

**VILLAGE OF BARTLETT**  
**BOARD AGENDA**  
**JANUARY 5, 2021**  
**7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **\*CONSENT AGENDA\***

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

\*6. **MINUTES:** Board & Committee Minutes – December 15, 2020

\*7. **BILL LIST:** January 5, 2021

8. **TREASURER'S REPORT:** None

9. **PRESIDENT'S REPORT:**  
A. National Slavery & Human Trafficking Awareness Month Proclamation  
B. Appointment of Chairperson to Bike and Run Committee

10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**

11. **TOWN HALL:** (Note: Three (3) minute time limit per person)

12. **STANDING COMMITTEE REPORTS:**

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN REINKE**

1. Ordinance Approving a Site Plan and Granting Variations for Lot 2A in the Brewster Creek Business Park (Cook County)

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

1. None

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

- \*1. Resolution Supporting the Protection of the Local Government Distributive Fund for Illinois Municipalities
- \*2. Resolution Approving of Disbursement Request for Payout No. 23 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

- \*1. Resolution Approving of the First Amendment and Extension of Janitorial Services Agreement Between the Village of Bartlett and Multisystem Management Company

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

- \*1. Authorization to Replace One (1) 2021 Ford Utility Interceptor Vehicle through the Suburban Purchasing Cooperative Contract #152 in the Amount of \$34,773 from Currie Motors Fleet in Frankfort, Illinois

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN SUWANSKI**

1. Resolution Approving of the Demolition Project Agreement Between the Village of Bartlett and Fowler Enterprises, LLC
- \*2. Resolution Authorizing of a Loan Applicant's Authorized Representative to Sign Water Pollution Control Revolving Loan Documents
- \*3. Purchase of Two 2022 International Dump Trucks
- \*4. Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett
- \*5. Purchase of One 25 KW Portable Generator

13. **NEW BUSINESS**

14. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**

15. **ADJOURNMENT**



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**December 15, 2020**

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1. CALL TO ORDER

President Wallace called the regular meeting of December 15, 2020 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing ("SB 2135"), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the "Village Board") scheduled to be held on December 15, 2020 at 7:00 p.m. at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 25 people or 25% of the capacity of the meeting room as a public health measure.

2. ROLL CALL

PRESENT: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Due to a last minute cancellation, President Wallace gave the invocation.

4. PLEDGE OF ALLEGIANCE



**VILLAGE OF BARTLETT  
BOARD MINUTES  
December 15, 2020**

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**5. CONSENT AGENDA**

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to add Item 1 under Building & Zoning, Ordinance 2020-124, an Ordinance Approving a Site Plan, Granting Special Use Permits and Granting Variations for Bucky's on Stearns.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Suwanski.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

Trustee Deyne moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**



**VILLAGE OF BARTLETT  
BOARD MINUTES  
December 15, 2020**

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6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the October 2020 Treasurer's Report. He stated that the Municipal Sales Tax Report through October 2020 totaled \$221,535 compared to last year \$262,349. It was down \$40,814 from the previous month last year or 16%. Through December, they are down about \$57,000. Motor Fuel Tax distribution through September 2020 totaled \$132,059 compared to \$148,846 last year or 11%.

Trustee Gandsey asked if they did other comparisons with other municipalities.

Mr. Dowden stated that the Sales Tax is doing alright, comparatively. We have grocery stores and hardware stores still in business but restaurants are down quite a bit. He feels that they are down about 5-10% compared to other towns that are down quite a bit more. The Motor Fuel Tax is distributed per capita, so everyone gets the same distribution.

President Wallace stated that with the cuts from Pritzker, no one touched the LGDF.

Mr. Dowden concurred saying that the income tax has been pretty close to last year. As long as they don't touch that, they will be okay.

9. PRESIDENT'S REPORT

President Wallace read a Proclamation recognizing and supporting Covid-19 front line workers.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne asked for an update on the gas station progress on West Bartlett Road and Route 25.

Planning & Development Director Roberta Grill stated that they submitted building plans and they are being routed out for review. They also need to submit demolition plans. They don't want to submit plans until they own the property.

11. TOWN HALL - None



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**December 15, 2020**

---

Village Administrator Paula Schumacher stated that tonight's meetings are being held over Zoom in accordance with the Open Meetings Act requirements due to the pandemic.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Ordinance 2020-124, an Ordinance Approving a Site Plan, Granting Special Use Permits and Granting Variations for Bucky's on Stearns and Ordinance 2020-126, an Ordinance Approving an Amended Site Plan and Granting a Variation for Rana Cold Storage were covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Ordinance 2020-125, an Ordinance providing for the issuance of not to exceed \$18,800,000 General Obligation Bonds, Series 2021A, and \$11,950,000 Taxable General Obligation Refunding Bonds, Series 2021B, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, for the purpose of refunding certain outstanding general obligation bonds and the prepayment of certain outstanding obligations of the Village, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, providing for the sale of said bonds to the purchaser thereof, and authorizing the execution of an escrow agreement in connection therewith.

Finance Director Todd Dowden stated that the 2020 bonds would be about \$18,000,000 that were refinanced from the DuPage Water Commission loan that was received to implement the transmission line and metering station. The Series 2021B would be for refunding 2012 Taxable Bonds that are currently under \$12,000,000. This Ordinance was a parameters style ordinance that establishes parameters so they can issue one series or both series. It does not obligate them to issue the series if the conditions are not right. It gives them a window, through April for issuance. It sets the parameters on limitations and establishes how much they need to save by this refunding. It also delegates the final approval to the designated officers (village president, village administrator, clerk, treasurer or finance director). This was reviewed in the Committee meeting on December 1, 2020.

Trustee Deyne moved to approve Ordinance 2020-125, an Ordinance providing for the issuance of not to exceed \$18,800,000 General Obligation Bonds, Series 2021A, and



**VILLAGE OF BARTLETT  
BOARD MINUTES  
December 15, 2020**

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\$11,950,000 Taxable General Obligation Refunding Bonds, Series 2021B, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, for the purpose of refunding certain outstanding general obligation bonds and the prepayment of certain outstanding obligations of the Village, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, providing for the sale of said bonds to the purchaser thereof, and authorizing the execution of an escrow agreement in connection therewith and that motion was seconded by Trustee Carbonaro.

Trustee Carbonaro asked if they were doing this because the bond rates are doing that well or for a financial reason to get rid of some of the debt?

Mr. Dowden stated that they are doing it for the lower rate. They are not extending the term. The water load is a variable rate and could go up to as much as 4% so they are also locking in at this lower rate and taking away that variable.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2020-125 PROVIDING FOR THE  
ISSUANCE OF BONDS**

**AYES:** Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that Resolution 2020-127-R, a Resolution Approving the Client Agreement Authorization for the Environmental Mosquito Management Program Between the Village of Bartlett and Clarke Environmental Mosquito Management, Inc. was covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

Trustee Carbonaro stated that there was no report.

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that Ordinance 2020-128, an Ordinance Accepting the Public Improvements for Bartlett Pointe West Subdivision was covered and approved under the Consent Agenda.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
December 15, 2020**

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13. NEW BUSINESS

Trustee Suwanski acknowledged the village residents and all of the wonderful Christmas decorations put forth with the drive-bys, etc. and she thought that people were really noticing it.

President Wallace stated that there is so much more to look at this year. It's good to get out of the house and drive around enjoying the festivities.

Trustee Reinke stated that some homes are doing drive-by events. There was one on Virginia Court and he felt that these people should be recognized because they are spending a lot of money. It makes everyone happy, including adults and it is so wonderful having a kid in the house. It is a big deal to go look at lights and Santa on a Christmas tree or just dancing on the street. It is a little something bright in a pretty lousy year.

Ms. Schumacher recommended peaking into the windows at the train depot museum and seeing the gingerbread factory that Pam has put up using her old skills as a visual merchandiser.

President Wallace stated that he is very pleased at how the village and residents are coming together.

Ms. Schumacher stated that Bartlett Hills is still taking reservations for the "Holiday at the Hills" with the drive-up Santa this weekend.

President Wallace asked everyone to continue to support the food pantries in Hanover and Wayne Townships. He asked everyone to spread the word to expand everyone's awareness that these food pantries are light on food and volunteers.

Ms. Schumacher stated that the Lions Club has a drop box in the link if residents want to donate to the food pantries at Village Hall.

Trustee Reinke stated that they have talked about traffic calming strategies and he would like to move forward with perhaps a test case to see what strategies may work in Bartlett. He understands that budgets are a concern but he thinks it is time to experiment so when residents come and complain, we have a tool kit.

Trustee Hopkins asked if they could use MFT funds for traffic calming?

Mr. Dowden stated that MFT funds are for street repairs and construction improvement.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**December 15, 2020**

---

Trustee Reinke stated that painting on the pavement would probably fall under general maintenance.

Public Works Director Dan Dinges stated that he thought they could use MFT funds for painting, bump outs and that type of thing as long as they are related to the roads.

Trustee Gandsey asked what are some of the different tactics for traffic calming?

Mr. Dinges stated striping, landscape islands, bump outs, round-about, etc.

Ms. Schumacher stated that she has heard from other towns and they don't want to experiment with speed bumps. There are a number of things that take a visual approach like striping and bump-outs to visually narrow the street so cars slow down. They can put together some areas that would be good for test sites.

Trustee Hopkins mentioned North Avenue and Western where they had to remove the flashing stop signs because of resident complaints.

Trustee Reinke stated that when they had that discussion, they said that they would come back with other strategies.

President Wallace reiterated Trustee Reinke's "tool chest" idea. When you move traffic from one place to another or calm it, people decide to find another route and it ends up somewhere else. Maybe if we enhance our "tool chest" a little bit and make sure that we identify issues, we can just apply certain measures to those particular areas to rectify it quicker versus taking an extensive amount of time. At least we will try our best to think outside of the box.

#### 14. QUESTION/ANSWER PRESIDENT & TRUSTEES

Trustee Deyne wished everyone a happy holiday season as well as all the residents to stay safe and healthy.

#### 15. ADJOURN

President Wallace stated that the Board would be going directly into the Committee of the Whole meeting following adjournment.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Suwanski.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**December 15, 2020**

---

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting was adjourned at 7:26 p.m.

Lorna Gilles  
Village Clerk



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
December 15, 2020**

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**CALL TO ORDER**

President Wallace called the Committee of the Whole meeting to order at 7:27 p.m.

**PRESENT:** Chairman Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski and President Wallace

**ABSENT:** None

**ALSO PRESENT:** Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Police Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

**BUILDING & ZONING, CHAIRMAN REINKE**

**Brewster Creek Business Park, Lot 2A (Cook County), Site Plan Review and Variations**

Chairman Reinke stated the proposal is for a 436,000 sq.ft. warehouse, very similar to the other project in the Cook portion of Brewster Creek. There are a few variances requested including parking spaces and docks in the side yard.

Roberta Grill, Planning and Development Services Director, stated this is the second review of this project. They have been to the Plan Commission for Site Plan Review and the Zoning Board of Appeals (ZBA) for their variation request. The Plan Commission recommended approval at their November 12<sup>th</sup> 2020 meeting. The ZBA reviewed the variation request for reduced parking and loading docks in the corner side yard at their meeting on December 3<sup>rd</sup>, 2020. The ZBA recommended approval as well.

The item was moved on to the Village Board for final vote.

**FINANCE & GOLF, CHAIRMAN DEYNE**

**2020-21 Six Month Budget Review**

Todd Dowden, Finance Director, stated that we started out this year when we were in the pandemic lock down and weren't sure what was going to happen. We put a plan in to cut spending as much as possible and put a freeze on other items, but it didn't get as bad as we thought. We thought property taxes would get held up and income taxes would be a problem, but with other things that came through, we really didn't have a problem with revenue.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
December 15, 2020**

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He presented the annual budget for the year, year to date through October, percent of the budget used so far, end of the year protection and the overall over/under so far. As far as revenue goes, we are projecting to end up with \$24,687,000 which would be \$503,750 over budget. A big part of this is because we received \$1,268,000 from DuPage County for Cares Act funding in October. At the beginning of the year, we didn't know if we would be getting anything.

President Wallace stated it was a major ordeal putting together all of the information to get those funds back. He wanted to congratulate staff on putting all of those numbers together.

Mr. Dowden stated that was the maximum distribution. The village will receive about \$144,000 from Cook County. We have not seen much of a variation from income taxes. A lot of that has to do with the income taxes collected on the \$600 a week given on unemployment. We think sales tax is going to be down about \$250,000. Home rule sales tax could be down as much as 20% for the year. So far, we are only down about \$60,000 in sales tax, so that is a conservative estimate. The gaming tax is down about \$125,000. We are also down a little bit in permits, fines and interest income. Another surprise income is transfer stamps. We could be up about \$400,000 due mostly because of the business park transactions. Use tax is up 18% so far.

On the expense side, the largest variation comes from the police which is listed at \$550,000 under budget. DuComm waived  $\frac{1}{4}$  of their fees which was about \$175,000 savings to the village. The police department is also down because of not having special events or crossing guards. We have also delayed the cost of living and merit increases for personnel where we could. Professional development also went down with staff meeting online or things being cancelled. Overall, we project expenses to be down \$731,000. That would put the general fund at \$466,000 in the positive. We budgeted to use \$768,000 in fund balance, but we could end up in the positive \$466,000.

Mr. Dowden stated, moving on to the water fund, another result of the pandemic was a lot of people were staying home and water usage was up about 10% over the summer. We project to be about \$400,000 over budget on the revenue side. On the expense side, we will also be over budget about \$64,000. The projected year end income is projected to be about \$2,000,000 which is about what our capital projects are for the year, so we do not project to use any cash balances for those projects, this year.

On the sewer side, we did not increase the rate we planned for on May 1, so we are under budget. We are up compared to last year, but we had budgeted to increase sewer revenue by \$1,130,000, so that is why we are showing \$964,000 under budget even though revenue is up. Operating income is about \$2,000,000, just like the water fund. We are using \$1,000,000 in the sewer cash balance because we have about \$3,000,000 in capital outlay this year.



## VILLAGE OF BARTLETT COMMITTEE MINUTES December 15, 2020

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The parking fund normally takes in about \$230,000 in revenue, right now we \$11,137. As you drive by the parking lots, there are not a lot of people parking there. A generous estimate is \$30,000. We are holding off on capital improvements, did not seal the parking lot, etc. but we will still have a deficit because of the salaries, parking maintenance, contract services, etc. so we will be about \$117,000 short in that fund.

The golf fund through October is at \$1,144,167 for golf alone. We are looking to be over budget about \$60,000 in that category. The restaurant and banquet revenues are down significantly. On the expense side, we are under about \$395,000 overall for a total projected loss of \$208,923.

Chairman Deyne stated that the loss of revenue at the golf course is mainly attributed to the restaurant and banquet facility.

Village Administrator Paula Schumacher stated its almost entirely attributed to the fact that we had to cancel events due to COVID. We were almost entirely booked for this year.

Assistant Administrator Scott Skrycki stated that last year we had 27 weddings. This year we were projected to have 41 weddings. As of right now, we have 48 weddings in the books for next year.

Ms. Schumacher stated we found out that we won "The Knot" award again this year for our banquet facility and because this is the 4<sup>th</sup> year we have won that award, we are officially in "The Knot Hall of Fame", the top 1% of venues.

Chairman Suwanski asked if we have 48 weddings scheduled or projected for FY 2021.

Mr. Skrycki stated we have 48 scheduled for 2021.

President Wallace stated that it's a difficult situation when you are going into a year with 14 more weddings than the previous year and we would have paid off the expansion of that facility. It is tough numbers to look at, but he truly believes with the changes made and professionals running that facility, once the pandemic passes, we are going to really start making it work out there. We need to try to be as frugal as possible throughout the winter and try to get into the spring with some bookings.

Ms. Schumacher stated it's a real credit to the staff out there. We book them in the winter so they can have the weddings in the summer so they have really been hustling not only to keep the ones they had from 2020, but to fill the empty dates that were in the calendar and they have really been doing a good job of that.

Chairman Gandsey asked if the budget will need to be changed for marketing or advertising the banquet facility.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
December 15, 2020**

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Mr. Skrycki stated they are knee deep in google analytics, The Knot and the Wedding Wire, to be frank with you, given the number of weddings that were booked for next year, marketing won't be the issue, its going to be getting staff in and making sure we can accommodate the events they have.

Chairman Carbonaro stated that there are a lot of intercounty rules that are different and he had a nephew that was supposed to get married in Kane County, they closed all banquet facilities right before the wedding so they had to go to Tinley Park for another convention hall to have the wedding.

President Wallace thanked everyone for all the work this year. Leadership is way harder than it was in previous years. There is a lot of people that are hurting out there and all of us can pull together to provide some sense of stableness. He thanked the Chief and rest of the police department for all of their hard work and professionalism. He thanked the public works director for their great job this year. The brush complaints are the biggest issues, but that will be figured out soon. He appreciated all of the trustees and staff's leadership.

Ms. Schumacher thanked the mayor and stated she would be remiss if she didn't recognize you and your championing the municipal perspective on regional calls and statewide calls. You have been on constant calls since March and putting up the good fight.

President Wallace stated it has been tough and he has been very irritated on how it was handled in the beginning. He learned a ton about the pandemic and about diplomacy throughout this time. He thinks sometimes the village needs to stand its ground and we have done a good job with that. The next challenge is to work on how swiftly we can push things to open up safely.

Chairman Deyne moved to adjourn and that motion was seconded by Chairman Suwanski.

**ROLL CALL VOTE TO ADJOURN**

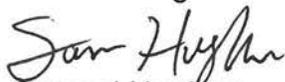
**AYES:** Chairmen Carbonaro, Deyne, Gandsey, Hopkins, Reinke and Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

The meeting was adjourned at 7:52 p.m.

  
Samuel Hughes  
Deputy Village Clerk

**2020-21**  
**SIX MONTH**  
**BUDGET REVIEW**



# GENERAL FUND

## GENERAL FUND Revenue/Expenditure Analysis Fiscal Year 2020/21

As of October 2020

<u>Fund/Dept</u>	<u>2020/21 Budget</u>	<u>2020/21 Year to Date</u>	<u>% of Budget</u>	<u>Projected Year End</u>	<u>Over/ (Under)</u>
<b>Revenues</b>	24,183,270	15,874,877	65.64%	24,687,020	503,750
<b>Expenditures</b>					
Village Bd/Admin	2,067,497	988,180	47.80%	2,018,319	(49,178)
Professional Svcs	458,300	192,081	41.91%	448,829	(9,471)
Liability Insurance	640,000	20,188	3.15%	640,000	0
Finance	1,113,522	538,880	48.39%	1,098,285	(15,237)
Comm Dev	1,991,774	917,074	46.04%	1,908,250	(83,524)
Police	14,287,508	7,026,012	49.18%	13,737,508	(550,000)
Streets	4,393,029	1,859,624	42.33%	4,369,417	(23,612)
<b>Total</b>	<b>24,951,630</b>	<b>11,542,039</b>	<b>46.26%</b>	<b>24,220,608</b>	<b>(731,022)</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(768,360)</b>	<b>4,332,838</b>		<b>466,412</b>	

# WATER FUND

## WATER FUND Revenue/Expenditure Analysis Fiscal Year 2020/21

As of October 2020

<u>Fund/Dept</u>	<u>2020/21 Budget</u>	<u>2020/21 Year to Date</u>	<u>% of Budget</u>	<u>Projected Year End</u>	<u>Over/ (Under)</u>
Operating Revenues	12,210,000	6,750,145	55.28%	12,650,000	440,000
Operating Expenses	10,573,100	4,812,888	45.52%	10,637,488	64,388
<b>Revenues Over (Under) Expenditures</b>	<b>1,636,900</b>	<b>1,937,257</b>		<b>2,012,512</b>	

# SEWER FUND

## SEWER FUND Revenue/Expenditure Analysis Fiscal Year 2020/21

As of October 2020

<u>Fund/Dept</u>	<u>2020/21 Budget</u>	<u>2020/21 Year to Date</u>	<u>% of Budget</u>	<u>Projected Year End</u>	<u>Over/ (Under)</u>
Operating Revenues	7,345,000	3,287,893	44.76%	6,380,541	(964,459)
Operating Expenses	4,432,399	1,934,321	43.64%	4,376,930	(55,469)
<b>Revenues Over (Under) Expenditures</b>	<b>2,912,601</b>	<b>1,353,572</b>		<b>2,003,611</b>	

# PARKING FUND

## PARKING FUND

### Revenue/Expenditure Analysis Fiscal Year 2020/21

As Of October 2020

<u>Fund/Dept</u>	<u>2020/21 Budget</u>	<u>2020/21 Year to Date</u>	<u>% of Budget</u>	<u>Projected Year End</u>	<u>Over (Under)</u>
Revenues	231,400	11,137	4.81%	30,000	(201,400)
Operating Exp	218,027	76,755	35.20%	147,065	70,962
<b>Revenues Over (Under) Expenditures</b>	<b>13,373</b>	<b>(65,618)</b>		<b>(117,065)</b>	

# GOLF FUND

## GOLF FUND

### Revenue/Expenditure Analysis Fiscal Year 2020/21

As of October 2020

<u>Fund/Dept</u>	<u>2020/21 Budget</u>	<u>2020/21 Year to Date</u>	<u>% of Budget</u>	<u>Projected Year End</u>	<u>Over/ (Under)</u>
<b>Revenues</b>					
Golf Course	1,280,158	1,144,167	89.38%	1,340,000	59,842
Restaurant	158,000	84,857	53.71%	100,000	(58,000)
Banquet	757,000	37,114	4.90%	120,000	(637,000)
Midway	119,000	112,730	94.73%	129,000	10,000
<b>Total</b>	<b>2,314,158</b>	<b>1,378,868</b>	<b>59.58%</b>	<b>1,689,000</b>	<b>(625,158)</b>
<b>Expenditures</b>					
Golf Program Exp	703,686	380,186	54.03%	637,226	(66,460)
Golf Maint Exp	561,366	295,557	52.65%	527,907	(33,459)
Driving Range Exp	7,017	6,255	89.14%	7,542	525
Restaurant	317,126	188,089	59.31%	307,118	(10,008)
Banquet	643,124	161,671	25.14%	359,030	(284,094)
Midway	61,300	48,663	79.38%	59,100	(2,200)
<b>Total</b>	<b>2,293,619</b>	<b>1,080,421</b>	<b>47.11%</b>	<b>1,897,923</b>	<b>(395,696)</b>
<b>Revenues Over (Under) Expenditures</b>	<b>20,539</b>	<b>298,447</b>		<b>(208,923)</b>	

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

**100-GENERAL FUND REVENUES**

**420230-BUILDING PERMITS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TAYLOR MORRISON OF ILLINOIS INC	BOND REFUND - 1322 TURFWAY LANE	1,000.00
1 TAYLOR MORRISON OF ILLINOIS INC	BOND REFUND - 1324 TURFWAY LANE	1,000.00
<b>INVOICES TOTAL:</b>		<b>2,000.00</b>

**480601-MISCELLANEOUS INCOME**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	PROPERTY DAMAGE PAYMENT	4,598.86
<b>INVOICES TOTAL:</b>		<b>4,598.86</b>

**100000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/JAN 2021	888.35
<b>INVOICES TOTAL:</b>		<b>888.35</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	580.00
1 EXAMINER PUBLICATIONS INC	ADVERTISING	580.00
<b>INVOICES TOTAL:</b>		<b>1,160.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	WEBCAMS	319.96
1 WAREHOUSE DIRECT	INK CARTRIDGES	73.74
<b>INVOICES TOTAL:</b>		<b>393.70</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	37.95
<b>INVOICES TOTAL:</b>		<b>37.95</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	DISINFECTANT WIPES	45.95
<b>INVOICES TOTAL:</b>		<b>45.95</b>

**1200-PROFESSIONAL SERVICES**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	600.00
<b>INVOICES TOTAL:</b>		<b>1,525.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEIGAN & ASSOCIATES LLC	LAKE STREET PLAN REDEVELOPMENT	411.05
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC PASS THRU	360.00
1 HAMPTON LENZINI AND RENWICK INC	EASTFIELD CONSTRUCTION INSPECTION	8,450.00
1 RUBINO ENGINEERING INC	ASPHALT TESTING	626.00
<b>INVOICES TOTAL:</b>		<b>9,847.05</b>

**1210-LIABILITY INSURANCE**

**544100-LIABILITY INSURANCE PREMIUMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	ANNUAL CONTRIBUTION	72,718.00
<b>INVOICES TOTAL:</b>		<b>72,718.00</b>

**544200-LIABILITY INS DEDUCTIBLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	2020 CLOSED CLAIMS NOVEMBER	922.15
<b>INVOICES TOTAL:</b>		<b>922.15</b>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	40.92
<b>INVOICES TOTAL:</b>		<b>40.92</b>

**522950-ORDINANCE CODIFICATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STERLING CODIFIERS/AMERICAN	ORDINANCE SUPPLEMENTS	8,799.00
<b>INVOICES TOTAL:</b>		<b>8,799.00</b>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	105.00
<b>INVOICES TOTAL:</b>		<b>105.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	A/P CHECK FORMS	182.17

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
**INVOICES DUE ON/BEFORE 1/5/2021**

1 CENTURY PRINT & GRAPHICS	TRANSFER TAX LABELS	254.80
1 WAREHOUSE DIRECT	LABELS	40.83
1 WAREHOUSE DIRECT	POST-IT NOTES/PENS	108.82
1 WAREHOUSE DIRECT	TAPE/POST-IT NOTES	32.74
1 WAREHOUSE DIRECT	DESK LAMP	43.99
<b>INVOICES TOTAL:</b>		<b>663.35</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	TAX LEVY FILING	53.67
<b>INVOICES TOTAL:</b>		<b>53.67</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY RECORDER	RECORDING FEES	44.50
1 ILLINOIS STATE POLICE	ORI ILL 152535/COST CENTER 05933	250.00
<b>INVOICES TOTAL:</b>		<b>294.50</b>

**1500-PLANNING & DEV SERVICES**

**523110-LEGAL PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	PUBLIC HEARING NOTICE	483.00
<b>INVOICES TOTAL:</b>		<b>483.00</b>

**526005-PLAN REVIEW SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	11,212.80
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	1,830.00
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	1,200.00
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	1,200.00
<b>INVOICES TOTAL:</b>		<b>15,442.80</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - NOV 2020	259.63
<b>INVOICES TOTAL:</b>		<b>259.63</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	MISC SUPPLIES	100.00
<b>INVOICES TOTAL:</b>		<b>100.00</b>

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

1 COMCAST	CABLE SERVICE	136.15
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	41.85
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	109.23
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	82.02
1 LIVEVIEWGPS INC	ANNUAL SERVICE AGREEMENT	958.80
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VERIZON WIRELESS	WIRELESS SERVICES	456.12
	<b>INVOICES TOTAL:</b>	<b>3,019.17</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DOOR EDGE GUARDS/BATTERIES	133.78
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	624.96
1 ARMY TRAIL TIRE AND SERVICE	TIRE REPAIRS	26.50
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	22.61
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	22.61
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
	<b>INVOICES TOTAL:</b>	<b>970.11</b>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EBY GRAPHICS INC	VEHICLE GRAPHICS	640.00
1 EBY GRAPHICS INC	VEHICLE GRAPHICS	640.00
1 RICK SADOWSKI	STICKER REMOVAL	140.00
	<b>INVOICES TOTAL:</b>	<b>1,420.00</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	HONOR GUARD GLOVES	75.90
1 AMAZON CAPITAL SERVICES INC	COLLAPSIBLE SAFETY CONES	29.76
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER MEDICAL EXAM	582.84
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER MEDICATION	30.90
1 HILL & SMITH INC	MISC HARDWARE SUPPLIES	606.25
1 MICHAEL KMIECIK	LUTHER K9 FOOD	114.21
1 TREE TOWNS IMAGING & COLOR GRAPHICS	BALANCE DUE/PICTURES FOR WALLS	1,220.00
1 WAREHOUSE DIRECT	TONER	105.99
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	158.66
	<b>INVOICES TOTAL:</b>	<b>2,924.51</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

1 RAY O'HERRON CO INC	UNIFORM APPAREL	91.96
1 RAY O'HERRON CO INC	UNIFORM APPAREL	224.99
<b>INVOICES TOTAL:</b>		<b>316.95</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	213.93
<b>INVOICES TOTAL:</b>		<b>213.93</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OUTDOOR SPORTS TOOL	39.99
<b>INVOICES TOTAL:</b>		<b>39.99</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - NOV 2020	5,860.68
<b>INVOICES TOTAL:</b>		<b>5,860.68</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	FILE FOLDERS/TAPE	81.79
1 WAREHOUSE DIRECT	ENVELOPES/OFFICE SUPPLIES	197.79
1 WAREHOUSE DIRECT	ENVELOPES/OFFICE SUPPLIES	166.63
<b>INVOICES TOTAL:</b>		<b>446.21</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE UPS STORE	SHIPPING CHARGES	17.13
<b>INVOICES TOTAL:</b>		<b>17.13</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BICYCLE REPAIR STAND	199.95
1 RIVER RAND AUTO INC	SPEED TRAILER PART REPLACEMENT	35.00
<b>INVOICES TOTAL:</b>		<b>234.95</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LEGAL & LIABILITY RISK	TRAINING FEES	99.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	75.00
<b>INVOICES TOTAL:</b>		<b>174.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/P ULLRICH	275.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/J DURBIN	275.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/G PRETKELIS	275.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/P ULLRICH	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/G PRETKELIS	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/J DURBIN	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/W NAYDENOFF	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/R SWEENEY	75.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/M MCGUIGAN	190.00
1 NAPWDA	ANNUAL MEMBERSHIP RENEWAL	50.00
<b>INVOICES TOTAL:</b>		<b>1,900.00</b>

**544001-PRISONER DETENTION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT SOAP N SUDS	DETENTION LINEN CLEANING	22.00
<b>INVOICES TOTAL:</b>		<b>22.00</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DELL MARKETING L.P.	LAPTOP FOR PD	1,325.57
<b>INVOICES TOTAL:</b>		<b>1,325.57</b>

**570105-EQUITABLE SHARING EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
2 DELL MARKETING L.P.	LAPTOP FOR PD	48.90
1 SHI	LAPTOPS/SUPPLIES FOR NEW SQUADS	1,600.00
<b>INVOICES TOTAL:</b>		<b>1,648.90</b>

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTA CONSTRUCTION EQUIPMENT	EQUIPMENT RENTAL	3,225.00
1 ALTORFER INDUSTRIES INC	WHEEL LOADER RENTAL	4,900.00
<b>INVOICES TOTAL:</b>		<b>8,125.00</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	BRUSH BIDDER LEGAL NOTICE	61.50
<b>INVOICES TOTAL:</b>		<b>61.50</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	147.54
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	18.06
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,712.14
1 NICOR GAS	GAS BILL	260.32
1 NICOR GAS	GAS BILL	356.19
1 NICOR GAS	GAS BILL	615.39

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

1 NICOR GAS	GAS BILL	701.99
<b>INVOICES TOTAL:</b>		<b>3,811.63</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	118.00
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	2,458.47
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	549.36
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	1,331.96
1 SAUBER MFG CO	AERIAL/POWER UNIT INSPECTION	697.00
<b>INVOICES TOTAL:</b>		<b>5,154.79</b>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 DUPAGE COUNTY DIVISION	TRAFFIC SIGNAL MAINTENANCE	5,316.15
1 MEADE ELECTRIC CO INC	EMERGENCY SIGNAL REPAIRS	413.83
<b>INVOICES TOTAL:</b>		<b>5,729.98</b>

**527112-SERVICE TO MAINTAIN STR LIGHTS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CLIMATE PROS LLC	CONTROL PANEL INSTALLATION	17,036.06
<b>INVOICES TOTAL:</b>		<b>17,036.06</b>

**527113-SERVICES TO MAINT. GROUNDS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT WORK	322.52
1 THE SAVANNA GROUP INC	HOLIDAY LIGHTING INSTALL/REMOVAL	1,800.00
<b>INVOICES TOTAL:</b>		<b>2,122.52</b>

**527140-TREE TRIMMING**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 SKYLINE TREE SERVICE	TREE REMOVAL SERVICES	2,495.00
<b>INVOICES TOTAL:</b>		<b>2,495.00</b>

**530100-MATERIALS & SUPPLIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ACTION LOCK & KEY INC	KEYS	37.50
1 AIRGAS USA LLC	CYLINDER RENTAL	185.71
1 ALTA CONSTRUCTION EQUIPMENT	MATERIALS & SUPPLIES	584.70
1 AMAZON CAPITAL SERVICES INC	DOORKNOB BAGS	17.33
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	59.94
1 GRAINGER	MECHANICAL SCALE	10.92
1 GRAINGER	WHEELED MARKING WANDS	144.68
1 GRAINGER	IMPACT WRENCH	233.56
1 GRAINGER	ID KEY TAGS/KEY HOLDERS	48.20
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	471.09

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

**	1	PETTY CASH	PETTY CASH REIMBURSEMENT	70.00
	1	TRAFFIC CONTROL & PROTECTION INC	BARRICADES/ROAD CLOSED SIGNS	2,328.30
				<u>INVOICES TOTAL:</u> <b>4,191.93</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	119.98
		<u>INVOICES TOTAL:</u> <b>119.98</b>

**532010-FUEL PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - NOV 2020	2,533.33
		<u>INVOICES TOTAL:</u> <b>2,533.33</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	21.66
1 WAREHOUSE DIRECT	INK CARTRIDGE	76.21
1 WAREHOUSE DIRECT	CALENDARS/APPOINTMENT BOOKS	112.43
1 WAREHOUSE DIRECT	INK CARTRIDGE	86.21
1 WAREHOUSE DIRECT	AIR FRESHENERS	4.86
1 WAREHOUSE DIRECT	COFFEE/OFFICE SUPPLIES	77.18
1 WAREHOUSE DIRECT	COFFEE CREAMER/OFFICE SUPPLIES	30.67
		<u>INVOICES TOTAL:</u> <b>409.22</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXANDER EQUIPMENT COMPANY INC	MAINTENANCE SUPPLIES	1,165.35
1 AUTOZONE INC	MAINTENANCE SUPPLIES	429.84
1 BUCK BROS INC	MAINTENANCE SUPPLIES	44.00
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	58.48
1 CAROL STREAM LAWN & POWER	CHAIN SAW PARTS	69.50
1 CAROL STREAM LAWN & POWER	RIDING MOWER SUPPLIES	4.87
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	185.48
1 NAPA AUTO PARTS	MAINTENANCE SUPPLIES	43.96
1 RANDALL PRESSURE SYSTEMS INC	MAINTENANCE SUPPLIES	91.30
		<u>INVOICES TOTAL:</u> <b>2,092.78</b>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TRAFFIC CONTROL & PROTECTION INC	MAINTENANCE SUPPLIES	1,018.75
		<u>INVOICES TOTAL:</u> <b>1,018.75</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE TOPSOIL INC	GRAVEL PURCHASE	1,420.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

INVOICES TOTAL: 1,420.00

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	MAINTENANCE SUPPLIES	607.20
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.42
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	69.00
1 UNIFIRST CORPORATION	MATS	22.37
1 UNIFIRST CORPORATION	MATS	22.37
1 UNIFIRST CORPORATION	MATS	22.37
1 WEBMARC DOORS INC	DOOR REPAIRS	391.40
1 WEBMARC DOORS INC	COMMERCIAL DOOR REPAIRS	966.21
1 WEBMARC DOORS INC	COMMERCIAL DOOR REPAIRS	159.00
<u>INVOICES TOTAL:</u>		<u>2,366.34</u>

**534800-STREET LIGHTS MAINT MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STEINER ELECTRIC COMPANY	STREET LIGHTING MATERIALS	777.24
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	84.36
<u>INVOICES TOTAL:</u>		<u>861.60</u>

**543800-STORMWATER FACILITIES MAINT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELCH BROS INC	GRAVEL PURCHASE	399.00
1 WELCH BROS INC	GRAVEL PURCHASE	58.00
<u>INVOICES TOTAL:</u>		<u>457.00</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	16.66
<u>INVOICES TOTAL:</u>		<u>16.66</u>

**574800-TREE PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAF TREE CARE INC	TREE INVENTORY MAINTENANCE	6,500.00
<u>INVOICES TOTAL:</u>		<u>6,500.00</u>

**3000-DEBT SERVICE EXPENDITURES**

**547068-2016 TIF BOND INTEREST EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WELLS FARGO BANK	DEBT SERVICE PAYMENT	291,412.50
<u>INVOICES TOTAL:</u>		<u>291,412.50</u>

**547069-2016 TIF BOND PRINCIPAL EXP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 WELLS FARGO BANK	DEBT SERVICE PAYMENT	600,000.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

INVOICES TOTAL: 600,000.00

**430000-DEVELOPER DEPOSITS FUND**

**262099-DEPOSIT-ORDINANCE 89-49**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TAYLOR MORRISON OF ILLINOIS INC	BOND REFUND - 1326 TURFWAY LANE	5,400.00
1 TAYLOR MORRISON OF ILLINOIS INC	BOND REFUND - 1330 TURFWAY LANE	2,500.00
1 WILLIAM RYAN HOMES INC	BOND REFUND/1333 HIGHPOINT COURT	1,000.00
1 WILLIAM RYAN HOMES INC	BOND REFUND/643 SIERRA COURT	7,700.00
1 WILLIAM RYAN HOMES INC	BOND REFUND/1264 HIGHPOINT COURT	6,500.00
1 WILLIAM RYAN HOMES INC	BOND REFUND/1280 HIGHPOINT COURT	7,700.00
1 WILLIAM RYAN HOMES INC	BOND REFUND/1288 HIGHPOINT COURT	3,000.00
<u>INVOICES TOTAL:</u>		<u>33,800.00</u>

**4440-BLUFF CITY TIF PROJ EXPENSES**

**547006-DEVELOPER NOTES INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUFF CITY MATERIALS INC	DEVELOPER NOTE INTEREST PYMT	549,668.63
<u>INVOICES TOTAL:</u>		<u>549,668.63</u>

**4810-BREWSTER CRK TIF2000 PROJ EXP**

**547006-DEVELOPER NOTES INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ELMHURST CHICAGO STONE COMPANY	DEVELOPER NOTE PRINC & INT PYMT	234,252.46
<u>INVOICES TOTAL:</u>		<u>234,252.46</u>

**547007-DEVELOPER NOTES PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 ELMHURST CHICAGO STONE COMPANY	DEVELOPER NOTE PRINC & INT PYMT	1,834,000.00
<u>INVOICES TOTAL:</u>		<u>1,834,000.00</u>

**5000-WATER OPERATING EXPENSES**

**520025-DWC WATER AGREEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - OCTOBER 20	442,116.29
<u>INVOICES TOTAL:</u>		<u>442,116.29</u>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORRPRO COMPANIES INC	WATER TOWER CORROSION CONTROL	12,750.00
1 CORRPRO COMPANIES INC	TANK INSPECTION SERVICES	3,335.00
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	16.67

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

INVOICES TOTAL: 16,101.67

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	363.80
		<u>INVOICES TOTAL: 363.80</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	BARTLETT LEAD ACTION	624.00
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT WORK	322.53
		<u>INVOICES TOTAL: 946.53</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	99.30
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	60.63
1 NICOR GAS	GAS BILL	162.57
		<u>INVOICES TOTAL: 322.50</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	143.96
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	49.98
		<u>INVOICES TOTAL: 193.94</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GERARDI SEWER & WATER CO	WATER MAIN REPAIRS	4,166.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	266.00
1 WELCH BROS INC	GRAVEL PURCHASE	567.00
1 WELCH BROS INC	GRAVEL PURCHASE	378.00
1 WELCH BROS INC	GRAVEL PURCHASE	348.00
		<u>INVOICES TOTAL: 5,725.00</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DOORKNOB BAGS	17.33
1 CORE & MAIN LP	MATERIALS & SUPPLIES	1,391.52
1 CORE & MAIN LP	MATERIALS & SUPPLIES	460.00
1 CORE & MAIN LP	MATERIALS & SUPPLIES	90.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	171.58
1 RALPH HELM INC	GENERATOR	1,014.99
1 WELCH BROS INC	MATERIALS & SUPPLIES	421.00
		<u>INVOICES TOTAL: 3,566.42</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	646.29
<b>INVOICES TOTAL:</b>		<b>646.29</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	538.00
<b>INVOICES TOTAL:</b>		<b>538.00</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	115.83
<b>INVOICES TOTAL:</b>		<b>115.83</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FULLIFE SAFETY CENTER	SAFETY EQUIPMENT REPAIRS	953.20
1 FULLIFE SAFETY CENTER	EQUIPMENT CALIBRATION	77.50
<b>INVOICES TOTAL:</b>		<b>1,030.70</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - NOV 2020	636.32
<b>INVOICES TOTAL:</b>		<b>636.32</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	21.67
1 WAREHOUSE DIRECT	CALENDARS/APPOINTMENT BOOKS	112.44
1 WAREHOUSE DIRECT	COFFEE/OFFICE SUPPLIES	77.18
1 WAREHOUSE DIRECT	COFFEE CREAMER/OFFICE SUPPLIES	30.68
<b>INVOICES TOTAL:</b>		<b>241.97</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.43
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	69.00
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
<b>INVOICES TOTAL:</b>		<b>242.57</b>

**534810-METER MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS/SUPPLIES	4,209.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

INVOICES TOTAL: 4,209.00

**547072-DWC CAPITAL BUY IN PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - OCTOBER 20	36,196.20
<u>INVOICES TOTAL:</u>		<u>36,196.20</u>

**547073-DWC TRANSMISSION LINE-PRINC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	CONNECTION FACILITIES LOAN	59,112.26
<u>INVOICES TOTAL:</u>		<u>59,112.26</u>

**547074-DWC TRANSMISSION LINE-INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 DUPAGE WATER COMMISSION	CONNECTION FACILITIES LOAN	47,246.89
<u>INVOICES TOTAL:</u>		<u>47,246.89</u>

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAROLD/ANNA MAE CORRIGAN	REFUND/WATER BILL OVERPAYMENT	798.20
1 OU YUQIN	REFUND/WATER BILL OVERPAYMENT	96.53
<u>INVOICES TOTAL:</u>		<u>894.73</u>

**5090-WATER CAPITAL PROJECTS EXP**

**581029-WATERMAIN REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GERARDI SEWER & WATER CO	WATER MAIN REPLACEMENT PROJECT	57,216.84
<u>INVOICES TOTAL:</u>		<u>57,216.84</u>

**581038-VILLAGE SYSTEM IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WUNDERLICH-MALEC SERVICES INC	PROGRAMMING SERVICES	12,985.00
<u>INVOICES TOTAL:</u>		<u>12,985.00</u>

**5100-SEWER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	16.67
<u>INVOICES TOTAL:</u>		<u>16.67</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

1 DEIGAN & ASSOCIATES LLC	BREWSTER CREEK ODORS	842.50
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT WORK	322.53
<b>INVOICES TOTAL:</b>		<b>1,165.03</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	106.88
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	290.42
1 NICOR GAS	GAS BILL	62.05
1 NICOR GAS	GAS BILL	122.71
1 NICOR GAS	GAS BILL	39.85
1 NICOR GAS	GAS BILL	124.47
1 NICOR GAS	GAS BILL	453.77
<b>INVOICES TOTAL:</b>		<b>1,200.15</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENT	184.16
<b>INVOICES TOTAL:</b>		<b>184.16</b>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEVONTE & JULIE HOLLEY	OVERHEAD SEWER REIMBURSEMENT	9,682.00
<b>INVOICES TOTAL:</b>		<b>9,682.00</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	185.71
1 AMAZON CAPITAL SERVICES INC	DOORKNOB BAGS	17.33
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	40.82
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	284.94
1 NORTH CENTRAL LABORATORIES	LAB SUPPLIES	1,090.84
<b>INVOICES TOTAL:</b>		<b>1,619.64</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	840.53
<b>INVOICES TOTAL:</b>		<b>840.53</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FISHER SCIENTIFIC CO	CLEANING SOLUTION	909.60
1 HYDROTEX	CHEMICAL SUPPLIES	612.50
<b>INVOICES TOTAL:</b>		<b>1,522.10</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	37.94
INVOICES TOTAL:		37.94

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - NOV 2020	1,783.89
INVOICES TOTAL:		1,783.89

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	21.67
1 WAREHOUSE DIRECT	CALENDARS/APPOINTMENT BOOKS	112.44
1 WAREHOUSE DIRECT	PAPER/OFFICE SUPPLIES	203.05
INVOICES TOTAL:		337.16

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	29.95
1 COLUMBIA PIPE & SUPPLY CO	MAINTENANCE SUPPLIES	66.99
1 COLUMBIA PIPE & SUPPLY CO	MAINTENANCE SUPPLIES	656.99
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	173.30
1 GASVODA & ASSOCIATES INC	PUMP CONTROLLER REPLACEMENT	5,950.00
1 GRAINGER	SUMP PUMP/SUPPLIES	169.25
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	457.32
1 STANDARD EQUIPMENT COMPANY	EQUIPMENT REPAIRS	1,408.87
1 STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEE	150.00
1 USA BLUE BOOK	MAINTENANCE SUPPLIES	221.64
INVOICES TOTAL:		9,284.31

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	126.22
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.43
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
INVOICES TOTAL:		299.79

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 USA BLUE BOOK	WASTEWATER SYSTEM STUDY GUIDES	282.00
1 USA BLUE BOOK	WASTEWATER OPERATIONS BOOK	94.95
INVOICES TOTAL:		376.95

**510000-SEWER FUND**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CO SEWER TREATMENT/DEC 20	748.20
	<b>INVOICES TOTAL:</b>	<b>748.20</b>

**5190-SEWER CAPITAL PROJECTS EXP**

**582025-SANITARY SEWER EVALUATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEENAH FOUNDRY COMPANY	FRAMES/SOLID LIDS	960.00
	<b>INVOICES TOTAL:</b>	<b>960.00</b>

**582026-LIFT STATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHN NERI CONSTRUCTION CO INC	PUMP STATION UPGRADE	442,812.75
1 RAIN FOR RENT	EQUIPMENT RENTAL	15,716.68
	<b>INVOICES TOTAL:</b>	<b>458,529.43</b>

**582027-WWTP FACILITY IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STRAND ASSOCIATES INC	WWTP DESIGN IMPROVEMENTS	27,600.00
	<b>INVOICES TOTAL:</b>	<b>27,600.00</b>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PASSPORT LABS INC	PASSPORT FEES - NOV 2020	41.00
1 UNIFIRST CORPORATION	MATS	24.54
1 UNIFIRST CORPORATION	MATS	24.54
1 UNIFIRST CORPORATION	MATS	24.54
	<b>INVOICES TOTAL:</b>	<b>114.62</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COMCAST	INTERNET SERVICE	385.20
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	87.47
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	105.51
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	400.70
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	49.31
	<b>INVOICES TOTAL:</b>	<b>1,028.19</b>

**570200-BLDG & GROUNDS IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE SAVANNA GROUP INC	HOLIDAY LIGHTING INSTALL/REMOVAL	3,393.75

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

INVOICES TOTAL: 3,393.75

**550-GOLF FUND REVENUES**

**470010-CLUBHOUSE BANQUET SALES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 JADE LARA	DEPOSIT REFUND	500.00
** 1 MICHAEL PYLE	WEDDING DEPOSIT REFUND	500.00
<u>INVOICES TOTAL:</u>		<u>1,000.00</u>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	111.90
1 COLLEY ELEVATOR COMPANY	ELEVATOR INSPECTION	230.00
<u>INVOICES TOTAL:</u>		<u>341.90</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	GIFT GUIDE ADVERTISING	20.00
<u>INVOICES TOTAL:</u>		<u>20.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COMCAST	CABLE SERVICE	388.85
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	34.30
<u>INVOICES TOTAL:</u>		<u>423.15</u>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	146.21
<u>INVOICES TOTAL:</u>		<u>146.21</u>

**534333-PURCHASES - GOLF CLUBS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TAYLOR MADE GOLF COMPANY INC	GOLF CLUBS	100.97
1 TAYLOR MADE GOLF COMPANY INC	GOLF CLUBS	384.13
<u>INVOICES TOTAL:</u>		<u>485.10</u>

**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO BILL'S GOLF INC	GOLF MERCHANDISE	235.00
<u>INVOICES TOTAL:</u>		<u>235.00</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	MAINTENANCE SUPPLIES	78.00
<b>INVOICES TOTAL:</b>		<b>78.00</b>

**5510-GOLF MAINTENANCE EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
<b>INVOICES TOTAL:</b>		<b>100.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	11.42
<b>INVOICES TOTAL:</b>		<b>11.42</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	22.91
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	6.80
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	218.09
<b>INVOICES TOTAL:</b>		<b>247.80</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	37.80
<b>INVOICES TOTAL:</b>		<b>37.80</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	LIGHTING SUPPLIES	113.58
<b>INVOICES TOTAL:</b>		<b>113.58</b>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	130.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	105.41
<b>INVOICES TOTAL:</b>		<b>235.41</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	GIFT GUIDE ADVERTISING	30.00
<b>INVOICES TOTAL:</b>		<b>30.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ZIEGLER'S ACE HARDWARE	MISC HARDWARE SUPPLIES	58.94
<b>INVOICES TOTAL:</b>		<b>58.94</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.72
<b>INVOICES TOTAL:</b>		<b>5.72</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	15.00
<b>INVOICES TOTAL:</b>		<b>15.00</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	250.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	63.33
<b>INVOICES TOTAL:</b>		<b>313.33</b>

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	105.42
<b>INVOICES TOTAL:</b>		<b>105.42</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	GIFT GUIDE ADVERTISING	30.00
1 EXAMINER PUBLICATIONS INC	PRIME RIB DINNER ADVERTISING	60.00
1 THE KNOT WORLDWIDE INC	ADVERTISING	2,162.32
<b>INVOICES TOTAL:</b>		<b>2,252.32</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ZIEGLER'S ACE HARDWARE	MISC HARDWARE SUPPLIES	58.94
<b>INVOICES TOTAL:</b>		<b>58.94</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 1/5/2021**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.72
	<b>INVOICES TOTAL:</b>	<b>5.72</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	93.80
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	263.15
	<b>INVOICES TOTAL:</b>	<b>356.95</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	83.23
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	370.45
1 GRECO AND SONS INC	CREDIT - RETURN	-25.95
1 GRECO AND SONS INC	FOOD PURCHASE	264.00
1 GRECO AND SONS INC	FOOD PURCHASE	152.72
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	122.66
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	352.83
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	810.52
	<b>INVOICES TOTAL:</b>	<b>2,130.46</b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
	<b>INVOICES TOTAL:</b>	<b>274.13</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KNOWBE4 INC	SECURITY TRAINING SUBSCRIPTION	2,524.50
	<b>INVOICES TOTAL:</b>	<b>2,524.50</b>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CREEKSIDE PRINTING	DECEMBER/JANUARY BARTLETTER	3,975.00
	<b>INVOICES TOTAL:</b>	<b>3,975.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	FIRE PANEL REPAIRS	536.00
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	228.16
1 THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	630.72
1 UNIFIRST CORPORATION	MATS	91.44

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 1/5/2021

1 UNIFIRST CORPORATION	MATS	91.44
1 UNIFIRST CORPORATION	MATS	91.44
<b>INVOICES TOTAL:</b>		<b>1,669.20</b>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALL ONE	TELEPHONE BILL	274.90
1 COMCAST	TELEPHONE BILL	4,109.19
1 VERIZON WIRELESS	WIRELESS SERVICES	486.46
<b>INVOICES TOTAL:</b>		<b>4,870.55</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	296.87
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	46.79
<b>INVOICES TOTAL:</b>		<b>343.66</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FOXIT SOFTWARE INCORPORATED	PHANTOMPDF SOFTWARE MAINT RENEWAL	95.16
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	48.89
1 WAREHOUSE DIRECT	PAPER TOWELS/SUPPLIES	347.12
1 WAREHOUSE DIRECT	PAPER	342.96
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	93.18
<b>INVOICES TOTAL:</b>		<b>927.31</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	62.04
<b>INVOICES TOTAL:</b>		<b>62.04</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	HARD DRIVE	285.00
1 TOWN & COUNTRY GARDENS	FLOWERS	397.96
<b>INVOICES TOTAL:</b>		<b>682.96</b>

**7000-POLICE PENSION EXPENDITURES**

**523001-PERSONNEL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INSPE ASSOCIATES LTD	EXAM & REPORT - J BROWN	1,920.00
<b>INVOICES TOTAL:</b>		<b>1,920.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
INVOICES DUE ON/BEFORE 1/5/2021

**GRAND TOTAL:** 4,988,001.42

GENERAL FUND	207,437.05
DEBT SERVICE FUND	891,412.50
DEVELOPER DEPOSITS FUND	33,800.00
BLUFF CITY TIF PROJECT FUND	549,668.63
BREWSTER CRK2000 TIF PROJ FUND	2,068,252.46
WATER FUND	690,648.75
SEWER FUND	516,187.95
PARKING FUND	4,536.56
GOLF FUND	8,808.17
CENTRAL SERVICES FUND	15,329.35
POLICE PENSION FUND	1,920.00
<b>GRAND TOTAL</b>	<b>4,988,001.42</b>

# PROCLAMATION

## National Slavery Human Trafficking Awareness and Prevention Month

**WHEREAS**, January is declared National Slavery and Human Trafficking Prevention Month; and

**WHEREAS**, this year celebrates the 20-year anniversary of the passage of the Trafficking Victims Protection Act of 2000; and

**WHEREAS**, human sex trafficking is a form of modern-day slavery and occurs when an adult or child is recruited, harbored, obtained or exported through force, fraud or coercion for the purposes of sexual exploitation; and

**WHEREAS**, human sex trafficking is growing throughout the United States, thriving in cities across geographic and socio-economic variability, and nationally, the criminal enterprise of human trafficking is second only to the illegal drug trade in terms of the speed of its growth and being among the most lucrative; and

**WHEREAS**, human sex trafficking significantly threatens the safety and well-being of child victims, some as young as infants, and vulnerable adults being purchased, as well as the families of buyers, legitimate businesses and our communities; and

**WHEREAS**, there is a growing body of evidence that targeting sex buyers is a pragmatic, effective way to reduce demand within the commercial sex industry;

**WHEREAS**, the Village of Bartlett proactively investigates websites, advertisements, and businesses commonly associated with sex trafficking, as well as monitors and enforces compliance with regard to the required posting of trafficking resource notices;

**NOW, THEREFORE**, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, do hereby call upon all citizens of Bartlett, Illinois to join the Village of Bartlett in continuing our efforts to combat the commercial sexual exploitation of our children and vulnerable adults, and mitigate the associated public safety, economic, and health risks to our community by;

Combating commercial sexual exploitation through the enforcement of a zero-tolerance policy against any act which may support the sex trafficking of humans;

**FURTHER, LET IT BE RESOLVED**, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, do hereby ask all citizens of the United States of America to join the Village of Bartlett in promoting a shift away from the culture of tolerance toward human trafficking.

Dated this 5<sup>th</sup> day of January 2021



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Kevin Wallace, Village President

## COMMISSION APPOINTMENT

JANUARY 5, 2021

With the advice and consent of the Village Board, I appoint the following individual to the term indicated beginning January 5, 2021.

Bike and Run Plan Advisory Committee Chairman  
1 Year Term

<b>Aaron Reinke</b>
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# Agenda Item Executive Summary

Item Name BCBP Lot 2A (Cook County) - Site Plan Review & Variations Committee or Board Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

The Petitioner is requesting a **Site Plan Review** for a proposed 435,692 square foot warehouse building on 24.8 acres (Lot 2A) in the Cook County portion of the Brewster Creek Business Park. The building is designed with the potential for four (4) tenant spaces, each containing 2,500 square feet of office area.

The proposed 44-ft tall building would be constructed with insulated, pre-cast concrete panels with recessed pre-cast accent panels. The color palette proposed will consist primarily of varying shades of white and gray with blue color accents.

The Petitioner is requesting **Variations** for a reduction in the required number of parking spaces from 463 to 423 and to allow loading docks in the corner side yard (Jack Court). Landscaping, including evergreen trees, and the required parkway tree plantings along Jack Ct. will provide screening of this loading area from the roadway.

One (1) curb cut is proposed along Spitzer Road (west property line) and three (3) are proposed along Jack Court (south property line).

The **Plan Commission** reviewed the Petitioner's request for a **Site Plan Review** at their November 12, 2020 meeting. The Plan Commission recommended **approval** of the Site Plan subject to the Findings of Fact and conditions outlined in the Staff Report.

The **Zoning Board of Appeals** reviewed the Petitioner's **Variation** requests and conducted the requisite public hearing at their meeting on December 3, 2020. The Zoning Board of Appeals recommended **approval** of the variations based upon the Findings of Fact outlined in the Staff Report.

The **Committee of the Whole** reviewed the Petitioner's requests at their meeting on December 15, 2020. The Committee forwarded the petition on to the Village Board for a final vote.

## ATTACHMENTS (PLEASE LIST)

PDS Memo, Ordinance with exhibits

## ACTION REQUESTED

- For Discussion only
- Resolution
- Ordinance - Move to approve **Ordinance #2020-\_\_ An Ordinance Approving A Site Plan and Granting Variations for Lot 2A in the Brewster Creek Business Park (Cook County)**
- Motion

Staff: Roberta Grill, Planning & Dev. Services Director Date: 12/21/2020

**PLANNING & DEVELOPMENT SERVICES MEMORANDUM**  
**20-194**

DATE: December 21, 2020  
TO: Paula Schumacher, Village Administrator  
FROM: Roberta B. Grill, Planning & Dev Services Director *RBG*  
RE: **(#20-17) Brewster Creek Business Park Lot 2A (Cook County)**

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**PETITIONER**

Brian Quigley on behalf of Conor Commercial Real Estate

**SUBJECT SITE**

Lot 2A of the Cook County portion of the Brewster Creek Business Park

**REQUEST**

Site Plan Review

Variations:

- To allow loading docks in the corner side yard (south side – Jack Court),
- To reduce the number of required parking spaces from 463 to 423

**EXISTING AND PROPOSED CONDITIONS**

	<b><u>Land Use</u></b>	<b><u>Comprehensive Plan</u></b>	<b><u>Zoning</u></b>
<b>Subject Site</b>	<b>Vacant</b>	<b>Mixed Use Business Park</b>	<b>I-2 EDA</b>
North	Vacant/Wetland	Mixed Use Business Park	I-2 EDA
South	Industrial Warehouse	Mixed Use Business Park	I-2 EDA
East	Wetland	Open Space	I-2 EDA
West	Vacant	Mixed Use Business Park	I-2 EDA

**DISCUSSION**

1. The Petitioner is requesting a **Site Plan Review** for a proposed 435,692 square foot warehouse building on 24.8 acres (Lot 2A) in the Cook County portion of the Brewster Creek Business Park.
2. The building is designed with the potential for four (4) tenant spaces, each

containing 2,500 square feet of office area located at the corners of the building. The remaining 425,692 square feet of the building is designated for warehouse space.

3. The proposed 44-ft tall building would be constructed with insulated, pre-cast concrete panels with recessed pre-cast accent panels. The color palette proposed will consist primarily of varying shades of white and gray with blue color accents.
4. The Site Plan identifies 50 exterior docks, (25 on the north side and 25 on the south side) with four (4) drive-in doors proposed, two each on the north and south sides of the building. The I-2 EDA Zoning District requires the docks on the south side of the building to be enclosed and recessed 15 feet from the front building elevation due to their location along a corner side yard (Jack Court). The petitioner is requesting a Variation from this requirement. Landscaping, including evergreen trees, and the required parkway tree plantings along Jack Ct. will provide screening of this loading area from the roadway.
5. One (1) curb cut is proposed along Spitzer Road (west property line) and three (3) are proposed along Jack Court (south property line).
6. The Petitioner is also requesting a Variation to allow for a reduction in the required number of parking spaces on the property. The Site Plan identifies 423 parking spaces, including twelve (12) handicapped accessible spaces. The Zoning Ordinance requires 463 spaces.
7. The Site Plan also identifies 125 truck trailer stalls for additional parking along the north and east property lines.
8. The Photometric and Landscape plans are currently being reviewed by the Staff.

### **RECOMMENDATION**

1. The Staff recommends approval of the Petitioner's request for a Site Plan subject to the following conditions and Findings of Fact:
  - A. Building permits shall be required for all construction activities;
  - B. Staff approval of the Landscape and Photometric Plans;
  - C. Village Engineer approval of the Engineering and Stormwater Plans;
  - D. Landscaping must be installed within one year of the issuance of a building permit;
  - E. If landscaping cannot be installed at the time of construction, a landscape estimate shall be submitted to Planning & Development

- Services for review and approval by the Village Arborist and a bond posted in the approved amount for its future installation;
- F. Signage shall be reviewed and approved separately by the Planning & Development Services Department in accordance with the Sign Ordinance;
  - G. Findings of Fact (Site Plan):
    - i. That the proposed warehouse building is a permitted use in the I-2 EDA Zoning District;
    - ii. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
    - iii. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
    - iv. That the site plan provides for the safe movement of pedestrians within the site;
    - v. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
    - vi. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.
2. The **Plan Commission** reviewed the Petitioner's request for a Site Plan Review at their November 12, 2020. The **Plan Commission recommended approval** of the Site Plan subject to the conditions and Findings of Fact recommended above by the Staff.
3. The **Zoning Board of Appeals** reviewed the Petitioner's variation requests and conducted the requisite public hearing on December 3, 2020. The **Zoning Board of Appeals recommended approval** based upon the following Findings of Fact:
- A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
  - B. That conditions upon which the petition for the variation are based are unique to the property for which the variation is sought and are not applicable, generally, to other property within the same zoning classifications.

- C. That the purpose of the variation is not based exclusively upon a desire to make money out of the property.
  - D. That the alleged difficulty or hardship is caused by the provision of this Title and has not been created by any person presently having an interest in the property.
  - E. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.
  - F. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
  - G. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.
4. The **Committee of the Whole** reviewed the Petitioner's requests at their meeting on **December 15, 2020**. **The Committee forwarded the petition on to the Village Board for a final vote.**
5. The Ordinance with Exhibits is attached for your reference.

ORDINANCE 2020 - \_\_\_\_\_

**AN ORDINANCE APPROVING A SITE PLAN AND GRANTING VARIATIONS FOR  
LOT 2A IN THE BREWSTER CREEK BUSINESS PARK (COOK COUNTY)**

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**WHEREAS**, Elmhurst Chicago Stone Company (the “Owner”) is the owner of approximately 24.8 acres of land zoned I-2 EDA (General Industrial Economic Development Area), located at the northeast corner of Spitzer Road and Jack Court in the Cook County portion of the Brewster Creek Business Park (Lot 2A) in the Village of Bartlett and legally described on **Exhibit A**, which property is referred to herein as the “Subject Property”; and

**WHEREAS**, Conor Commercial Real Estate LLC (the “Petitioner”) has filed a petition (the “Petition”) to (1) review and approve of a site plan and (2) grant variations (a) to allow loading docks in the corner side yard (north side-Jack Court) and (b) to reduce the number of required parking spaces from 463 to 423 (the “Variations”) on the Subject Property; and

**WHEREAS**, the Owner of the Subject Property has consented to the Petition of Conor Commercial Real Estate LLC; and

**WHEREAS**, the Bartlett Plan Commission reviewed the Petition with respect to the site plan (hereinafter defined) at its meeting on November 12, 2020 (Case #20-17) and has recommended to the Corporate Authorities that the said Site Plan be approved, based upon the findings of fact, and subject to the conditions set forth in its report; and

**WHEREAS**, the Bartlett Zoning Board of Appeals conducted a public hearing with respect to the Petition for the Variations (a) to allow loading docks in the corner side yard (north side-Jack Court) and (b) to reduce the number of required parking spaces from 463 to 423 at its meeting on December 3, 2020 and has recommended to the Corporate Authorities that the Variations be granted, subject to the findings of fact outlined in its report; and

**WHEREAS**, the Corporate Authorities have determined that it is in the public interest to approve of the Site Plan recommended by the Plan Commission based on its findings of fact and conditions set forth in its report and in Sections One, Two, and Five of this Ordinance; and

**WHEREAS**, the Corporate Authorities have determined that it is in the public interest to grant the Variations recommended by the Zoning Board of Appeals based on the findings of fact set forth in Section Three of this Ordinance;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois (the Corporate Authorities”) as follows:

**SECTION ONE:** That based in part on the conditions set forth in Section Five of this Ordinance, the Corporate Authorities do hereby make the following findings of fact pertaining to the site plan (hereinafter defined):

- A. That the proposed warehouse is a permitted use in the I-2 EDA Zoning District;
- B. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
- C. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
- D. That the Site Plan provides for the safe movement of pedestrians within the site;
- E. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the Site Plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
- F. That all outdoor storage areas are proposed to be screened and will be in accordance with standards specified by the Bartlett Zoning Ordinance.

**SECTION TWO:** That the site plan prepared by Harris Architects Inc., dated September 18, 2020 and last revised December 21, 2020 attached hereto as **Exhibit B**; the Building Elevations prepared by Harris Architects Inc., dated September 18, 2020 and last revised November 25, 2020 attached hereto as **Exhibit C**; the Landscape Plan prepared by Ives/Ryan Group, Inc., dated September 16, 2020 and last revised December 21, 2020 attached hereto as **Exhibit D**; each of which are expressly incorporated herein and made a part of this Ordinance, are collectively referred to herein and are hereby defined as the "Site Plan", are hereby approved, based upon the findings set forth in Sections One and Three of this Ordinance, but subject to the conditions set forth in Section Five of this Ordinance.

**SECTION THREE:** The Corporate Authorities do hereby make the following findings of fact pertaining to the Variations of the Subject Property based in part on the conditions set forth in Section Five of this Ordinance:

- A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the zoning regulations were carried out.
- B. That conditions upon which the petition for the Variations is based are unique to the Subject Property for which the Variations are sought and are not applicable, generally, to other property within the same zoning classification.
- C. That the purpose of the Variations is not based exclusively upon a desire to make money out of the Subject Property.
- D. That the alleged difficulty or hardship is caused by the provision of the Zoning Ordinance and has not been created by any person presently having an interest in the Subject Property.
- E. That the granting of the Variations will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the Subject Property is located.
- F. That the proposed Variations will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
- G. That the granting of the Variations requested will not confer on the applicant any special privilege that is denied by the provisions of the Zoning Ordinance to other lands, structures or buildings in the same district.

**SECTION FOUR:** That the Variations (a) to allow loading docks in the corner side yard and (b) to reduce the number of required parking spaces from 463 to 423 are hereby granted, based upon the findings of fact set forth in Section Three, and subject to the conditions set forth in Section Five of this Ordinance.

**SECTION FIVE:** The Site Plan approved in Section Two and the Variations granted in Section Four of this Ordinance, are hereby made contingent upon the satisfaction of the following conditions:

- A. Building permits shall be required for all construction activities;
- B. Staff approval of the Landscape and Photometric Plans;
- C. Village Engineer approval of the Engineering and Stormwater Plans;
- D. Landscaping must be installed within one year of the issuance of a building permit;
- E. If landscaping cannot be installed at the time of construction, a landscape estimate shall be submitted to the Planning & Development Services Department for review and approval by the Village Forester and a bond posted in the approved amount for its future installation;
- F. Signage shall be reviewed and approved separately by the Planning and Development Services Department in accordance with the Sign Ordinance;
- G. Submittal of a Public Improvements Completion Agreement (the "PICA") in form as set forth in the Subdivision Ordinance, except for modifications thereto approved by the Village Attorney, and which PICA may be executed by the Village Administrator.
- H. The Petitioner shall cause such security as required under the PICA to be posted with the Village to guaranty that the public improvements will be timely installed, constructed and fully paid for by the Petitioner.

**SECTION SIX:** The violation of any of the above conditions shall be cause for the revocation of the approval of the Site Plan and the revocation of the Variations granted by this Ordinance.

**SECTION SEVEN: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.

**SECTION EIGHT: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION NINE: EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** January 5, 2021

**APPROVED:** January 5, 2021

**ATTEST:**

\_\_\_\_\_  
Kevin Wallace, Village President

\_\_\_\_\_  
Lorna Gilles, Village Clerk

## CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-\_\_\_\_\_, enacted on January 5, 2021 and approved on January 5, 2021, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**Legal Description of the Property**

## LOT 2A:

THAT PART OF LOT 2 IN BARTLETT QUARRY ASSESSMENT PLAT, BEING A DIVISION OF THAT PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 32, TOGETHER WITH THAT PART OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 33, ALL IN TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 14, 2019 AS DOCUMENT NUMBER 1916518084, IN COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF SAID LOT 2 AND THE NORTH RIGHT OF WAY LINE OF JACK COURT HERETOFORE DEDICATED PER DOCUMENT NUMBER 1917913200: THENCE NORTH 00 DEGREES 27 MINUTES 16 SECONDS WEST ALONG SAID WEST LINE 844.47 FEET; THENCE NORTH 89 DEGREES 32 MINUTES 44 SECONDS EAST 400 FEET TO A BEND POINT IN THE EAST LINE OF SAID LOT 2; THENCE CONTINUING NORTH 89 DEGREES 32 MINUTES 44 SECONDS EAST ALONG A NORTH LINE OF SAID LOT 2, A DISTANCE OF 630.56 TO A BEND POINT IN SAID EAST LINE OF LOT 2; THENCE SOUTHERLY ALONG SAID EAST LINE THE FOLLOWING THREE COURSES; THENCE SOUTH 41 DEGREES 56 MINUTES 53 SECONDS EAST 359.51 FEET; THENCE SOUTH 01 DEGREE 49 MINUTES 17 SECONDS EAST 320.89 FEET; THENCE SOUTH 53 DEGREES 27 MINUTES 47 SECONDS EAST 370.32 FEET; THENCE SOUTH 62 DEGREES 19 MINUTES 48 SECONDS WEST 71.95 FEET TO A POINT ON A CURVE, SAID CURVE BEING THE EASTERLY RIGHT OF AWAY LINE OF SAID JACK COURT; THENCE WESTERLY ALONG SAID EASTERLY AND NORTHERLY RIGHT AWAY LINE OF SAID JACK COURT, BEING A CURVE CONCAVE SOUTHERLY, HAVING A RADIUS OF 70.00 FEET, A CHORD BEARING OF NORTH 89 DEGREES 59 MINUTES 30 SECONDS WEST, FOR AN ARC LENGTH OF 152.28 FEET TO A POINT OF NON-TANGENCY; THENCE SOUTH 89 DEGREES 33 MINUTES 34 SECONDS WEST ALONG SAID NORTHERLY RIGHT OF WAY LINE 1384.23 FEET TO THE POINT OF BEGINNING.



**McSHANE CONSTRUCTION**  
C O N S T R U C T I O N

**CONOR COMMERCIAL**

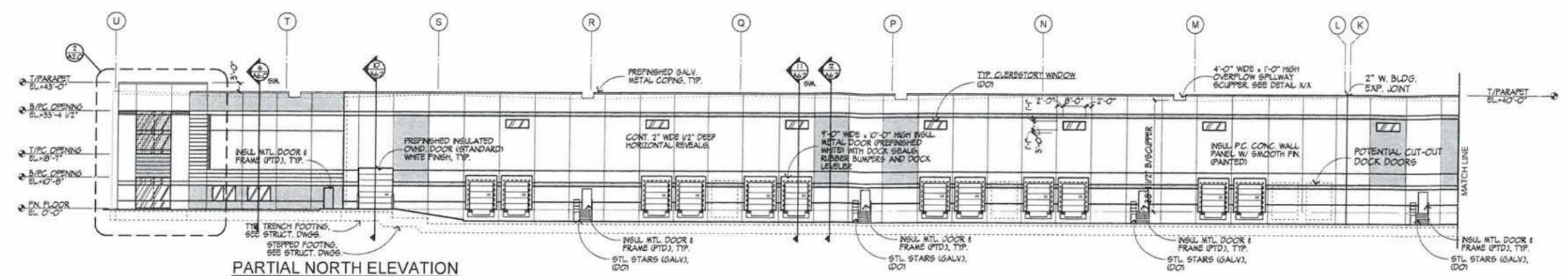
**HARRIS ARCHITECTS INC.**  
400 BARKER AVENUE, PALM BEACH, FLORIDA 33409  
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NEW SPECULATIVE OFFICE/WAREHOUSE FACILITY  
**BUILDING 1**  
BREWSTER CREEK BUSINESS CENTER BARTLETT, ILLINOIS

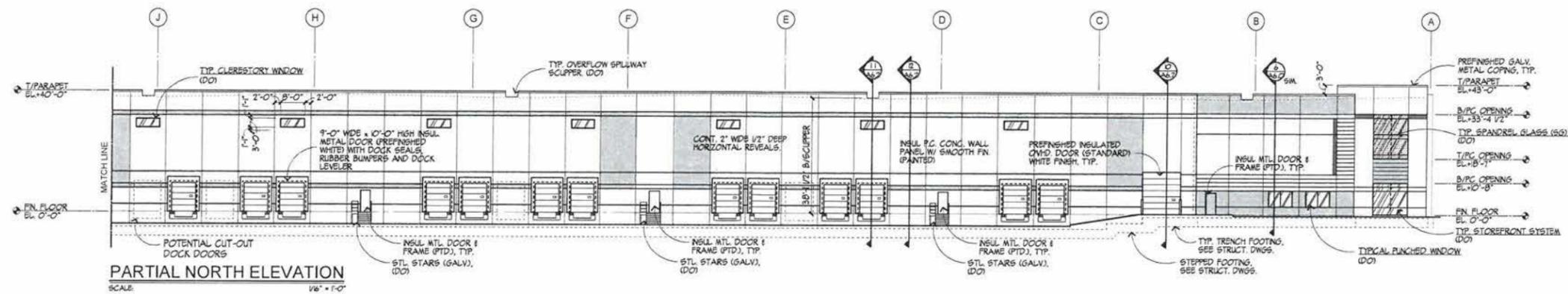
DEVELOPMENT APPLICATION  
SUBMITTED FOR PRECAST  
CONCRETE CURTAIN WALL  
REVISIONS FOR WALLAGE COMMENTS  
REV. FOR MECH. EQUIP.  
REV. FOR SPRINKLER REFIN.  
1-17-25-2020  
1-22-25-2020  
1-25-25-2020

PROJECT NO.  
220221  
DRAWN BY:  
SL  
DATABASE:  
220221M.DS

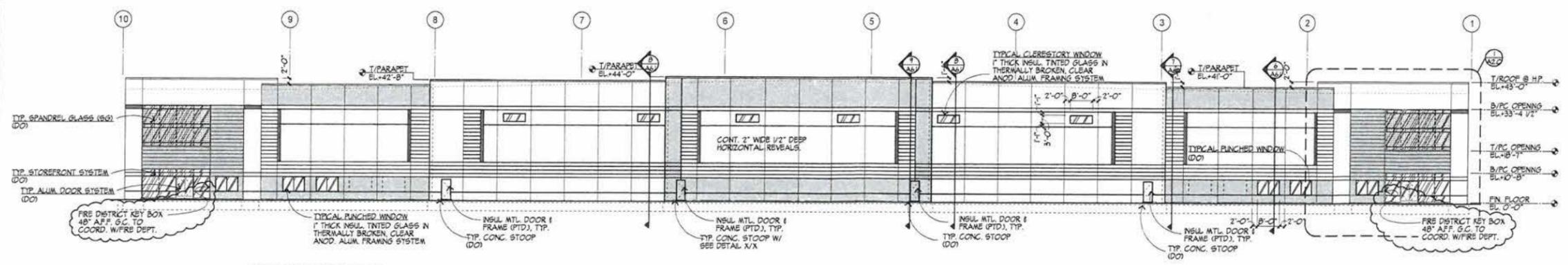
SHEET NO.  
**A2.0**



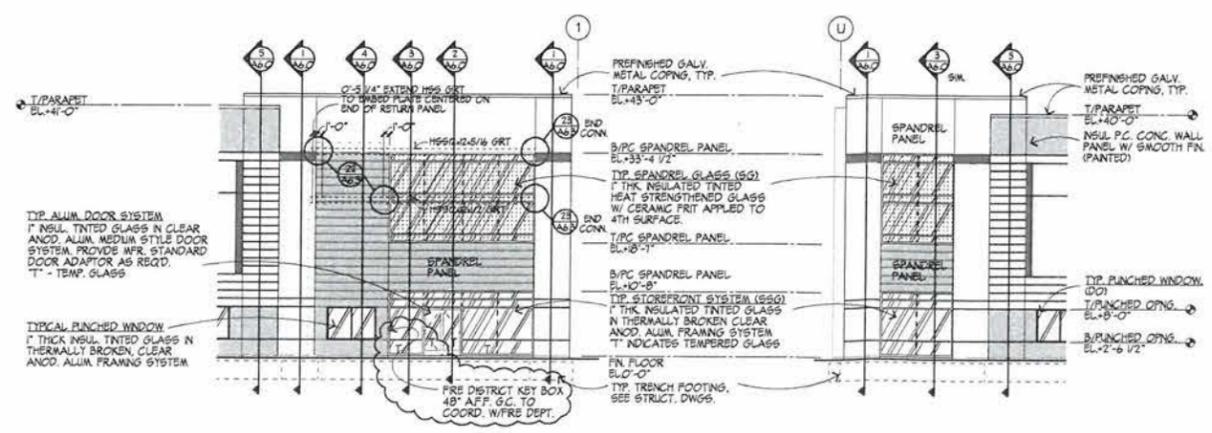
**PARTIAL NORTH ELEVATION**  
SCALE: 1/8" = 1'-0"



**PARTIAL NORTH ELEVATION**  
SCALE: 1/8" = 1'-0"



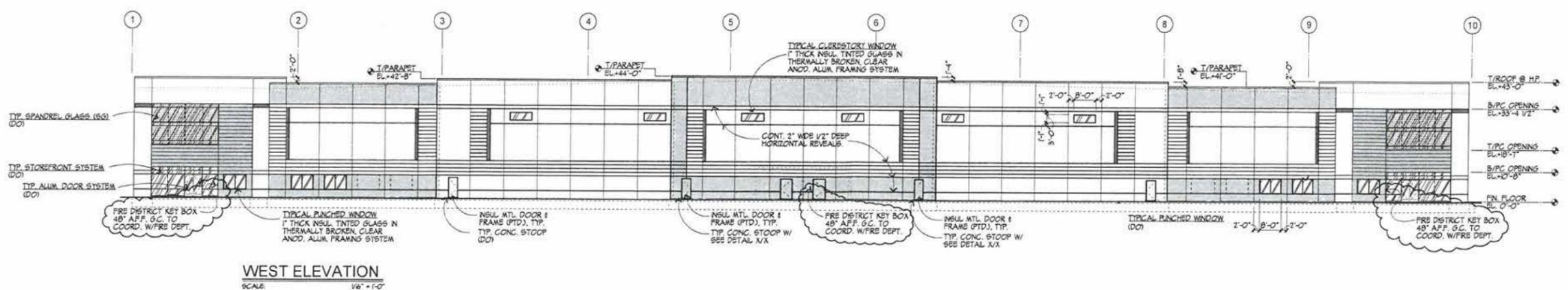
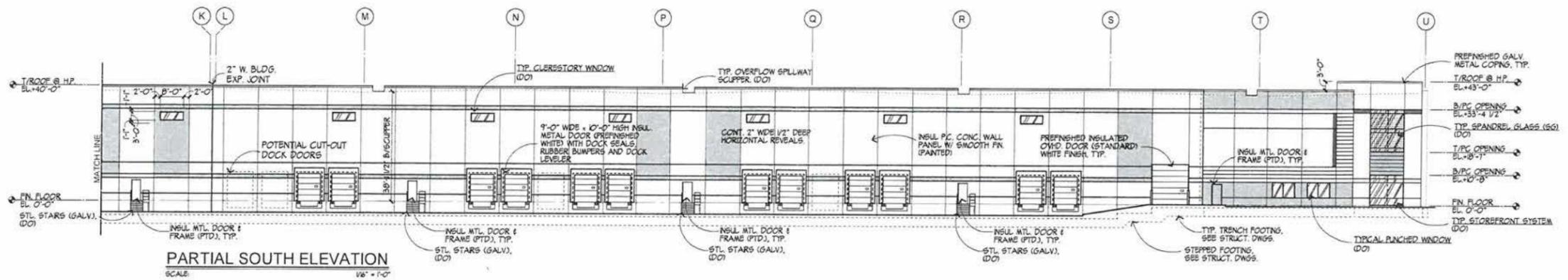
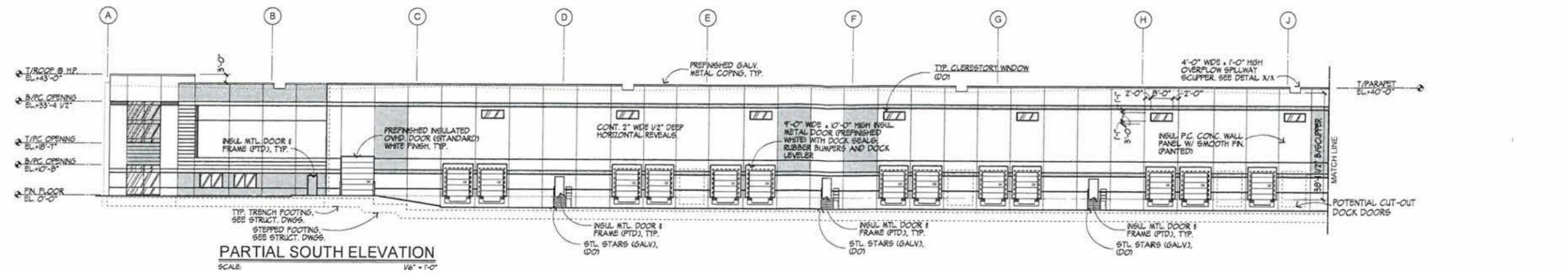
**EAST ELEVATION**  
SCALE: 1/8" = 1'-0"



**COLOR LEGEND**

EXTERIOR PRECAST TO BE COLORED WITH LOXON VERTICAL CONCRETE STAIN BY SHERWIN WILLIAMS. G.C. TO MATCH SHERWIN WILLIAMS COLORS SELECTED BELOW

[White Box]	1070 - SITE WHITE SHERWIN WILLIAMS	[Hatched Box]	FASCIA & GRAVEL STOP PAC-CLAD
[Light Grey Box]	1072 - ONLINE SHERWIN WILLIAMS	[Dotted Box]	CURTAINWALL SYSTEM FRAMES - CLEAR ANODIZED ALUMINUM INSUL. GLASS - GREY TINTED
[Medium Grey Box]	1074 - SOFTWARE SHERWIN WILLIAMS	[Diagonal Lines Box]	PUNCHED/CLERESTORY WINDOWS FRAMES - CLEAR ANODIZED ALUMINUM INSUL. GLASS - GREY TINTED
[Dark Grey Box]	6244 - NAVAL SHERWIN WILLIAMS	[Vertical Lines Box]	INSUL. MTL. DOORS/FRAMES FRAME - DOOR
[Dark Grey Box]		[Horizontal Lines Box]	OVERHEAD DOORS DRIVE-IN DOORS - PREFINISHED WHITE DOCK DOORS - PREFINISHED WHITE
		[Cross-hatched Box]	PPE BOLLARDS SAFETY YELLOW



**COLOR LEGEND**

<p>EXTERIOR PRECAST TO BE COLORED WITH LOXON VERTICAL CONCRETE STAIN BY SHERWIN WILLIAMS. G.C. TO MATCH SHERWIN WILLIAMS COLORS SELECTED BELOW</p> <ul style="list-style-type: none"> <li>7010 - SITE WHITE SHERWIN WILLIAMS</li> <li>7072 - ONLINE SHERWIN WILLIAMS</li> <li>7074 - SOFTWARE SHERWIN WILLIAMS</li> <li>6244 - NAVAL SHERWIN WILLIAMS</li> </ul>	<ul style="list-style-type: none"> <li>FASCIA &amp; GRAVEL STOP PAC-GLAD -</li> <li>CURTAINWALL SYSTEM FRAMES - CLEAR ANODIZED ALUMINUM</li> <li>NSUL. GLASS - GREY TINTED</li> <li>PUNCHED/CLEARSTORY WINDOWS FRAMES - CLEAR ANODIZED ALUMINUM</li> <li>NSUL. GLASS - GREY TINTED</li> <li>NSUL. MTL. DOORS/FRAMES FRAME -</li> <li>DOOR -</li> <li>OVERHEAD DOORS DRIVE-IN DOORS - PREFINISHED WHITE</li> <li>DOCK DOORS - PREFINISHED WHITE</li> <li>PPE BOLLARDS SAFETY YELLOW</li> </ul>
--	---

**MC SHANE CONSTRUCTION**  
C O M P A N Y

**CONOR CONTRACTORS**

**HARRIS ARCHITECTS INC.**  
400 MONROE AVENUE, SUITE 2000 BOSTON, MASSACHUSETTS 02116  
CONTACT: 617.552.8800

**BUILDING 1**  
NEW SPECULATIVE OFFICE/WAREHOUSE FACILITY  
BREWSTER CREEK BUSINESS CENTER  
BARTLETT, ILLINOIS

04-25-2020  
 07-14-2020  
 07-30-2020  
 10-08-2020  
 10-26-2020  
 11-25-2020  
 PRELIMINARY APPROVAL  
 REQUIRED FOR PERMIT  
 REVISED PER VILLAGE COMMENTS  
 NEW FOR SPECULATIVE PERMIT  
 REV. VILLAGE COMMENTS

PROJECT NO.  
 220224  
 DRAWN BY:  
 GL  
 DATABASE:  
 220224MDD

SHEET NO.  
**A2.1**





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REVISIONS	
3 - Site Plan Update	12-21-20
2 - Village Review #2	12-04-20
1 - Village Review #1	10-09-20

**BREWSTER CREEK**  
 BARTLETT, ILLINOIS

JOHN M. RYAN  
 157-000-839  
 LANDSCAPE ARCHITECT  
 STATE OF ILLINOIS  
 EXPIRES: 10/31/2021

**IRG** Ives/Ryan Group, Inc.  
 1741 S. WESBROOK ROAD  
 WHEATON, IL 60189  
 PHONE: 630.738.0726

Landscape Architecture  
 Park & Recreation Design  
 Site & Community Planning

www.ivesryangroup.com

LANDSCAPE PLAN

PROJECT NO.: JOB NO.:  
 L1520 - 9237

DATE: 09-16-20  
 SCALE: 1"=30'  
 PLANNER: JMR  
 DRAWN BY: RM  
 CHECKED: JMR

SHEET  
**L-3**

**NO MOW FESCUE SEED MIX**

Prairie Nursery Westfield, WI

COMMON NAME	PERCENT	GERMINATION
SR5100 Chewings Fescue	23.52%	85%
Sheep Fescue	23.52%	85%
Dawson Red Fescue	11.76%	85%
SR100 Hard Fescue	11.76%	85%
Scalds Hard Fescue	11.76%	85%
Creeping Red Fescue	11.70%	85%
Annual Ryegrass	3.88%	90%

Seed Rate 5 lbs per 100 sq. ft. or 220 lbs per acre

**"No-Mow" Maintenance Program**

**Mowing**  
 "No-Mow" lawns may require occasional mowing during the first two (2) years of establishment to control weeds, especially with lawns that are seeded in spring. Most annual weeds can be controlled by mowing at a height of four inches (4") in the first growing season. If biennial weeds such as sweet clover, Queen Anne's Lace, burdock, etc. are a problem in the second year, they should be mowed at four inches (4") just as they begin to flower, usually around mid-June. This carefully timed mowing will kill most biennials. A few may survive the mowing, and should be mowed at four inches (4") a second time when they re-bloom later in the season.

Once the "No-Mow" lawn is established there are four (4) basic mowing options:

- No mowing at all
- One late spring mowing, usually in early June when the seedheads appear
- Fall mowing with a mulching mower, especially in wooded areas to chop up fallen leaves
- Regular mowing, usually monthly, to maintain a more "cropped" appearance

**No Mowing:** This will result in a turf whose leaves grow to about six inches (6") in height that will drap over one another to create a low-growing meadow effect. Seedheads about two feet (2') tall will appear in early to mid-June, creating a nice meadow effect. The seedheads will typically fall to the ground by late summer, and the lawn will revert to its normal height of about five to six inches.

**Late Spring Mowing:** Mowing the "No-Mow" lawn once a year in June when the seedheads appear at a height of four (4) to five (5) inches to remove the seedheads and the turf will re-grow to its normal height.

**Fall Mowing:** This is a good option for seedlings under or in open woodlands. The fescue grasses usually will not form seedheads when growing in shade, so June mowing is not required to maintain a normal height. However, leaves from deciduous trees must either be raked up and removed, or chopped up with a mulching mower in order to prevent smothering of the turf over winter.

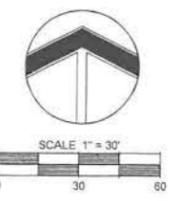
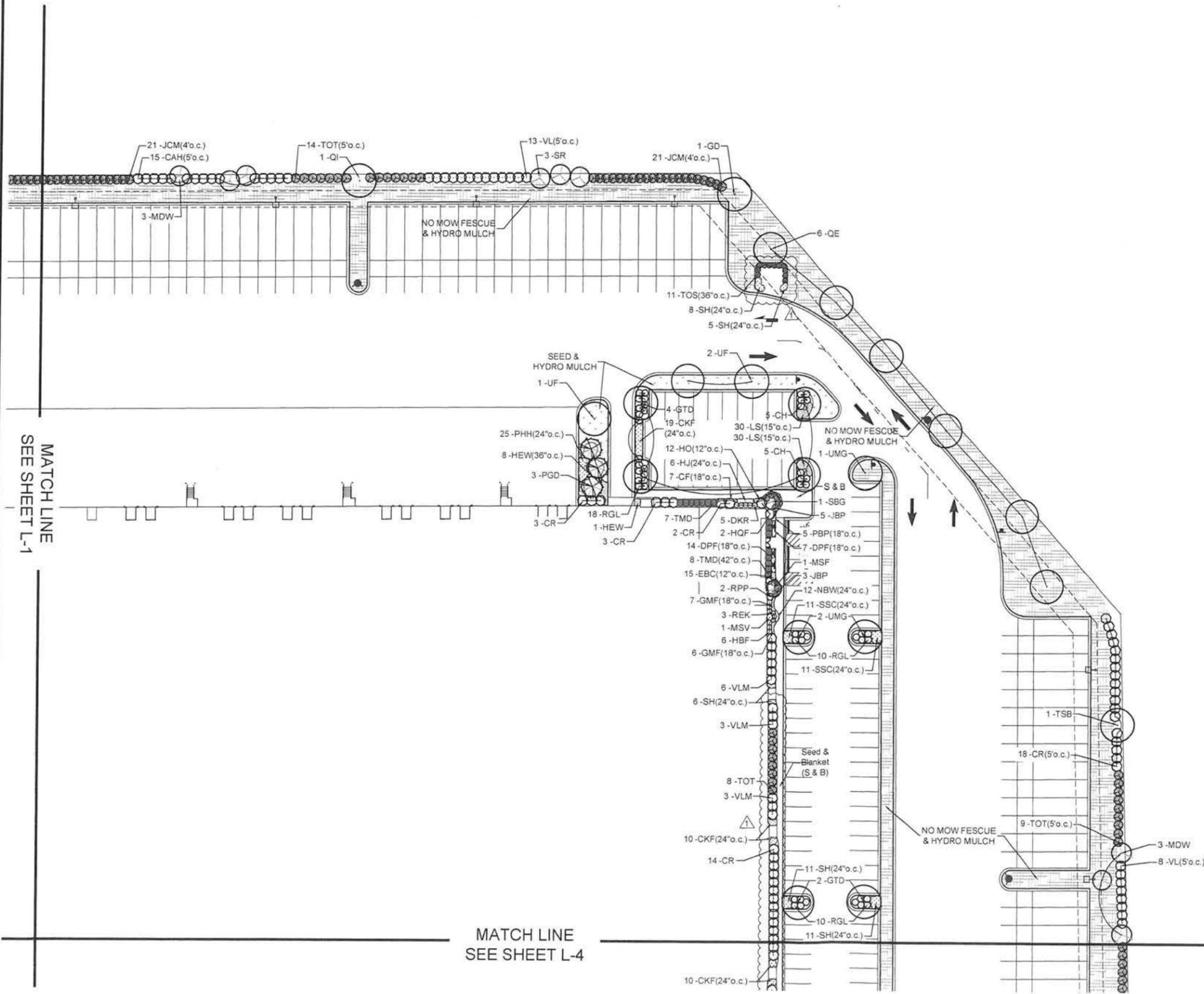
**Regular Mowing:** For a traditional manicured lawn look, regular mowing can be done every three (3) to four (4) weeks, or when the grass reaches a height of six inches (6"). Most fine fescues do not tolerate close mowing, and should be mowed no lower than 3.5 inches. Never remove more than one-third of the total leaf material, or the turf will be damaged. Always cut grass with a sharp mower blade to minimize tearing of the leaves which will cause additional stress to the grass plant.

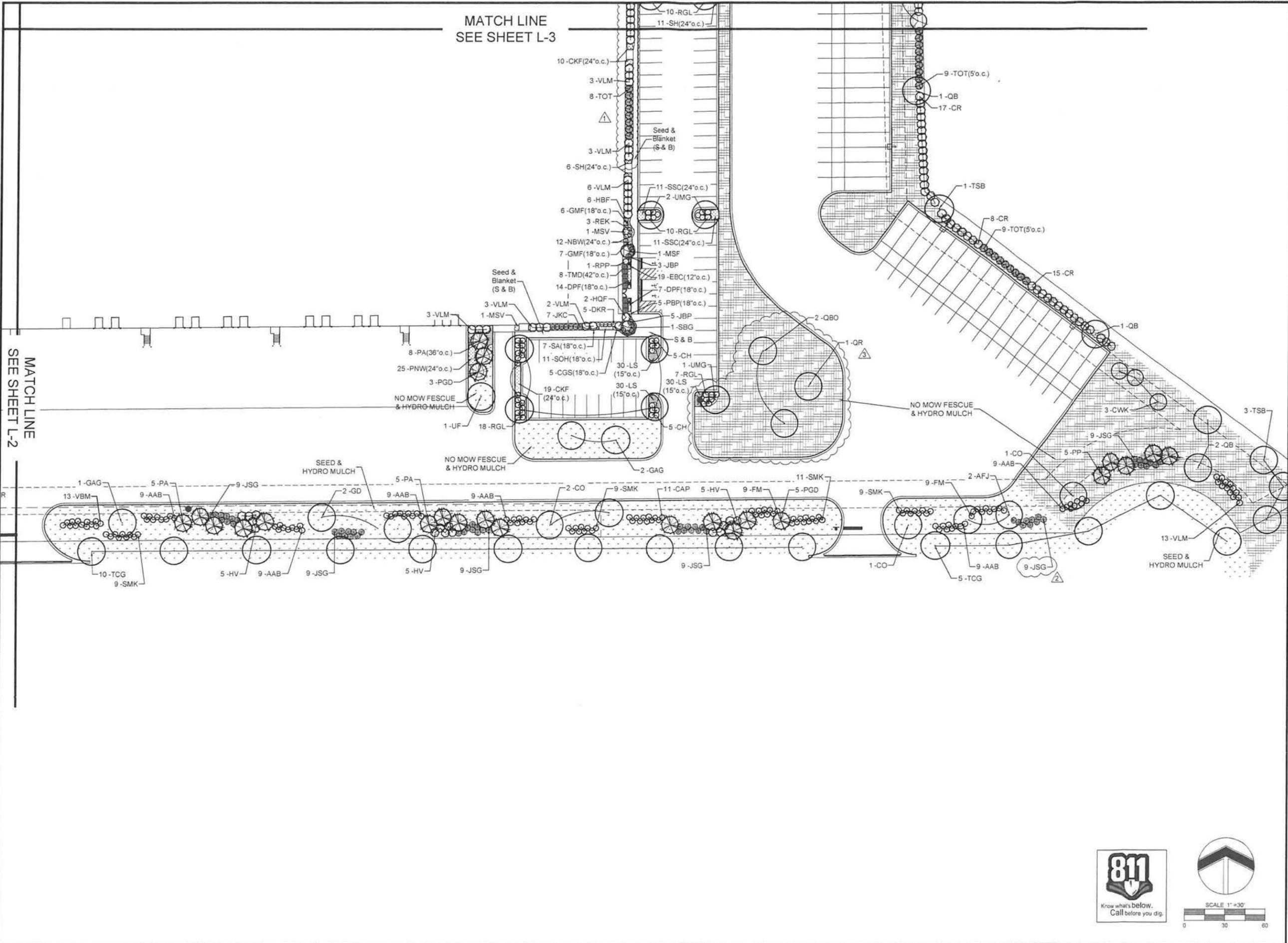
**De-Thatching**

Fine fescues tend to develop a thatch layer near the soil surface over time. Thatch is composed of dead grass that does not decompose. It can smother the growth of new grass shoots, reducing the density of the lawn and creating dead spots. The thatch layer also tends to retain moisture at the ground level, which can encourage the growth of fungal diseases. Thatch development is encouraged by high levels of soil Nitrogen, and is more common in rich soils and lawns that are regularly fertilized. If thatch builds up to a point where dead grass is visible and grass begins to thin out, the lawn should be de-thatched.

De-thatching can be accomplished using a mechanical de-thatcher or power rack, or by hand using a de-thatching rake. Set mechanical de-thatchers to a depth where they lift the thatch without digging up the soil. If the thatch is particularly thick, the de-thatcher will need to be set deeper, and some soil disturbance will likely occur. The thatch should be raked out of the lawn and removed. If open soil is visible following de-thatching, the affected areas should then be over-seeded with "No-Mow" lawn mix.

Timing of de-thatching is very important. Cool season fescue lawns should be de-thatched in mid-spring after the grass has greened up and begun active growth. De-thatching in early spring before the lawn begins to grow tends to encourage weeds.





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REVISIONS	
3 - Site Plan Update	12-21-20
2 - Village Review #2	12-04-20
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**BREWSTER CREEK**  
 BARTLETT, ILLINOIS



**IRG** Ives/Ryan Group, Inc.  
 1741 S. WESBROOK ROAD  
 WHEATON, IL 60159  
 PHONE: 630.738.8726

Landscape Architecture  
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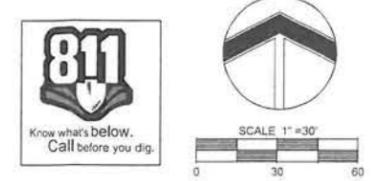
www.ivesryangroup.com

**LANDSCAPE PLAN**

PROJECT NO.: JOB NO.:  
**L1520 - 9237**

DATE: 09-16-20  
 SCALE: 1"=30'  
 PLANNER: JMR  
 DRAWN BY: RM  
 CHECKED: JMR

SHEET  
**L-4**





# Agenda Item Executive Summary

Item Name    Local Government Distributive Fund (LGDF)    Committee or Board    Village Board

## BUDGET IMPACT

Amount:	% LDGF	Budgeted	N/A
List what fund			

## EXECUTIVE SUMMARY

Once again, there has been discussions in Springfield relative to the LGDF. Local governments work hard to balance their budgets and provide quality services for the residents they assist. The Governor should look at cuts in the state budget and additional opportunities of revenue to shore up his budget. The LGDF belongs to local government and this village works too hard for it be trifled with.

This resolution that is attached will be sent to our representation in Springfield as well as our lobbyist Tom Cullen.

## ATTACHMENTS (PLEASE LIST)

Staff Memo  
Resolution

## ACTION REQUESTED

- ✓ Resolution

Staff:            Scott Skrycki, Assistant Village Administrator    Date:            12-29-2020

# Memorandum

**To:** Paula Schumacher, Village Administrator  
**From:** Scott Skrycki, Assistant Administrator  
**Date:** 12/29/2020  
**Re:** Local Government Distributive Fund (LGDF) Resolution

---

Once again, there has been discussions in Springfield relative to the LGDF. Local governments work hard to balance their budgets and provide quality services for the residents they assist. The Governor should look at cuts in the state budget and additional opportunities of revenue to shore up his budget. The LGDF belongs to local government and this village works too hard for it be trifled with.

Even a 10% cut from this fund would cost the village's tax payers approximately \$430,000. This cut would simply pass along difficult decisions to the local government levels. We would ask the leadership in Springfield to find this money elsewhere, and not use the municipal accounts as a fallback.

This resolution that is attached, will be sent to our representation in Springfield as well as our lobbyist Tom Cullen.

RESOLUTION 2021- \_\_\_\_-R

**A RESOLUTION SUPPORTING THE PROTECTION OF THE LOCAL GOVERNMENT  
DISTRIBUTIVE FUND FOR ILLINOIS MUNICIPALITIES**

**WHEREAS**, the Local Government Distributive Fund (LGDF) was created in 1969 not as a grant, but as an irrevocable commitment to municipalities in return for their support in creating a state income tax; and

**WHEREAS**, the Village of Bartlett's LGDF revenues from FY20 were \$4,473,044 which made up 18.5% of general fund revenues; and

**WHEREAS**, the village appreciates the Governor forgoing a further reduction in LGDF to municipalities in his current budget proposal; and

**WHEREAS**, we ask the Governor to remain steadfast if a reduction is considered by the general assembly; and

**WHEREAS**, with additional expenses and reduced sales tax revenues due to COVID-19 and business shutdowns that went along with it, the village can't afford a reduction in revenue from another source; and

**WHEREAS**, the Village of Bartlett is a front-line provider of government services to citizens, and these services include police protection, street infrastructure, water and sewer services, planning and development services, tree trimming, snow removal and many other services; and

**WHEREAS**, the Village of Bartlett continues to maintain high service levels our residents have come to expect; and

**WHEREAS**, if a reduction in LGDF revenue occurs, the Village of Bartlett will further reduce fund balance and reduce service levels.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, that the local Government Distributive Fund percentage not be reduced or altered in anyway by the State of Illinois in a manner that negatively affects the Village of Bartlett, its residents or business community.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 5, 2021

APPROVED: January 5, 2021

---

Kevin Wallace, Village President

**ATTEST:**

---

Lorna Giles, Village Clerk

### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021- , enacted on January 5, 2021, and approved on January 5, 2021, as the same appeared from the official records of the Village of Bartlett.

---

Lorna Giles, Village Clerk



# Agenda Item Executive Summary

Item Name      Brewster Creek TIF Developer Note #4, Payout #23      Committee or Board      Board

## BUDGET IMPACT

Amount:      \$331,300      Budgeted      \$331,300

List what fund      Brewster Creek TIF Project Fund

## EXECUTIVE SUMMARY

Brewster Creek Public Improvements – TIF Developer Note #4, Payout #23.

## ATTACHMENTS (PLEASE LIST)

- Finance Memo
- Resolution
- Memorandum of Payment
- Schedule of Costs
- Village Engineer Letter

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a resolution approving of the Disbursement Request for Payout No. 23 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project.

Staff:      Todd Dowden, Finance Director

Date:      12/21/20

**Village of Bartlett**  
**Finance Department Memo**  
**2020 - 30**

**DATE:** December 21, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** Brewster Creek TIF Developer Note #4 Payout Request #23

In September 2016, the Board authorized the Village to issue Developer Note #4, not to exceed \$11,500,000 to Elmhurst Chicago Stone for continuing the public improvements in the Brewster Creek TIF. Elmhurst Chicago Stone advances funds from their own sources and receives a note from the Village to get reimbursement if and when there is sufficient tax increment to do so and after all other TIF obligations are paid.

Attached is a resolution and several documents to approve the 23<sup>rd</sup> developer note #4 payout request for the Brewster Creek TIF development. The total amount is \$331,300. The attachments are various documents required by the Village's redevelopment agreement. The attachments include:

1. Resolution Approving of Disbursement Request
2. Memorandum of Payment
3. Schedule of Costs
4. Village Engineer letter concurring with Disbursement Request

Upon approval of the resolution, the note will be executed and the amount tracked for payment as increment becomes available.

**MOTION:** I move to approve Resolution Number 2021-\_\_\_\_\_ A Resolution Approving of Disbursement Request for Payout No. 23 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project

**RESOLUTION 2021-**

**A RESOLUTION APPROVING OF DISBURSEMENT REQUEST FOR PAYOUT NO. 23 FROM THE SUBORDINATE LIEN TAX INCREMENT REVENUE NOTE, SERIES 2016 FOR THE ELMHURST CHICAGO STONE BARTLETT QUARRY REDEVELOPMENT PROJECT**

**WHEREAS**, pursuant to the Redevelopment Agreement dated as of November 1, 1999 between the Village and Elmhurst Chicago Stone Company (“ECS”), the Village agreed to issue subordinate lien tax increment revenue notes from which certain TIF eligible expenses related to the Bartlett Quarry Redevelopment Project (the “Project Costs”) are to be reimbursed according to certain procedures for payment; and

**WHEREAS**, the Village passed an Ordinance providing for the issue of certain Subordinate Lien Tax Increment Revenue Notes, Series 2016, in an amount not to exceed \$11,500,000 (the “Series 2016 Subordinate Note”); and

**WHEREAS**, ECS has delivered to the Village its twenty-third Memorandum of Payment requesting that it be reimbursed the sum of \$331,300 in Project Costs for Payout No. 23 from the Subordinate Lien Tax Increment Revenue Note; and

**WHEREAS**, ECS has submitted an owner’s sworn statement, general contractor’s sworn statement, waivers of lien, invoices and other documentation (the “Supporting Documentation”) in support of its twenty-third Memorandum of Payment request in accordance with Section 12-1 of the Redevelopment Agreement to support eligible Project Costs which documentation has been reviewed and approved by the Village Engineer, and he has concurred with the Developer’s Engineer that the work has been completed and materials are in place as indicated by the twenty-third Memorandum of Payment request; and

**WHEREAS**, The Series 2016 Subordinate Note requires advances to be in even increments of \$100,

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois as follows:

**SECTION ONE:** The Memorandum of Payment No. 23 of Elmhurst Chicago Stone Company requesting reimbursement from the Series 2016 Subordinate Note in the sum of \$331,300 is hereby approved.

**SECTION TWO: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION THREE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED**                      January 5, 2021

**APPROVED**                  January 5, 2021

---

Kevin Wallace, Village President

**ATTEST:**

---

Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021- , enacted on January 5, 2021, and approved on January 5, 2021, as the same appeared from the official records of the Village of Bartlett.

---

Lorna Giles, Village Clerk

## DEVELOPER NOTE #4

### MEMORANDUM OF PAYMENT NO. 23

Pursuant to the **REDEVELOPMENT AND FINANCING AGREEMENT** (the "Agreement") between the **VILLAGE OF BARTLETT** (the "Village") and **ELMHURST-CHICAGO STONE COMPANY** (the "Developer"), dated November 4, 1999, the Developer hereby submits a signed Memorandum of Payment pursuant to Section 12-2 of said Agreement. Attached to this Memorandum of Payment is the following:

1. Documentation which authorizes and requests partial payment; and
2. Documentation which sets forth payments by the Developer of the invoices for which partial payments is being requested; and
3. Such other documentation as is required by Section 12-1.C of the Agreement.
4. Developer requests payment in the sum of \$ 331,300 bearing an interest rate at 7.0% per annum.

#### ELMHURST-CHICAGO STONE COMPANY

By: \_\_\_\_\_

President

Dated: \_\_\_\_\_

12/15/20

**SCHEDULE 1**

**COST OF THE IMPROVEMENTS**

V3	Cook County East CM	\$	30,000.00
V3	BCBP - 2020 Traffic Study	\$	17,000.00
Martam	Cook County East Mass Grading	\$	220,995.75
Geocon	Cook County East Geotechnical Site Inspections	\$	21,637.00
V3	Park Basin Maintenance 2020	\$	5,850.00
V3	Berm Maintenance	\$	29,347.00
V3	Cook County East Directional Bore	\$	6,399.68
	<b>Total</b>	<b>\$</b>	<b><u>331,229.43</u></b>

December 18, 2020

Mr. Todd Dowden, Director of Finance

RE: **DEVELOPER NOTE # 4 MEMORANDUM  
OF PAYMENT # 23** – RELATIVE TO THE  
REDEVELOPMENT AND FINANCING  
AGREEMENT BETWEEN THE VILLAGE  
OF BARTLETT AND ELMHURST CHICAGO  
STONE COMPANY

Dear Todd:

We are herein submitting information relative to the above referenced payment request for the redevelopment of the Elmhurst Chicago Stone Company property in Bartlett. Included as part of the documentation is:

- The **Developer Note # 4 Memorandum of Payment # 23** from Elmhurst Chicago Stone Company requesting payment in the amount of **\$331,300.00** to reimburse itself for monies spent on the project for the period of **November 5, 2020** through **December 7, 2020**.
- An Owner's Sworn Statement listing the contractors and material suppliers with the total contract price, amounts previously paid, amount to be paid this request and the balance due on each respective contract.

We have also reviewed:

- Executed contracts, agreements for services and purchase orders;
- Contractor invoices, work completion and amounts paid or retained;
- Partial or final waivers of lien and sworn statements for each contractor or vendor receiving payment on this draw.

All documentation provided and reviewed meets the requirements of Section 12-1 of the Redevelopment and Financing Agreement between the Village of Bartlett and Elmhurst Chicago Stone Company.

We have reviewed the certification for V3 Companies, Martam Construction and Geocon Professional Services stating that the work has been completed and materials are in place as indicated on the **Developer Note # 4 Memorandum of Payment # 23**. We have also included invoices from firms noted above for professional services. Based on periodic field observations and review of supporting documents submitted, including the invoices for professional services, we concur with the opinion of V3 Companies, Martam Construction and Geocon Professional Services that the work has been completed and materials are in place as indicated in the **Developer Note # 4 Memorandum of Payment # 23**, covered by the dates November 5, 2020 through December 7, 2020.

Please contact our office if there are any questions.

Bartlett Village Engineer

*Robert Allen, PE*

Robert Allen, PE

cc: Dan Dinges, P.E., Director of Public Works  
Bryan Mraz, Village Attorney



# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Samuel Hughes, Senior Management Analyst  
**Date:** 12/22/2020  
**Re:** Cleaning Contract Renewal

The Village entered into an agreement with Multisystem Management (Multisystem) on May 1, 2018. The contract was for a two year term set to end April 30, 2020 with a possible extension for an additional year. The current agreement will end on April 30<sup>th</sup> 2021, but staff recommends extending Multisystem’s contract one additional year from May 1, 2021 until April 30, 2022. Multisystem’s performance has been acceptable throughout this last agreement and by extending them one additional year, the village would be able to forgo the RFP process which requires many companies walking through our buildings to go over cleaning requirements. With COVID-19 still being an issue, staff recommends extending one additional year with Multisystem Management. Multisystem cleans Village Hall, the Police Building, Train Station and Golf Course. Janitorial services take place at Village Hall five days per week and seven days per week for the Police Department. The Metra Station receives services five days per week and Bartlett Hills Golf Course receives service seven days per week during the golf season and three days per week during the off-season.

Staff has come to an agreement with Multisystem for an increase of 3% (\$1,524 for the year). The janitorial price would increase from \$50,676 to 52,200. Given Multisystem does an adequate job of performing their duties, is prompt to fix issues and the yearly price is still lower than all other proposals from the 2018 RFP, staff recommends extending the agreement with Multisystem Management from May 1, 2021 to April 30, 2022.

<b>2018 RFP Pricing Results</b>				
<b>Company</b>	<b>May 1, 2018 - April 30, 2018</b>	<b>May 1, 2019- April 30, 2020</b>	<b>May 1, 2020- April 30, 2021</b>	<b>May 1, 2021- April 30, 2022</b>
Multisystem Management Comp.	\$ 46,596	\$ 49,200	\$ 50,676	\$52,200
Eco Clean Maintenance Inc.	\$ 46,440	\$ 55,488		
Perfect Cleaning Services Inc.	\$ 51,540	\$ 53,076		
Crystal Maintenance Services	\$ 60,430	\$ 63,720		
Total Facilities Maintenance Inc.	\$ 66,632	\$ 66,632		
Alpha Building Maintenance Serv.	\$ 103,023	\$ 112,064		

## **Motion**

I Move to Approve Resolution 2021-\_\_\_\_\_ A Resolution Approving of The Janitorial Services Agreement Between The Village of Bartlett and Multisystem Management Company.

RESOLUTION 2021 - \_\_\_\_\_

**A RESOLUTION APPROVING OF THE FIRST AMENDMENT  
AND EXTENSION OF JANITORIAL SERVICES  
AGREEMENT BETWEEN THE VILLAGE OF BARTLETT  
AND MULTISYSTEM MANAGEMENT COMPANY**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The First Amendment and Extension of Janitorial Services Agreement dated as of January 5, 2021, between the Village of Bartlett and Multisystem Management Company (the "First Amendment"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the First Amendment on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021 - \_\_\_\_\_ enacted on January 5, 2021, and approved on January 5, 2021, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**FIRST AMENDMENT AND EXTENSION  
OF JANITORIAL SERVICES AGREEMENT**

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This First Amendment and Extension of Janitorial Services Agreement is made and entered as of this 5<sup>th</sup> day of January, 2021, between the Village of Bartlett (the "Village") and Multisystem Management Company ("Contractor").

**RECITALS:**

**WHEREAS**, the Village and the Contractor entered a certain Janitorial Services Agreement dated May 1, 2020 (the "Original Janitorial Services Agreement") that commenced on May 20, 2020 and will end on April 30, 2021 (the "Initial Term") and which provides that the term of the Original Janitorial Services Agreement can be extended for one additional year upon the mutual agreement of the Village and the Contractor (collectively, the "Parties"); and

**WHEREAS**, the Parties wish to extend the Original Janitorial Services Agreement for an additional year, but the Contractor is unwilling to extend it for said additional year at the same monthly Contract Sum for the Cleaning Services, and has requested that the Contract Sum be increased from \$4,223.00 per month to \$4,350.00 (the "New Contract Sum") per month for the one year extension of the term from May 1, 2021 through April 30, 2022 (the "Extension Term"), to cover its increased operating expenses, including but not limited to, additional cleaning costs related to the COVID-19 pandemic; and

**WHEREAS**, the Village finds and determines that the monthly increase to the New Contract Sum for the one-year Extension Term is fair and reasonable, and the parties wish to so extend and amend the Original Janitorial Services Agreement to provide for the New Contract Sum and the Extension Term, but otherwise keep the same terms and conditions as set forth in the Original Janitorial Services Agreement;

**NOW, THEREFORE**, in consideration of the matters set forth in the Recitals, the covenants and conditions set forth herein and in the Original Janitorial Services Agreement, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, IT IS HEREBY MUTUALLY AGREED as follows;

1. That paragraph 2 entitled "Terms" of the Original Janitorial Services Agreement is hereby deleted and is amended to state as follows:

"2. Terms.

- A. The Initial Term of this Agreement which commenced on May 1, 2020 will expire on April 30, 2021, unless sooner terminated as provided herein or in the Original Janitorial Services Agreement. By mutual agreement of the Parties, the Initial Term of the Original Janitorial Services Agreement is extended for one-year as provided in subsection B. of this Section at the new Contract Sum as provided in new Section 3 thereof (paragraph 2 of this First Amendment).

B. The Extension Term of the Agreement shall commence on May 1, 2021 and expire on April 30, 2022 unless sooner terminated as provided herein or in the Original Janitorial Service Agreement. By mutual written agreement of the Parties, the Original Janitorial Services Agreement, as amended by this First Amendment, may be further extended for one (1) additional year until April 30, 2023, and the Village Administrator shall be authorized to execute such further extension.”

(the “Extension Term”).

2. That paragraph 3 entitled “Contract Sum” of the Original Janitorial Services Agreement is hereby deleted and is amended to state as follows:

“3. Contract Sum.

- A. The Contract Sum for the Cleaning Services for the Initial Term which ends on April 30, 2021 unless sooner terminated as provided herein or in the Original Janitorial Services Agreement, is \$4,223.00 monthly and includes all costs of Contractor performing the Cleaning Services in strict compliance with the terms and conditions herein, including, but not limited to, providing all cleaning supplies. Payments shall be made in accordance with paragraphs 4. and 20.B. of the Original Janitorial Services Agreement.
- B. Beginning on the commencement of the Extension Term, unless sooner terminated as provided herein or in the Original Janitorial Services Agreement, the Contract Sum for the Cleaning Services shall be \$4,350.00 monthly and includes all costs of Contractor performing the Cleaning Services in strict compliance with the terms and conditions in the Original Janitorial Services Agreement, including but not limited to, providing Cleaning Supplies. Payments shall be made in accordance with paragraphs 4. and 20.B. of the Original Janitorial Services Agreement.”

3. Except as amended by this First Amendment, all other terms and conditions set forth in the Original Janitorial Services Agreement shall remain in full force and effect.

VILLAGE OF BARTLETT

MULTISYSTEM MANAGEMENT  
COMPANY

By: \_\_\_\_\_  
Kevin Wallace, Village President

By: \_\_\_\_\_  
Kathy Wiszowaty, General Manager

Attest:

\_\_\_\_\_  
Lorna Gilles, Village Clerk



# Agenda Item Executive Summary

Item Name Authorization to Replace One Totaled Police Vehicle Committee or Board Board

BUDGET IMPACT			
Amount:	\$34,773.00	Budgeted	N/A
List what fund	Vehicle Replacement Fund		
EXECUTIVE SUMMARY			
<p>The Police Department would like to purchase a 2021 Ford Utility Police Interceptor vehicle to replace a 2017 Ford Utility Police Interceptor vehicle that was totaled in a traffic crash on December 7, 2020. IRMA issued the Village of Bartlett a check in the amount of \$14,685.16 to be used to replace the totaled squad. This vehicle is needed to maintain our fleet vehicle coverage for the patrol division. The Suburban Purchasing Cooperative awarded Contract #152 to Currie Motors Fleet in Frankfort, Illinois for the 2021 Ford Utility Police Interceptor vehicle.</p>			
ATTACHMENTS (PLEASE LIST)			
<ul style="list-style-type: none"><li>• Police Department Memorandum</li><li>• Cost Summary</li><li>• SPC Contract #152</li></ul>			

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

**MOTION:** I move to purchase one (1) 2021 Ford Utility Interceptor vehicle through the Suburban Purchasing Cooperative Contract #152 in the amount of \$34,773.00 from Currie Motors Fleet in Frankfort, Illinois.

Staff:

Geoffrey T. Pretkelis, Deputy Chief

Date:

12/28/20

**POLICE DEPARTMENT MEMORANDUM  
20-78**

**DATE:** December 28, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Geoffrey T. Pretkelis, Deputy Chief of Support Services   
**RE:** FY 2020/2021 – Purchase of One (1) Ford Interceptor Utility Police Vehicle

The Suburban Purchasing Cooperative, a cooperative of 142 municipalities and townships in northeastern Illinois, awarded Currie Motors Fleet in Frankfort, Illinois the contract for the 2021 Ford Utility Police Interceptor Vehicle. The 2021 Ford Interceptor Utility comes standard with All-Wheel Drive and features a V-6 engine.

This vehicle would replace a 2017 Ford Utility Police Interceptor that was totaled in a traffic crash on December 7, 2020. IRMA issued the Village of Bartlett a check in the amount of \$14,685.16 to be used to replace the totaled squad. The price to replace this vehicle, which includes delivery is \$34,773.00 and would be taken from the Vehicle Replacement Fund. This vehicle would be purchased to maintain our fleet vehicle coverage for the patrol division. This vehicle would be delivered in eight to ten months from the time the order is placed with Currie Motors Fleet.

**MOTION: I move to purchase a 2021 Ford Utility Interceptor vehicle through the Suburban Purchasing Cooperative Contract #152 in the amount of \$34,773.00 from Currie Motors Fleet in Frankfort, Illinois.**

**2021 Ford Interceptor Utility Police Package AWD - Patrol**

<b>OPTIONS</b>	<b>PRICE</b>
Base Price-3.3L V-6 TIVCT Gasoline Motor 99B	<b>\$32,094.00</b>
Spot Light - Driver Side 51R	<b>\$371.00</b>
Agate Black UM	<b>N/C</b>
Charcoal Black / Vinyl Rear	<b>N/C</b>
Global Lock/Unlock 18D	<b>\$24</b>
Pre-wiring grill lamp, siren, speaker 60A	<b>\$47.00</b>
Keyed Alike	<b>\$47.00</b>
Reverse Sensing 76R	<b>\$261.00</b>
BLIS Blind Spot Monitoring 55B	<b>\$512.00</b>
Dark Car Feature 43D	<b>\$24.00</b>
Delivery Over 50 Miles	<b>\$150.00</b>
Police Wire Harness Connector Kit Front/Rear 67V	<b>\$174.00</b>
Police Perimeter Alert	<b>\$641.00</b>
Rear Lighting Solution - 66C	<b>\$428.00</b>
<b>TOTAL FOR (1) PATROL UTILITY</b>	<b>\$34,773.00</b>



**2021 Ford Utility Police Interceptor AWD Hybrid  
Contract #152**



**Currie Motors Commercial Center**  
Your Full Line Municipal Dealer

"Nice People to do Business With"

**HYBRID MOTOR STANDARD  
MARK OPTION 99B FOR GASOLINE MOTOR**

**ORDER CUT OFF APRIL 2021  
PRODUCTION BEGINS SEPTEMBER 2020**



**2021 Ford Utility Police Interceptor AWD Hybrid  
Contract #152  
\$35,259**

**MECHANICAL**

3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System  
 – Standard (Hybrid technology is optimal for performance and long days spent idling on the job)  
 • AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces  
 Transmission – 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds  
 Lithium-Ion Battery Pack  
 Brakes – Police calibrated high-performance regenerative braking system  
 • 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers  
 • Brake Rotors – large mass for high thermal capacity and calipers with large swept area.  
 • Electric Power-Assist Steering (EPAS) – Heavy-Duty DC/DC converter – 220-Amp (in lieu of alternator)  
 H7 AGM Battery (Standard; 800 CCA/80-amp)  
 • Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler  
 • Engine Idle Hour Meter  
 • Engine Hour Meter  
 • Powertrain mounts – Heavy-Duty  
 50-State Emissions System

**INTERIOR/COMFORT**

• Cargo Area – Spacious area for police equipment; Lithium-Ion Battery Pack does not intrude into the cargo area  
 • Cargo Hooks  
 • Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)  
 • Door-Locks – Power – Rear-Door Handles and Locks Operable • Fixed Pedals (Driver Dead Pedal)  
 • Floor – Flooring – Heavy-Duty Thermoplastic Elastomer  
 • Glove Box – Locking/non-illuminated  
 • Grab Handles – (1 – Front-passenger side, 2-Rear)  
 • Liftgate Release Switch located in overhead console (45 second timeout feature)  
 • Lighting – Overhead Console – Red/White Task Lighting in  
 • Overhead Console – 3rd row overhead map light  
 • Mirror – Day/night Rear View  
 • Particulate Air Filter  
 • Powerpoints – (1) First Row  
 • Rear-window Defrost  
 • Scuff Plates – Front & Rear  
 • Speed (Cruise) Control  
 • Speedometer – Calibrated (includes digital readout)  
 • Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches  
 • Sun visors, color-keyed, non-illuminated

**INTERIOR/COMFORT (CONTINUED)**

• Seats – 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters – 1st Row – Driver 6-way Power track (fore/aft Up/down, tilt with manual recline, 2-way manual lumbar) – 1st Row – Passenger 2-way manual track (fore/aft, with manual recline) – Built-in steel intrusion plates in both driver/passenger seatbacks – 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track  
 • Universal Top Tray – Center of I/P for mounting aftermarket equipment  
 • Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

**EXTERIOR**

• Antenna, Roof-mounted Cladding – Lower bodyside cladding MIC • Door Handles – Black (MIC)  
 • Exhaust True Dual (down-turned)  
 • Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)  
 • Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass  
 • Grille – Black (MIC)  
 • Headlamps – Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) – Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) – Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)  
 • Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder • Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)  
 • Spare – Full size 18" Tire w/TPMS  
 • Spoiler – Painted Black Tailgate Handle – (MIC)  
 • Tail lamps – LED  
 • Tires – 255/60R18 A/S BSW  
 • Wheel-Lip Molding – Black (MIC)  
 • Wheels – 18" x 8.0 painted black steel with wheel hub cover  
 • Windshield – Acoustic Laminated  
**POLICE UPFIT FRIENDLY**  
 • Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)  
 • Console mounting plate  
 • Dash pass-thru opening for aftermarket wiring  
 • Headliner – Easy to service  
 • Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard).

**SAFETY/SECURITY HIGHLIGHTS**

- 75-mph Rear-impact Crash Tested

**Note:** The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Rear Video Camera with Washer (standard)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

**WARRANTY**

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

**FUNCTIONAL**

- Audio — AM/FM / MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input •Jack; Aux. Audio Input Jack requires SYNC 3®
  - Easy Fuel® Capless Fuel-Filler
  - Ford Telematics™ – Includes Ford Modem and complimentary 2- year trial subscription
  - Front door tether straps (driver/passenger)
  - Power pigtail harness
  - Recovery Hooks; two in front and trailer bar in rear
  - Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
  - Two-way radio pre-wire
  - Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
  - Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

<input checked="" type="checkbox"/>	<b>99B</b>	<b>3.3L V-6 TIVCT Gasoline Motor</b>	<b>-\$3,165</b>
<input type="checkbox"/>	99C	3.0 V-6 Eco-Boost Engine	\$743
<input type="checkbox"/>	41H	Engine Block Heater	\$85
<input type="checkbox"/>	19K	H8 AGM Battery (900 CCA/92 AMP)	\$103
<input checked="" type="checkbox"/>	<b>43D</b>	<b>Dark Car Feature—Courtesy Lights Inoperative</b>	<b>\$24</b>
<input type="checkbox"/>	942	Daytime Running Lights	\$42
<input type="checkbox"/>	17T	Dome Lamp Red/White Cargo Area	\$47
<input checked="" type="checkbox"/>	<b>51R</b>	<b>Spot Light Drivers Side LED Bulb—Unity</b>	<b>\$371</b>
<input type="checkbox"/>	51T	Spot Light Drivers Side LED Bulb—Whelen	\$394
<input type="checkbox"/>	51S	Spot Light Dual LED Bulbs—Unity	\$582
<input type="checkbox"/>	51V	Spot Light Dual LED Bulbs—Whelen	\$625
<input type="checkbox"/>	51P	Spot Lamp Prep Kit—Driver Side (does not include housing & bulb)	\$132
<input type="checkbox"/>	51W	Spot Lamp Prep Kit—Dual Side (does not include housing & bulb)	\$264
<input type="checkbox"/>	21L	Front Auxiliary Light Red/Blue	\$517
<input checked="" type="checkbox"/>	<b>60A</b>	<b>Prewiring Grille Lamp, Siren, Speaker</b>	<b>\$47</b>
<input type="checkbox"/>	63B	Side Marker LED—Red/Blue—requires option 60A	\$273
<input type="checkbox"/>	63L	Rear Quarter Glass Side Marker Lights—Red/Blue	\$541
<input type="checkbox"/>	87R	Rearview Camera—Includes Electrochromic Rearview Mirror (replaces standard camera in center stack area)	N/C
<input type="checkbox"/>	19V	Rear Camera-On-Demand	\$217
<input type="checkbox"/>	76P	Pre-Collision Assist w/ Pedestrian Detection (N/A w/ 96W)	\$136
<input checked="" type="checkbox"/>	<b>68B</b>	<b>Police Perimeter Alert</b>	<b>\$641</b>
<input type="checkbox"/>	68G	Rear Door Handles Inoperable/Locks Inoperable	\$71
<input type="checkbox"/>	52P	Hidden Door Lock Plunger w/ Rear Door Handles Inoperable	\$150
<input type="checkbox"/>	16C	1 <sup>st</sup> & 2 <sup>nd</sup> Row Carpet Floor Covering (includes mats)	\$118
<input checked="" type="checkbox"/>	<b>18D</b>	<b>Global Lock/Unlock (Disables Auto Lock on Rear Hatch)</b>	<b>\$24</b>
<input type="checkbox"/>	87P	Power Passenger Seat (8-Way) w/ manual recline/lumbar	\$306
<input type="checkbox"/>	85D	Front Console Plate Delete	N/C
<input type="checkbox"/>	85R	Rear Console Plate	\$42
<input type="checkbox"/>	90D	Ballistic Door Panels—Level III Driver Front Only	\$1,506
<input type="checkbox"/>	90E	Ballistic Door Panels—Level III Driver/Passenger Front	\$3,012
<input type="checkbox"/>	90F	Ballistic Door Panels—Level IV Driver Front Only	\$2,294
<input type="checkbox"/>	90G	Ballistic Door Panels—Level IV Driver/Passenger Front	\$4,588
<input type="checkbox"/>	96W	Front Interior Windshield Warning Lights N/A with 76P	\$1,087
<input type="checkbox"/>	96T	Rear Spoiler Traffic Light (requires 60A)	\$1,405
<input checked="" type="checkbox"/>	<b>55B</b>	<b>BLIS Blind Spot Monitoring (includes manual heated mirrors)</b>	<b>\$512</b>
<input type="checkbox"/>	52T	Class III Trailer Tow Light Wiring Package	\$76
<input type="checkbox"/>	549	Mirrors—Heated Side view	\$56

<input type="checkbox"/>	593	Perimeter Anti-Theft Alarm—(Requires Keyless 55F)	\$112
<input type="checkbox"/>	55F	Keyless Entry—4 Fobs	\$320
<input type="checkbox"/>	43A	Rear Auxiliary Lights	\$371
<input type="checkbox"/>	47E	12.1" Screen	\$2,580
<input type="checkbox"/>	61B	OBD-II Split Connector	\$52
<input type="checkbox"/>	68E	Noise Suppression Kit	\$183
<input type="checkbox"/>	76D	Deflector Plate	\$315

<input checked="" type="checkbox"/>	76R	Reverse Sensing	\$261
<input type="checkbox"/>		Keyed Alike Code <u>1435X</u> Please Specify Current Keyed Alike Code	\$47
<input type="checkbox"/>	65L	18" 5 Spoke Full Face Wheel Covers w/ Metal Clips	\$56
<input type="checkbox"/>	64E	18" Painted Aluminum Wheels	\$451
<input type="checkbox"/>	17A	Aux Air Conditioning	\$573
<input type="checkbox"/>	16D	Badge Delete	N/C
<input type="checkbox"/>	63V	Cargo Storage Vault—(lockable/ideal for contraband/small arms)	\$230
<input type="checkbox"/>	60R	Noise Suppression Bonds (Ground Straps)	\$94
<input type="checkbox"/>	18X	100 Watt Siren/Speaker (includes bracket & pigtail)	\$296
<input type="checkbox"/>	47A	Engine Idle Control	\$385
<input type="checkbox"/>		Rustproofing (Sound shield N/A)	\$395
<input type="checkbox"/>		4 Corner LED Strokes (aftermarket using 86T)	\$895
<input type="checkbox"/>		CD-ROM Service Manual	\$325
<input checked="" type="checkbox"/>		Delivery Greater than 50 Miles of Dealership	\$150
<input type="checkbox"/>		License & Title—Municipal _____ Municipal Police _____	\$203
<input type="checkbox"/>		License & Title—Passenger Plates	\$221
<input type="checkbox"/>		Dealership Handled License Plate Transfer	\$95
<input type="checkbox"/>		Manufacturer's Statement of Origin (MSO) / Customer completes their own license & title work for the municipality.	N/C

<input type="checkbox"/>		ESP Extended Warranty Extra Care 5 Year/100,000 Miles	\$1,940
<input type="checkbox"/>		ESP Extended Warranty Base Care 3 Year/100,000 Miles	\$1,710
<input type="checkbox"/>		ESP Extended Warranty Powertrain 6 Year/100,000 Miles	\$1,795
<input type="checkbox"/>		ESP Extended Warranty Base Care 6 Year/100,000 Miles	\$1,850

<input checked="" type="checkbox"/>	67V	<b>Police Wire Harness Connector Kit—Front/Rear</b> <b>Front—</b> 2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector <b>Rear—</b> 2 male 4-pin connectors for siren, 5 female 4-pin connectors for lighting/siren/speaker, 4-pin IP connector for speakers, 4-pin IP connector for siren controller connectivity, 8-pin sealed connector, & 14-pin IP connector	\$174
<input type="checkbox"/>	66A	<b>Front Headlamp Lighting Solution—</b> Includes Base LED low beam/halogen high beam w/ wig-wag function, 2 white LED side warning lights, wiring, LED lights included, controller <b>not</b> included (N/A w/ 67H) Recommend using 67G or 67U	\$850
<input type="checkbox"/>	65U	<b>Police Interior Upgrade Package—</b> 1 <sup>st</sup> & 2 <sup>nd</sup> row carpet floor covering, rear cloth seats, center floor console less shifter—include console. Deletes standard console mounting plate. SYNC 3 (Enhanced Voice Recognition Communications and Entertainment System), 4.2 Color LCD Screen Center Stack, Applink, & 911 Assist (N/A w/ 67G, 67H, 67U)	\$367

<input type="checkbox"/> 66C	<b>Rear Lighting Solution</b> —Includes two backlit flashing LED lights (mounted to inside lift gate glass), two lift gate flashing LED lights (N/A w/ 67H)	\$428
<input type="checkbox"/> 66B	<b>Tail Lamp Lighting Solution</b> —Recommend using Ultimate Wiring Package (67U). Includes LED lights plus (2) rear integrated hemispheric light head white LED side warning lights in tail lamps. LED lights only. Wiring and controller not included.	\$405
<input type="checkbox"/> 86T	<b>Tail lamp Housing Only</b> —Includes pre-existing holes with standard twist lock sealed capability, does not include LED lights (N/A w/ 66B, 67H)	\$58
<input type="checkbox"/> 67U	<b>Ultimate Wiring Package</b> —Includes rear console mounting plate (85R)—contours through 2 <sup>nd</sup> row, channel for wiring, pre-wiring for grille LED lights, siren & speaker, wiring harness I/P to rear (overlay), 2 light cables—supports up to 6 LED lights (engine compartment/grille), 2 50 amp battery & ground circuits in RH rear quarter, 1 10 amp siren/speaker circuit engine cargo area, rear hatch/cargo area wiring—supports up to 6 rear LED lights (N/A w/ 65U, 67G, 67H)	\$526
<input type="checkbox"/> 67H	<b>Ready for the Road—All-in Complete Package—Includes Police Interceptor Packages 66A, 66B, 66C plus—</b> <ul style="list-style-type: none"> <li>• Whelen Cencom Light Controller</li> <li>• Whelen Concom Relay Center/Siren Amp w/ Traffic Advisor</li> <li>• Light Controller/Relay Cencom Wiring</li> <li>• Grille LED Lights</li> <li>• 100 Watt Siren/Speaker</li> <li>• 9 I/O Digital Serial Cable (console to cargo)</li> <li>• Hidden Door Lock Plunger &amp; Read Door Handles Inoperable</li> <li>• Rear Console Mounting Plate (N/A w/ 66A, 66B, 66C, 67G, 67U, 65U)</li> </ul>	\$3,415

<input type="checkbox"/> BU	Medium Brown Metallic	N/C
<input type="checkbox"/> E3	Arizona Beige Metallic Clear coat	N/C
<input type="checkbox"/> E4	Vermillion Red	N/C
<input type="checkbox"/> FT	Blue Metallic	N/C
<input type="checkbox"/> HG	Smokestone Metallic	N/C
<input type="checkbox"/> J1	Kodiak Brown Metallic	N/C
<input type="checkbox"/> JL	Dark Toreador Red Metallic	N/C
<input type="checkbox"/> JS	Iconic Silver Metallic	N/C
<input type="checkbox"/> M7	Carbonized Gray	N/C
<input type="checkbox"/> LK	Dark Blue	N/C
<input type="checkbox"/> LM	Royal Blue	N/C
<input type="checkbox"/> LN	Light Blue Metallic	N/C
<input type="checkbox"/> TN	Silver Grey Metallic	N/C
<input type="checkbox"/> UJ	Sterling Grey Metallic	N/C
<input type="checkbox"/> UM	Agate Black	N/C
<input type="checkbox"/> YG	Medium Titanium Metallic	N/C
<input type="checkbox"/> YZ	Oxford White	N/C

<input type="checkbox"/>	Charcoal Black w/ Vinyl Rear	N/C
<input type="checkbox"/>	Charcoal Black w/ Cloth Rear	\$58



Please complete the following in its entirety.

**Title Information:**

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**Contact Name:**

---

**Phone Number:**

---

**Purchase Order Number:**

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**Ford FIN Code:**

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**Tax Exempt Number:**

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**Total Number of Units:**

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**Total Dollar Amount:**

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**Delivery Address:**

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**Orders require an original signed purchase order & tax exempt letter.  
Scheduled Orders Cannot be canceled**

Currie Motors Commercial Center  
10125 W. Laraway Road  
Frankfort, IL 60423  
(815) 464-9200  
Kristen De La Riva [fleetcurrie@gmail.com](mailto:fleetcurrie@gmail.com)  
Tom Sullivan [curriefleet@gmail.com](mailto:curriefleet@gmail.com)



# Agenda Item Executive Summary

Item Name Demolition of the Former Cruise America Project  
Agreement between Fowler Enterprises LLC and  
the Village of Bartlett Committee  
or Board Board

## BUDGET IMPACT

Amount:	\$34,050.00	Budgeted	\$70,000.00
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List what fund	General Fund
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## EXECUTIVE SUMMARY

Bids were opened and read on December 22, 2020 for the demolition of the former Cruise America site located at the southwest corner of IL Routes 20 & 59 with common address of 1105 W. Lake St. Ten (10) bids were received and ranged from \$34,050 to \$239,500. The low bidder, Fowler Enterprises LLC, met all requirements per the contract documents therefore they are the lowest responsible and responsive bidder. Gary Deigan and Associates, Inc. checked their references on similar projects and found their work acceptable.

We are currently working with two potential developers for the property and will seek to recoup the costs associated with the demolition through the sales agreements.

We recommend award of the Demolition of the Former Cruise America Project to Fowler Enterprises LLC.

## ATTACHMENTS (PLEASE LIST)

Memo, Bid Analysis, Resolution, Contract Agreement & Attachments

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a Resolution Awarding Contract and Approving the Contract Agreement Between Fowler Enterprises LLC and the Village of Bartlett for the Demolition of the Former Cruise America Project.

Staff: Dan Dinges, Director of Public Works Date: 12/23/20

# Memo

DATE: December 23, 2020

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Demolition of Former Cruise America Project

Bids were opened and read on December 22, 2020 for the demolition of the former Cruise America site located at the southwest corner of IL Routes 20 & 59 with common address of 1105 W. Lake St. Ten (10) bids were received and ranged from \$34,050 to \$239,500. The low bidder, Fowler Enterprises LLC, met all requirements per the contract documents therefore they are the lowest responsible and responsive bidder. Gary Deigan and Associates, Inc. checked their references on similar projects and found their work acceptable.

We are currently working with two potential developers for the property and will seek to recoup the costs associated with the demolition through the sales agreements.

We recommend award of the Demolition of the Former Cruise America Project to Fowler Enterprises LLC.

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a Resolution Awarding Contract and Approving the Contract Agreement Between Fowler Enterprises LLC and the Village of Bartlett for the Demolition of the Former Cruise America Project.

28835 N. Herky Dr., Unit 120
   
 Lake Bluff, Illinois 60044
   
**847.578.5000**

December 28, 2020
   
 Mr. Dan Dinges, P.E.
   
 Director, Public Works
   
 Village of Bartlett

**Re: Bid Analysis and Recommendation for Demolition Contractor Award**
  
**Former Cruise America Site**
  
**Route 59 & Route 20**

Dear Dan:

Deigan & Associates, LLC prepared bid specifications, newspaper Bid Notice, and reviewed the bids received by the Village of Bartlett at 2PM on December 22, 2020 for demolition of the former Cruise America buildings, foundations, and related structures. We recommend the Village select the low bidder for this contract, **Fowler Services of South Elgin at \$34,050.**

Demolition Bid Tabulation											
Description	Unit of Measure	Acqua	Alpine	ATP Enterprises	Continental	Copenhaver	Fowler Services	Fox Excavating	KLF	McDonagh	Milburn
1.A. Demolition	Lump Sum	\$171,500.00	\$61,930.00	\$189,000.00	\$197,000.00	\$206,000.00	\$27,250.00	\$99,896.00	\$49,990.00	\$45,400.00	\$68,000.00
1.B. Water Supply Well Abandonment	Lump Sum	\$2,500.00	\$3,570.00	\$7,000.00	\$4,000.00	\$16,000.00	\$4,600.00	\$3,500.00	\$3,000.00	\$2,900.00	\$2,500.00
1.C. Septic Tank Removal	Lump Sum	\$11,000.00	\$1,200.00	\$31,000.00	\$17,000.00	\$17,500.00	\$2,200.00	\$4,000.00	\$2,700.00	\$2,100.00	\$4,000.00
<b>Total</b>		\$185,000.00	\$66,700.00	\$227,000.00	\$218,000.00	\$239,500.00	\$34,050.00	\$107,396.00	\$55,690.00	\$50,400.00	\$74,500.00
<b>Schedule</b>			Completion within six (6) weeks of notice to proceed			Completion within seven (7) weeks of notice to proceed	Completion within two (2) weeks of notice to proceed		Completion within four (4) weeks of notice to proceed	Completion within 60 day timeframe from notice to proceed	

We have checked the bid submittal and find it compliant with the Bid Documents. We have received acceptable work references from other municipalities for similar work by this low bidder. We appreciate the opportunity to conduct this work for the Village. Please contact me with any questions.

Sincerely,



Gary J. Deigan
   
 Principal

**RESOLUTION 2021 - \_\_\_\_\_**

**A RESOLUTION APPROVING OF THE DEMOLITION PROJECT AGREEMENT  
BETWEEN THE VILLAGE OF BARTLETT AND FOWLER ENTERPRISES, LLC**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Demolition Project Agreement dated January 5, 2021, between the Village of Bartlett and Fowler Enterprises, LLC for the former Cruise America at the southwest corner of IL Rt. 20 and Rt.59 and commonly known as 1105 West Lake Street, Bartlett, Illinois (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 5, 2021

APPROVED: January 5, 2021

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021 - \_\_\_\_\_ enacted on January 5, 2021, and approved on January 5, 2021, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## DEMOLITION PROJECT AGREEMENT

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This Demolition Project Agreement (the "Agreement") is entered as of January 5, 2021, between the Village of Bartlett, an Illinois municipal corporation of Cook, DuPage and Kane Counties, Illinois (the "Village" or the "Owner") and Fowler Enterprises, LLC (the "Demolition Contractor").

**IN CONSIDERATION** of the covenants and conditions herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. Project Work.

A. "Project Work" shall mean the demolition and removal of all structures, foundations, building slab, walls, roof, interior equipment, personal property, roll-off box and box trailer and its contents, parking bollards, Cruise America entrance signs, nine (9) light posts and other material from the Project Site in accordance with the Scope of Work defined in the Contract Documents.

B. Demolition Contractor shall procure and furnish the District at the Demolition Contractor's expense the following: (i) all licenses and permits required for the Project Work from any federal, state and local governmental entities and/or agencies thereof having jurisdiction over the Project Work, Performance Bond and the Payment Bond in accordance with paragraph 12 below; (iii) Demolition Contractor shall furnish the Owner with the certificates of insurance, additional insured endorsements and other insurance documents in accordance with paragraph 11 below; and (iv) Demolition Contractor shall immediately commence the Project Work following receipt of notice to proceed from the Owner.

C. "Project Site" shall mean the former Cruise America on the Southwest corner of IL Route 20 and 59 and commonly known as 1105 West Lake Street, Bartlett, Illinois, legally described on the ALTA/ASTM Land Title Survey included in the Demolition Bid Request.

D. "Contract Documents" shall mean:

1. The Demolition Bid Request dated December 11, 2020, including:
  - a. Appendix A thereto listing Applicable Standards and Guideline Specific Requirements.
  - b. Special Provisions.
  - c. Exhibit I: Village of Bartlett Specifications Covering Compliance with laws, Indemnification and Insurance Requirements.
  - d. ALTA/NSPS Land Title Survey of the Project Site dated October 16, 2018.

- e. Demolition Bid Request Photographs.
- f. Log of potential on-site supply well.

2. Demolition Contractor's Bid Offer

3. This Demolition Project Agreement, the form of which was included in the Demolition Bid Request.

4. Demolition Contractor's Performance bond to be submitted by Demolition Contractor after award of contract to be co-signed by the Demolition Contractor and surety.

5. Demolition Contractor's Payment Bond as described herein (to be submitted by the Demolition Contractor after award signed by the Demolition Contractor and its surety.

2. Completion Date. Sixty (60) days after the issuance of a Notice to Proceed by the Owner or the Environmental Consultant.

3. Contract Sum and Payment Terms.

A. The contract sum for the Project Work is \$34,050.00 (the "Contract Sum"). The Contract Sum includes all costs attributable to the Project Work, including but not limited to, all materials, equipment, labor, permits, licenses, insurance, additional insured endorsements, certifications, removal and disposal of construction debris, payment of Prevailing Wages, Performance and Payment Bonds, fees, expenses, costs, profits and overhead required under the Contract Documents.

B. Upon completion of the Project Work, the Demolition Contractor shall provide a final invoice to the Owner in the amount of the Contract Sum plus any pre-approved change orders. It shall be a condition precedent to the Village's obligation to make a final payment that the Demolition Contractor shall have submitted, not less than seven (7) days prior to the first day of the month in which the Demolition Contractor is applying for final payment, the following documentation, which shall hereinafter collectively be referred to as the "Contractor's Final Payment Documents":

(i) An itemized Application of Payment for operations and Continuation Sheets using AIA G702 and G703 supported by such data to substantiate the Demolition Contractor's right to payment as the Owner may require, such as copies of requisitions from material suppliers, until after final acceptance has been made by the Owner. Payment may be reduced by such additional amounts as the Owner determines for non-conforming work and unsettled claims.

(ii) A General Contractor's Sworn Statement in form customarily used by Chicago Title and Trust Company listing the name and address of each subcontractor that furnishes labor on the Project and for each subcontractor in separate columns, the original amount of each subcontract, the amount of issued

change orders, adjusted contract amount, the total completed and stored to date, net amount previously paid, net amount this payment and balance to complete.

(iii) **Final Waivers of Lien** from the Demolition Contractor and from all subcontractors of every tier that furnished labor, materials and/or equipment in connection with the Project Work and final waivers of lien from all material suppliers that supplied material in connection with the Project. **Trailing Waivers of Lien will not be accepted.**

(iv) All of the Demolition Contractor's Final Payment Documents shall be sworn to and notarized.

(v) It shall also be a condition precedent to any payment hereunder that Demolition Contractor and its subcontractors must complete and submit certified payrolls to the Owner covering all payouts in strict compliance with the Prevailing Wage Act (820 ILCS 130/01, et seq.) using forms furnished by the Illinois Department of Labor (IDOL) (the "Certified Payrolls"). The Owner will not process or release any payments prior to receiving the Certified Payrolls relative to each applicable pay application.

(vii) Payments shall be further contingent upon the consent of the surety that issued the Performance Bond and the Payment Bond (sometimes collectively referred to as the "Performance and Payment Bonds") and/or other bond required hereunder to said payment. Any amounts required to be withheld from said payment by the surety shall be withheld without any liability to the Owner.

(vii) Following receipt of the Final Payment Request Documentation and all documents and submittals required under the Contract Documents, and following the Environmental Manager's determination that the Project Work has been completed in strict compliance with the Contract Documents and is free from defects, the Owner shall tender payment to the Demolition Contractor of the Contract Sum plus any approved change orders and less any deductions as provided, subject to the terms and conditions herein.

C. Except as provided in paragraph D of this Section 2, no payments shall be made by the Owner until the Project Work has been substantially completed and in strict compliance with the Contract Documents, and further subject to the requirements of this Section 2.

D. It shall be a condition precedent to any payment required by the Owner hereunder, that the Environmental Manager has certified to the owner that the Project Work is substantially completed and that the Project Work being invoiced is free from any defects and has been substantially completed in accordance with the terms and conditions herein. Provided the Environmental Manager certifies substantial completion, the Owner may deduct from the final payment hereunder, amounts as it reasonably determines for minor incomplete Project Work, including but not limited to 110% of the value of the punch list work, and any required restoration work, and for any unsettled claims, and further subject to the conditions herein.

E. Notwithstanding the foregoing, in no event shall the Owner's acceptance of the Project Work, Demolition Contractor's Final Payment Request Documentation and/or any Certification and/or the Owner's payments to the Demolition Contractor be deemed a waiver, express or implied, of any warranties and/or guaranties required under the Contract Documents.

4. Intentionally Omitted.

5. Non-Discrimination. Demolition Contractor shall not discriminate against any worker, employee or applicant for employment because of religion, race, sex, sexual orientation, color, national origin, marital status, ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from the military service, nor otherwise commit an unfair employment practice.

6. Compliance With Law. All goods, equipment, materials, and all labor furnished by Demolition Contractor and Demolition Contractor's Agents (defined below) shall comply with all applicable federal, state and local laws, regulations, rules, ordinances, statutes and codes relative thereto including, but not limited to, the Federal Occupational Safety and Health Act (OSHA), the Americans with Disabilities Act of 1990 as amended, the Architectural Barriers Act, the Illinois Accessibility Codes, Illinois and United States Department of Labor (IDOL and USDOL), the Human Rights Commission, the Illinois Department of Human Rights, EEOC, Environmental Laws (defined below), and the Bartlett Municipal Code, including but not limited to the Village of Bartlett Building Codes, with the most stringent standards governing (collectively, the "Laws"). To the fullest extent permitted by law, the Demolition Contractor shall indemnify, defend, and hold harmless the below defined Indemnified Parties from loss or damage, including but not limited to, attorney's fees, and other costs of defense by reason of actual or alleged violations of any Law(s) related to the Project Work. This obligation shall survive the expiration and/or termination of this Agreement.

7. Indemnification. To the fullest extent permitted by law, the Demolition Contractor shall indemnify, defend and hold harmless the Village of Bartlett, its Village President and Board of Trustees, and its officials, officers, employees, and Deigan & Associates, LLC, and its managers, members, officers and employees (collectively, the "Indemnified Parties"), from and against all injuries, deaths, damage to property, loss, damages, claims, suits, liens, lien rights, liabilities, judgments, costs and expenses, including but not limited to legal defense costs, attorney's fees, court costs, settlement judgments, prejudgment interest, post judgment interest, whether by direct suit or third parties which may in any way arise directly or indirectly from the Project Work provided hereunder caused in whole or in part by any negligent act and/or omissions of or on behalf of the Demolition Contractor, its employees, contractors, subcontractors of any tier, material suppliers, and/or agents and/or any person and/or entity acting on behalf of any of them and/or anyone directly or indirectly employed by any of them and/or anyone for whose acts and/or omissions any of them may be liable (collectively, "Contractor's Agents"); except to the extent caused by the active negligence, sole negligence or willful misconduct of the Owner or its Environmental Manager. In the event of any such suit, Demolition Contractor shall at its own expense, appear, defend and pay all charges of

attorneys and costs and other expenses arising there from or incurred in connection therewith, and if any judgment shall be rendered against the Indemnified Parties or any of them, in any such action, Demolition Contractor agrees that any bond or insurance protection required herein, or otherwise provided by Demolition Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Indemnified Parties as herein provided. Demolition Contractor shall similarly protect, indemnify and hold and save harmless the Indemnified Parties against and from any and all claims, costs, causes, actions and expenses including but not limited to attorney's fees, incurred by reason of Demolition Contractor's breach of any of its obligations under, or Demolition Contractor's default of, any provision of the Agreement. This obligation shall survive the expiration and/or termination of the Agreement.

8. Binding Obligation and Non-Assignability. Demolition Contractor shall not assign the whole or any part of this Agreement without the written consent of the Owner. Any such assignment by Demolition Contractor without the Owner's written approval shall be null and void.

9. Taxes. The Owner is a Tax-Exempt Organization and is not subject to sales, consumer, use, and other similar taxes required by law. This exemption does not, however, apply to tools, machinery, equipment or other property leased by the Demolition Contractor, or to suppliers and materials which, even though they are consumed are not incorporated into the completed Project Work. The Demolition Contractor shall be responsible for and pay any and all applicable taxes, including sales and use taxes, on such leased tools, machinery, equipment or other property and upon such unincorporated supplies and materials. Notwithstanding the forgoing, it shall be Demolition Contractor's responsibility to determine and pay all applicable taxes attributable to the Project Work. All such taxes are included in the Contract Sum.

10. Investigations by Demolition Contractor. Demolition Contractor has made such investigations as it deems necessary to perform the Project Work, including but not limited to, inspection of the Project Site and the present condition of the Project Site and represents and warrants that the Contract Documents and depictions are adequate, and the required results can be produced under the Contract Documents and requirements herein. No plea of ignorance of conditions that exist or of conditions or difficulties that may be encountered in the execution of the Project Work under this Agreement as a result of failure to make the necessary investigations will be accepted as an excuse for any failure or omission on the part of the Demolition Contractor to fulfill in every detail all of the requirements of this Agreement or will be accepted as a basis for any claims whatsoever, for extra compensation.

11. Insurance. The Demolition Contractor shall procure and maintain for the duration of the Project Work insurance of the types and in amounts of not less than the coverage's listed on Exhibit I of the Contract Documents. The cost of such insurance is included in the Contract Sum.

12. Performance Bond, Payment Bond. Prior to commencement of the Project Work, Demolition Contractor shall furnish the Owner with a Performance Bond and a

Labor and Material Payment Bond ("Payment Bond") each in the amount of 100% of the Contract Sum using AIA-312 Forms (2010) or in form otherwise acceptable to the Owner, co-signed by a surety licensed by the Illinois Department of Insurance to issue and sign sureties, which surety shall have a financial strength rating (FSR) of not less than "A-" by A.M. Best Company Inc., Moody's Investor Service, Standard & Poors Corporation, or similar rating agency, and naming the Village of Bartlett as primary obligee (sometimes collectively referred to herein as the "Performance and Payment Bonds") to guaranty the performance of the Demolition Contractor's obligations under the Contract Documents, completion of the Contract, and the payment of all labor and materials furnished for the Project Work, including but not limited to the payment of the below defined Prevailing Wages. The cost of said Performance and Payment Bonds shall be included in the Contract Sum.

### 13. Illinois Prevailing Wage Act

A. All laborers, workers and mechanics employed by Demolition Contractor and/or by any subcontractor(s) performing any Project Work shall be paid wages (hourly cash wages plus fringe benefits) at rates not less than those required under the Illinois Prevailing Wage Act (820 ILCS 130/01 et seq.) (the "Act") (hereinafter, "Prevailing Wages") for Cook County, the county in which the Project Work will be performed. Demolition Contractor and all subcontractor(s) shall comply with all regulations issued pursuant to the Act and other applicable federal, state, and local laws and regulations pertaining to labor standards with the most stringent laws and regulations controlling.

B. The Demolition Contractor shall notify immediately in writing all of its subcontractors, of all changes in the schedule of Prevailing Wages. Demolition Contractor shall include in each of its subcontracts a written stipulation that not less than the Prevailing Wages shall be paid to all laborers, workers, and mechanics performing work under the Contract and shall require each of its sub-subcontractors of every tier to include said stipulation regarding payment of Prevailing Wages. Any increase in costs to the Demolition Contractor due to changes in the Prevailing Wages or labor law during the term of any contract and/or sub-contract of any tier shall be at the expense of the Demolition Contractor and not at the expense of the Village. Any change orders shall be computed using the Prevailing Wages applicable at the time the change order work is scheduled to be performed. The Demolition Contractor shall be solely responsible to maintain accurate records as required under the Act, and shall be solely liable for paying the difference between Prevailing Wages and any wages actually received by laborers, workers, and/or mechanics engaged in the work and for insuring strict compliance with the requirements of the Act, including but not limited to providing certified payrolls to the Village in strict accordance with the Act using forms and affidavits furnished by IDOL (the "Certified Payrolls"). A copy of the July 15, 2020 prevailing wage rates for Cook County, Illinois (which as of July 15, 2020, appear to be the most current prevailing wages) are attached hereto. Notwithstanding the foregoing, said prevailing wage rates are revised by the Illinois Department of Labor (IDOL) from time to time. Demolition Contractor is solely responsible for obtaining and paying the applicable revised prevailing rate of wages for Cook County, Illinois as determined by the IDOL for the time period in which the work is

being performed. Said revised prevailing wage rates are available at IDOL's website: <http://www.state.il.us/agency/idol/rates/rates.HTM>.

14. Intentionally Omitted.

15. Default. In the event of default hereunder, the non-defaulting party shall be entitled to all remedies available at law and/or equity, including reasonable attorney's fees, subject to the limitations set forth in paragraph 18 of this Agreement.

16. Notice. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed served (a) when delivered by Federal Express or similar overnight courier service to that party's address set forth below during the hours of 9:00 a.m. and 5:00 p.m. local time Monday through Friday, excluding federal holidays;(b) when mailed to any other person designated by that party in writing herein to receive such notice, via certified mail, return receipt requested, postage prepaid; or (c) via fax. Fax notice shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 A.M. to 5:00 P.M. Chicago time). In the event fax notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission. Notice shall be given to the following:

If to the Demolition Contractor:

Fowler Enterprises, LLC  
41W691 Russell Road  
Elgin, IL 60124  
Attn: Jake Fowler

If to the Owner:

Village of Bartlett  
228 South Main Street  
Bartlett, Illinois, 60103  
Attn: Paula Schumacher, Village Administrator  
Fax: 630-837-7168

With a copy to the Environmental Manager:

Deigan & Associates, LLC  
28835 North Herky Drive, Unit 120  
Lake Bluff, IL, 60044  
Attn: Gary Deigan  
Fax: 847-549-3242

Either party hereto may change the place of notice to it by sending written notice to the other party.

17. Repair Work. Demolition Contractor shall repair any damage to the Project Site and/or any other owner property attributable to acts and/or omissions of the

Demolition Contractor and/or Demolition Contractor's Agents and/or otherwise attributable to the Project Work.

**18. Limitation on the Owner's Liability. The Demolition Contractor agrees to waive any right which it may have to punitive, consequential, special, indirect, incidental, and/or exemplary damages against the Village of Bartlett and other Indemnified Parties and agrees not to make any claim or demand for such damages against the Village and/or other Indemnified Parties.**

19. Hazardous Substances. Demolition Contractor shall not cause or permit any Hazardous Substances to be brought upon, kept, stored or used in or about any of the Project Site and/or any other property owned, leased or controlled by the Owner (collectively, "Subject Property") by Demolition Contractor and/or Demolition Contractor's Agents (defined above). If the presence of Hazardous Substances brought upon, kept, stored or used in or about the Subject Property by or on behalf of Demolition Contractor or Demolition Contractor's Agents in violation of this paragraph, results in contamination of the said Property, Demolition Contractor shall pay for all actual costs of clean up and shall indemnify, hold harmless and defend the above defined Indemnified Parties from and against any and all claims, demands, expenses (including reasonable attorneys' fees), costs, fines, penalties and other liabilities of any and every kind and nature, including, but not limited to, costs and expenses incurred in connection with any clean-up, remediation, removal or restoration work required by any federal, state or local governmental authority because of the presence of any such Hazardous Substances on or about said Property.

For purposes hereof, Hazardous Substances shall include, but not be limited to, substances defined as "hazardous substances," "toxic substances" in the federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended; the federal Hazardous Materials Transportation Act, as amended; and the federal Resource Conservation and Recovery Act, as amended ("RCRA"); those substances defined as "hazardous substances," "materials," or "wastes" under any Federal law or the law of the State of Illinois; and as such substances are defined in any regulations adopted and publications promulgated pursuant to said laws (collectively, "Environmental Laws"). If Demolition Contractor's activities or the activities of any of Demolition Contractor's Agents violate or create a risk of violation of any Environmental Laws, Demolition Contractor shall cause such activities to cease immediately upon notice from the Owner. Demolition Contractor shall immediately notify the Owner both by telephone and in writing of any spill or unauthorized discharge of Hazardous Substances or of any condition constituting an "imminent hazard" under any Environmental Laws.

Demolition Contractor's indemnification obligations and duties as stated in the paragraph 19 and as set forth in Exhibit I of the Contract Documents shall survive the termination and/or expiration of this Contract.

20. Delays in Project Work. The Demolition Contractor's sole remedy for delay shall be an extension of time, and reasonable additional compensation for delay of any

kind that is beyond the Demolition Contractor's control and without fault or neglect of Demolition Contractor.

21. Change Orders.

A. Notwithstanding any provisions herein to the contrary, where proposed changes to the Project Work involve a modification to (i) the Contract Sum; (ii) the Contract Time, or (iii) material changes in the Work (i.e., other than minor field changes), a written Change Order shall be prepared by the Superintendent of Parks and Planning. It shall be a condition precedent to the acceptance of any Change Order or any Series of Change Orders which involves an increase or decrease in the Contract Sum of \$10,000 or more or changes the time of completion by a total of thirty (30) days or more, that the Village President and Board of Trustees of the Village of Bartlett (the "Corporate Authorities") shall have first approved such written Change Order(s) and made the requisite determinations and findings in writing as required by 720 ILCS 5/33 E-9 (as amended). Other changes involving modifications to the Contract Sum, Contract Time or material change in the Work which will result in an increase or decrease of less than \$10,000 or extension of less than thirty (30) days to the Contract Time shall be made by the Bartlett Village Administrator or the Corporate Authorities.

B. For any adjustments to the Contract Sum based on other than the unit prices method, the Demolition Contractor agrees to change and accept payment for its overhead and profit at the following percentages of the cost attributable to the change in the Project Work:

- i. Ten percent (10%) of the project Work by the Demolition Contractor not involving subcontractors.
- ii. Five percent (5%) for project Work by subcontractors.
- iii. When both additions and credits are involved in any one change, the allowance for overhead and profit shall be figured on the basis of the net increase, if any.
- iv. For additional Project Work ordered as described which will be executed by subcontractors of the Demolition Contractor, it is agreed subcontractors will be permitted to charge ten percent (10%) for Project Work not involving sub-subcontractors and five (5%) for Project Work by sub-subcontractors. To the net Subcontract amount the Demolition Contractor may add five (5%).

22. Relationship of the Parties.

A. It is understood, acknowledged and agreed by the parties that the relationship of the Demolition Contractor to the Owner arising out of this Agreement shall be that of an independent contractor. Neither Demolition Contractor, nor any employee or agent of Demolition Contractor, is an employee, partner, joint venture, and/or agent of

the Owner, and therefore is not entitled to any benefits provided to employees of the Owner. Demolition Contractor has no authority to employ/retain any person as an employee or agent for or on behalf of the owner for any purpose. Neither Demolition Contractor nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of the Demolition Contractor may represent himself to others as an employee of the Owner. Should any person indicate to the Demolition Contractor or any employee or agent of the Owner by written or oral communication, course of dealing or otherwise, that such person believes Demolition Contractor to be an employee or agent of the Owner, Demolition Contractor shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for any goods or services, Demolition Contractor shall do so in Demolition Contractor's own business.

B. Demolition Contractor shall at all times have sole control over the manner, means and methods of performing the services required by this Agreement according to its own independent judgment. Demolition Contractor acknowledges and agrees that it will devote such time and resources as necessary to produce the contracted for results. The Owner shall not have control over, charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Project Work since they are solely the Demolition Contractor's rights and responsibilities. The Demolition Contractor shall supervise and direct the Project Work efficiently with his, her or its best skill and attention; and the Demolition Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Project Work; and the Demolition Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the Project Site and all other persons who may be affected thereby. The Owner shall not have any authority to stop the work of the Demolition Contractor or the work of any subcontractor on the Project.

23. Exhibits and Contract Documents. All Exhibits and Contract Documents referred to herein are expressly incorporated herein and made a part hereof as though fully set forth herein.

24. Assumption of Liability. **To the fullest extent permitted by law, Demolition Contractor assumes liability for all injury to or death of any person or persons including employees of Demolition Contractor, any subcontractor of any tier, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this Contract.**

25. No Waiver of Immunities and/or Privileges. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Village of Bartlett, and/or any of its officials, officers, employees, volunteers and/or agents as to any liability whatsoever, and all such immunities and privileges are expressly reserved.

26. Intentionally Omitted.

27. Illinois Human Rights Act. The Demolition Contractor shall comply with all terms and procedures of the Illinois Human Rights Act, (775 ILCS 5/1-101, et seq.) and Demolition Contractor represents and warrants to the Owner as follows:

(1) That it will not discriminate against any employees or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age physical or mental handicap unrelated to ability, or an unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.

(2) That, if it hires employees in order to perform this Contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized

(3) That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Demolition Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Demolition Contractor in its efforts to comply with such Acts and Rules and Regulations, the Demolition Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to a certain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) That it will include verbatim or by reference the provisions of these clauses in every subcontracting awards under which any portion of the Contract obligations are undertaken or assumed, so that each provision will be binding upon such subcontractor. In the same manner as with other provisions of this Contract, the Demolition Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any Subcontractor fails or refuses to comply therewith. In addition, the Demolition Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

28. Intentionally Omitted.

29. Clean Air Act and Federal Water Pollution Control Act. Demolition Contractor shall comply with the Clean Air Act of 1970, as amended, the Federal Water Pollution Control Act, as amended, and all Environmental Laws (as defined above) with the most stringent laws controlling.

30. Removal and Disposal. The Demolition Contractor must remove and dispose of all construction or demolition debris materials, waste and soils at licensed facilities in accordance with applicable federal, state and local laws, including but not limited to the NEPA Act and Illinois Public Act 97-137, with the most stringent and demanding requirements controlling.

31. Work by Trade Unions. If the Project Work is to be performed by trade unions, the Demolition Contractor shall make all necessary arrangements to reconcile, without delay, damage, recourse, or cost to the Owner, any conflict between the Contract Documents and any agreements or regulations of any kind at any time in force among members or councils which regulate or distinguish what activities shall not be included in the work of any particular trade. In case the progress of the Work is affected by any undue delay in furnishing or installing any items or materials or equipment required under the Contract Documents because of the conflict involving any such agreement or regulation, the Owner may require that other material or equipment of equal kind and quality be provided at no additional cost to the Owner.

32. Miscellaneous

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.

B. This Agreement may be executed in any number of counterparts, and by the Owner and Demolition Contractor on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

J. In the event of any conflict between the terms and conditions of any of the Contract Documents, the most stringent and demanding requirements shall control.

K. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

Village of Bartlett

Demolition Contractor:  
Fowler Enterprises, LLC

By: \_\_\_\_\_

Kevin Wallace  
Village President

By: \_\_\_\_\_

Name: Jake Fowler  
Title: Owner

Attest:

Attest:

\_\_\_\_\_  
Lorna Gilles  
Village Clerk

\_\_\_\_\_  
Name: Christine Swanson  
Title: Agent



# Agenda Item Executive Summary

Item Name      Bittersweet Water Reclamation Facility Illinois  
Water Pollution Control Loan Program Loan  
Program Application and Loan Applicant's  
Authorized Representative Resolution      Committee  
or Board      Board

## BUDGET IMPACT

Amount:	NA	Budgeted	NA
List what fund	Sewer Fund		

## EXECUTIVE SUMMARY

The attached resolution is required per the Illinois Environmental Protection Agency Loan Program. This resolution authorizes the Village Administrator to sign the Water Pollution Control Loan Program loan documents for the Bittersweet Water Reclamation Facility improvements.

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Loan Application with Attachments

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a Resolution Authorizing of a Loan Applicant's Authorized Representative to Sign Water Pollution Control Revolving Loan Documents.

Staff:              Dan Dinges, Director of Public Works              Date:              12/18/20

# PUBLIC WORKS MEMO



DATE: December 18, 2020

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Bittersweet Water Reclamation Facility Illinois Water Pollution Control Loan Program Loan Applicant's Authorized Representative Resolution

The attached resolution is required per the Illinois Environmental Protection Agency Loan Program. This resolution authorizes the Village Administrator to sign the Water Pollution Control Loan Program loan application documents for the Bittersweet Water Reclamation Facility improvements.

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a Resolution Authorizing of a Loan Applicant's Authorized Representative to Sign Water Pollution Control Revolving Loan Documents.

**RESOLUTION 2021 - \_\_\_\_\_**

**A RESOLUTION AUTHORIZING OF A LOAN APPLICANT'S AUTHORIZED REPRESENTATIVE TO SIGN WATER POLLUTION CONTROL REVOLVING LOAN DOCUMENTS**

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**WHEREAS**, application provisions for loans from the Water Pollution Control Revolving Loan Program for construction of sewage treatment works require that the Village of Bartlett authorize a representative to sign the loan application forms and supporting documents; therefore, be it resolved by the Village Board of the Village of Bartlett that Village Administrator Paula Schumacher is hereby authorized to sign all loan application forms and documents;

**SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** January 5, 2021

**APPROVED:** January 5, 2021

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

### **C E R T I F I C A T I O N**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - \_\_\_\_\_ enacted on January 5, 2021 and approved on January 5, 2021 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



# Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

## Illinois Water Pollution Control Loan Program (WPCLP) Loan Application

For IEPA's use:
Loan Number: L17 0034
Date Received:

The Loan Application, plus all accompanying materials, should be submitted to the attention of your Project Manager at the address below prior to bidding the project and should reflect the latest pre-bid estimated project costs. Biddable plans and specifications, accompanied by the IEPA Certification of Plans and Specifications, may be submitted with this package or submitted separately prior to bidding the project.

Mail three copies of the Loan Application and two copies of all applicable attachments (page 9) to the attention of your Project Manager at:

Illinois Environmental Protection Agency  
Bureau of Water, Infrastructure Financial Assistance Section  
1021 North Grand Avenue East  
PO Box 19276  
Springfield, IL 62794-9276

Please use the guide below to ensure you are including all required materials in your submittal to IEPA.

- Loan Applicant and Project Information – Pages 1 - 6.
- Comprehensive financial projections, including historical information for the last three (3) years and projections for the next five (5) years, starting with the current fiscal year (8 years total). Instructions on page 7.
- All required/applicable attachments – detailed listing on page 9.

Appendix: Ensure you have filled in all boxes and included your signature wherever requested.

- Amount and source of any local funds to be used for project (Pg . 1)
- Intent Regarding National Flood Insurance (Pg. 2)
- Certification Regarding Project Site, Rights - of - Way, Easements and Permits (Pg. 3)
- Taxpayer Identification Number (Pg. 6)
- Executive Compensation Data (5 Officer Form) (Pg. 7)
- Authorization of a Loan Applicant's Authorized Representative (Pg. 8)
- Certification of Information on All Previous Pages (Pg. 9), including
  - Debarment, Suspension and Other Responsibility Matters (Pg. 2)
  - Use of American Iron and Steel Products (Pg. 3)
  - Engineering Services Procurement Report (Pg. 4)
  - Acknowledgement of Fiscal Sustainability Plan (FSP) Requirements (Pg. 5)

Refer to Loan Application Instructions for additional information. Questions? Please contact us:

General questions: Your Project Manager or [Heidi.Allen@illinois.gov](mailto:Heidi.Allen@illinois.gov)  
Financial questions: [Jacob.Poeschel@illinois.gov](mailto:Jacob.Poeschel@illinois.gov)  
Legal questions: [Stephanie.Flowers@illinois.gov](mailto:Stephanie.Flowers@illinois.gov)



# Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

## Illinois Water Pollution Control Loan Program (WPCLP) Loan Application

For IEPA's use:
Loan Number: L17 0034
Date Received:

### APPLICANT INFORMATION

Applicant Name: Village of Bartlett

Applicant Address: 228 S. Main Street

City: Bartlett Zip+4: 60103-4421 County: Cook, DuPage, Kane

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ Zip+4: \_\_\_\_\_ County: \_\_\_\_\_

Applicant type:  Municipal  County  Cooperative  Private  Other

If Other, enter type here: \_\_\_\_\_

Facility Name: Village of Bartlett Bittersweet Water Reclamation Facility

NPDES Permit Number (if applicable): IL0027618

Data Universal Number System (DUNS) Number: 033591207

U.S. Congressional District(s): 6, 8

Illinois Representative District: 44, 45, 49 Illinois Senate District: 22, 23, 25

### PROJECT INFORMATION

Project Title: Bittersweet Water Reclamation Facility Improvements

Project Address: 1150 Bittersweet Drive

City: Bartlett Zip+4: 60103-4421 County: DuPage

County or Counties Served by Project: Cook, DuPage, and Kane

U.S. Congressional District(s): \_\_\_\_\_  Same as applicant

Illinois Representative District: \_\_\_\_\_ Illinois Senate District: \_\_\_\_\_

Is this a multi-phased project?  Yes  No

If yes, include previous loan number: L17

CONTACT INFORMATION

Loan Applicant's Authorized Representative (please refer to application instructions)

Name: Paula Schumacher

Title: Village Administrator

Phone: (630) 837-0800  Cell  Office

Email: pschumacher@vbartlett.org

Project Engineer

Name: Troy W. Stinson, P.E.

Firm: Strand Associates, Inc.

Address: 910 West Wingra Drive  
Madison, WI 53715

Phone: (608) 251-4843  Cell  Office

Email: troy.stinson@strand.com

Attorney

Name: Bryan Mraz

Firm: Bryan Mraz & Associates

Address: 111 E. Irving Park Road  
Roselle, IL 60172

Phone: (630) 529-2541  Cell  Office

Email: BEM@mrazlaw.com

Finance Director

Name: Todd Dowden

Firm: Village of Bartlett

Address: 228 S. Main Street  
Bartlett, IL 60103

Phone: (630) 837-0800  Cell  Office

Email: tdowden@vbartlett.org

Other (describe role) Director of Public Works - Main Point of Contact

Name: Daniel Dinges

Firm: Village of Bartlett

Address: 1150 Bittersweet Drive  
Bartlett, IL 60103

Phone: (630) 837-0811  Cell  Office

Email: ddinges@vbartlett.org



4. List any other proposed sources of funding in addition to the WPCLP request

Source	Amount	Applied for	Approved	Received
ComEd Industrial Program	\$224,300.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

LOAN REPAYMENT PERIOD AND PLEDGED REVENUES

5. Pledged revenues. Federal and state law requires that a specific source(s) of revenue be dedicated and pledged to make the loan repayments. Provide a description of the source(s) of revenue pledged to repay the proposed financing agreement (e.g., system revenues, sales taxes, property taxes) and method used to secure collection. Please ensure that the Ordinance Authorizing Debt to be Incurred names the same pledged revenues as the source of repayment proposed in the comprehensive 5-year financial projections requested in Question 19.

The Village will utilize revenues derived from the Village's Sewer Fund to make the loan repayments. Rates will be increased on May 1, 2022 and May 1, 2023 to phase in the rates necessary to make the loan repayments.

6. Loan repayment period requested 20 years

SYSTEM INFORMATION

7. Active service connections.  Not applicable

Connection Type	Number of Connections	Current Monthly User Charge	Projected Monthly User Charge
Residential	8,118	\$43.24	\$58.25
Commercial	181	\$143.95	\$193.79
Industrial	79	\$378.94	\$510.05
Other	28		
Total			

8. User charges. Please provide the following dates:

When did current user charges go into effect? May 1, 2019

What is the effective date for the projected monthly user charges? 5/1/2023



14. Planned debt issuance. Please describe current plans for debt issuance over the next three years for the wastewater system. Include any authorized debt which is not project-related. Indicate whether the debt will be parity or subordinate to WPCLP financing, if known, and the anticipated revenue source for repayment.

No other debt issuance is planned for the Sewer Fund over the next three years.

15. Current bond ratings (if available)

	Standard & Poor's	Moody's	Fitch
G.O.		Aa1	
Revenue			

**PROPERTY TAX INFORMATION**

Complete only if General Obligation bond is pledged to repay the loan.

16. Property tax information. Provide valuation and collection data for the most recent three years.

Year \_\_\_\_\_

Assessed Value of Property \_\_\_\_\_

Market Value of Property \_\_\_\_\_

Property Tax Revenues Levied \_\_\_\_\_

Property Taxes Collected \_\_\_\_\_

Property Tax Collection Rate \_\_\_\_\_

**SALES TAX INFORMATION**

Complete only if sales taxes are pledged to repay the loan

17. Sales tax collection data. Please complete for the most recent twelve (12) months.

Month/Year	Amount Collected	Month/Year	Amount Collected

## FINANCIAL PROJECTIONS

***ALL*** applicants must complete the following.

18. Start of system fiscal year May 1
19. Submit a comprehensive five (5) year financial projection demonstrating that the dedicated source(s) of revenue is sufficient to cover the WPCLP debt service costs. Projections must begin with the current fiscal year. Historical information for the last three (3) years must be provided and must tie to information in audited financial statements. A sample worksheet in Microsoft Excel can be found at [www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/guidance/Pages](http://www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/guidance/Pages). You may add rows to the worksheet to demonstrate additional sources of revenues or expenditures.

If you wish to submit projections using your own worksheets, ensure that they include the following:

- Revenues and expenses, including operations and maintenance expenses, from the previous three (3) years and projections for the next five (5) years, starting with the current fiscal year (8 years total).
- Projected revenues for the dedicated source of revenues to be used for repaying the WPCLP loan.
  - If system revenues will be pledged for the loan, ensure the revenues include all applicable service revenues. Ensure that any anticipated rate increases are included.
  - If another source of revenues will be pledged for the loan (e.g., property taxes, sales taxes, special assessments), demonstrate that sufficient revenues will be raised and transferred to the water fund for the purposes for repaying the IEPA loan.
  - If revenues are insufficient, the applicant will be asked to raise rates or find other capital to infuse into the system.
- Projected expenses. If system revenues will be pledged, ensure that the budget includes operations, maintenance, and replacement reserves, as well as current and future debt costs.
- Ensure the new amount available for repayment of the SRF loan is included.
- If applicant is a private entity, use Federal tax returns for the previous three (3) years.
- Refer to the IEPA WPCLP Loan Application and Approval Process for additional clarification.

20. Provide a written narrative detailing the major assumptions used in arriving at the current and proposed projections (e.g. additional customers, rate increases, other revenues, changes in operations and maintenance costs, and debt service). If rate increases are anticipated, explain when those will go into effect, and what the revised rates will be. Any variances greater than 10% from year to year must be explained. Attach additional pages if needed.

Sewer Charges

Based on projected debt service payments related to major projects including the WWTP improvements, sewer rates were increased significantly for the fiscal years beginning May 1, 2018 and May 1, 2019. A third year of significant rate increases was planned for the year beginning May 1, 2020, but was not implemented due to the COVID-19 pandemic and to the sufficient cash balance in the Sewer Fund.

With the WWTP annual loan payments of \$2,120,000 projected to begin in the fall of 2023, the remaining required rate increases will be implemented over two years to generate an additional \$1,825,000 of revenue. Rates will increase by 8.2% in Cook County and 13.2% in DuPage County effective with the May 1, 2022 bills to generate an additional \$729,000. The second year, rates will increase by 7.6% in Cook County and 19.1% in DuPage County effective with the May 1, 2023 bills to generate an additional \$1,095,444.

The fund's cash balance at 4/30/21 is estimated to be \$2,238,377. The balance is projected to be over the minimum policy balance by \$1,130,277. The balance at 4/30/22 is projected to be \$1,793,684. The balance at 4/30/23 is projected to be \$2,528,133.

## ATTACHMENTS

- Item Attached?** Complete and submit the following attachments. Please check the box next to each item to confirm that the item is attached to your application.
- Audited financial statements. Please provide the most recent audited financial statement. If posted online at the entity's website or the State Comptroller's Local Government Warehouse (<http://warehouse.illinoiscomptroller.com>), provide links. IEPA may request additional audit reports. If applicant is a private entity, submit Federal tax returns.
  - Single Audit report. If a Single Audit has been completed within the last 3 years, provide the most recent one. If posted online, provide links.
  - Projected revenues, expenses and debt coverage for pledged revenue. Provide 5 year projected revenues, beginning with the current fiscal year. See #19 above for guidance. The projections must show that there are sufficient revenues to offset relevant costs and SRF debt service. See the IEPA WPCLP Financial Capability Review Criteria instructions for additional information.
  - If any other entities are substantially benefiting (more than 5%) from the project, provide copies of applicable service agreement(s) with these beneficiaries.
  - Amortization schedules for all debt obligations listed in #13.
  - Copy of a certified ordinance (bond ordinance) authorizing the debt to be incurred and identifying a dedicated source of repayment. Required for publicly owned entities. Sample ordinances can be found at [www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/guidance/Pages](http://www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/guidance/Pages). The applicant may use an ordinance developed by its bond counsel. Refer to the Loan Application and Approval Process for more information on this requirement, and for requirements for nonpublic applicants. If an applicant is not using the IEPA sample ordinance, it is highly encouraged to submit the draft ordinance for pre-approval to Vera Herst at [vera.herst@illinois.gov](mailto:vera.herst@illinois.gov) to avoid delays in loan closing. Please ensure that the ordinance authorizing debt to be incurred names the same pledged revenues as the source of repayment that is proposed in the comprehensive 5-year financial projections requested in #19.
  - Sewer rate ordinances defining user charges. Alternatively, provide the website address.
  - Signed tax certificate and agreement ([www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/Pages/state-revolving-fund-forms.aspx](http://www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/Pages/state-revolving-fund-forms.aspx)).
  - Corporate resolution to apply, borrow, and to grant security (required for corporations).
  - Federal non-profit certification (required for non-profit applicants).
  - If the system is involved in a lawsuit or pending litigation that is in excess of \$10,000, attach a statement from the system's attorney describing the situation.
  - Loan program certifications and related forms (Appendix). The applicant must agree to the loan certifications and related forms listed in the appendix starting on the next page.

APPENDIX: LOAN PROGRAM CERTIFICATIONS

**Loan Applicant's Authorized Representative shall complete and sign in all areas indicated.**

- The loan applicant hereby agrees to pay all project costs not covered by the loan. If the project costs provided by the applicant exceed the lesser of 5% of the total project cost or \$100,000, please provide the following information:

Amount to be provided by applicant: \$206,362.50

Source of funds: Sewer Fund

- The loan applicant hereby certifies that it has analyzed the costs and the financial impacts of the proposed project and that it has the legal, institutional, managerial and financial capability to insure adequate building, operation, maintenance and replacement of the treatment works project.
- The loan applicant hereby certifies that no unlawful or corrupt practice has taken place in the planning or design of the proposed project.
- The loan applicant hereby certifies that it has complied with all applicable State and Federal statutory and regulatory requirements in regard to the proposed project.
- The loan applicant hereby certifies that it is not barred from being awarded a contract or subcontract under Section 10.1 of the Illinois Purchasing Act.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION  
AND OTHER RESPONSIBILITY MATTERS

The prospective participant to the best of its knowledge and belief that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fine of up to \$10,000 or imprisonment for up to 5 years, or both.

INTENT REGARDING NATIONAL FLOOD INSURANCE

- Whereas application provisions for loans from the Water Pollution Control Loan Program require compliance with the National Flood Insurance Act 1968, as amended, and
- Whereas the costs of securing and maintaining flood insurance are eligible for loan participation during the approved construction period, and
- Whereas failure to secure flood insurance for eligible construction located in designated flood hazard areas will cause this construction to become ineligible for loan funds:
- Now therefore, be it resolved that the Village of Bartlett will cooperate and coordinate with the National Flood Insurance Program to acquire and maintain any flood insurance made available for Project L17 0034 for the entire useful life of the insurable construction pursuant to the Flood Insurance Act of 1968, as amended, and that it will secure said flood insurance for each insurable structure, as soon as said insurance is available and will notify the Illinois Environmental Protection Agency in writing that the National Flood Insurance requirement has been satisfied.

CERTIFICATION REGARDING PROJECT SITE, RIGHTS-OF-WAY, EASEMENTS AND PERMITS

1. The applicant has investigated and ascertained the location of the site or sites, rights-of-way and easements being provided for the facilities in its application for loan assistance. In my opinion, the applicant has a sufficient legal interest in the said site or sites, rights-of-way and easements to permit the building of such facilities thereon and to permit the operation and maintenance of such facilities thereon during the estimated life of the facility by the applicant after the completion of construction.
2. The loan applicant has compiled with the provisions of 49 CFR 24 as required by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended (42 USC 4601 et seq.).
3. The loan applicant has obtained all the necessary permits as indicated below:

Type of Permit	Permit Number	Date Issued
Army Corps of Eng. 404	NA	
IL Dept. of Trans.	NA	
County Highway	NA	
Other		

LOAN APPLICANT ACKNOWLEDGEMENT OF THE USE OF AMERICAN IRON AND STEEL PRODUCTS REQUIREMENT

1. I am aware that all iron and steel products used for this project must be produced in the United States per Federal appropriations;
2. I understand the term "iron and steel products" refers to the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete and construction materials;
3. I am aware that loan recipients must be able to verify that products used in their State Revolving Fund (SRF) projects comply with the AIS requirements;
4. I am aware that this requirement applies to all portions of the project.

Information regarding the American Iron and Steel Requirements is available on IEPA's website, [www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/guidance/Pages](http://www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/guidance/Pages), or by calling the Infrastructure Financial Assistance Section at (217) 782-2027.

## ENGINEERING SERVICES PROCUREMENT REPORT

Section 602(b)(14) of the Federal Water Pollution Control Act contains requirements for procuring architectural and engineering services. Specifically, the rule states architectural and engineering services must be negotiated in the same manner as a contract is negotiated under Chapter 11 of Title 40, United States Code. Projects not following Section 602(b)(14) may receive loan funds from the state for project related engineering services, however, in order to remain compliant, the state is required to modify federal reporting requirements for these projects.

Check the method utilized for procuring engineering services for the project listed above.

- Loan funds have not been requested for engineering services.
- A Qualifications-Based Selection (QBS) process was utilized and a minimum of three firms were considered. Qualifications-Based Selection (QBS) is a competitive procurement process whereby consulting firms submit qualifications for evaluation. The most qualified firm is selected and then negotiates the project scope of work, schedule, budget and fee.
- Our organization has an established relationship with the company utilized for this project. No QBS or bidding process was utilized.
- Our organization has a long-term contractual agreement with the company utilized for this project. No QBS or bidding process was utilized.
- Another method was utilized. Please describe below or attach an explanation of the process.

## ACKNOWLEDGEMENT OF FISCAL SUSTAINABILITY PLAN (FSP) REQUIREMENTS

Section 603(d)(1)(E) of the Federal Water Pollution Control Act requires a recipient of a loan for a project that involves the repair, replacement or expansion of a publicly owned treatment works to develop and implement a Fiscal Sustainability Plan (FSP). The requirement pertains to those portions of the treatment works paid for with Water Pollution Control Loan Program funds.

All WPCLP loan recipients must certify prior to receiving a loan agreement that they will develop and implement an FSP. Prior to loan closing, the loan recipient will be required to certify an FSP has been developed and implemented. Projects that do not involve the repair, replacement or expansion of a publicly owned treatment works, such as new treatment works not replacing an existing treatment works or adding advanced treatment, are exempt from this requirement.

I certify that I am the authorized representative for the above listed entity. I hereby certify that we will develop and implement a Fiscal Sustainability Plan in accordance with the Section 603(d)(1)(E) of the Federal Water Pollution Control Act as a condition of receiving a loan agreement from the WPCLP. Once developed, the FSP will be made available upon request by the Illinois Environmental Protection Agency or United States Environmental Protection Agency. I do hereby certify that the above information is, to the best of my knowledge, true and correct.

If the project is exempt from the FSP requirement, provide an explanation below. All projects with executed loan applications received prior to October 1, 2014 are automatically exempt from the requirements.

This project is exempt from the FSP requirement due to the following reason(s):

TAXPAYER IDENTIFICATION NUMBER

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).
  - If you are an individual, enter your name and SSN as it appears on your Social Security Card.
  - If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
  - If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the d/b/a on the business name line and enter the owner's SSN or EIN.
  - If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
  - For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name: Paula Schumacher

Business Name: Village of Bartlett

Taxpayer Identification Number:

Social Security Number:

or

Employer Identification Number: 36-6005784

Legal Status (check one):

- |   |  |
|---|--|
| <input type="radio"/> Individual  | <input checked="" type="radio"/> Governmental                |
| <input type="radio"/> Sole Proprietor   | <input type="radio"/> Nonresident alien                      |
| <input type="radio"/> Partnership   | <input type="radio"/> Estate or trust                        |
| <input type="radio"/> Legal Services Corporation  | <input type="radio"/> Pharmacy (Non-Corp.)                   |
| <input type="radio"/> Tax-exempt  | <input type="radio"/> Pharmacy/Funeral Home/Cemetery (Corp.) |
| <input type="radio"/> Corporation providing or billing medical and/or health care services            | Limited Liability Company                                    |
| <input type="radio"/> Corporation <b>NOT</b> providing or billing medical and/or health care services | (select applicable tax classification):                      |
|   | <input type="radio"/> D = disregarded entity                 |
|   | <input type="radio"/> C = corporation                        |
|   | <input type="radio"/> P = partnership                        |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**EXECUTIVE COMPENSATION DATA (5 OFFICER FORM)**

DUNS number: 033591207

CCR/Cage Number: \_\_\_\_\_

Loan Recipient Name: Village of Bartlett

Name of Project: Bittersweet Water Reclamation Facility Improvements

**Federal Reporting Contact Information:**

Name: Todd Dowden

Phone: (630) 837-0800

Email: tdowden@vbartlett.org

**Requirements to report five most highly compensated officers:**

When all three of the following conditions are met in the previous fiscal year, you must report the five most highly compensated officers of the entity.

1. The recipient received 80 percent or more of its annual gross revenues in Federal awards, and
2. The recipient received \$25,000,000 or more in annual gross revenue from Federal awards, and
3. The public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986 (26 U.S.C. §6104).

Check either box A or B below and complete the requested information.

A. I certify that in the preceding fiscal year, 2020, Village of Bartlett  
 (Fiscal year) (Loan recipient name)

- 1. **DID NOT** receive 80 percent or more of its annual gross revenues in Federal awards, or
- 2. **DID NOT** receive \$25,000,000 or more in annual gross revenue from Federal awards, or
- 3. The public **DOES** have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986 (26 U.S.C. §6104).

And is therefore not required to report the names and compensation of the five most highly compensated officers.

Village Administrator

\_\_\_\_\_  
 Signature Title Date

B. The five most highly compensated officers of \_\_\_\_\_ are:

Name	Compensation Amount <sup>1</sup>

<sup>1</sup> Compensation includes: (1) Salary and bonus. (2) Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with FAS 123R. (3) Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees. (4) Change in present value of defined benefit and actuarial pension plans. (5) Above-market earnings on deferred compensation that is not tax-qualified. (6) Other compensation. For example: severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property if the value for the executive exceeds \$10,000.

AUTHORIZATION OF A LOAN APPLICANT'S AUTHORIZED REPRESENTATIVE  
TO SIGN WPCLP LOAN APPLICATION DOCUMENTS

Whereas, application provisions for loans from the Water Pollution Control Loan Program require that the Bartlett of Cook, DuPage, and Kane Counties authorize a representative to sign the loan application forms and supporting documents; therefore, be it resolved by the Village of the Bartlett of Cook, DuPage, and Kane Counties that Village Administrator Paula Schumacher is hereby authorized to sign all loan application forms and documents.

Resolved this _____ day of _____, 20____.	
_____ Signature	_____ Date
Paula Schumacher	Village Administrator
_____ Printed Name	_____ Title
Certified to be a true and accurate copy, passed and adopted on the above date.	
<div style="border: 1px solid black; width: 40%; height: 100%; margin: 0 auto;"></div>	
Signature & Stamp/Seal of Notary Public	

CERTIFICATION OF INFORMATION ON ALL PREVIOUS PAGES  
BY LOAN APPLICANT'S AUTHORIZED REPRESENTATIVE

I, Paula Schumacher, hereby verify that the above information is, to the best of my knowledge, true and correct.

Signature of Authorized Representative	Date
Paula Schumacher	Village Administrator
Printed Name	Title
Attested by Municipality Official or Notary	
<div style="border: 1px solid black; width: 40%; margin: 0 auto; height: 150px;"></div>	
Signature & Stamp/Seal	

Village of Bartlett  
Five Year Projection of Revenues, Operations, Maintenance, and Debt Service

	Actual - Previous 3 Years			Estimated - Next 5 Years, Starting with Current Fiscal Year				
	2018	2019	2020	2021	2022	2023	2024	2025
<b>Last year rate increase/Proposed Rate Increase</b>	0.0%	0.0%	0.0%	0.0%	0.0%	12.0%	16.1%	0.0%
<b>Operating Revenues</b>								
User charge (system) revenue	\$ 3,986,580	\$ 5,049,887	\$ 6,040,411	\$ 6,075,000	\$ 6,075,000	\$ 6,804,000	\$ 7,899,444	\$ 7,899,444
Contributions from customers - tap fees	117,048	106,237	170,872	80,000	80,000	80,000	80,000	80,000
Late fees	46,125	57,687	65,255	60,000	70,000	70,000	70,000	70,000
Other (please describe)	-	-	-	-	-	-	-	-
Other (please describe)	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>4,149,753</b>	<b>5,213,811</b>	<b>6,276,538</b>	<b>6,215,000</b>	<b>6,225,000</b>	<b>6,954,000</b>	<b>8,049,444</b>	<b>8,049,444</b>
<b>Operating Expenses</b>								
Salaries, Wages, & Benefits	2,024,253	2,162,078	2,009,613	2,189,784	2,196,982	2,262,891	2,330,778	2,400,702
Contractual Services	567,554	587,012	624,027	557,610	560,000	560,000	560,000	560,000
Commodities	449,907	407,748	473,354	449,000	450,000	450,000	450,000	450,000
Equipment Purchases	220,186	134,509	676,768	110,000	150,000	150,000	150,000	150,000
Central Services	131,861	156,361	187,106	187,106	187,106	187,106	187,106	187,106
Vehicle Replacement	48,879	48,879	77,661	48,879	48,879	48,879	48,879	48,879
Miscellaneous	42,914	63,640	52,613	68,757	60,000	60,000	60,000	60,000
Other (Describe)	-	-	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>3,485,554</b>	<b>3,560,227</b>	<b>4,101,142</b>	<b>3,611,136</b>	<b>3,652,967</b>	<b>3,718,876</b>	<b>3,786,763</b>	<b>3,856,687</b>
<b>Operating Income Before Depreciation</b>	<b>664,199</b>	<b>1,653,584</b>	<b>2,175,396</b>	<b>2,603,864</b>	<b>2,572,033</b>	<b>3,235,124</b>	<b>4,262,681</b>	<b>4,192,757</b>
Depreciation	1,264,120	1,263,483	1,269,137	1,270,000	1,270,000	1,270,000	1,270,000	1,270,000
<b>TOTAL OPERATING INCOME</b>	<b>(599,921)</b>	<b>390,101</b>	<b>906,259</b>	<b>1,333,864</b>	<b>1,302,033</b>	<b>1,965,124</b>	<b>2,992,681</b>	<b>2,922,757</b>
<b>Non Operating Revenues (Expenses)</b>								
Investment Income	19,409	50,758	123,844	40,000	20,000	20,000	20,000	20,000
Grant	-	-	-	-	-	-	-	-
Transfers Out	(130,000)	(130,000)	(130,000)	(130,000)	(130,000)	(130,000)	(130,000)	(130,000)
Debt Service (Principal and Interest) - Existing prior to this loan	(42,951)	(40,776)	(298,845)	(691,263)	(690,950)	(693,050)	(694,300)	(689,800)
Other (Project reimbursements)	1,500	90,479	90,479	-	-	-	-	-
<b>Total Non-Operating Income (Loss)</b>	<b>(152,042)</b>	<b>(120,018)</b>	<b>(214,522)</b>	<b>(781,263)</b>	<b>(800,950)</b>	<b>(803,050)</b>	<b>(804,300)</b>	<b>(799,800)</b>
<b>Net Change in Position Before Capital Items</b>	<b>(751,963)</b>	<b>270,083</b>	<b>691,737</b>	<b>552,601</b>	<b>501,083</b>	<b>1,162,074</b>	<b>2,188,381</b>	<b>2,122,957</b>
<b>Capital Items</b>								
Transfers (Describe)	-	-	-	-	-	-	-	-
New IEPA Debt Service	-	-	-	-	-	-	(2,120,000)	(2,120,000)
Developer Contributions	-	368,963	588,531	-	-	-	-	-
<b>Total Capital Items</b>	<b>-</b>	<b>368,963</b>	<b>588,531</b>	<b>-</b>	<b>-</b>	<b>(2,120,000)</b>	<b>(2,120,000)</b>	<b>(2,120,000)</b>
<b>NET CHANGE IN POSITION</b>	<b>(751,963)</b>	<b>639,046</b>	<b>1,280,268</b>	<b>552,601</b>	<b>501,083</b>	<b>1,162,074</b>	<b>68,381</b>	<b>2,957</b>

# VILLAGE OF BARTLETT, ILLINOIS

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SINGLE AUDIT REPORT

FOR THE FISCAL YEAR ENDED  
APRIL 30, 2016

**VILLAGE OF BARTLETT, ILLINOIS**

**TABLE OF CONTENTS**

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<b>SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS</b>	1
<b>NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS</b>	2
<b>REPORTS OF INDEPENDENT AUDITORS</b>	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	3 - 4
Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance and on the Schedule of Expenditures of Federal Awards	5 - 7
<b>SCHEDULE OF FINDINGS AND QUESTIONED COSTS</b>	8 - 11

VILLAGE OF BARTLETT, ILLINOIS

Schedule of Expenditures of Federal Awards  
For the Year Ended April 30, 2016

Federal Grantor	Pass-Through Grantor	Program Title	Federal CFDA Number	Program/Grant Number	Expenditures
Department of Justice	N/A	Bulletproof Vest Partnership Program	16.607	N/A	\$ 3,935
Department of Justice	N/A	Edward Byrne Memorial Justice Assistance Grant Program	16.738	N/A	14,490
Department of Justice	N/A	Equitable Sharing Program	16.922	N/A	295,741
Department of Transportation	Illinois Department of Transportation	State and Community Highway Safety	20.600	AP-15-0044	18,926
Department of Homeland Security	Illinois Emergency Management Agency	Hazard Mitigation Grant	97.039	FEMA-DR-1935-IL	1,880,677
<b>TOTAL FEDERAL AWARDS EXPENDED</b>					<b>2,213,769</b>

See accompanying notes to the schedule of expenditures of federal awards.

## VILLAGE OF BARTLETT, ILLINOIS

### Notes to the Schedule of Expenditures of Federal Awards April 30, 2016

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#### **NOTE 1 – BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the Village under programs of the federal government for the year ended April 30, 2016. The information in this Schedule is presented in accordance with the requirements of Uniform Guidance, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the Village, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Village.

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

##### **Expenditures**

Expenditures reported on the Schedule are reported on the accrual basis of accounting.

##### **Pass-Through Entities**

Pass-through entity identifying numbers are presented on the Schedule where available.



**INDEPENDENT AUDITORS' REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

August 18, 2016

The Honorable Village President  
Members of the Board of Trustees  
Village of Bartlett, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett, Illinois, as of and for the year ended April 30, 2016, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements, and have issued our report thereon dated August 18, 2016.

*Internal Control over Financial Reporting*

In planning and performing our audit of the financial statements, we considered the Village's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

*Compliance and Other Matters*

As part of obtaining reasonable assurance about whether the Village's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we reported to management of the Village in a separate letter dated August 18, 2016.

*Purpose of this Report*

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



LAUTERBACH & AMEN, LLP



**INDEPENDENT AUDITORS' REPORT  
ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY UNIFORM GUIDANCE  
AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

August 18, 2016

The Honorable Village President  
Members of the Board of Trustees  
Village of Bartlett, Illinois

*Report on Compliance for Each Major Federal Program*

We have audited the Village of Bartlett, Illinois' compliance with the types of compliance requirements described in the *Uniform Guidance Compliance Supplement* that could have a direct and material effect on each of the Village's major federal programs for the year ended April 30, 2016. The Village's major federal programs are identified in the summary of auditor's results section of the accompany schedule of findings and questioned costs.

*Management Responsibility*

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

*Auditor's Responsibility*

Our responsibility is to express an opinion on compliance for each of the Village's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Uniform Guidance, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and Uniform Guidance required that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Village's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Village's compliance.

### *Opinion on Each Major Federal Program*

In our opinion, the Village of Bartlett, Illinois complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended April 30, 2016.

### *Report on Internal Control over Compliance*

Management of the Village is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Village's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

*Schedule of Expenditures of Federal Awards*

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett, Illinois as of and for the year ended April 30, 2016, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements. We issued our report thereon dated August 18, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



LAUTERBACH & AMEN, LLP

**VILLAGE OF BARTLETT, ILLINOIS**

**Schedule of Findings and Questioned Costs  
Year Ended April 30, 2016**

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**SECTION 1 – SUMMARY OF AUDITOR’S RESULTS**

**Financial Statements**

Type of auditor’s report issued on the financial statements:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified:	No
Significant deficiencies identified:	No
Noncompliance material to the financial statements noted:	No
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance:	No

**Federal Awards**

Type of auditor’s report issued on compliance for major programs:	Unmodified
Internal control over major programs:	
Material weakness(es) identified:	No
Significant deficiencies identified:	No

Major programs identified:

<u>CFDA Number(s)</u>	<u>Name of Federal Program/Cluster</u>
97.039	Hazard Mitigation Grant

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as a low-risk auditee:	Yes

**VILLAGE OF BARTLETT, ILLINOIS**

**Schedule of Findings and Questioned Costs – Continued  
Year Ended April 30, 2016**

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**SECTION 2 – FINANCIAL STATEMENT AUDIT FINDINGS**

**None**

**VILLAGE OF BARTLETT, ILLINOIS**

**Schedule of Findings and Questioned Costs – Continued  
Year Ended April 30, 2016**

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**SECTION 3 – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

**None**

**VILLAGE OF BARTLETT, ILLINOIS**

**Schedule of Findings and Questioned Costs – Continued**  
**Year Ended April 30, 2016**

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**SECTION 4 – PRIOR YEAR AUDIT FINDINGS**

**None**



# Agenda Item Executive Summary

Item Name      Purchase of Two 2022 International Dump Trucks      Committee or Board      Board

## BUDGET IMPACT

Amount:      \$300,364      Budgeted      \$300,000

List what fund      Vehicle Replacement Fund

## EXECUTIVE SUMMARY

A Cooperative of State municipalities has awarded contract # 19416CMS for the purchase of 2022 International HV607 Dump Trucks to Rush Truck Center in Springfield, IL. The Village Board approved the purchase of two (2) dump trucks to replace two (2) older dump trucks in the Public Works Department.

These vehicles would be purchased as part of the Capital Outlay Budget.

The price per specifications (\$158,360.00 each) and the vehicles will be delivered at the final prices of \$147,682.00 and \$152,682.00 due to trading in a dump truck for \$11,000 and a Super Duty for \$6,000 per truck.

The FY 2020-2021 budget provides \$300,000 for the purchase of the new vehicles. **The remainder of the \$364 surpassing this budget amount will be used from the remaining budget from earlier purchases, which came in under budget.**

## ATTACHMENTS (PLEASE LIST)

Memo

Rush Truck Center Sales Order

## ACTION REQUESTED

For Discussion Only

Resolution

Ordinance

- ✓ Motion: **MOTION TO APPROVE THE PURCHASE OF TWO (2) 2022 INTERNATIONAL HV607 DUMP TRUCKS FROM RUSH TRUCK CENTER IN SPRINGFIELD, IL.**

Staff:      Dan Dinges, Director of Public Works

Date:      12/28/2020

# Memo

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**To:** Paula Schumacher, Village Administrator  
**From:** Dan Dinges, Director of Public Works  
**Subject:** **Purchase of Two 2021 International Dump Trucks**  
**Date:** December 28, 2020

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A Cooperative of State municipalities has awarded contract # 19416CMS for the purchase of 2022 International HV607 Dump Trucks to Rush Truck Center in Springfield, IL. The Village Board approved the purchase of two (2) dump trucks to replace two (2) older dump trucks in the Public Works Department.

These vehicles would be purchased as part of the Capital Outlay Budget.

The price per specifications (\$158,360.00 each) and the vehicles will be delivered at the final prices of \$147,682.00 and \$ 152,682.00 due to trading in a dump truck for \$11,000 and a Super Duty for \$6,000 per truck.

The FY 2020-2021 budget provides \$300,000 for the purchase of the new vehicles. **The remainder of the \$364 surpassing this budget amount will be used from the remaining budget from earlier purchases, which came in under budget.**

## Motion

**MOTION TO APPROVE THE PURCHASE OF TWO (2) 2022 INTERNATIONAL HV607 DUMP TRUCKS FROM RUSH TRUCK CENTER IN SPRINGFIELD, IL.**



**Rush Truck Center, Springfield**

3441 Gatlin Dr  
Springfield, IL 62707  
(217) 523-5631

rushtruckcenters.com

# Retail Sales Order

SALES ORDER		Date 12/28/2020	
Please enter my order for the following: <input checked="" type="checkbox"/> New <input checked="" type="checkbox"/> F.E.T. Applicable <input type="checkbox"/> Used <input type="checkbox"/> F.E.T. Exempt		<b>VILLAGE OF BARTLETT</b> Customer's Name <b>228 SOUTH MAIN STREET      BARTLETT      IL      60103</b>	
Make    International	Series    HV607	Street	City      State      Zip
Year    2022	Body Type    REFERENCED BELOW	E 9998-1051-07	(630) 837-0811
Color	Trim      STANDARD	Federal Tax ID #	Business Phone      Fax
Serial #		Purchaser's Name	
Stock #		Street	City      State      Zip
To be delivered on or about		Federal Tax ID #	Business Phone      Fax
STATE CONTRACT # 19416CMS BOSS-4-P-8607		David Mueller	
WAS USED TO PRICE THE FOLLOWING EQUIPMENT		By Salesman	
TRUCK CHASSIS SPECIFICATIONS AS LISTED IN		Truck Will be Titled in <u>Du Page</u> County.	
SALES PROPOSAL # 15498 DATED 10/27/2020	75,970.00	<b>LIENHOLDER INFORMATION</b>	
BODY & MOUNTED EQUIPMENT AS LISTED IN		Date of Lien	
MONROE TRUCK QUOTE # 9TRR002320	77,897.00	Lien Holder	
DATED 11/17/2020			
OPTIONAL STAINLESS STEEL BODY	4,493.00		
Sales Price	158,360.00		
Factory Paid F.E.T.	0.00	Draft Through	
F.E.T. Tire Credit	0.00		
Total Factory Paid F.E.T.	0.00		
Optional Extended Warranties	0.00		
Sub-Total	158,360.00		
Dealer Paid F.E.T. *	0.00	UNIT #23 SERIAL # 1HTWDAAN68J655853	
Local Taxes	0.00	Total Used Vehicle Allowance *	11,000.00
License, Transfer, Title, Registration Fee	158.00	Less Total Balance Owed	0.00
Documentary Fee	164.00	Total Net Allowance on Used Vehicle(s)	11,000.00
Total Cash Delivered Price	158,682.00	Deposit or Credit Balance	0.00
Total Down Payment	11,000.00	Cash with Order	0.00
Unpaid Cash Balance Due on Delivery	147,682.00	←	11,000.00
A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO CUSTOMERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY PARTIES. THIS NOTICE IS REQUIRED BY LAW.		Customer, by the execution of this Order, offers to purchase the Product(s) described above upon the Terms and Conditions contained herein. Customer acknowledges that Customer has read the Terms and Conditions of this Order on Page 2 and has received a true copy of this Order and the Terms and Conditions.	
The Dealer's Inventory Tax charge is intended to reimburse the Dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the Dealer to the county tax assessor-collector, is not a tax imposed on a Customer by the government, and is not required to be charged by the Dealer to the Customer.		Customer's Signature	Date
*SUBJECT TO ADJUSTMENT -- FINAL F.E.T. MAY VARY. ANY F.E.T. VARIANCE RESPONSIBILITY OF DEALER		OFFER RECEIVED BY: <u>David Mueller</u>	12/28/2020
NOTICE: THE FOLLOWING ARE IMPORTANT PROVISIONS OF THIS ORDER  THIS ORDER CANCELS AND SUPERCEDES ANY PRIOR AGREEMENTS AND, AS OF THE DATE HEREOF, COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES.  IF ANY REPRESENTATIONS, SPECIFICATIONS OR OTHER AGREEMENTS ARE RELIED UPON BY CUSTOMER, THEY MUST BE IN WRITING AND SPECIFICALLY IDENTIFIED AND REFERENCED IN THIS ORDER; OTHERWISE, THEY WILL NOT BE BINDING ON OR ENFORCEABLE AGAINST DEALER.  THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.		SALES REPRESENTATIVE	Date
		OFFER ACCEPTED BY: _____	_____
		AUTHORIZED REPRESENTATIVE	Date



**Rush Truck Center, Springfield**  
 3441 Gatlin Dr  
 Springfield, IL 62707  
 (217) 523-5631

## Retail Sales Order

rushtruckcenters.com

**1. Parties to Order; Definitions.** As used in this Retail Sales Order ("Order"), the terms: (a) "Dealer" shall mean the Rush Dealer identified at the top of the first page of this Order; (b) "Customer" shall mean the Customer identified on the first page of this Order; (c) "Manufacturer(s)" shall mean the entity or entities that manufactured the Product(s), it being understood by Customer that Dealer is in no respect the agent of Manufacturer(s); and (d) "Product(s)" shall mean the new and/or used vehicle or other components, accessories or products, which are being purchased by Customer, as set forth in this Order.

### 2. WARRANTY DISCLAIMERS AND LIMITATIONS

**NEW PRODUCTS – MANUFACTURER WARRANTIES ONLY.** Any warranties on any new Product(s) sold under this Order are limited only to any printed Manufacturers' warranties delivered to Customer with the Product(s). EXCEPT FOR ANY SUCH WARRANTIES MADE BY MANUFACTURERS, THE PRODUCT(S) ARE SOLD WITHOUT ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EACH OF WHICH IS EXPRESSLY DISCLAIMED.

**USED PRODUCTS – NO WARRANTIES.** All used Product(s) sold under this Order are sold on an 'AS IS, WHERE IS' basis, without any warranties by Dealer, provided that Products that are sold by Dealer as "Certified Pre-Owned" are subject to the express written terms and conditions of the Dealer's certified pre-owned program. EXCEPT FOR ANY MANUFACTURERS' WARRANTIES THAT MAY STILL BE IN EFFECT, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED.

**LIMITED WARRANTY ON SERVICES.** Dealer warrants that all services performed by Dealer for Customer in conjunction with the sale of the Product(s), including if applicable installation, upfitting and conversion services ("Services"), will be performed in a good and workmanlike manner ("Services Warranty"). The Services Warranty is valid for a period of ninety (90) days from the date the Product(s) is delivered to Customer. Customer's sole and exclusive remedy, and Dealer's entire liability, under the Services Warranty is the repair of any nonconforming portion of the Services. DEALER PROVIDES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, CONCERNING ITS SERVICES. The Services Warranty is strictly limited to Services performed by Dealer for Customer. Dealer does not warrant any services provided by any third-party, including but not limited to installation, upfitting or conversion services. Any warranties are solely those that are provided by the third-party service provider.

**NO OTHER WARRANTIES. EXCEPT AS SET FORTH ABOVE, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED.**

**3. Reappraisal of Trade-In Vehicle.** If the motor vehicle which has been traded in ("Trade-In Vehicle") as a part of the consideration for the Product(s) ordered hereunder is not to be delivered to Dealer until delivery to Customer of the Product(s), the Trade-In Vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for the Trade-In Vehicle. If the reappraised value is lower than the original allowance shown on the front of this Order, Customer may, if dissatisfied, cancel this Order.

**4. Delivery of Trade-In Vehicle by Customer; Customer Warranty of Title.** Customer agrees to deliver to Dealer satisfactory evidence of title to the Trade-In Vehicle at the time of delivery of the Trade-In Vehicle to Dealer. Customer warrants the Trade-In Vehicle to be Customer's property free and clear of all liens and encumbrances.

**5. Delay or Failure in Delivery; Limitation of Dealer Liability.** Dealer shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the reasonable control, or is without the gross negligence or intentional misconduct, of Dealer. Examples of causes beyond Dealer's reasonable control include, but are not limited to, Manufacturers' delay or failure to deliver Product(s) for any reason, earthquake, hurricane or other natural disaster, fire, war, terrorist act, labor dispute, strike, etc.

**6. Liability for Taxes.** The price for the Product(s) specified on the face of this Order includes reimbursement to Dealer for federal excise taxes paid, but does not include sales or use taxes or occupational taxes based on sales volume (federal, state or local) unless expressly so stated. Customer assumes and agrees to pay, unless prohibited by law, any such sales or use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability thereof.

**7. Customer's Deposit.** Any Customer's deposit, whether cash or Trade-In Vehicle, shall not be refunded except due to Dealer's failure to deliver the Product(s).

**8. Risk of Loss; Insurance.** Customer shall assume all risk of loss relating to the Product(s) at the time Customer receives possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before Customer receives possession. Customer shall obtain insurance for the Product(s) that will be in effect at the time Customer takes possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before the Customer receives possession. Dealer shall have no responsibility or liability related to the Product(s) after Customer receives either possession or title to the Product(s).

**9. Governing Law; Venue; Time to Commence Action.** Except to the extent that the laws of the United States may apply or otherwise control this Order, the rights and obligations of the parties hereunder shall be governed by, and construed and interpreted in accordance with, the laws of the state in which Dealer is located, without regard to conflict of law principles. The mandatory venue for any claim, litigation, civil action or any other legal or administrative proceeding ("Action") involving any controversy or claim between or among the parties to this Order, is the state in which Dealer is located. Customer has one (1) year from the accrual of any cause of action arising from the purchase of the Product(s) to commence an Action against Dealer.

**10. Limitation of Damages.** Customer agrees that in the event of any Action brought by Customer against Dealer, Customer shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

**11. Fees and Expenses of Actions.** In any Action, whether initiated by Dealer or Customer, where the Customer has a right, pursuant to statute, common law or otherwise, to recover reasonable attorneys' fees and costs in the event it prevails, Customer agrees that Dealer shall have the same right to recover reasonable attorneys' fees and costs incurred in connection with the Action in the event that Dealer prevails.

**12. Execution and Delivery by Electronic Transmission.** If this Order or any document executed in connection with this Order is delivered by facsimile, email or similar instantaneous electronic transmission device pursuant to which the signature of or on behalf of such party can be seen, such execution and delivery shall be considered valid, binding and effective for all purposes as an original document. Additionally, the signature of any party on this Order transmitted by way of a facsimile machine or email shall be considered for all purposes as an original signature. Any such faxed or emailed document shall be considered to have the same binding legal effect as an original document. At the request of Dealer, any faxed or emailed document shall be re-executed by Customer in an original form.

**13. Waiver; Severability.** No waiver of any term of this Order shall be valid unless it is in writing and signed by Dealer's authorized representative. If any provision or part of any provision of this Order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of the Order shall continue to be binding and enforceable.

**14. No Broker; Manufacturer Incentives.** If at any time Dealer determines that the Customer intends to engage in the resale of vehicles for profit, where such resale is not in conjunction with further manufacturing, Dealer reserves the right to cancel this Order. Certain manufacturer incentives are intended to be used for retail customers at the location as identified by the Customer in this Order. Customer represents that they will register the vehicle with their state motor vehicle department and are not purchasing this vehicle with the intent to resell/export the vehicle, except where such resale is in conjunction with further manufacturing. If at any time Dealer determines that the foregoing representations are not true, Dealer has the right to seek repayment of any manufacturer incentives that are paid.

**15. Communication Consent.** Dealer and any other owner or servicer of this account may use any information Customer gives Dealer, including but not limited to email addresses, cell phone numbers, and landline numbers, to contact Customer for purposes related to this account, including debt collection and marketing purposes. In addition, Customer expressly consents to any such contact being made by the most efficient technology available, including but not limited to, automated dialing equipment, automated messages, and prerecorded messages, even if Customer is charged for the contact.

Customer Initial \_\_\_\_\_

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Net Sales Price:		\$76,292.00

ABOVE FIGURE IS FOR CHASSIS ONLY ( Does NOT include body or mounted equipment )

ABOVE FIGURE WAS CALCULATED USING STATE CONTRACT # 19416CMS BOSS4-P-8607

ABOVE FIGURES DO NOT INCLUDE ANY FUTURE/POTENTIAL INCREASES FOR THE FOLLOWING:  
EMISSION SURCAHRGES, FREIGHT / DESTINATION FEES and RAW MATERIAL SURCHARGES

DEDUCT \$1,000.00 TO PRE-PAY CHASSIS 90 DAYS AFTER DELIVERY TO BODY COMPANY

**Approved by Seller:**

**SALES REPRESENTATIVE 12-28-2020**

Official Title and Date

*David Mueller*

**Authorized Signature**

**Accepted by Purchaser:**

**VILLAGE OF BARTLETT**

Firm or Business Name

Authorized Signature and Date

**This proposal is not binding upon the seller without  
Seller's Authorized Signature**

Official Title and Date

**The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.**

**The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.**



**Rush Truck Center, Springfield**  
 3441 Gatlin Dr  
 Springfield, IL 62707  
 (217) 523-5631

rushtruckcenters.com

# Retail Sales Order

SALES ORDER		Date 12/28/2020	
Please enter my order for the following: <input checked="" type="checkbox"/> New <input checked="" type="checkbox"/> F.E.T. Applicable <input type="checkbox"/> Used <input type="checkbox"/> F.E.T. Exempt		<b>VILLAGE OF BARTLETT</b> Customer's Name <b>228 SOUTH MAIN STREET</b> <b>BARTLETT</b> <b>IL</b> <b>60103</b> Street    City    State    Zip <b>E 9998-1051-07</b> (630) 837-0811 Federal Tax ID #    Business Phone    Fax	
Make    International    Series    HV607 Year    2022    Body Type    REFERENCED BELOW Color    Trim    STANDARD Serial # Stock # To be delivered on or about	Purchaser's Name Street    City    State    Zip Federal Tax ID #    Business Phone    Fax <b>David Mueller</b> By Salesman Truck Will be Titled in <u>Du Page</u> County.		
STATE CONTRACT # 19416CMS BOSS-4-P-8607 WAS USED TO PRICE THE FOLLOWING EQUIPMENT TRUCK CHASSIS SPECIFICATIONS AS LISTED IN SALES PROPOSAL # 15498 DATED 10/27/2020    75,970.00 BODY & MOUNTED EQUIPMENT AS LISTED IN MONROE TRUCK QUOTE # 9TRR002320    77,897.00 DATED 11/17/2020 OPTIONAL STAINLESS STEEL BODY    4,493.00 Sales Price    158,360.00 Factory Paid F.E.T.    0.00 F.E.T. Tire Credit    0.00 Total Factory Paid F.E.T.    0.00 Optional Extended Warranties    0.00 Sub-Total    158,360.00 Dealer Paid F.E.T. *    0.00 Local Taxes    0.00 License, Transfer, Title, Registration Fee    158.00 Documentary Fee    164.00 Total Cash Delivered Price    158,682.00 Total Down Payment    6,000.00 Unpaid Cash Balance Due on Delivery    152,682.00		<b>LIENHOLDER INFORMATION</b> Date of Lien Lien Holder Draft Through UNIT #17 SERIAL # 1FDAF56R79EA24037 Total Used Vehicle Allowance *    6,000.00 Less Total Balance Owed    0.00 Total Net Allowance on Used Vehicle(s)    6,000.00 Deposit or Credit Balance    0.00 Cash with Order    0.00 ←    6,000.00 *See Trade-in details on page 4	
A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO CUSTOMERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY PARTIES. THIS NOTICE IS REQUIRED BY LAW. The Dealer's Inventory Tax charge is intended to reimburse the Dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the Dealer to the county tax assessor-collector, is not a tax imposed on a Customer by the government, and is not required to be charged by the Dealer to the Customer.		Customer, by the execution of this Order, offers to purchase the Product(s) described above upon the Terms and Conditions contained herein. Customer acknowledges that Customer has read the Terms and Conditions of this Order on Page 2 and has received a true copy of this Order and the Terms and Conditions.	
*SUBJECT TO ADJUSTMENT - FINAL F.E.T. MAY VARY. ANY F.E.T. VARIANCE RESPONSIBILITY OF DEALER		<b>Customer's Signature</b> <b>Date</b> <i>David Mueller</i> 12-28-2020 OFFER RECEIVED BY:    SALES REPRESENTATIVE    Date	
NOTICE: THE FOLLOWING ARE IMPORTANT PROVISIONS OF THIS ORDER THIS ORDER CANCELS AND SUPERCEDES ANY PRIOR AGREEMENTS AND, AS OF THE DATE HEREOF, COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES. IF ANY REPRESENTATIONS, SPECIFICATIONS OR OTHER AGREEMENTS ARE RELIED UPON BY CUSTOMER, THEY MUST BE IN WRITING AND SPECIFICALLY IDENTIFIED AND REFERENCED IN THIS ORDER; OTHERWISE, THEY WILL NOT BE BINDING ON OR ENFORCEABLE AGAINST DEALER. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.		OFFER ACCEPTED BY:    AUTHORIZED REPRESENTATIVE    Date	



**Rush Truck Center, Springfield**

3441 Gatlin Dr  
Springfield, IL 62707  
(217) 523-5631

# Retail Sales Order

rushtruckcenters.com

**1. Parties to Order; Definitions.** As used in this Retail Sales Order ("Order"), the terms: (a) "Dealer" shall mean the Rush Dealer identified at the top of the first page of this Order; (b) "Customer" shall mean the Customer identified on the first page of this Order; (c) "Manufacturer(s)" shall mean the entity or entities that manufactured the Product(s), it being understood by Customer that Dealer is in no respect the agent of Manufacturer(s); and (d) "Product(s)" shall mean the new and/or used vehicle or other components, accessories or products, which are being purchased by Customer, as set forth in this Order.

**2. WARRANTY DISCLAIMERS AND LIMITATIONS**

**NEW PRODUCTS – MANUFACTURER WARRANTIES ONLY.** Any warranties on any new Product(s) sold under this Order are limited only to any printed Manufacturers' warranties delivered to Customer with the Product(s). EXCEPT FOR ANY SUCH WARRANTIES MADE BY MANUFACTURERS, THE PRODUCT(S) ARE SOLD WITHOUT ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EACH OF WHICH IS EXPRESSLY DISCLAIMED.

**USED PRODUCTS – NO WARRANTIES.** All used Product(s) sold under this Order are sold on an "AS IS, WHERE IS" basis, without any warranties by Dealer, provided that Products that are sold by Dealer as "Certified Pre-Owned" are subject to the express written terms and conditions of the Dealer's certified pre-owned program. EXCEPT FOR ANY MANUFACTURERS' WARRANTIES THAT MAY STILL BE IN EFFECT, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED.

**LIMITED WARRANTY ON SERVICES.** Dealer warrants that all services performed by Dealer for Customer in conjunction with the sale of the Product(s), including if applicable installation, upfitting and conversion services ("Services"), will be performed in a good and workmanlike manner ("Services Warranty"). The Services Warranty is valid for a period of ninety (90) days from the date the Product(s) is delivered to Customer. Customer's sole and exclusive remedy, and Dealer's entire liability, under the Services Warranty is the repair of any nonconforming portion of the Services. DEALER PROVIDES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, CONCERNING ITS SERVICES. The Services Warranty is strictly limited to Services performed by Dealer for Customer. Dealer does not warrant any services provided by any third-party, including but not limited to installation, upfitting or conversion services. Any warranties are solely those that are provided by the third-party service provider.

**NO OTHER WARRANTIES.** EXCEPT AS SET FORTH ABOVE, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED.

**3. Reappraisal of Trade-In Vehicle.** If the motor vehicle which has been traded in ("Trade-In Vehicle") as a part of the consideration for the Product(s) ordered hereunder is not to be delivered to Dealer until delivery to Customer of the Product(s), the Trade-In Vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for the Trade-In Vehicle. If the reappraised value is lower than the original allowance shown on the front of this Order, Customer may, if dissatisfied, cancel this Order.

**4. Delivery of Trade-In Vehicle by Customer; Customer Warranty of Title.** Customer agrees to deliver to Dealer satisfactory evidence of title to the Trade-In Vehicle at the time of delivery of the Trade-In Vehicle to Dealer. Customer warrants the Trade-In Vehicle to be Customer's property free and clear of all liens and encumbrances.

**5. Delay or Failure in Delivery; Limitation of Dealer Liability.** Dealer shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the reasonable control, or is without the gross negligence or intentional misconduct, of Dealer. Examples of causes beyond Dealer's reasonable control include, but are not limited to, Manufacturers' delay or failure to deliver Product(s) for any reason, earthquake, hurricane or other natural disaster, fire, war, terrorist act, labor dispute, strike, etc.

**6. Liability for Taxes.** The price for the Product(s) specified on the face of this Order includes reimbursement to Dealer for federal excise taxes paid, but does not include sales or use taxes or occupational taxes based on sales volume (federal, state or local) unless expressly so stated. Customer assumes and agrees to pay, unless prohibited by law, any such sales or use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability thereof.

**7. Customer's Deposit.** Any Customer's deposit, whether cash or Trade-In Vehicle, shall not be refunded except due to Dealer's failure to deliver the Product(s).

**8. Risk of Loss; Insurance.** Customer shall assume all risk of loss relating to the Product(s) at the time Customer receives possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before Customer receives possession. Customer shall obtain insurance for the Product(s) that will be in effect at the time Customer takes possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before the Customer receives possession. Dealer shall have no responsibility or liability related to the Product(s) after Customer receives either possession or title to the Product(s).

**9. Governing Law; Venue; Time to Commence Action.** Except to the extent that the laws of the United States may apply or otherwise control this Order, the rights and obligations of the parties hereunder shall be governed by, and construed and interpreted in accordance with, the laws of the state in which Dealer is located, without regard to conflict of law principles. The mandatory venue for any claim, litigation, civil action or any other legal or administrative proceeding ("Action") involving any controversy or claim between or among the parties to this Order, is the state in which Dealer is located. Customer has one (1) year from the accrual of any cause of action arising from the purchase of the Product(s) to commence an Action against Dealer.

**10. Limitation of Damages.** Customer agrees that in the event of any Action brought by Customer against Dealer, Customer shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

**11. Fees and Expenses of Actions.** In any Action, whether initiated by Dealer or Customer, where the Customer has a right, pursuant to statute, common law or otherwise, to recover reasonable attorneys' fees and costs in the event it prevails, Customer agrees that Dealer shall have the same right to recover reasonable attorneys' fees and costs incurred in connection with the Action in the event that Dealer prevails.

**12. Execution and Delivery by Electronic Transmission.** If this Order or any document executed in connection with this Order is delivered by facsimile, email or similar instantaneous electronic transmission device pursuant to which the signature of or on behalf of such party can be seen, such execution and delivery shall be considered valid, binding and effective for all purposes as an original document. Additionally, the signature of any party on this Order transmitted by way of a facsimile machine or email shall be considered for all purposes as an original signature. Any such faxed or emailed document shall be considered to have the same binding legal effect as an original document. At the request of Dealer, any faxed or emailed document shall be re-executed by Customer in an original form.

**13. Waiver; Severability.** No waiver of any term of this Order shall be valid unless it is in writing and signed by Dealer's authorized representative. If any provision or part of any provision of this Order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of the Order shall continue to be binding and enforceable.

**14. No Broker; Manufacturer Incentives.** If at any time Dealer determines that the Customer intends to engage in the resale of vehicles for profit, where such resale is not in conjunction with further manufacturing, Dealer reserves the right to cancel this Order. Certain manufacturer incentives are intended to be used for retail customers at the location as identified by the Customer in this Order. Customer represents that they will register the vehicle with their state motor vehicle department and are not purchasing this vehicle with the intent to resell/export the vehicle, except where such resale is in conjunction with further manufacturing. If at any time Dealer determines that the foregoing representations are not true, Dealer has the right to seek repayment of any manufacturer incentives that are paid.

**15. Communication Consent.** Dealer and any other owner or servicer of this account may use any information Customer gives Dealer, including but not limited to email addresses, cell phone numbers, and landline numbers, to contact Customer for purposes related to this account, including debt collection and marketing purposes. In addition, Customer expressly consents to any such contact being made by the most efficient technology available, including but not limited to, automated dialing equipment, automated messages, and prerecorded messages, even if Customer is charged for the contact.

Customer Initial \_\_\_\_\_

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Net Sales Price:		\$76,292.00

ABOVE FIGURE IS FOR CHASSIS ONLY ( Does NOT include body or mounted equipment )

ABOVE FIGURE WAS CALCULATED USING STATE CONTRACT # 19416CMS BOSS4-P-8607

ABOVE FIGURES DO NOT INCLUDE ANY FUTURE/POTENTIAL INCREASES FOR THE FOLLOWING:  
EMISSION SURCAHRGES, FREIGHT / DESTINATION FEES and RAW MATERIAL SURCHARGES

DEDUCT \$1,000.00 TO PRE-PAY CHASSIS 90 DAYS AFTER DELIVERY TO BODY COMPANY

**Approved by Seller:**

**SALES REPRESENTATIVE 12-28-2020**

Official Title and Date



**Authorized Signature**

**Accepted by Purchaser:**

**VILLAGE OF BARTLETT**

Firm or Business Name

Authorized Signature and Date

**This proposal is not binding upon the seller without  
Seller's Authorized Signature**

Official Title and Date

**The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.**

**The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.**



# Memo

---

**To:** Paula Schumacher, Village Administrator  
**From:** Dan Dinges, Director of Public Works  
**Subject:** **Sale of Village Owned Surplus Property**  
**Date:** December 28, 2020

---

The Public Works Department wishes to dispose of surplus items and personal property of the Village through internet auction.

The surplus vehicles and property are to be auctioned by Obenauf Auction Services. As part of their service, Obenauf identifies potential bidders who may be interested in the type of vehicles and equipment the departments wish to sell. The Village has utilized Obenauf in prior years and the service they provide has proven to be a very effective method for disposal of the Village's surplus property.

Attached is an ordinance authorizing the sale of surplus property through Obenauf Auction Services as well as a list of all surplus property to be sold.

## MOTION

**MOTION TO APPROVE ORDINANCE # 2021-\_\_\_\_, AN ORDINANCE  
AUTHORIZING THE SALE BY INTERNET AUCTION OF SURPLUS PROPERTY OWNED  
BY THE VILLAGE OF BARTLETT**

ORDINANCE 2021-\_\_\_\_

AN ORDINANCE AUTHORIZING THE SALE BY INTERNET  
AUCTION OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE VILLAGE OF BARTLETT

---

**WHEREAS**, the Illinois Municipal Code requires the adoption of an ordinance passed by a simple majority of the corporate authorities then holding office declaring personal property that the Village of Bartlett (the "Village") desires to sell "no longer necessary or useful to or for the best interest of" the Village, and that transfer of said personal property be set in any manner that the corporate authorities may designate with or without advertising the sale (65 ILCS 5/11-76-4); and

**WHEREAS**, Obenauf Auction Service Incorporated is a private corporation located in Ingleside, Illinois, that provides internet-based auctions of personal property declared surplus by municipalities, townships and private parties

**WHEREAS**, staff has recommended that the Corporate Authorities authorize the sale of the used vehicles and equipment described on Attachment A, a copy of which is attached hereto and incorporated herein (the "Surplus Vehicles and Equipment"), as it is no longer necessary or useful or for the best interest of the Village, through the Obenauf Auction Service Incorporated on-line auction site to the respective highest bidders bidding on the purchase of the Surplus Vehicles & Equipment;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, the President and Board of Trustees of the Village (the "Board") hereby find and

declare that the Vehicles and Equipment, defined in the recitals herein and listed on Exhibit A is no longer necessary or useful to or for the best interest of the Village.

**SECTION TWO:** Pursuant to said Section 11-76-4 and the Village's home rule authority, the Board authorizes the Village Administrator, or her designee, Daniel Dinges, to sell the Surplus Vehicles and Equipment through the Obenauf Auction Services Incorporated on-line auction site to the respective highest bidders.

**SECTION THREE:** The Village Administrator and the Assistant Village Administrator, or either of them, are each hereby authorized and directed to sign vehicle titles and such other documents as may be necessary to transfer ownership of the Surplus Vehicles and Equipment as provided herein upon receipt of the proceeds of the sale.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, by a vote of majority of the corporate authorities and approval in the manner provided by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:            January 5, 2021**

**APPROVED:        January 5, 2021**

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giless, Village Clerk

**C E R T I F I C A T I O N**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2021- \_\_\_\_\_ enacted on January 5, 2021, and approved on January 5, 2021, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giless, Village Clerk

Village of Bartlett  
 Ordinance # 21- \_\_\_\_\_  
 Attachment "A": Surplus Vehicles, Motorized Equipment and  
 Other Property List

<b>Serial / VIN</b>	<b>Yr.</b>	<b>Make</b>	<b>Model / Description</b>	<b>Equipment Number</b>
1HTWDAANX8J655855	2008	International	7400 Dump Truck	08-001
1FDAF56FX2EC88879	2002	Ford	F-550	02-025
1FTWF31576EB92727	2006	Ford	F-350	06-045
1HTWDAAN88J655854	2008	International	7400 Dump Truck	08-022
1HTWDAAN88J655853	2008	International	7400 Dump Truck	08-023
1FDWF3650EA18456	2008	Ford	F-350	08-030
1FDAF56R79EA24037	2009	Ford	F-550	09-017
2C4RDGBG1DR760769	2013	Dodge	Caravan	13-225
1FTWF31568EE7284	2008	Ford	F-350	08-121
G900333427	1995		25KW Portable Generator	95-E028



# Agenda Item Executive Summary

Item Name      Public Works 25 KW Portable Generator      Committee  
Purchase      or Board      Board

<b>BUDGET IMPACT</b>			
<i>Amount:</i>	\$30,282.10	<i>Budgeted</i>	\$30,000
<i>List what fund</i>	Sewer (Machinery & Equipment)		
<b>EXECUTIVE SUMMARY</b>			
<p>Sourcewell, formerly NJPA, a Cooperative Purchasing organization for Educational, Governmental and Non-profits groups, has awarded contract # 120617-KOH for the purchase of a 25 Kw Towable generator to Steiner Electric, located in Elk Grove Village, IL.</p> <p>This Generator would be purchased as part of our Capital Outlay Budget. The price includes start up service and freight, delivered to the PW Facility. This generator is used primarily for the Village's lift stations emergency power for the ones that do not have a permanent generator on site, along with other emergency power situations.</p> <p>The FY 2020-21 budget provides \$30,000.00 for the purchase of a new portable generator that replaces the 1995 generator. The generator is slightly above budget, but is still within the overall Machinery &amp; Equipment budget.</p>			
<b>RECOMMENDATION</b>			
Staff recommends approval of the purchase of the new 25 KW Portable Generator.			
<b>ATTACHMENTS (PLEASE LIST)</b>			
Memo Exhibit			

**ACTION REQUESTED**

- For Discussion Only
- Resolution
- Ordinance
- ✓ Motion: **MOVE TO APPROVE THE PURCHASE OF ONE NEW 25 KW PORTABLE GENERATOR KOHLER MODEL 35REOZT4 TOWABLE GENERATOR**

Staff:              Dan Dinges, Director of Public Works              Date:              12/28/2020

# Memo

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**To:** Paula Schumacher, Village Administrator  
**From:** Dan Dinges, Director of Public Works  
**Subject:** **Public Works 25 KW Portable Generator Purchase**  
**Date:** December 28, 2020

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Sourcewell, formerly NJPA, a Cooperative Purchasing organization for Educational, Governmental and Non-profits groups, has awarded contract # 120617-KOH for the purchase of a 25 Kw Towable generator to Steiner Electric, located in Elk Grove Village, IL.

This Generator would be purchased as part of our Capital Outlay Budget. The price includes start up service and freight, delivered to the PW Facility. This generator is used primarily for the Village's lift stations emergency power for the ones that do not have a permanent generator on site, along with other emergency power situations.

The FY 2020-21 budget provides \$30,000.00 for the purchase of a new portable generator that replaces the 1995 generator. The generator is slightly above budget, but is still within the overall Machinery & Equipment budget.

## **RECOMMENDATION**

Staff recommends approval of the purchase of the new 25 KW Portable Generator.

## **MOTION**

**MOTION TO APPROVE THE PURCHASE OF ONE NEW 25 KW PORTABLE GENERATOR KOHLER MODEL 35REOZT4 TOWABLE GENERATOR**

# Steiner Power Systems® Power Systems Sales, Service & Rental

Division of Steiner Electric Company

**STEINER**

<b>To:</b>	Village of Bartlett	<b>QUOTE #</b>	RL201207-002A
<b>Attn:</b>	John Pullia	<b>Date:</b>	
<b>Job Name:</b>	Towable 25 KW Generator Sourcewell RFQ Member #120617		

Thank you for the opportunity to provide our quotation for the following Kohler Power System:

QTY	Equipment Per Kohler SAP # 26703772,3/3	Quoted Price
1	<p><b>Kohler Model 35REOZT4 Towable Generator, EPA Tier 4 Final, Reconnectable Voltages, 28KW/35 KVA at 277/480v 3Ph. 4-wire. Prime Power Rating.</b></p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Alternator 4D5.6</li> <li>• HD Air Cleaner with Restriction Indicator</li> <li>• Battery Disconnect</li> <li>• Steel Enclosure 67dBa @23'</li> <li>• Single Point Lifting Eye</li> <li>• Dec 3500 Generator Controller</li> <li>• Adjustable Trip Main Output Breaker</li> <li>• Remote Start Capability</li> <li>• Shore Power Connections</li> <li>• Battery Charger</li> <li>• Block Heater</li> <li>• Sub-base Fuel Tank 77 Gal. 24 Hrs.</li> <li>• Voltage Selector Switch: 277/480-3ph, 120/208-3ph, 120/240-1ph</li> <li>• Cam Lock Load Connections and receptacles</li> <li>• Trailer W/DOT Lighting, 2/5/16" Ball Hitch, Front Tong Jack</li> <li>• Axle Single 4995 lb. Rated</li> <li>• Spare Tire</li> <li>• Tool Box &amp; Fire Extinguisher</li> <li>• Wheel Chocks</li> </ul>	<p>Estimated Lead Time per the factory: 15-16 weeks</p> <p><b>Final ETA is Contingent upon:</b></p> <ol style="list-style-type: none"> <li>1. Signed Release</li> <li>2. Approved Submittals</li> <li>3. Credit Release by Steiner Electric</li> </ol> <p><b>(3) Year Warranty On generator and (1) Year Warranty on Trailer</b></p> <p><b>Includes Startup Mon. - Fri. Non-Holiday</b></p> <p>See Pricing on Page 2 of this quotation</p> <p><b>Freight invoiced separately</b></p> <p><b>Fuel Not Included Tax Not Included</b></p>

# Steiner Power Systems®

Power Systems Sales, Service & Rental

Division of Steiner Electric Company

**STEINER**

KOHLER Awarded Contract: 120617-KOH		KOHLER Contract Maturity Date: 01/29/2022				
Model	Kohler List Price (Each)	Sourcewell Member Discount (% = \$)		Sourcewell Member Total Price FOB Factory	Qty.	
35REOZT4	\$ 38,403.00	30	%	\$ 11,520.90	\$ 26,882.10	1

NOTE: "Open Market Items" at a 5% discount from Distributor List:

- Start-up Service by Factory trained Technician.
- Job Site Testing with available site loads.
- Owner's Operational Instruction.

Total: \$2,500.00

Freight: \$900.00 ( No Mark Up Passed Through)

+ \$2500.00  
~~(Freight) 900.00~~  
 \$3400.00  
 30,282.10

**TERMS (order is non-changeable, non-cancelable and non-returnable)**

This quote is valid for 60 days, subject to Steiner Electric Company's standard Terms and Conditions. Payment terms are Net 30 days, contingent upon account approval.

**FREIGHT** - Equipment is delivered F.O.B. Factory. Freight is **prepaid** to first customer destination or tailgate to jobsite. **Unloading and craning/rigging/hoisting is the responsibility of the customer.** Any additional time the driver must wait for offloading equipment is subject to additional billing. There is an extra charge for re-delivery and freight storage costs.

**DELIVERY** - Estimate 15-16 weeks after written release to Steiner Electric Company. Approval drawings are issued about 1 week after ordering for submittal and signed approval of release.

**Actual delivery lead time will be determined when the factory order is placed**

**WARRANTY** - ATS, Generator Three / Trailer One Year parts, labor and mileage to jobsite in Steiner Electric Company's service area. The generator must be started up within 365 days of factory shipment. Extended warranties are available depending on class and manufacturer of equipment. **NOTE: Additional warranty excludes starting batteries and block heater 365 days after startup. Warranty will commence upon completion of the generator startup. No extensions beyond this date are permitted by the manufacture regardless of specification requirements or project conditions.**

**QUOTATION INCLUDES**

- Steiner Power Systems startup during normal business hours M - F, 8 am - 4 pm non-Holidays. **Startup requires 10 business days minimum notice to schedule.**
- Engine oil and coolant in accordance to Kohler specifications.

**QUOTATION EXCLUDES TAXES AND EXCLUDES THE FOLLOWING:**

- Installation or installation material of any kind is not furnished unless specified in writing on the quotation.
- **Startup testing will be by manufacturer's recommended test procedures for startup and NFPA 110. Any additional testing such as Oscilloscope recording, Infrared Scanning, Sound Level, Insulation & Contact Resistance, Vibration / Harmonics, Exhaust Emissions testing are not**

Steiner Electric Company

1275 Touhy Avenue • Elk Grove Village, Illinois 60007 • Phone: 847.956.3098 • Fax: 847.956.5013

# Steiner Power Systems®

Power Systems Sales, Service & Rental

Division of Steiner Electric Company

STEINER

included; to be provided by others. No representation of compliance to NETA or NIST is made. Kohler battery chargers have digital monitoring, not analog meters. Rigging Diagram will be furnished on paper only not metal plate.

- It is the responsibility of others to ensure the complete installation meets all applicable codes and standards.
- **Others to ensure diesel tank is filled with proper fuel prior to the scheduled arrival of the startup tech.**

## **COMMENTS & CLARIFICATIONS:**

- No formal specification was provided.
- This quote is prepared to the best understanding of the specification provided. The unit(s) offered is configured with Kohler standard production options and may differ from the letter of the specification which is in many cases brand specific. It is the responsibility of the customer considering this quote to review the comments and exceptions and verify its compliance with the project requirements.
- Steiner Power Systems is not responsible for any fuel, labor or material charges by others associated with the startup and installation of this equipment unless previously agreed upon.
- Steiner Power Systems is not responsible for any consequential, special, indirect or liquidated damages hereunder, nor for any manufacturer delay, or other delays beyond Steiner Power Systems control.

## **Steiner Power Systems®**

Division of Steiner Electric Company

Quote Prepared by:

Rick E. Lampinen – Sales Engineer  
708-407-7627  
rlampinen@stnr.com

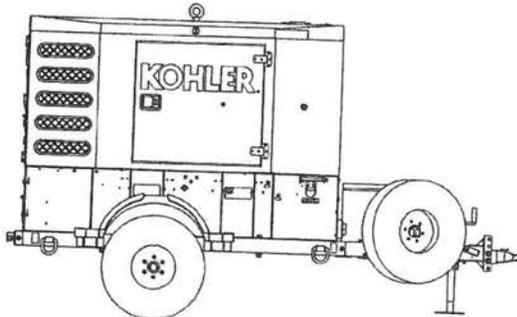


**Tier 4 Final  
EPA-Certified for  
Nonroad Applications**

Rental™ is a Trademark of AC Business Media

### Ratings Range

		60 Hz
Standby:	kW	24-30
	kVA	24-37.5
Prime:	kW	22-28
	kVA	22-35
Continuous:	kW	22-28
	kVA	22-35



Standard Skid Model with Available Options

### Mobile Generator Set

- Kohler Co. provides one-source responsibility for the generating system and accessories.
- The generator set and its components are prototype-tested, factory-built, and production-tested.
- A three-year, 3000-hour limited warranty covers all generator set systems and components. The trailer has a one-year limited warranty.

#### Generator set features:

- Unit-mounted radiator with 50°C (122°F) ambient air capability at the prime rating.
- Kohler's wound field excitation system with its unique PowerBoost™ design delivers great voltage response and short-circuit capability.
- The brushless, rotating-field alternator has broadrange reconnectability when ordered without a selector switch.

#### Engine features:

- Heavy-duty air cleaner with air restrictor indicator.
- The generator set engine is certified by the Environmental Protection Agency (EPA) to conform to Tier 4 Final nonroad emissions regulations.
- Uses cooled Exhaust Gas Regeneration (EGR) and Diesel Oxidation Catalyst (DOC) to meet Tier 4 Final without a Diesel Particulate Filter (DPF).
- Lockable battery disconnect switch.

#### Enclosure/tank features:

- Durable steel, sound-attenuating housing with quiet operation of 67 dB(A) log average @ 7 m (23 ft.) with full load at the prime rating.
- Stainless steel hinges and lockable latches on doors.
- 125% environmental containment basin for oil and coolant.
- 110% secondary containment tank for fuel.
- Single-point lifting eye and four-point tie down system.
- Subbase fuel tank for 24-hour run time with full load at prime rating (minimum).

#### Customer connection panel features:

- Decision-Maker® 3500 controller with potted circuitry for protection from vibration and debris.
- Externally mounted, recessed emergency stop switch.
- Adjustable trip main line circuit breaker.
- 1 load lug per phase #6-350MCM, 400 amp.
- Remote start/stop capabilities.
- Shore power connection points to front of junction box for block heater, battery charger, and battery heater.

### Generator Set Ratings

Alternator	Voltage	Ph	Hz	150°C Rise		125°C Rise		125°C Rise		Ordering Options*
				Standby Rating kW/kVA	Amps	Prime Rating kW/kVA	Amps	Continuous Rating kW/kVA	Amps	
4D5.6	120/208	3	60	30/37.5	104	28/35	97	28/35	97	A
	120/240	3	60	30/37.5	90	28/35	84	28/35	84	B
	120/240	1	60	24/24	100	22/22	92	22/22	92	A
	277/480	3	60	30/37.5	45	28/35	42	28/35	42	A
	347/600	3	60	30/37.5	36	28/35	34	28/35	34	C

\* Ordering Options: A- Reconnectable or selector switch, B- Reconnectable, C- Stand alone

RATINGS: All three-phase units are rated at 0.8 power factor. All single-phase units are rated at 1.0 power factor. Standby Ratings: The standby rating is applicable to varying loads for the duration of a power outage. There is no overload capability for this rating. Prime Power Ratings: At varying load, the number of generator set operating hours is unlimited. A 10% overload capacity is available for one hour in twelve. Continuous Ratings: At constant or nonvarying load, the number of generator set operating hours is unlimited. There is no overload capability for this rating. Ratings are in accordance with ISO-8528-1 and ISO-3046-1. For limited running time ratings, consult the factory. Obtain technical information bulletin (TIB-101) for ratings guidelines, complete ratings definitions, and site condition derates. The generator set manufacturer reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever.

# Alternator Specifications

Specifications	Alternator
Manufacturer	Kohler
Type	4-Pole, Rotating-Field
Exciter type	Brushless, Wound-Field
Leads: quantity, type	12, Reconnectable
Voltage regulator	6, 600 Volt
Insulation:	Solid State, Volts/Hz
Material	NEMA MG1
Temperature rise	Class H
Bearing: quantity, type	150°C, Standby
Coupling	1, Sealed
Amortisseur windings	Flexible Disc
Voltage regulation, no-load to full-load	Full
One-step load acceptance	±0.5%
Unbalanced load capability	100% of Rating
Peak motor starting kVA:	100% of Rated Standby
480 V	Current
4D5.6 (12 lead)	(35% dip for voltages below)
	76

- NEMA MG1, IEEE, and ANSI standards compliance for temperature rise and motor starting.
- Capable of sustained line-to-neutral short-circuit current of up to 300% of the rated current for up to 2 seconds. (IEC 60092-301 short-circuit performance.)
- Sustained short-circuit current enabling downstream circuit breakers to trip without collapsing the alternator field.
- Self-ventilated and dripproof construction.
- Windings are vacuum-impregnated with epoxy varnish for dependability and long life.
- Superior voltage waveform from a two-thirds pitch stator and skewed rotor.

## Application Data

### Engine

Engine Specifications	
Manufacturer	Kohler Diesel
Engine: model, type	KDI 1903 TCR
Cylinder arrangement	4-Cycle, Turbocharged
Displacement, L (cu. in.)	3 Inline
Bore and stroke, mm (in.)	1.9 (115.9)
Compression ratio	88 x 102 (3.46 x 4.01)
Piston speed, m/min. (ft./min.)	17.0:1
Rated rpm	275 (905)
Max. power at rated rpm, kW (HP)	1800
Valve (exhaust) material	37 (49)
Governor type	Stainless Steel
Frequency regulation, no-load to full-load	Electronic
Frequency regulation, steady state	Isochronous
Air cleaner type, all models	±0.28%
	Dry

### Exhaust

Exhaust System	
Exhaust manifold type	Dry
Exhaust flow at rated kW, m <sup>3</sup> /min. (cfm)	6.7 (238)
Exhaust temperature at rated kW, dry exhaust, °C (°F)	382 (720)
Allowable back pressure, kPa (in. Hg)	7-12 (2.1- 3.5)
Back pressure available after losses due to exhaust aftertreatment system, kPa (in. Hg)	6.7 (2.0)

### Engine Electrical

Engine Electrical System	
Battery charging alternator:	
Ground (negative/positive)	Negative
Volts (DC)	12
Ampere rating	80
Starter motor rated voltage (DC)	12
Battery, recommended cold cranking amps (CCA):	
Qty., rating for -18°C (0°F)	One, 950
Battery voltage (DC)	12

### Fuel

Fuel System	
Fuel supply line, min. ID, mm (in.)	8 (0.31)
Fuel return line, min. ID, mm (in.)	6.3 (0.25)
Max. lift, fuel pump: type, m (ft.)	Mechanical, 2.5 (8.2)
Max. fuel flow, Lph (gph)	35.9 (9.3)
Max. return line restriction, kPa (in. Hg)	20 (5.9)
Fuel prime pump	Manual
Fuel filter	
Primary	5 Microns @ 98% Efficiency
Water separator	Yes
Recommended fuel	ASTM D975 or EN 590 Ultra Low Sulfur Diesel (ULSD) with sulfur content <15 mg/kg (15 ppm)

### Lubrication

Lubricating System	
Type	Full Pressure
Oil pan capacity, L (qt.) §	8.4 (8.9)
Oil pan capacity with filter, L (qt.) §	8.7 (9.2)
Oil filter: quantity, type §	One, Cartridge
Oil type §	API CJ-4 or ACEA E6- E9
§ Kohler recommends the use of Kohler Genuine oil and filters.	

### Cooling

Radiator System	
Radiator system capacity, including engine, L (gal.)	17.2 (4.5)

### Operation Requirements

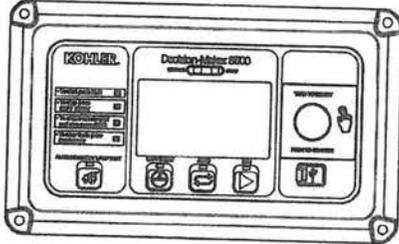
Air Requirements	
Radiator-cooled cooling air, m <sup>3</sup> /min. (scfm) †	96.3 (3400)
Combustion air, m <sup>3</sup> /min. (cfm)	2.4 (86.3)
Heat rejected to ambient air:	
Engine, kW (Btu/min.)	28 (1592)
Alternator, kW (Btu/min.)	6.5 (369)
† Air density = 1.20 kg/m <sup>3</sup> (0.075 lbm/ft <sup>3</sup> )	

## Fuel Consumption

Diesel, Lph (gph) at % load	Standby Ratings	Prime Ratings
100%	10.5 (2.8)	9.8 (2.6)
75%	7.8 (2.1)	7.3 (1.9)
50%	5.4 (1.4)	5.0 (1.3)
25%	3.1 (0.8)	2.9 (0.8)
0%	0.8 (0.2)	0.7 (0.2)

Note: For continuous rating fuel consumption, use the prime ratings data.

## Controller



### Decision-Maker® 3500 Paralleling Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

- Paralleling capability with bus sensing, first-on logic, synchronizer, and (isochronous, droop, and external controlled) load sharing
- Digital display with adjustable contrast and menu control provide easy local data access
- Measurements are selectable in metric or English units
- Remote communication thru a PC via network or serial configuration
- Controller supports Modbus® protocol
- Integrated hybrid voltage regulator with  $\pm 0.5\%$  regulation
- Potted circuitry for protection from vibration and debris
- Built-in alternator thermal overload protection
- NFPA 110 Level 1 capability

## Fuel Tank

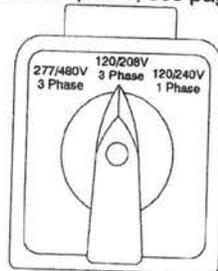
- Subbase fuel tank for 24-hour run time with full load at prime rating (minimum).
- Fuel tank includes the fuel level gauge, fuel fill with lockable cap, and an atmospheric vent.
- The secondary containment tank's construction protects against fuel leaks or ruptures. The inner (primary) tank is sealed inside the outer (secondary) tank. The outer tank contains the fuel if the inner tank leaks or ruptures.
- Both the inner and outer tanks have emergency relief vents.

### Fuel Tank Specifications

Fuel tank capacity 293 L (77 gal.)

## Available Voltage Selector Switch

(Available Options, see page 4)

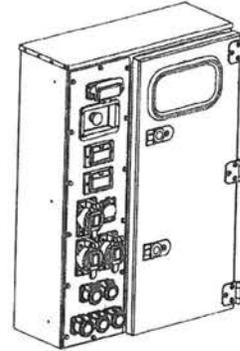


3-Position

- Voltage selector switch, 3-position lockable, wired for:
  - 120/240 volt, 1 phase
  - 120/208 volt, 3 phase
  - 277/480 volt, 3 phase

Modbus® is a registered trademark of Schneider Electric.

## Customer Connection Panel



- Viewable generator set controller with security cover
- Emergency stop switch
- Shore power connector, 120 V, 15 amp (for battery charger(s) and battery heater)
- Shore power connector, 120 V, 15 amp (for block heater)
- Remote start connection
- Mobile paralleling box connection
- Main line circuit breaker
  - Reconnectable and selector switch models: Rating 150 amps, field adjustable based on voltage selected
  - 600 volt models: Rating 60 amps, field adjustable
- Available Options, see page 4
  - Two 15-amp 120 V, 1 phase, GFCI duplex receptacles (includes circuit breakers)
  - Three 50-amp 240 V twistlock receptacles (includes circuit breakers)
  - Color-coded camlock connectors

## Available Trailer

(Available Options, see page 4)

- Single-axle trailer with electric brake system and battery back-up breakaway system.
- DOT and TC (Transport Canada) compliant per current specifications published by both agencies, at the time of trailer manufacture.
- 2 5/16 in. ball hitch coupler with adaptability for an optional Lunette eye.
- Running lights with 7-wire harness and connector.
- Front tongue jack.

### Trailer Specifications

Axle Rating	Single, 2266 kg (4995 lb.)
Tires	ST225/75R15 LRE with 1284 kg (2830 lb.) load rating
Wheels	Steel, 15 x 6, 6-bolt

## Available Draggable Fuel Tank

(Available Options, see page 4)

- Heavy gauge steel skid with integrated drains and pull bars.

## Standard Features

- Alternator Protection
- Battery, Battery Rack, and Battery Cables
- Engine Oil and Coolant Added
- Integral Vibration Isolation
- Local Emergency Stop Switch
- Oil Drain Extension
- Operation Literature

## Available Options

### Approvals and Listings

- CSA Certified

### Controller

- 15-Relay Dry Contact

### Electrical System

- Battery Charger
- Cold Weather Package  
(Includes block heater and battery heater)
- Voltage Selector Switch and Convenience Receptacles  
(3- 240 volt, 2- 120 volt)
- Camlock Style Load Connectors, Color Coded

### Fuel System

- Two-Way Fuel Valve  
(for connection of a user-supplied external fuel tank)

### Miscellaneous

- Spark Arrestor

### Paralleling System

- Mobile Paralleling Box

### Skid

- Fuel Tank
- Draggable Fuel Tank  
(heavy gauge steel skid with integrated drains and pull bars)
- Skid, no tank (fuel tank is not included with this option)

### Trailer and Options

- Trailer
- Lunette Eye (for pintle hitch tow vehicles)
- Spare Tire
- Wheel Chock Blocks
- Lockable Utility Box with Fire Extinguisher  
(same common key as enclosure)

### Literature

- General Maintenance
- NFPA 110
- Overhaul
- Production

### Other Options

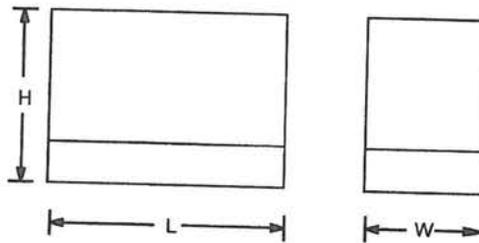
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## Dimensions and Weights (Off Trailer)

Overall Size, L x W x H, mm (in.): 2184 x 1016 x 1622  
 Fuel Tank (86.0 x 40.0 x 63.9)  
 Weight with engine fluids and no fuel in tank kg (lb.): 1397 (3080)

Overall Size, L x W x H, mm (in.): 2489 x 1016 x 1622  
 Draggable Fuel Tank (98.0 x 40.0 x 63.9)  
 Weight with engine fluids and no fuel in tank kg (lb.): 1461 (3220)

Overall Size, L x W x H, mm (in.): 2184 x 1016 x 1419  
 Skid (86.0 x 40.0 x 55.9)  
 Weight with engine fluids and no fuel in tank kg (lb.): 998 (2200)

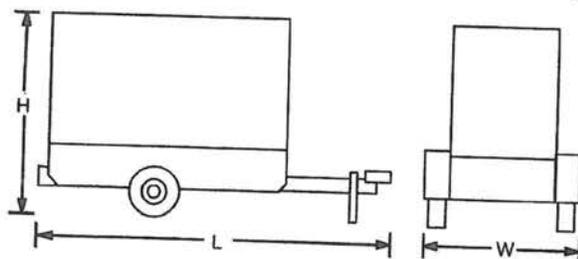


Note: This drawing is provided for reference only and should not be used for planning. Contact your local distributor for more detailed information.

## Dimensions and Weights (On Trailer)

Overall Size, L x W x H, mm (in.): 3576.1 x 1867 x 2206.2  
 Fuel Tank (140.8 x 73.5 x 86.9)  
 Weight with engine fluids and no fuel in tank kg (lb.): 1648 (3633)

Overall Size, L x W x H, mm (in.): 3993 x 1867 x 2206  
 Draggable Fuel Tank (157.2 x 73.5 x 86.9)  
 Weight with engine fluids and no fuel in tank kg (lb.): 1787 (3940)



Note: This drawing is provided for reference only and should not be used for planning. Contact your local distributor for more detailed information.

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