST, A DISTANCE OF 79.62 FEET; THENCE SOUTH 01 DEGREES 40 MINUTES 46 SECONDS WEST, A DISTANCE OF 1098.59 FEET, TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

ALSO:

EXCEPTING FROM THE ABOVE DESCRIBED PARCELS 1, 2A AND 2B, THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 886.52 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD TO THE POINT OF BEGINNING; THENCE NORTH 62 DEGREES 45 MINUTES 34 SECONDS WEST, A DISTANCE OF 57.15 FEET, ALONG A LINE PARALLEL WITH THE SOUTH RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD; THENCE NORTHWESTERLY ALONG A CURVE, CONCAVE NORTHEASTERLY, HAVING A RADIUS OF 490.00 FEET, AN ARC DISTANCE OF 175.45 FEET AND CHORD BEARING NORTH 52 DEGREES 30 MINUTES 06 SECONDS WEST; THENCE NORTH 42 DEGREES 14 MINUTES 37 SECONDS WEST, A DISTANCE OF 89.94 FEET; THENCE NORTHWESTERLY ALONG A CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 460.00 FEET, AN ARC DISTANCE OF 145.07 FEET AND CHORD BEARING NORTH 51 DEGREES 16 MINUTES 41 SECONDS WEST; THENCE NORTH 60 DEGREES 18 MINUTES 45 SECONDS WEST, A DISTANCE OF 677.56 FEET; THENCE NORTHWESTERLY ALONG A CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 460.00 FEET, AN ARC DISTANCE OF 87.09 FEET AND CHORD BEARING NORTH 65 DEGREES 44 MINUTES 12 SECONDS WEST;

THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 2.52 FEET; THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 598.29 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 65.00 FEET; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 955.97 FEET, TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD; THENCE SOUTH 62 DEGREES 45 MINUTES 34 SECONDS EAST, A DISTANCE OF 1155.74 FEET, ALONG SAID SOUTH RIGHT OF WAY LINE TO A POINT OF INTERSECTION WITH SAID CENTERLINE OF GIFFORD ROAD; THENCE SOUTH 01 DEGREES 35 MINUTES 54 SECONDS WEST, A DISTANCE OF 186.35 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD, TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

PARCEL 3 (VILLAGE RIGHT-OF-WAY):

THAT PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, THE FOLLOWING DESCRIBED RIGHT OF WAY DEDICATION: COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 266.30 FEET ALONG SAID CENTERLINE OF GIFFORD ROAD; THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 33.00 FEET ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE LAST DESCRIBED COURSE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 159.57 FEET ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 75.95 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST; THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET; THENCE SOUTHWESTERLY ALONG A CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 102.84 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 665.76 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE SOUTH 01 DEGREES 02 MINUTES 55 SECONDS EAST, A DISTANCE OF 160.00 FEET ALONG A LINE PERPENDICULAR TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 TO SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 1954.42 FEET ALONG SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 00 DEGREES 42 MINUTES 29 SECONDS WEST (NORTH 01 DEGREES 45 MINUTES 28 SECONDS EAST RECORD), A DISTANCE OF 1126.22 FEET (1115.12 FEET RECORD); THENCE

SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 1238.74 FEET ALONG THE EASTERLY EXTENSION OF THE NORTH LINE OF THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE NORTH 00 DEGREES 20 MINUTES 16 SECONDS WEST, A DISTANCE OF 66.02 FEET; THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 1227.65 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING NORTH 49 DEGREES 25 MINUTES 08 SECONDS EAST; THENCE NORTH 10 DEGREES 40 MINUTES 57 SECONDS EAST, A DISTANCE OF 31.18 FEET; THENCE NORTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING NORTH 50 DEGREES 20 MINUTES 29 SECONDS EAST; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 29.35 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING NORTH 45 DEGREES 00 MINUTES 00 SECONDS EAST; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 66.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 91.12 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE WESTERLY, HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 271.75 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 148.13 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST; THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 145.48 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 197.00 FEET, AN ARC DISTANCE OF 39.16 FEET AND CHORD BEARING SOUTH 04 DEGREES 59 MINUTES 14 SECONDS WEST; THENCE SOUTH 00 DEGREES 42 MINUTES 29 SECONDS EAST, A DISTANCE OF 921.24 FEET; THENCE SOUTHERLY ALONG A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 39.42 FEET AND CHORD BEARING SOUTH 45 DEGREES 52 MINUTES 42 SECONDS EAST; THENCE NORTH 88 DEGREES 57 MINUTES 05 SECONDS EAST, A DISTANCE OF 888.16 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 01 DEGREES 02 MINUTES 55 SECONDS WEST, A DISTANCE OF 7.00 FEET ALONG A LINE PERPENDICULAR TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 88 DEGREES 57 MINUTES 05 SECONDS EAST, A DISTANCE OF 300.00 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00

FEET, AN ARC DISTANCE OF 29.88 FEET AND CHORD BEARING NORTH 83 DEGREES 36 MINUTES 06 SECONDS EAST; THENCE NORTH 78 DEGREES 15 MINUTES 07 SECONDS EAST, A DISTANCE OF 607.07 FEET; THENCE EASTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 44.82 FEET AND CHORD BEARING NORTH 83 DEGREES 36 MINUTES 06 SECONDS EAST; THENCE NORTH 88 DEGREES 57 MINUTES 05 SECONDS EAST, A DISTANCE OF 669.41 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE EASTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING NORTH 76 DEGREES 40 MINUTES 32 SECONDS EAST; THENCE NORTH 64 DEGREES 23 MINUTES 59 SECONDS EAST, A DISTANCE OF 189.92 FEET; THENCE NORTHEASTERLY ALONG A CURVE, CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING NORTH 77 DEGREES 59 MINUTES 57 SECONDS EAST; THENCE SOUTH 88 DEGREES 24 MINUTES 06 SECONDS EAST, A DISTANCE OF 159.57 FEET ALONG A LINE PERPENDICULAR TO THE CENTERLINE OF GIFFORD ROAD TO A LINE 33.00 FEET WEST OF SAID CENTERLINE OF GIFFORD ROAD; THENCE SOUTH 01 DEGREES 35 MINUTES 54 SECONDS WEST A DISTANCE OF 80.00 FEET ALONG SAID LINE 33.00 FEET WEST OF SAID CENTERLINE OF GIFFORD ROAD, TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

EXHIBIT E

LEGAL DESCRIPTION

THAT PART OF NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD. THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD, THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET, ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND IT'S EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104, THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST, THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET, ALONG A LINE PARALLEL WITH SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET, THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 1466.00 FEET, THENCE THE FOLLOWING 7 COURSES ALONG THE NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET AND COMISKEY ROAD PER DOCUMENT NO 0425234104 RECORDED SEPTEMBER 8, 2004, THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET, THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY HAVING OF RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST, THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST, THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 31.18 FEET THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING SOUTH 49 DEGREES 25 MINUTES 08 SECONDS WEST, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 447.97 FEET, TO THE POINT OF BEGINNING, THENCE NORTH 01 DEGREES 40 MINUTES 46 SECONDS EAST, A DISTANCE OF 572.36 FEET, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 799.83 FEET, ALONG A LINE PARALLEL TO THE SAID NORTH RIGHT OF WAY OF GRAHAM STREET, TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30 THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, A DISTANCE OF 571.48 FEET, ALONG SAID WEST LINE OF SECTION 30 TO SAID NORTH RIGHT OF WAY OF GRAHAM STREET, THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 779.68 FEET, ALONG SAID NORTH RIGHT OF WAY LINE OF GRAHAM STREET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

KNOWN AS: 2250 GRAHAM STREET BARTLETT ILLINOIS

P.I.N.: 06-30-101-003-000

EXHIBIT F-1

Surface Uses (186 Acres) PD-Planned Development District

A. Permitted Uses

Except as otherwise expressly set forth herein, the following uses shall be permitted in the PD-Planned Development Zoning District:

Any use or combination of uses permitted in the I-I Light Industrial District and I2 General Industrial District, provided such use is not listed as a special use or prohibited use herein;

The following uses shall be specifically designated as permitted uses pursuant to the Preliminary PUD Plan:

The surface and deep subsurface mining and removal of limestone, galena, gravel, sand and other minerals (collectively "Resources"), via blasting and other means, and, as incidental or accessory operations to the foregoing (i) the construction, maintenance and operation of such structures, conveyors and other movable and immovable equipment necessary to carry out the foregoing, including underground passages, shafts or entries through, to and from other mines and lands adjacent to or on the Property; and (ii) the storage of explosives and such other equipment necessary to carry out the mining (all or any of the aforesaid purposes being hereinafter included within the term "Mining Operations"). Notwithstanding anything contained in this Agreement to the contrary, to the extent applicable, the Mining Operations shall be conducted in accordance with the standards set forth in the Resource and Mining Protection Measures attached to the Annexation Agreement as Exhibit G-3, in addition, to any other applicable state, local or federal requirements or performance standards governing the same that are effective when this Agreement is executed.

Mineral processing, including equipment, building and structures for mining, crushing, washing, storage or selling per Section 4.3 of the Annexation Agreement.

B. Special Uses

Except as otherwise expressly set forth herein, the following uses shall be allowable as special uses in the PD-Planned Development Zoning District:

Those uses listed as special uses in the I-I Light Industrial District and 1-2 General Industrial Zoning District, unless said use is listed as a permitted use or prohibited use herein;

The following uses shall be specifically designated as special uses on the Preliminary PUD Plan:

Asphalt Plant

Asphalt Through Put Facility

Automotive Services

Concrete and asphalt recycling center

Concrete batching plant

Temporary use for storage and sale of concrete and brick paving and related and similar materials

C. Accessory Uses

Except as otherwise expressly set forth herein, the following uses shall be permitted as accessory uses in the Subterranean Mining Zoning District:

Accessory uses, buildings or other structures customarily incidental to and commonly associated with a permitted or special use are permitted, provided they are operated and maintained under the same ownership and on the same lot as the permitted use, do not include structures or structural features inconsistent with the permitted use, and do not involve the conduct of any separate business, profession, trade or industry; and

The following uses shall be specifically designated as permitted accessory uses on the Lots depicted on the Preliminary Land Plan:

Garages, carports or other off-street parking spaces. Truck parking. When trucks are parked within one hundred fifty (150) feet of a residence district boundary line, the trucks shall be limited to not over one and one-half (1 1/2) tons capacity.

Offices, incidental to a permitted or special use

On-site back up generators

Signs as regulated in the Industrial Subdivision Sign Ordinance

Tool houses, sheds and other similar buildings for the storage of supplies and equipment

Water retention and detention areas

Ventilation and elevator shafts to service the Mining Operations and subterranean uses set forth in *Exhibit G*.

Railroad spur tracks and related switching yards

D. Prohibited Uses

All uses not expressly authorized as permitted, special, accessory or subterranean uses are expressly prohibited. The following are specifically prohibited in the PD-Planned Development Zoning District:

Adult Book Stores

Adult Cabarets

Adult Entertainment Establishments

Adult mini-motion picture theatres

Adult motion picture theatres

Automobile racetracks, raceways, speedways

Airports

Automotive salvage yards

Creosote treatments or manufacturing

Fertilizer manufacturing

Incinerators

Junk yards

Land fills, dumps, manufacturing and industrial activities involving storage, utilization or manufacture of materials that decompose by deterioration, monoash landfills, transfer stations, back fills, hazmat waste landfills, garbage dumps, sanitary and solid waste landfills and use as accessory to or related to said uses. Notwithstanding the foregoing, the use of clean construction for reclamation activities and to fill the rooms and caverns created by subterranean mining is allowed.

Paint factories

Penal and correctional institutions

Rubber manufacturing or treatment

Salvage material yards

Soap manufacturing

Stock yards and slaughter houses

Tanning operations, including storage of raw hides or skins

The following uses shall be specifically prohibited on the Preliminary Land Plan:

Tree removal service

Towing service

Chemical processing and production

Paper products and manufacturing

Plastics manufacturing

Motor freight terminal

Wood working and wood products manufacturing

Sewer and septic tank cleaning and rodding services

E. Lot and Bulk Regulations

Except as modified by the annexation agreement and unless the proposed use dictates otherwise, lot, site, structure and bulk regulations applying specifically to the PD-Planned Development Zoning District are set forth below:

The Property (as defined in the Agreement) shall utilize the lot, site, structure and bulk regulations established for the 1-2 General Industrial District to the extent the same are not inconsistent with the Site Plan the Modifications as defined in the attached Annexation Agreement. However, the lot, site, structure and bulk regulations shall not apply to the storage, stockpiling nor the building, structures, conveyors and other movable and immovable equipment necessary to carry out the Mining Operations defined in the Agreement or Special Uses as listed under Section B of this document.



AGENDA ITEM EXECUTIVE SUMMARY

Item Name 2250 Graham St - truck repair

Committee or Board Board

BUDGET IMPACT

Amount: N/A

Budgeted N/A

List what fund N/A

EXECUTIVE SUMMARY

The petitioner is requesting to **modify the Special Use Permit for the Planned Unit Development, amend the Bluff City Industrial Park Preliminary PUD Plan and General Site Plan** to allow truck repair and truck/trailer storage on 10 acres in the Bluff City Industrial Park and.

The **Final PUD Plan** for the Graham Truck Terminal identifies two buildings (24,300 sq.ft. and 25,000 sq.ft.) and 156-space truck/trailer parking lot sharing a single curb cut on Graham Street.

The annexation agreement for Bluff City Industrial Park, approved by Ordinance 2003-98, lists automotive services (including truck repair) as a prohibited use. The petitioner is proposing **amendments to the annexation agreement and Ordinance #2003-103** to classify "automotive services" as a special use, not a prohibited use, in the list of surface uses for the Bluff City Industrial Park and, pending approval of the amendments, a **Special Use Permit** to allow automotive services including truck repair.

The **Planning and Zoning Commission** held the required public hearing, reviewed the petitioner's requests and **recommended approval** at their meeting on October 6, 2022.

The **Committee of the Whole** reviewed the request as part of the review of 2250 Graham Street at their meeting on October 18, 2022. The Committee forwarded the petition on to the Village Board to hold the Public Hearing for the Third Amended Annexation Agreement and to vote on the Ordinances for adoption.

The following items will be voted on:

- a) Amendments to the Bluff City Industrial Park PUD Plan and General Site Plan
- b) Final PUD Plan Review
- c) Special Use Permit to allow automotive services
- d) Amendments to Ordinance #2003-103
- e) Modification to the Special Use Permit for the Planned Unit Development

ATTACHMENTS (PLEASE LIST)

PDS memo, ordinance with exhibits

ACTION REQUESTED

- For Discussion only
- Resolution
- Ordinance - Move to approved Ordinance #2022-____ An Ordinance Approving a Third Amended Preliminary PUD Plan and Third Amended General Site Plan for the Bluff City Industrial Park, Amending Ordinance #2003-103, Modifying the Special Use Permit for a Planned Unit Development, Approving a Final PUD Plan for 2250 Graham Street and Granting a Special Use Permit
- Motion

Staff: Kristy Stone, Interim PDS Director

Date: 11.7.2022

PLANNING AND DEVELOPMENT SERVICES MEMORANDUM
22-111

DATE: November 3, 2022
TO: Paula Schumacher, Village Administrator
FROM: Kristy Stone, Interim PDS Director 
RE: **#22-13 2250 Graham Street**

PETITIONER

David A. Schaefer Architects on behalf of Freighstar Expediated LLC

SUBJECT SITE

2250 Graham St (Bluff City Industrial Park)

REQUESTS

Amendments to the Bluff City Industrial Park PUD Plan and General Site Plan
Modification to the Special Use Permit for the Planned Unit Development
Final PUD Plan Review
Special Use Permit to allow automotive services
Amendments to Ordinance #2003-103

SURROUNDING LAND USES

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
Subject Site	Industrial	Industrial	PD
North	Industrial	Industrial	PD
South	Industrial	Industrial	PD
East	Detention	Industrial	PD
West	Municipal	Industrial	P-1

BACKGROUND

1. The Planned Development approved by Ordinance #2003-98, approved and executed the annexation agreement between Bluff City LLC, Southwind Financial Ltd and the Village of Bartlett for the Bluff City Industrial Park. The annexation agreement specifies the permitted uses, special uses and prohibited uses for the industrial park. *The annexation agreement lists automotive services as a prohibited use.*

2. Ordinance #2003-103 approved the Bluff City Industrial Park's Preliminary PUD Plan and General Site Plan which identified the Subject Property as an asphalt/concrete plant.
3. Ordinance #2016-90 amended the Bluff City Industrial Park's Preliminary PUD Plan and General Site Plan and approved a Final PUD Plan and granted special use permits to allow outdoor truck and trailer storage on the subject property. The Ordinance restricted outdoor storage on the Acton Mobile site (the west 5 acres of the Subject Property) to mobile office trailers, storage trailers and portable classrooms. The ordinance prohibited the following on the truck and trailer storage site (the east 5 acres of the Subject Property):
 - Operation of commercial office or retail businesses out of stored vehicles
 - Truck and motor vehicle repair operations
 - Storage of furniture not in an enclosed container
 - Storage of vehicles and trucks in disrepair
 - Junk yards
4. The petitioner submitted a concept plan for this project which was reviewed by the **Committee of the Whole** at their May 3, 2022 meeting. The committee encouraged the applicant to submit a full development application and directed staff to forward the application directly to the Planning & Zoning Commission to conduct the required public hearing.

DISCUSSION

1. The approved Preliminary PUD Plan and General Site Plan for the 186-acre Bluff City Industrial Park identifies the 10-acre subject property for a concrete plant and truck/trailer storage area. The petitioner is requesting to **modify the Special Use Permit for the Planned Unit Development, amend the Bluff City Industrial Park Preliminary PUD Plan and General Site Plan** to identify the 10-acre subject property as "Graham Truck Facility" and to classify "automotive services" as a special use, not a prohibited use, in the list of surface uses for the Bluff City Industrial Park.
2. The petitioner is requesting a **Final PUD Plan** for the Graham Truck Terminal. The two buildings (24,300 sq.ft. and 25,000 sq.ft.) and trailer lot will share a single curb cut on Graham Street. The Final PUD Plan identifies 70 parking spaces including 4 accessible spaces which meets the Zoning Ordinance requirement.
3. The front building elevations are comprised of 16"x 8" gray split-face CMUs. The side and rear elevations are constructed of vertical metal panels. The rear of each building has 9-10 drive-in doors.

4. The petitioner is proposing to utilize an asphalt grindings surface for the 156-space trailer parking lot. The lot will be fully fenced with a security gate located between the buildings.
5. A **Special Use Permit** is being requested to allow automotive services including truck repair.
6. The petitioner is also requesting to **amend Ordinance #2003-103 (Exhibit E-the Preliminary PUD Plan, Exhibit F- Surface Uses and Exhibit H-the General Site Plan)** to reflect the proposed truck storage and repair facility at this site.
7. The annexation agreement for Bluff City Industrial Park lists automotive services and truck terminal as prohibited uses in the Bluff City Industrial Park. *The Village Board conducted the public hearing and will vote on the request to amend the annexation agreement approved by Ordinance #2003-98 separately.*
8. The landscape plan and photometric plan have been approved. Engineering is under review.

DISCUSSION POINTS

1. The Staff recommends **approval** of the petitioner's requests subject to the following conditions and Findings of Fact:
 - a. Village Engineer approval of the Engineering Plans;
 - b. Landscaping must be installed within one year of the issuance of a building permit per the approved landscape plan. If landscaping cannot be installed at the time of construction, a landscape bond must be posted in the approved amount for its future installation;
 - c. Lock boxes shall be provided and access granted to the Bartlett Fire Protection Districts for the gates located on Graham Street;
 - d. Building permits shall be required for all construction activities;
 - e. Findings of Fact (Amended General Site Plan):
 - i. That the proposed truck storage and repair facility are permitted/special uses in the PD Planned Development Zoning District;
 - ii. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
 - iii. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;

- iv. That the site plan provides for the safe movement of pedestrians within the site;
 - v. That there is a sufficient mixture of grass, trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
 - vi. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.
- f. Findings of Fact (Special uses- PUD & automotive services):
- i. The modification to the PUD and automotive services are desirable to provide a use which is in the interest of public convenience and will contribute to the general welfare of the community;
 - ii. That the modification to the PUD and automotive services will not under the circumstances of the particular case be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity;
 - iii. That the special uses shall conform to the regulations and conditions specified in the Bartlett Zoning Ordinance for such use and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.
- g. Findings of Fact (PUDs, Amended Preliminary and Final PUD Plans):
- i. The storage of mobile office trailers, storage trailers, portable classrooms and truck and trailer storage are in conformance with the Comprehensive Plan and the Future Land Use Plan which identifies this site for industrial uses;
 - ii. Storage of mobile office trailers, storage trailers, portable classrooms and truck and trailer storage are permitted uses in accordance with the Annexation Agreement;
 - iii. The Amended Preliminary and Final PUD Plans are designed, located and proposed to be operated and maintained so that the public health, safety and welfare will not be endangered or detrimentally affected;
 - iv. The Amended Preliminary and Final PUD Plans shall not substantially lessen or impede the suitability for uses and development of, or be injurious to the use and enjoyment of, or substantially diminish or impair the value of, or be incompatible with, other property in the immediate vicinity;
 - v. The Amended Preliminary and Final PUD Plans shall include impact donations;

- vi. Adequate utilities and drainage shall be provided for this use;
 - vii. Adequate parking and ingress and egress will be provided for these uses so as to minimize traffic congestion and hazards in public streets;
 - viii. Adequate buffering and landscaping shall be provided to protect uses within the development and on surrounding properties;
 - ix. There shall be reasonable assurance that, if authorized, this facility will be completed according to an appropriate schedule and adequately maintained.
2. The **Planning and Zoning Commission** held the required public hearing, reviewed the petitioner's requests and **recommended approval** at their meeting on October 6, 2022.
 3. The **Committee of the Whole** reviewed the request to amend the annexation agreement as part of their review of 2250 Graham Street at their meeting on **October 18, 2022**. The Committee forwarded the petition on to the Village Board to hold the Public Hearing for the Third Amended Annexation Agreement and to vote on the Ordinances for adoption.
 4. The ordinance with exhibits approving the petitioner's requests is attached for your review.

ORDINANCE 2022 - _____

AN ORDINANCE APPROVING A THIRD AMENDED PRELIMINARY PUD PLAN AND THIRD AMENDED GENERAL SITE PLAN FOR THE BLUFF CITY INDUSTRIAL PARK, AMENDING ORDINANCE #2003-103, APPROVING A FINAL PUD PLAN FOR 2250 GRAHAM STREET AND GRANTING A SPECIAL USE PERMIT

WHEREAS, Bluff City LLC, (the “Owner”) is the owner of record of real estate comprising approximately 10.4 acres located in Cook County, Illinois, legally described on **Exhibit A** attached hereto (the “Subject Property”), which lies within the Bluff City Industrial Park; and

WHEREAS, the Subject Property is zoned PD (Planned Development) by virtue of the passage of Bartlett Ordinance 2003-103 (the “Original PUD Ordinance”) which is expressly incorporated herein by this reference, and which granted a special use permit for the approval of the Planned Unit Development for the 186+/- Bluff City Industrial Park Property in accordance with a certain Preliminary PUD Plan attached as Exhibit E to the Original PUD Ordinance, and a General Site Plan attached as Exhibit H to the Original PUD Ordinance for the 186-acre Bluff City Industrial Park property legally described on Exhibit A to the Original PUD Ordinance (the “Bluff City Industrial Park Property”); and

WHEREAS, the Preliminary PUD Plan and General Site Plan were first amended on December 6, 2016 by Ordinance 2016-90 to allow truck and trailer parking where an asphalt/concrete plant was previously shown;

WHEREAS, the Preliminary PUD Plan and General Site Plan were subsequently amended on May 4, 2021 by Ordinance 2021-47 to allow wood products production and storage of uncontained bulk materials on 9.36 acres of the Bluff City Industrial Park Property where the concrete and recycling operation was previously shown;

WHEREAS, Freighstar Expediated LLC (the “Petitioner”) has filed a petition (1) for the Third Amendment to the Preliminary PUD Plan and the Third Amendment to the General Site Plan to allow automotive services on the 10.4 +/- acre Subject Property where the truck and trailer parking operation was previously shown on the Bluff City Industrial Park 186 Acre Preliminary PUD Plan and General Site Plan; (2) to amend Ordinance 2003-103 Exhibits E-the Preliminary PUD Plan, Exhibit F-Surface Uses to add

Exhibit F-1 with respect to the Subject Property only to make automobile services a special use on the Subject Property, and Exhibit H-the General Site Plan; (3) to approve a Final PUD Plan for 2250 Graham Street; and (4) to grant a Special Use Permit to allow automotive services on the Subject Property (collectively the "Petition"); and

WHEREAS, on October 6, 2022, the Bartlett Planning & Zoning Commission conducted a public hearing with respect to the Petition (Case #22-13) for a Third Amendment to the Bluff City Industrial Park 186 Acre Preliminary PUD Plan and Third Amendment to the General Site Plan to allow automotive services including truck repair on the Subject Property where a truck trailer storage yard was previously shown; amend Ordinance 2003-103 Exhibits E (Preliminary PUD Plan), F (Surface Uses) to add Exhibit F-1 applicable only to the Subject Property to make automotive services a special use and not a prohibited use thereon, and Exhibit H (General Site Plan); approve a Final PUD Plan for the Subject Property, commonly known as 2250 Graham Street, Bartlett, Illinois, and grant a Special Use Permit for automotive services for the Subject Property. The Planning & Zoning Commission recommended to the Corporate Authorities approval of the Third Amended Preliminary PUD Plan and the Third Amended General Site Plan for the Bluff City Industrial Park Property; the amendment to Ordinance 2003-103 Exhibits E (Preliminary PUD Plan), F (Surface Uses) to add Exhibit F-1 with respect to the Subject Property, and Exhibit H (General Site Plan); approval of the Final PUD Plan for the Subject Property commonly known as 2250 Graham Street, Bartlett, Illinois, and the granting of a Special Use Permit to allow automotive services on the Subject Property, subject based upon findings of fact, and subject to the conditions set forth in its report; and

WHEREAS, the Corporate Authorities have determined that it is in the public interest to approve: The Third Amended Preliminary PUD Plan and the Third Amended General Site Plan for the Bluff City Industrial Park Property; approve the amendments to Ordinance 2003-103 Exhibits E (Preliminary PUD Plan), F (Surface Uses) to add Exhibit F-1 with respect to the Subject Property only, and Exhibit H (General Site Plan), the Final PUD Plan for 2250 Graham Street, and to grant a Special Use Permit to allow automotive services on the Subject Property, subject to the conditions set forth in Section Nine of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

SECTION ONE: That the Corporate Authorities do hereby make the following findings of fact pertaining to the petition for the Third Amended General Site Plan with respect to the Bluff City Industrial Park Property, based upon the conditions of development set forth in Section Nine of this Ordinance:

1. That by virtue of the amendment to Ordinance 2003-103 set forth in this Ordinance the proposed use of automotive services is a special use in the PD Planned Development Zoning District;
2. That the proposed building, off-street parking, access, lighting, landscaping, and drainage are compatible with adjacent land uses;
3. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
4. That the site plan provides for the safe movement of pedestrians within the site;
5. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses.
6. That all outdoor storage areas will be screened and are in accordance with standards specified by this Ordinance.

SECTION TWO: That the Third Amended General Site Plan for the Bluff City Industrial Park Property is hereby approved, subject to the conditions set forth in Section Nine of this Ordinance.

SECTION THREE: That the Corporate Authorities do hereby make the following findings of fact pertaining to the petition to amend the list of surface uses for the Subject Property as set forth on Exhibit F-1 attached hereto, to add "automotive service" to the list of special uses and delete "automotive service" from the list of prohibited uses, and with respect to the petition for a Special Use Permit to allow automotive services on the Subject Property, based upon the conditions of development set forth in Section Nine of this Ordinance:

1. The proposed use is desirable to provide a use which is in the interest of public convenience and will contribute to the general welfare of the community;
2. That the proposed use will not under the circumstances of the particular case be detrimental to the health, safety, morals or general welfare of persons residing or

working in the vicinity or be injurious to property value or improvement in the vicinity;

3. That the special use shall conform to the regulations and conditions specified in the Bartlett Zoning Ordinance for such uses and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees as set forth in Section Nine of this Ordinance, and provided said conditions are, and remain, satisfied.

SECTION FOUR: That “automotive services” is hereby added as a special use with respect to the Subject Property, and a Special Use Permit to allow automotive services on the Subject Property is hereby granted, subject to the conditions set forth in Section Nine of this Ordinance.

SECTION FIVE: That the Corporate Authorities do hereby make the following findings of fact pertaining to the petition for the Third Amended Preliminary PUD Plan and the Final PUD Plan for 2250 Graham Street, based upon the conditions of development set forth in Section Nine of this Ordinance:

1. The proposed special use of automotive service is in conformance with the Comprehensive Plan and the Future Land Use Plan which identifies this site for industrial uses;
2. Automotive service, including truck repair is a special use in accordance with the Third Amendment to the Annexation Agreement for the Bluff City Industrial Park Property and Section Four of this Ordinance;
3. The Third Amended Preliminary PUD Plan for the Bluff City Industrial Property and the Final PUD Plan for the Subject Property are designed, located and proposed to be operated and maintained so that the public health, safety and welfare will not be endangered or detrimentally affected;
4. The Third Amended Preliminary PUD Plan for the Bluff City Industrial Property and the Final PUD Plan for the Subject Property will not substantially lessen or impede the suitability for uses and development of, or be injurious to the use and enjoyment of, or substantially diminish or impair the value of, or be incompatible with, other property in the immediate vicinity;
5. The Third Amended Preliminary PUD Plan for the Bluff City Industrial Property and the Final PUD Plan for the Subject Property shall include impact donations in accordance with the Third Amendment to the 186 Acre Annexation Agreement for the Bluff City Industrial Park Property, of which there are none;
6. Adequate utilities and drainage will be provided for the Subject Property;
7. Adequate parking and ingress and egress will be provided for these uses so as to minimize traffic congestion and hazards in public streets;
8. Adequate buffering and landscaping shall be provided to protect uses within the development and on surrounding properties;
9. There shall be reasonable assurance that, if authorized, this facility will be completed according to an appropriate schedule and adequately maintained.

SECTION SIX: That the Third Amended Preliminary PUD Plan for the Bluff City Industrial Park Property and the Final PUD Plan for the Subject Property commonly known as 2250 Graham Street, Bartlett, Illinois, with the surface uses for the Subject Property as set forth on Exhibit F-1 appended hereto pursuant to the special use permit therefor granted in Section Four of this Ordinance, are hereby approved, subject to the conditions set forth in Section Nine of this Ordinance.

SECTION SEVEN: That the amendment to Ordinance 2003-103 Exhibits E (Preliminary PUD Plan), Exhibit F (Surface Uses) adding Exhibit F-1 with respect to the Subject Property, and Exhibit H (General Site Plan) are hereby approved, subject to the conditions set forth in Section Nine of this Ordinance.

SECTION EIGHT: That the Third Amended Preliminary PUD Plan prepared by Mackie Consultants, LLC dated May 1, 2003, last revised November 2, 2022 (“Amended Exhibit E”) attached hereto as **Exhibit B**; the Third Amended General Site Plan prepared by Mackie Consultants, LLC dated November 11, 2022 (the “Amended Exhibit H”) attached hereto as **Exhibit C**; and the Final PUD Plan for 2250 Graham Street prepared by Bono Consulting, Inc. dated August 22, 2022, last revised October 27, 2022 attached hereto as **Exhibit D**; the Landscape Plan prepared by Kestrel Design dated August 8, 2022 attached hereto as **Exhibit E**; the Building Elevations prepared by David A. Schaefer Architects dated November 2, 2021 and last revised August 24, 2022 attached hereto as **Exhibit F**; the Surface Uses listed for the Subject Property commonly known as 2250 Graham Street, Bartlett, Illinois, attached hereto as **Exhibit F-1** (“Exhibit F-1”) which attached Exhibits B, C, D, E and F-1 expressly made a part of this Ordinance by this reference, are hereby approved, subject to the conditions set forth in Section Nine of this Ordinance.

SECTION NINE: That the findings set forth in Sections One, Three and Five, the Third Amended General Site Plan approved in Section Two, the amendment of Ordinance 2003-103 amending the list of special uses for the Subject Property and the Special Use Permit granted in Section Four, the Third Amended Preliminary PUD Plan for the Bluff City Industrial Park Property, and the Final PUD Plan for the Subject Property legally described on Exhibit A and commonly known as 2250 Graham Street, Bartlett,

Illinois, approved in Sections Six and Eight, the amendments to Ordinance 2003-103 Exhibits E (Preliminary PUD Plan), F (Surface Uses) to add Exhibit F-1 with respect to the Subject Property, and Exhibit H (General Site Plan) approved in Section Seven, and Exhibits approved in Section Eight, are made based upon, and are subject to the following conditions:

1. Village Engineer approval of the Engineering Plans;
2. Landscaping must be installed within one year of the issuance of a building permit per the approved landscape plan. If landscaping cannot be installed at the time of construction, a landscape bond must be posted in the approved amount for its future installation;
3. Lock boxes shall be provided and access granted to the Bartlett Fire Protection Districts for the gates located on Graham Street;
4. Building permits shall be required for all construction activities;
5. The Owner and the Developer of the Subject Property shall enter a Public Improvements Completion Agreement with the Village in form as set forth in the Bartlett Subdivision and PUD Ordinance (the "Subdivision Ordinance") except for such deviations and modifications from said form as approved by the Village Attorney, which may be approved and executed by the Village Administrator;
6. The Owner, the Developer, or its or the Owner's general contractor, shall post adequate security to guaranty the public improvements that will serve the Subject Property, in the form of (a) a letter of credit; (b) (i) performance bond, and (ii) a payment bond; or (c) a cash bond, in form as set forth in the Subdivision Ordinance, except for such deviations from the applicable form as approved by the Village Attorney, in an amount determined by the Village Engineer based on engineer's estimates or probable cost for the public improvements for the development of the Subject Property submitted by the Owner and/or the Developer's professional engineer.

SECTION TEN: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.

SECTION ELEVEN: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION TWELVE: EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED this 15th day of November, 2022

APPROVED this 15th day of November, 2022

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2022-_____, enacted on November 15, 2022 and approved on November 15, 2022, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

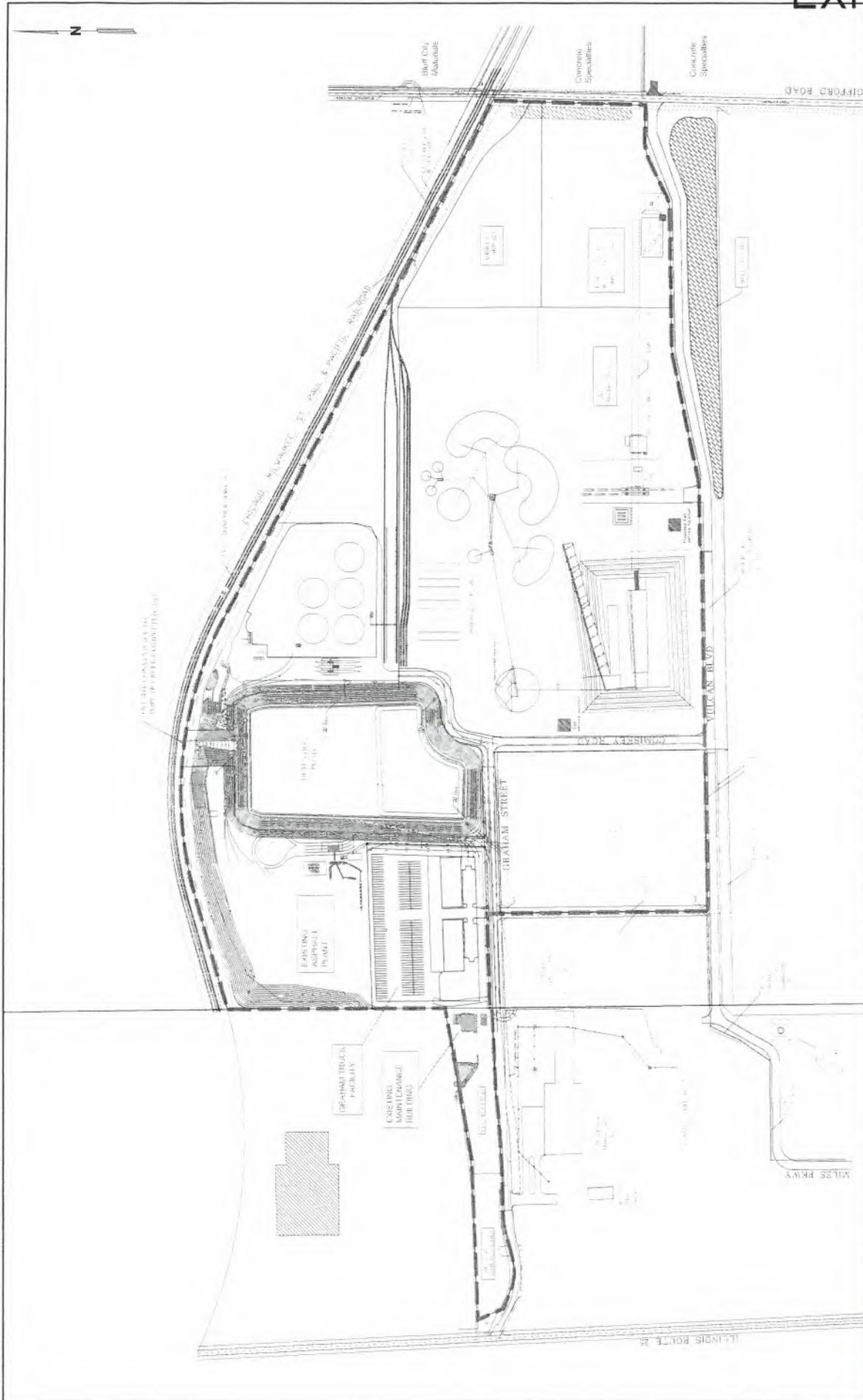
EXHIBIT A

LEGAL DESCRIPTION

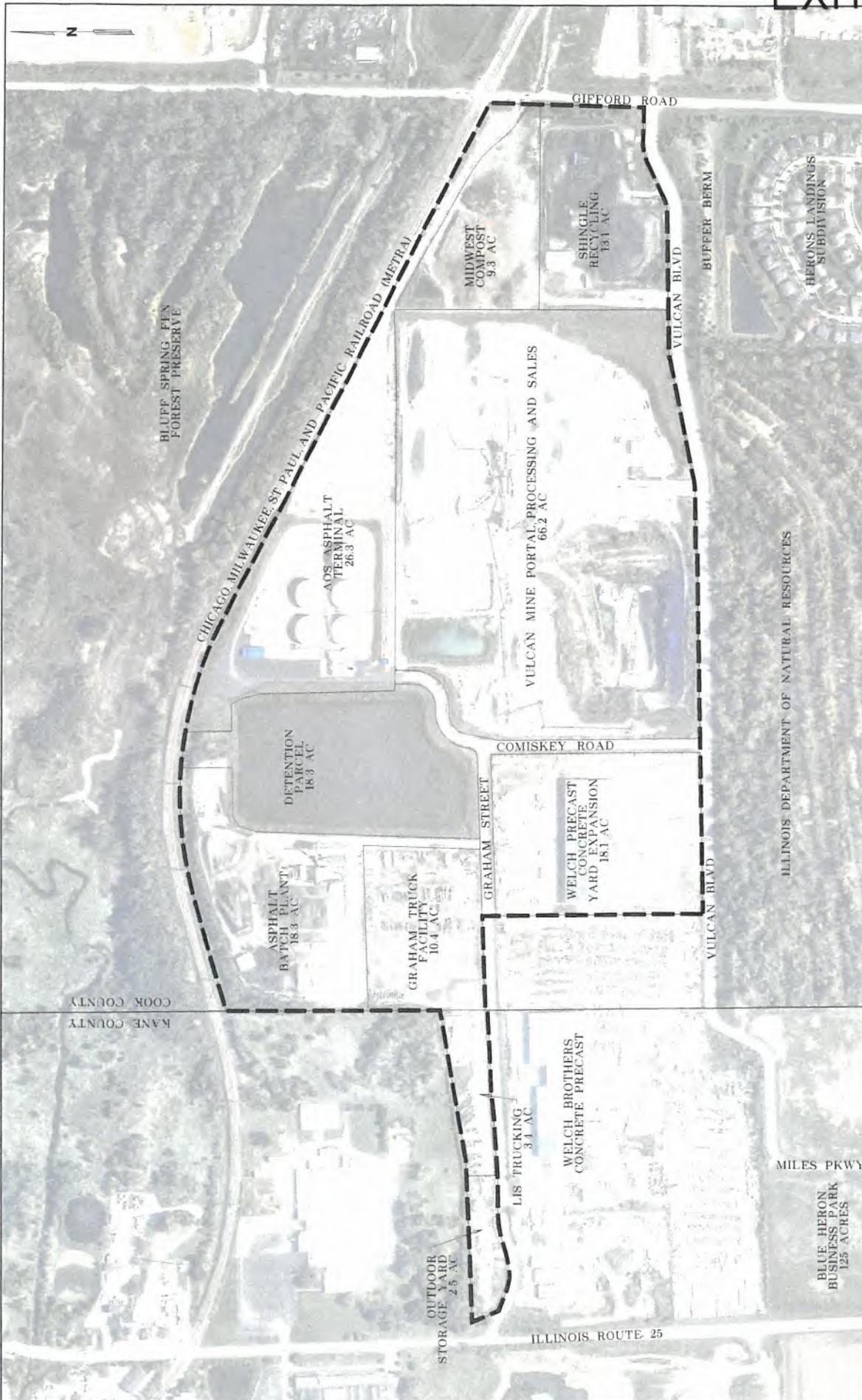
THAT PART OF NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD. THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD, THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET, ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND IT'S EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104, THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST, THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET, ALONG A LINE PARALLEL WITH SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET, THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 1466.00 FEET, THENCE THE FOLLOWING 7 COURSES ALONG THE NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET AND COMISKEY ROAD PER DOCUMENT NO 0425234104 RECORDED SEPTEMBER 8, 2004, THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET, THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY HAVING OF RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST, THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST, THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 31.18 FEET THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING SOUTH 49 DEGREES 25 MINUTES 08 SECONDS WEST, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 447.97 FEET, TO THE POINT OF BEGINNING, THENCE NORTH 01 DEGREES 40 MINUTES 46 SECONDS EAST, A DISTANCE OF 572.36 FEET, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 799.83 FEET, ALONG A LINE PARALLEL TO THE SAID NORTH RIGHT OF WAY OF GRAHAM STREET, TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30 THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, A DISTANCE OF 571.48 FEET, ALONG SAID WEST LINE OF SECTION 30 TO SAID NORTH RIGHT OF WAY OF GRAHAM STREET, THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 779.68 FEET, ALONG SAID NORTH RIGHT OF WAY LINE OF GRAHAM STREET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

KNOWN AS: 2250 GRAHAM STREET BARTLETT ILLINOIS

P.I.N.: 06-30-101-003-000



Mackie Consultants, LLC Rosemont, IL 60018 www.mackieconsultants.com	CLIENT BLUFF CITY MATERIALS, INC. 2752 SOUTHWIND BOULEVARD BARTLETT, ILLINOIS 60103 PHONE: 630-497-8700 FAX: 630-491-7800	02/07/2017 02/26/22 03/27/2016 5/25/23 5/25/23 DATE	RECEIVED PER RELEASE OF 6287877 REVISED PER GRAHAM FACILITY ADDITION ACTION MORE ADDITION Concrete retaining walls, drainage, roadway, etc. Asphalt plant site DESIGNATION OF REVISION	DESIGNED DRAWN CHECKED DATE	A1 A2 SIK 4-23-23 NA
		1 OF 1 PROJECT NUMBER: 1417 SHEET NUMBER: 1417 11.0000.0000.0000.0000	PRELIMINARY PUD PLAN BLUFF CITY INDUSTRIAL PARK ELGIN, ILLINOIS	SIZE A1 A2 SIK DATE SCALE	DESIGNED DRAWN CHECKED DATE SCALE



<p>Maple Consultants, LLC 2055 W. Lake Street Rosemont, IL 60018 (847) 696-1400 www.mapleconsultants.com</p>		<p>Bluff City Materials, Inc. 2252 Southward Boulevard Bartlett, Illinois 60103 Phone 630-451-8700 Fax 630-451-9800</p>		<p>DESIGNED: A/J DRAWN: A/J APPROVED: A/RN DATE: 10-28-22 SCALE: N/A</p>	<p>SHEET 1 OF 1</p>
<p>PROJECT NUMBER: 24-0018 DRAWN: CONRAD, JAMES L.L.L. 2022 CHECKED: JAMES L.L. 2022 LICENSE: 194-000044</p>		<p>REVISIONS: NO CHANGE TO BARTLETT, ILLINOIS REVISIONS: NO CHANGE TO BARTLETT, ILLINOIS</p>		<p>GENERAL SITE PLAN BLUFF CITY INDUSTRIAL PARK ELGIN, ILLINOIS</p>	



DAVID A. SCHAEFER ARCHITECTS
 2500 W. GRAND AVENUE, SUITE 140
 GARDEN GROVE, ILLINOIS 60138
 P: 630.291.2099 F: 630.291.1628
 © 2011 DASA & DAVID SCHAEFER

EXHIBIT F

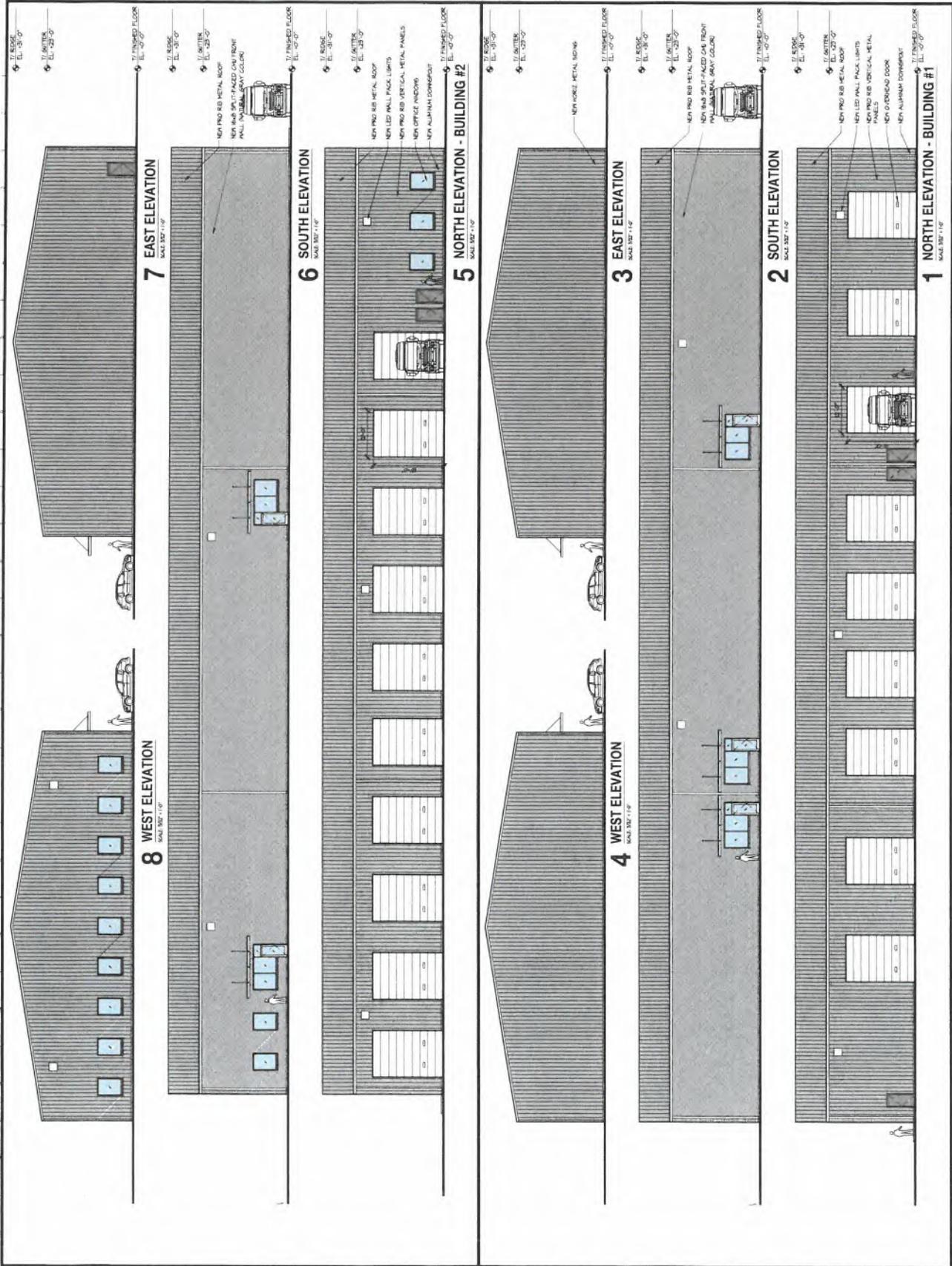
DATE: 11/23/11
 SHEET NO: 21-80
 PROJECT NO: 21-80
 DRAWN BY: D. K.
 CHECKED BY: J. M.
 DATE: NOVEMBER 2, 2011

GRAHAM TRUCK FACILITY
 2250 GRAMMAY STREET
 BARTLETT, IL 60003

PROFESSIONAL DESIGN FIRM NO. 184.002716

STATE OF ILLINOIS
 ARCHITECT
 JAMES M. ZIEGLER
 001-214-6184
 001-214-6184
 001-214-6184

NOVEMBER 2, 2011



NOV 22	DEVELOPMENT APPROVAL
NOV 22	PLAN REVIEW REVISIONS
NOV 22	VILLAGE CONCEPT PLAN REVIEW
NOV 22	ISSUED FOR PRELIMINARY REVIEW
NOV 22	NOV 22
NOV 22	NOV 22

EXHIBIT F-1

Surface Uses (186 Acres) PD-Planned Development District

A. Permitted Uses

Except as otherwise expressly set forth herein, the following uses shall be permitted in the PD-Planned Development Zoning District:

Any use or combination of uses permitted in the I-I Light Industrial District and I2 General Industrial District, provided such use is not listed as a special use or prohibited use herein;

The following uses shall be specifically designated as permitted uses pursuant to the Preliminary PUD Plan:

The surface and deep subsurface mining and removal of limestone, galena, gravel, sand and other minerals (collectively "Resources"), via blasting and other means, and, as incidental or accessory operations to the foregoing (i) the construction, maintenance and operation of such structures, conveyors and other movable and immovable equipment necessary to carry out the foregoing, including underground passages, shafts or entries through, to and from other mines and lands adjacent to or on the Property; and (ii) the storage of explosives and such other equipment necessary to carry out the mining (all or any of the aforesaid purposes being hereinafter included within the term "Mining Operations"). Notwithstanding anything contained in this Agreement to the contrary, to the extent applicable, the Mining Operations shall be conducted in accordance with the standards set forth in the Resource and Mining Protection Measures attached to the Annexation Agreement as Exhibit G-3, in addition, to any other applicable state, local or federal requirements or performance standards governing the same that are effective when this Agreement is executed.

Mineral processing, including equipment, building and structures for mining, crushing, washing, storage or selling per Section 4.3 of the Annexation Agreement.

B. Special Uses

Except as otherwise expressly set forth herein, the following uses shall be allowable as special uses in the PD-Planned Development Zoning District:

Those uses listed as special uses in the I-I Light Industrial District and 1-2 General Industrial Zoning District, unless said use is listed as a permitted use or prohibited use herein;

The following uses shall be specifically designated as special uses on the Preliminary PUD Plan:

Asphalt Plant

Asphalt Through Put Facility

Automotive Services

Concrete and asphalt recycling center

Concrete batching plant

Temporary use for storage and sale of concrete and brick paving and related and similar materials

C. Accessory Uses

Except as otherwise expressly set forth herein, the following uses shall be permitted as accessory uses in the Subterranean Mining Zoning District:

Accessory uses, buildings or other structures customarily incidental to and commonly associated with a permitted or special use are permitted, provided they are operated and maintained under the same ownership and on the same lot as the permitted use, do not include structures or structural features inconsistent with the permitted use, and do not involve the conduct of any separate business, profession, trade or industry; and

The following uses shall be specifically designated as permitted accessory uses on the Lots depicted on the Preliminary Land Plan:

Garages, carports or other off-street parking spaces. Truck parking. When trucks are parked within one hundred fifty (150) feet of a residence district boundary line, the trucks shall be limited to not over one and one-half (1 1/2) tons capacity.

Offices, incidental to a permitted or special use

On-site back up generators

Signs as regulated in the Industrial Subdivision Sign Ordinance

Tool houses, sheds and other similar buildings for the storage of supplies and equipment

Water retention and detention areas

Ventilation and elevator shafts to service the Mining Operations and subterranean uses set forth in *Exhibit G*.

Railroad spur tracks and related switching yards

D. Prohibited Uses

All uses not expressly authorized as permitted, special, accessory or subterranean uses are expressly prohibited. The following are specifically prohibited in the PD-Planned Development Zoning District:

Adult Book Stores

Adult Cabarets

Adult Entertainment Establishments

Adult mini-motion picture theatres

Adult motion picture theatres

Automobile racetracks, raceways, speedways

Airports

Automotive salvage yards

Creosote treatments or manufacturing

Fertilizer manufacturing

Incinerators

Junk yards

Land fills, dumps, manufacturing and industrial activities involving storage, utilization or manufacture of materials that decompose by deterioration, monoash landfills, transfer stations, back fills, hazmat waste landfills, garbage dumps, sanitary and solid waste landfills and use as accessory to or related to said uses. Notwithstanding the foregoing, the use of clean construction for reclamation activities and to fill the rooms and caverns created by subterranean mining is allowed.

Paint factories

Penal and correctional institutions

Rubber manufacturing or treatment

Salvage material yards

Soap manufacturing

Stock yards and slaughter houses

Tanning operations, including storage of raw hides or skins

The following uses shall be specifically prohibited on the Preliminary Land Plan:

Tree removal service

Towing service

Chemical processing and production

Paper products and manufacturing

Plastics manufacturing

Motor freight terminal

Wood working and wood products manufacturing

Sewer and septic tank cleaning and rodding services

E. Lot and Bulk Regulations

Except as modified by the annexation agreement and unless the proposed use dictates otherwise, lot, site, structure and bulk regulations applying specifically to the PD-Planned Development Zoning District are set forth below:

The Property (as defined in the Agreement) shall utilize the lot, site, structure and bulk regulations established for the 1-2 General Industrial District to the extent the same are not inconsistent with the Site Plan the Modifications as defined in the attached Annexation Agreement. However, the lot, site, structure and bulk regulations shall not apply to the storage, stockpiling nor the building, structures, conveyors and other movable and immovable equipment necessary to carry out the Mining Operations defined in the Agreement or Special Uses as listed under Section B of this document.



AGENDA ITEM EXECUTIVE SUMMARY

Item Name	Amending Bartlett Building Code, Title 9 (Driveway Width)	Committee or Board	Board
-----------	---	-----------------------	-------

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

The Planning & Development Services Department receives a large number of building permit applications requesting driveway expansions and the addition of driveway ribbons. The current Building Code specifies the size of driveway approaches (aprons) but only provides a minimum size for driveways widths. The Building & Code Enforcement Division is proposing to amend Section 9-8-8:C Driveway and Approach Widths to update and clarify the Village standards to ensure the code is being enforced consistently. The proposed changes would:

- Provide minimum and maximum widths for driveways,
- Require the approach width to match the driveway width at the sidewalk,
- Require a 1-foot to 2-foot flare for approaches,
- Include all hardscape surfaces in the width measurement (driveway ribbons),
- Require driveways that are installed up to the property line provide a curb or raised edge to prevent water from flowing directly on a neighboring property,
- Allow driveways that exceed the revised standards to be considered legal nonconforming which would allow the driveways to be repaired or replaced but not widened.

The **Committee of the Whole** reviewed the proposed amendment their meeting on **November 1, 2022** and forwarded this item onto the Village Board for a final vote.

ATTACHMENTS (PLEASE LIST)

PDS memo, ordinance with exhibits

ACTION REQUESTED

- For Discussion only
- Resolution
- Ordinance - Move to approve Ordinance #2022-_____ An Ordinance Amending the Bartlett Building Code, Title 9 (Driveway Width)
- Motion

Staff: Kristy Stone, Interim PDS Director

Date: 11.7.2022

PLANNING AND DEVELOPMENT SERVICES MEMORANDUM

22-110

DATE: November 2, 2022

TO: Paula Schumacher, Village Administrator

FROM: Kristy Stone, Interim PDS Director *KS*

RE: Amending Municipal Code Title 9 - Bartlett Building Code - Driveway and Approach Widths

The Planning & Development Services Department receives a large number of building permit applications requesting driveway expansions and the addition of driveway ribbons. The current Building Code specifies the size of driveway approaches (aprons) but only provides a minimum size for driveways widths. The Building & Code Enforcement Division is proposing to amend Section 9-8-8:C Driveway and Approach Widths to update and clarify the Village standards to ensure the code is being enforced consistently. The proposed changes would:

- Provide minimum and maximum widths for driveways,
- Require the approach width to match the driveway width at the sidewalk,
- Require a 1-foot to 2-foot flare for approaches,
- Include all hardscape surfaces in the width measurement (driveway ribbons),
- Require driveways that are installed up to the property line provide a curb or raised edge to prevent water from flowing directly on a neighboring property,
- Allow driveways that exceed the revised standards to be considered legal nonconforming which would allow the driveways to be repaired or replaced but not widened.

Proposed Language:

9-8-8:C. Driveway and Approach Widths:

1. Single driveways shall be a minimum of ten feet (10') wide and a maximum of eighteen feet (18') wide. The approach width shall match the driveway width at the sidewalk, with a minimum one-foot (1') and maximum two-foot (2') flare on each side, not to exceed a maximum width of twenty-two feet (22') at the curb or edge of pavement. The width measurements shall include all hardscape surfaces including paver blocks (i.e. driveway ribbons).
2. Double driveways shall be a minimum of eighteen feet (18') wide and a maximum of twenty-four feet (24') wide. The approach width shall match the driveway width at the sidewalk, with a minimum one-foot (1') and maximum two-foot (2') flare on each side, not to exceed twenty-eight feet (28') wide at the curb or roadway. The width measurements shall include all hardscape surfaces including paver blocks (i.e. driveway ribbons).

3. Triple driveways shall be a minimum of twenty-seven feet (27') wide and a maximum of twenty-eight feet (28') wide at the sidewalk. The approach width shall match the driveway width at the sidewalk, with a minimum one-foot (1') and maximum two-foot (2') flare on each side, not to exceed thirty-two feet (32') wide at the curb or roadway. The width measurements shall include all hardscape surfaces including paver blocks (i.e. driveway ribbons).
4. Residential driveways which exceed the maximum widths in this Section and were permitted by the Village and existed prior to November 15, 2022, shall be classified as legal nonconforming driveways. Legal nonconforming driveways may be repaired and/or replaced. Any replacement shall not increase the width of the driveway from the existing width.
5. Driveways installed up to the neighboring property line shall provide a curb, or raised edge to prohibit the flow of water directly to the neighboring property. Driveways shall be pitched to the front and back to not cause a nuisance to neighboring properties.
6. Driveways and driveway ribbons shall be calculated as part of the impervious surface requirements on a residential lot. The impervious surface for a lot cannot exceed the maximum percentage specified in the Bartlett zoning ordinance (title 10).

RECOMMENDATION:

Staff supports the adoption of the amendment to Municipal Code Title 9 (Bartlett Building Code) and recommends forwarding the amendment to the Village Board for a vote.

The **Committee of the Whole** reviewed the proposed amendment their meeting on **November 1, 2022** and **forwarded this item onto the Village Board for a final vote.**

The Ordinance approving the amendment to the Building Code is attached for your review and consideration.

ORDINANCE 2022 - _____

**AN ORDINANCE AMENDING THE BARTLETT BUILDING CODE, TITLE 9
(DRIVEWAY WIDTH)**

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Title 9, Chapter 8, Section 9-8-8, of the Bartlett Municipal Code is amended as follows:

That Section 9-8-8: DRIVEWAYS, APPROACHES, SERVICE WALKS AND PARKING LOTS, is hereby amended to delete subsection C thereof which states as follows:

“C. Driveway And Approach Widths:

1. Single driveways shall be a minimum of ten feet (10') wide. The approach shall be a minimum of ten feet (10') wide at the street side of the sidewalk, with a flare to fourteen feet (14') at the curb or edge of pavement. The approach width may vary under the written approval of the public works director.
2. Double driveways shall be a minimum of eighteen feet (18') wide. The approach width at the sidewalk shall be eighteen feet (18') with a flare to twenty two feet (22') at the curb or roadway. The approach width may vary under the written approval of the public works director.
3. Triple driveway width shall be a minimum of twenty eight feet (28') wide. The driveway is to be reduced (flared) down at the sidewalk. The approach shall be a minimum of twenty four feet (24') wide at the street side of the sidewalk, with a flare to twenty eight feet (28') at the curb or edge of pavement. The approach width may vary under the written approval of the public works director.”

and to repeal said Section 9-8-8: subsection C thereof and replace it with the new Section 9-8-8:C which states as follows:

“C. Driveway And Approach Widths:

1. Single driveways shall be a minimum of ten feet (10') wide and a maximum of eighteen feet (18') wide. The approach width shall match the driveway width at the sidewalk, with a minimum one-foot (1') and maximum two-foot (2') flare on each side, not to exceed a

maximum width of twenty-two feet (22') at the curb or edge of pavement. The width measurements shall include all hardscape surfaces including paver blocks (i.e. driveway ribbons).

2. Double driveways shall be a minimum of eighteen feet (18') wide and a maximum of twenty-four feet (24') wide. The approach width shall match the driveway width at the sidewalk, with a minimum one-foot (1') and maximum two-foot (2') flare on each side, not to exceed twenty-eight feet (28') wide at the curb or roadway. The width measurements shall include all hardscape surfaces including paver blocks (i.e. driveway ribbons).
3. Triple driveways shall be a minimum of twenty-seven feet (27') wide and a maximum of twenty-eight feet (28') wide at the sidewalk. The approach width shall match the driveway width at the sidewalk, with a minimum one-foot (1') and maximum two-foot (2') flare on each side, not to exceed thirty-two feet (32') wide at the curb or roadway. The width measurements shall include all hardscape surfaces including paver blocks (i.e. driveway ribbons).
4. Residential driveways which exceed the maximum widths in this Section and were permitted by the Village and existed prior to November 15, 2022, shall be classified as legal nonconforming driveways. Legal nonconforming driveways may be repaired and/or replaced. Any replacement shall not increase the width of the driveway from the existing width.
5. Driveways installed up to the neighboring property line shall provide a curb, or raised edge to prohibit the flow of water directly to the neighboring property. Driveways shall be pitched to the front and back so as to not cause sheet draining onto the adjoining property and thereby cause a nuisance to neighboring properties.
6. Driveways and driveway ribbons shall be calculated as part of the impervious surface requirements on a residential lot. The impervious surface for a lot cannot exceed the maximum percentage specified in the Bartlett zoning ordinance (title 10, chapter 4A of this code)."

SECTION TWO: That the amendment listed in Section One is hereby approved and the Bartlett Municipal Code is hereby amended to incorporate the amendment to Title 9, Chapter 8, Section 8-8-8, subsection C of the Bartlett Building Code.

SECTION THREE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2022- enacted on November 15, 2022 and approved on November 15, 2022, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

ECONOMIC DEVELOPMENT MEMORANDUM

DATE: November 7, 2022
TO: Chairman and Members of the Economic Development Commission
FROM: Tony Fradin, Economic Development Coordinator *TF*
RE: Banbury Barn 215 W. Railroad Avenue BEDA application

APPLICANTS: Bruce & Janet Suffern

BACKGROUND: Banbury Fair is the long-time retail anchor of downtown Bartlett, having been in business for thirty-nine years.

The historic barn on the property dates back to 1902 and is in the process of being renovated and brought up to current Code in order to convert it into a food and beverage business. This conversion requires extensive renovation including electrical and plumbing upgrades, new windows and doors, a fire suppression system, parking lot repairs, HVAC, a deck, and equipment supporting the food and beverage uses.

Previously, the Sufferns applied for a BEDA grant relating to costs primarily associated with running new water and sewer lines to the entirety of their adjoining properties and construction of a new structure housing bathrooms and a prep area.

The Village Board approved a \$50,000 BEDA grant at the March 1, 2022 meeting based upon \$242,548 worth of improvements made. Both the EDC and the Village Board were apprised of a second-phase application to be made at a later date primarily relating to the build-out of the barn.

This project is eligible for two BEDA grants due to being two distinct properties, each with its own PIN, and the barn to be issued a new address upon completion: 215 West Railroad Ave.

BEDA APPLICATION:

The Sufferns have submitted estimates totaling \$154,182 for this project, which is currently underway. Approximately \$82,000 worth of costs are to be paid by them as the landlords, with the remainder being paid by their tenant.

Estimated costs from their general contractor, Mark Leffler of Skillcraft Construction, total \$51,000 and include items ranging from air conditioning to flooring to asphalt parking lot repairs. Additional costs include nearly \$20,000 for windows and doors and over \$7,000 for an upgraded fire alarm system.

OCTOBER 10 ECONOMIC DEVELOPMENT COMMISSION MEETING:

Staff presented the Banbury Barn BEDA application at the October 10th EDC meeting, at which time the EDC recommended in favor of a \$41,000 grant upon completion of the buildout of the barn.

Staff clarified that this grant will be made to the property owners who are the applicants for this grant rather than their tenant and is based upon the expenditures that they are making to permanently improve the barn structure.

NOVEMBER 1 COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE MEETING:

The Community & Economic Development Committee reviewed this BEDA request at its November 1st meeting, at which time the item was forwarded to the Village Board for a final vote.

MOTION:

I move to approve a BEDA grant in the amount of \$41,000 to Bruce & Jan Suffern, owners of the Banbury Barn property at 215 W. Railroad Avenue, upon completion of all items included in their application to applicable Village Codes and submittal of at least \$82,000 worth of expenditures.

Village of Bartlett Economic Development Assistance Application

Applicant Information:

Applicant(s) Name Bruce & Janet Suffern
Applicant(s) Address: 211 West Railroad Ave., Bartlett, IL 60103
E-Mail Address: jansuffern@gmail.com
Primary Contact for Project: Bruce Suffern
Cell Phone Number and/or Home Number: 630-...
Applicant is or will be (check all that apply) (Bruce) Tenant (Janet) Property Owner
Number of Years in Business: 39 Number of Years in Bartlett: 41

Contact Name and Information for Applicant's Agent or Architect (if any):

Mark Leffler, general contractor 708-641-9637
(Note: if applicant is a tenant, attach a letter from the property owner granting permission for project)

Property Information:

Project Property Location/Address: 215 West Railroad Ave, Bartlett
This Property is (check all that apply): Retail Restaurant Office 60103
Other (explain) _____
Number of Businesses on Site: ONE
Names of Other Businesses on Site: _____
Size of Building (dimensions or total square feet) 1600 sq feet
Stories in building: 2 Parking spaces on property: 4
Last Real Estate Taxes Paid: \$1709.00
Property Tax Index Number(s) (PIN): 06-34-408-024-0000
County: Cook DuPage Kane

Project Information:

Total Anticipated Project Cost: \$ 154,182

Project Scope: Describe and identify all exterior/interior improvements proposed (Use additional paper if necessary to fully describe proposed project)

restoration and renovation of historic barn est. 1882, with the goal of making it a wine bar.

If approved, estimated project completion date: Oct. 15th 2022

Business Plan: For new business ventures, please include a two- to five-page business plan. Contact Tony Fradin with questions about the seven elements of a strong plan.

Please Attach: Contractor Estimates, Receipts; Copies of both sides of cancelled checks, credit card statements or bank accounts from which materials were purchased and contractors paid; Waivers of Lien

Application Statement (Read and Sign Below)

I hereby make application to participate in the Bartlett Economic Development Assistance (BEDA) program. In making this application I understand that the purpose of BEDA is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

I understand that all improvements made through the help of BEDA must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I further understand that any work started or completed prior to approval of the project and my participation in the BEDA program is not eligible for reimbursement.

In making this application, I understand that the BEDA program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Bartlett. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. I recognize that a project that enhances the Village's business climate by returning an underutilized property into economic productivity, increases local employment opportunities and includes a larger percentage of private investment than public stands a greater chance of being funded by the Village.

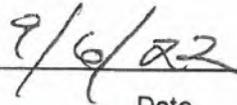
I also understand that if selected for this program, the Village will establish a maximum grant award for the project

I further acknowledge that BEDA operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at some percentage as recommended by staff in relation to the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.



Applicant Signature



Date



Return this completed application with attachments to:
Tony Fradin, Economic Development Coordinator
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

Expenses estimated for renovation and restoration of historic barn to house a wine bar business at 115 w railroad ave. (formally 211 west railroad ave.)

1: removal of the existing windows and doors and replacing with new upgraded window and doors.

Removal ...\$5200

Woodland Windows and Doors...\$14727

Total...\$19,927

2: the electrical wiring to be replaced with new fixtures. Plus a sound system with security is needed.

Signal-Tek Inc. Electrical Solutions\$14,159

3. Fire Alarm system needs to be installed. Work by Low Voltage Systems Inc. installation of the necessary conduit, boxes and monitor devices.

Labor and materials\$7,105

4. Custom built tables, wine rack, bar, outdoor signs, window tables, décor, wine caddies, reception desk, chalk board, wine barrel tops, sliding door.

Patriotic Frog\$28,800.00

5. Equipment required to house and serve liquor: 6 faucet beer tower, direct draw cooler, Blower system, 6 product trunkline, drip tray with rinser, gas blender, 60lb. co2 tank, and nitrogen tank.

Chicago Draft Cost.... \$33,190.91



Page 2

Estimated Costs

Mark Leffler
September 5, 2022
29W648 Trinity Ln.
W. Chicago, IL 60185
Fax: 630-837-
7941

708-641-9637

Date:

Insured

Incorporated

Owner: Bruce & Jan Suffern
Job Location: 215 Railroad Ave
60103
Contact: Bruce Suffern
Phone: 630-

City: Bartlett

Zip:

Air conditioning	\$	7,000.00
Kitchen flooring	\$	4,000.00
Seating area flooring	\$	6,000.00
Asphalt Pk. Lot repair	\$	7,000.00
New entrance ramp	\$	4,500.00
New entrance deck	\$	5,500.00
Carpentry	\$	5,000.00
Electrical	\$	5,000.00
Plumbing	\$	4,000.00
Painting	\$	3,000.00
Total	\$	51,000.00

Grand total = \$154,182

JAKL BRANDEIS ARCHITECTS LTD.
 1800 WEST HAWTHORNE LANE
 WEST CHICAGO, ILLINOIS 60635
 PH: (630) 562-3900 FAX: (630) 562-2570

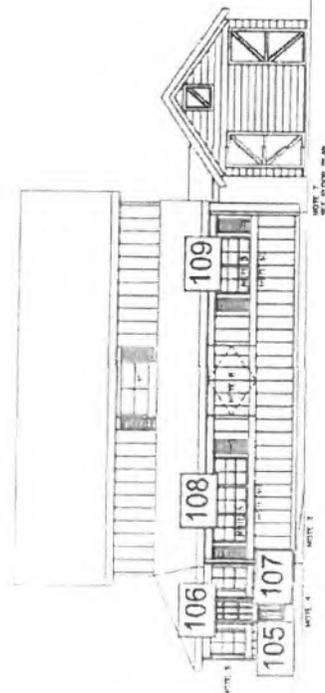
DATE	11-29-11
DESCRIPTION	PRELIMINARY PLAN - REVISED

NEW WINE LOUNGE IN EXISTING BUILDING
 DELICIOUS CREPES TAPAS LOUNGE
 211 N. ROCKWELL AVENUE
 CHICAGO, ILLINOIS
 PRELIMINARY ELEVATIONS

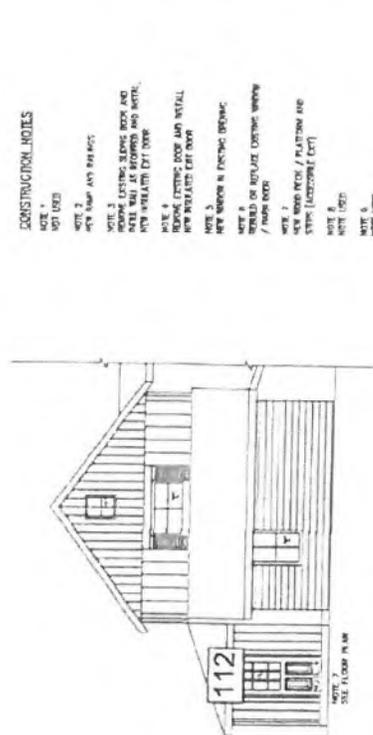
Sheet No.
 1



EAST ELEVATION
 SCALE: 1/4"=1'-0"



NORTH ELEVATION
 SCALE: 1/4"=1'-0"

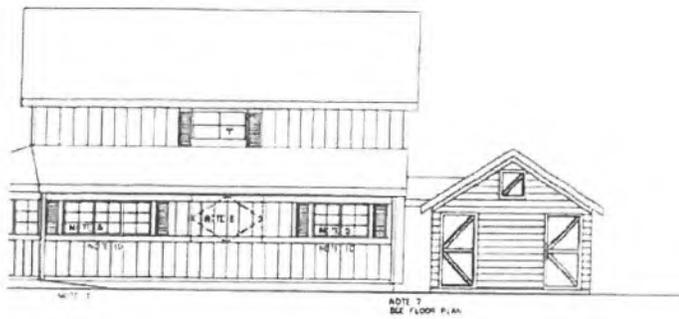


WEST ELEVATION
 SCALE: 1/4"=1'-0"



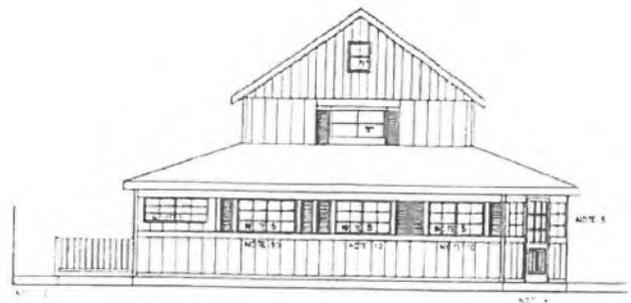
SOUTH ELEVATION
 SCALE: 1/4"=1'-0"

- CONSTRUCTION NOTES
- NOTE 1: NOT USED
 - NOTE 2: NOT USED
 - NOTE 3: SEE PLAN AND DETAILS
 - NOTE 4: REMOVE EXISTING SLINGS, BRACKETS AND HANGERS FROM ALL EXISTING ROOF AND INTERIOR WALLS AT STRUCTURE AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.
 - NOTE 5: REMOVE EXISTING ROOF AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.
 - NOTE 6: REMOVE EXISTING ROOF AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.
 - NOTE 7: REMOVE EXISTING ROOF AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.
 - NOTE 8: REMOVE EXISTING ROOF AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.
 - NOTE 9: REMOVE EXISTING ROOF AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.
 - NOTE 10: REMOVE EXISTING ROOF AND INTERIOR WALLS TO BE RELOCATED TO NEW INTERIOR WALLS.



SOUTH ELEVATION

SCALE: 1/4"=1'-0"



EAST ELEVATION

SCALE: 1/4"=1'-0"



NORTH ELEVATION

SCALE: 1/4"=1'-0"



WEST ELEVATION

SCALE: 1/4"=1'-0"

CONSTRUCTION NOTES

- NOTE 1
NOT USED
- NOTE 2
NEW RAMP AND BALANCE
- NOTE 3
REMOVE EXISTING SLING DOOR AND BRICK WALL AS REQUIRED AND INSTALL NEW INSULATED EXPT DOOR
- NOTE 4
REMOVE EXISTING DOOR AND INSTALL NEW INSULATED EXPT DOOR
- NOTE 5
NEW WINDOW IN EXISTING OPENING
- NOTE 6
REPAIR OR REPLACE EXISTING WINDOW / RAMP DOOR
- NOTE 7
NEW WOOD DECK / PLATFORM AND STEPS (ACCESSIBLE EX'T)
- NOTE 8
NOT USED
- NOTE 9
NOT USED
- NOTE 10
NEW OR REPLACE WOOD SHUTTER



COMMERCIAL SALES AGREEMENT

TOWN NO.
0332-CHICAGO
NORTH

CUSTOMER NO.
135105378

JOB NO.

PO NO.

ESTIMATE NO.
1-55U3W2

SCOPE OF WORK / SCHEDULE OF PROTECTION

IV. **SCOPE OF WORK / SCHEDULE OF PROTECTION ("SOW"):** Johnson Controls agrees to install or cause to be installed the Equipment and furnish the Service(s), collectively, the System, on the terms and conditions set out in this Agreement.

A. **Ownership of System and/or Equipment:** Direct Sale (equipment to become property of the Customer upon payment of Installation Charges and Fees in full).

B. **Services to be Provided ("Services")**

Alarm monitoring and Notification Services:	No Service Selected
Video Surveillance Services:	No Service Selected
Managed Access Control Services:	No Service Selected
Video Equipment:	No Service Selected
Maintenance Service Plan; Preventive Maintenance/Inspection:	Expert Maintenance and 1 Fire Alarm Inspection PROVIDED
Additional Services:	Other Service or No Service as specified PROVIDED

C. **Equipment to be Installed ("Equipment"):** Johnson Controls will install, or cause to be installed, the Equipment (or equivalent), as set forth in this SOW in Customer's designated facility(ies). As used herein, "installation" means: (i) affixing all Equipment and materials provided by Johnson Controls at such locations within the facility(ies) as are designated by Customer; (ii) providing and putting cables/wires required to connect the Equipment to Customer's Communications Facilities and making such connections; (iii), in the case of a Digital Communicator Installation, mount Equipment and plug into RJ31X phone jack previously installed by Customer; (iv) in the case of radio installation, mount radio Equipment and program Equipment with number furnished by Customer; (v) providing and installing software/firmware required by the Equipment; (vi) performing testing as required to establish that the Johnson Controls Equipment is connected, is functioning according to its specifications, and is communicating over Customer's Communications Facilities; and (vii) providing user-level training to Customer's designated representative in the use of such Equipment.

Qty	Product Name	Location
1	Honeywell, Fire-Lite Addressable, 50 Point Fire Alarm Control Panel	Near Electrical Panel
2	12V 18AH BATTERY (112-046)	In FACF
4	ADDRESSABLE PULL STATION	Front, Rear Door & 2nd Floor Location
6	Combo SMOKE PHOTO/THERMAL FL WHITE	Above Fire Alarm Panel
2	2-Wire Wall Horn Strobe, Red, 4x4	Front & Rear Exits
2	2-Wire Ceiling Horn Strobe, Red	Bar Area & 2nd Floor
1	Ceiling Strobe, Red	Dining Room
1	Red, outdoor strobe with settings of 15, 15/75, 30, 75, 95, 110 and 115 cd	Outside Door
1	JCI to provide programming, final test and submittal	
1	Test System with Fire Department	
1	CAD Submittals & Drawings	
200	18/2c, SOL, Unshielded, CMP/FPLP, Plenum, Red, 500' Box	Smoke, Pull Station Wire
200	14/2c, SOL, Unshielded, CL3P/FPLP, Plenum, Red, 500' Reel	Horn Strobe Wire
1	Conduit runs, junction boxes to instal system to be provided by others.	
1	Standard Permit Fee Included, Any Extra Village Fees Not Included	

D. CHARGES AND ESTIMATED TAX:

1. **Installation Charge:**

Installation Charge Amount	\$7,105.26
* Estimated Tax(es)	\$0.00
TOTAL INSTALLATION CHARGE:	\$7,105.26
Installation Deposit Amount:	\$0.00

2. **Annual Service Charge:**

Annual Service Charge Amount	\$684.66
* Estimated Tax(es)	\$0.00
TOTAL ANNUAL SERVICE CHARGE:	\$684.66

* Tax value shown is estimated and may differ from the actual tax value that will be on the invoice

COMMERCIAL SALES PROPOSAL/AGREEMENT

Date: 2/11/2021



Johnson Controls Security Solutions, LLC

Address:
2010 Swift Drive
Oak Brook IL 60523

Attn: George Hamilton
george.hamilton@jci.com
Telephone: 847-613-6166
(Herein called "Johnson Controls")

To: **Banbury Fair Inc**

**211 Railroad Ave
Bartlett, IL 60103**

Attn:
(Herein called the "Customer")

Tel. No. :

Johnson Controls proposes to install or cause to be installed the equipment and furnish the services (collectively the "system") indicated herein:

QTY.	DESCRIPTION
	TO BE INSTALLED:
1	Municipal Fire Alarm Radio Communicator Kit
1	12V Back-up Battery
1	Transformer Kit
1	Built-in 2.5db Antenna
	Includes equipment, labor, programming and Municipal Connection.
	Customer shall provide an 110VAC dedicated power circuit to Fire Alarm Panel Location.
	Customer shall provide reverse polarity or dry contact outputs at FACP location.
	Pricing is predicated on the utilization of a standard 2.5db antenna.
	Direct connection to Bartlett Fire Department Via DUCOMM Dispatch
	Maintenance provided on radio equipment only.
	Bill To:
	Any monthly monitoring rate increases shall be set forth by the local Authority Having Jurisdiction.

TYPE of Transaction

Direct Sale (equipment to become property of the Customer upon payment in full of Installation Charge shown below).

OR

System to remain property of Johnson Controls.

Johnson Controls may remove or upon written notice to the Customer, abandon in whole or in part, all devices, instruments, appliances, cabinets, and other materials associated with the system, upon termination of this agreement, without obligation to repair or redecorate any portion of the Customer's premises upon such removal and the removal or abandonment of such materials shall not be held to constitute a waiver of the right of Johnson Controls to collect any charges which have been accrued or may be accrued hereunder.

Services To Be Provided

	P-Provided	NP-Not Provided
	(Check one)	(Check one)
Central Station Signal - Receiving and Notification	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Fire Alarm	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Burglar Alarm	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Supervisory	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Holdup Alarm	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Duress	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other	<input type="checkbox"/>	<input type="checkbox"/>
Using:		
<input type="checkbox"/> Digital Communicator		
<input checked="" type="checkbox"/> Leased Line Telephone Charge:		
<input type="checkbox"/> Included	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Not Included	<input type="checkbox"/>	<input type="checkbox"/>
*Telephone Jack Charges Not Included		
Inspections Number per year	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Investigator Response	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Interior	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Exterior	<input type="checkbox"/>	<input type="checkbox"/>
Supervised/Scheduled Opening/Closing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Opening/Closing Logging	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Opening/Closing Reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other <u>Direct Connection</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Maintenance Service is declined, Customer, please Initial here	<input type="checkbox"/>	<input type="checkbox"/>

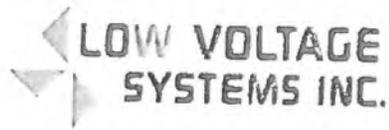
For the sum of \$ 1,499.00 payable 0 upon acceptance of this proposal and the balance payable upon completion of the installation ("Installation Charge") and as a precondition to activation of the system and, if applicable, connection to central station service. In addition for the service(s) to be provided as indicated above, Customer agrees to pay \$ 612.00 per annum, Billed Quarterly in advance for a period of five years effective from the date service is operative under this Agreement. Johnson Controls may invoice Customer for progress billings based upon equipment and/or system components delivered or stored and/or services performed before completion of the system/equipment installation, activation of the system, connection to Johnson Controls' Central Station, or any other condition. After the five years, this Agreement shall be automatically renewed yearly unless terminated by either party upon written notice at least 30 days prior to the anniversary date. Johnson Controls shall have the right to increase the annual service charge after 1 year. In the event of termination prior to the end of the contract term, the Customer agrees to pay, in addition to any charges for services rendered prior to termination, 90% of the service charge remaining to be paid for the unexpired term of the Agreement as liquidated damages (but not as a penalty). The Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any government body, relating to the installation or service provided under this Agreement and to pay any increase in charges to Johnson Controls for

Customer Acceptance

In accepting Johnson Controls' Proposal, Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

Customer warrants that the Customer: (1) has requested the equipment/service specified in this Agreement for its own use and not for the benefit of any third party, (2) owns the premises in which the equipment is being installed or that the person signing on behalf of Customer has the authority to engage Johnson Controls to carry out the installation in the premises and (3) will comply with all laws, codes,

875 Eastwind Drive
Niles, Illinois IL 60445



Phone (815) 463-0700
Fax (815) 463-0600

February 14, 2021

*LE Ptit Restaurant Bar
211 West Railroad Ave
Bartlett, IL*

Dear Bruce

Low Voltage System Inc. is pleased to present this proposal to you. Detailed herein are the qualifications, which were generated during our review of your needs. We will supply labor to install the Following

- 1) 200'3/4 Red Conduit*
- 2) 24 1900 Boxes/Covers*
- 3) Hardware*

Installed price \$3,200.00

This proposal and the applicable pricing are valid for the period of 90 days from the date of issue indicated above.

Thank you for this opportunity to pursue work with your organization. If I can be of any assistance during your review, please feel to contact me.815-405-8384

MAN • /0:4) am was 2/24/21

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 1 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: D'LIVIOUS CEPES TAPAS LOUNGE

Address:

Phone 1:

Phone 2:

Fax:

Contact:

Job Name:

Specifications

U.D. = 37-1/2" x 81"; R.O. = 38-1/4" x 81-3/8"

O.M. of Exterior Trim = 40-1/2" x 82-1/2"

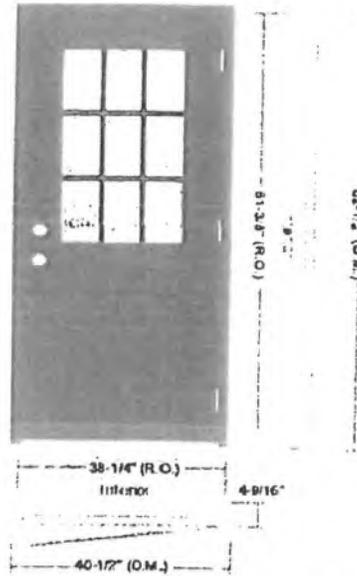


Image is viewed from Exterior!

Lead Time: Call for Lead Time

Comment: 106

Item Description	Qty
3' 0" x 6' 8" S262-SDLLE Smooth-Star Fiberglass Door w/Simulated Divided Lite Low E Glass - Left Hand Outswing (Ogee 1-1/8" SDL)	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Brushed Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Applied) w/(1)Brushed Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Tru-Defense Composite w/Dark Cap - Mill Finish Sill	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK) ; Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,141.22

Distributed by

PALMER & DONAVIN

Version #: 1.16-0

Version Date: 10/7/2020

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 2 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: D'LIVIOUS CEPES TAPAS LOUNGE

Address:

Phone 1:

Phone 2:

Fax:

Contact:

Job Name:

Specifications

U.D. = 37-1/2" x 81"; R.O. = 38-1/4" x 81-3/8"

O.M. of Exterior Trim = 40-1/2" x 82-1/2"

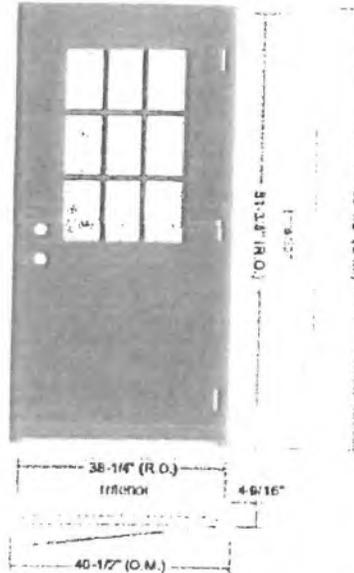


Image is viewed from Exterior!

Lead Time: Call for Lead Time

Comment: 111

Item Description	Qty
3' 0" x 6' 8" S262-SDLLE Smooth-Star Fiberglass Door w/Simulated Divided Lite Low E Glass - Left Hand Outswing (Ogee 1-1/8" SDL)	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Brushed Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Applied)	1
w/(1)Brushed Nickel Adjustable Strike Pplate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Tru-Defense Composite w/Dark Cap - Mill Finish Sill	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK) ; Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,141.22

Distributed by:

PALMER DONAVIN

Version #: 1.16-0

Version Date: 10/7/2020

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 3 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: D'LIVIOUS CEPES TAPAS LOUNGE
Address:

Phone 1:
Phone 2:
Fax:
Contact:

Job Name:

Specifications

U.D. = 35-1/2" x 81"; R.O. = 36-1/4" x 81-3/8"
 O.M. of Exterior Trim = 38-1/2" x 82-1/2"

Lead Time: Call for Lead Time

Comment: 112

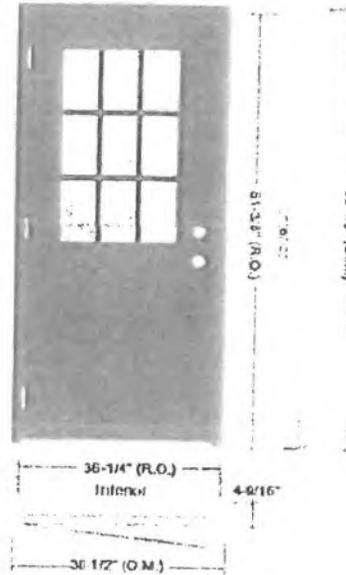


Image is viewed from Exterior!

Item Description	Qty
2' 10" x 6' 8" S262-SDLLE Smooth-Star Fiberglass Door w/Simulated Divided Lite Low E Glass - Right Hand Outswing (Ogee 1-1/8" SDL)	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Brushed Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Applied) w/(1)Brushed Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Tru-Defense Composite w/Dark Cap - Mill Finish Sill	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK) ; Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,141.22

Order Sub Total: \$3,423.66

Tax: \$239.66

Order Total: \$3,663.32

Version #: 1.16-0

Version Date: 10/7/2020

Distributed by

PALMER & DONAVIN

UNIT SUMMARY

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes.

Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

NUMBER OF LINES: 9		TOTAL UNIT QTY: 9		EXT NET PRICE: USD		6,034.87
LINE	MARK UNIT	PRODUCT LINE	ITEM	NET PRICE	QTY	EXTENDED NET PRICE
1	101	Elevate	Casement Picture RO 62" X 29 1/2" Entered as FS 61" X 29"	778.10	1	778.10
2	102	Elevate	Casement Picture RO 57 1/2" X 35 1/2" Entered as FS 56 1/2" X 35"	787.51	1	787.51
3	103	Elevate	Casement Picture RO 57 1/2" X 35 1/2" Entered as FS 56 1/2" X 35"	787.51	1	787.51
4	104	Elevate	Casement Picture RO 57 1/2" X 35 1/2" Entered as FS 56 1/2" X 35"	787.51	1	787.51
5	105	Elevate	Casement Picture RO 27" X 31 1/2" Entered as FS 26" X 31"	423.85	1	423.85
6	107	Elevate	Casement Picture RO 27" X 31 1/2" Entered as FS 26" X 31"	423.85	1	423.85
8	108	Elevate	Elevate Assembly RO 82" X 34 1/2" Entered as FS 81" X 34"	1,192.56	1	1,192.56
10	110	Elevate	Elevate Assembly RO 73" X 34 1/2" Entered as FS 72" X 34"	1,195.06	1	1,195.06
11	111	Elevate	Elevate Assembly RO 56" X 34 1/2" Entered as FS 55" X 34"	853.98	1	853.98

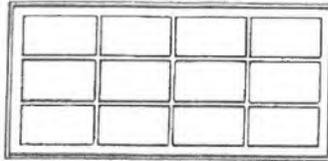
*O, I want to
 price 10-12%*

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1	Mark Unit: 101	Net Price:	778.10
Qty: 1		Ext. Net Price:	USD 778.10

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 61 1/2" X 29 1/4"
 FS 61" X 29"
 RO 62" X 29 1/2"
Egress Information
 No Egress Information available.
Performance Information
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #900
 AAMA/WDMA/CSA/101/ I.S.2/A440-08
 LC-PG50 1829X1502 mm (73X59.7 in)
 LC-PG50 DP +50/-50
 FL9690

Stone White Exterior
 Bare Pine Interior
 Elevate Casement Picture
 Frame Size 61" X 29"
 Rough Opening 62" X 29 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 4W3H
 Stone White Ext - Bare Int
 4 9/16" Jambos
 Nailing Fin
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

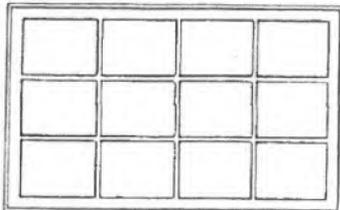
Initials required

Seller: _____

Buyer: _____

Line #2	Mark Unit: 102	Net Price:	787.51
Qty: 1		Ext. Net Price:	USD 787.51

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 57" X 35 1/4"
 FS 56 1/2" X 35"
 RO 57 1/2" X 35 1/2"
Egress Information
 No Egress Information available.
Performance Information
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58

Stone White Exterior
 Bare Pine Interior
 Elevate Casement Picture
 Frame Size 56 1/2" X 35"
 Rough Opening 57 1/2" X 35 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 4W3H
 Stone White Ext - Bare Int
 4 9/16" Jambos
 Nailing Fin
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

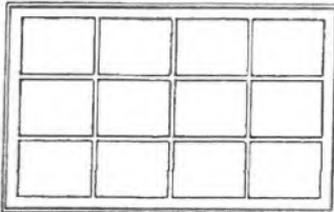
Seller: _____

Buyer: _____

CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #900
 AAMA/WDMA/CSA/101/ I.S. 2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Line #3	Mark Unit: 103	Net Price:	787.51
Qty: 1		Ext. Net Price:	USD 787.51

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 57" X 35 1/4"
 FS 56 1/2" X 35"
 RO 57 1/2" X 35 1/2"
Egress Information
 No Egress Information available.
Performance Information
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #900
 AAMA/WDMA/CSA/101/ I.S. 2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Stone White Exterior
 Bare Pine Interior
 Elevate Casement Picture
 Frame Size 56 1/2" X 35"
 Rough Opening 57 1/2" X 35 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 4W3H
 Stone White Ext - Bare Int

4 9/16" Jamb
 Nailing Fin
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

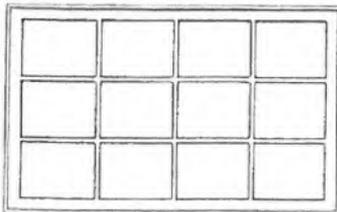
Initials required

Seller: _____

Buyer: _____

Line #4	Mark Unit: 104	Net Price:	787.51
Qty: 1		Ext. Net Price:	USD 787.51

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 57" X 35 1/4"
 FS 56 1/2" X 35"
 RO 57 1/2" X 35 1/2"
Egress Information
 No Egress Information available.

Stone White Exterior
 Bare Pine Interior
 Elevate Casement Picture
 Frame Size 56 1/2" X 35"
 Rough Opening 57 1/2" X 35 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 4W3H
 Stone White Ext - Bare Int

4 9/16" Jamb
 Nailing Fin
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

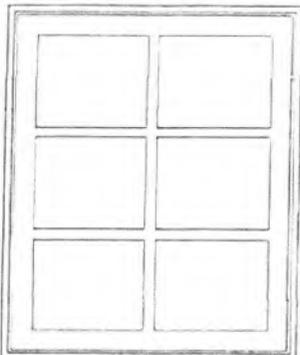
Performance Information

U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #900
 AAMA/WDMA/CSA/101/1.5.2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Seller: _____
 Buyer: _____

Line #5	Mark Unit: 105	Net Price:	423.85
Qty: 1		Ext. Net Price:	423.85
		USD	

MARVIN



As Viewed From The Exterior

Stone White Exterior
 Bare Pine Interior
 Elevate Casement Picture
 Frame Size 26" X 31"
 Rough Opening 27" X 31 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 2W3H
 Stone White Ext - Bare Int

4 9/16" Jamb
 Nailing Fin

***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

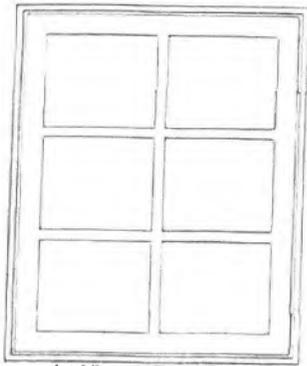
Seller: _____
 Buyer: _____

Entered As: F5
 MD 26 1/2" X 31 1/4"
 FS 26" X 31"
 RO 27" X 31 1/2"
Egress Information
 No Egress Information available.
Performance Information
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #900
 AAMA/WDMA/CSA/101/1.5.2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Line #6	Mark Unit: 107	Net Price:	423.85
Qty: 1		Ext. Net Price:	423.85
		USD	

MARVIN

Stone White Exterior
 Bare Pine Interior
 Elevate Casement Picture
 Frame Size 26" X 31"
 Rough Opening 27" X 31 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG



As Viewed From The Exterior

Entered As: FS
 MO 26 1/2" X 31 1/4"
 FS 26" X 31"
 RO 27" X 31 1/2"
Egress Information
 No Egress Information available
Performance Information
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #900
 AAMA/WDMA/CSA/101/ I.S.2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 2W3H
 Stone White Ext - Bare Int
 4 9/16" Jamb
 Nailing Fin
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

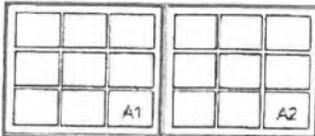
Initials required

Seller: _____

Buyer: _____

Line #8	Mark Unit: 108	Net Price:	1,192.56
Qty: 1		Ext. Net Price:	USD 1,192.56

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 81 1/2" X 34 1/4"
 FS 81" X 34"
 RO 82" X 34 1/2"
Egress Information A1, A2
 No Egress Information available.
Performance Information A1, A2
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade A1, A2
 Licensee #900
 AAMA/WDMA/CSA/101/ I.S.2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Stone White Exterior
 Bare Pine Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size
 81" X 34"
 Assembly Rough Opening
 82" X 34 1/2"
 Unit: A1
 Elevate Casement Picture
 Basic Frame 40 1/2" X 34"
 Rough Opening 41 1/2" X 34 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 3W3H
 Stone White Ext - Bare Int

Unit: A2
 Elevate Casement Picture
 Basic Frame 40 1/2" X 34"
 Rough Opening 41 1/2" X 34 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar

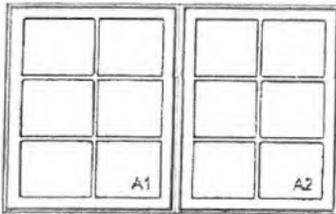
Seller: _____

Buyer: _____

109
~~109~~

Line #11	Mark Unit: 111	Net Price:	853.98
Qty: 1		Ext. Net Price:	853.98
		USD	

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 55 1/2" X 34 1/4"
 FS 55" X 34"
 RO 56" X 34 1/2"
Egress Information A1, A2
 No Egress Information available.
Performance Information A1, A2
 U-Factor: 0.26
 Solar Heat Gain Coefficient: 0.31
 Visible Light Transmittance: 0.52
 Condensation Resistance: 58
 CPD Number: MAR-N-252-01136-00001
 ENERGY STAR: N, NC
Performance Grade A1, A2
 Licensee #900
 AAMA/WDMA/CSA/101/ I.S.2/A440-08
 LC-PG50 1422X1807 mm (57X71.7 in)
 LC-PG50 DP +50/-50
 FL9690

Stone White Exterior
 Bare Pine Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size
 55" X 34"
 Assembly Rough Opening
 56" X 34 1/2"

Unit: A1
 Elevate Casement Picture
 Basic Frame 27 1/2" X 34"
 Rough Opening 28 1/2" X 34 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 2W3H
 Stone White Ext - Bare Int

Unit: A2
 Elevate Casement Picture
 Basic Frame 27 1/2" X 34"
 Rough Opening 28 1/2" X 34 1/2"
 Stone White Exterior
 Bare Pine Interior
 IG
 Low E2 w/Argon
 Stainless Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Stainless
 Rectangular - Special Cut 2W3H
 Stone White Ext - Bare Int

4 9/16" Jambs
 Nailing Fin
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

Seller: _____

Buyer: _____

Project Subtotal Net Price: USD	7,229.93
7.000% Sales Tax: USD	506.10
Project Total Net Price: USD	7,736.03

6034.87
 422.44
 6457.31

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 1 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: LE PTIT RESTO BAR TAPAS

Address:

Phone 1:

Phone 2:

Fax:

Contact:

Job Name:

Specifications

U.D. = 35-1/2" x 80-1/8"; R.O. = 36-1/4" x 80-1/2"

O.M. of Exterior Trim = 38-1/2" x 81-5/8"



Image is viewed from Exterior!

Lead Time: Call for Lead Time

Comment: 106

Item Description	Qty
2' 10" x 6' 8" S6043 Smooth-Star Fiberglass Door w/Frosted Images Glass - Left Hand Outswing **PREPPED for Closer Reinforcement	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Black Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Loose) w/(1)Black Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Public Access - Bronze Sill	1
Custom Cut 11/16" from Height (Limitations may exist)	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK) , Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Schlage - F Series Addison Handleset and Accent Interior Trim w/Satin Nickel (619) Finish ***KEYED ALIKE***	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,945.45

Distributed by:

PALMER DONAVIN

Version #: 1.18-O
Version Date: 3/16/2021

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 2 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: LE P'TIT RESTO BAR TAPAS

Address:

Phone 1:

Phone 2:

Fax:

Contact:

Job Name:

Specifications

U.D. = 35-1/2" x 79-5/8"; R.O. = 36-1/4" x 80"

O.M. of Exterior Trim = 38-1/2" x 81-1/8"



80" (R.O.)

81-1/8" (O.M.)

36-1/4" (R.O.)
interior

4-9/16"

38-1/2" (O.M.)

Image is viewed from Exterior!

Lead Time: Call for Lead Time

Comment: 112

Item Description	Qty
2' 10" x 6' 8" S6043 Smooth-Star Fiberglass Door w/Frosted Images Glass - Left Hand Outswing **PREPPED for Closer Reinforcement	1
2-3/4" Backset - Double Bore (2-1/8" Dia Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Black Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Loose) w/(1)Black Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Public Access - Bronze Sill	1
Custom Cut 1-3/16" from Height (Limitations may exist)	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK); Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Schlage - F Series Addison Handleset and Accent Interior Trim w/Satin Nickel (619) Finish ***KEYED ALIKE***	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,945.45

Distributed by

PALMER DONAVIN

Version #: 1.18-0

Version Date: 3/16/2021

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 3 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: LE P'TIT RESTO BAR TAPAS
Address:
Phone 1:
Phone 2:
Fax:
Contact:

Job Name:

Specifications

Empty box for specifications

Item Description	Qty
2% CASH/CHECK DISCOUNT	1
Item Total	\$80.00

Order Sub Total: \$3,970.90

Tax: \$277.96

Order Total: \$4,248.86

Version #: 1.18-O

Version Date: 3/16/2021

Distributed by:

PALMER & DONAVIN

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172
 Phone: 6305297445
 Fax: 6305297475



Quote

Page 1 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: D'LIVIOUS CEPES TAPAS LOUNGE
 Address:
 Phone 1:
 Phone 2:
 Fax:
 Contact:

Job Name:

Specifications

U.D. = 37-1/2" x 81"; R.O. = 38-1/4" x 81-3/8"
 O.M. of Exterior Trim = 40-1/2" x 82-1/2"

Lead Time: Call for Lead Time

Comment: 106

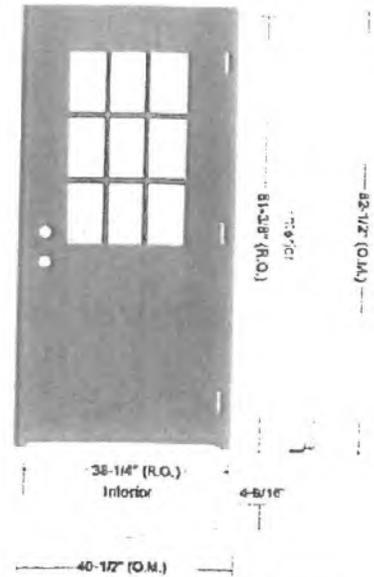


Image is viewed from Exterior!

Item Description	Qty
3' 0" x 6' 8" S262-SDLLE Smooth-Star Fiberglass Door w/Simulated Divided Lite Low E Glass - Left Hand Outswing (Ogee 1-1/8" SDL)	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Brushed Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Applied) w/(1)Brushed Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Tru-Defense Composite w/Dark Cap - Mill Finish Sill	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK); Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,141.22

Distributed by:



Version #: 1 16-O
 Version Date: 10/7/2020

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 2 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: D'LIVIOUS CEPES TAPAS LOUNGE

Address:

Phone 1:

Phone 2:

Fax:

Contact:

Job Name:

Specifications

U.D. = 37-1/2" x 81"; R.O. = 38-1/4" x 81-3/8"

O.M. of Exterior Trim = 40-1/2" x 82-1/2"

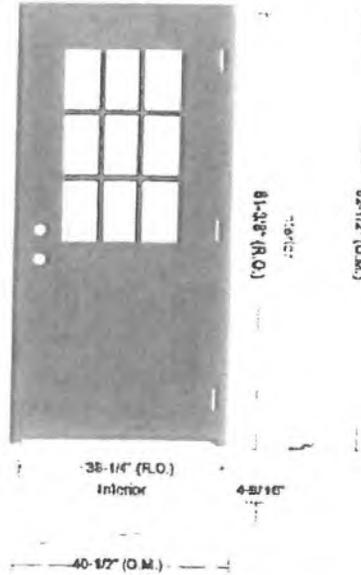


Image is viewed from Exterior!

Lead Time: Call for Lead Time

Comment: 111

Item Description	Qty
3' 0" x 6' 8" S262-SDLLE Smooth-Star Fiberglass Door w/Simulated Divided Lite Low E Glass - Left Hand Outswing (Ogee 1-1/8" SDL)	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Brushed Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Applied) w/(1)Brushed Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Tru-Defense Composite w/Dark Cap - Mill Finish Sill	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK) ; Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,141.22

Distributed by:



Version #: 1 16-O
Version Date: 10/7/2020

Woodland Windows_Doors Roselle

Address: 25 West 355 Lake St

ROSELLE, IL 60172

Phone: 6305297445

Fax: 6305297475



Quote

Page 3 of 3

Quote Number: 106

Date: 12/22/2020

Sales Person: Matthew Mariotti

Customer Information

Name: D'LIVIOUS CEPES TAPAS LOUNGE

Address:

Phone 1:

Phone 2:

Fax:

Contact:

Job Name:

Specifications

U.D. = 35-1/2" x 81"; R.O. = 36-1/4" x 81-3/8"

O.M. of Exterior Trim = 38-1/2" x 82-1/2"

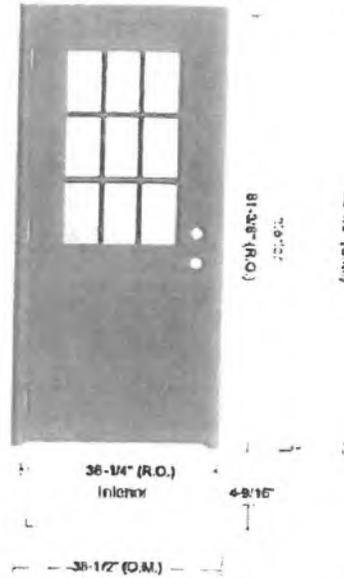


Image is viewed from Exterior!

Lead Time: Call for Lead Time

Comment: 112

Item Description	Qty
2' 10" x 6' 8" S262-SDLLE Smooth-Star Fiberglass Door w/Simulated Divided Lite Low E Glass - Right Hand Outswing (Ogee 1-1/8" SDL)	1
2-3/4" Backset - Double Bore (2-1/8" Dia. Bore w/Standard 5-1/2" Spacing) w/Faceplate Lockset Latch Prep w/Standard Strike Prep w/Deadbolt 9220 Schlage 1-1/8" x 2-3/4" Strike Prep	1
Set of Brushed Nickel NRP Hinges	1
White Stipple Dura-Tech Frame - 4-9/16" Jamb w/Dura-Tech White Brickmould Exterior Trim (Applied) w/(1)Brushed Nickel Adjustable Strike Plate (for Lockset only)	1
Bronze Compression Weatherstrip	1
Tru-Defense Composite w/Dark Cap - Mill Finish Sill	1
PREFINISH: Paint Door Panel Interior & Exterior 110 ONYX (BLACK) ; Paint Frame Interior and Exterior (and Exterior Trim) 110 ONYX (BLACK)	1
Energy Star Label	1
Tru-Loc Door Anchors - Installed	1
Item Total	\$1,141.22

Order Sub Total: \$3,423.66

Tax: \$239.66

Order Total: \$3,663.32

Version #: 1 16-O

Version Date: 10/7/2020

Distributed by:



UNIT SUMMARY

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes.

Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

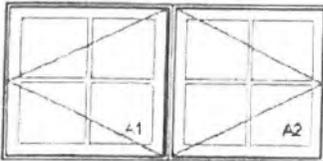
NUMBER OF LINES: 8		TOTAL UNIT QTY: 8		EXT NET PRICE: USD		10,270.80
LINE	MARK UNIT	PRODUCT LINE	ITEM	NET PRICE	QTY	EXTENDED NET PRICE
12	101	Ultimate	Marvin Assembly RO 61" X 29" Entered as RO 61" X 29"	1,375.32	1	1,375.32
13	102	Ultimate	Marvin Assembly RO 56 1/2" X 35" Entered as RO 56 1/2" X 35"	1,424.16	1	1,424.16
14	103	Ultimate	Marvin Assembly RO 56 1/2" X 35" Entered as RO 56 1/2" X 35"	1,424.16	1	1,424.16
15	104	Ultimate	Marvin Assembly RO 56 1/2" X 35" Entered as RO 56 1/2" X 35"	1,424.16	1	1,424.16
16	105	Ultimate	Casement Narrow Frame RO 26" X 31" Entered as RO 26" X 31"	625.37	1	625.37
17	107	Ultimate	Casement Narrow Frame RO 26" X 31" Entered as RO 26" X 31"	625.37	1	625.37
18	108	Ultimate	Marvin Assembly RO 81" X 34" Entered as RO 81" X 34"	1,999.44	1	1,999.44
19	109	Ultimate	Marvin Assembly RO 55" X 34" Entered as RO 55" X 34"	1,372.82	1	1,372.82

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #12	Mark Unit: 101	Net Price:	1,375.32
Qty: 1		Ext. Net Price:	USD 1,375.32

MARVIN



As Viewed From The Exterior

Entered As: RO
 MO 60 1/2" X 28 3/4"
 FS 60" X 28 1/2"
 RO 61" X 29"
Egress Information A1, A2
 Width: 22 57/64" Height: 23 25/64"
 Net Clear Opening: 3.72 SqFt
Performance Information A1, A2
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 2W1H - Rectangle Assembly
 Assembly Rough Opening
 61" X 29"

Unit: A1

Ultimate Casement Narrow Frame - Left Hand
 Basic Frame 30" X 28 1/2"
 Standard CN Width 30
 Rough Opening 31" X 29"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Unit: A2

Ultimate Casement Narrow Frame - Right Hand
 Basic Frame 30" X 28 1/2"
 Standard CN Width 30
 Rough Opening 31" X 29"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose
 Standard Mull Charge
 2 3/16" Jamb
Jamb Depth has been changed to 2 3/16". Apply Jamb Extension now if needed.
 Nailing Fin
 ***Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for

additional information:
 ***Note: Unit Availability and Price is Subject to Change

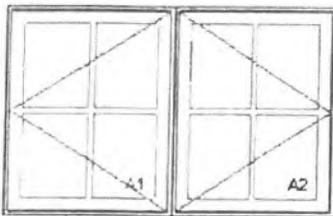
Initials required

Seller: _____

Buyer: _____

Line #13	Mark Unit: 102	Net Price:	1,424.16
Qty: 1		Ext. Net Price:	1,424.16
		USD	

MARVIN



As Viewed From The Exterior

Entered As: RO
MO 56" X 34 3/4"
FS 55 1/2" X 34 1/2"
RO 56 1/2" X 35"
Egress Information A1, A2
 Width: 20 41/64" Height: 29 25/64"
 Net Clear Opening: 4.21 SqFt
Performance Information A1, A2
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #918
 AAMA/WDMA/CSA/101/1.S.2/A440-11
 CW-PG50 814X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
2W1H - Rectangle Assembly
 Assembly Rough Opening
 56 1/2" X 35"

Unit: A1
 Ultimate Casement Narrow Frame - Left Hand
 Basic Frame 27 3/4" X 34 1/2"
 Rough Opening 28 3/4" X 35"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Unit: A2
 Ultimate Casement Narrow Frame - Right Hand
 Basic Frame 27 3/4" X 34 1/2"
 Rough Opening 28 3/4" X 35"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Standard Mull Charge
 2 3/16" Jamb
Jamb Depth has been changed to 2 3/16". Apply Jamb Extension now if needed.
 Nailing Fin

***Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual.

unit certification ratings. Reference the mulling chapter of the ADM for additional information.
 ***Note: Unit Availability and Price is Subject to Change

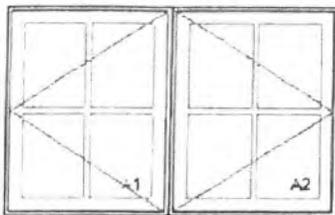
Initials required

Seller: _____

Buyer: _____

Line #14	Mark Unit: 103	Net Price:	1,424.16
Qty: 1		Ext. Net Price:	1,424.16
		USD	

MARVIN



As Viewed From The Exterior

Entered As: RO
 MO 56" X 34 3/4"
 FS 55 1/2" X 34 1/2"
 RO 56 1/2" X 35"
Egress Information A1, A2
 Width: 20 41/64" Height: 28 25/64"
 Net Clear Opening: 4.21 SqFt
Performance Information A1, A2
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensec #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 In)
 CW-PG50 DP +50/-50
 FL10321

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 2W1H - Rectangle Assembly
 Assembly Rough Opening
 56 1/2" X 35"

Unit: A1

Ultimate Casement Narrow Frame - Left Hand
 Basic Frame 27 3/4" X 34 1/2"
 Rough Opening 28 3/4" X 35"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDI - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Unit: A2

Ultimate Casement Narrow Frame - Right Hand
 Basic Frame 27 3/4" X 34 1/2"
 Rough Opening 28 3/4" X 35"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDI - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Standard Mull Charge
 2 3/16" Jamb
 Jamb Depth has been changed to 2 3/16". Apply Jamb Extension now if needed.
 Nailing Fin

***Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and

building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for additional information.

****Note: Unit Availability and Price is Subject to Change**

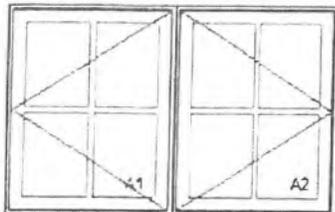
Initials required

Seller: _____

Buyer: _____

Line #15	Mark Unit: 104	Net Price:	1,424.16
Qty: 1		Ext. Net Price:	1,424.16
		USD	

MARVIN



As Viewed From The Exterior

Entered As: RO
MO 56" X 34 3/4"
FS 55 1/2" X 34 1/2"
RO 56 1/2" X 35"
Egress Information A1, A2
 Width: 20 41/64" Height: 29 25/64"
 Net Clear Opening: 4.21 SqFt
Performance Information A1, A2
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 5B
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 In)
 CW-PG50 DP +50/-50
 FL10321

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 2W1H - Rectangle Assembly
 Assembly Rough Opening
 56 1/2" X 35"

Unit: A1
 Ultimate Casement Narrow Frame - Left Hand
 Basic Frame 27 3/4" X 34 1/2"
 Rough Opening 28 3/4" X 35"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Unit: A2
 Ultimate Casement Narrow Frame - Right Hand
 Basic Frame 27 3/4" X 34 1/2"
 Rough Opening 28 3/4" X 35"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 Square 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Square Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Standard Mull Charge
 2 3/16" Jamb
Jamb Depth has been changed to 2 3/16". Apply Jamb Extension now if needed.
 Nailing Fin

****Note: This configuration meets a minimum structural performance of DP 20**

through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for additional information.
 ***Note: Unit Availability and Price is Subject to Change

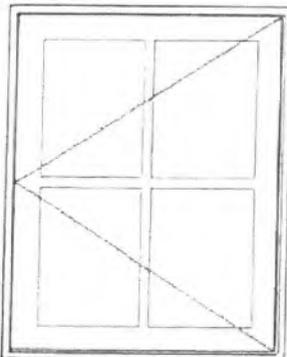
Initials required

Seller: _____

Buyer: _____

Line #16	Mark Unit: 105	Net Price:	625.37
Qty: 1		Ext. Net Price:	625.37
		USD	

MARVIN



As Viewed From The Exterior

Entered As: RO
MO 25 1/2" X 30 3/4"
FS 25" X 30 1/2"
RO 26" X 31"
Egress Information
 Width: 17 57/64" Height: 25 25/64"
 Net Clear Opening: 3.15 SqFt
Performance Information
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 Ultimate Casement Narrow Frame - Left Hand
 Rough Opening 26" X 31"
 Frame Size 25" X 30 1/2"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose
 2 3/16" Jambs
 Nailing Fin
 ***Note: Unit Availability and Price is Subject to Change

Initials required

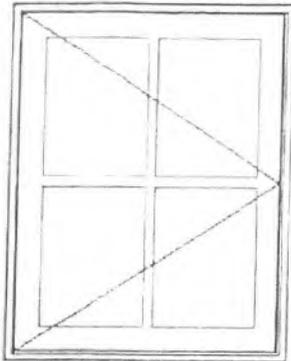
Seller: _____

Buyer: _____

Line #17	Mark Unit: 107	Net Price:	625.37
Qty: 1		Ext. Net Price:	625.37
		USD	

MARVIN

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 Ultimate Casement Narrow Frame - Right Hand
 Rough Opening 26" X 31"
 Frame Size 25" X 30 1/2"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior



As Viewed From The Exterior

Entered As: RO
MO 25 1/2" X 30 3/4"
FS 25" X 30 1/2"
RO 26" X 31"
Egress Information
 Width: 17 57/64" Height: 25 25/64"
 Net Clear Opening: 3.15 SqFt
Performance Information
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321

IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose
 2 3/16" Jamb
 Nailing Fin
 ***Note: Unit Availability and Price is Subject to Change

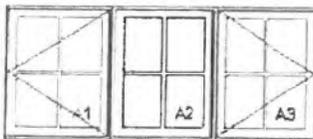
Initials required

Seller: _____

Buyer: _____

Line #18	Mark Unit: 108	Net Price:	1,999.44
Qty: 1		Ext. Net Price:	USD 1,999.44

MARVIN



As Viewed From The Exterior

Entered As: RO
MO 80 1/2" X 33 3/4"
FS 80" X 33 1/2"
RO 81" X 34"
Egress Information A1, A3
 Width: 19 9/16" Height: 28 25/64"
 Net Clear Opening: 3.86 SqFt
Egress Information A2
 No Egress Information available.
Performance Information A1, A2, A3
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade A1
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 OMS Ver. 0003.07.00 (Current)

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 3W1H - Rectangle Assembly
 Assembly Rough Opening
 81" X 34"
 Unit: A1
 Ultimate Casement Narrow Frame - Left Hand
 Basic Frame 26 43/64" X 33 1/2"
 Rough Opening 27 43/64" X 34"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321
Performance Grade A2
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321
Performance Grade A3
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321
Performance Grade Mull
 Licensee #917
 AAMA 450-10
 LC-PG50 1502X1524 mm (60X59.12 in)
 LC-PG50 DP 60
 FL13150
Performance Grade Overall Assembly
 LC-PG50 DP

Unit: A2
 Ultimate Casement Narrow Frame - Stationary
 Basic Frame 26 43/64" X 33 1/2"
 Rough Opening 27 43/64" X 34"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Solid Wood Covers

Unit: A3
 Ultimate Casement Narrow Frame - Right Hand
 Basic Frame 26 43/64" X 33 1/2"
 Rough Opening 27 43/64" X 34"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose
 Standard Mull Charge
 2 3/16" Jamb
Jamb Depth has been changed to 2 3/16". Apply Jamb Extension now if needed.
 Nailing Fin
 ***Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for additional information.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

Seller: _____

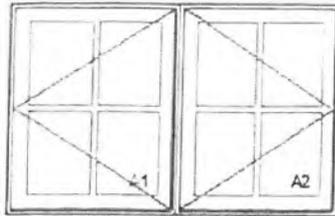
Buyer: _____

Line #19	Mark Unit: 109	Net Price:	1,372.82
Qty: 1		Ext. Net Price:	USD 1,372.82

MARVIN

Ebony Clad Exterior
 Painted Interior Finish - Designer Black - Pine Interior
 2W1H - Rectangle Assembly
 Assembly Rough Opening
 55" X 34"

Unit: A1
 Ultimate Casement Narrow Frame - Left Hand
 Basic Frame 27" X 33 1/2"
 Rough Opening 28" X 34"



As Viewed From The Exterior

Entered As: RO
MO 54 1/2" X 33 3/4"
FS 64" X 33 1/2"
RO 55" X 34"
Egress Information A1, A2
 Width: 19 57/64" Height: 28 25/64"
 Net Clear Opening: 3.92 SqFt
Performance Information A1, A2
 U-Factor: 0.3
 Solar Heat Gain Coefficient: 0.26
 Visible Light Transmittance: 0.44
 Condensation Resistance: 58
 CPD Number: MAR-N-337-01660-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #918
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 CW-PG50 914X2442 mm (36X96.13 in)
 CW-PG50 DP +50/-50
 FL10321

0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Unit: A2
 Ultimate Casement Narrow Frame - Right Hand
 Basic Frame 27" X 33 1/2"
 Rough Opening 28" X 34"
 0 Degree Frame Bevel
 Ebony Clad Sash Exterior
 Painted Interior Finish - Designer Black - Pine Sash Interior
 IG
 Low E2 w/Argon
 Black Perimeter and Spacer Bar
 7/8" SDL - With Spacer Bar - Black
 Rectangular - Special Cut 2W2H
 Ebony Clad Ext - Painted Interior Finish - Designer Black - Pine Int
 Ogee Interior Glazing Profile
 Standard Bottom Rail
 Black Weather Strip
 Matte Black Folding Handle
 Matte Black Multi - Point Lock
 Aluminum Screen
 Ebony Surround
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose

Standard Mull Charge
 2 3/16" Jamb
Jamb Depth has been changed to 2 3/16". Apply Jamb Extension now if needed.
 Nailing Fin
 ***Note: This configuration meets a minimum structural performance of DP 20 through either physical testing or calculations in accordance with AAMA 450 and building code requirements. Mull certification ratings may vary from individual unit certification ratings. Reference the mulling chapter of the ADM for additional information.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

Seller: _____

Buyer: _____

Project Subtotal Net Price: USD 10,270.80
 7.000% Sales Tax: USD 718.96
 Project Total Net Price: USD 10,989.76

PURCHASE APPROVAL/SIGN OFF

Project Subtotal Net Price: USD 10,270.80
7.000% Sales Tax: USD 718.96
Project Total Net Price: USD 10,989.76

I have reviewed all line item quotes in detail and agree that the product specifications and pricing are accurate, and I approve the project for order. I acknowledge that additional charges, tax or Terms and Conditions may apply.

BUYER:

Signature: _____

Title: _____

Date: _____

UNIT SUMMARY

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes.

Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

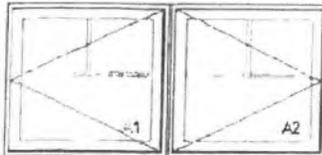
NUMBER OF LINES: 11		TOTAL UNIT QTY: 11		EXT NET PRICE: USD		9,098.39
LINE	MARK UNIT	PRODUCT LINE	ITEM	NET PRICE	QTY	EXTENDED NET PRICE
1	101	Essential	Essential Assembly RO 60 1/2" X 28 1/2" Entered as FS 60" X 28"	954.30	1	954.30
2	102	Essential	Essential Assembly RO 55 3/4" X 35" Entered as FS 55 1/4" X 34 1/2"	890.34	1	890.34
3	103	Essential	Essential Assembly RO 54 7/8" X 35" Entered as FS 54 3/8" X 34 1/2"	890.34	1	890.34
4	104	Essential	Essential Assembly RO 55 1/4" X 35" Entered as FS 54 3/4" X 34 1/2"	890.34	1	890.34
5	105	Essential	Caseament Picture RO 25 1/2" X 31" Entered as FS 25" X 30 1/2"	378.71	1	378.71
6	107	Essential	Caseament Picture RO 25 1/2" X 31" Entered as FS 25" X 30 1/2"	378.71	1	378.71
7	108	Essential	Essential Assembly RO 80 1/4" X 33 1/4" Entered as FS 79 3/4" X 32 3/4"	1,275.95	1	1,275.95
8	109	Essential	Essential Assembly RO 66 1/2" X 38 1/4" Entered as FS 66" X 37 3/4"	1,354.33	1	1,354.33
9	110	Essential	Essential Assembly RO 54 1/4" X 33" Entered as FS 53 3/4" X 32 1/2"	890.34	1	890.34
10	111	Essential	Sliding Patio Door CN 6068 RO 72" X 80" Entered as CN 6068	1,380.03	1	1,380.03
11	2% CASH/CHECK DISCOUNT	Non-Marvin	Materials 2% CASH/CHECK DISCOUNT	-185.00	1	-185.00

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1	Mark Unit: 101	Net Price:	954.30
Qty: 1		Ext. Net Price: USD	954.30

MARVIN



As Viewed From The Exterior

Entered As: FS
MO 60 1/2" X 28 1/4"
FS 60" X 28"
RO 60 1/2" X 28 1/2"
Egress Information A1, A2
 Width: 20 59/64" Height: 22 13/16"
 Net Clear Opening: 3.32 SqFt
Performance Information A1, A2
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 59
 CPD Number: MAR-N-375-00205-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #1034
 AAMA/WDMA/CSA/101/1.S.2/A440-11
 LC-PG40 902X864 mm (35.5X34 in)
 LC-PG40 DP -40/-40
 FL13631

Ebony Exterior
 Ebony Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size
 60" X 28"
 Assembly Rough Opening
 60 1/2" X 28 1/2"
 Unit: A1
 Essential Casement - Left Hand
 Basic Frame 29 3/4" X 28"
 Rough Opening 30 1/4" X 28 1/2"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Right Hand
 Basic Frame 29 3/4" X 28"
 Rough Opening 30 1/4" X 28 1/2"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose
 Vertical Space Mull 1/2"
 2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

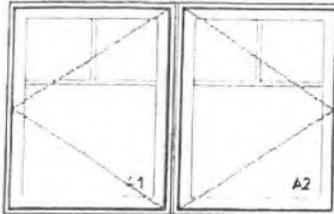
Initials required

Seller: _____

Buyer: _____

Line #2	Mark Unit: 102	Net Price:	890.34
Qty: 1		Ext. Net Price: USD	890.34

MARVIN



As Viewed From The Exterior

Entered As: FS
MO 55 3/4" X 34 3/4"
FS 55 1/4" X 34 1/2"
RO 55 3/4" X 35"
Egress Information A1, A2
 Width: 18 35/64" Height: 29 5/16"
 Net Clear Opening: 3.78 SqFt
Performance Information A1, A2
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 58
 CPD Number: MAR-N-375-00206-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #1034
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 699X1816 mm (27.4X71.5 in)
 LC-PG40 DP +40/-40
 FL13631

Ebony Exterior
 Ebony Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size
 55 1/4" X 34 1/2"
 Assembly Rough Opening
 55 3/4" X 35"

Unit: A1
 Essential Casement - Left Hand
 Basic Frame 27 3/8" X 34 1/2"
 Rough Opening 27 7/8" X 35"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Right Hand
 Basic Frame 27 3/8" X 34 1/2"
 Rough Opening 27 7/8" X 35"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Vertical Space Mull 1/2"
 2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Unit Availability and Price is Subject to Change

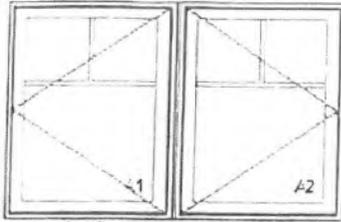
Initials required

Seller: _____

Buyer: _____

Line #3	Mark Unit: 103	Net Price:	890.34
Qty: 1		Ext. Net Price: USD	890.34

MARVIN



As Viewed From The Exterior

Entered As: FS
MO 54 7/8" X 34 3/4"
FS 54 3/8" X 34 1/2"
RO 54 7/8" X 35"
Egress Information A1, A2
 Width: 18 7/64" Height: 29 5/16"
 Net Clear Opening: 3.69 SqFt
Performance Information A1, A2
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 59
 CPD Number: MAR-N-375-00206-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #1034
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 699X1816 mm (27.4X71.5 in)
 LC-PG40 DP +40/-40
 FL13631

Ebony Exterior
 Ebony Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size
 54 3/8" X 34 1/2"
 Assembly Rough Opening
 54 7/8" X 35"

Unit: A1
 Essential Casement - Left Hand
 Basic Frame 26 15/16" X 34 1/2"
 Rough Opening 27 7/16" X 35"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Right Hand
 Basic Frame 26 15/16" X 34 1/2"
 Rough Opening 27 7/16" X 35"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose
 Vertical Space Mull 1/2"
 2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

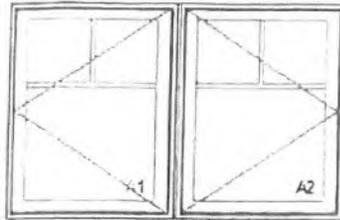
Seller: _____

Buyer: _____

Line #4	Mark Unit: 104	Net Price:	890.34
Qty: 1		Ext. Net Price: USD	890.34

MARVIN

Ebony Exterior
 Ebony Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size



As Viewed From The Exterior

Entered As: FS
MD 55 1/4" X 34 3/4"
MO 54 3/4" X 34 1/2"
RO 55 1/4" X 35"
Egress Information A1, A2
 Width: 18 19/64" Height: 29 5/16"
 Net Clear Opening: 3.73 SqFt
Performance Information A1, A2
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 59
 CPD Number: MAR-N-375-00206-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #1034
 AAMA/WDMA/CSA/1011/ISO 9001-11
 LC-PG40 699X1816 mm (27.4X71.5 in)
 LC-PG40 DP +40/-40
 FL13631

54 3/4" X 34 1/2"
 Assembly Rough Opening
 55 1/4" X 35"
 Unit: A1
 Essential Casement - Left Hand
 Basic Frame 27 1/8" X 34 1/2"
 Rough Opening 27 5/8" X 35"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Right Hand
 Basic Frame 27 1/8" X 34 1/2"
 Rough Opening 27 5/8" X 35"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose
 Vertical Space Mull 1/2"
 2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Unit Availability and Price is Subject to Change

Initials required

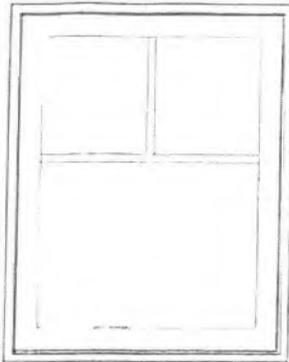
Seller: _____

Buyer: _____

Line #5	Mark Unit: 105	Net Price:	378.71
Qty: 1		Ext. Net Price:	USD 378.71

MARVIN

Ebony Exterior
 Ebony Interior
 Essential Casement Picture
 Frame Size 25" X 30 1/2"
 Rough Opening 25 1/2" X 31"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H



As Viewed From The Exterior

Entered As: FS
 MO 25 1/2" X 30 3/4"
 FS 25" X 30 1/2"
 RO 25 1/2" X 31"
Egress Information
 No Egress Information available.
Performance Information
 U-Factor: 0.27
 Solar Heat Gain Coefficient: 0.3
 Visible Light Transmittance: 0.51
 Condensation Resistance: 58
 CPD Number: MAR-N-376-00370-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #1039
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 1816X1816 mm (71.5X71.5 in)
 LC-PG40 DP +40/-40
 FL13632

3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int

2" Jambs
 Nailing Fin

***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.

**Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications

***Note: Unit Availability and Price is Subject to Change

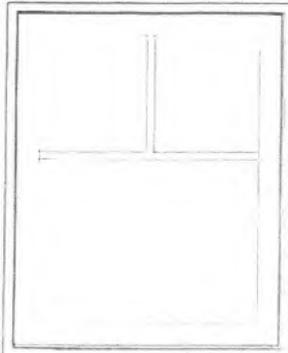
Initials required

Seller: _____

Buyer: _____

Line #6	Mark Unit: 107	Net Price:		378.71
Qty: 1		Ext. Net Price:	USD	378.71

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 25 1/2" X 30 3/4"
 FS 25" X 30 1/2"
 RO 25 1/2" X 31"
Egress Information
 No Egress Information available.
Performance Information
 U-Factor: 0.27
 Solar Heat Gain Coefficient: 0.3

Ebony Exterior
 Ebony Interior
 Essential Casement Picture
 Frame Size 25" X 30 1/2"
 Rough Opening 25 1/2" X 31"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int

2" Jambs
 Nailing Fin

***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.

**Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.

***Note: Unit Availability and Price is Subject to Change

Initials required

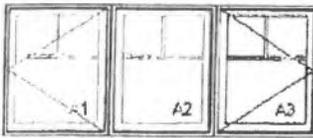
Seller: _____

Buyer: _____

Visible Light Transmittance: 0.51
 Condensation Resistance: 58
 CPD Number: MAR-N-376-00370-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #1039
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 1816X1816 mm (71.5X71.5 in)
 LC-PG40 DP +40/-40
 FL13632

Line #7	Mark Unit: 108	Net Price:	1,275.95
Qty: 1		Ext. Net Price:	USD 1,275.95

MARVIN



As Viewed From The Exterior

Entered As: FS
MO 80 1/4" X 33"
FS 79 3/4" X 32 3/4"
RO 80 1/4" X 33 1/4"
Egress Information A1, A2, A3
 Width: 17 27/64" Height: 27 9/16"
 Net Clear Opening: 3.34 SqFt
Performance Information A1, A2, A3
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 58
 CPD Number: MAR-N-375-00206-00001
 ENERGY STAR: NC
Performance Grade A1, A3
 Licensee #1034
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 699X1816 mm (27.4X71.5 in)
 LC-PG40 DP +40/-40
 FL13631
Performance Grade A2
 Licensee #1039
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 1816X1816 mm (71.5X71.5 in)
 LC-PG40 DP +40/-40
 FL13632

Ebony Exterior
 Ebony Interior
 3W1H - Rectangle Assembly
 Assembly Frame Size
 79 3/4" X 32 3/4"
 Assembly Rough Opening
 80 1/4" X 33 1/4"

Unit: A1
 Essential Casement - Left Hand
 Basic Frame 26 1/4" X 32 3/4"
 Rough Opening 26 3/4" X 33 1/4"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Stationary
 Basic Frame 26 1/4" X 32 3/4"
 Rough Opening 26 3/4" X 33 1/4"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int

Unit: A3
 Essential Casement - Right Hand
 Basic Frame 26 1/4" X 32 3/4"
 Rough Opening 26 3/4" X 33 1/4"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose
 Vertical Space Mull 1/2"

2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: Unit Availability and Price is Subject to Change

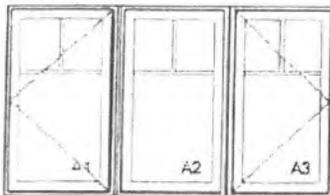
Initials required

Seller: _____

Buyer: _____

Line #8	Mark Unit: 109	Net Price:	1,354.33
Qty: 1		Ext. Net Price:	1,354.33
		USD	

MARVIN



As Viewed From The Exterior

Entered As: FS
MO 66 1/2" X 38"
FS 66" X 37 3/4"
RD 66 1/2" X 38 1/4"
Egress Information A1, A2, A3
 Width: 12 27/32" Height: 32 9/16"
 Net Clear Opening: 2.90 Sqft
Performance Information A1, A2, A3
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 59
 CPD Number: MAR-N-375-00206-00001
 ENERGY STAR: NC
Performance Grade A1, A3
 Licensee #1034
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 699X1816 mm (27.4X71.5 in)
 LC-PG40 DP +40/-40
 FL13631
Performance Grade A2
 Licensee #1039
 AAMA/WDMA/CSA/101/I.S.2/A440-11
 LC-PG40 1816X1816 mm (71.5X71.5 in)
 LC-PG40 DP +40/-40
 FL13632

Ebony Exterior
 Ebony Interior
 3W1H - Rectangle Assembly
 Assembly Frame Size
 66" X 37 3/4"
 Assembly Rough Opening
 66 1/2" X 38 1/4"
 Unit: A1
 Essential Casement - Left Hand
 Basic Frame 21 43/64" X 37 3/4"
 Rough Opening 22 11/64" X 38 1/4"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Stationary
 Basic Frame 21 43/64" X 37 3/4"
 Rough Opening 22 11/64" X 38 1/4"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int

Unit: A3
 Essential Casement - Right Hand
 Basic Frame 21 43/64" X 37 3/4"
 Rough Opening 22 11/64" X 38 1/4"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height

Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose
 Vertical Space Mull 1/2"
 2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Unit Availability and Price is Subject to Change

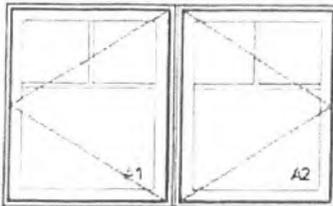
Initials required

Seller: _____

Buyer: _____

Line #9	Mark Unit: 110	Net Price:	890.34
Qty: 1		Ext. Net Price:	890.34
		USD	

MARVIN



As Viewed From The Exterior

Entered As: FS
 MO 54 1/4" X 32 3/4"
 FS 53 3/4" X 32 1/2"
 RO 54 1/4" X 33"
Egress Information A1, A2
 Width: 17 51/64" Height: 27 5/16"
 Net Clear Opening: 3.38 SqFt
Performance Information A1, A2
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.27
 Visible Light Transmittance: 0.45
 Condensation Resistance: 59
 CPD Number: MAR-N-375-00206-00001
 ENERGY STAR: NC
Performance Grade A1, A2
 Licensee #1034
 AAMA/WDMA/CSA/101/I S.2/A440-11
 IC-PG40 689X1816 mm (27.4X71.5 in)
 IC-PG40 DP -40/-40
 FI 13631

Ebony Exterior
 Ebony Interior
 2W1H - Rectangle Assembly
 Assembly Frame Size
 53 3/4" X 32 1/2"
 Assembly Rough Opening
 54 1/4" X 33"
 Unit: A1
 Essential Casement - Left Hand
 Basic Frame 26 5/8" X 32 1/2"
 Rough Opening 27 1/8" X 33"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Unit: A2
 Essential Casement - Right Hand
 Basic Frame 26 5/8" X 32 1/2"
 Rough Opening 27 1/8" X 33"
 IG
 Low E2 w/Argon
 Stainless Perimeter Bar
 GBG
 Cottage 2W1H
 3 Rect Lites
 10" DLO Height
 Ebony Ext - Ebony Int
 Matte Black Folding Handle
 Interior Aluminum Screen
 Charcoal Fiberglass Mesh
 Ebony Surround
 ***Screen/Combo Ship Loose

Vertical Space Mull 1/2"
 2" Jamb
 Nailing Fin with 4" Structural Brackets
 ***Note: This configuration is not certified for air, structural or water performance.
 ***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
 ***Note: Essential rough openings are 1/2" greater than overall frame size width and 1/2" greater than frame size height. Please take note of this when ordering Essential custom sized units.
 ***Note: Unit Availability and Price is Subject to Change

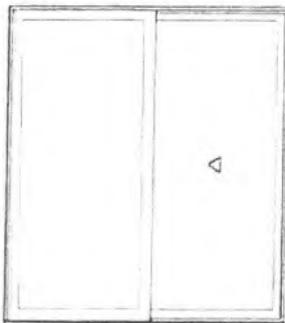
Initials required

Seller: _____

Buyer: _____

Line #10	Mark Unit: 111	Net Price:	1,380.03
Qty: 1		Ext. Net Price:	1,380.03
		USD	

MARVIN



Stationary Primary

As Viewed From The Exterior

Ebony Exterior
 Ebony Interior
 Essential Sliding Patio Door OX
 CN 6068
 Rough Opening 72" X 80"
 Left Panel
 IG - 1 Lite
 Tempered Low E2 w/Argon
 Stainless Perimeter Bar
 Right Panel
 IG - 1 Lite
 Tempered Low E2 w/Argon
 Stainless Perimeter Bar
 Cambridge Handle Matte Black Exterior Handle set
 Cambridge Handle Matte Black Interior Handle set
 Ebony Sliding Screen
 Charcoal Fiberglass Mesh
 ***Screen/Combo Ship Loose
 Bronze Ultrex Sill / Black Weather Strip
 3 3/8" Jamb
 Nailing Fin
 ***Note: Unit Availability and Price is Subject to Change

Initials required

Seller: _____

Buyer: _____

Entered As: CN
 MO 72" X 79 3/4"
 CN 6068
 FS 71 1/2" X 79 1/2"
 RO 72" X 80"
Egress Information
 Width: 30 1/16" Height: 75 17/64"
 Net Clear Opening: 15.72 SqFt
Performance Information
 U-Factor: 0.29
 Solar Heat Gain Coefficient: 0.34
 Visible Light Transmittance: 0.58
 Condensation Resistance: 59
 CPD Number: MAR-N-335-00248-00001
 ENERGY STAR: N, NC
Performance Grade
 Licensee #828
 AAMA/WDMA/CSA/101/ I.S.2/A440-08
 R-PG30 1816X2070 mm (72.5X82 in)
 R-PG30 DP +30/-30
 FL10248

Line #11	Mark Unit: 2% CASH/CHECK DISCOUNT	Net Price:	-185.00
Qty: 1		Ext. Net Price:	-185.00
		USD	

PURCHASE APPROVAL/SIGN OFF

Project Subtotal Net Price: USD	9,283.39
Taxable Materials: USD	-185.00
7.000% Sales Tax: USD	636.89
Project Total Net Price: USD	9,735.28

I have reviewed all line item quotes in detail and agree that the product specifications and pricing are accurate, and I approve the project for order. I acknowledge that additional charges, tax or Terms and Conditions may apply

BUYER:

Signature: _____

Title: _____

Date: _____



Dedicated to Service & Quality™

Product must be paid for before it will be ordered from our vendor. Prices shown are valid today only.

SPECIAL ORDER CONTRACT GUEST COPY

HNVNR30176861

Scan Barcode at Scan & Go Gate



STORE # 3253 7435 BARRINGTON RD HANOVER PARK, IL 60133 PHONE: 630-213-8775 FAX: 630-213-8816

GUEST NAME - ADDRESS - PHONE

Bruce Suffen 316 Oakbrook Ct Bartlett, IL 60103-4466 Phone #: 6303638606

ADDITIONAL INFORMATION Ship To Store

HANOVER PARK 7435 BARRINGTON RD HANOVER PARK, IL 60133

Cashier:

Please staple receipt to back.

THANK YOU!

- IMPORTANT 1. Verify quoted product and quantity 2. Product will be ordered upon payment 3. Track order on Menards.com 4. Pick up order within 14 days of arrival at store 5. Retain receipt

Table with columns: ESTIMATED DELIVERY DATE NOT BINDING ON MENARD INC. BASED ON PROMISES BY OTHERS (03/17/2021), SOLD BY (1966304 Jackson anderson), ORDER DATE (02/23/2021)

Main product table with columns: QTY ORDERED, DESCRIPTION, SKU, UNIT PRICE, EXTENDED PRICE. Item: Metropolitan Ceramics Special Order, Vendor Part #: 8X8_VERSATILE_MAYFLWR_RED, QuarryBasics® Mayflower Red 8 x 8 Quarry Floor and Wall Tile. Includes a list of required materials for installation.

Duplicate

READ THIS CONTRACT CAREFULLY. The terms and conditions set forth in this document are a complete and final expression of the parties. The contract cannot be altered except by written instrument explicitly signed and executed by the General Manager. Any and all claims under this contract must be brought within one year of purchase. Special order products may be refunded at Menards' sole discretion with a 25% restocking fee. Purchaser is responsible for providing to Menards' all measurements, sizes, and colors stated above. Purchaser's exclusive remedy, if any product is defective or fails to conform to the terms of the contract, is replacement of the product. All defects and non-conformities must be reported to Menards' within 3 days of receiving the product. Purchaser understands that all product is sold AS IS and the manufacturer's warranty, if any, is controlling. MENARDS' MAKES NO WARRANTIES, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PRODUCT. There are no representations that the products listed herein meet local, state, or federal code requirements. Menards' liability shall not exceed the purchase price of the products sold. MENARDS' SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES. Menards' agrees to email Purchaser when the product is available for pick-up. If Purchaser fails to provide an email address, it is Purchaser's responsibility to check the status of the order by visiting Menards.com. If Purchaser refuses or fails to pick up the product within 15 days from the date of its availability, Menards' may liquidate the product and shall be entitled to a 25% restocking fee. Menards' may withhold any payment received as partial satisfaction. Purchaser agrees that Menards' is not liable if the vendor, which supplies the product on this contract, fails to perform. Purchaser agrees that any and all controversies or claims arising out of or relating to this contract, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules. Purchaser agrees that all arbitrators selected shall be attorneys. This provision shall supersede any contrary rule or provision of the forum state. YOUR PURCHASE OF THE PRODUCT ON THIS CONTRACT CONSTITUTES YOUR AGREEMENT TO ALL TERMS AND CONDITIONS STATED ABOVE.

Summary table: SUB-TOTAL: \$508.80, SHIPPING CHARGES: \$0.00, PRE-TAX TOTAL: \$508.80, VENDOR: Metropolitan Ceramics, WARRANTY INFO:

For the most accurate and up-to-date status of your order, please visit: www.menards.com

If this is a partial pickup, please verify all quantities/items being signed for. Menards® is not responsible for shortages after leaving the yard.





Dedicated to Service & Quality™

Product must be paid for before it will be ordered from our vendor. Prices shown are valid today only.

SPECIAL ORDER CONTRACT GUEST COPY

HNVR30176861

Scan Barcode at Scan & Go Gate



STORE # 3253 7435 BARRINGTON RD HANOVER PARK, IL 60133 PHONE: 630-213-8775 FAX: 630-213-8816

Cashier: Please staple receipt to back.

THANK YOU!

IMPORTANT
1. Verify quoted product and quantity
2. Product will be ordered upon payment
3. Track order on Menards.com
4. Pick up order within 14 days of arrival at store
5. Retain receipt

ESTIMATED DELIVERY DATE NOT BINDING ON MENARD INC. BASED ON PROMISES BY OTHERS 03/17/2021
SOLD BY 1966304 ORDER DATE 02/23/2021
jackson anderson

GUEST NAME - ADDRESS - PHONE
Bruce Suffen
316 Oakbrook Ct
Bartlett, IL 60103-4466
Phone #: 6303638606
ADDITIONAL INFORMATION
Ship To Store
HANOVER PARK
7435 BARRINGTON RD
HANOVER PARK, IL 60133

Table with 5 columns: QTY ORDERED, DESCRIPTION, SKU, UNIT PRICE, EXTENDED PRICE. Row 1: 30 Metropolitan Ceramics Special Order... \$508.80. Includes text: Approximate delivery 22 days from order date. Size: 7-5/8" x 7-5/8" Color: Mayflower Red. Each item must be from the same dye lot. **** Installers Check List ****

READ THIS CONTRACT CAREFULLY. The terms and conditions set forth in this document are a complete and final expression of the parties. The contract cannot be altered except by written instrument explicitly signed and executed by the General Manager. Any and all claims under this contract must be brought within one year of purchase. Special order product may be refunded at Menards' sole discretion with a 25% restocking fee. Purchaser is responsible for providing to Menards' all measurements, sizes, and colors stated above. Purchaser's exclusive remedy, if any product is defective or fails to conform to the terms of the contract, is replacement of the product. All defects and non-conformities must be reported to Menards' within 3 days of receiving the product. Purchaser understands that all product is sold AS IS and the manufacturer's warranty. If any is controlling MENARDS' MAKES NO WARRANTIES, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PRODUCT. There are no representations that the products listed herein meet local, state, or federal code requirements. Menards' liability shall not exceed the purchase price of the products sold. MENARDS' SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES. Menards' agrees to email Purchaser when the product is available for pick-up. If Purchaser fails to provide an email address, it is Purchaser's responsibility to check the status of the order by visiting Menards.com. If Purchaser refuses or fails to pick up the product within 15 days from the date of its availability, Menards' may liquidate the product and shall be entitled to a 25% restocking fee. Menards' may withhold any payment received as partial satisfaction. Purchaser agrees that Menards' is not liable if the vendor, which supplies the product on this contract, fails to perform. Purchaser agrees that any and all controversies or claims arising out of or relating to this contract, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules. Purchaser agrees that all arbitrators selected shall be attorneys. This provision shall supersede any contrary rule or provision of the forum state. YOUR PURCHASE OF THE PRODUCT ON THIS CONTRACT CONSTITUTES YOUR AGREEMENT TO ALL TERMS AND CONDITIONS STATED ABOVE.

SUB-TOTAL: \$508.80
SHIPPING CHARGES: \$0.00
PRE-TAX TOTAL: \$508.80
VENDOR: Metropolitan Ceramics
WARRANTY INFO: For the most accurate and up-to-date status of your order, please visit www.menards.com

If this is a partial pickup, please verify all quantities/items being signed for. Menards is not responsible for shortages after leaving the yard.



Duplicate

FROM DRAFT OF OCTOBER 10, 2022 EDC MINUTES:

BANBURY FAIR BEDA APPLICATION

Mr. Fradin stated that Banbury Fair is the long-time retail anchor of downtown Bartlett, having been in business for thirty-nine years. The historic barn on the property dates back to 1902 and is in the process of being renovated and brought up to current Code in order to convert it into a food and beverage business. This conversion requires extensive renovation including electrical and plumbing upgrades, new windows and doors, a fire suppression system, parking lot repairs, HVAC, a deck, and equipment supporting the food and beverage uses.

Previously, the Sufferns applied for a BEDA grant relating to costs primarily associated with running new water and sewer lines to the entirety of their adjoining properties and construction of a new structure housing bathrooms and a prep area.

The Village Board approved a \$50,000 BEDA grant at the March 1, 2022 meeting based upon \$242,548 worth of improvements made. Both the EDC and the Village Board were apprised of a second-phase application to be made at a later date primarily relating to the build-out of the barn.

This project is eligible for two BEDA grants due to being two distinct properties, each with its own PIN, and the barn to be issued a new address upon completion: 215 West Railroad Ave.

The Sufferns have submitted estimates totaling \$154,182 for this project, which is currently underway. Approximately \$82,000 worth of costs are to be paid by them as the landlords, with the remainder being paid by their tenant.

Estimated costs from their general contractor, Mark Leffler of Skillcraft Construction, total \$51,000 and include items ranging from air conditioning to flooring to asphalt parking lot repairs. Additional costs include nearly \$20,000 for windows and doors and over \$7,000 for an upgraded fire alarm system.

Mr. Fradin concluded stating that staff recommends a BEDA grant in the amount of \$41,000 in support of this project. This is based upon the approximately \$82,000 in expenses that are directly attributable to the Sufferns towards the permanent improvements being made to the barn property.

Commissioner Perri asked when the project is expected to be completed.

Mr. Suffern stated that they had a meeting today. The tile is being installed in the bathrooms today, and shortly thereafter the tile will be put into the kitchen extension. At the end of next week they are hopeful all of the kitchen equipment will be installed. With all of that in mind, everything is a matter of final inspections, occupancy permits and acquiring the different licenses for the business. We have not collected any rent to this

point on the barn since the pandemic, and have restructured the business since then. Thank you for the first BEDA grant, and these grants have been extremely important to the completion of this project. Every dollar you can generate to do something like this is important.

Commissioner Erickson asked for clarification on the application and who will be receiving the grant, the owner or the operator.

Mr. Suffern stated that he, the owner of the property, has paid for the project and will receive the grant. The difference in names on the costs comes down to invoices being addressed to the operator.

Commissioner Gorski asked if Mr. Suffern had a role in selection vendors, or if the general contractor did.

Mr. Suffern said that he and his contractor reviewed all of the different quotes together. I am a frugal guy, and I would use his expertise to help make the best decision.

Commissioner Gudenkauf asked who will own the business when it is open.

Mr. Suffern stated that the operator will own the business, and he will own the property. This has been our business model for many years, and have had many people rent from us while we improve the property. We have a long-term lease with Rakesh.

Commissioner Lewensky clarified that the grant is going to the landlords, the Sufferns.

Mr. Fradin stated that is correct.

Commissioner Erickson thanked everyone for the clarification and added that it was confusing to look at the different names on the application.

Mr. Skrycki stated that the memo indicates the money will go to the Sufferns. This has been a two-year project. When tenants do a buildout of that nature, it is not uncommon where certain things are purchased by the property owner versus the business owner. We have all of the paperwork if anyone would like to review it.

Commissioner Erickson moved to recommend a maximum fifty percent BEDA grant in the amount of \$41,000 to Banbury Fair, that motion was seconded by Commissioner Gudenkauf.

ROLL CALL VOTE

AYES: Commissioners Erickson, Gorski, Gudenkauf, Lewensky, Kubaszko, Perri
NAYS: NONE
ABSENT: Commissioners Hughes, Smodilla
MOTION CARRIED



Agenda Item Executive Summary

Item Name Pasta Mia BEDA Application Committee or Board Board

BUDGET IMPACT

Amount:	\$20,825	Budgeted	Yes
List what fund	Incentives		

EXECUTIVE SUMMARY

Pasta Mia has long been the go-to Italian eating and drinking establishment in downtown Bartlett. Owner/operator Peter Caruso has run this business for almost thirty years, during many of which the former Bartlett Plaza (now Streets of Bartlett) suffered from excessive vacancy rates.

Mr. Caruso intends to improve the appearance and functionality of his restaurant by removing multiple existing storefront windows and replacing them with sliding glass windows. Quotes have been submitted from A&S Glass Company and Dave's Glass Tinting totaling \$41,650, which is \$5,160 higher than quotes previously submitted.

The EDC recommended a fifty percent rebate of \$18,000, and staff subsequently raised our recommendation to **\$20,825** based upon the most current estimates.

The Community & Economic Development Committee reviewed the application, updated quotes, and EDC meeting minutes at its November 1st meeting, at which time it forwarded the item to the Village Board for a vote.

ATTACHMENTS (PLEASE LIST)

Staff Memo, Pasta Mia BEDA application including updated quotes, DRAFT minutes from the November 1st EDC meeting.

ACTION REQUESTED

- Motion - I move to approve a BEDA grant in the amount of **\$20,825** to Pasta Mia for the replacement of existing windows to sliding glass windows upon completion of the project to applicable Village Codes and submittal of proof of payment.

Staff: Tony Fradin, Economic Development Coordinator Date: November 7, 2022

ECONOMIC DEVELOPMENT MEMORANDUM

DATE: November 7, 2022
TO: Paula Schumacher, Village Administrator
FROM: Tony Fradin, Economic Development Coordinator *TF*
RE: Pasta Mia BEDA Application

APPLICANTS: Peter Caruso

BACKGROUND: Pasta Mia is a successful long-term business that has served as a downtown Bartlett eating and drinking establishment for going on thirty years.

Owner and operator Peter Caruso has expanded and upgraded his business multiple times including expanding into a neighboring medical office ten years ago and, more recently, upgrading the outdoor dining space to include a patio and additional seating.

Caruso books live entertainment on a continual basis and offers different food specials on a weekly basis, keeping the establishment a lively venue with an excellent variety of offerings.

Pasta Mia is one of the longest-running establishments in downtown Bartlett, sometimes being the most popular destination in the former Bartlett Plaza when the center suffered from a vacancy rate exceeding fifty percent for many years.

Now that the Streets of Bartlett has been redeveloped and is the liveliest center in the downtown, Caruso continues seeking ways that will allow the business to thrive for many years to come.

BEDA APPLICATION:

Mr. Caruso's application is to remove the existing storefront windows and re-install sliding windows.

Doors and windows are typically a customer's first impression of an establishment and play a part in setting the tone for a visit.

This improvement will create a more seamless transition from the interior to the exterior patio and should improve the restaurant's personality and be consistent with its brand as the go-to Italian eating establishment in downtown Bartlett.

A proposal from A&S Glass Co. of Oak Lawn is attached with an estimate of \$40,000.

Please note that this estimate is \$4,000 higher than the initial estimate, which was presented to the EDC at its October 10th meeting.

Another attached proposal from Dave's Glass Tinting in the amount of \$1,650 is attached. This estimate was not sent by the applicant prior to the October 10th EDC meeting.

OCTOBER 10 ECONOMIC DEVELOPMENT COMMISSION MEETING:

At its meeting on October 10th, the EDC reviewed one quote from A&S Glass Co. in the amount of \$36,000, and recommended a fifty percent BEDA grant in the amount of \$18,000 per staff's recommendation.

An additional \$5,650 in additional costs in the form of a higher quote from A&S Glass and Dave's Glass Tinting were sent to staff on October 13th.

RECOMMENDATION:

Taking into consideration Mr. Caruso's long-term commitment to operating a venue that we could not even imagine not being located at the northwest corner of Streets of Bartlett, the fact that the village has never directly provided a financial incentive to the business (it has on multiple occasions to the shopping center owner), and the improvement that this project will make to not only the business, but the shopping plaza and downtown Bartlett as a whole, staff recommends a maximum fifty percent grant in the amount of **\$20,825** to be paid once this project is completed to all applicable village codes and proof of payment is submitted.

Please note that this amount is \$2,825 higher than what the EDC recommended, based upon the increase in proposed costs since its meeting.

NOVEMBER 1ST COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE MEETING:

The Community & Economic Development Committee reviewed the staff report, updated quotes, and the minutes of the October EDC meeting at its November 1st meeting, at which time this item was forwarded to the Village Board for a final vote.

MOTION:

I move to approve a BEDA application for Pasta Mia in the amount of **\$20,825** to remove existing windows and replace them with sliding glass windows once all work is completed to Village Code and proof of payment is submitted.

Village of Bartlett Economic Development Assistance Application

Applicant Information:

Applicant(s) Name Pasta Mia Peter Coruso
Applicant(s) Address: 116 Barnett Plaza, Bartlett IL
E-Mail Address: Petercoruso2@yahoo.com
Primary Contact for Project: Peter V. Coruso
Cell Phone Number and/or Home Number: 630 -
Applicant is or will be (check all that apply) Tenant Property Owner
Number of Years in Business: 35 Number of Years in Bartlett: 30
Contact Name and Information for Applicant's Agent or Architect (if any):

Peter Coruso

(Note: if applicant is a tenant, attach a letter from the property owner granting permission for project)

Property Information:

Project Property Location/Address: 116 Barnett Plaza
This Property is (check all that apply): Retail Restaurant Office
Other (explain)
Number of Businesses on Site: _____
Names of Other Businesses on Site: _____
Size of Building (dimensions or total square feet) 4300
Stories in building: 1 Parking spaces on property: _____
Last Real Estate Taxes Paid: _____
Property Tax Index Number(s) (PIN): _____
County: Cook DuPage Kane

Project Information:

Total Anticipated Project Cost: \$ 40,000.00

Project Scope: Describe and identify all exterior/interior improvements proposed (Use additional paper if necessary to fully describe proposed project)

Removal of windows and replace with sliding windows

If approved, estimated project completion date: 2 months

Business Plan: For new business ventures, please include a two- to five-page business plan. Contact Tony Fradin with questions about the seven elements of a strong plan.

Please Attach: Contractor Estimates, Receipts; Copies of both sides of cancelled checks, credit card statements or bank accounts from which materials were purchased and contractors paid; Waivers of Lien

Application Statement (Read and Sign Below)

I hereby make application to participate in the Bartlett Economic Development Assistance (BEDA) program. In making this application I understand that the purpose of BEDA is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

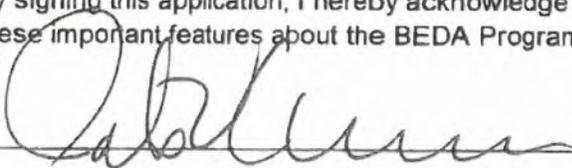
I understand that all improvements made through the help of BEDA must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I further understand that any work started or completed prior to approval of the project and my participation in the BEDA program is not eligible for reimbursement.

In making this application, I understand that the BEDA program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Bartlett. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. I recognize that a project that enhances the Village's business climate by returning an underutilized property into economic productivity, increases local employment opportunities and includes a larger percentage of private investment than public stands a greater chance of being funded by the Village.

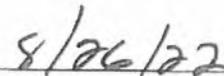
I also understand that if selected for this program, the Village will establish a maximum grant award for the project

I further acknowledge that BEDA operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at some percentage as recommended by staff in relation to the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.



Applicant Signature



Date



Return this completed application with attachments to:
Tony Fradin, Economic Development Coordinator
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103



PROPOSAL

SUBMITTED TO -
Peter Caruso

630/370-8024

Petercaruso2@yahoo.com

FOR WORK PERFORMED AT

Pasta Mia
116 Bartlett Plaza
Bartlett, IL 60103

5516 W 110th Ave ❖ Oak Lawn, Illinois 60453 ❖ Phone: 708/422-1100 ❖ e-mail: aandsglass@aol.com

JOB DESCRIPTION

A & S Glass Co proposes to remove the existing storefront windows and re-install the top section with arch windows.
Two openings, 206 x 64 in bronze finish with 1" thick, thermal tempered glass. The opening will be bi-fold doors.
Six panels, three to each side.

ITEMIZED ESTIMATE

All material is guaranteed to be as specified and the above work to be performed in accordance and completed in a substantial workmanlike manner for the sum of: **\$40,000.00**

If the proposal is accepted, payment of half is required upon acceptance of the proposal and the balance is due upon completion of the project. A deposit for this project is equivalent to a signed proposal.

Quoted prices are valid for 30 days from generated date.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. A & S Glass Co is authorized to perform the work as specified. Payment will be made as outlined above.

Date: _____

Signature _____

VAR 10/13/2022

Thank you for your business

Dave's Glass Tinting
PO Box 1145
Palatine, IL 60074

Estimate

Date 10/13/2022
Estimate # 112

Name / Address

Pasta Mia
116 Bartlett Plaza
Bartlett, IL

P.O. #

Terms

Due Date 10/13/2022

Other

Description	Qty	Rate	Total
Tint 12 panels on newly installed Glass 35x63" Llumar ATC 05%		1,350.00	1,350.00
Remove and Replace film on 2 entry doors 31 x 77"		300.00	300.00

Subtotal \$1,650.00
Sales Tax (0.0%) \$0.00
Total \$1,650.00

Dave's Glass Tinting
tinterdk@comcast.net
dgtint.com

847-609-1610
Fax 847-202-9188

FROM DRAFT OF OCTOBER 10, 2022 EDC MINUTES:

PASTA MIA BEDA APPLICATION

Mr. Fradin stated that Pasta Mia is a successful long-term business that has served as a downtown Bartlett eating and drinking establishment for going on thirty years.

Owner and operator Peter Caruso has expanded and upgraded his business multiple times including expanding into a neighboring medical office ten years ago and, more recently, upgrading the outdoor dining space to include a patio and additional seating. Caruso books live entertainment on a continual basis and offers different food specials on a weekly basis, keeping the establishment a lively venue with an excellent variety of offerings.

Pasta Mia is one of the longest-running establishments in downtown Bartlett, sometimes being the most popular destination in the former Bartlett Plaza when the center suffered from a vacancy rate exceeding fifty percent for many years.

Now that the Streets of Bartlett has been redeveloped and is the liveliest center in the downtown, Caruso continues seeking ways that will allow the business to thrive for many years to come.

Mr. Caruso's application is to remove the existing storefront windows and install sliding windows.

Doors and windows are typically a customer's first impression of an establishment and play a part in setting the tone for a visit.

This improvement will create a more seamless transition from the interior to the exterior patio and should improve the restaurant's personality and be consistent with its brand as the go-to Italian eating establishment in downtown Bartlett.

A proposal from A&S Glass Co. of Oak Lawn is attached with an estimate of \$36,000.

Mr. Fradin concluded, stating that taking into consideration Mr. Caruso's long-term commitment to operating a venue that we could not even imagine not being located at the northwest corner of Streets of Bartlett, the fact that the village has never directly provided a financial incentive to the business (it has on multiple occasions to the shopping center owner), and the improvement that this project will make to not only the business, but the shopping plaza and downtown Bartlett as a whole, staff recommends a maximum fifty percent grant in the amount of \$18,000, to be paid once this project is completed to all applicable village codes and proof of payment is submitted.

Commissioner Lewensky asked staff to clarify the budget for the year, given the three BEDA's before the commission this evening.

Mr. Fradin stated that yes, it is budgeted, and there is enough for these projects and they are currently well below the \$250,000 budget. There is also another \$50,000 applicant waiting in the wings that is being considered as well. Staff anticipates all three of tonight's grants to be paid out in the current fiscal year.

Commissioner Erickson stated this is the biggest year yet for grants.

Mr. Fradin confirmed.

Commissioner Gorski asked if there are some ineligible costs, or if the quotes came in better than expected.

Mr. Fradin stated the number is based upon the initial proposal.

Mr. Caruso stated that they had some quotes come in later and were higher than the initial proposed costs.

Commissioner Erickson asked if the quotes are current, based on the date of the application, and the canceled September meeting.

Mr. Caruso stated that he doesn't believe the costs will go up, but is not sure.

Commissioner Erickson moved to recommend a maximum fifty percent BEDA grant in the amount of \$18,000 to Pasta Mia, and that motion was seconded by Commissioner Perri.

ROLL CALL VOTE

AYES: Commissioners Erickson, Gorski, Gudenkauf, Lewensky, Kubaszko, Perri

NAYS: NONE

ABSENT: Commissioners Hughes, Smodilla

MOTION CARRIED



Agenda Item Executive Summary

Item Name MORE Brewing BEDA Application Committee or Board Board

BUDGET IMPACT			
Amount:	\$50,000	Budgeted	Yes
List what fund	Incentives		
EXECUTIVE SUMMARY			
<p>Attracting a microbrewery to downtown Bartlett has long been a targeted business. Economic Development staff began meeting and negotiating with brothers and village residents Sunny and Perry Patel as their highly successful business MORE Brewing thrived in Villa Park and they began seeking potential expansion locations.</p> <p>Through multiple meetings with them, the village negotiated a land sale, sales tax rebate, and provided information on the BEDA program.</p> <p>The applicants are well underway for their two-story (plus basement) 17,325 SF facility in the heart of downtown Bartlett.</p> <p>They have provided a highly-detailed business plan, demonstrating the precision and planning that goes into operating and growing their highly-successful business. They have also submitted documentation of over \$4.4 million in expenditures, at least \$3.6 million of which are BEDA-eligible.</p> <p>I therefore recommend a BEDA grant in the maximum amount of \$50,000. The EDC reviewed this application and recommended in favor of the maximum amount at its October 10th meeting. The Community & Economic Development Committee then reviewed the application and EDC recommendation at its November 1st meeting, at which time it was forwarded to the Village Board for a final vote.</p>			
ATTACHMENTS (PLEASE LIST)			
Staff Memo, MORE Brewing's BEDA application, DRAFT minutes for this item from the October 10 th Economic Development Commission meeting			

ACTION REQUESTED

- Motion - I move to approve a \$50,000 BEDA grant to MORE Brewing upon completion of their project and submittal of proof of payments made to all applicable contracts.

Staff: Tony Fradin, Economic Development Coordinator Date: November 7, 2022

ECONOMIC DEVELOPMENT MEMORANDUM

DATE: November 7, 2022
TO: Paula Schumacher, Village Administrator
FROM: Tony Fradin, Economic Development Coordinator *TF*
RE: MORE Brewing BEDA application

APPLICANT: Sachin (Sunny) Patel

BACKGROUND: Attracting a microbrewery to downtown Bartlett has been one of the targeted businesses for many years.

Meanwhile, brothers and village residents Sunny and Perry Patel launched MORE Brewing in Villa Park in 2015.

Due to many factors including their commitment to providing the highest quality products and great customer service, employing a dedicated and proficient staff, being flexible and regularly updating their offerings, MORE Brewing quickly became so popular that they expanded their business to an expansive space in Huntley.

Meanwhile, village staff began engaging with Sunny and Perry in an effort to identify an ideal location for them to expand into. This occurred at around the time that the former Lucky Jack's property was obtained and demolished by the village, setting the stage for them to obtain a high-profile site in the heart of downtown Bartlett.

In meetings with the MORE team, the village's economic development team negotiated a land sale, sales tax rebate, and provided a BEDA application.

BEDA APPLICATION:

Already well underway, MORE Brewing's 17,325 SF facility will be a two-story microbrewery and full restaurant featuring a second story walk-out rooftop with a full basement.

It will include a ten-barrel brewhouse which will allow for research and development of new beers as demand in the market changes. Taproom operations will encompass 10,000 SF between two levels of seating space amounting to 160+ taproom seats. An extended season (with radiant in-ground heating) will allow for an additional 60 seats.

The applicants have provided a highly-detailed business plan, demonstrating the precision and planning that goes into operating their highly successful business, in addition to an estimate from Purohit Architects totaling over \$4.4 million. That figure includes contingency costs, working capital, and professional design fees of \$135,000, which are not considered eligible costs in the BEDA program.

Excluding those costs, the project still amounts to at least \$3.6 million in construction costs, making it one of the largest investments in downtown Bartlett for many years. The only comparable investment in the past fifteen years was the purchase and renovation of Bartlett Plaza to the Streets of Bartlett.

OCTOBER 10 ECONOMIC DEVELOPMENT COMMISSION MEETING

Staff presented MORE Brewing's BEDA application at the October 10th EDC meeting, at which time the EDC unanimously recommended in favor of the maximum BEDA grant amount of \$50,000.

NOVEMBER 1ST COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE MEETING:

The Community & Economic Development Committee reviewed the staff report, BEDA application, and EDC meeting minutes at its November 1st meeting, at which time this item was forwarded to the Village Board for a final vote.

MOTION:

I move to approve a **\$50,000** BEDA grant to MORE Brewing upon completion of their project to all applicable Village Codes and submittal of proof of payments made to all contracts.

Village of Bartlett Economic Development Assistance Application

Applicant Information:

Applicant(s) Name SACHIN PATEL

Applicant(s) Address: 126 WILLOW BENNINGTON LN BARTLETT

E-Mail Address: SUNNY@MOREBREWING.COM

Primary Contact for Project: PERRY PATEL

Cell Phone Number and/or Home Number: 847.

Applicant is or will be (check all that apply) Tenant Property Owner

Number of Years in Business: 23 Number of Years in Bartlett: 12

Contact Name and Information for Applicant's Agent or Architect (if any):

HEMAL PUROHIT 847-942-8777

(Note: if applicant is a tenant, attach a letter from the property owner granting permission for project)

Property Information:

Project Property Location/Address: 121 W. RAILROAD AVE

This Property is (check all that apply): Retail Restaurant Office

Other (explain)

Number of Businesses on Site: NEW BUSINESS

Names of Other Businesses on Site: NONE

Size of Building (dimensions or total square feet) 18000.00

Stories in building: 2 With Basement Parking spaces on property: 0

Last Real Estate Taxes Paid: \$2537.30

Property Tax Index Number(s) (PIN): 06-34-409-001-0000

County: Cook DuPage Kane

Project Information:

Total Anticipated Project Cost: \$ 4407,151.35

Project Scope: Describe and identify all exterior/interior improvements proposed (Use additional paper if necessary to fully describe proposed project)

New Construction

If approved, estimated project completion date: 11/25/2022

Business Plan: For new business ventures, please include a two- to five-page business plan. Contact Tony Fradin with questions about the seven elements of a strong plan.

Please Attach: Contractor Estimates, Receipts; Copies of both sides of cancelled checks, credit card statements or bank accounts from which materials were purchased and contractors paid; Waivers of Lien

[REDACTED]

Application Statement (Read and Sign Below)

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I also understand that if selected for this program, the Village will establish a maximum grant award for the project

I further acknowledge that BEDA operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at some percentage as recommended by staff in relation to the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.



Applicant Signature

8/31/2022

Date



Return this completed application with attachments to:

Tony Fradin, Economic Development Coordinator

Village of Bartlett

228 S. Main Street

Bartlett, IL 60103

MORE

BREWING COMPANY



Proposed Bartlett Brewpub

Business Plan

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Overview

More Brewing Company (MBC) has quickly established itself as an emerging leader throughout the craft beer market, gaining national attention with prestigious 2017, 2018, 2019, 2020 and 2021 awards . Rapid growth and high consumer demand has created the need for expansion. Currently in operation is a 10-barrel brewpub located in diverse Villa Park, IL and a 30-barrel production & brewpub facility located in Huntley, IL. MBC has drastically grown in our current communities allowing us to open a third location with much anticipation in Bartlett, IL lager house location.

MBC's success is attributed to an award-winning, high quality, and highly differentiated product that provides endless value for the business. MBC's signature product line of skillfully crafted, in-demand craft beer allows for a dynamic competitive approach to gaining market share throughout the Chicagoland and Tri-state area. Additionally, MBC has developed a unique brand image that portrays a high degree of perceived value among craft beer consumers. MBC has distinguished itself as a premier brewery throughout the Midwest.

MBC looks to create a third neighborhood lager house to meet consumer demand and capitalize on their growth throughout 2020 and 2021. MBC positions to gain substantial market share, aiming to build out a 17,000 sq foot, two (2) story facility boasting a second story walk-out rooftop with a full basement in Bartlett, IL, a rarity in the western suburbs. Production levels for the first year of MBC's Bartlett lager house are estimated to be 500 barrels; current plans ensure ample room to grow as distribution reach and brand awareness expands.

With the creation of our Bartlett brewhouse, MBC is poised to have a facility that focuses on the trends in the craft brewing industry. The then (10) barrel brewhouse will allow MBC to research and develop new beers as demands, such as the explosion of craft lagers, in the market change.

Company culture and community involvement are also part of MBC's competitive advantage over the competition. Current company values lie heavily in the ideals of craftsmanship, team work, and personal development. Here at MBC we consider our team members family and currently have over 100 family members. Input from our family members helps to provide an exceptional guest experience which drives all actions and decisions. With our namesake being an ode to the Village of Villa Park (originally named Ardmore), MBC prides itself on being responsible corporate citizens. We plan to develop strong local business and communal relationships surrounding the location of Bartlett brewpub.

MBC's marketing strategy has shifted in the past six (6) months boasting over 29,000 social media followers across numerous platforms. MBC will further drive demand through strategic advertising/promotional programs and events focused on brand growth. This organic and consistent approach towards reaching our targeted market segments of beer connoisseurs, novice craft beer enthusiasts, and young business professionals will drive brand awareness and image. Our authentic and dynamic methods of capturing these segments will lead to strong emotional and genuine ties to our brand.

Bartlett brewpub is targeting partial first year sales of \$808,000 and a full second year annual sales of \$4,930,000 with an additional \$10,200,000 coming from the current brewpub and production facility already in operation. With the combination of a new production facility and two taprooms, More Brewing Company further establishes their presence in the craft beer industry with three locations for patrons to visit.

Objectives

More Brewing Co's Bartlett brewhouse will help the brand create and develop new products to test at scale. Having a French (10) barrel brewhouse will allow MBC to create small batch beers to stay at the cutting edge of growing beer trends in the industry. With three taprooms, the ability to collect feedback from our external guests and internal family members will be pivotal in the addition of beer brands to its growing portfolio. From there, scaling up at either the Villa Park brewpub or Huntley Production Facility will allow for a quick transition to package beer to be sold on premises and distribution.

In addition to expanding MBC's research and development program, serving the community of Bartlett and surrounding areas with a local brewery experience is paramount to growing the brand. Being a commuter town, with access to a Metra stop only steps away from the front door, the Bartlett brewpub will draw from the far west suburbs all the way to the city Chicago.

Primary Objectives

- Create our R&D program
- Focus on industry trends around consumption of hard selters and lagers
- Provide a brand new experience to downtown Bartlett
- Creating an anchor for the downtown Bartlett area to grow
- Create a sense of community around the MBC brand

Mission Statement

Robust imperial stouts, unfiltered hop saturated pale ales, a robust offering of craft lagers and our barrel program serve as the foundation for a dynamic, team member and consumer focused business culture. More Brewing Company prides ourselves on being an industry leader with a vibrant, high quality beer program and loyal consumer base. Our success is founded in our diverse team that enables us to maintain a unique competitive advantage in a dense marketplace. Our growth is secured through investment in human capital and awareness of industry trends.

Keys to Success

The key to success and objective completion is effective widespread product distribution, quality dining options and brand awareness. This will be achieved through the implementation of various marketing strategies. These strategies include grass roots social media campaigns, search engine optimization, off-site events, and appearances at nationally recognized industry events and competitions. Building a unique menu not offered at any brewpub in the Chicagoland area and executing on our already stellar core menu items are what build the brand. Efficient success through the addition of our Bartlett brewpub will rely on the following key factors:

- Strong emphasis on fulfilling consumer demand
- Effective and efficient distribution network
- Positive and distinguished brand image
- High visibility in the Midwestern craft beer market
- Well designed two story brewpub that serves a destination for loyal patrons
- Creation of unique seasonal menus

Company Ownership

More Brewing Company is a privately held company incorporated in the state of Illinois. Through foresight and vision, Mr. Sachin Patel & Mr. Purvish Patel over the past 21 years of being in the craft beer industry, has been able to build the More Brewing Company brand into one of the most widely recognizable craft breweries in the Chicagoland area. They have shown they are capable of building strong relationships with other retail stores as well as distributors throughout the midwest region. Sachin and Purvish will be moving forward on this project with his experienced team made up of his Head Brewer: David Ziebell, Brewer: John Monaco, Brewery Operations Manager: Aaron Keefner, Executive Chef: Christopher Minor, Regional General Manager, Ross Davis & General Managers Tom Steinhable (Huntley), Katie Geary (Bartlett).

Location

Bartlett brewpub will serve as more than a cookie-cutter brewpub, Bartlett lager house will be a destination. With nothing remotely close to the Bartlett lager house throughout the entire Chicago metropolitan market, Bartlett lager house will quickly stand out as a unique and diverse destination for food, beer, entertainment, and socializing. MBC has secured a prime location in downtown Bartlett, which will be built ground-up to give patrons a true sense of being somewhere special. This property located at 125 W Railroad Ave in Bartlett, IL will have over 17,000 sq feet on multiple levels designed to create a warm and welcoming atmosphere to guests and their families.

The Chicago market has never experienced this type of facility solely designed for one of the largest growing consumer market segments. Bartlett lager house will be a family-friendly gathering point offering all the amenities that lead to a memorable experience. Bartlett, IL has been chosen as our ideal production facility location for several strategic reasons which are all listed below.

- Located across from the downtown Bartlett Metra station
- Budding, business-friendly Village
- Village of Bartlett has experienced over 10% population growth since 2000

- Town demographic supports our core consumer

Primary Purpose

The primary purpose of the proposed Bartlett lager house is to create a destination for craft beer consumers living within a thirty (30) minute drive or forty five (45) minute train ride. With our planned taproom space serving upscale new-American pub food paired with ample second level outside patio and gathering space, Bartlett brewpub will be able to serve the community as a date night, family gathering or beer connoisseur destination. The feel of the space will be that of a modern, refined farmhouse theme—similar to MBC’s Villa Park location, but a touch more refined. The Bartlett lager house will have a greater focus on open-concept seating and efficient use of space. The taproom will be made complete with an entirely separate area for retail and to-go beer sales.

Taproom operations will encompass 10,000 sq ft between two levels of seating space amounting to 160+ taproom seats. An extended season (in-ground radiant heating) up-stairs patio will have room for an additional 60 seats. Careful design features will allow for mixed-use of our indoor/outdoor areas so large parties could be held in the same space if needed. Taproom operations would include a 2,000+ sq ft kitchen, two (2) 20 person bars w/ 30 taps each, retail space, bathrooms, storage, and employee break area.

Organization Structure & Culture

The proposed Bartlett lager house will move forward with the guidance and expertise of MBC’s current leadership team. Mr. Sachin Patel as the company owner leads two (2) General Managers, a Brewing Production Manager and Head Brewer. All four individuals have extensive experience in the service and craft beer industries with over 35 years of diverse industry experience. Mr. David Ziebell, Head Brewer has grown under the leadership of our former Head Brewer. Mr. Ziebell boasts over 5 years of production brewing experience with a focus on recipe creation and team development. Mr. Aaron Keefer, Brewer Production Manager has grown under the Revolution Brewing and Goose Island brands over 8 years before joining MBC. Mr. Keefer oversees daily brewery facility operations, marketing, distribution, and all human resource aspects of the company. Mr. Keefer will oversee seven (7) Full-Time brewery employees to include an Area Sales Manager. Mr. Thomas Steinhable has a wealth of service industry experience. Mr. Steinhable brings 10years of industry leadership and a passion for craft beer to his position as General Manager at MBC’s Huntley

Production Facility, overseeing sixty-five (65) employees. Mr. Ross Davis has over 16 years of leadership experience and in his most recent position prior to MBC, he oversaw 4 Chicagoland retail stores specializing in training and development of leaders supported by him. Mr. Davis has been an avid home brewer for over 4 years and brings with him a wealth of leadership tools for developing strong managers, capable of promoting MBC's culture and guest experience.

Placing a strong emphasis on teamwork, personal development, and quality, MBC has cultivated a deep-rooted workplace culture that breeds excellence. This culture will be further carried on through another brewer, quality control specialist, production supervisor, taproom management, and marketing team. The combined effort of these individuals will secure the growth and continued success of their new facility and MBC.

Marketing

Once groundbreaking begins for the Bartlett lager house, MBC is positioned to immediately start growing brand awareness throughout the Chicago market. This eight (8) month lead time on establishing brand awareness in and around the Bartlett area will present a unique advantage to MBC. This will be accomplished under the leadership of a marketing manager and focus largely on brand image and awareness. This will be accomplished through attendance of beer events and competitions, grass-roots social media campaigning, tap take-overs, all driving potential consumers to our website and current Villa Park & Huntley locations.

Competition

The craft beer industry has become a dense marketplace with numerous competitors throughout the Chicagoland market. Our direct competition is other small (<15bbl system) breweries that also focus on specialized brews not readily available in the Chicago market. We see only a handful direct competitors in our market currently each with severe production and execution limitations. The number of indirect competitors is much greater when competing with larger breweries. We currently differentiate ourselves with our unique product line. Our product line is unique because we produce complex and specific beer styles that are not easily duplicated. Currently, our indirect competitors are focused on different beer styles and different branding strategies. Breweries seen as direct competition are attempting to produce similar styles as MBC, yet fall short as shown with competition

medals and social media ratings. Bartlett lager house would help MBC gain market share at this critical shift in the industry pertaining to the growth of seltzers and craft lagers over the past eighteen (12) months by capitalizing on our superior execution of these much sought-after seltzer and craft lager styles.

MBC has a distinctive competitive advantage over our competitors not only for our beer, but for our brand and team. MBC maintains a well-respected and positive brand image that is impossible to reproduce. Over 29,000 social media followers on Instagram and over 180,000 *Untappd* check-ins in 18 months show an engaged and thirsty consumer base. MBC has worked diligently to build and maintain a positive and structured workplace environment that captures the full potential of every team member. This strategy ensures quality adherence, provides consistent experiences, and helps us stay ahead of industry trends.

Pricing

Pricing will vary depending on means of consumption. Consumption of our products at our taproom will average \$.40 cents an ounce. Consumption of our products from a third-party draft account will cost the consumer a similar average per ounce, but be sold to distributors at \$.15 cents an ounce. Consumption of our product from a container (can or glass) would average .23 cents an ounce. All of these are weighted and averaged to .26 cents.

All of our prices will reflect that our premium product is more expensive to make. We believe these higher than industry prices help protect and distinguish our brand. These price points allow us to maintain our reputation for using high quality ingredients.

Summary

More Brewing Company seeks to expand their current business model to open a third location, further solidifying MBC's presence in the greater Chicagoland market. Currently, the award-winning brewery is beating projected sales, post pandemic and is looking to create a unique experience at the Bartlett brewpub that is unmatched in the western suburbs. This expansion project is estimated at ~\$4,407,151.00 and will provide MBC the capability to meet consumer demands and respond to market trends for the next 10 years. MBC has become a local staple Western Chicagoland residents and a nationally-renowned

beer brand. This Bartlett lager house project will allow this young, inspired, and bright company to reach its full potential.

APPENDIX A:

More Brewing Co. Bartlett, IL

Design-Build Project Construction Cost:

Professional Design Fees (Architect & Engineers)	\$135,000.00
Masonry (Brick, stone & Concrete Block Masonry) 7 star Construction Masonry	\$108,435.00
Alpha Brewing (Brewery Equipment)	\$338,007.00
General Requirements (General conditions, overhead, security, etc.) Driven Fence	\$3,017.00
Conveying Equipment (Elevator, Dumb Waiter) Chicago Elevator & Lifts	\$82,770.00
Concrete (Concrete, re-bar, back fill) Eagle Concrete	\$422,530.00
Electrical (Service, Switch board, panel boards, distribution, Power & Lighting) Lauderdale	\$288,990.00
Structural & Misc. Steel Supplier & Fabrication - Mechanical Steel	\$667,600.00
Sheet Piling & earth retention Michels Shoring	\$25,000.00
Kitchen Hood, exhaust, make-up air, Ansul system - Captiv Air	\$89,323.00
Schnider Excavation - 121 W. Railroad	\$165,041.00
Schnider Excavation - Staging Lot	\$9,736.00
CBM Plumbing	\$280,000.00
Sub-Total	\$2,726,349.00
Screening On Roof for Mechanical units	\$10,000.00
Roofing, sheet metal & flashing	\$28,000.00
Kitchen Equipment (excluding Hood, KEF, MUA)	\$110,000.00
HVAC (includes Permit Fees for Ansul System)	\$160,000.00
Fire Alarm System (includes Permit Fees)	\$25,000.00
Fire Sprinkler System (includes Permit Fees)	\$45,000.00
Furniture (allowance)	\$37,000.00
Flooring	\$60,000.00
Beer tower Micromatic	\$45,000.00
Painting & taping	\$20,000.00
Carpenter, insulation & wall sheathing	\$200,000.00
Opening Door/ windows	\$100,000.00
Tile work	\$15,000.00
Coolers	\$50,000.00
Leader	\$10,000.00
Exterior Signage (includes Permit fees)	\$15,000.00
Counter-tops	\$15,000.00
Landscaping	\$5,000.00
POS	\$12,000.00
Networking	\$5,000.00
Sound System	\$10,000.00
Trash Enclosure	\$5,000.00
Camera System	\$7,000.00
Bathroom Vanity	\$30,000.00

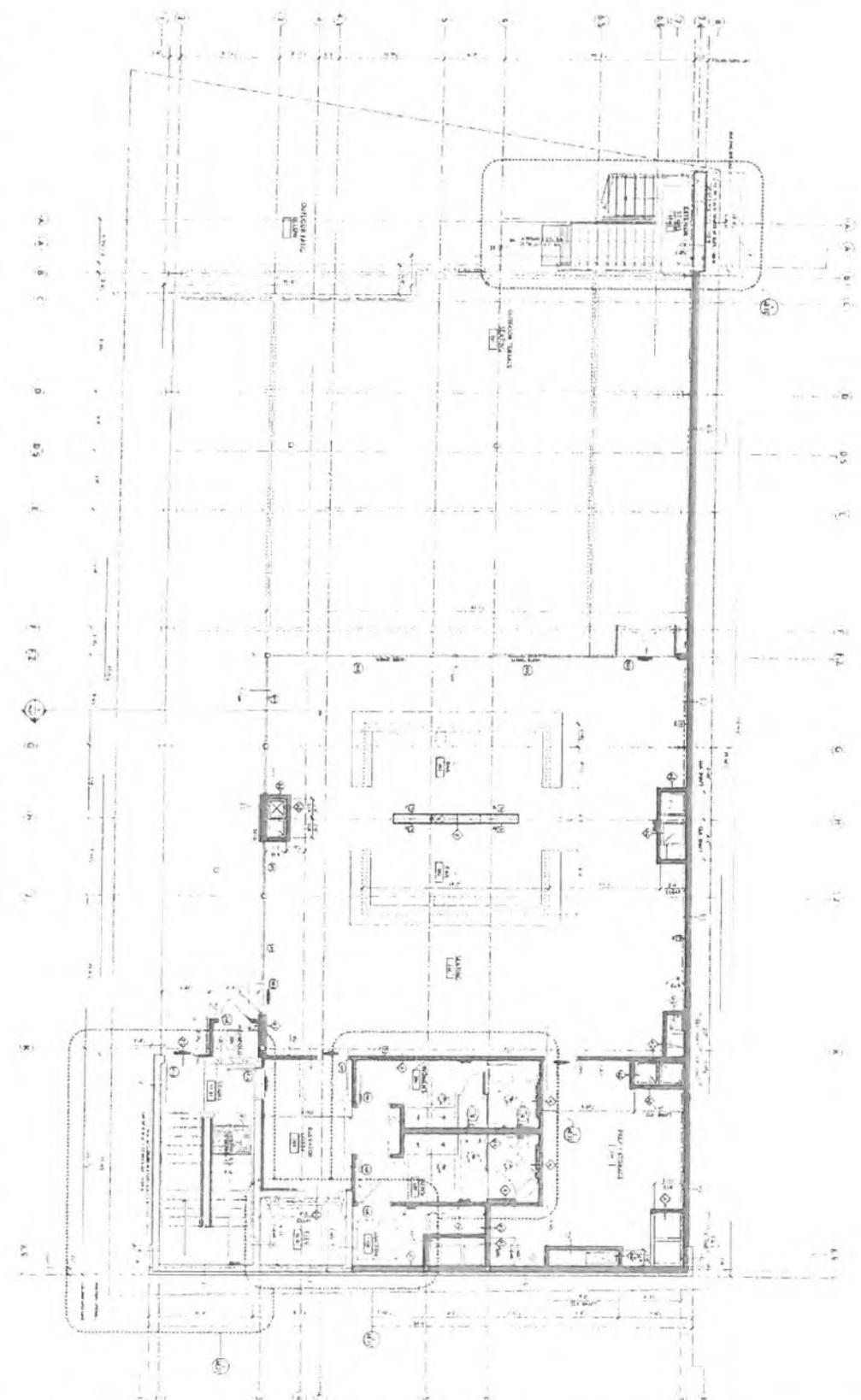
Purubit Architects, Inc. 251 Bradwell Rd., Inverness, IL • Phone: 847.220.8037 • info@purubitarchitects.com
 Agreement between the G.C. / CLIENT(S) for Construction of:

New 2-Story facility for More Brewing Company at: W. Railroad Ave. & Oak Ave., Bartlett, IL Page 3 of 4

Sub Total		\$3,745,348.00
Contingency	15%	\$561,802.35
Working Capital		\$200,000.00
Total Project Cost		\$4,407,151.35



SECOND FLOOR PLAN- CONSTRUCTION



A3.02

MORE
BREWING COMPANY

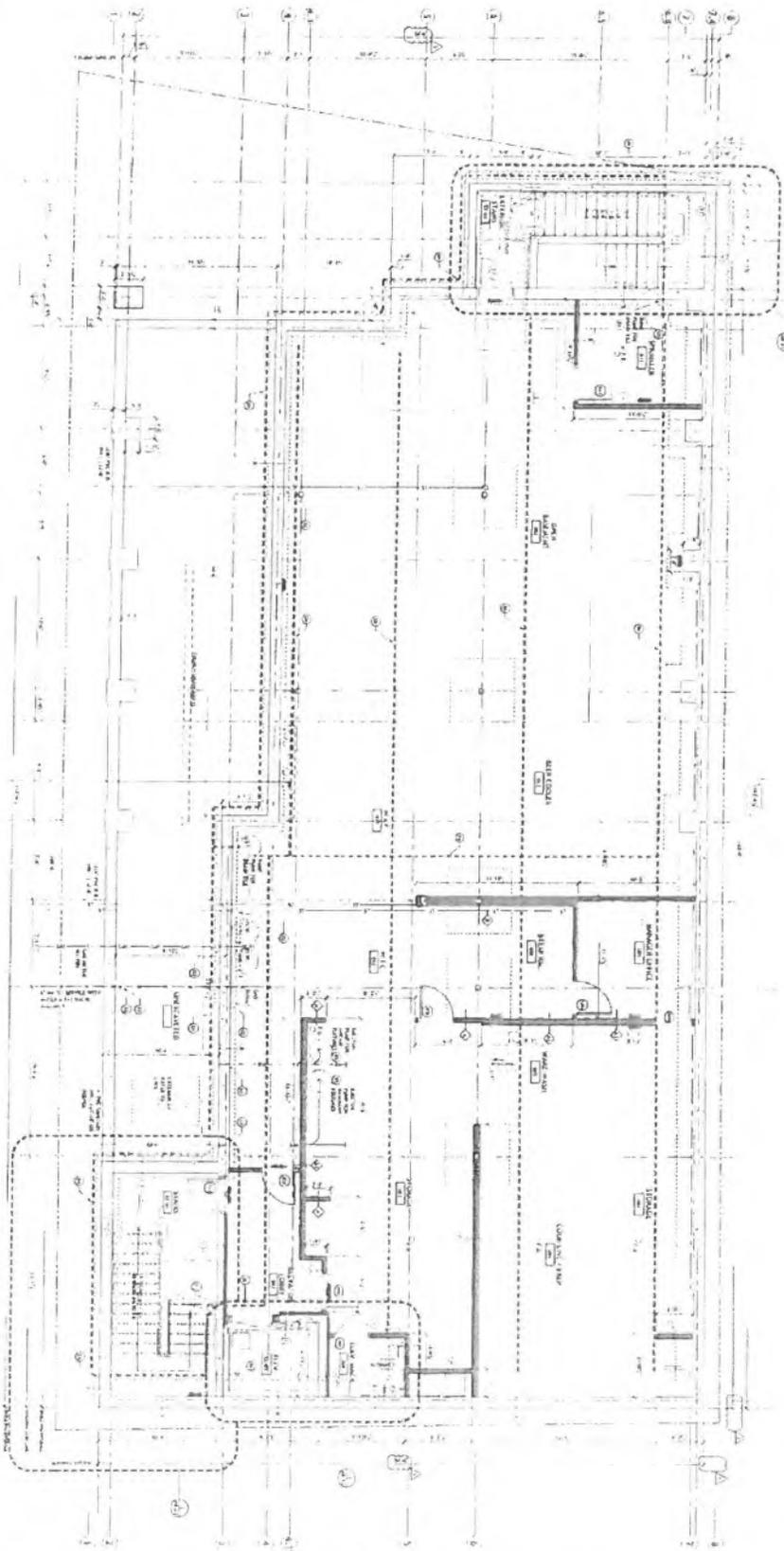
Proposed New 2-Story Building with basement for
MoRE Brewing Company
121 W. Duane Avenue, Boulder, CO
(Intersection of S Oak Avenue & W Railroad Avenue)

IPA
PURHOIT
ARCHITECTS
301 Broadway, Suite 1000
Boulder, CO 80502
781.464.4646
www.purhoit.com

THE SHEET INCLUDES:
1. SECOND FLOOR PLAN - CONSTRUCTION
2. SECOND FLOOR PLAN - FINISHES
3. SECOND FLOOR PLAN - MECHANICAL
4. SECOND FLOOR PLAN - ELECTRICAL
5. SECOND FLOOR PLAN - PLUMBING
6. SECOND FLOOR PLAN - STRUCTURAL
7. SECOND FLOOR PLAN - EXTERIOR
8. SECOND FLOOR PLAN - INTERIOR
9. SECOND FLOOR PLAN - ROOFING
10. SECOND FLOOR PLAN - FLOORING
11. SECOND FLOOR PLAN - WALLS
12. SECOND FLOOR PLAN - CEILING
13. SECOND FLOOR PLAN - STAIRS
14. SECOND FLOOR PLAN - ELEVATIONS
15. SECOND FLOOR PLAN - DETAILS
16. SECOND FLOOR PLAN - NOTES



PROPOSED BASEMENT PLAN



NOTES:

1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
2. REFER TO ARCHITECTURAL DRAWINGS FOR FINISHES AND MATERIALS.
3. REFER TO MECHANICAL DRAWINGS FOR EQUIPMENT SIZES AND LOCATIONS.
4. REFER TO ELECTRICAL DRAWINGS FOR PANEL SIZES AND LOCATIONS.
5. REFER TO STRUCTURAL DRAWINGS FOR COLUMN AND BEAM SIZES AND LOCATIONS.
6. REFER TO CIVIL DRAWINGS FOR ELEVATION AND DRAINAGE.
7. REFER TO GEOTECHNICAL DRAWINGS FOR FOUNDATION AND RETENTION.
8. REFER TO ENVIRONMENTAL DRAWINGS FOR INSULATION AND VENTILATION.
9. REFER TO SAFETY DRAWINGS FOR EXITS AND FIRE PROTECTION.
10. REFER TO ACCESSIBILITY DRAWINGS FOR COMPLIANCE WITH ADA.
11. REFER TO SCHEDULES FOR FINISHES, MATERIALS, AND EQUIPMENT.
12. REFER TO SPECIFICATIONS FOR CONSTRUCTION METHODS AND QUALITY CONTROL.
13. REFER TO PERMITS AND REGULATIONS FOR LOCAL AND STATE REQUIREMENTS.
14. REFER TO CONTRACT DOCUMENTS FOR GENERAL CONDITIONS AND SPECIAL PROVISIONS.
15. REFER TO SUBMITTALS FOR APPROVAL OF MATERIALS AND EQUIPMENT.
16. REFER TO CONSTRUCTION LOG FOR TRACKING PROGRESS AND ISSUES.
17. REFER TO COMMUNICATIONS FOR REGULAR MEETINGS AND REPORTS.
18. REFER TO RISK MANAGEMENT FOR IDENTIFYING AND MITIGATING RISKS.
19. REFER TO QUALITY MANAGEMENT FOR MAINTAINING STANDARDS AND COMPLIANCE.
20. REFER TO SUSTAINABILITY DRAWINGS FOR GREEN BUILDING STRATEGIES.

REVISIONS:

NO.	DATE	DESCRIPTION
1	10/15/2023	ISSUED FOR PERMITS
2	11/01/2023	REVISED PER PERMIT COMMENTS
3	11/15/2023	REVISED PER CLIENT REQUESTS
4	12/01/2023	REVISED PER MECHANICAL CONSULTANT
5	12/15/2023	REVISED PER ELECTRICAL CONSULTANT
6	01/01/2024	REVISED PER STRUCTURAL CONSULTANT
7	01/15/2024	REVISED PER CIVIL CONSULTANT
8	02/01/2024	REVISED PER ENVIRONMENTAL CONSULTANT
9	02/15/2024	REVISED PER SAFETY CONSULTANT
10	03/01/2024	REVISED PER ACCESSIBILITY CONSULTANT
11	03/15/2024	REVISED PER SUSTAINABILITY CONSULTANT

MORE
 ARCHITECTS
 12345 MAIN STREET
 SUITE 100
 CHICAGO, IL 60601
 TEL: (312) 555-1234
 FAX: (312) 555-5678
 WWW.MOREARCHITECTS.COM

Proposed New 2-Story Building with Basement for
MoRE Brewing Company
 12345 Railroad Avenue, Suite 100
 Intersection of S. Oak Avenue & W. Railroad Avenue

PA
 PURROHIT
 ARCHITECTS
 12345 MAIN STREET
 SUITE 100
 CHICAGO, IL 60601
 TEL: (312) 555-1234
 FAX: (312) 555-5678
 WWW.PAARCHITECTS.COM

PROFESSIONAL REVIEW:

DATE: 03/15/2024

BY: [Signature]

PROJECT: PROPOSED BASEMENT PLAN

SCALE: AS SHOWN

DATE: 03/15/2024

BY: [Signature]

PROJECT: PROPOSED BASEMENT PLAN

SCALE: AS SHOWN

PUROHIT ARCHITECTS, INC.

Architects & Planners

251 Bradwell Rd., Inverness, IL 60010

(O) 847-220-8037; (C) 847-942-8777

Email: info@purohitarchitects.com

www.purohitarchitects.com

Sent Via Email: sunny@morebrewing.com
perry@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

March 28, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

More Dusty, LLC
Attn.: Mr. Urvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

In accordance with our in-person communication (s) and via email, we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

Project Specifics:

Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed 2 nd floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed Basement:	(+/-) 105' x 55' = 5,775 Sq Ft (for Storage Only)
Total Building floor area:	(+/-) 17,325 Sq Ft

BASIC SCOPE OF SERVICES:

It is understood that the proposed development shall consist of new approx. 17,325 Sq Ft of Total 1st, 2nd floors with full basement serving More Brewing Company. Following is the basic scope of services included:

- **New 2-story facility for micro-brewery & restaurant:** The GENERAL CONTRACTOR shall provide all required construction work per the local jurisdiction(s) approved drawings as a result of the plan review and building permit process. This contract includes all material(s) and labor for all disciplines as included in the following fee schedule. The GENERAL CONTRACTOR shall be responsible for getting a certificate of occupancy to the CLIENT after providing the substantial completion of the construction project.

EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees by the CLIENT.

FEE SCHEDULE:

The CLIENT agrees to pay the GENERAL CONTRACTOR the LUMP SUM FEE of \$4,407,151.35 to perform the Services as stated above. Breakdown of the services are as follows as shown on an attached Appendix A. A balance from Contingency & working capital shall be returned to the CLIENT at the last draw.

PAYMENT SCHEDULE:

All payments shall be requested with a monthly draw in accordance with an understanding developed with the CLIENT. Number of monthly draws to be decided in close consultation with the CLIENT at a later date.

Payments are due to the GENERAL CONTRACTOR, and payable 30 days from the date of an approved draw. The GENERAL CONTRACTOR shall retain the right to suspend all or part of its services without liability to CLIENT for such action when outstanding balances remain for more than 30 days after the draw approval date.

This proposal is valid only for 30 calendar days from the proposal date of (Mar. 28th, 2022). Once executed, this contract is only valid for above-described work and is not valid for any other similar work. Pricing in this contract is also only valid for above-described work and is not transferable to other similar work.

GENERAL TERMS & CONDITIONS:

- **LIMITATION OF LIABILITY:** The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the GENERAL CONTRACTOR to the CLIENT for all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's fees and costs, from any cases, so that the total aggregate liability of the GENERAL CONTRACTOR to the CLIENT shall not exceed the GENERAL CONTRACTOR'S total fee received for services rendered on this project. It is intended that this limitation or causes of action however alleged or arising, unless otherwise specifically prohibited by law.
- **CLIENT PROVIDED INFORMATION:** The GENERAL CONTRACTOR shall be entitled to rely on the accuracy and completeness of any information provided to the GENERAL CONTRACTOR by the CLIENT. The GENERAL CONTRACTOR shall not review said information for inaccuracies or completeness.
- **HAZARDOUS MATERIALS:** The GENERAL CONTRACTOR assumes no responsibility or liability for the discovery or removal of any hazardous substance found at the jobsite.
- **DISPUTE RESOLUTION:** Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

AGREED TO AND ACCEPTED BY:

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GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

Hemal Purohit

PUROHIT ARCHITECTS, INC.

Hemal Purohit, Vice President

March 28, 2022

Signature (Print Name and Title) (Date)

[Handwritten Signature]

3/27/2022

Signature (Print Name and Title) (Date)

PUROHIT ARCHITECTS, INC.
Architects & Planners

251 Bradwell Rd., Inverness, IL 60010
(O) 847-220-8037; (C) 847.942-8777
Email: info@purohitarchitects.com
www.purohitarchitects.com

Sent Via Email: sunny@morebrewing.com
perry@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

June 7, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

More Dusty, LLC
Attn: Mr. Purvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

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Project Specifics:

Current Zoning District	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
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Proposed Basement:	(+/-) 105' x 55' = 5,775 Sq Ft (for Storage Only)
Total Building floor area:	(+/-) 17,325 Sq Ft

BASIC SCOPE OF SERVICES:

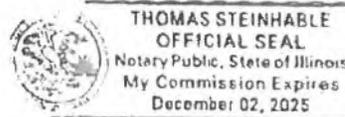
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EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees by the CLIENT.

FF&E SCHEDULE:



The CLIENT agrees to pay the GENERAL CONTRACTOR the LUMP SUM FEE of \$2658870.00 to perform the Services as stated above. Breakdown of the Services are as follows as shown on an attached Appendix A. A balance from Contingency & working capital shall be returned to the CLIENT at the last draw.

PAYMENT SCHEDULE:

All payments shall be requested with a monthly draw in accordance with an understanding developed with the CLIENT. Number of monthly draws to be decided in close consultation with the CLIENT at a later date.

Payments are due to the GENERAL CONTRACTOR, and payable 30 days from the date of an approved draw. The GENERAL CONTRACTOR shall retain the right to suspend all or part of its services without liability to CLIENT for such action when outstanding balances remain for more than 30 days after the draw approval date.

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GENERAL TERMS & CONDITIONS:

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GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

Hemal Purohit

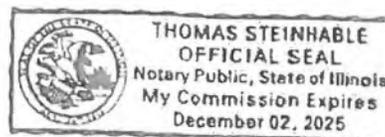
PUROHIT ARCHITECTS, INC.

Hemal Purohit, Vice President June 7, 2022

Signature (Print Name and Title) (Date)

[Signature]

Signature (Print Name and Title) (Date)



[Signature]

Purohit Architects, Inc. 251 Bradwell Rd., Livensh, IL • Phone: 847 220 8077 • info@purohitarchitects.com
Agreement between the CLIENT(S) for Construction of

New 2-Story facility for More Brewing Company at W Railroad Ave. & Oak Ave., Bartlett, IL

PUROHIT ARCHITECTS, INC.

Architects & Planners

251 Bradwell Rd., Inverness, IL 60010
(O) 847-220-8037; (C) 847.942-8777
Email: info@purohitarchitects.com
www.purohitarchitects.com

Sent Via Email: sunny@morebrewing.com
pcity@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

March 28, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

VOID

More Dusty, LLC
Attn.: Mr. Urwish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

In accordance with our in-person communication (s) and via email; we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

Project Specifics:

Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed 2 nd floor:	(+/-) 105' x 55' = 5,775 Sq Ft
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Total Building floor area:	(+/-) 17,325 Sq Ft

VOID

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EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees by the CLIENT.

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FEE SCHEDULE:

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Void

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GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

Hemal Purohit

PUROHIT ARCHITECTS, INC.
Hemal Purohit, Vice President

Void
March 28, 2022

Signature (Print Name and Title) (Date)

Void
3/27/2022

Signature (Print Name and Title) (Date)

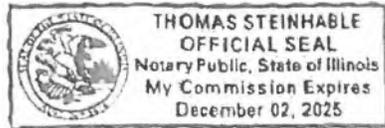
APPENDIX A:

More Brewing Co. Bartlett, IL
Design-Build Project Change Order

Flooring	\$60,000
Painting	\$20,000
Opening Door/windows	\$100,000
Tile work	\$15,000
Landscaping	\$5,000
Trash Enclosure	\$5,000
Screening On Roof for Mechanical units	\$10,000
HVAC (includes Permit Fees for Ansal System)	\$185,000
Fire Alarm System (includes Permit Fees)	\$27,500
General Requirements (General conditions, overhead, security, etc.) Driven Fence	\$10,000
Isak Fire Protection Sprinkler System	\$44,764
Sprinkler System	
Total Project Cost	\$482,264.00
Total	\$482,264.00

SS
H.I

PK



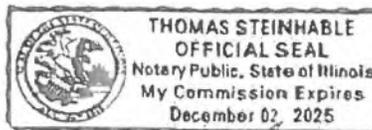
[Signature]

APPENDIX A:

More Brewing Co. Bartlett, IL
Design-Build Project Construction Cost: Invoices Provided

Professional Design Fees (Architect & Engineers)		\$90,000
Masonry (Brick, stone & Concrete Block Masonry) 7 star Construction Masonry		\$95,000
Conveying Equipment (Elevator,) Chicago Elevator & Lifts		\$90,500
Concrete (Concrete, re-bar, back fill) Eagle Concrete		\$395,000
Electrical (Service, Switch board, panel boards, distribution, Power & Lighting)		\$275,000
Structural & Misc. Steel Supplier & Fabrication - Mechanical Steel		\$555,000
Sheet Piling & earth retention Michel's Shoring		\$250,000
Schneider Excavation - 121 W. Railroad		\$169,736
CBM Plumbing		\$267,835
Roofing, sheet metal & flashing		\$28,000
ISAK Fire Protection Fire Sprinklers System (Includes permit Fees)		\$44,765
Carpenter, insulation & wall sheathing		\$164,500
Total Project Cost		\$2,425,336
Contingency	10%	\$233,534
Total		\$2,658,870
Paid to Principal Construction		\$27,827
Paid to Purohit Architects		\$71,001.57
Paid for the Land		\$100,000.00

Handwritten signature
H.P.



Handwritten signature

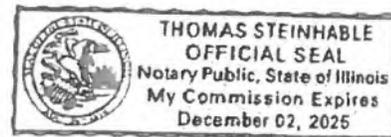
08.29.2022

To: Village Bank & Trust N.A

The attached contract between Purohit Architects Inc and More Busty LLC dated June 7, 2022 for \$2,658,870 is a working contract. Change order for \$482,264 is the working change order.


Sachin Patel, More Dusty LLC


Hemal Purohit, VP
Purohit Architects Inc





Sent Via Email: sunny@morebrewing.com
perry@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

June 1st, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

VOID

More Dusty, LLC
Attn.: Mr. Purvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

In accordance with our in-person communication (s) and via email; we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

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Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed 2 nd floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed Basement:	(+/-) 105' x 55' = 5,775 Sq Ft (for Storage Only)
Total Building floor area:	(+/-) 17,325 Sq Ft

VOID

BASIC SCOPE OF SERVICES:

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- **New 2-story facility for micro-brewery & restaurant:** The GENERAL CONTRACTOR shall provide all required construction work per the local jurisdiction(s) approved drawings as a result of the plan review and building permit process. This contract includes all material(s) and labor for all disciplines as included in the following fee schedule. The GENERAL CONTRACTOR shall be responsible for getting a certificate of occupancy to the CLIENT after providing the substantial completion of the construction project.

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- All jurisdiction related fees by the CLIENT.

FEE SCHEDULE:

The CLIENT agrees to pay the GENERAL CONTRACTOR the LUMP SUM FEE of \$2520178.00 to perform the Services as stated above. Breakdown of the services are as follows as shown on an attached Appendix A. A balance from Contingency & working capital shall be returned to the CLIENT at the last draw.

VOID

PAYMENT SCHEDULE:

All payments shall be requested with a monthly draw in accordance with an understanding developed with the CLIENT. Number of monthly draws to be decided in close consultation with the CLIENT at a later date.

Payments are due to the GENERAL CONTRACTOR, and payable 30 days from the date of an approved draw. The GENERAL CONTRACTOR shall retain the right to suspend all or part of its services without liability to CLIENT for such action when outstanding balances remain for more than 30 days after the draw approval date.

This proposal is valid only for 30 calendar days from the proposal date of (June 1st, 2022). Once executed, this contract is only valid for above-described work and is not valid for any other similar work. Pricing in this contract is also only valid for above-described work and is not transferable to other similar work.

GENERAL TERMS & CONDITIONS:

- **LIMITATION OF LIABILITY:** The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the GENERAL CONTRACTOR to the CLIENT for all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's fees and costs, from any cases, so that the total aggregate liability of the GENERAL CONTRACTOR to the CLIENT shall not exceed the GENERAL CONTRACTOR'S total fee received for services rendered on this project. It is intended that this limitation or causes of action however alleged or arising, unless otherwise specifically prohibited by law.
- **CLIENT PROVIDED INFORMATION:** The GENERAL CONTRACTOR shall be entitled to rely on the accuracy and completeness of any information provided to the GENERAL CONTRACTOR by the CLIENT. The GENERAL CONTRACTOR shall not review said information for inaccuracies or completeness.
- **HAZARDOUS MATERIALS:** The GENERAL CONTRACTOR assumes no responsibility or liability for the discovery or removal of any hazardous substance found at the jobsite.
- **DISPUTE RESOLUTION:** Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

AGREED TO AND ACCEPTED BY:

All conditions and services as set forth in this Agreement are hereby agreed to. The GENERAL CONTRACTOR shall commence with the services as outlined above on a schedule as mutually agreed to by the CLIENT and the GENERAL CONTRACTOR.

GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

X Hemal Purohit
PUROHIT ARCHITECTS, INC.
 Hemal Purohit, Vice President *VOID*
 June 1st, 2022

[Signature] *VOID*
 6/1/2022

Signature (Print Name and Title) (Date)

Signature (Print Name and Title) (Date)

PUROHIT ARCHITECTS, INC.

Architects & Planners

251 Bradwell Rd., Inverness, IL 60010
(O) 847-220-8037; (C) 847.942-8777
Email: info@purohitarchitects.com
www.purohitarchitects.com

Sent Via Email: sunny@morebrewing.com
periy@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

June 7, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

More Dusty, LLC
Attn.: Mr. Purvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

In accordance with our In-person communication (s) and via email, we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

Project Specifics:

Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed 2 nd floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed Basement:	(+/-) 105' x 55' = 5,775 Sq Ft (for Storage Only)
Total Building floor area:	(+/-) 17,325 Sq Ft

BASIC SCOPE OF SERVICES:

It is understood that the proposed development shall consists of new approx. 17,325 Sq Ft of Total 1st, 2nd floors with full basement serving More Brewing Company. Following is the basic scope of services included:

- **New 2-story facility for micro-brewery & restaurant:** The GENERAL CONTRACTOR shall provide all required construction work per the local jurisdiction(s) approved drawings as a result of the plan review and building permit process. This contract includes all material(s) and labor for all disciplines as included in the following fee schedule. The GENERAL CONTRACTOR shall be responsible for getting a certificate of occupancy to the CLIENT after providing the substantial completion of the construction project.

EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees by the CLIENT.

FEE SCHEDULE:

The CLIENT agrees to pay the GENERAL CONTRACTOR the LUMP SUM FEE of \$2658870.00 to perform the Services as stated above. Breakdown of the services are as follows as shown on an attached Appendix A. A balance from Contingency & working capital shall be returned to the CLIENT at the last draw.

Void

PAYMENT SCHEDULE:

All payments shall be requested with a monthly draw in accordance with an understanding developed with the CLIENT. Number of monthly draws to be decided in close consultation with the CLIENT at a later date.

Payments are due to the GENERAL CONTRACTOR, and payable 30 days from the date of an approved draw. The GENERAL CONTRACTOR shall retain the right to suspend all or part of its services without liability to CLIENT for such action when outstanding balances remain for more than 30 days after the draw approval date.

This proposal is valid only for 30 calendar days from the proposal date of (June 7, 2022). Once executed, this contract is only valid for above-described work and is not valid for any other similar work. Pricing in this contract is also only valid for above-described work and is not transferable to other similar work.

GENERAL TERMS & CONDITIONS:

- **LIMITATION OF LIABILITY:** The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the GENERAL CONTRACTOR to the CLIENT for all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's fees and costs, from any cases, so that the total aggregate liability of the GENERAL CONTRACTOR to the CLIENT shall not exceed the GENERAL CONTRACTOR'S total fee received for services rendered on this project. It is intended that this limitation or causes of action however alleged or arising, unless otherwise specifically prohibited by law.
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AGREED TO AND ACCEPTED BY:

All conditions and services as set forth in this Agreement are hereby agreed to. The GENERAL CONTRACTOR shall commence with the services as outlined above on a schedule as mutually agreed to by the CLIENT and the GENERAL CONTRACTOR.

GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

Hemal Purohit

PUROHIT ARCHITECTS, INC.
Hemal Purohit, Vice President

June 7, 2022

Signature (Print Name and Title) (Date)

Void

[Signature]

Signature (Print Name and Title) (Date)

Sent Via Email: sunny@morebrewing.com
perry@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

June 1st, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

VOID

More Dusty, LLC
Attn.: Mr. Purvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

In accordance with our in-person communication (s) and via email; we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

Project Specifics:

Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
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Proposed Basement:	(+/-) 105' x 55' = 5,775 Sq Ft (for Storage Only)
Total Building floor area:	(+/-) 17,325 Sq Ft

VOID

BASIC SCOPE OF SERVICES:

It is understood that the proposed development shall consist of new approx. 17,325 Sq Ft of Total 1st, 2nd floors with full basement serving More Brewing Company. Following is the basic scope of services included:

- **New 2-story facility for micro-brewery & restaurant:** The GENERAL CONTRACTOR shall provide all required construction work per the local jurisdiction(s) approved drawings as a result of the plan review and building permit process. This contract includes all material(s) and labor for all disciplines as included in the following fee schedule. The GENERAL CONTRACTOR shall be responsible for getting a certificate of occupancy to the CLIENT after providing the substantial completion of the construction project.

EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees by the CLIENT

VOID

FEE SCHEDULE:

The CLIENT agrees to pay the GENERAL CONTRACTOR the LUMP SUM FEE of \$530491.00 to perform the Services as stated above. Breakdown of the services are as follows as shown on an attached Appendix A. A balance from Contingency & working capital shall be returned to the CLIENT at the last draw.

VOID

PAYMENT SCHEDULE:

All payments shall be requested with a monthly draw in accordance with an understanding developed with the CLIENT. Number of monthly draws to be decided in close consultation with the CLIENT at a later date.

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GENERAL TERMS & CONDITIONS:

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- **CLIENT PROVIDED INFORMATION:** The GENERAL CONTRACTOR shall be entitled to rely on the accuracy and completeness of any information provided to the GENERAL CONTRACTOR by the CLIENT. The GENERAL CONTRACTOR shall not review said information for inaccuracies or completeness.
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- **DISPUTE RESOLUTION:** Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

AGREED TO AND ACCEPTED BY:

All conditions and services as set forth in this Agreement are hereby agreed to. The GENERAL CONTRACTOR shall commence with the services as outlined above on a schedule as mutually agreed to by the CLIENT and the GENERAL CONTRACTOR.

GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

Hemal Purohit

VOID

PUROHIT ARCHITECTS, INC.
Hemal Purohit, Vice President

June 1st, 2022

Signature (Print Name and Title) (Date)

VOID

[Signature]

6/1/2022

Signature (Print Name and Title) (Date)

PUROHIT CONSTRUCTION, INC.

General Contracting

251 Bradwell Rd., Inverness, IL 60010

(O) 847-270-8037; (C) 847-942-8777

Email: info@purohitarchitects.com

Sent Via Email: sunny@morebrewing.com;
perry@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

~~June 01, 2022~~ (Revised: August 24, 2022)

AGREEMENT BETWEEN (GENERAL CONTRACTOR):

PUROHIT CONSTRUCTION, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

Void

More Dusty, LLC
Attn.: Mr. Purvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Construction, Inc.

In accordance with our in-person communication (s) and via email, we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

Project Specifics:

Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed 2 nd floor:	(+/-) 105' x 55' = 5,775 Sq Ft
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Total Building floor area:	(+/-) 17,325 Sq Ft

Void

BASIC SCOPE OF SERVICES:

It is understood that the proposed development shall consists of new approx. 17,325 Sq Ft of Total 1st, 2nd floors with full basement serving More Brewing Company. Following is the basic scope of services included:

- **New 2-story facility for micro-brewery & restaurant:** The GENERAL CONTRACTOR shall provide all required construction work per the local jurisdiction(s) approved drawings. This contract includes all material(s) and labor for all disciplines that are included in the attached fee schedule (Appendix A).
- The GENERAL CONTRACTOR shall be responsible for getting a certificate of occupancy to the CLIENT after providing the substantial completion of the construction project.

EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees shall be paid by the CLIENT

Void

Void

FEE SCHEDULE:

The CLIENT agrees to pay the GENERAL CONTRACTOR the LUMP SUM FEE of ~~\$530,265.00~~ (Revised: \$481,250.00) to perform the Services as stated above. Breakdown of the services are as follows as shown on an attached Appendix A. A balance from Contingency & working capital shall be returned to the CLIENT at the last draw.

PAYMENT SCHEDULE/ TERMS:

All payments shall be requested with a monthly draw in accordance with an understanding developed with the CLIENT. Number of monthly draws to be decided in close consultation with the CLIENT later date. *VOID*

Payments are due to the GENERAL CONTRACTOR, and payable 30 days from the date of an approved draw. The GENERAL CONTRACTOR shall retain the right to suspend all or part of its services without liability to CLIENT for such action when outstanding balances remain for more than 30 days after the draw approval date.

This Contract (Revised: Change Order) is valid only for 30 calendar days from the proposal date of June 01, 2022 (Revised: August 24, 2022). Once executed, this contract is only valid for above-described work and is not valid for any other similar work. Pricing in this contract is also only valid for above-described work and is not transferable to other similar work

GENERAL TERMS & CONDITIONS:

- **LIMITATION OF LIABILITY:** The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the ARCHITECT to the CLIENT for all claims, losses, costs, expenses, or damages of any nature whatsoever, including attorney's fees and costs, from any cases, so that the total aggregate liability of the ARCHITECT to the CLIENT shall not exceed the ARCHITECT'S total fee received for services rendered on this project. It is intended that this limitation or causes of action however alleged or arising, unless otherwise specifically prohibited by law.
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AGREED TO AND ACCEPTED BY:

All conditions and services as set forth in this Agreement are hereby agreed to. The GENERAL CONTRACTOR shall commence with the services as outlined above on a schedule as mutually agreed to by the CLIENT and the GENERAL CONTRACTOR.

GENERAL CONTRACTOR'S Acceptance:

CLIENT'S Authorization:

Hemal Purohit
VOID

PUROHIT CONSTRUCTION, INC.
 Hemal Purohit, President
 June 01, 2022 (Revised: August 24, 2022)

Signature (Print Name and Title) (Date)

PERRY PATEL
VOID
Perry Patel 8/14/2022

Signature (Print Name and Title) (Date)



CREDIT APPROVAL PRESENTATION
for Jaydev Brew, Inc. dba MORE Brewing

APPENDIX C: CONSTRUCTION BUDGET

More Brewing Co. Bartlett, IL
Design-Build Project Construction Cost:

Professional Design Fees (Architect & Engineers)		\$90,000
Masonry (Brck. stone & Concrete Block Masonry) 7 star Construction Masonry		\$95,000
General Requirements (General conditions, overhead, security, etc.) Driven Fence		\$3,017
Conveying Equipment (Elevator,) Chicago Elevator & Lifts		\$90,500
Concrete (Concrete, re-bar, back fill) Eagle Concrete		\$395,000
Flooring		
Electrical (Service, Switch board, panel boards, distribution, Power & Lighting)		\$275,000
Structural & Misc. Steel Supplier & Fabrication - Mechanical Steel		\$555,500
Sheet Piling & earth retention Michels Shoring		\$250,000
Schneider Excavation - 121 W. Railroad		\$169,736
CBM Plumbing		\$280,000
Screening On Roof for Mechanical units		\$10,000
Roofing, sheet metal & flashing		\$28,000
HVAC (includes Permit Fees for Ansul System)		\$180,000
Fire Alarm System (includes Permit Fees)		\$27,500
ISAK Fire Protection Fire Sprinkler System (includes Permit Fees)		\$44,765
Flooring		\$60,000
Painting		\$20,000
Carpenter, insulation & wall sheathing		\$164,500
Opening Door/ windows		\$100,000
Tile work		\$15,000
Landscaping		\$5,000
Trash Enclosure		\$5,000
Total Project Cost		\$2,843,718
Contingency	10%	\$284,371
Total		\$3,128,089

APPENDIX D: RISK EVALUATION RATING

PUROHIT ARCHITECTS, INC.

Architects & Planners

251 Bradwell Rd., Inverness, IL 60010
(O) 847-220-8037; (C) 847.942-8777
Email: info@purohitarchitects.com
www.purohitarchitects.com

Sent Via Email: sunny@morebrewing.com
petty@morebrewing.com

THE PROJECT AND LOCATION:

More Brewing Company
New 2-Story with full Basement Commercial Building for
new micro-brewery with Restaurant at:
121 W. Railroad Ave., Bartlett, IL
(Intersection of W. Railroad Ave. & Oak Ave.)

DATE:

June 7, 2022

AGREEMENT BETWEEN (GENERAL CONTRACTOR / G.C.):

PUROHIT ARCHITECTS, INC.
251 Bradwell Rd., Inverness, IL 60010

AND (CLIENT):

More Dusty, LLC
Attn.: Mr. Purvish & Sunny Patel Owner(s)
13980 Automall Drive, Huntley, IL 60142
Phone: (847) 668-7613

Thank you for your interest in Purohit Architects!

In accordance with our in-person communication (s) and via email; we are pleased to submit this agreement for providing all services related to the General Contracting (the G.C.) for new More Micro Brewery at the above-mentioned location.

Project Specifics:

Current Zoning District:	B-1 Village Center District
Existing Property Area:	(+/-) 7,200 Sq Ft
Proposed 1 st floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed 2 nd floor:	(+/-) 105' x 55' = 5,775 Sq Ft
Proposed Basement:	(+/-) 105' x 55' = 5,775 Sq Ft (for Storage Only)
Total Building floor area:	(+/-) 17,325 Sq Ft

BASIC SCOPE OF SERVICES:

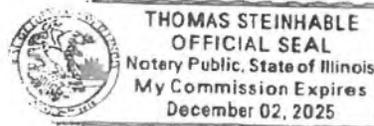
It is understood that the proposed development shall consists of new approx. 17,325 Sq Ft of Total 1st, 2nd floors with full basement serving More Brewing Company. Following is the basic scope of services included:

- **New 2-story facility for micro-brewery & restaurant:** The GENERAL CONTRACTOR shall provide all required construction work per the local jurisdiction(s) approved drawings as a result of the plan review and building permit process. This contract includes all material(s) and labor for all disciplines as included in the following fee schedule. The GENERAL CONTRACTOR shall be responsible for getting a certificate of occupancy to the CLIENT after providing the substantial completion of the construction project.

EXCLUSIONS (NOT INCLUDED):

- All jurisdiction related fees by the CLIENT.

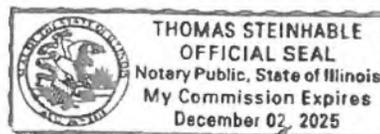
FEE SCHEDULE:



APPENDIX A:

More Brewing Co. Bartlett, IL
Design-Build Project Construction Cost: Invoices Provided

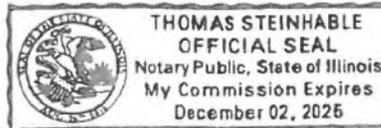
Professional Design Fees (Architect & Engineers)		\$90,000
Masonry (Brick, stone & Concrete Block Masonry) 7 star Construction Masonry		\$85,000
Conveying Equipment (Elevator,) Chicago Elevator & Lifts		\$90,500
Concrete (Concrete, re-bar, back fill) Eagle Concrete		\$395,000
Electrical (Service, Switch board, panel boards, distribution, Power & Lighting)		\$275,000
Structural & Misc. Steel Supplier & Fabrication - Mechanical Steel		\$555,000
Sheet Piling & earth retention Michel's Shoring		\$250,000
Schneider Excavation - 121 W. Railroad		\$169,736
CBM Plumbing		\$267,835
Roofing, sheet metal & flashing		\$28,000
ISAK Fire Protection Fire Sprinklers System (Includes permit Fees)		\$44,765
Carpenter, insulation & wall sheathing		\$164,500
Total Project Cost		\$2,425,336
Contingency	10%	\$233,534
	Total	\$265,8870
Paid to Principal Construction		\$27,827
Paid to Purohit Architects		\$71,001.57
Paid for the Land		\$100,000.00



APPENDIX A:

More Brewing Co. Bartlett, IL
Design-Build Project Change Order

Flooring	\$60,000
Painting	\$20,000
Opening Door/ windows	\$100,000
Tile work	\$15,000
Landscaping	\$5,000
Trash Enclosure	\$5,000
Screening On Roof for Mechanical units	\$10,000
HVAC (includes Permit Fees for Ansul System)	\$185,000
Fire Alarm System (includes Permit Fees)	\$27,500
General Requirements (General conditions, overhead, security, etc.) Driven Fence	\$10,000
Isak Fire Protection Sprinkler System	\$44,764
Sprinkler System	
Total Project Cost	\$482,264.00
Total	\$482,264.00



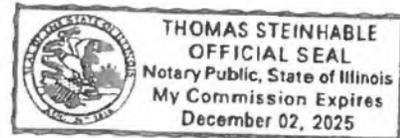
08.29.2022

To: Village Bank & Trust N.A

The attached contract between Purohit Architects Inc and More Busty LLC dated June 7, 2022 for \$2,658,870 is a working contract. Change order for \$482,264 is the working change order.

Sachin Patel, More Dusty LLC

Hemal Purohit, VP
Purohit Architects Inc

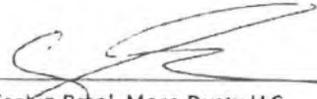
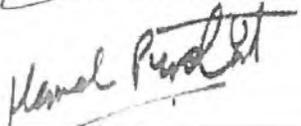
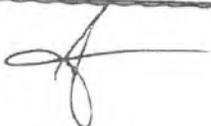
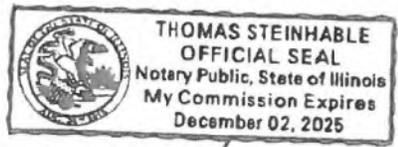


A handwritten signature in black ink, appearing to be 'T. Steinhable', written below the notary seal.

08.29.2022

To: Village Bank & Trust N.A

Please void all attached contract between Purohit Architects Inc and More Busty LLC.


Sachin Patel, More Dusty LLC
Hemal Purohit, VP
Purohit Architects Inc

FROM DRAFT OF OCTOBER 10, 2022 EDC MINUTES:

MORE BREWING BEDA APPLICATION

Attracting a microbrewery to downtown Bartlett has been one of the targeted businesses for many years.

Meanwhile, brothers and village residents Sunny and Perry Patel launched MORE Brewing in Villa Park in 2015.

Due to many factors including their commitment to providing the highest quality product and customer service, employing a dedicated and proficient staff, being flexible and regularly updating their offerings, MORE Brewing quickly became so popular that they expanded their business to an expansive space in Huntley.

Meanwhile, village staff began engaging with Sunny and Perry in an effort to identify an ideal location for them to expand into. This occurred at around the time that the former Lucky Jack's location was obtained and demolished by the village, setting the stage for them to obtain a high-profile site in the heart of downtown Bartlett.

In meetings with the MORE team, the village's economic development team negotiated a land sale, sales tax rebate, and provided a BEDA application.

Already well underway, MORE Brewing's 17,325 SF facility will be a two-story microbrewery and full restaurant featuring a second story walk-out rooftop with a full basement.

It will include a ten-barrel brewhouse which will allow for research and development of new beers as demand in the market changes. Taproom operations will encompass 10,000 SF between two levels of seating space amounting to 160+ taproom seats. An extended season (with radiant in-ground heating) will allow for an additional 60 seats.

The applicants have provided a highly-detailed business plan, demonstrating the precision and planning that goes into operating their highly successful business, in addition to an estimate from Purohit Architects totaling over \$4.4 million. That figure includes contingency costs, working capital, and professional design fees of \$135,000, which are not considered eligible costs in the BEDA program.

With those excluded, the project still amounts to at least \$3.6 million in construction costs, making it one of the largest investments in downtown Bartlett for many years. The only comparable investment in the past fifteen years was the purchase and renovation of Bartlett Plaza to the Streets of Bartlett.

Mr. Fradin concluded by stating that staff recommends the maximum BEDA grant amount of \$50,000, which amounts to one to one-and-a-quarter percent of the total project costs (excluding the land purchase). We have continued communicating with the Patel brothers

throughout the process of this project, which is trending towards becoming costlier than the attached estimates due to current economic conditions.

Mr. Skrycki added that the applicants were unable to be in attendance.

Commissioner Perri asked when the BEDA check is executed.

Mr. Fradin stated upon completion of the project, and all permits are completed and they are open for business.

Commissioner Kubaszko asked when they expect to be open.

Mr. Fradin stated that they are currently looking at February, which would still be in the current fiscal year, and is budgeted for.

Mr. Skrycki reminded the commissioners that in future fiscal years the video gaming revenue is expected to increase, which is where the BEDA funds are based on. This current fiscal year is on track to bring in close to \$350,000 as compared to the budgeted \$250,000.

Commissioner Erickson asked why some of the spots on the application read "VOID".

Mr. Fradin stated their attorneys had done that so that no items in village packets are construed as an actual contract.

Commissioner Gorski asked about the slowed down construction.

Mr. Fradin stated that there was a labor stoppage.

Mr. Skrycki added that there can be a domino effect when you have all of your contractors lined up, and have one hiccup along the way. Our staff met with them this week, and they are getting on track to get it closed up before the wintertime.

Commissioner Perri asked if the village will increase the BEDA program given the success of the program.

Mr. Fradin stated that there have been great successes, and there are more properties to be developed and improved around the village.

Commissioner Kubaszko asked if inflation will contribute to a bigger BEDA budget.

Mr. Fradin stated that if staff uses the full \$250,000 one year, they will consider that a great success. Changes to the program are always being considered to best serve the businesses and it is something to consider.

Commissioner Erickson moved to recommend a maximum BEDA grant in the amount of \$50,000 to MORE Brewing, that motion was seconded by Commissioner Perri.

ROLL CALL VOTE

AYES: Commissioners Erickson, Gorski, Gudenkauf, Lewensky, Kubaszko, Perri

NAYS: NONE

ABSENT: Commissioners Hughes, Smodilla

MOTION CARRIED



AGENDA ITEM EXECUTIVE SUMMARY

Item Name	Adoption of the Bartlett & Streamwood Bicycle & Pedestrian Plan	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

In 2021, the Villages of Bartlett & Streamwood received funding from the Chicago Metropolitan Agency for Planning (CMAP) to develop a plan to make walking and bicycling more safe, comfortable and convenient. Sam Schwartz Engineering served as the consultant to evaluate existing and future facilities to create connected networks for pedestrians and bicyclists.

The draft report was presented to the **Bike & Run Advisory Committee** at their **June 23, 2022** meeting.

The final plan was presented to **Committee of the Whole** at their meeting on **September 20, 2022** and this item was **forwarded onto the Village Board for adoption of the plan.**

ATTACHMENTS (PLEASE LIST)

PDS memo, resolution with exhibit

ACTION REQUESTED

- For Discussion only
- Resolution - Move to approve **Resolution #2022-___ A Resolution Adopting the Bartlett & Streamwood Bicycle and Pedestrian Plan**
- Ordinance
- Motion

Staff: Kristy Stone, Interim PDS Director

Date: 11.7.2022

PLANNING & DEVELOPMENT SERVICES MEMORANDUM
22-109

DATE: November 2, 2022

TO: Paula Schumacher, Village Administrator

FROM: Kristy Stone, Interim PDS Director

RE: **Bartlett & Streamwood Bicycle and Pedestrian Plan**

In 2021, the Villages of Bartlett & Streamwood received funding from the Chicago Metropolitan Agency for Planning (CMAP) to develop a plan to make walking and bicycling more safe, comfortable and convenient. Sam Schwartz Engineering served as the consultant to evaluate existing and future facilities to create connected networks for pedestrians and bicyclists.

Through data collection and analysis, stakeholder interviews, and community engagement, the plan:

- Evaluated existing and planned bicycle and pedestrian facilities.
- Identifies a complete, connected network of bikeways that will allow Bartlett and Streamwood residents to access key destinations easily and safely by bicycle.
- Identifies key pedestrian improvements and strategies to increase pedestrian safety, comfort, and convenience.

The draft report was presented to the Bike & Run Advisory Committee at their June 23, 2022 meeting.

The final plan was presented to **Committee of the Whole** at their meeting on **September 20, 2022** and this item was **forwarded onto the Village Board for adoption of the plan.**

A Resolution adopting the Bartlett & Streamwood Bicycle and Pedestrian Plan is attached for your review and consideration.

RESOLUTION 2022- _____

**A RESOLUTION ADOPTING THE BARTLETT & STREAMWOOD
BICYCLE AND PEDESTRIAN PLAN**

WHEREAS, the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois (the “Village”) is a home rule municipal corporation as provided in Article VII, Section 6 of the 1970 Constitution of the State of Illinois and, pursuant to said constitutional authority, may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare; and

WHEREAS, the Village is committed to developing a comprehensive, integrated, and connected transportation network to improve walking and biking both within the Village and regionally, as well as to improve access to destinations such as transit stations, commercial and industrial districts, schools, parks and recreational areas; and

WHEREAS, in order to help achieve the above-stated goal, the Village has decided to create an extensive plan to help guide the Village’s future decisions in implementing an active transportation network; and

WHEREAS, on or about March 24, 2020 the Village of Streamwood (“Streamwood”) entered into an Intergovernmental Agreement with the Chicago Metropolitan Agency for Planning (“CMAP”) for Local Technical Assistance to develop a Multi-Jurisdictional Bicycle and Pedestrian Plan in conjunction with the Village; and

WHEREAS, on or about April 7, 2020, the Village also entered into an Intergovernmental Agreement with CMAP for Local Technical Assistance to develop a Multi-Jurisdictional Bicycle and Pedestrian Plan in conjunction with Streamwood;

WHEREAS, the Village, Streamwood and CMAP have engaged in an extensive public engagement process, including Steering Committee meetings, virtual open houses for the general public on June 24, 2021 and March 24, 2022, and presentations at the Village's Bike and Run Plan Advisory Committee meetings held on January 6, 2022 and June 23, 2022; and

WHEREAS, the Village Board find that it is necessary, convenient and in the best interests of the residents of the Village of Bartlett to adopt the Bartlett & Streamwood Bicycle and Pedestrian Plan (the "Plan"), a copy of which is attached hereto as **Exhibit A**;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

SECTION TWO: The Bartlett & Streamwood Bicycle and Pedestrian Plan is hereby approved.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 15, 2022

APPROVED: November 15, 2022

Kevin Wallace, Village President

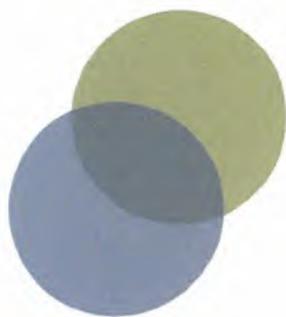
ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2022 - _____ enacted on November 15, 2022, and approved on November 15, 2022, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Bartlett & Streamwood

Bicycle and Pedestrian Plan

FINAL REPORT

OCTOBER 2022



Chicago Metropolitan
Agency for Planning



**Sam
Schwartz**

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Project Team
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Jen Maddux

Village of Bartlett
Village of Bartlett
Village of Bartlett
Village of Streamwood
Chicago Metropolitan Agency for Planning
Chicago Metropolitan Agency for Planning
Chicago Metropolitan Agency for Planning

Steering Committee

Maggie Czerwinski
Rita Fletcher
Benet Haller
Jeff Prowell
Sidney Kenyon
Pamela Sielski
Daniel White
Jessica Ortega
James Barr
Alex Househ
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Dave Simmons
Jeff Janda
Aaron Reinke
Jeff Harris

Active Transportation Alliance
Bartlett Park District
Cook County Department of Transportation and Highways
District U-46
DuPage County Department of Transportation
Forest Preserve District of Cook County
Forest Preserve District of Cook County
Forest Preserve District of DuPage County
Hanover Township
Illinois Department of Transportation
Metra
Pace Bus
Pace Bus
Ride Illinois
Streamwood Park District
Village of Bartlett
Village of Streamwood

Project Funding

This project was prepared by the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance (LTA) program.

PLAN OVERVIEW

The Villages of Bartlett and Streamwood partnered with the Chicago Metropolitan Agency for Planning (CMAP) to develop the Bartlett & Streamwood Bicycle and Pedestrian Plan. The process to develop the plan spanned three phases:

- 1. Getting to Know the Communities:** The project team engaged with community members and stakeholders and collected and analyzed a wide range of data to identify the opportunities and challenges for people walking and biking in Bartlett and Streamwood.
- 2. Visioning:** The project team collaborated with CMAP and Village staff to develop preliminary recommendations to address the issues and opportunities identified in the first phase. These recommendations

were further refined based on input from community members and the steering committee.

- 3. Plan Development:** The project team identified priorities based on community and stakeholder input to help craft a set of actionable recommendations and roadmap for plan implementation.

The Bartlett & Streamwood Bicycle and Pedestrian Plan will benefit all Bartlett and Streamwood residents and focuses specifically on improving safety, access, and connectivity for people walking and biking, seniors, children, and people with disabilities. It builds on the communities' existing assets and supports the goals in Streamwood's Comprehensive Plan, the Village of Bartlett's Strategic Plan, and CMAP's ON TO 2050 plan.

Objectives of the Plan



Evaluate existing and planned bicycle and key pedestrian facilities.



Identify a complete, connected network of bikeways that will allow Bartlett and Streamwood residents to access key destinations easily and safely by bicycle.



Identify key pedestrian improvements and strategies to increase pedestrian safety, comfort, and convenience.

Village Context

The Villages of Bartlett and Streamwood are located roughly 30 miles northwest of downtown Chicago. Streamwood lies within Cook County, while portions of Bartlett are within Cook, DuPage, and Kane Counties. Both Villages have about 40,000 residents (41,120 in Bartlett and 39,809 in Streamwood) and have become increasingly diverse over the past decade (see the following page for more information on demographics). There are more than 15,500 combined jobs in Bartlett and Streamwood.

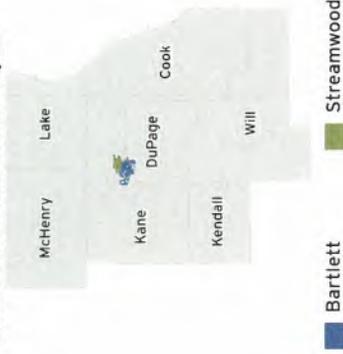
Both Villages' proximity and access to parks and forest preserves are key amenities for the communities. Residents in both Villages have significantly greater access to parks than the average resident across the CMAP region.

While most residents have access to parks, more than 20% of residents in both Bartlett and Streamwood are physically inactive and more than 25% are obese. Residents also have greater than average exposure to air pollution and the resulting health risks.

Transportation Network

Bartlett and Streamwood have limited public transit service, and a lower share of residents

Location within the CMAP Region



live in areas with moderate to high transit availability than the region overall. Because of the lack of alternatives, Bartlett and Streamwood residents drive more than the average resident in the CMAP region, leading to higher transportation costs for households.

Biking and Walking

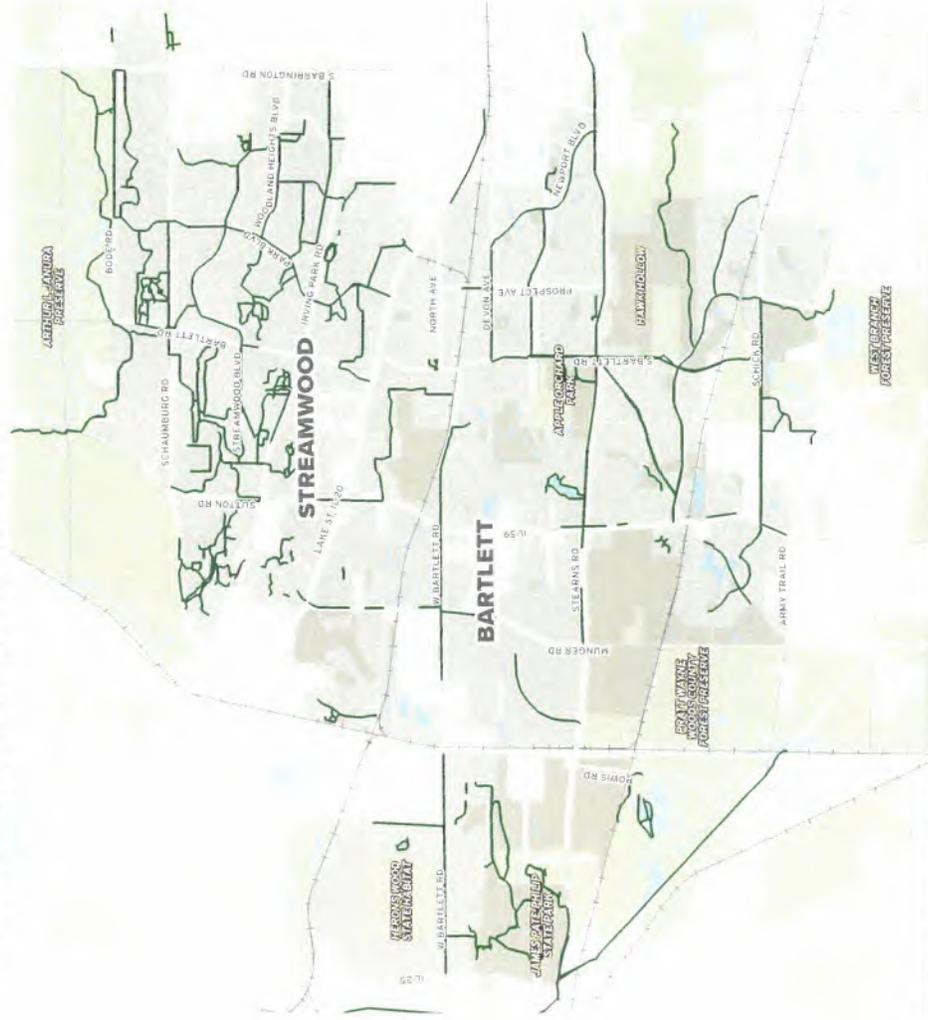
Together, Bartlett and Streamwood have over 100 miles of existing bikeways. The Villages' existing bike networks mainly consist of shared use paths and off-street trails and provide connections to regional trails like the Illinois Prairie Path, N Central DuPage Regional Trail, and the Poplar Creek Trail.

Across both Villages, about two-thirds of all streets have sidewalks on both sides of the street. No portions of either Village are rated as highly walkable according to CMAP. In both Villages, people walking and biking account for a disproportionate share of people seriously injured or killed in traffic crashes.

Building off the Villages' existing assets to create complete, connected, and safe networks for people walking and biking will yield a multitude of benefits. Investing in walking and biking can make streets safer for all users while also providing an alternative to driving and increasing access to transit and other important destinations.

Making it easier and more enjoyable to walk and bike provides more opportunities for physical activity, can help address existing health and environmental challenges, lower household transportation costs, and increase retail activity and economic development. These benefits are particularly important for lower-income households and disconnected or disinvested communities.

Existing Bikeways in Bartlett and Streamwood



Village Profile—Bartlett

Population



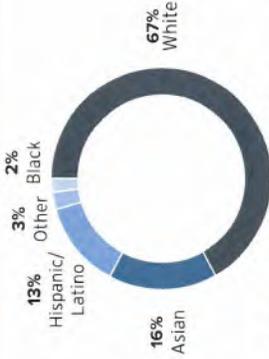
41,120 residents live in Bartlett. The Village's population has remained flat over the past decade.

Households



79% of households in Bartlett are families with children, compared to 65% across the CMAP region.

Race and Ethnicity



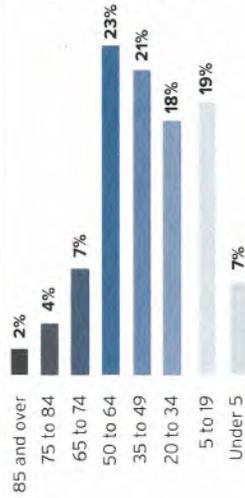
Bartlett has become increasingly diverse over the past two decades. The share of residents who identify as non-white more than doubled from 2000 to 2019, increasing from **16% to 33%**.

Access to a Vehicle



4% of Bartlett households (540 households) don't have access to a vehicle. The share of households without access to a vehicle has grown by **23%** since 2010.

Age



13% of Bartlett residents are over the age of 65. The share of residents over 65 has more than doubled since 2000.

26% of Bartlett residents are age 19 or younger. The share of residents 19 and under has declined since 2000, when it was 33%.

Over 65

19 and Under

Village Profile—Streamwood

Population



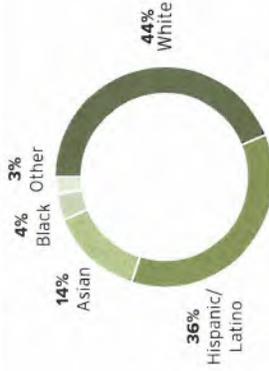
39,809 residents live in Streamwood. The Village's population has remained flat over the past decade.

Households



75% of households in Streamwood are families with children, compared to 65% across the CMAP region.

Race and Ethnicity



Streamwood has become increasingly diverse over the past two decades. The share of residents who identify as non-white grew from **31% to 56%** from 2000 to 2019.

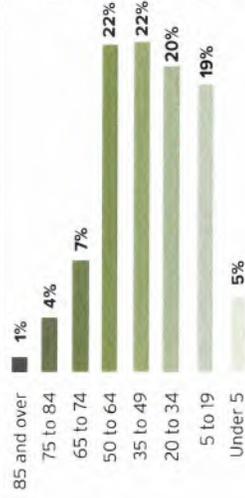
Income

Streamwood's median household income is **10%** higher than the CMAP region as a whole, but **28%** of households make less than \$50,000 per year. CMAP Region Streamwood



3% of Streamwood households (403 households) don't have access to a vehicle. The share of households without access to a vehicle has grown by **207%** since 2010.

Age



12% of Streamwood residents are over the age of 65. The share of residents over 65 has doubled since 2000.

24% of Streamwood residents are age 19 or younger. The share of residents 19 and under has declined since 2000, when it was 31%.

Over 65

19 and Under

Opportunities and Challenges

During the Getting to Know the Communities phase of the project, the project team identified the following key opportunities and challenges through conversations with community members and stakeholders and an analysis of the existing conditions in both Villages. Additional information is available in the Existing Conditions Report.



Recommendations at a Glance— Biking

The Bartlett and Streamwood Bicycle and Pedestrian Plan calls for a complete, connected network of bikeways designed to be safe and comfortable for the residents of Bartlett and Streamwood, as well as workers and visitors. Delivering on this vision will require significant investments to enhance existing bikeways and create new ones that link together existing routes and community destinations.

Based on input from community members and stakeholders, this plan emphasizes designing and implementing bikeways that are safe and comfortable for people of all ages and abilities. Most of the new bikeways in both Villages are either low-stress connections on neighborhood streets that will be accompanied by traffic calming to reinforce safe driving behavior or facilities that are physically separated from cars, such as off-street trails and shared use paths along major streets. More information on the types of bikeways that are proposed is on page 25.

Three main types of routes make up the network:

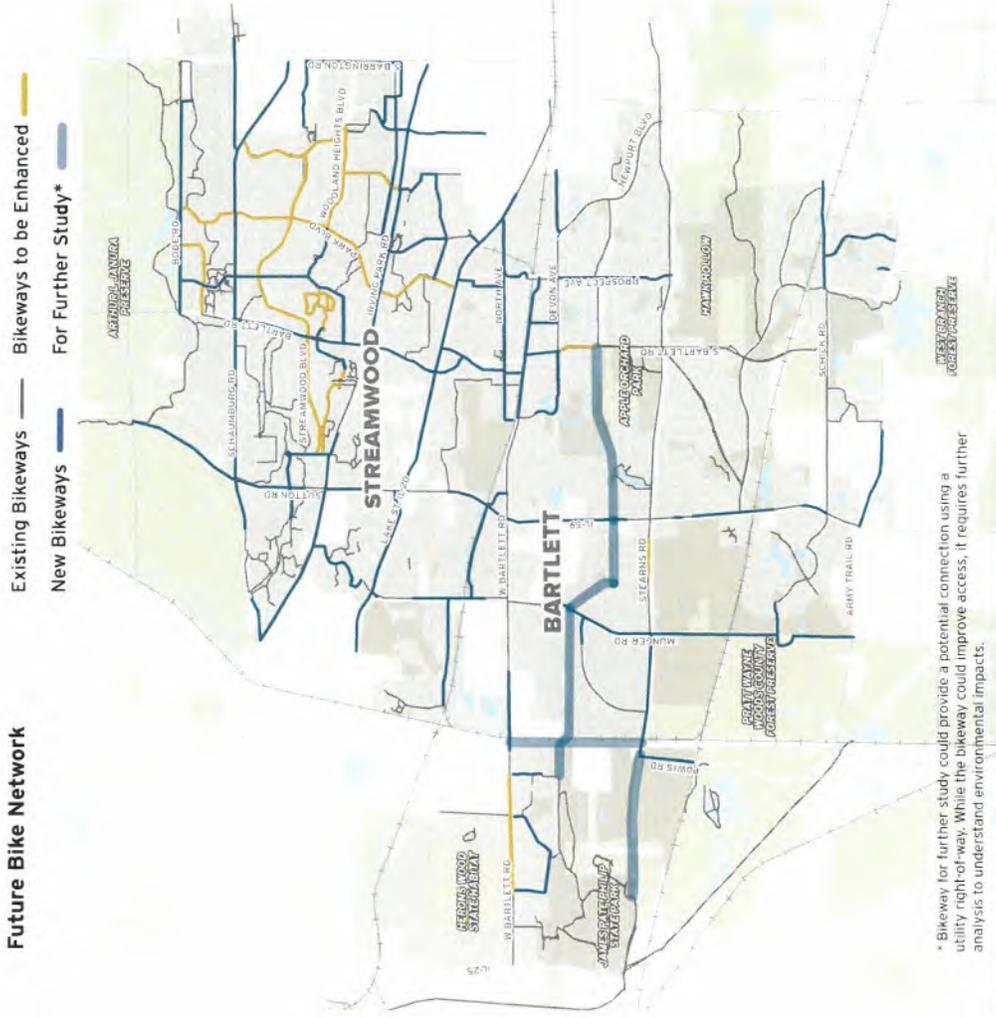
- 1. Off-Street Trails:** Trails in parks, forest preserves, and other locations outside the street right-of-way provide comfortable experiences for people of all ages and abilities.
- 2. Low Stress Local Routes:** Local streets typically have low speed limits and traffic volumes. When accompanied by additional traffic calming measures to keep vehicle speeds safe and volumes low, along with additional signage and wayfinding, local streets can become high-quality bikeways.

- 3. Separated Routes on Major Streets:** In both Villages, many important destinations are located along major streets. Major streets often provide the most direct connections and connections across and between Bartlett and Streamwood. These streets, though, often have higher speed limits and traffic volumes, and, thus, require bikeways that are protected or separated from traffic.

The future bike network (shown in the map to the right) entails a more than 50% increase in the total miles of bikeways in both Bartlett and Streamwood. In Bartlett, the future bike network includes 34 miles of new bikeways and 4 miles of enhancements to existing routes. In Streamwood, the future bike network includes 23 miles of new bikeways and 13 miles of enhancements to existing routes.

When completed, the vast majority of residents in both communities—85% in Bartlett and 97% in Streamwood—would live within a quarter-mile of the network, enabling access to destinations across both Villages.

To help prioritize the Villages' investments, the plan identifies the highest priority bikeways that can help create a more connected network in the near-term. In Bartlett 15 miles of routes were identified as Tier 1 bikeways. In Streamwood, 16 miles of routes were identified as Tier 1 bikeways. More information on bikeways prioritization is on page 31.



* Bikeway for further study could provide a potential connection using a utility right-of-way. While the bikeway could improve access, it requires further analysis to understand environmental impacts.

Recommendations at a Glance— Walking

Community members in Bartlett and Streamwood walk to work, school, and to access transit. People walk to access parks and recreation, for errands and shopping, and to socialize with friends and family. Community members voiced many needs, though, to make walking safer, more comfortable, and convenient—more paths and trails, more and better maintained crosswalks, better sidewalks, and many other safety improvements.

Both Bartlett and Streamwood have extensive sidewalk systems, but filling existing gaps will be critical to achieving this plan's objectives. In Bartlett, 7 miles of sidewalk gaps were identified as the highest priority to address ("Tier 1 gaps") and an additional 26 miles were identified as medium-term priorities ("Tier 2 gaps"). In Streamwood, 14 miles of sidewalk gaps were identified as the highest priority and 10 miles were identified as medium-term priorities.

The plan also highlights "pedestrian focus areas," which are locations within Bartlett and Streamwood with high pedestrian activity or the potential for greater levels of pedestrian activity based on surrounding land uses and densities. More information on the pedestrian focus areas is on page 35.

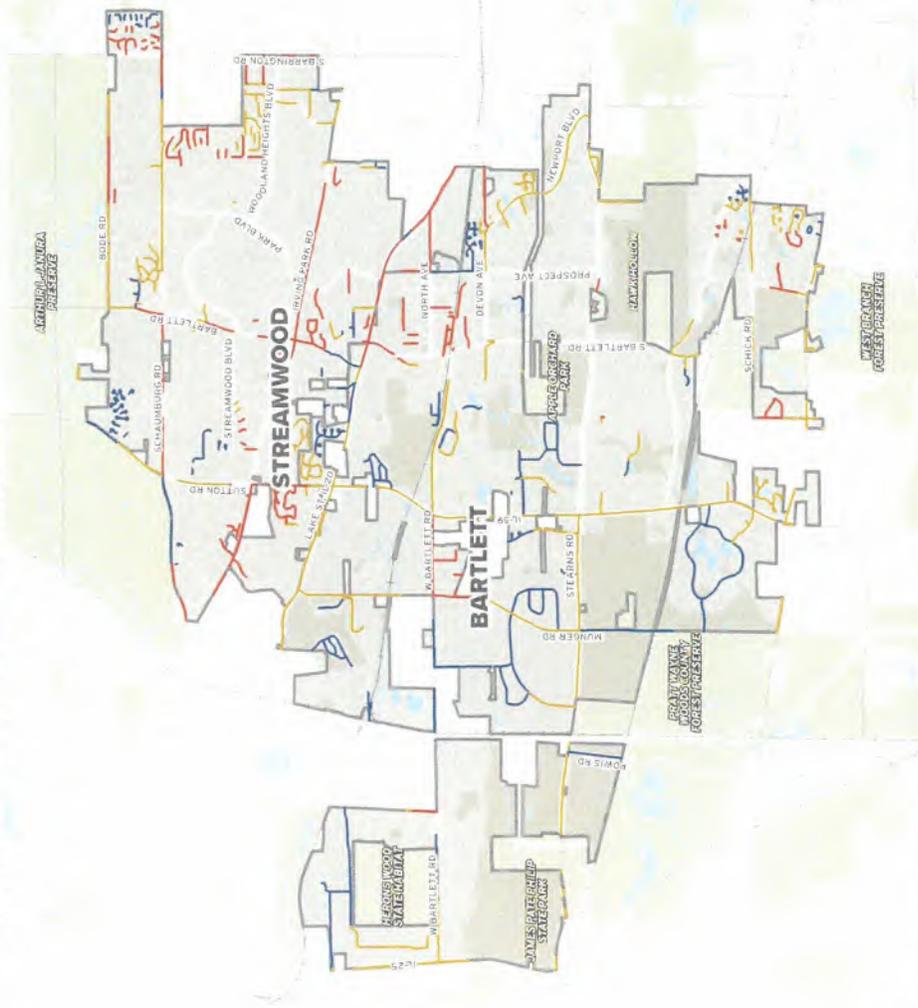
To improve walking in these locations and encourage more people to walk, the Villages should implement targeted physical interventions and policy changes in the pedestrian focus areas. The street design toolbox on page 39 includes information on a range of traffic calming measures and other safety tools that can be applied throughout the pedestrian focus areas.

Additional actions to improve safety and increase walking in the pedestrian focus areas include:

- Setting safe speed limits.
- Installing and maintaining marked crosswalks at intersections.
- Implementing leading pedestrian intervals, which improve visibility and safety by giving pedestrians a walk signal before drivers receive a green signal, at all signalized intersections.
- Implementing turning restrictions (e.g., eliminating right turns on red) to reduce conflicts with people walking in crosswalks.
- Converting on-street parking to curb extensions at intersections to decrease pedestrian crossing distance and improve visibility.
- Installing mid-block crossings to provide direct connections to community destinations.

Sidewalk Gap Prioritization

Tier 1 Gaps — Tier 2 Gaps — Tier 3 Gaps



0 0.5 1 2 Miles

PLAN PROCESS

The process to develop the Bartlett and Streamwood Bicycle and Pedestrian Plan spanned three phases over the course of 2021 and 2022.

- 1. Getting to Know the Communities:** The project team engaged with community members and stakeholders and collected and analyzed a wide range of data to identify the opportunities and challenges for people walking and biking in Bartlett and Streamwood. This phase concluded with the development of the Existing Conditions Report.
- 2. Visioning:** The project team collaborated with CMAP and Village staff to develop preliminary recommendations to address the issues and opportunities identified in the first phase. These recommendations were further refined based on input from community members and the steering committee. This phase concluded with the development of the Key Recommendations Memo.

- 3. Plan Development:** The project team identified priorities based on community and stakeholder input to help craft a set of actionable recommendations and roadmap for plan implementation. The analysis, findings, community input, and recommendations were then compiled into this final plan document.

Community engagement and input was a foundational component of each stage of the planning process and the recommendations presented in this plan. The plan's recommendations were also guided by the project Steering Committee, which included Village staff and representatives from partner agencies, community organizations, and neighboring municipalities. The Steering Committee met four times across the planning process, once at the outset of the project to help shape the work plan and once during each phase of the project to provide direction and review preliminary findings and recommendations.

Bartlett and Streamwood Bicycle and Pedestrian Plan Project Timeline



Community Engagement

Engaging the Bartlett and Streamwood communities was a priority for the planning process. A variety of engagement opportunities were used to seek input from community members to inform the project team's understanding of issues and opportunities and develop recommendations that respond to the unique context within the Villages.

Public Meeting #1

Due to the COVID-19 pandemic, the first public meeting was virtual. The meeting took place on June 24, 2021 from 6:00 - 8:00 PM online via Zoom. The public meeting introduced the Plan to the public, discussed the goals and objectives, and sought feedback from the public in two "breakout rooms": one for the Bartlett community and one for the Streamwood community. Mentimeter, an online tool for interactive live polling, was used to gather public input in each of the breakout rooms. Attendees answered polls regarding walking and bicycling in their respective community.

Key Takeaways from Public Meeting #1

- **There are many destinations** throughout both communities – parks, forest preserves, stores, and community centers – **where people would like to walk/bike to but are unable** to due to a lack of connections.

What kinds of improvements should there be for biking in Streamwood? (Write in your top 3).



- **Most participants would walk and/or bike more if safety weren't an issue.** Community members raised concerns about driver behavior (i.e., speeding, distracted driving, and drivers not yielding to people walking), gaps in the sidewalk and trail/bike network, and challenges crossing major streets.
- **Nearly all of the participants shared that they are not at all comfortable or only somewhat comfortable with children walking/biking to school.** Focusing walking and biking improvements around schools and along key routes to schools should be a major focus of the Plan.
- Community members' ideas to improve walking and biking include: filling gaps in the sidewalk and trail/bike network, creating safer street crossings for people walking and biking, improving signage and wayfinding, lowering speed limits, and improving lighting along streets and trails. Many participants would also like to see more community awareness, education, and outreach about walking and biking.

What kinds of improvements should there be for walking in Bartlett? (Write in your top 3).



Community Travel Survey

The Community Travel Survey was available online through the project website. The survey was aimed towards community members to learn how people prefer to move around Bartlett and Streamwood. The survey was available from June through July 2021 and 272 community members completed it.

Travel to Destinations - Responses

42% walk to recreation and **34%** ride a bike



34% drive alone to shopping/errands and **52%** drive with someone.



What Would Improve Walking - Responses

73% would prefer more paths and trails



47% would like to see more crosswalks



37% answered better sidewalks



What Would Improve Biking - Responses

86% answered better connections to paths/trails



75% would like to see more off-street bike facilities



49% answered more on-street bike facilities



27% would like more bike parking



Stakeholder Interviews

The project team is in process of conducting interviews with stakeholders identified by the Villages of Bartlett and Streamwood. During the month of July, six individual stakeholder interviews were completed. While there were a common themes among the conversations including:

- Improve connectivity between existing trails and paths.
- Connect the gaps within the sidewalk system.
- Enhance key intersections and crossings particularly at major streets, such as Route 59.
- Build upon wayfinding and communication efforts surrounding the pedestrian and bicycle network.

Community Engagement

Interactive Map

An interactive map allowed residents and community members to document where they consider challenges and potential opportunities for walking and bicycling. Individuals that utilized the map could select a "pin" and then place it on the map along with a comment.

A total of 160 pins were placed on the map by the public. Responses included discussion about existing conditions of paths and trails, difficulty crossing at specific intersections, sidewalk gaps, recommendations for bicycle links, and other challenges and opportunities. These locations were evaluated and taken into consideration when developing recommendations for the Plan.

A few particular locations garnered several comments including:

- **Route 59/ S Sutton Rd:** Participants identified several opportunities for bicycling and walking, as well as the need for safer crossings.
- **E Schaumburg Rd:** Participants highlighted the challenges of the gaps in the sidewalk network.
- **W Bartlett Rd:** Participants identified opportunities for extending, connecting, and improving the path for pedestrians and bicyclists.
- **Railroad Ave:** Participants pinpointed opportunities for bicycle parking as well as challenges crossing the railroad tracks for people walking, biking, and driving.

Student Engagement

In order to engage students in the planning process, the project team met with the Principal Student Advisory Groups from both Bartlett and Streamwood High Schools to provide information on the plan, gather input, and spread the word to a new audience. The project team also developed online activities specifically geared towards students and their families, including a survey and interactive mapping exercise. 135 students responded to the survey. Through this engagement, the project team identified several key findings.

How survey respondents typically get to school:

- Bus, 32%
- Drive alone, 25%
- Carpool, 24%
- Drop off/pick up, 14%
- Walk/bike, 5%

54% Share of students who would bike to school more if there were a safe, convenient, comfortable route.

48% Share of students who would walk to school more if there were a safe, convenient, comfortable route.

Survey—How comfortable are you biking on these streets?

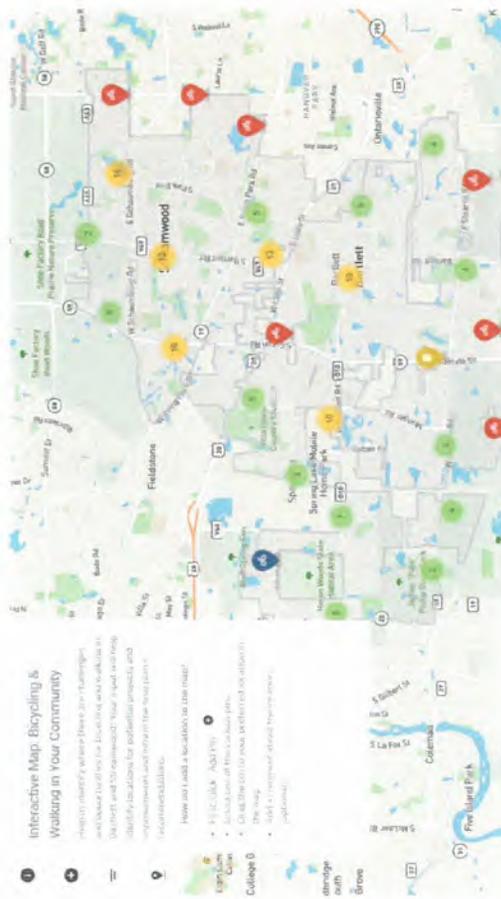
The project team developed a visual preference survey where respondents rated their level of comfort biking on different types of streets with different types of bikeways. Seventy-four respondents completed the survey, which directly informed the development of the bikeway selection criteria (see page 26). The survey also gathered input on the types of improvements that would make walking and biking more comfortable at intersections.



More than 75% of respondents were comfortable biking on local streets, regardless of the presence of parking or any dedicated bike facilities.



The majority of respondents were uncomfortable or very uncomfortable biking on major streets that lacked dedicated bike infrastructure.



Future Bike Network

The future bike network in Bartlett and Streamwood creates a complete, connected network designed to be safe and comfortable for the residents of Bartlett and Streamwood, as well as workers and visitors.

The future bike network builds off the Villages' existing networks and planned/proposed projects as a foundation. Gaps in the existing network were identified based on community input, analysis of access to important destinations, and evaluation of barriers and crash hot spots. New routes were proposed to address these issues and were refined with community and stakeholder feedback.

Three main types of routes make up the network:

- 1. Off-Street Trails:** Trails in parks, forest preserves, and other locations outside the street right of way provide comfortable experiences for people of all ages and abilities.
- 2. Low Stress Local Routes:** Local streets typically have low speed limits and traffic volumes. When accompanied by additional traffic calming measures to keep vehicle speeds safe and volumes low, along with additional signage and wayfinding, local streets can become high-quality bikeways.
- 3. Separated Routes on Major Streets:** In both Villages, many important destinations are located along major streets. Major streets also often provide the most direct connections and routes between Bartlett and Streamwood. These streets, though, often have higher speed limits and traffic volumes, and, thus, require bikeways that are protected or separated from traffic.

The map on the right divides the future bike network into three categories: existing bikeways, bikeways to be enhanced, and new bikeways. Bikeways to be enhanced refers to routes that already exist but require additional enhancement to deliver a safe, comfortable experience. Examples include widening existing sidepaths to meet current best practices or installing traffic calming features to transform a signed bike route into a truly low-stress route.

Bartlett's Future Bike Network

65 miles
Existing Bikeways

4 miles
Bikeways to be Enhanced

34 miles
New Bikeways (includes bikeways for further study)

85%
Share of the Village within 0.25 miles of the Future Bike Network

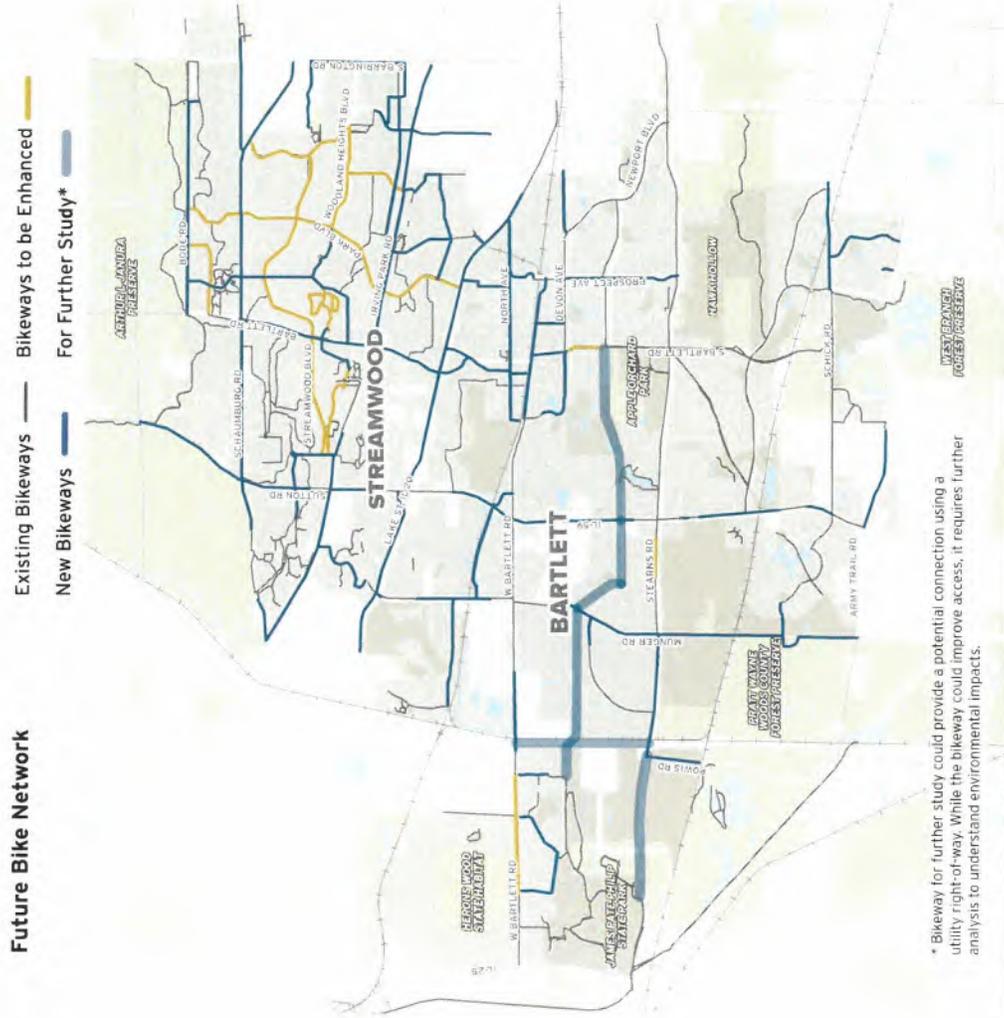
Streamwood's Future Bike Network

66 miles
Existing Bikeways

13 miles
Bikeways to be Enhanced

23 miles
New Bikeways

97%
Share of the Village within 0.25 miles of the Future Bike Network



* Bikeway for further study could provide a potential connection using a utility right-of-way. While the bikeway could improve access, it requires further analysis to understand environmental impacts.



Types of Bikeways

The level of comfort someone experiences while biking is a major determinant of how much and where they are willing to bike. Research illustrates that people who are interested in biking but less experienced and confident are much more comfortable biking when they are separated from fast-moving vehicles and/or high volumes of vehicles.

An online survey conducted during the project found that over half of the 74 respondents (52%) said they are comfortable sharing the road with cars, but prefer to ride in bike facilities. Approximately a third of respondents (34%) indicated they are not comfortable sharing the road with cars but are still interested in riding a bicycle, suggesting separated facilities or shared use paths may make the rider more comfortable.



New shared use path in Streamwood.

To plan and deliver a bike network that is safe, comfortable, and reliable to a wide range of potential cyclists (including children and older adults), it is important to follow criteria that guide what is the most appropriate bike facility for a given street, based on factors such as speed limit, the amount of vehicle traffic, and on-street parking.

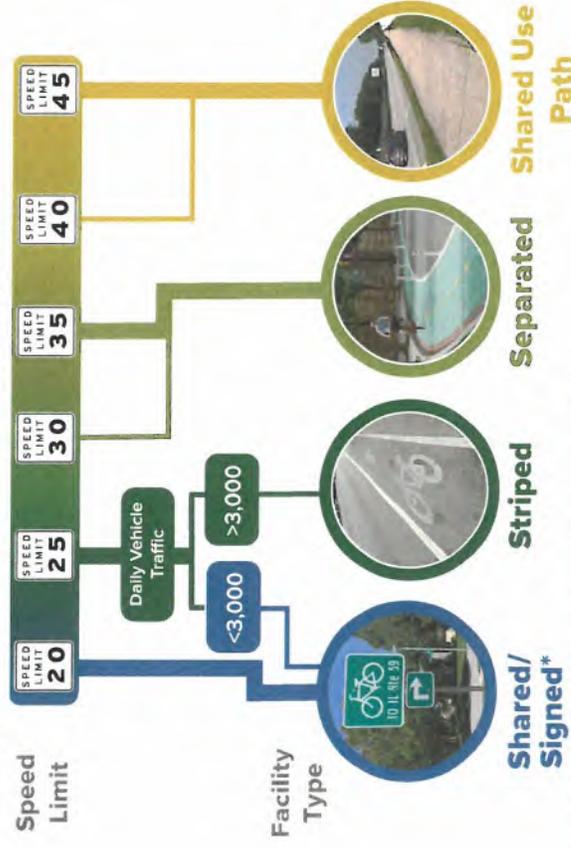
Bartlett and Streamwood both have a wide array of street types with varying speed limits and traffic volumes. Applying the criteria illustrated below (adapted from the National Association of City Transportation Officials' Contextual Guidance for All Ages and Abilities Bikeways) can help the Villages determine which type of facility will best create for a low-stress, comfortable environment.

The criteria includes a street's speed limit and daily vehicle traffic volumes to determine what type of bike facility may be appropriate. However, given a roadway's environment, such as available right-of-way or community interest, a bike facility type can always be upgraded to be a higher-level facility. The guidance identifies four types of bike facilities: shared/signed on-street facilities (marked shared lane, signed route, or neighborhood greenway), striped bike lane, separated bike lane, and shared use path.

Wayfinding should be installed at predictable intervals along all bikeways to help people confirm they are on a designated route and at turns or decision points along the route. Signs should indicate the direction people should follow and the distance to important destinations. The Villages should provide strategic wayfinding signage at key locations, such as the Metra station and forest preserves.

In addition to wayfinding, green infrastructure should be incorporated throughout the bikeway network, where appropriate. Integrating green infrastructure and public art into projects can transform a bikeway into a community asset, further calm traffic, and provide additional health and environmental benefits.

Minimum Accommodations of Facility Type by Speed Limit



*Must be accompanied by traffic calming infrastructure

Bike Facility Selection Criteria for On-Street Bikeways

Shared/Signed On-Street Facility (Mark Shared Lane, Signed Route or Neighborhood Greenway)
On on-street shared/signed facilities, people biking share the same street space with cars. Because shared facilities do not provide separate space for people biking, they should only be used on low-volume (fewer than 3,000 vehicles per day), slow streets (speed limit of 25 mph or less). Roadway configuration, such as the number of travel lanes and presence of on-street parking, should also be considered when determining whether a shared facility is appropriate. Shared or signed facilities should not be installed on streets with more than two lanes and should always be accompanied by traffic calming measures to encourage safe speeds.

Striped
Neighborhood greenways, sometimes also referred to as bike boulevards, are shared facilities on low-volume, low-speed neighborhood streets that give people biking travel priority. Using pavement markings, wayfinding signage, and traffic calming measures, neighborhood greenways encourage safe and comfortable bicycling for people of all ages and abilities. They can also incorporate additional features such as green infrastructure and enhanced landscaping.

Separated
Neighborhood greenways require careful route planning that connects bicyclists to destinations and other safe, comfortable bike facilities. Neighborhood greenways should always be accompanied by robust traffic calming measures to encourage safe speeds and discourage vehicular through trips.

Types of Bikeways

Standards and Guidance

- On non-local streets, green-backed shared lane markings should be installed in the direction of travel. Marking should be a minimum of four feet from the face of curb on streets without on-street parking and 11 feet from face of curb with streets with on-street parking.
- On local streets, shared lane markings should be placed at intersections with non-local streets to assist with wayfinding and travel path through the intersection.
- For both local and non-local streets, signed and shared facilities should be accompanied by traffic calming measures, low speed limits, and pavement treatments that reinforce safe behaviors for all users.



A shared lane in a Northwest suburb.

Striped Bike Lane

A striped bike lane demarcates the right-of-way that is designated for people biking. The addition of green paint can be used to draw additional attention to the bicycle lane or specific conflict points. Striped bike lanes are most appropriate on streets with low to moderate travel volumes and speeds. If space is available, marking a buffer can increase comfort for people biking.

Standards and Guidance

- Striped bike lanes should be six feet in width when adjacent to a curb, and five feet when next to a parking lane, unless there is additional space available for a painted buffer.
- A 3-foot wide painted buffer is desired when next to on-street parking to prevent door collisions.
- "No Parking" signage should be installed along lanes adjacent to the curb to discourage parking in the bike lane.
- Utility covers should be flush with the ground with any grates oriented perpendicular to the direction of travel to prevent bicycle tires getting caught.



A striped bike lane in Evanston.

Separated Bike Lane

Separated bike lanes, or protected bike lanes, are physically separated from vehicle traffic. Physical separation can be achieved through various options, including a painted buffer with flexible delineators or bollards, parking lanes, curbs or concrete medians, or planters with landscaping. Separation can also be achieved by placing the bike lane at sidewalk-

level or an intermediate level between the roadbed and sidewalk. Special attention should be given to safely designing areas where the separated facility intersects with vehicular or pedestrian traffic.

Two-way separated bike facilities allow bicycle travel in both directions on one side of the road. These facilities should be limited to streets with few driveways or other turning conflicts across the bike facility.

Standards and Guidance

- A one-way separated bike lane should have a minimum width of five feet along with a minimum desired buffer of three feet between the bike lane and vehicle traffic or parking.
- A two-way separated bike lane should be a minimum of 12-foot wide (six feet in either direction). A minimum width of eight feet is permitted if physically constrained. Physical separation may include a painted buffer with flexible delineators or bollards, curb or concrete medians, planters, or parking lanes.
- Conflict markings should be installed where the bicycle path of travel intersects with vehicle path of travel (e.g., intersections, transit stops, driveways).
- Intersections and driveways should be examined for potential visibility and sight distance issues and other safety conflicts.
- Utility covers should be flush with the ground and oriented perpendicular to the direction of travel to prevent bicycle tires getting caught.
- Careful evaluation of intersections (particularly for two-way separate bike lanes) should be conducted.



A separated bike lane in Aurora.

Shared Use Path

A shared use path, also referred to as a sidepath, is a shared bicycle and pedestrian path that is physically separated from vehicular traffic by an open space or barrier and can be either within the street right-of-way or an independent right-of-way. Shared use paths are recommended for corridors with high vehicle speeds and/or volumes. In areas with high pedestrian volumes, it may be necessary to designate separate space for people walking and biking. Shared use paths that are outside of the street right-of-way are off-street trails.

Types of Bikeways

Standards and Guidance

- The desired width for a shared use path is 10-14 feet. A minimum width of eight feet is permitted if physically constrained.
- A physical separation of six feet is recommended between the path and street. A minimum of two feet is acceptable when physically constrained.
- When truck volumes exceed 5% of the traffic mix, additional space beyond six feet should be provided.
- Intersections and driveways should be examined for potential visibility and sight distance issues and other safety conflicts.



An off-street trail in Streamwood.

Recommended Bikeway Types

Applying the bike facility selection criteria shown on page 26, the project team identified recommended bike facilities for the proposed network (all new bikeways and those to be enhanced). Survey findings illustrated that 87% of community members are comfortable riding a bicycle on a neighborhood street and 75% of respondents shared they are comfortable riding on a sidepath. This aligns with the proposed network where shared use paths are recommended for major streets and shared facilities for neighborhood streets.

Bartlett's Future Bike Network

6 miles
Shared/Signed Facility

1 mile
Striped Bike Lane

3 miles
Separated Bike Lane

20 miles
Shared Use Path

8 miles
Off-Street Trail

Streamwood's Future Bike Network

10 miles
Shared/Signed Facility

4 miles
Striped Bike Lane

17 miles
Shared Use Path

5 miles
Off-Street Trail

Recommend Bikeway Types Shared/Signed — — **Striped** — **Separated** —
Shared Use Path/Off-Street Trail — ***For Further Study**



* Bikeway for further study could provide a potential connection using a utility right-of-way. While the bikeway could improve access, it requires further analysis to understand environmental impacts.



Bikeway Prioritization

This plan calls for Bartlett and Streamwood to expand their existing bike networks by more than 50%, adding or enhancing a total of 72 miles of bikeways across both Villages. In order to target investments towards projects with the greatest potential impact, proposed routes were prioritized through analysis and community and stakeholder input.

For the analysis component, six criteria were used to prioritize bikeways:

1. Equity (economically disconnected/disinvested areas from CMAP),
2. Destinations (count of community destinations within 1/8 mile),
3. Connectivity (ratio of proposed route distance: distance of existing facilities route intersects),
4. Safety (count of people walking/biking injured or killed in traffic crashes along the route),
5. Community input (count of interactive map comments along the route),
6. Barriers (count of intersecting barriers along the route).

Bikeways that scored the highest through this evaluation were categorized as Tier 1 and all other projects were categorized as Tier 2. Additional adjustments were made based on community and stakeholder feedback.

The Villages plan to work with neighboring communities to encourage the implementation of the bikeway network outside of Bartlett and Streamwood jurisdiction.

Bartlett's Future Bike Network

15 miles

Tier 1 Bikeways

23 miles

Tier 2 Bikeways

List of Tier 1 Bikeways (Jurisdiction)

- Spaulding Rd. (Village)
- Naperville Rd. (Cook County)
- S. Bartlett Rd. (DuPage County)
- W. Bartlett Rd. (Cook County)
- Main St. (Village)
- Munger Rd. (DuPage County)
- Oak Ave. (Village)
- Hickory Ave. (Village)
- Devon Ave. (Village)
- IL 59 (IDOT)
- Railroad Ave. (Village)
- Lake St. (IDOT)
- Stearns Rd. (DuPage County)
- Prospect Ave. (Village)
- Gracieland Trail (Naperville Rd. to IL 59) (Private)
- Fairfax Ln. (Village)

Streamwood's Future Bike Network

16 miles

Tier 1 Bikeways

20 miles

Tier 2 Bikeways

List of Tier 1 Bikeways (Jurisdiction)

- Park Blvd. (Village)
- Irving Park Rd. (IDOT)
- Woodland Heights Blvd. (Village)
- Trail connecting over Sutton Rd. (Village)
- Streamwood Blvd. (Village)
- Bartlett Rd. (Cook County)
- Trail from Vine to St. Frances Ave. (Village)
- Madison Dr. (Village)
- Schaumburg Rd. (Cook County)
- Sutton Rd. (IDOT)

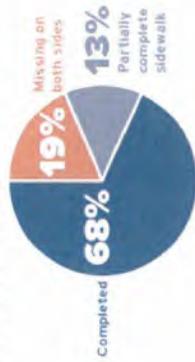


Sidewalk Gaps

Sidewalks are critical to creating Bartlett and Streamwood's pedestrian network, providing people with safe places to walk. While both Bartlett and Streamwood have extensive sidewalk systems, the Villages each have gaps within their networks.

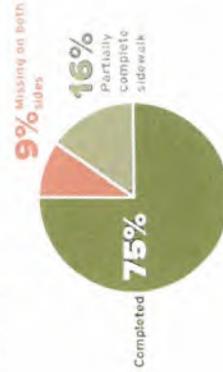
In Bartlett, approximately 68% of streets have sidewalks on both sides of the street, 13% have sidewalks on one side of the street, and 19% of streets have sidewalks missing from both sides. There are a total of 52 miles of sidewalk gaps in Bartlett.

Sidewalks in Bartlett



In Streamwood, approximately 75% of streets have sidewalks on both sides of the street, 16% have sidewalks on one side of the street, and 9% of streets have sidewalks missing from both sides. There are 28 total miles of sidewalk gaps in Streamwood.

Sidewalks in Streamwood



Based on community and stakeholder feedback, the most impactful sidewalk gaps in the sidewalk network have been prioritized to help focus the Villages' resources. Sidewalk gaps were grouped into three tiers, from highest to lowest priority.

- Tier 1 Gaps**—Sidewalk gaps near schools and transit were identified as highest priority. Filling in these gaps will enable people to walk to school, the bus, or the train.
- Tier 2 Gaps**—Include sidewalk gaps near libraries and community centers, parks and forest preserves, gaps along major streets, and any gaps located in pedestrian focus areas (explained on the following page).
- Tier 3 Gaps**—All remaining sidewalk gaps.

Sidewalk Gaps in Bartlett

- 7 miles**
Tier 1 Gaps
- 26 miles**
Tier 2 Gaps
- 19 miles**
Tier 3 Gaps

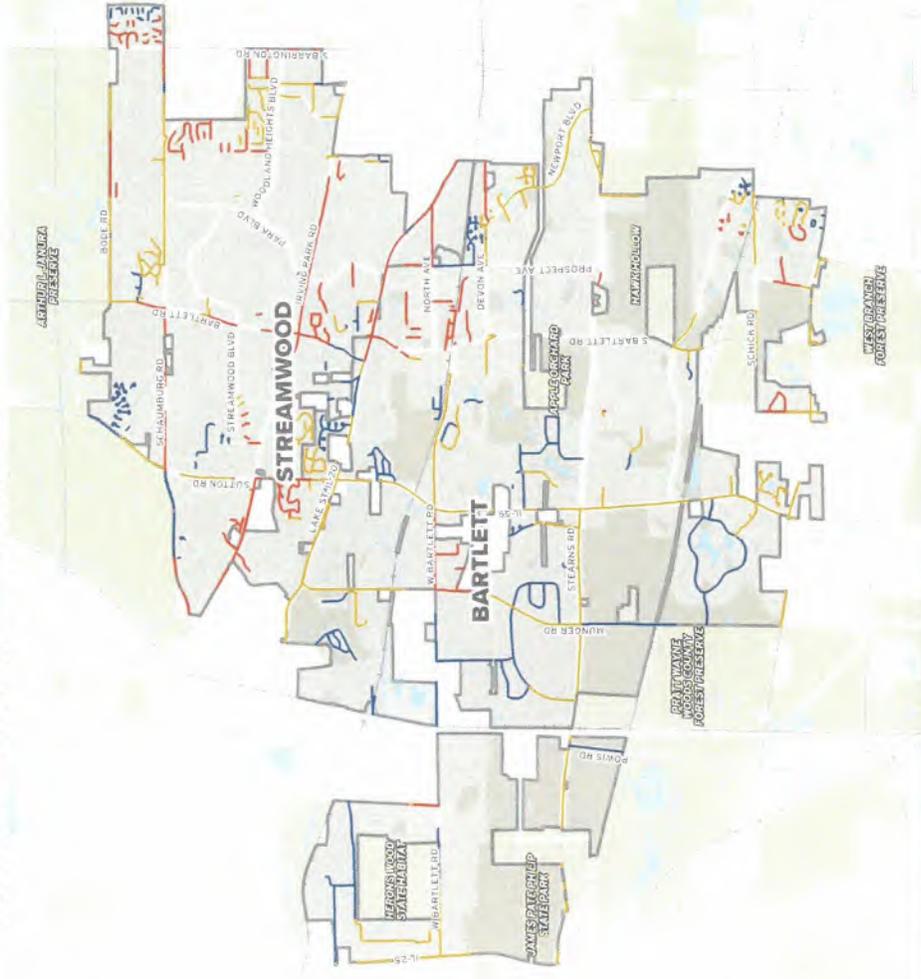
Sidewalk Gaps in Streamwood

- 14 miles**
Tier 1 Gaps
- 10 miles**
Tier 2 Gaps
- 5 miles**
Tier 3 Gaps

Sidewalks and crossings must be in compliance with the Americans with Disabilities Act (ADA). Visit the Villages' Public Right-of-Way Transition Plans for more information.

Sidewalk Gap Prioritization

- Tier 1 Gaps**
- Tier 2 Gaps**
- Tier 3 Gaps**



Pedestrian Focus Areas

Pedestrian focus areas are areas with high pedestrian activity or the potential for greater levels of pedestrian activity based on surrounding land uses and densities (as well as potential future changes to land use and densities). The focus areas were identified by applying a quarter-mile buffer around community destinations, such as schools, community centers, transit stations, commercial centers, and major entry points to parks/forest preserves. The pedestrian focus areas were refined based on feedback from the community and stakeholders.

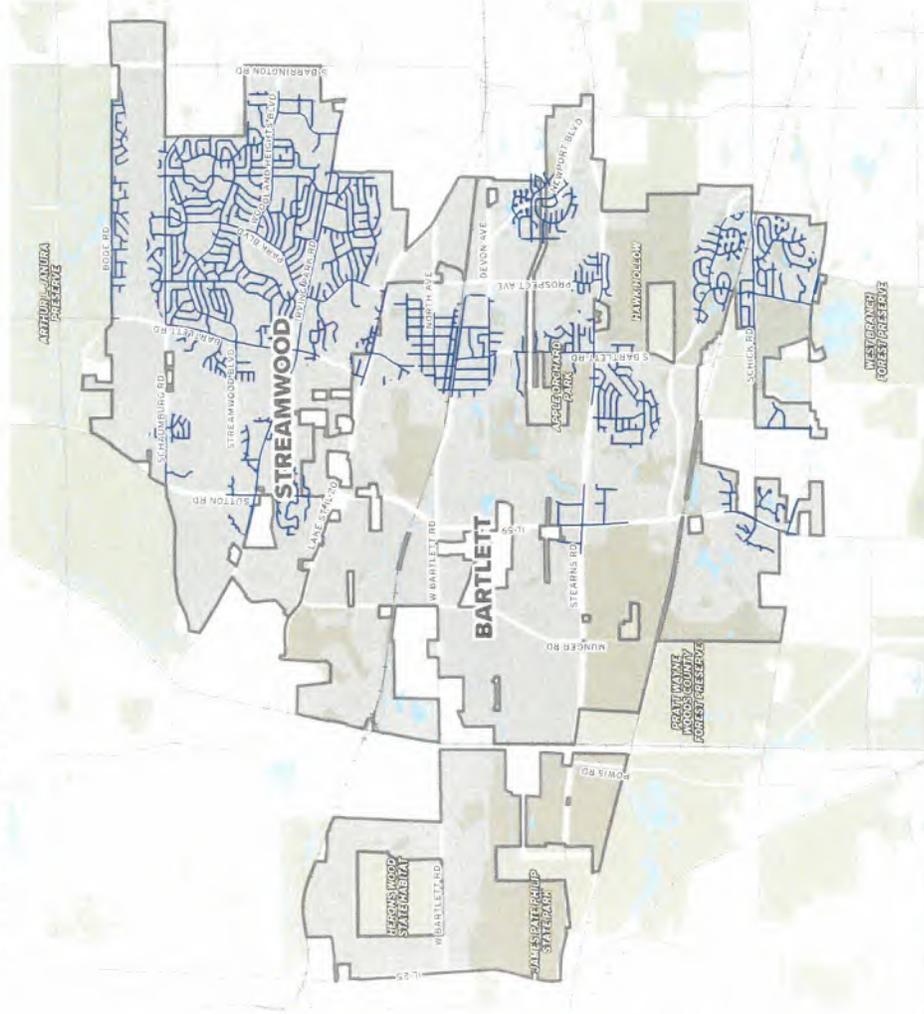
To improve walking in these locations and encourage more people to walk, the Villages should implement targeted physical interventions and policy changes within the pedestrian focus areas. The street safety design toolbox on page 39 includes detailed information on a range of traffic calming measures and other safety tools that can be applied throughout the pedestrian focus areas.



Newly painted crosswalks in Bartlett.

- Additional actions to improve safety and increase walking in the pedestrian focus areas include:
 - Setting safe speed limits (targeting 20-25 miles per hour on Village-controlled streets).
 - Installing and maintaining marked crosswalks at intersections. Install high-visibility crosswalks at intersections with major streets and in locations with high levels of pedestrian activity. Include stop bars at traffic signal or controlled intersection markings to indicate to the driver where to stop. Evaluate raised crosswalks and intersections at major destinations to further improve safety.
 - Implementing leading pedestrian intervals, which improve visibility and safety by giving pedestrians a walk signal before drivers receive a green signal, at all signalized intersections.
 - Implementing turning restrictions (e.g., eliminating right turns on red) to reduce conflicts with people walking in crosswalks.
 - At intersections, converting on-street parking to curb extensions to decrease pedestrian crossing distance and improve visibility.
 - Installing mid-block crossings at major pedestrian generators, especially where the nearest traffic signal or controlled intersection is >600 feet away.
 - Updating signals for an automated pedestrian phase.

Pedestrian Focus Areas



Intersection and Crossing Recommendations

Intersections and crossings are essential elements in creating safe, connected networks for people walking and biking. Intersections and crossings can create major barriers for people walking and biking and can break up what would otherwise be a connected route.

In gathering community input throughout the project, numerous intersections and crossings were highlighted—including improvements to existing locations as well as locations in need of new crossings. This feedback was combined with a detailed analysis of crash data (crash data was provided by Illinois Department of Transportation [IDOT] for 2015 - 2019) to identify key intersections and crossings requiring improvements.

The following map shows key intersections and crossings for improvements. The intersections and crossings shown on the map are organized into three categories, each of which involve different types of improvements from the street safety design toolbox beginning on page 39:

What physical improvements would make you feel safer crossing an intersection while biking?



What physical improvements would make you feel safer crossing an intersection while walking?



High visibility crosswalks, Leading pedestrian crossing, Pedestrian refuge islands

Signalized Intersections – intersections with a traffic signal (7 in Bartlett, 13 in Streamwood).

Unsignalized Locations – locations without a traffic signal, often located mid-block to provide a direct connection to a key destination or where a trail crosses a street (11 in Bartlett, 9 in Streamwood). IDOT has published guidance on safety measures at uncontrolled locations.

Grade-Separated Crossings – on streets with very high traffic volumes and speeds, providing a grade-separated crossing for people walking and biking (e.g., a bridge) may be the most comfortable option (1 in Bartlett, 2 in Streamwood).

The following street design toolbox provides detailed information on safety tools and improvements that can be implemented at key intersections and crossings as well as other locations throughout the Villages.

Results from a community survey on desired improvements at intersections and crossings.

Key Intersections and Crossings

Signalized Intersections Unsignalized Locations Grade-Separated Crossings



Street Safety Design Toolbox

Implementing improvements to make streets and intersections safer, and more comfortable for people walking and biking will greatly benefit those who already walk and bike, encourage more people to walk and bike, and enable a multitude of co-benefits that come from more walking and biking.

Throughout the planning process community members raised concerns about safety while walking and biking. The items within the toolbox will all help to address these concerns and build off community members' and stakeholders' ideas. The Street Safety Design Toolbox provides guidance to help inform the decision-making process.

How to Use The Toolbox

Each tool includes a description and information on the cost, timeline, and location for implementing the tool.

Cost

Planning level unit cost estimates were determined for each tool and are denoted by dollars signs. The ranges shown in the table are associated with per lane mile, per intersection, or per instance costs.

- \$\$\$\$ Less than \$10,000
- \$\$\$\$ \$10,000 to \$100,000
- \$\$\$\$ \$100,000 to \$1 million
- \$\$\$\$ Greater than \$1 million

Timeline

The timeline reflects the time for design and construction for the tool.

-  Limited engineering design and construction time required
-  Some engineering design and a construction season required
-  Long-term planning necessary with comprehensive design and approvals required. Construction requires more than one season or must be coordinated as part of another project.

Location

Each tool specifies whether it is intended for use on minor, major, or all streets.

Street Safety Design Tools

Tools for Biking at Intersections

- Bike Boxes
- Two-Stage Turn Queue Box
- Protect Intersection
- Conflict Markings
- Intersection Crossing Markings
- Bike Signals

Tools for Intersections

- High Visibility Crosswalk and Signage
- ADA Curb Ramps
- In-Street Pedestrian Crosswalk Sign
- Raised Crossing
- Raised Intersection
- Pedestrian Refuge Island
- Grade Separated Crossing
- Turn Restrictions
- Speed Feedback Signs
- Curb Extensions
- Mid-Block Crossings
- Hardened Centerline
- Reduce Curb Radii
- Slow Turn Wedge
- Intersection Visibility and Sight Distance
- Enhanced Lighting
- Landscaping

Tools for Trail Crossings

- Vehicle Warning signs and markings
- Bike/Pedestrian warning signs and markings
- Pedestrian Hybrid Beacon (PHB)
- Rectangular Rapid Flashing Beacon (RRFB)
- Signalization
- Grade Separated Crossings
- Crossing Design
- Warning signs or markings ahead of rail crossing
- Minimize Flange opening

Tools for Traffic Calming

- Right Sizing
- Narrow Travel Lanes
- Access Management
- Slip Lane Removal
- Turn Restrictions
- Signal Progression
- Speed/Red Light Cameras
- Gateway Treatment
- Leading Pedestrian Interval (LPI)
- Lagging Left Turn Phase
- Pedestrian Countdown Signal
- Diverters
- Chokers
- Chicanes
- Pavement Treatments

Tools for Biking: At Intersections



cost \$\$\$

timeline 

location all streets

Bike Boxes

A bike box is a designated area between the vehicle stop bar and the crosswalk, marked or painted to give bicyclists a safe space to stop at an intersection. Bike boxes bring visibility to bicyclists at intersections and give bicyclists a jump on the next green light to help prevent collisions with turning vehicles.



cost \$\$\$

timeline 

location major streets

Two-Stage Turn Queue Box

Two-stage turn queue boxes provide a safer way for bicyclists to make a left-turn on multi-lane signalized streets. In a two-stage turn, a person biking crosses into the intersection where they are provided a space to wait and turn their bicycle 90 degrees so that they can then proceed straight when the street they just crossed receives a green light.

Tools for Biking: At Intersections



cost \$\$\$

timeline 

location major streets

Protected Intersection

Protected intersections separate people biking from motor vehicle traffic by setting back the bikeway from turning cars and using corner islands to encourage slower turns. Protected intersections improve visibility of people biking and create clearer expectations for all users' behavior through the use of signs, paint, and pavement markings.



cost \$\$\$

timeline 

location all streets

Conflict Markings

Conflict markings can be applied at driveways and other curb cuts to alert drivers to the presence of bicyclists. Dashed green paint is typically used to draw attention to potential conflicts.

Tools for Biking: At Intersections



cost \$\$\$

timeline █ █ █

location all streets

Intersection Crossing Markings

Bicyclists crossing at intersections are especially vulnerable to drivers making turns. Bicycle intersection striping demarcates space for people biking through intersections. Paint and prominent striping let drivers know they are crossing the bicycle right-of-way and must yield when making turns. Similar to crosswalks, striping through an intersection guides bicyclists along an intended path. White dashed markings are typically used and can be supplemented by green paint to increase visibility and draw attention to potential conflicts.



cost \$\$\$

timeline █ █ █

location major streets

Bike Signals

Bicycle signals are bicycle-specific traffic signals installed at signalized intersections to indicate when people biking can enter an intersection and restricts conflicting vehicles. At most intersections, bicyclists will be required to follow vehicular signals. However, bicycle-specific signals may improve a particularly busy or dangerous intersections.

Bicycle-specific signals look like standard traffic signals, but typically feature a cut-out shape of a bicycle in front of the light, similar to pedestrian signals with the silhouette of a person or hand. These signals may be used to give bicyclists a leading start on vehicular traffic, stop bicycles while vehicles are given turning permissions, or signal bicycle-specific permissions in a situation such as a contra-flow bicycle lane that goes against one-way vehicle traffic.

Tools for Intersections



cost \$\$\$

timeline █ █ █

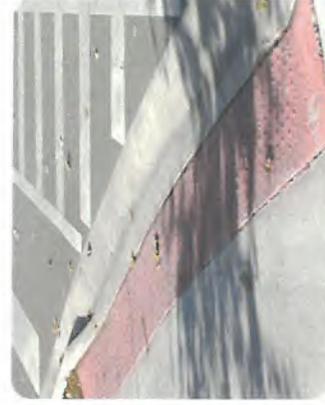
location major streets

High Visibility Crosswalk and Signage

High visibility crosswalks are more visible to drivers than standard parallel crosswalk lines, alerting them to the presence of pedestrians. Crosswalks must be repainted when the paint begins to fade.

High visibility crosswalks vary in style, however, the crosswalk type should be consistent throughout a community and apply a continental crosswalk, wide painted bars in line with traffic flow.

In addition to the painted crosswalk, the tool should be paired with the appropriate signage. When at a controlled stop, a painted stop bar should be painted before the crosswalk. Stop bars indicate to the driver to stop before the crosswalk. When at an uncontrolled stop, crosswalk warning signs and advanced warning signs in accordance with the Manual on Uniform Traffic Control Device (MUTCD) should be included. Depending on the number of lanes and speed and volume of traffic, additional safety measures may be needed.



cost \$\$\$

timeline █ █ █

location all streets

ADA Curb Ramps

ADA curb ramps are required by law at crossings to allow people with mobility limitations to safely and comfortably cross. Curb ramps must include detectable warning tiles to indicate to visually impaired pedestrians they are leaving or entering the street. Curb ramps also benefit sidewalk users with strollers and people wheeling objects.

Tools for Intersections



\$\$\$

cost

timeline



location

major streets

In-Street Pedestrian Crosswalk Sign
In-Street pedestrian crosswalk signs are temporary or permanent signs placed in the street, adjacent to crosswalks, to alert motorists to the presence of a crossing. In-street pedestrian crosswalk signs have proven more effective than signs outside of the curb-to-curb, particularly because an obstacle in the road can increase motorist caution, increase awareness of a crossing and decrease speed as a result. Creating a gateway of in-street signs paired with curb extensions has proven particularly effective at increasing motorist yielding.



cost

\$\$\$

timeline



location

major streets

Raised Crossings

A raised crossing maintains the level of the sidewalk through the intersection, or mid-block crossing. Raised crossings reinforce slow speeds and encourage drivers to yield to pedestrians. Raised crossings may require reconfiguring current drainage engineering.



cost

\$\$\$

timeline



location

major streets

Raised Intersection

Raised intersections raise the entire area of an intersection, including the crossings, to the level of the sidewalk. This encourages drivers to drive with caution and gives pedestrians more visibility. Raised intersections may require reconfiguring current drainage engineering.



cost

\$\$\$

timeline



location

major streets

Pedestrian Refuge Island

Pedestrian refuge islands provide a protected space in the middle of the street to help people walking safely cross the street. On wide streets, refuge islands can make a long crossing distance safer by providing a safe waiting space for people and increase driver attention. Refuge islands can be installed at signalized and non-signalized locations.

Tools for Intersections



cost **\$\$\$**

timeline

location **major streets**

Grade Separated Crossing

Grade separated crossings, such as overpasses or underpasses, give pedestrians and bicyclists a safe way to cross street with high vehicle speeds and/or volumes.



cost **\$\$\$**

timeline

location **major streets**

Turn Restriction

Turn restrictions are restrictions that prevent vehicle movements at an intersection, such as restricting a right turn. Turn restrictions can be used to reduce key pedestrian conflicts. Due to restricted movements, an assessment of resulting traffic flow may be necessary.

Tools for Intersections



cost **\$\$\$**

timeline

location **major streets**

Speed Feedback Signs

Speed feedback signs provide drivers feedback about their speed in relation to the posted speed limit. Speed feedback signs can be an effective method for reducing speeds at a specific location and typically most effective for a limited period of time.



cost **\$\$\$**

timeline

location **all streets**

Curb Extensions

Curb extensions, or bump-outs, extend the sidewalk and align with the parking lane. Curb extensions can also be implemented at mid-block crossings. Curb extensions reduce crossing distances, slow turning vehicles, and improve pedestrian visibility. In the short-term, curb extensions can be installed using paint, bollards, and/or planters. When installed permanently, curb extensions require rebuilding the curb and sidewalk.

Tools for Intersections



\$\$\$

cost

timeline

major streets

Mid-Block Crossings

Mid-block crossings are those that are outside of an intersection. They are appropriate along long blocks or blocks with high pedestrian activity. They are also appropriate where a trail crosses a street outside of an intersection. Mid-block crossings can benefit from curb extensions, or chokers, and should feature parking restrictions within 20 feet of crossings to ensure driver visibility of pedestrians and bicyclists. Crossings should be paired with a high visibility crosswalk and appropriate signage.



\$\$\$

cost

timeline

major streets

Hardened Centerline

Hardened Centerlines are low plastic barriers and flexible delineators on top of centerlines at intersections. They discourage left-turning vehicles from crossing over the centerline of the receiving street, forcing a tighter and slower turn.



\$\$\$

cost

timeline

major streets

Reduce Curb Radii

A smaller curb radius requires drivers to slow down before making their turn. A slower turn provides more reaction time to the driver to look for pedestrians and requires a shorter stopping distance. A reduced curb radii can be installed in the short-term using paint and flexible delineators or made permanent through reconstructing the curb.



\$\$\$

cost

timeline

major streets

Slow-Turn Wedge

A slow-turn wedge uses paint, low plastic barriers and plastic flexible delineators to create a tighter turn radius. Slow-turn wedges are an appropriate short-term solution before permanent curb work can be completed or can be a long-term solution that allows emergency vehicles, buses and garbage trucks to still make a turn.

Tools for Intersections



cost
\$\$\$

timeline



location

all streets

Intersection Daylighting

Daylight intersections create clear, visible sight lines between people driving and people crossing a street, often by removing barriers near a crosswalk or intersection. Daylighting usually restricts parking within 20-25 feet of crossing to ensure proper pedestrian sightlines and clears the intersection of unnecessary signage.



cost

\$\$\$

timeline



location

all streets

Enhanced Lighting

Enhanced lighting provides additional lighting where it is insufficient or nonexistent. Enhanced lighting should be installed at transit stops and along paths that lead from nearby destinations to the stop.



cost

\$\$\$

timeline



location

all streets

Landscaping

Landscaping is the use of trees and vegetation in the public right-of-way to create a more pleasing environment and to provide physical separation from pedestrians and bicyclists from vehicular traffic. Sightlines at intersections should be considered when planting vegetation, particularly trees.

Tools for Intersections

Tools for Trail Crossings



cost \$\$\$

timeline

location all streets

Vehicle Warning Signs & Markings
 Vehicle warning and markings alert motorists when they are approaching crossings with off-street paths. Signage may also provide additional bicycle awareness, such as "State Law: 3 Feet Min to Pass Bicycles" for bicycles on roadways.



cost \$\$\$

timeline

location all streets

Bike/Pedestrian Warning Signs & Markings
 Bicycle/pedestrian warning and markings alert trail users to upcoming vehicular traffic. Light rumble strips can be used to further alert bicyclists.



cost \$\$\$

timeline

location all streets

Pedestrian Hybrid Beacon (PHB)
 Pedestrian hybrid beacons are overhead, pedestrian-activated signals placed at uncontrolled, marked crosswalks that, when activated, stop motor vehicle traffic and allow pedestrians and/or people biking to safely cross the roadway. Pedestrian hybrid beacons are often installed at locations where pedestrians need to cross the street and vehicle speeds and/or volumes are high, but traffic signal warrants are not met.



cost \$\$\$

timeline

location all streets

Rectangular Rapid Flashing Beacon (RRFB)
 Rectangular Rapid Flashing Beacons (RRFB) are user-activated warning lights. Bicyclists and pedestrians push a button to activate the warning lights before attempting to cross the roadway. The unique flashing pattern of the RRFBs have been shown to induce vehicle yielding at a much higher rate than traditional warning lights. Care should be taken to ensure that the button used to activate the RRFB is easy to reach for a bicyclist without dismounting the bicycle, children, and for people in wheelchairs. Roadway geometry should be taken into consideration.

Tools for Trail Crossings



cost \$\$\$

timeline █

location all streets

Signalization

Traditional signalized intersections create gaps in traffic flow and allow pedestrians or bicyclists to cross the street. As a pedestrian tool, traffic signals are appropriate at locations where a significant number of pedestrians are crossing and would otherwise experience excessive delay or safety issues. The installation of traffic signals is governed by Warrants in the Manual of Uniform Traffic Control Devices (MUTCD) and are generally based on the number of pedestrians and vehicles crossing the intersection, among other conditions. Traffic signals should automatically provide a walk signal to pedestrians, rather than require people walking to activate the signal.

cost \$\$\$

timeline █

location all streets

Crossing Design

The desirable path alignment at a street crossing is 90-degrees or perpendicular to the crossing street, as to minimize the exposure of crossing trail users and maximize sightlines.

At rail crossings, it is safest to cross the tracks on bike at a 90-degree angle.

cost \$\$\$

timeline █

location all streets

Warning Signs or Markings Ahead of Rail Crossings

Warning signage indicates to bicyclist of an upcoming railroad crossing.

cost \$\$\$

timeline █

location all streets

Minimize Flange Opening

Flange openings and gaps along the rail should be kept to a minimum to prevent any bicycle wheels from getting caught. Additionally, the rail crossing should be a smooth surface.

Tools for Traffic Calming



cost \$\$\$

timeline █

location major streets

Right Sizing

Right sizing streets involves reducing the overall number and/or size of travel lanes on a street and re-purposing that space for other uses, such as bicycle facilities, dedicated transit facilities, or public space. Right sizing has demonstrated safety benefits, often reducing vehicle speeds and making it easier and safer for people walking to cross the street. Because many right sizing projects include a center left turn lane, these benefits can often be achieved with minimal impact on vehicle travel times. Traffic analysis will be required to determine if a right sizing project is appropriate.



cost \$\$\$

timeline █

location all streets

Narrow Travel Lanes

Vehicle speeds are influenced by how fast a driver feels they can safely travel. Narrow(er) travel lanes require greater caution to maintain the lane and avoid conflicts and may lead to lower vehicle speeds and improved safety.

Tools for Traffic Calming



cost
\$\$\$

timeline
■ ■ ■

location
major streets

Access Management

Driveway access interrupts sidewalk continuity and introduces pedestrian and vehicle conflict points. Access management as a policy controls the location, spacing and design of driveways.

Good access management practices limit the presence of driveways, particularly redundant ones, to maintain safety.



cost
\$\$\$

timeline
■ ■ ■

location
all streets

Slip Lane Removal

Slip turn lanes allow vehicles to make right-hand turns at high speeds, resulting in dangerous conditions for crossing pedestrians and bicyclists. Removing slip lanes requires all vehicles to make a full stop at the intersection. In the short-term, slip lanes can be closed using planters, flexible delineators, paint, and other materials. Additional evaluation can identify and assess the implications of slip lane removal.

Tools for Traffic Calming



cost
\$\$\$

timeline
■ ■ ■

location
major streets

Signal Progression

Signal progression is traffic signal adjustment along a stretch of street so that it is timed for a desired vehicle speed. For example, if a street has a speed limit of 25 mph but the signal timing requires cars to travel 30 mph in order to make every green light, drivers are incentivized to travel at 30 mph. Proper signal timing can reinforce posted traffic speeds and increase safety.



cost
\$\$\$

timeline
■ ■ ■

location
major streets

Speed / Red Light Cameras

Speed and red-light cameras are examples of automated enforcement. Speed cameras can be an effective tool for reducing vehicle speeds on streets with a high number of serious or fatal injury crashes. Red-light cameras can be effective at reducing vehicle crashes at intersections with a high number of serious or fatal injury crashes resulting from drivers failing to yield for a red traffic signal. Automated enforcement programming should be carefully placed and provide appropriate warning signage. Additionally, locations should be identified using crash data analyses and regularly evaluated.

Tools for Traffic Calming



cost
\$\$\$

timeline



location
major streets

Gateway Treatment

A gateway treatment uses vertical features along or over a street to signal the entrance to a neighborhood or business district. In addition to creating a sense of place, gateway treatments may indicate the change in vehicle speed through the neighborhood or district.



cost

\$\$\$

timeline



location
all streets

Leading Pedestrian Interval (LPI)

LPIs are signals that allow pedestrians to start crossing the street before vehicular traffic in the same direction is given the green light. The walk signal is lit before the vehicle signal which gives the pedestrians a head-start in crossing the street.

Tools for Traffic Calming



cost

\$\$\$

timeline



location
major streets

Lagging Left Turn Phase

A lagging left turn phase holds left-turning cars until through traffic has passed; the left turn phase comes after through traffic. This signal phasing removes potential pedestrian conflict with turning vehicles by allowing pedestrians to cross first.



cost

\$\$\$

timeline



location
all streets

Pedestrian Countdown Signal

Pedestrian countdown signals indicate how much time pedestrians have to complete crossing a street. This can inform the pedestrian how much time is left and prevent them from being stranded in the middle of traffic when the signal phase ends. Countdown signals inform other road users as well.

The MUTCD requires countdown signals to be installed whenever pedestrian signal heads are warranted.

Tools for Traffic Calming



cost **\$\$\$**

timeline

location **minor streets**

Diverter

A diverter is a barrier that blocks through vehicle movements along a street but allows bicycles and pedestrians to continue traveling through. Diverters are usually built at intersections, requiring vehicles to turn left or right. Diverters help disrupt lengthy vehicle straightaways that can lead to high speeds and volumes on neighborhood streets and allowing for low-stress walking and biking routes.



cost **\$\$\$**

timeline

location **all streets**

Chokers

Chokers are mid-block curb extensions that work to narrow the street and slow down vehicle speeds. The curb extension can include landscaping and provide a good opportunity for a mid-block crosswalk.



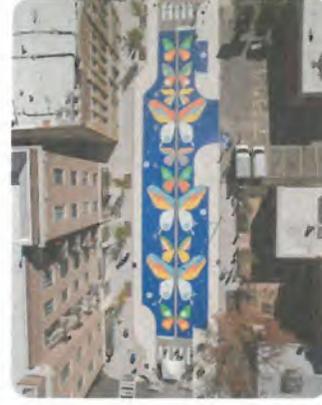
cost **\$\$\$**

timeline

location **minor streets**

Chicanes

Chicanes feature offset curb extensions on alternating sides of a street that require drivers to navigate in a nonlinear fashion. The slight deviation encourages slower speeds and more attention. Chicane can be created temporarily with paint and bollards or more permanently with concrete curb extensions.



cost **\$\$\$**

timeline

location **all streets**

Pavement Treatments

Pavement treatments are unique crosswalks that apply a stamped concrete or concrete paver to bring additional attention to a marked crosswalk. Pavement treatments can be applied with different colored paint and/or designs and be paired with other tools, such as raised crosswalks or intersections.

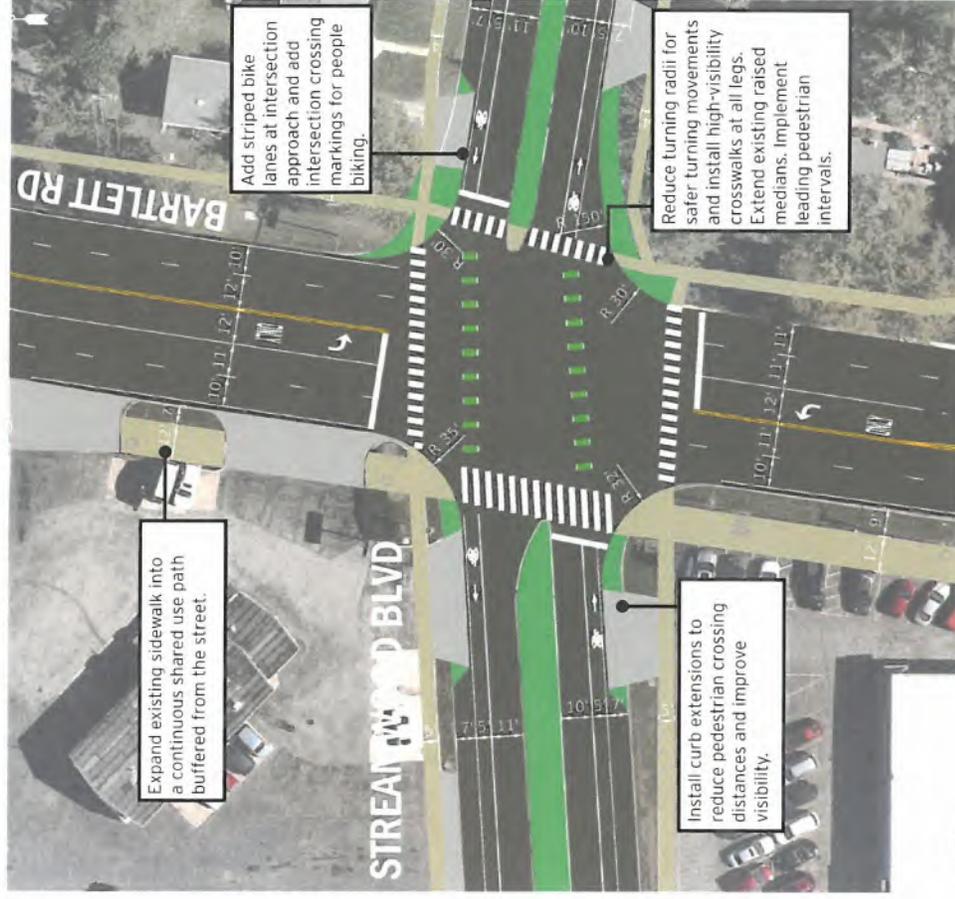
Applying the Toolbox

The examples on the following pages demonstrate how the design tools detailed in the toolbox can be applied to improve safety and comfort at important locations throughout Bartlett and Streamwood. These are conceptual designs which require additional investigation and due diligence, as well as engagement with community members and stakeholders, before advancing.

Trail Crossing at Bode Rd.

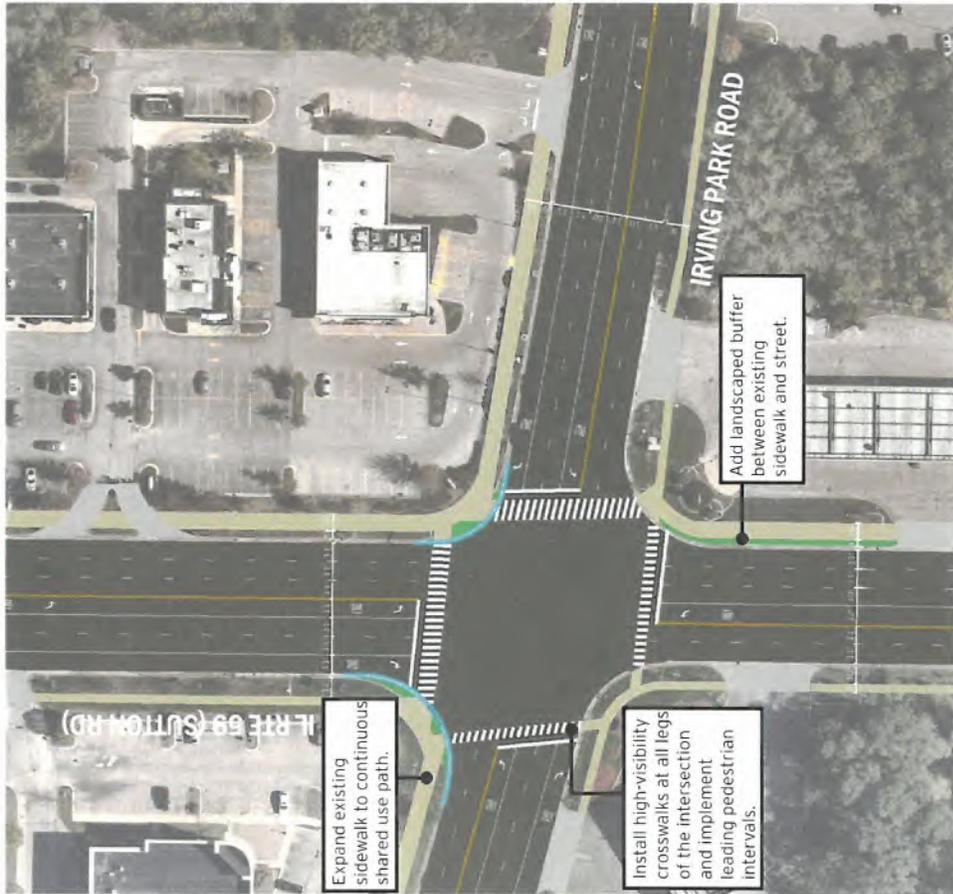


Signalized Intersection at Bartlett Rd. and Streamwood Blvd.

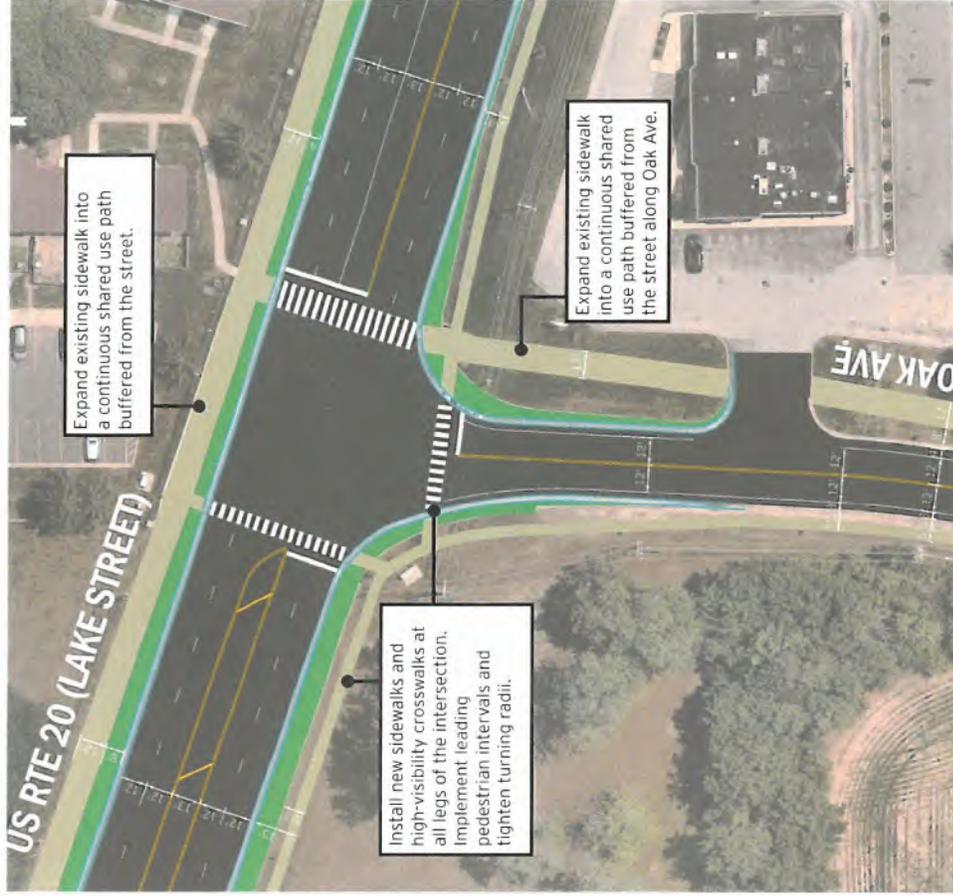


Applying the Toolbox

Signalized Intersection at Irving Park Rd. and Sutton Rd.



Signalized Intersection at Lake St. and Oak Ave.

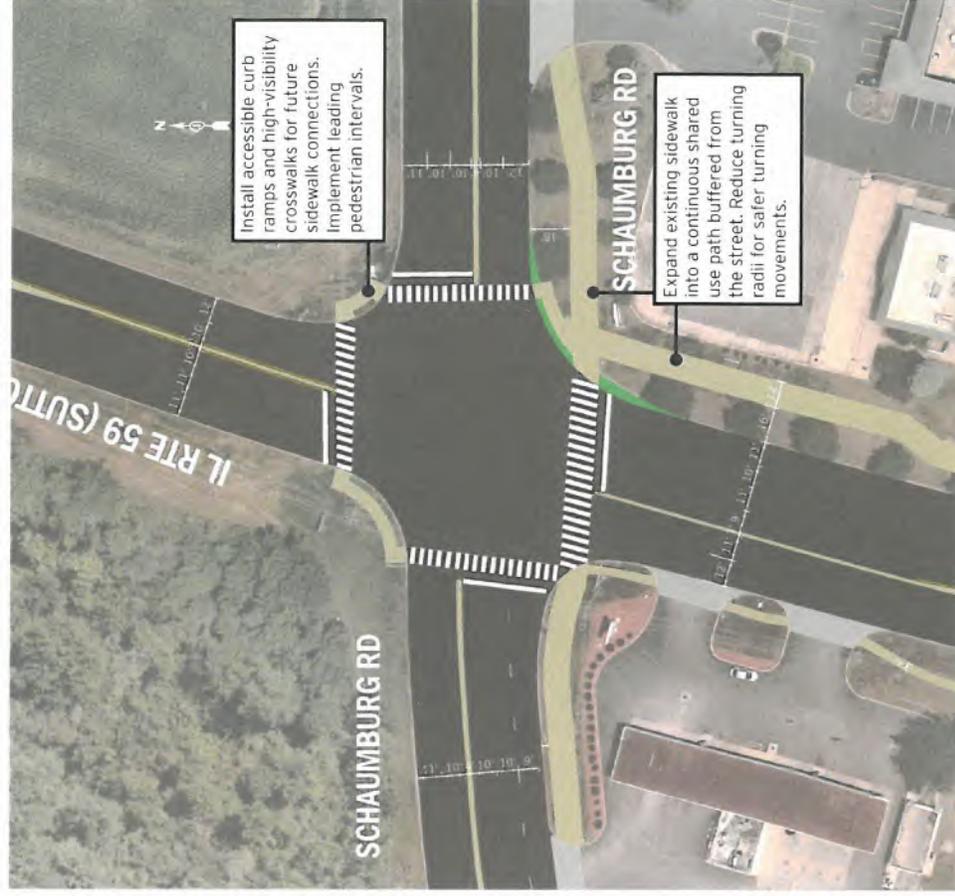


Applying the Toolbox

Signalized Intersection at Schaumburg Rd. and Bartlett Rd.

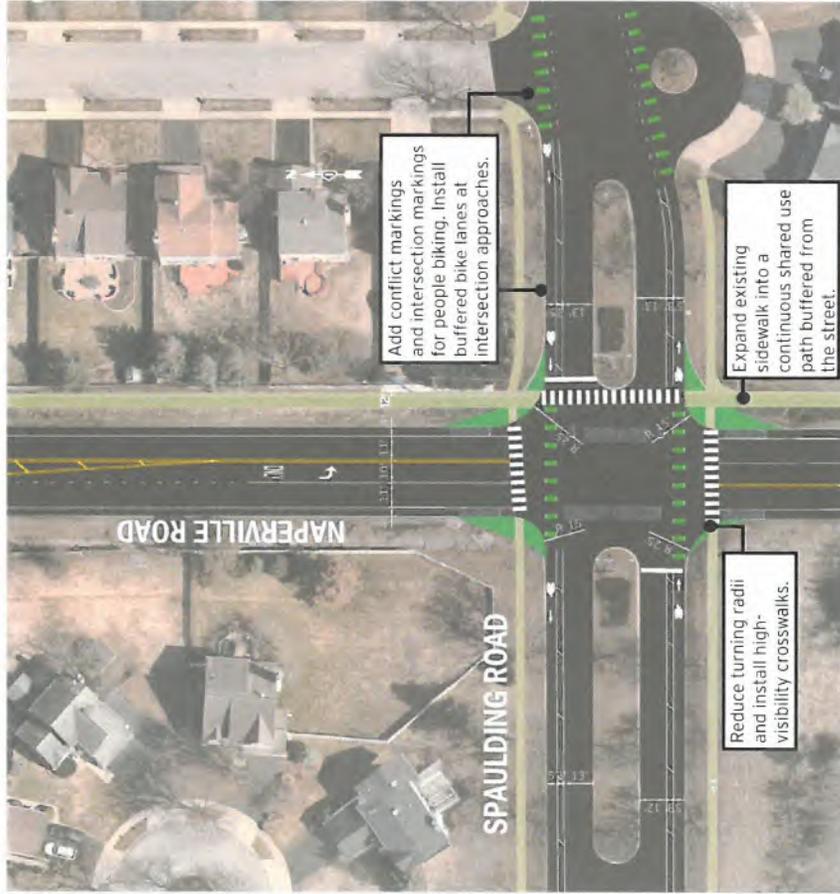


Signalized Intersection at Schaumburg Rd. and Sutton Rd.



Applying the Toolbox

Unsignalized Intersection at Naperville Rd. and Spaulding Rd.



KEY PROJECTS

The Bartlett and Streamwood Bicycle and Pedestrian Plan prioritizes recommendations within individual categories for bikeways and sidewalk gaps, but it is also important to look holistically across individual categories of improvements to identify areas of overlap where multiple needs could be addressed simultaneously through a single project. Coordinating improvements is cost-effective, saves time, and limits disruptions for the public.

The project team gathered information from Village staff, key stakeholders, and the community to identify 12 key projects, six in each Village, where multiple needs for people walking and biking overlapped. The following section provides additional detail on these key projects which the Villages can work to garner outside funding to support (for more information on grants see page 107).

Bartlett—Key Projects

- Munger Rd. (Stearns Rd. to Sayer Rd.)
- W. Bartlett Rd. (Bennington Ln. to West Ridge Blvd)
- Naperville Rd. (W. Bartlett Rd. to Timberline Dr.)
- Spaulding Rd. (Naperville Rd. to Lambert Ln.)
- Stearns Rd. (Munger Rd. to James Philip State Park)
- IL 59 (Schick Rd. to Gulf Stream Dr.)

Streamwood—Key Projects

- Schaumburg Rd. (Sutton Rd. to Bartlett Rd.)
- Schaumburg Rd. (Bartlett Rd. to Old Church Rd.)
- Bartlett Rd. (Schaumburg Rd. to Streamwood Blvd.)
- Bartlett Rd. (Streamwood Blvd. to Lake St.)
- Irving Park Rd. (Sutton Rd. to Schaumburg Rd.)
- Irving Park Rd. (Bartlett Rd. to East Ave.)

Interactive Community Mapping Exercise



Community members and stakeholders identified key projects through this interactive mapping activity.

Schaumburg Road (from Sutton Rd. to Bartlett Rd.)



Village: Streamwood
Project Length: 1.1 miles
Sidewalk Gaps: 0.7 miles, Tier 1
Population and Jobs (within 0.5 miles): 13,046 people and 435 jobs
Crash History (2015 - 2019): 1 serious pedestrian injury

Street Jurisdiction: Cook County

Bike Improvements: Shared Use Path, Tier 1

Key Intersections/Crossings: 2 signalized, 1 unsignalized

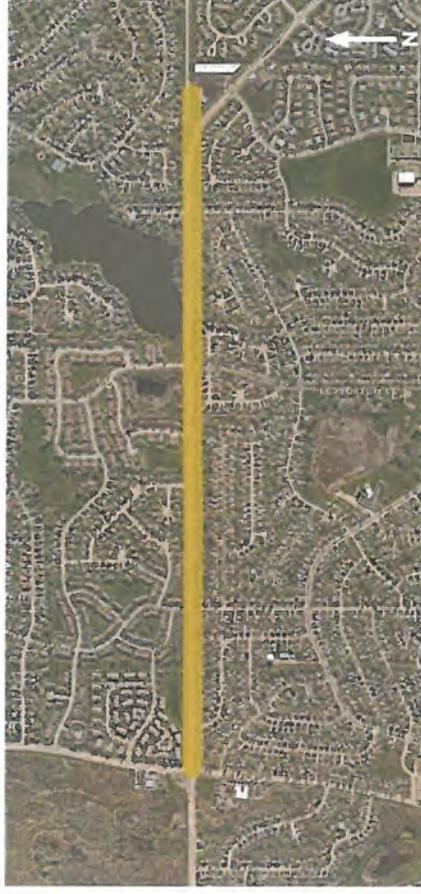
Project Description

Schaumburg Road (from Sutton Rd. to Bartlett Rd.) in the Village of Streamwood is an important connection for people walking and biking. Two schools are located along the corridor, including Streamwood High School, which has an enrollment of over 1,700 students. The corridor also connects to the Poplar Creek Trail to the north, which is included in CMAP's Regional Trails and Greenways Plan. To improve safety and connectivity, this project would expand the existing sidewalk on the south side of the street to a shared use path for people walking and biking. The project would also fill existing sidewalk gaps on the north side of the street and include safety improvements at the intersections of Sutton Road and Bartlett Road, as well as upgrades to the existing unsignalized crossing at Walnut Drive. The project also serves an Economically Disinvested Area, as identified by CMAP in the ON TO 2050 plan. Input from community members throughout the planning process, including engagement with students at Streamwood High School, highlighted this corridor as an opportunity and priority.

Anticipated Benefits

This project would make it safer and more attractive for students to walk and bike to school. In a survey of District U-46 students, 54% of respondents said they would bike to school more often if there were a safe, comfortable, and convenient route. The project would also increase access to the Poplar Creek Trail, forest preserves, and the commercial area at the intersection of Schaumburg and Sutton Roads. It would also address safety issues located at major intersections and crossings.

Schaumburg Road (from Bartlett Rd. to Old Church Rd.)



Village: Streamwood

Project Length: 1.2 miles

Sidewalk Gaps: 0.5 miles, Tier 2

Population and Jobs (within 0.5 miles): 21,617 people and 394 jobs

Crash History (2015 - 2019): 1 serious bicycle injury

Street Jurisdiction: Cook County

Bike Improvements: Shared Use Path, Tier 1 Route

Key Intersections/Crossings: 2 signalized, 1 unsignalized

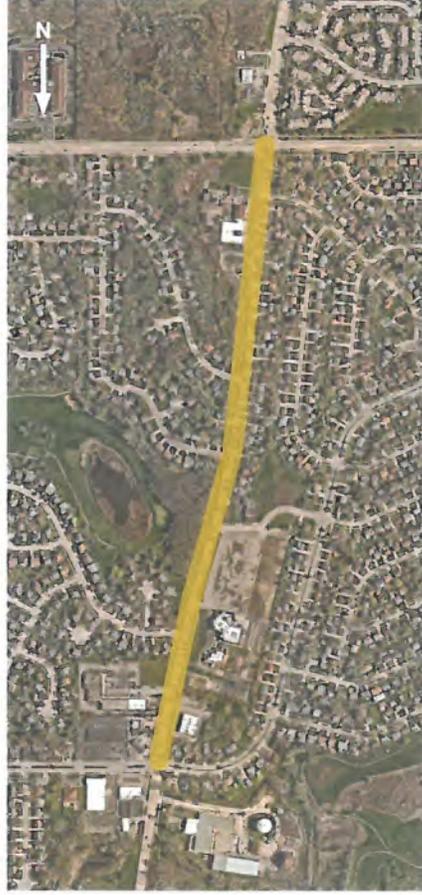
Project Description

Schaumburg Road (from Bartlett Rd. to Old Church Rd.) in the Village of Streamwood is a continuation of the connection from Sutton Road to Bartlett Road and provides an important link to reach commercial areas along Barrington Road and connect to Schaumburg. The project will also improve connections between the neighborhoods on either side of Schaumburg Road and improve access to a number of parks. To improve safety and connectivity, this project would expand the existing sidewalk on the south-side of the street to a shared use path for people walking and biking. This project will also fill existing sidewalk gaps on the north-side of the street and include safety improvements at the intersections of Bartlett Road and Park Boulevard. There is also a need for additional mid-block crossings to reduce the distance people walking must travel to access a crosswalk. The project serves an Economically Disinvested Area, as identified by CMAP in the ON TO 2050 plan.

Anticipated Benefits

This project would make it safer and more attractive for students to walk and bike to school and for community members to access parks along the corridor. It would also improve access to commercial areas and address safety issues at major intersections and crossings. A number of comments from community members highlighted the need for sidewalks and bicycle facilities along the corridor, and implementing these improvements would encourage more walking and biking.

Bartlett Road (from Schaumburg Rd. to Streamwood Blvd)



Village: Streamwood
Project Length: 0.7 miles
Sidewalk Gaps: 0.1 miles, Tier 1
 0.1 miles, Tier 2
Population and Jobs (within 0.5 miles): 15,857 people and 554 jobs
Crash History (2015 - 2019): None

Street Jurisdiction: Cook County

Bike Improvements: Shared Use Path, Tier 1 Route

Key Intersections/Crossings: 2 signalized, 1 unsignalized

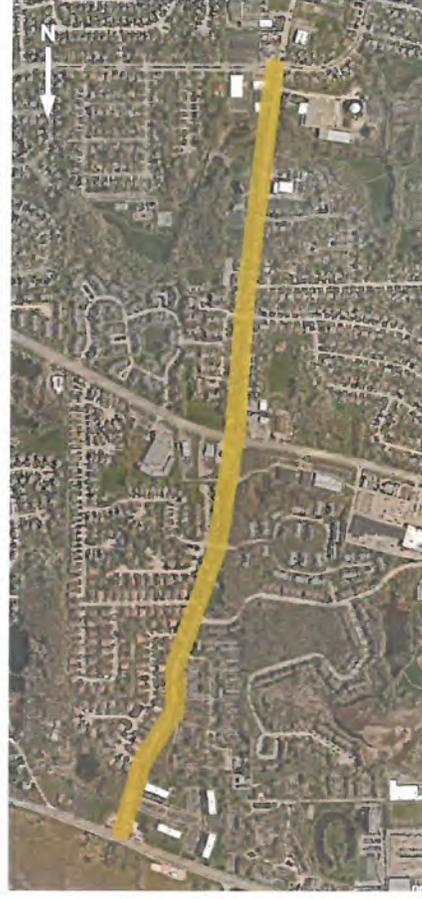
Project Description

Bartlett Road (from Schaumburg Rd. to Streamwood Blvd) in the Village of Streamwood is an important corridor for providing north-south connectivity across the Village. The Hanover Countryside Elementary School is located along this section of Bartlett Road, implementing a shared use path would provide a connection for people biking and address several important sidewalk gaps. The project also provides a connection to the commercial area at the intersection of Streamwood Boulevard and Bartlett Road and could have a catalytic impact on plans for future development centered at the intersection. There is also an opportunity to improve access to the trail around Streamwood Oaks Golf Course and implement an important mid-block crossing at Cypress Drive (which community members raised the need for). The project serves an Economically Disinvested Area, as identified by CMAP in the ON TO 2050 plan.

Anticipated Benefits

This project would make it safer and more attractive for students to walk and bike to school. In a survey of District U-46 students, 54% of respondents said they would bike to school more often if there were a safe, comfortable, and convenient route. The project would also increase access to the commercial area at the intersection of Streamwood Boulevard and Bartlett Road and address safety issues at major intersections and crossings.

Bartlett Road (from Streamwood Blvd. to Lake St.)



Village: Streamwood
Project Length: 1.2 miles
Sidewalk Gaps: 0.5 miles, Tier 1
 0.1 miles, Tier 3
Population and Jobs (within 0.5 miles): 13,427 people and 1,297 jobs
Crash History (2015 - 2019): 1 serious pedestrian injury

Street Jurisdiction: Cook County

Bike Improvements: Shared Use Path, Tier 1 Route

Key Intersections and Crossings: 2 signalized

Project Description

Bartlett Road (from Streamwood Blvd. to Lake St.) connects several parks and provides access to the Streamwood Community Center, several religious institutions, and commercial areas and jobs. The project would address major missing sidewalk gaps, which impede access for people walking to these community destinations, and provide important connections for people biking. Streamwood envisions the area around Bartlett Road and Streamwood Boulevard as a future walkable, mixed-use center for the Village, and this project could help catalyze future development. The project would also address safety issues at the intersections of Streamwood Boulevard and Irving Park Road, where a pedestrian was seriously injured in 2015. The project also serves an Economically Disinvested Area, as identified by CMAP in the ON TO 2050 plan. Input from community members throughout the planning process, including engagement with students at Streamwood High School, highlighted this corridor as an opportunity and priority.

Anticipated Benefits

This project would make it safer and more attractive for families, students, and community members to walk and bike to a range of important community destinations by providing safe, comfortable, and convenient walking and biking routes. The project area has a history of crashes with a serious pedestrian injury and improvements would help to improve the safety along this corridor.

Irving Park Rd (from Sutton Rd. to Schaumburg Rd.) & Sutton Rd (from Irving Park Rd. to Schaumburg Rd.)



Village: Streamwood
Street Jurisdiction: IDOT
Project Length: 1.2 miles (Irving Park Rd) & 0.85 miles (Sutton Rd)
Bike Improvements: Shared Use Paths, Tier 1 Route
Sidewalk Gaps: 0.5 miles, Tier 1; 0.5 miles, Tier 2
Key Intersections / Crossings: 2 signalized, 2 unsignalized, 1 overpass
Population and Jobs (within 0.5 miles): 11,734 people and 1,561 jobs
Crash History (2015 - 2019): 1 serious pedestrian injury

Project Description

Irving Park Road (from Sutton Rd. to Schaumburg Rd.) and Sutton Road (from Irving Park Rd. to Schaumburg Rd.) in the Village of Streamwood are both important opportunities to improve connectivity for people walking and biking and set the stage for future development at the node of Sutton and Irving Park Roads. This project provides access to several parks and an important commercial hub. Providing a shared use path and addressing sidewalk gaps would enable people to walk and bike for more trips. Improvements at the intersection with Sutton Road and a new mid-block crossing at Blue Ridge Drive would improve safety and create connections between the neighborhoods on the north and south sides of the street. Irving Park Road is also a key regional route included in CMAP's Regional Trails and Greenways Plan and the Northwest Municipal Conference's Multimodal Transportation Plan. The Village has plans for new trail connections at Irving Park Road at Sutton Road. Plans include a bridge across Sutton Road which would allow pedestrians and bicyclists to safely travel over the busy road from the existing trail west of Sutton Road to a new shared use path east to Madison Drive. The bridge and trail plans are in the beginning of Phase 2 Design Engineering and Permitting.

Anticipated Benefits

This project would further regional connections for people biking while also improving local access to parks and commercial areas (for both people walking and biking). Addressing sidewalk gaps, improving intersections, providing a shared use path, and new mid-block crossing would all improve safety for people walking and biking.

Irving Park Rd (from Bartlett Rd. to East Ave.)



Village: Streamwood
Street Jurisdiction: IDOT
Project Length: 1.6 miles
Sidewalk Gaps: 1.1 miles, Tier 1
Population and Jobs (within 0.5 miles): 16,316 people and 2,382 jobs
Crash History (2015 - 2019): 1 pedestrian fatality, 3 serious pedestrian injury, 1 serious bicyclist injury

Project Description

Irving Park Road (from Bartlett Rd to East Ave) in the Village of Streamwood connects a number of commercial areas, the Village's municipal center, parks, and schools. At the intersection of Irving Park Road and Bartlett Road there is a commercial node including the Post Office and Jewel-Osco Grocery Store. In the middle of this corridor is Kollar Park and TEFFT Middle School along with an ALDI and a key commercial area with restaurants and shops. This corridor has a history of bicycle and pedestrian crashes resulting in serious injury or fatality. Safety improvements to this area are vital. The project would include a continuous shared use path, fill existing sidewalk gaps, and safety improvements at intersections with Bartlett Road, Park Boulevard, and East Avenue. Irving Park Road is also a key regional route included in CMAP's Regional Trails and Greenways Plan and the Northwest Municipal Conference's Multimodal Transportation Plan. Streamwood envisions the area around Irving Park Road and Park Boulevard as a future walkable civic core, and this project could help catalyze future development.

Anticipated Benefits

This project would result in a safer, more convenient and more comfortable corridor for residents, families, and students. Improvements to the signalized intersections along the roadway segment would improve overall safety and access to jobs, schools, and other community destinations.

Munger Road (from Stearns Rd. to Sayer Rd.)



Village: Bartlett
Project Length: 1.1 miles
Sidewalk Gaps: 0.3 miles, Tier 1
 0.4 miles, Tier 2
Population and Jobs (within 0.5 miles): 7,146 people and 1,185 jobs
Crash History (2015 - 2019): none

Project Description
 Munger Road (from Stearns Rd. to Sayer Rd) in the Village of Bartlett provides access to the Brewster Creek Business Park and connects to Liberty Elementary School and Pratt's Wayne Woods further south. Addressing sidewalk gaps and constructing a shared use path would improve connections for people walking and biking. A new connection on Munger Road would link to existing bike routes on W. Bartlett Road and Stearns Road, providing a major boost to connectivity in the Village. Input from community members and stakeholders highlighted this segment of Munger Road as an area in need of improvements for people walking and biking.

Anticipated Benefits
 Improving walking and biking facilities along Munger Road would increase access to thousands of jobs and encourage more biking by addressing an important gap in the Village's network. The project would also provide safer access to Liberty Elementary School and to the forest preserve further south.

West Bartlett Road (from Bennington Ln. to Westridge Blvd.)



Village: Bartlett
Project Length: 0.8 miles
Sidewalk Gaps: 0.3 miles, Tier 2
 0.1 miles, Tier 3
Population and Jobs (within 0.5 miles): 8,472 people and 974 jobs
Crash History (2015 - 2019): none

Project Description
 West Bartlett Road (from Bennington Ln. to Westridge Blvd) in the Village of Bartlett is an important connection for people walking and biking. Expanding the existing sidewalk to create a shared use path would create a continuous connection for people biking and there are several sidewalk gaps on the north side of the street. The corridor connects to multiple parks and schools and could be an important regional connection to access James "Pate" Philip State Park. West Bartlett Road is included in CMAP's Regional Trails and Greenways Plan. Improvements to the intersection at IL 25 would enhance safety and connectivity west to South Elgin High School. Community input throughout the process emphasized the need for a safe, continuous connection along West Bartlett Road. This project also serves an Economically Disconnected Area as defined by CMAP in the ON TO 2050 plan.

Anticipated Benefits
 This project would make it safer and more attractive for students to walk and bike to school. The project would increase local access to the parks along the segment, while also providing a regional connection for people biking.

Naperville Road (from W. Bartlett Rd. to Timberline Dr.)



Village: Bartlett
Project Length: 0.7 miles
Sidewalk Gaps: 0.5 miles, Tier 2
Population and Jobs (within 0.5 miles): 8,571 people and 451 jobs
Crash History (2015 - 2019): none

Street Jurisdiction: Cook County
Bike Improvements: Shared Use Path, Tier 1 Route
Key Intersections and Crossings: 1 unsignalized

Project Description

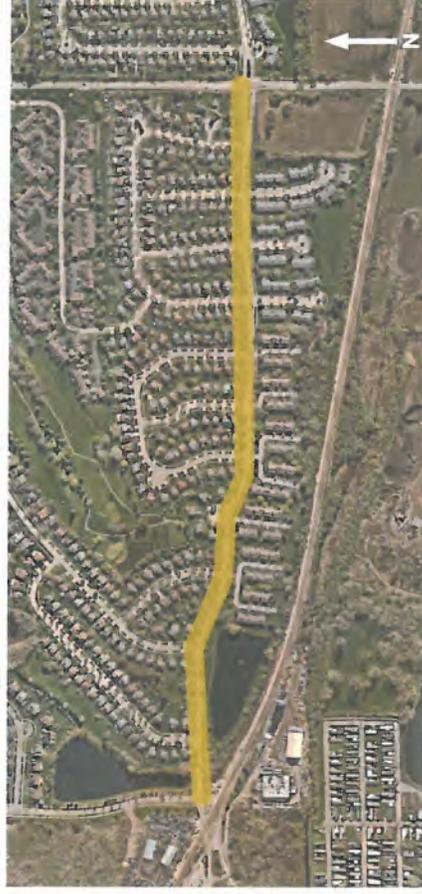
Naperville Road (from W. Bartlett Rd. to Timberline Dr.) in the Village of Bartlett is an important connection to improve access between the Villages of Bartlett and Streamwood. Naperville Road is included in CMAP's Regional Trails and Greenways Plan. This segment has an existing half-mile sidewalk gap that disconnects the neighborhoods from Spaulding Road and north from the land uses at West Bartlett Road. Closing this gap and constructing a shared use path would open up opportunities for residents and visitors to make connections to existing trails and the commercial and educational land uses around West Bartlett Road. Community input throughout the process emphasized the need for a safe, continuous connection along Naperville Road.

At the northeast corner of Naperville Road and West Bartlett Road, The Grasslands subdivision was approved for development. The development construction will include a bike path along Naperville Road, stretching the subdivision limits.

Anticipated Benefits

The project would make it safer and more attractive for individuals of all ages and abilities to bike and walk between Bartlett and Streamwood while improving local access to several parks and recreational facilities.

Spaulding Road (from Naperville Rd. to Lambert Ln.)



Village: Bartlett
Project Length: 0.8 miles
Sidewalk Gaps: 0.1 miles, Tier 3
Population and Jobs (within 0.5 miles): 4,472 people and 75 jobs
Crash History (2015 - 2019): none

Street Jurisdiction: Bartlett
Bike Improvements: Shared Use Path, Tier 1 Route
Key Intersections and Crossings: 1 unsignalized

Project Description

Spaulding Road (from Naperville Rd. to Lambert Ln) is an important local connection for several neighborhoods. Addressing sidewalk gaps and creating a new bikeway along Spaulding Road would make biking and walking more feasible to an area that is currently disconnected from the network. This project connects to Naperville Road, which is an important regional route identified in CMAP's Regional Trails and Greenways Plan. Improvements at the intersection with Naperville Road would improve connections between neighborhoods and address safety concerns voiced during the planning process.

Anticipated Benefits

The project would greatly enhance walking and biking access for several neighborhoods that are currently disconnected, opening up new connections to the Village's overall network and access to new opportunities. Improvements at the intersection with Naperville Road would increase safety and comfort for people walking and biking.

Stearns Road (from Munger Rd. to James Philip State Park)



Village: Bartlett
Project Length: 1.7 miles
Sidewalk Gaps: 0.9 miles, Tier 2
Population and Jobs (within 0.5 miles): 3,047 people and 2,221 jobs
Crash History (2015 - 2019): none
Street Jurisdiction: DuPage County
Bike Improvements: Shared Use Path, Tier 1 Route
Key Intersections and Crossings: 1 unsignalized

Project Description

Stearns Road (from Munger Rd. to James Philip State Park) in the Village of Bartlett is an important connection to the amenities and trails at James "Pate" Philip State Park, as well as Pratt's Wayne Woods to the south. Extending the existing shared use path is a high priority for Bartlett residents. Doing so would provide a safe, convenient and comfortable route for those looking to visit the park and create a continuous east-west connection across the Village. There is also the need for a trail crossing at the intersection with Powis Road to enable access to Pratt's Wayne Woods. Stearns Road is an important regional connection identified in both CMAP's Regional Trails and Greenways Plan and the DuPage Trails Plan.

Anticipated Benefits

While there is no existing crash history in this area, improvements to these facilities would provide safer connections for people walking and biking alike. The project would create a continuous east-west connection for people biking across Bartlett and enhance regional connectivity to important recreational destinations.

IL 59 (from Schick Rd. to Gulf Stream Dr.)



Village: Bartlett
Project Length: 0.25 miles
Sidewalk Gaps: 0.25 miles, Tier 2
Population and Jobs (within 0.5 miles): 8,406 people and 210 jobs
Crash History (2015 - 2019): none
Street Jurisdiction: IDOT
Bike Improvements: Shared Use Path, Tier 1 Route
Key Intersections and Crossings: 1 signalized

Project Description

IL 59 (from Schick Rd. to Gulf Stream Dr.) in the Village of Bartlett provides access to several important commercial areas as well as Bartlett High School. This project would address existing sidewalk gaps, continue the shared use path that currently ends at Gulf Stream Drive to Schick Road, and enhance the existing path south of Schick Road to provide additional space between the street and path. The project would also include safety improvements at the intersection with Army Trail Road where there are a number of shops and restaurants. Engagement with students at Bartlett High School, as well as general community engagement, specifically highlighted the need for these improvements. IL 59 is also an important regional connection and is included in the DuPage Trails Plan.

Anticipated Benefits

This project would address several important gaps in Bartlett's walking and biking networks, improving connectivity and enabling more people to make trips via walking and biking. The project would also make it safer and more attractive for students to walk and bike to Bartlett High School. In a survey of District U-46 students, 54% of respondents said they would bike to school more often if there were a safe, comfortable, and convenient route. Lastly, safety improvements at the intersection with Army Trail Road would make walking and biking to stores and restaurants a more feasible option.

POLICIES & PROGRAMS

Policies

Complete Streets Policy

According to the National Complete Streets Coalition there are ten elements to a comprehensive Complete Streets policy: vision and intent; diverse users; commitment in all projects and phases; clear, accountable exceptions; jurisdiction; design; land use and context sensitivity; performance measures; project selection criteria; and implementation steps. A thorough and updated Complete Streets policy is important because it enables communities to regularly improve multi-modal transportation at all available opportunities. Bartlett and Streamwood both have existing Complete Streets policies which can be strengthened and made more effective with several additions and updates.

Bartlett and Streamwood's policies should be updated to provide measurable definitions of priority groups and places, include requirements that ensure private development projects abide by the Complete Streets policy, provide specific performance measures to evaluate the success of implementation, include an equity component, and recommend the training of municipal staff.

Bartlett and Streamwood's policies include exemptions for certain situations and types of projects. While not every project can or needs to incorporate a full range of multimodal improvements, Bartlett and Streamwood should update the exemptions listed in their policies to have narrower and more specific definitions.

Example:

The City of Des Plaines' Complete Streets Policy very clearly explains what types of projects fall under the policy (City of Des Plaines projects, other public agency projects, and private development) and how the City applies the policy for each project type. It also has very narrowly defined exceptions. "Exceptions to such applicability of the Complete Streets policy are: a) Projects occurring on a roadway where specified users are prohibited by law, such as within interstate highway corridors. b) The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users."

Bartlett and Streamwood's policies should incorporate checklists to serve as a guide for Village staff. Many communities have developed Complete Streets checklists that are incorporated into their policies. These tools can help effectively standardize the incorporation of Complete Streets considerations into the project development and design phases.

Example:

The City of Evanston's Complete and Green Streets Policy includes a detailed checklist to guide staff through project scoping and design.

Policies

Examples:

Another resource for the development of an updated policy overall is the New Jersey Department of Transportation Complete & Green Streets for All: Model Complete Streets Policy & Guide published in July of 2019. This document provides a sample policy for implementation at the County and Municipal level. The sample policy includes all ten components recommended by the Complete Streets Coalition and further includes recommendations for the implementation of green infrastructure. It is recommended that Bartlett and Streamwood look to this guide as they update their complete streets policies.

Subdivision Ordinance

Providing clearly stated requirements for bicycle and pedestrian facilities within subdivision ordinances is beneficial to municipalities to encourage new developments to be bicycle and pedestrian friendly.

Bartlett and Streamwood should conduct a thorough review of their subdivision ordinances to ensure development sites will support walking and biking by requiring continuous sidewalk connections between public sidewalk and building entries, as well as connections to trails or subdivisions.

The ordinances should set design and infrastructure best practice standards for subdivision and private developments as well as a trail connection requirement where applicable. The existing subdivision ordinance for Bartlett does outline specific design guidance for their sidewalks and bicycle paths, however the existing Streamwood ordinance does not.

Bicycle Parking Ordinance

Bicycle parking can create an active transportation environment that is simpler and more convenient. It is important to ensure that bicycle parking is placed directly adjacent to the building's main entrance. It is recommended that Bartlett and Streamwood develop ordinances that require bicycle parking (short term and long term) be installed with new or amended developments.

The ordinances should include a requirement of short-term bicycle parking at all public buildings as well as long-term bicycle parking at places of employment, multi-unit residential buildings and transit stations. The table below outlines recommendations of bicycle parking requirements for different land use types provided in the Association of Pedestrian and Bicycle Professionals Bicycle Parking Guidelines.

This ordinance should also dictate standards for good bike parking that is safe, secure, and easy to use. These design standards should include specific approved bicycle rack styles as well as specific rack placement guidelines.



Well-Located Bike Parking at the Target on Irving Park Rd. in Streamwood

Bike parking at transit stations is also an important consideration in enabling more people to bike to transit. Installing secure, covered bike parking creates the best experience for users.

Policies

Proposed Bicycle Requirement by Land Use Type

Land Use	Type of Activity	Long-Term Bicycle Parking Requirement	Short-Term Bicycle Parking Requirement	
Residential	Single Family Dwelling	None	None	
	Multi Family Dwelling a. With private garage for each unit b. Without private garage for each unit c. Senior housing	0.5 space per bedroom (minimum of 2)	0.05 spaces per bedroom (minimum of 2)	
	Non-assembly cultural (library, governmental building etc.)	1 space per 10 employees (minimum of 2)	1 space for each 10,000 s.f. of floor area (minimum of 2)	
	Assembly (church, theaters, parks, etc)	1 space per 20 employees (minimum of 2)	Spaces for 2% of maximum expected daily attendance	
	Healthcare / hospitals	1 space per 20 employees or one space for each 70,000 s.f. of floor area (minimum of 2)	1 space for each 20,000 s.f. of floor area (minimum of 2)	
Civic/Cultural / Recreational	Education a. Public, parochial, and private day-care of 15+ children b. Public parochial, and private nursery/kindergartens, and elementary schools c. Public, parochial, elementary, junior high and high schools d. Colleges and universities	1 space per 20 employees (minimum of 2) 1 space per 10 employees (minimum of 2) 1 space per 10 employees plus 1 space per 20 students of planned capacity (minimum of 2) 1 space per 10 employees plus 1 space per 10 students of planned capacity; or 1 space for each 20,000 s.f. of floor area whichever is greater	1 space per 20 students of planned capacity (minimum of 2) 1 space per 10 students of planned capacity (minimum of 2)	
	Rail/bus terminals and stations/airports	Spaces for 5% of projects a.m. peak period daily ridership	Space for 1.5% of a.m.	
	Commercial	Retail General Food sales or groceries General retail Office	1 space for each 12,000 s.f. of floor area (minimum of 2) 1 space for each 10,000 s.f. of floor area (minimum of 2)	1 space for each 2,000 s.f. of floor area (minimum of 2) 1 space for each 5,000 s.f. of floor area (minimum of 2) 1 space for each 20,000 s.f. of floor area (minimum of 2)
		Auto Related Automotive sales, rental, and delivery, automotive servicing Off-street parking lots and garages available to the general public	1 space for each 12,000 s.f. of floor area (minimum of 2) 1 space per 20 automobile spaces (minimum of 2)	1 space for each 20,000 s.f. of floor area (minimum of 2) minimum of 6 spaces of 1 per 20 auto spaces, unattended surface lots excepted.
		Manufacturing and production	1 space for each 15,000 s.f. of floor area (minimum of 2)	number of spaces TBD by municipality. Consider a minimum of 2 per public building entrance.

Education

Driver & Traffic Safety Education

Driver safety education provides training for people working to gain their driver's license. Typical instruction includes educating community members on driver and traffic safety issues, including speed laws, sharing the road, and rules of the road. It is important education courses should include bicycle and pedestrian safety, as well as safe driver behavior.

The Villages of Bartlett and Streamwood should partner with District U-46 to promote pedestrian and bicycle safety in district high school driver's education programs. Additionally, the Villages can work with private driving schools to support pedestrian- and bicycle-friendly curriculum.

To encourage safe driving behaviors within the Villages, Bartlett and Streamwood should promote pedestrian and bicycle safety education for staff that drive municipal vehicles. Recently, the Village of Bartlett promoted Ride Illinois' free bicycle-friendly driver course. Continuing to promote this type of education will help encourage a safer street environment!

In 2018, the Bicycle Safety and the Dutch Reach amendment (Illinois HB5143) updated the Illinois Vehicle Code to add information about bike safety to the state's Rule of the Road manual and driver's license exam. Bike safety information, such as the Dutch Reach, should continue to be shared throughout Bartlett and Streamwood.

Walking and Biking Safety Education in Schools

In a survey with District U-46 students, 5% of respondents said they walk or bike to school, however nearly half of respondents (48%) would walk or bike to school more if there were a safer, more connected network. Youth-focused walking and biking safety education in schools provides a space to teach students about road safety and safe walking and biking behaviors. Teaching students about road safety and safe walking and biking behaviors provides valuable life skills that they can use throughout their lives, including for when they drive in the future.

In 2018, new state legislation (Biking and Walking in Schools, Illinois HB4799) requires school boards to adopt policies for educating K-8 students about biking and walking safety. In 2019, District U-46 School Code was updated to include language that "students in grades kindergarten through 8 shall receive instruction on the effective methods of preventing and avoiding traffic injuries related to walking and bicycling". The Villages should partner with District U-46 to understand existing and future walk/bike safety education.

Currently, District U-46 offers Walking for Wellness Physical Education classes at the high school level. Additionally, students develop a walking path in their neighborhood and a safety plan when walking outside.

In District U-46, bike safety is included in health classes at two Hanover Park Elementary Schools. The District plans to add bike safety information as health classes are expanded in elementary schools.

Education

Example:

The City of Batavia and its Batavia Bike Commission have worked with schools to teach bike education to third graders. Additionally, the Villages can support District U-46 schools in bike/walk education efforts, such as Walk or Ride Your Bike to School Days.

The Villages can partner with Park Districts and Police Departments to provide annual "bike rodeos", workshops to teach children bicycle safety skills.

Example:

The City of Berwyn and Village of Riverside are examples of municipalities that have put together bike rodeos for children to teach about the importance of wearing a helmet and bike safety skills. The bike rodeos did helmet fittings and had a helmet giveaway.



Neighborhood sidewalk in Streamwood

Education and Outreach along with New Facilities

Providing education and outreach materials is an important step in promoting newly installed bike facilities, informing community members about how they can bike in the Villages(s), and educating community members on safe bicycling routes. Education and outreach can be conducted both online and on-the-ground, through marketing materials and opportunities. It is important to engage and share materials with traditionally underrepresented voices.

The Villages should provide online resources with new bike facilities and provide additional bike facility education, such as the types of routes and infrastructures and how to use them. Outreach not only promotes bicycling as a mode of transportation, but also educates community members on road safety. The Villages can partner with the Park Districts and the Poplar Creek Library District to share materials and information.

The Villages should support skills and safety training programs for adults, such as offering pedestrian and bicycle training for adults (e.g., safety classes, learn-to-ride classes, or basic bike mechanics classes). The Villages can partner with the Poplar Creek Library District to organize classes. Additionally, there is the opportunity to partner with local bike shops to teach about basic bike mechanics.

Example:

The Village of Schaumburg enlists the help of their Transportation & Bicycle Safety Interns to distribute bike materials, promote existing facilities, and educate the community on bicycle safety.

Programming

Safe Routes to School

Throughout the community engagement for the Bartlett and Streamwood Bicycle and Pedestrian Plan, residents and students have raised the need for better conditions to make it possible for more students to walk and bike to school. Safe Routes to School (SRTS) is a federally funded program with the goal of making it safer for students, including those with disabilities, to walk and bike to school (<https://www.saferoutesinfo.org/>). Establishing a formal Safe Routes to School Program in Bartlett and Streamwood, in concert with District U-46, would set up a system to address these needs. The National Center for Safe Routes to School has developed a menu of online and in-person training and technical assistance options for the purposes of building consensus, identifying issues and solutions, supporting equity and prioritizing needs.

It is recommended that Bartlett and Streamwood partner with District U-46 schools, students, and families to identify a network of Safe Routes to walk and bike to local schools. A safe routes network is a grouping of designated streets and routes for walking and biking to all district schools along with the recommendation and implementation of improvements to those areas.

Safe Routes for Seniors

Both Bartlett and Streamwood have seen a significant increase in the share of their populations that are over age 65. Thirteen percent of Bartlett residents and 12% of Streamwood residents are over 65 years. A Safe Routes for Seniors Program takes the regulations of the Americans with Disabilities Act (ADA) one step further to accommodate sensory changes that occur as people age.

Surrounding communities targeted to older adults, a Safe Routes for Seniors Program would focus traffic calming efforts and programming within those areas. Pedestrian safety improvement could be developed and implemented in these areas. Some example spaces would include senior centers, hospitals, and community centers.



N Central DuPage Regional Trail pedestrian bridge

Programming

Neighborhood Traffic Calming Program

Neighborhood traffic calming programs identify speeding, safety, and cut through traffic issues on neighborhood streets, often relying on resident requests, and install improvements to reduce vehicle speeds and volumes and improve safety.

Bartlett and Streamwood should develop neighborhood traffic calming programs. The program would include a process for residents to submit traffic safety concerns to the villages and for staff to review and prioritize requests.

As part of the program, the villages should establish a set of standard traffic calming tools that can be implemented through the program and create a dedicated, recurring source of funding for neighborhood traffic calming.

Examples:

The Villages of Mount Prospect and Oak Park both have successful neighborhood traffic calming programs that enable residents to make requests for traffic calming improvements on residential streets.

Bike Lending Program at Libraries

In several areas across the country libraries are developing and managing bike lending programs. Bike lending programs provide the opportunity for library card holders to check out bikes and bike-related equipment, such as tools, helmets, and locks. Programs like these help expand access to bikes and can help to improve the overall health, wellbeing, and happiness of communities.

It is recommended that Bartlett and Streamwood coordinate with the Poplar Creek Public Library to gauge interest and provide support in starting a bike lending program. Coordination with local bike shops and potential in-kind donations should also be explored.

Bike lending programs can also provide access to new or specific types of bikes, such as electric bikes and cargo bikes. Bartlett and Streamwood should work with the community to gauge levels of interest in these types of bikes.



Bike parking at the Bartlett Metra Station

Maintenance

Biking and Walking Infrastructure Maintenance

Maintaining biking and walking infrastructure—including trails, paths, sidewalks, bike facilities, signage, and markings—is essential to create a comfortable environment for people walking and biking, particularly for people with disabilities and younger or older residents. Biking and walking infrastructure requires regular upkeep and preventative maintenance—activities like sweeping, trash removal, mowing, trimming, sign and marking upkeep, and minor surface repair that are conducted weekly, monthly, or at least once a year—as well as major maintenance, repair, and replacement—things like surface rehab or reconstruction, sign replacement, and replacing markings—that may only be required every few years.

Bartlett and Streamwood should establish a regular inspection schedule and standards for all walking and biking infrastructure, along with a system for documenting and tracking maintenance needs. Maintenance needs should be prioritized based on established criteria.

EXAMPLE:

The Village of Schaumburg conducts a village-wide sidewalk, bikeway, and trail inspection every three years. The Village established specific criteria to guide inspections and ensure consistency so that the Village's transportation and bicycle safety interns are able to conduct inspections.

EXAMPLE:

The Village of Hoffman Estates includes sidewalks and bikeways as part of its annual streets assessment program. Identified maintenance needs are then programmed through the Village's road improvement fund.

Across the region, many maintenance issues can be traced back to unclear responsibilities across different entities and agencies. Both Bartlett and Streamwood should map maintenance responsibilities for all biking and walking infrastructure and work to develop joint standards with partner agencies.

Maintaining walking and biking infrastructure in a state of good repair requires regular, dedicated funding. Bartlett and Streamwood should evaluate existing maintenance funding against identified needs, while also evaluating longer term needs as both Villages expand their walking and biking networks.

Maintenance

Snow Clearance and Winter Maintenance
For walking and biking to be reliable, year-round transportation options for Bartlett and Streamwood residents facilities must be well-maintained, usable, and safe during the winter.

Both Bartlett and Streamwood should establish clear regulations for snow removal on sidewalks. If sidewalks are the responsibility of residents/property owners, regulations should specify the time frame for clearing all snow and ice and the required clear path width (ideally five feet).

Bartlett and Streamwood should consider designating priority winter walking and biking routes where the Village will lead snow removal and prioritize clearing routes quickly and regularly.

Maintaining Walking and Biking Access during Construction

It is important that safe, continuous access for people walking and biking is maintained during construction activity and through work zones. Disruptions caused by construction can severely limit access for people walking and biking and create unsafe situations.

Bartlett and Streamwood should establish checklists that include requirements for maintaining bicycle and pedestrian access as part of all temporary traffic control plans.

Villages should conduct regular inspections of private construction activity and levy fines when access is not maintained for people walking and biking.



Columbia Park in Streamwood

Walking and Biking Promotion

Walk and Bike to School Day

Walk and Bike to School Day is one of the most fundamental strategies for encouraging younger residents to walk or bicycle. Although sometimes referred to as “Walk and Roll to School Day” this event has been popularized in the past as “Walk to School Day,” and the typical focus has been on encouraging walking and biking to school.

The Villages of Bartlett and Streamwood should work with the school district to promote the events and provide resources and support to local schools and community groups.

Walking and Biking Events

A great way to increase awareness and excitement towards walking and biking in the community is to support events that allow residents to participate in the activity. Example events could include: the development of walking groups, organized bike rides, open streets events, and promoting Bike to Work Day. Open streets events involve shutting down a roadway or roadways for a day and hosting a variety of activities along the now closed space. It also provides residents and visitors the opportunity to see what a “car free” roadway looks and feels like and can boost the confidence of those that are not avid walkers or bikers to feel comfortable doing so.

Bartlett and Streamwood should develop resources and dedicated funding and supplies to help community groups to organize and lead walking and biking events. This support could include micro-grants for community groups and supplies such as traffic barricades and traffic cones. Additionally, it would be beneficial for the Villages to develop a checklist

to simplify the process for community groups. This checklist would provide a step-by-step guide for organizing and hosting these events, especially for required permitting and approvals.

The Village should promote the program and conduct outreach to community groups to raise awareness of the funding and resources available.

Walking, Biking and Trail Programming Calendar

Bartlett and Streamwood should work with surrounding municipalities and agency partners to develop a comprehensive online calendar advertising trail events, bike rides or other walking and biking community events in the immediate region.

Regional Bike Map

Bartlett and Streamwood should work with surrounding municipalities and agency partners to develop a regional bicycle map showing trails and bike facilities throughout the region. This map should also show the type of facility (Shared or striped lanes, shared use paths etc.) and highlight low-stress routes. A map such as this would help community members identify routes that are within their level of expertise and within their comfort zone. The map could be posted online and be available in print formats at a variety of locations, such as local bike shops, trailheads, libraries, and community centers.

Reporting

Reporting System Expansion

Currently both Villages maintain an online system for residents and community members to report issues, problems, or concerns. Integrated into the reporting systems should be the opportunity to provide input on locations for bicycle parking. This would allow members of the community to voice where bicycle parking would be the most helpful. It provides the opportunity for community members to have a voice and it assists the villages in identifying where there is a need. This could be in the form of an interactive map or a survey that asks for an address or point of interest.

Bike plan Implementation, Monitoring, and Reporting

Throughout the implementation of this plan Bartlett and Streamwood should monitor and report to the communities on progress each year. The Villages could track the number of recommendations installed, the miles of bike lanes or sidewalk installed, and/or the reduction in bicycle and pedestrian crashes per year. This is an important step towards accountability and community buy in throughout the process.



A view in Streamwood

Coordination

Implementing the Bicycle and Pedestrian Plan's recommendations will require coordination between Village staff, county and state agencies, private utility companies, and neighboring municipalities. Several major roads in both Bartlett and Streamwood fall under state/county jurisdiction and these corridors are important links for creating a connected network that provides access to important destinations for people walking and biking. Similarly, coordination with county forest preserves and neighboring municipalities will enable the development of a regional, contiguous bike network that enables access to a wider array of destinations for Bartlett and Streamwood residents.

Establish designated liaisons with key agency partners and regular processes for receiving and providing updates and tracking all planned work on corridors within the Villages but not under their jurisdiction.

Establish a formal bike and pedestrian coordinating committee with staff from Bartlett, Streamwood, Hanover Park, Hoffman Estates, Schaumburg, Elgin, South Elgin, and Wayne Township. Meet on a regular basis to coordinate bike and pedestrian improvements projects with the goal of enhancing regional connectivity.



IMPLEMENTATION

Cost Estimates

Delivering on the Bartlett and Streamwood communities' vision for safe, connected, and convenient networks for people walking and biking will require significant investment. Planning-level cost estimates were developed to identify and plan for the funding needed to implement this plan's recommendations.

Bartlett-Bikeways

Tier 1 Projects

Facility Type	Miles	Cost Estimate
Shared Facility (neighborhood greenways)	1.5	\$150,000
Bike Lane	1.0	\$25,000
Separated Bike Lane	0.3	\$95,000
Shared Use Path/Trails	11.6	\$3.4 million
Total	14.4	\$3.7 million

Tier 2 Projects

Facility Type	Miles	Cost Estimate
Shared Facility (neighborhood greenways)	4.8	\$460,000
Bike Lane	0.3	\$8,000
Separated Bike Lane	2.4	\$850,000
Shared Use Path/Trails	16.2	\$4.6 million
Total	23.7	\$5.5 million

Full Network—38.0 miles, \$9.1 million

Bartlett-Sidewalk Gaps

Tier	Miles	Cost Estimate
1	7	\$2.1 million
2	26	\$7.8 million
3	19	\$5.7 million
Total	52	\$15.6 million



Cost Estimates

Bartlett-Intersections and Crossings

Category	#	Cost Estimate
Unsignalized Crossings (trails/mid-block)	11	\$190,000
Signalized Intersections	7	\$525,000
Bicycle/Pedestrian Bridges	1	\$4.6 million
Total	19	\$5.3 million

Bartlett-Total Costs

Category	Cost Estimate
Tier 1 Bikeways	\$3.7 million
Tier 2 Bikeways	\$5.5 million
Tier 1 Sidewalks	\$2.1 million
Tier 2 Sidewalks	\$7.8 million
Tier 3 Sidewalks	\$5.7 million
Intersections + Crossings	\$5.3 million
Total	\$29.8 million
<i>Tier 1 Bikeways + Sidewalks Total</i>	<i>\$5.8 million</i>

Streamwood-Bikeways

Tier 1 Projects

Facility Type	Miles	Cost Estimate
Shared Facility (neighborhood greenways)	2.5	\$250,000
Bike Lane	2.6	\$60,000
Shared Use Path/Trails	11.0	\$3.2 million
Total	16.1	\$3.6 million

Tier 2 Projects

Facility Type	Miles	Cost Estimate
Shared Facility (neighborhood greenways)	7.4	\$740,000
Bike Lane	1.5	\$35,000
Shared Use Path/Trails	11.0	\$3.2 million
Total	19.9	\$4.0 million

Full Network-36.0 miles, \$7.5 million

Streamwood-Sidewalk Gaps

Tier	Miles	Cost Estimate
1	14	\$4.2 million
2	10	\$3.0 million
3	5	\$1.5 million
Total	29	\$8.7 million

Cost Estimates

Streamwood—Intersections and Crossings

Category	#	Cost Estimate
Unsignalized Crossings (trails/mid-block)	9	\$155,000
Signalized Intersections	13	\$975,000
Bicycle/Pedestrian Bridges	2	\$9.2
Total	24	\$10.3 million

Streamwood—Total Costs

Category	Cost Estimate
Tier 1 Bikeways	\$3.6 million
Tier 2 Bikeways	\$4.0 million
Tier 1 Sidewalks	\$4.2 million
Tier 2 Sidewalks	\$3.0 million
Tier 3 Sidewalks	\$1.5 million
Intersections + Crossings	\$10.3 million
Total	\$26.6 million
Tier 1 Bikeways + Sidewalks Total	\$7.8 million

Funding

A variety of local, state, federal, and private funding sources can be used to support the design and construction of walking and bicycling infrastructure and provide financial resources for programming and marketing initiatives. Implementation of this plan will leverage local, state, and federal grants whenever feasible.

New grants and funding sources have recently been developed as part of the Infrastructure Investment and Jobs Act (IIJA) creating even more opportunities for funding of these types of improvements. The IIJA also will increase funding for many existing programs that fund walking, biking, and safety improvements in Illinois, including the Congestion Mitigation and Air Quality Program, the Surface Transportation Program, Transportation Alternatives Program.

There have also been several recent legislative changes at the state level that may help to fund many of this plan's recommendations.

- Illinois House Bill 270: Bicycle and Pedestrian Ways**—Amends the Illinois Highway Code and requires the state to fund 100% of the costs of walking and biking infrastructure when constructing, reconstructing, or making any changes to any state transportation facility. This bill eliminates the previous requirement that local municipalities had to fund 20% of the costs of requested walking and biking infrastructure.
- Illinois House Bill 2950: Sidewalks and Shared Use Paths**—Amends the Illinois Counties Code and provides that, in the counties of DuPage, Kane, Lake, Will, and McHenry, proceeds from the County

Motor Fuel Tax Law may also be used for operating, constructing, improving, and acquiring land for shared use paths for nonvehicular public travel, sidewalks, and bike paths. The bill also amends the Illinois Highway Code so that “highway” includes shared use paths for nonvehicular public travel, sidewalks, and bike paths.

The following section provides additional information on key grant funding sources, detailing the administering agency, typical award, purpose, eligibility, and any local match requirements.

Key Grants

Congestion Mitigation and Air Quality Program (CMAQ)	Transportation (TAP-L)	Surface Transportation Program (STP-L)	Local Highway Safety Improvement Program (HSIP)
<p>Agency: CMAP Typical Award: \$16-30 Million Website: https://www.cmap.illinois.gov/mobility/strategic-investment/cmaq</p> <p>Purpose: Fund projects that help CMAP meet the National Ambient Air Quality Standards of the Clean Air Act. This includes projects that help to reduce congestion, and encourage a shift to more sustainable modes of transportation including walking, bicycling, and the use of transit.</p> <p>Eligibility: Local governments with projects that are included in the state's Transportation Improvement Program (TIP)</p> <p>Local Match: The grant covers 80% of a project and requires a 20% local match. Projects must be programmed into the region's Transportation Improvement Program (TIP). High need local communities have no local match requirement. Phase I Engineering should be substantially complete to be considered.</p> <p>Candidate Projects: Regional trail connections, new bicycling and walking facilities, improving transit, or adding multimodal improvements along regional corridors. Joint agency projects that involve multiple jurisdictions, access to transit projects, implementation of regional transit transfers, and connectivity improvements.</p>	<p>Agency: CMAP Typical Award: \$100,000 - \$1 Million Website: https://www.cmap.illinois.gov/mobility/strategic-investment/</p> <p>Purpose: Projects that help CMAP implement the Regional Greenways and Trails Plan</p> <p>Eligibility: Local governments, non-profit organizations</p> <p>Local Match: The grant covers 80% of a project and requires a 20% local match. High-need local communities have no local match requirement. Phase I Engineering should be substantially complete for a project to be considered eligible for TAP funding.</p> <p>Candidate Projects: Regional trail connections, connecting two ends of a trail network, builds new segments of regionally-significant trails.</p>	<p>Agency: CMAP Typical Award: \$150,000 to \$4 Million Website: https://www.cmap.illinois.gov/committees/advisory/council-of-mayors/stp</p> <p>Purpose: Shared fund of surface transportation to support the implementation of large-scale regional projects to improve local transportation and support regional objectives of ON TO 2050. Major projects including bridge construction, grade-separated crossing, transit station rehabilitation, and transit speed and reliability improvements. Funding is competitive among municipalities within the same council of mayors.</p> <p>Eligibility: Government entities</p> <p>Local Match: The grant covers 80% of a project and requires a local match on a need-based sliding scale. High need local communities have no local match requirement. Phase I Engineering should be substantially complete to be considered.</p> <p>Candidate Projects: Trail overpasses, grade separations, regional trails, transit infrastructure.</p>	<p>Agency: IDOT Typical Award: \$2-5 Million Website: https://idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/highway-safety-improvement-program</p> <p>Purpose: Projects that are intended to produce a measurable reduction in fatal and serious injury crashes on public roads. A data-drive program seeking to reduce the frequency and occurrence of these types of crashes.</p> <p>Eligibility: Government Entities</p> <p>Local Match: The grant covers 90% of a project and requires a 10% local match.</p> <p>Candidate Projects: Corridor improvement projects with a documented safety concern, may include signal coordination and timing improvements, and projects to reduce roadway deficiencies such as inadequate sight distance, guardrail issues, and projects to improve pedestrian safety. Projects must be able to calculate a benefit/cost ratio to compare effectiveness against other projects in this category.</p>



Key Grants

Illinois Transportation Enhancements Program (ITEP)

Agency: IDOT

Typical Award: \$2 Million

Website: <http://www.idot.illinois.gov/transportation-system/local-transportation-partners/community-engineers-and-local-public-agencies/funding-opportunities/ITEP>

Purpose: Projects that enhance the existing transportation system to support and encourage walking and bicycling

Eligibility: Local governments, regional transportation agencies, transit agencies, natural resource and public land agencies, school districts, non-profits responsible for transportation safety programs.

Local Match: Local match requirements are based on a sliding scale of 20%, 10%, or 0% determined by poverty level, community size, median income, and total property tax base. The grant sets aside 25% of funds for high need communities. Phase 1 Engineering is eligible to receive funds.

Candidate Projects: Pedestrian, bicycle, and trail projects that enhance the transportation network. Roadway resurfacing projects and parking lots are not eligible.

Illinois Bicycle Path Grant Program

Agency: IDNR

Typical Award: \$100,000 - \$200,000

Website: <https://www2.illinois.gov/dnr/grants/Pages/BikePathProgram.aspx>

Purpose: To assist local government agencies in the acquisition, rehabilitation, and construction of public non-motorized bicycle facilities.

Eligibility: Government organizations (must be able to purchase and own property, school districts not eligible).

Local Match: The grant covers 50% of the capital cost of a project, requiring a 50% local match.

Candidate Projects: Sidepath or trail projects on property owned by the local agency (not on IDOT or LCDOT right of way).

Recreational Trails Program

Agency: IDNR

Typical Award: \$200,000

Website: <https://www2.illinois.gov/dnr/grants/Pages/PARC-Grant.aspx>

Purpose: To provide funding for acquisition, development, construction, and maintenance of motorized and nonmotorized trails. Must be open to the public.

Eligibility: Government entities (municipalities, park districts), non-profit organizations, for-profit organizations, businesses, and individuals.

Local Match: The grant covers 80% of a project and requires a 20% local match. 30% of the program is committed to nonmotorized trails. 30% to motorized trails, and 40% to trails that accommodate both.

Candidate Projects: Trail projects that have a motorized and non-motorized component, public/private partnerships.

Access to Transit for Small-Scale Capital Projects (RTA)

Agency: RTA

Typical Award: \$150,000 - \$1 Million

Website: <https://www.rta.chicago.org/plans-programs/access-transit-program>

Purpose: Projects that help to improve access to transit by: (1) increasing transit ridership, (2) improving first-and-last mile connections to transit infrastructure, which includes making it easier to walk and bicycle to transit, (3) reducing demand for parking, (4) promoting pedestrian-friendly neighborhoods to be better served by transit, and/or (5) supporting the development of transit oriented development (TOD).

Eligibility: Government entities who have completed or are in the process of completing a project funded in part by the RTA Community Planning Program, CMAP LTA Program, or other relevant planning effort that aligns with ON TO 2050. Projects may cover the cost for projects costing less than \$1 Million for which Phase I engineering has already been completed or may pay for the cost of preparing preliminary (Phase I) Engineering up to \$50,000.

Local Match: The grant covers 80% of a project and requires a 20% local match.

Candidate Projects: Mobility Improvement Area (MIA) Projects, bicycle parking, sidewalk connections that are missing. Phase I engineering for a larger trail (so long as Phase I doesn't cost more than \$50,000).

Key Grants

Safe Routes to School Grants (SRTS)

Agency: IDOT

Typical Award: \$25,000 to \$200,000 for infrastructure and \$2,500 to \$50,000 for non-infrastructure applications.

Website: <https://idot.illinois.gov/transportation-system/local-transportation-partners/>

Purpose: Enable and encourage children to walk and bicycle to school

Eligibility: Government agencies, transit agencies, school districts

Local Match: At least 20% local match required.

Safe Streets and Roads for All SS4A

Agency: USDOT

Typical Award: N/A

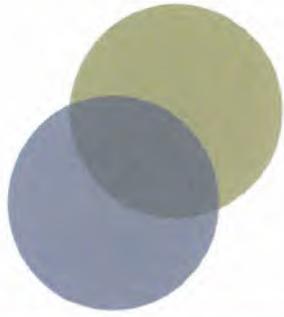
Website: <https://www.transportation.gov/grants/SS4A>

Purpose: Projects that prevent roadway deaths and serious injuries. Program supports the Secretary of Transportation National Roadway Safety Strategy and Departments goal of zero deaths and serious injuries on the nations roadways.

Eligibility: Metropolitan Planning organizations; counties, cities, towns, and transit agencies; federally recognized tribal governments; multi-jurisdictional groups

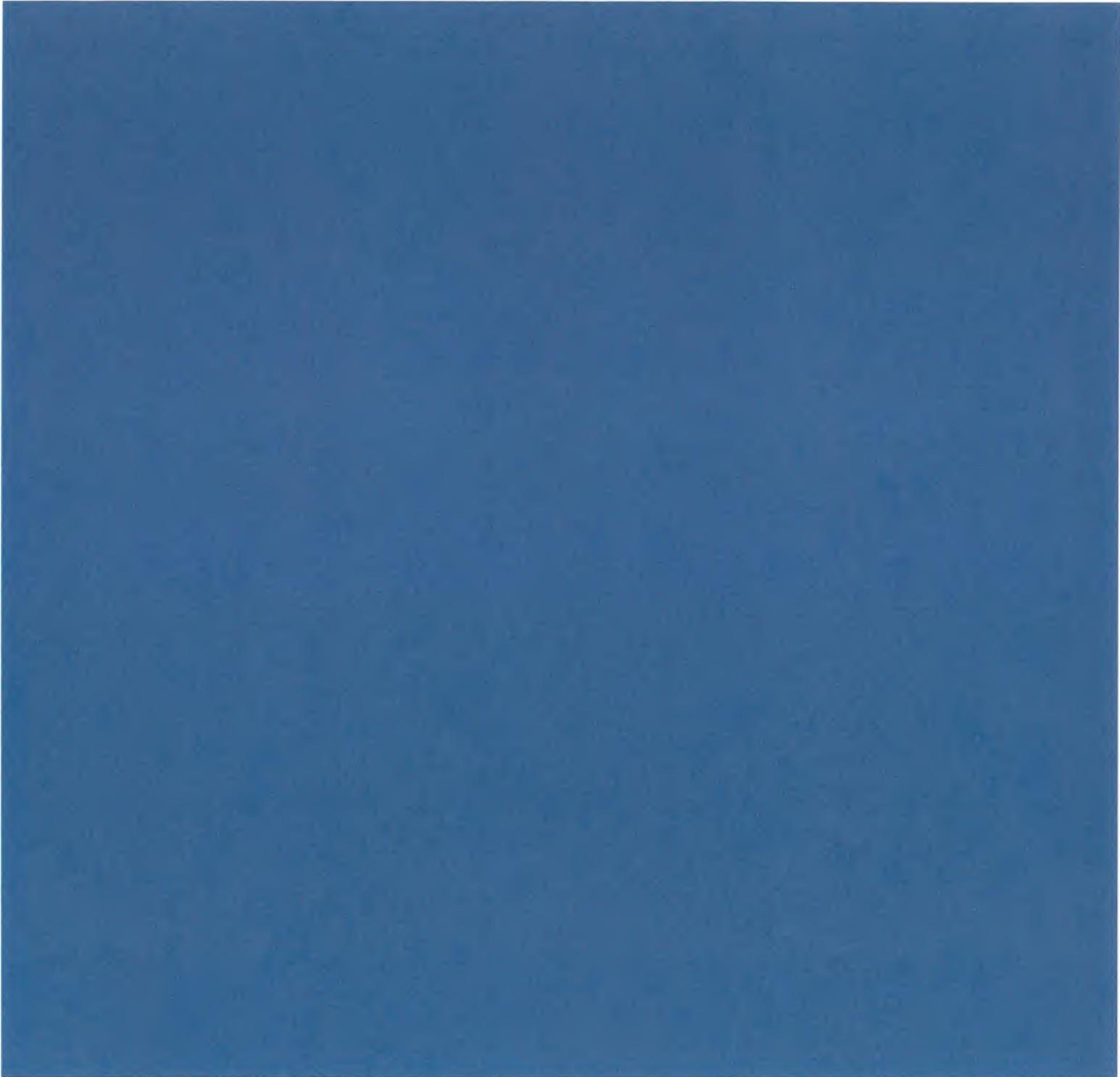
Local Match: N/A

Candidate Projects: development or update of an Action Plan, conducting planning, design, and development activities to support an Action Plan, carry out projects and strategies identified in an Action Plan.



Bartlett & Streamwood

Bicycle and Pedestrian Plan



ECONOMIC DEVELOPMENT MEMORANDUM

DATE: November 7, 2022
TO: Paula Schumacher, Village Administrator
FROM: Tony Fradin, Economic Development Coordinator *TF*
RE: 2250 Graham St. Class 6b

REQUEST:

Request by HH Premier Properties LLC, or an entity to be named, is requesting that the village support and consent to a Class 6b incentive on 2250 Graham Street to construct two buildings of approximately 25,000 square feet each.

These buildings will be used for warehousing and distribution of products connected to freight forwarding along with the maintenance and repair of their fleet.

BACKGROUND:

Class 6b designations are available in Cook County to encourage industrial development of land or reutilization of abandoned property by offering a real estate tax incentive for the development of new facilities as well as the rehabilitation of existing structures.

Under the program, real estate is eligible for a reduced level assessment for a twelve (12) year period. The assessment level is 10% market value for the first ten years, 15% in year eleven and 20% in year twelve. In year thirteen, it would return to the normal 25%.

Class 6b status is renewable beginning in the eleventh year of the incentive, as the Village Board approved at the Sebert Landscaping property at 1550 West Bartlett Road in August 2018.

Cook County requires a resolution from municipalities stating that the incentive provided by the Class 6b is necessary for the development to occur and that the municipality supports and consents to the Class 6b application. The submittal must be filed with the Assessor prior to the commencement of new construction or rehabilitation of the existing property.

This program is the most powerful economic development incentive offered by Cook County and is of even greater importance for communities like Bartlett that straddle multiple counties and especially sites like this one that straddles the county line, in this case with DuPage County.

DISCUSSION:

The applicant's Class 6b application indicates that the applicant plans to invest approximately \$4.6 million to construct these two buildings.

The project will create approximately 40 to 60 construction jobs and the applicant believes that the tenants will have approximately 150 to 200 total employees depending on the end users.

As part of the 6b application, the applicant has provided an affidavit to comply with the Cook County Living Wage Ordinance and has also included details on ownership of the LLC.

ESTIMATES:

I requested that the tax firm provide estimates of how much property tax revenue the project would generate. The estimate shows a market value of \$4.6 million and with the Class 6b, estimated taxes paid would be \$6.2 million through 2034, which amounts to approximately \$4.4 million more than what would be paid with no improvements made to the property.

RECOMMENDATION:

To approve Resolution 2022 - _____ A Resolution Supporting and Consenting to the Class 6B Eligibility Application of HH Premier Properties LLC for Two 25,000 +/- SF Industrial Buildings Proposed to be Built on a 10.357 Acre Vacant Parcel of Property in the Bluff City Industrial Park Commonly Known as 2250 Graham Street (PIN 06-30-101-003-0000) Bartlett, Illinois

May 18, 2022

Tony Fradin
Economic Development Coordinator
Village of Bartlett
228 S. Main St.
Bartlett, Illinois 60103
tfradin@vBartlett.org

**Re: Class 6b Incentive Resolution Request
HH Premier Properties LLC, or an entity to be named
2250 Graham St.
Bartlett, Illinois 60103
PINs: 06-30-101-003-0000**

Dear Tony:

HH Premier Properties LLC, or an entity to be named, (“Applicant”) is requesting a Village of Bartlett Resolution supporting and consenting to a Class 6b Incentive on the above-referenced property based on new construction. The Applicant plans to purchase the subject property and build two approximately 25,000 square foot industrial buildings to lease to tenants that will use the site for their operations consisting of the warehousing and distribution of products connected to freight forwarding along with the maintenance and repair of their fleet.

The subject property is a roughly 451,168 square foot site with no improvements currently thereon. Therefore, the Applicant plans to invest approximately \$4,600,000 to construct the two approximately 25,000 square foot industrial buildings on the subject property, which will create approximately 40 to 60 construction jobs. One building will have three approximately 8,333 square foot units. The other building will have two approximately 10,000 square foot units and one approximately 4,300 square foot unit. Please note that the construction costs could significantly vary depending on a variety of factors such as market variances. Further inspections of the subject property may require additional improvements.

At this time there are no tenants secured for the new buildings, but the Applicant will be working with a broker to secure industrial tenants. The Applicant believes that the tenants at this site will have approximately 150 to 200 total employees depending on the users.

The Village of Bartlett can also expect that the industrial tenants at the subject property and their employees will invest commercially back into the community by visiting local establishments such as restaurants, gas stations, grocery stores and more. In addition, the Village of Bartlett can expect that industrial tenants at the subject property will attract business and various customers to the Village in the course of their operations.

SARNOFF ♦ BACCASH
P R O P E R T Y T A X L A W

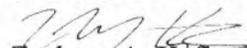
Mr. Tony Fradin
May 18, 2022
Page Two

As the above and attached indicate, there are various benefits the Village of Bartlett will receive should the Applicant be granted the Class 6b Incentive. The Applicant is excited to move forward with constructing the new buildings on the subject property and filling the same with strong industrial tenants that will be a good members of the Village of Bartlett community for many years to come. However, the above is all contingent on the Applicant receiving a Class 6b Incentive.

Therefore, please review this letter and the attached materials, and place the Applicant on the next possible Village of Bartlett Board meeting, where it will present its request for the Village of Bartlett to pass a Resolution supporting and consenting to a Class 6b Incentive on the subject property based on new construction.

Should you have any questions or concerns, or require additional information, please do not hesitate to contact me at (312) 782-8310.

Sincerely,
SARNOFF & BACCASH


Zachary A. Kafitz



CLASS 6B
ELIGIBILITY APPLICATION

Carefully review the Class 6B Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Development Incentives Department (312) 603-7529. This application, *a filing fee of \$500.00*, and supporting documentation (*except drawings and surveys*) must be filed as follows:

This application must be filed **PRIOR TO** the commencement of New Construction or **PRIOR TO** the commencement of Substantial Rehabilitation Activities or **PRIOR TO** the commencement of Reoccupation of Abandoned Property.

Applicant Information

Name: HH Premier Properties LLC, or an entity to be named Telephone: (773) 680-5773
Company: See above
Address: 1201 W. Washington St.
City: West Chicago State: IL Zip Code: 60185
Email: _____

Contact Person (if different than the Applicant)

Name: George Hristov Telephone: (_____) _____
Company: See above
Address: _____
City: _____ State: _____ Zip Code: _____
Email: _____

Property Description (per PIN)

If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street Address: (1) 2250 Graham St.
Permanent Real Estate Index Number: 06-30-101-003-0000
(2) _____
Permanent Real Estate Index Number: _____
(3) _____
Permanent Real Estate Index Number: _____
City: Bartlett State: IL Zip Code: 60103
Township: Hanover Existing Class: 1-00

Attach legal description, site dimensions and square footage and building dimensions and square footage.

Identification of Person Having an Interest in the Property

Attach a complete list of all owners, developers, occupants and other interested parties (*including all beneficial owners of a land trust*) identified by names and addresses, and the nature and extent of their interest.

Industrial Use

Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.

Include copies of materials, which explain the occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

Nature of Development

Indicate nature of proposed development by checking the appropriate space:

- New Construction (**Read and Complete Section A**)
- Substantial Rehabilitation (**Read and Complete Section A**)
Incentive only applied to the market value attributable to the rehabilitation
- Occupation of Abandoned Property - No Special Circumstance
(Read and Complete Section B)
- Occupation of Abandoned Property - With Special Circumstance
(Read and Complete Section C)
- Occupation of Abandoned Property - **(TEERM Supplemental Application)**
(Read and Complete Section C)
- Occupation of Abandoned Property - **(CEERM Supplemental Application)**
(Read and Complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of *New Construction* or *Substantial Rehabilitation*, provide the following information:

Estimated date of construction commencement (*excluding demolition, if any*): ASAP

Estimated date of construction completion: ASAP

Attach copies of the following:

1. Specific description of the proposed *New Construction* or *Substantial Rehabilitation*
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits (*including date of issuance*)
5. Complete description of the cost and extent of the *Substantial Rehabilitation* or *New Construction* (*including such items as contracts, itemized statements of all direct and indirect costs, contractor's affidavits, etc*)

SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 24 continuous months prior to the purchase for value?
- YES NO

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment
 - (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of such vacancy
2. Application must be made to the Assessor prior to occupation:

Estimated date of reoccupation: _____

Date of Purchase: _____

Name of purchaser: _____

Name of seller: _____

Relationship of purchaser to seller: _____

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a **purchase for value**, but the period of **abandonment prior to purchase was less than 24 months**, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application 24 continuous months or greater**, complete section (2).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application was greater than 12 continuous months and less than 24 continuous month**, complete section (2) and the **TEERM Supplemental Application**.

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application was greater than 3 continuous months and applicant will create or maintain at least 250 jobs for employees at the subject location**, complete section (2) and the **CEERM Supplemental Application**.

1. How long was the period of abandonment prior to the purchase for value? _____

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. *Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 24-month abandonment period.*

Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of Reoccupation: _____
Date of purchase: _____
Name of purchaser: _____
Name of seller: _____
Relationship of purchaser to seller: _____

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

2. How long has the subject property been unused?

- 24 or greater continuous months (*Eligible for Special Circumstance*)
- 12 continuous months but less than 24 continuous months (*Eligible for Special Circumstance under TEERM*) - **Complete TEERM Supplemental Application**
- 3 continuous months and maintain/create 250 employee jobs (*Eligible for Special Circumstance under CEERM*) - **Complete CEERM Supplemental Application**
- Not Eligible for Special Circumstance if No purchase and less than 12 continuous months vacant, or not a CEERM**

When and by whom was the subject property last occupied prior to the filing of this application?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting “abandonment” as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value.

Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of reoccupation: _____

TEERM SUPPLEMENTAL APPLICATION

(This form will ONLY be utilized for applicants who specifically elect for TEERM)

This supplemental eligibility application is for properties that have been abandoned (due to special circumstances) for at least 12 continuous months and less than 24 continuous months with no purchase taking place.

*Under the **TEERM** Program, qualifying industrial real estate would be eligible for the Class 6B level of assessment from the date of substantial re-occupancy of the abandoned property. Properties receiving Class 6B will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. **The terms of this program are Not Renewable.***

I _____ applicant/representative hereby specifically elect to submit this **Supplemental Application** for the **TEERM** program.

Further affiant sayeth not.

Agent's Signature

Agent's Name & Title

Agent's Mailing Address

Agent's Telephone Number

Applicant's Name

Applicant's Mailing Address

Applicant's e-mail address

Subscribed and sworn before me this _____ day of _____, 20 _____

Signature of Notary Public

CEERM SUPPLEMENTAL APPLICATION

(This form will ONLY be utilized for applicants who specifically elect for CEERM)

This supplemental eligibility application is for properties that have been abandoned (due to special circumstances) where there has been no purchase for value and the buildings and other structures have been vacant and unused for at least three continuous months and applicant has provided sufficient documentation to establish that such applicant will create or maintain at least 250 jobs for employees at the subject location.

The CEERM Program shall be limited to the party who is the initial applicant of the Class 6B Incentive under the CEERM Program and the subject of the municipal Resolution or Ordinance.

*Under the CEERM Program, qualifying industrial real estate would be eligible for the Class 6B level of assessment from the date of substantial re-occupancy of the abandoned property. Properties receiving the Class 6B will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. **The terms of this program are Not Renewable.***

I _____ applicant/representative hereby specifically elect to submit this **Supplemental Application** for the **CEERM** program.

Further affiant sayeth not.

Agent's Signature

Agent's Name & Title

Agent's Mailing Address

Agent's Telephone Number

Applicant's Name

Applicant's Mailing Address

Applicant's e-mail address

Subscribed and sworn before me this ____ day of _____, 20 ____

Signature of Notary Public

EMPLOYMENT OPPORTUNITIES

How many construction jobs will be created or maintained as a result of this development? See attached

How many new permanent full-time and part-time employees do you now employ in Cook County?

Full-time: See attached Part-time: See attached

How many new permanent part-time jobs will be created as a result of this proposed development?

See attached

How many new permanent full-time jobs will be created as a result of this proposed development?

TBD

LOCAL APPROVAL

A certified copy of a resolution or ordinance from the municipality in which the real estate is located (*or the County Board, if the real estate is located in an unincorporated area*) should accompany this Application. *The ordinance or resolution must expressly state that the municipality supports and consents to this Class 6B Application and that it finds Class 6B necessary for development to occur on the subject property.* If a resolution is unavailable at the time the application is filed, a letter from the municipality or the County Board, as the case may be, stating that a resolution or ordinance supporting the incentive has been requested may be filed with this application instead. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of "special circumstances" from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested. If, at a later date, the municipality or the County Board denies the applicant's request for a resolution or ordinance, the applicant will be deemed ineligible for the Class 6B incentive, whether or not construction has begun. In all circumstances, the resolution must be submitted by the time the applicant files an "Incentive Appeal".

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.


Signature

George Harston
Print Name

05/17/2022
Date

Member
Title

EXHIBIT A

(Please type or Print)

PIN(s)

Common Address

06-30-101-003-0000

2250 Graham St., Bartlett, IL 60103

Legal Description and Property Information

The total land area of the subject parcel located at 2250 Graham St. in Bartlett, Illinois (PINs: 06-30-101-003-0000) is approximately 451,168 square feet. The Applicant plans to construct two approximately 25,000 square foot industrial buildings on the subject property.

Attached please find the legal description of the subject property.

THAT PART OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD; THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD; THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET, ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND IT'S EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104, THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD:

THENCE WESTERLY ALONG A CURVE, CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST; THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET; THENCE WESTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST; THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET, ALONG A LINE PARALLEL WITH SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET; THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 1466.00 FEET; THENCE THE FOLLOWING 7 COURSES ALONG THE NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET AND COMISKEY ROAD PER DOCUMENT NO. 0425234104 RECORDED SEPTEMBER 8, 2004: THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY HAVING A RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST; THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET; THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST; THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 31.18 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING SOUTH 49 DEGREES 25 MINUTES 08 SECONDS WEST; THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 447.97 FEET, TO THE POINT OF BEGINNING; THENCE NORTH 01 DEGREES 40 MINUTES 46 SECONDS EAST, A DISTANCE OF 572.36 FEET; THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 799.83 FEET, ALONG A LINE PARALLEL TO SAID NORTH RIGHT OF WAY OF GRAHAM STREET, TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30; THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, A DISTANCE OF 571.48 FEET, ALONG SAID WEST LINE OF SECTION 30 TO SAID NORTH RIGHT OF WAY LINE OF GRAHAM STREET; THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 779.68 FEET, ALONG SAID NORTH RIGHT OF WAY LINE OF GRAHAM STREET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

Description of the Nature of the Project, the Intended Use of the Subject Property and Information Regarding the Applicant and User

HH Premier Properties LLC, or an entity to be named, plans to purchase the property located at 2250 Graham St. in Bartlett, Illinois (PINs: 06-30-101-003-0000) and build two approximately 25,000 square foot industrial buildings to lease to tenants that will use the site for their operations consisting of the warehousing and distribution of products connected to freight forwarding along with the maintenance and repair of their fleet.

The subject property is a roughly 451,168 square foot site with no improvements currently thereon. Therefore, the Applicant plans to invest approximately \$4,600,000 to construct the two approximately 25,000 square foot industrial buildings on the subject property, which will create approximately 40 to 60 construction jobs. One building will have three approximately 8,333 square foot units. The other building will have two approximately 10,000 square foot units and one approximately 4,300 square foot unit. Please note that the construction costs could significantly vary depending on a variety of factors such as market variances. Further inspections of the subject property may require additional improvements.

At this time there are no tenants secured for the new buildings, but the Applicant will be working with a broker to secure industrial tenants. The Applicant believes that the tenants at this site will have approximately 150 to 200 total employees depending on the users.

The Village of Bartlett can also expect that the industrial tenants at the subject property and their employees will invest commercially back into the community by visiting local establishments such as restaurants, gas stations, grocery stores and more. In addition, the Village of Bartlett can expect that industrial tenants at the subject property will attract business and various customers to the Village in the course of their operations.



Asphalt Operating Services

WillScot Chicago-Bartlett

Allied Asphalt Paving

Falcon Green Resources, Inc
Temporarily closed

Comiskey Rd

Comiskey Rd

Graham St

Graham St

Graham St

Weich Bros, Inc

TW Shekeproof

Ownership Information

Ownership: HH Premier Properties LLC, or an entity to be named, plans to purchase the property located at 2250 Graham St. in Bartlett, Illinois (PINs: 06-30-101-003-0000). Attached please find a Secretary of State webpage print-out for HH Premier Properties LLC.

Corporation/LLC Search/Certif: x +

apps.ilsos.gov/corporatellc/CorporateLlcController

JESSE WHITE
SECRETARY OF STATE

Corporation/LLC Search/Certificate of Good Standing

LLC File Detail Report

File Number	05127335
Entity Name	HH PREMIER PROPERTIES LLC
Status	ACTIVE

Entity Information

Principal Office	1201 W WASHINGTON ST WEST CHICAGO, IL 601850000
Entity Type	LLC
Type of LLC	Domestic
Organization/Admission Date	Thursday, 15 January 2015
Jurisdiction	IL
Duration	PERPETUAL

Agent Information

Agent Information

Name ZHIVKO HADZHIEV
Address 1201 W. WASHINGTON ST.
WEST CHICAGO , IL 60185
Change Date Monday, 6 January 2020

Annual Report

For Year 2022
Filing Date Monday, 13 December 2021

Managers

Name ZHIVKO HADZHIEV
Address 1201 W WASHINGTON ST
WSET CHICAGO, IL 601850000
Name GEORGI HRISTOV
Address 1201 W WASHINGTON ST
WEST CHICAGO, IL 601850000

Series Name

NOT AUTHORIZED TO ESTABLISH SERIES

[Return to Search](#)

[Purchase Certificate of Good Standing](#)

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing. **County reserves the right to request additional information to verify veracity of information contained in this statement.**

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name AH Premier Properties LLC

D/B/A: _____ FEIN # Only: 47-2831280

Street Address: 1201 W. Washington St

City: West Chicago State: IL

Phone No.: 773-680-5773 Fax Number: _____

Zip Code: 60185

Email: gvhristou.82@gmail.com

Cook County Business Registration Number: _____
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): _____

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
George Hristov	516 BOBBY Ann Ct, Roselle, IL 60172	50%
Zhivko Hadzhiev	1362 Volkaner Trl, Elk Grove Village, IL	50%

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
 If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
George Hristov	516 BOBBY Ann Ct, Roselle, IL		MEMBER
Zhivko Hadzhiev	1362 Volkaner Trl, Elk Grove Vlg, IL		MEMBER

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

1. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): _____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) _____ The Applicant owns no real estate in Cook County.

2. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT SIGNATURE PAGE

Michael J. Pivar

Michael J. Pivar

Notary Public, State of Illinois (Please Print Name and Title)

Michael J. Pivar

Signature

31111 State St. Chicago, IL 60641

Business Address

Notary Public, State of Illinois (Please Print Name and Title)

17 MAY 2022

William Pivar

Signature

Notary Public, State of Illinois (Please Print Name and Title)

Michael J. Pivar

Signature

773-680-1111

Phone Number

My Commission Expires Nov 17, 2025



WILLIAM PIVAR
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
November 17, 2025

2250 Graham St., Bartlett, Illinois (PINs: 06-30-101-003-0000)

Year	Estimated Market Value	Estimated Tax Rate	Estimated Multiplier	Estimated Tax Without The Class 6b Incentive	Estimated Taxes/ Square Foot Without The Class 6b Incentive	Estimated Tax With The Class 6b Incentive	Estimated Taxes/ Square Foot With The Class 6b Incentive	Estimated Taxes With No Improvements	Estimated Taxes/ Square Foot With No Improvements	Estimated Building Square Feet
2023	\$4,600,000	20.944%	3.2234	\$776,375	\$15.53	\$310,550	\$6.21	\$106,605	\$2.13	50,000
2024	\$4,600,000	20.944%	3.2234	\$776,375	\$15.53	\$310,550	\$6.21	\$106,605	\$2.13	50,000
2025*	\$5,520,000	20.944%	3.2234	\$931,650	\$18.63	\$372,660	\$7.45	\$127,926	\$2.56	50,000
2026	\$5,520,000	20.944%	3.2234	\$931,650	\$18.63	\$372,660	\$7.45	\$127,926	\$2.56	50,000
2027	\$5,520,000	20.944%	3.2234	\$931,650	\$18.63	\$372,660	\$7.45	\$127,926	\$2.56	50,000
2028*	\$6,624,000	20.944%	3.2234	\$1,117,980	\$22.36	\$447,192	\$8.94	\$153,511	\$3.07	50,000
2029	\$6,624,000	20.944%	3.2234	\$1,117,980	\$22.36	\$447,192	\$8.94	\$153,511	\$3.07	50,000
2030	\$6,624,000	20.944%	3.2234	\$1,117,980	\$22.36	\$447,192	\$8.94	\$153,511	\$3.07	50,000
2031*	\$7,948,800	20.944%	3.2234	\$1,341,576	\$26.83	\$536,631	\$10.73	\$184,213	\$3.68	50,000
2032	\$7,948,800	20.944%	3.2234	\$1,341,576	\$26.83	\$536,631	\$10.73	\$184,213	\$3.68	50,000
2033	\$7,948,800	20.944%	3.2234	\$1,341,576	\$26.83	\$804,946	\$16.10	\$184,213	\$3.68	50,000
2034	\$9,538,560	20.944%	3.2234	\$1,609,892	\$32.20	\$1,287,913	\$25.76	\$221,056	\$4.42	50,000
Totals				\$13,336,263		\$6,246,777		\$1,831,218		

*Denotes Reassessment Year.

Assumptions: 1. 2020 tax rate and 2020 multiplier.

2. Market value based on the \$4,600,000 estimated cost to construct the improvements and increasing 20% per reassessment year.

3. Taxes based on no improvements are based on the current 2021 Cook County Assessor's Office assessed valuation as the property is currently assessed as vacant land with no improvements thereon.

RESOLUTION 2022 - _____

**A RESOLUTION SUPPORTING AND CONSENTING TO THE CLASS 6B
ELIGIBILITY APPLICATION OF HH PREMIER PROPERTIES, LLC
FOR TWO 25,000 +/- SF INDUSTRIAL BUILDINGS PROPOSED TO BE BUILT ON A
10.357 +/- ACRE VACANT PARCEL OF PROPERTY IN THE BLUFF CITY INDUSTRIAL
PARK COMMONLY KNOWN AS 2250 GRAHAM STREET
(PIN 06-30-101-003-000) BARTLETT, ILLINOIS**

WHEREAS, the corporate authorities of the Village of Bartlett have received a request from HH Premier Properties, LLC, or an entity to be named ("Applicant"), the contract purchaser of 10.357 +/- acres (451,168 square foot parcel) of vacant property in the Cook County portion of the Bluff City Industrial Park in Bartlett, Illinois, commonly known as 2250 Graham Street, Bartlett, Illinois (being PIN: 06-30-101-003-0000), from Bluff City, LLC, the owner thereof for a Resolution passed by the President and Board of Trustees of the Village of Bartlett stating that it supports and consents to the Cook County Class 6B incentive for said property, which is legally described Exhibit A (the "Subject Property"); and

WHEREAS, the Applicant plans to construct two approximately 25,000 square foot industrial spec warehouse buildings on the Subject Property, with one building having three 8,333 +/- SF units, and the other building having two 10,000 +/- SF units, and one 4,300 SF +/- unit, to lease to tenants that will use the units in the buildings to be constructed on the Subject Property for their respective operations consisting of warehousing and distribution of products connected to freight forwarding and for the maintenance and repair of the fleet of the respective tenants (the "2250 Industrial Buildings"); and

WHEREAS, the corporate authorities of the Village of Bartlett have independent knowledge of the benefits that the construction of the 2250 Industrial Buildings and improvements on the Subject Property will bring to the local economy, including creating 40 to 60 temporary construction jobs, and which the Applicant reasonably projects will create between 150 to 200 well-paying jobs in the Village when the 2250 Industrial Buildings and ancillary improvements are completed at an estimated construction and development cost of \$4,600,000, and the Subject Property is leased to industrial end users;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The President and Board of Trustees of the Village of Bartlett hereby support and consent to the application for a Class 6B classification for the Subject Property based on the new construction of two 25,000 +/- industrial warehouse buildings thereon and the substantial rehabilitation thereof, which will create approximately 40 to 60 construction jobs, and with the realistic expectation that the tenants/occupants thereof will bring 150 to 200 employees to the Subject Property, if the 6B classification is granted by the Cook County Assessor's Office for the Subject Property located in the Cook County portion of the Bluff City Industrial Park in the Village of Bartlett, Illinois.

SECTION TWO: The corporate authorities of the Village of Bartlett hereby find and determine that the industrial use of the Subject Property is necessary and beneficial to the local economy.

SECTION THREE: That the Village Clerk shall certify a copy of this Resolution and send a certified copy to the office of the Assessor of Cook County.

SECTION FOUR: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2022 - _____ enacted on _____, 2022, and approved on _____, 2022, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

EXHIBIT A

THAT PART OF NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS COMMENCING AT A POINT OF INTERSECTION OF THE NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 AND THE CENTERLINE OF GIFFORD ROAD. THENCE NORTH 01 DEGREES 35 MINUTES 54 SECONDS EAST, A DISTANCE OF 346.30 FEET, ALONG SAID CENTERLINE OF GIFFORD ROAD, THENCE NORTH 88 DEGREES 24 MINUTES 06 SECONDS WEST, A DISTANCE OF 192.57 FEET, ALONG A LINE PERPENDICULAR TO THE LAST DESCRIBED COURSE AND ALSO BEING THE NORTH LINE OF VULCAN BOULEVARD AND IT'S EASTERLY EXTENSION RECORDED SEPTEMBER 8, 2004 AS DOCUMENT NO. 0425234104, THENCE THE FOLLOWING FOUR COURSES ALONG SAID NORTH LINE OF VULCAN BOULEVARD THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY, HAVING A RADIUS OF 240.00 FEET, AN ARC DISTANCE OF 113.93 FEET AND CHORD BEARING SOUTH 77 DEGREES 59 MINUTES 57 SECONDS WEST THENCE SOUTH 64 DEGREES 23 MINUTES 59 SECONDS WEST, A DISTANCE OF 189.92 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 160.00 FEET, AN ARC DISTANCE OF 68.56 FEET AND CHORD BEARING SOUTH 76 DEGREES 40 MINUTES 32 SECONDS WEST, THENCE SOUTH 88 DEGREES 57 MINUTES 05 SECONDS WEST, A DISTANCE OF 474.98 FEET, ALONG A LINE PARALLEL WITH SAID NORTH LINE OF THE SOUTH 1500 FEET OF SAID SECTION 30 THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 1327.71 FEET, THENCE SOUTH 87 DEGREES 53 MINUTES 30 SECONDS WEST, A DISTANCE OF 349.92 FEET THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 1466.00 FEET, THENCE THE FOLLOWING 7 COURSES ALONG THE NORTHERLY RIGHT OF WAY LINE OF GRAHAM STREET AND COMISKEY ROAD PER DOCUMENT NO 0425234104 RECORDED SEPTEMBER 8, 2004, THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 91.12 FEET, THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY HAVING OF RADIUS OF 107.00 FEET, AN ARC DISTANCE OF 168.08 FEET AND CHORD BEARING SOUTH 45 DEGREES 00 MINUTES 00 SECONDS WEST, THENCE SOUTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, A DISTANCE OF 29.35 FEET, THENCE WESTERLY ALONG A CURVE CONCAVE SOUTHERLY HAVING A RADIUS OF 173.00 FEET, AN ARC DISTANCE OF 239.49 FEET AND CHORD BEARING SOUTH 50 DEGREES 20 MINUTES 29 SECONDS WEST, THENCE SOUTH 10 DEGREES 40 MINUTES 57 SECONDS WEST, A DISTANCE OF 31.18 FEET THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY, HAVING A RADIUS OF 40.00 FEET, AN ARC DISTANCE OF 54.09 FEET AND CHORD BEARING SOUTH 49 DEGREES 25 MINUTES 08 SECONDS WEST, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 447.97 FEET, TO THE POINT OF BEGINNING, THENCE NORTH 01 DEGREES 40 MINUTES 46 SECONDS EAST, A DISTANCE OF 572.36 FEET, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, A DISTANCE OF 799.83 FEET, ALONG A LINE PARALLEL TO THE SAID NORTH RIGHT OF WAY OF GRAHAM STREET, TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30 THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, A DISTANCE OF 571.48 FEET, ALONG SAID WEST LINE OF SECTION 30 TO SAID NORTH RIGHT OF WAY OF GRAHAM STREET, THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, A DISTANCE OF 779.68 FEET, ALONG SAID NORTH RIGHT OF WAY LINE OF GRAHAM STREET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

KNOWN AS: 2250 GRAHAM STREET BARTLETT ILLINOIS
P.I.N.: 06-30-101-003-000



AGENDA ITEM EXECUTIVE SUMMARY

Item Name Amendments to Massage and Bodywork Regulations Committee or Board Board

BUDGET IMPACT

Amount: N/A Budgeted N/A
List what fund N/A

EXECUTIVE SUMMARY

Even with the Village's current regulations for massage establishments and bodywork approach businesses and practitioners, there have been occurrences of violations and arrests for prostitution. Based on the strong negative recommendation from the Zoning Board of Appeals on draft amendments to the Zoning Ordinance to downzone these types of uses, staff has researched additions to the code to strengthen the massage and bodywork regulations since their adoption in 2015. The proposed changes include, but are not limited to:

- Updating definitions to match those in the State Statute,
- Adding provisions which include prohibiting employees from living in the business premises and banning sexually suggestive advertising,
- Preventing businesses from quickly transferring ownership after an arrest for prostitution,
- Requiring that landlords not enter into a lease or approve the assignment of a lease to an unlicensed bodywork approach business or massage establishment.

Enforcement of the regulations would also be improved by:

- Monitoring a location which has had illegal activity to ensure that a bodywork approach business or massage establishment does not open under new ownership without the required Village licenses, inspections and background checks,
- Notifying landlords of the new regulations and holding them liable if the lease is assigned to a new, unlicensed business,
- Regularly verifying that massage therapists and bodywork approach practitioners are properly registered and licensed with the State or Village,
- More frequent periodic inspections of the establishments and businesses,
- Updating the semi-annual inspection reports to include the revised regulations.

The **Committee of the Whole** reviewed the proposed amendment at their meeting on **November 1, 2022** and forwarded the amendment to the Village Board for a final vote.

ATTACHMENTS (PLEASE LIST)

Village Attorney memos, ordinance

ACTION REQUESTED

- For Discussion only
- Resolution
- Ordinance - *Move to approve Ordinance #2022-____ An Ordinance Amending Title 3, Chapters 29A and 29B of the Bartlett Municipal Code With Regard to Massage Establishments, and With Regard to Bodywork Establishments Licensing and Licensing Requirements for Practitioners of Bodywork Approaches*
- Motion

Staff: Kristy Stone, Interim PDS Director

Date: 11.09.22

Law Offices of

BRYAN E. MRAZ & ASSOCIATES, P.C.

111 EAST IRVING PARK ROAD • ROSELLE, ILLINOIS 60172-2070 • PHONE (630) 529-2541
FAX (630) 529-2019

BRYAN E. MRAZ
BEM@MRAZLAW.COM

DAVID W. GULLION
ASSOCIATE
DWG@MRAZLAW.COM

MEMORANDUM

TO: President and Board of Trustees of the Village of Bartlett
Paula Schumacher, Village Administrator

FROM: Bryan E. Mraz, Village Attorney

DATE: November 9, 2022

RE: Bartlett Municipal Code, Title 3, Chapters 29A and 29B

Attached is an ordinance which repeals the Village's current massage and bodywork regulations, Title 3, Chapters 29A and 29B, and replaces them with new regulations for Massage Establishments (new Title 3, Chapter 29A), and for Bodywork Establishment Licensing and Licensing Requirements for Practitioners of Bodywork Approaches (new Title 3, Chapter 29B) of the Bartlett Municipal Code.

The President and Board reviewed the redline changes to the Village's current 2015 massage and bodywork regulations at their November 1, 2022 Committee of the Whole meeting. I am also attaching my prior Memo that highlighted and summarized a number of the key changes that are included in the clean copy of the ordinance before you, with new Chapters 29A and 29B for your consideration and approval.

BRYAN E. MRAZ
BEM@MRAZLAW.COM

DAVID W. GULLION
ASSOCIATE
DWG@MRAZLAW.COM

MEMORANDUM

TO: President and Board of Trustees of the Village of Bartlett
Paula Schumacher, Village Administrator

FROM: Bryan E. Mraz, Village Attorney

DATE: October 25, 2022

RE: Amendments to Massage and Bodywork Regulations

In 2015 the Village enacted ordinances to regulate and license massage establishments (Bartlett Municipal Code Title 3, Chapter 29A) and bodywork establishments and to license Asian bodywork practitioners (Bartlett Municipal Code Title 3, Chapter 29B) to address ongoing problems with a number of massage businesses in Bartlett where employees of those businesses were arrested for prostitution. The Massage Licensing Act at that time (now known as the Massage Therapy Practice Act), only provided that the state, through its Department of Financial and Professional Regulation (the "Department") could license massage therapists. At that time businesses similar to or in combination with massage parlors were popping up in Bartlett and other suburban areas and offering unregulated Asian bodywork approach services similar to massage, and hiring individuals who claimed to be Asian bodywork approach practitioners because there were no regulations, background checks, or licensing requirements by the state or municipalities at that time for Asian bodywork approach practitioners. It was a loophole that the Village attempted to close by adopting the 2015 ordinances (Title 3, Chapters 29A and 29B, of the Bartlett Municipal Code), in particular with regard to bodyworks establishments and practitioners.

In August of 2019 the legislature passed P.A. 101-421 amending the Massage Licensing Act to preempt municipalities and, in theory, to take over the licensing of Asian bodywork approach practitioners effective January 1, 2020. That prior statute, and the present Massage Therapy Practice Act as amended, do not, however, preempt municipalities from regulating the massage and bodywork businesses themselves, only the licensing of massage therapists, and according to P.A. 101-421, Asian bodywork

practitioners from January 1, 2020 through December 31, 2021, leaving licensing of the individual massage therapists, and in theory but not in practice, licensing of Asian bodywork practitioners by the Department, thereby preempting municipalities from licensing these specific services or occupations. In practice, I do not believe the Department ever began licensing Asian bodywork approach practitioners, despite the fact that the statute preempted municipalities from doing so until the Massage Licensing Act (renamed the Massage Therapy Practice Act) was again amended by P.A. 101-421 effective on January 1, 2022 (the "Act").

From a practical standpoint, what this confusing and complicated legislative history means to the Village of Bartlett and to the municipalities attempting to regulate massage and bodywork businesses and practitioners is that municipalities can continue to license and regulate these businesses and other bodyworks practitioners indefinitely, or until the law is further amended in the future, and can license and regulate Asian bodywork approach practitioners until January 21, 2024 when that provision in state law sunsets. Given the amount of documentation and time necessary to review each Asian bodywork practitioner license, I would expect that the state will again extend that date, leaving it to municipalities to try to regulate and license Asian bodywork practitioners for the foreseeable future.

The attached amendments address the latest change in the statute, and because it is my opinion that municipalities with home rule powers can regulate and license not only these businesses, but license individuals that practice in areas that are expressly made exempt under the Act (or in other words, businesses and occupations that are not regulated by the state), otherwise those businesses and individuals would remain unregulated and unlicensed. Even with the Village's fairly stringent regulations, the Village has seen problems with massage and bodywork approach businesses and practitioners, which would only be worse if the Village had no such regulations.

Based on the strong negative recommendation from the ZBA on staff's draft of proposed amendments to the Zoning Ordinance to downzone these types of uses, staff has nevertheless been looking at ways to further strengthen and tighten its massage and bodywork regulations since they were adopted in 2015. The proposed changes include (1) updating definitions to match those in the Act, and (2) new provisions to deal with some of the practical problems the Village has encountered since the Village's regulations were enacted in 2015, including (i) prohibiting bodywork practitioners, massage therapists or other employees from living in the business premises (see for example 3-29B-18:R); (ii) banning sexually suggestive advertising (see for example 3-29B-14:O and P); (iii) failure of the massage and bodyworks establishment business to keep the Village informed of new hires and to get new hires properly registered and licensed, whether through the state and the Department, or through the Village, with respect to bodywork approach practitioners (see for example 3-29B-11-F:3 and 3-29B-13); (iv) massage business quickly selling to another person or entity after the owner or its employee or independent contractor has been arrested for prostitution and the new massage business owners opening without the proper Village licenses, inspections and background checks (see for example 3-29B-19 notification of landlords); and (v) landlords consenting to

assignments of the lease to a new unlicensed business (see for example 3-29B-21:G). I have included similar provisions in Chapter 29A to address those same problems with massage establishments.

Going forward staff believes that notifying commercial landlords in town of the new regulations and requirements that the massage and/or bodywork approach business must be licensed by the Village before they can open, otherwise the landlord can be liable for fines, may deter landlords from quickly agreeing to the assignment of such leases to unlicensed businesses, which in the past has led to illegal activity at these locations. Staff will also beef up enforcement of the new regulations, including semi-annual and periodic inspections of the businesses, and checking to make sure massage therapists and bodywork approach practitioners are properly registered and licensed with either the state or the Village.

I have attached redlined copies of proposed changes to the 2015 massage and bodywork regulation ordinances so that you can follow what is proposed to be modified, and I suggest that those two chapters ultimately be repealed and replaced with clean copies of new Chapter 29A: Massage Establishments and Chapter 29B: Bodywork Establishment Licensing Requirements, and Licensing Requirements for Practitioners of Bodywork Approaches.

VILLAGE OF BARTLETT
COOK, DUPAGE AND KANE COUNTIES, ILLINOIS

ORDINANCE No. 2022 - _____

AN ORDINANCE AMENDING TITLE 3, CHAPTERS 29A AND 29B OF THE BARTLETT
MUNICIPAL CODE WITH REGARD TO MASSAGE ESTABLISHMENTS, AND WITH REGARD TO
BODYWORK ESTABLISHMENTS LICENSING AND LICENSING REQUIREMENTS
FOR PRACTITIONERS OF BODYWORK APPROACHES

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF BARTLETT
THIS 15TH DAY OF NOVEMBER, 2022

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE
PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BARTLETT
COOK, DUPAGE AND KANE COUNTIES, ILLINOIS
THIS 16TH DAY OF NOVEMBER, 2022

ORDINANCE 2022 - _____

**AN ORDINANCE AMENDING TITLE 3, CHAPTERS 29A AND 29B OF THE
BARTLETT MUNICIPAL CODE WITH REGARD TO MASSAGE
ESTABLISHMENTS, AND WITH REGARD TO BODYWORK
ESTABLISHMENTS LICENSING AND LICENSING REQUIREMENTS FOR
PRACTITIONERS OF BODYWORK APPROACHES**

WHEREAS, the Village of Bartlett, as a home rule unit of local government as provided in Article VII, Section 6 of the Illinois Constitution of 1970, has the authority to exercise any power and perform any function pertaining to its government and affairs, except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, Title 3, Chapter 29A of the current Bartlett Municipal Code regulates massage establishments, and Title 3, Chapter 29B of the current Bartlett Municipal Code regulates bodywork establishments and establishing licensing requirements for practitioners of Asian bodywork approaches, which the Corporate Authorities of the Village wish to expand and amend to regulate other bodywork approaches businesses and to license Asian bodywork establishments, other bodywork establishments and practitioners of Asian bodywork approaches, and other practitioners of other bodywork approaches that are exempt from the state Massage Licensing Act, as amended; and

WHEREAS, the Village desires to implement further regulations regarding massage establishments, bodywork establishments, and the licensing of bodywork practitioners in order to promote the best interests of other business and the residences of the Village of Bartlett, including their health, safety and welfare; and

WHEREAS, the amendments are necessary to the Bartlett Municipal Code in order to implement and expand the same, and put certain responsibility upon the commercial owners and landlords that rent commercial property to such business; and

WHEREAS, the President and Board of Trustees of the Village of Bartlett have determined that amending the Bartlett Municipal Code to reflect the same is in the best interest of the Village;

NOW, THEREFORE, BE IT ORDAINED by President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Title 3, Chapter 29A, and Title 3, Chapter 29B, as they are currently written are hereby repealed, and the Bartlett Municipal Code is hereby amended to add and replace said repealed chapters with new Title 3, Chapters 29A and 29B to read in their entirety as follows:

**CHAPTER 29A
MESSAGE ESTABLISHMENTS**

SECTION:

- 3-29A-1: Definitions**
- 3-29A-2: Massage Establishment License Required**
- 3-29A-3: Application For Massage Establishment Business License**
- 3-29A-4: Issuance Of License For A Massage Establishment**
- 3-29A-5: Approval Or Denial Of Application**
- 3-29A-6: Posting Of License; Photo Identification Card; Schedule of Fees for Services**
- 3-29A-7: Register Of Employees**
- 3-29A-8: Notice of Revocation, Supervision, or Denial of a License or Certificate**
- 3-29A-9: Revocation Or Suspension Of License**
- 3-29A-10: Hearing**
- 3-29A-11: Reimbursement Of Costs For Investigation Resulting In Business License Suspension Or Revocation**
- 3-29A-12: Revocation Or Suspension Of Massage Therapist License**
- 3-29A-13: Facilities Necessary**
- 3-29A-14: Operating Requirements**
- 3-29A-15: Persons Under Age Eighteen Prohibited On Premises**
- 3-29A-16: Alcoholic Beverages Prohibited**
- 3-29A-17: Hours And Massage Therapist On Premises**
- 3-29A-18: Employment Of Massage Therapist**
- 3-29A-19: Inspections Required**
- 3-29A-20: Unlawful Acts**
- 3-29A-21: Massage Establishment License; Exemptions**
- 3-29A-22: Sale Or Transfer Or Change Of Ownership or Tenant**
- 3-29A-23: Name And Place Of Business**
- 3-29A-24: Joint And Several Liability**
- 3-29A-25: Penalty For Violation**

3-29A-1: DEFINITIONS:

For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

APPLICANT: Any person or entity seeking a massage establishment business license. If the applicant is a sole proprietorship, the information sought to be provided shall be for the individual owner; if a partnership, by each general and each limited partner; if a joint venture, by each joint venturer; if a corporation, by each officer and director, and unless the corporation's stock is publicly traded, by each shareholder owning or holding more than ten percent (10%) of the outstanding stock in said corporation; if a limited liability company, by each manager and by each member owning or holding more than a ten percent (10%) membership interest; if an entity is made up of one or more subentities, then the foregoing information shall be provided for each subentity. It shall also include the business manager or other person principally in charge of the operation of the business.

CONVICTION: A plea of guilty or nolo contendere, finding of guilty, jury verdict or entry of judgment by sentencing of any crime, including, but not limited to, convictions, preceding sentences of

supervision, conditional discharge or first offender probation under the laws of any jurisdiction of the United States.

DEPARTMENT: The Illinois Department of Financial and Professional Regulation.

EMPLOYEE: Any person over eighteen (18) years of age, employed by or under contract with the owner of a massage establishment, who renders any service in connection with the operation of a massage business and receives compensation from the operator of the business or its patrons.

LICENSEE: The operator of a massage establishment.

MASSAGE or MASSAGE THERAPY: A system of structured palpation or movement of the soft tissue of the body. The system may include, but is not limited to, techniques such as effleurage or stroke and gliding, petrissage or kneading, tapotement or percussion, friction, vibration, compression, and stretching activities as they pertain to massage therapy. These techniques may be applied by a licensed massage therapist with or without the aid of lubricants, salt or herbal preparations, hydromassage, thermal massage, or a massage device that mimics or enhances the actions possible by human hands. The purpose of the practice of massage, as licensed under the Massage Licensing Act is to enhance the general health and well-being of the mind and body of the recipient. "Massage" does not include the diagnosis of a specific pathology. "Massage" does not include those acts of physical therapy or therapeutic or corrective measures that are outside the scope of massage therapy practice as defined in the Massage Therapy Act (formerly known as the Massage Licensing Act.)¹

MASSAGE ESTABLISHMENT: Any establishment having a fixed place of business where any person, corporation, limited liability company, partnership, limited partnership, joint venture, trust, firm or association that engages in or carries on, or permits to be engaged in or carried on, a business of providing massages by massage therapists. Massage establishments shall not include bodywork establishments which are defined in and require a separate license pursuant to chapter 29B of this title.

MASSAGE THERAPIST: Any person who, for any consideration or gratuity whatsoever, engages in the practice of massage, and who holds a massage therapist license issued by the Illinois department of financial and professional regulation.

OUTCALL MASSAGE SERVICE: Any business, a function of which is to engage in or carry on massages by a massage therapist at a location designated by the customer or patron rather than at a massage establishment.

PATRON: Any person who is offered or receives a massage under such circumstances that it is reasonably expected that he or she will pay money or any other consideration for such massage.

SEXUAL OR GENITAL AREA: Genitals, pubic area, anus, or perineum of any person, or the vulva or breasts of a female.

¹ 225 ILCS 57/1, et seq.

STATE LICENSE: A valid license issued by the Illinois department of financial and professional regulation to a massage therapist pursuant to the Illinois massage therapy act, formerly known as the massage licensing act, 225 Illinois Compiled Statutes 57/1 et seq.

3-29A-2: MESSAGE ESTABLISHMENT LICENSE REQUIRED:

- A. **Massage Establishment License Required:** No person or entity shall engage in or carry out the business of massage unless that person or entity has a valid massage establishment business license issued by the village pursuant to the provisions of this chapter for each and every separate office or place of business in the village, unless said business is exempt under section 3-29A-19 of this chapter. However, where individuals possessing the license required in subsection B of this section, perform massage in their own homes, no massage establishment license shall be required for that home. When a licensee performs massage in his or her own home, in addition to the requirements of this chapter, the requirements of the Bartlett zoning ordinance pertaining to home occupations shall apply.
- B. **State License Required:** No person shall engage in massage for compensation, unless the person has a valid state license issued by the Illinois department of financial and professional regulation pursuant to the massage therapy act (formerly known as the massage licensing act), 225 Illinois Compiled Statutes 57/1 et seq., or is exempt therefrom under said act.

3-29A-3: APPLICATION FOR MESSAGE ESTABLISHMENT BUSINESS LICENSE:

Every applicant for a license to maintain, operate, or conduct a massage establishment shall file an application, under oath, with the village of Bartlett upon a form provided by the village clerk and pay a nonrefundable annual license fee, in the amount set forth in section 3-1-1 of this title. Copies of the massage establishment business license application shall be forwarded to the building and code enforcement division manager, the health inspector, and the director of planning and development services. Each such director, division manager or inspector, or his or her designee, shall, within thirty (30) days, inspect the premises proposed to be operated as a massage establishment and upon inspection, each inspector shall file a written report with the village clerk concerning compliance with the applicable regulations. The application, once accepted, shall also be referred to the police department for investigation. The police department will perform the required criminal record check, if any. Background investigations of the applicant shall require the submission of fingerprints. The cost of the criminal record check and cost of fingerprint submissions shall be borne by the applicant. Massage therapists, Asian bodywork practitioners, or other bodywork practitioners holding a valid state license or business certificate issued by the Illinois department of financial and professional regulation shall not be required to submit to a criminal background check if he or she submits a true and accurate copy of his or her state license or business certificate with his, her or its application. Each application shall contain the following information:

- A. A definition of service to be provided.
- B. The location, mailing address and all telephone numbers where the business is to be conducted.
- C. Federal employer identification number (FEIN) and state of Illinois business tax number (IBT).

- D. The name and residence address of each applicant (all provisions which refer to applicant include an applicant which may be a person operating as a sole proprietorship, corporation, limited liability company, partnership, limited partnership, joint venture, or association).
1. If applicant is a corporation, the name, primary residence address, driver's license number, social security number, and fingerprints of each officer, director and of each stockholder owning more than ten percent (10%) of the stock of the corporation or company (except for any officer, director or shareholder that is a state licensed massage therapist), and the address of the corporation or company itself, if different from the address of the massage establishment. A certificate of good standing from the secretary of state of the state of its incorporation shall also be submitted
 2. If the applicant is a limited liability company, the name, primary residence address, driver's license number, social security number, and fingerprints of each manager and of each member that owns greater than a ten percent (10%) membership interest in said company (except for any such member or manager that is a state licensed massage therapist, Asian bodyworks practitioner or other bodyworks practitioner). A certificate of good standing from the secretary of state of the state of its organization shall also be submitted.
 3. If applicant is a partnership, the name, primary residence address, driver's license number, social security number and fingerprints of each partner including limited partners, and the address of the partnership itself, if different from the address of the massage establishment.
 4. If the applicant is a joint venture, the name, primary residence address, driver's license number, social security number of each joint venturer, and if any of the joint venturers is a corporation or limited liability company, then the information required in subparagraph 1 or 2 of the subsection as to each such corporate or LLC joint venturer.
- E. The two (2) previous addresses immediately prior to the present address of the applicant.
- F. Proof that the applicant is at least eighteen (18) years of age.
- G. Individual applicant's height, weight, color of eyes, hair and sex.
- H. Copy of driver's license or state identification card.
- I. One portrait photograph of the applicant at least one inch by one and one-half inches (1" x 1-1/2") and a complete set of applicant's fingerprints if the applicant is a sole proprietorship (unless the sole proprietor is a state licensed massage therapist) shall be taken by the chief of police or his/her agent. If the applicant is a partnership, limited liability company, or corporation, fingerprints of any and all officers, shareholders, directors, partners, members, managers or agents of the entity (except for state licensed massage therapists) along with the fee for each.
- J. Business, occupation, or employment of the applicant for the three (3) years immediately preceding the date of application.

- K. The massage or similar business license history of the applicant; whether such person or entity, previously operated in this or another municipality, county or state, has had a business license revoked or suspended, the reason for the revocation or suspension, and the business activity or occupation subsequent to such action of suspension or revocation.
- L. All criminal convictions of the applicant if a sole proprietor; and for each officer, director, and for each shareholder owning 10% or more of a corporation; each of the managers and for each member owning 10% or greater membership interest in a limited liability company; for each partner of a partnership; for each general partner of a limited partnership; and for each joint venturer, other than misdemeanor traffic violations, including the dates of convictions, nature of the crimes and place convicted. If a partnership, limited partnership or joint venture is made up of one or more corporations or limited liability companies, then the requisite information shall be furnished for each entity that comprises it. By way of example and not as a limitation, if a joint venture is made up of two corporations, then the information required in this subsection for corporations would apply to each officer, director and shareholder owning 10% or more stock in each corporation that comprises the joint venture. Convictions shall mean by plea of guilty or nolo contendere finding of guilty, jury verdict or entry of judgment by sentencing of any crime, including, but not limited to, convictions or preceding sentences of supervision, conditional discharge or first offender probation under the laws of any jurisdiction of the United States:
1. That is a felony, or
 2. That is a misdemeanor, an essential element of which is dishonesty or that is directly related to the practice of the professions including, without limitation, the following Illinois offenses, or if found guilty outside the state of Illinois, would constitute the same offense if committed within the state of Illinois:
 - a. An offense involving the use of force and violence upon the person of another that amounts to a felony.
 - b. An offense enumerated in any provision of article 11, entitled "sex offenses", of the Illinois criminal code, 720 Illinois Compiled Statutes 5/11-1 et seq., as amended from time to time.
 - c. A violation of the Illinois controlled substances act, 720 Illinois Compiled Statutes 570/100 et seq., as amended from time to time.
 - d. A violation of the Illinois cannabis control act, 720 Illinois Compiled Statutes 550/1 et seq., as amended from time to time.
 - e. A felony offense enumerated in article 24, deadly weapons, of the Illinois criminal code, 720 Illinois Compiled Statutes 5/24-1 et seq., as amended from time to time, or any other offense that involves the use of weapons.
- M. The name and address of each massage therapist who is or will be employed in the establishment, including a copy of their respective state licenses as issued by the Illinois department of financial and professional regulation, and if the business intends to hire any employees or independent contractors to perform Asian bodywork approaches (see

definitions in chapter 29B of this title), or other bodywork approaches (see definitions in chapter 29B of this title) or modalities that are exempt under section 25 of the massage therapy act² who are not state licensed massage therapists, a listing of the name, address, type of bodywork approach or modality that will be practiced for each employee, and for each independent contractor, and if Asian bodywork approaches or other bodywork approaches will be offered by any person other than a massage therapist or individual exempt under section 3-29A-19 of this chapter, then a bodywork approach establishment business license shall also be required for the business pursuant to the provisions of Chapter 29B of this title, and each practitioner of Asian bodywork approach or other bodywork approach shall procure a bodywork approach practitioner license as required under chapter 29B of this title before performing such services unless that person is a massage therapist licensed by the Department.

- N. The name and address of any other business owned or operated by any person whose name is required to be given in subsection D of this section.
- O. A description of any other business to be operated on the same premises or on adjoining premises owned or controlled by the applicant.
- P. Authorization of the village, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the applicant for the license, and to perform criminal background investigations as required by this chapter.
- Q. Such other identification and information necessary to discover the truth of the matters required to be set forth in the application.
- R. Applicants, who hold a valid state massage therapist license, are exempt from the fingerprinting and criminal background check requirement, if a copy of the license is submitted with the application.

Upon the completion of the above provided form and the furnishing of all foregoing information, the village clerk shall accept the application for the necessary investigations. The holder of a massage establishment license shall notify the village clerk of each change in any of the data required to be furnished by this section within ten (10) days after such change occurs.

3-29A-4: ISSUANCE OF LICENSE FOR A MASSAGE ESTABLISHMENT:

The village of Bartlett shall issue a license for a massage establishment if all requirements for a massage establishment described in this chapter are met unless it finds:

- A. The correct license fee or other fees or fines owed to the village of Bartlett have not been tendered to the village; or
- B. The operation, as proposed by the applicant, if permitted, would not comply with all applicable laws, including, but not limited to, the village's building licensing, zoning, and health regulations; or

- C. The applicant, or any of its officers, directors, shareholders (owning 10% of stock in a corporation), managers, members (owning 10% or greater membership interest in a limited liability company), partners, or joint venturers, employees, other than massage therapists, have been convicted by plea of guilty or nolo contendere, finding of guilty, jury verdict or entry of judgment by sentencing of any crime, including, but not limited to, convictions or preceding sentences of supervision, conditional discharge or first offender probation under the laws of any jurisdiction of the United States:
1. That is a felony, or
 2. That is a misdemeanor, an essential element of which is dishonesty or that is directly related to the practice of the professions including, without limitation, the following Illinois offenses, or if found guilty outside the state of Illinois, would constitute the same offense if committed within the state of Illinois:
 - a. An offense involving the use of force and violence upon the person of another that amounts to a felony.
 - b. An offense enumerated in any provision of article 11, entitled "sex offenses", of the Illinois criminal code, 720 Illinois Compiled Statutes 5/11-1 et seq., as amended from time to time.
 - c. A violation of the Illinois controlled substances act, 720 Illinois Compiled Statutes 570/100 et seq., as amended from time to time.
 - d. A violation of the Illinois cannabis control act, 720 Illinois Compiled Statutes 550/1 et seq., as amended from time to time.
 - e. A felony offense enumerated in article 24, deadly weapons, of the Illinois criminal code, 720 Illinois Compiled Statutes 5/24-1 et seq., as amended from time to time, or any other offense that involves the use of weapons.

The village of Bartlett may issue a license to any person found guilty of (or whose applicant's agents, or any of them) have been found guilty of) any of the crimes described in paragraphs C2a through C2e of this subsection only if it determines that such finding of guilt occurred at least ten (10) years prior to the date of the application and the individual has had no subsequent felony findings of guilty of any nature and no subsequent misdemeanor findings of guilty for a crime or crimes set forth in this section and demonstrates that he or she has been rehabilitated.

- D. Any applicant who for himself, herself, itself has not knowingly made any false, misleading or fraudulent statement of fact or failed to disclose required information or a fact in the license application or in any other document required by the village for himself, herself, itself, or as to any of the applicant's agents .
- E. Any applicant, or any of applicant's agents, has had a massage business, massage therapy or other similar permit or license denied, revoked or suspended by the village or any other state, county, municipality or local agency within five (5) years prior to the date of the application.
- F. The applicant or any of applicant's agents are not eighteen (18) years of age or older.

- G. Copies of the state licenses of persons, who will be providing massage services at the business establishment, including outcall services, have not been provided.

The information required under this section has not been furnished.

3-29A-5: APPROVAL OR DENIAL OF APPLICATION:

The village of Bartlett shall act to approve or deny an application for a license under this chapter within a reasonable period of time and in no event shall the village of Bartlett act to approve or deny said license later than forty five (45) days from the date that said application is complete and was accepted as complete by the village clerk. Every license issued pursuant to this chapter will terminate on April 30 following such issuance, unless sooner suspended, revoked or surrendered to the village.

3-29A-6: POSTING OF LICENSE; PHOTO IDENTIFICATION CARD; SCHEDULE OF FEES:

- A. The massage establishment business license issued by the Village, and the state massage therapist licenses issued by the Department to each massage therapist employed by the licensee, including employees and independent contractors, shall be available for public inspection and review upon request, if said licenses are not posted and available for immediate inspection in the reception area for patrons, if any, or in the respective therapist's, Asian bodywork practitioner's, or other bodywork practitioner's work area.
- B. Every massage therapist shall possess his or her state license and a government issued photo identification card while on the licensed premises and produce such state license and identification card upon request of any representative of the village of Bartlett.
- C. To provide outcall massage service, the massage therapist must possess a government issued photo identification card and state massage therapist license issued by the Department in the name of the individual providing the massage service. (Ord. 2015-77, 10-6-2015)
- D. Every massage establishment and every Asian bodywork approach establishment shall post in a conspicuous location on the business premises a schedule of the fees charged for the various types of massage, Asian bodywork approaches, and other bodywork approach services.

3-29A-7: REGISTER OF EMPLOYEES:

The licensee or person designated by the licensee of a massage establishment business license shall maintain a current register of all persons employed at all times, including employees, independent contractors and massage therapists, Asian bodywork practitioners, and other bodywork practitioners, along with their current photographs and a copy of their respective state licenses or business certificates or Village licenses. Such register and state licenses or business certificate and village license copies shall be available at the massage establishment to representatives of the village of Bartlett during regular business hours. (Ord. 2015-77, 10-6-2015)

3-29A-8: NOTICE OF REVOCATION, SUSPENSION OR DENIAL OF A LICENSE OR CERTIFICATE:

No massage establishment business license shall be revoked, suspended, or denied and refused to be issued until the applicant has received written notice from the village clerk at the address

provided in the application on file with the village. The notice shall set forth the allegations of why the license should be revoked, suspended, or refused. Said written notice shall be served upon the massage establishment business license holder or applicant by delivering the same personally or by leaving such notice at the place of business or residence of the license holder representative or manager, if any, on file with the Village or with the applicant identified in the applicable application. The license holder shall notify the village within forty eight (48) hours of any change in the name or address of its representative, if any. If the applicable licensee cannot be found, and the service of such notice cannot be otherwise made in the manner therein provided, a copy of such notice shall be sent by certified mail, postage prepaid, and by regular mail, postage prepaid, addressed to the massage establishment business license holder at the licensee's or applicant's place of business or residence on file with the village. The revocation or suspension of a massage establishment business license shall be deemed effective three (3) business days after personal service or after the mailing of the written notice as provided herein.

3-29A-9: REVOCATION OR SUSPENSION OF A LICENSE:

The massage establishment license of a business may be revoked or suspended, in addition to the fines provided for in section 3-29A-25: of this chapter, upon one or more of the following grounds:

- A. The massage establishment business license holder or person filling out and submitting the underlying application for the massage establishment business license has committed an act(s) of fraud or deceit in the application for license, or renewal thereof, submitted to the village clerk.
- B. The massage establishment business license holder is engaged in or has employees or independent contractors in the licensed premises engaged in the practice of massage without a state massage therapist or applicable state business certificate license therefor, or is engaged in, or has employees or independent contractors in the licensed premises engaged in providing Asian bodywork approach services or other bodywork approach services by an individual(s) who is/are not a state licensed massage therapist(s), or other bodywork approach practitioner license issued by the Village pursuant to Chapter 29B of this title, or is acting under a false or assumed name, or is impersonating a state licensed massage therapist, or Village licensed bodywork approach practitioner of a like or different name.
- C. The massage establishment business license holder, or any massage therapist, employee or independent contractor has committed an act of fraudulent, false, misleading or deceptive advertising, or prescribing medicines, drugs, or practices any other licensed profession without legal authority therefor.
- D. The massage establishment business license holder or any of its employees or independent contractors has committed an act(s) of prostitution, sexual offense, or trafficking in controlled substances after the date of issuance of a massage establishment business license.
- E. The massage establishment business license holder, massage therapist, or bodywork approach practitioner working at the massage establishment premises is found to be in violation of any section of this chapter or of chapter 29B of this title.
- F. The massage establishment business license holder, or a massage therapist, or any employee or independent contractor working in the massage establishment licensed

premises, permits or engages in an act or acts of prostitution or solicitation for an act or acts of prostitution within the licensed premises or elsewhere or permits any procedure during the performance of services within or off the licensed premises that are performed for the purpose of sexual arousal or gratification of any patron, or should reasonably be expected to cause such result, or permits the use of trafficking of controlled substances or cannabis on the licensed premises.

- G. The massage establishment business license holder, or any employee or independent contractor of the massage establishment business performs an act of prostitution within the licensed premises or off the premises or solicits an act of prostitution on or off the premises or performs services within or without the premises in such a manner for the purpose of sexual arousal or gratification of a patron, or should reasonably be expected to cause such result, or the licensee uses or is trafficking in controlled substances or cannabis.
- H. The massage establishment business license holder, massage therapist, or any employee or independent contractor of the bodywork approach business has violated or is not in compliance with this chapter or chapter 29B of this title and the license has been suspended within the preceding twenty four (24) months.
- I. A massage establishment business license holder, massage therapist, Asian bodywork practitioner, or other bodyworks approach practitioner, or any employee or independent contractor of the massage establishment business who knowingly conducted massage activities or provided Asian bodywork approach services or other bodywork approach services in the village during a period of time when the license holder's license was suspended.
- J. Within a twenty four (24) month period, a person or persons committed an offense as listed in subsection 3-29A-4:C.2. of this chapter, which substantially occurred in or on a licensed premises, and for which a conviction has been obtained, and the person was a massage therapist or was an employee or independent contractor under contract of the massage establishment business license holder at the time the offenses were committed. The fact that a conviction is being appealed shall have no effect on the revocation of the license.
- K. A massage establishment business license holder is delinquent in payment to the village for ad valorem taxes or other taxes or fees related to the massage establishment.
- L. If a license has been revoked for any cause, no license shall be granted to any person for the conduct of the business of a massage establishment at that location for a period of three (3) years.

3-29B-10: HEARING:

- A. Any applicant, owner, massage establishment business license holder who receives a notice of denial, revocation or suspension may file a request for hearing with the village administrator as provided herein. Such request shall be filed with the village clerk in writing no later than ten (10) business days following personal delivery or mailing of the notice, and shall include a response to the village clerk's notice. Such response shall include a brief statement addressing the alleged substantive deficiencies and/or violations cited in the village clerk's notice and shall set forth the basis for why the license should not be denied,

revoked or suspended. If a request for hearing is filed of an order of the village clerk denying, or the Village Administrator suspending or revoking a license, such denial, suspension or revocation shall be stayed pending final order of the village administrator as provided in this section. If a request for hearing is not filed, the village administrator may review the allegations and any other pertinent material, and enter a ruling revoking, suspending or confirming the refusal to issue a license.

- B. When any applicant or massage establishment business licensee requests a hearing, the village administrator shall schedule an informal public hearing not later than twenty one (21) days following receipt of such hearing request. The village administrator may designate a hearing officer to schedule, convene and conduct the hearing. In such case, the hearing officer shall have the same powers as the village administrator to administer oaths and to continue the hearing from time to time to permit the applicant or licensee, as the case may be, to provide additional information. The purpose of the hearing will be to offer the applicant or licensee an opportunity to show cause why the application should not be denied, or the license suspended or revoked. A record shall be made of the hearing and documents may be submitted and/or testimony given, either in person or through sworn affidavit. The Illinois code of civil procedure shall not be applicable to such hearing. Hearsay may be admissible so long as the village administrator or hearing officer determines that it bears an indicia of reliability and so long as the rules associated with hearsay are equally applied to all participants in the hearing. This record may be made by electronic recording. Where such designation has been made, the hearing officer shall submit proposed findings and recommendations to the village administrator within fourteen (14) days of the close of the hearing.
- C. Any violation of this chapter or unlawful act of any licensee, massage therapist, employee, or any independent contractor under contract with such business, of a licensed massage establishment business committed on a licensed premises shall be attributable to the licensed massage establishment business.
- D. Within twenty-one (21) days after the close of hearing set forth in subsection B of this section, the village administrator shall make written findings of fact and issue an appropriate order. A copy of such order shall be promptly served upon the applicant, owner, or massage establishment business license holder. If the village administrator determines that the license should be revoked or suspended, the suspension or revocation shall take effect immediately upon receipt unless otherwise specified.
- E. The decision of the village administrator as provided in subsection D of this section shall be the final administrative action of the village with respect to the license or application, and shall be subject to the immediate appeal by the applicant, massage establishment business license holder to the circuit court of Cook County. Such appeal to the circuit court under the administrative review act shall be filed not later than thirty five (35) days following receipt of the village administrator's findings and order. Failure to file such appeal as provided herein shall render the village administrator decision final.

3-29A-11: REIMBURSEMENT OF COSTS FOR INVESTIGATION RESULTING IN BUSINESS LICENSE SUSPENSION OR REVOCATION:

In the event that the village of Bartlett conducts an investigation of a licensed massage establishment, which results in the revocation or suspension of its massage establishment business

license, the licensee shall reimburse the village for any and all of the village's costs for the investigation. Failure to pay such costs within ten (10) days' written notice from the village shall result in the continuance of any suspension until such time as those costs are paid and no massage establishment business license shall be issued or renewed for such a business at the same location until such costs have been paid to the village. The village shall have such additional or further remedies for collection of such costs as are available by law. (Ord. 2015-77, 10-6-2015)

3-29A-12: REVOCATION OR SUSPENSION OF MASSAGE THERAPIST LICENSE:

A massage therapist license issued by the state may be revoked or suspended by the state in accordance with the Illinois massage therapy act (formerly the massage licensing act), 225 Illinois Compiled Statutes 57/1 et seq., as it may be amended from time to time. The chief of police shall report any and all suspected violations to the massage licensing board and to the Illinois department of financial and professional regulation or similar entity if the massage therapist license is issued by another state.

3-29A-13: FACILITIES NECESSARY:

Every location for which a massage establishment license is sought shall, in addition to meeting all other village regulations, comply with the following:

- A. The premises shall have adequate equipment for disinfecting and sterilizing nondisposable instruments and materials used in administering massages. Such nondisposable instruments and materials shall be disinfected after use on each patron.
- B. Closed cabinets shall be provided and used for the storage of clean linen, towels and other materials used in connection with administering massages. All soiled linens, towels and other materials shall be kept in properly covered containers or cabinets, which containers or cabinets shall be kept separate from the clean storage areas.
- C. The minimum number of plumbing fixtures shall be provided and maintained as required by the building code or this chapter, whichever is more restrictive. (Ord. 2015-77, 10-6-2015)

3-29A-14: OPERATING REQUIREMENTS:

- A. Every portion of the massage establishment, including appliances and apparatus, shall be kept clean and operated in a sanitary manner.
- B. Prices for all services shall be prominently posted in the reception area in a location available to all prospective customers.
- C. All employees and independent contractors, including massage therapists, shall be clean and wear clean, nontransparent outer garments.
- D. All massage establishments shall be provided with clean, laundered sheets and towels which shall be laundered after each use by an individual patron and stored in a sanitary manner. All towels and linens furnished for use of one patron shall not be refurnished for use of another patron until laundered.

- E. The sexual or genital areas of patrons must be covered with nontransparent towels, cloths, or undergarments when in the presence of an employee, independent contractor of the licensee, or massage therapist.
- F. All walls, ceilings, floors, pools, showers, baths, and steam rooms and any other physical facilities shall be kept in good repair and maintained in a clean and sanitary condition. Wet and dry heat rooms, steam or vapor cabinets, shower compartments and toilet rooms shall be thoroughly cleaned each day the massage establishment is in operation. Bathtubs and showers shall be thoroughly cleaned after each use. When carpeting is used on the floors, it shall be kept dry.
- G. Oils, creams, lotions, and other preparations used in administering massages shall be kept in clean, closed containers or cabinets.
- H. Each massage therapist shall wash his or her hands in hot running water using a proper soap or disinfectant before administering massage to any patron.
- I. No massage therapist, employee, or licensee shall perform, offer, or agree to perform any act which shall require the touching of a patron's sexual or genital area.
- J. Any reception or waiting area shall be open to the public and visible from outside of the immediate entrance, e.g., storefront windows and any entrance door shall be transparent and unobstructed. Any exterior windows or doors with a view to the waiting area or reception area must be free of any posting or material that would obstruct the view of the waiting area or reception area from the outside of the establishment.
- K. No massage establishment granted a license under the provisions of this chapter shall place, publish or distribute or cause to be placed, published or distributed any advertisement, picture, or statement which is known or through the exercise of reasonable care should be known to be false, deceptive or misleading in order to induce any person to purchase or utilize any professional massage services.
- L. No massage establishment granted a license under the provisions of this chapter shall depict, place, publish, distribute, or cause to be depicted, placed, published, or distributed any advertising matter that suggests to prospective patrons that any services are available other than those services permitted by this chapter, or which would suggest that employees or massage therapists are dressed in any manner other than that permitted by this chapter.
- M. No advertising will suggest or describe the physical characteristics of employees or massage therapists.
- N. No person shall be denied a massage or access to the massage establishment because of gender.

3-29A-15: PERSONS UNDER AGE EIGHTEEN PROHIBITED ON PREMISES:

It shall be unlawful to permit any person under the age of eighteen (18) years to be offered or receive a massage at any massage business establishment unless accompanied by, or with written consent of, a parent or legal guardian.

3-29A-16: ALCOHOLIC BEVERAGES PROHIBITED:

No person shall sell, give, dispense, provide or keep, or cause to be sold, given, dispensed, provided or kept, any alcoholic beverage on any premises used in any way for or by a massage business, patron or massage therapist.

3-29A-17: HOURS AND MASSAGE THERAPIST ON PREMISES:

No portion of any business premises used in any way for or by a massage business shall be kept open for any purpose between the hours of ten o'clock (10:00) P.M. and eight o'clock (8:00) A.M., and there shall be at least one state licensed massage therapist present on the business premises at all times when the massage establishment is open for business.

3-29A-18: EMPLOYMENT OF MASSAGE THERAPIST:

No person shall employ, as an employee or independent contractor, as a massage therapist, any person unless the employee or independent contractor has obtained and has in effect a state license issued by the Illinois department of financial and professional regulation pursuant to the Illinois massage therapy act (formerly the massage licensing act), 225 Illinois Compiled Statutes 57/1 et seq., as it may be amended from time to time. If a massage establishment employs any person or hires any independent contractor who is not a stated licensed massage therapist, or Village licensed bodywork approach practitioner, but who performs or is employed to perform any Asian bodywork approach or other bodywork approach services, the establishment shall also procure a bodyworks establishment business license pursuant to chapter 29B of this title, and any person that will perform Asian bodywork approach services or other bodywork approach services that is not a massage therapist, shall be required to procure a bodywork approach practitioner license from the village before performing any such services in accordance with the requirements of chapter 29B of this title.

3-29A-19: INSPECTIONS REQUIRED:

Upon issuance of a massage establishment business license, in addition to the inspection requirements of section 3-29A-3 of this chapter, the licensee shall provide any representative of the village with reasonable opportunity to inspect the premises for which the permit is issued and to interview the licensee's agents, employees, and independent contractors under oral or written contract to perform massages on the business premises or off site for the purpose of determining that the provisions of this chapter and other applicable ordinances and state and federal laws are being complied with. It shall be unlawful for any person to fail to allow any representative of the village access to the premises of the massage establishment or to hinder such access or to fail to provide any such required information and documentation in any manner.

3-29A-20: UNLAWFUL ACTS:

- A. It shall be unlawful for any person, in a massage establishment, to place his or her hand or hands upon, to touch with any part of his or her body, to fondle in any manner, or to massage, a sexual or genital area of any other person.
- B. It shall be unlawful for any person, in a massage establishment, to expose his or her sexual or genital area to any other person. It shall also be unlawful for any person, in a massage establishment, to expose the sexual or genital area of any other person.

- C. It shall be unlawful for any person, while in the presence of any other person in a massage establishment, to fail to conceal with a fully opaque covering, the sexual or genital area of his or her body.
- D. It shall be unlawful for any person to perform, offer or agree to perform any act which shall require the touching of a patron's sexual or genital area or any unlawful act, as defined in 720 Illinois Compiled Statutes 5/11-14, 5/11-14.1, 5/11-14.3, and 5/11-14.4, which are incorporated as now or hereafter amended.
- E. It shall be unlawful for any person owning, operating or managing a massage establishment, to cause, allow or permit in or about such massage establishment, any agent, employee or any other person under his or her control or supervision to perform such acts prohibited in subsection A, B, C or D of this section.
- F. It shall be unlawful for any licensee under this chapter to administer or permit massage within the village, except within the establishment licensed to carry on such business under this chapter or as outcall massage service.
- G. It shall be unlawful for any massage service to be carried on within any cubicle, room, booth or any area within a massage establishment which is fitted with a door capable of being locked. Toilets and cubicles used solely for the application of liquid and vapor baths shall be clearly marked as to purposes on the exterior door or curtain of the cubicle, room or booth. Nothing contained in this chapter shall be construed to eliminate any other regulation concerning the maintenance of premises, or to preclude authorized inspection of any premises, whenever such inspection is deemed appropriate by the police or health departments.

3-29A-19: MASSAGE ESTABLISHMENT LICENSE; EXEMPTIONS:

The provisions of this chapter shall not apply to:

1. Hospitals, nursing homes, or any facility at which a healthcare worker duly licensed by the state of Illinois provides on an ongoing basis, professional health services to individuals, or persons holding an unrevoked certificate to practice the healing arts under the laws of the state of Illinois, or to those working under the direction of any such persons in any such businesses, including the offices of an occupational therapist licensed under the occupational therapy practice act³, a physical therapist licensed under the physical therapy act⁴, a physician or chiropractic physician licensed under the medical practice act⁵, a naprapath licensed under the naprapathic practice act.⁶
2. Any barber, cosmetologist, esthetician or nail technician lawfully carrying on their respective businesses to the extent authorized under a valid unrevoked license or certificate of registration issued by the state of Illinois; provided, however, this exemption is only intended to permit normal and customary barbering, cosmetology, esthetic and nail technology services which involve incidental physical contact, such as scalp rubs, facials, and hand

³ 225 ILCS 75/1 et seq.

⁴ 225 ILCS 90/1 et seq.

⁵ 225 ILCS 60/1, et seq.

⁶ 225 ILCS 63/1 et seq.

manipulations which otherwise qualify as massage activities or bodywork approach services. This exemption is not intended, and does not permit, general massage activities as part of any barber, cosmetologist, esthetician or nail technician business beyond that authorized by their state license or certification.

3. Any athletic trainer registered in the state of Illinois who administers such athletic related massage or bodywork approach services in the normal course of training duties.
4. Bona fide health/sport establishments which allow persons of all ages on the premises and which meet the following criteria:
 - a. The primary purpose of the establishment is health and fitness; massage and bodywork service is subsidiary;
 - b. No more than twenty percent (20%) of the establishment revenue is derived from massage services and/or bodywork approach services; and
 - c. Massage and/or bodywork approach facilities shall not occupy more than ten percent (10%) of the establishment's building or leased space.
5. Physicians, podiatric physician, or chiropractic physician licensed under the Medical Practice Act.⁷
6. Naprapath licensed under the Illinois Naprapathic Act.⁸
7. Physical therapist licensed under the Medical practice Act.⁹
8. Occupational therapist licensed under the Illinois Occupational Therapy Act.¹⁰

3-29A-20: SALE OR TRANSFER OR CHANGE OF OWNERSHIP OR TENANT:

- A. Any massage establishment business license issued pursuant to this chapter shall be applicable only to the massage establishment business licensee and location designated in such license, and may not be sold, transferred, or otherwise assigned. Provided, where the licensee remains the same, but a request is made to designate and substitute a different location, the village clerk may approve such new location upon submission of proof that such location is in compliance with this chapter. A fee of fifty dollars (\$50.00) shall be required for processing such location changes.
- B. Any massage establishment license issued pursuant to this chapter shall be applicable only for the specific business designated, and may not be sold, transferred or otherwise assigned, except where ownership of the business remains identical.
- C. A transfer in the ownership or control of massage establishment business shall constitute change in the licensee and the existing license shall be deemed surrendered, extinguished

7 225 ILCS 60/1 et seq.

8 225 ILCS 63/1, et seq.

9 225 ILCS 60/1, et seq.

10 225 ILCS 75/1 et seq.

and void. A new application and license shall be filed and processed as provided in section 3-29A-4 and 3-29A-5 of this chapter prior to such transfer taking effect. Any transfer in the ownership of a massage establishment business in violation of this chapter shall constitute operation of such business without a license.

- D. Any proposed changes in ownership; management; and/or including a new sole proprietor; or change as to the general partners in a partnership, joint venturers in a joint venture; member(s) holding more than a ten per cent (10%) membership interest, or manager(s) in of a limited liability company, officer(s), director(s), and shareholder(s) holding directly or beneficially more than ten percent (10%) of the stock in a corporation licensed under this chapter, shall be reported in writing to the village clerk not less than thirty (30) days prior to the proposed change. All new personnel, including a new sole proprietor, general partner, joint venturer, manager or member owning a ten percent (10%) or greater membership interest of an LLC; officer, director and shareholder of a corporation who owns more than ten percent (10%) of the common stock of a corporation shall meet all the standards of this chapter and must otherwise qualify to hold a massage establishment business license under this chapter just as if such person was applying for a massage establishment business license individually. All such changes in personnel shall be subject to review and approval by Village Administrator.
1. When a license has been issued to a partnership or joint venture and a change of ownership occurs resulting in a change in the general partnership interest or joint venture interest of ten percent (10%) or more in said partnership or joint venture, such license shall terminate and the partnership or joint venture shall surrender its existing license and reapply for a new license.
 2. When a license has been issued to an LLC and a change takes place in the manager(s) and/or members who own a ten percent (10%) or more membership interest in said LLC, such license shall terminate and the LLC shall surrender its existing license and reapply for a new license.
 3. When a license has been issued to a corporation and a change takes place in the officers, directors and/or shareholders who own ten percent (10%) or more of the stock of the corporation, resulting in the holding of office, director's position, or ownership interest, such license shall terminate and the corporation shall surrender its existing license and reapply for a new license. This section shall not be applicable to corporations whose stock is publicly traded on recognized national stock exchanges, provided the corporation continues to meet, all of the standards of this chapter.
- E. No massage establishment business shall use the name or telephone number of a prior massage establishment business after the transfer of ownership or control of massage establishment business or any name or telephone number which is different than those in the application for the massage establishment business license issued by the village.
- F. It shall be unlawful for the owner of any property to operate any massage establishment as defined in this chapter and/or to operate a bodywork approach business as defined in chapter 29B of this title, or to enter any lease to, or to approve and consent to the assignment of any lease of any property that is used for or operated as, or is proposed to be used or operated as a

massage establishment as defined in this chapter, and/or as a bodywork approach business as defined in chapter 29B of this title with any person, partnership, joint venture, corporation, limited liability company, trust, association or other entity unless or until, or that becomes effective before any such person, partnership, joint venture, corporation, limited liability company, trust, association, or other entity has procured a massage establishment license issued by the Village pursuant to section 3-29A-2 of this chapter, and/or if applicable, has procured a bodywork approach business license issued by the Village as required pursuant to Section 3-29B-4 of chapter 29B of this title.

3-29A-23: NAME AND PLACE OF BUSINESS:

No person or entity granted a massage establishment license pursuant to this chapter shall operate the massage establishment under a name not specified in the license, nor shall the person conduct business under any designation or location not specified in the license, except that the location for outcall massage service by massage therapists need not be specified on the license.

3-29A-24: JOINT AND SEVERAL LIABILITY:

Any act or failure to act of an employee, a person performing massage at or on behalf of a massage establishment as an independent contractor or otherwise, or an agent of the licensee with respect to the licensed business shall be deemed to be the act of the licensee. The licensee and individual committing a violation are jointly and severally liable for any fines or penalties assessed pursuant to this chapter.

3-29A-25: PENALTY FOR VIOLATION:

- A. Any person violating any provisions of this chapter shall be punished by a fine in the amount of not less than one hundred dollars (\$100.00) nor more than one thousand dollars (\$1,000.00). A separate offense shall be deemed committed each time on each day during or on which violation occurs or is permitted to occur.
- B. The owner of any property that enters any lease, or that approves and consents to the assignment of any lease, in violation of section 3-29A-22:F of this chapter, and/or in violation of section 3-29B-20:F of chapter 29B of this title, shall be punished by a fine in an amount of not less than one hundred dollars (\$100.00) nor more than one thousand dollars (\$1,000.00). A separate offense shall be committed each time on each day during or on which a violation occurs or is permitted to occur.
- C. Whenever a person, corporation, limited liability company, partnership, joint venture, firm and/or other entity violates any of the provisions of this chapter, the village may cause appropriate legal actions and proceedings, in law or in equity, to be instituted and maintained to enforce compliance herewith.

**CHAPTER 29B
BODYWORK ESTABLISHMENTS LICENSING AND LICENSING REQUIREMENTS FOR
PRACTITIONERS OF BODYWORKS APPROACHES**

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3-29B-1: DEFINITIONS:

The following words or phrases shall have the meanings ascribed to them below, unless otherwise indicated by the context:

AOBTA: The American Organization For Bodywork Therapies Of Asia.

APPLICANT: Any person or entity seeking bodywork approach establishment business license. If the applicant is a sole proprietorship, the information sought to be provided shall be for the individual owner; if a partnership, by each general and each limited partner; if a joint venture, by each joint venturer; if a corporation, by each officer, director and shareholder; if a limited liability company, by each manager and by each member owning or holding more than a ten percent (10%) membership interest; if another entity, the information shall be provided for each trustee, beneficiary and/or owner. It shall also include the operations manager or other person principally in charge of the operation of the business. Applicant shall also include any person seeking an Asian bodywork approach practitioner's license.

ASIAN BODYWORK APPROACH: The treatment of the human body, and purported treatment of the human mind and spirit, including the electromagnetic or energetic field which surrounds

and infuses it, by using pressure and/or manipulation of the soft tissue and acupoints of the human body based on Chinese medical principles for assessing and evaluating the human body's energetic system. It uses traditional Asian techniques and treatment strategies to primarily affect and balance the energetic system for treating the human body, emotions, mind, energy field and spirit for the promotion, maintenance and restoration of human health. Methods of assessment and evaluation include the Chinese Four Pillars of examination, observation, listening, asking, and touching. Assessments are based primarily on Chinese medicine parameters relating to the balance and circulation of the Five Essential Substances: Qi, Jing, Shen, Xue and Jin-ye. Treatment may include touching, pressing or holding of the body along meridians and/or on acupoints primarily with the hands, stretching, external application of medicinal plants or foods, heat or cold applications to the body, and dietary and/or exercise suggestions. Cupping, guasha, moxibustion and other methods and modalities may also be used, such as shiatsu, acupressure, Amma, Qigong, acupuncture, biomedicine, Tui Na, Jin Shin, Jyutsa, Chi Nei Tsan, Jin Sin Do, Thai bodywork and other trademark or other forms recognized by AOBTA.

BODYWORK APPROACH ESTABLISHMENT BUSINESS: A person acting as a sole proprietor, a corporation, limited liability company, partnership, joint venture, association, firm or entity having a source of income or compensation derived from the practice of one or more Asian bodywork approaches or other bodywork approaches, and which has a fixed place of business where any person, corporation, limited liability company, partnership, joint venture, association, firm or entity engages in or carries on Asian bodywork approach or other bodywork approach modalities and/or hires employees, agents or enters oral or written contracts with individuals or independent contractors to perform or provide Asian bodywork or other bodywork approach services to patrons for money, or other consideration, or any gratuity.

BODYWORK APPROACH PRACTITIONER: Any person, other than a massage therapist licensed by the Department, who performs and provides Asian bodywork approach services, or other bodywork approach services, to patrons or any person under such circumstances that it is reasonably expected that the person to whom such Asian bodywork approach services or other bodywork approach services are provided, or some third party on such person's behalf, will pay money or provide any other consideration or gratuity therefor. Until January 1, 2024, practitioners of Asian bodywork approaches are exempt from licensure under the Massage Licensing Act 11 but are not exempt from licensure by the Village of Bartlett and must procure a bodywork approach practitioner's license under his chapter, unless such practitioner is a massage therapist licensed by the Department or is otherwise exempt under this chapter. In addition, practitioners of other bodywork approaches are exempt under Section 25 of the massage therapy act (formerly the massage licensing Act 12, but are not exempt from licensure by the Village of Bartlett and must procure a bodywork approach practitioner's license under this chapter unless such practitioner is a massage therapist licensed by the Department or is otherwise exempt under that chapter.

CONVICTION: A plea of guilty or nolo contendere, finding of guilty, jury verdict or entry of judgment by sentencing of any crime, including, but not limited to, convictions, preceding

11 225 ILCS 57/25

12 225 ILCS 57/25

sentences of supervision, conditional discharge or first offender probation under the laws of any jurisdiction of the United States.

DEPARTMENT: The Illinois Department of Financial and Professional Regulation.

EMPLOYEE: Any person who renders any service in connection with the operation of a bodywork approach business and receives compensation from the operator of the business or patrons. All employees of a bodywork approach business shall be over the age of eighteen (18).

LICENSEE: The operator of a bodywork approach establishment business license and/or any person who holds a bodywork approach practitioner's license issued by the village.

MASSAGE OR MASSAGE THERAPY: A system of structured palpation or movement of the soft tissue of the body. The system may include, but is not limited to, techniques such as effleurage or stroke and gliding, petrissage or kneading, tapotement or percussion, friction, vibration, compression, and stretching activities as they pertain to massage therapy. These techniques may be applied by a licensed massage therapist with or without the aid of lubricants, salt or herbal preparations, hydromassage, thermal massage, or a massage device that mimics or enhances the actions possible by human hands. The purpose of the practice of massage, as licensed under the Massage Licensing Act is to enhance the general health and well-being of the mind and body of the recipient. "Massage" does not include the diagnosis of a specific pathology. "Massage" does not include those acts of physical therapy or therapeutic or corrective measures that are outside the scope of massage therapy practice as defined in the massage therapy act (formerly the massage licensing act.¹³

MASSAGE BUSINESS: A person acting as a sole proprietor, corporation, limited liability company, partnership, joint venture, association, firm or other business or entity having a source of income or compensation derived from the practice of massage by one or more massage therapists.

MASSAGE THERAPIST: Any person who is licensed by the Illinois department of financial and professional regulation and administers massage or otherwise provides massage therapy for compensation or other consideration or gratuity.

NCBTMB: The National Certification Board Of Therapeutic Massage And Bodywork.

NCCA: The National Commission For Certifying Agencies.

NCCAOM: The National Certification Commission For Acupuncture And Oriental Medicine.

NOBTA: The National Organization Of Bodywork Therapies Of Asia.

¹³ 225 ILCS 57/1, et seq.

OTHER BODYWORK APPROACHES: Recognized bodywork approaches and modalities other than Asian bodywork approaches that are specifically exempt under Section 25 of the massage therapy act (formerly the massage licensing act¹⁴, including practitioners that do not involve intentional soft tissue manipulation, including but not limited to Alexander Technique, Feldenkrais, Reike and Therapeutic Touch, and practitioners of certain service marked bodywork approaches that do involve intentional soft tissue manipulation, including but not limited to Rolfing, Trager Approach Polarity Therapy, and Orthobionomy.

OWNER: Any person or legal entity who owns ten percent (10%) or greater interest in a bodywork approach business.

PATRON: Any person who receives one or more Asian bodywork approach services under such circumstances that it is reasonably expected that he or she will pay money or give other consideration therefor.

PROFESSIONAL MASSAGE OR BODYWORK THERAPY ASSOCIATION: A state or nationally chartered organization that is devoted to the massage specialty and therapeutic approach and meets the following requirements:

- (1) The organization requires that its members meet minimum educational requirements. The educational requirements must include anatomy, physiology, hygiene, sanitation, ethics, technical theory, and application of techniques.
- (2) The organization has an established code of ethics and has procedures for the suspension and revocation of membership of persons violating the code of ethics.

SEXUAL OR GENITAL AREA: Including the genitals, pubic area, anus or perineum of any person, or the vulva or breasts of a female.

3-29B-2: BODYWORK APPROACH ESTABLISHMENT BUSINESS LICENSE REQUIRED:

A. It shall be unlawful for any bodywork approach business establishment to operate in the village without a valid and current bodywork approach establishment business license issued by the village pursuant to the terms of this chapter. A separate license shall be required for each bodywork business location regardless of whether multiple businesses are operated by the same person acting as a sole proprietor, corporation, limited liability company, partnership, joint venture, firm, association, or business. All practitioners offering Asian bodywork approaches and all practitioners offering other bodywork approaches require a village bodywork practitioner license. A person offering or practicing Asian bodywork approaches and/or offering or practicing other bodywork approaches shall have an bodywork approach practitioner license issued by the village as described in section 3-29B-3 of this chapter, unless said person is a massage therapist licensed by the Department.

B. It shall be unlawful for any massage business establishment licensed by the village pursuant to chapter 29A of this title, or individual massage therapist licensed and operating under the massage licensing act, to employ, hire, sublease, contract or allow at any location where massage is performed, any practitioner of Asian bodywork approaches to perform or

provide any Asian bodywork approaches, or any practitioner of other bodywork approaches to perform or provide other bodywork approaches, unless that business also has a bodywork establishment business license under this chapter, and each practitioner of Asian bodywork approaches, and/or each practitioner of other bodywork approaches, procures a bodywork approach practitioner's license from the village, and each practitioner of Asian bodywork approaches and/or other bodywork approaches employed by or under contract with the massage establishment business meets the minimum qualifications therefor as set forth in section 3-29B-7 and/or section 3-29B-8 of this chapter.

3-29B-3: BODYWORK APPROACH PRACTITIONER'S LICENSE REQUIRED:

No person offering or providing Asian bodywork approaches shall perform massage therapy or provide any Asian bodywork approach services without a massage therapist license issued by the Department or a current valid bodywork approach practitioner license issued by the village. No person offering or providing other bodywork approaches shall perform massage therapy or any other bodywork approach services without a massage therapist license issued by the Department or a current valid bodywork approach practitioner's license issued by the Village.

3-29B-4: EXEMPTIONS:

The provisions of this chapter shall not apply to:

A. Hospitals, nursing homes, or any facility at which a healthcare worker duly licensed by the state of Illinois provides on an ongoing basis, professional health services to individuals, or persons holding an unrevoked certificate to practice the healing arts under the laws of the state of Illinois, or to those working under the direction of any such persons in any such businesses, including the offices of an occupational therapist licensed under the occupational therapy practice act¹⁵, a physical therapist licensed under the physical therapy act¹⁶, a physician or chiropractic physician licensed under the medical practice act¹⁷, a naprapath licensed under the naprapathic practice act¹⁸.

B. Any barber, cosmetologist, esthetician or nail technician lawfully carrying on their respective businesses to the extent authorized under a valid unrevoked license or certificate of registration issued by the state of Illinois; provided, however, this exemption is only intended to permit normal and customary barbering, cosmetology, esthetic and nail technology services which involve incidental physical contact, such as scalp rubs, facials, and hand manipulations which otherwise qualify as massage activities or bodywork approach services. This exemption is not intended, and does not permit, general massage activities as part of any barber, cosmetologist, esthetician or nail technician business beyond that authorized by their state license or certification, nor does it permit Asian bodywork approach or other bodywork approach services beyond that authorized by his, her or its state license.

15 225 ILCS 75/1 et seq.

16 225 ILCS 90/1 et seq.

17 225 ILCS 60/1 et seq.

18 225 ILCS 63/1 et seq.

C. Any athletic trainer registered in the state of Illinois who administers such athletic related massage or bodywork approach services in the normal course of training duties.

D. No Asian bodywork approach services or other bodywork approach services shall be performed off the bodywork approach establishment business premises, including at the patron's premises, including the patron's place of business or residence, unless performed by a state licensed massage therapist.

E. Bona fide health/sport establishments which allow persons of all ages on the premises and which meet the following criteria:

1. The primary purpose of the establishment is health and fitness; massage and bodywork service is subsidiary;

2. No more than twenty percent (20%) of the establishment revenue is derived from massage services and/or bodywork approach services; and

3. Massage and/or bodywork approach facilities shall not occupy more than ten percent (10%) of the establishment's building.

F. Massage businesses licensed pursuant to chapter 29A of this title that do not perform or provide Asian bodywork approaches or other bodywork approaches by any person who is not a massage therapist.

G. Physician, podiatric physician, or chiropractic physic licensed under the Medical Practice Act.19

H. Naprapath licensed under the Illinois Naprapathic Act.20

I. Physical Therapist licensed under the Medical Practice Act.21

3-29B-5: APPLICATION FOR BODYWORK APPROACH ESTABLISHMENT BUSINESS LICENSE AND INITIAL INSPECTIONS:

Every applicant for a license to maintain, operate, or conduct a bodywork approach business shall file an application, under oath, with the village of Bartlett upon a form provided by the village clerk and pay a nonrefundable annual license fee, in the amount set forth in section 3-1-1 of this title. Copies of the bodywork approach business establishment license application shall

19 225 ILCS 60/1 et seq.

20 225 ILCS 63/1 et seq.

21 225 ILCS 90/1 et seq.

be forwarded to the building and code enforcement division manager, the health inspector, and the planning and development services director. Each such division manager or inspector, or his or her designee, shall, within thirty (30) days, inspect the premises proposed to be operated as a bodywork approach business and upon inspection, each inspector shall file a written report with the village clerk concerning compliance with the applicable regulations. A copy shall also be forwarded by the building and code enforcement division manager to the Bartlett fire protection district or other applicable fire district having jurisdiction. The application, once accepted, shall also be referred to the police department for investigation. The police department will perform the required criminal record check, if any. Background investigations of the applicant shall require the submission of fingerprints. The cost of the criminal record check and cost of fingerprint submissions shall be borne by the applicant. Each application shall contain the following information for each applicant:

- A. A complete description of the service to be provided.
- B. The location, mailing address and all telephone numbers where the business is to be conducted.
- C. Federal employer identification number (FEIN) and state of Illinois business tax number (IBT).
- D. The name and residence address of each applicant (all provisions in this section which refer to applicant include an applicant which may be a person operating as a sole proprietorship, corporation, limited liability company, partnership, joint venture, or association).
 - 1. If applicant is a corporation, the name, primary residence address, driver's license number, social security number, and fingerprints of each officer, director and of each stockholder owning more than ten percent (10%) of the stock of the corporation or company (excluding corporations whose stock is publicly traded on a nationally recognized stock exchange), and the address of the corporation or company itself, if different from the address of the bodywork approach establishment. The provisions of subsections E, F, G, H, I, J, K and L of this section shall be completed for each such person. A certificate of good standing from the secretary of state of the state of its incorporation shall also be submitted.
 - 2. If the applicant is a limited liability company, the name, primary residence address, driver's license number, social security number, and fingerprints of each manager and of each member that owns greater than a ten percent (10%) membership interest in said limited liability company. The provisions of subsections E, F, G, H, I, J, K, L, and O of this section shall be completed for each such person. A certificate of good standing from the secretary of state of the state of its organization shall also be submitted.
 - 3. If applicant is a partnership, the name, primary residence address, driver's license number, social security number and fingerprints of each general partner, not including limited partners, and the address of the partnership itself, if different from the address of the bodywork approach establishment. The provisions of subsections E, F, G, H, I, J, K, L, and O of this section shall be completed for each such person.

E. The two (2) previous addresses immediately prior to the present address of the applicant.

F. Proof that the applicant is at least eighteen (18) years of age.

G. Individual applicant's height, weight, color of eyes, hair and sex.

H. Copy of driver's license or state identification card.

I. One portrait photograph of the applicant at least one inch by one and one-half inches (1" x 1 1/2") and a complete set of applicant's fingerprints shall be taken by the chief of police or his/her agent. If the applicant is a partnership, joint venture, limited liability company, or corporation, fingerprints of any and all general partners, joint venturers, officers, directors, shareholders owning greater than 10% of the corporation's common stock, managers, members owning greater than a 10% membership interest, or agents of the entity (except for massage therapists, unless said individual is otherwise exempt under the express provisions of this chapter) along with the fee for each.

J. Business, occupation, or employment of the applicant for the three (3) years immediately preceding the date of application.

K. The bodywork approach business or similar business license history of the applicant; whether such person, if previously operating in this or another municipality, county or state, has had a business license revoked or suspended, the date of any such revocation or suspension, the reason for the revocation or suspension, and the business activity or occupation subsequent to such action of suspension or revocation.

L. All criminal convictions other than misdemeanor traffic violations, including the dates of convictions, nature of the crimes and place convicted. Convictions shall mean by plea of guilty or nolo contendere, finding of guilty, jury verdict or entry of judgment by sentencing of any crime, including, but not limited to, convictions, preceding sentences of supervision, conditional discharge or first offender probation under the laws of any jurisdiction of the United States:

1. That is a felony, or

2. That is a misdemeanor, an essential element of which is dishonesty or that is directly related to the practice of the profession including, without limitation, the following Illinois offenses, or if found guilty outside the state of Illinois, would constitute the same offense if committed within the state of Illinois:

a. An offense involving the use of force and violence upon the person of another that amounts to a felony.

b. An offense enumerated in any provision of article 11, entitled "sex offenses", of the Illinois criminal code, 720 Illinois Compiled Statutes 5/11-1 et seq., as amended from time to time.

c. A violation of the Illinois controlled substances act, 720 Illinois Compiled Statutes 570/100 et seq., as amended from time to time.

d. A violation of the Illinois cannabis control act, 720 Illinois Compiled Statutes 550/1 et seq., as amended from time to time.

e. A felony offense enumerated in article 24, deadly weapons, of the Illinois criminal code, 720 Illinois Compiled Statutes 5/24-1 et seq., as amended from time to time, or any other offense that involves the use of weapons.

M. The name and address of any other business owned or operated by any person whose name is required to be given in subsection D of this section.

N. A description of any other business to be operated on the same premises or on adjoining premises owned or controlled by the applicant.

O. Authorization of the village, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the applicant for the license, and to perform criminal background investigations as required by this chapter.

P. A description of the proposed bodywork approach business, including the number of Asian bodywork approach practitioners, and the number of all other bodywork approach practitioners, and the name, primary residence addresses, social security numbers, and driver's license number of each Asian bodywork approach practitioner and each other bodywork practitioner that will be employed by the business, and stating what other activities or business will be conducted at the same location, and the physical facilities to be used.

Q. A statement of whether the bodywork approach business will be conducted by a manager. In such case, the manager's name, address, telephone number and age shall be provided along with a statement of any convictions as set forth under subsection L of this section.

R. A current certificate of inspection of the premises from an applicable county board of health, if required.

S. The license fee and other fees as provided in section 3-29B-12 of this chapter.

T. In the event applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, applicant shall immediately notify the village clerk and provide appropriate corrections. Failure to accurately and completely provide, or

as necessary update, required information may delay the processing of such application or result in its denial or result in the suspension or revocation of an existing license.

U. If a business intends to provide either Asian bodywork approaches or modalities, or other bodywork approaches that are also exempt under section 25 of the massage licensing act 1 , then the business applicant shall for each employee or independent contractor that is intended to perform such Asian bodywork approaches or modalities, other bodywork approaches or modalities furnish a certification of such modality approved by AOBTA, NCBTMB, NCCAOM, or NCCA or other professional massage or bodywork therapy association, evidencing a minimum of fifty (50) hours of training in that Asian bodywork approach or other bodywork approach or modality.

V. If upon investigation, the village determines that the Asian bodywork approach practitioner or other bodywork approach practitioner does not have a massage therapist license or business certificate issued by the Department, and licensure or certification may not be bona fide, or that the organization providing the licensure or certification may not be bona fide, the village may conduct additional investigation by requiring the employee or independent contractor that will be performing Asian bodywork or other bodywork approach services to submit to fingerprinting. When fingerprinting is required, the applicant shall present himself or herself, and each of its employees and/or independent contractors who intend to provide Asian bodywork approach or other bodywork approach services, for fingerprints to be taken by the village of Bartlett police department. Applicant (or any owner) shall pay the fingerprint fee as provided in subsection 3-29B-11C of this chapter for each person required to submit fingerprints.

W. Proof of commercial general liability insurance of not less than one million dollars (\$1,000,000.00) combined single limit and one million dollars (\$1,000,000.00) general aggregate coverage for said business covering the acts and omissions of its employees, and such insurance coverage from each of its independent contractors or confirmation they are covered by the business' insurance policy, or proof of such insurance coverage by the individual Asian bodywork approach practitioner or other bodywork practitioner.

3-29B-6: APPLICATION FOR BODYWORK APPROACH PRACTITIONER LICENSE.

Every person seeking a village bodywork approach practitioner license shall make an application to the village clerk. Any person seeking a bodywork approach practitioner license to perform bodywork approach services defined by this chapter shall provide, in conjunction with his or her license application or upon request by the village clerk, information establishing the qualification for an Asian bodywork approach practitioner license(s) and/or another bodywork approach practitioners license(s). The village clerk shall have the right to confirm any of the information asked for or provided in the applications. Applications shall include the following:

A. The name (including nicknames or aliases) and address, telephone number, social security number, driver's license number, and age of the applicant.

B. The location where the bodywork approach will be performed.

- C. The bodywork approach practitioner license fee as provided in section 3-1-1 of this title.
- D. Business, occupation, or employment of each bodywork approach practitioner employee and independent contractors of the applicant for five (5) years immediately preceding the date of application.
- E. Fingerprints for running a background check by the Bartlett police department, and an investigation authorization on forms furnished by each applicant authorizing the Bartlett police department to conduct a criminal background check and receive reports from the Illinois state police, the FBI and other law enforcement agencies.
- F. Two (2) passport size photographs (1 inch x 1.5 inches) of the applicant and owners (head and shoulders area, face forward) shall be provided by the applicant to be used in the investigation of the applicant, the preparation of a photo identification license card, and the identification of the license holder following issuance. Provided, in the case of a renewal application, the village clerk may waive the requirement for photographs if the applicant's photographs are on file and new photo identification permit cards are not to be issued.
- G. Furnish the documentation evidencing compliance with the minimum qualifications of practitioners of Asian bodywork approaches as required by Section 3-29B-7 of this chapter and/or the minimum qualifications of other bodywork approaches practitioners as required by Section 3-29B-8 of this chapter.

3-29B-7: MINIMUM QUALIFICATIONS FOR PRACTITIONERS OF ASIAN BODY WORK APPROACHES.

A. Certification from the American Organization For Bodywork Therapies Of Asia (AOBTA) that the applicant is a professional member and certifying or approving the applicant as a practitioner of Asian bodyworks, or if the applicant is approved by another Asian bodywork organization based on a minimum level of training, demonstration of competency, and adherence to ethical standards set by their governing body meeting the following requirements:

1. The applicant has a current certification with the NCBTMB; or
2. The applicant has been certified or approved by another Asian bodywork organization that has a curriculum in Asian bodywork based on actual classroom or formal education, and without membership or certification by such organization based on apprentice hours; or
3. The applicant shall have graduated from an Asian bodyworks school or oriental school of medicine with a minimum three hundred (300) hour curriculum that includes Asian bodywork, Chinese medical theory, anatomy and physiology, and clinical practice, provided such school is accredited by the AOBTA, NCBTMB, NCCAOM, or professional massage or bodywork therapy association.

B. The application shall include:

1. The name, address, telephone number and website address of the Asian bodywork approach school;

2. The name of all faculty members of the Asian bodywork school who provided education or training to the applicant including those teachers' Asian bodywork certifications, experience and educational background;

3. The applicant shall provide a copy of his or her school transcript which shall include identification of all courses taken, the number of hours for those courses, a passing grade for all those courses, a copy of their tuition bill, and proof of payment of tuition.

4. A copy of the ethical standards of the school or Asian bodywork organization.

5. Such other information as may be reasonably required by the village to establish the accuracy and legitimacy of the other information provided pursuant to this section.

6. The burden of establishing the minimum qualifications shall be on the applicant.

C. No certification or approval from an Asian bodywork approach school shall be accepted by the village clerk if all or a portion of the credits used for the certification of the applicant were earned in a country other than the United States Of America, unless a certified translation to English is submitted for each document submitted, and translated documents clearly evidence compliance with the requirements of this section.

D. No Asian bodywork approach practitioner license shall be issued by the village clerk unless the village clerk has received written verification from the Asian bodywork approach school that the applicant has successfully completed the requirements of the Asian bodywork approach school's program.

E. If upon investigation, the village determines that an applicant's licensure or certification may not be bona fide, or that the organization providing the licensure or certification may not be bona fide, or that the Asian bodywork organization or school has not verified the accuracy of the documents required by this section to be true and correct, the village clerk may deny the Asian bodywork approach practitioner license. The village clerk shall notify the applicant of the bodywork approach establishment business licensee and any applicant for a village Asian bodywork approach practitioner license of the reasons for the denial in writing at the address of the applicant listed on the application. The applicant shall have the right to establish the bona fide nature of the licensure or certification in writing.

F. At the time of and after the village issues a bodyworks approach practitioner license to a practitioner(s) of Asian bodyworks approaches or to a practitioner (s) of other bodywork approaches under this chapter, it shall be the obligation of the holder of a bodywork approach establishment business license that employs ow with whom said licensee has an independent contractor relationship to provide the village with all of the information set forth in this section for each new or different Asian bodywork approach practitioner and each new or different other

bodywork approach practitioner prior to the time that person commences work at the licensed premises.

G. Payment of the applicable fees as set forth in section 3-29B-12 of this chapter.

H. In the event the massage therapy act (formerly known as the massage licensing act) is amended to provide that persons engaged in Asian bodywork for compensation must be issued a license by the Department, then upon the effective date of such legislation, the requirements set forth in Sections 3-29B-3, 3-29B-6 and 3-29B-7 shall not apply to individuals holding such state license.²² Presently, until January 1, 2024, members of AOBTA are exempt from licensure under Section 25(g) of the massage therapy act (formerly known as the massage licensing act)²³ and thus Asian bodywork approach practitioners who are members of AOBTA are NOT exempt under the regulations set forth in this chapter, and are required to file, qualify for, and procure a bodywork approach practitioner's license from the village under the provisions of this chapter.

3-29B-8: MINIMUM QUALIFICATIONS FOR OTHER PRACTITIONERS OF BODYWORK APPROACHES:

A. If a business intends to provide other bodywork approaches or modalities to patrons that are also exempt under section 25 of the massage therapy act²⁴, then the business applicant shall for each employee or independent contractor that is intends to perform such other bodywork approaches or modalities, shall furnish to the village clerk a certification of such other bodywork approach and/or modality approved by AOBTA, NCBTMB, NCCAOM, NCCA, or other professional massage or bodywork therapy association evidencing a minimum of fifty (50) hours of training in that other bodywork approach or modality.

B. Documents establishing that any person proposing to practice under any other bodywork approach satisfies the minimum qualifications for bodywork approach practitioner license including, but not limited to:

1. Documents showing the name, address and telephone number of the organization, association or school issuing the certificates or membership to the persons employed by the business as well as a copy of its curriculum; and

2. Documents from the organization, association or school issuing the certificates establishing the minimum level of training, testing and ethical standards set by the governing body of the organization or association; and

3. The name and address of the governing body of the organization, association or school; and

²² 225 ILCS 57/1 et seq.

²³ 225 ILCS 57/25 (g)

²⁴ 225 ILCS 57/25

4. Proof that the person has completed the level of training, demonstrated competency, and adherence to ethical standards by records of the governing association establishing the practitioner's attendance at the program, including the date the practitioner began training; the date of completion of the practitioner's training program; proof of payment of the practitioner's tuition, and the identity including the name, business address, website address, and telephone number(s) for the faculty, testers or other persons involved in the training, testing and establishment of ethical standards of their school or governing body and the name and address of the governing body.

5. Any licenses or certificates for each practitioner; and

6. Such other information as may be reasonably required by the village to establish the accuracy and legitimacy of the other information provided pursuant to this section.

C. If upon investigation, the village determines that the practitioner of other bodywork approaches licensure or certification may not be bona fide, or that the organization providing the licensure or certification may not be bona fide, the village may conduct additional investigation by requiring the employee or independent contractor that will be performing other bodywork approach(s) to submit to fingerprinting. When fingerprinting is required, the applicant shall present himself or herself for fingerprints to be taken by the village of Bartlett police department. Applicant (or any owner) shall pay the fingerprint fee as provided in subsection 3-29B-12C of this chapter for each person required to submit fingerprints.

D. In the event the practitioner of other bodywork approaches does not meet the minimum criteria for the other bodywork approach, the business shall not be authorized to offer that other bodywork approach or modality service, or advertise that it will provide that service unless another employee or independent contractor under contract to perform that other bodywork approach meets the minimum requirements therefor set forth in this section, and has been issued a bodywork approach practitioner license by the Village.

3-29B-9: APPLICATION PROCESSING:

A. An application shall not be considered proper or filed until all information and material required of the applicant has been submitted to the village clerk.

B. Upon receipt of a proper application, the village clerk shall investigate the information contained in the application and shall determine whether the applicant, owners and the premises designated, and each Asian bodywork approach practitioner and each other bodywork approach practitioner, whether an owner, employee or independent contractor, are in compliance with applicable state and local laws, including the requirements set forth in this chapter. If an application is deficient or otherwise incomplete, the village clerk will endeavor to notify the applicant of any such deficiency or missing documentation within 21 days of receipt of an application.

C. The investigation, including inspections and background checks, if applicable, shall be completed within thirty (30) days after receipt of a proper and complete application as determined by the village clerk. Provided, the village clerk may extend this investigation period

by an additional period upon a finding that such additional period is needed to properly complete the investigation or where the village clerk's workload associated with the number of applications submitted under this chapter makes the processing of the application impractical. Provided, whenever such an extension period is invoked, written notice shall be provided to the applicant along with the specific reasons for such extension.

D. If, within ten (10) days, following completion of the investigation, the village clerk determines that the applicant and/or premises are in compliance with the applicable laws of the village, the village clerk shall issue the bodywork approach establishment business license and/or, if applicable, a bodywork approach practitioner's license or licenses.

E. If, within ten (10) days, following completion of the investigation, the village clerk determines that the applicant, owners, Asian bodywork approach practitioner, other bodywork approach practitioner, and/or premises are not in compliance with the applicable laws of this state and of the village, the village clerk shall notify the applicant or applicants in writing that its, his, or her license has been denied, setting forth the reasons therefor, and advising the applicant of his or her right to a hearing pursuant to section 3-29B-25 of this chapter. Such denial shall be final and effective on the eleventh day following mailing of the notice by the village clerk. The fee paid by the business applicant pursuant to section 3-29B-12 of this chapter, shall be returned, less fifty dollars (\$50.00) which will be retained as a processing fee. Any fees paid by the practitioner pursuant to section 3-29B-12 of this chapter shall be returned, less twenty five dollars (\$25.00) which shall be retained as a processing fee.

3-29B-10: POSTING OF LICENSE, PHOTO IDENTIFICATION CARD; SCHEDULE OF FEES FOR SERVICES:

A. The village bodywork approach business establishment license issued shall be available for public inspection and review upon request, if said licenses are not posted and available for immediate inspection in the reception area for patrons, if any, or in the bodywork approach work area.

B. Every massage therapist working at a massage business establishment that also provides Asian bodywork approach services or other bodywork approach services shall possess his or her state license and a government issued photo identification card while on the licensed premises and produce such state license and identification card upon request of any representative of the village of Bartlett.

C. Every bodywork approach practitioner shall possess his or her state issued massage therapist license or village issued bodywork approach practitioner license and a government issued photo identification card while on the licensed premises, and produce such state or village license and identification card upon request by any representative of the village of Bartlett.

D. Every massage establishment and every bodywork approach establishment shall post in a conspicuous location of the premises a schedule of fees for all massage, Asian bodywork approaches, and/or other bodywork approaches and modality services that are provided and the cost thereof.

3-29B-11: LIMITATION ON ISSUANCE AND RENEWAL OF LICENSE:

No bodywork approach establishment business license or Asian bodywork approach practitioner license, or other bodywork approach practitioner's license, shall be issued or renewed:

A. To an applicant, owner or agent, or whose employee or independent contractor, has been convicted of the following offenses:

1. Any offense involving sexual misconduct with children or other sex offenses as defined in article 11 of the criminal code of 1961, as amended.

2. Any felony based upon conduct or involvement in such business or activity or related or similar business or activity, within the past ten (10) years; or

3. Any felony unrelated to conduct or involvement in such business or activity or related or similar business or activity, but which felony involved the use of a deadly weapon, traffic in narcotic drugs, or violence against another person, including rape or prostitution, within the past five (5) years; or

4. Any misdemeanor or licensing ordinance violation, based upon conduct or involvement in such business or activity or related or similar business or activity, within the past five (5) years.

B. To an applicant, owner or agent or straw person for such applicant or owner whose license issued under this chapter, massage business license issued pursuant to chapter 29A of this title, or business license issued pursuant to chapter 1 of this title prior to the effective date hereof has been revoked for cause.

C. To an applicant, owner, or agent who at the time of application for renewal of any license issued hereunder would not be eligible for such license upon a first application.

D. To an applicant, owner, or agent under the age of eighteen (18) years of age.

E. To an applicant, owner, or agent where grounds for revocation exist as provided under section 3-29B-24 of this chapter.

F. In addition to the provisions stated above, no bodywork approach business establishment license shall be issued or renewed as follows:

1. To a corporation, unless it is incorporated in Illinois, or unless it is a foreign corporation which is qualified under the "business corporation act of 1983", as amended, to transact business in Illinois and is in good standing, or to a limited liability company, unless it is organized in Illinois and is in good standing.

2. To any applicant or owner whose place of business is conducted by a manager unless the manager possesses the same qualifications required by the licensee.

3. To any applicant, owner or agent who fails to include with his, her or its annual renewal application a statement that the person filling out the renewal application has received and read this amended Chapter 29B Bodywork Establishment Licensing Requirements, and has submitted then current and updated list or register of all of its massage therapists, Asian bodyworks practitioners, and other bodywork practitioners employed by the business as an employee or independent contractor with the name and home address of each such individual, together with a copy of the state issued massage therapist license, and bodywork approach practitioner's license or licenses issued by the Village, for each of such employee and independent contractor listed on said roster, who will be performing massage, Asian bodywork approach and/or other bodywork approach services on the licensed premises.

3-29B-12: FEES:

A. The fee for a bodywork approach business establishment license shall be as provided in section 3-1-1 of this title and such license shall be valid for one year from May 1 to April 30 of each year.

B. The fee for a bodywork approach practitioner license shall be as provided in section 3-1-1 of this title and such license shall be valid for one year from May 1 to April 30 of each year.

C. A fingerprint fee of equal to the current rate being charged by the Illinois state police for processing fingerprints shall be paid for each person required to submit fingerprints under this chapter.

3-29B-13: EXPIRATION OF BODYWORK APPROACH BUSINESS ESTABLISHMENT LICENSE, PRACTITIONER LICENSE, AND RENEWAL:

A. Each bodywork approach business establishment license or bodywork approach practitioner's license shall expire each year on April 30 and may be renewed only by making application as provided in section 3-29B-5 and 3-29B-6 of this chapter. Provided, in lieu of full submittal, an applicant or owner may, on forms provided by the village clerk, certify that the information previously provided remains true and valid, except the applicant for renewal shall acknowledge with each annual renewal that the person executing the application has reread title 10, chapters 29A and 29B of the Bartlett Municipal Code, as amended, and shall nevertheless include with each annual renewal application an updated list or registry of all of its then current employees and independent contractors and the types of massage, Asian bodywork approach or other bodywork approach services such employee or independent contractor will offer to patrons and perform on the licensed premises as required under section 3-29B-11 of this chapter certified to be accurate as of the date of the renewal application. The renewal application shall be processed as provided in section 3-29B-9 of this chapter. Application for renewal should be made at least thirty (30) days before the expiration date, the expiration of the bodywork approach license will not be affected. Renewal applications for bodywork approach business establishment licenses and village issued bodywork approach practitioner's licenses shall be obtained from the village clerk's office.

B. When the village clerk denies renewal of a bodywork approach establishment business license and Asian bodywork approach practitioner's license as provided for in this chapter, the applicant or owner shall not be considered for a license or permit for one year from the date of denial. Provided, if subsequent to denial the village clerk finds that the basis for denial of the renewal license has been corrected or abated, the applicant or owner may be granted a license.

C. Upon expiration of a bodywork approach practitioner license, the practitioner shall renew his/her application for a license on a form issued by the village clerk's office.

3-29B-14: BODYWORK APPROACH BUSINESS FACILITIES AND OPERATING REQUIREMENTS:

No license or renewal thereof, shall be issued to conduct a bodywork approach business unless an inspection, conducted not less than once each year, discloses that the business complies with each of the following minimum requirements:

A. Hot and cold running water shall be provided.

B. Adequate private dressing and toilet facilities shall be provided for patrons.

C. All walls, ceilings, floors, steam rooms, and other physical facilities in a bodywork approach business shall be kept in good repair, and maintained in a clean and sanitary condition.

D. All bodywork approach businesses shall be provided with clean, laundered sheets and towels which shall be laundered after each use by an individual patron and stored in a sanitary manner. All towels and linens furnished for use of one patron shall not be refurnished for use of another patron until laundered.

E. Every portion of the bodywork approach business, including appliances and apparatus, shall be kept clean and operated in a sanitary manner.

F. Prices for all services shall be prominently posted in the reception area in a location available to all prospective customers.

G. All employees, including Asian bodywork approach practitioners or other bodywork approach practitioners, shall be clean and wear clean, nontransparent outer garments.

H. The sexual or genital areas of patrons must be covered with nontransparent towels, cloths, or undergarments when in the presence of an employee, Asian bodywork approach practitioner, or other bodywork approach practitioner.

I. All walls, ceilings, floors, pools, showers, baths, and steam rooms and any other physical facilities shall be kept in good repair and maintained in a clean and sanitary condition. Wet and dry heat rooms, steam or vapor cabinets, shower compartments and toilet rooms shall be

thoroughly cleaned each day the bodywork approach business establishment is in operation. Bathtubs and showers shall be thoroughly cleaned after each use. When carpeting is used on the floors, it shall be kept dry.

J. Oils, creams, lotions, and other preparations used in administering bodywork approach services shall be kept in clean, closed containers or cabinets.

K. Each Asian bodywork approach practitioner or other bodywork approach practitioner shall wash his or her hands in hot running water using a proper soap or disinfectant before administering bodywork approach services to any patron.

L. No Asian bodywork approach practitioner or other bodywork approach practitioner, employee, or licensee shall perform, offer, or agree to perform any act which shall require the touching of a patron's sexual or genital area.

M. Any reception or waiting area shall be open to the public and visible from outside of the immediate entrance, e.g., storefront windows and any entrance door shall be transparent and unobstructed. Any exterior windows or doors with a view to the waiting area or reception area must be free of any posting or material that would obstruct the view of the waiting area or reception area from the outside of the establishment, and the front or other main entrance to the business shall remain unlocked during all hours of operation, except for a lunch or dinner break in which all patrons and employees leave the business premises and a sign stating the premises are temporarily closed for such lunch or dinner break is posted on the main public entrance to the business.

N. No bodywork approach business granted a license under the provisions of this chapter shall place, publish or distribute or cause to be placed, published or distributed any advertisement, picture, or statement which is known or through the exercise of reasonable care should be known to be false, deceptive or misleading, or in order to induce any person to purchase or utilize any bodywork approach services.

O. No bodywork approach business granted a license under the provisions of this chapter shall depict, place, publish, post on the internet or on its website, distribute, or cause to be depicted, placed, published, or distributed any advertising matter that suggests to prospective patrons that any services are available other than those services permitted by this chapter, or which would suggest that employees, Asian bodywork approach practitioners or other bodywork approach practitioners are dressed in any manner other than that permitted by this chapter.

P. No advertising will suggest or describe the physical characteristics of employees, Asian bodywork approach practitioners, or other bodywork approach practitioner, or advertise, solicit, or suggest in any advertisement that any person will perform any sexual services or other services on inconsistent with the bodywork approach business establishment license.

Q. No person shall be denied bodywork approach services or access to the bodywork approach business because of gender.

3-29B-15: PERSONS UNDER AGE EIGHTEEN PROHIBITED ON PREMISES:

It shall be unlawful to permit any person under the age of eighteen (18) years to be offered or receive Asian bodywork approaches at any bodywork approach business establishment unless accompanied by, or with written consent of, a parent or legal guardian.

3-29B-16: ALCOHOLIC BEVERAGES PROHIBITED:

No person shall sell, give, dispense, provide or keep, or cause to be sold, given, dispensed, provided or kept, any alcoholic beverage on any premises used in any way for or by a bodywork approach business, patron or bodywork approach practitioner.

3-29B-17: HOURS:

No portion of any business premises used in any way for or by a bodywork approach business shall be kept open for any purpose between the hours of ten o'clock (10:00) P.M. and eight o'clock (8:00) A.M.

3-29B-18: PROHIBITED ACTS AND CONDITIONS:

A. No holder of any bodywork approach business establishment license issued pursuant to this chapter, nor shall any employee, independent contractor or operator of a bodywork approach business establishment or holder of a bodywork approach practitioner license shall perform, offer or agree to perform any act which would require the touching of a patron's sexual or genital area.

B. The sexual or genital areas of patrons shall be covered by towels, clothing, cloths or undergarments at all times when in the presence of an employee, Asian bodywork approach practitioner or other bodywork practitioner.

C. It shall be unlawful for any person, knowingly, in a bodywork approach business establishment to place his or her hand upon, to touch with any part of his or her body, to fondle in any manner, or to massage, a sexual or genital area of any other person.

D. No employee, independent contractor of the licensee, or operator shall administer Asian bodywork approach services or other bodywork approach services to a patron exhibiting any skin fungus, skin infection, skin inflammation, or skin eruption, unless a physician duly licensed by the state of Illinois certifies in writing that such persons may safely receive Asian bodywork approach or other bodywork approach services prescribing the conditions thereof.

E. Bodywork approach business employees, independent contractors and agents, and Asian bodywork approach practitioners must wear clean, nontransparent outer garments fully covering the sexual or genital area.

F. Bodywork approach businesses are prohibited from advertising in ways which would suggest that employees are dressed in a way other than that allowed in this section, or that any massage or services other than those defined by this chapter are available.

G. Any bodywork approach establishment business license and an Asian bodywork approach practitioner license issued under this chapter shall be displayed in a conspicuous location within the customer area of a licensed business.

H. At all times during the hours of operation of a bodywork approach business there shall be present a manager or other employee of the license holder who shall be not less than eighteen (18) years of age.

I. No bodywork approach business establishment license holder shall employ as a massage therapist any person unless said person has obtained and has in effect a license issued by the state of Illinois, or employ any Asian bodywork approach practitioner, or other bodywork approach practitioner, unless said person has obtained and has in effect a bodywork approach practitioner license issued by the village of Bartlett.

J. It shall be unlawful for any business which holds a license to operate a bodywork approach business within the village to fail to comply with the conditions and regulations set forth in this chapter or to suffer or permit noncompliance with such conditions and regulations of this chapter on or within the licensed premises.

K. It shall be unlawful for any business licensed as provided in this chapter to operate under any name or conduct business under any designation not specified in such license.

L. The doors to the individual rooms in which bodywork approach services take place shall not be equipped with any locking device and shall not be blocked or obstructed from either side.

M. The doors which customers use for egress and ingress to any bodywork approach business shall not be locked during regular business hours. For purposes of this section regular business hours shall be considered anytime in which bodywork approach services are being offered on a licensed premises.

N. No person providing bodywork approach services shall escort the person receiving the said services from the customer or patron's parked vehicle into the premises where the bodywork approach services are to be performed.

O. It shall be unlawful for any business licensed as provided in this chapter to advertise or use any other business name to advertise any service which is not authorized by this chapter or state statute in any manner. Internet advertisements containing unlawful advertising and listing the address of a licensed business shall be presumed to have been originated by the license holder at that address who shall bear the burden by clear and convincing evidence to establish that the advertising was not placed by the licensed business or its agent.

P. All persons working for a bodyworks approach business shall have an Illinois driver's license or Illinois secretary of state identification card, or driver's license or state issued identification card issued by another state, present with them while working on a licensed premises.

Q. Any business holding a bodywork approach establishment business license shall be liable for the acts of its employees and independent contractors performing Asian bodywork approach services and/or other bodywork approach services on the licensed premises without scienter of the employee's or independent contractor's acts. All persons offering or providing Asian bodywork approach services or other bodywork approach services in any licensed bodywork approach business shall be presumed to be employees of that business and not independent contractors, or sublessees, unless overcome by clear and convincing evidence.

R. It shall be unlawful for any person to sleep overnight, reside in, or occupy the premises issued a bodyworks establishment business license outside of the posted hours of operation of the bodywork approach business, or between the hours of 10:00 p.m. and 8:00 a.m., whichever is less.

3-29B-19: PREMISES RESTRICTIONS:

A. The bodywork approach business premises shall be in compliance with applicable codes and ordinances of the village, including, but not limited to, zoning, building and life safety codes and all state laws and county health codes and regulations.

B. When any license shall have been revoked for cause, no license shall be granted to any person or entity for a period of three (3) years thereafter for any massage establishment or bodywork approach business or provide Asian bodywork approach or other bodywork approach or modality services in the premises described in the revoked license.

C. The Village Clerk shall notify the owner/landlord of any property in which a massage establishment and/or bodywork approach establishment is located within five (5) day of the entry of an order of revocation.

D. Every operator of a bodywork approach business shall post in a conspicuous location in the licensed premises a written notice stating that human trafficking is prohibited and providing a help line phone number for victims of human trafficking.

3-29B-20: PERIODIC INSPECTIONS OF BODYWORK APPROACH BUSINESSES AND PREMISES:

The village administrator, or his/her authorized designee, shall from time to time, and at least once a year, make an inspection of each bodywork approach business granted a license under the provisions of this chapter for the purposes of determining that the provisions of this chapter are complied with. Such inspections shall be made at reasonable times and in a reasonable manner. It shall be unlawful for any license holder to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.

3-29B-21: SALE OR TRANSFER, CHANGES OF OWNERSHIP OR TENANT:

- A. Any bodywork approach establishment business license issued pursuant to this chapter shall be applicable only to the specific bodywork approach business establishment licensee and location designated, and may not be sold, transferred, or otherwise assigned. Provided, where the licensee remains the same, but a request is made to designate and substitute a different location, the village clerk may approve such new location upon submission of proof that such location is in compliance with this chapter. A fee of fifty dollars (\$50.00) shall be required for processing such location changes.
- B. Any permit issued pursuant to this code shall be applicable only for the specific business designated, and may not be sold, transferred or otherwise assigned, except where ownership of the business remains identical.
- C. A transfer in the ownership or control of a bodywork approach establishment business shall constitute change in the licensee and the existing license shall be deemed surrendered, extinguished and void. A new application and license shall be filed and processed as provided in section 3-29B-5 of this chapter prior to such transfer taking effect. Any transfer in the ownership of a bodywork approach business in violation of this chapter shall constitute operation of such business without a license.
- D. Any proposed changes in ownership; management; and/or who the sole proprietor, general partners in a partnership; joint venturers in a joint venture; manager(s) or member(s) holding ten percent (10%) or greater membership interest in a limited liability company; officer(s), director(s), and shareholder(s) holding directly or beneficially more than ten percent (10%) of the stock in a corporation; licensed under this chapter, shall be reported in writing to the village clerk not less than thirty (30) days prior to the proposed change. All new personnel, including every sole proprietor; general partner; joint venturer; member holding ten percent (10%) or greater membership interest and manager of an LLC; officer, director and shareholder of a corporation who owns ten percent (10%) or more of the common stock of a corporation shall meet all the standards of this chapter and must otherwise qualify to hold a bodywork approach business establishment license under this chapter just as if such person was applying for a bodywork approach business establishment license individually. All such changes in personnel, ownership and/or management shall be subject to review and approval by the Village Administrator.
1. When a license has been issued to a partnership or joint venture and a change of ownership occurs resulting in a change in the general partnership interest or joint venture interest of ten percent (10%) or more in said partnership or joint venture, such license shall terminate and the partnership or joint venture shall surrender its existing license and reapply for a new license.
 2. When a license has been issued to an LLC and a change takes place in the manager(s) and/or members who own more ten percent (10%) or more of the membership interest in said LLC, such license shall terminate and the LLC shall surrender its existing license and reapply for a new license.
 3. When a license has been issued to a corporation and a change takes place in the officers, directors and/or shareholders who own ten percent (10%) or more of the stock of the corporation, resulting in the holding of office, director's position, or ownership interest, such license shall terminate and the corporation shall surrender its existing license and reapply for

a new license. This section shall not be applicable to corporations whose stock is publicly traded on recognized national stock exchanges, provided the corporation continues to meet, all of the standards of this chapter.

- E. No bodywork approach business shall use the name or telephone number of a prior bodywork approach business after the transfer of ownership or control of a bodywork approach business or any name or telephone number which is different than those in the application for the bodywork approach establishment business license issued by the village.
- F. Notice shall be provided prior to the change of the designated manager conducting business for the bodywork approach establishment business license, if any. The new manager, if any, shall be qualified to operate the bodywork approach business as provided in section 3-29B-5 of this chapter. The licensee shall, not less than ten (10) business days before such change is to take effect, give the village clerk written notice of such change. The notice shall include any information concerning the new manager, if any.
- G. It shall be unlawful for the owner of any property to operate a bodywork approach establishment business or as defined in this chapter, or operate a massage establishment as defined in Chapter 29A of this title, or to enter any lease to, or to approve and consent to the assignment of any lease of any property that is used for or operated as, or is proposed to be used or operated as a bodywork approach business as defined in this chapter, and/or as a massage establishment as defined in chapter 29A of this title with any person, partnership, joint venture, corporation, limited liability company, trust, association or other entity unless or until, or that becomes effective before any such person, partnership, joint venture, corporation, limited liability company, trust, association or other entity has procured a bodywork approach business establishment license issued by the Village pursuant to section 3-29B-2 of this chapter, and/or if applicable, has procured a massage establishment license issued by the Village as required pursuant to Section 3-29A-2 of chapter 29A of this title.

3-29B-22: JOINT AND SEVERAL LIABILITY:

Any act or failure to act of an employee, a person performing or providing Asian bodyworks approach or other bodyworks approach services at or on behalf of a bodyworks approach establishment as an independent contractor or otherwise, or an agent of the licensee with respect to the licensed business shall be deemed to be the act of the licensee. The licensee and individual committing a violation are jointly and severally liable for any fines or penalties assessed pursuant to this chapter.

3-29B-23: NOTICE OF REVOCATION, SUSPENSION OR REFUSAL OF A LICENSE OR CERTIFICATE:

No bodywork approach business establishment license or bodywork approach practitioner's license shall be revoked, suspended, or refused until the applicant, license holder or bodywork approach practitioner license holder has received written notice from the village clerk at the address provided in the application on file with the village. The notice shall set forth the allegations of why the license should be revoked, suspended, or refused. Said written notice shall be served upon the bodywork approach business establishment license holder or bodywork approach practitioner's license holder, as the case may be, by delivering the same personally or by leaving such notice at the place of business or residence of the license holder representative

or manager, or bodywork approach practitioner license holder identified in the applicable application. The license holder shall notify the village within forty eight (48) hours of any change in the name or address of its representative. If the applicable licensee cannot be found, and the service of such notice cannot be otherwise made in the manner therein provided, a copy of such notice shall be sent by certified mail, postage prepaid, and by regular mail, postage prepaid, addressed to the bodywork approach establishment business license holder or bodywork approach practitioner license holder at the licensee's place of business or residence on file with the village. The revocation or suspension of a bodywork approach establishment business license, and/or bodywork approach practitioner license shall be deemed effective three (3) business days after personal service or after the mailing of the written notice as provided herein.

3-29B-24: REVOCATION OR SUSPENSION OF A LICENSE:

The license of a bodywork approach establishment business and/or bodywork approach practitioner may be revoked or suspended, in addition to the fines provided for in section 3-29B-27 of this chapter, upon one or more of the following grounds:

A. The bodywork approach establishment business license holder or bodywork approach practitioner license holder has committed an act(s) of fraud or deceit in the application for license, or renewal thereof, submitted to the village clerk.

B. The bodywork approach establishment business license holder or bodywork approach practitioner license holder is engaged in the practice of massage without a state massage therapy license under a false or assumed name, or is impersonating a state licensed massage therapist or another bodywork approach practitioner of a like or different name.

C. The bodywork approach establishment business license holder or bodywork approach practitioner license holder has committed an act of fraudulent, false, misleading or deceptive advertising, or prescribing medicines, drugs, or practices any other licensed profession without legal authority therefor.

D. The bodywork approach establishment business license holder or bodywork approach practitioner license holder has committed an act(s) of prostitution, sexual offense, or trafficking in controlled substances after the date of issuance of a bodywork approach establishment business license or bodywork approach practitioner license.

E. The bodywork approach establishment business license holder or bodywork approach practitioner license holder is found to be in violation of any section of this chapter.

F. The bodywork approach establishment business license holder or bodywork approach practitioner license holder permits an act or acts of prostitution or solicitation for an act or acts of prostitution to be performed within the premises or elsewhere or permits any procedure during the performance of services within or off the premises that are performed for the purpose of sexual arousal or gratification of any patron, or should reasonably be expected to cause such result, or permits the use of trafficking of controlled substances or cannabis on the premises.

G. The bodywork approach establishment business license holder or bodywork approach practitioner license holder performs an act of prostitution within the premises or off the premises or solicits an act of prostitution on or off the premises or performs services within or without the premises in such a manner for the purpose of sexual arousal or gratification of a patron, or should reasonably be expected to cause such result, or the licensee uses or is trafficking in controlled substances or cannabis.

H. The bodywork approach establishment business license holder or bodywork approach practitioner license holder has violated or is not in compliance with this chapter and the license has been suspended within the preceding twenty four (24) months.

I. A bodywork approach establishment business license holder or bodywork approach practitioner license holder who knowingly conducted massage activities or provided bodywork approach services in the village during a period of time when the license holder's license was suspended.

J. Within a twenty four (24) month period, a person or persons committed an offense as listed in subsection 3-29B-5L of this chapter, which substantially occurred in or on a licensed premises, and for which a conviction has been obtained, and the person or persons were employees or independent contractors under contract of the bodywork approach establishment business license holder at the time the offenses were committed. The fact that a conviction is being appealed shall have no effect on the revocation of the license.

K. A bodywork approach establishment business license holder or bodywork approach practitioner license holder is delinquent in payment to the village for ad valorem taxes or other taxes or fees related to the bodywork approach establishment business.

3-29B-25: HEARING:

A. Any applicant, owner, bodywork approach business establishment license holder or bodywork approach practitioner license applicant or holder who receives a notice of denial, revocation or suspension may file a request for hearing with the village administrator as provided herein. Such request shall be filed with the village administrator in writing no later than ten (10) business days following receipt of the notice, and shall include a response to the village clerk's notice. Such response shall include a brief statement addressing the substantive deficiencies cited in the village clerk's notice and shall set forth the basis for why the license should not be denied, revoked or suspended. If a request for hearing is filed of an order of the village clerk suspending or revoking a license, such suspension or revocation shall be stayed pending final order of the village administrator as provided in this section. If a request for hearing is not filed, the village administrator may review the allegations and any other pertinent material, and enter a ruling revoking, suspending or refusing to issue a license.

B. When any applicant, bodywork approach establishment business licensee or bodywork approach practitioner licensee requests a hearing, the village administrator shall schedule an informal public hearing not later than twenty one (21) days following receipt of such request. The village administrator may designate a hearing officer to schedule, convene and conduct the public hearing. In such case, the hearing officer shall have the same powers as the village

administrator to administer oaths and to continue the hearing from time to time to permit the applicant or licensee, as the case may be, to provide additional information. The purpose of the hearing will be to offer the applicant or licensee an opportunity to show cause why the application should not be denied or the license suspended or revoked. The village administrator may designate an administrative hearing officer. A record shall be made of the public hearing and documents may be submitted and/or testimony given, either in person or through sworn affidavit. The Illinois code of civil procedure shall not be applicable to such hearing. Hearsay may be admissible so long as the village administrator or hearing officer determines that it bears an indicia of reliability and so long as the rules associated with hearsay are equally applied to all participants in the hearing. This record may be made by electronic recording. The village administrator or hearing officer shall have the power to administer oaths and to continue the hearing from time to time to permit the applicant to provide additional information. Where such designation has been made, the hearing officer shall submit proposed findings and recommendations to the village administrator within fourteen (14) days of the close of the hearing.

C. Any violation of this chapter or unlawful act of any employee, or any independent contractor under contract with such licensed bodywork approach establishment business committed on a licensed premises shall be attributable to the licensed bodywork approach establishment.

D. Within twenty eight (28) days after the close of hearing set forth in subsection B of this section, the village administrator shall make written findings of fact and issue an appropriate order. A copy of such order shall be promptly served upon the applicant, bodywork approach establishment business license holder or bodywork approach practitioner license holder. If the village administrator determines that the license should be revoked or suspended, the suspension or revocation shall take effect immediately upon receipt unless otherwise specified.

E. The decision of the village administrator as provided in subsection D of this section shall be the final administrative action of the village with respect to the license or application, and shall be subject to the immediate appeal by the applicant, bodywork approach business establishment license holder, or bodywork approach practitioner license holder to the circuit court of Cook County. Such appeal to the circuit court or administrative review act shall be filed not later than thirty five (35) days following receipt of the village administrator's findings and order. Failure to file such appeal as provided herein shall render the village administrator decision final.

3-29B-26: REIMBURSEMENT OF COSTS FOR INVESTIGATION RESULTING IN BUSINESS LICENSE SUSPENSION OR REVOCATION:

In the event that the village of Bartlett conducts an investigation of a licensed bodywork approach business establishment, which results in the revocation or suspension of its bodywork approach establishment business license, the licensee shall reimburse the village for any and all of the village's costs for the investigation and hearing, including but not limited to, court reporter fees, special process server fees, village prosecutor's reasonable attorney's fees, and Village attorney's fees. In the event the village of Bartlett conducts an investigation of a licensed bodywork approach practitioner which results in the revocation or suspension of the licensee's bodywork approach practitioner's license, the said licensee shall reimburse the village for all of the village's said costs for the investigation and hearing. Failure to pay such costs within ten (10) days' written notice from the village shall result in the continuance of any suspension until such

time as those costs are paid and no bodywork approach establishment business license shall be issued or renewed for such a business, or to any massage business or other bodywork approach business, at the same location until such costs have been paid to the village. The village shall have such additional or further remedies for collection of such costs as are available by law.

3-29B-27: PENALTY FOR VIOLATION:

A. Any person, corporation, limited liability company, partnership, joint venture, association, firm or entity found guilty of violation, disobeying, omitting, neglecting or refusing to comply with any of the provisions of this chapter shall be punished by a fine of not less than one hundred dollars (\$100.00), nor more than one thousand dollars (\$1,000.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. In addition to any other penalty, a license holder violating any provision of this chapter may be subject to having their license revoked, suspended or not renewed.

B. The owner of any property that enters any lease or that approves and consents to the assignment of any lease in violation of section 3-29A-22:F of this chapter, and/or in violation of section 3-29B-20:G of chapter 29B of this title shall be punished by a fine in an amount of not less than one hundred dollars (\$100.00) nor more than one thousand dollars (\$1,000.00). A separate offense shall be committed each time on each day during or on which a violation occurs or is permitted to occur.

C. Whenever a person, corporation, limited liability company, partnership, joint venture, firm and/or other entity violates any of the provisions of this chapter, the village may cause appropriate legal actions and proceedings, in law or in equity, to be instituted and maintained to enforce compliance herewith.

SECTION TWO: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon passage, approval and publication in pamphlet form as required by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the village clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2022-_____, enacted on November 15, 2022, approved on November 15, 2022, and published in pamphlet form November 16, 2022, as the same appears from the official records of the Village of Bartlett.

Lorna Giless



Agenda Item Executive Summary

Item Name The Boss's Signature Committee
 Class F Liquor License Request or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
Attached for your consideration is a liquor license application submitted by The Boss's Signature Inc., doing business as The Boss's Signature.			
The Boss's Signature is applying for a Class F Liquor License which allows for the retail sale of beer, wine and liquor for use and consumption on their premises from 10:30 a.m. to 12:00 a.m. Sunday through Thursday and 10:30 a.m. to 1:00 a.m. Friday and Saturday.			
This business is purchasing The Still Bar and Grill which currently holds a Class F license so a new license will not need to be created.			
Given the time constraints for this project, the application before you is not complete, but a license will not be released to The Boss's Signature until the village attorney reviews and approves the required documents and the liquor commissioner approves.			
ATTACHMENTS (PLEASE LIST)			
Staff Memo Dated 11/8/2022 Class F Liquor License Application Certificate of Good Standing Liquor Manager Application Basset Training Certificate Letter from Police Department			
ACTION REQUESTED			

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve the Class F Liquor License application submitted by The Boss's Signature Inc.

Staff: Samuel Hughes

Date: 11/08/2022

Senior Management Analyst

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: November 8, 2022
Re: Class F Liquor License Application

Attached for your consideration is a Liquor License application submitted by The Boss's Signature Inc., doing business as The Boss's Signature.

The Boss's Signature is applying for a Class F Liquor License which allows for the retail sale of beer, wine and liquor for use and consumption on their premises from 10:30 a.m. to 12:00 a.m. Sunday through Thursday and 10:30 a.m. to 1:00 a.m. Friday and Saturday.

On November 14th, The Still Bar and Grill and the northern half of Main St. Plaza which The Still is located is expected to be sold. The Still currently holds a Class F license, so a new license will not need to be created for this business. The Boss's Signature will own and operate The Still and they anticipate changing the name shortly after purchasing.

With The Still being move in ready, the new business is hoping to have a seamless transition with minimal if any closure or reduction of services. By granting this liquor license, the Boss's Signature will be able to move forward on getting their state license approval and reduce disruption of liquor service.

To that end, the application you are viewing is not complete and is being brought forward now, to reduce the disruption period. The Boss's Signature is taking over the insurance and bond that The Still currently has and will send over copies of those on the morning of the 15th for attorney review. Additionally, they will need to send over a copy of the new lease after closing. **A license will not be released to The Boss's Signature until the village attorney reviews and approves the required documents and the liquor commissioner approves.**

Motion

I move to approve the Class F Liquor License application submitted by The Boss's Signature Inc.



LQ-22-61

Liquor License

Status: Active

Date Created: Oct 28, 2022

Applicant

Gino Metallo

[REDACTED]
Elgin, IL 60124
6306882345

Business Information

Do you have or have you already submitted a general business license application?

Yes

Type of general business license

Restaurant

Name of business license was issue to:

The Boss's Signature

Is this a renewal or new liquor license application?

New application

Provide proof of filing a certificate to transact business under an assumed name for the Partnership with the County Clerk of the country in which the business is or will be located and in which the partnership conducts or intends to conduct business as required under the Assumed Business Name Act (805 ILCS 405/0.01).

Have you or will you be applying for a video gaming license?

Yes

A separate video gaming license application must be submitted.

Liquor License Application

Type of Liquor License Requested

Descriptions of the various liquor license types can be found at Bartlett Municipal Code - Chapter 3

Class F

(https://codelibrary.amlegal.com/codes/bartlett/il/latest/bartlett_il/0-0-0-1583). If you have additional questions, call 630-837-0800.

Does applicant seek a liquor license on the premises as a restaurant?

Yes

If you will be operating as a restaurant, are the premises:

Maintained and held out to the public as a place where meals are actually and regularly served?

Yes

Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook, and serve suitable food?

Yes

What is the seating capacity of the restaurant?

60

Has any manufacturer, distributor or importing distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business?

No

Is the applicant engaged in the manufacture of alcoholic liquors?

No

Is the applicant conducting the business of an importing distributor or distributor of alcoholic liquors?

No

Has any Officer, Director, or Manager of said Corporation or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of any felony under any Federal or State law?

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of a violation of any Federal, State or Local law within the last 10 years?

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering or other crime or misdemeanor opposed to decency and morality?

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever permitted an appearance bond forfeiture of any of the violations mentioned above?

No

Has the Corporation (Applicant) or any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, made application for a similar license for this period for any premises other than those described above?

No

Is any law enforcing Official, Mayor, Alderman, Member of the City Council or Commission, Member of the Village Board of Trustees, or member of a County Board, directly or indirectly interested in the business for which license is sought?

No

Each applicant must designate at least one individual who shall serve as Liquor Manager for the applicant. Please supply the following information:

Name of Liquor Manager

Gino Metallo

Home address:

[REDACTED]

Position held by the Liquor Manager in the business

Owner

Has the Liquor Manager been finger printed for the purpose of this application?

Yes

Has the Liquor Manager been fingerprinted by the Bartlett Police Department?

Yes

All Liquor Managers must be fingerprinted by the Bartlett Police Department before a license can be approved. Please have them complete the Liquor License Manager application and call 630-837-0800 to schedule their fingerprinting.

Date fingerprinted:

11/01/2022

Emergency Contacts

Primary contact

Gino Metallo

Please provide contact information of personnel that have keys to the business in case first responders need access to the building during non-business hours.

Primary contact phone number

[REDACTED]

Secondary contact

Nicole Metallo

Secondary contact phone number

[REDACTED]

AFFIDAVIT

Applicant does hereby agree to operate the aforesaid place of business in accordance with the policies, regulations, and ordinances of the Village of Bartlett now in force and any others that may be enacted during the duration of this license, and does hereby authorize inspections of the premises by the appropriate Village Departments and officials as may be required, and the Bartlett Fire Protection District, in accordance with Title 3, Chapter 1, Sections 3-1-1 through 3-1-17 of the Bartlett Municipal Code. I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge.

I agree that my electronic signature is equivalent to a handwritten signature and is binding for all purposes related to this transaction

Gino Metallo
10/28/2022

The business applying for this license has a Certificate of Occupancy issued by the Village of Bartlett Planning & Development Services Department.

I hereby certify that as the applicant, I
am the owner of the business.

Staff Use Only

Text for License - Name long

--

Type of Liquor License Issued

Business Center

--

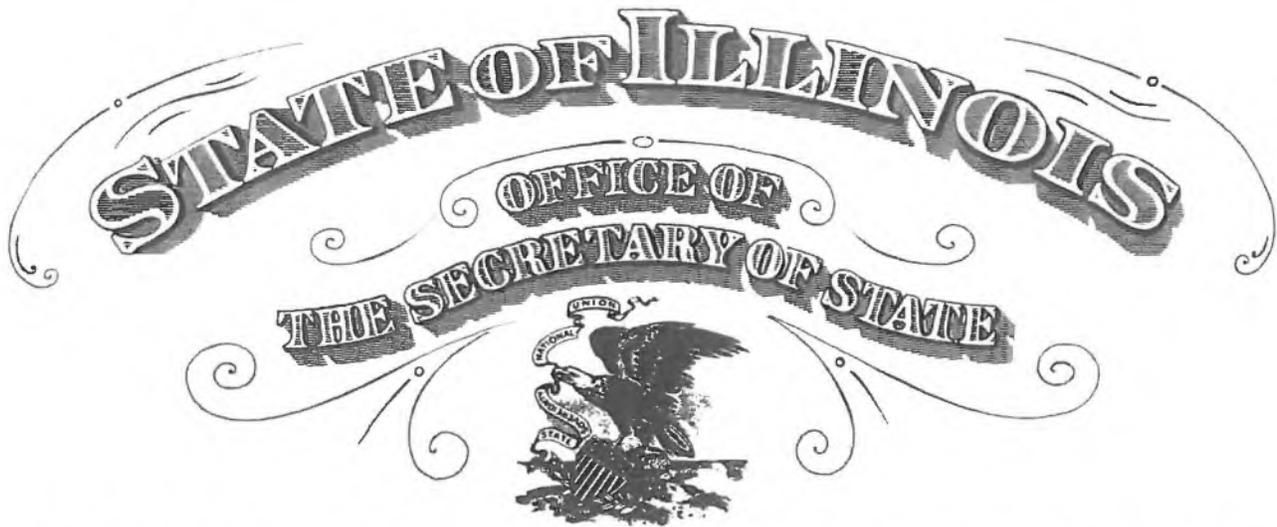
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Text for License - Restrictions

--

File Number

7397-632-4



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

THE BOSS'S SIGNATURE, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON OCTOBER 28, 2022, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 28TH day of OCTOBER A.D. 2022 .

Jesse White

SECRETARY OF STATE

Authentication #: 2230102576 verifiable until 10/28/2023

Authenticate at: <https://www.ilsos.gov>



LM-25

Liquor Manager Application

Status: Active

Date Created: Nov 8, 2022

Applicant

Gino Metallo

[REDACTED]
Elgin, IL 60124
6306882345

Statement of Liquor Manager

Name of Business

The Boss's Signature

Business Telephone Number

630-855-9402

Home Address

Home Telephone Number

Place of birth

Illinois

Drivers License Number

Business Address:

326 S. Main Street

Liquor Manager Name

Gino Metallo

Previous address

Date of birth

Social Security Number

State issued by

Illinois

Have you been fingerprinted by the Bartlett Police Department for the purpose of this application?

Yes

Date fingerprinted?

11/01/2022

If you have not been fingerprinted by the Bartlett PD, then you cannot submit your

application. Please call 630-837-0846 to schedule printing.

Have you ever been convicted of a felony under any Federal or State law in the last 10 years?

No

Have you been convicted of being the keeper of a house of ill fame, or of pandering or other Crimes or misdemeanors opposed to decency and morality?

No

Have you ever been convicted of a violation of any Federal, State or Local Liquor law?

No

Have you ever permitted an Appearance Bond Forfeiture for any of the violations mentioned in the questions above?

No

Has any license previously issued to you by Federal, State or Local authorities been revoked?

No

In what capacity are you employed by the applicant?

Ownership/Management

Give name of person who appointed you in your present capacity

Gino Metallo

Date of appointment

11/08/2022

List employer(s) for past five year, including business name, address, manager's name, and position.

Street Side Realty

List all prior experience and education that you have in managing the sale of alcoholic liquor and/or in conducting any business which is similar in nature to the business which you will be engaged in pursuant to the application

None

How many hours per week will you be physically present at the premises to be licensed?

48

AFFIDAVIT

Petitioner swears (or affirms) that he/she will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the Laws of the State of Illinois or the Laws of the State of

Illinois or the Laws of the United States of America, in the conduct of the place of business described herein. The undersigned further swears (of affirms) that he/she shall conduct the business in a manner consistent with all representations made on this application and consistent with any representations made before the Local Liquor Commissioner.

By checking this box I agree to the above without reservation.

Eugenio Metallo
11/08/2022

CORPORATION INVESTIGATION AUTHORIZATION/RELEASE

I hereby authorize the Chief of Police of the Village of Bartlett, or his designee, to conduct a background investigation, including the authorization to receive reports from other law enforcement agencies necessary to verify the information included in this application and to verify compliance of applicable Federal, State and Local law. I hereby release the Village of Bartlett, the Bartlett Police Department, and each of their respective Directors, Officers, Elected and appointed Officials, Agents and Employees from any and all liability which may arise as a result of such background investigation.

By checking this box I agree to the above without reservation.

Eugenio Metallo
11/08/2022

Internal Use

Fingerprint Scan

Uploaded by ... on

Certificate of Completion



EUGENIO METALLO

Has diligently and with merit completed the

On-Premise BASSET Alcohol Certification on 11/3/2022

from the American Safety Council:

A handwritten signature in blue ink, appearing to read "Jeff Pairan".

Jeff Pairan



Est. 1892

DEPARTMENT OF POLICE

The Village of Bartlett



Police Department, 228 S. Main Street, Bartlett, Illinois 60103-4495
Telephone 630.837.0846 Fax 630.837.0865

POLICE DEPARTMENT MEMORANDUM 22-35

DATE: November 3, 2022
TO: Paula Schumacher, Village Administrator
FROM: Geoffrey Pretkelis, Chief of Police *GP*
RE: Liquor License Applicant

Fingerprint record checks for criminal history records have been completed on the following Liquor License Applicant:

Eugenio Metallo

Business: The Boss's Signature (owner / liquor manager)

The applicant's criminal records were checked through the Bureau of Identification and Federal Bureau of Identification and were returned showing no criminal record.

There is no record that would disqualify him as an applicant under Illinois Law.

GP/kt

cc: Diane Czerwinski
File



450th Nationally
Accredited



Agenda Item Executive Summary

Item Name Class A Liquor License Request- Le P'tit Resto Bar Tapas Committee or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
Attached for your consideration is a Liquor License application submitted by Unifie LLC. doing business as Le P'tit Resto Bar and Tapas at 209 W. Railroad Ave. The Class A allows for the retail sale of beer, wine and alcoholic liquor for consumption on their premises, Sunday through Thursday from 8:00 a.m. until 1:00 a.m. and 8:00 a.m. until 2:00 a.m. Friday and Saturday.			
ATTACHMENTS (PLEASE LIST)			
Staff Memo Dated 11/08/2022 Class A Liquor License Application Proof of Insurance Surety Bond Corporate Document Lease Liquor Manager Application Police Chief Memos			
ACTION REQUESTED			

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve the Class A Liquor License application submitted by Unifie, LLC.

Staff: Samuel Hughes Date: 11/08/2022
Sr. Management Analyst

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Sr. Management Analyst
Date: November 8, 2022
Re: Class A Liquor License Request- Le P'tit Resto Bar Tapas

Attached for your consideration is a Liquor License application submitted by Unifie LLC., doing business as Le P'tit Resto Bar Tapas 209 W. Railroad Ave.

The owners are requesting a Class A License. The Class A allows for retail sale of beer, wine and liquor for use and consumption on the premises from 8:00 a.m. to 1:00 a.m. Sunday through Thursday and 8:00 a.m. to 2:00 a.m. Friday and Saturday.

There is currently a Class A liquor license existing from a restaurant that closed down during the summer of 2022, so a new license does not need to be created for this request.

The appropriate Surety Bond and Certificate of Insurance have been submitted by the applicant. They have been reviewed and approved by the Village Attorney.

Motion

I move to approve the Class A Liquor License application submitted by Unifie LLC



Village of Bartlett, IL

10/07/2022

LQ-22-58

Liquor License

Status: Active

Date Created: Sep 30, 2022

Applicant

rakesh chopra



bartlett, IL 60103
630-903-9599

Business Information

Do you have or have you already submitted a general business license application?

No

Is this a renewal or new liquor license application?

New application

Name of Business (DBA)

Le P'tit Resto Bar Tapas

Entity Type

Limited Liability Company

Corporation or LLC Name

Unifie LLC

Business Phone Number

6309039599

Primary Business Email Address



Federal Employer Identification Number

xx-xxx1329

Retailer Occupational/Sales Tax Number

Applied for

Nature of Business

Resturant

Number of Employees

8

Floor Plan

Uploaded by ... on

Attach a copy of the Articles of Organization for the LLC



Le P'tit Articles Pg 2.jpg

Uploaded by rakesh chopra on Sep 30, 2022 at 1:17 pm

Provide proof of filing a certificate to transact business under an assumed name for the Partnership with the County Clerk of the country in which the business is or will be located and in which the partnership conducts or intends to conduct business as required under the Assumed Business Name Act (805 ILCS 405/0.01).

Have you or will you be applying for a video gaming license?

No

A separate video gaming license application must be submitted.

LLC Members

Name

Rakesh Chopra

Residential Address

[Redacted]

Role

Manager

Birth date

[Redacted]

Percentage of interest held

60

Name

Teresa Renee Brady

Residential Address

[Redacted]

Role

Member

Birth date

[Redacted]

Percentage of interest held

20

Name

Residential Address

Amiee Harris Newon



Role

Member

Birth date



Percentage of interest held

20

Additional Business Information

Copy of Deed or Lease



Le Ptit Lease.pdf

Uploaded by rakesh chopra on Sep 30, 2022 at 1:38 pm

Certificate of Registration

Uploaded by ... on

Copy of County Health Permit



COI (Certificate of Insurance for Liquor 09-28-22).pdf

Uploaded by rakesh chopra on Sep 30, 2022 at 1:44 pm

Other Locations

n/a

Previous Addresses

n/a

Has your business license ever been revoked?

No

Criminal History

n/a

Municipal Violation History

n/a

Consumer Fraud Complaint

n/a

Specify the dollar value of goods, wares, and merchandise now on hand

100,000

Liquor License Application

Type of Liquor License Requested

Class A

Descriptions of the various liquor license types can be found at Barlett Municipal Code - Chapter 3 (https://codelibrary.amlegal.com/codes/bartlett/il/latest/bartlett_il/0-0-0-1583). If you have additional questions, call 630-837-0800.

Does applicant seek a liquor license on the premises as a restaurant?

Yes

If you will be operating as a restaurant, are the premises:

Maintained and held out to the public as a place where meals are actually and regularly served?

Yes

Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook, and serve suitable food?

Yes

What is the seating capacity of the restaurant?

40

Has any manufacturer, distributor or importing distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business?

No

Is the applicant engaged in the manufacture of alcoholic liquors?

No

Is the applicant conducting the business of an importing distributor or distributor of alcoholic liquors?

No

Has any Officer, Director, or Manager of said Corporation or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of any felony under any Federal or State law?

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of a violation of any Federal, State or Local law within the last 10 years?

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering or other crime or misdemeanor opposed to decency and morality?

No

Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever permitted an appearance bond forfeiture of any of the violations mentioned above?

No

Has the Corporation (Applicant) or any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, made application for a similar license for this period for any premises other than those described above?

No

Is any law enforcing Official, Mayor, Alderman, Member of the City Council or Commission, Member of the Village Board of Trustees, or member of a County Board, directly or indirectly interested in the business for which license is sought?

No

Each applicant must designate at least one individual who shall serve as Liquor Manager for the applicant. Please supply the following information:

Name of Liquor Manager

Rakesh Chopra

Home address:



Position held by the Liquor Manager in the business

Owner and Operator

Has the Liquor Manager been finger printed for the purpose of this application?

No

Has the Liquor Manager been fingerprinted by the Bartlett Police Department?

Yes

All Liquor Managers must be fingerprinted by the Bartlett Police Department before a license can be approved. Please have them complete the Liquor License Manager application and call 630-837-0800 to schedule their fingerprinting.

Emergency Contacts

Please provide contact information of personnel that have keys to the business in case first responders need access to the building during non-business hours.

Primary contact

Mimi Chopra

Primary contact phone number



Secondary contact

Amiee Newton

Secondary contact phone number



AFFIDAVIT

Applicant does hereby agree to operate the aforesaid place of business in accordance with the policies, regulations, and ordinances of the Village of Bartlett now in force and any others that may be enacted during the duration of this license, and does hereby authorize inspections of the premises by the appropriate Village Departments and officials as my be required, and the Bartlett Fire Protection District, in accordance with Title 3, Chapter 1, Sections 3-1-1 through 3-1-17 of the Bartlett Municipal Code. I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge.

I agree that my electronic signature is equivalent to a handwritten signature and is binding for all purposes related to this transaction

Rakesh Chopra
09/30/2022

The business applying for this license has a Certificate of Occupancy issued by the Village of Bartlett Planning & Development Services Department.



I hereby certify that as the applicant, I am the owner of the business.

Staff Use Only

Text for License - Name long

--

Type of Liquor License Issued

--

Business Center

--

Text for License - Restrictions

--

NOTICE OF TERRORISM COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from "certified acts of terrorism", as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States (U.S.) Government by coercion.

You should know the terrorism coverage offered under this policy excludes "certified acts of terrorism" involving nuclear, biological, chemical or radiological terrorism.

You should know that where coverage is provided by this Policy for losses resulting from "certified acts of terrorism", such losses may be partially reimbursed by the U.S. Government under a formula established by federal law. However, your Policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the U.S. Government generally reimburses 80% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium charged for this coverage is provided below and does not include any charges for the portion of loss that may be covered by the federal government under the Act.

You should also know that the Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from "certified acts of terrorism" when the amount of such losses in any one calendar year exceeds \$100 billion. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage, as provided, for "certified acts of terrorism" is: \$0.00 (zero).



Illinois Casualty Company is pleased to provide your Liquor Liability Policy. Should you have any questions or concerns, please contact your agent.

NOTICE CONSUMER INFORMATION AND COMPLAINTS

In the event of a question, problem, or complaint you are unable to resolve, you may contact either Illinois Casualty Company or the Illinois Department of Insurance.

Illinois Casualty Company
225 20th Street
PO Box 5018
Rock Island, IL 61204-5018
1-800-445-3726

Illinois Department of Insurance
320 W. Washington St.
Springfield, IL 62767-0001
Phone: 1-866-445-5364
TDD: 1-217-524-4872
www.insurance.illinois.gov

RELIGIOUS FREEDOM PROTECTION AND CIVIL UNION ACT

This is to provide notice that, pursuant to Illinois Department of Insurance Company Bulletin 2011-06 (CB 201106), this policy is in compliance with the Illinois Religious Freedom Protection and Civil Union Act ("the Act", 750 ILL. COMP. STAT. 75/1). The Act, which became effective on June 1, 2011, creates a legal relationship between two persons of either the same or opposite sex who establish a civil union.

The Act provides that parties to a civil union are entitled to the same legal obligations, responsibilities, protections and benefits that are afforded or recognized by the law of Illinois to spouses, whether they are derived from statute, administrative rule, policy, common law or any source of civil or criminal law. In addition, this law requires recognition of a same-sex civil union, marriage, or other substantially similar legal relationship, except for common law marriage, legally entered into in other jurisdictions. The Act further provides that "party to a civil union" shall be included in any definition or use of the terms "spouse", "family", "immediate family", "dependent", "next of kin" and other terms descriptive of spousal relationships as those terms are used throughout the law. According to CB 2011-06, this includes the terms "marriage" or "married" or any variations thereof. CB 2011-06 also states that if policies of insurance provide coverage for children, the children of civil unions must also be provided coverage.

This notice is furnished in compliance with Sections 143c. and 143d., Illinois Insurance Code.



225 20th Street, Rock Island, IL 61201 • (309) 793-1700 • (800) 445-3726 • Fax: (309) 793-1707 • www.ilcasco.com

These Declarations, together with the Coverage Form and any applicable endorsements attached thereto, complete the below numbered Policy:

NO. LL111829

Name and Mailing Address of Named Insured: Unifie LLC DBA Le P'tit Resto Bar Tapas 215 W Railroad Ave Bartlett, IL 60103	Name and Mailing Address of Agent/Broker: 08350 TASK Insurance Group 1821 Walden Office Square, Ste 350 Schaumburg, IL 60173 (847) 440-2323
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**IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY,
WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY**

POLICY PERIOD	
From: 09/22/2022 12:01 AM Standard Time at your Mailing Address shown above	To: 09/22/2023 12:01 AM Standard Time at your Mailing Address shown above

DESCRIPTION OF BUSINESS			
Form of Business of the Named Insured:	<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership	<input type="checkbox"/> Joint Venture
	<input type="checkbox"/> Trust	<input type="checkbox"/> Club	<input checked="" type="checkbox"/> Limited Liability Company
			<input type="checkbox"/> Organization (any other)

DESCRIBED PREMISES
The specifically described location(s) at which you sell, serve or furnish alcoholic beverages covered by this Policy is (are): Loc# 1 - 211 W Railroad Ave, Bartlett, IL 60103 (Dupage)

LIMITS OF INSURANCE
\$1,000,000 Each Common Cause

CLASSIFICATION OF RISK
Loc# 1 - Restaurant

FORMS AND ENDORSEMENTS			PREMIUM
FORMS AND ENDORSEMENTS MADE PART OF THIS POLICY AT TIME OF ISSUANCE OF THESE DECLARATIONS:			
Number	Edition	Name	
LLCF01	0717	Liquor Liability Coverage Form	Included
LLTD04	1220	Disclosure Pursuant To Terrorism Risk Insurance Act	Included
LLAI06	0914	Additional Insured - Designated Person or Organization	Included
LLIL01	0819	Illinois Changes	Included
LLLT03	1220	Cap On Losses From Certified Acts Of Terrorism	Included
Terrorism Coverage is provided			\$0
MINIMUM PREMIUM \$250		TOTAL ADVANCE PREMIUM	\$1,170
		AMOUNT DUE	\$1,170

<p><u>Declarations Effective:</u> 09/22/2022 12:01 AM Standard Time at your mailing address shown above</p>	<p>Countersigned at Rock Island, Illinois this 26th day of September, 2022</p>  <p>(Authorized Signature)</p>
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POLICY NUMBER: LL111829 EFFECTIVE DATE FOR THIS ENDORSEMENT: **September 22, 2022**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

LIQUOR LIABILITY COVERAGE FORM

SCHEDULE

Designated Person or Organization:

**Village of Bartlett
228 Main St
Bartlett, IL 60103**

- A.** The following is added to Section **D. Who Is An Insured**, Paragraph 2. in the Liquor Liability Coverage Form:
 - f.** Any person or organization designated in the Schedule of this endorsement but only with respect to their liability for your activities arising out of the selling, serving or furnishing of any alcoholic beverages at "your premises".
- B.** Limits Of Insurance for the person or organization designated in the Schedule of this endorsement are those specified in the contract or agreement with you, if applicable, or in this Policy, whichever is less. These Limits Of Insurance are inclusive of and are not in addition to the Limits Of Insurance shown in the Declarations.

OTHER TERMS

All other terms of your Policy remain the same.

Countersigned by:

ILLINOIS CASUALTY COMPANY
225 20th Street, PO Box 5018
Rock Island, IL 61204-5018

By:

Arron Sutherland

IMPORTANT – ATTACH THIS ENDORSEMENT TO YOUR POLICY



ServSafe® Alcohol: Fundamentals of Alcohol Service Illinois Training Supplement

Updated 06/2015

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The following information supplements the *ServSafe Alcohol: Fundamentals of Alcohol Service* publication with this *Illinois Training Supplement*. The content and legal references to Illinois law are used with permission from the Office of the Secretary of State of Illinois and taken from the *DUI Fact Book* found here: http://www.cyberdriveillinois.com/publications/pdf_publications/dsd_a118.pdf. All questions regarding Illinois law and its implementation should be submitted to the Office of the Illinois Secretary of State.

Driving Under the Influence

"Driving Under the Influence" (DUI) is defined as operating a motor vehicle while impaired by alcohol, other drugs including cannabis (marijuana) prescribed for medical purposes, or intoxicating compounds and methamphetamine. In Illinois, a driver is legally considered to be under the influence if he/she has a blood-alcohol content (BAC) of .08 or more, has used any illegal substance or is impaired by medication. Illinois' .08 limit has been in effect since July 2, 1997.

Blood-Alcohol Content (BAC)

A driver's BAC is based on the ratio of alcohol to blood or breath. However, an individual with a BAC between .05 and .08 may be convicted of DUI if additional evidence shows the driver was impaired.

The effect of alcohol on an individual is determined primarily by two factors: the amount of alcohol consumed and the rate at which it is absorbed by the body. Other contributing factors include gender, body weight, alcohol tolerance, mood, environment and the amount of food consumed.

From the first drink, alcohol affects coordination and judgment. Even with a BAC well below .08, a person's reaction time slows. The risk of being in a crash begins to climb with a BAC between .04 and .05 and increases rapidly thereafter. By the time a driver reaches a BAC of .06, he/she is twice as likely to be involved in a fatal crash as a non-drinking driver. By the time a driver reaches a BAC of .08, he/she is 11 times more likely to be killed in a single-vehicle crash than a non-drinking driver.

The only way to rid the body of alcohol is time. Fresh air, coffee, a shower and food cannot help a person become sober. It takes about one hour for the body to metabolize one drink. Each of the following has a comparable amount of alcohol and counts as one drink: one 12-ounce mug of beer, one 5-ounce glass of wine or one 1.5-ounce shot of hard liquor. (The amount of alcohol in a poured/mixed drink is dependent on the type of drink and the person who pours it.)

Medical Cannabis (Marijuana)

Illinois allows for the use of cannabis for medicinal purposes.

Individuals authorized to use cannabis must be 18 years of age or older, registered with the Illinois Department of Public Health (IDPH), and secure a written certification from a physician licensed in Illinois. The IDPH will issue a registry ID card and a notation will be made on the registrant's Illinois driving record, which will be available to law enforcement.

A driver may not operate a motor vehicle while under the influence of cannabis prescribed for medicinal purposes and may not transport medicinal cannabis in a vehicle unless it is contained in a

tamper-evident container and kept in an area that is inaccessible while the vehicle is in motion. If a police officer stops a vehicle driven by a person who holds a medical cannabis registry card and the officer has reasonable suspicion to believe the person is impaired by the use of cannabis, the driver must submit to field sobriety testing. Refusal to submit to testing or failure of the field sobriety tests will result in the suspension of the person's driver's license.

Driving while impaired by the use of medical cannabis or driving with an open container may result in the loss of driving privileges as well as revocation of the driver's medical cannabis card.

New Laws Concerning DUI in Illinois

Effective Jan. 1, 2015

- It is unlawful for a parent or guardian (instead of any person) to knowingly permit any vehicle, watercraft, or conveyance to be used in a manner that violates the underage drinking statute.
- Restores the statute allowing criminal penalties for any person to knowingly authorize or permit a residence that he or she occupies to be used by someone under the age 21 if the person knows that the underage person possesses or is consuming alcohol.

For a complete history of DUI laws in Illinois, visit the Secretary of State's website at www.cyberdriveillinois.com.

Penalties for a DUI Conviction

Penalties for DUI in Illinois vary depending on the circumstances of the arrest and conviction. These circumstances may include the driver's age, the driver's BAC level, whether the driver was transporting a child under age 16 and whether the driver has previous DUI convictions. Any DUI offense resulting in felony charges is classified as Aggravated DUI.

First Conviction

Class A misdemeanor; minimum revocation of driving privileges for 1 year (2 years if driver is under age 21); suspension of vehicle registration.

- If committed with a BAC of .16 or more — In addition to any penalties or fines, mandatory minimum fine of \$500 and mandatory minimum 100 hours of community service.
- If committed while transporting a child under age 16 — In addition to any penalties or fines, possible imprisonment of up to 6 months, mandatory minimum fine of \$1,000 and 25 days of community service in a program benefiting children.
- If committed while transporting a child under age 16 and involved in a crash that resulted in bodily harm to the child (Aggravated DUI); Class 4 felony — In addition to any other criminal or administrative sanctions, mandatory fine of \$2,500 and 25 days of community service in a program benefiting children.

Second Conviction

Class A misdemeanor; mandatory minimum imprisonment of 5 days or 240 hours of community service; revocation of driving privileges for a minimum of 5 years for a second conviction within 20 years; suspension of vehicle registration.

- If committed with a BAC of .16 or more — In addition to any penalties or fines, mandatory imprisonment of 2 days and mandatory minimum fine of \$1,250.
- If committed while transporting a child under age 16 (Aggravated DUI); Class 4 felony.

- If committed while transporting a child under age 16 and involved in a crash that resulted in bodily harm to the child (Aggravated DUI); Class 2 felony — In addition to any other criminal or administrative sanctions, mandatory fine of \$5,000 and 25 days of community service in a program benefiting children.

Third Conviction (Aggravated DUI)

Class 2 felony; revocation of driving privileges for a minimum of 10 years; suspension of vehicle registration.

- If committed with a BAC of .16 or more — In addition to any other criminal or administrative sanctions, mandatory imprisonment of 90 days and mandatory minimum fine of \$2,500.
- If committed while transporting a child under age 16 — In addition to any other criminal or administrative sanctions, mandatory fine of \$25,000 and 25 days of community service in a program benefiting children.

Fourth Conviction (Aggravated DUI)

Class 2 felony; revocation of driving privileges for life with no relief available; suspension of vehicle registration.

- If committed with a BAC of .16 or more — In addition to any other criminal or administrative sanctions, mandatory minimum fine of \$5,000.
- If committed while transporting a child under age 16 — In addition to any other criminal or administrative sanctions, mandatory fine of \$25,000 and 25 days of community service in a program benefiting children.

Fifth Conviction (Aggravated DUI)

Class 1 felony; revocation of driving privileges for life with no relief available; suspension of vehicle registration.

- If committed with a BAC of .16 or more — In addition to any other criminal or administrative sanctions, mandatory minimum fine of \$5,000.
- If committed while transporting a child under age 16 — In addition to any other criminal or administrative sanctions, mandatory fine of \$25,000 and 25 days of community service in a program benefiting children.

Sixth or Subsequent Conviction (Aggravated DUI)

Class X felony; revocation of driving privileges for life with no relief available; suspension of vehicle registration.

- If committed with a BAC of .16 or more — In addition to any other criminal or administrative sanctions, mandatory minimum fine of \$5,000.
- If committed while transporting a child under age 16 — In addition to any other criminal or administrative sanctions, mandatory fine of \$25,000 and 25 days of community service in a program benefiting children.

Aggravated DUI

Any DUI offense resulting in felony charges is classified as Aggravated DUI. Any mandatory term of imprisonment or community service is not subject to suspension or reduction. Any person

sentenced to probation or conditional discharge also must serve a minimum 480 hours of community service or 10 days imprisonment.

Aggravated DUI includes the following offenses:

- Third or subsequent DUI (Class 2 felony; penalties vary according to offense).
- DUI committed while driving a school bus carrying one or more persons age 18 or younger (Class 4 felony).
- DUI committed while driving a vehicle for-hire carrying one or more passengers (Class 4 felony).
- DUI resulting in great bodily harm, permanent disability or disfigurement (Class 4 felony). Revocation of driving privileges for a minimum of 2 years.
- Second or subsequent DUI committed while transporting a child under age 16 (Class 2 felony; penalties vary according to offense).
- DUI committed while transporting a child under age 16 and involved in a crash that resulted in bodily harm to the child (Class 2 felony; penalties vary according to offense).
- DUI committed without a valid driver's license or permit (Class 4 felony).
- DUI committed without vehicle liability insurance (Class 4 felony).
- DUI committed after a previous conviction for reckless homicide while DUI or

Aggravated DUI involving a death (Class 3 felony).

- DUI committed in a school zone while the restricted speed limit is in effect and involved in a crash that resulted in bodily harm (Class 4 felony).
- DUI committed while revoked or suspended for DUI, reckless homicide or leaving the scene of a personal injury or death (Class 4 felony). Any penalty imposed is in addition to the penalty for any subsequent DUI violation. Revocation period determined by offense.
- DUI resulting in a death (Class 2 felony). Revocation of driving privileges for a minimum of 2 years from the effective date of the revocation or from the date of release from incarceration for the offense.

Additional Consequences of DUI

- A DUI conviction is a permanent part of an offender's driving record.
- The offender may lose work time.
- The offender is required to complete an alcohol/drug evaluation and an alcohol/drug remedial education course or substance abuse treatment program before driving privileges are reinstated.
- The offender must meet the requirements of the Secretary of State's Department of Administrative Hearings prior to obtaining an RDP.
- A BAID may be installed on the offender's vehicle as a condition of driving relief.

The majority of states, including Illinois, require first-time DUI offenders to have a Breath Alcohol Ignition Interlock Device (BAID) installed on their vehicles. Illinois also requires a camera unit on the BAID to capture the image of the driver as they perform their breath test. In 2013, 4,818 BAID devices were installed on Illinois vehicles following an alcohol-related offense. On average, approximately 12,000 individuals are driving with a BAID device installed on their car or truck.

Any first-time DUI offender who wishes to obtain and is eligible for driving relief during the period of statutory summary suspension is required to have a BAID installed on his/her vehicle. To be eligible for driving relief, the offender must obtain a Monitoring Device Driving Permit (MDDP), and a BAID will be installed on his/her vehicle through the Secretary of State's office. An MDDP and installation of a BAID allow an offender to drive anywhere at any time as long as he/she is driv-

ing a vehicle installed with a BAIID. The Secretary of State's office monitors and reads the BAIID throughout the duration of the permit. The BAIID will alert the Secretary of State's office if the driver attempts any incidents of driving under the influence or tampers with the BAIID device.

A DUI offender may decline to have an MDDP and BAIID and instead choose to restrain from driving during the suspension period. However, an offender who chooses not to participate in the program and is subsequently caught driving a vehicle during the suspension period is guilty of a Class 4 felony. Additionally, an

- The offender is required to carry high-risk auto insurance for 3 years.
- The offender's vehicle registration will be suspended.

Vehicle Impoundment

The vehicle of any driver may be seized or impounded by local authorities for:

- Committing a DUI while driving privileges are suspended/revoked for a previous DUI or reckless homicide.
- Committing a DUI with a previous conviction of reckless homicide, aggravated DUI with death or great bodily harm.
- Committing a third or subsequent DUI.
- Committing a DUI without a valid driver's license or permit.
- Committing a DUI while uninsured.

Purchasing or Providing Alcohol to a Person under Age 21

Any person under age 21 convicted of violating the Illinois Liquor Control Act for illegal purchase or consumption of alcohol will have his or her driving privileges suspended for a specified number of months and/or revoked depending if a first or subsequent conviction. Anyone providing alcohol to a person under 21 is a Class A misdemeanor under Illinois law.

Dram Shop

"Dram shop" laws make bars and other alcohol-selling establishments liable for injuries caused by intoxicated persons to whom the establishment has served alcoholic beverages. Under a dram shop law, the bar or establishment may be held liable for damages and injuries to third persons that resulted from the bar or establishment's patron's intoxication.

Illinois dram shop law, entitled, the Liquor Control Act (referenced above), provides that commercial establishments are held liable for damages or injuries caused by the intoxicated patron, provided that:

- The bar or establishment sold alcohol to the patron;
- The injuries or damages were in fact caused by the patron;
- The bar or establishment was the proximate cause or intoxication; and
- The intoxication was at least one major cause in the third person's injury.

Under Illinois law, there is **no requirement** that the business have knowledge or reason to know that the patron was visibly intoxicated. Thus under the Illinois dram shop law, the injured person may be able to recover from several establishments if the patron had drinks at more than one bar or establishment and then struck the victim with the patron's automobile.

The following additional information has been taken from the Illinois Liquor Control Commission and can be found here: <https://www.illinois.gov/ilcc/News/Pages/2015-Dram-Shop-Liability-Limits-Maximum-Signage-Allowances-and-Minimum-Purchase-Requirements.aspx>.

2015 Maximum Signage Allowances, Dram Shop Liability Limits, and Minimum Purchase Requirements

Cost adjustment for signs and other advertising materials

The Liquor Control Act permits Distributors/Manufacturers to give Retailers indoor and outdoor, permanent and temporary signs that promote the brands sold by the Distributor/Manufacturer (235 ILCS 5/6-6). Giving signage to a Retailer is not a violation of the Liquor Control Act's tied-house provisions if the value of all signs per manufacturer and in use at any given time does not exceed the amounts listed below. Signage maximums reflect the adjusted amounts for 2014:

\$2,256.45 for permanent outside signs; \$5,055.42 for permanent inside signs; and \$825.91 for temporary inside signs and other advertising materials.

Amount of minimum liability coverage allowed for 2015 increased to \$211,094.19

The Illinois Liquor Control Act of 1934 [235 ILCS 5/6-21(a)] requires the Illinois Comptroller to determine each year the liability limits for causes of action brought under the Act in accordance with the consumer price index-u (CPI-U) during the preceding 12-month calendar year.

According to the Bureau of Labor Statistics of the United States Department of Labor, the CPI-U increased 0.76 percent during the preceding calendar year. Based upon the previous determinations, the 2015 Dram Shop Liability Limits have been adjusted as follows:

For causes of action involving persons injured or killed on or after January 20, 2015, the judgment or recovery under the Liquor Control Act of 1934 for injury to the person shall not exceed \$65,511.99 for each person incurring damages;

For causes of action involving persons incurring property damage on or after January 20, 2015, the judgment or recovery under the Liquor Control Act of 1934 for property of any person shall not exceed \$65,511.99 for each person incurring damages; and

For causes of action under the Liquor Control Act of 1934 for either loss of means of support or loss of society resulting from the death or injury of any person on or after January 20, 2015, the judgment or recovery shall not exceed \$80,070.21.

Minimum purchase requirements for wine and spirits

Distributors who sell wine and spirits are required to deliver to Retailers within the Distributors' territory once every two weeks if the Retailer places a minimum order. (235 ILCS 5/6-9.1). Minimum order dollar figures are adjusted every two years, with the next adjustment scheduled for 2016. Below are the current figures:

\$276.86 for Chicago and adjacent counties; \$69.21 for all other counties.

For more information, contact the Illinois Liquor Control Commission at:

- Illinois.gov/ilcc
- ILCC@illinois.gov
- Chicago: 312.814.2206; Springfield: 217.782.2136

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 07-27-2022
Employer Identification Number:
88-3441329
Form: SS-4
Number of this notice: CP 575 A
For assistance you may call us at:
1-800-829-4933

UNIFIX LLC
LE PTTV RESTO BAR TAPAS
& RAKESH CHOPRA MBR
215 W RAILROAD AVE
BARTLETT, IL 60103

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 88-3441329. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did not apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 941 01/31/2023
Form 940 01/31/2023
Form 1065 03/15/2023

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification (corporation, partnership, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Notes: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S, U.S. Income Tax Return for an S Corporation, must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

LEASE - BUSINESS PROPERTY - SHORT FORM

THIS AGREEMENT, made and entered into this 25th day of October 2022, by and between, Banbury Fair Properties ("Landlord") whose address, for the purpose of this lease is:

211 West Railroad Ave, Bartlett, IL 60103

and Unifire LLC / LePtit Rest, Bar Tapas ("Tenant"), whose address for the purpose of this lease is:

215 Railroad Ave, Bartlett, IL 60103

The parties agree as follows:

1. PREMISES AND TERM. Landlord leases to Tenant the following real estate, situated in 215 Railroad Ave, Bartlett, IL 60103. The "Barn" and surrounding areas. (See addendum)

together with all improvements thereon, and all rights, easements and appurtenances thereto belonging, for a term beginning on the day of November and ending on the day of November 2025 upon the condition that Tenant performs as provided in this lease. (See addendum)

2. RENT. Tenant agrees to pay Landlord as rent \$ [redacted] per month, in advance commencing on the day of [redacted] and on the day of each month thereafter, during the term of this lease. Rent for any partial month shall be prorated as additional rent. Tenant shall also pay: Property tax increase (see Addendum)

All sums shall be paid at the address of Landlord, or at such other place as Landlord may designate in writing. Delinquent payments shall draw interest at % per annum.

3. POSSESSION. Tenant shall be entitled to possession on the first day of the lease term, and shall yield possession to Landlord at the termination of this lease. SHOULD LANDLORD BE UNABLE TO GIVE POSSESSION ON SAID DATE, TENANT'S ONLY DAMAGES SHALL BE A PRO RATA ABATEMENT OF RENT.

4. USE. Tenant shall use the premises only for Wine, Beer, Tapas, Crepes

5. CARE AND MAINTENANCE. (a) Tenant takes the premises as is, except as herein provided. (b) Landlord shall keep the following in good repair: (strike inapplicable words) (roof) (exterior walls) (foundation) (sewer) (plumbing) (heating) (wiring), (air conditioning) (plate glass) (windows and window glass) (parking area) (driveways) (sidewalks) (exterior decorating) (interior decorating) (See addendum)

Landlord shall not be liable for failure to make any repairs or replacements unless Landlord fails to do so within a reasonable time after written notice from Tenant.

(c) Tenant shall maintain the premises in a reasonable safe, serviceable, clean and presentable condition, and except for the repairs and replacements provided to be made by Landlord in subparagraph (b) above, shall make all repairs, replacements and improvements to the premises, INCLUDING ALL CHANGES, ALTERATIONS OR ADDITIONS ORDERED BY ANY LAWFULLY CONSTITUTED GOVERNMENT AUTHORITY DIRECTLY RELATED TO TENANTS USE OF THE PREMISES. Tenant shall make no structural changes or alterations without the prior written consent of Landlord. Unless otherwise provided, and if the premises included the ground floor, Tenant agrees to remove all snow and ice and other obstructions from the sidewalk on or abutting the premises.

6. UTILITIES AND SERVICES. Tenant shall pay for all utilities and services which may be used on the premises, except the following to be furnished by Landlord:

gas, garbage pick up, fire alarm & maintenance (see addendum)

Landlord shall not be liable for damages for failure to perform as herein provided, or for any stoppage for needed repair or for improvements or arising from causes beyond the control of Landlord, provided Landlord uses reasonable diligence to resume such services.

7. SURRENDER. Upon the termination of this lease, Tenant will surrender the premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability of Tenant. Continued possession, beyond the term of this Lease and the acceptance of rent by Landlord shall constitute a month-to-month extension of this Lease.

8. ASSIGNMENT AND SUBLETTING. No assignment or subletting, either voluntary or by operation of law, shall be effective without the prior written consent of Landlord, which consent shall not unreasonably be withheld.

9. INSURANCE.

A. PROPERTY INSURANCE. Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the Insurance Services Offer Broad Form Causes of Loss (formerly fire and extended coverage). To the extent permitted by their policies the Landlord and Tenant waive all rights of recovery against each other.

B. LIABILITY INSURANCE. Tenant shall obtain commercial general liability insurance in the amount of \$ [REDACTED] each occurrence, and \$ [REDACTED] annual aggregate per location. This policy shall be endorsed to include the Landlord as an additional insured.

10. LIABILITY FOR DAMAGE. Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees), except to the extent the loss is insured and subrogation is waived under the owner's policy.

11. INDEMNITY. Except for the negligence of Landlord, Tenant will protect, defend, and indemnify Landlord from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant.

12. DAMAGE. In the event of damage to the premises, so that Tenant is unable to conduct business on the premises, this lease may be terminated at the option of either party. Such termination shall be effected by notice of one party to the other within twenty _____ days after such notice; and both parties shall thereafter be released from all future obligations hereunder.

13. MECHANICS' LIENS. Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanic's lien against the premises. Tenant shall give notice in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the premises.

14. DEFAULT, NOTICE OF DEFAULT AND REMEDIES.

EVENTS OF DEFAULT

A. Each of the following shall constitute an event of default by Tenant: (1) Failure to pay rent when due; (2) failure to observe or perform any duties, obligations, agreements, or conditions imposed on Tenant pursuant to the terms of the lease; (3) abandonment of the premises. "Abandonment" means the Tenant has failed to engage in its usual and customary business activities on the premises for more than fifteen (15) consecutive business days; (4) Institution of voluntary bankruptcy proceedings by Tenant; Institution of involuntary bankruptcy proceedings in which the Tenant thereafter is adjudged a bankruptcy; assignment for the benefit of creditors of the interest of Tenant under this lease agreement; appointment of a receiver for the property or affairs of Tenant, where the receivership is not vacated within ten (10) days after the appointment of the receiver.

NOTICE OF DEFAULT

B. Landlord shall give Tenant a written notice specifying the default and giving the Tenant ten (10) days in which to correct the default. If there is a default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in the (10) days by diligent efforts of the Tenant, Tenant shall propose an additional period of time in which to remedy the default. Consent to additional time shall not be unreasonably withheld by Landlord. Landlord shall not be required to give Tenant any more than three notices for the same default within any 365 day period.

NAI LeGrand & Company

Commercial Real Estate Services, Worldwide.

Committed to Siouxland. Connected to the World.

Addendum for Lease of Barn #1

1. Lease is for 5 years with \$1500/month. It will not increase during the 5 year term unless the property tax increases above the 2019 assessment. If the property tax increases the lease will increase by that amount divided into 12 monthly payments. (see addendum #7)
2. Banbury Fair Properties agrees to install a fire alarm system and pay for the monitoring of the system.
3. Banbury Fair Properties agrees to install air conditioning to the existing forced air furnace system.
4. All other build out is the responsibility of Rokesh Chopra.
5. Bathroom facility inside the main building of Banbury Fair will be available for use to all Barn customers and personnel during the Barn's hours of operation. (see addendum 2)
6. All outdoor space around the Barn including the stage, patio, side yard are included in the lease of Barn for use.
7. Rent includes garbage removal, snow removal, yard maintenance, and natural gas for furnace. Lease does not include electric, which has a meter in the Barn. (see addendum #2)
8. Banbury Fair Properties asks for one month security deposit at the time of lease signing.
9. Banbury Fair Properties waves the rent payments until April 1, 2021. (see addendum #2)
10. In the event that Banbury Fair Properties leases out the coffee shop to Rokesh Chopra and its 5 year term, the lease on the Barn will extend beyond its 5 year term to coincide with the coffee shop lease. So the two leases will have the same expiration dates. (see addendum #2)

[Redacted] 11/3/20
Bruce Suffern..... date

[Redacted] 11/3/2020
Janet Suffern..... date

[Redacted] 11/3/20
Sandra Braun..... date

[Redacted] 11/4/20
Rokesh Chopra..... date



Addendum #2

1. ~~As per point #10 of addendum, the lease is extended to expire at the same time the lease for the coffee shop dictates. The date this lease will expire is March 15th 2027.~~ *SL*
2. Banbury Fair properties waved the rent payments until the Barn opens with Le P'tit business.
3. Banbury Fair agrees to provide snow removal once a day if needed. Any additional removal is the responsibility of renter.
4. The bathroom facility inside the Shoppes of Banbury Fair is not required by Le P'tit.
5. If additional garbage pickup is required for le P'tit beyond Banbury's once a week schedule, it will be the responsibility of Le P'tit.
6. Since the Barn addition represents a prox. 33% increase in its total square footage the increase of gas use by LePtit during the winter months is anticipated. To cover this additional expense, we ask that during the months of November through March that a \$50 gas charge be paid with the rent for those months.
7. Costs incurred in the design and construction of the Barn's addition which houses two bathrooms, additional kitchen space and additional seating space required Banbury Fair properties to secure a \$200,000 loan. The cost to LeP'tit is \$1000 to be added to their monthly rent. Since the new space is not covered in the original lease.

 *10/25/22*
Bruce Suffern

 *10/27/22*


Janet Suffern
10/25/22


Sandra Olson
10/25/22

REMEDIES

C. In the event Tenant has not remedied a default in a timely manner following a Notice of Default, Landlord may proceed with all available remedies at law or in equity, including but not limited to the following: (1) Termination. Landlord may declare this lease to be terminated and shall give Tenant a written notice of such termination. In the event of termination of this lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of Landlord in regaining possession of the premises and the reletting thereof, including attorney's fees and court costs, excluding against such claim, however, any amount obtained by reason of such reletting; (2) Forfeiture. If a default is not remedied in a timely manner, Landlord may then declare this lease to be forfeited and shall give Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 64B of the Code of Iowa.

15. SIGNS. Landlord, during the last sixty _____ days of this lease, shall have the right to maintain on the premises either or both a "For Rent" or "For Sale" sign. Tenant will permit prospective tenants or buyers to enter and examine the premises.

16. NOTICES AND DEMANDS. All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested, and postage prepaid.

17. PROVISIONS BINDING. Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.

18. ADDITIONAL PROVISIONS.

LANDLORD [Redacted] 11/3/20
Breicen Suffern Date
[Redacted] 11/3/20
Sandy Braun Date

TENANT [Redacted] 11/4/20
Rakesh Chopra date
[Redacted] 11/3/2020
Janet Suffern date



Village of Bartlett, IL

10/17/2022

LM-24

Liquor Manager Application

Status: Active

Date Created: Oct 16, 2022

Applicant

rakesh chopra
sunsarchopra@gmail.com
209 W. railroad ave
bartlett, IL 60103
630-903-9599

Statement of Liquor Manager

Name of Business

Le P'tit Resto Bar Tapas

Business Address:

215 W Railroad Ave

Business Telephone Number

630-903-9599

Liquor Manager Name

Rakesh Chopra

Home Address

Previous address

--

Home Telephone Number

Date of birth

Place of birth

Social Security Number

Drivers License Number

State issued by

IL

Have you been fingerprinted by the Bartlett Police Department for the purpose of this application?

Yes

Date fingerprinted?

10/16/2022

If you have not been fingerprinted by the Bartlett PD, then you cannot submit your

application. Please call 630-837-0846 to schedule printing.

Have you ever been convicted of a felony under any Federal or State law in the last 10 years?

No

Have you been convicted of being the keeper of a house of ill fame, or of pandering or other Crimes or misdemeanors opposed to decency and morality?

No

Have you ever been convicted of a violation of any Federal, State or Local Liquor law?

No

Have you ever permitted an Appearance Bond Forfeiture for any of the violations mentioned in the questions above?

No

Has any license previously issued to you by Federal, State or Local authorities been revoked?

No

In what capacity are you employed by the applicant?

Owner

Give name of person who appointed you in your present capacity

Myself

Date of appointment

--

List employer(s) for past five year, including business name, address, manager's name, and position.

d^licious Crepes, Roti plus Bovino Fusion Lounge Tapas - I was the owner at both

List all prior experience and education that you have in managing the sale of alcoholic liquor and/or in conducting any business which is similar in nature to the business which you will be engaged in pursuant to the application

I have been an owner of many resturants that have had their liquor license, I have had to obtain all that.

How many hours per week will you be physically present at the premises to be licensed?

40

AFFIDAVIT

Petitioner swears (or affirms) that he/she will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the Laws

of the State of Illinois or the Laws of the State of Illinois or the Laws of the United States of America, in the conduct of the place of business described herein. The undersigned further swears (of affirms) that he/she shall conduct the business in a manner consistent with all representations made on this application and consistent with any representations made before the Local Liquor Commissioner.

By checking this box I agree to the above without reservation.

Rakesh Chorpa
10/16/2022

CORPORATION INVESTIGATION AUTHORIZATION/RELEASE

I hereby authorize the Chief of Police of the Village of Bartlett, or his designee, to conduct a background investigation, including the authorization to receive reports from other law enforcement agencies necessary to verify the information included in this application and to verify compliance of applicable Federal, State and Local law. I hereby release the Village of Bartlett, the Bartlett Police Department, and each of their respective Directors, Officers, Elected and appointed Officials, Agents and Employees from any and all liability which may arise as a result of such background investigation.

By checking this box I agree to the above without reservation.

Rakesh Chopra
10/16/2022

Internal Use

Fingerprint Scan

Uploaded by ... on



Est. 1892

DEPARTMENT OF POLICE

The Village of Bartlett



Police Department, 228 S. Main Street, Bartlett, Illinois 60103-4495
Telephone 630.837.0846 Fax 630.837.0865

POLICE DEPARTMENT MEMORANDUM 22-33

DATE: October 31, 2022
TO: Paula Schumacher, Village Administrator
FROM: Geoffrey Pretkelis, Chief of Police *GP*
RE: Liquor License Applicant

Fingerprint record checks for criminal history records have been completed on the following Liquor License Applicant:

Rakesh Chopra

Business: LeP'tit Resto Bar Tapas (restaurant owner)

The applicant's criminal records were checked through the Bureau of Identification and Federal Bureau of Identification and were returned showing no criminal record.

There is no record that would disqualify him as an applicant under Illinois Law.

GP/kt

cc: Diane Czerwinski
File



450th Nationally
Accredited



Est. 1892

DEPARTMENT OF POLICE

The Village of Bartlett



Police Department, 228 S. Main Street, Bartlett, Illinois 60103-4495
Telephone 630.837.0846 Fax 630.837.0865

POLICE DEPARTMENT MEMORANDUM 22-36

DATE: November 7, 2022
TO: Paula Schumacher, Village Administrator
FROM: Geoffrey Pretkelis, Chief of Police *GP*
RE: Liquor License Applicants

Fingerprint record checks for criminal history records have been completed on the following Liquor License Applicants:

Teresa R. Brady & Aimee Harris Newon

Business: LeP'tit Resto Bar Tapas (liquor managers)

The applicant's criminal records were checked through the Bureau of Identification and Federal Bureau of Identification and were returned showing no criminal record.

There is no record that would disqualify them as an applicant under Illinois Law.

GP/kt

cc: Diane Czerwinski
File



450th Nationally
Accredited