

**VILLAGE OF BARTLETT**  
**BOARD AGENDA**  
**DECEMBER 1, 2020**  
**7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **\*CONSENT AGENDA\***

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

- \*6. **MINUTES:** Public Hearing, Board & Committee Minutes – November 17, 2020
- \*7. **BILL LIST:** December 1, 2020
8. **TREASURER'S REPORT:** None
9. **PRESIDENT'S REPORT:**

A. Frank Schulner Recognition

10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
11. **TOWN HALL:** (Note: Three (3) minute time limit per person)
12. **STANDING COMMITTEE REPORTS:**

A. **BUILDING & ZONING COMMITTEE, CHAIRMAN REINKE**

- \*1. 2021 Annual Meeting Schedule

B. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

- \*1. BEDA Program Changes

C. **FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

1. Resolution Adopting the 2021-25 Capital Improvements Program
2. Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021
3. Ordinance Abating Certain 2020 Tax Levies of the Village of Bartlett for Special Service Area Number One (Bluff City)
4. Ordinance Abating a Portion of Taxes Heretofore Levied for Year 2020 to Pay Debt Service on: General Obligation Refunding Bonds Series 2017; and General Obligation Refunding Bonds Series 2019 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois
- \*5. Resolution Approving an Advisory Services Agreement with Robert W. Baird to Perform Financial Advisory Work for the Village of Bartlett

D. **LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

- \*1. Approval of Executive Session Minutes from January 21, 2020 [Approved Minutes on "Hold" from Public]

E. **POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

1. None

F. **PUBLIC WORKS COMMITTEE, CHAIRMAN SUWANSKI**

1. Ordinance Authorizing the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois to Borrow Funds from the Water Pollution Control Loan Program
- \*2. Resolution Awarding the 2020-21 Bulk Road Salt Purchase Between the Village of Bartlett and Cargill, Inc.

13. **NEW BUSINESS**
14. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
15. **ADJOURNMENT**



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CALL TO ORDER

President Wallace called the Eastfield Subdivision Special Service Area Public Hearing of November 17, 2020 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing ("SB 2135"), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the "Village Board") scheduled to be held on November 17, 2020 at 7:00 p.m. at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 25 people or 25% of the capacity of the meeting room as a public health measure.

ROLL CALL

PRESENT: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

Planning & Development Director Roberta Grill stated that the Public Hearing Notice for the Eastfield Subdivision Special Service Area was published in the Daily Herald on October 27, 2020 and a copy of the notice was in the Board packet. The Waivers of Notice have been received from the previous owner which is the taxpayer of record and the new owners are Pulte Home Company, LLC. Establishing this Special Service Area would provide a backup service for the management of the stormwater detention, retention management and drainage and wetlands on the property. If the developer, Pulte or the Eastfield Homeowners Association failed to perform the services, it allows for the village to levy an annual tax of .04% per annum of the assessed value of the subject property to pay for the ordinary services and maintenance of these areas. Lastly, it allows for the issuance of bonds if necessary for the cost of extraordinary services including



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cleaning and dredging stormwater detention and retention ponds, replacing storm sewers or restoring wetlands.

President Wallace asked if anyone had questions on the Eastfield Subdivision Special Service Area.

There were none.

President Wallace asked if anyone in the audience would like to make a comment or pose a question in this hearing, please respond now.

There were none.

There being no further business to discuss, Trustee Deyne moved to adjourn the Public Hearing and that motion was seconded by Trustee Gandsey.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

The Public Hearing was adjourned at 7:05 p.m.

Lorna Gilles  
Village Clerk



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1. CALL TO ORDER

President Wallace called the regular meeting of November 17, 2020 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing ("SB 2135"), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the "Village Board") scheduled to be held on November 17, 2020 at 7:00 p.m. at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 25 people or 25% of the capacity of the meeting room as a public health measure.

2. ROLL CALL

PRESENT: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

3. INVOCATION – Pastor Cory Shumate from Christ Community Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there



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will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no changes to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to approve the Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the September 2020 Treasurer's Report. He stated that the Municipal Sales Tax Report through September 2020 totaled \$233,289 and was received in September but represents June activity. It was up \$12,000 from the previous month last year. Through November, they are down about 82,000 or 5.5%. Motor Fuel Tax distribution through August 2020 totaled \$142,172 compared to \$137,000 last year. Motor Fuel Tax is starting to pick up again since people are driving. Next month they will be doing a more in-depth, six-month review.



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9. PRESIDENT'S REPORT

President Wallace read a Proclamation for "Thank a Teacher" week and proclaimed the week of November 16, 2020 as such.

Jamie Wilke from the auditing firm Lauterbach & Amen, LLP reviewed the 2020 financial audit report for the Board.

Trustee Deyne gave kudos to the entire staff.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne asked when the Christmas lights are going up in the village.

Village Administrator Paula Schumacher stated that they started going up and the lights are on the tree. They will flip the switch on the traditional day of the tree lighting on Friday December 4th.

11. TOWN HALL

**Jay Langfelder, 1665 Penny Lane**

Mr. Langfelder thanked the Mayor and Board for standing with the restaurant owners and for passing Resolution 2020-109. Considering all the safety options for the community but also for the livelihoods of the restaurant owners and their employees. They have been financially hindered through this whole Covid epidemic. It is very tough to have all these restaurants closed down. It was St. Patrick's Day (March 17, 2020) when the Governor decided to close all the restaurants in the State of Illinois to flatten the curb of Covid cases. He spoke about O'Hare's Pub and stated that they were preparing for their St. Patrick's peak. They purchased a lot of food and were inflicted financially with no recourse. He thanked the Mayor and Board because they are leaders in the community. In DuPage County 2,400 cases were seen in one week but restaurants only had 42 cases. He thanked the Mayor for standing up for the business owners, employees and the community.

**Zoey Helle-Kuczynski, 1348 Bay Meadows Drive**

Ms. Helle-Kuczynski stated that she was a senior-level Girl Scout and a freshman at Bartlett High School, and a Bartlett resident. For her Gold Award Project for Troop 1039, she wanted to build a bike path that connects Gulf Stream Drive to Schick Road on the east side of Route 59. This path would connect to her neighborhood since they have no other attachment to other places, except a crosswalk on 59, which is dangerous for young kids going out to play. My family and many others in my neighborhood go out for walks,



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runs, and bike rides, so a new path would let us go for walks to explore. She and her friends can walk to the local high school, and they can go to other shops and restaurants nearby (when it is safe). When this new trail is built, it will allow others in the community to stay active and healthy while appreciating the nature around them. Finally, not only will it help her neighborhood, but the community surrounding them.

President Wallace thanked her for bringing this to his attention. He mentioned that they have a Bike and Run Committee and Trustee Reinke will be spearheading it.

**12. STANDING COMMITTEE REPORTS**

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN REINKE**

Trustee Reinke stated that Ordinance 2020-111, an Ordinance Establishing Special Service Area Number One for the Eastfield Subdivision of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, and Authorizing the Levy of an Annual Maintenance Tax and the Issuance of Bonds to an Amount not to Exceed \$1,081,320 for the Purpose of Paying the Cost of Providing Special Services in and for Such Area was covered and approved under the Consent Agenda.

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that they would like to fill a vacancy on the Economic Development Commission (EDC) effective November 17<sup>th</sup> for a 3-year term expiring on November 17, 2023. The EDC is a little different from the other boards and commissions in that the members are appointed by the Village Board. Robert Gorski recently submitted his resume for the position and with his background, knowledge and skills, would be an ideal fit.

Trustee Deyne stated that with the advice and consent of the Board, he moved to appoint Robert Gorski to the Economic Development Commission for a 3-year term and that motion was seconded by Trustee Suwanski.

**ROLL CALL VOTE TO APPOINT ROBERT GORSKI TO THE ECONOMIC DEVELOPMENT COMMISSION FOR A 3-YEAR TERM**

**AYES:** Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**



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President Wallace stated they appreciate Mr. Gorski's willingness to serve the village on the Economic Development Commission. He has a very impressive resume and we are looking forward to his leadership.

Trustee Gandsey stated that Resolution 2020-112-R, a Resolution Approving the Amendment to Gateway Development Partners, Inc. Letter of Intent to Extend the Feasibility Period to March 1, 2021 was covered and approved under the Consent Agenda.

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that the Resolution 2020-113-R, a Resolution Approving of Disbursement Request for Payout No. 22 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project was covered and approved under the Consent Agenda.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that Ordinance 2020-114, an Ordinance reducing the number of Class B liquor licenses was covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

Trustee Carbonaro stated that there was no report.

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that Resolution 2020-115-R, a Resolution Approving an Intergovernmental Agreement Between the Forest Preserve District of DuPage County and the Village of Bartlett Providing for the Construction and Maintenance of Sidewalk Improvements within the Village of Bartlett Related to the North Central DuPage Regional Trail Project in Pratt's Wayne Woods Forest Preserve and Ordinance 2020-116, an Ordinance Accepting the Public Improvements for Forest View Subdivision were covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

**14. QUESTION/ANSWER PRESIDENT & TRUSTEES**

Trustee Deyne stated that there is going to be a Covid-19 mobile testing site at Hanover Township in conjunction with the Illinois Department of Public Health on November 22<sup>nd</sup>, from 8:00 a.m. to 4:00 p.m. at 240 S. Route 59.



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He wished the entire community and staff a very safe and healthy Thanksgiving. Hopefully they will be able to meet again in person shortly.

Mayor Wallace echoed those sentiments for Thanksgiving. He stated that today, at 5:00, he got off the phone after talking with the governor. The IDPH health director stipulated three mitigations – Tier 3 Mitigations. He wanted to emphasize that this is not a shelter in place order but a request. The Illinois State police will have webinars on enforcement. In May, 2020, there were 4,800 people in the hospital and now there are 5,800 in the hospital. You can still go get a haircut, open guidance to schools, and if it's warm enough you can still dine outdoors. He stated the three W's – wear a mask, wait 6 feet apart, wash your hands.

Trustee Carbonaro asked if this was a request, why the mention of the State Police.

President Wallace suggested he ask the governor. He thought it was very obvious that communities are trying to keep the small businesses in business. There are approximately 100,000 businesses that have closed and will never open again.

Trustee Gandsey asked what "Tier 3" was and is there a "Tier 4"?

Ms. Schumacher stated that there are other mitigation rollbacks as part of the Restore Illinois Plan and that's where it is coming from. It is difficult to find the mitigation checkboxes. They try and push this information out as they to get resident-awareness of what the mitigation requirements are. They sent targeted messages out this afternoon to our businesses, salons and restaurants since some of the requirements are little more varied.

#### 15. ADJOURN

President Wallace stated that the Board would be going directly into the Committee of the Whole meeting following adjournment.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gandsey.



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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting was adjourned at 7:38 p.m.

  
Lorna Giles  
Village Clerk



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1. CALL TO ORDER

President Wallace called the Committee of the Whole meeting to order at 7:38 p.m.

**PRESENT:** Chairman Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski and President Wallace

**ABSENT:** None

**ALSO PRESENT:** Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Police Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

**COMMUNITY & ECONOMIC DEVELOPMENT, CHAIRMAN GANDSEY**  
**BEDA Program Changes**

Chairman Gandsey stated, the Village of Bartlett created the Bartlett Economic Development Assistance (BEDA) program to help business owners with rehabilitating vacant and under performing spaces into sales tax generating businesses and spaces that meet all current village code requirements. The Board has funded the program with \$250,000 and has offered BEDA grants to several businesses over the past three years with \$250,000 in grants being made, leveraging \$2.7 million in private investment. As this program continues, staff has offered some modifications and improvements to the program including reducing the amount of time to be eligible for an additional grant, from three years to two years, eliminating all references to a 50% reimbursement percentage, requiring the submittal of a business plan and considering an applicant's veteran status. There has not been a new BEDA project submitted yet this year, but there are several expected to come in the next few months. The Economic Development Commission (EDC) approved the proposed changes at its October 12<sup>th</sup> meeting.

Tony Fradin, Economic Development Coordinator stated these changes came about as staff continues to meet with various businesses and work to attract additional businesses into vacant spaces and underutilized buildings throughout the community. Staff has never recommended a project for 50% funding yet and the percentages usually range from 15-35%, depending on the project. A few veterans have also reached out to see if there were any special programs or provisions, so staff thought it would be helpful to include a section dedicated to veterans applying for a BEDA. The Board asked for business plans from several of the applicants, so that requirement was added to the application process and the most significant change is reducing the time of eligibility from three years to two years. Staff hopes that will attract some more projects to some of the centers throughout the



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community. It was presented at the EDC's October meeting and as you mentioned, they recommended in favor of making these changes to the BEDA program.

Chairman Gandsey asked if staff expects to see an influx of applications if we lower the time from three years to two.

Mr. Fradin stated he wouldn't characterize it as an influx as much as we want to encourage further investment to some of these properties if possible and not tell someone they have to wait for a year or year and a half. It will keep some of the momentum going from the earlier success of the program.

The item was forwarded on to the Board for final vote.

### **COVID Communication Discussion**

Chairman Gandsey stated she wanted to bring up communication on COVID and what the village is doing to reach out to residents. Last meeting, we had a resolution supporting restaurant owners, so she wanted to have a discussion on what kind of communication we are disseminating to the residents of Bartlett and how we are keeping them safe and informed. Village staff has done a great job posting on the Facebook page and in a little over a month there were 50 posts about wearing a mask, washing your hands, testing sites, getting a flu shot, etc. We know people don't like too many restrictions, but we also know people want public safety, so she wanted to have a discussion and talk a little bit about what other ideas we have to help with that messaging. She saw other villages have a newsletter that goes out to residents. The village already sends a lot of information to the business community, but she wondered if there was something else that could go out to the residents in case they don't go to our website or Facebook.

Ms. Schumacher stated we have the eblast news letters residents can sign up for and we can certainly push out that information on how to sign up for that and target it towards health and safety.

Chairman Gandsey stated that we are seeing a lot about mask wearing and that seems to be a big part of keeping people safe. She talked to a nurse who is struggling because her job has gotten very difficult at the hospital. She has many patients and has seen so many people pass away from COVID. She said to wear a mask wherever you go and change your clothes when you get home. She sees a lot of those tips on the village website, so she wants to make sure we are doing whatever we can to get that out to the public more.

President Wallace stated he thought we had a lot of that information like how to wear your mask early on, but we might want to send that type of stuff out again because the CDC had some more information on it. He didn't know if we could send more information out



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and there could be an information overload, but at this stage in this pandemic, he wasn't sure what else people need to know. He has been out multiple different places and he has never seen anyone not wearing a mask in a grocery store or restaurant or anywhere he has been. He understands Chairman Gandsey's objective, but wasn't sure what more the village could do. We could certainly refine the edges of the villages message.

Chairman Suwanski asked Chairman Gandsey where she is seeing people not wear a mask, because she has not seen anyone not wearing masks either.

Chairman Gandsey stated that at some of the local stores where people are walking in and you can tell some of the employees are not sure they can say something to these people.

Chairman Deyne stated that the only issue is, there is so much information out there now, so if they haven't got the message yet, what else can be done. He has had discussions in stores with people not wearing masks. They have signs on the door that a mask is required upon entry. They are standing in the checkout line and not wearing a mask, so he got into a discussion which turned into an argument and the response by the person not wearing a mask was, "it's an old man's disease, your going to get it and I don't have to worry about it." People have made up their mind, so you are not going to change it. They are convinced they are immune or you are infringing on their civil rights by wearing a mask, so he has given up on trying to talk to people that are not wearing a mask.

Chairman Reinke stated he picked up a pizza in Bartlett this weekend and two of the people in back making the pizzas did not have their masks on and he's seen it before. People are going to do it or they are not.

Chairman Gandsey stated one thing the village could do would be to humanize the material we send out. There are a lot of drawings or characters used in the materials, but maybe we could interview nurses or health care workers to show a little more human side of this. She knows there has been a lot of information sent out, but this might be an occasion where there is never too much information because there is always something changing. She thought humanizing it, to show people this is their fellow Bartlett residents would be helpful.

Chairman Deyne stated his daughter is a cardiac nurse at Delnor hospital and she puts a picture of herself with a mask on and how to properly wear it, so there are things happening like that.

President Wallace thought it might not be a bad idea to emphasize the numbers because the biggest issue would be a shortness of hospital and ICU beds. He thought it was a great idea by Chairman Gandsey and thought it would be a good idea to reach out to the



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first responders in our area and post some actual interviews with details of what they are seeing, sooner rather than later, would be a great message.

Chairman Hopkins asked if there was a way for us to pass a resolution basically outlining some of the safety measures that Chairman Gandsey brought up. He thought that would go a long way. We passed one for our restaurants, but we should also pass one for our front line workers like hospital workers, employees at the Village of Bartlett. They come to work every day and risk getting infected. As a resident and trustee, he is thankful that our employees are showing up to work and doing their jobs.

Ms. Schumacher stated she will work with the communications staff to put a face to the message and bring it home a little more for people.

Chairman Hopkins stated he has seen the village employees out and they have all been wearing a mask. He saw a couple community service officers out in town today who had their masks on and its good to see proper protocol and procedures being followed by our employees.

### **FINANANCE & GOLF, CHAIRMAN DEYNE** **Proposed Capital Budget**

Finance Director, Todd Dowden stated that this is the proposed capital budget, which once approved, the first year of which will roll into the operating budget.

On the overview, you can see the 5-year Capital Improvements Program (CIP) includes the 2021 through 2025, almost \$109,000,000 which is an 11% increase. The 2021-2022, year one of the CIP is \$34,234,773. On the next section of the CIP presentation you can see the 2021-2022 highlights which are the focus for this year because the resolution at the next Board meeting will be to approve the 2021-2022 expenditures for \$34,234,773.

Page 10 lists all the projects in detail that will be included next year and the funds for each project. There is more detail for sewer, water, streets, economic development, golf and other. The water fund is budgeted for just under \$3,000,000 in projects. The wastewater fund will be \$22,655,273. The streets projects are budgeted for \$3,476,000. The village is not planning on raising water/sewer rates in the 2021/2022 year. In the next month or two, we will be talking about sewer rates because rates have to be approved before the IEPA will approve the loan. There will be a rate increase for sewer in the 2022/2023 year and 2023/2024 year.

Public Works Director, Dan Dinges stated he will start to review the new projects in the water fund. The new projects proposed are a lead service replacement program. This project would consist of utilizing the IEPA's new Loan Forgiveness Program to replace all known leaf services within the village with copper services. We estimate there are 250 in



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the village. We would not need to pay the loan back at it would be estimated at \$2,500,000 to get them all changed out. We are hoping to get the application in July of 2021 and if we don't make the cut that time, hopefully the funding will still be there the following year and we can get approved.

Chairman Hopkins clarified that there are no village watermains that have lead services.

Mr. Dinges sated that was correct and this project would only be for services from our mains to the homes.

Mr. Dinges stated the next new project is to look at well removals now that the Lake Michigan Water project is completed. Its looking to abandon and remove Main St. Wells 1 & 2, pump station iron, filters and reservoir. Also, abandoning and properly sealing wells 5,7 and 8. While they are at well 8, they would work with Hanover Park to do an interconnect with them because as we abandon these wells, we still need a backup in case we can't get DuPage water. We have one with Streamwood, so it would be nice to get a second one for an emergency. The last project is removal of the Oneida Water Tower and maintenance garage. Several years ago, we went out to bid to get it painted, but the costs four years ago was about \$700,000. One of the things when going through the water study was that water tower is lower than our other ones, so we can't get their full capacity out of them. Long term, what we are looking at is the potential for removing that tower. What we had in the plans originally was to build a new tower and put that half a million gallons taken away from the Oneida tower and add it to the new tower. He asked if the Board was okay with the water tower on Oneida being removed which could free up space for parking, a parking deck or anything else. One issue is there are two cell tower providers on there currently so we would have to work out a new location for those.

President Wallace stated he is good with removing the tower.

Mr. Dinges stated he has it out a few years because we don't need that storage right now, but it doesn't look the greatest so it needs to be done soon.

President Wallace wanted it out right away.

Chairman Deyne stated he didn't want to spend money on that right now.

Mr. Dinges stated the water tower will take about \$750,000 to paint. The demolition is \$250,000 and to add the additional 500,000 gallons to a new tank will a little under \$500,000, but it will make our water system more flexible.

President Wallace asked if the tower was steel.

Mr. Dinges confirmed it was.



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President Wallace asked about scrapping the steel.

Mr. Dinges stated the lead will get blasted off, then the water tower steel will be scrapped.

Chairman Suwanski asked where the new tower will be built.

Mr. Dinges stated there are two potential sites. Ideally, they would replace the Kent Circle tower with a larger tower. South of the fire station on West Bartlett, working with the Brewster Creek Business Park there is land reserved for a future tower there as well.

Chairman Suwanski asked the time frame to build a new tower.

Mr. Dinges stated it would probably be that same year in 2024.

Chairman Hopkins stated he didn't know much about pressurization of lines, but does this do anything to houses or businesses nearby as far as pressurization.

Mr. Dinges stated it should improve because water levels would go up to get them at the same levels as Schick and Southwind towers. There is a high-pressure side over by Villa Olivia, so we are looking to open that up and move it toward the downtown to help boost pressures in that area. Overall, it will likely improve pressures in that area.

Mr. Dinges stated the last proposed project is hydrant painting. The village has over 2,500 hydrants and it's something we need to maintain. We would start chipping away at getting the hydrants painted throughout the town.

Mr. Dinges moved on to the sewer fund and stated there are no new capital projects for sewer, but he wanted to provide an update on some of the ongoing larger projects. They are continuing on the sanitary sewer lining system rehabilitation to eliminate storm water from getting into the sanitary sewer. The goal is to always have a section of town that is being rehabbed and studied so we can continue to renew the system.

Mr. Dinges stated the design for the Devon Excess Flow Facility is well underway. This project is being coordinated with the Bittersweet Wastewater Treatment Plant improvements, but we anticipate going out to bid in the spring or summer next year with construction starting next fall. The Bittersweet Treatment Plan is the next big project and staff is in the middle of applying for the IEPA loan. Next month staff will be bringing an ordinance and resolution for the loan. The loan rate is about 1.35% right now, which is good. There is a chance we could get the finding as early as January instead of July.

Chairman Hopkins asked if we could get a more robust program to fix the service lines leading to houses so we don't get excess rain water in those lines.



## VILLAGE OF BARTLETT COMMITTEE MINUTES November 17, 2020

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Mr. Dinges stated this past year we experimented with some service work in the downtown area. No resident was interested in paying for it to go all the way to their house, but we ended up going from the main to the right-of-way to take a large chunk of that from the homeowners. After discussions with Naperville, they had the same issue and are currently lining from the main to the right-of-way as well. You are eliminating a lot of the utility conflicts and in the right-of-way and then the only issue is what trees they have and going through root systems, etc. That program is in place and we are continuing it.

Mr. Hopkins asked since many residents were not interested, could we sweeten the pot and make it 85%. This would not impact the budget much and would be a great impact on us not to treat excess flow.

Mr. Dinges stated we have \$50,000 in the budget, so we may not be able to do as many, but more residents might want to do it.

Chairman Gandsey asked how much it would cost a resident.

Mr. Dinges stated if the sewer line is on your side of the road, you have a shorter length and if your house is on the opposite side of the road you have the long side. We average it out and that is where the \$5,000 amount came in its about \$85 per foot.

Mr. Hopkins stated he would like to modify the program to make it more advantageous to the homeowner.

President Wallace stated he would like to know the numbers, but thought that was a good idea by Chairman Hopkins.

Chairman Gandsey stated she assumes its mostly about price, but does anyone ask what it means or why its beneficial.

Mr. Dinges stated they explain how it benefits the homeowner, its more the cost that drives people away. 85% would help and it helps the system overall if we can get it all the way to the house. He stated he would get the numbers for changing to 85%.

Mr. Dinges started to discuss the streets department. He stated they have the regular MFT projects coming up for bike paths and parking lots. The only other project is the West Bartlett/Devon drainage swale. We received approval from MWRD, so we can go out to bid this winter and hopefully start in the spring. The Schick Road bridge over the West Branch of the DuPage River, needs to have the bridge deck replaced and the Rebuild Illinois money that we are receiving can go towards that, so a bulk of that money will go towards that bridge.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
November 17, 2020**

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Mr. Dowden stated that if there are not any more questions, the next step would be to approve the 2021/2022 year.

President Wallace stated he's assuming it will come back to the Board for approval and at that time they can review the small tweaks they wanted to make.

Mr. Dinges stated he can email the Board with an update of numbers they received last year for the sewer lining project. Unless the Board is planning to increase the \$50,000 budget for lining, nothing really changes.

President Wallace stated that made sense and he did not need further clarification.

Chairman Deyne moved to adjourn and that motion was seconded by Chairman Hopkins.

**ROLL CALL VOTE TO ADJOURN**

AYES: Chairmen Carbonaro, Deyne, Gandsey, Hopkins, Reinke and Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

The meeting was adjourned at 8:28 p.m.

Samuel Hughes  
Deputy Village Clerk

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

**100-GENERAL FUND REVENUES**

**480601-MISCELLANEOUS INCOME**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	TITLE COMPANY FEDEX CHARGE	41.12
	<b>INVOICES TOTAL:</b>	<b>41.12</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	134.82
	<b>INVOICES TOTAL:</b>	<b>134.82</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	580.00
	<b>INVOICES TOTAL:</b>	<b>580.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	HAND TALLY COUNTER	12.88
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	63.33
1 WAREHOUSE DIRECT	CALENDARS	165.98
1 WAREHOUSE DIRECT	WALL CALENDAR	18.83
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	55.46
	<b>INVOICES TOTAL:</b>	<b>316.48</b>

**542100-REBATES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 LAKSHAMI P NOOKALA	BEDA GRANT	15,000.00
	<b>INVOICES TOTAL:</b>	<b>15,000.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO METROPOLITAN AGENCY	ANNUAL DUES	1,558.73
1 ILLINOIS MUNICIPAL LEAGUE	ANNUAL MEMBERSHIP DUES	2,500.00
	<b>INVOICES TOTAL:</b>	<b>4,058.73</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	580.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	189.00
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	1,050.00
	<b>INVOICES TOTAL:</b>	<b>1,819.00</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOCIATES P.C.	PROFESSIONAL SERVICES	21,468.00
1 CLARK BAIRD SMITH LLP	LEGAL SERVICES	2,655.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	1,050.00
<b>INVOICES TOTAL:</b>		<b>26,098.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC PASS THRU	575.08
1 HAMPTON LENZINI AND RENWICK INC	EASTFIELD CONSTRUCTION INSPECTION	5,557.50
<b>INVOICES TOTAL:</b>		<b>6,132.58</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	SPAULDING ROAD QUIET ZONE	217.00
<b>INVOICES TOTAL:</b>		<b>217.00</b>

**1210-LIABILITY INSURANCE**

**544200-LIABILITY INS DEDUCTIBLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	2019/2020 CLOSED CLAIMS OCTOBER	11,947.82
<b>INVOICES TOTAL:</b>		<b>11,947.82</b>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	79.17
<b>INVOICES TOTAL:</b>		<b>79.17</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	TREASURER'S REPORT FILING	53.55
<b>INVOICES TOTAL:</b>		<b>53.55</b>

**1500-PLANNING & DEV SERVICES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	151.74
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	531.50

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

INVOICES TOTAL: 683.24

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	27.00
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	275.48
<u>INVOICES TOTAL:</u>		<u>302.48</u>

**526005-PLAN REVIEW SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	850.00
<u>INVOICES TOTAL:</u>		<u>850.00</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCT 2020	210.21
<u>INVOICES TOTAL:</u>		<u>210.21</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PAPER CUTTER/OFFICE SUPPLIES	103.14
<u>INVOICES TOTAL:</u>		<u>103.14</u>

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	136.15
** 1 VERIZON WIRELESS	WIRELESS SERVICES	1,343.13
1 VERIZON WIRELESS	WIRELESS SERVICES	456.14
<u>INVOICES TOTAL:</u>		<u>1,935.42</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,294.63
<u>INVOICES TOTAL:</u>		<u>1,294.63</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	1.25
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	246.80
<u>INVOICES TOTAL:</u>		<u>307.90</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	3.34
1 AMAZON CAPITAL SERVICES INC	PUNCHING PADS	349.88
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER RX INJECTION	178.50
1 RAY O'HERRON CO INC	HONOR GUARD SHOES	69.95
1 STATE GRAPHICS	PROPERTY INVENTORY/DETENTION REPORTS	263.50
1 ULINE	EVIDENCE SUPPLIES	96.32
1 WAREHOUSE DIRECT	INK CARTRIDGE	122.78
1 WAREHOUSE DIRECT	TONER	105.99
1 WAREHOUSE DIRECT	INK CARTRIDGE	139.73
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	157.29
<b>INVOICES TOTAL:</b>		<b>1,487.28</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 R & M SPECIALTIES LTD	POLO SHIRTS	114.00
1 RAY O'HERRON CO INC	UNIFORM BELT	27.99
1 RAY O'HERRON CO INC	UNIFORM APPAREL	106.18
1 RAY O'HERRON CO INC	UNIFORM APPAREL	41.39
1 RAY O'HERRON CO INC	UNIFORM APPAREL	224.99
<b>INVOICES TOTAL:</b>		<b>514.55</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SAGE CONTROL ORDNANCE INC	LESS LETHAL TRAINING SUPPLIES	4,307.40
<b>INVOICES TOTAL:</b>		<b>4,307.40</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCT 2020	6,088.98
<b>INVOICES TOTAL:</b>		<b>6,088.98</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PORTER LEE CORPORATION	RESIN RIBBON CARTRIDGES	154.86
1 STATE GRAPHICS	BUSINESS CARDS	59.49
1 WAREHOUSE DIRECT	PHONE RECORDER	26.61
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	232.19
<b>INVOICES TOTAL:</b>		<b>473.15</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DEADBOLT	43.73
<b>INVOICES TOTAL:</b>		<b>43.73</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
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**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MICHAEL BINGHAM	CHILD SAFETY SEAT RECERTIFICATION	55.00
1 KATHRYN R JUZWIN	CONSULTATION SERVICES	4,650.00
<b>INVOICES TOTAL:</b>		<b>4,705.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP RENEWAL/P ULLRICH	200.00
1 SECRETARY OF STATE	NOTARY PUBLIC RENEWAL/D FUENTES	10.00
<b>INVOICES TOTAL:</b>		<b>210.00</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TRAFFIC CONTROL & PROTECTION INC	NATIONAL NIGHT OUT SIGNS	990.00
<b>INVOICES TOTAL:</b>		<b>990.00</b>

**544001-PRISONER DETENTION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	29.42
<b>INVOICES TOTAL:</b>		<b>29.42</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AED PROFESSIONALS	DEFIBRILLATORS/CASES/BATTERIES	5,097.00
1 COBAN TECHNOLOGIES INC	VLX MICROPHONES/CHARGING BASES	1,699.00
1 PORTER LEE CORPORATION	THERMAL TRANSFER DESKTOP PRINTERS	2,185.00
<b>INVOICES TOTAL:</b>		<b>8,981.00</b>

**570105-EQUITABLE SHARING EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLERK OF THE 18TH JUDICIAL CIRCUIT COUR	ZEBRA PRINTERS	1,500.00
<b>INVOICES TOTAL:</b>		<b>1,500.00</b>

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTA CONSTRUCTION EQUIPMENT	CONCRETE CLAW RENT-TO-PURCHASE	855.00
1 VERIZON WIRELESS	WIRELESS SERVICES	36.01
<b>INVOICES TOTAL:</b>		<b>891.01</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	141.40
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	17.55

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	727.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	7,519.71
		<b>INVOICES TOTAL: 8,405.76</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERSTATE BILLING SERVICE INC	VEHICLE MAINTENANCE	860.88
1 INTERSTATE BILLING SERVICE INC	CREDIT - RETURN	-239.60
1 INTERSTATE BILLING SERVICE INC	VEHICLE MAINTENANCE	33.96
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	1,956.40
1 POMP'S TIRE SERVICE INC	CHIPPER TIRE REPLACEMENT	151.52
1 POMP'S TIRE SERVICE INC	CHIPPER TIRE REPLACEMENT	152.52
		<b>INVOICES TOTAL: 2,915.68</b>

**527100-SERVICES TO MAINTAIN STREETS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DTN LLC	WEATHER INFORMATION SERVICE	636.00
1 HAMPTON LENZINI AND RENWICK INC	BRIDGE SAFETY INSPECTION	902.50
		<b>INVOICES TOTAL: 1,538.50</b>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STATE TREASURER	TRAFFIC SIGNAL MAINTENANCE	1,594.20
		<b>INVOICES TOTAL: 1,594.20</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	190.89
1 AIRGAS USA LLC	CYLINDER LEASE RENEWAL	63.57
1 CONSERV FS INC	PLASTIC SNOW FENCING	657.50
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	153.10
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	32.10
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	15.27
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	93.25
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	30.48
1 GRAINGER	MATERIALS & SUPPLIES	185.91
1 GRAINGER	SPRAY BOTTLES	51.32
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	457.65
1 JSN CONTRACTORS SUPPLY	UTILITY MARKING FLAGS	99.90
1 WELCH BROS INC	MATERIALS & SUPPLIES	168.14
1 WHOLESALE DIRECT INC	HYDRAULIC MOTORS/SUPPLIES	1,596.60
		<b>INVOICES TOTAL: 3,795.68</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	2,481.68

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
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INVOICES TOTAL: 2,481.68

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTA CONSTRUCTION EQUIPMENT	CONCRETE CLAW RENT-TO-PURCHASE	395.00
<u>INVOICES TOTAL:</u>		<u>395.00</u>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY GLASSES/GLOVES	486.60
<u>INVOICES TOTAL:</u>		<u>486.60</u>

**532010-FUEL PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - OCT 2020	3,225.09
<u>INVOICES TOTAL:</u>		<u>3,225.09</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CASE LOTS INC	CLEANING SUPPLIES	229.00
1 WAREHOUSE DIRECT	COFFEE/CREAMER/SUPPLIES	195.78
<u>INVOICES TOTAL:</u>		<u>424.78</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	488.14
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	37.83
1 GENERAL TRUCK PARTS & EQUIPMENT	MAINTENANCE SUPPLIES	472.36
1 GRAINGER	MAINTENANCE SUPPLIES	13.75
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	1,436.37
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	55.59
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	879.26
1 NAPA AUTO PARTS	MAINTENANCE SUPPLIES	15.75
1 RANDALL PRESSURE SYSTEMS INC	MAINTENANCE SUPPLIES	651.31
1 RANDALL PRESSURE SYSTEMS INC	MAINTENANCE SUPPLIES	95.16
1 WHOLESALE DIRECT INC	MAINTENANCE SUPPLIES	136.50
1 WHOLESALE DIRECT INC	MAINTENANCE SUPPLIES	25.03
<u>INVOICES TOTAL:</u>		<u>4,307.05</u>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	114.26
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,015.00
1 GRIMCO INC	MAINTENANCE SUPPLIES	318.86
1 SUPERIOR ASPHALT MATERIALS LLC	COLD PATCH	1,574.30
1 TRAFFIC CONTROL & PROTECTION INC	MAINTENANCE MATERIALS	103.95

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/1/2020**

INVOICES TOTAL: 3,126.37

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE TOPSOIL INC	GRAVEL PURCHASE	710.00
		<u>INVOICES TOTAL: 710.00</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	22.37
1 UNIFIRST CORPORATION	MATS	22.37
		<u>INVOICES TOTAL: 44.74</u>

**534800-STREET LIGHTS MAINT MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STEINER ELECTRIC COMPANY	STREET LIGHTING MATERIALS	276.64
		<u>INVOICES TOTAL: 276.64</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOCIATION	ANNUAL MEMBERSHIP DUES	420.00
		<u>INVOICES TOTAL: 420.00</u>

**543800-STORMWATER FACILITIES MAINT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	M&M-FEMA NATIVE BASINS	231.82
1 PANZARINO & SON CONSTRUCTION LLC	LANDSCAPING SERVICES	3,600.00
1 SCARDINO LANDSCAPE & DESIGN INC	DRAIN TILE INSTALLATION	7,950.00
1 WELCH BROS INC	GRAVEL PURCHASE	972.25
1 WELCH BROS INC	QUICK SETTING CEMENT/SUPPLIES	1,322.30
1 WELCH BROS INC	MAINTENANCE SUPPLIES	1,198.08
1 WELCH BROS INC	GRAVEL PURCHASE	98.00
1 WELCH BROS INC	GRAVEL PURCHASE	98.00
1 WELCH BROS INC	GRAVEL PURCHASE	696.50
		<u>INVOICES TOTAL: 16,166.95</u>

**2200-MFT EXPENDITURES**

**583082-STEARN'S RD COUNTY CRK CULVRT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	MAIN ST PS/ONEIDA DEMOLITION	832.00
		<u>INVOICES TOTAL: 832.00</u>

**4200-MUNICIPAL BLDG PROJECTS EXP**

**584023-GOLF COURSE FACILITY IMPROV**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

**	1 SUNDEK OF ILLINOIS INC	BALANCE DUE/VERANDA REPAIRS	9,997.50
		<u>INVOICES TOTAL:</u>	<u>9,997.50</u>

**430000-DEVELOPER DEPOSITS FUND**

**262099-DEPOSIT-ORDINANCE 89-49**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRIS LUGO	BOND REFUND	5,000.00
	<u>INVOICES TOTAL:</u>	<u>5,000.00</u>

**4800-BREWSTER CREEK TIF MUN ACC EXP**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOCIATES P.C.	PROFESSIONAL SERVICES	1,080.00
	<u>INVOICES TOTAL:</u>	<u>1,080.00</u>

**5000-WATER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	150.00
1 M.E. SIMPSON CO INC	WATER METER TESTING/CALIBRATION	4,700.00
	<u>INVOICES TOTAL:</u>	<u>4,850.00</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	363.76
	<u>INVOICES TOTAL:</u>	<u>363.76</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	BARTLETT LEAD ACTION	624.00
1 DIXON ENGINEERING INC	T-MOBILE DESIGN/CALCULATIONS	950.00
	<u>INVOICES TOTAL:</u>	<u>1,574.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	64.75
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	58.27
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	241.52
1 NICOR GAS	GAS BILL	116.57
	<u>INVOICES TOTAL:</u>	<u>481.11</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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**	1 BOB'S AUTO BODY INC	AUTO BODY REPAIRS	4,446.89
		<u>INVOICES TOTAL:</u>	<u>4,446.89</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	361.92
** 1 DUPAGE COUNTY DIVISION	ROW PERMIT FEE	100.00
	<u>INVOICES TOTAL:</u>	<u>461.92</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	74.10
1 USA BLUE BOOK	MATERIALS & SUPPLIES	101.39
	<u>INVOICES TOTAL:</u>	<u>175.49</u>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	240.57
	<u>INVOICES TOTAL:</u>	<u>240.57</u>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	137.50
	<u>INVOICES TOTAL:</u>	<u>137.50</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	217.60
** 1 WEX BANK	FUEL PURCHASES - OCT 2020	775.45
	<u>INVOICES TOTAL:</u>	<u>993.05</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CASE LOTS INC	CLEANING SUPPLIES	229.00
1 WAREHOUSE DIRECT	COFFEE/CREAMER/SUPPLIES	195.78
	<u>INVOICES TOTAL:</u>	<u>424.78</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MAINTENANCE SUPPLIES	93.39
	<u>INVOICES TOTAL:</u>	<u>93.39</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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INVOICES TOTAL: 44.76

**534810-METER MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER SERVICES CO	METER BENCH TESTS	90.00
<u>INVOICES TOTAL:</u>		<u>90.00</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOCIATION	ANNUAL MEMBERSHIP DUES	420.00
<u>INVOICES TOTAL:</u>		<u>420.00</u>

**547047-IEPA LOAN INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 IL ENVIRONMENTAL PROTECTION AGENCY	IEPA LOAN PAYMENT	66,620.52
<u>INVOICES TOTAL:</u>		<u>66,620.52</u>

**547048-IEPA LOAN PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 IL ENVIRONMENTAL PROTECTION AGENCY	IEPA LOAN PAYMENT	160,055.23
<u>INVOICES TOTAL:</u>		<u>160,055.23</u>

**5090-WATER CAPITAL PROJECTS EXP**

**581029-WATERMAIN REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	LEAD SERVICE LINE REPLACEMENT	6,829.90
<u>INVOICES TOTAL:</u>		<u>6,829.90</u>

**581038-VILLAGE SYSTEM IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BAXTER & WOODMAN	RISK & RESILIENCE ASSESSMENT	5,100.00
1 CHRISTOPHER B BURKE ENG LTD	PUMP STATION MODIFICATIONS	400.00
1 INDEPENDENT MECHANICAL INDUSTRIES INC	PUMP STATION UPGRADES/PAYOUT 8	7,470.45
<u>INVOICES TOTAL:</u>		<u>12,970.45</u>

**5100-SEWER OPERATING EXPENSES**

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	BREWSTER CREEK ODORS	1,297.75
1 DEIGAN & ASSOCIATES LLC	BREWSTER CREEK ODORS	508.75
<u>INVOICES TOTAL:</u>		<u>1,806.50</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	54.59
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	88.96
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	57.99
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	95.45
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	82.31
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	133.73
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	112.42
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	108.82
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	119.47
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	288.65
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	174.80
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	143.70
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	320.46
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	121.97
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	95.62
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	250.17
<b>INVOICES TOTAL:</b>			<b><u>2,249.11</u></b>

**524210-SLUDGE REMOVAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	4,693.50
<b>INVOICES TOTAL:</b>		<b><u>4,693.50</u></b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	190.88
1 AIRGAS USA LLC	CYLINDER LEASE RENEWAL	63.57
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	40.85
1 UNITED LABORATORIES	MATERIALS & SUPPLIES	1,622.94
<b>INVOICES TOTAL:</b>		<b><u>1,918.24</u></b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORK WEAR	UNIFORMS	1,162.39
<b>INVOICES TOTAL:</b>		<b><u>1,162.39</u></b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	801.47
1 HAWKINS INC	CHEMICAL SUPPLIES	2,379.40
<b>INVOICES TOTAL:</b>		<b><u>3,180.87</u></b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY BOOTS	60.00
<b>INVOICES TOTAL:</b>		<b><u>60.00</u></b>

\*\* Indicates pre-issue check.

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**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	99.94
** 1 WEX BANK	FUEL PURCHASES - OCT 2020	1,597.22
<b>INVOICES TOTAL:</b>		<b>1,697.16</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	20.98
1 NAPA AUTO PARTS	MAINTENANCE SUPPLIES	32.98
<b>INVOICES TOTAL:</b>		<b>53.96</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
<b>INVOICES TOTAL:</b>		<b>44.76</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOCIATION	ANNUAL MEMBERSHIP DUES	420.00
<b>INVOICES TOTAL:</b>		<b>420.00</b>

**5190-SEWER CAPITAL PROJECTS EXP**

**582025-SANITARY SEWER EVALUATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	BASIN FLOW MONITORING STUDY	39,403.00
1 ENGINEERING ENTERPRISES INC	BASIN SSES ANALYSIS	27,686.79
1 ENGINEERING ENTERPRISES INC	BASIN FLOW MONITORING STUDY	56,675.45
<b>INVOICES TOTAL:</b>		<b>123,765.24</b>

**582026-LIFT STATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAIN FOR RENT	EQUIPMENT RENTAL	12,334.37
<b>INVOICES TOTAL:</b>		<b>12,334.37</b>

**582027-WWTP FACILITY IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STRAND ASSOCIATES INC	WWTP DESIGN IMPROVEMENTS	19,200.00
<b>INVOICES TOTAL:</b>		<b>19,200.00</b>

**582028-DEVON EXCESS FLOW PLANT REHB**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	7,135.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 7,135.00

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PASSPORT LABS INC	PASSPORT FEES - OCT 2020	41.00
1 UNIFIRST CORPORATION	MATS	23.54
1 UNIFIRST CORPORATION	MATS	24.54
1 UNIFIRST CORPORATION	MATS	24.54
<u>INVOICES TOTAL:</u>		<u>113.62</u>

**523800-RENT TO RAILROAD**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	QTRLY LEASE PYMT/AUG-OCT 2020	201.77
<u>INVOICES TOTAL:</u>		<u>201.77</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	67.59
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	81.27
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	313.06
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	53.90
** 1 VERIZON WIRELESS	WIRELESS SERVICES	42.20
<u>INVOICES TOTAL:</u>		<u>558.02</u>

**550-GOLF FUND REVENUES**

**470010-CLUBHOUSE BANQUET SALES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DONITA BOZEK	DEPOSIT REFUND	100.00
<u>INVOICES TOTAL:</u>		<u>100.00</u>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	111.90
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	326.29
1 ROSCOE CO	MATS	183.80
<u>INVOICES TOTAL:</u>		<u>621.99</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	BARTLETT VETERANS PAGE SUPPORT	15.00
<u>INVOICES TOTAL:</u>		<u>15.00</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JENSEN'S PLUMBING & HEATING INC	EQUIPMENT REPAIRS	378.00
		<u>INVOICES TOTAL:</u> <u>378.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,426.38
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	34.78
		<u>INVOICES TOTAL:</u> <u>1,461.16</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	410.45
		<u>INVOICES TOTAL:</u> <u>410.45</u>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	764.00
		<u>INVOICES TOTAL:</u> <u>764.00</u>

**5510-GOLF MAINTENANCE EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
		<u>INVOICES TOTAL:</u> <u>100.00</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	475.46
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	11.60
		<u>INVOICES TOTAL:</u> <u>487.06</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VALLEY HYDRAULIC SERVICE INC	HOSE REPAIRS/SUPPLIES	184.38
		<u>INVOICES TOTAL:</u> <u>184.38</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	300.00
1 CHICAGOLAND TURF	CREDIT - RETURN	-235.53

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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INVOICES TOTAL: 64.47

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	410.45
<u>INVOICES TOTAL:</u>		<u>410.45</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MAINTENANCE SUPPLIES	10.57
1 J W TURF INC	MAINTENANCE SUPPLIES	318.50
1 J W TURF INC	MAINTENANCE SUPPLIES	536.00
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	197.98
1 R & R PRODUCTS INC	GCSAA MEMBERSHIP REBATE	-95.00
1 R & R PRODUCTS INC	MAINTENANCE SUPPLIES	1,336.20
1 REINDERS INC	MAINTENANCE SUPPLIES	342.70
1 REINDERS INC	MAINTENANCE SUPPLIES	189.72
<u>INVOICES TOTAL:</u>		<u>2,836.67</u>

**534700-TREE MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NELS J JOHNSON TREE EXPERTS INC	TREE REMOVAL SERVICES	3,145.00
<u>INVOICES TOTAL:</u>		<u>3,145.00</u>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	70.80
<u>INVOICES TOTAL:</u>		<u>70.80</u>

**572000-BUILDING & GROUNDS IMPROVMNTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST GROUNDCOVERS	FLOWER/PLANT PURCHASE	1,377.00
<u>INVOICES TOTAL:</u>		<u>1,377.00</u>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	87.50
<u>INVOICES TOTAL:</u>		<u>87.50</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	BARTLETT VETERANS PAGE SUPPORT	15.00
<u>INVOICES TOTAL:</u>		<u>15.00</u>

\*\* Indicates pre-issue check.

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**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	FOOD WARMER REPAIRS	400.67
	<b>INVOICES TOTAL:</b>	<b>400.67</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	237.73
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.80
	<b>INVOICES TOTAL:</b>	<b>243.53</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	LOBBY DUST PANS	13.37
1 SYSCO FOOD SERVICES - CHICAGO	FOOD SERVICE SUPPLIES	25.52
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	300.00
	<b>INVOICES TOTAL:</b>	<b>338.89</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE	42.19
1 GRECO AND SONS INC	FOOD PURCHASE	185.88
	<b>INVOICES TOTAL:</b>	<b>228.07</b>

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	87.50
	<b>INVOICES TOTAL:</b>	<b>87.50</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	BARTLETT VETERANS PAGE SUPPORT	15.00
	<b>INVOICES TOTAL:</b>	<b>15.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	FOOD WARMER REPAIRS	400.68
	<b>INVOICES TOTAL:</b>	<b>400.68</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	237.73
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.80
	<b>INVOICES TOTAL:</b>	<b>243.53</b>

\*\* Indicates pre-issue check.

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**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	60.98
1 GRECO AND SONS INC	LOBBY DUST PANS	13.37
1 MLA WHOLESALE INC	FLOWERS	41.65
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	927.62
<b>INVOICES TOTAL:</b>		<b>1,043.62</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	114.65
1 GRECO AND SONS INC	FOOD PURCHASE	448.82
1 GRECO AND SONS INC	FOOD PURCHASE	223.44
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	28.68
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	82.32
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	62.10
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	514.27
<b>INVOICES TOTAL:</b>		<b>1,474.28</b>

**5580-GOLF MIDWAY EXPENSES**

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE	25.00
<b>INVOICES TOTAL:</b>		<b>25.00</b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	256.55
1 MIDWEST MECHANICAL	QUARTERLY MAINTENANCE AGREEMENT	3,006.00
1 MIDWEST MECHANICAL	QUARTERLY MAINTENANCE AGREEMENT	384.00
<b>INVOICES TOTAL:</b>		<b>3,646.55</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR PANIC BAR REPAIRS	160.00
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	228.16
1 UNIFIRST CORPORATION	MATS	87.19
1 UNIFIRST CORPORATION	MATS	91.44
1 UNIFIRST CORPORATION	MATS	91.44
<b>INVOICES TOTAL:</b>		<b>658.23</b>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

1 CALL ONE	TELEPHONE BILL	289.65
1 COMCAST	TELEPHONE BILL	4,109.19
<b>INVOICES TOTAL:</b>		<b>4,398.84</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	62.15
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	36.65
<b>INVOICES TOTAL:</b>		<b>98.80</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	GAFFER TAPE	17.10
1 FOXIT SOFTWARE INCORPORATED	PHANTOMPDF SOFTWARE MAINT RENEWAL	222.04
1 WAREHOUSE DIRECT	PAPER TOWELS/TRASH BAGS	252.33
1 WAREHOUSE DIRECT	BATH TISSUE	112.35
1 WAREHOUSE DIRECT	HAND SOAP	190.38
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	83.86
<b>INVOICES TOTAL:</b>		<b>878.06</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS GIS ASSOCIATION	MEMBERSHIP DUES/R LUCAS	85.00
1 ILLINOIS GIS ASSOCIATION	MEMBERSHIP DUES/S SPRADLING	85.00
<b>INVOICES TOTAL:</b>		<b>170.00</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CASE FOR NEW JULIE PHONE	18.95
1 B & H PHOTO & VIDEO	SECURITY CAMERA DOMES	48.80
1 JDN HEATING & AIR CONDITIONING	POLICE GARAGE FURNACE	5,100.00
<b>INVOICES TOTAL:</b>		<b>5,167.75</b>

**6100-VEHICLE REPLACEMENT EXPENSES**

**570170-POLICE VEH REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CURRIE MOTORS	FORD INTERCEPTOR UTILITY VEHICLE	37,246.00
** 1 CURRIE MOTORS	FORD INTERCEPTOR UTILITY VEHICLE	37,246.00
<b>INVOICES TOTAL:</b>		<b>74,492.00</b>

**7000-POLICE PENSION EXPENDITURES**

**523001-PERSONNEL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INSPE ASSOCIATES LTD	REVIEW & REPORT - G SELMANI	720.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/1/2020

INVOICES TOTAL: 720.00

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REIMER & DOBROVOLNY PC	LEGAL SERVICES	676.95
<u>INVOICES TOTAL:</u>		<u>676.95</u>

**GRAND TOTAL:** **719,415.74**

GENERAL FUND	152,701.53
MOTOR FUEL TAX FUND	832.00
MUNICIPAL BUILDING FUND	9,997.50
DEVELOPER DEPOSITS FUND	5,000.00
BREWSTER CREEK TIF MUN ACCT	1,080.00
WATER FUND	261,273.32
SEWER FUND	179,721.10
PARKING FUND	873.41
GOLF FUND	17,029.70
CENTRAL SERVICES FUND	15,018.23
VEHICLE REPLACEMENT FUND	74,492.00
POLICE PENSION FUND	1,396.95
<b>GRAND TOTAL</b>	<b>719,415.74</b>

\*\* Indicates pre-issue check.



# Agenda Item Executive Summary

Item Name 2021 Annual Meeting Schedule

Committee  
or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund			
EXECUTIVE SUMMARY			
Attached is the 2021 Annual Meeting Schedule for your review.			
ATTACHMENTS (PLEASE LIST)			
Meeting Schedule			
ACTION REQUESTED			

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve the annual meeting schedule for 2021.

Staff: Lorna Giles, Village Clerk

Date: 11/20/20



THE VILLAGE  
OF  
**BARTLETT**

VILLAGE PRESIDENT  
Kevin Wallace

ADMINISTRATOR  
Paula Schumacher

VILLAGE CLERK  
Lorna Giles

TRUSTEES  
Vince Carbonaro  
Raymond H. Deyne  
Stephanie Z. Gandsey  
Adam J. Hopkins  
Aaron H. Reinke  
Renée Suwanski

**TO THE EDITOR:** Daily Herald, Courier News, Chicago Tribune, Chicago Sun Times, Examiner Publications, Suburban Life Publications  
**SUBJECT:** Annual Meeting Notice  
**DATE:** December 1, 2020

In conformance with the Illinois Open Meetings Act, please be advised that the following is a list of 2021 regularly scheduled monthly meetings to be held in Village Hall at 228 S. Main Street.

**Location: Council Chamber of Village Hall**

- |                                      |  |
|--------------------------------------|--|
| Village Board                        | 1st & 3rd Tuesday at 7:00 PM   |
| Building & Zoning Committee          | 1st & 3rd Tuesday following Board meeting  |
| Community & Economic Development     |  |
| Finance & Golf                       |  |
| License & Ordinance                  |  |
| Police & Health                      |  |
| Public Works Committee               |  |
| Zoning Board of Appeals              | 1st Thursday at 7:00 PM  |
| Plan Commission                      | 2nd Thursday at 7:00 PM  |
| Economic Development Commission      | 2nd Monday at 7:00 PM  |
| Bike and Run Plan Advisory Committee | Thursday, March 25 at 3:00 PM<br>Thursday, June 24 at 3:00 PM<br>Thursday, September 23 at 3:00 PM<br>Thursday, December 23 at 3:00 PM |

**Location: 2<sup>nd</sup> Floor Training Room of Village Hall**

- |                      |   |
|----------------------|---|
| Police Pension Board | Thursday, February 18 at 2:00 PM<br>Thursday, May 20 at 2:00 PM<br>Thursday, August 26 at 2:00 PM<br>Thursday, November 18 at 2:00 PM |
|----------------------|---|

**Location: Police Department**

- |                                      |                        |
|--------------------------------------|------------------------|
| Board of Fire & Police Commissioners | 1st Tuesday at 3:30 PM |
|--------------------------------------|------------------------|

You will be notified of any special, reconvened, rescheduled or cancelled meetings throughout the year.

Sincerely,

*Lorna Giles*  
Village Clerk



## ECONOMIC DEVELOPMENT MEMORANDUM

**DATE:** November 23, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Tony Fradin, Economic Development Coordinator *TF*  
**RE:** BEDA Program Changes

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### **BACKGROUND:**

Staff, the EDC and the Village Board created the Bartlett Economic Development Assistance (BEDA) program in the 2018-2019 fiscal year as an economic development tool to help attract and retain businesses.

A majority of the eleven short-term complex elements of the Village's Strategic Plan are related to improving the Village's economic development. Four of the items include developing a business recruitment strategy to attract developers to invest in the downtown area and provide options for businesses to locate in Bartlett; to develop strategies for development of Railroad Avenue vacancies; working to improve the retail business profile in the Village; and revisit, refine and execute the Village's overall economic development incentives.

The BEDA program was created to help achieve several of those goals.

Since August of 2018, seven grants have been approved for various projects. The total amount of grants approved to date has been \$250,000, leveraging \$2,773,500 in private investment.

Siri Indian Grocery has recently completed the improvement adding the hot food bar to its offerings, thus the only remaining project that was approved by a BEDA grant but not yet completed is the Still's expansion and façade upgrade.

### **DISCUSSION:**

While the Village has succeeded in enhancing our business environment via the BEDA program these past several years, we have also found some of the elements of the program as originally conceived as limiting or incomplete in our efforts to make the best use of the funds allocated for this program by the Village Board.

While meeting with numerous potential applicants and pitching this program to desirable businesses as an attraction and retention tool, staff has multiple suggestions on ways to improve it.

For example, when the program was created, we included a caveat restricting individual properties from being eligible for grants more than once *every three years*. The impetus for this was based on the TIF rebate program that was in place from the late 1980's

through 2010 and the desire to spread the rebates around through the entire community rather than concentrating on particular properties.

The best example of this is the Streets of Bartlett, where Mr. Rafidia has been the recipient of two BEDA grants in the maximum amount, totaling \$100,000. He has documented a substantial amount of investment in the property and we continue working closely with him to fill the remaining portion of the former grocery store space as well as potential development of a new out lot building.

Attracting a second grocer to the Village is one of the top priorities of the Village Board, the EDC and staff, and we believe that removing the limitation of grants on particular properties for a period of three years could be a useful strategy in helping to attract a store to this space or a new one to an out lot despite the two grants already awarded the past two years.

We propose reducing the amount of time from three years to two to better continue the redevelopment of key properties downtown and throughout the entire Village.

Other properties throughout our community would also be eligible and could benefit from removing this limitation as we work with existing property owners or investors to enhance commercial buildings over the next few years.

Another proposed change is the removal of all language referencing a *fifty percent* (50%) rebate amount. This came from other towns' programs but generally applied to smaller buildouts than the ones we have worked with so far.

To date, the grants awarded have ranged from 5% for Streets of Bartlett to 35% for the Still. The Village's economic development team meets to discuss appropriate amounts to recommend to the EDC and Village Board based on several factors prior to presenting a recommendation, so we feel it best to remove the references to a 50% rebate.

Also, when the first BEDA program applicant (Indian Express) initially appeared before the Committee of the Whole, they requested that a business plan be provided. Knowing the risk of first-time business owners, particularly in the restaurant industry, staff has subsequently requested that business plans be provided with the applications.

For those businesses that have already succeeded in Bartlett or elsewhere, we still request that business plans be submitted, but can include less details. We have added language about requiring a business plan in the updated application.

Other changes include the addition of consideration of one's military status on applications as we have had several recently discharged veterans inquire as to the availability of any grant funds to help start a business in town.

## **OCTOBER EDC MEETING**

We presented the proposed enhancements to the BEDA program at the October 12<sup>th</sup> meeting of the Economic Development Commission.

The EDC made several recommendations on how to improve the language in the application document including clarifying the time frame more accurately and making the language as to how the recommended percentage less ambiguous.

After a brief discussion, the EDC recommended in favor of lessening the time frame from eligibility from three years to two and the other suggested changes.

## **NOVEMBER 17<sup>TH</sup> COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE MEETING**

At its November 17<sup>th</sup> meeting, the Community & Economic Development Committee reviewed the proposed changes to the BEDA program, at which time the item was forwarded to the next Village Board meeting for a vote.

### **ACTION REQUESTED:**

We want to continue enhancing the BEDA program to make the best use of resources while leveraging the maximum benefit for the Village as a whole.

No longer the pilot program it was several years ago, we feel that increasing the flexibility of the program while simultaneously not offering a fixed percentage may encourage more existing businesses to apply and may provide further opportunities for business owners and investors to continue rehabilitating properties that they otherwise may not have.

We request that the Village Board approve these enhancements to the program so we can roll out the program and market it heavily as 2021 begins.



## **Bartlett Economic Development Assistance Program**

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**The Village of Bartlett provides business assistance up to a maximum of \$50,000 depending on the scope of the business project. The purpose of the program is to encourage businesses to invest in their building and promote revitalization of the Village's commercial development.**

**This program is offered on a competitive basis and is first-come, first-served until funds are depleted or the program is terminated. Priority will be given to business projects that enhance the Village's overall business climate per specific criteria.**

### **Assistance**

The business assistance grant program will provide a grant up to \$50,000 for sales tax producing uses including retail establishments and restaurants. Grants will be distributed on a reimbursement basis once projects are substantially completed.

Building owners or lessees (who produce written consent from the building owner for all proposed improvements) are eligible to apply. The program applies Village-wide, with the exception of properties that are located within Tax Increment Financing (TIF) districts.

The amounts of incentives granted vary based upon the improvements made and each application will be reviewed on a case-by-case basis. All improvements must conform to the Village's regulations including, but not limited to, the Zoning Ordinance and Building Codes.

Bartlett's municipal code is available online at:

<https://codelibrary.amlegal.com/codes/bartlett/ll/latest/overview>.

Individual properties will be eligible for grants regardless of who the current tenant may be once every two years, or twenty-four months on a rolling basis.

### **Targeted Businesses**

Priority will be given to businesses that **generate sales tax** for the Village as defined by those offering merchandise or services to the public, the sale or providing of which is subject to sales tax ("Retail sales"), and from which the revenue derived constitutes the majority of the revenue of the business. Example of eligible businesses include, but not limited to, retail stores, restaurants, grocery or specialty food stores.

Priority will additionally be given to projects that will create new job opportunities as a result of the project.

Only businesses located in commercially-zoned areas are eligible to participate in this program. Existing businesses wishing to expand and/or upgrade are also eligible to participate.

### **Eligible Project Costs Include:**

- Façade Renovations
- Interior Build-Outs and/or Rehabilitation
- Windows and Doors
- Signs or Awnings
- Outdoor Dining Areas
- Code-Required Landscaping Improvements
- ADA Compliance
- Improvements in Energy Efficiency
- Lighting
- Code-Compliance Related Items

### **Approval Process for Successful Grant Applications**

- 1) Schedule a pre-application meeting with Bartlett's Economic Development Team. Contact Tony Fradin at (630) 540-5937 or [tfradin@vbartlett.org](mailto:tfradin@vbartlett.org).
- 2) Submit a complete application.
- 3) Staff will review application and present it to the Village's Economic Development Commission, who will review the application and make a recommendation to the Village Board.
- 4) Village Board approval or denial.
- 5) Following approval of grants, all applicable permits and licenses must be obtained per the Village Code. All work must begin within six months of awarding of grant and be completed within one year of approval by the Village Board.
- 6) Grant recipients shall provide a request for reimbursement and required documentation for work completed. Once work is completed in accordance with submitted plans, the Village will reimburse the approved funds.

### **Criteria that Will Be Considered on Applications**

- 1) The amount of private investment in the project and the ratio of private investment to the rebate.
- 2) Jobs that are anticipated to be created or retained as a result of the new business or expansion.
- 3) The type of use, with priority given to sales tax generating businesses.
- 4) The amount that the project demonstrates a significant improvement over the existing situation including the reoccupation of vacant buildings or spaces within commercial buildings.
- 5) The extent to which the project will improve the aesthetics of the property.
- 6) The amount of time that the property has been vacant and/or underutilized.
- 7) That the project will enhance Bartlett's appeal to new businesses and visitors and add value to the Village.
- 8) The Village of Bartlett supports local businesses and contractors and encourages applicants to purchase materials and services locally. Consideration will be given to the extent to which materials are purchased and local contractors are engaged in the project or provided an opportunity to compete for participation in the project.
- 9) If the project will fulfill any goals of the Village's Strategic Plan.
- 10) The number of similar business uses within the Village.
- 11) The applicant's veteran status.



## Village of Bartlett

### Economic Development Assistance Application

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#### Applicant Information

Applicant(s) Name(s): \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Primary Contact Person for Project: \_\_\_\_\_

Cell Phone Number and/or Home Number: \_\_\_\_\_

Applicant is or will be (check all that apply) \_\_\_\_\_ Tenant \_\_\_\_\_ Property Owner

Number of Years in Business: \_\_\_\_\_ Number of Years in Bartlett: \_\_\_\_\_

Contact Name and Information for Applicant's Agent or Architect (if any):  
\_\_\_\_\_

(Note: if applicant is a tenant, attach a letter from the property owner granting permission for project)

#### Property Information

Project Property Location/Address: \_\_\_\_\_

This Property is (check all that apply): Retail \_\_\_ Restaurant \_\_\_ Office \_\_\_

Other \_\_\_ (explain)

Number of Businesses on Site: \_\_\_

Names of Other Businesses on Site: \_\_\_\_\_  
\_\_\_\_\_

Size of Building (dimensions or total square feet) \_\_\_\_\_

Number of stories in building: \_\_\_\_\_ Number of parking spaces on property: \_\_\_\_\_

Last Real Estate Taxes Paid: \_\_\_\_\_

Property Tax Index Number(s) (PIN): \_\_\_\_\_

County: Cook \_\_\_\_\_ DuPage \_\_\_\_\_ Kane \_\_\_\_\_

**Project Information**

Total Anticipated Project Cost: \$ \_\_\_\_\_

Project Scope: Describe and identify **all** of the exterior and/or interior improvements proposed for this Property (*Use additional paper if necessary to fully describe proposed project and proposed improvements*)

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If approved, estimated project completion date: \_\_\_\_\_

**Required Application Items to Attach**

- **Business Plan (discuss with Staff for specifics)**
- **Estimates for various aspects of project**
- **Receipts**
- **Copies of both sides of cancelled checks, credit card statements or bank accounts from which materials were purchased and contractors paid**
- **Waivers of Lien**



## **Application Statement**

### **(Read and Sign Below)**

I hereby make application to participate in the Bartlett Economic Development Assistance (BEDA) program. In making this application I understand that the purpose of BEDA is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

I understand that all improvements made through the help of BEDA must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I further understand that any work started or completed prior to approval of the project and my participation in the BEDA program is not eligible for reimbursement.

In making this application, I understand that the BEDA program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Bartlett. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. I recognize that a project that enhances the Village's business climate by returning an underutilized property into economic productivity, increases local employment opportunities and includes a larger percentage of private investment than public stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at a lower amount than requested or less than half of the anticipated cost of the project. I further understand that BEDA operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors.

I understand that the actual rebate amount will be recommended by staff to the Economic Development Commission (EDC), who will make a recommendation to the Village Board of the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

**By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.**

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**Applicant Signature**

**Date**

**Return this completed application with attachments to:**

Tony Fradin, Economic Development Coordinator  
Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103



**VILLAGE OF BARTLETT**  
**ECONOMIC DEVELOPMENT COMMISSION MINUTES**  
**October 12, 2020**

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1. CALL TO ORDER

Commissioner Gerald Kubaszko called the regular meeting of October 12, 2020 of the Economic Development Commission (EDC) to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Commissioners Kirsten Erickson, Gerald Kubaszko, Michelle Hughes, Nan Gudenkauf, Robert Perri, Adam Lewensky Tracy Smodilla

ABSENT: Commissioner Joe LaPorte

ALSO PRESENT: Economic Development Coordinator Tony Fradin, Assistant Village Administrator Scott Skrycki, Management Analyst Joey Dienberg,

3. APPROVAL OF MINUTES

Commissioner Erickson moved to approve the Economic Development Commission Minutes from September 14, 2020 and that motion was seconded by Commissioner Perri.

AYES: Commissioners Erickson, Kubaszko, Hughes, Gudenkauf, Perri, Lewensky, Smodilla

NAYS: None

ABSENT: Commissioner LaPorte

MOTION CARRIED

4. PUBLIC COMMENT - None

5. BEDA PROGRAM IMPROVEMENTS

Tony Fradin stated that staff, the EDC and the Village Board created the Bartlett Economic Development Assistance (BEDA) program in the 2018-2019 fiscal year as an economic development tool to help attract and retain businesses.

A majority of the eleven short-term complex elements of the village's strategic plan are related to improving the village's economic development. Four of the items include developing a business recruitment strategy to attract developers to invest in the downtown area and provide options for businesses to locate in Bartlett; to develop strategies for development of Railroad Avenue vacancies; working to improve the



**VILLAGE OF BARTLETT**  
**ECONOMIC DEVELOPMENT COMMISSION MINUTES**  
**October 12, 2020**

---

retail business profile in the village; and revisit, refine and execute the village's overall economic development incentives.

The BEDA program was created to help achieve several of those goals.

Since August of 2018, seven grants have been approved for various projects. The total amount of grants approved to date has been \$250,000, leveraging \$2,773,500 in private investment.

Siri Indian Grocery has recently completed the improvement adding the hot food bar to its offerings. The only remaining project that was approved by a BEDA grant but not yet completed is The Still's expansion and façade upgrade.

While the village has succeeded in enhancing our business environment via the BEDA program these past several years, we have also found some of the elements of the program as originally conceived as limiting or incomplete in our efforts to make the best use of the funds allocated for this program by the Village Board.

While meeting with numerous potential applicants and pitching this program to desirable businesses as an attraction and retention tool, staff has multiple suggestions on ways to improve it.

For example, when the program was created, we included a caveat restricting individual properties from being eligible for grants more than once every three years. The impetus for this was based on the TIF rebate program that was in place from the late 1980's through 2010 and the desire to spread the rebates around through the entire community rather than concentrating on particular properties.

The best example of this is the Streets of Bartlett, where Mr. Rafidia has been the recipient of two BEDA grants in the maximum amount, totaling \$100,000. He has documented a substantial amount of investment in the property and we continue working closely with him to fill the remaining portion of the former grocery store space as well as potential development of a new outlot building.

Attracting a second grocer to the village is one of the top priorities of the Village Board, the EDC and staff, and we believe that removing the limitation of grants on particular properties for a period of three years could be a useful strategy in helping to attract a store to this space or a new one to an outlot despite the two grants already awarded the past two years.

We propose reducing the amount of time from three years to two to better continue the redevelopment of key properties downtown and throughout the Village.



**VILLAGE OF BARTLETT**  
**ECONOMIC DEVELOPMENT COMMISSION MINUTES**  
**October 12, 2020**

---

Other properties throughout our community would also be eligible and could benefit from removing this limitation as we work with existing property owners or investors to enhance commercial buildings over the next few years.

Another example is removing all language referencing a fifty percent (50%) rebate amount. This came from other towns' programs but generally applied to smaller buildouts than the ones we have worked with.

To date, the grants awarded have ranged from 5% for Streets of Bartlett to 35% for The Still. The Village's economic development team meets to discuss appropriate amounts to recommend to the EDC and Village Board based on several factors prior to presenting a recommendation, so we feel it better to remove the references to a 50% rebate.

Also, when the first program applicant (Indian Express) first appeared before the Committee of the Whole, they requested that a business plan be provided. Knowing the risk of first-time business owners, particularly in the restaurant industry, staff has subsequently requested that business plans be provided with the applications.

For those businesses that have already succeeded in Bartlett or elsewhere, we still request that business plans be submitted, but can include less details. We have added language about business plans in the updated application.

Other changes include the addition of consideration of one's military status on applications and additional language that takes into consideration the most challenging properties to attract investment to, such as the former dentist office located next to First Class Cleaners on Main Street, the vacant cottage owned by Franco Vercillo at 143 S. Oak Avenue and the chronically vacant building at 151 S. Oak Avenue.

Mr. Fradin stated that staff wants to continue enhancing the BEDA program to make the best use of limited resources while leveraging the maximum benefit for the Village as a whole.

No longer the pilot program it was several; years ago, we feel that increasing the flexibility of the program while simultaneously not offering a fixed percentage may encourage more existing businesses to apply and may provide further opportunities for business owners and investors to continue rehabilitating properties that they otherwise may not have.

We ask the EDC to endorse these changes and consider others that may enhance the overall economic development of the village throughout the next several years.



**VILLAGE OF BARTLETT**  
**ECONOMIC DEVELOPMENT COMMISSION MINUTES**  
**October 12, 2020**

---

Commissioner Gudenkauf summarized Mr. Fradin's points, walking through the specific changes to the program.

Commissioner Smodilla asked to see a revised BEDA application including the proposed changes.

Tony Fradin referred Commissioner Smodilla to the meeting packet, where that draft is included.

Commissioner Erickson asked if the time limit is in "fiscal years" or "calendar years".

Mr. Fradin confirmed that it is by "fiscal year".

Commissioner Smodilla stated that she is uncomfortable with the ambiguity of the percentage of the project. She said it may lead to a slippery slope to the Village giving out corporate welfare to businesses that don't necessarily contribute sales tax to the Village.

Assistant Village Administrator Scott Skrycki stated that the ambiguity gives staff the ability to leverage the Grant in the best way possible. By not having a hard percentage point, staff has the ability to have the best interest of the Village, and not be pigeonholed through the process. Scott clarified that the Village will give preference to sales tax producers, however staff needs the freedom to turn away businesses that may oversaturate their respective market in the village, using a pizza place as an example.

Commissioner Erickson recommended that staff reword the application around the percentage to make it clearer to the applicant.

Commissioner Perri asked for clarification on the percentage.

Mr. Fradin stated that it is flexible, depending on the project.

Commissioner Kubaszko moved to forward recommended changes to the BEDA program that were presented to the Village Board for approval and that motion was seconded by Commissioner Gudenkauf.

AYES: Commissioners Erickson, Kubaszko, Hughes, Gudenkauf, Perri, Lewensky

NAYS: Commissioner Smodilla

ABSENT: Commissioner LaPorte



**Village of Bartlett  
Finance Department Memo  
2020 - 21**

**DATE:** November 23, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** 2021-25 Capital Improvements Program

Attached is the Resolution to adopt the 2021-2025 Capital Improvements Program and authorize the staff to begin engineering and design work on those projects included in the 2021-22 fiscal year. The 2021-22 projects total \$34,234,773. If this Resolution is passed, the 2021-22 projects will be incorporated into the Operating Budget that will be presented to the Village Board in March.

**Motion:** I move to approve Resolution 2020- -R, a resolution adopting the 2021-2025 Capital Improvements Program.

## RESOLUTION 2020- -R

### A RESOLUTION ADOPTING THE 2021-2025 CAPITAL IMPROVEMENTS PROGRAM

**WHEAREAS**, it is in the best interest of sound financial planning to utilize a capital planning and budgeting system; and

**WHEAREAS**, multi-year planning for capital project revenues and expenditures provides opportunities for long-range needs identification and assists in early season project planning.

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the 2021-2025 Capital Improvements Program is hereby adopted.

**SECTION TWO:** That the Village Administrator is hereby authorized and directed to cause, as necessary, such engineering and design work on those projects outlined in the 2021-2022 fiscal year totaling \$34,234,773.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect after its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 1, 2020

**APPROVED:** December 1, 2020

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020- -R enacted on December 1, 2020, approved on December 1, 2020 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**PROPOSED**

*Village of Bartlett, Illinois*  
*2021-2025 Capital Budget*





# THE VILLAGE OF BARTLETT

VILLAGE PRESIDENT  
Kevin Wallace

ADMINISTRATOR  
Paula Schumacher

VILLAGE CLERK  
Lorna Gilles

TRUSTEES  
Vince Carbonaro  
Raymond H. Deyne  
Stephanie Z. Gandsey  
Adam J. Hopkins  
Aaron H. Reinke  
Renee Suwanski

November 17, 2020

The Honorable Village President  
and Board of Trustees

Submitted for your consideration is the Capital Improvements Program for the Fiscal Years 2020-21 through 2024-25. It identifies long-range needs and proposes a multi-year financial plan to address them.

The Capital Improvements Program began in the early 1980's, formalizing a commitment to provide for orderly and appropriately financed growth of municipal facilities. It is a financial tool that allows the Village to take a long-range view of our needs.

Beginning in the summer, staff reviews the projects included in the current Capital Improvements Program, updates the costs and status of those projects, and identifies new projects to be included. The department submissions are reviewed, and project budgets and schedules are adjusted as needed. The Village Board reviews the five-year program in the fall. This allows time to incorporate the new year projects into the upcoming budget development process.

Early review has also afforded us the opportunity to bid construction projects early in the year, keeping costs down and completion timely.

## Overview

The 5-year Capital Improvements Program for 2021-2025 totals \$108,875,905. This is a 11% increase from last year's Program.

Capital Improvements Expenditures		
Year	Total	% Change
2015-2016	10,250,248	74%
2016-2017	20,468,486	100%
2017-2018	22,455,590	10%
2018-2019	40,613,960	81%
2019-2020	8,336,865	-79%
2020-2021 Estimated	11,997,745	44%
2021-2022 Proposed	34,234,773	185%
2022-2023 Proposed	35,384,530	3%
2023-2024 Proposed	13,651,857	-61%
2024-2025 Proposed	13,607,000	0%

The chart above shows annual expenditures in the 2021-2025 Program and actual expenditures for the past five years. The percent change column reflects the change from the prior year. As you can see, capital expenditures can vary significantly from year to year.

The table on Page T6 shows the history of capital expenditures by category for the past five years. Comparing the history of expenditures by category with the expenditure summary for this 5-year plan (Page T1), it

is easy to see the increase in sewer and streets projects as the major water projects were completed and economic development in the business parks slows down.

The chart below compares the 5-year totals by category:

<u>Category</u>	<u>2021-2025 Proposed</u>	<u>2016-2020 Actual</u>
Water	\$20,076,514	\$45,943,283
Sewer	53,165,964	3,367,159
Streets	17,368,427	5,853,768
Econ Dev	12,035,000	23,667,079
Golf	1,690,000	0
Other	<u>4,540,000</u>	<u>23,293,860</u>
<b>Total</b>	<b>\$108,875,905</b>	<b>\$102,125,149</b>

Page T7 presents a list of capital projects that have been completed in the past five years. The chart shows the year the project was completed and the final project cost. The costs shown reflect the total project cost, which may have been spent over more than one fiscal year.

**2021-22 Highlights**

While the Capital Improvements Program anticipates expenditures over a five-year period, the immediate focus is on 2021-22, which is referred to as the Capital Budget. These projects will become part of the operating budget that will be developed in the next few months. The Capital Budget for fiscal year 2021-22 is \$34,234,773. A complete

listing of the 2021-22 projects can be found on Page T10. Funds are proposed for a total of 24 projects. Three projects are new to the Capital Improvement Program and are highlighted below:

**New Projects**

A complete listing of new projects by funding source can be found on page T8. They include the following:

*Lead Service Replacement:* This is a multi-year project with the majority of it being completed in the 2022-2023 year. It consists of utilizing the IEPA’s new loan forgiveness program to replace all known lead services within the Village with copper services. Budgeted to start in 2021-2022. Estimated cost: \$2,700,000.

*Infrastructure Removals Associated with Water Transition:* A multi-year project that involves the abandonment of infrastructure no longer needed after the transition to 100% Lake Michigan water. Budgeted to start in 2021-2022. Estimated cost: \$700,000.

*Hydrant Painting Program:* This is a multi-year project to maintain all of the Village’s fire hydrants. Budgeted to start in 2021-2022. Estimated cost: \$100,000.

## Financing

The following table below shows the funding sources for this Capital Improvements Program.

<b>2021-25 Capital Improvements Program</b>		
<u>Funding Source</u>	<u>Amount</u>	<u>% of Total</u>
2019 GO Bonds	8,450,000	7.76%
IEPA Loans	41,300,000	37.93%
Brewster Creek TIF	7,115,000	6.53%
Bluff City TIF	4,920,000	4.52%
Motor Fuel Tax	11,219,617	10.30%
Rebuild IL	2,725,000	2.50%
STP Fund	500,000	0.46%
Grants	258,000	0.24%
Water Fund	14,026,514	12.88%
Sewer Fund	9,465,964	8.69%
Municipal Building	440,000	0.40%
Developer Deposits	1,650,000	1.52%
General Fund	6,705,810	6.16%
Other	100,000	0.09%
<b>Total</b>	<b>108,875,905</b>	<b>100.00%</b>

IEPA low interest loans are expected to be used to finance the Bittersweet WWTP improvements, lead service lines and an elevated water tank. A bond issue was completed in the fall of 2019 to finance the Devon Avenue excess flow facility. Other capital revenues to finance projects in the 2021-2025 program include Water and Sewer funds, Motor Fuel Tax funds, Rebuild IL bonds, Brewster Creek TIF funds, Bluff City TIF funds, developer donations, and grants.

Respectfully Submitted,



Paula Schumacher  
Village Administrator

# *Village of Bartlett, Illinois*

## *Capital Improvements Program*

2021-2025

## *Tables & Graphs*



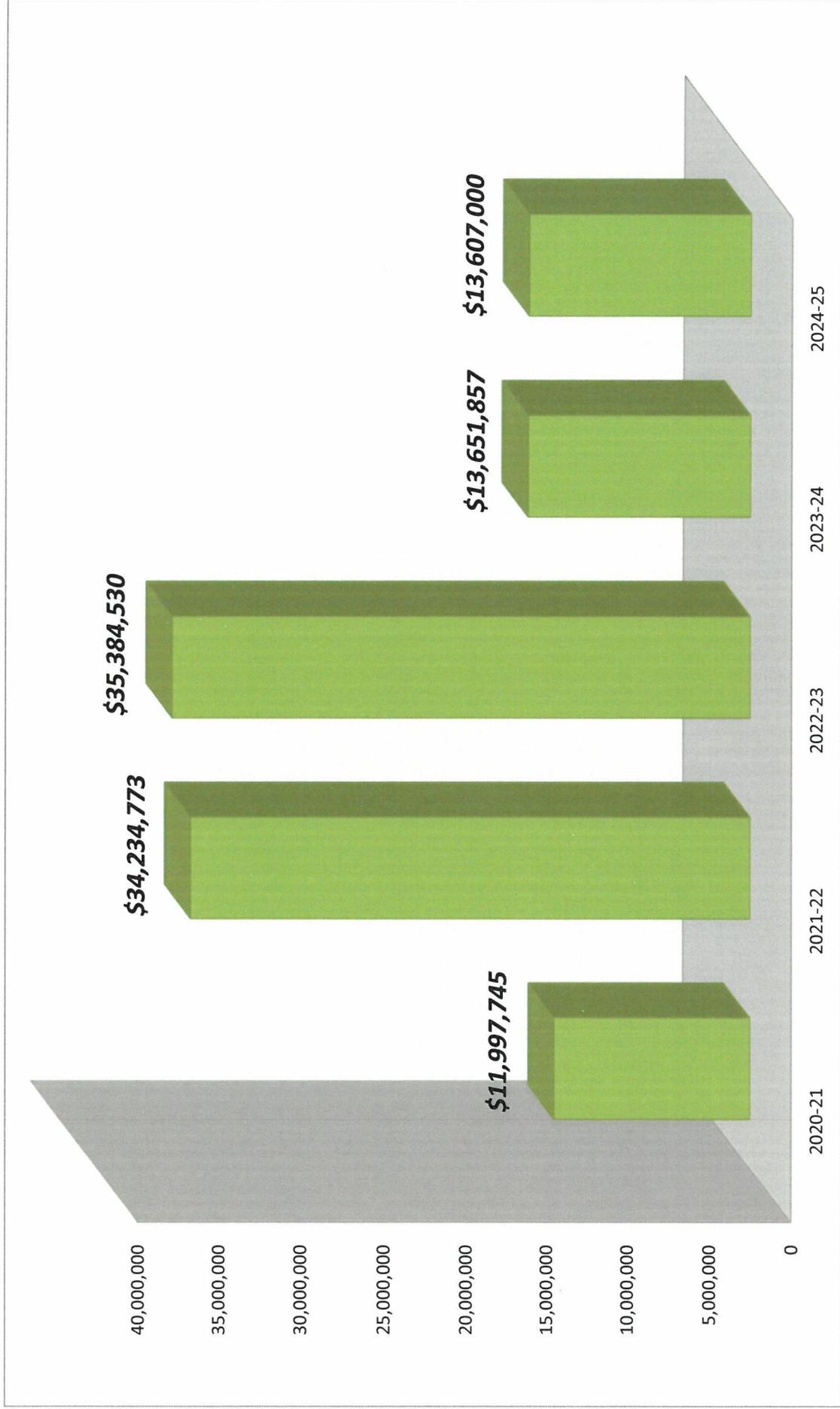
# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Expenditure Summary

<i>Program Category</i>	<i>FY 2020-21</i>	<i>FY 2021-22</i>	<i>FY 2022-23</i>	<i>FY 2023-24</i>	<i>FY 2024-25</i>	<i>Five Year Total</i>	<i>% of Total</i>
<i>Water</i>	1,347,014	2,988,500	6,642,000	2,537,000	6,562,000	20,076,514	18%
<i>Sewer</i>	3,303,304	22,655,273	21,777,530	4,129,857	1,300,000	53,165,964	49%
<i>Streets</i>	2,262,427	3,476,000	4,260,000	3,980,000	3,390,000	17,368,427	16%
<i>Economic Development</i>	4,675,000	4,410,000	2,150,000	800,000	0	12,035,000	11%
<i>Golf</i>	40,000	50,000	0	1,600,000	0	1,690,000	2%
<i>Other</i>	370,000	655,000	555,000	605,000	2,355,000	4,540,000	4%
<b><i>Total</i></b>	<b>11,997,745</b>	<b>34,234,773</b>	<b>35,384,530</b>	<b>13,651,857</b>	<b>13,607,000</b>	<b>108,875,905</b>	<b>100.00%</b>

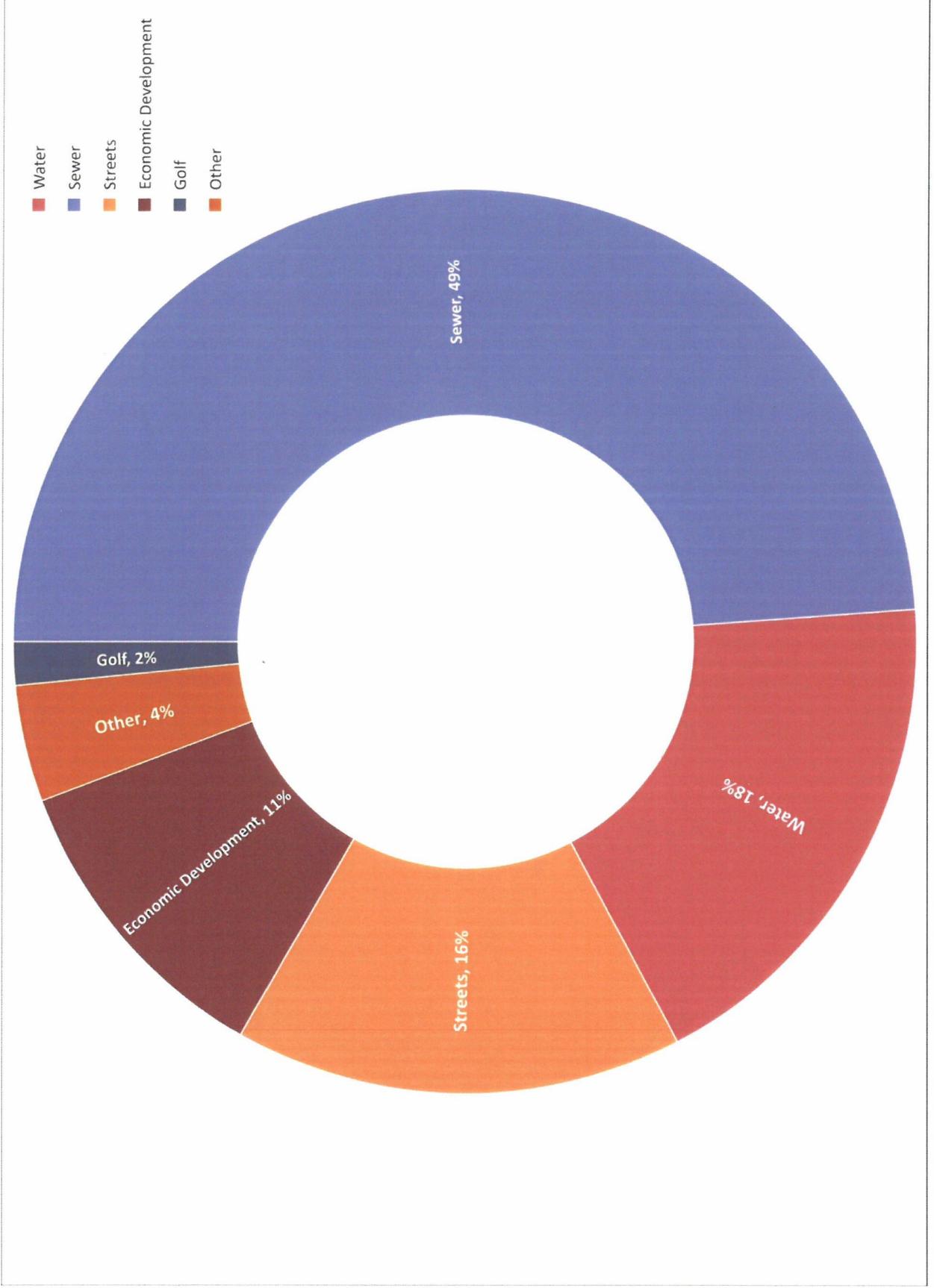
# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

*Expenditures by Year*



# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Expenditures by Category



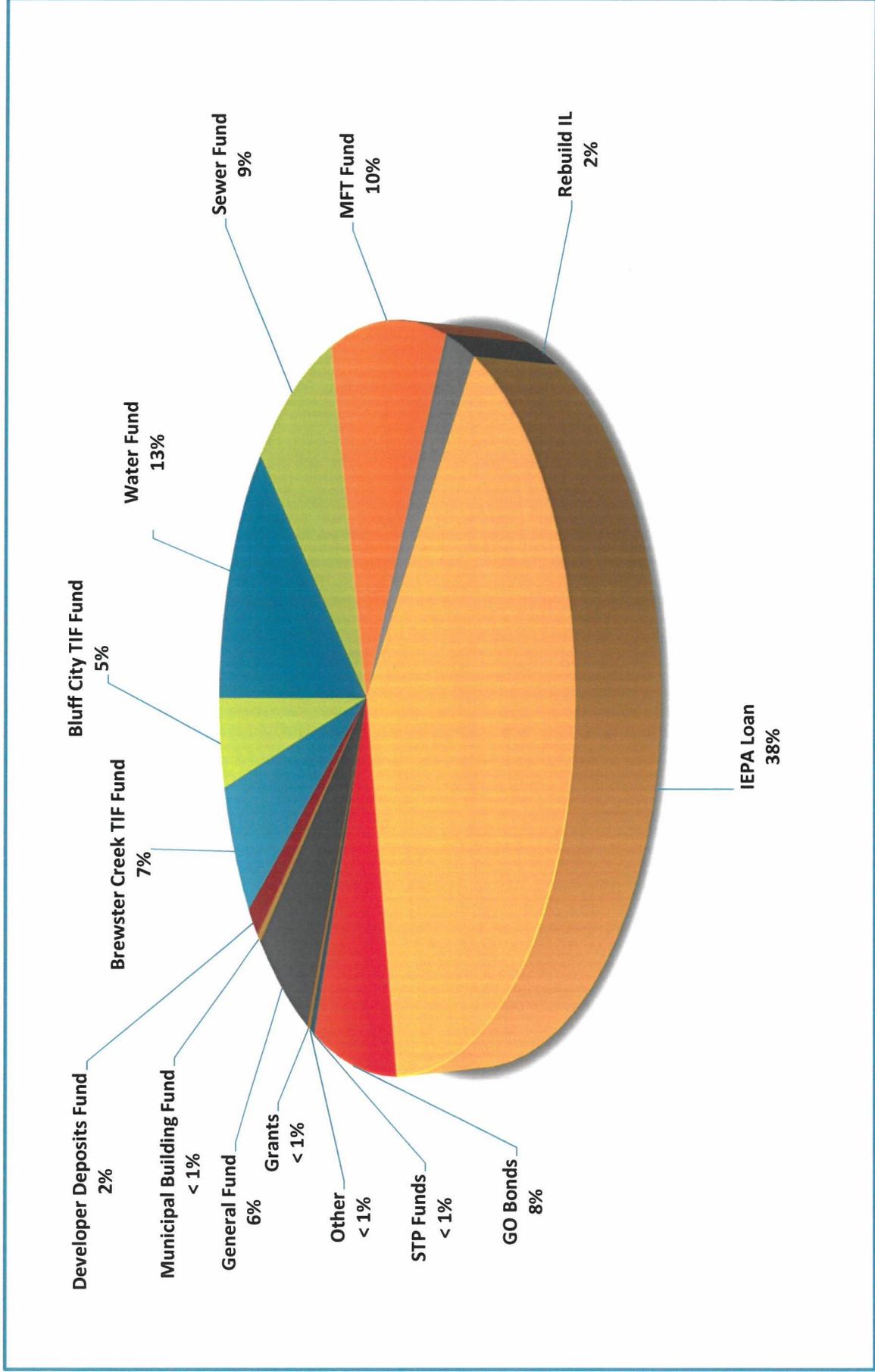
# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Funding Source Summary

Sources of Funds	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total	% of Total
Water Fund	1,347,014	2,963,500	4,117,000	2,537,000	3,062,000	14,026,514	12.88%
Sewer Fund	3,053,304	2,155,273	1,577,530	1,379,857	1,300,000	9,465,964	8.69%
MFT Fund	2,187,427	2,870,000	2,962,190	1,600,000	1,600,000	11,219,617	10.30%
Rebuild IL	50,000	50,000	1,025,000	0	1,600,000	2,725,000	2.50%
IEPA Loan	0	16,775,000	18,275,000	2,750,000	3,500,000	41,300,000	37.93%
GO Bonds	250,000	3,750,000	4,450,000	0	0	8,450,000	7.76%
STP Funds	0	0	0	500,000	0	500,000	0.46%
Other	10,000	60,000	10,000	10,000	10,000	100,000	0.09%
Grants	0	258,000	0	0	0	258,000	0.24%
General Fund	360,000	518,000	817,810	2,475,000	2,535,000	6,705,810	6.16%
Municipal Building Fund	65,000	375,000	0	0	0	440,000	0.40%
Developer Deposits Fund	0	50,000	0	1,600,000	0	1,650,000	1.52%
Brewster Creek TIF Fund	3,215,000	2,950,000	950,000	0	0	7,115,000	6.53%
Bluff City TIF Fund	1,460,000	1,460,000	1,200,000	800,000	0	4,920,000	4.52%
<b>Total</b>	<b>11,997,745</b>	<b>34,234,773</b>	<b>35,384,530</b>	<b>13,651,857</b>	<b>13,607,000</b>	<b>108,875,905</b>	<b>100.00%</b>

# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Expenditures by Funding Source



# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Capital Projects Expenditure History 2016 - 2020

<i>Program Category</i>	<i>FY 2015-16</i>	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>	<i>FY 2019-20</i>	<i>Five Year Total</i>	<i>% of Total</i>
<i>Water</i>	459,421	13,695,102	4,202,300	24,316,030	3,270,430	45,943,283	44.99%
<i>Sewer</i>	819,446	579,820	211,815	215,506	1,540,572	3,367,159	3.30%
<i>Streets</i>	795,856	1,123,564	1,425,495	1,020,663	1,488,190	5,853,768	5.73%
<i>Economic Development</i>	5,659,300	3,985,000	3,426,314	8,717,965	1,878,500	23,667,079	23.17%
<i>Golf</i>	0	0	0	0	0	0	0.00%
<i>Other</i>	2,516,225	1,085,000	13,189,666	6,343,796	159,173	23,293,860	22.81%
<b><i>Total</i></b>	<b>10,250,248</b>	<b>20,468,486</b>	<b>22,455,590</b>	<b>40,613,960</b>	<b>8,336,865</b>	<b>102,125,149</b>	<b>100.00%</b>

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**  
**Total Project Costs - Completed Projects**

Project	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Lift Station Upgrades		421,077				421,077
MFT Maintenance Program	562,775	730,790	1,300,469	959,633	1,435,044	4,988,711
Street Garage Building Addition		513,073				513,073
Water Main Replacement			386,950	890,589		1,277,539
Water Tower Painting			238,549	587,801		826,350
Schick/Struckman Bridge Rehabilitation		385,000				385,000
North/Prospect Stormwater Detention		5,280,794				5,280,794
Water System Modeling/Pump Station Upgrades				914,550		914,550
Stearns Road/Country Creek Culvert Extension				410,505		410,505
Police Station				19,811,250		19,811,250
DWC transmission main and meter station					15,174,294	15,174,294
Water pump station and storage					8,140,978	8,140,978
Bartlett watermain improvements					5,537,439	5,537,439
Sanitary Sewer Rehabilitation	433,388	427,489	50,140	75,028	528,427	1,514,472

VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

*New Projects by Source of Funds*

Project	Page	Water Fund		IEPA Loans	Total
Lead Service Replacement	13	169,514	2,550,000		2,719,514
Removal of Water Infrastructure	15	700,000			700,000
Hydrant Painting Program	17	100,000			100,000
<b>Total</b>		<b>969,514</b>	<b>2,550,000</b>		<b>3,519,514</b>

VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

2020-21 Projects by Source of Funds

Project	Page	Water Fund	Sewer Fund	MFT Fund	Rebuild IL	GO Bonds	Other	General Fund	Municipal Building	Brewster Creek TIF Fund	Bluff City TIF	Total
Water Main Replacement	3	1,225,000										1,225,000
Infrastructure Improvements-Water	7	65,500										65,500
Watermain Leak Survey and Repairs	9	37,000										37,000
Lead Service Replacement	13	19,514										19,514
Facility Update/Phosphorous Removal	20		73,080									73,080
Sanitary Sewer System Rehabilitation	22		800,224									800,224
Devon Excess Flow Plant Rehabilitation	24					250,000						250,000
Lift Station Upgrades and Rehabilitation	26		980,000									980,000
Bittersweet WWTP Improvements	28		1,200,000									1,200,000
20/21 MFT Maintenance Program	31			2,092,427								2,092,427
IDOT Intersection Improvements	33				50,000							50,000
North Avenue Resurfacing	35			25,000								25,000
Bike Path Maintenance	37						10,000	30,000				40,000
Parking Lot Improvements	39			20,000				10,000				30,000
South Oak Ave Parking	43								25,000			25,000
Brewster Creek Bus. Park Improvements	48									3,215,000		3,215,000
Bluff City/Blue Heron Improvements	50										1,460,000	1,460,000
Veranda & Furniture	55								40,000			40,000
W. Bartlett/Devon Drainage/Path	58							15,000				15,000
Stormwater System Improvements	60							305,000				305,000
Schick/DuPage River Engineering Study	62			50,000								50,000
<b>Total</b>		<b>1,347,014</b>	<b>3,053,304</b>	<b>2,187,427</b>	<b>50,000</b>	<b>250,000</b>	<b>10,000</b>	<b>360,000</b>	<b>65,000</b>	<b>3,215,000</b>	<b>1,460,000</b>	<b>11,997,745</b>

VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

2021-22 Projects by Source of Funds

Project	Page	Water Fund	Sewer Fund	MFT Fund	Rebuild IL	IEPA Loans	GO Bonds	Other	Grants	General Fund	Municipal Building	Developer Deposits	Brewster Creek TIF Fund	Bluff City TIF	Total
Water Main Replacement	3	1,200,000													1,200,000
Water Tower Painting	5	476,500													476,500
Infrastructure Improvements-Water	7	1,000,000													1,000,000
Watermain Leak Survey and Repairs	9	37,000													37,000
Lead Service Replacement	13	75,000				25,000									100,000
Infrastructure Removals	15	150,000													150,000
Hydrant Painting Program	17	25,000													25,000
Facility Update/Phosphorous Removal	20		75,273												75,273
Sanitary Sewer System Rehabilitation	22		1,000,000												1,000,000
Devon Excess Flow Plant Rehabilitation	24					3,750,000									3,750,000
Lift Station Upgrades and Rehabilitation	26		1,080,000												1,080,000
Bittersweet WWTP Improvements	28					16,750,000									16,750,000
21/22 MFT Maintenance Program	31			2,820,000											2,820,000
Bike Path Maintenance	37						10,000			30,000					40,000
Parking Lot Improvements	39						50,000			10,000					60,000
Downtown Crosswalk and Curb Reno.	41							131,000							131,000
South Oak Ave Parking	43										375,000				375,000
Lake Street Frontage Reconstruction	45				50,000										50,000
Brewster Creek Bus. Park Improvements	48											2,950,000			2,950,000
Bluff City/Blue Heron Improvements	50												1,460,000		1,460,000
Irrigation System Replacement	53											50,000			50,000
W. Bartlett/Devon Drainage/Path	58							127,000		273,000					400,000
Stormwater System Improvements	60									205,000					205,000
Schick/DuPage River Engineering Study	62			50,000											50,000
<b>Total</b>		<b>2,963,500</b>	<b>2,155,273</b>	<b>2,870,000</b>	<b>50,000</b>	<b>16,775,000</b>	<b>3,750,000</b>	<b>60,000</b>	<b>258,000</b>	<b>518,000</b>	<b>375,000</b>	<b>50,000</b>	<b>2,950,000</b>	<b>1,460,000</b>	<b>34,234,773</b>

VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

2022-23 Projects by Source of Funds

Project	Page											Total	
	Water Fund	Sewer Fund	MFT Fund	Rebuild II	IEPA Loans	GO Bonds	Other	General Fund	Brewster Creek TIF Fund	Bluff City TIF			
Water Main Replacement	3	1,475,000											1,475,000
Water Tower Painting	5	1,205,000											1,205,000
Watermain Leak Survey and Repairs	9	37,000											37,000
Water Meter Changeout	11	1,000,000											1,000,000
Lead Service Replacement	13	75,000			2,525,000								2,600,000
Infrastructure Removals	15	300,000											300,000
Hydrant Painting Program	17	25,000											25,000
Facility Update/Phosphorous Removal	20		77,530										77,530
Sanitary Sewer System Rehabilitation	22		1,000,000										1,000,000
Devon Excess Flow Plant Rehabilitation	24				4,450,000								4,450,000
Lift Station Upgrades & Rehabilitation	26		500,000										500,000
Bittersweet WWTP Improvements	28				15,750,000								15,750,000
22/23 MFT Maintenance Program	31			2,717,190				382,810					3,100,000
IDOT Intersection Improvements	33			100,000									100,000
Bike Path Maintenance	37						10,000	30,000					40,000
Parking Lot Improvements	39			95,000									95,000
Lake Street Frontage Reconstruction	45			925,000									925,000
Brewster Creek Bus. Park Improvements	48								950,000				950,000
Bluff City/Blue Heron Improvements	50									1,200,000			1,200,000
Stormwater System Improvements	60							405,000					405,000
Schick/DuPage River Engineering Study	62			150,000									150,000
<b>Total</b>		<b>4,117,000</b>	<b>1,577,530</b>	<b>2,962,190</b>	<b>1,025,000</b>	<b>4,450,000</b>	<b>10,000</b>	<b>817,810</b>	<b>950,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>35,384,530</b>

VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

2023-24 Projects by Source of Funds

Project	Page											Total	
	Water Fund	Sewer Fund	MFT Fund	STP Funds	IEPA Loans	Other	General Fund	Developer Deposits	Bluff City TIF				
Water Main Replacement	1,475,000												1,475,000
Watermain Leak Survey and Repairs	37,000												37,000
Water Meter Changeout	1,000,000												1,000,000
Hydrant Painting Program	25,000												25,000
Facility Update/Phosphorous Removal		79,857											79,857
Sanitary Sewer System Rehabilitation		1,000,000											1,000,000
Lift Station Upgrades & Rehabilitation		300,000											300,000
Bittersweet WWTP Improvements					2,750,000								2,750,000
23/24 MFT Maintenance Program			1,060,000				2,040,000						3,100,000
North Ave Resurfacing			275,000	500,000									775,000
Bike Path Maintenance						10,000	30,000						40,000
Parking Lot Improvements			65,000										65,000
Bluff City/Blue Heron Improvements									800,000				800,000
Irrigation System Replacement										1,600,000			1,600,000
Stormwater System Improvements							405,000						405,000
Schick/DuPage River Engineering Study			200,000										200,000
<b>Total</b>	<b>2,537,000</b>	<b>1,379,857</b>	<b>1,600,000</b>	<b>500,000</b>	<b>2,750,000</b>	<b>10,000</b>	<b>2,475,000</b>	<b>1,600,000</b>	<b>800,000</b>	<b>13,651,857</b>			

# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## 2024-25 Projects by Source of Funds

Project	Page	Water Fund	Sewer Fund	MFT Fund	Rebuild II	IEPA Loans	Other	General Fund	Total
Water Main Replacement	3	1,750,000							1,750,000
Infrastructure Improvements-Water	7					3,500,000			3,500,000
Watermain Leak Survey and Repairs	9	37,000							37,000
Water Meter Changeout	11	1,000,000							1,000,000
Infrastructure Removals	15	250,000							250,000
Hydrant Painting Program	17	25,000							25,000
Sanitary Sewer System Rehabilitation	22		1,000,000						1,000,000
Lift Station Upgrades & Rehabilitation	26		300,000						300,000
23/24 MFT Maintenance Program	31			1,000,000				2,100,000	3,100,000
Bike Path Maintenance	37						10,000	30,000	40,000
Parking Lot Improvements	39			250,000					250,000
Stormwater System Improvements	60							405,000	405,000
Schick/DuPage River Engineering Study	62			350,000	1,600,000				1,950,000
<b>Total</b>		<b>3,062,000</b>	<b>1,300,000</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>3,500,000</b>	<b>10,000</b>	<b>2,535,000</b>	<b>13,607,000</b>

# *Village of Bartlett, Illinois*

*Capital Improvements Program*

*2021-2025*

*Water Projects*



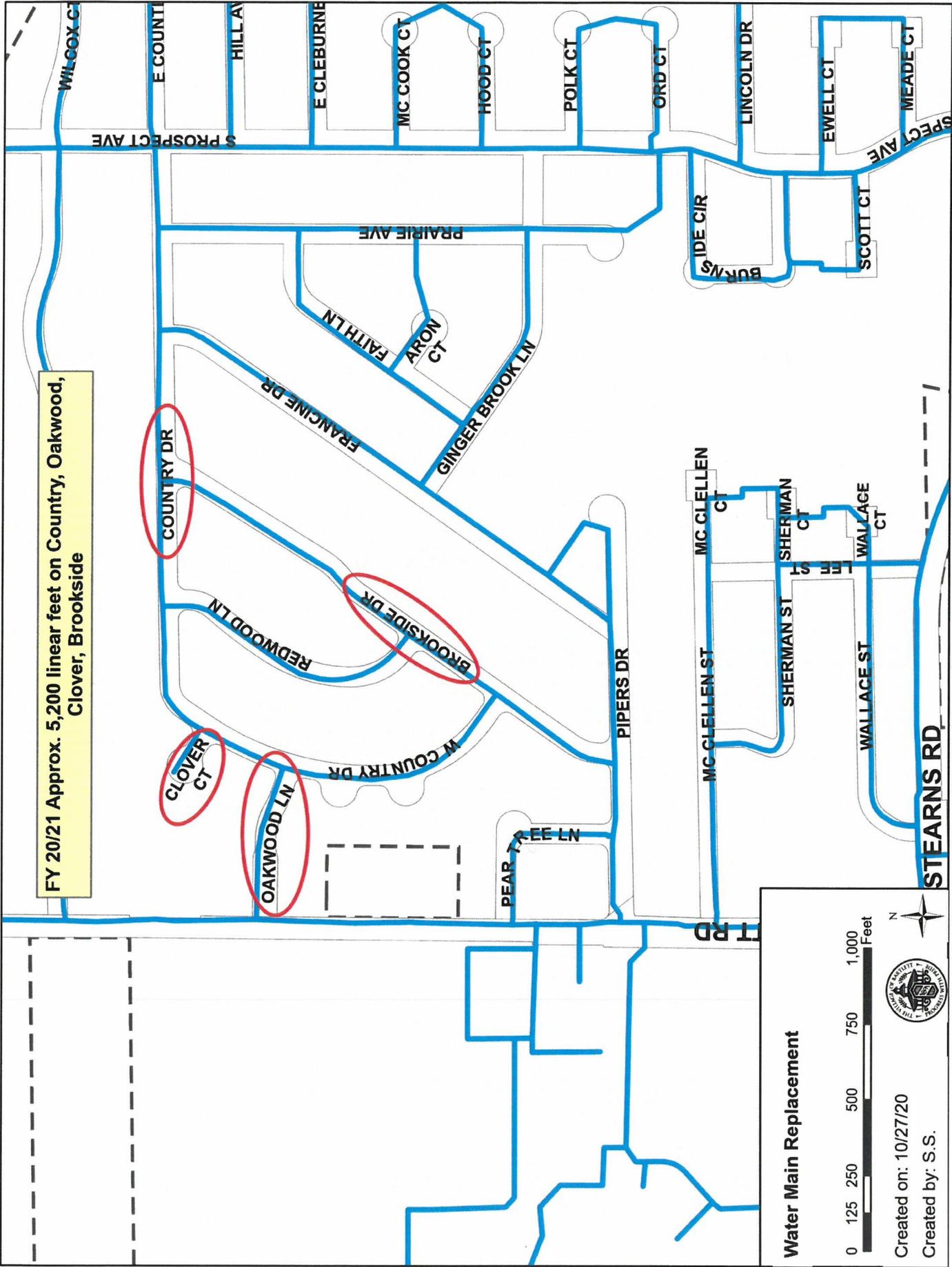
# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Water Projects by Year

Project	Page	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
Water Main Replacement	3	\$ 1,225,000	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000	\$ 1,750,000	\$ 7,125,000
Water Tower Painting	5	0	476,500	1,205,000			1,681,500
Infrastructure Improvements with Water Transition	7	65,500	1,000,000			3,500,000	4,565,500
Watermain Leak Survey and Leak Repairs	9	37,000	37,000	37,000	37,000	37,000	185,000
Water Meter Changeout	11			1,000,000	1,000,000	1,000,000	3,000,000
Lead Service Replacement	13	19,514	100,000	2,600,000			2,719,514
Infrastructure Removals	15		150,000	300,000		250,000	700,000
Hydrant Painting Program	17		25,000	25,000	25,000	25,000	100,000
<b>Total</b>		<b>\$ 1,347,014</b>	<b>\$ 2,988,500</b>	<b>\$ 6,642,000</b>	<b>\$ 2,537,000</b>	<b>\$ 6,562,000</b>	<b>\$ 20,076,514</b>

Sources of Funds	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
Water Fund	\$ 1,347,014	\$ 2,963,500	\$ 4,117,000	\$ 2,537,000	\$ 3,062,000	\$ 14,026,514
IEPA Low Interest Rate Loans		25,000	2,525,000		3,500,000	6,050,000
<b>Total</b>	<b>\$ 1,347,014</b>	<b>\$ 2,988,500</b>	<b>\$ 6,642,000</b>	<b>\$ 2,537,000</b>	<b>\$ 6,562,000</b>	<b>\$ 20,076,514</b>

FY 20/21 Approx. 5,200 linear feet on Country, Oakwood, Clover, Brookside



**Water Main Replacement**

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Created by: S.S.

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**WATER MAIN REPLACEMENT**

**Description**

This multi-year project consists of replacing water mains that are experiencing frequent main breaks or have capacity concerns.

FY 20/21- Approx. 5,200 linear feet of water main on Country, Oakwood, Clover, Brookside

FY 21/22- Approx. 5,200 linear feet of water main; locations TBD

FY 22/23- Approx. 6,200 linear feet of water main; locations TBD

FY 23/24- Approx. 6,200 linear feet of water main; locations TBD

FY 24/25- Approx. 7,200 linear feet of water main; locations TBD

Lead water service line replacements to meet EPA requirements

**Comments**

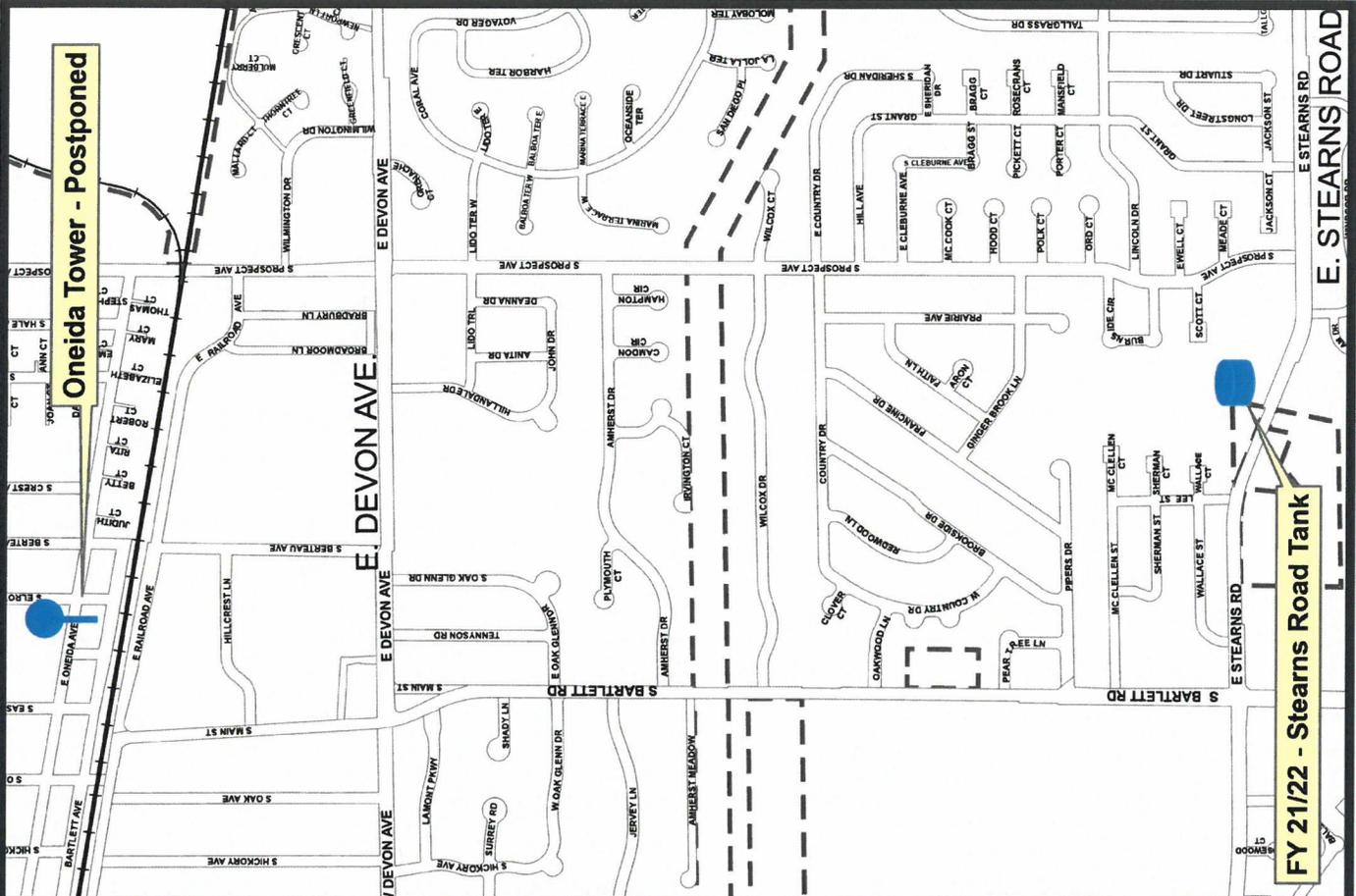
These areas have a history of frequent water main breaks which have resulted in disruption of service and property damage.

This program will help reduce our unaccounted water percentage as required by IDNR Lake Michigan water allocation permit.

**Future Operating Budget Impact**

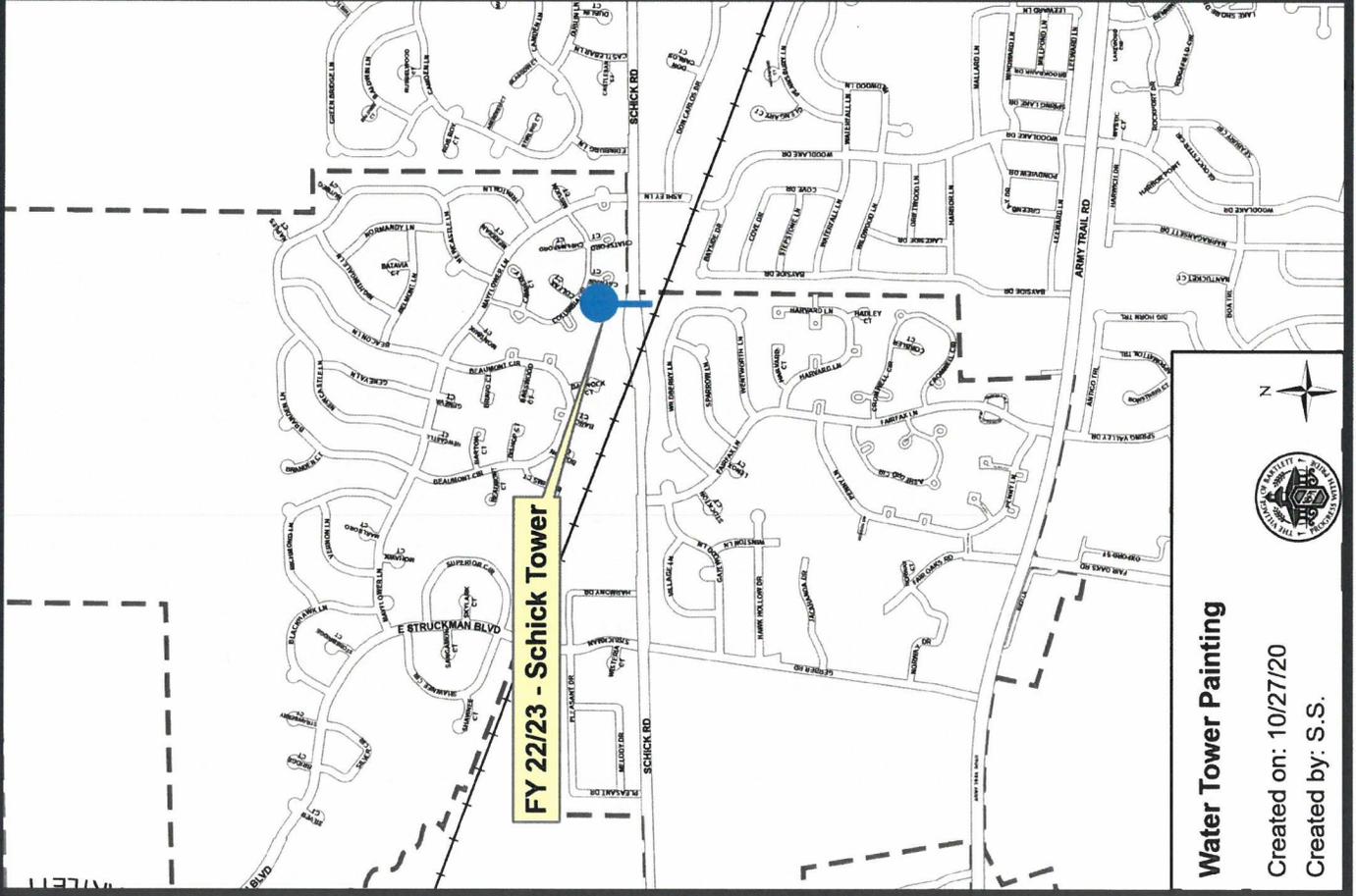
This project will not have a significant impact on the Operating budget.

Use of Funds	Prior Year Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Construction	\$ 479,294	\$ 1,150,000	\$ 1,000,000	\$ 1,250,000	\$ 1,250,000	\$ 1,500,000	\$ 6,629,294
Contingencies		25,000	100,000	125,000	125,000	150,000	525,000
Engineering		50,000	100,000	100,000	100,000	100,000	450,000
<b>Total</b>	479,294	\$ 1,225,000	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000	\$ 1,750,000	\$ 7,604,294
<b>Source of Funds</b>							
Water Fund	\$ 479,294	\$ 1,225,000	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000	\$ 1,750,000	\$ 7,604,294
<b>Total</b>	\$ 479,294	\$ 1,225,000	\$ 1,200,000	\$ 1,475,000	\$ 1,475,000	\$ 1,750,000	\$ 7,604,294



**Oneida Tower - Postponed**

**FY 21/22 - Stearns Road Tank**



**FY 22/23 - Schick Tower**

**Water Tower Painting**

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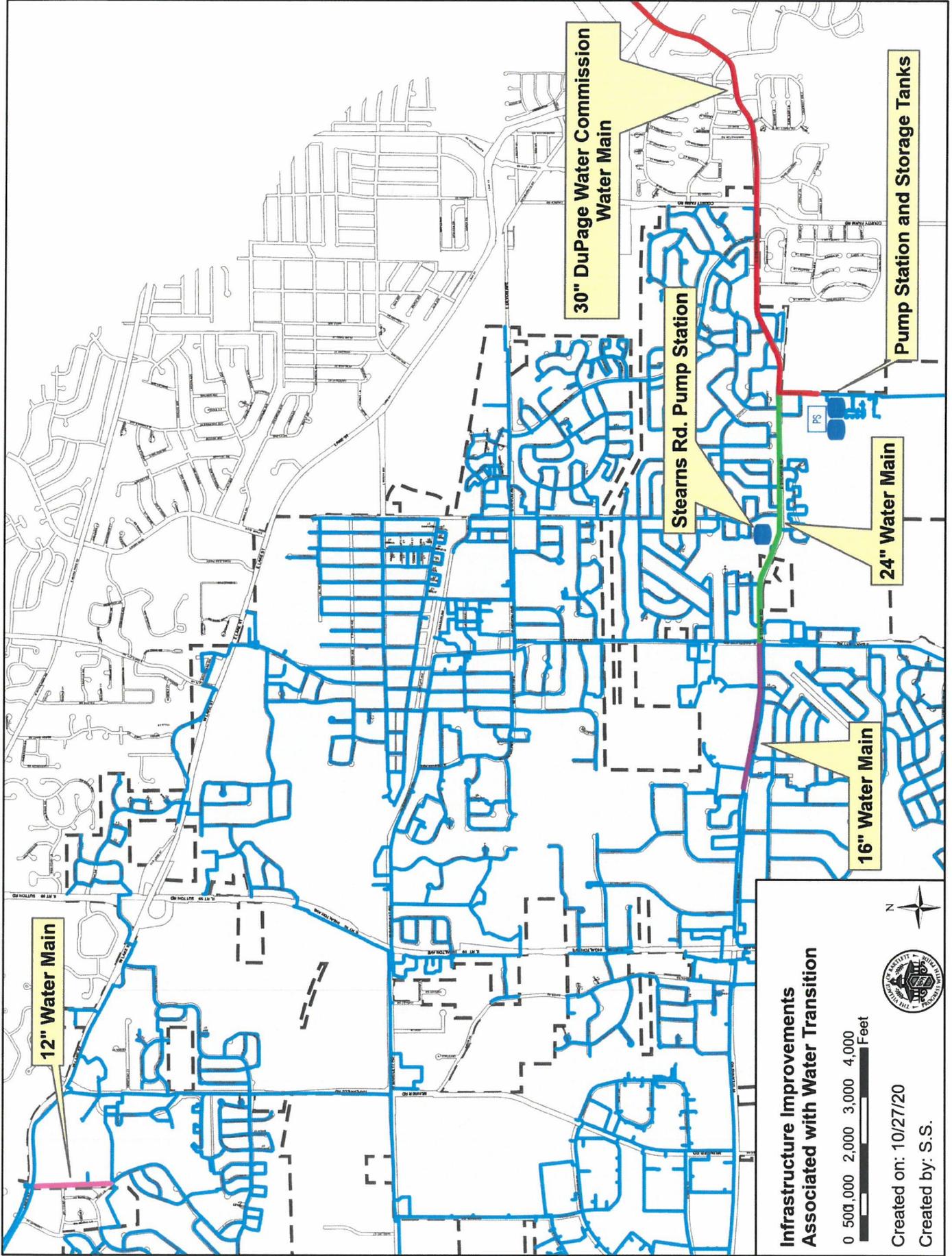


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**WATER TOWER PAINTING**

<b>Description</b>	This multi-year project consists of sandblasting and painting some of our elevated and ground storage water tanks.  FY20/21- Oneida Tower - Postponed FY21/22- Stearns Road Tank FY22/23- Schick Tower
<b>Comments</b>	The tanks will be inspected before painting to determine if any structural repairs are required. Water fund dollars have been reserved to fund this project.
<b>Future Operating Budget Impact</b>	This project will not have a significant impact on the Operating budget.

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Sandblasting/Painting	\$ 790,229		\$ 415,000	\$ 1,100,000			\$ 2,305,229
Contingencies			41,500	75,000			116,500
Engineering	36,549		20,000	30,000			86,549
<b>Total</b>	\$ 826,778		\$ 476,500	\$ 1,205,000			\$ 2,508,278
<b>Source of Funds</b>							
Water Fund	\$ 826,778		\$ 476,500	\$ 1,205,000			\$ 2,508,278
<b>Total</b>	\$ 826,778		\$ 476,500	\$ 1,205,000			\$ 2,508,278



12" Water Main

30" DuPage Water Commission Water Main

Stearns Rd. Pump Station

24" Water Main

16" Water Main

Pump Station and Storage Tanks

**Infrastructure Improvements  
Associated with Water Transition**



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Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**INFRASTRUCTURE IMPROVEMENTS ASSOCIATED WITH WATER TRANSITION**

<b>Description</b>	This multi-year project involves water infrastructure improvements that will be needed as we transition to 100% purchased water by May 2019. New transmission water main improvements 1.0 million gallon elevated water storage tank, land for pump station and storage tank New pumping station, 3MG ground storage tank, transmission main to connect second pump station Bartlett system water main improvements
<b>Comments</b>	Project was completed 5/15/19. We still have a few minor projects to complete - Stearns Rd. Pump Station Upgrade and water main extensions.
<b>Operating Budget Impact</b>	These improvements will not have an impact on the operating budget.

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
DWC transmission main and meter sta. Pump station, 3MG storage tank Bartlett water main improvements Stearns Rd Pump Station Improvements 1.5 million gallon elevated tank, land DWC Capital Buy-In	\$ 15,174,294 8,140,978 5,537,439 13,030,632	\$ 65,500	\$ 1,000,000			\$ 3,500,000	\$ 15,174,294 8,140,978 5,537,439 1,065,500 3,500,000 13,030,632
<b>Total</b>	\$ 41,883,343	\$ 65,500	\$ 1,000,000			\$ 3,500,000	\$ 46,448,843
<b>Source of Funds</b>							
DWC loans IEPA low interest loans USEPA Grant Water Fund	\$ 31,870,410 7,992,501 485,000 1,535,432					\$ 3,500,000	\$ 31,870,410 11,492,501 485,000 2,600,932
<b>Total</b>	\$ 41,883,343	\$ 65,500	\$ 1,000,000			\$ 3,500,000	\$ 46,448,843

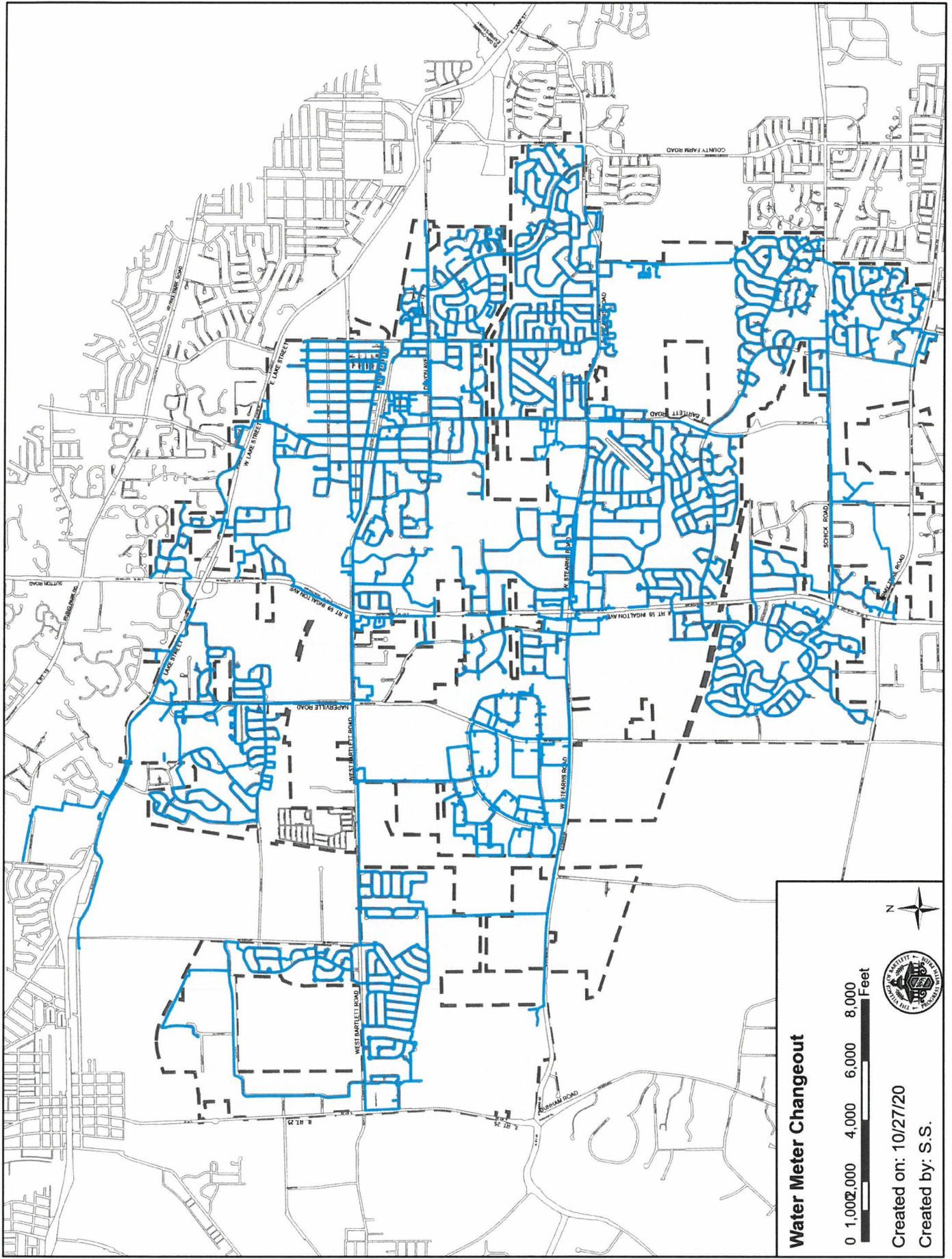


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**WATERMAIN LEAK SURVEY AND ASSOCIATED LEAK REPAIRS**

<b>Description</b>	<p>This multi-year project involves doing a comprehensive leak survey of our entire distribution system to help reduce our water loss. The entire system will be surveyed over a 2-year period, then we will do a quarter of the system every four years.</p> <p>FY 20/21- Survey approximately 50 miles of watermain in the northeast section of our distribution system.                  FY 21/22- Survey approximately 50 miles of watermain in the northwest section of our distribution system.                  FY 22/23- Survey approximately 50 miles of watermain in the southeast section of our distribution system.                  FY 23/24- Survey approximately 50 miles of watermain in the southwest section of our distribution system.                  FY 24/25- Survey approximately 50 miles of watermain in the southwest section of our distribution system.</p>				
<b>Comments</b>	<p>Leaks will be repaired as they are found. This program will help reduce water loss as required by the IDNR Lake Michigan water allocation permit.</p>				
<b>Operating Budget Impact</b>	<p>These improvements will not have an impact on the operating budget.</p>				

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Survey approximately 95 miles of main							
Survey approximately 50 miles of main	\$ 15,213	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 75,213
Repairs to leaks as they are found		25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	\$ 15,213	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 200,213
<b>Source of Funds</b>							
Water Fund	\$ 15,213	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 200,213
<b>Total</b>	\$ 15,213	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 200,213



**Water Meter Changeout**

0 1,000 2,000 4,000 6,000 8,000 Feet

Created on: 10/27/20

Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**WATER METER CHANGEOUT**

**Description**

This multi-year project involves replacing our entire meter system to a fixed network system. The entire system will be replaced over a 3-year period.

The village replaced water meters in early 2000's and is in need of replacing the meters based on a ~20 year life cycle. The current system the meters are read through a drive around town, We are proposing to replace the meters with a system that would allow communication through a fixed network or cellular that would avoid driving around town.

FY 22/23- Replace ~33% of system.

FY 23/24- Replace ~33% of system.

FY 24/25- Replace remainder of system.

This will help reduce water loss from meter malfunctions and allow better communication with customers with more frequent meter information.

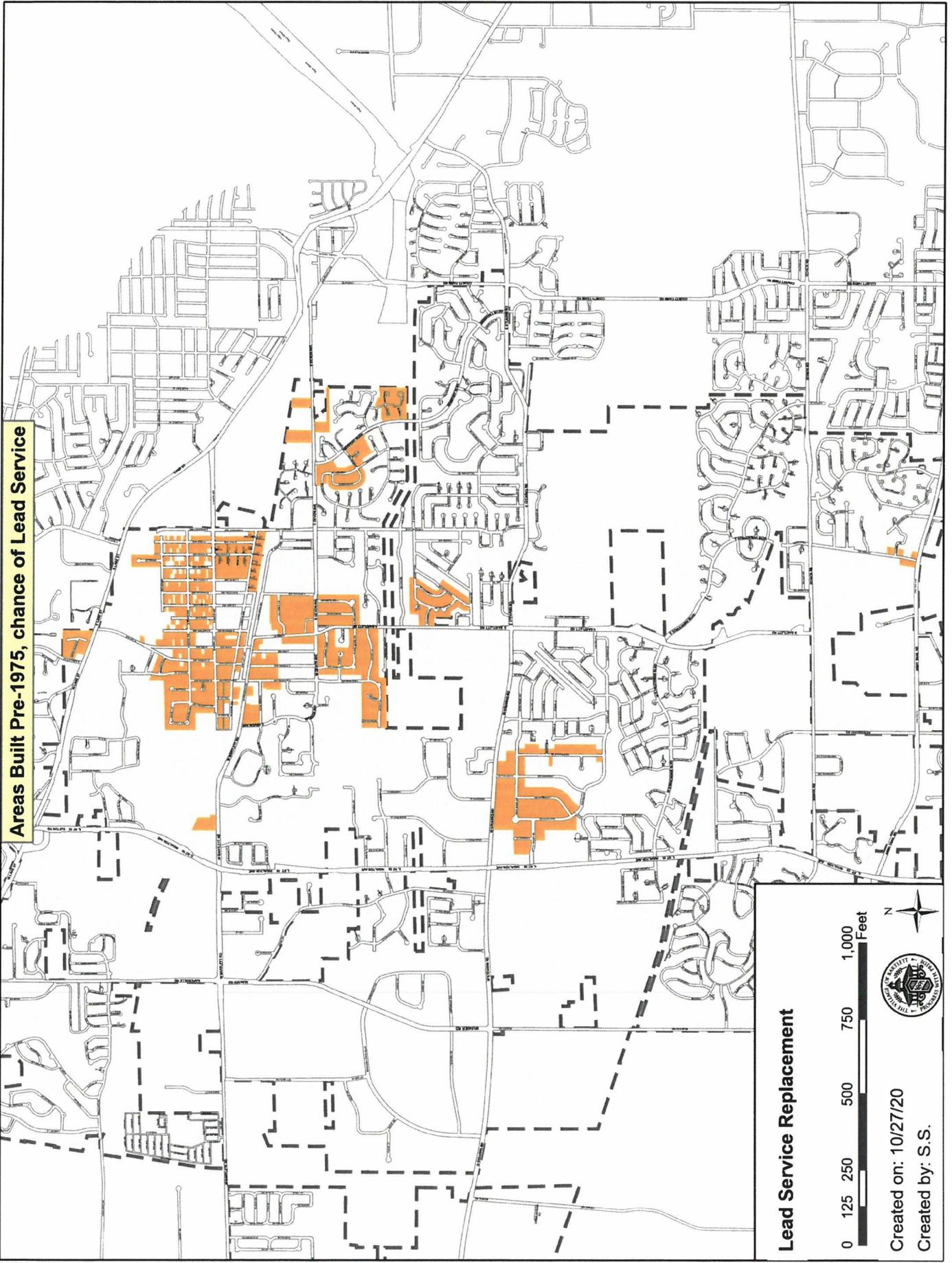
**Comments**

**Operating Budget Impact**

This improvement will reduce the amount of time the water crew will be reading meters and allow more time for maintenance of the system.

Use of Funds	Prior Years Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Meters Replaced			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 3,000,000
<b>Total</b>			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 3,000,000
<b>Source of Funds</b>							
Water Fund			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 3,000,000
<b>Total</b>			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 3,000,000

Areas Built Pre-1975, chance of Lead Service



Lead Service Replacement

0 125 250 500 750 1,000 Feet

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Created by: S.S.

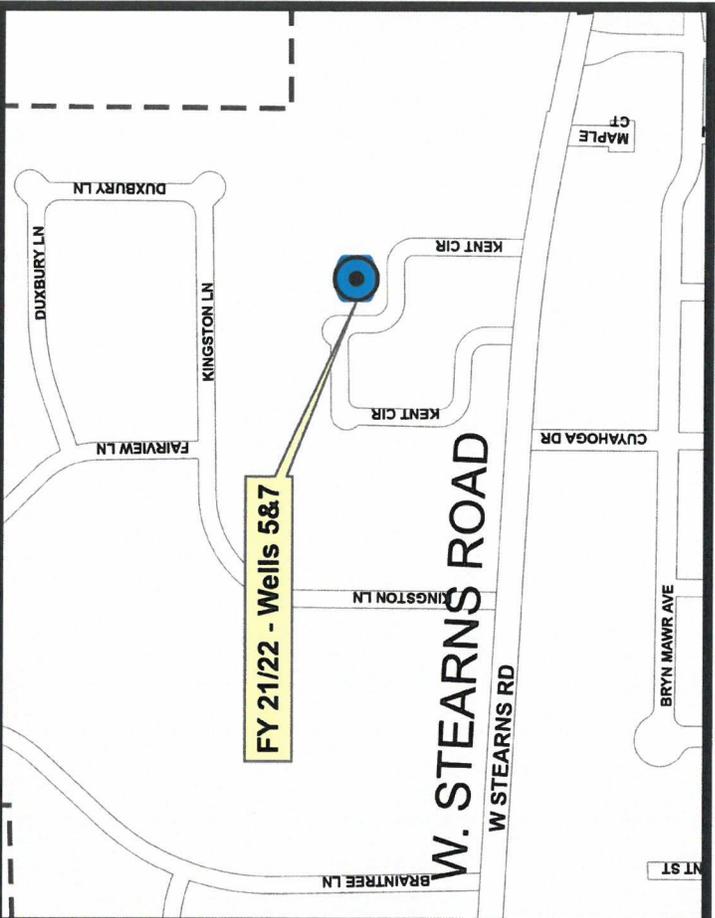
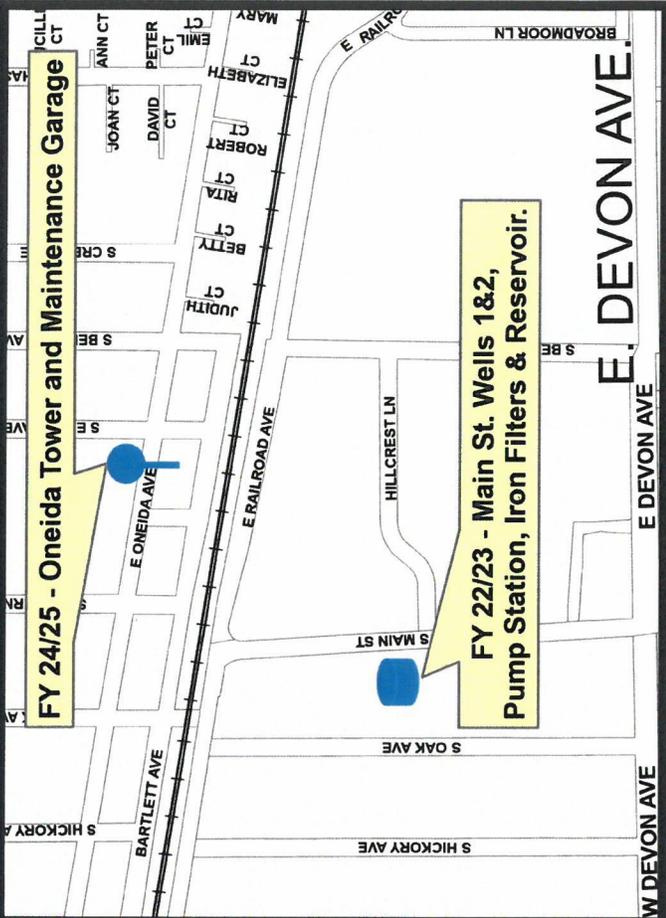


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**LEAD SERVICE REPLACEMENT (NEW)**

<b>Description</b>	This project would consist of utilizing the IEPA's new Loan Forgiveness Program to replace all known lead services within the village with copper services. Creating safer drinking water for these residents.
<b>Comments</b>	This program would assist the village in ensuring that lead service lines are removed and the homeowners have safer drinking water. There are an estimated 250 homes with lead service lines remaining in the village.
<b>Future Operating Budget Impact</b>	This project will not have a significant impact on the Operating budget.

<b>Use of Funds</b>	<b>Prior Year Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Construction			\$ 2,500,000				\$ 2,500,000
Contingencies		\$ 19,514	75,000	75,000			150,000
Engineering			25,000	25,000			69,514
<b>Total</b>		\$ 19,514	\$ 100,000	\$ 2,600,000			\$ 2,719,514
<b>Source of Funds</b>							
Water Fund		\$ 19,514	\$ 75,000	\$ 75,000			\$ 169,514
IEPA Loan			25,000	2,525,000			2,550,000
<b>Total</b>		\$ 19,514	\$ 100,000	\$ 2,600,000			\$ 2,719,514



**Water Infrastructure Removals**

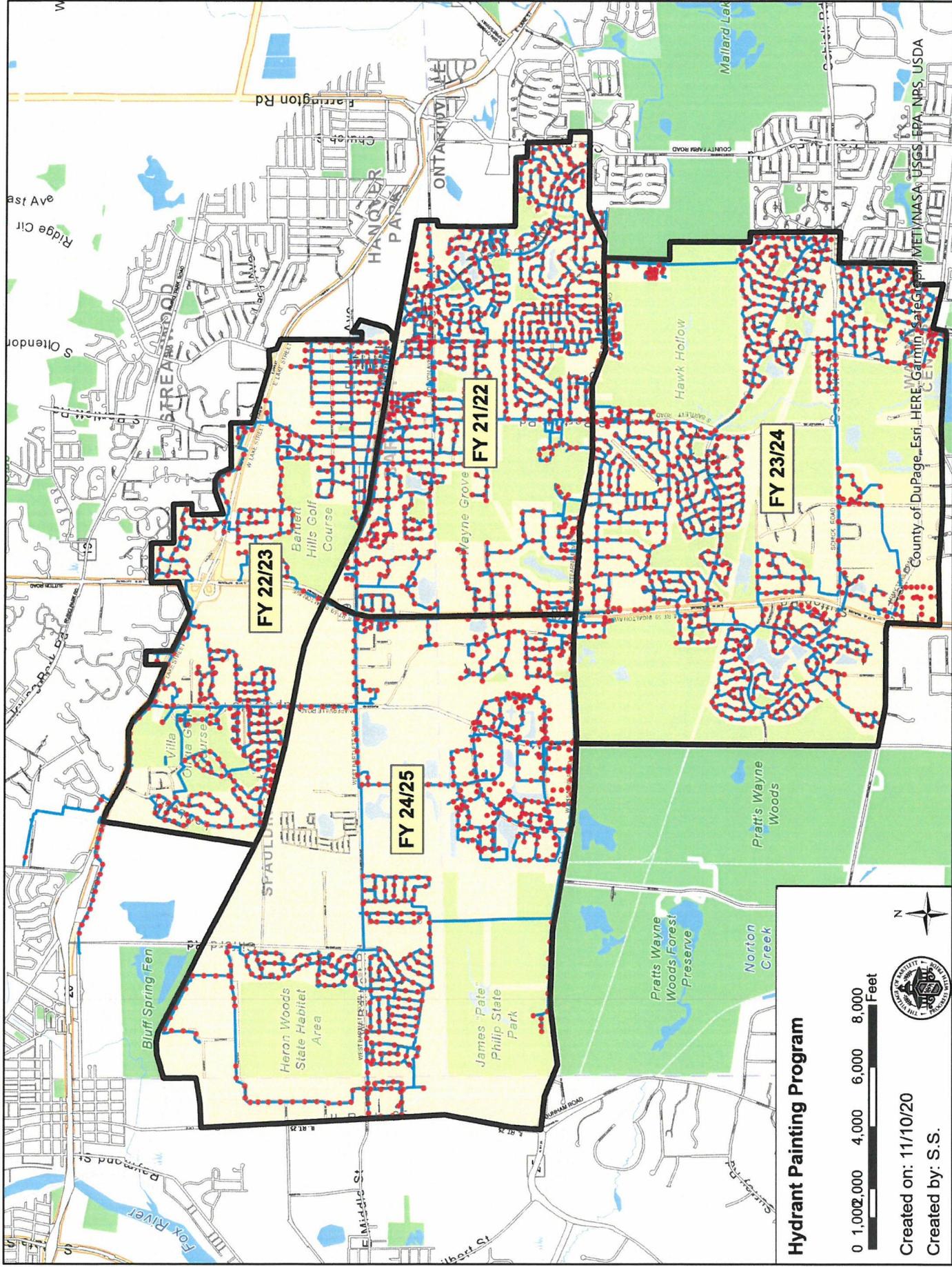
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Created by: S.S.

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**INFRASTRUCTURE REMOVALS ASSOCIATED WITH WATER TRANSITION (NEW)**

<p><b>Description</b></p>	<p>This multi-year project involves abandonment of infrastructure no longer needed now that we transitioned to 100% purchased water.                  Abandon and Remove Main St. Wells 1 &amp; 2, Pump Station, Iron Filters, and Reservoir                  Abandon and Properly Seal Wells 5, 7, and 8 (Well 7 WRT Removal)                  Removal of Oneida Water Tower &amp; Maintenance Garage</p>
<p><b>Comments</b></p>	<p>These facilities are no longer needed and may provide areas for new business developments or other uses more useful to the village.</p>
<p><b>Operating Budget Impact</b></p>	<p>These improvements will reduce the operating budget.</p>

<i>Use of Funds</i>	<i>Prior Years Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Main St. Removals							\$ 300,000
Abandonment of Wells 5 & 7			\$ 50,000	\$ 300,000			50,000
Abandonment of Well 8 & Hanover Park interconnect			100,000				100,000
Oneida Water Tower Removal						\$ 250,000	250,000
<b>Total</b>			\$ 150,000	\$ 300,000		\$ 250,000	\$ 700,000
<b>Source of Funds</b>							
Water Fund			\$ 150,000	\$ 300,000		\$ 250,000	\$ 700,000
<b>Total</b>			\$ 150,000	\$ 300,000		\$ 250,000	\$ 700,000



**Hydrant Painting Program**



Created on: 11/10/20

Created by: S.S.



County of DuPage, Esri, HERE, Garmin, State Geology, METAVASA, USGS, EPA, NPS, USDA

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**HYDRANT PAINTING PROGRAM (NEW)**

<b>Description</b>	This multi-year project will be to maintain all of the village's fire hydrants. A joint bid may be utilized to help lower the cost of painting. There are approximately ## fire hydrants
	FY 21/22- Southeast Area
	FY 22/23- Northeast Area
	FY 23/24- Southwest Area
	FY 24/25- Northwest Area
<b>Comments</b>	This program will follow the same areas of our leak detection each year.
<b>Future Operating Budget Impact</b>	This project will not have a significant impact on the Operating budget.

Use of Funds	Prior Year Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Painting in Zone			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
<b>Total</b>			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
<b>Source of Funds</b>							
Water Fund			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
<b>Total</b>			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000

# *Village of Bartlett, Illinois*

*Capital Improvements Program*

*2021-2025*

*Sewer Projects*

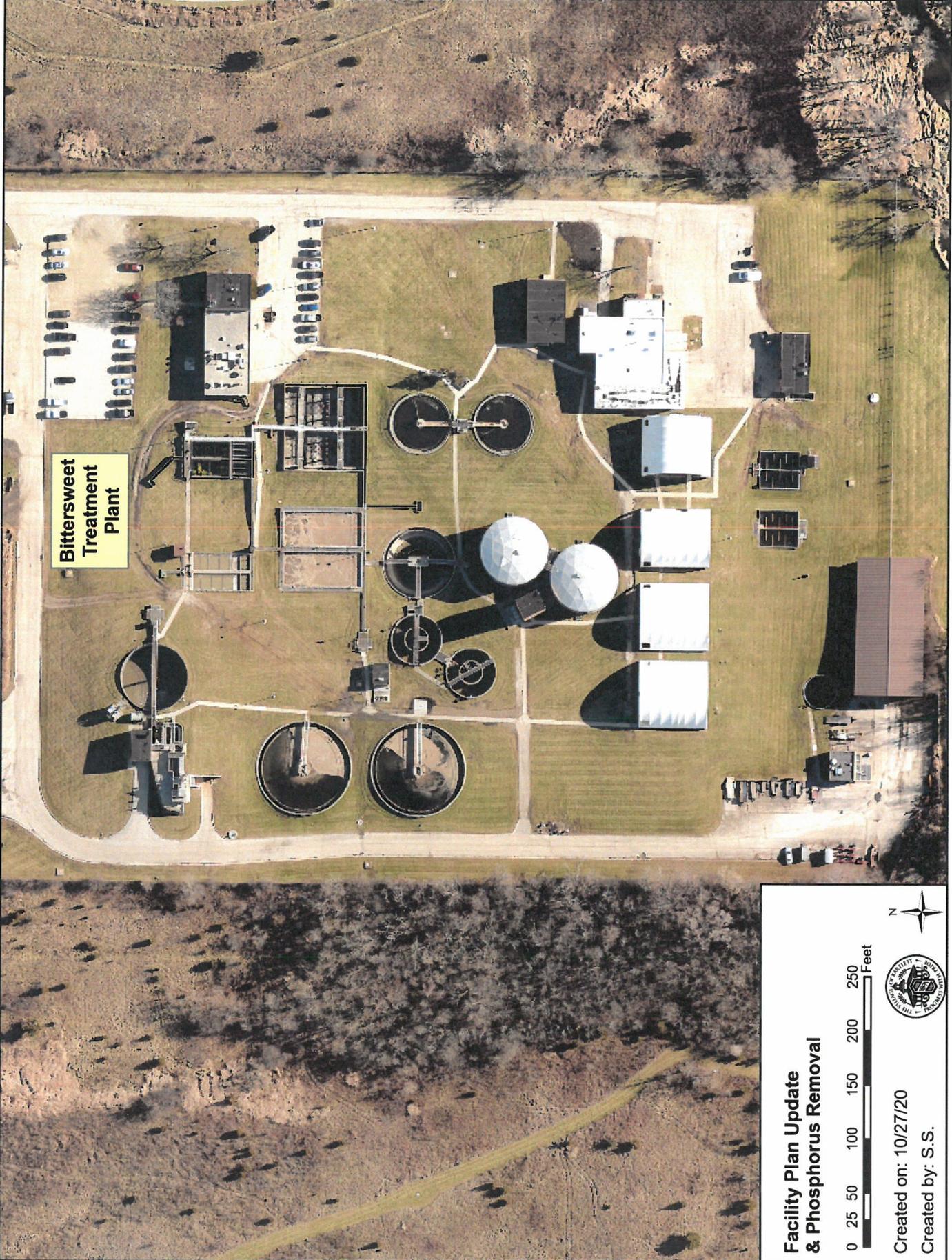


# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Sewer Projects by Year

Project	Page	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
Facility Plan Update/Phosphorous Removal	20	\$ 73,080	\$ 75,273	\$ 77,530	\$ 79,857		\$ 305,740
Sanitary Sewer System Rehabilitation	22	800,224	1,000,000	1,000,000	1,000,000	\$ 1,000,000	4,800,224
Devon Excess Flow Plant Rehabilitation	24	250,000	3,750,000	4,450,000			8,450,000
Lift Station Upgrades and Rehabilitation	26	980,000	1,080,000	500,000	300,000	300,000	3,160,000
Bittersweet WWTP Facility Plan Improvements	28	1,200,000	16,750,000	15,750,000	2,750,000		36,450,000
<b>Total</b>		<b>\$ 3,303,304</b>	<b>\$ 22,655,273</b>	<b>\$ 21,777,530</b>	<b>\$ 4,129,857</b>	<b>\$ 1,300,000</b>	<b>\$ 53,165,964</b>

Sources of Funds	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
Sewer Fund	\$ 3,053,304	\$ 2,155,273	\$ 1,577,530	\$ 1,379,857	\$ 1,300,000	\$ 9,465,964
2019 Bonds	250,000	3,750,000	4,450,000			8,450,000
IEPA Low Interest Rate Loan		16,750,000	15,750,000	2,750,000		35,250,000
<b>Total</b>	<b>\$ 3,303,304</b>	<b>\$ 22,655,273</b>	<b>\$ 21,777,530</b>	<b>\$ 4,129,857</b>	<b>\$ 1,300,000</b>	<b>\$ 53,165,964</b>



**Bittersweet  
Treatment  
Plant**

**Facility Plan Update  
& Phosphorus Removal**

0 25 50 100 150 200 250 Feet

Created on: 10/27/20

Created by: S.S.

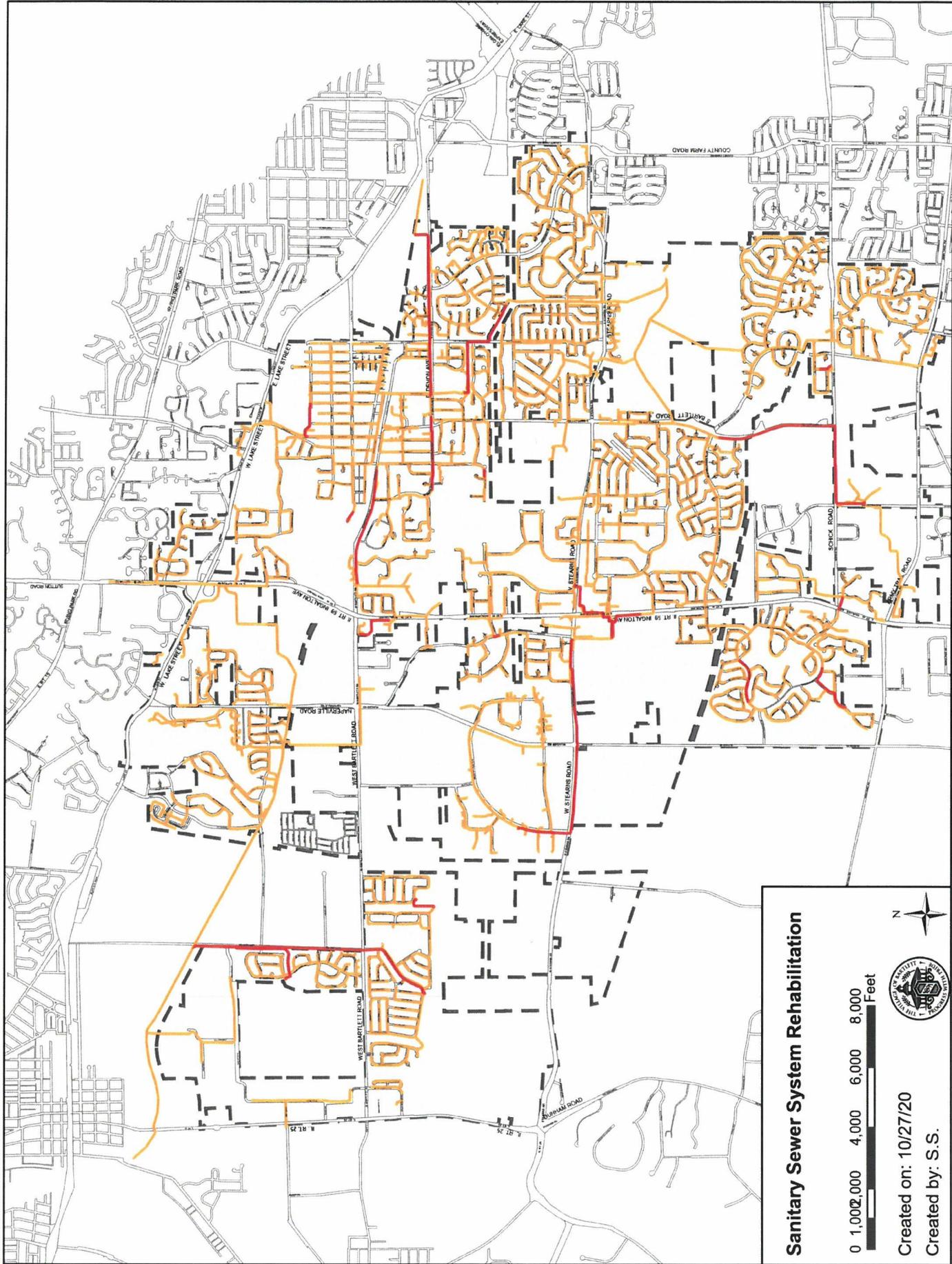


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**FACILITY PLAN UPDATE & PHOSPHOROUS REMOVAL**

<b>Description</b>	<p>This project consists of updating the wastewater treatment plant's facility plan and reviewing the Phosphorous Removal System to be utilized at the Bittersweet Treatment Plant. The IEPA phosphorous limits for wastewater plant effluent have been added to our NPDES permit.</p>
<b>Comments</b>	<p>The village approved the Special Conditions that the DuPage River Salt Creek Workgroup (DRSCW) negotiated with the IEPA. This gives us until ~2023 to implement phosphorus removal. The Facility Plan update has been submitted to the IEPA for review.</p> <p>The costs below represent the dues payment to DRSCW for the project implementation plan that was approved by the IEPA for improvements along the DuPage River and Salt Creek.</p>
<b>Future Operating Budget Impact</b>	<p>The impact on the Operating budget will depend on the system designed. The primary impact will be increased chemical and electrical costs.</p>

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Engineering Contingencies	\$ 229,739						\$ 229,739
DRSCW Dues	\$ 189,723	\$ 73,080	\$ 75,273	\$ 77,530	\$ 79,857		\$ 495,463
<b>Total</b>	\$ 419,462	\$ 73,080	\$ 75,273	\$ 77,530	\$ 79,857		\$ 725,202
<b>Source of Funds</b>							
Sewer Fund	\$ 419,462	\$ 73,080	\$ 75,273	\$ 77,530	\$ 79,857		\$ 725,202
<b>Total</b>	\$ 419,462	\$ 73,080	\$ 75,273	\$ 77,530	\$ 79,857		\$ 725,202



**Sanitary Sewer System Rehabilitation**



Created on: 10/27/20

Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**SANITARY SEWER SYSTEM REHABILITATION**

<b>Description</b>	This project consists of evaluating the condition of the sanitary sewer collection system throughout the village. As our collection system ages, leaks develop in pipes that allow excess water into the system during rain events. These excess flows cause back-ups in homes and overflow manholes. The excess water results in excursions at our plants and increases our treatment costs. The evaluation will identify those areas within the collection system that contribute to this problem. MWRD requires tributary municipalities to develop short-term and long-term sanitary sewer rehabilitation programs to deal with excessive flows.
<b>Comments</b>	With the use of our sewer camera and flow monitors we are able to determine which areas of the collection system need maintenance and put projects together to line manholes and sewers. We will also smoke test areas to determine sources excess inflow. The village will continue a program where the homeowner shares a cost in lining of the lateral service (50/50-not to exceed \$5,000), which would reduce I&I.
<b>Future Operating Budget Impact</b>	No increase to the collection system maintenance costs.

	Prior Year Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
<b>Use of Funds</b>							
Construction (replacement & lining)	\$ 528,427	\$ 500,000	\$ 725,000	\$ 725,000	\$ 725,000	\$ 725,000	\$ 3,928,427
Engineering		122,513	100,000	100,000	100,000	100,000	522,513
Contingencies			50,000	50,000	50,000	50,000	200,000
Flow Monitoring & MH Inspection Study		157,711	75,000	75,000	75,000	75,000	457,711
Private Lateral Line		20,000	50,000	50,000	50,000	50,000	220,000
<b>Total</b>	<b>\$ 528,427</b>	<b>\$ 800,224</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 5,328,651</b>
<b>Source of Funds</b>							
Sewer Fund	\$ 528,427	\$ 800,224	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,328,651
<b>Total</b>	<b>\$ 528,427</b>	<b>\$ 800,224</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 5,328,651</b>

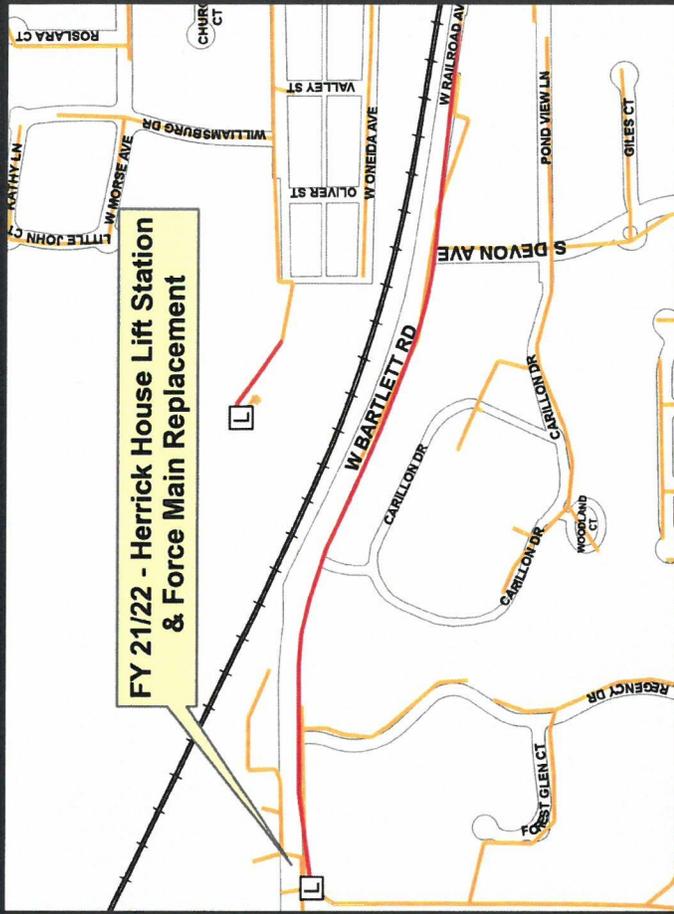


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

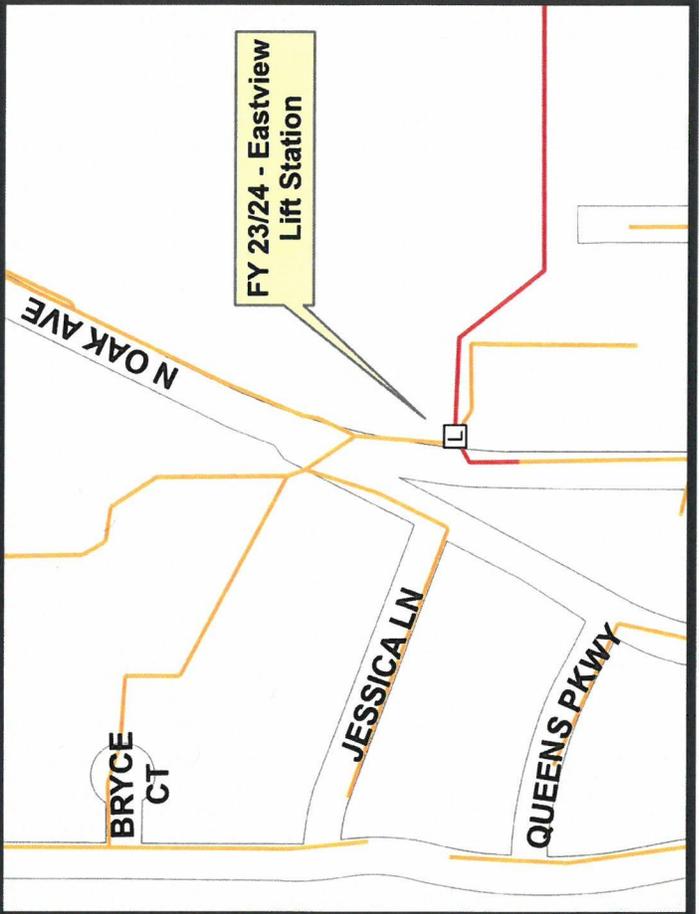
**DEVON EXCESS FLOW PLANT REHABILITATION**

<b>Description</b>	Based on violation notice from IEPA, we are currently looking at alternatives to meet the new NPDES regulations which took effect October 1, 2015. These alternatives include working with MWRD to accept all tributary flow in Cook County, building storage tanks and upgrading pumping which would allow all the Cook County flow to travel to the Bittersweet WWTP.
<b>Comments</b>	After much discussion with MWRD, it has been determined that the most cost effective option is to build a new lift station and force main and pump the excess flow to the Bittersweet WWTP.
<b>Future Operating Budget Impact</b>	No impact to operating budget.

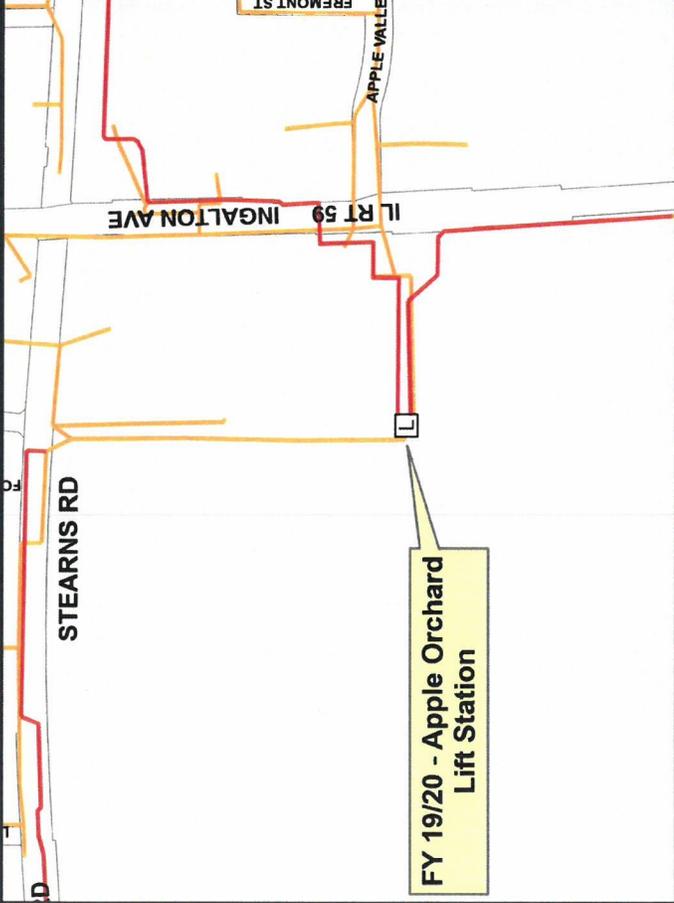
<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Construction	\$ 458,129	\$ 250,000	\$ 3,500,000	\$ 4,000,000			\$ 7,500,000
Engineering			250,000	250,000			1,208,129
Contingencies				200,000			200,000
<b>Total</b>	\$ 458,129	\$ 250,000	\$ 3,750,000	\$ 4,450,000			\$ 8,908,129
<b>Source of Funds</b>							
Bond Issue							
Sewer Fund	\$ 458,129	\$ 250,000	\$ 3,750,000	\$ 4,450,000			\$ 8,450,000
<b>Total</b>	\$ 458,129	\$ 250,000	\$ 3,750,000	\$ 4,450,000			\$ 8,908,129



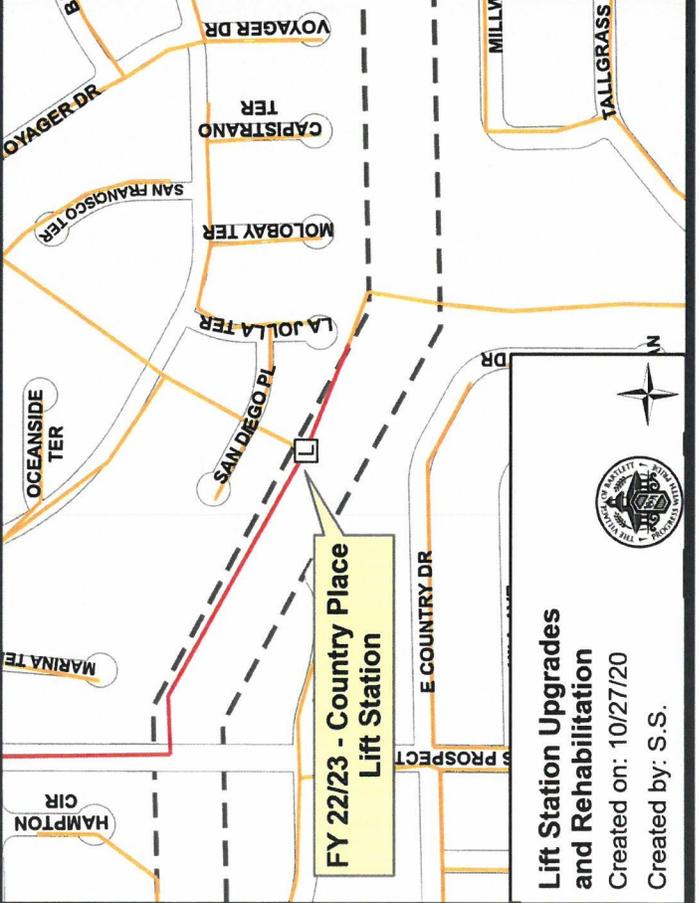
**FY 21/22 - Herrick House Lift Station & Force Main Replacement**



**FY 23/24 - Eastview Lift Station**



**FY 19/20 - Apple Orchard Lift Station**



**FY 22/23 - Country Place Lift Station**

**Lift Station Upgrades and Rehabilitation**  
 Created on: 10/27/20  
 Created by: S.S.

# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## LIFT STATION UPGRADES AND REHABILITATION

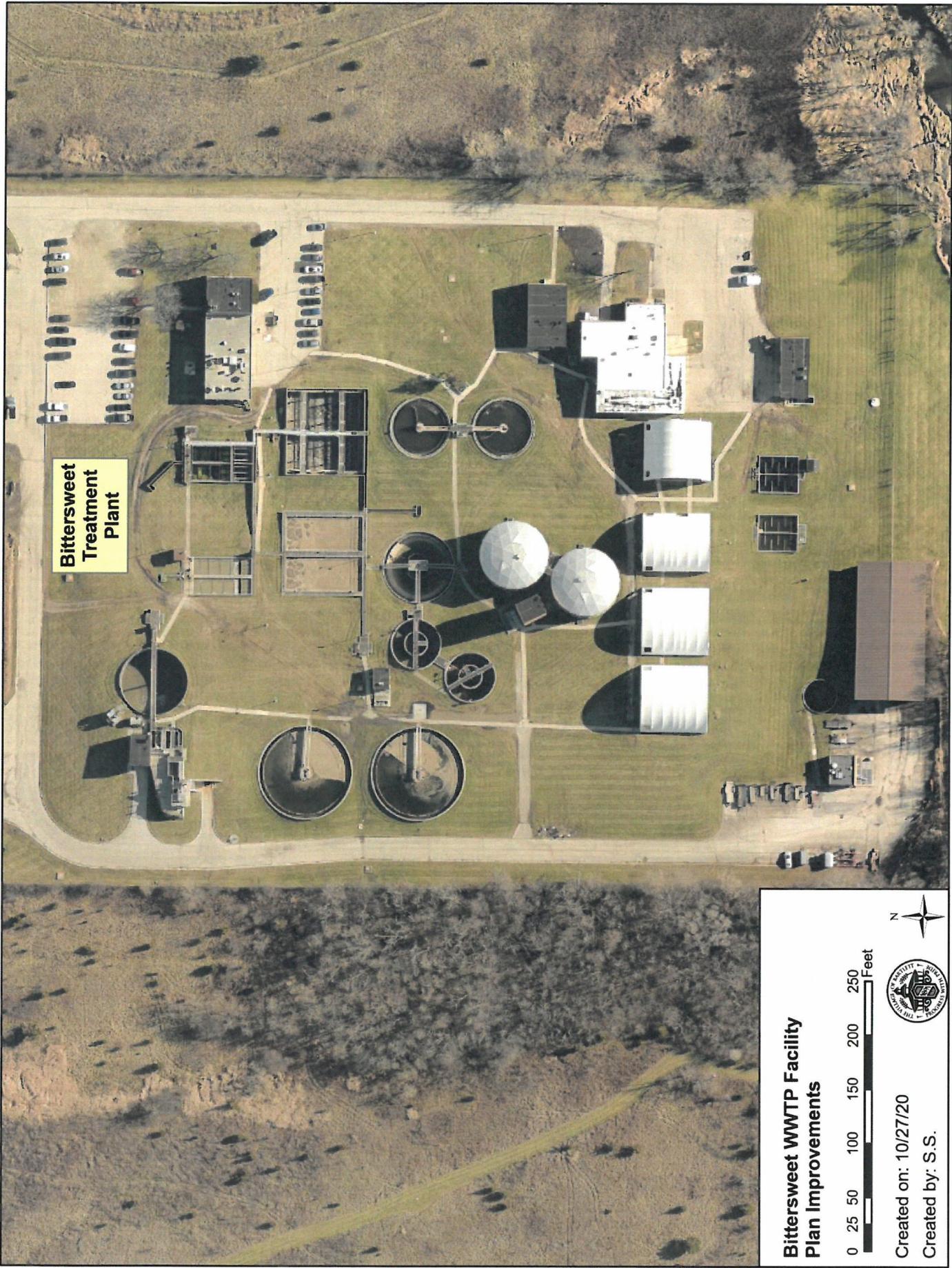
**Description** These projects consist of improving the condition and safety of the lift stations:

- Apple Orchard Lift Station-2019/2020 (postponed until 2020 due to high bids)
- Herrick House Lift Station & Force Main Replacement - 2021/2022
- Country Place Lift Station -2022/2023
- Eastview Lift Station-2023/2024
- Lift Station TBD - 2024/2025

**Comments** This project will decrease the safety risks of entering underground lift station wet wells.

**Future Operating Budget Impact** This project may decrease the collection system maintenance costs.

<i>Use of Funds</i>	<i>Prior Year Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Construction	\$ 850,000	\$ 950,000	\$ 450,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,750,000
Engineering	\$ 17,106	80,000	40,000	40,000	40,000	40,000	297,106
Contingencies		50,000	10,000	10,000	10,000	10,000	130,000
<b>Total</b>	<b>\$ 17,106</b>	<b>\$ 980,000</b>	<b>\$ 500,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 3,177,106</b>
<b>Source of Funds</b>							
Sewer Fund	\$ 17,106	\$ 980,000	\$ 500,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 3,177,106
<b>Total</b>	<b>\$ 17,106</b>	<b>\$ 980,000</b>	<b>\$ 500,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 3,177,106</b>



**Bittersweet  
Treatment  
Plant**

**Bittersweet WWTP Facility  
Plan Improvements**



Created on: 10/27/20  
Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**BITTERSWEET WWTP FACILITY PLAN IMPROVEMENTS**

<b>Description</b>	Necessary equipment replacement for compliance of NPDES Permit: Tertiary Filters upgrade Influent Screening/Grit Removal Blower Replacement & Aerobic Digester Rehabilitation Primary/Secondary Treatment Disinfection Excess Flow Treatment Phosphorus Removal Upgrades Miscellaneous Site Upgrades
<b>Comments</b>	We have applied for an IEPA Low Interest Loan Note: We will bid as one project as directed by the Village Board
<b>Future Operating Budget Impact</b>	No significant Increase to Operating Budget.

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Construction	\$ 724,510	\$ 1,200,000	\$ 15,500,000	\$ 14,500,000	\$ 1,500,000	\$ 31,500,000	
Engineering			750,000	750,000	750,000	4,174,510	
Contingencies			500,000	500,000	500,000	1,500,000	
<b>Total</b>	<b>\$ 724,510</b>	<b>\$ 1,200,000</b>	<b>\$ 16,750,000</b>	<b>\$ 15,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 37,174,510</b>	
<b>Source of Funds</b>							
IEPA Low Interest Loan	\$ 724,510	\$ 1,200,000	\$ 16,750,000	\$ 15,750,000	\$ 2,750,000	\$ 35,250,000	
Sewer Fund						1,924,510	
<b>Total</b>	<b>\$ 724,510</b>	<b>\$ 1,200,000</b>	<b>\$ 16,750,000</b>	<b>\$ 15,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 37,174,510</b>	

# *Village of Bartlett, Illinois*

*Capital Improvements Program*

*2021-2025*

*Street Projects*



# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Street Projects by Year

Project	Page	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
21/21 - 24/25 MFT Maintenance Program	31	\$ 2,092,427	\$ 2,820,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 14,212,427
IDOT Intersection Improvements	33	50,000		100,000			150,000
North Avenue Resurfacing	35	25,000			775,000		800,000
Bike Path Maintenance	37	40,000	40,000	40,000	40,000	40,000	200,000
Parking Lot Improvements	39	30,000	60,000	95,000	65,000	250,000	500,000
Downtown Crosswalk and Curb	41		131,000				131,000
South Oak Avenue Parking Lot	43	25,000	375,000				400,000
Lake Street Frontage Road Reconstruction	45		50,000	925,000			975,000
<b>Total</b>		<b>\$ 2,262,427</b>	<b>\$ 3,476,000</b>	<b>\$ 4,260,000</b>	<b>\$ 3,980,000</b>	<b>\$ 3,390,000</b>	<b>\$ 17,368,427</b>

Sources of Funds	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
MFT Fund	\$ 2,137,427	\$ 2,820,000	\$ 2,812,190	\$ 1,400,000	\$ 1,250,000	\$ 10,419,617
Rebuild IL	50,000	50,000	1,025,000			1,125,000
STP Fund				500,000		500,000
Grant Funding		131,000				131,000
Municipal Building Fund	25,000	375,000				400,000
Parking Fund		50,000				50,000
General Fund	40,000	40,000	412,810	2,070,000	2,130,000	4,692,810
Park District	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>\$ 2,262,427</b>	<b>\$ 3,476,000</b>	<b>\$ 4,260,000</b>	<b>\$ 3,980,000</b>	<b>\$ 3,390,000</b>	<b>\$ 17,368,427</b>

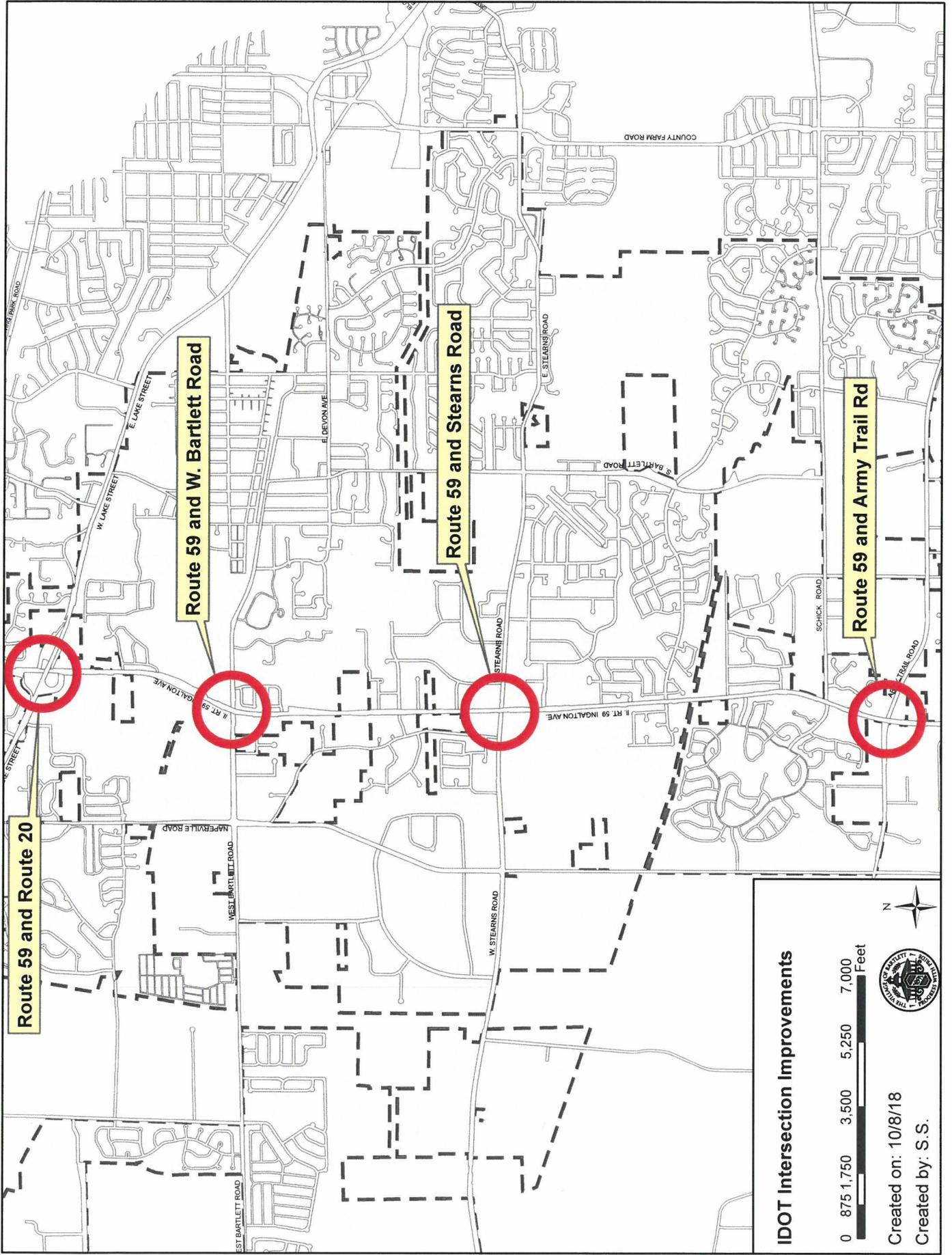


# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## FY 21/22 THROUGH FY 24/25 MFT MAINTENANCE PROGRAM

<b>Description</b>	This annual maintenance program includes general patching, curb and gutter repairs, bituminous resurfacing, handicap ramp replacement, pavement preservation sealing and crack sealing.
<b>Comments</b>	Streets for FY 21/22 through FY 24/25 will be selected based on our annual inspection process. The exhibit above shows the anticipated streets to be resurfaced in 2021.
<b>Future Operating Budget Impact</b>	This project should not have a significant impact on the Operating budget.

Use of Funds	Prior Year Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Milling/Resurfacing	\$ 1,274,613	\$ 1,836,288	\$ 2,500,000	\$ 2,750,000	\$ 2,750,000	\$ 2,750,000	\$ 13,860,901
Concrete		101,962	125,000	125,000	125,000	125,000	601,962
Pavement Preservation	78,909	73,379	100,000	100,000	100,000	100,000	552,288
Crack Sealing	75,000	70,500	75,000	75,000	75,000	75,000	445,500
Engineering	6,522	10,298	20,000	50,000	50,000	50,000	186,820
<b>Total</b>	<b>\$ 1,435,044</b>	<b>\$ 2,092,427</b>	<b>\$ 2,820,000</b>	<b>\$ 3,100,000</b>	<b>\$ 3,100,000</b>	<b>\$ 3,100,000</b>	<b>\$ 15,647,471</b>
<b>Source of Funds</b>							
MFT Fund	\$ 1,435,044	\$ 2,092,427	\$ 2,820,000	\$ 2,717,190	\$ 1,060,000	\$ 1,000,000	\$ 11,124,661
General Fund				382,810	2,040,000	2,100,000	4,522,810
<b>Total</b>	<b>\$ 1,435,044</b>	<b>\$ 2,092,427</b>	<b>\$ 2,820,000</b>	<b>\$ 3,100,000</b>	<b>\$ 3,100,000</b>	<b>\$ 3,100,000</b>	<b>\$ 15,647,471</b>



Route 59 and Route 20

Route 59 and W. Bartlett Road

Route 59 and Stearns Road

Route 59 and Army Trail Rd

**IDOT Intersection Improvements**



Created on: 10/8/18  
 Created by: S.S.



## VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

### IDOT INTERSECTION IMPROVEMENTS

**Description**

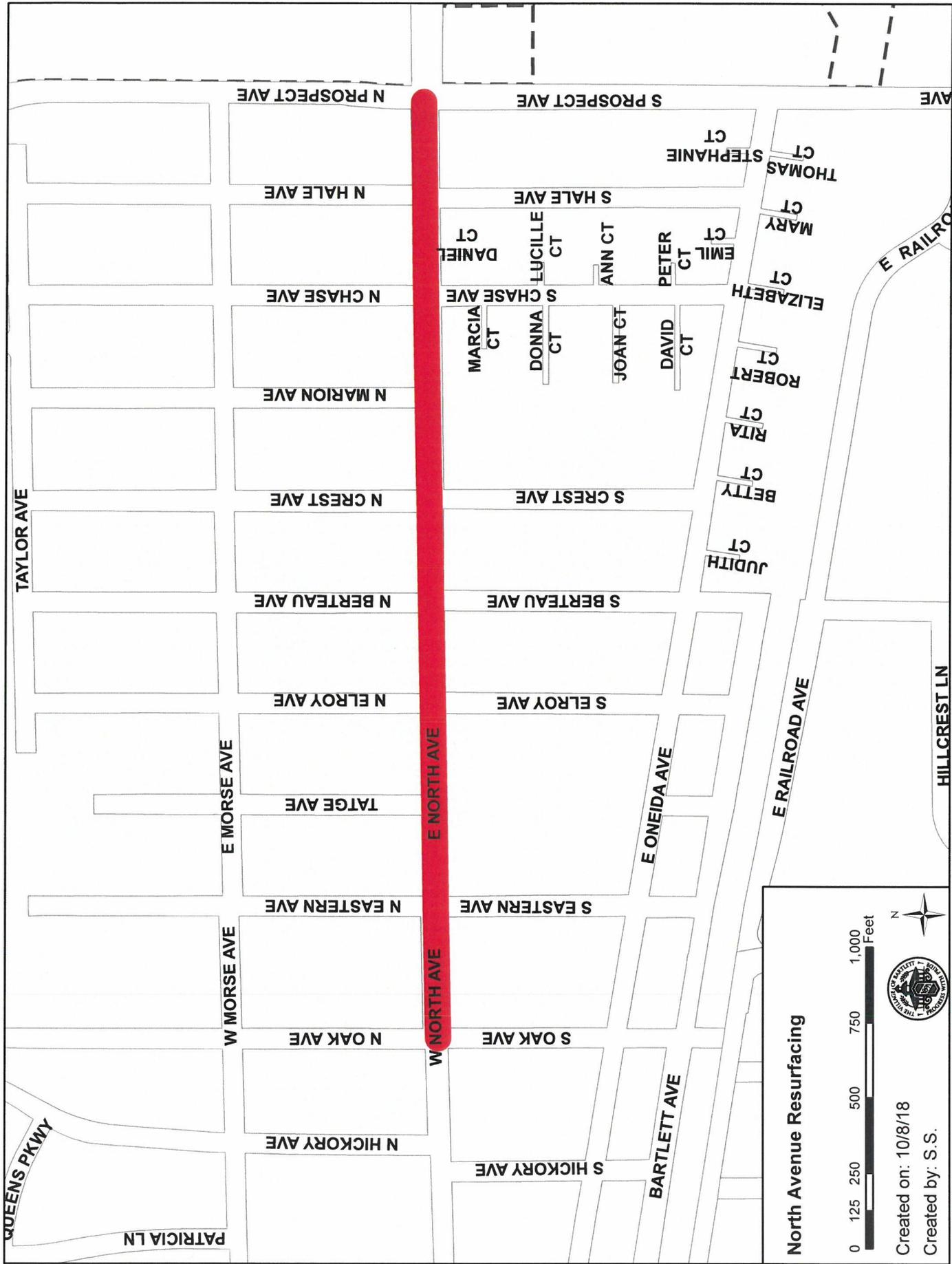
These intersection improvement projects typically include traffic signals, utility relocations, sidewalk and curb replacements, multi-use or bike path additions, street light adjustments, pavement markings, as well as new asphalt or concrete pavement. The following locations are in the planning or design stage: 1) Route 20 and Oak 2) Route 59 and Route 20 3) Route 59 and Stearns 4) Route 59 and W. Bartlett Road

**Comments**

The western portion of the Route 20 and Oak project has not been completed. It includes traffic signal improvements at Route 20 and Oak but no funding for this work has been programmed at this time.

**Future Operating Budget Impact**

Use of Funds	Prior Years Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Route 59 and Route 20	\$ 100,517					\$ 100,517	
Route 59 and Stearns	24,509					24,509	
Route 59 and W. Bartlett Road	16,297	\$ 50,000		\$ 100,000		100,000	
Route 59 and Army Trail Road						66,297	
<b>Total</b>	\$ 141,323	\$ 50,000		\$ 100,000		\$ 291,323	
<b>Source of Funds</b>							
Rebuild IL Fund	\$ 141,323	\$ 50,000		\$ 100,000		\$ 291,323	
<b>Total</b>	\$ 141,323	\$ 50,000		\$ 100,000		\$ 291,323	

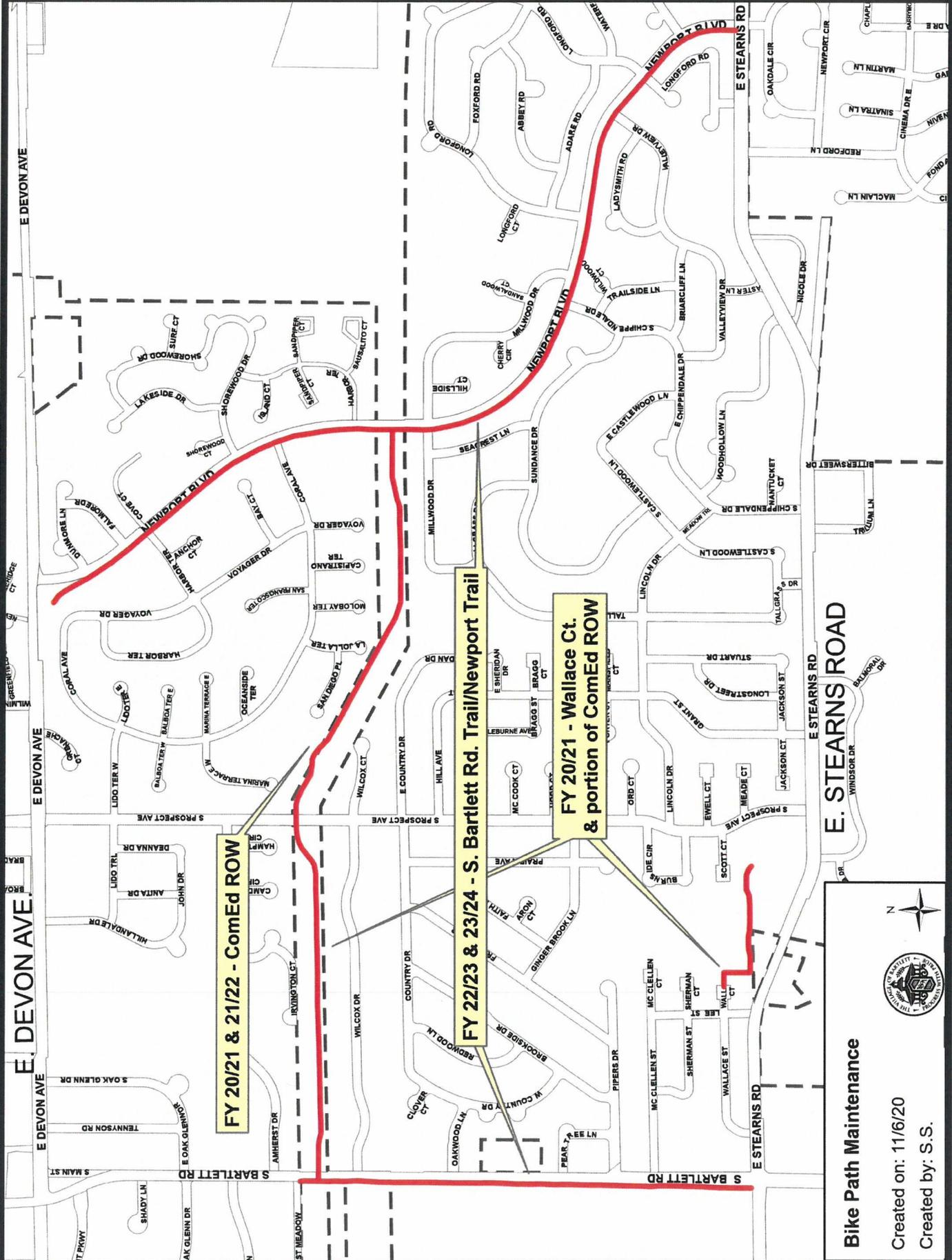


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**NORTH AVENUE RESURFACING**

<p><b>Description</b></p>	<p>This project includes general patching, curb and gutter repairs, level binder, bituminous resurfacing, handicap ramp replacement and miscellaneous patching. The project includes the eastern portion of North Avenue, between Oak and Prospect. It is planned that this work will be completed during the summer of 2023.</p>
<p><b>Comments</b></p>	<p>The funding source for this project is Surface Transportation Funds (STP) that require a 30% local match. The funding is available through the Northwest Municipal Conference.</p>
<p><b>Future Operating Budget Impact</b></p>	<p>This project should not have a significant impact on the Operating budget.</p>

<i>Use of Funds</i>	<i>Prior Years Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Construction					\$ 600,000		\$ 600,000
Engineering	\$ 25,000				100,000		125,000
Contingencies					75,000		75,000
<b>Total</b>		\$ 25,000			\$ 775,000		\$ 800,000
<b>Source of Funds</b>							
STP Funds					\$ 500,000		\$ 500,000
MFT Funds		\$ 25,000			275,000		300,000
<b>Total</b>		\$ 25,000			\$ 775,000		\$ 800,000

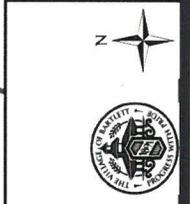


**FY 20/21 & 21/22 - ComEd ROW**

**FY 22/23 & 23/24 - S. Bartlett Rd. Trail/Newport Trail**

**FY 20/21 - Wallace Ct. & portion of ComEd ROW**

**E. STEARNS ROAD**



**Bike Path Maintenance**

Created on: 11/6/20

Created by: S.S.

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**BIKE PATH MAINTENANCE**

<b>Description</b>	This project consists of maintaining the existing bike paths the village is responsible to maintain. Maintenance will include resurfacing, crackfilling, sealcoating, etc.	
FY 2020-21	Wallace Ct. & portion of ComEd ROW	
FY 2020-21	ComEd ROW (continued)	
FY 2021-22	ComEd ROW (continued)	
FY 2022-23	S. Bartlett Rd. Trail / Newport Trail	
FY 2023-24	S. Bartlett Rd. Trail / Newport Trail	
<b>Comments</b>	Many of the bike paths within the village are maintained by the village and the Park District. We plan to continue this, however, we believe the amount needs to be increased in order to keep up with the nearly 15 miles of bike path we have.	
<b>Future Operating Budget Impact</b>	This project should not have a significant impact on the Operating budget.	

Use of Funds	Prior Years Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Construction		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
<b>Total</b>		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
<b>Source of Funds</b>							
General Fund		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Park District		10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000



**GLENN A. KOEHLER  
FIELDS OF BARTLETT**

**Koehler Field Lots  
FY 20/21 - Sealcoat  
FY 24/25 - Resurface**



**Metra Lots  
FY 21/22 - Patch and Sealcoat**

**Cemetery  
FY 22/23 - Resurface**

**Parking Lot Improvements**

Created on: 10/27/20  
Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**PARKING LOT IMPROVEMENTS**

<b>Description</b>	We have several parking lots that are ours to maintain. This program includes resurfacing, crackfilling, and sealcoating the lots as needed.	
<b>Comments</b>	FY 2020/21 - Sealcoat Kohler Field Lots	
	FY 2021/22 - Patching and sealcoating of Metra lots	
	FY 2022-24- Cemetery resurfacing	
	FY 2024-25 Resurfacing of Kohler Field lots	
<b>Future Operating Budget Impact</b>	No impact to operating budget	

Use of Funds	Prior Years Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Village Hall Lots	\$ 99,514	\$ 20,000				\$ 225,000	\$ 99,514
Kohler Fields		\$ 40,000					245,000
Metra Lots		10,000					40,000
Ruzicka Lot (stone for leveling)		10,000			40,000		10,000
Cemetery curb/drive				70,000			110,000
Contingencies				25,000			95,000
<b>Total</b>	<b>\$ 99,514</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>	<b>\$ 95,000</b>	<b>\$ 65,000</b>	<b>\$ 250,000</b>	<b>\$ 599,514</b>
<b>Source of Funds</b>							
MFT Fund		\$ 20,000					\$ 430,000
General Fund	\$ 99,514	10,000			65,000	250,000	119,514
Parking Fund		0					50,000
<b>Total</b>	<b>\$ 99,514</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>	<b>\$ 95,000</b>	<b>\$ 65,000</b>	<b>\$ 250,000</b>	<b>\$ 599,514</b>



**Legend**

-  Crosswalk
-  Railroad Pedestrian Gate

**Downtown Crosswalk  
and Curb Renovation**



Created on: 10/8/18  
Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**DOWNTOWN CROSSWALK AND CURB RENOVATION**

<b>Description</b>	Renovation of the crosswalks and curbs in the downtown to become ADA compliant. This project will also construct additional mid-block crossings recommended in the Transit-Oriented Development (TOD) Plan, and will include appropriate pedestrian signage, high-visibility crosswalks.
<b>Comments</b>	This project will be contingent on obtaining grant funds. The village has been notified that funds from the Build Illinois Bond Fund have been allocated to this project, but a release date of those funds are not clear at this time. We will continue to look at other opportunities in conjunction with the Build Illinois Bond Funds.
<b>Future Operating Budget Impact</b>	No major operating budget impacts.

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
ADA Curb Compliance			\$ 76,000				\$ 76,000
High-Vis Crosswalks			24,000				24,000
Pedestrian Signage			6,000				6,000
Engineering			15,000				15,000
Contingencies			10,000				10,000
<b>Total</b>			\$ 131,000				\$ 131,000
<b>Source of Funds</b>							
Grant Funding			\$ 131,000				\$ 131,000
<b>Total</b>			\$ 131,000				\$ 131,000



S MAIN ST

S OAK AVE

W RAILROAD AVE

S HICKORY AVE



Oak Avenue Parking Lot



Created on: 10/8/18

Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**SOUTH OAK AVENUE PARKING LOT**

**Description** This project consists of constructing a public parking lot on the recently purchased vacant lot on South Oak Avenue south of the Banbury Fair parking lot.

**Comments**

**Future Operating Budget Impact** No impact to operating budget

<i>Use of Funds</i>	<i>Prior Years Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Engineering	\$ 7,850	\$ 25,000	\$ 25,000				\$ 57,850
Construction			300,000				300,000
Contingency			50,000				50,000
<b>Total</b>	\$ 7,850	\$ 25,000	\$ 375,000				\$ 407,850
<b>Source of Funds</b>							
Municipal Building Fund	\$ 7,850	\$ 25,000	\$ 375,000				\$ 407,850
<b>Total</b>	\$ 7,850	\$ 25,000	\$ 375,000				\$ 407,850



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**Lake Street Frontage Road  
Reconstruction**



Created on: 10/8/18  
Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**LAKE STREET FRONTAGE ROAD RECONSTRUCTION**

<b>Description</b>	This project includes all pavement, curb/gutter, storm sewer, street lighting and ROW restoration improvements necessary to bring the frontage road up to village standards. The frontage road ROW was obtained as part of an agreement with IDOT when the contract for the improvements at Lake Street and Route 59 were being drawn up.
<b>Comments</b>	
<b>Future Operating Budget Impact</b>	Minimal impact to operating budget.

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Construction			\$ 50,000	\$ 750,000			\$ 750,000
Engineering			50,000	100,000			150,000
Contingencies				75,000			75,000
<b>Total</b>			\$ 50,000	\$ 925,000			\$ 975,000
<b>Source of Funds</b>							
Rebuild IL			\$ 50,000	\$ 925,000			\$ 975,000
<b>Total</b>			\$ 50,000	\$ 925,000			\$ 975,000

# *Village of Bartlett, Illinois*

*Capital Improvements Program*

*2021-2025*

*Economic Development Projects*

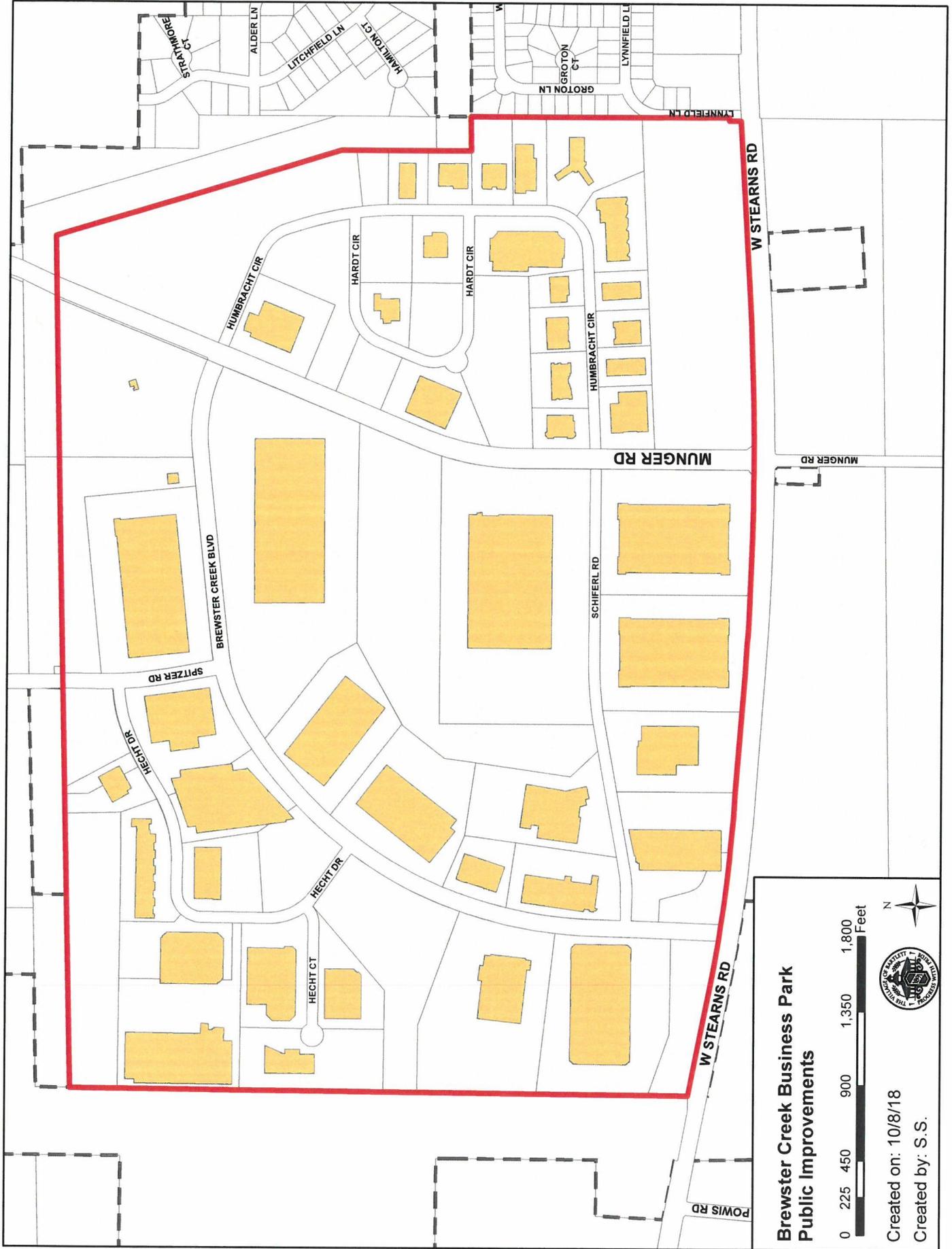


# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Economic Development Projects by Year

Project	Page	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
Brewster Creek Public Improvements	48	\$ 3,215,000	\$ 2,950,000	\$ 950,000			\$ 7,115,000
Bluff City/Blue Heron Public Improvements	50	1,460,000	1,460,000	1,200,000	\$ 800,000		4,920,000
<b>Total</b>		<b>\$ 4,675,000</b>	<b>\$ 4,410,000</b>	<b>\$ 2,150,000</b>	<b>\$ 800,000</b>		<b>\$ 12,035,000</b>

Sources of Funds	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
Brewster Creek TIF Fund	\$ 3,215,000	\$ 2,950,000	\$ 950,000			\$ 7,115,000
Bluff City TIF Fund	1,460,000	1,460,000	1,200,000	\$ 800,000		4,920,000
<b>Total</b>	<b>\$ 4,675,000</b>	<b>\$ 4,410,000</b>	<b>\$ 2,150,000</b>	<b>\$ 800,000</b>		<b>\$ 12,035,000</b>



**Brewster Creek Business Park  
Public Improvements**



Created on: 10/8/18  
Created by: S.S.

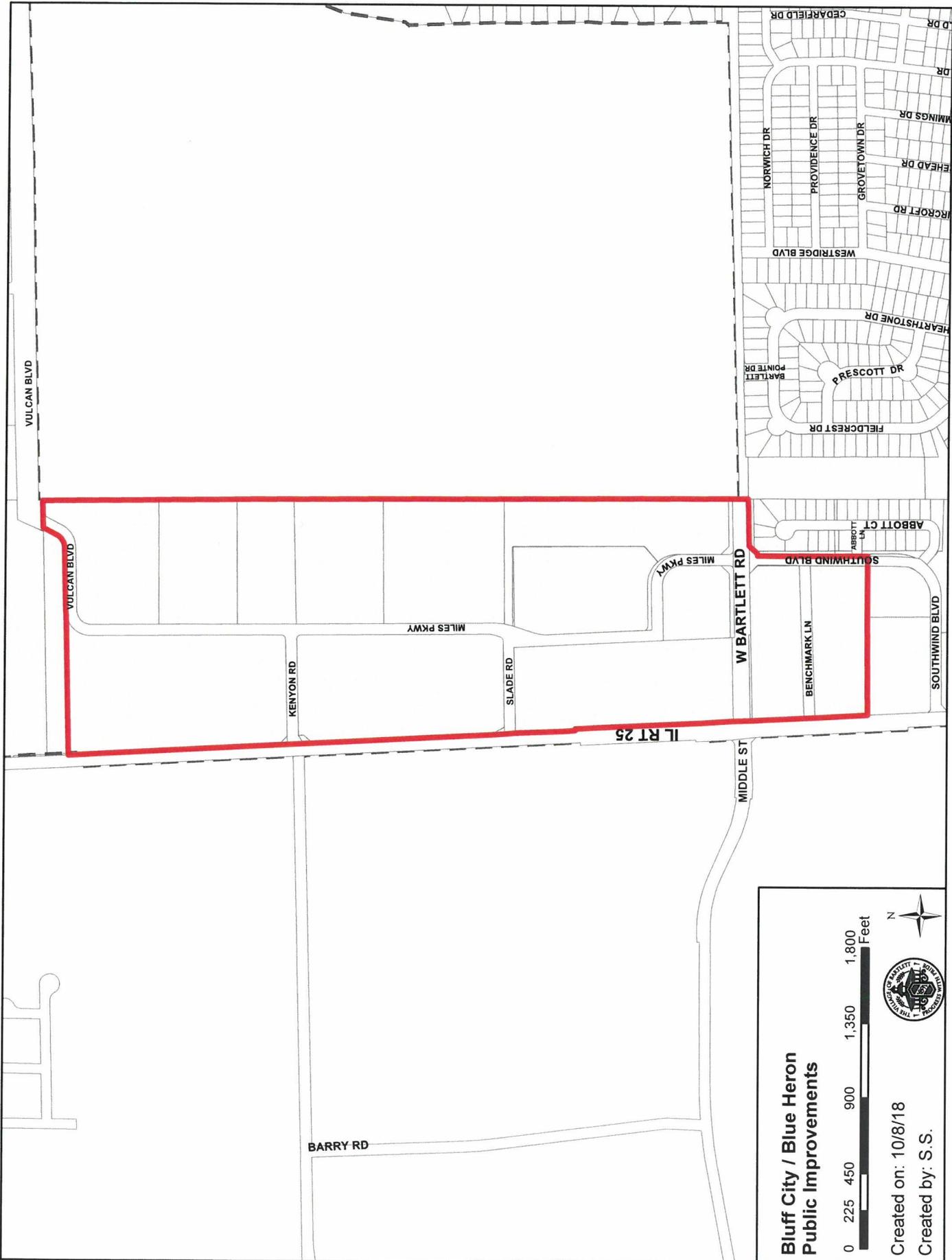


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**BREWSTER CREEK BUSINESS PARK PUBLIC IMPROVEMENTS**

<b>Description</b>	The original TIF budget of \$30,000,000 for public improvements was increased to \$48,000,000 in July of 2020. Site preparation represents the largest share and includes filling in the mining pit. Other on-site improvements include sanitary sewers, watermain, storm sewers, internal roadways, wetland mitigation, street lighting, parkway trees, signage, and landscaping. Off site improvements include improvements to Old Munger Road, Spitzer Road, West Bartlett Road intersection, Stearns Road intersection, Road "A", sanitary lift station and force main, Road "A" watermain. The Tax Increment Financing District is scheduled to expire in 2022.
<b>Comments</b>	A fifth developer note in the amount of \$3,000,000 was issued in September of 2020.
<b>Future Operating Budget Impact</b>	

Use of Funds	Prior Years Actual	Estimated 20/21	Proposed For Future Years				Project Totals
			21/22	22/23	23/24	24/25	
Sanitary Sewer/Water Distribution	\$ 2,103,855	\$ 65,000					\$ 2,168,855
Wetland Mitigation	3,038,334	50,000	\$ 50,000				3,188,334
Roadways	2,289,455	500,000	300,000	300,000			3,389,455
Site Preparation - Earthwork	26,609,989	2,500,000	2,500,000	500,000			32,109,989
Signs & Landscaping	1,095,886	100,000	100,000	100,000			1,395,886
<b>Total</b>	\$ 35,137,519	\$ 3,215,000	\$ 2,950,000	\$ 950,000			\$ 42,252,519
<b>Source of Funds</b>							
Brewster Creek TIF Fund	\$ 35,137,519	\$ 3,215,000	\$ 2,950,000	\$ 950,000			\$ 42,252,519
<b>Total</b>	\$ 35,137,519	\$ 3,215,000	\$ 2,950,000	\$ 950,000			\$ 42,252,519



**Bluff City / Blue Heron  
Public Improvements**



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Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**BLUFF CITY/BLUE HERON PUBLIC IMPROVEMENTS**

<b>Description</b>	The village created the Bluff City Tax Increment Financing District in March 2009. The site preparation/land reclamation/soil remediation required to fill the former quarry site represents the largest portion of the \$13,500,000, Financing and Redevelopment Agreement at \$9,150,000. Additional infrastructure improvements including the completion of Southwind Blvd., and the installation of the water distribution system, storm and sanitary sewers will be necessary prior to the land development of the TIF site.
<b>Comments</b>	The site reclamation/earthwork is key to the development of the project.
<b>Future Operating Budget Impact</b>	The project is being financed with the developer notes that will be repaid from the tax increment as the property develops. There should be no impact on the Operating budget.

<i>Use of Funds</i>	<i>Prior Years Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Site Preparation - Earthwork	\$ 5,347,327	\$ 1,100,000	\$ 1,100,000	\$ 1,000,000	\$ 600,000	\$ 9,147,327	
Roadways/Traffic Signals	1,580,510	200,000	200,000	100,000	100,000	2,180,510	
Sanitary Sewer and Water Engineering	1,317,619	100,000	100,000	50,000	50,000	1,317,619	
Contingencies	330,750	60,000	60,000	50,000	50,000	630,750	
<b>Total</b>	<b>\$ 8,576,206</b>	<b>\$ 1,460,000</b>	<b>\$ 1,460,000</b>	<b>\$ 1,200,000</b>	<b>\$ 800,000</b>	<b>\$ 13,496,206</b>	
<b>Source of Funds</b>							
Bluff City TIF Fund	\$ 8,576,206	\$ 1,460,000	\$ 1,460,000	\$ 1,200,000	\$ 800,000	\$ 13,496,206	
<b>Total</b>	<b>\$ 8,576,206</b>	<b>\$ 1,460,000</b>	<b>\$ 1,460,000</b>	<b>\$ 1,200,000</b>	<b>\$ 800,000</b>	<b>\$ 13,496,206</b>	

# *Village of Bartlett, Illinois*

*Capital Improvements Program*

**2021-2025**

**Golf Projects**



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**Golf Projects by Year**

<b>Project</b>	<b>Page</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>Five Year Total</b>
<i>Irrigation System Replacement</i>	53		\$ 50,000		\$ 1,600,000		\$ 1,650,000
<i>Veranda Resurfacing &amp; Outdoor Frurniture</i>	55	\$ 40,000					40,000
<b>Total</b>		\$ 40,000	\$ 50,000		\$ 1,600,000		\$ 1,690,000

<b>Sources of Funds</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>Five Year Total</b>
<i>Developer Deposits Fund</i>		\$ 50,000		\$ 1,600,000		\$ 1,650,000
<i>Municipal Building</i>	\$ 40,000					40,000
<b>Total</b>	\$ 40,000	\$ 50,000		\$ 1,600,000		\$ 1,690,000



**Irrigation System Replacement**

0 125 250 500 750 1,000 Feet

Created on: 11/7/19  
Created by: S.S.



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**IRRIGATION SYSTEM REPLACEMENT**

<b>Description</b>	Design and engineer a new automated irrigation system to replace current system which is nearing its life expectancy.
<b>Comments</b>	New system will use the latest technology in piping (HDP), sprinkler heads and computer controls (GPS). Upkeep of current system is becoming very labor intensive and system has become less efficient.
<b>Future Operating Budget Impact</b>	

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Engineering Construction			\$ 50,000		\$ 1,600,000		\$ 1,650,000
<b>Total</b>			\$ 50,000		\$ 1,600,000		\$ 1,650,000
<b>Source of Funds</b>							
Developer Deposits			\$ 50,000		\$ 1,600,000		\$ 1,650,000
<b>Total</b>			\$ 50,000		\$ 1,600,000		\$ 1,650,000



**Veranda Resurfacing &  
Outdoor Furniture**

0 20 40 80 120 160 Feet



Created on: 11/7/19  
Created by: S.S.

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**VERANDA RESURFACING & OUTDOOR FURNITURE**

**Description** Resurfacing of both veranda's along with replacement of 10 outdoor furniture tables and 50 chairs.

**Comments** Current veranda's are cracked and cannot be cleaned due to gritty surface. North veranda is leaking into basement storage. Wedding ceremonies are an integral part of our operation and current status is completely unacceptable. All furniture is broken, rusty and there are marks on the floor surface. This will enable them to continue strong wedding bookings by offering an updated, modern outdoor venue.

**Future Operating Budget Impact**

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Resurfacing/Furniture		\$ 40,000					\$ 40,000
<b>Total</b>		\$ 40,000					\$ 40,000
<b>Source of Funds</b>							
Municipal Building		\$ 40,000					\$ 40,000
<b>Total</b>		\$ 40,000					\$ 40,000

# *Village of Bartlett, Illinois*

*Capital Improvements Program*

*2021-2025*

*Other Projects*

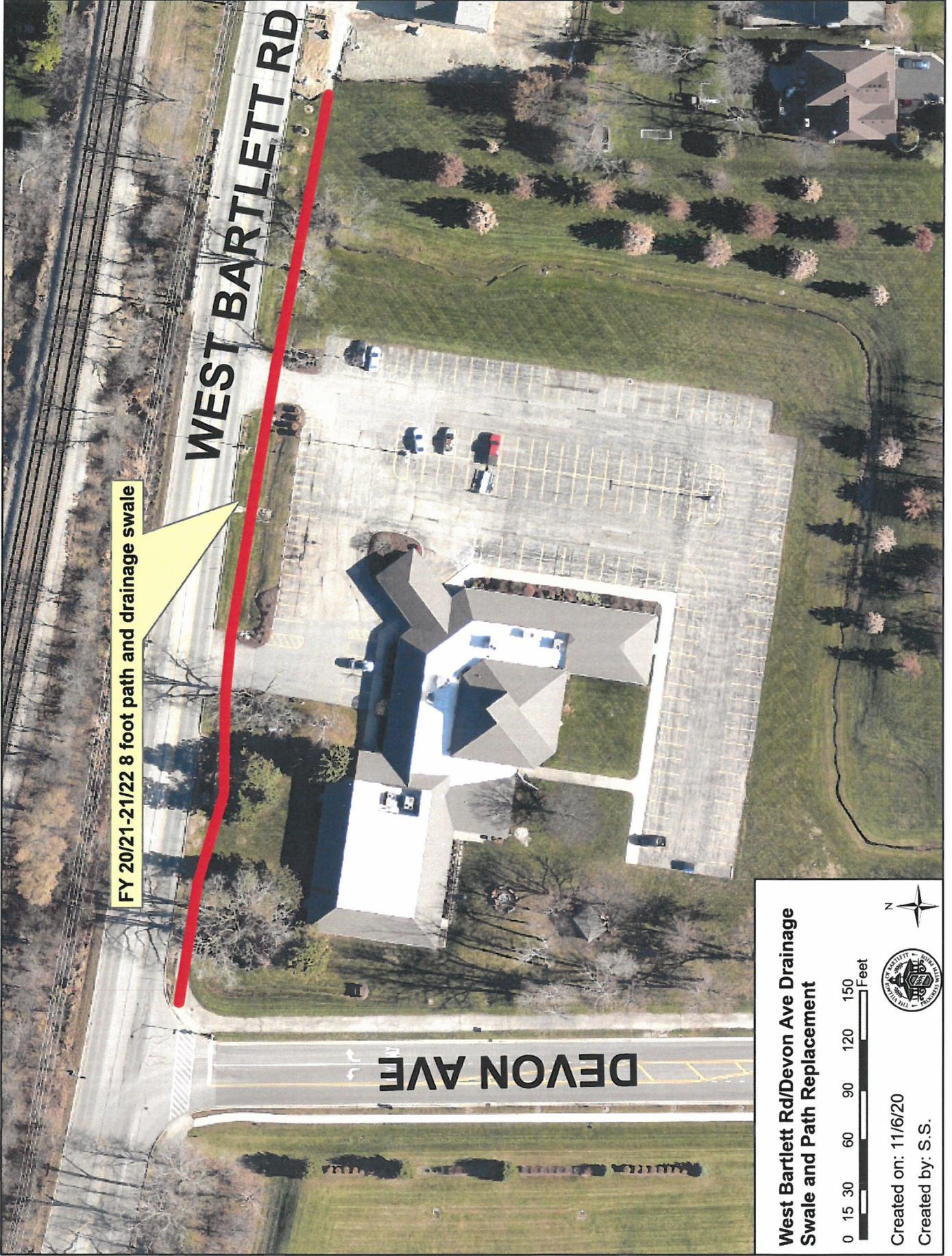


# VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025

## Other Projects by Year

Project	Page	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
W. Bartlett/Devon Drainage Swale and Path	58	\$ 15,000	\$ 400,000				\$ 415,000
Stormwater System Improvements/Maint.	60	305,000	205,000	405,000	405,000	405,000	1,725,000
Schick Road/West Branch DuPage River Bridge	62	50,000	50,000	150,000	200,000	1,950,000	2,400,000
<b>Total</b>		<b>\$ 370,000</b>	<b>\$ 655,000</b>	<b>\$ 555,000</b>	<b>\$ 605,000</b>	<b>\$ 2,355,000</b>	<b>\$ 4,540,000</b>

Sources of Funds	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Five Year Total
MFT Fund	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 350,000	\$ 800,000
Rebuild IL					1,600,000	1,600,000
General Fund	320,000	478,000	405,000	405,000	405,000	2,013,000
Grant Funding		127,000				127,000
<b>Total</b>	<b>\$ 370,000</b>	<b>\$ 655,000</b>	<b>\$ 555,000</b>	<b>\$ 605,000</b>	<b>\$ 2,355,000</b>	<b>\$ 4,540,000</b>



FY 20/21-21/22 8 foot path and drainage swale

WEST BARTLETT RD

DEVON AVE

**West Bartlett Rd/Devon Ave Drainage Swale and Path Replacement**



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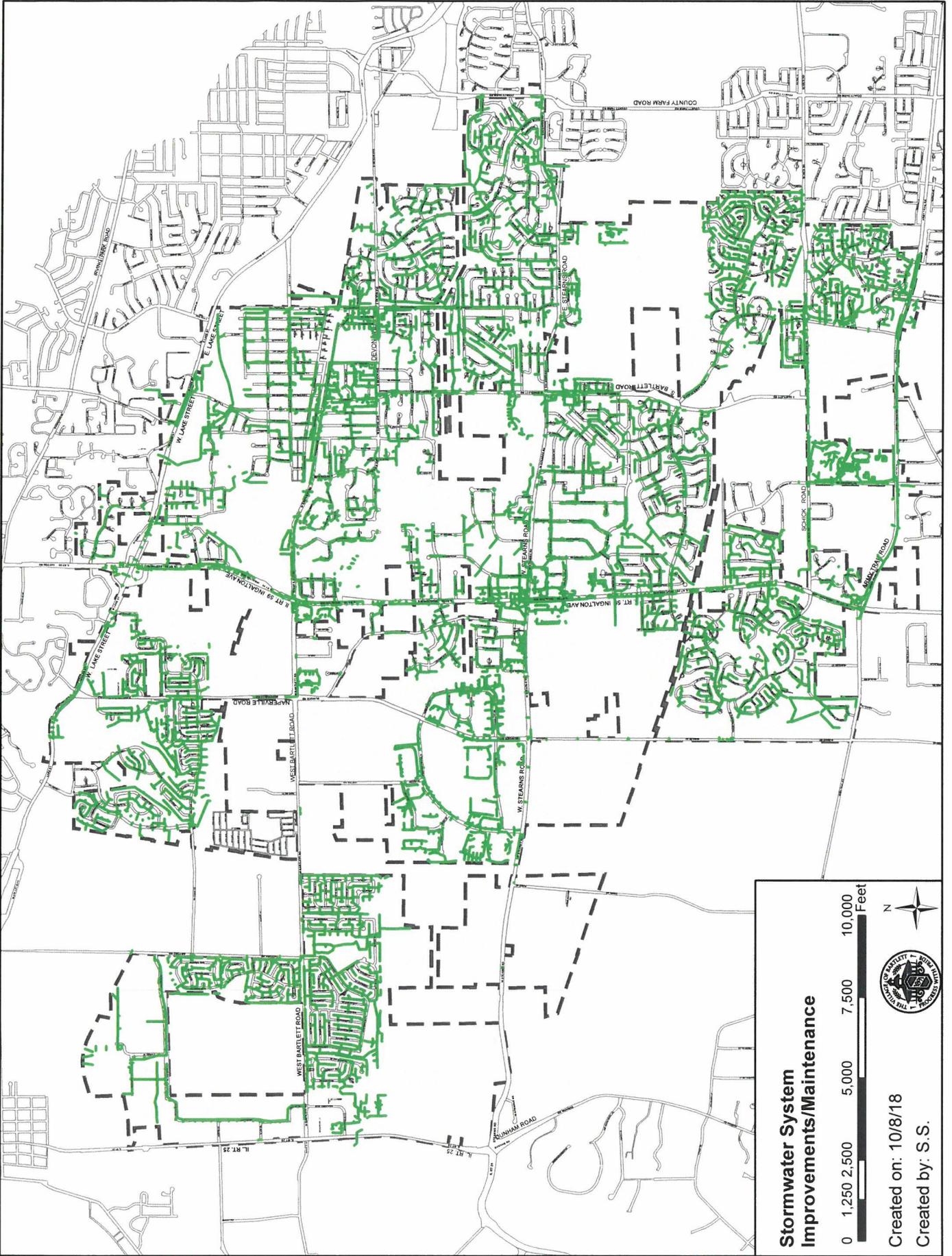


**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**WEST BARTLETT RD/DEVON AVE DRAINAGE SWALE AND PATH REPLACEMENT**

<b>Description</b>	Construction of a new bike path and bioswales to alleviate flooding issues in this area. We obtained the Invest in Cook Grant for the design engineering portion of this project and have applied for grants to assist with the construction of the project. The village was awarded Green Infrastructure Funding from the Metropolitan Water Reclamation District of Greater Chicago (MWRD) to assist in the funding of the construction portion of the project.
<b>Comments</b>	The drainage swale does not flow properly and holds water long after rain events. There will be new storm inlets to assist with overflow along with new bioswales to help naturally drain the water. The 5' bike path is deteriorated and has been patched several times. It needs to be replaced to match existing 8' path that exists along the east side of Devon and west along West Bartlett Road.
<b>Future Operating Budget Impact</b>	No major, future operating budget impact

<i>Use of Funds</i>	<i>Prior Years Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Engineering	\$ 34,356	\$ 15,000	\$ 40,000				\$ 89,356
Contingencies			10,000				10,000
Construction			350,000				350,000
<b>Total</b>	\$ 34,356	\$ 15,000	\$ 400,000				\$ 449,356
<b>Source of Funds</b>							
General Fund (Stormwater)	\$ 24,356	\$ 15,000	\$ 273,000				\$ 312,356
Grants	10,000		127,000				137,000
<b>Total</b>	\$ 34,356	\$ 15,000	\$ 400,000				\$ 449,356



**Stormwater System  
Improvements/Maintenance**



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Created by: S.S.



**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**STORMWATER SYSTEM IMPROVEMENTS/MAINTENANCE**

**Description** This is to be an annual program to maintain the village's existing storm sewer system and provide for any new sewer/inlet/catch basins that become necessary. This will include residential or small drainage projects as well utilizing our 50/50 program. Our most recent NPDES permit requires us to monitor storm discharge points, increase street and catch basin maintenance/cleaning and provide documentation for these and other water quality items. An engineering consultant may be needed to complete future projects. We are working with DuPage County to satisfy other elements of the NPDES requirements.

**Potential Projects** Country Creek in-stream detention areas, replacement of large end sections

**Comments** Storm system mapping and data collection ongoing.

**Future Operating Budget Impact** We have estimated an annual increase of \$100,000 up to \$400,000 in order to properly maintain the large storm system and meet all NPDES requirements.

<i>Use of Funds</i>	<i>Prior Years Actual</i>	<i>Estimated 20/21</i>	<i>Proposed For Future Years</i>				<i>Project Totals</i>
			<i>21/22</i>	<i>22/23</i>	<i>23/24</i>	<i>24/25</i>	
Construction	\$ 115,370	\$ 300,000	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,815,370
Engineering	12,913	5,000	5,000	5,000	5,000	5,000	37,913
Contingencies							
<b>Total</b>	\$ 128,283	\$ 305,000	\$ 205,000	\$ 405,000	\$ 405,000	\$ 405,000	\$ 1,853,283
<b>Source of Funds</b>							
General Fund	\$ 128,283	\$ 305,000	\$ 205,000	\$ 405,000	\$ 405,000	\$ 405,000	\$ 1,853,283
<b>Total</b>	\$ 128,283	\$ 305,000	\$ 205,000	\$ 405,000	\$ 405,000	\$ 405,000	\$ 1,853,283

S BARTLETT RD

Schick Road/DuPage River Bridge

**Schick Road/DuPage River Bridge  
Engineering Study**



Created on: 11/7/18

Created by: S. S.



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**VILLAGE OF BARTLETT CAPITAL IMPROVEMENTS PROGRAM 2021-2025**

**SCHICK ROAD/WEST BRANCH DUPAGE RIVER BRIDGE ENGINEERING STUDY**

<b>Description</b>	This project includes only the engineering study or structural investigation of the Schick Road-West Branch DuPage River Bridge. A recent inspection of the structure indicated that the existing deck beams are due for replacement. An evaluation is required to determine what is necessary to complete the replacement and rehabilitation.
<b>Comments</b>	IDOT is requiring that the bridge be inspected every 6 months.
<b>Operating Budget Impact</b>	

<b>Use of Funds</b>	<b>Prior Years Actual</b>	<b>Estimated 20/21</b>	<b>Proposed For Future Years</b>				<b>Project Totals</b>
			<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	
Engineering Study	\$ 60,170	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 60,170
Design Engineering							400,000
Construction						1,700,000	1,700,000
Contingency				50,000	100,000	150,000	300,000
<b>Total</b>	\$ 60,170	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,950,000	\$ 2,460,170
<b>Source of Funds</b>							
MFT Funds	\$ 60,170	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 350,000	\$ 860,170
Rebuild IL						1,600,000	1,600,000
<b>Total</b>	\$ 60,170	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,950,000	\$ 2,460,170



**Village of Bartlett  
Finance Department Memo  
2020 - 24**

**DATE:** November 23, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** 2020 Property Tax Levy Ordinance

Attached is the 2020 property tax levy ordinance. The total levy is \$11,599,291, a 1.04% increase from the 2019 property tax extension. A Truth In Taxation Public Hearing for the 2020 levy was held on October 20, 2020. A summary of the 2020 levy is included below:

<b>Proposed Levy Compared to Prior Year's Extension</b>				
	<b>2020</b>			
	<b>Proposed</b>	<b>2019</b>	<b>Increase</b>	<b>Percent</b>
	<b>Levy</b>	<b>Extension</b>	<b>(Decrease)</b>	<b>Change</b>
General Corporate	6,433,094	6,549,003	(115,909)	-1.77%
Police Pension	2,067,903	1,761,364	306,539	17.40%
Subtotal	8,500,997	8,310,367	190,630	2.29%
Debt Service	3,098,294	3,169,447	(71,153)	-2.24%
<b>TOTAL</b>	<b>11,599,291</b>	<b>11,479,814</b>	<b>119,477</b>	<b>1.04%</b>

**MOTION:** To approve Ordinance 2020- \_\_\_\_\_, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2020 and ending April 30, 2021.

**ORDINANCE 2020-  
ANNUAL TAX LEVY ORDINANCE**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE  
GENERAL CORPORATE AND OTHER PURPOSES OF THE VILLAGE OF  
BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021.**

**WHEREAS**, the Village of Bartlett is a home rule unit of government under Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois (the "Constitution"); and

**WHEREAS**, the President and Board of Trustees of the Village of Bartlett have heretofore on April 7, 2020, passed, adopted, and approved the Annual Budget for the Village of Bartlett for the fiscal year beginning May 1, 2020 and ending April 30, 2021 ("the current fiscal year") after a public hearing held pursuant to the notice and other requirements of Section 8-2-9.1 through 8-2-9.9 of the Illinois Municipal Code (65 ILCS 5/8-2-9.1 through 8-2-9.9).

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois:

**SECTION ONE:** That the total amount of budgeted funds for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of Eleven Million, Five Hundred Ninety-Nine Thousand, Two Hundred Ninety-One (\$11,599,291).

**SECTION TWO:** That the sum of Eleven Million, Five Hundred Ninety-Nine Thousand, Two Hundred Ninety-One (\$11,599,291), being the total of the budgeted funds which are to be collected from the tax levy for the current fiscal year of the Village of Bartlett for the corporate purposes of the Village of Bartlett and also for the purpose of providing for a Corporate Fund, Debt Service Fund, and a Police Pension Fund, as budgeted for the current fiscal year by the Annual Budget of the Village of Bartlett for the fiscal year ending April 30, 2021, approved by the corporate authorities of the Village of Bartlett at the legally convened meeting of April 7, 2020, be, and is hereby levied upon all of the property subject to taxation for the current year, the specific amounts as levied for the various funds heretofore named being included herein by being placed in separate columns under the heading "To Be Raised by Tax Levy", which appears over the same, the tax so levied being for the current fiscal year of said Village beginning May 1, 2020 and ending April 30, 2021, and for the said budget to be collected from said tax levy, the total of which has been ascertained as aforesaid, and being as follows, to wit:

	<b>Budget Amount</b>	<b>Estimated Receipts from Sources Other than Tax Levy</b>	<b>To Be Raised by Tax Levy</b>
<b>General Fund</b>			
Office of Village Board	2,067,497	1,313,733	753,764
Professional Services	458,300	241,014	217,286
Liability Insurance	640,000	265,706	374,294
Finance Department	1,113,522	597,313	516,209
Planning & Development	1,991,774	1,991,774	0
Police Department	12,557,082	9,291,370	3,265,712
Streets Department	4,393,029	3,087,200	1,305,829
<b>Total General Fund</b>	<b>23,221,204</b>	<b>16,788,110</b>	<b>6,433,094</b>
Total Budget for Corporate Fund	23,221,204		
Less Estimated Revenues from Sources Other than Taxation		16,788,110	
<b>Total Amount to be Raised by Tax Levy for Corporate Fund</b>			<b>6,433,094</b>
<b>Debt Service Fund</b>			
2012 GO Bonds	717,019	0	717,019
2016 GO Bonds	1,184,825	0	1,184,825
2017 GO Bonds	326,900	71,200	255,700
2019 GO Bonds	1,494,650	553,900	940,750
<b>Total Debt Service Fund</b>	<b>3,723,394</b>	<b>625,100</b>	<b>3,098,294</b>
<b>Police Pension Fund</b>			
Current Pensions & Expenses	2,686,813		
Reserve for Future Pensions	2,684,113		
<b>Total Police Pension Fund</b>	<b>5,370,926</b>	<b>3,303,023</b>	<b>2,067,903</b>
Total Budget for Police Pension Fund	5,370,926		
Less Estimated Revenues from Sources Other than Taxation		3,303,023	
<b>Total Amount to be Raised by Tax Levy for Police Pension Fund</b>			<b>2,067,903</b>
<b>Summary of All Levied Funds</b>			
General Corporate Fund	23,221,204	16,788,110	6,433,094
Debt Service Fund	3,723,394	625,100	3,098,294
Police Pension Fund	5,370,926	3,303,023	2,067,903
<b>Total All Levied Funds</b>	<b>32,315,524</b>	<b>20,716,233</b>	<b>11,599,291</b>
Total Budget for All Levied Funds	32,315,524		
Less Estimated Revenues from Sources Other than Taxation		20,716,233	
<b>Total Amount to be Raised by Tax Levy for All Levied Funds</b>			<b>11,599,291</b>

**SECTION THREE:** That the total amount of Eleven Million, Five Hundred Ninety-Nine Thousand, Two Hundred Ninety-One (\$11,599,291) ascertained above, be, and the same is hereby levied and assessed on all property subject to taxation within the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, according to the value of said property as assessed and equalized for State and County purposes for the current year.

**SECTION FOUR:** This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6 of Article VII of the Constitution of the State of Illinois.

**SECTION FIVE:** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION SIX:** That there is hereby certified to the County Clerks of Cook, DuPage, and Kane Counties, Illinois, the several sums aforesaid constituting said total amount of Eleven Million, Five Hundred Ninety-Nine Thousand, Two Hundred Ninety-One (\$11,599,291) which said total amount the Village of Bartlett requires to be raised by taxation for the current fiscal year of the Village, and the Village Clerk is hereby ordered and directed to file with the County Clerks of Cook, DuPage, and Kane Counties, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

**SECTION SEVEN:** That this Ordinance shall take effect and be in full force immediately upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 1, 2020

**APPROVED:** December 1, 2020

---

Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giless, Village Clerk

**C E R T I F I C A T I O N**

I, Lorna Giless, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020- enacted on December 1, 2020, approved on December 1, 2020 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giless, Village Clerk

**C E R T I F I C A T E O F C O M P L I A N C E W I T H T R U T H I N T A X A T I O N L A W**

I, Kevin Wallace, Village President and presiding officer of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, do hereby certify that the Village of Bartlett has fully and completely complied with the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law (35 ILCS 200/18-60 through 18-85) in the adoption of the attached Village of Bartlett tax levy ordinance entitled "Annual Tax Levy Ordinance", Ordinance No. 2020- .

\_\_\_\_\_  
Kevin Wallace, Village President



# Agenda Item Executive Summary

Item Name Bluff City SSA 2020 Tax Levy Abatement Committee or Board Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund			

## EXECUTIVE SUMMARY

The 2020 levy requirement in the bond ordinance is \$1,143,900. The estimated interest rate is 4.25%. Principal to be paid totals \$900,000. In addition, there is approximately \$91,692 remaining in the unlimited ad valorem tax account that can be used for next year's debt service. The end result is that the levy requirement is \$923,483.

## ATTACHMENTS (PLEASE LIST)

Finance Memo 2020-22 dated November 18, 2020  
Ordinance

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Ordinance Number 2020-\_\_\_\_\_, An Ordinance abating certain 2020 tax levies of the Village of Bartlett for Special Service Area Number One (Bluff City).

Staff: Todd Dowden, Finance Director

Date: 11/18/2020

**Village of Bartlett**  
**Finance Department Memo**  
**2020 - 22**

**DATE:** November 18, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** Bluff City SSA 2020 Tax Levy Abatement

Attached is an ordinance to abate a portion of the 2020 tax levy for the Bluff City Special Service Area. In July 2018, the Village Board Adopted an amended ordinance authorizing the issuance of Unlimited Ad Valorem Tax Refunding Bonds in the aggregate principal amount not to exceed \$5,550,000, for the purpose of refunding the Village's Special Service Area Number One (Bluff City) Unlimited Ad Valorem Tax Variable Rate Demand Bonds. This ordinance provides for the annual levy of taxes against property in the Special Service Area only to pay the debt service on the bonds.

The bonds are variable rate bonds with a maximum interest rate of 9%. The levy specified in the bond ordinance presumes the maximum rate. Each year, there is a formula to estimate how much will actually be required for interest payments for the coming year. If the amount of the estimated interest payments is less than 9%, an abatement ordinance will be presented to the Board to reduce that year's levy.

The 2020 levy requirement in the bond ordinance is \$1,143,900. The estimated interest rate is 4.25%. Principal to be paid totals \$900,000. In addition, there is approximately \$91,692 remaining in the unlimited ad valorem tax account that can be used for next year's debt service. The end result is that the levy requirement is \$923,483. The attached abatement ordinance will reduce the 2020 levy to the required \$923,483.

**MOTION: I MOVE TO APPROVE ORDINANCE 2020-\_\_\_\_\_ AN ORDINANCE ABATING CERTAIN 2020 TAX LEVIES OF THE VILLAGE OF BARTLETT FOR SPECIAL SERVICE AREA NUMBER ONE (BLUFF CITY).**

ORDINANCE 2020 - \_\_\_\_\_

**AN ORDINANCE ABATING CERTAIN 2020 TAX LEVIES  
OF THE VILLAGE OF BARTLETT FOR SPECIAL SERVICE  
AREA NUMBER ONE (BLUFF CITY)**

---

**WHEREAS**, on July 17, 2018, the President and Board of Trustees of the Village of Bartlett heretofore adopted Ordinance 2018-87:

An amended ordinance authorizing and providing for the issuance of Village of Bartlett, DuPage and Kane Counties, Illinois, Special Service Area Number One (Bluff City) Unlimited Ad Valorem Tax Refunding Bonds, Series 2018, in the aggregate principal amount not to exceed \$5,550,000, for the purpose of refunding the Village's Special Service Area Number One (Bluff City) Unlimited Ad Valorem Tax Variable Rate Demand Bonds, Series 2004, setting forth the terms under which bonds are to be issued, and providing for the rights of the owners thereof; and

**WHEREAS**, on August 23, 2018, a Bond Order, Notification of Sale and Direction for Levy of Taxes (the "Bond Order") was filed with the Tax Extension Division of the Office of the County Clerk of Cook County, which set forth on Exhibit A attached thereto, the specific terms of the bonds and the levy of taxes to pay principal and interest on the bonds issued pursuant to Ordinance 2018-87; and

**WHEREAS** Exhibit A to the Bond Order directed the County Clerk of Cook County to extend for the year 2020 a tax sufficient to produce the sum of \$1,143,900.00 for principal and interest to and including December 1, 2021 when the said payment comes due; and

**WHEREAS**, the President and Board of Trustees have determined that the maximum interest rate on the bonds for 2021 will be 4.25%, resulting in total debt service requirement of \$1,015,175.00 for principal and interest to and including December 1, 2021; and

**WHEREAS**, the President and Board of Trustees have determined that there will be on hand in the Unlimited Ad Valorem Tax Fund of the Bluff City Special Service Area funds to pay \$91,692.00 for such principal and interest when the said payment comes due;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That \$220,417 of the tax levy for 2020 in the amount of \$1,143,900.00 for principal and interest to and including December 1, 2021, set forth in Exhibit A of the Bond Order of the Village of Bartlett, be and the same is hereby abated,

leaving \$923,483.00 of the tax levy for 2020 to be levied for principal and interest to and including December 1, 2021, as set forth in Exhibit A of the Bond Order.

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

AYES:

NAYS:

ABSENT:

PASSED: December 01, 2020

APPROVED: December 01, 2020

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020 - \_\_\_\_\_ enacted on December 01, 2020, and approved on December 01, 2020, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



# Agenda Item Executive Summary

Item Name 2020 Abatement of GO Refunding Bonds Committee or Board Board

<b>BUDGET IMPACT</b>			
Amount:	\$625,100	Budgeted	\$625,100
List what fund	Debt Service		
<b>EXECUTIVE SUMMARY</b>			
The final process for the 2020 tax levy is to calculate tax levy abatements for the 2017 and 2019 GO Refunding Bonds. Abatements proposed equal \$625,100			
<b>ATTACHMENTS (PLEASE LIST)</b>			
Memo, Ordinance			

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve abatement ordinance 2020 - \_\_\_\_\_ an ordinance abating a portion of taxes heretofore levied for the year 2020 to pay debt service on: General Obligation Refunding Bonds Series 2017; and General Obligation Refunding Bonds Series 2019 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.

Staff: Todd Dowden, Finance Director Date: 11/19/2020

**Village of Bartlett**  
**Finance Department Memo**  
**2020 - 23**

**DATE:** November 19, 2020  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Todd Dowden, Finance Director  
**SUBJECT:** GO Refunding Bond Abatements

The final process for the 2020 tax levy is to calculate tax levy abatements for the 2017 and 2019 refunding bonds. Total gross debt service for all outstanding general obligation bonds equals \$3,723,394. Abatements proposed equal \$625,100. Therefore, the net debt service equals \$3,098,294. The following represents the detail for the two proposed abatements:

The first abatement being proposed is in the amount of \$71,200. The 2017 bond issue estimates a payment in the amount of \$41,320 for the Fire District's share of the bonds attributable to the portion of the District outside of the Village. Also, the amount of \$29,880 is to be transferred from the Brewster Creek TIF Municipal fund to the Debt Service fund to pay for its portion of the bonds.

The second abatement is for the 2019 refunding bonds. The total debt service due for these bonds is \$1,494,650, with \$553,900 of this being for the sewer portion. Since the sewer portion is being funded out of the Sewer Fund, the \$553,900 is being abated.

**Motion:** I move to approve abatement ordinance 2020 - \_\_\_\_\_ an ordinance abating a portion of taxes heretofore levied for the year 2020 to pay debt service on: General Obligation Refunding Bonds Series 2017; and General Obligation Refunding Bonds Series 2019 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.

**ORDINANCE 2020-**

**AN ORDINANCE abating a portion of taxes heretofore levied for the year 2020 to pay debt service on: General Obligation Refunding Bonds Series 2017; and General Obligation Refunding Bonds Series 2019 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.**

---

**WHEREAS**, the Board of Trustees (the "Board") of the Village of Bartlett, an Illinois municipal corporation of DuPage, Cook and Kane Counties, Illinois (the "Village") heretofore adopted Ordinance 2017-78:

AN ORDINANCE providing for the issuance of not to exceed \$2,950,000 General Obligation Refunding Bonds, Series 2017, of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and for the levy and collection of direct annual tax for the payment of and interest on said bonds

("Ordinance 2017-78"); and

**WHEREAS**, Ordinance 2017-78 did provide for the issuance of not to exceed \$2,950,000 General Obligation Bonds, hereinafter referred to as the "Bartlett Series 2017 GO Refunding Bonds" and for the levy of a direct annual tax sufficient to pay the principal and interest on the Bartlett Series 2017 GO Refunding Bonds; and

**WHEREAS**, Section 12 of said Ordinance 2017-78 directed the County Clerks of DuPage, Cook and Kane Counties to levy for the year 2020 a tax sufficient to produce the dollar sum of \$359,000 for principal and interest to and including December 1, 2021 on the Bartlett Series 2017 GO Refunding Bonds; and

**WHEREAS**, the Board has determined that there will be on hand in the Village funds from other lawful sources available to pay the amount of \$71,200 toward debt service on the Bartlett Series 2017 GO Refunding Bonds, which after prior abatement by the Direction for the Abatement of Taxes for the 2020 Levy of \$32,100 of the \$359,000 tax levied for 2020 in Ordinance 2017-78, left a tax to be extended sufficient to produce the sum of \$326,900 for the 2020 levy with respect to the Bartlett Series 2017 GO Refunding Bonds; and

**WHEREAS**, on July 21, 2017, the Village caused to be filed with the County Clerk of the County of DuPage, Illinois and with the County Clerk of the County of Kane, Illinois a certain Direction for Abatement of Taxes, and on December 20, 2017, the Village caused to be filed with the County Clerk of the County of Cook, Illinois that same Direction for Abatement of Taxes (the "Direction for the Abatement of Taxes for Ordinance 2017-78"), signed by the designated officers of the Village pursuant to Ordinance 2017-78, confirming the sale of the Series 2017 GO Refunding Bonds, and abating a portion of the taxes levied for various years under Ordinance 2017-78;

**WHEREAS**, the Board of Trustees (the "Board") of the Village of Bartlett, an Illinois municipal corporation of DuPage, Cook and Kane Counties, Illinois (the "Village") heretofore adopted Ordinance 2019-87:

AN ORDINANCE providing for the issuance of not to exceed \$15,000,000 General Obligation Refunding Bonds, Series 2019, of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and for the levy and collection of direct annual tax for the payment of and interest on said bonds

("Ordinance 2019-87"); and

**WHEREAS**, Ordinance 2019-87 did provide for the issuance of not to exceed \$15,000,000 General Obligation Bonds, hereinafter referred to as the "Bartlett Series 2019 GO Refunding Bonds" and for the levy of a direct annual tax sufficient to pay the principal and interest on the Bartlett Series 2019 GO Refunding Bonds; and

**WHEREAS**, Section 10 of said Ordinance 2019-87 directed the County Clerks of DuPage, Cook and Kane Counties to levy for the year 2020 a tax sufficient to produce the dollar sum of \$1,915,000 for principal and interest to and including December 1, 2021 on the Bartlett Series 2019 GO Refunding Bonds; and

**WHEREAS**, the Board has determined that there will be on hand in the Village funds from other lawful sources available to pay the amount of \$553,900 toward debt service on the Bartlett Series 2019 GO Refunding Bonds, which after prior abatement by the Direction for the Abatement of Taxes for the 2020 Levy of \$420,350 of the \$1,915,000 tax levied for 2020 in Ordinance 2019-87, left a tax to be extended sufficient to produce the sum of \$1,494,650 for the 2020 levy with respect to the Bartlett Series 2019 GO Refunding Bonds; and

**WHEREAS**, on December 5, 2019, the Village caused to be filed with the County Clerk of the County of DuPage, Illinois and with the County Clerk of the County of Kane, Illinois a certain Direction for Abatement of Taxes, and on December 26, 2019, the Village caused to be filed with the County Clerk of the County of Cook, Illinois that same Direction for Abatement of Taxes (the "Direction for the Abatement of Taxes for Ordinance 2019-87"), signed by the designated officers of the Village pursuant to Ordinance 2019-87, confirming the sale of the Series 2019 GO Refunding Bonds, and abating a portion of the taxes levied for various years under Ordinance 2019-87;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE: Partial Abatement of Tax Levied Under Ordinance 2017-78.** That \$71,200 of the tax heretofore levied for the year 2020 in Village of Bartlett Ordinance 2017-78 to pay principal and interest on the Bartlett Series 2017 GO Refunding Bonds, to the extent not previously abated by the Direction for Abatement of Taxes for Ordinance 2017-78 for the year 2020, shall be abated, thereby leaving \$255,700 of the tax levy for 2020 to be levied for principal and interest to and including December 1, 2021.

Nothing contained herein shall be construed as abating the remaining \$255,700 of the \$326,900 tax levy for 2020 after prior abatement, or abating any portion of the tax levies set forth in Section 12 of Ordinance 2017-78 after adjustment for the prior abatements set forth in the Direction for the Abatement of Taxes for Ordinance 2017-78, for future years 2021 through 2026.

**SECTION TWO: Partial Abatement of Tax Levied Under Ordinance 2019-87.** That \$553,900 of the tax heretofore levied for the year 2020 in Village of Bartlett Ordinance 2019-87 to pay principal and interest on the Bartlett Series 2019 GO Refunding Bonds, to the extent not previously abated by the Direction for Abatement of Taxes for Ordinance 2019-87 for the year 2020, shall be abated, thereby leaving \$940,750 of the tax levy for 2020 to be levied for principal and interest to and including December 1, 2021. Nothing contained herein shall be construed as abating the remaining \$940,750 of the \$1,494,650 tax levy for 2020 after prior abatement, or abating any portion of the tax levies set forth in Section 10 of Ordinance 2019-87 after adjustment for the prior abatements set forth in the Direction for the Abatement of Taxes for Ordinance 2019-87, for future years 2021 through 2039.

**SECTION THREE:** Forthwith upon the adoption of this Ordinance, the Village Clerk shall file a certified copy of this Ordinance with the respective County Clerks of DuPage, Cook and Kane Counties, and it shall be the duty of said County Clerks to abate the portion of taxes for the year 2020 in accordance with the provisions of Section One of this Ordinance.

**SECTION FOUR: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 1, 2020

**APPROVED:** December 1, 2020

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Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020- enacted on December 1, 2020, approved on December 1, 2020 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



**Village of Bartlett**  
**Finance Department Memo**  
**2020-26**

**DATE:** November 23, 2020

**TO:** Paula Schumacher, Village Administrator

**FROM:** Todd Dowden, Finance Director

**SUBJECT:** Municipal Advisory Services Agreement

Attached are a resolution and engagement agreement with Robert W. Baird & Co. to perform financial advisory work for the refinancing of the DuPage Water Commission loan and the 2012 GO Bonds. The Village's first agreement with Robert W. Baird & Co. began in June of 2014 and was for the issuance of the Police Station Bonds.

The terms include a fee of 0.165% of the principal amount issued with a minimum fee of \$18,250. This is the same fee structure that was charged to the Village for the previous bond issues. The refunding bonds would be combined for calculating the fee amount if the bonds are issued together as planned.

**RESOLUTION 2020- -R**

**A RESOLUTION APPROVING ADVISORY SERVICES AGREEMENT WITH ROBERT W. BAIRD TO PERFORM FINANCIAL ADVISORY WORK FOR THE VILLAGE OF BARTLETT**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Municipal Advisory Services Agreement dated November 4, 2020, between the Village of Bartlett and Robert W. Baird and Co. Incorporated (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein, is hereby approved.

**SECTION TWO:** That the Village President is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 1, 2020

**APPROVED:** December 1, 2020

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Gilles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020- -R, enacted on December 1, 2020, and approved on December 1, 2020, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Gilles, Village Clerk

November 4, 2020

Mr. Todd Dowden  
Finance Director  
Village of Bartlett  
228 S. Main Street  
Bartlett, IL 60103

Re. Municipal Advisory Services Agreement

Mr. Dowden:

On behalf of Robert W. Baird & Co. Incorporated (“we” or “Baird”), we wish to thank you for the opportunity to serve as municipal advisor to the Village of Bartlett, Illinois (“you” or the “Client”) with respect to the proposed issuance of approximately \$18 million General Obligation Bonds in 2020 to refund a DuPage Water Commission Loan and approximately \$12 million in Taxable General Obligation Refunding Bonds in 2020 to advance refund Series 2012 (collectively, the “Securities”). Upon your acceptance, this engagement letter (“Agreement”) will establish the mutual terms and conditions under which Baird will provide municipal advisory services to the Client in connection with the proposed issuance(s) or other financing (the “Financing”), effective on the date this Agreement is executed by Client (the “Effective Date”).

**1. Scope of Services.**

(a) Municipal Advisory Services to be Provided by Baird. The Client hereby engages Baird to serve as municipal advisor with respect to the Financing, and in such capacity Baird agrees to provide advice as to the structure, timing, terms and other matters regarding the Financing, including the following services, if and as requested by the Client:

- Evaluate possible options, vehicles and structures or alternatives for the Financing
- Assist Client in establishing the structure, timing, terms and other similar matters concerning the Financing
- Advise the Client as to the methods and types of Financing that are available and appropriate to the Client
- Assist the Client in developing and designing the terms and features of the plan of Financing and prepare the financing schedule
- Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum, other than through cash or in-kind contributions with respect to such referendum
- Consult and meet with representatives of Client and its agents or consultants with respect to the Financing
- Review recommendations made by other parties to Client with respect to the Financing
- Review financial and other information regarding Client, the proposed Financing and any source of repayment of or security for the Financing
- Consult with and/or advise Client on actual or potential changes in market place practices, market conditions, regulatory requirements or other matters that may have an impact on Client and its financing plans
- Advise the Client as to strategies for obtaining the Financing, including, if applicable, provide information on the differences between a negotiated underwriting and a competitively bid offering
- Review financial and other information regarding the Client and the Financing

- Assist in the preparation and/or review and distribution of documents pertaining to the Financing, including, if applicable, the official statement and/or bid package
- Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close the Financing
- Respond to questions and requests from bidders, underwriters or potential investors and other possible Financing sources
- If applicable, in a negotiated sale assist in the selection of one or more underwriters for the Financing
- At the time of sale, provide Client with relevant data on comparable issues recently or currently being sold nationally and by comparable Clients
- In a negotiated sale, coordinate pre-pricing discussions, supervise the sale process, advise Client on matters relating to retail or other order periods and syndicate priorities, review the order book, advise on the acceptability of the underwriter's pricing and offer to purchase
- Advise Client with respect to recommendations made by the underwriters and other interactions between Client and the underwriters
- Review required underwriter disclosures to Client
- If applicable, arrange and facilitate visits to, and prepare materials for, credit ratings agencies and insurers and other liquidity providers
- Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Financing
- Advise Client with regard to any continuing disclosure undertaking required to be entered into in connection with the Financing, including advising on the selection of a dissemination agent
- Assist Client in selecting legal and other professionals (such as trustee, escrow agent, accountant, feasibility consultant, etc.) to work on the Financing
- Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close on the Financing
- Prepare a closing memorandum or settlement statement for, and otherwise coordinate or assist with, the closing and delivery of the Financing and transfer of funds
- Such other usual and customary financial advisory services as may be requested by the Client

- limitations:
- (b) Limitations on Scope of Services The Scope of Services is subject to the following
- i.) The Scope of Services is limited solely to the services described herein and is subject to any limitations set forth within the description of the Scope of Services.
  - ii.) Unless otherwise provided in the Scope of Services described herein, Baird is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Baird provided by Baird for inclusion in such documents.
  - iii.) The Scope of Services does not include tax, legal, accounting or engineering advice with respect to the Financing or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.

2. Regulatory Duties. Under MSRB Rule G-23, Baird will not be able to serve as underwriter or placement agent for any notes, bonds or other securities to be issued and sold as part of the Financing. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board. As financial advisor to the Client in connection with the proposed Financing, Baird will have fiduciary duties, including a duty of care and a duty of loyalty. Baird is required to act in the Client's best interests without regard to its own financial and other interests.

MSRB Rule G-42 requires that Baird make a reasonable inquiry as to the facts that are relevant to Client's determination whether to proceed with a course of action or that form the basis for and advice provided by Baird to Client. The rule also requires that Baird undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Baird is also required under the rule to use reasonable diligence to know the essential facts about Client and the authority of each person acting on Client's behalf.

Client agrees to cooperate, and to cause its agents to cooperate, with Baird in carrying out these regulatory duties, including providing to Baird accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, Client agrees that, to the extent Client seeks to have Baird provide advice with regard to any recommendation made by a third party, Client will provide to Baird written direction to do so as well as any information it has received from such third party relating to its recommendation.

3. Fees and Expenses. For its financial advisory services, Baird shall be entitled to a fee (the "Municipal Advisory Fee") to be paid by the Client equal to 0.165% of the principal amount or par value of the Financing with a minimum of \$18,250. The Municipal Advisory Fee shall be paid upon completion of the Financing. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest because it may give Baird an incentive to recommend to the Client a Financing that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

In addition to the Municipal Advisory Fee, the Client shall reimburse Baird for payment of I-Deal Prospectus (electronic sale notification and bidding system), if applicable. The Client shall also reimburse Baird for all out-of-pocket costs and expenses it reasonably incurs in connection with the services it provides hereunder. The Issuer shall be responsible for paying all other costs of issuance, including without limitation, bond counsel, disclosure counsel (if any), underwriter, underwriter's counsel (if any) and ratings agency fees and expenses, and all other expenses incident to the performance of the Issuer's obligations under the proposed Financing.

4. Term and Termination. The term of this engagement shall extend from the date of this Agreement to the closing of the Financing. Notwithstanding the forgoing, either party may terminate Baird's engagement at any time without liability or penalty upon at least 30 days' prior written notice to the other party. If Baird's engagement is terminated by the Client, the Client agrees to compensate Baird for the services provided and to reimburse Baird for its out-of-pocket expenses incurred until the date of termination and if within 12 months following such termination the Client completes the Financing the Client shall pay Baird the Financial Advisory Fee.

5. Required Disclosures. Accompanying this letter is a disclosure document describing the material conflicts of interest and information regarding certain legal events and disciplinary history related to the securities proposed to be sold in the Financing as required by MSRB Rule G-42.

6. Miscellaneous. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. This Agreement shall be binding upon and inure to the benefit of Client and Baird, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party. This Agreement contains the entire agreement between the parties relating to the rights granted herein and obligations assumed herein. This Agreement and the Scope of Services provided hereunder may not be amended, supplemented or modified except by means of a written instrument executed by both parties hereto. This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter. The undersigned represents and warrants that (s)he has full legal authority to execute this Agreement on behalf of Client.

Again, we thank you for the opportunity to assist you with the Financing and the confidence you have placed in us.

Very truly yours,

**ROBERT W. BAIRD & CO. INCORPORATED**

By: Magdalena Welkner  
Senior Vice President

Accepted this \_\_\_ day of \_\_\_\_\_, 2020

**VILLAGE OF BARTLETT, ILLINOIS**

By: \_\_\_\_\_

Title: \_\_\_\_\_

## DISCLOSURES BY MUNICIPAL ADVISOR PURSUANT TO MSRB RULE G-42

On behalf of Robert W. Baird & Co. Incorporated, we wish to provide you with certain disclosures relating to the Securities, as required by Municipal Securities Rulemaking Board (“MSRB”) Rule G-42 as set forth in MSRB Notice 2016-03. All capitalized terms not otherwise defined herein shall have the meanings assigned to them in the Municipal Advisory Services Agreement (the “Agreement”).

I. **Services to be Provided by Baird.** Baird is delighted to be serving as municipal advisor to you, in connection with the Securities. Baird is a municipal advisor registered with the Securities and Exchange Commission and the MSRB.

II. **Required Disclosures.** MSRB Rule G-42 requires that Baird provide you with the following disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history.

**Disclosures of Conflicts of Interest.** MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

Accordingly, Baird makes the following disclosures with respect to material conflicts of interest in connection with the Services under the Agreement, together with explanations of how Baird addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below in this Municipal Advisor Disclosure Statement, Baird mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates Baird to deal honestly and with the utmost good faith with Client and to act in Client’s best interests without regard to Baird’s financial or other interests. In addition,] because Baird is a broker-dealer with significant capital due to the nature of its overall business, the success and profitability of Baird is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitably built on a foundation of integrity, quality of service and strict adherence to its fiduciary duty. Furthermore, Baird’s municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides reasonable and industry standard safeguards against individual representatives of Baird potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Baird is a full service securities firm and as such Baird and its affiliates may from time to time provide advisory, brokerage, consulting and other services and products to its clients, including municipalities, other institutions, and individuals and the Client, certain Client officials or employees, and potential purchasers of the Securities for which Baird may receive customary compensation; however, such services are not related to the proposed offering. Such services may also include the buying and selling of new issue and outstanding securities and providing investment advice in connection with securities (including the Securities), may be undertaken on behalf of, or as counterparty to, Client, personnel of Client, and current or potential investors in the securities of Client. Baird has previously served as underwriter, placement agent or financial advisor on other bond offerings and financings for or for the benefit of Client and expects to serve in such capacities in the future. Baird may also be engaged from time to time by the Client to manage investments for the Client (including the proceeds from the proposed offering) through a separate contract that sets forth the fees to be paid to Baird. Baird manages various mutual funds, and from time to time those funds may own bonds and other securities issued by or for the benefit of Client (including the Securities). Additionally, clients of Baird may from time to time purchase, hold and sell bonds and other securities issued by or for the benefit of the Client (including the Securities). These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of Client, such as when their buying or selling of Client’s securities may have an adverse effect on the market for Client’s securities, and the interests of such other clients could create the incentive for Baird to make recommendations to Client that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from Baird effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through departments of Baird that operate independently from Baird’s municipal advisory business, thereby reducing

the likelihood that the interests of such other clients would have an impact on the services provided by Baird to Client under this Agreement.

In the ordinary course of fixed income trading business, Baird may purchase, sell, or hold a broad array of investments and may actively trade securities and other financial instruments, including the Securities and other municipal bonds, for its own account and for the accounts of customers, with respect to which Baird may receive a mark-up or mark-down, commission or other remuneration, and therefore Baird could have interests in conflict with those of Client with respect to the value of Client's Securities while held in inventory. Such investment and trading activities may involve or relate to the [Financing][Offerings] or other assets, securities and/or instruments of the Client and/or persons and entities with relationships with the Client. In particular, Baird or its affiliates may submit orders for and acquire Client's securities issued in an Offering under the Agreement from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with Client in that it could create the incentive for Baird to make recommendations to Client that could result in more advantageous pricing of Client's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through departments of Baird that operate independently from Baird's municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Baird to Client under the Agreement.

Baird serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, Baird serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under the Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Baird could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer that engages in underwritings of new issuances of municipal securities by other municipal entities, the interests of Baird to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that Baird serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair Baird's ability to fulfill its regulatory duties to Client.

Baird is registered with the Municipal Securities Rulemaking Board ("MSRB") and the SEC. The MSRB website is [www.msrb.org](http://www.msrb.org). Two investor brochures, Information for Municipal Securities Investors and Information for Municipal Advisory Clients, describe the protections that may be provided by the MSRB's rules. The brochures are available on the MSRB website. The MSRB website also contains information about how to file a complaint with an appropriate regulatory authority.

While we do not believe that the following creates a conflict of interest on Baird's part, we note that spouses or other relatives of Baird Associates may serve as an officer, employee or official of Client. Client may wish to consider any impact such circumstances may have on how it conducts its activities with Baird under this Agreement.

Baird has not identified any additional potential or actual material conflicts that require disclosure. If potential or actual conflicts arise in the future, we will provide you with supplemental disclosures about them.

**Disclosures of Information Regarding Legal Events and Disciplinary History.** MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, Baird sets out below required disclosures and related information in connection with such disclosures. Baird discloses the following legal or disciplinary events that may be material to Client's evaluation of Baird or the integrity of Baird's management or advisory personnel:

- Baird was among numerous municipal securities underwriters and municipal issuers that voluntarily participated in the Municipal Continuing Disclosure Cooperation Initiative (MCDC) facilitated by the Securities and Exchange Commission (SEC) in March 2014. Under the MCDC, underwriters and issuers

were requested to submit reports to the SEC identifying municipal securities offerings for which the official statement did not accurately describe prior instances of the issuer's material non-compliance with its continuing disclosure requirements required by SEC Rule 15c2-12. By voluntarily participating in the MCDC, Baird and other underwriters and issuers agreed to accept standardized settlement terms. In June 2015, the SEC issued Orders to 36 participating municipal underwriters, including Baird, setting forth the agreed upon settlement terms. Subsequently, the SEC issued similar Orders to additional participating underwriters. Each Order, including the one applicable to Baird, contains a finding, which the underwriter neither admits nor denies, that Baird did not conduct adequate due diligence to ensure that the issuers' representations in the official statements about their past compliance with continuing disclosures were accurate and therefore violated Section 17(a)(2) of the Securities Act of 1933. Each Order requires the underwriter to cease and desist from committing or causing any violations or future violations of Section 17(a)(2), to pay a civil monetary penalty (which, in Baird's case, is \$500,000), to retain an independent consultant to review Baird's municipal underwriting due diligence policies and procedures, and to adopt the consultant's final recommendations for changes in or improvements to those policies and procedures. The details of this matter are available in item 11.C (2), 11.C (4) and 11.C (5) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserinfo.sec.gov>.

- In August 2013, Baird was involved in a regulatory matter with respect to Municipal Securities Rulemaking Board (MSRB) Rule G-14 involving trade reporting of municipal bond transactions executed by Baird for internal money managers on behalf of their clients. Baird reported the transactions on a bunched order quantity basis instead of individually by amount of allocation. Baird has since reviewed its municipal bond trade reporting methodology in this context and has revised its processes to more clearly reflect the requirements of the rule interpretations. The details of this matter are available in item 11.E (2) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserinfo.sec.gov>.
- In June 2013, Baird was involved in a regulatory matter involving a small number of transactions in comparison to Baird's total fixed income trading volume with respect to the purchase of municipal securities for its own account from customers and/or sold municipal securities for its own account to customers that was allegedly not fair and reasonable, taken into account all relevant factors related to MSRB Rules G-17 and G-30(A). Baird has taken steps to address this matter, including improving its systems to better monitor and document Baird's compliance with its best execution obligations; providing additional training to Baird's fixed income traders on their obligations to document the prices, quotations or indications received from counterparties to reflect for firm records the pricing in markets at the time of each transaction; and providing additional training to traders on their best execution obligations. The details of this matter are available in item 11.E (2) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserinfo.sec.gov>.
- In November 2011, Baird was involved in a regulatory matter involving late submissions to the MSRB and the Electronic Municipal Market Access (EMMA). In response, all personnel in the municipal underwriting and public finance departments responsible for the filings attended additional MSRB training on primary market and advance refunding MSRB G-32 submissions, and Baird has amended its MSRB G-32 procedures by publishing additional guidance to appropriate personnel and installing new mechanisms to monitor the required filing and closing dates. The details of this matter are available in item 11.E (2) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserinfo.sec.gov>.
- The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Baird in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. If any of the above DRPs provides that a DRP has been filed on Form ADV, BD, or U4 for the applicable event, information provided by Baird on Form BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Baird's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Baird's CRD number is 8158.

How to Access Form MA and Form MA-I Filings. Baird's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <https://www.sec.gov/cgi-bin/browse-edgar?CIK=0000009211>

Most Recent Change in Legal or Disciplinary Event Disclosure. The date of the last material change to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed by Baird with the SEC is March 28, 2016, which change consists of the MCDC disclosure described above in Section 5(b)(i) in the annual filing.

Future Supplemental Disclosures. Baird has not identified any additional legal and disciplinary events that require disclosure. If material events arise in the future, we will provide you with supplemental disclosures about them.

If there is any aspect of the foregoing disclosures that requires further clarification, please do not hesitate to contact us. In addition, please consult your own financial and/or municipal, legal, accounting, tax and other advisors as you deem appropriate.





# Agenda Item Executive Summary

Item Name      Bittersweet Water Reclamation Facility IEPA      Committee  
                  Loan Authorization Ordinance            or Board      Board

## BUDGET IMPACT

<i>Amount:</i>	\$37,000,000	<i>Budgeted</i>	\$37,000,000
<i>List what fund</i>	Sewer Fund		

## EXECUTIVE SUMMARY

The attached ordinance is required per the Illinois Environmental Protection Agency Loan Program. This ordinance authorizes the Village to borrow the funds necessary to pay for the Bittersweet Water Reclamation Facility improvements. The estimated construction costs are ~\$37,000,000.

## ATTACHMENTS (PLEASE LIST)

Memo, Ordinance, Exhibit A

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Ordinance 2020-\_\_\_\_\_, an ordinance authorizing the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois to borrow funds from the Water Pollution Control Loan Program.

Staff:            Dan Dinges, Director of Public Works

Date:            11/19/20

# PUBLIC WORKS MEMO



DATE: November 19, 2020

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Bittersweet Water Reclamation Facility IEPA Loan Authorization Ordinance

The attached ordinance is required per the Illinois Environmental Protection Agency Loan Program. This ordinance authorizes the Village to borrow the funds necessary to pay for the Bittersweet Water Reclamation Facility improvements. The estimated construction costs are ~\$37,000,000.

**MOTION:** I move to approve Ordinance 2020-\_\_\_\_\_, an ordinance authorizing the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois to borrow funds from the Water Pollution Control Loan Program.

ORDINANCE 2020 - \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE VILLAGE OF BARTLETT, COOK, DUPAGE,  
AND KANE COUNTIES, ILLINOIS TO BORROW FUNDS FROM THE  
WATER POLLUTION CONTROL LOAN PROGRAM**

---

**WHEREAS**, the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, operates its sewerage system (“the System”) and in accordance with the provisions of Article VII, Section 6, of the Illinois Constitution and the Local Government Debt Reform Act, 30 ILCS 350/1 et seq. (collectively “the Act”); and

**WHEREAS**, the Village President and Board of Trustees of the Village of Bartlett (the “Corporate Authorities”) have determined that it is advisable, necessary, and in the best interest of the public health, safety, and welfare to improve the System, including the following: Construction of a preliminary treatment building, primary clarifier modifications, primary sludge pumping building, aeration tank modifications, aeration blowers, clarifier modifications, return activated sludge pumping station modification, tertiary filter building, ultraviolet disinfection, aerobic digester modifications, digester blower building, chemical phosphorus removal, and excess flow modifications, together with any land or rights in land and all electrical, mechanical, or other services necessary, useful or advisable to the construction and installation thereof (“the Project”), all in accordance with the plans and specifications prepared by the consulting engineers of the Village of Bartlett, which Project has a useful life exceeding twenty years; and

**WHEREAS**, the estimated cost of construction and installing the Project, including engineering, legal, financial, and other related expenses is \$37,000,000, and there are insufficient funds on hand and lawfully available to pay these costs; and

**WHEREAS**, the loan shall bear an interest rate as defined by 35 Ill. Adm. Code 662, which does not exceed the maximum rate authorized by the Bond Authorization Act, as amended, 30 ILCS 305/0.01 et seq., at the time of the issuance of the loan; and

**WHEREAS**, the principal and interest payment shall be payable semi-annually, and the loan shall mature in twenty years, which is within the period of useful life of the Project; and

**WHEREAS**, the costs are expected to be paid for with a loan to the Village of Bartlett from the Public Water Supply Loan Program through the Illinois Environmental Protection Agency, with the loan to be repaid from revenues of the System and the loan is authorized to be accepted at this time pursuant to the Act; and

**WHEREAS**, in accordance with the provisions of the Act, the Village of Bartlett is authorized to borrow funds from the Water Pollution Control Loan Program in the aggregate principal amount of \$37,000,000 to provide funds to pay the costs of the Project; and

**WHEREAS**, the loan to the Village of Bartlett shall be made pursuant to a Loan Agreement, including certain terms and conditions between the Village of Bartlett and the Illinois Environmental Protection Agency;

**NOW, THEREFORE, BE IT ORDAINED** by the Corporate Authorities of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE: INCORPORATION OF PREAMBLES.** The Corporate Authorities hereby find that the recitals contained in the preambles are true and correct, and incorporate them into this Ordinance by this reference.

**SECTION TWO: DETERMINATION TO BORROW FUNDS.** It is necessary and in the best interests of the Village of Bartlett to construct the Project for the public health, safety, and welfare, in accordance with the plans and specifications, as described; that the System continue to be operated in accordance with the provisions of the Illinois Environmental Protection Act, 415 ILCS 5/1 et seq.; and that for the purpose of constructing the Project, it is hereby authorized that funds be borrowed by the Village of Bartlett in the aggregate principal amount (which includes construction period interest financed over the term of the loan) not to exceed Thirty-Seven Million Dollars (\$37,000,000.00).

**SECTION THREE: ADDITIONAL ORDINANCES.** The Corporate Authorities may adopt additional ordinances or proceedings supplementing or amending this Ordinance, providing for entering into the Loan Agreement with the Illinois Environmental Protection Agency, prescribing all the details of the Loan Agreement, and providing for the collection, segregation and distribution of the revenues of the System, so long as the maximum amount of the Loan Agreement as set forth in this Ordinance is not exceeded and there is no material change in the Project or purposes described herein. Any additional Ordinances or proceedings shall in all instances become effective in accordance with the Act or other applicable law.

However, this Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for entering into the Loan Agreement under applicable law. However, notwithstanding the above, the Village of Bartlett may not adopt additional ordinances or amendments which provide for any substantive or material change in the scope and intent of this Ordinance, including but not limited to interest rate, preference or priority of any other ordinance with this Ordinance, parity of any other ordinance with this Ordinance, or otherwise alter or impair the obligation of the Village of Bartlett to pay the principal and interest due to the Water Pollution Control Program without the written consent of the Illinois Environmental Protection Agency.

**SECTION FOUR: LOAN NOT INDEBTEDNESS OF THE VILLAGE OF BARTLETT.** Repayment of the loan to the Illinois Environmental Protection Agency by the Village of Bartlett pursuant to this Ordinance is to be solely from the revenues of the

System, and the loan does not constitute an indebtedness of the Village of Bartlett within the meaning of any constitutional or statutory limitation.

**SECTION FIVE: APPLICATION FOR LOAN.** The Village President is hereby authorized to make application to the Illinois Environmental Protection Agency for a loan through the Water Pollution Control Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 365.

**SECTION SIX: ACCEPTANCE OF LOAN AGREEMENT.** The Corporate Authorities hereby authorize acceptance of the offer of a loan through the Water Pollution Control Loan Program, including all terms and conditions of the Loan Agreement as well as all special conditions contained therein and made a part thereof by reference. The Corporate Authorities further agree that the loan funds awarded shall be used solely for the purposes of the Project as approved by the Illinois Environmental Protection Agency in accordance with the terms and conditions of the Loan Agreement.

**SECTION SEVEN: OUTSTANDING BONDS.** The Village has no outstanding bonds that are required to be paid from revenues of the System, however, the Village has outstanding bonds, specifically certain general obligation bonds as authorized by its Ordinance 2019-87, a copy of which Ordinance is attached hereto as Exhibit A (hereinafter the "Prior Bonds"), on which the debt service is paid at least in part by revenues of the System, however, the Prior Bonds are not senior to or on parity with the loan authorized by this Ordinance, and the revenues from the System have not been pledged to the payment of the Prior Bonds, or debt service thereon.

**SECTION EIGHT: AUTHORIZATION OF THE VILLAGE PRESIDENT TO EXECUTE LOAN AGREEMENT.** The Village President is hereby authorized and directed to execute the Loan Agreement with the Illinois Environmental Protection Agency. The Corporate Authorities may authorize by resolution another person other than the Village President for the sole purpose of authorizing or executing any documents associated with payment requests or reimbursements from the Illinois Environmental Protection Agency in connection with this loan.

**SECTION NINE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any section, paragraph, part, portion, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, part, portion, clause or provision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION TEN: REPEALER.** All ordinances, resolutions, orders or parts thereof, which conflict with the provisions of this Ordinance, to the extent of such conflict, are hereby repealed

**SECTION ELEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

**PUBLISHED in the Daily Herald on \_\_\_\_\_, 2020**

**RECORDED in the Village of Bartlett Records on \_\_\_\_\_, 2020**

#### CERTIFICATION

I, Lorna Giles, do hereby certify that I am the duly elected, qualified and acting Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois. I do further certify that the above and foregoing, identified as Ordinance 2020-\_\_\_\_, is a true, complete and correct copy of an ordinance otherwise identified as an ordinance authorizing the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois to borrow funds from the Water Pollution Control Loan Program, passed by the Village Board of the Village of Bartlett on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and approved by the Village President of the Village of Bartlett on the same said date, the original of which is part of the books and records within my control as Village Clerk of the Village of Bartlett.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Lorna Giles, Village Clerk

# EXHIBIT A

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## ORDINANCE NUMBER 2019-87

AN ORDINANCE providing for the issuance of not to exceed \$15,000,000 General Obligation Bonds, Series 2019, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, for the purpose of financing various capital improvements and refunding certain outstanding general obligation bonds, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof.

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Adopted by the President and Board  
of Trustees on the 5th day of November,  
2019.

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ORDINANCE NUMBER 2019-87

AN ORDINANCE providing for the issuance of not to exceed \$15,000,000 General Obligation Bonds, Series 2019, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, for the purpose of financing various capital improvements and refunding certain outstanding general obligation bonds, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof.

WHEREAS, the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois (the "*Village*"), pursuant to the provisions of Section 6 of Article VII of the 1970 Constitution of the State of Illinois, is a home rule unit and may exercise any power or perform any function pertaining to its government and affairs including, but not limited to, the power to tax and to incur debt; and

WHEREAS, pursuant to the provisions of said Section 6, the Village has the power to incur debt payable from ad valorem property tax receipts or from any other lawful source and maturing within 40 years from the time it is incurred without prior referendum approval; and

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have heretofore, and it hereby is, determined that it is advisable and necessary and in the public interest of the residents of the Village that the Village construct sewer system and other capital improvements within the Village, together with all necessary land and rights in land, professional, legal, engineering, electrical, financial and other services, costs of borrowing, reserves, capitalized interest, if any, and other related costs (collectively, the "*2019 Project*"); and

WHEREAS, the estimated costs of the 2019 Project to be paid from bond proceeds are not more than \$9,500,000 and investment earnings thereon; and

WHEREAS, the Village has insufficient funds on hand and lawfully available to pay the costs of the 2019 Project, and it will be necessary to borrow said amount of not to exceed \$9,500,000 to pay the same and issue bonds of the Village therefor;

WHEREAS, the Village has outstanding General Obligation Refunding Bonds, Series 2009, dated December 22, 2009 (the "*Prior Bonds*"); and

WHEREAS, it is necessary and desirable to refund all or a portion of the Prior Bonds (said portion of the Prior Bonds to be refunded referred to herein as the "*Refunded Bonds*") in order to realize debt service savings for the Village; and

WHEREAS, the Refunded Bonds shall be more fully described in the Bond Order (as hereinafter defined) and are presently outstanding and unpaid and are binding and subsisting legal obligations of the Village; and

WHEREAS, in accordance with the terms of the Refunded Bonds, the Refunded Bonds may be called for redemption prior to their maturity, and it is necessary and desirable to make such call for the redemption of the Refunded Bonds on their earliest possible and practicable call date, and provide for the giving of proper notice to the registered owners of the Refunded Bonds; and

WHEREAS, the Corporate Authorities have determined that in order to refund the Refunded Bonds (the "*Refunding*"), it is necessary to borrow an amount not to exceed \$6,500,000 and issue bonds of the Village therefor; and

WHEREAS, it is in the best interests of the Village to issue General Obligation Bonds of the Village (the "*Bonds*" as further defined herein), in an amount not to exceed \$9,500,000 for the 2019 Project (the "*Project Bonds*") and bonds in an amount not to exceed \$6,500,000 for the Refunding (the "*Refunding Bonds*"), in an aggregate principal amount not to exceed \$15,000,000; and

WHEREAS, the Corporate Authorities have heretofore and it hereby is determined that it is advisable and necessary that such indebtedness be incurred in accordance with the Act as hereinafter defined, and without submitting the question of incurring such indebtedness to the electors of the Village for their approval:

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, in the exercise of its home rule powers, as follows:

*Section 1. Definitions.* In addition to such other words and terms used and defined in this Ordinance, the following words and terms used in this Ordinance shall have the following meanings, unless, in either case, the context or use clearly indicates another or different meaning is intended:

A. The following words and terms are as defined in the preambles.

Bonds

Corporate Authorities

Prior Bonds

Project Bonds

Refunded Bonds

Refunding

Refunding Bonds

2019 Project

Village

B. The following words and terms are defined as set forth.

*"Act"* means the Illinois Municipal Code, as supplemented and amended, and the home rule powers of the Village under Section 6 of Article VII of the Illinois Constitution of 1970. In the event of conflict between the provisions of said code and home rule powers, the home rule powers shall be deemed to supersede the provisions of said code.

*"Bond"* or *"Bonds"* means one or more, as applicable, of the General Obligation Bonds, Series 2019, authorized to be issued by this Ordinance.

*"Bond Fund"* means the Bond Fund established and defined in (Section 13 of) this Ordinance.

*"Bond Moneys"* means the Pledged Taxes, any other moneys deposited into the Bond Fund and investment income earned in the Bond Fund.

*"Bond Register"* means the books of the Village kept by the Bond Registrar to evidence the registration and transfer of the Bonds.

*"Bond Registrar"* UMB Bank, National Association, Kansas City, Missouri, or a successor thereto or a successor designated as Bond Registrar hereunder.

*"Bond Order"* means the Bond Order and Notification of Sale to be executed by the Designated Officers as hereinafter provided and setting out final details of the Bonds as hereinafter provided.

*"Code"* means the Internal Revenue Code of 1986, as amended.

*"County Clerks"* means the respective County Clerks of The County of DuPage, Illinois, The County of Cook, Illinois, and The County of Kane, Illinois.

*"Depository"* means The Depository Trust Company, New York, New York, or successors or assigns duly qualified to act as a securities depository for the Bonds.

*"Designated Officers"* means the Village President, Clerk, Treasurer and Finance Director or designee, or any of them acting together.

*"Ordinance"* means this Ordinance, numbered as set forth on the title page hereof, passed by the Corporate Authorities on the 5th day of November, 2019.

*"Paying Agent"* means UMB Bank, National Association, Kansas City, Missouri, or a successor thereto or a successor designated as Paying Agent hereunder.

*"Pledged Taxes"* means the taxes levied on the taxable property within the Village to pay principal of and interest on the Bonds as made in (Section 10 of) this Ordinance.

*"Private Business Use"* means any use of the 2019 Project by any person other than a state or local government unit, including as a result of (i) ownership, (ii) actual or beneficial use pursuant to a lease or a management, service, incentive payment, research or output contract or (iii) any other similar arrangement, agreement or understanding, whether written or oral, except for use of the 2019 Project on the same basis as the general public. Private Business Use includes any formal or informal arrangement with any person other than a state or local governmental unit that conveys special legal entitlements to any portion of the 2019 Project that is available for use by the general public or that conveys to any person other than a state or local governmental unit any special economic benefit with respect to any portion of the 2019 Project that is not available for use by the general public.

*"Purchase Price"* means the price to be paid for each series the Bonds, as set forth in the Bond Order, which shall be not less than 96.0% of the par amount of such series of Bonds (without regard to original issue discount, if any, or original issue premium, if any).

*"Purchaser"* means, for any series of Bonds issued hereunder, the initial purchaser of such series of Bonds, as set forth in the Bond Order.

*"Record Date"* means the 15th day of the month of the month next preceding any regular interest payment date and the 15th day next preceding any interest payment date occasioned by a redemption of Bonds on other than a regularly scheduled interest payment date.

*"Tax-exempt"* means, with respect to the Bonds, the status of interest paid and received thereon as excludable from the gross income of the owners thereof under the Code for federal income tax purposes, and as not included as an item of tax preference in computing the federal alternative minimum tax for individuals and corporations, but as taken into account in computing an adjustment used in determining the alternative minimum tax for certain corporations.

*"Term Bonds"* means Bonds which are subject to mandatory redemption prior to maturity by operation of the Bond Fund.

*Section 2. Incorporation of Preambles.* The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Ordinance are true, correct and complete and do incorporate them into this Ordinance by this reference.

*Section 3. Determination To Issue Bonds.* It is necessary and in the best interests of the Village to provide for the 2019 Project and the Refunding, to pay all related costs and expenses incidental thereto, and to borrow money and issue the Bonds for such purposes. It is hereby found and determined that such borrowing of money pertains to the government and affairs of the Village, is necessary for the welfare of the government and affairs of the Village, is for a proper public purpose or purposes and is in the public interest, and is authorized pursuant to the Act; and these findings and determinations shall be deemed conclusive.

*Section 4. Bond Details.* For the purpose of providing for the payment of the costs of the 2019 Project and the Refunding and to pay all related costs and expenses incidental thereto, the Bonds, if issued, shall be issued in an amount not to exceed \$15,000,000, as set forth in the Bond Order. The Bonds shall be designated *"General Obligation Bonds, Series 2019"* or such other series designation set forth in the Bond Order. The Bonds shall be in fully registered form, be dated the date of delivery thereof (not later than May 5, 2020) as set forth in the Bond Order (the *"Dated Date"*), and shall also bear the date of authentication thereof. The Bonds shall be in

denominations of \$5,000 or integral multiples thereof (but no single Bond shall represent principal maturing on more than one date), shall be numbered consecutively in such fashion as shall be determined by the Bond Registrar and shall become due and payable (subject to provisions for Term Bonds and right of prior redemption as hereinafter stated) on December 1 of each of the years (not later than 2039), in the amounts (not exceeding \$1,200,000 per year) and bearing interest at the rates percent per annum (not exceeding 6.00% per annum) as set forth in the Bond Order.

Each Bond shall bear interest from the later of its Dated Date as herein provided or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such Bond is paid or duly provided for, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing on the date set forth in the Bond Order. Interest on each Bond shall be paid by check or draft of the Paying Agent, payable upon presentation thereof in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the applicable Record Date or at such other address furnished in writing by such person to the Bond Registrar or as may otherwise be agreed by the Village and the Depository. The principal of the Bonds shall be payable in lawful money of the United States of America upon presentation thereof at the principal office maintained for the purpose by the Paying Agent or at successor Paying Agent and locality.

The full faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds. The Bonds shall be direct and general obligations of the Village, and the Village shall be obligated to levy ad valorem taxes upon all the taxable property in the Village for the payment of the Bonds and the interest thereon, without limitation as to rate or amount.

*Section 5. Execution; Authentication.* The Bonds shall be executed on behalf of the Village by the manual or duly authorized facsimile signature of its Village President (or Village President) and attested by the manual or duly authorized facsimile signature of its Village Clerk, as they may determine, and shall have impressed or imprinted thereon the corporate seal or facsimile thereof of the Village. In case any such officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. All Bonds shall have thereon a certificate of authentication, substantially in the form hereinafter set forth, duly executed by the Bond Registrar as authenticating agent of the Village and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by it if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 6. Redemption.* (A) OPTIONAL REDEMPTION. All or a portion of the Bonds due on and after the date, if any, specified in the Bond Order shall be subject to redemption prior to maturity at the option of the Village from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 in any order of their maturity as determined by the Village (less than all of the Bonds of a single series and maturity to be selected by the Bond Registrar), on the date specified in the Bond Order (but not later than 10-1/2 years from the date of issuance of the Bonds), and on any date thereafter, at the redemption prices (expressed as a percentage of

the principal amount redeemed) plus accrued interest to the date fixed for redemption, if applicable, as set forth in the Bond Order.

(B) **TERM BONDS.** The Bonds maturing on the date or dates, if any, indicated in the Bond Order are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date for the Bonds, on December 1 of the years, if any, and in the principal amounts, if any, as indicated in the Bond Order.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the Village may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Corporate Authorities shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

*Section 7. Redemption Procedure.* The Bonds subject to redemption shall be identified, notice given, and paid and redeemed pursuant to the procedures as follows.

1. *Redemption Notice.* For a mandatory redemption of Term Bonds, the Bond Registrar shall proceed to redeem the Term Bonds without any further order or direction from the Village whatsoever. For an optional redemption, the Village shall, at least 45 days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar), notify the Bond Registrar of such redemption date and of the principal amount and maturities of Bonds to be redeemed.

2. *Selection of Bonds within a Maturity.* For purposes of any redemption of less than all of the Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar for the Bonds of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided*, that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection (1) upon or prior to the time of the giving of official notice of redemption, or (2) in the event of a refunding or defeasance, upon advice from the Village that certain Bonds have been refunded or defeased and are no longer Outstanding as defined.

3. *Official Notice of Redemption.* The Bond Registrar shall promptly notify the Village in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed. Unless waived by the registered owner of Bonds to be redeemed, official notice of any such redemption shall be given by the Bond Registrar on behalf of the Village by mailing the redemption notice by first class U.S. mail not less than 30 days and not more than 60 days prior to the date fixed for redemption to each registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar. All official notices of redemption shall include the name of the Bonds and at least the information as follows:

- (a) the redemption date;
- (b) the redemption price;

(c) if less than all of the outstanding Bonds of a particular maturity are to be redeemed, the identification (and, in the case of partial redemption of Bonds within such maturity, the respective principal amounts) of the Bonds to be redeemed;

(d) a statement that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption and that interest thereon shall cease to accrue from and after said date; and

(e) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the office designated for that purpose of the Bond Registrar.

4. *Conditional Redemption.* Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the Village, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the Village shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such Bonds will not be redeemed.

5. *Bonds Shall Become Due.* Official notice of redemption having been given as described, the Bonds or portions of Bonds so to be redeemed shall, subject to the stated condition in paragraph (4) immediately preceding, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date

(unless the Village shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. The procedure for the payment of interest due as part of the redemption price shall be as herein provided for payment of interest otherwise due.

6. *Insufficiency in Notice Not Affecting Other Bonds; Failure to Receive Notice; Waiver.* Neither the failure to mail such redemption notice, nor any defect in any notice so mailed, to any particular registered owner of a Bond, shall affect the sufficiency of such notice with respect to other registered owners. Notice having been properly given, failure of a registered owner of a Bond to receive such notice shall not be deemed to invalidate, limit or delay the effect of the notice or redemption action described in the notice. Such notice may be waived in writing by a registered owner of a Bond entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by registered owners shall be filed with the Bond Registrar, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver. *In lieu of the foregoing official notice, so long as the Bonds are held in book entry form, notice may be given as provided in the Representation Letter, and the giving of such notice shall constitute a waiver by DTC and the book entry owner, as registered owner, of the foregoing notice. After giving proper notification of redemption to the Bond Registrar, as applicable, the Village shall not be liable for any failure to give or defect in notice.*

7. *New Bond in Amount Not Redeemed.* Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered owner a new Bond or

Bonds of like tenor, of Authorized Denominations, of the same maturity, and bearing the same rate of interest in the amount of the unpaid principal.

8. *Effect of Nonpayment upon Redemption.* If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall become due and payable on demand, as aforesaid, but, until paid or duly provided for, shall continue to bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption.

9. *Bonds to Be Cancelled; Payment to Identify Bonds.* All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued. Upon the payment of the redemption price of Bonds being redeemed, each check or other transfer of funds issued for such purpose shall bear the CUSIP number identifying, by issue and maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

10. *Additional Notice.* The Village agrees to provide such additional notice of redemption as it may deem advisable at such time as it determines to redeem Bonds, taking into account any requirements or guidance of the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, or any other federal or state agency having jurisdiction or authority in such matters; *provided, however,* that such additional notice shall be (1) advisory in nature, (2) solely in the discretion of the Village (unless a separate agreement shall be made), (3) not be a condition precedent of a valid redemption or a part of the Bond contract, and (4) any failure or defect in such notice shall not delay or invalidate the redemption of Bonds for which proper official notice shall have been given. Reference is also made to the provisions of the Continuing Disclosure Undertaking of the Village with

respect to the Bonds, which may contain other provisions relating to notice of redemption of Bonds.

11. *Bond Registrar to Advise Village.* As part of its duties hereunder, the Bond Registrar shall prepare and forward to the Village a statement as to notices given with respect to each redemption together with copies of the notices as mailed.

*Section 8. Book-Entry Provisions; Registration and Exchange or Transfer of Bonds; Persons Treated as Owner.* (A) BOOK-ENTRY PROVISIONS. The Bonds shall be initially issued in the form of a separate single fully registered Bond for each Series and maturity bearing the same interest rate. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of the Depository or a designee or nominee of the Depository (such depository or nominee being the "*Book Entry Owner*"). Except as otherwise expressly provided, all of the outstanding Bonds from time to time shall be registered in the Bond Register in the name of the Book Entry Owner (and accordingly in Book Entry Form as such term is used in this Ordinance). Any Village officer, as representative of the Village, is hereby authorized, empowered, and directed to execute and deliver or utilize a previously executed and delivered Letter of Representations or Blanket Letter of Representations (either being the "*Letter of Representations*") substantially in the form common in the industry, or with such changes therein as the officer executing the Letter of Representations on behalf of the Village shall approve, his or her execution thereof to constitute conclusive evidence of approval of such changes, as shall be necessary to effectuate Book Entry Form. Without limiting the generality of the authority given with respect to entering into such Letter of Representations, it may contain provisions relating to (a) payment procedures, (b) transfers of the Bonds or of beneficial interests therein, (c) redemption notices and procedures unique to the Depository, (d) additional notices or communications, and (e) amendment from time to time to conform with changing customs and

practices with respect to securities industry transfer and payment practices. With respect to Bonds registered in the Bond Register in the name of the Book Entry Owner, none of the Village, any Village officer, or the Bond Registrar shall have any responsibility or obligation to any broker-dealer, bank, or other financial institution for which the Depository holds Bonds from time to time as securities depository (each such broker-dealer, bank, or other financial institution being referred to herein as a "*Depository Participant*") or to any person on behalf of whom such a Depository Participant holds an interest in the Bonds. Without limiting the meaning of the immediately preceding sentence, the Village, any Village officer, and the Bond Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of the Depository, the Book Entry Owner, or any Depository Participant with respect to any ownership interest in the Bonds, (b) the delivery to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register or as otherwise expressly provided in the Letter of Representations, of any notice with respect to the Bonds, including any notice of redemption, or (c) the payment to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to principal of or interest on the Bonds. No person other than a registered owner of a Bond as shown in the Bond Register shall receive a Bond certificate with respect to any Bond. In the event that (a) the Village determines that the Depository is incapable of discharging its responsibilities described herein and in the Letter of Representations, (b) the agreement among the Village, the Bond Registrar, and the Depository evidenced by the Letter of Representations shall be terminated for any reason, or (c) the Village determines that it is in the best interests of the Village or of the beneficial owners of the Bonds either that they be able to obtain certificated Bonds or that another depository is preferable, the Village shall notify the Depository and the Depository shall notify the Depository Participants of the availability of Bond certificates, and

the Bonds (of a given Series if applicable) shall no longer be restricted to being registered in the Bond Register in the name of the Book Entry Owner. Alternatively, at such time, the Village may determine that the Bonds of such Series shall be registered in the name of and deposited with a successor depository operating a system accommodating Book Entry Form, as may be acceptable to the Village, or such depository's agent or designee, but if the Village does not select such alternate book entry system, then the Bonds of such Series shall be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of this Ordinance.

(B) REGISTRATION. The Village shall cause the Bond Register to be kept at the office of the Bond Registrar maintained for such purpose, which is hereby constituted and appointed the registrar of the Village for the Bonds. The Village shall prepare, and the Bond Registrar or such other agent as the Village may designate shall keep custody of, multiple Bond blanks executed by the Village for use in the transfer and exchange of Bonds. Subject to the provisions of this Ordinance relating to the Bonds in Book Entry Form, any Bond may be transferred or exchanged, but only in the manner, subject to the limitations, and upon payment of the charges as set forth in this Ordinance. Upon surrender for transfer or exchange of any Bond at the office of the Bond Registrar maintained for the purpose, duly endorsed by or accompanied by a written instrument or instruments of transfer or exchange in form satisfactory to the Bond Registrar and duly executed by the registered owner or an attorney for such owner duly authorized in writing, the Village shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees or, in the case of an exchange, the registered owner, a new fully registered Bond or Bonds of like tenor, of the same maturity, bearing the same interest rate, of authorized denominations, for a like aggregate principal amount. The Bond Registrar shall not be required to transfer or exchange any Bond during the period from the close of business on the

Record Date for an interest payment to the opening of business on such interest payment date or during the period of 15 days preceding the giving of notice of redemption of Bonds or to transfer or exchange any Bond all or any portion of which has been called for redemption. The execution by the Village of any fully registered Bond shall constitute full and due authorization of such Bond, and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond; *provided, however*, the principal amount of Bonds of each maturity authenticated by the Bond Registrar shall not at any one time exceed the authorized principal amount of Bonds for such maturity less the amount of such Bonds which have been paid. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid. No service charge shall be made to any registered owner of Bonds for any transfer or exchange of Bonds, but the Village or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

*Section 9. Form of Bond.* The Bonds shall be in substantially the form hereinafter set forth; *provided, however*, that if the text of the Bonds is to be printed in its entirety on the front side of the Bonds, then the second paragraph on the front side and the legend "See Reverse Side for Additional Provisions" shall be omitted and the text of paragraphs set forth for the reverse side shall be inserted immediately after the first paragraph.

[FORM OF BOND - FRONT SIDE]

REGISTERED  
NO. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF ILLINOIS  
COUNTIES OF DUPAGE, COOK AND KANE  
VILLAGE OF BARTLETT  
GENERAL OBLIGATION BOND, SERIES 2019

See Reverse Side for  
Additional Provisions

Interest                      Maturity                      Dated  
Rate: \_\_\_\_\_%      Date: December 1, 20\_\_      Date: \_\_\_\_\_, 2019      CUSIP: 069338 \_\_

Registered Owner:    CEDE & CO.

Principal Amount:

KNOW ALL PERSONS BY THESE PRESENTS that the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, a municipality, home rule unit, and political subdivision of the State of Illinois (the "Village"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above (subject to right of prior redemption), the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the later of the Dated Date of this Bond identified above or from the most recent interest payment date to which interest has been paid or duly provided for, at the Interest Rate per annum identified above, such interest to be payable on June 1 and December 1 of each year, commencing \_\_\_\_\_ 1, 20\_\_, until said Principal Amount is paid or duly provided for. The principal of this Bond is payable in lawful money of the United States of America upon presentation hereof at the principal office maintained for the purpose by UMB Bank, National Association, Kansas City, Missouri, as paying agent (the "Paying Agent"): Payment of interest shall be made to the Registered Owner hereof as shown on the registration

books of the Village maintained by UMB Bank, National Association, Kansas City, Missouri, as bond registrar (the "*Bond Registrar*"), at the close of business on the applicable Record Date (the "*Record Date*"). The Record Date shall be the 15th day of the month next preceding any regular interest payment date and the 15th day preceding any interest payment date occasioned by a redemption of Bonds on other than a regularly scheduled interest payment date. Interest shall be paid by check or draft of the Paying Agent, payable upon presentation in lawful money of the United States of America, delivered to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar, or as otherwise agreed by the Village and The Depository Trust Company, as depository, or nominee, or successor or assigns, as long as this Bond shall remain in book-entry only form as provided.

Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and Laws of the State of Illinois to exist or to be done precedent to and in the issuance of this Bond, have existed and have been properly done, happened and been performed in regular and due form and time as required by law; that the indebtedness of the Village, represented by the Bonds, and including all other indebtedness of the Village, howsoever evidenced or incurred, does not exceed any constitutional or statutory or other lawful limitation; and that provision has been made for the collection of a direct annual tax, in addition to all other taxes, on all of the taxable property in the Village sufficient to pay the interest hereon as the same falls due and also to pay and discharge the principal hereof at maturity.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

IN WITNESS WHEREOF the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, by its President and Board of Trustees, has caused this Bond to be executed by the manual or duly authorized facsimile signature of its Village President and attested by the manual or duly authorized facsimile signature of its Village Clerk and its corporate seal or a facsimile thereof to be impressed or reproduced hereon, all as appearing hereon and as of the Dated Date identified above.

\_\_\_\_\_  
Village President, Village of Bartlett  
DuPage, Cook and Kane Counties, Illinois

ATTEST:

\_\_\_\_\_  
Village Clerk, Village of Bartlett  
DuPage, Cook and Kane Counties, Illinois

[SEAL]

Date of Authentication: \_\_\_\_\_, 20\_\_

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
UMB Bank, National Association  
Kansas City, Missouri

This Bond is one of the Bonds described in the within-mentioned Ordinance and is one of the General Obligation Bonds, Series 2019, having a Dated Date of \_\_\_\_\_, 2019, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.

UMB BANK, NATIONAL ASSOCIATION  
as Bond Registrar

By \_\_\_\_\_  
Authorized Officer

[FORM OF BOND - REVERSE SIDE]

This bond is one of a series of bonds (the "*Bonds*") in the aggregate principal amount of \$\_\_\_\_\_ issued by the Village for the purpose of paying the costs of the 2019 Project and the Refunding and of paying expenses incidental thereto, all as described and defined in the ordinance authorizing the Bonds (the "*Ordinance*"), pursuant to and in all respects in compliance with the applicable provisions of the Illinois Municipal Code, as supplemented and amended, and as further supplemented and, where necessary, superseded, by the powers of the Village as a home rule unit under the provisions of Section 6 of Article VII of the 1970 Constitution of the State of Illinois (such code and powers being the "*Act*"), and with the Ordinance, which has been duly passed by the President and Board of Trustees, signed by the Village President, and published, in all respects as by law required.

This Bond may be transferred or exchanged, but only in the manner, subject to the limitations, and upon payment of the charges as set forth in the Ordinance. Upon surrender for transfer or exchange of this Bond at the principal office maintained for the purpose by the Bond Registrar in Kansas City, Missouri, duly endorsed by or accompanied by a written instrument or instruments of transfer or exchange in form satisfactory to the Bond Registrar and duly executed by the Registered Owner or an attorney for such owner duly authorized in writing, the Village shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees or, in the case of an exchange, the Registered Owner, a new fully registered Bond or Bonds of like tenor, of the same maturity, bearing the same interest rate, of authorized denominations, for a like aggregate principal amount.

The Bonds coming due on and after December 1, 20\_\_, are subject to redemption prior to maturity on December 1, 20\_\_, and any date thereafter, from any available monies, in whole or in part, and if in part, in such principal amounts and from such maturities as the Village shall

determine, at a redemption price of par plus accrued interest to the date fixed for redemption, and as otherwise provided in the Ordinance.

The Village, the Bond Registrar and the Paying Agent may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the Village, the Bond Registrar and the Paying Agent shall not be affected by any notice to the contrary.

**ASSIGNMENT**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

Here insert Social Security Number,  
Employer Identification Number or  
other Identifying Number

\_\_\_\_\_

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint

\_\_\_\_\_

as attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this transfer and assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 10. Tax Levy. A. PLEDGED TAXES LEVIED. For the purpose of providing funds required to pay the interest on the Bonds promptly when and as the same falls due, and to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable

property within the Village, in the years for which any of the Bonds are outstanding, a direct annual tax sufficient for that purpose; and there is hereby levied on all of the taxable property in the Village, in addition to all other taxes, the direct annual taxes for the years and in the amounts as follows (the "Pledged Taxes"):

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE DOLLAR SUM OF:	
2019	\$1,915,000.00	for principal and interest to and including December 1, 2020
2020	\$1,915,000.00	for principal and interest
2021	\$1,915,000.00	for principal and interest
2022	\$1,915,000.00	for principal and interest
2023	\$1,915,000.00	for principal and interest
2024	\$1,915,000.00	for principal and interest
2025	\$1,915,000.00	for principal and interest
2026	\$1,915,000.00	for principal and interest
2027	\$1,915,000.00	for principal and interest
2028	\$1,915,000.00	for principal and interest
2029	\$1,915,000.00	for principal and interest
2030	\$1,915,000.00	for principal and interest
2031	\$1,915,000.00	for principal and interest
2032	\$1,915,000.00	for principal and interest
2033	\$1,915,000.00	for principal and interest
2034	\$1,915,000.00	for principal and interest
2035	\$1,915,000.00	for principal and interest
2036	\$1,915,000.00	for principal and interest
2037	\$1,915,000.00	for principal and interest
2038	\$1,915,000.00	for principal and interest

Interest or principal coming due at any time when there are insufficient funds on hand from the Pledged Taxes to pay the same shall be paid promptly when due from current funds on hand in advance of the collection of the Pledged Taxes herein levied; and when the Pledged Taxes shall have been collected, reimbursement shall be made to said funds in the amount so advanced. The Village covenants and agrees with the Purchaser and registered owners of the Bonds that so long as any of the Bonds remain outstanding, the Village will take no action or fail to take any action which in any way would adversely affect the ability of the Village to levy and

collect the foregoing tax levy. The Village and its officers will comply with all present and future applicable laws in order to assure that the Pledged Taxes may be levied, extended and collected as provided herein and deposited into the Bond Fund.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Order, the Corporate Authorities are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerks in a timely manner to effect such abatement.

B. PROVISIONS FOR ABATEMENT. In the event that funds from any other lawful source are or are reasonably expected to be made available for the purpose of paying any principal of or interest on the Bonds so as to enable the abatement of the Pledged Taxes levied herein for the payment of same, the Corporate Authorities may, by proper proceedings, direct the abatement of the taxes by the amount so deposited or expected to be deposited. A certified copy or other notification of any such proceedings abating taxes may then be filed with the County Clerks in a timely manner to effect such abatement.

*Section 11. Filing with County Clerks.* Promptly, as soon as this Ordinance becomes effective, a copy hereof, certified by the Village Clerk, shall be filed with the County Clerks; and said County Clerks shall in and for each of the years set forth hereinabove ascertain the rate percent required to produce the aggregate tax hereinbefore provided to be levied in each of said years; and said County Clerks shall extend the same for collection on the tax books in connection with other taxes levied in said years in and by the Village for general corporate purposes of the Village; and in said years such annual tax shall be levied and collected by and for

and on behalf of the Village in like manner as taxes for general corporate purposes for said years are levied and collected, and in addition to and in excess of all other taxes.

*Section 12. Sale of Bonds.* The Designated Officers are hereby authorized to proceed, without any further authorization or direction whatsoever from the Corporate Authorities, to sell and deliver the Bonds, in one or more series, upon the terms as prescribed in this Section, pursuant to one or more Bond Orders. Each series of Bonds shall be sold and delivered to the Purchaser at the Purchase Price, plus accrued interest to the date of delivery, if any. Each such sale shall be made upon the advice (in the form of a written certificate or report) of Robert W. Baird & Co., Incorporated, Naperville, Illinois, the Village's municipal advisor ("*Baird*"), that the terms of the Bonds are fair and reasonable in view of current conditions in the bond markets. Further, the Purchaser shall be the best bidder for the Bonds pursuant to a competitive sale conducted by Baird. Nothing in this Section shall require the Designated Officers to sell any of the Bonds if in their judgment, aided by Baird, the conditions in the bond markets shall have deteriorated from the time of adoption thereof or the sale of all or any portion of the Bonds shall for some other reason not be deemed advisable, but the Designated Officers shall have the authority to sell the Bonds in any event so long as the limitations set forth in this Ordinance and the conditions of this Section shall have been met. As a further exercise of this authority, the Designated Officers may sell the Bonds in more than one series; and, in such event, shall be authorized to change the name of the Bonds for each such series so that such series may properly be identified separately. Further, in such event, the provisions for registration, redemption and exchange of Bonds shall be read as applying to Bonds only of each series, respectively, and not as between series. Upon the sale of the Bonds or any series of the Bonds, the Designated Officers and any other officers of the Village as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as

may be necessary, including, without limitation, the Bond Order, Preliminary Official Statement, Official Statement, Purchase Contract, a tax exemption certificate and agreement as prepared by Bond Counsel (a "*Tax Certificate*"), and certain further closing documents. The Designated Officers must find and determine in the Bond Order that that the net present value debt service savings to the Village as a result of the issuance of the Refunding Bonds and the refunding of the Refunded Bonds is not less than 3% of the principal amount of the Refunded Bonds and that no person holding any office of the Village either by election or appointment, is in any manner financially interested either directly, in his or her own name, or indirectly in the name of any other person, association, trust or corporation in the Purchase Contract. The distribution of the Preliminary Official Statement relating to the Bonds is hereby in all respects authorized and approved, and the proposed use by the Purchaser of an Official Statement (in substantially the form of the Preliminary Official Statement but with appropriate variations to reflect the final terms of the Bonds) is hereby approved. The Designated Officers shall execute the Purchase Contract (which may take the form of an executed bid form) in the form approved by the attorney for the Village. Upon the sale of the Bonds, the Designated Officers shall prepare the Bond Order, which shall include the pertinent details of sale as provided herein, and such shall be entered into the records of the Village and made available to the Corporate Authorities at the next public meeting thereof. The Designated Officers shall also file with the County Clerks the Bond Order or like document including a statement of taxes. The authority granted in this Ordinance to the Designated Officers to sell Bonds as provided herein shall expire on May 5, 2020.

The Designated Officers are hereby authorized to take any action as may be required on the part of the Village to consummate the transactions contemplated by the Purchase Contract for

the Bonds (the "*Purchase Contract*"), this Ordinance, said Preliminary Official Statement, said final Official Statement, the Tax Certificate and the Bonds.

*Section 13. Creation of Funds and Appropriations.*

A. There is hereby created the "*General Obligation Bonds, Series 2019 Bond Fund*" (the "*Bond Fund*"), which shall be the fund for the payment of principal of and interest on the Bonds. Accrued interest, if any, shall be deposited into the Bond Fund and be applied to pay first interest coming due on the Bonds.

B. The Pledged Taxes shall either be deposited into the Bond Fund and used solely and only for paying the principal of and interest on the Bonds or be used to reimburse a fund or account from which advances to the Bond Fund may have been made to pay principal of or interest on the Bonds prior to receipt of Pledged Taxes. Interest income or investment profit earned in the Bond Fund shall be retained in the Bond Fund for payment of the principal of or interest on the Bonds on the interest payment date next after such interest or profit is received or, to the extent lawful and as determined by the Corporate Authorities, transferred to such other fund as may be determined. The Village hereby pledges, as equal and ratable security for the Bonds, all present and future proceeds of the Pledged Taxes on deposit in the Bond Fund for the sole benefit of the registered owners of the Bonds, subject to the reserved right of the Corporate Authorities to transfer certain interest income or investment profit earned in the Bond Fund to other funds of the Village, as described in the preceding sentence.

C. From the principal proceeds of the Project Bonds, the sum necessary, as determined by the Designated Officers, shall be used to pay costs of the 2019 Project and to that end shall be deposited into a separate and segregated account of the Village, hereby created, and to be known as the "*2019 Project Fund*" (the "*Project Fund*"). Monies on deposit in and to the credit of the Project Fund shall be disbursed from time to time as needed by the Finance Director, without

further official action or direction of the Corporate Authorities, in accordance with normal Village procedures for disbursements of corporate funds for capital projects. Upon the completion of the 2019 Project, as certified to the Finance Director by the architect or engineer in responsible charge of the 2019 Project, remaining funds, if any, on deposit in and to the credit of the Project Fund shall be transferred by the Finance Director, without further official action of or direction by the Corporate Authorities, to the Bond Fund. Monies on deposit in and to the credit of the Project Fund may be (a) advanced to the Bond Fund in anticipation of the receipt of Pledged Taxes as necessary in order to assure the timely payment of principal of and interest on the Bonds and (b) invested by the Finance Director in any investments lawful under Illinois law for Village funds, each without further official action of or direction by the Corporate Authorities.

Alternatively, the Village may deposit from the principal proceeds of the Project Bonds, the sum necessary, as determined by the Designated Officers, to be used to pay costs of the 2019 Project into the existing Capital Projects Fund of the Village and assign thereto a separate project number in accordance with customary Village procedures for capital improvement projects, and the Project Fund shall be deemed to consist of said proceeds *provided, however*, that the hereinabove stated provisions for the Project Fund shall in all other respects be in effect.

D. The sum of principal proceeds of the Refunding Bonds as is necessary, together with funds of the Village on hand and lawfully available, shall be used to provide for the Refunding and is hereby deposited with Wells Fargo Bank, N.A., Chicago, Illinois, as paying agent for the Refunded Bonds for the purpose of paying the principal of and interest on the Refunded Bonds up to and including the prior redemption date thereof.

E. The sum necessary, as determined by the Designated Officers, of the principal proceeds of the Bonds shall be deposited into a separate and segregated fund, hereby created, to

be known as the "2019 Expense Fund" (the "Expense Fund") and shall be disbursed upon the delivery of the Bonds or be used by the Finance Director to pay costs of issuance of the Bonds in accordance with normal Village disbursement procedures (which may include direction to the Purchaser to pay such expenses directly on the date the Bonds are delivered). Any funds remaining to the credit of the Expense Fund on the date which is three months following the date of delivery of the Bonds shall be transferred by the Finance Director to the Bond Fund.

*Section 14. Reimbursement.* None of the proceeds of the Bonds will be used to pay, directly or indirectly, in whole or in part, for an expenditure that has been paid by the Village prior to the date hereof except architectural or engineering costs incurred prior to commencement of any of the construction of the Infrastructure (as hereinafter defined) or expenditures for which an intent to reimburse it as properly declared under Treasury Regulations Section 1.150-2. This Ordinance is in itself a declaration of official intent under Treasury Regulations Section 1.150-2 as to all costs of the Infrastructure paid after the date hereof and prior to issuance of the Bonds.

*Section 15. Not Private Activity Bonds.* None of the Bonds is a "private activity bond" as defined in Section 141(a) of the Code. In support of such conclusion, the Village certifies, represents and covenants as follows:

A. No direct or indirect payments are to be made on any Bond with respect to any Private Business Use by any person other than a state or local governmental unit.

B. None of the proceeds of the Bonds is to be used, directly or indirectly, to make or finance loans to persons other than a state or local governmental unit.

C. No user of the improvements to the general public capital infrastructure financed with the proceeds of the Bonds (the "Infrastructure") other than the Village or another governmental unit will use the same on any basis other than the same basis as the general public; and no person other than the Village or another governmental unit will be

a user of the Infrastructure as a result of (i) ownership or (ii) actual or beneficial use pursuant to a lease, a management or incentive payment contract, or (iii) any other arrangement.

*Section 16. Registered Form.* The Village recognizes that Section 149 of the Code requires the Bonds to be issued and to remain in fully registered form in order to be and remain Tax-exempt. In this connection, the Village agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

*Section 17. Further Tax Covenants.* The Village agrees to comply with all provisions of the Code which, if not complied with by the Village, would cause the Bonds not to be Tax-exempt. In furtherance of the foregoing provisions, but without limiting their generality, the Village agrees: (a) through its officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to comply with all representations, covenants and assurances contained in certificates or agreements as may be prepared by counsel approving the Bonds; (c) to consult with such counsel and to comply with such advice as may be given; (d) to file such forms, statements and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Village in such compliance.

The Village further certifies and covenants as follows with respect to the requirements of Section 148(f) of the Code, relating to the rebate of "excess arbitrage profits" (the "*Rebate Requirement*") to the United States:

A. Unless an applicable exception to the Rebate Requirement is available to the Village, the Village will meet the Rebate Requirement.

B. Relating to applicable exceptions, the Designated Officers are hereby authorized to make such elections under the Code as either such officer shall deem reasonable and in the best interests of the Village. If such election may result in a "penalty in lieu of rebate" as provided in the Code, and such penalty is incurred (the "*Penalty*"), then the Village shall pay such *Penalty*.

C. The officers of the Village shall cause to be established, at such time and in such manner as they may deem necessary or appropriate hereunder, a "2019 General Obligation Bonds Rebate [or *Penalty*, if applicable] Fund" (the "*148 Compliance Fund*") for the Bonds, and such officers shall further, not less frequently than annually, cause to be transferred to the 148 Compliance Fund the amount determined to be the accrued liability under the Rebate Requirement or *Penalty*. Said officers shall cause to be paid to the U.S., without further order or direction from the Corporate Authorities, from time to time as required, amounts sufficient to meet the Rebate Requirement or to pay the *Penalty*.

D. Interest earnings in the Bond Fund are hereby authorized to be transferred, without further order or direction from the Corporate Authorities, from time to time as required, to the 148 Compliance Fund for the purposes herein provided; and proceeds of the Bonds and other funds of the Village are also hereby authorized to be used to meet the Rebate Requirement or to pay the *Penalty*, but only if necessary after application of investment earnings as aforesaid and only as appropriated by the Corporate Authorities.

The Village also certifies and further covenants with the Purchaser and registered owners of the Bonds from time to time outstanding that moneys on deposit in any fund or account in connection with the Bonds, whether or not such moneys were derived from the proceeds of the sale of the Bonds or from any other source, will not be used in a manner which will cause the

Bonds to be "arbitrage bonds" within the meaning of Code Section 148 and any lawful regulations promulgated thereunder, as the same presently exist or may from time to time hereafter be amended, supplemented or revised.

*Section 18. Opinion of Counsel Exception.* The Village reserves the right to use or invest moneys in connection with the Bonds in any manner, notwithstanding the tax-related covenants set forth (in Sections 15 through 17) herein, provided it shall first have received an opinion from an attorney or a firm of attorneys of nationally recognized standing as bond counsel to the effect that use or investment of such moneys as contemplated is valid and proper under applicable law and this Ordinance and, further, will not adversely affect the Tax-exempt status for the Bonds.

*Section 19. Rights and Duties of Bond Registrar and Paying Agent.* If requested by the Bond Registrar or the Paying Agent, or both, any Designated Officer of the Village is authorized to execute such forms of agreements between the Village and the Bond Registrar or Paying Agent with respect to the obligations and duties of the Bond Registrar or Paying Agent hereunder as shall be approved by the Village Attorney. In addition to the terms of any such agreements and subject to modification thereby, the Bond Registrar and Paying Agent by acceptance of duties hereunder agree:

- (a) to act as bond registrar, paying agent, authenticating agent, and transfer agent as provided herein;
- (b) as to the Bond Registrar, to maintain a list of Bondholders as set forth herein and to furnish such list to the Village upon request, but otherwise to keep such list confidential to the extent permitted by law;
- (c) as to the Bond Registrar, to give notice of redemption of Bonds as provided herein;

(d) as to the Bond Registrar, to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;

(e) as to the Bond Registrar, to furnish the Village at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the Village at least annually an audit confirmation of Bonds paid; Bonds outstanding and payments made with respect to interest on the Bonds.

The Village Clerk of the Village is hereby directed to file a certified copy of this Ordinance with the Bond Registrar and the Paying Agent.

*Section 20. Defeasance.* Bonds which (a) are paid and cancelled, (b) which have matured and for which sufficient sums been deposited with the Paying Agent to pay all principal thereof and interest due thereon, or (c) for which sufficient U.S. funds and direct non-callable U.S. Treasury obligations have been deposited with the Paying Agent or similar institution to pay, taking into account investment earnings on such obligations, all principal of and interest on Bonds when due at maturity, pursuant to an irrevocable escrow or trust agreement, shall cease to have any lien on or right to receive or be paid from the Bond Moneys hereunder and shall no longer have the benefits of any covenant for the registered owners of outstanding Bonds as set forth herein as such relates to lien and security of the outstanding Bonds. All covenants relative to the Tax-exempt status of the Bonds; and payment, registration, transfer, and exchange; are expressly continued for all Bonds whether outstanding Bonds or not.

*Section 21. Continuing Disclosure Undertaking.* The Village President or the Village Clerk of the Village is hereby authorized, empowered and directed to execute and deliver the Continuing Disclosure Undertaking (the "Continuing Disclosure Undertaking") in customary form as provided by Bond Counsel and as heretofore executed by the Village, or with such changes therein as the officer executing the Continuing Disclosure Undertaking on behalf of the

Village shall approve, his or her execution thereof to constitute conclusive evidence of his or her approval of such changes. When the Continuing Disclosure Undertaking is executed and delivered on behalf of the Village as herein provided, the Continuing Disclosure Undertaking will be binding on the Village and the officers, employees and agents of the Village, and the officers, employees and agents of the Village are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedies for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the Village to comply with its obligations under the Continuing Disclosure Undertaking.

*Section 22. Municipal Bond Insurance.* In the event the payment of principal of and interest on the Bonds is insured pursuant to a Municipal Bond Insurance Policy issued by a bond insurer (a "*Bond Insurer*"), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the Village and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer when holding Bonds, amendment hereof, or other terms, as approved by the President of the Village on advice of counsel, his or her approval to constitute full and complete acceptance by the Village of such terms and provisions under authority of this Section.

*Section 23. Publication of Ordinance.* A full, true and complete copy of this Ordinance shall be published within ten days after passage in pamphlet form by authority of the Corporate Authorities.

*Section 24. Superseder; Effective Date.* All ordinances, resolutions and orders, or parts thereof, in conflict herewith, are to the extent of such conflict hereby superseded. This Ordinance shall be in full force and effect immediately upon its passage and approval.

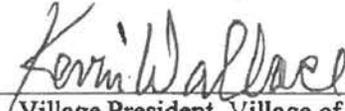
AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Reinke

NAYS: Trustee Hopkins

ABSENT: None

ADOPTED: The 5th day of November, 2019

APPROVED: November 5, 2019

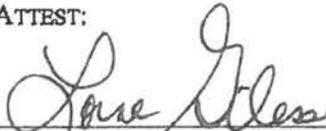


Village President, Village of Bartlett  
DuPage, Cook and Kane Counties, Illinois

Recorded in Village Records: November 5, 2019.

Published in pamphlet form by authority of the Corporate Authorities on November 6, 2019.

ATTEST:



Village Clerk, Village of Bartlett  
DuPage, Cook and Kane Counties, Illinois

STATE OF ILLINOIS    )  
                              ) SS  
COUNTY OF COOK     )

**CERTIFICATION OF MINUTES AND ORDINANCE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois (the "*Village*"), and as such official I am the keeper of the official journal of proceedings, books, records, minutes and files of the Village and of the President and Board of Trustees (the "*Corporate Authorities*") thereof.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Corporate Authorities held on the 5th day of November, 2019, insofar as the same relates to the adoption of an ordinance, numbered 2019-87, entitled:

AN ORDINANCE providing for the issuance of not to exceed \$15,000,000 General Obligation Bonds, Series 2019, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, for the purpose of financing various capital improvements and refunding certain outstanding general obligation bonds, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that said meeting was held at a specified time and place convenient to the public; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; that an agenda for said meeting (the "*Agenda*") was posted at the location where the meeting was held on a day which was not a Saturday, Sunday or legal holiday for Illinois municipalities and not less than 96 hours prior to holding the meeting, that the Agenda described or made reference to said ordinance; that a true, correct and complete copy of the Agenda as so posted is attached hereto, and that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended, and that the Corporate Authorities have complied with all of the provisions of said Act and said Code, except as validly superseded by the home rule authorities of the Village, and with all of the procedural rules of the Corporate Authorities in the adoption of said ordinance and the fixing of the Agenda.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of the Village  
this 5th day of November, 2019.

[SEAL]

[VILLAGE CLERK]



*Lisa Gilles*  
Village Clerk

Truth in Taxation Public Hearing – 7:00 P.M.

VILLAGE OF BARTLETT  
BOARD AGENDA  
NOVEMBER 5, 2019  
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*

*All Items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
6. MINUTES: Board & Committee Minutes – October 15, 2019
- \*7. BILL LIST: November 5, 2019
8. TREASURER'S REPORT: None
9. PRESIDENT'S REPORT: A. 2019 Auditor's Report
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:
  - A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS
    1. None
  - B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA
    1. None
  - C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE
    1. Consideration and action on an ordinance providing for the issue of not to exceed \$15,000,000 General Obligation Bonds, Series 2019, for the purpose of financing various capital improvements and refunding certain outstanding bonds of the Village, providing for the levy of taxes to pay said bonds, and providing for the sale of said bonds to the purchaser thereof **[ALTERNATIVE #1]**
    2. Consideration and action on an ordinance providing for the issue of not to exceed \$6,500,000 General Obligation Refunding Bonds, Series 2019, for the purpose of refunding certain outstanding bonds of the Village, providing for the levy of taxes to pay said bonds, and providing for the sale of said bonds to the purchaser thereof **[ALTERNATIVE #2]**
    - \*3. 2019 Estimated Property Tax Levy
    - \*4. Resolution Approving of Disbursement Request for Payout No. 12 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project
  - D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE
    - \*1. Executive Session Minutes Review
  - E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARONARO
    1. Resolution Approving of an Intergovernmental Mutual Aid Agreement Between the Village of Bartlett Police Department and Hanover Township Emergency Services Department
  - F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER
    - \*1. Apple Orchard Pump Station Upgrade Project (Rejection of Bids)
    - \*2. Resolution Awarding the 2019-20 Bulk Road Salt Purchase Between the Village of Bartlett and Compass Minerals America, Inc.
    - \*3. Ordinance Amending the Bartlett Municipal Code Section 6-11-1303.1: Schedule V, No Parking Zones
13. NEW BUSINESS
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



# Agenda Item Executive Summary

Item Name FY 2020-21 State Salt Purchase

Committee  
or Board Board

## BUDGET IMPACT

Amount: \$130,000

Budgeted

Yes (\$150,000)

List what  
fund

General Fund - Streets

## EXECUTIVE SUMMARY

I have received all of the necessary information regarding the contract for road salt through the State of Illinois Joint Purchase Program.

Cargill, Inc. was awarded the contract for road salt. The cost per ton, delivered to Bartlett is \$46.73. This bid from Cargill represents the purchase of a maximum of 960 tons for the 2020-21 season. We have already procured an additional amount up to 1,040 tons through DuPage County at \$81.13 per ton. Our total cost for salt this year is estimated at \$130,000 for 2,000 tons.

I recommend the Village of Bartlett continue to participate in the State of Illinois Joint Purchase Program for road salt through Cargill, Inc.

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, State Contract

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2020-\_\_\_\_\_, a resolution awarding the 2020-21 Bulk Road Salt Purchase Between the Village of Bartlett and Cargill, Inc.

Staff: Dan Dinges, Director of Public Works

Date: 11/19/20

# Memo

**DATE:** November 19, 2020

**TO:** Paula Schumacher  
Village Administrator

**FROM:** Dan Dinges, PE  
Director of Public Works

**SUBJECT: PURCHASE OF ROAD SALT**

I have received all of the necessary information regarding the contract for road salt through the State of Illinois Joint Purchase Program.

Cargill, Inc. was awarded the contract for road salt. The cost per ton, delivered to Bartlett is \$46.73. This bid from Cargill represents the purchase of a maximum of 960 tons for the 2020-21 season. We have already procured an additional amount up to 1,040 tons through DuPage County at \$81.13 per ton. Our total cost for salt this year is estimated at \$130,000 for 2,000 tons.

I recommend the Village of Bartlett continue to participate in the State of Illinois Joint Purchase Program for road salt through Cargill, Inc.

**MOTION:** I move to approve Resolution 2020-\_\_\_\_\_, a resolution awarding the 2020-21 Bulk Road Salt Purchase Between the Village of Bartlett and Cargill, Inc.

**RESOLUTION 2020 - \_\_\_\_\_**

**A RESOLUTION AWARDING THE 2020-21 BULK ROAD SALT PURCHASE  
BETWEEN  
THE VILLAGE OF BARTLETT AND CARGILL, INC.**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The 2020-21 Bulk Road Salt Purchase is awarded to Cargill, Inc., being the lowest responsible and responsive bidder through the Illinois Department of Central Management Services, for up to 960 tons of salt at \$46.73/ton with a total sum of \$44,860.80.

**SECTION TWO:** The Bulk Road Salt Purchase Agreement dated November 16, 2020, between Cargill, Inc. and the Village of Bartlett (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION THREE:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION FOUR: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 1, 2020

APPROVED: December 1, 2020

ATTEST:

\_\_\_\_\_  
Kevin Wallace, Village President

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - \_\_\_\_\_ enacted on December 1, 2020, and approved on December 1, 2020, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**STATE OF ILLINOIS  
CONTRACT**

Central Management Services  
JPMC Rock Salt Bulk, FY21  
21-416CMS-BOSS4-P-20911

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The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Vendor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Vendor's execution of the contract. This contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to contract filing.)

Yes

No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

Yes (IPG Certifications and Disclosures including FORMS B)

No

1. DESCRIPTION OF SUPPLIES AND SERVICES
2. PRICING
3. TERM AND TERMINATION
4. STANDARD BUSINESS TERMS AND CONDITIONS
5. STATE SUPPLEMENTAL PROVISIONS
6. STANDARD CERTIFICATIONS
7. FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST
8. CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – “FORMS B” (IF APPLICABLE)
9. PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)

In consideration of the mutual covenants and agreements contained in this contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page

**STATE OF ILLINOIS  
CONTRACT**

Central Management Services  
JPMC Rock Salt Bulk, FY21  
21-416CMS BOSS4-P- 20911

**VENDOR**

Vendor Name: Cargill, Incorporated – Salt, Road Safety	Address (City/State/Zip): 24950 Country Club Blvd., Suite#450 North Olmsted, Ohio 44070
Signature:	Phone: 1 800-600-7258
Printed Name: Jamie Napier	Fax: 1-800 467-3409
Title: Customer Care Representative I	Email: Salt_CustomerCareRoadSafety@cargill.com
Date: August 17, 2020	

**STATE OF ILLINOIS**

Procuring Agency: Central Management Services	Phone: 866-455 2897
Street Address: 1000 E Converse St	
City, State ZIP: Springfield, IL 62702	
Official Signature:	Date: <u>11/14/2020</u>
Printed Name:	
Official's Title: Janel L. Forde, Director by Krysti Rinaldi, Agency Purchasing Officer	
Legal Signature:	Date:
Legal Printed Name:	
Legal's Title:	
Fiscal Signature:	Date:
Fiscal's Printed Name:	
Fiscal's Title:	

**AGENCY USE ONLY**

**NOT PART OF CONTRACTUAL PROVISIONS**

- Agency Reference #: 21-416CMS-BOSS4-R-56420
- Project Title: JPMC Rock Salt Bulk
- Contract #: 21-416CMS-BOSS4-P-20911
- Procurement Method (IFB, RFP, Small Purchase, etc.): IFB
- BidBuy Reference #: 21-416CMS-BOSS4-B-16193
- BidBuy Publication Date: 7/23/20
- Award Code: A
- Subcontractor Utilization?  Yes  No      Subcontractor Disclosure?  Yes  No
- Funding Source:
- Obligation #:
- Small Business Set-Aside?  Yes  No      Percentage:
- Minority Owned Business?  Yes  No      Percentage:
- Women Owned Business?  Yes  No      Percentage:
- Persons with Disabilities Owned Business?  Yes  No      Percentage:
- Veteran Owned Small Business?  Yes  No      Percentage:
- Other Preferences?

## 1. DESCRIPTION OF SUPPLIES AND SERVICES

- 1.1. **GOAL:** To establish a joint purchase master contract to enable governmental units and qualified not-for-profit agencies to purchase bulk rock salt on an as needed basis during the contract period.

**Note:** Participation in this contract is based upon an annual survey that defines the BidBuy line items and additional participation in the resultant contract is not allowed.

### 1.2. SUPPLIES AND/OR SERVICES REQUIRED:

#### 1.2.1. Rock Salt Specification Requirements:

1.2.1.1 Rock Salt shall comply with the requirements of The American Association of State Highway and Transportation Officials (AASHTO) SPECIFICATION M143, SODIUM CHLORIDE TYPE 1, GRADE 1.

1.2.1.2 Rock Salt shall be free flowing fresh stock, reclaimed or re-crushed rock salt will not be accepted and shall be rejected by delivery site.

1.2.2. Quantity Commitments: All participants who complete the annual survey will have the option to choose between a minimum of 80% or 100% purchase commitment and will be allowed a maximum of 120% purchase commitment as defined below. All minimum purchase commitments will be defined in the line item description within BidBuy.

1.2.2.1 Minimum 80% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 80%. That means that if the participant estimates a quantity of 100 ton, the participant is only obligated to order 80 ton. That is 80% of the estimated quantity. The participant shall have no further liability to the Vendor for further remaining quantities.

1.2.2.2 Minimum 100% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 100%. That means that if the participant estimates a quantity of 100 ton, the participant is obligated to order 100 ton. That is 100% of the estimated quantity.

1.2.2.3 Maximum 120% Commitment: The Vendor shall agree to provide up to 120% of the bid quantity estimated tonnage at the same contract price. That means that all participants who estimate a quantity of 100 ton can order up to 120 ton at the same contract price.

1.2.2.4 Quantities Exceeding 120% Maximum: In some instances, a participant may require quantities that would exceed the maximum commitment of the Vendor; in such instances, any delivery shall be made upon the mutual agreement of all parties.

1.2.3. Weights and Measures Requirements and Adjustments:

1.2.3.1 Weights and Measures: All measurements for weight shall be from scales meeting the requirements of The Weights and Measures Act of the State of Illinois. The Vendor shall provide accurate weights of materials delivered to governmental units and qualified not-for-profit agencies. These weights shall be documented on delivery tickets which shall identify the source of the material, type of material, the date and time the material was loaded, the release number, the net weight, the tare weight, and the identification of the transporting vehicle.

The State reserves the right to conduct random, independent vehicle weight checks for salt deliveries. This will require that trucks occasionally be directed to a scale near the delivery point.

Should the vehicle weight check result in the net weight of material on the vehicle to exceed the net weight of material shown on the delivery ticket by 600 pounds or more, the State will document the independent vehicle weight check and immediately furnish a copy of the results to the Vendor. No adjustment in pay quantity will be made.

Should the vehicle weight check result in the net weight of material shown on the delivery ticket to exceed the net weight of material on the vehicle by the tolerance of 600 pounds or more, the State will document the independent vehicle weight check (IWC1), immediately furnish a copy of the results to the Vendor, and immediately perform a second independent weight check (IWC2). If the second independent weight check is within the 600-pound tolerance than a third independent weight check (IWC3) will be performed. If the third independent weight check is within tolerance, no pay adjustments will be made, and random independent weight checks will resume. If the second or third independent weight check confirms the net weight of the material shown on the delivery ticket exceeds the net weight of material on the vehicle by 600 pounds or more, the State will adjust the net weight shown on the delivery ticket for IWC1 to the checked delivered net weight as determined by the independent vehicle weight checks.

1.2.3.2 Method of Measurement: The State will also adjust the method of measurement for IWC2, IWC3 (when applicable) and subsequent truck loads using the same scale based on the out-of-tolerance independent weight checks. The net weight of rock salt delivered to the State from this source, will be adjusted by applying a correction factor "A" as determined by the following formula:

$$A = 1.0 - (B - C) / B; \text{ Where } A < 1.0 \text{ and } B - C > 600$$

Where: A = Adjustment factor  
B = Net weight shown on the delivery ticket from IWC1  
C = Net weight on the vehicle determined from independent weight check from IWC1

The adjustment factor will be applied as follows:  
Adjusted Net Weight = A x Delivery Ticket Net Weight

The adjustment factor will be imposed until the cause of the deficient weight is identified and corrected by the Vendor to the satisfaction of the State. If the cause of the deficient weight is not identified and corrected within seven calendar days, the State reserves the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This action may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied weight adjustments.

At the Vendor's option, the vehicle may be weighed on a second independent Department of Agriculture certified scale to verify accuracy of the scale used for the independent weight check. The freight for this additional weigh will be charged to the party that is proven to be negligent.

1.2.3.3 Deductions: The State reserves the right to assess, and apply if applicable, invoice deductions for the following:

Moisture Content: Deductions by percentage for moisture content based on total weight shall be determined by the following ranges:

Moisture Content (%)	Deduction in Price (Per Truckload)
0.00 TO 2.00	NO DEDUCTION
2.01 TO 2.50	10% DEDUCTION

2.51 TO 3.00	15% DEDUCTION
3.01 TO 3.50	20% DEDUCTION
3.51 TO 4.00	25% DEDUCTION
GREATER THAN 4.01	REJECTION OF LOAD

Sodium Chloride (NACL) Content: The State reserves the right to accept delivery of rock salt which, according to the analysis by The Illinois Department of Transportation, has a Sodium Chloride (NACL) content of less than 95.0 percent, but not less than 90.0 percent. When such reservation is applied, final payment will be made on the following basis:

- 1) When NACL content is between 94.0 and 94.9 percent, the price to be paid shall be the contract price less \$5.00 per ton.
- 2) When NACL content is between 90.0 and 93.9 percent, the price paid shall be contract price less \$10.00 per ton.
- 3) When the NACL content is less than 90.0 percent, the load will be rejected.

#### 1.2.4 Ordering

1.2.4.1 Order Placement: Orders may be placed with the Vendor (Monday-Friday) via telephone, with a written or fax confirmation to follow. All State agency orders will contain a purchase order generated from BidBuy in addition to a telephone or fax. Vendors shall arrange for immediate shipment upon receipt of order from an authorized participating agency representative.

All other governmental units and qualified not-for-profit agencies will use their own purchase order system.

1.2.4.2 Order Quantities: Orders shall be scheduled in amounts that make up full (22-25 ton) truckloads, orders for less than truckload will not be accepted.

1.2.4.3 Initial Orders: The Illinois Department of Transportation and The Illinois State Toll Highway require Vendors to ship initial fill-up orders prior to October 31<sup>st</sup> of the current year. Please see the attached file within BidBuy titled "Initial Orders". Vendor(s) shall notify each destination entity when initial shipments are to begin.

- 1.2.4.4 Seasonal Orders: Non-State agencies and qualified not-for-profit agencies reserve the right to purchase up to 50% of the estimated order requirements prior to November 30<sup>th</sup> of the current year. Vendor shall notify each delivery point of when shipment is to begin.
- 1.2.4.5 Order Timeline: For an order placed prior to 9:00 a.m. on a given day, that day would be considered as the first calendar day of the seven (7) day delivery period. For an order placed after 9:00 a.m. on a given day, the day following would be considered as the first calendar day of the seven (7) day delivery period, or as amended by order guidelines in Section 1.3.2.9.
- 1.2.4.6 Order Guidelines: An agency may order up to 20% of their 100% contracted tonnage in any given week and Vendor shall deliver within 7 working days after receipt of order. Quantities ordered above the 20 percent threshold shall have an extended delivery time of one-working-day for each one percentage-point above the 20% guideline. For example, if an agency orders 25% of their awarded total 100 tons, delivery of the first 20 tons (20%) shall be within 7 working days after receipt of order and the remaining 5 tons shall be delivered within 12 working days after receipt of the order.
- 1.2.4.7 Peak Season Orders: After hours and weekend delivery arrangements are encouraged during severe seasonal weather events to provide Vendor additional ability to maintain a prompt order delivery schedule. Orders placed during peak season should be in accordance with projected requirements and not in excess of the order guidelines, thereby hindering a Vendor's ability to maintain a prompt order delivery schedule.
- 1.2.4.8 Post Season Orders: All orders for Rock Salt shall be placed by the end of May for the previous season's estimated usage. If the location does not have adequate capacity to hold the rock salt, the Vendor may elect to add a storage charge per ton/day.

Storage Charge: \$ .75 per ton per day

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services.

### **1.3. MILESTONES AND DELIVERABLES:**

- 1.3.1. The Vendor will be required to report to Central Management Services- Bureau of Strategic Sourcing (BOSS) an annual usage report. This report shall be in a tab

delimited text file or an EXCEL spreadsheet that references the PO number and time period being reported, and must contain the following:  
PO Line number, Quantity, Unit of Measure, and Delivery Address.

The report shall be attached and sent to the following email address:  
[cms.boss.sourcing@illinois.gov](mailto:cms.boss.sourcing@illinois.gov).

- 1.3.2. Stockpile and Order Status Reports: Vendor shall provide stockpile and order status reports upon request and as requested to CMS Bureau of Strategic Sourcing for use in its' contract administration effort. Failure to comply in timely manner may be considered a breach of contract.
- 1.3.3. Delivery Invoices: Vendor invoices shall show the date orders were placed with the Vendor and the dates and amounts of salt delivered.

#### **1.4. VENDOR / STAFF SPECIFICATIONS:**

##### **1.4.1. Vendor Meetings:**

- 1.4.1.1 The Vendor shall participate in a pre-season meeting with IDOT Central Bureau of Operations. This meeting will be scheduled after the execution of the contract(s).
- 1.4.1.2 The Vendor shall participate in weekly calls with IDOT Central Bureau of Operations throughout the winter season.
- 1.4.1.3 The Vendor shall participate in a post-season meeting with IDOT Central Bureau of Operations that will be scheduled between April to June.

##### **1.4.2. Stockpile and Delivery Performance:**

- 1.4.2.1 Delivery Performance: Freezing of waterways and the impact on delivery must be reasonably anticipated by the Vendor and is not a cause to claim Force Majeure.
- 1.4.2.2 STOCKPILE AVAILABILITY: Successful Vendors shall have stockpiles of Rock Salt in Illinois or near its boundaries in quantities that are sufficient to satisfy the State of Illinois contractual requirements and stockpile staging requirements shall be as follows:
  - 100% at upper MISSISSIPPI RIVER STOCKPILE locations, DISTRICT-1, DISTRICT-2, DISTRICT-3, and DISTRICT-4 by December 1st
  - 50% at all other Downstate Stockpile locations by December 1<sup>st</sup> and 100% by January 1<sup>st</sup>.

Such stockpiles must be near enough to delivery points to allow for timely delivery as required by the State of Illinois contractual requirements.

Vendors may also be required to furnish a list of rock salt commitments against these stockpiles as a result of other contractual agreements.

1.4.2.3 STOCKPILE INSPECTIONS: The State reserves the right to inspect and/or test the rock salt provided at the Vendor's stockpile points or at the salt storage facility destination, whichever is most convenient to the State.

1.4.2.4 VENDOR NOTIFICATION – Illinois Waterway Consolidated Lock Closures: Various lock closures will be occurring on the Illinois waterway over the next few years. Vendors should prepare accordingly and thereby such is not a cause to claim Force Majeure. Information on the lock closures including scheduling can be found at:

<https://www.mvr.usace.army.mil/Missions/Navigation/Navigation-Status/>

## 1.5. TRANSPORTATION AND DELIVERY:

1.5.1. Delivery Time: Deliveries are to be made within seven (7) working days, or as extended by order guidelines in Section 1.3.4.6. For all orders placed by contract participants on or after December 1 and prior to May 1 of any year, order delivery performance shall be subject to application of Liquidated Damages as stated in section 1.5.11 below.

1.5.2. Delivery Schedule: Salt order deliveries will be accepted only during regular workdays (Monday thru Friday) and work hours (7:30 a.m. - 3:30 p.m.) excluding state holidays, except where special arrangements are made in advance with an appropriate representative at the delivery site.

1.5.3. Delivery Locations: All delivery locations are listed within each line item in BidBuy. Specific delivery notes for other governmental units and qualified not-for-profit agencies will be given at the time of order.

1.5.4. Payment of Tolls: The contractor shall be required to pay the full amount of tolls, if any, incurred during the duration of the contract. Said tolls will not be refunded by the ordering agency.

1.5.5. Delivery Tickets: Each delivery ticket shall be a direct entry (no manual entries) certified scale ticket indicating gross, tare, and net weight of each truckload of rock salt. Unless otherwise directed, delivery ticket must also be signed by an

authorized agency representative at the delivery location point to verify that agency has accepted the material. The Vendor shall include the release order number and the date of delivery on each delivery ticket. The Vendor shall ensure all weights and measures shown on all tickets are correct.

- 1.5.6. Delivery Requirements: All truck loads shall be covered with approved weatherproof material. Vendor shall ensure the delivery person inspects the inside of the trailer and all salt is removed from the trailer before leaving a delivery point.
- 1.5.7. Delivery Method: All deliveries will be on the basis of the "End-Dumping" method. Vendors shall be governed by the specific delivery instructions, as to unloading point, issued by an applicable agency when they place their order for a particular location.
- 1.5.8. Weights and Measures: Governmental units and qualified not-for-profit agencies reserve the right to require that trucks may occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads. The State reserves the right to take action to remedy Vendors failure to provide accurate weights and measures.
- 1.5.9. Foreign Materials: Truckloads, new or pre-loaded, of Rock Salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event any agency discovers foreign material in truckloads of rock salt already dumped at its location, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies option to issue a refund consistent with the dollar amount of original order.
- 1.5.10. Damages: The State reserves the right to take action against Vendor delivery failure as follows:

Liquidated Damages: From December 1 through May 1 of the current season, if the Vendor is unable to make delivery within the authorized delivery time, the State shall assess and have the right to retain as Liquidated Damages, and not as a penalty, 5 percent per working day on the undelivered portion of the order, but not to exceed 50 percent of the total order. The State and Vendor agree that at the time of contracting, the amount of actual damages is uncertain. The State and Vendor further agree that the amount of Liquidated Damages in this section is reasonable and bears relation to the damages which may be sustained in the event of a breach.

Delivery Failure Damages: If after seven (7) days assessment of Liquidated Damage claims, a Vendor has still failed to deliver as required, the State reserves the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied Liquidated Damages.

**1.6. SUBCONTRACTING**

Subcontractors are allowed.

1.6.1. Will subcontractors be utilized?  Yes  No

A subcontractor is a person or entity that enters into a contractual agreement with a total value of \$50,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors must include Standard Certifications completed and signed by the subcontractor.

1.6.2. Please identify below subcontracts with an annual value of \$50,000 or more that will be utilized in the performance of the contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

- Subcontractor Name: \*\*\*\*Please See Attached Listings\*\*\*\*

Amount to Be Paid:

Address:

Description of Work:

- Subcontractor Name:

Amount to Be Paid:

Address:

Description of Work:

If additional space is necessary to provide subcontractor information, please attach an additional page.

- 1.6.3. All contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.
- 1.6.4. If the annual value of any the subcontracts is more than \$50,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.
- 1.6.5. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor is required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of this Contract are done at the sole risk of the Vendor and subcontractor(s).

**1.7. SUCCESSOR VENDOR**

Yes  No This contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

If yes is checked, then the Vendor certifies:

- (i) that it shall offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer; and
- (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this contract.

**1.8. WHERE SERVICES ARE TO BE PERFORMED:** Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if the Vendor shifts any such work outside the United States.

- Location where services will be performed: \*\*\*\*Please See Attached Listings\*\*\*\*

Value of services performed at this location:

- Location where services will be performed:

Value of services performed at this location:

## 2. PRICING

### 2.1 FORMAT OF PRICING:

2.1.1 Vendor shall submit pricing in the format shown below, based on the terms and conditions set forth in section 1 of this Contract.

2.1.2 Pricing shall be submitted in the following format: Price shall be Unit Cost in accordance with the Unit of Measure (UOM) stated in BidBuy .

2.2 **TYPE OF PRICING:** The Illinois Office of the Comptroller requires the State to indicate whether the contract price is firm or estimated at the time it is submitted for obligation. The total price of this contract is estimated.

2.3 **EXPENSES ALLOWED:** Expenses are not allowed.

2.4 **DISCOUNT:** The State may receive a 0 % discount for payment within 0 days of receipt of correct invoice. This discount will not be a factor in making the award.

2.5 **VENDOR'S PRICING:** Attach additional pages if necessary or if the format of pricing specified above in Section 2.1 requires additional pages.

2.5.1. Vendor's Price for the Initial Term: Estimated Price - \$27,806,133.65

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed pricing.

If checked, see the attached BidBuy Purchase Order for the Vendor's Price for the Initial Term.

2.5.2. **Renewal Compensation:** If the contract is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

2.5.3. **Economic Adjustment Clause:**

The prices in this contract must remain firm for the first season after the execution date of the contract. Thereafter, requested adjustments will be limited to once at the renewal term. See section 3.2.4.4 for further details.

All adjustment requests shall be made in writing. Vendor shall not be entitled to apply an upward price adjustment without first obtaining approval of such request from the Bureau of Strategic Sourcing (BOSS).

In the event a downward adjustment is warranted, the State reserves the right to adjust once during the renewal term for this. It will be the responsibility of the Vendor to notify BOSS of any such decrease.

Maximum allowable adjustments shall be governed by the U.S. Bureau of Labor Statistics Producer Price Index (PPI) Industry Data series Id:

**PCU2123932123933    Rock Salt**

The base PPI published index will be determined by the month of the bid opening date. If the bid opening date occurs in July, then the base PPI will be July's published index.

The published PPI Index at the time of requested adjustment will be determined by the month and day the adjustment was submitted to BOSS regardless of whether it is a preliminary or final index publication.

No further adjustments will be made once the maximum allowable adjustment has been calculated for the renewal term.

The maximum allowable adjustment shall be calculated as follows:

Maximum Allowable Price =  $A / B * C$

A = Bid Price

B = Base PPI index (defined by time of bid opening)

C = Published PPI index at time of requested adjustment

The U.S. Bureau of Labor Statistics web site can be located at [HTTP://WWW.BLS.GOV/PPI](http://www.bls.gov/ppi).

Should the referenced producer price index (PPI) become discontinued during the contract, it will be replaced by an appropriate alternative PPI chosen by CMS and all adjustments will be calculated based on the same methodology as outlined above, but with data from the new replacement index.

Requested adjustments shall include the contract number and requested price adjustment.

In all cases the contractor must file a claim for such adjustment prior to the delivery of the goods. In any event, the claim for such adjustment will not apply to release orders executed prior to the date the Bureau of Strategic Sourcing received the Economic Adjustment request.

- 2.6    MAXIMUM AMOUNT:** The total payments under this contract are not applicable as this is an indefinite quantity master contract.

### 3. TERM AND TERMINATION

- 3.1 TERM OF THIS CONTRACT:** This contract has an initial term that shall commence upon the last dated signature of the Parties and expire on 09/30/21 with the option to renew one 12 month period.

For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed term.

- 3.1.1 In no event will the total term of the contract, including the initial term, any renewal terms and any extensions, exceed ten (10) years. 30 ILCS 500/20-60
- 3.1.2 Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

#### 3.2 RENEWAL:

- 3.2.1. Any renewal is subject to the same terms and conditions as the original contract unless otherwise provided in the pricing section. The State may renew this contract for any or all the option periods specified, may exercise any of the renewal options early, and may exercise more than one option at a time based on continuing need and favorable market conditions, when in the best interest of the State. The contract may neither renew automatically nor renew solely at the Vendor's option.
- 3.2.2. Pricing for the renewal term(s), or the formula for determining price, is shown in the pricing section of this contract.
- 3.2.3. The State reserves the right to renew for a total of 12 months.
- 3.2.4. Participation in the contract renewal is based upon an annual survey and additional participation in the resultant contract is not allowed.
- 3.2.4.1 Participant's quantities cannot increase by more than 20% of last season's minimum purchase commitment quantity of either 80 or 100%.
- 3.2.4.2 All purchase commitments for the participants will remain the same as the initial term.
- 3.2.4.3 Participants do have the option to decrease their quantities.

3.2.4.4 All price adjustments will be determined by the Producer Price Index and limited to a 10% increase as defined in section 2.5.3.

- 3.3 TERMINATION FOR CAUSE:** The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

- 3.4 TERMINATION FOR CONVENIENCE:** The State may, for its convenience and with thirty (30) days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

Upon submission of invoices and proof of claim, the Vendor shall be entitled to compensation for supplies and services provided in compliance with this contract up to and including the date of termination.

- 3.5 AVAILABILITY OF APPROPRIATION:** This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Agency's funding by reserving some or all of the Agency's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

#### 4. STANDARD BUSINESS TERMS AND CONDITIONS

##### 4.1 PAYMENT TERMS AND CONDITIONS:

- 4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained in Vendor's invoices shall have no force or effect.
- 4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract of \$1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.
- 4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date of the contract is prior to execution.
- 4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor (DOL) and are available on DOL's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting DOL at 217-782-6206 or (<http://www.state.il.us/agency/idol/index.htm>) to ensure understanding of prevailing wage requirements.
- 4.1.5 Federal Funding: This contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.
- 4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of this contract, and the amount billed, and expenses incurred are as allowed in this contract. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.
  - 4.1.7.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the

applicable Agency's Illinois tax exemption number and Federal tax exemption information.

4.1.7.2 Vendor shall invoice at this completion of the contract unless invoicing is tied in this contract to milestones, deliverables, or other invoicing requirements agreed to in the contract.

Send invoices to:

Agency:	Requesting Agency/Entity
Attn:	Requesting Agency/Entity
Address:	Requesting Agency/Entity
City, State Zip	Requesting Agency/Entity

For procurements conducted in BidBuy, the Agency may include in this contract the BidBuy Purchase Order as it contains the Bill To address.

- 4.2 **ASSIGNMENT:** This contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State.
- 4.3 **SUBCONTRACTING:** For purposes of this section, subcontractors are those specifically hired to perform all, or part of the work covered by this contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. 30 ILCS 500/20-120.
- 4.4 **AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of this contract and any subcontract necessary to support amounts charged to the State pursuant this contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or

completion of the subcontract. If Federal funds are used to pay contract costs, the Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this contract or any subcontract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's or subcontractor's books and records. 30 ILCS 500/20-65.

- 4.5 TIME IS OF THE ESSENCE:** Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning this contract is being resolved unless otherwise directed by the State.
- 4.6 NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.
- 4.7 FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel this contract without penalty if performance does not resume within thirty (30) days of the declaration.
- 4.8 CONFIDENTIAL INFORMATION:** Each Party to this contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of this contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of this contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of this contract, in whatever form it is maintained, promptly at the end of this contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received

in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or that is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

- 4.9 USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to the confidentiality provisions of this contract.
- 4.10 INDEMNIFICATION AND LIABILITY:** The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this contract infringe, misappropriate, or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages.
- 4.11 INSURANCE:** Vendor shall, at all times during the term of this contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount

required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

- 4.12 INDEPENDENT CONTRACTOR:** Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.
- 4.13 SOLICITATION AND EMPLOYMENT:** Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.
- 4.14 COMPLIANCE WITH THE LAW:** The Vendor, its employees, agents, and subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, regulations, orders, Federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.
- 4.15 BACKGROUND CHECK:** Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractor's officers, employees or agents. Vendor or subcontractor shall immediately reassign any individual who, in the opinion of the State, does not pass the background check.
- 4.16 APPLICABLE LAW:**
- 4.16.1 PREVAILING LAW:** This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.
- 4.16.2 EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 Ill. Adm. Code 750.
- 4.16.3 COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY:** Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this contract. The State of Illinois does not waive sovereign immunity by entering into this contract.
- 4.16.4 OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at ([www.ilga.gov/legislation/ilcs/ilcs.asp](http://www.ilga.gov/legislation/ilcs/ilcs.asp)).
- 4.17 ANTI-TRUST ASSIGNMENT:** If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this contract,

then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title and interest to the claim or cause of action.

- 4.18 CONTRACTUAL AUTHORITY:** The Agency that signs this contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order or orders with the Vendor shall have any liability to the Vendor for that order or orders.
- 4.19 EXPATRIATED ENTITIES:** Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.
- 4.20 NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.
- 4.21 MODIFICATIONS AND SURVIVAL:** Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.
- 4.22 PERFORMANCE RECORD / SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of this contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue this contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.

- 4.23 FREEDOM OF INFORMATION ACT:** This contract and all related public records maintained by, provided to, or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) notwithstanding any provision to the contrary that may be found in this contract. 5 ILCS 140.
- 4.24 SCHEDULE OF WORK:** Any work performed on State premises shall be performed during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.
- 4.25 WARRANTIES FOR SUPPLIES AND SERVICES:**
- 4.25.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.
- 4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.
- 4.25.3. Vendor warrants that all services will be performed to meet the requirements of this contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.
- 4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS:** Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this contract.

- 4.27 EMPLOYMENT TAX CREDIT:** Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

The Vendor will be required to report to Central Management Services – Bureau of Strategic Sourcing (BOSS) an annual report on the hiring of Veterans and Ex-Offenders, this report must be sent by September 30<sup>th</sup> of every year. The report shall be attached and sent to the following email address: [cms.boss.sourcing@illinois.gov](mailto:cms.boss.sourcing@illinois.gov).

5. STATE SUPPLEMENTAL PROVISIONS

Agency Definitions

- 5.1. "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).
- 5.2. "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority which has the power to tax, or any other public entity created by statute. Governmental unit participation in this contract is based upon an annual survey that defines the BidBuy line items and additional participation in the resultant contract is not allowed
- 5.3. "Qualified not-for-profit agency" means any not-for-profit agency that qualifies under Section 45-35 of the Illinois Procurement code and that either (1) acts pursuant to a board established by or controlled by a unit of local government or (2) receives grant funds from the State or from a unit of local government. Qualified not-for-profit agency participation in this contract is based upon an annual survey that defines the BidBuy line items and additional participation in the resultant contract is not allowed

Required Federal Clauses, Certifications and Assurances

Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, security services, and printing, if valued at more than \$200 per month or \$2,000 per year) 30 ILCS 500/25-60.

Agency Specific Terms and Conditions

- 5.4. The Chief Procurement Officer for General Services makes this contract available to all governmental units and qualified not-for-profit agencies.
- 5.5. Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units and qualified not-for-profit agencies.
- 5.6. The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit or qualified not-for-profit agency.

- 5.7. Vendor shall bill each governmental unit or qualified not-for-profit agency separately for its actual share of the costs of the supplies or services purchased.
- 5.8. The credit or liability of each governmental unit or qualified not-for-profit agency shall remain separate and distinct.
- 5.9. Disputes between Vendors and governmental units or qualified not-for-profit agencies shall be resolved between the affected parties.
- 5.10. All terms and conditions in this Contract apply with full force and effect to all purchase orders.

Other: IDOT District County Detail

District	County					
1	Cook	DuPage	Kane	Lake	McHenry	Will
2	Boone Rock Island	Carroll Stephenson	Henry Whiteside	Jo Davies Winnebago	Lee	Ogle
3	Bureau Kendall	DeKalb LaSalle	Ford Livingston	Grundy	Iroquois	Kankakee
4	Fulton Peoria	Henderson Putnam	Knox Stark	Marshall Tazewell	McDonough Warren	Mercer Woodford
5	Champaign Vermillion	DeWitt	Douglas	Edgar	McLean	Piatt
6	Adams Macoupin Sangamon	Brown Mason Schuyler	Cass Menard Scott	Christian Montgomery	Hancock Morgan	Logan Pike
7	Clark Effingham Richland	Clay Fayette Shelby	Coles Jasper Wabash	Crawford Lawrence Wayne	Cumberland Macon	Edwards Moultrie
8	Bond Marion	Calhoun Monroe	Clinton Randolph	Greene St. Clair	Jersey Washington	Madison
9	Alexander Jefferson Saline	Franklin Johnson Union	Gallatin Massac White	Hamilton Perry Williamson	Hardin Pope	Jackson Pulaski