

2022-23 Proposed Budget Public Hearing – 7:00 p.m.

VILLAGE OF BARTLETT  
BOARD AGENDA  
APRIL 5, 2022  
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

\*6. MINUTES: Board and Committee Minutes – March 15, 2022

\*7. BILL LIST: April 5, 2022

8. TREASURER'S REPORT: None

9. PRESIDENT'S REPORT:

- A. Planning and Zoning Commission Appointment
- B. Appointment of Chairman to the Planning and Zoning Commission
- C. National Public Safety Telecommunications Week Proclamation

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

11. TOWN HALL: (Note: Three (3) minute time limit per person)

12. STANDING COMMITTEE REPORTS:

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

1. None

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

1. None

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

1. Resolution Adopting the Village of Bartlett Budget for Fiscal Year 2022-2023
2. Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Charges

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

1. None

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

1. None

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

1. Resolution Approving of Change Order No. 2 to the Contract Between the Village of Bartlett and Joseph J. Henderson & Son, Inc. for the Bittersweet Water Reclamation Facility Improvements for a \$266,915.54 Decrease in the Original Contract Sum

13. NEW BUSINESS

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

15. ADJOURNMENT

**PUBLIC NOTICE**

A Public Hearing to review the fiscal year May 1, 2022 through April 30, 2023 Budget for the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, will be held at 7:00 P.M. on Tuesday, April 5, 2022 in the Council Chambers of the Bartlett Municipal Complex, 228 S. Main Street, Bartlett, Illinois.

A copy of the Proposed Budget is available for public inspection at the Clerk's Office and on the village website. All interested parties are invited to attend and will be given an opportunity to be heard. If an accommodation for an individual with a disability is necessary, please contact Paula Schumacher, Village Administrator (630) 837-0800. Todd Dowden, Finance Director Published in Daily Herald March 17, 2022 (4578991)

**CERTIFICATE OF PUBLICATION**

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**Daily Herald**

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I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 03/17/2022 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
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BY *Paula Baltz*  
Authorized Agent

Control # 4578991



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 15, 2022**

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1. CALL TO ORDER

President Wallace called the regular meeting of March 15, 2022 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Human Resources Director Janelle Terrance, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Public Works Director Dan Dinges, Asst. Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Roberta Grill, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Jim Durbin, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Jim DiPalma of Encounter Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to add Item F.1. Resolution 2022-16-R, a Resolution Approving of the Contract for the Bartlett Street Sweeping Program Agreement Between the Village of Bartlett and LRS Cleansweep to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of



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matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the January 2022 Treasurer's Report. He stated that the Municipal Sales Tax Report through January 2022 totaled \$282,703 and it was up \$74,624 from the prior year (reflects October activity) due to the online sales tax collection changes. Motor Fuel Tax distribution through January 2022 totaled \$140,177 which was up \$20,938 from the prior year (down \$13,000 from previous month).



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9. PRESIDENT'S REPORT

President Wallace read a Proclamation in celebration of Hakka month and 12 years of Bartlett's Sister City relationship with Miaoli City, Taiwan. He proclaimed the month of March as "Hakka Month" in the Village of Bartlett.

Trustee Reinke read a Proclamation celebrating the "Week of the Young Child" and proclaimed April 2 to April 8, 2022 as "Week of the Young Child" in Bartlett.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Ordinance 2022-17, an Ordinance Repealing, Amending and Replacing Title 10, "Bartlett Zoning Code"; Chapter 13: "Administration and Enforcement" to Establish the "Bartlett Planning and Zoning Commission"; and to Adopt Other Amendments to the Bartlett Municipal Code was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that the Dogfather BEDA application was covered and approved under the Consent Agenda.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.



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F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Resolution 2022-16-R, a Resolution Approving of the Contract for the Bartlett Street Sweeping Program Agreement Between the Village of Bartlett and LRS Cleansweep and Resolution 2022-18-R, a Resolution Approving of a Professional Services Agreement Between the Village of Bartlett and Chastain and Associates, LLC for the North Avenue Resurfacing Phase II Engineering were covered and approved under the Consent Agenda.

13. NEW BUSINESS

President Wallace appointed the following individuals to the new Planning and Zoning Commission.

**Two Year Terms**

Charlie Deveaux to serve a two-year term on the Planning and Zoning Commission. Beginning March 15, 2022 and expiring March 15, 2024.

Mark Hopkins to serve a two-year term on the Planning and Zoning Commission. Beginning March 15, 2022 and expiring March 15, 2024.

Julie Kapadoukakis to serve a two-year term on the Planning and Zoning Commission. Beginning March 15, 2022 and expiring March 15, 2024.

Trustee Deyne motioned to Concur to the appointments and that motion was seconded by Trustee Reinke.

ROLL CALL VOTE TO CONCUR TO THE APPOINTMENTS OF CHARLIE DEVEAUX, MARK HOPKINS, JULIE KAPADOUKAKIS

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

**Four Year Terms**

John Miaso to a four-year term on the Planning and Zoning Commission. Beginning March 15, 2022 and expiring March 15, 2026.

Mike Werden to a four-year term on the Planning and Zoning Commission. Beginning March 15, 2022 and ending March 15, 2026.



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George Koziol to a four-year term on the Planning and Zoning Commission.  
March 15, 2022 and expiring March 15, 2026.

Michelle Sarwas to a four-year term on the Planning and Zoning Commission.  
March 15, 2022 and expiring March 15, 2026.

Robert Bucaro to a four-year term on the Planning and Zoning Commission.  
March 15, 2022 and expiring March 15, 2026.

Trustee Deyne motioned to Concur to the appointments and that motion was seconded by Trustee Reinke.

**ROLL CALL VOTE TO CONCUR TO THE APPOINTMENTS OF JOHN MIASCO, MIKE WERDEN, GEORGE KOZIOL, MICHELLE SARWAS, ROBERT BUCARO**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

Attorney Mraz stated that by the terms of the new Chapter 13, Title 10, the new board is not created until the ninth member is appointed and the appointment is concurred with by the terms of the ordinance.

President Wallace thanked the members for their willingness to serve. He stated that at the April 19 meeting they will recognize all the previous members of the Plan Commission and Zoning Board of Appeals (ZBA).

**14. QUESTION/ANSWER PRESIDENT & TRUSTEES**

Trustee Suwanski stated that on March 3<sup>rd</sup>, the ZBA held a meeting regarding the amendment of zoning for massage and bodywork establishments. She thanked all of the staff for their hard work on it. The commissioners listened to the speakers who spoke prominently and favorably in support of their industry. They had really good reasons to not change the zoning and some things that were not considered in the past. Several speakers referred to this as a discriminatory zoning text and she felt that was a very lazy argument. She did not think that our staff or the board or the commission was coming at that from a discriminatory position. They were coming from a position that they wanted to remedy a problem. She stated that they had her until they started to accuse the staff of being discriminatory.



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President Wallace agreed.

15. ADJOURN

President Wallace stated that the board will adjourn and there will be a Committee of the Whole meeting immediately following.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:16 p.m.

Lorna Giles  
Village Clerk



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**CALL TO ORDER**

President Wallace called the Committee of the Whole meeting of March 15, 2022 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:16 p.m.

**ROLL CALL**

**PRESENT:** Chairmen Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski, President Wallace

**ABSENT:** None

**ALSO PRESENT:** Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Human Resources Director Janelle Terrance, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Public Works Director Dan Dinges, Asst. Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Roberta Grill, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Jim Durbin, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

**BUILDING & ZONING, CHAIRMAN HOPKINS**

**Concept Discussions – Cannabis Dispensary Site – Town Center**

Chairman Hopkins introduced the item.

Planning and Development Services Director, Roberta Grill stated that an hour ago, staff was notified that the petitioner has withdrawn their request, however, staff would like to seek the boards input on several things outlined in the staff report. This is in regards to a proposed medical or adult use cannabis dispensary and should they be located within commercial zoning districts and PD Districts where commercial uses are allowed. If so, which zoning districts would it be allowed and if they choose to allow in some or all of the districts, should these uses be permitted by right or should they be special uses. Finally, should the 1,000-foot distance requirement from a school, daycare or area zoned for residential uses be amended to match the state regulations.

Chairman Deyne stated the 1,000-foot distance requirement is probably the simplest to address. We have a 100-foot distance requirement for liquor. If this was to be located in the town center, would that meet the 1,000-foot requirement.

Ms. Grill stated no, and that the 1,000-foot requirement is currently in our code and matched the states requirement at the time.



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President Wallace stated there is no state requirement anymore. He stated he thinks staff wants to know where we want these things, if we want them at all and what restrictions would there be.

Chairman Hopkins stated he would not mind keeping it a special use in any of the districts. As far as the 1,000 feet, he thought some of these places were cleaner than some of the liquor stores, so he is okay eliminating the 1,000 feet if the state doesn't require it.

Chairman Gandsey stated she agreed with treating it like a liquor store.

Chairman Suwanski stated she is in favor of loosening some of the restrictions, but not in favor of allowing it in the town center. She drove by one in St. Charles and none of them allow it in their downtown. The one in St. Charles has its one standalone building and from what she has heard from someone who works near it, it can get pretty crowded. We have MoRE Brewing coming in and a large apartment complex near it, so she doesn't see that as the place for it, but she would be okay with looking at other places in town.

Chairman Hopkins asked if we made it a special use, could we carve out a certain area and make our own boundaries.

Attorney Mraz stated we have a downtown overlay district so you don't have to allow it in that and it could be made a special use in the other districts if that's what you choose to do.

Chairman Hopkins confirmed that it could be prohibited in the downtown overlay.

Attorney Mraz stated that was correct.

Chairman Deyne stated the special use is an excellent idea and gives the board and our Planning and Zoning Commission a chance to review it.

Ms. Grill stated the town center is zoned Planned Development. That ordinance allows special uses under B-1 and B-2, not just the downtown zoning designation.

Attorney Mraz stated we can carve out the downtown and B-2 is also a PUD so if we were talking in the town center, they would have to amend the PUD ordinance. That was a big part of the apartment process.

Chairman Deyne stated he is concerned that this needs to be expedited in case someone else comes in with an application.

Attorney Mraz stated it is currently prohibited, so there is no urgency as far as that goes.



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Chairman Reinke stated from a strictly zoning perspective, it seems to him that these cannabis dispensaries are rather intense, like a drive-thru and many zoning ordinances treat drive-through's or gas stations differently. He thinks you get that same intensity of use with cannabis as you do with drive through's etc. A neighborhood district probably isn't right and he was going to have a hard time saying yes to this facility downtown because the traffic and parking wasn't going to work. There are a lot of people coming and going with this type of use.

Chairman Gandsey asked how we would handle it if there is another successful business that goes in there that has lots of traffic.

Chairman Reinke stated that we have existing special uses and treat drive through windows differently so this would only focus on the cannabis facilities.

Chairman Gunsteen asked if a special use would automatically eliminate the 1,000-foot requirement.

Ms. Grill stated no, that would have to be a text amendment.

Chairman Reinke asked if the consensus was that the 1,000 feet was too restrictive.

Majority of the board responded, yes.

President Wallace asked if there is anything else we need to determine and added that he thought it would be important that if we do have a dispensary come to town that we have revenues earmarked for a specific purpose like the video gaming.

Chairman Reinke stated it could be used for sewer and water infrastructure.

Chairman Deyne stated he would like it earmarked for the watermain breakages.

**FINANCE & GOLF, CHAIRMAN DEYNE**  
**Water/Sewer Rate Increases Review**

Chairman Deyne introduced the item.

Finance Director Todd Dowden stated staff is proposing a 4% increase. One of the things that we did not know about during the time of budgeting was a 4.3% increase from the DuPage Water Commission increase. A 4% increase in our rates would be \$480,000 and the 4.3% increase from DuPage Water Commission will be about \$250,000. We have had some discussions about keeping the water main replacement program down to \$1,200,000. Basically, a million dollars plus engineering fees. Originally, we had \$1.8



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million and we brought that down a bit to keep rates down. The 4% increase considers about \$1,000,000 a year in water main replacement and the meter change out program that will cost \$1,000,000 per year for 4 years. After that finishes up, that might leave some more money for the water main replacement program. With the 4% increase, we do get our fund balance down to acceptable levels in 2 years. A 4% increase would add about \$2.82 per month to a bill that is 6,000 gallons.

Chairman Suwanski asked why Kane County is so much lower.

Mr. Dowden stated we treat them separately. There is no sewer rate increase for Kane County. Increases are due because of capital improvements. In DuPage County it's the wastewater treatment plant and in Cook County it's the excess flow project.

Chairman Suwanski confirmed that we just do not have much infrastructure improvement going on in Kane County.

Mr. Dowden stated that was correct.

Chairman Reinke stated that the rate increases are brutal, but we have come to a point in the life of the water and sewer systems that we have to spend money on these capital projects. We have reached a point between the regulatory environment and the upgrades needed, that rates need to increase, but it is brutal.

Mr. Dowden stated that it is painful to raise rates and we have gone two years without doing so, but then you end up paying the price. You can see on the water side, we have raised quite a bit for the Lake Michigan water transmission and now we plan to have a more consistent 4% rate increase for the next four years. In 2025-2026 that would be an additional \$1,920,000 roughly and that would be to support those capital improvements.

Chairman Suwanski asked if any of these rates will decrease after these projects get completed.

Mr. Dowden stated likely no, because we talked about the water main replacement program at \$1,000,000 per year. We could easily do \$2,000,000. Dan brought up that at the rate of \$1,000,000 that is about 1 mile and we have 200 miles of water mains so that puts us on a 200-year replacement cycle.

Chairman Gunsteen asked what the average household water usage is in Bartlett.

Mr. Dowden stated a family of 4 is usually 6,000. There are no two neighbors that use the same amount of water.



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Chairman Hopkins stated that with the meter changeout, residents will have a lot more analytics to gauge how much water they are using and if there is a leaky toilet, it will be able to detect some of this. It is possible that a family can actually reduce some of their water usage.

Mr. Dinges stated that he agrees.

Mr. Dowden moved on to the sewer fund. He stated that as you can see in the water fund, we are starting with about \$6,000,000 and the sewer fund is at about \$2,000,000. It does not have as much revenue coming in, but we are still trying to do \$1,000,000 per year in the sewer rehabilitation program. We are using COVID relief money to provide some subsidies. We are spending \$500,000 next year, \$1,000,000 the following year and \$500,000 the next to temper the rates. This is what the fund would look like with the capital improvement program if we had an additional \$475,000 a year, each year for the next 4 years. That would be about \$88,500 from Cook County and \$386,000 for DuPage County. Cook County is about 28% of the revenue and right now the 2021-2022 revenue for Cook County is estimated to be \$1,750,000. DuPage is estimated at \$4,480,000. When we are raising the rates to pay for debt service of about \$550,000 per year, it takes quite a bit to get up there when you are starting with a revenue base of \$1,700,000. We have already raised the rates a couple of years and have discussed the rates in comparison to other communities. The big thing that we are going for is the loan repayment for the wastewater treatment plant and that is expected to start in the fall of 2023 and is expected to be \$2,000,000 per year. We are trying to get DuPage rates up there and at the same time bringing along Cook rates to cover the debt service for the Devon Ave. project.

Chairman Hopkins asked what the good news was.

Village Administrator stated its not double digits like it had been in the past.

Chairman Reinke asked how close we were to the Chris Burke rates during the water study.

Mr. Dowden stated Chris Burke was saying a 100% rate increase for the Lake Michigan Water project and we are about 85%. We didn't raise it for two years so we are quite a bit lower than he was predicting.

**2022-23 Proposed Budget Review (Central Services, Finance, Public Works, Administration)**

Chairman Deyne stated that this is the 2022-2023 budget review for Central Services, Finance, Professional Services, Administration and Public Works.



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Finance Director Todd Dowden stated that the big thing in Central Services is the capital outlay. He stated that they collect money from each department that funds the Central Services "equipment replacement fund".

**Central Services**

IT Coordinator, Chris Hostetler stated that the Central Services fund is basically a fund used to account for expenses that are hard to assign to any individual department. It covers everything from mosquito spraying to maintenance agreements.

- 1) Replacement of desktop and laptop computers - he explained that they replace one third at a time over a four-year cycle.
- 2) Police squad computers - they are going to do a complete refresh since it's been five years and they need to be replaced with new software and solutions.
- 3) Server for police department - this was a carryover that was budgeted for this year but unfortunately the software vendor did not have their software up to the point where they needed it to be so it was put off this year.
- 4) Copier for Main office - copier needs to be replaced because it is extremely slow and slows their ability to provide services.
- 5) Replacement security cameras - this is replacement of a couple of analog security cameras. They have transitioned all the other cameras to a digital system and they would like to replace these final two.
- 6) Drone and related mapping software and training - primarily the reason this came up is for the GIS staff. They GPS every bit of the utilities whether they are water, sewer, or others. The drone will allow them to more accurately and efficiently GPS some of the utilities placed in the ground and they would be able to pick up some items such as where joints are located. You can't jump in the trench but we can certainly fly a drone overhead which has the ability to pick out items on pictures and know the exact GPS coordinates. This could help public works staff when we have breaks or such to know whether they are working to fix a break near a joint or not and how it may impact how they approach a water main break. Other uses would be for public works to do inspections that are hard to get to. The PDS staff indicated it could be beneficial for them when they are doing inspections for roofs or violation inspections when it would be hard to access the rear yard. He also mentioned promotional videos. The GIS staff did a nice golf interactive map which includes video and simulation of a golf ball flying down the green.

President Wallace asked how often this thing would get used.

Mr. Hostetler stated quite often - whenever they are replacing utilities such as water mains or sewers. It may also be used in PDS for site plans.

President Wallace asked if there was any reason they can't use the police departments drone.



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Mr. Hostetler stated that the police departments drone can only be used for public safety since it was paid for with equitable sharing funds.

Ms. Schumacher stated that the police department has other more restrictive uses. The drone use is much more regulated for the police.

Chairman Gunsteen asked about the argument of a computer no longer being covered under the warranty. What is the life expectancy of a computer?

Mr. Hostetler stated that they replace the desktops every four years. They used to be on a three-year cycle and with the downturn of the economy in 2008, they were asked if they could extend further. Four years seems to be an acceptable range for them. Every single employee depends on a computer to do their job.

Chairman Gunsteen asked if they could last five or six years.

Mr. Hostetler stated that they could last longer. They order computers with specs that they think will be adequate for the time. Hard drives for the police department squad cars are inadequate. Anytime a computer is down for a while, you potentially have an employee who cannot accomplish their job. He understands that it seems like we can stretch this out. The idea is that the village's biggest expense is their employees. If they cannot work then you are wasting more money by not having an employee work then you are by providing the equipment they need to work efficiently.

Chairman Hopkins asked if there was any resale value in the old computers.

Mr. Hostetler stated that they do auction them off and get maybe \$100-\$120. This is why they have an equipment replacement program, where they set aside money each year so when it becomes time for replacement the funds are there.

Chairman Hopkins asked if they can use drug money for the police squad computers.

Mr. Hostetler stated that they can't use equitable sharing funds for regularly scheduled replacements.

Ms. Schumacher stated that they are putting together the practice period for body cameras. They can use the equitable sharing fund for this purchase.

Ms. Gandsey asked about the IT tech review.

Ms. Schumacher stated that they are still working on the tech plan and will bring it to the board in May. One of the things that they utilize with regular purchases like vehicle



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maintenance is the score sheet to determine necessary replacement. They can certainly do that with the computer equipment as well if the board is interested.

Mr. Hostetler indicated that there were no changes in professional development or professional association.

Chairman Suwanski asked about the cost of "technical training & materials" and wondered if it was several trainings or just ongoing.

Mr. Hostetler stated that they do ongoing training but courses are expensive. He stated that the central services budget is up by 7% due to the increase in capital.

President Wallace stated that a few trustees might have questions about previous budget reviews.

Ms. Schumacher stated that she will respond to any questions the board may have and will circulate questions and answers to the rest of the board.

Chairman Suwanski stated that they approved cameras in last year's police budget. She believed that Trustee Gunsteen asked if license plate readers deter speeders. She believed the answer was no.

Police Chief Patrick Ullrich stated that the City of Chicago is the only city authorized in the State of Illinois do use speed cameras. There are cameras all over the place and from what they see on a daily basis with speeding on Route 20 and Route 59 and other major roadways, there are cameras on top of the traffic lights in many places. He didn't think people really pay attention to these when they're going 45 to 50 miles per hour. He does not think that license plate readers would be a deterrent to speeders.

Chairman Suwanski stated that she has a concern with privacy issues. She understands that people say that there are cameras watching everywhere, but this is the chance where we can say no to one.

President Wallace asked what the cost was.

Mr. Ullrich stated \$2,500 per camera. As far as privacy issues go, cameras capture the license plate, color of the vehicle, body style of the vehicle, make of the vehicle, model of the vehicle. They do not capture any personal information and when we do a search we asked for a white SUV that went through this camera, during this specific time. It does not pull up who the vehicle is registered to or who may be in the vehicle or anything like that. It is just vehicle and license plate specific.



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Chairman Swanson stated that in regards to the question she had about other governmental agencies being able to request this information, the chief responded that different communities handle it different ways. Some say no or some allow complete access. They would have to ask our police department specifically and it would be the chief's decision whether to release. She asked if he ever foresaw a time when he would tell a federal agency "no".

Mr. Ullrich stated that it depends on what type of investigation it is. One reason we may want to allow a federal agency to look at the video is the example of the robbery at BMO Harris Bank a few months ago. The FBI is in charge of the investigation and we are not, so if they asked us to look at this specific vehicle in our cameras, we could go in and do that and potentially provide them a lead with solving that crime.

Chairman Hopkins stated that he also has privacy concerns but he thinks this technology and the scope, that they are using the data they are collecting, he is okay with it. He thinks about his kids and if one of them was abducted, perhaps one of these cameras could save some time. He didn't think that in this context, privacy would be something he was concerned about, with these particular cameras and how they are used. He thinks the benefits outweigh the potential privacy concerns.

Chairman Gunsteen asked if the chief could get access to the state camera system.

Mr. Ullrich stated that the company they are looking is Flock. If we don't join Flock, we could sign an MOU with Flock to view other police departments cameras that openly share or we would have to request permission for them to let us access their data. We would want our own cameras to work on solving our own crimes. He stated that they would strategically place them where the entrances and exits are to the village so they could capture the egress routes that someone would use to leave town.

Chairman Gandsey asked what kind of crimes would it not be used for.

Mr. Ullrich stated that they would be used to try and solve any crime where there is a vehicle associated. He asked if immigrations and customs enforcement would have access to the cameras and Flock's policy is that they do not allow any access by Ice to view any of those cameras. That is why he would like his staff to be able to vet those requests from other agencies and decide whether to give them access or not to our data.

Chairman Gunsteen asked what the cost was for Flock.

Mr. Ullrich stated that it is an annual contract for the camera. The budgeted amount includes the camera and storage.



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Chairman Hopkins asked how many active cases do the detectives have open right now and could they be more efficient by having access to this kind of data.

Mr. Ullrich stated that if they have an idea where an offender may have come from or fled to, there are agencies that have red light cameras that have LPR's that we call and ask them to check their cameras. We do that quite often if we know that there is a vehicle that may have gone through one of those intersections with cameras. He stated that they had a missing persons case over the summer and they were checking cameras from businesses as well as Ring doorbell footage. They requested red light camera footage from Hanover Park because they thought the person got into a vehicle and left. There is a lot of those opportunities we can have to find a lost family member. This would be one more tool that they can use to solve some of these issues.

### **Finance**

Finance Director Todd Dowden stated that IT and GIS is under the finance department along with utility billing, accounting and the main office. We just completed one year with their new accountant and he is grateful to have her. They have been using the new permitting software with the main office and will be using it this year for business license renewals. The GIS team is working on utility mapping and also applications to make the capital budget and capital improvement plan more interactive and easier to work with. His budget does not include any personnel requests, retirements or resignations during the year. He talked about his professional development detail and stated that it has not changed from the previous year. He spoke about the IMRF contributions and stated that the contribution rate went down because of the improvements in the stock market. He spoke about audit increases and stated that the more grant money you get the more audits you have to have.

He talked about transfers from the general fund into the municipal building fund and stated that it wouldn't necessarily be used for municipal building improvements. The balance is very low and they would like to start building it. They used this money in the past for the police station so they did not have to do bonds. They used it for the Village Hall to reduce some of the debt service. It is not restricted once it goes into the municipal building fund.

Chairman Gunsteen asked where the two million dollars was being transferred from.

Mr. Dowden stated that it was excess fund balance accumulated in the general fund. They tried to keep the general fund balance around 45-50% so about six months worth of expenses in the general fund is over that (\$16,000,000). They would like to reduce the general fund into more of a range for the policy and move that money to be used for one-time expenses as opposed to just operating expenses. They are proposing to use some of the general fund balance, about \$1,000,000, it would bring the general fund down to



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about \$11,000,000, unrestricted balance to be in the 40-45% range. They would move it out of an operating fund and into a capital project fund to be used for one-time expenses.

Ms. Schumacher stated that they used these funds in the past for the emerald ash borer and is a little bit of a rainy-day fund.

### ***Professional Services***

Assistant Finance Director Matt Coulter stated that the actuarial consultant provides the police pension actuarial report. All of the fees go to the police pension fund and the other half goes to professional services. Professional Planners are budgeted for the Unified Development Code update which was approved last year and will be done in 2023/24. Legal services is where most legal fees get charged. These include the village attorney, labor attorney, traffic and housing court, adjudication and state lobbyist expenditures. Engineering Services includes all miscellaneous engineering fees that are not related to a specific project account. This budget is increased this year because of a sewer rates study. Social Services is an item created in last year's budget and was created for the social worker program. This is for a part time social worker in the police department. They also moved the budget from police professional services for the police psychologist to here. Contingencies remain the same.

Ms. Schumacher stated that the finance department received the GFOA award for financial reporting for the nineteenth year and the budget presentation award for the twenty ninth year.

### **Public Works**

#### ***Streets***

Assistant Public Works Director Tyler Isham stated public works recently received the Tree City Growth Award, it's something we are pretty proud of and hopefully is something we continue to get. He wanted to thank GIS and the police department for working on the disaster app which helps in icy road conditions or if there are downed trees, etc.

Ms. Schumacher stated she believes staff sent out a demo of the app to the board and we used it first when we had a thunderstorm and high wind event. It really helps to coordinate the efforts of the police department and the public works department so they can respond for a need for barricades or a flooded street or blocked roadway etc. much faster and much more efficiently than what we had in place before. We have also included the fire department on this app as well.

Mr. Isham stated this past fiscal year we paved 1,500 feet of bike paths in house and we will continue to do that. Public works nearly doubled the amount of hours replacing



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concrete. We keep looking at what we are doing and how we can improve it. We started doing the sidewalk and driveways in-house to expedite those permits. Moving forwards, the only real change is the maintenance workers because the street sweeping contract was approved so that will go down by one since the person that handled street sweeping is retired. Looking at the activity measures, tree trimming hours have really increased the last couple of years along with the concrete replacement and street sweeping miles will close to triple.

Ms. Schumacher stated that with the street sweeper change you saw tonight, that is one of the things we do when an employee retires or leaves the village. We evaluate if there is a better way to provide those services or shift some duties around etc. The street sweeper contract was a good example of looking at a position, seeing if there was a better way to provide that service and that was a good time to contract that out.

Mr. Isham stated when it comes to new positions, we are requesting an engineering intern to assist in the summer. This would be a college student split between streets, water, and sewer. They would help with measuring, construction observation and could be potential future recruitment, you will see it in the other two budgets as well but it is the same position.

President Wallace asked about the personnel services and why they went up so high and why we are increasing over \$500,000 to contractual services.

Mr. Isham stated this was budgeted before the employee retired so that will go down.

Mr. Dinges added that the personnel will go down and we can explain the contractual portion further in the budget.

President Wallace stated the numbers for personnel still seem off and it looks like someone new is added because it is almost \$100,000. If there was still just one additional person in the budget it would be maybe 2-3% higher than the previous year.

Staff was looking into this after the meeting.

Mr. Isham stated the streets budget did increase and seems like it increased by a large amount, but a lot of that was due to previously approved capital projects that have been moved over to the general fund. One of the bigger things that we are finding out is that the lead time for trucks has greatly increased. For example, #1 on capital outlay was requested last year and approved and we probably won't see that for another year. In the current fiscal year, we are requesting two large dump trucks with the plow and spreader. They would be stainless steel so they last longer from the salt. It would replace two 2011 plow trucks and we hope to receive them in 2024.



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Chairman Gunsteen stated that the budget for two dump trucks in 2022 was \$160,000. What changed on these trucks that are costing us \$40,000 more per truck other than inflation.

Mr. Dinges stated inflation and the stainless-steel dump body so that is an added cost.

Chairman Gunsteen asked how much longer that will prolong the life of the trucks.

Mr. Warmus stated they will probably last 15-18 years because they are low mileage but the body's fall apart on them.

Chairman Gunsteen asked if the 2021 order was stainless steel.

Mr. Warmus stated it is stainless steel, but the cost has gone up \$40,000 per vehicle.

Chairman Suwanski asked what the miles were on the 2011 vehicles.

President Wallace stated in his understanding on these types of trucks, it's not the mileage on them, it's the rust and wear and tear. The salt continues to eat the truck and we came up with a matrix to help determine when a vehicle should be replaced. It considers mileage, maintenance, etc. and it spits out a number. When it hits a certain number, it means the truck is costing us almost more than it is to buy a new one.

Mr. Hopkins stated these are the types of vehicles that you don't want to have break when it snows.

Chairman Suwanski asked if you have the matrix.

Mr. Dinges stated we can send it.

Mr. Isham stated that we do use a lot of these trucks as trad- ins or we auction them off. For the previously ordered truck we have a trade in waiting for that and they have incurred an additional \$3,000 in repairs while waiting. Moving on to #3, this is another one that will be split between all three divisions, it is an additional skid steer. Right now, we have two and depending on what we have planned for the day, this will allow every division to be able to use one.

Chairman Gunsteen asked how many we currently have.

Mr. Isham stated we currently have two.



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Mr. Dinges stated all three divisions are doing much more work on their own with the concrete, sewer and water digs, there is a constant need. This will allow every department to have their own.

Mr. Isham stated #4 is electrical work at the public works garage. This is the same electric that was built in 1985 so it is not the most efficient and due for an upgrade.

Chairman Hopkins asked if this was going to go out for bid.

Mr. Isham stated, yes.

Chairman Gunsteen asked if lighting would be changed to LED.

Mr. Dinges stated that we have been converting them slowly, these are the actual panels that have been pieced together.

Mr. Isham stated the brush truck is next, it is used daily. The asphalt paver trailer would improve safety and be less harsh on the equipment. We need to replace the furnaces at the administration building and we are looking to replace our current front-end loader. It is 20 years old and needs about \$20,000 in maintenance repairs. There are no changes to the professional development, and no changes to professional associations. Under the line items, the salaries will decrease. Some other ones that will increase are the services to maintain ground because of the expansion of holiday lights with *Merry and Bright*. That will continue to increase to make that bigger and better. The bike path and sidewalk replacement large increase is due to capital improvement projects that were previously approved. Tree and landscaping improvements is due to the Metra project.

Mr. Dinges stated that we took some of those capital projects and moved them into the street line item budget. There is the Metra project and if you look at the bike path program, we moved them into the street line item which is why it looks like a large increase.

Mr. Isham stated that water and sewer have their own capital project line item so this takes that into account. He added that the stormwater facilities are remaining close to constant. He added that the increase seen is due to the equipment holdover and capital projects, which mainly account for the 18% increase. He stated that that concludes the street budget.

Chairman Suwanski asked for clarification on the contractual services increase.

Mr. Dinges stated that that comes from capital that was moved over for the Metra project and sidewalks.



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**Water**

Mr. Dinges stated that the water department has been busy with watermain breaks and heat checks and everything else. They started their first round of hydrant painting around the downtown area, and that they will also continue with the watermain replacement program, which will be in a lead area and will be the first test to see how the lead service replacement goes. He stated that the first area they are looking to replace is from Western and W. Oneida to North Avenue.

The main change on the summary is an open position due to retirement and another senior maintenance worker being retitled to "water operator" which would require a Class C License, which would help them operate the pump stations. This would allow three people to operate the system, whereas right now only the water supervisor has that required license. He stated that this comes with no cost change, and is purely a title change.

As far as capital outlay, he stated that was already shown. As far as professional development/associations there is no change. He stated under public works expenditures, it is more of a shifting of previously budgeted items to the proper funds. He added that there is no change in overall dollars, and most of the changes are in what the EPA is requiring. He also added that they are adjusting the DuPage Water Commission Agreement that did not reflect the increase they showed.

**Sewer**

Mr. Dinges stated that the big update, that the committee has already seen, is the Bittersweet Treatment Plant, which is underway presently. He stated that they have already begun digging for some of the buildings, and the nitrification towers have been removed and it is starting to look like a construction project.

He added that one of the big things this year is that the board increased the percent for lining the sewers to 30, which they see continuing to grow. He added that the pump house on West Bartlett is currently out to bid, stating that they hopefully come in within budget.

As far as the sewer summary, there are no changes in personnel or capital outlay. The only change is the generator which is a carryover from the year before, but they won't get it until next fiscal year. The only change in professional development is the first item, the Wastewater Short School, which is training to get our staff their licenses for wastewater operating so that they are certified to operate the plant.

President Wallace asked how long the class is.



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Mr. Dinges stated that it is one week in Rockford and Edwardsville. He added that professional associations are the same. As far as expenditures, there was an increase in sludge removal, which continues to grow due to the incoming load from the business park. He added that Brewster Creek produces odors, however staff believes they have found a solution to that, but it costs money. He stated that staff is always working with those businesses to try and stop these issues at the source, so that they can treat it.

President Wallace asked about recent odor complaints.

Mr. Dinges stated that they have gotten some recently near Stearns near Home Depot that staff is trying to track down. He stated that there is a pump station in the park that pumps down to Stearns and Home Depot that goes south, and it is all along that path. He stated that they haven't heard from residents in some time, and the complaints have come from those driving by.

President Wallace recommended teaming up with some of the communications staff to create some campaigns and information to explain the rate increases, similar to how the police department gets information out.

Ms. Schumacher stated that she will talk with Communications Coordinator Gaby Infusino. It won't be able to make the May/June Bartletter, but we will definitely get some information out in the Bartletter and social media as soon as it is approved by the Village Board.

### **Administration**

Senior Management Analyst Samuel Hughes thanked the mayor and board, for allowing him to present the administration departments budget. In the winter and spring of 2021, staff worked with park district and Jewel Osco to host a vaccine event in response to the COVID pandemic. This was really a team effort involving assistance from our townships and counties so we could reach out to seniors during the first wave of registration. The fire district was on site and the library district provided volunteers for the event. Over 3,000 people were vaccinated at the two events. Later, Jewel noted that our event was the most efficient event they had been a part of, so we are very proud of that. We are continuing to see strong business investment in the village from our downtown and our major thoroughfares. A car dealership is coming to the north end of town and the board supported a Class 7c for this project which helped incentivize them to come to Bartlett. There are also several projects in the hopper in our business parks out west. We are continuing to work with business prospects on the corner of Rt. 59 and W. Bartlett Rd. as well. In 2022, the Bartlett History Museum will be moving on from the current exhibit which allowed visitors to learn about our history through the windows of the train station and is shifting gears with a new exhibit "Ill drink to that, from temperance to tolerance, Bartlett's



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libation history” which will have programs in the train museum as well as the museum at village hall. Throughout the pandemic, the village has continued to be an informational resource for our residents and businesses via Facebook, our website and our business eblasts. To add to that, staff is looking into adding a formal electronic newsletter to our communications mix to fill the void between a simple Facebook blurb and the bimonthly Bartletter. The economic development commission and staff have also begin discussions around developing a community branding plan and moving away from “never far away.” A new community brand will give the village a reset and allow us to better communicate our strengths to attract new residents and businesses and also help keep the Bartlett businesses in town. Staff was directed to enhance our holidays events and with the help of the Bartlett Park District, Bartlett Library District, the Bartlett Area Chamber of Commerce and the Bartlett Lions Club, we created the “Merry and Bright” branding. Merry and Bright included a beefed-up tree lighting event and two new village events. The first was the holiday decorating contest and the second was the “Cocoa Crawl” event. The Cocoa Crawl saw 25 businesses sign up to participate. This event was not only fun for our residents, but helped our businesses get more foot traffic to their doors.

Mr. Hughes continued, our business eblasts which during the height of Covid were used substantially to get information out to our business community, are now shifting back to sending more broker and developer eblasts to highlight vacant units and land sites. Changes to the business license code and renewal process will help us streamline our new licenses and renewals. This will cut down on staff time and move all of our new applications and renewals online providing our businesses with a simpler process. Moving on, looking at a couple of the highlights, the Streets of Bartlett renovated and is now 100% occupied. Additionally, the village received the first tranche of disbursements from the American Rescue Plan Funding. The second and final payment is expected in this next fiscal year.

Moving on, we have no personnel requests or capital outlay. Professional development includes the typical line up of conferences, many of which were virtual the last couple of years. Professional associations mostly stayed the same. In terms of government expenditures, we are seeing a 3% overall increase. You’ll see a \$10,000 increase in the advertising line item. This is extra toward the branding RFP discussed earlier. Additionally, the past two years of actual expenditures are down in this category, but staff does anticipate going to trade shows and conferences for the first time in a couple of years and utilizing more funds for marketing in the upcoming fiscal year. The 50% decrease in professional development comes from the off year of the strategic plan.

Ms. Schumacher stated one of the things we considered with this being the off year of the strategic plan was to have a workshop that goes into more detail on our capital planning and some of our asset management. So if it is of interest to you we can swap out strategic planning and go into a deeper dive than what we can on a typical Tuesday night.



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The board agreed they would like to move forward with that suggestion.

Mr. Hughes stated that there is a 5% increase in economic incentives due to the addition of the Culver's sales tax rebate. Skipping down to civic group funding, the Arts in Bartlett and heritage days are teaming up on their request for funding. Arts in Bartlett is requesting \$5,000 and planning a weekend global arts event again like in years past and Heritage Days is looking to expand their pet event requesting \$2,650 to help cover a hayride as well as insurance and signage for the pet event and the Halloween Fun Fest. Additionally, the chamber of commerce is requesting \$5,500, up from \$3,500 for support of chamber initiatives and recovery efforts in response to the pandemic. Just above civic group funding, we have two new items, the first is \$12,000 to go towards a community survey. This would be used for the community input portion of the strategic plan and give the board and staff valuable data heading into the next strategic plan session.

Mr. Wallace stated the board would like to review that before it is sent out.

Ms. Schumacher stated, certainly.

Mr. Hughes stated the second item would go towards the boards goal of enhancing community events. Of this \$10,000, we have received additional requests to further enhance Merry and Bright with things like additional horses, music, etc. The village also received a letter from our civic groups planning a potential Oktoberfest. Staff did anticipate requests for Merry and Bright as well as a fall event so we did add \$10,000 to give the board some latitude and be a placeholder.

President Wallace asked what groups were behind the Oktoberfest.

Assistant Village Administrator Scott Skrycki stated it was the Chamber of Commerce, Rotary Club and the Lions Club. And as Sam suggested, between the Merry and Bright enhancements as well as the letter you received the other day from the civic groups, there is \$10,000 in there to support one or both of those initiatives.

President Wallace asked about the "other charges" line item and why it increased so much.

Mr. Dowden stated those numbers flow from the line item detail. The summary shows the estimated as opposed to what is being requested. The reason the estimate is so low is because that's the BEDA grant funding, so if we didn't use the BEDA money as much as the estimate for year-end will be a lot lower then the new fiscal year budget even though the budget's numbers are very similar.

Chairman Suwanski confirmed that the economic incentive line item is mostly BEDA.



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Mr. Dowden confirmed and said there are some sales tax incentives, but it's mostly BEDA.

Chairman Suwanski asked to confirm what was budgeted last year for BEDA if we are only estimating \$33,000.

Mr. Dowden stated we budgeted \$255,000 last year and we only anticipate using \$30,000 this year because the BEDA grants approved were small and not all of them will be paid out this fiscal year. We do not expense them until they are paid out.

Chairman Deyne moved to adjourn the Committee meeting and the motion was seconded by Chairman Hopkins.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Chairmen Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski  
**NAYS:** None  
**ABSENT:** None

**MOTION CARRIED**

The meeting was adjourned at 9:11 p.m.

Samuel Hughes  
Deputy Village Clerk

VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 4/5/2022

**100-GENERAL FUND REVENUES**

**430310-TOWING/IMPOUNDING FEES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BRIAN BRITO	ADMINISTRATIVE TOW FEE REFUND	500.00
	<u>INVOICES TOTAL:</u>	<u>500.00</u>

**100000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - APRIL 2022	325,750.92
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/APR 2022	855.65
** 1 METROPOLITAN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - APRIL 2022	16,651.63
	<u>INVOICES TOTAL:</u>	<u>343,258.20</u>

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	217.05
	<u>INVOICES TOTAL:</u>	<u>217.05</u>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CITYTECH USA INC	ANNUAL MEMBERSHIP FEE	390.00
	<u>INVOICES TOTAL:</u>	<u>390.00</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REPROGRAPHICS	MAPS	91.20
1 WAREHOUSE DIRECT	BUSINESS CARD HOLDERS/NOTEBOOKS	34.64
1 WAREHOUSE DIRECT	METAL RISER	23.46
1 WAREHOUSE DIRECT	LEGAL PADS/TAPE	65.86
1 WAREHOUSE DIRECT	FOLDERS/FILE STORAGE BOXES	139.60
	<u>INVOICES TOTAL:</u>	<u>354.76</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE MAYORS & MANAGERS	LEGISLATIVE RECEPTION/LUNCHEON	110.00
	<u>INVOICES TOTAL:</u>	<u>110.00</u>

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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 INVOICES DUE ON/BEFORE 4/5/2022

1 CLARK BAIRD SMITH LLP	LEGAL SERVICES	175.00
1 CLARK BAIRD SMITH LLP	LEGAL SERVICES	22,500.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	195.00
	<u>INVOICES TOTAL:</u>	<u>23,795.00</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLA INC	GRASSLANDS MIXED-USE DEVELOPMENT	630.00
1 DEIGAN & ASSOCIATES LLC	COLONY INC PLAN REVIEWS	993.75
1 DEIGAN & ASSOCIATES LLC	CASEY'S PLAN REVIEWS	463.75
1 HAMPTON LENZINI AND RENWICK INC	MAGNOLIA PARK REVIEW	2,651.25
1 HAMPTON LENZINI AND RENWICK INC	AUTOMOTIVE MALL REVIEW	250.00
1 HAMPTON LENZINI AND RENWICK INC	STORMWATER & WETLAND REVIEWS	1,443.75
1 V3 COMPANIES LTD	W BARTLETT RD ENGINEERING REVIEW	1,295.00
	<u>INVOICES TOTAL:</u>	<u>7,727.50</u>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	128.01
	<u>INVOICES TOTAL:</u>	<u>128.01</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER/PAPER TOWELS/SUPPLIES	15.14
1 WAREHOUSE DIRECT	ENVELOPES/POST-IT NOTES	55.04
1 WAREHOUSE DIRECT	FOLDERS/FILE STORAGE BOXES	29.36
	<u>INVOICES TOTAL:</u>	<u>99.54</u>

**1500-PLANNING & DEV SERVICES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	120.64
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	39.19
	<u>INVOICES TOTAL:</u>	<u>159.83</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	SCANNER ROLLER KIT	18.95
1 REPROGRAPHICS	MAPS	15.20
	<u>INVOICES TOTAL:</u>	<u>34.15</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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**	1 WEX BANK	FUEL PURCHASES - FEB 22	336.09
			INVOICES TOTAL: 336.09

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	162.99
1 FULTON SIREN SERVICES	WARNING SIREN SYSTEM MONITORING	489.19
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	64.64
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	127.76
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	86.70
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
** 1 VERIZON WIRELESS	WIRELESS SERVICES	686.36
** 1 VERIZON WIRELESS	WIRELESS SERVICES	1,035.42
		INVOICES TOTAL: 3,888.06

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	ZEBRA PRINTER BATTERIES	108.30
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	1,639.62
1 MR CAR WASH	CAR WASHES/FEB 2022	41.86
1 SQUEAKY G'S CAR WASH INC	CAR WASHES	132.00
1 SQUEAKY G'S CAR WASH INC	CAR WASHES	81.00
1 TSI TRAFFIC CONTROL LLC	ROADWAY SAFETY MATERIALS	200.00
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	18.62
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	254.00
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	50.00
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	496.35
		INVOICES TOTAL: 3,041.70

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RICK SADOWSKI	VEHICLE STICKER REMOVAL	140.00
1 ULTRA STROBE COMMUNICATIONS INC	MICROPHONE REPLACEMENT	49.95
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	350.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	2,875.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	350.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	2,875.00
		INVOICES TOTAL: 6,639.95

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMAS ALAGNA	MAVERICK GROOMING EXPENSE	65.00
1 AMAZON CAPITAL SERVICES INC	TONER CARTRIDGE	157.16
1 AMAZON CAPITAL SERVICES INC	TONER CARTRIDGE	119.89

\*\* Indicates pre-issue check.

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1	AMAZON CAPITAL SERVICES INC	DOOR WEDGES	47.96
1	AMERICAN SOLUTIONS FOR BUSINESS	PARKING TICKETS	966.80
1	AMERICAN SOLUTIONS FOR BUSINESS	COMPLIANCE TICKETS	961.60
1	AMERICAN SOLUTIONS FOR BUSINESS	LOCAL ADJUDICATION TICKETS	753.00
1	CALEA	NAMEPLATES/SERVING SINCE BARS	913.00
1	GENERAL PARTS LLC	REPLACEMENT WATER FILTERS	261.83
1	HEARTLAND ANIMAL HOSPITAL PC	MAVERICK EXAM/MEDICATION	111.40
1	P.F. PETTIBONE & CO	SERVICE BARS	240.90
1	RIMAGE CORPORATION	RETRANSFER RIBBONS	87.30
1	SIRCHIE ACQUISITION COMPANY LLC	EVIDENCE SUPPLIES	74.34
1	STATE GRAPHICS	INCIDENT DOOR HANGERS	726.49
1	ULINE	EVIDENCE SUPPLIES	130.75
1	THE UPS STORE	SHIPPING CHARGES	11.22
1	WAREHOUSE DIRECT	INK CARTRIDGE	106.25
1	WAREHOUSE DIRECT	STYROFOAM CUPS	53.28
1	WAREHOUSE DIRECT	INK CARTRIDGE	150.29
1	WAREHOUSE DIRECT	CREDIT - FREIGHT CHARGES	-10.56
1	WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	210.18
			<b>INVOICES TOTAL:</b>
			<b>6,138.08</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AMAZON CAPITAL SERVICES INC	PISTOL VAULTS	147.98
1	R & M SPECIALTIES LTD	RTT SHIRTS	70.50
1	RAY O'HERRON CO INC	DAMAGED SWEATER REPLACEMENT	112.48
1	RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	1,187.23
1	RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	855.23
1	RAY O'HERRON CO INC	CSO POLOS	332.99
1	RAY O'HERRON CO INC	POLO SHIRT	40.50
1	RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	412.08
1	RAY O'HERRON CO INC	UNIFORM ACCESSORIES	192.57
1	RAY O'HERRON CO INC	UNIFORM ACCESSORIES	163.78
1	RAY O'HERRON CO INC	UNIFORM APPAREL	218.66
1	RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	1,264.04
1	STREICHER'S INC	SAFETY VEST	655.99
			<b>INVOICES TOTAL:</b>
			<b>5,654.03</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	THOMSON REUTERS - WEST	MONTHLY SOFTWARE SUBSCRIPTION	224.63
			<b>INVOICES TOTAL:</b>
			<b>224.63</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	KIESLER'S POLICE SUPPLY INC	AMMUNITION PURCHASE	2,049.70
			<b>INVOICES TOTAL:</b>
			<b>2,049.70</b>

\*\* Indicates pre-issue check.

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**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - FEB 22	11,056.14
<b>INVOICES TOTAL:</b>		<b>11,056.14</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PADLOCKS/USB FLASH DRIVES	45.74
1 PELEMAN INDUSTRIES INC	PRESENTATION BINDERS	94.67
1 STATE GRAPHICS	BUSINESS CARDS	65.24
1 WAREHOUSE DIRECT	NOTARY STAMP	37.50
1 WAREHOUSE DIRECT	ENVELOPES/BINDERS/SUPPLIES	152.52
1 WAREHOUSE DIRECT	PENS	24.40
1 WAREHOUSE DIRECT	NOTARY STAMP	37.50
1 WAREHOUSE DIRECT	SHREDDER BAGS/OFFICE SUPPLIES	119.89
1 WAREHOUSE DIRECT	STRAPPING TAPE/BINDER CLIPS	29.44
1 WAREHOUSE DIRECT	STYROFOAM CUPS/OFFICE SUPPLIES	129.62
<b>INVOICES TOTAL:</b>		<b>736.52</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COLLEGE OF DUPAGE	TRAINING CLASS FEES	149.00
** 1 IL PUBLIC EMPLOYER LABOR RELATIONS	BAL DUE/LAW SEMINAR REGISTRATION	120.00
1 KATHRYN R JUZWIN	CONSULTING SERVICES - FEB 2022	1,583.33
1 MAJOR CASE ASSISTANCE TEAM	AWARDS BANQUET FEES	240.00
1 JOUWON TATE	TRAINING EXPENSES	368.30
<b>INVOICES TOTAL:</b>		<b>2,460.63</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXECUTIVE ADVERTISING	FLASHING CAR KEY CHAINS	1,201.63
1 NATIONAL PEN CO	SHOPPING TOTE BAGS	1,759.95
1 REPROGRAPHICS	OPEN HOUSE LAMINATED SIGNS	31.50
1 ROSE PARTY RENTALS & SERVICE INC	HELIUM TANK RENTAL/OPEN HOUSE	303.65
1 PATTI ANN UMMEL	FACE PAINTING FOR OPEN HOUSE	375.00
1 WADAYANEED LLC	STAR SHAPED PENS	1,952.56
<b>INVOICES TOTAL:</b>		<b>5,624.29</b>

**544001-PRISONER DETENTION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	32.91
1 BARTLETT SOAP N SUDS	BLANKET LAUNDERING	35.65
<b>INVOICES TOTAL:</b>		<b>68.56</b>

**545200-POLICE/FIRE COMMISSION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 TRANS UNION LLC	BACKGROUND CHECK FEES	101.70
	<u>INVOICES TOTAL:</u>	<u>101.70</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 IPPFA	IPPFA RETIREMENT GUIDES	525.00
1 LAPEL PINS PLUS NETWORK LLC	CHALLENGE COINS	3,191.00
	<u>INVOICES TOTAL:</u>	<u>3,716.00</u>

**570105-EQUITABLE SHARING EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INSIGHT PUBLIC SECTOR INC	EXTENDED SERVICE WARRANTY	345.45
1 INSIGHT PUBLIC SECTOR INC	VEHICLE DOCKING STATION	740.60
1 INSIGHT PUBLIC SECTOR INC	SQUAD CAR COMPUTER/ADAPTER	2,471.97
	<u>INVOICES TOTAL:</u>	<u>3,558.02</u>

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 VERIZON WIRELESS	WIRELESS SERVICES	35.99
** 1 VERIZON WIRELESS	WIRELESS SERVICES	243.04
	<u>INVOICES TOTAL:</u>	<u>279.03</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	26.83
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	193.53
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	22.77
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,597.43
	<u>INVOICES TOTAL:</u>	<u>1,840.56</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXCEL OIL SERVICE	USED OIL PICKUP	75.00
	<u>INVOICES TOTAL:</u>	<u>75.00</u>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	EMERGENCY SIGNAL REPAIRS	765.04
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL REPAIRS	704.58
1 MEADE ELECTRIC CO INC	EVP EQUIPMENT UPGRADE	3,295.00
1 MEADE ELECTRIC CO INC	EVP EQUIPMENT UPGRADE	3,358.00
1 MEADE ELECTRIC CO INC	EVP EQUIPMENT UPGRADE	3,944.00
	<u>INVOICES TOTAL:</u>	<u>12,066.62</u>

\*\* Indicates pre-issue check.

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**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	203.39
1 AMAZON CAPITAL SERVICES INC	DISPOSABLE SHOE COVERS	6.66
1 AMAZON CAPITAL SERVICES INC	IPAD PURCHASE	309.00
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	10.72
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	49.04
1 GRAINGER	MATERIALS & SUPPLIES	36.87
1 JSN CONTRACTORS SUPPLY	MARKING PAINT	163.80
1 JSN CONTRACTORS SUPPLY	MARKING PAINT	187.20
1 NAPCO STEEL INC	MATERIALS & SUPPLIES	1,458.25
1 REPROGRAPHICS	MAPS	110.20
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	209.63
<b>INVOICES TOTAL:</b>		<b>2,744.76</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	233.33
<b>INVOICES TOTAL:</b>		<b>233.33</b>

**532010-FUEL PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - FEB 22	11,457.37
<b>INVOICES TOTAL:</b>		<b>11,457.37</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGE/COFFEE/CREAMER	42.35
1 WAREHOUSE DIRECT	INK CARTRIDGE	45.17
<b>INVOICES TOTAL:</b>		<b>87.52</b>

**534230-SNOW PLOWING SALT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPASS MINERALS AMERICA INC	ROAD SALT	15,615.90
<b>INVOICES TOTAL:</b>		<b>15,615.90</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	1,393.24
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	52.78
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	385.21
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	185.20
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	4.49
1 HAWK FORD OF ST CHARLES	CREDIT - RETURN	-2.62
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	592.24
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	49.28
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	12.80

\*\* Indicates pre-issue check.

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1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	27.88
1 TERMINAL SUPPLY CO	TOOL BOX STOCK	416.51
1 WEST SIDE TRACTOR SALES	EQUIPMENT REPAIRS	279.01
	<u>INVOICES TOTAL:</u>	<u>3,396.02</u>

**534400-STREET MAINTENANCE MATERIALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 3M COMPANY	SIGN MAKING MATERIALS	591.27
1 3M COMPANY	SIGN FABRICATION MATERIALS	2,930.46
1 GRIMCO INC	MAINTENANCE SUPPLIES	864.35
1 GRIMCO INC	MAINTENANCE MATERIALS	265.86
1 TRAFFIC CONTROL & PROTECTION INC	SIGN MAKING MATERIALS	90.00
1 TRAFFIC CONTROL & PROTECTION INC	SIGN MAKING MATERIALS	29.40
1 WELCH BROS INC	GRAVEL PURCHASE	348.00
	<u>INVOICES TOTAL:</u>	<u>5,119.34</u>

**534600-BUILDING MAINTENANCE MATERIALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.42
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	69.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	37.50
	<u>INVOICES TOTAL:</u>	<u>212.92</u>

**534800-STREET LIGHTS MAINT MATERIALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 STEINER ELECTRIC COMPANY	STREET LIGHT FIXTURES	2,101.24
	<u>INVOICES TOTAL:</u>	<u>2,101.24</u>

**541600-PROFESSIONAL DEVELOPMENT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 AMERICAN PUBLIC WORKS ASSOC	CONFERENCE FEE/D DINGES	231.66
1 AMERICAN PUBLIC WORKS ASSOC	ROADS SCHOLAR PROGRAM FEES	1,498.00
1 AMERICAN PUBLIC WORKS ASSOC	SPRING CONFERENCE REGISTRATION	130.00
	<u>INVOICES TOTAL:</u>	<u>1,859.66</u>

**543800-STORMWATER FACILITIES MAINT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ENGINEERING RESOURCE ASSOCIATES	ONEIDA BASIN IMPROVEMENTS	49.50
	<u>INVOICES TOTAL:</u>	<u>49.50</u>

**546900-CONTINGENCIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 DELL MARKETING L.P.	DESKTOP COMPUTER	925.00
	<u>INVOICES TOTAL:</u>	<u>925.00</u>

**570100-MACHINERY & EQUIPMENT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
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\*\* Indicates pre-issue check.

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1 PEERLESS FENCE	CANTILEVER SLIDE GATE INSTALLATION	6,665.00
	<u>INVOICES TOTAL:</u>	<u>6,665.00</u>

**5000-WATER OPERATING EXPENSES**

**520025-DWC WATER AGREEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - JANUARY 22	452,752.09
	<u>INVOICES TOTAL:</u>	<u>452,752.09</u>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JULIE INC	QUARTERLY SERVICE FEE	1,102.87
	<u>INVOICES TOTAL:</u>	<u>1,102.87</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	826.42
	<u>INVOICES TOTAL:</u>	<u>826.42</u>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	MARCH 2022 BILLING	735.37
	<u>INVOICES TOTAL:</u>	<u>735.37</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS CITY/COUNTY MGMT ASSOC	JOB AD POSTING FEE	50.00
	<u>INVOICES TOTAL:</u>	<u>50.00</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	GROUND STORAGE TANK STORAGE	416.00
1 CHRISTOPHER B BURKE ENG LTD	HIGH PRESSURE ZONE MODELING	1,020.00
	<u>INVOICES TOTAL:</u>	<u>1,436.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	180.99
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	72.02
1 NICOR GAS	GAS BILL	750.85
	<u>INVOICES TOTAL:</u>	<u>1,003.86</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	PADLOCKS/DUPLICATE KEYS	105.42

\*\* Indicates pre-issue check.

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1 AMAZON CAPITAL SERVICES INC	DISPOSABLE SHOE COVERS	42.04
1 CAROL STREAM LAWN & POWER	MATERIALS & SUPPLIES	29.28
1 CORE & MAIN LP	MATERIALS & SUPPLIES	1,135.18
1 CORE & MAIN LP	MATERIALS & SUPPLIES	1,248.33
1 CORE & MAIN LP	MATERIALS & SUPPLIES	4,133.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	23.58
<b>INVOICES TOTAL:</b>		<b>6,716.83</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	825.70
<b>INVOICES TOTAL:</b>		<b>825.70</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	233.33
<b>INVOICES TOTAL:</b>		<b>233.33</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	17.57
** 1 WEX BANK	FUEL PURCHASES - FEB 22	1,030.84
<b>INVOICES TOTAL:</b>		<b>1,048.41</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGE/COFFEE/CREAMER	42.35
1 WAREHOUSE DIRECT	INK CARTRIDGE	45.18
<b>INVOICES TOTAL:</b>		<b>87.53</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	27.88
<b>INVOICES TOTAL:</b>		<b>27.88</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.43
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	69.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	37.50
<b>INVOICES TOTAL:</b>		<b>212.93</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 AMERICAN PUBLIC WORKS ASSOC	CONFERENCE FEE/D DINGES	231.67
<b>INVOICES TOTAL:</b>		<b>231.67</b>

\*\* Indicates pre-issue check.

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**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	UNIVERSAL ANTENNA MOUNTS	43.98
1 ILLINOIS CENTRAL RAILROAD CO	ANNUAL LICENSE/LEASE PAYMENT	257.15
<b>INVOICES TOTAL:</b>		<b>301.13</b>

**547072-DWC CAPITAL BUY IN PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - JANUARY 22	36,196.20
<b>INVOICES TOTAL:</b>		<b>36,196.20</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PEERLESS FENCE	CANTILEVER SLIDE GATE INSTALLATION	6,665.00
<b>INVOICES TOTAL:</b>		<b>6,665.00</b>

**5090-WATER CAPITAL PROJECTS EXP**

**581031-LEAK SURVEY/REPAIR**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	666.50
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	413.00
<b>INVOICES TOTAL:</b>		<b>1,079.50</b>

**581038-VILLAGE SYSTEM IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	PUMP STATION MODIFICATIONS	2,552.00
<b>INVOICES TOTAL:</b>		<b>2,552.00</b>

**5100-SEWER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JULIE INC	QUARTERLY SERVICE FEE	1,102.88
<b>INVOICES TOTAL:</b>		<b>1,102.88</b>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	MARCH 2022 BILLING	735.37
<b>INVOICES TOTAL:</b>		<b>735.37</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	LIFT STATION BIDDING NOTICE	84.00
<b>INVOICES TOTAL:</b>		<b>84.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	216.50
1 NICOR GAS	GAS BILL	160.07
1 NICOR GAS	GAS BILL	105.45
1 NICOR GAS	GAS BILL	158.50
1 NICOR GAS	GAS BILL	49.98
<b>INVOICES TOTAL:</b>		<b>690.50</b>

**524210-SLUDGE REMOVAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	7,339.78
<b>INVOICES TOTAL:</b>		<b>7,339.78</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	203.40
1 AMAZON CAPITAL SERVICES INC	DISPOSABLE SHOE COVERS	6.66
1 GRAINGER	MATERIALS & SUPPLIES	307.22
1 KIMBALL MIDWEST	MATERIALS & SUPPLIES	137.09
1 USA BLUE BOOK	MATERIALS & SUPPLIES	105.25
<b>INVOICES TOTAL:</b>		<b>759.62</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	244.72
<b>INVOICES TOTAL:</b>		<b>244.72</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	4,745.50
1 HAWKINS INC	CHEMICAL SUPPLIES	5,466.45
1 PRO CHEM INC	CHEMICAL SUPPLIES/NITRILE GLOVES	1,546.00
<b>INVOICES TOTAL:</b>		<b>11,757.95</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	233.34
<b>INVOICES TOTAL:</b>		<b>233.34</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - FEB 22	2,852.57
<b>INVOICES TOTAL:</b>		<b>2,852.57</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGE/COFFEE/CREAMER	90.35
	<b>INVOICES TOTAL:</b>	<b>90.35</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CERTIFIED BALANCE & SCALE CORP	LAB EQUIPMENT CERTIFICATION	1,409.00
1 GASVODA & ASSOCIATES INC	MAINTENANCE SUPPLIES	1,817.80
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	27.88
1 RUSSO'S POWER EQUIPMENT INC	MAINTENANCE SUPPLIES	79.98
1 STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEE	150.00
	<b>INVOICES TOTAL:</b>	<b>3,484.66</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.43
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	37.50
	<b>INVOICES TOTAL:</b>	<b>143.93</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 AMERICAN PUBLIC WORKS ASSOC	CONFERENCE FEE/D DINGES	231.67
1 AMERICAN PUBLIC WORKS ASSOC	SPRING CONFERENCE REGISTRATION	130.00
	<b>INVOICES TOTAL:</b>	<b>361.67</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PEERLESS FENCE	CANTILEVER SLIDE GATE INSTALLATION	6,665.00
	<b>INVOICES TOTAL:</b>	<b>6,665.00</b>

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CO SEWER TREATMENT/MAR 22	849.11
	<b>INVOICES TOTAL:</b>	<b>849.11</b>

**5190-SEWER CAPITAL PROJECTS EXP**

**582026-LIFT STATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TROTTER & ASSOCIATES INC	LIFT STATION REHAB - BIDDING	136.00
	<b>INVOICES TOTAL:</b>	<b>136.00</b>

\*\* Indicates pre-issue check.

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**582027-WWTP FACILITY IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STRAND ASSOCIATES INC	WRF/CONTRACT ADMIN	38,150.00
1 STRAND ASSOCIATES INC	WRF/LOAN ASSISTANCE	690.00
<b>INVOICES TOTAL:</b>		<b>38,840.00</b>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
<b>INVOICES TOTAL:</b>		<b>400.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	131.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	66.24
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	51.13
** 1 VERIZON WIRELESS	WIRELESS SERVICES	42.12
<b>INVOICES TOTAL:</b>		<b>291.39</b>

**550-GOLF FUND REVENUES**

**470010-CLUBHOUSE BANQUET SALES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BHS BOOSTERS	BANQUET CONTRACT OVERPAYMENT	140.40
1 ASHLEY FONTANEZ	BALANCE DUE/DEPOSIT REFUND	627.20
** 1 MONICA MUNIZ	DEPOSIT REFUND	2,000.00
<b>INVOICES TOTAL:</b>		<b>2,767.60</b>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	117.50
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	27.76
<b>INVOICES TOTAL:</b>		<b>145.26</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EAI 9345 SE LLC	NEW 4G MODEM UNIT	847.22
<b>INVOICES TOTAL:</b>		<b>847.22</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	WALK-IN COOLER REPAIRS	365.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 365.00

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	STAFF SHIRTS	112.50
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	30.75
<u>INVOICES TOTAL:</u>		<u>143.25</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	982.96
<u>INVOICES TOTAL:</u>		<u>982.96</u>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	240.98
<u>INVOICES TOTAL:</u>		<u>240.98</u>

**534331-PURCHASES - GOLF SHOES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	GOLF SHOES	396.00
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF SHOES	517.50
<u>INVOICES TOTAL:</u>		<u>913.50</u>

**534332-PURCHASES - GOLF BALLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	GOLF BALLS	232.94
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF BALLS	483.36
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF BALLS	4,813.68
<u>INVOICES TOTAL:</u>		<u>5,529.98</u>

**534333-PURCHASES - GOLF CLUBS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SRIXON / CLEVELAND GOLF / XXIO	CREDIT ON ACCOUNT	-873.90
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF CLUBS	1,999.89
1 SRIXON / CLEVELAND GOLF / XXIO	CREDIT ON ACCOUNT	-1,186.23
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF CLUBS	388.80
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF CLUBS	972.00
<u>INVOICES TOTAL:</u>		<u>1,300.56</u>

**534334-PURCHASES - GOLF GLOVES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF GLOVES	185.40
1 ZERO FRICTION LLC	GOLF GLOVES/MERCHANDISE	212.70
<u>INVOICES TOTAL:</u>		<u>398.10</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	GOLF APPAREL	682.00
1 ADIDAS AMERICA INC	GOLF APPAREL	31.00
1 HMG ACCESSORY SOLUTIONS	BARTLETT HILLS GOLF TOWELS	874.38
1 TIFOSI OPTICS INC	GOLF EYEWEAR	460.21
1 ZERO FRICTION LLC	GOLF GLOVES/MERCHANDISE	314.30
<b>INVOICES TOTAL:</b>		<b>2,361.89</b>

**5510-GOLF MAINTENANCE EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
<b>INVOICES TOTAL:</b>		<b>100.00</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	982.96
<b>INVOICES TOTAL:</b>		<b>982.96</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	MAINTENANCE SUPPLIES	244.89
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	321.88
1 REINDERS INC	MAINTENANCE SUPPLIES	2,091.00
1 REINDERS INC	MAINTENANCE SUPPLIES	83.96
1 REVELS TURF & TRACTOR LLC	MAINTENANCE SUPPLIES	349.04
<b>INVOICES TOTAL:</b>		<b>3,090.77</b>

**534700-TREE MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABBOTT TREE CARE PROFESSIONALS LLC	TREE REMOVAL SERVICES	8,800.00
<b>INVOICES TOTAL:</b>		<b>8,800.00</b>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE SERVICE	20.00
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	108.33
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.83

\*\* Indicates pre-issue check.

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INVOICES TOTAL: **223.66**

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	70.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	36.72
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	141.27
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	24.57
1 SYSCO FOOD SERVICES - CHICAGO	GLASSWARE	393.21
<u>INVOICES TOTAL:</u>		<b>665.77</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELGIN BEVERAGE CO	BEER PURCHASE	200.00
1 EUCLID BEVERAGE LLC	BEER PURCHASE	100.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	60.00
1 GRECO AND SONS INC	FOOD PURCHASE	100.00
1 GRECO AND SONS INC	FOOD PURCHASE	50.00
1 GRECO AND SONS INC	FOOD PURCHASE	198.01
1 LAKESHORE BEVERAGE	BEER PURCHASE	90.41
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	177.19
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	200.40
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	725.02
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	642.02
1 TEC COFFEE & FOODS	COFFEE PURCHASE	87.75
<u>INVOICES TOTAL:</u>		<b>2,630.80</b>

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALSCO	LINEN SERVICES	152.60
1 ALSCO	LINEN SERVICES	80.70
1 ALSCO	LINEN SERVICES	325.89
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	108.34
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.84
<u>INVOICES TOTAL:</u>		<b>762.87</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EAI 9345 SE LLC	NEW 4G MODEM UNIT	847.22
<u>INVOICES TOTAL:</u>		<b>847.22</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	70.08

\*\* Indicates pre-issue check.

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1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	100.00
1 MLA WHOLESALE INC	FLOWERS	78.20
1 MLA WHOLESALE INC	FLOWERS	157.50
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	141.27
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	24.58
1 SYSCO FOOD SERVICES - CHICAGO	GLASSWARE	600.00
<b>INVOICES TOTAL:</b>		<b>1,171.63</b>

**534320-PURCHASES - FOOD & BEVERAGE**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	505.81
1 THE BAKING INSTITUTE BAKERY CO	WEDDING CAKE	150.99
1 ELGIN BEVERAGE CO	BEER PURCHASE	19.48
1 EUCLID BEVERAGE LLC	BEER PURCHASE	243.61
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	753.73
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	718.51
1 GRECO AND SONS INC	FOOD PURCHASE	152.28
1 GRECO AND SONS INC	FOOD PURCHASE	154.67
1 GRECO AND SONS INC	FOOD PURCHASE	485.76
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	314.68
1 GRECO AND SONS INC	FOOD PURCHASE	342.43
1 IL GIARDINO DEL DOLCE INC	CAKE PURCHASE	150.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	906.70
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	722.44
<b>INVOICES TOTAL:</b>		<b>5,621.09</b>

**5580-GOLF MIDWAY EXPENSES**

**534320-PURCHASES - FOOD & BEVERAGE**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ELGIN BEVERAGE CO	BEER PURCHASE	200.00
1 EUCLID BEVERAGE LLC	BEER PURCHASE	125.00
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	142.10
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	410.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	400.00
<b>INVOICES TOTAL:</b>		<b>1,277.10</b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CLARKE ENVIRONMENTAL MOSQUITO	MOSQUITO MGMT SERVICE APR 2022	16,650.00
1 TK ELEVATOR CORPORATION	ELEVATOR SERVICE AGREEMENT	672.79
<b>INVOICES TOTAL:</b>		<b>17,322.79</b>

**522700-COMPUTER SERVICES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
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\*\* Indicates pre-issue check.

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1 COMCAST	INTERNET SERVICE	91.90
1 IDENTITY AUTOMATION LP	ANNUAL SUBSCRIPTION RENEWAL	1,219.40
1 NETSUPPORT INCORPORATED	ANNUAL MAINTENANCE RENEWAL	129.63
1 VC3 INC	MONTHLY SERVICE AGREEMENT	2,090.90
<u>INVOICES TOTAL:</u>		<u>3,531.83</u>

**523001-PERSONNEL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BRIAN REYES	PRE-EMPLOYMENT PHYSICAL SCREENING	500.00
<u>INVOICES TOTAL:</u>		<u>500.00</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	ELEVATOR INSPECTION	485.00
1 ALLEGIANT FIRE PROTECTION LLC	QUARTERLY INSPECTION FEES	480.00
1 JENSEN'S PLUMBING & HEATING INC	WATER HEATER REPAIRS	1,611.34
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
1 LIONHEART CRITICAL POWER	EQUIPMENT TESTING	525.31
1 MIDWEST MECHANICAL	EQUIPMENT MAINTENANCE	324.00
1 MIDWEST MECHANICAL	EQUIPMENT MAINTENANCE	1,473.00
<u>INVOICES TOTAL:</u>		<u>5,172.78</u>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	TELEPHONE BILL	4,088.46
1 COMCAST	INTERNET SERVICE	218.40
** 1 VERIZON WIRELESS	WIRELESS SERVICES	505.89
<u>INVOICES TOTAL:</u>		<u>4,812.75</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	588.83
<u>INVOICES TOTAL:</u>		<u>588.83</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	RETIREMENT GIFT/SUPPLIES	218.21
1 AMAZON CAPITAL SERVICES INC	INK FOR PLOTTER	1,139.41
1 AMAZON CAPITAL SERVICES INC	PLASTIC UTENSILS	28.47
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	320.99
1 WAREHOUSE DIRECT	PAPER/PAPER TOWELS/SUPPLIES	840.68
1 WAREHOUSE DIRECT	NAPKINS/PLATES/COFFEE CREAMER	184.38
1 WAREHOUSE DIRECT	PAPER PLATES	109.99
1 WAREHOUSE DIRECT	HAND SOAP	167.46
1 WAREHOUSE DIRECT	BATH TISSUE/PAPER TOWELS	115.08
1 WAREHOUSE DIRECT	PAPER TOWELS/KLEENEX	350.39
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	91.60

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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INVOICES TOTAL: 3,566.66

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOWN & COUNTRY GARDENS	FLOWERS	76.99
<u>INVOICES TOTAL:</u>		<u>76.99</u>

**7000-POLICE PENSION EXPENDITURES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REIMER DOBROVOLNY & LABARDI PC	LEGAL SERVICES	1,225.36
<u>INVOICES TOTAL:</u>		<u>1,225.36</u>

**GRAND TOTAL:** **1,166,912.63**

GENERAL FUND	496,796.91
WATER FUND	514,084.72
SEWER FUND	76,371.45
PARKING FUND	691.39
GOLF FUND	42,170.17
CENTRAL SERVICES FUND	35,572.63
POLICE PENSION FUND	1,225.36
<b>GRAND TOTAL</b>	<b>1,166,912.63</b>

\*\* Indicates pre-issue check.

## **COMMISSION APPOINTMENT**

**APRIL 5, 2022**

With the advice and consent of the Village Board, I appoint Steve Callahan to a 2-year term on the Planning and Zoning Commission beginning April 5, 2022 and ending April 5, 2024.

**Motion to Concur to the Appointment of Steve Callahan to the Planning and Zoning Commission for a 2-Year Term.**

**PLANNING AND ZONING COMMISSION**

**CHAIRMAN APPOINTMENT**

**APRIL 5, 2022**

With the advice and consent of the Village Board, I move to appoint Mike Werden to serve as Chairman of the the Planning and Zoning Commission beginning April 5, 2022.

**Motion to Concur to the Appointment of Mike Werden as  
Chairman of the Planning and Zoning Commission**

**PROCLAMATION RECOGNIZING THE WEEK OF APRIL 10-16, 2022 AS  
“NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK”**

**WHEREAS**, DuPage Public Safety Communications, known as DU-COMM, plays a vital role in the protection of human life and property in our community; and

**WHEREAS**, DU-COMM has been successfully serving the public safety communications needs of the Village of Bartlett and surrounding communities since 1975; and

**WHEREAS**, while enduring long shifts and handling frequent life and death emergencies, DU-COMM Telecommunicators set high standards in performing their duties in a dedicated, diligent, and compassionate matter; and

**WHEREAS**, DU-COMM Telecommunicators provide a critical communication link between the residents and police, fire and emergency medical services providers; and

**WHEREAS**, these individuals efficiently coordinate emergency services to ensure the health and safety of our residents, visitors, and travelers in our cities, towns, villages, districts, and on our highways, 24 hours a day seven days a week; and

**WHEREAS**, our Public Safety Communications personnel daily serve the public in countless ways without due recognition by the beneficiaries of their services;

**NOW, THEREFORE**, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage and Kane Counties, proclaim the week of April 10-16, 2022 as: **“NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK”** in the Village of Bartlett and commend the devotion, contributions, and services of the DU-COMM Telecommunicators.

Dated this 5th day of April 2022



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Kevin Wallace, Village President



# Agenda Item Executive Summary

Item Name 2022/23 Budget Adoption Committee or Board Board

## BUDGET IMPACT

Amount:	\$89,510,636	Budgeted	N/A
List what fund	All Funds		

## EXECUTIVE SUMMARY

The Village Board reviewed the fiscal year 2022/23 proposed budget at the March 1<sup>st</sup> and March 15<sup>th</sup> Finance Committee meetings. Adjustments to increase the proposed budget total \$233,637. The budgeted expenditures total \$89,510,636. A public hearing will be conducted on April 5, 2022.

## ATTACHMENTS (PLEASE LIST)

Memo  
Resolution

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2022-\_\_\_\_\_, a resolution adopting the Fiscal 2022/23 Budget in the amount of \$89,510,636.

Staff: Todd Dowden, Finance Director Date: 03/28/22

**Village of Bartlett**  
**Finance Department Memo**  
**2022 - 03**

**DATE:** March 28, 2022  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** 2022/23 Budget Approval

The Village Board reviewed the fiscal year 2022/23 budget at the March 1<sup>st</sup> and March 15<sup>th</sup> finance committee meetings. The following adjustments were made to the proposed budget:

1. Streets Department: Personnel Services – decreased by \$126,363 for the reduction of one maintenance worker.
2. Streets Department: Street Sweeping – increased by \$110,000 for a street sweeping program approved at the March 15<sup>th</sup> board meeting.
3. Water Department: DWC Water Agreement - increased by \$250,000 for the proposed DuPage Water Commission rate increase of 4.3%.

Attached is the budget resolution to adopt the FY 2022/23 budget. A Public Hearing will be conducted on April 5<sup>th</sup>, 2022. Budgeted expenditures total \$89,510,636.

**MOTION:** I move to approve Resolution 2022-\_\_\_\_\_, a resolution adopting the Fiscal Year 2022/23 Budget in the amount of \$89,510,636.

**RESOLUTION 2022- -R**

**A RESOLUTION ADOPTING THE VILLAGE OF BARTLETT BUDGET  
FOR FISCAL YEAR 2022/2023**

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois:

**SECTION ONE:** That the Budget for the Village of Bartlett for the Fiscal Year beginning May 1, 2022 and ending April 30, 2023 is hereby adopted in the aggregate sum of \$89,510,636 after a Public Hearing was held on April 5, 2022, pursuant to a notice published in the Daily Herald on March 17, 2022.

**SECTION TWO:** That this Resolution shall take effect and full force immediately upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** April 5, 2022

**APPROVED:** April 5, 2022

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giless, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2022- -R enacted on April 5, 2022, and approved on April 5, 2022, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giless, Village Clerk



**Village of Bartlett**  
**Finance Department Memo**  
**22-02**

**DATE:** March 28, 2022

**TO:** Paula Schumacher, Village Administrator

**FROM:** Todd Dowden, Finance Director  
Dan Dinges, Public Works Director

**SUBJECT:** Water and Sewer Rate Increases

Water and Sewer rates are reviewed each year during the budget process. The current water rate has been in effect since May 1, 2019. It was the final increase related to the Lake Michigan water transition. Sewer rates were also last increased effective with the May 1, 2019 bills. That was the second year of a three-year rate increase plan to fund capital improvements. The increases were for infrastructure improvements required at the wastewater treatment facility in DuPage County, the excess flow facility in Cook County, and for other rehabilitation projects throughout the collection system.

**Water Charges**

Based on the water projects approved in the capital budget and a projected 4.3% rate increase from the DuPage Water Commission, a 4% increase in the water rate is proposed for the 22/23 fiscal year. The 22/23 budget includes \$4,050,000 of capital improvements. Projects include water tower painting at a cost of \$805,000 and the first year of the meter changeout program at \$1 million. Other capital projects include \$1.2 million for the annual main replacement program, \$370,000 for the removal of old infrastructure, and \$25,000 for the fire hydrant painting program.

The water fund's cash balance at 4/30/22 is estimated to be \$6,263,618, which is above the policy balance. The balance at 4/30/23 is estimated to be \$4,411,026. This would be \$760,324 above the maximum balance when including 25% of the annual debt service. These funds would be used for the meter changeout program and other capital improvements in the following year to reduce the balance to about \$3.3 million, which would be within the policy range. A 4% increase to the rate or an increase in revenue of \$480,000 is included in the attached projections through fiscal 25/26. On the next page is a chart of the water rate history for the last ten years and the proposed rate.

Effective Bill Date	Rate Per 1,000 gal	Percent Change
Water Charge Jan 1, 2012	\$6.36	
Water Charge May 1, 2017	\$7.64	20%
Water Charge May 1, 2018	\$9.70	27%
Water Charge May 1, 2019	\$11.76	21%
Water Charge May 1, 2022 Proposed	\$12.23	4%
Total increase	\$5.87	92%

### **Sewer Charges**

Sewer rate increases have been postponed for the last two years due to the pandemic. Capital projects were funded with available balance from increased water consumption and two prior rate increases in anticipation of the Bittersweet waste water treatment plant project and the Devon excess flow facility. Rate increases are being proposed for the 22/23 fiscal year to fund capital projects and additional debt service payments beginning in the fall of 2023. The 22/23 capital projects to be funded include \$500,000 for the annual sewer rehabilitation program from the Sewer fund, lift station upgrades at a cost of \$1.4 million, and improvements at the Bittersweet WWTP to be financed by IEPA loans. To generate an additional \$475,000, Cook County rates would be increased by 5.1% and DuPage County rates by 8.6%. The rates are structured in a way that the Devon Avenue project is being funded by Cook County residents/customers while the Bittersweet WWTP and the 2014 IEPA loan for WWTP improvements are being funded by DuPage County residents/customers.

The fund's cash balance at 4/30/22 is estimated to be \$2,074,022. The balance is projected to be over the maximum policy balance by \$537,072. The balance at 4/30/23 is estimated to be \$2,061,061. This would be a \$12,961 decrease from the 4/30/22 balance and would be over the minimum policy balance by \$469,465. The following year the projected balance of \$1,967,952 would be within the fund balance policy as the maximum balance would increase to \$2,141,958 to account for the additional annual debt service on the \$37 million IEPA loan. An annual increase in revenue of \$475,000 is included in the attached projections through fiscal 25/26. On the next page is a chart of sewer rates for the three counties over the last ten years and the proposed rates.

Sewer Rate History

Cook County	5/1/2012	5/1/2017	5/1/2018	5/1/2019	Proposed rate increase	
					5/1/2022	
Flat Fee	\$9.21	\$11.05	\$13.71	\$16.37	\$17.20	
Per 1,000 gallons	\$0.77	\$0.92	\$1.14	\$1.36	\$1.43	
Annual Increase		20.0%	24.1%	19.4%	5.1%	

DuPage County	5/1/2012	5/1/2017	5/1/2018	5/1/2019	Proposed rate increase	
					5/1/2022	
Flat Fee	\$10.85	\$13.02	\$16.94	\$20.86	\$22.66	
Per 1,000 gallons	\$1.94	\$2.33	\$3.03	\$3.73	\$4.05	
Annual Increase		20.0%	30.1%	23.1%	8.6%	

Kane County	5/1/2012	5/1/2017	5/1/2018	5/1/2019	Proposed rate increase	
					5/1/2022	
Flat Fee	\$9.21	\$11.05	\$11.94	\$12.83	\$12.83	
Per 1,000 gallons	\$0.77	\$0.92	\$0.99	\$1.06	\$1.06	
Annual Increase		20.0%	8.1%	7.5%	0.0%	

Below is a chart that shows the impact of the future proposed rate increase on a monthly bill for 6,000 gallons of water starting May 1, 2022.

Impact of increase on Monthly Bill Fiscal 22/23									
	Cook County			DuPage County			Kane County		
	Current	Proposed	Change	Current	Proposed	Change	Current	Proposed	Change
Water	\$70.56	\$73.38	\$2.82	\$70.56	\$73.38	\$2.82	\$70.56	\$73.38	\$2.82
Sewer	\$24.53	\$25.78	\$1.25	\$43.24	\$46.96	\$3.72	\$19.19	\$19.19	\$0.00
Total	\$95.09	\$99.16	\$4.07	\$113.80	\$120.34	\$6.54	\$89.75	\$92.57	\$2.82
	Percent Change		4.3%	Percent Change		5.7%	Percent Change		3.1%

I move to approve ordinance 2022- \_\_\_\_\_, an ordinance amending the Bartlett Municipal Code regarding water and sewer charges.

**VILLAGE OF BARTLETT 2022/23 PROPOSED BUDGET  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy	
<b>04/30/21 Cash Balance</b>	<b>5,543,444</b>		
<b>2021-22 Estimate</b>		<b>Minimum Balance</b>	<b>Maximum Balance</b>
Charges for Services	12,281,000	25% of Operating Expenditures	35% of Operating Expenditures
Connection Fees	40,000	Equipment Reserve	Equipment Reserve
Interest Income	500	Radium Removal Reserve	Radium Removal Reserve
Miscellaneous	79,500	25% of Annual Loan Payments	25% of Annual Loan Payments
Transfer In	0	Minimum Balance	Maximum Balance
<b>Total Revenue</b>	<b>12,401,000</b>		<b>3,405,735</b>
Operating	7,904,379		
Capital Improvements	1,905,000		
Leak Survey	37,000		
DWC Buy-In	434,354		
2021A Bonds (\$19M)	933,143		
IEPA Loan (\$7.8M)	466,950		
<b>Total Expenditures</b>	<b>11,680,826</b>		
Excess (Deficiency)	720,174		
<b>04/30/22 Projected Balance</b>	<b>6,263,618</b>	<b>Over (Under) Minimum</b>	<b>Over (Under) Maximum</b>
		<b>3,648,321</b>	<b>2,857,883</b>
<b>2022-23 Proposed</b>		<b>Minimum Balance</b>	<b>Maximum Balance</b>
Charges for Services	12,610,000	25% of Operating Expenditures	35% of Operating Expenditures
Connection Fees	80,000	Equipment Reserve	Equipment Reserve
Interest Income	1,500	Radium Removal Reserve	Radium Removal Reserve
Miscellaneous	1,000	25% of Annual Loan Payments	25% of Annual Loan Payments
Transfer In	0	Minimum Balance	Maximum Balance
<b>Total Revenue</b>	<b>12,692,500</b>		<b>3,650,702</b>
Operating	8,463,388		
Capital Projects	3,145,000		
Water tower paint	805,000		
Leak Survey	100,000		
DWC Buy-In	434,354		
2021A Bonds	1,130,400		
IEPA Loan (\$7.8M)	466,950		
<b>Total Expenditures</b>	<b>14,545,092</b>		
Excess (Deficiency)	(1,852,592)		
<b>04/30/23 Projected Balance</b>	<b>4,411,026</b>	<b>Over (Under) Minimum</b>	<b>Over (Under) Maximum</b>
		<b>1,606,663</b>	<b>760,324</b>

4% increase, \$480,000  
3% Increase  
\$1.2M Mains, \$500K Infr Impr, \$1M Meter Change, \$25K hydrants, \$370K old infra, \$50K lead lines

**VILLAGE OF BARTLETT 2022/23 PROPOSED BUDGET  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy		
		Minimum Balance	Maximum Balance	
<b>2023-24 Projected</b>				
Charges for Services	13,090,000	25% of Operating Expenditures	35% of Operating Expenditures	3,051,230
Connection Fees	80,000	Equipment Reserve	Equipment Reserve	0
Interest Income	1,500	Radium Removal Reserve	Radium Removal Reserve	180,590
Miscellaneous	1,000	25% of Annual Loan Payments	25% of Annual Loan Payments	507,801
Transfer In	0	Minimum Balance	Maximum Balance	3,739,621
Total Revenue	13,172,500			
Operating	8,717,800	3% increase	4% increase, \$480,000	
Capital Projects	2,225,000	\$1.2M Water Main, \$1M meter change, \$25K painting, \$2.6M Lead lines		
Water tower paint	1,205,000			
Leak Survey	125,000			
DWC Buy-In	434,354			
2021A Bonds	1,129,900			
IEPA Loan (\$7.8M)	466,950			
Total Expenditures	14,304,004			
Excess (Deficiency)	(1,131,504)			
<b>04/30/24 Projected Balance</b>	<b>3,279,521</b>	<b>Over (Under) Minimum</b>	<b>Over (Under) Maximum</b>	<b>(460,100)</b>
<b>2024-25 Projected</b>				
Charges for Services	13,570,000	25% of Operating Expenditures	35% of Operating Expenditures	3,142,873
Connection Fees	80,000	Equipment Reserve	Equipment Reserve	0
Interest Income	1,500	Radium Removal Reserve	Radium Removal Reserve	180,590
Miscellaneous	6,026,000	25% of Annual Loan Payments	25% of Annual Loan Payments	508,551
Transfer In	0	Minimum Balance	Maximum Balance	3,832,014
Total Revenue	19,677,500			
Operating	8,979,637	3% increase	4% increase, \$480,000	
Capital Projects	2,475,000	\$1.2 Water Main, \$1,000,000 meter change program, \$25K painting, \$250K Infra Removal		
Capital Projects	6,100,000	\$2.6M Lead Service Lines, \$3.5M Infrastructure improvements		
Leak Survey	125,000			
DWC Buy-In	434,354			
2021A Bonds	1,132,900			
IEPA Loan (\$7.8M)	466,950			
Total Expenditures	19,713,841			
Excess (Deficiency)	(36,341)			
<b>04/30/25 Projected Balance</b>	<b>3,243,180</b>	<b>Over (Under) Minimum</b>	<b>Over (Under) Maximum</b>	<b>(588,834)</b>

**VILLAGE OF BARTLETT 2022/23 PROPOSED BUDGET  
WATER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy	
2025-26 Projected	Minimum Balance	Maximum Balance	
Charges for Services	14,050,000	2,312,281	35% of Operating Expenditures
Connection Fees	80,000	0	Equipment Reserve
Interest Income	1,500	180,590	Radium Removal Reserve
Miscellaneous	1,000	592,614	25% of Annual Loan Payments
Transfer In	0	3,085,485	Maximum Balance
<b>Total Revenue</b>	<b>14,132,500</b>		
Operating	9,249,122		4% increase, \$480,000
Capital Projects	2,350,000		\$1.2 Water Main, \$1,000,000 meter change program, \$25K painting
Leak Survey	125,000		
DWC Buy-In	434,354		
2021A Bonds	1,129,150		
IEPA Loan (\$7.8M)	466,950		
IEPA Loan (\$6M)	340,000		
<b>Total Expenditures</b>	<b>14,094,576</b>		
Excess (Deficiency)	37,924		
<b>04/30/26 Projected Balance</b>	<b>3,281,103</b>	<b>195,619</b>	<b>Over (Under) Maximum</b>
			<b>(729,293)</b>

**VILLAGE OF BARTLETT 2022/23 PROPOSED BUDGET  
SEWER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy		
04/30/21 Cash Balance	2,776,025	*Cash balance does not include 2019 bond proceeds		
<b>2021-22 Estimate</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>
Charges for Services	6,265,000	25% of Operating Expenditures	974,420	35% of Operating Expenditures
Connection Fees	43,000	Equipment Reserve		Equipment Reserve
Interest Income	65,000	25% of Annual Loan Payments	172,763	25% of Annual Loan Payments
Misc	5,014,000	Minimum Balance	1,147,183	Maximum Balance
Total Revenue	11,387,000			
Operating	3,897,680			
Capital Projects	800,273	\$500,000 rehabilitation, \$225K lift station, \$75,273 plan update		
Devon Excess Flow	150,000			
Bittersweet WWTP	6,550,000			
Devon Debt(\$8.5)	553,900			
IEPA Debt 2014	137,150			
Total Expenditures	12,089,003			
Excess (Deficiency)	(702,003)			
<b>04/30/22 Estimated Balance</b>	<b>2,074,022</b>	<b>Over (Under) Minimum</b>	<b>926,840</b>	<b>Over (Under) Maximum</b>
<b>2022-23 Proposed</b>		<b>Minimum Balance</b>		<b>Maximum Balance</b>
Charges for Services	6,610,000	25% of Operating Expenditures	1,013,095	35% of Operating Expenditures
Connection Fees	80,000	Equipment Reserve		Equipment Reserve
Interest Income	20,000	25% of Annual Loan Payments	173,263	25% of Annual Loan Payments
Miscellaneous	16,000,000	Minimum Balance	1,186,358	Maximum Balance
Total Revenue	22,710,000			
Operating	4,052,380			
Capital Projects	1,977,530	\$1M rehabilitation(\$500K ARPA), \$1.4M lift station, \$77,530 plan update		
Devon Excess Flow	0			
Bittersweet WWTP	16,000,000	\$1.2 million from fund balance		
Devon Debt(\$8.5M)	555,901			
IEPA Debt 2014	137,150			
Total Expenditures	22,722,961			
Excess (Deficiency)	(12,961)			
<b>04/30/23 Estimated Balance</b>	<b>2,061,061</b>	<b>Over (Under) Minimum</b>	<b>874,703</b>	<b>Over (Under) Maximum</b>
				<b>469,465</b>

**VILLAGE OF BARTLETT 2022/23 PROPOSED BUDGET  
SEWER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy			
<b>2023-24 Projected</b>					
Charges for Services	7,085,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>	
Connection Fees	80,000	25% of Operating Expenditures	1,043,488	35% of Operating Expenditures	1,460,883
Interest Income	20,000	Equipment Reserve		Equipment Reserve	0
Miscellaneous	24,250,000	25% of Annual Loan Payments	681,075	25% of Annual Loan Payments	681,075
Total Revenue	31,435,000	Minimum Balance	1,724,563	Maximum Balance	2,141,958
Operating	4,173,951	Added 3% to prior yr		\$475,000 additional revenue, \$1M recovery	
Capital Projects	379,858	\$1M rehabilitation(ARPA), \$300K lift station, \$79,857 plan update			
Devon Excess Flow	8,250,000				
Bittersweet WWTP	16,000,000				
Devon Debt(\$8.5M)	557,150				
WWTP (\$37M)	2,030,000	\$2.03M estimated annual payment starting fall of 2023			
IEPA Debt 2014	137,150				
Total Expenditures	31,528,109				
Excess (Deficiency)	(93,109)				
<b>04/30/24 Estimated Balance</b>	<b>1,967,952</b>	<b>Over (Under) Minimum</b>	<b>243,389</b>	<b>Over (Under) Maximum</b>	<b>(174,006)</b>
<b>2024-25 Projected</b>					
Charges for Services	7,560,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>	
Connection Fees	80,000	25% of Operating Expenditures	1,074,793	35% of Operating Expenditures	1,504,710
Interest Income	20,000	Equipment Reserve		Equipment Reserve	0
Miscellaneous	0	25% of Annual Loan Payments	679,950	25% of Annual Loan Payments	679,950
Total Revenue	7,660,000	Minimum Balance	1,754,743	Maximum Balance	2,184,660
Operating	4,299,170	Added 3% to prior yr		\$475,000 additional revenue, \$500K recovery	
Capital Projects	800,000	\$1M rehabilitation(\$500K ARPA), \$300K lift station			
Devon Debt(\$8.5M)	552,650				
WWTP (\$37M)	2,030,000				
IEPA Debt 2014	137,150				
Total Expenditures	7,818,970				
Excess (Deficiency)	(158,970)				
<b>04/30/25 Estimated Balance</b>	<b>1,808,982</b>	<b>Over (Under) Minimum</b>	<b>54,239</b>	<b>Over (Under) Maximum</b>	<b>(375,678)</b>

**VILLAGE OF BARTLETT 2022/23 PROPOSED BUDGET  
SEWER FUND BALANCE PROJECTIONS**

Fund Balance Projections		Fund Balance Policy		
<b>2025-26 Projected</b>				
Charges for Services	8,035,000	<b>Minimum Balance</b>		<b>Maximum Balance</b>
Connection Fees	80,000	25% of Operating Expenditures	1,100,848	35% of Operating Expenditures
Interest Income	2,000	Equipment Reserve		Equipment Reserve
Miscellaneous	0	25% of Annual Loan Payments	679,950	25% of Annual Loan Payments
Total Revenue	<u>8,117,000</u>	Minimum Balance	<u>1,780,798</u>	Maximum Balance
Operating	4,403,390	Added 3% to prior yr		\$475,000 additional revenue
Capital Projects	1,300,000	\$1M rehabilitation, \$300K lift station		
Devon Debt(\$8.5M)	552,650			
WWTP (\$37M)	2,030,000			
IEPA Debt 2014	137,150			
Total Expenditures	<u>8,423,190</u>			
Excess (Deficiency)	(306,190)			
<b>04/30/26 Estimated Balance</b>	<b>1,502,792</b>	<b>Over (Under) Minimum</b>	<b>(278,006)</b>	<b>Over (Under) Maximum</b>
				<b>(718,345)</b>

ORDINANCE 2022 - \_\_\_\_\_

**AN ORDINANCE AMENDING THE BARTLETT  
MUNICIPAL CODE REGARDING WATER AND SEWER CHARGES**

**WHEREAS**, the corporate authorities have determined that the increased cost of operating the water and sewer system of the Village of Bartlett have made it necessary for the Village to adjust its customary charges for the use of the water and sewer system.

**NOW, THEREFORE BE IT ORDAINED**, by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** Section 7-5B-1, Water Rates, of the Bartlett Municipal Code is amended to read as follows:

**7-5B-1 WATER RATES:** Effective May 1, 2022, the amount to be charged to each user of water from the Bartlett water distribution system shall be computed at the rate of twelve dollars and twenty three cents (\$12.23) per thousand gallons with a minimum charge of thirty dollars and fifty eight cents (\$30.58) monthly to reimburse the Village for the cost of operating and maintaining a water distribution system ready to serve each user. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own water charges shall receive a ten percent (10%) discount on all water charges.

**SECTION TWO:** Section 7-5D-8, Sewer Rate Charges, be amended to read as follows:

**7-5D-8 SEWER RATE CHARGES:** Effective May 1, 2022, the amount to be charged monthly to each user of the Bartlett sanitary sewer system shall be as follows:

- A. For the collection and excess flow treatment of Cook County users' wastewater, seventeen dollars and twenty cents (\$17.20) per unit plus one dollar and fourty three cents (\$1.43) per thousand gallons with a minimum charge of twenty dollars and seventy eight cents (\$20.78) per user per month. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own sewer charges shall receive a ten percent (10%) discount on all sewer charges.
- B. For the collection and treatment of DuPage County users' wastewater, twenty two dollars and sixty six cents (\$22.66) per unit plus four dollars and five cents (\$4.05) per thousand gallons with a minimum charge of thirty two dollars and seventy nine cents (\$32.79)

per user per month. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own sewer charges shall receive a ten percent (10%) discount on all sewer charges.

- C. For the collection of Kane County users' wastewater, twelve dollars and eighty three cents (\$12.83) per unit plus one dollar and six cents (\$1.06) per thousand gallons with a minimum charge of fifteen dollars and forty eight cents (\$15.48) per user per month. All Bartlett residents who are age sixty five (65) and over and who are responsible for the payment of their own sewer charges shall receive a ten percent (10%) discount on all sewer charges.

**SECTION THREE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent Jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED** this 5<sup>th</sup> day of April 2022

**APPROVED** this 5<sup>th</sup> day of April 2022

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Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2022 - \_\_\_\_\_, enacted on April 5, 2022, and approved on April 5, 2022, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



# Agenda Item Executive Summary

Item Name      Bittersweet Water Reclamation Facility  
Improvements-Approving Change Order #2  
between Joseph J. Henderson & Son, Inc. and the      Committee  
Village of Bartlett      or Board      Board

## BUDGET IMPACT

Amount:	\$266,915.54 Decrease	Budgeted	\$37,000,000.00 (Loan)
List what fund	Sewer Fund - IEPA Low Interest Loan		

## EXECUTIVE SUMMARY

As we discussed previously, we have been working with Joseph J. Henderson & Son (JJH), Inc. to look at ways to lower the cost of the Bittersweet Water Reclamation Facility improvements. Five items are included in change order #2 for a total reduction of \$266,915.54:

- Remove gutters from the aluminum flat panel covers for the digesters.
- Change the 8 ft sidewalk to asphalt.
- Remove the canopy over the ultraviolet system. Staff will build at a later date.
- Remove the concrete encasement for duct bank.
- Delete demolition of nitrification towers from the contract.

We recommend that the Village Board approve Change Order #2 with Joseph J. Henderson & Son, Inc.

This will reduce the JJH contract from \$35,320,000 to \$34,559,834.46 including Change Order #1. We will continue to look at ways to reduce costs.

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Exhibit A

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2022-\_\_\_\_\_, a Resolution Approving of Change Order #2 to the Contract Between Joseph J. Henderson & Son, Inc. and the Village of Bartlett for the Bittersweet Water Reclamation Facility Improvements for a \$266,915.54 Decrease in the Original Contract Sum.

Staff:              Dan Dinges, Director of Public Works              Date:              3/24/22

# Memo

DATE: March 24, 2022

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Bittersweet Water Reclamation Facility Improvements  
- Change Order #2

As we discussed previously, we have been working with Joseph J. Henderson & Son (JJH), Inc. to look at ways to lower the cost of the Bittersweet Water Reclamation Facility improvements. Five items are included in change order #2 for a total reduction of \$266,915.54:

- Remove gutters from the aluminum flat panel covers for the digesters.
- Change the 8 ft sidewalk to asphalt.
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We recommend that the Village Board approve Change Order #2 with Joseph J. Henderson & Son, Inc.

This will reduce the JJH contract from \$35,320,000 to \$34,559,834.46 including change order #1. We will continue to look at ways to reduce costs.

**MOTION:** I move to approve Resolution 2022-\_\_\_\_\_, a Resolution Approving of Change Order #2 to the Contract Between Joseph J. Henderson & Son, Inc. and the Village of Bartlett for the Bittersweet Water Reclamation Facility Improvements for a \$266,915.54 Decrease in the Original Contract Sum.

RESOLUTION NO. 2022 - \_\_\_\_\_

**A RESOLUTION APPROVING OF CHANGE ORDER NO. 2 TO THE  
CONTRACT BETWEEN THE VILLAGE OF BARTLETT AND  
JOSEPH J. HENDERSON & SON, INC. FOR THE BITTERSWEET WATER  
RECLAMATION FACILITY IMPROVEMENTS FOR A \$266,915.54  
DECREASE IN THE ORIGINAL CONTRACT SUM**

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**WHEREAS**, the Village of Bartlett (the "Village") and Joseph J. Henderson & Son, Inc. (the "Contractor") entered into an Agreement approved by the Village on November 2, 2021, but last signed on and dated November 30, 2021 (the "Contract") for the Bittersweet Water Reclamation Facility Improvements in an original contract amount of \$35,320,000.00 (the "Original Contract Sum"); and

**WHEREAS**, the Contract was awarded to the Contractor because it was the lowest responsible and responsive bidder for the Project after advertisement for public bids; and

**WHEREAS**, the Project came in over budget so the Village looked for ways to reduce the cost of the Project by modifying the scope and specifications for the Project, the first of which was to change the insulated aluminum flat panel cover system for the aerobic digester originally specified to an uninsulated aluminum panel cover system which was approved by Change Order No. 1 that resulted in a credit/decrease/reduction in the Original Contract Sum of \$493,250.00; and

**WHEREAS**, the Village has continued to work with the Contractor to look for additional ways to modify the scope and specifications for the Project to further reduce the overall cost, but retain the overall quality of the Project, and has come up with a series of five additional changes that combined will further reduce the cost of the Project by \$266,915.54, which are more fully described in Change Order No. 2 which is attached hereto as Exhibit A; and

**WHEREAS**, the proposed change in the scope of the work and specifications may be authorized by a change order to the Contract, provided the Corporate Authorities make a determination in writing that (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed; (2) the change is germane to the original contract as signed; OR (3) the change order is in the best interest of the unit of local government and authorized by law (720 ILCS 5/33E-9); and

**WHEREAS**, the reduction in the cost of the Project combining Change Orders No. 1 and No. 2 is \$760,165.54; and

**WHEREAS**, the amended Contract Sum for the Project with Change Orders No. 1 and No. 2 is \$34,559,834.46;

**NOW, THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Bartlett (the "Corporate Authorities"), Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Board hereby finds and determines that the circumstances necessitating the change in the scope and specifications of the Project included in Change Order No. 2 were not reasonably foreseeable at the time the Contract was signed; that Change Order No. 2 is germane to the original Contract as signed; and/or that Change Order No. 2 is in the best interest of the Village and is authorized by law.

**SECTION TWO:** That Change Order No. 2 attached hereto as Exhibit A, which reduces the Original Contract Sum for the Project by \$266,915.54, is hereby approved, and the Village Administrator is hereby authorized and directed to sign Change Order No. 2 on behalf of the Village, making the new Contract Sum, after a "DEDUCT" in that amount (and including the previous reduction approved by Change Order No. 1), \$34,559,834.46 (the "Second Amended Contract Sum").

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

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Kevin Wallace, Village President

ATTEST:

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Lorna Giles, Village Clerk

## CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2022 - \_\_\_\_\_ enacted on April 5, 2022 and approved on April 5, 2022 as the same appears from the official records of the Village of Bartlett.

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Lorna Giles, Village Clerk



**Strand Associates, Inc.**<sup>®</sup>  
 910 West Wingra Drive  
 Madison, WI 53715  
 (P) 608.251.4843

## EXHIBIT A

March 17, 2022

CHANGE ORDER NO. 2

**PROJECT:** Bittersweet Water Reclamation Facility Improvements  
**OWNER:** Village of Bartlett, Illinois  
**CONTRACT:** 1-2021  
**CONTRACTOR:** Joseph J. Henderson & Son, Inc.

### Description of Change

2a	Remove the gutters from the aluminum flat panel cover system in accordance with Cost Proposal Request (CPR) No. 001 issued October 25, 2021.	(DEDUCT)	(\$8,000.00)
2b	Change the 8-foot-wide sidewalk from concrete sidewalk to asphalt pavement in accordance with CPR No. 002 issued October 25, 2021.	(DEDUCT)	(\$60,926.67)
2c	Remove canopy over the ultraviolet (UV) system in accordance with CPR No. 004 issued December 8, 2021.	(DEDUCT)	(\$42,736.72)
2d	Remove the concrete encasement of duct bank from EMH-7 to the RAS/WAS Pumping Building in accordance with CPR No. 003 issued October 25, 2021.	(DEDUCT)	(\$7,359.65)
2e	Delete demolition of the Nitrification Reactors. Contractor shall remove Nitrification Reactors from service. Contractor shall plug 24-inch Nitrification Reactor effluent piping ends at Nitrification Reactors. Nitrification Reactors to be completely removed by others. Contractor shall remove piping from Intermediate Pumping Station to Nitrification Reactors and piping beneath the Nitrification Reactor concrete slab.	(DEDUCT)	(\$147,892.50)

**TOTAL VALUE OF THIS CHANGE ORDER:** (DEDUCT) (\$266,915.54)

### Contract Price Adjustment

Original Contract Price	\$35,320,000.00
Previous Change Order Adjustments	(\$493,250.00)
Adjustment in Contract Price this Change Order	(\$266,915.54)
<b>Current Contract Price including this Change Order</b>	<b>\$34,559,834.46</b>

Village of Bartlett, Illinois–Joseph J. Henderson & Son, Inc.  
Contract 1-2021, Change Order No. 2  
Page 2  
March 17, 2022

**Contract Substantial Completion Date Adjustment**

Original Contract Substantial Completion Date	December 31, 2023
Contract Substantial Completion Date Adjustments due to previous Change Orders	0 Days
Contract Substantial Completion Date Adjustments due to this Change Order	0 Days
Current Substantial Contract Completion Dates including all Change Orders	December 31, 2023

**Contract Final Completion Date Adjustment**

Original Contract Final Completion Date	May 15, 2024
Contract Final Completion Date Adjustments due to previous Change Orders	0 Days
Contract Final Completion Date Adjustments due to this Change Order	0 Days
Current Final Contract Completion Dates including all Change Orders	May 15, 2024

This document shall become a supplement to the Contract and all provisions will apply hereto.

**RECOMMENDED**

_____	_____
ENGINEER–Strand Associates, Inc.®	Date

**APPROVED**

_____	_____
CONTRACTOR–Joseph J. Henderson & Son, Inc.	Date

**APPROVED**

_____	_____
OWNER–Village of Bartlett, Illinois	Date