

VILLAGE OF BARTLETT
BOARD AGENDA
SEPTEMBER 17, 2019
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. *CONSENT AGENDA*

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

6. MINUTES: Board & Committee Minutes – September 3, 2019
- *7. BILL LIST: September 17, 2019
8. TREASURER'S REPORT: July, 2019
Sales Tax Report – May, 2019
Motor Fuel Tax Report – June, 2019
9. PRESIDENT'S REPORT: A. Appointments
B. Pride in Ownership Awards
C. Tri-Village Garden Club
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:
 - A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS
 1. None
 - B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA
 1. Appointment of Kirsten Erickson to the Economic Development Commission
 - *2. Streets of Bartlett BEDA Application
 - C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE
 1. Resolution Approving Amendments to the FY 2018-19 Budget
 - *2. Resolution Approving Advisory Services Agreement with Robert W. Baird to Perform Financial Advisory Work for the Village of Bartlett
 - *3. Microsoft Office 2019 Purchase
 - D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE
 - *1. Ordinance Creating a Class A Liquor License
 - *2. Ordinance Creating a Class B Liquor License
 - E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARONARO
 1. None
 - F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER
 1. Resolution Approving the Engineering Services Agreement Between the Village of Bartlett and Strand Associates, Inc.
 2. Purchase of 2019 Multipurpose Mowing/Snow Machine
13. NEW BUSINESS
 - A. One Taco Dos Tequilas, Inc. Class A Liquor License Request
 - B. D'Licious Crepes and Roti Class B Liquor License Request
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



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1. CALL TO ORDER

President Wallace called the regular meeting of September 3, 2019 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: Trustee Carbonaro

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Planning & Development Services Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Arborist Sarah Christensen, Management Analyst Tyler Isham, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Andrew Weiss from Faith World Outreach gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to remove the Bill List from the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve



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the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to amend the Consent Agenda to remove the Bill List and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Carbonaro
MOTION CARRIED

Trustee Camerer moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Carbonaro
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda

7. BILL LIST

Trustee Deyne moved to approve the Bill List for September 17, 2019 and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE BILL LIST FOR SEPTEMBER 17, 2019

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins
NAYS: None
ABSENT: Trustee Carbonaro
ABSTAIN: Trustee Reinke
MOTION CARRIED

8. TREASURER'S REPORT – None



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9. PRESIDENT'S REPORT

President Wallace stated that tonight, we have a very special group of guests that are here to be recognized. These guests are the students from the Bartlett High School Science, Technology, Engineering and Math (STEM) academy who have participated and completed a 40 hour internship, as a part of the second year of a partnership between School District U-46, the Alignment Collaborative for Education and the Village of Bartlett.

These students had an opportunity to participate in one of six internship assignments: Engineering, GIS, Building, Community Development, History or Administration. He turned things over to Management Analyst Joey Dienberg to recognize the interns individually:

- Engineering: Josh Kramp, Pooja Patel, and Kosha Patel

The engineering interns assisted public works by placing storm drain markers throughout the Lakewood Mills, Heron's Landing, Moreau and Country Creek subdivisions to notify people that these storm inlets drain to waterways, so anything that gets dumped down them will affect wildlife. They also documented and logged when, who and why the markers were placed where they were for future reference.

- GIS: Sydney Kelly and Sam Burch

The GIS interns worked on using a GPS unit to collect village owned storm, sanitary and water assets throughout the village as a part of a process to update and verify the location of every asset the village owns, the GPS data will be brought into GIS and the existing data will be modified to reflect the changes in location from the existing to the GPS data.

- Community Development: Rebecca Byun and Kevin Zieba

The community development intern scanned in floor plans of buildings in Brewster Creek Business Park which will be made available to first responders in the event of an emergency. They also did site inspections for landscaping and code violation complaints.

- Building: Grant Simmons and Sahithi Manne

The Building department interns gathered fee schedules from other communities' building codes to help gather information for a future update to the village's building code. The interns also had the opportunity to shadow building inspectors on their inspections throughout the summer.



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- History: Garima Shah and Jhil Patel

The history museum interns filmed resident's oral history for archival and other purposes, became knowledgeable of, and used best practices in the handling of the museums' collections, learned the several methods used for individual number identification of images and objects, and digitized photographs for preservation and educational purposes.

- Administration: Shriya Srikanth

Our administration intern worked on a variety of projects including researching other community's business license information to help update our business license fees, as well as working on multiple Bartlett business spotlight videos.

President Wallace stated that this internship not only gave these students a tremendous opportunity to step into the real world, but the students gave the village long-lasting, quality work. The village is extremely grateful to U-46, and the Alignment Collaborative for partnering with us to provide this incredible opportunity for students in our community.

President Wallace read a Proclamation for Arts DuPage and proclaimed September 2019 as Bartlett Arts DuPage Month.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized staff birthdays and anniversaries.

11. TOWN HALL

Charlie Deveaux, 111 N. Tatge Avenue

Mr. Deveaux stated that September is a very important month to him since he is a retired airline pilot as well as a retired Navy pilot and September 11th is Patriots' Day. He encouraged everyone to please fly their flag on that day because it is important to remember. There is a ceremony at fire station number one at 8:30 a.m. and he encouraged everyone to attend.

Andrew Lazzara, 1179 Foxboro Court

Mr. Lazzara stated that he brought up the need for a stop sign at the last meeting at Brewster and Foxboro Lane. If they cannot get a stop sign he wondered if they could get a sign stating that there are "children playing". There are a lot of kids as well as a bus stop and he had concerns that someone might get hurt.



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Chief Ullrich stated that they looked into it and one of the issues with a stop sign is that it has to meet certain warrants. Since there has not been any crashes there, it does not meet the warrants. They will work with public works to put up some other type of signage.

Jay Langfelder, 1665 Penny Lane

Mr. Langfelder stated that he was there tonight to speak about the mutual aid agreement with Hanover Township Emergency Services. His major concern was the community safety of the village. As a resident, he has utilized services from the fire district, police department, and library district, all through generous taxpayer expenses. The services that the village employees provide is professional and knowledgeable in these types of circumstances. His family was recently notified by Officer Flores that his mother-in-law passed away. Officer Bansley was at his mother-in-law's house and was very professional and sympathetic to their loss. He offered to contact the funeral home and the coroner and remained at the home until his mother-in-law was picked up by the funeral home. The professional caring of these officers was extremely kind and professional in this extreme circumstance. In January of 2019, he contacted Trustee Camerer for snow removal on his street. He was referred to Public Works and within forty-five minutes a plow came to the street and removed the snow. An employee named Scott responded to his request and acted in a professional and kind manner. These actions were taken by representatives of the community in an emergency and non-emergency situation. They were both very commendable and professional. When it comes to professional services, the community pays for services rendered. The Village of Bartlett trains and mobilizes individuals in servicing the community. As a resident, he lives in a community that expects professionalism and integrity from the personnel that the village hires and trains through mutual aid agreements also. He asked the Board to strongly look at alternatives and ask questions. Can something be done differently? Can other government entities who are established in similar manners as the police department, e.g., Hanover Park, Streamwood, DuPage and Cook Sheriff's Department assist.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya stated that Ordinance 2019-71, an Ordinance Authorizing the Lease of the Former Groh Camper Parcel Owned by the Village of Bartlett and Approving a Land Lease Agreement for Said Property Lying West of Route 59, South of Lake Street and East of Horizon Drive was covered and approved under the Consent Agenda.

Trustee Reinke abstained from this Consent approval.



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C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Resolution 2019-72-R, a Resolution Approving and Directing the Execution of the Non-Exclusive License Agreement Between Nick's Coffee Shop and the Village of Bartlett Pending Insurance Documentation was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

In the absence of Trustee Carbonaro, Trustee Reinke presented Ordinance 2019-70, an Ordinance Amending Title 5, Chapter 5, Section 5-5-6, and Title 5, Chapter 7 of the Bartlett Municipal Code.

Trustee Hopkins stated that we should amend this ordinance to include under Section 5-7-2, (prohibited use of tobacco products, electronic cigarettes and alternative nicotine products) this area of the ordinance covers schools and he felt that it should also cover municipal owned properties.

Trustee Reinke asked if that would also include parks, village hall, police station, etc.

Trustee Hopkins stated "municipal owned".

Trustee Reinke stated that he would support that and Trustee Camerer agreed.

Trustee Deyne asked if they were talking about the grounds also or just restricted to the building.

Trustee Hopkins stated that was correct - anything that the provision entails.

Attorney Mraz suggested that they Table this item and bring back an ordinance that not only includes municipal buildings, but the property as well. He stated that the ordinance in front of them prohibits usage on school property and maintains the state statute.

Administrator Schumacher asked for clarification on the age issue. For Bartlett Hills, do they want to see an age requirement?

Trustee Hopkins stated that there was an age requirement regardless. You have to be twenty-one in order to possess or use these products. He can understand that at the municipal golf course it could be problematic so they could be excluded.



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Ms. Schumacher stated that they will put an ordinance together and bring it to the Committee so they can fully discuss it.

Trustee Hopkins stated that it could be brought to the Board.

Trustee Reinke stated that the intent is not to prevent someone from vaping on the golf course or in the parking lot. The intent is to prohibit someone from coming in and blowing smoke in your face.

Trustee Reinke moved to Table Ordinance 2019-70, Ordinance Amending Title 5, Chapter 5, Section 5-5-6, and Title 5, Chapter 7 of the Bartlett Municipal Code and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO TABLE ORDINANCE 2019-70

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

MOTION CARRIED

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that there was no report.

13. NEW BUSINESS

President Wallace asked for an update on the barricades at Route 59 and Stearns.

Public Works Director Dan Dinges stated that he is trying to get an update from them and an explanation of why they would put signs up indicating that construction is going to start and there still is no work commencing. He will continue to pursue this issue with IDOT. He believes they are waiting for Verizon to relocate a cable.

President Wallace stated that there is nothing more frustrating for residents to have barricades up and no one working on a Labor Day weekend. If they need to reschedule another meeting with IDOT, he will be happy to meet with them.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

15. ADJOURN TO COMMITTEE OF THE WHOLE MEETING

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.



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There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

MOTION CARRIED

The meeting was adjourned at 7:25 p.m.

Lorna Giles
Village Clerk



VILLAGE OF BARTLETT COMMITTEE MINUTES

September 3, 2019

President Wallace called the Committee of the Whole meeting to order at 7:25 p.m.

PRESENT: Chairmen Camerer, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: Chairman Carbonaro

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Senior Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Planning and Development Services Director Roberta Grill, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Village Forester Sarah Christensen, Building Director Brian Goralski, Food and Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

COMMUNITY AND ECONOMIC DEVELOPMENT, CHAIRMAN GABREYNA

Streets of Bartlett BEDA

Chairman Camerer recused himself from the discussion on the Streets of Bartlett BEDA.

Economic Development Coordinator Tony Fradin stated that this is Manny Rafidia's second BEDA application. He was here late last year for his first BEDA. There has been quite a bit of work done over the past year and staff has been working with him for about two years. Staff used the BEDA program when it was new about a year ago in an effort to attract Mr. Rafidia to do this type of project. This is the largest redevelopment project in the downtown for quite a few years. It is in excess of \$2 million dollars of investment on top of purchasing the property. Staff has been working with Mr. Rafidia in attracting new businesses to the center and he has secured four new leases of which are all sales tax producing businesses. Additionally, he is working closely with current tenants. In the packet are contracts totaling \$1.1 million dollars which mostly pertain to the facade redevelopment and does not include the buildout costs. Mr. Rafidia had requested \$250,000 in both of his BEDA requests and staff informed him that \$50,000 is the maximum allowed. The Streets of Bartlett is comprised of two separate and distinct pins, one for the "L" shaped building and a separate for the building that includes the former grocery store space. That space is close to being divided into four separate units. Some future improvements include the parking lot and new lighting. He stated that Manny and his son Jeremy are in the audience to answer any questions.

Chairman Deyne asked what is going on with the out lot adjacent to the CVS, it looks like some concrete has been laid.



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Jeremy Rafidia stated that initially, it was there to get the ball rolling on a potential ice skating area in the winter or an electronic fire pit with a seating area. Nothing has been developed yet, it was just an idea.

Chairman Deyne stated he thought they have done a fantastic job so far. He asked if there has been any interest in a grocery store.

Mr. Rafidia stated that they have been approached by a large national tenant that has come by the site twice now to check out the renovations and the acquisition of new tenants. They hope to have more meetings with them and get them here.

Chairman Gabreyna asked what the large section of the old grocery store will be.

Mr. Rafidia stated that they are in talks with a large national fitness facility to take up a portion of that.

Chairman Gabreyna asked about the family entertainment center.

Mr. Rafidia stated that there would be 8,000 sq.ft. left over for something of that nature if it comes up. He stated they have been working in three parts to improve the center. Renovations, acquiring new tenants and maintaining the current tenants are the three main objectives they are working on. They have installed two new signs off of Devon Ave. and they have finished 90% of the facade so far. Most of the landscaping has been completed and they have installed 70-80 trees and shrubs. The facade is going to include goose necks that hang down and new lighting under the walkway. They will have 14 downtown style lights in the parking lot as well. They have acquired 4,500 sq.ft. of new leased space by Armanetti's which should be ready to open October 1st. Delicious Crepes and Roti is moving into a 2,600 sq.ft. space and hopes to be open on November 1st. There is also an ice cream shop that is going to go in a 1,200 sq.ft. space. Lastly, they have a new restaurant called One Taco Dos Tequila's which will be part of the new three units facing Devon. It will be occupying 4,000 sq.ft. and is currently in the permit process, hoping to be up and running in December. In addition, they are going to be resealing the lot and fixing some of the bumps. They are very happy with the progress so far.

Chairman Deyne asked what date they foresee as completion.

Mr. Rafidia stated that they hope to have the renovations done by the end of the year and the acquisition of new tenants is targeted to be complete and the center filled by the end of 2020.

Chairman Hopkins asked if an out building would need to be built in order to get a grocery store.



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Mr. Rafidia said as of now, that is what they are looking at.

The item was forwarded on to the Village Board for a vote.

Rotary Clock

The next item on our agenda is the Rotary Club of Bartlett Clock. The Rotary Club would like to purchase and install a four faced street clock on a portion of village owned Town Center property. The club had previously purchased a water fountain for this same site. The clubs committee has selected a classic design that is congruent with the development approach the village has followed for the Town Center. They have selected a desired location and wish to begin the second phase of fundraising for the clock project having already dedicated \$20,000 to the project, they seek to raise an additional \$25,000 to \$30,000 to fund the purchase, installation and landscaping around the base. Bartlett Rotary is seeking to work with the village to draft an agreement that will address the installation and maintenance parameters in reference to the clock.

Village Administrator Paula Schumacher stated that Suzie Sias is in attendance tonight and she is a member of the clock committee. This is a project that the Rotary Club has been working on for many years. They have got the seed money and before they further their efforts in fund raising, they want the villages approval since we own that property.

Chairman Reinke asked what site they are looking at.

Ms. Schumacher stated that it is a little bit in front of the water fountain.

Chairman Gabreyna asked Ms. Sias to comment on this Rotary tradition.

Ms. Sias said that it is a tradition and the manufacturer they are working with designs these clocks for Rotary Clubs and they are about 12' high, four faced clocks.

Chairman Gabreyna asked what the process to move this forward would be.

Ms. Schumacher stated that they will come up with a specific site map, how it's being fed with electricity, where the landscaping is going to be and how it will be cared for.

Chairman Hopkins asked what type of warranty comes with a clock like this and is the village going to be responsible for maintenance.

Ms. Sias stated that it will need to be worked out, they wanted to make sure you wanted a clock before going into the details.



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Ms. Schumacher stated that she has noticed them in other communities and they are front and center in their downtowns providing a nice gathering spot.

Chairman Deyne stated that he thought since the Rotary Club is donating the clock to the village he thought the village should maintain the clock.

Ms. Schumacher stated that there is a specific maintenance plan the clock maker recommends so we can see what that would entail.

POLICE & HEALTH, CHAIRMAN CARBONARO

Use of Hanover Township Emergency Services Agency

Police Chief Patrick Ullrich stated that back in September of last year, he brought up the potential use of Hanover Township Emergency Services to assist the police department with emergency situations. During the last year, the police department has used them a total of 7 times, all of them for traffic control and portable lights for an event in July. That is valuable to the police department because they don't have to be tied up with traffic and are able to answer other calls, conduct evacuations if required and reduces the number of officers that need to be called in from home. His experience dealing with the emergency services over the last year has been positive, they are response, and they always send a supervisor so if we have issues, we discuss with the supervisor and they take care of it. Since that time, a question has come up regarding whether we need a mutual aid agreement. After reviewing the Act, staff feels it would be safer from a liability standpoint to have a mutual aid agreement.

Chairman Reinke thought it makes sense to have an agreement.

Chairman Hopkins asked how long their emergency services department has been around.

Assistant Emergency Services Director Caleb Hanson stated that they are celebrating their 10th year this year.

Chairman Hopkins stated that he disagrees with Hanover Township Emergency Services and thinks the police and fire departments can handle the situations. He sees a separate line item on his tax bill for the department. He stated it always starts out small then keeps growing. He would hate to see ten years from now more counties and cities using their services, the department hiring more full-time people and before you know it, they are up there with the village and fire departments on the tax bill.

Chairman Reinke asked if Bartlett Police Department needs more resources.



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Chief Ullrich stated that all the other departments that use the township use them for the same thing and some use them for special events as well. Staff interprets the Act to say that we can only use them for emergency services. The services that they offer, using volunteers and being there to have them quickly really suits our needs. In discussions with other communities, they have found them to be very helpful in those types of situations.

Village Attorney Bryan Mraz stated that it is his opinion that it is advisable to have a mutual aid agreement because of the way the statute is written. In the seven instances outlined by the Chief, you would be calling in officers and paying them time and a half. Not all emergencies are the same scope and they might not be enough always.

Chairman Hopkins asked if we were only going to use them in Cook County.

Mr. Mraz, stated that it would be anywhere in the village boundaries. The Act allows us to use them for emergencies in both counties.

Chairman Hopkins asked if there are any other emergency services groups in DuPage County.

Chief Ullrich stated that he was not aware of any.

Chairman Hopkins stated that it looks like they may be keeping their budgets down.

PUBLIC WORKS, CHAIRMAN CAMERER

Tree Survey Results

Public Works Director Dan Dinges stated that the village received a grant to do the tree inventory. It was recently completed and he is asked Village Forester Sarah Christensen to review it.

Ms. Christensen presented the (attached) tree presentation.

They collected a number of parameters on each tree. The first is tree status, active tree means there was a tree in that location, planting space means there was an appropriate place for a tree to be planted, but there wasn't one there and stump means there was a tree that was cut down but the stump wasn't removed yet. They put the address for all of the locations then if there was an active tree they would collect all the information on page two of the presentation. They consider DBH (Diameter at Breast Height) is roughly 4.5 feet off the ground.



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The village has 117 different species of trees and the group that conducted the survey said based on that, we could become an accredited level two arboretum, so staff is going to be looking into that in the future.

On page four of the presentation, the bell curve shows that we have more trees in the "average" range than what would be expected in town and below the normal amount of "below average" and "poor" trees. No trees above 8" or smaller were rated anything better than average because they are too young to be accurately determined.

On page five is a breakdown of the average age classes of the tree population. We have a young group of trees because of the Emerald Ash Borer a few years ago. Based on the assumption that trees grow about 1/2" in diameter per year, this means that 1/3 of the population is 15 years old or younger. 1/3 is only about 20-25 years old and only 1/3 of the population are over 25 years old and considered mature. She thought that the village should be putting a lot of our focus into the smaller trees so that they become larger mature trees.

On page six, it shows that of the 15,000 trees, 11,000 of them were rated as cyclical prune which means they need the basic every 3-5 year maintenance prune. There wasn't anything dangerous or a large amount of deadwood or anything of that nature. There were also 66 trees that are labeled hazardous prune which means a portion of the tree needs to be removed, but once it is, the rest of it will be okay to keep growing. Public Works is currently working on taking care of those. In the hazard remove category, there were 10 trees but those have been removed since the report was made.

On page 7, Ms. Christensen explained that while it was good that we have 117 different species, the village still has a lot of work to do. The industry standard for diversity is something called the 20-10-5 rule which means in any town, there should be no more than 20% of a family of plant, no more than 10% of a genus of plant and no more than 5% a species of plant. Unfortunately, the maples are one species, so they are way above the 5% threshold. Through our replacement program, it will be important to add a lot more species than just Maples, Honey Locusts and Lindens. Finally, the village will need to continue to prioritize the younger trees so they become mature later on and increasing the diversity through the replacement program. Overall, things look really good with our tree population.

President Wallace asked if all of Ash trees have been removed.

Ms. Christensen stated that they were. 167 remain, but they have been treated by the residents who opted to treat them. There are also a few that might need to be removed, but at the time we went through that area they were looking okay. There are two types of Ash trees, green and white. The beetles went after green first, then the white, so they didn't show the affects quite as soon as the green ashes did.



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Chairman Deyne asked if the treatment of the Ash trees work.

Ms. Christensen stated that it is working. You are signing yourself up for a treatment every two or three years that is not cheap, but it works.

Chairman Camerer asked about some of the underrepresented species that the village offers.

Ms. Christensen stated that our program is going on right now and we have some of those on there right now. One is called the Tulip tree which does great in parkways. Another one is the Kentucky Coffee tree. If you drive on West Bartlett Road into town on an area that gets pelted with salt and has very cold weather, you will see them and they are doing very well.

Chairman Camerer asked if Oaks, Hickory's, Black Cherries etc. are too big to put on a parkway.

Ms. Christensen stated that Black Cherries are not great because of salt spray and soil compaction. Oaks can do okay but they are kind of marginal to be in the parkway, but the village does plant them. Staff does their best to manage diversity and keep in mind where it's located, pedestrian and vehicle traffic, etc.

Chairman Camerer stated that he remembers the discussion from a year or two ago about trying to keep the local species of trees without bringing these species that are not native. The native trees are used to our climate so they should thrive as long as they can withstand the salt spray.

Chairman Reinke asked what we are doing to encourage residents to use that 50/50 tree replacement program.

Ms. Christensen stated that it is posted on the village website and social media. Any time a tree gets removed, staff informs the resident that there is a replacement program. Something that staff is considering doing with the information we have is to send a letter to the 2,900 planting locations that are available and informing the residents of the program.

President Wallace stated that he thought it would be helpful for when the trees are replaced, it would be good to have a note informing residents on how to care for their trees.

Ms. Christensen stated that every home that gets a parkway tree replaced gets a letter from her that talks about watering and mulching because we rely on the residents to water and care for the trees.



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
September 3, 2019**

Chairman Gabreyna asked if there was a possibility of a grant to help decrease the cost of filling those 2,900 spaces.

Ms. Christensen stated that the grant the village received is broke up into three separate categories, we applied for the tree inventory category. There is also a category for planting so staff believes that we could apply for the planting portion of the grant in the future.

Chairman Reinke thought it would be good for us to get the level #2 arboretum.

President Wallace thanked Ms. Christensen for the information.

President Wallace moved to adjourn the Committee of the Whole Meeting. That motion was moved by Chairman Camerer and seconded by Chairman Deyne.

ROLL CALL VOTE TO ADJOURN THE MEETING

AYES: Chairman Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Chairman Carbonaro

MOTION CARRIED

The meeting adjourned at 8:07 p.m.


Sam Hughes
Deputy Village Clerk



VILLAGE OF BARTLETT 2019 TREE INVENTORY REPORT



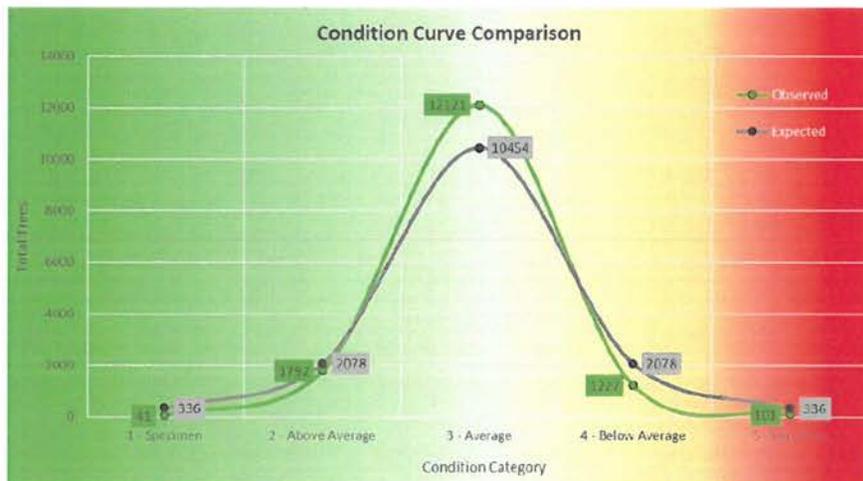
COLLECTION PARAMETERS

- Tree Status (Active Tree, Planting Space, Stump)
- Address
- Species
- DBH (Diameter at Breast Height)
- Crown Height and Spread
- Parkway Width
- Condition Rating (1-5, 1=Excellent, 5=Very Poor)
- Roots (Normal, Exposed, Girdling, Wounded)
- Wounds (None, Moderate, Severe)
- Deadwood (None, Moderate, Severe)
- Rot (None, Moderate, Severe)
- Maintenance Recommendation (Cyclical Prune, Monitor, Priority Prune, Risk Assessment, Remove, Hazard Remove, Hazard Prune, Establish Prune)

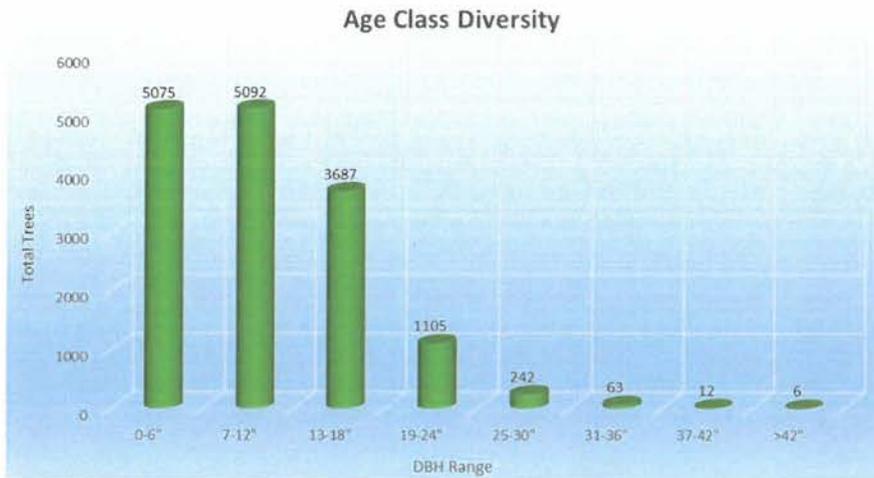
TREE DATA STATISTICS & ANALYSIS

Total Number of Managed Trees	15,282
Total Number of Plantable Spaces	2,993
Total Number of Stumps	18
Total Number of Species	117
Total Diameter Inches	152,250"
Average Tree Diameter	9.96"
Average Tree Height (ft)	25.36
Average Crown Spread (ft)	19.81
Average Crowding (Height to Spread Ratio)	1.28
Total Canopy Volume	156,067,848.56
Average Canopy Volume	10,224 cu ft
Average Tree Condition	2.97 (Slightly Above Average)
Average Mature (8" and up) Tree Condition	2.89 (Above Average)

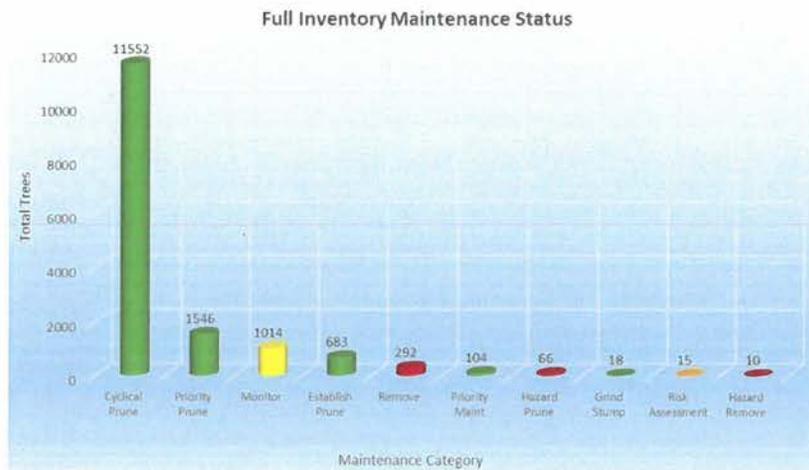
CONDITION CURVE COMPARISON



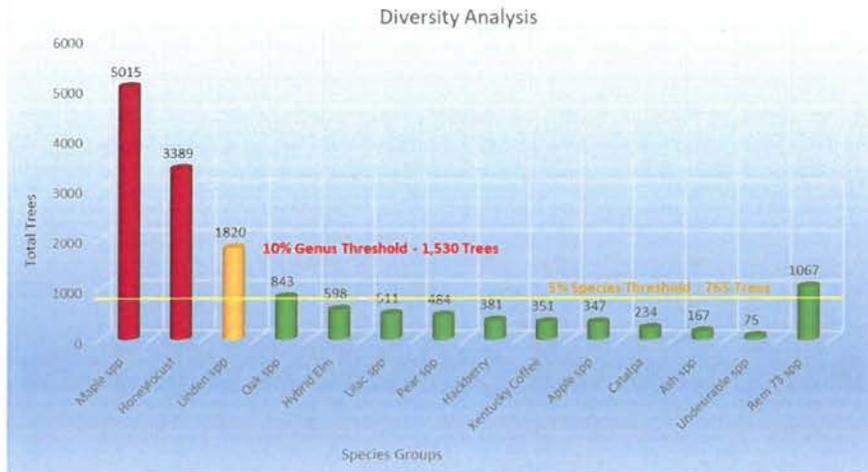
AGE CLASS DIVERSITY



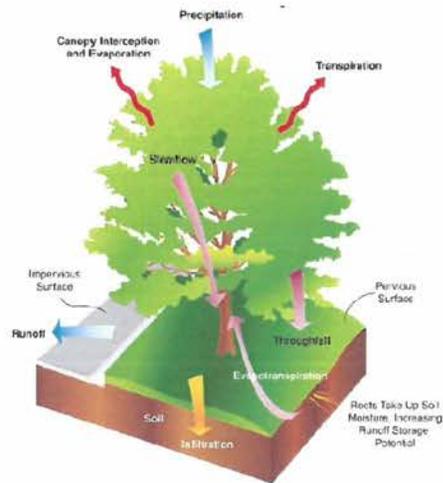
INVENTORY MAINTENANCE STATUS

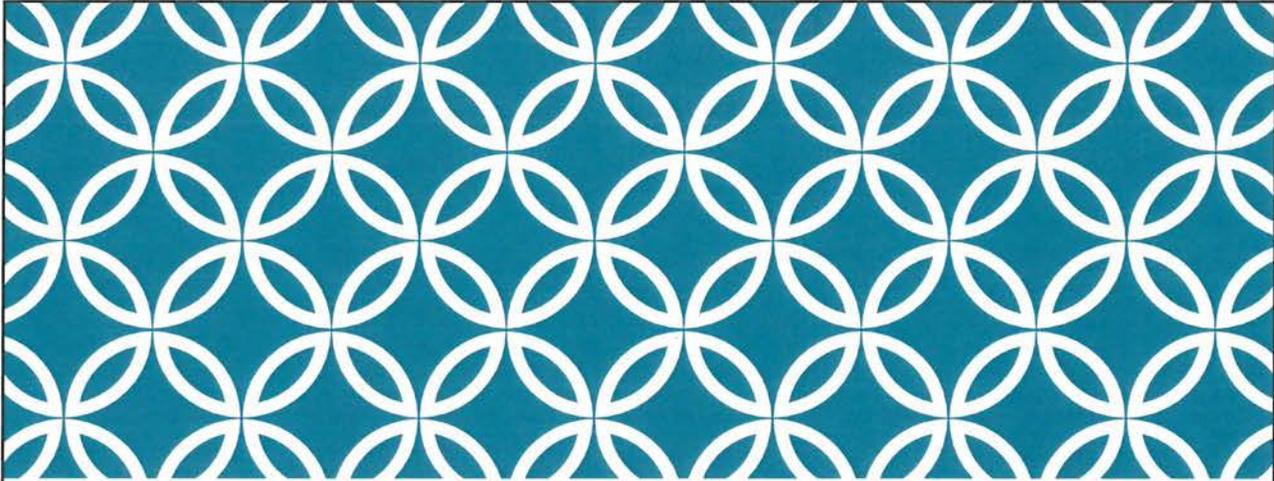


DIVERSITY ANALYSIS



IN CONCLUSION





THANK YOU!



**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

100-GENERAL FUND REVENUES

430300-VILLAGE FINES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAYES INDUSTRIES INC	REFUND/DUPLICATE TICKET PAYMENT	50.00
	INVOICES TOTAL:	50.00

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 FIDELITY SECURITY LIFE	MONTHLY INSURANCE - SEPT 2019	1,026.19
	INVOICES TOTAL:	1,026.19

1100-VILLAGE BOARD/ADMINISTRATION

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	D.C. HEARING AIRFARE/LODGING	1,500.08
	INVOICES TOTAL:	1,500.08

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE MAYORS & MANAGERS	MEETING REGISTRATION FEES	600.00
	INVOICES TOTAL:	600.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ICMA MEMBERSHIP DUES	818.00
	INVOICES TOTAL:	818.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	VLG/CHAMBER SOFTBALL PIZZA/SUPPLIES	281.30
	INVOICES TOTAL:	281.30

543910-HISTORY MUSEUM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MUSEUM EXPENSES/SUPPLIES	398.95
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	84.07
	INVOICES TOTAL:	483.02

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	APPRECIATION LUNCH/CONF EXPENSE	629.69
1 COMCAST	CABLE SERVICE	31.57

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
INVOICES DUE ON/BEFORE 9/17/2019

INVOICES TOTAL: 661.26

1200-PROFESSIONAL SERVICES

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC ENGINEERING SERVICES	805.96
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC PASS THRU	1,218.00
INVOICES TOTAL:		<u>2,023.96</u>

1400-FINANCE

523500-AUDIT SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GOVERNMENT FINANCE OFFICERS	CERT/ACHIEVEMENT APPLICATION FEE	610.00
INVOICES TOTAL:		<u>610.00</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RYDIN DECAL	NO SOLICITOR DECALS	358.46
1 WAREHOUSE DIRECT	PAPER/ELECTRIC 2-HOLE PUNCH	71.14
INVOICES TOTAL:		<u>429.60</u>

1500-COMMUNITY DEVELOPMENT

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	37.75
INVOICES TOTAL:		<u>37.75</u>

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LOOPNET	ADVERTISING	69.00
1 VILLAGE OF ELK GROVE VILLAGE	ACCESS O'HARE WEST BOOTH FEES	151.00
INVOICES TOTAL:		<u>220.00</u>

523110-LEGAL PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	LEGAL NOTICE	141.00
INVOICES TOTAL:		<u>141.00</u>

1600-BUILDING

511200-TEMPORARY SALARIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING INSPECTIONS	60.00

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019

INVOICES TOTAL: 60.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SHERYL PETERSON	PERMIT TECH CERTIFICATION RENEWAL	90.00
		<u>INVOICES TOTAL: 90.00</u>

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	120.00
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VERIZON WIRELESS	WIRELESS SERVICES	616.30
		<u>INVOICES TOTAL: 1,971.30</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,505.91
		<u>INVOICES TOTAL: 1,505.91</u>

524240-IMPOUNDING ANIMALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY ANIMAL SERVICES	ANIMAL SERVICES	150.00
		<u>INVOICES TOTAL: 150.00</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	258.92
1 THE FIRE GUY INC	FIRE EXTINGUISHER RECHARGES	635.00
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	104.90
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	325.00
1 HOME DEPOT CREDIT SERVICES	KEY BOX/CLEANING SUPPLIES	31.97
1 ILLINOIS SECRETARY OF	VEHICLE REGISTRATION RENEWAL	101.00
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	22.69
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	250.39
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	180.33
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	22.61
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	699.64
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	551.99
1 MR CAR WASH	AUGUST 2019 CAR WASHES	74.75
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	14.91
1 ULTRA STROBE COMMUNICATIONS INC	SPOTLIGHT REPLACEMENT	179.95
		<u>INVOICES TOTAL: 3,493.95</u>

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019

530100-MATERIALS & SUPPLIES

	VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
**	1	CARDMEMBER SERVICE	MEDIA KIT	384.36
	1	HOME DEPOT CREDIT SERVICES	KEY BOX/CLEANING SUPPLIES	51.17
**	1	SAM'S CLUB	FOOD PURCHASES/SUPPLIES	190.21
	1	ULINE	EVIDENCE SUPPLIES	551.50
	1	WAREHOUSE DIRECT	TONER	128.43
	1	WAREHOUSE DIRECT	INK CARTRIDGE	108.85
	1	ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	27.94
			INVOICES TOTAL:	1,442.46

530110-UNIFORMS

	VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
	1	RAY O'HERRON CO INC	CHEVRONS	108.15
	1	RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	440.90
	1	RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	503.71
	1	STREICHER'S INC	UNIFORM APPAREL	41.99
	1	STREICHER'S INC	UNIFORM APPAREL	134.97
	1	STREICHER'S INC	UNIFORM APPAREL	203.96
	1	STREICHER'S INC	UNIFORM APPAREL	222.95
	1	STREICHER'S INC	UNIFORM APPAREL	16.00
	1	STREICHER'S INC	UNIFORM APPAREL	16.00
	1	STREICHER'S INC	UNIFORM APPAREL	16.00
	1	STREICHER'S INC	UNIFORM APPAREL	16.00
	1	STREICHER'S INC	HOLSTER	124.99
			INVOICES TOTAL:	1,845.62

530125-SHOOTING RANGE SUPPLIES

	VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
	1	ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	19.98
			INVOICES TOTAL:	19.98

532200-OFFICE SUPPLIES

	VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
	1	STATE GRAPHICS	BUSINESS CARDS	348.60
	1	WAREHOUSE DIRECT	BINDERS/POST-IT NOTES/SUPPLIES	194.21
	1	WAREHOUSE DIRECT	RECEIPT BOOKS	18.86
	1	WAREHOUSE DIRECT	MARKERS/BINDERS	64.01
	1	WAREHOUSE DIRECT	DVD-R DISCS/SUPPLIES	310.11
	1	WAREHOUSE DIRECT	FILE FOLDERS/PHONE CORD	72.23
	1	WAREHOUSE DIRECT	NOTARY STAMP	27.50
			INVOICES TOTAL:	1,035.52

534300-EQUIPMENT MAINTENANCE MATLS

	VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
	1	AMAZON CAPITAL SERVICES INC	CLEANING SUPPLIES	49.95
			INVOICES TOTAL:	49.95

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CCROC CONFERENCE REGISTRATION	90.00
1 NEAL FUCHS	TRAINING EXPENSES	91.50
** 1 INT'L ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/P ULLRICH	425.00
** 1 INT'L ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/G PRETKELIS	425.00
** 1 INT'L ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/M MCGUIGAN	425.00
** 1 INT'L ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/J DURBIN	425.00
	INVOICES TOTAL:	1,881.50

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WORLDPOINT	MEDICAL SUPPLIES	58.32
	INVOICES TOTAL:	58.32

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	NNO FOOD PURCHASE	2,767.50
1 GRECO AND SONS INC	CREDIT - RETURN	-155.25
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	116.65
1 WAREHOUSE DIRECT	CLEANING SUPPLIES/TRASH BAGS	63.29
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	79.96
	INVOICES TOTAL:	2,872.15

545200-POLICE/FIRE COMMISSION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONRAD POLYGRAPH INC	POLYGRAPH EXAMS	320.00
	INVOICES TOTAL:	320.00

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	FIST POLICE TRAINING SUITS	2,448.50
	INVOICES TOTAL:	2,448.50

570105-EQUITABLE SHARING EXPENSE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RMC IMAGING INC	MICROFICHE SCANNER & SOFTWARE	7,565.00
	INVOICES TOTAL:	7,565.00

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	2.10
1 VERIZON WIRELESS	WIRELESS SERVICES	224.56
1 VERIZON WIRELESS	WIRELESS SERVICES	35.66

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

INVOICES TOTAL: 262.32

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	111.90
1 NICOR GAS	GAS BILL	42.27
1 NICOR GAS	GAS BILL	105.58
<u>INVOICES TOTAL:</u>		<u>259.75</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	35.40
** 1 CARDMEMBER SERVICE	STREET SWEEPER REPAIRS	351.25
1 POMP'S TIRE SERVICE INC	FLAT TIRE REPAIRS	456.50
<u>INVOICES TOTAL:</u>		<u>843.15</u>

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
<u>INVOICES TOTAL:</u>		<u>90.00</u>

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - AUG 2019	901.00
<u>INVOICES TOTAL:</u>		<u>901.00</u>

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEX DOCI	PUBLIC SIDEWALK REPLACEMENT	509.00
1 GHANSHYAM PATEL	PUBLIC SIDEWALK REPLACEMENT	870.00
<u>INVOICES TOTAL:</u>		<u>1,379.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	KEYS	14.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	577.96
1 JSN CONTRACTORS SUPPLY	UTILITY MARKING PAINT/FLAGS	455.20
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	16.13
<u>INVOICES TOTAL:</u>		<u>1,063.29</u>

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	ANNUAL SUBSCRIPTION	81.80
<u>INVOICES TOTAL:</u>		<u>81.80</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	69.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	68.96
INVOICES TOTAL:		137.96

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER/COFFEE/SUPPLIES	123.86
1 WAREHOUSE DIRECT	PAPER TOWELS	21.27
1 WAREHOUSE DIRECT	COFFEE FILTERS/STIR STRAWS	14.47
INVOICES TOTAL:		159.60

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	SAW BLADES	279.26
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	262.08
1 RALPH HELM INC	CREDIT - RETURN	-139.69
1 RALPH HELM INC	MAINTENANCE SUPPLIES	32.49
1 RALPH HELM INC	MAINTENANCE SUPPLIES	102.89
1 RANDALL PRESSURE SYSTEMS INC	MAINTENANCE SUPPLIES	249.40
1 SAFETY-KLEEN SYSTEMS INC	PARTS WASHER SOLVENT	370.77
1 STANDARD EQUIPMENT COMPANY	STREET SWEEPER SUPPLIES	362.39
1 TERMINAL SUPPLY CO	MAINTENANCE SUPPLIES	487.61
1 WEST SIDE TRACTOR SALES	MAINTENANCE SUPPLIES	51.06
INVOICES TOTAL:		2,058.26

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	177.84
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	794.58
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	1,290.55
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	156.24
1 TRAFFIC CONTROL & PROTECTION INC	SIGN MAKING MATERIALS	85.00
1 WELCH BROS INC	ASPHALT GRINDINGS/GRAVEL	437.50
1 WELCH BROS INC	MAINTENANCE SUPPLIES	60.00
INVOICES TOTAL:		3,001.71

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	19.78
1 UNIFIRST CORPORATION	MATS	19.78
INVOICES TOTAL:		39.56

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRESCENT ELECTRIC SUPPLY CO	STREET LIGHT MATERIALS	4,479.06

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

INVOICES TOTAL: 4,479.06

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	PWX CHAPTER DINNER REGISTRATION	79.81
	<u>INVOICES TOTAL:</u>	<u>79.81</u>

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	TURF REPAIRS	480.00
1 CHRISTOPHER B BURKE ENG LTD	2019 M&M-FEMA NORTH AVENUE BASIN	1,868.82
1 MARTAM CONSTRUCTION INC	EQUIPMENT REPAIRS	7,225.00
1 WELCH BROS INC	PVC PIPING	492.40
1 WELCH BROS INC	GRAVEL PURCHASE	168.00
1 WELCH BROS INC	PVC PIPING	175.95
1 WELCH BROS INC	MAINTENANCE SUPPLIES	324.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	56.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	789.70
	<u>INVOICES TOTAL:</u>	<u>11,579.87</u>

2200-MFT EXPENDITURES

583005-MFT MAINTENANCE PROGRAM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORRECTIVE ASPHALT MATERIALS LLC	PAVEMENT PRESERVATION PROJECT	54,459.10
1 RUBINO ENGINEERING INC	BARTLETT ROAD PROGRAM	495.00
	<u>INVOICES TOTAL:</u>	<u>54,954.10</u>

430000-DEVELOPER DEPOSITS FUND

262102-COUNTRY CREEK UNIT 1

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE REGO DEVELOPMENT	BOND REDUCTION/COUNTRY CREEK UNIT 1	28,314.45
	<u>INVOICES TOTAL:</u>	<u>28,314.45</u>

4800-BREWSTER CREEK TIF MUN ACC EXP

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REAL ESTATE PUBLISHING CORPORATION	ADVERTISING	625.00
	<u>INVOICES TOTAL:</u>	<u>625.00</u>

5000-WATER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

**	1	CARDMEMBER SERVICE	SCADA SYSTEM PHONE LINE	36.15
	1	WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	11,015.08
	1	WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
				<u>INVOICES TOTAL:</u> 13,344.56

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	224.57
		<u>INVOICES TOTAL:</u> 224.57

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	1,313.75
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	664.75
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	650.00
		<u>INVOICES TOTAL:</u> 2,628.50

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	39.66
1 NICOR GAS	GAS BILL	43.32
		<u>INVOICES TOTAL:</u> 82.98

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	68.82
		<u>INVOICES TOTAL:</u> 68.82

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	LANDSCAPING SERVICES	1,860.00
1 WELCH BROS INC	GRAVEL PURCHASE	252.00
1 WELCH BROS INC	GRAVEL PURCHASE	420.00
		<u>INVOICES TOTAL:</u> 2,532.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	176.97
1 USA BLUE BOOK	MATERIALS & SUPPLIES	56.95
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	3.99
		<u>INVOICES TOTAL:</u> 237.91

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	ANNUAL SUBSCRIPTION	81.80
		<u>INVOICES TOTAL:</u> 81.80

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER/COFFEE/SUPPLIES	123.86
1 WAREHOUSE DIRECT	PAPER TOWELS	21.28
INVOICES TOTAL:		145.14

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	240.00
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	3,544.00
1 GRAINGER	MAINTENANCE SUPPLIES	1,745.10
1 GRAINGER	MAINTENANCE SUPPLIES	2,493.00
1 GRAINGER	MAINTENANCE SUPPLIES	2,182.72
1 GRAINGER	CREDIT - RETURN	-1,869.75
1 MID AMERICAN WATER	MAINTENANCE SUPPLIES	88.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	97.50
INVOICES TOTAL:		8,520.57

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	19.78
1 UNIFIRST CORPORATION	MATS	19.78
INVOICES TOTAL:		39.56

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS SECTION AWWA	SEMINAR REGISTRATION	160.00
INVOICES TOTAL:		160.00

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAURA BARKER	REFUND/WATER BILL OVERPAYMENT	9.17
1 DARSHANI DESAI	REFUND/WATER BILL OVERPAYMENT	65.55
1 MICHAEL R LONDO	REFUND/WATER BILL OVERPAYMENT	82.82
1 TANIS GROUP REALTY	REFUND/WATER BILL OVERPAYMENT	49.17
INVOICES TOTAL:		206.71

5090-WATER CAPITAL PROJECTS EXP

581037-DWC PUMP STA,STORAGE,LAND

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOSEPH J HENDERSON & SON INC	LAKE MICHIGAN WATER RECEIVING STATION	22,760.32
INVOICES TOTAL:		22,760.32

** Indicates pre-issue check.

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581038-VILLAGE SYSTEM IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PEERLESS FENCE	FENCE WORK/WATER MAIN PROJECT	8,482.50
	INVOICES TOTAL:	8,482.50

5100-SEWER OPERATING EXPENSES

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	224.57
	INVOICES TOTAL:	224.57

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	641.00
	INVOICES TOTAL:	641.00

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PADDOCK PUBLICATIONS INC	ANNUAL SUBSCRIPTION	81.80
	INVOICES TOTAL:	81.80

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	MISC. ENVIRONMENTAL REVIEWS	391.25
	INVOICES TOTAL:	391.25

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	99.20
1 NICOR GAS	GAS BILL	36.50
1 NICOR GAS	GAS BILL	107.68
1 NICOR GAS	GAS BILL	105.58
1 NICOR GAS	GAS BILL	37.27
1 NICOR GAS	GAS BILL	109.10
1 NICOR GAS	GAS BILL	35.99
1 NICOR GAS	GAS BILL	35.56
1 NICOR GAS	GAS BILL	35.44
1 NICOR GAS	GAS BILL	36.14
1 NICOR GAS	GAS BILL	107.33
1 NICOR GAS	GAS BILL	36.14
1 NICOR GAS	GAS BILL	39.13
	INVOICES TOTAL:	821.06

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	IPAD CASES	44.97

** Indicates pre-issue check.

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1	AMAZON CAPITAL SERVICES INC	STAINLESS STEEL ICE SCOOP	70.99
1	COLUMBIA PIPE & SUPPLY CO	MATERIALS & SUPPLIES	251.42
1	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	27.55
1	LAMP RECYCLERS INC	FLUORESCENT LIGHT RECYCLING	375.89
1	SOUTHERN COMPUTER WAREHOUSE	WIRELESS ACCESS POINT	92.90
1	ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	17.57
			<u>INVOICES TOTAL:</u> 881.29

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	CUTLER WORKWEAR	UNIFORMS	253.44
			<u>INVOICES TOTAL:</u> 253.44

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	HAWKINS INC	CHEMICAL SUPPLIES	2,781.54
1	HAWKINS INC	CHEMICAL SUPPLIES	2,833.34
			<u>INVOICES TOTAL:</u> 5,614.88

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	PRO CHEM INC	LATEX GLOVES	228.90
			<u>INVOICES TOTAL:</u> 228.90

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	CORE & MAIN LP	MAINTENANCE SUPPLIES	105.00
1	GASVODA & ASSOCIATES INC	FILTER ELEMENTS	347.08
1	GRAINGER	MAINTENANCE SUPPLIES	55.55
1	LAI LTD	SLUDGE PUMP REPLACEMENT	15,682.00
1	METROPOLITAN INDUSTRIES INC	EQUIPMENT INSTALLATION	1,914.50
1	RALPH HELM INC	EQUIPMENT MAINTENANCE/SUPPLIES	1,301.54
1	STANDARD EQUIPMENT COMPANY	MAINTENANCE SUPPLIES	59.04
1	STENSTROM PETROLEUM SERVICES INC	MONTHLY EQUIPMENT INSPECTION	150.00
1	STENSTROM PETROLEUM SERVICES INC	MONTHLY EQUIPMENT INSPECTION	150.00
			<u>INVOICES TOTAL:</u> 19,764.71

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - AUG 2019	150.00
			<u>INVOICES TOTAL:</u> 150.00

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	UNIFIRST CORPORATION	MATS	19.79
1	UNIFIRST CORPORATION	MATS	19.79

** Indicates pre-issue check.

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INVOICES TOTAL: **39.58**

510000-SEWER FUND

200504-FRWRD PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE COUNTY SEWER TREATMENT	986.43
		<u>INVOICES TOTAL:</u> 986.43

5190-SEWER CAPITAL PROJECTS EXP

582028-DEVON EXCESS FLOW PLANT REHB

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY EVALUATION	890.25
		<u>INVOICES TOTAL:</u> 890.25

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
1 UNIFIRST CORPORATION	MATS	21.52
1 UNIFIRST CORPORATION	MATS	21.52
		<u>INVOICES TOTAL:</u> 443.04

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	34.96
1 NICOR GAS	GAS BILL	62.61
		<u>INVOICES TOTAL:</u> 97.57

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LAWN MAINTENANCE - AUG 2019	1,473.75
** 1 CARDMEMBER SERVICE	DSL LINE FOR METRA PAY BOXES	40.97
		<u>INVOICES TOTAL:</u> 1,514.72

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	56.92
		<u>INVOICES TOTAL:</u> 56.92

570200-BLDG & GROUNDS IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - AUG 2019	2,474.00

** Indicates pre-issue check.

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INVOICES TOTAL: 2,474.00

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2019	275.62
		<u>INVOICES TOTAL: 275.62</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS INC	NEW PUMP/MOTOR INSTALLATION	180.00
		<u>INVOICES TOTAL: 180.00</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	213.76
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	3,208.42
1 NICOR GAS	GAS BILL	291.60
		<u>INVOICES TOTAL: 3,713.78</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	48.86
1 SYSCO FOOD SERVICES - CHICAGO	FOOD SERVICE SUPPLIES	21.65
1 WAREHOUSE DIRECT	TIME CARDS/PAPER	7.24
		<u>INVOICES TOTAL: 77.75</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,084.37
		<u>INVOICES TOTAL: 1,084.37</u>

5510-GOLF MAINTENANCE EXPENSES

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,069.48
1 NICOR GAS	GAS BILL	39.12
1 NICOR GAS	GAS BILL	97.20
		<u>INVOICES TOTAL: 1,205.80</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	42.35
1 PENDELTON TURF & POND INC	MATERIALS & SUPPLIES	1,039.80

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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INVOICES TOTAL: 1,082.15

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,084.36
		<u>INVOICES TOTAL: 1,084.36</u>

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	790.58
		<u>INVOICES TOTAL: 790.58</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GOLF COURSE SUPERINTENDENTS	MEMBERSHIP RENEWAL/M GIERMAK	260.00
		<u>INVOICES TOTAL: 260.00</u>

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	50.00
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	50.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2019	36.19
		<u>INVOICES TOTAL: 136.19</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS INC	NEW PUMP/MOTOR INSTALLATION	180.00
		<u>INVOICES TOTAL: 180.00</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	534.74
1 NICOR GAS	GAS BILL	48.60
		<u>INVOICES TOTAL: 583.34</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	30.02
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	21.59
1 SYSCO FOOD SERVICES - CHICAGO	COCKTAIL GLASSES	39.49
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	43.99
1 SYSCO FOOD SERVICES - CHICAGO	FOOD SERVICE SUPPLIES	6.75
1 SYSCO FOOD SERVICES - CHICAGO	FOOD SERVICE SUPPLIES	21.65
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	91.52
1 WAREHOUSE DIRECT	TIME CARDS/PAPER	11.23

** Indicates pre-issue check.

VILLAGE OF BARTLETT
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INVOICES TOTAL: 266.24

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	180.00
1 ELGIN BEVERAGE CO	BEER PURCHASE	80.26
1 EUCLID BEVERAGE LLC	BEER PURCHASE	439.75
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	122.59
1 GRECO AND SONS INC	FOOD PURCHASE	14.19
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	80.98
1 GRECO AND SONS INC	FOOD PURCHASE	37.80
1 GRECO AND SONS INC	FOOD PURCHASE	37.47
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	60.68
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	45.52
1 LAKESHORE BEVERAGE	BEER PURCHASE	41.40
1 LAKESHORE BEVERAGE	BEER PURCHASE	50.30
1 MIDWEST FOODS	FOOD PURCHASE	59.43
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	79.30
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	81.19
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	292.22
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	502.22
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	652.26
1 TEC FOODS INC	COFFEE PURCHASE	83.10
<u>INVOICES TOTAL:</u>		<u>2,940.66</u>

5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	50.00
1 ALSCO	LINEN SERVICES	242.59
1 ALSCO	LINEN SERVICES	102.03
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2019	36.19
<u>INVOICES TOTAL:</u>		<u>488.81</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	534.74
1 NICOR GAS	GAS BILL	48.60
<u>INVOICES TOTAL:</u>		<u>583.34</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	67.94
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	21.59
1 MLA WHOLESALE INC	FLOWERS	153.75

** Indicates pre-issue check.

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1 SYSCO FOOD SERVICES - CHICAGO	COCKTAIL GLASSES	118.46
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	43.99
1 SYSCO FOOD SERVICES - CHICAGO	FOOD SERVICE SUPPLIES	6.75
1 SYSCO FOOD SERVICES - CHICAGO	FOOD SERVICE SUPPLIES	21.66
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	213.55
1 WAREHOUSE DIRECT	TIME CARDS/PAPER	27.58
INVOICES TOTAL:		675.27

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BANQUET TABLES/BROCHURE PAPER	41.28
INVOICES TOTAL:		41.28

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	440.98
1 THE BAKING INSTITUTE BAKERY CO	WEDDING CAKE	282.60
1 THE BAKING INSTITUTE BAKERY CO	BAKERY PURCHASE	70.00
1 THE BAKING INSTITUTE BAKERY CO	WEDDING CAKE	190.60
1 THE BAKING INSTITUTE BAKERY CO	WEDDING CAKE	227.40
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	732.71
1 ELGIN BEVERAGE CO	BEER PURCHASE	240.78
1 EUCLID BEVERAGE LLC	BEER PURCHASE	151.75
1 EUCLID BEVERAGE LLC	BEER PURCHASE	239.75
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	276.00
1 GRECO AND SONS INC	CREDIT - OVERPAYMENT	-3.25
1 GRECO AND SONS INC	CREDIT - RETURN	-53.22
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	544.80
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	525.70
1 GRECO AND SONS INC	FOOD PURCHASE	36.32
1 GRECO AND SONS INC	FOOD PURCHASE	61.00
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	60.69
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	45.53
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	55.80
1 LAKESHORE BEVERAGE	BEER PURCHASE	41.40
1 LAKESHORE BEVERAGE	BEER PURCHASE	50.30
1 MIDWEST FOODS	FOOD PURCHASE	364.15
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	79.30
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	51.92
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,824.21
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	164.05
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,092.58
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	164.74
1 TEC FOODS INC	COFFEE PURCHASE	83.10
INVOICES TOTAL:		8,041.69

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 AMAZON CAPITAL SERVICES INC	BANQUET TABLES/BROCHURE PAPER	245.20
	INVOICES TOTAL:	245.20

5580-GOLF MIDWAY EXPENSES

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	44.00
	INVOICES TOTAL:	44.00

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CIGAR WERKS INC	CIGAR PURCHASE	126.31
1 ELGIN BEVERAGE CO	BEER PURCHASE	227.40
1 EUCLID BEVERAGE LLC	BEER PURCHASE	377.36
1 EUCLID BEVERAGE LLC	BEER PURCHASE	398.10
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	169.70
1 GRECO AND SONS INC	FOOD PURCHASE	14.19
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	15.00
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	60.69
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	45.53
1 LAKESHORE BEVERAGE	BEER PURCHASE	19.10
1 LAKESHORE BEVERAGE	BEER PURCHASE	110.35
1 MIDWEST FOODS	FOOD PURCHASE	15.00
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	144.72
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	140.06
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	104.23
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	204.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	40.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	78.93
	INVOICES TOTAL:	2,290.67

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	1,131.16
	INVOICES TOTAL:	1,131.16

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DOMAIN RENEWAL FEE	194.95
1 COMCAST	INTERNET SERVICE	86.90
	INVOICES TOTAL:	281.85

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1	C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	40.00
1	KINNEY HEATING & AIR	A/C UNIT MAINTENANCE	250.00
1	MIDWEST MECHANICAL	A/C UNIT REPAIRS	13,682.00
1	MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2019	3,752.00
1	UNIFIRST CORPORATION	MATS	81.58
1	UNIFIRST CORPORATION	MATS	81.58
INVOICES TOTAL:			17,887.16

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	CARDMEMBER SERVICE	DSL LINE FOR VILLAGE HALL	66.66
1	VERIZON WIRELESS	WIRELESS SERVICES	228.06
1	VERIZON WIRELESS	WIRELESS SERVICES	402.34
INVOICES TOTAL:		697.06	

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	NICOR GAS	GAS BILL	306.96
INVOICES TOTAL:		306.96	

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	SAM'S CLUB	FOOD PURCHASES/SUPPLIES	139.57
1	WAREHOUSE DIRECT	PAPER/ELECTRIC 2-HOLE PUNCH	351.80
1	WAREHOUSE DIRECT	CLEANING SUPPLIES/TRASH BAGS	411.45
INVOICES TOTAL:		902.82	

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	CARDMEMBER SERVICE	OFFICE SIGNS	1,526.63
1	GRAINGER	LED LIGHT RETROFIT KITS	229.08
1	GRAINGER	DOOR CLOSER	234.04
1	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	156.13
1	SEBERT LANDSCAPING CO	LANDSCAPING SERVICES	2,383.00
1	ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	13.17
INVOICES TOTAL:		4,542.05	

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	CARDMEMBER SERVICE	ANNUAL BOOK SUBSCRIPTION	199.00
1	GMIS ILLINOIS	CONFERENCE REGISTRATION	250.00
1	ILLINOIS GIS ASSOCIATION	ILGISA ANNUAL CONFERENCE	350.00
INVOICES TOTAL:		799.00	

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
--------	---------------------	----------------

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 9/17/2019**

	1 AMAZON CAPITAL SERVICES INC	AUDIO ADAPTER CABLE	5.99
**	1 CARDMEMBER SERVICE	PRINTER PARTS	68.18
	1 TOWN & COUNTRY GARDENS	FLOWERS	289.98
		INVOICES TOTAL:	364.15

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLOUD SERVICES	14.09
	INVOICES TOTAL:	14.09

GRAND TOTAL: 294,270.76

GENERAL FUND	62,108.46
MOTOR FUEL TAX FUND	54,954.10
DEVELOPER DEPOSITS FUND	28,314.45
BREWSTER CREEK TIF MUN ACCT	625.00
WATER FUND	59,515.94
SEWER FUND	30,969.16
PARKING FUND	4,586.25
GOLF FUND	26,271.10
CENTRAL SERVICES FUND	26,926.30
GRAND TOTAL	294,270.76

** Indicates pre-issue check.

CASH & INVESTMENT REPORT
July 31, 2019

Fund	6/30/2019			Disbursements		7/31/2019				
	Receipts	Disbursements	7/31/2019	Receipts	Disbursements	7/31/2019	Detail of Ending Balance			
							Cash	Investments	Net Assets/Liab.	7/31/2019
General	13,851,410	2,120,934	1,714,551	14,257,793	6,321,027	7,227,201	709,565	14,257,793		
MFT	3,397,044	80,948	392,557	3,085,435	1,628,146	1,475,508	(18,219)	3,085,435		
Debt Service	1,101,161	246,360	0	1,347,521	581,401	757,631	8,489	1,347,521		
Capital Projects	40,957	51	0	41,008	17,763	23,148	97	41,008		
Municipal Building	774,632	51,391	28,874	797,149	394,388	513,932	(111,172)	797,149		
Developer Deposits	2,440,272	4,726	0	2,444,998	163,407	2,367,435	(85,844)	2,444,998		
59 & Lake Tif	0	0	0	0	319,937	416,913	(736,850)	0		
BC Municipal TIF	891,671	3,273	60,261	834,683	372,827	485,835	(23,979)	834,683		
Bluff City Tif Municipal	66,578	83	0	66,661	28,876	37,628	157	66,661		
Water	(3,331,624)	981,076	1,278,127	(3,628,674)	728,330	948,965	(5,305,970)	(3,628,674)		
Sewer	19,948,583	507,002	264,226	20,191,359	965,002	1,257,375	17,968,982	20,191,359		
Parking	70,650	33,779	17,506	86,924	39,064	50,905	(3,045)	86,924		
Golf	394,649	371,390	289,747	476,292	0	0	476,292	476,292		
Central Services	620,121	115,325	67,353	668,093	140,159	182,642	345,292	668,093		
Vehicle Replacement	3,710,925	51,290	0	3,762,216	648,730	845,368	2,268,117	3,762,216		
TOTALS	43,977,030	4,567,630	4,113,202	44,431,458	12,349,058	16,590,487	15,491,912	44,431,458		

BC Project TIF	7,320,882	23,036	0	7,343,918	0	0	7,343,918	7,343,918	
Bluff City Project TIF	237,032	297	0	237,328	102,804	133,965	559	237,328	
Bluff City SSA Debt Srv.	491,721	37,551	0	529,272	0	0	529,272	529,272	
Police Pension	44,673,680	598,417	182,667	45,089,429	1,732,736	43,226,505	130,188	45,089,429	


Todd Dowden
Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND
 FISCAL YEAR 2019/20 as of July 31, 2019

Fund	Revenues			Expenditures				
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	7,300,833	23,354,315	31.26%	32.13%	5,450,107	23,798,503	22.90%	22.33%
MFT	267,342	2,125,158	12.58%	12.71%	664,038	3,480,225	19.08%	30.29%
Debt Service	1,223,914	3,228,357	37.91%	43.68%	671,163	3,210,325	20.91%	21.84%
Capital Projects	178	600	29.67%	41.00%	0	0	0.00%	0.00%
Municipal Building	54,857	586,400	9.35%	1.08%	243,551	797,500	30.54%	14.26%
Developer Deposits	18,429	506,500	3.64%	35.18%	0	639,500	0.00%	0.00%
Bluff City SSA	39,659	1,161,458	3.41%	0.22%	120,388	1,181,875	10.19%	1.64%
59 & Lake TIF	0	133,000	0.00%	0.00%	0	133,000	0.00%	0.00%
Bluff City Municipal TIF	15,153	31,300	48.41%	52.04%	0	57,000	0.00%	0.00%
Bluff City Project TIF	233,892	1,943,000	0.78%	0.36%	0	1,940,000	0.00%	0.00%
Brewster Creek Municipal TIF	442,993	740,000	59.86%	56.06%	132,764	1,183,924	11.21%	18.39%
Brewster Creek Project TIF	3,095,901	7,685,000	40.28%	35.46%	0	7,675,000	0.00%	4.08%
Water	3,332,479	13,231,000	25.19%	6.38%	3,227,132	14,824,910	21.77%	5.93%
Sewer	1,507,931	11,980,000	12.59%	26.30%	975,416	11,955,714	8.16%	15.28%
Parking	52,628	233,400	22.55%	24.70%	53,415	218,027	24.50%	18.75%
Golf	854,203	2,301,650	37.11%	35.66%	639,655	2,264,194	28.25%	25.16%
Central Services	346,189	1,383,763	25.02%	25.21%	228,725	1,433,585	15.95%	21.07%
Vehicle Replacement	158,811	663,770	23.93%	25.89%	0	675,500	0.00%	28.09%
Police Pension	1,817,705	5,018,571	36.22%	45.30%	510,905	5,018,571	10.18%	9.87%
Subtotal	20,763,097	76,307,242	27.21%	20.62%	12,917,257	80,487,353	16.05%	12.66%
Less Interfund Transfers	(1,256,953)	(4,149,854)	30.29%	33.63%	(1,256,953)	(4,149,854)	30.29%	33.63%
Total	19,506,144	72,157,388	27.03%	9.88%	11,660,304	76,337,499	15.27%	11.96%

VILLAGE OF BARTLETT TREASURER'S REPORT
 MAJOR REVENUE BUDGET COMPARISONS
 FISCAL YEAR 2019/20 as of July 31, 2019

Fund	Actual	Current Year		Percent	Prior YTD %
		Budget	Budget		
Property Taxes	4,372,253	11,160,020		39.18%	44.52%
Sales Taxes (General Fund)	549,717	2,460,000		22.35%	23.08%
Income Taxes	1,472,417	4,150,000		35.48%	31.87%
Telecommunications Tax	166,386	750,000		22.18%	26.04%
Home Rule Sales Tax	386,668	1,600,000		24.17%	0.00%
Real Estate Transfer Tax	271,604	750,000		36.21%	61.05%
Building Permits	178,985	600,000		29.83%	25.19%
MFT	251,006	1,085,000		23.13%	23.82%
Water Charges	2,750,023	12,000,000		22.92%	24.51%
Sewer Charges	1,471,115	6,075,000		24.22%	24.84%
Interest Income	123,526	417,600		29.58%	55.04%

VILLAGE OF BARTLETT TREASURER'S REPORT
 GOLF FUND DETAIL (Excluding Capital Projects)
 FISCAL YEAR 2019/20 as of July 31, 2019

Fund	Actual	Current Year		Percent
		Budget	Percent	
Golf Program				
Revenues	516,562	1,300,650		39.72%
Expenses	383,391	1,277,317		30.02%
Net Income	133,171	23,333		570.74%
F&B - Restaurant				
Revenues	64,407	160,000		40.25%
Expenses	86,819	306,298		28.34%
Net Income	(22,412)	(146,298)		15.32%
F&B - Banquet				
Revenues	218,760	715,000		30.60%
Expenses	149,867	611,929		24.49%
Net Income	68,893	103,071		66.84%
F&B - Midway				
Revenues	54,475	126,000		43.23%
Expenses	19,578	68,650		28.52%
Net Income	34,897	57,350		60.85%
Golf Fund Total				
Revenues	854,203	2,301,650		37.11%
Expenses	639,655	2,264,194		28.25%
Net Income	214,549	37,456		572.80%

Sales Taxes

Month	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
May	175,701	173,657	178,983	170,734	186,214	201,320	200,041	205,572
June	195,692	193,303	201,968	200,031	224,385	219,629	227,783	
July	190,898	186,097	188,547	194,738	211,186	224,268	218,236	
August	180,797	184,425	190,872	206,213	209,930	215,328	211,089	
September	182,163	189,650	183,399	198,880	206,205	208,760	215,922	
October	165,188	170,530	188,055	212,286	212,435	219,639	196,081	
November	181,865	174,037	179,846	204,437	207,123	221,599	221,276	
December	165,852	153,005	163,529	178,413	201,075	206,836	196,714	
January	168,154	210,506	187,865	194,219	190,934	196,530	181,590	
February	147,189	151,678	141,054	149,630	167,837	180,413	170,866	
March	147,039	128,886	141,609	161,850	159,411	167,379	156,194	
April	162,595	153,553	170,308	178,006	186,494	194,753	187,952	
Total	2,063,133	2,069,327	2,116,036	2,249,438	2,363,230	2,456,454	2,383,743.06	205,572

% increase 4.17% 0.30% 2.26% 6.30% 5.06% 3.94% -2.96% 2.76%

Budget 1,975,000 2,010,000 2,075,000 2,115,000 2,205,000 2,400,000 2,425,000 2,460,000

VENDOR WARRANT DETAIL

BARTLETT VILLAGE TREASURER



RETURN HOME



VENDOR SUMMARY



CONTRACT SEARCH



PAYMENTS SEARCH



PAYMENTS ISSUED



PENDING PAYMENTS



PAYMENTS NOTIFICATIONS

[Return Back](#)

Warrant/EFT#: EF 0012140

Fiscal Year	2020	Issue Date	07/08/19
Warrant Total	\$205,571.55	Warrant Status	

Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A1494199	0A1494199	\$205,571.55

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$205,571.55	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 07/03/2019
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: APR. 2019 COLL MO: MAY. 2019 VCHR MO: JUL. 2019
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

[Click here for assistance with this screen.](#)

MOTOR FUEL TAX

Month	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
May	89,115	104,788	106,665	89,988	93,139	91,478	86,848	83,590
June	75,066	71,924	80,212	58,408	58,737	72,645	79,592	76,204
July	87,721	84,361	89,915	103,948	94,278	95,252	93,416	
August	87,924	99,063	61,056	100,154	89,533	89,970	90,079	
September	76,347	70,076	83,006	67,441	79,032	79,527	75,247	
October	83,510	90,026	89,337	87,626	91,489	91,053	98,725	
November	89,027	77,655	90,552	101,486	93,216	92,796	92,950	
December	85,014	103,117	103,771	93,002	97,757	91,055	89,502	
January	82,788	90,866	97,525	89,828	92,928	93,233	89,403	
February	70,348	83,687	74,031	90,531	88,602	80,765	81,313	
March	83,251	65,802	37,978	77,861	75,544	80,062	77,761	
April	70,866	75,969	95,841	93,782	90,224	94,336	91,212	
Subtotal	980,978	1,017,334	1,009,889	1,054,055	1,044,479	1,052,174	1,046,048	159,794
Plus:								
High Growth	29,031	37,678	37,682	37,743	37,801	37,266	36,909	
Jobs Now	179,796	179,796	359,592					
Total	1,189,805	1,234,808	1,407,163	1,091,798	1,082,280	1,089,440	1,082,957	159,794
Budget	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000	1,085,000
Annual Inc in \$ w/o High Growth	-6.80%	3.71%	-0.73%	4.37%	-0.91%	0.74%	-3.31%	-4.26%



Municipality Report

July 2, 2019

Bartlett

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR JUNE, 2019

Beginning Unobligated Balance		\$3,662,398.61
Motor Fuel Tax Allotment	\$76,203.61	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$76,203.61
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$3,738,602.22

PROCESSED TRANSACTIONS:

COMMISSION APPOINTMENTS

SEPTEMBER 17, 2019

With the advice and consent of the Village Board, I reappoint the following individual to the term indicated beginning September 17, 2019.

Police Pension – 2 Year Term

	<u>Years Served</u>
Michael Poremba	2 Years

With the advice and consent of the Village Board, I appoint the following individuals to the term indicated beginning September 17, 2019.

Bike and Run Plan Advisory – 3 Year Term

Barry Krall

Zoning Board of Appeals – 5 Year Term

Charlie Deveaux



Agenda Item Executive Summary

Item Name Pride in Ownership Awards Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

Attached is a memo listing the 2019 winners of Bartlett's Pride in Ownership Awards. The Pride in Ownership Program started in 1996 and was started to recognize owners who do an outstanding job in maintaining their property.

ATTACHMENTS (PLEASE LIST)

Staff Memo

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION:

Staff: Joey Dienberg, Management Analyst Date: 9/5/19

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Joey Dienberg, Management Analyst
Date: September 5, 2019
Re: Pride in Ownership

The Village of Bartlett is pleased to recognize the winners of the 2019 Pride in Ownership Awards.

The Pride in Ownership program was started in Bartlett in 1996 to recognize owners who do an outstanding job in maintaining their property. The Village calls out for nominees at the beginning of the summer and volunteer judges visit all of the nominated properties, evaluating them on general appearance, landscaping, curb appeal, and creativity. This year we had 3 single family winners and 1 commercial property winner:

Single Family Winners:

1st Place: Mr. and Mrs. Mann 1333 Turfway Lane
2nd Place: Mr. & Mrs. M. Ficarella 169 Primrose Lane
3rd Place: Mr. & Mrs. Timothy Hund 612 Winchester Court

Commercial Property:

1st Place: Artis Senior Living of Bartlett 1035 S. IL Route 59

The Village congratulates all of the nominated and winning property owners and thanks them for helping to keep Bartlett beautiful. The winners received a yard sign, an ACE Hardware gift card and will be listed in the Bartletter.



Agenda Item Executive Summary

Item Name Tri-Village Garden Club Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

The Tri-Village Garden Club (Bartlett, Streamwood and Hanover Park) recently conducted a Benefit Garden Walk to raise money for "We Grow Dreams." We Grow Dreams is a job-training program providing opportunities for individuals with disabilities to learn a variety of tasks in the day-to-day operation of a wholesale and retail greenhouse business.

Eileen Lucietto of the Tri-Village Garden Club will present the six homeowners with a plaque at the September 17th board meeting.

ATTACHMENTS (PLEASE LIST)

Staff Memorandum

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION:

N/A

Staff: Joey Dienberg, Management Analyst

Date: 9/5/2019

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Joey Dienberg, Management Analyst
Date: 9/5/2019
Re: Tri-Village Garden Club

The Tri-Village Garden Club (Bartlett, Streamwood and Hanover Park) recently conducted a Benefit Garden Walk to raise money for “We Grow Dreams.” We Grow Dreams is a job-training program providing opportunities for individuals with disabilities to learn a variety of tasks in the day-to-day operation of a wholesale and retail greenhouse business.

The Tri-Village Garden Club sought out six homeowners in Bartlett to be part of this event. To honor the Bartlett homeowners for allowing the club to use their garden for the walk, the Tri-Village Garden Club would like to present a plaque to each homeowner for their generosity. The Tri-Village Garden Club will also be recognizing the artists that have been a part of Arts in Bartlett’s Bartlett Porch Proud Project.

Eileen Lucietto of the Tri-Village Garden Club will present the six homeowners with a plaque at the September 17th board meeting.



Agenda Item Executive Summary

Item Name Appointment to Economic Development Commission Committee or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
<p>Upon the retirement of Cecilia Green from the Economic Development Commission effective September 9th, an immediate opening exists on this commission. The EDC is a little different from the other Boards and Commissions in that the members are appointed by the Village Board per the ordinance creating the EDC.</p> <p>Kirsten Erickson recently submitted an application for the position and since she had previously served for 6 years on the EDC, her knowledge and skills would be an ideal fit.</p>			
ATTACHMENTS (PLEASE LIST)			
Commission Application			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: With the advice and consent of the Board, I move to appoint Kirsten Erickson to the Economic Development Commission for a 3 year term from September 17, 2019 to September 17, 2022.

Staff: Lorna Giless, Village Clerk

Date: 9/30/2019

From: <webmaster@village.bartlett.il.us>
Date: September 4, 2019 at 4:08:45 PM CDT
To: <chostetler@vbartlett.org>, <pschumacher@vbartlett.org>
Subject: Village of Bartlett: Board & Commission Application

A new entry to a form/survey has been submitted.

Form Name: Village of Bartlett Board & Commission Application
Date & Time: 09/04/2019 2:08 PM
Response #: 26
Submitter ID: 4242
IP address: 165.212.191.91
Time to complete: 5 min. , 46 sec.

Survey Details

Page 1

1. Please answer all of the questions below.

Name: Kirsten Erickson

Address:

Phone:

Email:

How long have you been a Bartlett resident? 21

2. Please check the box of the commission(s) you are interested in joining:

Economic Development Commission

3. Please explain your experience and qualifications as they relate to this position:

I previously served on EDC for about a 6 year period and am interested in returning again. I love seeing the progress and development Bartlett has made, and continues to make. As a longtime resident and an employee for a local community bank I value what Bartlett has to offer.

I was the former Vice President of the Bartlett chamber and am currently a 21 year employee of West Suburban Bank. In my daily duties as a Regional Manager for the bank I understand the importance of balancing doing the right thing to ensure sustained economic growth and development of the bank brand. I understand how business works, and the obstacles and challenges within the current market.

I would love to return to the EDC and help be part of what makes Bartlett a great place to both live and work.

Thank you,
Village of Bartlett

ECONOMIC DEVELOPMENT MEMORANDUM

DATE: September 9, 2019
TO: Paula Schumacher, Village Administrator
FROM: Tony Fradin, Economic Development Coordinator *TF*
RE: Streets of Bartlett BEDA Application

APPLICANT: Manny Rafidia

BACKGROUND: Bartlett Plaza had been on the market for several years and, although several would-be purchasers had pursued the property, it had not transacted until recently.

Staff met with the current owner, Mr. Rafidia, on numerous occasions to discuss the Village's vision for the redevelopment of Bartlett Plaza in terms of improving its façade and many other elements of the center that had suffered from deferred maintenance. Furthermore, we discussed the difficulty in attracting a tenant to the former grocery store space and how it would be a better strategy to divide that space into multiple units to attract smaller tenants.

We have been working with Mr. Rafidia since December 2017, and he closed on the shopping center this past May after gaining approval late last year for an initial \$50,000 BEDA grant. He had indicated that he intended to apply for a second one this year to gain a larger incentive and was encouraged to do so.

SECOND BEDA APPLICATION:

Both of Mr. Rafidia's BEDA applications have requested a \$250,000 incentive from the Village; however, he has been made aware that the maximum BEDA grant amount is \$50,000.

Because of the size and scope of this project, along with the fact that Bartlett Plaza/Streets of Bartlett is comprised of two separate PINs, Staff encouraged Mr. Rafidia to apply for a second grant to make it a \$100,000 incentive upon completion of this massive undertaking.

PIN 06-35-318-047 includes the former grocery store space and an Assessed Value of \$589,000 and PIN 06-35-317-042 is the L-shaped building anchored by Pasta Mia and Ace Hardware and has an Assessed Value of \$307,403 (both 2018 final). Assessed values are approximately one-quarter of estimated market value in Cook County.

NEW TENANTS:

Mr. Rafidia is nearing completion of the buildout for Armanetti Beverage Mart. Additionally, buildouts are underway for One Taco Dos Tequilas directly east of the wine

store and for the relocation of D'Licious crepes & roti in a vacant space between Subway and Dollar Works Plus.

He has also recently signed a lease with long-time Bartlett residents, the Bologninis, whose daughter Mariangela will own and operate an ice cream store named Cherry on Top.

Mr. Rafidia will also be upgrading the lighting throughout the entire center in a matter of weeks.

He has repeatedly assured Staff that he will be spending at least \$2 million on the entire project this year and will provide additional receipts totaling that amount when the entire project is completed.

AUGUST 12 EDC MEETING:

Staff presented Mr. Rafidia's second BEDA application request at the August 12th meeting of the Economic Development Commission (EDC).

Mr. Rafidia and his son, Jeremy, who will be managing the Streets of Bartlett, spoke to the EDC about the rapid progress being made as well as tenants coming to the center.

After a discussion, the EDC unanimously recommended to the Village Board that a second BEDA grant in the amount of \$50,000 be awarded to Manny Rafidia in support of his redevelopment project. As with all BEDA grants, funds are to be released only after full documentation of all expenditures are submitted to staff.

SEPTEMBER 3 COMMUNITY & ECONOMIC DEV. COMMITTEE MEETING:

Manny and Jeremy Rafidia appeared before the Community & Economic Development Committee at its September 3rd meeting, at which time staff recommended a maximum BEDA grant amount of **\$50,000** to Manny Rafidia, subject to documentation of \$2 million worth of expenditures as detailed in his two applications.

Two \$50,000 grants amount to approximately five percent of the total project costs for upgrading Bartlett Plaza and its conversion to Streets of Bartlett.

Following the testimony of the Rafidias, the Committee forwarded this item to the Village Board for a final vote.

Village of Bartlett Economic Development Assistance Application

Applicant Information:

Applicant(s) Name MMAJ, LLC

Applicant(s) Address: PO BOX 315, ITASCA, IL 60143

E-Mail Address: CRMADISON@GMAIL.COM

Primary Contact for Project: MANNY RAFIDIA

Cell Phone Number and/or Home Number: 847-921-9200

Applicant is or will be (check all that apply) Tenant Property Owner

Number of Years in Business: 35+ Number of Years in Bartlett: NEW

Contact Name and Information for Applicant's Agent or Architect (if any):
SHAWN PURNELL/847-989-2772/STP.ARCHITECTURE@GMAIL.COM

(Note: if applicant is a tenant, attach a letter from the property owner granting permission for project)

Property Information:

Project Property Location/Address: 114-399 BARTLETT PLAZA

This Property is (check all that apply): Retail Restaurant Office

Other (explain)

Number of Businesses on Site: 20

Names of Other Businesses on Site: SEE ATTACHED

Size of Building (dimensions or total square feet) 86,094 SF

Stories in building: 1 Parking spaces on property: 519

Last Real Estate Taxes Paid: 2018 (1st 1/2)

Property Tax Index Number(s) (PIN): 06-35-317-042-0000 & 06-35-317-047-0000

County: Cook DuPage Kane

Project Information:

Total Anticipated Project Cost: \$ 2,000,000.00

Amount Requested from Village: \$ 250,000.00

Project Scope: Describe and identify all exterior/interior improvements proposed (Use additional paper if necessary to fully describe proposed project)
SEE ATTACHED SCOPE OF WORK

If approved, estimated project completion date: 3rd QUARTER 2019

Please Attach: Receipts; Copies of both sides of cancelled checks, credit card statements or bank accounts from which materials were purchased and contractors paid; Waivers of Lien

[REDACTED]

Application Statement (Read and Sign Below)

I hereby make application to participate in the Bartlett Economic Development Assistance (BEDA) program. In making this application I understand that the purpose of BEDA is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

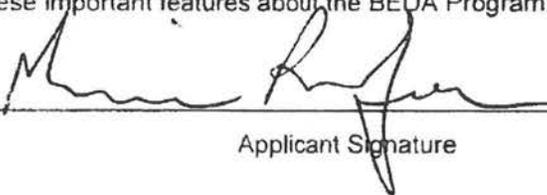
I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

I understand that all improvements made through the help of BEDA must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I further understand that any work started or completed prior to approval of the project and my participation in the BEDA program is not eligible for reimbursement.

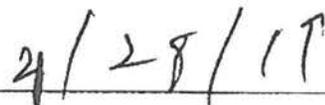
In making this application, I understand that the BEDA program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Bartlett. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. I recognize that a project that enhances the Village's business climate by returning an underutilized property into economic productivity, increases local employment opportunities and includes a larger percentage of private investment than public stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at a lower amount than requested or less than half of the anticipated cost of the project. I further understand that BEDA operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.



Applicant Signature



Date



Return this completed application with attachments to:
Tony Fradin, Economic Development Coordinator
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

114-399 Bartlett Plaza
Bartlett, IL 60103

Names of Occupied Businesses on Site:

- Pasta Mia – 4,125 SF
- Subway – 1,300 SF
- Dollar Works – 2,600 SF
- Kumon Math & Reading – 1,300 SF
- Ziegler's Ace Hardware – 10,201 SF
- Edward Jones – 1,200 SF
- Planet Window & Siding – 1,200 SF
- Golden Bowl – 1,200 SF
- Eden Nails – 1,200 SF
- State Farm Insurance – 1,170 SF
- KMA of Bartlett (martial arts) – 2,374 SF
- Dr. Camerer Chiropractor – 1,200 SF
- US Postal Service – 1,200 SF
- Lorena's Hair Salon – 1,200 SF
- Albert Mategrano, DDS – 1,200 SF
- Sanka Medical – 1,200 SF
- Kripa Montessori School – 5,782 SF
- Lisa's School of Dance – 2,792 SF
- Dr. Raj Patel – 2,500 SF
- ProConsult – 650 SF

114-399 Bartlett Plaza
Bartlett, IL 60103

Project Information:

Project Scope:

- Roof – reapply approximately 40,000 square feet of roofing
- Roof – Remove upper slanted roof, apply EIFS system finish to upper portion
- Façade – Remove all brick under windows and columns and replace with stone
- Parking Lot – Asphalt, seal & stripe entire parking lot
- Lighting – Install new parking lot lighting system
- Landscape – New landscaping throughout entire center
- Rehab – Rehab the former grocery space, 32,000 square feet
- HVAC – Remove & replace (15) HVAC rooftop units
- Sidewalk – Replace approximately 10,000 square feet of sidewalk for ADA compliance
- Marquee Sign – Remove existing & install a new Marquee Shopping Center sign

SCG PAVING CO., INC.

575 W Fullerton Avenue Addison, IL 60101 USA
PHONE 630-330-6598 FAX 630-477-0418
schavez@scgpaving.com - www.scgpaving.com

PAVING CONTRACT

April 25, 2019

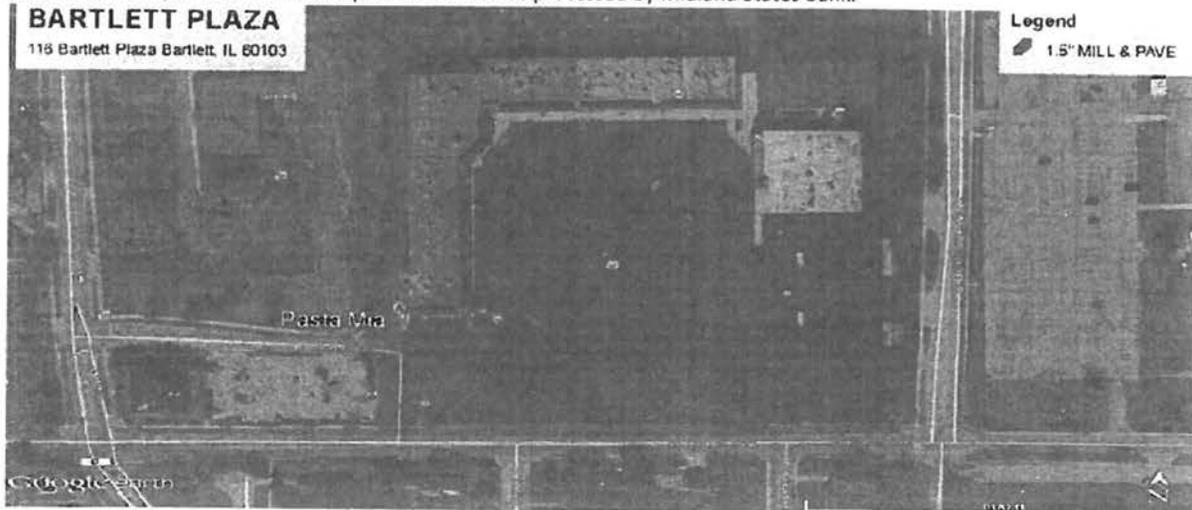
Name: Manny Rafidia
Company: MMAJ, LLC
Address: PO Box 315, Itasca, IL 60143
Phone: (847) 921-9200
Email: crmadison@gmail.com

Job Location: 114-399 Bartlett Plaza, Bartlett, IL 60103

WE PROPOSE THE FOLLOWING SCOPE OF WORK:

1.5" Mill and 2" pave; restripe parking lot

Asphalt and concrete paving will be executed per specifications and in accordance with IDOT specifications; Traffic control is not included in price; extra stone, extra material or excavation is not included in price. SCG Paving Co. is not responsible for permits or testing. Leveling surface is not including in price and is charged per ton at \$84.00. Price is valid for 30 days from date of contract, SCG Paving Co. is a signatory union contractor. Project will be completed in 4 mobilizations within 5 days. Payment is due upon draws and receipt of waivers to be processed by Midland States Bank.

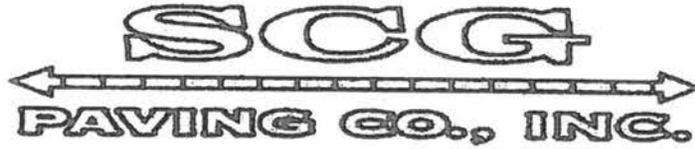


PRICING:

- A) 1.5" Mill and pave with 2" asphalt approx. 200,000 SF @ \$1.00 per sq. ft.
- B) Layout and strip is included.
- C) Repair, replace and install approx. 5,000 SF of concrete sidewalk @ \$5.00 per sq. ft.
- D) Prime and sealcoat all the back area for a price of \$7,000.00

All of the above includes labor and materials.

GRAND TOTAL APPROXIMATELY: \$232,000.00



575 W Fullerton Avenue Addison, IL 60101 USA
PHONE 630-330-6598 FAX 630-477-0418
schavez@scgpaving.com - www.scgpaving.com

PAVING CONTRACT

Payment is due upon draws and receipt of waivers to be processed by Midland States Bank. Our work is guaranteed for one year from the date of completion of job, SCG Maintenance, Inc./SCG Paving Co. is licensed, insured and bonded company.

Acceptance of Contractor

Contractor: *Sergio Chavez*

Printed Name: Sergio Chavez

Title: Estimator

Customer: _____

Printed Name: _____

Title: _____

Date: _____

Mary Kotick
Mary Kotick
MANAGER
6/20/19

Galaxy Glass & Mirror
862 Cookane Ave.
Elgin, IL 60120
Phone: (847) 452-0339

Contract

DATE: June 1, 2019

Contract Submitted To:
MMAJ, LLC
PO Box 315
Itasca, IL 60143
Email: crmadison@gmail.com
(847) 921-9200

Project Location:
114-399 Bartlett Plaza
Bartlett, IL 60103

DESCRIPTION OF WORK:

Windows, Doors & Openings

We will provide labor and materials to make openings (including the removal of all debris from job site) and furnish and install aluminum windows and doors according to the plans provided specification from Shawn Purnell Architect.

- 9 aluminum windows
- 5 aluminum doors

Insurance: Contractor to furnish a certificate of insurance naming the Property Owner, MMAJ, LLC, as an additional insured. Contractor shall maintain the following minimum limits of coverage: Workers' Compensation-Statutory Employer's Liability, \$500,000; Comprehensive General Liability, \$1,000,000 combined single limit; Premises, operation, product, completed operation, contractual liability; and Automobile Liability, \$500,000 combined single limit, to include hired and non-owned automobiles. Additional Insured language shall read "MMAJ, LLC, an Illinois limited liability company and their respective members, agents and employees".

Warranty: Contractor shall provide a one (1) year unlimited warranty.

We hereby propose to furnish labor in accordance with the above specification, for the sum of:

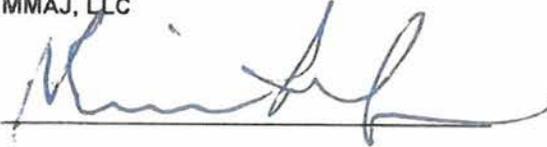
Forty Nine Thousand Dollars (\$49,000.00) Payment will be made as followed:

Payments shall be made in four installments upon an executed partial and final lien waivers, payments to be disbursed by Midland States Bank.

All is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, must be executed by both parties and will become an extra charge over and above the estimate. All agreements continent upon strikes, accidents or delays beyond our control.

Acceptance of Contract

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

MMAJ, LLC
Signature: 
Printed Name: Manny Rafidia
Its: Managing Member
Date: 6/1/2019

Contractor: Galaxy Glass & Mirror
Signature: 
Printed Name: _____
Its: _____
Date: _____

DK Build, Corp.
1505 Indian Hill Dr.
Bensenville, IL 60542
Phone: (773) 742-4447
Email: jkdominik@yahoo.com

Contract

DATE: April 28, 2019

Contract Submitted To:
MMAJ, LLC
PO Box 315
Itasca, IL 60143
Email: crmadison@gmail.com
(847) 921-9200

Project Location:
114-399 Bartlett Plaza
Bartlett, IL 60103

DESCRIPTION OF WORK:

Façade Remodel

We will provide labor and equipment required, including scissor lifts to frame and roof the Project Location.

The following work will be done for MMAJ, LLC according to the plans provided specification from Shawn Purnell Architect dated October 12, 2018.

- 1-We will build approximately 900 linear feet equating to 9,000 SF of Façade with 5/8" plywood covering the roof top
- 2-Contractor shall cover top of canopy over all plywood with smooth down modified roof material.
- 3-Contractor shall cover the front façade with green or gold 5/8" thick.
- 4-Contractor will be responsible to provide all equipment and tools to do his work including scissor lifts.
- 5-Contractor shall provide insurance to property owner.
- 6-Contractor shall install all copping for this job.
- 7-Contractor shall complete this job in 30 days.

All material shall be provided by others.

Insurance: Contractor to furnish a certificate of insurance naming the Property Owner, MMAJ, LLC, as an additional insured. Contractor shall maintain the following minimum limits of coverage: Workers' Compensation-Statutory Employer's Liability, \$500,000; Comprehensive General Liability, \$1,000,000 combined single limit; Premises, operation, product, completed operation, contractual liability; and Automobile Liability, \$500,000 combined single limit, to include hired and non-owned automobiles. Additional Insured language shall read "MMAJ, LLC, an Illinois limited liability company, Lake Street Commons, LLC and their respective members, agents and employees".

Warranty: Contractor shall provide a one (1) year unlimited warranty.

We hereby propose to furnish labor in accordance with the above specification, for the sum of:

One Hundred Fifty Five Thousand Dollars (\$155,000.00) Payment will be made as followed:

Payments shall be made in four installments upon an executed partial and final lien waivers, payments to be disbursed by Midland States Bank.

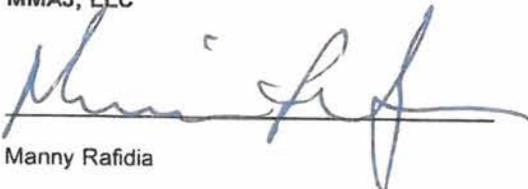
All is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, must be executed by both parties and will become an extra charge over and above the estimate. All agreements continent upon strikes, accidents or delays beyond our control.

Acceptance of Contract

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

MMAJ, LLC

Signature:



Printed Name: Manny Rafidia

Its: Managing Member

Date:

6/11/19

Contractor: DK Build, Corp.

Signature:

Printed Name: Dominick Kubiak

Its: President

Date:



Let our team take care of you!

4344 N Milwaukee
Chicago IL 60641
+1773 934 9991

unlimited state roofing lic 104-015-465

PROPOSAL SUBMITTED TO:	JOB ADDRESS	Date
100-399 BARTLETT PLAZA, BARTLETT, IL 60103	SAME ADDRESS.	08/20/2018

With regards to the estimate submitted and attached.

We hereby submit specifications for

Roof

QUANTITY	DESCRIPTION	UNIT PRICE
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ROOF #1

Net Roof area 8900 sq f

Total Roof Area 10000 sq f

2.6 INCH ISO AND 60 MIL TPO FULLY ADHERED

ROOF#2

Net Roof area 11600 sqf

Total Roof Area 12800 sq f

2.6 INCH ISO AND 60 MIL TPO FULLY ADHERED

ROOF #3

Net Roof area 16300 sq f

Total Roof Area 17600 sq f

1 INCH ISO AND 60 MIL TPO FULLY ADHERED

Predominant Pitch =0/12

TPO MEMBRANE

ROOF QUOTE

ROOF 1. LOWER PART WITH EXISTING EPDM MEMBRANE OVER 1.5
INCH ISO

ISO FASTENED TO A DECK

60MIL MEMBRANE FULLY ADHERED

- 1) Remove existing gravel from roof surface, sweep dust
- 2) Remove deflections, , prepare roof surface. If there is any indications of deflected, rusted decking then replacement of a 3 metal panels 3x12 will be included in price. Additional panels will be replaced for a charge \$180 per panel
- 3) Cover existing roof polyisocyanurethan ISO insulation 2.6 inch thickness mechanically fastened to a deck with minimum 13 plates a sheet
Insulation will be tapered to find level when necessary
- 4) Install cant strips by the walls and penetrations
- 5) Install 60 mil TPO fully adhering to an insulation and additionally fastening seams to a deck
- 6) Remove metal copings and Install membrane flashings on the parapet walls (proper 6" overlap)
- 7) Remove and re Install metal copings
- 8) Flash all mechanical units, air conditions unit, openings and pipes
- 9) Seal non factory seams with cut edge sealants
- 10) Clean up exterior of property and leave in broom swept condition

ROOF #2 HIGHER ROOF WITH EPDM MEMBRANE AND GRAVEL

2.6 ISO FULLY FASTENED TO A DECK

60 MIL TPO FULLY ADHERED TO AN ISO

- 1) Remove existing gravel from roof surface, sweep dust
- 2) Remove deflections, , prepare roof surface. If there is any indications of deflected, rusted decking then replacement of a 3 metal panels 3x12 will be included in price. Additional panels will be replaced for a charge \$180 per panel
- 3) Cover existing roof polyisocyanurethan ISO insulation 2.6 inch thickness mechanically fastened to a deck with minimum 13 plates a sheet
Insulation will be tapered to find level when necessary
- 4) Install cant strips by the walls and penetrations
- 5) Install 60 mil TPO fully adhering to an insulation and additionally fastening seams to a deck

- 6) Remove metal copings and Install membrane flashings on the parapet walls (proper 6" overlap) and reinstall coping
- 7) Remove and Install new copings
- 8) Flash all mechanical units, air conditions unit, openings and pipes
- 9) Seal non factory seams with cut edge sealants
- 10) Clean up exterior of property and leave in broom swept condition

ROOF #3 LOWER LARGEST ROOF WITH GRAVEL

1 INCH ISO FULLY FASTENED TO A DECK

60 MIL TPO FULLY ADHERED TO AN ISO

- 1) Remove existing gravel from roof surface, sweep dust
- 2) Remove deflections, , prepare roof surface. If there is any indications of deflected, rusted decking then replacement of a 3 metal panels 3x12 will be included in price. Additional panels will be replaced for a charge \$180 per panel
- 3) Cover existing roof polyisocyanurethan ISO insulation 2.6 inch thickness mechanically fastened to a deck with minimum 13 plates a sheet
Insulation will be tapered to find level when necessary
- 4) Install cant strips by the walls and penetrations
- 5) Install 60 mil TPO fully adhering to an insulation and additionally fastening seams to a deck
- 6) Remove metal copings and Install membrane flashings on the parapet walls (proper 6" overlap) and reinstall coping
- 7) Remove and Install new copings
- 8) Flash all mechanical units, air conditions unit, openings and pipes
- 9) Seal non factory seams with cut edge sealants
- 10) Clean up exterior of property and leave in broom swept condition

Total amounts

all 3 sections \$389000

Payment terms: Down payment

\$194500

25% after one section is completed

25% after second section is completed

The entire amount of the contract to be paid within 14 days after all sections completion

IF THIS PROPOSAL MEETS WITH YOUR APPROVAL, PLEASE SIGN ONE OF THE COPIES AND RETURN IT TO US. CALL US TO SET UP THE DATE

Accepted By



Date

6/1/18



PERRICONE Bros. LANDSCAPING

31600 FISHER ROAD • VOLO, IL 60051
815-344-8377 • FAX 815-344-8658

YARD LOCATIONS:

- VOLO
- WOODSTOCK
- NORTHBROOK

Date 4/9/19

QUOTATION

ALTA/ACSM
134 Bartlett Plaza, S. Main St.
Bartlett, IL
847-921-9200

Dear Mr Rafidia,

I hereby submit specifications and estimates for the labor and material described below. If you have any questions or would like to discuss this further, please feel free to give me a call. Otherwise, if you agree to the quotation as described below, please sign your name at the bottom and fax or mail it to our office so that I can schedule your work.

QTY	SIZE	DESCRIPTION	PRICE	TOTAL
1		Trim all trees around entire property, approx. 60 trees @\$125.00/tree	\$ 7,500.00	\$ 7,500.00
1		Edge all existing planting beds along property line and throughout property to create a new edge to beds.	\$ 2,000.00	\$ 2,000.00
1		Mulch all existing plantings beds. (Does not include new plantings)	\$ 2,500.00	\$ 2,500.00
NEW PLANT MATERIAL:				
9	18"	Miss Kim Lilac	\$ 35.00	\$ 315.00
340	5 G	Grow Low Fragrant Sumac	\$ 35.00	\$ 11,900.00
16	3 G	Goldflame Spirea	\$ 25.00	\$ 400.00
20	1 G	Karl Foerster Reed Grass	\$ 12.00	\$ 240.00
6	3 G	Little Lime Hydrangea	\$ 40.00	\$ 240.00
13	2.5' C	Thornless Skyline Honeylocust.	\$ 390.00	\$ 5,070.00
1		Compost Planting Mix	\$ 2,250.00	\$ 2,250.00
1		Mulch for New Plant Material	\$ 6,500.00	\$ 6,500.00
Note:				
First watering of all new plant material is included. If any watering is desired after first watering, there will be an additional charge of \$150.00/Hour for 2 guys and a water truck.				
LANDSCAPE GUARANTEE: All shrubs and trees may be exchanged once within one year from date of purchase, provided that the item is completely dead. Excluded from this guarantee are Roses, Boxwood, Azaleas, Rhododendron, Holly, Euonymus, Ground Covers, Perennial's, and Annual flowers. If plant is neglected from lack of water or other necessary maintenance, guarantee is void.			TOTAL PROJECT	\$ 38,915.00
HARDSCAPE GUARANTEE: All brick paving shall be guaranteed from settlement by Perricone Bros. Landscaping, Inc. for five (5) years from date of installation. Unilock will guarantee their material for life.				

Signed

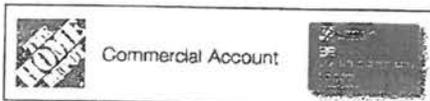
S. Perricone

Approved

[Signature]

Date

6/11/19



R GROUP PROPERTIES &
2 STAR LN

INVOICE

Invoice #: **3162399**

Please pay from this invoice.

Account **xxxx xxxx xxxx 3541**

Amount Due **\$3,300.01**

Transaction Date **05/30/19**

Payment Due Date **07/11/19**

Customer #	Purchased By	Authorized By	Purchase Order/Job Name	Customer Agreement #
00001	RAFIDIA MUNIR	RAFIDIA MUNIR	BARTLETPLAZA	H1904-107359
Store / Register #: 1904, SCHAUMBURG, IL / 16				

PRODUCT	SKU #	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
5/8 OSB SQ	00003396960000100003	300.0000	EA	\$11.47	\$3,441.00
CURB DLVRY	00005156630000100001	1.0000	EA	\$0.01	\$0.01
DISCOUNT	00000000000000000005	1.0000	EA	\$441.00	-\$441.00

SUBTOTAL	\$3,000.01
TAX	\$300.00
SHIPPING	\$0.00
TOTAL	\$3,300.01

Please pay from this invoice.

Questions About Your Account
 ACCT MGR HOME DEPOT CREDIT SERVICES
 EMAIL WWW.HOMEDEPOT.COM/MYCOMMERCIALACCOUNT
 PHONE 1-800-395-7363
 FAX 1-877-969-6751

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Page 1 of 2

8 HP 30

This Account is Issued by Citibank, N.A.

Please detach and return lower portion with your payment to insure proper credit. Retain upper portion for your records.



P.O. Box 790420
St. Louis, MO 63179

Your Account Number is **xxxx xxxx xxxx 3541**

Amount Due **\$3,300.01**

Due Date **July 11, 2019**

Invoice Number **3162399**

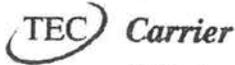
Amount Enclosed \$

Print address changes on the reverse side.
Make Checks Payable to

Invoice Enclosed

R GROUP PROPERTIES &
2 STAR LN
SOUTH BARRINGTON, IL 60010-7138

HOME DEPOT CREDIT SERVICES
DEPT. xx - xxxxxx3541
PO BOX 9001043
LOUISVILLE, KY 40290-1043



17725 Volbrecht Road • Lansing, Illinois 60438 • Telephone 708.418.0900 • Fax 708.418.5100



Quotation

TO:	I & J Tech	DATE:	6/7/2019
ADDRESS:	3800 Glenview Road Glenview, IL 60025	P & S NO.:	
ATTENTION:	Manny	QUOTE:	19050510
SUBJECT:	Bartlett Plaza , IL	ARCH/ENGR:	
		F.O.B.:	TEC Warehouse / Factory
		TERMS:	NET 30 Days Tax Not Included

LADIES & GENTLEMEN:

We propose to furnish the equipment listed below at prices stated and in accordance with the terms, price and conditions that are attached to and are a part of this quotation.

Mark For	Qty	Model Number	Description
RTU-10 ton	5	48TCEM12A2A5-0A0A0	Std Eff Med Gas Heat Single Pkg Rooftop 10 Tons Cooling 208/230-3-60 <ul style="list-style-type: none"> ◆ Medium Heat ◆ Single circuit, Two stage Compressor Models ◆ Medium Static Option (Belt Drive) ◆ AUCu - AUCu ◆ Base Electromechanical Controls
RTU-10 ton	5	CRRFCURB003A01	14-inch Tall Roof Curb
	5	TECECDSRT34CAD2DH	48/50HC07-12 48/50TC08-1 4 VERT ECON ULTRA LOLK

Total Net Sell Price: \$31,865.00-ADD 7.75% FOR TAXES
Freight Pick-up OR ADD \$1040.00 FOR FLATBED

SPECIAL NOTES PERTAINING TO THIS PROPOSAL:
ALL ITEMS IN STOCK.
ECONOMIZERS ARE FIELD INSTALLED.

= 35,374.54

Don't forget to offer commercial financing to your customers. It can often win a job for you when the owner says the job is over budget. See your TEC TM for more information.

AMONG THE ITEMS NOT INCLUDED UNLESS SPECIFICALLY INCLUDED ABOVE:

- | | |
|--|--|
| 1. Labor to Install | 2. Refrigerant Specialties |
| 3. In Warranty Labor | 4. Piping System |
| 5. Equipment Start up & Supervision | 6. Air Distribution System |
| 7. Electrical work including disconnects | 8. Local and Chicago Code Requirements |
| 9. Controls | 10. State or Local Taxes |
| 11. Filters | 12. Warranty Service |

NOTES:

1. Above price is firm and will remain in effect for 30 days.
2. No permits included in above proposal.
3. All orders subject to credit approval and acceptance by TEC Management.
4. Equipment is manufactured under strict manufacturer standards and the National Electrical Code requirements.
5. Compliance to local codes neither guaranteed nor implied.
6. Illinois code requires an IECC 2015 compliant system. If the contractor or end user chooses to purchase a non-compliant IECC 2015 unit; TEC will not be held responsible if the job is flagged with a non-compliant system.

S&S Electric & Fire Alarm Inc.

539 W WISE ROAD
SCHAUMBURG
IL 60193

Phone 630-816-0972
Fax: 847-534-6183
Email: secelectric@sbcglobal.net

S&S Electric & Fire Alarm

May 07, 2019

Submit To:

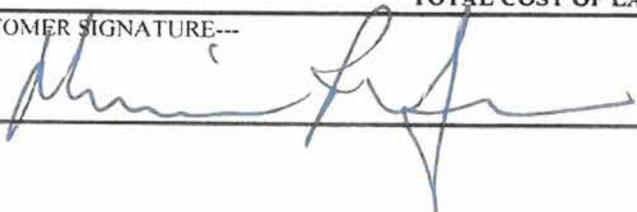
MMAL LLC
ATTN: MR. MANNY
P O BOX 315
ITASCA, IL 60143
Ph: 847-921-9200 Fax: 847-921-9200

Work Location:

BARTLETT PLAZA
ATTN:MR. MANNY
114-399 BARTLETT PLAZA
BARTLETT, IL 60103
Ph: 847-921-9200 Fax: 847-921-9200

Item	Description	Cost
A	PROVIDING 03 NEW SERVICE TWO 400 AMPS AND ONE 200 AMPS 3PHASE 4WIRE	
B	PROVIDING UNDER GROUND PIPING FROM METER TO COMED TRANSFORMER.	
C	PROVIDING ALL NECESSARY WIRING AND GROUNDING TO COMPLETE THE JOB	
	TOTAL COST OF SERVICE:	\$48,000.00
D	PROVIDING LIGHTS AND WIRING TO THREE NEW STORE.	
E	PROVIDING POWER TO HVAC UNIT WITH PIPING AND WIRING.	
	TOTAL COST OF D&E:	\$22,300.00
F	PROVIDING 50 FIXTURES LED WITH WIRING AND PIPING WITH TIMMER	
G	PROVIDING 03 STORE FRONT SIGN POWER WITH BREAKER.	
H	PROVIDING POWER TO 2 PYLON POLE SIGN WITH PIPE AND WIRE	
	DIGGING AND BACK FILL BY OTHER	
	TOTAL COST OF F.G.H:	\$38,690.00
I	RETROFIT 50 UNDER CANOPY LED FIXTURES.....	\$7,500.00
J	PROVIDING 04 NEW POLE WITH EXISTING HEAD WITH WIRING AND INSTALL	
	ALL CONCRETE AND DIGGING/BACKFILL BY OTHERS.	
	TOTAL COST OF I,J :	\$15,800.00
K	REPLACE 14 PARKING LOT FIXTURES (FIXTURES SUPPLY BY OTHER).....	\$7,500.00
M	MOUNTING 14 PARKING LOT LED HEAD AND BUILDING WALL.....	\$2,500.00
	FIXTURES SUPPLIED BY OTHER Fixtures cost @ \$95,000.00	
	TOTAL COST OF LABOR AND MATERIAL:	\$142,290.00

CUSTOMER SIGNATURE---

 6/11/19

VOLCANO HEATING & AIR INC.

2229 W. 21 ST. PLACE CHICAGO

ILLINOIS 60608

PHONE NUM. 773 386 9175 FAX.773 523 5113.

VOLCANOHEATCOOL@SBCGLOBAL.NET

PROPOSAL

Proposal submitted to:

Many

Bartlett plaza

Bartlett Illinois

PHONE (847) 921-9200

Job Address:

116 Bartlett plaza Bartlett Illinois

We hereby propose to furnish the materials and perform the labor necessary for the completion of the job in the address mentioned above.

INSTALATION OF;

Five roof top units (the owner going to provide the unit's curbs and economizer)

We must do all the duct work (spiral) and sheet metal necessary to complete

The job on each unit.

Cut the roof

All the units drop.

Thermostat wire.

Supply and return grilles for the entire job, thermostats as well.

The entire duct work and sheet metal for to be complete this job

Material and labor are including in the price.

All the material is guaranteed to be specified, and the above work to be performed in accordance with the drawings and specifications submitted for

above work and completed workmanlike manner for the sum of. ~~Fifty two~~
thousand two hundred seventy-five. ~~\$52,750.00~~

We do not have blue prints specifications for this job.

\$40,000 forty thousand dollars
including the iron for the
units support.

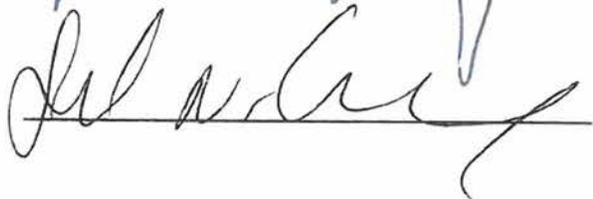
Any alteration or deviation from above specifications involving extra cost will be executer only upon written order, and will became an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as especied.payments will be made as outline above.

Signature

 616719

Signature



This proposal expires after thirty days if is not signed from this date.

06/06/2014



Westmont Interior Supply House

1030 Vandustrial Drive
 Westmont, IL 60559
 Phone: 630-852-4600
 Fax: 630-852-0308

SALES ORDER

SO #: 130109192

Sales Order Date: 05/28/19

PO No.:

Page 2 of 2

BILL TO					SHIP TO				
CASH Sales - Westmont					MMAJ LLC - Manny: 847.921.9200 Bartlett Plaza 399 Bartlett Plaza Bartlett IL				
Customer No.: CCASH001	Sales Employee: HSW	Entered by: MacKay, Robb		Order Date:	Ship Via: TRUCK				
Item	Ordered	Shipped	B/O	Unit	Ext Qty	UoM	Price	Req Date	Total
SS12-114-8 (8m) 1-1/4" Self-Drill Zinc, Drywall Screws (SDZ114)	3		3	CTN	3.000	EA	70.000	05/31/19	\$ 210.00
Remarks: Based On Sales Quotations 130006042.			Terms: Due Date: 05/31/19 Possible Disc: 0.00		Subtotal Tax (7.500%) Total Order Value		\$ 30,514.88 \$ 2,288.61 \$ 32,803.49		
ALL RETURNS SUBJECT TO HANDLING CHARGE AND MUST BE APPROVED BY BRANCH MANAGER IN ADVANCE									

WESTMONT INTERIOR SUPPLY HOUSE
 1030 VANDUSTRIAL DR
 WESTMONT, IL 60559
 (630) 852-4600

Bank ID: 6011
 Merchant ID: 520000483971
 Term ID: 002

Phone Order

XXXXXXXXXXXX005007
 ANEX

Entry Method: Manual

Total: \$ 32,803.49

05/30/19 11:36:56

Inv #: 000000

Appr Code: 291955

Approved: Online

Batch#: 150001

AVIS Code: EXAC MATCH Y

CVV2 Code: MATCH H

Retrieval Ref. #: 70100006

I agree to pay above total amount
 according to card issuer agreement
 (Merchant agreement if credit voucher)

Merchant Copy



Westmont Interior Supply House

1030 Vandustrial Drive
 Westmont, IL 60559
 Phone: 630-852-4600
 Fax: 630-852-0308

SALES ORDER

SO #: 130109192

Sales Order Date: 05/28/19

PO No.:

Page 1 of 2

BILL TO					SHIP TO				
CASH Sales - Westmont					MMAJ LLC - Manny: 847.921.9200 Bartlett Plaza 399 Bartlett Plaza Bartlett IL				
Customer No.:	Sales Employee:	Entered by:			Order Date:	Ship Via:			
CCASH001	HSW	MacKay, Robb				TRUCK			
Item	Ordered	Shipped	B/O	Unit	Ext Qty	UoM	Price	Req Date	Total
358CSJ18-10 3-5/8"x10' Stud 1-5/8" Flange 18ga-43mil	140		140	PC	1,400.000	LF	1.100	05/31/19	\$ 1,540.00
358CSJ18-08 3-5/8"x8' Stud 1-5/8" Flange 18ga-43mil	1,100		1,100	PC	8,800.000	LF	1.100	05/31/19	\$ 9,680.00
358CR18-10 3-5/8"x10' Track 1-1/4" Leg 18ga-43mil	55		55	PC	550.000	LF	0.900	05/31/19	\$ 495.00
358CR18-10-200 3-5/8"x10' Track 2" Leg 18ga-43mil	132		132	PC	1,320.000	LF	1.240	05/31/19	\$ 1,636.80
IRON 112-16 Galvanized Black Iron, 16ga - 1-1/2"x16'	69		69	PC	1,104.000	LF	0.440	05/31/19	\$ 485.76
358CSJ18-14 3-5/8"x14' Stud 1-5/8" Flange 18ga-43mil	140		140	PC	1,960.000	LF	1.100	05/31/19	\$ 2,156.00
358CSJ18-12 3-5/8"x12' Stud 1-5/8" Flange 18ga-43mil	365		365	PC	4,380.000	LF	1.100	05/31/19	\$ 4,818.00
358CR18-10 3-5/8"x10' Track 1-1/4" Leg 18ga-43mil	42		42	PC	420.000	LF	0.900	05/31/19	\$ 378.00
358CR18-10-200 3-5/8"x10' Track 2" Leg 18ga-43mil	32		32	PC	320.000	LF	1.240	05/31/19	\$ 396.80
358CSJ18-10 3-5/8"x10' Stud 1-5/8" Flange 18ga-43mil	160		160	PC	1,600.000	LF	1.100	05/31/19	\$ 1,760.00
IRON 112-16 Galvanized Black Iron, 16ga - 1-1/2"x16'	20		20	PC	320.000	LF	0.440	05/31/19	\$ 140.80
DW58DG08 DensGlass 5/8"x4'x8'	143		143	PC	4,576.000	SF	0.620	05/31/19	\$ 2,837.12
Tall Walls									
DW58DG08 DensGlass 5/8"x4'x8'	140		140	PC	4,480.000	SF	0.620	05/31/19	\$ 2,777.60
CLIP LA-333-16 Large Angle Clip, 16ga - 3"x3"x3-1/4"	900		900	PC	900.000	PC	1.250	05/31/19	\$ 1,125.00
SS12-034-6-HEX (6M) 3/4"x5/16" Hex Washer Head, #3 Self-Drill Screws (HWD1034)	1		1	CTN	1.000	EA	78.000	05/31/19	\$ 78.00

FINAL WAIVER OF LIEN

STATE OF ILLINOIS }
 COUNTY OF COOK } SS

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by MMAJ, LLC
 to furnish: Drywall, Framing Materials

FAÇADE MATERIAL PER ORDER NO. 130109192
 for the premises known as 114-399 BARTLETT PLAZA, BARTLETT, IL 60103

of which MMAJ, LLC is the owner.

THE undersigned, for and in consideration of Thirty Two Thousand Eight Hundred Three Dollars and Forty Nine Cents (\$32,803.49) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above described premises. INCLUDING EXTRAS.*

DATE: 5-29-19 COMPANY ADDRESS: WESTMONT INTERIOR SUPPLY HOUSE
1030 VANDUSTRIAL DR., WESTMONT, IL 60559

SIGNATURE AND TITLE: [Signature]

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }
 COUNTY OF COOK } SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Trish Moran BEING DULY SWORN, DEPOSES
 AND SAYS THAT HE OR SHE IS (POSITION) Trish Moran OF
 (COMPANY NAME) WESTMONT INTERIOR SUPPLY HOUSE WHO IS THE
 CONTRACTOR FURNISHING FAÇADE MATERIAL PER ORDER NO. 130109192 WORK ON THE BUILDING
 LOCATED AT 114-399 BARTLETT PLAZA, BARTLETT, IL 60103
 OWNED BY MMAJ, LLC

That the total amount of the contract including extras* is \$ 32,803.49 on which he or she has received payment of \$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
WESTMONT INTERIOR SUPPLY HOUSE 1030 VANDUSTRIAL DR, WESTMONT, IL 60559	MATERIAL	\$32,803.49	0.00	\$ 32,803.49	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE			0.00	\$ 32,803.49	\$0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated

DATE: 5-29-19 SIGNATURE: [Signature]
 SUBSCRIBED AND SWORN TO BEFORE ME THIS 29 DAY OF May 2019

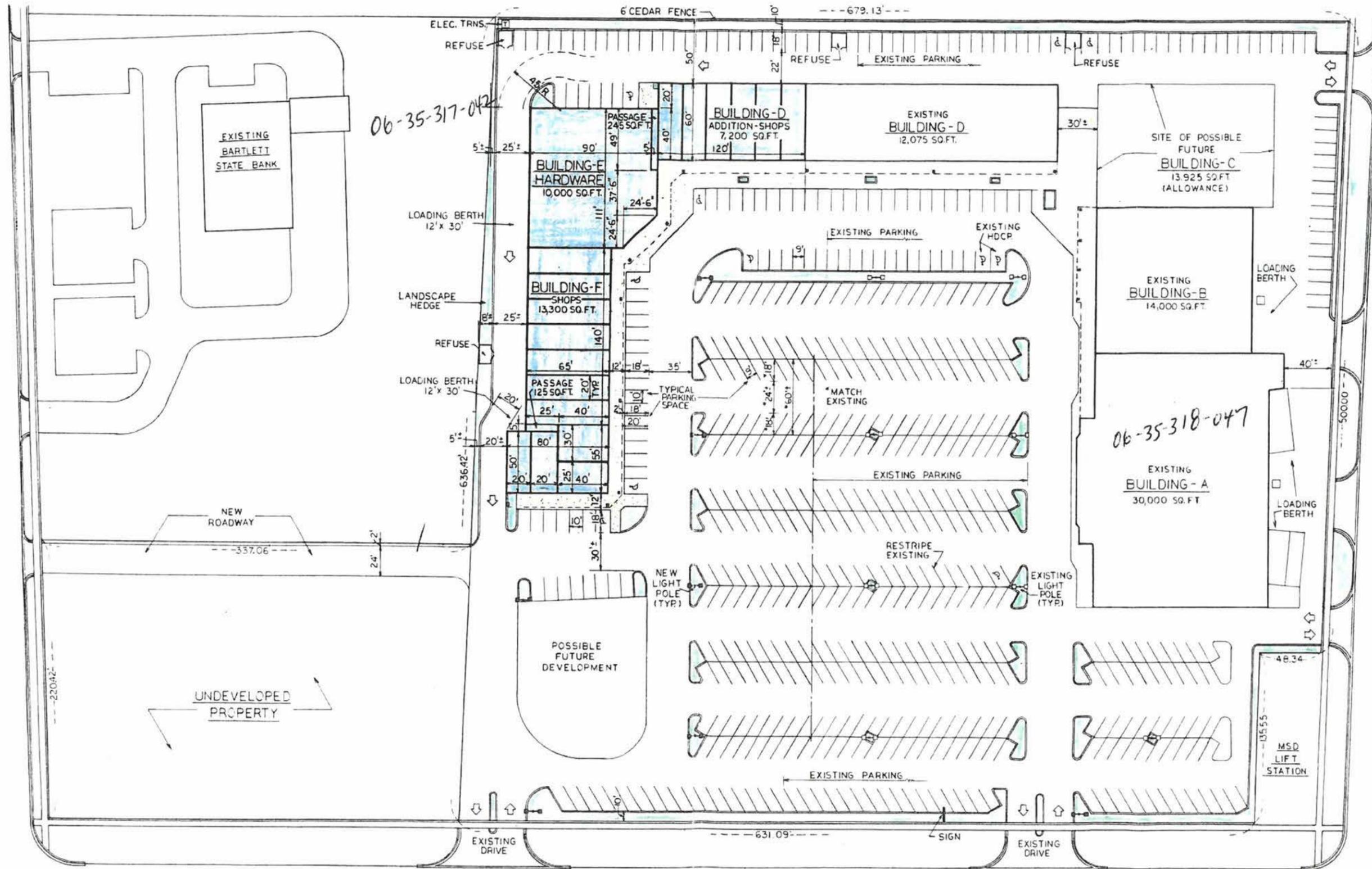
*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

[Signature]
 NOTARY PUBLIC

Provided by Chicago Title Insurance Company



MAIN STREET -- BARTLETT ROAD



BERNEAU AVENUE

DEVON AVENUE

PARKING --- 567
 F.A.R. --- .25
 ZONING --- B3

STATISTICS (APPROX.)	
LAND AREA	424,900 SQ. FT.
BUILDING AREA	
EXISTING BUILDING-A, B, D	56,075 SQ. FT.
BUILDING-C (ALLOWANCE)	13,925
BUILDING-D (ADDITION)	7,200
BUILDING-E	10,000
PASSAGES	370
BUILDING-F	13,300
POSSIBLE ADDITIONAL BUILDING (FUTURE DEVELOPMENT)	4,130
TOTAL	105,000 SQ. FT.

SITE PLAN

SCALE 1" = 80'



PHASE-3 ADDITION
 BARTLETT PLAZA SHOPPING CENTER

BARTLETT, ILLINIOS

JAMES MILTON RAY -- ASSOC., ARCHITECT

JULY 22, 1987
 AUGUST 12, 1987

Property Characteristics for PIN:

06-35-317-042-0000



PROPERTY ADDRESS

399 BARTLETT PLZ
 BARTLETT
 60103
 Township: HANOVER

MAILING ADDRESS

MMAJ LLC
 PO BOX 315
 ITASCA, IL 60143

PROPERTY CHARACTERISTICS

CURRENT INFORMATION

Estimated Property Value:
 Total Assessed Value: 307,403
 (2018 Board Final)
 Lot Size (SqFt): 154,439
 Building (SqFt):
 Property Class: 5-31
 Tax Rate: 12.281
 Tax Code: 18018

TAX BILLED AMOUNTS & TAX HISTORY

2018: \$109,892.72 Pay Online: \$49,011.08 due
 2017: \$110,693.89 Payment History
 2016: \$93,896.46 Payment History
 2015: \$86,611.86 Payment History
 2014: \$103,446.53 Payment History
 *=(1st Install Only)

EXEMPTIONS

2018: 0 Exemptions Received
 2017: 0 Exemptions Received
 2016: 0 Exemptions Received
 2015: 0 Exemptions Received
 2014: 0 Exemptions Received

APPEALS

2018: Appeal Filed
 2017: Appeal Filed
 2016: Appeal Filed
 2015: Appeal Filed
 2014: Appeal Filed

REFUNDS AVAILABLE

No Refund Available

TAX SALE (DELINQUENCIES)

2018: Tax Sale Has Not Occurred
 2017: No Tax Sale
 2016: No Tax Sale
 2015: No Tax Sale
 2014: No Tax Sale

DOCUMENTS, DEEDS & LIENS

1325517026 - TERMINATION - 09/12/2013
 1315715086 - FINANCING STATEMENT - 06/06/2013
 1005318094 - QUIT CLAIM DEED - 02/22/2010
 1005318093 - CORRECTED DEED - 02/22/2010
 0902349090 - TRUSTEES DEED - 01/23/2009

All years referenced herein denote the applicable tax year (i.e., the year for which taxes were assessed). Parcels may from time to time be consolidated or subdivided. If information regarding a particular PIN appears to be missing for one or more tax years, it is possible that the PIN has changed due to a consolidation or subdivision. Users may contact the Cook County Clerk's Office for information regarding PIN lineage. Users should also note that the information displayed on this site does not include special assessments (which are billed and collected by municipalities) or omitted taxes (which are assessed on an ad hoc basis by the Cook County Assessor's Office). Please direct inquiries regarding the status of special assessments to your municipality. Questions regarding omitted taxes should be directed to the Assessor's Office.

Note: This printout cannot be used as a tax bill.

Property Characteristics for PIN:

06-35-318-047-0000



PROPERTY ADDRESS

399 BARTLETT PLZ
 BARTLETT
 60103
 Township: HANOVER

MAILING ADDRESS

MMAJ LLC
 PO BOX 315
 ITASCA, IL 60143

PROPERTY CHARACTERISTICS

CURRENT INFORMATION

Estimated Property Value:
 Total Assessed Value: 588,576
 (2018 Board Final)
 Lot Size (SqFt): 270,548
 Building (SqFt):
 Property Class: 5-30
 Tax Rate : 12.281
 Tax Code : 18018

TAX BILLED AMOUNTS & TAX HISTORY

2018: \$210,408.65 Pay Online: \$92,783.63 due
 2017: \$213,863.67 Payment History
 2016: \$174,722.99 Payment History
 2015: \$159,883.95 Payment History
 2014: \$194,778.89 Payment History
 *=(1st Install Only)

EXEMPTIONS

2018: 0 Exemptions Received
 2017: 0 Exemptions Received
 2016: 0 Exemptions Received
 2015: 0 Exemptions Received
 2014: 0 Exemptions Received

APPEALS

2018: Appeal Filed
 2017: Appeal Filed
 2016: Appeal Filed
 2015: Appeal Filed
 2014: Appeal Filed

REFUNDS AVAILABLE

No Refund Available

TAX SALE (DELINQUENCIES)

2018: Tax Sale Has Not Occurred
 2017: No Tax Sale
 2016: No Tax Sale
 2015: No Tax Sale
 2014: No Tax Sale

DOCUMENTS, DEEDS & LIENS

1005318094 - QUIT CLAIM DEED - 02/22/2010
 1005318093 - CORRECTED DEED - 02/22/2010
 0902349090 - TRUSTEES DEED - 01/23/2009
 0830255051 - RELEASE - 10/28/2008
 0824934082 - AFFIDAVIT - 09/05/2008

All years referenced herein denote the applicable tax year (i.e., the year for which taxes were assessed). Parcels may from time to time be consolidated or subdivided. If information regarding a particular PIN appears to be missing for one or more tax years, it is possible that the PIN has changed due to a consolidation or subdivision. Users may contact the Cook County Clerk's Office for information regarding PIN lineage. Users should also note that the information displayed on this site does not include special assessments (which are billed and collected by municipalities) or omitted taxes (which are assessed on an ad hoc basis by the Cook County Assessor's Office). Please direct inquiries regarding the status of special assessments to your municipality. Questions regarding omitted taxes should be directed to the Assessor's Office.

Note: This printout cannot be used as a tax bill.

Minutes
August 12th, 2019
Village of Bartlett
Economic Development Commission

1) Call to Order

T. Smodilla called the meeting to order at 7:02 pm.

2) Roll Call

Present: S. Gandsey, M Hughes, N. Gudenkauf, J. LaPorte, A. Lewensky, R. Perri, T. Smodilla

Absent: C. Green, G. Kubaszko

Also Present: T. Fradin, Economic Development Coordinator;
S. Skrycki, Assistant Village Administrator;
J. Dienberg, Management Analyst

3) Approval of Minutes

A motion was made to approve the minutes from the May 13th, 2019 meeting.

Motioned by: S. Gandsey

Seconded by: M Hughes

Motion Carried

4) Public Comment

None

5) BEDA Application for the Streets of Bartlett

T. Fradin presented a BEDA application for Bartlett Plaza (being renamed Streets of Bartlett), which had been on the market for several years and, although several would-be purchasers had pursued the property, it had not transacted until recently.

Due to multiple factors, the former Bartlett Fresh Market space has remained vacant since fall of 2010, being the longest-term vacancy in the Village. The 31,860 SF space requires numerous improvements to bring it up to current Code and available for occupancy. Furthermore, most other aspects of the overall shopping center had suffered from deferred maintenance and would have to be extensively renovated in an effort to attract new businesses to the center and downtown Bartlett in general.

Economic Development staff marketed the space and cooperated with several commercial brokers over the years in an effort to attract tenants to Bartlett Plaza and to attract a buyer to the center who shares a common vision with the Village to improve it and make it more viable, increasing its value, occupancy and creating additional shopping and dining opportunities as well as increased employment for area residents.

Mr. Fradin introduced the applicant, Manny Rafidia, who through his holding company, R. Group Properties & Management has purchased and improved eighteen shopping centers throughout Illinois, Ohio and Arizona. Local centers include Prospect Crossing shopping center in Prospect Heights, Century Plaza Center in Palatine, Cross Creek Commons in Roselle, Montgomery Plaza in Montgomery and Lake Street Commons and Lake Street Plaza in Addison.

After working with Staff and the long-time original developers and owners of Bartlett Plaza, Mr. Rafidia closed on the purchase of Bartlett Plaza and has embarked on the redevelopment of the shopping center, which will be re-named Streets of Bartlett as part of its resurgence and rebranding.

Mr. Fradin shared that as of this meeting, 36,660 out of the total 86,094 SF in Bartlett Plaza remains vacant, thus it continues with a high vacancy rate of 42.6%. The Village's overall retail/commercial vacancy rate had declined from 17.7% to 7.1% over the past two years. This acquisition will help further this positive trend within the Village.

With an initial BEDA grant of \$50,000 applied for and approved last October, Mr. Rafidia has now submitted a second grant application seeking the same amount.

Mr. Rafidia has already obtained several permits to begin renovation of the façade as he showed to Staff, the EDC and Village Board last fall in his initial application.

Mr. Fradin shared that additionally, Mr. Rafidia was approved this past February for seven Special Use Permits and four Variations in support of his redevelopment of the center.

The four Variations relate to the site plan and include a reduction in required parking spaces, increasing the monument sign area, increasing the monument sign height, and reducing the monument sign setbacks.

Tenants of Bartlett Plaza have long wanted to obtain more prominent signage, and Mr. Rafidia is accommodating them in the redevelopment of the center.

Mr. Fradin then introduced the details of Mr. Rafidia's new application, stating that both of Mr. Rafidia's BEDA applications have requested a \$250,000 incentive from the Village; however, he has been made aware that the maximum BEDA grant amount is \$50,000.

Because of the size and scope of this project, along with the fact that Bartlett Plaza/Streets of Bartlett is comprised of two separate PINs, Staff encouraged Mr. Rafidia to apply for a second grant to make it a \$100,000 incentive upon completion of this massive undertaking.

PIN 06-35-318-047 includes the former grocery store space and an Assessed Value of \$589,000 and PIN 06-35-317-042 is the L-shaped building anchored by Pasta Mia and Ace Hardware and has an Assessed Value of \$307,403 (both 2018 final). Assessed values are approximately one-quarter of estimated market value in Cook County.

He shared that in the attached contracts included in the packet that he entered into pertain to the exterior of the building and amount to a total of \$1,117,683. These are for jobs that are already underway including new windows and doors being installed on the south end of the former grocery store building facing Devon Avenue, paving and restriping the parking lot, drywall and materials for the façade, labor costs for the façade remodel, roofing, landscaping, HVAC, and electrical upgrades.

We discussed that these current improvements add up to around \$1.1 million; however, Mr. Rafidia has indicated that once the exterior improvements are completed, he will be embarking upon extensive interior build-out which will add up to a comparable amount.

He has already obtained building permits to complete the initial buildout for Armanetti's. He is also seeking a permit to upgrade the lighting throughout the entire center as of this meeting.

Mr. Rafidia has signed a lease with an existing restaurant in the Village and is in negotiations with several other potential tenants, including other restaurants and an ice cream shop. There is a potential fitness business, as well.

He has assured Staff that he will be spending at least \$2 million on the entire project this year and will provide additional receipts totaling that amount when the entire project is completed.

Many aspects of the Village's Strategic Plan and the EDC's 2016-2020 Marketing Plan reference attracting business and investment into the Downtown and throughout the Village.

With the former Bartlett Fresh Market space having remained vacant for eight years as of this past November, it has proven a challenging space to attract an occupant considering the improvements that must be made to it.

The BEDA program was created to provide financial incentives to attract private investment and tenants to such challenging vacant spaces while enhancing the Village's sales tax receipts and increasing employment opportunities. It allows the Village to facilitate development and redevelopment deemed in its best interest by providing partial financing for economic development projects.

The program was continued into the second year and the funding was increased with a \$250,000 line item. This is the first application this fiscal year, with several others pending. Thus, staff is recommending a maximum BEDA grant amount of \$50,000 to Manny Rafidia, subject to documentation of \$2 million worth of expenditures including improvements to the roof, façade, parking lot, lighting, landscaping, HVAC, sidewalk replacements, a new sign and the build-out of the former grocery space into a space that meets current Village Code and contains an additional sales tax producing business in addition to Armanetti's liquor store.

Two \$50,000 grants amount to five percent of the total project costs for upgrading Bartlett Plaza and its conversion to Streets of Bartlett. Mr. Fradin asked if the EDC had any questions for staff or Manny Rafidia.

M. Rafidia introduced himself to the commission and also introduced his son Jeremy, who is beginning to enter into the real estate business.

R. Perri asked Jeremy if this is his first project like this.

J. Rafidia said that he has some experience in rehabbing a site, opening a business, running a business, but stated that this is his first time working on a project during this stage of the process. He added that his property that he operates in Palatine is completely leased out

S. Gandsey asked about the signage off of Main Street, and if they plan to replace the fabric banners with a full sized permanent sign.

J. Rafida stated that they would love to put in a sign at some point.

M. Rafidia added that they have retained all of their current tenants, and plan to bring in Armanetti's and a concept restaurant called "One Taco, Dos Tequillas" that will be a nice sit down restaurant/bar with 20 TVs, with an authentic Mexican Food. He also added that he is bringing in a silent partner who will partner in profits. After a few years and the partner fully learns the business, they will be sold half of the restaurant. He also added that they plan on bringing in an ice cream shop that specializes in Italian Ice, as well as relocating D'licious Crepes & Roti and Arts and Bartlett into the center. He stated that they are currently looking at either Planet Fitness or Crunch Fitness to fill the last opening of the old grocery space.

M. Rafidia then went on to state that they are interested in bringing the grocer Aldi into the current out lot on the property, stating that they will be reaching out to their corporate offices in the near future. He added that the two new signs will be up by the 15th, and that the parking lot will be done at the end of the month or into September. He stated that he hopes all of his renovations will be complete by the end of 2019.

S. Gandsey stated that the current tenants of the Martial Arts studio have had nothing but compliments of the communication with both Jeremy and Manny.

J. Rafidia stated that it is their goal to engage with the tenants early, so that they feel more welcomed rather than being an intimidating landlord.

T. Smodilla stated that she thinks that's incredibly important to the legacy businesses in that center. She commended him to his unique style in this industry.

M. Rafidia stated that to show that goodwill, they were able to get Pasta Mia a new patio within two weeks. He added that this is an example of they work with current tenants.

A. Lewensky stated that they would be heroes if they bring an Aldi into town. He asked if they plan construction on the parking lot, or if it will be as is.

M. Rafidia stated that they will be redoing the entire parking lot, and that Aldi could potentially go on the grass area.

S. Srycki added that Mr. Rafidia has agreed that the light poles that will go in will match those that currently exist in the downtown.

T. Smodilla commended the continuity and added that it is very important to the TOD plan.

R. Perri made a motion to recommend awarding \$50,000 to The Streets of Bartlett to the Village Board for approval.

Seconded by S. Gandsey

Motion Carried

T. Fradin stated that the EDC has spent many hours discussing what to do with this site, and expressed excitement to see work being done on the center.

Village of Bartlett
Finance Department Memo
2019-12

DATE: September 9, 2019
TO: Paula Schumacher, Village Administrator
FROM: Todd Dowden, Finance Director
SUBJECT: 2018/19 Budget Amendments

Attached is a resolution to amend the 2018/19 budget. Amendments are made when any individual fund has exceeded the original budget or when an interfund transfer will be higher than originally budgeted. Generally, this occurs due to carryover of prior year expenditures or unexpected activity approved after the budget was adopted. Explanations of the amendments for the 2018/19 budget are as follows:

Bluff City TIF Project Fund:

The Village approved a TIF developer note payout in June 2018 for \$6.2 million for the Bluff City Quarry redevelopment project. The FY 2018/19 budget included \$1,880,000 for professional services, financing, and infrastructure improvements. The developer's payout request covered a period of six years going back to the last request dated January of 2011. The amendments to the budget include an increase to Architectural/Engineering of \$198,000, Financing Costs of \$184,000, Developer Notes Interest of \$42,000, Streetscape Improvements of \$47,000, Site Preparation of \$3,069,000, Road Improvements of \$496,000, and Public Infrastructure of \$927,000.

MOTION: I move to approve Resolution Number 2019-_____R. A Resolution Approving Amendments to the FY 2018-19 Budget.

RESOLUTION 2019- -R

APPROVING AMENDMENTS TO THE FY 2018-19 BUDGET

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That the following amendment to the budget of the Village of Bartlett for FY 2018-19 be approved and authorized:

		Increase (Decrease)	Original Budget	Revised Budget
BLUFF CITY TIF PROJECT FUND				
4440-523401	Architectural/Engineering	\$198,000	\$100,000	\$298,000
4440-524000	Financing Costs	\$184,000	\$0	\$184,000
4440-547006	Developer Notes Interest	\$42,000	\$420,000	\$462,000
4440-583002	Streetscape Improvements	\$47,000	\$0	\$47,000
4440-58.075	Site Preparation	\$3,069,000	\$1,000,000	4,069,000
4440-583076	Road Improvements	\$496,000	\$200,000	\$696,000
4440-583078	Public Infrastructure	\$927,000	\$0	\$927,000

SECTION TWO: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 17, 2019

APPROVED: September 17, 2019

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019- -R enacted on September 17, 2019, approved on September 17, 2019.

Lorna Giles, Village Clerk

Village of Bartlett
Finance Department Memo
2019-13

DATE: September 9, 2019

TO: Paula Schumacher, Village Administrator

FROM: Todd Dowden, Finance Director

SUBJECT: Municipal Advisory Services Agreement

Attached, please find for your review a resolution and engagement agreement with Robert W. Baird & Co. to perform financial advisory work for the 2019 GO Sewer Bonds and the 2009 Refunding Bonds. The Village's first agreement with Robert W. Baird & Co. began in June of 2014 and was for the issuance of the Police Station Bonds.

The terms include a fee of 0.165% of the principal amount issued with a minimum fee of \$18,250. This is the same fee structure that was charged to the Village for the last two bonds issues. The sewer bonds and the refunding bonds would be combined for calculating the fee amount if the bonds are issued together as planned.

RESOLUTION 2019- -R

A RESOLUTION APPROVING ADVISORY SERVICES AGREEMENT WITH ROBERT W. BAIRD TO PERFORM FINANCIAL ADVISORY WORK FOR THE VILLAGE OF BARTLETT

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Municipal Advisory Services Agreement dated August 23, 2019, between the Village of Bartlett and Robert W. Baird and Co. Incorporated (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein, is hereby approved.

SECTION TWO: That the Village President is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 17, 2019

APPROVED: September 17, 2019

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019- -R, enacted on September 17, 2019, and approved on September 17, 2019, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

August 23, 2019

Mr. Todd Dowden
Finance Director
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

Re. Municipal Advisory Services Agreement

Mr. Dowden:

On behalf of Robert W. Baird & Co. Incorporated (“we” or “Baird”), we wish to thank you for the opportunity to serve as municipal advisor to the Village of Bartlett, Illinois (“you” or the “Client”) with respect to the proposed issuance of approximately \$10 million General Obligation Bonds in 2019 to finance sewer treatment facility improvements and approximately \$5 million in General Obligation Refunding Bonds in 2019 to currently refund Series 2009 (collectively, the “Securities”). Upon your acceptance, this engagement letter (“Agreement”) will establish the mutual terms and conditions under which Baird will provide municipal advisory services to the Client in connection with the proposed issuance(s) or other financing (the “Financing”), effective on the date this Agreement is executed by Client (the “Effective Date”).

1. Scope of Services.

(a) Municipal Advisory Services to be Provided by Baird. The Client hereby engages Baird to serve as municipal advisor with respect to the Financing, and in such capacity Baird agrees to provide advice as to the structure, timing, terms and other matters regarding the Financing, including the following services, if and as requested by the Client:

- Evaluate possible options, vehicles and structures or alternatives for the Financing
- Assist Client in establishing the structure, timing, terms and other similar matters concerning the Financing
- Advise the Client as to the methods and types of Financing that are available and appropriate to the Client
- Assist the Client in developing and designing the terms and features of the plan of Financing and prepare the financing schedule
- Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum, other than through cash or in-kind contributions with respect to such referendum
- Consult and meet with representatives of Client and its agents or consultants with respect to the Financing
- Review recommendations made by other parties to Client with respect to the Financing
- Review financial and other information regarding Client, the proposed Financing and any source of repayment of or security for the Financing
- Consult with and/or advise Client on actual or potential changes in market place practices, market conditions, regulatory requirements or other matters that may have an impact on Client and its financing plans
- Advise the Client as to strategies for obtaining the Financing, including, if applicable, provide information on the differences between a negotiated underwriting and a competitively bid offering
- Review financial and other information regarding the Client, the Financing and the Project

- Assist in the preparation and/or review and distribution of documents pertaining to the Financing, including, if applicable, the official statement and/or bid package
- Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close the Financing and Project
- Respond to questions and requests from bidders, underwriters or potential investors and other possible Financing sources
- If applicable, in a negotiated sale assist in the selection of one or more underwriters for the Financing
- At the time of sale, provide Client with relevant data on comparable issues recently or currently being sold nationally and by comparable Clients
- In a negotiated sale, coordinate pre-pricing discussions, supervise the sale process, advise Client on matters relating to retail or other order periods and syndicate priorities, review the order book, advise on the acceptability of the underwriter's pricing and offer to purchase
- Advise Client with respect to recommendations made by the underwriters and other interactions between Client and the underwriters
- Review required underwriter disclosures to Client
- If applicable, arrange and facilitate visits to, and prepare materials for, credit ratings agencies and insurers and other liquidity providers
- Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Financing
- Advise Client with regard to any continuing disclosure undertaking required to be entered into in connection with the Financing, including advising on the selection of a dissemination agent
- Assist Client in selecting legal and other professionals (such as trustee, escrow agent, accountant, feasibility consultant, etc.) to work on the Financing
- Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close on the Financing
- Prepare a closing memorandum or settlement statement for, and otherwise coordinate or assist with, the closing and delivery of the Financing and transfer of funds
- Such other usual and customary financial advisory services as may be requested by the Client

- limitations:
- (b) Limitations on Scope of Services The Scope of Services is subject to the following
- i.) The Scope of Services is limited solely to the services described herein and is subject to any limitations set forth within the description of the Scope of Services.
 - ii.) Unless otherwise provided in the Scope of Services described herein, Baird is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Baird provided by Baird for inclusion in such documents.
 - iii.) The Scope of Services does not include tax, legal, accounting or engineering advice with respect to the Financing or in connection with any opinion or certificate rendered by counsel or any other person at closing, and does not include review or advice on any feasibility study.

2. Regulatory Duties. Under MSRB Rule G-23, Baird will not be able to serve as underwriter or placement agent for any notes, bonds or other securities to be issued and sold as part of the Financing. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board. As financial advisor to the Client in connection with the proposed Financing, Baird will have fiduciary duties, including a duty of care and a duty of loyalty. Baird is required to act in the Client's best interests without regard to its own financial and other interests.

MSRB Rule G-42 requires that Baird make a reasonable inquiry as to the facts that are relevant to Client's determination whether to proceed with a course of action or that form the basis for and advice provided by Baird to Client. The rule also requires that Baird undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Baird is also required under the rule to use reasonable diligence to know the essential facts about Client and the authority of each person acting on Client's behalf.

Client agrees to cooperate, and to cause its agents to cooperate, with Baird in carrying out these regulatory duties, including providing to Baird accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, Client agrees that, to the extent Client seeks to have Baird provide advice with regard to any recommendation made by a third party, Client will provide to Baird written direction to do so as well as any information it has received from such third party relating to its recommendation.

3. Fees and Expenses. For its financial advisory services, Baird shall be entitled to a fee (the "Municipal Advisory Fee") to be paid by the Client equal to 0.165% of the principal amount or par value of the Financing with a minimum of \$18,250. The Municipal Advisory Fee shall be paid upon completion of the Financing. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest because it may give Baird an incentive to recommend to the Client a Financing that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

In addition to the Municipal Advisory Fee, the Client shall reimburse Baird for payment of I-Deal Prospectus (electronic sale notification and bidding system), if applicable. The Client shall also reimburse Baird for all out-of-pocket costs and expenses it reasonably incurs in connection with the services it provides hereunder. The Issuer shall be responsible for paying all other costs of issuance, including without limitation, bond counsel, underwriter, underwriter's counsel (if any) and ratings agency fees and expenses, and all other expenses incident to the performance of the Issuer's obligations under the proposed Financing.

4. Term and Termination. The term of this engagement shall extend from the date of this Agreement to the closing of the Financing. Notwithstanding the forgoing, either party may terminate Baird's engagement at any time without liability or penalty upon at least 30 days' prior written notice to the other party. If Baird's engagement is terminated by the Client, the Client agrees to compensate Baird for the services provided and to reimburse Baird for its out-of-pocket expenses incurred until the date of termination and if within 12 months following such termination the Client completes the Financing the Client shall pay Baird the Financial Advisory Fee.

5. Required Disclosures. Accompanying this letter is a disclosure document describing the material conflicts of interest and information regarding certain legal events and disciplinary history related to the securities proposed to be sold in the Financing as required by MSRB Rule G-42.

6. Miscellaneous. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. This Agreement shall be binding upon and inure to the benefit of Client and Baird, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party. This Agreement contains the entire agreement between the parties relating to the rights granted herein and obligations assumed herein. This Agreement and the Scope of Services provided hereunder may not be amended, supplemented or modified except by means of a written instrument executed by both parties hereto. This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter. The undersigned represents and warrants that (s)he has full legal authority to execute this Agreement on behalf of Client.

Again, we thank you for the opportunity to assist you with the Financing and the confidence you have placed in us.

Very truly yours,

ROBERT W. BAIRD & CO. INCORPORATED

By: Magdalena Welkover
Senior Vice President

Accepted this ___ day of _____, 2019

VILLAGE OF BARTLETT, ILLINOIS

By: _____

Title: _____

Municipal Advisor Disclosure Statement

DISCLOSURES BY MUNICIPAL ADVISOR PURSUANT TO MSRB RULE G-42

On behalf of Robert W. Baird & Co. Incorporated, we wish to provide you with certain disclosures relating to the Securities, as required by Municipal Securities Rulemaking Board (“MSRB”) Rule G-42 as set forth in MSRB Notice 2016-03. All capitalized terms not otherwise defined herein shall have the meanings assigned to them in the Municipal Advisory Services Agreement (the “Agreement”).

I. **Services to be Provided by Baird.** Baird is delighted to be serving as municipal advisor to you, in connection with the Securities. Baird is a municipal advisor registered with the Securities and Exchange Commission and the MSRB.

II. **Required Disclosures.** MSRB Rule G-42 requires that Baird provide you with the following disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history.

Disclosures of Conflicts of Interest. MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

Accordingly, Baird makes the following disclosures with respect to material conflicts of interest in connection with the Services under the Agreement, together with explanations of how Baird addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below in this Municipal Advisor Disclosure Statement, Baird mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates Baird to deal honestly and with the utmost good faith with Client and to act in Client’s best interests without regard to Baird’s financial or other interests. In addition, because Baird is a broker-dealer with significant capital due to the nature of its overall business, the success and profitability of Baird is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity, quality of service and strict adherence to its fiduciary duty. Furthermore, Baird’s municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides reasonable and industry standard safeguards against individual representatives of Baird potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Baird is a full service securities firm and as such Baird and its affiliates may from time to time provide advisory, brokerage, consulting and other services and products to its clients, including municipalities, other institutions, and individuals and the Client, certain Client officials or employees, and potential purchasers of the Securities for which Baird may receive customary compensation; however, such services are not related to the proposed offering. Such services may also include the buying and selling of new issue and outstanding securities and providing investment advice in connection with securities (including the Securities), may be undertaken on behalf of , or as counterparty to, Client, personnel of Client, and current or potential investors in the securities of Client. Baird has previously served as underwriter, placement agent or financial advisor on other bond offerings and financings for or for the benefit of Client and expects to serve in such capacities in the future. Baird may also be engaged from time to time by the Client to manage investments for the Client (including the proceeds from the proposed offering) through a separate contract that sets forth the fees to be paid to Baird. Baird manages various mutual funds, and from time to time those funds may own bonds and other securities issued by or for the benefit of Client (including the Securities). Additionally, clients of Baird may from time to time purchase, hold and sell bonds and other securities issued by or for the benefit of the Client (including the Securities). These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of Client, such as when their buying or selling of Client’s securities may have an adverse effect on the market for Client’s securities, and the interests of such other clients could create the incentive for Baird to make recommendations to Client that could result in more

advantageous pricing for the other clients. Furthermore, any potential conflict arising from Baird effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through departments of Baird that operate independently from Baird's municipal advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by Baird to Client under this Agreement.

In the ordinary course of fixed income trading business, Baird may purchase, sell, or hold a broad array of investments and may actively trade securities and other financial instruments, including the Securities and other municipal bonds, for its own account and for the accounts of customers, with respect to which Baird may receive a mark-up or mark-down, commission or other remuneration, and therefore Baird could have interests in conflict with those of Client with respect to the value of Client's Securities while held in inventory. Such investment and trading activities may involve or relate to the Financing or other assets, securities and/or instruments of the Client and/or persons and entities with relationships with the Client. In particular, Baird or its affiliates may submit orders for and acquire Client's securities issued in an Offering under the Agreement from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with Client in that it could create the incentive for Baird to make recommendations to Client that could result in more advantageous pricing of Client's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through departments of Baird that operate independently from Baird's municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Baird to Client under the Agreement.

Baird serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, Baird serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under the Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Baird could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer that engages in underwritings of new issuances of municipal securities by other municipal entities, the interests of Baird to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that Baird serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair Baird's ability to fulfill its regulatory duties to Client.

Baird is registered with the Municipal Securities Rulemaking Board ("MSRB") and the SEC. The MSRB website is www.msrb.org. Two investor brochures, Information for Municipal Securities Investors and Information for Municipal Advisory Clients, describe the protections that may be provided by the MSRB's rules. The brochures are available on the MSRB website. The MSRB website also contains information about how to file a complaint with an appropriate regulatory authority.

While we do not believe that the following creates a conflict of interest on Baird's part, we note that spouses or other relatives of Baird Associates may serve as an officer, employee or official of Client. Client may wish to consider any impact such circumstances may have on how it conducts its activities with Baird under this Agreement.

Baird has not identified any additional potential or actual material conflicts that require disclosure. If potential or actual conflicts arise in the future, we will provide you with supplemental disclosures about them.

Hilliard Lyons Transaction. On April 1, 2019, Baird Financial Corporation, the parent company of Robert W. Baird & Co. Incorporated ("Baird"), acquired HL Financial Services, LLC, its subsidiaries, affiliates and assigns (collectively "Hilliard Lyons"). As a result of such common control, Baird and Hilliard Lyons are now affiliated. It is expected that Hilliard Lyons will merge with and into Baird later in 2019.

Disclosures of Information Regarding Legal Events and Disciplinary History. MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, Baird sets out below required disclosures and related information in connection with such disclosures. Baird discloses the following legal or disciplinary events that may be material to Client's evaluation of Baird or the integrity of Baird's management or advisory personnel:

- Baird was among numerous municipal securities underwriters and municipal issuers that voluntarily participated in the Municipal Continuing Disclosure Cooperation Initiative (MCDC) facilitated by the Securities and Exchange Commission (SEC) in March 2014. Under the MCDC, underwriters and issuers were requested to submit reports to the SEC identifying municipal securities offerings for which the official statement did not accurately describe prior instances of the issuer's material non-compliance with its continuing disclosure requirements required by SEC Rule 15c2-12. By voluntarily participating in the MCDC, Baird and other underwriters and issuers agreed to accept standardized settlement terms. In June 2015, the SEC issued Orders to 36 participating municipal underwriters, including Baird, setting forth the agreed upon settlement terms. Subsequently, the SEC issued similar Orders to additional participating underwriters. Each Order, including the one applicable to Baird, contains a finding, which the underwriter neither admits nor denies, that Baird did not conduct adequate due diligence to ensure that the issuers' representations in the official statements about their past compliance with continuing disclosures were accurate and therefore violated Section 17(a)(2) of the Securities Act of 1933. Each Order requires the underwriter to cease and desist from committing or causing any violations or future violations of Section 17(a)(2), to pay a civil monetary penalty (which, in Baird's case, is \$500,000), to retain an independent consultant to review Baird's municipal underwriting due diligence policies and procedures, and to adopt the consultant's final recommendations for changes in or improvements to those policies and procedures. The details of this matter are available in item 11.C (2), 11.C (4) and 11.C (5) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserino.sec.gov>.
- In August 2013, Baird was involved in a regulatory matter with respect to Municipal Securities Rulemaking Board (MSRB) Rule G-14 involving trade reporting of municipal bond transactions executed by Baird for internal money managers on behalf of their clients. Baird reported the transactions on a bunched order quantity basis instead of individually by amount of allocation. Baird has since reviewed its municipal bond trade reporting methodology in this context and has revised its processes to more clearly reflect the requirements of the rule interpretations. The details of this matter are available in item 11.E (2) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserino.sec.gov>.
- In June 2013, Baird was involved in a regulatory matter involving a small number of transactions in comparison to Baird's total fixed income trading volume with respect to the purchase of municipal securities for its own account from customers and/or sold municipal securities for its own account to customers that was allegedly not fair and reasonable, taken into account all relevant factors related to MSRB Rules G-17 and G-30(A). Baird has taken steps to address this matter, including improving its systems to better monitor and document Baird's compliance with its best execution obligations; providing additional training to Baird's fixed income traders on their obligations to document the prices, quotations or indications received from counterparties to reflect for firm records the pricing in markets at the time of each transaction; and providing additional training to traders on their best execution obligations. The details of this matter are available in item 11.E (2) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserino.sec.gov>.
- In November 2011, Baird was involved in a regulatory matter involving late submissions to the MSRB and the Electronic Municipal Market Access (EMMA). In response, all personnel in the municipal underwriting and public finance departments responsible for the filings attended additional MSRB training on primary market and advance refunding MSRB G-32 submissions, and Baird has amended its MSRB G-32 procedures by publishing additional guidance to appropriate personnel and installing new mechanisms to monitor the required filing and closing dates. The details of this matter are available in item 11.E (2) and the accompanying Regulatory Action DRP on Form ADV available at <http://www.adviserino.sec.gov>.
- The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Baird in its capacity as a broker-dealer on Form BD or Form U4 or as an investment adviser on Form ADV, as applicable. If any of the above DRPs provides that a DRP has been filed on Form ADV, BD, or U4 for the applicable event, information provided by Baird on Form

BD or Form U4 is publicly accessible through reports generated by BrokerCheck at <http://brokercheck.finra.org>, and Baird's most recent Form ADV is publicly accessible at the Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>. For purposes of accessing such BrokerCheck reports or Form ADV, Baird's CRD number is 8158.

How to Access Form MA and Form MA-I Filings. Baird's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at <https://www.sec.gov/cgi-bin/browse-edgar?CIK=0000009211>

Most Recent Change in Legal or Disciplinary Event Disclosure. The date of the last material change to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed by Baird with the SEC is March 28, 2016, which change consists of the MCDC disclosure described above in Section 5(b)(i) in the annual filing.

Future Supplemental Disclosures. Baird has not identified any additional legal and disciplinary events that require disclosure. If material events arise in the future, we will provide you with supplemental disclosures about them.

If there is any aspect of the foregoing disclosures that requires further clarification, please do not hesitate to contact us. In addition, please consult your own financial and/or municipal, legal, accounting, tax and other advisors as you deem appropriate.

Village of Bartlett
Finance Department Memo
19-14

DATE: September 4, 2019

TO: Paula Schumacher, Village Administrator

FROM: Chris Hostetler, IT Coordinator

SUBJECT: Microsoft Office 2019 Purchase

The 2019-20 Annual Operating Budget, includes \$64,000 for the purchase and implementation of Microsoft Office 2019. The Village has been standardized on Microsoft Office since 2001 and is currently using Office 2013. We normally upgrade every 6 to 7 years. We do not upgrade to every new office suite release, as it is rarely worth the expense or interruption to staff. However, we also do not want to fall too many versions behind as this could impact our ability to exchange documents with other entities or cause interoperability issues with other systems such as Exchange (the Village's e-mail platform). There are also occasionally new features that can help staff be more productive.

We are recommending the purchase of Office 2019 Professional Plus licenses. These licenses are a one-time purchase as opposed to the Office 365 subscription license. While an Office 365 license would provide upgrades to each new release and some additional features, the cost is significantly higher. A 6-year subscription to Office 365 would cost 3 times more than the one-time license for Office 2019. Considering we only upgrade every 6 years on average, Office 365 would not be a cost effective option.

The Village is able to take advantage of joint purchasing through the State of Illinois' Microsoft Enterprise Agreement. This provides a significant discount to the Village. We recommend the Village purchase 188 licenses at a cost of \$63,710. All purchases using the State's Microsoft contract must be made through CDW-G.

MOTION:

To approve the purchase of 188 licenses of Office 2019 from CDW-G through the State of Illinois Microsoft Agreement for an amount not to exceed \$64,000.



Agenda Item Executive Summary

Item Name Creation of Class A Liquor License-
One Taco Dos Tequilas Committee
or Board Board

BUDGET IMPACT

Amount: N/A Budgeted N/A

List what
fund N/A

EXECUTIVE SUMMARY

Attached for your consideration is an Ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance. A new license in this class must be created before the license can be issued by the liquor commissioner.

ATTACHMENTS (PLEASE LIST)

Staff memo dated 8/27/19
Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Ordinance 2019-_____ an Ordinance Creating a Class A Liquor License.

Staff: Samuel Hughes Date: 08/27/2019
Senior Management Analyst

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: 08/27/2019
Re: Liquor License Creation Class A

Attached for your consideration is an ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance.

A new license in this class must be created before the license can be issued by the liquor commissioner.

Motion

I move to approve Ordinance 2019-____ an Ordinance Creating a Class A Liquor License.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 17, 2019

APPROVED: September 17, 2019

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2019-_____ enacted on September 17, 2019 and approved on September 17, 2019 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name Creation of Class B Liquor License- D'licious Crepes and Roti Committee or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
Attached for your consideration is an Ordinance amending Section 3-3-2-3: Class B of the Bartlett Liquor Control Ordinance. A new license in this class must be created before the license can be issued by the liquor commissioner.			
ATTACHMENTS (PLEASE LIST)			
Staff memo dated 9/10/19 Ordinance			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Ordinance 2019-_____ an Ordinance amending Section 3-3-2-3: Class B of the Bartlett Liquor Control Ordinance.

Staff: Samuel Hughes Date: 09/10/19
Senior Management Analyst

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: 9/10/2019
Re: Liquor License Creation Class B

Attached for your consideration is an ordinance amending Section 3-3-2-3: Class B of the Bartlett Liquor Control Ordinance.

A new license in this class must be created before the license can be issued by the liquor commissioner.

Motion

I move to approve Ordinance 2019-____ an Ordinance amending Section 3-3-2-3: Class B of the Bartlett Liquor Control Ordinance.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 17, 2019

APPROVED: September 17, 2019

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2019-_____ enacted on September 17, 2019 and approved on September 17, 2019 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name Bittersweet Wastewater Treatment Plant Improvements Design Services Proposal Committee or Board Board

BUDGET IMPACT			
Amount:	\$1,727,500	Budgeted	1,800,000
List what fund	Sewer Fund		
EXECUTIVE SUMMARY			
<p>Attached please find a design services proposal from Strand Associates for the Bittersweet Wastewater Treatment Plant (WWTP) Improvements. This includes design services for the entire WWTP improvements that are proposed in the facility plan and the minor adjustments necessary to include the Devon Excess Flow force main. Strand Associates completed the facility plan update for the wastewater treatment plant and performed well with Village staff.</p> <p>Based upon staff selection and previous project experience, I recommend that the Wastewater Treatment Plant Improvements design services be awarded to Strand Associates, Inc. in the amount of \$1,727,500.</p>			
ATTACHMENTS (PLEASE LIST)			
Memo, Strand Proposal, Resolution & Agreement			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Resolution 2019-_____, a Resolution Approving the Engineering Services Agreement Between the Village of Bartlett and Strand Associates, Inc. for the Bittersweet Wastewater Treatment Plant Improvements Design Services.

Staff: Dan Dinges, Director of Public Works Date: 09/6/19

Memo

DATE: September 6, 2019

TO: Paula Schumacher
Village Administrator

FROM: Dan Dinges, PE
Director of Public Works

SUBJECT: Bittersweet Wastewater Treatment Plant Improvements Design Services Proposal

Attached please find a design services proposal from Strand Associates for the Bittersweet Wastewater Treatment Plant (WWTP) Improvements. This includes design services for the entire WWTP improvements that are proposed in the facility plan and the minor adjustments necessary to include the Devon Excess Flow force main. Strand Associates completed the facility plan update for the wastewater treatment plant and performed well with Village staff.

Based upon staff selection and previous project experience, I recommend that the Wastewater Treatment Plant Improvements design services be awarded to Strand Associates, Inc. in the amount of \$1,727,500.

MOTION: I move to approve Resolution 2019-_____, a Resolution Approving the Engineering Services Agreement Between the Village of Bartlett and Strand Associates, Inc. for the Bittersweet Wastewater Treatment Plant Improvements Design Services.



Strand Associates, Inc.[®]

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

September 4, 2019

Mr. Dan Dinges, P.E.
Director of Public Works
Village of Bartlett
228 South Main Street
Bartlett, IL 60103

Re: Design Services Proposal – Bittersweet Wastewater Treatment Plant Improvements

Dear Mr. Dinges:

We at Strand Associates, Inc.[®] are pleased to submit our proposal to provide design services for the Village of Bartlett – Wastewater Treatment Plant Improvements project. This includes design of the following components:

- Addition of a new Preliminary Treatment Building housing two new mechanical screens, screenings wash press, and grit washer.
- Addition of a new stacked-tray vortex grit removal system.
- Replacement of equipment in the primary clarifiers, aeration tanks, and final clarifiers.
- Replacement of existing aeration blowers with new, energy-efficient blowers.
- Addition of a new biological and chemical phosphorus removal facilities.
- Replacement of sand filtration with cloth disc filtration.
- Replacement of chlorine disinfection of with ultraviolet light disinfection.
- Improvement of the existing excess flow treatment facilities.
- Effluent pipe replacement.
- Addition of new covers and aeration equipment for the existing aerobic digestion tanks and a new Aerobic Digester Blower Building.
- Upgrade of the main switchgear and Supervisory Control and Data Acquisition (SCADA) system, and replacement of site lighting, underground conduit, and wiring.
- Improvement of miscellaneous items, including an addition to the existing maintenance garage, new non-potable water system and new roll-up door, auger, and monorail for existing centrifuge.

The recommended improvements were generally identified as Alternatives S2, G2, PS1, EF1 and D3 in the *June 2017 Wastewater Facilities Plan Report* prepared by our firm.

We were selected after interviews as the most qualified firm to complete the facilities plan, and we are the most qualified engineering firm to continue with this project because of our familiarity with the completed facilities plan and our extensive experience with wastewater treatment plant design. We have designed and administered the construction of more than 300 wastewater treatment plants. The Village is generally aware of our other related Illinois and Midwest design experience. We will provide design continuity because of our first-hand knowledge of the details of the facilities plan.

Background

- **Design Services**

We initiate design services with a Project Design Memorandum. This memorandum identifies the project team labor schedule (e.g., process, structural, electrical, HVAC); internal resource requirements, such as CADD and clerical assistance; detailed schedule of deliverables to the Village,

Mr. Dan Dinges, Director of Public Works
Village of Bartlett
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such as drawings and specifications for review; schedule for quality control reviews; regulatory agency permit and deadline requirements; and the process equipment proposed for use on the project. The memorandum also identifies outside resources required, such as soil borings, a geotechnical report, and an environmental site assessment.

Design services will begin with a request for Village information that we do not possess, such as record drawings, specifications for existing work, copies of operation and maintenance (O&M) manuals, and any shop drawings from previous construction. This information can be delivered to us at the project kickoff meeting, which is our first scheduled meeting with the Village. A detailed design schedule will be reviewed at the kickoff meeting and engineers from other disciplines on our design team will tour the facility to increase their familiarity with existing equipment and operation. The equipment list identified in the Project Design Memorandum will be reviewed with the Village for concurrence. A design-level site survey will be completed.

Following the kickoff meeting, we will check the proposed future treatment plant hydraulic profile and preliminarily locate new structures. After new structures are located, we will prepare a solicitation including the required technical information for the Village to obtain quotations for soil borings and a foundation soils report. The Village will contract directly with a soils engineering company and arrange for a copy of its report to be delivered to us.

We will begin working with the Village to identify preferences for materials and component parts to be specified for the improvements while the soils engineering report is being prepared. These preferences include process and utility pipe materials of construction; valve and gate manufacturers; field instrumentation, motor controls, starters, and drives; SCADA software; heating and ventilating equipment manufacturers; doors and door hardware; windows; and paints and coatings.

Also during this period, process equipment will be sized and requests will be made to equipment manufacturers for quotations and design-level information. It is appropriate at this time to make field trips to observe operating installations as an aid in determining Village preferences for equipment, controls, operating requirements, and costs. Following the selection of preferred equipment manufacturers, final structure sizes and general arrangements will be proposed for Village review, comment, and approval.

After receipt of the soils engineering report, structure locations will be finalized and structural design and design detailing will begin. During this period, repeated reviews with Village representatives will be completed to obtain and incorporate feedback on design and specification details. Review of drawings is scheduled to enable the Village adequate review time. Also, Village input will be requested at this time regarding the bonding and insurance requirements for potential bidders for the improvements. We will prepare a document for review and comment by the Village's legal and insurance advisors and incorporate their advice in the final bid documents for the project. During the design process, we will complete technical quality control checks at the 30, 60, and 90 percent complete points. We will project construction costs at the 60 and 90 percent complete points, with the 90 percent complete cost projection employing detailed quantity takeoffs for equipment, concrete, piping, and other construction materials.

Completed drawings and specifications will be submitted to the Illinois Environmental Protection Agency (IEPA) for its review. The application for the Revolving Loan can be submitted to IEPA any time after the drawings and specifications are submitted for review. We will help complete the major parts of the loan application document and prepare the IEPA construction permit application that is

Mr. Dan Dinges, Director of Public Works
Village of Bartlett
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September 4, 2019

submitted with the drawings and specifications. Our proposed Scope of Services, schedule, and compensation are summarized in the following paragraphs.

Scope of Services

A specific Scope of Services follows:

- **WWTP Miscellaneous Design Services**
 - Prepare and submit the IEPA Loan Pre-application.
 - Assist the Village in preparing and submitting a financial aid application for the Illinois Water Pollution Control Revolving Loan Fund and communicate with IEPA funding staff.
 - Assist the Village in preparing and submitting grant applications for energy grant funding through both ComEd's Energy Efficiency Custom Incentive Program and IEPA's Office of Energy Wastewater Treatment Plant Energy Efficiency Grant program.
 - Assist the Village in obtaining the services of a geotechnical engineering firm for soils borings and geotechnical recommendations for construction at the site. Services include assisting the Village in developing a request for proposal for the work. The Village will contract directly with the geotechnical engineering firm. (The budgetary cost is projected to be around \$15,000 to \$20,000 for the services of a geotechnical consultant).
 - Assist in obtaining IEPA and Village of Bartlett Stormwater and Erosion Control Permitting associated with construction of the wastewater treatment plant improvements. Based on a cursory review of available mapping, it does not appear the project will result in floodplain or wetland impacts. If floodplain or wetland impacts are identified, design services related to floodplain or wetland impacts are not included in the proposed fee.
- **Design Services**
 - Review the design objectives, schedule, and anticipated costs during a kickoff meeting with the Village at the onset of the design effort.
 - Conduct a design-level site survey to gather site and field measurements to obtain topographic information necessary for this project.
 - Further develop schematic and spatial design for preliminary processes recommended in the facilities plan, including more detailed schematics, site and building layout drawings, and hydraulic calculations.
 - Design the various treatment processes and support systems, including process, hydraulic, structural, electrical, and mechanical elements. This effort will include finalization of calculations required to design the components.
 - Prepare layouts of the site and each new or modified structure.
 - Review layout, equipment selection, and proposed facilities in a meeting with the Village at approximately 15 percent completion. This meeting will be held to finalize the design parameters.
 - Prepare Contract Documents, drawings, and specifications to permit the project to be competitively bid and then awarded as a single prime construction contract.
 - Meet with the Village to obtain input and concurrence with the design. Attend four additional review meetings that will generally be held at 30, 60, 90, and 100 percent drawing completion.
 - Prepare an opinion of probable construction cost based on the final Contract Documents.

Mr. Dan Dinges, Director of Public Works
 Village of Bartlett
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- Submit three copies of the final Contract Documents to the Village for review and comment.
- Prepare and assist the Village in submitting the application for a construction permit required by IEPA and submit the drawings and specifications to IEPA.
- Incorporate comments from the Village and IEPA. Submit three copies of the revised Contract Documents to the Village and IEPA.

Schedule

With the Village's authorization to proceed (signing of agreement on or about September 17, 2019), we anticipate submitting the drawings and specifications to IEPA by August 31, 2020. The actual completion date of design services will depend on Village and agency schedule and review time requirements.

Compensation

Miscellaneous and Design Services are proposed on a lump-sum fee basis, to be billed monthly in proportion to the engineering services completed.

Task	Compensation
IEPA Loan Application Assistance	\$7,500
ComEd and IEPA Energy Grant Funding Application Assistance	\$5,000
IEPA and Village of Bartlett Stormwater/Erosion Control Permitting	\$17,500
Assistance in Obtaining Geotechnical Assessment Services	\$2,500
Design Services	\$1,695,000
Total	\$1,727,500

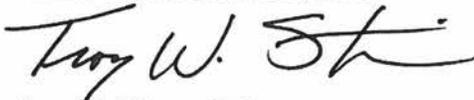
Project Team

We propose no subconsultants. Providing all design engineering services with in-house staff improves project coordination, quality, and efficiency. Our staff of approximately 435 includes the necessary technical disciplines to provide a complete design of the Village's wastewater treatment facility improvements.

If this proposal is acceptable, we will send a draft engineering agreement for consideration. Thank you for this opportunity to provide the Village of Bartlett with continuing service. It has been a pleasure working with the Village and we look forward to a successful project.

Sincerely,

STRAND ASSOCIATES, INC.®



Troy W. Stinson, P.E.
 Senior Associate

P181.182/TWS:mah

RESOLUTION 2019 - _____

**A RESOLUTION APPROVING THE ENGINEERING SERVICES AGREEMENT
BETWEEN THE VILLAGE OF BARTLETT
AND STRAND ASSOCIATES, INC.**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Engineering Services Agreement dated September 4, 2019 for the Bittersweet Wastewater Treatment Plant Improvements (the "Project Work") in the amount of \$1,727,500, as set forth in the agreement attached hereto and incorporated herein, is hereby awarded to Strand Associates subject to the terms and conditions of the defined Agreement.

SECTION TWO: that the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 17, 2019

APPROVED: September 17, 2019

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

C E R T I F I C A T I O N

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019 - _____ enacted on September 17, 2019 and approved on September 17, 2019 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

September 11, 2019

Village of Bartlett
228 South Main Street
Bartlett, IL 60103

Attention: Mr. Dan Dinges, P.E., Director of Public Works

Re: Agreement for General Services
Bittersweet Wastewater Treatment Plant Improvements

This is an Agreement between the Village of Bartlett, Illinois, hereinafter referred to as OWNER, and Strand Associates, Inc.®, hereinafter referred to as ENGINEER, to provide engineering services (Services) for the Bittersweet Wastewater Treatment Plant (WWTP) Improvements project. This Agreement shall be in accordance with the following elements.

Scope of Services

ENGINEER will provide the following Services to OWNER.

Design Services

1. Review design objectives, schedule, and anticipated construction costs during a kickoff meeting.
2. Conduct a topographic survey of the existing WWTP site to gather information for the preparation of the bidding documents.
3. Develop the schematic and spatial design for the improvements identified in OWNER's Wastewater Facilities Plan Report dated June 2017, prepared by ENGINEER, including more detailed schematics, site and building layout drawings, and hydraulic calculations. These improvements were identified as Alternatives S2, G2, PS1, EF1, and D3 in the report. Design the following elements:
 - a. Preliminary Treatment Building housing two new mechanical screens, screenings wash press, and grit washer.
 - b. A new stacked-tray vortex grit removal system.
 - c. Replacement of equipment in the primary clarifiers, aeration tanks, and final clarifiers.
 - d. Replacement of existing aeration blowers with new, energy efficient blowers.
 - e. New biological and chemical phosphorus removal facilities.
 - f. Replacement of sand filtration with cloth disc filtration.
 - g. Replacement of chlorine disinfection with ultraviolet light disinfection.
 - h. Improvements to the existing excess flow treatment facilities.
 - i. New covers and aeration equipment for the existing aerobic digestion tanks and a new Aerobic Digester Blower Building.

Village of Bartlett
Page 2
September 11, 2019

- j. Upgrades to main switchgear, Supervisory Control and Data Acquisition (SCADA) upgrades, replacement of site lighting, underground conduit, and wiring.
 - k. Miscellaneous improvements, including an addition to the existing maintenance garage, new non-potable water system and new roll-up door, auger, and monorail for existing centrifuge.
4. Design the various treatment processes and support systems, including process, hydraulic, structural, electrical, control, and mechanical elements for the elements identified in Item No. 3.
 5. Prepare layouts of the site and each new or modified structure.
 6. Attend an approximately 15 percent complete design review meeting with OWNER to finalize design parameters and to review site layout, equipment selection, and proposed facilities.
 7. Prepare Bidding Documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2013 edition, technical specifications, and engineering drawings to permit the entire project to be competitively bid as a single prime construction contract.
 8. Attend an approximately 30 percent complete design review meeting with OWNER to review site layout, equipment selection, and proposed facilities.
 9. Prepare an updated opinion of probable construction cost based on the Bidding Documents. Attend a 60 percent design review meeting with OWNER to obtain input and concurrence with the design and incorporate OWNER's comments as appropriate.
 10. Prepare an updated opinion of probable construction cost based on the Bidding Documents. Attend a 90 percent design review meeting with OWNER to obtain input and concurrence with the design and incorporate OWNER's comments as appropriate.
 11. Submit up to three hard copies and an electronic copy in portable document format of the final Bidding Documents to OWNER for review and comment.
 12. Prepare an updated opinion of probable construction cost based on the final Bidding Documents. Attend a 100 percent design review meeting with OWNER to obtain input and concurrence with the design and incorporate OWNER's comments as appropriate.
 13. Prepare and assist OWNER in submitting the application for the construction permit required by the Illinois Environmental Protection Agency (IEPA). Submit drawings and specifications to IEPA for approval.
 14. Prepare and assist OWNER in submitting an application for other applicable local and state permits as necessary, or specify the requirements for the contractor to obtain such permits if appropriate.
 15. Incorporate OWNER and IEPA review comments, as appropriate, into the Bidding Documents. Submit up to three paper copies and an electronic copy in portable document format of the final Bidding Documents to OWNER

Miscellaneous Design Services

1. Assist OWNER in obtaining geotechnical services to conduct geotechnical investigations and provide geotechnical recommendations for construction at the existing WWTP site. OWNER shall contract directly with a geotechnical engineering firm for all geotechnical services required.

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 September 11, 2019

2. Assist OWNER in obtaining IEPA, DuPage County, and Village of Bartlett Stormwater and Erosion Control Permitting associated with construction at the WWTP site which, based on a cursory review of available mapping, does not appear will result in floodplain or wetland impacts.
3. Assist OWNER in preparing and submitting the application for an IEPA Water Pollution Control Loan Program loan and communicate with IEPA funding staff.
4. Assist OWNER with grant applications for the Commonwealth Edison Energy Efficiency Program and IEPA's Office of Energy Wastewater Treatment Plant Energy Efficiency Program.

Service Elements Not Included

The following services are not included in this Agreement. If such services are required, they will be provided as noted.

1. Additional Site Visits and/or Meetings: Additional OWNER-required site visits or meetings will be provided through an amendment to this Agreement or through a separate agreement with OWNER.
2. Archaeological or Botanical Investigations: ENGINEER will assist OWNER in engaging the services of an archaeologist or botanist, if required, to perform the field investigations necessary for agency review through a separate agreement with OWNER.
3. Bidding- and Construction-Related Services: Bidding- and construction-related services for the project will require a separate agreement with OWNER.
4. Flood Studies: Any services involved in performing flood and floodway studies, if required, will be provided through an amendment to this Agreement or through a separate agreement with OWNER.
5. Geotechnical Engineering: Geotechnical engineering information will be required and provided through OWNER and OWNER's geotechnical consultant. ENGINEER will assist OWNER with defining initial scope of geotechnical information that is required to allow OWNER to procure geotechnical engineering services.
6. Land and Easement Surveys/Procurement: Any services of this type including, but not limited to, a record search, field work, preparation of legal descriptions, or assistance to OWNER for securing land rights necessary for siting sanitary sewer, tanks, and appurtenances will be provided through a separate agreement with OWNER.
7. Preparation for and/or Appearance in Litigation on Behalf of OWNER: This type of service by ENGINEER will be provided through a separate agreement with OWNER.
8. Review of Product Substitutions or Means, Method, Technique, Sequence, or Procedure Substitutions Proposed by Contractor: The terms of the construction Contract call for the construction contractor to reimburse OWNER for ENGINEER's cost for evaluating substitute products, means, method, technique, sequence, or procedure of construction. ENGINEER's cost for such evaluations is not included in the scope of this Agreement. Services of this type by ENGINEER will be provided through an amendment to this Agreement.
9. Revising Designs, Drawings, Specifications, and Documents: Any services required after these items have been previously approved by state or federal regulatory agencies, because of a change in project scope or where such revisions are necessary to comply with changed state and federal regulations that are put in force after Services have been partially completed, will be provided through an amendment to this Agreement.

Village of Bartlett
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September 11, 2019

10. Services Furnished During Readvertisement for Bids, if Ordered by OWNER: If a Contract is not awarded pursuant to the original bids, any services of this type will be provided through an amendment to this Agreement.
11. Services Related to Buried Wastes and Contamination: Should buried solid, liquid, or potentially hazardous wastes or subsurface or soil contamination be uncovered at the site, follow-up investigations may be required to identify the nature and extent of such wastes or subsurface soil or groundwater contamination and to determine appropriate methods for managing of such wastes or contamination and for follow-up monitoring. Investigation, design, or construction-related services related to buried solid, liquid, or potentially hazardous wastes or soil or groundwater contamination will be provided through a separate agreement with OWNER.

Compensation

OWNER shall compensate ENGINEER for Services a lump sum of \$1,727,500.

Only sales taxes or other taxes on Services that are in effect at the time this Agreement is executed are included in the Compensation. If the tax laws are subsequently changed by legislation during the life of this Agreement, this Agreement will be adjusted to reflect the net change.

The lump sum for the Services is based on wage scale/hourly billing rates, adjusted annually on July 1, that anticipates the Services will be completed as indicated. Should the completion time be extended, it may be cause for an adjustment in the lump sum that reflects any wage scale adjustments made.

The lump sum will not be exceeded without prior notice to and agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**. Any adjustments will be negotiated based on ENGINEER's increase or decrease in costs caused by delays, extensions, amendments, or changes.

Schedule

Services will begin upon execution of this Agreement, which is anticipated the week of September 16, 2019. Services are scheduled for completion on August 30, 2020.

Standard of Care

The Standard of Care for all Services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's Services.

OWNER's Responsibilities

1. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to this project including previous reports, previous drawings and specifications, and any other data relative to the scope of this project.
2. Furnish to ENGINEER, as required by ENGINEER for performance of Services as part of this Agreement, data prepared by or services of others obtained or prepared by OWNER relative to the scope of this project, such as soil borings, probings and subsurface explorations, and laboratory tests and inspections of samples, all of which ENGINEER may rely upon in performing Services under this Agreement.
3. Provide access to the site as required for ENGINEER to perform Services under this Agreement.

Village of Bartlett
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September 11, 2019

4. Guarantee access to and make all provisions for ENGINEER to enter upon public and private lands as required for ENGINEER to perform Services under this Agreement.
5. Examine all reports, sketches, estimates, special provisions, drawings, and other documents presented by ENGINEER and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the performance of ENGINEER.
6. Provide all legal services as may be required for the development of this project.
7. Retain the services of a soils consultant to provide any necessary geotechnical evaluation and recommendations.
8. Pay all permit and plan review fees payable to regulatory agencies.

Audit, Access to Records

In accordance with 35 ILLINOIS ADMINISTRATIVE CODE CH.II.SE.C.365.630, SUBTITLE C, books, records, documents, and other evidence directly pertinent to performance of Water Pollution Control Loan Program (WPCLP) loan services under this Agreement shall be maintained in accordance with generally accepted accounting principles. The Agency or any of its duly authorized representatives shall have access to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. Facilities shall be provided for access and inspection.

Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.

All information and reports resulting from access to records shall be disclosed to the Agency. The auditing agency shall afford ENGINEER an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.

Records shall be maintained and made available during performance of Services under this Agreement for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to Section 365.650 (Disputes) litigation, the settlement of claims arising out of such performance, costs, or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim, or exception.

Covenant Against Contingent Fees

In accordance with 35 ILLINOIS ADMINISTRATIVE CODE CH.II.SE.C.365.630, SUBTITLE C, ENGINEER warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this Agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

Opinion of Probable Cost

Any opinions of probable cost prepared by ENGINEER are supplied for general guidance of OWNER only. ENGINEER has no control over competitive bidding or market conditions and cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to OWNER.

Village of Bartlett
Page 6
September 11, 2019

Changes

1. OWNER may make changes within the general scope of this Agreement in the Services to be performed. If such changes cause an increase or decrease in ENGINEER's cost or time required for performance of any Services under this Agreement, an equitable adjustment will be made and this Agreement will be modified in writing accordingly.
2. No services for which additional compensation will be charged by ENGINEER will be furnished without the written authorization of OWNER. The fee established herein will not be exceeded without agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**.
3. If there is a modification of IEPA requirements relating to the Services to be performed under this Agreement subsequent to the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement will be reflected in an appropriate modification of this Agreement.

Extension of Services

This Agreement may be extended for additional Services upon OWNER's authorization. Extension of Services will be provided for a lump sum or an hourly rate plus expenses.

Payment

OWNER shall make monthly payments to ENGINEER for Services performed in the preceding month based upon monthly invoices. Nonpayment 30 days after the date of receipt of invoice may, at ENGINEER's option, result in assessment of a 1 percent per month carrying charge on the unpaid balance.

Nonpayment 45 days after the date of receipt of invoice may, at ENGINEER's option, result in suspension of Services upon five calendar days' notice to OWNER. ENGINEER will have no liability to OWNER, and OWNER agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by OWNER. Upon receipt of payment in full of all outstanding sums due from OWNER, or curing of such other breach which caused ENGINEER to suspend Services, ENGINEER will resume Services and there will be an equitable adjustment to the remaining project schedule and compensation as a result of the suspension.

Data Provided by Others

ENGINEER is not responsible for the quality or accuracy of data nor for the methods used in the acquisition or development of any such data where such data is provided by or through OWNER, contractor, or others to ENGINEER and where ENGINEER's Services are to be based upon such data. Such data includes, but is not limited to, soil borings, groundwater data, chemical analyses, geotechnical testing, reports, calculations, designs, drawings, specifications, record drawings, contractor's marked-up drawings, and topographical surveys.

Termination

This Agreement may be terminated with cause in whole or in part in writing by either party subject to a two-week notice and the right of the party being terminated to meet and discuss the termination before the termination takes place. ENGINEER will be paid for all completed or obligated Services up to the date of termination.

Village of Bartlett
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 September 11, 2019

Third-Party Beneficiaries

Nothing contained in this Agreement creates a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's Services under this Agreement are being performed solely for OWNER's benefit, and no other party or entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of Services hereunder. OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this project to carry out the intent of this provision.

Dispute Resolution

Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes, and other matters in question between OWNER and ENGINEER arising out of or relating to this Agreement or the breach thereof will be decided first by mediation, if the parties mutually agree, or with a bench trial in a court of competent jurisdiction within the State of Illinois.

Terms and Conditions

The terms and conditions of this Agreement will apply to the Services defined in the **Scope of Services**. OWNER-supplied purchase order is for processing payment only; terms and conditions on the purchase order shall not apply to these Services.

Utilization of Women and Minority Businesses

ENGINEER shall not discriminate on the basis of race, color, national origin or sex in the performance of these services. ENGINEER will carry out applicable requirements of 40 CFR Part 33 in the award and administration of services awarded under the WPCLP. Failure by ENGINEER to carry out these requirements is a material breach of this agreement which may result in the termination or other legally available remedies.

ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with the WPCLP rules. As required by the award conditions of the United States Environmental Protection Agency's Assistance Agreement with IEPA, ENGINEER acknowledges that the fair share percentages are 5 percent for minority business enterprises and 12 percent for women's business enterprises.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

See attached Certification (EPA Form 5700-49).

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF BARTLETT

 Joseph M. Bunker
 Corporate Secretary

Date

 Kevin Wallace
 Village President

Date



EPA Project Control Number

United States Environmental Protection Agency
Washington, D.C. 20460

**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public: (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Joseph M. Bunker, Corporate Secretary

Typed Name and Title of Authorized Representative

Signature of Authorized Representative

Date

I am unable to certify to the above statements. May explanation is attached.



Agenda Item Executive Summary

Item Name Purchase of a 2019 Multipurpose Mowing/Snow Machine Committee or Board Board

BUDGET IMPACT			
<i>Amount:</i>	\$44,278.39	<i>Budgeted</i>	\$45,000
<i>List what fund</i>	General Fund		
EXECUTIVE SUMMARY			
<p>Sourcewell Cooperative Contract, a Cooperative of State municipalities, has awarded contract # NJPA for the purchase of 2019 Ventrac Multipurpose Mowing/Snow Machine from Burriss Equipment Co in Joliet, IL.</p> <p>This vehicle would be purchased as part of the Capital Outlay Budget.</p> <p>The price per specifications (\$42,328.39) and the vehicle will be delivered at the final price of \$44,278.39. The additional costs consist of upgrading the vehicle to accommodate all the work necessary on a daily basis by Public Works Staff.</p> <p>The FY 2019-2020 budget provides \$45,000 for the purchase of the new vehicle.</p>			
ATTACHMENTS (PLEASE LIST)			
Memo Ventrac Spec			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- ✓ Motion: **MOTION TO APPROVE THE PURCHASE OF ONE (1) 2019 VENTRAC MULTIPURPOSE MOWING/SNOW MACHINE FROM BURRIS EQUIPMENT CO IN JOLIET, IL.**

Staff: Dan Dinges, Director of Public Works Date: 9/9/2019

Memo

To: Paula Schumacher, Village Administrator
From: Dan Dinges, Director of Public Works
Subject: **Purchase of a 2019 Multipurpose Mowing/Snow Machine**
Date: September 9, 2019

Sourcewell Cooperative Contract, a Cooperative of State municipalities, has awarded contract # NJPA for the purchase of 2019 Ventrac Multipurpose Mowing/Snow Machine from Burriss Equipment Co in Joliet, IL.

This vehicle would be purchased as part of the Capital Outlay Budget.

The price per specifications (\$42,328.39) and the vehicle will be delivered at the final price of \$44,278.39. The additional costs consist of upgrading the vehicle to accommodate all the work necessary on a daily basis by Public Works Staff.

The FY 2019-2020 budget provides \$45,000 for the purchase of the new vehicle.

Motion

MOTION TO APPROVE THE PURCHASE OF ONE (1) 2019 VENTRAC MULTIPURPOSE MOWING/SNOW MACHINE FROM BURRIS EQUIPMENT CO IN JOLIET, IL.

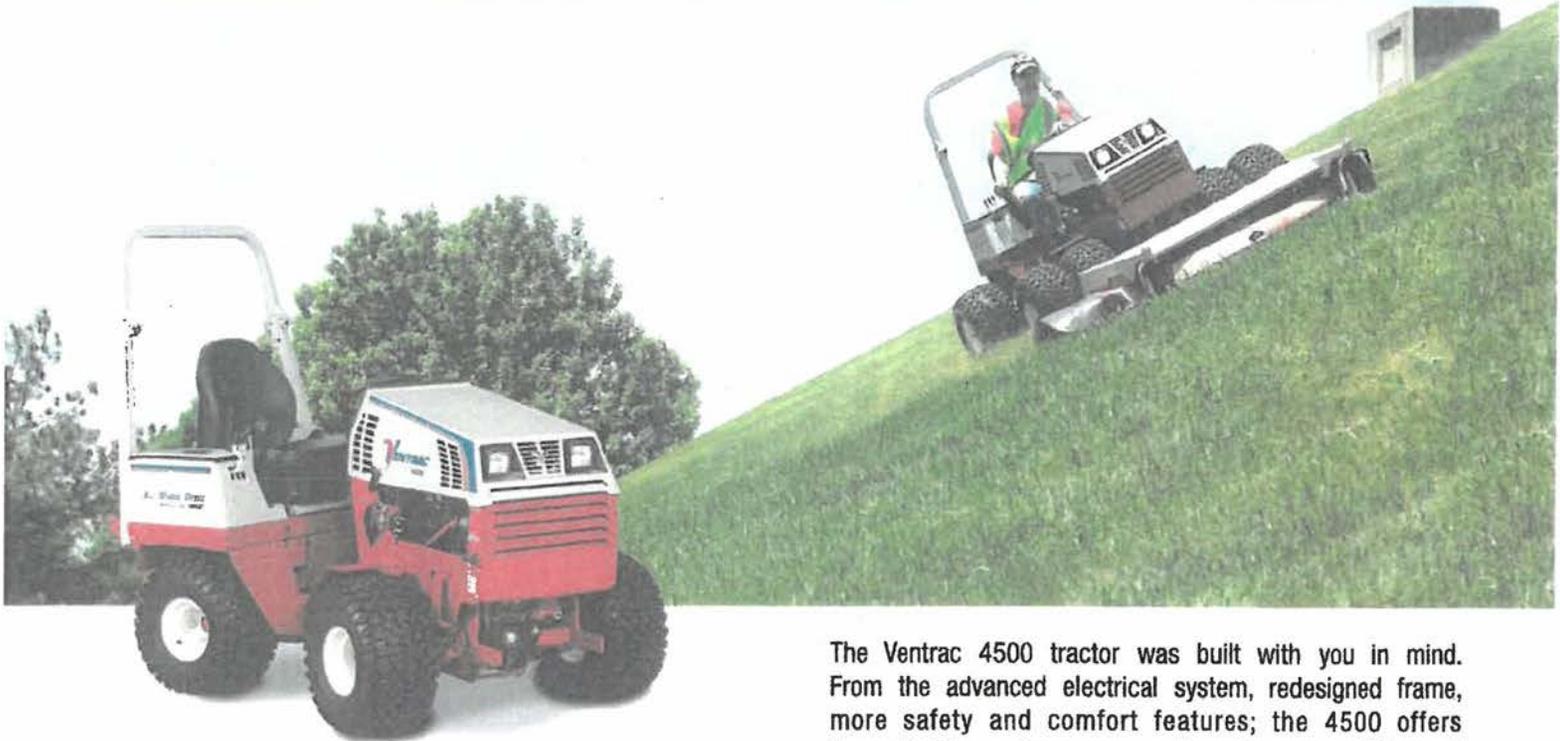


Prepared For:

Mike Warmus
Village of Bartlett
228 S. Main St.
Bartlett, IL 60103

Sold & Serviced by:

BURRIS EQUIPMENT CO
2001 Cherry Hill Rd
Joliet, IL 60433



STANDARD FEATURES

- Enclosed Muffler
- Pre-Wired Plug & Play Wiring Harness
- Premium Comfort Seat
- Advanced Electronic Instrument Panel
- 6 Function Warning Gauge & Alarm
- Conveniently Located PTO Belt Tensioner
- On-board Diagnostic System
- Sealed Electrical System
- Thermostatically Controlled Oil Cooler
- Battery Disconnect Switch with Circuit Breaker
- Automotive Style Parking Brake
- Universal PTO Switch
- S.D.L.A. Operator Controls
- Weight Transfer System*

* Optional on 4500K, standard on other 4500 Models

Optional Accessories:

- Turf or Bar Tires
- Category 1 3-Point Hitch
- Cold Weather Cab
- Additional Lighting & Signaling Packages
- Electrical Power Outlets
- Digital Slope Indicator
- Dual Wheel or Wheel Extensions for Slope

Visit www.ventrac.com/accessories for full list.

The Ventrac 4500 tractor was built with you in mind. From the advanced electrical system, redesigned frame, more safety and comfort features; the 4500 offers the reliable performance, astounding versatility and comfortable handling you have come to expect.

Like all Ventrac tractors, the 4500 utilizes All Wheel Drive and an articulating chassis with a low center of gravity to provide superior traction, braking, stability, and security on tough terrain and slopes without disturbing turf when turning.

Over 30 Ventrac Mount Attachments

Choose from over 30 professional grade Ventrac Mount attachments to transform your Ventrac into a productivity powerhouse. This incredibly rugged and dependable machine is a wise business investment for golf courses, schools and universities, parks, street maintenance departments, commercial mowing services, contractors, wineries, farms, property management associations, estate owners and anyone needing one machine to do it all.



TRACTOR COMPATIBILITY KEY:



4500 Tractor

TRACTOR COMPATIBILITY KEY:

3400

4500

SPECIFICATIONS

Model Comparison	4500K VANGUARD Big Block	4500P KAWASAKI DFI	4500Y KUBOTA Diesel	4500Z KUBOTA Bi-Fuel Ready
Stock Codes	39.51130	39.51207	39.51209	39.51208
Accessory Kit: Front fenders, foot pegs, 4 rear weights, weight transfer	Optional	Standard	Standard	Standard
Engines				
Engine	Vanguard M54	Kawasaki FD851D DFI	Kubota D902	Kubota WG972-GL
Max Operating Speed	3600 rpm	3600 rpm	3600 rpm	3600 rpm
Horsepower	31	31	25	32.5
Peak Torque	47 ft lb	47 ft lb	42 ft lb	51 ft lb
Displacement	896cc	824cc	898cc	962cc
Cylinders	2	2	3	3
Engine Oil		Ventrac Full Synthetic 10W30		
Cooling	Air	Liquid	Liquid	Liquid
Fuel Type	Gasoline	Gasoline	Diesel	Gasoline, Propane [^]
Fuel Capacity	6 gal	6 gal	6 gal	6 gal 2 x 33lb lp tanks [^]
Fuel Economy ^{^^}	1.6 gal/hr	1.2 gal/hr	1.1 gal/hr	1.5 gal/hr (gas) 8.6 lb/hr (lp) [^]
Slope Rating (continuous/intermittent)	25°/30°	30°/30°	20°/30°	20°/30°
Alternator	50 Amp	30 Amp	60 Amp	60 Amp
Dimensions				
Weight with standard hitch	1340 lb (610 kg)	1575 lb (715 kg)	1655 lb (750 kg)	1655 lb (750 kg)
Weight with accessories kit	1565 lb (710 kg)	N/A	N/A	N/A
Weight with 3-point hitch	1660 lb (775 kg) w/ accr kit	1670 lb (760 kg)	1750 lb (795 kg)	1750 lb (795 kg)
Length with standard hitch (ROPS up)			81.5 inches (207 cm)	
Length with 3-point hitch			92 inches (234 cm)	
Length with propane kit	N/A	N/A	N/A	99 inches (252 cm)
Width			48.5 inches (123 cm)	
Width with wheel extensions			54.5 inches (138.5 cm)	
Width with duals			73 inches (185.5 cm)	
Wheelbase (front axle to rear axle)			45 inches (114 cm)	
Height (ROPS up)			68 inches (173 cm)	
Height (ROPS down)			54 inches (137 cm)	
Turning Radius (single tires, standard position)			39 inches (99 cm)	
Turning Radius (position 2)			54 inches (137 cm)	
Turning Radius (position 3)			68 inches (173 cm)	
Oscillation amount (@ wheel)			7.5 inches (19 cm)	
Ground Clearance			5 inches (13 cm)	

[^] If equipped with optional Propane Kit for the 4500Z ^{^^} Fuel Economy tested with HM602 mower for comparison purposes.

Application conditions & attachment will affect fuel economy.

All specifications subject to change without notice or obligation



500 Venture Drive
Orrville, OH 44667
1.866.836.8722

Fax: 330.683.0000
www.ventrac.com
info@ventrac.com

4500 Tractor

TRACTOR COMPATIBILITY KEY:

3400

4500

SPECIFICATIONS (Continued)

APPLIES TO ALL 4500 TRACTORS

Electrical

Battery	475 CCA (Group 51R)
Voltage	12 volts
Battery Disconnect	Standard, with 150A System Circuit Breaker
Fuses	Sealed, Mini Fuse and J-Case styles

Drivetrain

Hydraulic Pump	Sauer Danfoss 15 series pump
Pump Drive	Direct Drive (Double U-Joint Drive-shaft)
Hydraulic Motors	(2) Sauer Danfoss 15 series motors
Transaxles	Peerless 2600 series
Axles	Peerless 40mm (forged) with integrated forged hub
Hydraulic Oil Cooler	Aluminum w/ Thermostatically controlled Electric Fan
Hydraulic Oil Filter (Suction)	25 micron
Hydraulic Oil Filter (Pressurized)	10 micron

Hitch and PTO

Front Hitch	Ventrac Mount System
Electric PTO clutch with Brake	Ogura GT3.5 (250 ft lb)
Rear Hitch	2 inches Receiver
3-Point Hitch	Optional Category 1 3-Point Hitch

Tires

Standard (All Terrain)	22x12-8
Optional Turf	22x11-10
Optional Bar	21x11-8

Travel Speed (F/R)

Low Range	5 mph forward / 4 mph reverse
High Range	10 mph forward / 8 mph reverse

Instruments, Gauges, and Alarm

Gauges	Tachometer, Speedometer, Hour Meter, Engine Temperature (liquid cooled engines only), Fuel Level, Volt Meter
Indicator Lights	Parking Brake, Engine High-Temp [^] , Hydraulic Oil High Temp [^] , Low Voltage [^] , Low Oil Pressure [^]
^ Activates Audible Alarm	Key, PTO, and Lights
Switches	
Lights	
Head Lights	(2) 55W Halogen Lights
Tail Lights	(2) Red LED Lights

Controls

Forward Reverse	S.D.L.A. (Speed, Direction, Lift, and Auxiliary) Handle; Optional Foot Pedal
Attachment Lift	S.D.L.A. (Primary Handle)
Auxiliary Hydraulics	S.D.L.A. (Secondary Handle)
Throttle	Dash Mounted
Front Hitch Lock	Column Mounted (Accessible from Seat)
PTO Belt Tensioner	Front Mounted, Automatic Tension Controlled
Weight Transfer	5 position
High/Low Range	Single Lever, Column Mounted
3 Pt Controls (Optional)	Lift + 2 sets of Auxiliaries
Steering	Power Steering

Other Features

Tool Box	Standard
Cup Holder	Standard
Seat	Deluxe High Back Seat (arm rests and suspension seat optional)

ROPS

Folding ROPS	Standard
Heavy Duty Off-Road Seat Belt	Standard

All specifications subject to change without notice or obligation.



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info@ventrac.com

4500 Tractor

TRACTOR COMPATIBILITY KEY:

3400

4500

SLOPE SPECIFICATIONS

Maximum Slope Rating (any direction)



Max Slope Rating
in any direction

4500*

4500Z with Propane

4500 with Cab

4500 with Spreader

Single Tires

20° (36%)

15° (27%)

Wheel Extensions

25° (47%)

20° (36%)

10° (18%)

10° (18%)

Dual Wheels

30° (58%)

25° (47%)



Digital Slope Gauge

Recommended for operation on slopes.

*Attachments, accessories, and tire configuration may reduce the 4500 power unit's maximum angle of operation. Refer to applicable operator manuals for maximum angle of operation of equipment.

ENGINE RATINGS

Model #	4500K	4500P	4500Y	4500Z	
Engine	B&S Vanguard Model 54	Kawasaki FD851D	Kubota D902	Kubota WG972-GL	
Fuel	Gas	Gas (DFI)	Diesel	Gas	Propane**
Max Slope Intermittent Use***	30° (58%)^	30° (58%)	30° (58%)^	30° (58%)^	25° (47%)^
Max Slope Continuous Use***	25° (47%)	30° (58%)	20° (36%)	20° (36%)	20° (36%)

** With Optional Propane Kit for 4500Z

*** For slope operation over 20°, Wheel Extensions are required for up to 25° or Dual Wheels are required for up to 30°

Intermittent Use Defined

^ The engine may operate between 20° and 30° for up to 10 minutes. If 10 minutes is reached, the engine must be returned to 20° or less to assure proper oil lubrication. After returning to 20° or less, the intermittent cycle can be repeated. The 4500P Kawasaki DFI engine is rated for 30° continuous operation and does not have this requirement.

All specifications subject to change without notice or obligation



500 Venture Drive
Orville, OH 44667
1.866.836.8722

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info@ventrac.com



KX523 Snow Blower

TRACTOR COMPATIBILITY KEY:

3400

4500



The 52" wide Ventrac KX523 Snow Blower is built for commercial snow clearing operations of sidewalks, driveways, and other areas.

A two stage snow blower, the KX523 features a 16 inch diameter solid auger for best snow transfer, a large 20 inch diameter fan, and the ability to move 4500 pounds of snow per minute at distances up to 40 feet.

Standard features include adjustable cast iron skid shoe discs at the rear, high carbon hardened steel shoes at the side, and a reversible high carbon hardened steel cutting edge.

The hydraulically activated discharge chute can rotate 220 degrees, all from the convenience of Ventrac's exclusive S.D.L.A. Control System. Chute deflection is manually adjustable. An electric chute deflection controller is optional.

STANDARD FEATURES

- 2-Stage System
- Double spiral serrated auger
- Double hinged chute deflector with optional electric actuator
- Standard hydraulic controlled
- 220 degree rotation discharge chute
- Extra heavy-duty shaft and bearings
- Chute guard quick release rubber latches
- Chute liners to reduce snow leakage
- Front crossbar protection bumper
- Cleanup stick for dislodging clogged snow
- Ventrac Mount System

Optional Accessories

- 12 Volt Chute Actuator (requires 12 Volt Switch/Plug Kit)
- Deep Snow Auger Kit



3/8 inch thick abrasive resistant steel adjustable side skid shoes



One piece, shaft mounted adjustable cast iron skid shoe discs

SPECIFICATIONS

Stock Code	39.55427
Auger	Double spiral serrated
Two Stage	Standard
Paddles	4
Chute	Rotates 220 degrees
Throwing Distance ¹	Approx 35-40 feet (10.6-12.2 meters)

Optional Accessories:

Chute Actuator	70.8025
12 Volt Switch/Plug (required for actuator)	70.4039
Deep Snow Auger Kit	70.8072

Dimensions:

Length	49 inches (124.5 cm)
Width	52 inches (132 cm)
Height	56.5 inches (144 cm)
Weight	467 pounds (212 kg)
Shipping Weight	625 pounds (283.5 kg)

¹ Dependent on wind and snow conditions

All specifications subject to change without notice or obligation



500 Venture Drive
Orrville, OH 44667
1.866.836.8722

Fax: 330.683.0000
www.ventrac.com
info@ventrac.com



The KW452 Cab is designed to shelter the operator from extreme weather conditions while providing exceptional visibility and comfort.

NOTE:

- A. The KW452 weather cab cannot be used with the Ventrac KH500 Versa-Loader or RV602 Collection Vacuum.
- B. Do not operate on slopes over 10° when cab is installed.

STANDARD FEATURES

- **Dual Port USB Outlet** for Device Charging
- Easy Access to Cab Switches & Fuse Panel
- All standard & available cab lights are LED for low current draw & high light output.
- More interior room for better operator comfort.
- Exceptional Visibility
- Tempered Glass
- Window in Lower Rear Panel
- Windows in Front Pleated Canvas Panels
- Removable Door & Side Windows
- Emergency Exit
- Contoured Roof to channel water off the corners, reducing water runoff into salt spreader etc.
- Rubber isolated cab mounts for less noise & vibration transmission
- Front & Rear LED Work Lights
- 4-Point Seatbelt & Cushioned Headrest
- Intermittent Wiper Function

SPECIFICATIONS

Stock Code	70.2014
Windshield Wiper	Standard
Mounts On	Standard Roll Bar
Easy Access Panel to Switches	Standard
Front & Rear Work lights	Standard
Maximum Slope with Cab	10° (18%)

Dimensions

Overall Height	74 in. (188 cm)
Overall Length	59 in. (150 cm)
Overall Width	50 in. (127 cm)
Weight	385 lbs. (174 kg)
Height (installed on power unit)	81 in. (206 cm)
Height with Strobe Beacon (installed on power unit)	86 in. (219 cm)
Length (installed on power unit w/standard hitch)	92 in. (234 cm)
Turning Radius (cab installed on power unit)	68 in. (173 cm)

Optional Accessories

Mirror Kit	70.2006-4
Defrost Fan Kit	70.2006-6
Strobe Light Kit	70.8161
Hazard Lights Kit	70.8162
Windshield Washer Kit	70.8148
Heater Kit for Kubota tractors (4500Y)	70.2014-51
Heater Kit for Kawasaki tractors (4500P)	70.8137
Heater Kit for Kubota tractors (4500Z)	70.2014-53
Lift Sling	47.0381

All specifications subject to change without notice or obligation



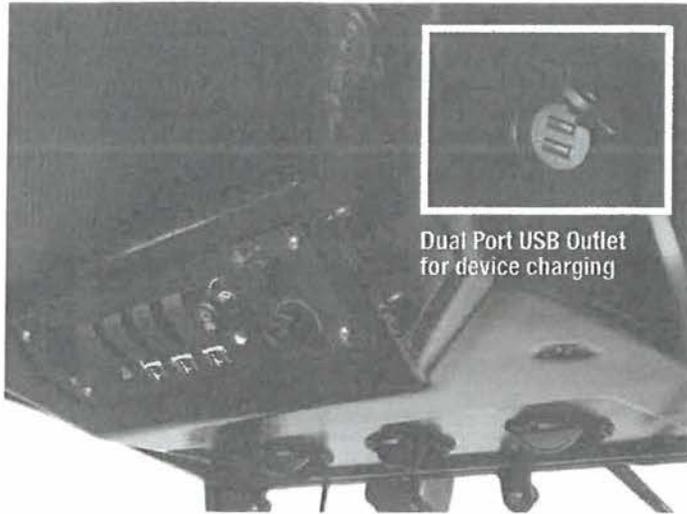
See Ventrac in Action

Visit ventrac.com/video

Accessories KW452 Cab

TRACTOR COMPATIBILITY KEY:

3400	4500
------	------



Dual Port USB Outlet
for device charging



Exceptional Visibility and Interior Room

Easy Access to Switches and Fuse Panel



LED Work Lights, 2 Front and 1 Rear

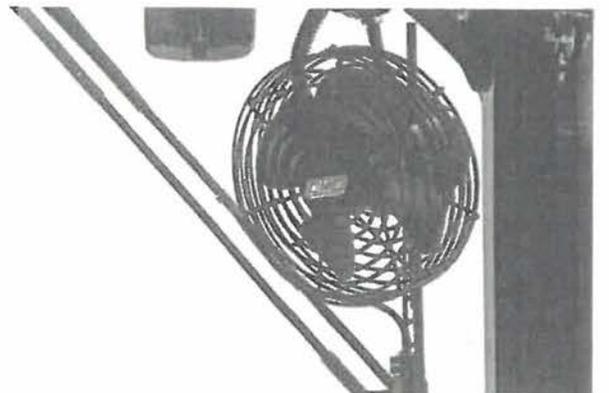


Fully Sealed, Breakaway Mounted Optional Strobe Beacon



Better Headroom Clearance

3 Window Latches for
Ventilation



Optional Defrost Fan



SA250 Drop Spreader





TRACTOR COMPATIBILITY KEY:



The Ventrac Sidewalk Drop Spreader is the ultimate tool for spreading an array of deicing materials with precision flow control. Designed with a narrow frame and a 40" drop pattern, this spreader is ideal for spreading material on sidewalks and other narrow walkways.

Material is evenly distributed using a unique compression roller system. An easy gate adjustment allows for fine tuning flow rates based on the type of material being spread and the desired quantity being applied. The wireless remote control regulates five motor speeds for quick flow adjustments from the operator seat.

The stainless steel hopper prevents premature failure due to rust and corrosion. The innovative agitation system prevents material bridging and eliminates the need for a traditional, noisy vibration motor.

NOTE:

- Universal mounting options are available for a 2" receiver hitch or a category one three-point hitch.
- The hopper extension kit is **NOT** compatible with the 3400 tractor.

SPECIFICATIONS

Stock Code	70.2013
Material Bin Construction	Stainless Steel
Motor	12V LEESON®
Material Capacity	2.5 ft ³ /200lbs
Material Spread	Coarse & Free-flowing deicers
Controller	Wireless Hand-held 5 speed with burst

Mounting Options

All 4000 Series Ventrac Tractors	70.8140
Ventrac 3400 Tractor	70.8141
Ventrac 3000 Series Tractors	70.8151
Universal 2" receiver hitch	70.8142
Universal Category One 3 Point Hitch	70.8143

Optional Accessories

Extended Hopper Kit (Additional 2.5 ft ³ /200 lbs)	70.8149
High Speed Sprockets	70.8150

Dimensions

Length	16 inches
Width	47 inches
Height	22 inches
Drop Width	40 inches
Weight	160 lbs
Spreading Distance*	3 miles

* Typical Application Rate is based on using bagged rock salt at 3.5 lbs/1 thousand ft² at 5 mph application speed under ideal conditions. Distance will vary based on your application rate and operating conditions.

All specifications subject to change without notice or obligation

STANDARD FEATURES

- Capacity 2.5 ft³/200 lbs
- Wireless Remote Control
- Stainless Steel Construction
- Hopper Cover
- Universal Mounts Available
- Innovative Agitation System
- 2-year commercial warranty
- Low Maintenance Design
- 12V electric drive/transmission
- Reliable LEESON® electric motor
- Spread coarse materials such as bulk salt and sand, as well as free flowing material such pelletized material and calcium flakes



Wireless Control



Optional Hopper Extensions



See Ventrac in Action

Visit ventrac.com/spreader



Pricing Quote

Quote #: 35180-19247

Date Quoted: August 26, 2019
Quote Expires: September 25, 2019

Prepared For:

Mike Warmus
Village of Bartlett
228 S. Main St.
Bartlett, IL 60103

Prepared By:

BURRIS EQUIPMENT CO
2001 Cherry Hill Rd
Joliet, IL 60433

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Sourcewell (NJPA)	Total
1	4500Z (39.51208)	Ventrac Tractor: KN, 4500Z Kubota WG972-GL	20,357.50	20,357.50
1	70.4154-99	Accessory: Kit, Suspension Seat 4500	467.50***	467.50
1	KX523 (39.55427)	Attachment: SNOW BLOWER KX, KX523 52" Snowblower	4,109.75	4,109.75
1	70.8025	Accessory: Kit, 12V Actuator, HB/KX/LX	225.25	225.25
1	70.4104	Accessory: 12-VOLT SWITCH/CONTROL-FRONT Kit, 12V Front 4500	225.25	225.25
1	KW452 (70.2014)	Accessory: CAB Cab, KW452 for 4500	5,907.50	5,907.50
1	70.2006-4	Accessory: Kit, Mirror	110.50	110.50
1	70.8162	Accessory: Kit, Cab Hazard Lights	352.75	352.75
1	70.8161	Accessory: Kit, Cab Strobe Light	263.50	263.50
1	70.8148	Accessory: Kit, Cab Windshield Washer	174.25	174.25
1	70.2006-6	Accessory: Kit, Defrost Fan	174.25	174.25
1	70.2014-53	Accessory: Kit, KW452 Heatr Install 4500Z	250.75	250.75
1	47.0452	Accessory: ARM RESTS Kit, Armrest Suspension Seat	114.75***	114.75
1	70.4101	Accessory: BACKUP ALARM Kit, Back-Up Alarm 4500	76.50	76.50
1	SA250 (70.2013)	Accessory: SPREADER, DROP SA250 SA, SA250 Drop Spreader	4,373.25	4,373.25
1	70.4105	Accessory: 12-VOLT REAR PLUG Kit, 12V Rear 4500	123.25	123.25
1	70.8149	Accessory: Kit, SA250 Hopper Ext	225.25	225.25
1	70.8140	Accessory: Kit, SA250 Install 4200/4500	289.00	289.00
1	KJ520 (39.55401)	Attachment: BROOM KJ, KJ520 Broom	4,245.75***	4,245.75
1	70.8211	Accessory: Kit, 12V Actuator KJ	261.89***	261.89

*** Item is open market with contract discount applied.

Subtotal	42,328.39
	CHARGES
Setup Charges	+1,950.00

TOTAL USD \$ 44,278.39



Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: 08/27/2019
Re: Class A Liquor License Request- One Taco Dos Tequilas

Attached for your consideration is a Liquor License application submitted by One Taco Dos Tequilas, Inc., 274 E. Devon Ave.

The owners are requesting a Class A License. The Class A allows for retail sale of beer, wine and liquor for use and consumption on the premises from 8:00 a.m. to 1:00 a.m. Sunday through Thursday and 8:00 a.m. to 2:00 a.m. Friday and Saturday.

As the attached memo from the Police Department indicates, the applicant satisfies the requirements for the issuance.

The appropriate Surety Bond and Certificate of Insurance have been submitted by the applicant. They have been reviewed and approved by the Village Attorney.

Motion

I move to approve the Class A Liquor License application submitted by One Taco Dos Tequilas, Inc.

1004
\$ 250 -

Village of Bartlett
228 S. Main Street
Bartlett, IL 60103
630-837-0800



LIQUOR LICENSE APPLICATION

Date: AUGUST 5, 2019

Class of License: _____

License Fee: _____

1. Business Name: ONE TACO DOS TEQUILAS
2. Business Address: 274 E. DEVON AVE
3. Telephone Number: [REDACTED]
4. Contact Name: MANNY RAFIDIA
5. Email Address: CRMADISON@GMAIL.COM
6. Registered Corporate Name: ONE TACO DOS TEQUILAS, INC.
7. Date of Incorporation: AUGUST 5, 2019 State of Incorporation: IL
8. Retailer Occupational/Sales Tax Number: APPLIED FOR
9. State principal kind of business: MEXICAN RESTAURANT & BAR
10. Description of premises or portion thereof sought to be licensed:
1ST FLOOR RETAIL CENTER
11. Does applicant seek a License to sell Liquor on the premises as a restaurant: YES

If so, are premises:

Maintained and held out to the public as a place where meals are actually and regularly served: YES

Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food: YES

What is the seating capacity of the restaurant: 99

12. Will the applicant be applying for a video gaming license for the purpose of conducting video gaming at the proposed licensed premises: YES

If yes, each license application for an initial license at a premises shall be accompanied by a set of floor and site plans prepared under the seal of an architect or engineer licensed to practice in the state. The plans shall show the dimensions of the premises, its location on and the dimensions of its site; the property lines and their relationship to the building and all parking areas located on the property; and the design and layout for determination of occupancy, including, but not limited to, exiting, seating, dining rooms, bars, game and waiting areas, proposed video gaming areas, and position of equipment and fixtures therein whether or not an application for a video gaming license has or will be submitted. The plans shall show on the face thereof a written computation of proposed occupancy limits, parking requirements and areas which will be reasonably necessary for loading and unloading. The layout of a licensed premises may not be substantially changed without submission of a new set of plans and approval by the local liquor control commissioner. The requirements of this subsection shall not apply to any applicant seeking a class C, C Extended, G, H, J, K, L or M license.

13. Does applicant own premises for which this license is sought: YES

Attach evidence that applicant is the owner of record of the premises to be licensed pursuant to this application.

14. Has applicant a lease on such premise covering the full period for which license is sought: YES

If so, give:

Name and Address of Lessor:

MMAJ, LLC

PO BOX 315, ITASCA, IL 60143

Period covered by lease:

From: 11/1/19 To: 10/31/24

Attach copy of signed lease

15. Specify the value of goods, wares, and merchandise now on hand: NONE

16. Do you hold any other current business license issued by the Village of Bartlett: NO

If so,

Type of license: _____

Address of license: _____

17. Has any manufacturer, distributor or importing distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business? NO

18. Is the applicant engaged in the manufacture of alcoholic liquors? NO
If so, at what location: _____

19. Is the applicant conducting the business of an importing distributor or distributor of alcoholic liquors? NO
If so, at what location: _____

20. List any Officer, Director, Manager and any person owning directly or beneficially five (5%) percent or more of the Corporate Stock of the business.
~~NONE~~ MARY KAFIDIA 100%

21. Has any Officer, Director, or Manager of said Corporation or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of any felony under any Federal or State law? NO

If so, give,
Name: _____
Date of the offense: _____
Nature of the Offense: _____
Disposition of said conviction: _____

22. Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of a violation of any Federal, State or Local law within the last 10 years? NO

If so, give,
Name: _____
Date of the offense: _____
Disposition of said conviction: _____

23. Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering or other crime or misdemeanor opposed to decency and morality? NO

If so, give,

Name: _____

Date of the offense: _____

Nature of offense: _____

Disposition of said conviction: _____

24. Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever permitted an appearance bond forfeiture of any of the violations mentioned questions 21, 22 and 23? NO

If so, state particulars:

25. Has the Corporation (Applicant) or any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, made application for a similar license for this period for any premises other than those described above? NO

If so, give,

Name: _____

Location of premises: _____

Date of application: _____

Disposition of application: _____

26. Is any law enforcing Official, Mayor, Alderman, Member of the City Council or Commission, Member of the Village Board of Trustees, or member of a County Board, directly or indirectly interested in the business for which license is sought? NO

27. Has any license previously issued by Federal, State or Local Authorities to the Corporation (Applicant) or to any Officer, Manager or Director of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation been revoked? NO

If so, give,

Name of licensee: _____

Date of revocation: _____

Reason: _____

28. Each applicant must designate at least one individual who shall serve as Liquor Manager for the applicant. Please supply the following information:

Name of the Liquor Manager: MANNY RAFIDIA

Residence Address: _____

Authority conferred upon the Liquor Manager by the Corporation with relation to the operation or management of the business for which this license is sought?

YES

Has the Liquor Manager been finger printed for the purpose of this application? N/A

If so,

Where: _____

When: _____

Please have the Liquor Manager(s) complete STATEMENT OF LIQUOR MANAGER CONDUCTING BUSINESS FOR CORPORATE APPLICANT, and attach as part of the application.

The following **MUST** be included with the application:

Need:

Certificate of Insurance in compliance with Section 3-3-6 of the Bartlett Liquor Control Ordinance.

Liquor License Surety Bond in the amount of \$2,000.00 in compliance with Section 3-3-5 of the Bartlett Liquor Control Ordinance.

Certificates of Completion of a State of Illinois Certified Alcohol Awareness Program for the manager, bartenders and servers for licensed premise.

Copy of the Lease or proof of ownership.

A \$250.00 non-refundable application fee for first time applicants only.

No person shall knowingly furnish false or misleading information or withhold any relevant information on any application for any license required by this chapter nor knowingly cause or suffer another to furnish or withhold such information on his behalf. No person shall knowingly furnish any false or misleading information in the investigation of any application for a license required by this chapter. No person shall willfully withhold any information that is relevant to any such investigation when called upon by any Village officials to furnish such information. The furnishing of false or misleading information or withholding any relevant information on any application for any license required by this chapter shall be grounds for denial of any such application, or if discovered after the granting of the license, shall be grounds for a fine and/or the suspension or revocation of the license.

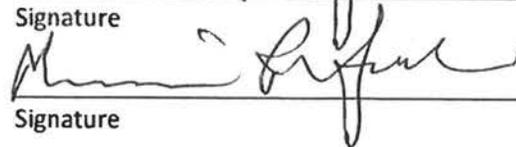
A Licensee shall conduct the business at a licensed premises in a manner consistent with the statements and representations made on the Licensee's application before the local liquor control commissioner.

AFFIDAVIT

Village of Bartlett
Cook, DuPage, and Kane Counties, Illinois

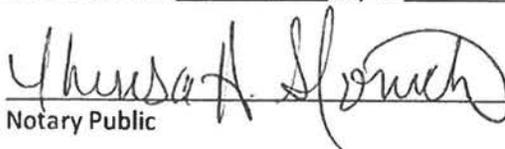
The undersigned swears (or affirms) that the Corporation in whose name this application is made will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the laws of the State of Illinois or the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of our knowledge and belief.



Signature President*


Signature Secretary

Subscribed and sworn to by MANNY RAFIDIA
before me this 5th day of AUGUST 2019



Notary Public

(Seal)



*If the signatory is someone other than the President, said signatory shall attach a copy of the Corporate resolution authorizing said signatory to sign on behalf of the Corporation.

STATEMENT OF LIQUOR MANAGER
CONDUCTING BUSINESS FOR CORPORATE APPLICANT

1. Business Name: ONE TACO DOS TEQUILAS

Business Address: 274 E. DEVON AVE

2. Name of Liquor Manager: MANNY RAFIDIA

Residence Address: [REDACTED]

How long have you resided at this residence: 15+
(If less than one year, list previous residence address)

Date of Birth: [REDACTED] Place of Birth: [REDACTED]

Social Security Number: [REDACTED]

Driver's License Number: [REDACTED] State: IL

Telephone Numbers:

Home: [REDACTED]

Business: [REDACTED]

Email Address: CRMADISON@GMAIL.COM

3. Have you been fingerprinted for the purpose of this application: NO

If so,

Where: _____

When: _____

4. Have you ever been convicted of any felony under any Federal or State law in the last 10 years: NO

If so, give,

Date: _____

Nature of offense: _____

Disposition of said conviction: _____

5. Have you been convicted of being the keeper of a house of ill fame, or of pandering or other Crimes or misdemeanors opposed to decency and morality: NO

If so, give,

Nature of offense: _____

Disposition of said conviction: _____

6. Have you ever been convicted of a violation of any Federal, State or Local Liquor law: NO

If so, give,

Date: _____

Disposition of said conviction: _____

7. Have you ever permitted an Appearance Bond Forfeiture for any of the violations mentioned in questions, 4, 5, and 6: NO

If so,

State particulars: _____

8. Has any license previously issued to you by Federal, State or Local authorities been revoked: NO

If so, give,

Date: _____

Reason for revocation: _____

9. In what capacity are you employed by the applicant: OWNER

10. Give name of person who appointed you in your present capacity:

Name: _____

Date of appointment: _____

11. List employer for past five year:

Name: SELF

Address: _____

Manager's name: _____

Employment type: _____

12. List all prior experience that you have in managing the sale of alcoholic liquor and/or in conducting any business which is similar in nature to the business which you will be engaged in pursuant to the application:

OWNER OF POP'S PIZZA & PUB, INC. IN ROSELLE, IL

13. List any other experience and education that you have which you believe qualifies you to act as a Liquor Manager:

14. How many hours per week will you be physically present at the premises to be licensed: _____

15. Will the applicant be applying for a video gaming license for the purpose of conducting video gaming at the proposed licensed premises: YES

If yes, each license application for an initial license at a premises shall be accompanied by a set of floor and site plans prepared under the seal of an architect or engineer licensed to practice in the state. The plans shall show the dimensions of the premises, its location on and the dimensions of its site; the property lines and their relationship to the building and all parking areas located on the property; and the design and layout for determination of occupancy, including, but not limited to, exiting, seating, dining rooms, bars, game and waiting areas, proposed video gaming areas, and position of equipment and fixtures therein whether or not an application for a video gaming license has or will be submitted. The plans shall show on the face thereof a written computation of proposed occupancy limits, parking requirements and areas which will be reasonably necessary for loading and unloading. The layout of a licensed premises may not be substantially changed without submission of a new set of plans and approval by the local liquor control commissioner. The requirements of this subsection shall not apply to any applicant seeking a class C, C Extended, G, H, J, K, L or M license.

AFFIDAVIT

Village of Bartlett
Counties of Cook, DuPage and Kane, Illinois

The undersigned swears (or affirms) that he/she will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the Laws of the State of Illinois or the Laws of the State of Illinois or the Laws of the United States of America, in the conduct of the place of business described herein.

The undersigned further swears (of affirms) that he/she shall conduct the business in a manner consistent with all representations made on this application and consistent with any representations made before the Local Liquor Commissioner.



Signature of Manager or Agent

Subscribed and sworn to by MANNY RAFIDIA
before me this 5th day of AUGUST, 2019



Notary Public

(SEAL)

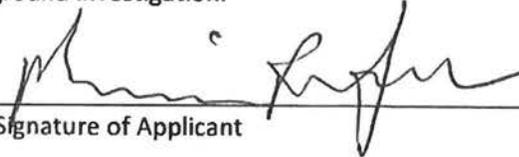


CORPORATION INVESTIGATION AUTHORIZATION/RELEASE

Each applicant, Officer, Director, Manager proposed Liquor Manager, proposed manager of the premises, and Shareholder or Stockholder owning in the aggregate more than five (5%) percent of the stock of such corporation shall complete and sign the following investigation authorization. For a corporation whose stock is publicly traded and is listed on a recognized exchange, shareholders owning in the aggregate less than 25% of the stock of such corporation, and Directors and Officer who do not have any management responsibilities of such corporation need complete this investigation authorization.

INVESTIGATION AUTHORIZATION

I, MANNY RAFIDIA hereby authorize the Chief of Police of the Village of Bartlett, or his designee, to conduct a background investigation, including the authorization to receive reports from other law enforcement agencies necessary to verify the information included in this application and to verify compliance of applicable Federal, State and Local law. I hereby release the Village of Bartlett, the Bartlett Police Department, and each of their respective Directors, Officers, Elected and appointed Officials, Agents and Employees from any and all liability which may arise as a result of such background investigation.



Signature of Applicant

Subscribed and sworn to by MANNY RAFIDIA
before me this 5th day of AUGUST, 20 19



Notary Public

(SEAL)



Liquor Descriptions and Hours

Class A – Serve All Alcohol

\$1250.00

Sun – Thurs 8:00am until 1:00am
 Fri & Sat 8:00am until 2:00am

Class A ext – Serve All Alcohol

\$1600.00

Sun – Thurs 8:00am until 2:00am
 Fri & Sat 8:00am until 4:00am

Class B – Serve Beer and Wine only

\$900.00

Sun – Thurs 8:00am until 1:00am
 Fri & Sat 8:00am until 2:00am

Class C – Retail Sale, All Alcohol

\$950.00

Sun – Thurs 8:00am until 10:00pm
 Fri & Sat 8:00am until Midnight

Class C ext – Retail Sale, All Alcohol, 24hr Store

\$850.00

Sun – Thurs 8:00am until Midnight
 Fri & Sat 8:00am until 1:00am

**Class D – One Day – Charitable Events,
 Not to exceed 12hrs within a 24hr
 period**

\$5.00

Sun – Thurs 8:00 until 1:00am
 Fri & Sat 8:00 until 2:00am

Class F – Serve All Alcohol – Restaurant

\$1000.00

Sun – Thurs 10:30am – Midnight
 Fri & Sat 10:30am – 1:00am

**Class G – Retail Sale with 65% devoted to
 Wine**

\$950.00

Sunday 12:00pm until 9:00pm
 Mon – Thurs 10:00am until 10:00pm
 Fri & Sat 10:00am until Midnight

Class H – Retail Sale, Beer and Wine only

\$850.00

Sun – Thurs 8:00am until 10:00pm
 Fri & Sat 8:00am until Midnight

Class I – Serve All Alcohol, Senior Centers

\$1250.00

Sun – Sat 11:00am until 10:00pm

**Class J – Serve All Alcohol, Special Event for
 Current Liquor License holders, not
 to exceed 6hrs within a 24hr period**

\$100.00

Sun – Thurs 12:00pm until 9:00pm
 Fri & Sat 12:00pm until 11:00pm

**Class K – Serve All Alcohol, Catering
 (must hold a current Village Liquor
 license)**

\$500.00

Sun – Thurs 8:00am until 1:00am
 Fri & Sat 8:00am until 2:00am

Class L – Retail Sale, All Alcohol

\$900.00

Sun – Thurs 10:00am until 11:00am
 Fri & Sat 10:00am until Midnight

Class M – Outside Catering

\$200.00

Sun – Thurs 8:00am until 1:00am
 Fri & Sat 8:00am until 2:00am

**Class N – Serve All Alcohol, Outdoor seating
 only available for premises defined
 as a “nightclub” (7,000sqft plus)**

\$2000.00

Sun – Sat 10:00am until 3:00am

**Class O – Special Use Catering
 (must hold a current Village Liquor
 License)**

\$200.00

Sun – Thurs 8:00am until 1:00am
 Fri & Sat 8:00am until 2:00am



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aiman Batarseh 2521 Ridge Rd Unit 5 Lansing IL 60438		CONTACT NAME: Aiman Batarseh PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No): (708)926-2663	
INSURED One Taco Dos Tequilas, Inc PO Box 338 Addison IL 60101		INSURER(S) AFFORDING COVERAGE INSURER A: Farmers Insurance Group NAIC # 00000 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		H3D09F	08/06/2019	09/06/2019	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A	Liquor Liability		H3D09F	08/06/2019	09/06/2019	\$1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Village of Bartlett, its local liquor commissioner, president and board of trustees, all of its elected or appointed officials, employees and any volunteer while acting on behalf of the Village and the licensee are named as additional insureds.

CERTIFICATE HOLDER Village of Bartlett 228 S. Main St Bartlett IL 60103	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

Manny Rafidia

PO Box 315

Itasca, IL 60143

Cell: (847) 921-9200

Email: crmadison@gmail.com

September 3, 2019

Re: One Taco Dos Tequilas, Inc.
274 E. Devon Ave., Bartlett

To Whom It May Concern:

Please allow this notice to serve that I, Manny Rafidia, am the sole Officer, Director and Shareholder of One Taco Dos Tequilas, Inc.

Sincerely,

A handwritten signature in black ink, appearing to read 'Manny Rafidia', with a long horizontal stroke extending to the right.

Manny Rafidia



RLI Insurance Company
 P.O. Box 3967 Peoria IL 61612-3967
 Phone: (309)692-1000 Fax: (309)683-1610

LICENSE AND PERMIT BOND

Bond No. LSM1293415

KNOW ALL MEN BY THESE PRESENTS:

That we, One Taco Dos Tequilas, Inc
274 E. Devon Ave
Bartlett, IL 60103

as Principal, and the RLI Insurance Company, a corporation duly licensed to do business in the state of Illinois, as Surety, are held and firmly bound unto the Village of Bartlett, State of Illinois, Obligee, in the penal sum of Two Thousand and 00/100 (\$ 2,000.00) DOLLARS, lawful money of the United States, to be paid to the said Obligee, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been licensed as a(n) _____ LIQUOR SALES by the Obligee.

NOW, THEREFORE, if the said Principal shall faithfully perform the duties and in all things comply with the laws and ordinances, including all Amendments thereto, pertaining to the license or permit applied for, then this obligation to be void, otherwise to remain in full force and effect for a period commencing on the 9th day of August, 2019, and ending on the 9th day of August, 2020.

This bond may be terminated at any time by the Surety upon sending written notice to the clerk of the Political Subdivision with whom this bond is filed and to the Principal, addressed to them at their first known address, and at the expiration of thirty (30) days from the mailing of said notice, or as soon thereafter as permitted by applicable law, whichever is later, this bond shall terminate and the Surety shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said date.

Dated this 9th day of August, 2019.

 Principal
 (Individual, Partner or Corporate Officer)



RLI Insurance Company
 By B.W.D.
 Barton W. Davis Vice President

POWER OF ATTORNEY

RLI Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Bond No. LSM1293415

Know All Men by These Presents:

That the RLI Insurance Company, a corporation organized and existing under the laws of the State of Illinois, and authorized and licensed to do business in all states and the District of Columbia does hereby make, constitute and appoint: Barton W. Davis in the City of Peoria, State of Illinois, as it's true and lawful Agent and Vice President, with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds, and undertakings in an amount not to exceed One Million and 00/100 Dollars (\$ 1,000,000.00) for any single obligation, and specifically for the following described bond.

Principal: One Taco Dos Tequilas, Inc

Obligee: Village of Bartlett
(Valid only when a County, City, Town or Village is named as Obligee)

Type Bond: LIQUOR SALES

Bond Amount: \$ 2,000.00

Effective Date: August 9, 2019

The RLI Insurance Company further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of RLI Insurance Company, and now in force to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company has caused these presents to be executed by its Vice President with its corporate seal affixed this 9th day of August, 2019.



RLI Insurance Company
By: B. W. Davis
Barton W. Davis Vice President

State of Illinois }
County of Peoria } SS

On this 9th day of August, 2019, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company, and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Gretchen L. Johnnig
Gretchen L. Johnnig Notary Public



CERTIFICATE

I, the undersigned officer of RLI Insurance Company do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company this 9th day of August, 2019.

RLI Insurance Company
By: Jean M. Stephenson
Jean M. Stephenson Corporate Secretary



P.O. Box 3967
Peoria, IL 61612-3967
Phone: (309)692-1000 Fax: (309)683-1610

Illinois Disclosure Notice

Bond No. LSM1293415

KEEP THIS NOTICE WITH YOUR INSURANCE PAPERS

If you are having problems with your insurance company or agent, do not hesitate to contact the insurance company or agent to resolve your problem.

RLI Insurance Company
9025 N. Lindbergh Drive
Peoria, IL 61615
TOLL-FREE (800)645-2402
(309)692-1000

In the unlikely event you are unable to resolve any complaints with the company, you may contact the

Illinois Department of Insurance
Consumer Division
320 W. Washington Street
Springfield, IL 62767
(866)445-5364 Toll-Free

This Notice is for information only and does not become a part of or a condition of your policy.

BASSET Card



March 20, 2018



Letter ID: L1095373136

License No.: 5A-0110606
Expiration Date: 3/18/2021
License Type: Basset Card

MUNIR RAFIDIA
2 STAR LANE
SOUTH BARRINGTON IL 60010

Your "Student ID number" is: 12065558

Your "Trainer's ID number" is: 5A-0110606

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD

Date of Certification: ~~3/18/2018~~ Expires: 3/18/2021
Trainer's IL Liquor License Number: 5A-0110606

MUNIR RAFIDIA
[REDACTED]

****Card is not transferrable****

MMAJ, LLC

PO Box 315
Itasca, IL 60143

August 8, 2019

Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

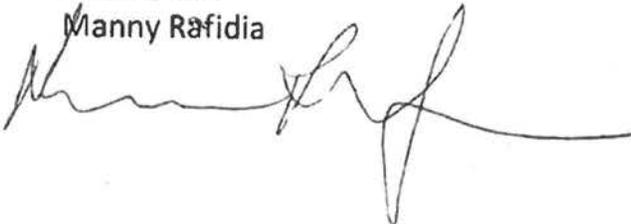
RE: Liquor License Application
One Taco Dos Tequilas

To Whom It May Concern:

The applicant for liquor license, Manny Rafidia, is the same ownership of both the shopping center and One Taco Dos Tequilas.

Thank you,

MMAJ, LLC
Manny Rafidia

A handwritten signature in black ink, appearing to read 'Manny Rafidia', written over the printed name. The signature is fluid and cursive, extending horizontally across the page.

**POLICE DEPARTMENT MEMORANDUM
19-51**

DATE: August 13, 2019
TO: Paula Schumacher, Village Administrator
FROM: Patrick B. Ullrich, Chief of Police 
RE: Liquor License Applicant

Fingerprint record checks for criminal history records have been completed on the following Liquor License Applicant:

Munir G. Rafidia

Business: One Taco Dos Tequilas

The applicant's criminal records were checked through the Bureau of Identification and Federal Bureau of Identification and were returned showing no criminal record.

There is no record that would disqualify him as an applicant under Illinois Law.

PBU/hma

cc: Diane Czerwinski
File



Agenda Item Executive Summary

Item Name D'licious Crepes and Roti Committee or Board Board
Class B Liquor License Request

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
Attached for your consideration is a Liquor License application submitted by D'licious INC. D/B/A/ D'licious Crepes and Roti.			
D'licious Crepes and Roti is applying for a Class B Liquor License which allows for the retail sale of beer and wine for use and consumption on their premises from 8:00 a.m. to 1:00 a.m. Sunday through Thursday and 8:00 a.m. to 2:00 a.m. Friday and Saturday.			
ATTACHMENTS (PLEASE LIST)			
Staff Memo Dated 9/10/19 Class B Liquor License Application Proof of Insurance Surety Bond Basset Training Certificate Copy of Lease Agreement Letter from Police Department			
ACTION REQUESTED			

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve the Class B Liquor License application submitted by D'licious INC.

Staff: Samuel Hughes Date: 09/10/2019
Senior Management Analyst

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: 9/10/2019
Re: Class B Liquor License Application

Attached for your consideration is the liquor license application submitted by D'licious INC. doing business as D'licious at 124 Bartlett Plaza, Bartlett, IL. 60103.

D'Licious Crepes is requesting a Class B License. The Class B allows for the retail sale of beer and wine for use and consumption on the premises from 8:00 a.m. to 1:00 a.m. Sunday through Thursday and from 8:00 a.m. to 2:00 a.m. Friday and Saturday.

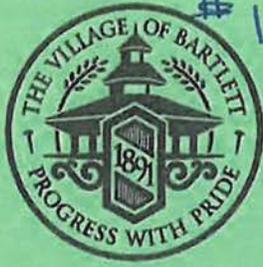
As the attached memo from the police department indicated, the applicant satisfies the requirements for the license issuance.

The appropriate Suerty Bond and Certificate of Insurance have been submitted by the applicant. They have been reviewed and approved by the Village Attorney.

Motion

I move to approve the Class B Liquor License application submitted by D'licious INC.

Village of Bartlett
228 S. Main Street
Bartlett, IL 60103
630-837-0800



LIQUOR LICENSE APPLICATION

Date: 9/10/19

Class of License: B

License Fee: \$900.00

1. Business Name: D'LICIOUS CRÊPES AND ROTI
2. Business Address: 124 BARTLETT PLAZA, BARTLETT, IL 60103
3. Telephone Number: [REDACTED]
4. Contact Name: RAKESH CHOPRA
5. Email Address: RAKESH @ DLICIOUSINC.COM
6. Registered Corporate Name: D'Licious Inc.
7. Date of Incorporation: 6/11/2018 State of Incorporation: ILLINOIS
8. Retailer Occupational/Sales Tax Number: 4329-3360
9. State principal kind of business: RESTAURANT
10. Description of premises or portion thereof sought to be licensed:
SERVING INDIAN AND FRENCH FOOD WITH BEER & WINE
11. Does applicant seek a License to sell Liquor on the premises as a restaurant: _____

If so, are premises:

Maintained and held out to the public as a place where meals are actually and regularly served: YES

Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food: YES

What is the seating capacity of the restaurant: 70

12. Will the applicant be applying for a video gaming license for the purpose of conducting video gaming at the proposed licensed premises: No

If yes, each license application for an initial license at a premises shall be accompanied by a set of floor and site plans prepared under the seal of an architect or engineer licensed to practice in the state. The plans shall show the dimensions of the premises, its location on and the dimensions of its site; the property lines and their relationship to the building and all parking areas located on the property; and the design and layout for determination of occupancy, including, but not limited to, exiting, seating, dining rooms, bars, game and waiting areas, proposed video gaming areas, and position of equipment and fixtures therein whether or not an application for a video gaming license has or will be submitted. The plans shall show on the face thereof a written computation of proposed occupancy limits, parking requirements and areas which will be reasonably necessary for loading and unloading. The layout of a licensed premises may not be substantially changed without submission of a new set of plans and approval by the local liquor control commissioner. The requirements of this subsection shall not apply to any applicant seeking a class C, C Extended, G, H, J, K, L or M license.

13. Does applicant own premises for which this license is sought: No

Attach evidence that applicant is the owner of record of the premises to be licensed pursuant to this application.

14. Has applicant a lease on such premise covering the full period for which license is sought: YES

If so, give:

Name and Address of Lessor:

MANNY - MMAJ, LLC
P.O. Box 315, ITASCA, IL. 60143

Period covered by lease:

From: 11/1/2019 To: 10/31/2024

Attach copy of signed lease

15. Specify the value of goods, wares, and merchandise now on hand: _____

16. Do you hold any other current business license issued by the Village of Bartlett: YES

If so,

Type of license: ~~BEER AND WINE~~ RESTAURANT

Address of license: ~~124 BARTLETT PLAZA, B~~ 225 S MAIN ST.
BARTLETT, IL 60103

17. Has any manufacturer, distributor or importing distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business? NO

18. Is the applicant engaged in the manufacture of alcoholic liquors? NO
If so, at what location: _____

19. Is the applicant conducting the business of an importing distributor or distributor of alcoholic liquors? NO

If so, at what location: _____

20. List any Officer, Director, Manager and any person owning directly or beneficially five (5%) percent or more of the Corporate Stock of the business.

~~N/A~~ RAKESH CHOPRA

21. Has any Officer, Director, or Manager of said Corporation or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of any felony under any Federal or State law? N/A

If so, give,

Name: _____

Date of the offense: _____

Nature of the Offense: _____

Disposition of said conviction: _____

22. Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of a violation of any Federal, State or Local law within the last 10 years? N/A

If so, give,

Name: _____

Date of the offense: _____

Disposition of said conviction: _____

23. Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering or other crime or misdemeanor opposed to decency and morality? N/A

If so, give,

Name: _____

Date of the offense: _____

Nature of offense: _____

Disposition of said conviction: _____

24. Has any Officer, Director or Manager of said Corporation, or any stockholder or stockholders, owning in the aggregate more than five (5%) percent of the stock of such corporation, ever permitted an appearance bond forfeiture of any of the violations mentioned questions 21, 22 and 23? N/A

If so, state particulars:

25. Has the Corporation (Applicant) or any Officer, Director or Manager of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation, made application for a similar license for this period for any premises other than those described above? N/A

If so, give,

Name: _____

Location of premises: _____

Date of application: _____

Disposition of application: _____

26. Is any law enforcing Official, Mayor, Alderman, Member of the City Council or Commission, Member of the Village Board of Trustees, or member of a County Board, directly or indirectly interested in the business for which license is sought? N/A

27. Has any license previously issued by Federal, State or Local Authorities to the Corporation (Applicant) or to any Officer, Manager or Director of said Corporation, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation been revoked? N/A

If so, give,

Name of licensee: _____

Date of revocation: _____

Reason: _____

28. Each applicant must designate at least one individual who shall serve as Liquor Manager for the applicant. Please supply the following information:

Name of the Liquor Manager: RAKESH CHOPRA

Residence Address: _____

Authority conferred upon the Liquor Manager by the Corporation with relation to the operation or management of the business for which this license is sought?

Has the Liquor Manager been finger printed for the purpose of this application? YES

If so,

Where: BARTLETT POLICE STATION

When: _____

Please have the Liquor Manager(s) complete STATEMENT OF LIQUOR MANAGER CONDUCTING BUSINESS FOR CORPORATE APPLICANT, and attach as part of the application.

The following **MUST** be included with the application:

- Certificate of Insurance in compliance with Section 3-3-6 of the Bartlett Liquor Control Ordinance.
- Liquor License Surety Bond in the amount of \$2,000.00 in compliance with Section 3-3-5 of the Bartlett Liquor Control Ordinance.
- Certificates of Completion of a State of Illinois Certified Alcohol Awareness Program for the manager, bartenders and servers for licensed premise.
- Copy of the Lease or proof of ownership.
- A \$250.00 non-refundable application fee for first time applicants only.

Finger Print

No person shall knowingly furnish false or misleading information or withhold any relevant information on any application for any license required by this chapter nor knowingly cause or suffer another to furnish or withhold such information on his behalf. No person shall knowingly furnish any false or misleading information in the investigation of any application for a license required by this chapter. No person shall willfully withhold any information that is relevant to any such investigation when called upon by any Village officials to furnish such information. The furnishing of false or misleading information or withholding any relevant information on any application for any license required by this chapter shall be grounds for denial of any such application, or if discovered after the granting of the license, shall be grounds for a fine and/or the suspension or revocation of the license.

A Licensee shall conduct the business at a licensed premises in a manner consistent with the statements and representations made on the Licensee's application before the local liquor control commissioner.

AFFIDAVIT

Village of Bartlett
Cook, DuPage, and Kane Counties, Illinois

The undersigned swears (or affirms) that the Corporation in whose name this application is made will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the laws of the State of Illinois or the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of our knowledge and belief.

Rakesh Chopra _____ President*
Signature

Signature Secretary

Subscribed and sworn to by Rakesh Chopra
before me this 9 day of September 2019

[Signature]
Notary Public



*If the signatory is someone other than the President, said signatory shall attach a copy of the Corporate resolution authorizing said signatory to sign on behalf of the Corporation.

STATEMENT OF LIQUOR MANAGER
CONDUCTING BUSINESS FOR CORPORATE APPLICANT

1. Business Name: D'LICIOUS CRÊPES AND ROTI

Business Address: 124 BARTLETT PLAZA, BARTLETT, IL 60103

2. Name of Liquor Manager: RAKESH CHOPRA

Residence Address: [REDACTED]

How long have you resided at this residence: 1 month [REDACTED] BARTLETT,
(If less than one year, list previous residence address)

Date of Birth: [REDACTED] Place of Birth: INDIA

Social Security Number: [REDACTED]

Driver's License Number: _____ State: IL

Telephone Numbers:
Home: Cell [REDACTED]

Business: 630 855 3246

Email Address: RAKESH @ DLICIOUS INC. COM

3. Have you been fingerprinted for the purpose of this application: YES

If so,
Where: BARTLETT POLICE STATION

When: _____

4. Have you ever been convicted of any felony under any Federal or State law in the last 10 years: No

If so, give,
Date: _____

Nature of offense: _____

Disposition of said conviction: _____

5. Have you been convicted of being the keeper of a house of ill fame, or of pandering or other Crimes or misdemeanors opposed to decency and morality: NO

If so, give,

Nature of offense: _____

Disposition of said conviction: _____

6. Have you ever been convicted of a violation of any Federal, State or Local Liquor law: NO

If so, give,

Date: _____

Disposition of said conviction: _____

7. Have you ever permitted an Appearance Bond Forfeiture for any of the violations mentioned in questions, 4, 5, and 6: NO

If so,

State particulars: _____

8. Has any license previously issued to you by Federal, State or Local authorities been revoked: NO

If so, give,

Date: _____

Reason for revocation: _____

9. In what capacity are you employed by the applicant: OWNER

10. Give name of person who appointed you in your present capacity:

Name: SELF

Date of appointment: _____

11. List employer for past five year:

Name: DELICIOUS CREPES AND ROTI

Address: 225 S MAIN STREET

Manager's name: RAKESH CHOPRA

Employment type: OWNER

12. List all prior experience that you have in managing the sale of alcoholic liquor and/or in conducting any business which is similar in nature to the business which you will be engaged in pursuant to the application:

SARSAVERIA - BARTLETT, TIPSIE MONKEY - BARTLETT

13. List any other experience and education that you have which you believe qualifies you to act as a Liquor Manager:

35 YEARS OF FULLSERVICE RESTAURANT MANAGEMENT

14. How many hours per week will you be physically present at the premises to be licensed: 75 hours +

15. Will the applicant be applying for a video gaming license for the purpose of conducting video gaming at the proposed licensed premises: NO

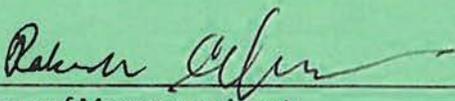
If yes, each license application for an initial license at a premises shall be accompanied by a set of floor and site plans prepared under the seal of an architect or engineer licensed to practice in the state. The plans shall show the dimensions of the premises, its location on and the dimensions of its site; the property lines and their relationship to the building and all parking areas located on the property; and the design and layout for determination of occupancy, including, but not limited to, exiting, seating, dining rooms, bars, game and waiting areas, proposed video gaming areas, and position of equipment and fixtures therein whether or not an application for a video gaming license has or will be submitted. The plans shall show on the face thereof a written computation of proposed occupancy limits, parking requirements and areas which will be reasonably necessary for loading and unloading. The layout of a licensed premises may not be substantially changed without submission of a new set of plans and approval by the local liquor control commissioner. The requirements of this subsection shall not apply to any applicant seeking a class C, C Extended, G, H, J, K, L or M license.

AFFIDAVIT

Village of Bartlett
Counties of Cook, DuPage and Kane, Illinois

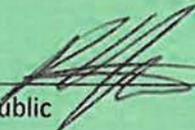
The undersigned swears (or affirms) that he/she will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the Laws of the State of Illinois or the Laws of the State of Illinois or the Laws of the United States of America, in the conduct of the place of business described herein.

The undersigned further swears (of affirms) that he/she shall conduct the business in a manner consistent with all representations made on this application and consistent with any representations made before the Local Liquor Commissioner.



Signature of Manager or Agent

Subscribed and sworn to by RAKESH CHOPRA
before me this 10 day of SEPTEMBER, 2019



Notary Public

(SEAL)



CORPORATION INVESTIGATION AUTHORIZATION/RELEASE

Each applicant, Officer, Director, Manager proposed Liquor Manager, proposed manager of the premises, and Shareholder or Stockholder owning in the aggregate more than five (5%) percent of the stock of such corporation shall complete and sign the following investigation authorization. For a corporation whose stock is publicly traded and is listed on a recognized exchange, shareholders owning in the aggregate less than 25% of the stock of such corporation, and Directors and Officer who do not have any management responsibilities of such corporation need complete this investigation authorization.

INVESTIGATION AUTHORIZATION

I, RAKESH CHOPRA hereby authorize the Chief of Police of the Village of Bartlett, or his designee, to conduct a background investigation, including the authorization to receive reports from other law enforcement agencies necessary to verify the information included in this application and to verify compliance of applicable Federal, State and Local law. I hereby release the Village of Bartlett, the Bartlett Police Department, and each of their respective Directors, Officers, Elected and appointed Officials, Agents and Employees from any and all liability which may arise as a result of such background investigation.

Rakesh Chopra
Signature of Applicant

Subscribed and sworn to by RAKESH CHOPRA
before me this 10 day of SEPTEMBER, 2019

[Signature]
Notary Public

(SEAL)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aiman Batarseh 2521 Ridge Rd Unit 5 Lansing IL		CONTACT NAME: Aiman Batarseh PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No): (708)926-2663	
INSURED D^licious INC DBA Dilicious Crepes And Roti 124 Bartlett Plaza Bartlett IL 60103		INSURER(S) AFFORDING COVERAGE INSURER A: Liberty Mutual Insuran INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 00000	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			60293037MLN1Q1	08/30/2019	09/30/2019	EACH OCCURRENCE	\$ 1000000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100000
							MED EXP (Any one person)	\$ 1000000
							PERSONAL & ADV INJURY	\$ 1000000
							GENERAL AGGREGATE	\$ 2000000
							PRODUCTS - COMP/OP AGG	\$ 2000000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	
							OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Liquor Liability			60293037MLN1Q1	08/30/2019	08/30/2020	Liquor Liability	\$1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Village of Bartlett, its local liquor commissioner, president and board trustees, all of its elected or appointed officials, employees and any volunteer while acting on behalf of the village and the licensee are named additional insured.

CERTIFICATE HOLDER**CANCELLATION**

Village of Bartlett 228 S Main St Bartlett IL 60103	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

Fax:

Email:

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ACORD 25 (2016/03)

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RLI Insurance Company
 P.O. Box 3967 Peoria IL 61612-3967
 Phone: (309)692-1000 Fax: (309)683-1610

LICENSE AND PERMIT BOND

Bond No. LSM1297080

KNOW ALL MEN BY THESE PRESENTS:

That we, Dilicious INC DBA Dilicious Crepes And Roti
124 Bartlett Plaza
Bartlett, IL 60103

as Principal, and the RLI Insurance Company, a corporation duly licensed to do business in the state of Illinois, as Surety, are held and firmly bound unto the Village of Bartlett, State of Illinois, Obligee, in the penal sum of Two Thousand and 00/100 (\$ 2,000.00) DOLLARS, lawful money of the United States, to be paid to the said Obligee, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the said Principal has been licensed as a(n) LIQUOR SALES by the Obligee.

NOW, THEREFORE, if the said Principal shall faithfully perform the duties and in all things comply with the laws and ordinances, including all Amendments thereto, pertaining to the license or permit applied for, then this obligation to be void, otherwise to remain in full force and effect for a period commencing on the 30th day of August, 2019, and ending on the 30th day of August, 2020.

This bond may be terminated at any time by the Surety upon sending written notice to the clerk of the Political Subdivision with whom this bond is filed and to the Principal, addressed to them at their first known address, and at the expiration of thirty (30) days from the mailing of said notice, or as soon thereafter as permitted by applicable law, whichever is later, this bond shall terminate and the Surety shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said date.

Dated this 30th day of August, 2019.

 Principal
 (Individual, Partner or Corporate Officer)



RLI Insurance Company

By B.W.D.
 Barton W. Davis Vice President

POWER OF ATTORNEY

RLI Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Bond No. LSM1297080

Know All Men by These Presents:

That the RLI Insurance Company, a corporation organized and existing under the laws of the State of Illinois, and authorized and licensed to do business in all states and the District of Columbia does hereby make, constitute and appoint: Barton W. Davis in the City of Peoria, State of Illinois, as it's true and lawful Agent and Vice President, with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds, and undertakings in an amount not to exceed One Million and 00/100 Dollars (\$ 1,000,000.00) for any single obligation, and specifically for the following described bond.

Principal: D^licious INC DBA Dilicious Crepes And Roti

Obligee: Village of Bartlett

(Valid only when a County, City, Town or Village is named as Obligee)

Type Bond: LIQUOR SALES

Bond Amount: \$ 2,000.00

Effective Date: August 30, 2019

The RLI Insurance Company further certifies that the following is a true and exact copy of a Resolution adopted by the Board of Directors of RLI Insurance Company, and now in force to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company has caused these presents to be executed by its Vice President with its corporate seal affixed this 30th day of August, 2019.



RLI Insurance Company

By: Barton W. Davis
Barton W. Davis Vice President

State of Illinois
County of Peoria

} SS

CERTIFICATE

On this 30th day of August, 2019, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company, and acknowledged said instrument to be the voluntary act and deed of said corporation.

I, the undersigned officer of RLI Insurance Company do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company this 30th day of August, 2019.

By: Gretchen L. Johnnigk
Gretchen L. Johnnigk Notary Public

RLI Insurance Company
By: Jean M. Stephenson
Jean M. Stephenson Corporate Secretary





P.O. Box 3967
Peoria, IL 61612-3967
Phone: (309)692-1000 Fax: (309)683-1610

Illinois Disclosure Notice

Bond No. LSM1297080

KEEP THIS NOTICE WITH YOUR INSURANCE PAPERS

If you are having problems with your insurance company or agent, do not hesitate to contact the insurance company or agent to resolve your problem.

RLI Insurance Company
9025 N. Lindbergh Drive
Peoria, IL 61615
TOLL-FREE (800)645-2402
(309)692-1000

In the unlikely event you are unable to resolve any complaints with the company, you may contact the

Illinois Department of Insurance
Consumer Division
320 W. Washington Street
Springfield, IL 62767
(866)445-5364 Toll-Free

This Notice is for information only and does not become a part of or a condition of your policy.

Congratulations!

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

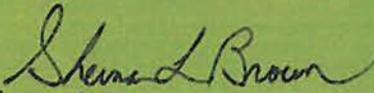
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Senior Vice President, National Restaurant Association Solutions



ID # 12741743
CARD # 13661503

ServSafe Alcohol® CERTIFICATE

RAKESH CHOPRA



NAME

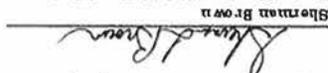
6/7/2016

DATE OF EXAMINATION

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Sherman Brown
Senior Vice President, National Restaurant Association Solutions



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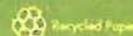
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RESTAURANT
ASSOCIATION

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STORE LEASE

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TERM OF LEASE		DATE OF LEASE	LOCATION OF PREMISES
BEGINNING	ENDING		
November 1, 2019	October 31, 2024		
November 1, 2019 – October 31, 2020 = \$1,732.50 November 1, 2020 – October 31, 2024 = \$2,732.50 *See Note 1, 2 and 3 below		July 1, 2019	124 Bartlett Plaza Bartlett, IL 60103 2,600 Rentable Square Feet of Space
PURPOSE			
<p>Lessee shall occupy the Premises for the operation of a café <u>servicing breakfast, lunch and dinner menu items</u> and has an <u>espresso bar similar to Starbucks</u> and will be <u>servicing beer and wine</u> and for no other purpose unless written approval is provided by Lessor.</p> <p>* Note 1, Lessee shall pay the monthly Base Rent, as indicated above, plus Lessee shall pay its proportionate share, equating to 3.02%, of the Common Area Maintenance and Real Estate Tax expenses. The 2019 budgeted Common Area Maintenance expense is estimated at \$2.00/per square foot, equating to a monthly charge of <u>\$433.33</u>. The 2019 budgeted Real Estate Tax expense is estimated at \$3.85/per square foot, equating to a monthly charge of <u>\$834.17</u>.</p> <p>* Note 2, The Delivery Date of the Leased Premises shall be on or about July 1, 2019 or upon the substantial completion of Lessor's Work. The Rent Commencement Date is November 1, 2019, during the period of the Delivery Date until the Rent Commencement Date, the Rent shall be abated. Lessor and Lessee agree that the abatement of Monthly Base Rent and Additional Rent is conditional abatement and that Lessee shall be entitled to such abatement only upon the condition that no breach or default occurs under the Lease. In the event of the occurrence of any such breach or default, Lessee shall not be entitled to any abatement of Rent and any previously abated Rent shall become due and payable by Lessee.</p> <p>* Note 3, Lessor shall deliver the Premises in its "AS IS" condition. Lessor shall have no obligation to perform any improvements in or to the Premises. Notwithstanding the foregoing the Lessor obligation shall be as followed. Lessor shall setup a bank account and deposit the sum of \$100,000 in the account, as a secured loan to Lessee, for the purpose of relocating D'Licious Crepes & Roti from 225 S. Main St. to the Lease Premises, which Lessor shall have complete control over the expenditures to complete the kitchen, improvements of the dining room as well as building an additional ADA compliant restroom. Lessor shall use every effort to assist Lessee with completing the build out and kitchen on time to open for business by November 1, 2019. On October 1, 2019, Lessor shall deposit \$20,000 out of the \$100,000 secured loan to Lessee's operational account for the sole purpose and use of the startup expenditures for the business opening and Lessor has the right to audit all invoices and expenditures of this \$20,000 and Lessee acknowledges and agrees to Lessor's request to audit.</p> <p>Lessee shall pay for the architectural drawings and have them prepared no later than July 10, 2019 in order to meet the opening deadline. Lessee shall also pay for his own exterior façade signage and POS system. The three items above are the sole separate cost of the Lessee and will not be deducted from the \$100,000 of the secured loan to Lessee. Lessee acknowledges and agrees to completely close the operation at the current location of 225 S. Main St. and shall relocate all equipment, identified on Exhibit B UCC Financing Statement, to the Leased Premises. Lessee acknowledges and agrees to pay the \$100,000 secured loan as followed. Lessee shall pay the \$20,000 of the \$100,000 secured loan beginning on <u>December 1, 2019</u> in equal monthly installments with no interest equating to \$1,666.67 due on the first of each month together with the Rent. The remaining \$80,000 of the \$100,000 secured loan shall be repaid over 48 months with 5% interest in equal monthly installments being due on the first of each month with the first payment becoming due on November 1, 2020 equating to \$1,842.36. Lessee shall execute a promissory note, as identified on Exhibit A, for the \$100,000 secured loan upon execution of the Lease. Lessor shall file a UCC on all equipment as security to the \$100,000 secured loan until paid in full as identified on Exhibit B.</p> <p>* Note 4, Lessee shall have one (1) five (5) year Renewal Option, providing Lessee is not in default, beyond any cure periods provided in the Lease, based on the same terms and conditions of the Lease with the exception of the Base Rent, which shall equate to \$2,932.50</p>			

per month for the entire five (5) year Renewal Term plus the Common Area Maintenance and Real Estate Tax expenses, for the entire Renewal period. Lessee shall notify Lessor of its intention to Renew this Lease no later than nine (9) months prior to the Lease Expiration date.

* **Note 6**, Lessee must install an illuminated channel sign within ninety (90) days after the Delivery Date, which shall be approved by Lessor and the Village of Bartlett.

* **Note 7**, Lessee shall pay the first month's Rent, for the period of November 2019, on October 1, 2019. Lessee shall personally guarantee this Lease.

	LESSEE		LESSOR
NAME	<ul style="list-style-type: none">D'licious, Inc., an Illinois corporationd/b/a D'Licious Crepes & Roti	NAME	<ul style="list-style-type: none">MMAJ, LLC, an Illinois limited liability company
*ADDRESS	<ul style="list-style-type: none">225 S. Main St.Bartlett, IL 60103Email: rakesh@dliciousinc.com	ADDRESS	<ul style="list-style-type: none">PO Box 315Itasca, IL 60143(847) 921-9200Email: mmajllc@gmail.com

*upon the Delivery Date, the address of Lessee shall be the Leased Premises.

In consideration of the mutual covenants and agreements herein stated, Lessor hereby leases to Lessee and Lessee hereby leases from Lessor solely for the above purpose the premises designated above (the "Premises"), together with the appurtenances thereto, for the above Term.

LEASE COVENANTS AND AGREEMENTS

1. RENT. Lessee shall pay Lessor or Lessor's agent as rent for the Premises the sum stated above, monthly in advance, until termination of this lease, at Lessor's address stated above or such other address as Lessor may designate in writing. If Lessee fails to pay any regular monthly installment of rent by the fifth (5th) day of the month in which the installment is due, or any other amount constituting rent within five (5) days after accrual thereof or billing therefor, there shall be added to such unpaid amount a late charge of five percent (5%) of the installment or amount due in order to compensate Lessor for the extra administrative expenses incurred.

2. WATER, GAS AND ELECTRIC CHARGES. Lessee will pay, in addition to the rent above specified, all water rents, gas and electric light and power bills taxed, levied or charged on the Premises, for and during the time for which this lease is granted and in case said water rents and bills for gas, electric light and power shall not be paid when due, Lessor shall have the right to pay the same, which amounts so paid, together with any sums paid by Lessor to keep the Premises in a clean and healthy condition, as herein specified, are declared to be so much additional rent and payable with the installment of rent next due thereafter. In addition, Lessee pays and is responsible for trash removal. Lessee shall transfer all utilities in its name, servicing the leased premises, upon the Delivery Date of this Lease. Notwithstanding the foregoing, the water and sewer expense is paid by Lessor and is included in the Common Area Expenses.

3. SUBLETTING; ASSIGNMENT. The Premises shall not be sublet in whole or in part to any person other than Lessee, and Lessee shall not assign this lease without, in each case, the consent in writing of Lessor first had and obtained; nor permit to take place by any act or default of himself or any person within his control any transfer by operation of law of Lessee's interest created hereby; nor offer for lease or sublease the Premises, nor any portion thereof, by placing notices or signs of "To Let", or any other similar sign or notice in any place, nor by advertising the same in any newspaper or place or manner whatsoever without, in each case, the consent in writing of Lessor first had and obtained. If Lessee, or any one or more of the Lessees, if there be more than one, shall make an assignment for the benefit of creditors, or shall be adjudged a bankrupt, Lessor may terminate this lease, and in such event Lessee shall at once pay Lessor a sum of money equal to the entire amount of rent reserved by this lease for the then unexpired portion of the term hereby created, as liquidated damages.

4. LESSEE NOT TO MISUSE. Lessee will not permit any unlawful or immoral practice, with or without his knowledge or consent, to be committed or carried on in the Premises by himself or by any other person. Lessee will not allow the Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that hereinbefore specified. Lessee will not keep or use or permit to be kept or used in or on the Premises or any place contiguous thereto any flammable fluids or explosives, without the written permission of Lessor first had and obtained. Lessee will not load floors beyond the floor load rating prescribed by applicable municipal ordinances. Lessee will not use or allow the use of the Premises for any purpose whatsoever that will injure the reputation of the Premises or of the building of which they are a part.

5. CONDITION ON POSSESSION. Lessee has examined and knows the condition of the Premises and has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof, and no agreements or promises to decorate, alter, repair or improve the Premises, have been made by Lessor or his agent prior to or at the execution of this lease that are not herein expressed.

6. REPAIRS AND MAINTENANCE. Lessee shall keep the Premises and appurtenances thereto in a clean, sightly and healthy condition, and in good repair, all according to the statutes and ordinances in such cases made and provided, and the directions of public officers thereunto duly authorized, all at his own expense, and shall yield the same back to Lessor upon the termination of this lease, whether such termination shall occur by expiration of the term, or in any other manner whatsoever, in the same condition of cleanliness, repair and sightlines as at the date of the execution hereof, reasonable wear and tear excepted. Lessee shall make all necessary repairs and renewals upon Premises and replace broken globes, glass, doors, door hardware and fixtures with material of the same size and quality as that broken and shall insure all glass in windows and doors of the Premises at his own expense. If, however, the Premises shall not thus be kept in good repair and in a clean, sightly and healthy condition by Lessee, as aforesaid, Lessor may enter the same, himself or by his agents, servants or employees, without such entering causing or constituting a termination of this lease or an interference with the possession of the Premises by Lessee, and Lessor may replace the same in the same condition of repair, sightlines, healthiness and cleanliness as existed at the date of execution hereof, and Lessee agrees to pay Lessor, in addition to the rent hereby reserved, the expenses of Lessor in thus replacing the Premises in that condition. Lessee shall not cause or permit any waste, misuse or neglect of the water, gas or electric fixtures. Lessee, at its own cost and expense, shall heat and air condition the Leased Premises to meet its requirements. Lessee, at Lessee's sole cost and expense, during the lease term, shall keep the heating and air conditioning systems in good order, repair and condition, and shall replace any parts, which may require replacement with parts of equal or superior quality to those now in use in the systems.

7. ACCESS TO PREMISES. Lessee shall allow Lessor or any person authorized by Lessor free access to the Premises for the purpose of examining or exhibiting the same, or to make any repairs or alterations thereof which Lessor may see fit to make, and Lessee will allow Lessor to have placed upon the Premises at all times notices of "For Sale" and "For Rent", and Lessee will not interfere with the same. Notwithstanding the foregoing, Lessor shall at all times, with or without notice, have the right to access the sprinkler room in the Leased Premises, as it holds the North riser for the building.

8. NON-LIABILITY OF LESSOR. Except as provided by Illinois statute, Lessor shall not be liable to Lessee for any damage or injury to him or his property occasioned by the failure of Lessor to keep the Premises in repair, and shall not be liable for any injury done or occasioned by wind or by or from any defect of plumbing, electric wiring or of insulation thereof, gas pipes, water pipes or steam pipes, or from broken stairs, porches, railings or walks, or from the backing up of any sewer pipe or down-spout, or from the bursting, leaking or running of any tank, tub, washstand, water closet or waste pipe, drain, or any other pipe or tank in, upon or about the Premises or the building of which they are a part nor from the escape of steam or hot water from any radiator, it being agreed that said radiators are under the control of Lessee, nor for any such damage or injury occasioned by water, snow or ice being upon or coming through the roof, skylight, trap-door, stairs, walks or any other place upon or near the Premises, or otherwise, nor for any such damage or injury done or occasioned by the falling of any fixture, plaster or stucco, nor for any damage or injury arising from any act, omission or negligence of co-tenants or of other persons, occupants of the same building or of adjoining or contiguous buildings or of owners of adjacent or contiguous property, or of Lessor's agents or Lessor himself, all claims for any such damage or injury being hereby expressly waived by Lessee. Lessor does not warrant that heating service will be free from interruptions caused by strike, accident or other cause beyond the reasonable control of Lessor. All claims against Lessor for injury or damage arising from failure to furnish heat are hereby expressly waived by Lessee.

9. RESTRICTIONS (SIGNS, ALTERATIONS, FIXTURES). Lessee shall not attach, affix or exhibit or permit to be attached, affixed or exhibited, except by Lessor or his agent, any articles of permanent character or any sign, attached or detached, with any writing or printing thereon, to any window, floor, ceiling, door or wall in any place in or about the Premises, or upon any of the appurtenances thereto, without in each case the written consent of Lessor first had and obtained; and shall not commit or suffer any waste in or about said premises; and shall make no changes or alterations in the Premises by the erection of partitions or the papering of walls, or otherwise, without the consent in writing of Lessor; and in case Lessee shall affix additional locks or bolts on doors or windows, or shall place in the Premises lighting fixtures or any fixtures of any kind, without the consent of Lessor first had and obtained, such locks, bolts and fixtures shall remain for the benefit of Lessor, and without expense of removal or maintenance to Lessor. Lessor shall have the privilege of retaining the same if he desires. If he does not desire to retain the same, he may remove and store the same, and Lessee agrees to pay the expense of removal and storage thereof. The provisions of this paragraph shall not however apply to Lessee's trade fixtures, equipment and movable furniture.

10. FIRE AND CASUALTY. In case the Premises shall be rendered untenable by fire, explosion or other casualty, Lessor may, at his option, terminate this lease or repair the Premises within sixty days. If Lessor does not repair the Premises within said time, or the building containing the Premises shall have been wholly destroyed, the term hereby created shall cease and terminate.

11. TERMINATION; HOLDING OVER. At the termination of the term of this lease, by lapse of time or otherwise, Lessee will yield up immediate possession of the Premises to Lessor, in good condition and repair, loss by fire and ordinary wear excepted, and will return the keys therefore to Lessor at the place of payment of rent. If Lessee retains possession of the Premises or any part thereof after the termination of the term by lapse of time or otherwise, then Lessor may at its option within thirty days after termination of the term serve

written notice upon Lessee that such holding over constitutes either (a) renewal of this lease for one year, and from year to year thereafter, at double the then rental (computed on an annual basis) specified in Section 1, or (b) creation of a month to month tenancy, upon the terms of this lease except at double the then monthly rental specified in Section 1, for the time Lessee remains in possession. Lessee shall also pay to Lessor all damages sustained by Lessor resulting from retention of possession by Lessee. The provisions of this paragraph shall not constitute a waiver by Lessor of any right of re-entry as hereinafter set forth; nor shall receipt of any rent or any other act in apparent affirmation of tenancy operate as a waiver of the right to terminate this lease for a breach of any of the covenants herein.

12. LESSOR'S REMEDIES. If Lessee shall vacate or abandon the Premises or permit the same to remain vacant or unoccupied for a period of ten days, or in case of the non-payment of the rent reserved hereby, or any part thereof, or of the breach of any covenant in this lease contained. Lessee's right to the possession of the Premises thereupon shall terminate with or (to the extent permitted by law) without any notice or demand whatsoever, and the mere retention of possession thereafter by Lessee shall constitute a forcible detainer of the Premises; and if the Lessor so elects, but not otherwise, and with or without notice of such election or any notice or demand whatsoever, this lease shall thereupon terminate, and upon the termination of Lessee's right of possession, as aforesaid, whether this lease be terminated or not, Lessee agrees to surrender possession of the Premises immediately, without the receipt of any demand for rent, notice to quit or demand for possession of the Premises whatsoever, and hereby grants to Lessor full and free license to enter into and upon the Premises or any part thereof, to take possession thereof with or (to the extent permitted by law) without process of law, and to expel and to remove Lessee or any other person who may be occupying the Premises or any part thereof, and Lessor may use such force in and about expelling and removing Lessee and other persons as may reasonably be necessary, and Lessor may re-possess himself of the Premises as of his former estate, but such entry of the Premises shall not constitute a trespass or forcible entry or detainer, nor shall it cause a forfeiture of rents due by virtue thereof, nor a waiver of any covenant, agreement or promise in this lease contained, to be performed by Lessee. Lessee hereby waives all notice of any election made by Lessor hereunder, demand for rent, notice to quit, demand for possession, and any and all notices and demand whatsoever, of any and every nature, which may or shall be required by any statute of this state relating to forcible entry and detainer, or to landlord and tenant, or any other statute, or by the common law, during the term of this lease or any extension thereof. The acceptance of rent, whether in a single instance or repeatedly, after it falls due, or after knowledge of any breach hereof by Lessee, or the giving or making of any notice or demand, whether according to any statutory provision or not, or any act or series of acts except an express written waiver, shall not be construed as a waiver of Lessor's rights to act without notice or demand or of any other right hereby given Lessor, or as an election not to proceed under the provisions of this lease.

13. RIGHT TO RELET. If Lessee's right to the possession of the Premises shall be terminated in any way, the Premises, or any part thereof, may, but need not (except as provided by Illinois statute), be relet by Lessor, for the account and benefit of Lessee, for such rent and upon such terms and to such person or persons and for such period or periods as may seem fit to the Lessor, but Lessor shall not be required to accept or receive any tenant offered by Lessee, nor to do any act whatsoever or exercise any diligence whatsoever, in or about the procuring of any care or diligence by Lessor in the reletting thereof; and if a sufficient sum shall not be received from such reletting to satisfy the rent hereby reserved, after paying the expenses of reletting and collection, including commissions to agents, and including also expenses of redecorating. Lessee agrees to pay and satisfy all deficiency; but the acceptance of a tenant by Lessor, in place of Lessee, shall not operate as a cancellation hereof, nor to release Lessee from the performance of any covenant, promise or agreement herein contained, and performance by any substituted tenant by the payment of rent, or otherwise, shall constitute only satisfaction pro tanto of the obligations of Lessee arising hereunder.

14. COSTS AND FEES. Lessee shall pay upon demand all Lessor's costs, charges and expenses, including fees of attorneys, agents and others retained by Lessor, incurred in enforcing any of the obligations of Lessee under this lease or in any litigation, negotiation or transaction in which Lessor shall, without Lessor's fault, become involved through or on account or on account of this lease.

15. CONFESSION OF JUDGMENT. Lessee hereby irrevocably constitutes and appoints any attorney of any court of record in this State, to be his true and lawful attorney for him and in his name and stead, to enter his appearance in any suit or suits that may be brought in any court in this State at any time when any money is due hereunder for rent or otherwise, to waive the issuing of process and service thereof and trial by jury or otherwise, and to confess a judgment or judgments for such money so due and for costs of suit and for reasonable attorney's fees in favor of Lessor, and to release all errors that may occur or intervene in such proceedings, including the issuance of execution upon any such judgment, and to stipulate that no writ of error or appeal shall be prosecuted from such judgment or judgments, or any bill in equity filed, nor any proceedings of any kind taken in law or equity to interfere in any way with the operation of such judgment or judgments or of execution issued thereon and to consent that execution may immediately issue thereon.

16. LESSOR'S LIEN. Lessor shall have a first lien upon the interest of Lessee under this lease, to secure the payment of all moneys due under this lease, which lien may be foreclosed in equity at any time when money is overdue under this lease; and the Lessor shall be entitled to name a receiver of said leasehold interest, to be appointed in any such foreclosure proceeding, who shall take possession of said premises and who may relet the same under the orders of the court appointing him.

17. REMOVAL OF OTHER LIENS. In event any lien upon Lessor's title results from any act or neglect of Lessee, and Lessee fails to remove said lien within ten days after Lessor's notice to do so, Lessor may remove the lien by paying the full amount thereof or otherwise and without any investigation or contest of the validity thereof, and Lessee shall pay Lessor upon request the amount paid out by Lessor in such behalf, including Lessor's costs, expenses and counsel fees.

18. REMEDIES NOT EXCLUSIVE. The obligation of Lessee to pay the rent reserved hereby during the balance of the term hereof, or during any extension hereof, shall not be deemed to be waived, released or terminated, nor shall the right and power to confess judgment given in paragraph 15 hereof be deemed to be waived or terminated by the service of any five-day notice, other notice to collect, demand for possession, or notice that the tenancy hereby created will be terminated on the date therein named, the institution of any action of forcible detainer or ejectment or any judgment for possession that may be rendered in such action, or any other act or acts resulting in the termination of Lessee's right to possession of the Premises. The Lessor may collect and receive any rent due from Lessee, and payment or receipt thereof shall not waive or affect any such notice, demand, suit or judgment, or in any manner whatsoever waive, affect, change, modify or alter any rights or remedies which Lessor may have by virtue hereof.

19. NOTICES. Notices may be served on either party, at the respective addresses given at the beginning of this lease, either (a) by delivering or causing to be delivered a written copy thereof, or (b) by sending a written copy thereof by United States certified or registered mail, postage prepaid, addressed to Lessor or Lessee at said respective addresses in which event the notice shall be deemed to have been served at the time the copy is mailed.

20. LESSEE'S INSURANCE. Lessee shall keep in force, at Lessee's sole cost and expense, so long as this lease remains in effect, public liability and property damage insurance in companies authorized to do business in Illinois and Cook County with respect to the leased Premises, insuring both Lessor, Lessor's mortgagee, beneficiaries (if applicable) and their respective agents and Lessee as their interest may appear (Lessor to be named an Additional Insured Party in said policy), with a combined single limit coverage of not less than One Million Dollars (\$1,000,000.00) per occurrence on account of bodily injuries and/or death and property damage. Such insurance shall be primary relative to any other valid and collectible insurance. Such policy also require the Lessor to be notified in writing by the insurer at least thirty (30) days prior to the cancellation or reduction in the amount of such insurance. Lessee shall furnish the Lessor with an original certificate or certificates (and with renewal certificates) from the insurer or insurers evidencing such insurance coverage to be in effect. Should Lessee fail at any time to provide this coverage and evidence thereof, Lessor may cause a policy with such dollar limits to be issued by a reputable insurance company for and on behalf of Lessee, and Lessee shall promptly reimburse Lessor on demand for the full cost thereof. In addition, in the event Lessee sells alcohol, Lessee shall maintain Dram Shop Insurance in an amount subject to Lessor's reasonable approval, naming the Lessor as an additional insured.

21. Common Areas and Real Estate Taxes. Lessor shall make available from time to time such areas and facilities of common benefit to the tenants and occupants of the Shopping Center (hereinafter sometimes called "Common Areas") as Lessor shall deem appropriate. Common Areas shall include all sewer lines, water mains, mechanical equipment, pipes, ducts, conduit, wires and all other facilities furnished, made available or maintained by Lessor or others in or near the Shopping Center for the common and joint use and benefit of Lessor, the Shopping Center, the Lessee and other lessees and owners of other property within the Shopping Center, their customers and invitees, including, but not limited to, package pickup stations, stairways, pedestrian sidewalks, parking areas, landscaped areas, retaining walls, retention and detention ponds, perimeter walls and fences, lighting facilities, bus stops, driveways and roads within the Shopping Center and other improvements. The Common Areas shall be subject to the exclusive control and management of Lessor. Lessor shall operate, manage, equip, light, insure, repair and maintain the Common Areas and facilities for their intended purposes in such manner as Lessor shall in its sole discretion determine, and may from time to time change the size, location, configuration, nature and use of any Common Areas and facility and may make installations therein and move and remove such installations. Lessor shall have the right to close the Common Areas or any part thereof on such non-business days or during such non-business hours as Lessor determines, in its sole discretion. Lessee hereby acknowledges, consents and agrees that any and all services, facilities and access by the public to the Leased Premises or to the Shopping Center may be suspended in whole or in part during such days as may be declared by local, state or federal authorities as days of observance, or during any periods of actual or threatened civil commotion, insurrection or circumstances beyond Lessor's control when Lessor, in Lessor's reasonable judgment shall deem the suspension of such services, facilities and access necessary for the protection or preservation of persons or property, or any one or more of the foregoing.

Use of Common Areas. Lessee and its permitted concessionaires, officers, employees, agents, customers and invitees shall have the nonexclusive license, in common with Lessor and all others to whom Lessor has or may hereafter grant rights, to use the Common Areas as designated from time to time by Lessor, subject to such reasonable regulations as Lessor may from time to time impose, including the designation of specific areas in which vehicles owned by Lessee, its permitted concessionaires, officers, employees and agents must be parked. Lessee agrees to abide by such regulations and to use its best efforts to cause its permitted concessionaires, officers, employees, agents, customers and invitees to conform thereto. Lessor may at any time close temporarily any part of the Common Areas to make repairs or changes, to prevent the acquisition of public rights in such area or to discourage non-customer parking, and may do such other acts in and to the Common Areas as in its judgment may be desirable to improve the convenience thereof. Lessee shall not, at any time, interfere with the rights of Lessor and other tenants, and their permitted concessionaires, officers, employees, agents, customers and invitees, to use any part of the parking areas and other part of the Common Areas.

Charge for Common Areas and Facilities. Lessee shall, as Additional Rent, pay to Lessor in the manner provided in this Section 21, Lessee's Proportion of all Common Areas Maintenance Cost and Taxes as are herein defined:

A. The term "Common Area Maintenance Cost" when used herein shall mean all costs and expenses of every kind and nature paid or incurred by Lessor during the Lease Term (including appropriate reserves) in operating, owning, managing, equipping, policing and protecting (if and to the extent provided by Lessor), servicing, lighting, repairing, replacing and maintaining the Common

Areas and all components thereof and all other improvements located within the Shopping Center (excluding premises leased or to be leased to tenants of the Shopping Center, but including building systems that benefit all such tenants). Such costs and expenses shall include, but not be limited to, all costs incurred in maintaining, repairing and replacing all improvements located within the Shopping Center as shall be required in Lessor's judgment to provide a competitive first class shopping area; all costs and expenses of security and fire protections; on-site and off-site vehicle and pedestrian traffic direction and control (including operation, maintenance and repair of any elevators, escalators and stairs); all costs and expenses of cleaning and removing of rubbish, dirt, debris, snow and ice; all costs and expenses of planting, replanting and replacing flowers and landscaping; water and sewerage charges; premiums for fire and extended coverage, malicious mischief and vandalism, sprinkler leakage, rent loss and such other forms of casualty insurance and public liability insurance covering all improvements within the Shopping Center (including, but not limited to, the Common Areas), workmen's compensation and employer's liability, and any other casualty or risk insurance procured by Lessor in connection with the Shopping Center, in such form, amounts and companies as Lessor shall elect to carry; wages, unemployment taxes, social security taxes, special assessments, transportation or environmental protection tax or levy or similar tax or levy, personal property taxes attributed to the operation of the Shopping Center; fees for audits, required licenses and permits; all costs and expenses for supplies; expenses incurred by Lessor in the testing of sprinkler systems located in the Shopping Center; all charges for utility services for the Common Areas, including all costs and expenses of maintaining lighting fixtures (including the cost of light bulbs and electric current); maintenance of all services not maintained by the serving utility company; all costs and expenses of any bus or livery service to the Shopping Center which Lessor determines to provide; all costs, expenses, surcharges or other impositions or assessments incurred by Lessor in connection with environmental protection legislation or regulation or assessed against or imposed on the Shopping Center or any part thereof with regard thereto; operating and maintaining Shopping Center signs on or off the Shopping Center; depreciation, interest, and all other costs resulting from improvements or additions imposed and required by regulatory agencies; reasonable depreciation of equipment, machinery and facilities, rents paid for the leasing of equipment and finance charges paid for the purchase of equipment, machinery and facilities, used in the operation of the Common Areas and administrative costs at the rate of fifteen (15%) percent of the total costs of operating and maintaining the Common Areas (except the appropriate reserves), and such other costs as Lessor may reasonably determine are required for the proper maintenance of the common Areas, but there shall be excluded costs of equipment properly chargeable to capital.

B. The term "Taxes" when used herein shall mean any form of tax, general or special assessment, ordinary or extraordinary, foreseen or unforeseen, any license fee, business tax, rental tax, excise tax, gross receipts tax, so-called value added tax, water and sewer rents or levy or charge of any kind whatsoever (collectively called "impositions") imposed during the Term by any governmental entity of any kind whatsoever having the direct or indirect power to tax the Shopping Center or any interest of Lessor in the Shopping Center, the right to rent or other income there from or the business of leasing within the Shopping Center. The Imposition may be: existing; substituted for or added to an existing Imposition or a new Imposition; measured by the value or square footage of real property or some other method; or imposed as a charge for governmental services such as, but not limited to, fire or police protection, street or sidewalk maintenance or refuse removal. Taxes shall include any costs incurred by Lessor, including fees or attorneys, accountants and appraisers incurred in contesting any real property taxes and in negotiating any reduction thereof with any public authority. Taxes shall not in any event include Lessor's federal or state income, franchise, inheritance or estate taxes. Taxes for the first and last Lease Years shall be prorated as of the beginning and end of the Lease Term.

Payment of Common Area Maintenance Cost. Commencing on the Rent Commencement Date, the annual charges for Common Area Maintenance Cost and Taxes shall be paid in monthly installments on the first day of each calendar month in advance in an amount estimated by Lessor. After the end of such fiscal year Lessor uses for such purpose, Lessor shall furnish Lessee a statement in reasonable detail of the actual Common Area Maintenance Cost paid or incurred by Lessor during such period, and thereupon there shall be an adjustment between Lessor and Lessee with payment to or repayment by Lessor, as the case may require, to the end that Lessor shall receive the precise amount of Lessee's Proportion of said costs for such period and no more.

22. MISCELLANEOUS. (a) Provisions typed on this lease and all riders attached to this lease and signed by Lessor and Lessee are hereby made a part of this lease.
(b) Lessee shall keep and observe such reasonable rules and regulations now or hereafter required by Lessor, which may be necessary for the proper and orderly care of the building of which the Premises are a part.
(c) All covenants, promises, representations and agreements herein contained shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.
(d) The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to exclude or waive the right to the use of another.
(e) The words "Lessor" and "Lessee" wherever used in this lease shall be construed to mean Lessors or Lessees in all cases where there is more than one Lessor or Lessee, and to apply to individuals, male or female, or to firms or corporations, as the same may be described as Lessor or Lessee herein, and the necessary grammatical changes shall be assumed in each case as though fully expressed. If there is more than one Lessee the warrant of attorney in paragraph 15 is given jointly and severally and shall authorize the entry of appearance of, and waiver of issuance of process and trial by jury by, and confession of judgment against any one or more of such Lessees, and shall authorize the performance of every other act in the name of and on behalf of any one or more of such Lessees.
(f) Lessee represents and warrants to Lessor that neither it nor its officers or agents nor anyone acting on its behalf has dealt with any real estate broker, in the negotiating or making of this Lease and Lessee agrees to indemnify and hold Lessor, its agents, employees, partners, directors, shareholders and independent contractors harmless from all liabilities, costs, demands, judgments, settlements, claims, and losses,

including reasonable attorneys' fees and costs, incurred by Lessor in conjunction with any such claim or claims of any other broker or brokers claiming to have interested Lessee in the Building or the Premises or claiming to have caused Lessee to enter into this Lease.

(g) Lessor and Lessee hereby knowingly, voluntarily and intentionally waive the right to a trial by jury in respect of any litigation based hereon, arising out of, under or in connection with the lease or any documents contemplated to be executed in connection herewith or any course of conduct, course or dealings, statements (whether oral or written) or actions of either party arising out of or related in any manner with the Premises.

23. SEVERABILITY. If any clause, phrase, provision or portion of this lease or the application thereof to any person or circumstance shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this lease nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion hereof to other persons or circumstances.

Please print or type name(s) below signature(s).

WITNESS the hands and seals of the parties hereto, as of the Date of Lease stated above.

LESSEE: D'llicious, Inc.
D/B/A D'llicious Crepes & Roti

Rakesh Chopra (SEAL)
Rakesh Chopra, President

LESSOR: MMAJ, LLC

Manny Rafidia (SEAL)
Manny Rafidia, Managing Member

PERSONAL GUARANTEE

On this 2 day of July, 2019, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Personal Guarantor hereby guarantees the payment of rent and performance by Lessee, Lessee's heirs, executors, administrators, successors or assigns of all covenants and agreements of the above Lease.

Rakesh Chopra (SEAL)
Rakesh Chopra

Home Address: 5 Whippoorwill Court
Roselle, IL 60172

Cell Number: 808 364 9708

Driver's License No: C160-7206-2284

Social Security No: 602-16-0227

State of Illinois, County of COOK ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that

The foregoing Instrument was acknowledged before me this 2 day of JULY, 2019 by Rakesh Chopra.



Jared Cotto
Notary Public
8/14/19
My Commission Expires

**Exhibit A
Promissory Note**

MMAJ, LLC
P.O. Box 315
Itasca, Illinois 60143

(Herein after referred to as the "Lender")

&

Rakesh Chopra
5 Whippoorwill Court
Roselle, Illinois 60172

(Herein after referred to as the "Borrower")

- 1. Promise to Pay**
IN RETURN FOR VALUABLE RECEIVED, the Borrower jointly and severally promises to pay to the Lender the total amount of One Hundred Thousand Dollars, (\$100,000.00 USD).

The amount reflects the secured loan as identified in the lease agreement dated July 1, 2019 on Page 1, Note 3.
- 2. Repayment**
The amount owed under this Promissory Note will be repaid in full, as well as accrued interest thereon, beginning on December 1, 2019, which is defined in Section 3, below, ON DEMAND FROM LENDER.
- 3. Interest**
This Note, for a portion of this Note equating to \$80,000.00, shall bear interest at a rate of Five Percent (5%) per annum, beginning on November 1, 2020. The interest shall be computed on a basis of a 365-day year and actual number days elapsed.
- 4. Additional Costs**
If the Borrower defaults in payment, the Borrower shall pay all costs and expenses incurred by the Lender, including all reasonable legal costs, for the purpose of collection of this Promissory Note, and including reasonable collection charges should collection be referred to a collection agency. These costs will be added to the outstanding principal and will become immediately due.
- 5. Modification**
No modification or waiver of any of the terms of this Agreement shall be allowed unless by written agreement signed by both parties. No waiver of any breach or default hereunder shall be deemed a waiver of any subsequent breach or default of the same or similar nature.
- 6. Successors**
The terms and conditions of this Promissory Note inure to the benefit of and be binding jointly and severally upon the successors, assigns, heirs, survivors, and personal representatives of the Borrower and the Lender and shall inure to the benefit of any holder, legal representatives, successors, and assigns.
- 7. Breach of Promissory Note**
The parties acknowledge that no breach of any provision of the Promissory Note shall be deemed waived unless evidenced in writing. A waiver of any one breach shall not be deemed a waiver of any other breach of the same or any other provision of the Promissory Note.
- 8. Amendment of Promissory Note**
This Promissory Note may be amended or modified only by way of written agreement duly executed by the Lender and Borrower of this Promissory Note.
- 9. Governing Law**
This Promissory Note will be construed in accordance with and governed by the laws of the State of Illinois.

The parties hereby indicate by their signatures below that they have read and agree with the terms and conditions of this Agreement in its entirety.

IN WITNESS WHEREOF, Rakesh Chopra, has duly affixed his signature under seal on this 3 day of JULY, 2019.

SIGNED UNDER OATH this 3 day of JULY, 2019.



A NOTARY PUBLIC IN AND FOR
The State of Illinois
County of COOK

By: 

Rakesh Chopra



Exhibit B
List of Equipment

- 3 Crepe Machines
- 2 Crepe Carts
- 2 CAKE P O S Systems
- 1 GRUPO CIMBALI -CASADIO Espresso Machine
- 1 ESPRESSO BEANS Grinder
- 3 Salad/Prep Coolers with Cutting Boards
 - A. Victory: Model #: UR 27 SAL
SERIAL NUMBER: H1086384
 - B. Victory: Model #: UR 27 SAL
SERIAL NUMBER: H1086310
 - C. Turbo Air: Model # : TST-28SD
UL STD. NO. 471
CSA STD. C22.2 NO 120
- 1 -2 Door Pull out Drawers Refrigerator with top for Grill or Flat Top
5338225
- 2 Amana Commercial Microwaves
 - A. MODEL #: RCS10DSE
MFG #: P2002416M
SERIAL #: 1406611353
- 1 Upright 2 Door NORPOLE Freezer
MODEL # NP2F
- 1 Upright 2 Door ATOSA Refrigerator.
MODELL: MBF8507
SERIAL #: MBF8507141025C4008
- 1 ITALIAN MADE 12 PAN GELATO FREEZER - ROSSI IBERIS12. 0515-2001

UCC FINANCING STATEMENT

FOLLOW INSTRUCTIONS

A. NAME & PHONE OF CONTACT AT FILER (optional) MMAJ, LLC / (847) 921-9200
B. E-MAIL CONTACT AT FILER (optional) majllc@gmail.com
C. SEND ACKNOWLEDGMENT TO: (Name and Address) MMAJ, LLC PO Box 315 Itasca, IL 60143

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1. DEBTOR'S NAME: Provide only one Debtor name (1a or 1b) (use exact, full name; do not omit, modify, or abbreviate any part of the Debtor's name); if any part of the Individual Debtor's name will not fit in line 1b, leave all of item 1 blank, check here and provide the Individual Debtor information in item 10 of the Financing Statement Addendum (Form UCC1Ad)

1a. ORGANIZATION'S NAME D'Licious, Inc.	OR		1b. INDIVIDUAL'S SURNAME	FIRST PERSONAL NAME	ADDITIONAL NAME(S)/INITIAL(S)	SUFFIX
1c. MAILING ADDRESS 5 Whippoorwill Court	CITY Roselle	STATE IL	POSTAL CODE 60172	COUNTRY USA		

2. DEBTOR'S NAME: Provide only one Debtor name (2a or 2b) (use exact, full name; do not omit, modify, or abbreviate any part of the Debtor's name); if any part of the Individual Debtor's name will not fit in line 2b, leave all of item 2 blank, check here and provide the Individual Debtor information in item 10 of the Financing Statement Addendum (Form UCC1Ad)

2a. ORGANIZATION'S NAME	OR		2b. INDIVIDUAL'S SURNAME Chopra	FIRST PERSONAL NAME Rakesh	ADDITIONAL NAME(S)/INITIAL(S)	SUFFIX
2c. MAILING ADDRESS 5 Whippoorwill Court	CITY Roselle	STATE IL	POSTAL CODE 60172	COUNTRY USA		

3. SECURED PARTY'S NAME (or NAME of ASSIGNEE of ASSIGNOR SECURED PARTY): Provide only one Secured Party name (3a or 3b)

3a. ORGANIZATION'S NAME MMAJ, LLC	OR		3b. INDIVIDUAL'S SURNAME	FIRST PERSONAL NAME	ADDITIONAL NAME(S)/INITIAL(S)	SUFFIX
3c. MAILING ADDRESS PO Box 315	CITY Itasca	STATE IL	POSTAL CODE 60143	COUNTRY USA		

4. COLLATERAL: This financing statement covers the following collateral:
List of equipment, identified on Exhibit "B" of that certain equipment purchase agreement dated July 1, 2019, attached and made part hereto.

5. Check <u>only</u> if applicable and check <u>only</u> one box: Collateral is <input type="checkbox"/> held in a Trust (see UCC1Ad, item 17 and instructions) <input type="checkbox"/> being administered by a Decedent's Personal Representative	
6a. Check <u>only</u> if applicable and check <u>only</u> one box: <input type="checkbox"/> Public-Financial Transaction <input type="checkbox"/> Manufactured-Home Transaction <input type="checkbox"/> A Debtor is a Transferring Utility	6b. Check <u>only</u> if applicable and check <u>only</u> one box: <input type="checkbox"/> Agricultural Lien <input type="checkbox"/> Non-UCC Filing
7. ALTERNATIVE DESIGNATION (if applicable) <input checked="" type="checkbox"/> Lessor/Lessor <input type="checkbox"/> Consignor/Consignor <input type="checkbox"/> Seller/Buyer <input type="checkbox"/> Bailor/Bailor <input type="checkbox"/> Licensor/Licensor	
8. OPTIONAL FILER REFERENCE DATA:	

POLICE DEPARTMENT MEMORANDUM
19-43

DATE: July 24, 2019
TO: Paula Schumacher, Village Administrator
FROM: Patrick B. Ullrich, Chief of Police 
RE: Liquor License Applicant

Fingerprint record checks for criminal history records have been completed on the following Liquor License Applicant:

Rakesh Chopra

Business: D'licious Crepes

The applicant's criminal records were checked through the Bureau of Identification and Federal Bureau of Identification and were returned showing no criminal record.

There is no record that would disqualify him as an applicant under Illinois Law.

PBU/hma

cc: Diane Czerwinski
File